

Agenda of Special Meeting

The Board of Trustees Mineral Wells Independent School District

A Special Meeting of the Board of Trustees of Mineral Wells Independent School District will be held Monday, August 5, 2024, beginning at 5:30 PM in the District Services Complex | Board Room.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order/Establish Quorum**
2. **Public Comment**
3. **Discuss, Consider, and Take Any Necessary Action Regarding the Revision to the School Resource Officer Program Agreement and the First and Second Amendments to the Agreement between the City of Mineral Wells and MWISD for the 2024-2025 School Year** 2
Presenter: David Tarver, Superintendent
4. **Budget Workshop**
5. **Adjournment**

STATE OF TEXAS §
 §
COUNTY OF PALO PINTO §

SCHOOL RESOURCE OFFICER PROGRAM

MADE this day of _____, 2024, by and between the City of Mineral Wells, Texas, a municipal corporation, (hereinafter referred to as “City”) and the Mineral Wells Independent School District (hereinafter referred to as “District”).

WHEREAS, the governing bodies of City and District have recognized the continuing need for a School Resource Officer Program in the City of Mineral Wells, Texas;

WHEREAS, City and District have agreed to jointly participate in the School Resource Officer Program for the fiscal year from September 1, 2024, through August 31, 2025.

NOW, THEREFORE, IN CONSIDERATION OF THE PREMISES, IT IS MUTALLY AGREED BETWEEN City and District as follows:

1. The District will be responsible for the expenses of four (4) full-time School Resource Officers. The City will be responsible for the expenses of one (1) full-time School Resource Officer. These officers will be assigned to work at a designated school within the District and will be agreed upon by both parties. When performing service hereunder, such Police Officer shall, at all times, be an employee of the City.
2. The District will provide office space for the School Resource Officers at their assigned school. Costs of travel, training and supplies, related to the School Resource Officer Program, shall be paid by District. The City will provide a vehicle, for the officer and pay for any related expenses, as well as any uniform costs and any overtime over 80 hours. Vehicles will be provided so long as it does not interfere with normal patrol operations.
3. The School Resource Officer shall be under the general supervision/coordination of job assignments of the District Superintendent or their designee.
4. The School Resource Officer shall complete initial offense reports/supplements or calls for service involving District and conduct follow-up investigations as required. As directed, the Officer shall provide school security, enforce traffic laws and ordinances, conduct evidence searches and seizures, patrol school parking lots, check buildings for physical security and perform other related tasks as required.
5. The School Resource Officer shall be assigned and focus their full attention to the District; however, the Officer may be assigned other duties by the Mineral Wells Police Department during those periods when school is not in session.

6. All part-time employees are specifically limited to not more than 20 hours of work per week and an absolute maximum of 990 work hours per year.
7. The budgeted expenses for the four (4) full-time MWHS Resource Officer Program and the services to be provided hereunder are \$426,380.23 as itemized in the MWHS-SRO Budget attached hereto. The total expenses that the District shall pay to the City for the MWISD School Resource Officer Program is \$426,380.23. The City shall pay all the personal service expenses as they are incurred, and District shall reimburse the City for them on a quarterly basis. Each quarterly reimbursement shall be in the amount of \$106,595.06 shall be due and payable within 30 days after the end of each quarter.
8. The last month of each quarter, for purposes of this Agreement, are November 2024, and February, May, and August 2025. In the event the actual expenses for the School Resource Officer Program are different than the budgeted amount, then it is agreed that the last quarter payment due from the District shall be adjusted to reflect the cost of the personal service expenses of the program.

EXECUTED the date and year first above written, and effective from September 1, 2024, through August 31, 2025.

ATTEST:

CITY OF MINERAL WELLS, TEXAS

Sharon McFadden, City Clerk

Timothy K. Denison, Police Chief

**MINERAL WELLS INDEPENDENT
SCHOOL DISTRICT**

David Tarver, Superintendent

SCHOOL RESOURCE OFFICER (4 Full-Time)
MINERAL WELLS HIGH SCHOOL
2024-2025 BUDGET

| | | |
|--|----------------------------------|----------------------|
| 5100 | Salaries | \$ 293,424.79 |
| 5101 | Overtime - 48 Hours | 10,157.01 |
| 5103 | Social Security | 23,959.17 |
| 5104 | Group Insurance | 51,504.64 |
| 5105 | Employee Retirement | 28,124.62 |
| 5106 | Worker's Compensation | 4,800.00 |
| 5107 | Uniform Allowance | - |
| 5109 | Physicals | - |
| 5111 | Longevity | 4,810.00 |
| 5113 | Certification | 4,800.00 |
| TOTAL PERSONNEL SERVICES | | \$ 421,580.23 |
| 5408 | Vehicle Maintenance | \$ - |
| 5414 | Radio Maintenance | - |
| TOTAL PURCHASED PROPERTY SERVICES | | \$ - |
| 5506 | Professional Travel and Training | \$ 4,800.00 |
| TOTAL MAINTENANCE | | \$ 4,800.00 |
| 5642 | Gas & Oil | \$ - |
| 5626 | Operating Supplies | - |
| TOTAL SUPPLIES | | \$ - |
| TOTAL EXPENDITURES | | \$ 426,380.23 |

Professional Travel & Training and school related operating supplies are provided by M.W.I.S.D.

STATE OF TEXAS
COUNTY OF PALO PINTO

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SCHOOL RESOURCE OFFICER PROGRAM

MADE this 5th day of August, 2024, by and between the City of Mineral Wells, Texas, a municipal corporation, (hereinafter referred to as "City") and the Mineral Wells Independent School District (hereinafter referred to as "District").

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| 5626 | Operating Supplies | | - |
| TOTAL SUPPLIES | | \$ | - |
| TOTAL EXPENDITURES | | \$ | 426,380.23 |

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provided by M.W.I.S.D.

Special Meeting
Monday, August 5, 2024 5:30 PM

District Services Complex | Board Room
906 S.W. 5th Avenue
Mineral Wells, TX 76067

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