

Notice of Regular Meeting

The Board of Trustees Devine ISD

A Regular Meeting of the Board of Trustees of Devine ISD will be held July 22, 2024, beginning at 6:30 PM in the Administration Building, 605 W Hondo Ave., Devine, TX 78016.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order, Roll Call and Declaration of Quorum

2. Pledge of Allegiance and Invocation

3. Citizen Communication

A. Public Comment for Non-Agenda Items

B. Public Address for Items on the Agenda

4. Administrative Reports and Discussion

A. Central Office Reports

1. Superintendent's Reports, Todd Grandjean

a. Monthly Report on Personnel, Safety, and Board Priorities: 1. Increase student success and continue a tradition of student achievement 2. Continue successful partnerships with the community, teachers and parents to support our schools and achieve student success 3. Align facilities and technology improvements with needs and career opportunities 4. Maintain Highly Qualified teachers and retain staff 5. Increase trade career opportunities and continue to develop enhanced technology resources for all students

b. Monthly Superintendent Calendar

c. Monthly District Activity Calendar

d. 2023 Bond Update Report

2. Special Programs, Curriculum & Instruction Director Monthly Report, Abigail Beadle

a. Monthly Report on Federal/State Programs, Community and Other

3. Director of Student Services, Dawn Schneider

a. Monthly Report on Testing and Assessment, Counseling, Student Services

B. Business Reports, Shannon Ramirez

1. Monthly reports on taxes, cafeteria, investments, cash flow

2. Payment of Bills

3. 2023 Bond Payments

4. 2024-2025 Compensation Plan

5. Consent Agenda	
A. Minutes of Board Meeting (s)	3
B. Approve Donations from Athletic Boosters	7
C. Approve the Application for Optional Flexible School Day Program	10
D. Approve Purchase of Property/Casualty/Liability and Workers' Compensation Insurance	27
6. Action Item(s):	
A. Consider and Take Possible Action to Approve the Schematic Plans for the 2023 Bond Project	47
B. Consider and take Possible Action to Approve State Waiver for Staff Development	74
C. Consider and Take Possible Action to Approve the District's Professional Development Plan	76
D. Consider and Take Possible Action to Approve Communities in Schools to Provide Mental Health Services	81
E. Consider and Take Possible Action to Adopt Amendment to the District of Innovation Plan	95
F. Consider and Take Possible Action to Approve Revised 2024-2025 Stipend Schedule	107
G. Consider and take possible action to endorse TASB Board of Director Candidates	109
H. Consider and Take Possible Action to Set Date for Teambuilding/Evaluating and Improving Student Outcomes Training	115
7. Closed Session	
A. Personnel (TGC 551.074)	
1. Personnel Update	
2. Consider and discuss superintendent goals	
B. Considering Discipline of a Public School Child, or Complaint or Charge Against Personnel (TGC 551.082)	
8. Reconvene from Closed Session	
9. Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on _____, at _____.

For the Board of Trustees



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: Minutes of Board Meeting (s)

Background Information:

Every month the office will submit to the Board of Trustees for approval a copy of last month's minutes for approval.

Administrative Consideration:

BE (LOCAL) – Board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.

The official minutes shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.

Budgetary Consideration:

None

Supporting Documents:

BE (LOCAL) Board Meetings

Recommendation:

Approve minutes for the regular board meeting on June 17, 2024.

Respectfully Submitted by:

Geri Woods
Superintendent's Secretary

Approved by:

Todd Grandjean
Superintendent of Schools

Minutes of Regular Meeting

The Board of Trustees

Devine ISD

A Regular Meeting of the Board of Trustees of Devine ISD was held on Monday, June 17, 2024 beginning at 6:30 PM in the Devine Student Activity Center (DSAC), 194 Arabian Way, Devine, TX 78016

Board Members Present: Nancy Pepper (President), Keri James (Secretary), Alixana Buvinghausen, Chris Davis, Renee Frieda (arrived at 6:41 p.m.)

Board Members Absent: Carl Brown, Henry Moreno (Vice-President)

Guests Present: Shelby Spivey, Ronda Shelton, Kandy Stein, Bob Shelton, Brenden Morris, Darren VanFossen, Anton Riecher

School Officials Present: Dr. Todd Grandjean (Superintendent), Abigail Beadle (Special Programs Director), Juan Gonzalez (DHS Principal), Jenni Hagdorn (Special Ed Director), Shannon Ramirez (Finance Director), Geri Woods (Recording Secretary)

1. Call to Order, Roll Call and Declaration of Quorum

Nancy Pepper called this meeting of the Devine Independent School District Board of Trustees to order at 6:40 p.m. and stated for the record that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. She further stated that trustees Keri James, Chris Davis, Ali Buvinghausen, and Nancy Pepper were present (Renee Frieda arrived after quorum established).

2. Pledge of Allegiance and Invocation led by Nancy Pepper

3. Citizen Communication

A. Public Comment for Non-Agenda Items. None.

B. Public Address for Items on the Agenda. None.

4. Public Meeting to Discuss the 2024-2025 Budget and Proposed Tax Rate

Shannon Ramirez presented proposed budget and tax rate. No public comments were made.

5. Adopt Devine ISD 2024 - 2025 Budget

Chris Davis moved and seconded by Renee Frieda to adopt the 2024 - 2025 proposed General Fund Budget, Debt Service Budget, and Cafeteria Fund Budget as presented. This motion Passed. Yea: 5, Nay: 0, Absent: 2

6. Adopt Devine ISD 2023 - 2024 Final Amended Budget

Chris Davis moved and seconded by Keri James to adopt the 2023 - 2024 Final Amended Budget as presented. This motion Passed. Yea: 5, Nay: 0, Absent: 2

7. Public Hearing on Accelerated Instruction Program

High School Principal, Juan Gonzalez presented Accelerated Instruction Report.

8. Administrative Reports and Discussion

A. Central Office Reports

1. Superintendent's Monthly Reports on Personnel, Safety, and Board Priorities, Monthly Activity and District Event Calendars.

a. 2023 Bond Projects Update

Todd Grandjean introduced Bob Shelton, Architect and Brenden Morris, Weaver & Jacobs. Mr. Shelton presented schematic design plans and design timeline to the school board.

b. Consider and Discuss Teambuilding and Evaluating and Improving Student Outcomes Training Dates

Mrs. McAnelly is available to do this training in September or the first two weeks in October. The board would like to consider dates the first 2 weeks of September.

2. Special Programs, Curr. & Inst. Director Monthly Report

3. Director of Student Services Monthly Report

B. Monthly Business Reports, and Payment of Bills

9. Consent Agenda

Renee Frieda moved and seconded by Chris Davis to approve consent agenda as presented. This motion Passed. Yea: 5, Nay: 0, Absent: 2

A. Minutes of May 20, 2024 Regular Board Meeting and called meeting on June 11, 2024.

B. Approve Region 20 Commitments

C. Approve Donation from Devine Education Foundation

10. Action Item (s)

A. Chris Davis moved and seconded by Keri James to Approve the Bid from Anchor Fence for \$833,400.00 for the District-wide Fencing Project. This motion Passed. Yea: 5, Nay: 0, Absent: 2

B. Renee Frieda moved and seconded by Alixana Buvinghausen to Approve Truck Bid from Brown Chevrolet for \$61,000 as presented. This motion Passed. Yea: 5, Nay: 0, Absent: 2

C. Chris Davis moved and seconded by Renee Frieda to Approve Contract Award to Hellas Construction through BuyBoard for Track Resurfacing and Improvements in an amount not to exceed \$822,102.00 via Buyboard Coop and to authorize the superintendent to negotiate and execute the final terms of the agreement as presented. This motion Passed. Yea: 5, Nay: 0, Absent: 2

D. Renee Frieda moved and seconded by Keri James to approve the new Non-Exempt Professional Table as presented. This motion Passed. Yea: 5, Nay: 0, Absent: 2

E. Keri James moved and seconded by Chris Davis that the board add, revise, or delete (LOCAL) policies as offered by TASB Policy Service for consideration and according to the Instruction Sheet for TASB Localized Policy Manual Update 123. This motion Passed. Yea: 5, Nay: 0, Absent: 2

1. (LEGAL) Policies

2. (LOCAL) Policies (see list below)

BBD(LOCAL): BOARD MEMBERS - TRAINING AND ORIENTATION

BBFA(LOCAL): ETHICS - CONFLICT OF INTEREST DISCLOSURES

CKC(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - EMERGENCY PLANS

CKE(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - SECURITY PERSONNEL

CKEC(LOCAL): SECURITY PERSONNEL - SCHOOL RESOURCE OFFICERS

CQC(LOCAL): TECHNOLOGY RESOURCES - EQUIPMENT

DCE(LOCAL): EMPLOYMENT PRACTICES - OTHER TYPES OF CONTRACTS

DGBA(LOCAL): PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE

COMPLAINTS/GRIEVANCES

EEH(LOCAL): INSTRUCTIONAL ARRANGEMENTS - HOMEBOUND INSTRUCTION

EFA(LOCAL): INSTRUCTIONAL RESOURCES - INSTRUCTIONAL MATERIALS

FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND

PARENT COMPLAINTS/GRIEVANCES

GF(LOCAL): PUBLIC COMPLAINTS

F. Consider and Take Possible Action on Board Policy FDA (LOCAL)

Admissions Interdistrict Transfers to Set Tuition Fee. No action taken.

11. Closed Session

Nancy Pepper stated for the record that the Board of Trustees, beginning at 8:20 p.m., convened in a closed session in accordance with the Texas Open Meetings Act, for the purpose of discussing items listed under Texas Government Code Section 551.074 and 551.076. NO FINAL ACTION, DECISIONS, OR VOTES WILL BE TAKEN WHILE THE BOARD IS IN EXECUTIVE SESSION.

12. **Reconvene from Closed Session**

The board reconvened in open session at 8:45 p.m.

13. **Action Items Discussed in Closed Session**

A. Consider and Take Possible Action to Hire Professional Staff

Chris Davis moved and seconded by Renee Frieda to hire Mary Joyer-Ramon for Elementary Assistant Principal as recommended by the superintendent.

This motion Passed. Yea: 5, Nay: 0, Absent: 2

14. **Adjournment**

Chris Davis moved and seconded by Alixana Buvinghausen to adjourn. This motion Passed. Yea: 5, Nay: 0, Absent: 2

Meeting adjourned at 8:47 p.m.

Board President

Board Secretary



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: Athletic Boosters of Devine Donations

Background Information:

Board policy BAA (Legal) Board Legal Status: Powers and Duties: The trustees constitute a body corporate and in the name of the district may acquire and hold real and personal property, sue and be sued, and receive bequests and donations or other moneys or funds coming legally into their hands.

Board policy CDC (Local) Other Revenues: Gifts and Solicitations: The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval.

Once accepted, a gift becomes the sole property of the District.

GE (Regulation) RELATIONS WITH PARENT ORGANIZATIONS -7. Booster clubs shall abide by the UIL guidelines and the administration shall determine which organization might be considered as "booster." Money given to the school shall not be earmarked for any particular request. The booster club may suggest or recommend how they would like the money spent, but shall not require the Superintendent or principal to spend the money in any certain way. A gift of cash would be for the school to use at its discretion.

Administrative Consideration:

The Athletics Boosters are donating \$12,177.00 for the purchase of maroon football uniforms and \$1,803.87 for the purchase of maroon volleyball uniforms.

Budgetary Consideration:

Supporting Documents:

Donation forms

Recommendation:

Approve donations made by the Athletic Boosters of Devine.

Respectfully Submitted by:

Todd Grandjean
Superintendent of Schools

Devine Independent School District
Donation Form

The Devine Independent School District Board Policy CDC (Legal) states: All bequests of property for the benefit of the public schools shall, when not otherwise directed by the grantor, vest the property in the Board. Funds or other property donated may be expended: 1) For any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or 2) For any legal purpose if the donor designated no specific purpose.

Devine ISD is a political subdivision of the state of Texas and as such is exempt under section 115 of the IRS Code. Contributions to the district are deductible by donors as provided in section 170 of the IRS.

Type: Cash/Check Gift Card Materials Equipment

Donor Information:

Donor Name: Alison Brown Organization: Athletic Boosters of Devine

Address: 605 W Hondo Ave

City: Devine State: TX Zip Code: 78016

Donated to: Devine Athletics - Arabian Volleyball

Purpose of Donation: New Uniforms - Maroon

Value of Donated Property: \$ \$ 1,803.87

Describe/Itemize Donated Property: Maroon Volleyball Uniforms

Donor Imposed Restrictions, if any: none

Alison Brown 6-17-24
Donor Signature Date

To Be Completed By District Official

Donation approved by: _____ Date: _____
(Superintendent, or Board of Trustees if value over \$1000)

To Be Completed by Business Office

Date of Receipt: _____ Amount Received (if cash): \$ _____

[] Cash [] Check # _____ Deposited to account #: _____

Fixed Asset Tag #: _____ Location: _____



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: Optional Flexible School Day Program Application (OFSDP)

Background Information:

The goal of the Optional Flexible School Day Program is to allow students an opportunity to have flexible hours in order to be successful and receive a high school diploma by offering courses needed for graduation while the district receives funding for students in attendance. The program has two main objectives. The first objective is to allow a student who has dropped out of school or is in danger of dropping out of school an option other than the regular classroom setting or school day. The second objective is to enable a student the opportunity to recover credits lost due to lack of attendance. The program will go into effect 30 days after the application is submitted.

Administrative Consideration:

Budgetary Consideration:

Students attending the Devine Learning Academy utilize a flexible schedule to attend school and manage other aspects of their lives. Using the OFSDP to record attendance will allow the district the greatest benefit in FSP funding.

Supporting Documents:

OFSDP Application

Recommendation:

Adopt the 2024-2025 OFSDP Application

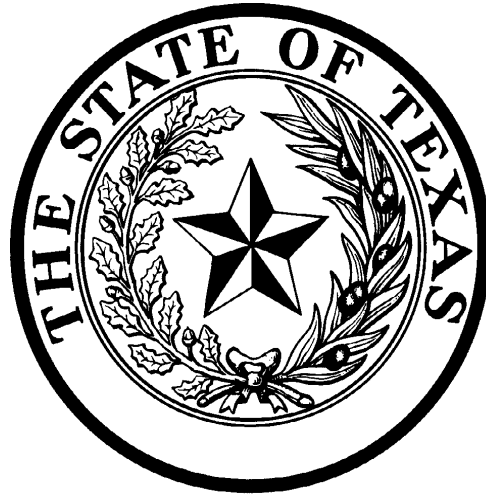
Respectfully Submitted by:

Dawn Schneider
Director of Student Services

Approved by:

Todd Grandjean
Superintendent of Schools

Texas Education Agency



APPLICATION

Updated April 2024

Optional Flexible School Day Program (OFSDP)

___2024-2025___ School Year

ELIGIBLE APPLICANTS: The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

Definition of Program Provisions

Eligible Students

A student in any grade level is eligible to participate in an OFSDP authorized under the [TEC, §29.0822](#), if the student is:

- at risk of dropping out of school, as defined by the [TEC, §29.081](#),
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the [TEC, §29.908](#), P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#), or
- not meeting attendance requirements under the [TEC, §25.092](#), resulting in denied credit for one or more classes in which the student has been enrolled.

AND

There must be an agreement in writing to the student's participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

Assessment

The student must take the required state assessments specified under the [TEC, §39.023](#), during the regularly scheduled assessment calendar.

Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the [TEC, §29.0822](#), may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

Board Approval

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP (see Appendix Two).

Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Provisions of Agreement

Article I – Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the “TEA,” and

Devine Independent School District

(Legal Name of School District or Open-Enrollment

Charter School) located at

605 West Hondo, Devine, Texas 78016

(Physical Address)

hereinafter referred to as “district.”

Article II – Period of Agreement

The period of the agreement, as detailed by participating campus in **Appendix 5**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

Article III – Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

Article IV – Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Article V – General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an “X” beside it:

- Appendix One, Assurances
- Appendix Two, Board Approval
- Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach PDF File)
- Appendix Four, District Contacts
- Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach Excel File)

Article VI – Application Process

- For questions or assistance regarding this application, email opfex@tea.texas.gov or call 512-463-8916.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix 5 should be at least thirty (30) days after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Email the complete application and attachments to: opfex@tea.texas.gov.
- Email subject line should indicate: OFSDP Application - District Name, County District Number

Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name Dawn Schneider

Authorized Signature

Typed Title Director of Student Services

Appendix One Assurances

The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix One. All information requested must be included with this form.

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
 - the student is at risk of dropping out of school, as defined by the [TEC, §29.081](#); or
 - the student is attending a campus implementing an approved innovative campus plan; or
 - the student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#); or
 - the student is attending a campus with an approved early college high school program designation as defined by the [TEC, §29.908](#); or
 - the student, as a result of attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled.

and

2. there is an agreement in writing to the student’s participation
 - by the student, if the student is over 18 years of age; or
 - by the student and the student’s parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to ensure all instructional materials and facilities are comparable or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the [Student Attendance Accounting Handbook](#).

- 8. to comply with all reporting requirements established by the TEA;
- 9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
- 10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

AGREED and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Nancy Pepper, Board President, 830-851-0710

Name, Title, and Telephone Number of School Board President

Signature of SchoolBoard President

Date

Dr. Todd Grandjean, Superintendent, 830-851-0710

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Two
Board Approval

The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Two. All information requested must be included with this form.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.

2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: July_____

Day: 22_____

Year: 2024_____

Time: 6:30 p.m._____

Location: Devine Central Office_____

Agreed and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Nancy Pepper, Board President, 830-8510-710

Name, Title, and Telephone Number of School Board President

Signature of School Board President

Date

Dr. Todd Grandjean, Superintendent, 830-851-0710

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Three

Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission.

1. Describe the program goals and objectives.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. **If** the OFSDP program will offer special education, career and technology education, pregnancy-related services, or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).
7. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. NOTE: absences and days present do not exist in the OFSDP

Explain the following:

- a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
- b. How the district will ensure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
- c. How the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240.
- d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
- e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).
- f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.

8. If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.
9. If students are attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2):
 - a. Will the district operate the dropout recovery education program or utilize an education management organization? If services will be contracted, please provide the organization name, accreditation status and the name of the accrediting agency.
 - b. Indicate how students will be offered or provided referrals for mental health services.
10. If students are attending a dropout recovery program offered in a remote or hybrid setting, as defined by TEC, §29.081 (e-2):
 - a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
 - b. Describe the individual learning plan or process used to monitor each student's progress.
 - c. Indicate how students will be served by an academic coach and local advocate.
 - d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
 - e. Provide the location and a brief description of the in-person student engagement center.

Appendix Four District Contacts

The definition of terms of the application applies to this Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

District Contacts for the Application

District/Charter School Superintendent:	Dr. Todd Grandjean
Mailing Address:	605 West Hondo
City, State, Zip Code:	Devine, Texas, 78016
Telephone Number:	830-851-0710
Email Address:	todd.grandjean@devineisd.org

District PEIMS Coordinator:	Dawn Schneider
Email Address:	dawn.schneider@devineisd.org

OFSDP Contact Name:	JodiAnn Dzierzanowski, Principal
Email Address:	jodi.dzierzanowski@devineisd.org

OFSDP Contact Name:	
Email Address:	

NOTE: Most of the contact for the approved OFSDP is done via email. A valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.

Appendix Five Participating Campuses, Student Eligibility, and Period of Agreement

The definition of terms of the application applies to this Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

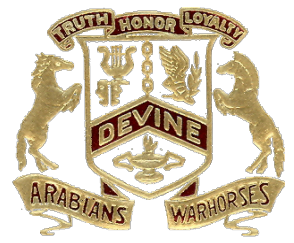
Page limit: Submit no additional pages for Appendix Five. All information requested must be included with this template and submitted in a separate Excel file.

Download and complete Appendix 5, which can be found on the [OFSDP webpage](#) under the *Applications and Templates* section.

Once completed, email the following to OPFLEX@tea.texas.gov:

1. The application (in PDF file format)
2. Appendix Three (in PDF file format)
3. Appendix Five (in MS Excel file format)

***All file names should include the district/charter school’s name**



OFSDP Appendix 3 (2024-2025)

I - Program Goals and Objectives

The Optional Flexible School Day Program (OFSDP) allows districts to provide flexible hours and days of attendance for students who meet at least one of the requirements of the Texas Education Code §29.0822(a). The goal of the program is to improve graduation rates for students who are in danger of dropping out of school, have dropped out, or are behind in core subject courses.

II - Proposed Schedule

The Devine Learning Academy hours of operation are Monday – Friday 8:00 a.m. – 3:30 p.m. Individual student schedules will be flexible based on the student’s course requirements and obligations outside of school. Students will be required to attend a minimum of 20 hours per week. Student failing to regularly meet the 20-hour minimum will be subject to probationary status and possibly removed from the program if attendance does not improve.

III - Staff Positions and Resource Personnel

The Devine Learning Academy is served by two full-time staff members. A campus administrator/certified teacher and a paraprofessional. The paraprofessional will be available to provide students with Special Education Inclusion if services are required by an IEP. Counselors from the main campus and a contract LPC will be available as needed.

IV - Identifying Students, Eligibility, and Consent

A student is eligible to participate if they meet one of the following conditions:

- Student is at-risk of dropping out of school, as defined by TEC 29.081 or
 - The student, because of attendance requirement under TEC 25.092, was denied credit for multiple courses in which the student was enrolled.
- AND
- Agreement in writing to the student’s participation
 - By the student, if the student is over 18 years of age; or
 - By the student and the student’s parent or person standing in parental relation to the student, if less than 18 years of age, and not emancipated by marriage or by court order

The campus administrator will review the following documents: At-risk profile with supporting documentation, parental information, student's transcript, and reporting period grades.

V – Estimated Number of Students

The Devine Learning Academy estimates 22-27 students per teacher.

VI – Special Programs

The Devine Learning Academy will provide special education services and English learner education services. Inclusion services will be provided by a paraprofessional under the guidance of an educator certified in these programs. The Special Education Director/English Learner Coordinator will coordinate with the teacher and campus administrator. The PEIMS Coordinator will verify coding in compliance with the specification outlines in the Student Attendance Accounting Handbook (SAAH).

VII – Instructional Minutes Documentation Procedures

- a. The classroom teacher will document the instructional minutes with a daily log.
- b. At the end of each week, the campus administrator will review the daily logs and enter the cumulative minutes for students who attended the minimum 45 minutes on each given day.
- c. The district will ensure that students do not generate more than one ADA and will not exceed the 10,800 minutes per course by diligent monitoring by the campus administrator and district PEIMS Coordinator.
- d. The district will carefully monitor admission to the OFSDP program to ensure that students do not receive attendance in the traditional program while accumulating instructional minutes in the OFSDP.
- e. The district PEIMS Coordinator will hold trainings with the campus administrator, teacher, and paraprofessional. The PEIMS Coordinator will conduct periodic review to ensure accurate reporting.
- f. At the end of each six weeks the PEIMS Coordinator will review the log sheets and print reports to be reviewed and signed by the teacher and administrator.
- g. At this time, the credit recovery program is not offered in the summer.
- h. The district is not offering a community-based dropout recovery education program.

Optional Flexible School Day Program (OFSDP) - Appendix 5

163901

DEVINE ISD

School Year 2024-2025

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4

Eligibility Designation
 1 = TEC §29.081 At-Risk Students
 2 = TEC §25.092 Minimum Attendance
 3 = TEC §29.908 Early College High School
 4 = TEC §39A.107 Campus Turnaround Plan
 5 = Credit Recovery**
 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program
 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program

School Year Period of Agreement
 Reported in TSDS PEIMS Summer Collection 3

 Program start date must be 30 days after application submission.

 Program end date must not exceed the last day of the regular school calendar.

Summer Period of Agreement
 Reported in TSDS PEIMS Extended Collection 4

****Credit Recovery - Designation 5**

 Summer period of agreement should not exceed 30 days or extend past July 31st.

Nine Digit District and Campus Number	Campus Name	Eligibility Designation							Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day
		1	2	3	4	5	6	7									
163901005	DEVINE LEARNING ACADEMY	1				5			30	8/21/2024	5/29/2025	MTWTHF	450	6/2/2025	6/20/2025	MTWTHF	450
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Step-by-Step Guide to Appendix 5

Optional Flexible School Day Program (OFSDP) - Appendix 5														Possible errors to consider before submit			
Step 1 Insert 6-Digit District Number		Step 2 School Year Click here to enter the school year															
Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program					School Year Period of Agreement Reported in TSDS PEMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Summer Period of Agreement Reported in TSDS PEMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.						
State Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWTHFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWTHFS	Minutes Offered Per Day
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Step 1: Enter the 6-digit District Number. If entered correctly, the district name will automatically populate in the cell directly to the right of the number entered.

Step 2: Enter the school year. (Example: 2021-2022)

Step 3: Enter the 9-digit District and Campus Number without hyphens or additional characters. If entered correctly, the campus name will automatically populate in the cell directly to the right of the number entered.

Step 4: Choose all student eligibility designations that apply to students participating in OFSDP.

- 1 At-Risk Students – The student is at risk of dropping out of school, as defined by the [Texas Education Code \(TEC\), §29.081](#).
- 2 Minimum Attendance – Students that do not meet the attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled without retaking the class. Funding for attendance is limited to that which is necessary for the student to recover class credit.
- 3 Early College High School – The student is attending a campus that has been designated by the Texas Education Agency (TEA) as an Early College High School (ECHS), as defined by the [TEC, §29.908](#), Pathways in Technology Early College High School (P-TECH), as defined by the [TEC, §29.553](#), or Industry Cluster Innovative Academy (ICIA).
- 4 Campus Turnaround Plan – The student is attending a campus implementing an approved innovative campus plan, as defined by [TEC, §39A.107](#).
- 5 Credit Recovery – Credit recovery classes may be offered during the summer recess for students who have not earned a full ADA during the regular school year. For an eligible OFSDP student attending summer OFSDP classes for credit recovery, funding for attendance is limited to that which is necessary for the student to recover class credit. The Summer Period of Agreement (Credit Recovery) section should only include dates after the regular school year, should not exceed 30 days, and may not extend past July 31st. A student cannot earn more than the equivalent of one ADA in a year.
- 6 Campus Dropout Recovery – The student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081 \(e-1\)](#), in which courses are offered on-campus 100% of the time. To be eligible for this designation, the campus will be designated by TEA as an Alternative Education Campus (AEC) of Choice - Dropout Recovery School. More information can be found on the [Performance Reporting Division website](#).
- 7 Remote/Hybrid Dropout Recovery – The student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081 \(e-2\)](#). A dropout recovery program can be offered for students to work in a remote or hybrid setting, only if the campus is designated by TEA as an Alternative Education Campus (AEC) of Choice - Dropout Recovery



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: Property/Casualty/Liability and Workers' Compensation Insurance purchases in the amounts of \$286,677 and \$ 107,961 for a total of \$394,638 and includes a \$250,699 Weather Peril deductible.

Background Information:

The District currently has these insurance policies with TASB Risk Management. We have received our Inter-local agreement renewal. The total of all the insurance coverage is \$ 394,638 which is approximately \$ 16,247 more than last year in property coverage.

Administrative Consideration:

Board Policy CH (Local) – Purchasing Authority – Purchases that costs or aggregates to a cost of \$50,000 or more shall require Board approval before a transaction may take place.

Budgetary Consideration:

\$265,500 has been budgeted for Property/Casualty/Liability Insurance in the 2024-2025 Budget. Workers' Compensation is offset in payroll.

Supporting Documents:

Copy of the proposal.

Recommendation:

Approve the Property/Casualty/Liability and Workers' Compensation Insurances purchase in the amount of \$294,638 from TASB.

Respectfully Submitted by:

Shannon Ramirez
Director of Finance

Approved by:

Todd Grandjean
Superintendent of Schools



June 24, 2024

Shannon Ramirez

Devine ISD

Dear Shannon Ramirez,

The TASB Risk Management Fund is pleased to provide the following proposal for renewing your coverage for the coming year. The proposal reflects the Fund's ongoing commitment to the risk sharing partnership among its more than 1,000 members.

