



WALLED LAKE CONSOLIDATED SCHOOL DISTRICT  
Walled Lake, Michigan

AGENDA  
Regular Meeting of the Board of Education  
January 9, 2025

**Notice**

Persons with disabilities needing accommodations for effective participation in the meeting should contact the Superintendent's office at 248-956-2011 to request mobility, visual, hearing, or other assistance.

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The public may view this meeting streamed live at  
<https://wlcsd.org/board-of-education/livestream/>

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Amendment Notice: Agenda has been revised to include #9 - Administrative Appointment of Dublin Elementary Principal and #10 - Appointment of Construction Management Services.

*Amendment notice posted January 7, 2025.*

Place: Educational Services Center  
850 Ladd Road  
Walled Lake, MI 48390

7:00 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **TEACHER OF THE YEAR AWARD RECOGNITION**

Early Childhood Center - Lisa Evans

Commerce Elementary - Cristi Harrington  
Dublin Elementary - Sarah Whitson  
Glengary Elementary - Bob Vogt  
Guest Elementary - Kayla Brynn  
Hickory Woods Elementary - Carrie Murray  
Keith Elementary - Mark Jahn  
Loon Lake Elementary - Kelly Heinke  
Meadowbrook Elementary - Betsy Phillips  
Oakley Park Elementary - Leslie Bielis-Volkers  
Pleasant Lake Elementary - Brenda Raymond  
Walled Lake Elementary - Erin Faley  
Wixom Elementary - Lindsay Lopez

Banks Middle School - Chelsea Schikora  
Creek Middle School - Mark Little  
Geisler Middle School - Jeff Snody  
Smart Middle School - Rachel Sims

Central High School - Andy Teberian  
Northern High School - Ashley Ward  
Western High School - Kevin Francis

4. **PUBLIC COMMENTARY**
5. **ADMINISTRATIVE COMMENTARY**
6. **BOARD COMMENTARY**

**7. STRATEGIC PLAN UPDATE**

**8. CONSENT AGENDA**

a. Approval of Minutes

- 1) Proposed December 5, 2024, Special Meeting - Closed Session
- 2) Proposed December 5, 2024, Regular Meeting

b. Personnel Recommendations

- 1) New Hires 4
- 2) Retirements 5
- 3) Leaves of Absence 6

c. Financial Reports - November 2024 7

Disbursements in the amount of \$22,711,648  
 Balance Sheet and Statement of Revenues and Expenditures - Unaudited, and  
 Investment Schedule

d. Purchases

- 1) WEB (Where Everybody Belongs) Middle School Orientation and Mentorship Program  
 Training Fees, approximately \$34,650.00 - Grant Funds

e. Head Start Director's Report 12

**9. ADMINISTRATIVE APPOINTMENT - DUBLIN ELEMENTARY PRINCIPAL**

**10. APPOINTMENT - CONSTRUCTION MANAGEMENT SERVICES FOR 2024 BOND PROGRAM** 13

Over the past thirty five years, the construction management firm, Auch Construction of Pontiac, has assisted the Walled Lake Consolidated School District in renovating and improving every school building in the District as well as constructing many new schools. Throughout that time, Auch has consistently completed projects on time and within budget and created a trusting and effective working relationship with the District. Administration recommends continuing to use Auch Construction for construction management services not to exceed \$17,371,170 for the 2024 Bond Program.

**11. PURCHASES**

- a. Anatomy and Physiology, High School Textbook, *Essentials of Human Anatomy and Physiology, Pearson, 2022*, \$21,700.00 - General Fund 21

**12. BID AWARDS**

- a. Elementary School Gym Acoustic Insulation, KEI, LLE, OPE - 2019 Bond Funds 24  
 Walled Lake Consolidated School District solicited and received bids for elementary school gymnasium acoustic insulation at Keith, Loon Lake and Oakley Park Elementary Schools to be funded through the 2019 bond proceeds. The recommendation is to award the bid package to Stony Creek Services, the lowest responsive bidder, in an amount totaling \$89,640.00.

**13. WAIVER REQUEST**

The Walled Lake Special Olympics Team is made up of athletes who have previously attended Walled Lake Schools, along with currently enrolled athletes in special needs classrooms across the District. As a nonprofit organization under the umbrella of Special Olympics, Team Walled Lake offers an inclusive sports program, similar to the Unified Sports initiative within our District. The Walled Lake Special Olympics Team is requesting for the 2024-25 basketball season, the program fees associated with facility usage be waived. Specifically, this includes 26 practices held on Wednesday and Thursday evenings from 6:30-8:00pm, at a cost of \$46.60 per session, plus a \$15 processing fee, totaling \$1,224.00. Waiving these fees would allow the program to continue practicing twice per week from December through March, redirect the funds toward future competitions, uniforms, equipment, scoreboards, athlete accommodations, and other necessary costs.

**14. RESOLUTION: BOARD REVIEW OF HEAD START PROGRAM** 29

In accordance with the federal Head Start Performance Standards, the Walled Lake Consolidated School District Board of Education is the governing body of the District's Head Start program. The Head Start Policy Committee approved the Policy Committee Code of Operations at their December, 2024, meeting. To comply with all federal

contract regulations, Walled Lake Schools' Head Start program requests the Board review and approve the Policy Committee Code of Operations.

15. **PROCLAMATION: BOARD MEMBER RECOGNITION MONTH**

**32**

Each year in January, we like to take time to recognize the selfless members of the Walled Lake Consolidated School District Board of Education. They work tirelessly throughout a six-year term to see that every child within the vast boundaries of Walled Lake Schools receives the very best education possible.

16. **OAKLAND COUNTY SCHOOL BOARDS ASSOCIATION (OCSBA) DINNER MEETING**

17. **ADJOURNMENT**

**Notice of Nondiscrimination**

In compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disability Act of 1990, it is the policy of the Walled Lake Consolidated School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, political belief, military service or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. For information contact the District Compliance Officer, at 248-956-2023.

