



HORIZON CITY

Incorporated 1988

**AGENDA
PUBLIC MEETING
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING
THE TOWN OF HORIZON CITY, TEXAS
Tuesday, June 15, 2021, 6:30 PM**

Notice is hereby given that a ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas will be held on **Tuesday, June 15, 2021 at 6:30 PM** at Virtual Meeting, 15001 Darrington Road, Horizon City, TX 79928, at which time the following will be discussed and considered:

To watch by video conference:

Topic: EDC Board Meeting
Time: Jun 15, 2021 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/87088343901?pwd=TEdTa3hXZ0xXNDd4SkJoMS9HNmZZdz09>

Meeting ID: 870 8834 3901
Passcode: 584087

One tap mobile
+13462487799,,87088343901#,,,,*584087# US (Houston)
+16699006833,,87088343901#,,,,*584087# US (San Jose)

1. Call to order; Establishment of Quorum	
2. Approval of Minutes from: April 27, 2021, Regular Board Meeting.	3
3. Discussion:	6
Presenter: EDC Board President	
On recent activities by the Horizon City Economic Development Corporation.	
4. Discussion and Action:	19
Presenter: EDC Board President	
On authorizing the Board President to sign a resolution supporting the Town of Horizon City’s application to the U.S. Department of Transportation for RAISE Grants for planning and design funds for Horizon City’s TOD infrastructure project.	
5. Discussion and Action:	31
Presenter: EDC Board President	
On resolution authorizing the EDC Board President to sign a letter of support for the El Paso Hispanic Chamber of Commerce grant application to the Small Business Administration for the Women’s Business Center Resiliency and Recovery Demonstration Grant.	
6. Discussion and Action:	35
Presenter: EDC Board President	
On a Resolution authorizing the use of the Town of Horizon City’s procurement policy and procedures, and temporarily increasing the purchasing authority of Horizon City Economic Development Corporation President in an amount not to exceed \$50,000.00 during the period covered by the enacted Town’s Emergency Ordinance.	

7. Executive Session

The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.

A. Discussion and Action:

Presenter: EDC Board President
EDC Executive Director Search

8. Adjournment:

Adjournment:

Motion to Adjournment: _____ 2nd _____

Dated this Friday, June 11, 2021

By: _____
Elvia Schuller, City Clerk

I, the undersigned authority, hereby certify that the above notice of the ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas is a correct copy of this notice, and that I posted this notice at least seventy-two (72) hours preceding the scheduled meeting at the City Hall Bulletin Boards of the Town of Horizon City, Texas on this Friday, June 11, 2021 by 5:00 p.m.

Agenda Removed: _____ Time _____ By _____

In compliance with the Americans with Disabilities Act, the Town of Horizon City will provide for reasonable accommodations for persons attending meetings. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling the City Clerk at (915) 852-1046.



**MINUTES
PUBLIC MEETING
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING
THE TOWN OF HORIZON CITY, TEXAS
Tuesday, April 27, 2021, 6:30 PM**

Notice is hereby given that an ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING of the Town of Horizon City, Texas was held on **Tuesday, April 27, 2021 at 6:30 PM**, via Virtual Zoom Meeting, at which time the following was discussed and considered:

To watch by videoconference:

Topic: EDC Board Meeting
Time: Apr 27, 2021 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/87088343901?pwd=TEdTa3hXZ0xXNDd4SkJoMS9HNmZZdz09>

Meeting ID: 870 8834 3901
Passcode: 584087

One tap mobile
+12532158782,,87088343901#,,,,*584087# US (Tacoma)
+13462487799,,87088343901#,,,,*584087# US (Houston)

Dial by your location
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)

1. Call to order; Establishment of Quorum

Board Members Present: Walter Miller, Jerry Garcia, Justin Chapman, Kevin Richardson, Dean Hulsey, Sandra Esqueda. Absent Board Members: Allie Lozano. Quorum Established

Staff Members Present:; CIP Manager Terry Quezada; Board Secretary Veronica Rojas; Board Treasurer Pat Randleel; Horizon City Planning Director Michelle Padilla.

Guests: Sean Garretson, Cathy Velarde, Dave Acosta, Regina Garcia.

2. Approval of Minutes from: March 30, 2021 Special Board Meeting.

The above-stated minutes were approved on a motion by Board Member Justin Chapman and seconded by Board Member Kevin Richardson. Motion Carried Unanimously (6-0)

3. Discussion:

On recent activities by the Horizon City Economic Development Corporation.

Presenter: EDC Board President

EDC Board President spoke on this item.

David Acosta and Regina Garcia from Barracuda Public Relations presented monthly social media report to the Board.

4. Discussion and Action:

On an update by Pegasus Planning and Development regarding recreational development.

Presenter: Pegasus Consultant

Mr. Sean Garretson gave update on development of the Regional Park. Board Members discussed having a feasibility study brought to the next sheduled meeting.

No Action Taken.

5. Discussion and Action:

On authorizing the Board President to sign an Economic Development Accelerator Participant Agreement extension with Tailored Alloys, LLC for an additional 6 months beyond the current term.

Presenter: EDC Board President

A motion authorizing the Board President to sign an Economic Development Accelerator Participant Agreement extension with Tailored Alloys, LLC for an additional 6 months beyond the current term was made by Board Member Jerry Garcia and seconded by Board Member Kevin Richadson.

