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Agenda of Regular Board Meeting

The Board of Trustees

Mineral Wells ISD

A Regular Board Meeting of the Board of Trustees of Mineral Wells ISD will be held Monday, July 13, 2020, beginning at 6:00 PM in the VIDEOCONFERENCE.

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call. At least a quorum of the board will be participating by videoconference or telephone call in accordance with the provisions of Section 551.125 or 551.127 of the Texas Government Code that have not been suspended by order the governor.

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An electronic copy of the agenda packet is attached to this online notice.

Public comments related to this meeting will be handled as follows: Registration for public comment will be accepted by completing the online form at the registration link below anytime between the time this agenda is posted online and up to 48 hours before the beginning of the board meeting. Registered comments received during this time-frame will be presented to the Board President to be read aloud during the Public Comment portion of the meeting.

The open portions of this meeting will be recorded and made available to the public upon request.

REGISTRATION FOR PUBLIC COMMENT: Members of the public who desire to address the board regarding an item on this agenda must [CLICK HERE](#) to register for public comment. Registration will be accepted anytime between the time this agenda is posted online and up to

48 hours before the beginning of the board meeting.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- 1. Call to Order/Establish Quorum**
- 2. Oath of Office for Elected Board Member**
Presenter: Marilyn Bradshaw, Notary Public
 - A. Maria Jones - Place 7
- 3. Closed Session - Texas Government Code 551.074**
 - A. Texas Government Code 551.074
 - 1) Employment/Appointment/Reassignment/Evaluation/Compensation/Duties of Personnel
 - 2) Renewal/Nonrenewal/Assignment/Reassignment/Probationary Status/Return to Probationary Status/Continuing Status of District Personnel
- 4. Open Session - 7:00 p.m.**
- 5. Prayer**
- 6. Pledges - U.S./Texas Flags**
- 7. Mission & Vision Statements**
- 8. Public Comment**
- 9. President's Report**
 - A. Summer Leadership Institute Update
 - B. Announce Delegate and Alternate for the 2020 TASA/TASB Annual Convention 4
- 10. Superintendent's Report**
 - A. COVID-19 Response Planning
- 11. Consent Agenda Items**
 - A. Monthly Financial Reports and Accounts Payable Listing 5
 - B. Water/Electricity/Gas Reports 22
 - C. Investment Report 26
 - D. Minutes of the June 8, 2020 and July 6, 2020 Meetings of the Board 28
 - E. Interlocal Agreement with Palo Pinto County Tax Assessor-Collector for Assessment and Collection Services for the 2020-2021 School Year 34
- 12. Consider Nomination of MWISD Board Member to Serve on Tax Increment Reinvestment Zone No. 2 Board of Directors 37**
Presenter: John Kuhn, Superintendent
- 13. Consider Endorsement of Region 11 Candidate for TASB Board Position 39**
Presenter: John Kuhn, Superintendent

14. Consider Request for Qualifications for Design and Construction Services for Agricultural Science Facility	46
Presenter: John Kuhn, Superintendent	
15. PUBLIC HEARING Regarding Optional Flexible School Day Program	84
Presenter: David Tarver, Assistant Superintendent HR/Student Services	
16. Consider Application for Optional Flexible School Day Program	85
Presenter: David Tarver, Assistant Superintendent HR/Student Services	
17. Consider Student Code of Conduct for 2020-2021	102
Presenter: David Tarver, Assistant Superintendent HR/Student Services	
18. Consider Purchase of Equipment to Facilitate At-Home and In-Class Learning Environments	151
Presenter: Justin Lascsak, Technology Director	
19. Information	
A. Calendars for July and August	159
20. Vote on Closed Session Items	
21. Adjournment	



BOARD OF TRUSTEES Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Announce Delegate and Alternate for the 2020 TASA/TASB Annual Convention

RECOMMENDED ACTION: This item is for information only.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

The Assembly, held annually in conjunction with the TASA/TASB Convention, is the foundation of the Association’s governance structure and provides critical direction as the Association represents members’ interest before state and national policymakers.

The decisions made by the Assembly will set the course for TASB for the coming year.

The Delegate Assembly charts TASB’s future in three significant ways:

- Elects TASB’s leadership – officers and members of the TASB Board of Directors
- Amends TASB Bylaws to ensure a responsive and effective Association
- Formally adopts TASB’s Advocacy Agenda, the legislative “roadmap” for issues critical to public education for the foreseeable future

FISCAL IMPACT: N/A

ATTACHMENTS: None

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: Dr. John Kuhn



BOARD OF TRUSTEES Agenda Item

MEETING DATE: July 13, 2020

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- Action Item
- Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Monthly Financial Reports and Accounts Payable Listing

RECOMMENDED ACTION: It is recommended that the monthly Financial Reports and Accounts Payable Listing be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached information.

FISCAL IMPACT: Variable revenue and expenditures to District

ATTACHMENTS: Tax Receipt Report; Financial Statement; AP Listing

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: Paul Hearn, CFO Dr. John Kuhn, Superintendent

**JULY 13, 2020 BOARD MEETING
2019-2020 TAX COLLECTIONS
As Of May 31, 2020**

MAINTENANCE & OPERATIONS						
	LEVY	MONTHLY ACTIVITY	PRIOR ACTIVITY	YEAR-TO-DATE ACTIVITY	BALANCE DUE	YEAR-TO-DATE PERCENTAGE COLLECTED
CURRENT TAXES	\$ 8,736,821.00	\$ 83,765.58	\$ 8,477,769.92	\$ 8,561,535.50	\$ 175,285.50	97.99%
DELINQUENT TAXES	\$ 230,778.00	\$ 16,508.15	\$ 189,061.14	\$ 205,569.29	\$ 25,208.71	89.08%
PENALTY & INTEREST	\$ 145,978.00	\$ 15,308.42	\$ 84,372.91	\$ 99,681.33	\$ 46,296.67	68.29%
GRAND TOTAL	\$ 9,113,577.00	\$ 115,582.15	\$ 8,751,203.97	\$ 8,866,786.12	\$ 246,790.88	97.29%

INTEREST & SINKING						
	LEVY	MONTHLY ACTIVITY	PRIOR ACTIVITY	YEAR-TO-DATE ACTIVITY	BALANCE DUE	YEAR-TO-DATE PERCENTAGE COLLECTED
CURRENT TAXES	\$ 2,702,093.00	\$ 25,906.72	\$ 2,621,973.76	\$ 2,647,880.48	\$ 54,212.52	97.99%
DELINQUENT TAXES	\$ 57,522.00	\$ 3,843.53	\$ 45,048.89	\$ 48,892.42	\$ 8,629.58	85.00%
PENALTY & INTEREST	\$ 34,947.00	\$ 4,308.70	\$ 22,165.59	\$ 26,474.29	\$ 8,472.71	75.76%
GRAND TOTAL	\$ 2,794,562.00	\$ 34,058.95	\$ 2,689,188.24	\$ 2,723,247.19	\$ 71,314.81	97.45%

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
CASH POSITION**

FOR PERIOD ENDING MAY 31, 2020

GENERAL FUND	\$ 5,184,911.99
FOOD SERVICE	\$ 1,420.57
SPECIAL REVENUE	\$ 1,595,793.57
INTEREST & SINKING	\$ 868,316.12
INSURANCE FUND	\$ 388,134.29
WORKERS' COMPENSATION	\$ 473.55
TRUST & AGENCY FUND	\$ 184,761.21
PAYROLL	<u>\$ (18,931.56)</u>
TOTAL	\$ 8,204,879.74
<u>Lone Star Investment</u>	
General Fund	\$ 7,138.01
Food Service Fund	\$ 3.85
Interest & Sinking	\$ 1,202.19
Insurance Fund	<u>\$ 93,112.48</u>
TOTAL INVESTMENTS	\$ 101,456.53

<u>Fnd</u>	<u>Fnd</u>	CASH <u>RECEIVED</u>	2019-2020 <u>Budget</u>	<u>Balance</u>
180	CO-CURRICULAR	128,456.40	148,782.00	20,325.60
199	GENERAL FUND	23,286,521.32	32,745,025.00	9,458,503.68
211	TITLE I, PART A	632,246.06	1,069,820.00	437,573.94
240	FOOD SERVICE	1,475,944.60	2,033,448.00	557,503.40
244	CARL PERKINS BASIC FORM. GRANT	18,144.75	0.00	-18,144.75
255	TITLE II, PART A-SUP EFF INSTR	92,876.80	134,637.00	41,760.20
263	Title III, PART A-ELA	20,105.91	40,301.00	20,195.09
270	TITLE V,B,SP 2, RLIS	26,709.36	0.00	-26,709.36
289	FEDERALLY FUNDED SPECIAL REV	60,487.53	0.00	-60,487.53
313	IDEA-B FORMULA	693,191.29	0.00	-693,191.29
410	STATE TEXTBOOK FUND	146,397.39	0.00	-146,397.39
429	STATE FUNDED SPECIAL REVENUE	2,100.00	0.00	-2,100.00
437	SPECIAL EDUCATION	845,403.01	0.00	-845,403.01
455	SHARS-MEDICAID	476,410.48	0.00	-476,410.48
461	CAMPUS ACTIVITY FUND	25,714.63	0.00	-25,714.63
599	DEBT SERVICE	3,492,087.40	3,725,130.00	233,042.60
660	CAPITAL PROJECTS	17.17	0.00	-17.17
753	INSURANCE FUND	4,366.65	0.00	-4,366.65
829	SCHOLARSHIP FUND	4,033.03	0.00	-4,033.03
Grand Revenue Totals		31,431,213.78	39,897,143.00	8,465,929.22

Number of Accounts: 90

***** End of report *****

Fnd	Fnd	Expended	Encumbered	2019-2020	
				Budget	Balance
180	CO-CURRICULAR	1,093,472.40	27,345.10	1,227,168.00	106,350.50
199	GENERAL FUND	25,273,427.86	120,615.19	31,666,639.00	6,272,595.95
211	TITLE I, PART A	924,272.37	0.00	1,069,820.00	145,547.63
240	FOOD SERVICE	1,549,753.11	412.00	2,033,448.00	483,282.89
244	CARL PERKINS BASIC FORM. GRANT	51,785.08	0.00	0.00	-51,785.08
255	TITLE II, PART A-SUP EFF INSTR	127,509.39	0.00	134,637.00	7,127.61
263	Title III, PART A-ELA	27,754.27	0.00	40,301.00	12,546.73
270	TITLE V,B,SP 2, RLIS	39,464.07	694.00	0.00	-40,158.07
289	FEDERALLY FUNDED SPECIAL REV	72,733.64	0.00	0.00	-72,733.64
313	IDEA-B FORMULA	948,183.69	407.16	0.00	-948,590.85
410	STATE TEXTBOOK FUND	180,549.56	10,137.27	0.00	-190,686.83
429	STATE FUNDED SPECIAL REVENUE	2,100.00	0.00	0.00	-2,100.00
437	SPECIAL EDUCATION	875,163.27	0.00	0.00	-875,163.27
455	SHARS-MEDICAID	90,677.11	444.40	0.00	-91,121.51
461	CAMPUS ACTIVITY FUND	9,578.52	7,268.50	0.00	-16,847.02
599	DEBT SERVICE	2,745,287.51	0.00	3,725,130.00	979,842.49
660	CAPITAL PROJECTS	17.17	0.00	0.00	-17.17
829	SCHOLARSHIP FUND	4,000.00	0.00	0.00	-4,000.00
Grand Expense Totals		34,015,729.02	167,323.62	39,897,143.00	5,714,090.36

Number of Accounts: 1730

***** End of report *****

											2019-2020	YTD	Encumbered	Unencumbered
Fnd	T	Fn	Obj	Sb	Org	F	Pr	L	L2	Obj	BUDGET	EXPENDED	Amount	Balance
XXX	E	00	----	---	---	---	---	---	---	----	363,830.00	121,006.22	0.00	242,823.78
XXX	E	11	----	---	---	---	---	---	---	----	19,131,960.00	15,273,578.81	33,266.81	3,825,114.38
XXX	E	12	----	---	---	---	---	---	---	----	1,501,991.00	1,145,758.84	65,756.99	290,475.17
XXX	E	13	----	---	---	---	---	---	---	----	318,073.00	236,263.45	2,040.00	79,769.55
XXX	E	21	----	---	---	---	---	---	---	----	107,202.00	93,361.57	0.00	13,840.43
XXX	E	23	----	---	---	---	---	---	---	----	2,304,441.00	1,894,659.51	7,205.89	402,575.60
XXX	E	31	----	---	---	---	---	---	---	----	572,339.00	457,497.85	25.00	114,816.15
XXX	E	33	----	---	---	---	---	---	---	----	396,186.00	284,609.64	2,868.99	108,707.37
XXX	E	34	----	---	---	---	---	---	---	----	1,152,148.00	863,821.65	6,619.66	281,706.69
XXX	E	35	----	---	---	---	---	---	---	----	2,062,378.00	1,569,253.11	412.00	492,712.89
XXX	E	36	----	---	---	---	---	---	---	----	1,258,684.00	1,115,609.62	27,345.10	115,729.28
XXX	E	41	----	---	---	---	---	---	---	----	1,387,102.00	1,173,660.64	1,570.00	211,871.36
XXX	E	51	----	---	---	---	---	---	---	----	3,167,374.00	2,548,475.18	1,261.85	617,636.97
XXX	E	52	----	---	---	---	---	---	---	----	73,603.00	45,334.31	0.00	28,268.69
XXX	E	53	----	---	---	---	---	---	---	----	198,177.00	169,141.37	0.00	29,035.63
XXX	E	71	----	---	---	---	---	---	---	----	3,968,707.00	2,923,909.01	0.00	1,044,797.99
XXX	E	81	----	---	---	---	---	---	---	----	0.00	13,500.00	0.00	-13,500.00
XXX	E	93	----	---	---	---	---	---	---	----	645,401.00	630,000.00	0.00	15,401.00
XXX	E	97	----	---	---	---	---	---	---	----	42,789.00	102,500.10	0.00	-59,711.10
Grand Expense Totals											38,652,385.00	30,661,940.88	148,372.29	7,842,071.83

Number of Accounts: 1556

***** End of report *****

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
TMEA REGION 7 BAND D	0303	APPLICATION FEE	05/31/2020	89892	V	-25.00
AIR MED CARE NETWORK	11631-0430	AMCN MEMBERSHIP FEE - MARIANNA WHEELER	06/03/2020	90270	R	175.00
AT&T MOBILITY	825071876X	SERVICE	06/03/2020	90271	R	455.33
AWARDS & MORE ENGRAV	Multiple	Multiple Invoices	06/03/2020	90272	R	1,507.46
BOUNDS, SUE	0603	SUE BOUNDS-DISTRICT TRAVEL-FEB 2020	06/03/2020	90273	R	38.15
CARDMEMBER SERVICE	Multiple	Multiple Invoices	06/03/2020	90274	R	3,287.97
COOK CHILDREN'S MEDI	Multiple	Multiple Invoices	06/03/2020	90275	R	150.00
CROSS PLAINS OIL FIE	500803	Maintenance-May 2020	06/03/2020	90276	R	60.50
DOUBLE H TIRE	Multiple	Multiple Invoices	06/03/2020	90277	R	71.94
EDUCATION SERVICE CT	1002001303	Math Training-Preparing for STAAR Through Math Workstations Grade 7 Volume 1 Preparing for STAAR Through Math Workstations Grade 8 Volume 1	06/03/2020	90278	R	225.00
ELAM, KALA	0603	KALA ELAM-CONTRACTED SLP-A	06/03/2020	90279	R	2,190.00
ELLIOTT ELECTRIC SUP	Multiple	Multiple Invoices	06/03/2020	90281	R	2,435.97
FURR BUILDING MATERI	Multiple	Multiple Invoices	06/03/2020	90282	R	226.48
GRAINGER	Multiple	Multiple Invoices	06/03/2020	90283	R	376.33
Hellie, Ilona	0603	ILONA HELLIE-ESC 10 SUMMER DYSLEXIA CONFERENCE	06/03/2020	90284	R	75.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	06/03/2020	90285	R	2,252.58
MARTIN OIL COMPANY	20438	Maintenance-May 2020	06/03/2020	90286	R	21.92
MATHESON TRI-GAS	21758236	CYLINDER RENTAL	06/03/2020	90287	R	732.60
MITEC	Multiple	Multiple Invoices	06/03/2020	90288	R	1,332.90
N2Y LLC	Multiple	Multiple Invoices	06/03/2020	90289	R	1,686.00
NATIONAL WHOLESALE S	S047963.00	Maintenance-May 2020	06/03/2020	90290	R	188.54
O'REILLY AUTOMOTIVE,	Multiple	Multiple Invoices	06/03/2020	90291	R	98.52
Olson, Sabrina	0603	SABRINA OLSON-POSTAGE-COVID-19	06/03/2020	90292	R	8.50
ORIENTAL TRADING COM	703276656-	End of year student celebration supplies	06/03/2020	90293	R	997.68
PITNEY BOWES	3311235675	POSTAGE METER RENTAL	06/03/2020	90294	R	170.13
RICHARDS SIGNS	Multiple	Multiple Invoices	06/03/2020	90295	R	120.00
SITEONE LANDSCAPE SU	99348525-0	Maintenance-May 2020	06/03/2020	90296	R	522.09
SUTHERLANDS BLDG. MA	Multiple	Multiple Invoices	06/03/2020	90297	R	342.41
TEXAS DEPT OF PUBLIC	CRS-202002	Invoice CRS-202002-189947 Clearinghouse Record Retrieval Secure Site CCH Name Searches	06/03/2020	90298	R	34.00
TRACTOR SUPPLY PLAN	899609	Maintenance-May 2020	06/03/2020	90299	R	234.96
UNIFIRST CORPORATION	Multiple	Multiple Invoices	06/03/2020	90300	R	1,236.56
UNIV. BUILDING SPECI	0696444-IN	Maintenance-May 2020	06/03/2020	90301	R	6,300.00
WILSON, MISTY	0603-1	MISTY WILSON-COVID-19 REIMBURSE FOR INSTRUCTIONAL MATERIALS FOR REMOTE INSTRUCTION	06/03/2020	90302	R	513.88
ACE HARDWARE OF MINE	Multiple	Multiple Invoices	06/09/2020	90305	R	973.78
AWARDS & MORE ENGRAV	40732	AWARDS	06/09/2020	90306	R	818.00
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	06/09/2020	90313	R	15,895.19
BRICKER, NIKI	0609	Labels for Chromebooks (color) - reimbursement	06/09/2020	90314	R	46.36
CDW-G	XWC8400	Parts and Supplies	06/09/2020	90315	R	387.90
ED311	8611	Education Law Principals	06/09/2020	90316	R	199.00

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
		Conf. Joey Hobbs				
ELAM, KALA	Multiple	Multiple Invoices	06/09/2020	90317	R	445.46
ERWIN HEALTH CARE, I	525	TRANSPORTATION - EMPLOYEE DOT PHYSICALS ----SCHOOL YEAR 2019-2020---- *****OPEN PURCHASE ORDER FOR THE SCHOOL YEAR - TO COVER COST FOR DOT PHYSICALS FOR CDL/BUS DRIVERS*****	06/09/2020	90318	R	225.00
MARKETING BY MACY LL	1242	SERVICE - GRADUATION PICTURES	06/09/2020	90319	R	800.00
NORTHSTAR AUTOMOTIVE	10322	Alignment Machine for Auto Tech	06/09/2020	90320	R	28,866.70
PITNEY BOWES	3311337313	POSTAGE METER RENT	06/09/2020	90321	R	477.00
PRO ED	2827881	COVID-19 Purchase for Edmark Licenses	06/09/2020	90322	R	258.00
PRO MAXIMA, MFG. LTD	111725	REPAIR	06/09/2020	90323	R	4,904.00
REGION 4 ESC	8171351	TRANSPORTATION - EMPLOYEE BUS DRIVER RE-CERTIFICATION ONLINE COURSE FEE *****OPEN PURCHASE ORDER FOR THE 2019-2020 SCHOOL YEAR***** CLOSE PO ON 8/31/19	06/09/2020	90324	R	50.00
SUTHERLANDS BLDG. MA	26878	MAINTENANCE SUPPLIES	06/09/2020	90325	R	15.57
TEAM GO FIGURE, INC	14	POM	06/09/2020	90326	R	232.00
TEXAS EDUCATIONAL PA	0050900-IN	BOOKS	06/09/2020	90327	R	306.07
THE LONE STAR NEWS G	165	ACCT #3366	06/09/2020	90328	R	2,000.00
UNIFIRST CORPORATION	Multiple	Multiple Invoices	06/09/2020	90329	R	162.69
UNT CENTER FOR PLAY	516	SUMMER 2020 PLAY THERAPY INSTITUTE	06/09/2020	90330	R	250.00
WALMART COMMUNITY BR	08221	A/V supplies for graduation	06/09/2020	90331	R	34.36
WASTE CONNECTIONS LO	Multiple	Multiple Invoices	06/09/2020	90332	R	5,586.17
WEX BANK	65569941	FUEL	06/09/2020	90333	R	92.92
A & K MUFFLER SHOP	766346	Truck repair	06/16/2020	90334	R	60.00
ACE HARDWARE OF MINE	Multiple	Multiple Invoices	06/16/2020	90335	R	848.35
AIRGAS USA, LLC	9101424121	supplies Ag	06/16/2020	90336	R	630.67
ALLSTAR ATHLETICS	1710	SHIRTS	06/16/2020	90337	R	469.69
AMPLIFIED IT, LLC	19732	Collab/Lab Tools	06/16/2020	90338	R	1,710.00
AT&T LONG DISTANCE	811340500	SERVICE-CORPORATION #346970 811340500-0	06/16/2020	90339	R	18.13
AUTO ZONE	1508690319	Gloves	06/16/2020	90340	R	5.88
AWARDS & MORE ENGRAV	40526	Awards for the Spelling Bee	06/16/2020	90341	R	52.50
BALFOUR	1327604	DIPLOMA'S	06/16/2020	90342	R	518.44
BENNETT'S OFFICE SUP	0235786-00	Copier	06/16/2020	90343	R	232.00
BENNETT PRINTING	33481	Health Folders	06/16/2020	90344	R	560.00
BSN SPORTS INC.	Multiple	Multiple Invoices	06/16/2020	90345	R	701.43
BUREAU OF EDUCATION	4908080	Registration fees for Randa Seargeant and Louisa McQuade for Seminar for Bureau of Education and Research	06/16/2020	90346	R	558.00
CDW-G	XKV1134	GAFE Audit	06/16/2020	90347	R	4,474.41
CONSORTIUM FOR SCHOO	11148	CoSN membership	06/16/2020	90348	R	965.00
EDUCATION SERVICE CT	4102000513	Monthly Internet Service 06/08/2020	06/16/2020	90349	R	1,000.00
ELLIOTT ELECTRIC SUP	95-64102-0	maintenance supplies	06/16/2020	90350	R	28.88
GLOVER, BRANDON	0616	SECURITY FOR GRADUATION	06/16/2020	90351	R	100.00
GRADUATE SALES, INC	3773	CAP & GOWN	06/16/2020	90352	R	40.00

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
INFINITY CONTRACTORS	549S857-1	MAINTENANCE-June 2020	06/16/2020	90353	R	3,149.45
JW PEPPER & SON INC	Multiple	Multiple Invoices	06/16/2020	90354	R	597.69
KELLOGG & SOVEREIGN	MINW2020C	Category 2 Erate consulting	06/16/2020	90355	R	6,744.17
KYOCERA DOCUMENT SOL	5010422696	COPIER RENTAL	06/16/2020	90356	R	154.74
LIGHT, WALLACE	0616	SECURITY FOR GRADUATION	06/16/2020	90357	R	100.00
LONE STAR COMMUNICAT	68851	Labor for intercom repair at Houston	06/16/2020	90358	R	432.00
MCCCLUSKEY, CASSIDEE	100	CHOREOGRAPHY	06/16/2020	90359	R	400.00
MCR MEDICAL SUPPLY,	8218	Nurse Supplies	06/16/2020	90360	R	65.70
MINERAL WELLS JR. HI	0616	REIMB CK #824	06/16/2020	90361	R	1,200.00
MINERAL WELLS PRINT	A047,326	Envelopes for Houston Elem	06/16/2020	90362	R	64.00
MITEC	461901	Fire alarm repairs: Field House	06/16/2020	90363	R	956.67
NAPA AUTOMOTIVE PART	Multiple	Multiple Invoices	06/16/2020	90364	R	1,626.23
PARTESIUS, JOHN	0606	SERVICE FOR GRADUATION	06/16/2020	90365	R	300.00
PRECISION BUSINESS M	98943	SUPPLIES	06/16/2020	90366	R	748.52
PSAT	382051294B	PSAT	06/16/2020	90367	R	3,213.00
SAUCEDO, JUAN	0616	SECURITY FOR GRADUATION	06/16/2020	90368	R	100.00
TEXAS DEPT OF PUBLIC	CRS-202003	Invoice Number CRS-202003-191333 Clearinghouse Record Retrieval	06/16/2020	90369	R	1.00
UNITE PRIVATE NETWOR	SI-20-0079	Monthly WAN service due 07/01/2020	06/16/2020	90370	R	837.37
WALMART COMMUNITY BR	Multiple	Multiple Invoices	06/16/2020	90371	R	168.67
WALSH GALLEGOS TREVI	Multiple	Multiple Invoices	06/16/2020	90372	R	3,338.00
WEAVER'S PRINT SHOP	008914	PROGRAMS	06/16/2020	90373	R	275.00
WOOD, ROBERT	0616	Reimbursement for supplies	06/16/2020	90374	R	478.94
CITY WATER WORKS	0530	SERVICE	06/17/2020	90375	R	5,518.78
THE FAULK COMPANY	5697	CONTRACTED SERVICES	06/17/2020	90376	R	71,667.00
HUDSON ENERGY SERVIC	S200602000	SERVICE	06/17/2020	90377	R	28,920.36
JIVE COMMUNICATIONS,	IN60007494	SERVICE	06/17/2020	90378	R	5,661.30
PALO PINTO APPRAISAL	0501	THIRD QTR PAYMENT	06/17/2020	90379	R	60,044.84
PARKER COUNTY APPRAI	0601	3RD QUARTER PAYMENT	06/17/2020	90380	R	752.50
AIRGAS USA, LLC	Multiple	Multiple Invoices	06/30/2020	90381	R	194.80
A T & T	0630	SERVICE - ACCT #214 A31-0060 668 0	06/30/2020	90382	R	2,080.20
BURCH, ANITA	0630	REFUND AP EXAM JASON HARWELL	06/30/2020	90383	R	20.00
CARDMEMBER SERVICE	Multiple	Multiple Invoices	06/30/2020	90384	R	227.61
CDW-G	ZDF8978	Meraki power supplies	06/30/2020	90385	R	2,418.24
DICK BLICK	3875621	SUPPLIES	06/30/2020	90386	R	136.68
HEART OF TEXAS SOFTB	0207	SOFTBALL SCRUMMAGE 2/7/2020	06/30/2020	90387	R	75.00
HERNANDEZ, GABRIEL	0630	REFUND AP EXAM GABRIEL HERNANDEZ	06/30/2020	90388	R	20.00
HOLAMON, VASSAR	0630	REFUND AP EXAM SETH HOLAMON	06/30/2020	90389	R	63.00
HOUSH, MARIA	0630	REFUND AP EXAM CYNTHIA HOUSH	06/30/2020	90390	R	20.00
ISHMAEL, JULIE	0630	REFUND AP EXAM FOR JESSIE ISHMAEL	06/30/2020	90391	R	63.00
JONES, LAURA	0630	REFUND AP EXAM BRAXTON JONES	06/30/2020	90392	R	63.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	06/30/2020	90393	R	1,445.18
PURCHASE POWER	0630	ACCT #8000-9090-1069-1413	06/30/2020	90394	R	168.70
RAPTOR TECHNOLOGIES,	128546	EMERGENCY MANAGEMENT ANNUAL SOFTWARE	06/30/2020	90395	R	15,250.00
REEVES, HALEY	0630	REFUND AP EXAM MADISON ROBINSON	06/30/2020	90396	R	60.00
RIOS, RAQUEL	0630	REFUND AP EXAM AMANDA	06/30/2020	90397	R	20.00

