

Hastings Area Public Schools - ISD 200
School Board Meeting Agenda

Wednesday, May 6, 2026
Work Session
Middle School Media Center

- I. Pledge of Allegiance
- II. **Items for Discussion**
 - a. Operating Referendum Planning
 - b. Kindergarten Readiness Presentation
 - c. Gymnastics Update
 - d. Minnesota Student Survey (MSS) Hastings Results & Discussion
 - e. Vision Card and Data Dashboard Update
 - f. Superintendent Performance Review Timeline Discussion
 - g. Policy 511 Fundraising
 - h. School Board Member Building Visits Discussion
 - i. HHS Commencement Details and Logistics
 - j. HHS Senior Lunch Logistics



Operating Referendum Planning

Hastings Public Schools, ISD #200

May 6, 2026 – School Board Workshop

Property Tax Base

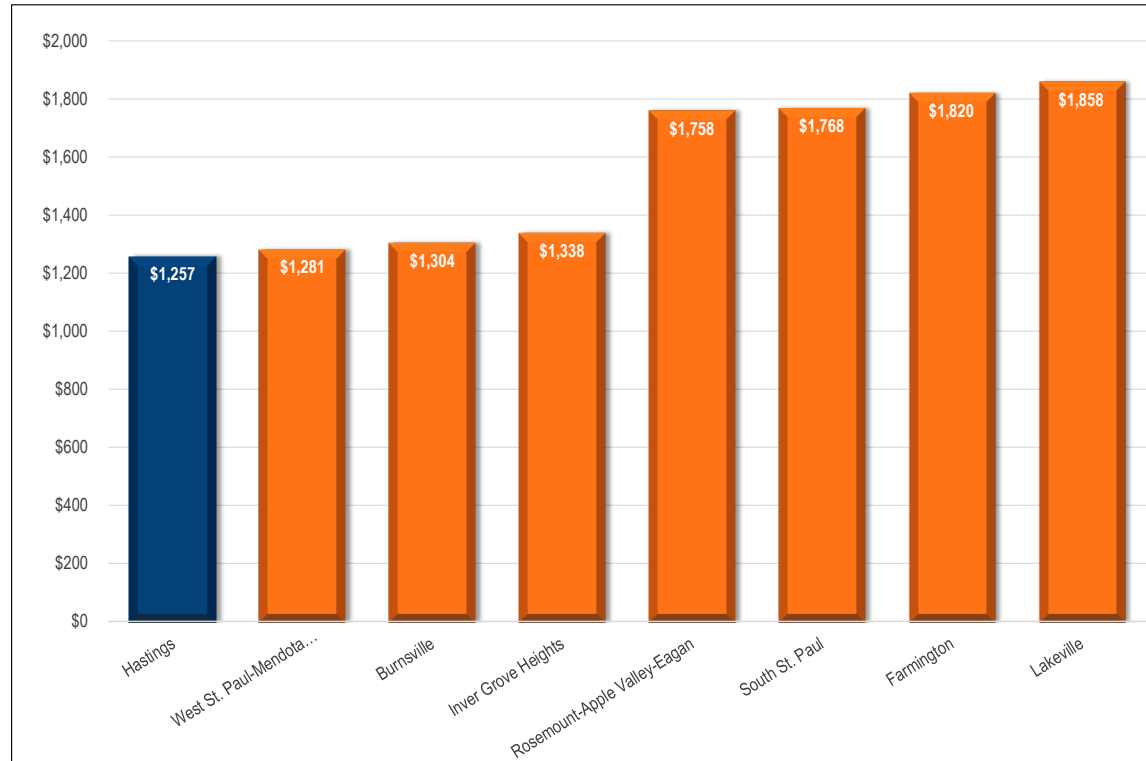
School District: Hastings
Assessment Year 2024 (Taxes Payable 2025)

	Market Value	Referendum Market Value	Net Tax Capacity*
	Percent of Total		
Residential Homestead	64.1%	73.4%	61.4%
Other Residential	12.2%	14.3%	13.0%
Commercial / Industrial	7.3%	8.7%	13.8%
Non Qualifying Agricultural	2.9%	3.4%	2.9%
Qualifying Agriculture	13.1%	0.0%	8.4%
Seasonal Recreational	0.4%	0.3%	0.5%
	- Operating Referendum - Local Optional Revenue - Equity & Transition		All other school taxes including building bonds Capital Project Levy

School District Property Taxes - Residential

Hastings School District

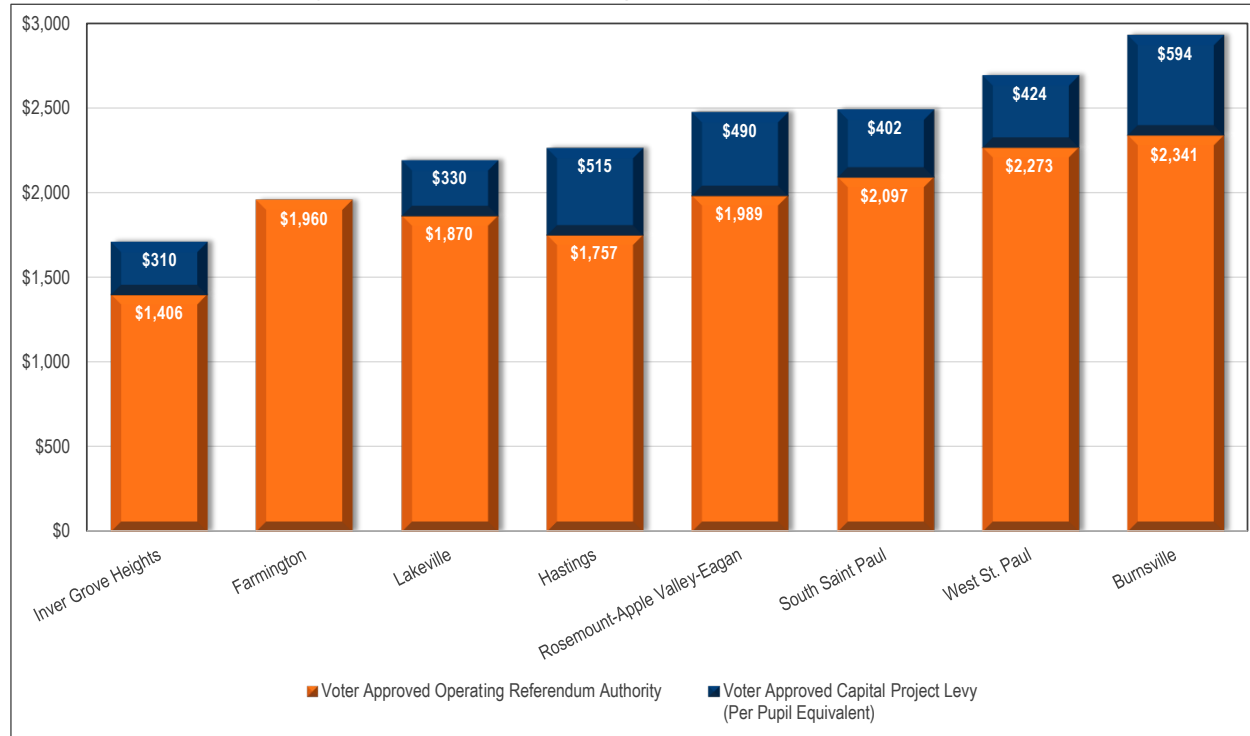
Total School Property Taxes, Payable 2025, on a Home with an Estimated Market Value of \$350,000



