

Agenda of Regular

The Board of Trustees Mineral Wells ISD

A Regular of the Board of Trustees of Mineral Wells ISD will be held Tuesday, April 11, 2006, beginning at 6:00 PM in the District Services Complex.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order/Establish Quorum**
2. **Closed Session**
 - A. Resignations of Certified Personnel
 - B. Employment/Appointment/Reassignment/Evaluation/Compensation/Duties of Personnel
 - C. Renewal/Nonrenewal/Assignment/Reassignment/Probationary Status/Return to Probationary Status/Continuing Status of District Personnel
3. **Open Session**
4. **Prayer**
5. **Pledge of Allegiance**
6. **Certification of Public Notice**
7. **Public Forum - Delegations/Communications**
8. **Comments & Compliments**
 - A. Recognition of MWHS Students/Teacher - "Brainpower" Award
 - B. Recognition of MWJH Destination Imagination Students/Teacher
 - C. Recognition of MWJH Student - State Science Fair
 - D. "Teacher of the Month" - Frances Cleveland
 - E. "Support Staff of the Month" - Thomas Gilbert
 - F. "Partner in Education" - Holiday Hills Country Club & Spencer Baum
9. **Superintendent's Report**
 - A. AYP Report
10. **Consent Agenda Items**
 - A. Monthly financial reports, bills, and checks written since the last meeting

B. Budget Amendment	10
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D. Minutes of the March 9, 2006, meeting of the Board	15
E. Acute Shortage Areas	25
F. BoardBook Subscription Agreement	26
G. Resolution Authorizing the Acquisition of Voting Systems	30
11. Review Worksheets on (LOCAL) Policies and Act on (LOCAL) Policies	
A. DC (LOCAL): Employment Practices	31
B. DCB (LOCAL): Educator Term Contracts	33
C. DCC (LOCAL): Continuing Contracts	35
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I. GKD (LOCAL): Nonschool Use of School Facilities	58
J. GKDA (LOCAL): Distribution of Nonschool Literature	67
12. Consider Construction Management at Risk Services as the Method of Construction for the New District Facilities	
13. Approve Advertising for RFQ (Request for Qualifications) for Construction Management at Risk	
14. Approve 2006-2007 School Calendar	73
15. Consider Resolution Approving the Expansion of the Current Facilities for Palo Pinto Appraisal District	77
16. Consider Agreement between Holiday Hills Country Club and Mineral Wells Independent School District	83
17. Approve Integrated Pest Management Coordinator	
18. Vote on Closed Session Items	
19. Adjournment	

BREAKDOWN OF TAX RECEIPTS RECEIVED FROM TAX ASSESSOR-COLLECTOR

REPORT #	17				DATE:		3/6/2006	
YEAR	RECEIPTS		GENERAL FUND		INT & SINK			
	TAXES	P/I	TAXES	P/I	TAXES	P/I		
2005	\$ 69,581.79	\$ 4,953.82	\$ 62,352.24	\$ 4,439.12	\$ 7,229.55	\$ 514.70		
2004	\$ 2,355.21	\$ 587.13	\$ 2,111.68	\$ 526.42	\$ 243.53	\$ 60.71		
2003	\$ 641.75	\$ 237.47	\$ 574.69	\$ 212.65	\$ 67.06	\$ 24.82		
2002	\$ 465.49	\$ 228.07	\$ 425.18	\$ 208.32	\$ 40.31	\$ 19.75		
2001	\$ 17.52	\$ 10.68	\$ 16.00	\$ 9.76	\$ 1.52	\$ 0.92		
2000	\$ 18.55	\$ 13.55	\$ 16.67	\$ 12.18	\$ 1.88	\$ 1.37		
1999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
1998	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
1997	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
1996	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
PRIOR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
CED	\$ -		\$ -					
TOTAL	\$ 73,080.31	\$ 6,030.72	\$ 65,496.46	\$ 5,408.44	\$ 7,583.85	\$ 622.28		
1% CURR	\$ 695.78	\$ 49.54	\$ 745.32					
1% PRIOR	\$ 35.02	\$ 10.77	\$ 45.79					
1% TOTAL	\$ 730.80	\$ 60.31	\$ 791.11					
TOTAL	\$ 72,349.51	\$ 5,970.41	\$ 64,705.36	\$ 5,408.44	\$ 7,583.85	\$ 622.28		

DEPOSIT BREAKDOWN	LM FUND	I & S FUND	TOTAL
CURRENT YEAR			\$ -
CURR YEAR PAST DUE	\$ 61,606.92	\$ 7,229.55	\$ 68,836.47
CURRENT YEAR P/I	\$ 4,515.79	\$ 514.70	\$ 5,030.49
PRIOR YEAR	\$ 3,098.43	\$ 354.30	\$ 3,452.73
PRIOR YEAR P/I	\$ 969.32	\$ 107.58	\$ 1,076.90
IN LIEU OF TAXES			\$ -
EXCESS FUNDS	\$ -		\$ -
CED	\$ -		\$ -
INTEREST ON DEPOSITS			\$ -
TOTAL	\$ 70,190.47	\$ 8,206.13	\$ 78,396.59

YTD TAX COLLECTIONS-LM FUND	\$ 4,242,436.63
YTD TAX COLLECTIONS-I&S FUND	\$ 450,779.27
TOTAL YTD TAXES COLLECTED	\$ 4,693,215.90

BREAKDOWN OF TAX RECEIPTS RECEIVED FROM TAX ASSESSOR-COLLECTOR

REPORT #	18				DATE:		3/20/2006	
YEAR	RECEIPTS		GENERAL FUND		INT & SINK			
	TAXES	P/I	TAXES	P/I	TAXES	P/I		
2005	\$ 31,700.91	\$ 2,802.95	\$ 28,407.19	\$ 2,511.72	\$ 3,293.72	\$ 291.23		
2004	\$ 1,549.77	\$ 402.88	\$ 1,389.52	\$ 361.22	\$ 160.25	\$ 41.66		
2003	\$ 831.12	\$ 315.26	\$ 744.27	\$ 282.32	\$ 86.85	\$ 32.94		
2002	\$ 589.75	\$ 293.81	\$ 538.68	\$ 268.37	\$ 51.07	\$ 25.44		
2001	\$ 420.08	\$ 244.38	\$ 383.70	\$ 223.22	\$ 36.38	\$ 21.16		
2000	\$ 297.10	\$ 203.82	\$ 267.00	\$ 183.17	\$ 30.10	\$ 20.65		
1999	\$ 201.98	\$ 134.16	\$ 182.79	\$ 121.41	\$ 19.19	\$ 12.75		
1998	\$ 56.51	\$ 55.38	\$ 40.60	\$ 39.79	\$ 15.91	\$ 15.59		
1997	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
1996	\$ 27.18	\$ 33.16	\$ 23.14	\$ 28.23	\$ 4.04	\$ 4.93		
PRIOR	\$ 389.41	\$ 639.32	\$ 260.90	\$ 428.34	\$ 128.51	\$ 210.98		
CED	\$ 550.17		\$ 550.17					
TOTAL	\$ 36,613.98	\$ 5,125.12	\$ 32,787.96	\$ 4,447.79	\$ 3,826.02	\$ 677.33		
1% CURR	\$ 316.98	\$ 28.03	\$ 345.01					
1% PRIOR	\$ 43.63	\$ 23.22	\$ 66.85					
1% TOTAL	\$ 360.61	\$ 51.25	\$ 411.86					
TOTAL	\$ 36,253.37	\$ 5,073.87	\$ 32,376.10	\$ 4,447.79	\$ 3,826.02	\$ 677.33		

DEPOSIT BREAKDOWN	LM FUND	I & S FUND	TOTAL
CURRENT YEAR			\$ -
CURR YEAR PAST DUE	\$ 28,062.18	\$ 3,293.72	\$ 31,355.90
CURRENT YEAR P/I	\$ 2,611.40	\$ 291.23	\$ 2,902.63
PRIOR YEAR	\$ 3,763.75	\$ 532.30	\$ 4,296.05
PRIOR YEAR P/I	\$ 1,936.07	\$ 386.10	\$ 2,322.17
IN LIEU OF TAXES			\$ -
EXCESS FUNDS	\$ -		\$ -
CED	\$ 550.17		\$ 550.17
INTEREST ON DEPOSITS	\$ 474.88		\$ 474.88
TOTAL	\$ 37,398.45	\$ 4,503.35	\$ 41,901.80

YTD TAX COLLECTIONS-LM FUND	\$ 4,275,224.59
YTD TAX COLLECTIONS-I&S FUND	\$ 454,605.29
TOTAL YTD TAXES COLLECTED	\$ 4,729,829.88

BREAKDOWN OF TAX RECEIPTS RECEIVED FROM TAX ASSESSOR-COLLECTOR

REPORT #	19				DATE:		3/20/2006
YEAR	RECEIPTS		GENERAL FUND		INT & SINK		P/I
	TAXES	P/I	TAXES	P/I	TAXES	P/I	
2005	\$ 21,277.90	\$ 1,827.72	\$ 19,067.13	\$ 1,637.82	\$ 2,210.77	\$ 189.90	
2004	\$ 985.31	\$ 255.39	\$ 883.43	\$ 228.98	\$ 101.88	\$ 26.41	
2003	\$ 351.18	\$ 133.44	\$ 314.48	\$ 119.50	\$ 36.70	\$ 13.94	
2002	\$ 47.77	\$ 23.89	\$ 43.63	\$ 21.82	\$ 4.14	\$ 2.07	
2001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2000	\$ 72.91	\$ 34.27	\$ 65.52	\$ 30.80	\$ 7.39	\$ 3.47	
1999	\$ 973.89	\$ 641.72	\$ 881.37	\$ 580.76	\$ 92.52	\$ 60.96	
1998	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
1997	\$ 30.56	\$ 33.61	\$ 26.18	\$ 28.79	\$ 4.38	\$ 4.82	
1996	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
PRIOR	\$ 188.53	\$ 230.35	\$ 126.32	\$ 154.33	\$ 62.21	\$ 76.02	
CED	\$ 32.62		\$ 32.62				
TOTAL	\$ 23,960.67	\$ 3,180.39	\$ 21,440.68	\$ 2,802.80	\$ 2,519.99	\$ 377.59	
1% CURR	\$ 212.77	\$ 18.28	\$ 231.05				
1% PRIOR	\$ 26.49	\$ 13.53	\$ 40.02				
1% TOTAL	\$ 239.26	\$ 31.81	\$ 271.07				
TOTAL	\$ 23,721.41	\$ 3,148.58	\$ 21,169.61	\$ 2,802.80	\$ 2,519.99	\$ 377.59	

DEPOSIT BREAKDOWN	LM FUND	I & S FUND	TOTAL
CURRENT YEAR			\$ -
CURR YEAR PAST DUE	\$ 18,836.08	\$ 2,210.77	\$ 21,046.85
CURRENT YEAR P/I	\$ 1,683.32	\$ 189.90	\$ 1,873.22
PRIOR YEAR	\$ 2,300.91	\$ 309.22	\$ 2,610.13
PRIOR YEAR P/I	\$ 1,164.98	\$ 187.69	\$ 1,352.67
IN LIEU OF TAXES			\$ -
EXCESS FUNDS	\$ -		\$ -
CED	\$ 32.62		\$ 32.62
INTEREST ON DEPOSITS	\$ -		\$ -
TOTAL	\$ 24,017.91	\$ 2,897.58	\$ 26,915.49

YTD TAX COLLECTIONS-LM FUND	\$ 4,296,665.27
YTD TAX COLLECTIONS-I&S FUND	\$ 457,125.28
TOTAL YTD TAXES COLLECTED	\$ 4,753,790.55

BREAKDOWN OF TAX RECEIPTS RECEIVED FROM TAX ASSESSOR-COLLECTOR

REPORT #	20						DATE:	3/28/2006
YEAR	RECEIPTS		GENERAL FUND		INT & SINK			
	TAXES	P/I	TAXES	P/I	TAXES	P/I		
2005	\$ 32,379.23	\$ 2,854.88	\$ 29,015.03	\$ 2,558.26	\$ 3,364.20	\$ 296.62		
2004	\$ 1,087.27	\$ 282.68	\$ 974.85	\$ 253.45	\$ 112.42	\$ 29.23		
2003	\$ 175.23	\$ 65.77	\$ 156.92	\$ 58.90	\$ 18.31	\$ 6.87		
2002	\$ 681.06	\$ 340.55	\$ 622.08	\$ 311.06	\$ 58.98	\$ 29.49		
2001	\$ 214.06	\$ 128.18	\$ 195.52	\$ 117.08	\$ 18.54	\$ 11.10		
2000	\$ 53.28	\$ 39.42	\$ 47.88	\$ 35.43	\$ 5.40	\$ 3.99		
1999	\$ 20.01	\$ 17.20	\$ 18.11	\$ 15.57	\$ 1.90	\$ 1.63		
1998	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
1997	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
1996	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
PRIOR	\$ 10.11	\$ 14.76	\$ 6.77	\$ 9.89	\$ 3.34	\$ 4.87		
CED	\$ -		\$ -					
TOTAL	\$ 34,620.25	\$ 3,743.44	\$ 31,037.16	\$ 3,359.63	\$ 3,583.09	\$ 383.81		
1% CURR	\$ 323.84	\$ 28.55	\$ 352.39					
1% PRIOR	\$ 22.42	\$ 8.89	\$ 31.31					
1% TOTAL	\$ 346.26	\$ 37.43	\$ 383.69					
TOTAL	\$ 34,273.99	\$ 3,706.01	\$ 30,653.47	\$ 3,359.63	\$ 3,583.09	\$ 383.81		

DEPOSIT BREAKDOWN	LM FUND	I & S FUND	TOTAL
CURRENT YEAR			\$ -
CURR YEAR PAST DUE	\$ 28,662.64	\$ 3,364.20	\$ 32,026.84
CURRENT YEAR P/I	\$ 2,703.79	\$ 296.62	\$ 3,000.41
PRIOR YEAR	\$ 1,990.82	\$ 218.89	\$ 2,209.71
PRIOR YEAR P/I	\$ 801.37	\$ 87.19	\$ 888.56
IN LIEU OF TAXES			\$ -
EXCESS FUNDS	\$ -		\$ -
CED	\$ -		\$ -
INTEREST ON DEPOSITS	\$ -		\$ -
TOTAL	\$ 34,158.62	\$ 3,966.90	\$ 38,125.52

YTD TAX COLLECTIONS-LM FUND	\$ 4,327,702.43
YTD TAX COLLECTIONS-I&S FUND	\$ 458,188.38
TOTAL YTD TAXES COLLECTED	\$ 4,785,890.81

Accounts Payable Invoice Listing Report

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ANACONDA SPORTS	1276010	SUPPLIES	\$ 69.90
ANACONDA SPORTS	1276010-1	SUPPLIES	\$225.55
ANACONDA SPORTS	1276010-2	SUPPLIES	\$ 49.99
ANACONDA SPORTS	1276010-3	SUPPLIES	\$ 29.95
ANACONDA SPORTS	1276010-4	SUPPLIES	\$ 29.95
ANACONDA SPORTS	1282617	SUPPLIES	\$ (69.90)
DRY CLEAN SUPER CENTER	23	DRY CLEANING	\$379.00

Co-Curricular Total

\$714.44

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ACCU/CUT	362572	SUPPLIES	\$ 2,202.75
AMAZON CREDIT PLAN	4.44626E+14	SUPPLIES	\$ 207.29
AMAZON CREDIT PLAN	7.17806E+14	SUPPLIES	\$ 19.77
AMERICAN GUIDANCE	2907053.01	SUPPLIES	\$ 46.19
ANALYTICAL COMPUTER SERVICES	635911	SUPPLIES	\$ 560.00
B & G CHEMICAL AND	110020	GROUND SUPPLIES	\$ 147.75
BENNETT'S BRAZOS PRINTING	19133	supplies	\$ 201.00
CURTIS, CAROLE S.	406	SUPPLIES	\$ 100.00
EFILLIATE INC	P04116220101	CABLE	\$ 131.82
EFILLIATE INC	P04116220102	CABLE	\$ 97.86
DEMCO, INC	2389052	LIBRARY SUPPLIES	\$ 32.89
DESCON, INC.	2419	BANNERS	\$ 643.50
EDUCATION SERVICE CTR REG XI	47474	PEIMS DATA QUALITY SERVICES	\$ 2,500.00
		2005-2006	
FOLLETT LIBRARY RESOURCES	474920F-6	Books	\$ 544.96
FREE SPIRIT PUBLISHING	411444.1	SUPPLIES	\$ 52.85
GATEWAY COMPANIES, INC	3372985	WIDE SCREEN HD LCD	\$ 3,570.00
HARCOURT ASSESSMENT, INC.	1113916	TEST MATERIALS	\$ 2,280.67
HAWK MACHINE & TOOL, INC.	50217	EQUIPMENT REPAIR	\$ 35.00
HENSLEE, FOWLER ET AL	47669	LEGAL FEES	\$ 723.62
HENSLEE, FOWLER ET AL	47680	LEGAL FEES	\$ 122.50
HENSLEE, FOWLER ET AL	47831	MEMBERSHIP FEES	\$ 595.00
THE HIGHSMITH COMPANY, INC	9286403-001	TECHNOLOGY	\$ 180.49
HSBC BUSINESS SOLUTIONS	6551024371	SMALL TOOLS	\$ 160.97
IESI-MINERAL WELLS	570530839	SERVICE	\$ 406.66
IESI-MINERAL WELLS	570530839		
IESI-MINERAL WELLS	570556307	SERVICE	\$ 769.28
IESI-MINERAL WELLS	570556308	SERVICE	\$ 559.44
IESI-MINERAL WELLS	570556309	SERVICE	\$ 559.44
IESI-MINERAL WELLS	570556310	SERVICE	\$ 112.66
IESI-MINERAL WELLS	570556311	SERVICE	\$ 338.08
IESI-MINERAL WELLS	570556462	SERVICE	\$ 384.64