The Fund is the oldest and largest governmental risk pool serving public schools and other educational entities in Texas. The Fund is governed by a 19-member board of school trustees, superintendents, and administrators from member districts. The board ensures the Fund remains financially strong and responsive to member needs.

Fund programs and coverages continue to support the risks shared by Fund members but also reflect the challenging environments that Fund members face today.

The coverage proposal on the following pages includes terms and contribution amounts for the programs in which your organization participates. A summary of coverage changes and updates to the Fund's Coverage Agreements is included in this proposal. Coverage Agreements can also be accessed on the Fund's website.

Please review all terms, provisions, and features of this renewal proposal. When ready, you may accept your renewal proposal by signing the Contribution & Coverage Summary (CCS) and returning it by email to me or to TASBRMF@tasbrmf.org. You may also complete the electronic acceptance using the link in the renewal email sent to the designated Program Contact.

Please note, if you take no action, coverage will automatically renew under the terms of this renewal proposal. If you wish to terminate coverage, the Fund must receive written notice of termination at least 30 days prior to your renewal date. If you are unsure of your plans to renew or have questions about this renewal proposal or any aspect of your Fund membership, please contact Adrian Pena or any member of TASB's Underwriting or Marketing teams at 800.482.7276.

Thank you for your membership in the TASB Risk Management Fund and your partnership with all Fund members. The Fund is proud to be your partner in managing risks and serving the students in your community.

Sincerely,
Adrian Pena
Senior Risk Management Consultant
Division of Risk Management Marketing & Strategic Partnerships
Texas Association of School Boards, Inc.

TASB Risk Management Fund
12007 Research Blvd., Austin, Texas 78759-2439
P.O. Box 301, Austin, Texas 78767-0301
Toll-Free: 800.482.7276 | Austin area: 1 (512) 505-2809

CC:

Notification of Coverage Changes and Clarifications Effective July 1, 2024

As a part of the annual coverage review, the TASB Risk Management Fund (Fund) implemented the following coverage changes and clarifications *for all renewals taking effect on or after July 1, 2024*. This document is a summary of changes and clarifications only; please carefully review the full text of all Fund Coverage Agreements and any applicable Contribution and Coverage Summary (CCS).

Automobile Liability & Physical Damage Coverage Agreement

- Under Part D, § 17.2 **Excess Coverage**, clarify that the Fund Member’s auto coverage is primary, not pro rata, when a **Covered Person** is driving a Fund Member’s vehicle.

School Liability Coverage Agreement

- Under Part B, § 5.8 **Joint Ventures**, clarify that Joint Ventures include support for an in-district or 1882 charter school; however, there is no coverage for the charter school operator itself or its board members or employees. Clarify that all **Covered Persons** are covered, not just the Fund Member.
- Under Part F, § 16.1 **PLL related acts**, clarify that acts related to the original Wrongful Act are subject to one **Claim’s** limit of liability.
- Under Part F, § 17.5 **Maximum annual aggregate limit**, clarify that the maximum aggregate limit applies to purchased *and* automatic extended reporting periods.

Property Coverage Agreement

- Weather Perils and Named/Numbered Windstorm deductibles will be based on a percentage (as shown on the CCS) of the total value of a Loss-affected structure, including contents, as listed on the Statement of Values schedule provided to Fund Members with the coverage proposal, or an Occurrence minimum deductible (also shown on the CCS), whichever is higher. If the Weather Perils or Named/Numbered Windstorm deductible does not exceed the minimum Occurrence deductible, the Occurrence deductible will apply for all Loss, including Loss-affected Covered Property not listed on the Statement of Values.
- Expanded coverage for single-ply membrane roofing systems rated for Very Severe Hail by FM Global or UL Solution’s equivalent rating to the full Weather Perils limit and deductible. The sublimit for single-ply roofing systems not rated for very severe hail remains in place.
- Under Part C, added § 6.6, indicating the Fund will limit payment for heating, ventilation, and air conditioning (HVAC) units based on actual cash value (ACV) only. Additionally, HVAC units **installed after March 1, 2025**, are excluded for the peril of hail unless commercial hail protection/coil guards are installed.
- Revise the Property Coverage Agreement, the Named/Numbered Windstorm Endorsement, and the CCS language to reflect how coverage and specified limits extend to the Fund Member’s Covered Property for the Named/Numbered Windstorm peril based on the county’s location (e.g., Tier I, Tier II, Harris, or all other Texas counties).

- Revise the Property Coverage Agreement and the Flood Endorsement to clarify that Flood coverage is excluded in designated flood zones unless coverage is otherwise extended under the Named/Numbered Windstorm Endorsement, and updated language to describe flooding uniformly throughout the Coverage Agreement.
- Under Part C, § 6.4 **Aesthetic Impairment**, eliminate the option to pay up to \$100,000 per **Occurrence** for appearance harm only to **Covered Property** while maintaining the coverage provision allowing reimbursement for 50% of the cost, up to \$1 million, to replace Aesthetically Impaired metal roofs.
- Limit coverage to the amount reported on the Statement of Values for Covered Property that has a recognized national or state historic designation. This limitation includes, but is not limited to, Covered Property listed on the National Register of Historic Places or Recorded Texas Historic Landmarks.
- Add a provision that specifically indicates prior loss is excluded.
- Add a provision that temporary repairs will be reimbursed to the Fund Member up to 10% of the Loss, including (if applicable) outside any sublimit. Additionally, under Part C, § 7.5, clarify that “Extra Expense” does not include temporary repairs after a **Loss**.
- Clarify that wildfire and accidental smoke damage, unrelated to agricultural or industrial origins, is covered and not considered **Pollution**.
- Under Part C, § 7.1 **Debris removal**, clarify that such removal is outside any sublimit.
- Under Part E, § 12.4 **Vendor Panel**, revise to remove the panel-related language and clarify that the Fund Member must use any Fund-preferred vendor when requested by the Fund.
- Under Part G, § 18, **New Construction**, move to Part F as a condition of coverage. This provision requires the Fund Member to report any new construction or renovation to the Fund before coverage extends.

Privacy & Information Security Coverage Agreement

- Under Part C, § 4.29 (A) **Fraudulent Instruction**, clarify and reinforce that the Fund Member must verify the authenticity *and* validate the payment request. Additionally, clarify that the validation may not rely on contact information in the communication or source of the inquiry regarding a change of banking or payment information.

Violent Act Coverage

- No changes.

Devine ISD

Contribution & Coverage Summary (CCS) Participation Period: 9/1/2024 through 8/31/2025

The following is a summary of coverages, limits, deductibles, and contribution amounts. More information about coverage, limits, deductibles, terms, and conditions are found on the following pages and are part of this CCS. Please review all pages of this CCS document and associated Fund Coverage Agreements.

This is not a declarations page. The Fund is not insurance but a self-insured risk pool through which members agree to share risk and actively participate in their contractual obligations as a member of the Fund.

Coverage	Limit	Deductible	Contribution
Property	See Property Coverage Summary	See Property Coverage Summary	\$250,699
Automobile Liability	\$100K Person Bodily / \$300K Occurrence Bodily / \$100K Occurrence Property	\$1,000	\$12,268
Automobile Physical Damage	Actual Cash Value	See Automobile Coverage Summary	\$8,379
School Liability including Professional Legal, General, and Employee Benefits Liability	See School Liability Coverage Summary	See School Liability Coverage Summary	\$9,831
Privacy & Information Security	\$500,000	\$0	\$5,500
Violent Acts	\$250,000	\$0	No Cost
Workers' Comp Fully Funded	Statutory	Statutory	\$107,961
Total Contribution			\$394,638

THIS IS NOT AN INVOICE. The TASB Risk Management Fund will issue an invoice when coverage is accepted by the Member. Total Contribution is an estimate and is subject to exposure audit.

Devine ISD

Property Coverage Summary Participation Period: 9/1/2024 through 8/31/2025 Total Property Contribution: \$250,699

The following is an overview of the limits and deductibles for risk of Direct Physical Loss to Covered Property. Additional coverages, limits, exclusions, and terms are included in the Fund's Coverage Agreement for this Participation Period. All limits are per Occurrence unless otherwise shown.

Coverage	Limit	Deductible
All Perils except Weather Perils	\$98,420,460	\$25,000
Weather Perils except Named/Numbered Windstorm	\$98,420,460	2% Minimum \$250,000
Named/Numbered Windstorm	\$25,000,000	2% Minimum \$250,000
Flood – Annual Aggregate Limit	\$2,000,000	\$50,000
Earthquake – Annual Aggregate Limit	\$2,000,000	\$50,000
Crime	\$100,000	\$5,000
Equipment Breakdown	\$98,420,460	\$25,000

Additional Sublimit for Weather Perils	Limit	Deductible
Sublimit for Wind, Hail Loss to Single Ply Membrane roofs and accompanying roof systems; all other deductibles apply. This does not apply to Named/Numbered Windstorm Loss in Tier 1, Tier 2, or Harris counties.	\$1,000,000	Weather Perils Deductible applies

Property Coverage Provisions

Weather Perils: Weather Perils is an Occurrence of wind, hail, convective storm, or freeze. The Weather Perils Limit and Deductible shown on this CCS will apply to Loss (including ensuing Loss) by a Weather Peril. Weather Perils does not include Named/Numbered Windstorm.

Named/Numbered Windstorm: Named/Numbered Windstorm is an Occurrence of hurricane, typhoon, tropical cyclone, tropical storm, or tropical depression that is designated by name or number by the National Weather Bureau, National Hurricane Center, or any recognized meteorological authority, including any related wind-driven rain, flood, tidal water or wave, storm surge, wave wash, surface water, overflow of bodies of water, or spray from any of these conditions. The Named/Numbered Windstorm Limit and Deductible indicated on this CCS will apply to Loss (including ensuing Loss) by a Named/Numbered Windstorm.

Percent Deductible/Occurrence Minimum Deductible: When Covered Property sustains a Loss caused by a Weather Peril or Named/Numbered Windstorm, the Fund Member's deductible will be either a percent-based deductible or an Occurrence-based minimum deductible, depending on which is higher.

The percent deductible will be calculated based on the designated percent, as shown on the CCS, applied to the Total Covered Value of the Loss-affected structure (including contents) in the Statement of Values schedule, which is considered a part of this CCS. This designated percentage is reflected as the deductible dollar amount listed under the deductible column of the schedule for each Loss-affected structure. The Fund will only pay once the covered Loss amount for each Loss-affected structure exceeds the deductible amount listed on the schedule. This deductible amount remains the same even if the entire structure (or contents) did not sustain a Loss. In the case of an Occurrence causing Loss to more than one member structure, the member may incur multiple percent-based deductibles, which will be added up to determine the total percent deductible.

Regardless of the total percent deductible, the amount of Loss sustained, or the number of Loss-affected structures in an Occurrence, in no event will the member's total deductible obligation be less than the Occurrence-based minimum deductible listed on the CCS. To determine whether the total amount of the percent-based deductible(s) exceeds the Occurrence minimum deductible, only the actual Loss will apply toward the Occurrence minimum deductible. However, the Fund's payment obligations in excess of this Occurrence deductible are based on the Loss to each structure exceeding that structure's scheduled deductible dollar amount.

No coverage is available for Loss to Fund Member property excluded by the Property Coverage Agreement.

Location: Location is a single street address that is the site of the Covered Property. Locations may have multiple Covered Properties, including structures.

Flood Zone Exclusions: The Fund Member's Covered Property (as defined in the Coverage Agreement) is excluded from coverage under the Flood Endorsement of the Coverage Agreement if any portion of the Covered Property subject to loss is located in any Special Flood Hazard Areas (SFHA) beginning with 'A' or 'V' as identified on the most recently published pre-Loss FEMA Flood Insurance Rate Map (FIRM).

Other Limits: If more than one Per Occurrence Limit may be applicable, the Fund shall determine which limit will apply.

Statement of Values: The Statement of Values schedule will be provided to the Fund member before the beginning of the Participation Period and is considered incorporated into the Agreements between the Fund and the member. The Fund Member agrees to allow the Fund to conduct property appraisals of the Fund Member's property periodically and agrees to accept values provided by the Fund. The Fund reserves the right to adjust the Fund Member's Contribution for new Covered Property accepted within the first 180 days of the Participation Period.

Salvage: The Fund will have the right, at its discretion, to exercise rights of salvage to any damaged property paid for or replaced under the terms of this Agreement.



Single Ply Membrane: 'Single Ply Membrane' is a synthetic roofing material that includes EPDM, TPO, and PVC membranes. For Weather Perils, Single Ply Membrane roofs are subject to the Single Ply Membrane sublimit and deductible indicated on the CCS, except for roofs rated for Very Severe Hail by FM Global or UL Solution's equivalent rating, which are subject to the Weather Perils limit and deductible.

Fund Member Mitigation: As indicated in the Property Coverage Agreement, including Sections 9.29 and 12.5, the Fund Member must preserve Covered Property before and after Loss, or the Fund may exclude coverage.

Fund Member Notice: As indicated in the Property Coverage Agreement, including Section 13.1, time is of the essence for the Fund Member to give notice of a claim for all Loss. Coverage is only available if the Fund Member reports all Loss within 365 days of an Occurrence.

Limit Elimination: The Fund may reduce all Property limits to zero and cease all payments (promised or otherwise) to the member for any claim under this CCS if the Fund's applicable property reinsurance coverage exhausts during the Participation Period through any property claim payment to any Fund member.



Devine ISD

Automobile Coverage Summary Participation Period: 9/1/2024 through 8/31/2025 Total Automobile Contribution: \$20,647

The following is an overview of the limits and deductibles for risks associated with the ownership, maintenance, or use of Covered Automobiles. The Fund's Coverage Agreement includes additional coverages, limits, exclusions, and terms for this Participation Period.

Coverage	Limit	Deductible
Automobile Liability	\$100K Person Bodily / \$300K Occurrence Bodily / \$100K Occurrence Property	\$1,000
Automobile Physical Damage - Collision	Actual Cash Value	\$1,000
Automobile Physical Damage - Comprehensive	Actual Cash Value	\$1,000
Automobile Physical Damage - Catastrophic	Actual Cash Value	\$25,000

Automobile Terms & Conditions

Statement of Values: The Fund Member has provided the Fund with the most complete and accurate listing of vehicles owned and leased by the Fund Member and will make this listing current throughout the Participation Period. The Fund Member agrees to allow the Fund to conduct vehicle appraisals of the Fund Members' fleet periodically and agrees to accept values provided by the Fund, if any.

Salvage: The Fund will have the right, at its discretion, to exercise rights of salvage to any damaged property paid for or replaced under the terms of this Agreement.

Excluded Vehicles: Vehicles specifically listed on this CCS are excluded from all Automobile coverage as noted under 'Exclusion.'

Devine ISD

School Liability Coverage Summary

Participation Period: 9/1/2024 through 8/31/2025
Total School Liability Contribution: \$9,831

The following is an overview of the limits and deductibles for legal, general, and other liability risks. The Fund's Coverage Agreement includes additional coverages, limits, exclusions, and terms for this Participation Period.

Coverage	Limit	Deductible
Professional Legal Liability Subject to \$1,000,000 Maximum Annual Aggregate	\$1,000,000	\$10,000
General Liability	\$1,000,000	\$0
Employee Benefits Liability	\$100,000	\$0

School Liability Coverage Provisions

Known Prior Acts: As indicated in the School Liability Coverage Agreement, including in Section 4.1, the Fund Member agrees that all known prior acts (including previously reported acts) that may result in a legal claim against the Fund Member have been fully disclosed to prior carriers, including the Fund, and no coverage will apply to these acts under this CCS. However, this CCS does not void coverage afforded to the Fund Member under any previous CCS.

Fund-requested Settlement Contributions: As indicated in the School Liability Coverage Agreement, including Section 4.6, the Fund may request a monetary or non-pecuniary contribution from the Fund Member to address the portion of a Claim that is not covered by the Coverage Agreement so that the Fund can settle the Claim in its entirety. Any refusal by the Fund Member to contribute to the settlement as requested by the Fund will result in the Fund Member being responsible for further defense costs and indemnity payments other than what the Fund would have paid.



Devine ISD

Privacy & Information Security Coverage Summary
Participation Period: 9/1/2024 through 8/31/2025
Total Privacy & Information Security Contribution: \$5,500

The following is an overview of the limits and deductibles for privacy and information security risks. The Fund's Coverage Agreement includes additional coverages, limits, exclusions, and terms for this Participation Period.

Coverage	Aggregate Limit Per Event	Deductible
Privacy & Information Security	\$500,000	\$0

Privacy & Information Security Conditions

No Known Losses: Fund Member certifies that all known or reported events occurring prior to the effective date of this coverage, as applicable, which it is reasonably believed may result in a claim under this Coverage have been fully disclosed or reported.



Devine ISD

Workers' Compensation – Fully Funded
Participation Period: 9/1/2024 through 8/31/2025

Total Workers' Compensation – Fully Funded Contribution: \$107,961

The following is a summary of estimated payrolls and contribution for Workers' Compensation coverage. The amounts shown are subject to audit at the end of the Participation Period.

Classification	Estimated Payroll	Net Annual Rate	Estimated Contribution
7380 - BUS DRIVERS	\$263,771	0.02757316	\$7,273
7720 - POLICE OFFICER	\$0	0.03435100	\$0
8810 - CLERICAL OFFICE EMPLOYEES	\$2,252,018	0.00180771	\$4,071
8868 - PROFESSIONAL/ADMINISTRATON	\$10,986,967	0.00488142	\$53,632
9101 - ALL OTHERS	\$1,188,809	0.03615804	\$42,985
Total	\$14,691,565		\$107,961

Estimated Contribution	\$107,961
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Workers' Compensation – Fully Funded Provisions

Benefit Limits: Workers' Compensation benefits paid to Fund Member's employees under this CCS will be as defined in the Texas Workers' Compensation Act (the Act). The Fund is responsible for claims payments as reflected in this CCS. This CCS does not cover the defense of any suit or claim against a Fund Member except a workers' compensation claim by an eligible employee or former employee of the Fund Member for the payment of statutory workers' compensation benefits.

Cooperation: The Fund Member designates the TASB Risk Management Fund as the Workers' Compensation claim administrator of record for all purposes. Fund Member agrees to use the Fund's contractors for services related to the administration of claims and to follow the Fund's election under Section 504.053 of the Labor Code to direct care through the Political Subdivision Workers' Compensation Alliance.

Claims Reporting: For Workers' Compensation claims arising during the Participation Period, the Fund Member agrees to report those claims timely and solely to the Fund. The report of Workers' Compensation claims to any other entity will waive all Fund liability under this CCS for those claims, regardless of reporting sequence. Any fines levied against the Fund for the Fund Member's failure to comply with the rules and regulations of the Act will be the Fund Member's sole responsibility.

Seasonal Benefits Adjustments: The Fund adjusts weekly workers' compensation Temporary Income Benefits (TIBS) to zero during specific holiday periods. Benefit adjustments are always made during the summer, Thanksgiving, spring, and winter breaks. Other extended holiday periods may also trigger benefit adjustments.



Program Coordinators

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current Coordinators associated with the Fund Member. If a Coordinator's name and e-mail address are not listed or the Coordinator identified needs to be updated, please provide updated information to the Fund as soon as possible or include updates on this document.

Current Program Coordinators

Program	Name	Title	E-mail
TASB RMF- Unemployment Compensation	Shannon Ramirez	Chief Financial Officer	shannon.ramirez@devineisd.org
TASB RMF-Property	Shannon Ramirez	Chief Financial Officer	shannon.ramirez@devineisd.org
TASB RMF-Workers' Compensation	Shannon Ramirez	Chief Financial Officer	shannon.ramirez@devineisd.org
TASB RMF-Liability	Shannon Ramirez	Chief Financial Officer	shannon.ramirez@devineisd.org
TASB RMF-Auto	Shannon Ramirez	Chief Financial Officer	shannon.ramirez@devineisd.org

Program Coordinator Updates

Program	Name	Title	E-mail

If accepting this proposal electronically, you may scan and email this page to tasbrmf@tasbrmf.org to provide Program Coordinator updates.



Contribution & Coverage Summary General Provisions

Coverage: This CCS and the Fund’s corresponding Coverage Agreements for this Participation Period outline the coverage terms and limits.

Claims Reporting: The Fund Member will provide to the Fund timely notice of all claims as required in the Interlocal Participation Agreement, the applicable Fund Coverage Agreement, and this CCS. The lack of timely notice may result in a loss of coverage.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund Coverage Agreement.

Payment: The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund will determine the contribution for each program and how each contribution is applied.

Termination: In addition to any CCS-specific provisions, the Interlocal Participation Agreement outlines the termination-related provisions that govern this CCS. These provisions include that this CCS may be terminated by either party, with termination effective at the end of the Participation Period, by giving written notice to the other party no later than 30 days before the end of the Participation Period. If the Fund Member ceases to be an Active or Associate member of the Texas Association of School Boards, Inc., this CCS will terminate at the end of the Participation Period, and the Fund will not offer a renewal CCS. If neither party terminates this CCS, any renewal CCS offered by the Fund becomes effective based on the terms of the renewal CCS and will bind the Fund Member.

Fund Member Authorization:

I approve this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and that I have read and agree to this CCS and the Interlocal Participation Agreement.

Authorized Signature

Date

Printed Name

Title



Proof of Auto Liability Coverage

THIS GOVERNMENT VEHICLE IS EXEMPT FROM THE MOTOR VEHICLE SAFETY RESPONSIBILITY ACT. Liability coverage in effect meets the minimum limits required by Texas law.

Member: **Devine ISD**
Contract Number: **P163901-2024-001**
Contract Period: **9/1/2024** through **8/31/2025**

If you have an accident, please notify the TASB Risk Management Fund at 800.482.7276.

Coverage is applicable to all vehicles owned by the above-named entity. Coverage remains in effect only if contribution has been paid.



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Coverage is applicable to all vehicles owned by the above-named entity. Coverage remains in effect only if contribution has been paid.

WHAT TO DO IF YOU HAVE AN ACCIDENT

(Keep this Card in Vehicle at all times)

- Move vehicle to the side of the road if drivable.
- Call 911 immediately. Have driver's license and this card ready to give to police.
- Help the injured by making them comfortable and providing emergency first aid. Call for medical help and provide requested information.
- Report the accident to your supervisor as soon as possible. If you have been injured, notify your supervisor.
- Do not discuss blame or fault. Discuss accident only with the police.
- Collect names, insurance, and other driver's license number. If there are witnesses, collect their names and contact information and give the information to the police and your supervisor.
- Do not sign any documents except as requested by law enforcement.

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Devine ISD
Statement of Values
As of date: 6/24/2024
Participation Period: 9/1/2024 through 8/31/2025

Campus Name – Site Address	Building ID	Building Name	Total Covered Value	Weather Perils Deductible
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6495	BASKETBALL PAVILION	\$51,510	\$1,030
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6490	CLASSROOM BUILDING #1	\$1,409,960	\$28,199
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6491	CLASSROOM BUILDING #2	\$2,432,080	\$48,642
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6489	DEVINE ELEMENTARY BUILDING	\$5,177,260	\$103,545
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6500	MORGAN SHED #1	\$7,070	\$141
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6499	MORGAN SHED #2	\$7,070	\$141
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6498	MORGAN SHED #3	\$7,070	\$141
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6492	PORTABLE CLASSROOM #1	\$340,370	\$6,807
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6493	PORTABLE CLASSROOM #2	\$288,860	\$5,777
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6494	PORTABLE CLASSROOM 45-47	\$393,900	\$7,878
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6496	PORTABLE CLASSROOM 48-49	\$284,820	\$5,696
DEVINE ELEMENTARY SCHOOL, 112 BENTSON DRIVE, DEVINE, TX, 78016	6497	PORTABLE CLASSROOM 50	\$137,360	\$2,747
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6460	DEVINE HIGH SCHOOL BUILDING	\$22,349,280	\$446,986
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6472	DEVINE STUDENT ACTIVITY CENTER	\$9,727,310	\$194,546



DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6463	FIELD HOUSE	\$1,729,120	\$34,582
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6468	GREENHOUSE	\$32,320	\$646
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6461	MOSS VOCATIONAL BUILDING	\$5,405,520	\$108,110
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6464	SOFTBALL CONCESSIONS BUILDING	\$12,120	\$242
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6465	SOFTBALL HOME DUGOUT	\$6,060	\$121
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6469	SOFTBALL PRESS BOX	\$58,580	\$1,172
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6471	SOFTBALL STORAGE/RESTROOMS	\$85,850	\$1,717
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6470	SOFTBALL VISITOR DUGOUT	\$6,060	\$121
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6462	SPECIAL EDUCATION BUILDING	\$419,150	\$8,383
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6467	VOCATIONAL STORAGE BUILDING	\$45,450	\$909
DEVINE HIGH SCHOOL, 1225 WEST HONDO AVENUE, DEVINE, TX, 78016	6466	WORKOUT FACILITY	\$1,369,560	\$27,391
DEVINE INTERMEDIATE SCHOOL, 900 ATKINS STREET, DEVINE, TX, 78016	6482	CAFETERIA BUILDING	\$3,359,260	\$67,185
DEVINE INTERMEDIATE SCHOOL, 900 ATKINS STREET, DEVINE, TX, 78016	6481	DEVINE INTERMEDIATE BUILDING	\$6,503,390	\$130,068
DEVINE INTERMEDIATE SCHOOL, 900 ATKINS STREET, DEVINE, TX, 78016	6483	INTERMEDIATE CLASSROOM B	\$1,500,860	\$30,017
DEVINE INTERMEDIATE SCHOOL, 900 ATKINS STREET, DEVINE, TX, 78016	6485	LIBRARY BUILDING	\$778,710	\$15,574
DEVINE INTERMEDIATE SCHOOL, 900 ATKINS STREET, DEVINE, TX, 78016	6487	MUSIC/ART PORTABLE CLASSROOM	\$261,590	\$5,232
DEVINE INTERMEDIATE SCHOOL, 900 ATKINS STREET, DEVINE, TX, 78016	6488	PORTABLE CLASSROOM	\$261,590	\$5,232
DEVINE INTERMEDIATE SCHOOL, 900 ATKINS STREET, DEVINE, TX, 78016	6484	SCIENCE LABORATORY BUILDING	\$664,580	\$13,292