Motion Carried Unanimously (6-0).

6. Discussion and Action:

On authorizing the Board President to sign an Economic Development Accelerator Participant Agreement extension with PM Technologies, LLC for an additional 6 months beyond the current term.

Presenter: EDC Board President

A motion authorizing the Board President to sign an Economic Development Accelerator Participant Agreement extension with PM Technologies, LLC. for an additional 6 months beyond the current term was made by Board Member Jerry Garcia and seconded by Board Member Kevin Richadson.

Motion Carried Unanimously (6-0).

The EDC Board of Directors entered Executive Session at 7:55 PM and reconvened at 8:40 PM.

7. Executive Session

The Economic Development Corporation Board of Directors of the Town of Horizon City may recess into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation Regarding Real Property; 551.073 – Deliberation Regarding Gifts and Donations; 551.074 – Personnel Matters; 551.076 – Deliberation Regarding Security Devices and 551.087 – Deliberation Regarding Economic Development Negotiations.

A. Discussion and Action:

EDC Executive Director Search

Presenter: EDC Board President

A motion authorizing President of the Board of Horizon City type 4B Economic Development Corp. to extend an offer of employment and negotiate with the candidate selected by the Board hiring committee as the top candidate for the EDC Executive Director in accordance with the terms and condition specified by the Board, and at the conclusion of the negotiations, a proposed contract shall be presented to the Board for consideration and approval was made by Kevin Richardson and seconded by Justin Chapman.

Motion Carried Unanimously (6-0).

8. Adjournment:

ADJOURNMENT

A motion was made by Kevin Richardson and seconded by Sandra Esqueda to adjourn at 8:42 PM.

Approved this ____ day of _____, 20__.

Attest:

Veronica Rojas, Board Secretary

Board President



BOARD MEETING

June 15, 2021



ACTIVITY UPDATE

- Continued support for ARMS group.
- Continuing to enhance Social Media profile
- Met with Dean of Mission del Paso Community College
- Met with third HTAP Participant
- Met with Congresswoman Escobar's Chief of Staff and legislative aide
- Collaborated with El Paso Borderplex Alliance for response to Request for Information



EDC DIRECTOR RECRUITMENT UPDATE

Finalists interviewed on April 28, 2021

Negotiating with top candidate

Social Media Overview & Ad Spend Report

Horizon EDC May 2021

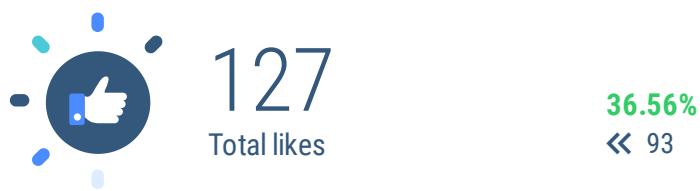


Report date: 5/1/21 — 5/31/21
Compared to: 4/1/21 — 4/30/21

Duration (days): 31

Horizon EDC Economic Development Corporation Facebook @horizedc

Total page likes



Page: Horizon City EDC

Reach

People who saw any of the content related to your Facebook page



Page: Horizon City EDC

Impressions

The total number of impressions seen of any content associated with your page



Page: Horizon City EDC




Paid impressions

The number of people who saw any of your paid posts



Page: Horizon City EDC

Total interactions

 Likes	46	-2.13%
 Comments	0	-100.00%
 Shares	4	

Page: Horizon City EDC

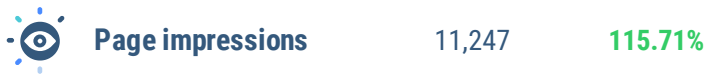
Post reactions

The number of reactions on your posts







Page: Horizon City EDC

Impressions vs. clicks



Page: Horizon City EDC

Top performing cities

City	Unique impressions
 El Paso, TX	5,004 212.75%
 Los Angeles, CA	168 16,700.00%
 Horizon City, TX	134 157.69%
 Socorro, TX	103 145.24%