**Consent Agenda – January 9, 2025**  
**Personnel Recommendations**

**New Hires**

**Ainsley Beggs**

1.0 Grade 2  
Pleasant Lake Elementary  
Effective 12/20/2024

**Claire Halamar**

1.0 Social Studies  
Western High School  
Effective 1/14/2025

**Consent Agenda – January 9, 2025**  
**Personnel Recommendations**

**Retirements**

**Terri Mazer**

1.0 Grade 2

Keith Elementary

Effective 1/10/2025

**Consent Agenda – January 9, 2025**  
**Personnel Recommendations**

**Leaves of Absence**

**Denisa Llangos**

1.0 Social Worker  
Loon Lake Elementary  
Effective 11/16/2024

**Beth Navas**

1.0 Adaptive Physical Education Teacher  
District Special Services  
Effective 11/16/2024



**WALLED LAKE CONSOLIDATED SCHOOL DISTRICT  
GENERAL FUND BALANCE SHEET - Unaudited  
NOVEMBER 30, 2024**

**ASSETS**

Cash and Investments	\$ 52,563,135
Accounts Receivable	90,672
Interfund Receivables	1,913,754
Inventories	25,307
Prepaid Costs	258,551
	<hr/>
<b>TOTAL ASSETS</b>	<b>\$ 54,851,419</b>

**LIABILITIES**

Accounts Payable	\$ 318,515
Accrued Payroll Liabilities	3,840,993
Deferred Revenue and Other Liabilities	6,838,082
Interfund Payables	4,843,799
	<hr/>
<b>TOTAL LIABILITIES</b>	<b>15,841,389</b>

**FUND BALANCE**

Prior Year Ending Fund Balance	31,265,585
Current revenues over/(under) expenditures	7,744,445
	<hr/>
<b>TOTAL FUND BALANCE</b>	<b>39,010,030</b>
	<hr/>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 54,851,419</b>



**WALLED LAKE CONSOLIDATED SCHOOL DISTRICT**  
**GENERAL FUND STATEMENT OF REVENUE AND EXPENDITURES - Unaudited**  
**JULY 1, 2024 to NOVEMBER 30, 2024**

	PRIOR YEAR ACTUAL JUNE 30, 2024	ORIGINAL BUDGET	YEAR-TO-DATE ACTUAL	% of Budget
<b>REVENUE</b>				
<b>LOCAL SOURCES</b>				
Property Taxes	\$ 33,526,262	\$ 33,116,869	\$ 34,548,766	104%
Tuition and Fees	86,299	56,310	63,306	112%
Interest Earnings	1,272,296	765,000	654,447	86%
Other Local Revenue	3,173,505	2,892,538	1,450,986	50%
Total Local Sources	38,058,362	36,830,717	36,717,505	100%
<b>STATE SOURCES</b>	127,636,168	127,194,773	24,604,689	19%
<b>FEDERAL SOURCES</b>	10,516,449	6,615,702	273,500	4%
<b>INTERDISTRICT SOURCES</b>	15,588,499	15,901,085	3,646,863	23%
<b>TOTAL REVENUE</b>	<b>\$ 191,799,478</b>	<b>\$ 186,542,277</b>	<b>\$ 65,242,557</b>	<b>35%</b>
<b>EXPENDITURES</b>				
<b>INSTRUCTION</b>				
<b>Basic Programs</b>				
Elementary Programs	\$ 40,960,998	\$ 42,123,873	\$ 10,634,028	25%
Middle School Programs	16,703,884	17,241,312	4,560,046	26%
High School Programs	22,375,584	22,921,664	5,699,335	25%
Other Basic Programs	1,395,451	1,419,762	672,341	47%
Total Basic Programs	81,435,917	83,706,611	21,565,750	26%
<b>Added Needs</b>				
Special Education	25,488,399	27,890,962	7,736,222	28%
Compensatory Education	5,680,383	6,560,903	1,974,289	30%
Vocational Programs	1,128,850	1,215,390	271,851	22%
Total Added Needs	32,297,632	35,667,255	9,982,362	28%
<b>Adult and Continuing Education</b>	83,960	127,545	29,654	23%
<b>TOTAL INSTRUCTION</b>	<b>113,817,509</b>	<b>119,501,411</b>	<b>31,577,766</b>	<b>26%</b>
<b>SUPPORTING SERVICES</b>				
Pupil Support	18,496,162	19,896,498	4,981,005	25%
Instructional Support	8,022,348	9,007,577	2,926,221	32%
General Administration	873,969	899,138	374,350	42%
School Administration	9,881,217	10,486,298	3,834,682	37%
Business Services	2,557,632	2,789,377	1,043,573	37%
Operations & Maintenance	13,985,226	15,204,861	6,355,181	42%
Transportation	6,758,943	6,831,892	1,827,815	27%
Central Support Services	4,503,942	6,114,018	3,029,657	50%
Athletics	2,406,372	2,496,922	1,022,228	41%
<b>TOTAL SUPPORTING SERVICES</b>	<b>67,485,811</b>	<b>73,726,581</b>	<b>25,394,712</b>	<b>34%</b>
<b>COMMUNITY SERVICES/OTHER</b>				
Community Services	286,093	301,755	84,070	28%
Non-voted Debt Service and Leases	1,093,351	1,206,028	441,564	37%
Transfer to Other Funds	2,678	100	-	0%
<b>TOTAL COMMUNITY SERVICES/OTHER</b>	<b>1,382,122</b>	<b>1,507,883</b>	<b>525,634</b>	<b>35%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 182,685,442</b>	<b>\$ 194,735,875</b>	<b>\$ 57,498,112</b>	<b>30%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>9,114,036</b>	<b>(8,193,598)</b>	<b>7,744,445</b>	
<b>BEGINNING FUND BALANCE</b>	<b>22,151,549</b>	<b>31,265,585</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 31,265,585</b>	<b>\$ 23,071,987</b>		



## WALLED LAKE CONSOLIDATED SCHOOL DISTRICT NOTES TO STATEMENT OF REVENUE & EXPENDITURES JULY 1, 2024 to NOVEMBER 30, 2024

### REVENUE

- Property taxes are largely collected in the summer. The budget will be amended to incorporate the increase in the taxable value of properties, as well as the additional millage approved by voters in the November 2024 election, which is resulting in increased revenue.
- Tuition and fees primarily relate to summer activities. Budgets will be updated with amendment.
- Interest earnings continue to be strong going into the new fiscal year; the budget will be monitored and amended during the year.
- State Sources consist primarily of State aid payments, which are paid from October 2024 through August 2025. We have received two of eleven payments, or 18% as of the end of November. In addition to State Aid, there are several State grants included in this category of revenue.
- Federal programs are reimbursed after expenditures have been incurred and there is often a delay in timing before the revenue is received.
- Interdistrict Sources represent revenues received through Oakland Schools. These sources include Public Act 18 funds (received quarterly), Medicaid (received at the end of the year), and grant funds (received four times per year).