DEVINE INTERMEDIATE SCHOOL, 900 ATKINS STREET, DEVINE, TX, 78016	6486	THIRD GRADE BUILDING	\$2,483,590	\$49,672
DEVINE MIDDLE SCHOOL, 400 CARDINAL DRIVE, DEVINE, TX, 78016	6475	BAND HALL	\$1,372,590	\$27,452
DEVINE MIDDLE SCHOOL, 400 CARDINAL DRIVE, DEVINE, TX, 78016	6473	DEVINE MIDDLE SCHOOL BUILDING	\$14,946,990	\$298,940
DEVINE MIDDLE SCHOOL, 400 CARDINAL DRIVE, DEVINE, TX, 78016	6478	PORTABLE CLASSROOM #1	\$253,510	\$5,070
DEVINE MIDDLE SCHOOL, 400 CARDINAL DRIVE, DEVINE, TX, 78016	6479	PORTABLE CLASSROOM #2	\$253,510	\$5,070
DEVINE MIDDLE SCHOOL, 400 CARDINAL DRIVE, DEVINE, TX, 78016	6480	PORTABLE CLASSROOM #3	\$253,510	\$5,070
DEVINE MIDDLE SCHOOL, 400 CARDINAL DRIVE, DEVINE, TX, 78016	6477	STORAGE BUILDING	\$7,070	\$141
DEVINE MIDDLE SCHOOL, 400 CARDINAL DRIVE, DEVINE, TX, 78016	6474	VOCATIONAL BUILDING	\$494,900	\$9,898
DEVINE MIDDLE SCHOOL, 400 CARDINAL DRIVE, DEVINE, TX, 78016	6476	WALK-IN COOLER	\$34,340	\$687
DISTRICT ADMINISTRATION, 205 WEST COLLEGE AVENUE, DEVINE, TX, 78016	6455	ADMINISTRATION OFFICES	\$920,110	\$18,402
DISTRICT ADMINISTRATION, 205 WEST COLLEGE AVENUE, DEVINE, TX, 78016	6459	ADMINISTRATION STORAGE BUILDING	\$22,220	\$444
DISTRICT ADMINISTRATION, 205 WEST COLLEGE AVENUE, DEVINE, TX, 78016	163901-13050-1H	DAEP PORTABLE BUILDING	\$1,299,870	\$25,997
DISTRICT ADMINISTRATION, 205 WEST COLLEGE AVENUE, DEVINE, TX, 78016	6458	GROUNDS EQUIPMENT STORAGE	\$67,670	\$1,353
DISTRICT ADMINISTRATION, 205 WEST COLLEGE AVENUE, DEVINE, TX, 78016	6456	STORAGE BUILDING	\$149,480	\$2,990
DISTRICT ADMINISTRATION, 205 WEST COLLEGE AVENUE, DEVINE, TX, 78016	6457	STORAGE GARAGE	\$151,500	\$3,030
DISTRICT ADMINISTRATION COMPLEX, 605 WEST HONDO AVENUE, DEVINE, TX, 78016	6518	ADMINISTRATION BUILDING	\$997,880	\$19,958
DISTRICT ADMINISTRATION COMPLEX, 605 WEST HONDO AVENUE, DEVINE, TX, 78016	163901-14671-8B	PARKING CANOPY	\$53,530	\$1,071
DISTRICT ADMINISTRATION COMPLEX, 605 WEST HONDO AVENUE, DEVINE, TX, 78016	163901-14671-8C	STORAGE BUILDING	\$84,840	\$1,697



PARENT'S PLACE, 112 CHURCH DRIVE, DEVINE, TX, 78016	163901-14672-9A	PARENT'S PLACE/STORAGE BUILDING	\$766,590	\$15,332
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6514	BASEBALL HOME DUGOUT	\$38,380	\$768
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6513	BASEBALL PRESS BOX	\$64,640	\$1,293
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6512	BASEBALL VISITORS DUGOUT	\$23,230	\$465
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6502	FIELD HOUSE	\$472,680	\$9,454
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6506	FOOTBALL HOME CONCESSIONS	\$141,400	\$2,828
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6507	FOOTBALL HOME TICKET BOOTH	\$16,160	\$323
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6508	FOOTBALL PRESS BOX	\$650,440	\$13,009
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6504	FOOTBALL VISITOR CONCESSIONS	\$38,380	\$768
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6505	FOOTBALL VISITOR TICKET BOOTH	\$1,010	\$20
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6515	NORTH CONCESSIONS BUILDING	\$369,660	\$7,393
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6503	SOUTH CONCESSIONS/RE STROOMS	\$273,710	\$5,474
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6509	TENNIS PAVILION	\$20,200	\$404
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	6511	TENNIS STORAGE SHED	\$4,040	\$81
SPORTS COMPLEX, 1100 WARHORSE DRIVE, DEVINE, TX, 78016	163901-13055-6N	VISITOR'S PRESS BOX	\$413,090	\$8,262
TRANSPORTATION COMPLEX, 801 NORTH TEEL DRIVE, DEVINE, TX, 78016	6516	TRANSPORTATION BUILDING	\$982,730	\$19,655
TRANSPORTATION COMPLEX, 801 NORTH TEEL DRIVE, DEVINE, TX, 78016	6517	TRANSPORTATION STORAGE BUILDING	\$482,780	\$9,656

DEVINE ISD 2023 BOND PROGRAM UPDATE

COMPLETED ITEMS

2/7/2024	PRE-PROPOSAL SITE VISIT
2/28/2024	INTERVIEW
4/3/2024	BUILDING COMMITTEE KICK-OFF MEETING & SITE WALK
4/4/2024	SCHEMATIC DESIGN BEGINS
4/23/2024	INITIAL DESIGN REVIEW
5/1/2024	SITE WALK
5/7/2024	STAFF INTERVIEWS, ALL CAMPUSES
5/9/2024	BUILDING COMMITTEE RE-CAP, SAFE CYCLE 2 GRANT DISCUSSION
5/21/2024	BOARD UPDATE ZOOM CALL
5/31/2024	STAFF INTERVIEWS, ALL CAMPUSES
6/5/2024	BUILDING COMMITTEE RE-CAP
6/17/2024	SCHEMATIC DESIGN PRESENTATION

UPCOMING ITEMS

WEAVER & JACOBS SCHEMATIC DESIGN PRICING - COMPLETE 7/17/2024

TECHNOLOGY CONSULTANT ON-BOARDING

COMMENCE DESIGN DEVELOPMENT PHASE

BUREAU VERTIAS DESIGN REVIEW CALL

DESIGN CONSULTANTS KICKOFF (STRUCTURAL, CIVIL, MEP & FOOD SERVICE)

MID-SUMMER STAFF INTERVIEWS, TENTATIVELY MID-JULY

DEVINE ISD 2023 BOND PROGRAM			
PROJECT SCHEDULE			
	START	DURATION (DAYS)	END
SCHEMATIC DESIGN PHASE	4/4/2024	74	6/17/2024
W/J PRICING	6/17/2024	30	7/17/2024
SCHEMATIC DESIGN APPROVAL	7/17/2024	7	7/24/2024
DESIGN DEVELOPMENT PHASE	6/17/2024	60	8/16/2024
W/J PRICING	8/16/2024	30	9/15/2024
DESIGN DEVELOPMENT APPROVAL	9/15/2024	7	9/22/2024
CONSTRUCTION DOCUMENTS	8/16/2024	75	10/30/2024
W/J BIDDING/PERMITTING	10/30/2024	45	12/14/2024
CONSTRUCTION DOCUMENTS APPROVAL	12/14/2024	7	12/21/2024
MOBILIZATION	12/21/2024	30	1/20/2025
CONSTRUCTION DURATION	1/20/2025	540	7/14/2026

DEVINE ISD 2023 BOND PROGRAM			
PROJECT PROGRAM			
ELEMENTARY SCHOOL			
ROOM NUMBER	ROOM NAME	SF	NOTES
E100	VESTIBULE	265	BUILDING ADDITION
E101	CORRIDOR	1,246	BUILDING ADDITION
E101A	CUST.	68	BUILDING ADDITION
E101B	ELEC.	68	BUILDING ADDITION
E102	WAITING	200	BUILDING ADDITION
E103	RECEPTION	160	BUILDING ADDITION
E104	HALL	526	BUILDING ADDITION
E105	OFFICE	177	BUILDING ADDITION
E106	CONF.	258	BUILDING ADDITION
E107	OFFICE	171	BUILDING ADDITION
E108	NURSE	234	BUILDING ADDITION
E109	OFFICE	171	BUILDING ADDITION
E110	RR	70	BUILDING ADDITION
E111	RR	70	BUILDING ADDITION
E112	OFFICE	171	BUILDING ADDITION
E113	OFFICE	270	BUILDING ADDITION
E114	WORKROOM	276	BUILDING ADDITION
E115	STO.	71	BUILDING ADDITION
E116	ENTRY CORRIDOR	410	BUILDING ADDITION
E117	HALL	122	BUILDING ADDITION
E118	CUST.	34	BUILDING ADDITION
E119	RR	187	BUILDING ADDITION
E120	RR	191	BUILDING ADDITION
E121	GYM / CAFETORIUM	5,040	BUILDING ADDITION
E122	STORAGE	329	BUILDING ADDITION
E123	MECH.	75	BUILDING ADDITION
E124	ELEC.	75	BUILDING ADDITION
E125	OFFICE	71	BUILDING ADDITION
E126	STORAGE	62	BUILDING ADDITION
E127	SERVING	660	BUILDING ADDITION
E128	RECEIVING	273	BUILDING ADDITION
E129	CORRIDOR	1,029	LEVEL 1 ALTERATIONS
E130	WAITING	291	LEVEL 1 ALTERATIONS
E131	MTG	123	LEVEL 1 ALTERATIONS
E132	MTG	164	LEVEL 1 ALTERATIONS
E133	MTG	128	LEVEL 1 ALTERATIONS
E134	RR	58	LEVEL 1 ALTERATIONS
E135	TESTING	283	LEVEL 1 ALTERATIONS
H100	WAITING	269	BUILDING ADDITION

TOTAL LEVEL 1 ALTERATIONS		2,075	
BUILDING ADDITIONS		12,268	
WALLS (10%)		1,227	
TOTAL BUILDING ADDITIONS		13,495	
LEVEL 1 ALTERATIONS - Level 1 alterations include the removal and replacement or the covering of existing materials, elements, equipment, or fixtures using new materials, elements, equipment, or fixtures that serve the same purpose.			
LEVEL 2 ALTERATIONS - Level 2 alterations include the reconfiguration of space, the addition or elimination of any door or window, the reconfiguration or extension of any system, or the installation of any additional equipment.			

DEVINE ISD 2023 BOND PROGRAM			
PROJECT PROGRAM			
HIGH SCHOOL			
ROOM NUMBER	ROOM NAME	SF	NOTES
H101	RECEPTION	132	LEVEL 2 ALTERATIONS
H102	WAITING	250	LEVEL 2 ALTERATIONS
H103	STG	38	LEVEL 2 ALTERATIONS
H104	AP SEC	147	LEVEL 2 ALTERATIONS
H105	AP	147	LEVEL 2 ALTERATIONS
H106	AP	150	LEVEL 2 ALTERATIONS
H107	COUNSELOR	151	LEVEL 2 ALTERATIONS
H108	COUNSELOR	150	LEVEL 2 ALTERATIONS
H109	CONFERENCE	276	LEVEL 2 ALTERATIONS
H110	HALL	738	LEVEL 2 ALTERATIONS
H111	SRO	150	LEVEL 2 ALTERATIONS
H112	SECRETARY	224	LEVEL 2 ALTERATIONS
H113	RR	65	LEVEL 2 ALTERATIONS
H114	RR	63	LEVEL 2 ALTERATIONS
H115	OFFICE	398	LEVEL 2 ALTERATIONS
H116	NURSE	185	LEVEL 2 ALTERATIONS
H117	CORRIDOR	1,120	LEVEL 2 ALTERATIONS
H118	CUST.	61	LEVEL 2 ALTERATIONS
H119	ELEC	59	LEVEL 2 ALTERATIONS
H120	WORKROOM	298	LEVEL 2 ALTERATIONS
H121	STAIR	252	LEVEL 2 ALTERATIONS
H122	ELEV.	65	LEVEL 2 ALTERATIONS
H123	WEIGHT ROOM	1,587	LEVEL 2 ALTERATIONS
H124	STORAGE	158	LEVEL 2 ALTERATIONS
H125	MULITI-PURPOSE	4,431	LEVEL 1 ALTERATIONS
H200	COSMETOLOGY	1,248	LEVEL 2 ALTERATIONS
H201	DRESSING	33	LEVEL 2 ALTERATIONS
H202	STORE	55	LEVEL 2 ALTERATIONS
H203	AUDIO	38	LEVEL 2 ALTERATIONS
H203	OFFICE	102	LEVEL 2 ALTERATIONS
H204	AUDIO	43	LEVEL 2 ALTERATIONS
H204	W/D	53	LEVEL 2 ALTERATIONS
H205	ELEVATOR	65	LEVEL 2 ALTERATIONS
H205	STORAGE	147	LEVEL 2 ALTERATIONS
H206	STAIR	250	LEVEL 2 ALTERATIONS
H206	STORAGE	45	LEVEL 2 ALTERATIONS
H207	MEDIA LAB	778	LEVEL 2 ALTERATIONS
H207	OFFICE	72	LEVEL 2 ALTERATIONS
H208	SIM LAB	319	LEVEL 2 ALTERATIONS

H208	VIDEO PROD.	292	LEVEL 2 ALTERATIONS
H209	COLLAB	146	LEVEL 2 ALTERATIONS
H209	NURSE	266	LEVEL 2 ALTERATIONS
H210	AUDIO	43	LEVEL 2 ALTERATIONS
H210	SICK BAY	95	LEVEL 2 ALTERATIONS
H211	SICK BAY	100	LEVEL 2 ALTERATIONS
H212	EMT CLASSROOM	523	LEVEL 2 ALTERATIONS
H213	TECH WORK ROOM	477	LEVEL 2 ALTERATIONS
H214	TECH OFFICE	126	LEVEL 2 ALTERATIONS
H215	TECH OFFICE	126	LEVEL 2 ALTERATIONS
H216	TECH OFFICE	126	LEVEL 2 ALTERATIONS
H217	RECEIVING	226	LEVEL 2 ALTERATIONS
H218	STG	49	LEVEL 2 ALTERATIONS
TOTAL LEVEL 1 ALTERATIONS		4,431	
LEVEL 2 ALTERATIONS		12,704	
WALLS (10%)		1,270	
TOTAL LEVEL 2 ALTERATIONS		13,974	
LEVEL 1 ALTERATIONS - Level 1 alterations include the removal and replacement or the covering of existing materials, elements, equipment, or fixtures using new materials, elements, equipment, or fixtures that serve the same purpose.			
LEVEL 2 ALTERATIONS - Level 2 alterations include the reconfiguration of space, the addition or elimination of any door or window, the reconfiguration or extension of any system, or the installation of any additional equipment.			

DEVINE ISD 2023 BOND PROGRAM			
PROJECT PROGRAM			
INTERMEDIATE SCHOOL			
ROOM NUMBER	ROOM NAME	SF	NOTES
I100	VEST.	176	LEVEL 2 ALTERATIONS
I101	RECEPTION	312	LEVEL 2 ALTERATIONS
I102	OFFICE	119	LEVEL 1 ALTERATIONS
I103	OFFICE	54	LEVEL 1 ALTERATIONS
I104	OFFICE	54	LEVEL 1 ALTERATIONS
I105	HALL	149	LEVEL 1 ALTERATIONS
I106	OFFICE	203	LEVEL 1 ALTERATIONS
I107	OFFICE	171	LEVEL 1 ALTERATIONS
I107	STO.	66	LEVEL 2 ALTERATIONS
I108	VEST.	192	LEVEL 2 ALTERATIONS
I109	ALCOVE	23	LEVEL 2 ALTERATIONS
TOTAL LEVEL 1 ALTERATIONS		750	
LEVEL 2 ALTERATIONS		769	
WALLS (10%)		77	
TOTAL LEVEL 2 ALTERATIONS		846	
LEVEL 1 ALTERATIONS - Level 1 alterations include the removal and replacement or the covering of existing materials, elements, equipment, or fixtures using new materials, elements, equipment, or fixtures that serve the same purpose.			
LEVEL 2 ALTERATIONS - Level 2 alterations include the reconfiguration of space, the addition or elimination of any door or window, the reconfiguration or extension of any system, or the installation of any additional equipment.			

DEVINE ISD 2023 BOND PROGRAM			
PROJECT PROGRAM			
MIDDLE SCHOOL			
ROOM NUMBER	ROOM NAME	SF	NOTES
M100	LOCKER ROOM	957	BUILDING ADDITION
M100A	STG	24	BUILDING ADDITION
M101	CORRIDOR	244	BUILDING ADDITION
M102	LOCKER ROOM	580	LEVEL 1 ALTERATIONS
M103	W/D	28	LEVEL 1 ALTERATIONS
M104	STG	58	LEVEL 1 ALTERATIONS
M105	SHOWER	106	LEVEL 1 ALTERATIONS
M106	RR	60	LEVEL 1 ALTERATIONS
M107	CORRIDOR	421	LEVEL 1 ALTERATIONS
M108	LOCKER ROOM	312	LEVEL 1 ALTERATIONS
M109	RR	60	LEVEL 1 ALTERATIONS
M110	LOCKER ROOM	284	LEVEL 1 ALTERATIONS
M111	RR	68	LEVEL 1 ALTERATIONS
M112	OFFICE	88	LEVEL 1 ALTERATIONS
M113	RR	56	LEVEL 1 ALTERATIONS
M114	SHOWER	183	LEVEL 1 ALTERATIONS
M115	CORRIDOR	288	LEVEL 1 ALTERATIONS
M116	CORRIDOR	855	LEVEL 1 ALTERATIONS
M117	CAFETORIUM	3,961	LEVEL 1 ALTERATIONS
M118	CORRIDOR	1,760	LEVEL 1 ALTERATIONS
M119	LIBRARY	1,474	LEVEL 1 ALTERATIONS
M120	CORRIDOR	920	LEVEL 1 ALTERATIONS
M121	PRINCIPAL	146	LEVEL 1 ALTERATIONS
M122	CONFERENCE	218	LEVEL 1 ALTERATIONS
M123	CORRIDOR	1,024	LEVEL 1 ALTERATIONS
M124	CORRIDOR	256	LEVEL 1 ALTERATIONS
M125	CORRIDOR	270	LEVEL 1 ALTERATIONS
M126	OFFICE	85	LEVEL 1 ALTERATIONS
M127	RR	53	LEVEL 1 ALTERATIONS
M128	STG	72	LEVEL 1 ALTERATIONS
M129	LOCKER ROOM	348	LEVEL 1 ALTERATIONS
M129A	SHOWER	102	LEVEL 1 ALTERATIONS
M130	LOCKER	51	LEVEL 1 ALTERATIONS
M131	RR	59	LEVEL 1 ALTERATIONS
M132	STG	51	LEVEL 1 ALTERATIONS
M133	LOCKER ROOM	247	LEVEL 1 ALTERATIONS
M134	SHOWER	97	LEVEL 1 ALTERATIONS
M135	RR	59	LEVEL 1 ALTERATIONS
M136	CORRIDOR	341	BUILDING ADDITION

M137	LOCKER ROOM	1,194	BUILDING ADDITION
M137A	STG	26	BUILDING ADDITION
TOTAL LEVEL 1 ALTERATIONS		14,697	
BUILDING ADDITIONS		2,785	
WALLS (10%)		279	
TOTAL BUILDING ADDITIONS		3,064	
LEVEL 1 ALTERATIONS - Level 1 alterations include the removal and replacement or the covering of existing materials, elements, equipment, or fixtures using new materials, elements, equipment, or fixtures that serve the same purpose.			
LEVEL 2 ALTERATIONS - Level 2 alterations include the reconfiguration of space, the addition or elimination of any door or window, the reconfiguration or extension of any system, or the installation of any additional equipment.			

SQUARE FOOTAGE TABLE : SECURED VESTIBULES			
	SF*	LEVEL 3 GLAZING SF	# OF ACCESS CONTROL DOORS
ELEMENTARY SCHOOL	680	234	4
INTERMEDIATE SCHOOL	803	207	4
MIDDLE SCHOOL	0	0	0
HIGH SCHOOL	780	204	4
TOTAL	2,263		
*INCLUDES SECURED ENTRY VESTIBULE AND ASSOCIATED WAITING AREAS			



2023 BOND PROGRAM SCHEMATIC DESIGN

DEVINE I.S.D.
605 WEST HONDO AVENUE
DEVINE, TEXAS

SHEET INDEX

OWNER DEVINE INDEPENDENT SCHOOL DISTRICT 605 WEST HONDO AVENUE DEVINE, TEXAS 78016	TECHNOLOGY TBD
ARCHITECT SHELTON ARCHITECTURE 13575 FITZTHUGH ROAD, SUITE 110 AUSTIN, TX 78738	GEOTECHNICAL ENGINEER MTR ENGINEERS 12770 CIMARRON PATH, STE. 100C SAN ANTONIO, TX 78249
MEP ENGINEER HENDRIX CONSULTING ENGINEERS 115 E. MAIN STREET ROUND ROCK, TX 78664	SURVEYOR MTR ENGINEERS 12770 CIMARRON PATH, STE. 100C SAN ANTONIO, TX 78249
STRUCTURAL ENGINEER SKG ENGINEERING 706 SOUTH ABE STREET SAN ANGELO, TX 76903	CIVIL ENGINEER MTR ENGINEERS 12770 CIMARRON PATH, STE. 100C SAN ANTONIO, TX 78249
GENERAL CONTRACTOR WEAVER & JACOBS CONSTRUCTORS 301 COOPERATIVE WAY CUERO, TX 77564	FOOD SERVICE WORRELL DESIGN GROUP 10705 BRIAR FOREST DRIVE HOUSTON, TX 77042



GENERAL

A0.00 COVER SHEET

STRUCTURAL

TBD

ARCHITECTURAL

- A1.00 SITE PLAN - ELEMENTARY & INTERMEDIATE SCHOOL
- A1.01 SITE PLAN - HIGH SCHOOL & MIDDLE SCHOOL
- A2.00 FIRST FLOOR PLAN - ELEMENTARY SCHOOL
- A2.01 FIRST FLOOR PLAN - INTERMEDIATE SCHOOL
- A2.02 FIRST FLOOR PLAN - HIGH SCHOOL
- A2.03 SECOND FLOOR PLAN - HIGH SCHOOL
- A2.04 FIRST FLOOR PLAN - MIDDLE SCHOOL
- A2.05 AREA FLOOR PLANS - ELEMENTARY SCHOOL
- A2.06 AREA FLOOR PLANS - ELEMENTARY SCHOOL
- A2.07 AREA FLOOR PLANS - HIGH SCHOOL
- A2.08 AREA FLOOR PLANS - HIGH SCHOOL
- A2.09 AREA FLOOR PLANS - MIDDLE SCHOOL

FOOD SERVICE

TBD

MECHANICAL

TBD

PLUMBING

TBD

ELECTRICAL

TBD

PROJECT DESCRIPTION

ADDITIONS & RENOVATIONS AT MULTIPLE LOCATIONS

GENERAL

- ACCESS CONTROL & SECURITY IMPROVEMENTS

ELEMENTARY SCHOOL

- ADMINISTRATION AREA ADDITION (X SF)
- GYM / CAFETERIA ADDITION (X SF)
- MISCELLANEOUS RENOVATIONS
- MISCELLANEOUS SITE IMPROVEMENTS

INTERMEDIATE SCHOOL

- ADMINISTRATION RENOVATIONS (X SF)
- MISCELLANEOUS INTERIOR RENOVATIONS
- MISCELLANEOUS SITE IMPROVEMENTS

MIDDLE SCHOOL

- LOCKER ROOM ADDITIONS (X SF)
- MISCELLANEOUS INTERIOR RENOVATIONS

HIGH SCHOOL

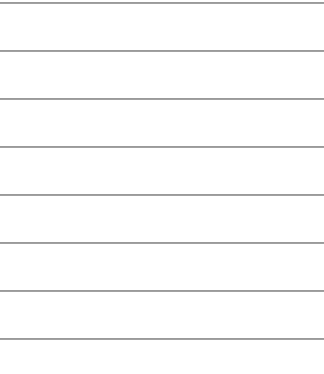
- ADMINISTRATION AREA RENOVATIONS (X SF)
- WEIGHT ROOM RENOVATIONS (X SF)
- CLASSROOM RENOVATIONS (X SF)
- MISCELLANEOUS INTERIOR RENOVATIONS
- MISCELLANEOUS SITE IMPROVEMENTS

