

Human Resources Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, May 18, 2010

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

- | | |
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| 1. Staffing Reports | 2 |
| 2. Action Items - Other | |
| A. PLACEHOLDER – Termination of Certified Hourly Staff – Resolution # HR-5-10-2755 | 5 |
| B. PLACEHOLDER – Termination of Certified Long-Term Substitutes – Resolution # HR-5-10-2756 | 6 |
| C. PLACEHOLDER – Termination of Certified Probationary (Non-Tenured) Staff – Resolution # HR-5-10-2757 | 7 |
| D. PERA Phased Retirement Options Agreement - Resolution # HR-5-10-2758 | 8 |
| 3. Informational Items | |
| A. Diversity/Integration Specialist-Systems | |
| 4. Future Items | |
| A. <i>There are no Human Resources Future Items at this time.</i> | |

HUMAN RESOURCES ACTION ITEMS FOR 05/18/2010

CERT APPOINTMENT

POSITION/SITE/CLASS&STEP/REPLACING

EFFECTIVE DATES

GERARD, JENNIFER	SPEECH LANGUAGE PATHOLOGIST, IV 4, G BURNS	11/01/2010
NORGARD, ALLISON	SPEECH LANGUAGE PATHOLOGIST/DW, IV 4, C ROBERTS	09/06/2010
WALKER, LUKE	.45 PHYSICS/CENTRAL, III 1, REALLOC OF FTE, CHANGE IN DATES	01/27/2010 04/16/2010
<i>Total:</i> 3		

CERT COCURRICULAR

POSITION/LOCATION/EFFECTIVE DATE/STIPEND

EFFECTIVE DATES

ANDERSON, SCOTT	ACADEMIC CLUB/PHOTOGRAPHY CLUB/WOODLAND, 09/10, \$872.00	
BAKER, CHAD	.33 ASST FOOTBALL/EAST, 10/11, \$1050.28	
BAUMGARTH, JASON	HEAD ALPINE SKI/EAST, 10/11 \$3017.00	
BREKKEN, JOEL	ASST FOOTBALL/EAST, 10/11, \$3154.00	
CARTER, COURTNEY	.6 ASST DANCELINE/EAST, 10/11, \$768.00	
CHURCHILL, TIMOTHY	ACADEMIC CLUB/ROBOTICS CLUB/WOODLAND, 09/10 \$872.00	
DAVIDSON, LEVI	9TH GR ASST FOOTBALL/EAST, 10/11, \$2343.00	
DAVIDSON, SHAWNA	HEAD GIRLS HOCKEY/DW, 10/11 \$4842.00	
DIERYCK, JENA	.8 ASST GIRLS SOFTBALL/DENFELD, 09/10 \$1957.60	
FLAA, JON	ASST CROSS COUNTRY/EAST, 10/11, \$2338.00	
FULLER-KASK, BONNIE	HEAD NORDIC SKI/EAST, 10/11 \$3296.00	
GAPPA, MICHELLE	CHEERLEADING/EAST, 10/11 \$2973.00	
GELLERSTEDT, ADAM	ASST BOYS TRACK/DENFELD, 09/10 \$2587.00	
GRITZMACHER, CYNTHIA	ACADEMIC CLUB/HONOR CHOIR/WOODLAND, 09/10, \$872.00	
HAGSTROM, LINDA	ACADEMIC CLUB/BOOK CLUB/WOODLAND, 09/10 \$872.00	
HARTL, KYLE	HEAD GIRLS SWIM/EAST, 10/11 \$3872.00	
JOHNSON, AARON	.34 ASST FOOTBALL/EAST, 10/11, \$1053.44	
JOHNSON, AARON	GR 9 BOYS ASST TRACK/EAST, 09/10 \$2019.00	
JUBENVILLE, JAMES	HEAD GIRLS BASKETBALL/CENTRAL, 10/11 \$4842.00	
KALLEVIG, BRYAN	.33 ASST FOOTBALL/EAST, 10/11, \$1050.28	
KATOSKI, KELLY	.33 9TH GR ASST FOOTBALL/EAST, 10/11, \$780.22	
KINSEY, NATHAN	ASST BOYS TRACK/CENTRAL, 09/10, \$2587.00	
KUNZE, BILL	HEAD GIRLS BASKETBALL/EAST, 10/11 \$4842.00	
LAFFERTY, JOHN	GR 9 BOYS ASST TRACK/EAST, 09/10 \$2019.00	
MARSHALL, BENJAMIN	.25 ASST BOYS SOCCER/EAST, 10/11, \$561.25	
MILLER, DAWN	HEAD NORDIC SKI/CENTRAL, 10/11 \$3296.00	
MOHN, JENNIFER	.4 ASST DANCELINE/EAST, 10/11, \$512.00	
NACE, JEFFREY	HEAD BOYS BASKETBALL/CENTRAL, 10/11 \$4842.00	
NORMAN, NATHAN	ACTIVITY DIRECTOR/WOODLAND, 09/10 \$995.00	
OLEN, APRIL	ASST CHEERLEADING/EAST, 10/11, \$1933.00	
PETERSON, RICHELLE	ACADEMIC CLUB/CRIBBAGE CLUB/WOODLAND, 09/10 \$872.00	
PUGLISI, LINDA	HEAD GIRLS SWIM/CENTRAL, 10/11 \$3872.00	
RANDOLPH, MICHAEL	HEAD BOYS HOCKEY/EAST, 10/11 \$4842.00	
ROCK, KYLE	.5 ASST BOYS SOCCER/EAST, 10/11, \$1122.50	
SMALLEY, KEVIN	HEAD BOYS HOCKEY/CENTRAL, 10/11 \$4842.00	
TAIPALE, HEATHER	.8 ASST GIRLS SOFTBALL/DENFELD, 09/10 \$1957.60	
TOLO, CHARLES	HEAD BOYS BASKETBALL/EAST, 10/11 \$4842.00	
UPTON, JEROME	.28 MUSICAL DIRECTOR/CENTRAL/CLUE THE MUSICAL, 09/10, \$750.00	
VERRY, ELON	HEAD BOYS SWIM/DW, 10/11 \$3872.00	
WILLIAMS, THERESA	ASST GIRLS SOFTBALL/EAST, 09/10 \$2423.00, CHANGE IN FTE .6 TO 1.0	