### EXPENDITURES

- Teachers have received 6 of 24 pays related to the 2024/2025 contract; therefore, we would expect instructional areas to be at approximately 25% of budget. All other employees have received 10 of 24 pays, or about 42%.
- Other basic programs consist primarily of summer programming, which are largely funded with grant funds.
- Special Education costs are pacing slightly ahead of budget. We will monitor this trend and address it in a future budget amendment, if necessary.
- Compensatory Education includes programs to help students who need additional supports, such as reading recovery, at-risk services, bilingual support, etc. This category of costs is slightly ahead of budget because grant budgets were approved by the granting agencies after the original budgets were approved. Budgets will be adjusted to match the grants with the first budget amendment.
- Instructional support is trending ahead of budget primarily due to software costs that are incurred at the beginning of the year.
- Transportation is trending behind budget due to the timing of invoicing. As of November, the District has paid Dean Transportation for services through October.
- Central Support Services is trending over budget due to the accounting associated with the new lease for staff computers. Under Governmental Accounting Standards Board ("GASB") Statement No. 87, the District has recorded the leased equipment as an expense and an offsetting revenue for the lease proceeds. We have incurred 100% of this budgeted transaction.



**WALLED LAKE CONSOLIDATED SCHOOL DISTRICT  
DISBURSEMENTS  
MONTH ENDING NOVEMBER 30, 2024**

<b>FUND</b>	<b>PAYROLL</b>	<b>ACCOUNTS PAYABLE</b>	<b>TOTAL</b>
General Fund	\$ 13,306,344	\$ 2,400,877	\$ 15,707,221
Athletics	197,555	144,183	341,738
Student Activity Funds	-	144,127	144,127
Food Service Funds	274,221	266,049	540,270
Federal Funds	496,526	330	496,856
Capital Project Funds	-	5,195,555	5,195,555
Special Revenue Funds	235,248	50,633	285,881
Debt Service Funds	-	-	-
	<u>\$ 14,509,894</u>	<u>\$ 8,201,754</u>	<u>\$ 22,711,648</u>



**WALLED LAKE CONSOLIDATED SCHOOL DISTRICT  
INVESTMENT HOLDINGS AS OF NOVEMBER 30, 2024**

	<b>WEIGHTED AVERAGE MATURITY</b>	<b>MARKET VALUE</b>
<b>GENERAL FUND</b>		
MILAF Cash Management Money Market Fund	n/a	\$ 1,145,546
MILAF Cash Management MAX Class Money Market	n/a	14,697,702
Michigan CLASS Money Market Fund	n/a	6,098,715
<b>GENERAL FUND TOTAL</b>		<b>21,941,963</b>
<b>DEBT FUNDS</b>		
MILAF Cash Management MAX Class Money Market	n/a	14,538,516
Premium Commercial Money Market	n/a	20,057,580
<b>DEBT FUNDS TOTAL</b>		<b>34,596,096</b>
<b>CAPITAL PROJECTS</b>		
MILAF Cash Management Money Market Fund	n/a	4,225,193
MILAF Cash Management MAX Class Money Market	n/a	6,688
U.S. Treasury Bonds/Notes	5.63 months	103,466,740
Premium Commercial Money Market	n/a	7,383,622
<b>CAPITAL PROJECT FUNDS TOTAL</b>		<b>115,082,243</b>
<b>TOTAL INVESTMENTS</b>		<b>\$ 171,620,302</b>

## Head Start Director's Report

December 12, 2024

### Enrollment:

- We currently have 48 students, (16 males, 32 females) enrolled.
- 3-year-olds: 31, 4-year-olds: 17
- Actual enrollment by ethnicity and race:
  - Ethnicity: Hispanic or Latino Origin: 6
    - Non-Hispanic/Non-Latino Origin: 42
  - Race:
    - American Indian or Alaskan Native: 0
    - Asian: 2
    - Black or African American: 13
    - White: 26
    - Bi-Racial or Multi-Racial: 6
- Languages Spoken:
  - English: 42    Arabic: 4    Ukrainian: 1
  - Spanish: 3    French: 1    ASL: 1
  - Armenian: 1    Chaldean: 7    Urdu: 2
- We have no children on the waitlist.
- We have 1 child considered over income.
- Average Daily Attendance is 88%. \*We have had many illnesses this month.

### Education:

- Classrooms participated in MTSS tier 1 intervention activities.
- Special focus on phonemic awareness and calming area/emotions

### Disabilities:

- There are currently 3 enrolled children who received services in the month of November
- One child was evaluated for special services this month

### Home visits/Conferences:

- 2 home visits completed this month.

### Staffing Training:

- Staff received training in Literacy, Challenging Behaviors, and Embracing Diversity through Children's Literature

**Staffing:** We have no new staff this month

**Parent Training:** Policy Officer Training, Robert's Rules of Order

**Volunteers:** We have had 50 volunteers this month with a total of 113.5 volunteer hours

Respectfully Submitted,  
Sarah Davey

January 09, 2025

Dr. Michael Lonze  
Superintendent of Schools  
Walled Lake Consolidated School District  
850 Ladd Road  
Walled Lake, MI 48390

RE: WLCSD 2024 Bond Program  
Contract Award Recommendation for Construction Management Services

Dear Dr. Lonze,

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise the Walled Lake Consolidated School District (WLCSD) in the procurement of Construction Management Services for the WLCSD 2024 Bond Program (Project). This update represents the mutual efforts of PMR, WLCSD Administration and District legal, (The Project Team) to present a framework to identify, evaluate and recommend these services.