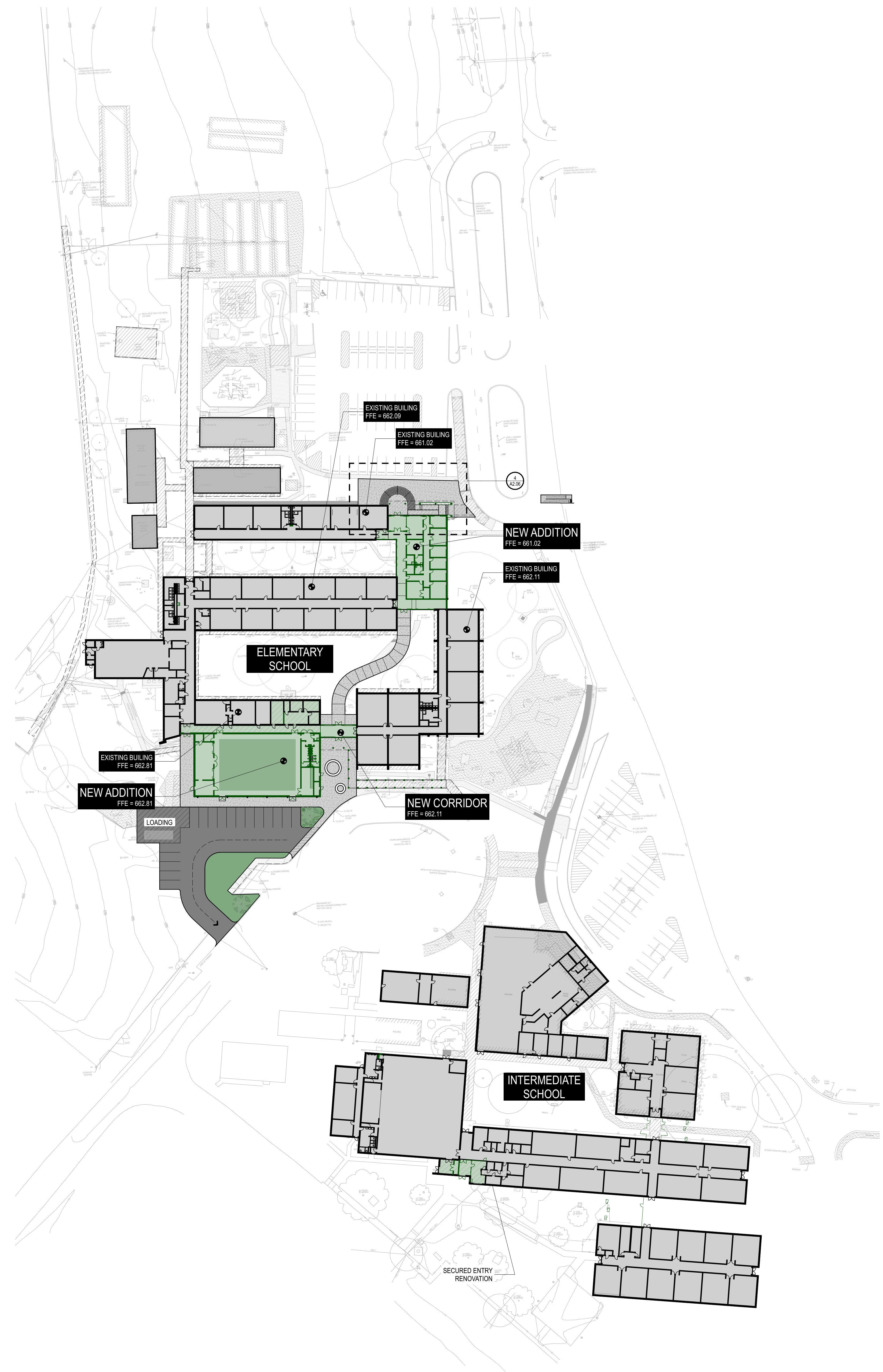
APPLICABLE CODES

TBD

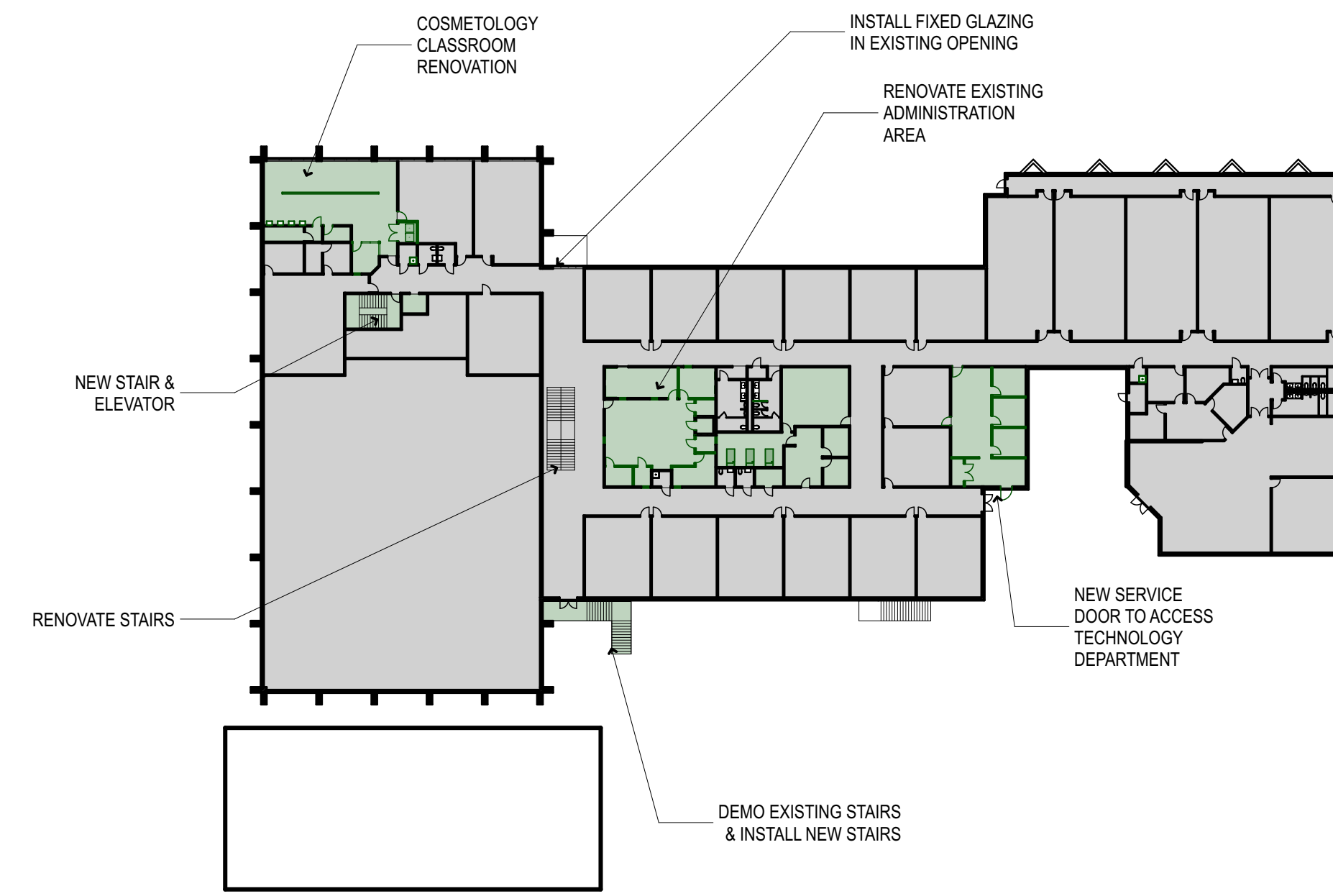
ALLOWANCES

TBD

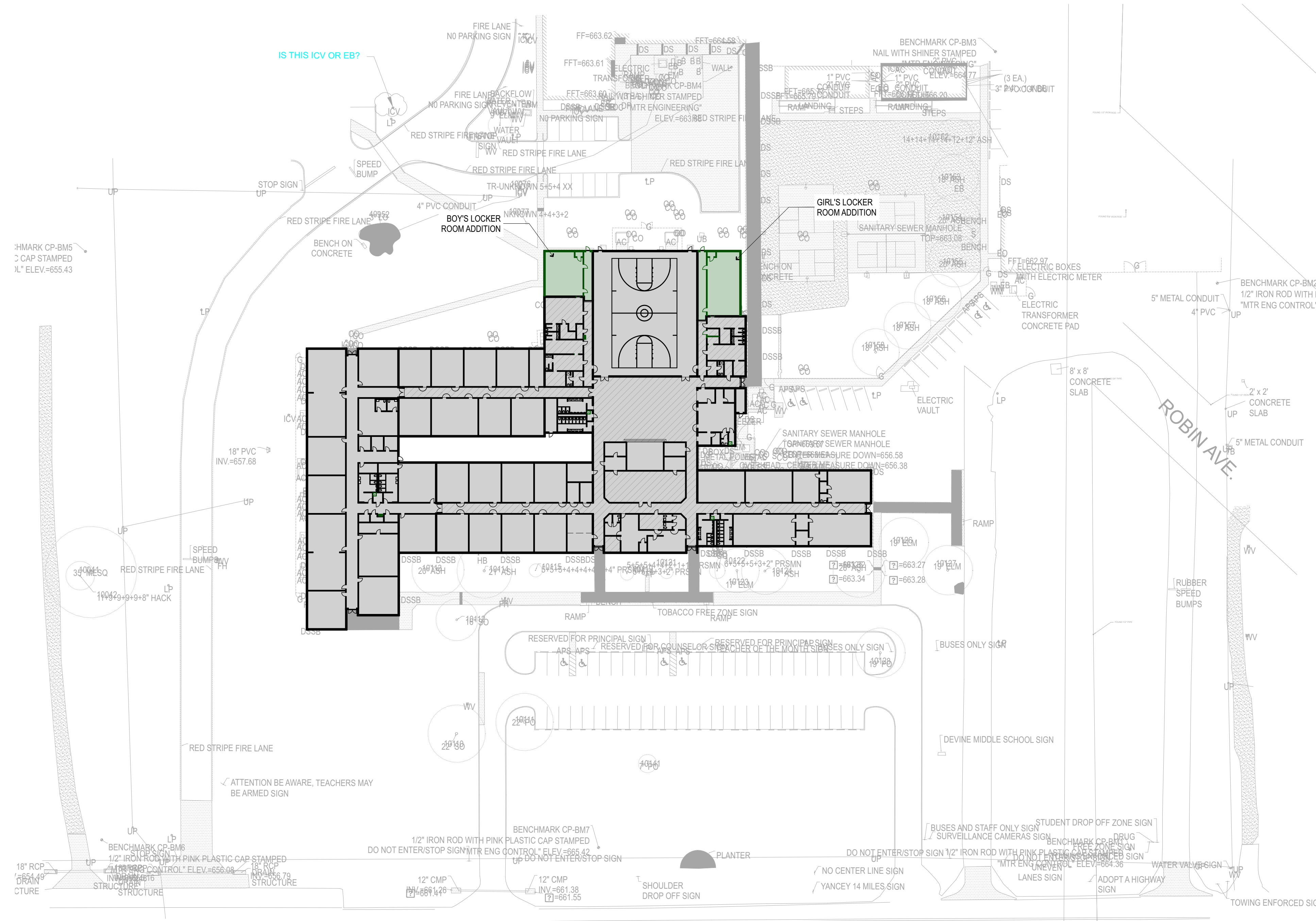




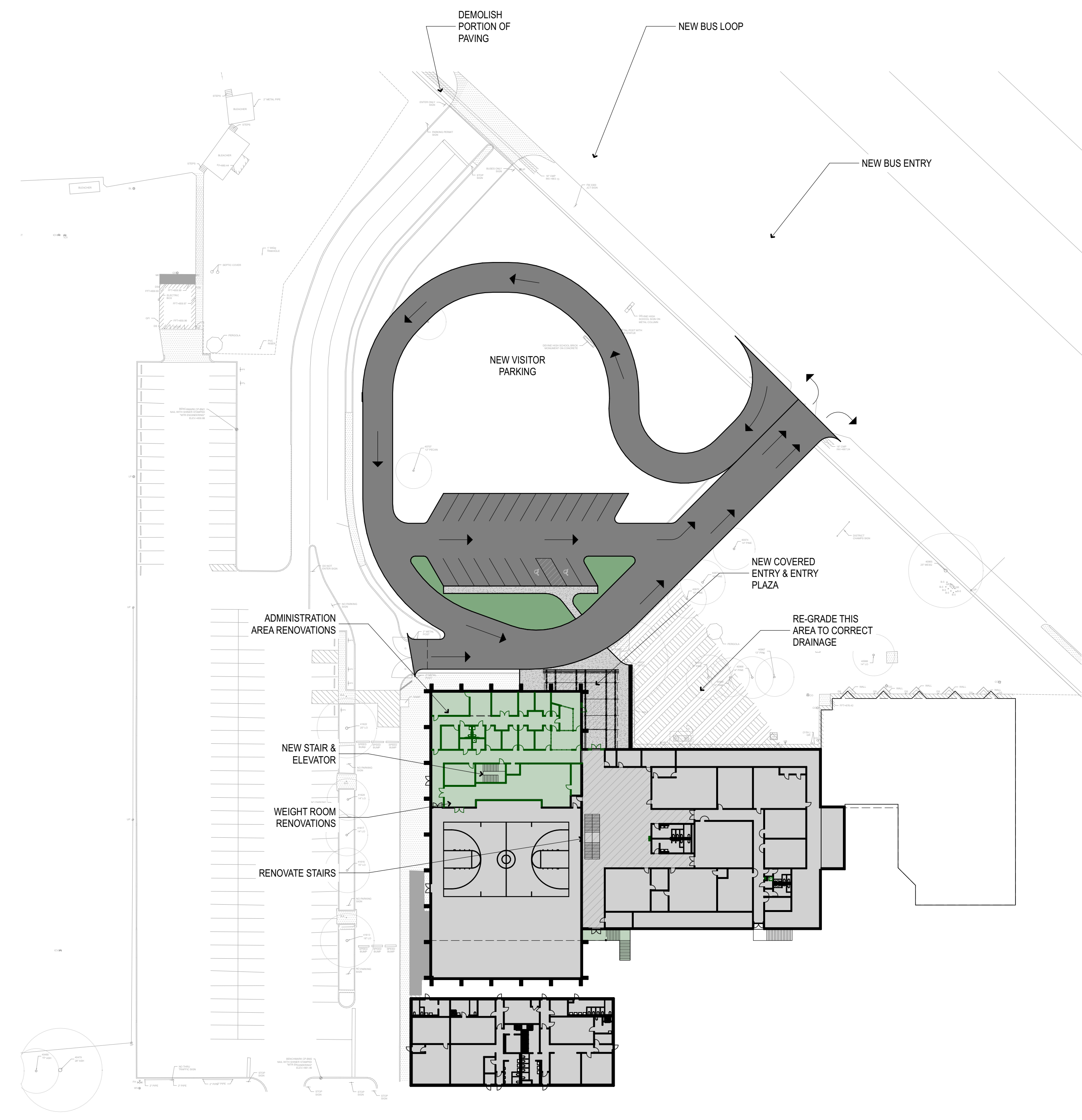
1 SITE PLAN : ELEMENTARY & INTERMEDIATE SCHOOL
SCALE: 1" = 50'



3 HIGH SCHOOL : FLOOR 2
SCALE: 1" = 50'

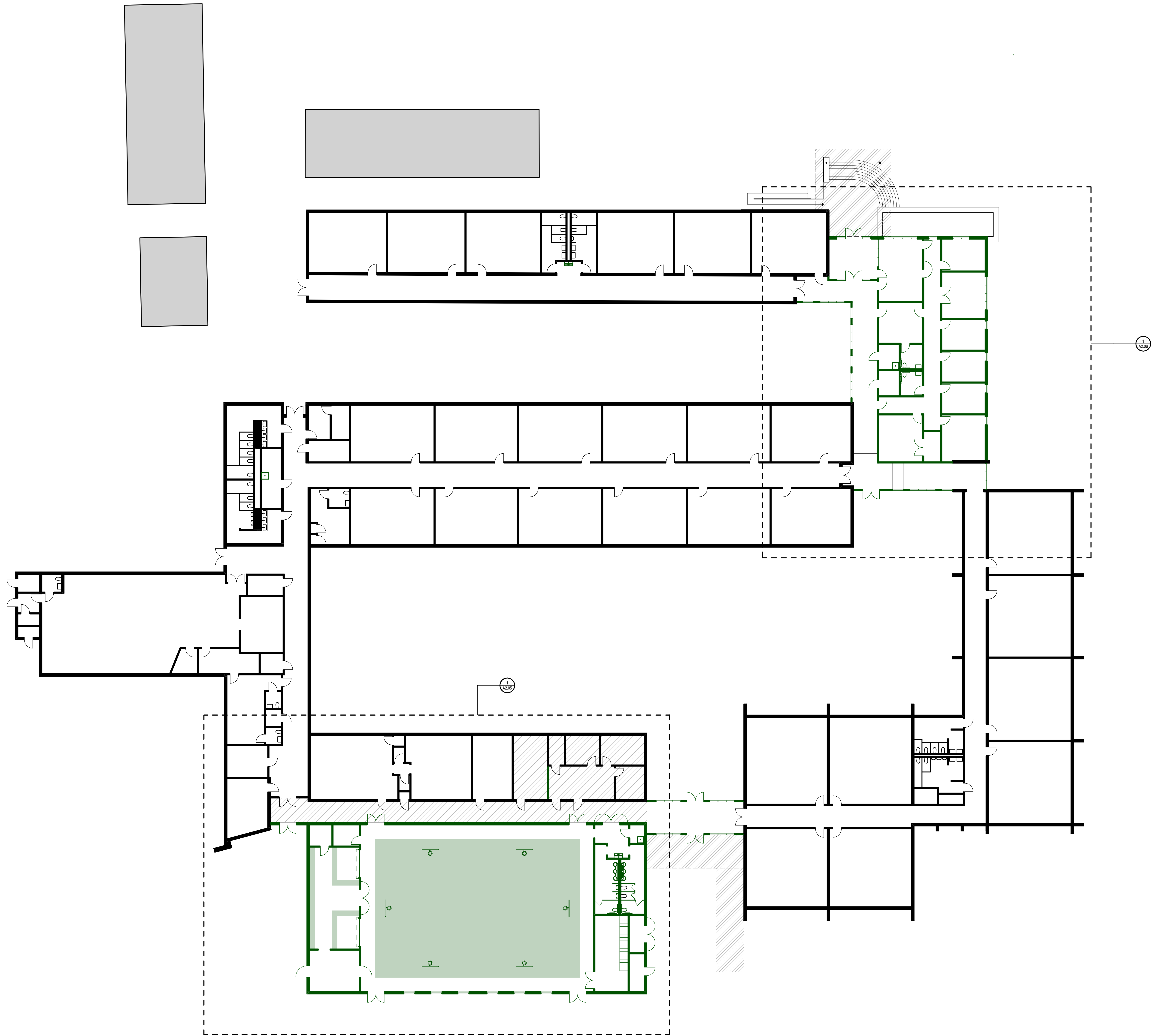


2 SITE PLAN : MIDDLE SCHOOL
SCALE: 1" = 50'



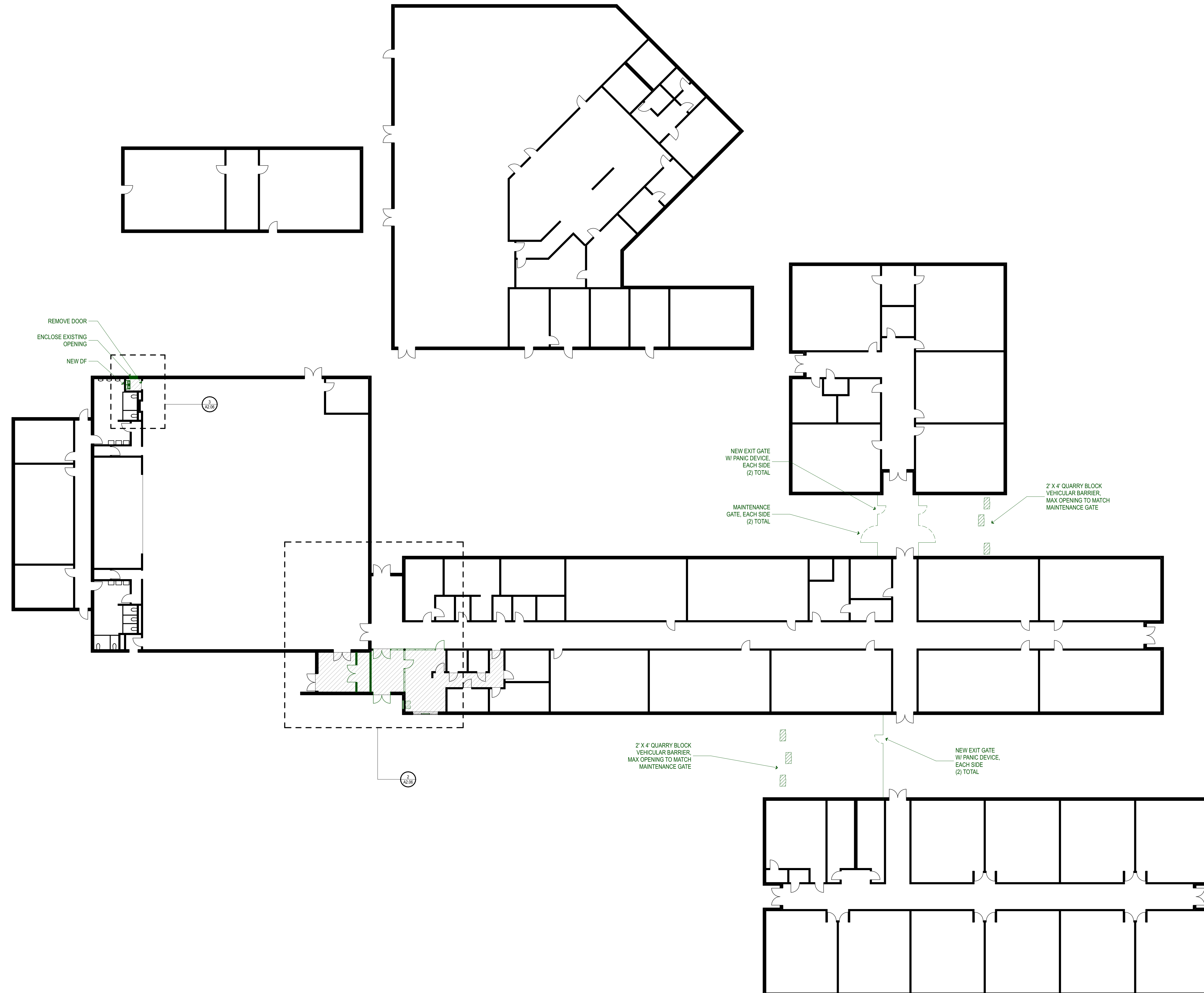
1 SITE PLAN : HIGH SCHOOL
SCALE: 1" = 50'

100% SCHEMATIC DESIGN
DEVINE INDEPENDENT SCHOOL DISTRICT
2023 BOND PROGRAM

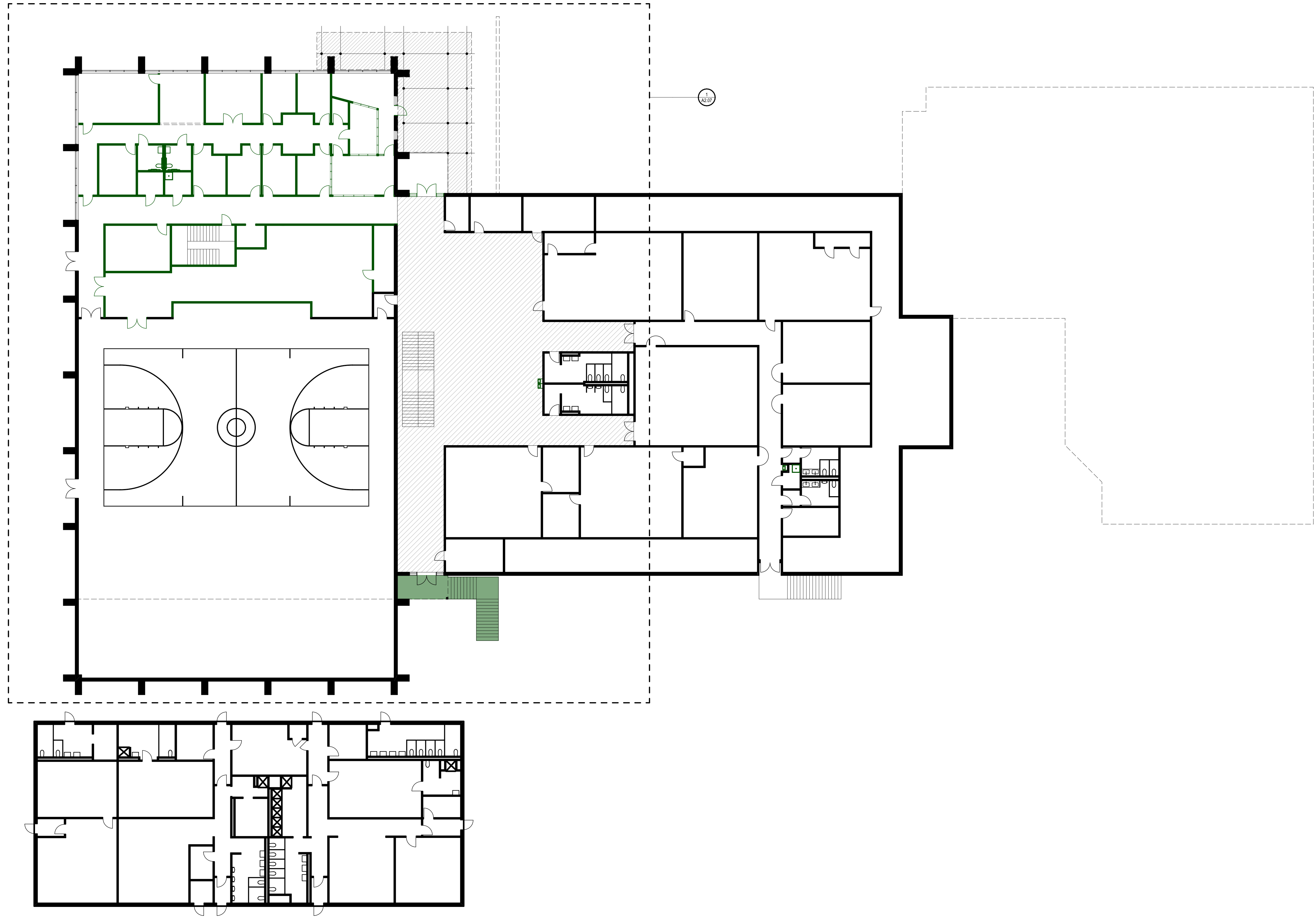


1 FLOOR 1 : OVERALL
SCALE: 1/16" = 1'-0"

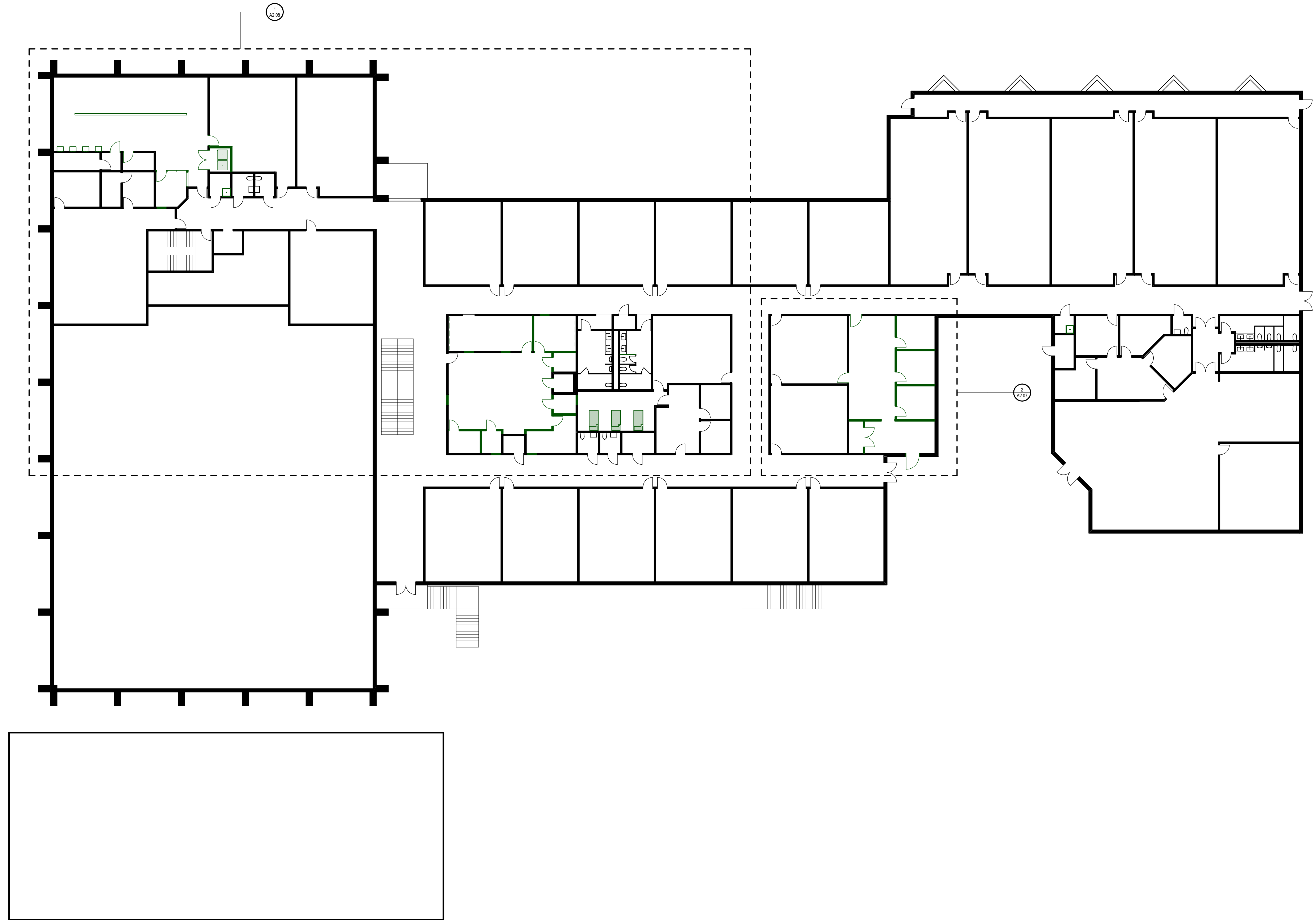
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DEVINE INDEPENDENT SCHOOL DISTRICT
2023 BOND PROGRAM



