

Join from PC, Mac, iOS or Android: <https://esc11.zoom.us/j/91911607431>  
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+1 346 248 7799 or +1 669 900 6833 US Toll  
Meeting ID: 919 1160 7431  
International numbers available: <https://esc11.zoom.us/u/a2jHOB83>

## Agenda of Special Meeting

### The Board of Trustees Mineral Wells ISD

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A Special Meeting of the Board of Trustees of Mineral Wells ISD will be held Thursday, August 27, 2020, beginning at 6:00 PM in the District Services Complex.

*Meeting site will be closed to the public.*

In an effort to mitigate the spread of COVID-19 by avoiding meetings that bring people in a group setting, and in accordance with the Texas Governor's Declaration of Disaster enacted March 13, 2020, members of the Mineral Wells ISD Board of Trustees may be participating remotely in compliance with the Texas Open Meetings Act, as temporarily modified by the Texas Governor.

Members of the public may participate only by joining at:

Join from PC, Mac, iOS or Android: <a href="https://esc11.zoom.us/j/91911607431">https://esc11.zoom.us/j/91911607431</a> Or join by phone: +1 346 248 7799 or +1 669 900 6833 US Toll Meeting ID: 919 1160 7431 International numbers available: <a href="https://esc11.zoom.us/u/a2jHOB83">https://esc11.zoom.us/u/a2jHOB83</a>
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An electronic copy of the agenda packet is attached to this online notice.

Public comments related to this meeting will be handled as follows: Registration for public comment will be accepted by completing the online form at the registration link below anytime between the time this agenda is posted online and up to 48 hours before the beginning of the board meeting. Registered comments received during this time-frame will be presented to the Board President to be read aloud during the Public Comment portion of the meeting.

The open portions of this meeting will be recorded and made available to the public upon request.

**REGISTRATION FOR PUBLIC COMMENT:** Members of the public who desire to address the

board regarding an item on this agenda must **CLICK HERE** to register for public comment. Registration will be accepted anytime between the time this agenda is posted online and up to 48 hours before the beginning of the board meeting.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- 1. Call to Order/Establish Quorum**
- 2. Public Comment**
- 3. Consideration of 2019-2020 Budget Amendment**  
**Presenter:** Paul Hearn, Chief Financial Officer
- 4. Public Meeting to Discuss Proposed 2020-2021 School Budget and Tax Rate**  
**Presenter:** Paul Hearn, Chief Financial Officer
- 5. Adoption of 2020-2021 School Budget**  
**Presenter:** Paul Hearn, Chief Financial Officer
- 6. Adoption of 2020 Tax Rate**  
**Presenter:** Paul Hearn, Chief Financial Officer
- 7. Consent Agenda Items**
  - A. Fuel List Proposal for 2020-2021 Fiscal Year
  - B. Vendor List Proposal for 2020-2021 Fiscal Year
- 8. Adjournment**



# BOARD OF TRUSTEES Agenda Item

MEETING DATE: August 27, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Consideration of 2019-2020 Budget Amendment

**RECOMMENDED ACTION:** It is recommended that the 2019-2020 Budget Amendment be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Board Policy CE(LOCAL)



**OVERVIEW:**

The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources.

**FISCAL IMPACT:** TBD

**ATTACHMENTS:** Handout to be provided.

**DEPARTMENT(S) SUBMITTING FORM:** Business and Finance

**DEPARTMENT SIGNATURE/APPROVAL:**  



# BOARD OF TRUSTEES Agenda Item

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**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
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- Promote Community/School Partnerships
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**TITLE:** Public Meeting to Discuss Proposed 2020-2021 School Budget and Proposed Tax Rate

**RECOMMENDED ACTION:** This item is for information only.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Texas Tax Code §26.06

**OVERVIEW:**

State law requires ISDs to publish an annual notice of their proposed tax rates. After publishing the notice, ISDs must conduct a public hearing to allow taxpayers to express their views. A quorum of the board of trustees must be present at the hearing.

