



HORIZON CITY

Incorporated 1988

**AGENDA
PUBLIC MEETING
REGULAR CITY COUNCIL MEETING
THE TOWN OF HORIZON CITY, TEXAS
Tuesday, July 14, 2026, 6:00 PM**

Notice is hereby given that a Regular City Council Meeting of the Town of Horizon City, Texas will be held on **Tuesday, July 14, 2026 at 6:00 PM** at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following will be discussed and considered:

- 1. Call to order; Pledge of Allegiance; Establishment of Quorum**
- 2. Open Forum:**

CONSENT AGENDA

All matters listed under the CONSENT AGENDA are considered routine and will be enacted in one motion. There will be no separate discussion of these items unless a member(s) of the City Council requests one or more items be removed from the CONSENT AGENDA to the REGULAR AGENDA for separate discussion and action prior to the City Council's vote to adopt the CONSENT AGENDA.

3. Discussion and Action:

On the reappointment of Shawn Jolley by Mayor Renteria to the Planning and Zoning Commission.

4. Discussion and Action:

On the reappointment of Crispin Melendez by Mayor Renteria to the Planning and Zoning Commission.

5. Discussion and Action:

On the reappointment of Ralph Padilla by Alderman Guillermo Ortega to the Planning and Zoning Commission.

6. Discussion and Action:

On the reappointment of Jennifer Parker by Alderman Matthew Gardea to the Planning and Zoning Commission.

7. Discussion and Action:

On the appointment of Rafael Padilla to the Board of Adjustment as a Regular Member.

8. Discussion and Action:

Mayor/EDC Executive Director

On the appointment of Robert Avila to the EDC Board of Directors Committee.

9. Approval of Minutes from:

June 9, 2026 Regular City Council Meeting.

10. Request to Excuse Absent Council Members:

11. Approval of Consent Agenda Items:

REGULAR AGENDA

12. Discussion and Action:

Mayor/CIP Manager

On an update on the Capital Improvement Program.

13. Discussion and Action:

Mayor/EDC Executive Director

On a Resolution authorizing the Executive Director of the Horizon Economic Development Corporation to expend an amount not to exceed \$10,000 for the construction of additional office space within the Horizon Economic Development Corporation's offices.

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14. Discussion and Action:

9

Mayor/Finance Director

To Ratify a Resolution to declare the items listed on Attachment "A" to the Resolution as surplus property and authorize the Town Finance Director to transfer ownership of said items to other units of local government pursuant to Interlocal agreements in accordance with applicable state law to certify continuing public purpose and benefit to the Town of Horizon City.

15. Discussion and Action:

15

Mayor/Finance Director

On setting the dates for the budget workshop, hearings on the City budget and tax rate and authorizing the Mayor to publish the proposed tax rate based on the filed budget. The recommended date for the budget workshop is August 4, 2026. The date for the Budget Hearing is August 25, 2026, and the Tax Rate Public Hearing is September 8, 2026. All budget related meetings are scheduled to be held at 6:00 pm.

16. Discussion and Action:

Mayor/Police Chief

Approve and authorize the purchase of a Key Variable Loader (KVL) for programming portable and mobile radios, using surplus funds from the Public Safety Communications account in an amount not to exceed \$14,000.

17. Discussion and Action:

Mayor/Police Chief

Approve and authorize the purchase of four Microsoft Surface laptops for use by Public Safety Communications, using surplus funds from the Public Safety Communications account in an amount not to exceed \$19,000.

18. Discussion and Action:

16

Mayor/Planning Director

On an extension to the subdivision improvement substantial completion expiration date to January 08, 2027, pursuant to Section 4.11.2 Expiration of Final Plat Approval, and to reaffirm City Council approval of Final Subdivision Plat application for Rancho Desierto Bello Unit 18 (SDF25-0002), recording plat application and authorizing the Mayor to sign the recording plat legally described as A Portion of Leigh Clark Survey No. 297, Town of Horizon City, El Paso County, Texas. Containing 17.354 ± acres. Application submitted by Applicant/Representative: TRE & Associates.

19. Discussion and Action:

18

Mayor/Planning Director

On a Resolution to task GilFlo Consulting on providing professional, financial and oversight services for a State Infrastructure Bank Loan to cover budget shortfalls for the North Darrington Reconstruction Project. This Resolution would approve the project roadmap, completion of the Funding Gap Analysis, completion of the Financial Feasibility Assessment and direct staff to provide all necessary information to support timely completion of the project.

20. Executive Session

The City Council of the Town of Horizon City reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

Adjournment:

Motion to Adjournment: _____ 2nd _____

Dated this Wednesday, July 8, 2026

By: _____
Elvia Schuller, City Clerk

I, the undersigned authority, hereby certify that the above notice of the Regular City Council Meeting of the Town of Horizon City, Texas is a correct copy of this notice, and that I posted this notice at least three (3) business days preceding the scheduled meeting at the City Hall Bulletin Boards of the Town of Horizon City, Texas on this Wednesday, July 8, 2026 by 5:00 p.m.

Agenda Removed: _____ Time _____ By _____

In compliance with the Americans with Disabilities Act, the Town of Horizon City will provide for reasonable accommodations for persons attending meetings. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling the City Clerk at (915) 852-1046.

**MINUTES
AGENDA
PUBLIC MEETING
REGULAR CITY COUNCIL MEETING
THE TOWN OF HORIZON CITY, TEXAS
Tuesday, June 9, 2026, 6:00 PM**

Notice is hereby given that a Regular City Council Meeting of the Town of Horizon City, Texas was held on **Tuesday, June 9, 2026 at 6:00 PM**, at City Council Chambers Mtg Room, 15021 Darrington Road, Horizon City, TX 79928, at which time the following was discussed and considered:

1. Call to order; Pledge of Allegiance; Establishment of Quorum

Meeting called to order at 6:00pm. All City Council Members present. Quorum established. Deputy City Clerk, Armando Bustillos sat in for City Clerk, Elvia Schuller.

2. Open Forum:

Horizon High School Principal, Alex Navarro offered his and his staff's full support to City Staff and City Council. Mayor, Andres Renteria, thanked Principal Navarro and offered the City's support to his team as well.

Horizon City Citizen, Ruben Kelly requested a veteran's park within Horizon City limits.

CONSENT AGENDA

All matters listed under the CONSENT AGENDA are considered routine and will be enacted in one motion. There will be no separate discussion of these items unless a member(s) of the City Council requests one or more items be removed from the CONSENT AGENDA to the REGULAR AGENDA for separate discussion and action prior to the City Council's vote to adopt the CONSENT AGENDA.

3. Approval of Minutes from:

May 12, 2026 Regular City Council Meeting.

4. Request to Excuse Absent Council Members:

5. Approval of Consent Agenda Items:

A motion was made by Council Member Gardea, seconded by Council Member Quiroz to approve the consent agenda. The Deputy City Clerk polled the Council: G. Ortega – Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Aye. Motion Passed.