1 FLOOR 1 : OVERALL
SCALE: 1/16" = 1'-0"

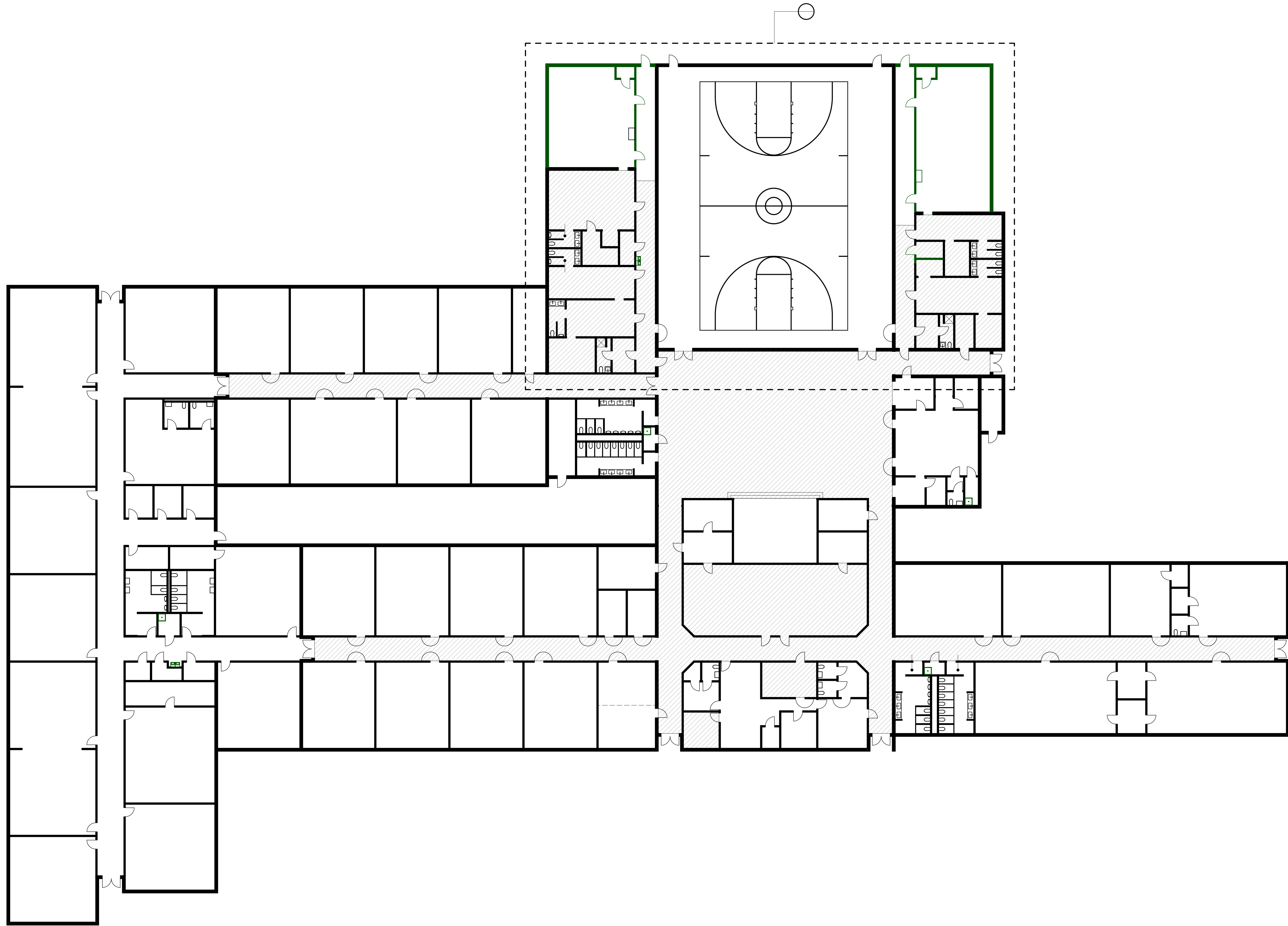


1 FLOOR 1 : OVERALL
SCALE: 1/16" = 1'-0"



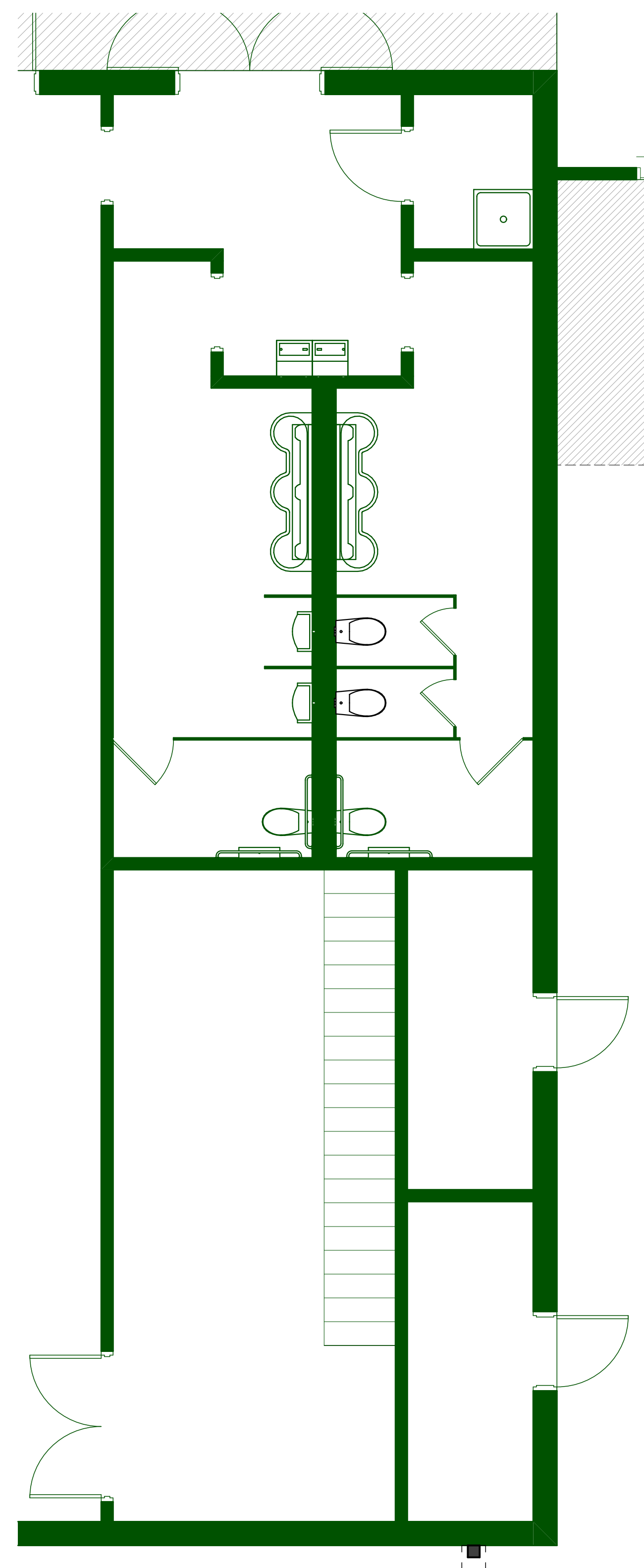
1 FLOOR 2 : OVERALL
SCALE: 1/16" = 1'-0"



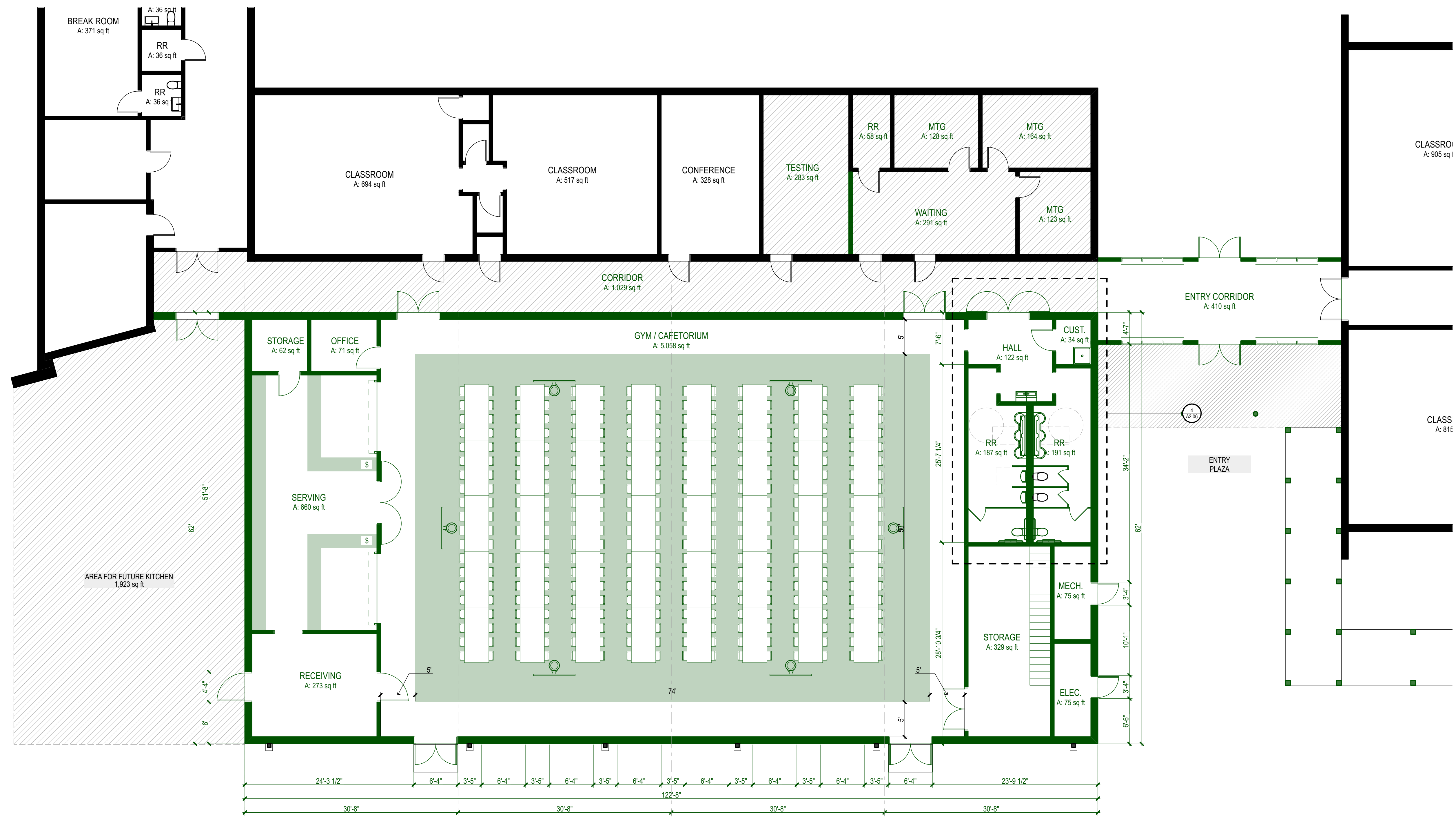


1 FLOOR 1 : OVERALL
SCALE: 1/16" = 1'-0"

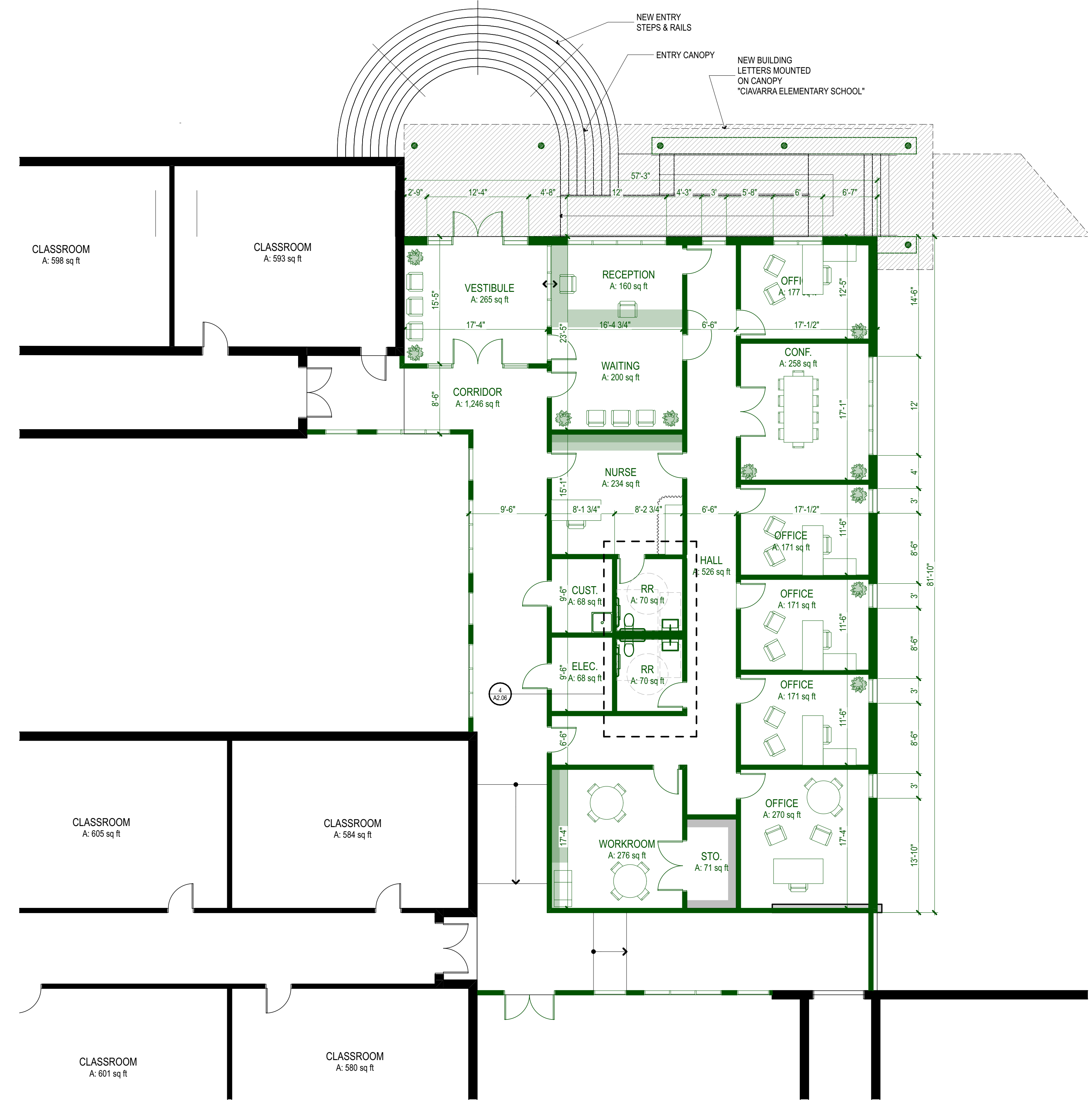
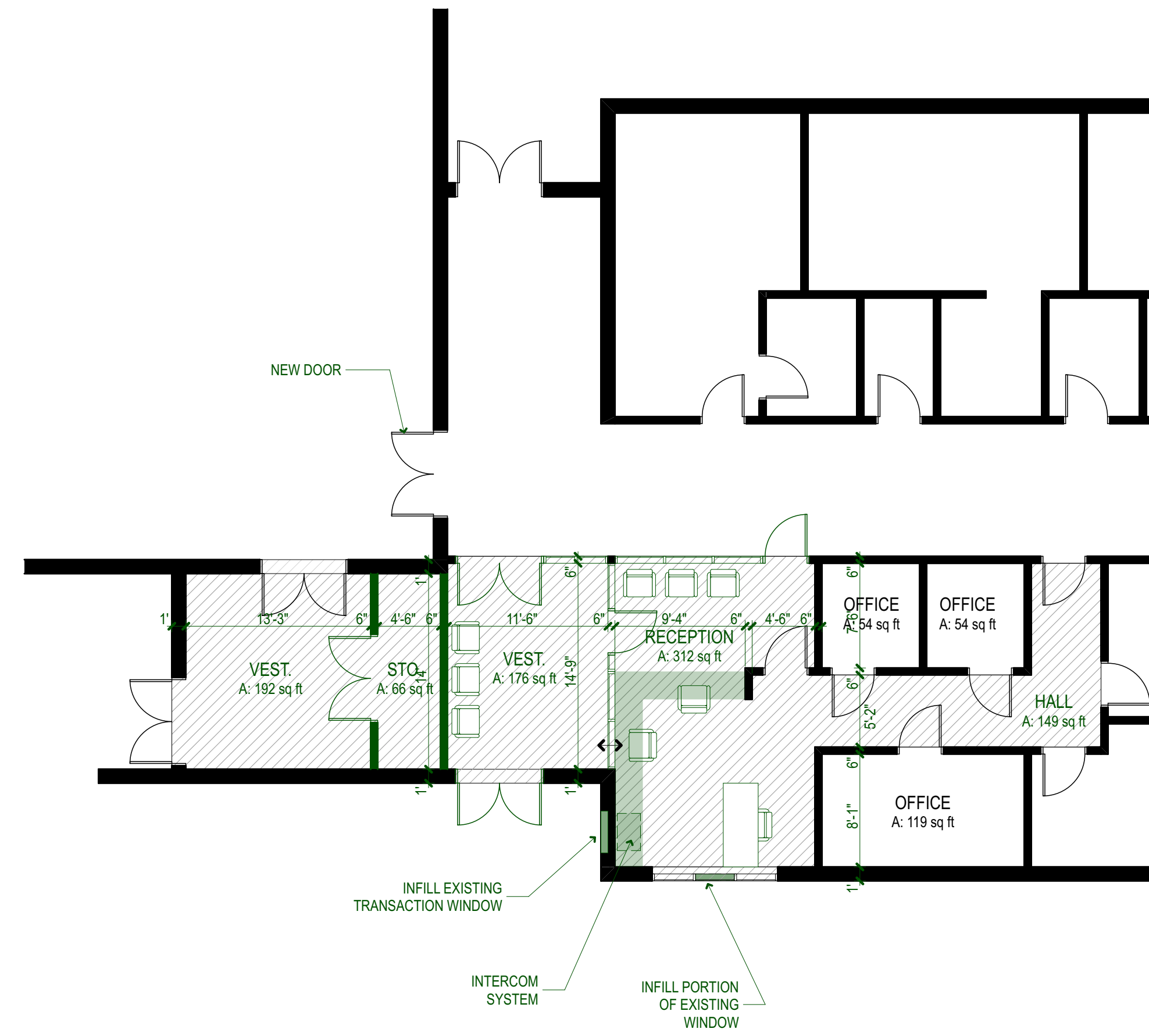
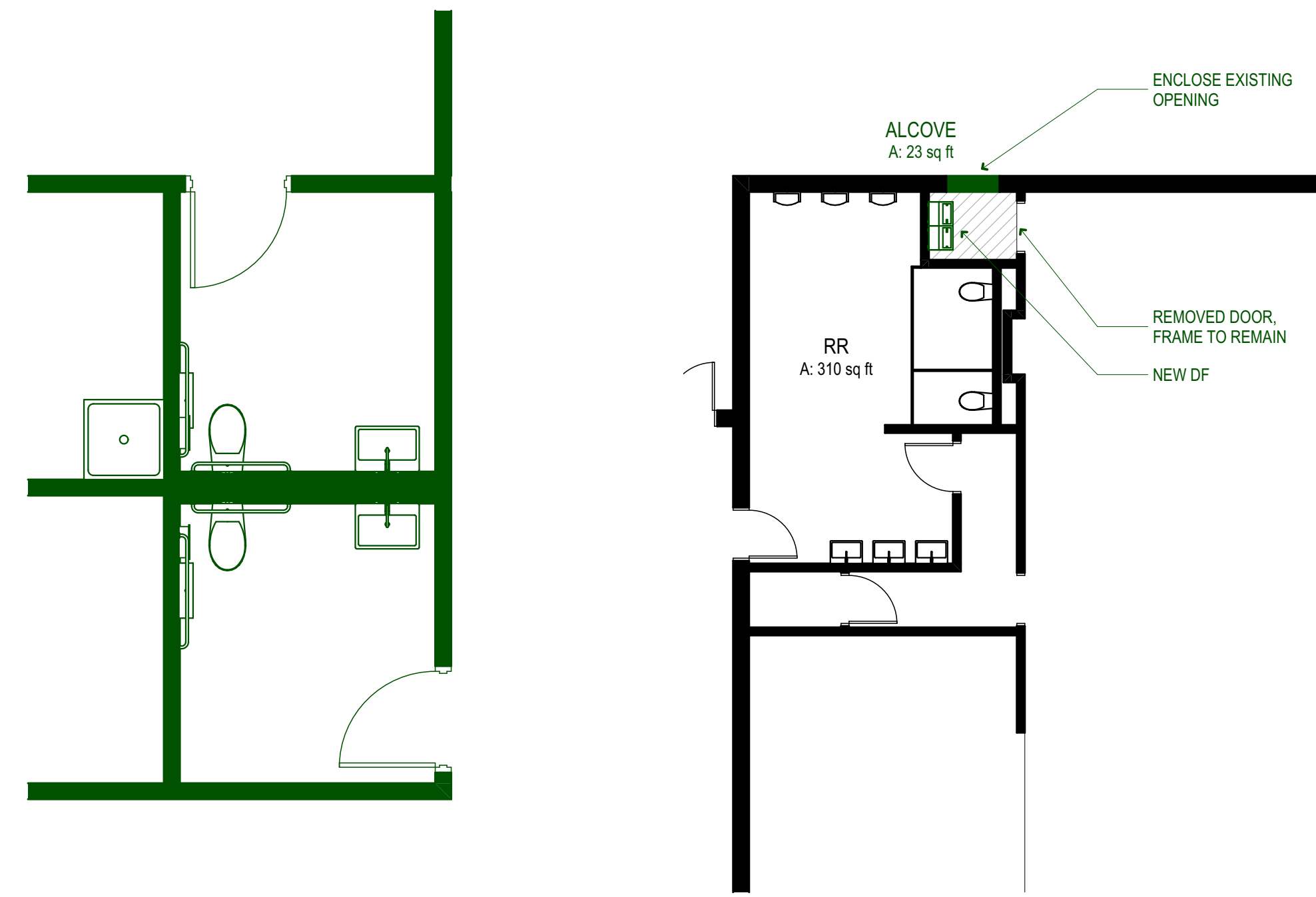
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2023 BOND PROGRAM

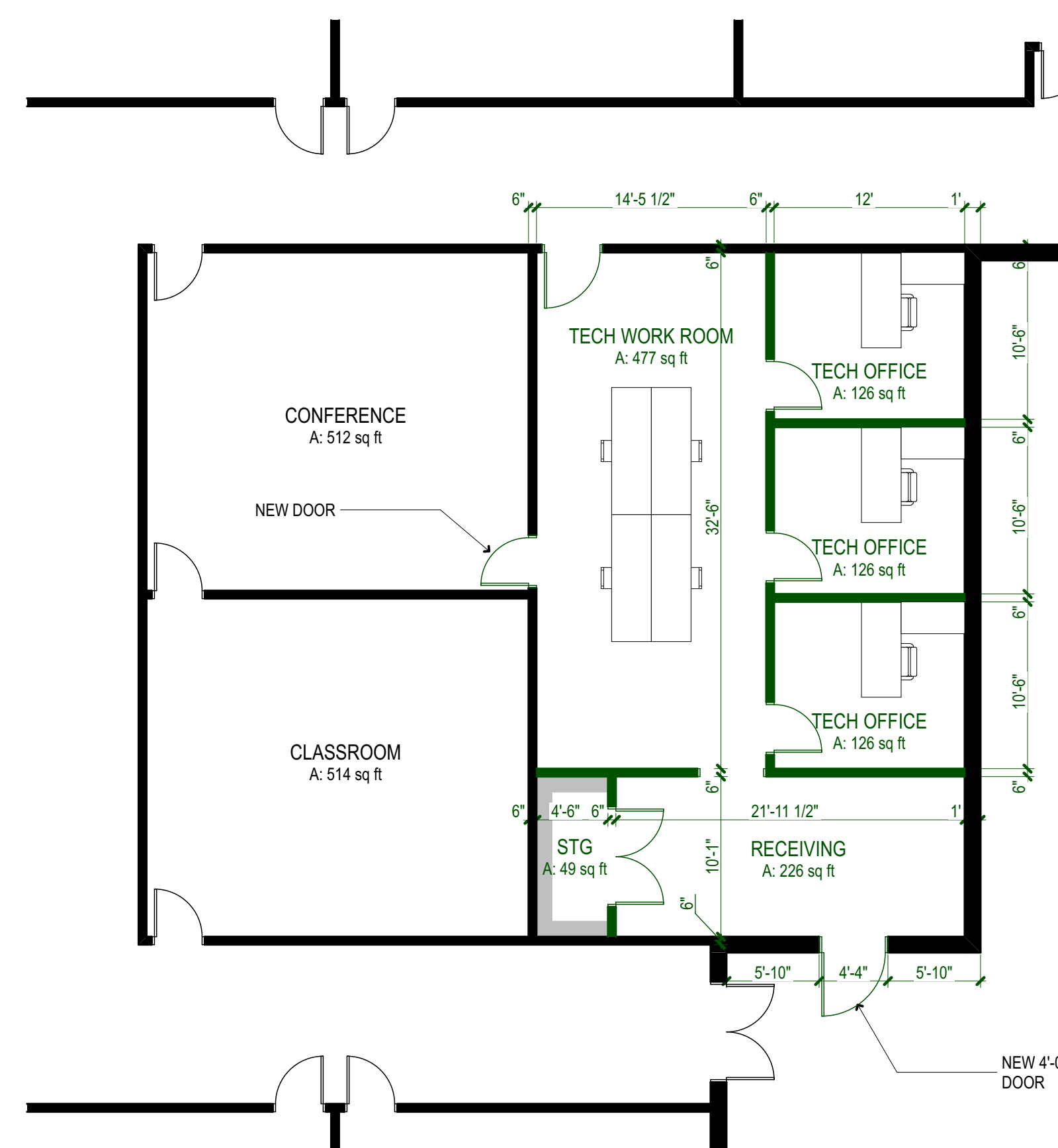


4 FLOOR 1 : ENLARGED
SCALE: 1/4" = 1'-0"

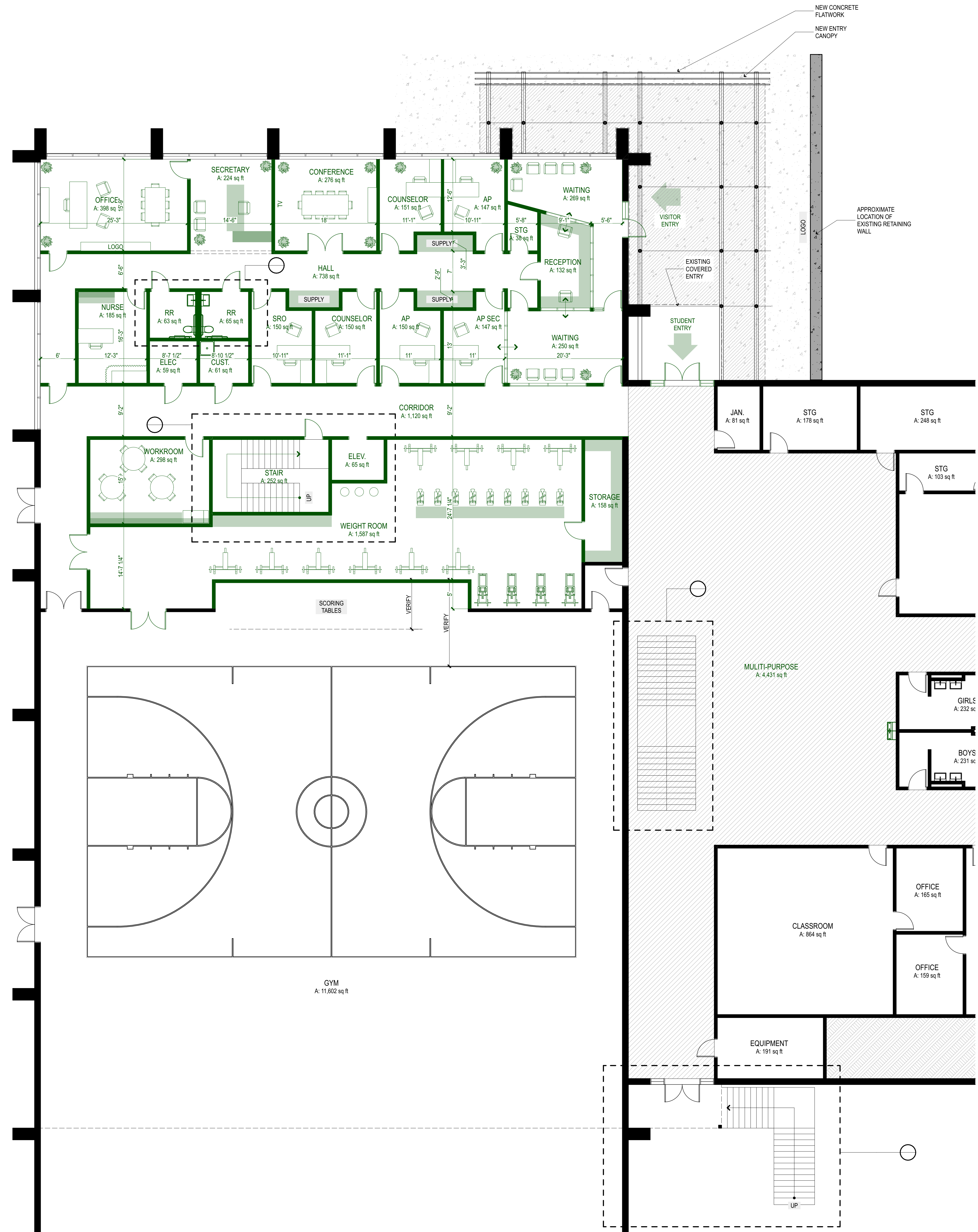


1 FLOOR 1
SCALE: 1/8" = 1'-0"





2 FLOOR 2
SCALE: 1/8" = 1'-0"



1 FLOOR 1
SCALE: 1/8" = 1'-0"

FEEDBACK FROM PRINCIPAL VIA EMAIL 5/31

Remember my set up right now includes 2 classrooms, a book room, a dark room/ kitchen, and an office.