**FISCAL IMPACT:** NA

**ATTACHMENTS:** Notice of Public Meeting to Discuss Budget and Proposed Tax Rate

**DEPARTMENT(S) SUBMITTING FORM:** Business and Finance

**DEPARTMENT SIGNATURE/APPROVAL:**

# NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The Mineral Wells Independent School District will hold a public meeting at 6:00PM, August 27, 2020 in the Mineral Wells ISD Boardroom, 906 SW 5th Ave., Mineral Wells Texas 76067. **The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.**

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed rate shown below unless the district publishes a revised notice containing the same information and comparisons set out below and holds another public meeting to discuss the revised notice.

<b>Maintenance Tax</b>	\$1.0427/\$100 (Proposed rate for maintenance and operations)
<b>School Debt Service Tax</b>	
<b>Approved by Local Voters</b>	\$0.3706/\$100 (Proposed rate to pay bonded indebtedness)

## Comparison of Proposed Budget with Last Year's Budget

The applicable percentage increase or decrease (or difference) in the amount budgeted in the preceding fiscal year and the amount budgeted for the fiscal year that begins during the current tax year is indicated for each of the following expenditure categories:

Maintenance and operations	1.23418 % increase or _____ % (decrease)
Debt Service	0.12566% decrease or _____ % (decrease)
Total expenditures	1.35984% increase or _____ % (decrease)

## Total Appraised Value and Total Taxable Value

(As calculated under Tax Code Section 26.04)

	Preceding Tax Year	Current Tax Year
Total appraised value* of all property	\$ 1,483,595,556	\$1,564,630,940
Total appraised value* of new property**	\$ 5,455,680	\$ 11,979,010
Total taxable value*** of all property	\$ 892,431,313	\$ 940,623,824
Total taxable value*** of new property**	\$ 5,328,850	\$ 10,285,251

\* "Appraised value" is the amount shown on the appraisal roll and defined by Tax Code Section 1.04(8).

\*\* "New property" is defined by Tax Code Section 26.012(17).

\*\*\* "Taxable value" is defined by Tax Code Section 1.04(10).

## Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness\* \$47,155,000

\* Outstanding principal.

## Comparison of Proposed Rates with Last Year's Rates

	Maintenance & Operations	Interest & Sinking Fund*	Total	Local Revenue Per Student	State Revenue Per Student
<b>Last Year's Rate</b>	\$1.06830	\$0.33040*	\$1.39870	\$3,933	\$7,661
<b>Rate to Maintain Same Level of Maintenance &amp; Operations Revenue &amp; Pay Debt Service</b>	\$1.23466	\$0.41856*	\$1.65322	\$3,537	\$8,111
<b>Proposed Rate</b>	\$1.04270	\$0.37060*	\$1.41330	\$4,141	\$7,474

\*The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both. The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.

## Comparison of Proposed Levy with Last Year's Levy on Average Residence

	Last Year	This Year
Average Market Value of Residences	\$84,401	\$96,983
Average Taxable Value of Residences	\$51,428	\$58,965
Last Year's Rate versus Proposed Rate per \$100 value	\$1.398700	\$1.413300
Taxes Due on Average Residence	\$719.32	\$833.38
Increase (Decrease) in Taxes		\$114.06

**Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in tax rate or property value.**

**Notice of Voter-Approval Rate: The highest tax rate the district can adopt before requiring voter approval at an election is 1.413349. This election will be automatically held if the district adopts a rate in excess of the voter-approval rate of 1.413349.**

## Fund Balances

The following estimated balances will remain at the end of the current fiscal year and are not encumbered with or by a corresponding debt obligation, less estimated funds necessary for operating the district before receipt of the first state aid payment:

Maintenance and Operations Fund Balance(s)	\$6,318,061
Interest & Sinking Fund Balance(s)	\$152,106

A school district may not increase the district's maintenance and operations tax rate to create a surplus in maintenance and operations tax revenue for the purpose of paying the district's debt service.