Operating Referendum & Capital Project Levy

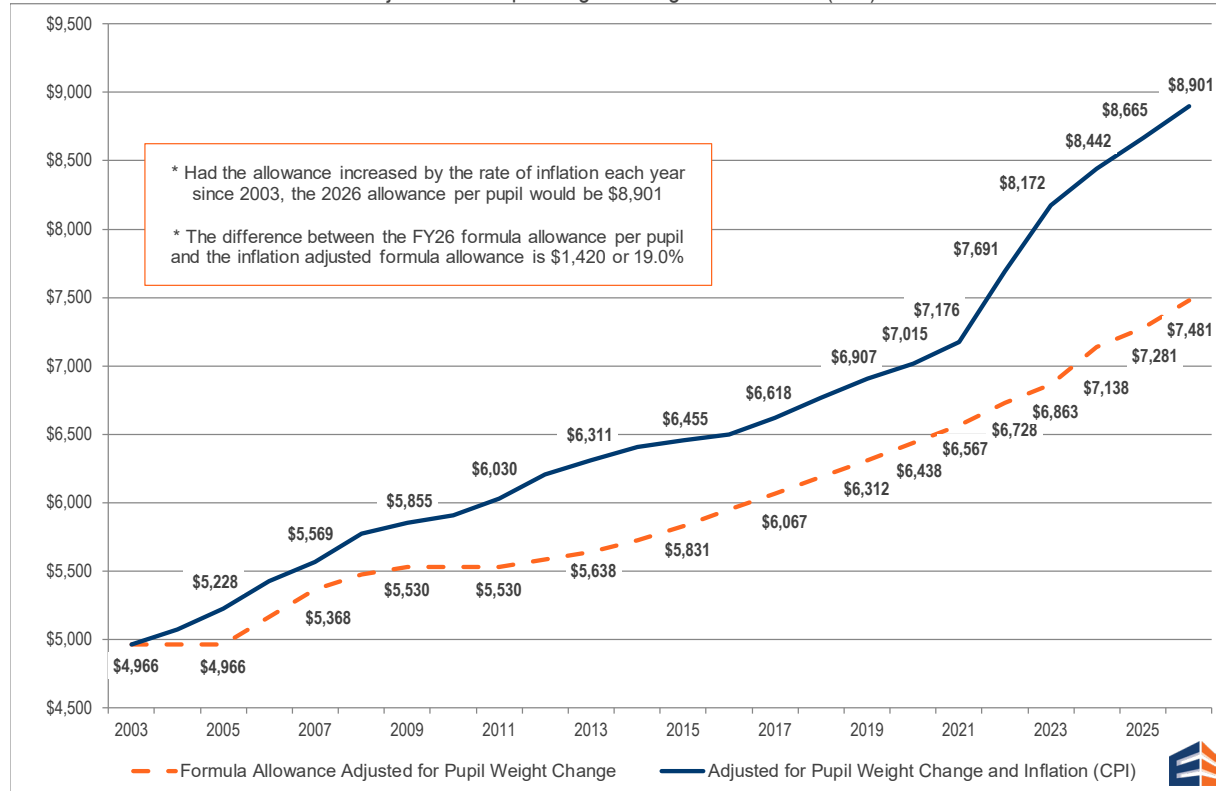
Hastings Public Schools, ISD #200

Operating Referendum and Capital Project Levy Allowances for Fiscal Year 2027



General Education Formula Allowance

Adjusted for Pupil Weight Change and Inflation (CPI)



Source: MDE June 2025 CPI Inflation Estimates and Minnesota Laws 2023

Reliance on Referendums

- Other funding sources (e.g., special education) also have not kept pace with inflation or costs of providing services
- Only options for districts to bridge funding gap are to cut budgets or request operating referendum and/or capital project levy revenue authority from voters; most districts have done both

School Board Renewal of Operating Referendum

- Renew authority one-time up to the same authority and length
- Must allow for public comment (can be at same meeting)
- Board approves a resolution and submits to MDE and counties

School Board Renewal Information

Fiscal Year Expiring	Authorities	Board Renewed	Ask Voters			In Progress
			Revoke & Replace	Additional Authority	Straight Renewal	
2023-24	13	13	0	0	0	0
2024-25	16	15	0	1	0	0
2025-26	51	48	2	1	0	0
2026-27	21	15	2	0	0	4
2027-28	38	5	0	0	0	33

