



WALLED LAKE CONSOLIDATED SCHOOL DISTRICT
Walled Lake, Michigan

AGENDA
Regular Meeting of the Board of Education
May 1, 2025

Notice

Persons with disabilities needing accommodations for effective participation in the meeting should contact the Superintendent's office at 248-956-2011 to request mobility, visual, hearing, or other assistance.

The public may view this meeting streamed live at
<https://wlcsd.org/board-of-education/livestream/>

Place: Educational Services Center
850 Ladd Road
Walled Lake, MI 48390

7:00 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **GOLDEN APPLE AWARDS**

Ron Karbowski and Alex Rickens

4. **KINDNESS MATTERS AWARDS**

Katherine Dimmer, Alice Johnson, Diana Tyrrell, and Harper VanDonkelaar

5. **PARENT ADVISORY COMMITTEE ANNUAL UPDATE**

Walled Lake Schools' Parent Advisory Committee (PAC) consists of parent representatives who have children receiving special education programs and services. President Cory Hensley will present an update on the PAC activities over the last year and their successful work in building an active and sustainable PAC.

6. **PUBLIC COMMENTARY**

7. **ADMINISTRATIVE COMMENTARY**

8. **BOARD COMMENTARY**

9. **CONSENT AGENDA**

a. Approval of Minutes

1) Proposed April 3, 2025, Regular Meeting

2) Proposed April 3, 2025, Special Meeting - Closed Session

b. Personnel Recommendations

1) New Hires

2) Resignations

3) Retirements

4) Leave of Absence

c. Financial Reports - March 2025

Disbursements in the amount of \$19,407,685

Balance Sheet and Statement of Revenues and Expenditures - Unaudited, and Investment Schedule

d. Purchases (Under \$50,000)

1) Frontline Employee Management with Danielson Rubric, Renewal,
\$36,271.41 - General Fund

e. Head Start Director's Report

10. **BID AWARD**

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<p>a. Western High School Gym/Locker Room HVAC Change Order - Bond Funds</p> <p>As of January 1, 2025, new code requirements mandated by the State of Michigan have changed the refrigerant requirements for all new HVAC equipment. The design approach initially contemplated will no longer be a viable option. The Project Team is proposing mechanical code changes with an estimated cost of \$163,012.00, to be paid from Bond Funds.</p>	<p>16</p>
<p>b. Physical Move Services, \$123,085.00 - Bond Funds</p> <p>Plante Moran Realpointe, previously approved to assist and advise move management services, has provided a recommendation for physical move services for the District relocation work as it relates to the repurposing of Geisler Middle School and additional affected school buildings. Upon completion of the post-bid review and analysis, the Project Team is recommending a total award recommendation of \$123,085.00. The total award recommendation includes a contract award to Office Moving Alliance Worldwide LLC, Palmer Moving Services, as well as a district contingency for potential unforeseen tasks that may arise and require physical move support.</p>	<p>36</p>
<p>11. <u>RESOLUTION: OAKLAND INTERMEDIATE SCHOOL DISTRICT (OISD) BUDGET</u></p> <p>The Michigan School Code requires the ISD budget to be presented to the board of each of the constituent districts for review. In addition, each constituent Board of Education, not later than June 1 of each year, shall review the proposed ISD budget and adopt a board resolution to support or disapprove the proposed budget. The Assistant Superintendent of Business Services has reviewed the proposed 2025-26 Oakland Intermediate School District’s budget and, based on the information presented and review of the materials provided, supports the budget.</p>	<p><u>41</u></p>
<p>12. <u>PROCLAMATION: EMPLOYEE RECOGNITION WEEK</u></p> <p>Each year in early May, we pause to honor the educational team that serves the students of the Walled Lake Consolidated School District. Since quality education is a team effort, we honor our employees in all job classifications together during the same week. The week of May 5-9, 2025, has been designated Walled Lake Schools’ Employee Recognition Week. We’re asking the Board to join in our expression of appreciation to our outstanding employees.</p>	<p><u>45</u></p>
<p>13. <u>OAKLAND COUNTY SCHOOL BOARD ASSOCIATION BYLAWS AND RESOLUTIONS AMENDMENTS</u></p> <p>The Oakland County School Board Association (OCSBA) Resolutions and Bylaws Committee reviews the Association bylaws and resolutions annually. The OCSBA Board of Directors has reviewed the proposed changes and recommends approval of the bylaws and resolutions amendments as presented. Every Member District Board of Education has been provided with the proposed amendments with rationale for the change. OCSBA requires that each Member District Board of Education present a vote on the proposed bylaws and resolutions.</p>	<p><u>46</u></p>
<p>14. <u>WAIVER REQUEST</u></p> <p>The Commerce Chargers is a community-based youth football and cheer program that maintains a strong partnership with Walled Lake Central High School's football and cheer programs. The Commerce Chargers program is respectfully requesting the continuation of support with a 50% reduction in rental fees, consistent with the rate granted during the 2024-2025 school year.</p>	<p><u>74</u></p>
<p>15. <u>HEAD START PROGRAM INFORMATION REPORT (PIR) - Informational Item</u></p> <p>In accordance with the federal Head Start Performance Standards, the Walled Lake Consolidated School District Board of Education is the governing body of the District's Head Start program. To comply with all federal contract regulations, and due to the Office of Head Start implementing a new reporting system which allows for program data to be viewed and analyzed on a regular basis, the Walled Lake Schools' Head Start Program is requesting the Board review the Program Information Report (PIR).</p>	<p><u>75</u></p>

16. ADJOURNMENT**Notice of Nondiscrimination**

In compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disability Act of 1990, it is the policy of the Walled Lake Consolidated School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, political belief, military service or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. For information contact the District Compliance Officer, at 248-956-2023.

**Consent Agenda – May 1, 2025
Personnel Recommendations**

New Hires

Faith Dowdy

1.0 Literary/Math Interventionist
Wixom Elementary
Effective 4/7/2025

Bradley Levick

1.0 Behavior Support Teacher
Wixom Elementary
Effective 4/14/2025

Georgeta Manitiu

1.0 Teacher Consultant
Special Services
Effective 4/28/2025

**Consent Agenda – May 1, 2025
Personnel Recommendations**

Resignations

Madison Donberger

1.0 Social Worker
Special Services
Effective 4/14/2025

**Consent Agenda – May 1, 2025
Personnel Recommendations**

Retirements

Sherri Bak

1.0 Grade 2
Meadowbrook Elementary
Effective 6/30/2025

Christina Barnes

1.0 EI
Loon Lake Elementary
Effective 6/30/2025

Rueben Calanchi

1.0 Math
Walnut Creek Middle School
Effective 6/30/2025

Melinda Colucci

1.0 ECSE
Early Childhood Center
Effective 6/30/2025

Jeff Danner

1.0 Vocal Music
Geisler Middle School and Banks Middle School
Effective 6/30/2025

Lauren Dayton

1.0 Grade 4
Keith Elementary School
Effective 6/30/2025

Dennis Doyle

1.0 Math
Clifford H. Smart Middle School
Effective 6/30/2025

Lynn Dunn

1.0 Social Studies
Sarah Banks Middle School
Effective 6/30/2025

Lisa Goff

1.0 Science
Central High School
Effective 6/30/2025

Robert Guttovz

1.0 Design Technology
Sarah Banks Middle School
Effective 5/30/2025

David Hertler

1.0 Resource Room- EI
Northern High School
Effective 6/30/2025

Kenneth LaCross

1.0 Science
Central High School
Effective 6/30/2025

Dena Loughlin

1.0 Grade 5
Commerce Elementary
Effective 6/30/2025

Joan Malak

1.0 Social Studies
Clifford H. Smart Middle School
Effective 6/30/2025

Paula Mather

1.0 English/ Social Studies
Sarah Banks Middle School
Effective 6/30/2025

Kerry McBride

1.0 Counselor
Sarah Banks Middle School
Effective 6/30/2025

Martha Monteith

1.0 English
Northern High School
Effective 6/30/2025

Rachele Moz

1.0 Resource Room
Clifford H. Smart Middle School
Effective 6/30/2025

Sherry Nichols

1.0 Grade 5
Dublin Elementary
Effective 6/30/2025

Laura Palermo

1.0 Grade 1
Dublin Elementary
Effective 6/30/2025

Betsy Phillips

1.0 Behavior Interventionist
Meadowbrook Elementary
Effective 6/30/2025

Steven Piziks

1.0 ELA
Northern High School
Effective 6/30/2025

**Consent Agenda – May 1, 2025
Personnel Recommendations**

Retirements

Beth Smedley

1.0 French
Western High School
Effective 6/30/2025

Jerioth Snyder

1.0 ELD
Meadowbrook Elementary School
Effective 6/30/2025

Marcia Spontelli

1.0 Kindergarten
Pleasant Lake Elementary School
Effective 6/30/2025

Karen Stacjowski

1.0 Social Studies
Clifford H. Smart
Effective 6/30/2025

Steve Steiner

1.0 Resource Room
Northern High School
Effective 6/30/2025

Suzanne Storrs

1.0 Science
Geisler Middle School
Effective 6/30/2025

Heather Wiley

1.0 Social Worker
Special Services
Effective 6/30/2025

**Consent Agenda – May 1, 2025
Personnel Recommendations**

Leave of Absence

Melonie Attisha
1.0 Social Worker
Wixom Elementary School
2025-26 School Year



WALLED LAKE CONSOLIDATED SCHOOL DISTRICT
GENERAL FUND BALANCE SHEET - Unaudited
MARCH 31, 2025

ASSETS

Cash and Investments	\$ 49,155,190
Accounts Receivable	99,238
Interfund Receivables	966,440
Inventories	7,634
Prepaid Costs	361,188
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TOTAL ASSETS	\$ 50,589,690

LIABILITIES

Accounts Payable	\$ 615,318
Accrued Payroll Liabilities	2,623,565
Deferred Revenue and Other Liabilities	6,831,186
Interfund Payables	4,275,800
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TOTAL LIABILITIES	14,345,869

FUND BALANCE

Prior Year Ending Fund Balance	31,265,585
Current revenues over/(under) expenditures	4,978,236
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TOTAL FUND BALANCE	36,243,821
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TOTAL LIABILITIES & FUND BALANCE	\$ 50,589,690



WALLED LAKE CONSOLIDATED SCHOOL DISTRICT
GENERAL FUND STATEMENT OF REVENUE AND EXPENDITURES - Unaudited
JULY 1, 2024 to MARCH 31, 2025

	PRIOR YEAR ACTUAL JUNE 30, 2024	AMENDED BUDGET 02/06/2025	YEAR-TO-DATE ACTUAL	% of Budget
REVENUE				
LOCAL SOURCES				
Property Taxes	\$ 33,526,262	\$ 37,928,174	\$ 37,042,686	98%
Tuition and Fees	86,299	86,058	67,184	78%
Interest Earnings	1,272,296	1,169,546	1,124,983	96%
Other Local Revenue	3,173,505	2,789,772	1,941,139	70%
Total Local Sources	38,058,362	41,973,550	40,175,992	96%
STATE SOURCES	127,636,168	123,508,166	70,758,532	57%
FEDERAL SOURCES	10,516,449	6,476,465	2,607,635	40%
INTERDISTRICT SOURCES	15,588,499	16,373,572	11,552,514	71%
TOTAL REVENUE	\$ 191,799,478	\$ 188,331,753	\$ 125,094,673	66%
EXPENDITURES				
INSTRUCTION				
Basic Programs				
Elementary Programs	\$ 40,960,998	\$ 41,034,435	\$ 23,755,030	58%
Middle School Programs	16,703,884	17,819,477	10,512,963	59%
High School Programs	22,375,584	22,529,724	12,734,995	57%
Other Basic Programs	1,395,451	1,448,113	1,143,015	79%
Total Basic Programs	81,435,917	82,831,749	48,146,003	58%
Added Needs				
Special Education	25,488,399	28,805,171	17,536,821	61%
Compensatory Education	5,680,383	7,204,095	4,207,714	58%
Vocational Programs	1,128,850	1,078,796	576,353	53%
Total Added Needs	32,297,632	37,088,062	22,320,888	60%
Adult and Continuing Education	83,960	210,711	58,914	28%
TOTAL INSTRUCTION	113,817,509	120,130,522	70,525,805	59%
SUPPORTING SERVICES				
Pupil Support	18,496,162	20,183,918	11,645,227	58%
Instructional Support	8,022,348	9,278,543	5,464,487	59%
General Administration	873,969	993,029	640,247	64%
School Administration	9,881,217	10,298,606	7,205,017	70%
Business Services	2,557,632	2,659,039	1,891,034	71%
Operations & Maintenance	13,985,226	16,174,187	11,285,341	70%
Transportation	6,758,943	6,957,182	4,290,516	62%
Central Support Services	4,503,942	5,923,041	4,446,304	75%
Athletics	2,406,372	2,443,765	1,693,736	69%
TOTAL SUPPORTING SERVICES	67,485,811	74,911,310	48,561,909	65%
COMMUNITY SERVICES/OTHER				
Community Services	286,093	328,675	191,553	58%
Non-voted Debt Service and Leases	1,093,351	1,082,093	837,170	77%
Transfer to Other Funds	2,678	100	-	0%
TOTAL COMMUNITY SERVICES/OTHER	1,382,122	1,410,868	1,028,723	73%
TOTAL EXPENDITURES	\$ 182,685,442	\$ 196,452,700	\$ 120,116,437	61%
NET CHANGE IN FUND BALANCE	9,114,036	(8,120,947)	4,978,236	
BEGINNING FUND BALANCE	22,151,549	31,265,585		
ENDING FUND BALANCE	\$ 31,265,585	\$ 23,144,638		



WALLED LAKE CONSOLIDATED SCHOOL DISTRICT NOTES TO STATEMENT OF REVENUE & EXPENDITURES JULY 1, 2024 to MARCH 31, 2025

REVENUE

- Property taxes are largely collected in the summer. As a result, most of the budget has been realized.
- Tuition and fees primarily relate to summer activities, which explains the high percentage of budget that has been realized to-date.
- Interest earnings are budgeted conservatively and will continue to be monitored and amended with future budget amendments, if necessary.
- State Sources consist primarily of State aid payments, which are paid from October 2024 through August 2025. We have received six of eleven payments, or 55% as of the end of the month. In addition to State Aid, we have several State grants included in this category of revenue.
- Federal programs are reimbursed after expenditures have been incurred and there is often a delay in timing before the revenue is received.
- Interdistrict sources represent revenues received through Oakland Schools. These sources include PA 18 special education funding (received quarterly), Medicaid (received at the end of the year), and grant funds (received four times per year). The balance is where we expect it to be.

EXPENDITURES

- Teachers have received 14 of 24 pays related to the 2024/2025 contract; therefore, we would expect instructional areas to be at approximately 58% of budget. All other employees have received 18 of 24 pays, or about 75%.
- Other basic programs consist primarily of summer programming and certain preschool programs, which are funded with grant funds. Since the summer programs operate seasonally rather than throughout the year, the percentage of budget expended appears higher at this point in the year compared to programs that run year-round.
- Adult education is fully funded by grants and fees. The instructional costs are budgeted based on grant awards, while the year-to-date expenditures are driven by enrollment.
- Special education expenses include 3 of 4 tuition payments for Public Act 18 services provided by Oakland Schools for certain special education students. This large expense causes total special education expenses to trend slightly higher than the payroll-related expenses.
- Transportation is trending behind budget due to the timing of invoicing. As of the end of the current reporting period, the District has paid Dean Transportation for services through February.
- Community Services expenditures are primarily driven by grant programs. A significant portion of these expenditures are recorded manually via reclassification of wages and fringes based on completed time logs. Due to the manual nature of this process, the reclassification of expenditures lags behind the related services.



**WALLED LAKE CONSOLIDATED SCHOOL DISTRICT
DISBURSEMENTS
MONTH ENDING MARCH 31, 2025**

FUND	PAYROLL	ACCOUNTS PAYABLE	TOTAL
General Fund	\$ 12,028,594	\$ 2,915,729	\$ 14,944,323
Athletics	177,625	51,128	228,753
Student Activity Funds	-	111,297	111,297
Food Service Funds	249,407	256,152	505,559
Federal Funds	465,386	8,119	473,505
Capital Project Funds	-	2,918,289	2,918,289
Special Revenue Funds	202,321	23,638	225,959
Debt Service Funds	-	-	-
	<u>\$ 13,123,333</u>	<u>\$ 6,284,352</u>	<u>\$ 19,407,685</u>



**WALLED LAKE CONSOLIDATED SCHOOL DISTRICT
INVESTMENT HOLDINGS AS OF MARCH 31, 2025**

	WEIGHTED AVERAGE MATURITY	MARKET VALUE
GENERAL FUND		
MILAF Cash Management Money Market Fund	n/a	\$ 1,161,989
MILAF Cash Management MAX Class Money Market	n/a	14,916,396
Michigan CLASS Money Market Fund	n/a	6,190,743
GENERAL FUND TOTAL		22,269,128
DEBT FUNDS		
MILAF Cash Management MAX Class Money Market	n/a	24,830,719
Premium Commercial Money Market	n/a	10,809,869
DEBT FUNDS TOTAL		35,640,588
CAPITAL PROJECTS		
MILAF Cash Management Money Market Fund	n/a	4,748,727
MILAF Cash Management MAX Class Money Market	n/a	13,880,579
MILAF Term Investment pool	3.62 months	17,485,000
Commercial Paper	5.50 months	7,108,757
U.S. Treasury Bonds/Notes	7.34 months	56,431,655
Premium Commercial Money Market	n/a	7,417,081
CAPITAL PROJECT FUNDS TOTAL		107,071,799
TOTAL INVESTMENTS		\$ 164,981,515

Frontline Education Renewal Notice

Attn: Walled Lake Consolidated Schools

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. As part of the ongoing investment in your solutions, our Learning Center continues to be enhanced to provide access to articles with answers to routine questions 24/7. This includes the ability to create a support request directly from the Learning Center. Additionally, we have enhanced our Learning Center with Frontline Support Communities for many of our solutions, empowering you to collaborate with your peers, our experts and to share best practices with K-12 partners across your region and the country.

Below you will find information about the renewal of your subscription(s) that renew on 8/23/2025. Once you have reviewed the pricing for your upcoming subscription you can either:

- Use this [link](#) to confirm the renewal of your subscriptions, or
- If you have questions please reach out to your Client Success Manager

Description	Start Date	End Date	Qty	Rate	Amount
Employee Evaluation Management with Danielson 2011/2013 Rubric	8/23/2025	8/22/2026	1	\$36,271.41	\$36,271.41
Total					\$36,271.41

Please use this [link](#) to indicate that you intend to renew your subscriptions and request your invoice if needed.

Need assistance? You can reach us by calling Daniel Lopez at (484) 328-4049 or by emailing us at renewals@frontlineed.com.

Robert Hawkins
 Robert Hawkins
 Vice President, Client Success

Head Start Director's Report

April 18, 2025

Enrollment:

- We currently have 48 students, (16 males, 32 females) enrolled.
- 3 year-olds: 20, 4 year-olds: 23, 5 year-olds: 5

- Actual enrollment by ethnicity and race:
 - Ethnicity: Hispanic or Latino Origin: 6
 - Non-Hispanic/Non-Latino Origin: 42
 - Race:
 - American Indian or Alaskan Native: 0
 - Asian: 2
 - Black or African American: 13
 - White: 26
 - Bi-Racial or Multi-Racial: 6

- Languages Spoken:
 - English: 42 Arabic: 4 Ukrainian: 1
 - Spanish: 3 French: 1 ASL: 1
 - Armenian: 1 Chaldean: 7 Urdu: 1

- We have no children on the waitlist.
- Total of 1 child considered over income.
- Average Daily Attendance is 90%. *

Education:

- Visits from the local librarian, Body Safety, Reading Month, Inclusion Week

Disabilities:

- There are currently 5 enrolled children who received services in the month of March.

Home Visits: 48 home visits completed this month.

Staffing Training:

- Staff participated in the following trainings: Book Study, MI Child Care Centers Administrative Business Series, Reggio Emilia curriculum, Equal Rights Movement, Trauma Smart, Intro to SEL, Creating a Professional Culture Based on SEL, The How and Why of Literacy Virtual Webinar-MDE Dyslexia Handbook Part 1

Staffing: We have no new staff this month

Parent Training: Cooking Matters, Nutrition, Health, Disabilities, Mental Health

Volunteers: We have had 67 volunteers this month with a total of 171.72 volunteer hours

Respectfully Submitted,
Sarah Davey



P.O. Box 130230
Ann Arbor, MI. 48113-0230

Phone: 734-769-8545
Fax: 734-769-8546
E-mail: Steve.s@qualityairesystems.com
Qaire@aol.com
Date: April 24, 2025

Attention: McKenzie Ozark
G. W. Auch

Address: 65 University Dr.
Pontiac, Mi 48342

Project: Walled Lake Western HS Phase 2
QAS PO# 23153
Location: 600 Beck Rd, Walled Lake, MI 48390
CCD#
Bulletin# 12 Rev 1
QAS CO#
RFI#

Status: This is a Quotation
This Work is Complete

Back Charge:

Quality Aire Systems is please to quote the following additional work.

