

Notice of Regular Meeting

The Board of Trustees Devine ISD

A Regular Meeting of the Board of Trustees of Devine ISD will be held April 29, 2025, beginning at 6:45 PM in the Administration Building, 605 W Hondo Ave., Devine, TX 78016.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order, Roll Call and Declaration of Quorum	
2. Pledge of Allegiance and Invocation	
3. Devine Education Foundation Directors Recognition	4
4. Citizen Communication	
A. Public Comment for Non-Agenda Items	
B. Public Address for Items on the Agenda	
5. Report School Board Continuing Education Hours	5
6. Legislative Update Report	
7. Administrative Reports and Discussion	
A. Central Office Reports	
1. Superintendent's Reports, Todd Grandjean	
a. Monthly Report on Personnel, Safety, and Board Priorities: 1. Increase student success and continue a tradition of student achievement 2. Continue successful partnerships with the community, teachers and parents to support our schools and achieve student success 3. Align facilities and technology improvements with needs and career opportunities 4. Maintain Highly Qualified teachers and retain staff 5. Increase trade career opportunities and continue to develop enhanced technology resources for all students	
b. 2023 Bond Projects Report	
c. Safety & Security Report, Michael Gomez	
d. Monthly Activity Calendar	
e. District Event Calendar	
2. Director of HR/Info Mgmt Monthly Report, Dawn Schneider	
a. Monthly Report on Personnel, Testing and Assessment, Counseling, Student Services	
3. Director of Special Education Monthly Reports, Jenni Hagdorn	
a. Monthly Reports on Student Enrollment, ARDs, 504, and Training	
B. Business Office Reports, Chief Financial Officer, Shannon Ramirez	

1. Monthly reports on taxes, cafeteria, investments, cash flow	
2. Payment of Bills	
C. Principals' Reports on Campus Strategies Campus Sports and Activities	
1. Devine High School Principal's Report, Blain Martin (Interim Principal)	
2. Devine Middle School Principal's Report, Kandi Darnell	
3. Devine Intermediate School Principal's Report, Michael Gomez	
4. JJ Ciavarra Elementary School Principal's Report, Magdalena Strickland	
5. Devine Learning Center/DAEP Principal Monthly Reports, Jodi Ann Dzierzanowski	
D. Directors' Reports	
1. Monthly report on finances, department acquisitions, travel and student services provided.	
8. Consent Agenda	
A. Minutes of Board Meeting (s)	21
B. Budget Amendment	
C. Approve request of Athletic and Band Boosters for an increase in scholarship fund.	26
9. Action Item(s):	
A. Consider and Take Possible Action to Adopt a Resolution approving the purchase and renovation of the property known as The Ridge located at 728 18th St. in Hondo by the Medina Central Appraisal District	33
B. Consider and Take Possible Action to terminate the contingent fee contract with the Law Office of Henry Steen for the collection of delinquent property taxes owed to the District.	
C. Consider and Take Possible Action to approve a contingent fee contract to hire Perdue Brandon Fielder Collins & Mott, LLP for the collection of delinquent property taxes owed to the District and notice of which is provided with the agenda in accordance with Section 2254.1036 of the Government Code.	42
D. Consider and Take Possible Action to approve a resolution imposing a penalty pursuant to Sec. 33.07 and 33.08 to defray the costs of delinquent property tax collection	48
E. Consider and take possible action to approve depository contract for 7/1/2025 through 6/30/2027	49
F. Consider and Take Possible Action to Approve Final Application Payment to Hellas Construction for \$36,023.79	
10. Closed Session	
A. Personnel (TGC 551.074)	
1. Personnel Update	
2. Deliberations concerning proposed extension of professional contracts	
3. Consider and discuss superintendent goals	
B. Considering discipline of a public school child, or complaint or charge against personnel (TGC 551.082)	
11. Reconvene from Closed Session	
12. Action Items Discussed in Closed Session	
A. Personnel	
1. Consider and take possible action on proposed extension of professional contracts.	
13. Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on _____,
at _____.

For the Board of Trustees



Teacher/Program/Club DEF Grants 2022 - 2025

Fall/Spring 2024-2025

\$10,000 to Devine High School dual-credit program

\$2,179 to Devine High School students for AP exam grants

\$500 to Ciavarra Elementary School Art Department

\$1,500 to Devine High School FCS department

\$4,000 to Devine High School science department to upgrade
measuring/graphing devices/equipment

\$3,800 to Devine Middle School shop program

\$1,400 to Devine Middle School for digital camera
for multimedia class

\$2,000 to Ciavarra Elementary School Kindergarten teachers for
activity stations

\$3,500 to Devine High School OAP to purchase a new unit set

\$2,250 to Devine High School Robotics Club to help with FIRST
competition supplies/equipment

\$5,198 to Devine Middle School for VR headsets to be used in
various classrooms

\$600 to Ciavarra Elementary School PreK to purchase supplies
for a sensory center

2022 - 2023 Total—\$3 3,6 2 8 . 3 2

2023 - 2024 Total—\$1 10,7 6 2 . 8 0

2024 - 2025 Total—\$3 6,9 2 7 . 0 0

Grand Total—\$1 81,3 1 8 . 1 2



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: April 29, 2025

Agenda Item: Report Board Continuing Education

Background Information:

Since 1986, the SBOE rule has required the board president to make a public announcement each year of the names of those board members who have completed the required continuing education, who have exceeded the required hours, and who are deficient. Due to amended State Board of Education (SBOE) rules, effective August 25, 2014, the board president must include an additional statement that completion of the required annual training is an obligation and expectation of any board member under SBOE rule. The board president must ensure that this information is reflected in the minutes of the meeting and that it is made available to the press.

SB 1566, passed in the 85th Legislative Session, changed reporting requirements for board member training. This bill requires reporting to occur the month prior to the election. If a board member is deficient, the minutes of the board meeting must be posted to the district website within 10 days.

Administrative Consideration:

This annual report is to include all training completed from May to April.

Budgetary Consideration:

None

Supporting Documents:

Report of continuing education credits
School Board Trustee Training Requirements
Framework for School Board Development (BBD Exhibit)

Recommendation:

Report only

Respectfully Submitted by:


Todd Grandjean
Superintendent of Schools

School Board Continuing Education Record

May 2024– April 2025

	New Board Members Only				Annual			Every Other Year				
Name	Local District Orientation <i>3 hours within 120 days of election</i> <i>Enter date completed</i>	Intro to Texas Education Code Orientation <i>3 hours within 120 days of election</i> <i>Enter date completed</i>	Open Meetings Training <i>Within 90 days of election</i> <i>Enter date completed</i>	Public Information Act Training <i>Within 90 days of election</i> <i>Enter date completed</i>	Cyber-security <i>1 hour</i> <i>Enter date completed</i> <i>(due by June 14)</i>	Continuing Education in Assessed Needs <i>10 hours first year/5 hours each year thereafter</i> <i>Enter hours completed since last election</i>	Team-Building and Assessment <i>3 hours</i> <i>Enter date entire team completed</i>	Evaluating Student Academic Performance Training <i>Within 120 days of election; 3 hours</i> <i>Enter date completed</i>	Child Abuse Prevention <i>1 hour</i> <i>Enter date completed</i>	School Safety <i>2 hours</i> <i>Enter date completed</i>	Post-Legislative Update to TEC (due fall 2025)	Status
Nancy Pepper	NA	NA	5/2008	5/2008	1/21/2025	10	9/09/2024	9/09/2024	1/23/2025	1/06/2025	NA	Exceeds
Henry Moreno	NA	NA	6/2008	6/2008	6/10/2024	9	9/09/2024	9/09/2024	3/21/2025	3/20/2025	NA	Exceeds ⁶
Keri James	NA	NA	5/2018	5/2018	1/21/2025	8	9/09/2024	9/09/2024	1/21/2025	1/21/2025	NA	Exceeds
Carl Brown	NA	NA	1/2007	1/2007	6/11/2024	10	9/09/2024	9/9/2024	01/17/2025	1/06/2025	NA	Exceeds
Renee Frieda	NA	NA	8/2019	8/2019	6/13/2024	8	9/09/2024	9/09/2024	04/23/2025	04/22/2025	NA	Exceeds ⁵
Chris Davis	NA	NA	5/2019	5/2019	4/05/2025	10	9/09/2024	9/09/2024	04/23/2025	4/25/2025	NA	Exceeds
Alixana Buvinghausen	NA	NA	12/30/2021	12/21/2021	1/21/2025	9	9/09/2024	9/09/2024	4/02/2025	3/03/2025	NA	Exceeds
Todd Grandjean	NA	NA	NA	NA	NA	NA	9/09/2024	9/09/2024	NA	NA	NA	NA

Experienced Board Member Training Requirements (More than one year of service)

Annual	
Cybersecurity 1 hour	See the Texas Department of Information Resources for providers.
Team Building 3 hours	Available through TASB or other registered providers.
Additional Required Training 5 hours (Up to 5 hours online; up to 1 hour using self-instructional materials)	Available through TASB : Additional education based on Framework for School Board Development is available through TASB's conferences, events, and continuing education programs. Also available through other providers.
Biennial (every other year)	
Sexual Abuse, Human Trafficking, and Other Maltreatment of Children (Child Abuse Prevention) 1 hour	Available through TASB or other registered providers.
Update to the Texas Education Code Sufficient length ~ 1–2 hours after each legislative session	Available through TASB or other registered providers.
Evaluation and Improving Student Outcomes 3 hours (By the second anniversary of completion of previous training)	Available through TASB or other authorized providers.
School Safety 2 hours	Provided through TEA Learn .