Capital Project Levy Authority

- Authority approved by voters in November 2023
 - ✓ \$2,000,000 of revenue in first year
 - ✓ 3.493% of the net tax capacity (NTC) of school district
 - ✓ 10-year term
 - ✓ Last year of revenue is 2033-34
- Renewal options
 - ✓ Voters need to renew between 2029 and 2033
 - ✓ Board cannot renew capital project levy

Operating Referendum Authority #1

- Authority renewed by voters in November 2013
 - ✓ Generates \$3.2 million annually
 - ✓ Inflation adjusted
 - ✓ 10-year term
 - ✓ Last year of revenue was 2023-24
- Renewed by school board on June 14, 2023
 - ✓ Last year of revenue now 2033-34
 - ✓ Voters need to renew in Nov. 2032 or Nov. 2033

Operating Referendum Authority #2

- Authority approved by voters in November 2017
 - ✓ Generates \$4.2 million annually
 - ✓ Inflation adjusted
 - ✓ 10-year term
 - ✓ Last year of revenue is 2027-28
- Renewal options
 - ✓ Voters need to renew in Nov. 2026 or Nov. 2027
 - ✓ Board renewal window is July 1, 2025 – June 15, 2027

Option A

- School Board renews Authority #2 between July 1, 2025 – June 15, 2027
- School Board seeks additional operating referendum authority in November 2027 (1st year of revenue is 2028-29)

Option A - Considerations

- Ballot language is more clear
- Capital Project Levy and Operating Referendum Authority #1 need to be renewed in the same window
- If election is successful, there would be three different operating referendum authorities

Option A – Ballot Language

School District Question 1 Approval of School District Referendum Revenue Authorization

The school board of Independent School District No. 199 (Inver Grove Heights Community Schools) **has proposed to increase its general education revenue by \$627 per pupil.** The proposed referendum revenue authorization would be applicable for ten years beginning with taxes payable in 2025, and increase each year by the rate of inflation beginning with taxes payable in 2026, unless otherwise revoked or reduced as provided by law.

☐

Yes

Shall the increase in the revenue proposed by the school board of Independent School District No. 199 be approved?

☐

No

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE
VOTING FOR A PROPERTY TAX INCREASE.**

Option A – If Referendum is Successful

Authority	Voter Renewal Window	Board Renewal Window
Capital Project Levy	2029 thru 2033	Not Allowed
Operating Referendum #1	2032 or 2033	Already Used
Operating Referendum #2	2036 or 2037	Already Used
Operating Referendum #3	2036 or 2037	7/1/35 – 6/15/37

Option B

- School Board renews Authority #2 between July 1, 2025 – June 15, 2027
- School Board subsequently seeks revoke and replace of Authority #2 and additional operating referendum authority in November 2027 (1st year of revenue is 2028-29)

Option B - Considerations

- Ballot language is more complicated by using required revoke and replace language
- Capital Project Levy and Operating Referendum Authority #1 need to be renewed in the same window
- If election is successful, there would be two operating referendum authorities (compared to three in Option A)

Option B – Ballot Language

School District Question 1 Revoking Existing Referendum Revenue Authorization; Approving New Authorization

The school board of Independent School District No. 881 (Monticello Public Schools) has proposed to **revoke the school district's existing referendum revenue authorization of \$775 per pupil and to replace that authorization with a new authorization of \$1,550 per pupil.** The proposed referendum revenue authorization would be applicable for ten years beginning with taxes payable in 2026 and increase each year by the rate of inflation beginning with taxes payable in 2027, unless otherwise revoked or reduced as provided by law.

☐

Yes

Shall the increase in the revenue proposed by the school board of Independent School District No. 881 be approved?

☐

No

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Option B – If Referendum is Successful

Authority	Voter Renewal Window	Board Renewal Window
Capital Project Levy	2029 thru 2033	Not Allowed
Operating Referendum #1	2032 or 2033	Already Used
Operating Referendum #2	2036 or 2037	7/1/35 – 6/15/37

Option C

- School Board renews Authority #2 between July 1, 2025 – June 15, 2027
- School Board subsequently seeks revoke and replace of Authority #1 and Authority #2 and additional operating referendum authority in November 2027 (1st year of revenue is 2028-29)

Option C - Considerations

- Ballot language is more complicated by using required revoke and replace language
- There would be one operating referendum authority (compared to three in Option A and two in Option B)

Option C – Ballot Language

School District Question 1 Revoking Existing Referendum Revenue Authorization; Approving New Authorization

The school board of Independent School District No. 881 (Monticello Public Schools) has proposed to revoke the school district's existing referendum revenue authorization of \$775 per pupil and to replace that authorization with a new authorization of \$1,550 per pupil. The proposed referendum revenue authorization would be applicable for ten years beginning with taxes payable in 2026 and increase each year by the rate of inflation beginning with taxes payable in 2027, unless otherwise revoked or reduced as provided by law.

☐

Yes

Shall the increase in the revenue proposed by the school board of Independent School District No. 881 be approved?

☐

No

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Option C – If Referendum is Successful

Authority	Voter Renewal Window	Board Renewal Window
Capital Project Levy	2029 thru 2033	Not Allowed
Operating Referendum #1	2036 or 2037	7/1/35 – 6/15/37

Option D

- School Board seeks voter renewal of Authority #2 and additional operating referendum authority (1st year of revenue is 2028-29) in November 2027

Option D - Considerations

- Ballot language is more clear
- Potential of multiple ballot questions
- School board would need to seek voter renewal two times between 2032 and 2037
- If election is successful, there would be three different operating referendum authorities
- If election is unsuccessful, the district would lose Operating Referendum Authority #2 (\$3.3 million in annual revenue)

Option D – Ballot Language

School District Question 1 Approval of School District Referendum Revenue Authorization

The school board of Independent School District No. 199 (Inver Grove Heights Community Schools) **has proposed to increase its general education revenue by \$627 per pupil.** The proposed referendum revenue authorization would be applicable for ten years beginning with taxes payable in 2025, and increase each year by the rate of inflation beginning with taxes payable in 2026, unless otherwise revoked or reduced as provided by law.

☐

Yes

Shall the increase in the revenue proposed by the school board of Independent School District No. 199 be approved?

