

Agenda of Board Workshop/Regular Meeting

The Board of Trustees Mineral Wells Independent School District

A Board Workshop/Regular Meeting of the Board of Trustees of Mineral Wells Independent School District will be held Monday, March 17, 2025, beginning at 5:30 PM in the District Services Complex | Board Room.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- 1. Call to Order/Establish Quorum**
- 2. Board Workshop/Dinner - No Action Will Be Taken**
 - A. Agenda Review
 - B. Planning for 2025-2026 School Year
 - C. Policy Review
- 3. Closed Session - Texas Government Code 551.074, Texas Government Code 551.076, Texas Government Code 551.082 and Texas Government Code 551.072**
 - A. Texas Government Code 551.074
 - 1) Employment/Appointment/Reassignment/Evaluation/Compensation/Duties of Personnel
 - 2) Renewal/Nonrenewal/Assignment/Reassignment/Probationary Status/Return to Probationary Status/Continuing Status of District Personnel
 - B. Texas Government Code 551.076
 - 1) Security - Personnel, Devices, Audits
 - C. Texas Government Code 551.082
 - 1) Student Discipline
- 4. Open Session - 7:00 p.m.**
- 5. Prayer**
- 6. Pledges - U.S./Texas Flags**
- 7. Mission & Vision Statements**
- 8. Public Comment**
- 9. Special Recognition**
 - A. MWISD Partner in Education - Ricardo's Mexican Restaurant

Presenter: Karyn Bullock, Director of Communications	
B. Lamar Elementary Spotlight	
Presenter: Rhonda Mack, Principal	
10. President's Report	
11. Superintendent Report	
A. Dinner on the Diamond	
Presenter: Jacob Clay, Head Baseball Coach	
B. TASB Video Contest	
Presenter: Karyn Bullock, Director of Communications and Brooklyn Newson	
C. Enrollment Comparison	4
Presenter: David Tarver, Superintendent	
12. Action Item: Consent Agenda	
A. Monthly Financial Reports, and Accounts Payable Listing	7
Presenter: David Tarver, Superintendent	
B. Water, Electricity, Gas Reports	24
Presenter: David Tarver, Superintendent	
C. Minutes of the February 10, 2025, Regular Board Meeting and the February 19, 2025, Team of Eight Training Board Meeting	28
Presenter: David Tarver, Superintendent	
13. Action Item: Discuss, Consider, and Take Any Necessary Action Regarding the Memorandum of Understanding Between Mineral Wells ISD and Tarleton State University Regarding the Distinguished High School Partnership Program	<u>41</u>
Presenter: Angie Myrick, Assistant Superintendent of Student Services	
14. Action Item: Discuss, Consider, and Take Any Necessary Action Regarding the Certification of Unopposed Candidates for the May 3, 2025 Election	<u>48</u>
Presenter: David Tarver, Superintendent	
15. Action Item: Discuss, Consider, and Take Any Necessary Action Regarding Accepting the Order of Cancellation for May 3, 2025 Election	<u>50</u>
Presenter: David Tarver, Superintendent	
16. Action Item: Discuss, Consider, and Take Any Necessary Action to Approve the Board Operating Procedures	<u>52</u>
Presenter: David Tarver, Superintendent	
17. Action Item: Discuss, Consider, and Take Any Necessary Action Regarding Localized Policy Manual Update 124	<u>53</u>
Presenter: David Tarver, Superintendent	
18. Action Item: Discuss, Consider, and Take Any Necessary Action Granting Authorization to the Superintendent to Take All Actions Necessary for Roof Repairs as a Result of the Storm that Occurred on March 4, 2025	<u>88</u>
Presenter: Trey Evans, Director of Maintenance	
19. Action Item: Vote on Closed Session Items	

20. Information

A. Review District Calendars on our MWISD Website

21. Action Item: Adjournment



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 3/17/25

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Enrollment Comparison for February 2025

RECOMMENDED ACTION: This item is for information only.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached report.

FISCAL IMPACT: Rising enrollment results in revenue increase

ATTACHMENTS: MWISD Enrollment Comparison/Campus Summary Report

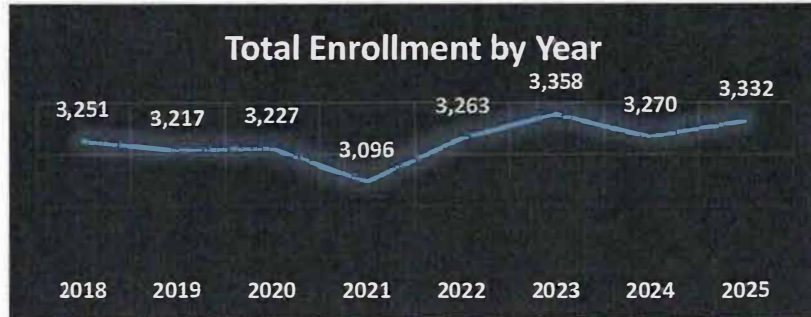
DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL:

Mineral Wells I.S.D. Monthly Board Report February 2025 (16 Days of School)

Total # of Students:	3332
Refined ADA:	2936.6
% of Attendance:	91.73%

Campus	Total Student Enrollment	Refined ADA	% Attendance
Mineral Wells H.S.	902	819.44	90.48%
Academy	32	26.94	83.52%
Mineral Wells Jr High	469	432.37	91.66%
Travis Elementary	763	700.13	91.70%
Houston Elementary	482	449.81	93.38%
Lamar Elementary	684	507.91	92.90%



February

	2018 February	2019 February	2020 February	2021 February	2022 February	2023 February	2024 February	2025 February
EE	24	15	28	22	25	19	27	23
PK	214	221	217	146	207	203	164	194
K	261	247	266	245	215	264	246	213
1st	199	266	251	237	258	230	249	254
2nd	226	202	254	246	237	249	226	254
3rd	259	228	210	243	243	240	242	228
4th	232	243	228	203	240	258	242	258
5th	251	234	243	213	226	260	256	246
6th	258	252	230	245	229	221	252	259
7th	220	267	267	237	249	246	217	252
8th	219	229	250	261	251	254	240	217
9th	218	231	243	249	290	273	258	253
10th	212	187	198	216	216	248	237	238
11th	213	181	152	174	182	194	209	200
12th	187	201	160	137	165	169	178	211
Academy	24	16	30	22	30	30	27	32
Total	3,251	3,217	3,227	3,096	3,263	3,358	3,270	3,332

Attendance Comparrison by Year

	2017	2018	2019	2020	2021	2022	2023	2024	2025
MWHS	93.37%	93.09%	93.28%	94.04%	94.20%	89.18%	92.12%	91.71%	90.48%
Academy	70.90%	78.08%	53.85%	77.29%	71.53%	76.33%	73.34%	83.21%	83.52%
JH	94.92%	93.14%	92.09%	95.55%	96.41%	91.35%	93.79%	92.45%	91.66%
Travis	94.11%	92.87%	94.77%	95.73%	94.84%	94.13%	95.37%	93.65%	91.70%
Houston	94.03%	92.60%	95.12%	96.33%	96.80%	94.40%	95.89%	93.12%	93.38%
Lamar	92.99%	93.34%	95.21%	90.42%	96.94%	93.23%	95.72%	92.62%	92.90%
TOTAL	93.54%	92.88%	93.93%	95.09%	95.47%	92.07%	94.21%	92.59%	91.73%



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Operational Goals

- Promote Community/School Partnerships
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TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Monthly Financial Reports and Accounts Payable Listings

RECOMMENDED ACTION: It is recommended that the monthly Financial Reports, Accounts Payable Listing be approved as presented

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

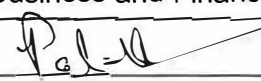

See attached information.

FISCAL IMPACT: Variable revenue and expenditures to District

ATTACHMENTS: Tax Receipt Report, Financial Statement, AP Listing

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL:

March 17, 2025
2024-2025 TAX COLLECTIONS
AS OF JANUARY 31, 2025

MAINTENANCE & OPERATIONS						
	LEVY	MONTHLY ACTIVITY	PRIOR ACTIVITY	YEAR-TO-DATE ACTIVITY	BALANCE DUE	YEAR-TO-DATE PERCENTAGE COLLECTED
CURRENT TAXES	\$ 10,161,971.00	\$ 4,063,926.23	\$ 1,581,297.50	\$ 5,645,223.73	\$ 4,516,747.27	55.55%
DELINQUENT TAXES	\$ 290,158.00	\$ 17,277.66	\$ 60,727.27	\$ 78,004.93	\$ 212,153.07	26.88%
PENALTY & INTEREST	\$ 219,502.00	\$ 5,064.32	\$ 23,982.79	\$ 29,047.11	\$ 190,454.89	13.23%
GRAND TOTAL	\$ 10,671,631.00	\$ 4,086,268.21	\$ 1,666,007.56	\$ 5,752,275.77	\$ 4,919,355.23	53.90%

INTEREST & SINKING						
	LEVY	MONTHLY ACTIVITY	PRIOR ACTIVITY	YEAR-TO-DATE ACTIVITY	BALANCE DUE	YEAR-TO-DATE PERCENTAGE COLLECTED
CURRENT TAXES	\$ 3,123,145.00	\$ 1,248,114.87	\$ 485,989.37	\$ 1,734,104.24	\$ 1,389,040.76	55.52%
DELINQUENT TAXES	\$ 93,562.00	\$ 6,236.66	\$ 21,293.80	\$ 27,530.46	\$ 66,031.54	29.42%
PENALTY & INTEREST	\$ 57,682.00	\$ 1,797.60	\$ 7,903.75	\$ 9,701.35	\$ 47,980.65	16.82%
GRAND TOTAL	\$ 3,274,389.00	\$ 1,256,149.13	\$ 515,186.92	\$ 1,771,336.05	\$ 1,503,052.95	54.10%

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
CASH POSITION**

FOR PERIOD ENDING JANUARY 31, 2025

GENERAL FUND	\$ 4,953,591.51
FOOD SERVICE	\$ 658,776.44
SPECIAL REVENUE	\$ 397,990.42
INTEREST & SINKING	\$ 3,006,635.09
INSURANCE FUND	\$ 1,136.22
WORKERS' COMPENSATION	\$ 523.55
TRUST & AGENCY FUND	\$ 185,550.11
PAYROLL	\$ (46,931.20)
TOTAL	\$ 9,157,272.14

<u>Lone Star Investment</u>	
General Fund	\$ 3,969,555.23
Food Service Fund	\$ 4.34
Interest & Sinking	\$ 1,253,650.89
Insurance Fund	\$ 530,446.11
TOTAL INVESTMENTS	\$ 5,753,656.57

<u>End</u>	<u>Fnd</u>	<u>CASH</u>	<u>2024-2025</u>	<u>Balance</u>
		<u>RECEIVED</u>	<u>Budget</u>	
180	CO-CURRICULAR	167,555.71	278,813.00	111,257.29
199	GENERAL FUND	18,506,760.10	36,514,086.00	18,007,325.90
211	TITLE I, PART A	260,665.76	1,189,044.00	928,378.24
224	IDEA-B FORMULA	216,999.89	917,504.00	700,504.11
225	IDEA-B PRESCHOOL	5,328.00	18,378.00	13,050.00
240	FOOD SERVICE	967,551.94	2,367,508.00	1,399,956.06
244	CARL PERKINS BASIC FORM. GRANT	33,451.41	48,759.00	15,307.59
255	TITLE II, PART A-SUP EFF INSTR	39,706.76	228,157.00	188,450.24
263	Title III, PART A-ELA	7,204.29	91,214.00	84,009.71
270	TITLE V, B, SP 2, RLIS	20,405.00	116,766.00	96,361.00
289	FEDERALLY FUNDED SPECIAL REV	29,246.86	86,223.00	56,976.14
410	STATE TEXTBOOK FUND	395.00	90,368.00	89,973.00
429	STATE FUNDED SPECIAL REVENUE	0.00	838,208.00	838,208.00
461	CAMPUS ACTIVITY FUND	9,322.26	0.00	-9,322.26
599	DEBT SERVICE	2,446,734.85	3,897,817.00	1,451,082.15
753	INSURANCE FUND	10,466.31	26,834.00	16,367.69
880	CUSTODIAL FUND - SCHOLARSHIPS	4,208.42	0.00	-4,208.42
Grand Revenue Totals		22,726,002.56	46,709,679.00	23,983,676.44

Number of Accounts: 67

***** End of report *****

Fnd	Fnd	2024-2025			Balance
		Expended	Encumbered	Budget	
180	CO-CURRICULAR	701,268.30	13,051.23	1,315,823.00	601,503.47
199	GENERAL FUND	16,940,842.79	93,197.93	35,510,868.00	18,476,827.28
211	TITLE I, PART A	432,822.16	0.00	1,189,044.00	756,221.84
224	IDEA-B FORMULA	364,954.26	0.00	917,504.00	552,549.74
225	IDEA-B PRESCHOOL	8,630.00	0.00	18,378.00	9,748.00
240	FOOD SERVICE	778,569.19	197.38	2,367,508.00	1,588,741.43
244	CARL PERKINS BASIC FORM. GRANT	35,537.27	3,012.41	48,759.00	10,209.32
255	TITLE II, PART A-SUP EFF INSTR	45,955.73	0.00	228,157.00	182,201.27
263	Title III, PART A-ELA	10,764.67	75.00	91,214.00	80,374.33
270	TITLE V,B,SP 2, RLIS	40,405.00	0.00	116,766.00	76,361.00
289	FEDERALLY FUNDED SPECIAL REV	34,713.98	0.00	86,223.00	51,509.02
410	STATE TEXTBOOK FUND	90,762.87	0.00	90,368.00	-394.87
429	STATE FUNDED SPECIAL REVENUE	660,595.25	117,919.75	838,208.00	59,693.00
461	CAMPUS ACTIVITY FUND	9,830.70	667.87	0.00	-10,498.57
599	DEBT SERVICE	6,000.00	0.00	3,897,817.00	3,891,817.00
880	CUSTODIAL FUND - SCHOLARSHIPS	5,500.00	0.00	0.00	-5,500.00
Grand Expense Totals		20,167,152.17	228,121.57	46,716,637.00	26,321,363.26

Number of Accounts: 1643

***** End of report *****

Fnd	T	Fn	Obj	Sb	Org	F	Pr	L	L2	Obj	2024-2025	YTD	Encumbered	Unencumbered
											BUDGET	EXPENDED	Amount	Balance
XXX	E	11	----	----	----	----	----	----	----	----	23,226,218.00	9,422,035.02	43,341.02	13,760,841.96
XXX	E	12	----	----	----	----	----	----	----	----	1,878,826.00	1,271,822.04	35,507.97	571,495.99
XXX	E	13	----	----	----	----	----	----	----	----	314,228.00	118,217.87	0.00	196,010.13
XXX	E	21	----	----	----	----	----	----	----	----	323,040.00	144,716.22	3,232.01	175,091.77
XXX	E	23	----	----	----	----	----	----	----	----	2,499,739.00	1,081,916.38	4,334.52	1,413,488.10
XXX	E	31	----	----	----	----	----	----	----	----	1,373,083.00	650,622.28	116.99	722,343.73
XXX	E	33	----	----	----	----	----	----	----	----	388,163.00	175,730.01	534.79	211,898.20
XXX	E	34	----	----	----	----	----	----	----	----	1,294,125.00	694,557.63	11,451.39	588,115.98
XXX	E	35	----	----	----	----	----	----	----	----	2,405,014.00	787,154.84	197.38	1,617,661.78
XXX	E	36	----	----	----	----	----	----	----	----	1,339,302.00	713,967.32	13,271.23	612,063.45
XXX	E	41	----	----	----	----	----	----	----	----	1,892,372.00	866,421.64	406.19	1,025,544.17
XXX	E	51	----	----	----	----	----	----	----	----	4,400,779.00	3,587,248.63	15,342.41	798,187.96
XXX	E	52	----	----	----	----	----	----	----	----	903,464.00	353,404.51	100,245.92	449,813.57
XXX	E	53	----	----	----	----	----	----	----	----	221,176.00	141,225.23	139.75	79,811.02
XXX	E	61	----	----	----	----	----	----	----	----	58,000.00	755.42	0.00	57,244.58
XXX	E	71	----	----	----	----	----	----	----	----	4,138,708.00	103,097.23	0.00	4,035,610.77
XXX	E	81	----	----	----	----	----	----	----	----	0.00	18,559.90	0.00	-18,559.90
XXX	E	93	----	----	----	----	----	----	----	----	60,400.00	30,200.00	0.00	30,200.00
Grand Expense Totals											46,716,637.00	20,161,652.17	228,121.57	26,326,863.26