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
		VELASQUEZ				
RODRIGUEZ, CYNTHIA	0630	REFUND AP EXAM KENLEY EWING	06/30/2020	90398	R	20.00
SANTIAGO, DAMARIS	0630	REFUND AP EXAM KIARALYS RUEDA SANTIAGO	06/30/2020	90399	R	20.00
SHI-GOVERNMENT SOLUT	gb00372147	Targus Messenger Laptop Cases	06/30/2020	90400	R	252.90
SPIVEY, SANDY	0630	REFUND AP EXAM LACODA DAVIS	06/30/2020	90401	R	40.00
TEXAS TECH UNIVERSIT	599478	CBE test Math 1 A&B	06/30/2020	90402	R	25.00
TEXAS GAS SERVICES	0630	SERVICE	06/30/2020	90403	R	1,045.04
TEXAS MUSIC EDUCATOR	0630	MEMBERSHIP	06/30/2020	90404	R	110.00
THE COLLEGE BOARD	EP96594569	TEST	06/30/2020	90405	R	641.00
THE FLOWER SHOP AT 7	001105	SUPPLIES	06/30/2020	90406	R	300.00
UNIFIRST CORPORATION	Multiple	Multiple Invoices	06/30/2020	90407	R	175.18
VASQUEZ, ROSALVA	0630	REFUND AP EXAM ADRIAN VASQUEZ	06/30/2020	90408	R	20.00
VELAZQUEZ, EVANGELIN	0630	REFUND AP EXAM NAYELLI CARRILLO	06/30/2020	90409	R	20.00
DELTA DEFENSE, LLC	0630	GOLD MEMBERSHIP	06/30/2020	90410	R	494.00
Lascsak, Justin	0602	TCEA Certification program (PD)	06/03/2020	192000062	A	1,025.00
Hall, Kay	0609	REIMBURSE SUPPLIES	06/09/2020	192000064	A	22.99
Totals for checks						328,095.40

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
180	CO-CURRICULAR	0.00	0.00	7,581.44	7,581.44
199	GENERAL FUND	175.00	0.00	320,338.96	320,513.96
***	Fund Summary Totals ***	175.00	0.00	327,920.40	328,095.40

***** End of report *****

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
C D HARTNETT CO	0531	TRAVIS-FOOD	06/03/2020	5921	R	53,244.08
CHEMSEARCH	3957264	DRAIN COBRA	06/03/2020	5922	R	147.00
CHEMSEARCH	3922968	DRAIN COBRA	06/16/2020	5923	R	147.00
DEAN FOODS COMPANY	0531	MILK TRAVIS	06/16/2020	5924	R	3,803.34
FOWLER, TAMMY	0616	CERTIFICATION	06/16/2020	5925	R	35.00
MORGAN, COURTNI	0616	STUDENTS REFUND	06/16/2020	5926	R	101.00
WALMART COMMUNITY BR	05363	SCHOOL BOARD DINNER	06/16/2020	5927	R	131.95
Totals for checks						57,609.37

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
240	FOOD SERVICE	0.00	0.00	57,609.37	57,609.37
***	Fund Summary Totals ***	0.00	0.00	57,609.37	57,609.37

***** End of report *****

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
ACADEMIC THERAPY PUB	263258	Academic materials for Lamar and Houston Elementary	06/03/2020	18367	R	175.00
CRISIS PREVENTION IN	IUS0167140	CPI MEMEBERSHIP FEES	06/03/2020	18368	R	150.00
CRISIS PREVENTION IN	IUS0167129	CPI MEMEBERSHIP FEES	06/03/2020	18368	R	150.00
DAKTECH COMPUTERS	INV0340297	Classroom Computers	06/03/2020	18369	R	28,580.00
HEINEMANN	7193693	Materials for Lamar Elementary	06/03/2020	18370	R	2,842.72
PARKER COUNTY CO-OP	100	KIM FAULKNER-TEACHER OF THE VISUALLY IMPAIRED-2ND SEMESTER	06/03/2020	18371	R	16,078.20
PARKER COUNTY CO-OP	101	KIM FAULKNER-TEACHER OF THE VISUALLY IMPAIRED-2ND SEMESTER	06/03/2020	18371	R	865.49
TEXAS COUNCIL OF ADM	300008939	PARISA LERMA TCASE 2020 ANNUAL DUES	06/03/2020	18372	R	165.00
WILSON, MISTY	0603	MISTY WILSON-COUNTY TRAVEL-MARCH 2020	06/03/2020	18373	R	130.41
Child 1st Publicatio	5185	multisensory snapwords for Lamar Elementary	06/09/2020	18374	R	905.31
MEDICAID CLAIM SOLUT	20-182901-	MCSTEXAS-MARCH-APRIL 2020	06/09/2020	18375	R	4.51
MEDICAID CLAIM SOLUT	20-182902-	MCSTEXAS-MARCH-APRIL 2020	06/09/2020	18375	R	7.58
MEDICAID CLAIM SOLUT	20-182903-	MCSTEXAS-MARCH-APRIL 2020	06/09/2020	18375	R	940.11
MEDICAID CLAIM SOLUT	20-182904-	MCSTEXAS-MARCH-APRIL 2020	06/09/2020	18375	R	11.73
MEDICAID CLAIM SOLUT	20-182905-	MCSTEXAS-MARCH-APRIL 2020	06/09/2020	18375	R	35.00
MEDICAID CLAIM SOLUT	20-182903-	MCSTEXAS-MARCH-APRIL 2020	06/09/2020	18375	R	115.40
ANDRADE, ALONDRA	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18376	R	155.00
ANDRADE, CAMILA	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18377	R	155.00
ARAGON, ABEL	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18378	R	155.00
BATCHELOR, ELIJAH	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18379	R	155.00
BLUE, BURT	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18380	R	155.00
BULLOCK, EMMA	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18381	R	155.00
BULLOCK, LUKE	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18382	R	155.00
CARTER, RYAN	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18383	R	155.00
CONNELLY, HANNAH	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18384	R	155.00
DAVIS, LACODA	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18385	R	45.00
DELGADO, ZACHARY	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18386	R	155.00
FUNK, KATHERINE	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18387	R	155.00
GARY, TAYLOR	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18388	R	155.00
HERNANDEZ, GABRIEL	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18389	R	155.00
HERNANDEZ, MARIAH	0616	DUAL CREDIT TUITION REIMBURSEMENT	06/16/2020	18390	R	155.00
INFANTE-HERNANDEZ, A	0616	DUAL CREDIT TUITION	06/16/2020	18391	R	155.00

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
		REIMBURSEMENT				
INFANTE-HERNANDEZ, E	0616	DUAL CREDIT TUITION	06/16/2020	18392	R	155.00
		REIMBURSEMENT				
ISBELL, CADIE	0616	DUAL CREDIT TUITION	06/16/2020	18393	R	155.00
		REIMBURSEMENT				
KIRSCH, SASHA	0616	DUAL CREDIT TUITION	06/16/2020	18394	R	155.00
		REIMBURSEMENT				
LAWHON, MACKENZIE	0616	DUAL CREDIT TUITION	06/16/2020	18395	R	155.00
		REIMBURSEMENT				
MARTINEZ, LORENA	0616	DUAL CREDIT TUITION	06/16/2020	18396	R	155.00
		REIMBURSEMENT				
MONSEY, ASHLEY	0616	DUAL CREDIT TUITION	06/16/2020	18397	R	155.00
		REIMBURSEMENT				
MULLEN, JORDAN	0616	DUAL CREDIT TUITION	06/16/2020	18398	R	155.00
		REIMBURSEMENT				
MYRICK, EMILY	0616	DUAL CREDIT TUITION	06/16/2020	18399	R	155.00
		REIMBURSEMENT				
NEIGHBORS, MEADOW	0616	DUAL CREDIT TUITION	06/16/2020	18400	R	155.00
		REIMBURSEMENT				
PATEL, KISHAN	0616	DUAL CREDIT TUITION	06/16/2020	18401	R	155.00
		REIMBURSEMENT				
PENNINGTON, HALEY	0616	DUAL CREDIT TUITION	06/16/2020	18402	R	155.00
		REIMBURSEMENT				
PRUITT, ZANIYA	0616	DUAL CREDIT TUITION	06/16/2020	18403	R	155.00
		REIMBURSEMENT				
RASMUSSEN, CLAIRE	0616	DUAL CREDIT TUITION	06/16/2020	18404	R	155.00
		REIMBURSEMENT				
RINEY, PAIGE	0616	DUAL CREDIT TUITION	06/16/2020	18405	R	155.00
		REIMBURSEMENT				
SANTIBANEZ, CELESTE	0616	DUAL CREDIT TUITION	06/16/2020	18406	R	155.00
		REIMBURSEMENT				
SANTIBANEZ, ISAIAH	0616	DUAL CREDIT TUITION	06/16/2020	18407	R	155.00
		REIMBURSEMENT				
SCHAUER, TJORVE	0616	DUAL CREDIT TUITION	06/16/2020	18408	R	155.00
		REIMBURSEMENT				
SCHULTZ, RIAN	0616	DUAL CREDIT TUITION	06/16/2020	18409	R	24.00
		REIMBURSEMENT				
TEJEDA, CAROLINA	0616	DUAL CREDIT TUITION	06/16/2020	18410	R	155.00
		REIMBURSEMENT				
TINCHER, HAILEY	0616	DUAL CREDIT TUITION	06/16/2020	18411	R	155.00
		REIMBURSEMENT				
TINCHER, REECE	0616	DUAL CREDIT TUITION	06/16/2020	18412	R	155.00
		REIMBURSEMENT				
TREVINO, THALIA	0616	DUAL CREDIT TUITION	06/16/2020	18413	R	155.00
		REIMBURSEMENT				
WHEATON, TAYLOR	0616	DUAL CREDIT TUITION	06/16/2020	18414	R	155.00
		REIMBURSEMENT				
WILLIAMS, DECLAN	0616	DUAL CREDIT TUITION	06/16/2020	18415	R	155.00
		REIMBURSEMENT				
WITHERS, JORDON	0616	DUAL CREDIT TUITION	06/16/2020	18416	R	155.00
		REIMBURSEMENT				
BLACK ROCK TECHNOLOG	32888	supplies needed for SPED Dept.	06/16/2020	18417	R	726.00
BRAZOS RIVER RDSPD	0616	BRAZOS RIVER RDSPD	06/16/2020	18418	R	85,200.00
QBS, INC.	105980	QBS-SAFETY CARE TRAINING	06/16/2020	18419	R	40.00
THE FLOWER SHOP AT 7	000905	FLOWERS	06/16/2020	18420	R	80.00

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
THE FLOWER SHOP AT 7	000926	FLOWERS	06/16/2020	18420	R	50.00
THE FLOWER SHOP AT 7	001091	Flowers for a student's funeral	06/16/2020	18420	R	155.00
WESTERN PSYCHOLOGICA	WPS-300117	Testing materials for SPED Dept.	06/16/2020	18421	R	988.90
CDW-G	XXG2396	Drones	06/30/2020	18422	R	261.60
CDW-G	XP22387	Drones	06/30/2020	18422	R	261.60
CDW-G	XXQ1015	Drones	06/30/2020	18422	R	-261.60
CDW-G	XRP5189	Drones	06/30/2020	18422	R	48.50
CDW-G	XP8645	Drones	06/30/2020	18422	R	551.46
CDW-G	XR7921	Drones	06/30/2020	18422	R	110.58
DODSON, CAROL	0630	Reimbursement to Carol Dodson for Payment for virtual Conference	06/30/2020	18423	R	169.00
HAYES SOFTWARE SYSTE	40264	Asset Mgmt Software	06/30/2020	18424	R	5,500.00
HOUGHTON MIFFLIN COM	954843132	HMH-Arriba La Lectura K-5	06/30/2020	18425	R	9,290.55
RAMSEY, PAULA	0603	PAULA RAMSEY-APRIL-MAY CONTRACTED SERVICES	06/03/2020	192000063	A	1,895.50
Totals for checks						162,337.55

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
244	CARL PERKINS BASIC FORM. GRANT	0.00	0.00	29,552.14	29,552.14
270	TITLE V,B,SP 2, RLIS	0.00	0.00	4,092.03	4,092.03
289	FEDERALLY FUNDED SPECIAL REV	0.00	0.00	6,114.00	6,114.00
313	IDEA-B FORMULA	0.00	0.00	86,188.90	86,188.90
410	STATE TEXTBOOK FUND	0.00	0.00	14,790.55	14,790.55
437	SPECIAL EDUCATION	0.00	0.00	2,530.91	2,530.91
455	SHARS-MEDICAID	0.00	0.00	18,784.02	18,784.02
461	CAMPUS ACTIVITY FUND	0.00	0.00	285.00	285.00
***	Fund Summary Totals ***	0.00	0.00	162,337.55	162,337.55

***** End of report *****



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
 Special Meeting

AGENDA ITEM TYPE:

- Action Item
 Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
 Competitive Work Force
 Promote Community/School Partnerships
 Fiscal Responsibility
 Safe and Secure Schools

TITLE: Water/Electricity/Gas Reports

RECOMMENDED ACTION: It is recommended that the Water/Electricity/Gas Reports be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): _____

OVERVIEW:

See attached utility reports.

FISCAL IMPACT: Variable cost to District

ATTACHMENTS: Water/Electricity/Gas Reports

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: Paul Hearn, CFO Dr. John Kuhn, Superintendent

Water

2013-2014	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,251.61	1,284.23	1,450.75	1,115.32	983.51	962.61	993.52	1,203.50	1,151.68	770.82	709.90	838.08	12,715.53
Junior High	861.57	845.01	744.23	523.34	643.56	633.13	610.12	760.74	800.35	464.38	265.11	617.77	7,769.31
Travis	1,856.89	1,638.29	1,612.19	1,191.27	1,315.52	1,537.60	1,267.62	1,715.77	1,626.69	561.34	463.17	990.39	15,776.74
Houston	1,376.03	1,515.03	1,138.91	926.20	1,268.00	1,242.53	1,136.18	1,508.88	1,357.98	491.70	422.62	680.78	13,064.84
Lamar	860.83	961.66	745.31	548.45	784.39	984.37	781.15	1,058.91	970.74	386.25	404.39	509.28	8,995.73
DSC	388.51	378.97	412.79	371.09	476.42	426.49	531.31	232.85	390.34	348.37	334.10	298.53	4,589.77
Athletics	3,054.50	1,826.62	1,369.61	2,251.19	1,094.04	1,026.07	1,007.45	1,788.69	1,860.97	2,871.31	1,482.49	2,619.87	22,252.81
Transportation	71.99	82.27	76.27	293.52	98.09	123.55	77.18	93.54	91.72	117.17	90.81	64.45	1,280.56
Total	9,721.93	8,532.08	7,550.06	7,220.38	6,663.53	6,936.35	6,404.53	8,362.88	8,250.47	6,011.34	4,172.59	6,619.15	86,445.29

2014-2015	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	4,724.97	1,823.96	1,618.93	1,451.94	3,630.59	4,385.30	(1,664.53)	822.18	2,486.71	1,496.31	1,220.08	1,813.29	23,809.73
Junior High	930.84	974.44	721.70	661.04	1,708.66	2,138.79	(770.96)	436.35	1,114.69	563.69	434.72	1,483.09	10,397.05
Travis	1,613.05	1,855.51	1,701.51	1,411.51	4,056.19	4,539.55	(2,280.98)	69.63	2,687.29	1,106.88	702.06	2,545.37	20,007.57
Houston	1,208.90	1,526.90	1,181.91	1,074.92	2,753.00	3,223.79	(1,234.03)	769.94	1,927.60	906.65	624.04	1,373.84	15,337.46
Lamar	856.71	1,059.14	918.38	875.14	2,469.63	2,887.98	(809.17)	605.82	1,844.69	1,441.70	590.89	846.77	13,587.68
DSC	297.74	312.09	352.09	505.10	1,225.42	1,357.89	(586.58)	76.45	722.86	595.71	545.21	585.38	5,989.36
Athletics	2,315.32	1,622.02	1,437.76	1,136.24	2,637.51	2,918.25	(1,105.36)	389.17	1,473.85	1,332.89	2,869.10	7,004.56	24,031.31
Transportation	76.27	75.90	73.90	75.90	167.76	192.62	(69.53)	38.87	103.32	93.13	82.94	61.30	972.38
Total	12,023.80	9,249.96	8,006.18	7,191.79	18,648.76	21,644.17	(8,521.14)	3,208.41	12,361.01	7,536.96	7,069.04	15,713.60	114,132.54

2015-2016	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,756.59	2,569.46	2,053.89	2,060.25	2,039.80	1,774.43	1,654.41	2,041.42	1,740.43	1,027.42	786.43	1,492.43	21,996.96
Junior High	1,189.08	1,232.27	1,716.51	1,154.41	802.60	742.60	761.30	774.65	693.27	1,129.25	794.57	791.09	11,781.60
Travis	1,245.64	2,276.77	1,804.49	1,689.91	1,742.52	1,304.50	1,493.51	1,516.52	1,410.50	805.51	580.52	1,174.26	17,044.65
Houston	2,348.96	2,947.27	1,618.26	1,399.30	1,059.91	1,318.92	1,472.92	1,542.92	1,442.90	632.90	628.35	1,093.91	17,506.52
Lamar	1,288.38	3,677.70	853.20	869.74	662.51	813.78	745.60	836.34	836.51	1,411.76	6,501.16	797.37	19,294.05
DSC	792.01	742.70	792.87	845.07	573.10	851.54	711.10	687.54	735.10	766.09	752.27	978.96	9,228.35
Athletics	4,399.92	6,726.55	1,804.00	1,477.44	981.19	1,242.67	1,077.14	1,282.62	1,034.73	2,843.80	3,447.24	2,789.21	29,106.51
Transportation	147.86	119.86	107.13	113.50	89.92	205.90	81.90	92.91	82.91	115.90	68.91	101.90	1,328.60
Total	14,168.44	20,292.58	10,750.35	9,609.62	7,951.55	8,254.34	7,997.88	8,774.92	7,976.35	8,732.63	13,559.45	9,219.13	127,287.24

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,877.42	1,777.42	1,698.70	2,135.78	1,943.91	1,765.39	1,674.40	1,722.63	1,788.27	1,068.37	1,872.41	1,460.98	20,785.68
Junior High	2,050.48	2,860.17	900.61	1,011.92	818.24	790.29	723.68	775.94	834.74	411.48	418.81	713.62	12,309.98
Travis	1,824.52	1,688.50	1,637.84	1,511.64	1,998.99	1,711.70	1,534.53	1,776.66	1,550.94	741.43	578.30	431.58	16,986.63
Houston	1,610.92	1,643.91	1,893.61	1,094.36	1,558.11	1,481.16	1,530.73	1,717.46	1,702.06	559.10	548.84	1,244.47	16,584.73
Lamar	1,511.84	938.82	889.93	701.45	998.88	988.73	884.41	984.86	945.88	371.53	317.14	816.75	10,350.22
DSC	758.88	769.10	791.64	780.36	776.25	770.10	770.99	788.43	798.69	741.23	695.07	770.99	9,211.73
Athletics	2,903.21	2,180.50	1,555.99	1,027.56	1,730.00	951.04	1,344.57	1,160.79	1,205.79	2,066.10	1,488.66	1,885.77	19,499.98
Transportation	89.92	97.90	127.61	87.60	99.91	107.10	95.67	95.67	93.62	97.72	77.20	103.88	1,173.80
Total	12,627.19	11,956.32	9,495.93	8,350.67	9,924.29	8,565.51	8,558.98	9,022.44	8,919.99	6,056.96	5,996.43	7,428.04	106,902.75

2017-2018	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,793.41	2,002.35	2,077.96	1,352.11	2,761.64	1,630.65	4,459.94	1,791.19	1,604.97	1,052.63	980.76	1,475.33	22,982.94
Junior High	894.63	1,124.27	823.31	667.31	825.28	882.72	482.65	759.68	574.70	365.66	420.75	756.47	8,677.43
Travis	2,956.57	1,769.29	2,275.21	1,914.24	2,791.32	2,879.13	2,052.84	2,209.42	1,726.97	609.72	452.08	458.42	22,095.21
Houston	1,725.66	2,328.61	1,891.37	1,746.70	2,122.29	2,861.84	1,213.47	1,776.32	1,488.54	879.84	841.05	1,409.21	20,284.90
Lamar	992.25	1,041.73	908.43	755.02	942.28	942.28	885.15	1,018.46	984.60	630.18	460.89	891.49	10,452.76
DSC	746.37	798.89	831.23	814.75	834.86	796.77	844.23	798.89	845.44	831.04	828.51	809.47	9,780.45
Athletics	2,601.71	2,375.07	1,532.22	1,924.56	1,312.88	1,348.02	1,375.72	1,324.17	1,348.06	2,033.00	1,671.53	2,920.34	21,767.28
Transportation	107.99	120.25	113.03	109.67	113.91	114.96	118.14	120.25	112.84	116.03	459.87	111.79	1,718.73
Total	11,818.59	11,560.46	10,452.76	9,284.36	11,704.46	11,556.37	11,432.14	9,798.38	8,686.12	6,518.10	6,115.44	8,832.52	117,759.70

2018-2019	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,035.85	1,841.10	1,632.61	1,576.98	1,745.54	2,020.16	1,685.36	2,035.33	1,640.82	915.49	713.22	1,391.03	19,233.49
Junior High	1,852.81	1,636.34	1,119.09	1,098.72	1,319.49	1,768.03	1,268.32	1,243.90	1,069.90	757.09	734.00	1,282.05	15,149.74
Travis	3,238.70	2,257.94	2,068.61	1,886.65	1,992.11	1,912.15	1,479.83	2,002.55	1,544.75	825.01	1,023.19	1,609.64	21,841.13
Houston	1,805.94	1,777.39	1,613.69	1,622.97	1,861.73	1,672.80	1,434.05	1,794.50	1,502.44	847.60	897.43	1,606.73	18,437.27
Lamar	1,173.98	1,230.05	1,103.44	1,033.90	1,103.44	1,239.05	1,051.29	1,339.88	1,083.74	574.93	600.43	1,244.83	12,778.96
DSC	850.72	874.00	905.79	944.04	979.97	964.70	999.67	1,034.44	1,002.44	941.67	802.85	768.63	11,068.92
Athletics	2,097.28	1,914.95	1,798.22	1,472.44	1,437.23	1,436.02	1,427.63	1,491.29	1,442.04	1,331.90	1,341.56	3,890.43	21,080.99
Transportation	126.60	135.05	139.64	150.08	165.13	160.50	205.71	186.00	163.97	162.82	167.45	184.85	1,947.80
Total	13,181.88	11,666.82	10,381.09	9,785.78	10,604.64	11,173.41	9,551.86	11,127.89	9,450.10	6,356.51	6,280.13	11,978.19	121,538.30

2019-2020	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,966.40	2,147.15	1,730.77	1,513.98	1,707.02	1,872.76	885.08	702.67	1,037.72				13,563.55
Junior High	1,603.39	2,624.26	1,027.81	819.54	943.91	1,121.78	650.49	502.94	471.09				9,765.21
Travis	1,668.76	2,786.04	1,648.91	1,948.28	1,637.02	1,892.45	1,205.79	845.82	603.47				14,236.54
Houston	2,017.02	2,197.82	2,266.41	1,651.03	2,145.23	2,151.17	2,136.91	426.19	1,002.37				15,994.15
Lamar	1,692.21	1,527.63	1,580.20	1,007.58	1,157.27	1,241.62	570.40	41					

Electricity

2013-2014	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	16,018.79	13,627.28	12,686.41	10,818.49	10,999.97	11,607.78	11,064.09	13,936.76	15,730.50	15,088.99	14,356.93	15,915.51	161,851.50
MW Academy	375.43	293.24	217.68	157.70	153.20	154.78	135.96	209.58	228.47	259.65	242.37	293.09	2,721.15
Junior High	9,707.45	7,173.99	6,073.81	6,810.02	6,549.09	7,161.73	6,088.98	5,801.60	7,326.08	6,795.90	5,408.95	8,794.99	83,692.59
Travis	6,705.11	5,297.46	4,270.53	4,603.60	4,592.51	4,906.62	4,457.19	4,536.01	5,509.98	4,681.82	4,218.61	5,539.25	59,318.69
Houston	5,118.89	4,177.49	3,127.49	2,783.78	2,949.96	3,173.17	2,945.67	3,359.95	4,321.47	3,770.51	3,691.29	4,197.23	43,616.90
Lamar	7,243.79	5,184.22	4,278.39	4,388.74	4,542.26	4,897.51	4,415.94	4,482.87	5,459.51	5,482.65	3,471.57	5,648.58	59,496.03
DSC	3,471.14	2,773.19	1,846.07	1,718.68	1,705.47	1,786.16	1,634.09	2,070.38	2,386.39	2,835.93	3,060.58	3,305.91	28,593.99
Athletics	4,904.60	4,475.94	5,011.81	6,196.52	5,191.81	6,714.98	6,375.35	5,168.02	4,311.92	5,052.69	3,870.82	4,323.63	61,598.09
Transportation	197.88	139.97	138.75	169.77	190.26	186.95	159.58	166.07	184.81	169.78	243.06	260.80	2,207.68
Total	53,743.08	43,142.78	37,650.94	37,647.30	36,874.53	40,589.68	37,276.85	39,731.24	45,459.13	44,137.92	38,564.18	48,278.99	503,096.62

2014-2015	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	18,058.91	16,085.56	13,081.15	11,466.86	12,078.78	12,247.28	10,688.04	13,704.42	15,097.39	276.51	275.35	45,360.47	168,420.72
MW Academy	316.63	297.94	186.15	124.39	141.02	133.75	119.74	175.14	233.68	246.23	278.56	344.65	2,597.88
Junior High	10,328.04	8,495.42	7,521.97	6,041.92	7,526.37	7,083.97	6,854.97	6,346.62	6,982.72	6,644.70	7,239.60	8,285.58	89,351.88
Travis	7,029.77	5,911.53	4,795.82	4,628.33	5,156.05	4,787.30	4,646.78	4,514.02	4,924.04	4,668.55	4,179.61	5,880.85	61,122.65
Houston	5,234.81	4,507.70	3,183.84	2,826.94	3,057.79	3,135.06	2,739.84	3,425.85	3,544.02	3,702.52	3,448.60	4,271.48	43,078.45
Lamar	7,008.14	5,971.10	4,534.12	3,916.33	4,770.97	4,285.26	3,939.92	4,466.98	5,337.36	5,296.47	6,129.58	9,283.75	64,939.98
DSC	3,186.97	2,670.99	1,839.00	1,698.80	1,760.73	1,719.25	1,684.02	2,001.53	2,145.21	2,933.74	3,041.16	3,722.14	28,403.54
Athletics	5,278.70	4,577.11	6,671.94	4,530.53	5,831.49	5,666.97	6,023.26	4,777.40	3,369.27	5,106.54	4,478.74	4,307.29	60,619.24
Transportation	234.84	188.64	172.92	205.42	247.25	239.86	195.87	170.69	169.21	209.63	361.20	343.96	2,739.49
Total	56,676.81	48,705.99	41,986.91	35,439.52	40,570.45	39,298.70	36,892.44	39,582.65	41,802.90	29,084.89	29,432.40	81,800.17	521,273.83

2015-2016	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	19,285.40	15,918.24	13,117.08	12,119.56	12,391.10	12,945.46	12,504.04	14,102.71	15,918.01	16,544.52	17,055.63	19,227.03	181,728.78
MW Academy	394.74	304.86	234.31	197.90	169.91	212.95	222.70	237.02	234.78	274.14	340.01	352.41	3,175.73
Junior High	10,124.71	8,047.32	5,640.91	5,564.80	7,076.18	6,175.75	4,874.22	5,368.50	6,903.49	7,314.44	8,113.13	9,072.99	84,276.44
Travis	6,935.27	5,488.57	4,472.25	4,143.23	4,741.02	4,350.36	3,903.49	4,272.60	5,080.47	5,055.78	5,063.45	6,665.61	60,172.10
Houston	5,048.44	4,076.30	3,078.51	2,634.63	2,777.62	2,857.03	2,613.39	3,053.52	3,672.34	3,773.49	3,661.17	4,516.26	41,762.70
Lamar	7,851.26	6,504.28	6,448.78	5,099.57	5,270.30	5,076.47	5,212.08	5,936.37	6,725.60	6,569.01	6,499.47	7,041.73	74,234.92
DSC	3,338.58	2,618.40	1,895.75	1,691.02	1,804.89	1,845.69	1,757.64	1,917.04	2,313.18	3,036.51	3,620.96	3,590.07	29,429.73
Athletics	5,608.54	5,357.91	5,083.66	5,182.59	7,418.72	6,262.19	5,577.03	5,277.06	3,793.16	5,011.11	6,097.92	5,694.99	66,364.88
Transportation	340.53	223.64	244.25	397.82	462.24	456.16	349.05	383.82	332.44	342.16	386.79	403.73	4,322.63
Total	58,927.47	48,539.52	40,815.50	37,031.12	42,111.98	40,182.06	37,013.64	40,548.64	44,973.47	47,921.16	50,838.53	56,564.82	545,467.91