**SELECTION PROCESS**

PMR was engaged and the District requested PMR to negotiate the construction management contract terms and fees with Auch Construction. PMR worked with Auch Construction to define the scope and cost of work along with applied fees and costs. Auch Construction provided revised proposals based on these negotiations and both WLCSD Administration and PMR recommend award based on the below.

**RECOMMENDATION**

The Project Team recommends the Board of Education approves to enter into a standard Form of Agreement Between Owner and Construction Manager as Advisor (AIA Document A132 – 2019, as amended) with Auch Construction. Anticipated contract value for the above services is **\$17,371,170 (see breakdown below)**, any additional construction management services will result in an increase with fees / costs set forth within Auch Construction’s proposal. Final terms and conditions shall be negotiated by the Project Team, WLCSD Administration, PMR, and the Districts legal counsel.

<b>Initial Cost of Work</b>	<b>\$149,751,465 x 11.6% = \$17,371,170</b>
CM Fee	3.5%
Personnel Costs	4.0%
General Conditions	4.1%
<b>Total CM Fees</b>	<b>11.6%</b>

Should you have any questions regarding this recommendation please do not hesitate to contact me at 586-703-1044 or [kevin.donnelly@plantemoran.com](mailto:kevin.donnelly@plantemoran.com).

Sincerely,

Plante Moran Realpoint



Kevin Donnelly  
Senior Vice President

Enclosures: Auch Construction Proposal Dated 12.23.24

Cc: Shawn Verlinden, Auch Construction  
Gerry McClelland, Auch Construction  
Greg VanKirk, PMR  
Paul Wills, PMR  
Lisa Pitt, PMR  
Julie Omer, WLCSD  
Dave Watkins, WLCSD



**AUCH**

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65 University Drive  
Pontiac, Michigan 48342  
P (248) 334-2000  
F (248) 334-3404  
www.auchconstruction.com

December 23, 2024

Dr. Michael Lonze  
850 Ladd Road, Building D  
Walled Lake, MI 48390

Dear Michael,

Congratulations on the approval of the 2024 Bond!

For over 35 years, AUCH has been honored to collaborate with the Walled Lake Consolidated School District (WLCSD), supporting its commitment to educational excellence and innovative solutions for evolving student demographics in Oakland County. We have worked hand in hand to enhance facilities and advance the shared vision of serving Every Child, Every Day. This long-standing partnership has been a source of pride for us. 15

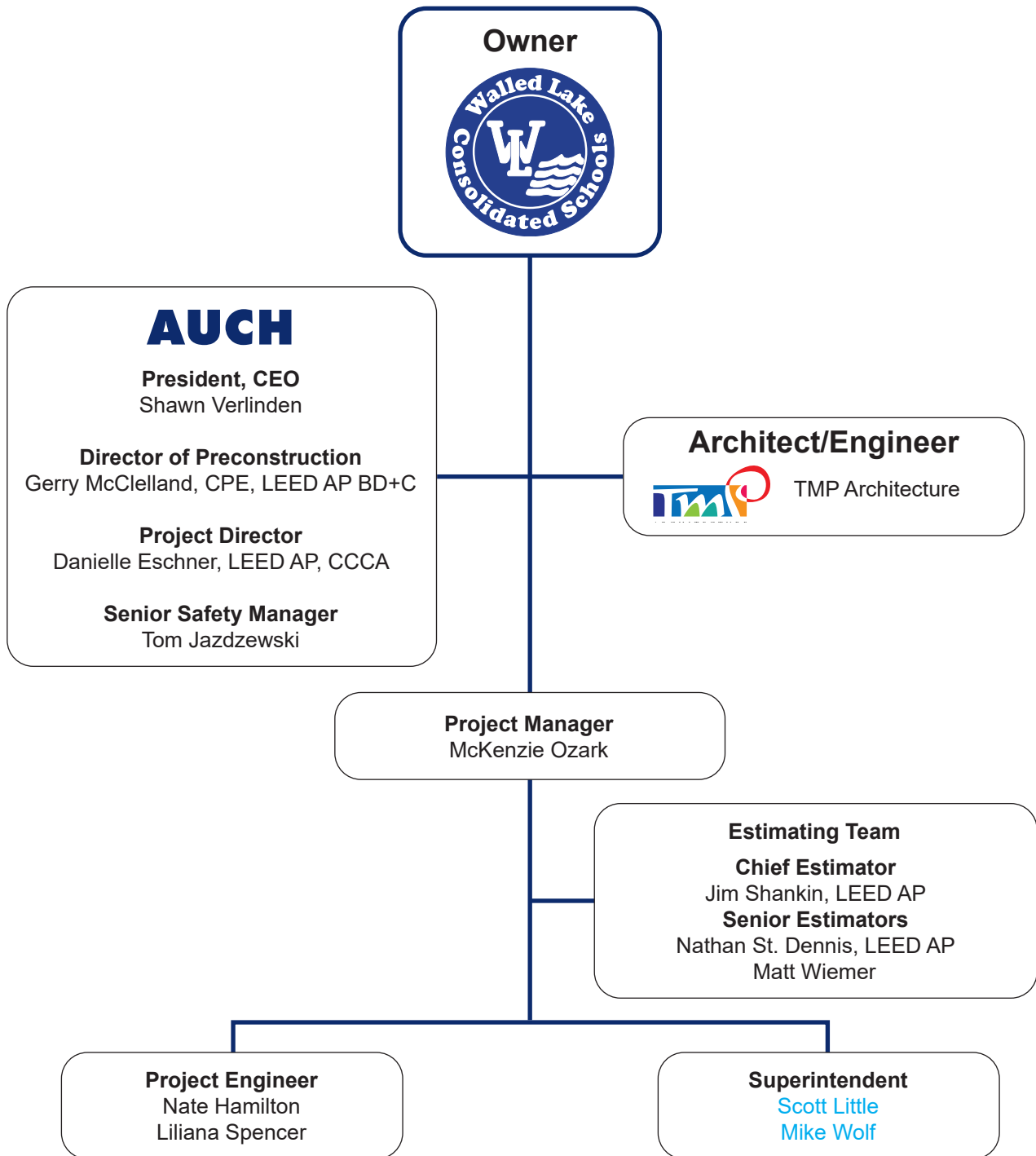
The 2024 Bond Program aligns with your mission and vision, focusing on safety, security, technological infrastructure, repurposed spaces, and the creation of a new elementary school. Once again, we are privileged to be part of the WLCSD team for the Bond Planning process. We propose the same contractual arrangement and highly effective project delivery method used in the past. Our proposal continues to reflect transparency and our pledge to value.