Number of Accounts: 1639

***** End of report *****

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
PONDER ISD	0115	SOFTBALL TOURNAMENT FEE	02/26/2025	6519	V	-450.00
AARDAL, DYLAN	0205	BASKETBALL OFFICIAL 1/28/2025	02/05/2025	6701	R	95.00
ACE HARDWARE OF MINE	Multiple	Multiple Invoices	02/05/2025	6703	R	504.55
Adams, Zander	02052025	TRAVEL	02/05/2025	6704	R	468.60
AIRGAS USA, LLC	5513418035	Monthly Rental	02/05/2025	6705	R	90.77
AT&T MOBILITY	825071876X	SERVICE	02/05/2025	6706	R	1,523.61
ATWOOD DISTRIBUTING	368	MAINTENANCE-January 2025	02/05/2025	6707	R	29.98
Baker, Jeanne	0205	TRAVEL	02/05/2025	6708	R	482.80
Ball, Gene	0204	TRAVEL	02/05/2025	6709	R	467.20
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	02/05/2025	6724	R	9,956.57
BILINGUAL SPEECH SER	6	INV # 6 January Invoice Contracted Services	02/05/2025	6725	R	4,683.53
COLLIER, JEFFREY	0205	BASKETBALL OFFICIAL 1/28/25	02/05/2025	6726	R	195.00
CREAL, JOSEPH	0205	BASKETBALL OFFICIAL 1/28/25	02/05/2025	6727	R	195.00
DEMCO, INC	7586424	LIBRARY MAKERSPACE SUPPLIES	02/05/2025	6728	R	3,958.03
DOUBLE H TIRE	0200790	MAINTENANCE-January 2025	02/05/2025	6729	R	40.00
DRURY PLAZA RIVERWAL	0204	LODGING	02/05/2025	6730	R	1,693.73
EDUCATION SERVICE CT	Multiple	Multiple Invoices	02/05/2025	6731	R	115.00
ELLIOTT ELECTRIC SUP	Multiple	Multiple Invoices	02/05/2025	6732	R	132.38
Enriquez, Delano	0204	Meals for Academic UIL Feb 8th	02/05/2025	6733	R	630.00
FOLLETT CONTENT SOLU	Multiple	Multiple Invoices	02/05/2025	6734	R	3,518.80
FOOD SERVICE, CHILD	244	SUGAR FOR LOUNGE	02/05/2025	6735	R	103.50
FURR BUILDING MATERI	Multiple	Multiple Invoices	02/05/2025	6736	R	148.15
Geer, Rebeka	0205	Supplies Reimbursement Geer	02/05/2025	6737	R	76.40
Gordon, RIKKI	0205	BASKETBALL GAME WORKER 1/23/25	02/05/2025	6738	R	30.00
Hallmark, Helma	0205	TRANSPORTATION - EMPLOYEE REIMBURSEMENT FOR CDL COST	02/05/2025	6739	R	47.00
HIGH SCHOOL	0205	REIMB CK# 12436, 12448, 12438, 12447, 12449, 12454, 12440, 12441, 12450, 12437, 12442, 12446, 12451, 12443, 12435, 12439, 12444, 12445, 12453	02/05/2025	6740	R	6,185.00
HILTON HOTEL	0205	TRAVEL	02/05/2025	6741	S	714.30
HOMEBASE #250 MW	Multiple	Multiple Invoices	02/05/2025	6743	R	920.33
Ince, Matt	0131	Fingerprint reimbursement	02/05/2025	6744	R	47.99
JODIE'S ALTERNATOR	0935	TRANSPORTATION- CONTRACTED MAINTENANCE	02/05/2025	6745	R	275.00
Kamper, Catherine	0205	TRANSPORTATION - EMPLOYEE INCENTIVE - BREAK ROOM SUPPLY AND FOOD SUPPLY - CLEANING SUPPLY EMPLOYEE REIMBURSEMENT FOR COST	02/05/2025	6746	R	73.23
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	02/05/2025	6747	R	2,833.45
LAWAL, AYODEJI	0205	BASKETBALL OFFICIAL 1/28/25	02/05/2025	6748	R	155.00
Lively, Thomas	0205	SECURITY 1/23/25	02/05/2025	6749	R	135.00
Lyons, Michael	0205	TRAVEL	02/05/2025	6750	R	468.60
Marsh, Stacey	0131	Jan. Mileage to and from Stride	02/05/2025	6751	R	18.62
MASSEY'S SEPTIC TANK	50164	MAINTENANCE-January 2025	02/05/2025	6752	R	300.00
MENCHACA, CRISTAL	0205	SECURITY 1/24/2025	02/05/2025	6753	R	180.00
MENGER HOTEL	0205	TRAVEL	02/05/2025	6754	S	669.24
MILLS, CONNOR	0205	BASKETBALL OFFICIAL 1/28/25	02/05/2025	6755	R	195.00
N-TUNE	150267	REPAIR	02/05/2025	6756	R	215.00

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
NAPA AUTOMOTIVE PART	Multiple	Multiple Invoices	02/05/2025	6757	R	646.70
NATIONAL WHOLESALE S	S5316342.0	MAINTENANCE-January 2025	02/05/2025	6758	R	72.85
NAVIGATE360, LLC	INV-35721	VISITOR BADGES	02/05/2025	6759	R	90.00
NORTH TEXAS TOLLWAY	1270956663	TOLL FEES	02/05/2025	6760	R	10.80
NORTON METALS, INC.	35892533	Supplies Welding	02/05/2025	6761	R	1,074.56
O'REILLY AUTOMOTIVE,	0791-47912	MAINTENANCE-January 2025	02/05/2025	6762	R	25.58
PARADISE HIGH SCHOOL	0131	POWERLIFTING MEET	02/05/2025	6763	R	225.00
PARKER, DONNA	0205	BASKETBALL GAME WORKER 1/28/25	02/05/2025	6764	R	75.00
PARKER COUNTY EDC	1376	Parker County Economic Development Council Director Gold Member - 2025 PCEDC membership renewal - ISD population discount - David Tarver	02/05/2025	6765	R	1,000.00
PASCHAL HIGH SCHOOL	0205	TENNIS TOURNAMENT FEE	02/05/2025	6766	R	350.00
QUILL	Multiple	Multiple Invoices	02/05/2025	6767	R	258.13
Rabalais, Derek	0205	ATHLETIC SUPPLIES REIMBURSEMENT	02/05/2025	6768	R	73.73
REGION 4 ESC	Multiple	Multiple Invoices	02/05/2025	6769	R	110.00
Sarah Moore Mobility	JAN 1-JAN	Jan. Contracted Services	02/05/2025	6770	R	386.00
Shipman, Benjamin	0205	BASKETBALL OFFICIAL 1/23/25	02/05/2025	6771	R	110.00
SINGLETARY, MIKE	0205	BASKETBALL OFFICIAL 1/23/25	02/05/2025	6772	R	135.00
SITEONE LANDSCAPE SU	Multiple	Multiple Invoices	02/05/2025	6773	R	1,031.82
SKILLS USA VICA	M432090	SkillsUSA	02/05/2025	6774	R	384.00
SKILLSUSA TEXAS	S127094	Skills USA District Contest	02/05/2025	6775	R	1,155.00
SNOW GARRETT WILLIAM	91697	2023-2024 AUDIT FEES	02/05/2025	6776	R	13,940.00
SOUTHERN FLORAL COMP	335951	Coronation Flowers	02/05/2025	6777	R	261.13
SOUTHWEST INTERNATIO	02P202445	TRANSPORTATION - PARTS	02/05/2025	6778	R	231.25
STEENSMA, JAMES	0205	BASKETBALL OFFICIAL 1/23,28	02/05/2025	6779	R	230.00
STONE MOBILE REPAIR,	BUS#33 01/	TRANSPORTATION - CONTRACTED MAINTENANCE - BUS ID #33	02/05/2025	6780	R	5,381.94
Tallant, Carol	24/25-6	INV #24/25-6 Contracted services for Coordinator	02/05/2025	6781	R	3,489.62
TARLETON STATE UNIV	01242025	BASKETBALL TICKETS	02/05/2025	6782	R	70.00
TARPLEY MUSIC	BU003201	SUPPLIES	02/05/2025	6783	R	501.16
TASB	669709	TASB Localized Update 124 Update Printing and Shipping Charges	02/05/2025	6784	R	1,594.72
TEPSA	Multiple	Multiple Invoices	02/05/2025	6785	R	998.00
THE CROCKETT HOTEL	0205	LODGING	02/05/2025	6786	S	644.41
TRAMMELL, BRENDA	0205	BASKETBALL GAME WORKER 1/28/25	02/05/2025	6787	R	50.00
UNIFIRST CORPORATION	Multiple	Multiple Invoices	02/05/2025	6788	R	1,760.00
WALMART CAPITAL ONE	Multiple	Multiple Invoices	02/05/2025	6789	R	975.95
WELLS FARGO VENDOR F	Multiple	Multiple Invoices	02/05/2025	6790	R	1,329.47
WEX BANK	102289660	FUEL	02/05/2025	6791	R	182.77
WILSON, CAMERON	0205	BASKETBALL OFFICIAL 1/28/2025	02/05/2025	6792	R	155.00
WORKERS' COMPENSATIO	15919.29	WORKERS' COMP 2024-2025	02/05/2025	6793	R	15,919.29
LONE STAR PIZZA, LLC	Multiple	Multiple Invoices	02/05/2025	6794	R	171.98
3720 MINERAL WELLS L	Multiple	Multiple Invoices	02/06/2025	6795	R	1,260.00
180 SIGNS	I250115869	LIBRARY WALL DESIGN	02/13/2025	6796	R	500.00
ACE HARDWARE OF MINE	332216	ACE HARDWARE INVOICE 332216 SELF-DRILL	02/13/2025	6797	R	12.14
AIR MED CARE NETWORK	11631-0205	AMCN MEMBERSHIP	02/13/2025	6798	R	2,920.00
AUTO ZONE	0150880302	Supplies Wraight	02/13/2025	6799	R	93.08

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
B & H PHOTO	231242801	SUPPLIES	02/13/2025	6800	R	132.29
BAKER, FRANKLIN	0212	SECURITY 2/4/25	02/13/2025	6801	R	225.00
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	02/13/2025	6802	R	514.51
BOGDANOFF, MICHAEL	0212	SOCCER OFFICIAL 1/31/25	02/13/2025	6803	R	235.00
CAR COLORS	Multiple	Multiple Invoices	02/13/2025	6804	R	194.05
CARTER, TAMARKUS	0212	BASKETBALL OFFICIAL 2/3/25	02/13/2025	6805	R	125.00
CDW-G	Multiple	Multiple Invoices	02/13/2025	6806	R	1,961.82
Cermak, Rachel	0212	Reimbursement	02/13/2025	6807	R	46.89
CHEEK, WILLIAM	0212	BASKETBALL OFFICIAL 1/30/25	02/13/2025	6808	R	125.00
CHICKEN EXPRESS	0109	POWERLIFTING MEAL	02/13/2025	6809	S	78.00
CHICK FIL'A	199584	TENNIS MEAL	02/13/2025	6810	S	100.43
DAIRY QUEEN	POS-3_395	BASEBALL MEAL	02/13/2025	6811	S	126.13
DUGGIN, TIM	0212	BASKETBALL OFFICIAL 2/4/25	02/13/2025	6812	R	155.00
Evans, Edmond	0212	Daimer steam cleaner	02/13/2025	6813	S	3,995.00
EWELL EDUCATIONAL SE	TX543-8885	AET Subscription	02/13/2025	6814	R	1,100.00
FAMILY ZONE, INC.	INUS006532	School Manager Content Aware	02/13/2025	6815	R	2,625.00
FLORES, MELVIN	0212	BASKETBALL OFFICIAL 1/30, 2/2	02/13/2025	6816	R	220.00
FOOD SERVICE, CHILD	245	INV #245 Snacks/Houston-Ishmael/Adams	02/13/2025	6817	R	95.75
FRONTIER WASTE-CRESS	4935899	SERVICE	02/13/2025	6818	R	7,376.78
GAME ONE	Multiple	Multiple Invoices	02/13/2025	6819	R	3,411.10
Gordon, Ammie	0209	Mileage Jan.15th-Feb. 9th (Homebound student)	02/13/2025	6820	R	37.80
Gordon, RIKKI	0212	BASKETBALL GAME WORKER 2/3/25	02/13/2025	6821	R	30.00
HARRIS, RODERICK	0212	BASKETBALL OFFICIAL 2/4/25	02/13/2025	6822	R	195.00
HIGH SCHOOL	0212	REIMB CK #12456, 12455, 12461, 12459, 12458, 12457, 12460	02/13/2025	6823	R	3,065.00
HOMEBASE #250 MW	Multiple	Multiple Invoices	02/13/2025	6824	R	230.12
IN TOUCH THERAPY, PL	MIN1	INV #MIN1 Jan. Contracted PT Services	02/13/2025	6825	R	4,285.34
INTERQUEST DETECTION	116661	DRUG CANINE	02/13/2025	6826	R	187.50
Judd, Penny	0212	SECURITY 1/28/25	02/13/2025	6827	R	225.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	02/13/2025	6829	R	2,836.72
LEASOR CRASS, P.C.	26420	Leasor Crass, PC January 2025 Invoice	02/13/2025	6830	R	6,948.37
Lively, Thomas	0212	SECURITY 1/30,2/3	02/13/2025	6831	R	225.00
LOTTER, MICHAEL	0212	BASKETBALL OFFICIAL 2/4/25	02/13/2025	6832	R	195.00
MAY, MABEN	0212	BASKETBALL OFFICIAL 2/4/25	02/13/2025	6833	R	195.00
MENCHACA, CRISTAL	0212	SECURITY 1/31/25	02/13/2025	6834	R	270.00
MINERAL WELLS CHAMBE	22270	Table for the State of Community - February 2025	02/13/2025	6835	R	450.00
NAPA AUTOMOTIVE PART	Multiple	Multiple Invoices	02/13/2025	6836	R	1,255.62
O'REILLY AUTOMOTIVE,	0791-47518	Supplies Wraight	02/13/2025	6837	R	125.58
PARKER, DONNA	0212	BASKETBALL GAME WORKER 2/4/25	02/13/2025	6838	R	75.00
PENDER'S MUSIC COMPA	Multiple	Multiple Invoices	02/13/2025	6839	R	349.43
PEREZ, JOHN	0212	SOCCER OFFICIAL 1/31/25	02/13/2025	6840	R	235.00
PLAYSCRIPTS, INC.	2341276	RIGHTS, SCRIPTS	02/13/2025	6841	R	520.85
PLAYSCRIPTS, INC.	2341276	RIGHTS, SCRIPTS	02/28/2025	6841	V	-520.85
RANK ONE SPORT	9294	RANK ONE SUBSCRIPTION	02/13/2025	6842	R	1,000.00
RIVERSIDE INSIGHTS	inv232370	RIVERSIDE INSIGHTS GT TESTING SPANISH	02/13/2025	6843	R	16.90
RUELAS, JOE	0212	BASKETBALL OFFICIAL 2/4/25	02/13/2025	6844	R	80.00
Shipman, Benjamin	0212	BASKETBALL OFFICIAL 1/30, 2/3, 4	02/13/2025	6845	R	360.00
Sports Attack LLC	inv54193	SOFTBALL EQUIPMENT	02/13/2025	6846	R	315.00