IESI-MINERAL WELLS	570556463	SERVICE	\$ 769.28
IESI-MINERAL WELLS	570556485	SERVICE	\$ 84.19
IESI-MINERAL WELLS	570556549		\$ 51.78
MIRACLE GLASS COMPANY	49123	CONTRACT SERVICES	\$ 345.00
MUSIC IN MOTION	166324	MUSIC SUPPLIES	\$ 42.95
N-SYNCH TECHNOLOGIES	39446	TECH SUPPLIES	\$ 945.25
PC MALL GOV, INC.	S25254540101	SUPPLIES	\$ 216.99
PITNEY BOWES	401026	SUPPLIES	\$ 136.35
PRO ED	1623920	SUPPLIES	\$ 402.60
PRO VISION SECURITY	2006012	SECURITY CAMERAS	\$ 1,697.00
PROFESSIONAL BINDING PROD. INC	PSI0076066	OFFICE SUPPLIES	\$ 29.00
PROFESSIONAL BINDING PROD. INC	PSI0076273	OFFICE SUPPLIES	\$ 26.75
		SCHOOL SUPPLIES FOR	
REALLY GOOD STUFF	1230786	2006-2007	\$ 430.75
RICHEY'S	29324	CONTRACTED SERVICES	\$ 329.60
SALEM PRESS, INC	351901	SUPPLIES	\$ 649.00
SALEM PRESS, INC	352076	SUPPLIES	\$ 176.00
SALEM PRESS, INC	352578	SUPPLIES	\$ 257.00
SBC GLOBAL SERVICES, INC.	SW030734	MAINTENANCE	\$ 373.57
		Win 32 License / Win 32	
SHI-GOVERNMENT SOLUTIONS	B036B	Media	\$ 271.50
STENHOUSE PUBLISHERS	366716	SUPPLIES	\$ 67.47
SULLIVAN SUPPLY SOUTH	1581	SUPPLIES	\$ 22.50
SULLIVAN SUPPLY SOUTH	5722	SUPPLIES	\$ 39.50
TCEA	78454	Workshops	\$ 125.00
TCEA	78455	Workshops	\$ 125.00
TRIUMPH LEARNING	IV540009	SUPPLIES	\$ 283.80
TRIUMPH LEARNING	IV542629	SUPPLIES	\$ 141.90
WALMART COMMUNITY BRC	3585	Misc. technology supplies	\$ 99.54
WEEKLY READER	1470993	resource books	\$ 232.70
General Fund Total			\$26,659.05

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CALLOWAY HOUSE INC	7202773	SUPPLIES	\$1,594.90

Title I Total **\$1,594.90**

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CAMBRIDGE EDUCATIONAL	1128639	EDUCATIONAL SUPPLIES	\$ 42.95

Vocational Education Total **\$ 42.95**

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
BENNETT'S BRAZOS PRINTING	19148	Business Cards	\$ 54.90

Title II Part A-Tch/Pr Total **\$ 54.90**

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CRISIS PREVENTION INST	CUSI603974	Instructional Materials	\$247.32
CRISIS PREVENTION INST	CUSI603975	CPI Workbooks	\$243.00
EDUCATION SERVICE CTR REG XI	47357	Workshop Registration	\$ 20.00
HARCOURT ACHIEVE	65598682	Instructional Materials	\$266.83
IDEA-B Formula Total			\$777.15

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
FRONTIER KIDS, INC.	406	CONTRACTED SERVICES 3/6-3/31	\$210.00
PEP Total			\$210.00

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
BRENDA TRAMMELL	406	TEDA Conference - Mileage to airport, Meals, Airline Ticket	\$358.23
LA COPA INN RESORT	406	Diagnosticians TEDA Meeting - Hotel	\$142.31
Special Education Total			\$500.54

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
2005-2006 BUDGET AMENDMENT
April 11, 2006**

	<u>GENERAL FUND</u>	<u>FOOD SERVICE FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>
REVENUE				
5700 - REVENUE FROM LOCAL SOURCES				
Property Taxes	\$ 7,397,464		\$ 789,730	\$ 8,187,194
Other Local Sources	297,445	\$ 569,700	5,000	872,145
TOTAL LOCAL SOURCES	<u>7,694,909</u>	<u>569,700</u>	<u>794,730</u>	<u>9,059,339</u>
5800 - REVENUE FROM STATE SOURCES				
Per Capita	1,145,385			1,145,385
Foundation Funds	13,560,620			13,560,620
Other State Sources	850,245	28,500	1,185,598	2,064,343
TOTAL STATE SOURCES	<u>15,556,250</u>	<u>28,500</u>	<u>1,185,598</u>	<u>16,770,348</u>
5900 - REVENUE FROM FEDERAL SOURCES AND NON-REVENUE RECEIPTS				
Federal Sources	5,000	724,000		729,000
TOTAL FEDERAL SOURCES	<u>5,000</u>	<u>724,000</u>		<u>729,000</u>
TOTAL REVENUE	<u><u>\$ 23,256,159</u></u>	<u><u>\$ 1,322,200</u></u>	<u><u>\$ 1,980,328</u></u>	<u><u>\$ 26,558,687</u></u>

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
2005-2006 BUDGET AMENDMENT
April 11, 2006**

EXPENDITURES	<u>GENERAL FUND</u>	<u>FOOD SERVICE FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>
Function 11 Instruction	\$ 12,860,864			\$ 12,860,864
Function 12 Instruction Resources & Media Service	859,319			859,319
Function 13 Curriculum & Instructional Staff Development	189,076			189,076
Function 21 Instructional Leadership	210,516			210,516
Function 23 School Leadership	1,562,055			1,562,055
Function 31 Guidance, Counseling and Evaluation Services	515,381			515,381
Function 32 Social Work Services	73,974			73,974
Function 33 Health Services	215,773			215,773
Function 34 Student Transportation	824,495			824,495
Function 35 Food Service	25,000	\$ 1,322,200		1,347,200
Function 36 Cocurricular/Extracurricular Activities	906,813			906,813
Function 41 General Administration	1,087,520			1,087,520
Function 51 Maintenance & Operation	2,800,822			2,800,822
Function 52 Security & Monitoring	80,104			80,104
Function 53 Data Processing Services	124,994			124,994
Function 71 Debt Service	62,812		\$ 1,980,328	2,043,140
Function 93 Payments to Fiscal Agent	856,641			856,641
TOTAL EXPENDITURES	<u>\$ 23,256,159</u>	<u>\$ 1,322,200</u>	<u>\$ 1,980,328</u>	<u>\$ 26,558,687</u>

Budget Amendment
2005-2006 BUDGET AMENDMENT
April 11, 2006

Budget amendment is requested for the following items:

Increase budget for DREAM donation received from Walmart:

Increase to Revenue from Local Sources - Object 5700	\$	650
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Increase to Function 11 - Instruction	\$	650
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Reclass budgeted expenditures for purchase of fire proof cabinets at High School:

Increase to Function 23 - School Leadership	\$	4,350
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Decrease to Function 11 - Instruction	\$	(1,850)
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Decrease to Function 51 - Maintenance and Operation	\$	(2,500)
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INCREASE TO GENERAL FUND REVENUE	\$	650
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INCREASE TO GENERAL FUND EXPENDITURES	\$	650
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NET INCREASE TO GENERAL FUND BUDGET	\$	0
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MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
INVESTMENT TRANSACTION REPORT
FOR THE QUARTER ENDED FEBRUARY 28, 2006

I. INVESTMENT POSITION AS OF FEBRUARY 28, 2006

	<u>Cash</u>	<u>CD's</u>	<u>Lone Star</u>	<u>Total</u>
General Fund	\$6,056,768.30	\$ 0.00	\$ 3,588.91	\$ 6,060,357.21
Special Revenue	423,128.15	0.00	402,018.51	825,146.66
Debt Service	2,007,266.69	0.00	0.00	2,007,266.69
Internal Service	31,846.23	0.00	386,277.09	418,123.32
Trust & Agency	126,793.39	0.00	0.00	126,793.39
Total as of February 28, 2006	<u>\$8,645,802.76</u>	<u>\$ -</u>	<u>\$ 791,884.51</u>	<u>\$ 9,437,687.27</u>

II. CERTIFICATES OF DEPOSIT TRANSACTIONS (Book Value and Market Value are the same)

<u>Issue Date</u>	<u>Maturity Date</u>	<u>Rate of Interest</u>	<u>Balance @ 11/30/2005</u>	<u>Invested This Quarter</u>	<u>Matured This Quarter</u>	<u>Balance @ 02/28/2006</u>
Debt Service - Bank of America:						
01/26/05	01/25/06	2.230	\$ 52,000.00	\$ 0.00	\$ 52,000.00	\$ -
			<u>\$ 52,000.00</u>	<u>\$ 0.00</u>	<u>\$ 52,000.00</u>	<u>\$ 0.00</u>
Scholarship - Bank of America:						
11/28/04	5/29/06	2.630	\$ 50,000.00	\$ 0.00	\$ 50,000.00	\$ 0.00
01/26/05	01/25/06	1.250	0.00	5,000.00	5,000.00	0.00
			<u>\$ 50,000.00</u>	<u>\$ 5,000.00</u>	<u>\$ 55,000.00</u>	<u>\$ 0.00</u>

III. LONE STAR INVESTMENT POOL

The Pool invests solely in obligations of the U.S. Government and its agencies and instrumentalities and in certain other high-quality investments secured by or consisting of such securities. Pool investments are confined to those of the highest quality under the Public Funds Investment Act (U.S. Government obligations), thus effectively eliminating credit risk. Interest rate risk associated with the Pool is low; all securities held by the Pool are required to have a maximum maturity of no more than three years from the date of purchase. Each Fund within the Pool has received the highest rating, that of AAA, from Standard & Poor's as required by the Public Funds Investment Act. The Liquidity Plus Fund's book value and market value are materially the same. Average rates for the Liquidity Plus Fund for the months of December, 2005 and January and February, 2006 were 4.04%, 4.20% and 4.39% respectively.

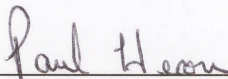
III. LONE STAR INVESTMENT POOL (continued)

The beginning balance in the General Fund's Liquidity Plus Fund was \$3,551.98. Interest of \$36.93 was deposited during the quarter resulting in an ending balance of \$3,588.91 as of February 28, 2006.

The beginning balance in the Food Service Fund's Liquidity Plus Fund was \$397,882.40. Interest of \$4,136.11 was deposited during the quarter resulting in an ending balance of \$402,018.51 as of February 28, 2006.

The beginning balance in the Internal Service Fund's (Insurance Fund) Liquidity Plus Fund was \$382,302.92. Interest of \$3,974.17 was deposited during the quarter, resulting in an ending balance of \$386,277.09 as of February 28, 2006.

The above transactions were in compliance with the District's investment policy and relevant provisions of law.



Paul Hearn, Chief Financial Officer / Investment
Officer

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

REGULAR BOARD MEETING

The Board of Trustees of the Mineral Wells Independent School District met on Thursday, March 9, 2006, in the District Services Complex, 906 S.W. 5th Avenue, Mineral Wells, Texas. Board President Dr. Ty L. Gore called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT:

Dr. Ty L. Gore, President; Rodney Henderson, Vice-President; Doug Pennington, Secretary; Dr. Moss Dickerson, Reyes Garcia III, Joel Hardeman, and Holt Price

MEMBERS ABSENT:

None

CENTRAL ADMINISTRATORS PRESENT:

Ray M. Crass, Superintendent; Linda Porter-Bradford, Assistant Superintendent; and Bobbye Estes, Assistant Superintendent

CLOSED SESSION:

The Board adjourned into closed session at 6:00 p.m.

The Board adjourned from closed session at 7:05 p.m.

OPEN SESSION:

The Board reconvened in open session at 7:06 p.m.

PRAYER:

Reyes Garcia III opened the meeting with prayer.

PLEDGE OF ALLEGIANCE:

The Board led the audience in the pledge of allegiance.

CERTIFICATION OF PUBLIC NOTICE OF MEETING:

Ray M. Crass, superintendent, certified that the provisions of Texas Government Code Chapter 551 had been complied with in connection with public notice of meeting.

PUBLIC FORUM - DELEGATIONS/COMMUNICATIONS:

None

COMMENTS & COMPLIMENTS:

John Uptergrove, Travis Elementary assistant principal, introduced Marla Wharton, sixth grade teacher, as the **“Teacher of the Month”** for March. Mr. Uptergrove reported that Mrs. Wharton epitomizes what it means to be an elementary teacher, because of her dedication, love for the students and how she feels about them. He reported that she graduated in 1986 from Weatherford High School and from Tarleton State University in 1990 with a BA in business. He stated that she came to our district through an alternative certification program through TSU. He reported that she has taught 10 years in Mineral Wells with eight of them being at Travis Elementary in sixth grade. While at Travis, he stated that she has served as a grade level math liaison, PTO representative, U.I.L. coach, Battle of the Books coach, discipline committee for six years, team leader for two years, served on the site-based team, CIC committee for two years, and co-chair director for Camp Grady Spruce for the past six years. In addition, he reported that she has helped the other Camp Grady Spruce directors write and publish an article for the ESP Conference Journal last year. He stated that she is one of several teachers that have attended the Technology Conference that led to the beginning of the e-Instruction for Travis. He reported that she was very instrumental in compiling the sixth grade “reminder-binder.” He announced that this offers teachers a convenient place for all the forms, documents, and information to help make teaching more organized. He reported that she is one of several community parents that founded the Mineral Wells Youth Basketball Association two years ago, 04-05 fundraiser chair for the association, 05-06 president of the MWYBA, 06-07 president, and has been a youth basketball coach for the past two years. Lastly, he reported that she has been married 12 years to Shawn Wharton and has three children, Trevor, Taylor, and Tatem. In closing, Mr. Uptergrove reported that he would say that she is one of the best teachers at Travis.

Superintendent Crass presented Mrs. Wharton with a pen to show appreciation for her outstanding work and dedication to MWISD.

Bobbie Estes, assistant superintendent of instructional services/testing, introduced Marilyn Bradshaw as the **“Support Staff of the Month”** for March. Mrs. Estes stated that when you use the word quality to describe a person it means that person possesses a high degree of excellence. She reported that Mrs. Bradshaw is that type of quality employee and is truly desiring of this award. She announced that you can give Mrs. Bradshaw a task, and she will perform way beyond your expectations. She stated that she can give Mrs. Bradshaw a document and say that this needs to be fixed. She reported that Mrs. Bradshaw knows exactly what needs to be done to make a quality product. In addition, she stated that Mrs. Bradshaw is self-motivated and willing to learn new things. She reported that Mrs. Bradshaw has been responsible for most of the online handbooks on the website, course descriptions for the high school, resource for campus staff on the benchmark software and teacher appraisal software, and formatted the grade level curriculum guides that are also online. She stated that Mrs. Bradshaw has been invaluable in creating forms and procedures for tracking testing materials for the district.

Mrs. Estes announced that she appreciates all that Mrs. Bradshaw does for the district and all that she does for her as well.

Superintendent Crass presented Mrs. Bradshaw with a plaque of appreciation for her hard work and dedication to MWISD.

Mary Creighton, public relations director, recognized Richard and Connie Ball of Wes – Tex Vending Co. as the **“Partner in Education”** for the month of March. Mrs. Creighton announced that when she talked with Richard Ball recently she found out that he will have worked with the school district for 47 years, as of tomorrow. She reported that we are very privileged to give Connie and Richard Ball the “Partner in Education” recognition for this month. Both of them, she stated have given their time, financial support, and moral support to our school district and community.

Superintendent Crass presented Richard and Connie Ball with a certificate of appreciation for their hard work and dedication to the school district.

Richard Ball announced that it is not very often that he has the opportunity to address the Board. Mr. Ball stated that he has enjoyed every minute of the 47 years that he has worked with the district. He mentioned that he started working with the district when D.R. Hudson was at Houston Elementary, which will tell them how old he is. He reported that he helped to open up Lamar, the junior high, and the old high school. He stated that when the old high school was built the cafeteria was not even finished, so there was no way to provide food service. He mentioned that they furnished the food service for approximately six weeks. He reported that in 1959, when he was nineteen years old, he went to work for the Texas Distributing Company, a small vending company, and had no clue what he wanted to do with his life. He stated that he met a young principal, Robert Shiflet, at Lamar Elementary who had an impact on his life. If it had not been for Mr. Shiflet, he reported that he would not be where he is today. He stated that in 1967, when he was 27 years old, Mr. Shiflet took time out of his busy schedule to write a letter to the company he worked for. He reported that Mr. Shiflet thanked the company for the efficient men that were sent to his campus to keep the machines in order and repaired. In addition, he stated that Mr. Shiflet let his company know that he had not seen a more dedicated and hardworking individual as Mr. Ball. He announced that this very positive letter impacted his life.

SUPERINTENDENT’S REPORT:

None

CONSENT AGENDA ITEMS:

Reyes Garcia III moved and Holt Price seconded a motion to approve the consent agenda items as follows:

- Approved the monthly financial reports, bills, and checks written since the last meeting.

- Approved the minutes of the February 16 and February 22, 2006, meetings of the Board.
- Approved a budget amendment as presented. (copy attached)
- Approved an application for General State Waiver as presented. (copy attached)

The motion carried 7-0.

APPROVE PROPERTY CASUALTY, FLEET, AND GENERAL LIABILITY INSURANCE:

Doug Pennington moved and Rodney Henderson seconded a motion to approve a renewal option with Property Casualty Alliance of Texas for Property Casualty Insurance, Fleet Insurance and General Liability Insurance, with Scarbrough-Medlin & Associates, Inc. as the agent. The motion carried 7-0. (copy attached)

APPROVE 2006-2007 SCHOOL CALENDAR:

Holt Price moved and Reyes Garcia III seconded a motion to table consideration of the 2006-2007 school calendar until the April board meeting. The motion carried 7-0.