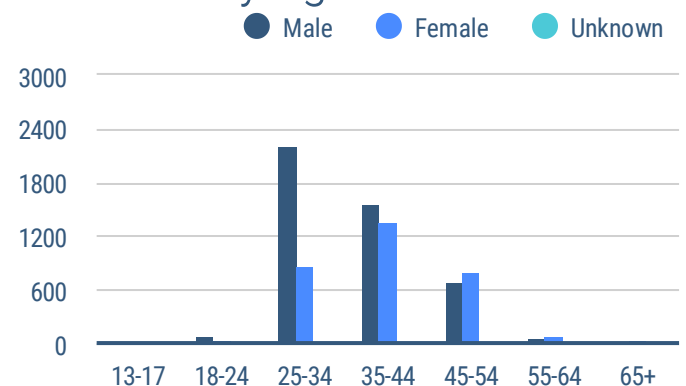
Page: Horizon City EDC

Audience by gender

Gender	Reach
Male	4,631 99.61%
Female	3,229 176.69%
Unknown	65 150.00%

Page: Horizon City EDC

Audience by age



Page: Horizon City EDC

Top performing posts

Message	Reach	Clicks	Engagement
 Support local and make an impact by shopping small b...	533	7	21
 Texas was named the Best State for Business by Chie...	107	0	3
 Congratulations to the Class of 2021 from Horizon ED...	66	0	3
 As we continue to celebrate #EconDevWeek, Horizon ...	64	0	2
 Horizon EDC celebrates National Hospital Week! Than...	59	0	2
 Today is #ArmedForcesDay! Thank you to all that have...	59	0	2
 Are you a small business or an aspiring entrepreneur?...	28	1	1
 Have you heard the buzz about Horizon City? With ne...	25	0	0
 Did you know? Horizon City EDC offers competitive in...	25	0	1
 Tune into Governor Gregg Abbott's #SmallBizWeekTe...	25	1	2
 Governor Gregg Abbott has declared this week, May 9...	25	0	1
 As we continue to celebrate #EconDevWeek, learn ho...	21	1	2
 Happy Nurses Day! Horizon EDC thanks you for your s...	20	0	2
 This week is #NationalEconomicDevelopmentWeek! J...	20	0	0
 Get connected in Horizon City! Did you know Horizon ...	16	0	1
 Happy Teacher's Day from Horizon EDC to all the wond...	16	0	0
 Happy #MothersDay from Horizon EDC!	16	0	1
 The Horizon Tech Accelerator Program is giving the a...	13	0	0
 Happy Memorial Day! We remember the men and wom...	9	0	0

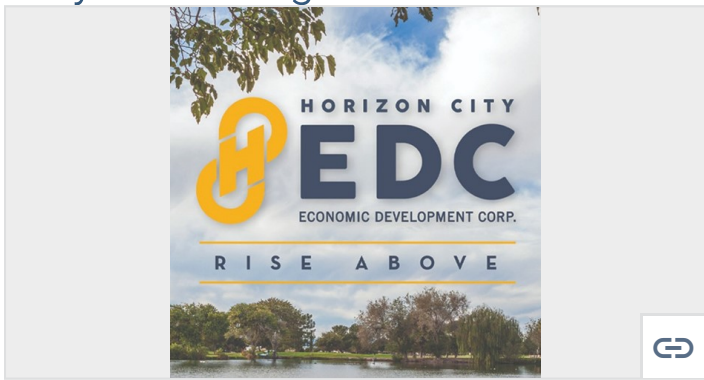
Total Ad Spend

(Total Ad Spend Facebook, Instagram and LinkedIn)

Total Spent: \$195.30

@horizedc

May 2021 Page Likes-FB



Post-"Like our page..."

Campaign Name: Horizon EDC- May Page Likes-FB

Total sp...	Reach	Impress...	Page Lik...	Post en...
\$50.00	2,446	5,185	40	28

 Campaign: Horizon EDC- May Page Likes-FB

Small Business Texas Boost-FB



Post-"Support Local..."

Campaign Name: Horizon EDC-Small Business Texas-FB

Total spent	Reach	Impressions	Post engag...
\$20.00	363	421	72

 Campaign: Horizon EDC-Small Business Texas-FB

Instagram

@horizedc

Total followers

A number of Instagram followers you have



40.91%
◀ 22

Account: Horizon City EDC

New followers

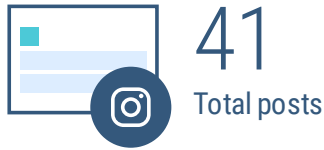
New Instagram fans you've made during this period



-18.18%
◀ 11

Account: Horizon City EDC

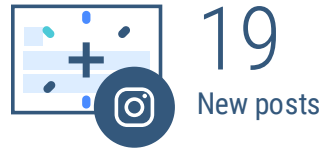
Total posts



78.26%
◀ 23

Account: Horizon City EDC

New posts



90.00%
◀ 10

Account: Horizon City EDC

Engaged users

The number of unique users who clicked anywhere in your posts



30.77%
◀ 39

Account: Horizon City EDC

Reach

Total number of unique accounts that have seen this profile within the specified period.



-91.90%
◀ 247

Account: Horizon City EDC

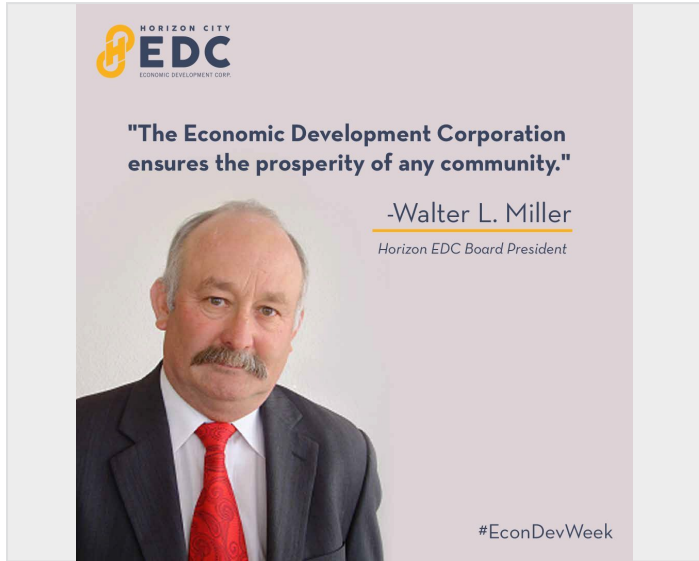
Activity



Account: Horizon City EDC

Top feed

As we continue to celebrate #EconDevWeek, Horizon EDC's Board President shares his thoughts on the importance of an Economic Dev...



