

**NOTICE OF REGULAR MEETING OF THE  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**



Notice is hereby given that on **Monday, March 28, 2022**, the Board of Trustees of the Valley View Independent School District will hold a **Regular Meeting at 6:30 PM** at the **Valley View ISD Central Office - Board Room, 9701 South Jackson Road, Pharr, TX 78577**. **Remote access to the meeting will be available at <https://www.youtube.com/c/VviewisdNet>**

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551-071 Private consultation with the board's attorney.
- 551-072 Discussing purchases, exchange, leases, or value of real property.
- 551-073 Discussing negotiated contracts for prospective gifts or donations.
- 551-074 Discussing personnel or to hear complaints against personnel
- 551-075 To confer with employees of the school district to receive information or to ask questions.
- 551-082 Considering discipline of a public school child, or complaint or charge against personnel
- 551-083 Considering the standards, guidelines, terms or conditions the board will follow, or will instruct its representative to follow, in consultation with representatives of employee groups.
- 551-084 Excluding witnesses from a hearing.

Should any final action, decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

Due to health and safety concerns related to COVID-19, this meeting will be conducted in person and by video-conference. At least a quorum of the board will be present and/or participating by video-conference in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code.

Members of the public who wish to address the board for this meeting must submit by 5:00 PM before the board meeting starts a request for public comment at <https://www.vviewisd.net/board/submitpubliccomment>. Members of the public having timely submitted their request may participate.

The notice for this meeting was posted on Friday, March 25, 2022 in compliance with the Texas Open Meeting Act at 4:00 PM and an original copy was posted on the bulletin board at the Valley View ISD Administration Building.

Board President: I call this meeting of the Valley View Independent School District to order. Let the record show that a quorum of board members are present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

## **AGENDA**

- 1. Public Comment on Agenda Items**
  - A. Members of the public who wish to address the board on an agenda item will have a five minute time limit to address the board. (Ten minutes if a translator is required).**
- 2. Information Agenda**
  - A. Superintendent's Report**  
Dr. Silvia Ibarra, Superintendent
  - B. Contracted Service Expense Report for the Month of February 2022.**  
Sandra C. Martinez, Finance Director
  - C. District Expense Report by Organization for the period September 1, 2021 thru February 28, 2022.**  
Sandra C. Martinez, Finance Director
- 3. Consent Agenda**
  - A. Consider and take action to approve the minutes for the Regular Board Meeting of February 28, 2022 as recommended by Administration.**
- 4. Action Agenda**
  - A. Consider and take action to approve the Budget Amendments as recommended by Administration.**  
Sandra C. Martinez, Finance Director
  - B. Consider and take action to approve the 2022-2023 Summer Break Calendar for 226 and 255 employees as recommended by Administration.**  
Aaron Larraga, Interim HR Director
  - C. Consider and take action to approve the job descriptions and corresponding pay scales as recommended by Administration.**  
Aaron Larraga, Interim HR Director
  - D. Consider and take action to approve the following expenses over \$10,000 as recommended by Administration:**
    - 1. Athletics**
      - a. Maintenance and Service Agreement for Daktronics from 3/18/2022 to 3/17/2023 in the amount of \$14,230.00 (Department Local Funds)**  
Genaro Cantu, Interim Athletic Director
    - 2. District Operations**
      - a. Purchase of wax products for the school district in the amount of \$17,410.00 (Department Local Funds)**  
Efrain Matamoros, Interim Executive Director for District Operations
    - 3. Technology**
      - a. Yearly renewal for McAfee Secure School Suite from SHI in the amount of \$12,240.00 (Department Local Funds)**  
Jorge Martinez, Technology Director
      - b. Consider and take action to approve the Aptegy CMS in the amount of \$27,100.00 (Department Local Funds)**  
Jorge Martinez, Technology Director
  - E. Consider and take action to approve the following student trip as recommended by Administration.**
    - 1. VVHS TAFE (TX Association of Future Educators) - TAFE End of the Year University Trip at Kingsville/San Antonio, TX, April 30, 2022**  
Ramiro Balderas, CTE Director
- 5. Executive Session**
  - A. Texas Government Code Section: 551.074-Personnel**
    - 1. Discuss and consider staff resignations.**

2. Discuss and consider staff recommendations.

6. Open Session

A. Texas Government Code Section: 551.074-Personnel

1. Consider and take appropriate action on the request to approve staff resignations as recommended by the administration.
2. Consider and take appropriate action on the request to approve staff recommendations as recommended by the administration.

