

Public Comment Period

There shall be a public comment period for each meeting with actionable items on the agenda, with the exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda. The total public comment period shall be for no more than three (3) minutes. If an individual wishes to address the Board, he/she shall sign up on the form provided before the beginning of the board meeting to request time to speak. Each speaker shall be given no more than (3) minutes. Delegations must select only one individual to speak on their behalf unless otherwise determined by the Board. *Board Policy 1.609 Appeals to and Appearances Before the Board*

**WASHINGTON COUNTY
BOARD OF EDUCATION**

May 27, 2025

6:00 PM

Central Office

- I. Call to Order for Workshop**
- II. Student Supports**
 - A. SY 2025-2026 Preschool Tuition**
 - B. Student Support Job Descriptions**
 - C. INDEPTH® (Intervention for Nicotine Dependence: Education, Prevention, Tobacco and Health) Program**
- III. Academics**
 - A. AMP Camp**
 - B. Magma Math Purchase for Grade 2; System-wide; SY 2025-2026; 3YR Contract; \$76,720.00 per year; Line Item 141E 71100-449**
- IV. Business/Finance**
 - A. FY26 Coaching Stipends and Pay Scales**
 - 1. Coaching Stipends**
 - 2. Pay Scales**
 - 3. Reduced Requests**
 - 4. Original Requests**
 - B. Federal Inventory Disposition**
 - C. Monthly Financials**
 - D. Purchase Orders**
 - 1. Purchase Order 4174; Water Solutions, Kingsport, TN; Chiller Monitoring Services; SYSTEM-WIDE; Effective July 1, 2025-June 30, 2026; \$14, 760.00; Line Item 141E 72610 399**

2. **Purchase Order 5273; Central Technologies, Inc., Knoxville, TN; Dell Optiplex Desktops (300); System-wide; Tips Co-op #240-101; \$68,575.00; Line Item 141E 72250 499**
 3. **Purchase Order 5275; Cordance Operations LLC, Raleigh, NC; Web Filter Renewal; System-wide; Effective 7/1/2025-6/30/2026; \$82,500.00; Line Item 141E 72250-399**
 - E. **Dietary Requisition 1430250362; Horizon Software Intern, Inc., Atlanta, GA; Horizon Software Renewal; \$16,597.42**
- V. **Operations**
- A. **Review of Bids for Gym Floors' Refinishing**
 - B. **SY 2025-2026 Meal Prices**
 - C. **Declare two out-of-service mini-buses as surplus and donate them to the Washington County Sheriff's Department**
 - D. **Midway Property Survey**
 - E. **Old Jonesborough Properties**
 1. **Stormwater Management**
 2. **Town of Jonesborough -- Frontier Trailhead Plan**
- VI. **Superintendent**
- A. **Overnight Trips**
 1. **Ridgeview Elementary
Clarksville, TN Softball State Tournament
May 14-17th, 2025
Duration 4 Days**
 2. **Ridgeview Elementary
Clarksville, TN Track State Qualifiers
May 16-18th, 2025
Duration 3 Days**
 3. **Sulphur Springs Elementary
Clarksville, TN- State Track Meet
May 16-18th, 2025
Duration 3 Days**
 4. **Sulphur Springs Elementary
Nashville, TN-TMSSA Golf
May 12-13th, 2025
Duration 2 Days**
 5. **Grandview Elementary
Clarksville, TN-State Track Meet
May 16-18th, 2025
Duration 3 Days**
 6. **Daniel Boone High School
Murfreesboro, TN-TSSAA Spring Fling Track
May 21-23rd, 2025
Duration 3 Days**
 7. **David Crockett High School
Winston Salem- Boys Basketball**

June 12-14th, 2025

Duration 3 Days

8. **David Crockett High School**
Atlanta, GA-Skills USA/Graphic Arts

June 23-28th, 2025

Duration 6 days

9. **David Crockett High School**
UTC, Chattanooga, TN -Girls Soccer Team

July 17-20th, 2025

Duration 4 days

10. **Boones Creek Elementary**
Washington, DC - 8th Grade Trip

May 12-15th, 2026

Duration 4 days

11. **David Crockett High School**
Gatlinburg, TN - Rocky Top Sports World - Girls Soccer

Sept. 5-7th, 2025

Duration 3 Days

VII. **Convene to Called Meeting**

VIII. **Review of bids for cooler and freezer at David Crockett High School**

IX. **FY26 General Purpose Budget**

X. **FY26 Consolidated Federal Application**

FY26 Federal Budget Motion Needed

•**Motion made to approve the FY26 Federal Fund Budget as allocations are made available and approved by the TN Dept. of Education (TDOE) and all subsequent budget amendments/allocations**

XI. **Adjournment**

Justification for Preschool Tuition Increase 2025-2026

Request approval for an increase in the annual preschool tuition from \$4,625 to \$5,500, to be collected in ten monthly payments of \$550 from August through May, beginning in the 2025-2026 academic year.

This proposed adjustment reflects the rising costs of maintaining the high standards of our preschool program. We have experienced significant increases in operating expenses, including classroom materials, facility maintenance, and food costs. Most critically, we are facing increased personnel expenses as we work to provide competitive salaries and benefits to recruit and retain qualified teachers, an essential factor in the quality and stability of our program.

Tuition has remained the same since the start of the tuition program at BCES in 2019.

The new tuition rate will allow us to:

- Sustain class sizes and maintain appropriate student-to-teacher ratios
- Ensure our classrooms are well-equipped with developmentally appropriate materials
- Provide continued professional development opportunities for staff
- Support ongoing facility improvements and health/safety measures
- Provide at least 1 field trip free of charge to families each school year.
- Provide necessary classroom supplies and materials for all students.

The impact on families has been carefully considered, this increase is necessary to continue delivering the level of care and education our community expects. Tuition remains in line with comparable programs in our region.

Average costs in East Tennessee (general estimates):

- Toddler (full-time) at a family child care center: \$8,604 per year = \$717.00/month
- Preschool (full-time) at a child care center: \$10,389 per year = \$865.75/month

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Coordinated School Health - Admin. Assist. with Clinic Responsibilities	Descriptor Code: Enter Code	Issued Date: -
		Rescinds:	Issued:

Job Title:	CSH Admin. Assistant with Clinic Responsibilities	Education:	Licensed Practical Nurse (LPN) or Higher; Clerical experience preferred.
Department/Group:	Student Supports - Coordinated School Health	Certificates & Licenses:	Current healthcare certification (RN, LPN, or equivalent); Valid CPR instructor certification (or ability to obtain within 6 months)
Location:	Midway Travel within the district required	Required Testing:	Pre-employment Physical Exam
Level/Salary Range:	School Nurse Pay Scale - Tier III or IV, dependent on experience.	Continuing Education/Training:	Maintain state license requirements; Participate in ongoing professional development and related training
HR Contact:	HR Director or HR Generalist	Position Type:	Full Time
Job Category:	Certified	Clearances:	Criminal Justice Fingerprint/Background Clearance
FLSA Status:	Exempt		

Job Description
<p><u>PURPOSE:</u></p> <p>Purpose: The primary purpose of the CSH Administrative Assistant with clinic duties is to ensure the efficient operation of the Coordinated School Health office through strong administrative support. This position focuses on organizing office operations, maintaining accurate health records, coordinating communication, and supporting health and wellness initiatives. While administrative duties are the main focus, you will also assist with clinic responsibilities, such as health screenings and managing student health needs, during times of high demand or in the absence of a school nurse. By prioritizing administrative tasks and stepping in to support clinic operations when necessary, this position will help create a well-run, supportive environment for students, staff, and families.</p>

ESSENTIAL FUNCTIONS:

- Delivers direct, holistic care to students, including daily health management and emergency response
- Administers both routine and emergency medications (including Glucagon, Diastat, and Epi-pens)
- Performs specialized medical procedures such as catheterization, gastrostomy tube feedings, blood glucose monitoring, insulin administration, and nebulizer treatments
- Provides first aid and emergency care to students, faculty, staff, and other school community members
- Maintains accurate and timely records of all medical interventions, procedures, and medications
- Manages documentation for health screenings, immunization compliance, and equipment maintenance
- Tracks and reports Coordinated School Health data to support evidence-based practices
- Ensures compliance with Washington County Department of Education School Board policies and healthcare guidelines
- Coordinates school health programs, including wellness checks, dental care initiatives, and flu clinics
- Leads and maintains the school's First Responder team
- Partners with community healthcare providers and stakeholders to enhance school health services
- Collaborates with the School Nursing Supervisor to implement health education programs and address concerns
- Conducts regular safety checks on medical equipment (AED monthly checks, daily Epi-Pen inspections)
- Manages medical supply inventory
- Monitors and maintains Telemedicine services
- Oversees screening follow-up and referral processes
- Provide general administrative support to Coordinated School Health including answering phones, scheduling meetings, and maintaining office supplies.
- Prepare and process correspondence, reports, and documents related to Coordinated School Health services and programs. (i.e. PACE reports, etc.)
- Organize and maintain electronic and paper files related to Coordinated School Health.(i.e. shared Google Drive)
- Assist in maintaining accurate records including immunization records, health screenings and various other reports.
- Ensure confidentiality and compliance with HIPAA/FERPA and other privacy regulations regarding health information. (i.e Hep B intakes)
- Maintain a high level of personal integrity and a strong work ethic.
- Assume the responsibility of having regular and timely attendance.
- Participate in a variety of meetings and trainings.
- Assume responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job.
- Follow all board policies, school system rules and administrative regulations.
- Maintain confidentiality relative to employee, student, and parent records/information and procedures according to legal and system guidelines such as the Washington County Schools Policy Manual and Employee Code of Conduct.
- Report immediately, as required by law, to the appropriate agency(ies) and the principal or other persons designated by the school system, incidents of actual or suspected child abuse, actual or suspected child sexual abuse.
- Report immediately, as required by law or school policy, to the appropriate agency(ies) and/or the principal or other persons designated by the school system, incidents involving unlawful student possession of weapons or drugs or fighting on school property.
- Respond promptly and professionally to inquiries from a variety of sources (e.g. teachers, students, parents, administrators, boosters, etc.).
- Respond to emergency situations and safety concerns as necessary and direct appropriate personnel for resolution.

OTHER FUNCTIONS

- Performs other job-related duties as assigned.

WORK ENVIRONMENT

Mental Demands

Experiences frequent interruptions; required to meet flexible deadlines, requires concentration and attention to detail; may occasionally deal with distraught individuals.

Physical Demands

Required to sit for prolonged periods; exposed to visual display terminal for prolonged periods; dexterity and precision required in the operation of a computer.

Other physical demands that may be required are as follows:

- Stooping and/or kneeling
- Reaching
- Hearing
- Seeing
- Talking
- Lifting

Temperament (Personal Traits)

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Adaptability to dealing with students, faculty, administration, and CO staff.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

This job description will be reviewed periodically and at the end of the academic year. The description may be amended to determine viability.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date:	

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Coordinated School Health - Family Resource Liaison	Descriptor Code: Enter Code	Issued Date: XX/XX/2025
		Rescinds:	Issued:

Job Title:	Family Resource Liaison	Education:	Bachelor’s degree in social work, education, or a related field. Experience in community outreach, social services, or working with children and families, preferably in a school or educational setting.
Department/Group:	Student Supports - Coordinated School Health	Certificates & Licenses:	
Location:	Midway Travel within the district required	Required Testing:	Pre-employment Physical Exam
Level/Salary Range:	Certified Pay Scale	Continuing Education/Training:	Maintain state license requirements; Participate in ongoing professional development and related training
HR Contact:	HR Director or HR Generalist	Position Type:	Full Time
Job Category:	Certified	Clearances:	Criminal Justice Fingerprint/Background Clearance
FLSA Status:	Exempt		

Job Description

PURPOSE:

The Family Resource Liaison serves as a bridge between families and the school system to ensure students have access to the resources and support they need to succeed academically, socially, and emotionally. This role involves building relationships with families, facilitating communication, and connecting families to community services and school-based programs. The Family Resource Liaison works collaboratively with school staff, community organizations, and external agencies to address the unique needs of students and their families.

ESSENTIAL FUNCTIONS:

- Serve as the lead liaison between the school district and the community.
- Act as the primary contact for families, helping to navigate and access available resources, such as but not limited to Second Harvest Food Bags, United Way, etc.
- Develop and maintain positive relationships with families and the community to foster an inclusive, supportive school environment.
- Exhibit a strong understanding of community resources and how to access them.
- Demonstrate a strong understanding of child development, family dynamics, and the unique challenges experienced by diverse families to inform and guide service delivery.
- Provide referrals to appropriate community resources, such as healthcare, housing, mental health services, food assistance, and other social services.
- Conduct bi-annual needs assessments to identify strengths and deficiencies
- Establish and maintain referral pathway, website, and promotional information accessible for students, staff, and families.
- Collaborate directly with school staff (teachers, counselors, administrators) to address student needs and support family engagement.
- Advocate for families in meetings with school staff and external agencies, ensuring that students' needs are met and that families are informed and involved in their child's education.
- Assist with the intake process for new families, helping them become familiar with the school system and community resources.
- Support families in crisis situations by connecting them with immediate support services and advocating for their needs.
- Maintain accurate records of interactions, referrals, and follow-up services while ensuring confidentiality.
- Collaborate with community organizations, social service agencies, and local businesses to establish partnerships that benefit students and families.
- Participate in school and district meetings, representing family interests and contributing to school improvement efforts.
- Collaborates and seeks additional funding sources to support programmatic initiatives.
- Contributes to educational program development and implementation
- Maintain a high level of personal integrity and a strong work ethic.
- Assume the responsibility of having regular and timely attendance.
- Participate in a variety of meetings and trainings.
- Assume responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job.
- Follow all board policies, school system rules and administrative regulations.
- Maintain confidentiality relative to employee, student, and parent records/information and procedures according to legal and system guidelines such as the Washington County Schools Policy Manual and Employee Code of Conduct.
- Report immediately, as required by law, to the appropriate agency(ies) and the principal or other persons designated by the school system, incidents of actual or suspected child abuse, actual or suspected child sexual abuse.
- Report immediately, as required by law or school policy, to the appropriate agency(ies) and/or the principal or other persons designated by the school system, incidents involving unlawful student possession of weapons or drugs or fighting on school property.
- Respond promptly and professionally to inquiries from a variety of sources (e.g. teachers, students, parents, administrators, boosters, etc.).

- Respond to emergency situations and safety concerns as necessary and direct appropriate personnel for resolution.

OTHER FUNCTIONS

- Performs other job-related duties as assigned.

WORK ENVIRONMENT

Mental Demands

Experiences frequent interruptions; required to meet flexible deadlines, requires concentration and attention to detail; may occasionally deal with distraught individuals.

Physical Demands

Required to sit for prolonged periods; exposed to visual display terminal for prolonged periods; dexterity and precision required in the operation of a computer.

Other physical demands that may be required are as follows:

- Stooping and/or kneeling
- Reaching
- Hearing
- Seeing
- Talking
- Lifting

Temperament (Personal Traits)

- Adaptability to performing various duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Ability to demonstrate a strengths-based perspective rather than a deficient focus
- Ability to demonstrate non-judgmental attitudes
- Ability to adapt a whole child/holistic approach
- Ability to demonstrate understanding of multi-tiered systems of support
- Ability to understand cultural competency and sensitivity in working with families from different backgrounds.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

This job description will be reviewed periodically and at the end of the academic year. The description may be amended to determine viability.

Reviewed By:		Date:	
Approved By:		Date:	

Last Updated By:		Date:	
------------------	--	-------	--

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Coordinated School Health - Health Services Program Coordinator (with Clinic Duties)	Descriptor Code: Enter Code	Issued Date: -
		Rescinds:	Issued:

Job Title:	Health Services Program Coordinator	Education:	Bachelor's degree in Health Education, Public Health, or related field
Department/Group:	Student Supports - Coordinated School Health	Certificates & Licenses:	Current healthcare certification (RN, LPN, or equivalent); Valid CPR instructor certification (or ability to obtain within 6 months)
Location:	Midway Travel within the district is required	Required Testing:	Pre-employment Physical Exam
Level/Salary Range:	Certified Pay Scale (11 months)	Continuing Education/Training:	Maintain state license requirements; Participate in ongoing professional development and related training
HR Contact:	HR Director or HR Generalist	Position Type:	Full Time
Job Category:	Certified	Clearances:	Criminal Justice Fingerprint/Background Clearance
FLSA Status:	Exempt		

Job Description
<p><u>PURPOSE:</u></p> <p>The Health Services Program Coordinator manages comprehensive health services operations across the school district, combining educational leadership, compliance oversight, and administrative coordination. This position ensures the effective delivery of health services, maintains regulatory compliance, and provides essential program support to promote student health and wellness throughout the district.</p>

The School Nurse provides a safe and supportive environment to address the medical needs of the students and eliminate health-related barriers, as well as promote health and wellness in a holistic manner to improve the students' health and their capacity to learn. Working collaboratively with administrators, teachers, counselors, and families, the School Nurse manages acute and chronic health conditions, implements health screening programs, and ensures compliance with state health requirements, all while supporting the physical, mental, emotional, and social well-being of the school community.

ESSENTIAL FUNCTIONS:

- Provide comprehensive administrative support for Coordinated School Health, including managing phone communications, coordinating meetings, and maintaining office supplies and organization.
- Maintain accurate electronic and paper health records, including immunization documentation, health screenings, and other required reports while ensuring strict compliance with HIPAA/FERPA privacy regulations.
- Complete Kindergarten Immunization Compliance and PACE Reports.
- Manage and monitor the electronic health documentation system, including quality checks and staff training.
- Oversee medication inventory and clinic readiness in accordance with state, federal, and health department standards.
- Coordinate essential health programs including district First Responder training, CPR certification, and health screenings (vision, hearing).
- Plan and execute health awareness campaigns, wellness initiatives, and educational workshops for students, staff, and families.
- Manage Activity Bus records and scheduling within the school district.
- Train staff and new nurses on health systems, documentation practices, and compliance requirements.
- Participate in district health committees and collaborate with leadership to maintain consistent health practices across the district.
- Support the development and evaluation of health policies tailored to the school community.
- Delivers direct, holistic care to students, including daily health management and emergency response.
- Administers both routine and emergency medications. (including Glucagon, Diastat, Solu-cortef, Narcan and Epi-pens)
- Performs specialized medical procedures such as catheterization, gastrostomy tube feedings, blood glucose monitoring, insulin administration, and nebulizer treatments.
- Provides first aid and emergency care to students, faculty, staff, and other school community members.
- Maintain a high level of personal integrity and a strong work ethic.
- Assume the responsibility of having regular and timely attendance.
- Participate in a variety of meetings and trainings.
- Assume responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job.
- Follow all board policies, school system rules and administrative regulations.
- Maintain confidentiality relative to employee, student, and parent records/information and procedures according to legal and system guidelines such as the Washington County Schools Policy Manual and Employee Code of Conduct.
- Report immediately, as required by law, to the appropriate agency(ies) and the principal or other persons designated by the school system, incidents of actual or suspected child abuse, actual or suspected child sexual abuse.

- Report immediately, as required by law or school policy, to the appropriate agency(ies) and/or the principal or other persons designated by the school system, incidents involving unlawful student possession of weapons or drugs or fighting on school property.
- Respond promptly and professionally to inquiries from a variety of sources (e.g. teachers, students, parents, administrators, boosters, etc.).
- Respond to emergency situations and safety concerns as necessary and direct appropriate personnel for resolution.

OTHER FUNCTIONS

- Performs other job-related duties as assigned.

WORK ENVIRONMENT

Mental Demands

Experiences frequent interruptions; required to meet flexible deadlines, requires concentration and attention to detail; may occasionally deal with distraught individuals.

Physical Demands

Required to sit for prolonged periods; exposed to visual display terminal for prolonged periods; dexterity and precision required in the operation of a computer.

Other physical demands that may be required are as follows:

- Stooping and/or kneeling
- Reaching
- Hearing
- Seeing
- Talking
- Lifting

Temperament (Personal Traits)

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Adaptability to dealing with students, faculty, administration, and CO staff.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

This job description will be reviewed periodically and at the end of the academic year. The description may be amended to determine viability.

Reviewed By:		Date:	
Approved By:		Date:	

Last Updated By:		Date:	
------------------	--	-------	--

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Student Attendance and Access - Homebound Teacher	Descriptor Code: Enter Code	Issued Date: 05/2025
		Rescinds:	Issued:

Job Title:	Homebound Teacher	Education:	Bachelor’s degree required. Prefer dual endorsement, general education and special education.
Department/Group:	Student Supports -Student Attendance and Access	Certificates & Licenses:	Valid license with appropriate endorsement acceptable to the state of Tennessee Department of Education; First Aid and CPR certification preferred
Location:	TBD	Required Testing:	Pre-employment Physical Exam
Level/Salary Range:	Certified Pay Scale	Continuing Education/Training:	Maintain state license requirements; Participate in ongoing professional development and training related to RTI2A & B, special education referrals and eligibility, assessment protocols and procedures.
HR Contact:	HR Director or HR Generalist	Position Type:	Full Time
Job Category:	Certified	Clearances:	Criminal Justice Fingerprint/Background Clearance
FLSA Status:	Exempt		

Job Description
<p><u>PURPOSE:</u></p> <p>The Homebound Teacher provides individualized instructional services to students unable to attend school due to medical, emotional, or disciplinary reasons. This role ensures continuity of education and support, aligned with each student’s academic program, during their time away from the traditional classroom setting.</p> <p><u>ESSENTIAL FUNCTIONS:</u></p>

- Deliver academic instruction to students in home or hospital settings, adhering to their Individualized Education Program (IEP), 504 Plan, or general curriculum.
- Collaborate with classroom teachers, school counselors, and support staff to develop and follow an instructional plan.
- Provide assignments, administer assessments, and maintain accurate records of student progress.
- Adjust instructional methods and materials to meet the unique needs of each student.
- Maintain communication with parents/guardians, healthcare providers, and school personnel regarding student progress and needs.
- Ensure a safe and supportive learning environment during homebound sessions
- Complete all required documentation, including progress reports and timesheets, in a timely manner.
- Attend professional development as required by the district or state.
- Develops and maintains student IEPs in Educational Management System and conducts parent meetings with fidelity in order to articulate student progress towards IEP goals.
- Celebrates the achievements and successes of students
- Employs special education strategies or techniques during instruction to improve the development of sensory and perceptual-motor skills, language, cognition, or memory.
- Employs and follows de-escalation and isolation/restraint strategies.
- Uses formative/summative assessment data and progress monitoring data to drive instruction.
- Collaborates with school staff members to provide guidance regarding appropriate accommodations, modifications, and assessment of curriculum and instruction for students.
- Maintains effective, developmentally appropriate student management techniques in all settings.
- Discusses students' areas in need of support and progress with students, parents, and administration and suggests corrective action as needed.
- Accurately maintains/prepares, in a timely manner, all reports/data required by Federal and State Law (IDEA) and the Board of Education.
- Prepares a variety of written materials (e.g. grades, attendance, anecdotal records, etc.).
- Advises parents and/or legal guardians of student progress.
- Maintains a high level of personal integrity and strong work ethic.
- Assumes the responsibility of having regular and timely attendance.
- Participates in a variety of meetings and trainings.
- Assumes responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job.
- Collaborates with instructional staff, other school personnel, parents and a variety of community resources for the benefit of and in the best interest of students in the academic areas, athletics, special programs, extra-curricular activities, etc.
- Follows all board policies, school system rules and administrative regulations.
- Adheres to the Washington County Schools' Employee Code of Conduct.
- Reports immediately, as required by law, to the appropriate agency(ies) and the principal or other persons designated by the school system, incidents of actual or suspected child abuse, actual or suspected child sexual abuse.
- Reports immediately, as required by law or school policy, to the appropriate agency(ies) and/or the principal or other persons designated by the school system, incidents involving unlawful student possession of weapons or drugs or fighting on school property.
- Responds in a prompt and professional manner to inquiries from a variety of sources (e.g. teachers, students, parents, administrators, boosters, etc.).
- Responds to emergency situations and safety concerns as necessary and direct to appropriate personnel for resolution.

OTHER FUNCTIONS

- Performs other job-related duties as assigned.

WORK ENVIRONMENT

Physical Demands

Physical demands that may be required are as follows:

- Pushing, pulling
- Climbing
- Stooping, kneeling
- Reaching
- Talking
- Hearing
- Seeing

Temperament (Personal Traits)

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Adaptability to dealing with students, faculty, administration, and CO staff.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

This job description will be reviewed periodically and at the end of the academic year. The description may be amended to determine viability.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:	Jacki Wolfe	Date:	05/09/2025

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: <p style="text-align: center;">Student Supports - Special Education and 504 Coordinator</p>	Descriptor Code: Enter Code	Issued Date: <p style="text-align: center;">03/24/2025</p>
		Rescinds:	Issued:

Job Title:	Special Education and 504 Coordinator	Education:	Bachelor's degree in Special Education, Education Administration, or a related field (Master's preferred). At least 5 years of special education; Administrative endorsement and experience preferred.
Department/Group:	Student Supports - Special Education	Certificates & Licenses:	Valid license with appropriate endorsement acceptable to the state of Tennessee Department of Education; First Aid and CPR certification preferred; must have or be willing to obtain Conflict Resolution/Restraint Training
Location:	Central Office Travel within the district required	Required Testing:	Pre-employment Physical Exam
Level/Salary Range:	Certified Pay Scale	Continuing Education/Training:	Maintain state license requirements; Participate in ongoing professional development and training related to RT12A & B, special education, 504, and Civil Rights
HR Contact:	HR Director or HR Generalist	Position Type:	Full Time
Job Category:	Certified	Clearances:	Criminal Justice Fingerprint/Background Clearance
FLSA Status:	Exempt		

Job Description

PURPOSE:

The Special Education and 504 Coordinator is responsible for ensuring that students with disabilities receive appropriate services and accommodations in compliance with federal and state regulations. This role includes overseeing special education services, managing 504 plans, providing instructional leadership in special education curriculum and interventions, and ensuring the district's adherence to civil rights and compliance reporting, including the preparation of the annual CRDC and Civil Rights Reports.

ESSENTIAL FUNCTIONS:

- Assist in organizing, developing, and implementing procedures for comprehensive, system-wide special education evaluation of students.
- Coordinate and assist in the provision of related services for students with IEPs and 504s (i.e. speech/language, Occupational and Physical Therapy, Hearing and Vision)
- Oversee special education and 504 services, ensuring compliance with IDEA & ADA, and effective support for students with disabilities.
- Conduct annual IEP monitoring as directed by TDOE and district requirements.
- Develop and monitor 504 plans, ensuring accommodations and support are provided.
- Lead the development and improvement of special education curriculum and interventions.
- Observe special education learning environments (both special education and general education settings) to evaluate the effectiveness and fidelity of instructional practices and curriculum implementation.
- Support teachers in differentiating instruction and adapting curriculum to meet the diverse needs of students.
- Work with the appropriate district and school personnel to coordinate Extended School Year services
- Ensure nondiscrimination statements, access information, grievance procedures and other disability-related policies are up-to-date, posted, and distributed as required.
- Monitor the effectiveness of special education interventions and recommend adjustments as needed to ensure student success.
- Collaborate with educators to ensure quality instruction and use of evidence-based strategies for students with disabilities.
- Prepare and submit the annual Civil Rights Data Collection (CRDC) report and ensure compliance with federal reporting requirements.
- Coordinate the district's Annual Civil Rights Report, ensuring adherence to Title VI, Title IX, and Section 504.
- Maintain online resources for special education and 504; including educator resource, professional learning, and required documents.
- Establish consistent district-wide procedures for notification of rights, referral, evaluation, planning, and implementation for students with disabilities under Sectiona 504 and IDEA.
- Provide professional development and training to district staff on best practices in special education, 504 accommodations, curriculum adaptations, and interventions.
- Assist with grant implementation, ensuring compliance and effective use of resources for students with disabilities.
- Collaborate with district leaders to improve program effectiveness and serve as a liaison to families.
- Assist parents with the completion of referral and assessment documentation as needed.
- Use formative/summative assessment data and progress monitoring data to provide technical support to new teachers.
- Participate and/or lead initial consent meetings for special education referrals.

- Participate in IEP meetings when necessary or as requested to support administrators in developing appropriate plans for students.
- Serve as a team member for personal IA, transition, and FBA assessment teams.
- Guide IEP teams when making the re-evaluation determination process (e.g. records review or comprehensive re-eval)
- Collaborate with school staff members to guide appropriate accommodations, modifications, and assessment of curriculum and instruction for students.
- Discuss students' areas in need of support and progress with student, parents, and administration and suggest corrective action as needed.
- Maintain a high level of personal integrity and a strong work ethic.
- Assume the responsibility of having regular and timely attendance.
- Participate in a variety of meetings and trainings.
- Assume responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job.
- Follow all board policies, school system rules and administrative regulations.
- Maintain confidentiality relative to employee, student, and parent records/information and procedures according to legal and system guidelines such as the Washington County Schools Policy Manual and Employee Code of Conduct.
- Immediately report, as required by law, to the appropriate agency(ies) and the principal or other persons designated by the school system, incidents of actual or suspected child abuse, actual or suspected child sexual abuse.
- Report immediately, as required by law or school policy, to the appropriate agency(ies) and/or the principal or other persons designated by the school system, incidents involving unlawful student possession of weapons or drugs or fighting on school property.
- Respond promptly and professionally to inquiries from a variety of sources (e.g. teachers, students, parents, administrators, boosters, etc.).
- Respond to emergency situations and safety concerns as necessary and direct appropriate personnel for resolution.

OTHER FUNCTIONS

- Performs other job-related duties as assigned.

WORK ENVIRONMENT

Mental Demands

Experiences frequent interruptions; required to meet flexible deadlines, requires concentration and attention to detail; may occasionally deal with distraught individuals.

Physical Demands

Required to sit for prolonged periods; exposed to visual display terminal for prolonged periods; dexterity and precision required in the operation of a computer.

Other physical demands that may be required are as follows:

- Stooping and/or kneeling
- Reaching
- Hearing
- Seeing
- Talking
- Lifting

Temperament (Personal Traits)

- Adaptability to performing various duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Adaptability to dealing with students, faculty, administration, and CO staff.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

This job description will be reviewed periodically and at the end of the academic year. It may be amended to determine its viability.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:	Jacki Wolfe	Date:	03/24/2025

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Special Education - Special Education Instructional Assistant I (SPED IA I)	Descriptor Code: Enter Code	Issued Date: XX-XX-2025
		Rescinds:	Issued:

Job Title:	SPED Instructional Assistant I (SPED IA I)	Education:	Targeted job-related education that meets the organization's requirements
Department/Group:	Student Supports - Special Education	Certificates & Licenses:	Must have two years of college credit (48 semester credit hours from an accredited university, excluding remedial courses); an Associate's Degree from an accredited university; or a passing score on the Para-Pro exam. Must have or be willing to obtain First Aid and CPR certification
Location:	TBD	Required Testing:	Pre-employment Physical Exam
Level/Salary Range:	Support Salary Schedule (Inst. Asst. with or w/o cert.)	Continuing Education/Training:	None Specified
HR Contact:	HR Director or HR Generalist	Position Type:	Full Time
Job Category:	Classified	Clearances:	Criminal Justice Fingerprint/Background Clearance Passing score on the Para-Pro exam in lieu of college credit
FLSA Status:	Non-Exempt		

Job Description
<p><u>PURPOSE:</u></p> <p>The job of Special Education Instructional Assistant (SPED IA I) was established for the purpose/s of working with individual and/or small groups of students under the supervision of a professionally licensed teacher in the supervision and instruction of students receiving support through an Individualized Education Plan (IEP). Employees in this classification will receive a variety of assignments including classroom support, intervention delivery, support services, data collection support, lunchroom, playground, and related arts support, etc.</p>

ESSENTIAL FUNCTIONS:

- Adapts classroom activities, assignments, and/or materials under the direction of the supervising teacher.
- Adapts classroom work in order to provide students with instructional materials that address individualized learning plans within established lesson plans.
- Administers classroom assignments, tests, homework assignments, make-up work, etc.
- Assists in completing all record keeping requirements.
- Assists in designing/utilizing appropriate materials for individual students in the regular or special education classrooms.
- Assists in instructing children in health and personal habits, such as eating, resting, and toilet habits. (specifically Early Intervention)
- Assists in maintaining a safe work and play environment.
- Assists regular and special education teachers in facilitating modifications and/or adaptations in the educational environment, instructional materials and/or equipment for special education students.
- Assists students, individually or in small groups, with lesson in order to practice and/or reinforce learning concepts and assist students in reaching academic goals and grade-level standards.
- Assists students, under supervision of special education and/or regular education teachers, in working toward meeting IEP objectives and goals.
- Assists teacher in maintaining a positive, orderly, and academically focused learning condition in the instructional environment.
- Assumes responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job.
- Assumes the responsibility of having regular and timely attendance.
- Collaborates with instructional staff, other school personnel, parents and a variety of community resources for the benefit of and in the best interest of students in the academic areas, athletics, special programs, extra-curricular activities, etc.
- Communicate with teachers as may be required to assist in evaluating progress and/or implement IEP objectives (where applicable).
- Discusses assigned duties with classroom teachers to coordinate instructional efforts.
- Dresses children and changes diapers as necessary. (specifically Early Intervention)
- Follows all board policies, school system rules and administrative regulations.
- Implements IEPs that focus on improving areas of skill deficits.
- Implements, under the supervision of assigned teacher, instructional programs and lesson plans.
- Instructs and monitors students in the use and care of equipment and materials to prevent injuries and damage.
- Maintains a high level of personal integrity and a strong work ethic.
- Maintains classroom equipment, work areas, and manual and electronic files and records to ensure availability of items, provide written reference; and provide a safe learning environment.
- Maintains confidentiality relative to employee, student, and parent records/information and procedures according to legal and system guidelines such as the Employee Handbook or Kingsport City Schools Policy Manual.
- May be required to ride school bus with students to monitor health and safety needs. Participates in school bus safety drills.
- Monitors and supervises individual and/or groups of students in a variety of settings (e.g. classroom, playground, field trips, library, cafeteria, bus loading/unloading, etc.).
- Observe students and/or parents to detect signs of ill health, problem situations, and other concerns that should be reported to the teacher.

- Participates in and completes required hours of professional learning/training. (e.g. child development, early childhood education, health/safety, Handle with Care, CPR, intervention, etc.)
- Prepares lesson materials, exhibits, equipment, and demonstrations.
- Provides direct academic and social skills instruction and support within the classroom or in a small group.
- Reports immediately, as required by law or school policy, to the appropriate agency(ies) and/or the principal or other persons designated by the school system, incidents involving unlawful student possession of weapons or drugs or fighting on school property.
- Reports immediately, as required by law, to the appropriate agency(ies) and the principal or other persons designated by the school system, incidents of actual or suspected child abuse, actual or suspected child sexual abuse.
- Responds promptly and professionally to inquiries from a variety of sources (e.g. teachers, students, parents, administrators, boosters, etc.).
- Responds to emergency situations and safety concerns as necessary and direct to appropriate personnel for resolution.
- Supports implementation of a classroom management/discipline and individual student discipline plan ensuring safety at all times.
- Supports implementation of and continuously monitors behavioral intervention plans as relates to student needs.
- Utilizes positive behavioral supports as appropriate.
- Utilizes special education teaching tools, techniques, and equipment as directed by supervising teacher.
- Works directly with students within regular education and special education classrooms providing special assistance and/or instruction.

OTHER FUNCTIONS

- Performs other job-related duties as assigned.

WORK ENVIRONMENT

Physical Demands

The usual job demands heavy lifting over 60 lbs., occasionally (over 15% and up to 40 % of the time) within the classroom environment. Other physical demands that may be required are as follows:

- Pushing, pulling
- Climbing
- Stooping, kneeling
- Reaching
- Talking
- Hearing
- Seeing
- Assist students who may require extra support with their physical needs

Temperament (Personal Traits)

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.

- Adaptability to dealing with students, faculty, administration, and CO staff.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

This job description will be reviewed periodically and at the end of the academic year. The description may be amended to determine viability.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:	Jacki Wolfe	Date:	03/19/2025

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Special Education - Special Education Instructional Assistant II (SPED IA II)	Descriptor Code: <small>Enter Code</small>	Issued Date: XX - XX-2025
		Rescinds:	Issued:

Job Title:	SPED Instructional Assistant II (SPED IA II)	Education:	Targeted job-related education that meets the organization's requirements
Department/Group:	Student Supports - Special Education	Certificates & Licenses:	Must have two years of college credit (48 semester credit hours from an accredited university, excluding remedial courses); an Associate's Degree from an accredited university; or a passing score on the Para-Pro exam. Must have or be willing to obtain First Aid and CPR certification and De-escalation and Restraint certification
Location:	TBD	Required Testing:	Pre-employment Physical Exam
Level/Salary Range:	Support Salary Schedule (Inst. Asst. SPED with or w/o cert.)	Continuing Education/Training:	None Specified
HR Contact:	HR Director or HR Generalist	Position Type:	Full Time
Job Category:	Classified	Clearances:	Criminal Justice Fingerprint/Background Clearance Passing score on the Para-Pro exam in lieu of college credit
FLSA Status:	Non-Exempt		

Job Description

PURPOSE:

The job of Special Education Instructional Assistant was established for the purpose/s of working with individual and/or small groups of students under the supervision of a professionally licensed teacher in the supervision and

instruction of students receiving support through an Individualized Education Plan (IEP). The SPED IA may provide support and services in the general education classroom, in a special education classroom, or during intervention. Employees in this classification will receive a variety of assignments including classroom support, intervention delivery, support services, data collection support, lunchroom, playground, and related arts support, etc.

SLE Program Purposes: Specialized Learning Environments (SLEs) are class-based programs designed to serve students with multiple disabilities and significant academic, medical, social-emotional, behavior, and/or communication needs. Instruction in the SLE incorporates the use of federally mandated, evidence-based programs and is guided by the general education curriculum as defined through the state standards and district guiding tenants. This instruction is individualized to the student based on the content of their IEP. These programs are located in a number of elementary, middle, and high schools within Washington County School and include our Comprehensive Development Classrooms (CDC), Modified Academic Programs, and Behavior Intervention Programs; placement decisions are made by a student's IEP team.

ESSENTIAL FUNCTIONS:

- Adapts classroom activities, assignments, and/or materials under the direction of the supervising teacher.
- Adapts classroom work in order to provide students with instructional materials that address individualized learning plans within established lesson plans.
- Administers classroom assignments, tests, homework assignments, make-up work, etc.
- Administers immediate first aid and medical assistance as instructed by a health care professional (e.g. diapering, tube feeding, colostomy bags, medication, etc).
- Assists in completing all record-keeping requirements.
- Assists in designing/utilizing appropriate materials for individual students in the regular or special education classrooms.
- Assists in instructing children in health and personal habits, such as eating, resting, and toilet habits. (specifically Early Intervention)
- Assists in maintaining a safe work and play environment.
- Assists regular and special education teachers in facilitating modifications and/or adaptations in the educational environment, instructional materials and/or equipment for special education students.
- Assists students, individually or in small groups, with lessons to practice and/or reinforce learning concepts and assist students in reaching academic goals and grade-level standards.
- Assists students, under supervision of special education and/or regular education teachers, in working toward meeting IEP objectives and goals.
- Assists teacher in maintaining a positive, orderly, and academically focused learning condition in the instructional environment.
- Assumes responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job.
- Assumes the responsibility of having regular and timely attendance.
- Collaborates with instructional staff, other school personnel, parents and a variety of community resources for the benefit of and in the best interest of students in the academic areas, athletics, special programs, extra-curricular activities, etc.
- Communicate with teachers as may be required to assist in evaluating progress and/or implement IEP objectives (where applicable).
- Discusses assigned duties with classroom teachers to coordinate instructional efforts.
- Dresses children and changes diapers as necessary.
- Employs and implements de-escalation/restraint strategies. Restraint training and certification is required.

- Employs special education strategies or techniques during instruction to improve the development of sensory and perceptual-motor skills, language, cognition, or memory as directed by supervising teacher.
- Follows all board policies, school system rules and administrative regulations.
- Fosters cooperative social behavior through activities and group projects to assist students in forming satisfying relationships with other students and adults.
- Implements IEPs that focus on improving areas of skill deficits.
- Implements self-care programs, including providing direct assistance to students (e.g., toileting, positioning, lifting feeding, etc.) as needed and under the direction of the supervising teacher.
- Implements, under the supervision of assigned teacher, instructional programs and lesson plans.
- Instructs and monitors students in the use and care of equipment and materials to prevent injuries and damage.
- Maintains a high level of personal integrity and a strong work ethic.
- Maintains classroom equipment, work areas, and manual and electronic files and records to ensure availability of items, provide written reference; and provide a safe learning environment.
- Maintains confidentiality relative to employee, student, and parent records/information and procedures according to legal and system guidelines such as the Employee Handbook or Kingsport City Schools Policy Manual.
- May be required to ride the school bus with students to monitor the health and safety needs of students, provide medical care of students as needed, monitor conduct of students, maintain discipline and safety, and prevent altercations between students and damage to the bus. Participates in school bus safety drills.
- Monitors and supervises individual and/or groups of students in a variety of settings (e.g. classroom, playground, field trips, library, cafeteria, bus loading/unloading, etc.).
- Observe students and/or parents to detect signs of ill health, problem situations, and other concerns that should be reported to the teacher.
- Participates in and completes required hours of professional learning/training. (e.g. child development, early childhood education, health/safety, De-escalation and restraint, CPR, intervention, etc.)
- Prepares lesson materials, exhibits, equipment, and demonstrations.
- Provides direct academic and social skills instruction and support within the classroom or in a small group.
- Reports immediately, as required by law or school policy, to the appropriate agency(ies) and/or the principal or other persons designated by the school system, incidents involving unlawful student possession of weapons or drugs or fighting on school property.
- Reports immediately, as required by law, to the appropriate agency(ies) and the principal or other persons designated by the school system, incidents of actual or suspected child abuse, actual or suspected child sexual abuse.
- Responds in a prompt and professional manner to inquiries from a variety of sources (e.g. teachers, students, parents, administrators, boosters, etc.).
- Responds to emergency situations and safety concerns as necessary and direct to appropriate personnel for resolution.
- Supports implementation of a classroom management/discipline and individual student discipline plan ensuring safety at all times.
- Supports implementation of and continuously monitors behavioral intervention plans as relates to student needs.
- Utilizes positive behavioral supports as appropriate.
- Utilizes special education teaching tools, techniques, and equipment as directed by supervising teacher.
- Works directly with students within regular education and special education classrooms providing special assistance and/or instruction.

OTHER FUNCTIONS

- Performs other job-related duties as assigned.

WORK ENVIRONMENT

Physical Demands

The usual job demands heavy lifting over 60 lbs., occasionally (over 15% and up to 40 % of the time) within the classroom environment. Other physical demands that may be required are as follows:

- Pushing, pulling
- Climbing
- Stooping, kneeling
- Reaching
- Talking
- Hearing
- Seeing
- Assist students who may require extra support with their physical needs

Temperament (Personal Traits)

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Adaptability to dealing with students, faculty, administration, and CO staff.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

This job description will be reviewed periodically and at the end of the academic year. The description may be amended to determine viability.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:	Jacki Wolfe	Date:	03/19/2025

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Coordinated School Health - Special Education Nurse	Descriptor Code: Enter Code	Issued Date: -
		Rescinds:	Issued:

Job Title:	Special Education Nurse	Education:	Licensed Practical Nurse (LPN) or Higher; Experience with special education or medically fragile children is highly preferred.
Department/Group:	Student Supports - Coordinated School Health	Certificates & Licenses:	Current healthcare certification (RN, LPN, or equivalent); Valid CPR instructor certification (or ability to obtain within 6 months)
Location:	Assigned School	Required Testing:	Pre-employment Physical Exam
Level/Salary Range:	School Nurse Pay Scale - Tier I	Continuing Education/Training:	Maintain state license requirements; Participate in ongoing professional development and related training
HR Contact:	HR Director or HR Generalist	Position Type:	Full Time
Job Category:	Certified	Clearances:	Criminal Justice Fingerprint/Background Clearance
FLSA Status:	Exempt		

Job Description
<p><u>PURPOSE:</u></p> <p>The Special Education Nurse works as a critical member of the educational team in a Comprehensive Development Classroom (CDC), providing skilled nursing care, health education, and advocacy for students with significant disabilities and complex medical needs. This role ensures students’ health and safety, supports their participation in school activities, and collaborates closely with teachers, therapists, families, and administrators. The nurse may also support educational tasks as needed, working alongside classroom staff to facilitate student learning and engagement.</p>

ESSENTIAL FUNCTIONS:

- Deliver direct nursing care, including medication administration, tube feedings, tracheostomy care, seizure management, and other procedures as prescribed by students' healthcare providers.
- Assess, monitor, and manage students' chronic and acute health needs during the school day, responding effectively to emergencies.
- Develop, implement, and update Individualized Healthcare Plans (IHPs) and Emergency Action Plans (EAPs); contribute to Individualized Education Program (IEP) meetings as a healthcare consultant.
- Document all nursing care, interventions, and health-related incidents according to school policies and state regulations.
- Provide training and support to school staff regarding students' medical needs, use of equipment, and emergency protocols.
- Promote a safe and inclusive environment by monitoring for communicable diseases, maintaining infection control practices, and advocating for appropriate accommodations.
- Liaise with students' families, physicians, and outside agencies to coordinate care and ensure continuity between home, school, and medical providers.
- Support health education programs for students, staff, and families as appropriate.
- Collaborate with teachers and classroom staff to assist with educational activities, provide support during classroom routines, and help facilitate student participation and engagement in learning, as needed.
- Administers both routine and emergency medications (including Glucagon, Diastat, and Epi-pens)
- Performs specialized medical procedures such as catheterization, gastrostomy tube feedings, blood glucose monitoring, insulin administration, and nebulizer treatments
- Provides first aid and emergency care to students, faculty, staff, and other school community members
- Maintains accurate and timely records of all medical interventions, procedures, and medications
- Manages documentation for health screenings, immunization compliance, and equipment maintenance
- Ensures compliance with Washington County Department of Education School Board policies and healthcare guidelines
- Manages medical supply inventory
- Maintain a high level of personal integrity and a strong work ethic.
- Assume the responsibility of having regular and timely attendance.
- Participate in a variety of meetings and trainings.
- Assume responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job.
- Follow all board policies, school system rules and administrative regulations.
- Maintain confidentiality relative to employee, student, and parent records/information and procedures according to legal and system guidelines such as the Washington County Schools Policy Manual and Employee Code of Conduct.
- Report immediately, as required by law, to the appropriate agency(ies) and the principal or other persons designated by the school system, incidents of actual or suspected child abuse, actual or suspected child sexual abuse.
- Report immediately, as required by law or school policy, to the appropriate agency(ies) and/or the principal or other persons designated by the school system, incidents involving unlawful student possession of weapons or drugs or fighting on school property.
- Respond promptly and professionally to inquiries from a variety of sources (e.g. teachers, students, parents, administrators, boosters, etc.).
- Respond to emergency situations and safety concerns as necessary and direct appropriate personnel for resolution.

OTHER FUNCTIONS

- Performs other job-related duties as assigned.

WORK ENVIRONMENT

Mental Demands

Experiences frequent interruptions; required to meet flexible deadlines, requires concentration and attention to detail; may occasionally deal with distraught individuals.

Physical Demands

Required to sit for prolonged periods; exposed to visual display terminal for prolonged periods; dexterity and precision required in the operation of a computer.

Other physical demands that may be required are as follows:

- Stopping and/or kneeling
- Reaching
- Hearing
- Seeing
- Talking
- Lifting

Temperament (Personal Traits)

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Adaptability to dealing with students, faculty, administration, and CO staff.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

This job description will be reviewed periodically and at the end of the academic year. The description may be amended to determine viability.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date:	

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Student Supports - Student Supports Administrative Assistant	Descriptor Code: Enter Code	Issued Date: XX - XX-2025
		Rescinds:	Issued:

Job Title:	Student Supports Administrative Assistant	Education:	Minimum of High School Diploma with additional courses or training in business. At least one (3) years of administrative experience;
Department/Group:	Student Supports	Certificates & Licenses:	Knowledge of keyboarding, office machines, and computers; proficiency in Microsoft Office and Google Suite.
Location:	Central Office	Required Testing:	Pre-employment Physical Exam
Level/Salary Range:		Continuing Education/Training:	None Specified
HR Contact:	HR Director or HR Generalist	Position Type:	Full Time
Job Category:	Classified	Clearances:	Criminal Justice Fingerprint/Background Clearance
FLSA Status:	Non-Exempt		

Job Description

PURPOSE:

- The Student Supports Administrative Assistant provides vital administrative support to the Student Services Department, facilitating the delivery of essential services to students across the district. This role serves as a key liaison between schools, families, and district staff while managing confidential student information and coordinating support programs.

ESSENTIAL FUNCTIONS:

- Manage front desk operations, including screening visitors and providing first-line assistance for inquiries
- Handle multi-line phone system and route communications effectively to appropriate staff
- Support all student support personnel with ordering, messaging, and administrative needs
- Process and maintain confidential student records across all schools and special education programs

- Coordinate with Bus Garage for special transportation requirements
- Maintain and update special education transportation documentation for bus drivers
- Report incidents of suspected child abuse or safety concerns to appropriate authorities as required by law
- Respond to and escalate emergency situations to appropriate personnel
- Create and process purchase orders for the student supports department
- Maintain detailed budget logs and spreadsheets
- Process invoices, tuition payments for preschool programs, and related financial documents
- Assist with annual inventory management
- Oversee special education data management system, including data entry and troubleshooting
- Prepare and submit required reports to the Tennessee Department of Education
- Utilize Microsoft Office Suite and Google Workspace for documentation and communication
- Maintain organized filing systems for forms, correspondence, and documents
- Schedule and coordinate student support meetings
- Arrange professional learning travel for Student Supports staff and designated school personnel
- Prepare materials for presentations and reports
- Communicate professionally with diverse populations, including families, school staff, and community partners
- Respond promptly to inquiries from various stakeholders (teachers, students, parents, administrators, boosters)
- Maintain strict confidentiality in all communications and record-keeping
- Maintain a high level of personal integrity and a strong work ethic.
- Assume the responsibility of having regular and timely attendance.
- Participate in a variety of meetings and trainings.
- Assume responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job.
- Follow all board policies, school system rules and administrative regulations.
- Maintain confidentiality relative to employee, student, and parent records/information and procedures according to legal and system guidelines such as the Washington County Schools Policy Manual and Employee Code of Conduct.
- Report immediately, as required by law, to the appropriate agency(ies) and the principal or other persons designated by the school system, incidents of actual or suspected child abuse, actual or suspected child sexual abuse.
- Report immediately, as required by law or school policy, to the appropriate agency(ies) and/or the principal or other persons designated by the school system, incidents involving unlawful student possession of weapons or drugs or fighting on school property.
- Respond promptly and professionally to inquiries from a variety of sources (e.g. teachers, students, parents, administrators, boosters, etc.).
- Respond to emergency situations and safety concerns as necessary and direct appropriate personnel for resolution.

OTHER FUNCTIONS

- Performs other job-related duties as assigned.

WORK ENVIRONMENT

Physical Demands

The usual job demands heavy lifting over 60 lbs., occasionally (over 15% and up to 40 % of the time) within the classroom environment. Other physical demands that may be required are as follows:

- Pushing, pulling
- Climbing
- Stooping, kneeling
- Reaching
- Talking
- Hearing
- Seeing
- Assist students who may require extra support with their physical needs

Temperament (Personal Traits)

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Adaptability to dealing with students, faculty, administration, and CO staff.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

This job description will be reviewed periodically and at the end of the academic year. The description may be amended to determine viability.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:	Jacki Wolfe	Date:	04/2025

Personnel and Job Descriptions for Student Supports

- Repurposing School Social Worker positions (4 FTEs) - Our district's partnership with Frontier Health has brought master level therapists into our schools, ensuring students' mental health needs are met by clinical professionals. With these services in place, we can repurpose our School Social Worker positions to better serve our entire community.
 - **Family Resource Liaison** - 2 FTEs, Teacher Pay Scale, 10.5 months
 - We will launch a district-wide Family Resource Center, staffed by two liaisons—one for each side of the district—focused on helping families access services and support.
 - School Counselor - 1 FTE, location TBD; we are waiting on confirmation of a second Project Basic Program from Frontier Health, which will determine where we place the additional SC
 - Behavior Intervention Specialist - 1 FTE; this will bring our total to 3 for the district
- **CSH - Health Services Program Coordinator** (previously Nurse Educator/Float Nurse)
 - The Nurse Educator/Float Nurse role has grown to encompass significant leadership and program management responsibilities. In addition to providing clinical support, the position now oversees the district's electronic health system (SNAP), manages medication inventory across campuses, coordinates health awareness campaigns, and leads ongoing education for nursing staff. These expanded duties require a high level of expertise, organization, and the ability to manage district-wide initiatives.
 - Assigned as clinic nurse to Asbury Alternative and Optional High School - *when pulled for health screenings or nurse education, CSH Admin. Assist will cover clinic duties
 - Given the scope and complexity of these responsibilities, we recommend transitioning the position to Health Services Program Coordinator, with placement on the Certified (Teacher) pay scale and an 11-month contract. This adjustment will ensure both the job title and compensation match the position's impact and the essential services provided to our school community.
- CSH Administrative Assistant transition to CSH Administrative Assistant with School Nurse Duties
- **Special Education and 504 Coordinator (Sebrena StJohn)** - revised to include CRCD reporting, 504 responsibilities, etc.
- **Nursing Supervisor (Wendy Salyer)** - The only change requested is to make this an 11-month position. She currently works the summer program through an extended contract.
- **Mental Health & Well-being Supervisor (Clanci Tipton)** - The only change requested is to make this an 11-month position.

- **Special Ed Instructional Assistant (IA) - I and II:**
 - SPED IA I reflects the same requirements as our current Gen Ed IA job description and would be on the same pay scale
 - SPED IA II reflects increased responsibilities (i.e., CDC programs and required restraint training) and would be on the current SPED IA pay scale

**Current IAs would be "grandfathered" in, so they would not lose pay; we would change positions to new pay scales through attrition.*

- **Student Supports Admin Assist.** (Aliesha Hampton) - Reflects the additional responsibilities required for this role beyond special education.
- **Homebound Teacher** - Currently, homebound instruction is provided through hourly contract pay with multiple teachers in the district. Combining the funding for the contracted hours will allow for consistent implementation of those services.
- **Special Education Nurse** - The Special Education Nurse will work as a critical member of the educational team in a Comprehensive Development Classroom (CDC), providing skilled nursing care, health education, and advocacy for students with significant disabilities and complex medical needs. This role ensures students' health and safety, supports their participation in school activities, and collaborates closely with teachers, therapists, families, and administrators. The nurse may also support educational tasks as needed, working alongside classroom staff to facilitate student learning and engagement.
 - We have two new students joining our special education program who have complex medical and developmental needs. Both are nonverbal, use wheelchairs, require tube feeding (NPO), and need full assistance with daily activities, including toileting and positioning. Their care involves multiple medical devices during the school day, such as feeding pumps, nebulizers, oxygen concentrators (as needed), and seizure management equipment, due to conditions like cerebral palsy, epilepsy, chronic lung disease, and severe developmental delays.
 - Given these intensive needs and the use of specialized equipment, adding a dedicated special education nurse to the classroom is necessary to ensure these students' safety, health, and daily access to their education.

Policy 6.3071

Violations of this policy shall subject the student to penalties as indicated hereunder:

- First Offense (Tier I): 1 - 5 days ISS; Bus Infractions: 1 - 5 days bus suspension ~~and completion of cessation class.~~
 - INDEPTH Class Assigned - Intervention for Nicotine Dependence
 - \$25.00
 - 4-hour class on Saturday (8:00 am - 12:00 pm)
 - Parent must attend the first hour of the class
 - Held at XX
 - Failure or refusal to complete the InDepth program will result in Tier II
- Second Offense (Tier II): 1 - 3 days OSS; Bus Infractions: 3 - 5 days bus suspension
 - INDEPTH Class Assigned (repeated)
 - \$25.00
 - 4-hour class on Saturday (8:00 am - 12:00 pm)
 - Parent must attend the 4-hour class
 - Held at XX
 - Failure or refusal to complete the InDepth program will result in Tier III
- Third Offense (Tier III): 3 - 5 days OSS and meeting with Alternative School Admin, Home School Admin, & Parent(s); Bus Infractions: 5 - 10 days bus suspension, possible loss of bus service; **citation petition to Washington County Juvenile Court.**
- Fourth Offense (Tier IV): 5 - 10 days OSS, remand to Alt School for 9 weeks - 1 semester; Bus Infractions: Loss of bus privileges for at least 1 semester (remaining time if appropriate); **citation petition to Washington County Juvenile Court.**

Process:

Student Violation =

1. Administration enters disciplinary action in PowerSchool AND completes the Tobacco Violation Google form.
2. Tier III - IV = SRO Tobacco Violation Citation
3. Administration calls the parent regarding the violation - informs them of the Saturday requirement, and the class date will be communicated to the parent by a CSH designee.
4. CSH designee confirms list of student attendees with form submission and PS discipline entries - calls parent with class date and sends follow-up letter with InDepth Curriculum information.

Funding:

- The course is provided free of charge to the district by the Washington County Health Department.
- Assist. Principals sign up to supervise class - paid stipend or hourly rate?
 - \$25.00 fines will offset the cost

- Remainder paid from CSH & Student Support budget

The American Lung Association's **INDEPTH**® (Intervention for Nicotine Dependence: Education, Prevention, Tobacco and Health) program is an alternative to suspension or citation program that is offered as an option to students who face suspension for violation of school tobacco or e-cigarette use policies. This program is administered by a trained adult facilitator in either a one-on-one or group format and can be offered in a school or community-based setting. The program consists of four sessions of approximately 50 minutes geared toward youth and focused on tobacco use, including e-cigarettes, nicotine dependence, establishing healthy alternatives and making the change to be free of all tobacco products. Because the program is offered as an alternative to suspension or citation, attendance is mandatory in order to fulfill the obligation for the infraction. **INDEPTH** is not intended to be used as a prevention program (i.e., for students who are not current tobacco users).

Upon successful completion of the **INDEPTH** training, facilitators will have access to a step-by-step guide to plan and implement the **INDEPTH** program to encourage youth to learn about the harmful effects of nicotine and learn strategies to quit tobacco when ready. Each section of this guide offers detailed instructions, notes and talking points for facilitators, as well as handouts for students. Throughout this program, students are engaged through discussion and activities.

While **INDEPTH** is not a cessation program, steps toward cessation are strongly encouraged. Students may decide to quit or reduce their tobacco/nicotine use as result of their participation in the program. Session 4 offers some guidance to refer students to cessation programs and resources, including those offered by the American Lung Association.

Program Structure

Students will participate in one, 50-minute session per week for four weeks. However, the timing of these sessions can be individualized based on what is feasible for a given school. For example, sessions may be offered before or after school, as part of a “working lunch,” or during what might normally be considered free/flex periods. Facilitators also have the option to administer **INDEPTH** in a one-on-one or group setting. For group administration, the recommended size is 8-10 students. However, group sizes may vary based on program implementation dates and availability.

Program Implementation Timing

It is best to implement the **INDEPTH** program as soon as possible after a school tobacco-use/vaping policy violation has occurred. Facilitators will need to balance the above-mentioned recommended group size with the need for timeliness between the offense and program implementation.

Program Session Prep

In preparation for each session, it is recommended that you:

1. Arrange the meeting room.
2. Arrange tables and chairs in a comfortable circle.
3. Review the session.
4. Arrange for flip chart and markers or a white/chalk board.
5. Gather and make an appropriate number of copies of all necessary materials. The handouts needed for each session will be listed under the corresponding subsection titled “Getting Ready.”

Content Overview/Objectives

Session 1: Getting the Facts

To help participants:

1. Understand the **INDEPTH** program.
2. Become familiar with the requirements and expectations of **INDEPTH**.
3. Get acquainted with one another.
4. Identify some reasons why they started using nicotine/tobacco products and why they continue to do so.

Session 2: Nicotine Dependence

To help participants:

1. Understand nicotine dependence and other harmful effects of e-cigarette and tobacco product use.
2. Assess their own e-cigarette/tobacco product use.
3. Identify activities that “trigger” their urges to use these products.

Session 3: Alternatives to Tobacco Use

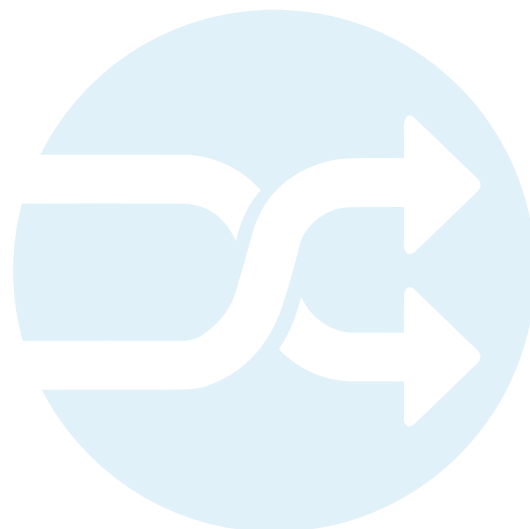
To help participants:

1. Develop strategies to cope with the urge to use tobacco products, including e-cigarettes.
2. Develop their own vision of a healthy lifestyle.

Session 4: Past, Present, Future

To help participants:

1. Understand the process of change.
2. Look at the big picture.





HIGH SCHOOL ORIENTATION!



ATTENTION ALL RISING 9TH GRADERS...



July 27-25

Rising Freshmen

Daniel Boone High School
David Crockett High School

Daily 8:30-2:00



General Information

AMP2029 week offers a unique opportunity for rising freshmen to make connections with their fellow classmates, administrators, and teachers in a non-academic environment. At **no cost** to Washington County Schools families, rising freshmen will participate in a variety of team-building experiences and field trips that will support their transition from middle school to high school. Breakfast and lunch will be served and transportation will be provided.

Offsite activities include:



REGISTER NOW

Scan the link to register.



Scan me →

For more information:
Academic Department- Secondary
423-753-1100





July 21 - July 25
Daniel Boone High School
David Crockett High School

Overview

AMP2029 week offers a unique opportunity for rising freshmen to make connections with their fellow classmates, administrators, and teachers in a non-academic environment. At no cost to Washington County Schools families, rising freshmen will participate in a variety of team-building experiences and field trips that will support their transition from middle school to high school. Breakfast and lunch will be served and transportation will be provided.

Registration Information

(Represents actual student registrations)

	2023	2024	2025
Daniel Boone High School	82	103	107 *5/20/2025
David Crockett High School	66	85	75 *5/20/2025

Staffing:

*Based on current registration projections.

	Teaching Staff (Teacher Pay)	Adult Staff (\$30/hr)	Student Workers (\$15/hr) 1 per 10 registered
Daniel Boone High School Projected Registration: 100 Site Director: Cassy Bristol	2	4	10
David Crockett High School Projected Registration: 80 Site Director: Tim Anderson	2	4	8

Transportation:

	Students requesting morning transportation.	Students requesting afternoon transportation.
Daniel Boone High School Number of Buses:	47	49
David Crockett High School Number of Buses:	33	34

School Nutrition:

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Breakfast: On Site in Cafeteria</p> <p>Lunch: Bag Lunch from SNS for off site lunch.</p>	<p>Breakfast: On Site in Cafeteria</p> <p>Lunch: Bag Lunch from SNS for off site lunch.</p>	<p>Breakfast: On Site in Cafeteria</p> <p>Lunch: On Site in Cafeteria</p>	<p>Breakfast: On Site in Cafeteria</p> <p>Lunch: Bag Lunch from SNS for off site lunch.</p>	<p>Breakfast: On Site in Cafeteria</p> <p>Lunch: On Site in Cafeteria</p>

Schedule of Activities:

Monday	Tuesday	Wednesday	Thursday	Friday
<p>On Site Check In & Breakfast</p> <p>Welcome!</p> <p>Travel to Warrior's Path State Park:</p> <p>Team Building Activities</p> <p>*Lunch from SNS taken to WP</p> <p>Team Building Activities</p> <p>Return to School Sites and Dismissal</p>	<p>On Site Check In & Breakfast</p> <p>Travel to ETSU</p> <p>ETSU Challenger Course & Tours</p> <p>*Lunch from SNS taken to ETSU.</p> <p>Return to School Sites and Dismissal</p>	<p>On Site Check In & Breakfast</p> <p>Pep Rally</p> <p>School Tours</p> <p>Getting To Know the Building Scavenger Hunt</p> <p>School Trivia Competition</p> <p>Lunch in School Cafeteria</p> <p>Team Building Activities</p> <p>High School Pathways & Beyond!</p>	<p>On Site Check In & Breakfast</p> <p>Travel to Pathfinders Teen Camp for Team Building Ropes and Challenge Activities</p> <p>*Lunch from SNS taken to Pathfinders.</p> <p>Return to School Sites and Dismissal</p>	<p>On Site Check In & Breakfast</p> <p>Team Activities</p> <p>Guest Speaker: Jeff Fain (Eastman) or Richard Church (TCAT)</p> <p>Lunch in School Cafeteria</p> <p>Team Activities</p> <p>Dance Party</p> <p>Dismissal</p>

		Dance Party Dismissal		
--	--	--------------------------	--	--



magma

Magma Math Subscription Agreement

Quote created: February 25, 2025 Reference: 20250225-112547565

TN-SD WASHINGTON COUNTY

405 W College ST
Jonesborough, TN 37659
US

Cindy Hayes

Chief Academic Officer
hayesc@wcde.org
423-753-1100

Josh Davis

Deputy Chief Academic Officer
davisj2@wcde.org
423-753-1100

Jerry Boyd

Superintendent
boydj@wcde.org
423-753-1100

Comments

4,795 Student Licenses
3 Year Contract
Annual Payments

Chad Shilstone - Education Executive Radish Education Inc



Products & Services

Item & Description	Quantity	Unit Price	Total
Magma Math Partial District Subscription Student License	4,795	\$16.00 / year	\$76,720.00 / year for 3 years

Annual subtotal	\$76,720.00
Total	\$76,720.00
Total contract value	\$230,160.00

Signature

Signature

Date

Printed name

Countersignature

Countersignature

Date

Printed name

This quote expires on June 30, 2025

Terms, agreements & documents

Subscription period

The subscription start date is September 1, 2025.

The subscription end date is August 31, 2028.

Tax

All prices listed exclude taxes. If your organization holds a valid tax exemption certificate, please submit it to chad@magmamath.com for verification and processing.

Payment terms

Please issue all Purchase Orders to Radish Education Inc.

We accept payment via ACH or check. Detailed payment information is provided on the invoice. Net 30 days from Invoice Date.

Additional Agreements and documents

Our W-9 form can be found [here](#).

By signing this quote, you are, on behalf of your organization, agreeing to our [Privacy Policy](#) and [Terms of Use](#).

Questions? Contact me



Chad Shilstone

Education Executive

chad@magmamath.com

Radish Education Inc

470 RAMONA STREET

Palo Alto CA 94301

United States

MAGMA MATH SUMMARY

Magma Math is a cloud-based Tennessee Standards of Learning-aligned digital math platform. Magma has been piloted in select grades of Washington County Schools during the '24-'25 school year.

Magma Math:

- Empowers students and teachers by increasing access to mathematics
- Provides students with instant feedback and support, enabling teachers to monitor their students' progress in real time and focus on how their students are understanding mathematics.
- Magma enables teachers to facilitate math discourse that centers their students' thinking which in turn supports students in developing strong positive mathematical identity and agency
- Magma can be used for in-person classroom instruction, remote learning, as well as for personalized or small group study

Magma Math supports districts in general class time as well as intervention & enrichment. Our intention is to support most students being successful in designated class time instruction, while also supporting students who need added time and support. Teachers are able to flexibly share students and groups of students within Magma so they can work together to ensure that instruction is seamlessly integrated between different educational settings.

Magma Math is a powerful tool to support Multilingual students as they acquire academic English. Students can use the text-to-speech tool to hear problems read aloud in English, they can translate between English and up to 120 world languages with the click of a button, and can hear text-to-speech in 40 of those languages. The Text to speech feature also supports students who need additional help with reading so that language acquisition is not a barrier to learning mathematics.

When Districts partner with Magma Math, they are provided initial onboarding and professional learning to support implementation. Over the course of a partnership with Magma math, we provide ongoing professional learning through virtual and in-person sessions, school and classroom visits, asynchronous offerings through Magma Academy, support for coaches and teacher leaders through our Ambassador Program and Leadership Summits, and almost instantaneous personalized support through Intercom.

Washington County Average Teacher Satisfaction Score: 9.2/10





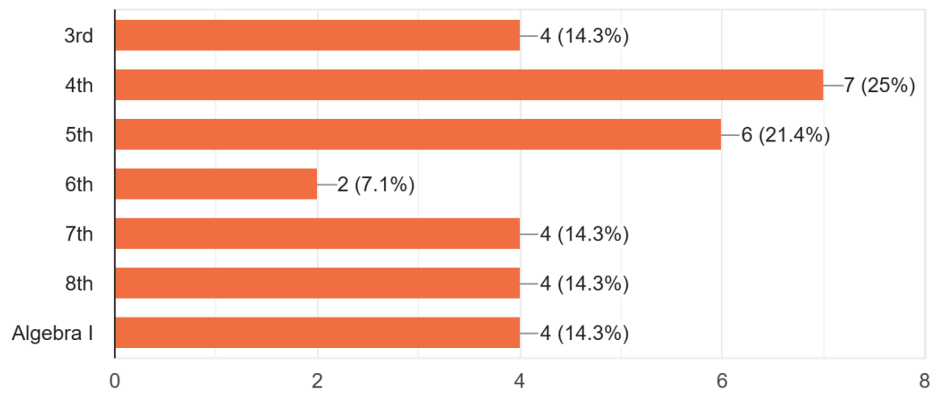
Magma Math Teacher Feedback Survey
April 2025

Participating Schools:

1. Boones Creek
2. Fall Branch
3. Gray
4. Grandview
5. Jonesborough
6. Lamar
7. Ridgeview
8. South Central
9. Sulphur Springs
10. West View
11. Daniel Boone
12. David Crockett

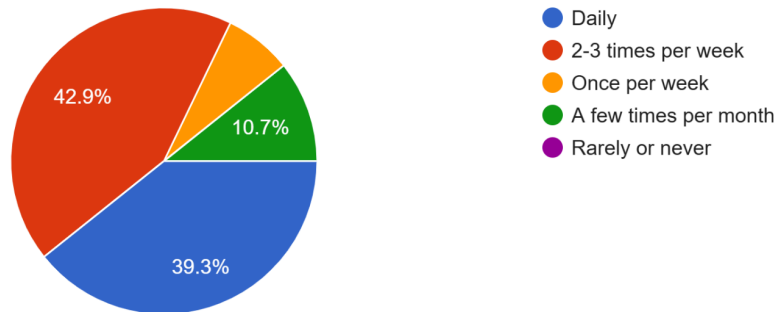
What grade level do you primarily use Magma Math for?

28 responses



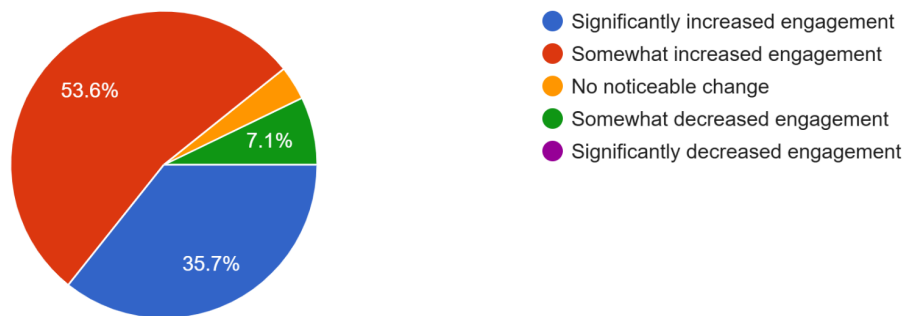
How frequently do you currently use Magma Math in your classroom?

28 responses



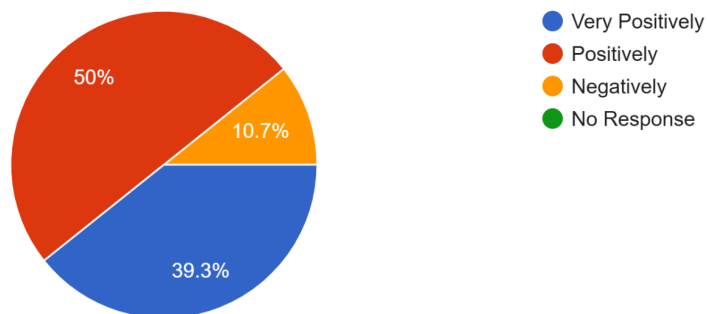
How effective do you find Magma Math in enhancing student engagement?

28 responses



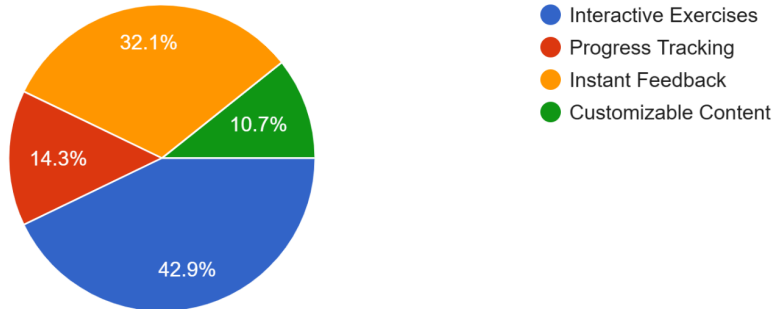
How do your students respond to the use of Magma Math?

28 responses



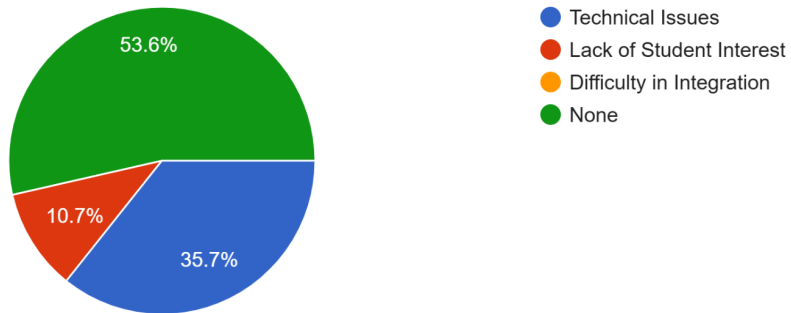
Which features of Magma Math do you find most beneficial?

28 responses



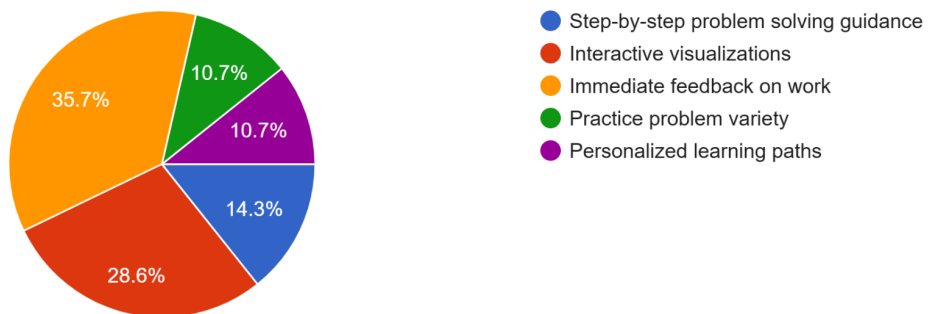
What challenges have you faced while using Magma Math?

28 responses



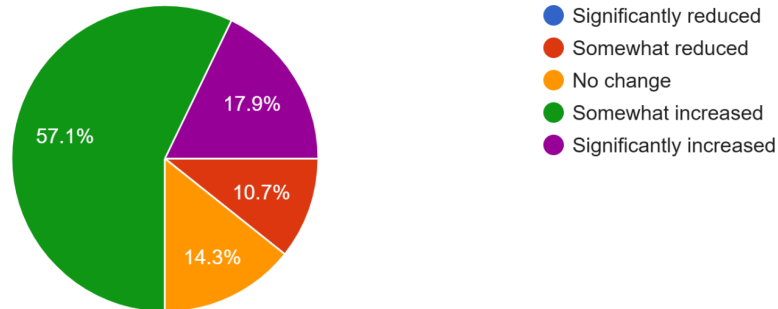
Which aspect of Magma Math has been most beneficial for your students' mathematical understanding?

28 responses



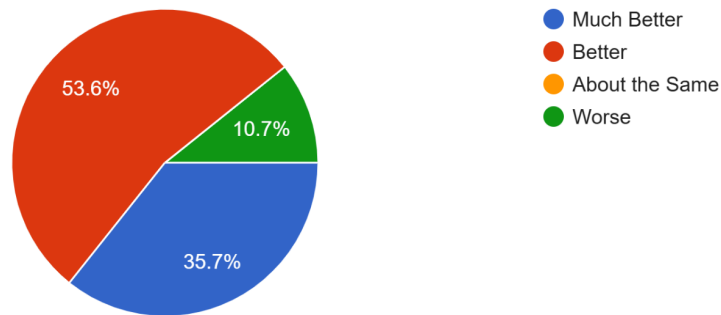
How has Magma Math affected your ability to make informed instructional decisions in the classroom?

28 responses



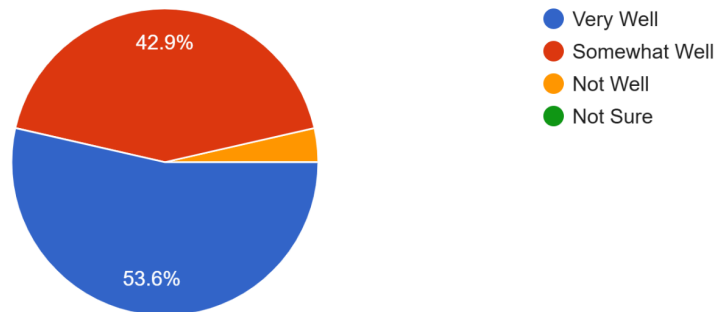
How does Magma Math compare to other educational tools you have used?

28 responses



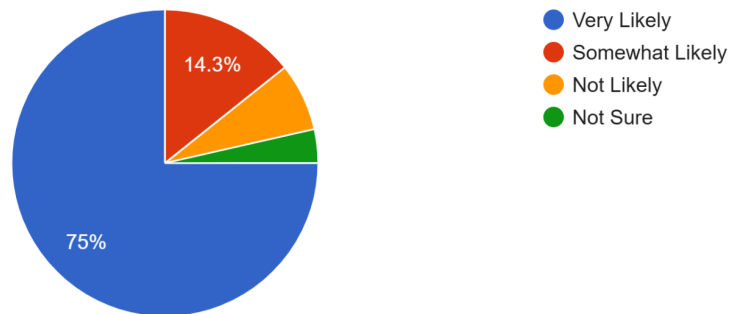
How well do you feel Magma Math aligns with the Tennessee state standards and Instructional Focus Documents?

28 responses



How likely are you to recommend Magma Math to other educators?