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,919.65	16,973.39	16,003.06	13,586.05	14,301.45	15,573.28	15,439.28	17,512.44	18,420.45	17,210.10	16,163.45	19,799.39	201,901.99
MW Academy	389.94	316.29	267.34	159.44	230.63	230.18	245.11	265.42	258.59	250.29	280.20	319.12	3,212.55
Junior High	10,762.22	8,525.76	7,036.01	6,515.25	7,160.18	6,048.94	4,952.82	6,358.84	6,953.10	5,892.68	6,368.32	9,211.03	85,785.15
Travis	7,961.38	6,093.17	5,107.87	4,412.35	4,838.40	4,487.88	4,049.43	5,025.42	5,326.86	4,997.80	5,191.39	6,718.73	64,210.68
Houston	5,439.03	4,177.62	3,674.72	2,829.03	2,840.76	2,883.24	2,744.48	3,176.95	3,503.66	2,688.73	2,210.28	4,871.16	41,039.66
Lamar	8,119.62	7,803.98	7,800.60	6,189.96	5,447.49	5,484.12	5,807.16	6,639.01	6,522.83	5,740.62	5,001.62	6,931.25	77,488.26
DSC	3,263.69	2,632.65	2,234.54	1,685.86	1,796.32	1,724.01	1,953.49	2,202.40	2,397.56	3,088.17	3,428.29	3,508.26	29,915.24
Athletics	5,812.57	5,032.72	5,117.11	6,011.04	6,037.43	6,842.30	5,712.03	4,763.88	3,493.39	4,701.27	4,380.02	4,518.22	62,421.98
Transportation	396.81	329.94	332.01	457.77	642.83	587.63	466.11	360.33	469.20	377.02	415.92	421.99	5,257.56
Total	63,064.91	51,885.52	47,573.26	41,846.75	43,295.49	43,861.58	41,369.91	46,304.69	47,345.64	44,946.68	43,439.49	56,299.15	571,233.07

2017-2018	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,964.79	17,125.19	14,383.09	14,348.03	13,867.31	14,530.75	12,948.84	15,373.78	17,994.50	17,853.85	17,135.62	18,680.20	195,205.95
MW Academy	360.46	277.60	257.11	246.51	184.54	228.89	199.80	190.17	233.70	299.20	268.17	316.68	3,062.83
Junior High	10,253.48	7,699.62	5,307.05	6,673.01	7,770.87	7,347.54	6,261.66	6,675.49	7,384.95	7,054.17	7,915.46	9,454.23	89,797.53
Travis	7,608.70	5,901.07	4,151.22	4,637.92	5,438.93	4,925.77	4,161.10	4,699.43	5,840.13	5,629.80	5,912.99	6,745.18	65,652.24
Houston	5,478.81	4,433.23	3,025.93	2,820.42	3,123.12	3,039.27	2,555.92	3,206.64	4,287.62	4,177.63	4,741.04	4,810.21	45,699.84
Lamar	7,105.51	6,564.41	5,829.67	5,587.82	4,357.69	5,047.29	4,443.31	5,716.89	6,753.37	6,864.56	6,753.36	7,287.57	72,311.45
DSC	3,284.29	2,538.91	1,895.38	1,965.06	1,912.56	1,868.35	1,670.00	2,116.76	2,665.65	3,397.56	3,537.50	3,412.22	30,264.24
Athletics	6,529.66	5,215.85	7,024.63	5,078.24	6,758.31	7,074.44	6,005.25	5,518.98	4,236.23	5,171.44	5,004.97	5,012.44	68,630.44
Transportation	423.30	362.94	523.97	616.39	813.05	698.49	445.97	461.36	413.16	494.58	518.08	510.69	6,281.98
Total	62,009.00	50,118.82	42,398.05	41,973.40	44,226.38	44,760.79	38,691.85	43,959.50	49,809.31	50,942.79	51,787.19	56,229.42	576,906.50

2018-2019	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,022.10	16,004.47	13,985.43	12,571.13	12,701.49	14,411.68	12,722.34	15,478.05	16,871.46	16,597.18	16,815.57	21,528.40	189,709.30
MW Academy	271.21	199.10	147.85	123.84	117.57	137.82	115.46	184.26	243.02	289.49	384.65	435.73	2,650.00
Junior High	9,384.43	7,000.42	6,821.27	6,855.84	7,901.36	7,526.86	7,038.19	5,739.45	6,327.74	6,681.61	7,309.58	9,250.23	87,836.98
Travis	7,750.05	5,803.50	4,647.11	4,279.74	4,326.99	4,907.85	4,562.72	4,047.71	4,860.13	4,904.84	5,677.17	7,328.97	63,096.78
Houston	5,227.47	3,728.27	2,557.39	2,096.01	2,535.17	2,723.18	2,449.58	2,376.43	2,911.73	3,060.62	3,632.95	4,734.33	38,033.13
Lamar	8,104.29	6,576.67	4,852.09	3,548.17	4,534.93	5,165.77	4,518.18	4,867.48	5,657.92	5,789.92	5,903.56	7,245.77	66,764.75
DSC	3,203.42	2,410.42	1,672.48	1,608.66	1,729.17	1,870.30	1,609.06	1,868.75	2,232.64	2,892.7			

Gas

2013-2014	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	503.05	554.16	1,229.01	6,349.27	5,910.22	7,038.36	4,249.40	1,251.11	588.91	509.78	358.60	411.85	28,953.72
MW Academy	43.74	43.60	56.13	140.75	193.88	158.54	96.33	59.57	42.27	43.82	42.55	43.82	965.00
Junior High	140.46	257.22	993.50	3,852.28	3,791.09	5,674.26	3,302.02	1,691.96	489.65	214.75	97.06	111.55	20,615.80
Travis	145.13	155.64	971.48	2,976.28	3,700.68	4,088.98	2,480.23	663.87	140.49	131.22	107.01	111.44	15,672.45
Houston	165.53	180.42	396.67	2,085.54	2,315.07	2,617.35	1,731.95	538.81	179.98	147.87	135.37	133.32	10,627.88
Lamar	139.38	241.47	796.39	2,976.38	2,890.13	3,982.97	2,203.07	837.00	307.80	283.61	234.60	208.24	15,101.04
DSC	47.35	65.73	298.07	1,859.10	1,752.97	2,628.90	1,161.93	380.24	91.65	104.04	99.26	97.12	8,586.36
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.47	42.55	42.55	42.55	42.55	511.52
Transportation	53.34	68.88	106.73	923.01	632.95	701.06	742.95	145.44	81.34	88.67	83.79	83.15	3,711.31
Total	1,280.53	1,609.67	4,890.53	21,205.16	21,229.54	26,932.97	16,010.43	5,611.47	1,964.64	1,566.31	1,200.79	1,243.04	104,745.08

2014-2015	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	683.11	898.04	2,314.56	3,189.39	6,979.79	4,960.98	3,357.59	1,090.77	599.70	488.41	310.16	332.32	25,204.82
MW Academy	42.55	44.35	75.06	108.00	162.19	129.68	101.20	50.60	44.88	43.73	42.55	42.55	887.34
Junior High	179.98	321.69	2,086.57	2,939.04	4,704.20	4,512.03	2,914.82	1,414.63	321.79	229.51	96.14	80.58	19,800.98
Travis	151.27	191.48	1,076.30	2,239.43	3,527.54	2,930.93	2,008.71	482.54	243.25	131.09	105.21	107.76	13,195.51
Houston	184.34	270.50	674.38	1,318.07	2,308.13	1,962.78	1,291.00	196.23	92.99	89.54	85.10	85.10	8,558.16
Lamar	269.30	300.16	1,250.85	1,906.05	3,365.52	2,476.42	1,796.05	425.30	292.63	389.34			12,471.62
DSC	103.63	125.49	723.16	1,341.20	2,171.46	1,692.91	1,270.92	278.67	125.10	110.92	81.59	51.38	8,076.43
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.48	42.55	42.55	42.55	42.55	511.53
Transportation	88.37	109.27	417.05	1,154.97	1,600.01	1,239.32	908.38	120.10	108.83	93.26	68.56	51.38	5,959.50
Total	1,745.10	2,303.53	8,660.48	14,238.70	24,861.39	19,947.60	13,691.22	4,102.32	1,871.72	1,618.35	831.86	793.62	94,665.89

2015-2016	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	551.84	876.92	811.28	3,194.39	4,208.18	4,040.01	1,327.14	736.38	423.32	319.76	244.71	324.89	17,058.82
MW Academy	42.55	42.55	42.55	79.84	90.58	103.41	60.93	48.73	43.42	42.55	43.56	42.55	683.22
Junior High	142.55	226.20	566.12	3,189.08	3,424.80	4,077.63	1,607.25	1,021.59	366.05	224.31	158.07	110.35	15,114.00
Travis	151.31	204.71	469.75	1,921.77	2,598.33	2,675.07	1,318.77	566.16	200.93	124.67	104.21	110.55	10,446.23
Houston	126.79	188.27	253.78	1,116.70	1,573.45	1,877.61	915.62	381.99	144.06	131.26	105.11	106.55	6,921.19
Lamar	181.92	247.71	1,023.00	3,139.21	3,676.37	3,066.41	1,095.53	426.77	165.35	82.22	55.40	51.82	13,211.71
DSC	46.22	48.51	202.30	1,397.68	1,703.64	1,598.46	644.44	240.37	114.28	68.93	58.09	59.97	6,182.89
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.49	42.55	42.55	42.55	42.55	511.54
Transportation	52.36	48.51	56.51	727.89	1,034.43	972.76	693.35	105.41	85.59	88.71	90.35	96.15	4,052.02
Total	1,338.09	1,925.93	3,467.84	14,809.11	18,352.33	18,453.91	7,705.58	3,570.89	1,585.55	1,124.96	902.05	945.38	74,181.62

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	604.99	973.81	2,123.93	4,204.14	5,986.69	4,607.88	2,605.42	1,593.29	594.71	313.63	228.21	348.17	24,184.87
MW Academy	42.55	44.25	42.55	107.92	185.50	126.77	128.27	77.07	43.59	42.55	43.73	42.55	927.30
Junior High	183.91	262.38	527.74	2,586.04	3,696.92	4,908.83	1,805.30	772.50	447.72	347.24	192.35	86.83	15,817.76
Travis	149.29	194.26	351.21	2,030.50	3,476.95	2,773.33	1,039.06	474.97	246.93	164.07	117.23	114.43	11,132.23
Houston	151.95	192.24	309.48	755.98	446.91	359.19	194.99	90.51	86.03	85.10	85.10	85.10	2,842.58
Lamar	129.85	346.88	1,341.96	2,937.79	4,188.51	2,884.89	1,500.08	492.31	246.27	87.76	47.91	59.44	14,263.65
DSC	47.89	50.63	91.98	1,238.59	2,142.99	1,636.62	715.08	298.26	205.58	135.89	85.85	46.95	6,696.31
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.49	42.55	42.55	42.55	42.55	511.54
Transportation	96.04	107.23	164.20	826.59	1,630.72	1,389.34	280.51	134.65	88.79	74.14	63.51	44.02	4,899.74
Total	1,449.02	2,214.23	4,995.60	14,730.10	21,797.74	18,729.40	8,311.26	3,977.05	2,002.17	1,292.93	906.44	870.04	81,275.98

2017-2018	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	615.95	740.47	1,026.91	3,569.45	7,600.59	5,612.48	2,846.87	759.23	569.07	213.11	373.85	430.89	24,358.87
MW Academy	42.55	42.55	63.93	122.50	308.31	182.05	147.66	72.57	55.69	42.55	43.93	42.55	1,166.84
Junior High	163.62	220.76	844.47	2,651.06	5,403.41	4,533.34	2,360.45	1,263.58	463.54	243.79	223.61	237.34	18,608.97
Travis	143.39	167.96	498.06	2,140.69	4,670.36	3,087.28	2,017.47	818.30	446.94	271.96	302.01	292.44	14,856.86
Houston	85.10	85.10	114.81	301.84	501.29	5,862.55	1,316.94	523.74	271.86	130.19	117.73	130.80	9,441.95
Lamar	111.95	160.16	476.27	1,714.44	4,128.15	3,104.00	1,624.58	708.62	281.09	82.49	76.37	97.72	12,565.84
DSC	46.92	56.96	316.45	1,404.65	2,777.14	2,189.25	1,058.18	340.53	172.98	66.93	65.38	67.04	8,562.41
Athletics	42.55												42.55
Transportation	44.01	44.35	364.21	1,154.11	1,602.85	1,125.52	420.04	134.63	107.77	76.66	75.18	76.83	5,226.16
Total	1,296.04	1,518.31	3,705.11	13,058.74	26,992.10	25,696.47	11,792.19	4,621.20	2,368.94	1,127.68	1,278.06	1,375.61	94,830.45

2018-2019	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	661.89	624.07	1,674.62	4,148.47	6,827.47	5,923.24	4,435.73	1,406.14	337.42	288.36	293.75	242.42	26,863.58
MW Academy	42.55	54.78	123.88	304.70	362.89	283.53	248.16	130.12		82.81	91.57	80.26	1,805.25
Junior High	241.49	550.95	1,278.47	3,283.51	4,222.67	3,197.52	2,510.40	961.55	159.99	261.28	180.92	92.96	16,941.71
Travis	181.19	403.37	1,339.50	3,160.76	4,000.28	3,391.25	2,571.19	853.66	69.12	231.18	201.06	174.75	16,577.31
Houston	191.14	284.22	881.11	2,365.71	2,912.38	2,286.74	1,857.70	668.57	59.68	209.10	126.27	163.10	12,069.72
Lamar	252.52	482.74	1,695.63	3,456.13	3,591.56	2,664.71	2,135.88	669.71	105.74	155.07	126.62	85.23	15,421.54
DSC	67.40	164.95	830.08	1,771.29	2,210.28	2,162.66	1,648.35	418.15	106.89	156.65	110.63	84.15	9,731.48
Transportation	75.68	200.57	427.34	1,170.85	2,180.86	1,786.57	1,281.68	386.59	26.63	119.39	105.24	80.26	7,841.66
Total	1,713.86	2,765.65	8,250.63	19,661.42	26,308.39	21,696.22	16,689.09	5,494.49	865.47	1,503.84	1,300.06	1,003.13	107,252.25

2019-2020	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	464.81	625.18	1,526.98	7,010.89	4,466.58	3,507.60	1,946.76						19,548.80
MW Academy	80.26	81.62	116.46	296.18	224.72	186.79	122.41	50.13	81.26				1,239.83
Junior High	142.74	221.36	580.81	3,433.80	2,852.83	2,116.85	656.97	347.04	227.84				10,580.24



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
 Special Meeting

AGENDA ITEM TYPE:

- Action Item
 Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
 Competitive Work Force
 Promote Community/School Partnerships
 Fiscal Responsibility
 Safe and Secure Schools

TITLE: Investment Report

RECOMMENDED ACTION: It is recommended that the Investment Report be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy CDA(LOCAL)

OVERVIEW:

The Superintendent or designees, Paul Hearn or Dorinda Brown, shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be executed on a delivery versus payment basis. In addition to the quarterly report required by law and signed by the District's investment officer, a comprehensive report on the investment program and activity shall be presented annually to the Board.

FISCAL IMPACT: N/A Reporting Only

ATTACHMENTS: Investment Report

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: Paul Hearn, CFO

Dr. John Kuhn, Superintendent

MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
INVESTMENT TRANSACTION REPORT
FOR THE QUARTER ENDED MAY 31, 2020

I. INVESTMENT POSITION AS OF May 31, 2020

	<u>Cash</u>	<u>CD's</u>	<u>Lone Star</u>	<u>Total</u>
General Fund	\$ 5,178,980.43	\$ 0.00	\$ 7,138.01	\$ 5,186,118.44
Special Revenue	1,633,424.20	0.00	3.85	1,633,428.05
Debt Service	868,316.12	0.00	1,202.19	869,518.31
Internal Service	388,607.84	0.00	93,112.49	481,720.33
Trust & Agency	339,348.91	0.00	0.00	339,348.91
Total as of May 31, 2020	<u>\$ 8,408,677.50</u>	<u>\$ 0.00</u>	<u>\$ 101,456.54</u>	<u>\$ 8,510,134.04</u>

II. LONE STAR INVESTMENT POOL

The Pool invests solely in obligations of the U.S. Government and its agencies and instrumentalities and in certain other high-quality investments secured by or consisting of such securities. Pool investments are confined to those of the highest quality under the Public Funds Investment Act (U.S. Government obligations), thus effectively eliminating credit risk. Interest rate risk associated with the Pool is low; all securities held by the Pool are required to have a maximum maturity of no more than three years from the date of purchase. Each Fund within the Pool has received the highest rating, that of AAA, from Standard & Poor's as required by the Public Funds Investment Act. The Government Overnight Fund's book value and market value are materially the same. Average rates for the Government Overnight Fund for the months of March, April, and May, 2020 were 1.1067%, 0.5593% and 0.3130% respectively.

The beginning balance in the General Fund's Government Overnight Fund was \$7,126.17. Interest of \$11.84 was deposited during the quarter, resulting in an ending balance of \$7,138.01 as of May 31, 2020.

The beginning balance in the Food Service Fund's Government Overnight Fund was \$3.85. No Interest was deposited during the quarter, resulting in an ending balance of \$3.85 as of May 31, 2020.

The beginning balance in the Internal Service Fund's (Insurance Fund) Government Overnight Fund was \$92,958.03. Interest of \$154.45 was deposited during the quarter, resulting in an ending balance of \$93,112.48 as of May 31, 2020.

The beginning balance in the Debt Service Fund's Government Overnight Fund was \$1,200.20. Interest of \$1.99 was deposited during the quarter, resulting in an ending balance of \$1,202.19 as of May 31, 2020.

The above transactions were in compliance with the District's investment policy and relevant provisions of law.



Paul Hearn, Chief Financial Officer / Investment Officer



Dorinda Brown, Accountant / Investment Officer



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
 Special Meeting

AGENDA ITEM TYPE:

- Action Item
 Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
 Competitive Work Force
 Promote Community/School Partnerships
 Fiscal Responsibility
 Safe and Secure Schools

TITLE: Minutes of the June 8, 2020 and July 6, 2020 Meetings of the Board

RECOMMENDED ACTION: It is recommended that the June 8, 2020 and July 6, 2020 minutes be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy BE(LOCAL)

OVERVIEW:

Review and approve minutes from prior meeting(s) of the Board of Trustees.

FISCAL IMPACT: N/A

ATTACHMENTS: June 8, 2020 and July 6, 2020 Minutes

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: Dr. John Kuhn

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Workshop/Regular Board Meeting
PLACE: Boardroom/District Services Complex
DATE: June 8, 2020
TIME: 5:30 p.m.

Board Members Present: Sunny Lee, Vice President
Scott Elder, Secretary
Greg Malone
Lauretta Poole
Joe Ruelas

Board Members Absent: Maria Jones, President
Donna Henderson

Central Administrators Present: John Kuhn, Superintendent
David Tarver, Assistant Superintendent
Carey Carter Executive Director of Curriculum
Natalie Griffin, Executive Director of Special Programs

Call to Order/Establish Quorum: The regular meeting was called to order at 5:35 p.m. by Vice President Sunny Lee. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Oath of Office for Elected Board Members: Marilyn Bradshaw, Notary Public, administered the Oath of Office to newly elected board member Lauretta Poole, Place 6.

Board Internal Organization: Sunny Lee nominated Scott Elder for board secretary. There being no further nominations, Scott Elder was re-elected as board secretary by a vote of 5-0.

Scott Elder nominated Sunny Lee for board vice-president. There being no further nominations, Sunny Lee was re-elected as board vice-president by a vote of 5-0.

Scott Elder nominated Maria Jones for board president. There being no further nominations, Maria Jones was re-elected as board president by a vote of 5-0.

Board Workshop/Dinner: The Board workshop started at 5:40 p.m. Workshop ended at 6:34 p.m. No action was taken during the workshop.

Closed Session – Texas Government Code 551.074 and 551.076:

The Board adjourned into closed session at 6:34 p.m. The closed session ended at 7:05 p.m. No action was taken in closed session.

Open Session:

The Board reconvened in open session at 7:11 p.m.

Prayer:

Lauretta Poole opened the meeting with prayer.

Pledges – U.S./Texas Flags:

The Board led the audience in the pledges of allegiance.

Mission & Vision Statements:

Greg Malone read the Mission and Vision Statements.

Public Forum – Delegations/ Communications:

None

President’s Report:

Sunny Lee, Vice-President, announced that Board members will attend Summer Leadership Institute online. The live sessions will take place June 24-26.

Superintendent’s Report:

A. Enrollment Comparison

Superintendent reported attendance at 3,228, slightly down from this time last year. Attendance rate remained good at last report up until time of home learning due to COVID-19.

Consent Agenda Items:

Scott Elder moved and Greg Malone seconded a motion to approve the consent agenda items as presented. The motion carried 5-0. (copies attached)

- A. Monthly Financial Reports and Accounts Payable Listing**
- B. Water/Electricity/Gas Reports**
- C. Minutes of the May 11, 2020 Meeting of the Board**

Consider Resolution Regarding Missed School Day Waiver:

Joe Ruelas moved and Scott Elder seconded a motion to approve the Resolution regarding Missed School Day Waiver as presented. The motion carried 5-0. (copy attached)

Consider Waiver of Required Early Notice of Students At Risk of Failure (COVID-19):

Joe Ruelas moved and Scott Elder seconded a motion to approve the Waiver of Required Early Notice of Students At Risk of Failure as presented. The motion carried 5-0. (copy attached)

Kindergarten Immunization Summary Report for Mineral Wells ISD – 2019-2020:

Dr. Kuhn shared the Kindergarten Immunization Summary Report for Mineral Wells ISD for 2019-2020.

Consider School Telemedicine for Mineral Wells ISD:

Scott Elder moved and Greg Malone seconded a motion to approve the implementation of School Telemedicine for Mineral Wells ISD at no cost to the District as presented. The motion carried 5-0. (copy attached)

Proposed Budget Calendar:

Dr. Kuhn presented the proposed budget calendar:

June 8, Monday	Propose budget schedule at regular board meeting
August 3, Monday	1st Budget workshop 6:00
August 10, Monday	Announce tentative tax rate and set meeting for adoption of final budget, new budget and tax rate (Aug. 27)
August 17, Monday	2nd Budget workshop 6:00
August 27, Thursday	Approve final budget amendment, adopt 2020-2021 budget and set tax rates - 6:00

ELAR Textbook Adoption:

Scott Elder moved and Greg Malone seconded a motion approving the High School ELAR textbook adoption as presented. The motion carried 5-0. (copy attached)

Information:

A. Calendars for June and July

The Board received calendars for June and July.

Vote on Closed Session Items:

None

Adjournment:

Upon a motion by Joe Ruelas and a second by Greg Malone, the meeting was adjourned at 7:57 p.m. The motion carried 5-0.

Maria Jones, President

Sunny Lee, Vice President

Scott Elder, Secretary

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**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Special Called Board Meeting
PLACE: via Video and Audio Conference with Public Access
DATE: July 6, 2020
TIME: 5:00 p.m.

Meetings of the Mineral Wells Independent School District Board of Trustees are routinely held at the District Services Complex, 906 SW 5th Avenue, Mineral Wells, Texas. Due to health and safety concerns related to the COVID-19 coronavirus, this meeting was conducted by video and audio conference in accordance with the provisions of Section 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Board Members Present: Maria Jones, President
Sunny Lee, Vice President
Donna Henderson
Greg Malone
Lauretta Poole
Joe Ruelas

Board Members Absent: Scott Elder, Secretary

Central Administrators Present: David Tarver, Assistant Superintendent
Natalie Griffin, Executive Director of Special Programs

Call to Order/Establish Quorum: The special meeting was called to order at 5:10 p.m. by Maria Jones, President. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Closed Session – Texas Government Code 551.074: The Board adjourned into closed session at 5:10 p.m. The closed session ended at 5:25 p.m. No action was taken in closed session.

Open Session: The Board reconvened in open session at 5:25 p.m.

Public Comment: None

Vote on Closed Session Items:

- A. Exhibit A – New Personnel** Sunny Lee moved and Greg Malone seconded a motion to approve new personnel as follows:

<u>NAME</u>	<u>CAMPUS</u>	<u>CONTRACT</u>	<u>BEGINNING DATE</u>
Sofia Trigos Mallea de Jauregu	Houston Teacher/ 3rd	PT1	8/10/2020

Roll call vote: Henderson–AYE, Ruelas–AYE, Malone–AYE, Jones–AYE, Lee–AYE, Poole–AYE. The motion carried 6-0. (Exhibit A attached)

Adjournment:

Upon a motion Joe Ruelas and a second by Donna Henderson, the meeting was adjourned at 5:31 p.m. The motion carried 6-0.

Maria Jones, President

Scott Elder, Secretary



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Interlocal Agreement with Palo Pinto County Tax Assessor-Collector for Assessment and Collection Services for the 2020-2021 School Year

RECOMMENDED ACTION: It is recommended that Interlocal Agreement with Palo Pinto County Tax Assessor-Collector for Assessment and Collection Services for the 2020-2021 School Year be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Education Code 45.231; Tax Code 6.22(c) and 6.24(a)

OVERVIEW:

The Board may employ a person to assess or collect the District's taxes and may compensate the person as the Board considers appropriate. *Education Code 45.231*

The District may also provide for the assessment or collection of the District's taxes under one of the following methods:

1. Require the county to assess and collect taxes for the District. The Board may revoke the requirement at any time by official action. *Tax Code 6.22(c)*
2. Contract with another taxing unit or the county appraisal district(s) to perform duties relating to the assessment or collection of taxes. *Tax Code 6.24(a)*

FISCAL IMPACT: Tax Revenue

ATTACHMENTS: Interlocal Agreement with Palo Pinto County Tax Assessor-Collector

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: Paul Hearn, CFO Dr. John Kuhn, Superintendent

THE STATE OF TEXAS

COUNTY OF PALO PINTO

CONTRACT FOR ASSESSMENT AND COLLECTION SERVICES

On this the 1st day of August 2020, the Palo Pinto County Tax Assessor-Collector and the MINERAL WELLS INDEPENDENT SCHOOL DISTRICT, (hereinafter called "Taxing Unit"), enter into the following agreement for a period of one year from the date above.

PURPOSE

The parties to this agreement wish to consolidate the assessment and collection of property taxes with Palo Pinto County Tax Assessor-Collector. The Taxing Unit enters this agreement to eliminate the duplication of services and to promote governmental efficiency.

The parties enter this contract pursuant to the authority granted by Section 6.24, Texas Property Tax Code, and Interlocal Cooperation Act, Government Code Chapter 791.

SERVICES TO BE PERFORMED

- (1) The county shall collect taxes owing to the Taxing Unit. The county further agrees to perform for the Taxing Unit all the duties provided by the law of the State of Texas for the collection of taxes for the said Taxing Unit.
- (2) The county shall collect the taxes levied by the Taxing Unit on property located in Palo Pinto County. The Taxing Unit will contract with a third party to provide for the collection of taxes levied on property located outside the boundary of Palo Pinto County.
- (3) The county shall perform all the functions in the definitions section of this contract. Specifically, the County agrees to prepare tax statements for all parcels of property located in Palo Pinto County. The county shall mail said tax statement to each taxpayer.
- (4) Each Taxing Unit hereby designates the county tax assessor-collector as its tax assessor-collector for purpose of compliance with the Property Tax Code. In addition, the parties agree that the Tax Assessor-Collector shall perform all the duties of the Tax Assessor-Collector of the taxing unit as set forth in Chapters 26, 31 and 33 of the Property Tax Code.
- (5) The county shall issue tax certificates by the authority granted by Section 31.08 of the Property Tax Code. Said fee for tax certificate to be retained by the county to cover cost of this service.

PAYMENT

- (1) The county has estimated its cost of assessing and collecting taxes for all participating taxing units for the period of this contract during the normal budgeting process. The estimate of the cost of assessing and collecting has been approved in the same manner as the rest of the budget.
- (2) Based upon budgeted estimates and methods set forth in paragraph (1) of this Section, the Taxing Unit agrees to pay the Palo Pinto County Tax Assessor-Collector one Percent (1%) of the gross taxes collected for services rendered during the term of this contract.