Work related to WLW Ph 2 Bulletin 12. Including MD3.1L-2, MD3.2-2, MD4.2-2, M3.1D-2, M3.1L-2, M3.2-2, M4.2-2, M4.32-2, M7.5-2, M7.6-2, M8.5-2. AHU concrete pad (by others), ACCU/CC commissioning (\$1500/day) not included. Remove & reinstall louver to get cooling coil into penthouse. **Excludes HWH valves M3.1D-2 per RFI 243 covered in changeorder QAS CO#18.**

	Quantity	@	Rate	Amount
Thermal Netics	1.00	@	\$169,150.00	\$169,150.00
Condensate Piping	1.00	@	\$750.00	\$750.00
RS Dale (Pipe supports & hangers)	1.00	@	\$579.40	\$579.40
Curb Rails-Pipe Portals-Mech ID	1.00	@	\$1,250.00	\$1,250.00
United Refrigeration materials	1.00	@	\$5,078.50	\$5,078.50
R-32 Refrigerant & TXV Valves	1.00	@	\$1,750.00	\$1,750.00
Sheet Metal Ductwork	944.00	@	\$4.00	\$3,776.00
Equipment & Materials Total				\$182,333.90

Labor	Hours	Rate	OT Hours	OT Rate	Total
Pipefitter & Foreman	360.00	@ \$103.50	@	\$145.64	\$37,260.00
Sheet Metal	96.00	@ \$103.50	@	\$142.64	\$9,936.00
Service Tech. (Start Up)	20.00	@ \$103.50	@	\$145.64	\$2,070.00
Fabricator	20.00	@ \$101.00	@	\$142.64	\$2,020.00
Detailer	8.00	@ \$101.00	@	\$142.64	\$808.00
Delivery	2.00	@ \$100.00	@	\$150.00	\$200.00
Man Lift Hourly		@ \$100.00	N/A	N/A	\$0.00
Total Labor					\$52,294.00

Sub-Contracts	Amount
DMI (Pipe insulation & materials)	\$9,439.90
JCI (Controls & materials)	\$34,269.00
Crane Services (7 sections + ACCU)	\$9,100.40
Air Solutions	\$650.00
Blue Star Demo	\$6,250.00
SOM Permit (\$250)+ HV Burton (\$1400)	\$1,650.00
	\$61,359.30

Cost Break Down	
Equipment & Materials	\$182,333.90
Sales Tax	\$10,940.03
Labor	\$52,294.00
OH&P Mark Up 10% on Materials & Tax	\$19,327.39
Sub-Contracts	\$61,359.30
Handling subcontractors	\$3,067.97
P&P Bond 1%	\$3,293.23
Total Change Order amount Bulletin 12	\$332,615.82
Total Change order deduct Bulletin 6	-\$169,604.16
Net Change Order Amount Due:	\$163,011.66

George W. Auch
Approved Signature: _____
Date: _____

Date: 4/21/2025
To: Quality Aire Systems
Subject: Walled Lake Consolidated School District
Western HS – BULLETIN 12
ThermalNetics Offering Quote #W0275RMS



Terms &

Conditions: F.O.B. Factory, Payment Net 30 Days, Freight Allowed/Prepaid to First Destination, No Taxes Included. In The Event They Were Not Transmitted With This Proposal, Thermal-Netics, Incorporated Standard Terms And Conditions Are Applicable. If You Have Any Questions, Please Contact Our Office. Pricing is Valid for 30 Days. Separate Purchase Orders are required. If applicable to the equipment in this scope, a DTE Energy Efficiency discount credit has been included within this quoted amount.

ThermalNetics is pleased to offer the equipment herein:

MARK: AHU-1 (BASIS OF DESIGN)

Qty: 1

Daikin Applied Vision AHU, complete with the following:

- R-13 Double Wall panel
- 6” formed base rail
- Mixing box with ultra low leak dampers
- Filter section with 2” MERV8 prefilters, 12” MERV13 cartridge final filters (2-total sets)
- Hot water heating coil
- DX cooling coil, R-32 refrigerant
- Factory installed control panel, leak detection, NEMA 3 (Requires 120V power feed)
- Access section with access door
- Supply fan section with 1x2 ECM fan array, unit mounted power panel with fused disconnect
- Plenum section
- Dimensions: 66” H x 98” W x 206” L (To ship in five (5) sections)
- Largest section to be 38” DX Coil section, weighing 1,600 lbs
- Check test start of Fan array
- One (1) year parts-only warranty.
 - Warranty is valid 18 months from shipment or 12 months from start-up, whichever comes first.

****Not Included****

- DDC Controls, Fan Controls, HW control valve
- Refrigerant piping & specialties
- Installation of any kind.
- Labor Warranty
- Commissioning Supervision of any kind.
- Installation/Reassembly of any shipped loose or knocked down components
- Storage of any kind
- Unloading or rigging of any kind

MARK: ACCU-1 (BASIS OF DESIGN)

Qty: 1

Daikin Applied Condensing Unit, complete with the following:

- 460/3/60 Voltage
- Single point power, non-fused disconnect
- Factory powered GFI
- R-32 refrigerant (Unit provided with a nitrogen holding charge)
- Condenser with built in hail protection, vandal guard
- Dual circuit
- Fanrol, low ambient control down to 45F

- Spring isolators (shipped loose for field installation)
- One (1) year parts-only warranty.
 - Warranty is valid 18 months from shipment or 12 months from start-up, whichever comes first.
- Five (5) year compressor parts-only warranty.
 - Warranty is valid 66 months from shipment or 60 months from start-up, whichever comes first.
- Check, test, and startup by ThermalNetics.

****Not Included****

- Equipment mounting rails
- R-32 refrigerant (Estimate charge is 50 lbs, excluding amount required for field piping)
- Refrigerant piping (Estimate sizes per circuit: 7/8” LL, 1-5/8” SL)
- TXVs & refrigeration specialties not listed above
- Installation of any kind
- Labor Warranty
- Commissioning Supervision of any kind
- Line sets or other refrigerant components
- Installation/Reassembly of any shipped loose or knocked down components
- Storage of any kind
- Unloading or rigging of any kind

BASE BID PRICING

The Total Net Price, F.O.B. Factory (FOB Jobsite Not Included), Freight Allowed & Prepaid, for equipment and services described above shall be... **\$ 164,650.00**

OPTIONAL ADD PRICING (not included in Base Bid pricing above)

- ThermalNetics to provide a Labor Warranty, duration detailed herein, to cover the labor costs associated with performing warranty authorized parts replacements and repairs only... **ADD \$4,500.00**
 - Warranty is valid 18-months from shipment or 12-months from start-up, whichever comes first.
- ThermalNetics to provide commissioning support services... **ADD \$1,500.00 (per day)**

TAXES ARE NOT INCLUDED IN ANY PRICING AND MUST BE ADDED BY PURCHASER IF REQUIRED. PRICING IS VALID FOR 30 DAYS.

Please call me if you have any questions regarding this offer, or if I can be of any other assistance at (248) 276-3300.

Sincerely,
Sales Engineer

COVID-19 NATIONAL EMERGENCY AND GLOBAL SUPPLY CHAIN MANAGEMENT CHALLENGE CLAUSE: The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic (“Covid-19”) and global supply chain management challenge (“Supply Chain Management Challenge”). With the continued existence of Covid-19 and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 and Supply Chain Management Challenge on ThermalNetics and its Sub-contractors / Suppliers performance under this Agreement. Consequently, the parties agree as follows:

- a. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
- b. Each party will abide by any federal, state (US), provincial (Canada) or local orders, directives, or advisories regarding the Covid-19 with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
- c. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 and Supply Chain Management Challenge situation evolves; and
- d. If ThermalNetics and/or its Sub-contractors / Suppliers performance is delayed or suspended as a result of the Covid-19 or Supply Chain Management Challenge, ThermalNetics and its Sub-Contractors / Suppliers shall be entitled to an equitable adjustment to the project schedule and/or the contract price. ThermalNetics and its Suppliers are not responsible for back charges and will not accept liquidated damages due to Covid-19 or Supply Chain Management Challenge.

ThermalNetics, Inc. - Terms and Conditions of Sale

Terms of Agreement: The term “Company” as used herein shall mean ThermalNetics, Inc.. These terms and conditions of sale form a part of and are incorporated into any offer or sale of scope letter entered into by Company and Buyer. Company offers to sell the materials, equipment or services indicated in the offer of sale or scope letter only under the terms and conditions stated therein and herein. Submittal of any further purchase documents by Buyer, or execution of this offer by Buyer, or allowing Company to commence work, shall be deemed an acceptance of this offer. Any additional or differing terms and conditions contained on any documents prepared or submitted by Buyer (whether or not such terms materially alter this offer) are hereby rejected by Company and shall not become part of the contract between Buyer and Company unless expressly consented to in writing by Company.

Price Policy: All prices are subject to increase upon notice, due to such events as announced increases in Company’s list prices, or increases in labor or material costs.

Terms of Payment: Terms of payment are subject at all times to prior approval of the Company’s credit department. Terms of payment are net 30 days from date of invoice, unless otherwise agreed to in writing by Company. If at any time the financial condition of Buyer or any other circumstance affecting the credit decision does not, in Company’s opinion, justify continuance of production of products or shipment of products on the terms of payment specified, Company may require full or partial payment in advance, or may at its sole discretion stop or delay production or shipment of products. In the event of default of payment, Buyer agrees to pay all costs of collection incurred by the Company, including, but not limited to, collection agency fees, attorney’s fees, legal expenses and court costs. All past due amounts shall bear interest at the highest rate allowed by law.

Shipping Terms: All Shipments will be made F.O.B. factory or warehouse with freight prepaid and allowed as quoted via a low cost common carrier, and charges for special carrier services requested by Buyer shall be paid by Buyer. Company may ship the goods in one or more lots; such lots may be separately invoiced and shall be paid for when due per invoice, without regard to subsequent deliveries. Delay in delivery of any lot shall not relieve Buyer of its obligation to accept remaining deliveries.

Claims: Responsibility of Company for all shipments ceases upon delivery of the goods to the carrier; and regardless of shipping terms or freight payment, Buyer shall bear all risk of loss of damage in transit. Any claims for damage or shortage in transit must be filed by Buyer against the carrier, and not Company. Claims for factory shortages will not be considered unless made in writing to Company within ten (10) days after receipt of the goods and accompanied by reference to Company’s bill of lading and factory order numbers.

Taxes: The amount of any present or future taxes applicable to the product shall be added to the price contained herein and paid by Buyer in the same manner and with the same effects as if originally added thereto.

Cancellation: In the event of a cancellation of part or all of this order, Buyer shall pay to Company a cancellation fee determined by Company. The cancellation fee will reflect, among other factors, all expenses and damages incurred and commitments made by Company, sales and administrative overhead, and loss profit. Any non-payment, default, delay or failure of performance by Buyer may, at the sole election of the Company, be treated as a cancellation by Buyer of part or all of this order and shall further entitle Company to suspend production and/or delivery of any goods or articles required under this order. Upon cancellation, all further obligation and liabilities of the Company shall terminate.

Shipment Dates: Shipment dates are only estimates. No contract has been made to ship in a specified time, unless set forth in a separate writing signed by an Officer of the Company. Company shall not be liable for damage as a result of any delay or failure to deliver due to disapproval of Company Credit Department or due to any cause beyond Company’s reasonable control, including without limitation, any act of God, act of Buyer, governmental act, accident, labor unrest, delay in transportation, or inability to obtain necessary labor, materials or manufacturing facilities.

Returns: Goods may not be returned unless Buyer obtains the advance written permission of an authorized Company official, and when so returned will be subject to handling and transportation charges. Authorized returned goods must be shipped prepaid to the location designated by the authorization.

Limited Warranty: Subject to sections titled “Warranty Exclusions” and “Limitation of Liability” herein, Company warrants that it will supply a replacement part in the event any product manufactured by Company, sold hereunder and used in the United States, proves defective in material or manufacturing within twelve (12)

months from initial start-up, or eighteen (18) months from date of shipment, whichever period expires sooner. Replaced parts are warranted for the duration of the original warranty period.

THIS WARRANTY CONSTITUTES BUYER’S SOLE REMEDY. IT IS GIVEN IN LIEU OF ALL OTHER WARRANTIES. THERE IS NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. No liability shall attach to Company until Company has been paid in full for all products purchased hereunder. Any delay in payment shall not extend the warranty period. No person (including any agent or sales representative) has the authority to expand Company’s obligation beyond the terms of this express warranty, or to state that the performance of any product is other than as published by the Company. Company must receive a startup Registration Form for products containing motor compressors and/or furnaces within (10) days of original product startup, or the startup date and ship date will be deemed the same for warranty period determination, and warranty shall expire twelve (12) months from the ship date.

Warranty Exclusions: Company’s warranty set forth in “Limited Warranty” does not apply to any products or parts which (a) have been opened, disassembled, repaired, or altered by anyone other than Company or its authorized service representative; or (b) have been subjected to misuse, abuse, negligence, accidents, damage, lack of normal maintenance, interruption of or inadequate electrical service, or abnormal use or service; or (c) have been operated, installed, serviced, or startup has been provided in a manner contrary to Company’s printed instructions, or (d) were furnished by others and which are not an integral part of a product furnished by Company. The Company is not obligated to pay any labor, diagnostic visits, inspections, or service costs for removing or replacing parts, travel time and related expenses, or unusual access time or costs required by product location, or any expedited shipping charges. Refrigerants, fluids, oils, and expendable items such as filters are not covered by the Company’s warranty. For additional consideration Company will provide an extended warranty(ies) on certain products or parts thereof. The terms of any extended warranty(ies) will be identical to the Limited Warranty herein; only the duration will be changed. This Limited Warranty and any optional extended warranty(ies) are granted only to the original user.

Limitation of Liability: Company’s liability with respect to the products sold hereunder shall be exclusively limited to the warranty provided in “Limited Warranty” described herein, and shall not exceed the lesser of (a) the cost of the replacement part, and (b) the original purchase price of the products. **IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL COMPANY BE LIABLE FOR DELAY DAMAGES, OR ANY INCIDENTAL, INDIRECT, SPECIAL, CONTINGENT OR CONSEQUENTIAL DAMAGES, WHETHER THE THEORY BE BREACH OF THIS OR ANY OTHER WARRANTY, NEGLIGENCE OR STRICT LIABILITY IN TORT.**

Assignment: Buyer may not assign or delegate its obligations under this order without Company’s prior written consent. Any assignment contrary to this provision shall be a material breach of this Agreement. In the event of any assignment, whether approved by the Company or not, the Buyer shall remain primarily obligated to the Company.

Entire Agreement: This Agreement constitutes the entire agreement between the Buyer and the Company with respect to the subject matter hereof and supersedes all prior agreements, communications and understandings of any nature whatsoever, whether oral, written or otherwise. This Agreement shall not be amended or modified except in a writing signed by Company.

Disputes and Choice of Law: This contract and these Terms and Conditions of Sale shall constitute the entire agreement between Company and Buyer and shall be governed by and construed according to the laws of the State of Michigan. All claims, disputes, and controversies arising out of or relating to this contract, or the breach thereof, shall, in lieu of court action, be submitted to arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association (“AAA”), and any judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The site of arbitration shall be Detroit, Michigan unless another site is mutually agreed to between parties. The parties agree that any party to the arbitration shall be entitled to discovery of the other party as provided by the Federal Rules of Civil Procedure; provided, however, that any such discovery shall be completed within four (4) months from the date of Demand for Arbitration is filed with the AAA.

ThermalNetics, Inc (03/2020)

Order #	11957889-00
Terms	1% 10th prox, Net 30 prox
Customer P/O	

Bill To: 1139993
QUALITY AIRE SYSTEMS, INC X5
P.O BOX 130230
ANN ARBOR, MI 48113

Ship To
QUALITY AIRE SYSTEMS, INC X5
P.O BOX 130230
ANN ARBOR, MI 48113

Branch:
United Refrigeration Inc
13235 NEWBURGH RD.
Livonia, MI 48150
(734)953-9200 FAX#: (734)953-5403
branchX5@uri.com



Cust#: 1139993	Order Date: 04/15/25	Whse: 0X5	Taken By: tct	Sales out: X50
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Special Instructions:

Ref:

Ln#	Product And Description	Quantity Ordered	Quantity B.O.	Quantity Shipped	Qty. UM	Unit Price	Amount (Net)
	EPA Certificate #: 11399931414						
1	78ACR COPPER 7/8 OD ACR TUBING	180			FT	5.99	1078.20
2	158ACR COPPER 1-5/8 OD ACR TUBING	100			FT	14.91	1491.00
3	EL78 7/8" LT 90 ELL W02734	24			ea	6.04	144.96
4	EL158 1-5/8 LT 90 ELL W02063	12			ea	22.40	268.80
5	20R32 R-32 REFRIGERANT 20LB CYLINDER	4			ea	312.50	1250.00
6	A2LA NRP TANK ADAPTER F/ A2L 1/4 SAE FFL X MFL W/GASK	1			ea	8.95	8.95
7	14X50 COPPER 1/4X50' OD SOFT TUBING	1			RL	72.24	72.24
8	NRP1 NRP CORK INSULATION TAPE 2" X 30'	1			ea	22.25	22.25
9	H61035 15% STAY-SILV .05X1/8" 15620F1 FLAT	1			EACH	170.00	170.00
10	ERZE15GA SPOR 15TON R410A R32 TXV 5X9 ODS 5'CAP 168807	1			ea	275.68	275.68
11	A2LA NRP TANK ADAPTER F/ A2L 1/4 SAE FFL X MFL W/GASK	1			EACH	8.95	8.95
11 Lines Total				20		Total	4791.03

All sales are covered by United Refrigeration Inc's standard terms and conditions of sale which can be found at www.uri.com/termsofsale

Order #	11957889-00
Terms	1% 10th prox, Net 30 prox
Customer P/O	

Bill To: 1139993
QUALITY AIRE SYSTEMS, INC X5
P.O BOX 130230
ANN ARBOR, MI 48113

Ship To
QUALITY AIRE SYSTEMS, INC X5
P.O BOX 130230
ANN ARBOR, MI 48113

Branch:
United Refrigeration Inc
13235 NEWBURGH RD.
Livonia, MI 48150
(734)953-9200 FAX#: (734)953-5403
branchX5@uri.com



Cust#: 1139993	Order Date: 04/15/25	Whse: 0X5	Taken By: tct	Sales out: X50
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Special Instructions:

Ref:

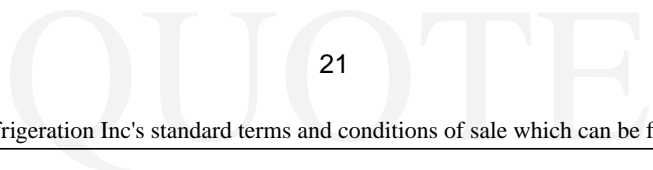
Product	Quantity	Quantity	Quantity	Qty.	Unit	Amount
Ln# And Description	Ordered	B.O.	Shipped	UM	Price	(Net)

Taxes 287.47
Invoice Total 5078.50
**** NOT AN INVOICE OR RECEIPT ****

**** This Quote Will Expire On: 10/08/24 ****

Quotations are based on the information provided to us which may or may not have been complete. Customer is responsible for reviewing this quotation for exclusions, deviations and any improper information supplied to us.

*****Subject to Credit Approval*****



Controls Change Order

April 21, 2025

To: Auch

Project: WLCS Western Phase 2

Reference: Controls Division



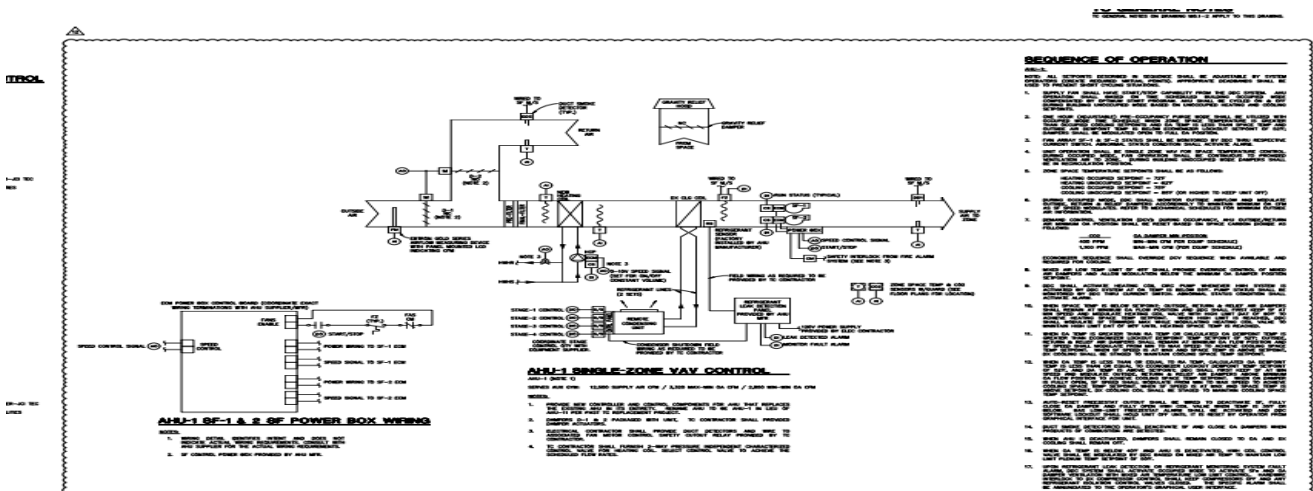
2875 High Meadow Cir
Auburn Hills, MI 48326

PRICING SUMMARY

DESCRIPTION	QTY	TAGGING	TOTAL NET PRICE
AHU Cooling Coils, ACCU and Exterior Lighting	1	Bulletin 12	\$34269.00

JCI BMS SYSTEM :

- AHU-1 Field Controls Added
 - * Provide and install conduit, wiring and termination for the following control accu stage, accu solenoids/shutdown, factory provided refrigerant panel components per AHU-1 detail on M8.5-2;
 - *Demolish controls and space sensor on existing AHU-1. Retain control panel for future use.
 - *Install and wire (2) SF command/speed/status/safety, low limit sensor, discharge air, mixed air, pre-heat air, return air, outside air flow, mixed air dampers, heating pump command, smoke detector safety, space temperature, space c02, (4) wiring/alarm/fault/interlock.
- OL3 Exterior Lighting Command
 - * Provide and install conduit, wiring and termination for the installation of a relay to control OL3 light fixtures in Zone D. Relay to be installed in Rm D121 and controlled via nearest DDC control panel.