28 responses



Teacher Comments:

1. I will say I have a few students that I can't keep OFF of the program. They beg for more. Of all the programs and extras that I have seen the county purchase over the last 20 years, this by far is one of the best.
2. The only real complaint from students is that it is hard to draw with the trackpad. I really like seeing their work in real time. It helps me spot gaps before turning them loose to work on their own.
3. My students are responding positively to Magma. The biggest obstacle is writing on the screen with the keypad. They are getting much better at using the keypad and learning to explain using text boxes, but they have expressed it would be nice to have a touch screen device.
4. If we adopt Magma, it would be REALLY beneficial to have the Savvas question bank for middle grades!!
5. I would love for there to be a way to assigned multiple standards at once to review for test.
6. The students love this program! It keeps them engaged and offers support to those who need it. Some students use the help robot while others need more support and use the raise hand feature to signal to me they need my assistance. This allows me to focus my time with those students who truly need my help and lets those who understand the content to continue forward.
7. We use this program daily for our independent work tasks and as cumulative review.
8. When asked if they want to continue with Magma Math in 5th grade, they all said they want to keep using it.
9. I will say I do LOVE (and so do the students) the instant feedback. Also, the heatmap is an excellent feature. The students are very engaged when you pull that up and it really helps with the Error Analysis piece.

10. My students have really enjoyed getting to use Magma Math. I wasn't able to attend the in-service, so I'm still in the process of learning all the resources available. My students have learned to work around not having touch screens, but having them would make all the difference in the world. They would truly connect with the program even better. Students have asked me to make more lessons for them to complete.
11. I think magma math should be bought by the district. It is very useful to find practice work and spiral review.
12. It has been SO nice to have an 'fun' online component for students to work on math, especially for independent practice during small group time. It has also been beneficial to pick specific standards that students need to work on and easily assign them targeted practice on that standard.
13. The students have really LOVED getting to use it.



Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

Memorandum

Date: May 21, 2025

To: Washington County Board of Education
Mr. Jerry Boyd, Superintendent

From: Dr. Joshua Davis
Deputy Chief Academic Officer

Subject: Request for Purchase- Magma Math (SY26)

Attached to this Memo will be the Academic Department's request to purchase Magma Math for use in our school district for the 2025-2026 school year for Grades 2-Algebra 1 at a cost of \$16/student at a total contract price of \$76,720.00.

Attachments include:

1. Magma Math Contract
2. Overview of Magma Math
3. Teacher Feedback Survey from 2024-2025 Pilot.

Board of Directors

Eric Barnes
Annette Buchanan
Keith Ervin

Chad Fleenor
David Hammond
Gregg Huddlestone

Mike Masters
Whitney Riddle
Vince Walters

**2025-2026 Proposed MIDDLE SCHOOL COMBINED TEAM COACHING
SUPPLEMENTS**

FOOTBALL

Head Coach (\$3,385.00) _____

Offensive Coordinator (\$2,176) _____

Defensive Coordinator (\$2,176.00) _____

Special Teams (\$2,176.00) _____

Asst. Coach (\$1,693.00) _____

CROSS COUNTRY

Head Coach (\$1,693.00) _____

WRESTLING

Head Coach (\$1,935.00) _____

GIRLS SOCCER(Fall) **TEAM ONE:** _____

Head Coach (\$1,935.00) _____

Asst. Coach (\$1,451.00) _____

GIRLS SOCCER(Fall) **TEAM TWO:** _____

Head Coach (\$1,935.00) _____

Asst. Coach (\$1,451.00) _____

BOYS SOCCER(Spring) **TEAM ONE:** _____

Head Coach (\$1,935.00) _____

Asst. Coach (\$1,451.00) _____

BOYS SOCCER(Spring) **TEAM TWO:** _____

Head Coach (\$1,935.00) _____

Asst. Coach (\$1,451.00) _____

Principal /Athletic Director Signature _____

2025-2026 Proposed HIGH SCHOOL OTHER SUPPLEMENTS

SCHOOL NAME: _____

BAND

Director (\$3,385.00) _____
(Plus 1 month additional pay based on degree and experience.)

Asst. Director (\$1,451.00) _____
(Plus 1 month additional pay based on degree and experience.)

Asst. Director (\$1,451.00) _____
(Plus 1 month additional pay based on degree and experience.)

VOCAL MUSIC

Sponsor (\$1,693.00) _____

YEARBOOK

Sponsor (\$1,209.00) _____

New Programs may be developed with the approval of:

1. The building principal, and:
2. The Director of Schools

The sponsors of these new approved programs will be compensated at:

1. A base supplement of \$263.00
2. Plus \$5.00 per hour for up to 100 hours

****Leadership \$500 each _____

Principal Signature _____

2024-2025 HIGH SCHOOL COACHING SUPPLEMENTS

SCHOOL NAME: _____

FALL SPORTS

CROSS COUNTRY

Boys Head Coach (\$2,418.00)_____

Girls Head Coach (\$2,418.00)_____

FOOTBALL

Head Coach (\$4,353.00)_____

(Plus 1 month additional pay based on degree and experience.)

Asst. Coach OC (\$3,144.00)_____

Asst. Coach DC (\$3,144.00)_____

Assistants (4 @ \$2,418.00 each)_____

GOLF

Coach (\$2,176.00)_____

Asst. Coach (\$1,813.30)_____

SOCCER

Girls Head Coach (\$3,385.00)_____

Girls Asst. Coach (\$2,418.00)_____

FALL SPORTS (continued)

VOLLEYBALL

Head Coach (\$3,385.00)_____

Asst. Coach (\$2,418.00)_____

Asst. Coach / Freshman (\$1,935.00)_____

WRESTLING

Head Coach (\$2,902.00)_____

Asst. Coach (\$1,935.00)_____

Head Girls Coach (\$2,902.00)_____

Asst. Girls Coach (\$1,935.00)_____

WINTER SPORTS

BASKETBALL

Boys Head Coach (\$4,353.00)_____

(Plus 1 month additional pay based on degree and experience.)

Boys Asst Varsity Coach (\$3,250.17)_____

Boys Assistant (\$2,902.00)_____

Freshman Boys Coach (\$2,418.00)_____

Girls Head Coach (\$4,353.00)_____

(Plus 1 month additional pay based on degree and experience.)

Girls Asst Varsity Coach (\$3,250.17)_____

Girls Assistant (\$2,902.00)_____

Freshman Girls Coach (\$2,418.00)_____

CHEERLEADING

Sponsor (\$2,418.00)_____

Assistant (\$1,935.00)_____

DANCE Sponsor (\$2,176.00)_____

SPRING SPORTS

BASEBALL

Head Coach (\$3,385.00)_____

Asst. Coach (\$2,418.00)_____

Assistant/Freshmen (\$1,935.00)_____

Asst. Coach (\$1,935.00)_____

SOCCER

Boys Head Coach (\$3,385.00)_____

Boys Asst Coach (2,418.00)_____

SOFTBALL

Head Coach (\$3,385.00)_____

Asst. Coach (\$2,418.00)_____

Assistant/Freshmen (\$1,935.00)_____

Asst. Coach (\$1,935.00)_____

TRACK

Boys Head Coach (\$3,385.00)_____

Boys Asst Coach (\$2,418.00)_____

Girls Head Coach (\$3,385.00)_____

Girls Asst Coach (\$2,418.00)_____

Assistant/Boys & Girls (\$2,176.00)_____

FLOATING SUPPLEMENT (\$1,693.00)_____

ATHLETIC DIRECTOR _____

Principal Signature _____

2025-2026 Proposed MIDDLE SCHOOL OTHER SUPPLEMENTS

SCHOOL NAME: _____

BAND

Sponsor (\$967.00)_____

A high school band director, who has total responsibility for the extra curricular band activities of middle schools, shall receive an additional supplement equal to one middle school supplement (\$788).

VOCAL MUSIC

Sponsor (\$725.00)_____

Plus \$2.00 an hour for up to 100 hours (maximum \$410).

YEARBOOK

Sponsor (\$725.00)_____

Plus \$1.00 an hour for up to 300 hours (maximum \$473).

New Programs may be developed with the approval of:

1. The building principal, and:
2. The Director of Schools

The sponsors of these new approved programs will be compensated at:

1. A base supplement of \$263.00
2. Plus \$5.00 per hour for up to 100 hours

The principal shall be responsible for verifying the extra time spent. The time sheet that is attached needs to be completed and turned in to bookkeeping in order to be paid. The additional supplement will be paid in June.

Leadership** \$500 each _____

Principal Signature _____

2024-2025 MIDDLE SCHOOL COACHING SUPPLEMENTS

SCHOOL NAME: _____

FALL SPORTS

VOLLEYBALL

Head Coach (\$1935.00)_____

CROSS COUNTRY

Head Coach (\$1693.00)_____

WINTER SPORTS

BASKETBALL

Boys Coach (\$2418.00)_____

Girls Coach (\$2418.00)_____

CHEERLEADING

Sponsor (\$1693.00)_____

SPRING SPORTS

BASEBALL

Head Coach (\$1935.00)_____

SOFTBALL

Head Coach (\$1935.00)_____

TRACK

Head Coach (\$1935.00)_____

**The Boys and Girls Soccer Coaching supplements have been moved to a Middle School Combined Team Coaching Supplement Sheet.

Principal Signature _____

FY26 DISTRICT AND SCHOOL ADMINISTRATOR SALARY SCHEDULES

Position	CHIEF				Contract: 12 Months				Min Base: \$103,743	Max Base: \$128,253											
Yrs*	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	
SALARY	\$103,743	\$105,033	\$106,323	\$107,613	\$108,903	\$110,193	\$111,483	\$112,773	\$114,063	\$115,353	\$116,643	\$117,933	\$119,223	\$120,513	\$121,803	\$123,093	\$124,383	\$125,673	\$126,963	\$128,253	
	\$1,290.00																				

Position	DEPUTY CHIEF				Contract: 12 Months				Min Base: \$95,631	Max Base: \$120,141										
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>
SALARY	\$95,631	\$96,921	\$98,211	\$99,501	\$100,791	\$102,081	\$103,371	\$104,661	\$105,951	\$107,241	\$108,531	\$109,821	\$111,111	\$112,401	\$113,691	\$114,981	\$116,271	\$117,561	\$118,851	\$120,141
	\$1,290.00																			

Position	PRINCIPAL: HIGH SCHOOL (1,000+ Students)				Contract: 12 Months				Min Base: \$93,738	Max Base: \$118,249										
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>
SALARY	\$93,739	\$95,029	\$96,319	\$97,609	\$98,899	\$100,189	\$101,479	\$102,769	\$104,059	\$105,349	\$106,639	\$107,929	\$109,219	\$110,509	\$111,799	\$113,089	\$114,379	\$115,669	\$116,959	\$118,249
	\$1,290.00																			

Position	PRINCIPAL: LARGE K-8 (> 550 Students)				Contract: 12 Months				Min Base: \$85,898	Max Base: \$110,408										
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>
SALARY	\$85,898	\$87,188	\$88,478	\$89,768	\$91,058	\$92,348	\$93,638	\$94,928	\$96,218	\$97,508	\$98,798	\$100,088	\$101,378	\$102,668	\$103,958	\$105,248	\$106,538	\$107,828	\$109,118	\$110,408
	\$1,290.00																			

Position	PRINCIPAL: Small Medium K-8, Alternative (< 550 Students)				Contract: 12 Months				Min Base: \$83,194	Max Base: \$107,704										
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>
SALARY	\$83,194	\$84,484	\$85,774	\$87,064	\$88,354	\$89,644	\$90,934	\$92,224	\$93,514	\$94,804	\$96,094	\$97,384	\$98,674	\$99,964	\$101,254	\$102,544	\$103,834	\$105,124	\$106,414	\$107,704
	\$1,290.00																			

Position	PROGRAM SUPERVISOR/DIRECTOR (CERTIFIED)				Contract: 12 Months				Min Base: \$83,194	Max Base: \$108,704										
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>
SALARY	\$84,194	\$85,484	\$86,774	\$88,064	\$89,354	\$90,644	\$91,934	\$93,224	\$94,514	\$95,804	\$97,094	\$98,384	\$99,674	\$100,964	\$102,254	\$103,544	\$104,834	\$106,124	\$107,414	\$108,704
	\$1,290.00																			

Position	ASSISTANT PRINCIPAL				Contract 11 Months				Min Base: \$74,363	Max Base: \$95,809										
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>
SALARY	\$74,363	\$75,492	\$76,621	\$77,750	\$78,879	\$80,008	\$81,137	\$82,266	\$83,395	\$84,524	\$85,653	\$86,782	\$87,911	\$89,040	\$90,169	\$91,298	\$92,427	\$93,556	\$94,685	\$95,814
	\$1,128.75																			

Supplements (in addition to annual base)
 Advanced Degree: Maximum Total of \$6,000 for EdD/PhD; EdS. Is \$3,000
 Classroom Teaching Experience: \$100 per year of experience
 Principal Only: Student Enrollment (ADM): \$5 per ADM
 Principal Only: Unique Learners Served (ADM): \$5 per ADM
 Assistant Principal Only: Student Enrollment (ADM): \$2.50 per ADM (Effective FY 2025)
 Assistant Principals Only: Unique Learners Served (ADM): 2.50 per ADM (Effective FY 2025)

FY26 Support Staff Payscale

Inst. Asst. (without cert.)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 14.81	7.5	189	\$ 20,993
1	1.0100	\$ 14.96	7.5	189	\$ 21,206
2	1.0200	\$ 15.11	7.5	189	\$ 21,418
3	1.0300	\$ 15.26	7.5	189	\$ 21,631
4	1.0400	\$ 15.41	7.5	189	\$ 21,844
5	1.0500	\$ 15.56	7.5	189	\$ 22,056
6	1.0600	\$ 15.70	7.5	189	\$ 22,255
7	1.0700	\$ 15.85	7.5	189	\$ 22,467
8	1.0800	\$ 16.00	7.5	189	\$ 22,680
9	1.0900	\$ 16.15	7.5	189	\$ 22,893
10	1.1000	\$ 16.30	7.5	189	\$ 23,105
11	1.1100	\$ 16.44	7.5	189	\$ 23,304
12	1.1200	\$ 16.59	7.5	189	\$ 23,516
13	1.1300	\$ 16.74	7.5	189	\$ 23,729
14	1.1400	\$ 16.89	7.5	189	\$ 23,942
15	1.1500	\$ 17.04	7.5	189	\$ 24,154
16	1.1600	\$ 17.18	7.5	189	\$ 24,353
17	1.1700	\$ 17.33	7.5	189	\$ 24,565
18	1.1800	\$ 17.48	7.5	189	\$ 24,778
19	1.1900	\$ 17.63	7.5	189	\$ 24,991
20	1.2000	\$ 17.78	7.5	189	\$ 25,203
21	1.2100	\$ 17.93	7.5	189	\$ 25,416
22	1.2200	\$ 18.07	7.5	189	\$ 25,614
23	1.2300	\$ 18.22	7.5	189	\$ 25,827
24	1.2400	\$ 18.37	7.5	189	\$ 26,039
25	1.2500	\$ 18.52	7.5	189	\$ 26,252

Inst. Asst. (with cert.)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 15.94	7.5	189	\$ 22,595
1	1.0100	\$ 16.10	7.5	189	\$ 22,822
2	1.0200	\$ 16.26	7.5	189	\$ 23,049
3	1.0300	\$ 16.42	7.5	189	\$ 23,275
4	1.0400	\$ 16.58	7.5	189	\$ 23,502
5	1.0500	\$ 16.74	7.5	189	\$ 23,729
6	1.0600	\$ 16.90	7.5	189	\$ 23,956
7	1.0700	\$ 17.06	7.5	189	\$ 24,183
8	1.0800	\$ 17.22	7.5	189	\$ 24,409
9	1.0900	\$ 17.38	7.5	189	\$ 24,636
10	1.1000	\$ 17.54	7.5	189	\$ 24,863
11	1.1100	\$ 17.70	7.5	189	\$ 25,090
12	1.1200	\$ 17.86	7.5	189	\$ 25,317
13	1.1300	\$ 18.02	7.5	189	\$ 25,543
14	1.1400	\$ 18.18	7.5	189	\$ 25,770
15	1.1500	\$ 18.34	7.5	189	\$ 25,997
16	1.1600	\$ 18.50	7.5	189	\$ 26,224
17	1.1700	\$ 18.65	7.5	189	\$ 26,436
18	1.1800	\$ 18.81	7.5	189	\$ 26,663
19	1.1900	\$ 18.97	7.5	189	\$ 26,890
20	1.2000	\$ 19.13	7.5	189	\$ 27,117
21	1.2100	\$ 19.29	7.5	189	\$ 27,344
22	1.2200	\$ 19.45	7.5	189	\$ 27,570
23	1.2300	\$ 19.61	7.5	189	\$ 27,797
24	1.2400	\$ 19.77	7.5	189	\$ 28,024
25	1.2500	\$ 19.93	7.5	189	\$ 28,251

FY26 Support Staff Payscale

Inst. Asst. SPED (without cert.)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.32	7.5	189	\$ 24,551
1	1.0100	\$ 17.50	7.5	189	\$ 24,806
2	1.0200	\$ 17.67	7.5	189	\$ 25,047
3	1.0300	\$ 17.84	7.5	189	\$ 25,288
4	1.0400	\$ 18.02	7.5	189	\$ 25,543
5	1.0500	\$ 18.19	7.5	189	\$ 25,784
6	1.0600	\$ 18.36	7.5	189	\$ 26,025
7	1.0700	\$ 18.54	7.5	189	\$ 26,280
8	1.0800	\$ 18.71	7.5	189	\$ 26,521
9	1.0900	\$ 18.88	7.5	189	\$ 26,762
10	1.1000	\$ 19.06	7.5	189	\$ 27,018
11	1.1100	\$ 19.23	7.5	189	\$ 27,259
12	1.1200	\$ 19.40	7.5	189	\$ 27,500
13	1.1300	\$ 19.58	7.5	189	\$ 27,755
14	1.1400	\$ 19.75	7.5	189	\$ 27,996
15	1.1500	\$ 19.92	7.5	189	\$ 28,237
16	1.1600	\$ 20.10	7.5	189	\$ 28,492
17	1.1700	\$ 20.27	7.5	189	\$ 28,733
18	1.1800	\$ 20.44	7.5	189	\$ 28,974
19	1.1900	\$ 20.62	7.5	189	\$ 29,229
20	1.2000	\$ 20.79	7.5	189	\$ 29,470
21	1.2100	\$ 20.96	7.5	189	\$ 29,711
22	1.2200	\$ 21.14	7.5	189	\$ 29,966
23	1.2300	\$ 21.31	7.5	189	\$ 30,207
24	1.2400	\$ 21.48	7.5	189	\$ 30,448
25	1.2500	\$ 21.65	7.5	189	\$ 30,689

Inst. Asst. SPED (with cert.)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.50	7.5	189	\$ 26,224
1	1.0100	\$ 18.69	7.5	189	\$ 26,493
2	1.0200	\$ 18.87	7.5	189	\$ 26,748
3	1.0300	\$ 19.06	7.5	189	\$ 27,018
4	1.0400	\$ 19.24	7.5	189	\$ 27,273
5	1.0500	\$ 19.43	7.5	189	\$ 27,542
6	1.0600	\$ 19.61	7.5	189	\$ 27,797
7	1.0700	\$ 19.80	7.5	189	\$ 28,067
8	1.0800	\$ 19.98	7.5	189	\$ 28,322
9	1.0900	\$ 20.17	7.5	189	\$ 28,591
10	1.1000	\$ 20.35	7.5	189	\$ 28,846
11	1.1100	\$ 20.54	7.5	189	\$ 29,115
12	1.1200	\$ 20.72	7.5	189	\$ 29,371
13	1.1300	\$ 20.91	7.5	189	\$ 29,640
14	1.1400	\$ 21.09	7.5	189	\$ 29,895
15	1.1500	\$ 21.28	7.5	189	\$ 30,164
16	1.1600	\$ 21.46	7.5	189	\$ 30,420
17	1.1700	\$ 21.65	7.5	189	\$ 30,689
18	1.1800	\$ 21.83	7.5	189	\$ 30,944
19	1.1900	\$ 22.02	7.5	189	\$ 31,213
20	1.2000	\$ 22.20	7.5	189	\$ 31,469
21	1.2100	\$ 22.39	7.5	189	\$ 31,738
22	1.2200	\$ 22.57	7.5	189	\$ 31,993
23	1.2300	\$ 22.76	7.5	189	\$ 32,262
24	1.2400	\$ 22.94	7.5	189	\$ 32,517
25	1.2500	\$ 23.13	7.5	189	\$ 32,787

FY26 Support Staff Payscales

Inst. Asst. Office Assistant		(without cert.)			
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 15.70	7.5	189	\$ 22,255
1	1.0100	\$ 15.86	7.5	189	\$ 22,482
2	1.0200	\$ 16.02	7.5	189	\$ 22,708
3	1.0300	\$ 16.18	7.5	189	\$ 22,935
4	1.0400	\$ 16.33	7.5	189	\$ 23,148
5	1.0500	\$ 16.49	7.5	189	\$ 23,375
6	1.0600	\$ 16.65	7.5	189	\$ 23,601
7	1.0700	\$ 16.80	7.5	189	\$ 23,814
8	1.0800	\$ 16.96	7.5	189	\$ 24,041
9	1.0900	\$ 17.12	7.5	189	\$ 24,268
10	1.1000	\$ 17.27	7.5	189	\$ 24,480
11	1.1100	\$ 17.43	7.5	189	\$ 24,707
12	1.1200	\$ 17.59	7.5	189	\$ 24,934
13	1.1300	\$ 17.75	7.5	189	\$ 25,161
14	1.1400	\$ 17.90	7.5	189	\$ 25,373
15	1.1500	\$ 18.06	7.5	189	\$ 25,600
16	1.1600	\$ 18.22	7.5	189	\$ 25,827
17	1.1700	\$ 18.37	7.5	189	\$ 26,039
18	1.1800	\$ 18.53	7.5	189	\$ 26,266
19	1.1900	\$ 18.69	7.5	189	\$ 26,493
20	1.2000	\$ 18.84	7.5	189	\$ 26,706
21	1.2100	\$ 19.00	7.5	189	\$ 26,933
22	1.2200	\$ 19.16	7.5	189	\$ 27,159
23	1.2300	\$ 19.32	7.5	189	\$ 27,386
24	1.2400	\$ 19.47	7.5	189	\$ 27,599
25	1.2500	\$ 19.63	7.5	189	\$ 27,826

Inst. Asst. Office Assistant with 4 yr degree					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 16.82	7.5	189	\$ 23,842
1	1.0100	\$ 16.99	7.5	189	\$ 24,083
2	1.0200	\$ 17.16	7.5	189	\$ 24,324
3	1.0300	\$ 17.33	7.5	189	\$ 24,565
4	1.0400	\$ 17.50	7.5	189	\$ 24,806
5	1.0500	\$ 17.67	7.5	189	\$ 25,047
6	1.0600	\$ 17.83	7.5	189	\$ 25,274
7	1.0700	\$ 18.00	7.5	189	\$ 25,515
8	1.0800	\$ 18.17	7.5	189	\$ 25,756
9	1.0900	\$ 18.34	7.5	189	\$ 25,997
10	1.1000	\$ 18.51	7.5	189	\$ 26,238
11	1.1100	\$ 18.68	7.5	189	\$ 26,479
12	1.1200	\$ 18.84	7.5	189	\$ 26,706
13	1.1300	\$ 19.01	7.5	189	\$ 26,947
14	1.1400	\$ 19.18	7.5	189	\$ 27,188
15	1.1500	\$ 19.35	7.5	189	\$ 27,429
16	1.1600	\$ 19.52	7.5	189	\$ 27,670
17	1.1700	\$ 19.68	7.5	189	\$ 27,896
18	1.1800	\$ 19.85	7.5	189	\$ 28,137
19	1.1900	\$ 20.02	7.5	189	\$ 28,378
20	1.2000	\$ 20.19	7.5	189	\$ 28,619
21	1.2100	\$ 20.36	7.5	189	\$ 28,860
22	1.2200	\$ 20.53	7.5	189	\$ 29,101
23	1.2300	\$ 20.69	7.5	189	\$ 29,328
24	1.2400	\$ 20.86	7.5	189	\$ 29,569
25	1.2500	\$ 21.03	7.5	189	\$ 29,810

FY26 Support Staff Payscale

LPN, 0-300 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.01	7.5	189	\$ 28,364
1	1.0100	\$ 20.22	7.5	189	\$ 28,662
2	1.0200	\$ 20.42	7.5	189	\$ 28,945
3	1.0300	\$ 20.62	7.5	189	\$ 29,229
4	1.0400	\$ 20.82	7.5	189	\$ 29,512
5	1.0500	\$ 21.02	7.5	189	\$ 29,796
6	1.0600	\$ 21.22	7.5	189	\$ 30,079
7	1.0700	\$ 21.42	7.5	189	\$ 30,363
8	1.0800	\$ 21.62	7.5	189	\$ 30,646
9	1.0900	\$ 21.82	7.5	189	\$ 30,930
10	1.1000	\$ 22.02	7.5	189	\$ 31,213
11	1.1100	\$ 22.22	7.5	189	\$ 31,497
12	1.1200	\$ 22.42	7.5	189	\$ 31,780
13	1.1300	\$ 22.62	7.5	189	\$ 32,064
14	1.1400	\$ 22.82	7.5	189	\$ 32,347
15	1.1500	\$ 23.02	7.5	189	\$ 32,631
16	1.1600	\$ 23.22	7.5	189	\$ 32,914
17	1.1700	\$ 23.42	7.5	189	\$ 33,198
18	1.1800	\$ 23.62	7.5	189	\$ 33,481
19	1.1900	\$ 23.82	7.5	189	\$ 33,765
20	1.2000	\$ 24.02	7.5	189	\$ 34,048
21	1.2100	\$ 24.22	7.5	189	\$ 34,332
22	1.2200	\$ 24.42	7.5	189	\$ 34,615
23	1.2300	\$ 24.62	7.5	189	\$ 34,899
24	1.2400	\$ 24.82	7.5	189	\$ 35,182
25	1.2500	\$ 25.02	7.5	189	\$ 35,466

LPN, 301-600 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.45	7.5	189	\$ 28,988
1	1.0100	\$ 20.66	7.5	189	\$ 29,286
2	1.0200	\$ 20.86	7.5	189	\$ 29,569
3	1.0300	\$ 21.07	7.5	189	\$ 29,867
4	1.0400	\$ 21.27	7.5	189	\$ 30,150
5	1.0500	\$ 21.48	7.5	189	\$ 30,448
6	1.0600	\$ 21.68	7.5	189	\$ 30,731
7	1.0700	\$ 21.89	7.5	189	\$ 31,029
8	1.0800	\$ 22.09	7.5	189	\$ 31,313
9	1.0900	\$ 22.30	7.5	189	\$ 31,610
10	1.1000	\$ 22.50	7.5	189	\$ 31,894
11	1.1100	\$ 22.70	7.5	189	\$ 32,177
12	1.1200	\$ 22.91	7.5	189	\$ 32,475
13	1.1300	\$ 23.11	7.5	189	\$ 32,758
14	1.1400	\$ 23.32	7.5	189	\$ 33,056
15	1.1500	\$ 23.52	7.5	189	\$ 33,340
16	1.1600	\$ 23.73	7.5	189	\$ 33,637
17	1.1700	\$ 23.93	7.5	189	\$ 33,921
18	1.1800	\$ 24.14	7.5	189	\$ 34,218
19	1.1900	\$ 24.34	7.5	189	\$ 34,502
20	1.2000	\$ 24.54	7.5	189	\$ 34,785
21	1.2100	\$ 24.75	7.5	189	\$ 35,083
22	1.2200	\$ 24.95	7.5	189	\$ 35,367
23	1.2300	\$ 25.16	7.5	189	\$ 35,664
24	1.2400	\$ 25.36	7.5	189	\$ 35,948
25	1.2500	\$ 25.57	7.5	189	\$ 36,245

FY26 Support Staff Payscale

LPN, 601-900 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.91	7.5	189	\$ 29,640
1	1.0100	\$ 21.12	7.5	189	\$ 29,938
2	1.0200	\$ 21.33	7.5	189	\$ 30,235
3	1.0300	\$ 21.54	7.5	189	\$ 30,533
4	1.0400	\$ 21.75	7.5	189	\$ 30,831
5	1.0500	\$ 21.96	7.5	189	\$ 31,128
6	1.0600	\$ 22.17	7.5	189	\$ 31,426
7	1.0700	\$ 22.38	7.5	189	\$ 31,724
8	1.0800	\$ 22.59	7.5	189	\$ 32,021
9	1.0900	\$ 22.80	7.5	189	\$ 32,319
10	1.1000	\$ 23.01	7.5	189	\$ 32,617
11	1.1100	\$ 23.22	7.5	189	\$ 32,914
12	1.1200	\$ 23.42	7.5	189	\$ 33,198
13	1.1300	\$ 23.63	7.5	189	\$ 33,496
14	1.1400	\$ 23.84	7.5	189	\$ 33,793
15	1.1500	\$ 24.05	7.5	189	\$ 34,091
16	1.1600	\$ 24.26	7.5	189	\$ 34,389
17	1.1700	\$ 24.47	7.5	189	\$ 34,686
18	1.1800	\$ 24.68	7.5	189	\$ 34,984
19	1.1900	\$ 24.89	7.5	189	\$ 35,282
20	1.2000	\$ 25.10	7.5	189	\$ 35,579
21	1.2100	\$ 25.31	7.5	189	\$ 35,877
22	1.2200	\$ 25.52	7.5	189	\$ 36,175
23	1.2300	\$ 25.72	7.5	189	\$ 36,458
24	1.2400	\$ 25.93	7.5	189	\$ 36,756
25	1.2500	\$ 26.14	7.5	189	\$ 37,053

LPN, 901 and Above					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 21.36	7.5	189	\$ 30,278
1	1.0100	\$ 21.58	7.5	189	\$ 30,590
2	1.0200	\$ 21.79	7.5	189	\$ 30,887
3	1.0300	\$ 22.01	7.5	189	\$ 31,199
4	1.0400	\$ 22.22	7.5	189	\$ 31,497
5	1.0500	\$ 22.43	7.5	189	\$ 31,795
6	1.0600	\$ 22.65	7.5	189	\$ 32,106
7	1.0700	\$ 22.86	7.5	189	\$ 32,404
8	1.0800	\$ 23.07	7.5	189	\$ 32,702
9	1.0900	\$ 23.29	7.5	189	\$ 33,014
10	1.1000	\$ 23.50	7.5	189	\$ 33,311
11	1.1100	\$ 23.71	7.5	189	\$ 33,609
12	1.1200	\$ 23.93	7.5	189	\$ 33,921
13	1.1300	\$ 24.14	7.5	189	\$ 34,218
14	1.1400	\$ 24.36	7.5	189	\$ 34,530
15	1.1500	\$ 24.57	7.5	189	\$ 34,828
16	1.1600	\$ 24.78	7.5	189	\$ 35,126
17	1.1700	\$ 25.00	7.5	189	\$ 35,438
18	1.1800	\$ 25.21	7.5	189	\$ 35,735
19	1.1900	\$ 25.42	7.5	189	\$ 36,033
20	1.2000	\$ 25.64	7.5	189	\$ 36,345
21	1.2100	\$ 25.85	7.5	189	\$ 36,642
22	1.2200	\$ 26.06	7.5	189	\$ 36,940
23	1.2300	\$ 26.28	7.5	189	\$ 37,252
24	1.2400	\$ 26.49	7.5	189	\$ 37,550
25	1.2500	\$ 26.70	7.5	189	\$ 37,847

FY26 Support Staff Payscale

RN Payscale, 0-300 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 23.36	7.5	189	\$ 33,113
1	1.0100	\$ 23.60	7.5	189	\$ 33,453
2	1.0200	\$ 23.83	7.5	189	\$ 33,779
3	1.0300	\$ 24.07	7.5	189	\$ 34,119
4	1.0400	\$ 24.30	7.5	189	\$ 34,445
5	1.0500	\$ 24.53	7.5	189	\$ 34,771
6	1.0600	\$ 24.77	7.5	189	\$ 35,111
7	1.0700	\$ 25.00	7.5	189	\$ 35,438
8	1.0800	\$ 25.23	7.5	189	\$ 35,764
9	1.0900	\$ 25.47	7.5	189	\$ 36,104
10	1.1000	\$ 25.70	7.5	189	\$ 36,430
11	1.1100	\$ 25.93	7.5	189	\$ 36,756
12	1.1200	\$ 26.17	7.5	189	\$ 37,096
13	1.1300	\$ 26.40	7.5	189	\$ 37,422
14	1.1400	\$ 26.64	7.5	189	\$ 37,762
15	1.1500	\$ 26.87	7.5	189	\$ 38,088
16	1.1600	\$ 27.10	7.5	189	\$ 38,414
17	1.1700	\$ 27.34	7.5	189	\$ 38,754
18	1.1800	\$ 27.57	7.5	189	\$ 39,080
19	1.1900	\$ 27.80	7.5	189	\$ 39,407
20	1.2000	\$ 28.04	7.5	189	\$ 39,747
21	1.2100	\$ 28.27	7.5	189	\$ 40,073
22	1.2200	\$ 28.50	7.5	189	\$ 40,399
23	1.2300	\$ 28.74	7.5	189	\$ 40,739
24	1.2400	\$ 28.97	7.5	189	\$ 41,065
25	1.2500	\$ 29.20	7.5	189	\$ 41,391

RN Payscale, 301-600 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 23.93	7.5	189	\$ 33,921
1	1.0100	\$ 24.17	7.5	189	\$ 34,261
2	1.0200	\$ 24.41	7.5	189	\$ 34,601
3	1.0300	\$ 24.65	7.5	189	\$ 34,941
4	1.0400	\$ 24.89	7.5	189	\$ 35,282
5	1.0500	\$ 25.13	7.5	189	\$ 35,622
6	1.0600	\$ 25.37	7.5	189	\$ 35,962
7	1.0700	\$ 25.61	7.5	189	\$ 36,302
8	1.0800	\$ 25.85	7.5	189	\$ 36,642
9	1.0900	\$ 26.09	7.5	189	\$ 36,983
10	1.1000	\$ 26.33	7.5	189	\$ 37,323
11	1.1100	\$ 26.57	7.5	189	\$ 37,663
12	1.1200	\$ 26.81	7.5	189	\$ 38,003
13	1.1300	\$ 27.05	7.5	189	\$ 38,343
14	1.1400	\$ 27.29	7.5	189	\$ 38,684
15	1.1500	\$ 27.52	7.5	189	\$ 39,010
16	1.1600	\$ 27.76	7.5	189	\$ 39,350
17	1.1700	\$ 28.00	7.5	189	\$ 39,690
18	1.1800	\$ 28.24	7.5	189	\$ 40,030
19	1.1900	\$ 28.48	7.5	189	\$ 40,370
20	1.2000	\$ 28.72	7.5	189	\$ 40,711
21	1.2100	\$ 28.96	7.5	189	\$ 41,051
22	1.2200	\$ 29.20	7.5	189	\$ 41,391
23	1.2300	\$ 29.44	7.5	189	\$ 41,731
24	1.2400	\$ 29.68	7.5	189	\$ 42,071
25	1.2500	\$ 29.92	7.5	189	\$ 42,412

FY26 Support Staff Payscale

RN Payscale, 601-900 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 24.51	7.5	189	\$ 34,743
1	1.0100	\$ 24.76	7.5	189	\$ 35,097
2	1.0200	\$ 25.01	7.5	189	\$ 35,452
3	1.0300	\$ 25.25	7.5	189	\$ 35,792
4	1.0400	\$ 25.50	7.5	189	\$ 36,146
5	1.0500	\$ 25.74	7.5	189	\$ 36,486
6	1.0600	\$ 25.99	7.5	189	\$ 36,841
7	1.0700	\$ 26.23	7.5	189	\$ 37,181
8	1.0800	\$ 26.48	7.5	189	\$ 37,535
9	1.0900	\$ 26.72	7.5	189	\$ 37,876
10	1.1000	\$ 26.97	7.5	189	\$ 38,230
11	1.1100	\$ 27.21	7.5	189	\$ 38,570
12	1.1200	\$ 27.46	7.5	189	\$ 38,925
13	1.1300	\$ 27.70	7.5	189	\$ 39,265
14	1.1400	\$ 27.95	7.5	189	\$ 39,619
15	1.1500	\$ 28.19	7.5	189	\$ 39,959
16	1.1600	\$ 28.44	7.5	189	\$ 40,314
17	1.1700	\$ 28.68	7.5	189	\$ 40,654
18	1.1800	\$ 28.93	7.5	189	\$ 41,008
19	1.1900	\$ 29.17	7.5	189	\$ 41,348
20	1.2000	\$ 29.42	7.5	189	\$ 41,703
21	1.2100	\$ 29.66	7.5	189	\$ 42,043
22	1.2200	\$ 29.91	7.5	189	\$ 42,397
23	1.2300	\$ 30.15	7.5	189	\$ 42,738
24	1.2400	\$ 30.40	7.5	189	\$ 43,092
25	1.2500	\$ 30.64	7.5	189	\$ 43,432

RN Payscale, 901 Students and Above					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 25.10	7.5	189	\$ 35,579
1	1.0100	\$ 25.36	7.5	189	\$ 35,948
2	1.0200	\$ 25.61	7.5	189	\$ 36,302
3	1.0300	\$ 25.86	7.5	189	\$ 36,657
4	1.0400	\$ 26.11	7.5	189	\$ 37,011
5	1.0500	\$ 26.36	7.5	189	\$ 37,365
6	1.0600	\$ 26.61	7.5	189	\$ 37,720
7	1.0700	\$ 26.86	7.5	189	\$ 38,074
8	1.0800	\$ 27.11	7.5	189	\$ 38,428
9	1.0900	\$ 27.36	7.5	189	\$ 38,783
10	1.1000	\$ 27.61	7.5	189	\$ 39,137
11	1.1100	\$ 27.87	7.5	189	\$ 39,506
12	1.1200	\$ 28.12	7.5	189	\$ 39,860
13	1.1300	\$ 28.37	7.5	189	\$ 40,214
14	1.1400	\$ 28.62	7.5	189	\$ 40,569
15	1.1500	\$ 28.87	7.5	189	\$ 40,923
16	1.1600	\$ 29.12	7.5	189	\$ 41,278
17	1.1700	\$ 29.37	7.5	189	\$ 41,632
18	1.1800	\$ 29.62	7.5	189	\$ 41,986
19	1.1900	\$ 29.87	7.5	189	\$ 42,341
20	1.2000	\$ 30.12	7.5	189	\$ 42,695
21	1.2100	\$ 30.38	7.5	189	\$ 43,064
22	1.2200	\$ 30.63	7.5	189	\$ 43,418
23	1.2300	\$ 30.88	7.5	189	\$ 43,772
24	1.2400	\$ 31.13	7.5	189	\$ 44,127
25	1.2500	\$ 31.38	7.5	189	\$ 44,481

FY26 Support Staff Payscale

Exc. Sec.		INDEX	RATE	Hrs. per day	Days per yr.	Annual
Years						
0	Base		\$ 29.87	8	260	\$ 62,130
1	1.0100		\$ 30.17	8	260	\$ 62,754
2	1.0200		\$ 30.47	8	260	\$ 63,378
3	1.0300		\$ 30.77	8	260	\$ 64,002
4	1.0400		\$ 31.07	8	260	\$ 64,626
5	1.0500		\$ 31.37	8	260	\$ 65,250
6	1.0600		\$ 31.67	8	260	\$ 65,874
7	1.0700		\$ 31.97	8	260	\$ 66,498
8	1.0800		\$ 32.26	8	260	\$ 67,101
9	1.0900		\$ 32.56	8	260	\$ 67,725
10	1.1000		\$ 32.86	8	260	\$ 68,349
11	1.1100		\$ 33.16	8	260	\$ 68,973
12	1.1200		\$ 33.46	8	260	\$ 69,597
13	1.1300		\$ 33.76	8	260	\$ 70,221
14	1.1400		\$ 34.06	8	260	\$ 70,845
15	1.1500		\$ 34.36	8	260	\$ 71,469
16	1.1600		\$ 34.65	8	260	\$ 72,072
17	1.1700		\$ 34.95	8	260	\$ 72,696
18	1.1800		\$ 35.25	8	260	\$ 73,320
19	1.1900		\$ 35.55	8	260	\$ 73,944
20	1.2000		\$ 35.85	8	260	\$ 74,568
21	1.2100		\$ 36.15	8	260	\$ 75,192
22	1.2200		\$ 36.45	8	260	\$ 75,816
23	1.2300		\$ 36.75	8	260	\$ 76,440
24	1.2400		\$ 37.04	8	260	\$ 77,043
25	1.2500		\$ 37.34	8	260	\$ 77,667

CO Sec		INDEX	RATE	Hrs. per day	Days per yr.	Annual
Years						
0	Base		\$ 18.02	8	260	\$ 37,482
1	1.0100		\$ 18.21	8	260	\$ 37,877
2	1.0200		\$ 18.39	8	260	\$ 38,251
3	1.0300		\$ 18.57	8	260	\$ 38,626
4	1.0400		\$ 18.75	8	260	\$ 39,000
5	1.0500		\$ 18.93	8	260	\$ 39,374
6	1.0600		\$ 19.11	8	260	\$ 39,749
7	1.0700		\$ 19.29	8	260	\$ 40,123
8	1.0800		\$ 19.47	8	260	\$ 40,498
9	1.0900		\$ 19.65	8	260	\$ 40,872
10	1.1000		\$ 19.83	8	260	\$ 41,246
11	1.1100		\$ 20.01	8	260	\$ 41,621
12	1.1200		\$ 20.19	8	260	\$ 41,995
13	1.1300		\$ 20.37	8	260	\$ 42,370
14	1.1400		\$ 20.55	8	260	\$ 42,744
15	1.1500		\$ 20.73	8	260	\$ 43,118
16	1.1600		\$ 20.91	8	260	\$ 43,493
17	1.1700		\$ 21.09	8	260	\$ 43,867
18	1.1800		\$ 21.27	8	260	\$ 44,242
19	1.1900		\$ 21.45	8	260	\$ 44,616
20	1.2000		\$ 21.63	8	260	\$ 44,990
21	1.2100		\$ 21.81	8	260	\$ 45,365
22	1.2200		\$ 21.99	8	260	\$ 45,739
23	1.2300		\$ 22.17	8	260	\$ 46,114
24	1.2400		\$ 22.35	8	260	\$ 46,488
25	1.2500		\$ 22.53	8	260	\$ 46,862

FY26 Support Staff Payscale

CO HR Generalist					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.36	8	260	\$ 42,349
1	1.0100	\$ 20.57	8	260	\$ 42,786
2	1.0200	\$ 20.77	8	260	\$ 43,202
3	1.0300	\$ 20.98	8	260	\$ 43,638
4	1.0400	\$ 21.18	8	260	\$ 44,054
5	1.0500	\$ 21.38	8	260	\$ 44,470
6	1.0600	\$ 21.59	8	260	\$ 44,907
7	1.0700	\$ 21.79	8	260	\$ 45,323
8	1.0800	\$ 21.99	8	260	\$ 45,739
9	1.0900	\$ 22.20	8	260	\$ 46,176
10	1.1000	\$ 22.40	8	260	\$ 46,592
11	1.1100	\$ 22.60	8	260	\$ 47,008
12	1.1200	\$ 22.81	8	260	\$ 47,445
13	1.1300	\$ 23.01	8	260	\$ 47,861
14	1.1400	\$ 23.22	8	260	\$ 48,298
15	1.1500	\$ 23.42	8	260	\$ 48,714
16	1.1600	\$ 23.62	8	260	\$ 49,130
17	1.1700	\$ 23.83	8	260	\$ 49,566
18	1.1800	\$ 24.03	8	260	\$ 49,982
19	1.1900	\$ 24.23	8	260	\$ 50,398
20	1.2000	\$ 24.44	8	260	\$ 50,835
21	1.2100	\$ 24.64	8	260	\$ 51,251
22	1.2200	\$ 24.84	8	260	\$ 51,667
23	1.2300	\$ 25.05	8	260	\$ 52,104
24	1.2400	\$ 25.25	8	260	\$ 52,520
25	1.2500	\$ 25.45	8	260	\$ 52,936

CO Sec (210 days or 10.5 Months)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.02	8	210	\$ 30,274
1	1.0100	\$ 18.21	8	210	\$ 30,593
2	1.0200	\$ 18.39	8	210	\$ 30,895
3	1.0300	\$ 18.57	8	210	\$ 31,198
4	1.0400	\$ 18.75	8	210	\$ 31,500
5	1.0500	\$ 18.93	8	210	\$ 31,802
6	1.0600	\$ 19.11	8	210	\$ 32,105
7	1.0700	\$ 19.29	8	210	\$ 32,407
8	1.0800	\$ 19.47	8	210	\$ 32,710
9	1.0900	\$ 19.65	8	210	\$ 33,012
10	1.1000	\$ 19.83	8	210	\$ 33,314
11	1.1100	\$ 20.01	8	210	\$ 33,617
12	1.1200	\$ 20.19	8	210	\$ 33,919
13	1.1300	\$ 20.37	8	210	\$ 34,222
14	1.1400	\$ 20.55	8	210	\$ 34,524
15	1.1500	\$ 20.73	8	210	\$ 34,826
16	1.1600	\$ 20.91	8	210	\$ 35,129
17	1.1700	\$ 21.09	8	210	\$ 35,431
18	1.1800	\$ 21.27	8	210	\$ 35,734
19	1.1900	\$ 21.45	8	210	\$ 36,036
20	1.2000	\$ 21.63	8	210	\$ 36,338
21	1.2100	\$ 21.81	8	210	\$ 36,641
22	1.2200	\$ 21.99	8	210	\$ 36,943
23	1.2300	\$ 22.17	8	210	\$ 37,246
24	1.2400	\$ 22.35	8	210	\$ 37,548
25	1.2500	\$ 22.53	8	210	\$ 37,850

FY26 Support Staff Payscales

Data Clerks & Bookkeepers (Up to 300 Students), Sch Secretaries.					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 16.58	8	205	\$ 27,191
1	1.0100	\$ 16.75	8	205	\$ 27,470
2	1.0200	\$ 16.92	8	205	\$ 27,749
3	1.0300	\$ 17.08	8	205	\$ 28,011
4	1.0400	\$ 17.25	8	205	\$ 28,290
5	1.0500	\$ 17.41	8	205	\$ 28,552
6	1.0600	\$ 17.58	8	205	\$ 28,831
7	1.0700	\$ 17.75	8	205	\$ 29,110
8	1.0800	\$ 17.91	8	205	\$ 29,372
9	1.0900	\$ 18.08	8	205	\$ 29,651
10	1.1000	\$ 18.24	8	205	\$ 29,914
11	1.1100	\$ 18.41	8	205	\$ 30,192
12	1.1200	\$ 18.57	8	205	\$ 30,455
13	1.1300	\$ 18.74	8	205	\$ 30,734
14	1.1400	\$ 18.91	8	205	\$ 31,012
15	1.1500	\$ 19.07	8	205	\$ 31,275
16	1.1600	\$ 19.24	8	205	\$ 31,554
17	1.1700	\$ 19.40	8	205	\$ 31,816
18	1.1800	\$ 19.57	8	205	\$ 32,095
19	1.1900	\$ 19.74	8	205	\$ 32,374
20	1.2000	\$ 19.90	8	205	\$ 32,636
21	1.2100	\$ 20.07	8	205	\$ 32,915
22	1.2200	\$ 20.23	8	205	\$ 33,177
23	1.2300	\$ 20.40	8	205	\$ 33,456
24	1.2400	\$ 20.56	8	205	\$ 33,718
25	1.2500	\$ 20.73	8	205	\$ 33,997

Data Clerks & Bookkeepers (301 to 600 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 16.97	8	205	\$ 27,831
1	1.0100	\$ 17.14	8	205	\$ 28,110
2	1.0200	\$ 17.31	8	205	\$ 28,388
3	1.0300	\$ 17.48	8	205	\$ 28,667
4	1.0400	\$ 17.65	8	205	\$ 28,946
5	1.0500	\$ 17.82	8	205	\$ 29,225
6	1.0600	\$ 17.99	8	205	\$ 29,504
7	1.0700	\$ 18.16	8	205	\$ 29,782
8	1.0800	\$ 18.33	8	205	\$ 30,061
9	1.0900	\$ 18.50	8	205	\$ 30,340
10	1.1000	\$ 18.67	8	205	\$ 30,619
11	1.1100	\$ 18.84	8	205	\$ 30,898
12	1.1200	\$ 19.01	8	205	\$ 31,176
13	1.1300	\$ 19.18	8	205	\$ 31,455
14	1.1400	\$ 19.35	8	205	\$ 31,734
15	1.1500	\$ 19.52	8	205	\$ 32,013
16	1.1600	\$ 19.69	8	205	\$ 32,292
17	1.1700	\$ 19.86	8	205	\$ 32,570
18	1.1800	\$ 20.03	8	205	\$ 32,849
19	1.1900	\$ 20.20	8	205	\$ 33,128
20	1.2000	\$ 20.37	8	205	\$ 33,407
21	1.2100	\$ 20.54	8	205	\$ 33,686
22	1.2200	\$ 20.71	8	205	\$ 33,964
23	1.2300	\$ 20.88	8	205	\$ 34,243
24	1.2400	\$ 21.05	8	205	\$ 34,522
25	1.2500	\$ 21.22	8	205	\$ 34,801

FY26 Support Staff Payscales

Data Clerks & Bookkeepers (601 to 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.33	8	205	\$ 28,421
1	1.0100	\$ 17.51	8	205	\$ 28,716
2	1.0200	\$ 17.68	8	205	\$ 28,995
3	1.0300	\$ 17.85	8	205	\$ 29,274
4	1.0400	\$ 18.03	8	205	\$ 29,569
5	1.0500	\$ 18.20	8	205	\$ 29,848
6	1.0600	\$ 18.37	8	205	\$ 30,127
7	1.0700	\$ 18.55	8	205	\$ 30,422
8	1.0800	\$ 18.72	8	205	\$ 30,701
9	1.0900	\$ 18.89	8	205	\$ 30,980
10	1.1000	\$ 19.07	8	205	\$ 31,275
11	1.1100	\$ 19.24	8	205	\$ 31,554
12	1.1200	\$ 19.41	8	205	\$ 31,832
13	1.1300	\$ 19.59	8	205	\$ 32,128
14	1.1400	\$ 19.76	8	205	\$ 32,406
15	1.1500	\$ 19.93	8	205	\$ 32,685
16	1.1600	\$ 20.11	8	205	\$ 32,980
17	1.1700	\$ 20.28	8	205	\$ 33,259
18	1.1800	\$ 20.45	8	205	\$ 33,538
19	1.1900	\$ 20.63	8	205	\$ 33,833
20	1.2000	\$ 20.80	8	205	\$ 34,112
21	1.2100	\$ 20.97	8	205	\$ 34,391
22	1.2200	\$ 21.15	8	205	\$ 34,686
23	1.2300	\$ 21.32	8	205	\$ 34,965
24	1.2400	\$ 21.49	8	205	\$ 35,244
25	1.2500	\$ 21.67	8	205	\$ 35,539

Data Clerks & Bookkeepers (Above 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.69	8	205	\$ 29,012
1	1.0100	\$ 17.87	8	205	\$ 29,307
2	1.0200	\$ 18.05	8	205	\$ 29,602
3	1.0300	\$ 18.23	8	205	\$ 29,897
4	1.0400	\$ 18.40	8	205	\$ 30,176
5	1.0500	\$ 18.58	8	205	\$ 30,471
6	1.0600	\$ 18.76	8	205	\$ 30,766
7	1.0700	\$ 18.93	8	205	\$ 31,045
8	1.0800	\$ 19.11	8	205	\$ 31,340
9	1.0900	\$ 19.29	8	205	\$ 31,636
10	1.1000	\$ 19.46	8	205	\$ 31,914
11	1.1100	\$ 19.64	8	205	\$ 32,210
12	1.1200	\$ 19.82	8	205	\$ 32,505
13	1.1300	\$ 19.99	8	205	\$ 32,784
14	1.1400	\$ 20.17	8	205	\$ 33,079
15	1.1500	\$ 20.35	8	205	\$ 33,374
16	1.1600	\$ 20.53	8	205	\$ 33,669
17	1.1700	\$ 20.70	8	205	\$ 33,948
18	1.1800	\$ 20.88	8	205	\$ 34,243
19	1.1900	\$ 21.06	8	205	\$ 34,538
20	1.2000	\$ 21.23	8	205	\$ 34,817
21	1.2100	\$ 21.41	8	205	\$ 35,112
22	1.2200	\$ 21.59	8	205	\$ 35,408
23	1.2300	\$ 21.76	8	205	\$ 35,686
24	1.2400	\$ 21.94	8	205	\$ 35,982
25	1.2500	\$ 22.12	8	205	\$ 36,277

FY26 Support Staff Payscale

*high school paid here

Data Clerks & Bookkeepers (Above 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.69	8	240	\$ 33,965
1	1.0100	\$ 17.87	8	240	\$ 34,310
2	1.0200	\$ 18.05	8	240	\$ 34,656
3	1.0300	\$ 18.23	8	240	\$ 35,002
4	1.0400	\$ 18.40	8	240	\$ 35,328
5	1.0500	\$ 18.58	8	240	\$ 35,674
6	1.0600	\$ 18.76	8	240	\$ 36,019
7	1.0700	\$ 18.93	8	240	\$ 36,346
8	1.0800	\$ 19.11	8	240	\$ 36,691
9	1.0900	\$ 19.29	8	240	\$ 37,037
10	1.1000	\$ 19.46	8	240	\$ 37,363
11	1.1100	\$ 19.64	8	240	\$ 37,709
12	1.1200	\$ 19.82	8	240	\$ 38,054
13	1.1300	\$ 19.99	8	240	\$ 38,381
14	1.1400	\$ 20.17	8	240	\$ 38,726
15	1.1500	\$ 20.35	8	240	\$ 39,072
16	1.1600	\$ 20.53	8	240	\$ 39,418
17	1.1700	\$ 20.70	8	240	\$ 39,744
18	1.1800	\$ 20.88	8	240	\$ 40,090
19	1.1900	\$ 21.06	8	240	\$ 40,435
20	1.2000	\$ 21.23	8	240	\$ 40,762
21	1.2100	\$ 21.41	8	240	\$ 41,107
22	1.2200	\$ 21.59	8	240	\$ 41,453
23	1.2300	\$ 21.76	8	240	\$ 41,779
24	1.2400	\$ 21.94	8	240	\$ 42,125
25	1.2500	\$ 22.12	8	240	\$ 42,470

4yr-Data Clerks & Bookkeeper(Up to 300 Students), 4yr Sch Secretaries					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.70	8	205	\$ 29,028
1	1.0100	\$ 17.88	8	205	\$ 29,323
2	1.0200	\$ 18.06	8	205	\$ 29,618
3	1.0300	\$ 18.24	8	205	\$ 29,914
4	1.0400	\$ 18.41	8	205	\$ 30,192
5	1.0500	\$ 18.59	8	205	\$ 30,488
6	1.0600	\$ 18.77	8	205	\$ 30,783
7	1.0700	\$ 18.94	8	205	\$ 31,062
8	1.0800	\$ 19.12	8	205	\$ 31,357
9	1.0900	\$ 19.30	8	205	\$ 31,652
10	1.1000	\$ 19.47	8	205	\$ 31,931
11	1.1100	\$ 19.65	8	205	\$ 32,226
12	1.1200	\$ 19.83	8	205	\$ 32,521
13	1.1300	\$ 20.01	8	205	\$ 32,816
14	1.1400	\$ 20.18	8	205	\$ 33,095
15	1.1500	\$ 20.36	8	205	\$ 33,390
16	1.1600	\$ 20.54	8	205	\$ 33,686
17	1.1700	\$ 20.71	8	205	\$ 33,964
18	1.1800	\$ 20.89	8	205	\$ 34,260
19	1.1900	\$ 21.07	8	205	\$ 34,555
20	1.2000	\$ 21.24	8	205	\$ 34,834
21	1.2100	\$ 21.42	8	205	\$ 35,129
22	1.2200	\$ 21.60	8	205	\$ 35,424
23	1.2300	\$ 21.78	8	205	\$ 35,719
24	1.2400	\$ 21.95	8	205	\$ 35,998
25	1.2500	\$ 22.13	8	205	\$ 36,293

FY26 Support Staff Payscales

4yr-Data Clerks & Bookkeepers (301 to 600 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.10	8	205	\$ 29,684
1	1.0100	\$ 18.29	8	205	\$ 29,996
2	1.0200	\$ 18.47	8	205	\$ 30,291
3	1.0300	\$ 18.65	8	205	\$ 30,586
4	1.0400	\$ 18.83	8	205	\$ 30,881
5	1.0500	\$ 19.01	8	205	\$ 31,176
6	1.0600	\$ 19.19	8	205	\$ 31,472
7	1.0700	\$ 19.37	8	205	\$ 31,767
8	1.0800	\$ 19.55	8	205	\$ 32,062
9	1.0900	\$ 19.73	8	205	\$ 32,357
10	1.1000	\$ 19.91	8	205	\$ 32,652
11	1.1100	\$ 20.10	8	205	\$ 32,947
12	1.1200	\$ 20.28	8	205	\$ 33,242
13	1.1300	\$ 20.46	8	205	\$ 33,537
14	1.1400	\$ 20.64	8	205	\$ 33,832
15	1.1500	\$ 20.82	8	205	\$ 34,127
16	1.1600	\$ 21.00	8	205	\$ 34,422
17	1.1700	\$ 21.18	8	205	\$ 34,717
18	1.1800	\$ 21.36	8	205	\$ 35,012
19	1.1900	\$ 21.54	8	205	\$ 35,307
20	1.2000	\$ 21.72	8	205	\$ 35,602
21	1.2100	\$ 21.91	8	205	\$ 35,897
22	1.2200	\$ 22.09	8	205	\$ 36,192
23	1.2300	\$ 22.27	8	205	\$ 36,487
24	1.2400	\$ 22.45	8	205	\$ 36,782
25	1.2500	\$ 22.63	8	205	\$ 37,077

4-yr Data Clerks & Bookkeepers (601 to 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.49	8	205	\$ 30,324
1	1.0100	\$ 18.68	8	205	\$ 30,635
2	1.0200	\$ 18.86	8	205	\$ 30,930
3	1.0300	\$ 19.05	8	205	\$ 31,242
4	1.0400	\$ 19.23	8	205	\$ 31,537
5	1.0500	\$ 19.42	8	205	\$ 31,849
6	1.0600	\$ 19.60	8	205	\$ 32,144
7	1.0700	\$ 19.79	8	205	\$ 32,456
8	1.0800	\$ 19.97	8	205	\$ 32,751
9	1.0900	\$ 20.16	8	205	\$ 33,062
10	1.1000	\$ 20.34	8	205	\$ 33,358
11	1.1100	\$ 20.53	8	205	\$ 33,669
12	1.1200	\$ 20.71	8	205	\$ 33,964
13	1.1300	\$ 20.90	8	205	\$ 34,276
14	1.1400	\$ 21.08	8	205	\$ 34,571
15	1.1500	\$ 21.27	8	205	\$ 34,883
16	1.1600	\$ 21.45	8	205	\$ 35,178
17	1.1700	\$ 21.64	8	205	\$ 35,490
18	1.1800	\$ 21.82	8	205	\$ 35,785
19	1.1900	\$ 22.01	8	205	\$ 36,096
20	1.2000	\$ 22.19	8	205	\$ 36,392
21	1.2100	\$ 22.38	8	205	\$ 36,703
22	1.2200	\$ 22.56	8	205	\$ 36,998
23	1.2300	\$ 22.75	8	205	\$ 37,310
24	1.2400	\$ 22.93	8	205	\$ 37,605
25	1.2500	\$ 23.12	8	205	\$ 37,917

FY26 Support Staff Payscale

*4 Year high school paid here

4 yr-Data Clerks & Bookkeepers (Above 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.88	8	205	\$ 30,963
1	1.0100	\$ 19.07	8	205	\$ 31,275
2	1.0200	\$ 19.26	8	205	\$ 31,586
3	1.0300	\$ 19.45	8	205	\$ 31,898
4	1.0400	\$ 19.64	8	205	\$ 32,210
5	1.0500	\$ 19.83	8	205	\$ 32,521
6	1.0600	\$ 20.02	8	205	\$ 32,833
7	1.0700	\$ 20.21	8	205	\$ 33,144
8	1.0800	\$ 20.40	8	205	\$ 33,456
9	1.0900	\$ 20.58	8	205	\$ 33,751
10	1.1000	\$ 20.77	8	205	\$ 34,063
11	1.1100	\$ 20.96	8	205	\$ 34,374
12	1.1200	\$ 21.15	8	205	\$ 34,686
13	1.1300	\$ 21.34	8	205	\$ 34,998
14	1.1400	\$ 21.53	8	205	\$ 35,309
15	1.1500	\$ 21.72	8	205	\$ 35,621
16	1.1600	\$ 21.91	8	205	\$ 35,932
17	1.1700	\$ 22.09	8	205	\$ 36,228
18	1.1800	\$ 22.28	8	205	\$ 36,539
19	1.1900	\$ 22.47	8	205	\$ 36,851
20	1.2000	\$ 22.66	8	205	\$ 37,162
21	1.2100	\$ 22.85	8	205	\$ 37,474
22	1.2200	\$ 23.04	8	205	\$ 37,786
23	1.2300	\$ 23.23	8	205	\$ 38,097
24	1.2400	\$ 23.42	8	205	\$ 38,409
25	1.2500	\$ 23.60	8	205	\$ 38,704

4 yr-Data Clerks & Bookkeepers (Above 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.88	8	240	\$ 36,250
1	1.0100	\$ 19.07	8	240	\$ 36,614
2	1.0200	\$ 19.26	8	240	\$ 36,979
3	1.0300	\$ 19.45	8	240	\$ 37,344
4	1.0400	\$ 19.64	8	240	\$ 37,709
5	1.0500	\$ 19.83	8	240	\$ 38,074
6	1.0600	\$ 20.02	8	240	\$ 38,438
7	1.0700	\$ 20.21	8	240	\$ 38,803
8	1.0800	\$ 20.40	8	240	\$ 39,168
9	1.0900	\$ 20.58	8	240	\$ 39,514
10	1.1000	\$ 20.77	8	240	\$ 39,878
11	1.1100	\$ 20.96	8	240	\$ 40,243
12	1.1200	\$ 21.15	8	240	\$ 40,608
13	1.1300	\$ 21.34	8	240	\$ 40,973
14	1.1400	\$ 21.53	8	240	\$ 41,338
15	1.1500	\$ 21.72	8	240	\$ 41,702
16	1.1600	\$ 21.91	8	240	\$ 42,067
17	1.1700	\$ 22.09	8	240	\$ 42,413
18	1.1800	\$ 22.28	8	240	\$ 42,778
19	1.1900	\$ 22.47	8	240	\$ 43,142
20	1.2000	\$ 22.66	8	240	\$ 43,507
21	1.2100	\$ 22.85	8	240	\$ 43,872
22	1.2200	\$ 23.04	8	240	\$ 44,237
23	1.2300	\$ 23.23	8	240	\$ 44,602
24	1.2400	\$ 23.42	8	240	\$ 44,966
25	1.2500	\$ 23.60	8	240	\$ 45,312

FY26 Support Staff Payscales

Sch Sec Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 16.59	8	220	\$ 29,198
1	1.0100	\$ 16.76	8	220	\$ 29,498
2	1.0200	\$ 16.93	8	220	\$ 29,797
3	1.0300	\$ 17.09	8	220	\$ 30,078
4	1.0400	\$ 17.26	8	220	\$ 30,378
5	1.0500	\$ 17.42	8	220	\$ 30,659
6	1.0600	\$ 17.59	8	220	\$ 30,958
7	1.0700	\$ 17.76	8	220	\$ 31,258
8	1.0800	\$ 17.92	8	220	\$ 31,539
9	1.0900	\$ 18.09	8	220	\$ 31,838
10	1.1000	\$ 18.25	8	220	\$ 32,120
11	1.1100	\$ 18.42	8	220	\$ 32,419
12	1.1200	\$ 18.59	8	220	\$ 32,718
13	1.1300	\$ 18.75	8	220	\$ 33,000
14	1.1400	\$ 18.92	8	220	\$ 33,299
15	1.1500	\$ 19.08	8	220	\$ 33,581
16	1.1600	\$ 19.25	8	220	\$ 33,880
17	1.1700	\$ 19.42	8	220	\$ 34,179
18	1.1800	\$ 19.58	8	220	\$ 34,461
19	1.1900	\$ 19.75	8	220	\$ 34,760
20	1.2000	\$ 19.91	8	220	\$ 35,042
21	1.2100	\$ 20.08	8	220	\$ 35,341
22	1.2200	\$ 20.24	8	220	\$ 35,622
23	1.2300	\$ 20.41	8	220	\$ 35,922
24	1.2400	\$ 20.58	8	220	\$ 36,221
25	1.2500	\$ 20.74	8	220	\$ 36,502

Sch Sec Years	12 mos. INDEX	@ High School RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 16.59	8	240	\$ 31,853
1	1.0100	\$ 16.76	8	240	\$ 32,179
2	1.0200	\$ 16.93	8	240	\$ 32,506
3	1.0300	\$ 17.09	8	240	\$ 32,813
4	1.0400	\$ 17.26	8	240	\$ 33,139
5	1.0500	\$ 17.42	8	240	\$ 33,446
6	1.0600	\$ 17.59	8	240	\$ 33,773
7	1.0700	\$ 17.76	8	240	\$ 34,099
8	1.0800	\$ 17.92	8	240	\$ 34,406
9	1.0900	\$ 18.09	8	240	\$ 34,733
10	1.1000	\$ 18.25	8	240	\$ 35,040
11	1.1100	\$ 18.42	8	240	\$ 35,366
12	1.1200	\$ 18.59	8	240	\$ 35,693
13	1.1300	\$ 18.75	8	240	\$ 36,000
14	1.1400	\$ 18.92	8	240	\$ 36,326
15	1.1500	\$ 19.08	8	240	\$ 36,634
16	1.1600	\$ 19.25	8	240	\$ 36,960
17	1.1700	\$ 19.42	8	240	\$ 37,286
18	1.1800	\$ 19.58	8	240	\$ 37,594
19	1.1900	\$ 19.75	8	240	\$ 37,920
20	1.2000	\$ 19.91	8	240	\$ 38,227
21	1.2100	\$ 20.08	8	240	\$ 38,554
22	1.2200	\$ 20.24	8	240	\$ 38,861
23	1.2300	\$ 20.41	8	240	\$ 39,187
24	1.2400	\$ 20.58	8	240	\$ 39,514
25	1.2500	\$ 20.74	8	240	\$ 39,821

FY26 Support Staff Payscales

Cust. Years	12 mths INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 15.33	8	260	\$ 31,886
1	1.0100	\$ 15.49	8	260	\$ 32,219
2	1.0200	\$ 15.64	8	260	\$ 32,531
3	1.0300	\$ 15.79	8	260	\$ 32,843
4	1.0400	\$ 15.95	8	260	\$ 33,176
5	1.0500	\$ 16.10	8	260	\$ 33,488
6	1.0600	\$ 16.25	8	260	\$ 33,800
7	1.0700	\$ 16.41	8	260	\$ 34,133
8	1.0800	\$ 16.56	8	260	\$ 34,445
9	1.0900	\$ 16.71	8	260	\$ 34,757
10	1.1000	\$ 16.87	8	260	\$ 35,090
11	1.1100	\$ 17.02	8	260	\$ 35,402
12	1.1200	\$ 17.17	8	260	\$ 35,714
13	1.1300	\$ 17.33	8	260	\$ 36,046
14	1.1400	\$ 17.48	8	260	\$ 36,358
15	1.1500	\$ 17.63	8	260	\$ 36,670
16	1.1600	\$ 17.79	8	260	\$ 37,003
17	1.1700	\$ 17.94	8	260	\$ 37,315
18	1.1800	\$ 18.09	8	260	\$ 37,627
19	1.1900	\$ 18.25	8	260	\$ 37,960
20	1.2000	\$ 18.40	8	260	\$ 38,272
21	1.2100	\$ 18.55	8	260	\$ 38,584
22	1.2200	\$ 18.71	8	260	\$ 38,917
23	1.2300	\$ 18.86	8	260	\$ 39,229
24	1.2400	\$ 19.01	8	260	\$ 39,541
25	1.2500	\$ 19.17	8	260	\$ 39,874

Cust. Years	10 mths INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 15.33	8	205	\$ 25,141
1	1.0100	\$ 15.49	8	205	\$ 25,404
2	1.0200	\$ 15.64	8	205	\$ 25,650
3	1.0300	\$ 15.79	8	205	\$ 25,896
4	1.0400	\$ 15.95	8	205	\$ 26,158
5	1.0500	\$ 16.10	8	205	\$ 26,404
6	1.0600	\$ 16.25	8	205	\$ 26,650
7	1.0700	\$ 16.41	8	205	\$ 26,912
8	1.0800	\$ 16.56	8	205	\$ 27,158
9	1.0900	\$ 16.71	8	205	\$ 27,404
10	1.1000	\$ 16.87	8	205	\$ 27,667
11	1.1100	\$ 17.02	8	205	\$ 27,913
12	1.1200	\$ 17.17	8	205	\$ 28,159
13	1.1300	\$ 17.33	8	205	\$ 28,421
14	1.1400	\$ 17.48	8	205	\$ 28,667
15	1.1500	\$ 17.63	8	205	\$ 28,913
16	1.1600	\$ 17.79	8	205	\$ 29,176
17	1.1700	\$ 17.94	8	205	\$ 29,422
18	1.1800	\$ 18.09	8	205	\$ 29,668
19	1.1900	\$ 18.25	8	205	\$ 29,930
20	1.2000	\$ 18.40	8	205	\$ 30,176
21	1.2100	\$ 18.55	8	205	\$ 30,422
22	1.2200	\$ 18.71	8	205	\$ 30,684
23	1.2300	\$ 18.86	8	205	\$ 30,930
24	1.2400	\$ 19.01	8	205	\$ 31,176
25	1.2500	\$ 19.17	8	205	\$ 31,439

FY26 Support Staff Payscales

Mech Years	Level1 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 19.01	8	260	\$ 39,541
1	1.0100	\$ 19.21	8	260	\$ 39,957
2	1.0200	\$ 19.40	8	260	\$ 40,352
3	1.0300	\$ 19.59	8	260	\$ 40,747
4	1.0400	\$ 19.78	8	260	\$ 41,142
5	1.0500	\$ 19.97	8	260	\$ 41,538
6	1.0600	\$ 20.16	8	260	\$ 41,933
7	1.0700	\$ 20.35	8	260	\$ 42,328
8	1.0800	\$ 20.54	8	260	\$ 42,723
9	1.0900	\$ 20.73	8	260	\$ 43,118
10	1.1000	\$ 20.92	8	260	\$ 43,514
11	1.1100	\$ 21.11	8	260	\$ 43,909
12	1.1200	\$ 21.30	8	260	\$ 44,304
13	1.1300	\$ 21.49	8	260	\$ 44,699
14	1.1400	\$ 21.68	8	260	\$ 45,094
15	1.1500	\$ 21.87	8	260	\$ 45,490
16	1.1600	\$ 22.06	8	260	\$ 45,885
17	1.1700	\$ 22.25	8	260	\$ 46,280
18	1.1800	\$ 22.44	8	260	\$ 46,675
19	1.1900	\$ 22.63	8	260	\$ 47,070
20	1.2000	\$ 22.82	8	260	\$ 47,466
21	1.2100	\$ 23.01	8	260	\$ 47,861
22	1.2200	\$ 23.20	8	260	\$ 48,256
23	1.2300	\$ 23.39	8	260	\$ 48,651
24	1.2400	\$ 23.58	8	260	\$ 49,046
25	1.2500	\$ 23.77	8	260	\$ 49,442

Mech. Years	Level 2 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.39	8	260	\$ 42,411
1	1.0100	\$ 20.60	8	260	\$ 42,848
2	1.0200	\$ 20.80	8	260	\$ 43,264
3	1.0300	\$ 21.01	8	260	\$ 43,701
4	1.0400	\$ 21.21	8	260	\$ 44,117
5	1.0500	\$ 21.41	8	260	\$ 44,533
6	1.0600	\$ 21.62	8	260	\$ 44,970
7	1.0700	\$ 21.82	8	260	\$ 45,386
8	1.0800	\$ 22.03	8	260	\$ 45,822
9	1.0900	\$ 22.23	8	260	\$ 46,238
10	1.1000	\$ 22.43	8	260	\$ 46,654
11	1.1100	\$ 22.64	8	260	\$ 47,091
12	1.1200	\$ 22.84	8	260	\$ 47,507
13	1.1300	\$ 23.05	8	260	\$ 47,944
14	1.1400	\$ 23.25	8	260	\$ 48,360
15	1.1500	\$ 23.45	8	260	\$ 48,776
16	1.1600	\$ 23.66	8	260	\$ 49,213
17	1.1700	\$ 23.86	8	260	\$ 49,629
18	1.1800	\$ 24.07	8	260	\$ 50,066
19	1.1900	\$ 24.27	8	260	\$ 50,482
20	1.2000	\$ 24.47	8	260	\$ 50,898
21	1.2100	\$ 24.68	8	260	\$ 51,334
22	1.2200	\$ 24.88	8	260	\$ 51,750
23	1.2300	\$ 25.08	8	260	\$ 52,166
24	1.2400	\$ 25.29	8	260	\$ 52,603
25	1.2500	\$ 25.49	8	260	\$ 53,019

FY26 Support Staff Payscales

Mech Years	Level 3 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 21.01	8	260	\$ 43,701
1	1.0100	\$ 21.23	8	260	\$ 44,158
2	1.0200	\$ 21.44	8	260	\$ 44,595
3	1.0300	\$ 21.65	8	260	\$ 45,032
4	1.0400	\$ 21.86	8	260	\$ 45,469
5	1.0500	\$ 22.07	8	260	\$ 45,906
6	1.0600	\$ 22.28	8	260	\$ 46,342
7	1.0700	\$ 22.49	8	260	\$ 46,779
8	1.0800	\$ 22.70	8	260	\$ 47,216
9	1.0900	\$ 22.91	8	260	\$ 47,653
10	1.1000	\$ 23.12	8	260	\$ 48,090
11	1.1100	\$ 23.33	8	260	\$ 48,526
12	1.1200	\$ 23.54	8	260	\$ 48,963
13	1.1300	\$ 23.75	8	260	\$ 49,400
14	1.1400	\$ 23.96	8	260	\$ 49,837
15	1.1500	\$ 24.17	8	260	\$ 50,274
16	1.1600	\$ 24.38	8	260	\$ 50,710
17	1.1700	\$ 24.59	8	260	\$ 51,147
18	1.1800	\$ 24.80	8	260	\$ 51,584
19	1.1900	\$ 25.01	8	260	\$ 52,021
20	1.2000	\$ 25.22	8	260	\$ 52,458
21	1.2100	\$ 25.43	8	260	\$ 52,894
22	1.2200	\$ 25.64	8	260	\$ 53,331
23	1.2300	\$ 25.85	8	260	\$ 53,768
24	1.2400	\$ 26.06	8	260	\$ 54,205
25	1.2500	\$ 26.27	8	260	\$ 54,642

Lead Mech. Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 22.30	8	260	\$ 46,384
1	1.0100	\$ 22.53	8	260	\$ 46,862
2	1.0200	\$ 22.75	8	260	\$ 47,320
3	1.0300	\$ 22.97	8	260	\$ 47,778
4	1.0400	\$ 23.20	8	260	\$ 48,256
5	1.0500	\$ 23.42	8	260	\$ 48,714
6	1.0600	\$ 23.64	8	260	\$ 49,171
7	1.0700	\$ 23.87	8	260	\$ 49,650
8	1.0800	\$ 24.09	8	260	\$ 50,107
9	1.0900	\$ 24.31	8	260	\$ 50,565
10	1.1000	\$ 24.53	8	260	\$ 51,022
11	1.1100	\$ 24.76	8	260	\$ 51,501
12	1.1200	\$ 24.98	8	260	\$ 51,958
13	1.1300	\$ 25.20	8	260	\$ 52,416
14	1.1400	\$ 25.43	8	260	\$ 52,894
15	1.1500	\$ 25.65	8	260	\$ 53,352
16	1.1600	\$ 25.87	8	260	\$ 53,810
17	1.1700	\$ 26.10	8	260	\$ 54,288
18	1.1800	\$ 26.32	8	260	\$ 54,746
19	1.1900	\$ 26.54	8	260	\$ 55,203
20	1.2000	\$ 26.76	8	260	\$ 55,661
21	1.2100	\$ 26.99	8	260	\$ 56,139
22	1.2200	\$ 27.21	8	260	\$ 56,597
23	1.2300	\$ 27.43	8	260	\$ 57,054
24	1.2400	\$ 27.66	8	260	\$ 57,533
25	1.2500	\$ 27.88	8	260	\$ 57,990

FY26 Support Staff Payscale

Maint. Years	Level 1 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.10	8	260	\$ 41,808
1	1.0100	\$ 20.31	8	260	\$ 42,245
2	1.0200	\$ 20.51	8	260	\$ 42,661
3	1.0300	\$ 20.71	8	260	\$ 43,077
4	1.0400	\$ 20.91	8	260	\$ 43,493
5	1.0500	\$ 21.11	8	260	\$ 43,909
6	1.0600	\$ 21.31	8	260	\$ 44,325
7	1.0700	\$ 21.51	8	260	\$ 44,741
8	1.0800	\$ 21.71	8	260	\$ 45,157
9	1.0900	\$ 21.91	8	260	\$ 45,573
10	1.1000	\$ 22.11	8	260	\$ 45,989
11	1.1100	\$ 22.32	8	260	\$ 46,426
12	1.1200	\$ 22.52	8	260	\$ 46,842
13	1.1300	\$ 22.72	8	260	\$ 47,258
14	1.1400	\$ 22.92	8	260	\$ 47,674
15	1.1500	\$ 23.12	8	260	\$ 48,090
16	1.1600	\$ 23.32	8	260	\$ 48,506
17	1.1700	\$ 23.52	8	260	\$ 48,922
18	1.1800	\$ 23.72	8	260	\$ 49,338
19	1.1900	\$ 23.92	8	260	\$ 49,754
20	1.2000	\$ 24.12	8	260	\$ 50,170
21	1.2100	\$ 24.33	8	260	\$ 50,606
22	1.2200	\$ 24.53	8	260	\$ 51,022
23	1.2300	\$ 24.73	8	260	\$ 51,438
24	1.2400	\$ 24.93	8	260	\$ 51,854
25	1.2500	\$ 25.13	8	260	\$ 52,270

Maint. Years	Level 2 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.44	8	260	\$ 42,515
1	1.0100	\$ 20.65	8	260	\$ 42,952
2	1.0200	\$ 20.85	8	260	\$ 43,368
3	1.0300	\$ 21.06	8	260	\$ 43,805
4	1.0400	\$ 21.26	8	260	\$ 44,221
5	1.0500	\$ 21.47	8	260	\$ 44,658
6	1.0600	\$ 21.67	8	260	\$ 45,074
7	1.0700	\$ 21.88	8	260	\$ 45,510
8	1.0800	\$ 22.08	8	260	\$ 45,926
9	1.0900	\$ 22.28	8	260	\$ 46,342
10	1.1000	\$ 22.49	8	260	\$ 46,779
11	1.1100	\$ 22.69	8	260	\$ 47,195
12	1.1200	\$ 22.90	8	260	\$ 47,632
13	1.1300	\$ 23.10	8	260	\$ 48,048
14	1.1400	\$ 23.31	8	260	\$ 48,485
15	1.1500	\$ 23.51	8	260	\$ 48,901
16	1.1600	\$ 23.72	8	260	\$ 49,338
17	1.1700	\$ 23.92	8	260	\$ 49,754
18	1.1800	\$ 24.12	8	260	\$ 50,170
19	1.1900	\$ 24.33	8	260	\$ 50,606
20	1.2000	\$ 24.53	8	260	\$ 51,022
21	1.2100	\$ 24.74	8	260	\$ 51,459
22	1.2200	\$ 24.94	8	260	\$ 51,875
23	1.2300	\$ 25.15	8	260	\$ 52,312
24	1.2400	\$ 25.35	8	260	\$ 52,728
25	1.2500	\$ 25.55	8	260	\$ 53,144