REGULAR AGENDA

6. Public Hearing:

Mayor/Planning Director

2nd Reading of Ordinance No. 0264 Amendment No. 1, An Ordinance of the City Council of the Town of Horizon City, Texas, amending Ordinance No. 0264, concerning Tax Increment Reinvestment Zone Number One, Town of Horizon City, Texas, established pursuant to Chapter 311 of the Texas Tax Code, by expanding the Boundaries of Tax Increment Financing Reinvestment Zone Number One, Town of Horizon City, Texas.

EDC Assistant Director, Rafael Arellano spoke regarding this item. No one from the public spoke.

7. **Discussion and Action:**

Mayor/Planning Director

2nd Reading of Ordinance No. 0264 Amendment No. 1. An Ordinance of the City Council of the Town of Horizon City, Texas, amending Ordinance No. 0264, concerning Tax Increment Reinvestment Zone Number One, Town of Horizon City, Texas, established pursuant to Chapter 311 of the Texas Tax Code, by expanding the Boundaries of Tax Increment Financing Reinvestment Zone Number One, Town of Horizon City, Texas.

EDC Assistant Director, Rafael Arellano and Petit & Ayala Consulting Rep Natalie Ayala Hall spoke regarding this item.

A motion was made by Council Member Gardea, seconded by Council Member Avila to approve Ordinance No. 0264 Amendment No. 1. An Ordinance of the City Council of the Town of Horizon City, Texas, amending Ordinance No. 0264, concerning Tax Increment Reinvestment Zone Number One, Town of Horizon City, Texas, established pursuant to Chapter 311 of the Texas Tax Code, by expanding the Boundaries of Tax Increment Financing Reinvestment Zone Number One, Town of Horizon City, Texas. The Deputy City Clerk polled the Council: G. Ortega – Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Aye. Motion Passed.

8. **Discussion and Action:**

Mayor/Police Chief

To ratify a Resolution to authorize the Mayor to sign a grant application for the FY-2027 Rifle-Resistant Body Armor Grant and designating the Finance Director as the person to submit reports and other functions required by the Grant.

Police Chief Vargas spoke regarding this item.

A motion was made by Council Member Avila, seconded by Council Member R. Ortega to approve ratifying the resolution authorizing the Mayor to sign a grant application for the FY-2027 Rifle-Resistant Body Armor Grant and designating the Finance Director as the person to submit reports and other functions required by the Grant. The Deputy City Clerk polled the Council: G. Ortega – Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Aye. Motion Passed.

9. **Discussion and Action:**

Mayor/Police Chief

Approve and authorize the purchase of a vehicle to be used by Public Safety Communications using surplus funds from the same account in an amount not to exceed \$40,000.00 purchase to be made through a cooperative agreement.

Communications Manager, Elva Ramos and Communications Assistant Manager, Irlanda Huerta spoke regarding this item.

A motion was made by Council Member G. Ortega, seconded by Council Member Mendoza to approve and authorize the purchase of a vehicle to be used by Public Safety Communications using surplus funds from the same account in an amount not to exceed \$40,000.00. The Deputy City Clerk polled the Council: G. Ortega – Aye, Quiroz – Aye, R. Ortega – Nay, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Aye. Motion Passed.

10. **Discussion and Action:**

Mayor/Police Chief

Approve and authorize the purchase of adding a second secure radio channel to be used by Public Safety Communications using surplus funds from the same account in an amount not to exceed \$65,000.00. Purchase to be made through a cooperative agreement.

Communications Manager, Elva Ramos and Police Chief Marco Vargas spoke regarding this item.
A motion was made by Council Member Avila, seconded by Council Member G. Ortega to Approve and authorize the purchase of adding a second secure radio channel to be used by Public Safety Communications using surplus funds from the same account in an amount not to exceed \$65,000.00. The Deputy City Clerk polled the Council: G. Ortega – Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Aye. Motion Passed.

11. Discussion and Action:

Mayor/Police Chief

Approve and authorize the purchase of a UTV vehicle to be used by Public Safety using surplus funds from the same account, not to exceed \$40,000.00. This purchase is to be made through a cooperative agreement.

Asst. Police Chief, Jose Kluge, Finance Director, Lily Gaytan and Police Chief, Marco Vargas spoke regarding this item.

A motion was made by Council Member Gardea, seconded by Council Member Mendoza to approve and authorize the purchase of a UTV vehicle to be used by Public Safety using surplus funds from the same account, not to exceed \$40,000.00. The Deputy City Clerk polled the Council: G. Ortega – Nay, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Aye. Motion Passed.

City Council took a 5 minute recess at 7:00 PM and reconvened at 7:05 PM.

12. Discussion and Action:

Mayor/CIP Manager

On an update on the Capital Improvement Program.

CIP Manager, Jesse Sanchez spoke regarding this item.

A motion was made by Council Member Quiroz, seconded by Council Member Mendoza to accept the report as presented. The Deputy City Clerk polled the Council: G. Ortega – Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Aye. Motion Passed.

13. Discussion and Action:

Mayor/Planning Director

On the acceptance of the roadway and drainage improvements as constructed with the Rancho Desierto Bello Unit 17 Subdivision Plat for maintenance and to accept the required maintenance bond.

City Planner, David Ruiz spoke regarding this item.

A motion was made by Council Member Avila, seconded by Council Member Gardea to accept the roadway and drainage improvements as constructed with the Rancho Desierto Bello Unit 17 Subdivision Plat for maintenance and to accept the required maintenance bond. The Deputy City Clerk polled the Council: G. Ortega – Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Aye. Motion Passed.

14. Discussion and Action:

Mayor/Finance Director

On a Resolution to amend the Town of Horizon City Procurement policy to increase the amount requiring compliance with State Procurement statutes and regulations from \$50,000.00 to \$100,000.00 as allowed by State Law.

Finance Director Lily Gaytan and City Attorney, Sylvia Firth spoke regarding this item.

A motion was made by Council Member Quiroz, seconded by Council Member R. Ortega to approve the resolution amending the Town of Horizon City Procurement policy to increase the amount requiring compliance with State Procurement statutes and regulations from \$50,000.00 to \$100,000.00 as allowed by State Law. The Deputy City Clerk polled the Council: G. Ortega – Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Aye. Motion Passed.

A motion was made by Council Member Gardea and seconded by Council Member Avila to adjourn into Executive Session at 7:36 pm. The City Clerk polled the council: G. Ortega - Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza - Aye. Motion Passed.

15. **Executive Session**

The City Council of the Town of Horizon City reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

15A. Deliberation regarding Project Hornet, being considered for location within the municipal boundaries of the Town of Horizon City. 551.071 (Consultation with Attorney) and 551.087 (Economic Development).

The Mayor and Council Reconvened into Open Session at 8:42 PM.

15A. Deliberation regarding Project Hornet, being considered for location within the municipal boundaries of the Town of Horizon City. 551.071 (Consultation with Attorney) and 551.087 (Economic Development).

No Action taken on this item.

ADJOURNMENT

A motion was made by Council Member Avila and seconded by Council Member Mendoza to adjourn at 8:42 PM.