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STONE MOBILE REPAIR,	bus 01/27	TRANSPORTATION - CONTRACTED MAINTENANCE BUS #55	02/13/2025	6847	R	1,200.00
Tarver, David	0212	tommie Austin - David Tarver Midwinter Conference 2/2025 Valet Parking	02/13/2025	6848	R	177.00
TARVER, REECE	0212	BASKETBALL OFFICIAL 1/30.2/3,4	02/13/2025	6849	R	300.00
TASB	669916	Sunny Lee TASB Online COurse - Child Abuse Prevention	02/13/2025	6850	R	30.00
TENNIS OUTLET INC.	57402	TENNIS SUPPLIES	02/13/2025	6851	R	1,709.00
TEPSA	Multiple	Multiple Invoices	02/13/2025	6852	R	3,243.00
TEXAS DEPT OF PUBLIC	CRS-202412	Invoice CRS-202412-303116	02/13/2025	6853	R	10.00
TRAMMELL, BRENDA	0212	BASKETBALL 2/4/25	02/13/2025	6854	R	50.00
UNIFIRST CORPORATION	2810487744	TRANSPORATION - LINEN SERVICES	02/13/2025	6855	R	66.90
WALMART CAPITAL ONE	Multiple	Multiple Invoices	02/13/2025	6857	R	907.69
WINDTHORST ISD	0210	GIRLS BASKETBALL TOURNAMENT FEE	02/13/2025	6858	R	400.00
TEXAS COMPTRROLLER OF	S1821	TEXAS SMARTBUY MEMBERSHIP FEE - S1821	02/17/2025	6859	R	100.00
ABM TEXAS GENERAL SE	1000017516	CONTRACTED SERVICES	02/19/2025	6860	R	76,286.42
ACE HARDWARE OF MINE	332045	ACE HARDWARE INVOICE 332045 BARREL BOLT	02/19/2025	6861	R	17.99
AIRGAS USA, LLC	Multiple	Multiple Invoices	02/19/2025	6862	R	1,585.83
Baker, Jeanne	0210	SUBSCRIPTION	02/19/2025	6863	R	45.00
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	02/19/2025	6864	R	2,910.54
CHICK FIL'A	207300	TENNIS MEAL	02/19/2025	6865	S	136.95
CITY OF MINERAL WELL	241106	TAX INCREMENT REINVESTMENT	02/19/2025	6866	R	510,226.76
CITY WATER WORKS	0131	SERVICE	02/19/2025	6867	R	22,447.96
Clay, Jacob	0218	BASEBALL MEAL REIMBURSEMENT	02/19/2025	6868	R	227.37
DIERKE, MICHAEL	0218	BASKETBALL OFFICIAL 2/10/25	02/19/2025	6869	R	120.00
Evans, Edmond	6912748	Parts from AACA	02/19/2025	6870	R	127.41
FAMOUS MINERAL WATER	B9340	INV #B9340 #2-5 gallons water	02/19/2025	6871	R	27.00
FLORES, MELVIN	0218	BASKETBALL OFFICIAL 2/7/25	02/19/2025	6872	R	80.00
FORT WORTH SHAVER	21374	Supplies Ag	02/19/2025	6873	R	525.98
FRED GARRISON OIL CO	D60929	TRANSPORTATION - FUEL PURCHASE	02/19/2025	6874	R	6,579.14
GOTO COMMUNICATIONS,	IN71036073	SERVICE	02/19/2025	6875	R	5,126.19
Hargrove, Tara	0218	LIBRARY SUPPLIES	02/19/2025	6876	R	281.27
HAWKINS, CHARLES	0218	BASKETBALL OFFICIAL 2/10/25	02/19/2025	6877	R	120.00
JONES, ANDREW	0218	BASKETBALL OFFICIAL 2/10/25	02/19/2025	6878	R	120.00
Judd, Penny	0218	SECURITY 2/7,10	02/19/2025	6879	R	495.00
KAI'S EDUCATION USA	INV-US-000	library supplies	02/19/2025	6880	R	1,738.24
KEESE, LEWIS	0218	BASKETBALL OFFICIAL 2/7/25	02/19/2025	6881	R	175.00
KING, EDWARD	0218	BASKETBALL OFFICIAL 2/11/24	02/19/2025	6882	R	115.00
LAWAL, AYODEJI	0218	BASKETBALL OFFICIAL 2/11/25	02/19/2025	6883	R	155.00
LONDON, ANDREW	0218	BASKETBALL OFFICIAL 2/7/25	02/19/2025	6884	R	115.00
MASSEY'S SEPTIC TANK	50224	Concession stands @ stadium	02/19/2025	6885	R	700.00
MCKEE, PRESTON	0218	BASKETBALL OFFICIAL 2/7/25	02/19/2025	6886	R	175.00
MILLSAP ISD	0218	POWERLIFTING MEETS 2/6 & 2/13	02/19/2025	6887	R	450.00
MINERAL WELLS HIGH S	Multiple	Multiple Invoices	02/19/2025	6888	R	142.50
MINERAL WELLS CHAMBE	Multiple	Multiple Invoices	02/19/2025	6889	R	1,500.00
NCS PEARSON INC	28060751	Quote #1000134536219 Testing Material/Dayc-2, PLS-5, GFTA-3	02/19/2025	6890	R	629.31
NEXTLINK	B10000024-	1Gb Internet service due	02/19/2025	6891	R	153.12

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		03/03/2025				
NORTH TEXAS SALES AN	341170	TRANSPORTATION - CONTRACTED MAINTENANCE	02/19/2025	6892	R	325.88
PARKER, DONNA	0218	BASKETBALL GAME WORKER 2/7,8,10,11	02/19/2025	6893	R	300.00
PDQ.COM CORPORATION	PDQ-39903	PDQ yearly license	02/19/2025	6894	R	2,677.50
PROFESSIONAL GROUNDS	2025 MEMBE	2025 membership renewal	02/19/2025	6895	R	285.00
REICH, ALAN	0218	BASKETBALL OFFICIAL 2/11/25	02/19/2025	6896	R	115.00
RIVERSIDE INSIGHTS	INV233229	Quote 2001557 WJV-Unlimited Subscription	02/19/2025	6897	R	4,088.75
ROBERTSON, KEITH	0218	BASKETBALL OFFICIAL 2/10/25	02/19/2025	6898	R	299.92
Roe, Gary JR	0218	reimb for 3 day class	02/19/2025	6899	R	575.00
SANTO ISD	0220	POWERLIFTING MEET	02/19/2025	6900	R	225.00
SCHOLASTIC INC.	67620420	SUPPLIES	02/19/2025	6901	R	352.00
SMITH, STEVEN	0218	BASKETBALL OFFICIAL 2/11/25	02/19/2025	6902	R	115.00
SOUTHERN FLORAL COMP	Multiple	Multiple Invoices	02/19/2025	6903	R	997.82
STEENSMA, JAMES	0218	BASKETBALL OFFICIAL 2/11/25	02/19/2025	6904	R	155.00
TAQUERIA LA ESTRELLI	A12	FALL BANQUET MEAL	02/19/2025	6905	R	7,100.00
TEXAS DEPT OF PUBLIC	CRS-202501	Invoice CRS-202501-304353 Background checks	02/19/2025	6906	R	12.00
TEXAS DEPARTMENT OF	Multiple	Multiple Invoices	02/19/2025	6907	R	425.00
THE LINCOLN ELECTRIC	Multiple	Multiple Invoices	02/19/2025	6908	R	697.50
THERAPY AND ME	2025-01-MW	INV #2025-01-MWISD Contracted Music Therapy	02/19/2025	6909	R	910.00
TRAWEN, JAMES	0218	BASKETBALL OFFICIAL 1/7/25	02/19/2025	6910	R	95.00
WALMART CAPITAL ONE	Multiple	Multiple Invoices	02/19/2025	6912	R	1,091.89
WEBB, MATTHEW	0218	BASKETBALL OFFICIAL 2/10/25	02/19/2025	6913	R	222.46
Weinritter St Paul S	449926	STATE BASKETBALL HOTEL STAY	02/19/2025	6914	R	810.99
TEXAS GAS SERVICES	0219	SERVICE	02/19/2025	6915	R	28,917.88
AT&T	0211	SERVICE - ACCT #214 A31-0060 668 0	02/26/2025	6916	R	1,655.83
AT&T LONG DISTANCE	811340500	SERVICE-CORPORATION #346970 811340500-0	02/26/2025	6917	R	34.52
BEVERS, JACK	0225	BASKETBALL OFFICIAL 2/10/25	02/26/2025	6918	R	222.46
BUCKS WHEEL & EQUIP	Multiple	Multiple Invoices	02/26/2025	6919	R	1,046.82
CDW-G	AC6Y15Y	Chromeboxes: TES Labs	02/26/2025	6920	R	17,667.10
CHICKEN EXPRESS	49	TENNIS MEAL	02/26/2025	6921	R	108.00
DAIRY QUEEN	45742	BASEBALL MEAL	02/26/2025	6922	R	210.00
ED311	Multiple	Multiple Invoices	02/26/2025	6923	R	460.00
EDUCATION SERVICE CT	4122500123	QUOTE BRAINPOP REGION 11	02/26/2025	6924	R	2,475.00
Evans, Edmond	Multiple	Multiple Invoices	02/26/2025	6925	R	1,366.66
FRED GARRISON OIL CO	D60572	FUEL	02/26/2025	6926	R	2,207.20
FRONTIER WASTE-CRESS	4822222	SERVICE	02/26/2025	6927	R	816.55
HOMEBASE #250 MW	Multiple	Multiple Invoices	02/26/2025	6928	R	432.71
IML SECURITY SUPPLY	EV3572V	Classes for April Whitehead & Jason Unerfusser	02/26/2025	6929	R	80.00
INTERQUEST DETECTION	116662	Drug Testing Canines	02/26/2025	6930	R	187.50
LONE STAR PIZZA, LLC	Multiple	Multiple Invoices	02/26/2025	6931	R	255.90
MACARTHUR GAUGE INC	90488	Gauges	02/26/2025	6932	R	1,160.75
MAXWELL MEDALS & AWA	3195501-IN	TRACK MEDALS/AWARDS	02/26/2025	6933	R	1,153.09
MHS MULTI-HEALTH SYS	SIP0049469	INV #SIP00494690 Supplies for Michael Murphy mmurphy2@mwisd.net	02/26/2025	6934	R	500.00
PALO PINTO COUNTY LI	2203	PARKING LOT RENT 2024-2025	02/26/2025	6935	R	10,000.00
PITNEY BOWES GLOBAL	Multiple	Multiple Invoices	02/26/2025	6936	R	904.62
POSITIVE PROMOTIONS	07516896	QUOTE POSITIVE PROMOTIONS	02/26/2025	6937	R	216.95

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		PERFECT ATTENDANCE AWARDS				
SHELL ENERGY SOLUTIO	2112568	SERVICE	02/26/2025	6938	R	46,823.79
SIGN GYPSIES 76067	000009	SIGN GYPSIES 100 DAY OF SCHOOL	02/26/2025	6939	R	60.00
Southwest Softball O	0226	SOFTBALL SCRIMMAGE FEE	02/26/2025	6940	R	400.00
STEVE WEISS MUSIC	INV1349785	CYMBAL	02/26/2025	6941	R	36.83
Taco Casa	30001	TRACK HOSPITALITY FOOD	02/26/2025	6942	R	99.60
TASSP	Multiple	Multiple Invoices	02/26/2025	6943	R	945.00
TEXAS SPEECH-LANGUAG	Multiple	Multiple Invoices	02/26/2025	6944	R	1,140.00
TEXAS DEPARTMENT OF	10188551	Cert of Operation boiler @ JH	02/26/2025	6945	R	70.00
UNITED WORTH HYDROCH	121477	MONTHLY SERVICE-February 2025	02/26/2025	6946	R	350.00
WALMART CAPITAL ONE	Multiple	Multiple Invoices	02/26/2025	6947	R	293.57
WORKERS' COMPENSATIO	0131	WORKERS' COMP	02/26/2025	6948	R	9,451.23
AMAZON CAPITAL SERVI	Multiple	Multiple Invoices	02/05/2025	242500098	A	207.99
Dixon, Sandra	2025001	INV #2025001 Contracted Services Full and Individual Evaluation 1/13, 1/22 x \$900 each	02/05/2025	242500099	A	1,800.00
Lascsak, Justin	0205	TASA expenses	02/05/2025	242500100	A	562.40
Roberts, Angela	0131	Jan. Invoice Contracted SLPA	02/05/2025	242500101	A	4,320.00
AMAZON CAPITAL SERVI	Multiple	Multiple Invoices	02/13/2025	242500102	A	369.88
Gaona, Dona	12	INV 12 Contracted SLP Services 1/16/25-1/31/26	02/13/2025	242500103	A	6,400.00
SOLIANT HEALTH	21122363	INV #21122363 Contracted SLPA	02/13/2025	242500104	A	1,575.50
AMAZON CAPITAL SERVI	Multiple	Multiple Invoices	02/19/2025	242500108	A	1,695.25
Hall, Kay	0218	REIMBURSEMENT FOR SCHOOL BOARD MEALS	02/19/2025	242500109	A	107.94
KONE INC.	Multiple	Multiple Invoices	02/19/2025	242500110	A	2,963.37
AMAZON CAPITAL SERVI	Multiple	Multiple Invoices	02/26/2025	242500112	A	4,448.88
SOLIANT HEALTH	21127980	INV #21127980 Contracted SLPA	02/26/2025	242500113	A	2,123.50
Totals for checks						969,968.12

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
180	CO-CURRICULAR	0.00	0.00	43,163.53	43,163.53
199	GENERAL FUND	2,920.00	0.00	923,884.59	926,804.59
***	Fund Summary Totals ***	2,920.00	0.00	967,048.12	969,968.12

***** End of report *****

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AMAZON CAPITAL SERVI	1CD9-TCJG-	Kitchen Supplies	02/05/2025	6534	R	13.63
Bullock, Leiana	0131	Mileage Reimbursement	02/05/2025	6535	R	34.79
Gold Star Foods Inc.	Multiple	Multiple Invoices	02/05/2025	6536	R	1,302.33
KLEMENT DISTRIBUTION	1052501406	Ice Cream (January)	02/05/2025	6537	R	313.20
PATINO, PAMELA	01302025	Mileage Reimbursement	02/05/2025	6538	R	24.50
Fowler, Tammy	0131	Mileage Reimbursement	02/13/2025	6539	R	14.70
Gold Star Foods Inc.	3184344	Commodity Delivery	02/13/2025	6540	R	2,625.93
LABATT FOOD SERVICE	0131	Groceries for Food Service (January)	02/13/2025	6541	R	71,843.12
MASSEY'S SEPTIC TANK	50156	Pumping of Grease Trap	02/13/2025	6542	R	1,575.00
OAK FARMS DAIRY	0131	Milk for January	02/13/2025	6543	R	17,922.67
Wells, David	0131	Mileage Reimbursement	02/13/2025	6544	R	80.29
Freezing Point LLC	133985	Snack Bar Items (HS)	02/19/2025	6545	R	144.50
Totals for checks						95,894.66

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
240	FOOD SERVICE	0.00	0.00	95,894.66	95,894.66
***	Fund Summary Totals ***	0.00	0.00	95,894.66	95,894.66

***** End of report *****

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
ALLSTAR CUSTOM APPAR	3060	UIL tshirts for Houston	02/05/2025	1108	R	633.87
BILINGUAL SPEECH SER	PRIVATE SC	INV # Private School- 3 Contracted Services for SLP	02/05/2025	1109	R	87.55
LITERATI, INC.	0204	BOOK FAIR	02/05/2025	1110	R	2,177.31
TEX-OMA BUILDERS SUP	809135F	Grant-Stride Bldg Hardware - final payment	02/05/2025	1111	R	381.30
LONE STAR PIZZA, LLC	1455	DOMINOES GINGERBREAD HOUSE WINNERS PIZZA REWARD	02/05/2025	1112	R	34.00
FAMOUS MINERAL WATER	B7240	FAMOUS MINERAL WATER COMPANY INVOICE B7240	02/13/2025	1113	R	24.00
TEX-OMA BUILDERS SUP	808421	Security Grant-Doors	02/13/2025	1114	R	516.62
TEX-OMA BUILDERS SUP	809468	Security Grant-Doors	02/13/2025	1114	R	1,242.00
TEX-OMA BUILDERS SUP	809469	Security Grant-Doors	02/13/2025	1114	R	1,242.00
WEATHERFORD COLLEGE	020425-ISD	Books	02/13/2025	1115	R	131.25
WEATHERFORD COLLEGE	011725-ISD	Books	02/13/2025	1115	R	1,027.50
WEAVER'S PRINT SHOP	10837	Printed monthly calendars for parents	02/13/2025	1116	R	120.00
FAMOUS MINERAL WATER	B9337	FAMOUS CRAZY WATER INV. B9337	02/26/2025	1117	R	40.00
HOMEBASE #250 MW	62132	Equipment Construction	02/26/2025	1118	R	299.98
Totals for checks						7,957.38

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
211	TITLE I, PART A	0.00	0.00	120.00	120.00
224	IDEA-B FORMULA	0.00	0.00	87.55	87.55
244	CARL PERKINS BASIC FORM. GRANT	0.00	0.00	299.98	299.98
289	FEDERALLY FUNDED SPECIAL REV	0.00	0.00	1,158.75	1,158.75
429	STATE FUNDED SPECIAL REVENUE	0.00	0.00	3,381.92	3,381.92
461	CAMPUS ACTIVITY FUND	0.00	0.00	2,909.18	2,909.18
***	Fund Summary Totals ***	0.00	0.00	7,957.38	7,957.38

***** End of report *****



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 3/17/25

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Water/Electricity/Gas Reports

RECOMMENDED ACTION: It is recommended that the Water/Electricity/Gas Reports be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached utility reports.