WLCS Western Phase 2

Bulletin 12



AHU Cooling commands, ACCU

2875 High Meadow Cir.
Auburn Hills, MI 48326

Labor	Hours	Rate/Hr.	Cost	
Project Management	0	\$ 144.00	\$0.00	
Engineering	7	\$ 139.00	\$973.00	
Programming	8.5	\$ 144.00	\$1,224.00	
Commissioning	10	\$ 139.00	\$1,390.00	
Graphics	6	\$ 134.00	\$804.00	
Training	0	\$ 134.00	\$0.00	
As-Builds	1	\$ 139.00	\$139.00	
Transportation Cost (\$0.90/mile)	Trips	Miles	Cost	
Commissioning / Project Mgmt	4	90	\$432.00	
Electrical/Mechanical Installation	Total			
Electrical Install	\$19,535.79	This is the total sub cost to JCI, This is the amount of the change order to JCI's Sub.		
Total	\$19,535.79	Total	\$19,535.79	
Materials - Description	Part Number:	Quantity:	Unit Price:	Unit Price:
Relays	SH2B-05	10	\$47.43	\$474.30
Panel	PA0000002BH0	1	\$0.00	\$932.92
Controller	CGM9090	1	\$0.00	\$1,123.32
Expansion Module	XPM9090	1	\$0.00	\$1,062.81
Transformer	PAN-96VAXFR-U	1	\$0.00	\$124.47
Ice Cube Relays	RH2B-ULAC	4	\$22.64	\$90.56
Current Sensors		4	\$68.42	\$273.68
Valve		1	\$0.00	\$1,010.33
Damper Actuators		2	\$975.26	\$1,950.52
Sales Tax @ 6%			6.00%	\$422.57
Shipping @ 5%			5.00%	\$352.15
			0.00%	\$0.00
			0.00%	\$0.00
Item:	Subtotal:	OH & P	OH & P	Item Total:
Labor:	\$4,530.00	0%	\$0.00	\$4,530.00
Material:	\$7,817.63	0%	\$0.00	\$7,817.63
Mileage:	\$432.00	0%	\$0.00	\$432.00
Sub - Electrical Installation:	\$19,535.79	10%	\$1,953.58	\$21,489.37
Total Cost				\$34,269.00



April 9, 2025

Johnson Controls, Inc.
2875 High Meadow
Auburn Hills, MI 49326

ATTN: Josh Binford

RE: **WLCSD Western High School Phase 2
Bulletin 12 Change Request**

Statewide Electrical is pleased to offer you this **proposal** to perform the electrical work required at the project referenced above. The Statewide Electrical team is fully committed to the success of this project. Our proposal is based on the documents and scope clarifications listed below. This proposal assumes the associated work under Bulletin #6 is null and is included below.

We have included the following additional scope of work per associated drawings affected by Bulletin 12 4/4/25;

- **AHU-1 Field Controls Added**
 - Provide and install conduit, wiring and termination for the following control components per AHU-1 detail on M8.5-2;
 - Demolish controls and space sensor on existing AHU-1. Retain control panel for future use.
 - Install and wire (2) SF command/speed/status/safety, low limit sensor, discharge air, mixed air, pre-heat air, return air, outside air flow, mixed air dampers, heating pump command, smoke detector safety, space temperature, space c02, (4) accu stage, accu solenoids/shutdown, *factory provided* refrigerant panel wiring/alarm/fault/interlock.
- **OL3 Exterior Lighting Command**
 - Provide and install conduit, wiring and termination for the installation of a relay to control OL3 light fixtures in Zone D. Relay to be installed in Rm D121 and controlled via nearest DDC control panel.
 -

DDC Change Request Total

\$ 19,535.79

This proposal is subject to change after (30) days.

Thank you for the opportunity to participate in this project. We look forward to working with the project team and will be dedicated to the successful completion of this project. Feel free to contact me with any questions.

EXCLUSIONS:

- Occupancy Sensor
- Lighting Controls
- Overtime or after hours labor.

This proposal is hereby accepted and Johnson Controls is authorized to proceed with the work; subject, however, to credit approval by Johnson Controls, Inc., Milwaukee, WI.

Johnson Controls, Inc.

Purchaser - Company Name

Signature

Name: _____

Title: _____

Date: _____

Signature

Name: _____

Title: _____

Standard Terms and Conditions – U.S.A.

References to “products”, “equipment” or “services” herein shall mean those to be furnished by Seller as identified on the applicable Seller Quotation

(1) **AGREEMENT AND LIMITATIONS.** Buyer accepts these Standard Terms and Conditions by signing and returning Seller's Quotation, by sending a purchase order in response to the Quotation, or Buyer's instructions to Seller to begin work, including shipment of product or performance of services. Upon Buyer's acceptance, Seller's Quotation and the related terms and conditions referred to in the Quotation shall constitute the entire agreement relating to the products, equipment and services covered by the Quotation (the "Agreement"). No terms, conditions or warranties other than those identified in the Quotation and no agreement or understanding, oral or written, in any way purporting to modify such terms and conditions whether contained in Buyer's purchase order or shipping release forms, or elsewhere, shall be binding on Seller unless hereafter made in writing and signed by Seller's authorized representative. Buyer is hereby notified of Seller's express rejection of any terms inconsistent with these Standard Terms and Conditions or to any other terms proposed by Buyer in accepting Seller's Quotation. Neither Seller's subsequent lack of objection to any such terms, nor the delivery of the products or services, shall constitute an agreement by Seller to any such terms.

(2) **TERMINATION OR MODIFICATION.** If either party materially breaches this agreement, the other party may notify the breaching party in writing, setting out the breach, and the breaching party will have 60 days following such notice to remedy the breach. If the breaching party fails to remedy the breach during that period, the other party may by written notice terminate the Agreement. These Standard Terms and Conditions may be modified or rescinded only by a writing signed by authorized representatives of both Seller and Buyer. Accepted orders may be cancelled or modified by Buyer only with Seller's express written consent. If cancellation or modification is allowed, Buyer agrees to pay to Seller all expenses incurred and damage sustained by Seller on account of such cancellation or modification, plus a reasonable profit.

(3) **PRICE, SHIPMENT, AND PAYMENT.** Prices on accepted orders are firm for a period of 90 days from date of acceptance. Price and delivery is F.O.B. point of manufacture, unless otherwise provided. Unless otherwise agreed to in writing by Seller, all payments are due net thirty (30) days from the date of invoice. Seller may, at its sole option, have the right to make any delivery under this Agreement payable on a cash or payment guarantee before-shipment basis. In the case of export sales, unless otherwise agreed to in writing by Seller, all payments are to be made by means of a confirmed irrevocable letter of credit.

(4) **TAXES.** All prices exclude state and local use, sales or similar taxes. Such taxes, if applicable, will appear as separate items on the invoice unless Buyer provides a tax exemption certificate that is acceptable to taxing authorities.

(5) **DELIVERY.** The delivery date(s) provided by Seller for the product and equipment is only an estimate and is based upon prompt receipt of all necessary information from Buyer. The delivery date(s) is subject to and shall be extended by delays caused by strikes, fires, accidents, shortages of labor or materials, embargoes, or delays in transportation, compliance with government agency or official requests, or any other similar or dissimilar cause beyond the reasonable control of Seller. FAILURE TO DELIVER WITHIN THE TIME ESTIMATED SHALL NOT BE A MATERIAL BREACH OF CONTRACT ON SELLER'S PART. If Buyer causes Seller to delay shipment or completion of the product or equipment, Seller shall be entitled to any and all extra cost and expenses resulting from such delay.

(6) **LIMITED WARRANTY.** Seller warrants that the product and equipment furnished by Seller under the Agreement will be of good quality and that the services provided by Seller will be provided in a good and workmanlike manner. If Seller installs or furnishes product or equipment under the Agreement, and such product or equipment, or any part thereof, is covered by a manufacturer's warranty, Seller will transfer the benefits of that manufacturer's warranty to Buyer. This limited warranty does not cover failures caused in whole or in part by (i) improper installation or maintenance performed by anyone other than Seller; (ii) improper use or application; (iii) corrosion; (iv) normal deterioration; (v) operation beyond rated capacity; (vi) the use of replacement parts or lubricants which do not meet or exceed Seller's specifications, or (vii) if Seller's serial numbers or warranty date decals have been removed or altered. To qualify for warranty consideration for products or equipment, at the earlier of the Buyer's discovery of the defect or the time at which the Buyer should have discovered the defect; Buyer must immediately notify Seller in writing for instructions on warranty procedures. Seller's sole obligation for defective services shall be to repair or to replace defective parts or to properly redo defective services. All replaced equipment becomes Seller's property. **THIS WARRANTY IS EXCLUSIVE AND IS PROVIDED IN LIEU OF ALL OTHER EXPRESS OR IMPLIED WARRANTIES INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED.**

(7) **INDEMNIFICATION, REMEDIES AND LIMITATIONS OF LIABILITY.** In addition to Paragraph 8 below regarding patents, Buyer agrees that Seller shall be responsible only for such injury, loss, or damage caused by the intentional misconduct or the negligent act or omission of Seller. In the event Buyer claims Seller has breached any of its obligations, whether of warranty or otherwise, Seller may request the return of the goods and tender to Buyer the purchase price theretofore paid by Buyer, and in such event, Seller shall have no further obligation under the Agreement except to refund such purchase price upon redelivery of the goods. If Seller so requests the return of the goods, the goods shall be redelivered to Seller in accordance with Seller's instructions and at Seller's expense. The remedies contained in these Standard Terms and Conditions shall constitute the sole recourse of Buyer against Seller for breach of any of Seller's obligations under the Agreement, whether of warranty or otherwise. **In no event shall Seller be liable for special, indirect, incidental, or consequential damages, including loss of anticipated profit, or other economic loss, or for any damages arising in tort, whether by reason of strict liability, negligence, or otherwise, regardless of whether Seller has been apprised of the possibility of such.**

(8) **PATENTS.** Seller shall indemnify, defend, or at its option settle, and hold Buyer and its directors, officers, employees, agents, subsidiaries, affiliates, subcontractors and assignees, harmless from and against any

and all claims, suits, actions or proceeds ("Claims") against such parties based upon the infringement or alleged infringement, or violation or alleged violation, of (a) any United States patent and (b) any copyright, trademark, trade secret or other proprietary right of a third party which is enforceable in the United States, as a result of Buyer's use of the product or equipment within the United States, provided that: (i) Buyer gives Seller prompt written notice of any such Claim, (ii) Buyer gives Seller full authority to defend or settle any such Claim, and (iii) Buyer gives Seller proper and full information and assistance, at Seller's expense (except for Buyer's employees' time) to defend or settle any such Claim. THE FOREGOING IS IN LIEU OF ANY WARRANTIES OF NON-INFRINGEMENT, WHICH ARE HEREBY DISCLAIMED. The foregoing obligation of Seller does not apply with respect to products or equipment or portions or components thereof (a) not supplied by Seller, (b) made in whole or in part in accordance with Buyer or owner specifications, (c) which are modified after shipment by Seller, if the alleged infringement related to such modification, (d) combined with other products, processes or materials where the alleged infringement relates to such combination, (e) where Buyer continues allegedly infringing activity after being notified thereof and/or after being informed of modifications that would have avoided the alleged infringement without significant loss of performance or functionality, or (f) where Buyer's use of the product or equipment is incident to an infringement not resulting primarily from the product or equipment; Buyer will indemnify Seller and its officers, directors, agents, and employees from all damages, settlements, attorneys' fees and expenses related to a claim of infringement, misappropriation, defamation, violation of rights of publicity or privacy excluded from Seller's indemnity obligation herein.

(9) **GOVERNING LAW.** The formation and performance of the Agreement shall be governed by the laws of the State of Wisconsin, U.S.A. Any action for breach of the Agreement or any covenant or warranty must be commenced within one year after the cause of action has accrued unless such provision is not permitted by applicable law.

(10) **DISPUTE RESOLUTION.** Seller shall have the sole and exclusive right to determine whether any dispute, controversy or claim arising out of or relating to the Agreement, or the breach thereof, shall be submitted to a court of law or arbitrated. The venue for any such arbitration shall be in Milwaukee, Wisconsin. The arbitrator's award may be confirmed and reduced to judgment in any court of competent jurisdiction. In the event the matter is submitted to a court, Seller and Buyer hereby agree to waive their right to trial by jury and covenant that neither of them will request trial by jury in any such litigation.

(11) **SOFTWARE LICENSE.** To the extent software is provided by Seller under the Agreement, Buyer agrees that such software may only be used in accordance with the terms and conditions of the software license agreement that accompanies the software. Buyer agrees not to directly or indirectly decompile, disassemble, reverse engineer or otherwise derive the source code for the software. If Buyer is a U.S. Government agency, Buyer acknowledges that the software licensed under the Agreement is a commercial item that has been developed at private expense and not under a Government contract. The Government's rights relating to the software are limited to those rights applicable to Buyer's as set forth herein and is binding on Government users in accordance with Federal Acquisition Regulation 48 C.F.R. Section 12.212 for non-defense agencies and/or Defense FAR Supplement 48 C.F.R. Section 227.7202-1 for defense agencies.

(12) MISCELLANEOUS

(a) **CHANGES OF CONSTRUCTION AND DESIGN:** Seller reserves the right to change or revise the construction and design of the products or equipment purchased by Buyer, without liability or obligation to incorporate such changes to products or equipment ordered by Buyer unless specifically agreed upon in writing reasonably in advance of the delivery date for such products or equipment. Buyer agrees to bear the expense of meeting any changes or modifications in local code requirements which become effective after Seller has accepted Buyer's order.

(b) **CHARACTER OF PRODUCT AND SECURITY INTEREST:** The goods delivered by Seller under the terms of the Agreement shall remain personal property and retain its character as such no matter in what manner affixed or attached to any structure or property. Buyer grants Seller a security interest in said goods, any replacement parts and any proceeds thereof until all sums due Seller have been paid to it in cash. This security interest shall secure all indebtedness or obligations of whatsoever nature now or hereafter owing Buyer to Seller. Buyer shall pay all expenses of any nature whatsoever incurred by Seller in connection with said security interest.

(c) **INSURANCE:** Buyer agrees to insure the goods delivered under the Agreement in an amount at least equal to the purchase price against loss or damage from fire, wind, water or other causes. The insurance policies are to be made payable to Seller and Buyer in accordance with their respective interests, and when issued are to be delivered to Seller and held by it. Failure to take out and maintain such insurance shall entitle Seller to declare the entire purchase price to be immediately due and payable and shall also entitle Seller to recover possession of said goods.

(d) **INSTALLATION:** If installation by the Seller is included within the Seller's Quotation, Buyer shall provide all of the following at its own expense and at all times pertinent to the installation: i) free, dry, and reasonable access to Buyer's premises; and ii) proper foundations, lighting, power, water and storage facilities reasonably required.

(e) **COMPLIANCE WITH LAWS:** Seller's obligations are subject to the export administration and control laws and regulations of the United States. Buyer shall comply fully with such laws and regulation in the export, resale or disposition of purchased products or equipment. Quotations or proposals made, and any orders accepted by Seller from a Buyer outside the United States are with the understanding that the ultimate destination of the products or equipment is the country indicated therein. Diversion of the products or equipment to any other destination contrary to the United States is prohibited. Accordingly, if the foregoing understanding is incorrect, or if Buyer intends to divert the products or equipment to any other destination, Buyer shall immediately inform Seller of the correct ultimate destination.



BLUE STAR, INC.

21950 Hoover - Warren, MI 48089
(586) 427-9933 - Fax: (586) 427-9934

CHANGE ORDER REQUEST

Quality Aire Services
328 Six Mile
Whitemore Lake, MI 48189

REQUEST NO: 24-023-02
DATE: 4/18/2025
JOB NO: 24-023

Attn:
Email: chris.m@qualityairesystems.com
No hard copy mailed unless requested.

Project: WLCSD Western HS BP2 Ph2
Commerce Twp.

WE HAVE BEEN REQUESTED TO MAKE THE FOLLOWING CHANGES FROM THE ORIGINAL CONTRACT: (General Conditions and Specifications of Original Contract govern unless otherwise mentioned)

RE: CHANGE TO ORIGINAL CONTRACT

Additional work related to Bulletin #12 including work shown on sheets

MD2.1H-2 Piping
MD2.1L-2 Piping
MD3.2-2 Piping
MD4.2-2 HVAC

GC to provide lift to remove from roof

TOTAL PRICE FOR THE ABOVE WORK: \$ 6,250.00

The above constitutes a change in our original contract. Please expedite your necessary documents to facilitate invoicing.

THANK YOU,
Brian Hindman
Senior Estimator



[tel. 313.574.2427](tel:313.574.2427)

www.dmi-insulation.com

info@dmi-insulation.com

Change Order Request

Project: WL Western Phase 2
DMI Job # 23-135
Reference #: Bulletin 12
Date: 4/21/2025

To: Quality Aire Systems
Attention: Brooke Combs

From: Dynamic Mechanical Insulation
Eric Erwine
13651 Dumas Drive
Brownstown, MI 48173

We hereby propose to perform the following change to the base contract:

Reference # Bulletin 12

1 Insulate Pipe and Duct related to new AHU unit.

Change to Contract **\$9,439.90**

Qualifications:

- 1 Furnish and install of pipe supports is excluded from price
- 2 Insulation of existing systems is limited to 3' at new tie in points.
- 3 This quote is to replace previous Bulletin 6.

Thank you for the opportunity to bid this project. We look forward to working with you in the future.