☐

No

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE
VOTING FOR A PROPERTY TAX INCREASE.**

Option D – If Referendum is Successful

Authority	Voter Renewal Window	Board Renewal Window
Capital Project Levy	2029 thru 2033	Not Allowed
Operating Referendum #1	2032 or 2033	Already Used
Operating Referendum #2	2036 or 2037	7/1/35 – 6/15/37
Operating Referendum #3	2036 or 2037	7/1/35 – 6/15/37

Operating Referendum Authority

- Payable 2026 Levy (approved in December 2025)
- State Cap = \$2,340.76
 - ✓ State Cap adjusts every year with inflation
- Hastings Authority = \$1,756.82
 - ✓ Hastings Authority adjusts every year with inflation
- Remaining Authority = \$583.94
 - ✓ Approximately \$2.5 million in annual revenue

Estimated Tax Impact – Operating Referendum

	Operating Referendum Revenue
Additional Revenue	\$2,478,259

Type of Property	Estimated Market Value	Estimated Tax Impact *	
		Annual	Monthly
	\$100,000	\$49	\$4
	200,000	99	8
Residential	300,000	148	12
Homesteads,	350,000	173	14
Apartments,	400,000	197	16
and Commercial-	500,000	246	21
Industrial Property	600,000	296	25
	700,000	345	29
	800,000	394	33
	900,000	444	37

Summary

Authority	Option A	Option B	Option C	Option D
Operating Referendum #2	Board Renewal	Board Renewal	Board Renewal	Voter Renewal
Operating Referendum #2		Revoke and Replace	Revoke and Replace	
Operating Referendum #1			Revoke and Replace	
Operating Referendum #3	Add	Revoke and Replace	Revoke and Replace	Add



**Hastings
Public Schools**

Tilden Early Childhood

The First Step Into Hastings Public Schools

Students are the heart  *of all we do*



Why Early Childhood Matters

The first five years build the foundation for school and life



Natural Learning

Young children learn through relationships, routines, and play



Foundational Skills

Early experiences shape confidence, communication, and problem-solving



School Readiness

Strong early learning helps children feel comfortable in school



Family Support

Families benefit from support before kindergarten begins



Early Childhood Learning in Hastings

- Tilden Preschool for ages 3 to 5
- Includes Voluntary PreKindergarten, VPK
- Early Childhood Family Education, ECFE
- Early Childhood Special Education, ECSE
- Early Childhood Screening
- Home visiting and family support
- Partnerships that help connect families to resources

What Makes Tilden Unique

- Only preschool in Hastings connected to Hastings Public Schools
- Conveniently located at Tilden Community Center, 310 River Street
- Parent Aware 4-Star-rated program
- Licensed early childhood teachers
- Flexible class options: 2, 3, or 5 days per week, morning or afternoon

Tilden is not just a preschool, it is the first step into Hastings Public Schools.



A Day at Tilden Preschool

- Open play and choice time
- Meeting time and group connection
- Guided curriculum work with teachers
- Arts, crafts, music, and creative expression
- Story time, literacy, math, and science activities
- Dramatic play and social interaction
- Gym and playground large muscle time





Play With a Purpose

- Building with blocks develops problem-solving and early math
- Dramatic play builds language and cooperation
- Art and music support creativity and fine motor skills
- Outdoor and gym time develop large muscle skills and self-control
- Teacher questions turn play into deeper learning

It might look like play, but it is structured, intentional learning.

Curriculum & Learning Approach

- Creative Curriculum, approved by the Minnesota Department of Education
- Hands-on, project-based learning
- Whole-child focus: language, thinking, movement, and social skills
- Integrated literacy, math, science, art, and music
- Family engagement resources that support learning at home





How We Know Children Are Growing

- Teaching Strategies GOLD assessment system
- Teachers observe children during everyday classroom activities
- Tracks progress in language, physical development, thinking, literacy, math, science, and the arts
- Helps teachers personalize instruction
- Supports clear communication with families

Confidence, Connection, and Routines

- **Conscious Discipline** supports classroom routines and connection
- Children learn how to name feelings and solve problems
- Teachers model calm responses and positive choices
- Predictable routines help children feel safe and ready to learn
- Students build independence and classroom confidence