FISCAL IMPACT: Variable Cost to District

ATTACHMENTS: Water/Electricity/Gas/Reports

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL:

Electricity

2020-2021	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	18,672.72	14,702.00	16,373.27	9,863.01	11,020.00	11,357.87	11,092.58	12,504.06	14,491.08	14,943.71	15,197.20	17,169.11	167,386.61
MW Academy	284.88	193.34	126.78	113.95	99.36	109.22	136.17	205.01	201.22	318.93	331.30	360.65	2,480.81
Junior High	9,278.42	6,943.37	7,274.86	6,372.17	7,097.54	8,392.06	5,797.66	5,485.33	6,405.18	6,870.01	6,805.28	8,208.69	84,930.57
Travis	7,211.69	4,953.92	4,749.05	3,774.89	4,131.29	4,625.14	3,607.65	3,907.08	4,552.03	4,651.64	4,916.34	6,125.06	57,205.78
Houston	5,038.23	3,274.40	2,816.47	2,128.61	2,200.64	2,351.14	2,179.62	2,284.18	2,862.05	3,486.07	3,760.01	6,030.67	38,412.09
Lamar	7,565.80	4,777.35	7,182.65	3,183.70	3,512.36	4,020.25	3,408.77	3,886.53	4,863.91	5,813.56	5,610.03	4,340.51	58,165.42
DSC	2,950.93	2,245.38	1,900.42	1,421.65	1,503.54	1,457.21	1,347.26	1,555.41	1,754.58	2,490.26	2,697.42	2,954.99	24,279.05
Athletics	6,740.46	5,573.00	5,203.78	5,758.56	5,224.56	7,803.15	6,056.18	5,349.19	4,377.04	4,283.78	3,822.51	4,680.85	64,873.06
Transportation	498.07	509.52	676.65	625.87	648.57	773.83	510.41	534.40	394.35	482.05	531.32	557.08	6,742.12
Total	58,241.20	43,172.28	46,303.93	33,242.41	35,437.86	40,889.87	34,136.30	35,711.19	39,901.44	43,340.01	43,671.41	50,427.61	504,475.51

2021-2022	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	23,818.74	16,129.45	14,900.96	13,689.20	14,570.08	14,862.69	14,588.07	18,728.04	21,068.43	20,114.63	19,384.76	20,276.08	212,131.13
MW Academy	271.30	191.55	170.32	164.44	172.12	173.57	148.27	169.00	221.33	221.23	246.65	248.65	2,398.43
Junior High	9,914.99	7,478.83	6,734.43	6,135.46	7,793.75	8,309.59	7,877.54	6,505.79	7,647.38	7,396.75	8,249.87	9,022.37	93,066.75
Travis	6,715.50	5,211.05	4,369.68	3,955.09	4,222.90	4,632.91	4,419.35	4,367.23	5,983.72	5,294.67	6,217.55	7,403.50	62,793.15
Houston	5,077.31	3,658.97	2,999.58	2,445.22	2,532.47	2,724.95	2,511.84	3,031.15	4,215.30	4,059.72	4,461.80	5,029.44	42,747.75
Lamar	6,595.42	5,184.84	4,510.72	4,120.23	4,032.15	3,565.64	3,529.48	4,613.65	6,143.06	6,017.55	6,940.22	7,631.06	62,884.02
DSC	2,994.60	2,277.19	2,035.15	1,669.48	1,559.88	1,500.94	1,456.47	1,843.72	2,424.74	2,870.28	3,656.93	3,718.98	28,008.36
Athletics	798.70	7,052.23	5,986.71	5,894.56	8,067.09	8,494.95	8,534.19	6,156.99	4,333.43	5,796.87	3,862.25	4,537.03	69,515.00
Transportation	596.28	564.94	523.03	671.40		1,461.26	661.42	502.39	423.22	478.50	481.59	474.79	6,838.82
Total	56,782.84	47,749.05	42,230.58	38,745.08	42,950.44	45,726.50	43,726.63	45,917.96	52,460.61	52,250.20	53,501.62	58,341.90	580,383.41

2022-2023	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	19,533.27	17,005.63	16,786.45	14,031.29	21,872.41	14,984.39	12,603.49	18,933.81	13,709.03	17,631.10	15,769.66	19,198.57	202,059.10
MW Academy	198.77	161.86	175.86	143.59	165.86	142.52	156.20	132.18	183.78	189.27	300.99	347.41	2,298.29
Junior High	8,392.02	6,800.67	7,144.77	6,654.50	7,898.36	7,281.22	5,884.70	5,783.23	6,264.42	6,711.79	8,619.39	10,899.32	88,334.39
Travis	6,909.16	5,374.88	4,341.10	4,394.67	4,392.70	4,284.99	3,741.20	4,039.38	4,757.32	5,595.05	6,440.58	9,003.50	63,274.53
Houston	4,916.77	3,425.24	2,854.53	2,549.01	2,674.16	2,838.47	2,624.04	2,926.75	3,631.40	3,957.98	4,702.04	6,492.18	43,592.57
Lamar	6,801.19	5,327.15	4,440.85	4,496.31	3,823.77	4,208.02	4,439.58	5,061.56	6,307.68	6,629.94	7,143.21	9,266.27	67,945.53
DSC	3,208.13	2,385.87	1,834.35	1,581.62	1,759.59	1,767.44	1,685.49	1,863.31	2,068.36	2,920.20	3,514.48	4,398.67	28,987.51
Athletics	6,847.35	6,387.49	6,875.64	8,190.76	3,530.04	9,530.77	8,524.24	2,419.70	5,104.74	842.73	3,863.46	7,189.24	69,306.16
Transportation	462.45	535.20	673.50	739.00	620.13	710.43		962.10	382.49	458.55	555.07	670.38	6,769.30
Total	57,269.11	47,403.99	45,127.05	42,780.75	46,737.02	45,748.25	39,658.94	42,122.02	42,409.22	44,936.61	50,908.88	67,465.54	572,567.38

2023-2024	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,094.76	18,119.52	15,456.54	18,444.83	15,174.36	16,548.46	14,384.04	17,785.80	15,275.55	15,251.93	15,697.79	17,784.46	200,018.04
MW Academy	384.67	275.15	221.74	165.22	178.28	222.83	240.12	195.09	345.56	404.62	396.75	429.92	3,459.95
Junior High	10,246.79	7,744.21	7,080.51	6,839.96	9,227.35	7,561.05	6,018.32	6,288.20	7,309.88	7,336.60	7,646.31	9,558.31	92,857.49
Travis	8,375.77	6,164.37	4,646.89	4,116.45	4,905.51	4,323.38	3,833.01	4,210.65	5,163.32	5,388.70	6,067.76	7,513.51	64,709.32
Houston	6,488.61	4,745.79	3,425.34	2,650.04	3,016.67	2,987.65	2,805.34	3,184.62	3,711.17	4,363.26	4,807.26	5,925.36	48,111.11
Lamar	8,712.70	7,052.94	6,026.03	4,023.07	4,530.44	4,125.85	4,541.64	5,574.52	6,845.79	7,704.75	7,783.65	8,454.69	75,376.07
DSC	3,927.88	3,071.75	2,229.64	1,794.17	1,987.09	1,974.13	1,894.99	2,074.23	2,340.88	2,927.33	3,239.92	3,669.64	31,131.65
Athletics	8,137.75	5,480.59	7,629.46	3,641.38	9,992.26	8,060.88	6,859.95	3,202.72	5,479.84	5,234.37	4,016.62	5,425.37	73,161.19
Transportation	600.20	542.36	638.28	558.25	795.57	566.32	497.27	549.39	438.07	470.40	612.89	651.07	6,920.07
Total	66,969.13	53,196.68	47,354.43	42,233.37	49,807.53	46,370.55	41,074.68	43,065.22	46,910.06	49,081.96	50,268.95	59,412.33	595,744.89

2024-2025	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	22,193.07	17,526.12	15,501.14	16,122.24	15,781.94								87,124.51
MW Academy	476.21	379.44	320.29	310.31	165.19								1,651.44
Junior High	9,033.13	7,093.17	6,217.19	6,759.81	8,080.76								37,184.06
Travis	7,560.61	5,779.49	5,186.37	4,033.10	4,652.73								27,212.30
Houston	5,353.77	4,147.34	3,829.41	3,083.58	3,351.74								19,765.84
Lamar	7,804.22	6,004.42	5,240.47	4,682.51	4,324.59								28,056.21
DSC	3,322.64	2,611.49	2,375.77	1,780.50	1,964.24								12,054.64
Athletics	1,865.07	5,619.96	5,147.06	5,914.07	7,840.33								26,386.49
Transportation	462.93	454.68	540.06	578.82	662.27								2,698.76
Total	58,071.65	49,616.11	44,357.76	43,264.94	46,823.79	-	-	-	-	-	-	-	242,134.25

Water

2020-2021	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,706.46	1,733.80	1,646.64	1,322.04	1,464.25	1,445.60	1,687.31	1,857.03	2,196.34	1,093.67	958.10	1,689.35	18,800.59
Junior High	1,038.88	947.49	883.72	796.12	1,287.90	1,981.24	964.53	1,024.66	972.29	646.54	510.89	954.35	12,008.61
Travis	2,010.06	2,228.48	1,994.75	1,491.09	1,776.98	1,613.99	2,390.21	2,458.34	2,276.65	927.28	749.60	1,913.26	21,830.69
Houston	2,158.30	429.75	1,571.43	2,071.10	2,379.71	1,849.32	1,874.70	671.48	460.71	537.89	502.63	768.50	15,275.52
Lamar	1,197.67	1,291.51	1,427.16	912.80	1,098.51	1,047.73	1,241.45	1,425.34	1,381.73	578.79	454.54	994.29	13,051.52
DSC	410.43	654.61	373.07	354.32	399.10	384.41	403.81	410.49	432.50	387.07	357.69	381.04	4,948.54
Athletics	1,845.97	1,733.82	2,193.89	1,797.03	1,899.54	2,526.83	1,977.06	1,930.79	1,970.25	1,785.48	1,934.81	2,621.30	24,216.77
Transportation	261.09	281.29	254.47	245.10	245.12	242.44	261.14	263.81	261.14	326.61	162.28	246.46	3,050.95
Total	10,628.86	9,300.75	10,345.13	8,989.60	10,551.11	11,091.56	10,800.21	10,041.94	9,951.61	6,283.33	5,630.54	9,568.55	113,183.19

2021-2022	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,339.79	2,493.16	2,228.00	2,181.86	2,794.16	2,386.10	2,609.90	2,857.49	3,671.42	1,764.86	1,785.27	2,087.82	29,199.83
Junior High	1,571.80	1,590.57	1,613.19	1,861.45	2,121.11	1,620.86	1,222.66	1,241.69	1,302.94	655.54	625.70	1,439.27	16,866.78
Travis	2,963.35	2,698.82	2,756.45	3,703.37	3,441.66	1,829.39	1,678.94	1,769.01	387.32	366.22	370.44	374.66	22,339.63
Houston	1,019.67	1,014.33	674.94	517.37	515.96	321.95	223.57	230.60	269.99	209.49	213.71	243.26	5,454.84
Lamar	1,361.69	1,372.38	1,218.98	1,150.04	1,271.04	1,111.61	1,191.34	1,320.79	1,458.67	482.22	482.22	1,220.89	13,641.87
DSC	385.10	395.79	444.27	393.61	409.09	283.42	246.69	264.99	264.99	229.81	217.14	353.63	3,888.53
Athletics	2,854.33	2,473.80	6,181.77	9,172.91	2,569.88	1,637.85	2,396.01	3,157.05	4,776.50	7,665.98	5,561.55	5,894.19	54,341.82
Transportation	249.12	274.51	269.62	276.66	249.93	269.62	282.30	256.97	280.88	247.11	268.22	261.18	3,186.12
Total	12,744.85	12,313.36	15,387.22	19,257.27	13,372.83	9,460.80	9,851.41	11,098.59	12,412.71	11,621.23	9,524.25	11,874.90	148,919.42

2022-2023	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,332.67	2,202.51	2,435.77	2,390.33	2,026.37	2,475.28	1,996.54	2,569.91	2,468.00	3,073.93	1,532.56	3,003.08	28,506.95
Junior High	1,358.46	1,347.93	1,055.59	1,062.84	953.10	1,226.19	1,029.36	1,185.03	1,101.28	808.72	667.20	1,038.21	12,833.91
Travis	381.70	385.92	414.27	413.73	407.79	415.22	409.27	416.70	415.22	389.97	395.91	406.31	4,852.01
Houston	303.76	244.66	270.15	294.85	324.55	242.88	266.63	287.42	245.85	220.60	254.75	238.42	3,194.52
Lamar	1,354.56	1,398.17	1,308.57	1,463.49	1,282.31	1,436.75	1,173.91	1,551.10	1,494.68	440.32	364.58	1,766.43	15,034.87
DSC	423.98	433.83	527.38	533.80	349.65	346.68	282.83	312.53	324.41	291.74	248.68	306.59	4,382.10
Athletics	2,885.77	3,923.80	2,799.00	4,390.05	3,018.93	2,136.45	2,096.66	2,248.24	2,013.30	1,985.37	1,674.69	2,462.69	31,634.95
Transportation	238.67	240.08	235.41	263.08	292.78	277.93	245.26	283.88	249.72	267.53	282.38	190.31	3,067.03
Total	9,279.57	10,176.90	9,046.14	10,812.17	8,655.48	8,557.38	7,500.46	8,854.81	8,312.46	7,478.18	5,420.75	9,412.04	103,506.34

2023-2024	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	3,197.70	3,389.40	5,043.76	4,335.73	4,973.59	5,192.06	4,476.48	6,003.88	5,614.58	3,870.27	3,870.27	6,169.75	56,137.47
Junior High	1,253.99	1,290.27	2,093.51	2,694.32	2,581.71	2,290.48	2,150.89	2,484.23	2,144.78	1,299.45	1,299.45	1,375.29	22,958.37
Travis	398.88	403.34	907.04	907.04	909.74	917.83	907.04	912.43	907.04	898.94	898.94	890.85	9,859.11
Houston	238.42	257.72	530.87	549.76	547.06	558.44	605.43	618.93	605.44	589.26	589.26	581.15	6,271.74
Lamar	1,387.75	1,585.25	2,308.98	2,241.54	2,322.48	2,764.94	2,330.57	2,994.29	2,783.84	1,067.91	1,067.91	1,011.25	23,866.71
DSC	294.71	306.59	570.33	551.45	570.33	691.74	591.91	627.00	610.80	532.56	532.56	800.46	6,680.44
Athletics	2,905.55	2,931.57	5,233.81	4,764.15	5,328.45	4,941.84	4,597.57	6,206.79	5,899.58	4,729.22	4,729.22	9,455.40	61,723.15
Transportation	187.35	135.37	221.97	284.03	235.46	262.44	270.54	3,300.40	313.71	216.58	216.58	224.67	5,869.10
Total	9,864.35	10,299.51	16,910.27	16,328.02	17,468.82	17,619.77	15,930.43	23,147.95	18,879.77	13,204.19	13,204.19	20,508.82	193,366.09

