



HORIZON CITY

Incorporated 1988

**AGENDA
PUBLIC MEETING
CANCELLED - ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING
THE TOWN OF HORIZON CITY, TEXAS
Tuesday, May 17, 2022, 6:30 PM**

Notice is hereby given that a CANCELLED - ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas will be held on **Tuesday, May 17, 2022 at 6:30 PM** at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following will be discussed and considered:

- 1. Call to order; Establishment of Quorum**
- 2. Approval of Minutes from:** February 15, 2022 Regular Board Meeting and March 10, 2022, Special Meeting. **3**
- 3. Discussion:**
Presenter: EDC Executive Director/Business Development Manager
On recent activities and updates by the Horizon City Economic Development Corporation.
- 4. Discussion:**
Presenter: Rafael Arellano, Business Developer Manager
On an update on the Business Retention & Expansion Program.
- 5. Discussion and Action:** **10**
Presenter: Pat Randleel, Treasurer/EDC Executive Director
On a resolution approving Town of Horizon City officials and EDC officials with signatory authority on all bank accounts for the Horizon City Type 4B Economic Development Corporation at the Wells Fargo and WestStar financial institutions.
- 6. Executive Session**
The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.
 - A. Discussion:**
Presenter: EDC Executive Director
Potential economic incentives for commercial development in the Town of Horizon City. (551.087)
- 7. Open Session**
- 8. Adjournment:**

Adjournment:

Motion to Adjournment: _____ 2nd _____

Dated this Friday, May 13, 2022

By: _____
Elvia Schuller, City Clerk

I, the undersigned authority, hereby certify that the above notice of the CANCELLED - ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas is a correct copy of this notice, and that I posted this notice at least seventy-two (72) hours preceding the scheduled meeting at the City Hall Bulletin Boards of the Town of Horizon City, Texas on this Friday, May 13, 2022 by 5:00 p.m.

Agenda Removed: _____ Time _____ By _____

In compliance with the Americans with Disabilities Act, the Town of Horizon City will provide for reasonable accommodations for persons attending meetings. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling the City Clerk at (915) 852-1046.



**MINUTES
PUBLIC MEETING
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING
THE TOWN OF HORIZON CITY, TEXAS
Tuesday, February 15, 2022, 6:30 PM**

Notice is hereby given that a ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas was held on **Tuesday, February 15, 2022 at 6:30 PM**, at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following was discussed and considered:

1. Call to order; Establishment of Quorum

Meeting called to order at 6:30. Quorum Established.

Board Members Present: Walter Miller, Allie Lozano, Sandra Esqueda, Kevin Richardson, Silas Baca; Sandra Esqueda;
Board Members Absent: Dean Hulsey, Jerry Garcia

Staff Members Present: EDC Executive Director, Eddie Garcia, Horizon City CIP Manager, Tery Quezada; Asst City Attorney Sylvia Firth; Board Secretary Veronica Rojas; Horizon City Planning Director Michelle Padilla; EDC Business Developing Manager, Rafael Arellano; Board Treasurer, Pat Randleel

Guests: Town of Horizon City Mayor Mendoza John Baily, ARMS; Richard Dayoub, ARMS

2. Approval of Minutes from: December 15, 2021 Special EDC Board Meeting.

The above-stated minutes were approved on a motion by Board Member Allie Lozano and seconded by Board Member Kevin Richardson. Motion Carried Unanimously (5-0)

3. Discussion:

On Department of Defense-related engagement as part of Horizon City EDC's agreement with the Alliance for Regional Military Support.

Presenter: EDC Executive Director/ARMS Members

Richard Dayoub and John Bailey gave presentation on the ARMS Annual Report.

4. Discussion and Action:

Resolution authorizing the EDC Board President to sign an extension through December 31, 2022 to the Agreement for Services between the EDC and the Alliance for Regional Military Support ("ARMS").

Presenter: EDC Executive Director

A motion authorizing the EDC Board President to sign an extension through December 31, 2022 to the Agreement for Services between the EDC and the Alliance for Regional Military Support ("ARMS") was made by Board Member Kevin Richardson and seconded by Board Member Allie Lozano. Motion Carried Unanimously. (5 - 0)

5. Discussion:

On Horizon City CIP Presentation toward creating a Tax Increment Reinvestment Zone to support commercial activity in Horizon City.

Presenter: EDC Executive Director/Horizon City CIP Manager

CIP Manager, Terry Quezada gave update on the TIRZ to the EDC Board Members.

6. Discussion and Action:

On authorizing the Board President to sign a resolution supporting the Town of Horizon City's application to the U.S. Department of Transportation for RAISE Grants for planning and design funds for Horizon City's TOD infrastructure project.

Presenter: EDC Executive Director

A motion authorizing the Board President to sign a resolution supporting the Town of Horizon City's application to the U.S. Department of Transportation for RAISE Grants for planning and design funds for Horizon City's TOD infrastructure project was made by Board Member Allie Lozano and seconded by Board Member Kevin Richardson. Motion carried Unanimously (5 – 0)

7. Discussion:

On recent activities and budget update by the Horizon City Economic Development Corporation.