FY26 Support Staff Payscales

Maint Years	Level 3 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 21.58	8	260	\$ 44,886
1	1.0100	\$ 21.80	8	260	\$ 45,344
2	1.0200	\$ 22.02	8	260	\$ 45,802
3	1.0300	\$ 22.23	8	260	\$ 46,238
4	1.0400	\$ 22.45	8	260	\$ 46,696
5	1.0500	\$ 22.66	8	260	\$ 47,133
6	1.0600	\$ 22.88	8	260	\$ 47,590
7	1.0700	\$ 23.10	8	260	\$ 48,048
8	1.0800	\$ 23.31	8	260	\$ 48,485
9	1.0900	\$ 23.53	8	260	\$ 48,942
10	1.1000	\$ 23.74	8	260	\$ 49,379
11	1.1100	\$ 23.96	8	260	\$ 49,837
12	1.1200	\$ 24.17	8	260	\$ 50,274
13	1.1300	\$ 24.39	8	260	\$ 50,731
14	1.1400	\$ 24.61	8	260	\$ 51,189
15	1.1500	\$ 24.82	8	260	\$ 51,626
16	1.1600	\$ 25.04	8	260	\$ 52,083
17	1.1700	\$ 25.25	8	260	\$ 52,520
18	1.1800	\$ 25.47	8	260	\$ 52,978
19	1.1900	\$ 25.69	8	260	\$ 53,435
20	1.2000	\$ 25.90	8	260	\$ 53,872
21	1.2100	\$ 26.12	8	260	\$ 54,330
22	1.2200	\$ 26.33	8	260	\$ 54,766
23	1.2300	\$ 26.55	8	260	\$ 55,224
24	1.2400	\$ 26.76	8	260	\$ 55,661
25	1.2500	\$ 26.98	8	260	\$ 56,118

Maint Lead Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 22.53	8	260	\$ 46,862
1	1.0100	\$ 22.76	8	260	\$ 47,341
2	1.0200	\$ 22.99	8	260	\$ 47,819
3	1.0300	\$ 23.21	8	260	\$ 48,277
4	1.0400	\$ 23.44	8	260	\$ 48,755
5	1.0500	\$ 23.66	8	260	\$ 49,213
6	1.0600	\$ 23.89	8	260	\$ 49,691
7	1.0700	\$ 24.11	8	260	\$ 50,149
8	1.0800	\$ 24.34	8	260	\$ 50,627
9	1.0900	\$ 24.56	8	260	\$ 51,085
10	1.1000	\$ 24.79	8	260	\$ 51,563
11	1.1100	\$ 25.01	8	260	\$ 52,021
12	1.1200	\$ 25.24	8	260	\$ 52,499
13	1.1300	\$ 25.46	8	260	\$ 52,957
14	1.1400	\$ 25.69	8	260	\$ 53,435
15	1.1500	\$ 25.91	8	260	\$ 53,893
16	1.1600	\$ 26.14	8	260	\$ 54,371
17	1.1700	\$ 26.37	8	260	\$ 54,850
18	1.1800	\$ 26.59	8	260	\$ 55,307
19	1.1900	\$ 26.82	8	260	\$ 55,786
20	1.2000	\$ 27.04	8	260	\$ 56,243
21	1.2100	\$ 27.27	8	260	\$ 56,722
22	1.2200	\$ 27.49	8	260	\$ 57,179
23	1.2300	\$ 27.72	8	260	\$ 57,658
24	1.2400	\$ 27.94	8	260	\$ 58,115
25	1.2500	\$ 28.17	8	260	\$ 58,594

FY26 Support Staff Payscale

SACC Years	INDEX	Caregivers RATE
0	Base	\$ 15.10
1	0.10	\$ 15.20
2	0.10	\$ 15.30
3	0.10	\$ 15.40
4	0.10	\$ 15.50
5	0.10	\$ 15.60
6	0.10	\$ 15.70
7	0.10	\$ 15.80
8	0.10	\$ 15.90
9	0.10	\$ 16.00
10	0.10	\$ 16.10
11	0.10	\$ 16.20
12	0.10	\$ 16.30
13	0.10	\$ 16.40
14	0.10	\$ 16.50
15	0.10	\$ 16.60
16	0.10	\$ 16.70
17	0.10	\$ 16.80
18	0.10	\$ 16.90
19	0.10	\$ 17.00
20	0.10	\$ 17.10
21	0.10	\$ 17.20
22	0.10	\$ 17.30
23	0.10	\$ 17.40
24	0.10	\$ 17.50
25	0.10	\$ 17.60

SACC Years	INDEX	Before Care RATE
0	Base	\$ 17.22
1	0.10	\$ 17.32
2	0.10	\$ 17.42
3	0.10	\$ 17.52
4	0.10	\$ 17.62
5	0.10	\$ 17.72
6	0.10	\$ 17.82
7	0.10	\$ 17.92
8	0.10	\$ 18.02
9	0.10	\$ 18.12
10	0.10	\$ 18.22
11	0.10	\$ 18.32
12	0.10	\$ 18.42
13	0.10	\$ 18.52
14	0.10	\$ 18.62
15	0.10	\$ 18.72
16	0.10	\$ 18.82
17	0.10	\$ 18.92
18	0.10	\$ 19.02
19	0.10	\$ 19.12
20	0.10	\$ 19.22
21	0.10	\$ 19.32
22	0.10	\$ 19.42
23	0.10	\$ 19.52
24	0.10	\$ 19.62
25	0.10	\$ 19.72

SACC Years	INDEX	Site Director RATE
0	Base	\$ 17.22
1	0.20	\$ 17.42
2	0.20	\$ 17.62
3	0.20	\$ 17.82
4	0.20	\$ 18.02
5	0.20	\$ 18.22
6	0.20	\$ 18.42
7	0.20	\$ 18.62
8	0.20	\$ 18.82
9	0.20	\$ 19.02
10	0.20	\$ 19.22
11	0.20	\$ 19.42
12	0.20	\$ 19.62
13	0.20	\$ 19.82
14	0.20	\$ 20.02
15	0.20	\$ 20.22
16	0.20	\$ 20.42
17	0.20	\$ 20.62
18	0.20	\$ 20.82
19	0.20	\$ 21.02
20	0.20	\$ 21.22
21	0.20	\$ 21.42
22	0.20	\$ 21.62
23	0.20	\$ 21.82
24	0.20	\$ 22.02
25	0.20	\$ 22.22

FY26 Support Staff Payscales

Technician					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 23.85	8	260	\$ 49,608
1	1.0100	\$ 24.09	8	260	\$ 50,107
2	1.0200	\$ 24.33	8	260	\$ 50,606
3	1.0300	\$ 24.57	8	260	\$ 51,106
4	1.0400	\$ 24.81	8	260	\$ 51,605
5	1.0500	\$ 25.05	8	260	\$ 52,104
6	1.0600	\$ 25.29	8	260	\$ 52,603
7	1.0700	\$ 25.52	8	260	\$ 53,082
8	1.0800	\$ 25.76	8	260	\$ 53,581
9	1.0900	\$ 26.00	8	260	\$ 54,080
10	1.1000	\$ 26.24	8	260	\$ 54,579
11	1.1100	\$ 26.48	8	260	\$ 55,078
12	1.1200	\$ 26.72	8	260	\$ 55,578
13	1.1300	\$ 26.96	8	260	\$ 56,077
14	1.1400	\$ 27.19	8	260	\$ 56,555
15	1.1500	\$ 27.43	8	260	\$ 57,054
16	1.1600	\$ 27.67	8	260	\$ 57,554
17	1.1700	\$ 27.91	8	260	\$ 58,053
18	1.1800	\$ 28.15	8	260	\$ 58,552
19	1.1900	\$ 28.39	8	260	\$ 59,051
20	1.2000	\$ 28.62	8	260	\$ 59,530
21	1.2100	\$ 28.86	8	260	\$ 60,029
22	1.2200	\$ 29.10	8	260	\$ 60,528
23	1.2300	\$ 29.34	8	260	\$ 61,027
24	1.2400	\$ 29.58	8	260	\$ 61,526
25	1.2500	\$ 29.82	8	260	\$ 62,026

Lead Tech					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 25.10	8	260	\$ 52,208
1	1.0100	\$ 25.36	8	260	\$ 52,749
2	1.0200	\$ 25.61	8	260	\$ 53,269
3	1.0300	\$ 25.86	8	260	\$ 53,789
4	1.0400	\$ 26.11	8	260	\$ 54,309
5	1.0500	\$ 26.36	8	260	\$ 54,829
6	1.0600	\$ 26.61	8	260	\$ 55,349
7	1.0700	\$ 26.86	8	260	\$ 55,869
8	1.0800	\$ 27.11	8	260	\$ 56,389
9	1.0900	\$ 27.36	8	260	\$ 56,909
10	1.1000	\$ 27.61	8	260	\$ 57,429
11	1.1100	\$ 27.87	8	260	\$ 57,970
12	1.1200	\$ 28.12	8	260	\$ 58,490
13	1.1300	\$ 28.37	8	260	\$ 59,010
14	1.1400	\$ 28.62	8	260	\$ 59,530
15	1.1500	\$ 28.87	8	260	\$ 60,050
16	1.1600	\$ 29.12	8	260	\$ 60,570
17	1.1700	\$ 29.37	8	260	\$ 61,090
18	1.1800	\$ 29.62	8	260	\$ 61,610
19	1.1900	\$ 29.87	8	260	\$ 62,130
20	1.2000	\$ 30.12	8	260	\$ 62,650
21	1.2100	\$ 30.38	8	260	\$ 63,190
22	1.2200	\$ 30.63	8	260	\$ 63,710
23	1.2300	\$ 30.88	8	260	\$ 64,230
24	1.2400	\$ 31.13	8	260	\$ 64,750
25	1.2500	\$ 31.38	8	260	\$ 65,270

FY26 Support Staff Payscales

Dept Financial Admin Analyst <u>Non Degree</u>					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.80	8	260	\$ 43,264
1	1.0100	\$ 21.01	8	260	\$ 43,701
2	1.0200	\$ 21.22	8	260	\$ 44,138
3	1.0300	\$ 21.43	8	260	\$ 44,574
4	1.0400	\$ 21.64	8	260	\$ 45,011
5	1.0500	\$ 21.84	8	260	\$ 45,427
6	1.0600	\$ 22.05	8	260	\$ 45,864
7	1.0700	\$ 22.26	8	260	\$ 46,301
8	1.0800	\$ 22.47	8	260	\$ 46,738
9	1.0900	\$ 22.68	8	260	\$ 47,174
10	1.1000	\$ 22.88	8	260	\$ 47,590
11	1.1100	\$ 23.09	8	260	\$ 48,027
12	1.1200	\$ 23.30	8	260	\$ 48,464
13	1.1300	\$ 23.51	8	260	\$ 48,901
14	1.1400	\$ 23.72	8	260	\$ 49,338
15	1.1500	\$ 23.92	8	260	\$ 49,754
16	1.1600	\$ 24.13	8	260	\$ 50,190
17	1.1700	\$ 24.34	8	260	\$ 50,627
18	1.1800	\$ 24.55	8	260	\$ 51,064
19	1.1900	\$ 24.76	8	260	\$ 51,501
20	1.2000	\$ 24.96	8	260	\$ 51,917
21	1.2100	\$ 25.17	8	260	\$ 52,354
22	1.2200	\$ 25.38	8	260	\$ 52,790
23	1.2300	\$ 25.59	8	260	\$ 53,227
24	1.2400	\$ 25.80	8	260	\$ 53,664
25	1.2500	\$ 26.00	8	260	\$ 54,080

Dept Financial Admin Analyst <u>4-Year Degree</u>					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 22.35	8	260	\$ 46,488
1	1.0100	\$ 22.58	8	260	\$ 46,966
2	1.0200	\$ 22.80	8	260	\$ 47,424
3	1.0300	\$ 23.03	8	260	\$ 47,902
4	1.0400	\$ 23.25	8	260	\$ 48,360
5	1.0500	\$ 23.47	8	260	\$ 48,818
6	1.0600	\$ 23.70	8	260	\$ 49,296
7	1.0700	\$ 23.92	8	260	\$ 49,754
8	1.0800	\$ 24.14	8	260	\$ 50,211
9	1.0900	\$ 24.37	8	260	\$ 50,690
10	1.1000	\$ 24.59	8	260	\$ 51,147
11	1.1100	\$ 24.81	8	260	\$ 51,605
12	1.1200	\$ 25.04	8	260	\$ 52,083
13	1.1300	\$ 25.26	8	260	\$ 52,541
14	1.1400	\$ 25.48	8	260	\$ 52,998
15	1.1500	\$ 25.71	8	260	\$ 53,477
16	1.1600	\$ 25.93	8	260	\$ 53,934
17	1.1700	\$ 26.15	8	260	\$ 54,392
18	1.1800	\$ 26.38	8	260	\$ 54,870
19	1.1900	\$ 26.60	8	260	\$ 55,328
20	1.2000	\$ 26.82	8	260	\$ 55,786
21	1.2100	\$ 27.05	8	260	\$ 56,264
22	1.2200	\$ 27.27	8	260	\$ 56,722
23	1.2300	\$ 27.50	8	260	\$ 57,200
24	1.2400	\$ 27.72	8	260	\$ 57,658
25	1.2500	\$ 27.94	8	260	\$ 58,115

FY26 Support Staff Payscale

Acct Clerk Non Degree					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 21.36	8	260	\$ 44,429
1	1.0100	\$ 21.58	8	260	\$ 44,886
2	1.0200	\$ 21.79	8	260	\$ 45,323
3	1.0300	\$ 22.01	8	260	\$ 45,781
4	1.0400	\$ 22.22	8	260	\$ 46,218
5	1.0500	\$ 22.43	8	260	\$ 46,654
6	1.0600	\$ 22.65	8	260	\$ 47,112
7	1.0700	\$ 22.86	8	260	\$ 47,549
8	1.0800	\$ 23.07	8	260	\$ 47,986
9	1.0900	\$ 23.29	8	260	\$ 48,443
10	1.1000	\$ 23.50	8	260	\$ 48,880
11	1.1100	\$ 23.71	8	260	\$ 49,317
12	1.1200	\$ 23.93	8	260	\$ 49,774
13	1.1300	\$ 24.14	8	260	\$ 50,211
14	1.1400	\$ 24.36	8	260	\$ 50,669
15	1.1500	\$ 24.57	8	260	\$ 51,106
16	1.1600	\$ 24.78	8	260	\$ 51,542
17	1.1700	\$ 25.00	8	260	\$ 52,000
18	1.1800	\$ 25.21	8	260	\$ 52,437
19	1.1900	\$ 25.42	8	260	\$ 52,874
20	1.2000	\$ 25.64	8	260	\$ 53,331
21	1.2100	\$ 25.85	8	260	\$ 53,768
22	1.2200	\$ 26.06	8	260	\$ 54,205
23	1.2300	\$ 26.28	8	260	\$ 54,662
24	1.2400	\$ 26.49	8	260	\$ 55,099
25	1.2500	\$ 26.70	8	260	\$ 55,536

Acct Clerk 4-Year Degree					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 23.24	8	260	\$ 48,339
1	1.0100	\$ 23.48	8	260	\$ 48,838
2	1.0200	\$ 23.71	8	260	\$ 49,317
3	1.0300	\$ 23.94	8	260	\$ 49,795
4	1.0400	\$ 24.17	8	260	\$ 50,274
5	1.0500	\$ 24.41	8	260	\$ 50,773
6	1.0600	\$ 24.64	8	260	\$ 51,251
7	1.0700	\$ 24.87	8	260	\$ 51,730
8	1.0800	\$ 25.10	8	260	\$ 52,208
9	1.0900	\$ 25.34	8	260	\$ 52,707
10	1.1000	\$ 25.57	8	260	\$ 53,186
11	1.1100	\$ 25.80	8	260	\$ 53,664
12	1.1200	\$ 26.03	8	260	\$ 54,142
13	1.1300	\$ 26.27	8	260	\$ 54,642
14	1.1400	\$ 26.50	8	260	\$ 55,120
15	1.1500	\$ 26.73	8	260	\$ 55,598
16	1.1600	\$ 26.96	8	260	\$ 56,077
17	1.1700	\$ 27.20	8	260	\$ 56,576
18	1.1800	\$ 27.43	8	260	\$ 57,054
19	1.1900	\$ 27.66	8	260	\$ 57,533
20	1.2000	\$ 27.89	8	260	\$ 58,011
21	1.2100	\$ 28.13	8	260	\$ 58,510
22	1.2200	\$ 28.36	8	260	\$ 58,989
23	1.2300	\$ 28.59	8	260	\$ 59,467
24	1.2400	\$ 28.82	8	260	\$ 59,946
25	1.2500	\$ 29.05	8	260	\$ 60,424

FY26 Support Staff Payscale

Senior Accounting Clerk (4-Year Degree)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 28.16	8	260	\$ 58,573
1	1.0100	\$ 28.45	8	260	\$ 59,176
2	1.0200	\$ 28.73	8	260	\$ 59,758
3	1.0300	\$ 29.01	8	260	\$ 60,341
4	1.0400	\$ 29.29	8	260	\$ 60,923
5	1.0500	\$ 29.57	8	260	\$ 61,506
6	1.0600	\$ 29.85	8	260	\$ 62,088
7	1.0700	\$ 30.14	8	260	\$ 62,691
8	1.0800	\$ 30.42	8	260	\$ 63,274
9	1.0900	\$ 30.70	8	260	\$ 63,856
10	1.1000	\$ 30.98	8	260	\$ 64,438
11	1.1100	\$ 31.26	8	260	\$ 65,021
12	1.1200	\$ 31.54	8	260	\$ 65,603
13	1.1300	\$ 31.83	8	260	\$ 66,206
14	1.1400	\$ 32.11	8	260	\$ 66,789
15	1.1500	\$ 32.39	8	260	\$ 67,371
16	1.1600	\$ 32.67	8	260	\$ 67,954
17	1.1700	\$ 32.95	8	260	\$ 68,536
18	1.1800	\$ 33.23	8	260	\$ 69,118
19	1.1900	\$ 33.52	8	260	\$ 69,722
20	1.2000	\$ 33.80	8	260	\$ 70,304
21	1.2100	\$ 34.08	8	260	\$ 70,886
22	1.2200	\$ 34.36	8	260	\$ 71,469
23	1.2300	\$ 34.64	8	260	\$ 72,051
24	1.2400	\$ 34.92	8	260	\$ 72,634
25	1.2500	\$ 35.20	8	260	\$ 73,216

Interpreter					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 26.09	7.5	189	\$ 36,983
1	1.0100	\$ 26.36	7.5	189	\$ 37,365
2	1.0200	\$ 26.62	7.5	189	\$ 37,734
3	1.0300	\$ 26.88	7.5	189	\$ 38,102
4	1.0400	\$ 27.14	7.5	189	\$ 38,471
5	1.0500	\$ 27.40	7.5	189	\$ 38,840
6	1.0600	\$ 27.66	7.5	189	\$ 39,208
7	1.0700	\$ 27.92	7.5	189	\$ 39,577
8	1.0800	\$ 28.18	7.5	189	\$ 39,945
9	1.0900	\$ 28.44	7.5	189	\$ 40,314
10	1.1000	\$ 28.70	7.5	189	\$ 40,682
11	1.1100	\$ 28.96	7.5	189	\$ 41,051
12	1.1200	\$ 29.23	7.5	189	\$ 41,434
13	1.1300	\$ 29.49	7.5	189	\$ 41,802
14	1.1400	\$ 29.75	7.5	189	\$ 42,171
15	1.1500	\$ 30.01	7.5	189	\$ 42,539
16	1.1600	\$ 30.27	7.5	189	\$ 42,908
17	1.1700	\$ 30.53	7.5	189	\$ 43,276
18	1.1800	\$ 30.79	7.5	189	\$ 43,645
19	1.1900	\$ 31.05	7.5	189	\$ 44,013
20	1.2000	\$ 31.31	7.5	189	\$ 44,382
21	1.2100	\$ 31.57	7.5	189	\$ 44,750
22	1.2200	\$ 31.83	7.5	189	\$ 45,119
23	1.2300	\$ 32.10	7.5	189	\$ 45,502
24	1.2400	\$ 32.36	7.5	189	\$ 45,870
25	1.2500	\$ 32.62	7.5	189	\$ 46,239

FY25 Bus Driver Payscale

Bus Driver Daily Rate of Pay - Code 1				
Years		Daily Rate of Pay	Days per y	Annual
0	Base	\$ 81.11	189	\$ 15,330
1		\$ 81.11	189	\$ 15,330
2		\$ 81.11	189	\$ 15,330
3		\$ 83.11	189	\$ 15,708
4		\$ 83.11	189	\$ 15,708
5		\$ 83.11	189	\$ 15,708
6		\$ 83.11	189	\$ 15,708
7		\$ 83.11	189	\$ 15,708
8		\$ 83.11	189	\$ 15,708
9		\$ 83.11	189	\$ 15,708
10		\$ 88.11	189	\$ 16,653
11		\$ 88.11	189	\$ 16,653
12		\$ 88.11	189	\$ 16,653
13		\$ 88.11	189	\$ 16,653
14		\$ 88.11	189	\$ 16,653
15		\$ 88.11	189	\$ 16,653
16		\$ 88.11	189	\$ 16,653
17		\$ 88.11	189	\$ 16,653
18		\$ 88.11	189	\$ 16,653
19		\$ 88.11	189	\$ 16,653
20		\$ 93.11	189	\$ 17,598
21		\$ 93.11	189	\$ 17,598
22		\$ 93.11	189	\$ 17,598
23		\$ 93.11	189	\$ 17,598
24		\$ 93.11	189	\$ 17,598
25		\$ 93.11	189	\$ 17,598

Bus Driver Daily Rate of Pay - Code 2				
Years		Daily Rate of Pay	Days per y	Annual
0	Base	\$ 103.82	189	\$ 19,622
1		\$ 103.82	189	\$ 19,622
2		\$ 103.82	189	\$ 19,622
3		\$ 105.82	189	\$ 20,000
4		\$ 105.82	189	\$ 20,000
5		\$ 105.82	189	\$ 20,000
6		\$ 105.82	189	\$ 20,000
7		\$ 105.82	189	\$ 20,000
8		\$ 105.82	189	\$ 20,000
9		\$ 105.82	189	\$ 20,000
10		\$ 110.82	189	\$ 20,945
11		\$ 110.82	189	\$ 20,945
12		\$ 110.82	189	\$ 20,945
13		\$ 110.82	189	\$ 20,945
14		\$ 110.82	189	\$ 20,945
15		\$ 110.82	189	\$ 20,945
16		\$ 110.82	189	\$ 20,945
17		\$ 110.82	189	\$ 20,945
18		\$ 110.82	189	\$ 20,945
19		\$ 110.82	189	\$ 20,945
20		\$ 115.82	189	\$ 21,890
21		\$ 115.82	189	\$ 21,890
22		\$ 115.82	189	\$ 21,890
23		\$ 115.82	189	\$ 21,890
24		\$ 115.82	189	\$ 21,890
25		\$ 115.82	189	\$ 21,890

Bus Driver Daily Rate of Pay - SPED				
Years		Daily Rate of Pay	Days per y	Annual
0	Base	\$ 88.49	189	\$ 16,725
1		\$ 88.49	189	\$ 16,725
2		\$ 88.49	189	\$ 16,725
3		\$ 90.49	189	\$ 17,103
4		\$ 90.49	189	\$ 17,103
5		\$ 90.49	189	\$ 17,103
6		\$ 90.49	189	\$ 17,103
7		\$ 90.49	189	\$ 17,103
8		\$ 90.49	189	\$ 17,103
9		\$ 90.49	189	\$ 17,103
10		\$ 95.49	189	\$ 18,048
11		\$ 95.49	189	\$ 18,048
12		\$ 95.49	189	\$ 18,048
13		\$ 95.49	189	\$ 18,048
14		\$ 95.49	189	\$ 18,048
15		\$ 95.49	189	\$ 18,048
16		\$ 95.49	189	\$ 18,048
17		\$ 95.49	189	\$ 18,048
18		\$ 95.49	189	\$ 18,048
19		\$ 95.49	189	\$ 18,048
20		\$ 100.49	189	\$ 18,993
21		\$ 100.49	189	\$ 18,993
22		\$ 100.49	189	\$ 18,993
23		\$ 100.49	189	\$ 18,993
24		\$ 100.49	189	\$ 18,993
25		\$ 100.49	189	\$ 18,993

Bus Driver Daily Rate of Pay - SPED Pre-K				
Years		Daily Rate of Pay	Days per y	Annual
0	Base	\$ 88.49	181	\$ 16,017
1		\$ 88.49	181	\$ 16,017
2		\$ 88.49	181	\$ 16,017
3		\$ 90.49	181	\$ 16,379
4		\$ 90.49	181	\$ 16,379
5		\$ 90.49	181	\$ 16,379
6		\$ 90.49	181	\$ 16,379
7		\$ 90.49	181	\$ 16,379
8		\$ 90.49	181	\$ 16,379
9		\$ 90.49	181	\$ 16,379
10		\$ 95.49	181	\$ 17,284
11		\$ 95.49	181	\$ 17,284
12		\$ 95.49	181	\$ 17,284
13		\$ 95.49	181	\$ 17,284
14		\$ 95.49	181	\$ 17,284
15		\$ 95.49	181	\$ 17,284
16		\$ 95.49	181	\$ 17,284
17		\$ 95.49	181	\$ 17,284
18		\$ 95.49	181	\$ 17,284
19		\$ 95.49	181	\$ 17,284
20		\$ 100.49	181	\$ 18,189
21		\$ 100.49	181	\$ 18,189
22		\$ 100.49	181	\$ 18,189
23		\$ 100.49	181	\$ 18,189
24		\$ 100.49	181	\$ 18,189
25		\$ 100.49	181	\$ 18,189

Sub Bus Driving Rate = \$81.11 per day or \$40.56 per 1/2 day
 Field Trips, Bus Driver Training Pay, are paid at \$18.00 per hour

Proposed-FY26 Certified Pay Scale

Years	B.S.	M.A.	MA+30	EDS	ED D
0	47,905	51,784	54,198	54,431	58,823
1	48,980	52,859	55,273	55,506	59,898
2	50,055	53,934	56,348	56,581	60,973
3	51,130	55,009	57,423	57,656	62,048
4	52,205	56,084	58,498	58,731	63,123
5	53,280	57,159	59,573	59,806	64,198
6	54,355	58,234	60,648	60,881	65,273
7	55,430	59,309	61,723	61,956	66,348
8	56,505	60,384	62,798	63,031	67,423
9	57,580	61,459	63,873	64,106	68,498
10	58,655	62,534	64,948	65,181	69,573
11	59,730	63,609	66,023	66,256	70,648
12	60,805	64,684	67,098	67,331	71,723
13	61,880	65,759	68,173	68,406	72,798
14	62,955	66,834	69,248	69,481	73,873
15	64,030	67,909	70,323	70,556	74,948
16	64,630	68,509	70,923	71,156	75,548
17	65,230	69,109	71,523	71,756	76,148
18	65,830	69,709	72,123	72,356	76,748
19	66,430	70,309	72,723	72,956	77,348
20	67,030	70,909	73,323	73,556	77,948
21	67,630	71,509	73,923	74,156	78,548
22	68,230	72,109	74,523	74,756	79,148
23	68,830	72,709	75,123	75,356	79,748
24	69,430	73,309	75,723	75,956	80,348
25	70,030	73,909	76,323	76,556	80,948

\$2,095 added to year 0

FY26 Classified Department Director and Supervisor Payscale

Department Director					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 37.13	8	260	\$ 77,232
1	1.0100	\$ 37.51	8	260	\$ 78,021
2	1.0200	\$ 37.88	8	260	\$ 78,790
3	1.0300	\$ 38.25	8	260	\$ 79,560
4	1.0400	\$ 38.62	8	260	\$ 80,330
5	1.0500	\$ 38.99	8	260	\$ 81,099
6	1.0600	\$ 39.36	8	260	\$ 81,869
7	1.0700	\$ 39.73	8	260	\$ 82,638
8	1.0800	\$ 40.11	8	260	\$ 83,429
9	1.0900	\$ 40.48	8	260	\$ 84,198
10	1.1000	\$ 40.85	8	260	\$ 84,968
11	1.1100	\$ 41.22	8	260	\$ 85,738
12	1.1200	\$ 41.59	8	260	\$ 86,507
13	1.1300	\$ 41.96	8	260	\$ 87,277
14	1.1400	\$ 42.33	8	260	\$ 88,046
15	1.1500	\$ 42.70	8	260	\$ 88,816
16	1.1600	\$ 43.08	8	260	\$ 89,606
17	1.1700	\$ 43.45	8	260	\$ 90,376
18	1.1800	\$ 43.82	8	260	\$ 91,146
19	1.1900	\$ 44.19	8	260	\$ 91,915
20	1.2000	\$ 44.56	8	260	\$ 92,685
21	1.2100	\$ 44.93	8	260	\$ 93,454
22	1.2200	\$ 45.30	8	260	\$ 94,224
23	1.2300	\$ 45.67	8	260	\$ 94,994
24	1.2400	\$ 46.05	8	260	\$ 95,784
25	1.2500	\$ 46.42	8	260	\$ 96,554

Department Supervisor					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 28.29	8	260	\$ 58,845
1	1.0100	\$ 28.58	8	260	\$ 59,446
2	1.0200	\$ 28.86	8	260	\$ 60,029
3	1.0300	\$ 29.14	8	260	\$ 60,611
4	1.0400	\$ 29.43	8	260	\$ 61,214
5	1.0500	\$ 29.71	8	260	\$ 61,797
6	1.0600	\$ 29.99	8	260	\$ 62,379
7	1.0700	\$ 30.28	8	260	\$ 62,982
8	1.0800	\$ 30.56	8	260	\$ 63,565
9	1.0900	\$ 30.84	8	260	\$ 64,147
10	1.1000	\$ 31.12	8	260	\$ 64,730
11	1.1100	\$ 31.41	8	260	\$ 65,333
12	1.1200	\$ 31.69	8	260	\$ 65,915
13	1.1300	\$ 31.97	8	260	\$ 66,498
14	1.1400	\$ 32.26	8	260	\$ 67,101
15	1.1500	\$ 32.54	8	260	\$ 67,683
16	1.1600	\$ 32.82	8	260	\$ 68,266
17	1.1700	\$ 33.10	8	260	\$ 68,848
18	1.1800	\$ 33.39	8	260	\$ 69,451
19	1.1900	\$ 33.67	8	260	\$ 70,034
20	1.2000	\$ 33.95	8	260	\$ 70,616
21	1.2100	\$ 34.24	8	260	\$ 71,219
22	1.2200	\$ 34.52	8	260	\$ 71,802
23	1.2300	\$ 34.80	8	260	\$ 72,384
24	1.2400	\$ 35.08	8	260	\$ 72,966
25	1.2500	\$ 35.37	8	260	\$ 73,570

Athletic Director					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 33.35	8	260	\$ 69,370
1	1.0100	\$ 33.69	8	260	\$ 70,075
2	1.0200	\$ 34.02	8	260	\$ 70,762
3	1.0300	\$ 34.36	8	260	\$ 71,469
4	1.0400	\$ 34.69	8	260	\$ 72,155
5	1.0500	\$ 35.02	8	260	\$ 72,842
6	1.0600	\$ 35.36	8	260	\$ 73,549
7	1.0700	\$ 35.69	8	260	\$ 74,235
8	1.0800	\$ 36.02	8	260	\$ 74,922
9	1.0900	\$ 36.36	8	260	\$ 75,629
10	1.1000	\$ 36.69	8	260	\$ 76,315
11	1.1100	\$ 37.02	8	260	\$ 77,002
12	1.1200	\$ 37.36	8	260	\$ 77,709
13	1.1300	\$ 37.69	8	260	\$ 78,395
14	1.1400	\$ 38.02	8	260	\$ 79,082
15	1.1500	\$ 38.36	8	260	\$ 79,789
16	1.1600	\$ 38.69	8	260	\$ 80,475
17	1.1700	\$ 39.02	8	260	\$ 81,162
18	1.1800	\$ 39.36	8	260	\$ 81,869
19	1.1900	\$ 39.69	8	260	\$ 82,555
20	1.2000	\$ 40.02	8	260	\$ 83,242
21	1.2100	\$ 40.36	8	260	\$ 83,949
22	1.2200	\$ 40.69	8	260	\$ 84,635
23	1.2300	\$ 41.03	8	260	\$ 85,342
24	1.2400	\$ 41.36	8	260	\$ 86,029
25	1.2500	\$ 41.69	8	260	\$ 86,715

Food Service Assistants FY26 Proposed		
Years	INDEX	RATE
0	Base	\$ 15.74
1	1.0100	\$ 15.90
2	1.0200	\$ 16.05
3	1.0300	\$ 16.21
4	1.0400	\$ 16.37
5	1.0500	\$ 16.53
6	1.0600	\$ 16.68
7	1.0700	\$ 16.84
8	1.0800	\$ 17.00
9	1.0900	\$ 17.16
10	1.1000	\$ 17.31
11	1.1100	\$ 17.47
12	1.1200	\$ 17.63
13	1.1300	\$ 17.79
14	1.1400	\$ 17.94
15	1.1500	\$ 18.10
16	1.1600	\$ 18.26
17	1.1700	\$ 18.42
18	1.1800	\$ 18.57
19	1.1900	\$ 18.73
20	1.2000	\$ 18.89
21	1.2100	\$ 19.05
22	1.2200	\$ 19.20
23	1.2300	\$ 19.36
24	1.2400	\$ 19.52
25	1.2500	\$ 19.68

Food Service Truck Drivers FY26 Proposed		
Years	INDEX	RATE
0	Base	\$ 16.27
1	1.0100	\$ 16.43
2	1.0200	\$ 16.60
3	1.0300	\$ 16.76
4	1.0400	\$ 16.92
5	1.0500	\$ 17.08
6	1.0600	\$ 17.25
7	1.0700	\$ 17.41
8	1.0800	\$ 17.57
9	1.0900	\$ 17.73
10	1.1000	\$ 17.90
11	1.1100	\$ 18.06
12	1.1200	\$ 18.22
13	1.1300	\$ 18.39
14	1.1400	\$ 18.55
15	1.1500	\$ 18.71
16	1.1600	\$ 18.87
17	1.1700	\$ 19.04
18	1.1800	\$ 19.20
19	1.1900	\$ 19.36
20	1.2000	\$ 19.52
21	1.2100	\$ 19.69
22	1.2200	\$ 19.85
23	1.2300	\$ 20.01
24	1.2400	\$ 20.17
25	1.2500	\$ 20.34

Kitchen Manager FY26 Proposed		
Years	INDEX	RATE
0	Base	\$ 19.81
1	1.0100	\$ 20.01
2	1.0200	\$ 20.21
3	1.0300	\$ 20.40
4	1.0400	\$ 20.60
5	1.0500	\$ 20.80
6	1.0600	\$ 21.00
7	1.0700	\$ 21.20
8	1.0800	\$ 21.39
9	1.0900	\$ 21.59
10	1.1000	\$ 21.79
11	1.1100	\$ 21.99
12	1.1200	\$ 22.19
13	1.1300	\$ 22.39
14	1.1400	\$ 22.58
15	1.1500	\$ 22.78
16	1.1600	\$ 22.98
17	1.1700	\$ 23.18
18	1.1800	\$ 23.38
19	1.1900	\$ 23.57
20	1.2000	\$ 23.77
21	1.2100	\$ 23.97
22	1.2200	\$ 24.17
23	1.2300	\$ 24.37
24	1.2400	\$ 24.56
25	1.2500	\$ 24.76

25-26 Approved (0-100 Participation)	\$1,400.00
25-26 Approved (101-200 Participation)	\$2,100.00
25-26 Approved (201-300 Participation)	\$2,800.00
25-26 Approved (301-400 Participation)	\$3,500.00
25-26 Approved (401-500 Participation)	\$4,200.00
25-26 Approved (501-600 Participation)	\$4,900.00
25-26 Approved (600+ Participation)	\$5,600.00

Supplements will be applied to the next fiscal years compensation based on the prior fiscal year's year ending participation numbers. Supplements will be added equally to each pay check throughout the fiscal year.

Food Service Central Office		
FY26 Proposed		
Years	INDEX	RATE
0	Base	\$ 21.96
1	1.0100	\$ 22.18
2	1.0200	\$ 22.40
3	1.0300	\$ 22.62
4	1.0400	\$ 22.84
5	1.0500	\$ 23.06
6	1.0600	\$ 23.28
7	1.0700	\$ 23.50
8	1.0800	\$ 23.72
9	1.0900	\$ 23.94
10	1.1000	\$ 24.16
11	1.1100	\$ 24.38
12	1.1200	\$ 24.60
13	1.1300	\$ 24.81
14	1.1400	\$ 25.03
15	1.1500	\$ 25.25
16	1.1600	\$ 25.47
17	1.1700	\$ 25.69
18	1.1800	\$ 25.91
19	1.1900	\$ 26.13
20	1.2000	\$ 26.35
21	1.2100	\$ 26.57
22	1.2200	\$ 26.79
23	1.2300	\$ 27.01
24	1.2400	\$ 27.23
25	1.2500	\$ 27.45

Food Service Central Office (4-Yr Degree)		
FY26 Proposed		
Years	INDEX	RATE
0	Base	\$ 23.60
1	1.0100	\$ 23.84
2	1.0200	\$ 24.07
3	1.0300	\$ 24.31
4	1.0400	\$ 24.54
5	1.0500	\$ 24.78
6	1.0600	\$ 25.02
7	1.0700	\$ 25.25
8	1.0800	\$ 25.49
9	1.0900	\$ 25.72
10	1.1000	\$ 25.96
11	1.1100	\$ 26.20
12	1.1200	\$ 26.43
13	1.1300	\$ 26.67
14	1.1400	\$ 26.90
15	1.1500	\$ 27.14
16	1.1600	\$ 27.38
17	1.1700	\$ 27.61
18	1.1800	\$ 27.85
19	1.1900	\$ 28.08
20	1.2000	\$ 28.32
21	1.2100	\$ 28.56
22	1.2200	\$ 28.79
23	1.2300	\$ 29.03
24	1.2400	\$ 29.26
25	1.2500	\$ 29.50

FY26 DISTRICT AND SCHOOL ADMINISTRATOR SALARY SCHEDULES

Position	CHIEF				Contract: 12 Months				Min Base: \$104,743	Max Base: \$129,253											
Yrs*	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	
SALARY	\$104,743	\$106,033	\$107,323	\$108,613	\$109,903	\$111,193	\$112,483	\$113,773	\$115,063	\$116,353	\$117,643	\$118,933	\$120,223	\$121,513	\$122,803	\$124,093	\$125,383	\$126,673	\$127,963	\$129,253	
	\$1,290.00																				

Position	DEPUTY CHIEF				Contract: 12 Months				Min Base: \$96,631	Max Base: \$121,141											
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	
SALARY	\$96,631	\$97,921	\$99,211	\$100,501	\$101,791	\$103,081	\$104,371	\$105,661	\$106,951	\$108,241	\$109,531	\$110,821	\$112,111	\$113,401	\$114,691	\$115,981	\$117,271	\$118,561	\$119,851	\$121,141	
	\$1,290.00																				

Position	PRINCIPAL: HIGH SCHOOL (1,000+ Students)				Contract: 12 Months				Min Base: \$94,738	Max Base: \$119,249											
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	
SALARY	\$94,739	\$96,029	\$97,319	\$98,609	\$99,899	\$101,189	\$102,479	\$103,769	\$105,059	\$106,349	\$107,639	\$108,929	\$110,219	\$111,509	\$112,799	\$114,089	\$115,379	\$116,669	\$117,959	\$119,249	
	\$1,290.00																				

Position	PRINCIPAL: LARGE K-8 (> 550 Students)				Contract: 12 Months				Min Base: \$86,898	Max Base: \$111,408											
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	
SALARY	\$86,898	\$88,188	\$89,478	\$90,768	\$92,058	\$93,348	\$94,638	\$95,928	\$97,218	\$98,508	\$99,798	\$101,088	\$102,378	\$103,668	\$104,958	\$106,248	\$107,538	\$108,828	\$110,118	\$111,408	
	\$1,290.00																				

Position	PRINCIPAL: Small Medium K-8, Alternative (< 550 Students)				Contract: 12 Months				Min Base: \$84,194	Max Base: \$108,704											
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	
SALARY	\$84,194	\$85,484	\$86,774	\$88,064	\$89,354	\$90,644	\$91,934	\$93,224	\$94,514	\$95,804	\$97,094	\$98,384	\$99,674	\$100,964	\$102,254	\$103,544	\$104,834	\$106,124	\$107,414	\$108,704	
	\$1,290.00																				

Position	PROGRAM SUPERVISOR/DIRECTOR (CERTIFIED)				Contract: 12 Months				Min Base: \$86,194	Max Base: \$110,704											
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	
SALARY	\$86,194	\$87,484	\$88,774	\$90,064	\$91,354	\$92,644	\$93,934	\$95,224	\$96,514	\$97,804	\$99,094	\$100,384	\$101,674	\$102,964	\$104,254	\$105,544	\$106,834	\$108,124	\$109,414	\$110,704	
	\$1,290.00																				

Position	ASSISTANT PRINCIPAL				Contract 11 Months				Min Base: \$75,363	Max Base: \$96,814											
STAGE	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	
SALARY	\$75,363	\$76,492	\$77,621	\$78,750	\$79,879	\$81,008	\$82,137	\$83,266	\$84,395	\$85,524	\$86,653	\$87,782	\$88,911	\$90,040	\$91,169	\$92,298	\$93,427	\$94,556	\$95,685	\$96,814	
	\$1,128.75																				

Supplements (in addition to annual base)
 Advanced Degree: Maximum Total of \$6,000 for EdD/PhD; EdS. Is \$3,000
 Classroom Teaching Experience: \$100 per year of experience
 Principal Only: Student Enrollment (ADM): \$5 per ADM
 Principal Only: Unique Learners Served (ADM): \$5 per ADM
 Assistant Principal Only: Student Enrollment (ADM): \$2.50 per ADM (Effective FY 2025)
 Assistant Principals Only: Unique Learners Served (ADM): 2.50 per ADM (Effective FY 2025)

FY26 Classified Department Director and Supervisor Payscale

Department Director					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 37.61	8	260	\$ 78,232
1	1.0100	\$ 37.99	8	260	\$ 79,019
2	1.0200	\$ 38.37	8	260	\$ 79,810
3	1.0300	\$ 38.74	8	260	\$ 80,579
4	1.0400	\$ 39.12	8	260	\$ 81,370
5	1.0500	\$ 39.50	8	260	\$ 82,160
6	1.0600	\$ 39.87	8	260	\$ 82,930
7	1.0700	\$ 40.25	8	260	\$ 83,720
8	1.0800	\$ 40.62	8	260	\$ 84,490
9	1.0900	\$ 41.00	8	260	\$ 85,280
10	1.1000	\$ 41.38	8	260	\$ 86,070
11	1.1100	\$ 41.75	8	260	\$ 86,840
12	1.1200	\$ 42.13	8	260	\$ 87,630
13	1.1300	\$ 42.50	8	260	\$ 88,400
14	1.1400	\$ 42.88	8	260	\$ 89,190
15	1.1500	\$ 43.26	8	260	\$ 89,981
16	1.1600	\$ 43.63	8	260	\$ 90,750
17	1.1700	\$ 44.01	8	260	\$ 91,541
18	1.1800	\$ 44.38	8	260	\$ 92,310
19	1.1900	\$ 44.76	8	260	\$ 93,101
20	1.2000	\$ 45.14	8	260	\$ 93,891
21	1.2100	\$ 45.51	8	260	\$ 94,661
22	1.2200	\$ 45.89	8	260	\$ 95,451
23	1.2300	\$ 46.27	8	260	\$ 96,242
24	1.2400	\$ 46.64	8	260	\$ 97,011
25	1.2500	\$ 47.02	8	260	\$ 97,802

Department Supervisor					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 28.77	8	260	\$ 59,845
1	1.0100	\$ 29.06	8	260	\$ 60,445
2	1.0200	\$ 29.35	8	260	\$ 61,048
3	1.0300	\$ 29.64	8	260	\$ 61,651
4	1.0400	\$ 29.93	8	260	\$ 62,254
5	1.0500	\$ 30.21	8	260	\$ 62,837
6	1.0600	\$ 30.50	8	260	\$ 63,440
7	1.0700	\$ 30.79	8	260	\$ 64,043
8	1.0800	\$ 31.08	8	260	\$ 64,646
9	1.0900	\$ 31.36	8	260	\$ 65,229
10	1.1000	\$ 31.65	8	260	\$ 65,832
11	1.1100	\$ 31.94	8	260	\$ 66,435
12	1.1200	\$ 32.23	8	260	\$ 67,038
13	1.1300	\$ 32.52	8	260	\$ 67,642
14	1.1400	\$ 32.80	8	260	\$ 68,224
15	1.1500	\$ 33.09	8	260	\$ 68,827
16	1.1600	\$ 33.38	8	260	\$ 69,430
17	1.1700	\$ 33.67	8	260	\$ 70,034
18	1.1800	\$ 33.95	8	260	\$ 70,616
19	1.1900	\$ 34.24	8	260	\$ 71,219
20	1.2000	\$ 34.53	8	260	\$ 71,822
21	1.2100	\$ 34.82	8	260	\$ 72,426
22	1.2200	\$ 35.10	8	260	\$ 73,008
23	1.2300	\$ 35.39	8	260	\$ 73,611
24	1.2400	\$ 35.68	8	260	\$ 74,214
25	1.2500	\$ 35.97	8	260	\$ 74,818

Athletic Director					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 33.83	8	260	\$ 70,370
1	1.0100	\$ 34.17	8	260	\$ 71,074
2	1.0200	\$ 34.51	8	260	\$ 71,781
3	1.0300	\$ 34.85	8	260	\$ 72,488
4	1.0400	\$ 35.19	8	260	\$ 73,195
5	1.0500	\$ 35.53	8	260	\$ 73,902
6	1.0600	\$ 35.86	8	260	\$ 74,589
7	1.0700	\$ 36.20	8	260	\$ 75,296
8	1.0800	\$ 36.54	8	260	\$ 76,003
9	1.0900	\$ 36.88	8	260	\$ 76,710
10	1.1000	\$ 37.22	8	260	\$ 77,418
11	1.1100	\$ 37.56	8	260	\$ 78,125
12	1.1200	\$ 37.89	8	260	\$ 78,811
13	1.1300	\$ 38.23	8	260	\$ 79,518
14	1.1400	\$ 38.57	8	260	\$ 80,226
15	1.1500	\$ 38.91	8	260	\$ 80,933
16	1.1600	\$ 39.25	8	260	\$ 81,640
17	1.1700	\$ 39.59	8	260	\$ 82,347
18	1.1800	\$ 39.92	8	260	\$ 83,034
19	1.1900	\$ 40.26	8	260	\$ 83,741
20	1.2000	\$ 40.60	8	260	\$ 84,448
21	1.2100	\$ 40.94	8	260	\$ 85,155
22	1.2200	\$ 41.28	8	260	\$ 85,862
23	1.2300	\$ 41.62	8	260	\$ 86,570
24	1.2400	\$ 41.95	8	260	\$ 87,256
25	1.2500	\$ 42.29	8	260	\$ 87,963

FY25 Bus Driver Payscale

Bus Driver Daily Rate of Pay - Code 1				
Years		Daily Rate of Pay	Days per y	Annual
0	Base	\$ 84.86	189	\$ 16,039
1		\$ 84.86	189	\$ 16,039
2		\$ 84.86	189	\$ 16,039
3		\$ 86.86	189	\$ 16,417
4		\$ 86.86	189	\$ 16,417
5		\$ 86.86	189	\$ 16,417
6		\$ 86.86	189	\$ 16,417
7		\$ 86.86	189	\$ 16,417
8		\$ 86.86	189	\$ 16,417
9		\$ 86.86	189	\$ 16,417
10		\$ 91.86	189	\$ 17,362
11		\$ 91.86	189	\$ 17,362
12		\$ 91.86	189	\$ 17,362
13		\$ 91.86	189	\$ 17,362
14		\$ 91.86	189	\$ 17,362
15		\$ 91.86	189	\$ 17,362
16		\$ 91.86	189	\$ 17,362
17		\$ 91.86	189	\$ 17,362
18		\$ 91.86	189	\$ 17,362
19		\$ 91.86	189	\$ 17,362
20		\$ 96.86	189	\$ 18,307
21		\$ 96.86	189	\$ 18,307
22		\$ 96.86	189	\$ 18,307
23		\$ 96.86	189	\$ 18,307
24		\$ 96.86	189	\$ 18,307
25		\$ 96.86	189	\$ 18,307

Bus Driver Daily Rate of Pay - Code 2				
Years		Daily Rate of Pay	Days per y	Annual
0	Base	\$ 107.57	189	\$ 20,331
1		\$ 107.57	189	\$ 20,331
2		\$ 107.57	189	\$ 20,331
3		\$ 109.57	189	\$ 20,709
4		\$ 109.57	189	\$ 20,709
5		\$ 109.57	189	\$ 20,709
6		\$ 109.57	189	\$ 20,709
7		\$ 109.57	189	\$ 20,709
8		\$ 109.57	189	\$ 20,709
9		\$ 109.57	189	\$ 20,709
10		\$ 114.57	189	\$ 21,654
11		\$ 114.57	189	\$ 21,654
12		\$ 114.57	189	\$ 21,654
13		\$ 114.57	189	\$ 21,654
14		\$ 114.57	189	\$ 21,654
15		\$ 114.57	189	\$ 21,654
16		\$ 114.57	189	\$ 21,654
17		\$ 114.57	189	\$ 21,654
18		\$ 114.57	189	\$ 21,654
19		\$ 114.57	189	\$ 21,654
20		\$ 119.57	189	\$ 22,599
21		\$ 119.57	189	\$ 22,599
22		\$ 119.57	189	\$ 22,599
23		\$ 119.57	189	\$ 22,599
24		\$ 119.57	189	\$ 22,599
25		\$ 119.57	189	\$ 22,599

Bus Driver Daily Rate of Pay - SPED				
Years		Daily Rate of Pay	Days per y	Annual
0	Base	\$ 92.24	189	\$ 17,433
1		\$ 92.24	189	\$ 17,433
2		\$ 92.24	189	\$ 17,433
3		\$ 94.24	189	\$ 17,811
4		\$ 94.24	189	\$ 17,811
5		\$ 94.24	189	\$ 17,811
6		\$ 94.24	189	\$ 17,811
7		\$ 94.24	189	\$ 17,811
8		\$ 94.24	189	\$ 17,811
9		\$ 94.24	189	\$ 17,811
10		\$ 99.24	189	\$ 18,756
11		\$ 99.24	189	\$ 18,756
12		\$ 99.24	189	\$ 18,756
13		\$ 99.24	189	\$ 18,756
14		\$ 99.24	189	\$ 18,756
15		\$ 99.24	189	\$ 18,756
16		\$ 99.24	189	\$ 18,756
17		\$ 99.24	189	\$ 18,756
18		\$ 99.24	189	\$ 18,756
19		\$ 99.24	189	\$ 18,756
20		\$ 104.24	189	\$ 19,701
21		\$ 104.24	189	\$ 19,701
22		\$ 104.24	189	\$ 19,701
23		\$ 104.24	189	\$ 19,701
24		\$ 104.24	189	\$ 19,701
25		\$ 104.24	189	\$ 19,701

Bus Driver Daily Rate of Pay - SPED Pre-K				
Years		Daily Rate of Pay	Days per y	Annual
0	Base	\$ 92.24	181	\$ 16,695
1		\$ 92.24	181	\$ 16,695
2		\$ 92.24	181	\$ 16,695
3		\$ 94.24	181	\$ 17,057
4		\$ 94.24	181	\$ 17,057
5		\$ 94.24	181	\$ 17,057
6		\$ 94.24	181	\$ 17,057
7		\$ 94.24	181	\$ 17,057
8		\$ 94.24	181	\$ 17,057
9		\$ 94.24	181	\$ 17,057
10		\$ 99.24	181	\$ 17,962
11		\$ 99.24	181	\$ 17,962
12		\$ 99.24	181	\$ 17,962
13		\$ 99.24	181	\$ 17,962
14		\$ 99.24	181	\$ 17,962
15		\$ 99.24	181	\$ 17,962
16		\$ 99.24	181	\$ 17,962
17		\$ 99.24	181	\$ 17,962
18		\$ 99.24	181	\$ 17,962
19		\$ 99.24	181	\$ 17,962
20		\$ 104.24	181	\$ 18,867
21		\$ 104.24	181	\$ 18,867
22		\$ 104.24	181	\$ 18,867
23		\$ 104.24	181	\$ 18,867
24		\$ 104.24	181	\$ 18,867
25		\$ 104.24	181	\$ 18,867

Sub Bus Driving Rate = \$84.86 per day or \$42.43 per 1/2 day
 Field Trips, Bus Driver Training Pay, are paid at \$19.00 per hour

FY26 Support Staff Payscale

Inst. Asst. (without cert.)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 15.31	7.5	189	\$ 21,702
1	1.0100	\$ 15.47	7.5	189	\$ 21,929
2	1.0200	\$ 15.62	7.5	189	\$ 22,141
3	1.0300	\$ 15.77	7.5	189	\$ 22,354
4	1.0400	\$ 15.93	7.5	189	\$ 22,581
5	1.0500	\$ 16.08	7.5	189	\$ 22,793
6	1.0600	\$ 16.23	7.5	189	\$ 23,006
7	1.0700	\$ 16.39	7.5	189	\$ 23,233
8	1.0800	\$ 16.54	7.5	189	\$ 23,445
9	1.0900	\$ 16.69	7.5	189	\$ 23,658
10	1.1000	\$ 16.85	7.5	189	\$ 23,885
11	1.1100	\$ 17.00	7.5	189	\$ 24,098
12	1.1200	\$ 17.15	7.5	189	\$ 24,310
13	1.1300	\$ 17.31	7.5	189	\$ 24,537
14	1.1400	\$ 17.46	7.5	189	\$ 24,750
15	1.1500	\$ 17.61	7.5	189	\$ 24,962
16	1.1600	\$ 17.76	7.5	189	\$ 25,175
17	1.1700	\$ 17.92	7.5	189	\$ 25,402
18	1.1800	\$ 18.07	7.5	189	\$ 25,614
19	1.1900	\$ 18.22	7.5	189	\$ 25,827
20	1.2000	\$ 18.38	7.5	189	\$ 26,054
21	1.2100	\$ 18.53	7.5	189	\$ 26,266
22	1.2200	\$ 18.68	7.5	189	\$ 26,479
23	1.2300	\$ 18.84	7.5	189	\$ 26,706
24	1.2400	\$ 18.99	7.5	189	\$ 26,918
25	1.2500	\$ 19.14	7.5	189	\$ 27,131

Inst. Asst. (with cert.)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 16.44	7.5	189	\$ 23,304
1	1.0100	\$ 16.61	7.5	189	\$ 23,545
2	1.0200	\$ 16.77	7.5	189	\$ 23,771
3	1.0300	\$ 16.94	7.5	189	\$ 24,012
4	1.0400	\$ 17.10	7.5	189	\$ 24,239
5	1.0500	\$ 17.27	7.5	189	\$ 24,480
6	1.0600	\$ 17.43	7.5	189	\$ 24,707
7	1.0700	\$ 17.60	7.5	189	\$ 24,948
8	1.0800	\$ 17.76	7.5	189	\$ 25,175
9	1.0900	\$ 17.92	7.5	189	\$ 25,402
10	1.1000	\$ 18.09	7.5	189	\$ 25,643
11	1.1100	\$ 18.25	7.5	189	\$ 25,869
12	1.1200	\$ 18.42	7.5	189	\$ 26,110
13	1.1300	\$ 18.58	7.5	189	\$ 26,337
14	1.1400	\$ 18.75	7.5	189	\$ 26,578
15	1.1500	\$ 18.91	7.5	189	\$ 26,805
16	1.1600	\$ 19.08	7.5	189	\$ 27,046
17	1.1700	\$ 19.24	7.5	189	\$ 27,273
18	1.1800	\$ 19.40	7.5	189	\$ 27,500
19	1.1900	\$ 19.57	7.5	189	\$ 27,740
20	1.2000	\$ 19.73	7.5	189	\$ 27,967
21	1.2100	\$ 19.90	7.5	189	\$ 28,208
22	1.2200	\$ 20.06	7.5	189	\$ 28,435
23	1.2300	\$ 20.23	7.5	189	\$ 28,676
24	1.2400	\$ 20.39	7.5	189	\$ 28,903
25	1.2500	\$ 20.55	7.5	189	\$ 29,130

FY26 Support Staff Payscale

Inst. Asst. SPED (without cert.)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.82	7.5	189	\$ 25,260
1	1.0100	\$ 18.00	7.5	189	\$ 25,515
2	1.0200	\$ 18.18	7.5	189	\$ 25,770
3	1.0300	\$ 18.36	7.5	189	\$ 26,025
4	1.0400	\$ 18.54	7.5	189	\$ 26,280
5	1.0500	\$ 18.72	7.5	189	\$ 26,536
6	1.0600	\$ 18.89	7.5	189	\$ 26,777
7	1.0700	\$ 19.07	7.5	189	\$ 27,032
8	1.0800	\$ 19.25	7.5	189	\$ 27,287
9	1.0900	\$ 19.43	7.5	189	\$ 27,542
10	1.1000	\$ 19.61	7.5	189	\$ 27,797
11	1.1100	\$ 19.79	7.5	189	\$ 28,052
12	1.1200	\$ 19.96	7.5	189	\$ 28,293
13	1.1300	\$ 20.14	7.5	189	\$ 28,548
14	1.1400	\$ 20.32	7.5	189	\$ 28,804
15	1.1500	\$ 20.50	7.5	189	\$ 29,059
16	1.1600	\$ 20.68	7.5	189	\$ 29,314
17	1.1700	\$ 20.85	7.5	189	\$ 29,555
18	1.1800	\$ 21.03	7.5	189	\$ 29,810
19	1.1900	\$ 21.21	7.5	189	\$ 30,065
20	1.2000	\$ 21.39	7.5	189	\$ 30,320
21	1.2100	\$ 21.57	7.5	189	\$ 30,575
22	1.2200	\$ 21.75	7.5	189	\$ 30,831
23	1.2300	\$ 21.92	7.5	189	\$ 31,072
24	1.2400	\$ 22.10	7.5	189	\$ 31,327
25	1.2500	\$ 22.28	7.5	189	\$ 31,582

Inst. Asst. SPED (with cert.)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 19.00	7.5	189	\$ 26,933
1	1.0100	\$ 19.19	7.5	189	\$ 27,202
2	1.0200	\$ 19.38	7.5	189	\$ 27,471
3	1.0300	\$ 19.57	7.5	189	\$ 27,740
4	1.0400	\$ 19.76	7.5	189	\$ 28,010
5	1.0500	\$ 19.95	7.5	189	\$ 28,279
6	1.0600	\$ 20.14	7.5	189	\$ 28,548
7	1.0700	\$ 20.33	7.5	189	\$ 28,818
8	1.0800	\$ 20.52	7.5	189	\$ 29,087
9	1.0900	\$ 20.71	7.5	189	\$ 29,356
10	1.1000	\$ 20.90	7.5	189	\$ 29,626
11	1.1100	\$ 21.09	7.5	189	\$ 29,895
12	1.1200	\$ 21.28	7.5	189	\$ 30,164
13	1.1300	\$ 21.47	7.5	189	\$ 30,434
14	1.1400	\$ 21.66	7.5	189	\$ 30,703
15	1.1500	\$ 21.85	7.5	189	\$ 30,972
16	1.1600	\$ 22.04	7.5	189	\$ 31,242
17	1.1700	\$ 22.23	7.5	189	\$ 31,511
18	1.1800	\$ 22.42	7.5	189	\$ 31,780
19	1.1900	\$ 22.61	7.5	189	\$ 32,050
20	1.2000	\$ 22.80	7.5	189	\$ 32,319
21	1.2100	\$ 22.99	7.5	189	\$ 32,588
22	1.2200	\$ 23.18	7.5	189	\$ 32,858
23	1.2300	\$ 23.37	7.5	189	\$ 33,127
24	1.2400	\$ 23.56	7.5	189	\$ 33,396
25	1.2500	\$ 23.75	7.5	189	\$ 33,666

FY26 Support Staff Payscale

Inst. Asst. Office Assistant		(without cert.)			
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 16.20	7.5	189	\$ 22,964
1	1.0100	\$ 16.37	7.5	189	\$ 23,204
2	1.0200	\$ 16.53	7.5	189	\$ 23,431
3	1.0300	\$ 16.69	7.5	189	\$ 23,658
4	1.0400	\$ 16.85	7.5	189	\$ 23,885
5	1.0500	\$ 17.01	7.5	189	\$ 24,112
6	1.0600	\$ 17.18	7.5	189	\$ 24,353
7	1.0700	\$ 17.34	7.5	189	\$ 24,579
8	1.0800	\$ 17.50	7.5	189	\$ 24,806
9	1.0900	\$ 17.66	7.5	189	\$ 25,033
10	1.1000	\$ 17.82	7.5	189	\$ 25,260
11	1.1100	\$ 17.99	7.5	189	\$ 25,501
12	1.1200	\$ 18.15	7.5	189	\$ 25,728
13	1.1300	\$ 18.31	7.5	189	\$ 25,954
14	1.1400	\$ 18.47	7.5	189	\$ 26,181
15	1.1500	\$ 18.63	7.5	189	\$ 26,408
16	1.1600	\$ 18.80	7.5	189	\$ 26,649
17	1.1700	\$ 18.96	7.5	189	\$ 26,876
18	1.1800	\$ 19.12	7.5	189	\$ 27,103
19	1.1900	\$ 19.28	7.5	189	\$ 27,329
20	1.2000	\$ 19.44	7.5	189	\$ 27,556
21	1.2100	\$ 19.61	7.5	189	\$ 27,797
22	1.2200	\$ 19.77	7.5	189	\$ 28,024
23	1.2300	\$ 19.93	7.5	189	\$ 28,251
24	1.2400	\$ 20.09	7.5	189	\$ 28,478
25	1.2500	\$ 20.25	7.5	189	\$ 28,704

Inst. Asst. Office Assistant with 4 yr degree					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.32	7.5	189	\$ 24,551
1	1.0100	\$ 17.50	7.5	189	\$ 24,806
2	1.0200	\$ 17.67	7.5	189	\$ 25,047
3	1.0300	\$ 17.84	7.5	189	\$ 25,288
4	1.0400	\$ 18.02	7.5	189	\$ 25,543
5	1.0500	\$ 18.19	7.5	189	\$ 25,784
6	1.0600	\$ 18.36	7.5	189	\$ 26,025
7	1.0700	\$ 18.54	7.5	189	\$ 26,280
8	1.0800	\$ 18.71	7.5	189	\$ 26,521
9	1.0900	\$ 18.88	7.5	189	\$ 26,762
10	1.1000	\$ 19.06	7.5	189	\$ 27,018
11	1.1100	\$ 19.23	7.5	189	\$ 27,259
12	1.1200	\$ 19.40	7.5	189	\$ 27,500
13	1.1300	\$ 19.58	7.5	189	\$ 27,755
14	1.1400	\$ 19.75	7.5	189	\$ 27,996
15	1.1500	\$ 19.92	7.5	189	\$ 28,237
16	1.1600	\$ 20.10	7.5	189	\$ 28,492
17	1.1700	\$ 20.27	7.5	189	\$ 28,733
18	1.1800	\$ 20.44	7.5	189	\$ 28,974
19	1.1900	\$ 20.62	7.5	189	\$ 29,229
20	1.2000	\$ 20.79	7.5	189	\$ 29,470
21	1.2100	\$ 20.96	7.5	189	\$ 29,711
22	1.2200	\$ 21.14	7.5	189	\$ 29,966
23	1.2300	\$ 21.31	7.5	189	\$ 30,207
24	1.2400	\$ 21.48	7.5	189	\$ 30,448
25	1.2500	\$ 21.65	7.5	189	\$ 30,689

FY26 Support Staff Payscales

LPN, 0-300 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.51	7.5	189	\$ 29,073
1	1.0100	\$ 20.72	7.5	189	\$ 29,371
2	1.0200	\$ 20.93	7.5	189	\$ 29,668
3	1.0300	\$ 21.13	7.5	189	\$ 29,952
4	1.0400	\$ 21.34	7.5	189	\$ 30,249
5	1.0500	\$ 21.54	7.5	189	\$ 30,533
6	1.0600	\$ 21.75	7.5	189	\$ 30,831
7	1.0700	\$ 21.95	7.5	189	\$ 31,114
8	1.0800	\$ 22.16	7.5	189	\$ 31,412
9	1.0900	\$ 22.36	7.5	189	\$ 31,695
10	1.1000	\$ 22.57	7.5	189	\$ 31,993
11	1.1100	\$ 22.77	7.5	189	\$ 32,276
12	1.1200	\$ 22.98	7.5	189	\$ 32,574
13	1.1300	\$ 23.18	7.5	189	\$ 32,858
14	1.1400	\$ 23.39	7.5	189	\$ 33,155
15	1.1500	\$ 23.59	7.5	189	\$ 33,439
16	1.1600	\$ 23.80	7.5	189	\$ 33,737
17	1.1700	\$ 24.00	7.5	189	\$ 34,020
18	1.1800	\$ 24.21	7.5	189	\$ 34,318
19	1.1900	\$ 24.41	7.5	189	\$ 34,601
20	1.2000	\$ 24.62	7.5	189	\$ 34,899
21	1.2100	\$ 24.82	7.5	189	\$ 35,182
22	1.2200	\$ 25.03	7.5	189	\$ 35,480
23	1.2300	\$ 25.23	7.5	189	\$ 35,764
24	1.2400	\$ 25.44	7.5	189	\$ 36,061
25	1.2500	\$ 25.64	7.5	189	\$ 36,345

LPN, 301-600 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.95	7.5	189	\$ 29,697
1	1.0100	\$ 21.16	7.5	189	\$ 29,994
2	1.0200	\$ 21.37	7.5	189	\$ 30,292
3	1.0300	\$ 21.58	7.5	189	\$ 30,590
4	1.0400	\$ 21.79	7.5	189	\$ 30,887
5	1.0500	\$ 22.00	7.5	189	\$ 31,185
6	1.0600	\$ 22.21	7.5	189	\$ 31,483
7	1.0700	\$ 22.42	7.5	189	\$ 31,780
8	1.0800	\$ 22.63	7.5	189	\$ 32,078
9	1.0900	\$ 22.84	7.5	189	\$ 32,376
10	1.1000	\$ 23.05	7.5	189	\$ 32,673
11	1.1100	\$ 23.26	7.5	189	\$ 32,971
12	1.1200	\$ 23.47	7.5	189	\$ 33,269
13	1.1300	\$ 23.68	7.5	189	\$ 33,566
14	1.1400	\$ 23.89	7.5	189	\$ 33,864
15	1.1500	\$ 24.10	7.5	189	\$ 34,162
16	1.1600	\$ 24.31	7.5	189	\$ 34,459
17	1.1700	\$ 24.52	7.5	189	\$ 34,757
18	1.1800	\$ 24.73	7.5	189	\$ 35,055
19	1.1900	\$ 24.94	7.5	189	\$ 35,352
20	1.2000	\$ 25.14	7.5	189	\$ 35,636
21	1.2100	\$ 25.35	7.5	189	\$ 35,934
22	1.2200	\$ 25.56	7.5	189	\$ 36,231
23	1.2300	\$ 25.77	7.5	189	\$ 36,529
24	1.2400	\$ 25.98	7.5	189	\$ 36,827
25	1.2500	\$ 26.19	7.5	189	\$ 37,124

FY26 Support Staff Payscales

LPN, 601-900 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 21.41	7.5	189	\$ 30,349
1	1.0100	\$ 21.63	7.5	189	\$ 30,661
2	1.0200	\$ 21.84	7.5	189	\$ 30,958
3	1.0300	\$ 22.06	7.5	189	\$ 31,270
4	1.0400	\$ 22.27	7.5	189	\$ 31,568
5	1.0500	\$ 22.49	7.5	189	\$ 31,880
6	1.0600	\$ 22.70	7.5	189	\$ 32,177
7	1.0700	\$ 22.91	7.5	189	\$ 32,475
8	1.0800	\$ 23.13	7.5	189	\$ 32,787
9	1.0900	\$ 23.34	7.5	189	\$ 33,084
10	1.1000	\$ 23.56	7.5	189	\$ 33,396
11	1.1100	\$ 23.77	7.5	189	\$ 33,694
12	1.1200	\$ 23.98	7.5	189	\$ 33,992
13	1.1300	\$ 24.20	7.5	189	\$ 34,304
14	1.1400	\$ 24.41	7.5	189	\$ 34,601
15	1.1500	\$ 24.63	7.5	189	\$ 34,913
16	1.1600	\$ 24.84	7.5	189	\$ 35,211
17	1.1700	\$ 25.05	7.5	189	\$ 35,508
18	1.1800	\$ 25.27	7.5	189	\$ 35,820
19	1.1900	\$ 25.48	7.5	189	\$ 36,118
20	1.2000	\$ 25.70	7.5	189	\$ 36,430
21	1.2100	\$ 25.91	7.5	189	\$ 36,727
22	1.2200	\$ 26.13	7.5	189	\$ 37,039
23	1.2300	\$ 26.34	7.5	189	\$ 37,337
24	1.2400	\$ 26.55	7.5	189	\$ 37,635
25	1.2500	\$ 26.77	7.5	189	\$ 37,946

LPN, 901 and Above					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 21.86	7.5	189	\$ 30,987
1	1.0100	\$ 22.08	7.5	189	\$ 31,298
2	1.0200	\$ 22.30	7.5	189	\$ 31,610
3	1.0300	\$ 22.52	7.5	189	\$ 31,922
4	1.0400	\$ 22.74	7.5	189	\$ 32,234
5	1.0500	\$ 22.96	7.5	189	\$ 32,546
6	1.0600	\$ 23.18	7.5	189	\$ 32,858
7	1.0700	\$ 23.40	7.5	189	\$ 33,170
8	1.0800	\$ 23.61	7.5	189	\$ 33,467
9	1.0900	\$ 23.83	7.5	189	\$ 33,779
10	1.1000	\$ 24.05	7.5	189	\$ 34,091
11	1.1100	\$ 24.27	7.5	189	\$ 34,403
12	1.1200	\$ 24.49	7.5	189	\$ 34,715
13	1.1300	\$ 24.71	7.5	189	\$ 35,026
14	1.1400	\$ 24.93	7.5	189	\$ 35,338
15	1.1500	\$ 25.14	7.5	189	\$ 35,636
16	1.1600	\$ 25.36	7.5	189	\$ 35,948
17	1.1700	\$ 25.58	7.5	189	\$ 36,260
18	1.1800	\$ 25.80	7.5	189	\$ 36,572
19	1.1900	\$ 26.02	7.5	189	\$ 36,883
20	1.2000	\$ 26.24	7.5	189	\$ 37,195
21	1.2100	\$ 26.46	7.5	189	\$ 37,507
22	1.2200	\$ 26.67	7.5	189	\$ 37,805
23	1.2300	\$ 26.89	7.5	189	\$ 38,117
24	1.2400	\$ 27.11	7.5	189	\$ 38,428
25	1.2500	\$ 27.33	7.5	189	\$ 38,740

FY26 Support Staff Payscale

RN Payscale, 0-300 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 23.86	7.5	189	\$ 33,822
1	1.0100	\$ 24.10	7.5	189	\$ 34,162
2	1.0200	\$ 24.34	7.5	189	\$ 34,502
3	1.0300	\$ 24.58	7.5	189	\$ 34,842
4	1.0400	\$ 24.82	7.5	189	\$ 35,182
5	1.0500	\$ 25.06	7.5	189	\$ 35,523
6	1.0600	\$ 25.30	7.5	189	\$ 35,863
7	1.0700	\$ 25.54	7.5	189	\$ 36,203
8	1.0800	\$ 25.77	7.5	189	\$ 36,529
9	1.0900	\$ 26.01	7.5	189	\$ 36,869
10	1.1000	\$ 26.25	7.5	189	\$ 37,209
11	1.1100	\$ 26.49	7.5	189	\$ 37,550
12	1.1200	\$ 26.73	7.5	189	\$ 37,890
13	1.1300	\$ 26.97	7.5	189	\$ 38,230
14	1.1400	\$ 27.21	7.5	189	\$ 38,570
15	1.1500	\$ 27.44	7.5	189	\$ 38,896
16	1.1600	\$ 27.68	7.5	189	\$ 39,236
17	1.1700	\$ 27.92	7.5	189	\$ 39,577
18	1.1800	\$ 28.16	7.5	189	\$ 39,917
19	1.1900	\$ 28.40	7.5	189	\$ 40,257
20	1.2000	\$ 28.64	7.5	189	\$ 40,597
21	1.2100	\$ 28.88	7.5	189	\$ 40,937
22	1.2200	\$ 29.11	7.5	189	\$ 41,263
23	1.2300	\$ 29.35	7.5	189	\$ 41,604
24	1.2400	\$ 29.59	7.5	189	\$ 41,944
25	1.2500	\$ 29.83	7.5	189	\$ 42,284

RN Payscale, 301-600 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 24.43	7.5	189	\$ 34,630
1	1.0100	\$ 24.68	7.5	189	\$ 34,984
2	1.0200	\$ 24.92	7.5	189	\$ 35,324
3	1.0300	\$ 25.17	7.5	189	\$ 35,678
4	1.0400	\$ 25.41	7.5	189	\$ 36,019
5	1.0500	\$ 25.66	7.5	189	\$ 36,373
6	1.0600	\$ 25.90	7.5	189	\$ 36,713
7	1.0700	\$ 26.15	7.5	189	\$ 37,068
8	1.0800	\$ 26.39	7.5	189	\$ 37,408
9	1.0900	\$ 26.63	7.5	189	\$ 37,748
10	1.1000	\$ 26.88	7.5	189	\$ 38,102
11	1.1100	\$ 27.12	7.5	189	\$ 38,443
12	1.1200	\$ 27.37	7.5	189	\$ 38,797
13	1.1300	\$ 27.61	7.5	189	\$ 39,137
14	1.1400	\$ 27.86	7.5	189	\$ 39,492
15	1.1500	\$ 28.10	7.5	189	\$ 39,832
16	1.1600	\$ 28.34	7.5	189	\$ 40,172
17	1.1700	\$ 28.59	7.5	189	\$ 40,526
18	1.1800	\$ 28.83	7.5	189	\$ 40,867
19	1.1900	\$ 29.08	7.5	189	\$ 41,221
20	1.2000	\$ 29.32	7.5	189	\$ 41,561
21	1.2100	\$ 29.57	7.5	189	\$ 41,915
22	1.2200	\$ 29.81	7.5	189	\$ 42,256
23	1.2300	\$ 30.05	7.5	189	\$ 42,596
24	1.2400	\$ 30.30	7.5	189	\$ 42,950
25	1.2500	\$ 30.54	7.5	189	\$ 43,290

FY26 Support Staff Payscale

RN Payscale, 601-900 Students					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 25.01	7.5	189	\$ 35,452
1	1.0100	\$ 25.27	7.5	189	\$ 35,820
2	1.0200	\$ 25.52	7.5	189	\$ 36,175
3	1.0300	\$ 25.77	7.5	189	\$ 36,529
4	1.0400	\$ 26.02	7.5	189	\$ 36,883
5	1.0500	\$ 26.27	7.5	189	\$ 37,238
6	1.0600	\$ 26.52	7.5	189	\$ 37,592
7	1.0700	\$ 26.77	7.5	189	\$ 37,946
8	1.0800	\$ 27.02	7.5	189	\$ 38,301
9	1.0900	\$ 27.27	7.5	189	\$ 38,655
10	1.1000	\$ 27.52	7.5	189	\$ 39,010
11	1.1100	\$ 27.77	7.5	189	\$ 39,364
12	1.1200	\$ 28.02	7.5	189	\$ 39,718
13	1.1300	\$ 28.27	7.5	189	\$ 40,073
14	1.1400	\$ 28.52	7.5	189	\$ 40,427
15	1.1500	\$ 28.77	7.5	189	\$ 40,781
16	1.1600	\$ 29.02	7.5	189	\$ 41,136
17	1.1700	\$ 29.27	7.5	189	\$ 41,490
18	1.1800	\$ 29.52	7.5	189	\$ 41,845
19	1.1900	\$ 29.77	7.5	189	\$ 42,199
20	1.2000	\$ 30.02	7.5	189	\$ 42,553
21	1.2100	\$ 30.27	7.5	189	\$ 42,908
22	1.2200	\$ 30.52	7.5	189	\$ 43,262
23	1.2300	\$ 30.77	7.5	189	\$ 43,616
24	1.2400	\$ 31.02	7.5	189	\$ 43,971
25	1.2500	\$ 31.27	7.5	189	\$ 44,325

RN Payscale, 901 Students and Above					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 25.60	7.5	189	\$ 36,288
1	1.0100	\$ 25.86	7.5	189	\$ 36,657
2	1.0200	\$ 26.12	7.5	189	\$ 37,025
3	1.0300	\$ 26.37	7.5	189	\$ 37,379
4	1.0400	\$ 26.63	7.5	189	\$ 37,748
5	1.0500	\$ 26.88	7.5	189	\$ 38,102
6	1.0600	\$ 27.14	7.5	189	\$ 38,471
7	1.0700	\$ 27.40	7.5	189	\$ 38,840
8	1.0800	\$ 27.65	7.5	189	\$ 39,194
9	1.0900	\$ 27.91	7.5	189	\$ 39,562
10	1.1000	\$ 28.16	7.5	189	\$ 39,917
11	1.1100	\$ 28.42	7.5	189	\$ 40,285
12	1.1200	\$ 28.68	7.5	189	\$ 40,654
13	1.1300	\$ 28.93	7.5	189	\$ 41,008
14	1.1400	\$ 29.19	7.5	189	\$ 41,377
15	1.1500	\$ 29.44	7.5	189	\$ 41,731
16	1.1600	\$ 29.70	7.5	189	\$ 42,100
17	1.1700	\$ 29.96	7.5	189	\$ 42,468
18	1.1800	\$ 30.21	7.5	189	\$ 42,823
19	1.1900	\$ 30.47	7.5	189	\$ 43,191
20	1.2000	\$ 30.72	7.5	189	\$ 43,546
21	1.2100	\$ 30.98	7.5	189	\$ 43,914
22	1.2200	\$ 31.24	7.5	189	\$ 44,283
23	1.2300	\$ 31.49	7.5	189	\$ 44,637
24	1.2400	\$ 31.75	7.5	189	\$ 45,006
25	1.2500	\$ 32.00	7.5	189	\$ 45,360