HUMAN RESOURCES ACTION ITEMS FOR 05/18/2010

ZAUHAR, JEFF HEAD ALPINE SKI/CENTRAL, 10/11 \$3017.00
Total: 41

<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
BOHLMANN, HEIDI	ENGLISH/EAST, .2 P#4125 W/O PAY	09/06/2010 06/10/2011
LANE, WARD	INDUSTRIAL ARTS/MORGAN, MEDICAL W/O PAY EXTENSION	09/07/2009 06/10/2011
NORMAN, JULIE	GIFTED EDUCATOR/HOCHS/CURRICULUM, P#4125 W/O PAY	03/30/2010 04/02/2010
POKRZYWINSKI, JOHN	GR 4/NETTLETON, .5 JOBSHARE W/O PAY	09/06/2010 06/10/2011
PRISTASH, LEIGH	READING/LINCOLN, .5 MEDICAL W/O PAY	09/06/2010 06/10/2011
TAALLERUD, MARY	GR 4/NETTLETON, .5 JOBSHARE W/O PAY	09/06/2010 06/10/2011
VAN DRUTEN, SUSAN	ENGLISH/EAST, .2 P#4125 W/O PAY	09/06/2010 06/10/2011
<i>Total:</i> 7		

<u>CERT LONG TERM SUB</u>	<u>POSITION/LOCATION/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
RIESLAND, MARIE	KDGN/LINCOLN/PIEDMONT, IV 1, N PACKINGHAM	04/12/2010 06/11/2010
<i>Total:</i> 1		

<u>CERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
DALBACKA-HOOGENBOOM, JESS	MANDARIN CHINESE/DW/EAST	06/11/2010
PERRAN, LAURA	TOSA/SPECIAL ED/HOCHS	06/11/2010
<i>Total:</i> 2		

<u>NONCERT APPOINTMENT</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
GALO, LISA	SPECIAL ED BW PARA/NETTLETON, 31.25/38WKS \$14.00/HR E KOLODZIESKI TEMPOS	04/26/2010 06/10/2010
KIERO, STEPHANIE	SPECIAL ED BW PARA/CONGDON, 15/38WKS \$14.00, REALLOC OF FTE, TEMPOS	04/23/2010 06/10/2010
<i>Total:</i> 2		

<u>NONCERT LEAVES</u>	<u>POSITION/LOCATION/TYPER OF LEAVE</u>	<u>EFFECTIVE DATES</u>
MACMILLAN, WENDY	SCHOOL BUS DRIVER II/TRANSPORTATION, 'A' MEDICAL W/O PAY	04/01/2010 04/23/2010
SCHWARTZ, DEBORAH	HELPER/EAST, 'A' PERSONAL W/O PAY	04/12/2010 04/16/2010
<i>Total:</i> 2		