Presenter: EDC Executive Director

EDC Executive Director Eddie Garcia spoke regarding this item.

8. Discussion:

On an update on the Business Retention & Expansion.

Presenter: Business Development Manager

EDC Business Development Manager Rafael Arellano gave update on the Business Retention and Expansion..

9. Discussion and Action:

On a Resolution to amend the FY 2022 EDC Budget to transfer \$64, 643.00 from Prior Years Fund Account 07-400-4600 to Expense Accounts 07-501-5010, 07-501-5030, 07-501-5040, 07-501-5050, 07-5-1-5530.

Presenter: EDC Executive Director

A motion to amend the FY 2022 EDC Budget by transferring \$64,643.00 from Prior Years Fund Account 07-400-4600 to Expense Accounts 07-501-5010, 07-501-5030, 07-501-5040, 07-501-5050, 07-5-1-5530 was made by Board Member Sandra Esqueda and seconded by Board Member, Allie Lozano.

Motion carried Unanimously (5 – 0)

10. Discussion and Action:

On a resolution authorizing the President of the EDC Board to sign a Consultant Services Agreement between theTown of Horizon City Type 4B Economic Development Corporation and Kristi Borden as a Grant Writer for the term of one year.

Presenter: EDC Executive Director

City Council approved the Grant writer contract between the The Town of Horizon City and Horizon City EDC for a one year term, capped at \$20,000.00 at the City Council Meeting held on February 8, 2022. The Town of Horizon City and Horizon City EDC will be shaing half of the cost.

A motion authorizing the President of the EDC Board to sign a Consultant Services Agreement between theTown of Horizon City Type 4B Economic Development Corporation and Kristi Borden as a Grant Writer for the term of one year was made by Board Member Allie Lozano and seconded by Board Member Sandra Esqueda.

Motion carried Unanimously (5 – 0)

11. Discussion and Action:

On a proposed plan and possible agreement with a retail recruiting services company.

Presenter: EDC Executive Director

A motion to begin the procurement process on a proposed plan and possible agreement with a retail recruiting services company was made by Board Member Allie Lozano and seconded by Board Member Kevin Richardson.

Motion carried Unanimously (5 – 0)

The EDC Board of Directors entered Executive Session at 8:03 PM and reconvened at 8:25 PM.

12. Executive Session

The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.

A. Discussion and Action: *Economic Incentives for a manufacturing development located in the Town of Horizon City. (551.087)*

Presenter: EDC Executive Director

No action Taken

B. Discussion and Action: *Economic Incentives for a food manufacturing company located in the Town of Horizon City. (551.087)*

Presenter: EDC Executive Director

No action taken.

13. Open Session:

14. Adjournment:

A motion was made by Board Member, Allie Lozano and seconded by Board Member, Kevin Richardson to adjourn at 8:30 PM.

Approved this _____ day of _____, 20____.

Attest:

Veronica Rojas, Board Secretary

Board President

TOWN OF HORIZON CITY, TEXAS
CERTIFIED EXECUTIVE SESSION AGENDA

CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code § 551.146(a).

ANNOUNCEMENT BY PRESIDING OFFICER: "The Town of Horizon City Economic Development Board of Directors convened into Executive Session on the 15th day of February 2022, beginning at 8:03 P.M."

ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS AND STAFF MEMBERS PRESENT WERE:

- EDC President WM, Mayor, Boardmember AL, Boardmember KR, Boardmember SE, Boardmember SB, Boardmember, Boardmember, City Attorney SBF, Treasurer, Other Rafael Arellano, EDC Business Dev Manager

SUBJECT MATTER OF DELIBERATION AND ACTION TAKEN:

This certified agenda is made pursuant to Texas Government Code, Chapter 551, Section(s):

- 551.071 - consultation with attorney;
551.072 - deliberation regarding purchase, exchange, lease, or value of real property;
551.073 - deliberation regarding a prospective gift;
551.074 - deliberation of personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;
551.076 - deliberation regarding security devices or security audits;
551.087 - deliberation regarding economic development negotiations; and/or
The Board of Directors discussed agenda item number(s) (agenda attached).
1. Discussion and Action: Economic Incentives for a manufacturing development located in the Town of Horizon City. (551.087)
2. Discussion and Action: Economic Incentives for a food manufacturing company located in the Town of Horizon City. (551.087)

ANNOUNCEMENT BY PRESIDING OFFICER: "The Town of Horizon City Economic Development Corporation Board of Directors ended its closed Executive Session on the 15th day of February 2022, beginning at 8:25 P.M."

UPON RECONVENING, RECORD OF FURTHER ACTION TAKEN:

No action Taken

I hereby certify that this agenda of the Executive Session of the Town of Horizon City Economic Development Corporation Board of Directors, Texas, is a true and correct record of the proceedings, in accordance with Chapter 551 of the Texas Government Code.