FY26 Support Staff Payscale

Exc. Sec.		INDEX	RATE	Hrs. per day	Days per yr.	Annual
Years						
0	Base		\$ 30.37	8	260	\$ 63,170
1	1.0100		\$ 30.68	8	260	\$ 63,814
2	1.0200		\$ 30.98	8	260	\$ 64,438
3	1.0300		\$ 31.29	8	260	\$ 65,083
4	1.0400		\$ 31.59	8	260	\$ 65,707
5	1.0500		\$ 31.89	8	260	\$ 66,331
6	1.0600		\$ 32.20	8	260	\$ 66,976
7	1.0700		\$ 32.50	8	260	\$ 67,600
8	1.0800		\$ 32.80	8	260	\$ 68,224
9	1.0900		\$ 33.11	8	260	\$ 68,869
10	1.1000		\$ 33.41	8	260	\$ 69,493
11	1.1100		\$ 33.72	8	260	\$ 70,138
12	1.1200		\$ 34.02	8	260	\$ 70,762
13	1.1300		\$ 34.32	8	260	\$ 71,386
14	1.1400		\$ 34.63	8	260	\$ 72,030
15	1.1500		\$ 34.93	8	260	\$ 72,654
16	1.1600		\$ 35.23	8	260	\$ 73,278
17	1.1700		\$ 35.54	8	260	\$ 73,923
18	1.1800		\$ 35.84	8	260	\$ 74,547
19	1.1900		\$ 36.15	8	260	\$ 75,192
20	1.2000		\$ 36.45	8	260	\$ 75,816
21	1.2100		\$ 36.75	8	260	\$ 76,440
22	1.2200		\$ 37.06	8	260	\$ 77,085
23	1.2300		\$ 37.36	8	260	\$ 77,709
24	1.2400		\$ 37.66	8	260	\$ 78,333
25	1.2500		\$ 37.97	8	260	\$ 78,978

CO Sec		INDEX	RATE	Hrs. per day	Days per yr.	Annual
Years						
0	Base		\$ 18.52	8	260	\$ 38,522
1	1.0100		\$ 18.71	8	260	\$ 38,917
2	1.0200		\$ 18.90	8	260	\$ 39,312
3	1.0300		\$ 19.08	8	260	\$ 39,686
4	1.0400		\$ 19.27	8	260	\$ 40,082
5	1.0500		\$ 19.45	8	260	\$ 40,456
6	1.0600		\$ 19.64	8	260	\$ 40,851
7	1.0700		\$ 19.82	8	260	\$ 41,226
8	1.0800		\$ 20.01	8	260	\$ 41,621
9	1.0900		\$ 20.19	8	260	\$ 41,995
10	1.1000		\$ 20.38	8	260	\$ 42,390
11	1.1100		\$ 20.56	8	260	\$ 42,765
12	1.1200		\$ 20.75	8	260	\$ 43,160
13	1.1300		\$ 20.93	8	260	\$ 43,534
14	1.1400		\$ 21.12	8	260	\$ 43,930
15	1.1500		\$ 21.30	8	260	\$ 44,304
16	1.1600		\$ 21.49	8	260	\$ 44,699
17	1.1700		\$ 21.67	8	260	\$ 45,074
18	1.1800		\$ 21.86	8	260	\$ 45,469
19	1.1900		\$ 22.04	8	260	\$ 45,843
20	1.2000		\$ 22.23	8	260	\$ 46,238
21	1.2100		\$ 22.41	8	260	\$ 46,613
22	1.2200		\$ 22.60	8	260	\$ 47,008
23	1.2300		\$ 22.78	8	260	\$ 47,382
24	1.2400		\$ 22.97	8	260	\$ 47,778
25	1.2500		\$ 23.15	8	260	\$ 48,152

FY26 Support Staff Payscale

CO HR Generalist					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.86	8	260	\$ 43,389
1	1.0100	\$ 21.07	8	260	\$ 43,826
2	1.0200	\$ 21.28	8	260	\$ 44,262
3	1.0300	\$ 21.49	8	260	\$ 44,699
4	1.0400	\$ 21.70	8	260	\$ 45,136
5	1.0500	\$ 21.91	8	260	\$ 45,573
6	1.0600	\$ 22.12	8	260	\$ 46,010
7	1.0700	\$ 22.33	8	260	\$ 46,446
8	1.0800	\$ 22.53	8	260	\$ 46,882
9	1.0900	\$ 22.74	8	260	\$ 47,299
10	1.1000	\$ 22.95	8	260	\$ 47,736
11	1.1100	\$ 23.16	8	260	\$ 48,173
12	1.1200	\$ 23.37	8	260	\$ 48,610
13	1.1300	\$ 23.58	8	260	\$ 49,046
14	1.1400	\$ 23.79	8	260	\$ 49,483
15	1.1500	\$ 23.99	8	260	\$ 49,899
16	1.1600	\$ 24.20	8	260	\$ 50,336
17	1.1700	\$ 24.41	8	260	\$ 50,773
18	1.1800	\$ 24.62	8	260	\$ 51,210
19	1.1900	\$ 24.83	8	260	\$ 51,646
20	1.2000	\$ 25.04	8	260	\$ 52,083
21	1.2100	\$ 25.25	8	260	\$ 52,520
22	1.2200	\$ 25.45	8	260	\$ 52,936
23	1.2300	\$ 25.66	8	260	\$ 53,373
24	1.2400	\$ 25.87	8	260	\$ 53,810
25	1.2500	\$ 26.08	8	260	\$ 54,246

CO Sec (210 days or 10.5 Months)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.52	8	210	\$ 31,114
1	1.0100	\$ 18.71	8	210	\$ 31,433
2	1.0200	\$ 18.90	8	210	\$ 31,752
3	1.0300	\$ 19.08	8	210	\$ 32,054
4	1.0400	\$ 19.27	8	210	\$ 32,374
5	1.0500	\$ 19.45	8	210	\$ 32,676
6	1.0600	\$ 19.64	8	210	\$ 32,995
7	1.0700	\$ 19.82	8	210	\$ 33,298
8	1.0800	\$ 20.01	8	210	\$ 33,617
9	1.0900	\$ 20.19	8	210	\$ 33,919
10	1.1000	\$ 20.38	8	210	\$ 34,238
11	1.1100	\$ 20.56	8	210	\$ 34,541
12	1.1200	\$ 20.75	8	210	\$ 34,860
13	1.1300	\$ 20.93	8	210	\$ 35,162
14	1.1400	\$ 21.12	8	210	\$ 35,482
15	1.1500	\$ 21.30	8	210	\$ 35,784
16	1.1600	\$ 21.49	8	210	\$ 36,103
17	1.1700	\$ 21.67	8	210	\$ 36,406
18	1.1800	\$ 21.86	8	210	\$ 36,725
19	1.1900	\$ 22.04	8	210	\$ 37,027
20	1.2000	\$ 22.23	8	210	\$ 37,346
21	1.2100	\$ 22.41	8	210	\$ 37,649
22	1.2200	\$ 22.60	8	210	\$ 37,968
23	1.2300	\$ 22.78	8	210	\$ 38,270
24	1.2400	\$ 22.97	8	210	\$ 38,590
25	1.2500	\$ 23.15	8	210	\$ 38,892

FY26 Support Staff Payscale

Data Clerks & Bookkeepers (Up to 300 Students), Sch Secretaries.					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.08	8	205	\$ 28,011
1	1.0100	\$ 17.26	8	205	\$ 28,306
2	1.0200	\$ 17.43	8	205	\$ 28,585
3	1.0300	\$ 17.60	8	205	\$ 28,864
4	1.0400	\$ 17.77	8	205	\$ 29,143
5	1.0500	\$ 17.94	8	205	\$ 29,422
6	1.0600	\$ 18.11	8	205	\$ 29,700
7	1.0700	\$ 18.28	8	205	\$ 29,979
8	1.0800	\$ 18.45	8	205	\$ 30,258
9	1.0900	\$ 18.62	8	205	\$ 30,537
10	1.1000	\$ 18.79	8	205	\$ 30,816
11	1.1100	\$ 18.96	8	205	\$ 31,094
12	1.1200	\$ 19.13	8	205	\$ 31,373
13	1.1300	\$ 19.31	8	205	\$ 31,668
14	1.1400	\$ 19.48	8	205	\$ 31,947
15	1.1500	\$ 19.65	8	205	\$ 32,226
16	1.1600	\$ 19.82	8	205	\$ 32,505
17	1.1700	\$ 19.99	8	205	\$ 32,784
18	1.1800	\$ 20.16	8	205	\$ 33,062
19	1.1900	\$ 20.33	8	205	\$ 33,341
20	1.2000	\$ 20.50	8	205	\$ 33,620
21	1.2100	\$ 20.67	8	205	\$ 33,899
22	1.2200	\$ 20.84	8	205	\$ 34,178
23	1.2300	\$ 21.01	8	205	\$ 34,456
24	1.2400	\$ 21.18	8	205	\$ 34,735
25	1.2500	\$ 21.35	8	205	\$ 35,014

Data Clerks & Bookkeepers (301 to 600 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.47	8	205	\$ 28,651
1	1.0100	\$ 17.65	8	205	\$ 28,946
2	1.0200	\$ 17.82	8	205	\$ 29,225
3	1.0300	\$ 18.00	8	205	\$ 29,520
4	1.0400	\$ 18.17	8	205	\$ 29,799
5	1.0500	\$ 18.35	8	205	\$ 30,094
6	1.0600	\$ 18.52	8	205	\$ 30,373
7	1.0700	\$ 18.70	8	205	\$ 30,668
8	1.0800	\$ 18.87	8	205	\$ 30,947
9	1.0900	\$ 19.05	8	205	\$ 31,242
10	1.1000	\$ 19.22	8	205	\$ 31,521
11	1.1100	\$ 19.40	8	205	\$ 31,816
12	1.1200	\$ 19.57	8	205	\$ 32,095
13	1.1300	\$ 19.75	8	205	\$ 32,390
14	1.1400	\$ 19.92	8	205	\$ 32,669
15	1.1500	\$ 20.10	8	205	\$ 32,964
16	1.1600	\$ 20.27	8	205	\$ 33,243
17	1.1700	\$ 20.44	8	205	\$ 33,522
18	1.1800	\$ 20.62	8	205	\$ 33,817
19	1.1900	\$ 20.79	8	205	\$ 34,096
20	1.2000	\$ 20.97	8	205	\$ 34,391
21	1.2100	\$ 21.14	8	205	\$ 34,670
22	1.2200	\$ 21.32	8	205	\$ 34,965
23	1.2300	\$ 21.49	8	205	\$ 35,244
24	1.2400	\$ 21.67	8	205	\$ 35,539
25	1.2500	\$ 21.84	8	205	\$ 35,818

FY26 Support Staff Payscales

Data Clerks & Bookkeepers (601 to 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.83	8	205	\$ 29,241
1	1.0100	\$ 18.01	8	205	\$ 29,536
2	1.0200	\$ 18.19	8	205	\$ 29,832
3	1.0300	\$ 18.37	8	205	\$ 30,127
4	1.0400	\$ 18.55	8	205	\$ 30,422
5	1.0500	\$ 18.73	8	205	\$ 30,717
6	1.0600	\$ 18.90	8	205	\$ 30,996
7	1.0700	\$ 19.08	8	205	\$ 31,291
8	1.0800	\$ 19.26	8	205	\$ 31,586
9	1.0900	\$ 19.44	8	205	\$ 31,882
10	1.1000	\$ 19.62	8	205	\$ 32,177
11	1.1100	\$ 19.80	8	205	\$ 32,472
12	1.1200	\$ 19.97	8	205	\$ 32,751
13	1.1300	\$ 20.15	8	205	\$ 33,046
14	1.1400	\$ 20.33	8	205	\$ 33,341
15	1.1500	\$ 20.51	8	205	\$ 33,636
16	1.1600	\$ 20.69	8	205	\$ 33,932
17	1.1700	\$ 20.87	8	205	\$ 34,227
18	1.1800	\$ 21.04	8	205	\$ 34,506
19	1.1900	\$ 21.22	8	205	\$ 34,801
20	1.2000	\$ 21.40	8	205	\$ 35,096
21	1.2100	\$ 21.58	8	205	\$ 35,391
22	1.2200	\$ 21.76	8	205	\$ 35,686
23	1.2300	\$ 21.94	8	205	\$ 35,982
24	1.2400	\$ 22.11	8	205	\$ 36,260
25	1.2500	\$ 22.29	8	205	\$ 36,556

Data Clerks & Bookkeepers (Above 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.19	8	205	\$ 29,832
1	1.0100	\$ 18.38	8	205	\$ 30,143
2	1.0200	\$ 18.56	8	205	\$ 30,438
3	1.0300	\$ 18.74	8	205	\$ 30,734
4	1.0400	\$ 18.92	8	205	\$ 31,029
5	1.0500	\$ 19.10	8	205	\$ 31,324
6	1.0600	\$ 19.29	8	205	\$ 31,636
7	1.0700	\$ 19.47	8	205	\$ 31,931
8	1.0800	\$ 19.65	8	205	\$ 32,226
9	1.0900	\$ 19.83	8	205	\$ 32,521
10	1.1000	\$ 20.01	8	205	\$ 32,816
11	1.1100	\$ 20.20	8	205	\$ 33,128
12	1.1200	\$ 20.38	8	205	\$ 33,423
13	1.1300	\$ 20.56	8	205	\$ 33,718
14	1.1400	\$ 20.74	8	205	\$ 34,014
15	1.1500	\$ 20.92	8	205	\$ 34,309
16	1.1600	\$ 21.11	8	205	\$ 34,620
17	1.1700	\$ 21.29	8	205	\$ 34,916
18	1.1800	\$ 21.47	8	205	\$ 35,211
19	1.1900	\$ 21.65	8	205	\$ 35,506
20	1.2000	\$ 21.83	8	205	\$ 35,801
21	1.2100	\$ 22.01	8	205	\$ 36,096
22	1.2200	\$ 22.20	8	205	\$ 36,408
23	1.2300	\$ 22.38	8	205	\$ 36,703
24	1.2400	\$ 22.56	8	205	\$ 36,998
25	1.2500	\$ 22.74	8	205	\$ 37,294

FY26 Support Staff Payscales

*high school paid here

Data Clerks & Bookkeepers (Above 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.19	8	240	\$ 34,925
1	1.0100	\$ 18.38	8	240	\$ 35,290
2	1.0200	\$ 18.56	8	240	\$ 35,635
3	1.0300	\$ 18.74	8	240	\$ 35,981
4	1.0400	\$ 18.92	8	240	\$ 36,326
5	1.0500	\$ 19.10	8	240	\$ 36,672
6	1.0600	\$ 19.29	8	240	\$ 37,037
7	1.0700	\$ 19.47	8	240	\$ 37,382
8	1.0800	\$ 19.65	8	240	\$ 37,728
9	1.0900	\$ 19.83	8	240	\$ 38,074
10	1.1000	\$ 20.01	8	240	\$ 38,419
11	1.1100	\$ 20.20	8	240	\$ 38,784
12	1.1200	\$ 20.38	8	240	\$ 39,130
13	1.1300	\$ 20.56	8	240	\$ 39,475
14	1.1400	\$ 20.74	8	240	\$ 39,821
15	1.1500	\$ 20.92	8	240	\$ 40,166
16	1.1600	\$ 21.11	8	240	\$ 40,531
17	1.1700	\$ 21.29	8	240	\$ 40,877
18	1.1800	\$ 21.47	8	240	\$ 41,222
19	1.1900	\$ 21.65	8	240	\$ 41,568
20	1.2000	\$ 21.83	8	240	\$ 41,914
21	1.2100	\$ 22.01	8	240	\$ 42,259
22	1.2200	\$ 22.20	8	240	\$ 42,624
23	1.2300	\$ 22.38	8	240	\$ 42,970
24	1.2400	\$ 22.56	8	240	\$ 43,315
25	1.2500	\$ 22.74	8	240	\$ 43,661

4yr-Data Clerks & Bookkeeper(Up to 300 Students), 4yr Sch Secretaries					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.20	8	205	\$ 29,848
1	1.0100	\$ 18.39	8	205	\$ 30,160
2	1.0200	\$ 18.57	8	205	\$ 30,455
3	1.0300	\$ 18.75	8	205	\$ 30,750
4	1.0400	\$ 18.93	8	205	\$ 31,045
5	1.0500	\$ 19.11	8	205	\$ 31,340
6	1.0600	\$ 19.30	8	205	\$ 31,652
7	1.0700	\$ 19.48	8	205	\$ 31,947
8	1.0800	\$ 19.66	8	205	\$ 32,242
9	1.0900	\$ 19.84	8	205	\$ 32,538
10	1.1000	\$ 20.02	8	205	\$ 32,833
11	1.1100	\$ 20.21	8	205	\$ 33,144
12	1.1200	\$ 20.39	8	205	\$ 33,440
13	1.1300	\$ 20.57	8	205	\$ 33,735
14	1.1400	\$ 20.75	8	205	\$ 34,030
15	1.1500	\$ 20.93	8	205	\$ 34,325
16	1.1600	\$ 21.12	8	205	\$ 34,637
17	1.1700	\$ 21.30	8	205	\$ 34,932
18	1.1800	\$ 21.48	8	205	\$ 35,227
19	1.1900	\$ 21.66	8	205	\$ 35,522
20	1.2000	\$ 21.84	8	205	\$ 35,818
21	1.2100	\$ 22.03	8	205	\$ 36,129
22	1.2200	\$ 22.21	8	205	\$ 36,424
23	1.2300	\$ 22.39	8	205	\$ 36,720
24	1.2400	\$ 22.57	8	205	\$ 37,015
25	1.2500	\$ 22.75	8	205	\$ 37,310

FY26 Support Staff Payscale

4yr-Data Clerks & Bookkeepers (301 to 600 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.60	8	205	\$ 30,504
1	1.0100	\$ 18.79	8	205	\$ 30,816
2	1.0200	\$ 18.98	8	205	\$ 31,127
3	1.0300	\$ 19.16	8	205	\$ 31,422
4	1.0400	\$ 19.35	8	205	\$ 31,734
5	1.0500	\$ 19.53	8	205	\$ 32,029
6	1.0600	\$ 19.72	8	205	\$ 32,341
7	1.0700	\$ 19.91	8	205	\$ 32,652
8	1.0800	\$ 20.09	8	205	\$ 32,948
9	1.0900	\$ 20.28	8	205	\$ 33,259
10	1.1000	\$ 20.46	8	205	\$ 33,554
11	1.1100	\$ 20.65	8	205	\$ 33,866
12	1.1200	\$ 20.84	8	205	\$ 34,178
13	1.1300	\$ 21.02	8	205	\$ 34,473
14	1.1400	\$ 21.21	8	205	\$ 34,784
15	1.1500	\$ 21.39	8	205	\$ 35,080
16	1.1600	\$ 21.58	8	205	\$ 35,391
17	1.1700	\$ 21.77	8	205	\$ 35,703
18	1.1800	\$ 21.95	8	205	\$ 35,998
19	1.1900	\$ 22.14	8	205	\$ 36,310
20	1.2000	\$ 22.32	8	205	\$ 36,605
21	1.2100	\$ 22.51	8	205	\$ 36,916
22	1.2200	\$ 22.70	8	205	\$ 37,228
23	1.2300	\$ 22.88	8	205	\$ 37,523
24	1.2400	\$ 23.07	8	205	\$ 37,835
25	1.2500	\$ 23.25	8	205	\$ 38,130

4-yr Data Clerks & Bookkeepers (601 to 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 18.99	8	205	\$ 31,144
1	1.0100	\$ 19.18	8	205	\$ 31,455
2	1.0200	\$ 19.37	8	205	\$ 31,767
3	1.0300	\$ 19.56	8	205	\$ 32,078
4	1.0400	\$ 19.75	8	205	\$ 32,390
5	1.0500	\$ 19.94	8	205	\$ 32,702
6	1.0600	\$ 20.13	8	205	\$ 33,013
7	1.0700	\$ 20.32	8	205	\$ 33,325
8	1.0800	\$ 20.51	8	205	\$ 33,636
9	1.0900	\$ 20.70	8	205	\$ 33,948
10	1.1000	\$ 20.89	8	205	\$ 34,260
11	1.1100	\$ 21.08	8	205	\$ 34,571
12	1.1200	\$ 21.27	8	205	\$ 34,883
13	1.1300	\$ 21.46	8	205	\$ 35,194
14	1.1400	\$ 21.65	8	205	\$ 35,506
15	1.1500	\$ 21.84	8	205	\$ 35,818
16	1.1600	\$ 22.03	8	205	\$ 36,129
17	1.1700	\$ 22.22	8	205	\$ 36,441
18	1.1800	\$ 22.41	8	205	\$ 36,752
19	1.1900	\$ 22.60	8	205	\$ 37,064
20	1.2000	\$ 22.79	8	205	\$ 37,376
21	1.2100	\$ 22.98	8	205	\$ 37,687
22	1.2200	\$ 23.17	8	205	\$ 37,999
23	1.2300	\$ 23.36	8	205	\$ 38,310
24	1.2400	\$ 23.55	8	205	\$ 38,622
25	1.2500	\$ 23.74	8	205	\$ 38,934

FY26 Support Staff Payscale

*4 Year high school paid here

4 yr-Data Clerks & Bookkeepers (Above 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 19.38	8	205	\$ 31,783
1	1.0100	\$ 19.58	8	205	\$ 32,111
2	1.0200	\$ 19.77	8	205	\$ 32,423
3	1.0300	\$ 19.97	8	205	\$ 32,751
4	1.0400	\$ 20.16	8	205	\$ 33,062
5	1.0500	\$ 20.35	8	205	\$ 33,374
6	1.0600	\$ 20.55	8	205	\$ 33,702
7	1.0700	\$ 20.74	8	205	\$ 34,014
8	1.0800	\$ 20.94	8	205	\$ 34,342
9	1.0900	\$ 21.13	8	205	\$ 34,653
10	1.1000	\$ 21.32	8	205	\$ 34,965
11	1.1100	\$ 21.52	8	205	\$ 35,293
12	1.1200	\$ 21.71	8	205	\$ 35,604
13	1.1300	\$ 21.90	8	205	\$ 35,916
14	1.1400	\$ 22.10	8	205	\$ 36,244
15	1.1500	\$ 22.29	8	205	\$ 36,556
16	1.1600	\$ 22.49	8	205	\$ 36,884
17	1.1700	\$ 22.68	8	205	\$ 37,195
18	1.1800	\$ 22.87	8	205	\$ 37,507
19	1.1900	\$ 23.07	8	205	\$ 37,835
20	1.2000	\$ 23.26	8	205	\$ 38,146
21	1.2100	\$ 23.45	8	205	\$ 38,458
22	1.2200	\$ 23.65	8	205	\$ 38,786
23	1.2300	\$ 23.84	8	205	\$ 39,098
24	1.2400	\$ 24.04	8	205	\$ 39,426
25	1.2500	\$ 24.23	8	205	\$ 39,737

4 yr-Data Clerks & Bookkeepers (Above 900 Students)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 19.38	8	240	\$ 37,210
1	1.0100	\$ 19.58	8	240	\$ 37,594
2	1.0200	\$ 19.77	8	240	\$ 37,958
3	1.0300	\$ 19.97	8	240	\$ 38,342
4	1.0400	\$ 20.16	8	240	\$ 38,707
5	1.0500	\$ 20.35	8	240	\$ 39,072
6	1.0600	\$ 20.55	8	240	\$ 39,456
7	1.0700	\$ 20.74	8	240	\$ 39,821
8	1.0800	\$ 20.94	8	240	\$ 40,205
9	1.0900	\$ 21.13	8	240	\$ 40,570
10	1.1000	\$ 21.32	8	240	\$ 40,934
11	1.1100	\$ 21.52	8	240	\$ 41,318
12	1.1200	\$ 21.71	8	240	\$ 41,683
13	1.1300	\$ 21.90	8	240	\$ 42,048
14	1.1400	\$ 22.10	8	240	\$ 42,432
15	1.1500	\$ 22.29	8	240	\$ 42,797
16	1.1600	\$ 22.49	8	240	\$ 43,181
17	1.1700	\$ 22.68	8	240	\$ 43,546
18	1.1800	\$ 22.87	8	240	\$ 43,910
19	1.1900	\$ 23.07	8	240	\$ 44,294
20	1.2000	\$ 23.26	8	240	\$ 44,659
21	1.2100	\$ 23.45	8	240	\$ 45,024
22	1.2200	\$ 23.65	8	240	\$ 45,408
23	1.2300	\$ 23.84	8	240	\$ 45,773
24	1.2400	\$ 24.04	8	240	\$ 46,157
25	1.2500	\$ 24.23	8	240	\$ 46,522

FY26 Support Staff Payscale

Sch Sec Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.09	8	220	\$ 30,078
1	1.0100	\$ 17.27	8	220	\$ 30,395
2	1.0200	\$ 17.44	8	220	\$ 30,694
3	1.0300	\$ 17.61	8	220	\$ 30,994
4	1.0400	\$ 17.78	8	220	\$ 31,293
5	1.0500	\$ 17.95	8	220	\$ 31,592
6	1.0600	\$ 18.12	8	220	\$ 31,891
7	1.0700	\$ 18.29	8	220	\$ 32,190
8	1.0800	\$ 18.46	8	220	\$ 32,490
9	1.0900	\$ 18.63	8	220	\$ 32,789
10	1.1000	\$ 18.80	8	220	\$ 33,088
11	1.1100	\$ 18.97	8	220	\$ 33,387
12	1.1200	\$ 19.15	8	220	\$ 33,704
13	1.1300	\$ 19.32	8	220	\$ 34,003
14	1.1400	\$ 19.49	8	220	\$ 34,302
15	1.1500	\$ 19.66	8	220	\$ 34,602
16	1.1600	\$ 19.83	8	220	\$ 34,901
17	1.1700	\$ 20.00	8	220	\$ 35,200
18	1.1800	\$ 20.17	8	220	\$ 35,499
19	1.1900	\$ 20.34	8	220	\$ 35,798
20	1.2000	\$ 20.51	8	220	\$ 36,098
21	1.2100	\$ 20.68	8	220	\$ 36,397
22	1.2200	\$ 20.85	8	220	\$ 36,696
23	1.2300	\$ 21.03	8	220	\$ 37,013
24	1.2400	\$ 21.20	8	220	\$ 37,312
25	1.2500	\$ 21.37	8	220	\$ 37,611

Sch Sec Years	12 mos. INDEX	@ High School RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 17.09	8	240	\$ 32,813
1	1.0100	\$ 17.27	8	240	\$ 33,158
2	1.0200	\$ 17.44	8	240	\$ 33,485
3	1.0300	\$ 17.61	8	240	\$ 33,811
4	1.0400	\$ 17.78	8	240	\$ 34,138
5	1.0500	\$ 17.95	8	240	\$ 34,464
6	1.0600	\$ 18.12	8	240	\$ 34,790
7	1.0700	\$ 18.29	8	240	\$ 35,117
8	1.0800	\$ 18.46	8	240	\$ 35,443
9	1.0900	\$ 18.63	8	240	\$ 35,770
10	1.1000	\$ 18.80	8	240	\$ 36,096
11	1.1100	\$ 18.97	8	240	\$ 36,422
12	1.1200	\$ 19.15	8	240	\$ 36,768
13	1.1300	\$ 19.32	8	240	\$ 37,094
14	1.1400	\$ 19.49	8	240	\$ 37,421
15	1.1500	\$ 19.66	8	240	\$ 37,747
16	1.1600	\$ 19.83	8	240	\$ 38,074
17	1.1700	\$ 20.00	8	240	\$ 38,400
18	1.1800	\$ 20.17	8	240	\$ 38,726
19	1.1900	\$ 20.34	8	240	\$ 39,053
20	1.2000	\$ 20.51	8	240	\$ 39,379
21	1.2100	\$ 20.68	8	240	\$ 39,706
22	1.2200	\$ 20.85	8	240	\$ 40,032
23	1.2300	\$ 21.03	8	240	\$ 40,378
24	1.2400	\$ 21.20	8	240	\$ 40,704
25	1.2500	\$ 21.37	8	240	\$ 41,030

FY26 Support Staff Payscale

Cust. Years	12 mths INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 15.83	8	260	\$ 32,926
1	1.0100	\$ 15.99	8	260	\$ 33,259
2	1.0200	\$ 16.15	8	260	\$ 33,592
3	1.0300	\$ 16.31	8	260	\$ 33,925
4	1.0400	\$ 16.47	8	260	\$ 34,258
5	1.0500	\$ 16.63	8	260	\$ 34,590
6	1.0600	\$ 16.78	8	260	\$ 34,902
7	1.0700	\$ 16.94	8	260	\$ 35,235
8	1.0800	\$ 17.10	8	260	\$ 35,568
9	1.0900	\$ 17.26	8	260	\$ 35,901
10	1.1000	\$ 17.42	8	260	\$ 36,234
11	1.1100	\$ 17.58	8	260	\$ 36,566
12	1.1200	\$ 17.73	8	260	\$ 36,878
13	1.1300	\$ 17.89	8	260	\$ 37,211
14	1.1400	\$ 18.05	8	260	\$ 37,544
15	1.1500	\$ 18.21	8	260	\$ 37,877
16	1.1600	\$ 18.37	8	260	\$ 38,210
17	1.1700	\$ 18.53	8	260	\$ 38,542
18	1.1800	\$ 18.68	8	260	\$ 38,854
19	1.1900	\$ 18.84	8	260	\$ 39,187
20	1.2000	\$ 19.00	8	260	\$ 39,520
21	1.2100	\$ 19.16	8	260	\$ 39,853
22	1.2200	\$ 19.32	8	260	\$ 40,186
23	1.2300	\$ 19.48	8	260	\$ 40,518
24	1.2400	\$ 19.63	8	260	\$ 40,830
25	1.2500	\$ 19.79	8	260	\$ 41,163

Cust. Years	10 mths INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 15.83	8	205	\$ 25,961
1	1.0100	\$ 15.99	8	205	\$ 26,224
2	1.0200	\$ 16.15	8	205	\$ 26,486
3	1.0300	\$ 16.31	8	205	\$ 26,748
4	1.0400	\$ 16.47	8	205	\$ 27,011
5	1.0500	\$ 16.63	8	205	\$ 27,273
6	1.0600	\$ 16.78	8	205	\$ 27,519
7	1.0700	\$ 16.94	8	205	\$ 27,782
8	1.0800	\$ 17.10	8	205	\$ 28,044
9	1.0900	\$ 17.26	8	205	\$ 28,306
10	1.1000	\$ 17.42	8	205	\$ 28,569
11	1.1100	\$ 17.58	8	205	\$ 28,831
12	1.1200	\$ 17.73	8	205	\$ 29,077
13	1.1300	\$ 17.89	8	205	\$ 29,340
14	1.1400	\$ 18.05	8	205	\$ 29,602
15	1.1500	\$ 18.21	8	205	\$ 29,864
16	1.1600	\$ 18.37	8	205	\$ 30,127
17	1.1700	\$ 18.53	8	205	\$ 30,389
18	1.1800	\$ 18.68	8	205	\$ 30,635
19	1.1900	\$ 18.84	8	205	\$ 30,898
20	1.2000	\$ 19.00	8	205	\$ 31,160
21	1.2100	\$ 19.16	8	205	\$ 31,422
22	1.2200	\$ 19.32	8	205	\$ 31,685
23	1.2300	\$ 19.48	8	205	\$ 31,947
24	1.2400	\$ 19.63	8	205	\$ 32,193
25	1.2500	\$ 19.79	8	205	\$ 32,456

FY26 Support Staff Payscales

Mech Years	Level1 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 19.51	8	260	\$ 40,581
1	1.0100	\$ 19.71	8	260	\$ 40,997
2	1.0200	\$ 19.91	8	260	\$ 41,413
3	1.0300	\$ 20.10	8	260	\$ 41,808
4	1.0400	\$ 20.30	8	260	\$ 42,224
5	1.0500	\$ 20.49	8	260	\$ 42,619
6	1.0600	\$ 20.69	8	260	\$ 43,035
7	1.0700	\$ 20.88	8	260	\$ 43,430
8	1.0800	\$ 21.08	8	260	\$ 43,846
9	1.0900	\$ 21.27	8	260	\$ 44,242
10	1.1000	\$ 21.47	8	260	\$ 44,658
11	1.1100	\$ 21.66	8	260	\$ 45,053
12	1.1200	\$ 21.86	8	260	\$ 45,469
13	1.1300	\$ 22.05	8	260	\$ 45,864
14	1.1400	\$ 22.25	8	260	\$ 46,280
15	1.1500	\$ 22.44	8	260	\$ 46,675
16	1.1600	\$ 22.64	8	260	\$ 47,091
17	1.1700	\$ 22.83	8	260	\$ 47,486
18	1.1800	\$ 23.03	8	260	\$ 47,902
19	1.1900	\$ 23.22	8	260	\$ 48,298
20	1.2000	\$ 23.42	8	260	\$ 48,714
21	1.2100	\$ 23.61	8	260	\$ 49,109
22	1.2200	\$ 23.81	8	260	\$ 49,525
23	1.2300	\$ 24.00	8	260	\$ 49,920
24	1.2400	\$ 24.20	8	260	\$ 50,336
25	1.2500	\$ 24.39	8	260	\$ 50,731

Mech. Years	Level 2 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.89	8	260	\$ 43,451
1	1.0100	\$ 21.10	8	260	\$ 43,888
2	1.0200	\$ 21.31	8	260	\$ 44,325
3	1.0300	\$ 21.52	8	260	\$ 44,762
4	1.0400	\$ 21.73	8	260	\$ 45,198
5	1.0500	\$ 21.94	8	260	\$ 45,635
6	1.0600	\$ 22.15	8	260	\$ 46,072
7	1.0700	\$ 22.36	8	260	\$ 46,509
8	1.0800	\$ 22.57	8	260	\$ 46,946
9	1.0900	\$ 22.78	8	260	\$ 47,382
10	1.1000	\$ 22.98	8	260	\$ 47,798
11	1.1100	\$ 23.19	8	260	\$ 48,235
12	1.1200	\$ 23.40	8	260	\$ 48,672
13	1.1300	\$ 23.61	8	260	\$ 49,109
14	1.1400	\$ 23.82	8	260	\$ 49,546
15	1.1500	\$ 24.03	8	260	\$ 49,982
16	1.1600	\$ 24.24	8	260	\$ 50,419
17	1.1700	\$ 24.45	8	260	\$ 50,856
18	1.1800	\$ 24.66	8	260	\$ 51,293
19	1.1900	\$ 24.86	8	260	\$ 51,709
20	1.2000	\$ 25.07	8	260	\$ 52,146
21	1.2100	\$ 25.28	8	260	\$ 52,582
22	1.2200	\$ 25.49	8	260	\$ 53,019
23	1.2300	\$ 25.70	8	260	\$ 53,456
24	1.2400	\$ 25.91	8	260	\$ 53,893
25	1.2500	\$ 26.12	8	260	\$ 54,330

FY26 Support Staff Payscale

Mech Years	Level 3 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 21.51	8	260	\$ 44,741
1	1.0100	\$ 21.73	8	260	\$ 45,198
2	1.0200	\$ 21.95	8	260	\$ 45,656
3	1.0300	\$ 22.16	8	260	\$ 46,093
4	1.0400	\$ 22.38	8	260	\$ 46,550
5	1.0500	\$ 22.59	8	260	\$ 46,987
6	1.0600	\$ 22.81	8	260	\$ 47,445
7	1.0700	\$ 23.02	8	260	\$ 47,882
8	1.0800	\$ 23.24	8	260	\$ 48,339
9	1.0900	\$ 23.45	8	260	\$ 48,776
10	1.1000	\$ 23.67	8	260	\$ 49,234
11	1.1100	\$ 23.88	8	260	\$ 49,670
12	1.1200	\$ 24.10	8	260	\$ 50,128
13	1.1300	\$ 24.31	8	260	\$ 50,565
14	1.1400	\$ 24.53	8	260	\$ 51,022
15	1.1500	\$ 24.74	8	260	\$ 51,459
16	1.1600	\$ 24.96	8	260	\$ 51,917
17	1.1700	\$ 25.17	8	260	\$ 52,354
18	1.1800	\$ 25.39	8	260	\$ 52,811
19	1.1900	\$ 25.60	8	260	\$ 53,248
20	1.2000	\$ 25.82	8	260	\$ 53,706
21	1.2100	\$ 26.03	8	260	\$ 54,142
22	1.2200	\$ 26.25	8	260	\$ 54,600
23	1.2300	\$ 26.46	8	260	\$ 55,037
24	1.2400	\$ 26.68	8	260	\$ 55,494
25	1.2500	\$ 26.89	8	260	\$ 55,931

Lead Mech. Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 22.80	8	260	\$ 47,424
1	1.0100	\$ 23.03	8	260	\$ 47,902
2	1.0200	\$ 23.26	8	260	\$ 48,381
3	1.0300	\$ 23.49	8	260	\$ 48,859
4	1.0400	\$ 23.72	8	260	\$ 49,338
5	1.0500	\$ 23.94	8	260	\$ 49,795
6	1.0600	\$ 24.17	8	260	\$ 50,274
7	1.0700	\$ 24.40	8	260	\$ 50,752
8	1.0800	\$ 24.63	8	260	\$ 51,230
9	1.0900	\$ 24.86	8	260	\$ 51,709
10	1.1000	\$ 25.08	8	260	\$ 52,166
11	1.1100	\$ 25.31	8	260	\$ 52,645
12	1.1200	\$ 25.54	8	260	\$ 53,123
13	1.1300	\$ 25.77	8	260	\$ 53,602
14	1.1400	\$ 26.00	8	260	\$ 54,080
15	1.1500	\$ 26.22	8	260	\$ 54,538
16	1.1600	\$ 26.45	8	260	\$ 55,016
17	1.1700	\$ 26.68	8	260	\$ 55,494
18	1.1800	\$ 26.91	8	260	\$ 55,973
19	1.1900	\$ 27.14	8	260	\$ 56,451
20	1.2000	\$ 27.36	8	260	\$ 56,909
21	1.2100	\$ 27.59	8	260	\$ 57,387
22	1.2200	\$ 27.82	8	260	\$ 57,866
23	1.2300	\$ 28.05	8	260	\$ 58,344
24	1.2400	\$ 28.28	8	260	\$ 58,822
25	1.2500	\$ 28.50	8	260	\$ 59,280

FY26 Support Staff Payscale

Maint. Years	Level 1 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.60	8	260	\$ 42,848
1	1.0100	\$ 20.81	8	260	\$ 43,285
2	1.0200	\$ 21.02	8	260	\$ 43,722
3	1.0300	\$ 21.22	8	260	\$ 44,138
4	1.0400	\$ 21.43	8	260	\$ 44,574
5	1.0500	\$ 21.63	8	260	\$ 44,990
6	1.0600	\$ 21.84	8	260	\$ 45,427
7	1.0700	\$ 22.05	8	260	\$ 45,864
8	1.0800	\$ 22.25	8	260	\$ 46,280
9	1.0900	\$ 22.46	8	260	\$ 46,717
10	1.1000	\$ 22.66	8	260	\$ 47,133
11	1.1100	\$ 22.87	8	260	\$ 47,570
12	1.1200	\$ 23.08	8	260	\$ 48,006
13	1.1300	\$ 23.28	8	260	\$ 48,422
14	1.1400	\$ 23.49	8	260	\$ 48,859
15	1.1500	\$ 23.69	8	260	\$ 49,275
16	1.1600	\$ 23.90	8	260	\$ 49,712
17	1.1700	\$ 24.11	8	260	\$ 50,149
18	1.1800	\$ 24.31	8	260	\$ 50,565
19	1.1900	\$ 24.52	8	260	\$ 51,002
20	1.2000	\$ 24.72	8	260	\$ 51,418
21	1.2100	\$ 24.93	8	260	\$ 51,854
22	1.2200	\$ 25.14	8	260	\$ 52,291
23	1.2300	\$ 25.34	8	260	\$ 52,707
24	1.2400	\$ 25.55	8	260	\$ 53,144
25	1.2500	\$ 25.75	8	260	\$ 53,560

Maint. Years	Level 2 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 20.94	8	260	\$ 43,555
1	1.0100	\$ 21.15	8	260	\$ 43,992
2	1.0200	\$ 21.36	8	260	\$ 44,429
3	1.0300	\$ 21.57	8	260	\$ 44,866
4	1.0400	\$ 21.78	8	260	\$ 45,302
5	1.0500	\$ 21.99	8	260	\$ 45,739
6	1.0600	\$ 22.20	8	260	\$ 46,176
7	1.0700	\$ 22.41	8	260	\$ 46,613
8	1.0800	\$ 22.62	8	260	\$ 47,050
9	1.0900	\$ 22.83	8	260	\$ 47,486
10	1.1000	\$ 23.04	8	260	\$ 47,923
11	1.1100	\$ 23.25	8	260	\$ 48,360
12	1.1200	\$ 23.46	8	260	\$ 48,797
13	1.1300	\$ 23.67	8	260	\$ 49,234
14	1.1400	\$ 23.88	8	260	\$ 49,670
15	1.1500	\$ 24.09	8	260	\$ 50,107
16	1.1600	\$ 24.30	8	260	\$ 50,544
17	1.1700	\$ 24.50	8	260	\$ 50,960
18	1.1800	\$ 24.71	8	260	\$ 51,397
19	1.1900	\$ 24.92	8	260	\$ 51,834
20	1.2000	\$ 25.13	8	260	\$ 52,270
21	1.2100	\$ 25.34	8	260	\$ 52,707
22	1.2200	\$ 25.55	8	260	\$ 53,144
23	1.2300	\$ 25.76	8	260	\$ 53,581
24	1.2400	\$ 25.97	8	260	\$ 54,018
25	1.2500	\$ 26.18	8	260	\$ 54,454

FY26 Support Staff Payscale

Maint Years	Level 3 INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 22.08	8	260	\$ 45,926
1	1.0100	\$ 22.31	8	260	\$ 46,405
2	1.0200	\$ 22.53	8	260	\$ 46,862
3	1.0300	\$ 22.75	8	260	\$ 47,320
4	1.0400	\$ 22.97	8	260	\$ 47,778
5	1.0500	\$ 23.19	8	260	\$ 48,235
6	1.0600	\$ 23.41	8	260	\$ 48,693
7	1.0700	\$ 23.63	8	260	\$ 49,150
8	1.0800	\$ 23.85	8	260	\$ 49,608
9	1.0900	\$ 24.07	8	260	\$ 50,066
10	1.1000	\$ 24.29	8	260	\$ 50,523
11	1.1100	\$ 24.51	8	260	\$ 50,981
12	1.1200	\$ 24.73	8	260	\$ 51,438
13	1.1300	\$ 24.96	8	260	\$ 51,917
14	1.1400	\$ 25.18	8	260	\$ 52,374
15	1.1500	\$ 25.40	8	260	\$ 52,832
16	1.1600	\$ 25.62	8	260	\$ 53,290
17	1.1700	\$ 25.84	8	260	\$ 53,747
18	1.1800	\$ 26.06	8	260	\$ 54,205
19	1.1900	\$ 26.28	8	260	\$ 54,662
20	1.2000	\$ 26.50	8	260	\$ 55,120
21	1.2100	\$ 26.72	8	260	\$ 55,578
22	1.2200	\$ 26.94	8	260	\$ 56,035
23	1.2300	\$ 27.16	8	260	\$ 56,493
24	1.2400	\$ 27.38	8	260	\$ 56,950
25	1.2500	\$ 27.60	8	260	\$ 57,408

Maint Lead Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 23.03	8	260	\$ 47,902
1	1.0100	\$ 23.27	8	260	\$ 48,402
2	1.0200	\$ 23.50	8	260	\$ 48,880
3	1.0300	\$ 23.73	8	260	\$ 49,358
4	1.0400	\$ 23.96	8	260	\$ 49,837
5	1.0500	\$ 24.19	8	260	\$ 50,315
6	1.0600	\$ 24.42	8	260	\$ 50,794
7	1.0700	\$ 24.65	8	260	\$ 51,272
8	1.0800	\$ 24.88	8	260	\$ 51,750
9	1.0900	\$ 25.11	8	260	\$ 52,229
10	1.1000	\$ 25.34	8	260	\$ 52,707
11	1.1100	\$ 25.57	8	260	\$ 53,186
12	1.1200	\$ 25.80	8	260	\$ 53,664
13	1.1300	\$ 26.03	8	260	\$ 54,142
14	1.1400	\$ 26.26	8	260	\$ 54,621
15	1.1500	\$ 26.49	8	260	\$ 55,099
16	1.1600	\$ 26.72	8	260	\$ 55,578
17	1.1700	\$ 26.95	8	260	\$ 56,056
18	1.1800	\$ 27.18	8	260	\$ 56,534
19	1.1900	\$ 27.41	8	260	\$ 57,013
20	1.2000	\$ 27.64	8	260	\$ 57,491
21	1.2100	\$ 27.87	8	260	\$ 57,970
22	1.2200	\$ 28.10	8	260	\$ 58,448
23	1.2300	\$ 28.33	8	260	\$ 58,926
24	1.2400	\$ 28.56	8	260	\$ 59,405
25	1.2500	\$ 28.79	8	260	\$ 59,883

FY26 Support Staff Payscale

SACC Years	INDEX	Caregivers RATE
0	Base	\$ 15.60
1	0.10	\$ 15.70
2	0.10	\$ 15.80
3	0.10	\$ 15.90
4	0.10	\$ 16.00
5	0.10	\$ 16.10
6	0.10	\$ 16.20
7	0.10	\$ 16.30
8	0.10	\$ 16.40
9	0.10	\$ 16.50
10	0.10	\$ 16.60
11	0.10	\$ 16.70
12	0.10	\$ 16.80
13	0.10	\$ 16.90
14	0.10	\$ 17.00
15	0.10	\$ 17.10
16	0.10	\$ 17.20
17	0.10	\$ 17.30
18	0.10	\$ 17.40
19	0.10	\$ 17.50
20	0.10	\$ 17.60
21	0.10	\$ 17.70
22	0.10	\$ 17.80
23	0.10	\$ 17.90
24	0.10	\$ 18.00
25	0.10	\$ 18.10

SACC Years	INDEX	Before Care RATE
0	Base	\$ 17.72
1	0.10	\$ 17.82
2	0.10	\$ 17.92
3	0.10	\$ 18.02
4	0.10	\$ 18.12
5	0.10	\$ 18.22
6	0.10	\$ 18.32
7	0.10	\$ 18.42
8	0.10	\$ 18.52
9	0.10	\$ 18.62
10	0.10	\$ 18.72
11	0.10	\$ 18.82
12	0.10	\$ 18.92
13	0.10	\$ 19.02
14	0.10	\$ 19.12
15	0.10	\$ 19.22
16	0.10	\$ 19.32
17	0.10	\$ 19.42
18	0.10	\$ 19.52
19	0.10	\$ 19.62
20	0.10	\$ 19.72
21	0.10	\$ 19.82
22	0.10	\$ 19.92
23	0.10	\$ 20.02
24	0.10	\$ 20.12
25	0.10	\$ 20.22

SACC Years	INDEX	Site Director RATE
0	Base	\$ 17.72
1	0.20	\$ 17.92
2	0.20	\$ 18.12
3	0.20	\$ 18.32
4	0.20	\$ 18.52
5	0.20	\$ 18.72
6	0.20	\$ 18.92
7	0.20	\$ 19.12
8	0.20	\$ 19.32
9	0.20	\$ 19.52
10	0.20	\$ 19.72
11	0.20	\$ 19.92
12	0.20	\$ 20.12
13	0.20	\$ 20.32
14	0.20	\$ 20.52
15	0.20	\$ 20.72
16	0.20	\$ 20.92
17	0.20	\$ 21.12
18	0.20	\$ 21.32
19	0.20	\$ 21.52
20	0.20	\$ 21.72
21	0.20	\$ 21.92
22	0.20	\$ 22.12
23	0.20	\$ 22.32
24	0.20	\$ 22.52
25	0.20	\$ 22.72

FY26 Support Staff Payscale

Technician					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 24.35	8	260	\$ 50,648
1	1.0100	\$ 24.60	8	260	\$ 51,168
2	1.0200	\$ 24.84	8	260	\$ 51,667
3	1.0300	\$ 25.09	8	260	\$ 52,187
4	1.0400	\$ 25.33	8	260	\$ 52,686
5	1.0500	\$ 25.57	8	260	\$ 53,186
6	1.0600	\$ 25.82	8	260	\$ 53,706
7	1.0700	\$ 26.06	8	260	\$ 54,205
8	1.0800	\$ 26.30	8	260	\$ 54,704
9	1.0900	\$ 26.55	8	260	\$ 55,224
10	1.1000	\$ 26.79	8	260	\$ 55,723
11	1.1100	\$ 27.03	8	260	\$ 56,222
12	1.1200	\$ 27.28	8	260	\$ 56,742
13	1.1300	\$ 27.52	8	260	\$ 57,242
14	1.1400	\$ 27.76	8	260	\$ 57,741
15	1.1500	\$ 28.01	8	260	\$ 58,261
16	1.1600	\$ 28.25	8	260	\$ 58,760
17	1.1700	\$ 28.49	8	260	\$ 59,259
18	1.1800	\$ 28.74	8	260	\$ 59,779
19	1.1900	\$ 28.98	8	260	\$ 60,278
20	1.2000	\$ 29.22	8	260	\$ 60,778
21	1.2100	\$ 29.47	8	260	\$ 61,298
22	1.2200	\$ 29.71	8	260	\$ 61,797
23	1.2300	\$ 29.96	8	260	\$ 62,317
24	1.2400	\$ 30.20	8	260	\$ 62,816
25	1.2500	\$ 30.44	8	260	\$ 63,315

Lead Tech					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 25.60	8	260	\$ 53,248
1	1.0100	\$ 25.86	8	260	\$ 53,789
2	1.0200	\$ 26.12	8	260	\$ 54,330
3	1.0300	\$ 26.37	8	260	\$ 54,850
4	1.0400	\$ 26.63	8	260	\$ 55,390
5	1.0500	\$ 26.88	8	260	\$ 55,910
6	1.0600	\$ 27.14	8	260	\$ 56,451
7	1.0700	\$ 27.40	8	260	\$ 56,992
8	1.0800	\$ 27.65	8	260	\$ 57,512
9	1.0900	\$ 27.91	8	260	\$ 58,053
10	1.1000	\$ 28.16	8	260	\$ 58,573
11	1.1100	\$ 28.42	8	260	\$ 59,114
12	1.1200	\$ 28.68	8	260	\$ 59,654
13	1.1300	\$ 28.93	8	260	\$ 60,174
14	1.1400	\$ 29.19	8	260	\$ 60,715
15	1.1500	\$ 29.44	8	260	\$ 61,235
16	1.1600	\$ 29.70	8	260	\$ 61,776
17	1.1700	\$ 29.96	8	260	\$ 62,317
18	1.1800	\$ 30.21	8	260	\$ 62,837
19	1.1900	\$ 30.47	8	260	\$ 63,378
20	1.2000	\$ 30.72	8	260	\$ 63,898
21	1.2100	\$ 30.98	8	260	\$ 64,438
22	1.2200	\$ 31.24	8	260	\$ 64,979
23	1.2300	\$ 31.49	8	260	\$ 65,499
24	1.2400	\$ 31.75	8	260	\$ 66,040
25	1.2500	\$ 32.00	8	260	\$ 66,560

FY26 Support Staff Payscales

Dept Financial Admin Analyst <u>Non Degree</u>					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 21.30	8	260	\$ 44,304
1	1.0100	\$ 21.52	8	260	\$ 44,762
2	1.0200	\$ 21.73	8	260	\$ 45,198
3	1.0300	\$ 21.94	8	260	\$ 45,635
4	1.0400	\$ 22.16	8	260	\$ 46,093
5	1.0500	\$ 22.37	8	260	\$ 46,530
6	1.0600	\$ 22.58	8	260	\$ 46,966
7	1.0700	\$ 22.80	8	260	\$ 47,424
8	1.0800	\$ 23.01	8	260	\$ 47,861
9	1.0900	\$ 23.22	8	260	\$ 48,298
10	1.1000	\$ 23.43	8	260	\$ 48,734
11	1.1100	\$ 23.65	8	260	\$ 49,192
12	1.1200	\$ 23.86	8	260	\$ 49,629
13	1.1300	\$ 24.07	8	260	\$ 50,066
14	1.1400	\$ 24.29	8	260	\$ 50,523
15	1.1500	\$ 24.50	8	260	\$ 50,960
16	1.1600	\$ 24.71	8	260	\$ 51,397
17	1.1700	\$ 24.93	8	260	\$ 51,854
18	1.1800	\$ 25.14	8	260	\$ 52,291
19	1.1900	\$ 25.35	8	260	\$ 52,728
20	1.2000	\$ 25.56	8	260	\$ 53,165
21	1.2100	\$ 25.78	8	260	\$ 53,622
22	1.2200	\$ 25.99	8	260	\$ 54,059
23	1.2300	\$ 26.20	8	260	\$ 54,496
24	1.2400	\$ 26.42	8	260	\$ 54,954
25	1.2500	\$ 26.63	8	260	\$ 55,390

Dept Financial Admin Analyst <u>4-Year Degree</u>					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 22.85	8	260	\$ 47,528
1	1.0100	\$ 23.08	8	260	\$ 48,006
2	1.0200	\$ 23.31	8	260	\$ 48,485
3	1.0300	\$ 23.54	8	260	\$ 48,963
4	1.0400	\$ 23.77	8	260	\$ 49,442
5	1.0500	\$ 24.00	8	260	\$ 49,920
6	1.0600	\$ 24.23	8	260	\$ 50,398
7	1.0700	\$ 24.45	8	260	\$ 50,856
8	1.0800	\$ 24.68	8	260	\$ 51,334
9	1.0900	\$ 24.91	8	260	\$ 51,813
10	1.1000	\$ 25.14	8	260	\$ 52,291
11	1.1100	\$ 25.37	8	260	\$ 52,770
12	1.1200	\$ 25.60	8	260	\$ 53,248
13	1.1300	\$ 25.83	8	260	\$ 53,726
14	1.1400	\$ 26.05	8	260	\$ 54,184
15	1.1500	\$ 26.28	8	260	\$ 54,662
16	1.1600	\$ 26.51	8	260	\$ 55,141
17	1.1700	\$ 26.74	8	260	\$ 55,619
18	1.1800	\$ 26.97	8	260	\$ 56,098
19	1.1900	\$ 27.20	8	260	\$ 56,576
20	1.2000	\$ 27.42	8	260	\$ 57,034
21	1.2100	\$ 27.65	8	260	\$ 57,512
22	1.2200	\$ 27.88	8	260	\$ 57,990
23	1.2300	\$ 28.11	8	260	\$ 58,469
24	1.2400	\$ 28.34	8	260	\$ 58,947
25	1.2500	\$ 28.57	8	260	\$ 59,426

FY26 Support Staff Payscale

Acct Clerk Non Degree					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 21.86	8	260	\$ 45,469
1	1.0100	\$ 22.08	8	260	\$ 45,926
2	1.0200	\$ 22.30	8	260	\$ 46,384
3	1.0300	\$ 22.52	8	260	\$ 46,842
4	1.0400	\$ 22.74	8	260	\$ 47,299
5	1.0500	\$ 22.96	8	260	\$ 47,757
6	1.0600	\$ 23.18	8	260	\$ 48,214
7	1.0700	\$ 23.40	8	260	\$ 48,672
8	1.0800	\$ 23.61	8	260	\$ 49,109
9	1.0900	\$ 23.83	8	260	\$ 49,566
10	1.1000	\$ 24.05	8	260	\$ 50,024
11	1.1100	\$ 24.27	8	260	\$ 50,482
12	1.1200	\$ 24.49	8	260	\$ 50,939
13	1.1300	\$ 24.71	8	260	\$ 51,397
14	1.1400	\$ 24.93	8	260	\$ 51,854
15	1.1500	\$ 25.14	8	260	\$ 52,291
16	1.1600	\$ 25.36	8	260	\$ 52,749
17	1.1700	\$ 25.58	8	260	\$ 53,206
18	1.1800	\$ 25.80	8	260	\$ 53,664
19	1.1900	\$ 26.02	8	260	\$ 54,122
20	1.2000	\$ 26.24	8	260	\$ 54,579
21	1.2100	\$ 26.46	8	260	\$ 55,037
22	1.2200	\$ 26.67	8	260	\$ 55,474
23	1.2300	\$ 26.89	8	260	\$ 55,931
24	1.2400	\$ 27.11	8	260	\$ 56,389
25	1.2500	\$ 27.33	8	260	\$ 56,846

Acct Clerk 4-Year Degree					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 23.74	8	260	\$ 49,379
1	1.0100	\$ 23.98	8	260	\$ 49,878
2	1.0200	\$ 24.22	8	260	\$ 50,378
3	1.0300	\$ 24.46	8	260	\$ 50,877
4	1.0400	\$ 24.69	8	260	\$ 51,355
5	1.0500	\$ 24.93	8	260	\$ 51,854
6	1.0600	\$ 25.17	8	260	\$ 52,354
7	1.0700	\$ 25.41	8	260	\$ 52,853
8	1.0800	\$ 25.64	8	260	\$ 53,331
9	1.0900	\$ 25.88	8	260	\$ 53,830
10	1.1000	\$ 26.12	8	260	\$ 54,330
11	1.1100	\$ 26.36	8	260	\$ 54,829
12	1.1200	\$ 26.59	8	260	\$ 55,307
13	1.1300	\$ 26.83	8	260	\$ 55,806
14	1.1400	\$ 27.07	8	260	\$ 56,306
15	1.1500	\$ 27.31	8	260	\$ 56,805
16	1.1600	\$ 27.54	8	260	\$ 57,283
17	1.1700	\$ 27.78	8	260	\$ 57,782
18	1.1800	\$ 28.02	8	260	\$ 58,282
19	1.1900	\$ 28.26	8	260	\$ 58,781
20	1.2000	\$ 28.49	8	260	\$ 59,259
21	1.2100	\$ 28.73	8	260	\$ 59,758
22	1.2200	\$ 28.97	8	260	\$ 60,258
23	1.2300	\$ 29.21	8	260	\$ 60,757
24	1.2400	\$ 29.44	8	260	\$ 61,235
25	1.2500	\$ 29.68	8	260	\$ 61,734

FY26 Support Staff Payscale

Senior Accounting Clerk (4-Year Degree)					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 28.66	8	260	\$ 59,613
1	1.0100	\$ 28.95	8	260	\$ 60,216
2	1.0200	\$ 29.24	8	260	\$ 60,819
3	1.0300	\$ 29.52	8	260	\$ 61,402
4	1.0400	\$ 29.81	8	260	\$ 62,005
5	1.0500	\$ 30.10	8	260	\$ 62,608
6	1.0600	\$ 30.38	8	260	\$ 63,190
7	1.0700	\$ 30.67	8	260	\$ 63,794
8	1.0800	\$ 30.96	8	260	\$ 64,397
9	1.0900	\$ 31.24	8	260	\$ 64,979
10	1.1000	\$ 31.53	8	260	\$ 65,582
11	1.1100	\$ 31.82	8	260	\$ 66,186
12	1.1200	\$ 32.10	8	260	\$ 66,768
13	1.1300	\$ 32.39	8	260	\$ 67,371
14	1.1400	\$ 32.68	8	260	\$ 67,974
15	1.1500	\$ 32.96	8	260	\$ 68,557
16	1.1600	\$ 33.25	8	260	\$ 69,160
17	1.1700	\$ 33.54	8	260	\$ 69,763
18	1.1800	\$ 33.82	8	260	\$ 70,346
19	1.1900	\$ 34.11	8	260	\$ 70,949
20	1.2000	\$ 34.40	8	260	\$ 71,552
21	1.2100	\$ 34.68	8	260	\$ 72,134
22	1.2200	\$ 34.97	8	260	\$ 72,738
23	1.2300	\$ 35.26	8	260	\$ 73,341
24	1.2400	\$ 35.54	8	260	\$ 73,923
25	1.2500	\$ 35.83	8	260	\$ 74,526

Interpreter					
Years	INDEX	RATE	Hrs. per day	Days per yr.	Annual
0	Base	\$ 26.59	7.5	189	\$ 37,691
1	1.0100	\$ 26.86	7.5	189	\$ 38,074
2	1.0200	\$ 27.13	7.5	189	\$ 38,457
3	1.0300	\$ 27.39	7.5	189	\$ 38,825
4	1.0400	\$ 27.66	7.5	189	\$ 39,208
5	1.0500	\$ 27.92	7.5	189	\$ 39,577
6	1.0600	\$ 28.19	7.5	189	\$ 39,959
7	1.0700	\$ 28.46	7.5	189	\$ 40,342
8	1.0800	\$ 28.72	7.5	189	\$ 40,711
9	1.0900	\$ 28.99	7.5	189	\$ 41,093
10	1.1000	\$ 29.25	7.5	189	\$ 41,462
11	1.1100	\$ 29.52	7.5	189	\$ 41,845
12	1.1200	\$ 29.79	7.5	189	\$ 42,227
13	1.1300	\$ 30.05	7.5	189	\$ 42,596
14	1.1400	\$ 30.32	7.5	189	\$ 42,979
15	1.1500	\$ 30.58	7.5	189	\$ 43,347
16	1.1600	\$ 30.85	7.5	189	\$ 43,730
17	1.1700	\$ 31.12	7.5	189	\$ 44,113
18	1.1800	\$ 31.38	7.5	189	\$ 44,481
19	1.1900	\$ 31.65	7.5	189	\$ 44,864
20	1.2000	\$ 31.91	7.5	189	\$ 45,232
21	1.2100	\$ 32.18	7.5	189	\$ 45,615
22	1.2200	\$ 32.44	7.5	189	\$ 45,984
23	1.2300	\$ 32.71	7.5	189	\$ 46,366
24	1.2400	\$ 32.98	7.5	189	\$ 46,749
25	1.2500	\$ 33.24	7.5	189	\$ 47,118

Proposed-FY26 Certified Pay Scale

Years	B.S.	M.A.	MA+30	EDS	ED D
0	48,363	52,281	54,719	54,954	59,390
1	49,438	53,356	55,794	56,029	60,465
2	50,513	54,431	56,869	57,104	61,540
3	51,588	55,506	57,944	58,179	62,615
4	52,663	56,581	59,019	59,254	63,690
5	53,738	57,656	60,094	60,329	64,765
6	54,813	58,731	61,169	61,404	65,840
7	55,888	59,806	62,244	62,479	66,915
8	56,963	60,881	63,319	63,554	67,990
9	58,038	61,956	64,394	64,629	69,065
10	59,113	63,031	65,469	65,704	70,140
11	60,188	64,106	66,544	66,779	71,215
12	61,263	65,181	67,619	67,854	72,290
13	62,338	66,256	68,694	68,929	73,365
14	63,413	67,331	69,769	70,004	74,440
15	64,488	68,406	70,844	71,079	75,515
16	65,088	69,006	71,444	71,679	76,115
17	65,688	69,606	72,044	72,279	76,715
18	66,288	70,206	72,644	72,879	77,315
19	66,888	70,806	73,244	73,479	77,915
20	67,488	71,406	73,844	74,079	78,515
21	68,088	72,006	74,444	74,679	79,115
22	68,688	72,606	75,044	75,279	79,715
23	69,288	73,206	75,644	75,879	80,315
24	69,888	73,806	76,244	76,479	80,915
25	70,488	74,406	76,844	77,079	81,515

1% Increase plus \$2,095 added to year 0

Food Service Assistants FY26 Proposed		
Years	INDEX	RATE
0	Base	\$ 16.24
1	1.0100	\$ 16.40
2	1.0200	\$ 16.56
3	1.0300	\$ 16.73
4	1.0400	\$ 16.89
5	1.0500	\$ 17.05
6	1.0600	\$ 17.21
7	1.0700	\$ 17.38
8	1.0800	\$ 17.54
9	1.0900	\$ 17.70
10	1.1000	\$ 17.86
11	1.1100	\$ 18.03
12	1.1200	\$ 18.19
13	1.1300	\$ 18.35
14	1.1400	\$ 18.51
15	1.1500	\$ 18.68
16	1.1600	\$ 18.84
17	1.1700	\$ 19.00
18	1.1800	\$ 19.16
19	1.1900	\$ 19.33
20	1.2000	\$ 19.49
21	1.2100	\$ 19.65
22	1.2200	\$ 19.81
23	1.2300	\$ 19.98
24	1.2400	\$ 20.14
25	1.2500	\$ 20.30

Food Service Truck Drivers FY26 Proposed		
Years	INDEX	RATE
0	Base	\$ 16.77
1	1.0100	\$ 16.94
2	1.0200	\$ 17.11
3	1.0300	\$ 17.27
4	1.0400	\$ 17.44
5	1.0500	\$ 17.61
6	1.0600	\$ 17.78
7	1.0700	\$ 17.94
8	1.0800	\$ 18.11
9	1.0900	\$ 18.28
10	1.1000	\$ 18.45
11	1.1100	\$ 18.61
12	1.1200	\$ 18.78
13	1.1300	\$ 18.95
14	1.1400	\$ 19.12
15	1.1500	\$ 19.29
16	1.1600	\$ 19.45
17	1.1700	\$ 19.62
18	1.1800	\$ 19.79
19	1.1900	\$ 19.96
20	1.2000	\$ 20.12
21	1.2100	\$ 20.29
22	1.2200	\$ 20.46
23	1.2300	\$ 20.63
24	1.2400	\$ 20.79
25	1.2500	\$ 20.96

Kitchen Manager FY26 Proposed		
Years	INDEX	RATE
0	Base	\$ 20.31
1	1.0100	\$ 20.51
2	1.0200	\$ 20.72
3	1.0300	\$ 20.92
4	1.0400	\$ 21.12
5	1.0500	\$ 21.33
6	1.0600	\$ 21.53
7	1.0700	\$ 21.73
8	1.0800	\$ 21.93
9	1.0900	\$ 22.14
10	1.1000	\$ 22.34
11	1.1100	\$ 22.54
12	1.1200	\$ 22.75
13	1.1300	\$ 22.95
14	1.1400	\$ 23.15
15	1.1500	\$ 23.36
16	1.1600	\$ 23.56
17	1.1700	\$ 23.76
18	1.1800	\$ 23.97
19	1.1900	\$ 24.17
20	1.2000	\$ 24.37
21	1.2100	\$ 24.58
22	1.2200	\$ 24.78
23	1.2300	\$ 24.98
24	1.2400	\$ 25.18
25	1.2500	\$ 25.39

25-26 Approved (0-100 Participation)	\$1,400.00
25-26 Approved (101-200 Participation)	\$2,100.00
25-26 Approved (201-300 Participation)	\$2,800.00
25-26 Approved (301-400 Participation)	\$3,500.00
25-26 Approved (401-500 Participation)	\$4,200.00
25-26 Approved (501-600 Participation)	\$4,900.00
25-26 Approved (600+ Participation)	\$5,600.00

Supplements will be applied to the next fiscal years compensation based on the prior fiscal year's year ending participation numbers. Supplements will be added equally to each pay check throughout the fiscal year.

Food Service Central Office FY26 Proposed		
Years	INDEX	RATE
0	Base	\$ 22.46
1	1.0100	\$ 22.68
2	1.0200	\$ 22.91
3	1.0300	\$ 23.13
4	1.0400	\$ 23.36
5	1.0500	\$ 23.58
6	1.0600	\$ 23.81
7	1.0700	\$ 24.03
8	1.0800	\$ 24.26
9	1.0900	\$ 24.48
10	1.1000	\$ 24.71
11	1.1100	\$ 24.93
12	1.1200	\$ 25.16
13	1.1300	\$ 25.38
14	1.1400	\$ 25.60
15	1.1500	\$ 25.83
16	1.1600	\$ 26.05
17	1.1700	\$ 26.28
18	1.1800	\$ 26.50
19	1.1900	\$ 26.73
20	1.2000	\$ 26.95
21	1.2100	\$ 27.18
22	1.2200	\$ 27.40
23	1.2300	\$ 27.63
24	1.2400	\$ 27.85
25	1.2500	\$ 28.08

Food Service Central Office (4-Yr Degree) FY26 Proposed		
Years	INDEX	RATE
0	Base	\$ 24.10
1	1.0100	\$ 24.34
2	1.0200	\$ 24.58
3	1.0300	\$ 24.82
4	1.0400	\$ 25.06
5	1.0500	\$ 25.31
6	1.0600	\$ 25.55
7	1.0700	\$ 25.79
8	1.0800	\$ 26.03
9	1.0900	\$ 26.27
10	1.1000	\$ 26.51
11	1.1100	\$ 26.75
12	1.1200	\$ 26.99
13	1.1300	\$ 27.23
14	1.1400	\$ 27.47
15	1.1500	\$ 27.72
16	1.1600	\$ 27.96
17	1.1700	\$ 28.20
18	1.1800	\$ 28.44
19	1.1900	\$ 28.68
20	1.2000	\$ 28.92
21	1.2100	\$ 29.16
22	1.2200	\$ 29.40
23	1.2300	\$ 29.64
24	1.2400	\$ 29.88
25	1.2500	\$ 30.13



WASHINGTON
COUNTY SCHOOLS
INSPIRE ★ STRIVE ★ THRIVE

Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

May 27, 2025

Dear Board Members:

Several pieces of equipment purchased with federal funds are obsolete or have been deemed beyond repair. In accordance with federal guidelines, this equipment must be deleted from federal inventories. These items are listed on an attached form (see Washington County Department of Education Federal Disposition Report) for approval at the June 5, 2025 board meeting. This procedure is to provide assurance that all items being written off federal inventories are disposed of in compliance with Education Department General Admistrative Regulations (EDGAR) and other rules and regulations.

I am presenting these inventory items to the Board for disposition.

Sincerely,

Jerry Whitaker
Director of Federal Programs

Eric Barnes
Annette Buchanan
Keith Ervin

Chad Fleenor
David Hammond
Gregg Huddleston

Board of Directors
Mike Masters
Whitney Riddle
Vince Walters

Washington County Department of Education Federal Disposition Report

Description of Property	Serial # or Other Identification Number	Cost	Acquisition Date (proj.yr.)	School	Location of Property	Insurance removal	Ready for Disposition	Reason	Type of Inventory
ZEBRA P110i PRINTER	80J083400115	\$ 1,400.00	2009.01	Asbury	File Room	Yes	Yes	Beyond Repair	Title VI
Motorola Two-Way Radio	278K191923	\$ 150.83	4/26/2019	Asbury	Room 1	No	Yes	Beyond Repair	Title IV
Motorola Two-Way Radio	278K260844	\$ 150.83	4/26/2019	Asbury	Room 4	No	Yes	Beyond Repair	Title IV
Motorola Two-Way Radio	278K281352	\$ 150.83	4/26/2019	Asbury	Room 7	No	Yes	Beyond Repair	Title IV
Dell CTO 3040 I56500	F74TDH2	\$ 664.00	4/4/2017	BCE	C172-J.Arnold	Yes	Yes	Beyond Repair	Title I
Fujitsu Scansnap IX500 Scanner	AWTHC16212	\$ 464.92	10/10/2016	CO	Room 9	No	Yes	Beyond Repair	Consolidated Admin.
Anywhere 36U Charging Cart	ACPLUS8736	\$ 940.81	10/20/2017	DCHS	Library	Yes	Yes	Obsolete	Title I
Anywhere 36U Charging Cart	ACPLUS8728	\$ 940.81	10/20/2017	DCHS	Library	Yes	Yes	Obsolete	Title I
PRINTER/LEXMARK E360 DN	72M4Z6X	\$ 254.00	2010.01 ARRA	DCHS	G4-Story	No	Yes	Beyond Repair	Title I
SMARTBOARD	SB680-R2-498532	\$ 1,225.00	2008.01	FB	108-Jones	Yes	Yes	Obsolete	Title I
TABLE	T-27 middle table	\$ 231.55	1996.01	FB	Stage/Auditorium	No	Yes	Beyond Repair	Title I
SHELF	SH-6	\$ 106.00	1993.01	FB	105- Huff	No	Yes	Beyond Repair	Title I
SMARTBOARD 680	SB680R22374704	\$ 1,239.00	2009.01	Gray	115-J.Ahrens	Yes	Yes	Obsolete	Title I
TS 21ST SM MONITOR	CN0TP2227373185H8W2U	\$ 148.00	2009.01	Gray	107-Knight	No	Yes	Beyond Repair	Title I
SS 21ST MONITOR	CN0TP2227373185JAA9U	\$ 148.00	2009.01	Gray	115-Glennon	No	Yes	Beyond Repair	Title I
CHART STAND EASEL	CSE-12	\$ 213.75	2010.01	GV	110-Greene	No	Yes	Beyond Repair	Title I
TS 21ST COMP/HD	12BMQG1	\$ 544.00	2009.01	GV	109-Simons	Yes	Yes	Beyond Repair	Title I
SS 21ST COMP/HD	2CQ31D1	\$ 788.00	2007.01	Lamar	104-Hill	Yes	Yes	Beyond Repair	Title I
SS 21ST COMP/HD	6CQ31D1	\$ 788.00	2007.01	Lamar	104-Hill	Yes	Yes	Beyond Repair	Title I
FILE CABINET	'FC-7	\$ 200.00	1988.01	SC	100-Title I Lab	No	Yes	Beyond Repair	Title I
FILE CABINET	'FC-19	\$ 149.95	1998.01	SC	102-Knight	No	Yes	Beyond Repair	Title I
FILE CABINET	'FC-35	\$ 139.00	1999.01	SC	100-K.Johnson	No	Yes	Beyond Repair	Title I
TABLE	'T-25	\$ 231.55	1996.01	SC	Room 208	No	Yes	Beyond Repair	Title I
TABLE	'T-26	\$ 231.55	1996.01	SC	211-Vacant	No	Yes	Beyond Repair	Title I
Kindle #21	60K0 H404 6057 OJMP			SSA	library	No	Yes	Beyond Repair	Title 1 - TACF
Kindle #28	60K0 H404 6057 OKOX			SSA	library	No	Yes	Beyond Repair	Title 1 - TACF
Study Buddy HiSET Cartridge - High School Equivalency Test - Science	SBHST-0301	Included	1/27/2020	SSA	Classrooms	No	Yes	Beyond Repair	Title I-D
Acer Chromebook C871	NXHQEAA00104111C9C7600	\$ 253.50	1/12/2021	SSA	Cart in back classroom	No	Yes	Beyond Repair	Title I-D
Kindle #15	60K0 H404 6037 19NS			SSA	Library	No	Yes	Beyond Repair	Title 1 - TACF
WIDA Model Assessment Kit K	12587	\$ 182.00	2015	BCE	ESL Room	No	Yes	Obsolete	Title III
WIDA Model Assessment Kit 1-2	12587	\$ 160.00	2015	BCE	ESL Room	No	Yes	Obsolete	Title III
WIDA Model Assessment Kit 3-5	12587	\$ 160.00	2015	BCE	ESL Room	No	Yes	Obsolete	Title III
WIDA Model Assessment Kit 6-8	12587	\$ 160.00	2015	BCE	ESL Room	No	Yes	Obsolete	Title III
WIDA Model Assessment Kit 9-12	12587	\$ 160.00	2015	BCE	ESL Room	No	Yes	Obsolete	Title III
WIDA Model Assessment Kit K	12587	\$ 182.00	2015	BCE	ESL Room	No	Yes	Obsolete	Title III
WIDA Model Assessment Kit 1-2	12587	\$ 160.00	2015	BCE	ESL Room	No	Yes	Obsolete	Title III
WIDA Model Assessment Kit 3-5	12587	\$ 160.00	2015	BCE	ESL Room	No	Yes	Obsolete	Title III
WIDA Model Assessment Kit 6-8	12587	\$ 160.00	2015	BCE	ESL Room	No	Yes	Obsolete	Title III
WIDA Model Assessment Kit 9-12	12587	\$ 160.00	2015	BCE	ESL Room	No	Yes	Obsolete	Title III
ACCESS "Building Literacy Through Learning" – Newcomers Cardboard Box Set 05.12.2011	051694 9780669516944	\$ 393.20	2011	BCE	ESL Room	No	Yes	Obsolete	Title III
ACCESS "Building Literacy Through Learning" – Newcomers Cardboard Box Set 05.12.2011	051694 9780669516944	\$ 393.20	2011	BCE	E118-T. Calderwood	No	Yes	Obsolete	Title III
I-POD SOUND DOCK	'035703952860047AE	\$ 229.00	2006.01	WV	102-Blackburn	No	Yes	Obsolete	Title I
I-POD	'8K617KEMSZ9	\$ 269.00	2006.01	WV	102-Blackburn	No	Yes	Obsolete	Title I
SHELF	'SH-68	\$ 168.00	2006.01	WV	117-Sanders	No	Yes	Beyond Repair	Title I
Filtered Kajeet Smartspot	353058710660136	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710676199	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710724544	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710673287	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710762940	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710676249	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710676983	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710746505	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710679987	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710744229	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710744740	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0
Filtered Kajeet Smartspot	353058710749491	\$ 118.91	12/22/2020	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 1.0

Description of Property	Serial # or Other Identification Number	Cost	Acquisition Date (proj.yr.)	School	Location of Property	Insurance removal	Ready for Disposition	Reason	Type of Inventory
Filtered Kajeet Smartspot	353058710756447	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710748493	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710722019	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710621542	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710635864	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710641888	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710728925	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710675431	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710784795	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710781973	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710673559	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710686362	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710692204	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710723744	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710628539	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710665267	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710808016	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710723439	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710653321	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710652380	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710743528	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710657058	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710690976	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710716441	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710768442	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710676447	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710661316	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710664906	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710685323	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710704900	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710692170	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710698581	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710631087	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710734709	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710680399	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710726101	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710665168	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710626004	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710656951	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710626822	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Filtered Kajeet Smartspot	353058710627036	\$ 118.91	6/14/2021	Tech	Tech Warehouse	No	Yes	Obsolete	ESSER 2.0
Acer Chromebook 712 [C871]	NXHQEAA0010421C2407600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA0010421C1947600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA0010421C1CD7600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA00104129FD87600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA00104129FDF7600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA0010421C1897600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA0010421C2AE7600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA0010421C1AE7600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA0010421C1DD7600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA0010421C1E77600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA0010421C19E7600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA0010421C2547600	\$ 253.50	7/3/2020	BCE	Student Name Redacted - PII	No	Yes	Beyond Repair	ESSER 1.0
Acer Chromebook 712 [C871]	NXHQEAA00104129FA57600	\$ 253.50	7/3/2020	RV	Library	No	Yes	Beyond Repair	ESSER 1.0

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

PURCHASE ORDER

Purchase Order **No 4174**

Date Issued

Appropriation No. **72610399**

Dept. **OPERATIONS**

School **DCHS**

TO
WATER SOLUTIONS
KINGSPORT TN 37664

Deliver to **DCHS**
 Address **684 Old Ste Rte 34**
 Via **Jonesborough**

NOTICE TO VENDOR

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education
405 West College Street
Jonesborough, TN 37659
Telephone (423) 753-1105

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
Chiller Monitoring Services 07-01-25 to 06-30-26				
* Price Quotes Attached *				
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				\$ 14,760.06

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

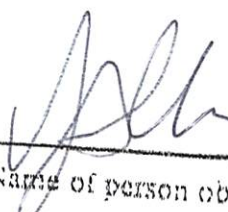
Authorized Signature

APPROVED:

Purchasing Agent

PRICE INQUIRY FORM
Washington County Schools

Vendor	Description of item for price comparison	Price Quoted
<p>Firm <input checked="" type="checkbox"/> <u>Water Solutions</u></p> <p>Address <u>Kingsport TN 37664</u></p> <p>Person Contacted <u>Saad Nussamir</u></p> <p>Date <u>March 2025</u></p>	<p>Water Treatment for School HVAC systems</p> <p>* 07/01/25 *</p>	<p>1,230.00 Monthly</p> <p>14,760.00 Annually</p>
<p>Firm <u>Chen Aqua</u></p> <p>Address <u>3001 E Gov John Sevier Hwy Knoxville TN 37814</u></p> <p>Person Contacted <u>Existing contract</u></p> <p>Date <u>March 2025</u></p>	<p>W</p>	<p>1346.00 Monthly</p> <p>16,152 Annually</p>
<p>Firm <u>NALCO Water</u></p> <p>Address <u>Knoxville TN</u></p> <p>Person Contacted <u>Bobby HASKINS</u></p> <p>Date <u>March 2025</u></p>	<p>W</p>	<p>3354.00 Monthly</p> <p>40,248 Annually</p>


Name of person obtaining inquiry

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

Purchase Order No: **5273**
 Date Issued: **5/20/2025**
 Appropriation No: **72250499**
 Dept: **Technology**
 School: **S-w.de**

PURCHASE ORDER

TO **Central Technologies**

Deliver to **WADE - C. Fullbright**
 Address **306 1/2 Forest Dr.**
Jonesborough, TN 37659
 Via

NOTICE TO VENDOR

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education
 405 West College Street
 Jonesborough, TN 37659
 Telephone (423) 753-1105

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
Dell OptiPlex 5070 Core i3 16GB Ram, 256GB SSD W11 Pro New KB/Mouse Ref, 3yr. warranty Shipping		300	\$222.00	\$66,600.00
		1		\$1,975.00
* TIPS CO-OP 240/10/14 Quote Att.				
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				\$68,575.00

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

Handwritten signature

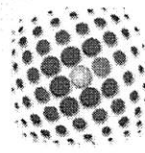
VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent



CENTRAL
Technologies, Inc.