**Open Meetings Act
Training**

Not later than the 90th day after taking the oath of office, each board member shall complete training of not less than one and not more than two hours regarding the responsibilities of the board and its members under Government Code Chapter 551 (Open Meetings Act).

The attorney general may provide the training and may also approve other acceptable sources of training.

The board shall maintain and make available for public inspection the record of its members' completion of the training. The failure of one or more members of the board to complete the training does not affect the validity of an action taken by the board.

Gov't Code 551.005

**Public Information
Act Training**

Not later than the 90th day after taking the oath of office, each board member shall complete training of not less than one and not more than two hours regarding the responsibilities of the board and its officers and employees under Government Code Chapter 552 (Public Information Act [PIA]). A board member may designate a public information coordinator to satisfy the training for the board member if the public information coordinator is primarily responsible for administering the responsibilities of the board member or board under the PIA. The attorney general may require a board member to complete the course of training if the attorney general determines that the district has failed to comply with a requirement of the PIA. *Gov't Code 552.012(b), (b-1), (c)* [See GBAA regarding public information coordinator training.]

**SBOE-Required
Training**

A trustee must complete any training required by the State Board of Education (SBOE). *Education Code 11.159*

The SBOE's framework for governance leadership [see BBD(EXHIBIT)] shall be distributed annually by the board president to all current board members and the superintendent. *19 TAC 61.1(a)*

The continuing education required under Education Code 11.159 applies to each member of the board. To the extent possible, an entire board shall participate in continuing education programs together. *19 TAC 61.1(b), (i)*

No continuing education shall take place during a board meeting unless that meeting is called expressly for the delivery of board member continuing education. Continuing education may take place prior to or after a legally called board meeting in accordance with Government Code 551.001(4) (definition of "meeting"). *19 TAC 61.1(e)*

A regional education service center (ESC) board member continuing education program shall be open to any interested person, including a current or prospective board member. A district is not responsible for any costs associated with individuals who are not current board members. *19 TAC 61.1(f)*

Annually, the SBOE shall commend those board-superintendent teams that complete at least eight hours of the continuing education specified at Team Building and Additional Continuing Education, below, as an entire board-superintendent team.

Annually, the SBOE shall commend board-superintendent teams that effectively implement the commissioner of education's trustee improvement and evaluation tool developed under Education Code 11.182 [see BG] or any other tool approved by the commissioner.

19 TAC 61.1(k), (l)

Verification

For each training described below, the provider of continuing education shall provide verification of completion of board member continuing education to the individual participant and to the participant's school district. The verification must include the provider's authorization or registration number. *19 TAC 61.1(h)*

Reporting

At the last regular board meeting before an election of trustees, the board president shall announce the name of each board member who has completed the required continuing education, who has exceeded the required hours of continuing education, and who is deficient in meeting the required continuing education as of the anniversary of the date of each board member's election or appointment to the board or two-year anniversary of his or her previous training, as applicable. The announcement shall state that completing the required continuing education is a basic obligation and expectation of any board member under SBOE rule. The minutes of the last regular board meeting held before an election of trustees must reflect whether each trustee has met or is deficient in meeting the training required for the trustee as of the first anniversary of the date of the trustee's election or appointment or two-year anniversary of his or her previous training, as applicable. The president shall cause the minutes to reflect the announcement and, if the minutes reflect that a trustee is deficient in training as of the anniversary of his or her joining the board, the district shall post the minutes on the district's internet website within 10 business days of the meeting and maintain the posting until the trustee meets the requirements. *19 TAC 61.1(j); Education Code 11.159(b)*

Local District
Orientation

Each board member shall complete a local district orientation session. The purpose of the local orientation is to familiarize new

board members with local board policies and procedures and district goals and priorities.

A candidate for school board may complete the training up to one year before he or she is elected or appointed. A newly elected or appointed board member who did not complete this training in the year preceding his or her election or appointment must complete the training within 120 calendar days after election or appointment.

The orientation shall:

1. Be at least three hours in length.
2. Address local district practices in the following, in addition to topics chosen by the local district:
 - a. Curriculum and instruction;
 - b. Business and finance operations;
 - c. District operations;
 - d. Superintendent evaluation; and
 - e. Board member roles and responsibilities.

Each board member should be made aware of the continuing education requirements of 19 Administrative Code 61.1 and those of the following:

1. Open meetings act in Government Code 551.005 [see Open Meetings Act Training above];
2. Public information act in Government Code 552.012 [see Public Information Act Training above]; and
3. Cybersecurity in Government Code 2054.5191 [see CQB].

The orientation shall be open to any board member who chooses to attend.

19 TAC 61.1(b)(1)

Education Code
Orientation

Each board member shall complete a basic orientation to the Education Code and relevant legal obligations. The orientation shall have special, but not exclusive, emphasis on statutory provisions related to governing Texas school districts.

A candidate for school board may complete the training up to one year before he or she is elected or appointed. A newly elected or appointed board member who did not complete this training in the year preceding his or her election or appointment must complete the training within 120 calendar days after election or appointment.

The orientation shall be at least three hours in length. Topics shall include, but not be limited to, Education Code Chapter 26 (Parental Rights and Responsibilities) and Education Code 28.004 (Local School Health Advisory Council and Health Education Instruction).

The orientation shall:

1. Be provided by an ESC.
2. Be open to any board member who chooses to attend.

The continuing education may be fulfilled through online instruction, provided that the training incorporates interactive activities that assess learning and provide feedback to the learner and offers an opportunity for interaction with the instructor.

19 TAC 61.1(b)(2)

Legislative Update

After each session of the Texas Legislature, including each regular session and called session related to education, each board member shall complete an update to the basic orientation to the Education Code.

The update session shall be of sufficient length to familiarize board members with major changes in statute and other relevant legal developments related to school governance.

The update shall be provided by an ESC or a registered provider [see Registered Provider, below].

A board member who has attended an ESC basic orientation session described at Education Code Orientation, above, that incorporated the most recent legislative changes is not required to attend an update.

The continuing education may be fulfilled through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor.

19 TAC 61.1(b)(3)

Team Building

The entire board shall participate with their superintendent in a team-building session.

The purpose of the team-building session is to enhance the effectiveness of the board-superintendent team and to assess the continuing education needs of the board-superintendent team.

The session shall be held annually and shall be at least three hours in length.

BOARD MEMBERS
TRAINING AND ORIENTATION

BBD
(LEGAL)

The session shall include a review of the roles, rights, and responsibilities of the board as outlined in the framework for governance leadership. [See BBD(EXHIBIT)] The assessment of needs shall be based on the framework for governance leadership and shall be used to plan continuing education activities for the year for the governance leadership team.

The team-building session shall be provided by an ESC or a registered provider [see Registered Provider and Authorized Provider, below].

19 TAC 61.1(b)(4)

Additional
Continuing
Education (Based
on Assessed
Needs)

In addition to the continuing education requirements set out above, each board member shall complete additional continuing education based on the framework for governance leadership. [See BBD(EXHIBIT)]

The purpose of continuing education is to address the continuing education needs referenced at Team Building above.

The continuing education shall be completed annually.

At least 50 percent of the continuing education shall be designed and delivered by persons not employed or affiliated with the board member's school district. No more than one hour of the required continuing education that is delivered by the district may use self-instructional materials.

The continuing education shall be provided by an ESC or a registered provider [see Registered Provider, below].

The continuing education may be fulfilled through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor.