With a comprehensive portfolio of projects spanning all the District's buildings, our team brings knowledge and experience of WLCSD facilities—second only to your own. AUCH's project teams have all cultivated strong, collaborative relationships with WLCSD and we are excited to carry forward this proud tradition as we begin work on the 2024 Bond projects. Gerry McClelland, Director of Preconstruction Services, will continue supporting the operations team during the preconstruction phase, and I will remain actively involved with the project team throughout the duration of the bond. Our team looks forward to embarking on this new chapter with the District!

Warm regards,

Shawn Verlinden  
President & CEO

# Organizational Chart



## Superintendents & Field Supervisory Staff

Elliott Baecker  
Steve Bargabus  
John Barrett  
Andrew Blattert  
Jason Brookshire  
Perry Buday  
Sean Carpenter  
Ben Cheatem

Daniel Felver  
Donny Felver  
David Finger  
Jacob Hassien  
JD Hill  
Richard King  
Matt Komar  
Jason Koslowski

Pat Laurain  
Scott Little  
Sal Manderachia  
Brian Melvin  
James Moore  
Nathan Napoleon  
Blain Pietryga  
Scott Randall

Bob Ross  
Erin Russell  
Ed Rymalowski  
Dennis Smith  
Steve Smith  
Randy Stadler  
Ken Stahl  
Jim Starnes

Ryan Stolz  
Will Tselios  
Andrew Walden  
Jeff Wawrykowicz  
Mike Wolf

SUPERINTENDENT/FIELD EXPERIENCE

**EXHIBIT A**  
**PERSONNEL REIMBURSABLE RATES**  
 Updated for 2024

Reimbursable Rates for the Project Personnel will be reimbursed using the following rates:

**Management GC's – Pre-Construction Phase**

Category	Average Hourly Rate
Estimator	\$101.00
Project Executive	\$116.00
Sr. Project Manager	\$103.00
Project Manager	\$85.00
Scheduling	\$66.00

**Management GC's – Construction Phase**

Category	Average Hourly Rate
Project Director	\$116.00
Sr. Project Manager	\$103.00
Project Manager	\$85.00
Sr. Project Engineer	\$70.00
Project Engineer	\$66.00
Scheduling	\$66.00
Administrative Service	0.40%

**Project GC's – Construction Phase**

Category	Average Hourly Rate
Superintendent #1	\$100.00
Superintendent #2	\$87.00

<b>CM Fee</b>	<b>3%</b>
<b>Insurance Program</b>	<b>.5%</b>

Note:

Personnel rates include the salaries of personnel and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, pensions, and similar contributions and benefits.

Prior to the Start of Construction, the Construction Manager shall provide a not-to-exceed Personnel Reimbursable Cost Estimate for each Project authorized by Owner in accordance with this Agreement for the Owner's review and approval using the rates set forth above. Notwithstanding the above, the Construction Manager has estimated the Personnel Reimbursable Rates/Staffing at four (4%) percent. In the event the not-to-exceed Personnel Reimbursable Rate/Staffing is not needed, the remaining amount (savings) shall inure to the benefit of the Owner.

The rates set forth above are valid through June 1, 2025. After that time, the rates may be annually adjusted during the month of May in accordance with normal salary review practices of the George W. Auch Company. Rate increases are limited to three (3%) percent per year.

Overtime for field staff, ie, Superintendents, field labor will be billed at additional \$25 over unit rates above.

## **EXHIBIT B**

### **GENERAL CONDITION ITEMS**

Prior to the start of Construction, the Construction Manager shall provide a cost estimate breakdown for all General Conditions required for completion of a Project for the Owner's review and approval, which estimate shall not exceed the amount identified for such items in the 2024 Bond Application for Prequalification without the prior written consent of the Owner. These items will be paid for monthly, at cost, without any mark-up. The Owner shall have the option of providing the Construction Manager with any General Condition items where such items meet or exceed the Construction Manager's reasonable requirements. The Construction Manager has estimated the General Condition Items listed below to be (4.1%) percent.

Any General Condition items purchased by the Construction Manager for the Project in conjunction with this Agreement which are charged to the owner shall be the property of the Owner during and at the completion of the Project. General Condition Items shall be included in a Contractor's bid package, supplied by the Owner, bid out by the Construction Manager on behalf of the Owner or otherwise agreed to by the parties. The Owner shall have the final decision in determining how these items shall be supplied to the Owner for the Project. General Condition items are identified as follows:

#### **FIELD OFFICE SUPPORT**

- Office Trailer Rental
- Office Space or Trailer Setup
- Maintain Field Office
- Security System
- Office Cleaning
- Architect's Trailer Rental
- Architect's Space or Trailer Setup
- Radios
- Electric Hookup – Trailers and Office
- Electric Usage – Trailers and Office
- Water Hookup – Trailers and Office
- Sewer Hookup – Trailers and Office
- Telephone/Network Setup
- Telephone Monthly Costs
- Office Furniture/Furnishings
- Calculators
- Fax Machines/Supplies
- Office and Miscellaneous Supplies
- Copier/Supplies
- Photocopying Out-sourced

- Engineering Supplies
- Cameras/Film and Processing, Digital Photography
- Drawing Reproduction
- Computers/Printers
- Software (Company Approved CMS. Sched. – i.e., ProCore System, Primavera System)
- Postage/Overnight Express
- Staff Auto/Mileage

#### TEMPORARY UTILITIES – TEMPORARY HEAT

- Temporary Heat Setup and Maint.
- Temporary Heat-Fuel
- Maintenance of Perm. System
- Temporary Water & Sewer Hookup
- Temporary Water & Sewer Usage
- Temporary Electric Hookup
- Temporary Electric Usage

