



HORIZON CITY

Incorporated 1988

**AGENDA
PUBLIC MEETING
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING
THE TOWN OF HORIZON CITY, TEXAS
Wednesday, July 20, 2022, 6:30 PM**

Notice is hereby given that a ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas will be held on **Wednesday, July 20, 2022 at 6:30 PM** at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following will be discussed and considered:

1. Call to order; Establishment of Quorum

2. Open Forum:

Presenter: EDC Executive Director

3. Approval of Minutes and Certified Agenda from: June 7, 2022 Regular Board Meeting. **3**

4. Discussion:

Presenter: EDC Executive Director

On recent activities by the Horizon City Economic Development Corporation.

5. Discussion and Action: **7**

Presenter: EDC Executive Director

On the proposed EDC Budget for FY 2022-2023.

6. Executive Session

The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.

7. Adjournment:

Adjournment:

Motion to Adjournment: _____ 2nd _____

Dated this Friday, July 15, 2022

By: _____
Elvia Schuller, City Clerk

I, the undersigned authority, hereby certify that the above notice of the ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas is a correct copy of this

notice, and that I posted this notice at least seventy-two (72) hours preceding the scheduled meeting at the City Hall Bulletin Boards of the Town of Horizon City, Texas on this Friday, July 15, 2022 by 5:00 p.m.

Agenda Removed: _____ Time _____ By _____

In compliance with the Americans with Disabilities Act, the Town of Horizon City will provide for reasonable accommodations for persons attending meetings. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling the City Clerk at (915) 852-1046.



**MINUTES
PUBLIC MEETING
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING
THE TOWN OF HORIZON CITY, TEXAS
Tuesday, June 7, 2022, 6:30 PM**

Notice is hereby given that a ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas was held on **Tuesday, June 7, 2022 at 6:30 PM**, at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following was discussed and considered:

1. Call to order; Establishment of Quorum

Meeting called to order at 6:30 pm. Quorum established.

Board Members Present: Walter Miller, Allie Lozano, Jerry Garcia, Kevin Richardson, Sandra Esqueda;

Board Members Absent: Dean Hulsey, Silas Baca

Staff Members Present: EDC Executive Director, Eddie Garcia, Board Secretary, Veronica Rojas; Horizon City Planning Director, Michelle Padilla; EDC Business Developing Manager, Rafael Arellano; Board Treasurer, Pat Randleel; Horizon City Financial Assistant, Lilia Gaytan. Guest: Alderman Andres Renteria

2. Approval of Minutes from: February 15, 2022 Regular Board Meeting and March 10, 2022. Special Meeting.

Presenter: EDC Executive Director

The above-stated minutes were approved on a motion by Board Member, Jerry Garcia and seconded by Board Member, Kevin Richardson. Motion Carried Unanimously (5-0)

3. Discussion:

On recent activities and updates by the Horizon City Economic Development Corporation.

Presenter: EDC Executive Director

The EDC Executive Director spoke on this item.

4. Discussion:

On an update on the Business Retention & Expansion Program.

Presenter: EDC Business Development Manager

The EDC Business Development Manager Rafael Arellano gave presentation.

5. Discussion and Action:

On a resolution approving Town of Horizon City officials and EDC officials with signatory authority on all bank accounts for the Horizon City Type 4B Economic Development Corporation at the Wells Fargo and WestStar financial institutions.

Presenter(s): Pat Randleel, Treasurer/EDC Executive Director

A motion to approve a resolution approving Town of Horizon City officials and EDC officials with signatory authority on all bank accounts for the Horizon City Type 4B Economic Development Corporation at the Wells Fargo and WestStar financial institutions was made by Board Member, Kevin Richardson and motion was second by Board Member, Sandra Esqueda. Motion Carried Unanimously (5-0)

The EDC Board of Directors entered Executive Session at 6:58 PM and reconvened at 7:09 PM.

6. Executive Session

The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.

A. Discussion and Action:

On negotiations with a proposed economic development project with an international transportation manufacturing operation. (551.087)

Presenter: EDC Executive Director

No action taken.

7. Open Session

8. Adjournment:

ADJOURNMENT

A motion was made by Board Member, Jerry Garcia and seconded by Board Member, Sandra Esqueda to adjourn at 7:10 PM.

Approved this ____ day of _____, 20__.

Attest:

Veronica Rojas, Board Secretary

Board President

TOWN OF HORIZON CITY, TEXAS
CERTIFIED EXECUTIVE SESSION AGENDA

CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code § 551.146(a).

ANNOUNCEMENT BY PRESIDING OFFICER: "The Town of Horizon City Economic Development Board of Directors convened into Executive Session on the 7th day of June 2022, beginning at 6:58 P.M."

ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS AND STAFF MEMBERS PRESENT WERE:

- EDC President WM Mayor _____ Boardmember AL
- Boardmember KR Boardmember SE Boardmember JG
- Boardmember _____ Boardmember _____ Boardmember _____
- City Attorney SBF Treasurer _____
- Other Rafael Arellano, EDC Business Dev Manager _____
- Other Pat Randleel, Board Treasurer _____
- Other Lilia Gaytan, Accountant _____

SUBJECT MATTER OF DELIBERATION AND ACTION TAKEN:

This certified agenda is made pursuant to Texas Government Code, Chapter 551, Section(s):

- 551.071 – consultation with attorney;
- 551.072 – deliberation regarding purchase, exchange, lease, or value of real property;
- 551.073 – deliberation regarding a prospective gift;
- 551.074 – deliberation of personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee;
- 551.076 – deliberation regarding security devices or security audits;
- 551.087 – deliberation regarding economic development negotiations; and/or
- The Board of Directors discussed agenda item number(s) 6A (agenda attached).