REMITTANCE OF COLLECTIONS

During the tax collection year, disbursements shall be made to the Taxing Unit on a weekly basis by the Tax Assessor-Collector.

LOCATION OF TAX OFFICE

The tax assessing and collecting office shall be located during the term of this contract within the Courthouse of Palo Pinto County, Palo Pinto, Texas as determined by the Commissioners Court.

ADMINISTRATIVE PROVISIONS

- (1) The County shall not be liable to the Taxing Unit because of any failure to collect taxes nor shall the Tax Assessor-Collector be liable unless the failure to collect taxes results from some failure on his part to perform the duties imposed upon him by law and by this agreement.
- (2) An annual audit of Palo Pinto County operations, including operations of the Tax Assessor-Collector's office, shall be made by an independent certified public accountant selected by the County. The costs and expenses related to such audit shall be paid with general operation funds of the County. The annual Audit Report, performed in accordance with generally accepted accounting principles, shall be available upon request to the Taxing Unit.

DELINQUENT TAX COLLECTIONS

The Tax Assessor-Collector of the County of Palo Pinto shall be required to exert a good faith effort to collect taxes due and payable for the benefit of the Taxing Unit when and if same shall have become delinquent by mailing adequate notices to such delinquent taxpayers in a timely manner. Such notices shall include information regarding the tax years being delinquent and information related to penalties, interest and related costs that may become due and payable prior to turning such delinquent accounts over to an attorney for additional collection efforts.

Pursuant to section 6.30(b) of the Texas Property Tax Code, the Taxing Unit hereby expressly authorizes the County to contract with an attorney to enforce, through all lawful remedies, the collection of the Taxing Unit's delinquent taxes.

DEFINITIONS

For purpose of this agreement the terms "Assessment and Collections" shall include the following: calculation of tax, preparation of tax rolls, proration of taxes, correction of clerical errors in tax rolls, collection of current liabilities, collections of delinquent taxes, issuance of refunds, and calculations of an effective tax rate required by the Property Tax Code.

Executed at Palo Pinto, Texas on the ___ day of _____, 2020.

SHANE LONG
COUNTY JUDGE
PALO PINTO COUNTY
PALO PINTO, TEXAS

STACY L. CHOATE
TAX ASSESSOR-COLLECTOR
PALO PINTO COUNTY
PALO PINTO, TEXAS

ATTEST:

JANETTE K. GREEN
COUNTY CLERK
PALO PINTO COUNTY
PALO PINTO, TEXAS

ATTEST:

TAXING UNIT:

SECRETARY

AUTHORIZED REPRESENTATIVE



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Consider Nomination of MWISD Board Member to Serve on Tax Increment Reinvestment Zone No. 2 Board of Directors

RECOMMENDED ACTION: It is recommended that the MWISD Board nominate a board member to serve on the Tax Increment Reinvestment Zone No. 2 Board of Directors.

Board Policy BAA(LLEGAL)

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

A Mineral Wells ISD Board member should be named to fill the position on the Tax Increment Reinvestment Zone No. 2 Board of Directors.

FISCAL IMPACT: None

ATTACHMENTS: City of Mineral Wells Letter

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: Dr. John Kuhn



CITY CLERK
P O Box 460, Mineral Wells, Texas 76068
Telephone: 940.328.7702 Fax: 940.328.7704
cityclerk@mineralwellstx.gov

June 30, 2020

Mr. John Kuhn, Superintendent
Mineral Wells Independent School District
906 S.W. 5th Avenue
Mineral Wells, TX 76067

Re: Tax Increment Reinvestment Zone No. 2 Board of Directors

Dear Mr. Kuhn:

Scott Elder has been representing the Mineral Wells Independent School District on the Tax Increment Reinvestment Zone No. 2 Board of Directors and his term is to expire August 5, 2020. Please respond back to me as to the appointment the School District would like to make with respect to continued representation on this Board. The Mayor's Committee on Boards and Commissions needs to meet well before the July 21 Council meeting, so we will need your representative's name as soon as possible in order to advise them of your wishes. If you like, you may email me at cityclerk@mineralwellstx.gov with your response.

Your cooperation in this matter is really appreciated. If you have any questions concerning this, please contact me.

Sincerely,

Peggy Clifton
City Clerk



BOARD OF TRUSTEES

Agenda Item

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Consider Endorsement of Region 11 Candidate for TASB Board Position

RECOMMENDED ACTION: It is recommended that the MWISD Board endorse a candidate to fill a position on the TASB Board of Directors.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy BAA(LEGAL)

OVERVIEW:

Attached is the TASB Overview: 2020 Nomination Information which lists candidates for positions on the TASB Board. These individuals have been nominated by their local boards for TASB Board positions which are vacant or have expiring terms.

Between Friday, July 3, and Monday, August 31, 2020, the MWISD school board is invited to endorse a candidate for each position in your Region.

If a majority of the Active Members of the Region endorses a candidate, that individual will be elected to the TASB Board. If at least 25 percent, but not a majority, endorse the candidate, that individual will be included on the official ballot at the TASB Delegate Assembly. The nomination from the individual's local school board is counted as an endorsement.

FISCAL IMPACT: N/A

ATTACHMENTS: TASB Overview 2020 Nomination Information

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: Dr. John Kuhn

Region, Open Position	Candidate/District	Total Endorsements Received
<p>Region 4, Position B</p> <p>Currently held by Page Rander (Clear Creek ISD)</p> <p>Total active members in Region=50</p> <p>Endorsements required for 25 percent=13</p> <p>Endorsements required for Majority=26</p>	<p>Darlene Breaux (Alief ISD)</p> <p>Brief Bio</p> <p>Page Rander (Clear Creek ISD)</p> <p>Brief Bio</p>	<p>1</p> <p>1</p>
<p>Region 4, Position D*</p> <p>Anne Sung (Houston ISD)</p> <p><i>According to the TASB Bylaws, this District is designated as a Large District. For TASB Director nominations, Large Districts are treated as Association Regions and, therefore, do not participate in the endorsement process. A Large District's local board nomination constitutes a majority.</i></p>	<p>Anne Sung (Houston ISD)</p> <p>Brief Bio</p>	
<p>Region 4, Position H*</p> <p>Rose Avalos (Aldine ISD)</p> <p><i>According to the TASB Bylaws, this District is designated as a Large District. For TASB Director nominations, Large Districts are treated as Association Regions and, therefore, do not participate in the endorsement process. A Large District's local board nomination constitutes a majority.</i></p>	<p>Rose Avalos (Aldine ISD)</p> <p>Brief Bio</p>	

Region, Open Position	Candidate/District	Total Endorsements Received
Region 8 Currently held by Thomas Darden (Cooper ISD) Total active members in Region= 46 Endorsements required for 25 percent= 12 Endorsements required for Majority= 24	Thomas Darden (Cooper ISD) (I) Brief Bio	1
	Clifton Fendley (Paris ISD) Brief Bio	1
	Jason Hudson (Cumby ISD) Brief Bio	1
Region 10, Position D Currently held by Kevin Carbó (Mesquite ISD) Total active members in Region= 82 Endorsements required for 25 percent= 21 Endorsements required for Majority= 42	Kevin Carbó (Mesquite ISD) Brief Bio	1
	Stephanie O'Dell (McKinney ISD) Brief Bio	1
	Jeff Pendill (Community ISD) Brief Bio	1
	Jeff Striplin (Bland ISD) Brief Bio	1

Region, Open Position	Candidate/District	Total Endorsements Received
Region 13, Position B	Earl Foster (Burnet CISD)	1
Currently held by Mary Jane Hetrick (Dripping Springs ISD)	Brief Bio	
Total active members in Region=55		
Endorsements required for 25 percent=14		
Endorsements required for Majority=28		
	Mary Jane Hetrick (Dripping Springs ISD) (I)	1
	Brief Bio	
	Margie Villalpando (San Marcos CISD)	1
	Brief Bio	
Region 14	Greg Welch (Clyde CISD)	1
Currently held by Greg Welch (Clyde CISD)	Brief Bio	
Total active members in Region=43		
Endorsements required for 25 percent=11		
Endorsements required for Majority=22		
Region 15	Raymond P. Meza (San Felipe Del Rio ISD)	1
Currently held by Raymond P. Meza (San Felipe Del Rio CISD)	Brief Bio	
Total active members in Region=43		
Endorsements required for 25 percent=11		
Endorsements required for Majority=22		

Region, Open Position	Candidate/District	Total Endorsements Received
Region 20, Position A Currently held by Rolinda Schmidt (Kerrville ISD) Total active members in Region= 57 Endorsements required for 25 percent= 14 Endorsements required for Majority= 29	Lisa M. Brown (Fort Sam Houston ISD) Brief Bio	1
	Luis Fernandez (Uvalde CISD) Brief Bio	1
	JD Rodriguez (Dilley ISD) Brief Bio	1
	Rolinda Schmidt (Kerrville ISD) Brief Bio	1

Region 20, Position B*
 Karen Freeman (Northside ISD-Bexar County)
According to the TASB Bylaws, this District is designated as a Large District. For TASB Director nominations, Large Districts are treated as Association Regions and, therefore, do not participate in the endorsement process. A Large District's local board nomination constitutes a majority.

Karen Freeman (Northside ISD-Bexar County)
[Brief Bio](#)

* Large District Position
 (I) Incumbent that has indicated that they will be seeking reelection



TASB ENDORSEMENT FORM

DATE: _____

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

CANDIDATE INFORMATION

NAME: _____

SCHOOL DISTRICT: _____

This endorsement was approved by our school district's board of trustees at a duly called meeting on
July 13, 2020
(Date)

Best regards,

(Signature of board president or officer)

PRINTED NAME: Maria Jones

SCHOOL DISTRICT: Mineral Wells ISD

MAILING ADDRESS: 906 SW 5th Avenue

CITY: Mineral Wells ZIP: 76067

This form is to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

Must be received by TASB on or before AUGUST 31, 2020.

**RETURN TO: E-mail: boardcommunications@tasb.org
FAX: 512.467.3554**



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
 Special Meeting

AGENDA ITEM TYPE:

- Action Item
 Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
 Competitive Work Force
 Promote Community/School Partnerships
 Fiscal Responsibility
 Safe and Secure Schools

TITLE: Consider Request for Qualifications for Design and Construction Services for Agricultural Science Facility

RECOMMENDED ACTION: It is recommended that the Request for Qualifications for Design and Construction Services for Agricultural Science Facility be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy CVE(LEGAL)

OVERVIEW:

The current MWISD ag barn is in a poor location. It is remote and isolated, and the barn itself is too small for student project needs. As an older building, it requires frequent maintenance. A new ag barn located closer to another ISD location such as the high school could promote greater student participation in agriculture programs. A new facility could also provide greater security for animals, feed, and supplies, and greater safety for students who visit the barn.

FISCAL IMPACT: \$1,000,000, a portion of which may be offset by Instructional Facility Allotment (IFA) funding via reimbursement

ATTACHMENTS: RFQ

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: Dr. John Kuhn

MINERAL WELLS INDEPENDENT SCHOOL DISTRICT

REQUEST FOR QUALIFICATIONS

FOR

DESIGN AND CONSTRUCTION SERVICES

Agricultural Science Facility

Public Notice

Issuance of Request for Qualifications for Design and Construction Services

The Mineral Wells Independent School District will be soliciting Statements of Qualifications from qualified Design-Build teams interested in providing professional design and construction services for the new Agricultural Science Facility.

Project Site:



Project Description and Scope:

The Agriculture Science Facility will provide spaces for swine, sheep, goats, heifers, and steers as well as storage and a practice arena.

The Design-Builder's scope of work will include:

1. Pre-construction project planning including assistance in the preparation of a schedule, preliminary cost estimate and value engineering measures.
2. Preparing site, architectural, structural, mechanical, plumbing and electrical design plans based on District's criteria document and prototype information to include:
 - a. Site Design: demolition and clearing plans, grading and drainage plans, sedimentation and erosion control plans, layout and staking plans, elevations and sections, construction details, lighting and signage, landscape and planting plans and details.
 - b. Building Design: building plan configuration and elevation elements including exterior

building skin materials and colors, foundation, structural and roof systems, building fenestration and openings, overall dimensions, materials testing requirements, Mechanical/Electrical/Plumbing design including systems, equipment and calculations, energy and performance modeling, systems review and coordination and integration to include all utilities and controls.

3. Development and refinement of cost estimates and project schedules.
4. Construction administration and observation including conferences, weekly site observations and meetings.
5. Project closeout, establishment of warranties and guarantees.

Anticipated Project Budget:

Mineral Wells ISD estimates an approximate construction budget of \$1,000,000 for completion of this project including all costs and fees.

Anticipated Project Schedule:	Date
Issue/Advertise RFQ in official advertising publications	July 14, 2020
District conducts a pre-submittal conference for all interested firms. Location: Mineral Wells ISD	July 23, 2020 at 9:00 AM
Deadline for written questions and clarifications on RFQ	July 27, 2020 at 4:00 PM
Deadline for submission of Statement of Qualifications	August 4, 2020 at 2:00 PM
Meeting to open submissions	August 4, 2020 at 3:00 PM
Selection Committee completes qualification evaluation to establish a short list of firms remaining. Committee notifies short-listed firms and schedules interviews (if required.)	August 5 – August 10, 2020
Complete interviews of shortlisted firms	August 11 – August 17, 2020
Present short list to School Board for approval at regularly scheduled Board Meeting	August 20, 2020
Superintendent will begin negotiations after School Board approval with shortlisted firms	August 21, 2020

Design Builder Evaluation / Selection Criteria and Scoring

Each submitter will be evaluated and short-listed based on their Statement of Qualifications score (100 points maximum) as determined through a qualification review process and scoring criteria noted below:

- | | |
|----------------------|---|
| Area 1 (05%): | Organization |
| Area 2 (18%): | Experience of the Architect |
| Area 3 (12%): | Financial Strength |
| Area 4 (20%): | Past Performance of the Design-Build Methodology |
| Area 5 (20%): | Proposed Personnel and Management Team |
| Area 6 (05%): | Reputation |
| Area 7 (05%): | Uniqueness |
| Area 8 (15%): | Job Safety |

There will be 3-5 qualified Firms/Teams shortlisted and may be asked to interview with an evaluation team made up of District representatives to help determine final ranking before final

selection is made.

Explanation of Project Team by Submitting Design-Build Firms/Teams

Each applicant submitting qualifications for this RFQ shall include an explanation of its Project team which shall consist of either:

1. A list of the licensed design professionals, licensed contractors and licensed subcontractors whom the Design-Builder proposes to use for the Project's design and construction; or
2. An outline of the strategy the Design-Builder plans to use for open contractor and sub-contractor selection.

*****End of Public Notice*****

Request for Qualifications

Date of Issue: July 14, 2020

Agricultural Science Facility (New)

Mineral Wells ISD is soliciting proposals from qualified design-build teams interested in providing professional design and construction services for the new Agricultural Science Facility. This RFQ provides complete information on the services being sought, the submittal requirements and timeline.

The complete Request for Qualifications (RFQ) may be viewed at www.mwisd.net and copies may be downloaded directly from this site which is the only official source for this document. Acquiring from a different source could mean that this document has been superseded by a later version. Only those requesting this document from the advertised source will be included on a mailing list for updates. Mineral Wells ISD is not responsible for any reader's failure to heed this notice.

A pre-submittal conference will be conducted on July 23, 2020 at 9:00 AM at the Mineral Wells ISD District Services Complex. Questions, requests for information and responses to this RFQ shall be addressed and delivered to:

**Dr. John Kuhn
Mineral Wells ISD
906 SW 5th Ave
Mineral Wells, TX 76067
ph. 940-325-6404**

fax 940-325-6378 e-mail: jkuhn@mwisd.net

Sealed proposals must be received by 2 p.m. on August 4, 2020. All proposals will be date and time stamped upon receipt. Late Qualifications, amendments and/or responses received after the time and date listed above shall not be considered for evaluation and will be returned to the Respondent unopened.

Accepted proposals will be opened at 3 p.m. on August 4, 2020 at the Mineral Wells ISD District Services Complex. Respondents submitting proposals are welcome to attend the proposal opening meeting.

Mineral Wells ISD reserves the right to reject any and all submittals. This RFQ does not obligate the District to pay any cost incurred by respondents in the preparation and submission of a response nor does it obligate the District to accept or contract for any expressed or implied services.

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SECTION ONE

DEFINITIONS

1.01 Definitions of Terms in RFQ

Unless the context suggests otherwise, the terms “Firm/Team”, “Contractor”, “Proposer”, “Bidder”, “Submitter”, “Consultant”, or “Vendor” as used in this RFQ (whether capitalized or not) shall refer to the same legal entity that submits qualifications and is responsible for responding to this RFQ.

Whenever the term “District” is used, it means the Mineral Wells Independent School District, Mineral Wells, Texas.

Similarly, unless the context suggests otherwise, the terms “Bid”, “Qualification”, or “Bid/Qualification” shall refer to the formal response given to this RFQ by the submitting entity incorporating all required elements of this RFQ necessary for the District to determine whether the submitting entity is a responsible, responsive Firm/Team.

Whenever the term “RFQ,” is used, the reference is to this Request for Qualifications or portions thereof, together with any exhibits, attachments, or addenda it may contain.

1.01.1. Whenever the terms “shall,” “will,” “must,” or “is required” are used in the RFQ, the referenced task is a mandatory requirement of this RFQ. Failure to meet any mandatory requirement will be cause for rejection of a submittal.

1.01.2 Whenever the terms “can,” “may,” or “should” are used in the RFQ, the referenced specification is discretionary. Therefore, though the failure to provide any items so termed will not be cause for rejection, the Selection Committee may consider such failure in evaluating the quality of the submittal.

1.01.3 Whenever the terms “apparent successful” or “top-ranked” or “highest ranking” firm/company or offeror are used in this document, the reference is to the firm that the Selection Committee ultimately judges to have submitted the case best satisfying the needs of the District in accordance with the RFQ. The selection of an apparent successful firm/company does not necessarily mean the Selection Committee accepts all aspects of the firm’s submittal or proposal.

1.01.4 Whenever the term “submittal” is used in the RFQ, the reference is to the response offered by a firm, person or corporation in accordance with the RFQ. The submittal responds only to the RFQ.

1.01.5 Whenever the term “Selection Committee” or “Review Committee” is used in the RFQ, the reference is to the District’s representatives responsible for administering and conducting the evaluation and selection process of the RFQ.

1.01.6 “Design-Build” refers to the construction project delivery method in which, among other things, the District holds a single contract with a business entity that has responsibility both to design and to construct a project, and that holds the trade contracts.

1.01.7 “Lead Design-Builder” refers to the design-build team member that will contract with the District for all work and holds all responsibility of project success, performance, and completion.

1.01.8 “Design Professional” (an inclusive term for all licensed building professionals), “Architect of Record,” an/or “Engineer of Record” all refer to the project's architect(s) and/or engineer(s), whose responsibilities generally include programming, design, code compliance, and detailing of the facility. Under the Design-Build delivery methodology, the Design Professional is an integral part of the Design-Builder entity under single contract with the District.

1.01.9 “Building Commissioning” refers to a formal and systematic process of documentation, adjustment, testing, verification, and training, focused on quality assurance and performed specifically to ensure that the finished facility operates in accordance with the District’s documented project requirements and the construction documents.

1.01.10 “Commissioning Provider” refers to the entity or person providing building commissioning services for a project.

1.01.11 “District’s Criteria” is a written document that details the specific and functional requirements of a project, sustainable objectives and the expectations of how the project will be used and operated.

1.01.12 “Qualifications Submittal” and “Initial Written Submittal” both refer to a firm’s response to the RFQ.

1.01.13 “Qualifications-Based Selection” and “QBS” both refer to a procurement process for the selection of professional construction services for public projects. It is a competitive contract procurement process whereby consulting firms submit qualifications to a procuring entity (District) who evaluates and selects the most qualified firm, and then negotiates the project scope of work, schedule, budget, and price.

1.01.14 “Firm” shall be interpreted as referencing the design entity, the construction entity, or the combined (e.g., joint venture) entity, as is reasonable.

1.01.15 “Fixed Fee” shall be proposed by the Design Builder and shall be defined as a specific dollar amount (stated as a lump sum) and agreed upon by all parties at the time of Contract Negotiation.

End of Section One

SECTION TWO

SCOPE OF WORK

2.01 Purpose of the RFQ and Lead Design-Builder Responsibilities

The lead Design-Builder will be expected to provide concurrent design and construction turnkey activities for this project resulting in a finished, fully usable facility that satisfies all project requirements and contract terms. The Design-Builder, as the sole responsible source for total project compliance and construction related performance (including architectural programming, design, and construction services) will hold all design professionals, testing services, trade contractors and trade supplier contracts.

2.02 Location of the Project

The location of the work is: Mineral Wells High School, 3801 Ram Blvd, Mineral Wells, TX 76067.

NOTE: Throughout the duration of the project, the District **WILL NOT** provide workspace for the Firm/ Team. The selected Design-Build Team is responsible for/must provide its own workspace.

2.03 Scope of Work

The following is a preliminary scope of work that may be modified during contract negotiations with the selected Design-Build Team.

Site Inventory and Evaluation of District's Criteria Confirmation

1. Site investigations, including survey, subsurface utility investigations, geotechnical investigations, environmental engineering, to verify existing conditions if necessary.
2. Preliminary evaluation of proposed site use, material selection, building systems and equipment and provide recommendations on constructability, time, labor and scheduling factors related to project cost.
3. Prepare written report summarizing District's Criteria.

Schematic / Preliminary Design (SD)

1. Prepare site, architectural, structural, mechanical, plumbing and electrical schematic design plans based on Criteria document and prototype information (provided by District in AutoCAD digital format) for District Staff consideration.
2. SD Phase plans and Preliminary Design report will minimally include:
 - a. Site Development and Design criteria including site access, easements, circulation and vehicular access, setback requirements, area of safe refuge, parking areas, general landscape concept, tree protection measures, lighting areas, utility routing and connections and storm water measure locations.
 - b. Building Design information including: design intent, space requirements and planning criteria, preliminary selection of building systems and materials, utility load review, code compliance, security plan expectations, building system integration with storm water plans and outline specification to integrate systems, products and procedures for architectural, civil and landscape.

Design must create a new facility with the most efficient and appropriate use of the space available.

The final facility needs to include:

- Pig, Sheep, and Goat Area
 - 40 –pig, sheep and goat pens
 - Raised concrete curb 5”X5”
 - Concrete floor

- Drainage collection system
 - Steel powder coated fencing/galvanized panels
 - Fully enclosed
 - Spray Insulated
 - Overhead doors
 - Frost free water system
 - Cup pig watering system
 - Appropriate plumbing for system
 - Inline medication injection
 - Centrally located water hydrants
 - Plumbing for system
 - Ceiling mounted heaters
 - Appropriate electrical outlets
 - Wash rack
- Steer and Heifer Area
 - Partial walls – ¼ from floor
 - Wind and Sun Shades for partial walls
 - Steer and heifer pens
 - Dirt floor
 - Steel powder coated fencing/galvanized panels
 - Centrally located water hydrants
 - Appropriate electrical outlets
 - Wash rack with cattle ties
- Additional Areas
 - Restroom(s)
 - Attached parking area that can double as arena
 - Dirt floor
 - Septic
 - Drainage system for pens
 - Waste disposal area
 - Vented exhaust fans/big ass fan(s)
 - Exterior fence around property
 - Door with keypad
 - Parking in front
 - Security Camera System
 - Feed room or feed lockers for individual pens
 - Separate storage for medication and supplies
 - Concrete grooming area with appropriate lighting/electrical
 - Practice area

4. Work in digital format: AutoCAD or Building Information Modeling (BIM) software.
5. Develop preliminary estimate of construction cost setting forth in detail quantities of materials, labor, profit, overhead, insurance etc. for the project including all site work.
6. Attend District and user meetings to coordinate and resolve value engineering, constructability, construction phasing and scheduling issues in the preliminary design.
7. Prepare Preliminary Design Report (PDR) confirming design criteria, agreed upon program elements, alternative schemes, recommended scheme with construction phasing options and cost model.
8. Develop Design-Builder's Proposal detailing contract sum, estimated trade costs, proposed date of substantial completion and list of key Design-Build personnel and suppliers.

9. Conduct regular, biweekly, design meetings.
10. Update the design schedule.
11. Present to required departments/agencies for review; responsible for all State, County, and City permit applications and approvals.

Design Development (DD)

1. Based on the approved SD plans, satisfactorily resolve all review comments from prior design phases and further refine the design to include the following revised and additional information:
 - a. Site Design: demolition and clearing plans, grading and drainage plans, sedimentation and erosion control plans, layout and staking plans, elevations and sections, construction details, lighting and signage, planting plans and details.
 - b. Building Design: review and confirm building plan configuration and elevation elements including exterior building skin materials and colors, foundation, roof and structural systems, building fenestration and openings, overall dimensions, materials testing requirements, review MEP design including systems, equipment and calculations, prepare energy and performance modeling and review and coordinate systems integration to include all utilities and controls.
2. Expand outline specification to Design Development level and integrate systems, controls, products and procedures for architectural, civil and landscape
3. Documents produced in digital format: AutoCAD or Building Information Modeling (BIM) software.
4. Conduct regular, biweekly, design meetings.
5. Review and confirm total original budget from Schematic Design phase review. Review any proposed V-E items, final strategy and reconcile variances.
6. Review and confirm sustainability goals and prepare life cycle cost analysis.
7. Review, update and confirm project schedule.
8. Attend District and user meetings to coordinate and resolve value engineering, constructability, construction phasing and scheduling issues in the preliminary design.

Permitting, Reviews and Approvals

1. Review and/or present design concepts to the City of Mineral Wells Planning Department and any other regulatory agencies whose approval is necessary for the development of the site.
2. Submit plans and applications to regulatory agencies
3. Secure approvals from all other local and state agencies as required for the site development.
4. Coordinate the construction or relocation of privately owned utilities if necessary.
5. Attend meetings as necessary for all approvals. Provide responses and modifications to regulatory comments.

Construction Documents (CD)

1. Based on the approved DD plans, satisfactorily resolve all review comments from prior design phases and prepare and finalize all construction drawings and specifications to minimally include: building systems, site utilities and components that will form the basis for the project's Construction Documents sufficiently complete to support the prepared budget, obtain necessary permits and construct the project.
2. Documents produced in digital format: AutoCAD or Building Information Modeling (BIM) software.
3. Prepare a construction documents level cost estimate and updated project schedule; reconcile cost estimate with construction estimate.
4. Incorporate bid alternates as necessitated by the project budget.
5. Conduct regular, monthly, design meetings.
6. Conduct a final school board meeting to present final design.

Construction Administration

1. Provide construction administration and observation associated with the site improvements including a preconstruction conference, weekly site observation and meetings for processing pay requests.
2. Provide interpretations of prepared drawings and specifications, shop drawing review and approval as well as preparation of change orders and construction change directives.

Construction

1. Site work to include but not be limited to:
 - a. Clearing and rough grading with excess dirt and material removed from the site. Tree protection and erosion control measures to be immediately put into place.
 - b. Site utilities including fire line and domestic water, sewer, natural gas and electrical service and site lighting.
 - c. Concrete paving, walkways, utilities, landscaping and storm water retention system.
 - d. Flag pole installation.

Post Construction Phase/Deliverables

1. Prepare as-built documents based on information received from the contractor in AutoCAD or BIM format or in such other format as the District requires.
2. Prepare a Facility Maintenance Plan in a format selected by District.
3. Assist in project closeout and establishment of warranties and guarantees.
4. Present to required departments/agencies for review; responsible for all State, County, and City permit applications and approvals.

2.04 Project Budget

Mineral Wells ISD estimates an approximate Construction Budget of \$1,000,000 for completion of this project including all costs and fees. Total costs include construction related expenses; architectural programming, design and construction related services; testing services; public jurisdiction fees and charges; permits; and other building related professional service fees necessary to fully complete the project.

2.05 Anticipated Schedule

The District reserves the right to make adjustments to this schedule as necessary.