Approved this ____ day of _____, 20__.

Attest:

Elvia Schuller, City Clerk

Andres Renteria, Mayor

RESOLUTION

Town of Horizon City 4B Economic Development Corporation

WHEREAS, the Town of Horizon City 4B Economic Development Corporation ("EDC") Texas corporation organized and existing pursuant to Chapter 501 and 505 of the Texas Local Government Code known as the Development Corporation Act is authorized to contract for goods and services to fulfill the mission of the EDC.

WHEREAS, the Town of Horizon City Economic Development Corporation ("HEDC") is undertaking necessary improvements to ensure the efficient and effective operation of its offices located at 1525 Oxbow Drive, Horizon City, Texas 79928; and

WHEREAS, the HEDC has determined that the construction of a secure storage room within its offices will enhance the facility's security, organization, and overall appearance; and

WHEREAS, the total cost for the construction of the storage room within the HEDC offices shall not exceed Ten Thousand Dollars (\$10,000.00).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF HORIZON CITY, TEXAS:

That the Executive Director of the Horizon Economic Development Corporation is hereby authorized to expend an amount not to exceed \$10,000 for the construction of additional office space within the Horizon Economic Development Corporation's offices.

Approved this _____ day of _____, 2026 at a duly held meeting of the EDC Board of Directors

**Town of Horizon City 4B Economic
Development Corporation**

Executive Director

ATTEST:

Veronica Rojas, Board Secretary

APPROVED AS TO FORM:

Attorney

TOWN OF HORIZON CITY

RESOLUTION

WHEREAS, the Town of Horizon City has constructed a new Police Department Headquarters and Municipal Court Building and installed new furniture, fixtures and equipment in the facilities;

WHEREAS, the furniture, equipment and other property listed on Attachment “A” attached hereto and incorporated herein by reference (the “Property”) cannot be utilized in the new facilities;

WHEREAS, the Town Council has determined the Property is fully depreciated and no longer useful to the Town of Horizon City;

WHEREAS, the cost of storing such items and conducting sales to dispose of the Property will likely exceed the value of the items if they were sold or auctioned;

WHEREAS, the Town of Horizon City Council has determined that the public would be best served by donating the Property to another local governmental entity located in El Paso County, Texas;

WHEREAS, the Town of Horizon City Council has indicated it is willing to transfer the Property “AS IS” to other Texas units of local government that will continue to use it to serve the public;

WHEREAS, each unit of local government must be willing to bear all the costs of removing the Property from the Town of Horizon City and relocating it to their jurisdiction which will result in substantial cost savings to the Town of Horizon City; and

WHEREAS, each unit of local government has agreed that it will use the Property in order address public needs in their jurisdiction involving administration, public safety and infrastructure.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN OF HORIOZON CITY COUNCIL AS FOLLOWS:

1. The Property described on Attachment “A” is declared to be surplus and no use to the Town of Horizon City.
2. The staff is authorized to transfer the Property to other units of local government located in Texas in consideration for the receiving entities agreement to accept the Property for the use and benefit of the public and to bear all the costs of removing the Property and transporting it to their respective jurisdiction.
3. The Town of Horizon City Director of Finance is authorized to update the Town’s financial records to reflect the transfer of the Property.
4. In the event receiving jurisdictions have not removed the Property within ten (10) days of the approval of the transfer, the Town of Horizon City may in its discretion seek reimbursement for the cost of storing the Property until it is collected by the receiving entity.

5. If the receiving entity has not collected and removed the Property by the expiration of the thirtieth (30th) day from the transfer approved by Town of Horizon City Director of Finance, the Town of Horizon may dispose of the Property in any manner they deem legal and appropriate and the proposed transfer to the receiving entity is revoked without further action of Council.
6. The receiving entity must agree to accept the Property “AS IS” and without any warranties or representations regarding the condition of the Property or its usefulness for a particular purpose.

APPROVED THE ____ DAY OF _____, 2026.

Town of Horizon City

By: _____
Andres Renteria, Mayor

ATTEST:

By: _____
Elvia Schuller, City Clerk

APPROVED AS TO CONTENT:

By: _____
Lilia Gaytan, Finance Director

APPROVED AS TO FORM:

By: _____
Sylvia Borund Firth, City Attorney

ATTACHMENT "A"

Town of Horizon City

Inventory of Surplus Furniture and Equipmnet

Located at 15001 Darrington Rd.

Inventory Identifier	Description	Current Location
P099	Antenna, 30 foot	Police Bldg. parking lot
P0101	Bulletin board, cork with metal frame	Courts
C082	Bulletin board, cork with metal frame	Courts
P0101	Bulletin board, cork with metal frame	Courts
P0100	Bulletin board, glass doors w/metal frame, & key lock	Police
P065	Cabinet, overhead	Police
P066	Cabinet, overhead	Police
P067B	Cabinet, overhead	Police
P070	Cabinet, overhead	Police
P052	Cabinet, overhead (73x12)	Police
P053	Cabinet, overhead (73x12)	Police
P083	Chair, desk, fabric gray	Council Chambers
P080	Chair, desk, mesh black	Council Chambers
P081	Chair, desk, mesh black	Council Chambers
P078	Chair, desk; gray	Council Chambers
P082	Chair, executive desk chair, black leather	Council Chambers
C040	Chair, upholsterd - black (12)	Council Chambers
C041	Chair, upholsterd - black (12)	Council Chambers
C042	Chair, upholsterd - black (12)	Council Chambers
C043	Chair, upholsterd - black (12)	Council Chambers
C044	Chair, upholsterd - black (12)	Council Chambers
C045	Chair, upholsterd - black (12)	Council Chambers
C046	Chair, upholsterd - black (12)	Council Chambers
C047	Chair, upholsterd - black (12)	Council Chambers
C048	Chair, upholsterd - black (12)	Council Chambers
C049	Chair, upholsterd - black (12)	Council Chambers
C050	Chair, upholsterd - black (12)	Council Chambers
C051	Chair, upholsterd - black (12)	Council Chambers
C052	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C053	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C054	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C055	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C056	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C057	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C058	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C059	Chair, visitor w/ arms; metal frame (29)	Council Chambers

ATTACHMENT "A"

Town of Horizon City

Inventory of Surplus Furniture and Equipmnet

Located at 15001 Darrington Rd.