The above prices and specifications of this quote are satisfactory and are hereby accepted. All work to be performed under terms and conditions as specified in original bid documentation,

Authorized Signature

Date of Acceptance



Change Order Worksheet

Project Name: WL Western Phase 2
 DMI Job #: 23-138
 Reference #: Bulletin 12
 Date: 4/21/2025

Description:
Insulate supply, return and Outside air duct with rigid fiberglass board Insulate refrigeration suction with armaflex insulation

Labor						Mark-Up		
Labor Type	Description	Hours	\$/HR	Addl.	Sub-Total	%	Amount	Total
Mechanic	Labor Hours	72.12	\$86.42	\$0	\$6,232.95	10.00%	\$623.29	\$6,856.24
Mechanic				\$0	\$0.00	10.00%	\$0.00	\$0.00
Other				\$0	\$0.00	0.00%	\$0.00	\$0.00
Ariel Lift Rental			\$0.00	\$0	\$0.00		\$0.00	\$0.00
Sub-Total					\$6,232.95		\$623.29	\$6,856.24
Total Labor Cost								\$6,856.24

Materials						Mark-Up		
Materials	Qty.	Cost	Total Tax (6%)	Sub-Total	%	Amount	Total	
1 Refrigeration Suction 1 5/8 armaflex	80	\$5.10	\$24.48	\$432.48	10.00%	\$43.25	\$500.21	
2 1.5" 2.25# FSK Board	689	\$2.35	\$97.15	\$1,716.30	10.00%	\$171.63	\$1,985.08	
3 UV Paint	1	\$80.24	\$4.81	\$85.05	10.00%	\$8.51	\$98.37	
4			\$0.00	\$0.00		\$0.00	\$0.00	
Sub-Total				\$126.44	\$2,233.83	\$223.38	\$2,583.66	
Total Material Cost							\$2,583.66	

Total Change to Contract: \$9,439.90



48400 West Rd.,
Wixom, MI
48393

Phone: (248) 313-5800
Fax: (313) 313-5818

**Providing
Crane Rental
and
Heavy Transportation
Nationwide**

JOB QUOTE

ATTN:	Steve Samp	FROM:	Greg Nawrot
COMPANY:	Quality Aire Systems	E-MAIL:	GregN@LaramieCrane.com
ADDRESS:	328 Six Mile Road Whitmore Lake, MI 48189	CELL PHONE:	(248)755-7925
PHONE:	Office: 734-769-8545 Cell: 734-545-3926	DATE:	4/21/2025
E-MAIL:	Steve.S@qualityairesystems.com	TOTAL PGS:	2

Project:	Phase 2 ACCU 3500 lbs. 185` Radius (AHU 7 Pieces) 1478 lbs. Radius
Location:	Walled Lake Western High School
Equipment:	500 Ton Mobile Crane W/Operator & Oiler 190` Main Boom W/ Super lift
Equipment Rate:	\$640.00 / per hour (minimum 4 hours) +2% Excise Tax (652.80 per hour)
Operator & Oiler Rate:	\$216.00 / per S.T. Hour \$355.00 / per O.T. hour @ 1 1/2T \$380.00 / per O.T. hour @ 2T ***Labor is subject to an 8 hour daily guarantee.*** ***Time & One-Half rates apply to the first 4 hours of overtime Monday thru Friday and the first 12 hours on Saturday. Double time rates apply after 12 hours Monday thru Saturday, all day Sunday and holidays.***
Equipment & Operator & Oiler	\$6,950.40 per 8 hour S.T. day
Counterweight Cartage:	\$1800.00 / Per Travel Day 3 Counterweight Loads
Permits:	\$200.00 / State and County Travel Permits
Rigging:	\$150.00/ Spreader Bar and Rigging (If needed)

PROVISIONS:	
1	LARAMIE IS TO HAVE CLEAR AND UNOBSTRUCTED ACCESS TO AREAS DURING ASSEMBLY, OPERATION AND DISASSEMBLY OF CRANES.
2	LABOR IS SUBJECT TO AN 8-HOUR STRAIGHT TIME GUARANTEE PER UNION AGREEMENT
3	ALL WORK PERFORMED BEFORE 7:00 A.M., DURING LUNCH, AND AFTER 3:30 P.M. ON A NORMAL WEEKDAY IS SUBJECT TO OVERTIME PREMIUM CHARGES
4	STRAIGHT TIME RATES APPLY FROM 7:00 A.M. TO 3:30 P.M. (LESS LUNCH) MONDAY THRU FRIDAY. TIME & ONE-HALF RATES APPLY TO THE FIRST 4 HOURS OF OVERTIME MONDAY THRU FRIDAY AND THE FIRST 12 HOURS ON SATURDAY. DOUBLE TIME RATES APPLY AFTER 12 HOURS MONDAY THROUGH SATURDAY, ALL DAY SUNDAY AND HOLIDAYS
5	ANY AND ALL BUDGET PRICING HAS BEEN PROVIDED AS A VALUE-ADDED SERVICE AND HAS BEEN BASED ON LESSEE'S DESCRIPTION OF JOB SCOPE. CRANE AND TRUCKING SERVICE WILL BE BILLED IN ACCORDANCE TO APPLICABLE TIME AND MATERIAL RATES.
6	ANY CHANGES AND/OR MODIFICATIONS TO THE JOB SCOPE, METHODS, SCHEDULE, DIMENSIONS, WEIGHTS, RADIUS, ETC., RESULTING IN AN INCREASED COST TO LARAMIE, SHALL BE BILLED AS AN EXTRA
7	RENTAL RATES ARE PORTAL TO PORTAL. LARAMIE PERFORMANCE TO BE BASED UPON APPROVAL OF ROUTING AUTHORITIES
8	MANNED EQUIPMENT RENTAL CONTRACT TERMS AND CONDITIONS TO APPLY
9	CRANES FROM 12 TON- 85 TON ARE SUBJECT TO A FOUR-HOUR DAILY MINIMUM OR ACTUAL TIME WHICHEVER IS GREATER. CRANES FROM 85 TON-200 TON ARE SUBJECT TO A 6 HOUR DAILY MINIMUM OR ACTUAL TIME WHICHEVER IS GREATER. CRANES ABOVE 200 TON ARE SUBJECT TO AN 8 HOUR DAILY MINIMUM OR ACTUAL TIME, WHICHEVER IS GREATER.
10	THIRD PARTY INSPECTIONS, 30 DAY DRUG TESTS AND ORIENTATIONS REQUIRED PRIOR TO CRANE AND/OR LABOR ARRIVAL WILL BE BILLED IN ADDITION TO PROPOSAL
11	CUSTOMER IS TO INSURE ALL OF THEIR EQUIPMENT AND/OR MATERIALS STORED ON LARAMIE'S PREMISES FOR OR AGAINST ALL PERILS WHILE BEING STORED
12	PAYMENT DUE NET 30 DAYS
13	DURING MOBILIZATION AND OPERATION OF CRANES AND ASSOCIATED EQUIPMENT, PROPERTY SUCH AS UNDERLYING UTILITIES / DRIVEWAYS / PARKING LOTS / CURBS / PAVERS / GRASSY AREAS AND / OR LANDSCAPING MAY BE AFFECTED. LARAMIE SHALL NOT BE LIABLE FOR COST / REPAIR AND/OR REPLACEMENT OF SAID PROPERTY.
14	CUSTOMER TO SECURE PERMISSIONS OF WHERE TO STAGE EQUIPMENT.
15	LARAMIE SHALL NOT BE HELD RESPONSIBLE FOR PERFORMANCE OF PROPOSAL UNDER CONDITIONS BEYOND OUR CONTROL, SUCH AS STRIKES, ACTS OF GOD, ETC.

IF THERE ARE ANY QUESTIONS, STATEMENTS OR OBJECTIONS TO THE ABOVE PROPOSAL, PLEASE RESPOND IMMEDIATELY.

Quotation and Provisions Accepted By: _____

_____ Authorized Representative

Date: _____


Purchase Order or Job Number: _____

Re: Western Phase 2 Bulletin #12



Chuck Adams <airsolutions_inc@yahoo.com>

To ● Brooke Combs

 You replied to this message on 4/16/2025 2:03 PM.

Brooke,
My extra cost will be \$650.00.
It looks like an added AHU and coil to balance. 33
If there is a lift needed for the work this extra does not include the lift rental.
Thanks,

Chuck Adams
Air Solutions, Inc.

airsolutions_inc@yahoo.com

Ph: (810)358-8644

Fax: (810)356-5032



To: QUALITY AIRE

QUOTE

Attn: STEVE SAMP

Quote No: 288
Due Date: 4-21-25

Job: **WALLED LAKE WESTERN
SUMMER REPAIR
WALLED ALKE, MI.**

Engineer:
Salesperson: **DAVID BURTON/DAN MOYLAN**
P.O. To: **H. V. BURTON COMPANY**

WATER TREATMENT

H. V. BURTON COMPANY will provide Chemical Water Treatments for the Hot Water Heat System and including the following: **(Chemicals needed to re-treat about 500 gallons of Hot Water Heat system volume)**

1. One 5 gallon pail of PH neutral cleaner
2. One 5 gallon pail of chemical water treatment to treat aprox 500 gallon drained volume for repairs in the Hot Water Heating system, including PH reducer.

TOTAL PRICE: FOB WITH FREIGHT OT WALLED LAKE, MI.: . . . \$ 1,200.00

OPTION

To provide an onsite service visit. **ADD \$ 200.00**

NOTES: 1. Installation and labor are not included in pricing except as specifically stated above.
2. If boilers, heat exchangers or any components in system are Aluminum, or Stainless Steel please notify us for proper chemicals and pricing.

TERMS AND CONDITIONS

Terms: Net 30 days from date of shipment. Late payment charges: 1-1/2 % per month.
A 2 1/2% surcharge will be added to all credit card transactions. ACH Direct Deposit payments accepted with no additional fee.
All orders are subject to manufacturer's standard terms and conditions of sale.
Taxes, Duties, etc., are not included unless specifically stipulated above
Stenographic and clerical errors subject to correction.
Quote expires 30 days from above date.

Accepted by: _____ Date: _____ P.O: _____
This quote may serve as your Purchase Order by signing and dating above.



R.S. DALE co. INC
CONSTRUCTION SUPPLIES

6090 Wall Street, Sterling Heights, MI 48312
 PH: 586-264-1962 Fax: 586-264-2165

Quote

Order Number: 0354195
Order Date: 10/4/2024
Salesperson: DAN WOODS

Sold To: 00-Q8545
 QUALITY AIRE SYSTEMS,INC
 P.O. 130230
 Ann Arbor, MI 48113

Ship To:
 QUALITY AIRE SYSTEMS,INC
 P.O. 130230
 BRETT R. 734-756-9508
 Ann Arbor, MI 48113

Customer P.O. 23153 Co#11B6 **Ship VIA** RSD **Ship Date** 1/2/2025 **Entered By:** DW

Ord	Ship	B/O	Item Number	Description	UnitPrice	ExtensionAmt
10	10		DB10	SINGLE BASE ROOF TOP PIPE SUPPORT ASSY WITH 1 5/8" SINGLE STRUT GALV	24.500	245.00
60	60		PS200EH 20GA	1 5/8 X 1 5/8 12 GA. ELONGATED HOLE CHANNEL GALV 20	2.850	171.00
2	2		PS3033 SQ GA	POST BASE FOR PS200 SERIES 4 HOLE SQUARE 5/BOX	18.500	37.00
20	20		PS014T	7/8 O.D. TUBE CUSH-A-CLAMP	2.440	48.80
10	10		PS026N	1 5/8 O.D. TUBE CUSH-A-CLAMP (ZSI # 100162)	4.480	44.80

Net Order: 546.60
 Less Discount: 0.00
 Freight: 0.00
 Sales Tax: 32.80
Order Total: 579.40

Date: _____ **Sign:** _____ 35 _____

Ship Wght.	Plts.	Ctns.	Bndls.	Pcs.
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April 22, 2025

Dr. Michael Lonze
Superintendent
Walled Lake Consolidated Schools
850 Ladd Road – Building D
Walled Lake, MI 48390

VIA EMAIL TO: michaellonze@wlcsd.org

RE: Walled Lake Consolidated Schools - Physical Move Services for 2025

Dear Dr. Lonze:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Walled Lake Consolidated Schools (WLCS) in its selection and procurement of Physical Move Services for the district relocation work in 2025. James Geisler Middle School, Clifford Smart Middle School, Sarah Banks Middle School, Walnut Creek Middle School, Walled Lake Central High School, and Walled Lake Northern High School, within the district, are affected by the relocations in 2025. This update represents the mutual efforts of PMR and WLCS Administration & Staff (the Project Team) to present a framework in order to recommend and procure a Physical Move vendor.

SELECTION PROCESS

The process of drafting the documents and information to be included in the Request for Proposal (RFP) started with identifying the schools affected by moves, content that will need to be packed by classroom/school and the review of the overall district schedule for the balance of the school year. Subsequent documentation was developed and included to further outline the district's scope of work, as well as the schedule for the work to be completed.

On March 28, 2025, RFP documents were formally issued through Plante Moran Realpoint's Trimble e-Builder web portal to six (6) local physical move vendors identified by the Project Team as having the appropriate expertise and capacity to meet the project goals and objectives. A pre-bid meeting was held on April 8, 2025 at the Walled Lake Consolidated Schools Offices at 850 Ladd Road with a subsequent school walkthrough at James Geisler Middle School. On April 17, 2025 at the close of business, proposals were received from the six (6) invited move vendors. Over the ensuing days, questions and clarifications were vetted out by PMR with the individual move vendors and the overall bid analysis was reviewed and discussed by members of the Project Team for clarity.

The Project Team reviewed each bidder's proposed scope of work to ensure it met the districts' anticipation of work to be completed, as well as the individual rate schedules for labor and materials. The Project Team also reviewed the current labor force and schedule availability for each of the bidders to ensure they would

have the capacity to complete the districts scope of work within the current schedule. Upon The Project Team’s completion of the proposal analysis an initial recommendation was developed on April 21, 2025.

RECOMMENDATION

Upon completion of the post-bid review and analysis The Project Team is recommending a **Total Award Recommendation of One Hundred Twenty Three Thousand Eighty Five Dollars and no/100 (\$123,085.00)**. The total award recommendation includes a contract award to Office Moving Alliance Worldwide LLC and Palmer Moving Services, as well as a district contingency for potential unforeseen tasks that may arise and require physical move support.

Breakdown of the Total Award Recommendation is as follows:

Office Moving Alliance Worldwide, LLC (Crates)	\$10,000.00
Palmer Moving Services (Physical Mover)	\$71,415.00
Allowance for Physical Mover to Decommission Remaining Items	\$30,588.00
\$100K Additional Insurance for Physical Mover	\$800.00
<u>10% Physical Mover Contingency</u>	<u>\$10,282.00</u>
Total Project Amount	\$123,085.00

The Project Team is available at the Board’s convenience to answer any questions regarding the bidding process, proposals, clarification discussion process and analysis, or the recommendation by The Project Team. If you have any questions regarding the above information, please feel free to contact me at 313-268-4845 or kevin.massey@plantemoran.com.

Sincerely,



Kevin Massey, LEED AP
Plante Moran Realpoint

- CC:**
- Abbie Kidder – Walled Lake Consolidated Schools
 - Dave Watkins - Walled Lake Consolidated Schools
 - Kevin Donnelly – Plante Moran Realpoint
 - Lisa Pitt – Plante Moran Realpoint
 - File

Enclosures: Bid Analysis Summary & High-Level Milestone Schedule

Walled Lake Consolidated School District		Palmer Moving Services	Oneida Solutions Group	DMS Movintg Systems Inc	University Moving & Storage Co	Corrigan Moving Systems	Premier Locations
Description		Total Cost	Total Cost	Total Cost	Total Cost	Total Cost	Total Cost
Base Bid							
GEIS 1	Geisler MS - Delivery of packing supplies, relocate furniture & content to Clifford Smart MS, Sarah Banks MS, and Walnut Creek MS	32,604.00	52,000.00	33,350.00	77,400.00	69,730.00	57,700.00
GEIS2	Geisler MS - Relocate some main office furniture to Walled Lake Northern HS	5,448.00	4,590.00	1,600.00	2,490.00	4,375.00	1,490.00
GEIS3	Geisler MS - Relocate some main office furniture and (3) classrooms of SXI Group furniture to Walled Lake Central HS	6,888.00	4,500.00	4,600.00	7,880.00	8,625.00	7,800.00
GEIS4	Geisler MS - Allowance to decommission all remaining furniture and equipment from the school prior to end of November 2025 (Approximately 50%)	30,588.00	42,000.00	65,816.00	29,400.00	36,500.00	49,400.00
CLIFF1	Clifford Smart MS - Delivery of packing supplies, completion of internal moves (Approximately 10) and post move support	6,297.00	5,375.00	7,200.00	3,650.00	8,786.00	9,800.00
SBANKS1	Sarah Banks MS - Delivery of packing supplies, completion of internal moves (Approximately 10) and post move support	6,297.00	5,375.00	7,200.00	5,580.00	8,786.00	9,800.00
WLNCRK1	Walnut Creek MS - Delivery of packing supplies, completion of internal moves (Approximately 10) and post move support	6,297.00	5,375.00	7,200.00	5,580.00	8,786.00	9,800.00
INTERNAL	Internal MS Moves - Allowance to complete internal moves between middle schools, include (2) days with (4) movers and (1) truck per day	7,584.00	4,950.00	4,500.00	3,860.00	4,100.00	4,100.00
Base Bid Cost Total		102,003.00	124,165.00	131,466.00	135,840.00	149,688.00	149,890.00
Firm Information							
LF	Total Number of Available Labor Force	55.00	95.00	25.00	62.00	155.00	138.00
D	Total Number of Drivers Available	12.00	14.00	5.00	12.00	146.00	11.00
S2025	Current Number of School Bond Projects Scheduled for Summer 2025	2.00	1.00	2.00	1.00	14.00	4.00
Firm Information Cost Total		69.00	110.00	32.00	75.00	315.00	153.00

	Palmer Moving Services	Oneida Solutions Group	DMS Movintg Systems Inc	University Moving & Storage Co	Corrigan Moving Systems	Premier Locations
Description	Total Cost	Total Cost	Total Cost	Total Cost	Total Cost	Total Cost
Rates						
1	Mover - Straight Time Rate per hour	59.00	52.00	55.00	50.00	50.00
2	Mover - Overtime Rate per hour	65.00	70.00	75.00	75.00	60.00
3	Mover - Sunday Rate per hour	75.00	75.00	85.00	90.00	75.00
4	Driver - Straight Time Rate per hour	59.00	58.00	60.00	50.00	65.00
5	Driver - Overtime Rate per hour	65.00	78.00	80.00	75.00	80.00
6	Driver - Sunday Rate per hour	75.00	90.00	90.00	100.00	90.00
7	Installer - Straight Time Rate per hour	59.00	56.00	60.00	65.00	65.00
8	Installer - Overtime Rate per hour	65.00	76.00	90.00	95.00	80.00
9	Installer - Sunday Rate per hour	75.00	95.00	120.00	110.00	90.00
10	Supervisor - Straight Time Rate per hour	75.00	65.00	65.00	70.00	80.00
11	Supervisor - Overtime Rate per hour	75.00	85.00	75.00	90.00	100.00
12	Supervisor - Sunday Rate per hour	75.00	85.00	85.30	110.00	135.00
13	Project Manager - Straight Time Rate per hour	75.00	75.00	70.00	70.00	80.00
14	Project Manager - Overtime Rate per hour	75.00	75.00	80.00	90.00	100.00
15	Project Manager - Sunday Rate per hour	75.00	75.00	90.00	100.00	135.00
16	Truck - Straight Rate per Hour	30.00	55.00	50.00	35.00	35.00
17	Truck - Overtime Rate per hour	30.00	55.00	50.00	35.00	35.00
18	Truck - Sunday Rate per hour	30.00	55.00	50.00	35.00	35.00
19	Storage Trailer Mobilization Rate (defined as delivery AND pickup)	500.00	550.00	750.00	500.00	500.00
20	Storage Trailer Rental per month (on site)	500.00	375.00	600.00	750.00	300.00
21	Storage Trailer Rental per month (off site)	500.00	495.00	700.00	750.00	400.00
Ins	Additional Insurance - Cost per \$1,000	8.00	11.50	4.00	8.00	5.00
Rates Cost Total		2,645.00	2,706.50	3,384.30	3,353.00	2,595.00
Materials						
1	Letter Tote - RENT	0.00	2.00	0.00	3.00	20.00
2	Letter Tote - BUY	0.00	3.50	6.00	4.00	20.00
3	Legal Tote - RENT	0.00	2.75	0.00	4.00	20.00
4	Legal Tote - BUY	0.00	4.50	7.50	4.75	20.00
5	Crates - Weekly Rental Rate	1.75	2.80	2.00	3.00	1.05
6	Crate Dollies - Weekly Rental Rate	0.00	1.00	0.00	3.00	2.00
7	Crates - BUY	0.00	75.00	75.00	50.00	75.00
8	Crate Dollies - BUY	0.00	45.00	125.00	50.00	100.00
9	Book Carton (1.5 cft) - per box	2.00	2.00	2.25	3.00	1.10
10	Pop-up Tote (3.0 cft) - per box	3.50	3.75	0.00	3.50	2.00
11	Computer Crates - Weekly Rate	0.00	7.00	0.00	0.00	2.10
12	Computer Crate Dollies - Weekly Rate	0.00	1.00	0.00	0.00	3.00
13	Artwork Box - RENT	5.00	10.00	0.00	0.00	10.00
14	Artwork Box - BUY	5.00	25.00	25.00	22.00	10.00
15	Library Carts - Weekly Rate	3.50	15.00	7.00	10.00	5.00
16	Speed pack - RENT	5.00	5.00	5.00	8.00	5.00
17	Speed pack - BUY	20.00	25.00	35.00	25.00	20.00
18	New Masonite - per sheet	18.00	20.00	20.00	30.00	24.00
19	Door Protection	2.00	1.00	5.00	5.00	10.00
20	Wall Protection	2.00	1.00	15.00	2.00	10.00
21	Elevator Protection	5.00	1.00	10.00	10.00	10.00
22	Corner Guards	1.25	1.50	5.00	5.00	10.00
23	Moving Tape - per roll	2.00	2.00	2.50	3.00	2.00
24	Painters Tape - per roll	5.00	3.50	0.00	9.00	2.00
25	Twist Ties - per unit	0.25	0.25	0.00	0.10	0.10
26	Static Free Bubble Wrap - per foot	1.25	2.75	100.00	1.00	0.50
27	Paper - per pound	1.25	0.75	1.50	0.00	1.10
28	Shrink Wrap - per foot	3.00	1.00	1.00	0.05	0.10
29	Moving Pads/Blankets	75.00	65.00	39 20.00	45.00	50.00
30	Labels - per package	16.00	13.50	30.00	21.00	12.00

Support for General Fund Budget

ISD BUDGET RESOLUTION

_____, Michigan (the "District")
A _____ meeting of the board of education of the District was held in the
_____ in the District, on the ____ day of _____, 2025
at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____
and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed General Fund budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district General Fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district General Fund budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district General Fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district General Fund budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adoption.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2025, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Disapproval of General Fund Budget

ISD BUDGET RESOLUTION

_____, Michigan (the "District")
A _____ meeting of the board of education of the District was held in the _____ in the District, on the ____ day of _____, 2025 at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed General Fund budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district General Fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district General Fund budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has reviewed the proposed intermediate school district General Fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district General Fund budget which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objection and proposed changes that this board has to the budget.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adoption.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2025, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**WALLED LAKE SCHOOLS
EMPLOYEE RECOGNITION WEEK
MAY 5 – 9, 2025**

- WHEREAS, The week of May 5 - 9, 2025, has been designated Walled Lake Schools' Employee Recognition Week to recognize the excellent contributions of all employees throughout the District; and
- WHEREAS, The staff of Walled Lake Schools is an outstanding group of employees, each and every one of them essential to maintaining the quality education we offer our students; and
- WHEREAS, Although the Board of Education has honored employees on an individual basis during the year, the other devoted and dedicated staff members in the District have received little formal recognition for their able and distinguished service; and
- WHEREAS, Our paraeducators, food service workers, secretaries, warehouse/delivery persons, transportation/bus drivers, mechanics, maintenance persons, teachers, supervisors, and administrators are highly valued members of the Walled Lake Schools' family; now, therefore be it
- RESOLVED*, That, we, the members of the Walled Lake Schools Board of Education and the Administration, hereby proclaim May 5 - 9, 2025, Walled Lake Schools Employee Recognition Week, and thank and congratulate all our School District staff for their excellent contributions to the education of the students of the Walled Lake Consolidated School District.