1. Discussion and Action: On negotiations with a proposed economic development project with an international transportation manufacturing operation.

ANNOUNCEMENT BY PRESIDING OFFICER: "The Town of Horizon City Economic Development Corporation Board of Directors ended its closed Executive Session on the 7th day of June 2022, beginning at 7:09 P.M."

UPON RECONVENING, RECORD OF FURTHER ACTION TAKEN:

No action Taken

I hereby certify that this agenda of the Executive Session of the Town of Horizon City Economic Development Corporation Board of Directors, Texas, is a true and correct record of the proceedings, in accordance with Chapter 551 of the Texas Government Code.

-----, EDC Board President, Town of Horizon City.

Actual vs Budget Year To Date by

Fund 07 - Economic Development

October 2022 To September 2023 (12 Months)

Fund - 07 - Economic Development
 Department All
 Object All
 Department (CC) 01-400 - Revenues, 01-501 - Administration, 01-

	Budget
42 - Sales Taxes	635,286
4050-Economic Development Fund Taxes	635,286
Total 42 - Sales Taxes	635,286
Total Revenues	635,286
51 - Salaries and Benefits	284,650
5010-Salaries	228,972
5030-Payroll Taxes	17,975
5040-Retirement Benefits	13,492
5050-Group Health	23,394
5090-Unemployment Taxes-Texas	84
5350-Insurance - Workmen's Comp	732
Total 51 - Salaries and Benefits	284,650
52 - Personnel Services	22,369
5070-Training	8,156
5080-Travel	14,063
5790-Employee Appreciation	150
Total 52 - Personnel Services	22,369
53 - Supplies	7,601
5210-Janitorial Supplies	1,071
5220-Materials & Supplies	1,326
5240-Postage	204
5250-Office Supplies	2,000
5260-Furniture & Equipment < \$2,500	3,000
Total 53 - Supplies	7,601
54 - Advertising, Dues, and Public Notices	3,828
5320-Dues	3,564
5330-Publications & Subscriptions	264
Total 54 - Advertising, Dues, and Public Notices	3,828
55 - Professional Fees	67,691
5200-City Attorney	17,191
5410-Contract Labor	50,500
Total 55 - Professional Fees	67,691
56 - Contracted Expenses	5,400
5180-Appraisal Fees	1,800
5810-Other Contracted Services	3,600
Total 56 - Contracted Expenses	5,400
57 - Maintenance Expenses	74,451
5510-Electricity	1,800

Actual vs Budget Year To Date by

5520-Gas - Natural	2,100
5530-Gasoline, Oil	5,400
5540-Maintenance - Bldg	2,550
5550-Maintenance - Equipment	561
5571-Water	561
5590-Telephone & Communications	7,779
5620-Rents - Building	49,200
5640-Software Licensing & Maintenance Fees	4,500
Total 57 - Maintenance Expenses	<u>74,451</u>
58 - Other Expenses	47,271
5710-Miscellaneous Expense	800
5720-Public Relations	43,350
5735-Investor Relations	3,121
Total 58 - Other Expenses	<u>47,271</u>
60 - Equipment	2,700
6040-Computers and Related Equipment	2,700
Total 60 - Equipment	<u>2,700</u>
70 - Special Projects	110,000
7010-Projects - EDC	110,000
Total 70 - Special Projects	<u>110,000</u>
Total Expenses	<u>625,961</u>
Net Total	<u><u>9,326</u></u>

RESOLUTION

Town of Horizon City 4B Economic Development Corporation

WHEREAS, the Town of Horizon City 4B Economic Development Corporation ("EDC") is a Texas corporation organized and existing pursuant to Chapter 501 and 505 of the Texas Local Government Code known collectively as the Texas Development Corporation Act;

WHEREAS, Section 7.03 of the Bylaws adopted by the EDC requires a budget for the forthcoming fiscal year be submitted to and approved by the City Council of the Town of Horizon City;

WHEREAS, Section 4.03 of the EDC Bylaws contains the following requirements:

(a) The Board shall submit by August 1 of each year to the City Council its proposed activities and financial budget and projection for the following year;

(b) It will provide to the City at least annual summaries of all funds that are disbursed by the Corporation. Prior to committing to any project, the total cost of which will exceed \$5,000.00 the Board shall submit to the City, at least thirty (30) days prior to committing to the project, a report detailing the amounts to be spent and the purpose of the expenditures. Additionally, the Corporation shall submit to the City quarterly reports on projects being pursued by the Corporation, listing all anticipated expenditures relating to that project for that quarter.

WHEREAS, the EDC staff has prepared a proposed budget and the Board of Directors has reviewed and approved the budget; and

WHEREAS, the EDC Board of Directors would like to fulfill its obligations regarding the creation and adoption of a Budget and financial reporting required by the Bylaws.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TOWN OF HORIZON CITY 4B ECONOMIC DEVELOPMENT CORPORATION AS FOLLOWS:

1. The proposed Town of Horizon City 4B Economic Development Corporation Budget for Fiscal Year 2022-2023 attached to this Resolution as Addendum "A" ("FY 2022-2023 EDC Budget) is hereby approved by the Board.
2. The EDC Executive Director is authorized to submit the FY 2022-2023 EDC Budget to the Town of Horizon City Council for approval prior to August 1, 2022.
3. The EDC Executive Director is directed to submit the annual reports to the Town of Horizon City Council required to fulfill the obligations contained in the EDC Bylaws.

**Town of Horizon City 4B Economic
Development Corporation**

By:


Walter Miller, President

ATTEST:

By:

Veronica Rojas
Board Secretary

APPROVED AS TO FORM

By: 
Sylvia Borunda Firth
Board Attorney