APPROVE 2006-2007 INNOVATIVE/MAGNET COURSE APPLICATION:

Holt Price moved and Rodney Henderson seconded a motion to approve a 2006-2007 innovative/magnet course application as presented. The motion carried 7-0. (copy attached)

VOTE ON CLOSED SESSION ITEMS:

Doug Pennington moved and Reyes Garcia III seconded a motion to approve 2006-2007 contract renewals on the following individuals:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>CONTRACT</u>
Aaron, Joy	Houston Elementary	TERM
Adkins, Kevin	Mineral Wells Junior High	TD
Alcorn, Susan	Lamar Elementary	TERM
Andreatta, Kelly	Travis Elementary	TERM
Andreatta, Shanna	Houston Elementary	TERM
Armstrong, Sharon	Mineral Wells High School	TERM
Avila, Misty	Mineral Wells High School	TERM
Baker, Jeanne	Houston Elementary	TERM
Barfield, Mona	Houston Elementary	TERM
Barker, Courtney	Lamar Elementary	TERM
Barker, Wendell	Houston Elementary	TERM
Barrick, Bret	Mineral Wells High School	TD
Barrick, Monica	Mineral Wells High School	TERM
Barron, Jeanette	DSC	TERM

Barron, Kristopher (Chad)	Mineral Wells High School	TD
Beasley, Rebecca (Kris)	Houston Elementary	TERM
Beasley, Sara	Houston Elementary	TERM
Benavides, Juana (Ofelia)	Lamar Elementary	PT2
Bethune, Shannon	Lamar Elementary	TERM
Bishop, Julie	Mineral Wells High School	TERM
Blakeley, Melanie	Mineral Wells High School	TERM
Blasor, Cynthia	Travis Elementary	TERM
Boswell, Amber	Lamar Elementary	TERM
Bourquin, David	Mineral Wells High School	TD-2
Bouyer, John	Mineral Wells Junior High	TERM
Boyd, Bata	Mineral Wells Junior High	TERM
Boyd, Tymmie	Lamar Elementary	PT2
Brister, Katrina	Mineral Wells High School	TERM
Brown, Debbie	Mineral Wells Junior High	TERM
Brown, Patrick	Mineral Wells High School	TD
Browning, Trudy	Lamar Elementary	TERM
Bryan, Angela	Lamar Elementary	TERM
Burgeson, Lesa	Mineral Wells High School	PT3
Burns, Rachel	Houston Elementary	PT3
Burson, Karen	Lamar Elementary	TERM
Byars, Sarah	Mineral Wells Junior High	PT3
Cannon, Bill	Mineral Wells High School	TERM
Carlson, Michelle	Mineral Wells High School	TERM
Clark, Kimberly	Travis Elementary	TERM
Cleveland, Frances	DREAM Academy	TERM
Coalson, Krystle	Travis Elementary	TERM
Coker, Kyle	Mineral Wells Junior High	TD
Coker, Shanna	Mineral Wells Junior High	TERM
Coley, Susan	Travis Elementary	TERM
Couger, Riley	DSC	TERM
Cox, Neva	Mineral Wells High School	PT2
Crawford, Arinda	Travis Elementary	TD
Crawford, David	Mineral Wells High School	TD
Crawford, Deborah	Travis Elementary	TERM
Curtis, Carole	Mineral Wells High School	TERM
Damron, Crystal	Mineral Wells High School	TERM
David, G. B.	DSC	TERM
Dickerson, Jane	Mineral Wells High School	TERM
Dillard, Louise	Houston Elementary	PT2
DuBoise, Gina	Lamar Elementary	TERM
Eastman, Joe	Travis Elementary	TERM
Edwards, Martin Blake	Mineral Wells High School	PT3
Eidson, Judy	DAEP	TERM
Elam, Wanda	Lamar Elementary	TERM
Fade, Garry	Mineral Wells High School	PT2
Fambro, Beverly	Travis Elementary	TERM
Fenner, Tami	Lamar Elementary	TERM

Ferrell, Krista	Lamar Elementary	TERM
Fields, Janice	Travis Elementary	TERM
Fincher, Tommy	Mineral Wells High School	TD
Fisk, John	Mineral Wells Junior High	TD
Foust, Carolyn	Lamar Elementary	TERM
Francisco, Jamie	Mineral Wells Junior High	PTD2
Fredrickson, Martha	Travis Elementary	TERM
Fuller, Dawn	Lamar Elementary	TERM
Gage, Jennifer	Lamar Elementary	PT2
Gannon, Sandy	Lamar Elementary	PT3
Gaskill, Sharon	Mineral Wells High School	TERM
Gilbert, Beverly	Travis Elementary	TERM
Gillen, Stefany	Mineral Wells High School	TERM
Glidewell, Phyllis	Houston Elementary	TERM
Goodwin, Elaine	Mineral Wells High School	TERM
Gordon, Clint	Mineral Wells High School	TERM
Gray, Nicolas	Mineral Wells High School	PTD2
Griffin, Larry	Mineral Wells High School	TERM
Gulliford, Devin	DAEP	TERM
Hammond, Cathleen	Mineral Wells High School	TERM
Handy, Sharon	Lamar Elementary	TERM
Harty, Nan (Gail)	Mineral Wells Junior High	TERM
Harvey, Jackie	Mineral Wells High School	TD
Harvey, Peggy	Mineral Wells High School	TERM
Haygood, Russell	Travis Elementary	TERM
Hellie, Ilona	Travis Elementary	PT3
Hewlett, Roberta	Houston Elementary	TERM
Hill, Amanda	Mineral Wells High School	PT3
Hines, Elizabeth	Travis Elementary	TERM
Hollingshead, Maryln	Mineral Wells Junior High	TERM
Holloway, Mindi	Mineral Wells Junior High	TERM
Hopkins, Sara	Lamar Elementary	PT2
Huggs, Sharon	Travis Elementary	TERM
Hughes, Karen	Mineral Wells Junior High	TERM
Jackson, Kirby	Mineral Wells High School	PTD2
Johnson, Patricia	Travis Elementary	TERM
Jones, Jeri (D'Lynn)	Travis Elementary	TERM
Jordan, Cody	Travis Elementary	TERM
Justice, Sandra	Travis Elementary	TERM
Kelso, Kimberly	Houston Elementary	TERM
Kendrick, Sherry	Houston Elementary	TERM
Kilpatrick, Desiree	Mineral Wells Junior High	PT1
Kimbrough, Kathy	Mineral Wells Junior High	TERM
King, Cortney	Lamar Elementary	TERM
Koder, Kristine	Travis Elementary	TERM
Krynicki, Connie	Travis Elementary	TERM
Kuhn, Noelia	Mineral Wells High School	TERM
Laigle, Mary	Lamar Elementary	TERM

Lampley, Donneita	Houston Elementary	TERM
Lang, Brett	Mineral Wells High School	TD
Lee, Sunny	Mineral Wells High School	TERM
Leggett, Dianna	Houston Elementary	TERM
Lindley, Deborah	Houston Elementary	TERM
Linehan, Elissa	Travis Elementary	TERM
Lionberger, Jeri	Houston Elementary	PT3
Lisenbe, Shannon	Mineral Wells High School	TD
Lloyd, Robert	Mineral Wells High School	TERM
Lockhart, Melissa	Lamar Elementary	PT3
Lovern, Susanna	Travis Elementary	TERM
Loyd, Debra	Mineral Wells Junior High	TERM
Luna, Lorina	Travis Elementary	TERM
Maddox, David	Travis Elementary	PT3
Mallory, Jessica	Travis Elementary	TERM
Maltby, Wanda	Mineral Wells High School	PT2
Marsden, Robert	Mineral Wells Junior High	TERM
Marshall, Randall	Lamar Elementary	TERM
Marshall, Rosa (Ruth)	Lamar Elementary	TERM
Mason, Deborah	Travis Elementary	TERM
McBroom, Karen	Lamar Elementary	TERM
McCleskey, Kay	Travis Elementary	TERM
McGhee, Margie	Lamar Elementary	TERM
McPherson, Shanna	Houston Elementary	PT3
Mears, Glen	Mineral Wells High School	TERM
Meason, Bettye	Mineral Wells Junior High	TERM
Medlin, Linda	Mineral Wells High School	TERM
Miller, Brooke	Travis Elementary	TERM
Miller, David	Mineral Wells High School	TERM
Miller, Madeleine	Mineral Wells Junior High	TERM
Montoya, Rita Juanell	ABU	TERM
Moore, Sandra	Travis Elementary	TERM
Morgan, Melissa	Houston Elementary	TERM
Moses, Lacy	Travis Elementary	TERM
Murphy, Melissa	Houston Elementary	TERM
Myers, Melissa	Lamar Elementary	TERM
Myers, Patsy	Mineral Wells High School	TERM
Myers, Richard	Mineral Wells High School	TERM
O'Malley, Lisa	Travis Elementary	TERM
Overcash, Donna	Mineral Wells High School	TERM
Owen, Harold	Mineral Wells Junior High	TERM
Pappas, Aaron	Mineral Wells Junior High	TD
Parsons, Lorraine	Lamar Elementary	TERM
Patterson, Frana	Travis Elementary	TERM
Payne, Clifton	Mineral Wells High School	PT2
Petty, Linda Kay	Houston Elementary	TERM
Pierce, Stacey	Lamar Elementary	TERM
Pierce, Stephanie	Houston Elementary	TERM

Potts, Sabrenia	Lamar Elementary	PT2
Purvis, Glenda	Travis Elementary	TERM
Pyle, Victor	Mineral Wells Junior High	TERM
Rathburn, Debbie	Lamar Elementary	TERM
Ray, Bonnie	Houston Elementary	TERM
Reed, Vicki	Houston Elementary	TERM
Robinson, Kathleen	Mineral Wells High School	TERM
Rogers, Kathy	Lamar Elementary	TERM
Sailer, Carla	Mineral Wells High School	PT3
Seargeant, Randa	Travis Elementary	TERM
Seaton, Jennifer	Travis Elementary	TERM
Sides, Katherine	Mineral Wells Junior High	TERM
Silverstone, Steve	Travis Elementary	TERM
Simmons, Christopher	Mineral Wells High School	TD
Singleton, Melody	Lamar Elementary	TERM
Smith, Nelda	Mineral Wells Junior High	TERM
Souders, Julie	Houston Elementary	TERM
Stanley, Dianne	Mineral Wells High School	TERM
Starr, Sandra	Lamar Elementary	TERM
Stone, Cindy	Travis Elementary	TERM
Stone, Michelle	Mineral Wells High School	TERM
Stoner, Alexa	Mineral Wells Junior High	TERM
Strandberg, Debra	Travis Elementary	TERM
Strandberg, George	Mineral Wells High School	TERM
Stringer, Melanie	Travis Elementary	TERM
Stroman, Bonne	Mineral Wells High School	TERM
Stubblefield, Melanie	Travis Elementary	TERM
Tarver, David	Mineral Wells High School	TD
Tate, James	Mineral Wells High School	TD
Thompson, Jeffrey	Mineral Wells Junior High	TD
Thompson, Melinda	Mineral Wells Junior High	TERM
Thompson, Misti	Lamar Elementary	PT3
Tignor, Scott	Mineral Wells Junior High	TERM
Toalson, Trina	Lamar Elementary	PT2
Tuggle, John	Mineral Wells High School	TD
Tuggle, Kelly	Mineral Wells High School	TERM
Tuggle, Tracey	Mineral Wells Junior High	TERM
Unerfusser, Erica	Lamar Elementary	TERM
Uptergrove, Susan	Travis Elementary	TERM
Valtierra, Patsy	Houston Elementary	TERM
Voelcker, Wanda	Mineral Wells High School	TERM
Wagner, Donna	Houston Elementary	TERM
Weatherford, Cindy	Mineral Wells High School	TD
Weaver, Miranda	Houston Elementary	PT3
Webb, Deborah	Lamar Elementary	TERM
Wehbe, Rebecca	Lamar Elementary	PT2
West, Lawrence	Lamar Elementary	PT3

Whaley, Deborah	Mineral Wells Junior High	TERM
Whaley-Davis, Lesa	Houston Elementary	TERM
Wharton, Marla	Travis Elementary	TERM
White, Michel	Travis Elementary	TERM
Whitsett, Yester	Mineral Wells Junior High	TERM
Whittenburg, Dayman -DC	Mineral Wells High School	TERM
Williams, Jeff	Mineral Wells High School	TERM
Williams, Jolene	Travis Elementary	TERM
Wilson, Debbie	Travis Elementary	TERM
Wilson, Kelly	Mineral Wells High School	TD
Wood Solomon, Margina	Travis Elementary	TERM
Woolard, Harland	Mineral Wells High School	PTD2
Woolf, Kimme	Mineral Wells High School	PT2
Worthy, Peggy	Travis Elementary	TERM
Wright, Greg	Mineral Wells High School	TD
Yoder, Amy	Mineral Wells High School	TD

The motion carried 7-0.

Rodney Henderson moved and Holt Price seconded a motion to accept the retirement resignation of the following individual:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Kirkpatrick, Larry	Mineral Wells High School	05-31-2006

The motion carried 7-0.

Holt Price moved and Rodney Henderson seconded a motion to accept the resignations of the following individuals:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Menchaca, Misti	Mineral Wells High School	06-02-2006
Shea, Shannon	Mineral Wells High School	06-02-2006
Burney, Jodi	Mineral Wells High School	06-02-2006
Destro, Angela	Mineral Wells High School	06-02-2006
Sparks, Amy	Mineral Wells High School	06-02-2006
West, Kerri	DREAM Academy	06-02-2006
Pappas, Amie	Mineral Wells Junior High	06-02-2006
Mullins, Michele	Mineral Wells Junior High	06-02-2006
Weeks, Mark	Travis Elementary	06-02-2006
Tunnell, Jill	Houston Elementary	06-02-2006

The motion carried 7-0.

Joel Hardeman moved and Holt Price seconded a motion to approve the continued employment of Yvonne Nowell, Gloria Rehm, Diana King, and Theresa Crosier, JR3 personnel, for the 2006-2007 school year. The motion carried 7-0.

Reyes Garcia III moved and Rodney Henderson seconded a motion to approve the continued employment of the Director of Maintenance – James Bradford, Director of Transportation – David Kimbrough, and Technology Support – Carlos Ortiz for the 2006-2007 school year. The motion carried 7-0.

CLOSED SESSION:

The Board reconvened back into closed session at 7:24 p.m.

The Board adjourned from closed session at 9:00 p.m.

OPEN SESSION:

The Board reconvened back in open session at 9:01 p.m.

ADJOURNMENT:

Upon a motion by Reyes Garcia III and a second by Dr. Moss Dickerson, the meeting was adjourned at 9:02 p.m. The motion carried 7-0.

Dr. Ty L. Gore, President

Doug Pennington, Secretary

jb

For purposes of Government Code 824.602(a) (permitting retirees to return to work in acute shortage areas) the Board shall determine by rule whether there are acute shortage areas in the District based on TEA's acute shortage area guidelines. The guidelines must include:

1. A list of acute shortage areas;
2. Suggested criteria for identifying local acute shortage areas; and
3. A requirement that a certified applicant for a position as a classroom teacher who is not a retiree be given preference in hiring.

1. List of acute shortages:

- a. Bilingual (EC-4)
- b. Math (Secondary)

2. Criteria for identifying acute shortage areas:

- a. number of applications submitted
- b. number of actual highly qualified candidates
- c. retention rate of highly qualified staff



Texas Association of School Boards

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Subscription Agreement

This Subscription Agreement (this "Agreement") is entered into as of _____, 20____, by and between the Texas Association of School Boards, Inc. ("TASB") and _____ School District (the "District") for the TASB BoardBook brand on-line meeting facilitation software ("BoardBook").

Definition of Service

BoardBook is an Internet-based application available to TASB members that enables the user to create electronic board meeting agendas and then to compile those agendas with supporting documents into complete electronic board meeting packets. Meeting packets can be compiled from a variety of source document formats, including Microsoft Word, HTML, plain text, Rich Text Format, graphical files, and other file formats as specified by TASB. A finished board meeting packet is an Adobe Acrobat PDF file that may be downloaded to the user's computer, from which point the packets may be distributed at the user's discretion in a variety of ways (via e-mail, CD-ROM, floppy disk, the District network, etc.). THE DISTRIBUTION OF THE COMPLETED BOARD PACKET IS NOT A COMPONENT OF THE BOARDBOOK APPLICATION.

Technical Support

TASB will provide on-line and telephone technical support to the District for the BoardBook application. Such assistance does not constitute legal advice. In the event that the user requires legal advice on any issue, including but not limited to issues about meeting agendas, the user should consult the District's attorney.

TASB is not responsible for supporting third party software applications installed on the District's computers or network. On-site training for BoardBook will be available to the District for an additional cost above and beyond that set out in this Agreement.

Fees

The first-year licensing and maintenance/support fee will be \$1,600. TASB will provide the BoardBook service to the District after TASB receives this executed Agreement and either a purchase order or payment of this fee. Maintenance/support fees for subsequent years will be determined and assessed by TASB before the annual renewals.

Ownership of BoardBook[®]

The District acknowledges and agrees that TASB owns BoardBook and all proprietary rights related to BoardBook. The District will not attempt to resell, rent or otherwise distribute any part of BoardBook or TASB's services relating to BoardBook to any other party. TASB's proprietary rights regarding BoardBook include but are not limited to all BoardBook software and programming codes, documentation for the BoardBook system and databases, the end user interface, the BoardBook name and all BoardBook features. Notwithstanding the forgoing, the District has a right to access its information that is stored on the TASB server within the BoardBook application.

Application Data	Meeting packets created with BoardBook belong to the District, and the District may use them as it sees fit, subject only to applicable law and local policy. Under no circumstance may any user attempt to modify the programs on the TASB server or to acquire the programming code for BoardBook. Both remain the physical and intellectual property of TASB, Inc. Legal action may be initiated by TASB against any user who violates these conditions. The District may not modify, adapt, translate, distribute, reverse engineer, decompile or disassemble any component or information associated with or accessed through BoardBook.
Application Access	TASB will provide a Web-based interface for the application, which is hosted on TASB's Web server. Access to the application is restricted to authorized users designated by the District. Authorized users will be able to use the application by means of individualized MyTASB accounts.
Contact Data and MyTASB	The District agrees to provide contact data for all designated users of BoardBook, to include, at a minimum, the names, titles, phone numbers, and e-mail addresses of all authorized users. TASB will use this data exclusively to provide users with individualized MyTASB accounts and to support those users as needed. The District agrees to keep all contact information up-to-date in response to changes in employment and board membership.
Responsibility for Account and Password	The District is responsible for the District's user account(s) and passwords used to access BoardBook. The District is responsible for maintaining the confidentiality of its account(s) and passwords. The District agrees to notify TASB immediately of any unauthorized use of the District's account(s) of which the District becomes aware.
Subscriber's Responsibility	Obligation to conduct board meetings in accordance with applicable law and local policy resides entirely with the District. The District is solely responsible for all communications performed by means of BoardBook. The District agrees not to use BoardBook to communicate any message or material that is harassing, libelous, threatening, or obscene; that would violate any intellectual property rights of any party or that is otherwise unlawful; that would give rise to civil liability; or that constitutes or encourages conduct that could constitute a criminal offense, under any applicable law or regulation. The District understands that although TASB is not responsible for the District's communications, if TASB becomes aware of any communication that would violate this section, it may suspend the communication and may suspend the District's use of BoardBook or may terminate this Agreement.
Open Meetings and Public Information	The District agrees that the District is solely responsible for complying with the Texas Open Meetings Act and the Texas Public Information Act. TASB's responsibilities are limited to those specifically set out herein. Because TASB is not subject to the Texas Open Meetings Act and the Texas Public Information Act, TASB cannot be responsible for the District's compliance with these laws. In the event a third party requests information or otherwise submits an inquiry concerning the District's compliance with these acts, TASB will direct the third party to contact the District. TASB is not the custodian of the District's records for any purposes.
Archiving of Records	The District is responsible for creating its own archive of the board materials created by use of the BoardBook application. However, as long as this Agreement is in effect, TASB will preserve the information that the District places on the BoardBook server for two years. Thirty (30) days after this Agreement terminates, for any reason, TASB will no longer store the District's BoardBook material and information.