Preliminary Project Schedule:	Date	Time
Issue/Advertise RFQ in official advertising publications	July 14, 2020	
District conducts a pre-submittal conference for all interested firms. Location: Mineral Wells ISD 906 SW 5 th Ave, Mineral Wells, TX 76067	July 23, 2020	9:00 AM
Deadline for written questions and clarifications on RFQ	July 27, 2020	4:00 PM
Deadline for submission of Statement of Qualifications	August 4, 2020	2:00 PM
District completes qualification evaluation to establish a shortlist of firms remaining. District notifies shortlisted firms and schedules interviews (if required.)	August 5-August 10, 2020	
Complete interviews of short-listed firms	August 11-August 17, 2020	
Present shortlist to School Board for approval at regularly scheduled Board Meeting	August 20, 2020	7:00 PM
Superintendent will begin negotiations after Board approval of shortlisted firms	August 21, 2020	
Complete contract negotiations with Firm	August 28, 2020	

Project Completion	March 31, 2021	
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2.06 Pre-Construction Project Planning

The Design-Builder, as a part of its design and its preconstruction services, will assist with developing a strategy for the best approach for the successful completion of the project including guidance and assistance in the preparation of a schedule and a reliable, preliminary cost estimate along with evaluations of any value engineering measures. At an appropriate point during the project and prior to contracting, the District will ask the Design-Builder to commit to a Lump Sum price for all its design and construction services.

2.07 Project Delivery and Objectives

At all times and project stages the Design-Builder shall act in the best interests of the District and use their best efforts to deliver the project in an expeditious and cost-effective manner consistent with the District’s project requirements, time constraints and budget. The Design-Builder shall develop a contractually obligated overall project schedule and will be responsible for methods of construction, safety, scheduling and coordination of all construction work in addition to miscellaneous contracts required for completion of the project within its predetermined budget limits and schedule.

The District expects all parties to this project to work closely together and deal appropriately with project conditions to finish the job successfully. **A spirit of cooperation, collaboration and a commitment among professional design and construction services providers to work in the best interests of the project is of utmost importance.**

End of Section Two

SECTION THREE
DESIGN-BUILDER EVALUATION AND SELECTION CRITERIA

3.01 Design-Build Team Experience Requirements and Capabilities

Responders should identify their Team's experience with public bid response design-build projects and specifically describe those projects that best characterize the proposers' capabilities including work quality and cost control measures. These projects must have included the completion of construction drawings, technical specifications and construction estimates that led to a complete constructed project currently in operation. Completed public sector projects and experience with the public bidding process is preferred.

At a minimum, successful submittals shall demonstrate experience and technical competence with the following requirements:

1. Responsively and successfully designing to a user program.
2. Demonstrated history of successful collaboration constructing complex facilities utilizing a Design-build methodology.
3. Obtaining permits through the City of Mineral Wells permitting processes and/or Inspections/Building Permit Department.
4. Incorporating environmentally responsible building practices.
5. Effectively providing contract and construction administration services utilizing effective team communication and working methods.

3.02 Design-Build Team Minimum Qualifications

Firms must meet the following criteria. Firms that do not meet these criteria are automatically disqualified.

1. Firm's "Designer(s) of Record" **MUST** have a current Texas Architectural and/or Engineering license(s) as appropriate for their portion of the design work. **A copy of the license(s) is to be included in the appendix.**
2. Firm's "Builder" **MUST** have a current Texas Contractor's license with an unlimited building classification. **A copy of the license is to be included in the appendix.**
3. Lead Design-Build firm **MUST** have bonding capacity to provide a Labor and Material Payment and Performance bonds with coverage each equal to the total cost of the project.
4. Lead Design-Build firm **MUST** be able to get a Builder's Risk Insurance Policy for this project with coverage equal to the total cost of the project.
5. Lead Design-Build firm **MUST** agree to keep and maintain insurance for the duration of this Agreement including but not limited to commercial general liability, automobile liability, workers' compensation, employer's liability, and umbrella coverage with at least the minimum limits shown below. The Contractor shall furnish the District with certificates of insurance for each type of insurance described herein. The District reserves the right to negotiate different limits and coverage in the final contract.

Commercial General Liability:	\$1,000,000 per occurrence
Commercial Auto Liability:	\$1,000,000 combined single limit
Excess (Umbrella) Liability:	\$1,000,000
Workers' Compensation:	Statutory
Employer's Liability:	\$1,000,000 each accident/total disease/employee disease

Professional Liability (Errors & Omissions) coverage for Architect of Record and Engineer(s) of Record shall provide coverage not less than \$1 million per claim. (The District reserves the right to negotiate different limits and coverage in the final contract.)

All insurance companies must be authorized to do business in Texas.

NOTE: In order to be deemed eligible for evaluation, the submitting lead Design-Build firm must include the Declaration Statement (signed) included in this RFQ attesting to the above requirements and coverages in its submittal.

When a Board makes a public work contract for constructing, altering, or repairing a public building or carrying out or completing any public work, it shall require the Contractor, before beginning the work, to execute payment and/or performance bonds as specified below. The bonds shall be executed by a corporate surety in accordance with Insurance Code 7.19-1. The bond shall be payable to the Board and in a form approved by the Board. Gov't Code 2253.021(a), (d)–(e)

For a contract in excess of \$100,000, a performance bond shall be executed in the amount of the contract conditioned on the faithful performance of the work according to the plans, specifications, and contract documents. The bond is solely for the protection of a District. Gov't Code 2253.021(b)

For a contract in excess of \$25,000, a payment bond shall be executed in the amount of the contract solely for the protection and use of payment bond beneficiaries who have a direct contractual relationship with the prime contractor or a subcontractor to supply public work labor or material. Gov't Code 2253.021(c)

The selected firm will be required to comply with all bonding requirements.

3.03 Statement of Qualifications Evaluation Criteria and Scoring

RFQ submittals are to include the information requested in this questionnaire in the sequence and format prescribed. Each selection criteria is associated with certain questions and will be evaluated based on this format. Failure to respond in this sequence and format will result in reduction of points or disqualification.

Supplemental materials providing additional information may be attached if limited to three (3) pages.

1. Organization

- 1.1 Name of Firm:
Address of Principal Office: Telephone and Fax:
Form of Business Organization (corporation, partnership, individual, joint venture, other?):
Year Founded:
Primary Individual to Contact:
- 1.2 How many years has your organization been in business in its current capacity?
- 1.3 How many years has your organization been in business under its present name?
Under what other or former names has your organization operated?
- 1.4 If your organization is a corporation, answer the following: date of incorporation, State of incorporation, president's name, vice president's name(s), secretary's name, treasurer's name.

- 1.5 If your organization is a partnership, answer the following: date of organization formation, type of partnership (if applicable), name(s) of general partner(s).
- 1.6 If your organization is individually owned, answer the following: date of organization formation, name of owner.
- 1.7 If the form of your organization is other than those listed above, describe it and name the principals.
- 1.8 Does your company principally work in the Dallas/Fort Worth Texas area?
- 1.9 What is the dollar value of work done within a 75-mile radius of the District, for the three-year period of 2014-2017, and what percentage of your total work does this represent?
- 1.10 *(See Attachment B of this document.)* In accordance with the Texas Education Code, Title 2, Public Education, Chapter 44, Fiscal Management, Subchapter B, Purchases; Contracts, Section 44.034:
 - 1.10.1 A person or business entity that enters into a contract with a school district must give advance notice to the District if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.
- 1.11 List jurisdictions and trade categories in which your organization is legally qualified to do business and indicate registration or license numbers, if applicable.
- 1.12 List jurisdictions in which your organization's partnership or trade name is filed.

2. Experience of the Construction Manager (CM) and Architect

- 2.1 Work over the last five years: List each of the last 10 Texas public school projects constructed by your organization (omit no projects). For each project, provide the name, nature of the project/function of the building, size (SF), location, cost, delivery method used, date of notice to proceed, contractual completion date, actual completion date, owner and architect (and their telephone numbers), and what type of project (new or addition/renovation).
- 2.2 What percentage of your work in the last five (5) years has been public school construction?
- 2.3 What percentage of your work for the past ten (10) years has been for repeat clients? Please break down between commercial and educational clients.
- 2.4 List projects (Similar Projects) in the past five (5) years that demonstrate your ability to complete in the above-mentioned schedule or less. What strategies were implemented in order to accelerate the schedule accordingly?
- 2.5 List the categories of work that your organization normally performs with its own forces. Would you propose to do any work with your own forces or to bid all work to subcontractors?
- 2.6 List any subcontractors in which your organization has some ownership and list the categories of work those subcontractors normally perform.
- 2.7 Claims and suits (If the answer to any of the questions below is yes, please attach details).
 - 2.7.1 Has your organization ever failed to complete any work awarded?
 - 2.7.2 Are there any judgments, claims, arbitration proceedings or suits, pending or outstanding against your organization or its officers?
 - 2.7.3 Has your organization filed any lawsuits or requested arbitration with regard to construction contracts within the last five (5) years?
- 2.8 Within the last five (5) years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)
- 2.9 Please provide examples of work that your firm considers to be exceptional. Also, list the project and contact and telephone number.
- 2.10 List five (5) school projects where your firm, as a Design-Build Firm, has had input in building design and has demonstrated leadership, innovation, and technical expertise. Give examples of your input.

- 2.11 List the HVAC, electrical, plumbing, drywall, and masonry subcontractors for your last five (5) school projects, along with contacts and telephone numbers.
- 2.12 Discuss experience designing and building agricultural facilities.

3. Financial Strength

- 3.1 Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:
 - * Current assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory, and prepaid expenses).
 - * Noncurrent assets (e.g., net fixed assets, other assets).
 - * Current liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes).
 - * Noncurrent liabilities (e.g., notes payable).
 - * Capital accounts and retained earnings (e.g., capital, capital stock, authorized and outstanding shares par value, earned surplus, and retained earnings).
- 3.2 Name and address of firm preparing attached financial statement and date thereof.
- 3.3 Is the attached financial statement for the identical organization named under item 1 above? If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary).
- 3.4 Will the organization whose financial statement is attached act as guarantor of the contract for construction?
- 3.5 Provide name, address and telephone number of your financial institution.
- 3.6 Surety: Name of bonding company and name and address of agent. Performance and Payment Bonds for 100% of the construction cost will be required upon submission of the guaranteed maximum price (GMP).
- 3.7 Bonding Capacity: Provide total bonding capacity, and list current capacity obligated.

4. Past Performance of the Design-Build Methodology

- 4.1 Describe your organization's concepts for working in a team relationship with the District during the design and construction of major projects. Describe your organization's methods for estimating costs, and for scheduling during the design/documents phase. It is possible that the GMP may be requested prior to completion of construction documents. Is this acceptable to you?
- 4.2 Construction Manager's Fee: Please complete Appendix A - Costing Methodology. The discussion of fees and total cost for performing the Work will be limited to the Final Selection Process, after firms have been ranked. "Costing methodology" means an offeror's policies on subcontractor markup, definition of general conditions, range of cost for general conditions, policies on retainage, policies on contingencies, discount for prompt payment, and expected staffing for administrative duties. The term does not include a guaranteed maximum price or bid for overall design or construction.
- 4.4 Savings: Describe your organization's concept and reasoning for the disbursement of savings realized during construction.
- 4.5 Contingencies: Describe your organization's concept for cost contingencies during design and during construction. What is your organization's concept for the disposition of contingency funds after the completion of the project?
- 4.6 Cost Information: Your firm would be required to make all cost information during design and construction available to District and Architect. Describe how this information would be furnished and how the District and Architect would be assured that it is complete and accurate.
- 4.7 Please provide examples of pre-construction services provided in past school projects and the results of those services. Also, list the school project and project contact and

- telephone number.
- 4.8 Provide five (5) examples of your input and ideas during the design phase of school projects that has resulted in:
- Improved air quality,
 - Reduced maintenance and/or operating costs, and/or
 - Reduced construction cost, and/or resulted in a better school facility.
- 4.9 List five (5) school project examples where your firm has provided cost saving ideas after establishment of the GMP and your ideas and efforts have resulted in decreasing the cost of construction and/or shortening of the construction schedule. Provide details.
- 4.10 How does your firm propose to deal with the current or anticipated steel, concrete, and petroleum based product cost escalation in the marketplace, relative to the completion of this project?
- 4.11 Describe your firm's warranty program, in particular, staffing, reporting, follow-up procedures.
- 4.12 What is your record and philosophy on Change Orders?

5. Proposed Personnel and Management Team

- 5.1 Are the CM's personnel experienced in similar school projects?
- 5.2 Have the proposed personnel demonstrated the ability to achieve quality work?
- 5.3 Given the scope and schedule of the project, identify the specific Job Superintendent, Assistant job Superintendent, Project Manager, Assistant Project manager, Estimator and Field Operations personnel who would work on the project(s). Provide a resume and references for each individual. Prior to contracting with a construction management firm, the District, should they choose, will interview the Project Manager/Job Superintendent who will be assigned to the project(s). The Project Manager/Project Superintendent will be required to remain on the project through final completion unless the District directs for any personnel to be removed. The CM may request that a Project Superintendent or a Project Manager be removed from the project only with the approval of the District.

6. Reputation

- 6.1 Demonstrate examples of the Design/Build "Team Player" relationship and how any adversarial situation during construction was remedied.
- 6.2 Has the CM demonstrated a long-term presence in the DFW/ North Central Texas market?
- 6.3 Have past clients expressed a willingness to work with the CM again?
- 6.4 For six of the ten projects listed above (*reference item 2.1*), identify a representative of the owner and a representative of the architect (provide name, telephone/fax numbers) whom we could contact as references regarding your organization's services. References should include owners of education projects of comparable scope.
- 6.5 Claims and suits. (If the answer to any of the questions below is yes, please attach details.)
- a. Has your organization ever failed to complete any work awarded?
 - b. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?
 - c. Have there been any judgments, claims, arbitration proceedings or suits against your organization or its officers in the last ten (10) years?
 - d. Has your organization filed any lawsuits or requested arbitration with regard to construction projects within the last five (5) years?

7. Uniqueness

- 7.1 What do you feel is unique about your firm's contribution to the Mineral Wells Independent School District building program?
- 7.2 Examples of how the Firm has through design and construction, incorporated existing structures for efficient use.

- 7.3 A brief narrative statement of understanding of the scope of work, key challenges and the submitter's overall vision and approach for the successful development of a high quality project consistent with the minimum criteria requirements outlines in this RFQ.
- 7.4 Discuss Firm's experience in repurposing existing structure for efficiency and costs savings in construction.

8. Job Safety

- 8.1 How does your firm propose to maintain a safe working environment around a busy school site?
- 8.2 Has your firm had any major accidents in the past ten years? Deaths, Workers Comp claims, etc. If yes, please explain processes put in place to prevent similar incidents.

End of Questionnaire

3.04 Clarifying Qualification During Evaluation

During the evaluation process, the District has the right to require any clarification it needs in order to understand the Firm/Team's view and approach to the project and scope of the work. Any clarifications to the Qualification made before executing the contract will become part of the final Firm/Team contract.

3.05 Short List Ranking

After evaluating the responses to this RFQ, the District will rank no more than 5 of the most highly qualified candidates for ranking and these Short-listed Teams may be asked to interview to help determine final ranking.

3.06 Interviews of Short-listed Firms/Teams

Prior to ranking the short-listed Firms/Teams for final selection, the District may elect to interview those Firms/Teams. The purpose of this interview will be to meet the proposed Project team (if applicable), become familiar with key personnel and/or with the selection strategy proposed by the submitter and to understand the Firm/Team's project approach and ability to meet stated objectives for the project. Short Listed Firms/Teams should be prepared to discuss with specificity their capacity to conduct this work in compliance with the project timeframe, budget and good-faith obligations. The District will notify each short-listed firm to schedule individual times for the interviews.

3.07 Design-Build Firm/Team Final Selection

After making final Team selection and taking into consideration quality, performance and the time specified in the Qualifications for performance of the contract the District will begin contract negotiations with the selected responsible, responsive Firm/Team. If successful, the Firm/Team and District will enter into a professional services contract for the work.

All respondents are considered fully informed as to intentions of District regarding the timeframe to prepare and complete contract negotiations. Respondents should be prepared to provide a detailed, written Proposal to include scope of work, staffing plans, action plan, CPM Schedule and fee proposal to District during negotiations.

The District may withdraw this RFQ, reject qualifications or any portion thereof at any time prior to an award, and is not required to furnish a statement of the reason why a particular qualification was not deemed to be the most advantageous to the District.

3.08 Compliance

The awarded Contractor will be expected to execute the appropriate contracts. Please provide a copy of a standard contract used by design-build firms for District review.

3.09 Exceptions

It is the District's intention to use a similar contract to the one attached in this RFQ's Appendix. Any Firm/Team that objects to any element of the contract should state those objections in the submittal.

End of Section Three

SECTION FOUR
QUALIFICATIONS SUBMITTAL REQUIREMENTS AND FORMAT

4.01 Physical Submittal: Department Contact, Deadline for Receipt of Qualifications, Format

Submitters must submit five (5) total copies of their written Qualification in a sealed package (including one in PDF digital format) to the District Contact by the submission deadline noted in this RFQ. The name and address of the submitter should appear on the outside of the submittals and the package should include the RFQ title and reference the project; i.e. “*RFQ for Design-Build Services for Agricultural Science Facility.*”

4.01.1 Each submittal copy shall be identical in content. Responses should be concise, clear, and relevant. Submitter's cost incurred in responding to this RFQ is the submitter's alone and the District does not accept liability for any such costs. The District will not and shall not be required to return any item submitted.

4.01.2 In order for the District to evaluate Qualifications fairly and completely, Firm/Teams should concisely follow the format set out herein and provide all of the information requested:

- a. SOQ's shall be bound, numbered consecutively, double-sided, on 8-1/2" x 11" sheets with maximum of 30 pages {not including the coversheet, back cover, cover letter, Table of Contents, Resumes and other District required attachments such as SBDE Forms, Form of Contract Notations/Exceptions, Insurance Certificates, Privilege License(s), Non-Collusion Form, Corporate Resolution Form and authorized signatures.}
- b. Up to a maximum of two (2) sheets may be 11" x 17" for schedules or other information necessary to depict the proposed Project Approach/Action Plan.

4.02 Statement of Qualifications Provisions

The District intends to limit the cost that submitters incur to respond to this solicitation, therefore, submitters are encouraged to be brief and succinct. Thick volumes of background and general marketing material are not desired. Instead, submitters should highlight their responsiveness to the evaluation criteria. If multiple firms are proposed as one team, each component firm should describe its own relevant qualifications within the same submittal.

Qualifications must confirm that the Firm/Team will comply with all of the provisions in this RFQ, and if applicable, provide notice that the Firm/Team qualifies as a certified business. **Qualifications must be signed by a company officer empowered to bind the company.** A Firm/Team's failure to include these items in their Qualifications may cause their Qualification to be determined to be non-responsive and the Qualification may be rejected.

End of Section Four

SECTION FIVE
PRE-SUBMITTAL CONFERENCE AND CLARIFICATIONS

5.01 Pre-Submittal Conference

A pre-proposal conference will be held on the date noted on the title page of this RFQ at the Mineral Wells ISD District Services Complex. The project will be described and key District representatives will be introduced.

Questions concerning the Project may be asked at the pre-bid conference; however, oral answers are not authoritative. Pre-proposal conference questions should be submitted to the District in writing prior to the pre-proposal meeting. Questions that arise during the pre-proposal conference must also be submitted in writing per the schedule noted in this RFQ. Meeting minutes will not be taken. Written questions will be answered in an addendum posted on the District's website:

www.mwisd.net

Questions received by the District after this date will not receive a response or be the subject of addenda. Any oral questions that are asked at the pre-proposal conference and not received in writing will not be recorded in the addendum. Firms who are registered as interested firms will receive the addendum via email.

Except for submission of questions, discussed further below, proposers should not contact any members or employees of the District regarding any aspect of this procurement until after the award of the contract. Questions may be asked at the pre-submittal conference. Questions not asked at the pre-submittal conference must be submitted in writing via email to:

Dr. John Kuhn
jkuhn@mwisd.net

All follow-up questions from the pre-submittal conference, as well as any questions that have been submitted in writing before the deadline, will be compiled and answered in writing. The deadline for submission of questions relating to the RFQ is the time and date shown in the Project Schedule in this RFQ. Answers will be posted on the RFQ website listed above.

5.02 Submittals and Clarifications

It is the responsibility of each submitter to examine the entire RFQ, seek clarifications in writing, and review their submittal for accuracy before submitting their qualifications. Once submission deadlines have passed, all submissions will be final. The District will not request clarification from any individual submitter relative to their submission, but reserves the right to ask for additional information from all parties that have submitted qualifications.

5.02.1 It is the sincere intention of the District to make every effort to be fair and equitable in its dealings with all candidates for selection. If, however, the District should determine that none of the Design-Build teams submitting are advantageous to the District, **the District shall have the absolute right to reject any and all submittals.**

End of Section Five

SECTION SIX
APPENDICES

- 6.01 Appendix A - Costing Methodology**
- 6.02 Appendix B - Felony Conviction Disclosure Statement**
- 6.03 Appendix C - Non-collusion Affidavit**
- 6.04 Appendix D - Conflict of Interest Notice**
- 6.05 Appendix E - Suspension and Debarment Certification**
- 6.06 Appendix F - Certification of Residency**
- 6.07 Appendix G - Certifications under House Bill 89**
- 6.08 Appendix H - W-9 Request for Taxpayer Identification and Certificate**
- 6.09 Appendix I - Deviations/Signature Page**
- 6.10 Appendix J - Insurance Declaration Statement**

End of Section Six

APPENDIX A
Costing Methodology

"Costing methodology"

Include a description of the following costs for each category based on the size and scope of the project. The discussion of fees and total cost for performing the Work will be limited to the Final Selection Process, after firms have been ranked.

Subcontractor markup

Definition of general conditions

Range of cost for general conditions

Policies on retainage

Policies on contingencies

Discount for prompt payment

Expected staffing for administrative duties

Do not include a guaranteed maximum price or bid for overall design or construction in this section.

APPENDIX B

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
NCHRI CERTIFICATION
FELONY CONVICTION DISCLOSURE STATEMENT**

NCHRI Certification

Pursuant to Texas Education Code §22.0834(d), the undersigned Contractor certifies that the Contractor has obtained all National Criminal History Record Information (“NCHRI”) for the Contractor and its agents, servants, and employees.

The Contractor further certifies that the Contractor has provided the NCHRI for the Contractor and its agents, servants, and employees to the District.

Felony Conviction Disclosure Statement

Section 44.034, Texas Education Code, Notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator has been convicted of a felony. A notice must include a general description of the conduct resulting in the conviction of a felony.”

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.”

This notice is not required of a publicly-held corporation.

I, the undersigned agent for the firm named below, certify that: (i) I have obtained the NCHRI for the Contractor, its agents, servants, and employees; (ii) I have provided the NCHRI for the Contractor, its agents, servants, and employees to the District; and, (iii) the information concerning notification of felony conviction for the Contractor, its agents, servants, or employees has been reviewed by me and the following information furnished is true to the best of my knowledge.

Company Name

Signature of Authorized Company Official

Authorized Company Official’s Name (Please print)

APPENDIX C

AFFIDAVIT OF NON-COLLUSION, NON-CONFLICT OF INTEREST, ANTI-LOBBYING

By submission of this response, the undersigned certifies that:

- 1. Neither the Respondent nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, or agreed, directly or indirectly with any person, firm, corporation or other Respondent or potential Respondent or given any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached response or the response of any other Respondent, and further states that no such money or other reward will be hereinafter paid.

- 2. No attempt has been or will be made by this firm's officers, employees, or agents to lobby, directly or indirectly, the District's Board of Trustees between response submission date and award by the District's Board of Trustees.

- 3. No officer, or stockholder of Respondent is a member of the staff, or related to any employee of the Mineral Wells Independent School District except as noted below:

The undersigned certifies that he/she is fully informed regarding the accuracy of the statements contained in this certification, and that the penalties herein are applicable to the Respondent as well as to any person signing on its behalf.

Signature of Authorized Official: _____

Printed Name: _____

Title: _____

Date: _____

APPENDIX D

CONFLICT OF INTEREST NOTICE

Mineral Wells Independent School District

Notice to Vendors

Conflict of Interest Questionnaire Required by Chapter 176 of the Texas Local Government Code

A person or entity who contracts or seeks to contract with Mineral Wells ISD for the sale or purchase of property, goods, or services (as well as agents of such persons) are required to file a Conflict of Interest Questionnaire with the District's Records Administrator. Each covered person or entity who seeks to or who contracts with Mineral Wells ISD is responsible for complying with any applicable disclosure requirements. Mineral Wells ISD will post the required completed questionnaires on its website.

The Conflict of Interest Questionnaire must be filed not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

The Vendor shall file an updated completed questionnaire with the appropriate records administrator not later than September 1 of the year in which an activity described in Section 176.006(a), Local Government Code, is pending, and not later than the seventh business day after the date of an event that would make a statement in the questionnaire incomplete or inaccurate.

Note: A Vendor is not required to file an updated completed questionnaire in a year if the person has filed a questionnaire on or after June 1, but before September 1, of that year.

The Conflict of Interest Questionnaire may be downloaded from the Texas Ethics Commission's website at <https://www.ethics.state.tx.us/forms/CIQ.pdf>. You may also use the copy provided.

Questions regarding House Bill 914 requirements should be directed to the District.

Completed forms should be sent submitted with the Bid.

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

APPENDIX E

SUSPENSION AND DEBARMENT CERTIFICATION

Federal Law (A-102 Common Rule and OMB Circular A-110) prohibits non-federal entities from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement contracts for goods and services equal to or in excess of \$100,000 and all non-procurement transactions (e.g., sub-awards to sub-recipients).

Firms receiving individual awards of \$100,000 or more and all sub-recipients must certify that their organization and its principals are not suspended or debarred by a federal agency.

Before an award of \$100,000 or more can be made to your firm, you must certify that your organization and its principals are not suspended or debarred by a federal agency.

I, the undersigned agent for the firm named below, certify that neither this firm nor its principals are suspended or debarred by a federal agency.

Name of Firm: _____

Signature of Authorized Official: _____

Printed Name: _____

Date Signed: _____

APPENDIX F
CERTIFICATION OF RESIDENCY

Chapter 2252 of the Texas Government Code relates to Resident versus Nonresident and the requirements governmental entities must follow when awarding contracts to Nonresidents. The pertinent portion of the Chapter is as follows:

2252.001...

"Resident" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

"Nonresident" refers to a person who is not a resident.

"Governmental contract" means a contract awarded by a governmental entity for general construction, an improvement, a service, or a public works project or for a purchase of supplies, materials, or equipment.

2252.002...

A governmental entity may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest bid submitted by a responsible resident bidder by an amount that is not less than the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in:

- (1) the state in which the nonresident's principal place of business is located; or
- (2) a state in which the nonresident is a resident manufacturer.

Please complete the appropriate statement below:

A. I certify that _____ is a Resident of
(Company Name)

Texas as defined in Chapter 2252.

B. I certify that _____ is a Nonresident
(Company Name)

of Texas as defined in Chapter 2252. Our principal place of business is:

(City and State)

Signature: _____

Printed Name: _____ Date: _____

APPENDIX G

MINERAL WELLS ISD

CERTIFICATIONS REQUIRED AS OF SEPTEMBER 1, 2017

CERTIFICATION REGARDING TERRORIST ORGANIZATIONS & BOYCOTTING OF ISRAEL

[Govt Code 808 (HB89) and Govt Code 2252 (SB252)]

Vendor hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

Vendor further certifies and verifies that neither Vendor, nor any affiliate, subsidiary, or parent company of Vendor, if any (the "Vendor Companies"), boycotts Israel, and Vendor agrees that Vendor and Vendor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include terminating business activities or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory. [Note: On April 25, 2019, the U.S. District Court for the Western District of Texas entered a preliminary injunction enjoining the enforcement of the above clause in any state contract. Texas Government Code, Chapter 2270 has been amended since the date of the injunction and the requirement of the statute is included above in its amended form. As the statute may not cure the entire breadth of issues addressed by injunction, the Owner does not intend to seek enforcement of this this statute until further order of this or higher court having jurisdiction over the issue.]

_____ Initials of Authorized Representative of Vendor

CERTIFICATION REGARDING EMPLOYMENT ASSISTANCE PROHIBITED

(CJ Legal) 20 USC 7926

Vendor certifies and agrees that it shall not assist an employee, contractor, or agent of Mineral Wells Independent School District or of any other school district in obtaining a new job if the Vendor knows, or has probable cause to believe, that the individual engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition.

_____ Initials of Authorized Representative of Vendor

Vendor's Name/Company Name: _____

Address, City, State, and Zip Code: _____

Phone Number: _____ Fax Number: _____

Printed Name and Title of Authorized Representative: _____

Email Address: _____

Signature of Authorized Representative: _____

Date: _____ Federal Tax ID # _____

MWISD PURCHASING OFFICE (INTERNAL REVIEW):

Comptroller List was reviewed and The Vendor (IS) (IS NOT) on the lists (Circle one).

