

Agenda of Board Workshop/Budget Meeting

The Board of Trustees Mineral Wells Independent School District

A Board Workshop/Budget Meeting of the Board of Trustees of Mineral Wells Independent School District will be held Monday, August 18, 2025, beginning at 5:30 PM in the District Services Complex | Board Room.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order/Establish Quorum

2. Public Comment

Description: *Members of the public who desire to address the board regarding an item on this agenda must REGISTER for public comment. Registration will be accepted anytime between the time this agenda is posted online and up to 48 hours before the beginning of the board meeting.*

3. Action Item: Discuss, Consider, and Take Any Necessary Action Regarding the Contract with ABM for our Custodial Services 2

Presenter: Trey Evans, Director of Maintenance

4. Action Item: Discuss, Consider, and Take Any Necessary Action Approving the Minutes of the August 4, 2025, Board Workshop/Budget Meeting and August 18, 2025, Regular Meeting of the Board of Trustees 7

Presenter: David Tarver, Superintendent

5. Action Item: Discuss, Consider, and Take Any Necessary Action Regarding the Amendment to our Financial Benefits Provider 14

Presenter: Paul Hearn, Chief Financial Officer

6. Budget Workshop

7. Adjournment



THIRD AMENDMENT TO SERVICE AGREEMENT

THIS THIRD AMENDMENT TO SERVICE AGREEMENT (the "Third Amendment"), effective as of September 1, 2025, is made by and between Mineral Wells Independent School District ("Client") and ABM Education Services, LLC, as successor in interest to ABM Texas General Services, Inc. ("ABM") (collectively referred to as the "Parties" to this Third Amendment).

RECITALS:

- A. WHEREAS, the Parties have entered into a Service Agreement dated July 8, 2022, which was previously amended effective September 1, 2023 and September 1, 2024 (collectively referred to as the "Agreement"), whereby Client retained ABM to perform various services specified in the Agreement itself; and
B. WHEREAS, the Parties desire to make certain modifications, revisions and amendments to the Agreement itself.

NOW, THEREFORE, for and in consideration of the mutual promises and undertakings herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties state and agree as follows:

- 1. Assignment. ABM Texas General Services, LLC, hereby assigns the Agreement, as amended, to its affiliate company, ABM Education Services, LLC, and the Customer, by executing this Third Amendment, hereby consents to this assignment; and hereafter ABM Education Services, LLC shall be the successor in interest to ABM Texas General Services, LLC in relation to the Agreement.
2. Term. Section 2 of the Agreement is hereby amended to extend the term, which extended term shall commence as of September 1, 2025 and terminate August 31, 2026 (the "Term"), unless sooner extended or terminated as provided in the Agreement.
3. Pricing. Exhibit B to the Agreement shall be modified as set forth in Attachment A below.
4. Ratification. Except as and to the extent amended, altered, and/or modified as provided in this Third Amendment, all terms, covenants, conditions and provisions of the Agreement are hereby ratified and reaffirmed, and shall remain in full force and effect.
5. No Default. The Parties hereby acknowledge and agree that, as of the date of this Third Amendment, neither party is in default or otherwise in breach of the Agreement, and to their best knowledge no facts exist which, with the passage of time, the giving of notice, or both, could become a default or breach of the Agreement.
6. Counterparts. This Third Amendment may be executed in one or more counterparts, and exchanged via facsimile or other electronic transmission, each of which shall for all purposes be deemed to be an original and all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year first above written.

MINERAL WELLS INDEPENDENT SCHOOL DISTRICT

ABM EDUCATION SERVICES, LLC

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

ATTACHMENT A
PRICING

Pricing Effective September 1, 2025 – August 31, 2026

Cost reflects a 5% CPI increase

Annual Cost: \$961,208.89

Monthly Cost: \$80,100.74



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 8/18/25

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Contract with ABM for Custodial Services

RECOMMENDED ACTION: It is recommended that the Board approve the ABM custodial contract

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): CH(LEGAL), CH(LOCAL)

OVERVIEW:

MWISD Administration is requesting approval of the Board of Trustees to accept the contract presented by ABM.

FISCAL IMPACT: \$961,208.89

ATTACHMENTS: ABM Contract

DEPARTMENT(S) SUBMITTING FORM: Maintenance

DEPARTMENT SIGNATURE/APPROVAL:

EC Evans III [Signature]



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6. Counterparts. This Third Amendment may be executed in one or more counterparts, and exchanged via facsimile or other electronic transmission, each of which shall for all purposes be deemed to be an original and all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year first above written.