The following resolutions have been adopted by our member school districts.
The adoption and/or amendment date(s) are noted for each resolution.

OCSBA Bylaws Article IX, Section 5, Resolution Adoption:

Resolutions that are approved by at least nineteen (19) member school districts shall be the official position of the association as interpreted and pursued by its board of directors.

2025 RECOMMENDED AMENDMENTS TO PREVIOUSLY ADOPTED RESOLUTIONS

ACCOUNTABILITY AND TRANSPARENCY [OCSBA Adopted 9/24/2019]

OCSBA supports ~~transparency and accountability for ALL school aid funds (i.e., community governed public school districts, charter schools, cyber schools, community colleges, public universities)~~ holding every school that receives public funding to the same accountability and transparency standards, including FOIA requests and the Open Meetings Act. This includes local districts, ISDs, Public School Academies (aka Charter Schools), their authorizers and management companies, as well as all colleges and universities. [MASB Resolution A 6.65 (c), (d), (f)]

Rationale: Expanded to include FOIA requests, OMA and additional school entities

BROADBAND ACCESS AND DEVICES [OCSBA Adopted 9/11/2021]

- Broadband should be included in any federal or state infrastructure plan.
- ~~We support~~ OCSBA supports additional federal and state funding opportunities to expand affordable and reliable broadband access.
- ~~We support~~ OCSBA supports federal and state programs for the purchase of internet capable devices and software.
- OCSBA supports dedicated resources for cybersecurity. [MASB Resolution A-10.30 – 2021 amendment]

Rationale: a) Update “we support” to “OCSBA supports” in all resolutions. (b) Cybersecurity is a growing issue and needs dedicated funding and support.

MENTAL HEALTH [OCSBA Adopted 9/24/2019]

OCSBA supports increased mental health services and professionals in schools and ~~provide adequate state resources~~ providing, at a minimum, annual inflation adjusted state resources to allow schools to both educate and keep students and staff safe.

- Help staff identify potential mental health issues for students.
- Encourage MDE to develop a model policy for staff regarding identifying mental health issues and appropriate staff response.

Rationale: Districts need consistent, annual funding for mental health

SCHOOL AID [OCSBA Adopted 9/24/2019]

- ~~A. Oppose using School Aid Fund dollars for any other purpose than K-12 education. [MASB Resolution A 10.25]~~
- A. Specify that the School Aid Fund is only for Pre-K to 12th grade public education in Michigan's Constitution and oppose any attempts to create private school vouchers or tax credit programs. [MASB Resolutions A 10.25 (a) and A 10.05]
- B. Support additional funding for Special Education, At-Risk and ELL students. [MASB Resolutions A 10.25 (g) and (j); A 10.55]
- C. Protect the School Aid Fund and local revenues from state tax policy changes. [MASB Resolutions A 10.25 (c); A 10.55]
- ~~D. Specify that the School Aid Fund is only for Pre-K to 12th grade public education in Michigan's Constitution and oppose any attempts to create private school voucher or tax credit programs. [MASB Resolutions A 10.25 (a) and A 10.05]~~
- D. OCSBA supports enacting the annual School Aid Budget no later than June 1, so that school districts have factual information to meet their constitutional/statutory requirement to approve a budget by June 30. [MASB Resolution A 10.25 (h)]

Rationale: A and D were duplicative: Moving D to first bullet

SCHOOL FINANCE RESEARCH COLLABORATIVE (SFRC) [OCSBA Adopted 9/24/2019; Amended 9/11/2021; 3/3/2023]

OCSBA supports implementation of the recommendations of the SFRC, ~~including the recommended additional studies on capital costs, infrastructure, and transportation, including the recommended additional studies on capital costs, infrastructure, and transportation.~~ While implementing the SFRC recommendations, higher funded districts must be held harmless. [MASB resolution G 11.01 and A-10.25 – 2021 amendment]

Rationale: Those recommended studies have been completed; now supporting all SFRC's recommendations.

SCHOOL NUTRITION [OCSBA Adopted 3/3/2023]

OCSBA supports ~~the expansion of the Free and Reduced Meals program to include all children as was done during the pandemic~~ codification of free universal meals.

TEACHER SHORTAGES [OCSBA Adopted 9/11/2021]

~~We support~~ OCSBA supports statewide initiatives to address teacher shortages and retain teachers, while maintaining quality teacher preparation programs. Initiatives might include, but should not be limited to, incentives to enter and complete a teaching college program, incentives for teachers to remain in the classroom, and easing the process to obtain Michigan certification for teachers that are certified in other states. [MASB 2021-2022 Legislative Priority]

Rationale: Replace "we" with OCSBA to be consistent across resolutions

UNIVERSAL PRESCHOOL EARLY CHILDHOOD [OCSBA Adopted 9/24/2019]

- OCSBA supports additional new dollars to fund universal, public preschool for all four year old children.
- OCSBA supports mandatory kindergarten for all five-year-old children. [OCSBA Adopted 9/24/2019; MASB Resolution A 6.15 (c)]

Rationale: (a) Public Preschool dollars should not be used for vouchers, private or parochial preschools. (b) Add support for mandatory kindergarten. Currently, kindergarten is not mandatory in the State of Michigan.

WHEN ALIGNED WITH OCSBA LEGISLATIVE PRIORITIES, OCSBA ALSO SUPPORTS

[OCSBA Adopted 9/24/2019]

- The National School Boards Association (NSBA) Legislative Agenda
- The Michigan Association of School Boards (MASB) Legislative Agenda
- The Oakland County Superintendents Association (OCSA) Legislative Agenda
- The Consortium of State School Board Associations (COSSBA) Legislative Agenda

LINKS: MASB Resolutions: <https://www.masb.org/resolutions.aspx>

NSBA Advocacy: IDEA <https://www.nsba.org/Advocacy>

COSSBA Advocacy: <https://www.cossba.org/advocacy>

Rationale: Adding COSSBA to the list of Associations with whom OCSBA aligns since MASB belongs to both NSBA and COSSBA

CONTINUING RESOLUTIONS

THE FOLLOWING RESOLUTIONS WERE PREVIOUSLY ADOPTED BY OUR MEMBERS

THE ADOPTION AND/OR AMENDMENT DATE(S) ARE NOTED FOR EACH RESOLUTION

EVIDENCE-BASED DECISION MAKING [OCSBA Adopted 9/24/2019]

OCSBA supports evidence-based education policy that will maximize opportunities for the highest achievement of each student. [MASB Resolution G 11.01]

LAME DUCK [OCSBA Adopted 9/24/2019]

OCSBA supports lame duck parameters that will address introduction and accelerated passage of legislation after the November election.

LOCAL CONTROL [OCSBA Adopted 9/24/2019]

Support local control of community-governed public schools with elected school boards.

[MASB Resolution A 10.10; A 10.55; A 12.70]

- Help staff identify potential mental health issues for students.
- Encourage MDE to develop a model policy for staff regarding identifying mental health issues and appropriate staff response.

SCHOOL SAFETY [OCSBA Adopted 3/3/2023]

OCSBA supports that there be adequate state resources to allow schools to both educate and keep students and staff safe.

SPECIAL EDUCATION [OCSBA Adopted 9/24/2019]

OCSBA supports full funding of the federal Individuals with Disabilities Education Act (IDEA). Although federal legislation initially promised to provide 40 percent of the excess cost to educate students with disabilities, the appropriations have fallen short, leaving states and local school districts to make up the difference. [MASB Resolution A 5.01; NSBA Advocacy: IDEA]

UNFUNDED MANDATES [OCSBA Adopted 9/24/2019]

OCSBA Opposes any state or federal legislation that results in increased costs for school districts without full funding. OCSBA also encourages the Michigan Legislature to oppose any federal laws or programs that are not fully funded thus costing the state valuable resources. [MASB Resolution A 10.20]

Adopted by Board of Directors: 11/15/2017

Adopted by General Membership: 1/24/2018; 10/18/2018

Amendments Approved by Member School Districts: 9/16/2020; 9/10/2021; 3/3/2023

**BYLAWS
OF THE
OAKLAND COUNTY SCHOOL BOARDS ASSOCIATION**

**ARTICLE I
OFFICES**

Section 1: Principal Office. The principal office of the Oakland County School Boards Association (the “Association”) in the State of Michigan will be located at 2111 Pontiac Lake Road, Waterford Township, County of Oakland. The Association may have such other offices, either within or without the State of Michigan, as the Board of Directors of the Association may determine or as the affairs of the Association may require from time to time.

Section 2: Registered Office. The Association will have and continuously maintain a registered office and a registered agent whose office is identical with the registered office. The registered office may be, but need not be, identical with the principal office, and the address of the registered office may be changed from time to time by the Board of Directors of the Association.

**ARTICLE II
PURPOSE**

Section 1: Purpose. The purpose of the Association shall be:

- (a) To advance the quality of public education in Oakland County through the cooperative efforts of locally elected boards of education.
- (b) To promote high standards in providing educational programs and services to meet the needs of all students.
- (c) To make available to school board members information concerning educational issues.
- (d) To conduct and sponsor meetings and programs about various aspects of education in partnership with Oakland Schools.
- (e) To promote public understanding about the role of school boards in our education system and the need for citizen involvement in maintaining and improving our schools.
- (f) To enhance cooperation and communication among boards of education in Oakland County.
- (g) To present a strong force representing the views of school boards in Oakland County to the political representatives serving the area.

- (h) To advocate for county, state and national legislation and governance that promotes and supports public education services by locally elected boards of education.

ARTICLE III MEMBERSHIP

Section 1: Members. The Association shall be organized upon a membership basis. Any publicly elected Board of Education member of a school district located in Oakland County or any elected Oakland ISD Board of Education member (referred to herein as “Member School Districts”), that is also a member in good standing in the Michigan Association of School Boards (“MASB”), is an eligible general member of this Association (referred to herein as a “Member” or collectively the “Members”).

Section 2: Voting Rights. Each Member is entitled to one vote on each matter submitted to a vote of the Members, with specific exceptions as outlined in this section. All rights to vote on business or election before the Members will be done in person.

Exceptions: Each Member School District shall have one (1) vote on resolutions (as outlined in Article IX) or to amend these Bylaws (as outlined in Article XVI). Member School District votes shall be recorded upon receipt of the completed resolution or ballot indicating the vote of the Member School District’s Trustees. Member School District votes must be received prior to the deadline indicated on the ballot or resolution. Results of such Member School District voting shall be provided to all Member Districts not later than the next general membership meeting.

Section 3: Electronic Voting. Electronic voting rights are granted to the Board of Directors only to conduct emergency business. All electronic vote(s) will be reaffirmed at the next meeting of the Board of Directors.

Section 4: Transfer of Membership. Membership in this Association is not transferable or assignable.

ARTICLE IV DUES

The Association shall be financed by an annual MASB grant to its County Area School Boards Association (CASBA) members, Intermediate School District membership dues in an amount not to exceed the MASB CASBA grant, and by contributions and gifts accepted by the Association.

ARTICLE V
MEETING OF MEMBERS

Section 1: Annual and Regular Meetings. There shall be an annual meeting of the Members and not less than three additional, regular membership meetings each year for the purpose of appointing the Board of Directors and for the transaction of such other business as may come before the meeting. The annual meeting shall be the first regular meeting after July 1. The date, time, and place of all meetings shall be determined by the Board of Directors.

Section 2: Special Meetings. Special meetings of the Members may be called by voice or email by the President or by two or more members of the Board of Directors with 30 days' notice.

Section 3: Place of Meeting. The Board of Directors may designate the place of meeting for any annual or regular meeting or for any special meeting. If no designation is made, or if a special meeting is otherwise called, the place of the meeting will be the registered ~~off~~ [office](#) of the Association; but if all of the Members meet at any time and place and consent to holding of a meeting, such meeting will be valid without call or notice, and at such meeting any corporate action may be taken.

Rationale: Grammar and clarification. 'off' is supposed to be 'office'

Section 4: Notice of meetings. Written notice stating the place, day, and hour of any meeting of Members will be delivered, either personally or by email, to each Member entitled to vote as such meeting, not less than ten nor more than fifty days before the date of the meeting by the Secretary. In case of a special meeting, or when required by statute or these Bylaws, the purpose or purposes for which the meeting is called will be stated in the notice. If mailed, the notice of a meeting will be deemed to be delivered when deposited in the United States mail addressed to the Member at his or her address as it appears on the records of the Association, with postage thereon prepaid.

Section 5: Informal Action by Members. Any action required by law to be taken at a meeting of the Members, or any action which may be taken at a meeting of the Members, may be taken without a meeting if a consent in writing, setting forth the action so taken, will be signed by all of the Members entitled to vote with respect to the subject matter thereof.

Section 6: Quorum. The presence of at least one Member from twenty-five (25%) percent of the Member School Districts will constitute a quorum at such meeting. If a quorum is not present at any meeting of Members, a majority of the Members present may adjourn the meeting without further notice.

Section 7: Involvement of Member School District Administrators. Superintendents and Administrators of Member School Districts are encouraged to participate in the Member meetings and other Association activities.

**ARTICLE VI
ELECTION OF BOARD OF DIRECTORS**

Section 1: Number of Directors. The Board of Directors shall consist of an odd number of Directors, with no fewer than 7 nor more than 9 members. The Board of Directors shall have the discretion to determine the number of Directors to best meet the needs of the Association. The Board shall consider such a change whenever an election produces less candidates than open seats, and prior to seeking candidates to fill a vacancy under Section 6. The Secretary shall promptly communicate any change to the number of Directors to all Members. Any decrease in the number of Directors shall be accomplished by attrition, which may result in an eight member Board for up to one year, until the next election. An increase in the number of Directors shall be accomplished by election, as outlined in Section 4. In addition, the Board may call for a mid-year special election to increase the number of Directors.

Section 2: Eligibility. Any Member is eligible to be elected to the Association’s Board of Directors. Only one Member from each Member School District is allowed to serve on the Board at any given time.

Section 3: Term. The term of office for each Director shall be for three (3) years and shall continue until his or her successor has been elected and qualified.

Section 4: Board Election: By May 1st yearly, the Board shall convene an Election Committee comprised of the three most recently elected Members of the Board of Directors. The Election Committee shall seek candidates who will create a Board with a geographical balance from throughout Oakland County. Board Candidate Application Forms will also be sent to all Member School Districts to be delivered to their board members. Candidates must submit a completed application to the Election Committee prior to the deadline specified on the form. Nominations cannot be made from the floor during the meeting at which the election occurs. Election of Candidates from Member School Districts shall take place at the June meeting. If there are more candidates than vacancies to be filled, the Member vote shall be by written ballot. If there are less candidates than vacancies to be filled, the Board of Directors shall follow the procedure to fill a vacancy as outlined in Section 6.

Section 5: Resignation/Removal. Any Director may resign by written notice to the Association. Any Director may be removed by the Members or the Board at any meeting of the Members or the Board, with cause as defined in Appendix I, by the affirmative vote of a majority of the Members or the Directors then in office (excluding the Director who is the subject of such action).

Section 6: Vacancy. If a vacancy shall occur among the Board of Directors as a result of death, resignation, removal or otherwise, the Board will first consider whether it is appropriate to decrease the number of Directors as outlined in Section 1. If the Board determines that the needs of the Association are best met by retaining the current number of Directors, the President will notify the Members of the vacancy, each Member School District shall be sent a Board Candidate Application Form and the Board shall appoint a member to fill the vacancy at its next meeting. The appointee shall serve until the next scheduled election.

Section 7: Attendance. Failure to attend three (3) consecutive Board meetings shall constitute a resignation; however, a Director may be granted an excused absence by action of the Board. Such a request shall be made in writing to the Board President within thirty (30) days of the missed meeting.

ARTICLE VII BOARD OF DIRECTORS

Section 1: General Powers. It shall be the responsibility of the Board of Directors to carry out the purposes of the Association as specified in Article II of the Articles of Incorporation.

Section 2: Regular Meetings. A regular annual meeting of the Board of Directors will be held without other notice than these Bylaws. The date and time of the annual meeting shall be determined by the Board of Directors. The Board of Directors may provide by resolution the time and place for holding of additional regular meetings of the Board without other notice than such resolution.

Section 3: Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the President or any two Directors. The person or persons authorized to call special meetings of the Board may fix any place as the place for holding any special meeting of the Board called by them.

Section 4: Notice. Notice of any special meeting of the Board of Directors will be given at least two days by written notice delivered personally, by phone, ~~fax,~~ or email to each Director's contact information as shown by the records of the Association ~~or five days' notice by mail. If mailed, such notice will be deemed to be delivered when deposited in the United States mail in a sealed envelope so addressed, with postage thereon prepaid.~~ Any Director may waive notice of any meeting. The attendance of a Director at any meeting will constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board need be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these Bylaws.

Rationale: Deleting language that refers to sending meeting notices via US mail and fax which are outdated modes of communication.

Section 5: Quorum. A majority of the Board of Directors will constitute a quorum for the transaction of business at any meeting of the Board; if less than a majority of the Directors are present at said meeting, a majority of the Directors present may adjourn the meeting without further notice.

Section 6: Manner of Acting. The act of a majority of the Directors serving (whether elected or appointed), at a meeting at which a quorum is present will be the act of the Board of Directors, unless the act of a greater number is required by law or by these Bylaws.

Section 7: Compensation. Directors as such will not receive any stated salaries for their services, but by resolution of the Board of Directors a fixed sum and expenses of attendance, if any, may be allowed for attendance at each regular or special meeting of the Board; but nothing herein contained will be construed to preclude any Director from serving the Association in any other capacity and receiving compensation therefor.

Section 8: Informal Action by Directors. Any action required by law to be taken at a meeting of Directors, or any action which may be taken at a meeting of Directors, may be taken without a meeting if a consent in writing, setting forth the action so taken, is signed by all the Directors.

Section 9: Confidentiality. The records and business of all Board of Directors proceedings shall be confidential and shall not be subject to disclosure without the Board of Directors' authorization in advance of disclosure.

Section 10: Board Operating Procedures. The Board of Directors shall create and maintain Board Operating Procedures which shall be used in conjunction with these Bylaws.

Rationale: Adding this section as the Board of Directors recently adopted Board Operating Procedures that further define roles, responsibilities and timelines.

ARTICLE VIII OFFICERS

Section 1: Election or Appointment. The Board of Directors, as soon as may be practical after the annual appointment of Directors in each year, shall elect from the current Board of Directors, a President, a Vice-President, a Secretary, and a Treasurer of the Association.

Section 2: Term of Office. ~~The~~ **The** term of office for all officers shall commence upon their election or appointment and shall continue until the next annual meeting of the Association and thereafter until their respective successors are chosen or until their resignation or removal. Any officer may be removed from office at any meeting of the Directors, with cause, by the affirmative

vote of a majority of the Directors, whenever in their judgment the best interests of the Association will be served thereby. An officer may resign by written notice to the Association. The resignation shall be effective upon its receipt by the Association or at a subsequent time specified in the notice of resignation. The Directors shall have the power to fill any vacancies in any offices occurring for whatever reason.

Rationale: Grammar/clarity – deleting ‘r’ in the first word to change ‘Ther’ to ‘The’

Section 3: Compensation. Officers as such will not receive any stated salaries for their services, but by resolution of the Board of Directors a fixed sum and expenses of attendance, if any, may be allowed for attendance at each regular or special meeting of the Board; but nothing herein contained will be construed to preclude any Officer from serving the Association in any other capacity and receiving compensation therefore.

Section 4: The President. The President shall be the Chief Executive Officer of the Association and shall have general and active management of the activities of the Association and shall see that all orders and resolutions of the Board of Directors are carried into effect. He or she shall execute all authorized conveyances, contracts, or other obligations in the name of the Association, except where required by law to be otherwise signed and executed, and except where the signing and execution thereof shall be expressly delegated by the Directors to some other officer or agent of the Association. He or she shall preside at all meetings of the Directors.

Section 5: Vice-President. The Vice-President in the order designated by the Board of Directors, or, lacking such designation, by the President shall, in the absence or disability of the President, perform the duties and exercise the powers of the President and shall perform such other duties as the Board of Directors shall prescribe.

In the absence of both the President and Vice-President, the Directors present thereat shall designate another presiding officer.

Section 6: The Secretary. The Secretary shall attend all meetings of the Board of Directors and record all votes and the minutes of all proceedings in a book to be kept for that purpose. He or she shall give, or cause to be given, notice of all meetings of the Directors for which notice may be required, and shall perform other duties as may be prescribed by the Directors. He or she shall have the authority to execute with the President all authorized conveyances, contracts or other obligations in the name of the Association, except as otherwise directed by the Directors.

At the discretion of the Board of Directors on an annual basis, the Office of Secretary may be divided into two roles: Corresponding Secretary and Recording Secretary.

Rationale: With a Board of 7-9 directors, it is helpful to split the role of Secretary into two and provides additional leadership opportunities.