#### TEMPORARY FACILITIES, FENCES AND BARRICADES

- Temporary Storage Sheds
- Temporary Toilets/Port-a-Johns
- Temporary Fence
- Barricades
- Covered Walks/Overhead Protection
- Temporary Rail
- Temporary Roads
- Job Signs
- Temporary Parking/Bus Services
- Temporary Partitions-Dust Part.
- Temporary Ladder & Stairs
- Dust Control, Road Maintenance

#### WEATHER PROTECTION

- Snow Removal
- Weather Protection Enclosures
- Pumping/De-watering
- Erosion Control

#### SAFETY AND SECURITY

- Watchman-Security Service
- Guard Shacks
- Safety Program
- Safety Incentives

- Extinguishers
- First Aid Kit
- Hard Hats and Rain Gear
- Safety Signs

#### CLEAN-UP

- Clean-up Foreman
- Periodic Clean-up
- Final Clean-up
- Final Glass Cleaning
- Hauling trash by truck
- Dumpsters
- Dump Fees with Dumpsters
- Rubbish chutes-install/maintain/remove
- Dump carts

#### PROTECTION OF FINISHED AND EXISTING WORK

- Protect Existing Facilities
- Project Finished Work
- Elevator Protection-Cabs and Jambs

#### TOOLS AND EQUIPMENT

- Surveying Equipment and Supplies
- Small Tools
- Miscellaneous Equipment

#### MATERIAL HANDLING AND HOISTS

- Temporary Elevator Cabs
- Hoist and Crane Communications
- Cranes
- Crane Operators
- Elevator Operators
- Hoist Operators
- Buck Hoists/Single or Double

## **Textbook Recommendation for Anatomy and Physiology 2024-2025**

### **I. Current Text and Reasons for Update**

Essentials of Anatomy and Physiology with Interactive Physiology (Frederic H. Martini and Edwin Bartholomew) 1999, 2nd edition

Criteria used to eliminate current text:

- Does not provide current science information related to anatomy and physiology
- Does not provide the resources that meet students needs
- Over twenty years old

### **II. Criteria Established for the Updated Textbook**

Three curriculum programs were examined based on the following criteria:

- An anatomy and physiology book (in print and electronic format) published within the last five years
- A textbook that is aligned to current science practices
- Access to support materials for the anatomy and physiology course including: labs, projects, case studies, career connections, text read aloud features, projects, real world connections
- Recent copyright
- A variety of instructional strategies
- Readability, accuracy and relevance
- Presentation of materials
- Cultural and gender representation
- Supplemental materials including online
- Multiple forms of assessment
- Teacher support materials

### **III. List of Textbooks Reviewed**

- Douglas: Welsh, Hole's Essentials of Human Anatomy & Physiology, 2nd Edition McGraw Hill. (2021)
- Welsh, Hole's Human Anatomy & Physiology, 16 edition, McGraw Hill. (2022)
- Essentials of Human Anatomy & Physiology, 13<sup>th</sup> Edition, Pearson. (2022)

### **IV. Reasons for Eliminating Texts**

- On-Line support was not easy to maneuver
- Not user-friendly in appearance and design
- Virtual Labs were not interactive

## **V. Committee Recommendation**

Based on the results of the detailed examination of the textbooks, it is the committee's recommendation that the following textbook and support materials be purchased for use In Anatomy and Physiology classes:

- Essentials of Human Anatomy & Physiology, 13<sup>th</sup> Edition, Pearson. (2022)

This curriculum supports the following:

- Promotes a variety of instructional resources
- An integrated eText-embedded videos and animations
- Study tools and the ability to highlight text
- Textbook App that makes it available offline
- Study area with self study resources
- Highly interactive, self-paced tutorials with student feedback specific to misconceptions
- Textbook layout is well organized, visually attractive and thoughtfully designed to engage students
- Current and relevant information
- Cultural and gender representation
- Career connections
- Lab driven-including virtual dissections
- Interactive simulations

## **VI. Committee Members**

Jamie Rimple, Walled Lake Western H.S.

Lisa Goff, Walled Lake Central H.S.

Becki Schafer, Walled Lake Northern H.S.

Jennifer LaCross, E.S.C., Math/Science Instructional Coach

Ellen McDonald, E.S.C., Math/Science Curriculum Coordinator

**QUOTE**



# Pearson

Pearson Education, Inc  
221 River St  
Hoboken, NJ 07030  
E-mail: pearsoncrce@pearson.com

**The fees & terms in this document are valid until expiration date.**

Expiration Date 01/22/2025

**Customer Details:**

Walled Lake Cons  
School District  
Jennifer Lacross  
2489562096  
jenniferlacross@wlcsd.org

**Sales Consultant Details:**

Nick Agnew  
nick.agnew@pearson.com

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Product	Selling Term/UOM	Quantity	Sales Price	Subtotal	Total Price
Essentials of Human Anatomy & Physiology 13th Edition ©2022 with Modified Mastering with eText (up to 6 Years)		140.00	155.00	21700.00	21700.00

<b>*All prices in this Document in USD</b>	Sub Total	21,700.00
	Grand Total	21,700.00

This Quote and the delivery and usage of the products listed herein are governed by the Terms and Conditions for Pearson Education Programs located at [Terms and Conditions for Business Purchasers of Physical Products \(pearson.com\)](https://www.pearson.com/terms-and-conditions) which are incorporated herein and become a part hereof. In the event of a conflict, prices listed in this Quote shall govern.

Please note that this quote excludes any applicable sales tax.

This Quote will be considered accepted if received before the Expiration Date noted above.

To accept this quote, please submit a signed and dated copy of this Quote, Attn: Nick Agnew, via one of the methods below:

**E-mail:** pearsoncrce@pearson.com

**Authorized by:** \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Is a PO required prior to billing?  If yes, please provide PO with signed quote.