2024-2025	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	5,155.93	6,021.83	4,645.99	3,928.10	5,202.26								24,954.11
Junior High	2,500.00	2,689.21	2,127.68	2,069.34	2,377.52								11,763.75
Travis	907.04	915.13	906.46	903.75	903.75								4,536.13
Houston	5,847.66	6,174.12	6,092.92	5,285.37	6,511.64								29,911.71
Lamar	2,686.70	2,940.32	2,289.37	2,050.09	2,281.21								12,247.69
DSC	678.25	1,080.25	583.77	556.58	610.96								3,509.81
Athletics	6,666.32	14,893.04	6,005.74	3,954.41	4,224.68								35,744.19
Transportation	136.62	283.94	248.93	251.64	335.94								1,257.07
Total	24,578.52	34,997.84	22,900.86	18,999.28	22,447.96								123,924.46

Gas

2020-2021	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	297.29	1,344.73	2,438.19	6,238.04	5,158.02	7,437.69	2,340.61	788.08	563.32	280.27	189.71	492.62	27,568.57
MW Academy	78.31	120.49	227.69	327.49	293.46	259.32	198.64	47.90	85.44	79.06	110.60	109.09	1,937.49
Junior High	193.28	747.38	1,588.53	2,981.87	2,951.05	3,649.25	1,644.94	555.17	433.29	279.07	303.14	392.59	15,719.56
Travis	179.08	769.96	2,049.26	4,396.13	3,417.63	4,215.44	1,359.11	410.30	271.24	172.89	232.25	277.88	17,751.17
Houston	179.67	566.94	1,334.29	2,138.18	2,486.13	3,011.99	1,230.02	373.02	270.14	199.87	260.62	296.60	12,347.47
Lamar	112.49	690.06	1,963.33	4,220.46	3,392.19	4,754.40	1,037.44	327.64	188.96	112.64	107.78	151.42	17,058.81
DSC	113.90	495.28	1,135.52	2,109.58	2,474.40	2,972.82	665.70	219.11	196.57	168.17	199.58	204.40	10,955.03
Transportation	113.63	572.83	1,248.58	1,636.42	1,547.22	1,437.43	624.59	387.95	175.24	104.70	127.81	128.04	8,104.44
Total	1,267.65	5,307.67	11,985.39	24,048.17	21,720.10	27,738.34	9,101.05	3,109.17	2,184.20	1,396.67	1,531.49	2,052.64	111,442.54

2021-2022	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	793.89	1,007.48	2,358.19	7,490.34	7,750.28	8,307.96	3,800.23	6,344.93	562.20	423.69	457.13	978.53	40,274.85
MW Academy	109.33	113.06	138.11	252.67	322.42	364.83	245.82	89.06	109.77	111.44	109.81	109.75	2,076.07
Junior High	477.98	788.46	2,164.93	3,400.41	3,777.03	4,150.81	2,122.82	1,603.33	446.82	397.52	391.98	600.56	20,322.65
Travis	335.36	557.74	2,449.02	3,874.12	4,165.75	4,574.51	2,680.63	1,282.78	314.28	239.40	239.53	318.46	21,031.58
Houston	353.77	512.42	1,965.92	2,972.40	3,060.42	3,419.13	1,660.07	794.93	1,062.83	670.75	397.74	402.67	17,273.05
Lamar	188.86	280.95	1,554.73	3,416.71	3,331.40	3,705.76	2,002.51	243.61	227.65	174.98	143.74	194.32	15,465.22
DSC	207.28	295.56	1,571.47	2,806.56	2,997.36	3,029.32	1,675.00	209.47	215.91	166.31	170.10	180.28	13,524.62
Transportation	129.38	286.04	736.65	1,476.59	2,114.66	1,718.58	828.72	70.67	281.73	153.31	153.33	154.55	8,104.21
Total	2,595.85	3,841.71	12,939.02	25,689.80	27,519.32	29,270.90	15,015.80	10,638.78	3,221.19	2,337.40	2,063.36	2,939.12	138,072.25

2022-2023	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	887.46	3,266.01	8,341.51	11,504.65	9,518.59	4,407.09	1,345.03	1,245.43	707.08	591.86	596.40	578.54	42,989.65
MW Academy	113.29	156.78	342.48	471.35	442.49	328.59	268.77	231.33	175.01	229.51	230.32	229.51	3,219.43
Junior High	616.98	761.16	3,050.61	5,022.04	4,480.09	1,917.18	881.08	478.05	242.14	271.88	229.51	279.37	18,230.09
Travis	325.56	795.22	4,219.41	7,158.55	6,628.51	2,534.20	1,366.96	466.58	1,042.12	242.09	243.85	260.10	25,283.15
Houston	318.94	431.34	2,590.55	4,516.45	4,830.57	1,673.67	958.05	567.47	350.84	461.69	459.98	462.26	17,621.81
Lamar	199.40	389.02	3,675.66	6,525.04	6,122.16	2,116.33	972.26	491.18	265.48	252.71	244.80	263.32	21,517.36
DSC	168.85	541.45	2,271.14	3,017.46	3,312.93	1,517.96	607.41	339.23	199.03	234.36	233.34	232.75	12,675.91
Transportation	163.16	396.70	1,589.10	2,263.69	1,892.39	853.45	362.04	246.92	222.38	234.36	229.51	231.92	8,685.62
Total	2,793.64	6,737.68	26,080.46	40,479.23	37,227.73	15,348.47	6,761.60	4,066.19	3,204.08	2,518.46	2,467.71	2,537.77	150,223.02

2023-2024	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	624.65	1,127.57	3,691.15	2,317.07	6,360.32	2,553.40	1,479.91	1,055.40	521.74	481.22	491.39	722.29	21,426.11
MW Academy	229.51	248.24	277.63	403.09	434.42	315.41	264.96	240.29	229.51	250.55	249.66	250.46	3,393.73
Junior High	318.73	956.48	1,650.68	2,690.96	3,674.67	1,666.30	941.24	564.66	313.70	260.91	265.48	322.09	13,625.90
Travis	524.42	1,166.92	2,266.53	3,713.15	4,382.67	2,027.74	1,139.10	687.28	496.54	514.21	511.29	532.57	17,962.42
Houston	463.88	813.75	1,654.65	2,918.45	3,423.19	1,908.66	1,220.92	623.65	465.45	501.45	500.32	505.97	15,000.34
Lamar	278.30	965.62	2,228.60	3,627.99	4,288.73	1,837.62	1,034.58	773.15	590.73	465.80	410.20	368.36	16,869.68
DSC	235.34	467.16	1,046.21	1,984.36	2,763.05	1,310.92	666.82	388.78	248.80	251.79	250.66	249.66	9,863.55
Transportation	232.38	385.83	782.74	1,167.41	1,412.83	677.01	407.37	307.01	246.65	279.47	261.63	262.95	6,423.28
Total	2,907.21	6,131.57	13,598.19	18,822.48	26,739.88	12,297.06	7,154.90	4,640.22	3,113.12	3,005.40	2,940.63	3,214.35	104,565.01

2024-2025	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	494.08	883.14	2,771.20	5,260.93	6,985.88								16,395.23
MW Academy	249.66	249.66	321.62	370.82	478.00								1,669.76
Junior High	340.24	410.92	1,239.18	2,239.71	4,017.82								8,247.87
Travis	572.92	573.01	1,833.79	2,733.15	4,284.84								9,997.71
Houston	505.37	514.57	1,449.87	2,218.99	3,234.22								7,923.02
Lamar	344.44	484.80	2,367.47	2,328.79	4,679.79								10,205.29
DSC	251.67	264.91	1,351.46	1,854.79	3,314.00								7,036.83
Transportation	271.37	320.48	1,067.75	1,750.81	1,923.33								5,333.74
Total	3,029.75	3,701.49	12,402.34	18,757.99	28,917.88								66,809.45



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 3/17/25

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Action Necessary Action Regarding the Minutes of February 10, 2025 Regular and February 19, 2025 Team of Eight Special Meeting of Board of Trustees

RECOMMENDED ACTION: It is recommended that the February 10, 2025 Regular and February 19, 2025 Team of Eight Special Meeting of Board of Trustees be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): BE(LOCAL)

OVERVIEW:

Review and approve minutes from February 10, 2025 Regular and February 19, 2025 Team of Eight Special Meeting of Board of Trustees.

FISCAL IMPACT: \$700.00

ATTACHMENTS: Minutes

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL:



**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Workshop/Regular Board Meeting
PLACE: Boardroom/District Services Complex
DATE: February 10, 2025
TIME: 5:30 p.m.

Board Members Present: Sunny Lee, President
Scott Aaron
Lauretta Poole, Vice President
Maria Jones
Joe Ruelas
Donna Henderson

Board Members Absent: Brandon Hons – Place 2

Central Administrators Present: David Tarver, Superintendent
Angie Myrick, Assistant Superintendent of Student Services
Natalie Griffin, Assistant Superintendent of Human Resources
Justic Lascsak, Director of Technology
Karyn Bullock, Director of Communications
Lindsey Wells, Director of Curriculum
Nichole Gray, Principal

Call to Order/Establish Quorum: The regular meeting was called to order at 5:30 p.m. by Sunny Lee, President. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Closed Session – Texas Government Code 551.074: The Board adjourned into closed session at 6:48 p.m. No action was taken during closed session.

Open Session: The Board reconvened in open session at 7:05 p.m.

Prayer Donna Henderson opened the meeting with prayer.

Pledges – U.S./Texas The Board led the audience in the Pledges of Allegiance.

Mission and Vision Statements Joe Ruelas read the Mission and Vision Statement.

Public Comment Jason Weeks, the newly appointed city manager of Mineral Wells, introduced himself to the board, expressing his enthusiasm for his new role. He shared some personal background details to help the board members get to know him better.

Special Recognition

Nichole Gray introduced a video created by Eli Acker, which featured insights from Tara Hargrove. In her commentary, Hargrove discussed the Family Night Event, highlighting her collaborative efforts with the staff to organize the occasion. During her presentation, Hargrove emphasized the various engaging activities and positive experiences that are offered during the Family Night Event, showcasing the event's success and the team's commitment to fostering community engagement.

President's Report

Nothing to report.

Superintendent's Report

Superintendent Mr. Tarver has recognized a decline in attendance figures, attributed to illnesses affecting students. Despite this downturn, he remains optimistic about the overall situation, indicating that the numbers are still favorable.

Mr. Tarver announced the generous contribution made by VLK Architects, which donated \$250 to Mineral Wells ISD. This donation is meant to be used at the school district's discretion. Expressing his gratitude, Mr. Tarver emphasized the positive impact that the support from VLK Architects is appreciated and highlights the importance of partnerships between businesses and schools.

Action Items:

Consent Agenda Items:

- A. Monthly Financial Reports and Accounts Payable Listing
- B. Water/Electricity/Gas Reports
- C. Minutes of the January 13, 2025, Regular Board Meeting and January 22, 2025 Special Board Meeting

Joe Ruelas moved and Maria Jones seconded a motion to approve the consent agenda items as presented. ***The motion passed 6-0. (copies attached)***

Discuss, Consider, and Take Any Necessary Action Regarding the Adoption of the 2025- 2026 School

Scott Aaron moved and Donna Henderson seconded a motion to approve the adoption of Calendar C for the 2025-2026 School Year. ***The motion passed 6-0.***

Discuss, Consider, and Take Any Necessary Action Regarding the Chromebook Purchase

Lauretta Poole moved and Maria Jones seconded a motion to approve the Chromebook Purchase. ***The motion passed 6-0.***

Discuss, Consider, and Take Any Necessary Action Regarding the Signing a Contract with Unite Private Networks, LLC dba Segra for Wide Area Network Services

Scott Aaron moved and Maria Jones seconded a motion to approve Signing a Contract with Unite Private Networks, LLC dba Segra for Wide Area Network Services ***The motion passed 6-0.***

Discuss, Consider, and Take Any Necessary Action Regarding the Application for

Joe Ruelas moved and Scott Aaron seconded a motion to approve the Application for Pregnancy Related Services on-Campus(CEHI) Waiver ***The motion passed 6-0.***

**Pregnancy Related Services
on-Campus (CEHI) Waiver**

**Discuss, Consider, and Take
Any Necessary Action
Regarding the Interlocal
Agreement for the Education
and Transportation of
Students Residing Within
Palo Pinto ISD and Attending
Mineral Wells ISD**

Scott Aaron moved and Maria Jones seconded a motion to approve the Interlocal Agreement for the Education and Transportation of Students Residing Within Palo Pinto ISD and Attending Mineral Wells ISD ***The motion passed 6-0.***

**Discuss, Consider, and Take
Any Necessary Action to Call
for School Board Election
May 3, 2025**

Joe Ruelas moved and Loretta Poole seconded a motion to Call for School Board Election May 3, 2025 ***The motion passed 6-0.***

**Discuss, Consider, and Take
Any Necessary Action
Regarding the
Superintendent Evaluation
Tool**

Maria Jones moved and Laurretta Poole seconded a motion to approve the Superintendent Evaluation Tool. ***The motion passed 6-0.***

**FIRST READING: Localized
Policy Update 124**

Mr. Tarver introduced a brief 3-minute video from TASB, which showed the highlights of the localized Policy Manual Update 124. This update is important for ensuring that the district's policies align with current regulations and best practices. Additionally, Mr. Tarver announced that the Policy Manual Update 124 will be brought before the school board at the next meeting for formal approval.

Information Only:

E-Rate Category 1 Internet Service Transportation - Justin Lascsak presented information regarding the E-Rate Category 1 Internet Service Transportation to the board. He highlighted the significance of this service in relation to the connectivity needs within the educational framework.

Mr. Tarver highlighted that the calendar can be easily accessed on the district's official website, making it a convenient resource for students, parents, and staff.

**Action Item:
Vote on Closed Session Items**

Joe Ruelas moved Donna Henderson seconded a motion to approve All Administrator Contracts for renewal. ***The motion passed 6-0.***

Adjournment

Upon a motion by Scott Aaron and seconded by Joe Ruelas, the meeting was adjourned at 7:49 p.m. ***The motion passed 6-0.***

Sunny Lee, President

Donna Henderson, Secretary



**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Team of Eight Training
PLACE: Boardroom/District Services Complex
DATE: February 19, 2025
TIME: 5:30 p.m.

Board Members Present: Sunny Lee, President
Lauretta Poole, Vice President
Maria Jones
Joe Ruelas
Donna Henderson
Brandon Hons
Scott Aaron

Board Members Absent:

Central Administrators Present: David Tarver, Superintendent

Call to Order/Establish Quorum: The Team of Eight Training was called to order at 5:30 p.m. by Sunny Lee, President. Let the record show that a quorum of board members was present, that this training/meeting had been duly called, and that notice of this meeting had been posted.

Team of Eight Training James Hopper and Kathy Richards from Region 11 led our Team of Eight Training for the Board and Superintendent. We were excited to incorporate spouses into this training, enhancing our collaborative learning experience. The inclusion of families fostered a supportive environment, allowing for deeper discussions and understanding of our roles and responsibilities.

Adjournment Upon motion by Joe Ruelas, seconded by Lauretta Poole, and Scott Aaron voted no. The meeting was adjourned at 8:30 p.m. ***The motion was passed 6-1.***

Sunny Lee, President

Donna Henderson, Secretary



**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Workshop/Regular Board Meeting
PLACE: Boardroom/District Services Complex
DATE: February 10, 2025
TIME: 5:30 p.m.