7. Adjournment

A handwritten signature in black ink, appearing to read "Debra", is written in a cursive style.

Superintendent of Schools

BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT

ITEM 2.A.



MEETING DATE: 3/28/22

SUBJECT:  
Superintendent's Report

GOAL:  
Goal IV- District Operations

BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:  
This report will provide information on projected vs actual enrollment and attendance for 21-22 school year and the impact on the budget.

ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:  
N/A

LEGAL REVIEW:  
N/A

BUDGETARY CONSIDERATIONS:  
N/A

RECOMMENDED BOARD ACTION:  
This item is for information only.

SUBMITTED BY: Dr. S. Ibarra

SUPERVISOR: Board of Trustees

For further information contact:

Name: Dr. S. Ibarra

Title: Superintendent of Schools

Office: 956-340-1000

Email: sibarra@vviewisd.net

Approved for presentation to the School Board:

A handwritten signature in black ink, appearing to read "Dr. S. Ibarra".

Superintendent of Schools

**BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**

ITEM 2.B.



**MEETING DATE:** March 28, 2022

**SUBJECT:**  
Contracted Service Expense Report - Month of February 2022

**GOAL:**  
Operations IV.

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

The District demonstrates Financial Prudence by evaluating all District expenditures.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**

Three quotes are required for purchases over \$1,000 if not on BuyBoard or in Cooperatives, as listed on the District Website under the Purchasing Department.

**LEGAL REVIEW:**

N/A

**BUDGETARY CONSIDERATIONS:**

Local, State and Federal

**RECOMMENDED BOARD ACTION:**

Information Item Only.

**SUBMITTED BY:** Sandra C. Martinez

**SUPERVISOR:** Dr. Silvia Ibarra

For further information contact:

Name: Sandra C. Martinez

Title: Finance Director

Office: Business and Finance Office

Email: smartinez@vviewisd.net

**Approved for presentation to the School Board:**

**Superintendent of Schools**

**BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**

ITEM 2.C.



**MEETING DATE:** March 28, 2022

**SUBJECT:**

District Expense Report by Organization for the period September 1, 2021 thru February 28, 2022.

**GOAL:**

Operations IV.

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

Purchases made are paid with Local, State and Federal Funds and are expensed from the Budget for the 2021-2022 school year, the Budget was approved by the Board of Trustees on August 23, 2021 in accordance with the Financial Accountability System Resource Guide (FASRG) as provided by the Texas Education Agency.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**

Information item only.

**LEGAL REVIEW:**

N/A

**BUDGETARY CONSIDERATIONS:**

Local, State and Federal

**RECOMMENDED BOARD ACTION:**

Report Only.

**SUBMITTED BY:** Sandra C. Martinez

**SUPERVISOR:** Dr. Silvia Ibarra

For further information contact:

Name: Sandra C. Martinez

Title: Finance Director

Office: Business and Finance Office

Email: smartinez@vviewisd.net

**Approved for presentation to the School Board:**

**Superintendent of Schools**

**BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**

ITEM 4.A.



**MEETING DATE:** March 28, 2022

**SUBJECT:**  
Budget Amendment Report as of February 28, 2022.

**GOAL:**  
Operations IV.

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing/decreasing revenue object accounts and other resources. (CE Local Policy)

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**

The proposed amendments are required to properly align budget to actual estimated revenues and expenditures; and, to compress the current 12 month budget to a 10 month budget in preparation of the fiscal year change from September 1st start date to July 1st start date.

**LEGAL REVIEW:**

N/A

**BUDGETARY CONSIDERATIONS:**

State Revenue - projecting a \$4,078,279 decrease in state aide due to the decrease in average daily attendance (ADA) as a result of absences attributed to the Omnicron and COVID19 viruses during the first semester.

**RECOMMENDED BOARD ACTION:**

Consider taking appropriate action to approve the Budget Amendment as recommended by Administration.

**SUBMITTED BY:** Sandra C. Martinez

**SUPERVISOR:** Dr. Silvia Ibarra

For further information contact:

Name: Sandra C. Martinez

Title: Finance Director

Office: Business and Finance Office

Email: scmartinez@vviewisd.net

**Approved for presentation to the School Board:**

**Superintendent of Schools**

**BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**

ITEM 4.B.