Confidentiality	The District acknowledges that the BoardBook and the supporting documentation and programming for BoardBook is confidential in nature and constitutes a trade secret belonging to TASB. The District agrees to hold all BoardBook information confidential and shall instruct its employees of the District's obligations under this Agreement and ensure that its employees comply with such obligations. TASB agrees to hold private the District's BoardBook archives and files and not to release the District's data unless TASB is legally required to do so or the District gives its written consent to release such data.
No Warranty	The District understands and agrees that TASB's BoardBook services and the BoardBook itself are provided "as is" and "as available." TASB expressly disclaims all warranties of any kind, express or implied, including without limitation any warranty of merchantability or fitness for a particular purpose. TASB makes no warranty or representation regarding TASB's services, any information, materials, goods or services obtained through TASB or the BoardBook Web site or that TASB's services will meet the District's requirements, or be uninterrupted, timely, secure or error free. Use of TASB's services and the BoardBook Web site are at the District's sole risk. The District will be solely responsible for any damage to the District resulting from the use of TASB's BoardBook services or Web site.
Limitation of Liability	TASB's liability under this Agreement is limited to the fees paid by the District to TASB under this Agreement for one year.
Term	This Agreement will automatically renew on each anniversary of the effective date, unless the District notifies TASB in writing of its intent to terminate the Agreement prior to the anniversary date of the Agreement or unless terminated earlier as otherwise set out herein. If TASB has not received payment from the District within one month after the anniversary of the effective date of this Agreement, then TASB will terminate this Agreement immediately.
Early Termination	If the District ceases to be a TASB member, this Agreement will immediately terminate. If the District violates the Subscriber's Responsibility Section of this Agreement, TASB may terminate this Agreement immediately. The District may terminate this Agreement for any reason by giving TASB 30 days' written notice. However, no prorated refunds will be given to the District after any early termination.
Authority	The District represents that the person signing this Agreement has full authority to enter into the Agreement.
Amendment	This Agreement may be amended by TASB by providing at least 30 days' written notice to the District.
Attorneys' Fees	The parties agree that, in the event of a lawsuit relating to this Agreement, the prevailing party is entitled to recover its reasonable and necessary attorney's fees pursuant to Section 271.159 of the Texas Local Government Code.
Effectiveness and Counterparts	This Agreement is effective upon the District's delivery (by mail or facsimile) of an executed counterpart of this Agreement to TASB. The District shall execute two counterparts of this Agreement and provide one original, manually executed copy to TASB. The District's failure to provide such original, manually executed copy to TASB does not affect the validity, enforceability or binding effect of this Agreement and either party may rely upon a facsimile copy of this Agreement if an original, manually executed copy is not available for production.

TASB Bound

Upon TASB's receipt of this signed Agreement, TASB agrees to be bound by all terms of this Agreement.

Please sign below and return the original signed Agreement to Patricia Horton at the address listed above:

Signature: _____

Printed Name: _____

Title: _____

District: _____

County District Number: _____

RESOLUTION

THE MINERAL WELLS INDEPENDENT SCHOOL DISTRICT FINDS AS FOLLOWS:

Section 61.012 of the Texas Election Code requires that Mineral Wells Independent School District must provide at least one accessible voting system in each polling place used in a Texas election on or after January 1, 2006. This system must comply with state and federal laws setting the requirements for voting systems that permit voters with physical disabilities to cast a secret ballot.

The Office of the Texas Secretary of State has certified that the iVotronic 15" HAVA Compliant ADA Unit Model #91052-BL and iVotronic 15" HAVA Compliant Voter Unit Model #90998-BL provided by ES&S Election System is an accessible voting system that may legally be used in Texas elections.

Sections 123.032 and 123.035 of the Texas Election Code authorize the acquisition of voting systems by local political subdivisions and further mandate certain minimum requirements for contracts relating to the acquisition of such voting systems.

THE MINERAL WELLS INDEPENDENT SCHOOL DISTRICT HEREBY RESOLVES:

As chief elections officer of the Mineral Wells Independent School District, Linda Porter-Bradford, shall provide at least one iVotronic 15" inch HAVA Compliant ADA Unit Model #91052-BL and one iVotronic 15" HAVA Compliant Voter Unit Model #90998-BL in each polling place in every polling location used to conduct any election ordered on or after January 1, 2006. The iVotronic 15" HAVA Compliant ADA Unit Model #91052-BL and iVotronic 15" HAVA Compliant Voter Unit Model #90998-BL may be acquired by any legal means available to the Mineral Wells Independent School District, including but not limited to lease or rental from the County of Palo Pinto or from any other legal source, as authorized or required by Sections 123.032 and 123.035, Texas Election Code.

PASSED BY VOTE AND APPROVED THIS 11th day of April, 2006.

REQUIRED:

Dr. Ty L. Gore, MWISD Board of Trustees
Board President

ATTEST:

Doug Pennington, MWISD Board of Trustees
Board Secretary

DC(LOCAL): Employment Practices

Please complete the worksheet and fax or send a copy to TASB Policy Service.

District Name Mineral Wells District Contact Linda Porter Bradford

<p>Policy language:</p> <p><input checked="" type="checkbox"/> Is acceptable as presented.</p> <p><input type="checkbox"/> Needs the attached modifications to reflect District practice.</p>	<p>PERSONNEL DUTIES</p> <p>The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.</p>
<p>Policy language:</p> <p><input checked="" type="checkbox"/> Is acceptable as presented.</p> <p><input type="checkbox"/> Needs the attached modifications to reflect District practice.</p>	<p>POSTING VACANCIES</p> <p>The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.</p>
<p>Policy language:</p> <p><input checked="" type="checkbox"/> Is acceptable as presented.</p> <p><input type="checkbox"/> Needs the attached modifications to reflect District practice.</p>	<p>APPLICATIONS</p> <p>All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.</p>
<p>Policy language:</p> <p><input checked="" type="checkbox"/> Is acceptable as presented.</p> <p><input type="checkbox"/> Needs the attached modifications to reflect District practice.</p>	<p>CRIMINAL HISTORY RECORD</p> <p>The District shall obtain criminal history record information on a person the District intends to employ.</p>
<p>Select one:</p> <p><input checked="" type="checkbox"/> The District chooses Option 1. The Board hires contractual personnel; the Superintendent hires noncontractual personnel.</p>	<p>EMPLOYMENT OF PERSONNEL</p> <p>Option 1 The Superintendent has sole authority to make recommendations to the Board regarding the employment of contractual personnel. Final authority for employment of contractual personnel shall be retained by the Board. [See DCA, DCB, DCC, and DCE as appropriate]</p> <p>The Board delegates to the Superintendent final authority to employ noncontractual employees on an at-will basis. [See DCD]</p>

DC(LOCAL): Employment Practices

Please complete the worksheet and fax or send a copy to TASB Policy Service

District Name Mineral Wells District Contact Linda Porter-Bradford

<input type="checkbox"/> The District chooses Option 2 . The Board hires contractual and noncontractual personnel. <input type="checkbox"/> The District has prepared unique local provisions that are attached.	Option 2 The Superintendent has sole authority to make recommendations to the Board regarding the employment of personnel. Final authority for the employment of contractual and noncontractual personnel shall be retained by the Board.
Policy language: <input checked="" type="checkbox"/> Is acceptable as presented. <input type="checkbox"/> Needs the attached modifications to reflect District practice.	EXIT INTERVIEWS AND EXIT REPORTS An exit interview shall be conducted, if possible, and an exit report shall be prepared for every employee who leaves employment with the District.

DCB(LOCAL): Educator Term Contracts

Please complete the worksheet and fax or send a copy to TASB Policy Service.

District Name Mineral Wells District Contact Linda Porter Bradford.

<p>Policy language:</p> <p><input checked="" type="checkbox"/> Is acceptable as presented.</p> <p><input type="checkbox"/> Needs the attached modifications to reflect District practice. <i>If the District does not hire some of these positions on an educator term contract or does not have some of these positions, please revise the list.</i></p>	<p>CERTIFICATION REQUIRED BY SBEC</p> <p>Term contracts governed by Chapter 21 of the Education Code (educator term contracts) shall be provided to:</p> <ol style="list-style-type: none"> SBEC-certified employees serving full-time as principals, assistant principals, teachers, counselors, diagnosticians, librarians, and athletic directors; and Full-time nurses.
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<p><i>In filling in the blanks, the District may use general categories of employees or list specific positions.</i></p> <p><i>General categories might include other administrators and professionals.</i></p> <p><i>Specific positions might include assistant superintendent, curriculum director, special education director, personnel director, and the like.</i></p> <p>Policy language:</p> <p><input checked="" type="checkbox"/> We have filled in the blank to indicate additional positions for which the District requires SBEC certification.</p> <p><input type="checkbox"/> This is not District practice.</p>	<p>CERTIFICATION REQUIRED BY DISTRICT</p> <p>Educator term contracts shall be provided also to persons in the following positions for which the District requires current SBEC certification:</p> <p><u>Curriculum Director</u> <u>Special Education Director</u> <u>GLT Coordinator</u> <u>ESY Bilingual Coordinator</u> <u>Special Education Supervisors</u> <u>Technology Director</u> <u>Public Relations Director</u></p>
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<p>Policy language:</p> <p><input checked="" type="checkbox"/> We have filled in the blank to indicate additional positions for which the District gives an educator term contract but for which neither SBEC nor the District requires SBEC certification.</p> <p><input type="checkbox"/> This is not District practice.</p>	<p>NO CERTIFICATION REQUIREMENTS</p> <p>In addition, educator term contracts shall be provided for the following positions for which neither SBEC nor the District requires current SBEC certification.</p> <p><u>Business Manager</u> <u>Food Service Director</u> <u>Network Specialist</u> <u>Maintenance Director</u></p>
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DCB(LOCAL): Educator Term Contracts

Please complete the worksheet and fax or send a copy to TASB Policy Service.

District Name Mineral Wells

District Contact Linda Porter Bradford

Policy language:

- This is not District practice. The District does not have employees on continuing contracts.
- We have **filled in the blank** with the date when the Board voted to change from continuing contracts to term contracts.

CONTINUING CONTRACTS RETAINED

Any District employee hired under a continuing contract prior to Jan. 1, 1996 shall remain on a continuing contract until the employee relinquishes the contract.
[See also DCC]

Policies relating to employment by educator term contract [see DCB and DFB series] do not apply to employees on continuing contracts.

DCC(LOCAL): Continuing Contracts

Please complete the worksheet and fax or send a copy to TASB Policy Service.

District Name Mineral Wells

District Contact Linda Porter Bradford

The District does not use continuing contracts. No policy is needed.

Policy language:

The District employs some personnel on continuing contracts. We have **filled in the blank** to indicate the positions hired on continuing contracts.

ELIGIBLE POSITIONS

Continuing contracts governed by Chapter 21 of the Education Code shall be provided to:

Policy language:

We have **filled in the blank** with the date when the Board voted to change from continuing contracts to term contracts.

Needs the attached modifications to reflect District practice.

CONTINUING CONTRACTS RETAINED

Any District employee hired under a continuing contract prior to Jan. 1, 1996, shall remain on a continuing contract until the employee relinquishes the contract.

Policies relating to employment by educator term contract [see DFB series] do not apply to employees on continuing contracts.

DCD(LOCAL): At-Will Employment

Please complete the worksheet and fax or send a copy to TASB Policy Service.

District Name _____ District Contact _____

List the employees the District hires on an at-will basis.

In filling in the blanks, the District may use general categories of employees or may be more specific.

General categories for at-will employees might include noncertified professionals, noncertified administrators, paraprofessionals, or auxiliary personnel. (Also add teachers with school district permits if they are hired on an at-will basis.)

Specific positions or categories might include the business manager, technology coordinator, transportation administrator, food service director, teachers with school district permits, instructional aides, clerical employees, transportation employees, maintenance and custodial employees, food service employees, and technology specialists.

Policy Language:

- The District chooses **Option 1**. The Superintendent hires at-will employees. We have **filled in the blank** to indicate the specific positions and/or categories of employees the District hires on an at-will basis.
- The District chooses **Option 2**. The Board hires at-will employees. We have **filled in the blank** to indicate the specific positions and/or categories of employees the District hires on an at-will basis.

Policy language:

- Is acceptable as presented.
- Needs the attached modifications to reflect District practice.

AT-WILL EMPLOYMENT

Option 1 The Board delegates to the Superintendent authority to employ and dismiss the following categories of employees, who shall serve on an at-will basis:

Paraprofessionals
Auxiliary personnel

Option 2 The Board retains the authority to employ and dismiss the following categories of employees, who shall serve on an at-will basis:

ASSIGNMENT AND EVALUATION

The Superintendent or designee has sole authority to notify employees of assignments, compensation rates, and conditions of employment.

Evaluation of at-will employees shall be conducted by the principal or supervisor in accordance with administrative procedures. [See DN]

DCD(LOCAL): At-Will Employment

Please complete the worksheet and fax or send a copy to TASB Policy Service.

District Name Mineral Wells District Contact Linda Porter Bradford

<p>Policy language:</p> <p><input checked="" type="checkbox"/> Is acceptable as presented.</p> <p><input type="checkbox"/> Needs the attached modifications to reflect District practice.</p>	<p>REASONABLE ASSURANCE OF EMPLOYMENT</p> <p>District employees in positions normally requiring less than 12 months of service annually and who are expected to report to work at the beginning of the following school session shall be provided a letter of reasonable assurance of employment. [See CRF]</p>
<p>Policy language:</p> <p><input checked="" type="checkbox"/> Is acceptable as presented.</p> <p><input type="checkbox"/> Needs the attached modifications to reflect District practice.</p>	<p>DISMISSAL</p> <p>At-will employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the District. At-will employees who are dismissed shall receive pay through the end of the last day worked.</p>
<p>Policy language:</p> <p><input checked="" type="checkbox"/> Is acceptable as presented.</p> <p><input type="checkbox"/> Needs the attached modifications to reflect District practice.</p>	<p>APPEAL TO BOARD</p> <p>A dismissed employee may request to be heard by the Board in accordance with DGBA(LOCAL).</p>

DCE(LOCAL): Other Types of Contracts

Please complete the worksheet and fax or send a copy to TASB Policy Service.

District Name Mineral Wells District Contact Linda Porter Bradford

The District does not use non-Chapter 21 contracts. No policy is needed.

In filling in the blanks, the District may use general categories of employees or list specific positions.

General categories might include noncertified professionals or administrators. (Also add teachers with school district permits if they are hired on a term contract basis.)

Specific positions might include business manager, technology coordinator, transportation administrator, food service director, and teachers with school district permits.

Policy language:

The District chooses **Option 1**. We have **filled in the blank** to indicate specific positions and/or categories of employees that receive a contract other than as provided by Chapter 21 of the Education Code.

The District chooses **Option 2**. The District may want the flexibility from time to time to fill non-educator positions on a contract basis without listing specific categories.

Policy language:

Is acceptable as presented.

Needs the attached modifications to reflect District practice.

Policy language:

Is acceptable as presented.

Needs the attached modifications to reflect District practice.

NON-CHAPTER 21 CONTRACTS

Option 1 The Board shall employ by a written contract the following employees:

These contracts shall not be governed by Chapter 21 of the Education Code.

Option 2 The Board may employ by written contract personnel not eligible for a contract under Chapter 21 of the Education Code. Such contracts shall not be governed by the provisions of Chapter 21 of the Education Code.

REASONABLE ASSURANCE OF EMPLOYMENT

The District shall provide an employee a letter of reasonable assurance of employment if a new contract is not issued prior to the last working day of the current contract and the employee is reasonably expected to report to work at the beginning of the following academic term.

APPEAL OF EMPLOYMENT ACTION

An employee may appeal discharge during the contract period in accordance with DCE(LEGAL).

An employee whose contract is not renewed at the end of the contract period may appeal to the Board in accordance with DGBA(LOCAL).

FFA(LOCAL): STUDENT WELFARE: Wellness and Health Services

District Name Mineral Wells County-District Number 182 903 District Contact Linda Porter Bradford

Completed by SHAC

Suggested Policy Text	District's Choices	Policy Considerations
<p>WELLNESS</p> <p>The District shall follow nutrition guidelines that advance student health and reduce childhood obesity and shall promote the general wellness of all students through nutrition education, physical activity, and other school-based activities.</p>	<p><input checked="" type="checkbox"/> The district accepts the text as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column.</p> <p><input type="checkbox"/> The district has attached alternative text.</p>	<p>This general statement of purpose includes the components that are required to be in the wellness policy by the federal Child Nutrition and WIC Reauthorization Act of 2004: nutrition guidelines and goals for nutrition education, physical activity, and school-based activities. [See FFA(LEGAL)] The district might choose to add to this section wellness issues not explicitly addressed by federal law, such as tobacco, steroid, drug, and alcohol use.</p>
<p>DEVELOPMENT OF GUIDELINES AND GOALS</p> <p>The District shall develop nutritional guidelines and wellness goals in consultation with the local school health advisory council and with involvement from representatives of the student body, school food service, school administration, the board, parents, and the public. [See BDF and EHAA]</p>	<p><input checked="" type="checkbox"/> The district accepts the text as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column.</p> <p><input type="checkbox"/> The district has attached alternative text.</p>	<p>Texas Education Code 28.004 requires every district to form a school health advisory council (SHAC) to consult on health education and related issues. The board appoints the SHAC members, a majority of whom must be parents of students enrolled in the district who are not also district employees. The Education Code also provides a list of other categories of people who may be appointed to the SHAC: teachers, administrators, students, health-care professionals, clergy, senior citizens, and members of nonprofit organizations and the business and law enforcement communities.</p> <p>The federal law requires that the district involve students, parents, and representatives from school food service, school administration, the board, and the public in the development of the wellness policy. While the federal law does not call for the formation of a wellness committee, the state-required SHAC offers a logical opportunity to involve the key constituents. The board could fulfill the federal requirement either by 1) appointing people in the categories designated by federal law to the SHAC or 2) having the SHAC involve these people on an interim basis while developing the wellness policy.</p>

FFA(LOCAL): STUDENT WELFARE: Wellness and Health Services

District Name Mineral Wells

County-District Number 182 903

District Contact Linda Porter Bradford

The remainder of the policy must be developed with involvement from the people identified at DEVELOPMENT OF GUIDELINES AND GOALS on the previous page.