Verified by: (Name and Date):

APPENDIX H

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)																																															
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.																																															
Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;">Social security number</td> </tr> <tr> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;">-</td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;">-</td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> </tr> <tr> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> </tr> <tr> <td colspan="2" style="text-align: center;">or</td> </tr> <tr> <td colspan="2" style="text-align: center;">Employer identification number</td> </tr> <tr> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;">-</td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> <td style="width: 20px; text-align: center;"> </td> </tr> <tr> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> </tr> </table>	Social security number				-		-																or		Employer identification number				-																	
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Part II Certification
Under penalties of perjury, I certify that:
<ol style="list-style-type: none"> The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and I am a U.S. citizen or other U.S. person (defined below); and The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

APPENDIX I

DEVIATIONS / SIGNATURE PAGE

In the event the undersigned Respondent intends to deviate from the general terms, conditions, or specifications listed within this submittal, all such deviations must be listed on this page, with complete and detailed conditions and information also being attached. In the absence of any deviation entry on this form, the Respondent assures the District of their compliance with the Terms, Conditions, Specifications, and information contained within this SUBMITTAL.

Deviations:

The District will be the sole judge to determine if deviations are acceptable in meeting the needs of the District and participating members.

The District reserves the right to withdraw this request for qualifications at any time and for any reason. The District also reserves the right to award or not award this contract in any manner deemed to be in the best interest of the District.

Please make sure that you provide the following forms:

a.	Proof of Insurance	Yes	No
b.	Felony Conviction Notice	Yes	No
c.	Cost Proposal	Yes	No
d.	Non-Collusion Affidavit	Yes	No
e.	Suspension & Debarment	Yes	No
f.	Certification of Residency	Yes	No
g.	Conflict of Interest	Yes	No
h.	Required Addenda	Yes	No

All Respondents MUST COMPLETE this page.

Sign and Return with response or your submission may be considered Non-Responsive.

Our response is submitted according to: _____ Deviations listed above
_____ No Deviations

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

APPENDIX J

Firm/Team shall maintain insurance not less than the following:

Firm/Team agrees to maintain, on a primary basis and at its sole expense, at all times during the life of this Contract the following coverage and limits. The requirements contained herein, as well as District's review or acceptance of insurance maintained by Firm/Team is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Firm/Team's under this Contract.

1. Firm's "Designer(s) of Record" MUST have a current Texas Architectural and/or Engineering license(s) as appropriate for their portion of the design work. **A copy of the license(s) is to be included in the appendix.**
2. Firm's "Builder" MUST have a current Texas Contractor's license with an unlimited building classification. **A copy of the license is to be included in the appendix.**
3. Lead Design-Build firm MUST have bonding capacity to provide a Labor and Material Payment and Performance bonds with coverage each equal to the total cost of the project.
4. Lead Design-Build firm MUST be able to get a Builder's Risk Insurance Policy for this project with coverage equal to the total cost of the project.
5. Lead Design-Build firm MUST agree to keep and maintain insurance for the duration of this Agreement including but not limited to commercial general liability, automobile liability, workers' compensation, employer's liability, and umbrella coverage with at least the minimum limits shown below. The Contractor shall furnish the District with certificates of insurance for each type of insurance described herein. The District reserves the right to negotiate different limits and coverage in the final contract.)

Commercial General Liability:	\$1,000,000 per occurrence	Commercial Auto
Liability:	\$1,000,000 combined single limit	Excess
(Umbrella) Liability:	\$1,000,000	
Workers' Compensation:	Statutory	
Employer's Liability:	\$1,000,000 each accident/total disease/employee disease	

Professional Liability (Errors & Omissions) coverage for Architect of Record and Engineer(s) of Record shall provide coverage not less than \$1 million per claim. (The District reserves the right to negotiate different limits and coverage in the final contract.)

All insurance companies must be authorized to do business in Texas.

Certificate of Insurance: Firm/Team agrees to provide the District with Certificates of Insurance evidencing that all coverage's, limits and endorsements required herein are maintained and in full force and effect, and Certificates of Insurance shall provide a minimum thirty (30) day endeavor to notify, when available, by Firm/Team's insurer. If Firm/Team receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives notice that coverage no longer complies with the insurance requirements herein, Firm/Team agrees to notify the District within five (5) business days with a copy of the non-renewal or cancellation notice, or written specifics as to the coverage no longer in compliance. Certificate Holder address should read:

Mineral Wells Independent School District
906 SW 5th Avenue
Mineral Wells, TX 76067

When a board makes a public work contract for constructing, altering, or repairing a public building or carrying out or completing any public work, it shall require the contractor, before beginning the work, to execute payment and/or performance bonds as specified below. The bonds shall be executed by a corporate surety in accordance with Insurance Code 7.19-1. The bond shall be payable to the board and in a form approved by the board. Gov't Code 2253.021(a), (d)–(e)

For a contract in excess of \$100,000, a performance bond shall be executed in the amount of the contract conditioned on the faithful performance of the work according to the plans, specifications, and contract documents. The bond is solely for the protection of a district. Gov't Code 2253.021(b)

For a contract in excess of \$25,000, a payment bond shall be executed in the amount of the contract solely for the protection and use of payment bond beneficiaries who have a direct contractual relationship with the prime contractor or a subcontractor to supply public work labor or material. Gov't Code 2253.021(c)

The selected firm will be required to comply with all bonding requirements.

Insurance and Bond Requirement Acknowledgement:

I understand the above requirements and agree to comply.

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
 Special Meeting

AGENDA ITEM TYPE:

- Action Item
 Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
 Competitive Work Force
 Promote Community/School Partnerships
 Fiscal Responsibility
 Safe and Secure Schools

TITLE: PUBLIC HEARING Regarding the Optional Flexible School Day Program

RECOMMENDED ACTION: Public Hearing – Information Only

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

Texas Education Code §29.0822; Texas Administrative Code Title 19, Part 2, Chapter 129, Subchapter AA, Rule 129.1027

OVERVIEW:

TEC - A school district may apply to the commissioner to provide a flexible school day program for students who meet the defined criteria.

TAC - Optional Flexible School Day Program is a program that is approved by the commissioner to provide flexible hours and days of attendance for eligible students. Students may attend on a fixed or flexible schedule that does not meet the traditional 180-day, 5-days-per-week requirement.

A student is eligible to participate in OFSDP if:

- the student is at risk of dropping out of school, as defined by the TEC Sec. 29.081.....
- as a result of attendance requirements under the TEC Sec. 25.092 , will be denied credit for one or more classes in which the student has been enrolled.....
- the student and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation if the student is less than 18 years of age and not emancipated by marriage or court order.....
- the student agrees in writing to participate if the student is 18 years of age or older or has otherwise attained legal status as an adult by reason of marriage or court order.

FISCAL IMPACT: N/A

ATTACHMENTS: None

DEPARTMENT(S) SUBMITTING FORM: Human Resources/Student Services

DEPARTMENT SIGNATURE/APPROVAL: David Tarver, Asst. Superintendent Dr. John Kuhn, Superintendent



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Consider Application for Optional Flexible School Day Program

RECOMMENDED ACTION: It is recommended that the Application for Optional Flexible School Day be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Texas Education Code §29.0822; Texas Administrative Code Title 19, Part 2, Chapter 129, Subchapter AA, Rule 129.1027

OVERVIEW:

TEC - A school district may apply to the commissioner to provide a flexible school day program for students who meet the defined criteria.

TAC - Optional Flexible School Day Program is a program that is approved by the commissioner to provide flexible hours and days of attendance for eligible students.

See attached application

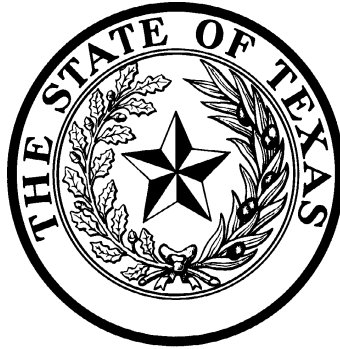
FISCAL IMPACT: N/A

ATTACHMENTS: Optional Flexible School Day Program Application

DEPARTMENT(S) SUBMITTING FORM: Human Resources/Student Services

DEPARTMENT SIGNATURE/APPROVAL: David Tarver, Asst. Superintendent Dr. John Kuhn, Superintendent

Texas Education Agency



APPLICATION

Optional Flexible School Day Program (OFSDP)

2020-2021 School Year

ELIGIBLE APPLICANTS: The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted to the TEA for approval.

Definition of Program Provisions

Eligible Students

A student is eligible to participate in an optional flexible school day program (OFSDP) authorized under the Texas Education Code (TEC) §29.0822, if:

1. the student meets one of the following conditions:
 - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
 - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;
 - the student is attending a school with an approved early college high school program designation; or
 - the student is attending an academically unacceptable campus implementing a campus turnaround plan approved by the commissioner under TEC 39A Subchapter C; or
 - **the student is attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or(e-2).**

and

2. the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation.

Assessment

The student must take the required state assessments specified under the TEC, §39.023, during the regularly scheduled assessment calendar.

Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the TEC, §29.0822, may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in attendance for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students in enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

Board Approval

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP. (see Appendix Two).

Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Article I - Parties to Agreement

Provisions of Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the "TEA," and

Mineral Wells ISD

(Legal Name of School District or Open-Enrollment Charter School)

located at

906 SW 5th Ave Mineral Wells TX, 76067

(Physical Address)

hereinafter referred to as "district."

Article II - Period of Agreement

The period of the agreement, as detailed by participating campus in **Appendix 5**, is for a maximum of one school year plus an additional 30 school days if the district is applying for credit recovery. **Please note that the agreement term is subject to annual renewal.**

Article III - Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

Article IV - Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Article V - General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an "X" beside it:

- Appendix One, Assurances
- Appendix Two, Board Approval
- Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach File)
- Appendix Four, Contact Sheet
- Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach File)

Article VI - Application Process

- For questions or assistance regarding this application, please email opflex@tea.texas.gov or call 512-463-9294.
- Applications should be submitted 30 days prior to the start of the program, please make sure the start date(s) on Appendix 5 is 30 days or more after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Please email the complete application and attachments to: opflex@tea.texas.gov .
- Email subject line should indicate: 2020-2021 OFSDP Application - District Name, County District Number

Article VII - Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name	<u>John Kuhn</u>	_____
Typed Title	<u>Superintendent</u>	Authorized Signature

Appendix One Assurances

The definition of terms of the application applies to this Appendix One. Assurances. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

PAGE LIMIT: SUBMIT NO ADDITIONAL PAGES FOR APPENDIX ONE. ALL INFORMATION REQUESTED MUST BE INCLUDED WITH THIS FORM.

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
 - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
 - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;
 - the student is attending a school with an approved early college high school program designation; or
 - the student is attending an academically unacceptable campus implementing a campus turnaround plan approved by the commissioner under TEC 39A Subchapter C; or
 - the student is attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2).

and

2. the student, if less than 18 years of age and not emancipated by marriage or court order, and the student’s parent, or person standing in parental relation to the student, agree in writing to the student’s participation.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. All instructional materials and facilities must be comparable to or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the [Student Attendance Accounting Handbook](#).

- 8. to comply with all reporting requirements established by the TEA;
- 9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
- 10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

AGREED and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Maria Jones, Board President, 940-325-6404

Name, Title, and Telephone Number of School Board President

Signature of School Board President

Date

John Kuhn, Superintendent, 940-325-6404

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Two Board Approval

The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item of agenda** concerning the proposed application.
2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The pre-application for the OFSDP Program was on the agenda and discussed at the board meeting below:

Month:	July	
Day:	13th	
Year:	2020	
Time:	6:00 PM	
Location:	Videoconference	

AGREED and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Maria Jones, Board President, 940-325-6404

Name, Title, and Telephone Number of School Board President

Signature of SchoolBoard President

Date

John Kuhn, Superintendent, 940-325-6404

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Three

Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three. Attendance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Concisely provide the information below on separate 8 ½” x 11” sheets of paper:

1. Please indicate the number of OFSDP students that will be served per teacher.
2. **If** the OFSDP program will offer special education, career and technology education, pregnancy related services or bilingual education, please indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).
3. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. Please explain the following:
 - a. How the classroom teacher will verify the number of minutes of instruction a student receives each day.
 - b. How the district will make sure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
 - c. How the district will make sure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present x 240).
 - d. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).
 - e. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-weeks.

NOTE: absences and days present do not exist in the OFSDP program

4. **If** students are attending a community-based dropout recovery education program offered online as defined by TEC, §29.081 (e-2), please include the following:
 - a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
 - b. Describe the individual learning plan or process used to monitor each student’s progress.
 - c. Indicate how student will be served by an academic coach and local advocate.
 - d. Indicate the date of the month that monthly student progress reports will be provided to the student’s school district.
 - e. Describe the educational software utilized and explain how the software will track and certify the number of instructional minutes each student receives each day.

Appendix Four Contact Sheet

The definition of terms of the application applies to this Appendix Four, Contact Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement:

PAGE LIMIT: SUBMIT NO ADDITIONAL PAGES FOR APPENDIX FOUR, CONTACT SHEET. ALL INFORMATION REQUESTED MUST BE INCLUDED WITH THIS FORM.

District Contact for the Application

Contact Name:	Dr. Doug Funk
District Superintendent or Charter School Chief Operations Officer:	Dr. John Kuhn
Mailing Address:	9801 Ram Blvd
City, State, Zip Code:	Mineral Wells TX 76067
Telephone Number:	940-325-4408
Alternate Telephone Number:	940-325-6404
Fax Number:	940-325-7623
Email Address:	dfunk@mwisd.net

Contact Name:	Nichole Gray
Email Address:	ngray@mwisd.net

Contact Name:	Carey Carter
Email Address:	ccarter@mwisd.net

Contact Name:	David Tarver
Email Address:	dtarver@mwisd.net

NOTE: The majority of the contact for the approved OFSDP is done via email. Please make sure that a valid email address or valid email addresses are submitted on this form. More than one email address may be submitted. Please provide the full name(s) of the person or persons who are the email contact(s) to ensure that the TEA has accurate information.

Appendix Five

Participating Campuses, Student Eligibility, and Period of Agreement

Click and download the link below to complete the template:

[2020-2021 Participating Campuses, Student Eligibility, and Period of Agreement Template.](#)

*Note: Make sure to include the district number circled in red.

Once Completed please email the application. Appendix three in MS Excel file format, and Appendix 5 to OPFLEX@tea.texas.gov.

Appendix Three

Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three, Attendance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Concisely provide the information below on separate 8 1/2” x 11” sheets of paper:

1. Please indicate the number of OFSDP students that will be served per teacher.

15

2. If the OFSDP program will offer special education, career and technology education, pregnancy related services or bilingual education, please indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).

Students will continue to receive services in special education, career and technology education, pregnancy related services and bilingual education. The students receive instruction from educators that are highly qualified in each program area. Career and technology course meet the required amount of time (45 minutes) per class. Special education and bilingual students both continue to receive services including annual meetings, monitoring, classroom and testing accommodations. Pregnancy related services will be provided as needed. Flexible day after delivering baby, parenting classes and connections with community services are provided to PRS students.

3. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. Please explain the following:
 1. How the classroom teacher will verify the number of minutes of instruction a student receives each day.

The classroom teacher will verify the number of minutes of instruction that a student receives each day by filling out a daily Contact Register provided by PIEMS. Teachers will keep track of the number of minutes students attend each day and certify the student’s minutes with their signature each day.

2. How the district will make sure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.

The district will make sure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported. This process is documented in Skyward when the PIEMS coordinator adds the minutes

in the OFSDP area. This data is entered at the end of each week with the Contact Register is turned in from each teacher.

3. How the district will make sure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present x 240).

The district will make sure that students transferring from the traditional program to OFSDP will not generate more than one ADA by transferring students at the beginning of each six weeks. The campus PIEMS coordinator will make sure that they do not count double.

4. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).

The district will ensure that attendance practices and records comply with Sections 2.23 and 11.6 of the Student Attendance Accounting Handbook by using a paper data entry system and backing it up in Skyward. The campus PIEMS coordinator will enter the data at the end of each week to document the minutes each student attended for the week. Students will not receive more than 10,800 minutes per course. Maximum OFSDP minutes a student is eligible = (180 - Traditional Days Present x 240)

5. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-weeks.

The Student Detail Audit reports for the OFSDP track will be reviewed and certified each six weeks by the PIEMS coordinator and the classroom teacher. There is an attendance form that each classroom teacher is required to sign for attendance accuracy.

NOTE: absences and days present do not exist in the OFSDP program

4. **If** students are attending a community-based dropout recovery education program offered

online as defined by TEC, §29.081 (e-2), please include the following:

1. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
2. Describe the individual learning plan or process used to monitor each student's progress.
3. Indicate how student will be served by an academic coach and local advocate.
4. Indicate the date of the month that monthly student progress reports will be

provided to the student's school district.

5. Describe the educational software utilized and explain how the software will track and certify the number of instructional minutes each student receives each day.

Does Not Apply to MWISD.

Optional Flexible School Day Program (OFSDP)

School Year 2020-2021

Optional Flexible School Day Program (OFSDP)																		
School Year 2020-2021																		
District Number	182903																	
	ELIGIBILITY DESIGNATION 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College HS 4 = TEC §39A Campus Turnaround Plan 5 = Credit Recovery 6 = TEC §29.081 (e-1) Campus Dropout Recovery 7 = TEC §29.081 (e-2) Online Dropout Recovery							School Year Period of Agreement (Reported in TSDS PEIMS Summer Collection 3) <u>A Student may not report more than one ADA IN TOTAL on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4)</u>				Credit Recovery Summer Period of Agreement <u>Only</u> for Eligibility Designation 5 not to exceed 30 school days (Reported in TSDS PEIMS Extended Collection 4) <u>A Student may not report more than one ADA IN TOTAL on the 42400 Basic Attendance collection 3 and 42500 Flex Attendance in collections 3 and 4)</u>						
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Total Students	Start Date	End Date	Proposed Days: SUMT WTHFS	Minutes Per Day	Start Date	End Date	Proposed Days: SUMT WTHFS	Minutes Per Day	
182903001	MINERAL WELLS H S	1	2							7/1/2020	6/30/2021	MTWTHF	240					
182903002	MINERAL WELLS ACADEMY	1	2				6			7/1/2020	6/30/2021	MTWTHF	240					
000000000																		
000000000																		



BOARD OF TRUSTEES Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
 Special Meeting

AGENDA ITEM TYPE:

- Action Item
 Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
 Competitive Work Force
 Promote Community/School Partnerships
 Fiscal Responsibility
 Safe and Secure Schools

TITLE: Consider Student Code of Conduct for 2020-2021

RECOMMENDED ACTION: It is recommended that the Student Code of Conduct for 2020-2021 be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Chapter 37 of the Texas Education Code

OVERVIEW:

The *Student Code of Conduct* is the District's response to requirements of Chapter 37: Discipline; Law and Order of the Texas Education Code. The law requires the District to define misconduct that may or must result in a range of specific disciplinary consequences. This Code provides information and direction to students and parents regarding standards of behavior as well as consequences of misconduct.

See attached Changes to Code of Conduct.

FISCAL IMPACT: N/A

ATTACHMENTS: Changes to Student Code of Conduct

DEPARTMENT(S) SUBMITTING FORM: Human Resources/Student Services

DEPARTMENT SIGNATURE/APPROVAL: David Tarver, Asst. Superintendent Dr. John Kuhn, Superintendent

2020-21 Student Code of Conduct Chart of Changes

p. 2	Expands the district's jurisdiction to cover student behavior during virtual learning and other school-related virtual activities and meetings.
p. 9-10	Provides additional provisions under "prohibited conduct" to cover common student misbehavior on remote learning platforms.
p. 16	Provides that the district may still place students in DAEP or expel students for serious misbehavior on remote learning platforms. Provides that students assigned to DAEP during temporary school closures will not receive credit for time served during such closure.

Mineral Wells ISD Student Code of Conduct

2020–21 School Year



If you have difficulty accessing the information in this document because of disability, please contact dtarver@mwisd.net or (940) 325-6404.

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Student Code of Conduct

Accessibility

If you have difficulty accessing the information in this document because of disability, please contact David Tarver, Assistant Superintendent, at dtarver@mwisd.net or (940)325-6404.

Purpose

The Student Code of Conduct (“Code”) is the district’s response to the requirements of Chapter 37 of the Texas Education Code.

The Code provides methods and options for managing students in the classroom and on school grounds, disciplining students, and preventing and intervening in student discipline problems.

The law requires the district to define misconduct that may—or must—result in a range of specific disciplinary consequences including removal from a regular classroom or campus, out-of-school suspension, placement in a disciplinary alternative education program (DAEP), placement in a juvenile justice alternative education program (JJAEP), or expulsion from school.

This Student Code of Conduct has been adopted by the Mineral Wells ISD Board of Trustees and developed with the advice of the district-level committee. This Code provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline. It remains in effect during summer school and at all school-related events and activities outside the school year until an updated version adopted by the board becomes effective for the next school year.

In accordance with state law, the Code shall be posted at each school campus or shall be available for review at the office of the campus principal. Additionally, the Code shall be available at the office of the campus behavior coordinator and posted on the district’s website. Parents shall be notified of any conduct violation that may result in a student being suspended, placed in a DAEP or JJAEP, expelled, or taken into custody by a law enforcement officer under Chapter 37 of the Education Code.

Because the Student Code of Conduct is adopted by the district’s board of trustees, it has the force of policy; therefore, in case of conflict between the Code and the Student Handbook, the Code shall prevail.

Please note: The discipline of students with disabilities who are eligible for services under federal law (Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973) is subject to the provisions of those laws.

School District Authority and Jurisdiction

School rules and the authority of the district to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

1. During the regular school day and while the student is going to and from school or a school-sponsored or school-related activity on district transportation;
2. During lunch periods in which a student is allowed to leave campus;
3. While the student is in attendance at any school-related activity, regardless of time or location;
4. For any school-related misconduct, regardless of time or location;
5. When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location;
6. When a student engages in cyberbullying, as provided by Education Code 37.0832;
7. When criminal mischief is committed on or off school property or at a school-related event;
8. For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;
9. For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;
10. When the student commits a felony, as provided by Education Code 37.006 or 37.0081; and
11. When the student is required to register as a sex offender.

With new circumstances that have emerged, this authority extends to:

- While the student is attending virtual instruction during temporary school closures, regardless of time or location; and
- While the student is participating in any school-related virtual meeting during temporary school closures, regardless of time or location.

Campus Behavior Coordinator

In accordance with the District's innovation plan, the District shall be exempt from the statutory requirement for designation of a campus behavior coordinator. The District's approach to discipline is becoming more collaborative, with multiple people providing emotional and social support to students, rather than just one person. Exemption from this requirement allows the option of increasing collaboration in regard to student discipline.

There are references to a campus behavior coordinator throughout this document. The reference to the campus behavior coordinator will apply to the person(s) assigned to discipline by the campus principal. If you have a concern regarding discipline, you can contact the principal of that campus. Contact information may be found at <https://www.mwisd.net/> and in the Student Handbook.

Threat Assessment and Safe and Supportive School Team

The campus behavior coordinator or other appropriate administrator will work closely with the campus threat assessment safe and supportive school team to implement the district's threat assessment policy and procedures, as required by law, and shall take appropriate disciplinary action in accordance with the Code of Conduct.

Searches

District officials may conduct searches of students, their belongings, and their vehicles in accordance with state and federal law and district policy. Searches of students shall be conducted in a reasonable and nondiscriminatory manner. Refer to the district's policies at FNF(LEGAL) and FNF(LOCAL) for more information regarding investigations and searches.

The district has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable suspicion to believe it contains articles or materials prohibited by the district.

Desks, lockers, district-provided technology, and similar items are the property of the district and are provided for student use as a matter of convenience. District property is subject to search or inspection at any time without notice.

Reporting Crimes

The principal and other school administrators as appropriate shall report crimes as required by law and shall call local law enforcement when an administrator suspects that a crime has been committed on campus.

Security Personnel

To ensure sufficient security and protection of students, staff, and property, the board employs school resource officers (SROs) and security personnel. In accordance with law, the board has coordinated with the campus behavior coordinator and other district employees to ensure appropriate law enforcement duties are assigned to security staff. The law enforcement duties of district peace officers are listed in policy CKE(LOCAL). The law enforcement duties of school resource officers are: provide services consistent with the terms of the agreement (with the local law enforcement agency), the comprehensive safety programs, and Board policy. The law enforcement duties of district security personnel are: follow the guidance and direction of the safety protocol and procedures of their respective campus.

“Parent” Defined

Throughout the Code of Conduct and related discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

Participating in Graduation Activities

The district has the right to limit a student's participation in graduation activities for violating the district's Code.

Participation might include a speaking role, as established by district policy and procedures.

Students eligible to give remarks at graduation shall be notified by the campus principal. Notwithstanding any other eligibility requirements, in order to be considered as an eligible student to give remarks, a student shall not have engaged in any misconduct in violation of the district's Code resulting in an out-of-school suspension, removal to a DAEP, or expulsion during his or her last four semesters.

The valedictorian and salutatorian may also have speaking roles at graduation. No student shall be eligible to have such a speaking role if he or she engaged in any misconduct in violation of the district's Code resulting in an out-of-school suspension, removal to a DAEP, or expulsion during his or her last four semesters.

Unauthorized Persons

In accordance with Education Code 37.105, a school administrator, school resource officer (SRO), or district police officer shall have the authority to refuse entry or eject a person from district property if the person refuses to leave peaceably on request and:

12. The person poses a substantial risk of harm to any person; or
13. The person behaves in a manner that is inappropriate for a school setting, and the person persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with policies FNG(LOCAL) or GF(LOCAL), as appropriate. However, the timelines for the district's grievance procedures shall be adjusted as necessary to permit the person to address the board in person within 90 days, unless the complaint is resolved before a board hearing.

See **DAEP—Restrictions During Placement**, for information regarding a student assigned to DAEP at the time of graduation.

Standards for Student Conduct

Each student is expected to:

- Demonstrate courtesy, even when others do not.
- Behave in a responsible manner, always exercising self-discipline.
- Attend all classes, regularly and on time.
- Prepare for each class; take appropriate materials and assignments to class.
- Meet district and campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of students, teachers, and other district staff and volunteers.
- Respect the property of others, including district property and facilities.
- Cooperate with and assist the school staff in maintaining safety, order, and discipline
- Adhere to the requirements of the Student Code of Conduct.

General Conduct Violations

The categories of conduct below are prohibited at school, in vehicles owned or operated by the district, and at all school-related activities, but the list does not include the most severe offenses. In the subsequent sections on **Out-of-School Suspension, DAEP Placement, Placement and/or Expulsion for Certain Offenses**, and **Expulsion**, certain offenses that require or permit specific consequences are listed. Any offense, however, may be severe enough to result in **Removal from the Regular Educational Setting** as detailed in that section.

Disregard for Authority

Students shall not:

- Fail to comply with directives given by school personnel (insubordination).
- Leave school grounds or school-sponsored events without permission.
- Disobey rules for conduct in district vehicles.
- Refuse to accept discipline management techniques assigned by a teacher or principal.

Mistreatment of Others

Students shall not:

- Use profanity or vulgar language or make obscene gestures.
- Fight or scuffle. (For assault, see **DAEP—Placement and/or Expulsion for Certain Offenses**.)
- Threaten a district student, employee, or volunteer, including off school property, if the conduct causes a substantial disruption to the educational environment.
- Engage in bullying, cyberbullying, harassment, or making hit lists. (See **glossary** for all four terms.)
- Release or threaten to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- Engage in conduct that constitutes sexual or gender-based harassment or sexual abuse, whether by word, gesture, or any other conduct, directed toward another person, including a district student, employee, board member, or volunteer.
- Engage in conduct that constitutes dating violence. (See **glossary**.)
- Engage in inappropriate or indecent exposure of private body parts.
- Participate in hazing. (See **glossary**.)
- Cause an individual to act through the use of or threat of force (coercion).
- Commit extortion or blackmail (obtaining money or an object of value from an unwilling person).
- Engage in inappropriate verbal, physical, or sexual conduct directed toward another person, including a district student, employee, or volunteer.

- Record the voice or image of another without the prior consent of the individual being recorded or in any way that disrupts the educational environment or invades the privacy of others.