Board Members Present: Sunny Lee, President
Scott Aaron
Lauretta Poole, Vice President
Maria Jones
Joe Ruelas
Donna Henderson

Board Members Absent: Brandon Hons – Place 2

Central Administrators Present: David Tarver, Superintendent
Angie Myrick, Assistant Superintendent of Student Services
Natalie Griffin, Assistant Superintendent of Human Resources
Justic Lascsak, Director of Technology
Karyn Bullock, Director of Communications
Lindsey Wells, Director of Curriculum
Nichole Gray, Principal

Call to Order/Establish Quorum: The regular meeting was called to order at 5:30 p.m. by Sunny Lee, President. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Closed Session – Texas Government Code 551.074: The Board adjourned into closed session at 6:48 p.m. No action was taken during closed session.

Open Session: The Board reconvened in open session at 7:05 p.m.

Prayer Donna Henderson opened the meeting with prayer.

Pledges – U.S./Texas The Board led the audience in the Pledges of Allegiance.

Mission and Vision Statements Joe Ruelas read the Mission and Vision Statement.

Public Comment Jason Weeks, the newly appointed city manager of Mineral Wells, introduced himself to the board, expressing his enthusiasm for his new role. He shared some personal background details to help the board members get to know him better.

Special Recognition

Nichole Gray introduced a video created by Eli Acker, which featured insights from Tara Hargrove. In her commentary, Hargrove discussed the Family Night Event, highlighting her collaborative efforts with the staff to organize the occasion. During her presentation, Hargrove emphasized the various engaging activities and positive experiences that are offered during the Family Night Event, showcasing the event's success and the team's commitment to fostering community engagement.

President's Report

Nothing to report.

Superintendent's Report

Superintendent Mr. Tarver has recognized a decline in attendance figures, attributed to illnesses affecting students. Despite this downturn, he remains optimistic about the overall situation, indicating that the numbers are still favorable.

Mr. Tarver announced the generous contribution made by VLK Architects, which donated \$250 to Mineral Wells ISD. This donation is meant to be used at the school district's discretion. Expressing his gratitude, Mr. Tarver emphasized the positive impact that the support from VLK Architects is appreciated and highlights the importance of partnerships between businesses and schools.

Action Items:

Consent Agenda Items:

- A. Monthly Financial Reports and Accounts Payable Listing
- B. Water/Electricity/Gas Reports
- C. Minutes of the January 13, 2025, Regular Board Meeting and January 22, 2025 Special Board Meeting

Joe Ruelas moved and Maria Jones seconded a motion to approve the consent agenda items as presented. ***The motion passed 6-0. (copies attached)***

Discuss, Consider, and Take Any Necessary Action Regarding the Adoption of the 2025- 2026 School

Scott Aaron moved and Donna Henderson seconded a motion to approve the adoption of Calendar C for the 2025-2026 School Year. ***The motion passed 6-0.***

Discuss, Consider, and Take Any Necessary Action Regarding the Chromebook Purchase

Lauretta Poole moved and Maria Jones seconded a motion to approve the Chromebook Purchase. ***The motion passed 6-0.***

Discuss, Consider, and Take Any Necessary Action Regarding the Signing a Contract with Unite Private Networks, LLC dba Segra for Wide Area Network Services

Scott Aaron moved and Maria Jones seconded a motion to approve Signing a Contract with Unite Private Networks, LLC dba Segra for Wide Area Network Services ***The motion passed 6-0.***

Discuss, Consider, and Take Any Necessary Action Regarding the Application for

Joe Ruelas moved and Scott Aaron seconded a motion to approve the Application for Pregnancy Related Services on-Campus(CEHI) Waiver ***The motion passed 6-0.***

**Pregnancy Related Services
on-Campus (CEHI) Waiver**

**Discuss, Consider, and Take
Any Necessary Action
Regarding the Interlocal
Agreement for the Education
and Transportation of
Students Residing Within
Palo Pinto ISD and Attending
Mineral Wells ISD**

Scott Aaron moved and Maria Jones seconded a motion to approve the Interlocal Agreement for the Education and Transportation of Students Residing Within Palo Pinto ISD and Attending Mineral Wells ISD ***The motion passed 6-0.***

**Discuss, Consider, and Take
Any Necessary Action to Call
for School Board Election
May 3, 2025**

Joe Ruelas moved and Loretta Poole seconded a motion to Call for School Board Election May 3, 2025 ***The motion passed 6-0.***

**Discuss, Consider, and Take
Any Necessary Action
Regarding the
Superintendent Evaluation
Tool**

Maria Jones moved and Laurretta Poole seconded a motion to approve the Superintendent Evaluation Tool. ***The motion passed 6-0.***

**FIRST READING: Localized
Policy Update 124**

Mr. Tarver introduced a brief 3-minute video from TASB, which showed the highlights of the localized Policy Manual Update 124. This update is important for ensuring that the district's policies align with current regulations and best practices. Additionally, Mr. Tarver announced that the Policy Manual Update 124 will be brought before the school board at the next meeting for formal approval.

Information Only:

E-Rate Category 1 Internet Service Transportation - Justin Lascsak presented information regarding the E-Rate Category 1 Internet Service Transportation to the board. He highlighted the significance of this service in relation to the connectivity needs within the educational framework.

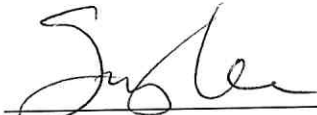
Mr. Tarver highlighted that the calendar can be easily accessed on the district's official website, making it a convenient resource for students, parents, and staff.

**Action Item:
Vote on Closed Session Items**

Joe Ruelas moved Donna Henderson seconded a motion to approve All Administrator Contracts for renewal. ***The motion passed 6-0.***

Adjournment

Upon a motion by Scott Aaron and seconded by Joe Ruelas, the meeting was adjourned at 7:49 p.m. ***The motion passed 6-0.***



Sunny Lee, President



Donna Henderson, Secretary



**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Team of Eight Training
PLACE: Boardroom/District Services Complex
DATE: February 19, 2025
TIME: 5:30 p.m.

Board Members Present: Sunny Lee, President
Lauretta Poole, Vice President
Maria Jones
Joe Ruelas
Donna Henderson
Brandon Hons
Scott Aaron

Board Members Absent:

Central Administrators Present: David Tarver, Superintendent

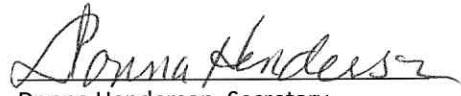
Call to Order/Establish Quorum: The Team of Eight Training was called to order at 5:30 p.m. by Sunny Lee, President. Let the record show that a quorum of board members was present, that this training/meeting had been duly called, and that notice of this meeting had been posted.

Team of Eight Training James Hopper and Kathy Richards from Region 11 led our Team of Eight Training for the Board and Superintendent. We were excited to incorporate spouses into this training, enhancing our collaborative learning experience. The inclusion of families fostered a supportive environment, allowing for deeper discussions and understanding of our roles and responsibilities.

Adjournment Upon motion by Joe Ruelas, seconded by Lauretta Poole, and Scott Aaron voted no. The meeting was adjourned at 8:30 p.m. ***The motion was passed 6-1.***



Sunny Lee, President



Donna Henderson, Secretary



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 3/17/25

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Memorandum of Understanding Between Mineral Wells ISD and Tarleton State University Regarding the Distinguished High School Partnership Program

RECOMMENDED ACTION: It is recommended that the Memorandum of Understanding Between Mineral Wells ISD and Tarleton State University Regarding the Distinguished High School Partnership Program be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

Through this Memorandum of Understanding, the collaboration between MWISD and Tarleton continues to advance the educational objectives of both institutions. MWISD facilitates access to enhanced educational opportunities at Tarleton for its most outstanding students following graduation, while Tarleton benefits by showcasing its academic programs to MWISD's high-achieving students.

FISCAL IMPACT: N/A

ATTACHMENTS: Memorandum of Understanding

DEPARTMENT(S) SUBMITTING FORM: Student Services

DEPARTMENT SIGNATURE/APPROVAL:  

**MEMORANDUM OF UNDERSTANDING
BETWEEN MINERAL WELLS ISD
AND TARLETON STATE UNIVERSITY
REGARDING THE DISTINGUISHED HIGH SCHOOL PARTNERSHIP PROGRAM**

This Memorandum of Understanding (“MOU”) is between Tarleton State University (“TARLETON”), a member of The Texas A&M University System and an agency of the state of Texas, and Mineral Wells ISD (“MWISD”), with its primary offices located in Mineral Wells, Texas.

MWISD is a public primary and secondary educational institution accredited by the Texas Education Agency to certify completion of all educational requirements through high school graduation, and TARLETON is a public university and a member of The Texas A&M University System accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associates, baccalaureate, masters and doctoral degrees.

The continued and ongoing partnership between MWISD and TARLETON furthers the educational mission of each institution. MWISD derives a benefit for its high achieving students by ensuring higher educational opportunities at TARLETON following high school graduation from MWISD, and TARLETON derives a benefit from the targeted and intentional promotion of its educational opportunities to the high achieving students of MWISD.

MWISD and TARLETON desire to enter into a memorandum of understanding regarding the automatic acceptance of students graduating within the top 50% of their respective classes from MWISD.

The parties therefore agree as follows:

1. TARLETON shall grant automatic admission to all MWISD students who graduate within the top 50% of their respective classes from MWISD, and shall waive the requirement that such students submit scores from the ACT (American College Test) or SAT (Scholastic Aptitude Test) to be considered for admission. MWISD acknowledges students should be aware not submitting test scores may compromise their consideration for scholarships.
2. TARLETON shall waive the admissions application fee for all MWISD students who meet Tarleton’s criteria to receive an application fee waiver.
3. MWISD graduates who qualify for Tarleton’s Guaranteed Scholarship Program (GSP) and attend TARLETON will receive an award guarantee \$1,000 above the GSP level for which they qualify if the student is ranked in the top 10% of their graduating class, or \$500 above the GSP level for which they qualify if the student is ranked in the top 50% (but not top 10%) of their graduating class. GSP eligibility criteria and award levels can be found on the university website at:

<http://www.tarleton.edu/becomeatexan/guaranteedscholarship>.

TARLETON shall contact MWISD counselors to notify them of scholarship opportunities available to MWISD graduates as such opportunities come available.

4. TARLETON shall provide ongoing support at MWISD, such as financial aid, admissions, and degree counseling; work study mentorships; peer mentoring; etc. Specific activities are subject to further discussion by the parties and the availability of necessary resources.
5. Tarleton shall permit MWISD graduates admitted to Tarleton under the terms of this agreement and who complete an Associate of Arts (AA), Associate of Science (AS) or Associate of Applied Science (AAS) degree while attending MWISD to enroll in approved Tarleton degree programs offered at the associated Tarleton campus(es) (Stephenville, Fort Worth, Online, Waco, or RELLIS-Bryan), subject to compliance with university policies for online course enrollment. For those students having completed an AAS degree, Tarleton will expedite processing to apply up to 36 hours (depending upon the desired/approved Tarleton degree program) of technical/vocational credits earned through completion of the AAS degree, toward the desired and approved Tarleton degree program.
6. MWISD shall generally promote the availability of the opportunity described in section 1 to all of its students, parents, and community stakeholders, and shall specifically inform each qualifying graduate of the opportunity for automatic admission to TARLETON upon submission of application.
7. The substantive laws of the State of Texas (and not its conflicts of law principles) govern all matters arising out of or relating to this MOU and all of the transactions it contemplates. Venue for any claim arising out of or relating to this MOU and all of the transactions it contemplates is as provided under Texas law.
8. Each provision of this MOU is severable. If any provision is rendered invalid or unenforceable by statute or regulations or declared null and void by any court of competent jurisdiction, the remaining provisions will remain in full force and effect if the essential terms of this MOU remain valid, legal, and enforceable.
9. This MOU is the complete, final, and exclusive statement of the parties as to its subject matter, and supersedes any previous agreements or understandings between the parties as to that subject matter. This MOU may be amended, modified, or supplemented only by a written agreement signed by both parties. Any waiver of the terms and conditions of this MOU must be in writing signed by the party granting such waiver and will not waive any other failure to perform.
10. Any notices required or permitted under this Agreement will be deemed given (a) three business days after it is sent by certified or registered mail, return receipt requested, (b) the next business day after it is sent by overnight carrier, or (c) on the date of delivery if delivered personally, in each case, addressed to the intended recipient at the address below or such other address as the intended recipient may specify in writing:

Mineral Wells ISD: Ms. Sunny Lee
Mineral Wells ISD
906 Southwest 5th Ave
Mineral Wells, TX 76067

TARLETON: Vice President for Enrollment Management
Tarleton State University
Box T-0430
Stephenville, TX 76402

11. As used in this MOU, the term “partnership” (including all its derivatives) is used solely with the meaning of “collaboration” and is not intended to create any rights or obligations (other than those contractual obligations expressly provided in this agreement) under the laws of partnership of any jurisdiction. The parties intend to be independent contractors, and neither party may bind the other or otherwise act in any way as the representative of the other, unless specifically authorized, in advance and in writing, to do so, and then only for the limited purpose stated in such authorization.
12. This MOU is in effect for the Mineral Wells ISD 2025-26 school year, and will renew automatically for up to four successive annual terms unless terminated by either party with written notice to the other no later than June 30 of each year.

The parties have executed this MOU on the dates indicated below.

MINERAL WELLS ISD

TARLETON STATE UNIVERSITY

Ms. Sunny Lee, Board President

Dr. James Hurley, President

Date: _____

Date: _____

**MEMORANDUM OF UNDERSTANDING
BETWEEN MINERAL WELLS ISD
AND TARLETON STATE UNIVERSITY
REGARDING THE DISTINGUISHED HIGH SCHOOL PARTNERSHIP PROGRAM**

This Memorandum of Understanding (“MOU”) is between Tarleton State University (“TARLETON”), a member of The Texas A&M University System and an agency of the state of Texas, and Mineral Wells ISD (“MWISD”), with its primary offices located in Mineral Wells, Texas.

MWISD is a public primary and secondary educational institution accredited by the Texas Education Agency to certify completion of all educational requirements through high school graduation, and TARLETON is a public university and a member of The Texas A&M University System accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associates, baccalaureate, masters and doctoral degrees.

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MWISD and TARLETON desire to enter into a memorandum of understanding regarding the automatic acceptance of students graduating within the top 50% of their respective classes from MWISD.

The parties therefore agree as follows:

1. TARLETON shall grant automatic admission to all MWISD students who graduate within the top 50% of their respective classes from MWISD, and shall waive the requirement that such students submit scores from the ACT (American College Test) or SAT (Scholastic Aptitude Test) to be considered for admission. MWISD acknowledges students should be aware not submitting test scores may compromise their consideration for scholarships.
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3. MWISD graduates who qualify for Tarleton’s Guaranteed Scholarship Program (GSP) and attend TARLETON will receive an award guarantee \$1,000 above the GSP level for which they qualify if the student is ranked in the top 10% of their graduating class, or \$500 above the GSP level for which they qualify if the student is ranked in the top 50% (but not top 10%) of their graduating class. GSP eligibility criteria and award levels can be found on the university website at:
<http://www.tarleton.edu/becomeatexan/guaranteedscholarship>.

TARLETON shall contact MWISD counselors to notify them of scholarship opportunities available to MWISD graduates as such opportunities come available.