Date: 2021-05-15

Likes	Impressions	Reach	Engagement
8	22	21	8

The Horizon Tech Accelerator Program is giving the area's top talent a home to become entrepreneurs. Power your business through...



Date: 2021-05-27

Likes	Impressions	Reach	Engagement
6	18	18	6

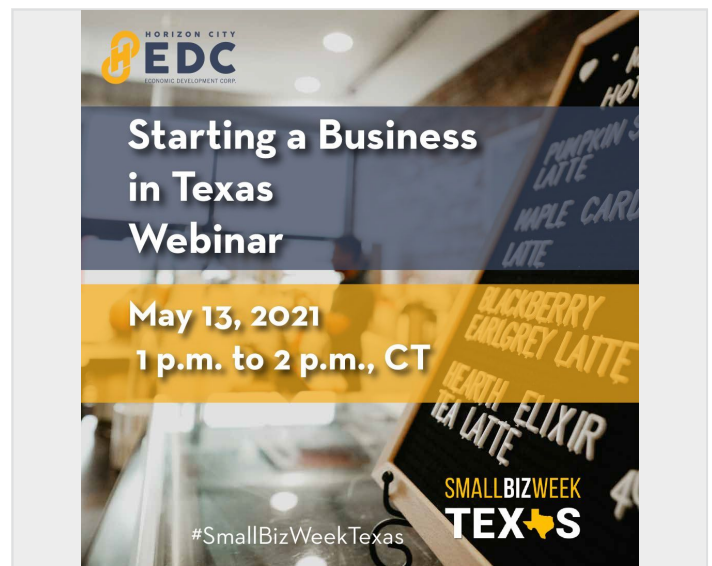
Happy Nurses Day! Horizon EDC thanks you for your service in helping and caring for our community.



Date: 2021-05-06

Likes	Impressions	Reach	Engagement
4	22	17	5

Tune into Governor Gregg Abbott's #SmallBizWeekTexas webinar, "Starting a Business Texas," on Thursday, May 13, 2021, from 1 p.m....

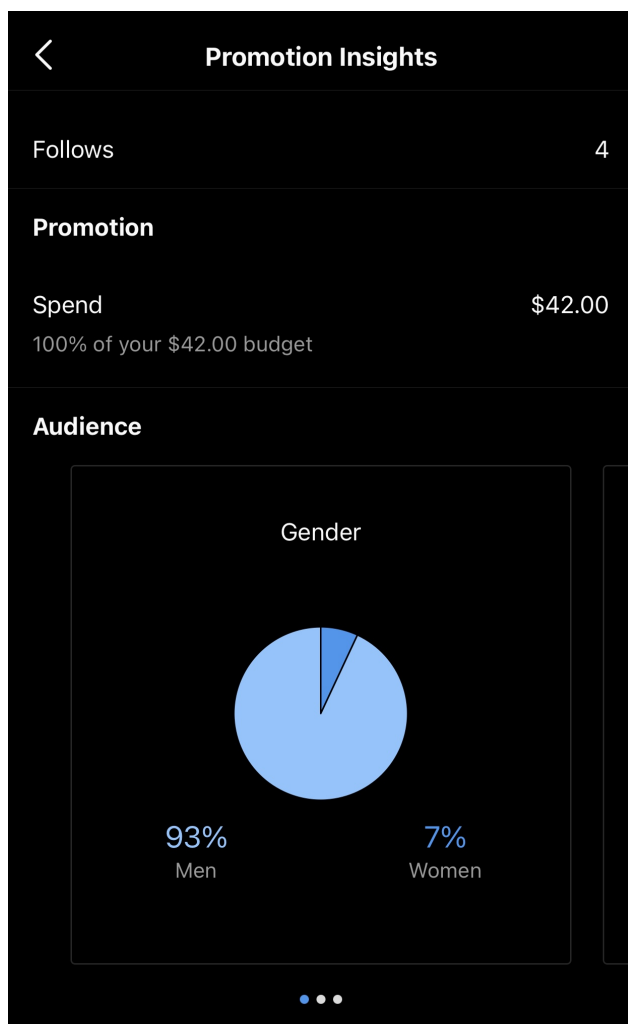
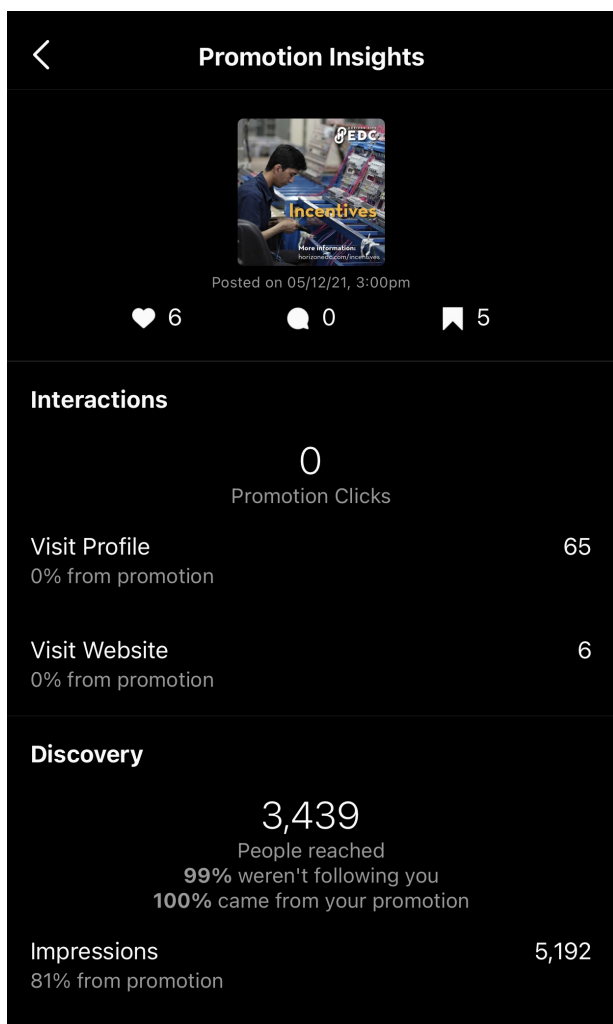