Teacher in Action

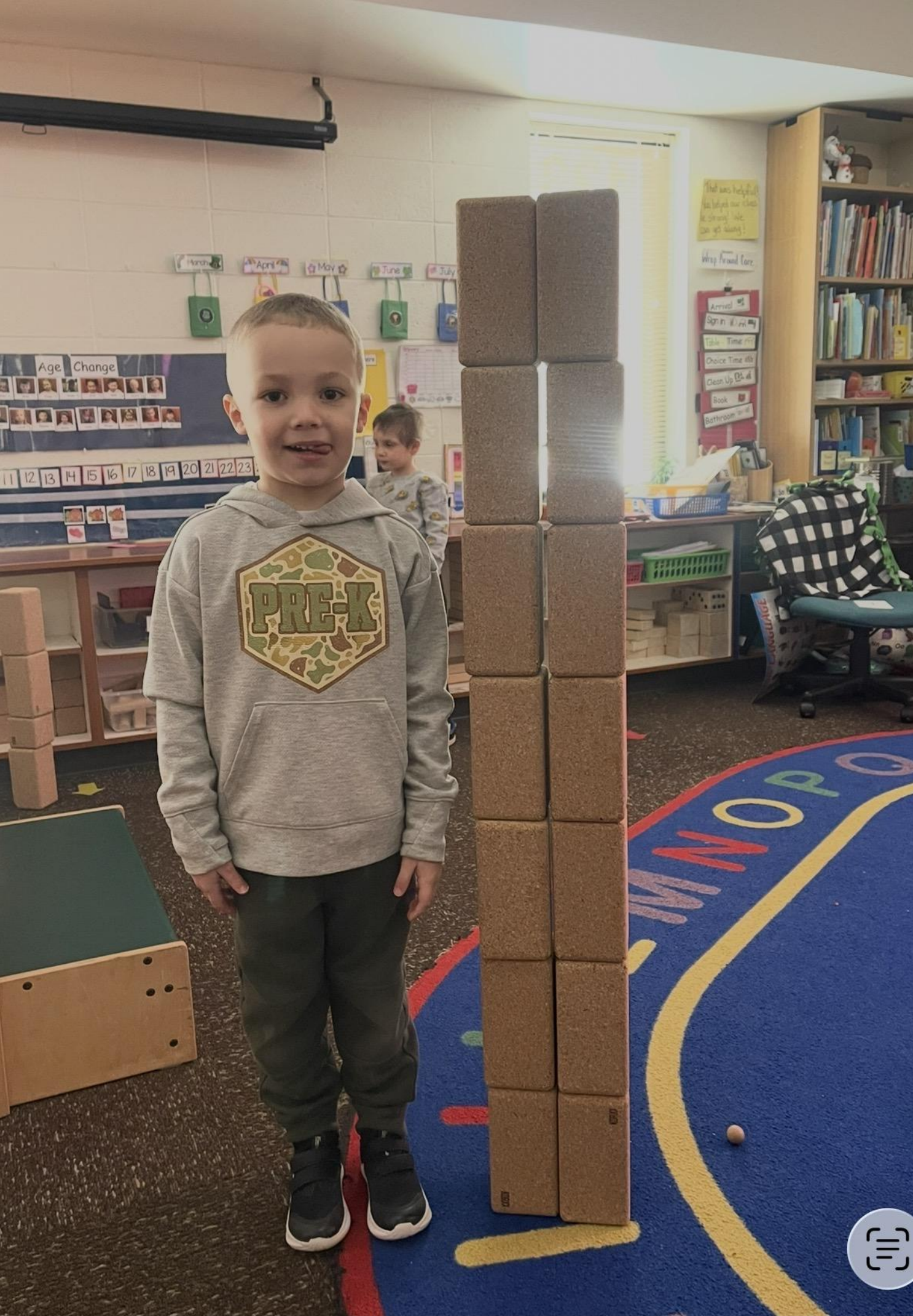
A real look at what makes Tilden special.

As you watch, notice how the teacher is guiding, supporting, and building confidence with students.

Watch for the
teacher
connection



This is what high-quality preschool looks like in Hastings.



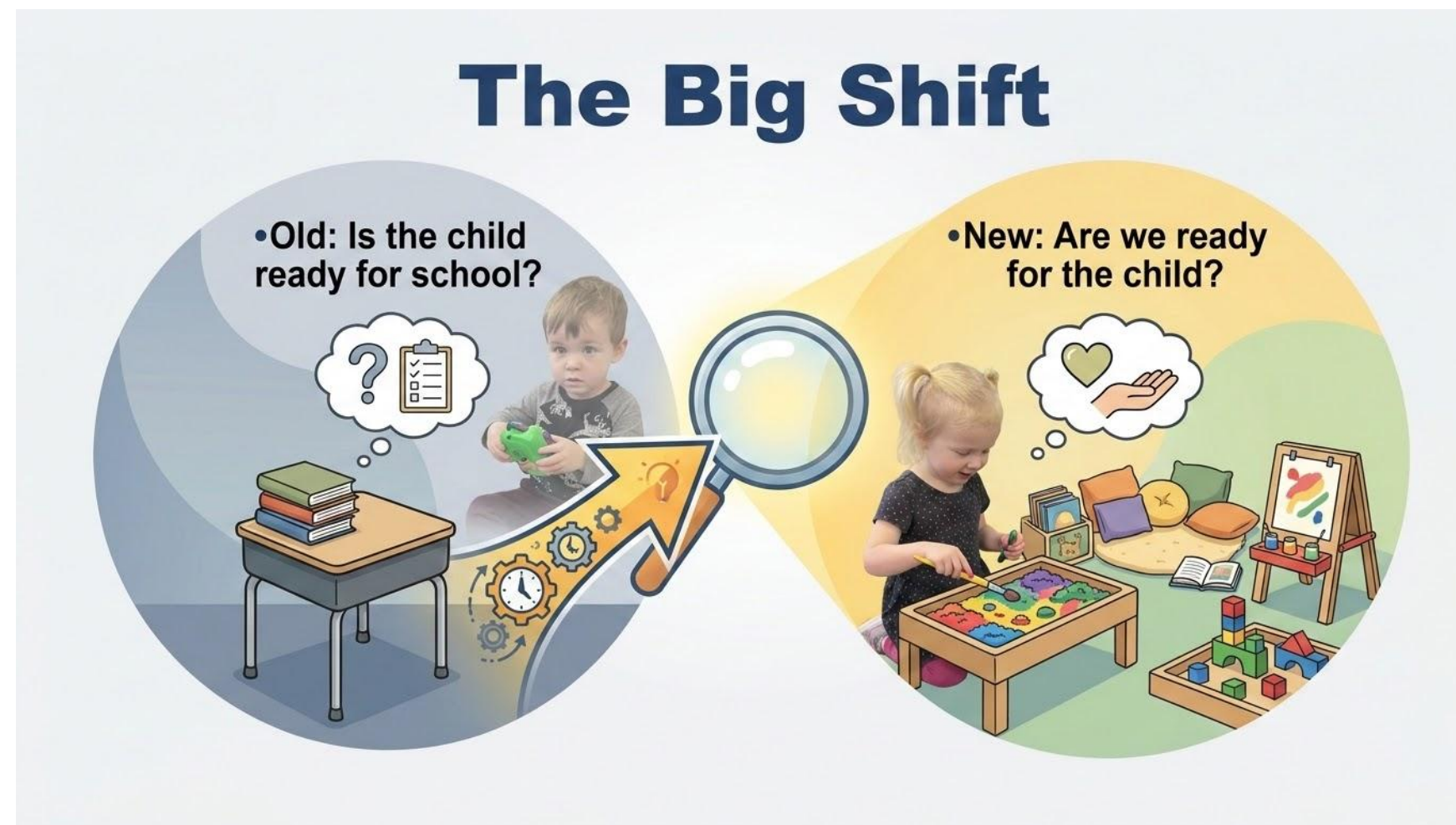
The Kindergarten Connection

- Children learn school routines before kindergarten begins
- Students build friendships with future classmates
- Families become familiar with Hastings Public Schools
- Teachers support independence, communication, and confidence
- The transition to kindergarten feels smoother and more familiar

Tilden gives families a strong first connection to our district.