# BOARD OF TRUSTEES Agenda Item

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- Regular Meeting
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- Action Item
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**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Adoption of 2020-2021 School Budget

**RECOMMENDED ACTION:** It is recommended that the 2020-2021 School Budget be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Texas Education Code 44.002; Board Policy CE(LEGAL)

**OVERVIEW:**

A superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of a district for the following fiscal year. Education Code 44.002

**FISCAL IMPACT:** \$38,553,697

**ATTACHMENTS:** Proposed 2020-2021 School Budget

**DEPARTMENT(S) SUBMITTING FORM:** Business and Finance

**DEPARTMENT SIGNATURE/APPROVAL:**  

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT**

**2020-2021 BUDGET**

**SEPTEMBER 1, 2020**

	<u>GENERAL FUND</u>	<u>FOOD SERVICE FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>
<b>REVENUE:</b>				
<b>5700 - REVENUE FROM LOCAL SOURCES</b>				
Property Taxes	\$ 9,178,932		\$ 3,090,799	\$ 12,269,731
Other Local Sources	404,724	\$ 60,240	43,738	508,702
<b>TOTAL LOCAL SOURCES</b>	<u>9,583,656</u>	<u>60,240</u>	<u>3,134,537</u>	<u>12,778,433</u>
<b>5800 - REVENUE FROM STATE SOURCES</b>				
Per Capita	1,171,560			1,171,560
Foundation Funds	20,118,506			20,118,506
Other State Sources	1,411,409	25,565	600,951	2,037,925
<b>TOTAL STATE SOURCES</b>	<u>22,701,475</u>	<u>25,565</u>	<u>600,951</u>	<u>23,327,991</u>
<b>5900 - REVENUE FROM FEDERAL SOURCES AND NON-REVENUE RECEIPTS</b>				
Federal Sources		1,598,516		1,598,516
<b>TOTAL FEDERAL SOURCES</b>		<u>1,598,516</u>		<u>1,598,516</u>
<b>OTHER SOURCES</b>	<u>497,062</u>	<u>351,695</u>		<u>848,757</u>
<b>TOTAL REVENUE</b>	<u>\$ 32,782,193</u>	<u>\$ 2,036,016</u>	<u>\$ 3,735,488</u>	<u>\$ 38,553,697</u>
<b>EXPENDITURES:</b>				
Function 11 Instruction	\$ 19,492,196			\$ 19,492,196
Function 12 Instruction Resources & Media Service	1,151,022			1,151,022
Function 13 Curriculum & Instructional Staff Develop	301,071			301,071
Function 21 Instructional Leadership	108,694			108,694
Function 23 School Leadership	2,327,502			2,327,502
Function 31 Guidance, Counseling & Eval Services	557,920			557,920
Function 33 Health Services	374,491			374,491
Function 34 Student Transportation	1,088,365			1,088,365
Function 35 Food Service	26,506	\$ 2,036,016		2,062,522
Function 36 Cocurricular/Extracurricular Activities	1,260,134			1,260,134
Function 41 General Administration	1,404,344			1,404,344
Function 51 Maintenance & Operation	3,107,187			3,107,187
Function 52 Security & Monitoring	59,214			59,214
Function 53 Data Processing Services	190,314			190,314
Function 71 Debt Service	233,636		\$ 3,735,488	3,969,124
Function 93 Payments to Fiscal Agent	645,401			645,401
Function 97 Payment to Tax Increment Fund	102,501			102,501
<b>OTHER USES</b>	<u>351,695</u>			<u>351,695</u>
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<u>\$ 32,782,193</u>	<u>\$ 2,036,016</u>	<u>\$ 3,735,488</u>	<u>\$ 38,553,697</u>



# BOARD OF TRUSTEES Agenda Item

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**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Adoption of 2020 Tax Rate

**RECOMMENDED ACTION:** It is recommended that an ordinance fixing and levying school district ad valorem taxes for the year 2020 be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Texas Education Code 45.002; Board Policy CCG(LLEGAL)