NUTRITION GUIDELINES

The District shall ensure that nutritional guidelines for reimbursable school meals shall be at least as restrictive as federal regulations and guidance and that all foods available on each campus are in accordance with the Texas Public School Nutrition Policy. [See CO]

In addition to legal requirements, the District shall:

- Establish age-appropriate guidelines for food and beverages at classroom parties or school celebrations [see CO];
- Provide teachers with education and guidelines on the use of food as a reward in the classroom;
- Establish guidelines for school-sponsored fund-raising activities that involve serving or selling food; and
- Require that healthy food and beverage options be included at concessions at school-related events outside of the school day.
- (Other) _____

Check one or more of the boxes below:

- The district has checked the guidelines that apply. The unchecked items will be omitted from the list.
- The district has revised the text in the left-hand column.
- The district has attached text for additional guidelines.

Please note that the opening paragraph at left is a federally required component of the wellness policy. At a minimum, the district must ensure that guidelines for reimbursable school meals comply with the regulations and guidance issued by the U.S. Secretary of Agriculture pursuant to the Child Nutrition Act and the National School Lunch Act. The district will also, at a minimum, comply with mandatory state guidelines for schools that participate in the programs authorized by the two federal acts. The state guidelines are published by the Texas Department of Agriculture as the Texas Public School Nutrition Policy. If the district has set more restrictive local guidelines, you may wish to refer to those guidelines in this section of the policy. Extensive specific details, however, need not be included here; expressing those details in administrative regulations will make the process of adjusting and refining them less cumbersome.

If you choose to develop guidelines for parties, the district must take into consideration the recent amendment of Education Code 28.002(1-3)(1) that prohibits the district from adopting a rule, policy, or program under certain required curriculum provisions that restricts a parent or grandparent from providing food of his or her choice on the occasion of a child's birthday or at a school-designated function.

The district may want to give teachers guidelines about the use of food as a reward in the classroom. For instance, teachers may be asked not to distribute candy, even though the state nutrition policy allows certain age groups to have candy at certain times.

Guidelines for fund-raisers and concessions help the district send a consistent wellness message to students, staff, families, and community members. The Texas Department of Agriculture and several other organizations offer suggestions for alternative fund-raising activities on their Web sites.

FFA(LOCAL): STUDENT WELFARE: Wellness and Health Services

District Name Mineral Wells County-District Number 182903 District Contact Linda Porter Bradford

<p>WELLNESS GOALS: NUTRITION EDUCATION</p> <p>The District shall implement, in accordance with law, a coordinated health program with a nutrition education component [see EHAB and EHAC] and shall use health course curriculum that emphasizes the importance of proper nutrition [see EHAA].</p> <p>In addition, the District establishes the following goals for nutrition education:</p> <p><input checked="" type="checkbox"/> Students will receive nutrition education that fosters the adoption and maintenance of healthy eating behaviors.</p> <p><input type="checkbox"/> Nutrition education will be a Districtwide priority and will be integrated into other areas of the curriculum, as appropriate.</p> <p><input type="checkbox"/> Staff responsible for nutrition education will be adequately prepared and will participate in professional development activities to effectively deliver the program as planned.</p> <p><input checked="" type="checkbox"/> The food service staff, teachers, and other school personnel will coordinate the promotion of nutrition messages in the cafeteria, the classroom, and other appropriate settings.</p> <p><input checked="" type="checkbox"/> Educational nutrition information will be shared with families and the general public to positively influence the health of students and community members.</p> <p><input type="checkbox"/> (Other) _____</p> <p>_____</p> <p>_____</p>	<p>Check one or more of the boxes below:</p> <p><input checked="" type="checkbox"/> The district has checked the goals that apply. The unchecked items will be omitted from the list.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column.</p> <p><input type="checkbox"/> The district has attached text for additional goals.</p> <p><i>- student health fair</i></p>	<p>The opening paragraph refers to the coordinated health program (CHP) that is mandated by Education Code 38.014 and the new requirement in Education Code 28.002 for health classes to emphasize nutrition. The four components of the CHP—health education, physical education and activity, nutrition services, and parental involvement—are also relevant to the wellness policy. The adoption of the wellness policy and the implementation of the CHP have different timelines, and the wellness goals apply to all grade levels, while the CHP only applies to K-8. The requirements of the two initiatives, however, overlap and they should be considered together.</p> <p>The federal requirements do not contain specific criteria or examples or indicate an appropriate number of goals, so the district has broad discretion in this area. The list at the left has been compiled by distilling some of the many suggestions found on wellness resource Web sites. To create the level of change needed to reverse the trend in childhood obesity, the resources suggest goals that involve all district employees, families, and community members. They also recommend goals that cross traditional organizational boundaries, such as bringing nutrition education into the cafeteria and offering healthy choices at the stadium concession stand.</p> <p>When establishing goals, policy developers should choose goals that are sufficiently specific to be meaningful, but general enough so that the policy does not have to be revised every time an activity or program is added, changed, or dropped. You might choose to develop administrative procedures that contain action steps to accompany each goal. For example, if you choose a goal that establishes nutrition education as a districtwide priority and recommends integration into other areas of the curriculum, an administrative procedure might call for a professional development workshop for academic teachers.</p>
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FFA(LOCAL): STUDENT WELFARE: Wellness and Health Services

District Name Mineral Wells County-District Number 182 903 District Contact Linda Porter Bradford

<p>WELLNESS GOALS: PHYSICAL ACTIVITY</p> <p>The District shall implement, in accordance with law, a coordinated health program with physical education and physical activity components and shall offer at least the required amount of physical activity for all grades [see EHAB and EHAC].</p> <p>In addition, the District establishes the following goals for physical activity:</p> <p><input checked="" type="checkbox"/> The District will provide an environment that fosters safe and enjoyable fitness activities for all students, including those who are not participating in competitive sports.</p> <p><input checked="" type="checkbox"/> Physical education classes will regularly emphasize moderate to vigorous activity.</p> <p><input checked="" type="checkbox"/> The District will encourage teachers to integrate physical activity into the academic curriculum where appropriate.</p> <p><input checked="" type="checkbox"/> Before-school and after-school physical activity programs will be offered and students will be encouraged to participate.</p> <p><input checked="" type="checkbox"/> Teachers and other school staff will receive training to promote enjoyable, life-long physical activity for themselves and students.</p> <p><input checked="" type="checkbox"/> The District will encourage parents to support their children's participation, to be active role models, and to include physical activity in family events.</p> <p><input checked="" type="checkbox"/> The District will encourage students, parents, staff, and community members to use the District's recreational facilities that are available outside of the school day. [See GKD]</p> <p><input type="checkbox"/> (Other) _____</p>	<p>Check one or more of the boxes below:</p> <p><input checked="" type="checkbox"/> The district has checked the goals that apply. The unchecked items will be omitted from the list.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column.</p> <p><input type="checkbox"/> The district has attached text for additional goals.</p>	<p>The opening paragraph again references the CHP and the state requirements for physical activity, both of which coordinate with federal requirements. If a district decides to exceed the state requirements for daily physical activity, those local standards should be referred to here; however, implementation details should be reserved for administrative procedures.</p> <p>The sample goals at left point to ways a district might heighten awareness of the need for physical activity. Wellness policy development resources from governmental and nonprofit organizations suggest that a districtwide commitment to physical fitness would include:</p> <ol style="list-style-type: none"> 1. Teachers, other than coaches and PE instructors, who understand the physical activity needs of children; 2. District employees who value the lifelong habit of physical activity; 3. Parents who support and promote physical activities; and 4. Community members who look for ways to reinforce the fitness message. <p>The final goal in the sample list refers to GKD(LOCAL), on nonschool use of district facilities, where some districts permit community use of unlocked or outdoor recreational facilities. Retain or delete the reference, as appropriate for your district.</p>
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FFA(LOCAL): STUDENT WELFARE: Wellness and Health Services

District Name Mineral Wells County-District Number 182 903

District Contact Linda Porter Bradford

<p>WELLNESS GOALS: SCHOOL-BASED ACTIVITIES</p> <p>The District establishes the following goals to create an environment conducive to healthful eating and physical activity and to express a consistent wellness message through other school-based activities:</p> <p><input type="checkbox"/> Sufficient time will be allowed for students to eat meals in lunchroom facilities that are clean, safe, and comfortable.</p> <p><input checked="" type="checkbox"/> Wellness for students and their families will be promoted at suitable school activities.</p> <p><input checked="" type="checkbox"/> Employee wellness education and involvement will be promoted at suitable school activities.</p> <p><input type="checkbox"/> (Other) _____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Check one or more of the boxes below:</p> <p><input checked="" type="checkbox"/> The district has checked the goals that apply. The unchecked items will be omitted from the list.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column.</p> <p><input type="checkbox"/> The district has attached text for additional goals.</p> <p><i>fitness center at DSC</i></p>	<p>The federal law requires the inclusion of goals related to other school-based activities. Communicating a consistent wellness message can be aided by enlisting anyone who organizes an activity or event to consider the possibility of incorporating a wellness message or at least, to consider whether a particular activity sends a message that contradicts the district's wellness goals.</p> <p>An example of not taking wellness goals into account is the elementary school that had an essay contest on the harmful effects of tobacco use and awarded each of the winners a one-pound candy bar. A PTA-sponsored honor roll breakfast could support the goals by replacing doughnuts with muffins, fruit, and a message about the connection between brain power and a healthy diet. Wellness messages can be included in regular employee communications and meetings. The district could sponsor an employee contest that involves recording the number of miles they walk, cycle, or swim in a semester and includes education on aerobic conditioning.</p>
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FFA(LOCAL): STUDENT WELFARE: Wellness and Health Services

District Name Mineral Wells County-District Number 182 903

District Contact Linda Porter Bradford

<p>IMPLEMENTATION</p> <p><i>Committee for School Health Advisory Council</i></p> <p>The _____ shall oversee the implementation of this policy and shall develop administrative procedures for periodically measuring the implementation of the wellness policy.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented. We have filled in the blank to identify the position with responsibility for oversight of implementation and monitoring.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Federal law specifies that the wellness policy authorizes one or more district employees to be responsible for monitoring the policy's implementation. An employee could be given responsibility for districtwide implementation, or an employee could be named for each campus or level of campuses.</p> <p>The policy must also entail a plan for measuring the implementation of the guidelines and goals. This text fulfills that requirement by directing the person or people named to develop procedures for evaluation.</p>
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FNAA(LOCAL): Student Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182-903

District Contact Linda Porter Bradford

All districts should complete the pages of this worksheet addressing FNAA(LOCAL): Student Distribution of Nonschool Literature.

Suggested Policy Text	District's Choices	Policy Considerations
<p>DISTRIBUTION OF NONSCHOOL LITERATURE PERMITTED</p> <p>Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the District or by a District-affiliated school-support organization shall not be sold, circulated, distributed, or posted on any District premises by any District student, except in accordance with this policy.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The model text in the left-hand column does not suggest that districts must open their doors to anything and everything a student wishes to make available to others. Instead, the text clarifies that any sale, circulation, distribution, or posting of nonschool literature by students is subject to provisions of this policy. Please be aware that other policies provide information regarding use of a district's internal mail system [CPAB] and the process used by persons other than students who wish to distribute nonschool literature [GKDA]. In addition, a district's Student Code of Conduct may prohibit certain types of written speech even in personal communications not subject to this policy, e.g., harassing or threatening language.</p> <p>Adoption of the model text would create a limited public forum for students to distribute nonschool literature. If the district wishes to create a traditional public forum or to have a closed forum (as described in the explanation of legal issues in this <i>Starting Points</i>), please contact your local school attorney for appropriate policy language.</p>
<p>The District shall not be responsible for, nor shall the District endorse, the contents of any nonschool literature distributed by students.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>To facilitate understanding among students, parents, and the public that approval of a student's distribution of nonschool literature does not mean that the district endorses the materials, you may wish to keep on hand a supply of disclaimer stickers or stamps for students to affix to their materials after review by the administration.</p>

FNAA(LOCAL): Student Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182-903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>For purposes of this policy, "distribution" means the circulation of more than <u>10</u> copies of material from a source other than the District.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented. We have filled in the blank to indicate the maximum number of copies of nonschool materials a student may distribute without requesting prior review.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>We recommend that the district establish a threshold allowing students to give their peers a minimal number of copies of nonschool material without prior review; in practice, most principals and teachers would simply find it too difficult to enforce a policy that required submission and prior review of all written personal communication between students, e.g., every love note or invitation to meet at the corner store after school. Many districts find ten to be a practical number above which prior review would be required. The lower the number, the greater the responsibility for enforcement and the more frequent the requests for prior review.</p>
<p>Materials distributed under the supervision of instructional personnel as a part of instruction or other authorized classroom activities shall not be considered nonschool literature and shall not be governed by this policy.</p> <p>For distribution of nonschool literature by nonstudents, see GKDA.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The suggested text in the left-hand column clarifies that materials are considered to be school-related and are not subject to this policy when distributed under the supervision of instructional personnel for a purpose related to instruction—such as when a student has handouts that accompany the presentation of a research project—or as part of some other authorized classroom activity, such as when students are permitted to distribute Valentines to all classmates at a holiday party in the classroom.</p> <p>The text also provides a pointer to policies at GKDA addressing requests from nonstudents who wish to distribute nonschool materials.</p>

FNAAL(LOCAL): Student Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182-903

District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>LIMITATIONS ON CONTENT</p> <p>Nonschool literature shall not be distributed by students on District property if:</p> <ol style="list-style-type: none"> 1. The materials are obscene, vulgar, or otherwise inappropriate for the age and maturity of the audience. 2. The materials endorse actions endangering the health or safety of students. 3. The distribution of such materials would violate the intellectual property rights, privacy rights, or other rights of another person. 4. The materials contain defamatory statements about public figures or others. 5. The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action. 6. The materials are hate literature or similar publications that scurrilously attack ethnic, religious, or racial groups or contain content aimed at creating hostility and violence; and the materials would materially and substantially interfere with school activities or the rights of others. 7. There is reasonable cause to believe that distribution of the nonschool literature would result in material and substantial interference with school activities or the rights of others. 	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The district may—within the bounds of the First Amendment—establish LIMITATIONS ON CONTENT to prohibit certain categories of materials that are not appropriate for the school setting. The list in the left-hand column reflects categories of materials that courts have said may be excluded from a limited public forum at school.</p>

FNAAB(LOCAL): Student Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182-903

District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>PRIOR REVIEW</p> <p>All nonschool literature intended for distribution by students on school campuses or other District premises under this policy shall be submitted to the <u>Principal</u> for prior review in accordance with the following:</p> <ol style="list-style-type: none"> Materials shall include the name of the person or organization sponsoring the distribution. Using the standards found in this policy at LIMITATIONS ON CONTENT, the <u>Principal</u> shall approve or reject submitted materials within two school days of the time the materials were received. 	<p><input checked="" type="checkbox"/> The text is acceptable as presented; we have filled in the blanks to identify the position with authority to review and determine the appropriateness of nonschool literature students wish to distribute.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>By filling in the blanks in the model text, a district identifies the position of the administrator with authority for PRIOR REVIEW of nonschool literature intended for distribution by students on district premises. The text also establishes a reasonable time line for approval or rejection of literature that is submitted.</p>
<p>EXCEPTIONS TO PRIOR REVIEW</p> <p>Prior review shall not be required for distribution of nonschool literature by District students only in the following circumstances:</p> <ol style="list-style-type: none"> Distribution of materials by a student to other attendees during a meeting of a noncurriculum-related student group authorized to meet at school during noninstructional time in accordance with FNAB(LOCAL); or Distribution of nonschool materials in circumstances for which exceptions to prior review are authorized at GKDA(LOCAL). <p>Even when prior review is not required, all other provisions of this policy shall apply.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The suggested text at EXCEPTIONS TO PRIOR REVIEW clarifies the circumstances under which a student's distribution of nonschool literature may occur without prior review: at meetings of noncurriculum-related student groups during noninstructional time—as approved under FNAB(LOCAL)—and under the same circumstances for which exceptions to prior review are outlined at GKDA(LOCAL) for nonschool literature being distributed by nonstudents.</p>

FNAAL(LOCAL): Student Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182-903

District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>TIME, PLACE, AND MANNER RESTRICTIONS</p> <p>Each campus principal shall designate times, locations, and means by which nonschool literature that is appropriate for distribution, as provided in this policy, may be made available or distributed by students to students or others at the principal's campus.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p> <p><input type="checkbox"/> Omit this text; all district facilities are on one campus and/or distribution districtwide is under the authority of a single administrator (see next section).</p>	<p>Common practice in school districts gives the campus principal the responsibility for designating when, where, and how literature may be made available or distributed by students at the campus after the materials have received approval (in accordance with the process outlined above).</p> <p>The person designated to develop these guidelines must consider carefully the times, places, and means that are most appropriate. Will students be allowed to stand at the entrance to the cafeteria to distribute reviewed materials to their classmates? Or must they place all approved materials on a table in the front lobby? Once developed, the guidelines must be communicated to staff, students, and the broader school community.</p>
<p>The <u>Supt or designee</u> shall designate times, locations, and means for distribution of nonschool literature by students at</p> <p><input checked="" type="checkbox"/> District facilities other than school campuses,</p> <p><input type="checkbox"/> all District facilities,</p> <p>in accordance with this policy.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented. We have checked the appropriate box and filled in the blank to identify the position with authority to establish time, place, and manner rules for student distribution of nonschool literature at 1) facilities other than school campuses or 2) all district facilities.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p> <p><input type="checkbox"/> Omit this text; the district has no facilities that are not under the authority of a campus principal.</p>	<p>In single-campus districts, this authority often rests with the superintendent; and in larger districts, an assistant superintendent for operations or some other central office official might determine time, place, and manner restrictions that apply to all campuses. In a district that has certain facilities not under the control of a single campus principal or located apart from its campuses, such as an administration building or a performing arts center, a central office administrator may be designated to establish the rules for when, where, and how distribution of nonschool literature by students will occur at those facilities.</p> <p>The text in the left-hand column contains a blank for identifying the district-level position with authority to develop guidelines and asks districts to indicate whether the authority applies only to facilities not on school campuses or to all facilities in the district.</p>

FNAAL(LOCAL): Student Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182 903

District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>VIOLATIONS OF POLICY</p> <p>Failure to comply with this policy regarding distribution of nonschool literature shall result in appropriate administrative action, including but not limited to confiscation of nonconforming materials, suspension of a noncurriculum-related student group's use of District facilities, and/or other disciplinary action in accordance with the Student Code of Conduct.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The text in the left-hand column addresses the consequences for VIOLATIONS OF POLICY regarding distribution of nonschool literature, including disciplinary action in accordance with the district's Student Code of Conduct.</p>
<p>APPEALS</p> <p>Decisions made by the administration in accordance with this policy may be appealed in accordance with FNG(LOCAL), <i>beginning at level two.</i></p>	<p><input type="checkbox"/> The text is acceptable as presented.</p> <p><input checked="" type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>As with practically any decision made by the administration, a decision may be appealed to higher authorities, including the board, through the usual complaint process outlined at FNG(LOCAL). The text in the left-hand column acknowledges this right to make an appeal.</p>
<p>Please proceed to the worksheet for policy FNAB(LOCAL): Student Use of School Facilities for Nonschool Purposes, beginning on the following page.</p>		

FNAB(LOCAL): Student Use of School Facilities for Nonschool Purposes

District Name Mineral Wells

County-District Number 182-903

District Contact Linda Porter Bradford N/A

Note: If the district allows noncurriculum-related student groups to meet at school, please leave pages 8-9 blank and skip to page 10.