Inventory Identifier	Description	Current Location
C060	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C061	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C062	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C063	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C064	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C065	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C066	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C067	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C068	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C069	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C070	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C071	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C072	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C073	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C074	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C075	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C076	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C077	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C078	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C079	Chair, visitor w/ arms; metal frame (29)	Council Chambers
C080	Chair, visitor w/ arms; metal frame (29)	Council Chambers
P084	Chair, vistor with arms, blue	Council Chambers
P0108	Communication recorder	Courts
P060	Computer, 10zig	Council Chambers
P079	Computer, Dell (cpu)	Council Chambers
P077	Computer, Dell Core 17 (cpu)	Council Chambers
P085	Computer, Dell Core 17 (cpu)	Council Chambers
P098	Computer, Hewlitt Packard (cpu)	Council Chambers
P086	Computer, HP Elite (cpu)	Council Chambers
P0102	Computer, laptop - HP with DVD drive	Courts
P087	Computer, ZIG10	Council Chambers
H087	Cubicle, work station 7 piece; brown & gray	Courts
P068	Desk, quad workstation (4 desks attached)	Police
C033	Desk, 2 work surfaces	Courts
P055	Desk, 2 work surfaces	Police
P051	Desk, 2 work surfaces and one 3 drawer pedestal, 3 pieces	Police

ATTACHMENT "A"

Town of Horizon City

Inventory of Surplus Furniture and Equipmnet

Located at 15001 Darrington Rd.

Inventory Identifier	Description	Current Location
P064	Desk, 2 work surfaces each w/one pedestal (3 drawer)	Police
P069	Desk, 2 work surfaces w/2 pedestal file cabinets (4 piece)	Police
D021	Desk, 3 work surface w/pedestal cabinet & shelf	Dispatch
P054	Desk, 3 work surfaces and one 3 drawer pedestal, 4 pieces	Police
H083	Desk, computer desk (brown)	Council Chambers
P063	Desk, computer desk w/3 shelves & wheels, tan	Council Chambers
P071	Desk, computer desk; brass frame	Police
C039	Desk, pedestal desk; gray	Courts cashiers area
P056	Dog kennel, large (2)	Police Bldg. parking lot
C038	File Cabinet 4-drawer; gray	Courts
C081	File Cabinet 4-drawer; gray	Courts
H086	File cabinet, 4-Drawer lateral; putty	Courts
C037	File cabinet, 5-Drawer lateral; putty	Courts
C036	File cabinet, small 2-drawer, black	Courts
C034	File cabinet, small 2-drawer, brown/gray	Courts
C035	File cabinet, small 2-drawer, brown/gray	Courts
C032	File cabinet, small 3-drawer, mahogany	Council Chambers
P058	Holding Cell, two cells	Police
P057	Locker, 4 Door; beige	Police
P088	Monitor with stand, Dell (silver)	Council Chambers
H081	Monitor with stand, HP (black)	Council Chambers
P093	Monitor, Dell (single no stand)	Council Chambers
P092	Monitor, Dell 24" (single, no stand)	Council Chambers
P0103	Monitor, HP, 17"; with stand; black & silver	Courts
P0104	Monitor, Sceptre, 22"	Courts
P0107	Monitor,HP, 18.50", with stand; black	Courts
P089	Monitors & Stand, (Dell x 2 & Tripp-lite stand)	Courts
P059	Monitors & Stand, (Dell x 2 and Planar stand)	Council Chambers
P094	Monitors & Stand, (Dell x 2 and Planar stand)	Council Chambers
P095	Monitors & Stand, (Dell x 2 and Startech stand)	Council Chambers
P075	Monitors & Stand, (Dell/Onn & Planar stand)	Council Chambers
P097	Monitors & Stand, (Planar x 2 & no brand black stand)	Council Chambers
H082	Monitors & Stand, (Planar x 2 & Planar stand)	Council Chambers
H084	Monitors & Stand, (Planar x 2 & Planar stand)	Council Chambers
P096	Monitors & Stand, (Planar x 2 & Tripp-lite stand)	Council Chambers
P076	Monitors & Stand, Dell x 2 and Lift/Stand desk	Council Chambers

ATTACHMENT "A"

Town of Horizon City

Inventory of Surplus Furniture and Equipmnet

Located at 15001 Darrington Rd.

Inventory Identifier	Description	Current Location
C031	Podium, mahogany	Council Chambers
H085	Printer/Copier, HP, black	Police
P072	Shelving unit, 4 shelf; gray	Police
P073	Shelving unit, 4 shelf; gray	Police
P074	Shelving unit, 4 shelf; gray	Police
P0106	Switch, Cisco ethernet switch Linksys SE1500, 5 port	Courts
P0105	Switch, Netgear ethernet switch G5605V5, 5 port	Courts
P0112	Switch, Tripp-lite ethernet switch, 8 port	Courts
P061	Table, brown top	Council Chambers
D024	Table, pedestal - adjustable height; pneumatic	Dispatch
P090	Table, pedestal, white	Council Chambers
P091	Television, RCA 32"	Police
P0109	Uninterruptible Power Supply, APC	Courts
P0110	Uninterruptible Power Supply, APC	Courts
P0111	Uninterruptible Power Supply, APC	Courts
D022	Wall Panel System, 8 corrugated metal panels w/14 monitor mounts	Dispatch
D025	Wall Panel, 3 corrugated metal panels with rails	Dispatch
D026	Wall Panel, 3 corrugated metal panels with rails & shelf	Dispatch

Item Count 126

MEMORANDUM

TO: Honorable Mayor and Council

FROM: Lily Gaytan, Finance Director

CC: File

DATE: July 14, 2026

RE: BUDGET CALENDAR FY2027

The Fiscal Year 2027 Budget Calendar Dates are as follows:

- August 4, 2026 - Budget Workshop
- August 25, 2026 - Public Hearing on Budget
- September 8, 2026 - Public Hearing on Property Tax Rate
- September 8, 2026 – Final Vote to Adopt the Budget

RANCHO DESIERTO BELLO
UNIT EIGHTEEN

A PORTION OF LEIGH CLARK SURVEY No. 297,
TOWN OF HORIZON CITY, EL PASO COUNTY, TEXAS.
CONTAINING 17.354 ACRES ±

PROPOSED LAND USE
RESIDENTIAL

RESIDENTIAL LOTS = 89

SCHOOL DISTRICT
CLINT INDEPENDENT SCHOOL
DISTRICT

DEDICATION

VIVA LAND VENTURES, LP, the owner of this land, does hereby present this map and dedicate their respective portions of property to the use of the public, the streets, drives, ponding area, drainage right-of-way, and utility easements as hereon laid down and designated, including easements for overhang of service wires for pole type utilities and the right for installation of service poles alongside lot lines as may be required, easements for buried service wires, conduits and pipes for underground utilities, and the right to ingress and egress for service and construction, and the right to trim interfering trees and shrubs.

We certify that all utilities have been or will be installed in accordance to requirements by the local utility companies and the Town of Horizon City.

We attest that the matters asserted in this plat are true and complete.

Witness my signature this _____ day of _____, 2025.

Greg DiDonna, President
VIVA LAND VENTURES, LP

ACKNOWLEDGEMENT

STATE OF TEXAS
COUNTY OF EL PASO

Before me, the undersigned authority, on this day personally appeared Greg DiDonna, President, VIVA LAND VENTURES, LP, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that executed the same as the act and deed for the purpose and consideration herein expressed.

Given under my hand and seal of office this _____ day of _____, 2025.

Notary Public in and for El Paso County, Texas

My Commission Expires _____

TOWN OF HORIZON CITY TOWN COUNCIL

This subdivision is hereby approved as to the platting and as to the conditions of the dedication in accordance with Chapter 212 of the Local Government Code of Texas, this _____ day of _____, 2025.