MINERAL WELLS INDEPENDENT SCHOOL DISTRICT

ABM EDUCATION SERVICES, LLC

By: [Signature]

By: [Signature]

Name: David Tarver

Name: Myron Luekenbach

Title: superintendent

Title: Sr. Regional Vice President, Operations

Date: August 19, 2025

Date: August 20, 2025

ATTACHMENT A
PRICING

Pricing Effective September 1, 2025 – August 31, 2026

Cost reflects a 5% CPI increase

Annual Cost: \$961,208.89

Monthly Cost: \$80,100.74



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 8/18/25

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BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Action Necessary Action Regarding the Minutes of August 4, 2025 Budget Workshop and August 11, 2025 Regular Meetings of the Board of Trustees

RECOMMENDED ACTION: It is recommended that the August 4, 2025 Budget Workshop and August 11, 2025 Regular Meetings of the Board of Trustees be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): BE(LOCAL)

OVERVIEW:

Review and approve minutes from August 4, 2025 Budget Workshop and August 11, 2025 Regular Meetings of the Board of Trustees

FISCAL IMPACT: N/A

ATTACHMENTS: Minutes

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL:  _____



**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Workshop/Regular Board Meeting
PLACE: Boardroom/District Services Complex
DATE: August 11, 2025
TIME: 5:30 p.m.

Board Members Present: Sunny Lee, President
Maria Jones
Joe Ruelas
Donna Henderson
Brandon Hons
Lauretta Poole
Scott Aaron

Board Members Absent: N/A

Central Administrators Present: David Tarver, Superintendent
Angie Myrick, Assistant Superintendent of Student Services
Natalie Griffin, Assistant Superintendent of Human Resources
Paul Hearn, Chief Financial Officer
Justic Lascsak, Director of Technology
Karyn Bullock, Director of Communications
Christopher Williams, Director of Transportation

Call to Order/Establish Quorum: The regular meeting was called to order at 5:30 p.m. by Sunny Lee, President. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Closed Session – Texas Government Code 551.074: The Board adjourned into closed session at 6:35 p.m. No action was taken during closed session.

Open Session: The Board reconvened in open session at 7:03 p.m.

Prayer Donna Henderson opened the meeting with prayer.

Pledges – U.S./Texas The Board led the audience to the Pledges of Allegiance.

Mission and Vision Statements Maria Jones read the Mission and Vision Statement.

Public Comment No one registered for Public Comment.

Special Recognition N/A

President’s Report N/A

Superintendent’s Report Chris Williams, Director of Transportation, provided the Board with an update on recent initiatives within the department. He reported that the Transportation with the help of the Technology Department have collaborated to implement a new safety program that allows real-time monitoring of bus locations. Additionally, students will scan badges when boarding and exiting buses, giving district administrators and parents the ability to track student locations. This program is scheduled to go live on August 25, 2025.

Action Items:

Consent Agenda Items: Joe Ruelas moved, and Donna Henderson seconded a motion to approve the consent agenda items as presented. ***The motion passed 7-0 with the following votes: Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes***

- A. Monthly Financial Reports and Accounts Payable Listing
- B. Water/Electricity/Gas Reports
- C. Minutes of July 21, 2025, Regular Meeting of the Board of Trustees
- D. Leasor Crass, P.C, Proactive Legal Services & Retainer Program

Announce: Tentative Tax Rate: Board Meeting for August 25, 2025, for Adoption of Final Budget, New Budget and Tax Rate Paul Hearn, CFO Announced to the Board : Board Meeting for August 25, 2025, for Adoption of Final Budget, New Budget and Tax Rate

Discuss, Consider, and Take Necessary Action Regarding First Financial Bank Authorization Resolution Maria Jones moved, and Laretta Poole seconded a motion to approve the Purchase of the First Financial Bank Authorization Resolution. ***The motion passed 7-0 with the following votes: Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes***

Discuss, Consider, and Take Any Necessary Action Regarding the Approval of the 2025-2026 Student Handbook Maria Jones moved, and Laretta Poole seconded a motion to approve the 2025-2026 Student Code of Conduct. ***The motion passed 7-0 with the following votes: Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes***

Discuss, Consider, and take Any Necessary Action Regarding the Approval of Purchase of Texas Tech Credit by Exam Assessments Scott Aaron moved, and Donna Henderson seconded a motion to approve the Purchase of Texas Tech Credit By Exam Assessments. ***The motion passed 7-0 with the following votes: Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes***

Discuss, Consider and Take Any Necessary Action Regarding Approval of

Scott Aaron moved, and Laretta Poole seconded a motion to approve the Interlocal Agreement for Emergency Medical Services. ***The motion passed 7-0 with the following votes:***

Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes

Interlocal Agreement for Emergency Medical Services Discuss, Consider and Take Any Necessary Action on the Resolution Regarding Extracurricular Status of 4-H Organization

Joe Ruelas moved, and Maria Jones seconded a motion to approve Resolution Regarding Extracurricular Status of 4-H Organization. ***The motion passed 7-0 with the following votes:***

Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes

Discuss, Consider, and Take Any Necessary Action Regarding the Approval of Localized Policy Manual Update 125

Maria Jones moved, and Scott Aaron seconded a motion to approve Localized Policy Manual Update 125. ***The motion passed 7-0 with the following votes:***

Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes

Discuss, Consider, and Take Any Necessary Action Regarding the Revisions to Board Policy EFB(LOCAL), FD(LOCAL), FM(LOCAL), FNCE(LOCAL)

Maria Jones moved, and Laretta Poole seconded a motion to approve the Revisions to Board Policy EFB(LOCAL), FD(LOCAL), FM(LOCAL), FNCE(LOCAL) . ***The motion passed 7-0 with the following votes:***

Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes

Discuss, Consider, and Take Any Necessary Action Regarding the Approval of the Board Resolution Authorizing Sale of Property Specifically Described as Approximately 2.242 Acres of Real Property Out of the T. & P. R.R. Co. Survey, Section No. 13, E.O.B., Abstract No. 701, Palo Pinto County, Texas: Being a Portion of Mineral Wells ISD's Called 23.185 Acres Tract of Land as Described in Volume 833, Page 822, Official Public Records, Palo Pinto County, Texas (the "Property"), More Particularly Described in Exhibit A. The Seller Will Retain All Mineral Rights

Maria Jones moved, and Scott Aaron seconded a motion to TABLE the Board Resolution Authorizing the Sale of Property. ***The motion passed 7-0 with the following votes:***

Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes

Discuss, Consider, and Take Any Necessary Action Granting Authority to the Superintendent to Take All

Donna Henderson moved, and Maria Jones seconded a motion to grant authority to the Superintendent to take all actions necessary for the demolition of the gym located at the district service center. ***The motion passed 7-0 with the following votes:***

Actions Necessary for Demolition of the Gym Located at the District Service Center

Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes

Information Only:

2025–2026 Employee Handbook

Assistant Superintendent of Human Services Natalie Griffin presented the 2025–2026 Employee Handbook, highlighting key points. No action was required, and the Board received the report as presented. **(see attachment)**

2025–2026 Student Handbook

Assistant Superintendent of Student Services Angie Myrick presented the 2025–2026 Student Handbook, providing an overview and highlighting key points. No action was required, and the Board received the report as presented. **(see attachment)**

Mr. Tarver shared some calendar highlights on our district website as we are

Vote on Closed Session Items:

Designation of Security Officers

Joe Ruelas moved, and Maria Jones seconded a motion to approve the designation of security officers as presented to the board. ***The motion passed 7-0 with the following votes:***

Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes

Adjournment

Upon a motion by Joe Ruelas and seconded by Maria Jones, the meeting was adjourned at 7:56 p.m. ***The motion passed 7-0 with the following votes:***
Sunny Lee – Yes, Laretta Poole – Yes, Donna Henderson – Yes, Scott Aaron – Yes, Brandon Hons – Yes, Joe Ruelas – Yes, Maria Jones – Yes

Sunny Lee, President

Donna Henderson, Secretary



**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Meeting/Board Workshop/Budget Meeting
PLACE: Boardroom/District Services Complex
DATE: August 4, 2025
TIME: 5:30 p.m.

Board Members Present: Sunny Lee, President
Maria Jones
Donna Henderson
Brandon Hons
Lauretta Poole

Board Members Absent: Scott Aaron
Joe Ruelas

Central Administrators Present: David Tarver, Superintendent
Natalie Griffin, Assistant Superintendent
Paul Hearn, Chief Financial Officer

Call to Order/Establish Quorum: The board workshop/budget meeting was called to order at 5:30 p.m. by Sunny Lee, President. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Public Comment: No one registered for Public Comment.

Discuss, Consider, and Take Any Necessary Action Regarding the Disciplinary Measures Related to the Law that Prohibits Students the Use of Personal Wireless Communication Devices During School Hours Lauretta Poole moved, and Maria Jones seconded a motion to approve the disciplinary measures related to the law prohibiting students from using personal wireless communication devices during school hours. ***The motion passed 5-0 with the following votes: Sunny Lee – Yes, Lauretta Poole – Absent, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes***

Board Workshop: A budget workshop was held to discuss finances for the 2025-2026 school year.

Adjournment Upon a motion by Maria Jones and seconded by Lauretta Poole, the meeting was adjourned at 7:19 p.m. ***The motion passed 5-0 with the following votes: Sunny Lee – Yes, Lauretta Poole – Absent, Donna Henderson – Yes, Scott Aaron – Absent, Brandon Hons – Yes, Joe Ruelas – Absent, Maria Jones – Yes***

Sunny Lee, President

Donna Henderson, Secretary



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 8/18/25

MEETING TYPE:

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AGENDA ITEM TYPE:

- Action Item
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BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Action Necessary Action Regarding the Amendment to our Financial Benefits Provider

RECOMMENDED ACTION: It is recommended that the Amendment to our Financial Benefits Provider be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

The district's Financial Benefits Provider requires an amendment to meet the Superintendent's contract requirements.

FISCAL IMPACT: _____

ATTACHMENTS: N/A

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: 