<u>NONCERT LONG TERM SUB</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
MCKOWSKI, RYAN	HELPER/EAST, 15/38WKS \$9.85/HR, K LATTURE	11/09/2009 06/10/2010
<i>Total:</i> 1		

<u>NONCERT RECLASS</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
BASTYR, JILL	CLERICAL LEVEL E/STC, CLERICAL LEVEL D/STC	04/01/2010
RICHARDS, SUSAN	CLERICAL LEVEL E/HOCHS/SAFE SCHOOLS, CLERICAL LEVEL D/HOCHS, \$16.90/HR	12/14/2009
<i>Total:</i> 2		

HUMAN RESOURCES ACTION ITEMS FOR 05/18/2010

<u>NONCERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
CROW DOG, DEBORAH	COMMUNITY LIAISON/HOCHS/INDIAN ED	04/30/2010
GELINEAU, AARON	COMMUNITY LIAISON/CENTRAL	04/30/2010
SALINAS, LORI	CLERICAL LEVEL D/HOCHS/FINANCE	05/31/2010
<i>Total:</i>	3	

<u>NONCERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BOBEN, ROGER	SCHOOL BUS DRIVER II/TRANSPORTATION	09/02/2010
DESUTTER, THOMAS	BUSINESS SERVICES LIAISON/MARSS COORD/HOCHS	07/09/2010
<i>Total:</i>	2	

<u>NONCERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BRAUN, WENDY	CLERICAL LEVEL E/HOCHS/STAFF DEVELOPMENT, 46 TO 45 WKS, 09/10 SCHOOL YR	
<i>Total:</i>	1	

RESOLUTION

RE: Termination of Certified Hourly Staff

BE IT RESOLVED by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the employment of the following hourly teachers shall terminate effective at the end of the school day on June 11, 2010, unless another date is indicated below, in which case the employment of the individual shall terminate on that date.

*Placeholder

BE IT FURTHER RESOLVED that the Clerk of the School Board shall notify such teachers in writing before July 1, 2010, of the termination of their employment.

**Resolution #HR-5-10-2755
May 18, 2010**

RESOLUTION

RE: Termination of Certified Long-Term Substitutes

WHEREAS, the School Board desires to provide notice that long-term substitute teaching positions terminate on the date specified in the individual substitute teacher's contract or at the conclusion of the school year, whichever is earlier;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the employment of all long-term substitute teachers, including those listed below, shall terminate effective at the end of the school day on June 11, 2010, unless another date is indicated below, or on the date specified in the individual substitute teacher's contract, whichever is earlier.

*Placeholder

BE IT FURTHER RESOLVED that the Clerk of the School Board shall so notify such teachers in writing before July 1, 2010.

Resolution #HR-5-10-2756
May 18, 2010

R E S O L U T I O N***RE: Termination of Certified Probationary (Non-Tenured) Staff***

WHEREAS, during the first three years of consecutive employment all teachers in the public schools in cities of the first class are deemed to be in a probational period of employment during which period the School Board may renew, or not renew, any teachers' annual contract as the School Board shall see fit; and that the District will lack a sufficient number of pupils to support all non tenured teachers currently employed by the District.

NOW, THEREFORE, BE IT RESOLVED by the School Board on Independent School District No. 709, St. Louis County, Minnesota, as follows:

1. The employment contracts of the following probationary teachers shall not be renewed and their employment shall terminate at the end of the school day on June 11, 2010, unless another date is indicated below, in which case the employment of the particular teacher shall terminate on that date.

*Placeholder

2. **BE IT FURTHER RESOLVED** the Clerk of the School Board shall notify such teachers in writing before July 1, 2010, of the termination of their employment.

RESOLUTION

RE: PERA Phased Retirement Options

WHEREAS, the Minnesota Legislature passed legislation in 2009 that allows Coordinated and Basic Public Employee Retirement Association members age 62 and over the option to begin receiving without formally resigning, and

WHEREAS, the decision to make Phased Retirement available to members is strictly up to the employer, and

WHEREAS, participants must agree to substantially reduce the hours that they work and meet other requirements for eligibility.

NOW, THEREFORE, BE IT RESOLVED that the School Board agrees to offer a Phased Retirement Option to eligible PERA employees consistent with the requirements noted within Minnesota statutes, and directs the District's Administration to review and approve such agreements for eligible employees.

**Resolution #HR-5-10-2758
May 18, 2010**