So the real problem is that the digital communications academy will need a studio and a classroom setting, so if the top office is being shared with other large groups, I'm not sure that it will work.

What is needed for a studio

1. News desk
2. Lifestyle (sofa area sort of reporting/ recording area)
3. Large, tall and wide green wall

Then plenty of room in front of those walls for large standing lights and planted arms, planted cameras on runners (eventually) and a sound control area.

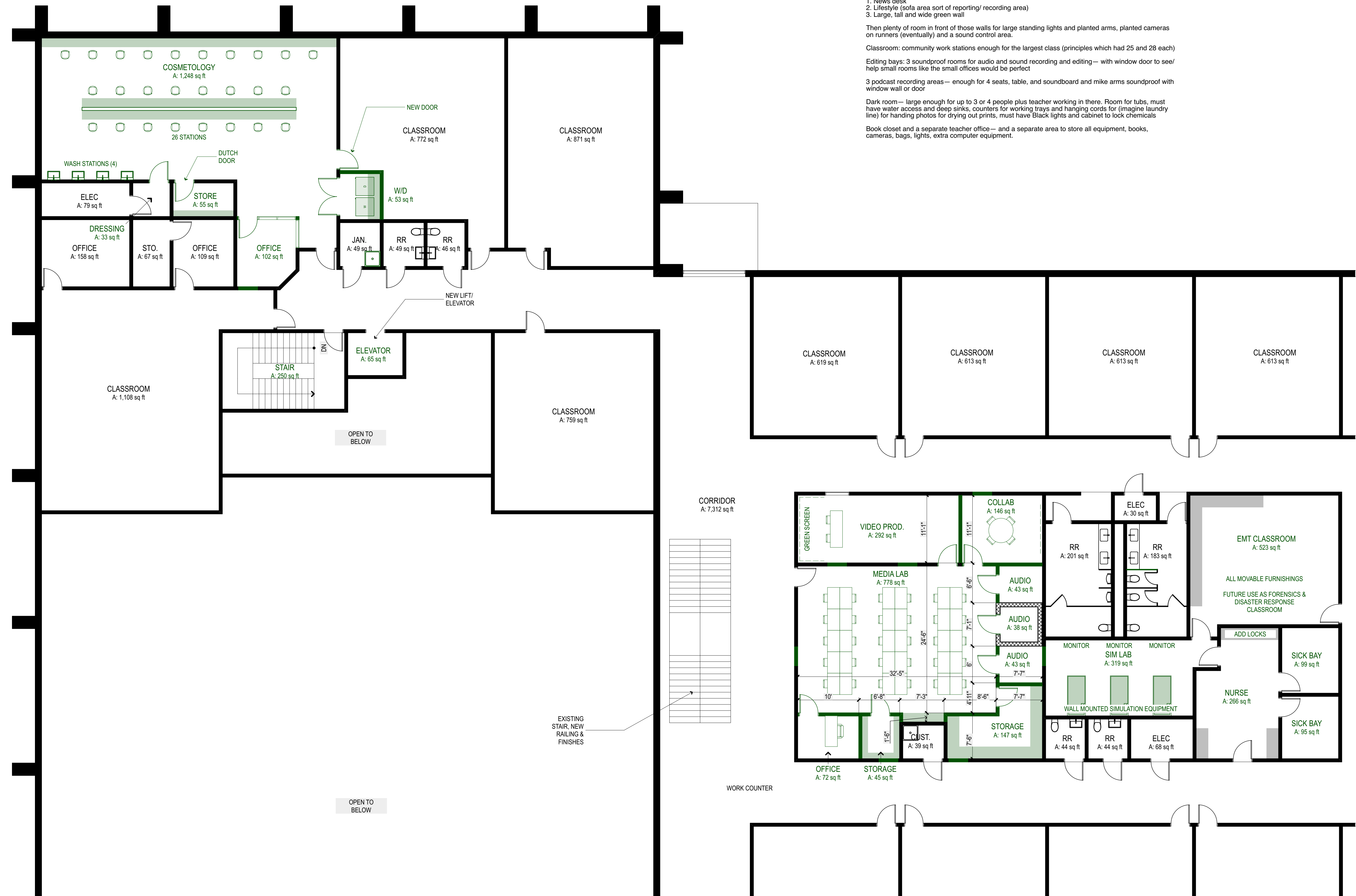
Classroom: community work stations enough for the largest class (principles which had 25 and 28 each)

Editing bays: 3 soundproof rooms for audio and sound recording and editing— with window door to see/ help small rooms like the small offices would be perfect

3 podcast recording areas— enough for 4 seats, table, and soundboard and mike arms soundproof with window wall or door

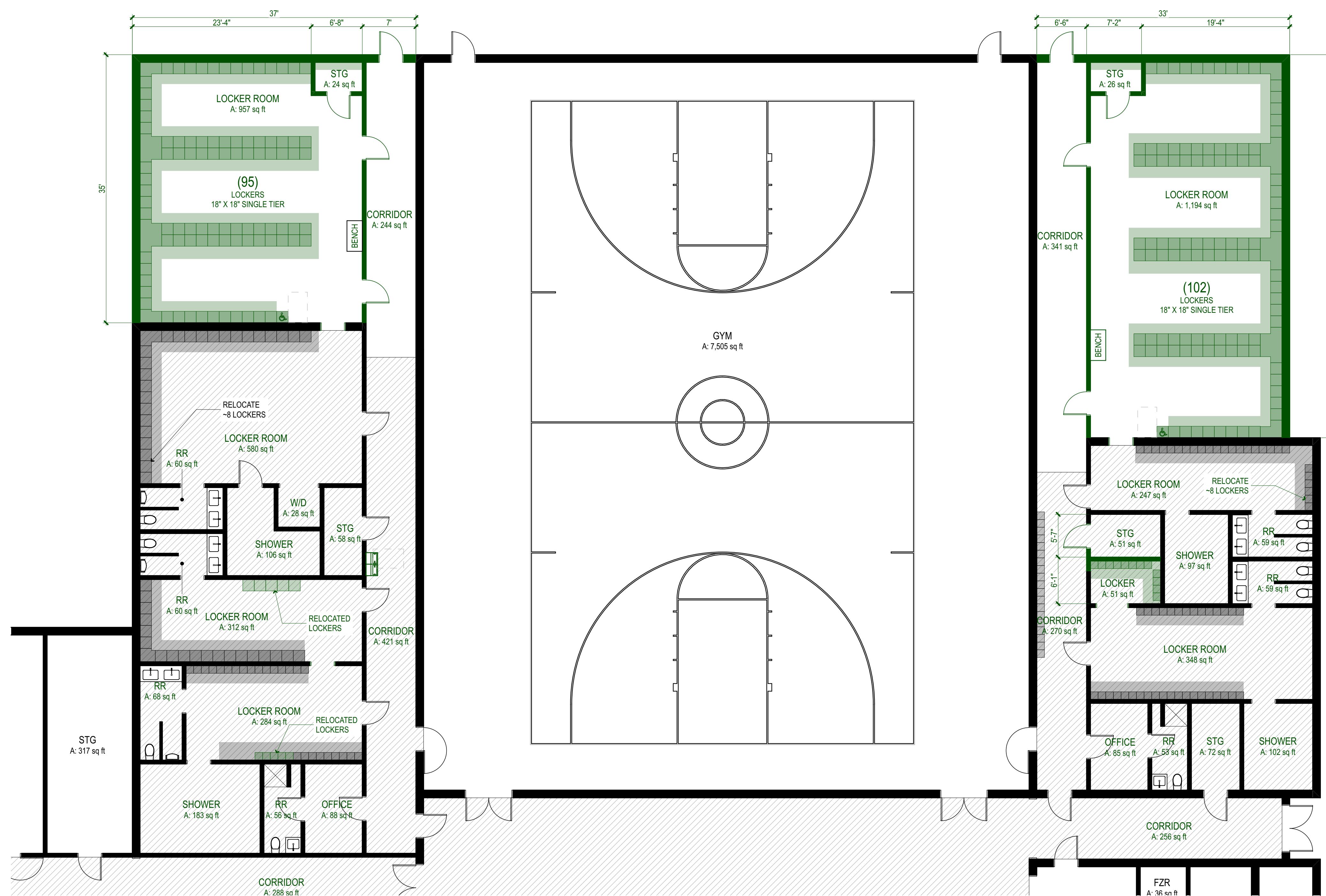
Dark room— large enough for up to 3 or 4 people plus teacher working in there. Room for tubs, must have water access and deep sinks, counters for working trays and hanging cords for (imagine laundry line) for handing photos for drying out prints, must have black lights and cabinet to lock chemicals

Book closet and a separate teacher office— and a separate area to store all equipment, books, cameras, bags, lights, extra computer equipment.



1 FLOOR 2
SCALE: 1/8" = 1'-0"

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1 FLOOR 1
SCALE: 1/8" = 1'-0"

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DEVINE INDEPENDENT SCHOOL DISTRICT
2023 BOND PROGRAM



NEW ENTRY ELEVATION : CIAVARRA ELEMENTARY SCHOOL

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2023 BOND PROGRAM





NEW MULT-PURPOSE ADDITION : CIAVARRA ELEMENTARY SCHOOL

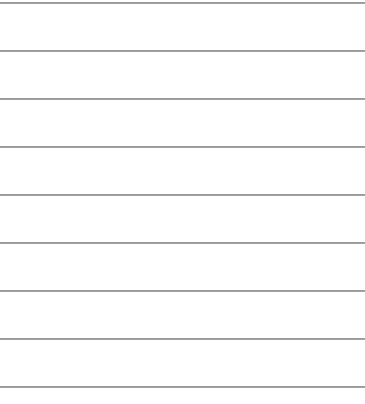
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NEW ENTRY : DEVINE HIGH SCHOOL

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DEVINE INDEPENDENT SCHOOL DISTRICT
2023 BOND PROGRAM





THANK YOU!



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: Staff Development Waiver

Background Information:

This waiver allows the district to train staff on various educational strategies designed to improve student performance in lieu of student instruction during the school year.

The *Staff Development Minutes Waiver* provides for a maximum of 2,100 total waiver minutes to use for professional development for districts that provide operational and instructional minutes.

Each district may choose how to apply their approved *Staff Development Minutes Waiver*. For instance, schools may choose to offer early release, late start, all day staff development, or a combination. However, the total waiver minutes for staff development shall not exceed 2,100 minutes per year.

This waiver is for staff development in place of student instruction; therefore, the waiver minutes are only applicable to staff development provided instead of student instruction during the school year. Effective with the 2018-2019 school year, the *Staff Development Minutes Waiver* may not be used prior to the first day of student instruction or after the last day of student instruction.

On staff development days when students are in attendance part of the day, in order to receive full ADA funding, the district or open-enrollment charter school must provide at least 120 minutes of student instruction. *Instructional* minutes are defined in the SAAH as the portion of the school day in which instruction takes place along with other exceptions. In addition to the 120 minutes of student instruction, any staff development waiver minutes reported must reflect actual staff development minutes provided.

Administrative Consideration:

The waiver proposal was discussed with and supported by DEIC. The current Academic calendar has been looked at by administration and the Superintendent to determine the best possible time periods to a day or half day of staff development. These days or half days will be dedicated to staff development that impacts instruction and safety. Administration will be looking at the following days for consideration: September 23, October 28, February 10, April 7.

Budgetary Consideration:

None

Supporting Documents:

2024-2025 Instructional Calendar

Recommendation:

It is recommended that the Board approve the Staff Development Waiver

Respectfully Submitted by:


Dr. Todd Grandjean
Superintendent of Schools

Devine Independent School District

2024-2025 Academic Calendar

JULY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER '24						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH '25						
S	M	T	W	Th	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL '25						
S	M	T	W	Th	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY '25						
S	M	T	W	Th	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE '25						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

District Holidays

- September 2, 2024– Labor Day
- October 14, 2024– District Holiday
- November 25-29, 2024– Thanksgiving
- December 20, 2024-January 3, 2025– Winter Break
- March 10-14, 2025- Spring Break
- April 18-21, 2025, 2025– Easter Break
- May 26, 2025– Memorial Day

Key

- Beginning/End of Six weeks
- Student & Staff Holiday
- Student Early Release–1 pm/Prof Dev
- In Service / Student Holiday/Comp
- Bad Weather Make-up Day (2 days)
- STAAR Testing

Important Dates

- First Day of School – August 21, 2024
- Last Day of School – May 29, 2025
- High School Graduation – May 30, 2025

Student Early Release Dates – 1 pm

6-week Reporting Periods		
Begins	Ends	Days/Minutes
08/21/2024	9/27/2024	27/12,150
09/30/2024	11/1/2024	24/10,080
11/4/2024	12/19/2024	29/12,900
01/7/2025	02/14/2025	28/12,600
02/18/2025	04/11/2025	33/14,850
04/14/2025	05/29/2025	31/13,950
75600 - req	Total	172/76,530

TENTATIVE ONLINE STAAR Testing Window/Dates

- DECEMBER 3-13– (EOC Retests)** Eng I, Eng II, Alg I, Biology, US History
- APRIL 15-25** Eng I EOC; 4 Eng II EOC; Gr 3-8 RLA
- April 22-May 2** EOC Bio & EOC US Hist; Gr 8 Sci & SS; Gr 5 Sci
- April 29-May 9** –; EOC Alg I, Gr 3-8 Math
- June 17- June 27 (EOC Retest)** - Eng I, Eng II, Alg I, Biology, US History

Devine Independent School District

605 West Hondo
Devine, Texas 78016
Phone: 830-851-0795
Fax: 830-663-6706
www.devineisd.org

Board Adopted February 19, 2024
75

Revised 6/10/2024



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: Required Professional Development Plan

Background Information:

A board shall annually review the SBEC continuing education and training clearinghouse published under Education Code 21.4514 and adopt a professional development policy that must: 1. Be guided by the recommendations for training in the clearinghouse; 2. Note any differences in the policy adopted by the district or school from the recommendations in the clearinghouse; and 3. Include a schedule of all training required for educators or other school personnel at the district or school. To the extent of any conflict, a frequency requirement for the completion of training provided by statute prevails over a frequency requirement for that training included in the professional development policy. Education Code 21.4515(a), (b)

Administrative Consideration:

Devine ISD has already been implementing these trainings for staff. The current Academic calendar has been looked at by administration and the Superintendent to determine the best possible time periods for professional development. Devine ISD will continue to use online training in many of the areas required.

Budgetary Consideration:

None


Supporting Documents:

Professional Development Plan by Devine ISD

Recommendation:

It is recommended that the Board approve the Devine ISD Professional Development Plan

Respectfully Submitted by:



Dr. Todd Grandjean
Superintendent of Schools

Devine ISD - Professional Development Plan 2024-2025

Topics Outlined in SB 1267	Statutory Provisions	Required Trainings with Embedded Best Practices	Required Personnel	Recommended Frequency
<p>1. Suicide Prevention</p>	<ul style="list-style-type: none"> • 21.451(d)(3)(A) and (d-1)(1)(A) for the frequency and population, and (d-2) for the program/content • 21.451(d-1)(1)(B) and 38.351 states that training programs are to be developed by the agency in coordination with the Health and Human Services Commission and Education Service Centers • 38.351(h) states school districts to provide suicide prevention training (minus elementary campuses if sufficient funding not available) • 21.451(d-1)(2) states that the training may include two or more topics listed together 	<p>Youth Suicide: Awareness, Prevention and Postvention Vector Training, K-12 Edition</p>	<p>School counselors, teachers, nurses, administrators, and other staff as well as law enforcement officers and social workers who regularly interact with students.</p>	<ul style="list-style-type: none"> • Annually
<p>2. Strategies for establishing and maintaining positive relationships among students, including conflict resolution</p>	<ul style="list-style-type: none"> • 21.451(d)(3)(B) and (d-1)(1)(A) for the frequency and population and (B) for the program/content • 38.351 states that training programs are to be developed by the agency in coordination with the Health and Human Services Commission and Education Service Centers • 21.451(d-1)(2) states that the training may include two or more topics listed together 	<p>Conflict Management: Student-to-Student Vector Training, K-12 Edition</p> <p>Diversity Awareness: Staff-to-Student Vector Training, K-12 Edition</p>	<p>Teachers, school counselors, principals, and all other appropriate personnel.</p>	<ul style="list-style-type: none"> • Annually

Topics Outlined in SB 1267	Statutory Provisions	Required Trainings with Embedded Best Practices	Required Personnel	Recommended Frequency
<p>3. Preventing, identifying, responding to, and reporting incidents of bullying</p>	<ul style="list-style-type: none"> • 21.451(d)(3)(C) and (d-1)(1)(A) for the frequency and population and (B) for the program/content • 38.351 states that training programs are to be developed by the agency in coordination with the Health and Human Services Commission and Education Service Centers • 21.451(d-1)(2) states that the training may include two or more topics listed together 	<p>Bullying: Recognition & Response Vector Training, K-12 Edition Cyberbullying Vector Training, K-12 Edition</p>	<p>Teachers, school counselors, principals, and all other appropriate personnel.</p>	<ul style="list-style-type: none"> • Annually
<p>4. Safety training program</p>	<ul style="list-style-type: none"> • 33.202(b) for the frequency and population and (c) for the certification of participants and the content. • (a) requires the UIL to develop the program 	<p>UIL Safety Training - Dr. Grandjean</p>	<p>Coaches, trainers, sponsors for an extracurricular activity, director responsible for school marching band.</p>	<ul style="list-style-type: none"> • Annually • To be Scheduled in August
<p>5. Increasing awareness of issues regarding sexual abuse, sex trafficking, and other maltreatment of children</p>	<ul style="list-style-type: none"> • 38.0041(c)(1)(A) for the frequency and (B) population. (2) for the program/content • 38.0041(a) requires each district and charter school to adopt a policy to be included in the district improvement plan and (b)(1) requires that policy to include methods using resources developed by the agency under 38.004. • 38.004 states that the agency shall develop and update a child abuse training program. 	<p>Human Trafficking Awareness Vector Training, K-12 Edition</p>	<p>All employees Part of new employee orientation.</p>	<ul style="list-style-type: none"> • Annually

Topics Outlined in SB 1267	Statutory Provisions	Required Trainings with Embedded Best Practices	Required Personnel	Recommended Frequency
<p>6. Increasing awareness and implementation of trauma-informed care</p>	<ul style="list-style-type: none"> • 38.036(c)(1)(B) and (C) for frequency, and 38.036(d) for population • 38.036(c)(1) and 38.351 state that training programs are to be developed by the agency in coordination with the Health and Human Services Commission and Education Service Centers 	<p>Mental Health First Aid</p> <p>Project Restore – TEA - https://www.texasprojectrestore.org/</p>	<p>All staff in the school district.</p>	<p>Every 3 years – Last completed in 2023-2024 for DISD. Due next in 2026-2027</p> <p>• Part of a professional learning community (PLC)</p>
<p>7. Administration of an epinephrine auto-injector</p>	<ul style="list-style-type: none"> • 38.210(b)(1) and (2) for program content and format and (3) for frequency. • states that if a district or charter school or private school adopts a policy under 38.208(a), they are responsible for the training, and points to (c) which states that the Health and Human Services Commission, with advice from the Texas Dept of State Health Services appointed committee in 38.207 (38.202 role and composition of the committee) which states that they advise on the training required, must develop rules regarding maintenance and administration of epinephrine injectors, and that the rules must state the amount of training required for school personnel. 	<p>Epinephrine Auto Injector Training - Vector Training, K-12 Edition</p> <p>Nurse Wilson</p>	<p>School personnel and volunteers who are authorized and trained.</p>	<ul style="list-style-type: none"> • Annually

The Superintendent shall recommend the District's professional development plan for all District employees. The Board shall annually review the professional development clearinghouse published by the State Board for Educator Certification (SBEC) and annually approve the District's professional development plan. The District's professional development plan must:

1. Be guided by the SBEC clearinghouse training recommendations;
2. Note any differences in the District's plan from the clearinghouse recommendations; and
3. Include a schedule of the required professional development for all District employees.



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: Devine ISD Mental Health Counseling Program 2024-2025

Background Information:

Devine ISD has made providing a Mental Health Counseling Program for students and staff a priority beginning in 2019. The program looks to bring a Licensed Professional Counselor to DISD on a daily basis to work with students that must meet criteria and be referred by the campus counselors for evaluation. These students and their families may not have access to help otherwise.

Administrative Consideration:

The District has posted and communicated with three counseling programs: Communities in Schools - San Antonio (CISSA), K-Star, and Bluebonnet. Each provides counseling outside of school, and one does not have LPCs. CISSA is the only comprehensive program that would provide a LPC to Devine on a daily basis.

Budgetary Consideration:

\$88,000 has been budgeted for a Counseling program

Supporting Documents:

CISSA Delivery of Services

Recommendation:

Approve CISSA to provide a Mental Health Counseling program, as they not only provide a Licensed Professional Counselor to DISD daily, but they would have the resources of the entire CISSA.

Respectfully Submitted by:

Dawn Schneider
Director of Student Services

Approved by:

Todd Grandjean
Superintendent of Schools

**SERVICE DELIVERY AGREEMENT
BY AND BETWEEN
DEVINE INDEPENDENT SCHOOL DISTRICT
as Service Recipient
AND
COMMUNITIES IN SCHOOLS OF SAN ANTONIO
as Service Provider**

This Service Delivery Agreement (as may be amended and supplemented from time to time, the “Agreement”), dated as of May 20, 2024, for the period indicated herein during school year 2024-2025, by and between the **Devine Independent School District** (“DDISD” or “Service Recipient”), and **Communities In Schools of San Antonio** (“CIS-SA” or “Service Provider”), a nonprofit corporation located at 1045 Cheever Blvd. Suite 201, San Antonio, Texas 78217, sets out to establish the relationships and responsibilities of both parties in the implementation of Scope of Work, substantially in the form attached hereto as Exhibit A, including Service Delivery Plans thereunder, and certain supplemental projects as may be provided within the Scope of Services with respect to all DISD school campuses (each school campus being an “CIS-SA Project” and all DISD school campuses being the “CIS-SA Projects”). Todd Grandjean, Superintendent of Schools, ratifies and affirms the provisions, relationships and responsibilities set out herein on behalf of the DISD Board of Trustees by his execution of this Agreement. DISD and CIS-SA shall each be referred to as a “Party” and together, the “Parties.”

WHEREAS it is the intent of the Parties hereto to bring the services and resources contemplated hereunder to the identified school settings in an effort to facilitate the academic and personal success of students experiencing the effects of at-risk environments; and

WHEREAS it is the intent of the Parties hereto to maintain a cooperative, interactive and supportive relationship among and between the Parties for the benefit of the students served;

NOW, THEREFORE, in consideration of the mutual covenants and fees provided for herein, the receipt and sufficiency of which is hereby acknowledged, the Parties to this Agreement agree to the following:

A. The Parties mutually agree as follows:

1. **Term; Termination**. The term of this Agreement shall be from August 1, 2024 through July 31, 2025 (the “Term”). This Agreement may be terminated by either Party upon providing written notice to the other Party thirty days in advance of termination. If either Party terminates the Agreement, CIS-SA’s performance obligations shall immediately cease and CIS-SA shall be entitled to receive compensation for services performed and related costs incurred up to the date of termination. If termination occurs in the middle of the payment period, compensation shall be prorated against the monthly payment next due in relation to the services performed and related costs incurred by CIS-SA under this Agreement.

2. **Relationship of the Parties.**

- (a) CIS-SA will approve and assign CIS-SA employees and agency repositioned staff to designated CIS-SA Projects. While assigned to each CIS-SA Project, (i) CIS-SA personnel remain the employees of CIS-SA, (ii) agency repositioned staff remain the employees of the assigning agency, (iii) both CIS-SA employees and agency repositioned staff remain under the direct supervision of the assigned CIS-SA supervisor and (iv) the actions of all CIS-SA employees and repositioned staff are carried out under the auspices of CIS-SA supervisors and the Campus Principal in accordance with the mutually agreed Scope of Work for the school year. CIS-SA staff shall follow procedures for disciplinary action and grievance outlined in the CIS-SA personnel policies and consistent with state law and DISD district policy.
- (b) It is understood and agreed that CIS-SA is an independent contractor, that all personnel retained by CIS-SA or assigned by CIS-SA to designated CIS-SA Projects shall not for any purpose be deemed employees or agents of DISD and that nothing in this Agreement is intended and nothing shall be construed to create an agency, employer/employee, partnership, joint venture or other similar relationship between CIS-SA and DISD. CIS-SA assumes full responsibility for the actions of CIS-SA personnel while performing any services incident to this Agreement, and CIS-SA shall remain solely responsible for their supervision, daily direction and control, payment of salary, including withholding of income taxes and social security, worker's compensation, disability benefits and like requirements and obligations. In no event shall DISD be liable for any action of officials, agents, administrators or employees of CIS-SA. CIS-SA will not be required to provide any Services the provision of which would violate any applicable laws, including the Federal Educational Rights and Privacy Act ("FERPA") and other laws relating to student records and the privacy of personal information of students, or applicable agreements.

3. **Governing Authority; Compliance with Laws.**

- (a) CIS-SA shall follow national, state and local CIS policies and ethical standards for service provision, as well as applicable written DISD policies and regulations that have been provided to CIS-SA, with the condition that more restrictive DISD policies and regulations (legal and local) have priority application under the terms of this Agreement.
- (b) Both Parties shall follow all applicable federal, state, and local laws and regulations, including laws relating to student records and the privacy of personal information of students, including but not limited to FERPA.

4. **Scope of Work and Service Delivery Plan.** CIS-SA and each DISD school campus may enter into a Scope of Work, substantially in the form attached hereto as Exhibit A, including Service Delivery Plans thereunder. Pursuant to each Scope of Work, each semester CIS-SA and the applicable DISD campus will mutually agree on the scope and implementation of services and resources for the Fall, Spring and Summer semester, which will be documented in a Service Delivery Plan, substantially in the form attached to the Scope of Work in Exhibit A. CIS-SA will submit, on a per-semester basis, a Service Delivery Plan to the school Principal for review, discussion and approval. The Scope of Work and Service Delivery Plan will specify the CIS-SA Project activities that are aligned to the individual campus needs and that CIS-SA will undertake in the upcoming semester (the “Services”).
5. **Coordination of Services.** The CIS-SA site staff, the school Principal, and the school’s site-based decision-making committee shall proceed in a joint coordination of Services. Communication between these entities will be ongoing to address case management and other programmatic issues. In order to promote awareness and presence of CIS-SA Services on campus, DISD will permit CIS-SA staff to wear collared CIS-SA branded or co-branded articles outside of spirit days and/or “casual” Friday.

B. CIS-SA agrees to undertake the following:

1. **Scope of Services.** Under this Agreement, “Scope of Services” shall mean CIS-SA’s provision of a range of integrated student support services for identified students including:
 - (a) counseling and/or supportive guidance;
 - (b) education and academic enhancement activities;
 - (c) parental and family involvement activities;
 - (d) health and social service referrals;
 - (e) pre-employment skills training and career awareness activities; and
 - (f) educational and cultural enrichment opportunities.