Section 7: The Treasurer. The Treasurer shall have custody of the funds and securities of the Association and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Association and shall deposit all monies and other valuable effects in the name and to the credit of the Association in such depositories as may be designated by the Directors. He or she shall disburse the funds of the Association as may be ordered by the Directors, taking proper vouchers for such disbursements, and shall render to the President and Directors, at the regular meetings of the Directors, or whenever they may require it, an account of all his or her transactions as Treasurer and of the financial condition of the Association. If required by the Directors, he or she shall give the Association a bond in such sum and with such surety or sureties as shall be satisfactory to the Directors for the faithful performance of the duties of his or her office and for the restoration to the Association (in case of his or her death, resignation or removal from office) of all books papers, vouchers, money and other property of whatever kind in his or her possession or under his or her control belonging to the Association.

Section 8: Bonding of Officers. All officers of the Association, if required to do so by the Board of Directors, shall furnish bonds to the Association for the faithful performance of their duties, in such amounts and with such conditions and security as the Board shall require. The Association shall assume the cost of providing any bond required hereunder.

ARTICLE IX COMMITTEES

Section 1: General. The Board of Directors may designate standing and ad hoc committees with such duties and powers as it may provide in order to carry out the program and purposes of the Association.

Section 2: Quorum and Voting Rights. Unless otherwise stated within this Article, the presence of twenty-five (25%) percent of the appointed representatives to a Committee will constitute a quorum and each appointed representative present in the meeting shall have one vote. Member School Districts may designate an alternate representative to any committee comprised of representatives of Member School Districts; however, any appointed alternate shall only be counted for quorum and/or vote when the primary appointed representative for their District is absent.

Section 3: Committee Chairs. Each standing and ad hoc committee shall elect a Chairperson annually from the appointed representatives. The election shall be the first order of business at the Committee's first meeting after ~~January 31st~~ July 1st, unless otherwise specified in these Bylaws. Written notice of the election date, time and place shall be provided to all appointed

representatives not less than seven (7) calendar days prior to the meeting at which the vote will occur.

Rationale: Operating Year is July 1 – June 30. This change will bring us in alignment

Each Committee Chair is responsible for establishing and distributing the meeting schedule and agendas and providing such to the appointed representatives. The Chair shall maintain committee attendance records, distribute meeting minutes to the appointed representatives after each meeting and regularly report to the Board of Directors through the President.

Any Committee Chair may resign by written notice to the Association President. Any Committee Chair may be removed by the Committee Members or the Board at any meeting of the Committee Members or the Board, without cause, by the affirmative vote of a majority of the appointed representative(s) present or the Board of Directors then in office (excluding the Committee Chair who is the subject of such action).

Section 4: The Government Relations Committee. The Government Relations Committee shall be a standing committee. The committee’s purpose is to receive information [on](#) legislative matters for the purpose of sharing said information with the Member School Districts to advocate for, and increase awareness of, issues facing public education. The committee will meet at least 6 times per year.

Rationale: Grammar/clarification adding on after ‘information’

Committee Membership/Leadership. At each Member School District’s annual organizational meeting, a Member should be appointed to represent their Member School District at the Government Relations Committee.

A Committee Chairperson will be elected annually from the appointed Members at the first committee meeting after January 31st. Each Member School District in attendance shall have one (1) vote, which shall be cast by the Member School District’s appointed representative.

In the absence of an elected Vice Chair, the Vice President of OCSBA will assume the position of Vice Chair.

Rationale: This is to ensure we are building leadership on GRC

Legislative Priorities. The Government Relations Committee will review/revise their Legislative Priorities annually. Revised Legislative priorities will be submitted to the Board of Directors for approval. Once approved by the Board, Legislative Priorities will be provided to the Resolutions and Bylaws Committee and Member School Districts.

Section 5: Resolutions and Bylaws Committee. The Resolutions and Bylaws Committee shall be a standing committee and shall exercise the powers prescribed in this section. The committee's purpose is to develop and manage the resolutions and bylaws process. The committee shall meet at least once per year.

Committee Membership/Leadership. Committee members will be appointed by the ~~Board of Directors~~ **OCSBA President** annually. Committee members may be reappointed for additional terms. The appointed Committee members will elect a Committee Chairperson at the first committee meeting after appointment. The Government Relations Committee Chairperson shall be a member of the Resolutions and Bylaws Committee.

Rationale: Common Practice is that OCSBA President makes committee appointments

Initiation of Resolutions and Bylaws Revisions. Resolutions or bylaws revisions may be initiated by a Member School District Board, the Board of Directors, the Government Relations Committee or the Resolutions and Bylaws Committee. Once approved by the OCSBA Board of Directors, the Legislative Priorities shall be included in the resolutions drafted by the Resolutions and Bylaws Committee. All proposed resolutions and/or bylaws revisions shall be submitted in writing to the Board of Directors or Resolutions and Bylaws Committee and shall be addressed by the Resolutions and Bylaws Committee at their next meeting.

Submission to Vote. The Board of Directors shall review all proposed resolutions and bylaws amendments prior to submission to the Member School Districts.

Once reviewed by the Board of Directors, proposed resolutions and bylaws amendments shall be sent to the Member School Districts for voting. Member School Districts will be asked to vote at their next meeting. The window for Member School District voting shall be at least forty (40) calendar days and the voting deadline shall be specified on the ballot or resolution.

Resolution Adoption. Resolutions that are approved by at least nineteen (19) Member School Districts shall be the official position of the Association as interpreted and pursued by its Board of Directors.

ARTICLE X DISSOLUTION

Section 1: General. In the event of dissolution of the Association, all of the Association's assets, real and personal, shall be distributed as provided in Article VIII of the Association's Articles of Incorporation.

Section 2: No Inurement. No part of the net earnings of the Association shall be distributed to or inure to the benefit of any Member, Director or Officer of the Association, as prohibited by Section 501(c)(4) of the Internal Revenue Code of 1986, as amended (or corresponding provisions of subsequent federal tax laws), or the Michigan General Sales Tax Act or the Michigan Use Tax Act.

ARTICLE XI FIDUCIARY AND FINANCIAL RESPONSIBILITIES

Section 1: Financial Expenditures. All financial expenditures of the Association shall not exceed those within the parameters of the approved annual budget. No committee has the power to create any financial liability for the Association, unless specifically authorized by the majority of the Members. The Board of Directors approval and signatory by both the President and Treasurer are required for any expenditure exceeding \$2,500. Expenditures up to \$2,500 must be approved by either the Board President or the Treasurer. In the event that the President and/or Treasurer are absent or disabled, the Vice-President may approve expenditures.

Section 2: Financial Reports. The Treasurer shall maintain all financial statements, reports, and budgets as follows:

- (a) Reports shall be completed on a timely basis and distributed to all Board members on a quarterly basis or upon request.
- (b) The Treasurer shall present for approval by the Board of Directors:
 - a. Not later than the June Board of Directors meeting, a budget for the upcoming fiscal year (July 1 to June 30).
 - b. No later than August 30th, the end of year revenue & expense reports for the immediately preceding fiscal year.
- (c) The approved budget and annual report of income and expenditures will be presented at the first fall Member Meeting.
- (d) Annually the accounting records of the Association will be closed in preparation for any necessary IRS filings.

Section 3: Review of Financial Records.

- (a) Internal – Board of Directors. Annually, the Association shall perform certain agreed upon procedures related to the financial records of the Association. The year-end report and supporting documentation shall be available for review by the Board of Directors prior to the annual Board of Directors and Member meetings.
- (b) External. An audit will only be conducted in place of the agreed upon procedures if required by law or a third party.

Section 4: Fiduciary Agreement. The Board of Directors may enter into an Administrative and Financial Services Agreement with Oakland Schools to support management of the Association. The Treasurer shall monitor the work performed by Oakland Schools under this agreement.

ARTICLE XII

INDEMNIFICATION OF OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS

Section 1: Indemnification of Directors and Officers: Claims Brought by Third Parties. The Association shall, to the fullest extent authorized or permitted by the Michigan Nonprofit Association Act or other applicable law, as the same presently exists or may hereafter be amended (the "Act"), indemnify a director or officer (the "Indemnitee") who was or is a party or is threatened to be made a party to a threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative, or investigative and whether formal or informal, other than an action by or in the right of the Association, by reason of the fact that he or she is or was a director, officer, employee or agent of the Association, or is or was serving at the request of the Association as a director, officer, partner, trustee, employee or agent of another foreign or domestic Association, business Association, partnership, joint venture, trust or other enterprise, whether for profit or not for profit, against expenses, including attorneys' fees, judgments, penalties, fines and amounts paid in settlement actually and reasonably incurred by the Indemnitee in connection with the action, suit or proceeding, if the Indemnitee acted in good faith and in a manner the Indemnitee reasonably believed to be in or not opposed to the best interests of the Association, and with respect to any criminal action or proceeding, if the Indemnitee has no reasonable cause to believe the conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, does not, of itself, create a presumption that the Indemnitee did not act in good faith and in a manner which in the Indemnitee reasonably believed to be in or not opposed to the best interests of the Association, and, with respect to any criminal action or proceeding, had reasonable cause to believe that the conduct was unlawful.

Section 2: Indemnification of Directors and Officers: Claims Brought by or in the Right of the Association. The Association shall, to the fullest extent authorized or permitted by the Act or other applicable law, as the same presently exists or may hereafter be amended, indemnify a director or officer who was or is a party to or is threatened to be made a party to a threatened, pending or completed action or suit by or in the right of the Association to procure a judgement in its favor by reason of the fact that the Indemnitee is or was a director, officer, employee or agent of the Association, or is or was serving at the request of the Association as a director, officer, partner, trustee, employee or agent of another foreign or domestic Association, business Association, partnership, joint venture, trust or other enterprise, whether for profit or not, against expenses, including actual and reasonable attorneys' fees and amounts paid in

settlement incurred by the person in connection with the action of suit, if the Indemnitee acted in good faith and in a manner the Indemnitee reasonably believed to be in or not opposed to the best interests of the Association. However, indemnification under this Section shall not be made for a claim, issue or matter in which the Indemnitee has been found liable to the Association unless and only to the extent that the court in which the action or suit was brought has determined upon application that, despite the adjudication of liability but in view of all circumstances of the case, the Indemnitee is fairly and reasonably entitled to indemnification for the expenses for which the court considers proper.

Section 3: Actions Brought by the Indemnitee. Notwithstanding the provisions of Sections 1 and 2 of this Article, the Association shall not indemnify an Indemnitee in connection with any action, suit, proceeding or claim (or part thereof) brought or made by such Indemnitee; unless such action, suit, proceeding or claim (or part thereof) (i) was authorized by the Board of Directors of the Association, or (ii) was brought or made to enforce this Article and such Indemnitee has been successful in such action, suit, proceeding or claim (or part thereof).

Section 4: Approval of Indemnification. An indemnification under Sections 1 or 3 of this Article, unless ordered by a court, shall be made by the Association only as authorized in the specific case upon a determination that indemnification of the Indemnitee is proper in the circumstances because the Indemnitee has met the applicable standard of conduct set forth in Sections 1 and 3 of this Article. This determination shall be made promptly in any of the following ways:

- (a) By a majority vote of a quorum of the Board consisting of Directors who were not parties to the action, suit or proceeding.
- (b) If the quorum described in subdivision(a) is not obtainable, then by a majority vote of a committee of Directors who are not parties to the action. The committee shall consist of not less than two (2) disinterested Directors.
- (c) By independent legal counsel in a written opinion.

Section 5: Advancement of Expenses. Expenses incurred in defending a civil or criminal action, suit or proceeding described in Sections 1 or 3 of this Article shall be paid promptly by the Association in advance of the final disposition of the action, suit or proceeding upon receipt of any undertaking by or on behalf of the Indemnitee to repay the expenses if it is ultimately determined that the Indemnitee is not entitled to be indemnified by the Association. The undertaking shall be by unlimited general obligation of the person on whose behalf advances are made but need not be secured.

Section 6: Partial Indemnification. If an Indemnitee is entitled to indemnification under Sections 1 or 3 of this Article for a portion of expenses including attorneys' fees, judgments, penalties, fines and amounts paid in settlement, but not for the total amount thereof, the Association shall

indemnify the Indemnitee for the portion of the expenses, judgments, penalties, fines, or amounts paid in settlement for which the Indemnitee is entitled to be indemnified.

Section 7: Indemnification of Employees and Agents. Any person who is not covered by the foregoing provisions of this Article and who is or was an employee or agent of the Association, or is or was serving at the request of the Association as a director, officer, employee or agent of another foreign or domestic Association, business Association, partnership, joint venture, trust or other enterprise, whether for profit or not for profit, may be indemnified to the fullest extent authorized or permitted by the Act or other applicable law, as the same exist or may hereafter be amended, but in the case of any such amendment, only to the extent such amendment permits the Association to provide broader indemnification rights than before such amendment, but in any event only to the extent authorized at any time or from to time by the Board of Directors.

Section 8: Other Rights of Indemnification. The indemnification or advancement of expenses provided under Sections 1 to 7 of this Article is not exclusive of other rights to which a person seeking indemnification or advancement of expenses may be entitled under the articles of incorporation, bylaws or a contractual agreement. However, the total amount of expenses advanced or indemnified from all sources combined shall not exceed the amount of actual expenses incurred by the person seeking indemnification or advancement or expenses. The indemnification provided for in Sections 1 to 5 of this Article continues as to a person who ceases to be a director, officer, employee, or agent and shall inure to the benefit of the heirs, executors, and administrators of the person.

Section 9: Liability Insurance. The Association shall have the power to purchase and maintain insurance on behalf of any person who is or was a director, officer, employee or agent of the Association, or is or was serving a the request of the Association as a director, officer, employee or agent of another Association, business Association, partnership, joint venture, trust or other enterprise against any liability asserted against the person and incurred by the person in any such capacity or arising out of the person's status as such, whether or not the Association would have the power to indemnify the person against such liability under the provisions of the Act.

Section 10: Severability. Each and every paragraph, sentence, term and provision of this Article shall be considered severable in that, in the event a court finds any paragraph, sentence, term or provision to be invalid or unenforceable, the validity and enforceability, operation, or effect of the remaining paragraphs, sentences, terms, or provisions shall not be affected, and this Article shall be construed in all respects as if the invalid or unenforceable matter had been omitted.

Section 11: Definitions. "Other enterprises" shall include employee benefit plans; "fines" shall include any excise taxes assessed on a person with respect to an employee benefit plan; and "serving at the request of the Association" shall include any service as a director, officer,

employee, or agent of the Association which imposes duties on, or involves services by, the director, officer, employee, or agent with respect to an employee benefit plan, its participants or beneficiaries; and a person who acted in good faith and in a manner he or she reasonably believed to be in the interest of the participants and beneficiaries of an employee benefit plan shall be considered to have acted in a manner “not opposed to the best interests of the Association as referred to in Sections 1 and 2”.

ARTICLE XIII FISCAL YEAR

Section 1: Fiscal Year. The fiscal year of the Association shall be determined by the Board of Directors.

ARTICLE XIV CONFLICTS

Section 1: Statement of Policy. It is the policy of the Association that all officers, directors, committee members and employees of the Association shall avoid any conflict between their own respective individual interests and the interests of the Association, in any and all actions taken by them on behalf of the Association in their respective capacities.

Section 2: Dealing with the Association. A contract or other transaction between the Association and one or more of its directors or officers, ~~or between the Association and one or more of its directors or officers,~~ or between the Association and a domestic or foreign corporation, firm or association of any type or kind in which one or more of the Association’s directors or officers are trustees or officers, or are otherwise interested, is not void or voidable solely because of such common trusteeship, officership or interest, or solely because such directors are present at the meeting of the Board of Directors or committee thereof at which such contract or transaction is acted upon, or solely because their votes are counted for such purpose, if any of the following conditions is satisfied:

Rationale: to remove duplicate phrase

- (a) The contract or other transaction is fair and reasonable to the Association when it is authorized, approved or ratified;
- or
- (b) The material facts as to such trustee’s relationship or interest as to the contract or transaction are disclosed or known to the Board of Directors or committee thereof authorizes, approves or ratifies the contract or transaction by a vote sufficient for the purpose without counting the vote of any common or interested director.

Section 3: Procedure in Event of Potential Conflict of Interest. In the event that any officer, trustee, committee member or employee of the Association shall have any direct or indirect interest in, or relationship with, any individual or organization which proposes to enter into any transaction with the Association, such officer, director, committee member or employee shall give the Board of Directors notice of such interest or relationship and shall thereafter refrain from voting or otherwise attempting to exert any influence on the Association, its Board of Directors, or its committees, to affect its decision to participate or not to participate in such transaction.

Section 4: Special Voting Rules. Any member of the Board of Directors who has a conflict of interest on any matter involving the Association shall not be counted in determining the quorum for the meeting at which the matter is to be acted upon, even when permitted by law. The minutes of the meeting shall reflect that a disclosure was made, the abstention from voting, and the quorum situation.

ARTICLE XV MISCELLANEOUS PROVISIONS

Section 1: Contracts, Conveyances, Etc. All conveyances, contracts and instruments of transfer and assignment shall be approved as provided by a resolution of the Board of Directors.

Section 2: Execution of Instruments. Except as otherwise provided for herein, all Association instruments and documents, including, but not limited to, checks, drafts, bills or exchange, acceptances, notes or other obligations or orders for the payment of money, shall be signed as provided by a resolution of the Board of Directors.

Section 3: Borrowing. Loans and renewals of loans shall be contracted on behalf of the Association as provided by a resolution of the Board of Directors.

Section 4: Adjourned Meetings. A majority of the Directors present, whether or not a quorum, may adjourn any meeting to another time and place. Notice of such adjourned meeting shall be given even though the time and place thereof are announced at the meeting at which the adjournment is taken.

Section 5: Method of Giving Notices. Any notice required by statute or by these Bylaws to be given to the directors, or to any officers of the Association unless otherwise provided herein or in any statute, shall be given by mailing [electronic communication](#) to such director or officer at his or her last [known district-provided email](#) address as the same appears on the records of the Association, and such notice shall be deemed to have been given at the time of such mailing [communication](#).

Rationale: OCSBA does not physically mail communications.

Section 6: Action by Written Consent. Action required or permitted to be taken pursuant to authorized vote at any meeting of the Board of Directors or a committee thereof, may be taken without a meeting if, before or after the action, all Members of the Board of Directors or the committee consent thereto in writing. Written consent shall be filed with the minutes of the proceedings of the Board or committee. Such consent shall have the same effect as the vote of the Board or committee for all purposes.

Section 7: Remote Participation in Meeting. By oral or written permission of a majority of the Board of Directors, a Member of the Board of Directors or of a committee designated by the Board may participate in a meeting by means of conference telephone, or similar communications equipment by means of which all persons participating in the meeting can hear each other (“two-way communication”). Participation in a meeting pursuant to this Section constitutes presence in person at the meeting.

Section 8: Corporate Seal. If the Association has a corporate seal, it shall have inscribed thereon the name of the Association and the words “Corporate Seal” and “Michigan”. The seal may be used by causing it or a facsimile to be affixed, impressed or reproduced in any other manner.

ARTICLE XVI AMENDMENTS, RULES AND REGULATIONS

Section 1: Amendments. These Bylaws may be altered or amended by the vote of the Member School Districts. The Board of Directors will provide written ballot with the proposed amendment(s) to each Member School District giving at least a forty (40) day period in which to vote. Each Member School District will have one vote.

Grammatical errors that do not change the meaning or intent of the language may be corrected by the Board of Directors without a vote of the membership.

Rationale: Small grammatical errors (i.e., grammar and spelling), that do not change the meaning or intent of the language, can be corrected by the Board of Directors during the annual review rather than having to go out to membership for a vote

Section 2: Rules and Regulations. The Board of Directors may adopt additional rules and regulations, general or specific, for the conduct of their meetings, and additional rules and regulations, general or specific, for the conduct of the affairs of the Association; provided, however, unless a local, state or national emergency has been declared, no such additional rule or regulation shall be inconsistent with or in contravention of any provision of the Articles of Incorporation or these Bylaws.

Section 3: Rules and Regulations During a Declared Emergency. In the event of a declared local, state or national emergency, the Board of Directors may set aside rules and regulations within

these bylaws, general or specific, regarding the conduct of their meetings and election and to conduct the affairs of the Association.

Appendix 1

Definition of Cause for Removing a Board Member or Officer

Adopted by the OCSBA Board of Directors: September 16, 2020

Preface:

The Board of Directors of a nonprofit has three primary legal duties known as the “duty of care,” “duty of loyalty,” and “duty of obedience.”*

1. Duty of Care: Take care of the nonprofit by ensuring prudent use of all assets, including facility, people, and good will.
2. Duty of Loyalty: Ensure that the nonprofit's activities and transactions are, first and foremost, advancing its mission; Recognize and disclose conflicts of interest; Make decisions that are in the best interest of the nonprofit, not in the best interest of the individual board member (or any other individual or for-profit entity).
3. Duty of Obedience: Ensure that the nonprofit obeys applicable laws and regulations; follows its own bylaws; and that the nonprofit adheres to its stated corporate purposes/mission.

The Board of Directors does not exist solely to fulfill legal duties and serve as a fiduciary of the organization’s assets. Board members also play very significant roles providing guidance to nonprofits by contributing to the organization’s culture, strategic focus, effectiveness, and financial sustainability, as well as serving as ambassadors and advocates.