If the district does NOT allow noncurriculum-related student groups to meet at school, complete pages 8-9 only.

Suggested Policy Text	District's Choices	Policy Considerations
<p>NO LIMITED OPEN FORUM—SECONDARY SCHOOL</p> <p>For purposes of the Equal Access Act, the District has not established a limited open forum for secondary school students to meet as noncurriculum-related student groups on school premises during noninstructional time. [See FNAB(LEGAL)]</p>	<p><input type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p> <p><input type="checkbox"/> Omit this text; the district serves only elementary school students.</p>	<p>Pages 8 and 9 of the worksheet are reserved for districts that have NO LIMITED OPEN FORUM as described in the Equal Access Act, cited in FNAB(LEGAL), and for districts that only serve elementary school students. Examples of noncurriculum-related student groups may be a Bible study group, a Fly-Fishing Club, an FCA Huddle, or a group of Young Democrats.</p> <p>All districts serving students in middle school and/or high school should complete either this page or the following set of pages to declare whether those students are allowed to establish student-led, student-organized, noncurriculum-related groups that meet at school.</p> <p>Districts serving no students above grade 6 need not address the Equal Access Act directly because it applies specifically to secondary schools.</p>
<p>NO LIMITED PUBLIC FORUM—ELEMENTARY SCHOOL</p> <p>The District has not established a limited public forum for elementary school students to meet as noncurriculum-related student groups on school premises during noninstructional time. [See GKD for community access]</p>	<p><input type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>All districts should respond to this section. We recommend the text in the left-hand column because it is unlikely that students in grades 5 and below would initiate, organize, and conduct group meetings without an adult steering the process. Most districts require the adult leaders to apply for use of school facilities through GKD(LOCAL) when wishing to conduct meetings (e.g., Scouts or Campfire) for elementary-age children after school.</p>

N/A

FNAB(LOCAL): Student Use of School Facilities for Nonschool Purposes

District Name _____ County-District Number _____ District Contact _____

<p>SCHOOL-SPONSORED ACTIVITIES</p> <p>For student activities sponsored by the District and having subject matter and purposes directly related to the school's curriculum, see FM.</p>	<p><input type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>If a district has no limited open forum, student groups may not formally meet at school unless the subject matter is related to the curriculum, e.g., a Spanish Club sponsored by the Spanish teacher, or unless they apply under provisions of GKD(LOCAL) for nonschool use of school facilities just as anyone else in the community would do.</p> <p><i>If the district permits even one noncurriculum-related student group to meet immediately before or after school, at lunchtime, or during an activity period, please begin on page 10.</i></p>
<p>A district completing pages 8-9 of the worksheet need go no further and should follow the instructions on page 1 to ensure that text appropriate for your district is included properly in FNAA(LOCAL) and FNAB(LOCAL) policies and incorporated into the district's manual.</p>		

FNAB(LOCAL): Student Use of School Facilities for Nonschool Purposes

District Name Mineral Wells

County-District Number 182-903

District Contact

Linda Porter Bradford

If the district DOES allow noncurriculum-related student groups to meet at school, complete this and all subsequent pages.

Suggested Policy Text	District's Choices	Policy Considerations
<p>ESTABLISHMENT OF A LIMITED OPEN FORUM—SECONDARY SCHOOL</p> <p>For purposes of the Equal Access Act, the District has established a limited open forum for secondary school students enrolled in the District. Each District secondary school campus shall offer an opportunity for noncurriculum-related student groups to meet on school premises during noninstructional time.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The federal Equal Access Act, cited at FNAB(LEGAL), allows each district the choice of creating a limited open forum at secondary school campuses for noncurriculum-related student groups to meet at school during noninstructional time. To be in compliance with the Act, such groups must be organized and led by students—not adults, including school personnel. Examples of noncurriculum-related student groups may be a Bible study group, a Fly-Fishing Club, an FCA Huddle, or a group of Young Democrats.</p> <p><i>Please note:</i> If your district serves students in middle school, but not high school, you may wish to modify the text in the left-hand column to indicate the grades to which your limited open forum applies. Please contact your Policy Consultant/Analyst if you need assistance.</p>
<p>NO LIMITED PUBLIC FORUM—ELEMENTARY SCHOOL</p> <p>The District has not established a limited public forum for elementary school students to meet as noncurriculum-related student groups on school premises during noninstructional time. [See GKD for community access]</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>All districts should respond to this section. We recommend the text in the left-hand column because it is unlikely that students in grades 5 and below would initiate, organize, and conduct group meetings without an adult steering the process. Most districts require the adult leaders to apply for use of school facilities through GKD(LOCAL) when wishing to conduct meetings (e.g., Scouts or Campfire) for elementary-age children after school.</p> <p><i>Please note:</i> If your district serves only elementary school students, you need only complete pages 8-9.</p>

FNAB(LOCAL): Student Use of School Facilities for Nonschool Purposes

District Name Mineral Wells County-District Number 182 903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>SPONSORSHIP</p> <p>Noncurriculum-related student groups shall not be sponsored by the District and shall in no way imply to students or to the public that they are school-sponsored. All letterheads, flyers, posters, or other communications that identify the group shall contain a disclaimer of such sponsorship.</p> <p>District personnel shall not promote, lead, or participate in the meetings of noncurriculum-related student groups.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The Equal Access Act prohibits school sponsorship of noncurriculum-related student groups, including religious groups.</p> <p>Students, staff, and members of the public can easily misunderstand that a group given permission to meet at school is not necessarily sponsored or endorsed by the school. It is important that such groups emphasize that distinction whenever they communicate information about their meetings or activities.</p> <p>Employees are prohibited by federal law from participating in religious meetings of noncurriculum-related student groups. The model text at left prohibits employee participation at any type of meeting of a nonsponsored student group so that the same set of rules will apply to all such groups, irrespective of the content of their speech.</p>
<p>For student activities sponsored by the District and having subject matter and purposes directly related to the school's curriculum, see FM.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Student activities related to the curriculum, e.g., a Spanish Club sponsored by the Spanish teacher, are school-sponsored activities and are not subject to the provisions of this policy. [See FM(LEGAL) and FM(LOCAL)]</p>
<p>REQUESTS</p> <p>To receive permission to meet on school premises during noninstructional time, interested students shall file a written request with the <u>Principal</u> on a form provided by the District.</p> <p>The students making the request shall indicate that they have read and understand the policies and rules governing nonsponsored, noncurriculum-related student groups and that the group will abide by those rules.</p>	<p><input type="checkbox"/> The text is acceptable as presented; we have filled in the blank to identify the position with authority to review and approve requests from noncurriculum-related student groups to meet at school during noninstructional time.</p> <p><input checked="" type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>So that space can be allocated appropriately for the many activities that occur during noninstructional time, students requesting a place to meet as a nonsponsored group must make a formal request. In most circumstances, the principal will be the logical person to approach with such a request; however, a district may choose to have such activities at all its campuses coordinated by a central office administrator.</p> <p>A form provided by the district might ask the students to provide the name and purpose of the group, the dates and times the groups would like to meet at school, and an estimated number of members who will attend the meetings. You can find a model form at FNAB(EXHIBIT) in the <i>TASB Regulations Resource Manual</i>.</p> <p>Please fill in the blank to indicate the position of the person to whom a request would be made.</p>

FNAB(LOCAL): Student Use of School Facilities for Nonschool Purposes

District Name Mineral Wells County-District Number 18A 903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>APPROVAL</p> <p>The <u>Principal</u> shall approve or reject the request within seven school days, subject to the availability of suitable meeting space and without regard to the religious, political, philosophical, or other content of the speech likely to be associated with the group's meetings.</p> <p>Approval to meet as a nonsponsored, noncurriculum-related group shall be granted for one school year at a time, subject to the provisions of this policy.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented; we have filled in the blank to identify the position with authority to review and approve requests from noncurriculum-related student groups to meet at school during noninstructional time.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The Equal Access Act requires that all noncurriculum-related student groups be treated the same, regardless of the content of the speech at their meetings. Once a district has established a limited open forum, a group with an unpopular viewpoint must be afforded the same opportunity to meet as groups whose purposes are more commonly accepted in the community. Specifically, the Equal Access Act requires that districts not deny religious groups the same privileges granted to groups with nonreligious purposes.</p> <p>The position you include in the blank in this section will likely be the same as in the blank in the previous section (REQUESTS), and may or may not be the same as in the next section (MEETINGS).</p>
<p>MEETINGS</p> <p>The <u>Principal</u> shall designate noninstructional time for meetings of nonsponsored, noncurriculum-related student groups and shall assign each approved group an appropriate location and time.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented; we have filled in the blank to identify the position with authority to schedule meetings of noncurriculum-related student groups at school during noninstructional time.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The Equal Access Act allows school officials to specify when noncurriculum-related student groups will be allowed to meet. The Act defines noninstructional time as "time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends." To sidestep transportation issues and conflicts with after-school activities, however, many districts have activity periods in which clubs (school-sponsored, as well as nonschool-sponsored) can meet. Others allow such meetings during the lunch period. The district official scheduling meetings of noncurriculum-related student groups should ensure that all such groups are afforded an equal opportunity to meet at times students will find convenient, regardless of the purpose of each group.</p> <p>The position you include in the blank in this section may or may not be the same as in the blank in the previous two sections, at REQUESTS and APPROVAL.</p>

FNAB(LOCAL): Student Use of School Facilities for Nonschool Purposes

District Name Mineral Wells County-District Number 182 903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>EMPLOYEE MONITOR</p> <p>The principal shall assign a District employee to attend and monitor each student group meeting. Monitors shall be present at meetings and activities in a nonparticipatory capacity to maintain order and protect school property.</p> <p>No employee shall be required to monitor meetings at which the content of the speech would be objectionable to the employee.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Because districts are expected to protect the well-being of students and faculty and to maintain order, it is common practice to assign an employee to attend such meetings to monitor behavior and the use of district property.</p>
<p>ANNOUNCEMENTS AND PUBLICITY</p> <p>All nonsponsored, noncurriculum-related student groups shall be given access on the same basis for making announcements and publicizing their meetings and activities, in accordance with guidelines developed by the <u>Principal</u>.</p> <p>For distribution of nonschool materials, see FNAA.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented; we have filled in the blank to identify the position with authority to develop administrative rules regarding announcements and publicity by nonsponsored, noncurriculum-related student groups.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>As with time, place, and manner guidelines for distribution of nonschool literature, campuses and districts should have administrative rules in place for how these groups will be allowed to publicize their activities to other students. This will ensure that all nonsponsored groups are treated fairly and equally for making announcements, whether on the student activity bulletin board, over the public address system, or in student publications, such as the school newspaper or the yearbook.</p> <p>Some districts may allow each secondary school principal to develop the rules for his or her own campus. Others may coordinate the guidelines through the central office, under the control of the superintendent or an activities director.</p> <p>If a nonsponsored student group wishes to distribute outside its meetings multiple copies of flyers announcing activities, the distribution will be subject to requirements at FNAA.</p>
<p>VIOLATIONS</p> <p>Failure of a student group to comply with applicable rules may result in loss of the right to meet on school premises.</p> <p>In addition, students who violate applicable rules are subject to disciplinary action in accordance with the Student Code of Conduct.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The text in the left-hand column addresses VIOLATIONS of this policy. Permission to meet at school may be suspended if a group violates the district's rules regarding nonsponsored, noncurriculum-related student groups, and individual students are subject to rules in the Student Code of Conduct.</p>

FNAB(LOCAL): Student Use of School Facilities for Nonschool Purposes

District Name Mineral Wells County-District Number 182903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>APPEALS</p> <p>Decisions made by the administration in accordance with this policy may be appealed in accordance with FNG(LOCAL).</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>As with practically any decision made by the administration, a decision by a principal to deny a noncurriculum-related student group permission to meet at school or a decision to suspend permission because of rule violations may be appealed to higher authorities, including the board, through the usual complaint process outlined at FNG(LOCAL). The text in the left-hand column acknowledges this right to make an appeal.</p>
<p>Please follow the instructions on page 1 to ensure that text appropriate for your district is included properly in policies FNAA(LOCAL) and FNAB(LOCAL) and incorporated into the district's manual.</p>		

N/A

GKD(LOCAL): Nonschool Use of School Facilities

District Name Mineral Wells County-District Number 182 903 District Contact Linda Porter Bradford N/A

Note: If the district DOES allow nonschool use of facilities, please leave this page blank and skip to the next page.

If the district does NOT allow nonschool use of facilities, complete this page and skip to page 11 for GKDA(LOCAL).

Suggested Policy Text	District's Choices	Policy Considerations
		This page is intended for districts that reserve district facilities only for school use. Such a decision means, for example, that school facilities would not be made available for Boy Scout meetings, Rotary Club pancake breakfasts, church services, dance recitals, wedding receptions, or family reunions. <i>If any nonschool uses are permitted, please begin on the next page.</i>
<p>NO NONSCHOOL USE</p> <p>The Board does not permit nonschool use of District facilities.</p>	<p><input type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The text presents a simple declaration of the board's decision to allow NO NONSCHOOL USE of district facilities. Please be aware that other policies provide information regarding use of school facilities for school-sponsored or school-related student activities [FM] and for the activities of groups with some recognized relationship to the school, i.e., noncurriculum-related student groups [FNAB], employee professional organizations [DGA], and district-affiliated school-support organizations [GE]. Such uses need not be addressed further in this policy.</p>
<p>EMERGENCY USE</p> <p>In case of emergencies or disasters, the _____ may authorize the use of school facilities by civil defense, health, or emergency service authorities.</p>	<p><input type="checkbox"/> Omit this text; it does not reflect district practice.</p> <p><input type="checkbox"/> The text is acceptable as presented. We have filled in the blank to identify the position with approval authority.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Even if a district has decided to deny permission for nonschool use under normal circumstances, it may agree to allow EMERGENCY USE of the gymnasium or other facilities by emergency officials following a natural disaster, such as a flood or hurricane, or for another emergency, such as an evacuation in response to the derailment of a train carrying hazardous chemicals.</p>

Please skip now to page 11 of the worksheet for GKDA(LOCAL): Distribution of Nonschool Literature.

GKD(LOCAL): Nonschool Use of School Facilities

District Name Mineral Wells County-District Number 182 903

District Contact Linda Porter Bradford

If the district DOES allow nonschool use, complete this and all subsequent pages for GKD(LOCAL) before moving on to page 11 for GKDA(LOCAL): Distribution of Nonschool Literature.

Suggested Policy Text	District's Choices	Policy Considerations
<p>SCOPE OF USE</p> <p>Option 1 The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.</p> <p>Option 2 The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities only when the primary participants are school-aged children and when these activities do not conflict with school use or with this policy.</p> <p>Option 3 _____</p>	<p><input checked="" type="checkbox"/> The district chooses Option 1.</p> <p><input type="checkbox"/> The district chooses Option 2.</p> <p><input type="checkbox"/> The district chooses Option 3 and is attaching text to reflect district practice.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>A district that allows its facilities to be used for nonschool purposes should define the SCOPE OF USE it permits. The text at Option 1 addresses a broad range of purposes for which district facilities may be used, limited mainly by scheduling conflicts with school activities.</p> <p>Some districts may choose, however, to allow a broad range of uses only when the activities are provided primarily for children, as at Option 2. This text would be appropriate, for example, for a district that allows use of its gymnasium for a youth basketball league, but does not permit adults to play ball there. Keep in mind that such a limitation would also prohibit use for any nonschool meetings or other activities in which most of the intended participants are adults, such as civic club meetings, church services, and nonschool-sponsored adult education.</p> <p>Please be aware that other policies provide information regarding use of school facilities for school-sponsored or school-related activities [FM] and for the activities of groups with some recognized relationship to the school, i.e., noncurriculum-related student groups [FNAB], employee professional organizations [DGA], and district-affiliated school-support organizations [GE]. Such uses need not be addressed further in this policy.</p> <p>We encourage districts to customize the suggested text wherever necessary to reflect unique practices and circumstances. You may revise the text in the left-hand column by hand if the changes are minor. If extensive revisions are needed, you may attach pages to the worksheet.</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Mineral Wells County-District Number 182-903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The text in the left-hand column clarifies that a district will not allow uses that would damage school property nor will it allow use by any group that has damaged district property.</p>
<p>NONPROFIT FUNDRAISING</p> <p>Option 1 The District shall permit nonprofit organizations to conduct fundraising events on District property when these activities do not conflict with school use or with this policy.</p> <p>Option 2 The District shall not permit nonprofit organizations not affiliated with the District to conduct fundraising events on District property.</p> <p>Option 3 _____</p>	<p><input checked="" type="checkbox"/> The district chooses Option 1.</p> <p><input type="checkbox"/> The district chooses Option 2.</p> <p><input type="checkbox"/> The district chooses Option 3 and is attaching text to reflect district practice.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>We suggest that each district, while considering the scope of use permitted, decide whether and how it might limit the use of its facilities for nonschool money-making purposes. A common request is for use for NONPROFIT FUNDRAISING. Even if a district allows meetings of a civic group, it need not permit a fundraising event hosted by that same group; the use, not the user, is the issue to consider. Choosing the text at Option 1 would permit such events, while choosing the text at Option 2 disallows nonschool nonprofit fundraising.</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Mineral Wells County-District Number 182-903