**OVERVIEW:**

A board may levy, assess, and collect annual ad valorem taxes for the maintenance of a district's schools. *Education Code 45.002*

**FISCAL IMPACT:** \$12,269,731

**ATTACHMENTS:** Ordinance

**DEPARTMENT(S) SUBMITTING FORM:** Business and Finance

**DEPARTMENT SIGNATURE/APPROVAL:**

## ORDINANCE

AN ORDINANCE FIXING AND LEVYING SCHOOL DISTRICT AD VALOREM TAXES FOR THE MINERAL WELLS INDEPENDENT SCHOOL DISTRICT FOR THE YEAR 2020. DIRECTING THE ASSESSMENT AND COLLECTION THEREOF AND DECLARING AN EMERGENCY.

Whereas, the Board of Trustees finds that the tax for the year 2020 hereinafter levied for current expenses of the School District and the general improvement of the School District and its property must be levied to provide the revenue requirements of the budget for the ensuing year; and

Whereas, the Board of Trustees further finds that the taxes for the year 2020 hereinafter levied therefore are necessary to pay interest and to provide the required sinking fund on outstanding bonds of the School District issued for school purposes, and on bonds proposed to be issued for such purposes during the ensuing year; Now, Therefore:

Be it Ordained by the Board of Trustees of the Mineral Wells Independent School District;

SECTION I. For the current expenses of the Mineral Wells Independent School District and for the general improvement of the School District and its property, there is hereby levied and ordered to be assessed and collected for the year 2020, on all property situated within the limits of said School District, and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$1.0427 on the \$100.00 assessed valuation of such property.

SECTION II. For the purpose of paying interest and providing a sinking fund for the payment of each issue of bonds issued for various school purposes, including the various installments of principal falling due during the ensuing year on bonds issued for such purposes, and for the purpose of paying interest and making provision for the sinking fund on such other bonds as may be issued for various school purposes during the ensuing year, there is hereby issued and ordered to be assessed and collected for the year 2020 on all property situated within the limits of said School District, and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$.3706 on the \$100.00 assessed valuation of such property.

SECTION III. Whereas, an emergency is apparent for the immediate preservation of order and general welfare of the School District that requires this ordinance to become effective immediately, therefore, it shall be effective from and after the date of its passage.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THIS TAX RATE WILL RAISE MORE TAXES FOR INTEREST AND SINKING THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.50 % AND WILL RAISE TAXES ON A \$100,000 HOME BY APPROXIMATELY \$135.14.

PASSED: \_\_\_\_\_

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees  
Mineral Wells I.S.D.

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees  
Mineral Wells I.S.D.



# BOARD OF TRUSTEES Agenda Item

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**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**TITLE:** Fuel List Proposal for 2020-2021 Fiscal Year

**RECOMMENDED ACTION:** It is recommended that the Fuel List Proposal for 2020-2021 be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Board Policy CH(LOCAL): Purchasing and Acquisition

**OVERVIEW:**

The Board delegates to the Superintendent or designee the authority to determine the method of purchasing in accordance with CH(LEGAL). If competitive bidding is chosen as the purchasing method, the Superintendent or designee shall prepare bid specifications. All bids shall be submitted in sealed envelopes, plainly marked with the name of the bidder and the time of opening. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered. The District may reject any and all bids.

If competitive sealed proposals are chosen as the purchasing method, the Superintendent or designee shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be submitted in sealed envelopes, plainly marked with the name of the proposer and the time of opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened. The District may reject any and all proposals.