During state mandated testing, CIS-SA will be available to support the school with student and family issues that may arise. The term “Scope of Services” shall expressly exclude additional duties that are normally assigned to school personnel (administrative, clerical, test prompter/administrator, specific campus assignments or otherwise) and/or are otherwise outside the scope of this Agreement.

2. **Additional Services.** From time to time, DISD may desire additional services from CIS-SA not specifically addressed herein. Any such additional services shall be requested by DISD in writing. If CIS-SA, in its sole discretion, agrees to provide such additional services, such additional personnel and resources for the benefit of students will, upon the mutual agreement in writing by the Parties at the

time, be considered part of this Agreement (including the Scope of Work, Service Delivery Plan or other supplemental project documentation, as applicable) and will thereafter be deemed to be “Services” for the purposes of this Agreement.

3. **Student Case Files.** CIS-SA maintains and retains case files on each assigned student containing all relevant data requisite to the case and to CIS-SA Project criteria. Case records will only be released in accordance with the Confidentiality of Mental Health Information statutes under Texas Civil Law, FERPA, and other applicable state and federal law.
4. **CIS-SA Project Oversight.** CIS-SA agrees to provide management, administrative, logistical and technical support to each CIS-SA Project to ensure the success of the CIS-SA Project’s service delivery initiatives. The CIS-SA Site Coordinator, under the supervision of the CIS-SA supervisor and in cooperation with the CIS-SA Management Team (under the direction of the CIS-SA President/CEO and Board of Directors), is responsible for oversight of CIS-SA Project activities.
5. **Reporting Obligations.** CIS-SA shall notify the school Principal, Counselor, and appropriate legal authorities, as per applicable federal, state and local laws, policies and procedures, cases presented to CIS-SA staff that involve the following issues: (a) suicide threats; (b) violent behavior; (c) child abuse or neglect; (d) sexual abuse or harassment; (e) legal custody; or (f) drugs or weapons. The Principal, Counselor and/or other school staff will assume responsibility for handling cases involving the aforementioned issues, however, CIS-SA shall assist in the resolution of any collateral issues when requested by the Principal and/or Counselor, as appropriate.
6. **Data Collection in Emergencies.** To the extent permitted by applicable laws, including in emergency situations, CIS-SA may gather data on and provide services to students without written parent consent when acting at the request and on the behalf of the school and/or district. CIS-SA will ensure written consent has been obtained from the student’s parent, guardian or managing conservator to the extent required by Section 38.010 of the Texas Education Code before on-going services are rendered, or as otherwise required by applicable laws, including FERPA.
7. **Background Investigations.** CIS-SA agrees to comply with criminal history background investigations, including school district fingerprint checks, for all agency staff pursuant to Texas Education Code 22.0834 and 22.08341. All volunteers (excluding one-time event volunteers) will also undergo a criminal history check prior to being assigned to a CIS-SA campus. CIS-SA staff will be subject to any other internal security procedures used by DISD. In the event DISD’s criminal history check conducted on any CIS-SA employee results in such employee not being able to begin or continue their placement at DISD due to their criminal history, DISD shall immediately notify CIS-SA that a criminal history check was conducted and that such employee’s placement is to be terminated on the basis of such criminal history check.

C. DISD agrees to undertake the following:

1. **Fees.** DISD will provide \$90,640.00 in service delivery fees to CIS-SA, with payments of \$9,640.00 to be made on a monthly basis, over 10 months, from September 1, 2024, to June 1, 2025, for the Term of this Agreement to Communities In Schools of San Antonio, 1045 Cheever Blvd. Suite 201, San Antonio, Texas 78217 (the “Service Delivery Fee”). In the event of a staff vacancy at a campus of two weeks or greater, no Service Delivery Fee for that campus will be due for that month. Invoices are due and payable within 30 days of receiving an invoice. In the event of early termination of this Agreement, the last monthly payment shall be prorated in relation to services rendered and related costs incurred. The DISD authorized point of contact for all billing and invoicing needs is:
NAME: _____
TITLE: _____
ADDRESS: _____
EMAIL: _____
2. **Office Space.** DISD will provide office space with telephone service, access to copy and fax machines, a designated computer, access to available intranet and/or internet capabilities, necessary office furniture, and equipment sufficient to facilitate the efficient delivery of services to students within the CIS-SA Project. In addition, DISD will provide a secure office space conducive to accommodate confidential services.
3. **Approval of Service Delivery Plans.** Approval of the Fall, Spring and Summer Service Delivery Plans will be made within two weeks of submittal to the school Principal. The CIS-SA Projects will be included in the Campus Improvement Plan.
4. **Campus Crisis Management Team.** Each school Principal shall provide the CIS-SA Site Coordinator with the names and responsibilities of the Campus Crisis Management Team and update that information continually.
5. **Reporting Obligations.**
 - (a) In accordance with state law and DISD policy, DISD will investigate and, if required, report to the appropriate authorities any cases presented to DISD by CIS-SA under Section B.5 of this Agreement. DISD and CIS-SA agree that nothing contained in this Agreement will create (1) any additional responsibilities to or liabilities for any third party on the part of DISD or CIS-SA; or (2) a contractual relationship or a cause of action in favor of a third party against either DISD or CIS-SA.
 - (b) DISD will notify the CIS-SA Chief Executive Officer of any incident or allegation involving CIS-SA personnel, in addition to any actions taken as required by law or district policy.

- (c) The school Principal and/or designee shall inform the CIS-SA Site Coordinator in writing of any and all developments, policy changes or other issues arising within DISD or the school that directly affect or have the potential to affect the provisions of this Agreement or the operation of the CIS-SA Project. In addition, CIS-SA Site Coordinators will be trained on all Campus Emergency Response Plans.
6. **Coordination of Services.** The campus Counselor and/or designee will conduct coordination of services meetings to include the CIS-SA Site Coordinators and campus-based entities that provide counseling and social services.
7. **Student Information and Data.** Pursuant to the TEC, §33.154(a)(7)(B), each school district that participates in a CIS program shall provide to the local CIS or developing program necessary student information and data for each student whose parent or legal guardian has authorized in writing that educational records be shared with the CIS program and the Texas Education Agency (“TEA”). Such information and data may include records on a student’s academic achievement, promotion, attendance, disciplinary referrals, free/reduced-price lunch status, at-risk status, or health-related information in accordance with the written authorization obtained by the local CIS program from the student’s parent or legal guardian.
8. **FERPA School Official Exemption.** To the extent CIS-SA or CIS-SA staff gather data or records that are considered “education records” under FERPA without written parent consent pursuant to the “school official” exception in FERPA’s implementing regulations at 34 CFR 99.31(a)(1)(i), each school or school district that participates in a CIS program shall appropriately notify parents pursuant to FERPA’s implementing regulations at 34 CFR 99.7. A local CIS program or developing program may provide this information and data to the TEA in accordance with the grant application.
9. **CIS-SA Evaluation Tool.** The CIS-SA evaluation tool will be administered by the student’s CIS-SA Site Coordinator during the Term. Parents or guardians will be asked to review and sign a consent form that gives permission for participation in the CIS-SA Program and for their child to complete the evaluation tool. Using a pretest/posttest measure, in addition to other data that CIS-SA may collect during the Term, CIS-SA will evaluate each CIS-SA Project. The evaluation tool will include but is not limited to teacher, guardian, or student self-reports on social and emotional development and behavioral health.
10. **CIS-SA Service Delivery Data.** DISD may request, and CIS-SA will provide as soon as is practical, overall CIS-SA Project service delivery data for specified periods of time which has been maintained by CIS-SA in formats consistent with its organizational requirements.

Nothing herein shall prohibit DISD from providing information to CIS-SA without parental permission when not otherwise prohibited under state or federal law or regulation.

This Agreement constitutes the full and total understanding and agreement of the Parties, and any modification, amendment or alteration hereof must be agreed in writing by all Parties hereto.

The headings of sections contained in this Agreement are for convenience only, and they shall not, expressly or by implication, limit, define, extend, or construe the terms or provisions of the sections of this Agreement.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its trustees, officers, employees, and agents as a result of the execution of this Agreement and the performance of the covenants contained herein.

In the event any term, covenant, or condition herein contained shall be held to be invalid by any court of competent jurisdiction, such invalidity shall not affect any other term, covenant, or condition herein contained, provided that such invalidity does not materially prejudice either the DISD or CIS-SA in their respective rights and obligations contained in the valid terms, covenants, or conditions hereof.

This Agreement is and will be governed by and construed in accordance with the laws of the State of Texas, without regard to its choice of law principles. The Parties consent to exclusive jurisdiction and venue of state court sitting in Bexar County, Texas.

IN WITNESS WHEREOF, this Agreement is effective on the last Date of Approval shown below.

COMMUNITIES IN SCHOOLS OF SAN ANTONIO

DEVINE INDEPENDENT SCHOOL DISTRICT

By _____
President/CEO

By _____
Superintendent

Date of Approval: _____

Date of Approval: _____

Exhibit A
Form of Scope of Work

[See Attached]



CIS-SA Scope of Work

School Year 2024-2025

This Long Term Project Access Program (the “Project Access”) is made and entered into this 20 day of May, 2024, by and between **Devine ISD** (hereinafter referred to as “**DISD**”), and Communities In Schools of San Antonio (hereinafter referred to as “**CIS-SA**”), a nonprofit corporation located at 1045 Cheever Blvd. Suite 201, San Antonio, Texas 78217. **DISD** and CIS-SA are collectively referred to as the “Parties” and individually as a “Party.”

WHEREAS, pursuant to that certain Service Delivery Agreement dated [●], 2024 (the “Agreement”) by and between **DISD** and CIS-SA, CIS-SA has agreed to provide certain CIS-SA approved services and resources into the identified campus settings to attempt to facilitate the academic and personal success of students experiencing the effects of at-risk environments by providing a range of services to those students upon the terms and conditions set forth therein;

WHEREAS, capitalized terms used in this Project Access and not otherwise defined herein shall have the meanings given such terms in the Agreement; and

WHEREAS, in connection with the Agreement, CIS-SA has agreed to, and **DISD** desires that CIS-SA, provide or cause to be provided certain Services (as defined below) during the Term (as defined below), upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the premises, the covenants set forth below and the benefits to be derived, the Parties agree as follows:

1. Services; Services Standard.

- (a) Pursuant to the terms of this Agreement, CIS-SA agrees to provide, or cause to be provided, for the benefit of **DISD** and each CIS-SA Project, the services described in Exhibit A (each category of services, a “Service Category” and all such Service Categories, collectively, the “Services”) during the Term (as defined below).
- (b) Notwithstanding anything to the contrary contained in this Agreement, CIS-SA shall not have any obligation to: (i) provide any services that do not comport with CIS-SA Standards or (ii) provide any services outside the Scope of Services (as defined under the Agreement).

Campus Name(s): Enter text.

CIS-SA Staff Name: Enter text.

CIS-SA Affiliate Name: San Antonio

PROGRAM: Long-Term Project Access

PROGRAM DESCRIPTION: The CIS-SA Long-Term Project Access program provides intensive counseling services over the course of the school year to non-traditional case-managed students and their families. The goal of this program is to bring counseling services to students at their school because many of the families CIS-SA works with have a difficult time accessing outside counseling services due to money, transportation, time limitations, lack of adult support, and/or the stigma related to mental health. Students referred to the Long-Term Project Access program do not need to be enrolled in CIS-SA prior to being referred to a CIS-SA licensed mental health clinician.



CAMPUS SERVICE DELIVERY PLAN

AT A GLANCE

School Year 2024-2025

SCOPE OF WORK (Project Summary/Abstract):

Main Objective: Long-term Project Access’s licensed mental health clinician’s have a caseload of at least 25 students and 330 counseling sessions per school year.

Program Activities: Project Access creates a cohesive system of mental healthcare for students, expanding access to counseling services by connecting social workers and community health providers to youth and families directly in school. CIS-SA’s Project Access licensed mental health clinicians’ partner with a school Point of Contact (POC) such as a school counselor, Family Engagement Coordinator, school administrator, etc who work on-campus daily to identify high-risk youth and provide interventions tailored to their specific needs. Prior to submitting a Project Access referral, POC’s must make initial parent/guardian and student contact to introduce Communities In Schools of San Antonio and the Project Access counseling program and to collect verbal confirmation that the parent/guardian and student are interested in participating. Once verbal consent is received, POC’s will submit an Outside Agency Referral form from the CIS-SA database to the PA counselor before any clinical services may begin. Students are typically referred to clinical services who demonstrate warning signs of underlying mental health issues, from mood and behavioral changes to difficulty concentrating, intense feelings and harmful behavior. This program is a crucial resource for students struggling with socio-emotional and behavioral issues that might otherwise lead to truancy, delinquency, self-harm, or violence. All clinical staff are trained in Dialectical Behavior Therapy (DBT), a structured, skills-based therapy that is highly effective in helping students dealing with suicidal ideation, drug use and trauma. Additionally, although our clinical staff typically work independently with their unique caseloads, when a crisis or tragedy occurs on a school campus, then our whole clinical team will deploy to the campus for a period of time to help both adults and students recover from the trauma they have experienced.

All programs and services are provided free of charge.

SERVICE PLAN:

Describe the program’s service plan and hours of operation.

Within each partner district, CIS-SA will position 1 full-time, dedicated staff member – a licensed mental health clinician – to facilitate the following program services: Referral coordination and management, Intake and Assessment, Creation of Treatment Plan, Delivery of Student Sessions, Home Visits and Guardian Sessions, Monitoring and Adjustment of Services, and Evaluation.

Service Hours: M – F 8:00am – 4:30pm; occasional weekend and after-school hours

TARGET POPULATION:



CIS-SA Scope of Work

School Year 2024-2025

CIS-SA will recruit and accept referrals for clients who are currently enrolled at any Devine ISD school campus.



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: DOI Final Amended Plan

Background Information:

House Bill 1842, passed during the 84th Legislative Session, permits Texas public school districts to become Districts of Innovation (DOI) and to obtain exemption from certain provisions of the Texas Education Code. The DOI plan was adopted by the board on March 29, 2022 and amendments were adopted on June 20, 2022 and February 19, 2024.

Administrative Consideration:

An amendment to a plan of innovation may be made at any time during the term on the plan. The district-level committee must hold a public meeting to consider the final version of the proposed plan then approved by a majority vote of the committee members. This meeting was held on May 9, 2024 and was approved by a unanimous vote. It is then presented to the Board of Trustees for approval by a 2/3 majority.

This amendment would exempt the district from TEC Section 21.003. The current state teacher certification requirements could potentially inhibit the District's ability to hire teachers to teach in areas of need for a school district. In order to enable more students to obtain the educational benefit of effective teachers, the District will establish its own local qualification requirements and its own requirements for training of professionals and experts to teach such courses in lieu of the certification requirements set forth in law. The innovative strategy proposes to grant eligibility to employees who are within one calendar year of completing a degree which would enable them to obtain a statement of eligibility through an alternative certification teaching program recognized by the Texas Education Agency. The employee must have also demonstrated proficiency and effectiveness as a classroom instructor and be recommended by a supervising campus principal.

Budgetary Consideration:

None at this time.

Supporting Documents:

Final DOI Plan after amendment.

Recommendation:

Approve the Devine ISD District of Innovation Plan.

Respectfully Submitted by:

Todd Grandjean
Superintendent of Schools

DEVINE ISD



DISTRICT OF INNOVATION PLAN

2022-2027

Board Adopted, March 29, 2022

Amended Plan Board Adopted, June 20, 2022

Amended Plan Board Adopted, February 19, 2024

During the 84th Legislative Session, HB 1842 was passed in order to provide more local control in certain areas. HB 1842 allows a traditional public school to utilize the exemptions in Education Law that charter schools currently utilize. We feel this is a great opportunity for our local district to create a plan based on the needs of our students and community that will remain in effect for the next five years (2022-2027).

Devine ISD took the first step in exploring this opportunity when the DISD Board of Trustees approved a resolution initiating the process in September 2021. The Board then held a public hearing to consider whether the district should develop an innovation plan, at which time the Board decided to move forward in the process. A committee was appointed to develop an innovation plan. The committee created a district of innovation plan. The plan then will be posted on-line for at least 30 days.

The Devine ISD Innovation Plan was adopted March 29, 2022. The term for this plan is for five years unless amended or terminated earlier by the Board of Trustees in accordance with Texas Law. In the event Devine ISD feels other exemptions would benefit the district, community, and/or students, the Board of Trustees will follow procedures to amend the plan.

District of Innovation Committee Members:

Dr. Todd Grandjean	Mandy Cross	Lysandra Reyes	Mark Berg
Daryl Wendel	Gail Duffer	Dianna Jeffers	Delilah Castillo
Abigail Beadle	Tiffany Balencia	Kim Loeffler	Evan Eads
Valerie Dykstra	Jenni Hagdorn	Martha McCulloch	Kirk Wagoner
Martha Wall	Ronda Shelton	Julia Hoog	Yvette Gerlach
Veronica Shaefer	Jeff Stivors	Lisa Conn	Nadia Sulaica
Cindy Morales	Jennifer Toalson	Dan Newburg	Robin Gibson
Misty Houston	LeeAnn Runnels		

District of Innovation Committee Members for 2/19/24 Amendment Approval

Dr. Todd Grandjean	Jenni Hagdorn	Lysandra Reyes	Geri Woods
Shannon Ramirez	Evan Eads	Raymond Crisp	Kandi Darnell
Abigail Beadle	David Jordan	Dianna Jeffers	Chief Atkinson

District of Innovation Timeline

September 20, 2021- Board of Trustees approve resolution to develop innovation plan

October 27, 2021 – Board of Trustees hold a public hearing in accordance with the statute/ Board of Trustee give guidance to the Superintendent of whom they would like on the committee - DEIC.

October 14, 2021 – January 26, 2022-- District Educational Improvement Committee will meet to construct a plan.

February 21, 2022 -- Draft to the Board of Trustees for review

February 22, 2022 —Post proposed plan on the district’s website for a minimum of 30 days for all to review. Superintendent notifies the Texas Commissioner of Education of the intention to vote on adoption of proposed plan.

March 29, 2022 —DEIC committee presents plan in a public hearing. Board of Trustees vote to formally approve the innovation plan.

--Superintendent gives formal notification to the Texas Commissioner of Education if/when plan is adopted.

May 13, 2022 - DEIC

Academic Calendar

Current Law:

Sec. 25.0811. FIRST DAY OF INSTRUCTION. (a) Except as provided by this section, a school district may not begin instruction for students for a school year before the fourth Monday in August.

Considerations:

- School would not start earlier than the third Monday of August
- Creates more balance between fall and spring semesters
- Better aligns with college calendars
- Includes traditional holidays (Thanksgiving, Christmas, Spring Break)
- Allows for more Work Days at the beginning of the school year
- Allows additional Professional Development days within the school year
- Includes two Early Release days
- 173 Days of Instruction*

Innovation Strategy:

The current process does not allow flexibility for our school district to design a calendar that is the best fit for our students, school, and community. The flexibility to make changes locally allows the district to determine, on an annual basis, what best meets the needs of our district. Devine ISD would have the ability to create a calendar that would not have instruction start earlier than the third Monday of August.

Probationary Contracts

Current Law:

Sec. 21.102. PROBATIONARY CONTRACT. (b), a person who is employed as a teacher by a school district for the first time.

(b) A probationary contract may not be for a term exceeding one school year. The probationary contract may be renewed for two additional one-year periods, for a maximum permissible probationary contract period of three school years, except that the probationary period may not exceed one year for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment by the district.

Current Challenges:

There are times when teachers' probationary programs have not sufficiently prepared them for success in the classroom and/or when their experiences in other districts have not equipped them for the level of performance expected by Devine ISD. Limiting new to the district experienced teachers to one year probationary contracts does not allow for sufficient time to evaluate the employee's effectiveness on the job prior to contract recommendations. This inhibits the administrator's ability to work to improve performance prior to the determination of the issuance of a term contract. In these cases, the limit on the probationary period often forces the district to non-renew probationary contracts as opposed to offering term contracts for teachers who need a longer probationary period for further development.

Innovative Strategy:

Devine ISD will continue to invest heavily in orientation and development of teachers new to the profession and those new to the district. In Devine ISD, an individual new to the profession will have up to a three year probationary period and an individual new to the district, (but not to the profession) will have up to a two year probationary period in the district. Campus and district administrators will retain the option to make annual employment decisions based on teacher proficiency and potential.

Devine ISD employees currently holding a probationary contract for the 2022-2023 school year, that have been employed as a teacher in a public education for at least five of the eight years, may be issued a probationary contract for up to two years from the date of employment.

Benefits of Exemption:

Flexibility would have the following advantages:

- Provide more time to support teacher growth
- Provide more time to gather performance data to better evaluate the employee's effectiveness on the job
- Provide employees with extended opportunities to demonstrate the level of mastery expected by Devine ISD
- Assist Devine ISD in retaining teachers in whom the district has invested valuable time and resources.

Teacher Certification

Current Law:

Sec. 21.003. CERTIFICATION REQUIRED. (a) A person may not be employed as a teacher, teacher intern or teacher trainee, librarian, educational aide, administrator, educational diagnostician, or school counselor by a school district unless the person holds an appropriate certificate or permit issued as provided by Subchapter B.

Innovation Strategy:

The current state teacher certification requirements could potentially inhibit the District's ability to hire teachers to teach specialized Career and Technical Education (CTE) courses. In order to enable more students to obtain the educational benefit of specialized CTE course offerings, the District will establish its own local qualification requirements and its own requirements for training of professionals and experts to teach such courses in lieu of the certification requirements set forth in law. A list of these courses is available upon request.

Currently, it is mandated that a person may not be employed as an educator by a school district unless the individual holds an appropriate certificate or permit issued by the appropriate state agency. In the event a school district cannot locate a certified teacher for a position, or a teacher is teaching a subject outside her or his certification, the district must request emergency certification from the Texas Education Agency and/or the State Board of Educator Certification. This system is complicated and does not take into account the unique financial and/or instructional needs of the district, especially for innovative classes where certification may not exist or educators with those credentials may not be readily available. Additionally, a teacher is required to present his or her certificate to the District before their employment contract will be binding, and prohibits the District from paying an educator for teaching if the educator does not hold a valid certificate at the time.

Benefits of Exemption:

Flexibility would have the following benefits:

1. More ability to provide advanced specialized courses in Career and Technology Education (CTE), dual credit courses, and other non-core areas.
2. Allow the district to take into consideration unique financial and/or instructional needs.
3. Students will have more access to specialized courses to better prepare them for their future, whether college or career.

Implementation Guidance:

When establishing use of this provision, the District shall ensure the following:

1. In exceptional circumstances, when a certified educator is not found for an offered class, the campus principal shall submit to the Superintendent a request for local certification that may allow a non-certified yet highly qualified professional to teach OR a certified educator to teach a subject in a related field for which she or he is not credentialed by the state.
2. The principal must specify in writing the reason for the request and document what qualifications the individual possesses to teach the proposed subject. Emergency or financial situations creating the need for this assignment should also be noted.
3. Whenever possible, lesson plans or curriculum guides to support the uncertified yet highly qualified educator will be developed or provided in partnership with certified teachers.
4. In the event an uncertified yet highly qualified educator or professional is assigned to a course, the superintendent will inform the board of trustees. Parents will also be notified in writing.
5. A teacher certification waiver, state permit applications or other paperwork will not be submitted to the Texas Education Agency.
6. All approved requests will qualify the individual for a local teaching certificate for one academic year.
7. If a request is approved for an individual that is not currently SBEC certified, the employee will be at-will.

Discipline - Campus Behavior

Current Law

TEC 37.0012 Campus Behavior Law

(a) A person at each campus must be designated to serve as the campus behavior coordinator. The person designated may be the principal of the campus or any other campus administrator selected by the principal.

Rationale

The law requires one person at each campus to be designated to serve as the campus behavior coordinator. This designee is responsible for maintaining student discipline and the implementation of Chapter 37, Subchapter A. Designation of a sole individual for this responsibility is not in alignment with district goals and practices.

Innovative Strategy:

The district's approach to discipline is more collaborative, with multiple people providing emotional, behavioral and social support to students, rather than just one person. The district will continue to utilize the DISD Student Code of Conduct and the Campus Behavior Plan for each individual campus.

Student Transfers

Current Law

Sec. 25.036. TRANSFER OF STUDENT. (a) Any child, other than a high school graduate, who is younger than 21 years of age and eligible for enrollment on September 1 of any school year may transfer annually from the child's school district of residence to another district in this state if both the receiving district and the applicant parent or guardian or person having lawful control of the child jointly approve and timely agree in writing to the transfer.

Current Challenges

A school district may choose to accept students as transfers, even if they are not entitled to admission in a district. This education code provision has been interpreted to require a school transfer to be for a period of one school year. In approving transfer requests, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records. Under the current law, if a transfer student is in violation of the District's transfer rules for example if the student has excessive absences or an extensive disciplinary history, the District cannot revoke the transfer mid-year.

Innovative Strategy

By exempting the District from Texas Education Code Section 25.036, a transfer student's enrollment status could be revoked at any time of the year when the Superintendent determines that the student has violated the expectations outlined in the transfer process. This innovation would allow the District to revoke a transfer student's enrollment at any time of the instructional calendar. Students would be able to reapply for readmission after one full school year following dismissal. This innovation would allow the school to take immediate action should a student not meet the expectations outlined in the transfer process, instead of waiting until the next school year to take such action.

Benefits of Exemption:

This flexibility would have the following benefits:

1. Ensure that transfer students are staying in compliance with District transfer requirements.
2. Allow the District to immediately address transfer students who are out of compliance with District transfer requirements.
3. Ensure that an available transfer spot is not taken from another possible transfer applicant by a transfer student who is not attending school and has an excessive amount of absences.

Teacher Certification

Current Law:

Sec. 21.003. CERTIFICATION REQUIRED. (a) A person may not be employed as a teacher, teacher intern or teacher trainee, librarian, educational aide, administrator, educational diagnostician, or school counselor by a school district unless the person holds an appropriate certificate or permit issued as provided by Subchapter B.

Innovation Strategy:

The current state teacher certification requirements could potentially inhibit the District's ability to hire teachers to teach in areas of need for a school district. In order to enable more students to obtain the educational benefit of effective teachers, the District will establish its own local qualification requirements and its own requirements for training of professionals and experts to teach such courses in lieu of the certification requirements set forth in law.

The innovative strategy proposes to grant eligibility to employees who are within one calendar year of completing a degree which would enable them to obtain a statement of eligibility through an alternative certification teaching program recognized by the Texas Education Agency. The employee must have also demonstrated proficiency and effectiveness as a classroom instructor and be recommended by a supervising campus principal.

Currently, it is mandated that a person may not be employed as an educator by a school district unless the individual holds an appropriate certificate or permit issued by the appropriate state agency. In the event a school district cannot locate a certified teacher for a position, or a teacher is teaching a subject outside her or his certification, the district must request emergency certification from the Texas Education Agency and/or the State Board of Educator Certification. This system is complicated and does not take into account the unique financial and/or instructional needs of the district, especially for innovative classes where certification may not exist or educators with those credentials may not be readily available. Additionally, a teacher is required to present his or her certificate to the District before their employment contract will be binding, and prohibits the District from paying an educator for teaching if the educator does not hold a valid certificate at the time.

Benefits of Exemption:

Flexibility would have the following benefits:

1. More ability to provide and retain qualified teachers in all areas.
2. Allow the district to take into consideration unique financial and/or instructional needs.
3. Students will have more access to trained teachers to better prepare them for their future, whether college or career.