The Big Shift

- Old: Is the child ready for school?
- New: Are we ready for the child?

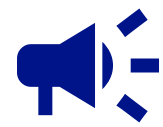




Successful Learner Equation

- Ready families
- Ready schools & programs
- Ready communities
- Ready systems
- Successful learners

What Success Looks Like



Proactive Engagement

Start messaging earlier
Ensure consistent messaging



Stronger Alignment

Align across programs
Clear understanding of K



Family Confidence

Welcomed families
Build family confidence



Successful Outcomes

More on-time enrollment
Stronger transitions





Tilden is more than a preschool. It is the first step into Hastings Public Schools.

High-quality early learning. Licensed teachers. Strong routines. Confident children.
A smoother transition to kindergarten.





Hastings
Public Schools

Gymnastics Options

May 6, 2026

Prepared by Jennifer Seubert, Scott Stockdale, Trent Hanson

Students are the heart  *of all we do*

United Heroes League (UHL) Partnership - UPDATE

- Fire suppression required
- Cost closer to \$1 million to build
- Reevaluate with UHL next spring

Farmington Gymnastics & Cheer - UPDATE

Availability:

- Monday - Mornings only
- Tuesday - 3-6:30 pm*
- Wednesday 3-6 pm*
- Thursday 3-7 pm*
- Friday 3-6:30 pm*
- Saturday 8-10 am (possibly - 11:30)
- * Morning times also available

- Transportation Costs 55-60 training dates
 - Option 1: No Transportation (similar to most other sports)
 - Option 2: \$18,000
 - \$300 round trip
 - Depart HS, then MS, return to HS
- Cost: \$10,000 for the season

Great Northern Gymnastics - UPDATE

Availability:

- Lease space in the morning only
- Unlikely to work
 - Previous inquiries were denied
 - Availability
- Cost: Unknown until fall

ISD 196 - Eastview High School - UPDATE

Availability

- 6-8 pm Monday - Friday
- Cost: \$3,500 for the season
- Transportation Costs 55-60 training dates
 - Option 1: No Transportation (similar to most other sports)
 - Option 2: \$18,000
 - \$300 round trip
 - Depart HS, then MS, return to HS

Cooperative with another district

- Purpose is often to build a full team, we already have a full team
- Hastings has no history with cooperatives, other than adaptive sports
- Loss of independent program



Recommendation & Discussion



**Hastings
Public Schools**

Minnesota State Survey (MSS) Data

May 6, 2026

Prepared by Kristine Wehrkamp Herman,
Andrew Hodges, Scott Doran, and Ryan Wynn

Students are the heart  *of all we do*

What is the Minnesota Student Survey (MSS)?

The Minnesota Student Survey (MSS) is one of the longest-running youth surveys in the nation. It is a triennial survey that began in 1989. The survey is an anonymous statewide school-based survey conducted to gain insights into the world of students and their experiences.

How many ISD 200 students participated?

5th Grade - 269 Males - 51%

8th Grade - 280 Females - 49%

9th Grade - 237

11th Grade - 284

	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
What is the MAIN thing you plan to do RIGHT AFTER high school?*								
I don't plan to graduate from high school			3%	0%	0%	0%	0%	1%
Get my GED			0%	1%	0%	0%	0%	1%
Go to a two-year community or technical college			16%	3%	17%	11%	25%	18%
Go to a four-year college or university			46%	73%	51%	76%	54%	75%
Get a license or certificate in a career field			2%	6%	3%	4%	2%	2%
Attend an apprenticeship program			1%	0%	1%	0%	2%	0%
Join the military			5%	1%	4%	0%	4%	1%
Work at a job			13%	11%	15%	7%	9%	2%
Other			14%	6%	9%	2%	3%	1%

	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
How would you describe your grades this school year?								
Mostly A's	52%	63%	39%	54%	39%	49%	34%	59%
Mostly B's	26%	24%	27%	25%	27%	38%	38%	26%
Mostly C's	15%	11%	22%	13%	19%	9%	20%	13%
Mostly D's	5%	0%	6%	6%	14%	3%	5%	2%
Mostly F's	2%	1%	3%	1%	2%	3%	3%	0%
Mostly Incompletes	0%	1%	4%	1%	0%	0%	0%	0%
None of these letter grades	0%	0%	0%	0%	0%	0%	0%	1%

How much do you agree or disagree with each of the following statements?	Grade							
	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
If something interests me, I try to learn more about it.								
Strongly agree	36%	45%	44%	32%	46%	43%	62%	38%
Agree	57%	51%	52%	67%	51%	55%	38%	61%
Disagree	5%	3%	1%	1%	3%	3%	0%	1%
Strongly disagree	2%	2%	3%	0%	0%	0%	0%	0%

How much do you agree or disagree with each of the following statements?	Grade							
	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
Overall, adults at my school treat students fairly.								
Strongly agree	28%	28%	14%	9%	22%	18%	26%	30%
Agree	46%	57%	49%	54%	64%	65%	61%	59%
Disagree	20%	10%	24%	29%	10%	16%	12%	10%
Strongly disagree	6%	5%	13%	9%	4%	1%	1%	2%
Adults at my school listen to the students.								
Strongly agree	29%	21%	11%	9%	19%	16%	19%	25%
Agree	49%	65%	55%	51%	65%	64%	68%	59%
Disagree	19%	12%	23%	31%	14%	17%	11%	13%
Strongly disagree	3%	2%	11%	9%	2%	3%	1%	2%

How much do you agree or disagree with each of the following statements?	Grade							
	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
The school rules are fair								
Strongly agree	23%	24%	11%	4%	19%	9%	15%	21%
Agree	42%	46%	51%	58%	56%	69%	62%	61%
Disagree	24%	20%	30%	26%	20%	20%	17%	15%
Strongly disagree	11%	10%	9%	12%	4%	2%	6%	3%