An OCSBA Officer or Member of the Board of Directors may be removed for cause, defined as any of the following:

- ❖ Acts of malfeasance, misfeasance, or nonfeasance.
- ❖ Willful failure to follow OCSBA bylaws.
- ❖ Willful neglect of duties.
- ❖ Failure to disclose a conflict of interest and/or using the Association for his or her own personal gain.

- ❖ Using their position on the OCSBA Board of Directors or OCSBA's logo in a political endorsement, as such could reasonably be misconstrued as an endorsement by the Association.
- ❖ Frequently missed Board meetings or committee meetings.
- ❖ Creating an unhealthy or dysfunctional boardroom through inappropriate behavior or disrespecting the other members of the Association.
- ❖ Ethical concerns such as discrimination, harassment, or criminal behaviors.

Basically, the removal of a Director or Officer should only be done when absolutely necessary. However, the reasons for doing so are up to the Associations other Directors and Members. If a Director has failed his or her fiduciary duty in some way, then he or she should be removed from the board.

OCSBA Bylaws – Amendments at a Glance:

The following four revisions are clerical/grammatical in nature and do not change the meaning of the bylaws.

1. (Page 3)

Article V

Section 3: Place of Meeting. The Board of Directors may designate the place of meeting for any annual or regular meeting or for any special meeting. If no designation is made, or if a special meeting is otherwise called, the place of the meeting will be the registered ~~off~~ **office** of the Association; but if all of the Members meet at any time and place and consent to holding of a meeting, such meeting will be valid without call or notice, and at such meeting any corporate action may be taken.

Rationale: Grammar and clarification. 'off' is supposed to be 'office'

2. (Page 6)

Article VIII

Section 2: Term of Office. ~~The~~ **The** term of office for all officers shall commence upon their election or appointment and shall continue until the next annual meeting of the Association and thereafter until their respective successors are chosen or until their resignation or removal. Any officer may be removed from office at any meeting of the Directors, with cause, by the affirmative vote of a majority of the Directors, whenever in their judgment the best interests of the Association will be served thereby. An officer may resign by written notice to the Association. The resignation shall be effective upon its receipt by the Association or at a subsequent time specified in the notice of resignation. The Directors shall have the power to fill any vacancies in any offices occurring for whatever reason.

Rationale: Grammar/clarity – deleting 'r' in the first word to change 'The' to 'The'

3. (Page 9)

Article IX

Section 4: The Government Relations Committee. The Government Relations Committee shall be a standing committee. The committee's purpose is to receive

information on legislative matters for the purpose of sharing said information with the Member School Districts to advocate for, and increase awareness of, issues facing public education. The committee will meet at least 6 times per year.

Rationale: Grammar/clarification adding 'on' after 'information'

4. (Page 15)

Article XIV

Section 2: Dealing with the Association. A contract or other transaction between the Association and one or more of its directors or officers, ~~or between the Association and one or more of its directors or officers,~~ or between the Association and a domestic or foreign corporation, firm or association of any type or kind in which one or more of the Association's directors or officers are trustees or officers, or are otherwise interested, is not voidable solely because of such common trusteeship, officership or interest, or solely because such directors are present at the meeting of the Board of Directors or committee thereof at which such contract or transaction is acted upon, or solely because their votes are counted for such purpose, if any of the following conditions is satisfied:

Rationale: to remove duplicate phrase

The following sections have been revised and edited for content.

1. (Page 5)

Article VII

Section 4: Notice. Notice of any special meeting of the Board of Directors will be given at least two days by written notice delivered personally, by phone, ~~fax,~~ or email to each Director's contact information as shown by the records of the Association ~~or five days' notice by mail. If mailed, such notice will be deemed to be delivered when deposited in the United States mail in a sealed envelope so addressed, with postage thereon prepaid.~~ Any Director may waive notice of any meeting. The attendance of a Director at any meeting will constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor

the purpose of, any regular or special meeting of the Board need be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these Bylaws.

Rationale: Deleting language that refers to sending meeting notices via US mail and fax which are outdated modes of communication.

2. (Page 6)

Article VII

Section 10: Board Operating Procedures. The Board of Directors shall create and maintain Board Operating Procedures which shall be used in conjunction with these Bylaws.

Rationale: Adding this section as the Board of Directors recently adopted Board Operating Procedures that further define roles, responsibilities and timelines.

3. (Page 7)

Article VIII

Section 6: The Secretary. The Secretary shall attend all meetings of the Board of Directors and record all votes and the minutes of all proceedings in a book to be kept for that purpose. He or she shall give, or cause to be given, notice of all meetings of the Directors for which notice may be required, and shall perform other duties as may be prescribed by the Directors. He or she shall have the authority to execute with the President all authorized conveyances, contracts or other obligations in the name of the Association, except as otherwise directed by the Directors.

At the discretion of the Board of Directors on an annual basis, the Office of Secretary may be divided into two roles: Corresponding Secretary and Recording Secretary.

Rationale: With a Board of 7-9 directors, it is helpful to split the role of Secretary into two and provides additional leadership opportunities.

4. (Page 8)

Article IX

Section 3: Committee Chairs. Each standing and ad hoc committee shall elect a Chairperson annually from the appointed representatives. The election shall be the first order of business at the Committee’s first meeting after ~~January 31st~~ **July 1st, unless otherwise specified in these Bylaws.** Written notice of the election date, time and place shall be provided to all appointed representatives not less than seven (7) calendar days prior to the meeting at which the vote will occur.

Rationale: Operating Year is July 1 – June 30. This change will bring us in alignment

5. (Page 9)

Article IX

Section 4: The Government Relations Committee. The Government Relations Committee shall be a standing committee. The committee’s purpose is to receive information **on** legislative matters for the purpose of sharing said information with the Member School Districts to advocate for, and increase awareness of, issues facing public education. The committee will meet at least 6 times per year.

Committee Membership/Leadership. At each Member School District’s annual organizational meeting, a Member should be appointed to represent their Member School District at the Government Relations Committee.

A Committee Chairperson will be elected annually from the appointed Members at the first committee meeting after January 31st. Each Member School District in attendance shall have one (1) vote, which shall be cast by the Member School District’s appointed representative.

In the absence of an elected Vice Chair, the Vice President of OCSBA will assume the position of Vice Chair.

Rationale: This is to ensure we are building leadership on GRC

6. (Page 9)

Section 5: Resolutions and Bylaws Committee. The Resolutions and Bylaws Committee shall be a standing committee and shall exercise the powers prescribed in this section. The committee’s purpose is to develop and manage the resolutions and bylaws process. The committee shall meet at least once per year.

Committee Membership/Leadership. Committee members will be appointed by the ~~Board of Directors~~ **OCSBA President** annually. Committee members may be reappointed for additional terms. The appointed Committee members will elect a Committee Chairperson at the first committee meeting after appointment. The Government Relations Committee Chairperson shall be a member of the Resolutions and Bylaws Committee.

Rationale: Common Practice is that OCSBA President makes committee appointments

7. (Page 16)

Article XV

Section 5: Method of Giving Notices. Any notice required by statute or by these Bylaws to be given to the directors, or to any officers of the Association unless otherwise provided herein or in any statute, shall be given by ~~mailing~~ **electronic communication** to such director or officer at his or her last **known district-provided email** address as the same appears on the records of the Association, and such notice shall be deemed to have been given at the time of such ~~mailing~~ **communication**.

Rationale: OCSBA does not physically mail communications.

8. (Page 17)

Article XVI

Section 1: Amendments. These Bylaws may be altered or amended by the vote of the Member School Districts. The Board of Directors will provide written ballot with the proposed amendment(s) to each Member School District giving at least a forty (40) day period in which to vote. Each Member School District will have one vote.

Grammatical errors that do not change the meaning or intent of the language may be corrected by the Board of Directors without a vote of the membership.

Rationale: Small grammatical errors (i.e., grammar and spelling), that do not change the meaning or intent of the language, can be corrected by the Board of Directors during the annual review rather than having to go out to membership for a vote

May 1st, 2025

Dear Walled Lake Schools Board,

My name is Paul Phillips and I am the Treasurer of the Commerce Chargers Youth Football and Cheer program.

I am writing in regard to the field fees for our usage of Walled Lake Central High School. We have been fortunate to use Central's facilities for our future Vikings. I have the privilege of working with Lisa Norris on our 2025 season schedule and she been a big help to me. A lot has changed in recent years and we have worked together to navigate the challenges.

In previous years, the schools board has offered us a reduced rate for our facility rentals. I respectfully request the same reduction of 50% we've received during the 2024-2025 school year.

Over the last many years, we have made significant strides to improve our program at every level - including, but not limited to, focusing on our relationship with the Vikings from both a Football and a Cheer level. We believe that in order for our program to be successful, we need to establish and continue a strong relationship with the Vikings. And with that, we believe this will help the Vikings program as well in the years to come.

I appreciate your time and consideration in this matter.

Thank you,

A handwritten signature in black ink, appearing to read 'Paul Phillips', with a long horizontal flourish extending to the right.

Paul Phillips
Treasurer - Commerce Chargers

PIR REPORT

Walled Lake
as of 3/1/25

(762 - 0)

Goto [Section A](#)

Goto [Section B](#)

Goto [Section C](#)

Goto [Red Flags](#)

75

GrantNumber	05CH011937
ProgramNumber	000
ProgramYear	2025
Source	EmpowOR by CSST Software

Section A

PIR Section A		
A.1.a	Head Start/Early Head Start Funded Enrollment, as identified on the NOA that captures the greatest part of the program year	762
A.1.b	Funded Enrollment from non-federal sources, i.e. state, local, private	0
A.1.c	Funded Enrollment from the MIECHV Grant Program using the Early Head Start home visiting model	0
A.2.a	Center-based option- Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380	

* Total funded enrollment for grant under OLHSA.

	annual hours for Early Head Start infants and toddlers	
A.2.a.1	Center-based option-Of these, the number that are available for the full-working-day	
A.2.a.2	Center-based option-Of these, the number that are available for the full-calendar-year	
A.2.a.3	Center-based option-Of these, the number that are available for the full-working-day and full-calendar-year	
A.2.b	Center-based option- Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	
A.2.b.1	Center-based option- Of these, the number that are available for 3.5 hours per day for 128 days.	
A.2.b.2	Center-based option- Of these, the number that are available for a full working day.	
A.3	Home-based option	

A.4	Family child care option	
A.5	Locally designed option	
A.6	Pregnant Woman Slots	
A.7.a	Of these, the total number of slots at a child care partner	
A.9	Total number of center-based classes operated	
A.9.a	Of these, the number of double session classes	
A.10.a	Under 1 year	0
A.10.b	1 year old	0
A.10.c	2 years old	0
A.10.d	3 years old	34
A.10.e	4 years old	15
A.10.f	5 years and older	0
A.11	Cumulative enrollment of pregnant women	0
A.13.a	Primary type of documentation for eligibility - Income at or below 100% of federal poverty line	21
A.13.b	Primary type of documentation for eligibility - Public assistance (TANF, SSI, and SNAP)	27
A.13.b.1	Primary type of documentation for eligibility - Public assistance	0

	- TANF Documentation	
A.13.b.2	Primary type of documentation for eligibility - Public assistance - SSI Documentation	0
A.13.b.3	Primary type of documentation for eligibility - Public assistance - SNAP Documentation	27
A.13.c	Primary type of documentation for eligibility - Foster Care	0
A.13.d	Primary type of documentation for eligibility - Homeless	0
A.13.e	Eligibility Based on other type of need, but not counted in A.13.a through d	1
A.13.f	Number of children exceeding the allowed over income enrollment (as noted below) with family incomes between 100% and 130% of the federal poverty line	0
A.15.a	Enrolled in Head Start or Early Head Start for - The second year	8

A.15.b	Enrolled in Head Start or Early Head Start for - Three or more years	0
A.16	Total number of preschool children who left the program any time after classes or home visits began and did not re- enroll	1
A.16.a	Of the preschool children who left the program during the program year, the number of preschool children who were enrolled less than 45 days	0
A.17	Of the number of preschool children enrolled in Head Start at the end of the current enrollment year, the number projected to be entering kindergarten in the following school year	15
A.18	Total number of infants and toddlers who left the program any time after classes or home visits began and did not re-enroll	0
A.18.a	Of the infants and toddlers who left the program above, the number of infants and toddlers who	0

	were enrolled less than 45 days	
A.18.b	Of the infants and toddlers who left the program during the program year, the number who aged out of Early Head Start	0
A.18.b.1	Of the infants and toddlers who aged out of Early Head Start, the number who entered a Head Start program	0
A.18.b.2	Of the infants and toddlers who aged out of Early Head Start, the number who entered another early childhood program	0
A.18.b.3	Of the infants and toddlers who aged out of Early Head Start, the number who did NOT enter another early childhood program	0
A.19	Total number of pregnant women who left the program after receiving Early Head Start services but before the birth of their infant, and did not re-enroll	0
A.20	Number of pregnant women receiving Early Head Start services at the	0

	time their infant was born	
A.20.a	Of the pregnant women enrolled when their infant was born, the number whose infant was subsequently enrolled in the program	0
A.20.b	Of the pregnant women enrolled when their infant was born, the number whose infant was NOT subsequently enrolled in the program	0
A.21	Total number of children who left the program any time after classes or home visits began and did not re-enroll	0
A.21.a	Of the children who left the program during the program year, the number of children who were enrolled less than 45 days	0
A.21.b	Of the children who left the program during the program year, the number of preschool children who aged out, i.e. left the program in order to attend kindergarten	0
A.22	The total number of children cumulatively	49

	enrolled in the center-based or family child care program option	
A.22.a	Of these children, the number of children that were chronically absent	29
A.22.a.1	Of the children chronically absent, the number that stayed enrolled until the end of enrollment	29
A.24	The number of enrolled children for whom the program received a child care subsidy	0
A.25.a-1	American Indian or Alaska Native - Hispanic or Latino origin	0
A.25.a-2	American Indian or Alaska Native - Non-Hispanic or Non-Latino origin	0
A.25.b-1	Asian - Hispanic or Latino origin	0
A.25.b-2	Asian - Non-Hispanic or Non-Latino origin	0
A.25.c-1	Black or African American - Hispanic or Latino origin	0
A.25.c-2	Black or African American - Non-Hispanic or Non-Latino origin	0
A.25.d-1	Native Hawaiian or other Pacific Islander -	0

	Hispanic or Latino origin	
A.25.d-2	Native Hawaiian or other Pacific Islander - Non-Hispanic or Non-Latino origin	0
A.25.e-1	White - Hispanic or Latino origin	0
A.25.e-2	White - Non-Hispanic or Non-Latino origin	0
A.25.f-1	Bi-racial/Multi-racial - Hispanic or Latino origin	0
A.25.f-2	Bi-racial/Multi-racial - Non-Hispanic or Non-Latino origin	0
A.25.g-1	Other - Hispanic or Latino origin	0
A.25.g-2	Other - Non-Hispanic or Non-Latino origin	0
A.25.h	Unspecified ethnicity or race	0
A.26.a	English	42
A.26.a.1	Of these, the number of children acquiring/learning another language in addition to English	0
A.26.b	Spanish	3
A.26.c	Native Central American, South American and Mexican Languages (e.g., Mixteco, Quichean)	0
A.26.d	Caribbean Languages (e.g.,	0

	Haitian- Creole, Patois)	
A.26.e	Middle Eastern and South Asian Languages (.e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	2
A.26.f	East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
A.26.g	Native North American/Alaska Native Languages	0
A.26.h	Pacific Island Languages (e.g., Palauan, Fijian)	0
A.26.i	European and Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	1
A.26.j	African Languages (e.g., Swahili, Wolof)	0
A.26.k	American Sign Language	0
A.26.l	Other	0
A.26.m	Unspecified (language is not known or parents declined identifying the home language)	0
A.28	Number of children for whom transportation is provided to and from classes.	0

Section B

PIR Section B		
<u>B.1-1</u>	Total number of staff members, regardless of the funding source for their salary or number of hours worked - Head Start/Early Head Start Staff	220
<u>B.1-2</u>	Total number of staff members, regardless of the funding source for their salary or number of hours worked - Contracted Staff	2
<u>B.1.a-1</u>	Of these, the number who are current or former Head Start or Early Head Start parents- Head Start or Early Head Start staff	0
<u>B.1.a-2</u>	Of these, the number who are current or former Head Start or Early Head Start parents- contracted staff	0
<u>B.2</u>	Number of persons providing any volunteer services to the program during the program year.	0

* Total number of staff members under grant under OLHSA.

B.2.a	Of these, the number who are current or former Head Start or Early Head Start parents	0
B.3-1		0
B.3-2		0
B.3.a-1	An advanced degree in: early childhood education or any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children - classroom teachers	0
B.3.a-2	An advanced degree in: early childhood education or any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children- Assistant teachers	0
B.3.b-1	A baccalaureate degree in one of the following: · early childhood education · any field and coursework equivalent to a major relating to early childhood	0

	education with experience teaching preschool-age children or any field and is part of the Teach for America program and passed a rigorous early childhood content exam - classroom teachers	
B.3.c-1	An associate degree in: · early childhood education or · a field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children - classroom teachers	0
B.3.c-2	An associate degree in: · early childhood education or · a field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children - assistant teachers	0
B.3.d-1	Child Development Associate (CDA)	0

	credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements- classroom teachers	
B.3.d-2	A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements- assistant teachers	0
B.3.d.1-1	Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working - classroom teachers	0
B.3.d.1-2	Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are	0

	working - assistant teachers	
B.3.e-1	None of the qualifications listed in B.3.a through B.3.d - classroom teachers	0
B.3.e-2	None of the qualifications listed in B.3.a through B.3.d - assistant teachers	0
B.4.a	Of these preschool classroom teachers, the number enrolled in a degree program that would meet the qualifications described in B.3.a	0
B.5.a	Of these preschool assistant teachers, the number enrolled in a degree program that would meet the qualifications described in B.3.a or B.3.b.	0
B.6	Total number of infant and toddler child development staff child development staff by position - Classroom Teachers	0
B.6.a	An advanced degree in: · early childhood education with a focus on infant	0

	and toddler development or any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers - classroom teachers	
B.6.b	A baccalaureate degree in: early childhood education with a focus on infant and toddler development or any field and coursework equivalent to a major relating to early childhood education with experience teaching infants and/or toddlers	0
B.6.c	An associate degree in: early childhood education with a focus on infant and toddler development or a field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching infants and/or toddlers	0
B.6.d	A Child Development Associate (CDA) credential or state-awarded	0

	certification, credential, or licensure that meets or exceeds CDA requirements - classroom teachers	
B.6.e	None of the qualifications listed in B.6.a through B.6.d	0
B.7.a	Of these infant and toddler classroom teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.6.a through B.6.d.	0
B.8	Total number of child development staff by position - Home-Based Visitors	0
B.8.a	Of these, the number of home visitors that have a home-based CDA credential or comparable credential, or equivalent coursework as part of an associate's, baccalaureate, or advanced degree	0
B.8.a.1	Of these, the number of home visitors that hold a baccalaureate	0

	or advanced degree	
B.8.b	Of these, the number of home visitors that do not meet one of the qualifications described in B.8.a.	0
B.8.b.1	Of the home visitors in B.8.b, the number enrolled in a degree or credential program that would meet a qualification described in B.8.a.	0
B.9	Total number of family child care providers	0
B.9.a	Of these, the number of family child care providers that have a Family Child Care CDA credential or state equivalent, or an associate, baccalaureate, or advanced degree in child development or early childhood education	0
B.9.a.1	Of these, the number of family child care providers that hold a baccalaureate or advanced degree in child development or early childhood education	0

B.9.b	Of these, the number of family child care providers that do not meet one of the qualifications described in B.9.a.	0
B.9.b.1	Of the family child care providers in B.9.b, the number enrolled in a degree or credential program that would meet a qualification described in B.9.a	0
B.10	Total number of of child development specialists that support family child care providers	0
B.10.a		0
B.10.b	Of these, the number of child development specialists that do not meet one of the qualifications described in B.10.a.	0
B.10.b.1	Of the child development specialists in B.10.b, the number enrolled in a degree or credential program that would meet a qualification described in B.10.a	0

B.13.a-1	American Indian or Alaska Native - Hispanic or Latino origin	0
B.13.a-2	American Indian or Alaska Native - Non-Hispanic or Non-Latino origin	0
B.13.b-1	Asian - Hispanic or Latino origin	0
B.13.b-2	Asian - Non-Hispanic or Non-Latino origin	0
B.13.c-1	Black or African American - Hispanic or Latino origin	0
B.13.c-2	Black or African American - Non-Hispanic or Non-Latino origin	0
B.13.d-1	Native Hawaiian or other Pacific - Hispanic or Latino originIslander	0
B.13.d-2	Native Hawaiian or other Pacific - Non-Hispanic or Non-Latino origin	0
B.13.e-1	White - Hispanic or Latino origin	0
B.13.e-2	White - Non-Hispanic or Non-Latino origin	0
B.13.f-1	Biracial/Multi-racial - Hispanic or Latino origin	0
B.13.f-2	Biracial/Multi-racial - Non-Hispanic or Non-Latino origin	0

B.13.g-1	Other - Hispanic or Latino origin	0
B.13.g-2	Other - Non-Hispanic or Non-Latino origin	0
B.13.h	Unspecified ethnicity or race	0
B.14	The number who are proficient in a language(s) other than English.	0
B.14.a	Of these, the number who are proficient in more than one language other than English	0
B.15.a	Spanish	0
B.15.b	Native Central American, South American, and Mexican Languages (e.g., Mixteco, Quichean)	0
B.15.c	Caribbean Languages (e.g., Haitian- Creole, Patois)	0
B.15.d	Middle Eastern and South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
B.15.e	East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
B.15.f	Native North American/Alaska Native Languages	0