Implementation Guidance:

When establishing use of this provision, the District shall ensure the following:

1. In exceptional circumstances, when a certified educator is not found for an offered class, the campus principal shall submit to the Superintendent a request for local certification that may allow a non-certified yet highly qualified professional to teach OR a certified educator to teach a subject in a related field for which she or he is not credentialed by the state.
2. The principal must specify in writing the reason for the request and document what qualifications the individual possesses to teach the proposed subject. Emergency or financial situations creating the need for this assignment should also be noted.
3. Whenever possible, lesson plans or curriculum guides to support the uncertified yet highly qualified educator will be developed or provided in partnership with certified teachers.
4. In the event an uncertified yet highly qualified educator or professional is assigned to a course, the superintendent will inform the board of trustees. Parents will also be notified in writing.
5. A teacher certification waiver, state permit applications or other paperwork will not be submitted to the Texas Education Agency.
6. All approved requests will qualify the individual for a local teaching certificate for one academic year.
7. If a request is approved for an individual that is not currently SBEC certified, the employee will be at-will.



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: Devine ISD District Stipend Schedule for the 2024-2025 School Year.

Background Information:

DEA (Local) states *“The Superintendent shall recommend an annual compensation plan for all District employees. The compensation plan may include wage and salary structures, stipends, benefits, and incentives. The recommended plan shall support District goals for hiring and retaining highly qualified employees. The Board shall review and approve the compensation plan to be used by the District.”*

Administrative Consideration:

Add Student Athletic Trainer Sponsor \$1,500

Budgetary Consideration:

New student organization sponsor.

Supporting Documents:

Stipend Schedule

Recommendation:

Approve revised stipend schedule for 2024-2025

Respectfully Submitted by:

Shannon Ramirez
Director of Finance

Approved by:

Todd Grandjean
Superintendent of Schools

**DEVINE ISD EXTRA DUTY SCHEDULE
2024-2025**

*Extra days are additional days added outside the 187 contract
*Stipends are for extra duty outside the regular school day

Supplemental Pay Schedule Adopted May 20, 2024

Extra Duty Assignment	2024 2025 Stipend
INSTRUCTIONAL STIPENDS	
Masters Degree	\$ 1,000
HS 2nd Assistant Band Director	\$ 6,000
HS 3rd Assistant Band Director	\$ 5,500
CTE Grant Coordinator	\$5,000
High School Math and Science Stipend	\$ 2,000
Subject Area and Grade Level Coordinators	\$ 1,000
Non Core Lead	\$0.00
Work Study Program	\$ 1,200
High School Gifted Talented Stipend	\$ 400
SPECIAL EDUCATION STIPENDS	
Lead LSSP	\$ 3,500
Lead Diagnostician	\$ 3,000
Transitional/Employment Designee	\$ 2,500
Life Skills & Behavior Unit Teacher	\$ 2,500
Special Education Classroom Teacher	\$ 1,000
ESL Teacher Stipends	\$ 800
Dyslexia Liasons	\$ 600
EXTRA CURRICULAR STIPENDS	
Robotics Sponsor	\$ 2,500
FCCLA Sponsor	\$ 2,500
*Newspaper/Annual Sponsor	\$ 2,000
Cheerleader Sponsors	HS (V & JV) \$4,000.00
	MS \$ 850
OAP Coordinator	HS \$ 1,500
	MS \$ 500
UIL Coordinators	HS \$ 1,500
	MS \$ 750
	Inter/Elem \$ 750
UIL Event Stipends	HS \$ 450
	MS \$ 200
	Inter/Elem \$ 200
Student Council Sponsor	\$ 400
High School Head Class Sponsors	\$ 300
NHS Sponsor	HS \$ 200
NJHS Sponsor	MS \$ 200
STUDENT ATHLETIC TRAINER SPONSOR	\$1,500
OTHER STIPENDS:	
Mentor	\$ 1,000
Guardian	\$ 500
HOURLY/DAILY RATES:	
Tutorial/Homebound Hourly Rate	\$ 30
Teacher Summer Planning Day	\$ 100
Para-Professional Summer Planning Day	\$ 75
Babysitting Hourly Rate	\$ 12.50
FEDERALLY FUNDED STIPENDS:	
Summer School Teacher	\$ 45.00
Summer School Aide	\$ 22.50
Summer School Nurse - RN	\$ 45.00
Summer School Nurse - Asst, LVN	\$ 22.50
Mentor	\$ 1,000

Extra Duty Assignment	2024 2025 Stipend
Athletics	
* Strength and Conditioning Coordinator	\$4,000
* Football - Head Football	\$ 8,000
* Football - Offensive Coordinator	\$ 4,000
*Football - Defensive Coordinator	\$ 4,000
*Football - Special Teams Coordinator	\$ 4,000
*Football - Assistant	\$ 3,000
* Football - Middle School	\$ 3,000
Equipment Coordinator	\$ 1,500
* Volleyball - HS Head Coach	\$ 4,500
*Volleyball - HS Assistants	\$ 3,000
Volleyball - Middle School	\$ 2,000
* Cross Country - Head Coach (inc. MS)	\$ 4,500
* Cross Country - Assistant	\$ 2,500
Power Lifting	\$ 4,000
PowerLifting - Assistant	\$ 2,500
Basketball - HS Head Coach	\$ 4,500
Basketball - Assistant Coach	\$ 3,000
Basketball - Middle School	\$ 2,000
Track - HS Head Coach	\$ 4,000
Track - Coordinator	\$ 1,500
Track - Assistant Coach	\$ 2,500
Track - Middle School	\$ 2,000
Baseball - Head Coach	\$ 4,500
Baseball - Assistant	\$ 3,000
Baseball - Middle School	\$ 2,000
Softball - Head Coach	\$ 4,500
Softball - Assistant	\$ 3,000
Softball - Middle School	\$ 2,000
Spring Tennis - Head Coach (inc. MS)	\$ 4,500
Spring Tennis - Assistant	\$ 2,500
Spring Tennis - Middle School	\$ 2,000
* Fall Tennis - Head Coach	\$ 4,000
* Fall Tennis - Assistant	\$ 2,500
Golf - Head Coach	\$ 4,000
Golf - Assistant	\$ 2,500
HOURLY RATES:	
Summer Workout Hourly Rate	\$ 25
Summer Camp Hourly Rate	\$ 25
* plus 10 days at daily rate	
OTHER ATHLETIC EVENT STIPENDS:	
Broadcasting	Football \$ 50
	All other \$ 25
Officiating/refereeing game rate	\$ 25
Gate/Game Workers ALL OTHER	\$ 15
HEAD GATE WORKER for Varsity Football	\$ 60
GATE WORKER for Varsity Football	\$ 45
Rates for Facility Rentals:	
ADMIN in Charge	\$ 200
Grounds for baseball	\$ 150
Trainer	\$ 75
Announcer/Bookkeeper	\$ 75
Gate/Game Workers	\$ 75



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: TASB Board of Directors Endorsement

Background Information:

The TASB Board of Directors actively promotes the purposes of the Association, oversees its fiscal affairs, and establishes Board policies. It has 44 members composed of the President, the President-Elect, the Immediate Past President, and members from the 20 TASB Regions, which follow the boundaries of the education service centers. These Directors are elected to staggered three-year terms, with the exception of the President-Elect, President, and Immediate Past President who serve one-year terms in each position.

Starting Wednesday, July 3, 2024, Active Member boards are invited to endorse a candidate for each available position in their Region. Endorsements must be received in the TASB Headquarters by Thursday, August 29, 2024.

Candidates are board members who have been nominated by their local school boards for TASB Board positions which are vacant or have expiring terms.

Administrative Consideration:

If a majority of the Active Members of the Region endorses a candidate, that individual will be elected to the TASB Board. If at least 25 percent, but not a majority, endorse the candidate, that individual will be included on the official ballot at the TASB Delegate Assembly. The nomination from the individual's local school board is counted as an endorsement.

There are currently two positions in Region 20 that are up for election and each candidate is running unopposed. Ginger Friesenhahn, Position A, is the incumbent and is seeking reelection. Rich Sena, Position D is the incumbent and is seeking reelection.

Budgetary Consideration:

None.

Supporting Documents:

Biography for candidate
Endorsement form

Recommendation:

Endorse a candidate for open positions.

Respectfully Submitted by:

*Todd Grandjean
Superintendent of Schools*



TASB ENDORSEMENT FORM

DATE: _____

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

CANDIDATE INFORMATION

NAME: _____

SCHOOL DISTRICT: _____

This endorsement was approved by our school district's board of trustees at a duly called meeting on

(Date)

Best regards,

(Signature of board president or officer)

PRINTED NAME: _____

SCHOOL DISTRICT: _____

MAILING ADDRESS: _____

CITY: _____ ZIP: _____

This form is to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

Must be received by TASB on or before AUGUST 29, 2024.

RETURN TO: E-mail: boardcommunications@tasb.org



TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

DATE: June 17, 2024

NAME: Ginger Friesenhahn

MAILING ADDRESS: [REDACTED]

CITY: [REDACTED] ZIP: [REDACTED]

BUSINESS PHONE: [REDACTED] RESIDENCE PHONE: [REDACTED]

CELL PHONE: [REDACTED] FAX NUMBER (if applicable): [REDACTED]

We communicate with our Board members primarily via e-mail. Please list your preferred email address.

EMAIL: [REDACTED]

SCHOOL DISTRICT: East Central ISD

LOCAL TERM EXPIRES: November 2026 (Month/year) YEARS ON BOARD: 2 1/2

Upon expiration of current term on your local board, will you seek reelection?

YES NO

BOARD POSITIONS HELD (including dates): none

OCCUPATION: Child Care

CURRENT EMPLOYER: Kid Kountry Early Learning Center DATES: 1991-present

EDUCATION-HIGH SCHOOL: East Central High School COLLEGE:some/child care development

HOBBIES/SPECIAL INTERESTS:

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held including dates):

Softball, softball coach

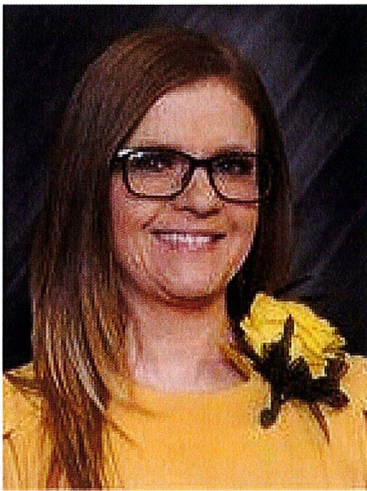
BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held including dates):

Youth softball club Board President 2010-2022

Election official Bexar County Presiding Judge 2000-present

Ginger Friesenhahn

I have been an East Central ISD school board member for 2 1/2 years. I graduated from East Central in 1994 and married a 1992 EC graduate. We have 2 amazing daughters in our district. The oldest graduated this year (30 years after me) and a soon to be 8th grader that loves to play every sport our school offers. My family has owned and operated a childcare center in our district since 1985. I love our district and love that I am a big part of it. I stay focused on what is most important.....our students. Thank you for this opportunity.





TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

DATE: May 13, 2024

NAME: Richard D. Sena

MAILING ADDRESS: [REDACTED]

CITY: [REDACTED] ZIP: [REDACTED]

BUSINESS PHONE: [REDACTED] RESIDENCE PHONE: [REDACTED]

CELL PHONE: [REDACTED] FAX NUMBER (if applicable): n/a

We communicate with our Board members primarily via e-mail. Please list your preferred email address.

E-MAIL: [REDACTED]

SCHOOL DISTRICT: Boerne ISD

LOCAL TERM EXPIRES: May 2026 YEARS ON BOARD: 10 Years
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

YES NO

BOARD POSITIONS HELD (including dates): President 2017-18, 2022-23. Vice President 2016-17, 2021-22. Secretary 2020-21, 2015-16

OCCUPATION: Insurance Agent

CURRENT EMPLOYER: Self DATES: Since 12/2004

EDUCATION-HIGH SCHOOL: Pelham Memorial High School COLLEGE: Colgate University

OTHER EDUCATION: _____ DEGREES: BA – Political Science & International Relations

HOBBIES/SPECIAL INTERESTS: Reading, Community Volunteer, Travel

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held including dates): Boerne Sunrise Rotary – President 2022-23. Hill Country Pregnancy Care Center – Board Member 2011to present, President 2012-14. Hill Country Mission for Health Board Member, President 2012-13. Member, Boerne Planning & Zoning Commission 2009-2018. Boerne Chamber of Commerce member 2010 to present. Volunteer at Hill Country Daily Bread and Stand by Me Mentoring Program. Kendall County Republican Club – Vice President for Programs 2021. Columnist for Boerne Star local newspaper – 2011 to present. Sunday School Teacher at Currey Creek Church 2018 to present.

ADDITIONAL COMMENTS: I believe in community service and believe in the verse, "To whom much is given much is required." I enjoy the variety of activities I am involved in and feel blessed to have the flexibility in my work schedule that allows for this commitment.

Rich Sena

Region 20, Position D

In 2014, Sena was elected to the Boerne ISD Board of Trustees. During his tenure, he has served on various committees and in officer positions, including president, vice-president, and secretary. He is currently on the Facilities and Budget committees and chair of the Legislative Advocacy Committee. Sena is a 2019 Leadership TASB graduate and Master Trustee.

He majored in political science and international relations at Colgate University. Following graduation, Sena began a career in advertising sales that spanned more than 20 years. In 1984, he joined a startup operation that brought him to Texas. Before the company was sold, he was vice-president of sales and marketing and oversaw eight sales offices with more than 200 employees. In 2004, he opened his own insurance agency, specializing in health insurance for small businesses.

Sena is active with a number of local organizations, including Hill Country Daily Bread, Stand by Me Mentoring Program, the Hill Country Mission for Health, Boerne Chamber of Commerce, Boerne Sunrise Rotary, and Kendall County Republican Club.



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: July 22, 2024

Agenda Item: Set Teambuilding and Evaluating and Improving Student Outcomes Training Date

Background Information:

To keep our Board current on training requirements, the Board should consider setting a date for Teambuilding/SB 1566 training. This training will keep the Board in compliance with legal [BBD] and local policy.

Linda McAnelly, Region 20, has agreed to provide the required training.

Administrative Consideration:

All current board members must receive 3 hours of teambuilding training every year plus the SB1566 requirement of 3 hours on student achievement every two years.

Boards who attend the same SB1566 training as an entire team including the superintendent may earn credit for both SB1566 and for Teambuilding.

Mrs. McAnelly is available on Tuesday, 9/3; Thursday, 9/5; Monday, 9/9; Tuesday, 9/10; Thursday, 9/12.

Budgetary Consideration:

Board training costs are included in the budget.

Supporting Documents:

Overview of Continuing Education Requirements
BBD (Legal)

Recommendation:

Set teambuilding training date.

Respectfully Submitted by:

Todd Grandjean
Superintendent of Schools

**Open Meetings Act
Training**

Not later than the 90th day after taking the oath of office, each board member shall complete training of not less than one and not more than two hours regarding the responsibilities of the board and its members under Government Code Chapter 551 (Texas Open Meetings Act).

The attorney general may provide the training and may also approve other acceptable sources of training.

The board shall maintain and make available for public inspection the record of its members' completion of the training. The failure of one or more members of the board to complete the training does not affect the validity of an action taken by the board.

Gov't Code 551.005

**Public Information
Act Training**

Not later than the 90th day after taking the oath of office, each board member shall complete training of not less than one and not more than two hours regarding the responsibilities of the board and its officers and employees under Government Code Chapter 552 (Public Information Act). A board member may designate a public information coordinator to satisfy the training for the board member if the public information coordinator is primarily responsible for administering the responsibilities of the board member or board under the Public Information Act. [See GBAA regarding public information coordinator training] *Gov't Code 552.012*

**SBOE-Required
Training**

A trustee must complete any training required by the State Board of Education (SBOE). *Education Code 11.159*

The SBOE's framework for governance leadership [see BBD(EX-HIBIT)] shall be distributed annually by the board president to all current board members and the superintendent. *19 TAC 61.1(a)*

The continuing education required under Education Code 11.159 applies to each member of the board. To the extent possible, an entire board shall participate in continuing education programs together. *19 TAC 61.1(b), (i)*

No continuing education shall take place during a board meeting unless that meeting is called expressly for the delivery of board member continuing education. Continuing education may take place prior to or after a legally called board meeting in accordance with Government Code 551.001(4) (definition of "meeting"). *19 TAC 61.1(e)*

A regional education service center (ESC) board member continuing education program shall be open to any interested person, in-

cluding a current or prospective board member. A district is not responsible for any costs associated with individuals who are not current board members. *19 TAC 61.1(f)*

Annually, the SBOE shall commend those board-superintendent teams that complete at least eight hours of the continuing education specified at Team Building and Additional Continuing Education, below, as an entire board-superintendent team.

Annually, the SBOE shall commend board-superintendent teams that effectively implement the commissioner of education's trustee improvement and evaluation tool developed under Education Code 11.182 [see BG] or any other tool approved by the commissioner.

19 TAC 61.1(k), (l)

Verification

For each training described below, the provider of continuing education shall provide verification of completion of board member continuing education to the individual participant and to the participant's school district. The verification must include the provider's authorization or registration number. *19 TAC 61.1(h)*

Reporting

At the last regular board meeting before an election of trustees, the board president shall announce the name of each board member who has completed the required continuing education, who has exceeded the required hours of continuing education, and who is deficient in meeting the required continuing education as of the anniversary of the date of each board member's election or appointment to the board or two-year anniversary of his or her previous training, as applicable. The announcement shall state that completing the required continuing education is a basic obligation and expectation of any board member under SBOE rule. The minutes of the last regular board meeting held before an election of trustees must reflect whether each trustee has met or is deficient in meeting the training required for the trustee as of the first anniversary of the date of the trustee's election or appointment or two-year anniversary of his or her previous training, as applicable. The president shall cause the minutes to reflect the announcement and, if the minutes reflect that a trustee is deficient in training as of the anniversary of his or her joining the board, the district shall post the minutes on the district's internet website within ten business days of the meeting and maintain the posting until the trustee meets the requirements. *19 TAC 61.1(j); Education Code 11.159(b)*

Local District
Orientation

Each board member shall complete a local district orientation session. The purpose of the local orientation is to familiarize new board members with local board policies and procedures and district goals and priorities.

A candidate for school board may complete the training up to one year before he or she is elected or appointed. A newly elected or appointed board member who did not complete this training in the year preceding his or her election or appointment must complete the training within 120 calendar days after election or appointment.

The orientation shall:

1. Be at least three hours in length.
2. Address local district practices in the following, in addition to topics chosen by the local district:
 - a. Curriculum and instruction;
 - b. Business and finance operations;
 - c. District operations;
 - d. Superintendent evaluation; and
 - e. Board member roles and responsibilities.

Each board member should be made aware of the continuing education requirements of 19 Administrative Code 61.1 and those of the following:

1. Open meetings act in Government Code 551.005 [see Open Meetings Act Training above];
2. Public information act in Government Code 552.012 [see Public Information Act Training above]; and
3. Cybersecurity in Government Code 2054.5191 [see CQB].

The orientation shall be open to any board member who chooses to attend.

19 TAC 61.1(b)(1)

Education Code
Orientation

Each board member shall complete a basic orientation to the Education Code and relevant legal obligations. The orientation shall have special, but not exclusive, emphasis on statutory provisions related to governing Texas school districts.

A candidate for school board may complete the training up to one year before he or she is elected or appointed. A newly elected or appointed board member who did not complete this training in the year preceding his or her election or appointment must complete the training within 120 calendar days after election or appointment.

The orientation shall be at least three hours in length. Topics shall include, but not be limited to, Education Code Chapter 26 (Parental

Rights and Responsibilities) and Education Code 28.004 (Local School Health Advisory Council and Health Education Instruction).

The orientation shall:

1. Be provided by an ESC.
2. Be open to any board member who chooses to attend.

The continuing education may be fulfilled through online instruction, provided that the training incorporates interactive activities that assess learning and provide feedback to the learner and offers an opportunity for interaction with the instructor.

19 TAC 61.1(b)(2)

Legislative Update

After each session of the Texas Legislature, including each regular session and called session related to education, each board member shall complete an update to the basic orientation to the Education Code.

The update session shall be of sufficient length to familiarize board members with major changes in statute and other relevant legal developments related to school governance.

The update shall be provided by an ESC or a registered provider [see Registered Provider, below].

A board member who has attended an ESC basic orientation session described at Education Code Orientation, above, that incorporated the most recent legislative changes is not required to attend an update.

The continuing education may be fulfilled through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor.

19 TAC 61.1(b)(3)

Team Building

The entire board shall participate with their superintendent in a team-building session.

The purpose of the team-building session is to enhance the effectiveness of the board-superintendent team and to assess the continuing education needs of the board-superintendent team.

The session shall be held annually and shall be at least three hours in length.

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The session shall include a review of the roles, rights, and responsibilities of the board as outlined in the framework for governance leadership. [See BBD(EXHIBIT)] The assessment of needs shall be based on the framework for governance leadership and shall be used to plan continuing education activities for the year for the governance leadership team.

The team-building session shall be provided by an ESC or a registered provider [see Registered Provider and Authorized Provider, below].

19 TAC 61.1(b)(4)

Additional
Continuing
Education (Based
on Assessed
Needs)

In addition to the continuing education requirements set out above, each board member shall complete additional continuing education based on the framework for governance leadership. [See BBD(EXHIBIT)]

The purpose of continuing education is to address the continuing education needs referenced at Team Building above.

The continuing education shall be completed annually.

At least 50 percent of the continuing education shall be designed and delivered by persons not employed or affiliated with the board member's school district. No more than one hour of the required continuing education that is delivered by the district may use self-instructional materials.

The continuing education shall be provided by an ESC or a registered provider [see Registered Provider, below].

The continuing education may be fulfilled through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor.

First Year

In a board member's first year of service, he or she shall complete at least ten hours of continuing education in fulfillment of assessed needs

*Subsequent
Years*

Following a board member's first year of service, he or she shall complete at least five hours of continuing education annually in fulfillment of assessed needs.

Board President

A board president shall complete continuing education related to leadership duties of a board president as some portion of the annual requirement.

19 TAC 61.1(b)(5)

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BBD
(LEGAL)

Evaluating Student
Academic
Performance

Each board member shall complete continuing education on evaluating student academic performance and setting individual campus goals for early childhood literacy and mathematics and college, career, and military readiness.

The purpose of the training on evaluating student academic performance is to provide research-based information to board members that is designed to support the oversight role of the board of trustees outlined in Education Code 11.1515. [See BAA]

The purpose of the continuing education on setting individual campus goals for early childhood literacy and mathematics and college, career, and military readiness is to facilitate boards meeting the requirements of Education Code 11.185 and 11.186.

A candidate for school board may complete the training up to one year before he or she is elected or appointed. A newly elected or appointed board member who did not complete this training in the year preceding his or her election or appointment must complete the training within 120 calendar days after election or appointment.

The continuing education shall be completed every two years and shall be at least three hours in length.

The continuing education required by this provision shall include, at a minimum:

1. Instruction in school board behaviors correlated with improved student outcomes with emphasis on:
 - a. Setting specific, quantifiable student outcome goals; and
 - b. Adopting plans to improve early literacy and numeracy and college, career, and military readiness for applicable student groups evaluated in the Closing the Gaps domain of the state accountability system established under Education Code Chapter 39;
2. Instruction in progress monitoring practices to improve student outcomes; and
3. Instruction in state accountability with emphasis on the Texas Essential Knowledge and Skills, state assessment instruments administered under Education Code Chapter 39, and the state accountability system established under Chapter 39.

The continuing education shall be provided by an authorized provider [see Authorized Provider, below].

If the training is attended by an entire board and its superintendent, includes a review of local school district data on student achievement, and otherwise meets the requirements described at Team

Building above, the training may serve to meet a board member's obligation to complete training described at Team Building and at Evaluating Student Academic Performance, above, as long as the training complies with the Texas Open Meetings Act.

19 TAC 61.1(b)(6)

Identifying and
Reporting Abuse

Each board member shall complete continuing education on identifying and reporting potential victims of sexual abuse, human trafficking, and other maltreatment of children in accordance with Education Code 11.159(c)(2).

A candidate for school board may complete the training up to one year before he or she is elected or appointed. A newly elected or appointed board member who did not complete this training in the year preceding his or her election or appointment must complete the training within 120 calendar days after election or appointment.

The training shall be completed every two years and shall be at least one hour in length.

The training must familiarize board members with the requirements of Education Code 38.004 and 38.0041, and 19 Administrative Code 61.1051 (relating to Reporting Child Abuse or Neglect, Including Trafficking of a Child).

The training required by this provision shall include, at a minimum:

1. Instruction in best practices of identifying potential victims of child abuse, human trafficking, and other maltreatment of children;
2. Instruction in legal requirements to report potential victims of child abuse, human trafficking, and other maltreatment of children; and
3. Instruction in resources and organizations that help support victims and prevent child abuse, human trafficking, and other maltreatment of children.

The training sessions shall be provided by a registered provider [see Registered Provider, below].

This training may be completed online, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor.

19 TAC 61.1(b)(7)

Training Provider

*Registered
Provider*

For the purposes of 19 Administrative Code 61.1, a registered provider has demonstrated proficiency in the content required for a specific training. A private or professional organization, school district, government agency, college/university, or private consultant shall register with the Texas Education Agency (TEA) to provide the board member continuing education required by 19 Administrative Code 61.1(b)(3), (5), and (7) [see Legislative Update, Additional Continuing Education, and Identifying and Reporting Abuse, above].

A district that provides continuing education exclusively for its own board members is not required to register under 19 Administrative Code 61.1(c)(1)–(2).

19 TAC 61.1(c)

*Authorized
Provider*

An authorized provider meets all the requirements of a registered provider and has demonstrated proficiency in the content required by 19 Administrative Code 61.1(b)(4) and (6). Proficiency may be demonstrated in accordance with 19 Administrative Code 61.1(d).

A private or professional organization, school district, government agency, college/university, or private consultant may be authorized by TEA to provide the board member training required in 19 Administrative Code 61.1(b)(4) and (6).

An ESC shall be authorized by TEA to provide the board member training required in 19 Administrative Code 61.1(b)(4) and (6).

19 TAC 61.1(d)

[See above for 19 Administrative Code 61.1(b)(4) on Team Building and (b)(6) on Evaluating Student Academic Performance.]

Note: For cybersecurity training requirements, see CQB(LEGAL).

TRAINING REQUIREMENTS FOR SCHOOL BOARD MEMBERS

Length of Service	Local District Orientation	Intro to TEC	Open Government ³	Cybersecurity	Post-Legislative Update to TEC	Child Abuse Prevention	Evaluating and Improving Student Outcomes (formerly SB 1566)	Team Building	Additional Continuing Education (based on assessed needs)
New Trustees (First Year) ~25 hrs	Local Orientation ² (within 120 days) 3 hrs	(within 120 days) 3 hrs	OMA ³ (within 90 days) 1-2 hrs PIA 1-2 hrs	~1 hr each year	N/A because update is incorporated into Intro to TEC	1 hr every two years	(within 120 days) 3 hrs² every two years	3 hrs² each year with all trustees and superintendent	10 hrs first year
Experienced Trustees (After First Year) 9-16 hrs¹	Can attend, but not required				Sufficient length ~1-2 hrs after each legislative session				5 hrs each year
Providers	School District	ESC	TASB or other registered provider	See Department of Information Resources website	TASB or other registered provider	TASB or other registered provider	TASB or other authorized provider	TASB or other registered provider	TASB or other registered provider

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Training Requirements Notes:

¹Required hours after the first year will vary depending on how the Post-Legislative Update, Child Abuse, and Student Achievement and Accountability hours fall for an individual trustee.

²Trustees may receive any training online **except** Local Orientation for new board members, Team Building, and Evaluating and Improving Student Outcomes.

³OMA and PIA training is required (outside of SBOE rule) of all elected officials within 90 days of election or appointment. PIA training may be delegated by district policy.

OMA: Open Meetings Act

TEC: Texas Education Code

PIA: Public Information Act

SBOE: State Board of Education