How much do you agree or disagree with each of the following statements?	Grade							
	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
At my school, teachers care about students.								
Strongly agree	38%	44%	22%	14%	27%	26%	28%	38%
Agree	51%	50%	60%	63%	66%	68%	65%	57%
Disagree	8%	2%	12%	17%	5%	5%	5%	4%
Strongly disagree	3%	3%	5%	6%	1%	1%	2%	2%
Most teachers at my school are interested in me as a person.								
Strongly agree	25%	26%	16%	10%	19%	25%	21%	28%
Agree	52%	56%	48%	59%	59%	53%	57%	52%
Disagree	17%	14%	24%	21%	19%	17%	17%	16%
Strongly disagree	6%	5%	12%	9%	4%	5%	5%	5%

	Grade							
	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
Does your school or community offer a variety of programs for people your age to participate in outside of the regular school day?								
Yes	77%	80%	72%	73%	89%	91%	93%	88%
No	5%	3%	9%	5%	2%	2%	0%	3%
I don't know what programs are available in my community	18%	16%	19%	22%	9%	7%	7%	9%

	Grade							
	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
Do you have any long-term mental health, behavioral or emotional problems? Long-term means lasting 6 months or more.*								
Yes			24%	42%	16%	33%	20%	40%
No			76%	58%	84%	67%	80%	60%

	Grade							
	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
During the last 7 days, on how many days were you physically active for a total of AT LEAST 60 MINUTES PER DAY?								
0 days	4%	4%	5%	8%	4%	4%	6%	3%
1 day	10%	9%	3%	7%	1%	4%	7%	10%
2 days	5%	11%	6%	7%	3%	5%	4%	7%
3 days	11%	17%	10%	10%	10%	12%	11%	18%
4 days	14%	18%	15%	14%	8%	18%	14%	13%
5 days	11%	11%	19%	15%	17%	20%	18%	17%
6 days	12%	10%	9%	13%	19%	12%	8%	16%
7 days	33%	23%	32%	25%	40%	23%	31%	15%
During a typical school night, how many hours of sleep do you get?								
4 hours or less	4%	5%	10%	6%	4%	9%	7%	3%
5 hours	7%	4%	5%	10%	13%	6%	8%	9%
6 hours	9%	14%	19%	16%	12%	19%	22%	30%
7 hours	10%	12%	26%	38%	27%	36%	30%	30%
8 hours	32%	24%	25%	22%	33%	21%	26%	21%
9 hours	23%	30%	11%	7%	10%	5%	6%	5%
10 or more hours	15%	11%	3%	1%	0%	4%	1%	0%

	Grade							
	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
During an average week when you are in school, on how many school nights do you use technology between midnight and 5AM? (Count time spent playing games, watching videos, texting, or using social media on your devices.)								
0 school nights	52%	55%	41%	40%	46%	47%	51%	55%
1 school night	10%	7%	14%	13%	20%	12%	9%	16%
2 school nights	8%	8%	6%	11%	9%	12%	12%	13%
3 school nights	5%	11%	9%	9%	4%	11%	8%	5%
4 school nights	5%	4%	6%	4%	4%	4%	4%	2%
5 school nights	21%	16%	24%	23%	18%	14%	15%	10%
IF USE SOCIAL MEDIA: Do you have trouble getting your homework, chores, or other major responsibilities done because you were spending time on social media?*								
Yes			31%	42%	25%	38%	38%	46%
No			69%	58%	75%	62%	62%	54%

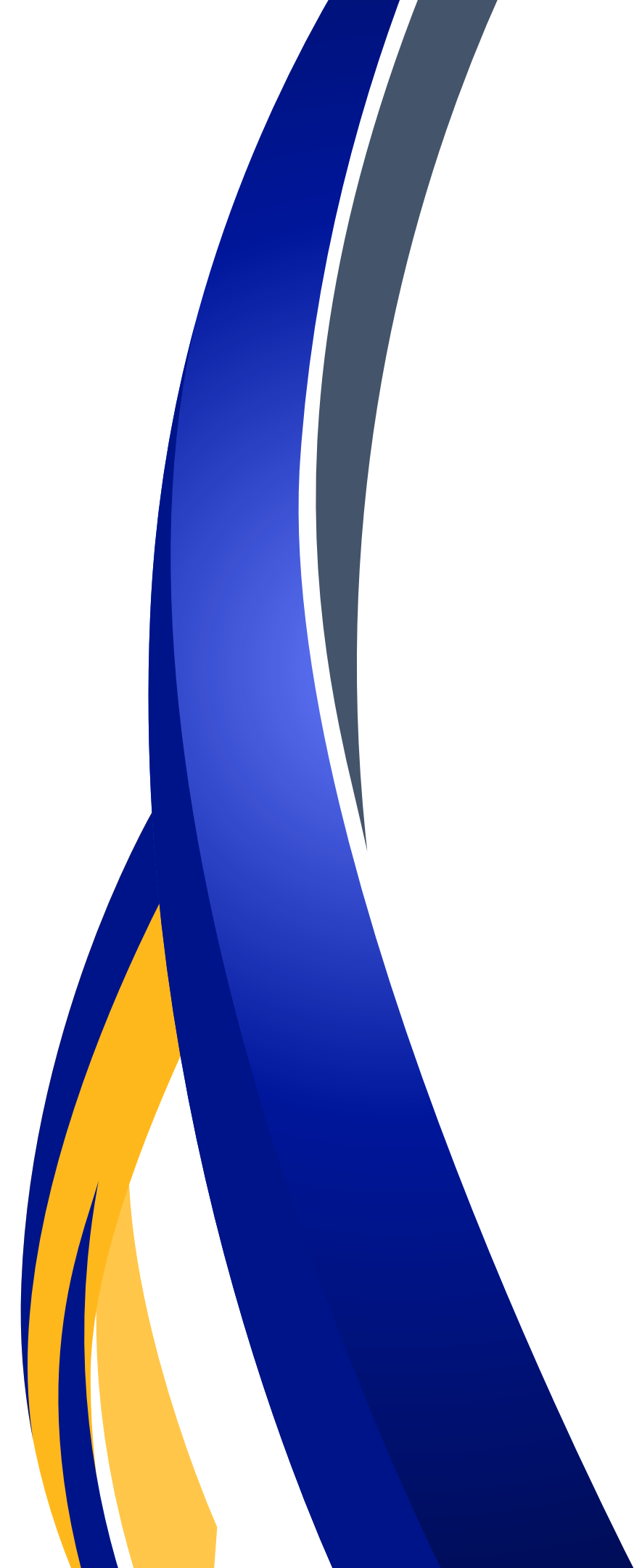
In general, how does each of the following statements describe you?	Grade							
	5th		8th		9th		11th	
	Male	Female	Male	Female	Male	Female	Male	Female
	%	%	%	%	%	%	%	%
I feel in control of my life and future.^ ^								
Not at all or rarely	2%	7%	7%	5%	6%	4%	3%	4%
Somewhat or sometimes	34%	31%	20%	27%	16%	31%	15%	24%
Very or often	42%	34%	36%	34%	37%	37%	46%	45%
Extremely or almost always	22%	28%	36%	35%	41%	29%	35%	27%