January 09, 2025

Dr. Michael Lonze  
Superintendent of Schools  
Walled Lake Consolidated School District  
850 Ladd Road  
Walled Lake, MI 48390

RE: WLCSD 2024 Bond Program  
Contract Award Recommendations for BP #08 – Keith, Loon Lake, Oakley Park  
Elementary School Gymnasium Acoustics

Dear Dr. Lonze,

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise the Walled Lake Consolidated School District (WLCSD) in the procurement of trade contracts for BP #08 – Keith, Loon Lake, Oakley Park Elementary School Gymnasium Acoustics (Project). This update represents the mutual efforts of Auch Construction, TMP Architecture, PMR, and WLCSD Administration, (The Project Team) to present a framework to identify, evaluate and recommend these awards.

### **SELECTION PROCESS**

On December 12, 2024 proposals were received for the above referenced project. Following receipt of proposals post bid interviews were conducted with multiple trade contractors to evaluate their proposals and ensure proposals were complete and adhered to the requirements set forth within the bid documents.

### **RECOMMENDATION**

The Project Team recommends the Board of Education approves to enter into a standard Form of Agreements Between Owner and Contractor per the attached summary of awards for Bid Package #08 – Keith, Loon Lake, Oakley Park Elementary School Gymnasium Acoustics. Total award recommendation for this project is **\$89,640.00**. Recommendations include base bids for each trade category including recommended mandatory and voluntary alternates. Recommendations are within or below budgets established for this work. Attached for reference is Auch Construction's letter, summary of awards, and bid tabulations.

Should you have any questions regarding this recommendation please do not hesitate to contact me at 586-703-1044 or [kevin.donnely@plantemoran.com](mailto:kevin.donnely@plantemoran.com).

Sincerely,

Plante Moran Realpoint



Kevin Donnelly  
Senior Vice President

Enclosures: Auch Construction Award Letter Dated: December 18, 2024  
Summary of Awards Tabulation  
Bid Tabulations

Cc: Greg VanKirk, PMR  
Paul Wills, PMR  
Lisa Pitt, PMR  
Julie Omer, WLCSD  
Dave Watkins, WLCSD  
McKenzie Ozark, Auch Construction

January 5, 2025

Walled Lake Consolidated School District  
850 Ladd Road, Building D  
Walled Lake, MI 48390

**RE: Walled Lake Consolidated School District  
Keith, Loon Lake and Oakley Park Elementary School Gym Acoustics**

Dear Dr. Lonze:

We have completed our review of the bids received on December 12, 2024 at 1:00 PM for the Keith, Loon Lake and Oakley Park Elementary School Gym Acoustics.

Based on the review conducted in conjunction with the District's consultants we are recommending to the District approval of the award of contracts which are based on the low responsive complete bid and are identified in the attached schedule with the following clarifications:

The District's consultants recommend the acceptance of Proposal 09 – Acoustic Insulation– Deduct \$30,300, or \$10,100 per school to use 2” thick acoustic insulation application in lieu of 3”. This results in a revised contract award of \$29,880 per school.

Attached please find a copy of the bid tabulations. Please do not hesitate to call if you have any questions.

Very truly yours,

**George W. Auch Company**  
McKenzie Ozark  
Project Manager  
Enclosures  
CC: TMP, Auch

Walled Lake Consolidated School District  
KEI, LLE and OPE Gym Acoustics  
Contractor Recommendations

1/5/2025

Company	Specification Section	Trade	ADD 1	Base Bid	Alternates	Keith Elementary School Contract 9674	Loon Lake Elementary School Contract 9674	Oakley Park Elementary School Contract 9674
<b>Stony Creek Services</b> 749 Manufacturers Dr. Westland, MI 48186 Ph: 734-326-2222 Fx: 734-326-2223 Contact: Michael Doran <a href="mailto:mdoran@stonycreekservices.com">mdoran@stonycreekservices.com</a>	Division 0 Division 1 98129	<b>Proposal 09 - Acoustic Insulation</b>						
		Procurement and Contracting Requirements	Noted					
		General Requirements	Base Bid	\$ 119,940.00		\$ 39,980.00	\$ 39,980.00	\$ 39,980.00
		Sprayed Acoustic Insulation	Vol Alt	\$ (30,300.00)		\$ (10,100.00)	\$ (10,100.00)	\$ (10,100.00)
			<b>Award</b>	<b>\$ 89,640.00</b>		<b>\$ 29,880.00</b>	<b>\$ 29,880.00</b>	<b>\$ 29,880.00</b>
<b>Gym Acoustics Total Contractor Award</b>				<b>\$ 89,640.00</b>		<b>\$ 29,880.00</b>	<b>\$ 29,880.00</b>	<b>\$ 29,880.00</b>

**Walled Lake Consolidated School District  
Keith, Loon Lake and Oakley Park Elementary Gym Acoustics**

George W. Auch Co.  
Bid Tabulation Sheet

**Trade Proposal: 09 Acoustic Insulation**

Location: Educational Services Center

Recorded By:

Liliana Spencer

Date: 12/12/2024 Time: 1:00 P.M.

Witness:

Vicky Amore

Company	City	Bid Security	Fam/ EEO /Iran/Background	Add 1	Base Bid Amount	Comments
Diversified Construction Specialists	Rochester Hills	✓	✓	✓	\$138,675	
Ann Arbor Ceiling & Partition	Ypsilanti	✓	✓	✓	\$139,380	
Harnish Fireproofing	Redford	✓	✓	✓	\$142,500	Clarifications / Voluntary Alternates
Stoney Creek Services, Inc.	Westland	✓	✓	✓	\$119,940	Voluntary Alternates: Deduct \$30,300 for 2" thick application in lieu of 3"





**Walled Lake Head Start  
Policy Committee Code of Operations**

**Article I: Name of Organization**

The name of this group shall be the Walled Lake Head Start Policy Committee.

**Article II: Purpose**

To assist in providing a comprehensive child development program for families enrolled in the Walled Lake Head Start Preschool and to ensure that as an integral part of this program, the child's family and community will be involved in accordance with the Head Start Preschool philosophy.

**Article III Goals**

To work with the Walled Lake Head Start Preschool Staff and the Walled Lake School Board to plan, coordinate and approve policies according to the national Head Start performance standards and to assist in establishing goals for the Head Start program and the development of a plan to meet those goals. Also, to serve as a link between Head Start parents and the community.