We have prepared a quote for you

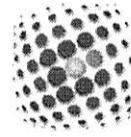
Dell Optiplex Desktops / Qty 300 - Refurbished

Quote # 027485
Version 1

Prepared for:

Washington County Schools


Curtis Fullbright
fullbrightc@wcde.org



Products

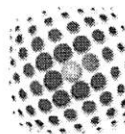
Description	Price	Qty	Ext. Price
DELL5070SFFI3 Dell OptiPlex 5070 SFF Intel Core i3-9100 16GB RAM, 256GB SSD W11Pro, New KB/Mouse	\$222.00	300	\$66,600.00
Shipping Shipping	\$1,975.00	1	\$1,975.00

Subtotal: **\$68,575.00**

 Statement of Work

Shipping estimate is based on freight delivery for 3 pallets.

Central Technologies will not be assisting in warranty repairs/returns, the customer will deal with the vendor directly.



Dell Optiplex Desktops / Qty 300 - Refurbished

Prepared by:

Knoxville HQ

Brandon Calhoun

615-812-5566

brandon@centralinc.com

Prepared for:

Washington County Schools

405 W College St

Jonesborough, TN 37659

Curtis Fullbright

(423) 753-1100

fullbrightc@wcde.org

Quote Information:

Quote #: 027485

Version: 1

Delivery Date: 05/20/2025

Expiration Date: 06/13/2025

Quote Summary

Description	Amount
Products	\$68,575.00
Total: \$68,575.00	

Knoxville HQ

Signature:

Name:

Brandon Calhoun

Title:

Account Manager

Date:

05/20/2025

Washington County Schools

Signature:

Name:

Curtis Fullbright

Date:

5/21/25



A Department of Education Service Center Region 8, 4845 US Highway 271 North, Pittsburg, Texas 75686, (866) 839-8477

To: All TIPS Members

Re: TIPS Federal Funds Disclaimer and Information Sheet

To whom it may concern:

You have clicked on a link or otherwise sought to determine whether a specific TIPS Vendor on a specific TIPS Contract is EDGAR compliant. If the website states “No” to EDGAR compliance for that specific Vendor Contract, then the specific TIPS Vendor on that specific TIPS Contract is **not EDGAR compliant**. If the website states “View Doc” to EDGAR compliance and you are linked to this letter, then TIPS has ensured the specific TIPS Vendor’s compliance with 2 CFR 200 on the specified contract **to the extent a cooperative can do so**, as described below.

Region 8 Education Service Center (Region 8 ESC) is a Texas Education Service Center which operates The Interlocal Purchasing System (TIPS), a purchasing cooperative and department of Region 8 ESC. This document certifies that Region 8 ESC and TIPS made every effort to comply with the most restrictive requirements of 2 CFR 200, identified for educational purposes as the Education Department General Administrative Regulations (“EDGAR”). Please note that federal funds not sourced from the US Department of Education are likely regulated by 2 CFR 200 but are not technically “EDGAR.” Each federal agency and its corresponding state “pass-through” agency may interpret 2 CFR 200 differently. TIPS certifies that it competitively procures all awarded contracts pursuant to § 44.031 of the Texas Education Code, or Texas Government Code § 2269, as applicable, the most restrictive procurement method, and performs the most restrictive procurement method required by law and regulation, including all of the necessary steps outlined in 2 CFR 200, except the Price or Cost Analysis for purchases of \$250,000 and greater. (See below). **This letter certifies that the Vendor agreed to those 2 CFR 200 contract provisions for the specified contract.**

However, this TIPS certification cannot relieve Members of federal requirements that cannot reasonably be performed by cooperatives. For example, 2 CFR 200 requires a cost or price analysis for purchases over \$250,000.00, a threshold adopted by TEA and the US Dept. of Education. TIPS does not perform a formal cost or price analysis because TIPS is not the entity making the actual purchase of goods or services. If a Vendor is awarded then TIPS has determined that the pricing is within the competitive range for the Vendor’s offering. However, when required by law, the TIPS Member must perform the required analysis on the specific goods or services before seeking TIPS pricing/purchasing from the TIPS Vendor and then upon completion of the purchase process.

Additionally, due to the Texas Department of Agriculture Guidance ARM Section 17 (“ARM Section 17”), relating to Federal Child Nutrition Program Funds (Primarily Texas Public School Fund 240), requirement that all solicitations include specific quantities of goods or services purchased, TIPS Contracts are not in compliance with ARM Section 17 as a **stand-alone** purchase contract. This is because TIPS has no way of predicting which Members will purchase specific quantities of goods and services. However, for Federal Child Nutrition Fund purchases in which the ARM Section 17 required cost or price analysis has been performed by the Member, TIPS contracts may be used in conjunction with the Member’s three quote process **unless labeled with “No” as to EDGAR compliance**. See also ARM Section 17.84 addresses purchasing through a **“Third Party Cooperative that does not follow USDA Procurement Regulations”**. This will include TIPS and possibly other cooperatives that do not specify the exact quantities and line items procured by the cooperative. See the latest ARM Section 17 [here](#).

If this letter was linked or provided in relation to a specific Vendor Contract then the Vendor has agreed to the 2 CFR 200 Contract provisions. For our Members’ benefit, we encourage you, when expending federal funds, to make certain that you understand and comply with any other 2 CFR 200 requirements that cannot necessarily be met on your behalf by a cooperative. We also encourage you to incorporate all 2 CFR 200 TIPS Contract provisions agreed to by the Vendor into all supplemental agreements you enter into with the TIPS Vendor, if any. While TIPS works very hard to ensure legal purchasing compliance on Members’ behalf TIPS does not provide legal counsel to its Members. TIPS recommends that you consult your legal counsel when executing contracts with TIPS Vendors. TIPS reserves the right to change its process as necessary in relation to updated guidance. Thank you for being a Member of TIPS and for letting us assist with your procurement needs.

The Interlocal Purchasing System

Purchasing Made Personal



Printed 20 May 2025

www.centralinc.com

Central Technologies Inc

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	6101 Industrial Heights Dr NW	NAME Charlie Martin
CITY	Knoxville	PHONE (866) 839-8477
STATE	TN	FAX (866) 839-8472
ZIP	37919	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N

HUB: N

SERVING STATES

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT |
NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WI | WY | PR

Overview

<p>Central Knox Inc dba Central Technologies Inc. Technology solutions value-added reseller and installer of all things technology.</p>

AWARDED CONTRACTS "View EDGAR Doc" on Website

Contract	Comodity	Exp Date	EDGAR
230202	Security Systems Products and Services	04/30/2026	See EDGAR Certification Doc.
230305	Vaping Sensors	05/31/2026	See EDGAR Certification Doc.
240101	Technology Solutions, Products, and Services	05/31/2029	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

230202

Todd Troxler	VP of Sales	(865) 566-0230	todd@centralinc.com
Debbie Troxler	Inside Sales	(865) 566-0230	debbie@centralinc.com

230305

Todd Troxler	VP of Sales	(865) 566-0230	todd@centralinc.com
Debbie Troxler	Inside Sales	(865) 566-0230	debbie@centralinc.com

240101

Todd Troxler	VP of Sales	(214) 734-9780	todd@centralinc.com
Debbie Troxler	Inside Sales	(865) 566-0230	debbie@centralinc.com

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

Purchase Order No. **5275**

Date Issued **5**

Appropriation No. **72250399**

Dept. **Technology**

School **S-wide use**

PURCHASE ORDER

TO **Häpara Renewal**

Deliver to **WCDE-C. Fullbright**

Address

Via

Articles on this order must be charged to account of

NOTICE TO VENDOR

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education
 405 West College Street
 Jonesborough, TN 37659
 Telephone (423) 753-1105

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
<p>Web filter module which provides district with AI based internet filtering on & control</p> <p>Start: 7/01/2025 End: 6/30/2026</p> <p>* Quote Att.* 1% Discount into Att.*</p>				
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				\$ 82,500.00

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent



QUOTE

Washington County School District (TN)

Attention To:

Heath Bailey

405 West College Street
 JONESBOROUGH, TN 37659-1099
 United States

Issued by:

Beth Still

beth.still@hapara.com

Please make PO out to the following:

Cordance Operations LLC

16W Martin Street
 Raleigh, NC 27601
 United States

Quote Date

5/19/2025

Quote Number

00024915

Description	Quantity	Sales Price	Total Price
Recurring access to the Web Filter module which provides district with AI based internet filtering and control Order for Washington County School District (TN). Your subscription runs from July 01, 2025 to June 30, 2026	8,100.00	USD 4.40	USD 35,640.00
Recurring access to the Wellness module which provides mental health alerts and web monitoring Order for Washington County School District (TN). Your subscription runs from July 01, 2025 to June 30, 2026	8,100.00	USD 1.70	USD 13,770.00
Order for Washington County School District (TN) Your subscription runs from July 1, 2025 to June 30, 2026.	1.00	USD 1,500.00	USD 1,500.00
Recurring access to the Monitoring module which provides oversight into a student's online activity Order for Washington County School District (TN). Year 1 of 3 of your three year subscription runs from July 01, 2025 to June 30, 2026	8,100.00	USD 3.90	USD 31,590.00
Total Price			USD 82,500.00

Thank you so much for letting us provide you with a quote for our services. The quote is valid for 60 days from the date of the quote ("Quote Date" above).

Please note that this quote does not include any applicable sales tax.

If you have any questions regarding pricing, please feel free to contact the sales representative who issued the email (the email is at the top of the quote).

Your purchase of our services is governed by and subject to the Terms of Service found by clicking [here](#)

Please email this Quote with your signature and your Purchase Order to your Hapara representative.

Agreed and accepted on behalf of the above-named customer:

By:  Authorized Signatory

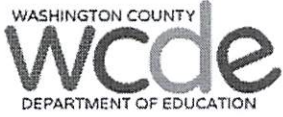
Name: CURTIS FULLBRIGHT

Date: 5/21/25

Contact Details Please email Purchase Order to
beth.still@hapara.com



Brennan Petar
President | Hapara



Jeana MONEY <moneyj@wcde.org>

Quote

Beth Still <beth.still@hapara.com>
To: Jeana MONEY <moneyj@wcde.org>
Cc: Heath Bailey <baileyh@wcde.org>, Curtis Fullbright <fullbrightc@wcde.org>

Mon, May 19, 2025 at 5:18 AM

Jeana,
I completely understand. I know things are especially hectic this year! I shared a similar table with options a while back, but I made a change. I was able to make the case for getting you a slightly better rate if you opt to go with the 3 year subscription paid up front. If we are able to send you an invoice by June 15 even if you cannot pay it until after July 1, I can give you a 1% discount on any of the options.

Let me know which version you would like an official quote for and I will put it together for you.

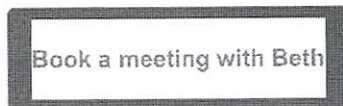
Best,
Beth

Table with 4 columns: Category, 1 Year, 3 Year Annualized (Paid Yearly), 3 Year Paid Upfront. Rows include 8100 licenses, Annual sync & integration fee, and Total.



Beth Still
Strategic Account Manager | Hāpara

(970)235-1899
beth.still@hapara.com
hapara.com
Based in Scottsbluff, Nebraska



Hāpara is a Cordance.co business
16 W Martin Street, Raleigh, NC 27601

<i>REQ DATE</i>
05/06/2025

Washington County Schools Nutrition

405 West College Street
 Jonesborough, TN 37659
 423-753-1107
 nutrition@wcde.org

<i>REQUISITION NUMBER</i>
1430250362

VENDOR KEY : HORIZON 000
 SHIP DATE : 05/06/2025
 FISCAL YEAR : 2024-2025
 ENTERED BY : HARTGCHL000

PRINTED 05/09/2025

VENDOR:
 HORIZON SOFTWARE INTERN, INC
 PO Box 934248
 ATLANTA, GA 31193-4248

SHIP TO:
 Washington County Schools - Food Service
 405 W COLLEGE ST
 JONESBOROUGH, TN 37659

ATTN: CHLOE HARTGROVE

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1		HORIZON ANNUAL MAINTENANCE	16597.42000	16,597.42
		ACCOUNT SUMMARY (FOR INTERNAL USE)		
		ACCOUNT NUMBER	ACCOUNT AMOUNT	
		143 E 73100 399 000 00000 000	16,597.42	
			PAGE TOTAL	16,597.42
			TOTAL	16,597.42

This is a Requisition and not an official Purchase Order.
 The District is not financially responsible for the
 unauthorized purchases made with a Requisition.



WASHINGTON COUNTY SCHOOLS

INSPIRE ★ STRIVE ★ THRIVE

Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

BID QUOTATION SHEET

Gym Floor Buff & ReCoat

Bid Opening: **Thursday, May 15, 2025, at 2:15 PM EST**

The undersigned bidder acknowledges having read and understood the **Invitation to Bid** and specifications and agrees to comply with all stated terms and conditions. Upon award, the bidder will schedule and complete the maintenance of the gym floors as outlined. Please submit the cost per floor and a total cost below.

Boones Creek Elementary School - Main	\$ 5772. ⁰⁰
Boones Creek Elementary School - Aux	\$ 896. ⁰⁰
Daniel Boone High School- Main	\$ 4414. ⁰⁰
Daniel Boone High School- Aux	\$ 2325. ⁰⁰
David Crockett High School- Main	\$ 4095. ⁰⁰
Fall Branch Elementary School - Main	\$ 3871. ⁰⁰
Grandview Elementary School - Main	\$ 4263. ⁰⁰
Gray Elementary School -Main	\$ 3859. ⁵⁰
Jonesborough K-8 School - Main	\$ 5556. ⁰⁰
Lamar Elementary School - Main	\$ 4214. ⁰⁰
Ridgeview Elementary School- Main	\$ 5050. ⁰⁰
South Central Elementary School - Main	\$ 4116. ⁰⁰
Sulphur Springs Elementary School - Main	\$ 4116. ⁰⁰
Westview Elementary School- Main	\$ 4116. ⁰⁰

TOTAL BID AMOUNT: \$ 56,659.⁵⁰

Board of Directors

Eric Barnes
Annette Buchanan
Keith Ervin

Chad Fleenor
David Hammond
Gregg Huddleston

Mike Masters
Whitney Riddle
Vince Walters



STATE OF TENNESSEE
DEPARTMENT OF REVENUE

**Certificate of Registration
Business Tax**

May 2, 2025

FINCHUM SPORTS FLOORS, LLC.
2812 BOYDS CREEK HWY # SEVIERVILLE
SEVIERVILLE TN 37876-0336

Letter ID: L0634571456
Account ID: 1000594874-BUS
Account Type: Business Tax
Effective Date: May 1, 2025
County: Washington County

You have filed an application for business tax registration for the business at the location shown below:

Location No.: 1001847266

Location Address: FINCHUM SPORTS FLOORS LLC
2812 BOYDS CREEK HWY
SEVIERVILLE TN 37876-0336

Business Licenses

This certificate is not your business license. To complete your registration, you must get a business license from your county and/or city clerk. You must pay a \$15 fee to the city and/or county clerk for each initial license. If you have not already paid this fee locally, please contact your city and/or county clerk. You need a certificate of registration and a business license for each of your business locations.

Taxpayers in these business tax classifications **are not required** to obtain a business license:

- Classification 1, 2, 3, and 4B taxpayers with no established physical location in Tennessee,
- Effective with the December 31, 2023, filing period, Classification 4A contractors with no established physical location in Tennessee and with \$100,000 or less in sales in any city or county,
- Classification 5A taxpayers (industrial loan and thrift companies)

Note that effective with the December 31, 2023, filing period, out-of-state Classification 4A contractors must get a business license in any city and/or county where they earn more than \$100,000 in compensation.

Tax Returns

Taxpayers must file and pay business tax returns online. You must file your consolidated business tax return each year on the 15th day of the fourth month after the close of your business year end. If your business is set up on a calendar year, your tax return is due April 15 of the following year. To avoid penalty and interest charges, taxpayers must file all returns and payments on or before the due date.

David Gerregano
Commissioner of Revenue



WASHINGTON COUNTY SCHOOLS

INSPIRE ★ STRIVE ★ THRIVE

Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

By submitting this bid, the bidder agrees that the quoted products and services meet the stated specifications and will remain in compliance with Washington County Board of Education standards throughout the contract period.

Bidder Information:

Printed Name: Larry Finchum

Signature: Larry Finchum

Telephone #: 865-453-3995

Cell #: 865-740-3514

Fax #: 865-429-2431

Company Name: Finchum Sports Floors, LLC

Mailing Address: 2812 Boyd's Creek Hwy

City/State/ZIP: Sevierville TN 37876

Date: May 13, 2025

Email Address: Lisa@finchumsportsfloors.com

Exceptions (if any):

If none, state "No conditions and/or exceptions."

No conditions and/or exceptions

Board of Directors

Eric Barnes
Annette Buchanan
Keith Ervin

Chad Fleenor
David Hammond
Gregg Huddleston

Mike Masters
Whitney Riddle
Vince Walters



Mr. Jerry S. Boyd
 Superintendent

405 W. College St.
 Jonesborough, TN 37659
 Phone (423) 753-1100

BID QUOTATION SHEET

Gym Floor Buff & ReCoat

Bid Opening: **Thursday, May 15, 2025, at 2:15 PM EST**

The undersigned bidder acknowledges having read and understood the **Invitation to Bid** and specifications and agrees to comply with all stated terms and conditions. Upon award, the bidder will schedule and complete the maintenance of the gym floors as outlined. Please submit the cost per floor and a total cost below.

Boones Creek Elementary School - Main	\$ 3,650. ⁰⁰
Boones Creek Elementary School - Aux	\$ 570. ⁰⁰
Daniel Boone High School- Main	\$ 2,790. ⁰⁰
Daniel Boone High School- Aux	\$ 1,470. ⁰⁰
David Crockett High School- Main	\$ 2,590. ⁰⁰
Fall Branch Elementary School - Main	\$ 2,450. ⁰⁰
Grandview Elementary School - Main	\$ 2,695. ⁰⁰
Gray Elementary School -Main	\$ 2,440. ⁰⁰
Jonesborough K-8 School - Main	\$ 3,510. ⁰⁰
Lamar Elementary School - Main	\$ 2,665. ⁰⁰
Ridgeview Elementary School- Main	\$ 3,195. ⁰⁰
South Central Elementary School - Main	\$ 2,600. ⁰⁰
Sulphur Springs Elementary School - Main	\$ 2,600. ⁰⁰
Westview Elementary School- Main	\$ 2,600. ⁰⁰

TOTAL BID AMOUNT: \$ 35,825.⁰⁰

Board of Directors

Eric Barnes
 Annette Buchanan
 Keith Ervin

Chad Fleenor
 David Hammond
 Gregg Huddleston

Mike Masters
 Whitney Riddle
 Vince Walters



WASHINGTON
COUNTY SCHOOLS
INSPIRE ★ STRIVE ★ THRIVE

Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

By submitting this bid, the bidder agrees that the quoted products and services meet the stated specifications and will remain in compliance with Washington County Board of Education standards throughout the contract period.

Bidder Information:

Printed Name: Josh Walton

Signature: Josh Walton

Telephone #: 336-399-3525

Cell #: 336-399-3525

Fax #: 252-291-8042

Company Name: Superior Court Systems By Floor Action

Mailing Address: PO Box 7327

City/State/ZIP: Wilson, NC 27895

Date: 5-13-2025

Email Address: josh@scsbyflooraction.com

Exceptions (if any): No conditions and/or exceptions

If none, state "No conditions and/or exceptions."

Board of Directors

Eric Barnes
Annette Buchanan
Keith Ervin

Chad Fleenor
David Hammond
Gregg Huddlestone

Mike Masters
Whitney Riddle
Vince Walters

2025-26 SY NETCO District Meal Prices

	Breakfast					Lunch					# of CEP schools
	Elem	Middle	High	Teacher	Visitor/Adult	Elem	Middle	High	Teacher	Visitor/Adult	
Bristol	CEP	CEP	CEP	\$ 3.25	\$ 3.25	CEP	CEP	CEP	\$ 4.25	\$ 4.25	100%
Carter	CEP	CEP	CEP	\$ 2.50	\$ 3.00	CEP	CEP	CEP	\$ 4.00	\$ 4.75	100%
Cocke	CEP	CEP	CEP			CEP	CEP	CEP			100%
Grainger											
Greeneville City	CEP			\$ 2.75	\$ 3.25	CEP			\$ 4.25	\$ 5.00	
Hamblen	CEP	CEP	CEP	\$ 3.00	\$ 4.00	CEP	CEP	CEP	\$ 4.25	\$ 5.00	
Hawkins	CEP	CEP	CEP	\$ 3.00	\$ 3.00	CEP	CEP	CEP		\$ 6.00	15 - 100%
Jefferson											
Johnson City	CEP	\$ 2.25	\$ 2.50	\$ 3.25	\$ 4.00	CEP	\$ 3.00	\$ 3.25	\$ 4.50	\$ 5.00	
Johnson	CEP	CEP	CEP	\$ 2.50	\$ 2.50	CEP	CEP	CEP	\$ 4.25	\$ 4.25	100%
Kingsport City											
Newport	CEP	CEP	X	\$ 2.75	\$ 3.25	CEP	CEP	X	\$ 4.25	\$ 5.25	1
Rog. City											
Sullivan											
Unicoi	CEP	CEP	CEP	\$ 3.00	\$ 3.00	CEP	CEP	CEP	\$ 4.00	\$ 5.00	(6) - 100%
Washington	\$ 2.25	\$ 2.25	\$ 2.50	\$ 3.00	\$ 3.00	\$ 3.25	\$ 3.25	\$ 3.50	\$ 5.00	\$ 5.00	
Knox Country	\$ 2.25	\$ 2.25	\$ 2.25	\$ 3.00		\$ 3.25	\$ 3.50	\$ 3.50	\$ 5.00	\$ 5.00	none
Blount County	\$ 1.50	\$ 1.75	\$ 1.75	\$ 2.75	\$ 2.75	\$ 2.50	\$ 2.75	\$ 3.00	\$ 4.25	\$ 4.25	

Considering 20% increase



WASHINGTON COUNTY SHERIFF'S OFFICE
KEITH SEXTON, SHERIFF

MAILING ADDRESS:
P.O. Box 97 JONESBOROUGH, TN 37659

PHYSICAL ADDRESS:
112 W. JACKSON BOULEVARD JONESBOROUGH, TN
37659

WWW.WCSO.NET

Dr. Adams,

The Washington County Sheriff's office is in need of a bus for our work crews. I have inquired with Tony and Lynn about surplus buses I was told there are 2 mini buses that will be surplus. We would like to request these buses.

Thanks,

Allen Kyker
Washington County Sheriff's Office
Communications and Fleet Supervisor
Office# 423-753-3268
Cell# 423-791-5598

ADMINISTRATION
(423) 788-1414
FACSIMILE: (423) 788-1518



DETENTION CENTER
(423) 753-1701
FACSIMILE: (423) 753-5011

FIRST NATIONALLY ACCREDITED SHERIFF'S OFFICE IN TENNESSEE

SURVEYOR NOTES

- * THIS SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND.
- * THE PROPERTY MAY BE SUBJECT TO OTHER RIGHTS-OF-WAY, EASEMENTS, RESERVATIONS AND RESTRICTIONS, WRITTEN AND UNWRITTEN, RECORDED AND UNRECORDED.
- * THIS SURVEY WAS PREPARED WITHOUT BENEFIT OF ABSTRACT TITLE AND MATTERS OF TITLE SHOULD BE REFERRED TO AN ATTORNEY-AT-LAW.
- * THE CERTIFICATION SHOWN HEREON IS NOT A CERTIFICATION OF TITLE, ZONING OR FREEDOM FROM ENCUMBRANCES.
- * ADJOINING OWNERS AND DEED REFERENCES AS SHOWN ARE BASED ON COUNTY TAX RECORDS ARE SUBJECT TO ACCURACY THEREOF. DASHED ADJOINER LINES ARE NOT SURVEYED UNLESS ANNOTATED.
- * DATA COLLECTED UTILIZING GPS, UAV FLIGHT, AND TRADITIONAL SURVEY METHODS. PORTIONS OF THE PLANIMETRIC DATA SHOWN HEREON WERE GENERATED USING A MULTI-ROTOR UAV. THE POINT CLOUD AND ORTHOMOSAIC WERE PROCESSED USING PIX4D.
- * BASED ON GRAPHICAL LOCATION INFORMATION FROM FEMA FIRMETTE, THE SUBJECT PROPERTY DOES NOT LIE IN A SPECIAL FLOOD HAZARD AREA, AS SHOWN ON NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP 47179C0166D 9/29/2006.
- * ANY STREAMS, CREEKS, PONDS, LAKES, WETLANDS, RIVERS, ETC. LOCATED ON THIS PROPERTY, SHOWN OR NOT SHOWN HEREON, MAY BE SUBJECT TO BUFFER AREAS. IT IS THE OWNER/DEVELOPER'S RESPONSIBILITY TO HAVE THE AREAS DESIGNATED BY PERSON(S)/FIRM(S) AUTHORIZED, BY THE PROPER AUTHORITIES, TO MAKE SUCH DETERMINATION.
- * UNDERGROUND UTILITIES AND FEATURES HAVE NOT BEEN LOCATED AS PART OF THIS SURVEY AND NO CERTIFICATION IS MADE THERETO.

ZONING AND SETBACK NOTE

- * THIS SURVEY DOES NOT CERTIFY COMPLIANCE WITH ZONING REGULATIONS, BUILDING CODES, OR OTHER LOCAL LAWS UNLESS EXPLICITLY STATED.
- * THE SUBJECT PROPERTY IS SUBJECT TO ZONING REGULATIONS, BUILDING SETBACKS, AND OTHER REGULATIONS AS SET FORTH BY LOCAL PLANNING AND OTHER AGENCIES. CONSULT WITH LOCAL AUTHORITIES PRIOR TO ANY CONSTRUCTION.

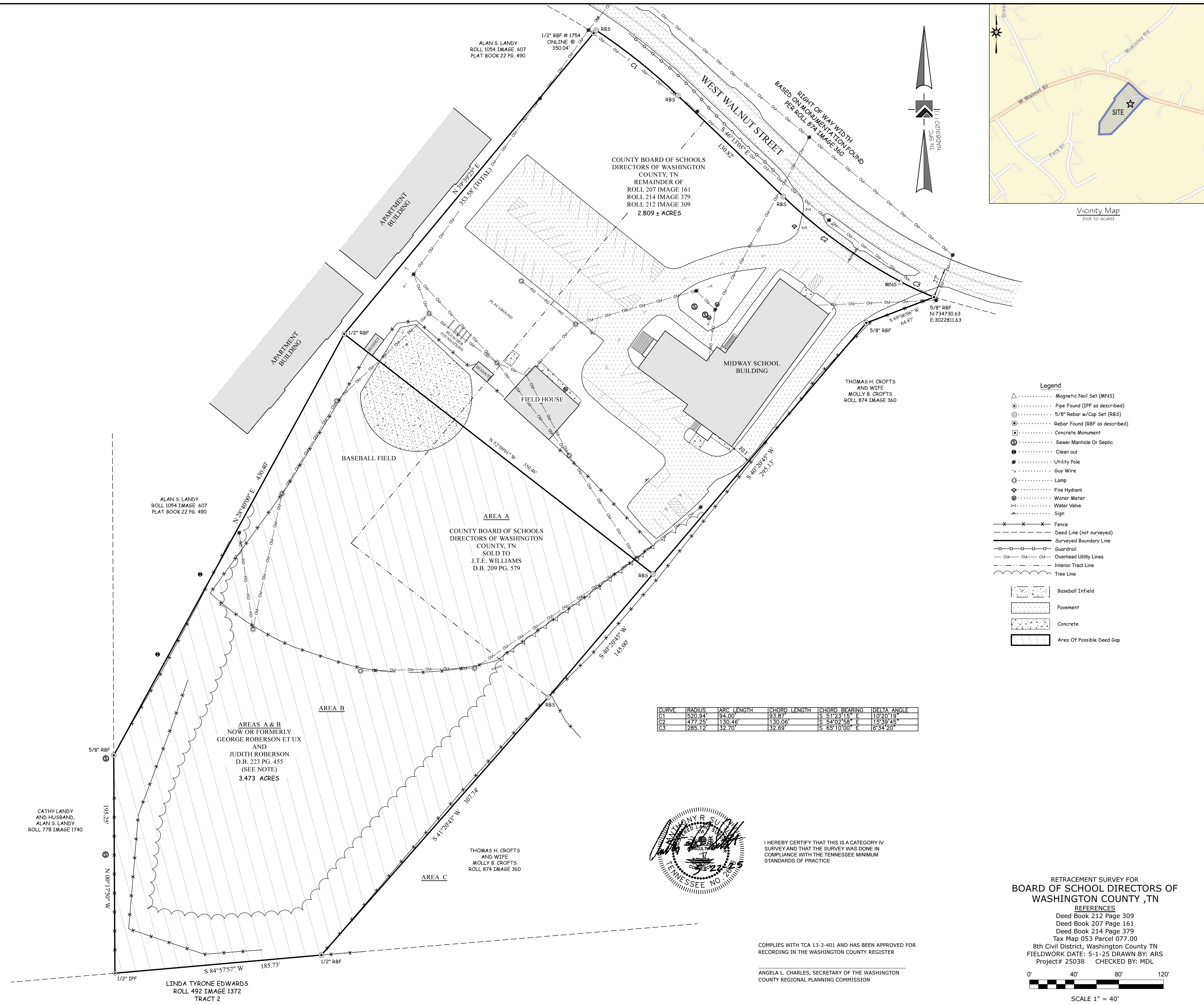
GPS NOTE

- * COORDINATE SYSTEM NAD_83(2011) GEOID 18
- * ALL COORDINATES ARE SPC (4100 TN) GRID COORDINATES
- * COMBINED SCALE FACTOR GROUND TO GRID: 0.999892677
- * CARLSON BRX7 GPS EQUIPMENT WAS USED IN THE ORIENTATION AND LOCATION OF THE SURVEY UTILIZING DOT RTK NETWORK. DISTANCES SHOWN HEREON ARE GROUND DISTANCES. LOCATIONS GENERATED USING RTK RMS OF NO MORE THAN 0.04' HORIZONTAL.

POSSIBLE DEED GAP NOTE

THIS IS NOT A CERTIFICATION OF TITLE OR OWNERSHIP AND WAS PREPARED WITHOUT THE BENEFIT OF A TITLE ABSTRACT.

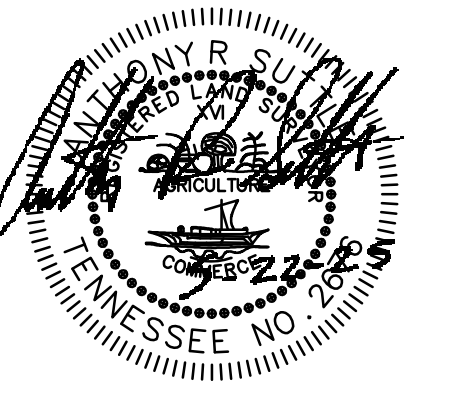
1. The surveyor was unable to locate a deed of record to the County Board of Schools describing the area identified on this survey as a Hatched Area and labeled as Areas A and B. In fact, a conveyance from the County Board of Schools to J.T.E. Williams (Roll 209, Image 579) includes Area A.
2. A deed from J.T.E. Williams to Roberson (Roll 223, Image 455) a portion of which includes the description of the hatched area identified as Areas A and B.
3. The County Board of Schools also conveyed a portion of the Roberson property described in (Roll 223, Image 445) by deed (Roll 574, Image 336), which is identified on the survey as Area C. The back reference in this deed cites (Roll 212, Image 309), but this reference appears inconsistent with the described property and is noted as potentially erroneous by the surveyor.



Legend

- Magnetic Nail Set (MNS)
- Pipe Found (PF as described)
- 5/8" Rebar w/ Cap Set (RBS)
- Rebar Found (RBF as described)
- Concrete Monument
- Sewer Manhole Or Septic
- Clean out
- Utility Pole
- Guy Wire
- Lamp
- Fire Hydrant
- Water Meter
- Water Valve
- Sign
- Fence
- Deed Line (not surveyed)
- Surveyed Boundary Line
- Guardrail
- Overhead Utility Lines
- Interior Tract Line
- Tree Line
- Baseball Infield
- Pavement
- Concrete
- Area Of Possible Deed Gap

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	520.94	94.00'	93.61'	S 51°23'15" E	10°20'19"
C2	477.25	130.46'	130.06'	S 54°02'58" E	15°38'45"
C3	285.12	32.70'	32.69'	S 65°10'00" E	6°34'20"



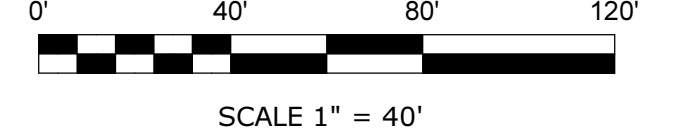
I HEREBY CERTIFY THAT THIS IS A CATEGORY IV SURVEY AND THAT THE SURVEY WAS DONE IN COMPLIANCE WITH THE TENNESSEE MINIMUM STANDARDS OF PRACTICE

COMPLIES WITH TCA 13-3-401 AND HAS BEEN APPROVED FOR RECORDING IN THE WASHINGTON COUNTY REGISTER

ANGELA L. CHARLES, SECRETARY OF THE WASHINGTON COUNTY REGIONAL PLANNING COMMISSION

RETRACEMENT SURVEY FOR BOARD OF SCHOOL DIRECTORS OF WASHINGTON COUNTY, TN

- REFERENCES**
- Deed Book 212 Page 309
 - Deed Book 207 Page 161
 - Deed Book 214 Page 379
 - Tax Map 053 Parcel 077.00
 - 8th Civil District, Washington County TN
 - FIELDWORK DATE: 5-1-25 DRAWN BY: ARS
 - Project# 25038 CHECKED BY: MDL



PEAKGEOMATICS
 LAND SURVEYORS
 P.O. Box 891 Johnson City, TN 37605
 423.202.7093
 www.peakg.com
 Anthony@peakg.com

TITLE 11

PLANNING AND ZONING

CHAPTER

1. MUNICIPAL PLANNING COMMISSION.
2. PEAK STORMWATER MANAGEMENT, EROSION AND SEDIMENTATION CONTROL.
3. FLOODPLAIN MANAGEMENT.
4. FLOODPLAIN ZONING ORDINANCE.
5. GENERAL PROVISIONS RELATING TO ZONING.
6. LANDSCAPING REQUIREMENTS.
7. EXCEPTIONS AND MODIFICATIONS.
8. ENFORCEMENT.
9. BOARD OF ZONING APPEALS.
10. HISTORIC ZONING PROVISIONS.
11. AMENDMENT.
12. BUSINESS AND ADVERTISING SIGNS.
13. MOBILE HOMES.
14. HOME OCCUPATIONS.
15. DISH ANTENNAS AND TELECOMMUNICATION TOWERS.
16. DEMOLITION BY NEGLECT.
17. OUTDOOR LIGHTING ORDINANCE.
18. PERMANENT WATER QUALITY STORMWATER MANAGEMENT.

CHAPTER 1

MUNICIPAL PLANNING COMMISSION

SECTION

- 11-101. Creation and purpose.
- 11-102. Membership.
- 11-103. Organization, rules, staff, and finances.
- 11-104. Powers and duties.
- 11-105. Public notification.

11-101. Creation and purpose. In order to guide and accomplish a coordinated and harmonious development of the town which will, in accordance with existing and future needs, best promote public health, safety, morals, order, convenience, prosperity, and general welfare as well as efficiency and economy in the process of development, a municipal planning commission is hereby created and established as authorized by Tennessee Code Annotated,

title 13, chapter 4, part 1, and the planning commission shall be organized and empowered as provided in this chapter. (Ord. of June 8, 1967)

11-102. Membership. The municipal planning commission shall consist of nine (9) members. One (1) of the members shall be the Mayor of the Town of Jonesborough or a person designated by the mayor. One (1) shall be a member of the board of mayor and aldermen, selected by said board. Five (5) members shall be citizens of Jonesborough approved by the mayor. Two (2) members shall be citizens of Washington County appointed by the mayor who reside outside of Jonesborough's corporate limits but within Jonesborough's planning region. The terms of the seven (7) appointive members shall be for three (3) years. Any vacancy in an appointive membership shall be filled for the unexpired term by the mayor, who shall have the authority to remove an appointive member at his or her pleasure. The term of the member selected from the board of mayor and aldermen shall run concurrently with his or her membership on the board of mayor and aldermen. All members shall serve without compensation. (Ord. of June 8, 1967, as amended by Ord. #96-06, July 1996, and replaced by Ord. #2007-10, Sept. 2007)

11-103. Organization, rules, staff, and finances. The planning commission shall elect its chairman from among its appointive members. The term of chairman shall be one (1) year with eligibility for re-election. The planning commission shall adopt rules for the transactions, findings, and determinations, which record shall be a public record. The planning commission may appoint such employees and staff as it may deem necessary for its work and may contract with town planners and other consultants for such services as it may require. The expenditures of the planning commission, exclusive of gifts, shall be within the amounts appropriated for the purpose by the board of mayor and aldermen. (Ord. of June 8, 1967)

11-104. Powers and duties. From and after the time when the planning commission shall have organized and selected its officers, together with the adoption of its rules or procedures, then it shall have all the powers, duties, and responsibilities as authorized by all applicable provisions of Tennessee Code Annotated, title 13 or other acts relating to the duties and powers of municipal planning commissions adopted subsequent thereto. (Ord. of June 8, 1967)

11-105. Public notification. The planning commission shall attempt to provide written notification of any rezoning requests to either the ten (10) closest adjacent property owners or every property owner within two hundred feet (200') of the property requested to be rezoned, whichever will potentially result in contacting the most property owners. Said notification shall be no fewer than ten (10) calendar days before the commission meets to consider the request with the time requirement beginning the day the notification is

postmarked or delivered to the residence if not mailed. The planning commission shall notify adjacent property owners in writing of any rezoning request a minimum of ten (10) calendar days before the commission meets to consider the request. Notification shall include identification of the parcel, current zoning status, the requested zone, and the date, location and time of the planning commission meeting in which the request will be considered. In addition, the planning commission will direct the building inspector, or his/her designee, to erect a sign on the parcel requested to be rezoned, stating the zone requested and the date and location of the meeting in which the rezoning request will be considered. Said sign will be erected a minimum of ten (10) days before the meeting in which the request is considered, shall be erected in the most visible location to the general public, and shall be a minimum size of two feet (2') by three feet (3'). A notification fee of two hundred fifty dollars (\$250.00) must accompany any rezoning request made to the Jonesborough Planning Commission. (as added by Ord. #93-09, Oct. 1993, and amended by Ord. #2007-02, March 2007)

CHAPTER 2

PEAK STORMWATER MANAGEMENT AND EROSION
AND SEDIMENT CONTROL

SECTION

- 11-201. Short title.
- 11-202. Purpose.
- 11-203. Definitions.
- 11-204. Regulated land disturbing activities.
- 11-205. Permit required for any land disturbing activity.
- 11-206. Stormwater plan required.
- 11-207. Plan requirements.
- 11-208. Plan must contain measures to meet approved standards.
- 11-209. Permit application.
- 11-210. Plan development at owner/developer's expense.
- 11-211. Plan submitted to building inspector.
- 11-212. Plan submitted in number satisfactory to planning commission.
- 11-213. Plan review.
- 11-214. Grading permit and bond.
- 11-215. Building inspector/public works director may require additional protective measures.
- 11-216. Certification of design professional.
- 11-217. Stormwater management facilities and drainage structures maintained.
- 11-218. Improperly maintained stormwater management facilities and drainage structures a violation.
- 11-219. Town may take ownership of stormwater management facilities and drainage structures.
- 11-220. Technical assistance.
- 11-221. Building inspector and/or public works director responsible for providing safeguards in projects less than one acre or utilizing less than three lots.
- 11-222. Grading permit also required for any project on less than one acre involving grading, filling, or excavating.
- 11-223. Existing developed properties with drainage, erosion and sediment concerns.
- 11-224. Improvements needed at existing locations/developments determined by the building inspector and/or director of public works.
- 11-225. Improvements required in existing developments normally at owner's expense.
- 11-226. Town may take responsibility for existing stormwater management facilities and drainage structures.
- 11-227. Improvements required with existing developments subject to appeal.

- 11-228. Monitoring, reports, and inspections.
- 11-229. Certificate of occupancy not issued until approvals.
- 11-230. Plan construction acceptance and bond release.
- 11-231. Appeal of administrative action.
- 11-232. Town clean-up resulting from violations at owner/developer's expense.
- 11-233. Illicit discharge and illegal dumping.
- 11-234. Penalties; enforcement.
- 11-235. Severability.

11-201. Short title. This chapter shall be known as the "Peak Stormwater Management and Erosion and Sediment Control Ordinance of the Town of Jonesborough, Tennessee." (Ord. of Feb. 12, 1974, as replaced by Ord. #99-12, Sept. 1999, Ord. #2001-13, Sept. 2001, Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-202. Purpose. The purpose of this chapter is to conserve the land, water and other natural resources of the Town of Jonesborough; and promote the public health and welfare of the people by establishing requirements for the peak flow control of stormwater, erosion and sediment and by establishing procedures whereby these requirements shall be administered and enforced; and to diminish threats to public safety from degrading water quality caused by the run-off of excessive stormwaters and associated pollutants; and to reduce flooding and the hydraulic overloading of the town's stormwater system; and to reduce the economic loss to individuals and the community at large. (Ord. of Feb. 12, 1974, as replaced by Ord. #99-12, Sept. 1999, Ord. #2001-13, Sept. 2001, Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-203. Definitions. For the purpose of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

(1) "Adequacy of outfalls." The capacity of the receiving channel, stream, waterway, storm drain system, etc., and a determination whether it is adequately sized to receive runoff from the developed site so as to not cause erosion and/or flooding.

(2) "Best Management Practices (BMPs)." A schedule of activities, prohibitions of practices, design, construction and maintenance procedures, and other management practices to prevent the pollution of stormwater runoff.

(3) "Development." Any activity on one (1) acre or more or on three (3) lots or more that involves making changes to the land contour by grading, filling, excavating, removal, or destruction of topsoil, trees, or vegetative covering.

(4) "Denuded area." Areas disturbed by grading, tilling, or other such activity in which all vegetation has been removed and soil is exposed directly to the elements allowing for the possibility of erosion and stormwater and sediment run-off.

(5) "Developer." Any person, owner, individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity or any other legal entity, or their legal representatives, agents or assigns.

(6) "Drainage." A general term applied to the removal of surface or subsurface water from a given area either by gravity or by pumping; commonly applied to surface water/stormwater.

(7) "Drainage ways and local waters." Any and all streams, creeks, branches, ponds, reservoirs, springs, wetlands, wells, drainage ways and wet weather ditches, or other bodies of surface or subsurface water, natural or artificial including Jonesborough's stormwater system; lying within or forming a part of the boundaries of the Town of Jonesborough, or the areas under the regulatory responsibility of the Jonesborough Planning Commission that are adjacent to or intended to be served by the Jonesborough Sewer System.

(8) "Enforcement officer." The building inspector, the public works director or any other person designated by the Jonesborough Board of Mayor and Aldermen to enforce the stormwater management, erosion and sediment control ordinance.

(9) "Erosion." The general process whereby soils are moved by flowing surface or subsurface water.

(10) "Exceptional and historical trees." Those trees or stands of trees that are exceptional representatives of their species in terms of size, age, or unusual botanical quality, or which are associated with historical events.

(11) "Exceptional waters of the state." Surface waters of the State of Tennessee that satisfy the characteristics as listed in Rule 1200-4-3-.06 of the official compilation - rules and regulations of the State of Tennessee. Characteristics include waters with exceptional biological diversity or other waters with outstanding ecological or recreational value as determined by the State of Tennessee.

(12) "Grading permit." The permit that must be issued by the building inspector, or in his/her absence, an enforcement officer, before any land disturbing activity is undertaken by a developer; or when grading, filling, or excavating is proposed on any project. Even though issued separately, grading permit fees shall be covered under the cost of building permits.

(13) "Impaired waters of the state." Any segment of surface waters that has been identified by the State of Tennessee as failing to support classified uses. The State of Tennessee periodically compiles a list of such waters known as the 303(d) list.

(14) "Land disturbing activity." Any activity which may result in soil erosion from water or wind and the movement of sediments into drainage ways,

or local waters, including, but not limited to, clearing, grading, excavating, transportation and filling of land, except that the term shall not include:

- (a) Such minor land disturbing activities as home gardens and individual home landscaping, repairs and maintenance work.
- (b) Construction, installation or maintenance of utility lines and individual service connections, or septic lines and drainage fields.
- (c) Emergency work to protect life, limb or property.

(15) "Stormwater management facility." Term is used in a general sense to mean retention ponds, detention ponds, sediment basins, sediment traps, and any other structure that is constructed to reduce or control stormwater run-off and prevent silt and other pollutants from entering the town's waterways. When terms such as sediment basins and detention ponds are used in this chapter, they are also intended to describe a variety of possible structures whose applications in certain circumstances helps control stormwater and waterway pollutants.

(16) "Stormwater plan." For the purpose of this chapter; a stormwater plan refers to a formal written document and/or drawing addressing grading, stabilization using vegetation, stormwater conveyance, stormwater management, and erosion and sediment controls, as specified in §§ 11-205 through 11-208, that is reviewed by the public works director and/or building inspector with possible other technical assistance as deemed necessary, reviewed by the Jonesborough Planning Commission, and if approved by the planning commission is used as the basis for the building inspector to issue a grading permit that allows land disturbing activity to proceed.

(17) "SWPPP (Stormwater Pollution Prevention Plan)." This is a combination of an erosion and sediment control plan and a narrative in accordance with the State of Tennessee's current construction general permit.

(18) "Waters of the state." Defined in the Tennessee Water Quality Control Act and means any and all water, public or private, on or beneath the surface of the ground, which are contained within, flow through or border upon Tennessee or any portion thereof except those bodies of water confined to and retained within the limits of private property in single ownership which do not combine to effect a junction with natural surface or underground waters. (Ord. of Feb. 12, 1974, as replaced by Ord. #99-12, Sept. 1999; Ord. #2001-13, Sept. 2001, Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 **Ch12_04-09-18**)

11-204. Regulated land disturbing activities. (1) Except as provided in §§ 11-204(2) and (3), it shall be unlawful for any person to engage in any land disturbing activity on any commercial development, on any multi-family development, or any single-family development, construction, or renovation activity involving at least one (1) acre of land disturbance, construction activity that is part of a larger common development or sale that would disturb at least one (1) acre of land, or three (3) lots or more without submitting and obtaining

approval of a stormwater plan as detailed in §§ 11-206 through 11-209 of this chapter, and being issued a grading permit by the building inspector.

(2) Any person who owns, occupies and operates private agriculture or forest lands shall not be deemed to be in violation of this chapter of land disturbing activities which result from the normal functioning of these lands, however, the public works director and the building inspector have the authority to require "best practices" erosion and sediment control measures if pollution and run-off problems are evident.

(3) Any state or federal agency not under the regulatory authority of the Town of Jonesborough for stormwater management, erosion and sediment control. (Ord. of Feb. 12, 1974, as replaced by Ord. #99-12, Sept. 1999, Ord. #2001-13, Sept. 2001, Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-205. Permit required for any land disturbing activity. Any land disturbing activity, as defined, shall require a grading permit, in addition to any building permit, which must be issued by the building inspector prior to the commencement of any work. Grading permits for regulated land disturbing activities as defined in § 11-204 will be issued by the building inspector only upon the developer meeting requirements outlined in §§ 11-206 through 11-209 of this chapter which includes obtaining approval of a stormwater plan by the Jonesborough Planning Commission. Building permit fees will cover the cost of obtaining a grading permit.

A grading permit is also required for any development or construction activity on less than one (1) acre of land. However, said development and construction activities do not require a formal stormwater plan unless they are commercial or multi-family developments or a stormwater plan is specifically requested by the planning commission.

A pre-construction meeting shall be held between the Town of Jonesborough and the developer (or their representative) for any project that discharges directly into or is immediately upstream of a siltation or stream-side habitat impaired or exceptional waters of the state. No grading operations may take place until after the pre-construction meeting and perimeter sediment control devices are in place and functional. (Ord. of Feb. 12, 1974, as replaced by Ord. #99-12, Sept. 1999, Ord. #2001-13, Sept. 2001, Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-206. Stormwater plan required. A stormwater plan shall be required for all developments, subdivisions, or construction activities involving one (1) or more acres of land disturbance, construction activity that is part of a larger common development or sale that would disturb at least one (1) acre of land, or three (3) lots or more, except as exempted in §§ 11-204(2) and 11-204(3) of this chapter. A stormwater plan shall be required for all commercial construction

or renovation, or any multi-family residential facility regardless of the acreage or number of units. If necessary to protect the health and safety of the people, the planning commission may, at its discretion, require a stormwater plan for any development or renovation under an acre, or single-family subdivision with less than three (3) lots. (Ord. of Feb. 12, 1974, as replaced by Ord. #99-12, Sept. 1999, Ord. #2001-13, Sept. 2001, Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-207. Plan requirements. The stormwater plan shall be prepared and designed by a registered design professional qualified to prepare stormwater plans in accordance with State of Tennessee law and in accordance with the current State of Tennessee Construction General Permit, where applicable. The length and complexity of the plan is to be commensurate with the size of the project, severity of the site condition, and the potential for off-site damage.

For projects which require a construction general permit through the State of Tennessee, the SWPPP (plan and narrative) shall be prepared by a person in accordance with the current State of Tennessee Construction General Permit and submitted to the town. The SWPPP shall contain all required information as required by the current State of Tennessee Construction General Permit. Be aware that the requirements for projects which drain into impaired or exceptional waters of the state are different than for projects draining to an unimpaired water of the state.

The plan shall include at least the following:

(1) Project description: Briefly describe the intended project and proposed land disturbing activity including number of units and structures to be constructed and infrastructure required.

(2) Contour intervals of five feet (5') or less showing present conditions and proposed contours resulting from land disturbing activity.

(3) All existing drainage ways, including intermittent and wet-weather. Include any designated floodways or floodplains.

(4) A general description of existing land cover; individual trees and shrubs do not need to be identified.

(5) Stands of existing trees as they are to be preserved upon project completion, specifying their general location on the property. Differentiation shall be made between existing trees to be preserved, trees to be removed and proposed planted trees. Tree protection measures must be identified, and the diameter of the area involved must also be identified on the plan and shown in feet per inches. Information shall be supplied concerning the proposed destruction of exceptional and historic trees in setbacks and buffer strips, where they exist. Complete landscape plans may be submitted separately but must meet guidelines established in chapter 6 of title 11 of the municipal code. The plan must include the sequence of implementation for tree protection measures.

(6) Limit of disturbance showing approximate limits of proposed clearing, grading and filling.

(7) Drainage area map showing pre- and post-development stormwater leaving any portion of the site.

(8) A general description of existing soil types and characteristics and any anticipated soil erosion and sediment problems resulting from existing characteristics.

(9) Location, size, details, and layout of proposed stormwater management improvements. Provide appropriate details such as a profile through the principal spillway with cut-off trench, anti-seep control, trash rack details, compaction/backfill details or notes, riser detail, outlet stabilization, and emergency spillway detail for detention ponds and other details/sections as needed for the contractor to build the structures.

Any opening in a riser structure and its overflow shall have a trash rack to prevent the openings, the riser, and/or the principal spillway from becoming clogged. The trash racks shall not be flat across the openings.

Provide hydraulic calculations sealed by a registered professional engineer for stormwater facilities. As a minimum, the calculations shall include a pre- and post-development drainage area map, brief narrative, pre- and post-development run-off data, and routing calculations to determine the outflow rate.

(10) Proposed closed and open drainage network.

(11) Proposed storm drain or waterway sizes.

(12) Location and amount of stormwater run-off leaving site after construction and stormwater management measures proposed. The evaluation must include projected effects on property adjoining the site and on existing drainage facilities and systems. The plan must address the adequacy of outfalls from the development. When water is concentrated, what is the capacity of waterways and storm drains, if any, accepting stormwater off-site, and what measures, including infiltration, sheeting into buffers, outfall setbacks, etc., are to be used to spread concentrated run-off and prevent the scouring of waterways and drainage areas off-site.

If the downstream storm drain or waterway is not of sufficient size to handle the post-development run-off, or even the pre-development a review shall be undertaken to determine if any reasonable accommodation can be given in the stormwater plan to reducing the likelihood of problems downstream. The plan will be expected to address, to the extent reasonable, improvements that will reduce the release rate to no greater than the capacity of the downstream storm drains or waterways.

Outfall pipes from storm drain systems and stormwater management facilities shall be setback sufficiently from off-site properties to allow the concentrated water to spread out back to pre-development flow characteristics. Under no circumstance shall an outfall pipe, as measured from the end section, headwall, or pipe, if no end structures used, be any closer than ten feet (10')

from the off-site property unless a drainage easement from the off-site property owner is obtained and recorded. The outfall setback shall be determined by the engineer and shall be based on outflow rate and the receiving channel or pipe characteristics.

Stormwater discharge from a concentrated point such as a pipe outfall shall discharge onto rip-rap or other velocity/energy dissipating method to reduce erosion potential. All rip-rap or other stone used to reduce velocity shall be placed on a geotextile to prevent scouring and the stone from sinking into the underlying soil.

The overflow path through the site and from any stormwater management device for stormwater run-off above the design storm event shall not impact any structure.

(13) The projected sequence of construction represented by the grading, drainage and erosion and sediment control plans as related to other major items of construction, beginning with the initiation of excavation and including the construction of any sediment basins or stormwater facilities. The sequence of construction is a vital component of the stormwater plan and it explains to the contractor, and building inspector, when the drainage and sediment control devices are to be in place.

The sequence of construction shall state that no clearing or grading may begin until all perimeter sediment control devices are in place and functional.

(14) Specific remediation measures to prevent erosion and sediment run-off and to meet approved standards as outlined in § 11-208 of this chapter. Plans shall include detailed drawings of all control measures used; stabilization measures including vegetation and non-vegetative measures, both temporary and permanent, will be detailed. Detailed construction notes and a maintenance schedule shall be included for all control measures in the plan.

If a detention pond is to be used initially as a temporary sediment basin, then appropriate details and notes shall be provided showing how the pond will increase the residence time of the sediment laden water and when and how the sediment basin is to be converted to a permanent detention pond. Typically this conversion occurs once the upland drainage area to the pond has been stabilized. The sequence of construction shall include notes on when these activities are to take place.

The use of earth berms/dikes, swales, sediment traps, outlet structures, and sediment basins are strongly encouraged over the use of silt fence and straw bales for long term projects and where concentrated run-off is present.

All disturbed areas that will not be disturbed again within fourteen (14) days shall be temporarily or permanently stabilized with seed, mulch, and/or other appropriate measures within fourteen (14) days of grading or clearing operations ceasing. It is very important that disturbed soil be stabilized as soon as possible to prevent sediment run-off. For slopes 3:1 or steeper, they must be temporarily or permanently stabilized within seven (7) days of grading ceasing on those slopes.

(15) A stone construction exit per the Tennessee Sediment Control Handbook shall be provided for all construction ingress/egress points for all construction projects including single lot construction. This is required in order to prevent mud, sediment, and debris on Jonesborough streets and public ways at a level acceptable to the public works director or building inspector. Mud, sediment, and debris brought onto streets and public ways must be removed by the end of the day by machine, broom or shovel to the satisfaction of the public works director. Failure to remove said sediment, mud or debris shall be deemed a violation of this chapter.

It is the contractor's responsibility to prevent sediment from leaving the construction site and this includes sediment leaving the site by way of run-off flowing out the entrance or by vehicular tires carrying the sediment into the street. If there is run-off flowing down the construction exit to the street, a mountable stone berm or equivalent measures shall be used to direct the run-off to sediment control devices adjacent to the exit. The use of smaller stone or gravel other than shown in the Tennessee Sediment Control Handbook is not permitted.

(16) Proposed structures, location (to the extent possible) and identification of any proposed additional building, structures or development on the site.

(17) A description of on-site measures to be taken to recharge surface water in to the groundwater system through infiltration, if appropriate for the site.

(18) The plan must have the seal of the design professional responsible for creating the plan. The stamped and signed plan, if approved, shall be copied and be the official plan that must be available in the field during construction. (as added by Ord. #99-12, Sept. 1999, and replaced by Ord. #2001-13, Sept. 2001, Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 ***Ch12_04-09-18***)

11-208. Plan must contain measures to meet approved standards. The stormwater plan shall contain measures that will ensure development, construction or site work will meet or exceed the following standards:

(1) The development fits within the topography and soil conditions in a manner that allows stormwater and erosion and sediment control measures to be implemented in a manner satisfactory to the Jonesborough Planning Commission. Development shall be accomplished so as to minimize adverse effects upon the natural or existing topography and soil conditions and to minimize the potential for erosion.

(2) Plans for development and construction shall seek to minimize cut and fill operations. Construction and development plans calling for excessive cutting and filling shall be justified to the Jonesborough Planning Commission.

(3) During development and construction, adequate protective measures shall be provided to minimize damage from surface water to the cut

face of excavations or the sloping surfaces of fills. Fills shall not encroach upon natural water courses, their floodplains; or constructed channels in a manner so as to adversely affect other properties.

(4) Pre-construction vegetation ground cover shall not be removed, destroyed, or disturbed prior to obtaining a grading permit. Perimeter sediment controls shall be in place prior to the start of clearing or grading operations.

(5) Developers shall be responsible upon completion of land disturbing activities to leave slopes and developed or graded areas so that they will not erode. Such methods include, but are not limited to, re-vegetation, mulching, rip-rapping or gunniting, and retaining walls. Bank cuts and fills should preferably be 3:1 slopes or flatter; however, they shall not exceed a 2:1 slope without planning commission approval and must be permanently seeded and/or stabilized. Regardless of the method used, the objective is to leave the site as erosion and maintenance free as is practical.

(6) Provisions are implemented that accommodate any increased in stormwater run-off generated by the development in a manner in which the pre-development levels of run-off for the two- and ten-year storm events are not increased during and following development and construction. The board of mayor and aldermen reserves the right to require stormwater management to maintain pre-development levels of run-off for the 25-, 50-, 100-year storm event, when it is determined that it is in the best interest of the town to consider "partnering" with the developer to further reduce stormwater flows onto adjoining properties or if a known flooding problem exists downstream.

Any stormwater detention or retention pond shall also be designed to pass the 100-year storm (peak attenuation to the 100-year pre-development rate is not required) through the pond without over topping any portion of the dam. This can be accomplished through the principal spillway and emergency spillway, which shall be installed on virgin soil and not to be placed on fill material or the dam. If it is not feasible to place the emergency spillway on virgin soil then the principal spillway shall be designed for the 100-year storm.

To the extent necessary, sediment in run-off water must be trapped by the use of sediment basins, silt traps or other sediment control measures until the disturbed area is stabilized. Structural controls shall be designed and maintained as required to prevent pollution. The town strongly encourages the use of sediment traps/basins and earth berms/dikes for sediment control measures. Silt fence may be used but should not always be the first or only device considered.

All off site surface water flowing toward the construction or development area shall, to the extent possible, be diverted around the disturbed area by using berms, channels, or other measures as necessary. Limiting the amount of run-off, especially concentrated run-off, from flowing through the construction site can be extremely helpful in preventing or significantly reducing sediment run-off. Under no circumstances, unless a drainage easement is obtained, may be diverted off site run-off be redirected onto off site properties or be diverted

onto an off-site property's existing drainage way in a manner that would cause harm to the property.

(7) All grading, vegetation, drainage, stormwater, erosion and sediment control mitigation measures shall conform to any or all best management practices approved and revised from time to time by the board of mayor and aldermen and meet the requirements of the current State of Tennessee's Erosion and Sediment Control Handbook.

(8) All perimeter sediment control devices such as earth berms/dikes, swales, sediment basins, sediment traps, and other perimeter drainage and sediment control measures shall be installed in conjunction with initial work and must be in place and functional prior to the initial grading operations. These measures must be maintained throughout the development process. Sediment basins and/or sediment traps may be temporary, but shall not be removed without the approval of an enforcement officer.

(9) Existing trees shall not be cut or otherwise damaged or destroyed within portions of the property to be used for required open space, if required, setback or buffer requirements of the Jonesborough Zoning Ordinance or the Jonesborough Landscape Ordinance, without the formal approval of the Jonesborough Planning Commission. When hardships or development problems exist in these areas, the Jonesborough Planning Commission may entertain plans that include planted trees and vegetation in setback and buffer areas.

The town strongly encourages the developer or builder to not remove existing trees in order to construct a stormwater management facility.

(10) Heritage trees in setbacks, buffer strips and required open spaces shall not be removed without receiving approval of the Jonesborough Planning Commission. The Jonesborough Building Inspector, with the possible technical assistance of the Washington County Extension Agent and the soil conservationist, shall make the initial determination related to any exceptional and/or historical trees prior to review by the planning commission and the issuance of grading and building permits.

(11) A permanent undisturbed buffer shall be provided from the top of bank along both sides of streams, rivers, lakes, wetlands, or other waters of the state except as necessary for the installation of utilities, development of roads crossing the waterway, trails and walkways, or construction of outfalls for stormwater facilities and related drainage improvements and for removal of invasive species to enhance the existing buffer. These utility, road, trail/walkway, and stormwater outfall disturbances shall be designed to minimize disturbance and impact on the waters of the state and their buffers. Any disturbance to streams, wetlands, or other waters of the state require an aquatic resource alteration permit through the State of Tennessee.

The buffer widths are based on the drainage area to the point along the stream or other waters of the state where the buffer is being determined:

(a) For drainage area less than one (1) square mile, the buffer is thirty feet (30').

(b) For drainage areas one (1) square mile or more, the buffer is sixty feet (60') average with a thirty foot (30') minimum width. To use the sixty foot (60') average/thirty foot (30') minimum method, it must be shown that the straight sixty foot (60') width would be a hardship to developing the property and may not be based solely on the difficulty or the cost of implementation.

If it is not practical to provide the required buffer or only a portion of the buffer can be provided, approval through the Town of Jonesborough Board of Zoning Appeals must be obtained. Justification for this variance must be justified in accordance with the Town of Jonesborough Board of Zoning Appeals criteria.

During construction, a temporary thirty foot (30') average (fifteen foot (15') minimum) undisturbed buffer or equivalent measures, shall be provided from the top of the stream bank. If the stream or water of the state is impaired due siltation or streamside habitat removal or is an exceptional water of the state, the temporary undisturbed buffer during construction is increased to a sixty foot (60') average (thirty foot (30') minimum) or equivalent measures.

(12) Soil and other materials shall not be temporarily or permanently stored in locations which would cause suffocation of root systems of trees intended to be preserved. Stockpiled soils shall have silt fencing or other sediment control measures surrounding, and shall be located away from street, curbs and drainage ways to prevent sediment from getting into local waters or streets and public ways.

(13) Land shall be developed to the extent possible in increments of workable size, which can be completed in a single construction season, spring to fall. Erosion and sediment control measures shall be coordinated with the sequence of construction, development and construction operations. Control measures such as berms, interceptor ditches, terraces, and sediment and silt traps shall be put into effect prior to any next stage of development.

(14) The permanent vegetation shall be installed on areas of the construction site that are outside of the building area, pad or footprint, as soon as utilities are in place and final grades are achieved. Without prior approval of an alternate plan by the Jonesborough Planning Commission, permanent or temporary soil stabilization must be applied to disturbed areas outside of the building pad or footprint within fourteen (14) days from substantial completion of grading, or where these disturbed areas outside the building site will remain unfinished for more than fourteen (14) calendar days. The building area should be stabilized with a concrete pad or the footprint covered with gravel.

(15) Stormwater management facilities and drainage structures shall, where possible, use natural topography and natural vegetation. In lieu thereof, these structures shall have planted trees and vegetation such as shrubs and permanent ground cover on their borders, except no woody vegetation such as trees and shrubs shall be planted on dam areas or within twenty-five feet (25')

of the dam. Plant varieties shall be those sustainable in a drainage way environment or as may be outlined in best management practices.

Landscaping of detention ponds shall be in accordance with the Town of Jonesborough Detention Pond Landscape Manual.

(16) In many situations stormwater management facilities and drainage structures need to be fenced in order to protect public safety. The Jonesborough Planning Commission may require fencing for any basin or structure. When fencing is required, the following specifications apply:

(a) Height minimum of forty-two inches (42").

(b) For residential areas and high visibility commercial areas, the fencing shall be split rail with black or green vinyl coated wire attached, or some other type of attractive fencing but shall not be chain link fencing.

For commercial and industrial uses, the fencing may be chain link up to six feet (6') tall if the fencing is not visible from residential zone or used property or a public right-of-way. Under no circumstances may barbed wire be used.

(c) A lockable access gate of a minimum width of twelve feet (12') must be provided to allow access by equipment and machinery as needed for maintenance.

(d) An adequate access road to the gate sufficient for maintenance vehicles and equipment.

The Jonesborough Planning Commission may consider and approve other fencing alternatives; provided that the alternatives presented meet minimum safety and security objectives.

(17) Stormwater plans must meet minimum requirements established by the State of Tennessee's Construction General Permit, where applicable, and in their erosion and sediment control handbook. If there is a conflict between these regulations and the State of Tennessee's regulation, the most stringent regulation shall apply.

All erosion and sediment control devices shall be designed for the two (2) year, 24-hour storm as a minimum. For drainage area of ten (10) acres or more to a single outfall point, a sediment basin(s) or equivalent measures shall be used and designed for the 2-year, 24-hour storm.

For projects which drain into an impaired or exceptional water of the state, the erosion and sediment control devices shall be designed for the 5-year, 24-hour storm and a sediment basin or equivalent measures shall be used for drainage areas of five (5) acres or more to a single outfall point.

(18) The Town of Jonesborough wishes to minimize the negative effects of development on our environment, on our economy, and on our health while at the same time reducing development costs for the developers and maintenance costs for the town and the developer. All efforts should be utilized to implement site design and non-structural stormwater management practices to reduce and minimize runoff in new development. Efforts to enhance

infiltration, passage or movement of water into the soil surface, reduction of hard surfaces, minimizing the concentration of runoff, and lengthening of the time of concentration should be a priority.

The following BMPs and stormwater credits can be applied to the peak and water quality stormwater calculations thereby reducing the size and cost of the stormwater BMPs:

(a) Natural area conservation. The preservation of forest, wetlands, pasture land, and other sensitive areas of existing vegetation thereby retaining pre-development hydrologic and water quality characteristics. If these areas are undisturbed and placed in a recorded protective easement, these areas may be subtracted from the total site area when calculating water quality volume. The post development curve numbers for these areas can be modeled as forest in good condition.

(b) Disconnection of rooftop runoff. Rooftop runoff that is disconnected from another impervious surface and directed over a pervious area will infiltrate into the soil or be filtered by the surface material. The longer the flow path of the water from the pipe across vegetated areas, the greater the filtering and infiltration of the run-off which in turn improves water quality and reduces downstream run-off.

If the lot is graded to disperse the rooftop runoff as sheet flow through at least fifty feet (50') of thick grass or other thick vegetation or through at least twenty-five feet (25') of existing woodlands, fifty percent (50%) of the rooftop impervious area draining through the vegetation may be modeled as grass in good condition when calculating the post development curve number. If reforestation or planted landscape beds equal in area to fifty percent (50%) of the rooftop area is placed in the path of the disconnected rooftop runoff, then the remaining fifty percent (50%) of the rooftop impervious area may be modeled as grass in good condition when calculating the post development curve number.

If the rooftop runoff is discharged into a properly designed and constructed bioretention facility/rain garden onsite, one hundred percent (100%) of the rooftop impervious area draining to the device may be modeled as grass in good condition when calculating the post development curve number.

In addition, under both conditions listed above, the total impervious area in the water quality calculations may be reduced relative to the impervious area reduction associated with the curve number credit.

If downspouts need to be piped away from building foundations to prevent damage to the foundations, the pipes must outfall at least ten feet (10'), preferably further, from any property line. If the downspouts are piped and the runoff cannot disperse in accordance with the above requirements, no stormwater credit is available.

(c) Disconnection of non-rooftop impervious runoff. Rooftop runoff that is disconnected from another impervious surface and directed

over a pervious area will infiltrate into the soil or be filtered by the surface material. The longer the flow path of the water across vegetated areas, the greater the filtering and infiltration of the runoff which in turn improves water quality and reduces downstream runoff.

Discharging run-off from impervious surfaces onto pervious surfaces through the use of pervious pavers, permeable paving surfaces, rain gardens/bioretention facilities, grassed swales, use of open road sections in lieu of curbed roads, and by grading the site so that run-off travels from an impervious surface to a pervious surface before being collected in a drainage system. All of these increase filtering and infiltration of stormwater before the flows become concentrated and this in turn improves water quality and reduces downstream run-off which means pipes, swales, ditches, and stormwater facilities can be smaller.

Avoid sending run-off from one (1) impervious surface directly onto another impervious surface. Place pervious surfaces between impervious surfaces along the run-off path.

If the site is graded to disperse the impervious runoff as sheet flow through at least fifty feet (50') of thick grass or other thick vegetation or through at least twenty-five feet (25') of existing woodlands, fifty percent (50%) of the impervious area draining through the vegetation may be modeled as grass in good condition when calculating the post development curve number. If the impervious runoff is discharged into a properly designed and constructed bioretention facility/rain garden onsite, one hundred percent (100%) of the impervious area draining to the device may be modeled as grass in good condition when calculating the post development curve number.

(d) Sheet flow. Maintain sheet flow for as long as possible before the run-off has to be collected in a stormwater conveyance system. Sheet flow increases infiltration and lengthens the time of concentration which in turn improves water quality and reduces run-off downstream. Spread out concentrated flows created by the development before they are discharged offsite using stilling basins, level spreaders, directing run-off through woodlands, or other means so the run-off returns to pre-development characteristics to meet the adequacy of outfall provision of this chapter and to improve water quality and reduce run-off downstream.

(e) Grass channels in lieu of piping or hard surface channels.

(f) Environmentally sensitive development. Maintaining/not disturbing environmentally sensitive areas such as streams, stream buffers, existing woodlands, existing steep slopes, wetlands, etc., the reduction of cut and fill, excavating, etc. and the appropriate balance of buildings and parking on the development site.

(g) Improvements to and the reduction in the impervious areas on the development site. Design parking lots with the minimum amount

of hard surface required to meet the zoning regulations. If additional parking area is desired, the town strongly encourages the employee and/or overflow parking areas to be constructed in a more pervious material than asphalt or concrete. If the parking regulations require excessive parking for your type of development, discuss the issue with the town staff. If the town staff feels a reduction in the number of required parking spaces is justified, a variance can be submitted to the board of zoning appeals to reduce the parking requirements which in turn will reduce the amount of impervious surface installed.

(h) Increased use of trees, shrubs and ground cover, which absorb up to fourteen (14) times more rainwater than grass and require less maintenance.

(19) Neighboring persons and property shall be protected from damage or loss resulting from an increase in stormwater run-off above the pre-development rate, soil erosion, or the deposit upon private property, public streets or rights-of-way of silt and debris transported by water from construction, excavating, grading, etc. associated with a development. (as added by Ord. #99-12, Sept. 1999, and replaced by Ord. #2001-13, Sept. 2001, Ord. #2005-09, March 2005, and Ord. #2008-13, Oct. 2008, amended by Ord. #2009-10, Sept. 2009, replaced by Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 **Ch12_04-09-18**, and amended by Ord. #2018-05m May 2018 **Ch13_03-08-21**)

11-209. Permit application. In addition to the stormwater plan, applications for a grading permit involving land disturbing activities must include the following:

- (1) Name of applicant.
- (2) Business or residence address of applicant.
- (3) Name and address of owner(s) of property involved in activity.
- (4) Address and legal description of property, and names of adjoining property owners.
- (5) Name, address and state license number of contractor, if different from applicant, and to the extent possible any subcontractor(s) who shall undertake the land disturbing activity and who shall implement the stormwater plan.
- (6) A brief description of the nature, extent, and purpose of the land disturbing activity.
- (7) Proposed schedule for starting and completing project. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 **Ch12_04-09-18**)

11-210. Plan development at owner/developer's expense. Unless approved by the board of mayor and aldermen, all stormwater plans shall be developed

and presented at the expense of the owner/developer. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-211. Plan submitted to building inspector. Four (4) copies of the stormwater plan shall be submitted directly to the building inspector who will direct a copy to any other enforcement officer or department, and may provide copies to the soil conservationist and extension agent or others for review. Any insufficiencies and violations determined by the building inspector and other enforcement officer(s) shall be noted and comments will be directed back to the applicant/developer. The plan will then be revised as required prior to being presented to the Jonesborough Planning Commission. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-212. Plan submitted in number satisfactory to planning commission. The Jonesborough Planning Commission shall determine the number of copies of the stormwater plan that must be provided to the commission by the owner/developer. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-213. Plan review. The Jonesborough Planning Commission shall review the stormwater plans as quickly as possible while still allowing for a thorough evaluation of the problems and mitigation measures identified and addressed. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-214. Grading permit and bond. Following approval of the stormwater plan by the planning commission, a grading permit shall be obtained from the building inspector. No grading permit shall be issued until a contractor performance bond or irrevocable line of credit is posted in the amount determined to be reasonable by the planning commission. A project cost summary must accompany the application so that it can be used to help determine the bond amount. The bond may not be higher than an amount equal to the estimated cost of the improvements, and said bond shall only be released by the building inspector following completion of construction and acceptance of the grading, vegetation, drainage, stormwater management, and erosion and sediment control measures. The bond shall be made out to the Town of Jonesborough and if issued in conjunction with a subdivision plan, shall include the cost of paving, landscaping, and utilities including streetlights if decorative

lights are submitted and approved. If after eight (8) months from the start of construction it appears that the drainage and sediment plan activities approved by the Jonesborough Planning Commission will not be implemented within a twelve (12) month period, the Jonesborough Planning Commission, at its discretion after a notice of non-compliance has been properly issued as outlined in § 11-228 of this chapter and the developer has failed to comply, may cash said contractor's performance bond or utilize the irrevocable line of credit to complete all of the improvements approved or any portion of the stormwater plan activities it deems necessary to protect the health and safety of residents and to protect the quality of local waters. Upon the posting of the bond, the developer must sign and have notarized an approved certification granting permission for any stormwater plan activities, and any landscaping, paving and utility improvements also approved, to be made on the property in case of default. The planning commission may waive the requirement for a contractor's performance bond or line of credit for work on an acre or more in which the land disturbing activities are very minimal and are similar to single lot residential development. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 ***Ch12_04-09-18***)

11-215. Building inspector/public works director may require additional protective measures. The building inspector and the public works director have the authority at their discretion to require ground cover or other remediation measures preventing stormwater, erosion and sediment run-off, if either determines after construction begins that the plan and/or implementation schedule approved by the planning commission does not adequately provide the protection intended in the chapter and in the approval issued by the commission. Additional protective measures required by the public works director and/or the building inspector that fall under the authority of the planning commission are subject to appeal under the procedures outlined in § 11-231 of this chapter. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 ***Ch12_04-09-18***)

11-216. Certification of design professional. The registered design professional responsible for developing the stormwater plan may be required to provide written certification to the extent possible that the stormwater management facility approved by the planning commission have been implemented satisfactorily and are in compliance with the approved plan. The building inspector or designee will ultimately have final approval authority through the issuance of a certificate of occupancy as designated in § 11-229. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 ***Ch12_04-09-18***)

11-217. Stormwater management facilities and drainage structures maintained. All on-site stormwater management and drainage structures shall be properly maintained by the owner/developer during all phases of construction and development so that they do not become a nuisance. Nuisance conditions shall include: improper storage resulting in uncontrolled run-off and overflow; stagnant water with concomitant algae growth, insect breeding, and odors; discarded debris; and safety hazards created by the facilities operation. When problems occur during any phase of construction and development, it is the responsibility of the developer to make the necessary corrections. Corrective actions will be monitored and inspected by the enforcement officer. The board of mayor and aldermen may accept ownership of stormwater management facilities in behalf of the town under the terms set forth in § 11-219 of this chapter, however, unless the town accepts ownership the developer, or a legal entity acceptable to the planning commission, shall have on-going responsibility to see that the stormwater management facility is properly maintained and operational. The developer shall provide the necessary permanent easements to provide town personnel access to the stormwater management facilities and drainage structures for periodic inspection. A right-of-way to conduct such inspections shall be expressly reserved in the permit. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-218. Improperly maintained stormwater management facilities and drainage structures a violation. The building inspector and/or the public works director shall periodically monitor and inspect the care, maintenance and operation of stormwater management facilities and drainage structures during and after construction and development. Facilities found to be a nuisance, as defined in § 11-217, are in violation of the chapter and are subject to fines of up to five thousand dollars (\$5,000.00) per day for each day of violation¹ with each additional day considered a separate violation. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-219. Town may take ownership of stormwater management facilities and drainage structures. The Jonesborough Planning Commission shall have the authority to recommend to the board of mayor and aldermen that the town take ownership of stormwater management facilities and drainage structures; provided that the commission feels the public interest is best served by the town providing on-going responsibility for maintenance and up-keep. The board of

¹State law reference
Tennessee Code Annotated, § 68-221-1101.

mayor and aldermen will consider the recommendations of the planning commission on a case-by-case basis. In such cases, approval of the transfer of ownership shall only occur after the board of mayor and aldermen has received an inspection report from the enforcement officers, with the possible technical assistance of the Washington County Extension Agent and/or soil conservationist or others, that certifies to the extent possible said devices have been properly constructed and landscaped, are operating effectively, and appropriate safety and protective measures have been implemented or constructed. The designing engineer shall also certify that the stormwater management/drainage facility meets the standards outlined in best management practices. Transfer of ownership to the town shall occur at or near the completion of the subdivision or development and the developer must provide fee simple title to the property on which the stormwater management or drainage structure is located and/or any necessary easements allowing the Town of Jonesborough to get access to the facilities for routine maintenance and care. The Jonesborough Planning Commission shall declare its intent to recommend to the board of mayor and aldermen that the town accepts responsibility for stormwater management facilities and drainage structures when approving the stormwater plan, and when the plan is approved, the developer shall be responsible for maintenance and upkeep until any board action is finalized. The board of mayor and aldermen will make a final determination whether to accept the stormwater management/drainage facility within one (1) year from the date the stormwater management facility or drainage structure has been completed. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 **Ch12_04-09-18**)

11-220. Technical assistance. The town staff, as determined by the town administrator, are available for consultation and advice concerning stormwater management and erosion and sediment problems to all persons planning to develop land within the town or under the subdivision jurisdiction of the Jonesborough Planning Commission. (as added by Ord. #2001-13, Sept. 2001 and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 **Ch12_04-09-18**)

11-221. Building inspector and/or public works director responsible for providing safeguards in projects less than one acre or utilizing less than three lots. Projects undertaken within the town limits of Jonesborough that are not subject to review and approval of the Jonesborough Planning Commission shall fall under the responsibility of the enforcement officers to see that the measures required in this chapter to protect the health and safety of the people and to protect the quality of surface water are carried out as needed. The enforcement officers shall require reasonable drainage and erosion and sediment control measures as part of the grading permit process outlined in § 11-222. Under no

conditions shall the developer/contractor of a property allow silt or sediment to enter drainage ways or adjoining properties, or allow stormwater flows to adversely impact adjoining properties. Denuded areas, cuts, and slopes in areas outside the building site shall be properly covered within the same schedule as directed in § 11-208(14) of this chapter. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 **Ch12_04-09-18**)

11-222. Grading permit also required for any project on less than one acre involving grading, filling, or excavating. A grading permit is also required for any development or construction activity on property one (1) acre or less except for: the normal functioning and operation of private agriculture and forest lands; any state or federal agency not under the regulatory authority of the Town of Jonesborough for stormwater management, sediment and erosion control; and minor land disturbing activities such as home gardens, individual home landscaping, repairs and maintenance. However, said development and construction activities do not require a formal stormwater plan unless specifically requested by the planning commission. The building inspector shall require that all grading, vegetation, drainage, stormwater, erosion and sediment control measures necessary shall be implemented, shall conform to any and all best management practices, and shall meet the objectives established in this chapter. Developers must also present to the building inspector a description of the measures that will be taken to address the requirements established in §§ 11-207(14) and (15) of this chapter - avoiding mud, sediment, rock and debris on public ways and streets. These measures must be addressed prior to the building inspector issuing a grading permit. Measures preventing excess run-off and erosion must be in place prior to the commencement of grading and/or excavation. (as added by Ord. #2001-13, Sept. 2001, amended by Ord. #2001-17, Dec. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, Ord. #2015-04, April 2015 **Ch12_04-09-18**)

11-223. Existing developed properties with drainage, erosion and sediment concerns. Properties of any size within the town limits of the Town of Jonesborough that have been developed or in which land disturbing activities have previously been undertaken, are subject to the following requirements:

- (1) Denuded areas still existing as of the second and final reading of this chapter must be vegetated or covered under the standards and guidelines specified in the best management practices adopted by the board of mayor and aldermen, and on a schedule acceptable to the enforcement officers.
- (2) Cuts and slopes must be properly covered with appropriate vegetation and/or retaining walls constructed.
- (3) Drainage ways shall be properly covered in vegetation or secured with stones, etc. to prevent erosion.