**FISCAL IMPACT:** N/A

**ATTACHMENTS:** Proposed Fuel List for 2020-2021

**DEPARTMENT(S) SUBMITTING FORM:** Business and Finance

**DEPARTMENT SIGNATURE/APPROVAL:**  

## 20-21 Fuel Proposal

We received one proposal from Connel Oil Corp, our current supplier:

Unleaded Gasoline, minimum octane rate 87      \$ 0.094 over tank wagon price

Number 2 , tax free Diesel Fuel      \$ 0.094 over tank wagon price



# BOARD OF TRUSTEES

## Agenda Item

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- Academic Competitiveness
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- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**TITLE:** Vendor List Proposal for 2020-2021 Fiscal Year

**RECOMMENDED ACTION:** It is recommended that the Vendor List Proposal for 2020-2021 be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Board Policy CH(LOCAL): Purchasing and Acquisition

**OVERVIEW:**

The Board delegates to the Superintendent or designee the authority to determine the method of purchasing in accordance with CH(LEGAL). If competitive bidding is chosen as the purchasing method, the Superintendent or designee shall prepare bid specifications. All bids shall be submitted in sealed envelopes, plainly marked with the name of the bidder and the time of opening. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered. The District may reject any and all bids.

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**FISCAL IMPACT:** N/A

**ATTACHMENTS:** Proposed Vendor List for 2020-2021

**DEPARTMENT(S) SUBMITTING FORM:** Business and Finance

**DEPARTMENT SIGNATURE/APPROVAL:**  

## 2020-2021 Vendor List

### INSTRUCTIONAL SUPPLIES

ACE Educational Supplies	Follett School Solutions Inc	Peppermint Pig
Ace Hardware	Frey Scientific	Perma-Bound Books
Airgas	Graduate Sales	Premier
B28 Marketing	Houghton Mifflin Company	Quill Corporation
Bennett's Office Supply & Equipment	Houghton Mifflin Company Harcourt Pub Co	Rally
Black Rock Technology Group	Junior Library Guild	Really Good Stuff
Booksource	Kamico	Saddleback Educational Inc
Bound to Stay Bound Books	Kaplan	Scholastic Inc
CDW-G	Kyocera Document Ame	School Specialty
Cascade School Supplies	Lakeshore Learning Materials	School Specialty Premier
Cerebellum Corporation	Mark My Words LLC	Schol Specialty Triumph Learning
Charter Textbooks	McGraw Hill	SHI-Government Solutions
Child's Play Inc	Music in Motion	Sirius
Collaborative Classroom	Norton Metals	Steve Weiss Music
Daktech Computers	Novatech Inc	Sutherlands
Delcom	NSC Pearson Inc	S"ville Services LLC
Delta Education	Okapi	Texas Pottery Supply & Clay Co.
Demco, Inc.	OverDrive Inc	Textbook Warehouse
Edmentum	Park Seed Wholesale Inc	Wal-Mart Super Center
Floral Supply Syndicate	Pender's Music Co.	Waterford Curriculum Solutions
		World Book School & Library

### LIBRARY SUPPLIES

ACE Educational Supplies  
 Advantage Supply - Essentials 2015  
 Cascade School Supplies  
 Charter Textbooks  
 Demco, Inc.  
 Follett Educational Services  
 Gumdrop Books  
 Junior Library Guild  
 Lakeshore Learning Materials  
 OverDrive Inc  
 Music in Motion  
 Peppermint Pig  
 Perma-Bound Books  
 Quill Corporation  
 School Specialty  
 Textbook Warehouse  
 World Book School & Library

### OFFICE SUPPLIES

ACE Educational Supplies  
 Bennett's Office Supply & Equipment  
 Cascade School Supplies  
 Copy Technologies Inc  
 Demco, Inc.  
 Lakeshore Learning Materials  
 Quill Corporation  
 School Specialty  
 Wal-Mart Supercenter

### ATHLETIC SUPPLIES

Alert Services, Inc.  
 Aluminum Athletic Equipment  
 BSN Sports (Sport Supply Group, Inc.)  
 Cardinal Sports  
 Carey's Sporting Goods, Inc.  
 Lakeshore Learning Materials  
 M-F Athletic Company (MFAC, LLC)  
 Pro Tuff Decals  
 Quill Corporation  
 Riddell/All American Sports Co.  
 S&S Discount Sports-Games  
 School Outfitters  
 School Specialty  
 Team Express  
 US Games  
 Varsity Spirit Fashions