**MEETING DATE:** March 28, 2022

**SUBJECT:**  
2022-2023 Summer Break Calendar for 226 and 255 Employees

**GOAL:**  
Goal 4: District Operations

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**  
In an effort to provide a similar summer break for 226 and 255 employees, the District is proposing a shut down for a set date.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**  
The proposed shut down dates are:  
226: June 27, 2022 to July 15, 2022; return to work date: July 18, 2022.  
255: June 27, 2022 to July 08, 2022; return to work date: July 11, 2022.

**LEGAL REVIEW:**  
None

**BUDGETARY CONSIDERATIONS:**  
None

**RECOMMENDED BOARD ACTION:**  
Consider and take appropriate action on the request to approve the 2022-2023 Summer Break Calendar for 226 and 255 employees as recommended by administration.

**SUBMITTED BY:** Aaron Larraga

**SUPERVISOR:** Dr. Silvia Ibarra

For further information contact:  
Name: Aaron Larraga  
Title: Interim Human Resources Director  
Office: 956-340-1110  
Email: arlarraga@vviewisd.net

**Approved for presentation to the School Board:**  
  
*Silvia Ibarra*  
  
**Superintendent of Schools**

**BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**

ITEM 4.C.



**MEETING DATE:** March 28, 2022

**SUBJECT:**  
Approving of job descriptions.

**GOAL:**  
Goal 4: District Operations

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**  
Approving of Payroll Specialist and Gear-Up Facilitator job descriptions, included are the job description and pay scales for positions.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**  
New Job Descriptions: Payroll specialist and Gear-Up Facilitator with corresponding pay scales.

**LEGAL REVIEW:**  
None


**BUDGETARY CONSIDERATIONS:**  
None

**RECOMMENDED BOARD ACTION:**  
Consider and take appropriate action on the request to approve the job descriptions and corresponding pay scales as recommended by administration.

**SUBMITTED BY:** Aaron Larraga

**SUPERVISOR:** Dr. Silvia Ibarra

For further information contact:  
Name: Aaron Larraga  
Title: Interim Human Resources Director  
Office: 956-340-1110  
Email: arlarraga@vviewisd.net

**Approved for presentation to the School Board:**  
  
\_\_\_\_\_  
**Superintendent of Schools**

**BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**

ITEM 4.D.1.a.



**MEETING DATE:** March 28, 2022

**SUBJECT:**  
Maintenance and Service Agreement from 3/18/2022 to 3/17/2023

**GOAL:**  
III. Family & Community Engagement

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**  
This year we requested service from Daktronics. Panels were replaced at no cost, power supply module was also replaced at no cost. Service was done to trouble shoot panels that were turning on and off. Agreement will cover both High School Baseball and Stadium Score Board as well as the screen on both sides.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**  
Daktronics is an approved vendor. Contract number 583-19.

**LEGAL REVIEW:**  
None

**BUDGETARY CONSIDERATIONS:**  
Daktronics service agreement total cost \$14,230.00

**RECOMMENDED BOARD ACTION:**  
Consider and take the appropriate action on the request to approve the service agreement in the amount of \$14,230.00 as recommended by administration.

**SUBMITTED BY:** Genaro Cantu

**SUPERVISOR:** Dr. Silvia Ibarra

For further information contact:

Name: Genaro Cantu

Title: Interim-Director of Athletics

Office: 956-340-1521

Email: gcantu@vviewisd.net

**Approved for presentation to the School Board:**

*Silvia Ibarra*

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**Superintendent of Schools**

**BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**

ITEM 4.D.2.a.



**MEETING DATE:** March 28, 2022

**SUBJECT:**  
Wax products for all the district

**GOAL:**  
Goal IV: District will provide a positive and safe environment for all students and staff.

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**  
Gulf Coast Paper Company is an approved vendor through the BuyBoard Cooperative

**LEGAL REVIEW:**

**BUDGETARY CONSIDERATIONS:**  
The approximate cost \$17,410.

**RECOMMENDED BOARD ACTION:**  
Consider and take appropriate action to approve purchase of wax products for the school district in the amount of \$17,410 as recommended by administration.

**SUBMITTED BY:** Efrain Matamoros

**SUPERVISOR:** Dr. Silvia Ibarra

For further information contact:

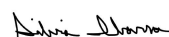
Name: Efrain Matamoros

Title: Interim Dir. of District Operations

Office: (956) 340-1003

Email: eamatamoros@vviewisd.net

**Approved for presentation to the School Board:**



**Superintendent of Schools**

**BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**

ITEM 4.D.3.a.