(4) Junk, rubbish, etc. shall be cleared of drainage ways to prevent possible contaminate and pollution.

(5) Stormwater run-off in commercial areas, office or medical facilities, shall be controlled to the extent reasonable to prevent pollution of local waters. Such control measures may include, but not be limited to, the following:

(a) Oil skimmer/grit collector structure or other water quality device. These structures are designed to skim off floatables out of parking lots and other impervious surfaces, and allow solids of debris and sediment to settle before being discharged in a local waterway.

(b) Stormwater management facilities.

(c) Planting and/or sowing of vegetation and other nonstructural measures.

(d) Rip-rapping, mulching, and other similar erosion control measures associated with local drainage ways. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-224. Improvements needed at existing locations/developments determined by the building inspector and/or director of public works. Improvements needed to provide drainage and sediment control in existing and completed developments shall be determined by either the building inspector, director of streets, or any other designated enforcement officer. The enforcement officers shall evaluate existing developments, parking areas, site work, and drainage ways to determine if additional measures to protect health and safety and water quality are needed. Assistance in undertaking the evaluations and making recommendations may be provided by the soil conservationist and/or the county extension agent. Recommendations shall be:

(1) Provided in writing to the property/business owner.

(2) Detailed as to specific actions required and why these actions are necessary.

(3) Made with a reasonable period of time for implementation. (as added by Ord. #2001-13, Sept. 2001, replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*, and amended by Ord. #2018-05, May 2018 *Ch13_03-08-21*)

11-225. Improvements required in existing developments normally at owner's expense. Drainage and sediment control measures required in existing developed properties shall normally be undertaken at the property or business owner's expense. Unless, determined otherwise by the board of mayor and aldermen, drainage and sediment control measures implemented shall be properly maintained by the property or business owner. The board of mayor and aldermen, however, at its discretion in circumstances in which board members

feel the town's participation is essential to protecting the health and safety of residents and the water quality of Jonesborough's drainage ways, may approve cost-sharing or total financial responsibility for needed drainage and sediment control measures. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-226. Town may take responsibility for existing stormwater management facilities and drainage structures. The Jonesborough Planning Commission may recommend that the board of mayor and aldermen take responsibility for existing stormwater management facilities and drainage structures if the commission determines that the general public is better served when said facilities are under the long-term maintenance responsibility of the town. The board of mayor and aldermen will consider these recommendations on a case-by-case basis. Facilities considered shall be accepted as outlined in § 11-219 of this chapter. The Jonesborough Planning Commission may also recommend to the board of mayor and aldermen that the town participate in making certain improvements to existing facilities in addition to accepting responsibility for their long-term maintenance and care if the commission feels said improvements are in the best interest of the general public. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-227. Improvements required with existing developments subject to appeal. Improvements required by the enforcement officers as outlined in §§ 11-224 and 11-225 of this chapter are subject to appeal by the property/business owners to the Jonesborough Planning Commission as specified in § 11-231. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-228. Monitoring, reports, and inspections. The public works director and/or the building inspector, with the possible assistance of others, shall make periodic inspections, during construction and development, of the land disturbing activities, the stormwater management system installations, and other activities requiring a grading permit to ensure compliance with the approved plan and Jonesborough's Best Management Practices. For construction sites draining to siltation impaired stream or exceptional waters of the state, the town shall perform monthly inspections. Inspections will evaluate whether the measures required in the stormwater plan and/or grading permit and undertaken by the developer are effective in controlling erosion. The right of entry to conduct such inspections shall be expressly reserved in the permit.

As a minimum, the owner/operator of any construction project which requires a stormwater plan is required to perform twice weekly inspections of their erosion and sediment control devices and to perform required maintenance in a timely manner. If the construction project requires a construction stormwater permit through the State of Tennessee, the owner/operator shall perform inspections, site assessments, maintenance of devices, and documentation in accordance with the State of Tennessee's current construction general permit.

For drainage areas of ten (10) acres or more to a single outfall (five (5) acres or more if draining to siltation or stream-side habitat alteration impaired or exceptional waters of the state), a site assessment by the design professional who prepared the plans shall be performed within one (1) month of grading or clearing operations starting to verify the installation, functionality and performance of all erosion and sediment control measures on the plans and in the SWPPP. Any issues shall be addressed immediately and the plans and SWPPP updated, if applicable.

If the public works director or the building inspector determines that the permit holder has failed to comply with plan approval, the following procedures shall apply:

(1) A notice from the enforcement officer shall be served on the permit holder either by registered or certified mail, delivered by hand to the permit holder or an agent or employee of the permittee supervising the activities, or by posting the notice at the work site in a visible location, that the permit holder is in non-compliance.

(2) The notice of non-compliance shall specify the measures needed to comply and shall specify the time within which such corrective measures shall be completed. The enforcement officer shall require a reasonable period of time for the permittee to implement measures bringing the project into compliance, however, if it is determined by the enforcement officer that health and safety factors or the damage resulting from being non-compliant is too severe, immediate action may be required.

(3) If the permit holder fails to comply within the time specified, the permittee may be subject to the revocation of the permit. In addition, the permittee shall be deemed to be in violation of this chapter and upon conviction shall be subject to the penalties provided in this chapter.

(4) In conjunction with the issuance of a notice of non-compliance, or subsequent to the permittee not completing the corrective measures directed in the time period required, the building inspector, or his designee, may issue an order requiring all or part of the land disturbing activities on the site be stopped. The stop work order may be issued with or as part of the notice of non-compliance, or may be delivered separately in the same manner as directed in § 11-228(1). (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-229. Certificate of occupancy not issued until approvals. The building inspector will not issue a certificate of occupancy necessary to occupy any commercial or residential establishment until all aspects of the stormwater plan including stormwater management facilities have been completed, control devices constructed have been approved and accepted, and, if within a subdivision or commercial development, all paving, landscaping of public ways, and utilities, including street lighting if decorative lights are used, are approved and accepted. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-230. Plan construction acceptance and bond release. Stormwater plan activities must be inspected and accepted by the enforcement officer. If within a commercial or subdivision development, streets, sidewalks, curbs and alleys, landscaping, street lighting, water, sewer, and any installation of electric, telephone, cable, and gas utilities must be approved and accepted by the appropriate official. An approval and acceptance form shall be completed by all monitoring and regulatory authorities before the building inspector releases the associated performance bond. The building inspector will sign a release on the approval and acceptance form as soon as all of the project criteria have been satisfied and approved. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-231. Appeal of administrative action. Actions taken by the enforcement officer as authorized in §§ 11-215, 11-221, 11-226, 11-228, 11-229, and 11-230 are subject to review by the Jonesborough Planning Commission; provided an appeal is filed in writing with the chairman of the planning commission within thirty (30) days from the date any written or verbal decision has been made which the developer feels adversely affects his/her rights, duties or privileges to engage in the land disturbing activity and/or associated development proposed. Drainage and sediment mitigation actions required by the building inspector and enforcement officer with existing properties or developments are also subject to appeal to the Jonesborough Planning Commission; provided that appeals are made in writing, within thirty (30) days of receiving formal notification, to the commission chairman citing the specific reason(s) the activity or activities required present a hardship and cannot be implemented. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-232. Town clean-up resulting from violations at owner/developer's expense. Town staff is authorized at any time during construction and development to take remedial actions to prevent, clean-up, repair or otherwise

correct situations in which water, sediment rock, vegetation, etc. ends up on public streets and/or rights-of-way resulting from violations of this chapter where necessary drainage erosion and sediment control measures have not been properly implemented. In such cases, the cost of labor, equipment, and materials used will be charged to the developer/owner in addition to a service charge of one hundred dollars (\$100.00) per hour. The town will invoice the developer/owner directly, and payment shall be received within fourteen (14) days. Failure to pay for remedial actions taken by the town under this section may result in the town attorney filing a lien against the property involved in the action, and may negate any intention by the town to accept responsibility for any drainage and sediment control facilities. The decision of the town to take remedial actions to protect the health and safety of the public in no way supplants or negates the authority of the appropriate town staff to issue citations for violations of this chapter. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 **Ch12_04-09-18**)

11-233. Illicit discharge and illegal dumping. (1) The owner/operator of the site or project must design, install, implement, and maintain effective pollution prevention measures to minimize the discharge of pollutants. At a minimum, such measures must be designed, installed, implemented and maintained to:

(a) Minimize the discharge of pollutants from equipment and vehicle washing, wheel wash water, and other wash waters. Wash waters must be treated in a sediment basin or alternative control that provides equivalent or better treatment prior to discharge;

(b) Minimize the exposure of building materials, building products, construction wastes, trash, landscape materials, fertilizers, pesticides, herbicides, detergents, sanitary waste and other materials present on the site to precipitation and to stormwater; and

(c) Minimize the discharge of pollutants from spills and leaks and implement chemical spill and leak prevention and response procedures.

(2) The following discharges are prohibited from construction sites:

(a) Wastewater from washout of concrete, unless managed by an appropriate control.

(b) Wastewater from washout and cleanout of stucco, paint, form release oils, curing compounds and other construction materials

(c) Fuels, oils, or other pollutants used in vehicle and equipment operation and maintenance.

(d) Soaps or solvents used in vehicle and equipment washing. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 **Ch12_04-09-18**)

11-234. Penalties; enforcement. Any developer or person who shall commit any act declared unlawful under this chapter, who violates any provision of this chapter, who violates the provisions of any permit issued pursuant to this chapter, or who fails or refuses to comply with any lawful communication or notice to abate or take corrective action by any authorized enforcement officer or the Jonesborough Planning Commission, shall be guilty of a violation of this municipal ordinance, and each day of such violation or failure to comply shall be deemed a separate offense and punishable accordingly. Upon conviction, the developer or person shall be subject to fines of up to five thousand dollars (\$5,000.00) per day for each day of violation¹. Unless otherwise specified within any section of this chapter, the building inspector and the public works director are the designated enforcement officers of this chapter. Citations for violations may be issued by any enforcement officer, the public safety director or any Jonesborough Police Officer. (as added by Ord. #2001-13, Sept. 2001, and replaced by Ord. #2005-09, March 2005, Ord. #2008-13, Oct. 2008, Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

11-235. Severability. If any provision of this chapter is held to be unconstitutional or invalid, such unconstitutionality or invalidity shall not affect any remaining provisions. (as added by Ord. #2008-13, Oct. 2008, and replaced by Ord. #2012-09, July 2012, and Ord. #2015-04, April 2015 *Ch12_04-09-18*)

¹State law reference
Tennessee Code Annotated, § 68-221-1101.

CHAPTER 3

FLOODPLAIN MANAGEMENT

SECTION

11-301. Town's commitment.

11-302. Recorder's duties.

11-303. Recorder to supply certain information.

11-301. Town's commitment. The town shall enact as necessary and maintain in force in those areas having flood, mudslide (i.e. mudflow), or flood-related erosion hazards, adequate land use and control measures with effective enforcement provisions consistent with the criteria set forth in section 1910 of the National Flood Insurance Program regulations. (Ord. of Aug. 8, 1978)

11-302. Recorder's duties. The town recorder shall have the responsibility, authority, and means to:

(1) Assist the administrator, at his request, in his delineation of the limits of the area having special flood, mudslide (i.e. mudflow), or flood-related erosion hazards.

(2) Provide such information as the administrator may request concerning present uses and occupancy of the floodplain, mudslide (i.e. mudflow), or flood-related erosion areas.

(3) Cooperate with federal, state, and local agencies and private firms which undertake to study, survey, map, and identify floodplain, mudslide (i.e. mudflow), or flood-related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain, mudslide (i.e. mudflow), and/or flood-related erosion areas in order to prevent aggravation of existing hazards.

(4) Submit on the anniversary date of the community's initial eligibility an annual report to the administrator on the progress made during the past year within the community in the development and implementation of floodplain management measures.

(5) Upon occurrence, notify the administrator in writing whenever the boundaries of the community have been modified by annexation or the community has otherwise assumed or no longer has the authority to adopt and enforce floodplain management regulations for a particular area. In order that all flood hazard boundary maps and flood insurance rate maps accurately represent the community's boundaries, he shall include within such notification a copy of a map of the community suitable for reproduction, clearly delineating the new corporate limits or new area for which the community has assumed or relinquished floodplain management regulatory authority. (Ord. of Aug. 8, 1978)

11-303. Recorder to supply certain information. The town recorder shall maintain for public inspection and furnish upon request, for the determination of applicable flood insurance risk premium rates within all areas having special flood hazards identified on a flood hazard boundary map or flood insurance rate map, any certificate of flood-proofing and information on the elevation (in relation to mean sea level) of the level of the lowest habitable floor (including basement if habitable) of all new or substantially improved structures, and include whether or not such structures contain a basement, and, if the structure has been floodproofed, the elevation (in relation to mean sea level) to which the structure was floodproofed. (Ord. of Aug. 8, 1978)

CHAPTER 4

FLOODPLAIN ZONING ORDINANCE

SECTION

- 11-401. Statutory authorization, findings of fact, purpose and objectives.
- 11-402. Definitions.
- 11-403. General provisions.
- 11-404. Administration.
- 11-405. Provisions for flood hazard reduction.
- 11-406. Variance procedures.
- 11-407. Legal status provisions.

11-401. Statutory authorization, findings of fact, purpose and objectives.

(1) Statutory authorization. The Legislature of the State of Tennessee has, in Tennessee Code Annotated, §§ 13-7-201 to 13-7-210, delegated the responsibility to local governmental units to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the Jonesborough, Tennessee Mayor and Board of Aldermen, does ordain as follows:

(2) Findings of fact.

(a) The Jonesborough Mayor and its legislative body wishes to maintain eligibility in the National Flood Insurance Program and in order to do so must meet the requirements of § 60.3 of the Federal Insurance Administration Regulations found at 44 CFR ch. 1 (10-1-04 Edition).

(b) Areas of Jonesborough are subject to periodic inundation which could result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare.

(c) These flood losses are caused by the cumulative effect of obstructions in floodplains, causing increases in flood heights and velocities; by uses in flood hazard areas which are vulnerable to floods; or construction which is inadequately elevated, flood-proofed, or otherwise unprotected from flood damages.

(3) Statement of purpose. It is the purpose of this chapter to promote the public health, safety and general welfare, and to minimize public and private losses due to flood conditions in specific areas. This chapter is designed to:

(a) Restrict or prohibit uses which are vulnerable to water or erosion hazards, or which result in damaging increases in erosion, flood heights, or velocities;

(b) Require that uses vulnerable to floods, including community facilities, be protected against flood damage at the time of initial construction;

(c) Control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation floodwaters;

(d) Control filling, grading, dredging and other development which may increase flood damage or erosion; and

(e) Prevent or regulate the construction of flood barriers which will unnaturally divert floodwaters or which may increase flood hazards to other lands.

(4) Objectives. The objectives of this chapter are:

(a) To protect human life, health and property;

(b) To minimize expenditure of public funds for costly flood control projects;

(c) To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;

(d) To minimize prolonged business interruptions;

(e) To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodable areas;

(f) To help maintain a stable tax base by providing for the sound use and development of flood prone areas in such a manner as to minimize blight in flood areas;

(g) To ensure that potential home buyers are notified that property is in a floodable area; and

(h) To maintain eligibility for participation in the National Flood Insurance Program. (Ord. of Oct. 21, 1987, as replaced by Ord. #2006-04, May 2006)

11-402. Definitions. Unless specifically defined below, words or phrases used in this chapter shall be interpreted as to give them the meaning they have in common usage and to give this chapter its most reasonable application given its stated purpose and objectives.

(1) "Accessory structure" means a subordinate structure to the principal structure and, for the purpose of this section, shall conform to the following:

(a) Accessory structures shall not be used for human habitation.

(b) Accessory structures shall be designed to have low flood damage potential.

(c) Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters.

(d) Accessory structures shall be firmly anchored to prevent flotation which may result in damage to other structures.

(e) Service facilities such as electrical and heating equipment shall be elevated or floodproofed.

(2) "Act" means the statutes authorizing the National Flood Insurance Program that are incorporated in 42 U.S.C. § 4001-4128.

(3) "Addition (to an existing building)" means any walled and roofed expansion to the perimeter of a building in which the addition is connected by a common load-bearing wall other than a firewall. Any walled and roofed addition, which is connected by a firewall or is separated by an independent perimeter load-bearing wall, shall be considered new construction.

(4) "Appeal" means a request for a review of the local enforcement officer's interpretation of any provision of this chapter or a request for a variance.

(5) "Area of shallow flooding" means a designated AO or AH Zone on a community's Flood Insurance Rate Map (FIRM) with one percent (1%) or greater annual chance of flooding to an average depth of one to three feet (1' to 3') where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate; and where velocity flow may be evident. (Such flooding is characterized by ponding or sheet flow.)

(6) "Area of special flood-related erosion hazard" means the land within a community which is most likely to be subject to severe flood-related erosion losses. The area may be designated as Zone E on the Flood Hazard Boundary Map (FHBM). After the detailed evaluation of the special flood-related erosion hazard area in preparation for publication of the FIRM, Zone E may be further refined.

(7) "Area of special flood hazard" means the land in the floodplain within a community subject to a one percent (1%) or greater chance of flooding in any given year. The area may be designated as Zone A on the FHBM. After detailed ratemaking has been completed in preparation for publication of the FIRM, Zone A usually is refined into Zones A, AO, AH, A1-30, AE or A99.

(8) "Base flood" means the flood having a one percent (1%) chance of being equalled or exceeded in any given year.

(9) "Basement" means that portion of a building having its floor subgrade (below ground level) on all sides.

(10) "Breakaway wall" means a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces, without causing damage to the elevated portion of the building or supporting foundation system.

(11) "Building" means any structure built for support, shelter, or enclosure for any occupancy or storage (see "Structure").

(12) "Development" means any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, or permanent storage of equipment or materials.

(13) "Elevated building" means a non-basement building built to have the lowest floor of the lowest enclosed area elevated above the ground level by means of fill, solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwater, pilings, columns, piers, or shear walls adequately anchored so as not to impair the structural integrity of the building during a base flood event.

(14) "Emergency flood insurance program" or "emergency program" means the program as implemented on an emergency basis in accordance with section 1336 of the Act. It is intended as a program to provide a first layer amount of insurance on all insurable structures before the effective date of the initial FIRM.

(15) "Erosion" means the process of the gradual wearing away of landmasses. This peril is not per se covered under the program.

(16) "Exception" means a waiver from the provisions of this chapter which relieves the applicant from the requirements of a rule, regulation, order or other determination made or issued pursuant to this chapter.

(17) "Existing construction" means any structure for which the "start of construction" commenced before the effective date of the first floodplain management code or ordinance adopted by the community as a basis for that community's participation in the National Flood Insurance Program (NFIP).

(18) "Existing manufactured home park or subdivision" means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, final site grading or the pouring of concrete pads) is completed before the effective date of the first floodplain management code or ordinance adopted by the community as a basis for that community's participation in the National Flood Insurance Program (NFIP).

(19) "Existing structures." See "Existing construction."

(20) "Expansion to an existing manufactured home park or subdivision" means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

(21) "Flood or flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from:

(a) The overflow of inland or tidal waters; and/or

(b) The unusual and rapid accumulation or runoff of surface waters from any source.

(22) "Flood elevation determination" means a determination by the administrator of the water surface elevations of the base flood, that is, the flood level that has a one percent (1%) or greater chance of occurrence in any given year.

(23) "Flood elevation study" means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface

elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) or flood-related erosion hazards.

(24) "Flood Hazard Boundary Map (FHBM)" means an official map of a community, issued by the Federal Emergency Management Agency, where the boundaries of areas of special flood hazard have been designated as Zone A.

(25) "Flood Insurance Rate Map (FIRM)" means an official map of a community, issued by the Federal Emergency Management Agency, delineating the areas of special flood hazard or the risk premium zones applicable to the community.

(26) "Flood insurance study" means the official report provided by the Federal Emergency Management Agency, evaluating flood hazards and containing flood profiles and water surface elevation of the base flood.

(27) "Floodplain or flood-prone area" means any land area susceptible to being inundated by water from any source (see definition of "flooding").

(28) "Floodplain management" means the operation of an overall program of corrective and preventive measures for reducing flood damage, including, but not limited to, emergency preparedness flood control works and floodplain management regulations.

(29) "Flood protection system" means those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent of the area within a community subject to a "special flood hazard" and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

(30) "Floodproofing" means any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

(31) "Flood-related erosion" means the collapse or subsidence of land along the shore of a lake or other body of water as a result of undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a flash flood, or by some similarly unusual and unforeseeable event which results in flooding.

(32) "Flood-related erosion area or flood-related erosion prone area" means a land area adjoining the shore of a lake or other body of water, which due to the composition of the shoreline or bank and high water levels or wind-driven currents, is likely to suffer flood-related erosion damage.

(33) "Flood-related erosion area management" means the operation of an overall program of corrective and preventive measures for reducing flood-related erosion damage, including, but not limited to, emergency

preparedness plans, flood-related erosion control works and floodplain management regulations.

(34) "Floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

(35) "Floor" means the top surface of an enclosed area in a building (including basement), i.e., top of slab in concrete slab construction or top of wood flooring in wood frame construction. The term does not include the floor of a garage used solely for parking vehicles.

(36) "Freeboard" means a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings and the hydrological effect of urbanization of the watershed.

(37) "Functionally dependent use" means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

(38) "Highest adjacent grade" means the highest natural elevation of the ground surface, prior to construction, adjacent to the proposed walls of a structure.

(39) "Historic structure" means any structure that is:

(a) Listed individually in the National Register of Historic Places (a listing maintained by the U.S. Department of Interior) or preliminary determined by the secretary of the interior as meeting the requirements for individual listing on the National Register;

(b) Certified or preliminarily determined by the secretary of the interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the secretary to qualify as a registered historic district;

(c) Individually listed on the Tennessee inventory of historic places and determined as eligible by states with historic preservation programs which have been approved by the secretary of the interior; or

(d) Individually listed on a local inventory of historic places and determined as eligible by communities with historic preservation programs that have been certified either:

(i) By an approved state program as determined by the secretary of the interior; or

(ii) Directly by the secretary of the interior.

(40) "Levee" means a man-made structure, usually an earthen embankment, designed and constructed in accordance with sound engineering

practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

(41) "Levee system" means a flood protection system, which consists of a levee, or levees, and associated structures, such as closure, and drainage devices, which are constructed and operated in accordance with sound engineering practices.

(42) "Lowest floor" means the lowest floor of the lowest enclosed area, including a basement. An unfinished or flood resistant enclosure used solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this chapter.

(43) "Manufactured home" means a structure, transportable in one (1) or more sections, which is built on a permanent chassis and designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a recreational vehicle, unless such transportable structures are placed on a site for one hundred eighty (180) consecutive days or longer.

(44) "Manufactured home park or subdivision" means a parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

(45) "Map" means the Flood Hazard Boundary Map (FHBM) or the Flood Insurance Rate Map (FIRM) for a community issued by the agency.

(46) "Mean sea level" means the average height of the sea for all stages of the tide. It is used as a reference for establishing various elevations within the floodplain. For the purposes of this chapter, the term is synonymous with National Geodetic Vertical Datum (NGVD) or other datum, to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

(47) "National Geodetic Vertical Datum (NGVD)" as corrected in 1929 is a vertical control used as a reference for establishing varying elevations within the floodplain.

(48) "New construction" means any structure for which the "start of construction" commenced after the effective date of this chapter or the effective date of the first floodplain management ordinance and includes any subsequent improvements to such structure.

(49) "New manufactured home park or subdivision" means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed after the effective date of this chapter or the effective date of the first floodplain management ordinance and includes any subsequent improvements to such structure.

(50) "North American Vertical Datum (NAVD)" as corrected in 1988 is a vertical control used as a reference for establishing varying elevations within the floodplain.

(51) "100-year flood." See "Base flood."

(52) "Person" includes any individual or group of individuals, corporation, partnership, association, or any other entity, including state and local governments and agencies.

(53) "Recreational vehicle" means a vehicle which is:

(a) Built on a single chassis;

(b) Four hundred (400) square feet or less when measured at the largest horizontal projection;

(c) Designed to be self-propelled or permanently towable by a light duty truck; and

(d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

(54) "Regulatory floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

(55) "Riverine" means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

(56) "Special hazard area" means an area having special flood, mudslide (i.e., mudflow) and/or flood-related erosion hazards, and shown on an FHBM or FIRM as Zone A, AO, A1-30, AE, A99, or AH.

(57) "Start of construction" means and includes substantial improvement, and means the date the building permit was issued; provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within one hundred eighty (180) days of the permit date. The actual start means either the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; and includes the placement of a manufactured home on a foundation (permanent construction does not include initial land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds, not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

(58) "State coordinating agency" means the Tennessee Department of Economic and Community Development's Local Planning Assistance Of Fire as

designated by the Governor of the State of Tennessee at the request of the administrator to assist in the implementation of the National Flood Insurance Program for the state.

(59) "Structure" for purposes of this section, means a walled and roofed building that is principally above ground, a manufactured home, a gas or liquid storage tank, or other man-made facilities or infrastructures.

(60) "Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty percent (50%) of the market value of the structure before the damage occurred.

(61) "Substantial improvement" means any repairs, reconstructions, rehabilitations, additions, alterations or other improvements to a structure, taking place during a five (5) year period, in which the cumulative cost equals or exceeds fifty percent (50%) of the market value of the structure before the "start of construction" of the improvement. The market value of the structure should be:

- (a) The appraised value of the structure prior to the start of the initial repair or improvement; or
- (b) In the case of damage, the value of the structure prior to the damage occurring.

This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed.

For the purpose of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the building. The term does not, however, include either:

- (a) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been pre-identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions and not solely triggered by an improvement or repair project; or
- (b) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."

(62) "Substantially improved existing manufactured home parks or subdivisions" means where the repair, reconstruction, rehabilitation or improvement of the streets, utilities and pads equals or exceeds fifty percent (50%) of the value of the streets, utilities and pads before the repair, reconstruction or improvement commenced.

(63) "Variance" means a grant of relief from the requirements of this chapter which permits construction in a manner otherwise prohibited by this chapter where specific enforcement would result in unnecessary hardship.

(64) "Violation" means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certification, or other evidence of compliance required in this chapter is presumed to be in violation until such time as that documentation is provided.

(65) "Water surface elevation" means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, (or other datum, where specified) of floods of various magnitudes and frequencies in the floodplains of riverine areas. (Ord. of Oct. 21, 1987, as replaced by Ord. #2006-04, May 2006)

11-403. General provisions. (1) Application. This chapter shall apply to all areas within the incorporated area of Jonesborough, Tennessee.

(2) Basis for establishing the areas of special flood hazard. The areas of special flood hazard identified on the Jonesborough, Tennessee, Federal Emergency Management Agency, Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM), community panel numbers 47179C-0145, 47179C-0154, 47179C-0161, 47179C-0162, and 47179C-0163, dated September 29, 2006 along with all supporting technical data, are adopted by reference and declared to be a part of this chapter.

(3) Requirement for development permit. A development permit shall be required in conformity with this chapter prior to the commencement of any development activities.

(4) Compliance. No land, structure or use shall hereafter be located, extended, converted or structurally altered without full compliance with the terms of this chapter and other applicable regulations.

(5) Abrogation and greater restrictions. This chapter is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this chapter conflicts or overlaps with another regulatory instrument, whichever imposes the more stringent restrictions shall prevail.

(6) Interpretation. In the interpretation and application of this chapter, all provisions shall be:

- (a) Considered as minimum requirements;
- (b) Liberally construed in favor of the governing body; and
- (c) Deemed neither to limit nor repeal any other powers granted under Tennessee statutes.

(7) Warning and disclaimer of liability. The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This chapter does not imply that land outside the areas of special flood hazard or uses permitted within such areas will be free from flooding or flood damages. This chapter shall not create liability on the part of the Jonesborough of Washington County, Tennessee or by any officer or employee thereof for any

flood damages that result from reliance on this chapter or any administrative decision lawfully made hereunder.

(8) Penalties for violation. Violation of the provisions of this chapter or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance shall constitute a misdemeanor punishable as other misdemeanors as provided by law. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent the Jonesborough of Washington County, Tennessee from taking such other lawful actions to prevent or remedy any violation. (Ord. of Oct. 21, 1987, as replaced by Ord. #2006-04, May 2006)

11-404. Administration. (1) Designation of ordinance administrator. The town administrator or his/her designee(s) is hereby appointed as the administrator to implement the provisions of this chapter.

(2) Permit procedures. Application for a development permit shall be made to the administrator on forms furnished by the community prior to any development activities. The development permit may include, but is not limited to, the following: plans in duplicate drawn to scale and showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, earthen fill placement, storage of materials or equipment, and drainage facilities. Specifically, the following information is required:

(a) Application stage:

(i) Elevation in relation to mean sea level of the proposed lowest floor, including basement, of all buildings where BFEs are available, or to the highest adjacent grade when applicable under this chapter.

(ii) Elevation in relation to mean sea level to which any non-residential building will be flood-proofed where BFEs are available, or to the highest adjacent grade when applicable under this chapter.

(iii) Design certificate from a registered professional engineer or architect that the proposed non-residential flood-proofed building will meet the flood-proofing criteria in § 11-404(2).

(iv) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

(b) Construction stage. Within unnumbered A Zones, where flood elevation data are not available, the administrator shall record the elevation of the lowest floor on the development permit. The elevation of the lowest floor shall be determined as the measurement of the lowest floor of the building relative to the highest adjacent grade.

For all new construction and substantial improvements, the permit holder shall provide to the administrator an as-built certification of the regulatory floor elevation or floodproofing level upon the completion of the lowest floor or floodproofing. Within unnumbered A zones, where flood

elevation data is not available, the elevation of the lowest floor shall be determined as the measurement of the lowest floor of the building relative to the highest adjacent grade.

Any lowest floor certification made relative to mean sea level shall be prepared by or under the direct supervision of a registered land surveyor and certified by same. When floodproofing is utilized for a non-residential building said certification shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same.

Any work undertaken prior to submission of the certification shall be at the permit holder's risk. The administrator shall review the above-referenced certification data. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being allowed to proceed. Failure to submit the certification or failure to make said corrections required hereby, shall be cause to issue a stop-work order for the project.

(3) Duties and responsibilities of the administrator. Duties of the administrator shall include, but not be limited to:

(a) Review of all development permits to assure that the permit requirements of this chapter have been satisfied, and that proposed building sites will be reasonably safe from flooding.

(b) Advice to permittee that additional federal or state permits may be required, and if specific federal or state permit requirements are known, require that copies of such permits be provided and maintained on file with the development permit. This shall include section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. § 1334.

(c) Notification to adjacent communities and the Tennessee Department of Economic and Community Development, Local Planning Assistance Office, prior to any alteration or relocation of a watercourse, and submission of evidence of such notification to the Federal Emergency Management Agency.

(d) For any altered or relocated watercourse, submit engineering data/analysis within six (6) months to the Federal Emergency Management Agency to ensure accuracy of community flood maps through the letter of map revision process. Assure that the flood carrying capacity within an altered or relocated portion of any watercourse is maintained.

(e) Record the elevation, in relation to mean sea level or the highest adjacent grade, where applicable of the lowest floor including basement of all new or substantially improved buildings, in accordance with § 11-404(2)

(f) Record the actual elevation, in relation to mean sea level or the highest adjacent grade, where applicable to which the new or

substantially improved buildings have been flood-proofed, in accordance with § 11-404(2)

(g) When flood-proofing is utilized for a structure, the administrator shall obtain certification of design criteria from a registered professional engineer or architect, in accordance with § 11-404(2)

(h) Where interpretation is needed as to the exact location of boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions) the administrator shall make the necessary interpretation. Any person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this chapter.

(i) When base flood elevation data or floodway data have not been provided by the Federal Emergency Management Agency then the administrator shall obtain, review and reasonably utilize any base flood elevation and floodway data available from a federal, state, or other sources, including data developed as a result of these regulations, as criteria for requiring that new construction, substantial improvements, or other development in Zone A on the community FIRM meet the requirements of this chapter.

Within unnumbered A Zones, where base flood elevations have not been established and where alternative data is not available, the administrator shall require the lowest floor of a building to be elevated or floodproofed to a level of at least three feet (3') above the highest adjacent grade (lowest floor and highest adjacent grade being defined in § 11-402 of this chapter). All applicable data including elevations or flood-proofing certifications shall be recorded as set forth in § 11-404(2).

(j) All records pertaining to the provisions of this chapter shall be maintained in the office of the administrator and shall be open for public inspection. Permits issued under the provisions of this chapter shall be maintained in a separate file or marked for expedited retrieval within combined files. (Ord. of Oct. 21, 1987, as replaced by Ord. #2006-04, May 2006, and amended by Ord. #2014-05, April 2014)

11-405. Provisions for flood hazard reduction. (1) General standards.
In all flood prone areas the following provisions are required:

(a) New construction and substantial improvements to existing buildings shall be anchored to prevent flotation, collapse or lateral movement of the structure;

(b) Manufactured homes shall be elevated and anchored to prevent flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This standard shall be in addition to and consistent with applicable state requirements for resisting wind forces;

(c) New construction and substantial improvements to existing buildings shall be constructed with materials and utility equipment resistant to flood damage;

(d) New construction or substantial improvements to existing buildings shall be constructed by methods and practices that minimize flood damage;

(e) All electrical, heating, ventilation, plumbing, air conditioning equipment, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;

(f) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;

(g) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into floodwaters;

(h) On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding;

(i) Any alteration, repair, reconstruction or improvements to a building that is in compliance with the provisions of this chapter, shall meet the requirements of "new construction" as contained in this chapter; and

(j) Any alteration, repair, reconstruction or improvements to a building that is not in compliance with the provision of this chapter, shall be undertaken only if said non-conformity is not further extended or replaced.

(2) Specific standards. These provisions shall apply to all areas of special flood hazard as provided herein:

(a) Residential construction. Where base flood elevation data is available, new construction or substantial improvement of any residential building (or manufactured home) shall have the lowest floor, including basement, elevated no lower than one foot (1') above the base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls and to ensure unimpeded movement of floodwater shall be provided in accordance with the standards of § 11-405(2).

Within unnumbered A Zones, where base flood elevations have not been established and where alternative data is not available, the administrator shall require the lowest floor of a building to be elevated or floodproofed to a level of at least three feet (3') above the highest adjacent grade (lowest floor and highest adjacent grade being defined in § 11-402 of this chapter). All applicable data including elevations or flood-proofing certifications shall be recorded as set forth in § 11-404(2).

(b) Non-residential construction. New construction or substantial improvement of any commercial, industrial, or non-residential building, when BFE data is available, shall have the lowest floor, including basement, elevated or floodproofed no lower than one foot (1') above the level of the base flood elevation.

Within unnumbered A Zones, where base flood elevations have not been established and where alternative data is not available, the administrator shall require the lowest floor of a building to be elevated or floodproofed to a level of at least three feet (3') above the highest adjacent grade (lowest floor and highest adjacent grade being defined in § 11-402 of this chapter). All applicable data including elevations or flood-proofing certifications shall be recorded as set forth in § 11-404(2).

Buildings located in all A Zones may be flood-proofed, in lieu of being elevated; provided that all areas of the building below the required elevation are watertight, with walls substantially impermeable to the passage of water, and are built with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. A registered professional engineer or architect shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions above, and shall provide such certification to the administrator as set forth in § 11-404(2).

(c) Elevated building. All new construction or substantial improvements to existing buildings that include any fully enclosed areas formed by foundation and other exterior walls below the base flood elevation, or required height above the highest adjacent grade, shall be designed to preclude finished living space and designed to allow for the entry and exit of floodwaters to automatically equalize hydrostatic flood forces on exterior walls.

(i) Designs for complying with this requirement must either be certified by a professional engineer or architect or meet the following minimum criteria.

(A) Provide a minimum of two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding;

(B) The bottom of all openings shall be no higher than one foot (1') above the finish grade; and

(C) Openings may be equipped with screens, louvers, valves or other coverings or devices; provided they permit the automatic flow of floodwaters in both directions.

(ii) Access to the enclosed area shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment used in connection with the premises (standard exterior door) or entry to the elevated living area (stairway or elevator); and

(iii) The interior portion of such enclosed area shall not be partitioned or finished into separate rooms in such a way as to impede the movement of floodwaters and all such petitions shall comply with the provisions of § 11-405(2) of this chapter.

(d) Standards for manufactured homes and recreational vehicles.

(i) All manufactured homes placed, or substantially improved, on:

(A) Individual lots or parcels,

(B) In expansions to existing manufactured home parks or subdivisions; or

(C) In new or substantially improved manufactured home parks or subdivisions, must meet all the requirements of new construction, including elevations and anchoring.

(ii) All manufactured homes placed or substantially improved in an existing manufactured home park or subdivision must be elevated so that either:

(A) When base flood elevations are available the lowest floor of the manufactured home is elevated on a permanent foundation no lower than one (1) foot above the level of the base flood elevation; or

(B) Absent base flood elevations the manufactured home chassis is elevated and supported by reinforced piers (or other-foundation elements) at least three (3) feet in height above the highest adjacent grade.

(iii) Any manufactured home, which has incurred "substantial damage" as the result of a flood or that has substantially improved, must meet the standards of § 11-405(2)(d)(iv) of this chapter.

(iv) All manufactured homes must be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.

(v) All recreational vehicles placed on identified flood hazard sites must either:

(A) Be on the site for fewer than one hundred eighty (180) consecutive days;

(B) Be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is licensed, on its wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached structures or additions; and

(C) The recreational vehicle must meet all the requirements for new construction, including the anchoring and elevation requirements of this section above if on the

site for longer than one hundred eighty (180) consecutive days.

(e) Standards for subdivisions. Subdivisions and other proposed new developments, including manufactured home parks, shall be reviewed to determine whether such proposals will be reasonably safe from flooding. If a subdivision proposal or other proposed new development is in a flood-prone area, any such proposals shall be reviewed to ensure that:

(i) All subdivision proposals shall be consistent with the need to minimize flood damage.

(ii) All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize or eliminate flood damage.

(iii) All subdivision proposals shall have adequate drainage provided to reduce exposure to flood hazards.

(iv) Base flood elevation data shall be provided for subdivision proposals and other proposed developments (including manufactured home parks and subdivisions) that are greater than fifty (50) lots and/or five (5) acres in area.

(3) Standards for areas of special flood hazard with established base flood elevations and with floodways designated. Located within the areas of special flood hazard established in § 11-403(2), are areas designated as floodways. A floodway may be an extremely hazardous area due to the velocity of floodwaters, debris or erosion potential. In addition, the area must remain free of encroachment in order to allow for the discharge of the base flood without increased flood heights and velocities. Therefore, the following provisions shall apply:

(a) Encroachments are prohibited, including earthen fill material, new construction, substantial improvements or other developments within the regulatory floodway. Development may be permitted; however, provided it is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practices that the cumulative effect of the proposed encroachments or new development, when combined with all other existing and anticipated development, shall not result in any increase the water surface elevation of the base flood level, velocities or floodway widths during the occurrence of a base flood discharge at any point within the community. A registered professional engineer must provide supporting technical data and certification thereof.

(b) New construction or substantial improvements of buildings shall comply with all applicable flood hazard reduction provisions of § 11-405.

(4) Standards for areas of special flood hazard zones AE with established base flood elevations but without floodways designated. Located within the areas of special flood hazard established in § 11-403(2), where

streams exist with base flood data provided but where no floodways have been designated (Zones AE), the following provisions apply:

(a) No encroachments, including fill material, new structures or substantial improvements shall be located within areas of special flood hazard, unless certification by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot (1') at any point within the community. The engineering certification should be supported by technical data that conforms to standard hydraulic engineering principles.

(b) New construction or substantial improvements of buildings shall be elevated or flood-proofed to elevations established in accordance with § 11-405(2).

(5) Standards for streams without established base flood elevations or floodways (A Zones). Located within the areas of special flood hazard established in § 11-403, where streams exist, but no base flood data has been provided (A Zones), or where a floodway has not been delineated, the following provisions shall apply:

(a) When base flood elevation data or floodway data have not been provided in accordance with § 11-403, the administrator shall obtain, review and reasonably utilize any scientific or historic base flood elevation and floodway data available from a federal, state or other source, in order to administer the provisions of § 11-405 only if data is not available from these sources, then the following provisions (subsections (5)(b) and (5)(c) below) shall apply:

(b) No encroachments, including structures or fill material, shall be located within an area equal to the width of the stream or twenty feet (20'), whichever is greater, measured from the top of the stream bank, unless certification by registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot (1') at any point within the community. The engineering certification should be supported by technical data that conforms to standard hydraulic engineering principles.

(c) In special flood hazard areas without base flood elevation data, new construction or substantial improvements of existing shall have the lowest floor of the lowest enclosed area (including basement) elevated no less than three feet (3') above the highest adjacent grade at the building site. Openings sufficient to facilitate the unimpeded movements of floodwaters shall be provided in accordance with the standards of § 11-405(2)(c), elevated buildings.

(6) Standards for areas of shallow flooding (AO and AH Zones). Located within the areas of special flood hazard established in § 11-403(2), are

areas designated as shallow flooding areas. These areas have special flood hazards associated with base flood depths of one to three feet (1' to 3') where a clearly defined channel does not exist and where the path of flooding is unpredictable and indeterminate; therefore, the following provisions apply:

(a) All new construction and substantial improvements of residential and non-residential buildings shall have the lowest floor, including basement, elevated to at least one foot (1') above the flood depth number specified on the Flood Insurance Rate Map (FIRM), in feet, above the highest adjacent grade. If no flood depth number is specified, the lowest floor, including basement, shall be elevated, at least three feet (3') above the highest adjacent grade. Openings sufficient to facilitate the unimpeded movements of floodwaters shall be provided in accordance with standards of § 11-405(2), and elevated buildings.

(b) All new construction and substantial improvements of non-residential buildings may be flood-proofed in lieu of elevation. The structure together with attendant utility and sanitary facilities must be flood-proofed and designed watertight to be completely flood-proofed to at least one foot (1') above the specified FIRM flood level, with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. If no depth number is specified, the lowest floor, including basement, shall be flood-proofed to at least three feet (3') above the highest adjacent grade. A registered professional engineer or architect shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this chapter and shall provide such certification to the administrator as set forth above and as required in § 11-404(2)

(c) Adequate drainage paths shall be provided around slopes to guide floodwaters around and away from proposed structures.

(d) The administrator shall certify the elevation or the highest adjacent grade, where applicable, and the record shall become a permanent part of the permit file.

(7) Standards for areas protected by flood protection system (A-99 Zones). Located within the areas of special flood hazard established in § 11-403 are areas of the one hundred (100) year floodplain protected by a flood protection system but where base flood elevations and flood hazard factors have not been determined. Within these areas (A-99 Zones) all provisions of §§ 11-404 and 11-405(1) shall apply.

(8) Standards for unmapped streams. Located within Jonesborough, Tennessee are unmapped streams where areas of special flood hazard are neither indicated nor identified. Adjacent to such streams the following provisions shall apply:

(a) In areas adjacent to such unmapped streams, no encroachments including fill material or structures shall be located

within an area of at least equal to twice the width of the stream, measured from the top of each stream bank, unless certification by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot (1') at any point within the locality.

(b) When new elevation data is available, new construction or substantial improvements of buildings shall be elevated or flood-proofed to elevations established in accordance with § 11-404. (Ord. of Oct. 21, 1987, as replaced by Ord. #2006-04, May 2006)

11-406. Variance procedures. The provisions of this section shall apply exclusively to areas of special flood hazard within Jonesborough, Tennessee.

(1) Board of zoning appeals. (a) The Jonesborough Board of Zoning Appeals shall hear and decide appeals and requests for variances from the requirements of this chapter.

(b) Variances may be issued for the repair or rehabilitation of historic structures (see definition) upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum to preserve the historic character and design of the structure.

(c) In passing upon such applications, the board of zoning appeals shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this chapter, and:

(i) The danger that materials may be swept onto other property to the injury of others;

(ii) The danger to life and property due to flooding or erosion;

(iii) The susceptibility of the proposed facility and its contents to flood damage;

(iv) The importance of the services provided by the proposed facility to the community;

(v) The necessity of the facility to a waterfront location, in the case of a functionally dependent facility;

(vi) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;

(vii) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;

(viii) The safety of access to the property in times of flood for ordinary and emergency vehicles;

(ix) The expected heights, velocity, duration, rate of rise and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and

(x) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

(d) Upon consideration of the factors listed above, and the purposes of this chapter, the board of floodplain review may attach such conditions to the granting of variances as it deems necessary to effectuate the purposes of this chapter.

(e) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.

(2) Conditions for variances. (a) Variances shall be issued upon a determination that the variance is the minimum relief necessary, considering the flood hazard; and in the instance of a historical building, a determination that the variance is the minimum relief necessary so as not to destroy the historic character and design of the building.

(b) Variances shall only be issued upon: a showing of good and sufficient cause; a determination that failure to grant the variance would result in exceptional hardship; or a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(c) Any applicant to whom a variance is granted shall be given written notice that the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance, and that such construction below the base flood level increases risks to life and property.

(d) The administrator shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency upon request. (Ord. of Oct. 21, 1987, as replaced by Ord. #2006-04, May 2006)

11-407. Legal status provisions. (1) Conflict with other ordinances. In case of conflict between this chapter or any part thereof, and the whole or part of any existing or future ordinance of Jonesborough, Tennessee, the most restrictive shall in all cases apply.

(2) Validity. If any section, clause, provision, or portion of this chapter shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision, or portion of this chapter which is not of itself invalid or unconstitutional.

(3) Effective date. This chapter shall become effective immediately after its passage, in accordance with the charter of Jonesborough, Tennessee, and the public welfare demanding it. (Ord. of Oct. 21, 1987, as replaced by Ord. #2006-04, May 2006)

CHAPTER 5

GENERAL PROVISIONS RELATING TO ZONING

SECTION

- 11-501. Short title.
- 11-502. Purpose.
- 11-503. Definitions.
- 11-504. Establishment of districts.
- 11-505. Application of regulations.
- 11-506. Continuance of nonconforming uses.
- 11-507. Off-street automobile parking.
- 11-508. Off-street loading and unloading space.
- 11-509. Vision clearance.
- 11-510. Ingress and egress.
- 11-511. Designated flood enforcement area.
- 11-512. Planned unit development.
- 11-512A. Planned residential development.
- 11-513. R-1 (Low Density) Residential District.
- 11-514. R-1A (Low Density) Residential District.
- 11-514A. R-1B (Low Density) Residential District.
- 11-515. R-2 (Medium Density) Residential District.
- 11-516. R-3 (High Density) Residential District.
- 11-516A. R-4 (Transition) Residential District.
- 11-516B. R-4A (Special Transition) Residential District.
- 11-517. H-1 (Historical) District.
- 11-517A. H-2 Overlay District.
- 11-517B. TF-1 (Treatment Facility) Overlay District.
- 11-517C. RLS (Retail Liquor Store) Overlay District.
- 11-517D. Distilling Company Overlay District.
- 11-518. B-1 (Neighborhood Business) District.
- 11-519. B-2 (Central) Business District.
- 11-520. B-3 (Arterial) Business District.
- 11-521. B-4 (Intermediate) Business District.
- 11-522. B-5 (Heritage) Business District.
- 11-523. B-6 (Urban Commercial Corridor) District.
- 11-524. M-1 (Manufacturing Warehouse) Restricted Manufacturing and Warehouse District.
- 11-525. M-2 (Industrial) District.
- 11-526. Exceptions and modifications.
- 11-527. Enforcement.
- 11-528. Board of zoning appeals.
- 11-529. Historical zoning commission.
- 11-530. Area yard and height requirements.

- 11-531. Amendment.
 11-532. Legal status provisions.

11-501. Short title. This chapter shall be known as the "zoning ordinance of the Town of Jonesborough, Tennessee," and the map herein referred to, which is identified by the title "zoning map of Jonesborough, Tennessee,"¹ and all explanatory matter thereon are hereby adopted and made a part of this chapter. (Ord. of Jan. 8, 1970, as replaced by Ord. #94-10, Sept. 1994, and Ord. #99-03, May 1999)

11-502. Purpose. The purpose of promoting the public health, safety, morals, convenience, order, prosperity, or general welfare of Jonesborough, and to lessen congestion in the streets, to secure safety from fire, panic and other dangers, to provide adequate light and air, to prevent the overcrowding of land, to avoid undue concentration of population, to facilitate the adequate provisions of transportation, water, sewerage, schools, parks, and other public requirements; to promote desirable living conditions and the sustained stability of neighborhoods, protecting property against blight and depreciation, securing economy in governmental expenditure, conserving the value of building and encouraging the most appropriate use of lands, buildings, and other structures throughout the municipality, all in accordance with a comprehensive plan, the Board of Mayor and Aldermen of Jonesborough, Tennessee, does hereby ordain and enact into law the following sections. (Ord. of Jan. 8, 1970, as replaced by Ord. #94-10, Sept. 1994, and Ord. #99-03, May 1999)

¹This zoning map has been amended by ordinances dated as follows: April 30, 1971; Feb. 27, 1973; Dec. 10, 1974; Jan. 14, 1975; Jan. 31, 1975; Feb. 8, 1977; July 10, 1977; March 27, 1979; Oct. 9, 1979; two ords. dated Feb. 12, 1980; March 11, 1980; April 8, 1980; Dec. 9, 1980; Oct. 19, 1982; May 31, 1983; Jan. 10, 1984; Jan. 13, 1986; Feb. 27, 1986; Sept 8, 1986; Jan. 12, 1987; June 5, 1987; Jan. 17, 1989; Dec. 11, 1989; Nov. 12, 1990; Ords. #92-01 (Jan. 13, 1992); 92-06 and 92-07 (April 29, 1992); 94-04 (Jan. 1994); 94-09 (Aug. 1994); 95-02 (March 1995); 95-03 (May 1995); 95-05 (Aug. 1995); 95-10, 95-11, 95-12, and 95-13 (Nov. 1995); 95-14 and 95-15 (Dec. 1995); 96-01 (March 1996); 96-02 (April 1996); 96-03 (May 1996); 96-11 (Sept. 1996); 96-18 (Nov. 1996); 96-21 (Dec. 1996); 97-03 (March 1997); 97-15 (July 1997); 97-17 (Oct. 1997); 97-24 (Nov. 1997); 99-01 (Jan. 1999); 99-04 (May 1999); 99-07 (June 1999); 99-09, 99-10, and 99-11 (Aug. 1999); 99-13 (Sept. 1999); 2000-02 (Jan. 2000); 2000-05 (Feb. 2000); 2000-10 (Aug. 2000); 2000-11 (Sept. 2000); 2000-19 (Dec. 2000); 2001-01 and 2001-02 (Jan. 2001); 2001-11 (Sept. 2001); 2002-01 (Jan. 2002); 2002-06 (March 2002); 2002-09 (May 2002); 2002-12 and 2002-13 (June 2002); 2003-02 (Feb. 2003); 2003-15, 2003-16, and 2003-17 (Sept. 2003); 2004-01 (Jan. 2004); 2005-07 (March 2005); 2005-10 (June 2005); 2005-17 (Nov. 2005); 2005-18 (Nov. 2005); 2006-8 (Oct. 2006); 2006-11 (Nov. 2006); 2007-01 (March 2007); 2008-01 (Jan. 2008); 2008-11 (Oct. 2008); 2008-12 (Oct. 2008); 2008-16 (Dec. 2008); 2008-17 (Dec. 2008); 2009-01 (March 2009); 2009-03 (April 2009); 2009-04 (April 2009); 2009-11 (Sept. 2009); 2009-12 (Nov. 2009); 2010-06 (June 2010), 2010-10 (Aug. 2010); 2010-13 (Dec. 2010); 2011-07 (March 2011); 2011-08 (April 2011); 2011-18 (Nov. 2011); 2012-05 (April 2012); 2012-08 (July 2012); 2012-11 (Sept. 2012); 2013-01 (Feb. 2013); 2013-05 (June 2013); 2013-08 (Oct. 2013); and 2014-03 (March 2014).

These ordinances are of record in the recorder's office.

11-503. Definitions. Except as specifically defined herein, all words used in this chapter have their customary dictionary definition. For the purpose of this chapter, certain words or terms used herein shall be defined as follows: words used in the present tense include the future tense. Words used in the singular number include the plural, and words used in the plural include the singular. The word "person" includes a firm, copartnership, company, organization, trust, association, corporation, as well as individual. The word "lot" includes the word "plot, or parcel." The word "building" includes the word "structure."

The word "shall" is always mandatory. The word "used" or "occupied" as applied to any land or building shall be construed to include the word "intended," arranged or designed to be used or occupied.

(1) "Access." The right to cross between public and private property allowing pedestrian and vehicles to enter and leave property.

(2) "Alley." A public right-of-way which affords only a secondary means of access to property that has been accepted or opened by Jonesborough.

(3) "Accessory uses, structures and outdoor storage." Customary accessory uses, structures, and outdoor storage incidental and subordinate to the principal land use or building which are located on the same lot.

(4) "Automobile, sales, parts, service." Any establishment involved with the sale or service of any vehicular unit, including, but not limited to, trucks, motorcycles, cars, vans, recreational vehicles, etc. or their parts.

(5) "Buffer strip." Plant material or other suitable material that will provide an obscuring screen not less than six feet (6') in height when planted, or other material as may be approved by the planning commission. Buffer strips shall be a minimum of ten feet (10') in width and shall be landscaped with trees, shrubs, grass, and in a manner as specified by the planning commission.

(6) "Building." A structure built for the support, shelter, or enclosure of persons, animals, chattels, or property of any kind.

(a) Principal building: A building in which is conducted the main or principal use of a lot on which said building is located.

(b) Accessory building or use: A use or structure incidental and subordinate to the main use of the property and located on the same lot as the main use.

(c) Height of building: The vertical distance from the grade to the highest point of the coping of a flat roof, to the deck line of a mansard roof, or to the center height between the highest and lowest points on other types of roofs.

(7) "Business sign." A sign which directs attention to a business or profession conducted on the premises. A "For Sale" sign or a "To Let" sign for the property on which it is displayed shall be deemed a business sign.

(8) "Club, private." An organization catering exclusively to members and their guests, or premises and buildings for recreational or athletic purposes which are not conducted primarily for gain; providing that any vending stands, merchandising or commercial activities are conducted only as required generally for the membership of such club.

(9) "Condominium." A multi-unit structure offering individual ownership of said units.

(10) "Cottage inn." A building containing up to ten (10) living units which are generally considered for short term overnight accommodations for tourists and other visitors with each unit containing a bath facility and they may also contain cooking facilities.

(11) "Day nurseries, private." Any place, home or institution which receives six (6) or more young children, conducted for cultivating the normal aptitude for exercise, play, observation, imitation and construction.

(12) "Dish antenna." Antennas designed to receive television broadcasts relayed by microwave signals from earth orbiting communications satellites. These antennas shall be considered accessory use.

(13) "Dwelling unit." One (1) or more rooms in a building designed for occupancy by one (1) family and having not more than one (1) principal cooking facility.

(14) "Family." An individual or two (2) or more persons related by blood, marriage, legal adoption, or legal guardianship, living together as one (1) housekeeping unit using one (1) kitchen, or not more than three (3) unrelated persons living together as one (1) housekeeping unit using one (1) kitchen.

(14A) "Food stores selling wine." A business that derives at least twenty percent (20%) of its sales from the retail sale of food and food ingredients, has floor space of at least one thousand two hundred (1,200) square feet, that food sales be those taxed at the lower five percent (5%) state rate rather than the higher tax for prepared foods, and that has been licensed by the Tennessee Alcoholic Beverage Commission to sell wine retail.

(15) "Garage sale." A garage sale shall include sales held by individuals for the purpose of disposing of personal items no longer needed or wanted, and shall include any such sale whether conducted from within a garage, carport, porch, or from an open yard. Five (5) or more garage sales in a calendar year shall be considered a flea market and/or retail business.

(16) "Lot." A parcel or tract of land.

(a) Lot area: The total horizontal area within the lot lines of a lot exclusive of streets, and easements of access to other property.

(b) Lot corner: A lot abutting on two (2) or more streets other than an alley, at their intersection.

(c) Lot line: The property line bounding a lot.

(d) Lot line, front: The lot line separating the lot from the street other than an alley, and in the case of a corner lot, the shortest lot line along a street other than an alley.

(e) Lot line, rear: The lot line which is opposite and most distant from the front lot line. In the case of an irregular triangular, or other shaped lot, a line ten feet (10') in length within the lot parallel to and at a maximum distance from the front lot line.

(f) Lot line, side: Any lot line not a front or rear lot line.

(g) Lot width: The average horizontal distance between the side lot lines, ordinarily measured parallel to the front lot line.

(h) Lot of record: The boundaries of a lot filed as a legal record.

(16A) "Grocery stores." A business with fifty percent (50%) of its sales being food products and food ingredients and not selling wine or alcoholic beverages above five percent (5%) alcohol content.

(17) "Medical clinic." Medical offices, walk-in clinics, and treatment centers providing medical services for out-patients only; however, methadone treatment clinics or facilities and substance abuse treatment facilities are not medical clinics.

(18) "Mobile home." A trailer house designed for long term occupancy and containing a flush toilet, a tub or shower bath, and kitchen facilities with a water supply, electrical supply, and sewage disposal ready to be connected to outside systems.

(19) "Mobile home park." Any plot of ground upon which two (2) or more mobile homes are located or are intended to be located, but does not include sites where unoccupied mobile homes are on display for sale. The minimum mobile home park size shall be two (2) acres.

(20) "Modular home." A home with all the characteristics, appearances, and design of a permanent home such as no chassis, a permanent foundation, and meet all other requirements of the Southern Building Code will be considered as other residential structures and not mobile homes.

(21) "Nonconforming use or structure." A lawful existing structure or use at the time this chapter or any amendment thereto becomes effective, which does not conform to the requirements of the zone in which it is located.

(22) "Nursing home." One licensed by the State of Tennessee.

(23) "Outdoor advertising." An attached, freestanding or structural poster panel or painted or lighted sign for the purpose of conveying some information, knowledge or idea to the public.

(24) "Owner." An owner of property or the authorized agent of an owner.

(25) "Person." Every natural person, firm, partnership, association, social or fraternal organization, corporation, trust, estate, receiver, syndicate, branch of government, or any group or combination acting as a unit.

(26) "Planned unit development." A planned residential, commercial or industrial development, professionally designed as a unit, and approved by the Jonesborough Regional Planning Commission, and located in those areas zoned for its use.

(27) "Recreational vehicle." A vehicular type unit primarily designed as temporary living quarters for recreational, camping, or travel use, which either has its own motive power or is mounted on or drawn by another vehicle, the basic entities are: trailer, camping trailer, truck camper, and motor home.

(28) "Recreation vehicle park." Any plot of land upon which two (2) or more travel trailers are located and used as temporary living or sleeping quarters. The occupants of such parks may not remain in the same trailer park more than thirty (30) days.

(29) "Rooming or boarding house." A building containing a single dwelling unit and not more than three (3) guest rooms where lodging is provided with or without meals for compensation.

(30) "Shopping center." A group of commercial establishments, divided, owned or managed as a unit, with off-street parking provided on the property; however, this shall not apply to a group of commercial establishments containing no more than four (4) separate commercial establishments in one (1) structure containing a total of not more than seven thousand five hundred (7,500) square feet of floor area.

(31) "Story." That portion of a building included between the upper surface of any floor and the upper surface of the floor next above; or any portion of a building used for human occupancy between the topmost floor and the roof.

(32) "Street." A public right-of-way which provides primary access to property that has been accepted or opened by Jonesborough.

(a) Collector street: A street providing for traffic movement within the town as shown on the zoning map of the Town of Jonesborough.

(b) Arterial street: A street that provides for traffic movement between areas and across portions of the town and secondarily for direct access to abutting land, as shown on the zoning map of the Town of Jonesborough.

(c) Centerline of the street: That line surveyed and monumented by the governing body shall be the centerline of the street; or if such centerline has not been surveyed, it shall be that line running midway between the outside curbs or ditches of such street.

(33) "Structure." (a) Something constructed or built and having a fixed base on, or fixed connection to, the ground or another structure.

(b) "Structural alteration." Any change to the supporting members of a structure including foundations, bearing walls or partitions, columns, beams, girders, or any structural change in the roof or in the exterior walls.

(34) "Townscape." The townscape shall include town or other government property including buildings, open spaces, signs, traffic control devices, and public ways and easements.

(35) "Use." The purpose for which land or a structure is designed, arranged, or intended, or for which it is occupied or maintained.

(36) "Wrecking or storage yards." A premises used for the storage or sale of five (5) or more inoperative used automobile or truck parts, or for the storage, dismantling, or abandonment of junk, obsolete automobiles, trailers, trucks, machinery, or parts thereof.

(37) "Yard." An open space on a lot which is unobstructed from the ground upward except as otherwise provided in this chapter.

(a) "Yard, front." A yard between side lot lines and measured horizontally at right angles to the front lot line from the nearest point of a building. Any yard meeting this definition and abutting on a street other than an alley shall be considered a front yard.

(b) "Yard, rear." A yard between side lot lines and measured horizontally at right angles to the rear lot line from the rear lot line to the nearest point of a building. (Ord. of Jan. 8, 1970, as amended by Ord. of Jan. 13, 1986, replaced by Ord. #94-10, Sept. 1994, and Ord. #99-03, May 1999, and amended by Ord. #2010-05, April 2010, and Ord. #2016-03, Feb. 2016 *Ch12_04-09-18*)

11-504. Establishment of districts. (1) For the purpose of this chapter, the Town of Jonesborough is hereby divided into classes of districts.

- (a) Residence - R-1 District - low density residential.
- (b) Residence - R-1A District - low density residential.
- (c) Residence - R-1B District - low density residential.
- (d) Residence - R-2 District - medium density residential.
- (e) Residence - R-3 District - high density residential.
- (f) Residence - R-4 District - transitional residential.
- (g) Residential - PRD District - planned residential development.
- (h) Historic - H-1 District - historic district.
- (i) Historic - H-2 District - historic overlay district.
- (j) Business - B-1 District - Neighborhood business.
- (k) Business - B-2 District - central business.
- (l) Business - B-3 District - arterial business
- (m) Business - B-4 District - intermediate business.
- (n) Business - B-5 District - heritage business.
- (o) Business - B-6 District - urban commercial corridor.
- (p) Industrial - M-1 District - manufacturing and warehouse.
- (q) Industrial - M-2 District - industrial.
- (r) RLS (Retail Liquor Store Overlay Zone).
- (s) DC (Distilling Company) Overlay Zone.
- (t) TF-1 - (Treatment Facility) Overlay Zone.

The boundaries of these districts are hereby established as shown on the map entitled "Zoning Map of Jonesborough Tennessee,"¹ which accompanies this chapter and which is on file in the office of the town recorder. Unless otherwise specifically indicated on the map, the boundaries of districts are lot lines or centerlines of streets or alleys or such lines extended, the corporate limits lines of a line midway between the main track of a railroad or the centerlines of streams or other water bodies.

(2) That adult-oriented establishments and adult-oriented entertainment as defined in Tennessee Code Annotated, §§ 7-51-1001, et seq., are prohibited within the corporate limits of the Town of Jonesborough. (Ord. of Jan. 8, 1970, as amended by Ord. of Oct. 8, 1974, Ord. of Jan 13, 1986, replaced by Ord. #94-10, Sept. 1994, amended by Ord. #96-09, Oct. 1996,

¹This map has been changed by rezoning ordinances listed in a footnote to § 11-501.

replaced by Ord. #97-05, May 1997, Ord. #99-03, May 1999, and Ord. #2001-16, Dec. 2001, amended by Ord. #2002-08, May 2002, and Ord. #2003-04, Feb. 2003, replaced by Ord. #2003-05, Feb. 2003, amended by Ord. #2010-11, Nov. 2010, and Ord. #2010-12, Dec. 2010, replaced by Ord. #2018-05, May 2018 *Ch13_03-08-21*, and amended by Ord. #2019-07, July 2019 *Ch13_03-08-21*)

11-505. Application of regulations. Except as hereinafter provided:

(1) Use. No building, structure or land shall hereafter be used and no building or part thereof shall be erected, moved, or altered unless for a use expressly permitted by and in conformity with the regulations herein specified for the district in which it is located.

(2) Street frontage. No building permit shall be issued for or no dwelling shall be erected on a lot which does not abut at least one (1) street for at least forty feet (40') except their condominiums may be excluded from this provision if they are reviewed under the PUD regulations.

(3) Corner lots. The minimum width of a side yard along an intersecting street shall be fifty percent (50%) greater than the minimum side yard requirements of the district in which the lot is located.

(4) One (1) principal building on a lot. Only one (1) principal building and its customary accessory buildings may hereafter be erected on any lot.

(5) Reduction of lot size. No lot shall be reduced in area so that yard, lot areas per family, lot width, building area or other provisions of this chapter shall not be maintained.

(6) Yard and other spaces. No part of a yard or other open space required about any building for the purpose of complying with the provisions of this chapter shall be included as a part of a yard or other open space required under this chapter for another building.

(7) Height and density. No building or structure shall hereafter be erected or altered so as to exceed the height limit, to accommodate or house a greater number of families, to have narrower or smaller front yards or side yards than are required or specified in the regulations herein for the district in which it is located.

(8) Annexations. All territory which may hereafter be annexed to the Town of Jonesborough, Tennessee shall be considered to be in the R-1 (Residential) District until otherwise classified.

(9) Conformity to subdivision regulations. No building permit shall be issued for or no building shall be erected on any lot within the municipality, unless the street giving access to the lot upon which said building is proposed to be placed shall have been accepted or opened as a public street prior to that time or unless such street corresponds in its location and lines with a street shown on a subdivision plat approved by the Jonesborough Regional Planning Commission and such approval entered in writing on the plat by the secretary of the commission. (Ord. of Jan. 8, 1970, as replaced by Ord. #94-10, Sept. 1994, and Ord. #99-03, May 1999)

11-506. Continuance of nonconforming uses. Any lawful use of any building or land existing at the time of the enactment of this chapter or whenever a district is changed by an amendment thereafter may be continued although such use does not conform with the provisions of this chapter with the following limitations:

(1) Any industrial, commercial, or business establishment containing a nonconforming use shall be allowed to continue in operation provided no change in the use of the land is undertaken. Said establishments shall be permitted to expand activities and facilities or reconstruct facilities necessary for said activities; provided there is a reasonable amount of space for such expansion on property owned by said establishments to avoid nuisances to adjoining landowners. However, expansion of said establishments through the acquisition of additional land is prohibited.

(2) No building or land containing a nonconforming use except for industrial, commercial or business shall hereafter be extended unless such conditions shall conform with the provisions of this chapter for the district in which it is located; provided, however, that a nonconforming use may be extended throughout those parts of a building which were manifestly arranged or designed for such use prior to the time of enactment of this chapter. These buildings, which have been damaged by fire or other causes, may be reconstructed and used as before unless the building inspector determines that the building is damaged to the extent of more than seventy-five percent (75%) of its appraised value for tax proposes, in which case any repair or reconstruction shall be in conformity with the provisions of this chapter.

(3) When a nonconforming use of any building or land has ceased it shall not be reestablished or changed to any use not in conformity with the provisions of this chapter. (Ord. of Jan. 8, 1970, as replaced by Ord. #94-10, Sept. 1994, amended by Ord. #97-06, June 1997, and replaced by Ord. #99-03, May 1999)

11-507. Off-street automobile parking. Off-street automobile parking space shall be provided on every lot, except in the B-2 (Central Business) District, on which any of the following uses are hereafter established. The number of automobile parking spaces provided shall be at least as great as the number specified below for various uses. Each space shall have at least one hundred ninety (190) square feet in area and shall have vehicular access to a public street. Turning space shall be provided so that no vehicle will be required to back into the street. The planning commission, at its discretion, may reduce the number of parking spaces required for an individual business when the reduction still meets the need of the business, the number of spaces remaining appears to adequately serve the business use intended, and the reduction in spaces helps reduce stormwater run-off and potentially increases opportunities for additional landscaping and green space areas.

- (1) Automobile repair garages: One space for each regular employee plus one (1) space for each two hundred fifty (250) square feet of floor space used for repair work.
- (2) Churches: One (1) space for each four (4) seats.
- (3) Funeral parlors: One (1) space for each four (4) seats in the chapel.
- (4) Gasoline filling stations: Four (4) spaces for each by or similar facility plus one (1) space for each attendant.
- (5) Nursing homes: One (1) space for each four (4) beds plus one (1) space for each four (4) staff or visiting doctors plus one (1) space for each two (2) employees, including nurses, computed on the basis of the greatest number of persons on duty at one (1) period during the day or night.
- (6) Industry: One (1) space for each three (3) employees computed on the basis of the greatest number of persons employed at any period during day or night.
- (7) Lodges and clubs: One (1) space for each two hundred (200) square feet of floor space or one (1) space for each four (4) members whichever is greater.
- (8) Offices:
 - (a) Medical - one (1) space per two hundred (200) square feet of floor space.
 - (b) Dental - one (1) space per three hundred (300) square feet of floor space.
 - (c) Other professional - one (1) space per four hundred (400) square feet of floor space.
 - (d) General offices - one (1) space per five hundred (500) square feet of floor space.
- (9) Places of public assembly: One (1) space for each six (6) seats in the principal assembly room.
- (10) Residential: Two (2) spaces for each dwelling unit.
- (11) Restaurants and night clubs: One (1) space for each one hundred (100) square feet of floor area devoted to patron use, plus one (1) space for each four (4) employees.
- (12) Retail business: One (1) space for each two hundred (200) square feet of gross floor space.
- (13) Rooming and boarding houses: One (1) space for each bedroom.
- (14) Schools: One (1) space for each teacher. One (1) space for each four (4) pupils, except in junior high and elementary schools one (1) space for each one hundred (100) pupils.
- (15) Tourist courts and motels: One (1) space for each accommodation.
- (16) Wholesale business: One (1) space for each three thousand (3,000) square feet of floor space plus one (1) space for each employee.
- (17) Location on other property: If the required off-street automobile parking spaces cannot reasonably be provided on the same lot on which the principal use is conducted, such spaces may be provided on other off-street

property; provided such space lies within four hundred feet (400') of the main entrance of such principal use. Such automobile parking space shall be associated with the principal use and shall not thereafter be reduced or encroached upon in any manner.

(18) Extension of parking space into a residential district: Required parking space may extend up to one hundred twenty feet (120') into a residential zoning district; provided that:

(a) The parking space adjoins a commercial or industrial district;

(b) Has its only exit to or from upon the same street as the property in the commercial or industrial district from which it provides the required parking space; and

(c) Is separated from abutting properties in the residential district by a planted buffer strip. (Ord. of Jan. 8, 1970, as replaced by Ord. #94-10, Sept. 1994, and Ord. #99-03, May 1999, and amended by Ord. #2012-02, April 2012)

11-508. Off-street loading and unloading space. On every lot on which a business, trade, or industry use is hereafter established, space with access to a public street or alley:

(1) Retail business: One (1) space of at least twelve by twenty-five feet (12 x 25') for each three thousand (3,000) square feet of floor area or part thereof.

(2) Wholesale and industrial: One (1) space of at least twelve by fifteen feet (12 x 15') for each ten thousand (10,000) square feet of floor area or part thereof.

(3) Bus and truck terminals: Sufficient space to accommodate the maximum number of buses or trucks that will be stored and loading and unloading at the terminal at any one (1) time. (Ord. of Jan. 8, 1970, as replaced by Ord. #94-10, Sept. 1994, and Ord. #99-03, May 1999)

11-509. Vision clearance. In all districts except the B-2 Central Business District, no fence, wall, shrubbery, or other obstruction to vision between the height of three feet (3') and fifteen feet (15') shall be permitted within twenty feet (20') of the intersection of the right-of-way lines of streets or of streets and railroads. (Ord. of Jan. 8, 1970, as replaced by Ord. #94-10, Sept. 1994, and Ord. #99-03, May 1999)

11-510. Ingress and egress. A plan for adequate and safe ingress and egress for all land uses shall be required. (as added by Ord. #94-10, Sept. 1994, and replaced by Ord. #99-03, May 1999)

11-511. Designated flood enforcement area.¹ No building or structure shall be constructed, altered, or repaired, no mobile homes placed, and no land shall be filled or excavated in the designated flood enforcement area until a permit has been obtained. Zone A (100 year flood area) as shown on the flood hazard boundary map issued by the Federal Insurance Administration dated October 22, 1976, and any revisions to this map shall be the designated flood enforcement area. All permit applications must be reviewed to ensure that all the requirements of the flood hazard area ordinance and the floodplain management ordinance are met before the permit application can be approved. (as added by Ord. #94-10, Sept. 1994, and replaced by Ord. #99-03, May 1999)

11-512. Planned unit development. Purpose: The purpose of the planned unit development (sometimes hereinafter referred to as PUD) is to provide the opportunities to create more desirable environments through the application of flexible and diversified land development standards under a comprehensive plan and program professionally prepared. The planned unit development is intended to be used to encourage the application of new techniques and technology to community development which will result in superior living or development arrangements with lasting values. It is further intended to achieve economies in land development, maintenance, street systems, and utility networks while providing building groupings for privacy, usable attractive open spaces, safe circulations, and the general well-being of the inhabitants.

(1) Location: A PUD may be located within any residential, commercial or industrial district; provided that the density and use requirements of the district in which such a PUD is to be located are adhered to; and provided that the PUD plan has been reviewed and recommended for approval by the Jonesborough Regional Planning Commission.

(2) Permitted uses in PUDs: Any use permitted in that district in which the PUD is to be located.

(3) No freestanding building shall be closer than twenty feet (20') to any other freestanding building and no closer than twenty-five feet (25') to the exterior property line.

(4) Relationship to the subdivision regulations: The arrangement of public and common ways for pedestrian and vehicular circulation in relation to other existing or planned streets in the area and to the major thoroughfare plan, Jonesborough, Tennessee, together with provisions for street improvements shall generally comply with standards set forth in the subdivision regulations. However, the uniqueness of each proposal for a planned unit development may require that specifications for the width and surfacing of streets, public ways, public utility right-of-way, curbs and other standards may be subject to modification from the specifications established in the subdivision regulations.

¹See also chapters 3 and 4 of this title.

Upon application by the landowner and good cause shown, the planning commission may permit changes or alterations of such standards which are consistent with the spirit and intent of this section. Modifications may be incorporated only with the approval of the planning commission as a part of its review of the development and granted as a variance in the preliminary approval of the subdivision plat which is concurrent with the final approval by the planning commission of the development plan.

(5) Site improvements:

(a) All dedicated public streets shall be constructed so as to conform with the Jonesborough Subdivision Regulations.

(b) There shall be constructed sidewalks, or an equivalent paved internal pedestrian circulation system. The minimum width of such sidewalks shall be four feet (4').

(c) Storm drainage structures shall be constructed in accordance with plans and specifications approved by the planning commission.

(d) Any planned unit development to be constructed within Jonesborough shall be served by a sanitary sewer.

(e) For the prevention of noise, improvement of visual character and a generally more pleasing environment, adequate landscaping and screening shall be required by the planning commission and shown on the planned unit development plan.

(f) Each PUD shall be limited to one (1) major business sign and any number of small accessory business signs. All small accessory signs shall be a face sign attached to a building and shall not project above the building.

(6) Open space requirements:

(a) Residential: On site usable recreation and open space shall be provided. Such areas shall be set aside for open space or recreation purposes only. It is intended to serve the residents of the PUD, and should, therefore, be easily accessible to them. If the PUD is to be of individually owned units, then this space shall be maintained in common ownership, established in the appropriate legal manner.

(b) Commercial and industrial: Commercial and industrial PUDs shall meet all open space requirements established in this chapter.

(c) Said open space shall be established in the appropriate legal manner and maintained in one (1) of the following methods:

(i) By the developer or management authority of the PUD.

(ii) By homeowner's association established by deed restrictions.

(iii) By the public if dedication of such open space is approved by the planning commission.

(7) Staging:

(a) The applicant may elect to develop the site in successive stages in a manner indicated in the planned unit development plan; however, each such stage shall be substantially complete within itself.

(b) The planning commission may require that development be done in stages if public facilities are not adequate to service the entire development initially.

(8) Changes and modifications:

(a) Major changes: Major changes in the planned unit development after it has been adopted shall be considered the same as a new petition and shall be made in accordance with the procedures specified in Section 67.10.¹

(b) Minor changes: Minor changes in the planned unit development plan may be approved by the planning commission.