First Year

In a board member's first year of service, he or she shall complete at least 10 hours of continuing education in fulfillment of assessed needs.

*Subsequent
Years*

Following a board member's first year of service, he or she shall complete at least five hours of continuing education annually in fulfillment of assessed needs.

Board President

A board president shall complete continuing education related to leadership duties of a board president as some portion of the annual requirement.

19 TAC 61.1(b)(5)

BOARD MEMBERS
TRAINING AND ORIENTATION

BBD
(LEGAL)

Evaluating Student
Academic
Performance

Each board member shall complete continuing education on evaluating student academic performance and setting individual campus goals for early childhood literacy and mathematics and college, career, and military readiness.

The purpose of the training on evaluating student academic performance is to provide research-based information to board members that is designed to support the oversight role of the board of trustees outlined in Education Code 11.1515. [See BAA]

The purpose of the continuing education on setting individual campus goals for early childhood literacy and mathematics and college, career, and military readiness is to facilitate boards meeting the requirements of Education Code 11.185 and 11.186.

A candidate for school board may complete the training up to one year before he or she is elected or appointed. A newly elected or appointed board member who did not complete this training in the year preceding his or her election or appointment must complete the training within 120 calendar days after election or appointment.

The continuing education shall be completed every two years and shall be at least three hours in length.

The continuing education required by this provision shall include, at a minimum:

1. Instruction in school board behaviors correlated with improved student outcomes with emphasis on:
 - a. Setting specific, quantifiable student outcome goals; and
 - b. Adopting plans to improve early literacy and numeracy and college, career, and military readiness for applicable student groups evaluated in the Closing the Gaps domain of the state accountability system established under Education Code Chapter 39;
2. Instruction in progress monitoring practices to improve student outcomes; and
3. Instruction in state accountability with emphasis on the Texas Essential Knowledge and Skills, state assessment instruments administered under Education Code Chapter 39, and the state accountability system established under Chapter 39.

The continuing education shall be provided by an authorized provider [see Authorized Provider, below].

If the training is attended by an entire board and its superintendent, includes a review of local school district data on student achieve-

ment, and otherwise meets the requirements described at Team Building above, the training may serve to meet a board member's obligation to complete training described at Team Building and at Evaluating Student Academic Performance, above, as long as the training complies with the Open Meetings Act.

19 TAC 61.1(b)(6)

Identifying and
Reporting Abuse

Each board member shall complete continuing education on identifying and reporting potential victims of sexual abuse, human trafficking, and other maltreatment of children in accordance with Education Code 11.159(c)(2).

A candidate for school board may complete the training up to one year before he or she is elected or appointed. A newly elected or appointed board member who did not complete this training in the year preceding his or her election or appointment must complete the training within 120 calendar days after election or appointment.

The training shall be completed every two years and shall be at least one hour in length.

The training must familiarize board members with the requirements of Education Code 38.004 and 38.0041, and 19 Administrative Code 61.1051 (relating to Reporting Child Abuse or Neglect, Including Trafficking of a Child).

The training required by this provision shall include, at a minimum:

1. Instruction in best practices of identifying potential victims of child abuse, human trafficking, and other maltreatment of children;
2. Instruction in legal requirements to report potential victims of child abuse, human trafficking, and other maltreatment of children; and
3. Instruction in resources and organizations that help support victims and prevent child abuse, human trafficking, and other maltreatment of children.

The training sessions shall be provided by a registered provider [see Registered Provider, below].

This training may be completed online, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor.

19 TAC 61.1(b)(7)

School Safety

The SBOE shall require a trustee to complete training on school safety. *Education Code 11.159(b-1)*

The continuing education required under Education Code 11.159(b-1) applies to each member of an independent school district board of trustees.

Each member shall complete the training on school safety adopted by the SBOE. The training requirement shall be fulfilled by completing the online course adopted by the SBOE and made available by the commissioner of education. The training shall be completed every two years.

A candidate for school board may complete the training up to one year before he or she is elected or appointed. A newly elected or appointed trustee who did not complete the training in the year preceding his or her election or appointment must complete the training within 120 calendar days after election or appointment.

A district shall maintain verification of completion for each trustee.

19 TAC 61.3

Training Provider

*Registered
Provider*

For the purposes of 19 Administrative Code 61.1, a registered provider has demonstrated proficiency in the content required for a specific training. A private or professional organization, school district, government agency, college/university, or private consultant shall register with the Texas Education Agency (TEA) to provide the board member continuing education required by 19 Administrative Code 61.1(b)(3), (5), and (7) [see Legislative Update, Additional Continuing Education, and Identifying and Reporting Abuse, above].

A district that provides continuing education exclusively for its own board members is not required to register under 19 Administrative Code 61.1(c)(1)-(2).

19 TAC 61.1(c)

*Authorized
Provider*

An authorized provider meets all the requirements of a registered provider and has demonstrated proficiency in the content required by 19 Administrative Code 61.1(b)(4) and (6). Proficiency may be demonstrated in accordance with 19 Administrative Code 61.1(d).

A private or professional organization, school district, government agency, college/university, or private consultant may be authorized by TEA to provide the board member training required in 19 Administrative Code 61.1(b)(4) and (6).

An ESC shall be authorized by TEA to provide the board member training required in 19 Administrative Code 61.1(b)(4) and (6).

19 TAC 61.1(d)

[See above for 19 Administrative Code 61.1(b)(4) on Team Building and (b)(6) on Evaluating Student Academic Performance.]

Note: For cybersecurity training requirements, see CQB(LEGAL).

Framework for School Board Development

Preamble: The mission of the public education system of this state is to ensure that all Texas children have access to a quality education that enables them to achieve their potential and fully participate now and in the future in the social, economic, and educational opportunities of our state and nation (Education Code 4.001).

The board of trustees is the governing body for Texas public schools. To effectively meet the challenges of public education, school boards and superintendents must function together as a governance leadership team. Each leadership team will annually assess its development needs both as a corporate body and as individuals. As a team, they will focus on the improvement of locally developed student outcomes and provide support for opportunities and experiences through vision and goals, systems and processes, progress and accountability, advocacy and engagement, and synergy and teamwork. Teams ensure that their districts provide equitable and effective educational programs and services for all students. The Framework for School Board Development has been approved by the State Board of Education to provide the critical areas of development for all public school boards.

1. Vision and Goals — The board ensures creation of a shared vision and locally developed, measurable goals that improve student outcomes and provide support for opportunities and experiences. The board:
 - Keeps the district focus on the well-being of all children.
 - Adopts a shared vision that incorporates input from the community to reflect local aspirations as well as present and future needs for all children.
 - Ensures that the vision aligns with the state's mission, objectives, and goals for education established by law and/or rule.
 - Adopts a reasonable number of specific, quantifiable, research-based, and time-bound goals that align with state law, are developed with community input, and support the vision to improve student outcomes.
 - Embraces, supports, and fulfills the vision that all students receive what they need to learn, thrive, and grow, including resources, opportunities, and experiences.
 - Uses the vision and goals to drive all deliberations, decisions, and actions.
2. Systems and Processes — The board ensures systems and processes are in place to accomplish the vision and goals. The board:
 - Regularly develops, reviews, and adopts board policies for effective support of the district's vision and goals.
 - Approves a budget that aligns with and maximizes resources to fulfill the district's vision and goals.
 - Monitors multiple, measurable elements of student progress and achievement throughout the year.

- Incorporates equity when making decisions and evaluating systems and processes.
 - Focuses its actions on following board operating procedures while providing oversight of the superintendent, policymaking, planning and goal setting, progress monitoring, and evaluation, while avoiding involvement in daily operations and management.
 - Approves goals, policies, and programs that ensure a safe and secure learning environment.
 - Ensures the equitable distribution of resources, opportunities, and experiences based on the diverse needs of students and schools.
 - Adopts a planning calendar and engages in a decision-making process consistent with state law and rule to help achieve the district's vision.
 - Ensures that the district's planning and decision-making process enables all segments of the community, families, and staff to meaningfully contribute to achieving the district's vision.
 - Welcomes and values all people and cultures as important stakeholders in the process for student success.
 - Ensures the district has a system that monitors for sound business and fiscal practices.
 - Adopts policies regarding hiring, assigning, appraising, terminating, and compensating school district personnel in compliance with state laws and rules.
 - Ensures the district adopts a protocol regarding the recruitment, determination of professional development needs, building of leadership capacity, and retention rates for the district's teachers.
 - Fulfills the statutory duties of the local board of trustees and upholds all laws, rules, ethical procedures, and court orders pertaining to schools and school employees.
3. Progress and Accountability — The board sets clear goals, provides resources and support, evaluates goal attainment, and engages in ongoing objective feedback on progress and commitments. The board:
- Holds itself accountable to its adopted vision, goals, commitments, and operating procedures.
 - Ensures progress toward achievement of district goals through systematic, timely, and comprehensive review of relevant reports and student data that illustrate progress toward locally developed student outcome goals.
 - Ensures equity throughout the system by regularly identifying inequities, updating policies, and appropriately distributing resources.