Accepted and adopted by the City Council of Town of Horizon City this _____ day of _____, 2025.

Elvia Schuller, City Clerk

Andres Renteria, Mayor

Approved for filing this _____ day of _____, 2025.

HUITT-ZOLLARS, INC. (Town Engineer)
by Floyd Johnson, P.E.,
Vice President

FILING

Filed and recorded in the office of the County Clerk of El Paso County, Texas, this _____ day of _____, 2025, in Volume _____ of the Plat Records,
Page _____, File No. _____.

County Clerk

by Deputy

Subdivision Improvement Plans
prepared by and under the supervision
of TRE & Associates, LLC

This plat represents a survey made on the
ground by me or under my supervision
and complies with the current Texas Board
of Professional Land Survey Professional
and Technical Standards.

ROBERTO S. ROMERO, P.E.
Licensed Professional Engineer
Texas License No. 114517

LARRY L. DREWES, R.P.L.S.
Registered Professional Land Surveyor
Texas License No. 4869

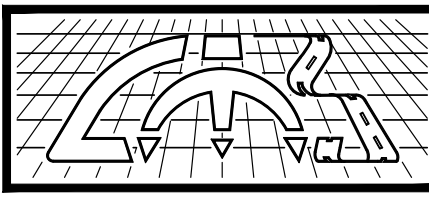
ENGINEER



Engineering Solutions

110 Mesa Park Drive, Suite 200
Austin, Texas 78726
Office (915) 852-6905
Fax (915) 629-8506

SURVEYOR



Land-Mark Professional
Surveying, Inc.
1420 Bessmer Drive, Suite "A"
El Paso, Texas 79935
(915) 598-1300
Texas Licensed Surveying Firm
Registration Number 10125900
email: Larry@Land-marksurvey.com
"Serving Texas, New Mexico
and Arizona"

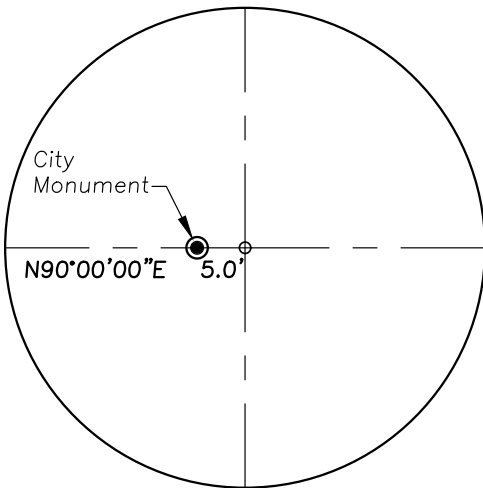
OWNER

VIVA LAND VENTURES, LP.
11427 ROJAS DRIVE
EL PASO, TEXAS 79936
(915)859-8900
CONTACT: GREG DIDONNA

EGAN, MICHAEL S.
Doc.# 20170017647

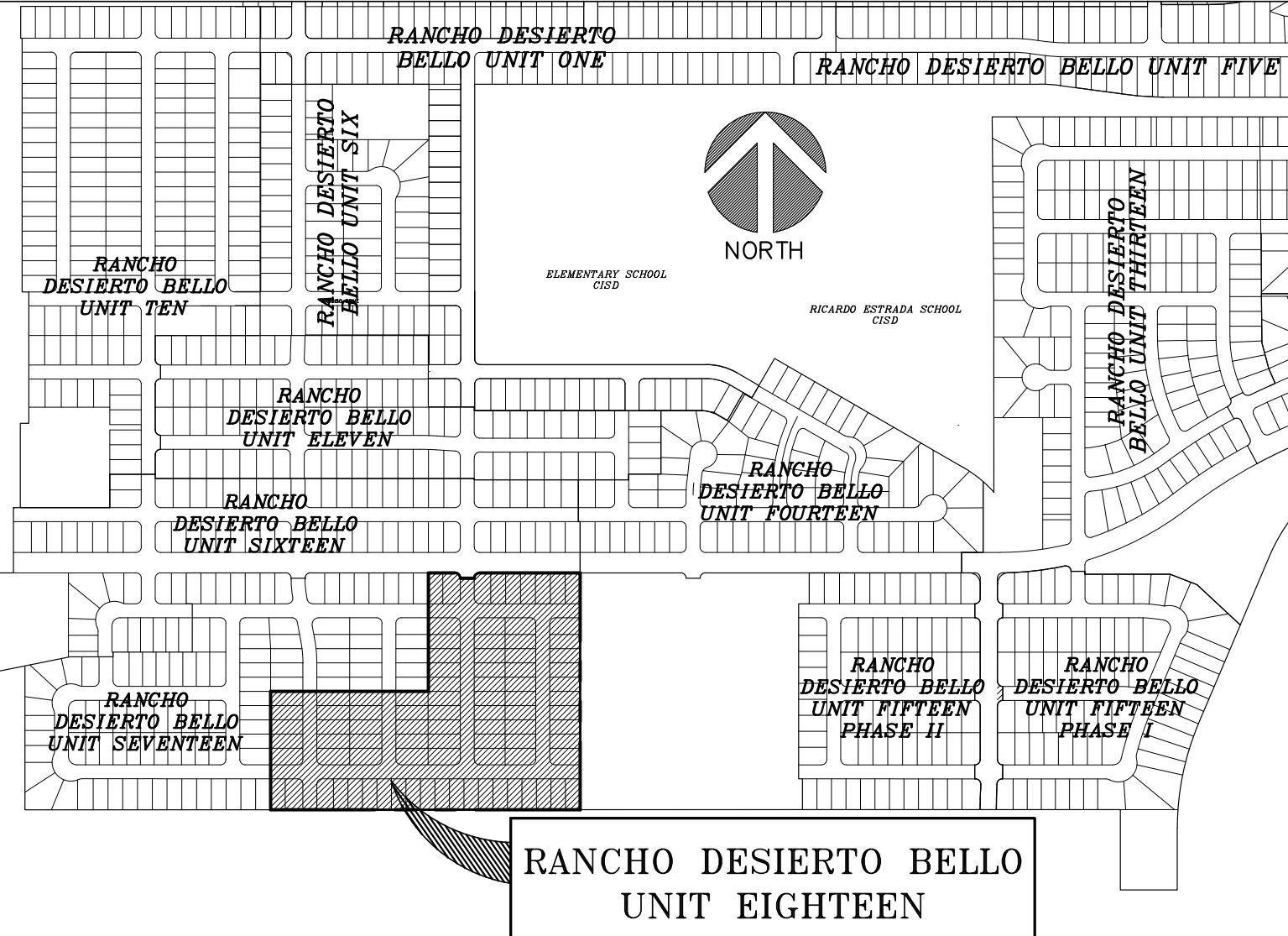
MONUMENT DETAIL

FAXON YUCCA AVENUE & VINCA PLACE



LOCATION MAP

SCALE: 1"=600'