B.15.g	Pacific Island Languages (e.g., Palauan, Fijian)	0
B.15.h	European and Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
B.15.i	African Languages (e.g., Swahili, Wolof)	0
B.15.j	American Sign Language	0
B.15.k	Other	0
B.15.l	Unspecified (language is not known or staff declined identifying the language)	0
B.16-1		0
B.16-2	Total number of staff who left during the program year (including turnover that occurred while the program was not in session, e.g. summer months)- Contracted staff	0
B.16.a-1	Of these, the number who were replaced- Head start or Early Head Start Staff	0
B.16.a-2	Of these, the number who were replaced- Contracted staff	0

B.17	The number of teachers, preschool assistant teachers, family child care providers, and home visitors who left during the program year (including turnover that occurred while classes and home visits were not in session, e.g. during summer months)	0
B.17.a	Of these, the number who were replaced	0
B.17.b	Of these, the number who left while classes and home visits were in session	0
B.17.c	Of these, the number that were teachers who left the program	0
B.18.a	Of the number of education and child development staff that left, the number that left for the following primary reason - Higher compensation	0
B.18.a.1	Of these, the number that moved to state pre-k or other early childhood program	0
B.18.b	Of the number of education and child	0

	development staff that left, the number that left for the following primary reason - Retirement or relocation	
B.18.c	Of the number of education and child development staff that left, the number that left for the following primary reason - Involuntary separation	0
B.18.d	Of the number of education and child development staff that left, the number that left for the following primary reason - Other (e.g. change in job field, reason not provided)	0

Section C

PIR Section C		
C.1-1	Number of all children with health insurance - At enrollment	48
C.1-2	Number of all children with health insurance - At end of enrollment year	48
C.1.a-1	Of these, the number enrolled in Medicaid and/or CHIP- at enrollment	41
C.1.a-2	Of these, the number enrolled in Medicaid and/or CHIP - at end of enrollment	41

C.3-1	Number of pregnant women with at least one type of health insurance - At enrollment	0
C.3-2	Number of pregnant women with at least one type of health insurance - At end of enrollment	0
C.3.a-1	Of these, the number enrolled in Medicaid - at enrollment	0
C.3.a-2	Of these, the number enrolled in Medicaid - at end of enrollment	0
C.5-1	Number of children with an ongoing source of continuous, accessible health care provided by a health care professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care- at enrollment	46
C.5-2	Number of children with an ongoing source of continuous, accessible health care provided by a health care professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care- at end of enrollment	48
C.5.a-1	Of these, the number of children that have accessible health care through a federally qualified Health Center, Indian Health Service, Tribal and/or Urban Indian Health Program facility - At enrollment	0
C.5.a-2	Of these, the number of children that have accessible health care through a federally qualified Health Center,	0

	Indian Health Service, Tribal and/or Urban Indian Health Program facility - at end of enrollment	
C.6-1	Pregnant woman, at enrollment in EHS program, that have health care that isn't primarily a source of emergency or urgent care --- at enrollment	0
C.6-2	Pregnant woman, at end of enrollment in EHS program, that have health care that isn't primarily a source of emergency or urgent care - at end of enrollment	0
C.7-1	Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care. - at enrollment	0
C.7-2	Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care. - at end of enrollment	0
C.8	Number of children diagnosed with any chronic condition by a health care professional, regardless of when the condition was first diagnosed	0
C.8.a	Of the number of children diagnosed with any chronic condition by a health care professional, the number who received	0

	medical treatment for their diagnosed chronic health condition	
C.8.b.1	Of the number of children diagnosed with any chronic condition by a health care professional, the number of children whose primary reason for not receiving medical treatment was - No medical treatment needed	0
C.8.b.2	Of the number of children diagnosed with any chronic condition by a health care professional, the number of children whose primary reason for not receiving medical treatment was - No health insurance	0
C.8.b.3	Of the number of children diagnosed with any chronic condition by a health care professional, the number of children whose primary reason for not receiving medical treatment was - Parents did not keep/make appointment	0
C.8.b.4	Of the number of children diagnosed with any chronic condition by a health care professional, the number of children whose primary reason for not receiving medical treatment was - Children left the program before their appointment date	0
C.8.b.5	Of the number of children diagnosed with any chronic condition by a health care professional, the number of children whose primary reason for not receiving medical treatment was -	0

	Appointment is scheduled for future date	
C.8.b.6	Of the number of children diagnosed with any chronic condition by a health care professional, the number of children whose primary reason for not receiving medical treatment was - Other	0
C.9.a	Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed: Autism spectrum disorder (ASD)	0
C.9.b	Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed: Attention deficit hyperactivity disorder (ADHD)	0
C.9.c	Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed: Asthma	0
C.9.d	Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed: Seizures	0
C.9.e	Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed: Life-threatening allergies (e.g.	0

	food allergies, bee stings, and medication allergies that may result in systemic anaphylaxis)	
C.9.f	Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed: Hearing Problems	0
C.9.g	Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed: Vision Problems	0
C.9.h	Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed: Blood lead level test with elevated lead levels >5 µg/dL	0
C.9.i	Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed: Diabetes	0
C.10.a	Number of all children who are in the following weight categories according to the 2000 CDC BMI-for-age growth charts - Underweight (BMI less than 5th percentile for child's age and sex) - at enrollment	2
C.10.b	Number of all children who are in the following weight categories	31

	according to the 2000 CDC BMI-for-age growth charts - Healthy weight (at or above 5th percentile and below 85th percentile for child's age and sex) - at enrollment	
C.10.c	Number of all children who are in the following weight categories according to the 2000 CDC BMI-for-age growth charts - Overweight (BMI at or above 85th percentile and below 95th percentile for child's age and sex) - at enrollment	11
C.10.d	Number of all children who are in the following weight categories according to the 2000 CDC BMI-for-age growth charts- Obese (BMI at or above 95th percentile for child's age and sex) - at enrollment	2
C.11-1	Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age - At enrollment	39
C.11-2	Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age- at end of enrollment	39
C.12-1	Number of children who have been determined by a health care professional to have received all immunizations possible at this time, but who have not received all immunizations appropriate for their age - At enrollment	1

C.12-2	Number of children who have been determined by a health care professional to have received all immunizations possible at this time, but who have not received all immunizations appropriate for their age - At end of enrollment	1
C.13-1	Number of children who meet their state's guidelines for an exemption from immunizations - at enrollment	2
C.13-2	Number of children who meet their state's guidelines for an exemption from immunizations - at end of enrollment	2
C.14.a	Indicate the number of pregnant women who received the following services while enrolled in EHS - Prenatal health care	0
C.14.b	Indicate the number of pregnant women who received the following services while enrolled in EHS - Postpartum health care	0
C.14.c	Indicate the number of pregnant women who received the following services while enrolled in EHS - Scheduled a newborn visit within two weeks after the infant's birth	0
C.14.d	Indicate the number of pregnant women who received the following services while enrolled in EHS - A professional oral health assessment,	0

	examination, and/or treatment	
C.14.e	Indicate the number of pregnant women who received the following services while enrolled in EHS - Mental health interventions and follow up	0
C.14.f	Indicate the number of pregnant women who received the following services while enrolled in EHS - Education on fetal development	0
C.14.g	Indicate the number of pregnant women who received the following services while enrolled in EHS - Education on the benefits of breastfeeding	0
C.14.h	Indicate the number of pregnant women who received the following services while enrolled in EHS - Education on the importance of nutrition	0
C.14.i	Indicate the number of pregnant women who received the following services while enrolled in EHS - Education on infant care and safe sleep practices	0
C.14.j	Indicate the number of pregnant women who received the following services while enrolled in EHS - Education on the risks of alcohol, drugs, and/or smoking	0

C.14.k	Indicate the number of pregnant women who received the following services while enrolled in EHS - Facilitating access to substance abuse treatment (i.e. alcohol, drugs, and/or smoking)	0
C.15.a	Trimester of pregnancy in which the pregnant women served were enrolled - 1st trimester (0-3 months)	0
C.15.b	Trimester of pregnancy in which the pregnant women served were enrolled - 2nd trimester (3-6 months)	0
C.15.c	Trimester of pregnancy in which the pregnant women served were enrolled - 3rd trimester (6-9 months)	0
C.16	Of the total served, the number whose pregnancies were identified as medically high risk by a physician or health care provider	0
C.17.a	Newborn visit within two weeks after infant's birth	0
C.17.b	Newborn visit between two to six weeks after the infant's birth	0
C.17.c	Newborn visit after six weeks following the infant's birth	0
C.18-1	Number of children with continuous, accessible dental care provided by an oral health care professional which includes access to preventive care and dental treatment - at enrollment	35
C.18-2	Number of children with continuous, accessible	37

	dental care provided by an oral health care professional which includes access to preventive care and dental treatment - at end of enrollment	
C.19	Number of children who received preventive care during the program year- At end of enrollment	20
C.20	Number of all children, including those enrolled in Medicaid or CHIP, who have completed a professional dental examination during the program year	23
C.20.a	Of these, the number of children diagnosed as needing dental treatment during the program year - at end of enrollment	2
C.20.a.1	Of these, the number of children who have received or are receiving treatment - At end of enrollment year	2
C.20.b.1	Of the children diagnosed as needing dental treatment, the number of children whose primary reason for not receiving dental treatment was - Health insurance doesn't cover dental treatment	0
C.20.b.2	Of the children diagnosed as needing dental treatment, the number of children whose primary reason for not receiving dental treatment was - No dental care available in local area	0
C.20.b.3	Of the children diagnosed as needing dental treatment, the number of children whose primary reason for not receiving	0

	dental treatment was - Medicaid not accepted by dentist	
C.20.b.4	Of the children diagnosed as needing dental treatment, the number of children whose primary reason for not receiving dental treatment was - Dentists in the area do not treat 3 – 5 year old children	0
C.20.b.5	Primary reason children who needed oral treatment did not receive it - Dentists in the area do not treat children below age 3	0
C.20.b.6	Of the children diagnosed as needing dental treatment, the number of children whose primary reason for not receiving dental treatment was - Parents did not keep/make appointment	0
C.20.b.7	Of the children diagnosed as needing dental treatment, the number of children whose primary reason for not receiving dental treatment was - Children left the program before their appointment date	0
C.20.b.8	Of the children diagnosed as needing dental treatment, the number of children whose primary reason for not receiving dental treatment was - Appointment is scheduled for future date	0
C.20.b.9	Of the children diagnosed as needing dental treatment, the number of children whose primary reason for not receiving	0

	dental treatment was - No transportation	
C.20.b.10	Of the children diagnosed as needing dental treatment, the number of children whose primary reason for not receiving dental treatment was - Other	0
C.22	The total number of children referred for an evaluation to determine eligibility under the Individuals with Disabilities Education Act (IDEA) during the program year	0
C.22.a	Of these, the number who received an evaluation to determine IDEA eligibility	0
C.22.a.1	Of the children that received an evaluation, the number that were diagnosed with a disability under IDEA	0
C.22.a.2	Of the children that received an evaluation, the number that were not diagnosed with a disability under IDEA	0
C.22.a.2.1	Of these children, the number for which the program is still providing or facilitating individualized services and supports such as an individual learning plan or supports described under Section 504 of the Rehabilitation Act.	0
C.23.a	Specify the primary reason that children referred for an evaluation to determine IDEA eligibility, did not receive it - The responsible agency assigned child to	0

	Response to Intervention (RTI)	
C.23.b	Specify the primary reason that children referred for an evaluation to determine IDEA eligibility, did not receive it - Parent(s) refused evaluation	0
C.23.c	Specify the primary reason that children referred for an evaluation to determine IDEA eligibility, did not receive it - Evaluation is pending but had not completed by responsible agency	0
C.23.d	Specify the primary reason that children referred for an evaluation to determine IDEA eligibility, did not receive it - Other	0
C.24	Number of children enrolled in the program who had an Individualized Education Program (IEP), at any time during the program year, indicating they were determined eligible by the LEA to receive special education and related services under the IDEA	4
C.24.a.1	Of these, the number who were determined eligible to receive special education and related services: Prior to this program year	0
C.24.a.2	Of these, the number who were determined eligible to receive special education and related services: During this program year	0
C.24.b	Of these, the number who have not received special	0

	education and related services	
C.25	Number of children enrolled in the program who had an Individualized Family Service Plan (IFSP), at any time during the program year, indicating they were determined eligible by the Part C Agency to receive early intervention services under the IDEA	0
C.25.a.1	Of these, the number who were determined eligible to receive early intervention services: Prior to this program year	0
C.25.a.2	Of these, the number who were determined eligible to receive early intervention services: During this program year	0
C.25.b	Of these, the number who have not received early intervention services under IDEA	0
C.26.a-1	Diagnosed primary disability - Health impairment (i.e. meeting IDEA definition of "other health impairment") - determined to have this disability	0
C.26.a-2	Diagnosed primary disability - Health impairment (i.e. meeting IDEA definition of "other health impairment") - receiving special services	0
C.26.b-1	Diagnosed primary disability - Emotional disturbance - determined to have this disability	0
C.26.b-2	Diagnosed primary disability - Emotional	0

	disturbance - receiving special services	
C.26.c-1	Diagnosed primary disability - Speech or language impairments - determined to have this disability	0
C.26.c-2	Diagnosed primary disability - Speech or language impairments - receiving special services	4
C.26.d-1	Diagnosed primary disability - Intellectual disabilities - determined to have this disability	0
C.26.d-2	Diagnosed primary disability - Intellectual disabilities - receiving special services	0
C.26.e-1	Diagnosed primary disability - Hearing impairment, including deafness - determined to have this disability	0
C.26.e-2	Diagnosed primary disability - Hearing impairment, including deafness - receiving special services	0
C.26.f-1	Diagnosed primary disability - Orthopedic impairment - determined to have this disability	0
C.26.f-2	Diagnosed primary disability - Orthopedic impairment - receiving special services	0
C.26.g-1	Diagnosed primary disability - Visual impairment, including blindness - determined to have this disability	0
C.26.g-2	Diagnosed primary disability - Visual impairment, including	0

	blindness - receiving special services	
C.26.h-1	Diagnosed primary disability - Specific learning disability - determined to have this disability	0
C.26.h-2	Diagnosed primary disability - Specific learning disability - receiving special services	0
C.26.i-1	Diagnosed primary disability - Autism - determined to have this disability	0
C.26.i-2	Diagnosed primary disability - Autism - receiving special services	0
C.26.j-1	Diagnosed primary disability - Traumatic brain injury - determined to have this disability	0
C.26.j-2	Diagnosed primary disability - Traumatic brain injury - receiving special services	0
C.26.k-1	Diagnosed primary disability - Non-categorical/developmental delay - determined to have this disability	0
C.26.k-2	Diagnosed primary disability - Non-categorical/developmental delay - receiving special services	0
C.26.l-1	Diagnosed primary disability - Multiple disabilities (excluding deaf-blind) - determined to have this disability	0
C.26.l-2	Diagnosed primary disability - Multiple disabilities (excluding deaf-blind) - receiving special services	0

C.26.m-1	Diagnosed primary disability - Deaf- blind - determined to have this disability	0
C.26.m-2	Diagnosed primary disability - Deaf- blind - receiving special services	0
C.27	Number of all newly enrolled children since last year's PIR was reported	41
C.28	Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	28
C.28.a	Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	7
C.34	Total number of families - At enrollment	48
C.34.a	Of these, the number of two-parent families - At enrollment	25
C.34.b	Of these, the number of single-parent families - At enrollment	23
C.35.a	Of the total number of families, the number in which the parent/guardian figures are best described as: Parent(s) (e.g. biological, adoptive, stepparents)	47
C.35.a.1	Of these, the number of families with a mother only (biological, adoptive, stepmother)	22
C.35.a.2	Of these, the number of families with a father	1

	only (biological, adoptive, stepfather)	
C.35.b	Of the total number of families, the number in which the parent/guardian figures are best described as: Grandparents	1
C.35.c	Of the total number of families, the number in which the parent/guardian figures are best described as: Relative(s) other than grandparents	0
C.35.d	Of the total number of families, the number in which the parent/guardian figures are best described as: Foster parent(s) not including relatives	0
C.35.e	Of the total number of families, the number in which the parent/guardian figures are best described as: Other	0
C.36.a	Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s) - An advanced degree or baccalaureate degree	15
C.36.b	Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s) - An associate degree, vocational school, or some college	17
C.36.c	Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s) - A high school graduate or GED	15
C.36.d	Of the total number of families, the highest level of education obtained by the child's parent(s) /	1

	guardian(s) - Less than high school graduate	
C.37.a	Total number of families in which: At least one parent/guardian is employed, in job training, or in school at enrollment	44
C.37.a.1	Of these, families, the number in which one or more parent/guardian is employed	41
C.37.a.2	of these families, the number in which one or more parent/guardian is in job training (e.g. job training program, professional certificate, apprenticeship, or occupational license)	0
C.37.a.3	of these families, the number in which one or more parent/guardian is in school (e.g. GED, associate degree, baccalaureate, or advanced degree))	3
C.37.b	Neither/No parent/guardian is employed, in job training, or in school at enrollment (e.g. unemployed, retired, or disabled)	4
C.38.a	Total number of families in which: At least one parent/guardian is employed, in job training, or in school at end of enrollment	1
C.38.a.1	Of these families, the number of families that were also counted in C.36.a (as having been employed, in job training, or in school at enrollment)-at end of enrollment	1
C.38.a.2	Of these families, the number of families that	0

	were also counted in C.36.b (as having not been employed, in job training, or in school at enrollment)- at end of enrollment	
C.38.b	Neither/No parent/guardian is employed, in job training, or in school at end of enrollment (e.g. unemployed, retired, or disabled)	47
C.38.b.1	Of these families, the number of families that were also counted in C.36.a	43
C.38.b.2	Of these families, the number of families that were also counted in C.36.b	4
C.39.a	At least one parent/guardian is a member of the United States military on active duty	1
C.39.b	At least one parent/guardian is a veteran of the United States military	0
C.40-1	Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance to Needy Families (TANF) Program - At enrollment	0
C.40-2	Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance to Needy Families (TANF) Program - At end of enrollment	0
C.41-1	Total number of families receiving Supplemental	0

	Security Income (SSI) - At enrollment	
C.41-2	Total number of families receiving Supplemental Security Income (SSI) - At end of enrollment	0
C.42-1	Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) - At enrollment	8
C.42-2	Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) - At end of enrollment	0
C.43-1	Total number of families receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps - At enrollment	12
C.43-2	Total number of families receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps - At end of enrollment	1
C.44.a	Emergency/crisis intervention such as meeting immediate needs for food, clothing, or shelter - Number of families that received the following services during the program year	6
C.44.b	Housing assistance such as subsidies, utilities, repairs, etc. - Number of families that received the	0

	following services during the program year	
C.44.c	Asset building services (such as financial education, opening savings and checking accounts, debt counseling, etc.) - Number of families that received the following services during the program year	3
C.44.d	Mental health services - Number of families that received the following services during the program year	2
C.44.e	Substance misuse prevention- Number of families that received the following services during the program year	0
C.44.f	Substance misuse treatment - Number of families that received the following services during the program year	0
C.44.g	English as a Second Language (ESL) training - Number of families that received the following services during the program year	1
C.44.h	Assistance in enrolling into an education or job training program- Number of families that received the following services during the program year	0
C.44.i	Research-based parenting curriculum- Number of families that received the following services during the program year	3
C.44.j	Involvement in discussing their child's screening and assessment results and	1

	their child's progress - Number of families that received the following services during the program year	
C.44.k	Supporting transitions between programs (i.e. EHS to HS, HS to kindergarten) - Number of families that received the following services during the program year	0
C.44.l	Education on preventive medical and oral health - Number of families that received the following services during the program year	0
C.44.n	Education on nutrition - Number of families that received the following services during the program year	1
C.44.m	Education on health and developmental consequences of tobacco product use- Number of families that received the following services during the program year	0
C.44.o	Education on postpartum care (e.g. breastfeeding support) -Number of families that received the following services during the program year	0
C.44.p	Education on relationship/marriage - Number of families that received the following services during the program year	0
C.44.q	Assistance to families of incarcerated individuals - Number of families that received the following services during the program year	0

C.45	Of these, the number of families who received at least one of the services listed above - Number of families that received the following services during the program year	12
C.46.a	Number of fathers/father figures who were engaged in the following activities during this program year - Family assessment	11
C.46.b	Number of fathers/father figures who were engaged in the following activities during this program year - Family goal setting	11
C.46.c	Number of fathers/father figures who were engaged in the following activities during this program year - Involvement in child's Head Start child development experiences (e.g. home visits, parent-teacher conferences, etc.)	18
C.46.d	Number of fathers/father figures who were engaged in the following activities during this program year - Head Start program governance, such as participation in the Policy Council or policy committees	0
C.46.e	Number of fathers/father figures who were engaged in the following activities during this program year - Parenting education workshops	0
C.47	Total number of families experiencing homelessness that were served during the enrollment year	1
C.48	Total number of children experiencing	1

	homelessness that were served during the enrollment year	
C.49	Total number of families experiencing homelessness that acquired housing during the enrollment year	3
C.50	Total number of enrolled children who were in foster care at any point during the program year	0
C.51	Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	0