- Differentiates among resources, intermediate measures, and outcomes, especially when focusing on student outcomes.
 - Monitors and evaluates the allocation of resources in support of the district's vision and goals and sustainability.
 - Reviews the efficiency and effectiveness of district operations and use of resources in supporting the district's vision and goals.
 - Employs and annually evaluates the superintendent on the achievement of district goals, including locally developed academic goals, demonstration of educational leadership, and management of daily operations.
4. Advocacy and Engagement — The board promotes the vision and engages the community in developing and fulfilling the vision. The board advocates on behalf of Texas public schoolchildren. The board:
- Demonstrates its commitment to, and advocates on behalf of, the shared vision and goals by clearly communicating them to the superintendent, staff, and community.
 - Regularly reports district progress to families and the community, which could include an online dashboard for the community.
 - Ensures multiple forms of two-way communication will be used to engage, empower, and connect students, families, staff, media, and community with the district.
 - Builds collaborative relationships and partnerships with families and community, business, nonprofit, higher-education, education support organizations, and governmental leaders to influence and expand educational opportunities and meet the needs of students.
 - Recognizes the respective roles of and provides input and feedback to the legislature, State Board of Education, and the Texas Education Agency to ensure maximum effectiveness and benefit to Texas schoolchildren.
 - Promotes school board service by educating the community about the role of a school board and encouraging leadership opportunities within the community.
5. Synergy and Teamwork — The board's duties are distinct, and the board works effectively as a collaborative unit and as a team with the superintendent to lead the district in fulfilling the vision and goals. The board:
- Recognizes its distinct role in establishing the vision and the goals, adopting policies that guide the district, setting priorities, establishing governance protocols to oversee management of the district, adopting and overseeing the annual budget, and hiring and evaluating the superintendent.
 - Recognizes each individual trustee's duty as a trustee and fiduciary for the entire district.

- Remains focused on its goals and priorities, as opposed to individual agendas separate and apart from the shared vision.
- Annually evaluates its performance as a team, with attention given to the district's vision and goals; fulfilling the board's duties, responsibilities, and commitments; and the board's working relationship with the superintendent.
- Makes decisions as a whole only at properly called meetings and recognizes that individual members have no authority to take individual action in policy or district and campus administrative matters.
- Respects the right of individual members to express their viewpoints and vote their convictions and honors the decisions of the majority.
- Develops teamwork, problem-solving, and decision-making skills as a team with its superintendent.
- Understands and adheres to laws and local policies and respects the superintendent's responsibility to manage the school district and to direct employees in district and campus matters.
- Adopts and adheres to established policies and procedures for welcoming and addressing ideas and concerns from students, families, staff, and the community.
- Establishes and follows local policies, procedures, and ethical standards governing the conduct and operations of the board.
- Understands the leadership role of the board president and adheres to local policies and procedures about the duties and responsibilities of the board officers.

Adopted by the State Board of Education, January 1996, as authorized by 19 TAC 61.1(a); revised November 20, 2020.



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: April 29, 2025

Agenda Item: Minutes of Board Meeting (s)

Background Information:

Every month the office will submit to the Board of Trustees for approval a copy of last month's minutes for approval.

Administrative Consideration:

BE (LOCAL) – Board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.

The official minutes shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.

Budgetary Consideration:

None

Supporting Documents:

BE (LOCAL) Board Meetings

Recommendation:

Approve minutes for the regular board meeting on March 24, 2025 and the called board meeting on March 31, 2025.

Respectfully Submitted by:

Geri Woods
Superintendent's Secretary

Approved by:

Dr. Todd Grandjean
Superintendent of Schools

Minutes of Regular Meeting

The Board of Trustees

Devine ISD

A Regular Meeting of the Board of Trustees of Devine ISD was held on Monday, March 24, 2025 beginning at 6:30 PM in the Administration Building, 605 W Hondo Ave., Devine, TX 78016

Board Members Present: Nancy Pepper (President), Henry Moreno (Vice-President), Keri James (Secretary), Carl Brown, Alixana Buvinghausen, Chris Davis, Renee Frieda.

Guests Present: Brandi Sorrell, McKailee Sorrell, Shelby Spivey, Michelle Spivey, Kandy Stein, Katelyn Blanton, Candace Esparza, Joey Dzierzanowski, Jessica Alexander, Terrie Barron, John Barron, Ronda Shelton, Kari Davis, Kayli Beaver, Kim Kuykendall, Curtis Kuykendall, Stephanie Earls, Sandy Lawler, Michele Rumfield, Katie Rumfield, Claudia Mendoza, Linsey Outlaw, Maggie Strickland, Patti Taitano, Jamie Morris, KK Calame.

School Officials Present: Dr. Todd Grandjean (Superintendent), Dawn Schneider (Director of Student Services), Juan Gonzalez (DHS Principal), Michael Gomez (Intermediate Principal), Magdalena Strickland (Elementary Principal), JodiAnn Dzierzanowski (DAEP/DLA Principal), Jenni Hagdorn (Special Ed Director), Shannon Ramirez (Finance Director), Geri Woods (Recording Secretary).

1. **Call to Order, Roll Call and Declaration of Quorum**

Nancy Pepper called this meeting of the Devine Independent School District Board of Trustees to order at 6:30 p.m. and stated for the record that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. She further stated that trustees Keri James, Henry Moreno, Carl Brown, Chris Davis, Renee Frieda, Ali Buvinghausen, and Nancy Pepper were present.

2. **Pledge of Allegiance and Invocation** led by Nancy Pepper

3. **Recognition and Presentations**

A. Dollars for Scholars Donation

Todd Grandjean presented a check to Dollars for Scholars board member Michelle Spivey in the amount of \$3,665.52. This was the amount that was collected during College Go Get It Week.

4. **FCCLA Presentation**

Students Paige Barron and McKailee Sorrell presented their project.

5. **Citizen Communication**

A. Public Comment for Non-Agenda Items.

Juan Gonzalez, Joey Dzierzanowski, and Kayli Beaver each spoke regarding the recent assemblies held at the high school.

B. Public Address for Items on the Agenda. None.

6. **Legislative Update Report**

Jenni Hagdorn provided a report on the legislative session.

7. **Administrative Reports and Discussion**

A. Central Office Reports

1. Superintendent's Monthly Reports on Board Priorities, Bond Projects Update, Intruder Detection Audit Report Findings, Safety & Security Report, Monthly Activity Calendar, District Event Calendar
2. Director of HR/Info Management Monthly Report and PEIMS Fall Report
3. Director of Special Education Monthly Reports,

- ##### B. Business Office Monthly Reports and Payment of Bills
- ##### C. Principals' Reports on Campus Activities

1. Devine High School Principal's Report

2. Devine Middle School Principal's Report
 3. Devine Intermediate School Principal's Report
 4. JJ Ciavarra Elementary School Principal's Report
 5. Devine Learning Academy/DAEP Principal Monthly Reports
- D. Directors' Monthly Reports

8. Consent Agenda

Carl Brown moved and seconded by Chris Davis to approve consent agenda as presented. This motion Passed. Yea: 7, Nay: 0

- A. Minutes of February 17, 2025 regular board meeting and called board meeting on February 24, 2025.
- B. Budget Amendment
- C. Approve Instruction Materials Allotment and TEKS Certification for 2025-26 School Year

9. Action Item(s):

A. A RESOLUTION PROVIDING FOR THE DEFEASANCE AND CALLING FOR REDEMPTION CERTAIN CURRENTLY OUTSTANDING DISTRICT OBLIGATIONS; DELEGATING TO CERTAIN DISTRICT OFFICIALS AND STAFF THE AUTHORITY TO EFFECT MATTERS RELATED THERETO; AND OTHER MATTERS IN CONNECTION THEREWITH

Chris Davis moved and seconded by Carl Brown to approve the district's defeasance resolution. This motion Passed. Yea: 7, Nay: 0

B. Henry Moreno moved and seconded by Keri James to approve the purchase agreement for TASB Energy Cooperative Member Purchasers Fixed-Rate Transportation Fuel Program as presented. This motion Passed. Yea: 7, Nay: 0

C. Carl Brown moved and seconded by Henry Moreno to Approve a Resolution to join and participate in the TEXAS 20 Purchasing Cooperative, Education Service Center, Region 20 as presented. This motion Passed. Yea: 7, Nay: 0

10. Closed Session

Nancy Pepper stated for the record that the Board of Trustees, beginning at 7:18 p.m., will convene in a closed session in accordance with the Texas Open Meetings Act, for the purpose of discussing items listed under Texas Government Code Section 551.074, 551.076 and 551.082 NO FINAL ACTION, DECISIONS, OR VOTES WILL BE TAKEN WHILE THE BOARD IS IN EXECUTIVE SESSION.