Property Offenses

Students shall not:

- Damage or vandalize property owned by others. (For felony criminal mischief, see **DAEP—Placement and/or Expulsion for Certain Offenses.**)
- Deface or damage school property—including textbooks, technology and electronic resources, lockers, furniture, and other equipment—with graffiti or by other means.
- Steal from students, staff, or the school.
- Commit or assist in a robbery or theft, even if it does not constitute a felony according to the Penal Code. (For felony robbery, aggravated robbery, and theft, see **DAEP—Placement and/or Expulsion for Certain Offenses.**)

Possession of Prohibited Items

Students shall not possess or use:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- A razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;
- A “look-alike” weapon that is intended to be used as a weapon or could reasonably be perceived as a weapon;
- An air gun or BB gun;
- Ammunition;
- A hand instrument designed to cut or stab another by being thrown;
- Knuckles;
- *A location-restricted knife;
- *A club;
- *A firearm;
- A stun gun;
- A pocketknife or any other small knife;
- Mace or pepper spray;
- Pornographic material;
- Tobacco products; cigarettes; e-cigarettes; and any component, part, or accessory for an e-cigarette device;
- Matches or a lighter;
- A laser pointer for other than an approved use; or
- Any articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists.

*For weapons and firearms, see **DAEP—Placement and/or Expulsion for Certain Offenses**. In many circumstances, possession of these items is punishable by mandatory expulsion under federal or state law.

Possession of Telecommunications or Other Electronic Devices

Students shall not:

- Use a telecommunications device, including a cellular telephone, or other electronic device in violation of district and campus rules.

Illegal, Prescription, and Over-the-Counter Drugs

Students shall not:

- Possess, use, give, or sell alcohol or an illegal drug. (Also see **DAEP Placement and Expulsion** for mandatory and permissive consequences under state law.)
- Possess or sell seeds or pieces of marijuana in less than a usable amount.
- Possess, use, give, or sell paraphernalia related to any prohibited substance. (See **glossary** for “paraphernalia.”)
- Possess, use, abuse, or sell look-alike drugs or attempt to pass items off as drugs or contraband.
- Abuse the student’s own prescription drug, give a prescription drug to another student, or possess or be under the influence of another person’s prescription drug on school property or at a school-related event. (See **glossary** for “abuse.”)
- Abuse over-the-counter drugs. (See **glossary** for “abuse.”)
- Be under the influence of prescription or over-the-counter drugs that cause impairment of the physical or mental faculties. (See **glossary** for “under the influence.”)
- Have or take prescription drugs or over-the-counter drugs at school other than as provided by district policy.

Misuse of Technology Resources and the Internet

Students shall not:

- Violate policies, rules, or agreements signed by the student or the student’s parent regarding the use of technology resources.
- Attempt to access or circumvent passwords or other security-related information of the district, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.
- Attempt to alter, destroy, or disable district technology resources including, but not limited to, computers and related equipment, district data, the data of others, or other networks connected to the district’s system, including off school property if the conduct causes a substantial disruption to the educational environment.
- Use the internet or other electronic communications to threaten or harass district students, employees, board members, or volunteers, including off school property if the

conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.

- Send, post, deliver, or possess electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal, including cyberbullying and "sexting," either on or off school property, if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Use the internet or other electronic communication to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.

Safety Transgressions

Students shall not:

- Possess published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety.
- Engage in verbal (oral or written) exchanges that threaten the safety of another student, a school employee, or school property.
- Make false accusations or perpetrate hoaxes regarding school safety.
- Engage in any conduct that school officials might reasonably believe will substantially disrupt the school program or incite violence.
- Throw objects that can cause bodily injury or property damage.
- Discharge a fire extinguisher without valid cause.

Miscellaneous Offenses

Students shall not:

- Violate dress and grooming standards as communicated in the Student Handbook.
- Cheat or copy the work of another.
- Gamble.
- Falsify records, passes, or other school-related documents.
- Engage in actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Repeatedly violate other communicated campus or classroom standards of conduct.

The district may impose campus or classroom rules in addition to those found in the Code. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Code.

With new circumstances that have emerged, this authority extends to:

- While using remote learning platforms, using virtual backgrounds that feature profanity, lewd or vulgar language, obscene gestures, or other inappropriate references as determined by school officials.
- While using remote learning platforms, failing to wear appropriate dress as specified in the 2020-2021 Mineral Wells Student Handbook.
- While using remote learning platforms, demonstrating criminally punishable behavior.
- While using remote learning platforms, failing to be present during online instruction, or attempting to deceive the District regarding the student's online instruction.
- While using remote learning platforms, permitting non-students to view and/or engage in virtual instruction.
- Intentionally destroying or damaging District property loaned to the student for the purpose of accessing virtual instruction.
- While using remote learning platforms, displaying any misbehavior that gives school officials reasonable cause to believe that the conduct will substantially disrupt the school program.

Discipline Management Techniques

Discipline shall be designed to improve conduct and to encourage students to adhere to their responsibilities as members of the school community. Disciplinary action shall draw on the professional judgment of teachers and administrators and on a range of discipline management techniques, including restorative practices. Discipline shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

Students with Disabilities

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, the district shall comply with federal law. For more information regarding discipline of students with disabilities, see policy FOF(LEGAL).

In accordance with the Education Code, a student who receives special education services may not be disciplined for conduct meeting the definition of bullying, cyberbullying, harassment, or making hit lists (see **glossary**) until an ARD committee meeting has been held to review the conduct.

In deciding whether to order suspension, DAEP placement, or expulsion, regardless of whether the action is mandatory or discretionary, the district shall take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

Techniques

The following discipline management techniques may be used alone, in combination, or as part of progressive interventions for behavior prohibited by the Student Code of Conduct or by campus or classroom rules:

- Verbal correction, oral or written.
- Cooling-off time or a brief "time-out" period, in accordance with law.
- Seating changes within the classroom or vehicles owned or operated by the district.
- Temporary confiscation of items that disrupt the educational process.
- Rewards or demerits.
- Behavioral contracts.
- Counseling by teachers, school counselors, or administrative personnel.
- Parent-teacher conferences.
- Behavior coaching.
- Anger management classes.
- Mediation (victim-offender).
- Classroom circles.
- Family group conferencing.
- Grade reductions for cheating, plagiarism, and as otherwise permitted by policy.

- Detention, including outside regular school hours.
- Sending the student to the office or other assigned area, or to in-school suspension.
- Assignment of school duties, such as cleaning or picking up litter.
- Withdrawal of privileges, such as participation in extracurricular activities, eligibility for seeking and holding honorary offices, or membership in school-sponsored clubs and organizations.
- Penalties identified in individual student organizations' extracurricular standards of behavior.
- Restriction or revocation of district transportation privileges.
- School-assessed and school-administered probation.
- Out-of-school suspension, as specified in **Out-of-School Suspension**.
- Placement in a DAEP, as specified in **DAEP**.
- Placement and/or expulsion in an alternative educational setting, as specified in **Placement and/or Expulsion for Certain Offenses**.
- Expulsion, as specified in **Expulsion**.
- Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district.
- Other strategies and consequences as determined by school officials.

Prohibited Aversive Techniques

Aversive techniques are prohibited for use with students and are defined as techniques or interventions intended to reduce the reoccurrence of a behavior by intentionally inflicting significant physical or emotional discomfort or pain. Aversive techniques include:

- Using techniques designed or likely to cause physical pain as permitted by district policy. [See policy FO(LOCAL).]
- Using techniques designed or likely to cause physical pain by electric shock or any procedure involving pressure points or joint locks.
- Directed release of noxious, toxic, or unpleasant spray, mist, or substance near a student's face.
- Denying adequate sleep, air, food, water, shelter, bedding, physical comfort, supervision, or access to a restroom facility.
- Ridiculing or demeaning a student in a manner that adversely affects or endangers the learning or mental health of the student or constitutes verbal abuse.
- Employing a device, material, or object that immobilizes all four of a student's extremities, including prone or supine floor restraint.
- Impairing the student's breathing, including applying pressure to the student's torso or neck or placing something in, on, or over the student's mouth or nose or covering the student's face.
- Restricting the student's circulation.
- Securing the student to a stationary object while the student is standing or sitting.

- Inhibiting, reducing, or hindering the student's ability to communicate.
- Using chemical restraints.
- Using time-out in a manner that prevents the student from being able to be involved in and progress appropriately in the required curriculum or any applicable individualized education program (IEP) goals, including isolating the student by the use of physical barriers.
- Depriving the student of one or more of the student's senses, unless the technique does not cause the student discomfort or complies with the student's IEP or behavior intervention plan (BIP).

Notification

The campus behavior coordinator shall promptly notify a student's parent by phone or in person of any violation that may result in in-school or out-of-school suspension, placement in a DAEP, placement in a JJAEP, or expulsion. The campus behavior coordinator shall also notify a student's parent if the student is taken into custody by a law enforcement officer under the disciplinary provisions of the Education Code. A good faith effort shall be made on the day the action was taken to provide to the student for delivery to the student's parent written notification of the disciplinary action. If the parent has not been reached by telephone or in person by 5:00 p.m. of the first business day after the day the disciplinary action was taken, the campus behavior coordinator shall send written notification by U.S. Mail. If the campus behavior coordinator is not able to provide notice to the parent, the principal or designee shall provide the notice.

Before the principal or appropriate administrator assigns a student under age 18 to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Appeals

Questions from parents regarding disciplinary measures should be addressed to the teacher, campus administration, or campus behavior coordinator, as appropriate. Appeals or complaints regarding the use of specific discipline management techniques should be addressed in accordance with policy FNG(LOCAL). A copy of the policy may be obtained from the principal's office, the campus behavior coordinator's office, or the central administration office or through Policy On Line at the following address: www.mwisd.net.

The district shall not delay a disciplinary consequence while a student or parent pursues a grievance.

Removal from the School Bus

A bus driver may refer a student to the principal's office to maintain effective discipline on the bus. The principal must employ additional discipline management techniques, as appropriate, which can include restricting or revoking a student's bus riding privileges.

Since the district's primary responsibility in transporting students in district vehicles is to do so as safely as possible, the operator of the vehicle must focus on driving and not have his or her attention distracted by student misbehavior. Therefore, when appropriate disciplinary management techniques fail to improve student behavior or when specific misconduct warrants immediate removal, the principal may restrict or revoke a student's transportation privileges, in accordance with law.

Removal from the Regular Educational Setting

In addition to other discipline management techniques, misconduct may result in removal from the regular educational setting in the form of a routine referral or a formal removal.

Routine Referral

A routine referral occurs when a teacher sends a student to the campus behavior coordinator's office as a discipline management technique. The campus behavior coordinator shall employ alternative discipline management techniques, including progressive interventions. A teacher or administrator may remove a student from class for a behavior that violates this Code to maintain effective discipline in the classroom.

Formal Removal

A teacher may also initiate a formal removal from class if:

1. The student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach his or her class or with the student's classmates' ability to learn; or
2. The behavior is so unruly, disruptive, or abusive that the teacher cannot teach, and the students in the classroom cannot learn.

Within three school days of the formal removal, the campus behavior coordinator or appropriate administrator shall schedule a conference with the student's parent, the student, the teacher who removed the student from class, and any other appropriate administrator.

At the conference, the campus behavior coordinator or appropriate administrator shall inform the student of the alleged misconduct and the proposed consequences. The student shall have an opportunity to respond to the allegations.

When a student is removed from the regular classroom by a teacher and a conference is pending, the campus behavior coordinator or other administrator may place the student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- DAEP.

A teacher or administrator must remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion shall be followed.

Returning a Student to the Classroom

When a student has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, aggravated sexual assault, murder, capital murder, or criminal attempt to commit murder or capital murder, the student may not be returned to the teacher's class without the teacher's consent.

When a student has been formally removed by a teacher for any other conduct, the student may be returned to the teacher's class without the teacher's consent if the placement review committee determines that the teacher's class is the best or only alternative available.

Temporary School Closures: Although students do not receive instruction in physical classrooms during temporary school closures (e.g., due to a widespread illness or epidemic), exhibiting prohibited conduct while in use of remote learning platforms may still result in disciplinary consequences, up to and including placement in DAEP and/or expulsion. If a student demonstrates prohibited conduct warranting placement in DAEP and/or expulsion, the District will ensure that procedures specified in the Student Code of Conduct will be complied with before and during such disciplinary action. A student who is in the process of serving a DAEP placement will not receive credit for days that the District is closed during temporary closures.

Out-of-School Suspension

Misconduct

Students may be suspended for any behavior listed in the Code as a general conduct violation, DAEP offense, or expellable offense.

The district shall not use out-of-school suspension for students in grade 2 or below unless the conduct meets the requirements established in law.

A student below grade 3 or a student who is homeless shall not be placed in out-of-school suspension unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

- Conduct that contains the elements of a weapons offense, as provided in Penal Code Section 46.02 or 46.05;
- Conduct that contains the elements of assault, sexual assault, aggravated assault, or aggravated sexual assault, as provided by the Penal Code; or
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, or a controlled substance or dangerous drug as defined by federal or state law.

The district shall use a positive behavior program as a disciplinary alternative for students below grade 3 who commit general conduct violations instead of suspension or placement in a DAEP. The program shall meet the requirements of law.

Process

State law allows a student to be suspended for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended a student shall have an informal conference with the campus behavior coordinator or appropriate administrator, who shall advise the student of the alleged misconduct. The student shall have the opportunity to respond to the allegation before the administrator makes a decision.

The campus behavior coordinator shall determine the number of days of a student's suspension, not to exceed three school days.

In deciding whether to order out-of-school suspension, the campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or

6. A student's status as homeless.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and cocurricular activities.

Coursework During Suspension

The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet.

A student removed from the regular classroom to in-school suspension or another setting, other than a DAEP, will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

Disciplinary Alternative Education Program (DAEP) Placement

The DAEP shall be provided in a setting other than the student's regular classroom. An elementary school student may not be placed in a DAEP with a student who is not an elementary school student.

For purposes of DAEP, elementary classification shall be kindergarten–grade 6 and secondary classification shall be grades 7–12.

Summer programs provided by the district shall serve students assigned to a DAEP separately from those students who are not assigned to the program.

A student who is expelled for an offense that otherwise would have resulted in a DAEP placement does not have to be placed in a DAEP in addition to the expulsion.

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Discretionary Placement: Misconduct That May Result in DAEP Placement

A student may be placed in a DAEP for behaviors prohibited in the General Conduct Violations section of this Code.

Misconduct Identified in State Law

In accordance with state law, a student **may** be placed in a DAEP for any one of the following offenses:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.
- Involvement in a public school fraternity, sorority, or secret society, including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, secret society, or gang. (See **glossary**.)
- Involvement in criminal street gang activity. (See **glossary**.)
- Any criminal mischief, including a felony.
- Assault (no bodily injury) with threat of imminent bodily injury.
- Assault by offensive or provocative physical contact.

In accordance with state law, a student **may** be placed in a DAEP if the superintendent or the superintendent's designee has reasonable belief (see **glossary**) that the student has engaged in conduct punishable as a felony, other than aggravated robbery or those listed as offenses in Title 5 (see **glossary**) of the Penal Code, that occurs off school property and not at a school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

The campus behavior coordinator **may**, but is not required to, place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

Mandatory Placement: Misconduct That Requires DAEP Placement

A student **must** be placed in a DAEP if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. (See **glossary**.)
- Commits the following offenses on school property or within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
 - Engages in conduct punishable as a felony.
 - Commits an assault (see **glossary**) under Penal Code 22.01(a)(1).
 - Sells, gives, or delivers to another person, or possesses, uses, or is under the influence of marijuana, a controlled substance, or a dangerous drug in an amount not constituting a felony offense. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision. (School-related felony drug offenses are addressed in **Expulsion**.) (See **glossary** for "under the influence.")
 - Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol, if the conduct is not punishable as a felony offense. (School-related felony alcohol offenses are addressed in **Expulsion**.)
 - Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.
 - Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure. (See **glossary**.)
 - Engages in conduct that contains the elements of an offense of harassment against an employee under Penal Code 42.07(a)(1), (2), (3), or (7).
- Engages in expellable conduct and is between six and nine years of age.
- Commits a federal firearms violation and is younger than six years of age.
- Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property. (Committing retaliation in combination with another expellable offense is addressed in **Expulsion**.)

- Engages in conduct punishable as aggravated robbery or a felony listed under Title 5 (see **glossary**) of the Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:
 1. The student receives deferred prosecution (see glossary),
 2. A court or jury finds that the student has engaged in delinquent conduct (see glossary), or
 3. The superintendent or designee has a reasonable belief (see glossary) that the student engaged in the conduct.

Sexual Assault and Campus Assignments

If a student has been convicted of continuous sexual abuse of a young child or children or convicted of or placed on deferred adjudication for sexual assault or aggravated sexual assault against another student on the same campus, and if the victim's parent or another person with the authority to act on behalf of the victim requests that the board transfer the offending student to another campus, the offending student shall be transferred to another campus in the district. If there is no other campus in the district serving the grade level of the offending student, the offending student shall be transferred to a DAEP.

Process

Removals to a DAEP shall be made by the campus behavior coordinator.

Conference

When a student is removed from class for a DAEP offense, the campus behavior coordinator or appropriate administrator shall schedule a conference within three school days with the student's parent, the student, and the teacher, in the case of a teacher removal.

At the conference, the campus behavior coordinator or appropriate administrator shall inform the student, orally or in writing, of the reasons for the removal and shall give the student an explanation of the basis for the removal and an opportunity to respond to the reasons for the removal.

Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

Consideration of Mitigating Factors

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct, or
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Placement Order

After the conference, if the student is placed in the DAEP, the campus behavior coordinator shall write a placement order. A copy of the DAEP placement order shall be sent to the student and the student's parent.

Not later than the second business day after the conference, the board's designee shall deliver to the juvenile court a copy of the placement order and all information required by Section 52.04 of the Family Code.

If the student is placed in the DAEP and the length of placement is inconsistent with the guidelines included in this Code, the placement order shall give notice of the inconsistency.

Coursework Notice

The parent or guardian of a student placed in DAEP shall be given written notice of the student's opportunity to complete a foundation curriculum course in which the student was enrolled at the time of removal and which is required for graduation, at no cost to the student. The notice shall include information regarding all methods available for completing the coursework.

Length of Placement

The campus behavior coordinator shall determine the duration of a student's placement in a DAEP.

The duration of a student's placement shall be determined case by case based on the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements.

The maximum period of DAEP placement shall be one calendar year, except as provided below.

Unless otherwise specified in the placement order, days absent from a DAEP shall not count toward fulfilling the total number of days required in a student's DAEP placement order.

The district shall administer the required pre- and post-assessments for students assigned to DAEP for a period of 90 days or longer in accordance with established district administrative procedures for administering other diagnostic or benchmark assessments.

Exceeds One Year

Placement in a DAEP may exceed one year when a review by the district determines that the student is a threat to the safety of other students or to district employees.

The statutory limitations on the length of a DAEP placement do not apply to a placement resulting from the board's decision to place a student who engaged in the sexual assault of another student so that the students are not assigned to the same campus.

Exceeds School Year

Students who commit offenses requiring placement in a DAEP at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement.

For placement in a DAEP to extend beyond the end of the school year, the campus behavior coordinator or the board's designee must determine that:

1. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others, or
2. The student has engaged in serious or persistent misbehavior (see **glossary**) that violates the district's Code.

Exceeds 60 Days

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent shall be given notice and the opportunity to participate in a proceeding before the board or the board's designee.

Appeals

Questions from parents regarding disciplinary measures should be addressed to the campus administration.

Student or parent appeals regarding a student's placement in a DAEP should be addressed in accordance with policy FNG(LOCAL). A copy of this policy may be obtained from the principal's office, the campus behavior coordinator's office, the central administration office, or through Policy On Line at the following address: www.mwisd.net.

Appeals shall begin at Level One with the principal.

The district shall not delay disciplinary consequences pending the outcome of an appeal. The decision to place a student in a DAEP cannot be appealed beyond the board.

Restrictions During Placement

The district does not permit a student who is placed in a DAEP to participate in any school-sponsored or school-related extracurricular or cocurricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations.

A student placed in a DAEP shall not be provided transportation unless he or she is a student with a disability who is entitled to transportation in accordance with the student's individualized education program (IEP) or Section 504 plan.

For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the placement in the program shall continue through graduation, and the student shall not be allowed to participate in the graduation ceremony and related graduation activities.

Placement Review

A student placed in a DAEP shall be provided a review of his or her status, including academic status, by the campus behavior coordinator or the board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

Additional Misconduct

If during the term of placement in a DAEP the student engages in additional misconduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the campus behavior coordinator may enter an additional disciplinary order as a result of those proceedings.

Notice of Criminal Proceedings

When a student is placed in a DAEP for certain offenses, the office of the prosecuting attorney shall notify the district if:

1. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence and no formal proceedings, deferred adjudication (see **glossary**), or deferred prosecution will be initiated; or
2. The court or jury found a student not guilty, or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee shall review the student's placement and schedule a review with the student's parent not later than the third day after the superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board shall, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board shall make a record of the proceedings.

If the board confirms the decision of the superintendent or designee, the student and the student's parent may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

Withdrawal During Process

When a student violates the district's Code in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the district before a placement order is completed, the campus behavior coordinator may complete the proceedings and issue a placement order. If the student then re-enrolls in the district during the same or a subsequent school year, the district may enforce the order at that time, less any period of the placement that has been served by the student during enrollment in another district. If the campus behavior coordinator or the board fails to issue a placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a placement order.

Newly Enrolled Students

The district shall continue the DAEP placement of a student who enrolls in the district and was assigned to a DAEP in an open-enrollment charter school or another district.

A newly enrolled student with a DAEP placement from a district in another state shall be placed as any other newly enrolled student if the behavior committed is a reason for DAEP placement in the receiving district.

If the student was placed in a DAEP by a school district in another state for a period that exceeds one year, this district, by state law, shall reduce the period of the placement so that the total placement does not exceed one year. After a review, however, the placement may be extended beyond a year if the district determines that the student is a threat to the safety of other students or employees or the extended placement is in the best interest of the student.

Emergency Placement Procedure

When an emergency placement is necessary because the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with classroom or school operations, the student shall be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student shall be given the appropriate conference required for assignment to a DAEP.

Transition Services

In accordance with law and district procedures, campus staff shall provide transition services to a student returning to the regular classroom from an alternative education program, including a DAEP. See policy FOCA(LEGAL) for more information.

Placement and/or Expulsion for Certain Offenses

This section includes two categories of offenses for which the Education Code provides unique procedures and specific consequences.

Registered Sex Offenders

Upon receiving notification in accordance with state law that a student is currently required to register as a sex offender, the district must remove the student from the regular classroom and determine appropriate placement unless the court orders JJAEP placement.

If the student is under any form of court supervision, including probation, community supervision, or parole, the placement shall be in either DAEP or JJAEP for at least one semester.

If the student is not under any form of court supervision, the placement may be in DAEP or JJAEP for one semester or the placement may be in a regular classroom. The placement may not be in the regular classroom if the board or its designee determines that the student's presence:

1. Threatens the safety of other students or teachers,
2. Will be detrimental to the educational process, or
3. Is not in the best interests of the district's students.

Review Committee

At the end of the first semester of a student's placement in an alternative educational setting and before the beginning of each school year for which the student remains in an alternative placement, the district shall convene a committee, in accordance with state law, to review the student's placement. The committee shall recommend whether the student should return to the regular classroom or remain in the placement. Absent a special finding, the board or its designee must follow the committee's recommendation.

The placement review of a student with a disability who receives special education services must be made by the ARD committee.

Newly Enrolled Student

If a student enrolls in the district during a mandatory placement as a registered sex offender, the district may count any time already spent by the student in a placement or may require an additional semester in an alternative placement without conducting a review of the placement.

Appeal

A student or the student's parent may appeal the placement by requesting a conference between the board or its designee, the student, and the student's parent. The conference is limited to the factual question of whether the student is required to register as a sex offender. Any decision of the board or its designee under this section is final and may not be appealed.

Certain Felonies

Regardless of whether placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with Education Code 37.0081, a

student may be expelled and placed in either DAEP or JJAEP if the board or campus behavior coordinator makes certain findings and the following circumstances exist in relation to aggravated robbery or a felony offense under Title 5 (see **glossary**) of the Penal Code. The student must:

- Have received deferred prosecution for conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been found by a court or jury to have engaged in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been charged with engaging in conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense; or
- Have received probation or deferred adjudication or have been arrested for, charged with, or convicted of aggravated robbery or a Title 5 felony offense.

The district may expel the student and order placement under these circumstances regardless of:

1. The date on which the student's conduct occurred,
2. The location at which the conduct occurred,
3. Whether the conduct occurred while the student was enrolled in the district, or
4. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

Hearing and Required Findings

The student must first have a hearing before the board or its designee, who must determine that in addition to the circumstances above that allow for the expulsion, the student's presence in the regular classroom:

1. Threatens the safety of other students or teachers,
2. Will be detrimental to the educational process, or
3. Is not in the best interest of the district's students.

Any decision of the board or the board's designee under this section is final and may not be appealed.

Length of Placement

The student is subject to the placement until:

1. The student graduates from high school,
2. The charges are dismissed or reduced to a misdemeanor offense, or
3. The student completes the term of the placement or is assigned to another program.

Placement Review

A student placed in a DAEP or JJAEP under these circumstances is entitled to a review of his or her status, including academic status, by the campus behavior coordinator or board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress

toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall have the opportunity to present arguments for the student's return to the regular classroom or campus.

Newly Enrolled Students

A student who enrolls in the district before completing a placement under this section from another school district must complete the term of the placement.

Expulsion

In deciding whether to order expulsion, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Discretionary Expulsion: Misconduct That May Result in Expulsion

Some of the following types of misconduct may result in mandatory placement in a DAEP, whether or not a student is expelled. (See **DAEP Placement**)

Any Location

A student **may** be expelled for:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.
- Conduct that contains the elements of assault under Penal Code 22.01(a)(1) in retaliation against a school employee or volunteer.
- Criminal mischief, if punishable as a felony.
- Engaging in conduct that contains the elements of one of the following offenses against another student:
 - Aggravated assault.
 - Sexual assault.
 - Aggravated sexual assault.
 - Murder.
 - Capital murder.
 - Criminal attempt to commit murder or capital murder.
 - Aggravated robbery.
- Breach of computer security. (See **glossary**)

Engaging in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.

At School, Within 300 Feet, or at a School Event

A student **may** be expelled for committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school’s real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, or a dangerous drug, if the conduct is not punishable as a felony. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision. (See **glossary** for “under the influence.”)
- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of alcohol; or committing a serious act or offense while under the influence of alcohol, if the conduct is not punishable as a felony.
- Engaging in conduct that contains the elements of an offense relating to abusable volatile chemicals.
- Engaging in conduct that contains the elements of assault under Section 22.01(a)(1) against an employee or a volunteer.
- Engaging in deadly conduct. (See **glossary**.)

Within 300 Feet of School

A student **may** be expelled for engaging in the following conduct while within 300 feet of school property, as measured from any point on the school’s real property boundary line:

- Aggravated assault, sexual assault, or aggravated sexual assault.
- Arson. (See **glossary**.)
- Murder, capital murder, or criminal attempt to commit murder or capital murder.
- Indecency with a child, aggravated kidnapping, manslaughter, criminally negligent homicide, or aggravated robbery.
- Continuous sexual abuse of a young child or children.
- Felony drug- or alcohol-related offense.
- Unlawfully carrying on or about the student’s person a handgun or a location-restricted knife, as these terms are defined by state law. (See **glossary**.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined by state law. (See **glossary**.)
- Possession of a firearm, as defined by federal law. (See **glossary**.)

Property of Another District

A student **may** be expelled for committing any offense that is a state-mandated expellable offense if the offense is committed on the property of another district in Texas or while the student is attending a school-sponsored or school-related activity of a school in another district in Texas.

While in DAEP

A student may be expelled for engaging in documented serious misbehavior that violates the district's Code, despite documented behavioral interventions while placed in a DAEP. For purposes of discretionary expulsion from a DAEP, serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
4. Conduct that constitutes the offense of:
 - a) Public lewdness under Penal Code 21.07;
 - b) Indecent exposure under Penal Code 21.08;
 - c) Criminal mischief under Penal Code 28.03;
 - d) Hazing under Education Code 37.152; or
 - e) Harassment under Penal Code 42.07(a)(1) of a student or district employee.

Mandatory Expulsion: Misconduct That Requires Expulsion

A student **must** be expelled under federal or state law for any of the following offenses that occur on school property or while attending a school-sponsored or school-related activity on or off school property:

Under Federal Law

- Bringing to school or possessing at school, including any setting that is under the district's control or supervision for the purpose of a school activity, a firearm, as defined by federal law. (See **glossary**.)