RANCHO DESIERTO BELLO
UNIT EIGHTEEN

A PORTION OF LEIGH CLARK SURVEY No. 297,
TOWN OF HORIZON CITY, EL PASO COUNTY, TEXAS.
CONTAINING 17.354 ACRES ±

METES & BOUNDS DESCRIPTION
COMMENCING, for reference, at an existing 2-inch iron pipe located at the common east corner of Section 43, Block 78, Township 3, Texas and Pacific Railroad Company Surveys and Leigh Clark Survey No. 297;
THENCE, South 70°05'02" West, a distance of 3051.89 feet to a point lying at the common southerly boundary corner of Rancho Desierto Bello Unit Fourteen and Rancho Desierto Bello Unit Sixteen, for a corner of this parcel and the POINT OF BEGINNING of this parcel description;
THENCE, South 00°00'00" East, departing said southerly boundary line, a distance of 881.52 feet to a point lying in the northerly boundary line of a parcel of land recorded in Document No. 20170017647, Official Records of El Paso County, Texas; for a corner of this parcel;
THENCE, South 89°59'37" West, with said northerly boundary line, a distance of 1152.77 feet to a point lying in the easterly boundary line of Rancho Desierto Bello Unit Seventeen, for a corner of this parcel;
THENCE, North 00°00'00" East, departing said northerly boundary line and with said easterly boundary line of Rancho Desierto Bello Unit Seventeen, a distance of 440.64 feet to a point, for a corner of this parcel;
THENCE, North 90°00'00" East, with said easterly boundary line a distance of 587.57 feet to a point, for a corner of this parcel;
THENCE, North 00°00'00" East, continuing with said easterly boundary line, a distance of 441.00 feet to a point lying in said southerly boundary line of Rancho Desierto Bello Unit Sixteen, for a corner of this parcel;
THENCE, North 90°00'00" East, with said southerly boundary line, a distance of 98.70 feet to a point, for a corner of this parcel;
THENCE, Southeasterly with the arc of a curve to the right, and continuing with said southerly boundary line, a distance of 31.42 feet to a point, for a corner of this parcel; Said curve having a radius of 20.00 feet, a central angle of 90°00'00", and a chord which bears South 45°00'00" East, a distance of 28.28 feet;
THENCE, North 90°00'00" East, continuing with said southerly boundary line, a distance of 52.00 feet to a point, for a corner of this parcel;
THENCE, Northeasterly with the arc of a curve to the right, and continuing with said southerly boundary line, a distance of 31.42 feet to a point, for a corner of this parcel; Said curve having a radius of 20.00 feet, a central angle of 90°00'00", and a chord which bears North 45°00'00" East, a distance of 28.28 feet;
THENCE, North 90°00'00" East, continuing with said southerly boundary line, a distance of 374.50 feet to the POINT OF BEGINNING.
Said parcel contains 17.354 Acres (755,929 Square feet) more or less.

CURVE TABLE					
CURVE	RADIUS	LENGTH	CHORD	BEARING	DELTA
C1	20.00'	31.42'	28.28'	S45°00'00"E	90°00'00"
C2	20.00'	31.42'	28.28'	N45°00'00"E	90°00'00"
C3	20.00'	31.42'	28.28'	N45°00'00"E	90°00'00"
C4	20.00'	31.42'	28.28'	S45°00'00"E	90°00'00"
C5	20.00'	31.42'	28.28'	N45°00'00"W	90°00'00"
C6	20.00'	31.42'	28.28'	S45°00'00"W	90°00'00"
C7	20.00'	31.42'	28.28'	N45°00'00"W	90°00'00"
C8	20.00'	31.42'	28.28'	S45°00'00"W	90°00'00"
C9	20.00'	31.41'	28.28'	S44°59'46"E	89°59'32"
C10	20.00'	31.42'	28.29'	N45°00'14"E	90°00'28"
C11	20.00'	31.41'	28.28'	S44°59'46"E	89°59'32"
C12	20.00'	31.42'	28.29'	N45°00'14"E	90°00'28"
C13	20.00'	31.41'	28.28'	S44°59'46"E	89°59'32"
C14	20.00'	31.42'	28.29'	N45°00'14"E	90°00'28"
C15	20.00'	31.41'	28.28'	S44°59'46"E	89°59'32"
C16	20.00'	31.42'	28.29'	N45°00'14"E	90°00'28"
C17	20.00'	31.41'	28.28'	N44°59'46"W	89°59'32"
C18	20.00'	31.42'	28.29'	S45°00'14"W	90°00'28"

LINE TABLE		
LINE	BEARING	LENGTH
L1	N90°00'00"E	98.70'
L2	N90°00'00"E	52.00'
L3	N00°00'00"E	121.00'
L4	N90°00'00"E	144.70'
L5	N90°00'00"E	139.50'
L6	S89°59'32"E	146.00'
L7	N00°00'00"E	141.18'
L8	S89°59'32"E	139.50'

LOT AREA TABLE			
BLOCK & LOT #	SQ. FT.	ACRES	
Block 77, Lot 32	6,242	0.143	
Block 77, Lot 33	7,497	0.172	
Block 80, Lot 09	6,176	0.142	
Block 80, Lot 10	7,303	0.168	
Block 82, Lot 16	6,360	0.146	
Block 82, Lot 17	6,360	0.146	
Block 82, Lot 18	6,360	0.146	
Block 82, Lot 19	6,360	0.146	
Block 82, Lot 20	7,287	0.167	
Block 83, Lot 01	7,429	0.171	
Block 83, Lot 02	6,480	0.149	
Block 83, Lot 03	6,480	0.149	
Block 83, Lot 04	6,480	0.149	
Block 83, Lot 05	6,480	0.149	
Block 83, Lot 16	6,360	0.146	
Block 83, Lot 17	6,360	0.146	
Block 83, Lot 18	6,360	0.146	
Block 83, Lot 19	6,360	0.146	
Block 83, Lot 20	7,291	0.167	
Block 84, Lot 01	7,294	0.167	
Block 84, Lot 02	6,360	0.146	
Block 84, Lot 03	6,360	0.146	
Block 84, Lot 04	6,360	0.146	
Block 84, Lot 05	6,360	0.146	
Block 84, Lot 11	7,274	0.167	
Block 84, Lot 12	6,291	0.144	
Block 84, Lot 13	6,291	0.144	
Block 84, Lot 14	6,291	0.144	
Block 84, Lot 15	6,291	0.144	
Block 84, Lot 16	6,360	0.146	