- A. Personnel (TGC 551.074)
 1. Personnel Update
 2. Deliberations Concerning Proposed Administrator Contracts
 3. Consider and Discuss Superintendent's Goals & Objectives
- B. Considering the deployment, specific occasions for, or implementation of, security personnel or devices (TGC 551.076)
 1. Consider and Discuss Details of Districtwide Intruder Detection Audit Report Findings (TGC 551.076)
- C. Deliberations concerning discipline of a public school child, and complaint or charge against personnel. (TGC 551.082)

11. Reconvene from Closed Session

The board reconvened in open session at 8:34 p.m.

12. Action Items Discussed in Closed Session

- A. Personnel
 1. Consider and take possible action on proposed administrator contracts. No action taken.

13. Adjournment

Carl Brown moved and seconded by Chris Davis to approve consent agenda as presented. This motion Passed. Yea: 7, Nay: 0

Meeting adjourned at 8:34 p.m.

Board President

Board Secretary

Minutes of Called Meeting/Budget Workshop

The Board of Trustees

Devine ISD

A Called Meeting/Budget Workshop of the Board of Trustees of Devine ISD was held on Monday, March 31, 2025 beginning at 6:30 PM in the Administration Building, 605 W Hondo Ave., Devine, TX 78016

Board Members Present: Nancy Pepper, Henry Moreno, Keri James, Carl Brown, Alixana Buvinghausen (arrived at 6:34 PM).

Board Members Absent: Renee Frieda, Chris Davis

Guests Present: Anton Reicher (The Devine News), Joslyn Wilson, Kandy Stein, Kate Fowler, Vicki Watts, Shelby Spivey

School Officials Present: Dr. Todd Grandjean (Superintendent), Dawn Schneider (Director of Student Services), Blain Martin (Interim DHS Principal), Kandi Darnell (DMS Principal), Michael Gomez (Intermediate Principal), Jenni Hagdorn (Special Ed Director), Shannon Ramirez (Finance Director), Geri Woods (Recording Secretary)

1. Call to Order, Roll Call and Declaration of Quorum

Nancy Pepper called this meeting of the Devine Independent School District Board of Trustees to order at 6:32 p.m. and stated for the record that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. She further stated that trustees Keri James, Carl Brown, Henry Moreno, and Nancy Pepper were present. (Ali Buvinghausen arrived after quorum established)

2. Citizen Communication

A. Public Address for Items on the Agenda. None.

3. Consider and Take Possible Action to Approve Revisions to the Guaranteed Maximum Price for District Wide Improvements as part of the 2023 Bond Program

Carl Brown moved and seconded by Keri James to approve the Guaranteed Maximum Price Amendment for 2023 Bond Program -District Wide Improvements presented by Weaver and Jacobs Constructors, Inc. and authorize the Superintendent to negotiate and execute the final Amendment with the Contractor, in a form approved by District's attorney. This motion Passed. Yea: 5, Nay: 0, Absent: 2

4. Consider and Take Possible Action to Approve Creating a New Director of Child Nutrition Position

Keri James moved and seconded by Henry Moreno to Approve Creating a New Director of Child Nutrition Position as presented. This motion Passed. Yea: 5, Nay: 0, Absent: 2

5. Budget Workshop

A. Budget Presentation and Discussion by Shannon Ramirez

B. Property Values Discussion by Shannon Ramirez

6. Consider and take possible action on proposed administrator contracts

Carl Brown moved and seconded by Henry Moreno to approve extending administrator contracts as recommended by the Superintendent. This motion Passed. Yea: 5, Nay: 0, Absent: 2. Contract recommendations attached.

7. Adjournment

Henry Moreno moved and seconded by Keri James to adjourn. This motion Passed. Yea: 6, Nay: 0, Absent: 1

Meeting adjourned at 8:03 p.m.



Devine Independent School District

605 W. Hondo Ave., Devine, Texas 78016

(830) 851-0795 Fax (830) 663-6706
Dr. Todd Grandjean, Superintendent

March 31, 2025

Please find this letter in reference to my recommendation of the following professional staff members for employment at Devine ISD for the 2025-2026 school year.

NON-CERTIFIED (DIRECTOR OF TECHNOLOGY) PROFESSIONAL (12 MONTHS):

Hinojosa, Jesse

1 YR/12 MO TERM CERTIFIED ADMINISTRATOR:

Darnell, Kandi
Hagdorn, Jenni
Ramirez, Shannon
Schneider, Dawn

1 YR/11.5 MO TERM CERTIFIED ADMINISTRATOR:

Dzierzanowski, Jodiann
Gomez, Michael
Sanchez, Humberto

1 YR/11 MO TERM CERTIFIED ADMINISTRATOR:

Eads, Evan
Reyes, Lysandra
Rotramel, Kailyn
Runnels, LeeAnn
Stivors, Jeffery

1 YR/11 MO PROBATIONARY CERTIFIED ADMINISTRATOR:

Ramon, Mary

1 YR/10.5 MO TERM PROFESSIONAL EDUCATOR:

Alexander, Jessica
Gibson, Robin
Korczynski, Karla
Schueling, Farrah



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: April 29, 2025

Agenda Item: DABC & Band Boosters Scholarships 2024-2025

Background Information:

The Devine Athletic Booster Club would like to raise its scholarship amount from the allotted \$2,000 to \$4,550 for this year.

The Devine Band Boosters would like to raise its scholarship amount from the allotted \$2,000 to \$3,000 for this year.

Administrative Consideration:

DISD GE Regulation, "Scholarship amounts, in the name of the booster club/parent organization, shall be addressed in the name of the organization's bylaws and in an amount not to exceed a total of \$2,000 per organization. The specified amount may be reviewed annually by the Board. Student scholarship criteria shall not include parent membership in the booster club/parent organization".

Budgetary Consideration:

There is no budget consideration.

Supporting Documents:

GE Regulation

Recommendation:

.Approve increase in DABC and Band Booster scholarship amounts for 2024-2025.

Respectfully Submitted by:

Shannon Ramirez
Chief Financial Officer

Approved by:

Todd Grandjean
Superintendent of Schools

Note: For information regarding District acceptance of gifts and solicitations, see CDC(LOCAL).

Each such organization must submit the following to the superintendent or designee for approval:

1. Monthly meeting minutes and Financial Reports;
2. A list of officers with names and offices for the organization;
3. The constitution and bylaws of the organization;
4. The budget and financial report of the organization, annually.

Such organizations must agree to abide by all applicable UIL, District, and campus rules.

LIAISON

The faculty sponsor of a student group will serve as the liaison between any organization formed in connection with that student group and the District. If no specific student group is involved, the principal will serve as the liaison.

A current list of officers of each organization will be kept on file in the principal's office of the school involved.

REQUESTS FOR FUNDRAISING ACTIVITIES

The district liaison/ faculty sponsor of the parent organization or booster club desiring to conduct a fund-raising activity in a District school, including a concession stand, must submit to the superintendent or designee a request containing the following information [see GE(EXHIBIT)]:

1. Purpose of the fundraising;
2. Type of activity;
3. Dates and times of the activity;
4. Name of the person who will be handling the money;
5. Name of the sponsoring organization and representative;
6. The estimated amount of money to be raised; and

7. Whether proceeds from the sale benefit the school or the District.

This request must be submitted at the beginning of the school year or no less than two weeks prior to the proposed activity for all fundraising activities, on or off-campus.

Each request for approval of a fundraising activity must be made separately.

The majority of funds generated on a campus by an approved organization shall be spent on the campus at which they were raised; however, a cap of \$500 per year may be transferred to the next chapter of the organization at the succeeding campus. If another chapter of the organization does not exist at the succeeding campus, a cap of \$500 per year may be donated to the class fund for the grade level that is leaving the chapter. All funds not exhausted at the highest grade level or that organization shall be transferred into the organization's general fund.