-----, EDC Board President, Town of Horizon City.



**MINUTES
PUBLIC MEETING
SPECIAL ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING
THE TOWN OF HORIZON CITY, TEXAS
Thursday, March 10, 2022, 6:30 PM**

Notice is hereby given that a SPECIAL ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas was held on **Thursday, March 10, 2022 at 6:30 PM**, at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following was discussed and considered:

1. Call to order; Establishment of Quorum

Meeting called to order at 6:30. Quorum Established.

Board Members Present: Walter Miller, Allie Lozano, Sandra Esqueda, Silas Baca; Sandra Esqueda; Jerry Garcia; Dean Hulsey Board Members Absent: Kevin Richardson

Staff Members Present: EDC Executive Director, Eddie Garcia, Asst City Attorney Sylvia Firth; Board Secretary Veronica Rojas; EDC Business Developing Manager, Rafael Arellano.

2. Discussion and Action:

On a Resolution by the Horizon City Economic Development Corporation supporting the application submitted to the U.S. Economic Development Administration's Build Back Better Regional Challenge by the University of Texas at El Paso's Aerospace Center on behalf of the West Texas Aerospace and Defense Manufacturing Coalition and authorizing the Executive Director of the Horizon City Economic Development Corporation to send a Letter of Support for the application.

Presenter: EDC Executive Director

A motion supporting the application submitted to the U.S. Economic Development Administration's Build Back Better Regional Challenge by the University of Texas at El Paso's Aerospace Center on behalf of the West Texas Aerospace and Defense Manufacturing Coalition and authorizing the Executive Director of the Horizon City Economic Development Corporation to send a Letter of Support for the application was made by Board Member Jerry Garcia and seconded by Board Member Allie Lozano.

Motion Carried Unanimously (6 – 0)

3. Executive Session

The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.

4. Adjournment:

Meeting was adjourned at 6:45 PM.

Approved this ____ day of _____, 20____.

Attest:

Veronica Rojas, Board Secretary

Board President

RESOLUTION

WHEREAS, the Horizon City Type 4B Economic Development Corporation (the “EDC”) is a nonprofit corporation established under Chapter 505 of the Texas Local Government Code by Horizon City Ordinance No. 0191 for the purpose of promoting economic development within the Town of Horizon City as permitted by Texas law; and

WHEREAS, pursuant to the March 10, 2020 Agreement for Administrative and Operational Support Services approved by the EDC and the Town of Horizon City (the “City”), the City provides fiscal agent services for the EDC, including various financial and accounting services, receipt, collection, deposit and issuance of checks regarding any EDC funds, receipts, grants, revenues or other funds; and

WHEREAS, the EDC Board of Directors have adopted various resolutions authorizing identified EDC and City officers to have signature authority on EDC bank accounts; and

WHEREAS, the EDC needs to update the signature authority on EDC accounts at the Wells Fargo financial institution and the WestStar financial institution to allow the City to act as the EDC fiscal agent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TOWN OF HORIZON CITY 4B ECONOMIC DEVELOPMENT CORPORATION:

SECTION 1.

1. The Board approves the Town of Horizon City (the “City”) officials holding the following positions and the designated EDC officials to have signature authority on all bank accounts for the Horizon City Type 4B Economic Development Corporation (the “EDC”) at the Wells Fargo and WestStar financial institutions:

City officials

- i. Mayor
- ii. City Council member, Place # 4
- iii. City Clerk
- iv. City Finance Director

Designated EDC officials

- i. EDC President
- ii. EDC Vice President
- iii. EDC Executive Director

2. Signature stamps are not to be used on City-issued checks for the EDC from the above-listed bank account(s).

3. All checks issued by the City from the above-listed bank accounts require two (2) signatures, as described above.
4. The City’s Finance Director is requested to provide the names of the persons holding various positions listed above to the Wells Fargo and WestStar financial institutions and to update that information as necessary.

SECTION 2. It is hereby declared that the sections, paragraphs, sentences, clauses, and phrases of this Resolution are severable and, if any phrase, clause, sentence, paragraph, or section of this Resolution shall be declared unconstitutional or invalid by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Resolution, because the same would have been enacted by the Board of Directors of the Town of Horizon City 4b Economic Development Corporation without the incorporation of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 3. The previous resolutions identifying EDC or City officials with signature authority on EDC bank account(s) at the Wells Fargo and WestStar financial institutions and all Orders, resolutions and motions and parts thereof in conflict herewith are expressly repealed insofar as they conflict herewith.

SECTION 4. This Resolution shall take effect immediately after passage hereof.

PASSED AND ADOPTED this ____ day of ____, 2022.

**TOWN OF HORIZON CITY 4B ECONOMIC
DEVELOPMENT CORPORATION**

By: _____
Walter Miller, President

ATTEST:

By: _____
Veronica Rojas
Board Secretary

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Sylvia Borunda Firth
Board Attorney

Eddie Garcia
Executive Director