**Article IV: Rules**

The rules contained in Roberts Rules of Order shall govern the committee in all cases to which they are applicable.

**Article V: Membership**

**Section 1: Selection of Membership**

At least 51% of the policy committee officers must be parents of Head Start Preschool children currently enrolled in the Walled Lake Head Start Preschool. Parent members of the policy committee are nominated from the Parent committee and elected annually by the Parent Committee.

The remainder of the membership shall be composed of community representatives, which must not exceed 49% of the membership. Community representative members of the Policy Committee are selected by staff and approved annually by the Policy Committee. A community representative may be a former Head Start Preschool parent, business owner, school board member or a district resident.

Family Members of Head Start Preschool Staff can serve as a voting member of the policy committee if it is determined by the rest of the committee not to be a conflict of interest. If the policy committee determines a vote on a particular subject is a conflict of interest, they have the right to request that the family member abstain from voting.

**Section 2: Length of Membership:**

All parents of currently enrolled children of the Walled Lake Head Start Preschool may serve on the committee from November of the current program year to November of the next program year.

Although outgoing parents from the Policy Committee may not have children in the Head Start Preschool at the beginning of the next year, it is important that parents complete their term and continue in a policy making role until the new parents are elected and seated. With approval of the committee, parents of former Head Start Preschool children may continue to serve on the Policy Committee as community representatives.

No person may serve on the Walled Lake Head Start Policy Committee for more than three consecutive or non-consecutive years unless voted otherwise by the current policy committee.

### **Section 3: Voting Rights of Members;**

All members (both Head Start Preschool parents and community representatives) are entitled to one vote per motion. Alternates have one vote per motion in the absence of their elected representative.

The chairperson may vote only in case of a tie. Members must be present to vote.

### **Section 3a: E-voting:**

All members are entitled to vote electronically (email, etc.) if not in attendance or in an urgent situation when a meeting is not able to take place.

An e-vote of the Walled Lake Head Start Policy Committee may be used in lieu of a full Parent Policy Committee meeting. As part of the e-vote poll, a motion will be presented to the members for approval. The full committee may vote to approve by replying to the email. If there is no reply to the email, assent will be assumed, and counted as approval.

### **Section 4: Size**

The Walled Lake Head Start Policy Committee shall be composed of not less than 3 and not more than 12 members.

### **Section 5: Quorum**

Attendance of 3 persons shall constitute a quorum at the Walled Lake Head Start Policy Committee.

## **Article VI: Officers**

### **Section 1: Officers Positions**

- a. Chairperson
- b. Vice Chairperson
- c. Secretary
- d. Policy Council Representatives/Alternate

### **Section 2: Election of Officers/Term/Vacancies**

The committee membership shall elect their officers annually before November 30<sup>th</sup>. All interested members of the Policy Committee may run for office. Parents may nominate themselves or be nominated by other members. All officers' positions are to be held until new officers are elected the next program year. Should any officer's position on the Policy Committee become vacant during the program year, an announcement of the vacancy will be made to the total membership of the Policy Committee and an election will take place as soon

as possible. A member must be present at the election meeting to be elected to an office. Elected officers missing three consecutive meetings will forfeit their position.

**Section 3: Duties of Officers**

**Chairperson:**

Conducts all meetings. With the help of parents and staff, plans meeting topics and agendas. Leads orderly discussions and may appoint committees to carry out specific assignments. May vote only in the case of a tie. Calls special meetings when necessary.

**Vice Chairperson:**

Attends all meetings. Assists the chairperson with duties. Acts as chairperson in the event of the chairperson’s absence or at the request of the chairperson.

**Secretary:**

Attends all meetings. Takes minutes and ensures sign in sheets are completed by everyone attending the meeting. Assists in receiving and handling all mail addressed to the committee. Ensures that all committee members receive a copy of all agendas, minutes, pertinent calendars, etc....

**Policy Council Representatives/Alternate:**

Attends all meetings, as well as monthly Policy Council meetings. Serves as a link between the two groups. Reports all Policy Council happenings to the Policy Committee.

**Article VII: Amendments**

Changes to the Walled Lake Head Start Policy Committee Code of Operations must be voted on and approved by a quorum. In order to change the Code of Operations, the quorum of members needed for a regular meeting must be met. Any amendments must conform to the Performance Standards guidelines and/or other federal, state, and local rules. All Policy Committee members must be notified in writing before amendments are made, unless the change was voted on at a meeting

Amended \_\_\_\_\_  
Date

Reviewed/Revised \_\_\_\_\_  
Date

Accepted \_\_\_\_\_  
Date

SCHOOL BOARD MEMBER RECOGNITION MONTH  
JANUARY 2025

WHEREAS, the education of our youth is the foundation upon which the economic, social, and intellectual capital of our state is built; and

WHEREAS, locally-elected school boards play an important and vital role in a representative democracy, and decisions made by local boards of education directly influence instruction in Michigan's public schools; and

WHEREAS, local board members contribute hundreds of hours each year leading their districts – whether it is by deliberating important decisions about curriculum; adopting policies; hiring top notch personnel and administrators; listening to staff, parent, and student concerns; or recognizing outstanding programs - board members always keep their eyes on the goal of student achievement; and

WHEREAS, these decisions affect the present and future lives of children, and also set direction to prepare all students to be competitive in a local, state, national, and global 21<sup>st</sup> Century knowledge economy; and

WHEREAS, local school board members are exceptional people who tackle the enormous job of governing school districts, and demonstrate to the students they serve the high character of civic duty and responsibility that all citizens should engage; and

WHEREAS, Local School Board Member Recognition Month provides an opportunity to build stronger relationships between the thousands of women and men who champion the cause of public education as board members, their schools, and the communities they serve; now, therefore, be it

RESOLVED, that the Michigan State Board of Education, Oakland Schools Board of Education, and the Walled Lake Consolidated School District's administration, staff, and community recognize the many contributions of the Walled Lake Schools' Board of Education for their focus on the well-being and achievement of children and declare January 2025 as School Board Member Recognition Month.