Each school will be limited to two major fundraising activities sponsored or conducted by parent organizations or booster clubs per year.

SALES CAMPAIGNS

Community-wide sales campaigns shall be cleared through the superintendent or designee to minimize conflicts over various organizations that might be selling merchandise at the same time. Sales campaigns shall be carefully planned by the booster clubs and parent organizations with input from the principal and/or faculty sponsor.

DONATIONS

The district liaison/ faculty sponsor of the parent organization or booster club desiring to donate money or items for use by the district must complete the appropriate form and submit it to the superintendent or designee.

PURCHASES FOR THE SCHOOL

Before parent groups or other groups working with the school purchase equipment for the schools, including computer hardware and software, they shall notify the principal of their plans. In consultation with the superintendent or designee, the principal shall determine the type or brand of equipment to buy to ensure compatibility with current district equipment.

Coaches or sponsors shall present a list of desired items to the superintendent and receive approval from the superintendent before submitting the list to a booster club. The superintendent shall have the final authority to determine the items on the list.

Booster clubs and other parent support organizations cannot make purchases in the name of the district. Items shall be purchased in the support organization's name.

Equipment or materials purchased by a booster club/parent organization donation becomes the property of the district and shall be maintained/replaced by the district. Equipment and/or supplies purchased by a booster club/parent organization to generate revenue shall have priority use by the booster club/parent organization.

SCHOLARSHIPS

Scholarship amounts, in the name of the booster club or parent organization, shall be addressed in the name of the organization's bylaws and in an amount not to exceed a total of \$2,000 per organization. The specified amount may be reviewed annually by the board. Student scholarship criteria shall not include parent membership in the booster club or parent organization. Student scholarship checks or deposits shall be made out to the students' respective institutions of higher learning.

DISTRICT BOOSTER CLUBS AND PARENT ORGANIZATIONS WILL:

1. Be voluntary and support student activities of the school;
2. Recognize the authority of the superintendent or designee to approve or disallow any action of a school-related club or organization.
3. Have no authority to direct any school employee in any of his or her duties. Further, booster clubs and parent organizations have no authority to guide, direct, or establish guidelines for any school or student activity. Similarly, booster club officers shall not assume duties that are the responsibility of staff members.

4. Be permitted to use district facilities with prior approval of the appropriate administrator. Other parent groups may use district facilities in accordance with policy GKD.
5. Not attempt to influence District employees in the administration of duties;
6. Comply with administrative regulations, Board policy, and any applicable UIL or other governing association rules when offering money or gifts to the District [see CDC];
7. Pay all taxes and other debts incurred by the organization (food products, meals, soft drinks, and candy are exempted from taxes only if state law is followed);
8. Provide evidence of adequate insurance coverage for activities conducted on school premises (the District cannot provide insurance coverage for the booster club);
9. Assume liability for any and all personal injuries or property damage arising from their activities.
10. Ensure compliance with the following:
 - a. Funds raised by parent organizations on behalf of student groups are to be spent on students exclusively.
 - i. *Exception: a minimal expenditure from a PTOs general fund (not to exceed \$250) may be approved to provide one non-catered lunch or snack per campus served by the organization for teacher appreciation.*
 - b. An individual shall not hold an office as president and/or treasurer simultaneously in more than one booster club/parent organization.
 - c. All meetings of school-related organizations shall be public meetings.
 - d. The district liaison/ faculty sponsor of a booster club or parent organization shall be present at all meetings of the booster club or parent organization.
 - e. Information released or published by booster clubs and parent organizations shall have prior approval by the superintendent or designee.
 - f. Booster clubs and parent organizations are prohibited from using the district's tax ID number.

All parent groups or booster organizations shall submit monthly reports to the superintendent or designee by the first of the month. These reports shall include:

1. Minutes from the previous month's meeting(s). If the group did not meet, they must submit a document which details the reason(s) why the group did not meet.

2. Financial Reports corresponding to the month prior to the previous month.

Note: on March 1, minutes for February meetings are due and Financial Reports corresponding to the month of January are due, for example.

Financial Reports include:

- a. Bank statements spanning one month.
- b. a Treasurer's Report detailing deposits, expenditures, and totals corresponding to the dates of the bank statement(s).

These deadlines may be modified by the superintendent or designee in lieu of extenuating circumstances such as local, state, or national disasters.

3. All parent groups or booster organizations shall submit to the superintendent or designee a current copy of the organization's adopted bylaws and a list of officers for the new school year by July 1 of each year.
 - a. Organizational bylaws shall include provisions for disposal of funds and/or property to the district in the case that said organization disbands or ceases to operate.
 - b. These deadlines may be modified by the superintendent or designee in lieu of extenuating circumstances such as local, state, or national disasters.
4. Booster clubs/parent organizations who handle any monies through dues collections, fund-raising, etc., shall have an annual audit. The audit shall be approved by the organization's audit committee or be subject to a district audit. The organization's audit committee shall be comprised of at least three at-large members (non officers). An annual financial statement must be filed with the superintendent and must provide the following information for each fiscal year (July 1- July 1):
 - ii. Beginning cash balance.
 - iii. Total revenue and expenditures by major category.
 - iv. Closing cash balance.

v. Signatures of the audit committee.

This report is due on or before August 1 of each year. The Final Financial Audit must be completed by members of the booster or parent organization who served during the school year that the expenditures and deposits took place. The deadline for financial audits may be modified by the superintendent or designee in lieu of extenuating circumstances such as local, state, or national disasters.

**MEDINA CENTRAL APPRAISAL DISTRICT'S
CAD RESOLUTION**

WHEREAS, the Texas Property Tax Code, Section 6.051, allows the acquisition of real property by purchase or lease, the conveyance of real property, and the construction or renovation of a building or other improvement by an appraisal district for the purpose of establishing and operating the appraisal office or a branch appraisal office; and

WHEREAS Section 6.051 requires that the board of directors for an appraisal district must propose the property transaction by resolution which must be approved by the governing bodies of three-fourths of the taxing units entitled to vote on the appointment of board members; and

WHEREAS Section 6.051 requires the Chief Appraiser to notify the presiding officer of each governing body of the resolution adopted by the board of directors of the appraisal district by delivering a copy of the resolution, together with the information showing costs of other available alternatives to the proposal;

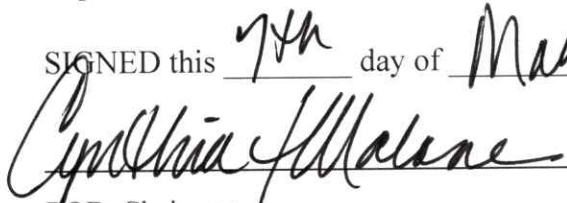
NOW THEREFORE BE IT HEREBY RESOLVED that on March 7, 2025, the Board of Directors of the Medina Central Appraisal District, in a public meeting, approved by a unanimous vote the proposed purchase and renovation of a tract of land described as follows:

Real property situated in Medina County, Texas at 726-744 18th Street, Hondo and that is legally described as follows:

Being Lots 1 & 2 Block 48 Original Townsite of Hondo situated in Medina County, Texas in the City of Hondo, Texas

BE IT FURTHER RESOLVED that the Chief Appraiser shall notify all applicable governing bodies and taxing units by providing a copy of this resolution and a cost analysis as required by Section 6.051 as soon as practicable after the adoption of this resolution.

SIGNED this 7th day of March, 2025.