**MEETING DATE:** March 28, 2022

**SUBJECT:**  
McAfee Secure School Suite Subscription Renewal

**GOAL:**  
Goal 4. Valley View ISD will stay current with technology and applications.

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**  
McAfee Endpoint security is the district security solution for staff and student computers.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**  
With remote and hybrid learning as the new normal, hackers have turned their attention to virtual classrooms and learning devices. Schools, parents, and students need cybersecurity protection now more than ever. McAfee is pleased to announce a powerful suite of security solutions designed specifically for Education customers' needs while meeting Education customers' limited budgets.

**LEGAL REVIEW:**  
None

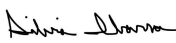
**BUDGETARY CONSIDERATIONS:**  
Local Funds: Department budget

**RECOMMENDED BOARD ACTION:**  
Consider and take appropriate action on the request to approve the yearly renewal for McAfee Secure School Suite in the amount of \$12, 240.00 from SHI as recommended by administration.

**SUBMITTED BY:** Jorge G. Martinez

**SUPERVISOR:** Silvia Ibarra

For further information contact:  
Name: Jorge G. Martinez  
Title: Director of Technology  
Office: 956-340-1120  
Email: jgmartinez@vviewisd.net

**Approved for presentation to the School Board:**  
  
\_\_\_\_\_  
**Superintendent of Schools**

**BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**

ITEM 4.D.3.b.



**MEETING DATE:** March 28, 2022

**SUBJECT:**

District and campus website conversion from Edlio CMS to Apptegy

**GOAL:**

Goal 4. Valley View ISD will stay current with technology and applications.

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

Edlio CMS has been the district and campus website management for more than 8 years. Edlio, is not meeting the needs for the district. It's does not have multimedia features and seamless social media integration.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**

Apptegy is a complete CMS solution that includes many new features including the Thrillshare + Mobile App for notifications. 1. Beautiful design templates and frequent updates, 2. Mobile first strategy for news, events, lunch menus, staff directories, athletics schedules. 3. Language translations. 4. ADA-compliant

**LEGAL REVIEW:**

None

**BUDGETARY CONSIDERATIONS:**

Local Funds: Department budget

**RECOMMENDED BOARD ACTION:**

Consider and take appropriate action on the request to approve the Apptegy CMS in the amount of \$27,100.00 as recommended by administration.

**SUBMITTED BY:** Jorge G. Martinez

**SUPERVISOR:** Dr. Silvia Ibarra

For further information contact:

Name: Jorge G. Martinez

Title: Director of Technology

Office: 956-340-1120

Email: jgmartinez@vviewisd.net

**Approved for presentation to the School Board:**

**Superintendent of Schools**

**BOARD AGENDA REPORT  
VALLEY VIEW INDEPENDENT SCHOOL DISTRICT**

ITEM 4.E.1.



**MEETING DATE:** Monday, March 28, 2022

**SUBJECT:**

Texas Association of Future Educators (TAFE) tour of Texas A&M Kingsville University and Six Flags (San Antonio) Senior Field Trip.

**GOAL:**

Goal 1: (High -Quality Curriculum) Valley View I.S.D Students will have equitable access to high-quality curriculum through multiple educational platforms to attain post-secondary success

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

The purpose of the trip is for TAFE members to consider education as a career pathway as well as rewarding them for their hard work and dedication to fundraising for the club where they learned responsibility and business experience.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**

The VVHS TAFE Field trip will take place April 30, 2022 in Kingsville and San Antonio, Texas.

**LEGAL REVIEW:**

None Required.

**BUDGETARY CONSIDERATIONS:**

The approximate cost for the TAFE field trip is \$3,301.80. All required expenses to attend the trip will be covered through CTE Travel and Subsistence Student Funds and through TAFE students' fund-raising efforts.

**RECOMMENDED BOARD ACTION:**

Administration recommends that the Board consider and take the appropriate action to approve the TAFE field trip April 30, 2022 in Kingsville and San Antonio, Texas.

**SUBMITTED BY:** Ramiro Balderas, Jr., CTE Director

**SUPERVISOR:** Dr. Silvia Ibarra

For further information contact:

Name: Ramiro Balderas

Title: CTE Director

Office: 956-340-1500 ext. 1101

Email: rbalderas@vviewisd.net

**Approved for presentation to the School Board:**

**Superintendent of Schools**