4. TARLETON shall provide ongoing support at MWISD, such as financial aid, admissions, and degree counseling; work study mentorships; peer mentoring; etc. Specific activities are subject to further discussion by the parties and the availability of necessary resources.
5. Tarleton shall permit MWISD graduates admitted to Tarleton under the terms of this agreement and who complete an Associate of Arts (AA), Associate of Science (AS) or Associate of Applied Science (AAS) degree while attending MWISD to enroll in approved Tarleton degree programs offered at the associated Tarleton campus(es) (Stephenville, Fort Worth, Online, Waco, or REL LIS-Bryan), subject to compliance with university policies for online course enrollment. For those students having completed an AAS degree, Tarleton will expedite processing to apply up to 36 hours (depending upon the desired/approved Tarleton degree program) of technical/vocational credits earned through completion of the AAS degree, toward the desired and approved Tarleton degree program.
6. MWISD shall generally promote the availability of the opportunity described in section 1 to all of its students, parents, and community stakeholders, and shall specifically inform each qualifying graduate of the opportunity for automatic admission to TARLETON upon submission of application.
7. The substantive laws of the State of Texas (and not its conflicts of law principles) govern all matters arising out of or relating to this MOU and all of the transactions it contemplates. Venue for any claim arising out of or relating to this MOU and all of the transactions it contemplates is as provided under Texas law.
8. Each provision of this MOU is severable. If any provision is rendered invalid or unenforceable by statute or regulations or declared null and void by any court of competent jurisdiction, the remaining provisions will remain in full force and effect if the essential terms of this MOU remain valid, legal, and enforceable.
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10. Any notices required or permitted under this Agreement will be deemed given (a) three business days after it is sent by certified or registered mail, return receipt requested, (b) the next business day after it is sent by overnight carrier, or (c) on the date of delivery if delivered personally, in each case, addressed to the intended recipient at the address below or such other address as the intended recipient may specify in writing:

Mineral Wells ISD: Ms. Sunny Lee
Mineral Wells ISD
906 Southwest 5th Ave
Mineral Wells, TX 76067

TARLETON: Vice President for Enrollment Management
Tarleton State University
Box T-0430
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12. This MOU is in effect for the Mineral Wells ISD 2025-26 school year, and will renew automatically for up to four successive annual terms unless terminated by either party with written notice to the other no later than June 30 of each year.

The parties have executed this MOU on the dates indicated below.


MINERAL WELLS ISD



Ms. Sunny Lee, Board President

Date: 3-17-2025

TARLETON STATE UNIVERSITY



Dr. James Hurley, President

Date: 3.25.25



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 3/17/25

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding Certification of Unopposed Candidates for the May 3, 2025 Election

RECOMMENDED ACTION: It is recommended that the Certification of Unopposed Candidates be approved as presented

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Section 2.051-2.053, Texas Election Code

OVERVIEW:

The authority responsible for preparing the ballot must certify the unopposed to the authority responsible for ordering the election. This document filed with the presiding officer of the political subdivision. The governing body must meet, accept this certification, and issue an order or ordinance declaring the election canceled and the unopposed candidates elected.

Three application were filed for a place on the MWISD Board of Trustees May 3, 2025 Election: Joe Ruelas - Place 3; Donna Henderson - Place 4; Sunny Lee - Place 5. The candidates are unopposed and board must receive and accept this certification before ordering the election canceled and the unopposed candidates elected.

FISCAL IMPACT: N/A

ATTACHMENTS: Certification of Unopposed Candidates

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL:  _____

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER
POLITICAL SUBDIVISIONS (NOT COUNTY) CERTIFICACIÓN DE
CANDIDATOS ÚNICOS
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

**To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante**

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 3, 2025.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 3 de mayo de 2025.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) Cargo(s)	Candidate(s) Candidato(s)
<i>Mineral Wells Board of Trustees, Place 3</i>	<i>Joe Ruelas</i>
<i>Mineral Wells Board of Trustees, Place 4</i>	<i>Donna Henderson</i>
<i>Mineral Wells Board of trustees, Place 5</i>	<i>Sunny Lee</i>



Signature (Firma)

DAVIS TARVER

Printed name (Nombre en letra de molde)

(Seal) (sello)

SUPERINTENDENT

Title (Puesto)

MAR. 17, 2025

Date of signing (Fecha de firma)



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 3/17/25

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding Accepting the Order of Cancellation for the May 3, 2025 Election

RECOMMENDED ACTION: It is recommended that the Order of Cancellation be approved as presented

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Section 2.051-2.053, Texas Election Code

OVERVIEW:

In accordance with Section 2.0539a) of the Texas Code by accepting the Certification of Unopposed Candidates and adopting the Order of Cancellation, The election scheduled May 3, 2025 can be canceled.

FISCAL IMPACT: Saves cost of election

ATTACHMENTS: Order of Cancellation

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL:

ORDER OF CANCELLATION
ORDEN DE CANCELACIÓN

The Mineral Wells ISD hereby cancels the election scheduled to be held on
(official name of governing body)

May 3, 2025, in accordance with Section 2.053(a) of the Texas Election Code
(date on which election was scheduled to be held)

The following candidates have been certified as unopposed and are hereby elected as follows:

*El Mineral Wells ISD por la presente cancela la elección que, de lo contrario, se hubiera
(nombre oficial de la entidad gobernante)*

*celebrado el 3 de mayo de 2025 de conformidad, con la Sección 2.053(a) del Código de Elecciones
(fecha en que se hubiera celebrado la elección)*

*de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la
presente quedan elegidos como se haya indicado a continuación:*

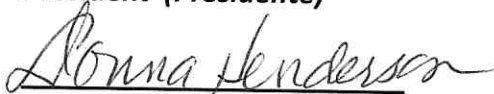
Candidate (Candidato)	Office Sought (Cargo al que presenta candidatura)
Joe Ruelas	Mineral Wells Board of Trustees, Place 3
Donna Henderson	Mineral Wells Board of Trustees, Place 4
Sunny Lee	Mineral Wells Board of Trustees, Place 5

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.



President (Presidente)



Secretary (Secretario)

(seal) (sello)

March 17, 2025
Date of adoption (Fecha de adopción)



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 3/17/25

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Approval of the Board Operating Procedures

RECOMMENDED ACTION: It is recommended that the approve the Board Operating Procedures as presented

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

Please see attached proposed Board Operating Procedures.

FISCAL IMPACT: N/A

ATTACHMENTS: Board Operating Procedures

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL:



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 3/17/25

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Localized Policy Manual Update 124

RECOMMENDED ACTION: It is recommended that the Localized Policy Manual Update 124 be approved as presented

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): See the Explanatory Notes specific changes for each policy

OVERVIEW:

Overview

Update 124 includes revisions to legal policies based on legislative and regulatory changes. Changes to local policies offered for consideration address the following topics:

- Financial ethics
- Investments
- Intellectual property
- Employee standards of conduct
- Special programs
- Gifted and talented students
- Child abuse and neglect
- Conduct on school premises

Please see the Explanatory Notes included in this update packet for a description of the specific changes for each policy

FISCAL IMPACT: N/A

ATTACHMENTS: Localized Policy Manual Update 124

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: 

Explanatory Notes

TASB Localized Policy Manual Update 124

Mineral Wells ISD

AIC(LEGAL)

ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

At Alternative Management, new text has been included due to changes to the Administrative Code, which became effective September 10, 2024. At Training of Board of Managers, language has been added relating to training requirements for board members who are appointed to join a board of managers. New rules effective on September 18, 2024, regarding Special Program Performance Determination and cyclical monitoring have also been included. In addition, adjustments to margin notes have been made elsewhere in the policy.

AIE(LEGAL)

ACCOUNTABILITY: INVESTIGATIONS

Language has been added at Compliance Monitoring Activities due to Administrative Code changes effective September 18, 2024. The new section at Supervision Under IDEA reflects recent amendments from the Administrative Code that outline TEA's procedures for investigating and issuing findings related to violations of the Individuals with Disabilities Education Act (IDEA).

CAA(LOCAL)

FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

CBB(LEGAL)

STATE AND FEDERAL REVENUE SOURCES: FEDERAL

Extensive revisions and additions have been made to this legally referenced policy in light of updated rules about federal grants found in the Code of Federal Regulations, effective October 1, 2024.

CDA(LOCAL)

OTHER REVENUES: INVESTMENTS

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have membership in the Securities Investor Protection Corporation, and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

CFA(LEGAL)

ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's version number has been updated at Account System, Financial Accountability System Resource Guide.

CFC(LEGAL)

ACCOUNTING: AUDITS

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's ver-

Explanatory Notes

TASB Localized Policy Manual Update 124

Mineral Wells ISD

sion number has been updated at Financial Accountability System Resource Guide. A reference to material in the Administrative Code has been included in the Financial Accountability Rating System (School FIRST) section of this policy.

CH(LEGAL) PURCHASING AND ACQUISITION

General provisions relating to interlocal contracts have been moved to GRB(LEGAL). Language specific to interlocal contracts used for purchasing remains in this legally referenced policy. A note has been added to assist readers in accessing additional provisions related to interlocal agreements.

CKEA(LEGAL) SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS

A section on Medical and Psychological Exams has been added under Required Policies due to policy adoption requirements found in Senate Bill 1445 (88th Regular Session). The Texas Commission on Law Enforcement (TCOLE) has created a model policy that police departments (not the school board) must adopt. The TCOLE model policy was made available in May 2024 with a September 1, 2024, deadline for law enforcement agencies to submit their policies.

CKEB(LEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS

A new section on Psychological Fitness includes the requirements and processes outlined in Administrative Code rules to conform with changes to the Occupations Code made by Senate Bill 1445 (88th Regular Session). The new rules require TCOLE to adopt standards and procedures for the psychological examination of school marshal applicants, school marshal licensees, and school marshal licensees for whom there is reason to believe a new examination is necessary to ensure the individuals are able to perform the duties for which the school marshal license is required. There is also a clarification of the reporting requirements for school marshal appointing entities. A new reporting responsibility relating to psychological fitness has been included at District Responsibilities, and a new section at Fit for Duty Review has been added to reflect the new requirements from TCOLE.

CO(LEGAL) FOOD AND NUTRITION MANAGEMENT

The revisions in this legally referenced policy reflect changes to federal rules related to child nutrition programs that became effective July 1, 2024.

COA(LEGAL) FOOD AND NUTRITION MANAGEMENT: PROCUREMENT

Substantial additions have been made at Conflicts of Interest to reflect rule amendments that became effective on October 1, 2024. A new section on Procurement Training has been added to comply with an addition to the Code of Federal Regulations, effective July 1, 2024.

COB(LEGAL) FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS

Revisions to this policy reflect amendments to federal rules, effective July 1, 2024, changing terminology from "meal supplements" to "afterschool snacks." At Community Eligibility Provision, the minimum identified student percentage has changed from 40 to 25 based on an amended rule effective October 26, 2023. This change will give states and schools more flexibility to offer meals to all enrolled students at no cost when financially viable. Reference links have also been updated.

Please note: If your district is participating in the Community Eligibility Provision or Special Assistance Provision 2 program, please review your COB(LOCAL). If the policy is missing language to address the program in place in your district, please contact your policy consultant.

Explanatory Notes

TASB Localized Policy Manual Update 124

Mineral Wells ISD

CQA(LEGAL)

TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

The citation at item 48 under Other Required Internet Postings has been updated based on amendments to the Administrative Code.

CQC(LEGAL)

TECHNOLOGY RESOURCES: EQUIPMENT

Under Transfer of Equipment to Students, a new subsection on Standards has been added based on guidance recently developed by TEA as required by House Bill 18 (88th Regular Session). The standards provide guidance to districts on what electronic devices and software applications are permissible for use in the district.

CV(LEGAL)

FACILITIES CONSTRUCTION

A Note has been added on page 11 to direct readers to other policies related to interlocal contracts generally and interlocal contracts for purchasing good and services, based on organization of those provisions at different codes.

CY(LOCAL)

INTELLECTUAL PROPERTY

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

D(LEGAL)

PERSONNEL

Provisions on genetic nondiscrimination, previously at DAB, have been moved to DAA, and policy DAB has been deleted. The D section table of contents has been revised to reflect that change.

DAA(LEGAL)

EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY

Changes have been made to comport with the new federal Pregnant Workers Fairness Act (PWFA) regulations, effective June 18, 2024.

Because the legal framework is being revised in light of the PWFA, we have taken the opportunity to significantly streamline content on employee nondiscrimination. Provisions regarding employee nondiscrimination were previously divided between DAA(LEGAL), addressing nondiscrimination in hiring and ending employment, and DIA(LEGAL), addressing nondiscrimination in terms, conditions, and privileges of employment. In order to minimize duplication of language and simplify the legally referenced materials, provisions regarding employment nondiscrimination have been moved to this code. Provisions relating to the Genetic Information Nondiscrimination Act (GINA) have also been moved to this legally referenced policy from DAB(LEGAL) to consolidate all nondiscrimination laws into one location.

DAB(LEGAL)

EMPLOYMENT OBJECTIVES: GENETIC NONDISCRIMINATION

Provisions on genetic nondiscrimination have been relocated to DAA(LEGAL) for clarity and continuity, and policy DAB has been deleted. All employment-related nondiscrimination language is now consolidated into DAA(LEGAL).

Explanatory Notes

TASB Localized Policy Manual Update 124

Mineral Wells ISD

DBB(LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

The policy cross-reference at Genetic Information has been updated to DAA to conform with the recoding of the provision there.

DECA(LEGAL) LEAVES AND ABSENCES: FAMILY AND MEDICAL LEAVE

Cross-references to DAB regarding genetic nondiscrimination have been updated to DAA throughout to conform with provisions recoded at this update.

DECB(LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE

Updated provisions have been included at Federal Military Leave to comport with the Civilian Reservist Emergency Workforce Act of 2022.

DG(LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES

A new section on Voting reflects existing provisions from the Election Code related to allowing employees time off to vote. This addition was suggested by a member of the Texas Council of School Attorneys, and we agreed it would be a helpful legal reference.

DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

DI(LEGAL) EMPLOYEE WELFARE

Revisions at Reporting Workplace Violence reflect amended Administrative Code rules, which became effective January 8, 2024.

DIA(LEGAL) EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

To eliminate duplication and reduce confusion, this legally referenced policy has been substantially revised to recode employee nondiscrimination provisions to policy DAA(LEGAL).

DMA(LEGAL) PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT

Changes to the subsection on Gifted and Talented Education reflect Administrative Code amendments that became effective September 1, 2024.

EC(LEGAL) SCHOOL DAY

At Pledges of Allegiance, a cross-reference has been added to policy FNA for additional information on patriotic observances.

EFB(LEGAL) INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS

The Note at the beginning of this legally referenced policy has been deleted, as all deadlines to appeal in the *Book People, Inc. v. Wong* case have passed and the injunction put in place by the Fifth Circuit Court

Explanatory Notes

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of Appeals is now permanent. Other citations to the case have been amended accordingly. Also, the statutory definition of “obscene” has been included in this policy as a legal reference.

EHAA(LLEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

The Education Code requirement to obtain written consent of a student’s parent before the student may be provided with human sexuality instruction expired on August 1, 2024. The expired subsection has been removed from this legally referenced policy. TEA has issued [guidance](#) about this change. Districts are encouraged to clarify local expectations for parental consent regarding human sexuality instruction in their local student handbook.

EHAC(LLEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Several revisions have been made to the Middle School Advanced Math Program section based on new Administrative Code rules, effective July 8, 2024. In the CPR and AED Instruction section, revisions regarding the applicability of the requirements have been made based on rule changes effective August 1, 2024.

EHB(LLEGAL) CURRICULUM DESIGN: SPECIAL PROGRAMS

This policy includes substantial revisions, most of which are the result of amended Administrative Code rules effective June 30, 2024. At Parental Notice of Assistance for Learning Difficulties, a phrase has been added to item 3e to clarify the content in the cited Education Code provision. A new section with Definitions now found in the Administrative Code has been added. The provisions at Board Action Required and Screening, Testing, and Identification have been updated. Extensive edits at Parent Education are due to revisions from the Administrative Code. Changes include a new paragraph on Instruction and deletion of text related to a dyslexia reading program.

EHB(LOCAL) CURRICULUM DESIGN: SPECIAL PROGRAMS

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the *Dyslexia Handbook* and admission, review, and dismissal (ARD) committee decisions.

EHBA(LLEGAL) SPECIAL PROGRAMS: SPECIAL EDUCATION

Extensive revisions to this legally referenced policy have been made as a result of Administrative Code revisions, effective August 22, 2024. A section on Policies, Procedures, Programs, and Practices has been added, as have provisions addressing Interventions and Sanctions to identify potential consequences for IDEA violations. The paragraph addressing discipline has been removed as the text is no longer in the Administrative Code. The text addressing Instructional Arrangements and Settings includes revisions throughout all subsections, and revisions have also been made to the provisions regarding Other Program Options, Contracts for Services, and Instructional Day. A reference to the applicable Administrative Code provision has been added at Extended School Year Services.