BOD, Chairman



BOD, Secretary



Chief Appraiser

The Ridge Property









<u>TAXING ENTITY</u>	<u>2024 LEVY</u>	<u>PERCENT</u>	<u>CURRENT ANNUAL BUILDING RENT</u>	<u>BUILDING PURCHASE ANNUAL PAYMENTS</u>	<u>ANNUAL INCREASE</u>
1. MEDINA COUNTY	\$31,061,354.89	27.4943	\$11,547.60	\$32,993.15	\$21,445.55
2. CITY OF CASTROVILLE	\$2,032,400.74	1.7990	\$755.58	\$2,158.80	\$1,403.22
3. CITY OF DEVINE	\$1,812,636.40	1.6045	\$673.89	\$1,925.37	\$1,251.48
4. CITY OF HONDO	\$2,438,488.20	2.1585	\$906.57	\$2,590.14	\$1,683.57
5. CITY OF LA COSTE	\$348,280.69	0.3083	\$129.48	\$369.94	\$240.46
6. CITY OF NATALIA	\$414,097.57	0.3665	\$153.93	\$439.85	\$285.92
7. DEVINE ISD	\$6,121,898.87	5.4189	\$2,275.94	\$6,502.64	\$4,226.70
8. D'HANIS ISD	\$2,549,475.80	2.2567	\$947.81	\$2,708.03	\$1,760.22
9. HONDO ISD	\$10,281,772.92	9.1010	\$3,822.42	\$10,921.23	\$7,098.81
10. MEDINA VALLEY ISD	\$30,593,913.02	27.0805	\$11,373.81	\$32,496.64	\$21,122.83
11. NATALIA ISD	\$5,076,618.13	4.4936	\$1,887.31	\$5,392.35	\$3,505.04
12. MEDINA COUNTY GROUNDWATER CONSERVATION DISTRICT	\$461,094.04	0.4081	\$171.40	\$489.77	\$318.37
13. MEDINA COUNTY EMERGENCY SERVICES DISTRICT #1	\$3,324,226.19	2.9425	\$1,235.85	\$3,530.97	\$2,295.12
14. MEDINA COUNTY EMERGENCY SERVICES DISTRICT #2	\$589,646.01	0.5219	\$219.20	\$626.32	\$407.12
15. MEDINA COUNTY EMERGENCY SERVICES DISTRICT #3	\$1,228,576.85	1.0875	\$456.75	\$1,304.99	\$848.24
16. MEDINA COUNTY EMERGENCY SERVICES DISTRICT #4	\$792,552.47	0.7015	\$294.63	\$841.84	\$547.21
17. MEDINA COUNTY EMERGENCY SERVICES DISTRICT #5	\$747,650.17	0.6618	\$277.95	\$794.15	\$516.20
18. MEDINA COUNTY EMERGENCY SERVICES DISTRICT #6	\$1,418,574.52	1.2557	\$527.39	\$1,506.80	\$979.41
19. UTOPIA/VANDERPOOL AREA EMERGENCY SERVICES DIST. #1	\$20,212.02	0.0179	\$7.52	\$21.47	\$13.95
20. CITY OF LYTLE	\$239,905.47	0.2124	\$89.21	\$254.83	\$165.62
21. LYTLE ISD	\$1,560,242.61	1.3811	\$580.06	\$1,657.28	\$1,077.22
22. NORTHSIDE ISD	\$2,526,348.77	2.2362	\$939.20	\$2,683.47	\$1,744.27
23. UTOPIA ISD	\$46,013.93	0.0407	\$17.09	\$48.88	\$31.79
24. MEDINA COUNTY HOSPITAL DISTRICT	\$6,570,050.13	5.8156	\$2,442.55	\$6,978.66	\$4,536.11
25. REDBIRD RANCH WATER CONTROL AND IMPROVEMENT DISTRICT #2	\$708,099.47	0.6268	\$263.25	\$752.14	\$488.89
26. REDBIRD RANCH WATER CONTROL AND IMPROVEMENT DISTRICT #3	\$9,704.30	0.0086	\$3.61	\$10.31	\$6.70
TOTAL LEVY	\$112,973,834.18	100.00	\$42,000.00	\$120,000.00	\$78,000.00

**DEVINE ISD
RESOLUTION APPROVING ACQUISITION OF PROPERTY
BY MEDINA CENTRAL APPRAISAL DISTRICT**

WHEREAS the Texas Property Tax Code, Section 6.051, allows for the acquisition of real property by purchase or lease, the conveyance of real property, and the construction or renovation of a building or other improvement by an appraisal district for the purpose of establishing and operating the appraisal office or a branch appraisal office; and

WHEREAS Section 6.051 requires that the board of directors for an appraisal district must propose the property transaction by resolution which must be approved by the governing bodies of three-fourths of the taxing units entitled to vote on the appointment of board members; and

WHEREAS Section 6.051 requires the Chief Appraiser to notify the presiding officer of each governing body of the resolution adopted by the board of directors of the appraisal district by delivering a copy of the resolution, together with the information showing costs of other available alternatives to the proposal; and

WHEREAS on March 7, 2025, the Board of Directors of the Medina Central Appraisal District, in a public meeting, approved by a unanimous vote the purchase and renovation of the tract of land described as follows:

Real property situated in Medina County, Texas, at 728 18th Street, Hondo, and that is legally described as follows:

Being Lots 1 & 2, Block 48, situated in Medina County, City of Hondo, Texas; and

WHEREAS the Chief Appraiser notified the Superintendent of the Devine ISD of its adoption of a Resolution on March 7, 2025, by providing a copy of the Medina Central Appraisal District's Resolution as required by Section 6.051.

NOW THEREFORE BE IT HEREBY RESOLVED that on April 29, 2025, the Devine ISD, in a public meeting, approved by unanimous vote the proposed purchase and renovation of the real property known as The Ridge situated in Medina County, Texas, at 728 18th Street, Hondo, Texas, by the Medina Central Appraisal District.

SIGNED this 29th day of April 2025.

President, Devine ISD School Board

Other properties considered:

- 1.) Old Public Library Building – 1009 19th St – 6400 sq ft - \$800,000 plus cost to renovate; needed a new roof and possible mold issues



- 2.) The Ranch Store – 1602 Avenue M – 7500 sq ft - \$750,000 plus cost to convert store to office building – minimal parking



- 3.) 2 acres on Austin Avenue - \$70,000 would have to go through bid process to purchase land and new building would cost approximately \$500 per sq ft minimum building size 5,000 sq ft

- 4.) 2 lots 1208 16th St – would need to purchase or lease lots from county plus cost of new building minimum 5,000 sq ft at \$500 per sq ft
- 5.) Hondo National Bank 2nd floor – lease from the County; would need an elevator and retro fitting



Agenda Item:

Discussion and possible action to approve a contingent fee contract to hire Perdue Brandon Fielder Collins & Mott, LLP for the collection of delinquent property taxes owed to the District, and notice of which is provided with the agenda in accordance with Section 2254.1036 of the Government Code.

Written Findings as to the Collections Contract with Perdue, Brandon, Fielder, Collins & Motts, LLP:

The School Board for Devine Independent School District (the “District”), pursuant to Section 2254.1036(b) of the Government Code, hereby finds the following to be true: 1) there is a substantial need for the legal services specified in said contract; 2) these legal services cannot be adequately performed by the attorneys and supporting personnel of the District; and 3) these legal services cannot reasonably be obtained from attorneys in private practice under a contract providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature of the matter for which these services will be obtained or because the District does not have funds to pay the estimated amounts required under a contract providing only for the payment of hourly fees.

Therefore, this School Board hereby approves the contract by and between Devine Independent School District and Perdue Brandon Fielder Collins & Mott, LLP, for professional legal services regarding the collection of delinquent property tax services to be paid in accordance with the Texas Property Tax Code.

APPROVED and EXECUTED this the ___ day of _____, 2025.

Hon. Nancy Pepper
President, Devine ISD School Board

- D. Taxing Authority reserves the right to make the final decision as to whether or not to enforce by suit any delinquent tax account turned over to the Firm for collection.

II. THE FIRM'S ADDITIONAL COMMITMENTS

The Firm agrees to coordinate and support a program of reselling properties struck off to the Taxing Authority at tax sales. The Firm will notify prospective bidders and provide information to promote the sale of tax trust properties. The Firm agrees to provide information, advice, and guidance to the Taxing Authority on legal issues arising from delinquent tax collections, legislative changes to the Texas Property Tax Code and Truth-in-Taxation matters.

The Firm is to call to the attention to the Central Appraisal District or the Tax Collector any errors, double assessments or other discrepancies coming under their observation during the progress of the work and is to intervene on behalf of the Taxing Authority in all suits for taxes hereafter filed by any taxing unit on property located within its taxing jurisdiction.

The Firm agrees to make progress reports to the Taxing Authority, on request and at least twice a year, and to advise the Taxing Authority of all cases where investigation reveals taxpayers to be financially unable to pay their delinquent taxes.

III. TAXING AUTHORITY'S OBLIGATIONS

Taxing Authority agrees to furnish to the Firm all data and information as to the name and address of the taxpayer, the legal description of the property, years and amount of taxes due, and any codes identifying deferrals, quarter pay accounts, and suit information. Taxing Authority further agrees to update said information by furnishing a list of paid accounts and adjustments to the tax roll as necessary.