Date: 2021-05-12

Likes	Impressions	Reach	Engagement
4	25	21	4

Instagram Ads

Total Ad Spend: \$42.00



Horizon EDC-Incentives-IG

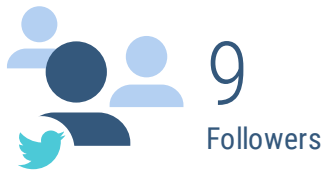
IG Profile	Total Spent	Impressions	Reach
@horizedc	\$42.00	5,192	3,439

Twitter

@horizedc

Total followers

A total number of Twitter accounts that follow you

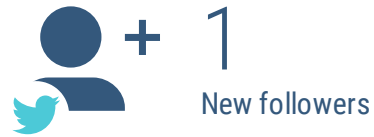


12.50%
« 8

Account: horizedc

New followers

New Twitter fans you've made during this period



-50.00%
« 2

Account: horizedc

Total tweets so far

Shows a total number of times you've tweeted so far



69.23%
« 26

Account: horizedc

New tweets

Indicates a number of new tweets during this period



72.73%
« 11

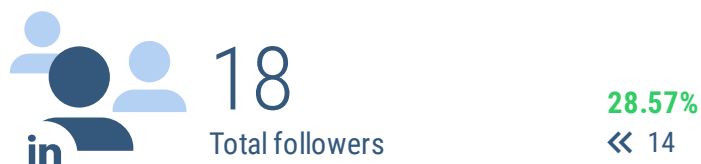
Account: horizedc

LinkedIn

@horizedc

Total followers

Total number of followers your account had at the end of the report period



Account: Horizon City EDC

New followers

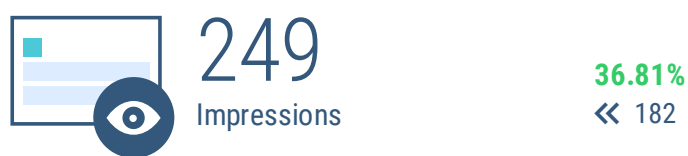
New LinkedIn fans you've made during this period



Account: Horizon City EDC

Post impressions

The total number of post impressions during this period



Account: Horizon City EDC

Network by country

Country	Followers
United States	14 75.00%
China	2
Malaysia	1
Mexico	1

Account: Horizon City EDC

Network by function

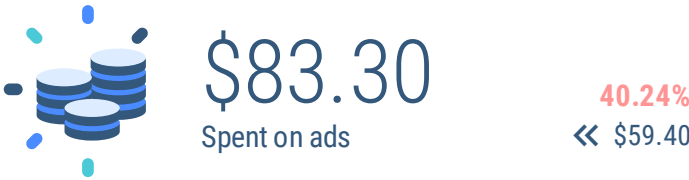
Function	Followers
Sales	4 300.00%
Business Development	4 300.00%
Operations	2 100.00%
Media & Communications	2

Account: Horizon City EDC

LinkedIn Ads

Amount spent

Amount of money spent on clicks and impressions for your ad



Account: Horizon EDC

Impressions and clicks



Account: Horizon EDC

Top campaigns

	Campaign name	Total spent	Impressions	Engagements	Clicks	Soc. actions
1.	Engagement - May 25, 2021	\$83.30	44,253	17	17	3

Account: Horizon EDC

Average engagement

The is how often people engaged with your ad (both paid and free clicks divided by total impressions)



Account: Horizon EDC

Total engagements

Indicates paid clicks plus social clicks on your LinkedIn ads



Account: Horizon EDC



TO: EDC Board of Directors
FROM: Teresa Quezada
DATE: June 10, 2021
SUBJECT: On authorizing the Board President to sign a resolution supporting the Town of Horizon City's application to the U.S. Department of Transportation for RAISE Grants for planning and design funds for Horizon City's TOD infrastructure project.

The Town, the Tax Increment Reinvestment Zone (TIRZ) Board and Horizon EDC continue collaborating to develop the Transit Oriented Development (TOD) projects identified when the TIRZ was created. Leveraging TIRZ revenues is important to the Town and TIRZ Board because an infusion of external funds will accelerate project development.