LOT AREA TABLE			
BLOCK & LOT #	SQ. FT.	ACRES	
Block 84, Lot 17	6,360	0.146	
Block 84, Lot 18	6,360	0.146	
Block 84, Lot 19	6,360	0.146	
Block 84, Lot 20	7,296	0.167	
Block 85, Lot 01	6,991	0.160	
Block 85, Lot 02	6,095	0.140	
Block 85, Lot 03	6,095	0.140	
Block 85, Lot 04	6,095	0.140	
Block 85, Lot 05	6,095	0.140	
Block 85, Lot 06	6,095	0.140	
Block 85, Lot 07	6,095	0.140	
Block 85, Lot 08	6,095	0.140	
Block 85, Lot 09	6,095	0.140	
Block 85, Lot 10	7,044	0.162	
Block 85, Lot 11	6,982	0.160	
Block 85, Lot 12	6,042	0.139	
Block 85, Lot 13	6,042	0.139	
Block 85, Lot 14	6,042	0.139	
Block 85, Lot 15	6,042	0.139	
Block 85, Lot 16	6,042	0.139	
Block 85, Lot 17	6,042	0.139	
Block 85, Lot 18	6,042	0.139	
Block 85, Lot 19	6,042	0.139	
Block 85, Lot 20	6,931	0.159	
Block 86, Lot 01	6,903	0.158	
Block 86, Lot 02	6,016	0.138	
Block 86, Lot 03	6,016	0.138	
Block 86, Lot 04	6,016	0.138	
Block 86, Lot 05	6,016	0.138	
Block 86, Lot 06	6,016	0.138	

LOT AREA TABLE			
BLOCK & LOT #	SQ. FT.	ACRES	
Block 86, Lot 07	6,016	0.138	
Block 86, Lot 08	6,016	0.138	
Block 86, Lot 09	6,016	0.138	
Block 86, Lot 10	6,951	0.160	
Block 87, Lot 01	6,901	0.158	
Block 87, Lot 02	6,382	0.147	
Block 87, Lot 03	6,382	0.147	
Block 87, Lot 04	6,382	0.147	
Block 87, Lot 05	6,382	0.147	
Block 87, Lot 06	6,382	0.147	
Block 87, Lot 07	6,382	0.147	
Block 88, Lot 01	7,029	0.161	
Block 88, Lot 02	6,218	0.143	
Block 88, Lot 03	6,217	0.143	
Block 88, Lot 04	6,216	0.143	
Block 88, Lot 05	6,215	0.143	
Block 88, Lot 06	6,215	0.143	
Block 88, Lot 07	6,214	0.143	
Block 88, Lot 08	6,213	0.143	
Block 88, Lot 09	6,213	0.143	
Block 88, Lot 10	6,212	0.143	
Block 88, Lot 11	6,211	0.143	
Block 88, Lot 12	6,210	0.143	
Block 88, Lot 13	6,210	0.143	
Block 88, Lot 14	6,209	0.143	
Block 88, Lot 15	6,208	0.143	
Block 88, Lot 16	6,208	0.143	
Block 88, Lot 17	6,207	0.142	
Block 88, Lot 18	6,320	0.145	

PLAT NOTES AND RESTRICTIONS

- BEARINGS ARE BASED ON UNDERLYING DEEDS.
- = THIS SYMBOL REPRESENTS ALL PROPOSED STREET MONUMENTS LOCATIONS.
- ☐ = THIS SYMBOL REPRESENTS U.S. POSTAL SERVICE COLLECTION BOX UNITS. POSTAL SERVICE WITHIN THE SUBDIVISION WILL BE PROVIDED USING NEIGHBORHOOD DELIVERY AND COLLECTION BOX UNITS.
- ACCORDING TO THE FEDERAL EMERGENCY MAPPING AGENCY FLOOD INSURANCE RATE MAP, PANEL NO. 480212 0250B, DATED SEPTEMBER 4, 1991, THIS PROPERTY APPEARS TO LIE WITHIN ZONE "X" WHICH BY DEFINITIONS IS NOT A SPECIAL FLOOD HAZARD ZONE.
- ALL UTILITY EASEMENTS ARE 10 FEET WIDE UNLESS OTHERWISE SPECIFIED.
- SET 5/8" REBAR WITH CAP STAMPED "LAND-MARK TX 4869 NM11402" AT ALL EXTERIOR BOUNDARY CORNERS UNLESS OTHERWISE NOTED.
- TAX CERTIFICATE(S) FOR THIS SUBDIVISION ARE FILED IN THE OFFICE OF THE COUNTY CLERK, DEED AND RECORDS SECTION.
INSTRUMENT NO. _____ INSTRUMENT NO. _____
- RESTRICTIVE COVENANTS FOR THIS SUBDIVISION ARE FILED IN THE OFFICE OF THE COUNTY CLERK, DEED AND RECORDS SECTION.
INSTRUMENT NO. _____
- THIS IS TO CERTIFY THAT WATER AND SEWER SERVICES WILL BE PROVIDED TO RANCHO DESIERTO BELLO UNIT EIGHTEEN BY THE HORIZON REGIONAL MUNICIPAL UTILITY DISTRICT IN ACCORDANCE WITH THEIR RULES AND REGULATIONS AND WITH SECTION 16.343 OF THE TEXAS WATER CODE. WATER AND SEWER SERVICES WILL BE EXTENDED TO THE SUBDIVISION FROM EXISTING FACILITIES AND WILL BE CONSTRUCTED TO SERVE THE SUBDIVISION WITHIN ONE YEAR OF THE DATE OF FILING THE FINAL SUBDIVISION PLAT.
- ACCESS TO LOTS 9 AND 10, BLOCK 80, AND LOTS 1-7, BLOCK 87, ABUTTING CLARET CUP PLACE, SHALL BE FROM OTHER DEDICATED STREETS ONLY.

BENCHMARK

CITY MONUMENT AT THE CENTERLINE INTERSECTION OF ESCALERA DRIVE AND VALLEJO PLACE.
ELEVATION 4016.99' (NAVD 88 DATUM)

AREA TABLE		
DESCRIPTION	ACRES	SQ. FT.
RESIDENTIAL	13.060	568,907
RIGHT-OF-WAY	4.293	187,022
TOTAL	17.354	755,929

STREET TABLE			
NORTH - SOUTH	LENGTH	EAST - WEST	LENGTH
MARAVILLAS STREET	440.63'	BANANA YUCCA AVENUE	565.20'
VINCA PLACE	299.49'	FAXON YUCCA AVENUE	1152.77'
BREZO STREET	720.53'		
DESERT PLANT PLACE	599.57'		

TOWN OF HORIZON CITY

RESOLUTION

That the Mayor be authorized to sign a Task Order with GilFlo Consulting Services, LLC for consulting services regarding professional, financial and oversight services for a State Infrastructure Bank Loan to cover budget shortfalls for the North Darrington Reconstruction Project and perform all the tasks on the Scope of Services attached hereto as Exhibit “A” and incorporated herein by reference. The fees for said services shall not exceed \$105,000.00.

Passed and approved the _____ day of July, 2026.

TOWN OF HORIZON CITY

By: _____
Andres Renteria, Mayor

ATTEST:

By: _____
Elvia Schuller, City Clerk

APPROVED AS TO FORM:

By: _____
Sylvia Borunda Firth
City Attorney

“Exhibit A”

SCOPE OF SERVICES – N. Darrington Reconstruction

CSJ; 3451-01-04

Project: F 2023(991), ETC.