EHBAA(LLEGAL) SPECIAL EDUCATION: IDENTIFICATION, EVALUATION, AND ELIGIBILITY

Substantial additions and amendments throughout this legally referenced policy reflect changes to the Administrative Code, effective July 30, 2024. A Student Communication section regarding student evaluation for special education has also been added. The Eligibility and Reevaluations section now includes a Birth Through Age Two subsection to conform to Administrative Code rules.

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EHBAB(LLEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM

Changes to the Administrative Code resulted in updates throughout this legally referenced policy. Details related to the responsibilities of the admission, review, and dismissal committee have been added, and a provision relating to dyslexia is included in the section about Committee Members. Parent Participation includes revisions that became effective July 30, 2024, and a provision on Content of the IEP has been added. Revisions at Supplemental Special Education Services became effective May 28, 2024. Dyslexia and autism components have been amended, along with the Visual Impairment or Hard of Hearing section. Failure to Reach Agreement has also been amended to increase clarity around requirements. Finally, a section addressing the Eligibility Folder has been added and Teacher Access to IEP amended.

EHBAC(LLEGAL) SPECIAL EDUCATION: STUDENTS IN NONDISTRICT PLACEMENT

Residential Facilities has been revised in accordance with Administrative Code amendments, effective on August 22, 2024. A reference to the Administrative Code at District Placements points readers to an amended rule regarding the district's ability to contract with a nonpublic or nondistrict operated day program provider. An update at School for the Blind and Visually Impaired and School for the Deaf reflects revisions to the Administrative Code effective August 22, 2024.

EHBAD(LLEGAL) SPECIAL EDUCATION: TRANSITION SERVICES

Significant revisions at Individual Transition Planning are due to Administrative Code changes effective July 30, 2024. A new subsection on the Transition and Employment Designee required of each district has been added in accordance with rule changes that became effective August 22, 2024.

EHBAAE(LLEGAL) SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS

The Prior Notice and Consent section includes provisions to align with revisions to the Administrative Code, effective July 30, 2024. Substantial revisions at Transfer of Rights to Adult Students are to clarify requirements in the Administrative Code.

EHBBA(LLEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Administrative Code rules regarding gifted and talented students were amended to be effective September 1, 2024. Changes have been made throughout this legally referenced policy to align with the new rules and to clarify requirements.

EHBBL(LLOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

EHBBCA(LLEGAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION

Revisions at Accelerated Instruction reflect changes to the Administrative Code, effective May 22, 2024. A new section at Significantly Below Satisfactory has been included in accordance with Administrative Code revisions. Sections on Repeating a High School Course and Ratio Waiver have also been added due to the revised regulatory guidance.

Explanatory Notes

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EHBG(LLEGAL) SPECIAL PROGRAMS: PREKINDERGARTEN

Administrative Code revisions that became effective June 9, 2024, prompted several changes to this legally referenced policy. The subsection relating to Eligibility for high-quality prekindergarten programs has been amended. The eligibility requirements are the same as those listed earlier in the policy for tuition-free prekindergarten. Rule changes also required other revisions throughout the policy, including to Teacher Requirements and Supervisor Requirements.

EHDD(LLEGAL) ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT

A rewriting of Administrative Code rules, effective May 16, 2024, led to substantial revisions at Dual Credit Programs and at Dual Credit Agreement. The Administrative Code was amended in a way that allowed deletion of the Education Code requirements regarding agreements, as all requirements are now consolidated in one list at Dual Credit Agreement. Provisions addressing the FAST Program have also been amended to reflect revisions to Administrative Code rules.

EI(LLEGAL) ACADEMIC ACHIEVEMENT

Language relating to instruction in the use of an automated external defibrillators (AED) has been added to the subsection on CPR, pursuant to revisions in the Administrative Code, effective August 1, 2024.

EIE(LLEGAL) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

At Parental Option to Retain, a subsection on Passing Grades has been added to clarify the legal standard for assignment of grades when a course is retaken after a passing grade.

EIF(LLEGAL) ACADEMIC ACHIEVEMENT: GRADUATION

A reference has been included in this policy pointing to the Administrative Code rule for further details relating to specific endorsements, including the STEM endorsement, that became effective August 1, 2024. Provisions addressing Physical Education and Other Physical Education Activities have been clarified to align with rule amendments effective August 1, 2024.

EKBA(LLEGAL) STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS

Revisions throughout the policy reflect amended Administrative Code rules, effective September 24, 2024, and the provisions have been reorganized for clarity and ease of reading.

ELA(LLEGAL) CAMPUS OR PROGRAM CHARTERS: PARTNERSHIP CHARTERS

An expired Administrative Code provision addressing partial year as it relates to charter partnerships has been deleted. Administrative Code changes, effective March 26, 2024, also resulted in the removal of a provision regarding appeals of a decision made by TEA to deny, remove, or return an eligibility approval request.

FFB(LLEGAL) STUDENT WELFARE: CRISIS INTERVENTION

The subsection previously titled Threat Assessment Team has been revised to include "Safe and Supportive Schools" to align with terminology used by TEA.

FFG(LLEGAL) STUDENT WELFARE: CHILD ABUSE AND NEGLECT

The Definitions section of this legally referenced policy has been revised to better define Child Abuse and Neglect by including detailed language from the Family Code.

Explanatory Notes

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FFG(LOCAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

FFH(LEGAL)

STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

This legally referenced policy has been updated to remove an editor's note that is no longer applicable since a Texas federal court enjoined the Office for Civil Rights from enforcing this interpretation of the Title IX rules in June 2024. Policy Service issued a Policy Alert notifying districts of this change in July 2024.

FM(LEGAL)

STUDENT ACTIVITIES

In the UIL Allotment section, a robust Definitions section has been added in accordance with revisions to Administrative Code rules, effective on August 4, 2024.

FNA(LEGAL)

STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT EXPRESSION

Under Patriotic Observances, a reference to policy EC has been added to provide additional information regarding pledge of allegiance requirements.

FOF(LEGAL)

STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES

A paragraph regarding the discipline of students with disabilities been removed from the Students Receiving Special Education Services section due to amendments to the Administrative Code that became effective July 30, 2024.

GA(LEGAL)

ACCESS TO PROGRAMS, SERVICES, AND ACTIVITIES

New provisions addressing Web Content and Mobile App Accessibility have been added based on revisions found in the Code of Federal Regulations.

GKA(LOCAL)

COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

GRB(LEGAL)

RELATIONS WITH GOVERNMENTAL ENTITIES: INTERLOCAL COOPERATION CONTRACTS

Revisions to this legally referenced policy are based on the requirements of the Interlocal Cooperation Act. Details that were formerly in CH(LEGAL) have been recoded here to ensure all general interlocal agreement requirements are consolidated into one location. A citation to CNA(LEGAL) has been added to point readers to additional information relating to the operation of a transportation system.



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes **moved text**.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact us:

School Districts and Education Service Centers, call 800-580-7529 or email policy.service@tasb.org.

Community Colleges, call 800-580-1488 or email colleges@tasb.org.

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members— BBF
 - for employees— DH
- Financial conflicts of interest:
 - for public officials— BBFA
 - for all employees— DBD
 - for vendors— CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

Fraud and Financial Impropriety

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

Financial Controls and Oversight

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent ~~or designee~~ shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent ~~or designee~~, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

*Protection from
Retaliation*

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

Fraud Investigations

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent ~~or designee~~ shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards
Disclosure

~~The~~ In connection with federal awards, the District shall promptly disclose, ~~in a timely manner~~ in writing ~~to the federal awarding agency or pass-through entity, all violations~~ whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations ~~potentially affecting~~ found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal ~~grant~~ award. [See CBB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent ~~or designee~~ shall ensure that

appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>

Internal Controls

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

Intellectual Property	All copyrights, trademarks, and other intellectual property rights be- longing to the District shall remain with the District at all times. Ex- cept as provided by law, policy, or written authorization from the Superintendent, the use of District intellectual property shall be lim- ited to District-related purposes.
Students	A student shall retain all rights to their own work created as part of instruction or using District technology resources.
Employees <i>District Ownership</i>	As an agent of the District, an employee, including a student em- ployee, shall not have rights to work he or she creates created on District time or using District technology resources. The District shall own any work or work product created by a District employee in the course and scope of his or her District employment, including the right to obtain patents or copyrights.
<i>Employee Ownership</i>	If the employee obtains a patent for such work, the employee shall grant a non-exclusive, non-transferable, perpetual, royalty-free, Districtwide license to the District for use of the patented work. A District employee shall own any work or work product produced on his or her own personal time, away from his or her job and with personal equipment and materials, including the right to obtain pa- tents or copyrights.
<i>Permission A District employee may apply to the</i> Exception	The Superintendent or designee shall have the authority to permit use of District materials and equipment in his or her creative devel- oping the employee's own projects, provided the employee agrees either in writing to grant to the District a non-exclusive, non-transfer- able nonexclusive, nontransferable, perpetual, royalty-free, District- wide license to use the work, or permits the District to be listed as co-author or co-inventor if the District contribution to the work is substantial. District materials do not include student work, all rights to which are retained by the student.
Works Made for Hire Independent Contractors	The District may hire an independent contractor for specially com- missioned work(s) works under a written works-made-for-hire agreement that provides that the District shall own the work prod- uct created under the agreement, as permitted by copyright law. In- dependent contractors shall comply with copyright law in all works commissioned.
Return of Intellectual Property	Upon the termination of any person's association with the District, all permission to possess, receive, or modify the District's intellec- tual property shall also immediately terminate. All such persons shall return to the District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person.

Copyright

Unless the proposed use of a copyrighted work is an exception under the “fair use” guidelines maintained by the Superintendent ~~or designee~~, the District shall require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder’s work for instructional, curricular, or extracurricular purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

Technology Use

~~All persons are prohibited from using~~ Use of District technology in violation of any law, including copyright law, ~~is prohibited~~. Only appropriately licensed ~~images, applications, programs, or other software~~ may be used with District technology resources. ~~No person shall use the~~ The District’s technology resources ~~shall not be used~~ to post, publicize, or duplicate information in violation of copyright law. The ~~Board shall direct the~~ Superintendent ~~or designee to~~ shall employ all reasonable measures to prevent the use of District technology resources in violation of the law. ~~All persons~~ Any person using District technology resources in violation of law shall lose user privileges in addition to other sanctions. [See BBI and CQ]

~~Electronic Media~~

~~Unless a license or permission is obtained, electronic media in the classroom~~ Performances and Displays

The display and performance of copyrighted material, including motion pictures ~~and other audiovisual~~, dramatic works, ~~must be used in~~ musical performances, or other audio and visual works, may only occur as part of instructional activities and in accordance with the following:

- As a regular part of teaching and directly related to the ~~course of~~ curriculum;
- During face-to-face teaching activities ~~as defined by law~~;
- When viewed in a classroom or designated place of instruction; and
- With a lawfully made copy or through authorized access.

Designated Agent

The District shall designate an agent to receive notification of alleged online copyright infringement and shall notify the U.S. Copyright Office of the designated agent’s identity. The District shall include on its ~~Web site~~ website information on how to contact the District’s designated agent and a copy of the District’s copyright policy. Upon notification, the District’s designated agent shall take all actions necessary to remedy any violation. The District shall provide the designated agent appropriate training and resources necessary to protect the District.

If a content owner reasonably believes that the District’s technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

INTELLECTUAL PROPERTY

CY
(LOCAL)

Trademark

The District protects all District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

School-Related Use

The District grants permission to students, student organizations, parent organizations and other District-affiliated school-support or booster organizations to use, without charge, District and campus trademarks to promote a group of students, an activity or event, a campus, or the District, if the use is in furtherance of a school-related business or activity. The Superintendent ~~or designee~~ shall determine what constitutes use in furtherance of a school-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative regulations.

Public Use

Members of the ~~general~~ public, outside organizations, vendors, commercial manufacturers, wholesalers, and retailers shall not use District trademarks without ~~the written permission of~~ authorization from the Superintendent ~~or designee~~. Any production of merchandise with District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses District ~~or campus~~ trademarks without appropriate authorization ~~shall~~ may be subject to legal action.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action. ~~[See CKC]~~ [see the CKE series];
2. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent ~~or~~ designee.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Safety Requirements Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

Tobacco and Nicotine Products and E-Cigarettes

~~An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]~~

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

Alcohol and Drugs / Notice of Drug-Free Workplace

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee’s job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,
Convictions, and
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for

any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
 - Dishonesty; fraud; deceit; theft; misrepresentation;
 - Deliberate violence;
 - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
 - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
 - Felony driving while intoxicated (DWI); or
 - Acts constituting abuse or neglect under the Texas Family Code.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

Dyslexia and Related Disorders

The District shall comply with all applicable state rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test regarding students with dyslexia and related disorders, including the “Dyslexia Handbook” and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student’s admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

Referral	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the assessment identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
Identification Criteria	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
Assessments	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
Selection	A selection placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
Notification	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment	If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.
Transfer Students	When a student identified as gifted by a previous school district enrolls in the District, the selection placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.
Interdistrict	[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]
Intradistrict	A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.
Furloughs	The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student. In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.
Exit Provisions	The District shall monitor student performance in response to gifted and talented program services. If at any time the selection placement committee or a parent determines it is in the best interest of the student to exit the program is not meeting the student's educational needs , the committee shall meet with the parent and student before finalizing an exit decision.
Appeals	A parent, student, or educator may appeal any final decision of the selection placement committee regarding selection for or exit from services in the gifted and talented program. Appeals shall be made first to the selection placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.
Program Evaluation	The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus im-

provement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The ~~District's~~ Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program ~~shall address effective use of funds for programs~~ are spent providing and ~~services consistent with the standards in the state plan~~ enhancing the District's program and that a method accounting for expenditures related to the gifted and talented ~~students~~ program is established and aligns with the Texas Education Agency's financial compliance guidance.

Community Awareness

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

**Program to Address
Child Sexual Abuse,
Trafficking, and
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~ at (800)-252-5400 or the [Texas Abuse Hotline Website](#)¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers.
[See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

Confidentiality

~~In accordance with state law, the~~The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

Failing to Report Suspected Child Abuse or Neglect

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

Responsibilities Regarding Investigations

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

Mineral Wells ISD
182903

STUDENT WELFARE
CHILD ABUSE AND NEGLECT

FFG
(LOCAL)

¹ Texas Abuse Hotline Website: <http://www.txabusehotline.org>

DATE ISSUED: ~~10/27/2024~~ 1/16/2025 ADOPTED: Adopted:
UPDATE 418124
FFG(LOCAL)-A

4 of 4

Access to District Property

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

Ejection or Exclusion under Education Code 37.105

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

Off-Campus Activities

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and
E-Cigarettes

The District prohibits smoking and the use of tobacco products ~~and~~, e-~~cigarettes~~, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 3/17/25

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Granting Authorization to the Superintendent to Take All Actions Necessary for Roof Repairs as a Result of the Storm that Occurred on March 4, 2025

RECOMMENDED ACTION: It is recommended that the School Board authorize the Superintendent to take all actions necessary to ensure the repairs to the roof are completed.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Gov't Code 2269, CV (LEGAL), CV (LOCAL), CVA (LEGAL) CVA (LOCAL), CVS (LEGAL), CVS (LOCAL), CVD (LEGAL), CVE (LEGAL), CVF (LEGAL)

OVERVIEW:

The board has authority under Government Code Chapter 2269 to enter into contracts for the delivery of construction projects. MWISD Board Policy Code CV (LEGAL) permits the school board to delegate its authority under Government Code Chapter 2269 to a designated representative, which could include the district superintendent. With such delegation, the superintendent would be authorized to enter into a contract with a contractor.

FISCAL IMPACT: N/A

ATTACHMENTS: N/A

DEPARTMENT(S) SUBMITTING FORM: Maintenance

DEPARTMENT SIGNATURE/APPROVAL:  