One funding opportunity the Town is pursuing is the FY 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Transportation Discretionary Grants for transportation projects. Administered by the US Department of Transportation, the RAISE grant makes planning and preconstruction monies available to eligible surface transportation projects. The Town intends to submit a grant application for \$1,735,000 to fund the design of Dilley and Delake Rds. and the Transit Plaza.

Grant applications undergo a highly competitive process, and proposed projects must demonstrate a clear connection to the project merit criteria. One of the criteria is the partnerships the proposed project will foster. This proposed resolution documents the EDC Board's support for the Town's grant application and also illustrates the partnerships involved in the overarching TOD project development.

A brief presentation will be made to the Board in support of this item.

Staff recommends approval.



Town of Horizon City
RAISE Grant
Transit Oriented Development Infrastructure –
Phase 1
Planning Funds

Transit Oriented Development (TOD) Phase 1 Planning Funds for Design

Project	Estimated Project Costs
Dilley and Delake Drainage Infrastructure - Design	\$265,000
Dilley and Delake Street Infrastructure - Design	\$625,000
Dilley and Delake Water and Wastewater Infrastructure - Design	\$415,000
Transit Plaza and parking lot - Design	\$430,000
TOTALS	\$1,735,000

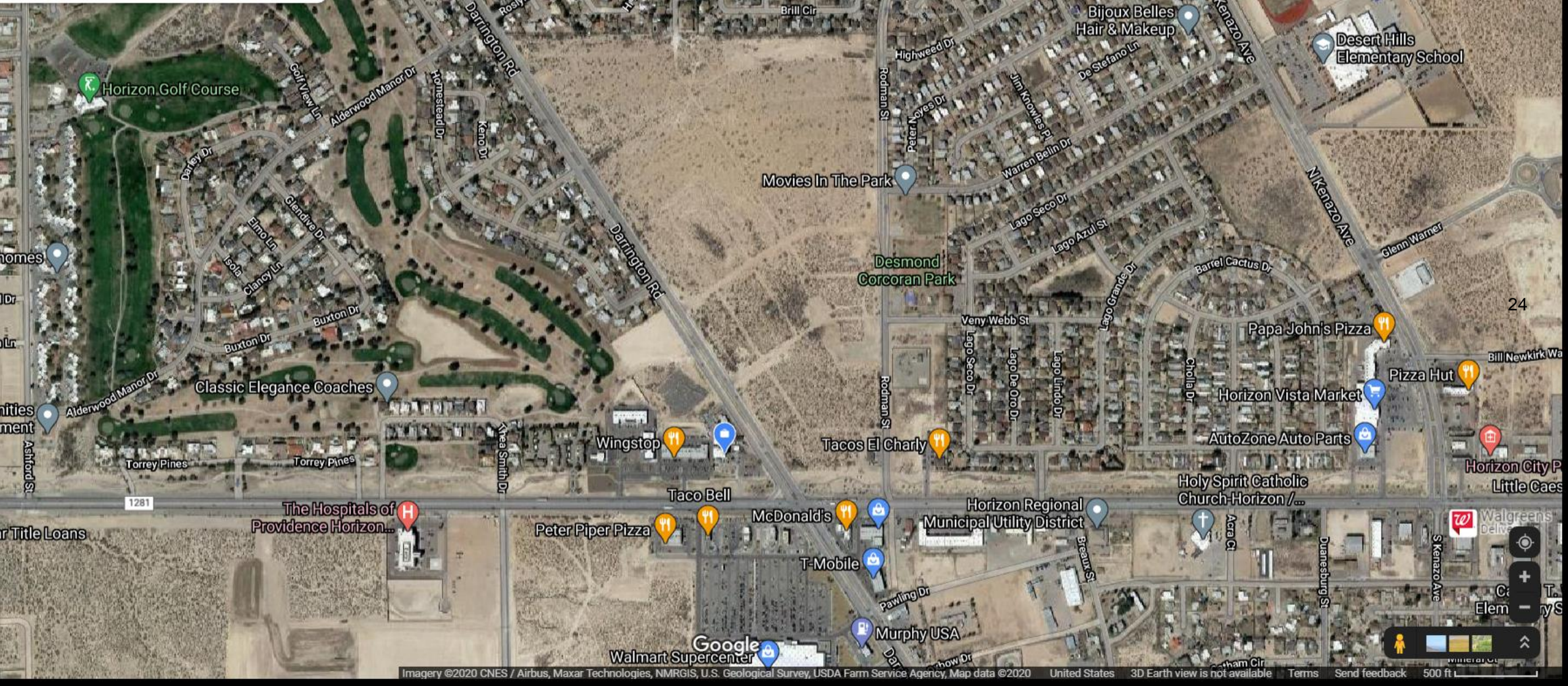
Project Alignment with Merit Criteria

- **Safety** – design with complete street principles
- **Environmental Sustainability** – encourage modal shift; design context-sensitive elements
- **Quality of Life** - mass transit will provide access to employment centers, health care, higher education and will connect east El Paso county communities

Project Alignment with Merit Criteria

- **Economic Competitiveness** – increases the economic productivity of an area that is entirely fallow
- **State of Good Repair** – the geographic center of the community will not develop
- **Partnerships**
 - County of El Paso
 - Horizon Regional Municipal Utility District
 - El Paso Community College
 - UTEP