District Contact Linda Porter-Bradford

Suggested Policy Text	District's Choices	Policy Considerations
FOR-PROFIT USE		
<p>Option 1 The District shall permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or with this policy.</p>	<p><input checked="" type="checkbox"/> The district chooses Option 1.</p>	<p>Related to the district's decision regarding nonprofit fundraisers is its decision regarding commercial use of facilities; however, allowing nonprofit fundraising does not obligate the district to permit FOR-PROFIT USE of school facilities.</p>
<p>Option 2 The District shall not permit individuals or for-profit organizations to use its facilities for financial gain.</p>	<p><input type="checkbox"/> The district chooses Option 2.</p>	<p>For those districts that allow commercial, for-profit activities, such as private gymnastics instruction, flea markets, or for-profit summer sports camps, the text at Option 1 offers a broad authority for allowing use for private financial gain.</p>
<p>Option 2a ...however, the District shall permit public performances, recitals, or presentations so long as no admission fee is charged and when these activities do not conflict with school use or with this policy.</p>	<p><input type="checkbox"/> The district chooses Option 2 and 2a.</p>	<p>Option 2 reflects the opposite position, a prohibition on individuals or for-profit organizations using district facilities for financial gain.</p>
<p>Option 2b ...however, an exception to this prohibition shall be made for private academic instruction when these activities do not conflict with school use or with this policy.</p>	<p><input type="checkbox"/> The district chooses Option 2 and 2b.</p>	<p>Options 2a and 2b, however, offer exceptions to the prohibition to allow performances or presentations for which no admission is charged and for private academic instruction. Examples under Option 2a may be the annual dance recital sponsored by the local dance school or a free investment seminar sponsored by a local bank; under Option 2b, private music teachers, whether district employees or not, might be permitted to use the rehearsal rooms in the band wing for piano lessons after school.</p>
<p>Option 3 _____</p>	<p><input type="checkbox"/> The district chooses Options 2, 2a, and 2b.</p>	
	<p><input type="checkbox"/> The district chooses Option 3 and is attaching text to reflect district practice.</p>	
	<p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	

GKD(LOCAL): Nonschool Use of School Facilities

District Name Mineral Wells County-District Number 18A 903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>SCHEDULING</p> <p>Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.</p> <p>Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The <u>Principal</u> shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented. We have filled in the blank to identify the position with authority to cancel a scheduled nonschool use.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice. We have filled in the blank to identify the position with authority to cancel a scheduled nonschool use.</p>	<p>Because the purpose of GKD(LOCAL) is to address nonschool use of school facilities, school uses need only be mentioned by reference and to point out—at SCHEDULING—that school use will always receive priority treatment. The text in the left-hand column, with a blank to be completed by each district, authorizes a specific administrator to cancel any scheduled nonschool use if the reserved facility is needed for district purposes, such as if the basketball team makes the play-offs and needs the gym for practice when private gymnastics lessons are scheduled. The model text reflects also the common practice of considering nonschool requests for use on a first-come, first-served basis.</p>
<p>APPROVAL OF USE</p> <p>Option 1 The _____ is authorized to approve use of any District facility.</p> <p>Option 2 The _____ is authorized to approve use of facilities on a school campus. The _____ is authorized to approve use of all other District facilities.</p> <p>Option 3 The <u>Principal</u> is authorized to approve use of facilities on a school campus. The <u>Supt.</u> is authorized to approve use of all other District facilities except athletic facilities. The <u>A.D.</u> is authorized to approve use of District athletic facilities.</p> <p>Option 4 _____</p>	<p><input type="checkbox"/> The district chooses Option 1. We have filled in the blank to identify the position with approval authority.</p> <p><input type="checkbox"/> The district chooses Option 2. We have filled in the blanks to identify the positions with approval authority.</p> <p><input checked="" type="checkbox"/> The district chooses Option 3. We have filled in the blanks to identify the positions with approval authority.</p> <p><input type="checkbox"/> The district chooses Option 4 and is attaching text to reflect district practice.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Practices vary widely among districts regarding the authority for APPROVAL OF USE for nonschool purposes. The options offered in the left-hand column reflect several common practices, providing blanks for districts to identify the position or positions carrying this authority to approve requests for use of all or certain facilities.</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name: Mineral Wells County-District Number 182 903

District Contact: Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>APPROVAL OF USE—EXCEPTION</p> <p>No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.</p>	<p><input type="checkbox"/> Omit this text; the district requires approval for any nonschool use of district property.</p> <p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>While districts typically require formal approval for any nonschool use of indoor facilities and for outdoor facilities with locked gates, many make an EXCEPTION for public use of unlocked, outdoor recreation areas, such as playgrounds, the track, and tennis courts. The model text requires no approval when uses of these areas do not conflict with district use or a scheduled nonschool purpose.</p>
<p>EMERGENCY USE</p> <p>In case of emergencies or disasters, the <u>Supt.</u> may authorize the use of school facilities by civil defense, health, or emergency service authorities.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented. We have filled in the blank to identify the position with approval authority.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Despite any limits a district may typically place on nonschool use of its facilities under normal circumstances, it may agree to allow EMERGENCY USE of the gymnasium or other facilities by emergency officials following a natural disaster, such as a flood or hurricane, or for another emergency, such as an evacuation in response to the derailment of a train carrying hazardous chemicals.</p>
<p>FACILITIES NOT AVAILABLE</p> <p>The following facilities shall not be available for nonschool use:</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p>	<p><input checked="" type="checkbox"/> Omit this text; no specific facilities have been set aside as unavailable for use.</p> <p><input type="checkbox"/> The text is acceptable as presented. We have filled in the blanks to complete the list.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Many districts have certain facilities that are not made available for nonschool use. We have provided space for simply listing those FACILITIES NOT AVAILABLE as a way to give notice of that prohibition. On the other hand, some districts make only certain facilities available for public use. Depending on your practice, you may wish to revise the model text to approach the issue from that perspective. This section may be omitted if the district has set no specific facilities aside as unavailable for nonschool use.</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Mineral Wells County-District Number 182 903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>REPEATED USE</p> <p>Option 1 The District shall permit repeated use by any group or organization for nonschool purposes no more frequently than _____.</p> <p>Option 2 The District shall permit repeated use by any group or organization for nonschool purposes for no longer than _____.</p> <p>Option 3 _____</p>	<p><input checked="" type="checkbox"/> Omit this text; the district places no restrictions on repeated uses by any group or organization.</p> <p><input type="checkbox"/> The district chooses Option 1. We have filled in the blank to indicate the frequency permitted (e.g., once per month, once every two weeks, etc.)</p> <p><input type="checkbox"/> The district chooses Option 2. We have filled in the blank to indicate the length of time allowed (e.g., 6 months, 12 weeks, etc.)</p> <p><input type="checkbox"/> The district chooses Options 1 and 2. We have filled in the blanks in both sentences.</p> <p><input type="checkbox"/> The district chooses Option 3 and is attaching text to reflect district practice.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Many districts have experienced no problems by allowing the same nonschool uses on a regular basis for several years; for those, the entire section addressing REPEATED USE is unnecessary and should be omitted.</p> <p>Districts feeling a strain on district facilities and personnel, however, may wish to limit, as at Option 1, the frequency with which the same group may use district facilities, such as once every two weeks or once per month.</p> <p>In addition, some may wish to discourage nonschool groups from considering district facilities their permanent home by limiting repeated use by the same group to a particular amount of time, such as six months or two years, as at Option 2.</p>
<p>REPEATED USE—EXCEPTION</p> <p>The limitations on repeated use by a nonschool group or organization shall not apply to any group or organization when the primary participants in the activities are school-aged children.</p>	<p><input checked="" type="checkbox"/> Omit this text; the district places no restrictions on repeated uses by any group or organization, or the district makes no exceptions to its restrictions.</p> <p><input type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Even if a district decides to limit repeated nonschool use for adult activities, it may choose to make an EXCEPTION to these rules for groups that primarily serve children. For example, a Scout group may be permitted to meet once a week for the entire school year, although a crafts fair is allowed to set up shop only once every six months.</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Mineral Wells County-District Number 182 903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>USE AGREEMENT</p> <p>Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>We recommend that districts require any person or organization approved for a nonschool use to sign a USE AGREEMENT indicating receipt and understanding of the rules, in policy and in administrative regulations, governing such use. The <i>TASB Regulations Resource Manual</i> (available to administrators through MyTASB) contains a model agreement —GKD(EXHIBIT)— that may be adapted to reflect a district's circumstances.</p>
<p>FEES FOR USE</p> <p>Nonschool users shall be charged a fee for the use of designated facilities.</p> <p>The <u>Supt.</u> shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented; we have filled in the blank to identify the source of the fee schedule (e.g., the superintendent, the board, . . .).</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>As explained in the Legal Pitfalls section in this <i>Starting Points</i>, a district should develop a fair and stable schedule of fees charged to nonschool users to cover the operational costs incurred by the district anytime the facilities are open and in use for those purposes, i.e., extra utilities, clean-up costs, and the like. The model text at FEES FOR USE includes a blank for districts to identify the approval authority for this fee schedule.</p>
<p>FEES FOR USE—EXCEPTIONS</p> <p>Fees shall not be charged for nonschool uses scheduled during the _____ hours following the end of the instructional day.</p>	<p><input checked="" type="checkbox"/> Omit this text; it does not reflect district practice.</p> <p><input type="checkbox"/> The text is acceptable as presented; we have filled in the blank to indicate the time available after school for use without fees.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>While some districts will choose to apply the fee schedule anytime a school is used for nonschool purposes, others may wish to make EXCEPTIONS for uses scheduled during times when the building would be open anyway for school purposes, such as the few hours immediately following the instructional day. If a district chooses to include such an exception in its policy, the district must fill in the blank to indicate the time period for which fees will not be charged.</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Mineral Wells County-District Number 182-903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>Fees shall not be charged when school buildings are used for public meetings sponsored by state or local governmental agencies.</p> <p>Fees shall not be charged for use by District employee professional organizations. [See DGA]</p>	<p><input type="checkbox"/> Omit this text; it does not reflect district practice.</p> <p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>In addition, districts may choose to make EXCEPTIONS to their rules for charging fees when schools are used for public meetings sponsored by state and local governmental agencies or for meetings of district employee professional organizations.</p> <p>As written, the model text regarding employee organizations would apply this exception only when a district's employees conduct meetings of their local professional organizations, but regional or statewide gatherings would not qualify.</p>
<p>REQUIRED CONDUCT</p> <p>Persons and groups using school facilities shall:</p> <ol style="list-style-type: none"> 1. Conduct business in an orderly manner. 2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property. [See GKA] 3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent. <p>All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The model text at REQUIRED CONDUCT in the left-hand column outlines some basic principles for behavior by the public and reflects state laws restricting conduct involving alcohol, tobacco, and firearms on school property. The policy also requires nonschool groups using district facilities to accept responsibility for any damages related to such use.</p>
<p>Please proceed to the worksheet for policy GKDA: Distribution of Nonschool Literature, beginning on the following page.</p>		

N/A

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182 903

District Contact Linda Porter Bradford

Note: If the district DOES allow distribution of nonschool literature, please leave this page blank and skip to the next page.

If the district does NOT allow distribution of nonschool literature, complete this page only.

Suggested Policy Text	District's Choices	Policy Considerations
<p>DISTRIBUTION OF NONSCHOOL LITERATURE PROHIBITED</p> <p>Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the District or by a District-affiliated school-support organization shall not be sold, circulated, distributed, or posted on any District premises by any District employee or by persons or groups not associated with the District.</p>	<p><input type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>This page of the worksheet is reserved for districts that allow no DISTRIBUTION OF NONSCHOOL LITERATURE on district premises. Such a decision means, for example, that community members may not distribute—or ask the school to distribute—flyers announcing the community children's choir auditions, free tickets to the local skating rink, or brochures advertising private summer camps. <i>If the district permits distribution, circulation, or posting of any such materials, please begin on the next page.</i></p> <p>The text presents a simple declaration of the board's decision to prohibit distribution of nonschool literature. Please be aware that other policies provide information regarding use of the district's internal mail system [CPAB] and the process used by students who wish to distribute nonschool materials [FNAA].</p>

A district completing this page of the worksheet need go no further and should follow the instructions on page 1 to ensure that text appropriate for your district is included properly in GKDA(LOCAL) and GKDA(LOCAL) policies and incorporated into the district's manual.

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182 903 District Contact Linda Porter Bradford

If the district DOES allow distribution of nonschool literature, complete this and all subsequent pages.

Suggested Policy Text	District's Choices	Policy Considerations
<p>DISTRIBUTION OF NONSCHOOL LITERATURE PERMITTED</p> <p>Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the District or by a District-affiliated school-support organization shall not be sold, circulated, distributed, or posted on any District premises by any District employee or by persons or groups not associated with the District, except in accordance with this policy.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>For development of a GKDA(LOCAL) policy that permits the school to be used as a place for circulating materials not sponsored by the school, the model text at DISTRIBUTION OF NONSCHOOL LITERATURE PERMITTED does not suggest that districts must open their doors to anything and everything someone wishes to give to students or others at the school. Instead, the text clarifies that any sale, circulation, distribution, or posting of nonschool literature is subject to provisions of this policy. Please be aware that other policies provide information regarding use of a district's internal mail system [CPAB] and the process used by students who wish to distribute nonschool literature [FNAA].</p>
<p>The District shall not be responsible for, nor shall the District endorse, the contents of any nonschool literature distributed on any District premises.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>To facilitate understanding among students, parents, and the public that approval of distribution of nonschool literature does not mean that the district endorses the materials, you may wish to keep on hand a supply of disclaimer stickers or stamps for requestors to affix to their materials after review by the administration.</p>

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 18A 903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>LIMITATIONS ON CONTENT</p> <p>Nonschool literature shall not be distributed on District property if:</p> <ol style="list-style-type: none"> 1. The materials are obscene, vulgar, or otherwise inappropriate for the age and maturity of the audience. 2. The materials endorse actions endangering the health or safety of students. 3. The distribution of such materials would violate the intellectual property rights, privacy rights, or other rights of another person. 4. The materials contain defamatory statements about public figures or others. 5. The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action. 6. The materials are hate literature or similar publications that scurrilously attack ethnic, religious, or racial groups or contain content aimed at creating hostility and violence; and the materials would materially and substantially interfere with school activities or the rights of others. 7. There is reasonable cause to believe that distribution of the nonschool literature would result in material and substantial interference with school activities or the rights of others. 	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Even if a district chooses to permit the distribution of nonschool literature on school grounds, the district may—within the bounds of the First Amendment—establish LIMITATIONS ON CONTENT to prohibit certain categories of materials that are not appropriate for the school setting. The list in the left-hand column reflects categories of materials that courts have said may be excluded from a limited public forum at school.</p>

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182 903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>PRIOR REVIEW</p> <p>All nonschool literature intended for distribution on school campuses or other District premises under this policy shall be submitted to the <u>Principal</u> for prior review in accordance with the following:</p> <ol style="list-style-type: none"> 1. Materials shall include the name of the person or organization sponsoring the distribution. 2. Using the standards found in this policy at LIMITATIONS ON CONTENT, the <u>Principal</u> shall approve or reject submitted materials within two school days of the time the materials were received. 	<p><input checked="" type="checkbox"/> The text is acceptable as presented; we have filled in the blanks to identify the position with authority to review and determine appropriateness of nonschool literature.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>By filling in the blanks in the model text, a district identifies the position of the administrator with authority for PRIOR REVIEW of nonschool literature intended for distribution on district premises. The text also establishes a reasonable time line for approval or rejection of literature that is submitted.</p>

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182 903 District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>EXCEPTIONS TO PRIOR REVIEW</p> <p>Prior review shall not be required for distribution of nonschool literature in the following circumstances:</p> <ol style="list-style-type: none"> 1. Distribution of materials by an attendee to other attendees at a school-sponsored meeting intended for adults and held after school hours; 2. Distribution of materials by an attendee to other attendees at a community group meeting held in accordance with GKD(LOCAL) or a noncurriculum-related student group meeting held in accordance with FNAB(LOCAL); or 3. Distribution for electioneering purposes during the time a school facility is being used as a polling place in accordance with state law [see BBB]. <p>All nonschool literature distributed under these exceptions shall be removed from District property immediately following the event at which the materials were distributed.</p> <p>Even when prior review is not required, all other provisions of this policy shall apply.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The suggested text at EXCEPTIONS TO PRIOR REVIEW clarifies the circumstances under which distribution of nonschool literature may occur without prior review: at school-sponsored meetings intended for adults and held after school hours, at community group nonschool meetings approved under GKD(LOCAL), at meetings of noncurriculum-related student groups approved under FNAB(LOCAL), and at election polling places located in schools. The policy would require, however, that persons distributing materials under these circumstances remove them at the end of the event.</p>
<p>TIME, PLACE, AND MANNER RESTRICTIONS</p> <p>Each campus principal shall designate times, locations, and means by which nonschool literature that is appropriate for distribution, as provided in this policy, may be made available or distributed to students or others at the principal's campus.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p> <p><input type="checkbox"/> Omit this text; all district facilities are on one campus and/or distribution districtwide is under the authority of a single administrator (see next section).</p>	<p>Common practice in school districts gives the campus principal the responsibility for designating when, where, and how literature may be made available or distributed at the campus after the materials have received approval (in accordance with the process outlined above).</p> <p>The person designated to develop these guidelines must consider carefully the times, places, and means that are most appropriate. Will someone be allowed to stand at the entrance to the cafeteria to distribute reviewed materials to students as they enter? Or must they place all approved materials on a table in the front lobby? Once developed, the guidelines must be communicated to staff, students, and the broader school community.</p>

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Mineral Wells County-District Number 182-903

District Contact Linda Porter Bradford

Suggested Policy Text	District's Choices	Policy Considerations
<p>The <u>Supt.</u> shall designate times, locations, and means for distribution of nonschool literature at</p> <p><input checked="" type="checkbox"/> District facilities other than school campuses, <input type="checkbox"/> all District facilities, in accordance with this policy.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented. We have checked the appropriate box and filled in the blank to identify the position with authority to establish time, place, and manner rules for distribution of nonschool literature at 1) facilities other than school campuses or 2) all district facilities.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p> <p><input type="checkbox"/> Omit this text; the district has no facilities that are not under the authority of a campus principal.</p>	<p>In single-campus districts, this authority often rests with the superintendent; and in larger districts, an assistant superintendent for operations or some other central office official might determine time, place, and manner restrictions that apply to all campuses.</p> <p>In a district that has certain facilities not under the control of a single campus principal or located apart from its campuses, such as an administration building or a performing arts center, a central office administrator may be designated to establish the rules for when, where, and how distribution of nonschool literature will occur at those facilities.</p> <p>The text in the left-hand column contains a blank for identifying the district-level position with authority to develop guidelines and asks districts to indicate whether the authority applies only to facilities not on school campuses or to all facilities in the district.</p>
<p>VIOLATIONS OF POLICY</p> <p>Failure to comply with this policy regarding distribution of nonschool literature shall result in appropriate administrative action, including but not limited to confiscation of nonconforming materials and/or suspension of use of District facilities. Appropriate law enforcement officials may be called if a person refuses to comply with this policy or fails to leave the premises when asked. [See GKA]</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>The text in the left-hand column addresses the consequences for VIOLATIONS OF POLICY regarding distribution of nonschool literature, including the possibility of calling law enforcement if a person refuses to comply with the policy or to leave district premises when asked to do so.</p>
<p>APPEALS</p> <p>Decisions made by the administration in accordance with this policy may be appealed in accordance with the appropriate complaint policy. [See DGBA, GF]</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>As with practically any decision made by the administration, a decision may be appealed to higher authorities, including the board, through the usual complaint processes outlined at DGBA(LOCAL) for employees and at GF(LOCAL) for members of the public. The text in the left-hand column acknowledges this right to make an appeal.</p>
<p>Please follow the instructions on page 1 to ensure that text appropriate for your district is included properly in GKD(LOCAL) and GKDA(LOCAL) policies and incorporated into the district's manual.</p>		

2006-2007 Calendar
Votes and Recommendation

Calendar A 100 votes

Calendar B 100 votes

Calendar C 114 votes

- Both Calendar B and C would require a waiver to TEA to begin school prior to the week of August 21, 2006.
- Calendar C also does not include January 15th as a Holiday for Martin Luther King Day, as requested in the calendar parameters.
- Since the votes were so close, it is our recommendation that the District adopt Calendar A.