(9) Application procedure for planned unit development: To obtain a special conditions permit to develop a planned unit development, the developer shall submit a preliminary planned unit development plan to the Jonesborough Regional Planning Commission for its review and approval. The preliminary PUD plan shall be drawn at a minimum scale of one inch equals one hundred feet (1" = 100') and shall:

(a) Define the location, size, accessibility, and existing zoning of the proposed site;

(b) Indicate the surrounding type of development and land use;

(c) Set forth the type of development proposed. The density of the proposed development, and the location of all structures, parking areas, and open space;

(d) Show a plan for streets, thoroughfares, public utilities, school, and other public or community uses;

(e) In addition to the above, the planning commission may require such other additional information as may be determined necessary to adequately review the proposed development;

(f) No building permits shall be issued until after approval of both the final PUD plan and a preliminary subdivision plat for any portion of the property contained within the area encompassed by the final PUD plan which is to be subdivided. The building inspector shall revoke any permit issued in reliance upon said plan as finally approved at such time as it becomes obvious that such plan is not being complied with;

(g) The final PUD plan shall conform to the preliminary PUD plan and shall include the following items, if applicable: such items, and

¹Reference to this section appears here as it did in Ord. #99-03 from which these provisions were taken. It is unclear exactly to what document this is a reference.

in such format, as may be required according to procedures adopted and published by the Jonesborough Regional Planning Commission;

(h) Any special conditions permit shall expire twelve (12) months from and after its issuance if the development as planned has not been adhered to or is not being adhered to; provided however, that for good cause shown said special conditions permit may be extended for additional periods not to exceed one (1) year. (as added by Ord. #94-10, Sept. 1994, and replaced by Ord. #99-03, May 1999)

11-512A. Planned residential development. The regulations established in this section for a planned residential district are intended to provide optional methods of land development which encourage imaginative solutions to environmental design problems. A planned development permits design innovation, encourages a maximum choice of types of environment, and optional methods of land development, which encourage imaginative solutions to environmental design problems. The goal is a development plan in which buildings, land use, transpiration facilities, utility systems and open spaces are integrated through overall design. The planned development permits the placement of buildings on land without adherence to conventional lot approach common to traditional zoning. By planning the total parcel rather than the single lot, flexibility is provided in the building site, thereby permitting a mixture of housing and building types and uses as well as the grouping of units to create more usable open space for the preservation of significant natural features.

(1) This section hereby establishes a Planned Residential District (PRD). This district shall be shown on the zoning map of Jonesborough, Tennessee and shall be established as follows:

(a) A request for a planned residential district shall not become effective unless it is first submitted to the Jonesborough Regional Planning Commission for approval or disapproval.

(b) Following approval or disapproval by the planning commission and a public hearing as provided by law, the Jonesborough Board of Mayor and Aldermen may, by a favorable vote of a majority of the entire membership of said board, create a planned residential district as herein provided.

(c) From and after the approval of any zone for a planned development district, it shall be unlawful to commence the filling or leveling of any land or the excavation for, or the construction of any building including accessory buildings, until such time as the owner or developer of the proposed development has submitted and received approval of a comprehensive development plan by the Jonesborough Regional Planning Commission.

(2) Permitted uses. The purpose of the planned residential districts is to permit optional methods of residential development. This zone would

permit development to other than the traditional single lot development yet maintain the character of the neighborhood. The PRD classification may be utilized to promote flexibility in the design of a planned residential development while maintaining the current residential integrity of the surrounding development.

(a) The following uses are permitted in the planned residential development district: Single-family attached and detached dwellings, two (2) family dwellings, multi-family dwellings and their customary accessory structures. Mobile homes are not an allowed use in this zone.

(b) The minimum initial development site for a planned residential district shall be at least five (5) acres. Additional tracts less than five (5) acres may be added to an existing PRD zone under the following conditions:

(i) The property considered for PRD zoning is immediately adjacent to an existing PRD zone.

(ii) A site plan is developed for the smaller tract that shows how the parcel is connected to and coordinated with the plan for the exiting PRD development.

(iii) The conceptual site plan for the property requesting PRD zoning is approved by the planning commission.

(iv) The conceptual PRD site plan approved by the planning commission may not be changed without receiving additional planning commission approval.

(3) PRD standards. The following standards apply, and must be included in site plans submitted to the Jonesborough Planning Commission for approval:

(a) The minimum development site for a planned residential district shall be five (5) acres. Planned residential districts may be developed in phases, however, the initial phase must be a minimum of five (5) acres or as allowed under § 11-512A(2)(b) of the Jonesborough Zoning Ordinance. After the initial phase, the planning commission may accept phases less than five (5) acres; provided that the open/common space amenities and infrastructure improvements are in reasonable proportion to the residential construction.

(b) All planned residential districts shall be served by sanitary sewer.

(c) Public street pavement widths shall be a minimum of twenty-two feet (22') wide for two-way traffic or as required in the Jonesborough subdivision regulation, whichever is less, and must meet all development standards of the Jonesborough subdivision regulations. Private street widths shall be a minimum of twenty feet (20') wide for two-way traffic and twelve feet (12') wide for one-way traffic. Alleys shall be a minimum twelve feet (12') wide for one-way traffic and minimum sixteen feet (16') wide for two-way traffic.

(d) Sidewalks shall be required on both sides of all streets except in common open space areas, and to the extent possible shall meet all ADA requirements. Sidewalks may be constructed on one (1) side of the street when trails are also associated with the development. A pedestrian access plan must be submitted to the planning commission as part of the site plan. The planning commission, at its discretion, may waive the requirement for sidewalks if the pedestrian access plan shows adequate alternative pedestrian access to residences and facilities within the development.

(e) There shall be no more than four (4) principal buildings per acre.

(f) There will be a maximum of four (4) single-family dwelling units per acre. When multi-family units or two (2) family (duplex) units are used alone or in conjunction with single-family dwelling units, the maximum density shall be eight (8) dwelling units per acre. If the development is a mixture of unit types including single-family units, the single-family units shall be less than four (4) per acre so there are no more than four (4) residential buildings per acre.

For example, on a one (1) acre parcel of land there are two (2) single-family dwellings, four (4) multi-family dwellings within a single building, and one (1) two (2) family (duplex) building totaling eight (8) dwelling units which meets the maximum PRD density of eight (8) dwelling units per acre, and there are four (4) buildings which meets the maximum of four (4) buildings per acre requirement.

(g) There shall be a minimum of six inch (6") ductile iron water lines, or acceptable alternative to the Jonesborough Water Department, serving the interior of the development.

(h) Necessary fire hydrants shall be provided within the development.

(i) A minimum of twenty percent (20%) of the entire development tract shall be common or open space, with the common or open space being defined as the area outside of private streets, rights-of-way for public streets, parking lots or driveways (unless associated with a common space structure), buildings (unless associated with a common space structure), and any individual lots. Alleys, if used, within the perimeter green space may be counted towards common space. Common or open space must be a defined area separate from individual lots and owned by a homeowners association, the Town of Jonesborough, or if in a rental based development be a designated area accessible to all renters within the development.

(j) Specific means by which the preservation and maintenance of the common or open space or other common property is achieved shall be required as part of the development plan, and should be included in the subdivision plat notes.

(k) There shall be a twenty-five foot (25') green space buffer along the perimeter of the original tract, and no structures including houses, sheds, decks, patios, pools, etc. may be built in this perimeter buffer unless the structure(s) are owned by a homeowners association, the Town of Jonesborough, or if in a rental based development these structures must be in designated common space that is accessible to all renters. In the event the allowed common or open space structures are developed within a portion of the perimeter buffer, there still must be at least a ten foot (10') green space area remaining along the exterior property line. Where proposed single-family lots can immediately adjoin the exterior property line of the original tract, the perimeter twenty-five foot (25') green space may be included as part of the rear of the single-family lots; provided it is approved by the planning commission and a twenty-five foot (25') restricted area is created and protected by easement, deed restriction, covenant or other such method acceptable to the town attorney, that results in a green space area with the homeowner being prohibited from constructing or placing any buildings or structures in the restricted area.

(l) The twenty-five foot (25') perimeter green space buffer must meet the requirements in the landscape ordinance for a class one buffer, or an alternative landscape plan may be submitted to the tree and townscape board that provides specific plantings to address screening and landscape beautification around the perimeter of the development, as well as any interior common or open spaces. Information provided in a landscape plan submitted must include variety, caliper and height of trees planted, existing trees in good condition, pot/ball size of shrubs, grasses and perennials, height and spread at maturity of trees and shrubs, planting location, as well as any hardscape structures.

(m) Developers are encouraged to preserve existing trees and vegetation when reasonable in buffer areas and open and common space areas. Removal of existing trees within required buffers or in open and common space areas is only allowed with planning commission approval.

(n) Other than the twenty-five foot (25') setback along the exterior property line of the development, setbacks for individual lots shall be determined by the developer, and must be listed clearly on the site plan. The planning commission reserves the right to approve or deny the setbacks submitted, however, any individual lot setback approved must meet any minimum standards established in the building code adopted by the Town of Jonesborough.

(o) There shall be parking provided on the site equal to two (2) spaces per dwelling unit. Garages are considered parking spaces based on the number of cars the garage is designed for.

(p) Alleys are allowed in perimeter green space but they must be at least ten feet (10') from the exterior property lines of the original

tract. Alleys may be designated one-way. Alleys outside of the perimeter green space must be at least twelve feet (12') wide if one-way and sixteen feet (16') wide if two-way, or as allowed by the subdivision regulations.

(q) Any required plantings within the green, open space or common areas, any sidewalk, walkway or trail, or hardscape structures resulting from site plan, subdivision, and/or landscape approval, must be installed or constructed, or properly secured with a bond, letter of credit, or cash deposit, before final approval of the subdivision plat or issuance of a certificate of occupancy.

(r) Notes on the subdivision plat must explain ownership, maintenance responsibilities, and restrictions of common or open space, the perimeter green space and any vegetated buffer. (as added by Ord. #2001-16, Dec. 2001, and amended by Ord. #2012-03, April 2012, and 2012-15, Nov. 2012)

11-513. R-1 (Low Density) Residential District. It is the intent of this district to establish low density residential areas along with open areas that appear likely to develop in a similar manner. The requirements for the district are designed to protect essential residential, historic and aesthetic characteristics of the district and to promote and encourage an environment for family life; and to prohibit all business activities. In order to achieve the intent of the R-1 (Low Density) Residential Districts, as shown on the zoning map of the Town of Jonesborough, Tennessee, the following uses are permitted:

- (1) Single-family residences, except mobile homes.
- (2) Two (2) family residences.
- (3) Multi-family residences; provided that a site plan is submitted to the building inspector for review and approval.
- (4) Customary general farming.
- (5) Incidental home occupations; provided that a home occupation permit application is approved by the Jonesborough Regional Planning Commission.

(a) The planning commission shall use the following criteria in determining the appropriateness of an incidental home occupation permit request:

(i) The home occupation shall be clearly incidental to the principal residential use.

(ii) The home occupation shall be carried on by residents living full-time in the dwelling.

(iii) One (1) additional person may be employed who is not a resident in the dwelling and working in the dwelling at any given time.

(iv) The home occupation shall not utilize more than one-third (1/3) the area of the principal building or a maximum of five hundred (500) square feet. The calculation is based on livable

space, and the home occupation area includes any storage space for any related materials or products. The determination of livable space must be submitted by the property owner, and confirmed by the building inspector.

(v) The planning commission may approve an incidental home occupation that is carried out in an outbuilding located on the same lot as the primary residence/building, with the following conditions:

(A) The space utilized for the home occupation in the outbuilding is based on the calculation for eligible livable space allowed in the primary building, and the area proposed in the outbuilding is instead of space used in the primary building.

(B) Attached garages workshops, storage areas, etc. are not included in the calculation of livable space, and any proposed uses of these spaces for a customary home occupation will be considered the same as an outbuilding in subsection (5)(a)(v)(A) above.

(C) The occupation requested can be undertaken efficiently in the outbuilding, and does not create access or safety concerns.

(D) The building is suitable for the occupation and meets any code or safety requirements that might be applicable.

(vi) The submittal for approval of an incidental customary occupation must be made by the property owner living in the primary structure, or if a rental by the tenant living in the primary structure with a letter from the property owner approving the submittal of the occupation being considered.

(vii) There may be no external evidence displayed or created outside the building, including products and materials, related to the incidental home occupation other than one (1) unanimated, non-illuminated, flat freestanding or window sign of no more than two and one-fourth (2-1/4) square feet or one and one-half by one and one-half feet (1-1/2' x 1-1/2')

(viii) The hours of operation are limited to between 8:00 A.M. to 8:00 P.M.

(ix) Educational instructional activities as incidental home occupations may not involve more than ten (10) people at one (1) time. Baby-sitting or daycare like activity must involve four (4) children or less to be considered an incidental home occupation.

(x) There shall be no retail transactions on the premises, unless provided a special exception by the planning commission for items produced in the dwelling. If there are product sales, the

applicant must detail how sales will be made, and why said sales are not retail. The planning commission shall ultimately determine whether sales are considered retail.

(xi) No equipment or process used in the incidental home occupation shall create noise, vibration, glare, smoke, fumes or odors detectable beyond the property lines of the lot to any additional extent than what is normal for the residential character of the neighborhood.

(xii) The following are examples of acceptable and unacceptable incidental home occupations, and the listing is intentionally incomplete and used as examples only.

(A) Examples of acceptable occupations: Lawyer, insurance, accountant, architect, engineer, counselor, clergy, financial planners, and other similar professional services; Tupperware, Amway, Mary Kay products and other such home marketed products, provided a group at any given time is not larger than ten (10) people, barber or beauty shop with only one (1) chair, pet grooming, artist studios, small repair services for jewelry, appliances, computers, etc.

(B) Occupations not meeting incidental home occupations criteria include: Most retail sales, daycares (more than four (4) children), dance studios serving more than four (4) students, kennels, motor vehicle repair unless in separate outbuilding with only two (2) vehicles present, gun sales, florist shop, restaurants.

(b) A site plan shall be submitted to the planning commission showing ingress and egress and associated parking.

(c) Only one (1) commercial vehicle may be used for the incidental home occupation, including storage and transport of materials, and if the vehicle has exterior advertising associated with the home occupation, such vehicle must be stored in a garage or building or other mode of concealment when it is located at the dwelling.

(d) The holder of an incidental home occupation permit must continuously comply with all provisions of the permit requirements.

(e) An incidental home occupation permit is not transferrable. The permit terminates if the permit holder ceases to occupy the dwelling.

(f) An incidental home occupation permit may be revoked by the planning commission when it is determined that the conditions of the issuance have not been met.

(i) The permit holder shall be notified in writing that the conditions of the permit issuance are not being met, and the specific infraction(s) noted.

(ii) The permit holder shall be given a minimum of ten (10) calendar days from the date of the written correspondence to

bring the conditions noted into compliance or to obtain written approval from the building inspector of a plan to get in compliance within a minimum and reasonable time period.

(iii) Correspondence shall include the date the planning commission shall consider a possible revocation of the incidental home occupation permit.

(g) The board of zoning appeals shall not issue a variance from the established criteria of the issuance of an incidental home occupation permit.

(6) Public owned buildings and uses, schools offering general education, and churches provided that:

(a) The location of these uses shall first be reviewed by the Jonesborough Planning Commission and a site plan approved;

(b) The buildings are placed not less than fifty feet (50') from the side and rear property lines; and

(c) There are planted buffer strips along side and rear property lines.

(i) Parking associated with home occupation must be accommodated on the property in which the occupation is taking place. A commercial vehicle must conform to requirements outlined in § 11-513(5)(c) of this chapter and may not be parked on the public street. Any vehicle associated with an employee may not be parked on the public street, unless there are parking spaces, public or private, that do not restrict the flow of traffic through the subdivision. If the applicant intends to park his or her vehicle on the public street as a result of the home occupation business activity, the applicant must:

(A) Provide justification for such street parking.

(B) Provide an explanation as to why such parking cannot be located on the property in which the home occupation will be undertaken.

(C) Show evidence of how any on-street parking resulting from the home occupation will not present a traffic safety concern to other residents within the subdivision.

(ii) The applicant must provide documentation of subdivision restrictions, if any, that might impact the appropriateness of the home occupation in the subdivision in which the residence involved is located. The applicant must declare "yes" or "no" if there are subdivision regulations that do apply. If yes, documentation of those restrictions must be provided in the application submittal. If subdivision restrictions impacting the appropriateness of a home occupation being permitted are submitted, the planning commission shall determine if the information provided should impact the commission's

determination, and the commission may defer action until any internal issue within the subdivision on the home occupation request is resolved.

(iii) Before the planning commission takes action on an incidental home occupation permit application, the following notification requirements should be met:

(A) Adjoining properties are sent notice of the planning commission meeting date and time along with a description of the request for an incidental home occupation permit. When reasonable in a heavily populated subdivision, notification is encouraged to any additional households in close proximity to the home occupation applicant.

(B) If there is a subdivision homeowner's association, notification of the meeting date and time, and information summarizing the home occupation request and the residence involved will be sent to the mailing address of the homeowner's association in advance of the planning commission meeting in which the application will be discussed.

(C) If the subdivision has a designated person who facilitates communication within the subdivision, notification of the meeting date and time in which the home occupation application will be discussed and information summarizing the home occupation request shall be sent to the designated communications facilitator in advance of the planning commission meeting date.

(7) Accessory uses. Structures, and outdoor storage: Accessory uses, structures, and outdoor storage shall be located in rear yards not closer than ten feet (10') to any property line.

Carports can be exempted from the rear yard requirement and be approved by the building inspector under the following conditions:

(a) A schematic is submitted to the building inspector showing the carport location and distances from the front and side property lines as well as the residence, and photos, sketches, or marketing materials are provided showing the appearance and design of the carport.

(b) A site plan shall be submitted to the planning commission showing ingress and egress and specific locations for all off-street parking associated with vehicles involved with the home occupation, and also for personal vehicle parking for occupants of the residence.

(c) The building inspector approves the location, construction stability and design/appearance of the carport and its compatibility with the residence based on standards and guidelines established by the planning commission; however, the owner submitting a request to install a carport may take the request to the planning commission.

(8) Cottage inns as a special exception limited adaptive use of historic structures listed on the National Register of Historic Places or structures within the H-1 or H-2 historical districts subject to planning commission approval.

(9) Accessory building apartments are an allowed use; provided that:

(a) The setback distances of the accessory building from property lines meets the setback requirements for a primary building.

(b) There is appropriate ingress and egress to the accessory building apartment as determined by the planning commission under subsection (9)(h) below.

(c) The apartment does not eliminate the garage, workshop or other accessory use of the structure.

(d) The floor space of the apartment is no more than the remaining floor space of the accessory use.

(e) The apartment living space is on the second floor. However in existing accessory buildings the second floor residential use is not required; provided that the residential use is not more than fifty percent (50%) of the existing building.

(f) There is adequate parking for both the primary structure and accessory apartment.

(g) The apartment and its access meets all requirements set out in the International Building Code or such building code adopted by the Town of Jonesborough.

(h) A site plan be presented to the planning commission for review and approval showing the following:

(i) Relationship of accessory building to primary building on lot and all property lines.

(ii) Identification of accessory use.

(iii) Relationship of apartment to accessory use in building.

(iv) Square footage of floor space of apartment and accessory use.

(v) Pertinent information from building code showing minimum requirements that might apply, including minimum square footage requirements for rooms by use, stair widths and elevation, etc.

(vi) Parking areas for primary and accessory apartment building, as well as ingress and egress.

(vii) Method of utility service.

(viii) Names of adjoining property owners.

The site plan should be submitted ten (10) days in advance of the planning commission meeting so adjacent property owners may be notified before the meeting.

(i) Accessory apartments within the historic district must meet historic zoning commission standards and guidelines. Setback

requirements within the historical district, if established elsewhere in the code, shall apply.

(10) Portable storage containers are subject to the following provisions and restrictions:

(a) "Portable storage containers," also called PODS, conex boxes, SAMS or shipping containers, are defined as any transportable unit or container normally used for temporary storage outdoors which is typically delivered and removed by truck.

(b) Portable storage containers to be placed on non-public property in all zones require a permit.

(c) Except in a manufacturing zone, there should be no more than one (1) portable storage container per parcel without a variance from the Jonesborough Regional Planning Commission/Board of Zoning Appeals, or without advance planning commission approval as a component of development site plan approval.

(d) Placement of portable storage containers must meet setback requirements of the zone in which they are located.

(e) A portable storage container permitted for temporary use in association with construction or moving activity must meet the following requirements:

(i) The location of the portable storage container on the site is either approved or designated by the Jonesborough Building Inspector, and to the extent possible containers will be located to the rear of the primary building.

(ii) A portable storage container in temporary status is permitted to locate on the site approved no more than nine (9) months without planning commission approval to extend, and the building inspector has the authority before the nine (9) month term to issue a written notice to the owner to remove the portable storage container within ten (10) calendar days from the date of the notice if the building inspector determines the project to be essentially complete or the portable storage container is essentially empty.

(iii) Any extension beyond the initial nine (9) month period of use must be approved by the planning commission, and the planning commission has the authority to require partial or total screening of the container as a condition of the extension. The planning commission may require a rendering of the type of screening to be used, if required, as part of the extension consideration. If an extension is granted, the planning commission shall determine the specific length of the extension.

(f) Except in an R-1, R-2 or PRD Zone, portable storage containers may be considered for long-term use as an outbuilding under the following circumstances:

(i) The portable storage container meets outbuilding requirements, and the container must be screened or covered.

(ii) A schematic is submitted to the planning commission for approval showing the portable storage container location, size, relationship and distance from primary building, a rendering indicating the method of screening or covering of the container, and setback distances from property lines.

(iii) If the portable storage container location requested is on the side or in front of the primary structure on the lot, the information required in subsection (10)(f)(ii) above must be submitted to the planning commission for approval along with a written justification of why the portable storage container cannot be located on a site in the rear of the primary structure.

(iv) Any signage permanently applied to the container must be removed or covered.

(g) The building inspector has the authority to allow temporary placement of a portable storage container on a property in an emergency situation like a loss due to fire, flood, or other such catastrophic event. Such emergency temporary use shall be reviewed by the planning commission, if necessary, at its next meeting, and the temporary use term is only until a more formal request can be reviewed by the planning commission.

(h) Portable storage containers used by residents, property/business owners or contractors may not be placed on public streets or rights-of-way without the permission of the Town of Jonesborough.

(i) Portable storage containers may not be used to store illegal or hazardous materials.

(j) Portable storage containers approved in temporary status must be removed immediately or within ten (10) calendar days upon completion of the project; at the end of nine months; or as directed by the building inspector if prior to the nine (9) month temporary permit term.

(k) Portable storage containers may only be considered for temporary use within the historic zones, unless receiving a special exception from the historic zoning commission.

(l) More than one (1) portable storage unit may be allowed in a manufacturing M-1 or M-2 zone, however, a permit is required to ensure safe placement of the containers. Portable storage containers used long-term in a manufacturing zone do not require planning commission approval. (as added by Ord. #94-10, Sept. 1994, amended by Ord. #98-01 (Jan. 1998), replaced by Ord. #99-03, May 1999, and amended by Ord. #2003-21, Dec. 2003, Ord. #2009-08, June 2009, Ord. #2012-16, Dec. 2012, Ord. #2014-08, Aug. 2014, 2016-04, March 2016 *Ch12_04-09-18*, and Ord. #2018-04, April 2018 *Ch12_04-09-18*)

11-514. R-1A (Low Density) Residential District. Same intent and standards of the R-1 District except that smaller lot sizes are allowed for single-family residences on sanitary sewers and the side yard is reduced.

Same land uses, standards and setbacks as the R-1 District except that single-family residences on sanitary sewers have a minimum lot size of twelve thousand (12,000) square feet, and the minimum side yard is ten feet (10'). (as added by Ord. #99-03, May 1999)

11-514A. R-1B (Low Density) Residential District. Same intent and standards of the R-1 District except that bed and breakfasts, cottage inns, rooming and boarding houses are an allowed use, as well as facilities related to weddings, meetings, celebrations, and facilities that assist in the promotion and success of farmers markets producing goods for resale. The following uses are allowable:

(1) Bed and breakfasts, cottage inns, boarding and rooming houses.
(2) Facilities related to weddings, meetings, celebrations and other similar activities.

(3) Facilities used in the production of goods for resale at farmer's markets, shops, etc.; provided that the products developed are sold off-premise, or that those sold on-premise are only sold as a minor or incidental component of a bed and breakfast or other allowable use in the R-1B zone.

(4) Mobile homes are not allowed in an R-1B zone.

The zone will otherwise have the same standards and setbacks as in an R-1 zone. Uses in an R-1B zone not in R-1 must be approved by the planning commission through the submission of a site plan addressing safe ingress and egress, parking, site layout with structures, lighting, and potential impact on adjoining properties. The planning commission has the authority to require buffering or additional buffering if already required in such circumstances that additional steps are necessary to protect the general welfare of adjoining properties. Bed and breakfast and food related activities must obtain any health department or other agency approvals that may be required. (as added by Ord. #2010-11, Nov. 2010)

11-515. R-2 (Medium Density) Residential District. It is the intent of this district to provide area for single-family and multi-family dwellings; to encourage development and continued use of land for residential purposes; to prohibit land use for business use and/or industrial activities and other land uses which would interfere with the residential, historic and aesthetic characteristics of the district. In order to achieve the intent of the R-2 (Medium Density) Residential District, as shown on the zoning map of the Town of Jonesborough, Tennessee, the following uses are permitted:

(1) Any use permitted in the R-1 Residential District.

(2) Mobile home dwellings: Mobile home dwellings may be placed on a lot, except within the historic zoning district, subject to the following conditions:

(a) The mobile home has the metal plate certifying that it meets minimum standards of the Department of Housing and Urban Development. Uncertified mobile homes, recreational vehicles, and campers may not be placed on a lot for long or short term occupancy.

(b) The mobile home is anchored in accordance with state law.

(c) That the space between the bottom of the mobile home and the ground be enclosed with a permanent material.

(d) A mobile home may temporarily be placed on a lot with a site built or a modular dwelling unit if the lot could be subdivided and meet the requirements of the subdivision regulations. The lot would have to be subdivided if the mobile home was to be permanently located on the lot. Recorded deeds may be used to subdivide the property if the land is to be sold to another person or a recorded plat may be used if the original owner is going to retain ownership of the property. All plats must be approved by the planning commission.

(3) Daycare centers; provided that a site plan is submitted to the planning commission for review and approval, and a letter of approval by the Tennessee Department of Human Service is filed with the building inspector.

(4) Boarding and rooming houses.

(a) Special exceptions: Within the historic district the following non-residential uses may be permitted by a special conditions permit which shall not be issued until all conditions set forth in this section and Section 74¹ of this chapter have been met:

(b) Limited adaptive uses of historic structures, contained in a listing compiled by the Jonesborough Civic Trust and approved by the Jonesborough Planning Commission and the Historic Zoning Commission, for offices of doctors, lawyers, architects, civic or patriotic organizations, educational centers, and cottage inns.

(c) Heritage occupations in conjunction with a principal residential use; provided that the proposed occupation is listed on the heritage occupations list compiled by the Jonesborough Planning Commission and the Historic Zoning Commission.

(d) Prior to the consideration of a special exception request by the Jonesborough Board of Zoning Appeals, a project plan shall be required and shall contain the following:

A general site plan drawn at a minimum scale of one inch equals one hundred feet (1" = 100') and the plan shall:

¹Reference to this section appears here as it did in Ord. #99-03 from which these provisions were taken. However, it is unclear to what section this refers since there is no section 74 in Ord. #99-03.

- (i) Define the location, size, accessibility, special conditions, and existing zoning of the proposed project site;
- (ii) The types of surrounding land uses;
- (iii) The type of proposed development and the location of all existing and proposed buildings, parking areas, open spaces, natural areas and screening techniques; and
- (iv) Any other such additional information as may be required to adequately review the request.

(e) A written report shall be required. This report shall contain a narrative noting that the property owners in the general vicinity of the proposed use or project have been notified. The report shall note all comments of these property owners. (as added by Ord. #94-10, Sept. 1994, and replaced by Ord. #99-03, May 1999)

11-516. R-3 (High Density) Residential District. It is the intent of this district to provide areas for high density residential development plus open areas where similar development is likely to occur. The requirements for the district are designed to protect essential residential, historic, and aesthetic characteristics. Limited non-residential uses are permitted; provided they meet applicable standards and do not encourage general business activities. In order to achieve the intent of the R-3 (High Density) Residential District, as shown on the zoning map of the Town of Jonesborough, Tennessee, the following uses are permitted:

- (1) Any use permitted in the R-2 (Medium Residential) District.
- (2) Mobile home parks; provided that they conform to requirements of the mobile home park ordinance of the Town of Jonesborough, Tennessee.
- (3) Medical offices; funeral homes; civic and fraternal organizations and clubs not operated for a profit; nursing homes; public recreational uses; and offices for doctors, lawyers, dentists, real estate agencies, insurance agencies, and other similar uses provided that they are located on major streets designated on the zoning map of the Town of Jonesborough, Tennessee; and provided that:

(a) A site plan, which shall include: the proposed location of structures, off-street parking, ingress and egress points, proposed utilities, and landscaping shall be submitted to the Jonesborough Planning Commission for approval.

(b) The building shall be placed not less than fifty feet (50') from all property lines.

(c) There is a planted buffer strip erected on the side and rear property lines.

(d) Existing buildings may be utilized; provided that the requirements of this chapter are met as closely as possible and that no parking shall be allowed in front yards. (as added by Ord. #94-10, Sept. 1994, and replaced by Ord. #99-03, May 1999)

11-516A. R-4 (Transition) Residential District. It is the intent of this district to allow residential property in areas along or adjacent to arterial routes with adjacent or nearby commercial properties to be used for non-residential purposes; provided that they meet applicable standards, and the residential nature and character of any structure housing said non-residential activity is not changed. The requirements for the district are designed to preserve the neighborhood integrity of the surrounding area and to protect the essential residential, historic, and aesthetic characteristics. In order to achieve the intent of the R-4 (Transition) Residential District, as shown on the zoning map of the Town of Jonesborough, Tennessee, the following uses are permitted:

(1) Any use permitted in the R-3 (High Density) Residential District with the exception of mobile homes and mobile home parks which are expressly prohibited.

(2) Small retail shops such as gift shops, clothing, pharmacies, home décor shops, bakeries, florists, bookstores, antiques, hardware, shoe sales and repair shops, crafts and other similar retail establishments; provided that truck deliveries shall be limited to normal business hours.

(3) Barber and beauty shops.

(4) Branch banks.

(5) Video, audio, music, television and other electronic equipment sales and rental; provided that noise shall be minimized as follows: loud speakers, public address systems, electric amplifiers and other similar electronic equipment shall not be used or demonstrated where it can be heard outside of the building in which it is located; and further provided that truck deliveries shall be limited to normal business hours.

(6) Personal, business and professional service.

(7) Art galleries and frame shops.

(8) Bed and breakfast inns.

(9) Libraries and museums.

(10) Small clinics including: medical, dental, chiropractic, optical, osteopathic, veterinary and other similar operations, but not including methadone clinics.

(11) Small office buildings including governmental, private and professional offices including insurance, financial and legal offices.

(12) Uses permitted by approval as special exception. The following uses are permitted when approved by the board of zoning appeals as special exceptions:

(a) Daycare centers and schools; provided that playground areas are in the rear of the facility, screened, have minimal side and rear setbacks of thirty feet (30'), and do not operate past 7:00 P.M.

(b) Plant nurseries; provided that the area including store, yard and parking lot shall not exceed two (2) acres; ground cover is used to control dust, erosion and sedimentation; and truck deliveries are confined to normal business hours.

(c) Small cafés or eating establishments with seating seventy-five (75) seats or less and no drive-in windows.

(d) Nursing homes and assisted living units; provided buildings are placed not less than fifty feet (50') from side and rear property lines.

(e) Funeral homes; provided buildings are placed not less than fifty feet (50') from side and rear property lines.

(f) Lodges and clubs; provided buildings are placed not less than thirty feet (30') from side and rear property lines.

(g) The planning commission shall use the following criteria for considering special exemptions:

(i) Driveway ingress and egress and safety of motorists exiting and entering arterial road.

(ii) Location of parking.

(iii) Percentage of impervious parking area(s) within total site.

(iv) Frontage landscaping.

(v) The training, expertise, professional reputation, operational history of the applicant, etc. establishing some assurance that the operation will not be a nuisance to adjoining property owners if a special exemption is granted.

(13) The following uses are expressly prohibited within an R-4 zone:

(a) Gasoline service stations.

(b) Automobile, truck, motorcycle or vehicular sales, rental or repair.

(c) Farm, construction, lawn and other similar equipment sales, rental or repair.

(d) Tower structures.

(e) Car washes.

(f) Motels and hotels.

(g) Arcade and similar amusement centers.

(h) Package or other stores selling retail beer.

(i) Outdoor storage, salvage or junk yards.

(j) Shopping centers with more than three (3) business units per building and/or a building with more than a maximum of five thousand (5,000) square feet.

(k) Grocery stores larger than five thousand (5,000) square feet.

(14) Properties in an R-4 District to be used for non-residential purposes must also be located on major streets designated on the zoning map of the Town of Jonesborough, Tennessee; and provided that:

(a) A site plan, which shall include the existing location of structures, off-street parking, ingress and egress points, proposed utilities, stormwater mediation, and landscaping shall be submitted to the Jonesborough Planning Commission for approval.

(b) Any new building constructed shall be designed to be compatible to the adjoining residential properties, must meet the adopted R-4 building standards and guidelines, and the design must be approved by the planning commission prior to the issuance of a building permit.

(c) Any new primary structure shall be placed not less than twenty feet (20') from all property lines, or as required in the Jonesborough Zoning Ordinance - whichever is greater; however, the planning commission may require more set back footage for new buildings depending on the characteristics of the adjoining properties.

(d) There is a planted buffer strip on all property lines, a minimum of ten feet (10') wide when using an existing building; and a minimum of twenty feet (20') wide with new construction or as required in the landscape ordinance in § 11-611, "Buffering," whatever is greater.

(e) Existing buildings may be utilized; provided that the requirements of this chapter are met.

(f) Any parking areas are also screened with a ten foot (10') buffer, to the extent possible, from the adjoining properties and from the access street.

(g) The number of parking spaces must be approved by the Jonesborough Planning Commission based on the property size and use.

(h) To the extent possible, existing trees and vegetation are to be preserved.

(i) There shall be no more than one (1) freestanding sign per principal building which must be a monument sign with a sign face of no more than thirty (30) square feet per face and all signs shall not project above buildings nor have flashing or moving illumination. Although signs must be monument signs, the total sign and support structure height and distance of the sign face from the ground will be determined by the planning commission based on the following criteria:

(i) Topography of the property.

(ii) Location of plant material including trees.

(iii) Location of entrance.

(iv) Distance sign is located from front property line and from arterial road surface.

A sign schematic showing dimensions, as well as a location map showing distance from pavement, associated landscaping, and other features, as well as the principal building(s) must be submitted to the planning commission for approval.

The board of zoning appeals, upon consideration of the above criteria, may authorize a variance of up to twenty-five percent (25%) of the sign face square footage.

(j) Minimum yard requirements of existing buildings from property lines and maximum heights of structures shall be the same as in an R-3 zone.

(k) Frontage landscape areas shall meet the minimum requirements of § 11-615 of the Jonesborough Landscape Ordinance, however, wherever possible the planning commission shall require frontage landscape buffers of twenty feet (20').

(l) Unless a greater percentage results from the requirements of the Jonesborough Landscape Ordinance, non-residential developments in an R-4 zone will have a minimum of thirty percent (30%) open green-space within the property boundaries.

(m) Buildings will have a maximum size of five thousand (5,000) square feet and will have a maximum of three (3) non-residential spaces per building.

(n) There may only be one (1) principal building per acre of property, and in properties of more than one (1) acre, buildings must be a minimum of forty feet (40') apart as if they had to meet the setback requirements in § 11-516(14)(c).

(o) Lighting must be directed towards the grounds or buildings in such a manner that it does not illuminate areas outside of the property boundaries, nor produce glare that may affect the sight of passing motorists or be a nuisance to adjoining properties.

(p) Sidewalks may be required as determined by the planning commission, as well as possible access to the town's walkway system if it is constructed in reasonable proximity.

(q) To the extent possible, the planning commission will encourage use of frontage and service roads to reduce congestion and increase safety on the associated arterial road. (as added by Ord. #2002-08, May 2002, and replaced by Ord. #2003-09, June 2003)

11-516B. R-4A (Special Transition) Residential District. (1) It is the intent of this district to allow residential property in areas along major arterial routes, gateways into Jonesborough and especially at the intersection of what are or could be the intersections of major arterial routes, with adjacent nearby commercial properties or what the planning commission may determine to be logical locations for some future commercial activity, to be used for non-residential purposes; provided that they meet applicable standards, the residential nature and character of any existing structure housing said non-residential activity is not changed and that new construction meets the standards and guidelines established for the R-4A zone. The requirements for the district are designed to protect the essential residential, historic, and aesthetic characteristics of the area. In order to achieve the intent of the R-4A (Special Transition) Residential District, as may be shown on the zoning map of the Town of Jonesborough, Tennessee, the following uses are permitted:

(a) Any use permitted in an R-4 (Transition) Residential District, also with the exception of mobile homes and mobile home parks and warehouse structures which are expressly prohibited.

(b) Restaurants or eating establishments with more than seventy-five (75) seats that may have pick-up windows but not external menu boards and outside intercom type ordering.

(c) Markets that also sell gasoline or fuels but with no repair or service component; provided that:

(i) Detailed lighting plans are submitted with the initial site plan that shows a minimal approach to site lighting while maintaining reasonable safety standards.

(ii) Freestanding monument signs are no more than ten feet (10') in height and with a single side sign face totaling no more than seventy (70) square feet and any electronic messaging indicating gas prices only and a minimum of time between message changes of six (6) seconds with no transition time between changes. The board of zoning appeals upon consideration of the criteria established in § 11-516A(14)(i) of the R-4 zone ordinance may authorize a variance of up to twenty-five percent (25%) of the sign face square footage and height restrictions.

(iii) Building mounted signage meets the current sign ordinance standards for commercial properties.

(d) Markets, package or other stores selling retail beer; provided there is no external signage advertising beer (beverages with five percent (5%) alcohol or less) or individual varieties of beer. Note: Internal signage advertising beer or beer varieties, even signs inside glass windows facing the exterior, are permitted.

(e) Shopping centers with more than three (3) business units per building and/or a building with more than a maximum of five thousand (5,000) square feet; provided that:

(i) A master plan of the entire property is submitted to the planning commission for approval showing all building locations and building sizes to be constructed initially, if in phases, and all building locations and sizes intended with a complete build-out of the site. Any changes in the initial master plan for the property must be approved by the planning commission.

(ii) An architectural drawing of the design of the buildings showing external details and also indicating design efforts to reduce the effect of massing on the appearance of any building over five thousand (5,000) square feet, is submitted to the planning commission for approval.

(iii) The architectural drawing of each building to be constructed in the project or initial phase that is submitted meets the standards and guidelines for building in an R-4 zone, other than building size.

(iv) No individual business considered a "big box retailer," or over fifteen thousand (15,000) square feet is permitted.

(f) Unless specified otherwise above, all other uses listed in § 11-516A(13) of the R-4 zone ordinance are also prohibited in an R-4A zone.

(2) The standards and guidelines governing the design of new development and improvements to existing developments shall be the same standards and guidelines adopted for the R-4 zone. In addition, the following conditions also apply to development in an R-4A zone:

(a) Properties in an R-4A District to be used for non-residential purposes must meet the criteria established in § 11-516A(14) of the R-4 zone ordinance, with the exceptions otherwise established in this chapter including the following exceptions on setback requirements.

(i) R-4A developments that involve a master site plan including multiple buildings may request variances on set back requirements; provided that a buffering plan is indicated in the site plan and the current use of adjoining properties is identified and future use projected showing how the R-4A development will not negatively impact adjoining property owners.

(ii) The setbacks variances requested can be justified based on topography, highway or street considerations, and/or the attention given to providing functional open space and beautification.

(b) Developments within a R-4A zone that involve multiple buildings and the submittal of a master site plan, may request a separate freestanding development sign on the following conditions:

(i) The single side of the sign face is not more than one hundred (100) square feet.

(ii) The sign is a monument sign not more than twelve feet (12') in height.

(iii) The sign advertises the general name of the complex or development and not individual businesses.

(c) Developments within a R-4A zone that involve multiple buildings and the submittal of a master site plan must include within the site plan a pedestrian access plan showing the following:

(i) How pedestrians from adjoining properties can safely access the development.

(ii) How pedestrians can safely access all buildings and parking areas within the development.

(iii) The location of all sidewalks and walkways.

(iv) To what extent pedestrians can be separated from vehicular traffic within the development.

(v) Any possible connection to the town's walkway system (Lost State Scenic Walkway) where applicable.

(d) Developments within the R-4A zone that involve multiple buildings and the submittal of a master site plan must include within the

site plan a detailed point or points of vehicular access to the property showing steps taken to maximize safe ingress and egress to the arterial route(s) and any connecting side streets.

(e) Developments within the R-4A zone that involve multiple buildings and the submittal of a master site plan, must also submit the following:

(i) Locations on the site plan in which landscaping will be planted or constructed.

(ii) A landscape/beautification plan showing the location of plant material, including trees, and efforts to blend the development into the natural environment.

(iii) Beautification of points of ingress and egress.

(f) The street lighting must be underground and the type of street light fixture submitted with the site plan. (as added by Ord. #2012-01, Feb. 2012)

11-517. H-1 (Historical) District. It is the intent of this district to preserve historical buildings and sites in the Town of Jonesborough. The requirements of the district are designed to protect and preserve historic and/or architectural value; provide protection from uses that would lessen the significance of the surrounding uses; create an aesthetic atmosphere; stabilize property values; enhance civic beauty; strengthen the economy, and promote education and patriotic heritage of the present and future citizens of the community. In order to achieve the intent of the H-1 (Historical) District, as shown on the zoning map of Jonesborough, Tennessee the following uses are permitted:

(1) Any use permitted or allowable as a special exception in the underlying zoning district; provided that no building permit for construction, alteration, repair, moving, or demolition of any structure or any changes or improvements in the townscape within the district shall be issued by the building inspector until it is submitted to and receives approval in writing by the historic zoning commission. The historic zoning commission may, however, prepare a listing of prior approvals permitted in the historical district.

(2) No mobile homes are permitted.

(3) Dish antennas are permitted only as prescribed in § 11-1502.

(4) No transient business or temporary business permit may be located in the H-1 Historical District except as issued through a special events permit. (as added by Ord. #94-10, Sept. 1994, replaced by Ord. #99-03, May 1999, and amended by Ord. #2012-04, April 2012)

11-517A. H-2 Overlay District. It is the intent of this district to extend and enhance the historic and visual characteristics of Jonesborough's historic core into adjacent areas while permitting both residential and commercial development. The requirements of the district are intended to safeguard the

historic core, preserve visual qualities, stabilize property values, enhance civic beauty, strengthen the economy and encourage compatible residential and commercial development. In order to achieve the intent of the H-2 Overlay District which when used will be shown on the zoning map of Jonesborough, Tennessee the following uses are permitted:

(1) Any use permitted in the underlying zoning district; provided that no building permit for construction, alteration, repair, moving, or demolition of any structure or changes or improvements in the townscape within the district shall be issued by the building inspector until it is submitted to, and received approval in writing by, the historic zoning commission. The historic zoning commission shall review all such applications according to standards and guidelines applicable to the H-2 Overlay District.

(2) No mobile homes are permitted.

(3) Dish antennas are permitted only as prescribed in § 11-1502.

(4) No transient business or temporary business permit may be located in the H-2 Historical District except as issued through a special events permit. (as added by Ord. #2001-16, Dec. 2001, and amended by Ord. #2012-04, April 2012)

11-517B. TF-1 (Treatment Facility) Overlay District. It is the intent of this district to provide suitable locations for methadone clinics and substance abuse facilities within the Town of Jonesborough.

(1) These facilities are defined as follows:

(a) "Methadone treatment clinic or facility." A building or a portion of a building, other than a clinic containing offices, facilities designated space with the predominate, substantial, or significant purpose of providing outpatient treatment or counseling of patients and the distribution of methadone, or any other substance used to treat substance abuse, for out patient, non-residential purposes only. A methadone treatment clinic or facility is not a medical office clinic or substance abuse treatment facility.

(b) "Substance abuse treatment facility." A building or portion of a building, other than a clinic containing offices, facilities or designated space with the predominant, substantial, or significant purpose of providing outpatient treatment, counseling or similar services to individuals who are dependent on legal or illegal drugs, opiates, alcohol or other similar substances. Staffing by physicians who have received a waiver or have been certified or should have received a waiver or be certified by the Substance Abuse Treatment Act of 2000 and subsequent amendments or enactments shall create a presumption that the building or portion of a building should be designated a substance abuse treatment facility. A substance abuse treatment facility is not a clinic or a medical office.

(2) Methadone treatment clinic and/or substance abuse treatment facilities can be located in a TF-1 (treatment facility) overlay zone; provided:

(a) The methadone treatment clinic or substance abuse treatment facility must obtain the appropriate license and verification if needed by the State of Tennessee.

(b) A map showing the site, existing land use, distances from schools and churches within five hundred feet (500') must be provided setbacks meeting existing zone, buffering, etc. to the planning commission.

(c) The methadone treatment clinic or substance abuse treatment facility is not located within five hundred feet (500') of a church or school. (as added by Ord. #2010-05, April 2010)

11-517C. RLS (Retail Liquor Store) Overlay District. It is the intent of this district to allow retail liquor stores, as defined in title 2, chapter 1, § 2-108(1) of the Jonesborough Municipal Code, to be located in areas that provide the best opportunity for the stores to be successful with the least negative impact on the Jonesborough community. (as added by Ord. #2010-12, Dec. 2010, and replaced by Ord. 2016-02, Feb. 2016 *Ch 12_04-09-18*)

11-517D. Distilling Company Overlay District. It is the intent of this district to provide suitable locations for the possible operation of a distilling company meeting all state and federal requirements that legally manufactures and sells intoxicating liquors within the corporate limits of the Town of Jonesborough.¹

(1) These facilities are defined as follows: A facility that manufactures intoxicating liquors including alcohol, spirits, liquors, wines and every liquid or solid, patented or not, containing alcohol, spirits, liquor or wine, and capable of being consumed by human beings, but nothing in this section shall be construed or defined as including or relating to the manufacture of any beverage with alcohol content of five percent (5%) or less.

(2) In order to achieve the intent of the Distilling Company Overlay District, the requirements of this overlay district are established to locate any manufacturer of intoxicating liquors in an appropriate location that is deemed suitable for such purpose; enhancing the local economy, increasing the potential of the town, while ensuring the safety and general welfare of visitors and residents.

¹State law reference

Tennessee Code Annotated, § 57-2-102.

The privilege tax payment of one thousand dollars (\$1,000.00) is established by ordinance 2014-02, March 2014 in order to be licensed with the town to engage in the manufacturing of intoxicating liquors.

(3) The DC Overlay District when approved will be shown on the zoning map of Jonesborough.

(4) The underlying properties of the overlay zone will normally be a business or manufacturing zone.

(5) The DC overlay may be within the historic district, especially when the operation is developed to accommodate tourists, and there is a retail component that can enhance the economic well-being of Jonesborough's historic downtown area.

(6) Distilling company facilities can be located in the DC overlay zone; provided:

(a) The manufacturing facility meets all state and federal requirements for the legal manufacture and sale of intoxicating liquors.

(b) The manufacturing building is five hundred feet (500') from an active church or school, as measured directly from building to building, unless in a B-2 Central Business District where this distance requirement building to building is one hundred fifty feet (150').

(c) A site plan and map is submitted to the Jonesborough Regional Planning Commission for approval providing the following information:

(i) The availability of parking.

(ii) Adequate pedestrian access.

(iii) Schematic of building showing location on property, setbacks, street access, exterior lighting, any changes impacting drainage and stormwater management and utilities.

(iv) Odor control plan.

(v) General overview of business plan including any area for retail liquor sales.

(vi) If in the historic district, approval is required from the historic zoning commission on any exterior building improvements and signage.

(d) The Jonesborough Regional Planning Commission reviews and approves the site plan and the use of the property for a distilling company manufacturing intoxicating liquors.

(e) A landscape plan must be submitted to the tree and townscape board and be approved before a regular certificate of occupancy is issued. (as added by Ord. #2014-02, March 2014)

11-518. B-1 (Neighborhood) Business District. It is the intent of this district to establish business areas to serve surrounding residential districts. The district regulations are intended to discourage strip business development and encourage grouping of uses in which parking and traffic congestion is reduced to a minimum. In order to maintain and enhance the unique historic and aesthetic characteristics of the community and achieve the intent of the B-1 (Neighborhood Business) District, site plans shall be required for all new

construction. These plans shall include: the proposed location of all structures, off-street parking provisions, location of all ingress and egress points, location and size of proposed utilities, landscaping features, and any other plans deemed pertinent. Prior to the issuance of the building permit, the site plans shall be reviewed and approved by the planning commission to determine if they are in keeping with the comprehensive planning program of the Town of Jonesborough, Tennessee.

(1) Any used permitted in the R-3 (Residential) District except mobile homes and mobile home parks.

(2) Shopping centers, grocery stores, drug stores, hardware stores, shoe repair shops, barber and beauty shops, laundromats and laundry pick-up stations, and similar use. Restaurants are not permitted in a B-1 zone except along an arterial route and on the condition a site plan that includes parking and access is submitted to and approved by the planning commission.

(3) Business signs; provided that all signs, except one (1) detached sign, shall be erected flat against the front or side of a building or within eighteen inches (18") thereof. All signs shall not project above buildings nor have flashing intermittent or moving illumination, except that electronic signs may be permissible in a B-1 zone along arterial streets when conditions for such signs, as stipulated in the sign ordinance, have been met.

(4) Gasoline service stations; provided that all structures, including underground storage tanks, shall be placed not less than twenty feet (20') from all property lines. Points of access and egress shall be not less than fifteen feet (15') from intersection of street lines.

(5) Accessory uses, structures, and outdoor storage accessory uses, structures and outdoor storage shall not be located closer than ten feet (10') to any property line. Accessory uses shall include temporary business activity associated with the property like tent sales, clearance sales, special promotions, etc. that are not of longer duration than two (2) weeks. Temporary business activity of longer duration than two (2) weeks must be approved by the planning commission. Temporary business activity outside on the same property may only be undertaken once each quarter or a maximum of four (4) times a year. Accessory uses in front and side yards may be required, at the discretion of the building inspector, to be screened from public view.

(6) Transient and temporary business activity provided that:

(a) Guidelines for a transient business license are followed.

(b) Guidelines for a temporary business permit, as established in § 5-102 of the municipal code, are followed, and the following information is submitted to town staff for review and the Jonesborough Regional Planning Commission for approval as part of the temporary business permit process:

(i) Location of temporary premises showing property lines, boundary of temporary premises, and listing of owner.

(ii) Location of existing street(s), and points of ingress and egress.

(iii) Location on the temporary premises of any vehicles or any structures, existing or to be installed, on the temporary premises, to be used in merchant activity.

(iv) Schematics and/or photos of vehicles, structures to be used.

(v) Area for parking on temporary premises may not be public right-of-way, including surface condition of parking area before and after any improvements.

(vi) Location of public right-of-way in relationship to temporary premises.

(vii) Setbacks, showing property lines and that any structure location meets the setback requirements established for the zone of the property in which the temporary business is located.

(viii) Location of any utilities, if present.

(ix) Location of any lighting, existing or to be installed.

(x) Schematic of signage to be used.

(xi) Buffering, if buffering would be required in the landscape ordinance. However, the planning commission will review any buffering plan and at its discretion may authorize a variety of effective temporary measures to provide appropriate screening.

(xii) Landscaping plan, and maintenance plan for grounds. The landscape plan shall include how through underpinning or screening the undercarriage of any mobile structure is addressed. The location of any potted or permanent plant material must be shown. The planning commission reserves the right to deny any application for a temporary business permit in which the commission feels will negatively impact surrounding properties and the historical character of Jonesborough.

(c) Signage for a transient or temporary business is restricted to sixty-four (64) square feet which can be on one (1) freestanding sign with a limit of thirty-two (32) square feet per side, or on a structure or combination thereof with no individual sign being larger than thirty-two (32) square feet. (as added by Ord. #94-10, Sept. 1994, replaced by Ord. #99-03, May 1999, and amended by Ord. #2003-03, Feb. 2003, Ord. #2011-12, Sept. 2011, Ord. #2012-04, April 2012, and Ord. #2012-12, Sept. 2012)

11-519. **B-2 (Central) Business District**. It is the intent of this district to establish an areas for concentrated general business development that the general public requires. The requirements are designed to protect the essential

characteristics of the district by promotion of business and public uses which serve the general public and to discourage industrial, and wholesale development which do not lend themselves to pedestrian traffic. In order to maintain and enhance the unique historic and aesthetic characteristics of the community and achieve the intent of the B-2 (Central) Business District, site plans shall be required for all new construction.

These plans shall include: the proposed location of all structures, off-street parking provisions, location of all ingress and egress points, location and size of proposed utilities, landscaping features, and any other plans deemed pertinent. Prior to the issuance of the building permit, the site plans shall be reviewed and approved by the planning commission to determine if they are in keeping with the comprehensive planning program of the Town of Jonesborough, Tennessee.

- (1) Single- and multi-family residences.
- (2) Stores and shops conducting retail business.
- (3) Personal, business, and professional services.
- (4) Public and semi-public buildings and uses.
- (5) Lodges and clubs; hotels and motels; restaurants and similar services.
- (6) Business signs.
- (7) Temporary business activity; provided that:
 - (a) A temporary business permit is issued by the planning commission.
 - (b) The information required in § 11-518(6)(b) of this chapter is submitted as part of the temporary business permit process.
 - (c) Signage for a temporary business is restricted to sixty-four (64) square feet which can be on one (1) freestanding sign with a limit of thirty-two (32) square feet per side, or on a structure or combination thereof with no individual sign being larger than thirty-two (32) square feet.
 - (d) Temporary business permits are prohibited in the B-2 zone within the H-1 or H-2 historic zones.
- (8) Temporary business activity associated with the property like tent sales, clearance sales, special promotions, etc., that are not of longer duration than two (2) weeks. Temporary business activity of longer duration than two (2) weeks must be approved by the planning commission. Items for sale on the property that are taken inside the business each night is not considered accessory temporary business activity. Temporary business activity outside on the same property may only be undertaken once each quarter or a maximum of four (4) times a year. (as added by Ord. #94-10, Sept. 1994, replaced by Ord. #99-03, May 1999, and amended by Ord. #2012-04, April 2012)

11-520. B-3 (Arterial) Business District. It is the intent of this district to establish business areas that encourage groupings of compatible business

activities; reduce traffic congestion to a minimum and enhance the aesthetic atmosphere. In order to maintain and enhance the unique historic and aesthetic characteristics of the community and achieve the intent of the B-3 (Arterial) Business District, site plans shall be required for all new construction. These plans shall include: the proposed location of all structures, off-street parking provisions, location of all ingress and egress points, location and size of proposed utilities, landscaping features, and any other plans deemed pertinent. Prior to the issuance of the building permit, the site plans shall be reviewed and approved by the planning commission to determine if they are in keeping with the comprehensive planning program of the Town of Jonesborough, Tennessee.

- (1) Any use permitted in B-1 or B-2 business districts.
- (2) Automobile sales and service, and mobile home sales.
- (3) Funeral homes.
- (4) Places of amusement and assembly.
- (5) Other similar uses.
- (6) Food stores selling wine. (as added by Ord. #94-10, Sept. 1994, and amended by Ord. #2016-03, Feb. 2016 *Ch12_04-09-18*)

11-521. B-4 (Intermediate) Business District. (1) It is the intent of this district to establish an area adjacent to the B-2 (Central Business) District which will support those uses. In order to maintain and enhance the unique historic and aesthetic characteristics of the community and achieve the intent of the B-4 (Intermediate Business) District, site plans shall be required for all new construction. These plans shall include: the proposed location of all structures, off-street parking provisions, location of all ingress and egress points, location and size of proposed utilities, landscaping features, and any other plans deemed pertinent. Prior to the issuance of the building permit, the site plans shall be reviewed and approved by the planning commission to determine if they are in keeping with the comprehensive planning program of the Town of Jonesborough, Tennessee.

- (2) Any use permitted in the B-1 or B-2 business districts except shopping centers and gasoline service stations. (as added by Ord. #94-10, Sept. 1994, and replaced by Ord. #99-03, May 1999)

11-522. B-5 (Heritage Business) District. (1) It is the intent of this district to establish an area immediately adjacent to or within the historic district which supports limited business use and which supports the intent of the requirements of the historic district. In order to maintain and enhance the unique historic and aesthetic characteristics of the community and to achieve the intent of the B-5 Heritage Business District, site plans shall be required for all new construction. These plans shall include: the proposed location of all structures, off-street parking provisions, location of all ingress and egress points, location and size of proposed utilities, landscaping features, and any other places deemed pertinent. Prior to the issuances of a building permit, the

site plans shall be reviewed and approved by the planning commission to determine if they are in keeping with the comprehensive planning program of the Town of Jonesborough, Tennessee. Development plans for parcels within the historic district must be approved by the historic zoning commission.

(2) Any use permitted in the B-1 or B-2 business district except shopping centers; gasoline stations; automobile sales, parts or service; mobile homes; hotels and motels. (as added by Ord. #94-10, Sept. 1994, and replaced by Ord. #99-03, May 1999)

11-523. B-6 (Urban Commercial Corridor) District. It is the intent of this district to encourage the use of property for commercial and residential purposes and to provide for special protection to areas not in the district but highly influenced by its development.

(1) Site plans shall be required for all new construction. The site plan shall be reviewed and approved by the Jonesborough Regional Planning Commission. Development of property in this district shall be subject to the following standards:

(a) The rear yard setback requirement on parcels of one (1) acre or less shall be thirty feet (30'), side setback shall be ten feet (10'), and front setbacks shall be thirty feet (30').

(b) The rear yard setback requirement on parcels of more than one (1) acre shall be forty feet (40'), side setback shall be twenty feet (20'), and front setbacks shall be thirty feet (30').

(c) There shall be a minimum of twelve foot (12') natural landscape buffer on the rear perimeter of parcels of one (1) acre or less. The twelve foot (12') natural landscape buffer shall be maintained and meet the same standards for buffers in §§ 11-611 and 11-612 in the Jonesborough landscape ordinance. The B-6 zone shall have a medium impact classification for buffer determination in § 11-611, however, when the rear and side buffer requirements in this subsection (1) are greater than the landscape ordinance, the greater requirement shall apply.

(d) There shall be a minimum of twenty foot (20') natural landscape buffer on the rear perimeter of parcels of more than one (1) acre. The twenty foot (20') natural landscape buffer shall be maintained and meet the same standards for buffers in §§ 11-611 and 11-612 in the Jonesborough landscape ordinance.

(e) There shall be a ten foot (10') side setback natural landscape buffer on parcels one (1) acre or less, and a twenty foot (20') side setback natural landscape buffer on parcels greater than one (1) acre.

(f) The Jonesborough Planning Commission may require less buffering in any or all perimeters based on existing lot size, topography, drainage, etc.

(g) There shall be no more than one (1) freestanding sign on each parcel, or as may be allowed by the Jonesborough sign ordinance.

The sign shall not exceed fourteen feet (14') in height. Sign face area shall not exceed a maximum of one hundred (100) square feet or such criteria that may be established in the future through amendment of the sign ordinance. The planning commission and board of zoning appeals shall have the same discretionary authority established in the sign ordinance to issue variances for signs in business zones.

(h) Buildings shall be no higher than seventy feet (70').

(2) Uses permitted include:

(a) Any use permitted in the R-3 (High Residential) District except manufactured homes and manufactured home parks.

(b) Shopping centers, grocery stores, drug stores, hardware stores, shoe repair shops, barber and beauty shops, restaurants and similar uses as determined by the Jonesborough Regional Planning Commission.

(c) Stores and shops conducting retail business.

(d) Public and semi-public buildings and uses.

(e) Hotels and motels, and similar services.

(f) Business signs.

(g) Transient and temporary business activity under the guidelines established in §§ 11-518(5) and (6) of this chapter.

(h) Food stores selling wine. (as added by Ord. #99-03, May 1999, and amended by Ord. #2009-07, June 2009, Ord. #2012-04, April 2012, and Ord. #2016-03, Feb. 2016 *Ch12_04-09-18*)

11-524. M-1 (Manufacturing Warehouse) Restricted Manufacturing and Warehouse District. This industrial district is established to provide areas in which the principal use of the land is for light manufacturing and warehousing. It is the intent that permitted uses are conducted so that any excessive noise, odor, dust, and glare of an operation be completely confined within an enclosed building. These regulations are intended to prevent friction between uses within the district and also to protect nearby residential districts, as shown on the zoning map of the Town of Jonesborough, Tennessee, the following uses are permitted:

(1) Any use permitted in a business district except restaurants.

(2) Bakers, bottling works, cabinet making, carpenter's shop, clothing manufacture, dairy, electrical welding, fruit making or packing, ice plant, laundry, machine shop, milk distribution stations, optical goods, paper boxes, and pencil manufacturers, printing, publication or engraving concern, tinsmith shop, trucking terminal, and warehouse.

(a) Other uses of the same general character as those listed above deemed appropriate by the Jonesborough Regional Planning Commission.

(b) On lots that abut a residential district the Jonesborough Regional Planning Commission may require all buildings and

improvements to be properly screened and shall be located so as to comply with the side yard requirement of the adjacent residential district.

(c) Any structure or equipment essential to the operation shall be set back so as not to visually or physically obstruct a public way. (as added by Ord. #2003-05, Feb. 2003)

11-525. M-2 (Industrial) District. It is the intent of this district to establish industrial areas. The requirements of the district regulations will protect industrial characteristics, promote the industrial business and wholesale uses, and discourage residential development. In order to achieve the intent of the M-2 (Industrial) District, as shown on the zoning map of the Town of Jonesborough, Tennessee, the following uses are permitted:

- (1) Any use permitted in B-1, B-2, B-3, or B-4 business districts, except residences and restaurants.
- (2) Any industry which, in the opinion of the building inspector, does not cause obnoxious noise, fire hazards, or other objectionable conditions.
- (3) Wholesale businesses, warehouses, wrecking and storage yards.
- (4) Terminals.
- (5) Adult-oriented establishments subject to meeting all requirements of § 11-504 of this chapter. (as added by Ord. #94-10, Sept. 1994, replaced by Ord. #99-03, May 1999, amended by Ord. #2003-03, Feb. 2003, and amended and renumbered by Ord. #2003-05, Feb. 2003)

11-526. Exceptions and modifications. (1) Lot of record. Where the owner of a lot consisting of one (1) or more lots of official record, at the time of the adoption of this chapter, does not own sufficient land to enable him/her to submit an application to the board of zoning appeals for a variance from the terms of this chapter. Such lot may be used as a building site; provided, however, that the yard and other requirements of the district are complied with as closely as is possible.

(2) Adjoining and vacant lots of record. A plat of land consisting of one (1) or more adjacent lots with continuous frontage in single ownership which individually are less than lot widths required by this chapter, such groups of lots shall be considered as a single lot or several lots of minimum permitted size and the lot or lots in one (1) ownership shall be subjected to the requirements of this chapter.

(3) Front yards. The front yard requirements of this chapter shall not apply to any lot where the average depth of existing front yards on developed lots, located within the same block and zoning district and fronting on the same street as such lot, is less than the minimum required front yard depth. In such case, the minimum front yard shall be the average of the existing front yard depths on the developed lots.

(4) Group housing projects. In case of a group housing project or two (2) or more buildings to be constructed on a plot of ground of at least one (1) acre

not subdivided into the customary streets and lot and which will not be so subdivided or where the existing or contemplated street and lot layout make it impracticable to apply the requirements of this chapter to the individual building units in such housing projects, a special exception to the terms of this chapter may be made by the board of zoning appeals in a manner that will be in harmony with the character of the neighborhood, will ensure substantially the same character of occupancy and an intensity of land use no higher and a standard of open space no lower than that permitted by this chapter in the district in which the project is to be located. However, in no case shall the board of zoning appeals authorize a use prohibited in the district in which the project is located, or a smaller lot area per family than the minimum required in such district or a greater height, or a larger coverage than the requirements of this chapter permit in such a district.

(5) Exception on height limits. The height limitations of this chapter shall not apply to church spires, belfries, cupolas, and domes not intended for human occupancy; monuments, water towers, observation towers, transmission towers, windmills, chimneys, smokestacks, derrick conveyors, flagpoles, radio towers, masts and aerials. (as added by Ord. #94-10, Sept. 1994, replaced by Ord. #99-03, May 1999, and renumbered by Ord. #2003-05, Feb. 2003)

11-527. Enforcement. (1) Enforcing officer. The provisions of this chapter shall be administered and enforced by the Jonesborough Building Inspector. This official shall have the right to enter upon any premises necessary to carry out his duties on the enforcement of this title, and in addition shall:

- (a) Issue all building permits and make and maintain records thereof.
- (b) Issue all certificates of occupancy and make and maintain records thereof.
- (c) Where applicable, issue and review all temporary use permits and make and maintain records thereof.
- (d) Maintain and keep current zoning maps, and records of amendments thereto.

(2) Building permit required. It shall be unlawful to commence the excavation for or the construction of any building including accessory buildings, or to commence the moving or alteration of any building, including accessory buildings, until the building inspector has issued for such work a building permit including a statement that the plans, specifications, and intended use of such building in all respects conform with the provisions of this chapter. Application for a building permit shall be made to the Jonesborough Building Inspector.

(3) Issuance of building permit. In applying to the building inspector for a building permit, the applicant shall submit a dimensioned sketch or scale plan indicating the shape, size, height, and location of all buildings to be erected,

altered or moved, and any building on the lot. He shall also state existing and intended use of all such buildings and supply such other information as may be required by the building inspector for determining whether the provisions of this chapter are being observed. If the proposed excavation or construction as set forth in the application are in conformity with the provisions of this chapter, the building inspector shall issue a building permit for such excavation or construction. If a building permit is refused, the building inspector shall state such refusal in writing with cause.

(4) Certificate of occupancy. Upon the completion of the construction or alteration of a building or structure for which a building permit has been granted, application shall be made to the building inspector for a certificate of occupancy. Within three (3) days of such application, the building inspector shall make a final inspection of the property in question, and shall issue a certificate of occupancy if the building or structure is found to conform to the provisions of this chapter and the statements made in the application for the building permit. If such a certificate is refused, the building inspector shall state such refusal in writing, with the cause. No land or building hereafter erected or altered, or changed in its use, shall be used until such a certificate of occupancy has been granted.

(5) Penalties. Any person violating any provision of this chapter shall be guilty of a misdemeanor, and upon conviction shall be fined not less than two dollars (\$2.00) nor more than five hundred dollars (\$500.00) for each offense. Each day such violation shall continue shall constitute a separate offense.

(6) Remedies. In case any building or structure is erected, constructed, reconstructed, repaired, converted or maintained, or any building, structure or land is used in violation of this chapter, the building inspector, any other appropriate authority or any adjacent or neighboring property owner who would be damaged by such violation in addition to other remedies may institute injunction, mandamus or other appropriate action in proceeding to prevent the occupancy or use of such building. (as added by Ord. #94-10, Sept. 1994, replaced by Ord. #99-03, May 1999, and renumbered by Ord. #2003-05, Feb. 2003)

11-528. Board of zoning appeals. (1) Creation and appointment. A board of zoning appeals is hereby established in accordance with Tennessee Code Annotated, § 13-7-205, volume 3, same being section 5, chapter 44 of Public Acts of Tennessee of 1935. The Jonesborough Planning Commission is hereby designated as the board of zoning appeals and the terms of the members of the board of zoning appeals shall be concurrent with the terms of the members of the Jonesborough Planning Commission.

(2) Procedure. Meetings of the board of zoning appeals shall be held at the call of the chairman or by a majority of the membership and at such other times as the board may determine. Such chairman, or in his absence, the acting chairman, may administer oaths and compel the attendance of witnesses. All

meetings of the board shall be open to the public. The board shall keep minutes of its proceedings, showing the vote of each member upon each question, or, if absent or failing to vote, indicating such fact; shall take all evidence necessary to justify or explain its action, and shall keep records of its examinations and of other official action, all of which shall be immediately filed in the office of the board and shall be a public record.

(3) Appeals: how taken. An appeal to the board of zoning appeals may be taken by any person, firm or corporation aggrieved, or by any governmental officer, department, board or bureau affected by any decision of the building inspector based in the whole or part on provisions of this chapter. Such appeal shall be taken within a reasonable time, as provided by the rules of the board, by filing with the building inspector and with the board of zoning appeals a notice of appeal, specifying the grounds thereof. The building inspector shall transmit forthwith to the board all papers constituting the record upon which the action appealed was taken. The board shall fix a reasonable time for the hearing of the appeal, give public notice thereof, as well as due notice to the parties in interest, and decide the same within a reasonable time. Upon hearing, any party may appear in person or by agent or attorney.

(4) Powers. The board of zoning appeals shall have the following powers:

(a) Administrative review: To hear and decide appeals where it is alleged by the appellant that there is error in any order requirement, permit, decision, determination or refusal made by the building inspector or other administrative official in the carrying out or enforcement of any provision of this chapter.

(b) Special exceptions: To hear and decide special exceptions to this chapter as set forth in this chapter.

(c) Variance: To hear and decide applications for variance from the terms of this chapter, but only where, by reasons of exceptional narrowness, shallowness or shape of a specific piece of property at the time of the adoption of this chapter was a lot of record; or where by reason of exceptional topographical conditions or other extra ordinary or exceptional situations or conditions of a piece of property, the strict application of the provisions of this chapter would result in exceptional and undue hardship upon the owner of such property; provided that such relief may be granted without substantial detriment to the public good and without substantially impairing the intent and purpose of this chapter. In granting a variance the board may attach thereto such conditions regarding the location, character and other features of the proposed building, structure or use as it may deem advisable in furtherance of the purpose of this chapter. Before any variance is granted it shall be shown that special circumstances are attached to the property which do not generally apply to other property in the neighborhood.

(5) Action of the board of zoning appeals. In exercising the aforementioned powers, the board of zoning appeals may, in conformity with the provisions of this chapter, reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from, and to that end shall have all powers of the building inspector. The concurring vote of a majority of the board shall be necessary to reverse any order, requirement, decision or determination of any such administrative official, or to decide in favor of the applicant on any matter upon which it is required to pass under this chapter. (as added by Ord. #94-10, Sept. 1994, replaced by Ord. #99-03, May 1999, and renumbered by Ord. #2003-05, Feb. 2003)

11-529. Historical zoning commission. (1) Creation and appointment. In accordance with Tennessee Code Annotated, § 13-7-401, a historical zoning commission is hereby established. The board of mayor and aldermen shall create a nine (9) member historical zoning commission which shall consist of a representative of a local patriotic or historical organization; an architect, if available, and a member of the planning commission, at the time of his/her appointment. The remaining members shall be appointed from the community in general. Historical commission members shall be appointed by the mayor of Town of Jonesborough and shall be confirmed by the board of mayor and aldermen. Appointments to membership on the historical zoning commission shall be arranged so that the term of one (1) member shall expire each year and his successor shall be appointed in like manner in terms of five (5) years. All members shall serve without compensation.

(2) Procedure. Meetings of the historical zoning commission shall be held at the call of the chairman or by the majority of the membership. All meetings of the commission shall be open to the public. The commission shall keep minutes of its procedures showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact.

(3) Powers and duties. The historical zoning commission shall have the following powers which shall be limited to the H-1 Historic District.

(a) To request detail construction plans and related data pertinent to thorough review of any proposal before the commission.

(b) Historical zoning commission shall, within thirty (30) days following availability of sufficient data, direct the granting of a building permit with or without conditions or direct the refusal or a building permit; providing the grounds for refusal are stated in writing.

(c) Upon review of the application for a building permit, the historical zoning commission shall give prime consideration to:

(i) Historic and/or architectural value of present structure.

(ii) Relationship of exterior architectural features of such structure to the rest of the structures of the surrounding area.

(iii) The general compatibility of exterior design, arrangement, texture, and materials proposed to be used.

(iv) To any other factor, including aesthetic which is deemed pertinent.

(d) In no case shall the commission grant variances from the terms of this title.

(4) Jurisdiction. The historic zoning commission shall have exclusive jurisdiction relating to historic matters. Anyone who may be aggrieved by any final order or judgment of the commission may have said order of judgment reviewed by the courts by procedures of certiorari as provided for in the Tennessee Code Annotated, §§ 27-9-102 and 27-9-103. (as added by Ord. #94-10, Sept. 1994, replaced by Ord. #99-03, May 1999, and renumbered by Ord. #2003-05, Feb. 2003)

11-530. Area, yard, and height requirements.

District	Minimum Lot Size			Minimum yard Requirements From Property Lines			Maximum Height of Structures
	Area in Sq. Ft.	Per Additional Family	Lot Width in Feet	Front	Side (each side)	Rear	
R-1	15,000	7,500	80 ft.*	30 ft.	15 ft.	25 ft.	35 ft.
R-2	12,000	4,500	50 ft.*	30 ft.	8 ft. per story	20 ft.	35 ft.
R-3	6,000	2,000	50 ft.*	30 ft.	8 ft. per story	20 ft.	35 ft.
H-1	As Required In Specific District						
B-1				30 ft.	10 ft.	25 ft.	35 ft.
B-2							70 ft.
B-3				30 ft.	10 ft.	25 ft.	70 ft.
B-4				30 ft.	10 ft.	25 ft.	70 ft.
B-5				30 ft.	10 ft.	25 ft.	35 ft.
M-1				30 ft.	20 ft.	25 ft.	70 ft.

*Except forty feet (40') on cul-de-sac (as renumbered by Ord. #2003-05, Feb. 2003)

11-531. Amendment. (1) Procedure. The board of mayor and aldermen may amend the regulations, restrictions, boundaries, or any provision of this title. Any member of the town board may introduce such amendment, or any official, board or any other person may present a petition to the board of mayor and aldermen requesting an amendment or amendments to this chapter.

(2) Approval by planning commission. No such amendment shall become effective unless the same be first submitted for approval, disapproval or suggestions to the planning commission within thirty (30) days disapproves after such submission, it shall require the favorable vote of the majority of the entire membership of the town board to become effective. If the planning commission neither approves nor disapproves such proposed amendment within forty-five (45) days after such submission, the action of such amendment by said board shall be deemed favorable.

(3) Introduction of amendment. Upon the introduction of an amendment to this chapter or upon the receipt of a petition to amend this chapter, the board of mayor and aldermen shall publish a notice of such request for an amendment, together with the notice of time set for hearing by the board of mayor and aldermen on the requested change. Said notice shall be published in some newspaper of general circulation in the Town of Jonesborough, Tennessee. Said hearing by the board of mayor and aldermen shall take place not sooner than fifteen (15) days after the date of publication of such notice. (as added by Ord. #94-10, Sept. 1994, replaced by Ord. #99-03, May 1999, and renumbered by Ord. #2003-05, Feb. 2003)

11-532. Legal status provisions. (1) Conflict with other ordinance. In case of conflict between this chapter or any part thereof, and the whole or part of any existing or future ordinance of the Town of Jonesborough, the most restrictive shall in all cases apply.

(2) Validity. If any section, clause, provision, or portion of this chapter shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision, or portion of this chapter which is not of itself invalid or unconstitutional.

(3) Effective date. This chapter shall take effect and be in force fifteen (15) days from and after its passage, the public welfare demanding it. (as added by Ord. #94-10, Sept. 1994, replaced by Ord. #99-03, May 1999, and renumbered by Ord. #2003-05, Feb. 2003)

Frontier Trail, Trail Head/Park Development Proposal

The Town of Jonesborough is working with Washington County to implement plans to create a pedestrian connection from Jonesborough to the corporate limits of Johnson City. The Town has received a \$2.5 million appropriation from Governor Bill Lee to develop these outdoor recreation opportunities. In addition, the City of Johnson City recently received a \$5.5 million appropriation, also from Governor Lee, to develop pedestrian walkways that will complete the connection to Jonesborough, essentially creating a way for Washington County residents to walk, bike or run from Jonesborough to Johnson City's Tweetsie Trail, with an eventual destination in Hampton, TN.

The Frontier Trail project also includes plans for a trail head/park located on the east end of Jonesborough at the former Jonesborough Middle School location, specifically the track and field space on the south side of the property.

The plan for the proposed trail head/park includes:

- Removal of existing bleachers
- Development of trail head/park parking
- Development of new ADA compliant restroom and pavilion facility
- Resurfacing of existing track for community use (potential to rubberize, if budget allows)
- A Kids Bike Park which would provide a safe place for young bikers to learn and perfect their riding skills
- Keep a majority of the field space for potential athletic practices and games for use by WCDE schools and Jonesborough Parks and Recreation athletic programming
- Trail connection to proposed Frontier Trail

The request from the Town is for the land outlined in the attached plan to be dedicated to the Town which includes the entrance off of Forest Drive, the area of the field and track up to the top of the "bowl", as well as the property on the west side of the school bus garage. The Town would provide appropriate screening along the fence line of the school bus garage and maintain the existing tree buffer along the residential area of Shamrock Drive.

The Town has applied for additional grant funding for the development of the Frontier Trail and trail head/park through the Local Park and Recreation Fund grant through Tennessee Department of Environment and Conservation. The grant would require that the Town record a Notice of Limitation of Use on the deed to designate the land for recreation use, in perpetuity.

Washington County Department of Education
School Educational OVERNIGHT Trip Authorization*

RECEIVED
MAY 13 2025
BY: KR

Softball State Tournament

Date of Request 5/12/25 School Ridgeway Trip Date 5/14/25

Estimated time of departure 9:00(AM) and return 5/17/25 (PM) total time away _____

Destination (include location) Clarksville, TN - Softball State Tournament

Teacher Ashleigh Jackson Class Softball Team Grade 6th - 8th

Chaperones Head Coach Ashleigh Jackson
Asst. Volunteer Coach Jessie Wheelock

Number of Students Involved 18

Estimated Total Miles (both ways) of Trip 640

All parents attending
players will stay in parents' hotel rooms

Bus Driver/Number Coach Bus Bus Driver/ Number NA

Will Chaperones have a list (roll) that they are responsible for? yes - Parents responsible for own children

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes - Parents will sign out children & be responsible for own children upon arrival.

Explain the educational value of the trip: Softball state tournament

Sanctioned by TMSAA

Meals @ \$38 per day @ 2,280.00

Hotel stay (coaches) @ 338.00

\$2,618.00

Total Cost Estimate \$2,618.00

Plans for meeting the costs RV Athletics & Softball Fundraising

Transportation cost for educational trips shall be calculated in the following manner:

\$16.00 per hour for driver (2 hour minimum)

\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)

> NA

\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$0.75 per mile.

*Refer to Board Policy 4.302

Rai Jenkins
Principal's Signature

5/12/25
Date

[Signature]
BY WC SUPERINTENDENT
Superintendent's Signature

05/13/25
Date

Date Approved by the Board of Education _____

Ridgeview Softball Team

They will be traveling to Clarksville, TN on Wednesday and playing in the state tournament on Thursday, May 15 and Friday, May 16.

The student athletes that should be included are listed below:

Marleigh Shivers

Chloe Collins

Caitlin Rogers

Maci Williams

Callie Barkley

Jayden Jenkins

Molly Easterling

Lilly Sauceman

Emma Adkisson

Brylee Cornett

Kelsey Pearson

Kelly Buckles

Adeline Ridings

Haisley Riffe

Hadley Trent

Caroline Doyle

Emma Grace Humphries

Lily Kate Collins

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

RECEIVED

MAY 13 2025

BY: KR

Date of Request 5/12/25 School Ridgeview Trip Date 5/16/25 - 5/18/25

Estimated time of departure 5/16 AM and return 5/18 PM total time away 3 days

Destination (include location) State Track Meet - Clarksville, TN

Teacher Ashley Delavega Class Track - State Grade 6th - 8th

Coach: Pamela McCoy ^{Admin} Qualifiers

Chaperones Sarah Lamb (admin.)
Mindy Ball
Steven Carr

Number of Students Involved 17

Estimated Total Miles (both ways) of Trip 640 mi

Bus Driver/Number Parents to Transport Bus Driver/ Number Parents to Transport
WCDE Van from DBHS Reserved if needed.

Will Chaperones have a list (roll) that they are responsible for? Parents responsible for their personal children.

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes *Parents will sign out and be responsible for personal children.

Explain the educational value of the trip: State track meet
sanctioned through TNSAA.