Note: Mandatory expulsion under the federal Gun Free Schools Act does not apply to a firearm that is lawfully stored inside a locked vehicle, or to firearms used in activities approved and authorized by the district when the district has adopted appropriate safeguards to ensure student safety.

Under the Penal Code

- Unlawfully carrying on or about the student's person the following, in the manner prohibited by Penal Code 46.02:
 - A handgun, defined by state law as any firearm designed, made, or adapted to be used with one hand. (See **glossary**.)

Note: A student may not be expelled solely on the basis of the student's use, exhibition, or possession of a firearm that occurs at an approved target range facility that is not located on a school campus, while participating in or preparing for a school-sponsored, shooting sports competition or a shooting sports educational activity that is sponsored or supported by the Parks and Wildlife Department, or a shooting sports sanctioning organization working with the department. [See policy FNCG(LEGAL).]

- A location-restricted knife, as defined by state law. (See **glossary**.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined in state law. (See **glossary**.)

- Behaving in a manner that contains elements of the following offenses under the Penal Code:
 - Aggravated assault, sexual assault, or aggravated sexual assault.
 - Arson. (See **glossary**.)
 - Murder, capital murder, or criminal attempt to commit murder or capital murder.
 - Indecency with a child.
 - Aggravated kidnapping.
 - Aggravated robbery.
 - Manslaughter.
 - Criminally negligent homicide.
 - Continuous sexual abuse of a young child or children.
 - Behavior punishable as a felony that involves selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, a dangerous drug, or alcohol; or committing a serious act or offense while under the influence of alcohol.
- Engaging in retaliation against a school employee or volunteer combined with one of the above-listed mandatory expulsion offenses.

Under Age Ten

When a student under the age of ten engages in behavior that is expellable behavior, the student shall not be expelled, but shall be placed in a DAEP. A student under age six shall not be placed in a DAEP unless the student commits a federal firearm offense.

Process

If a student is believed to have committed an expellable offense, the campus behavior coordinator or other appropriate administrator shall schedule a hearing within a reasonable time. The student's parent shall be invited in writing to attend the hearing.

Until a hearing can be held, the campus behavior coordinator or other administrator may place the student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- DAEP.

Hearing

A student facing expulsion shall be given a hearing with appropriate due process. The student is entitled to:

1. Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district,
2. An opportunity to testify and to present evidence and witnesses in the student's defense, and

3. An opportunity to question the witnesses called by the district at the hearing.
4. After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends.

The board of trustees delegates, to the superintendent or his/her designee, authority to conduct hearings and expel students.

Board Review of Expulsion

After the due process hearing, the expelled student may request that the board review the expulsion decisions. The student or parent must submit a written request to the superintendent within seven days after receipt of the written decision. The superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the board will review the decision.

The board shall review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The board may also hear a statement from the student or parent and from the board's designee.

The board shall hear statements made by the parties at the review and shall base its decision on evidence reflected in the record and any statements made by the parties at the review. The board shall make and communicate its decision orally at the conclusion of the presentation. Consequences shall not be deferred pending the outcome of the hearing.

Expulsion Order

Before ordering the expulsion, the board or campus behavior coordinator shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

If the student is expelled, the board or its designee shall deliver to the student and the student's parent a copy of the order expelling the student.

Not later than the second business day after the hearing, the superintendent or designee shall deliver to the juvenile court a copy of the expulsion order and the information required by Section 52.04 of the Family Code.

If the length of the expulsion is inconsistent with the guidelines included in the Student Code of Conduct, the expulsion order shall give notice of the inconsistency.

Length of Expulsion

The length of an expulsion shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements.

The duration of a student's expulsion shall be determined on a case-by-case basis. The maximum period of expulsion is one calendar year, except as provided below.

An expulsion may not exceed one year unless, after review, the district determines that:

1. The student is a threat to the safety of other students or to district employees, or
2. Extended expulsion is in the best interest of the student.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school.

However, the superintendent may modify the length of the expulsion on a case-by-case basis.

Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

Withdrawal During Process

When a student has violated the district's Code in a way that requires or permits expulsion from the district and the student withdraws from the district before the expulsion hearing takes place, the district may conduct the hearing after sending written notice to the parent and student.

If the student then re-enrolls in the district during the same or subsequent school year, the district may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another district.

If the campus behavior coordinator or the board fails to issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings.

Additional Misconduct

If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the campus behavior coordinator or the board may issue an additional disciplinary order as a result of those proceedings.

Restrictions During Expulsion

Expelled students are prohibited from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

No district academic credit shall be earned for work missed during the period of expulsion unless the student is enrolled in a JJAEP or another district-approved program.

Newly Enrolled Students

The district shall continue the expulsion of any newly enrolled student expelled from another district or an open-enrollment charter school until the period of the expulsion is completed.

If a student expelled in another state enrolls in the district, the district may continue the expulsion under the terms of the expulsion order, may place the student in a DAEP for the period specified in the order, or may allow the student to attend regular classes if:

1. The out-of-state district provides the district with a copy of the expulsion order, and
2. The offense resulting in the expulsion is also an expellable offense in the district in which the student is enrolling.

If a student is expelled by a district in another state for a period that exceeds one year and the district continues the expulsion or places the student in a DAEP, the district shall reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

1. The student is a threat to the safety of other students or district employees, or
2. Extended placement is in the best interest of the student.

Emergency Expulsion Procedures

When an emergency expulsion is necessary to protect persons or property from imminent harm, the student shall be given verbal notice of the reason for the action. Within ten days after the date of the emergency expulsion, the student shall be given appropriate due process required for a student facing expulsion.

DAEP Placement of Expelled Students

The district may provide educational services to any expelled student in a DAEP; however, educational services in the DAEP must be provided if the student is less than ten years of age.

Transition Services

In accordance with law and district procedures, campus staff shall provide transition services for a student returning to the regular classroom from placement in an alternative education program, including a DAEP or JJAEP. See policies FOCA(LEGAL) and FODA(LEGAL) for more information.

Glossary

Abuse is improper or excessive use.

Aggravated robbery is defined in part by Penal Code 29.03(a) as when a person commits robbery and:

1. Causes serious bodily injury to another;
2. Uses or exhibits a deadly weapon; or
3. Causes bodily injury to another person or threatens or places another person in fear of imminent bodily injury or death, if the other person is:
 - a) 65 years of age or older, or
 - b) A disabled person.

Armor-piercing ammunition is defined by Penal Code 46.01 as handgun ammunition used in pistols and revolvers and designed primarily for the purpose of penetrating metal or body armor.

Arson is defined in part by Penal Code 28.02 as:

1. A crime that involves starting a fire or causing an explosion with intent to destroy or damage:
 - a) Any vegetation, fence, or structure on open-space land; or
 - b) Any building, habitation, or vehicle:
 - 1) Knowing that it is within the limits of an incorporated city or town,
 - 2) Knowing that it is insured against damage or destruction,
 - 3) Knowing that it is subject to a mortgage or other security interest,
 - 4) Knowing that it is located on property belonging to another,
 - 5) Knowing that it has located within it property belonging to another, or
 - 6) When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another.
2. A crime that involves recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance and the fire or explosion damages any building, habitation, or vehicle; or
3. A crime that involves intentionally starting a fire or causing an explosion and in so doing:
 - a) Recklessly damages or destroys a building belonging to another, or
 - b) Recklessly causes another person to suffer bodily injury or death.

Assault is defined in part by Penal Code §22.01(a)(1) as intentionally, knowingly, or recklessly causing bodily injury to another; §22.01(a)(2) as intentionally or knowingly threatening another with imminent bodily injury; and §22.01(a)(3) as intentionally or knowingly causing physical contact with another that can reasonably be regarded as offensive or provocative.

Breach of computer security includes knowingly accessing a computer, computer network, or computer system without the effective consent of the owner as defined in Penal Code 33.02, if the conduct involves accessing a computer, computer network, or computer system owned by or operated on behalf of a school district; and the student knowingly alters, damages, or

deletes school district property or information; or commits a breach of any other computer, computer network, or computer system.

Bullying is defined in Section 37.0832 of the Education Code as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property;
2. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
3. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
4. Infringes on the rights of the victim at school.

Bullying includes cyberbullying. (See below) This state law on bullying prevention applies to:

1. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
2. Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
3. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

Chemical dispensing device is defined by Penal Code 46.01 as a device designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

Club is defined by Penal Code 46.01 as an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death. A blackjack, nightstick, mace, and tomahawk are in the same category.

Controlled substance means a substance, including a drug, an adulterant, and a dilutant, listed in Schedules I through V or Penalty Group 1, 1-A, 2, 2-A, 3, or 4 of the Texas Controlled Substances Act. The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance. The term does not include hemp, as defined by Agriculture Code 121.001, or the tetrahydrocannabinols (THC) in hemp.

Criminal street gang is defined by Penal Code 71.01 as three or more persons having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal activities.

Cyberbullying is defined by Section 37.0832 of the Education Code as bullying that is done through the use of any electronic communication device, including through the use of a cellular

or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an internet website, or any other internet-based communication tool.

Dangerous drug is defined by Health and Safety Code 483.001 as a device or a drug that is unsafe for self-medication and that is not included in Schedules I through V or Penalty Groups 1 through 4 of the Texas Controlled Substances Act. The term includes a device or drug that federal law prohibits dispensing without prescription or restricts to use by or on the order of a licensed veterinarian.

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense, as defined by Section 71.0021 of the Family Code.

Deadly conduct under Penal Code 22.05 occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury, such as knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

Deferred adjudication is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

Deferred prosecution may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

Delinquent conduct is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

Discretionary means that something is left to or regulated by a local decision maker.

E-cigarette means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

Explosive weapon is defined by Penal Code 46.01 as any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

False alarm or report under Penal Code 42.06 occurs when a person knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he or she knows is false or baseless and that would ordinarily:

1. Cause action by an official or volunteer agency organized to deal with emergencies;

2. Place a person in fear of imminent serious bodily injury; or
3. Prevent or interrupt the occupation of a building, room, or place of assembly.

Firearm is defined by federal law (18 U.S.C. 921(a)) as:

1. Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive;
 2. The frame or receiver of any such weapon;
 3. Any firearm muffler or firearm weapon; or
 4. Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.
- Such term does not include an antique firearm.

Firearm silencer is defined by Penal Code 46.01 as any device designed, made, or adapted to muffle the report of a firearm.

Graffiti includes markings with paint, an indelible pen or marker, or an etching or engraving device on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

Handgun is defined by Penal Code 46.01 as any firearm that is designed, made, or adapted to be fired with one hand.

Harassment includes:

1. Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LOCAL);
2. Conduct that threatens to cause harm or bodily injury to another person, including a district student, employee, board member, or volunteer; is sexually intimidating; causes physical damage to the property of another student; subjects another student to physical confinement or restraint; or maliciously and substantially harms another student's physical or emotional health or safety, as defined in Section 37.001(b)(2) of the Education Code; or
3. Conduct that is punishable as a crime under Penal Code 42.07, including the following types of conduct if carried out with the intent to harass, annoy, alarm, abuse, torment, or embarrass another:
 - a) Initiating communication and, in the course of the communication, making a comment, request, suggestion, or proposal that is obscene, as defined by law;
 - b) Threatening, in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of the person's family or household, or the person's property;
 - c) Conveying, in a manner reasonably likely to alarm the person receiving the report, a false report, which is known by the conveyor to be false, that another person has suffered death or serious bodily injury; and
 - d) Sending repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another.

Hazing is defined by Section 37.151 of the Education Code as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or

maintaining membership in a student organization if the act meets the elements in Education Code 37.151, including:

1. Any type of physical brutality;
2. An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances;
3. An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code; and
4. Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated.

Hit list is defined in Section 37.001(b)(3) of the Education Code as a list of people targeted to be harmed, using a firearm, a knife, or any other object to be used with intent to cause bodily harm.

Improvised explosive device is defined by Penal Code 46.01 as a completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components.

Indecent exposure is defined by Penal Code 21.08 as an offense that occurs when a person exposes the person's anus or any part of the person's genitals with intent to arouse or gratify the sexual desire of any person, and is reckless about whether another is present who will be offended or alarmed by the act.

Intimate visual material is defined by Civil Practices and Remedies Code 98B.001 and Penal Code 21.16 as visual material that depicts a person with the person's intimate parts exposed or engaged in sexual conduct. "Visual material" means any film, photograph, video tape, negative, or slide of any photographic reproduction or any other physical medium that allows an image to be displayed on a computer or other video screen and any image transmitted to a computer or other video screen.

Location-restricted knife is defined by Penal Code 46.01 as a knife with a blade over five and one-half inches.

Knuckles means any instrument consisting of finger rings or guards made of a hard substance and designed or adapted for inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

Look-alike weapon means an item that resembles a weapon but is not intended to be used to cause serious bodily injury.

Machine gun as defined by Penal Code 46.01 is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

Mandatory means that something is obligatory or required because of an authority.

Paraphernalia are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.

Possession means to have an item on one's person or in one's personal property, including, but not limited to, clothing, purse, or backpack; a private vehicle used for transportation to or from school or school-related activities, including, but not limited, to an automobile, truck, motorcycle, or bicycle; telecommunications or electronic devices; or any school property used by the student, including, but not limited to, a locker or desk.

Prohibited weapon under Penal Code 46.05(a) means:

1. The following items unless registered with the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives or otherwise not subject to that registration requirement or unless the item is classified as a curio or relic by the U.S. Department of Justice:
 - a) An explosive weapon;
 - b) A machine gun;
 - c) A short-barrel firearm;
2. Armor-piercing ammunition;
3. A chemical dispensing device;
4. A zip gun;
5. A tire deflation device;
6. An improvised explosive device; or
7. A firearm silencer, unless classified as a curio or relic by the U.S. Department of Justice or the actor otherwise possesses, manufactures, transports, repairs, or sells the firearm silencer in compliance with federal law.

Public Lewdness is defined by Penal Code 21.07 as an offense that occurs when a person knowingly engages in an act of sexual intercourse, deviate sexual intercourse, or sexual contact in a public place or, if not in a public place, is reckless about whether another is present who will be offended or alarmed by the act.

Public school fraternity, sorority, secret society, or gang means an organization composed wholly or in part of students that seeks to perpetuate itself by taking additional members from the students enrolled in school based on a decision of its membership rather than on the free choice of a qualified student. Educational organizations listed in Section 37.121(d) of the Education Code are excepted from this definition.

Reasonable belief is that which an ordinary person of average intelligence and sound mind would believe. Chapter 37 requires certain disciplinary decisions when the superintendent or designee has a reasonable belief that a student engaged in conduct punishable as a felony offense. In forming such a reasonable belief, the superintendent or designee may use all available information, including the notice of a student's arrest under Article 15.27 of the Code of Criminal Procedure.

Self-defense is the use of force against another to the degree a person reasonably believes the force is immediately necessary to protect himself or herself.

Serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;

3. Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
4. Conduct that constitutes the offense of:
 - a) Public lewdness under Penal Code 21.07;
 - b) Indecent exposure under Penal Code 21.08;
 - c) Criminal mischief under Penal Code 28.03;
 - d) Hazing under Education Code 37.152; or
 - e) Harassment under Penal Code 42.07(a)(1) of a student or district employee.

Serious or persistent misbehavior includes, but is not limited to:

- Behavior that is grounds for permissible expulsion or mandatory DAEP placement.
- Behavior identified by the district as grounds for discretionary DAEP placement.
- Actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Refusal to attempt or complete schoolwork as assigned.
- Insubordination.
- Profanity, vulgar language, or obscene gestures.
- Leaving school grounds without permission.
- Falsification of records, passes, or other school-related documents.
- Refusal to accept discipline assigned by the teacher or principal.

Short-barrel firearm is defined by Penal Code 46.01 as a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

Terroristic threat is defined by Penal Code 22.07 as a threat of violence to any person or property with intent to:

1. Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies;
2. Place any person in fear of imminent serious bodily injury;
3. Prevent or interrupt the occupation or use of a building; room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place;
4. Cause impairment or interruption of public communications; public transportation; public water, gas, or power supply; or other public service;
5. Place the public or a substantial group of the public in fear of serious bodily injury; or
6. Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the district).

Tire deflation device is defined in part by Penal Code 46.01 as a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

Title 5 felonies are those crimes listed in Title 5 of the Penal Code that typically involve injury to a person and may include:

- Murder, manslaughter, or homicide under Sections 19.02, – .05;

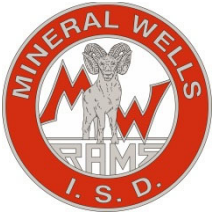
- Kidnapping under Section 20.03;
- Trafficking of persons under Section 20A.02;
- Smuggling or continuous smuggling of persons under Sections 20.05 – .06;
- Assault under Section 22.01;
- Aggravated assault under Section 22.02;
- Sexual assault under Section 22.011;
- Aggravated sexual assault under Section 22.021;
- Unlawful restraint under Section 20.02;
- Continuous sexual abuse of a young child or children under Section 21.02;
- Bestiality under Section 21.09;
- Improper relationship between educator and student under Section 21.12;
- Voyeurism under Section 21.17;
- Indecency with a child under Section 21.11;
- Invasive visual recording under Section 21.15;
- Disclosure or promotion of intimate visual material under Section 21.16;
- Sexual coercion under Section 21.18;
- Injury to a child, an elderly person, or a disabled person of any age under Section 22.04;
- Abandoning or endangering a child under Section 22.041;
- Deadly conduct under Section 22.05;
- Terroristic threat under Section 22.07;
- Aiding a person to commit suicide under Section 22.08; and
- Tampering with a consumer product under Section 22.09.

[See FOC(EXHIBIT).]

Under the influence means lacking the normal use of mental or physical faculties. Impairment of a person’s physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student “under the influence” need not be legally intoxicated to trigger disciplinary action.

Use means voluntarily introducing into one’s body, by any means, a prohibited substance.

Zip gun is defined by Penal Code 46.01 as a device or combination of devices, not originally a firearm, but adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.



BOARD OF TRUSTEES

Agenda Item

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Consider Purchase of Equipment to Facilitate At-Home and In-Class Learning Environments

RECOMMENDED ACTION: It is recommended that the purchase of Chromebooks, iPads, cases, and storage carts in order to better facilitate at-home and in-class learning environments be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy CH(LOCAL)

OVERVIEW:

Due to Covid-19, we will have both in-class and at-home learners starting with the 2020-2021 school year. The purchase of the additional equipment will allow us to create a 1:1 environment for in-class and at-home environments for our three elementary campuses. Chromebooks will be utilized for grades 1-6 while iPads will be used for PK-K students. Additionally, we would submit these purchases for reimbursement through the CARES ESSER grant.

FISCAL IMPACT: \$304,785.64

ATTACHMENTS: (6) Quotes

DEPARTMENT(S) SUBMITTING FORM: Technology

DEPARTMENT SIGNATURE/APPROVAL: Justin Lascsak, Technology Director Dr. John Kuhn

QUOTE CONFIRMATION



DEAR JUSTIN LASCSAK,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LMVB466	7/9/2020	400.CHROME	3711862	\$9,872.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Google Chrome Management Console License - Education	400	3577022	\$24.68	\$9,872.00
Mfg. Part#: CROSSWDISEDU UNSPSC: 43232804 Electronic distribution - NO MEDIA Contract: Texas Google DIR TSO 4180 (DIR-TSO-4180)				

PURCHASER BILLING INFO		SUBTOTAL	\$9,872.00
Billing Address: MINERAL WELLS ISD ACCTS PAYABLE 906 SW 5TH AVE MINERAL WELLS, TX 76067-8445 Phone: (940) 325-6404 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$9,872.00
DELIVER TO		Please remit payments to:	
Shipping Address: MINERAL WELLS ISD JUSTIN LASCSAK 906 SW 5TH AVE MINERAL WELLS, TX 76067-8445 Phone: (940) 325-6404 Shipping Method: ELECTRONIC DISTRIBUTION		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Laura Clark

(877) 325-6205

laurcla@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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QUOTE CONFIRMATION



DEAR JUSTIN LASCSAK,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.



ACCOUNT MANAGER NOTES: Updated!

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LMJB778	6/25/2020	600.ACER CHROME	3711862	\$138,000.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Acer Chromebook C871-C85K Celeron 5205U 4GB RAM 32GB Chrome Mfg. Part#: NX.HQEAA.001 Contract: TIPS Technology Solutions Products and Services (200105)	600	5937628	\$230.00	\$138,000.00

PURCHASER BILLING INFO		SUBTOTAL	\$138,000.00
Billing Address: MINERAL WELLS ISD ACCTS PAYABLE 906 SW 5TH AVE MINERAL WELLS, TX 76067-8445 Phone: (940) 325-6404 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$138,000.00
	DELIVER TO	Please remit payments to:	
Shipping Address: MINERAL WELLS ISD JUSTIN LASCSAK 906 SW 5TH AVE MINERAL WELLS, TX 76067-8445 Phone: (940) 325-6404 Shipping Method:	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION



Laura Clark

(877) 325-6205

laurcla@cdwg.com

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For more information, contact a CDW account manager

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QUOTE CONFIRMATION



DEAR JUSTIN LASCSAK,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.



ACCOUNT MANAGER NOTES: I still don't have Bumparmour quote, but here is maxcase

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LMTH586	7/8/2020	MAXCASES	3711862	\$13,800.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
MAXCases Explorer 4 Work-In Case w/Pocket notebook carrying case Mfg. Part#: MC-EB4P-11-BLK Contract: TIPS Technology Solutions Products and Services (200105)	600	6109931	\$23.00	\$13,800.00

PURCHASER BILLING INFO		SUBTOTAL	\$13,800.00
Billing Address: MINERAL WELLS ISD ACCTS PAYABLE 906 SW 5TH AVE MINERAL WELLS, TX 76067-8445 Phone: (940) 325-6404 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$13,800.00
DELIVER TO		Please remit payments to:	
Shipping Address: MINERAL WELLS ISD JUSTIN LASCSAK 906 SW 5TH AVE MINERAL WELLS, TX 76067-8445 Phone: (940) 325-6404 Shipping Method: DROP SHIP-GROUND		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Laura Clark

(877) 325-6205

laurcla@cdwg.com

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For more information, contact a CDW account manager

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Apple Inc. Education Price Quote

Customer:	Justin Lascsak MINERAL WELLS ISD Phone: 9403256404 email: jlascsak@mwisd.net	Apple Inc:	Jon Ricketts 5505 W Parmer Lane Bldg 7 Austin, TX 78727 Phone: +1-512-6742852 email: ricketts@apple.com
Apple Quote:	2206404769		
Quote Date:	Tuesday, July 07, 2020		
Quote Valid Until:	Thursday, August 06, 2020		

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

No charge for standard shipping.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	10.2-inch iPad Wi-Fi 32GB - Space Gray (10-pack) Part Number: MW7L2LL/A	350	\$294.00	\$102,900.00
			Edu List Price Total	\$102,900.00
			- Additional Tax	\$0.00
			- Estimated Tax	\$0.00
			Extended Total Price*	\$102,900.00
			*In most cases Extended Total Price does not include Sales Tax	
			*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary	

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2206404769. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**

- For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
- APPLE INC. AS THE VENDOR
 - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
 - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
 - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Thursday, August 06, 2020 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
- APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

Opportunity ID: 18000004105859

<https://ecommerce.apple.com>

Fax:

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Document rev 10.6.1

Date of last revision – June 20th, 2016



Black Rock Technology Group

211 State Street
 Suite 203
 Bridgeport, Connecticut 06604
 United States
<http://www.brtg.com>
 (P) 203-916-7200
 (F) 203-916-7205

Quotation (Open)	
Date Jul 07, 2020 01:48 PM EDT	Expiration Date 08/06/2020
Modified Date Jul 07, 2020 01:48 PM EDT	
Doc # 91484 - rev 1 of 1	
Description Kido Case	
SalesRep Saccu, Jennifer (P) 203-916-7203 (F) 203-916-7205	
Customer Contact Rasberry, Jackie jrasberry@mwisd.net	

Customer

Mineral Wells ISD (MW0030)
 Rasberry, Jackie
 Mineral Wells, TX United States
 (P) 940-452-1695

Bill To

Mineral Wells ISD
 Dep, Accounting
 906 SW 5th Ave
 Mineral Wells, TX 76067
 United States
 (P) 940-325-6404
 (F) 940-325-6378

Ship To

Mineral Wells ISD
 Rasberry, Jackie
 906 SW 5th Ave
 Mineral Wells, TX 76067
 United States

Customer PO:	Terms: Undefined	Ship Via: UPS Ground
Special Instructions:		Carrier Account #:

#	Image	Description	Part #	Qty	Unit Price	Total
1		iPad 10.2 Kido Lightweight Convertable Case - Blue	Kido10.2-Blue	350	\$22.00	\$7,700.00

Notes

Jackie, If you are wanting a quote on a different case, let me know. These were the last cases you had purchased.

Subtotal: \$7,700.00
 Shipping: \$0.00
Total: \$7,700.00

Thank you for the Opportunity to quote. Please let us know if there are any questions or modifications needed for this quote, or if you need a quote for another project.

Have a Great Day!



Pricing Proposal
Quotation #: 19107299
Created On: 7/7/2020
Valid Until: 7/31/2020

Mineral Wells Independent School District

Justin Lascsak

TX
United States
Phone: (940) 325-8404 x5147
Fax:
Email: jlascsak@mwisd.net

Inside Account Executive

John Firestone

P.O. Box 847434
Dallas, TX 75284-7434
Phone: 732-852-0328
Fax: 732-507-1554
Email: John_Firestone@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Bretford Cube Toploader Mini TVTLM26PAC - Cart (charge only) for 26 tablets / notebooks - lockable - steel - charcoal Bretford - Part#: TVTLM26PAC-CK Note: https://www.bretford.com/product/cube-toploader	36	\$898.99	\$32,363.64
		Subtotal	\$32,363.64
		Shipping	\$150.00
		Total	\$32,513.64

Additional Comments

Thank you for choosing SHI-GS! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3695478; DUNS# 14-724-3096

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI-GS! To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI-GS Inside Sales Representative at (800) 870-6079.

SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3695478; DUNS# 14-724-3096

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.



BOARD OF TRUSTEES

Agenda Item

MEETING DATE: July 13, 2020

MEETING TYPE:

- Regular Meeting
 Special Meeting

AGENDA ITEM TYPE:

- Action Item
 Non Action Item

DISTRICT GOALS (Check all that apply):

- Academic Competitiveness
 Competitive Work Force
 Promote Community/School Partnerships
 Fiscal Responsibility
 Safe and Secure Schools

TITLE: Calendars for July and August

RECOMMENDED ACTION: This item for information only.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached calendars.

FISCAL IMPACT: N/A

ATTACHMENTS: July and August Calendars

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: Dr. John Kuhn

July 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			Early Voting - Primary Runoff			
			Boys Rams HS/JH Strength & Conditioning 6:30a-10:45a			
			Girls Lady Rams HS/JH Strength & Conditioning 6:30a-10:45a			
			Lady Ram Youth Softball Camp			
5	6	7	8	9	10	11
	Early Voting - Primary Runoff					
	Boys Rams HS/JH Strength & Conditioning 6:30a-10:45a					
	Girls Lady Rams HS/JH Strength & Conditioning 6:30a-10:45a					
	Ram Youth Basketball Camp		Lady Ram Youth Basketball Camp			
12	13	14	15	16	17	18
	Boys Rams HS/JH Strength & Conditioning 6:30a-10:45a					
	Girls Lady Rams HS/JH Strength & Conditioning 6:30a-10:45a					
	Lady Ram Youth Volleyball Camp		Boys & Girls Youth Soccer Camp			
	Board Workshop 5:30p / Regular Meeting 7:00p	ELECTION DAY PRIMARY RUNOFF				
19	20	21	22	23	24	25
	DSC Vacation - Week 2					
	Boys Rams HS/JH Strength & Conditioning 6:30a-10:45a					
	Girls Lady Rams HS/JH Strength & Conditioning 6:30a-10:45a					
26	27	28	29	30	31	

August 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 FIRST Budget Workshop 6p	4	5	6 New Teacher Orientation	7	8
9	10 Merchant Breakfast Board Workshop 5:30p / Regular Meeting 7:00p	11 Professional Development	12	13	14 STAFF WORKDAY	15
16	17 STAFF WORKDAY SECOND Budget Workshop 6p	18 	19	20	21	22
23	24	25	26	27 Special Called Board Meeting (Budget) 6p	28	29
30	31					