Section 33.48(a) of the Texas Property Tax Code provides in part that: "In addition to other costs authorized by law, a taxing unit is entitled to recover...reasonable expenses that are incurred by the taxing unit in determining the name, identity and location of necessary parties and in procuring necessary legal descriptions of the property on which a delinquent tax is due[.]" The Firm agrees to advance on behalf of Taxing Authority such costs and expenses, and in consideration of the advancement of such costs and expenses by the Firm, the Taxing Authority agrees to assign its right to recover the same to the extent approved by the Court and/or customarily and usually approved by the Court. The Firm expressly waives any claim against Taxing Authority for uncollected costs or expenses.

IV. COLLECTION FEE

Taxing Authority agrees to pay the Firm as compensation for services rendered hereunder, the percentage as set forth below, of the total amount of all delinquent taxes, penalty and interest which are subject to this contract and which are collected and paid to the Tax Collector, when an equal amount of Section 33.07, 33.08, or 33.11 penalties, as appropriate, is recovered from the taxpayer. Other taxes, including eligible current taxes, which are turned over to the Firm by the Tax Collector because of the necessity of filing claims in a Tax Warrant proceeding, Bankruptcy, with other Federal authorities, or for other reasons, shall become

subject to the terms of this contract at the time they are turned over to the Firm and the Firm shall be entitled to the appropriate percentage, as set forth below, of any amounts of delinquent taxes, penalties, and interest actually received by the Taxing Authority, and also the appropriate percentage, as set forth below, of current taxes actually received by the Taxing Authority when such percentage is actually recovered, if collected prior to July 1st of any tax year.

Compensation Amounts:

The District and Firm agree that all previously attached collection penalties under Texas Property Tax Code Sections 33.07, 33.08, and 33.11 remain attached for all previous years. All rights for compensation remain attached and are transferred to the Firm for all tax years prior to 2024 subject to the wrap-up period agreed to between the District and its previous counsel.

A twenty (20%) statutory add-on penalty for tax years 2024 and subsequent years.

Such compensation shall become the property of the Firm at the time such eligible current taxes or delinquent taxes, penalties, and interest are actually paid to the Tax Collector. The Tax Collector shall pay said compensation to the Firm monthly by check.

V. COMMENCEMENT OF THE CONTRACT

This Contract shall commence on _____, and continue in full force and effect for a three (3) year initial term. After the completion of said initial term, this Contract shall automatically renew without further action by either party for one (1) year terms, year after year, until such time that notice of termination is provided as prescribed herein.

VI. TERMINATION OF THE CONTRACT

Either party to this Contract shall have the right to terminate this Contract by giving the other party thirty (30) days written notice of their desire and intention to terminate this Contract. Notice of termination to the Firm shall be sent by electronic mail and by certified United States mail, or delivered by hand or courier, and addressed as follows:

Perdue Brandon Fielder Collins & Mott, LLP
Attn: Carlos M. Arce
613 NW Loop 410, Ste. 550
San Antonio, Texas 78216
carce@pbfc.com

AND

Perdue Brandon Fielder Collins & Mott, LLP
Attn: Jason L. Bailey
1235 North Loop West, Ste. 600
Houston, TX 77008
jbailey@pbfc.com

In the case of such termination, the Firm shall be entitled to receive and retain compensation due up to the effective date of termination. Termination is considered effective after the thirty (30) days written notice period has expired.

The Firm shall have an additional six (6) months to continue its representation of the Taxing Authority to resolve or nonsuit all tax litigation and bankruptcy claims filed by the Firm on behalf of the Taxing Authority prior to the termination of this Contract. During this six (6) month period, the Firm shall be entitled to compensation in accordance with Section IV of this Contract for tax claims filed in those pending tax litigation and bankruptcy matters.

VII. SEVERABILITY

Every provision of this Contract is intended to be severable. If any term or provision hereof is hereafter deemed by a Court to be illegal, invalid, void or unenforceable, for any reason or to any extent whatsoever, such illegality, invalidity, or unenforceability shall not affect the validity of the remainder of this Contract, it being intended that such remaining provisions shall be construed in a manner most closely approximating the intention of the Parties with respect to the illegal, invalid, void or unenforceable provision or part thereof.

VIII. SUBCONTRACTORS

The Firm shall not assign or subcontract any part of this Contract without the prior written approval of the Taxing Authority.

IX. MANDATORY AND EXCLUSIVE VENUE

Mandatory and exclusive venue for any lawsuit or other adjudicative proceeding involving a dispute arising under this Contract shall be in Medina County, Texas.

X. CONFIDENTIALITY

The Parties to this Contract agree that each shall treat as confidential all information provided by a party to the others regarding such party's business and operations including proprietary technology and systems.

XI. MANDATORY PROVISIONS

Pursuant to Chapters 2252, 2271, and 2274 of the Texas Government Code, the Firm verifies that it does not and will not for the term of this Contract boycott Israel or energy companies; that it does not have a policy which discriminates against a firearm entity or firearm trade association nor will it create such a policy for the term of this Contract; and that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization.

The State Bar of Texas investigates and prosecutes professional misconduct committed by Texas attorneys. If you have a complaint against or dispute with this firm involving

professional misconduct, the State Bar's Office of Chief Disciplinary Counsel will provide you with information about how to file a complaint.

XII. ACCEPTANCE OF REPRESENTATION

In consideration of the terms and compensation here stated, the Firm hereby accepts said employment and undertakes the performance of this Contract as above written.

This Contract is executed on behalf of the Taxing Authority by the presiding officer of the governing body who is authorized to execute this instrument.

WITNESS the signatures of all parties hereto in duplicate originals this the _____ day of _____, 2025, Medina County, Texas.

PERDUE, BRANDON, FIELDER, COLLINS & MOTT, L.L.P.

By: _____

CARLOS M. ARCE, PARTNER

DEVINE INDEPENDENT SCHOOL DISTRICT

By: _____

NANCY PEPPER, BOARD PRESIDENT

STATE OF TEXAS §

COUNTY OF MEDINA §

**A RESOLUTION PROVIDING FOR A PENALTY TO DEFRAY COSTS
OF COLLECTING DELINQUENT PROPERTY TAXES PURSUANT TO
TEXAS TAX CODE SECTIONS 33.07 and 33.08**

WHEREAS, It has been and remains the longstanding policy of the Devine Independent School District, hereinafter referred to as the “District”, that the expenses of collecting delinquent property taxes owed to the District should not constitute an unfair burden on the general revenue and on the taxpayers who pay on time, and should be borne instead by the delinquent properties and their owners who are responsible for causing such expenses;

WHEREAS, the Board of Trustees of the District is authorized by the provisions of Sections 33.07 and 33.08 of the Texas Tax Code to impose an additional penalty to defray the costs of collecting delinquent taxes due to the District; and

WHEREAS, the provisions of Section 6.30 of the Texas Tax Code have been complied with and an additional penalty not to exceed 20% of all delinquent property taxes, penalties and interest due is appropriate and needed to defray the delinquent property tax collection cost;

NOW THEREFORE, BE IT RESOLVED that the District adopt and ratify an additional **TWENTY PERCENT (20%)** penalty to defray the costs of collection of delinquent property taxes, as authorized by Texas Tax Code §§ 33.07 and 33.08, and that it be applicable to any property tax due for tax year 2024 that becomes or remains delinquent on or after July 1, 2025 and for each succeeding tax year thereafter that becomes or remains delinquent on or after July 1, 2025.

Notwithstanding the foregoing, the instant resolution shall not impact or otherwise impair the validity and enforceability of any prior resolution, or corresponding order, entered by the Board of Trustees of the District providing for a penalty to defray Costs of Collecting Delinquent Property Taxes pursuant to Texas Tax Code §§ 33.07 and 33.08.

Signed this _____ day of _____, 2025.

Nancy Pepper, Board President
Devine Independent School District

Attested:

Keri James
Secretary of the Board of Trustees



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: April 29, 2025

Agenda Item: Approve Depository Contract

Background Information:

Each School district must RFP their depository contract every 6 years.

Administrative Consideration:

Texas Education Code, Section 45.205(b) states that a school district and the district's depository bank may agree to extend a depository contract for three additional two-year terms.

Budgetary Consideration:

There is no monetary value attached to the depository bid.

Supporting Documents:

Attached is a copy of the Resolution.

Recommendation:

Approve Depository Contract for Funds of ISD's with the Security State Bank as the school depository for the Devine ISD for a term of 7/1/2025 through 6/30/2027.

Respectfully Submitted by:

Shannon Ramirez
Chief Financial Officer

Approved by:

Todd Grandjean
Superintendent of Schools