DRAFT

Mineral Wells

Calendar A

Independent School District

2006 - 2007 School Calendar

July 2006				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2006				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September 2006				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October 2006				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2006				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December 2006				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January 2007				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February 2007				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

March 2007				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April 2007				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May 2007				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

June 2007				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Holidays

- Labor DaySept. 4
- Thanksgiving.....Nov. 22-24
- Christmas.....Dec. 21-Jan. 2
- Martin Luther King Day.....Jan. 15
- Spring Break.....March 12-16
- Easter Holiday.....April 6
- Memorial Day.....May 28
- Bad Weather Days.....April 9 & May 25
- Early Release Elementary.....Nov. _____
.....Dec. 20
.....Jan. 31
.....May 31
- Early Release Secondary.....Nov. _____
.....Dec. 19-20
.....Jan. 31
.....May 30-31

Staff Development

- New Teacher Orientation.....Aug. 11
- Staff Development.....Aug. 14-18
.....Oct. 9
.....Jan. 3
.....June 1

High School Graduation June 1

Key: □ Beginning/End of 6 Weeks / Student Early Release Day (Secondary) X Student Early Release Day (Secondary & Elementary)
 ○ Holiday *Bad Weather Day □ Staff Development Day

DRAFT

Mineral Wells

Calendar B

Independent School District

2006 - 2007 School Calendar

July 2006				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2006				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September 2006				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October 2006				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2006				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December 2006				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January 2007				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

February 2007				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

March 2007				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April 2007				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May 2007				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

June 2007				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Holidays

- Labor DaySept. 4
- Thanksgiving Nov. 22-24
- Christmas Dec. 21-Jan 1
- Martin Luther King Day Jan. 15
- Spring Break March 12-16
- Easter Holiday April 6
- Memorial Day.....
- Bad Weather Days.....Feb 19, April 9
- Early Release Elementary Dec. 20
..... Jan 31
..... May 22
- Early Release Secondary Dec. 19 & 20
..... Jan 31
..... May 21 & 22

Staff Development

- New Teacher Orientation.....Aug. 4
- Staff Development Aug. 7-9
..... Oct. 2
..... Nov. 21-22
..... Jan. 2
..... May 23

High School Graduation May 25

Key: □ Beginning/End of 6 Weeks / Student Early Release Day (Secondary) X Student Early Release Day (Secondary & Elementary)
 ○ Holiday *Bad Weather Day □ Staff Development Day

DRAFT

Mineral Wells

Calendar C

Independent School District

2006 - 2007 School Calendar

July 2006				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

January 2007				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 2006				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

February 2007				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

September 2006				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

March 2007				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 2006				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Holidays

Labor DaySept. 4

Thanksgiving.....Nov 23-24

Christmas.....Dec. 18 - Jan. 1

Martin Luther King Day.....

Spring Break..... March 12-16

Easter Holiday.....

Memorial Day..... May 28

Bad Weather Days.....April 6 & 9

Early Release Elementary.....Dec. 15

.....Jan. 31

.....May 24

Early Release Secondary.....Dec. 14 & 15

.....Jan. 31

.....May 23 & 24

Staff Development

New Teacher Orientation.....Aug. 8

Staff Development..... Aug. 9 - 14

.....Oct. 9

.....Nov. 22

.....Jan. 15

.....May 25

November 2006				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

April 2007				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May 2007				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

December 2006				
M	T	W	T	F
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4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June 2007				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

High School Graduation May 25

Key: □ Beginning/End of 6 Weeks / Student Early Release Day (Secondary) X Student Early Release Day (Secondary & Elementary)
 ○ Holiday *Bad Weather Day □ Staff Development Day

PALO PINTO APPRAISAL DISTRICT

P O Box 250 / 200 Church Ave

Palo Pinto, TX 76484

Phone 940-659-1281 Fax 940-659-2618

palopintocad.org

March 24, 2006

Mineral Wells ISD

%Ray Crass

906 SW 5th Ave.

Mineral Wells, TX 76067

RE: Resolution Approving Expansion of Current Facilities of PPAD

Commissioners Court of Palo Pinto County:

Enclosed is a sample Resolution for your consideration on the approval of the Expansion of the Current Facilities for Palo Pinto Appraisal District. On March 15, 2006, the Board of Directors for the Palo Pinto Appraisal District approved Resolution No. 2006-01 authorizing the Expansion to the current Palo Pinto Appraisal District Facilities, subject to approval of the taxing units. Section 6.051 of the Texas Property Tax Code states that the expansion will be subject to the approval of the governing bodies of three-fourths of the taxing units entitled to vote on the appointment of board members. Each jurisdiction has one vote. The deadline for voting by resolution of the governing bodies is **thirty days** from the receipt of this correspondence. Failure to approve this resolution and return it to the Chief Appraiser will result in a "no" vote.

BACKGROUND INFORMATION

In May 1996 the Board of Directors of the Palo Pinto Appraisal District decided the new PPAD building was to be approximately 40' x 80' or 3,200 square feet. The land was purchased and the current building was completed in February, 1997. At that time we had 9 employees and approximately 30,466 property accounts with the CAD total value being \$1,078,026,739.00.

Through the growth Palo Pinto County has experienced in the last ten years we now have 13 employees and 42,536 property accounts with the CAD valued at \$2,384,511,840.00.

This is approximately a 40% increase in parcels and a 121% increase in value.

In 1996 the Appraisal Review Board had 187 protests. In 2005 there were 2,807 protests. This is an enormous increase. The closer to 100% market value PPAD appraises properties the more protests the ARB will hear each year.

We do not have sufficient space for the staff and the citizens that we serve. We find ourselves in need of expanding the office space. The Board of Directors has determined that a 20' x 83.4' addition should be built to the south side of the existing building. The addition will be for a large meeting room, an enlarged public access area and small offices for the appraisers.

SEE *Exhibit A for plans of addition.*

It is the intent of the District to finance the purchase of the expansion over a five-year period. We believe that a reasonable interest rate can be obtained. A budget amendment will not be necessary for the District's 2006 operating budget. If a majority of the taxing units approve this expansion, PPAD plans to use the designated reserves from prior years to pay on the debt of the expansion. In addition to prior year's reserves, the district intends to use year-end overages for 2006 and future years until the loan is paid off. Future operating budgets will include funds to make small monthly payments until the remainder of the debt is paid. If during the term of the loan the District finds it is possible to buy down the note or to pay the note off completely that will be done. *SEE Exhibit B for estimate of allocation of increase for 5-year period.*

APPRAISAL DISTRICT PROPOSAL

The Appraisal District proposal consists of an estimated cost:

Construction of 20 x 83.4 addition to the south side of the existing structure

Estimated Cost	\$158,125.00
Prior Year Reserves	< <u>50,000.00</u> >
Amount to Finance	\$108,125.00

ALTERNATIVES

The District is required by the Texas Property Tax Code to investigate and report alternative solutions to the District's recommendation and proposal. The alternative solution is:

Alternative: Purchase of new site location containing 5,005 square feet of office space. This would mean moving the PPAD office from the center of the county to Mineral Wells.

Estimated cost of alternative #1:

- • Price of building is \$167,000.00
- • Remodeling and parking adjustments and other associated costs to fit needs of tax payers and staff of PPAD \$35,000.00
- • **Total estimated costs: \$202,000.00**

It has been an honor and privilege for PPAD to serve the taxing entities and tax payers within Palo Pinto County over the last twenty-five years. We at Palo Pinto Appraisal District work very hard to set values at market value, as required by law. Our work load has increased over the past several years with the values being increased to market value as well as the increase in the number of properties in the district. The District feels strongly that this expansion is necessary if we are to continue to provide the best possible services to the taxing jurisdictions and the citizens. Should you have any questions or concerns, please do not hesitate in contacting any member of the Board of Directors or myself.

Sincerely,



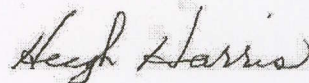
Donna Rhoades
Chief Appraiser

Sincerely,



Butch Stagner
Chairman

Sincerely,



Hugh Harris
Vice-Chairman

Sincerely,



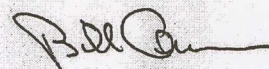
Jerry VanNatta
Secretary

Sincerely,



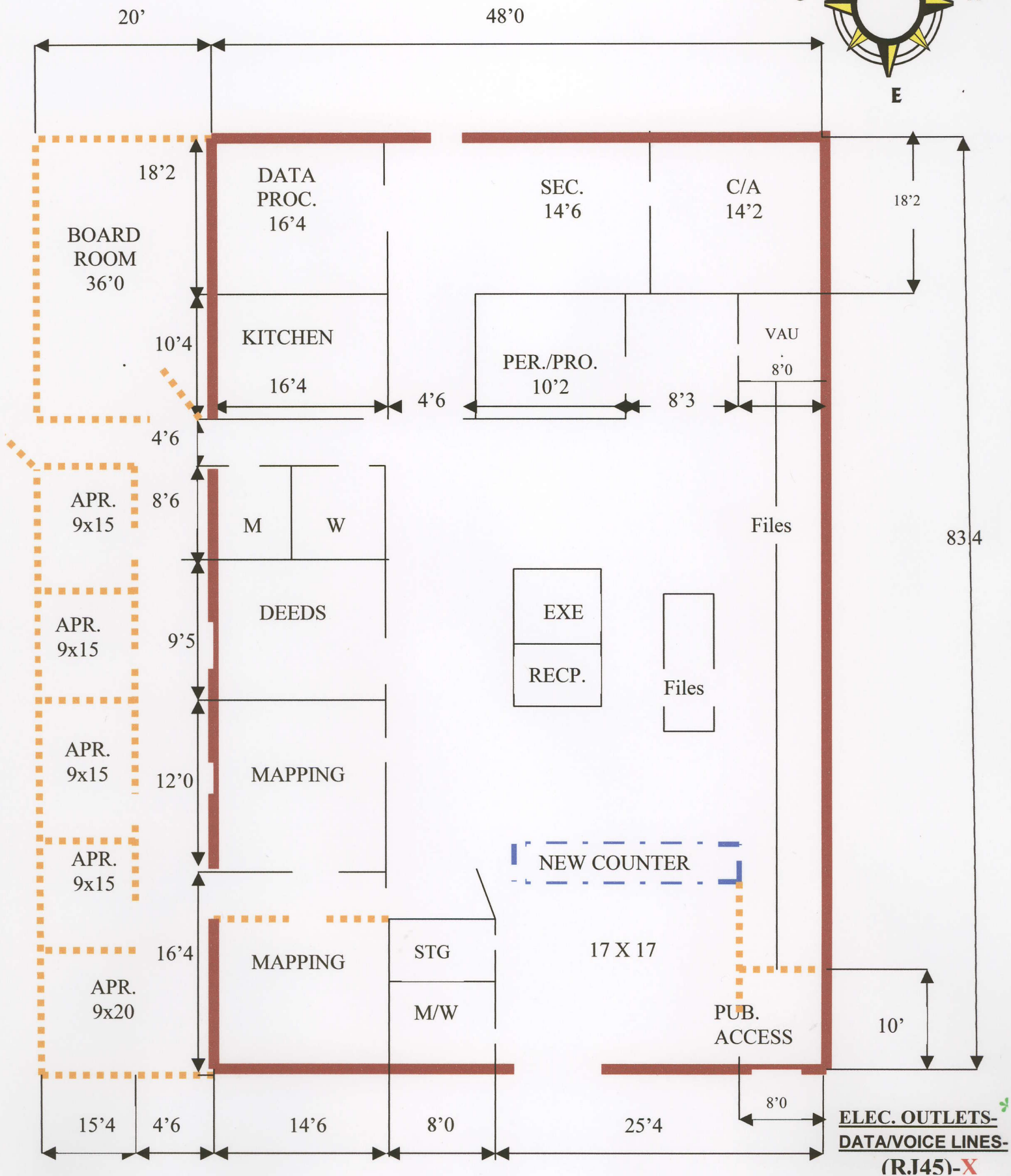
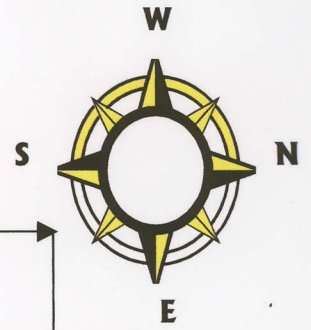
Bob Leach
Board Member

Sincerely,



Bill Arneson
Board Member

EXHIBIT A



STATE OF TEXAS

§
§
§

COUNTY OF PALO PINTO

Approval of Palo Pinto Appraisal District Resolution 2006-001

WHEREAS, § 6.051, Texas Tax Code authorizes the Board of Directors of an appraisal district to construct or renovate a building or other improvements as necessary to establish and operate the appraisal office.

WHEREAS, the Board of Directors of the Palo Pinto Appraisal District have delivered a copy of resolution # 2006-001 setting forth the desire to renovate the property situated at 200 Church Avenue, Palo Pinto, Texas 76484.

WHEREAS, § 6.051 Texas Tax Code requires that an appraisal district's construction or renovation of such real property and improvements must be approved by three-fourths (3/4) of the taxing units entitled to vote on the appointment of board members.

WHEREAS, the referenced provisions of the Texas Property Tax Code authorize the following action:

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES OF THE MINERAL WELLS INDEPENDENT SCHOOL DISTRICT

RESOLVED, that the Palo Pinto Appraisal District's proposal to renovate the property situated at 200 Church Ave, Palo Pinto, Texas 76484 is hereby APPROVED.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2006.

PRESIDING OFFICER -BOARD OF TRUSTEES

ATTEST:

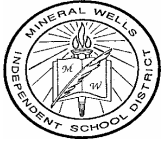
EXHIBIT B

2007 PROPOSED BUILDING ADDITION
 BASED ON 2005 LEVY

ESTIMATION IF PPAD BUDGETED FOR \$1,000.00 PER MONTH PAYMENTS

BUDGET AMT	TAX UNIT	2005 LEVY	DECIMAL	AMT DUE YEARLY	AMT DUE QTR
\$ 12,000.00					
	PALO PINTO CO	5,746,619.16	0.162182	1,946.18	486.55
	PALO PINTO FIRE	460,875.76	0.013007	156.08	39.02
	PALO PINTO HOSP	3,068,147.16	0.086590	1,039.08	259.77
	KEECHI WD	3,029.71	0.000086	1.03	0.26
	SPORTSMAN WLD MUD	505,921.03	0.014278	171.34	42.83
	GORDON CITY	37,726.43	0.001065	12.78	3.20
	GRAFORD CITY	17,003.24	0.000480	5.76	1.44
	M / WELLS CITY	2,719,246.46	0.076743	920.92	230.23
	MINGUS CITY	9,802.22	0.000274	3.29	0.82
	STRAWN CITY	30,963.61	0.000874	10.49	2.62
	GORDON ISD	967,101.89	0.027294	327.53	81.88
	GRAFORD ISD	5,873,813.77	0.165771	1,989.25	497.31
	MINERAL WELLS ISD	8,030,693.34	0.226643	2,719.72	679.93
	PALO PINTO ISD	4,077,711.23	0.115082	1,380.98	345.25
	SANTO ISD	2,954,534.78	0.083383	1,000.60	250.15
	STRAWN ISD	930,050.64	0.026248	314.98	78.74
		\$ 35,433,240.43	1.000000	\$ 12,000.00	\$ 3,000.00

Mineral Wells Independent School District



Ray M. Crass
Superintendent

906 S.W. 5th Avenue
Mineral Wells, Texas 76067
Telephone No. (940) 325-6404
Fax No. (940) 325-6378

Recommendation

Terry Hamilton, Holiday Hills Country Club Board of Directors member, has asked that Mineral Wells Independent School District help Holiday Hills Country Club in providing water for the golf course. This past summer the golf course became dangerously close to being lost, due to lack of water. The City of Mineral Wells has a twelve inch waterline that comes in at the back of the golf course. The City has abandoned this line and gave it to Holiday Hills Country Club. The club would like to put a PVC sleeve in the existing line to seal up leaks. This will be the length of the line going to the lake, which will be a considerable cost to Holiday Hills Country Club. They feel it is necessary for them to have an avenue to the water. The Board at Holiday Hills Country Club is asking each school district in the area to help defray some of the cost. Mr. Hamilton is requesting \$6,000.00 from our district which would be split \$3,000.00 out this year's school budget and \$3,000.00 out of the 2006-2007 school budget. The Club has not charged our students any money to use the golf course during school hours and after school for the past 10+ years. I feel that this is a worthwhile project for our students. Therefore, I recommend we enter into this agreement with Holiday Hills Country Club.

Ray M. Crass
Superintendent
rcrass@mwisd.net