Full results can be found at
[https://education.mn.gov/mde/](https://education.mn.gov/mde/dse/health/mss/)
[dse/health/mss/](https://education.mn.gov/mde/dse/health/mss/)





Questions?





511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.

III. RESPONSIBILITY

A. [Student Fundraising Appendix A: Fundraising Request Form](#) must be completed and approved by the building principal/director and the school board prior to the start of any fundraising activities. Participation in nonapproved fundraising activities shall be considered a violation of this policy;

1. The school board will review student fundraising requests ~~monthly~~ quarterly.

B. Student Fundraising Activities

1. The district expects all students who participate and all staff members who coordinate fundraising activities to represent the school and the student organization in a responsible manner. Fundraising must not result in embarrassment on the part of individual students, staff members, or the school district;
2. Student participation must be voluntary and cannot be required. All rules pertaining to student conduct and student discipline extend to student fundraising activities; and
3. [Student Fundraising-Appendix B: Fundraising Final Report](#) must be submitted within 30 days of the fundraiser completion date.

Legal References: *Minn. Stat. § 120A.20 (Admission to Public School)*
Minn. Stat. § 123B.09, Subd. 8 (Boards of Independent School Districts)
Minn. Stat. § 123B.36 (Authorized Fees)

Cross References: *ISD 200 Policy 506 (Student Discipline)*
ISD 200 Policy 713 (Student Activity Accounting)
[Student Fundraising Appendix A: Fundraising Request Form](#)
[Student Fundraising-Appendix B: Fundraising Final Report](#)

Policy Reviewed: 10.31.2025
Policy Adopted: 01.28.2026
Policy Revised



Hastings Public Schools

511-Student Fundraising – Appendix A: Fundraising Request Form

This form needs to be completed and approved by the building Principal/Director AND the School Board PRIOR to the start of any fundraising activities. Things to consider when proposing a fundraiser:

- Fundraisers are reviewed by the School Board on a monthly basis. **Forms are due to the District Office by the 10th of the review month.**
- Does the fundraiser align with District policies and procedures?
- Student participation in fundraising efforts must be voluntary, not required.
- Are there other current fundraisers? Is this the best time for this fundraiser?
- The District expects all students who participate in approved fundraising activities to represent the school, student organization, and the community in a responsible manner.
- A school staff member must supervise the fundraising activities and fiscal oversight at all times. All funds must be deposited within a District account and turned in daily to the building office for locked storage.
- Fundraising efforts must be to support a curricular purpose not already covered by the District. Fund 10 Student Activity fundraising efforts should align with the Student Activity purpose form.
- Use of the specific name Hastings Public Schools by an unapproved fundraising activity is prohibited.
- Fundraising activities during school hours should not conflict with instructional activities, should be in alignment with the District Wellness Policy, and may not compete with the Food Service program.
- Gambling activities of any kind (such as raffles) are prohibited per IRS rules.
- No homemade food items may be sold; only prepackaged food items are acceptable. Contact Brittney Hirschauer, Director of Food Service, if you would like to purchase food through a District supplier.
- All posters or distributed flyers must be approved by the building Principal.
- Fundraising activities coordinated by any non-district group during the school day, where the funds raised go to groups outside of the District, are not allowed.
- For facility usage, please complete the Facilities Request Form on Community Education's webpage.
- Onsite food vendors require preapproval by the District Office. Vendors will be required to provide a permit with the City of Hastings as well as a Certificate of Liability Insurance and MDH/MDA license.
- If the fundraiser is being organized by a Booster Club or PTA/PTO Group this form is not required.

Please complete the information below.

Student Group _____ Fund 11 ☐ Fund 10 ☐ Fund 02 ☐ Fund 04 ☐

Responsible Teacher/Advisor _____ School _____

Description of Fundraiser _____

Start Date _____ End Date _____

Vendor or Company (if applicable) _____

How many students will be involved? _____ Will items be sold during the school day? _____

What do you intend to use fundraiser profits for? _____

What educational activity is to be supported? _____

Signature of Teacher/Advisor

Date

Approval - Signature of Principal/Director

Date

Board Approved _____

SEND TO CINDY WESTLUND IN THE DISTRICT OFFICE



Hastings Public Schools
511-Student Fundraising – Appendix B: Fundraising Final Report

Submit to Cindy Westlund in the District Office within 30 days of your fundraiser completion date

Fundraising Activity _____

Student Group _____

Responsible Teacher/Advisor _____

Dates of Sales _____

Vendor or Company (if applicable) _____

Total Money Raised (\$) _____

Total Fundraising Expenditures (\$) _____

Summary of how this fundraiser went _____

Did you meet your fundraising goals? _____

Signature of Teacher/Advisor

Date

Approval - Signature of Principal/Director

Date