TIRZ – Utilizing Vacant Land



Transit Oriented/Supported Development



Transit Oriented/Supported Development



Transit Oriented/Supported Development



From
**Shaping our Horizon:
2030 A
Comprehensive and
Strategic Plan**

27

Adopted by Horizon City
Council on February 11,
2020

Transit Oriented/Supported Development



From

Shaping our Horizon: 2030 A Comprehensive and Strategic Plan

Adopted by Horizon City Council on February 11, 2020

RESOLUTION

WHEREAS, the Horizon City Type B Economic Development Corporation was created by Horizon City Ordinance No. 0191 for the purpose of promoting economic development within the Horizon City as permitted by Texas law; and

WHEREAS, the Horizon City Economic Development Corporation has supported the Town of Horizon City in its creation, development, and management of the Town’s proposed Transit Oriented Development (TOD) to foster economic growth and vitality in the Horizon City; and

WHEREAS, the Town Horizon City established a Tax Increment Reinvestment Zone on December 8, 2021 to support the development of a Transit Oriented Development in Horizon; and

WHEREAS, the U.S. Department of Transportation announced the availability of approximately \$30 million for planning and preconstruction activities through the FY 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Transportation Discretionary Grants for transportation projects; and,

WHEREAS, the RAISE grant is designed to fund surface transportation projects which have significant local or regional impact, encourage partnerships and projects are selected based on demonstrated merit and alignment with selection criteria; and,

WHEREAS, the development of a Transit Oriented Development in Horizon City meets the RAISE grant merit criteria of safety, environmental sustainability, quality of life, economic competitiveness, state of good repair and partnerships as established in the RAISE Grant program guidelines; and

WHEREAS, the Town of Horizon City intends to submit a RAISE Grant for the planning and design of the Horizon Transit Oriented Development infrastructure to include roadway and utility improvements on Dilley and Delake Rd. and the Horizon Transit Plaza totaling \$1,735,000.

NOW, THEREFORE, BE IT RESOLVED BY THE HORIZON CITY 4B ECONOMIC DEVELOPMENT CORPORATION BOARD that:

The Economic Development Corporation Board supports the Town of Horizon City’s application to the U.S. Department of Transportation for RAISE Grants for planning and design funds for Horizon City’s TOD infrastructure project.

PASSED AND ADOPTED this _____ day of _____, 2021

HORIZON CITY ECONOMIC DEVELOPMENT CORPORATION

Walter Miller, President



TO: EDC Board of Directors
FROM: Teresa Quezada 
DATE: June 10, 2021
SUBJECT: On authorizing the Board President to sign letter of support for the El Paso Hispanic Chamber of Commerce grant application to the US Small Business Administration

The El Paso Hispanic Chamber of Commerce through its Women's Business Border Center has requested the EDC's support for their grant application to the US Small Business Administration to provide training and support to women-owned business to access and apply for resources provided by the SBA and other federal sources and to explore business practices that can help mitigate the economic effects of COVID-19.

If the Chamber is successful in securing grant funding, the Chamber and the EDC may find ways to collaborate and co-locate resources so they are available to Horizon's current and prospective women-business owners.

The attached resolution and letter of support document the EDC's support of the grant application.

Staff recommends approval.



June 15, 2021

United States Small Business Administration
Office of Women's Business Ownership
409 3rd Street, SW 6th Floor
Washington, DC 20416

RE: Women's Business Center Resiliency and Recovery Demonstration Grant Opportunity-FON-SB-OEDWB-21-001

Dear Grant Administrator:

On behalf of Horizon Economic Development Corporation (EDC), I am submitting this letter of support for the El Paso Hispanic Chamber of Commerce's proposal for the **Women's Business Border Center in El Paso, Texas to be considered for the Women's Business Center Resiliency & Recovery Grant** opportunity. The Women's Business Border Center is a joint project of the El Paso Hispanic Chamber of Commerce and the U.S. Small Business Administration, and has been a vital tool for women entrepreneurs in the El Paso region for the past twenty years.

The goal of the Women's Business Border Center is to empower women to become business owners, and to provide them with all of the tools, resources, and guidance necessary to make good business decisions and ultimately to start and grow their businesses.

During the unprecedented times this past year, the Center was awarded an opportunity to expand their business development team to focus on how to assist and guide businesses that have been negatively impacted by Covid-19. This was a very a critical time for women entrepreneurs to access the necessary resources and tools to succeed in business.

The work of the Women's Business Border Center, in El Paso, Texas aligns perfectly with the mission of the Office of Women's Business Ownership and the new Women's Business Center Resiliency & Recovery Grant. The WBBC has the background and experience in both assisting women entrepreneurs in the beginning and expansion phases of their business journey.

The WBBC has a proven record of accomplishment of providing guidance in management and technical assistance to entrepreneurs and especially to economically or socially disadvantaged women to help them start and grow their own businesses.

The Women's Business Border Center has had a tremendous impact on the El Paso and surrounding community by assisting clients through all phases of business start-up, assisting to identify and secure business financing, and helping women-owned small businesses grow by connecting them with procurement opportunities.

The services of the WBBC are vital to El Paso, and we ask that you look favorably upon their proposal to continue to serve the women owned small businesses in the El Paso region.

Horizon EDC's mission is to provide Horizon-based businesses with growth opportunities and the WBBC's programs certainly complement our mission. The EDC is looking forward to partnering with the WBBC by co-locating WBBC offices and/or programs at the EDC offices in Horizon City. Another location will increase the programs' reach to women-owned small businesses in the far east region of El Paso County and thus increase the program's effectiveness.