Project Sponsor N. Darrington Portion: Town of Horizon City

Contractor: Jordan Foster

County: El Paso

Highway: FM 1281 (Horizon Blvd.)

Sched. Name: 21182 – UP27.xer

Texas State Infrastructure Bank (SIB) Loan Application and Related Professional Services

1. BACKGROUND

The City is participating in a transportation infrastructure project administered through the Texas Department of Transportation (TxDOT). At the time of project award, an estimated funding gap of approximately \$4,000,000 existed between available project funding and anticipated project costs.

Since construction commenced, additional costs have been incurred through change orders necessary to address unforeseen utility conflicts, project delays, modifications to construction activities associated with Horizon Boulevard, design revisions, and amendments to utility agreements with Texas Gas Service (TGS), Horizon Regional Municipal Utility District (HRMUD), and El Paso Electric (EPE).

Pursuant to the project Advanced Funding Agreement with TxDOT, the City is responsible for all project costs exceeding available federal and other committed funding sources. Based upon current information obtained from TxDOT status reports; City staff estimates the funding gap may reach approximately \$12,000,000. The final funding requirement will be determined upon completion of pending change orders, final project cost reconciliation, and access to updated project cost information maintained by TxDOT.

To address the anticipated funding shortfall, the City intends to pursue financing through the Texas State Infrastructure Bank (SIB) Program using the City's general taxing authority as the repayment pledge.

The City seeks professional consulting services to evaluate financing requirements, prepare and submit a Texas SIB loan application, coordinate with TxDOT, and provide all services necessary to support approval and closing of the loan.

2. PROJECT OBJECTIVE

The purpose of this work authorization is to obtain Texas State Infrastructure Bank financing to cover the City's anticipated project funding gap and to provide application support services needed through loan closing.

3. SCOPE OF SERVICES

Task 1 – Project Cost Review and Funding Gap Assessment

The Consultant shall:

- Review project funding agreements, change orders, utility agreements, schedules, cost reports, and TxDOT status reports.

- Coordinate with City staff and TxDOT to obtain current project financial information.
- Assess the anticipated final project cost.
- Update the estimate of the City's funding responsibility.
- Identify the financing needed to cover the projected funding gap.

Task 2 – Financial Analysis and Loan Structuring

The Consultant shall:

- Analyze available repayment sources and the City's proposed general tax pledge.
- Evaluate SIB financing options and eligibility criteria.
- Determine the recommended loan amount, repayment structure, and term.
- Prepare debt service schedules and amortization tables.
- Develop cash flow projections and repayment analyses.
- Recommend a financing structure that meets SIB requirements while minimizing the City's financial impact.

Task 3 – Texas SIB Loan Application Preparation

The Consultant shall:

- Prepare all forms and supporting documents required for the Texas State Infrastructure Bank Program application.
- Develop project narratives and funding justifications.
- Prepare financial analyses, schedules, exhibits, and related supporting documents.
- Coordinate with City staff on required resolutions, certifications, and authorizations.
- Assemble and submit a complete application package on the City's behalf or assist with submission as directed.

Task 4 – Agency Coordination and Support

The Consultant shall:

- Serve as the City's lead project manager throughout the application process.
- Coordinate with TxDOT SIB staff and other stakeholders.
- Participate in meetings, conference calls, and presentations as requested.
- Respond to requests for additional information.
- Revise application materials as needed during the review process.
- Provide regular status updates to City staff.

Task 5 – Loan Approval and Closing Assistance

The Consultant shall:

- Support the City during loan review and approval.
- Coordinate with City staff, legal counsel, TxDOT representatives, and other stakeholders, as needed.
- Prepare final financing schedules and repayment documentation.
- Assist in meeting conditions of approval.

- Support execution of loan agreements and financial closing activities.

4. DELIVERABLES

The Consultant shall provide the following deliverables:

- Funding Gap Analysis Memorandum.
- Financial Feasibility and Loan Structuring Report.
- Debt Service and Amortization Schedules.
- Cash Flow and Repayment Projections.
- Draft Texas SIB Loan Application Package.
- Final Texas SIB Loan Application Package.
- Responses to agency review comments.
- Loan Application Submission and Closing Support Documentation.
- Monthly Status Reports.

5. PROJECT SCHEDULE

Services shall begin upon the City's issuance of a Work Authorization (Task Order), estimated to begin no later than October 1, 2026, as project is scheduled to be completed August 2027.

The Consultant shall perform the services in accordance with a mutually agreed project schedule and provide support through final review, approval, and closing of the Texas State Infrastructure Bank loan.

6. BASIS OF COMPENSATION

Compensation shall be based on the Consultant's approved cooperative contract rates and the negotiated fee schedule under this Work Authorization (Task Order).

The Consultant shall provide a detailed task-based fee proposal identifying labor categories, direct expenses, and total compensation for each task.

7. PROJECT COMPLETION

The work shall be considered complete upon:

- Submission of a complete Texas State Infrastructure Bank loan application;
- Completion of all requested responses and revisions during the review process;
- Receipt of loan approval or denial from TxDOT, subject to agency requirements; and
- Completion of loan closing support services and delivery of final financing documentation to the City, if applicable.

Exhibits: Project limits map, TxDOT Advanced Funding Agreement (AFA), TGS Reimbursement Agreement, EP Electric Franchise Agreement, Horizon Regional Municipal Utility District Reimbursement Agreement, Change Orders, most recent TxDOT Cost and Payments Report.

Texas State Infrastructure Bank (SIB) Low-Cost Transportation Financing



The State Infrastructure Bank (SIB) program provides a low cost and innovative financing method for communities to assist them in meeting their transportation infrastructure needs.



Typical
SIB Loan:
\$1-5 million



Projects leveraged
to complete:
\$10 billion



Average term:
14 years



Loan term
range:
1-30 years

Project Eligibility

- Transportation projects, including on or off system roadway projects, must be eligible under United States Code, Title 23 to be eligible for the SIB program. [Visit our website for in-depth eligibility information.](#)

Project Cost Eligibility

Any costs associated with an eligible project are generally eligible. This includes, but is not limited to:

- Estimated construction costs
- Local match
- Right of way acquisition
- Utility relocation or joint bid contribution
- Contingency
- Engineering, environmental and design costs
- Financial and legal fees associated with the SIB loan application

Additional benefits include:

- At or below market interest rate
 - » Credit rating not required to borrower, but may lower rate
 - » Entities in an economically disadvantaged county receive an interest rate discount
- No fees for loan application or loan handling
- Flexible loan terms
- Prepayment can be made without penalty
- No minimum on loan amount

Things to know about the process



Process typically takes four to six months.



Texas Transportation Commission approval is required on all loans.



SIB funds can be used to reimburse costs incurred within 12 months of the execution of the loan agreement.



Information about the environmental requirements for SIB loans can be found on our website. SIB loans do not trigger additional requirements, but projects may.



Have questions?



512-463-9958



TexasSIB@txdot.gov

[TxDOT.gov](https://www.txdot.gov) (Keyword: SIB)