Thank you for your consideration and if you have any questions, please don't hesitate to contact me.

Sincerely,

Walter Miller
President
Horizon Economic Development Corporation

RESOLUTION

WHEREAS, the Horizon City Type B Economic Development Corporation was created by Horizon City Ordinance No. 0191 for the purpose of promoting economic development within the Horizon City as permitted by Texas law; and

WHEREAS, the Horizon City Economic Development Corporation supports efforts to empower business owners and provide them with resources and guidance to make effective business decisions that launch and grow their businesses; and

WHEREAS, the United States Small Business Administration has announced the availability of the Women’s Business Center Resiliency and Recovery Demonstration Grant; and

WHEREAS, the El Paso Hispanic Chamber of Commerce has an existing joint project with the Small Business Administration for a Women’s Business Border Center; and

WHEREAS, the El Paso Hispanic Chamber of Commerce through its Women’s Business Border Center is submitting a grant proposal for the Women’s Business Center Resiliency and Recovery Demonstration Grant Opportunity; and

WHEREAS, the aims of the grant proposal complement the goals of Horizon EDC.

NOW, THEREFORE, BE IT RESOLVED BY THE HORIZON CITY 4B ECONOMIC DEVELOPMENT CORPORATION BOARD that:

The Economic Development Corporation Board supports the El Paso Hispanic Chamber of Commerce and Women’s Business Border Center’s grant application to the U.S. Small Business Administration to provide training and support to women-owned businesses in various areas including accessing and applying for SBA and other federal resources and exploring business practices designed to mitigate the economic effects of COVID-19 and authorizes the President of the EDC Board to provide a letter of support for the grant application.

PASSED AND ADOPTED this _____ day of _____, 2021

HORIZON CITY ECONOMIC DEVELOPMENT CORPORATION

Walter Miller, President

RESOLUTION

AUTHORIZING THE USE OF THE CITY'S PROCUREMENT POLICY AND PROCEDURE, AND TEMPORARILY INCREASING PURCHASING AUTHORITY OF THE BOARD PRESIDENT DURING THE DECLARED EMERGENCY DISASTER RESPONSE TO COVID-19

WHEREAS, the Town of Horizon City has adopted a Purchasing Policy, which was last revised on June 14, 2016 as Revision #7, to authorize the Town staff and Mayor certain authority to procure goods and services;

WHEREAS, the Town and the Horizon City Economic Development Corporation have entered into a Support Services Agreement in which the Town provides certain administrative and support services to the EDC and designates the EDC Board President to authorize purchases for the EDC up to \$10,000;

WHEREAS, under Local Government Code Chapter 501, the Development Corporation Act does not contain a provision that subjects economic development corporations to municipal procurement requirements;

WHEREAS, for convenience, the EDC may use the Town's procurement policy and procedures to procure goods and services;

WHEREAS, on March 13, 2020, the Governor of the State of Texas declared state of disaster and the President of the United States of America declared a national emergency in relation to COVID-19;

WHEREAS, on March 16, 2020 Mayor of the Town of Horizon City, Texas, issued a mayoral proclamation declaring a declaration of local disaster and public health emergency with regard to the COVID-19 pandemic and includes the ability to take measures to reduce the possibility of exposure to disease, control the risk, prevent the spread of the disease and promote the health and safety of individuals in the Town of Horizon City, Texas;

WHEREAS, on March 19, 2020, the City Council of the Town of Horizon City has extended the declaration of local disaster and adopted an Emergency Ordinance to establish certain emergency measures, including expanding the Mayor's authority to make emergency purchases, and subsequently temporarily authorized the Mayor to make purchases up to \$50,000 for non-emergency purchases during the disaster period;

WHEREAS, in order to ensure that the routine EDC functions and contracts can continue during the term of this Emergency period, it is recommended that the EDC Board of Directors temporarily increase the administrative authority of the Board President procuring for goods and services from the existing \$10,000 to the temporary limit of \$50,000, including, but not limited to, contracts, purchase orders and change orders; and

WHEREAS, the EDC Board of Directors has determined that this temporary increase in purchasing authority is appropriate during the emergency period in order to ensure smooth and routine functions of the Horizon City Economic Development Corporation and avoid unnecessary meetings during the emergency period.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HORIZON CITY ECONOMIC DEVELOPMENT CORPORATION THAT:

1. The procurement of goods and services by the Horizon City Economic Development Corporation may use, but is not required to use, the procurement policy and procedures of the Town of Horizon City.
2. The signature of the President of the Horizon Economic Development's Corporation Board of Directors is required on any procurements exceeding \$5,000 up to \$50,000 temporarily during the period in which the Emergency Ordinance of the Town of Horizon City is in effect (including, but not limited to, contracts, purchase orders and change orders) and purchases over \$10,000 shall be reported to the Board of Directors. Purchases greater than \$50,000 must be approved by the Board of Directors.
3. At the end of the period in which the Emergency Declaration is in effect, the authority of the Board President to sign for any procurements exceeding \$5,000 up to \$10,000 shall be reinstated.

PASSED, APPROVED, AND RESOLVED this _____ day of _____, 2021

Walter Miller, President