Meals @ \$38/day \$1,672

Hotel stay (coaches) + \$640
+ admin \$2,312

Total Cost Estimate \$2,312.00

Plans for meeting the costs Track fundraised money and RV Athletics

Transportation cost for educational trips shall be calculated in the following manner:

- \$16.00 per hour for driver (2 hour minimum)
- \$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
- \$19.15 total to be remitted to the central office per hour

> N/A

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.

*Refer to Board Policy 4.302

[Signature]
Principal's Signature
APPROVED

05/12/25
Date

BY WC SUPERINTENDENT [Signature]
Superintendent's Signature

05/13/25
Date

Date Approved by the Board of Education _____

**Ridgeview's Track and Field Team
2025 State Roster**

- 1. Isabella Ashby**
- 2. Tanner Ashmore**
- 3. Piper Ball**
- 4. Tripp Ball**
- 5. Gracie Bryant**
- 6. Noah Clark**
- 7. Lexie Clawson**
- 8. Reagan Gillespie**
- 9. Carson Gouge**
- 10. Caroline Hammerbacher**
- 11. Nataleigh Hensley**
- 12. Andrew Hylton**
- 13. Seth Marciante**
- 14. Carson Riddle**
- 15. Malic Silvers**
- 16. Callen Wesley**
- 17. Rylan Wesley**

Coaching Staff

Ashley Delavega-Haren

Mindy Ball

Steven Carr

Pam McCoy

Stacey Estes

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

Date of Request May 16-17, 2025 School Sulphur Springs Trip Date 5/5/25

Estimated time of departure May 16 - 8am and return May 17 - 8pm total time away 36 hrs.

Destination (include location) Austin Peay state University

Teacher Rebecca Schweiker Class Track and Field Grade 7th/8th

Chaperones Celia McIntosh

Number of Students Involved 3

athletes parents

Estimated Total Miles (both ways) of Trip 640

Bus Driver/Number parents will drive their kids. Bus Driver/ Number N/A

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Eily Cox, Trey Carpenter, and Coby Massey Qualified for Track and Field State Meet in Clarksville, TN.

Total Cost Estimate parents will get athletes to meet, athletes will stay the night with their parents.

Plans for meeting the costs School will cover cost of dinner 5/16 and breakfast/lunch on May 17.

Transportation cost for educational trips shall be calculated in the following manner:

\$16.00 per hour for driver (2 hour minimum)

\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.) \$0.00 for bus

\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of **\$0.75** per mile.

*Refer to Board Policy 4.302

[Signature]
Principal's Signature

5/5/25
Date

[Signature]
Superintendent's Signature

05/05/2025
Date

Date Approved by the Board of Education to be submitted to WCBOE for formal approval for the record

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

MAY 12 2025

BY: KR

Date of Request 5-8-25 School Sulphur Springs Trip Date 5-12-25

Estimated time of departure 5/12 3pm and return 5/13 5pm total time away _____

Destination (include location) Nashville

Teacher _____ Class _____ Grade 8th grade

Chaperones Michelle Phillips (mother) Number of Students Involved 1

Estimated Total Miles (both ways) of Trip 566

Bus Driver/Number parents driving Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: A student athlete will be participating in the TMSGA of golf.

Total Cost Estimate \$300.00

Plans for meeting the costs Athletic funds from the school account

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
*Refer to Board Policy 4.302

[Signature]
Principal's Signature
APPROVED
BY WC SUPERINTENDENT
Superintendent's Signature [Signature]

5/9/25
Date

5/12/25
Date

Date Approved by the Board of Education _____

 **E-MAILED**
05-12-25
KR

Fwd: Attached Image

1 message

DAVID LITTLE <little@wcde.org>
To: Kim Rivers <riversk@wcde.org>

Sun, May 11, 2025 at 3:47 PM

----- Forwarded message -----

From: **DAVID LITTLE** <little@wcde.org>
Date: Fri, May 9, 2025, 11:33 AM
Subject: Fwd: Attached Image
To: Jerry Boyd <boydj@wcde.org>

Mr. Boyd,

We received notification yesterday that 8th grader Ryan Phillips has qualified for the State Golf Tournament in Nashville.

Due to a work conflict, the coach is unavailable to attend the match. However, we have confirmed with the coach—and verified with Danny Good by telephone—that the Tennessee Middle School Golf Association (TMSGGA) does not require a coach to be present at the state tournament. A student-athlete is permitted to represent themselves. In this case, both the coach and Ryan's mother have agreed that she will serve as his coach for the event.

Ryan's mother is a teacher at DBHS. If approved, they plan to depart on Monday, May 12 at 3:00 PM and return on Tuesday, May 13 by 5:00 PM. Ryan would also be staying overnight in the room with his mother. Ryan's mother has indicated she has submitted a personal day request with DBHS for Tuesday, May 13.

We propose to cover travel expenses, including:

- One hotel room
- Fuel
- Food for the student-athlete

Attached you will find the completed Overnight Field Trip Authorization Form for your review.

Please let me know if you have any questions or concerns, or if this trip is approved.

----- Forwarded message -----

From: <ssesfrontoffice@wcde.org>
Date: Fri, May 9, 2025 at 11:10 AM
Subject: Attached Image
To: david <little@wcde.org>

 **1743_001.pdf**
103K

RECEIVED

MAY 07 2025

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

BY: KR

Date of Request 5/7/25 School Grandview Trip Date 5/16/2025
Estimated time of departure TBD and return TBD total time away 2 Days/1 night
Destination (include location) Clarksville, TN - Austin Peay University
Teacher N/A Class N/A Grade N/A
Chaperones Brooke Sargent Number of Students Involved 7 (see attached)
Estimated Total Miles (both ways) of Trip 630 Total

Bus Driver/Number n/a Bus Driver/ Number n/a

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? n/a

Will you have on file parental release forms signed by parents or legal guardians? n/a

Explain the educational value of the trip: This is a state championship track meet

Total Cost Estimate Hotel for coach - 207.30 other costs unknown

Plans for meeting the costs Hotel paid for by Track funds other cost is out of pocket

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
*Refer to Board Policy 4.302

Jana Duvall
Principal's Signature

5-7-25
Date

BY WC SUPERINTENDENT
[Signature]
Superintendent's Signature

5-7-25
Date

Date Approved by the Board of Education _____

E-MAILED
5-12-25
KR

Fwd: Track state attendees

1 message

Cindy BRYANT <bryantc2@wcde.org>
To: Kim Rivers <riversk@wcde.org>

Mon, May 12, 2025 at 12:33 PM

Does this work or do I need to type it on a separate piece of paper and send it to you?

----- Forwarded message -----

From: **Brooke Sergent** <sergentb@wcde.org>
Date: Mon, May 12, 2025 at 12:32 PM
Subject: Track state attendees
To: Cindy BRYANT <bryantc2@wcde.org>

The following are going to the track and field state competition in Clarksville Tennessee on May 17th.

Head Coach - Brooke Sergent
Anthony Dougherty
Trentin Estep
Jacob Fannon
Savannah Dunbar
Caitlin Campbell
Rheagan Haney
Remi Wittman

--

Have a Blessed Day!!!
Cindy Bryant, Bookkeeper
Grandview Elementary
423-257-7400 phone
423-257-7401 fax

Washington County Department of Education
School Educational OVERNIGHT Trip Authorization*

RECEIVED

MAY 13 2025

Date of Request 5-12-25 School Daniel Boone Trip Date 5/21 - 5/23 BY: (KR)

Estimated time of departure 9:30 AM⁵⁻²¹ and return 12:30 PM⁵⁻²³ total time away 2 days

Destination (include location) Murfreesboro, TN MTSU

Teacher Garst/Wells Class N/A Grade N/A

Chaperones James Garst

Number of Students Involved 7

Stephen Wells

Estimated Total Miles (both ways) of Trip 440 mi.

Ray Jones

Bus Driver/Number School Van 93/95 Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: TSSAA Spring Fling

Total Cost Estimate _____

Plans for meeting the costs General Athletics/Booster Club

Transportation cost for educational trips shall be calculated in the following manner:

\$16.00 per hour for driver (2 hour minimum)

\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)

\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.

*Refer to Board Policy 4.302

Stephanie
Principal's Signature

5/13/25
Date

[Signature]
BY WC SUPERINTENDENT
Superintendent's Signature

5/13/25
Date

Date Approved by the Board of Education _____

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

Date of Request 5-9-25 School David Crockett Trip Date June 12-14

Estimated time of departure 7:00 Am and return 7:00 Pm total time away 3 days

Destination (include location) Wake Forest University, Winston Salem, N.C.

Teacher Bobby Govee Class _____ Grade _____

Chaperones Travis Govee

Number of Students Involved _____

Travis Lottford

Estimated Total Miles (both ways) of Trip _____

Janel Nichols

Bus Driver/Number _____ Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: Summer camp

Total Cost Estimate \$2,000

Plans for meeting the costs funding

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of **\$.75** per mile.
*Refer to Board Policy 4.302

Ashley Davis
Principal's Signature

5.9.25
Date

APPROVED

05-13-25
Date

BY WC SUPERINTENDENT [Signature]
Superintendent's Signature

Date Approved by the Board of Education _____

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

Date of Request 05/12/2025 School DCHS Trip Date June 23rd-28th

Estimated time of departure June 23rd 11am and return June 28th 2pm total time away 6days 5nights

Destination (include location) Atlanta Georgia Conference Center

Teacher Chris Tipton Class SkillsUSA / Graphic Arts Grade 12

Chaperones Chris Tipton

Number of Students Involved 3

Danielle Tipton

Estimated Total Miles (both ways) of Trip 515

Bus Driver/Number N/A

Bus Driver/ Number N/A

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: Students will compete representing the state in Graphic Communications.

Students will also have the opportunity to talk with colleges and employers

Total Cost Estimate \$8,000

Plans for meeting the costs CTSO account and Graphic Design account

Transportation cost for educational trips shall be calculated in the following manner:

\$16.00 per hour for driver (2 hour minimum)

\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)

\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of **\$.75** per mile.

*Refer to Board Policy 4.302

Principal's Signature

APPROVED

Date

Date

BY WC SUPERINTENDENT
Superintendent's Signature

Date Approved by the Board of Education _____

RECEIVED

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

MAY 20 2025

BY: KP

Date of Request 4/20/25 School DCHS Trip Date 7/17/25 - 7/20/25

Estimated time of departure 7:00 am and return 7:00 pm total time away 4 days

Destination (include location) University of Tennessee at Chattanooga

Teacher Ariel Flannagan Class Girls Soccer Team Grade 9-12

Steven Meisenzahl

Chaperones Ariel Flannagan Number of Students Involved 20

Steven Meisenzahl Estimated Total Miles (both ways) of Trip 404 miles

Heather Orren

Bus Driver/Number School Van 90 and 91 Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: A trip to the University of Tennessee at Chattanooga's soccer camp offers a valuable educational experience for a girls' high school soccer team. It provides skill development through training with university-level coaches, exposure to higher-level competition, and a taste of college life. The camp fosters team bonding, leadership, and personal growth while offering insight into the college recruiting process. Players also gain motivation, increased confidence, and the opportunity to connect with others in the sports community, all of which contribute to their growth both as athletes and individuals
Total Cost Estimate \$417 per player, which includes room and board.

Plans for meeting the costs _____
Fundraisers, along with contributions from parents and players, will cover the costs if the fundraisers do not fully cover the expenses.

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
*Refer to Board Policy 4.302

Ariel Flannagan
Principal's Signature

5.20.25

_____ Date

APPROVED

BY WC SUPERINTENDENT [Signature]
Superintendent's Signature

5-20-25

_____ Date

Date Approved by the Board of Education _____

Washington County Department of Education
School Educational OVERNIGHT Trip Authorization*

MAY 20 2025

BY: KR

Date of Request 5-20-25 School BCE Trip Date May 12-15, 2026

Estimated time of departure 5-12 @ 6AM and return 5-15 @ 11pm total time away 4 days

Destination (include location) Washington D.C.

Teacher Katy Hancock Class _____ Grade 8th

Chaperones Katy Hancock
Kelly Arnold
Leila Hubbard

Number of Students Involved 80
Estimated Total Miles (both ways) of Trip 800 Miles

Bus Driver/Number Charter bus Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: This trip offers a unique and immersive experience where students can directly engage with the nation's history, government, and culture.

Total Cost Estimate \$1,000 per student

Plans for meeting the costs We will fundraise as a group. Parents will pay individually for additional costs.

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
Refer to Board Policy 4.802

[Signature]
Principal's Signature
APPROVED
BY W.C. SUPERINTENDENT
[Signature]
Superintendent's Signature

5/20/25
Date
05-20-2025
Date

Date Approved by the Board of Education _____

Washington County Department of Education
School Educational OVERNIGHT Trip Authorization*

RECEIVED

MAY 20 2025

BY: KR

Date of Request 4/20/25 School DCHS Trip Date 9/5/25-9/7/25

Estimated time of departure 3:00pm and return 5:00pm total time away 3 days

Destination (include location) Rocky Top Sports World - Girls Soccer Team Tournament

Teacher Ariel Flannagan Class Girls Soccer Team Grade 9-12

Steven Meisenzahl

Chaperones Ariel Flannagan

Number of Students Involved 20

Steven Meisenzahl

Estimated Total Miles (both ways) of Trip 156 miles

Heather Orren

Bus Driver/Number School Van 90 and 91 Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: The trip to the Rocky Top Sports World for the Smoky Mountain Cup enhances soccer skills through competitive play, while promoting teamwork, leadership, and resilience. It also fosters team bonding, personal growth, and cultural exchange, offering valuable networking opportunities and broadening players' perspectives.

Total Cost Estimate \$200 per player, which includes room and board.

Plans for meeting the costs _____
Fundraisers, along with contributions from parents and players, will cover the costs if the fundraisers do not fully cover the expenses.

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
*Refer to Board Policy 4.302

Ashley Davis
Principal's Signature

5.20.25
Date

APPROVED

BY W.C. SUPERINTENDENT
Superintendent's Signature

5-20-25
Date

Date Approved by the Board of Education _____



WASHINGTON
COUNTY SCHOOLS
INSPIRE ★ STRIVE ★ THRIVE

Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

TOTAL BID AMOUNT: \$ 130,667.75

By submitting this bid, the bidder agrees that the quoted products and services meet the stated specifications and will remain in compliance with Washington County Board of Education standards throughout the contract period.

Bidder Information:

Printed Name: Nathan Duff
Signature: Nathan Duff
Telephone #: 865-693-3677
Cell #: 865-924-2274
Fax #: 865-693-3157
Company Name: Mobile Fixture
Mailing Address: 11220 Threadstone Ln
City/State/ZIP: Knoxville, TN 37932
Date: 5/6/25
Email Address: nathan.duff@mobilefixture.com

Exceptions (If none, state "No conditions and/or exceptions.")

We take exception to any concrete work

Eric Barnes
Annette Buchanan
Keith Ervin

Board of Directors

Chad Fleenor
David Hammond
Gregg Huddleston

Mike Masters
Whitney Riddle
Vince Walters



WASHINGTON
COUNTY SCHOOLS
INSPIRE ★ STRIVE ★ THRIVE

Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

TOTAL BID AMOUNT: \$ 119,106.79

By submitting this bid, the bidder agrees that the quoted products and services meet the stated specifications and will remain in compliance with Washington County Board of Education standards throughout the contract period.

Bidder Information:

Printed Name: Nathan Pettus
Signature: _____
Telephone #: 304-327-2951
Cell #: 304-910-2771
Fax #: 304-325-3848
Company Name: Douglas Equipment
Mailing Address: 301 North Street
City/State/ZIP: Bluefield, WV 24701
Date: 05/13/2025
Email Address: nathan@dougleasequipment.us

Exceptions (If none, state "No conditions and/or exceptions.")

No conditions and/or exceptions.

Board of Directors

Eric Barnes
Annette Buchanan
Keith Ervin

Chad Fleenor
David Hammond
Gregg Huddleston

Mike Masters
Whitney Riddle
Vince Walters



Quote

05/13/2025

Project:
25-1979 - Washington County
Schools, TN

From:
Douglas Equipment
Nathan Pettus
301 North St.
Bluefield , WV 24701-4048
304-327-0149

Job Reference Number: 155828

*** These prices do ***NOT*** include any applicable state Sales Tax. ***

Item	Qty	Description	Sell	Sell Total
1	1 ea	FACTORY QUOTE Thermo-Kool Model No. WALK-IN THERMO-KOOL Walk-in Cooler/Freezer 27' 8" x 17' 5" x 8' 10" High Insulation: 4" DURATHANE, all-urethane foamed-in-place (Class 1) Exterior: Stucco Galvanized Interior Walls: Stucco Galvanized Interior Ceilings: White Stucco Galvanized Interior Freezer Floor - 1/8" Aluminum Treadplate Freezer with Floor - recessed by 4", Cooler Floorless w/ vinyl u-channel screeds (2) 34" x 76" Flush Mounted Entrance Door(s), with hardware, Pilot light & switch assembly, vapor proof light & dial thermometer. NSF LISTED (2) Door(s) with (2) Hinges per door (2) Kason # 1806 LED light fixture at door(s) (2) Thermo-Kool TK4700 walk-in monitor system with TK4 panic switch, motion detector, battery backups, dry contacts and thermostatically controlled heater wires (2) 14" x 14" peep window w/ heated frame & glass (2) 36"H 1/8" Aluminum Treadplate kickplates int & ext (2) vinyl strip curtain (2) Backup frame heater wire(s)	\$115,576.03	\$115,576.03

Item	Qty	Description	Sell	Sell Total
		(2) Offset (2) Pressure relief vent(s) (5) 48" LED light fixture(s) w/ bulbs Aluminum coved base on interior Aluminum coved base on exposed exterior Enclosure panels Trim (2) Extended Threshold		
		1 1/2 HP, Remote Pre Assembled Refrig. System Model RFO150E4SGA 460/60/3 Medium Temperature, base, weather hood, winter controls, Scroll, Air-cooled, R448A (3.8 Compressor RLA) with RL6A117DDA 230/60/1 coil (1 amps) with Dual Speed EC motor and EcoNET control package		
		5 HP, Remote Pre Assembled Refrig. System Model RFO500L4SGB 460/60/3 Low Temperature, base, weather hood, winter controls, Scroll, Air-cooled, R448A (8 Compressor RLA) with RL6E142DDA 230/60/1 coil (1.5 amps fan amps, 14.3 heater amps) with Dual Speed EC motor and EcoNET control package. Accessories: Suction Line Accumulator & Filter		
	1 ea	WARRANTY (2) Compressor Warranties NOTE: Condensing Unit Racks to be Provided by Others		
			ITEM TOTAL:	\$115,576.03
2	60 ea	WIRE SHELVING Winco Model No. VEX-2448 Packed 2 ea Shelf, 48" x 24", includes (4) sleeve clips per shelf, wire, epoxy coated, green, NSF (Qty Break = 2 each)	\$58.85	\$3,530.76
	16 ea	VEX-2436 Shelf, 36" x 24", includes (4) sleeve clips per shelf, wire, epoxy coated, green, NSF (Qty Break = 2 each)		
	76 ea	VEX-72P Shelf Post, 72"H, epoxy coated, green, NSF (Qty Break = 4 each)		
			ITEM TOTAL:	\$3,530.76
			Total	\$119,106.79



-Freight is included in the unit pricing.
-Installation is included in the unit pricing.

- The customer is responsible for confirming all electrical voltages & phases on each unit quoted.
- The customer is responsible for all power supplies and utilities to be within four feet of the install footprint and to match the utility requirements of the units being installed prior to the installer's arrival.
- The installer will be hooking up the new equipment to ALREADY EXISTING utilities.
- The site MUST be ready upon installer's arrival; if it is not, or the installer has to make a second trip, more charges will incur and be the responsibility of the customer.
- We are not responsible for any utility upgrades or architectural modifications if they become necessary.
- This job is being bid site unseen; if the installer, upon arrival, deems that more work is necessary than a standard install, more charges will incur and be the responsibility of the customer. It is assumed that no stairs or doorways will need to be traversed.
- This work is to be done during normal hours, Monday – Friday, 8:00 am – 5:00 pm, holidays excluded.

- BID ALL OR NOTHING
 - PRICING VALID FOR 30 DAYS
 - PLEASE ADD 3% FOR CREDIT CARD PURCHASES
 - DOES NOT INCLUDE STATE SALES TAX WHERE APPLICABLE
 - SHIPPING INCLUDED BASED OFF OF THE QUANTITY AND LOCATION REQUESTED.
- IF ORDER REFLECTS A DIFFERENT QUANTITY OR LOCATION,
PRICE IS SUBJECT TO CHANGE AT CUSTOMERS EXPENSE.*

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$119,106.79

Allocations															
Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Allocations															
Allocation Type	(1) ESEA Con. Admin	(2)	Title I-A (3) CFDA: 84.010A	Title I-A Neglected (4) CFDA: 84.010A	Title I-C (5)	Title I-D LEA (6) CFDA: 84.010A	Title I-D SA (7) CFDA: 84.013A	Title II-A (8) CFDA: 84.367A	Title III (9) CFDA: 84.365A	Title IV (10) CFDA: 84.424A	Title V (11) CFDA: 84.358A	School-wide Pool	(12) IDEA, Part B CFDA: 84.027A	(13) IDEA Preschool CFDA: 84.173A	Total
Original	\$0.00		\$1,573,464.37	\$0.00	\$0.00	\$44,809.55	\$0.00	\$303,633.50	\$8,991.02	\$120,039.56	\$0.00	\$0.00	\$2,100,458.00	\$67,394.00	\$4,218,790.00
Incoming Carryover	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Outgoing Carryover	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reallocated	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Additional	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Released	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consortium	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Award	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FER Released	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00		\$1,573,464.37	\$0.00	\$0.00	\$44,809.55	\$0.00	\$303,633.50	\$8,991.02	\$120,039.56	\$0.00	\$0.00	\$2,100,458.00	\$67,394.00	\$4,218,790.00
Allocation Transfers	(1) ESEA Con. Admin	(2)	Title I-A (3) CFDA: 84.010A	Title I-A Neglected (4) CFDA: 84.010A	Title I-C (5)	Title I-D LEA (6) CFDA: 84.010A	Title I-D SA (7) CFDA: 84.013A	Title II-A (8) CFDA: 84.367A	Title III (9) CFDA: 84.365A	Title IV (10) CFDA: 84.424A	Title V (11) CFDA: 84.358A	School-wide Pool	(12) IDEA, Part B CFDA: 84.027A	(13) IDEA Preschool CFDA: 84.173A	Total
From Title I-A	\$199,000.00		(\$199,000.00)												\$0.00
From Title I-A Neglected	\$0.00			\$0.00											\$0.00
From Title I-C	\$0.00				\$0.00										\$0.00
From Title I-D LEA	\$8,000.00					(\$8,000.00)									\$0.00
From Title II-A	\$45,000.00	Original \$0.00 Carryover \$0.00		Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	(\$45,000.00) Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	\$0.00
From Title III	\$0.00								\$0.00						\$0.00
From Title IV	\$2,000.00	Original \$0.00 Carryover \$0.00		Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	(\$2,000.00) Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	Original \$0.00 Carryover \$0.00	\$0.00
From Title V	\$0.00											\$0.00			\$0.00
From IDEA, Part B													\$0.00	\$0.00	\$0.00
Total	\$254,000.00		\$1,374,464.37	\$0.00	\$0.00	\$36,809.55	\$0.00	\$258,633.50	\$8,991.02	\$118,039.56	\$0.00	\$0.00	\$2,100,458.00	\$67,394.00	\$4,218,790.00

Budget Overview

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Indirect Cost Guide	
Total Allocation	\$1,374,464.37
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$1,374,464.37
Indirect Cost Rate	4.58%
Max Available Budget In Categories Eligible for Indirect Cost	\$1,314,270.77
Max Indirect Cost	\$60,193.60

Filter by Location: ▼

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	Total
Line Item Number				
116 - Teachers	907,792.25			907,792.25
163 - Educational Assistants	49,300.65		0.00	49,300.65
189 - Other Salaries & Wages	0.00	9,000.00	6,600.00	15,600.00
201 - Social Security	59,339.76	558.00	409.20	60,306.96
204 - Pensions	62,708.02	810.00	297.00	63,815.02
207 - Medical Insurance	220,550.40	0.00	0.00	220,550.40
212 - Employer Medicare	13,877.85	130.50	392.70	14,401.05
429 - Instructional Supplies & Materials	9,698.04			9,698.04
499 - Other Supplies and Materials	0.00	18,000.00	0.00	18,000.00
524 - In-Service / Staff Development		0.00	10,000.00	10,000.00
599 - Other Charges	0.00	5,000.00	0.00	5,000.00

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	Total
Line Item Number				
Total	1,323,266.97	33,498.50	17,698.90	1,374,464.37
			Adjusted Allocation	1,374,464.37
			Remaining	0.00

Budget Overview

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part D LEA

Indirect Cost Guide	
Total Allocation	\$36,809.55
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$36,809.55
Indirect Cost Rate	4.58%
Max Available Budget In Categories Eligible for Indirect Cost	\$35,197.51
Max Indirect Cost	\$1,612.04

Filter by Location: 

Line Item Number	Account Number 71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	Total
429 - Instructional Supplies & Materials	12,688.15		12,688.15
499 - Other Supplies and Materials	18,121.40	0.00	18,121.40
524 - In-Service / Staff Development		3,000.00	3,000.00
599 - Other Charges	3,000.00	0.00	3,000.00
Total	33,809.55	3,000.00	36,809.55
		Adjusted Allocation	36,809.55
		Remaining	0.00

Budget Overview

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

Indirect Cost Guide	
Total Allocation	\$258,633.50
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$258,633.50
Indirect Cost Rate	4.58%
Max Available Budget In Categories Eligible for Indirect Cost	\$247,306.85
Max Indirect Cost	\$11,326.65

Filter by Location: 

Account Number	72210 - Support Services/Regular Instruction Program	Total
Line Item Number		
138 - Instructional Computer Personnel	82,969.70	82,969.70
189 - Other Salaries & Wages	71,631.38	71,631.38
201 - Social Security	13,603.24	13,603.24
204 - Pensions	12,659.78	12,659.78
207 - Medical Insurance	42,588.00	42,588.00
212 - Employer Medicare	3,181.40	3,181.40
524 - In-Service / Staff Development	32,000.00	32,000.00
Total	258,633.50	258,633.50
	Adjusted Allocation	258,633.50
	Remaining	0.00

Budget Overview

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Title III

Indirect Cost Guide	
Total Allocation	\$8,991.02
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$8,991.02
Indirect Cost Rate	4.58%
Max Available Budget In Categories Eligible for Indirect Cost	\$8,597.27
Max Indirect Cost	\$393.75

Filter by Location: ▼

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	Total
Line Item Number				
429 - Instructional Supplies & Materials	3,339.15			3,339.15
499 - Other Supplies and Materials	0.00	2,960.22	0.00	2,960.22
524 - In-Service / Staff Development		0.00	2,691.65	2,691.65
Total	3,339.15	2,960.22	2,691.65	8,991.02
			Adjusted Allocation	8,991.02
			Remaining	0.00

Budget Overview

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

Indirect Cost Guide	
Total Allocation	\$118,039.56
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$118,039.56
Indirect Cost Rate	4.58%
Max Available Budget In Categories Eligible for Indirect Cost	\$112,870.11
Max Indirect Cost	\$5,169.45

Filter by Location: ▼

Account Number	71150 - Alternative Instruction Program	72130 - Other Student Support	72250 - Education Technology	Total
Line Item Number				
116 - Teachers	26,223.96			26,223.96
123 - Guidance Personnel		59,456.00		59,456.00
201 - Social Security	0.00	3,686.26	0.00	3,686.26
204 - Pensions	0.00	5,351.04	0.00	5,351.04
207 - Medical Insurance	0.00	16,380.00	0.00	16,380.00
212 - Employer Medicare	680.20	862.10	0.00	1,542.30
524 - In-Service / Staff Development		2,400.00	3,000.00	5,400.00
Total	26,904.16	88,135.40	3,000.00	118,039.56
			Adjusted Allocation	118,039.56
			Remaining	0.00

Budget Overview

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Consolidated Admin Pool

Indirect Cost Guide	
Total Allocation	\$254,000.00
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$254,000.00
Indirect Cost Rate	4.58%
Max Available Budget In Categories Eligible for Indirect Cost	\$242,876.27
Max Indirect Cost	\$11,123.73

Filter by Location: 

Account Number	72210 - Support Services/Regular Instruction Program	Total
Line Item Number		
105 - Supervisor / Director	55,330.50	55,330.50
162 - Clerical Personnel	61,214.40	61,214.40
189 - Other Salaries & Wages	62,991.44	62,991.44
201 - Social Security	11,124.40	11,124.40
204 - Pensions	14,894.98	14,894.98
207 - Medical Insurance	25,842.60	25,842.60
212 - Employer Medicare	2,601.68	2,601.68
355 - Travel	5,000.00	5,000.00
499 - Other Supplies and Materials	5,000.00	5,000.00
524 - In-Service / Staff Development	10,000.00	10,000.00
Total	254,000.00	254,000.00
	Adjusted Allocation	254,000.00
	Remaining	0.00

Budget Overview

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost Guide	
Total Allocation	\$2,100,458.00
Existing Budget In Categories Not Eligible for Indirect Cost	\$15,000.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$2,085,458.00
Indirect Cost Rate	4.58%
Max Available Budget In Categories Eligible for Indirect Cost	\$1,994,126.99
Max Indirect Cost	\$91,331.01

Filter by Location: 

Account Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	72710 - Transportation	Total
Line Item Number				
116 - Teachers	140,379.00			140,379.00
146 - Bus Drivers			200,565.00	200,565.00
163 - Educational Assistants	314,167.50			314,167.50
171 - Speech Pathologist	100,000.00	0.00		100,000.00
189 - Other Salaries & Wages	0.00	100,000.00	20,668.00	120,668.00
201 - Social Security	75,000.00	9,000.00	13,716.45	97,716.45
204 - Pensions	265,000.00	15,000.00	27,654.15	307,654.15
207 - Medical Insurance	500,000.00	22,600.00	100,000.00	622,600.00
212 - Employer Medicare	20,000.00	1,500.00	3,207.90	24,707.90
312 - Contracts with Private Agencies	80,000.00	0.00	0.00	80,000.00
355 - Travel		10,000.00	0.00	10,000.00
429 - Instructional Supplies & Materials	15,000.00			15,000.00

Line Item Number	Account Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	72710 - Transportation	Total
499 - Other Supplies and Materials		0.00	10,000.00	0.00	10,000.00
524 - In-Service / Staff Development			40,000.00	0.00	40,000.00
599 - Other Charges		0.00	0.00	2,000.00	2,000.00
725 - Special Education Equipment		10,000.00			10,000.00
790 - Other Equipment			5,000.00		5,000.00
Total		1,519,546.50	213,100.00	367,811.50	2,100,458.00
				Adjusted Allocation	2,100,458.00
				Remaining	0.00

Budget Overview

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost Guide	
Total Allocation	\$67,394.00
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$67,394.00
Indirect Cost Rate	4.58%
Max Available Budget In Categories Eligible for Indirect Cost	\$64,442.54
Max Indirect Cost	\$2,951.46

Filter by Location: 

Account Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	Total
Line Item Number			
163 - Educational Assistants	18,742.00		18,742.00
201 - Social Security	3,278.00	0.00	3,278.00
204 - Pensions	6,607.00	0.00	6,607.00
207 - Medical Insurance	21,000.00	0.00	21,000.00
212 - Employer Medicare	767.00	0.00	767.00
312 - Contracts with Private Agencies	2,000.00	0.00	2,000.00
429 - Instructional Supplies & Materials	4,000.00		4,000.00
499 - Other Supplies and Materials	0.00	5,000.00	5,000.00
524 - In-Service / Staff Development		5,000.00	5,000.00
599 - Other Charges	0.00	1,000.00	1,000.00
Total	56,394.00	11,000.00	67,394.00
		Adjusted Allocation	67,394.00

Account Number 71200 - Special Education Program

72220 - Support Services/Special
Education Program

Total

Line Item Number

Remaining

0.00

ESEA Assurances

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Applies to All ESEA Programs Included in this Application

* **The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for ESEA, including those outlined below.**

1. Use fiscal control and fund accounting procedures that ensure proper disbursement of and accounting for federal funds paid to that agency under each program. Reference CMIA 7211R rule
2. Keep such records, and provide such information to the State, as may be reasonably required for fiscal audit, data reporting, and program evaluation.
3. Ensure all salaries are paid from project funds according to LEA rates. State/CONUS travel rates are to be used for project travel expenses. Adequate travel logs, as well as other necessary information, must be maintained to support expenditures.
4. Charge amounts for personnel services that are based on payrolls documented and approved in accordance with the generally accepted practice of the LEA. Payrolls must be supported by time and attendance or equivalent records for individual employees. Salaries and wages of employees chargeable to more than one grant program or cost objective, if applicable, must be supported by appropriate time distribution records.
5. Use these funds to supplement, and not supplant, the funds that would be made available in the absence of such federal funds, from non-federal sources and not supplant such funds.
6. Maintain control of program funds and adhere to allowability procedures for goods and services acquired with federal funds. The LEA shall retain all titles to property acquired with those funds, including equipment placed in private schools pursuant to Section 8501.
7. Recognize that state approval of an application does not relieve the LEA of its responsibility to comply with all applicable program and fiscal requirements.
8. Comply with federal civil rights laws. The Office for Civil Rights enforces several federal civil rights laws that prohibit discrimination in programs or activities that receive federal financial assistance from the Department of Education. Discrimination on the basis of race, color, and national origin is prohibited by Title VI of the Civil Rights Act of 1964 ; sex discrimination is prohibited by Title IX of the Education Amendments of 1972; discrimination on the basis of disability is prohibited by Section 504 of the Rehabilitation Act of 1973; and age discrimination is prohibited by the Age Discrimination Act of 1975. These civil rights laws enforced by OCR extend to all state education agencies, elementary and secondary school systems, colleges and universities, vocational schools, proprietary schools, state vocational rehabilitation agencies, libraries, and museums that receive U.S. Department of Education funds. Areas covered may include, but are not limited to: admissions, recruitment, financial aid, academic programs, student treatment and services, counseling and guidance, discipline, classroom assignment, grading, vocational education, recreation, physical education, athletics, housing, and employment. OCR also has responsibilities under Title II of the Americans with Disabilities Act of 1990, including prohibiting disability discrimination by public entities, whether or not they receive federal financial assistance
9. Comply with Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. (<http://www.eeoc.gov/laws/statutes/titlevii.cfm>)
10. Maintain fiscal effort in accordance with section 8521.

11.	Comply with section 8501 regarding participation by private school children and teachers.
12.	Educational Rights and Privacy for Parents and Students The Board of Education will comply with all the privacy protections afforded parents and students under section 444 of the General Education Provisions Act (20 U.S.C. 1232g), as added by the Family Educational Rights and Privacy Act of 1974 (section 513 of Public Law 93-380; 88 Stat. 571).
13.	Termination of Employment and Unpaid Leave. Upon termination, any leave balance paid to a federally funded employee above the amount of leave earned in the current grant year shall NOT be paid from federal funds as detailed in 2 CFR 200.431 (b)(3).
14.	Certification Regarding Constitutionally Protected Prayer in Public Elementary and Secondary Schools. In order to receive funds under the ESEA as amended by the ESSA, an LEA must certify in writing to the state that no policy of the LEA prevents or otherwise denies participation in constitutionally protected prayer in public elementary and secondary schools as set forth in Section 8524. Certification must be provided to the state by October 1 of each year during which the LEA participates in an ESEA program.
15.	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions. As required by the Department of Education regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, 2 CFR Part 180, the LEA must meet the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1.	By acknowledging these assurances, the LEA is providing the certification set out below.
2.	The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
3.	The LEA agrees by submitting this proposal that it will exclude a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
4.	The LEA further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
5.	The LEA in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless the LEA knows the certification is erroneous. Each participant may, but is not required to, check the Nonprocurement List.
6.	The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
7.	Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8.	The certification in this clause is a material representation of fact by the LEA upon which reliance was placed when this transaction was entered into. If it is later determined that the LEA knowingly rendered an erroneous certification, or if an LEA in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in the transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

The LEA certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Equity for Students, Teachers, and Other Program Beneficiaries

Section 427 of the General Education Provision Act (20 U.S.C. 1228a) requires LEAs to describe in their applications the steps they propose to take in order to ensure access to education and promote educational excellence by:

- "(1) ensuring equal opportunities to participate for all eligible students, teachers, and other program beneficiaries in any project or activity carried out under an applicable program; and
- (2) promoting the ability of such students, teachers, and beneficiaries to meet high standards."

Therefore, the LEA will ensure equitable participation in all local-level programs by students, teachers, and other beneficiaries with special needs through the following activities:

1. ensuring that all training for teachers and others who will conduct parental involvement activities is accessible to all participants and includes strategies for increasing access to the school and its activities for all parents regardless of disability or language spoken.
2. including accessibility guidelines as part of the criteria for effective professional development activities provided throughout the LEA as well as by federal programs.
3. using the LEA computer network to disseminate information to all constituents.
4. providing technical assistance through on-site visits to verify that equitable practices are being followed by schools.
5. including written statements in communications that advertise LEA-level activities to ensure that all necessary accommodations are made for equitable participation by constituents.
6. maintaining special task forces to formulate policy for coordination of programs to ensure equitable access of all student populations, including disadvantaged students, students with disabilities, students with emerging English skills, migrant students, homeless, neglected, or delinquent students, and others.
7. implementing other activities as appropriate.

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

The applicant hereby certifies to the Commissioner of Education that the representation made in this application properly reflects the projected pupils, personnel, and expenditures to be incurred in the operation of the special education program for pupils with disabilities conducted within the LEA, that the expenditures for services and goods will be made exclusively for the benefit of pupils which meet the eligibility criteria established by the U.S. Department of Education, and that personnel assignments and other documentation of expenses will be readily available for audit. All records necessary to ensure the correctness of the information provided by the agency will be kept five years beyond the final reporting date and access to such records will be provided to the SEA.

*** The local education agency (LEA) hereby assures the state education agency (SEA) that the LEA meets each of the following conditions:**

1.	Special Education and Related Services will be provided in compliance with established Federal and State Laws, Rules, Regulations, & Minimum Standards.
2.	The LEA, in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the State policies and procedures established under 20 U.S.C. § 1412, including the following: <ul style="list-style-type: none"> a. The LEA shall ensure a free appropriate public education (FAPE) is available to all children with disabilities, as defined under 20 U.S.C. § 1401(3) and State Board of Education Rule 0520-01-09-.02(3), who have a current individualized education program (IEP), residing in the state between the ages of 3 through 22, inclusive, including children with disabilities who have been suspended or expelled from school. See 20 U.S.C. § 1412(a)(1) and State Board of Education Rule 0520-01-09-.05(2). b. The LEA shall establish a goal of providing full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. See 20 U.S.C. § 1412(a)(2). c. The LEA shall ensure all children with disabilities residing in the LEA, including those who are experiencing homelessness, in foster care, or attending private schools within the LEA's jurisdiction, regardless of the severity of their disabilities, and in need of special education and related services, are identified, located, and evaluated, and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. See 20 U.S.C. § 1412(a)(3) and State Board of Education Rule 0520-01-09-.05(1). d. The LEA shall ensure an individualized education program (IEP), or an individualized family service plan (IFSP) that meets the requirements of 20 U.S.C. § 1436(d), is developed, reviewed and revised for each child with a disability in accordance with section 20 U.S.C. § 1414(d)". See 20 U.S.C. § 1412(a)(4). e. The LEA shall ensure, to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. See 20 U.S.C. § 1412(a)(5) and T.C.A. § 49-10-103(c). f. The LEA shall ensure children with disabilities and their parents are afforded the procedural safeguards required by 20 U.S.C. § 1415. See 20 U.S.C. § 1412(a)(6) and T.C.A. § 49-10-601. g. The LEA shall ensure children with disabilities are evaluated in accordance with subsections (a) through (c) of 20 U.S.C. § 1414 and the State Board of Education Special Education & Eligibility Standards. See 20 U.S.C. § 1412(a)(7) and State Board of Education Rule 0520-01-09-.11. h. The LEA shall comply with Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g) relating to the confidentiality of records and information. See 20 U.S.C. § 1412(a)(8).

	<p>i. The LEA shall ensure children participating in early intervention programs assisted under Part C of the IDEA and who will participate in preschool programs will experience a smooth and effective transition consistent with 20 U.S.C. § 1437(a)(9). LEAs will participate in transition planning conferences arranged by the Tennessee Department of Disability & Aging (the State Lead Agency) under 20 U.S.C. § 1435(a)(10) and an IEP or, if consistent with 20 U.S.C. §§ 1414(d)(2)(B) and 1436(d), an IFSP will be developed and implemented by the third birthday. 20 U.S.C. § 1412(a)(9).</p>
	<p>j. The LEA shall ensure that all requirements under 20 U.S.C. § 1412(a)(10) regarding children in non-public schools are being carried out in a manner consistent with the statute.</p>
	<p>k. The LEA shall ensure that all requirements under T.C.A. § 49-10-107, regarding Contracts for Special Education Services, are being carried out in a manner consistent with the statute.</p>
	<p>l. The LEA shall ensure that all personnel necessary to carry out this part are appropriately and adequately prepared, subject to the requirements of 20 U.S.C. § 1412(a)(14) and 20 U.S.C. § 6612(b). See 20 U.S.C. § 1413(a)(3).</p>
	<p>m. The LEA has chosen to either coordinate with the National Instructional Materials Access Center when purchasing print instructional materials or to provide instructional materials to blind persons or other persons with print disabilities in a timely manner. See 20 U.S.C. § 1412(a)(23).</p>
	<p>n. The LEA shall ensure that timely and meaningful consultation has occurred with private schools and the parents of home-schooled special education students. See 20 U.S.C. § 1412(a)(10)(A)(iii).</p>
3.	<p>The LEA shall provide the SEA with information necessary to enable the SEA to carry out its duties under the IDEA, including, with respect to 20 U.S.C. § 1412(a)(15) and -(a)(16), information relating to the performance of children with disabilities participating in programs carried out under this part. See 20 U.S.C. § 1413(a)(7).</p>
4.	<p>The LEA shall make available to parents of children with disabilities and to the general public all documents relating to the eligibility of the LEA to receive assistance under the IDEA. See 20 U.S.C. § 1413(a)(8)</p>
5.	<p>The LEA shall cooperate under 20 U.S.C. § 6398 to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding such children. See 20 U.S.C. § 1413(a)(9).</p>
6.	<p>Subject to 20 U.S.C. § 1413(b)(3), the LEA application submitted to the SEA shall remain in effect until the LEA submits to the SEA such modifications as the LEA determines necessary. See 20 U.S.C. § 1413(b)(2).</p>
7.	<p>The LEA shall ensure that all requirements under 20 U.S.C. § 1413(a)(5) regarding treatment of charter schools and their students are being carried out in a manner consistent with the IDEA. See 20 U.S.C. § 1413(a)(5).</p>
8.	<p>The LEA shall ensure funds provided under IDEA are used to pay the excess cost of providing special education and related services to children with disabilities; shall be used to supplement the State, Local and other Federal funds and not to supplant such funds; and shall not be used, except as provided in 20 U.S.C. § 1413(a)(2)(B) and (C) to reduce the level of expenditures. See 20 U.S.C. § 1413(a)(2)(A) and State Board of Education Rule 0520-01-09-.09(2)(b).</p>
9.	<p>The LEA shall ensure that case load and class size standards are in accordance with T.C.A. § 49-1-104 and State Board of Education Rule 0520-01-02-.31(4).</p>
10.	<p>Eligibility as a child with a disability pursuant to the IDEA and state disability eligibility standards will be established prior to expenditure of IDEA Part B funds for implementation of school nurse or school health services pursuant to 34 C.F.R. §300.34(c)(13).</p>

OCR Assurances

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

* The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable under Office of Civil Rights (OCR), including those outlined below.

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving Federal financial assistance;
2. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in any education program or activity receiving federal financial assistance; and
3. Title II of the Americans with Disabilities Act which prohibits discrimination on the basis of disability in the benefits of services, programs or activities of a public entity and Section 504 of the Rehabilitation Act of 1973 which prohibits discrimination on the basis of disability in all programs or activities that receive federal financial assistance.
4. The Age Discrimination Act of 1975 which prohibits discrimination on the basis of age in all programs and activities that receive federal financial assistance.
5. All rules and regulations issued by the Tennessee Department of Education, Tennessee State Board of Education, and U.S. Department of Education under any of these statutes.

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

*** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for OMB Single Audit, including those outlined below.**

Part 6 - Internal Control

As a condition of receiving federal awards, non-federal entities agree to comply with laws, regulations, and the provisions of contract and grant agreements and to maintain internal control to provide reasonable assurance of compliance with these requirements. Non-federal entities and their auditors will need to exercise judgment in determining the most appropriate and cost effective internal control in a given environment or circumstance to provide reasonable assurance for compliance with federal program requirements.

The Control Environment is the foundation for all other components of internal control, including the following:

Part 6 characteristics of internal control relating to each of the five components of internal control that should reasonably assure compliance with the requirements of federal laws, regulations, and program compliance requirements. A description of the components of internal control and examples of characteristics common to the 14 types of compliance requirements are listed below. Objectives of internal control and examples of characteristics specific to each of 13 of the 14 types of compliance requirements follow this introduction. (Because Special Tests and Provisions are unique for each program, we could not provide specific control objectives and characteristics for this type of compliance requirement.)

1. A sense of conducting operations ethically is evidenced by a code of conduct or other verbal or written directive.
2. If there is a governing Board, the Board has established an Audit Committee or equivalent that is responsible for engaging the auditor, receiving all reports and communications from the auditor, and ensuring that audit findings and recommendations are adequately addressed.
3. Management positively responds to prior questioned costs and control recommendation.
4. Management respects and adheres to program compliance requirements.
5. Key managers' responsibilities clearly defined.
6. Key managers have adequate knowledge and experience to discharge their responsibilities.
7. Staff are knowledgeable about compliance requirements and being given responsibility to communicate all instances of noncompliance to management.
8. Management's commitment to competence ensures that staff receive adequate training to perform their duties.
9. Management support of adequately collects information via a reporting system.

Risk Assessment is the entity's identification and analysis of risks relevant to achievement of its objectives, forming a basis for determining how the risks should be managed.

1. Program managers and staff understand and have identified key compliance objectives.
2. Organizational structure provides identification of risks of noncompliance:
 - Key managers have been given responsibility to identify and communicate changes (including alleged fraud, waste, or abuse).
 - Employees who require close supervision (e.g. inexperienced) are identified.
 - Management has identified and assessed complex operations, programs, or projects.
 - Management is aware of results of monitoring, audits, and reviews, and considers related risk of noncompliance.

3.	Process established to implement changes in program objectives and procedures.
	Control Activities are the policies and procedures that help ensure that management's directives are carried out.
1.	Operating policies and procedures are clearly written, and communicated, and followed.
2.	Procedures are in place to implement changes in laws, regulations, guidance, and funding agreements affecting federal awards.
3.	Management has a procedure to prohibit overriding established controls.
4.	Adequate segregation of duties provided between performance, review, and recordkeeping of a task.
5.	Computer and program controls should include: -Data entry controls, e.g., edit checks. -Exception reporting. -Access controls. -Reviews of input and output data. -Computer general controls and security controls (including protecting personally identifiable information).
6.	Supervision of employees commensurate with their level of competence.
7.	Personnel with adequate knowledge and experience to discharge responsibilities.
8.	Equipment, inventories, cash, and other assets are secured physically and periodically inventoried (at least once every two years) and compared to recorded amounts.
9.	If there is a governing Board, the Board conducts regular meetings where financial information is reviewed and the results of program activities and accomplishments are discussed. Written documentation is maintained of the matters addressed at such meetings.
	Information and Communication are the identification, capture, and exchange of information in a form and time frame that enable people to carry out their responsibilities.
1.	The accounting system provides for separate identification of federal and non-federal transactions and allocation of transactions applicable to both.
2.	Adequate source documentation exists to support amounts and items reported.

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

* The local educational agency (LEA) hereby assures the state educational agency (SEA) that the LEA follows all regulations applicable for Single Audit, including those outlined below. All regulations in Uniform Grant Guidance (UGG), including those outlined below in instances where revisions to guidance occurs, the LEA assures it will follow all current regulations.

The LEA accepts that this award is subject to the requirements of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards; Title 2 CFR part 200 as revised at 89 FR 30136-30208 (April 22, 2024).

GRANTS AND AGREEMENTS [2 CFR 1.100]

§200.1	<p>Internal Controls.</p> <p>Internal controls means a process, implemented by a LEA, designed and implemented to provide reasonable assurance regarding the achievement of objectives in the following categories:</p> <ul style="list-style-type: none"> (a) Effectiveness and efficiency of operations; (b) Reliability of reporting for internal and external use; and (c) Compliance with applicable laws and regulations.
§200.62	<p>Internal Control Over Compliance Requirements for Federal Awards</p> <p>Internal control over compliance requirements for federal awards means a process implemented by a LEA designed to provide reasonable assurance regarding the achievement of the following objectives for federal awards:</p> <ul style="list-style-type: none"> (a) Transactions are properly recorded and accounted for, in order to: <ul style="list-style-type: none"> (1) Permit the preparation of reliable financial statements and Federal reports; (2) Maintain accountability over assets; and (3) Demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award; (b) Transactions are executed in compliance with: <ul style="list-style-type: none"> (1) Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal program; and (2) Any other Federal statutes and regulations that are identified in the Compliance Supplement; and (c) Funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.
§200.201	<p>Use of Grant Agreements (Including Fixed-Amount Awards), Cooperative Agreements, and Contracts</p> <ul style="list-style-type: none"> (3) The LEA must certify in writing to the federal awarding agency or pass-through entity at the end of the federal award that the project or activity was completed or the level of effort was expended. If the required level of activity or effort was not carried out, the amount of the federal award must be adjusted.
§200.302	<p>Financial Management</p> <ul style="list-style-type: none"> (b)(4) Effective control over, and accountability for, all funds, property, and other assets. The LEA must adequately safeguard all assets and assure that they are used solely for authorized purposes. See § 200.303 Internal Controls.
§200.303	<p>Internal Controls</p>

	<p>The LEA must:</p> <p>(a) Establish and maintain effective internal control over the federal award that provides reasonable assurance that the LEA is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls shall comply with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).</p>
\$200.305	<p>Payment</p> <p>(b)(6) A payment must not be made to a LEA for amounts that are withheld by the LEA from payment to contractors to assure satisfactory completion of work. A payment must be made when the LEA actually disburses the withheld funds to the contractors or to escrow accounts established to assure satisfactory completion of work.</p>
\$200.318	<p>General Procurement Standards</p> <p>(a) LEAs must use its own documented procurement procedures which reflect applicable state and local laws and regulations provided that the procurements confirm to applicable federal law and regulations.</p>
\$200.321	<p>Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms</p> <p>(a) The LEA must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.</p> <p>(b) Affirmative steps must include:</p> <ol style="list-style-type: none"> (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.
\$200.325	<p>Federal Awarding Agency or Pass-Through Entity Review</p> <p>(c)(2) The LEA may self-certify its procurement system. Such self-certification must not limit the federal awarding agency's ability to survey the system. Under a self-certification procedure, the federal awarding agency may rely on written assurances from the LEA that it is complying with these standards. The LEA must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.</p>
\$200.326	<p>Bonding Requirements</p> <p>(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.</p> <p>(c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.</p>
\$200.329	<p>Monitoring and Reporting Program Performance</p> <p>(a) The LEA is responsible for oversight of the operations of the federal award supported activities. The LEA must monitor its activities under federal awards to assure compliance with applicable federal requirements and performance expectations are being achieved. Monitoring by the LEA must cover each program, function or activity.</p>

§200.400	<p>Policy Guide</p> <p>(c) The LEA, in recognition of its own unique combination of staff, facilities, and experience, has the primary responsibility for employing whatever form of sound organization and management techniques may be necessary in order to assure proper and efficient administration of the federal award.</p> <p>(e) In reviewing, negotiating and approving cost allocation plans or indirect cost proposals, the cognizant agency for indirect costs should generally assure that the LEA is applying these cost accounting principles on a consistent basis during their review and negotiation of indirect cost proposals. Where wide variations exist in the treatment of a given cost item by the LEA, the reasonableness and equity of such treatments should be fully considered. See § 200.56 Indirect (facilities & administrative (F&A)) costs.</p>
§200.415	<p>Required Certifications</p> <p>(a) To assure that expenditures are proper and in accordance with the terms and conditions of the federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the LEA, which reads as follows: "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, § 1001 and Title 31, §§ 3729-3730 and 3801-3812)."</p> <p>(b) Certification of cost allocation plan or indirect (F&A) cost rate proposal.</p>
§200.427	<p>Bonding Costs</p> <p>(a) Bonding costs arise when the federal awarding agency requires assurance against financial loss to itself or others by reason of the act or default of the LEA. They arise also in instances where the LEA requires similar assurance, including: bonds as bid, performance, payment, advance payment, infringement, and fidelity bonds for employees and officials.</p>
§200.430	<p>Compensation-Personal Services</p> <p>(a) General. Compensation for personal services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits which are addressed in § 200.431 Compensation-Fringe Benefits. Costs of compensation are allowable to the extent that they satisfy the specific requirements of this part.</p>
§200.430	<p>Standards for Documentation of Personnel Expenses</p> <p>(g)(1) LEA personnel expenses must</p> <ol style="list-style-type: none"> 1. Be supported by a system of internal controls which provides reasonable assurance charges are accurate, allowable and allocable; 2. Be incorporated into official records; 3. Reasonably reflect total activity for which employee is compensated; 4. Encompass all activities (federal and non-federal); 5. Comply with established accounting policies and practices; and 6. Support distribution among specific activities or cost objectives.
§200.433	<p>Contingency Provisions</p> <p>(c) Payments made by the federal awarding agency to the LEA's "contingency reserve" or any similar payment made for events the occurrence of which cannot be foretold with certainty as to the time or intensity, or with an assurance of their happening, are unallowable, except as noted in §§200.431 Compensation - fringe benefits regarding self-insurance, pensions, severance, and post-retirement health costs and 200.447 Insurance and indemnification.</p>
§200.435	<p>Defense and Prosecution of Criminal and Civil Proceedings, Claims, Appeals, and Patent Infringements</p>

(i) Costs which may be unallowable under this section, including directly associated costs, must be segregated and accounted for separately. During the pendency of any proceeding covered by paragraphs (b) and (f) of this section, the federal government must generally withhold payment of such costs. However, if in its best interests, the federal government may provide for conditional payment upon provision of adequate security, or other adequate assurance, and agreement to repay all unallowable costs, plus interest, if the costs are subsequently determined to be unallowable.

\$200.521

Management Decisions

(a) General. The management decision must clearly state whether or not the audit finding is sustained, the reasons for the decision, and the expected auditee action to repay disallowed costs, make financial adjustments, or take other action. If the auditee has not completed corrective action, a timetable for follow-up should be given. Prior to issuing the management decision, the Federal agency or pass-through entity may request additional information or documentation from the auditee, including a request for auditor assurance related to the documentation, as a way of mitigating disallowed costs. The management decision should describe any appeal process available to the auditee. While not required, the federal agency or pass-through entity may also issue a management decision on findings relating to the financial statements which are required to be reported in accordance with GAGAS.

App. II

F. CERTIFICATION.

1. Certification of Charges

To assure that expenditures for federal awards are proper and in accordance with the agreement documents and approved project budgets, the annual and/or final fiscal reports or vouchers requesting payment under the agreements will include a certification, signed by an authorized official of the LEA, which reads "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise.
(U.S. Code, Title 18, § 1001 and Title 31, §§ 3729-3733 and 3801-3812)".

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

*** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA complies with The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g; 34 CFR Part 99) including as outlined below:**

1. Parents or eligible students have the right to review the student's education records maintained by the LEA; to seek amendment of these records, and to consent to the disclosure to the personally identifiable information (PII) from education records.
2. The LEA annually notifies parents or eligible students of their rights under FERPA. The notice effectively informs parents and eligible students with disabilities, and/or parents and eligible students who have a primary or home language other than English.
3. The LEA gives full FERPA rights to either parent, unless the LEA has been provided with evidence that there is a court order, State statute, or legally binding document relating to such matters as divorce, separation, or custody that specifically revokes these rights.
4. When a student becomes an eligible student, the rights accorded to, and consent required of, parents transfer from the parents to the student. An eligible student is a student who has reached 18 years of age or is attending an institution of postsecondary education.

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

* **The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for Title I-A, including those outlined below.**

- | | |
|-----|--|
| 1. | Ensure that migratory children and formerly migratory children who are eligible to receive Title I service are selected to receive services on the same basis as other children selected to receive Title I services. (1112(c)(1)) |
| 2. | Provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding Title I services. (1112(c)(2)) |
| 3. | Participate, if selected in the National Assessment of Education Progress in reading and mathematics in grades 4 and 8. (1112(c)(3)) |
| 4. | Coordinate and integrate services with other educational services at the local educational agency or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication and reduce fragmentation of the instructional program. (1112(c)(4)) |
| 5. | Provide for the educational stability of children in foster care by designating a foster care liaison and adhering to the guidelines, policies and procedures set forth in 14 Del. C, §202A, 14 Del. Admin. C. §903, 14 Del. Admin. C. §505 and the MOU Between the DOE, LEAs and DSCYF (effective 7/1/18) which expands upon the Title I provisions related to foster care including, but not limited to best interest decisions and transportation |
| 6. | Develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care. (1112(c)(5)(B)) |
| 7. | Ensure that all teachers and paraprofessionals working a program supported with funds under this part meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification. (1112(c)(6)) |
| 8. | Ensure that services to provide early childhood education services to low-income children below the age of compulsory school attendance comply with performance standards established under 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)). |
| 9. | Establish and implement a district-wide salary schedule, a policy to ensure equivalence among schools in teachers, administrators and other staff, and policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. (1118(c)(2)(A)(iii)) |
| 10. | Demonstrate that the methodology used to allocate state and local funds to each school receiving Title I funds ensures that such schools receive all of the state and local funds it would otherwise receive if it were not receiving Title I funds. (1118(b)(2)) |
| 11. | Conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in Title I programs with meaningful consultation with parents. (1116(a)(1)) |
| 12. | Jointly develop with, agree on with, and distribute to, parents and family members of Title I participating children a written parent and family engagement policy. (1116(a)(2)) |
| 13. | Conduct, with meaningful parent and family involvement, an annual revision of the content and evaluation of the effectiveness of the parent and family engagement policy in improving the academic quality of Title I schools. Use the evaluation findings to design evidence-based strategies for more effective parent involvement. (1116(a)(2)(D);1116(a)(2)(E)) |
| 14. | Involve parents and family members of Title I participating children in the decisions regarding how funds reserved for parent and family engagement are allotted for parental involvement activities. (1116(a)(3)(B)) |

- | | |
|-----|---|
| 15. | Notify parents of students attending Title I school at the beginning of each school year of the parents' right to request and receive in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following: (i) whether the student's teacher-(I)has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; (II) is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived; and (III) is teaching in the field of discipline of the certification of the teacher; (ii) whether the child is provided services by paraprofessionals and their qualifications. (1112(e)(1)(A)) |
| 16. | Provide to each individual parent of a child in a Title I school, information on the level of achievement and academic growth of the student, if applicable and available, on each of the state academic assessments required under this part; and timely notice that the student has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned. (1112(e)(1)(B)) |
| 17. | Notify, by the beginning of each school year, parents of students attending Title I schools of their right to request and receive in a timely manner, information regarding any state or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the state or local educational agency, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable. (1112(e)(2)(A)) |
| 18. | Post on the local educational agency's website and, where practicable, on the website of each school serviced by the local educational agency, for each grade served by the local educational agency, information on each assessment required by the state to comply with section 1111, other assessments required by the state, and where such information is available and feasible to report, assessments required districtwide by the local educational agency, including: (i) subject matter to be assessed; (ii) purpose for which the assessment is designed and used; (iii) the source of the requirement for the assessment; and (iv) where such information is available. (1112(e)(2)(B)) |
| 19. | Use Title I funds to supplement the funds that would, in the absence of such federal funds, be made available from state and local funds to each school receiving Title I funds. (1118(b)(1)) |
| 20. | Demonstrate compliance with Section 1118(b)(1), within two years of the enactment of the Every Student Succeeds Act, through a methodology used to allocate state and local funds to each school receiving Title I funds to ensure that each school receives all of the state and local funds it would otherwise receive if it were not receiving Title I funds. (1118(b)(2), 1118(b)(5)) |
| 21. | Maintain the local educational agency's fiscal effort in accordance with Section 8521. (1118(a)) |
| 22. | Provide services to Title I schools that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds. (1118(c)(1)(A)) |
| 23. | Develop a written assurance that the local education agency has established and implemented an agency-wide salary schedule, a policy to ensure equivalence among schools in teachers, administrators and other staff, and a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. (1118(c)(2)) |
| 24. | Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure. |

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part D LEA

Subpart 2- Local Education Agency Programs for Youth Who are Delinquent

* The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for Title I-D, including those outlined below.

LEA APPLICATIONS: Each local educational agency desiring assistance under this subpart shall submit an application to the State educational agency that contains such information as the SEA may require. Each such application shall include - [ESEA §1423]

(1) a description of the program to be assisted;

(2) a description of formal agreements, regarding the program to be assisted, between-

(A) the local educational agency; and

(B) correctional facilities and alternative school programs serving children and youth involved with the juvenile justice system;

(3) as appropriate, a description of how participating schools will coordinate with facilities working with delinquent children and youth to ensure that such children and youth are participating in an education program comparable to one operating in the local school such youth would attend;

(4) a description of the program operated by participating schools to facilitate the successful transition of children and youth returning from correctional facilities and, as appropriate, the types of services that such schools will provide such children and youth and other at-risk children and youth;

(5) a description of the characteristics (including, but not limited to learning difficulties, substance abuse problems, and other special needs) of the children and youth who will be returning from correctional facilities and, as appropriate, other at-risk children and youth expected to be served by the program, and a description of how the school will coordinate existing educational programs to meet the unique educational needs of such children and youth;

(6) as appropriate, a description of how schools will coordinate with existing social, health, and other services to meet the needs of students returning from correctional facilities, at-risk children or youth, and other participating children or youth, including, but not limited to prenatal health care and nutrition services related to the health of the parent and the child or youth, parenting and child development classes, child care, targeted reentry and outreach programs, referrals to community resources, and scheduling flexibility;

(7) as appropriate, a description of any partnerships with institutions of higher education or local businesses to facilitate postsecondary and workforce success for children and youth returning from correctional facilities, such as through participation in credit-bearing coursework while in secondary school, enrollment in postsecondary education, participation in career and technical education programming, and mentoring services for participating students;

(8) as appropriate, a description of how the program will involve parents and family members in efforts to improve the educational achievement of their children, assist in dropout prevention activities, and prevent the involvement of their children in delinquent activities;

(9) a description of how the program under this subpart will be coordinated with other Federal, State, and local programs, such as programs under title I of the Workforce Innovation and Opportunity Act and career and technical education programs serving at-risk children and youth;

(10) a description of how the program will be coordinated with programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable;

(11) as appropriate, a description of how schools will work with probation officers to assist in meeting the needs of children and youth returning from correctional facilities;

(12) a description of the efforts participating schools will make to ensure correctional facilities working with children and youth are aware of a child's or youth's existing individualized education program; and

(13) as appropriate, a description of the steps participating schools will take to find alternative placements for children and youth interested in continuing their education but unable to participate in a traditional public school program.

USES OF FUNDS. Funds provided to local educational agencies under this subpart may be used, as appropriate, for- [ESEA §1424]

(a) IN GENERAL. -

- (1) programs that serve children and youth returning to local schools from correctional facilities, to assist in the transition of such children and youth to the school environment and help them remain in school in order to complete their education;
- (2) dropout prevention programs which serve at-risk children and youth;
- (3) the coordination of health and social services for such individuals if there is a likelihood that the provision of such services, including day care, drug and alcohol counseling, and mental health services, will improve the likelihood such individuals will complete their education;
- (4) special programs to meet the unique academic needs of participating children and youth, including career and technical education, special education, career counseling, curriculum-based youth entrepreneurship education, and assistance in securing student loans or grants for postsecondary education;
- (5) programs providing mentoring and peer mediation;
- (6) programs for at-risk Indian children and youth, including such children and youth in correctional facilities in the area served by the local educational agency that are operated by the Secretary of the Interior or Indian tribes; and
- (7) pay for success initiatives.

(b) CONTRACTS AND GRANTS. - A local educational agency may use a subgrant received under this subpart to carry out the activities described under paragraphs (1) through (7) of subsection (a) directly or through subgrants, contracts, or cooperative agreements.

PROGRAM REQUIREMENTS FOR CORRECTIONAL FACILITIES RECEIVING FUNDS UNDER THIS SECTION. Each correctional facility entering into an agreement with a local educational agency under section 1423(2) to provide services to children and youth under this subpart shall-[ESEA §1425]

- (1) where feasible, ensure that educational programs in the correctional facility are coordinated with the student's home school, particularly with respect to a student with an individualized education program under part B of the Individuals with Disabilities Education Act;
- (2) if the child or youth is identified as in need of special education services while in the correctional facility, notify the local school of the child or youth of such need;
- (3) where feasible, provide transition assistance to help the child or youth stay in school, including coordination of services for the family, counseling, assistance in accessing drug and alcohol abuse prevention programs, tutoring, and family counseling;
- (4) provide support programs that encourage children and youth who have dropped out of school to reenter school and attain a regular high school diploma once their term at the correctional facility has been completed, or provide such children and youth with the skills necessary to gain employment or seek a regular high school diploma or its recognized equivalent;
- (5) work to ensure that the correctional facility is staffed with teachers and other qualified staff who are trained to work with children and youth with disabilities taking into consideration the unique needs of such children and youth;
- (6) ensure that educational programs in the correctional facility are related to assisting students to meet the challenging State academic standards;
- (7) to the extent possible, use technology to assist in coordinating educational programs between the correctional facility and the community school;
- (8) where feasible, involve parents in efforts to improve the educational achievement of their children and prevent the further involvement of such children in delinquent activities;
- (9) coordinate funds received under this subpart with other local, State, and Federal funds available to provide services to participating children and youth, such as funds made available under title I of the Workforce Innovation and Opportunity Act, and career and technical education funds;

(10) coordinate programs operated under this subpart with activities funded under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable;

(11) if appropriate, work with local businesses to develop training, curriculum-based youth entrepreneurship education, and mentoring programs for children and youth;

(12) upon the child's or youth's entry into the correctional facility, work with the child's or youth's family members and the local educational agency that most recently provided services to the child or youth (if applicable) to ensure that the relevant and appropriate academic records and plans regarding the continuation of educational services for such child or youth are shared jointly between the correctional facility and local educational agency in order to facilitate the transition of such children and youth between the local educational agency and the correctional facility; and

(13) consult with the local educational agency for a period jointly determined necessary by the correctional facility and local educational agency upon discharge from that facility, to coordinate educational services so as to minimize disruption to the child's or youth's achievement.

ACCOUNTABILITY. The SEA may - [ESEA §1426]

(1) reduce or terminate funding for projects under this subpart if a local educational agency does not show progress in the number of children and youth attaining a regular high school diploma or its recognized equivalent; and

(2) require correctional facilities or institutions for neglected or delinquent children and youth to demonstrate, after receiving assistance under this subpart for 3 years, that there has been an increase in the number of children and youth returning to school, attaining a regular high school diploma or its recognized equivalent, or attaining employment after such children and youth are released.

PROGRAM EVALUATIONS. [ESEA §1431]

(a) SCOPE OF EVALUATION. - Each State agency or local educational agency that conducts a program under subpart 1 or 2 shall evaluate the program, disaggregating data on participation by gender, race, ethnicity, and age while protecting individual student privacy, not less than once every 3 years, to determine the program's impact on the ability of participants-

(1) to maintain and improve educational achievement and to graduate from high school in the number of years established by the State under either the four-year adjusted cohort graduation rate or the extended-year adjusted cohort graduation rate, if applicable;

(2) to accrue school credits that meet State requirements for grade promotion and high school graduation;

(3) to make the transition to a regular program or other education program operated by a local educational agency or school operated or funded by the Bureau of Indian Education;

(4) to complete high school (or high school equivalency requirements) and obtain employment after leaving the correctional facility or institution for neglected or delinquent children and youth; and

(5) as appropriate, to participate in postsecondary education and job training programs.

(b) EXCEPTION. - The disaggregation required under subsection (a) shall not be required in a case in which the number of students in a category is insufficient to yield statistically reliable information or the results would reveal personally identifiable information about an individual student.

(c) EVALUATION MEASURES. - In conducting each evaluation under subsection (a), a State agency or local educational agency shall use multiple and appropriate measures of student progress.

(d) EVALUATION RESULTS. - Each State agency and local educational agency shall-

(1) submit evaluation results to the State educational agency and the Secretary; and

(2) use the results of evaluations under this section to plan and improve subsequent programs for participating children and youth.

The LEA assures that it will:

1. Monitor all facilities that receive Title I, Subpart Two to ensure that the facility is complying with all applicable statutory and regulatory requirements.
2. Maintain all formal agreements it has made with all facilities that receive Title I, D Subpart Two funding.
3. Evaluate the program, disaggregating Consolidated State Performance Report (CSPR) data on participating by gender, race, ethnicity, and age annually to determine the program's effect on the ability of participants to:
 - a. Maintain and improve educational achievement;
 - b. Accrue school credits that meet State requirements for grade promotion and high school graduation;
 - c. Make the transition to a regular program or other education program operated by a LEA;
 - d. Complete high school (or high school equivalency requirements), and obtain employment after leaving the correctional facility or institution; and,
 - e. As appropriate, participate in postsecondary education and job training. In conducting each evaluation, the LEA agrees to use multiple and appropriate measures of student progress.
4. Submit the Consolidated State Performance Report (CSPR) evaluation results to the TN Department of Education and/or the U.S. Department of Education and use the results of these evaluations to plan and improve subsequent programs for participating children and youth.
5. Assess student needs through testing and surveys and include data in needs assessment.
6. Verify that the facility has a process for identifying and serving students with special needs.
7. Ensure the Title I, D Subpart Two program is supplemental.
8. The LEA will ensure the program operated in participating facilities is comparable to the programs offered by the public schools that students would otherwise attend.
9. The LEA provides assurance that, when applicable, the facility will coordinate with other Federal, state, and local programs, such as programs under Title I of the Workforce Innovation and Opportunity Act (WIOA) and career and technical education programs serving at-risk children and youth.
10. The LEA provides assurance that, when applicable, the facility will coordinate with programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs.
11. The LEA provides assurance that if the correctional facility or delinquent facility is working with students with disabilities, the facility staff is made aware of the student's individualized education programs (IEP) and their responsibility for serving this group of students under state and federal law.
12. Submit the Annual Child Count data to the TN Department of Education.
13. Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part D LEA

Subpart 2- Local Education Agency Programs for Youth Who are Delinquent

* The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for Title I-D, including those outlined below.

LEA APPLICATIONS: Each local educational agency desiring assistance under this subpart shall submit an application to the State educational agency that contains such information as the SEA may require. Each such application shall include - [ESEA §1423]

(1) a description of the program to be assisted;

(2) a description of formal agreements, regarding the program to be assisted, between-

(A) the local educational agency; and

(B) correctional facilities and alternative school programs serving children and youth involved with the juvenile justice system;

(3) as appropriate, a description of how participating schools will coordinate with facilities working with delinquent children and youth to ensure that such children and youth are participating in an education program comparable to one operating in the local school such youth would attend;

(4) a description of the program operated by participating schools to facilitate the successful transition of children and youth returning from correctional facilities and, as appropriate, the types of services that such schools will provide such children and youth and other at-risk children and youth;

(5) a description of the characteristics (including, but not limited to learning difficulties, substance abuse problems, and other special needs) of the children and youth who will be returning from correctional facilities and, as appropriate, other at-risk children and youth expected to be served by the program, and a description of how the school will coordinate existing educational programs to meet the unique educational needs of such children and youth;

(6) as appropriate, a description of how schools will coordinate with existing social, health, and other services to meet the needs of students returning from correctional facilities, at-risk children or youth, and other participating children or youth, including, but not limited to prenatal health care and nutrition services related to the health of the parent and the child or youth, parenting and child development classes, child care, targeted reentry and outreach programs, referrals to community resources, and scheduling flexibility;

(7) as appropriate, a description of any partnerships with institutions of higher education or local businesses to facilitate postsecondary and workforce success for children and youth returning from correctional facilities, such as through participation in credit-bearing coursework while in secondary school, enrollment in postsecondary education, participation in career and technical education programming, and mentoring services for participating students;

(8) as appropriate, a description of how the program will involve parents and family members in efforts to improve the educational achievement of their children, assist in dropout prevention activities, and prevent the involvement of their children in delinquent activities;

(9) a description of how the program under this subpart will be coordinated with other Federal, State, and local programs, such as programs under title I of the Workforce Innovation and Opportunity Act and career and technical education programs serving at-risk children and youth;

(10) a description of how the program will be coordinated with programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable;

(11) as appropriate, a description of how schools will work with probation officers to assist in meeting the needs of children and youth returning from correctional facilities;

(12) a description of the efforts participating schools will make to ensure correctional facilities working with children and youth are aware of a child's or youth's existing individualized education program; and

(13) as appropriate, a description of the steps participating schools will take to find alternative placements for children and youth interested in continuing their education but unable to participate in a traditional public school program.

USES OF FUNDS. Funds provided to local educational agencies under this subpart may be used, as appropriate, for- [ESEA §1424]

(a) IN GENERAL. -

- (1) programs that serve children and youth returning to local schools from correctional facilities, to assist in the transition of such children and youth to the school environment and help them remain in school in order to complete their education;
- (2) dropout prevention programs which serve at-risk children and youth;
- (3) the coordination of health and social services for such individuals if there is a likelihood that the provision of such services, including day care, drug and alcohol counseling, and mental health services, will improve the likelihood such individuals will complete their education;
- (4) special programs to meet the unique academic needs of participating children and youth, including career and technical education, special education, career counseling, curriculum-based youth entrepreneurship education, and assistance in securing student loans or grants for postsecondary education;
- (5) programs providing mentoring and peer mediation;
- (6) programs for at-risk Indian children and youth, including such children and youth in correctional facilities in the area served by the local educational agency that are operated by the Secretary of the Interior or Indian tribes; and
- (7) pay for success initiatives.

(b) CONTRACTS AND GRANTS. - A local educational agency may use a subgrant received under this subpart to carry out the activities described under paragraphs (1) through (7) of subsection (a) directly or through subgrants, contracts, or cooperative agreements.

PROGRAM REQUIREMENTS FOR CORRECTIONAL FACILITIES RECEIVING FUNDS UNDER THIS SECTION. Each correctional facility entering into an agreement with a local educational agency under section 1423(2) to provide services to children and youth under this subpart shall-[ESEA §1425]

- (1) where feasible, ensure that educational programs in the correctional facility are coordinated with the student's home school, particularly with respect to a student with an individualized education program under part B of the Individuals with Disabilities Education Act;
- (2) if the child or youth is identified as in need of special education services while in the correctional facility, notify the local school of the child or youth of such need;
- (3) where feasible, provide transition assistance to help the child or youth stay in school, including coordination of services for the family, counseling, assistance in accessing drug and alcohol abuse prevention programs, tutoring, and family counseling;
- (4) provide support programs that encourage children and youth who have dropped out of school to reenter school and attain a regular high school diploma once their term at the correctional facility has been completed, or provide such children and youth with the skills necessary to gain employment or seek a regular high school diploma or its recognized equivalent;
- (5) work to ensure that the correctional facility is staffed with teachers and other qualified staff who are trained to work with children and youth with disabilities taking into consideration the unique needs of such children and youth;
- (6) ensure that educational programs in the correctional facility are related to assisting students to meet the challenging State academic standards;
- (7) to the extent possible, use technology to assist in coordinating educational programs between the correctional facility and the community school;
- (8) where feasible, involve parents in efforts to improve the educational achievement of their children and prevent the further involvement of such children in delinquent activities;
- (9) coordinate funds received under this subpart with other local, State, and Federal funds available to provide services to participating children and youth, such as funds made available under title I of the Workforce Innovation and Opportunity Act, and career and technical education funds;

(10) coordinate programs operated under this subpart with activities funded under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable;

(11) if appropriate, work with local businesses to develop training, curriculum-based youth entrepreneurship education, and mentoring programs for children and youth;

(12) upon the child's or youth's entry into the correctional facility, work with the child's or youth's family members and the local educational agency that most recently provided services to the child or youth (if applicable) to ensure that the relevant and appropriate academic records and plans regarding the continuation of educational services for such child or youth are shared jointly between the correctional facility and local educational agency in order to facilitate the transition of such children and youth between the local educational agency and the correctional facility; and

(13) consult with the local educational agency for a period jointly determined necessary by the correctional facility and local educational agency upon discharge from that facility, to coordinate educational services so as to minimize disruption to the child's or youth's achievement.

ACCOUNTABILITY. The SEA may - [ESEA §1426]

(1) reduce or terminate funding for projects under this subpart if a local educational agency does not show progress in the number of children and youth attaining a regular high school diploma or its recognized equivalent; and

(2) require correctional facilities or institutions for neglected or delinquent children and youth to demonstrate, after receiving assistance under this subpart for 3 years, that there has been an increase in the number of children and youth returning to school, attaining a regular high school diploma or its recognized equivalent, or attaining employment after such children and youth are released.

PROGRAM EVALUATIONS. [ESEA §1431]

(a) SCOPE OF EVALUATION. - Each State agency or local educational agency that conducts a program under subpart 1 or 2 shall evaluate the program, disaggregating data on participation by gender, race, ethnicity, and age while protecting individual student privacy, not less than once every 3 years, to determine the program's impact on the ability of participants-

(1) to maintain and improve educational achievement and to graduate from high school in the number of years established by the State under either the four-year adjusted cohort graduation rate or the extended-year adjusted cohort graduation rate, if applicable;

(2) to accrue school credits that meet State requirements for grade promotion and high school graduation;

(3) to make the transition to a regular program or other education program operated by a local educational agency or school operated or funded by the Bureau of Indian Education;

(4) to complete high school (or high school equivalency requirements) and obtain employment after leaving the correctional facility or institution for neglected or delinquent children and youth; and

(5) as appropriate, to participate in postsecondary education and job training programs.

(b) EXCEPTION. - The disaggregation required under subsection (a) shall not be required in a case in which the number of students in a category is insufficient to yield statistically reliable information or the results would reveal personally identifiable information about an individual student.

(c) EVALUATION MEASURES. - In conducting each evaluation under subsection (a), a State agency or local educational agency shall use multiple and appropriate measures of student progress.

(d) EVALUATION RESULTS. - Each State agency and local educational agency shall-

(1) submit evaluation results to the State educational agency and the Secretary; and

(2) use the results of evaluations under this section to plan and improve subsequent programs for participating children and youth.

The LEA assures that it will:

1. Monitor all facilities that receive Title I, Subpart Two to ensure that the facility is complying with all applicable statutory and regulatory requirements.
2. Maintain all formal agreements it has made with all facilities that receive Title I, D Subpart Two funding.
3. Evaluate the program, disaggregating Consolidated State Performance Report (CSPR) data on participating by gender, race, ethnicity, and age annually to determine the program's effect on the ability of participants to:
 - a. Maintain and improve educational achievement;
 - b. Accrue school credits that meet State requirements for grade promotion and high school graduation;
 - c. Make the transition to a regular program or other education program operated by a LEA;
 - d. Complete high school (or high school equivalency requirements), and obtain employment after leaving the correctional facility or institution; and,
 - e. As appropriate, participate in postsecondary education and job training. In conducting each evaluation, the LEA agrees to use multiple and appropriate measures of student progress.
4. Submit the Consolidated State Performance Report (CSPR) evaluation results to the TN Department of Education and/or the U.S. Department of Education and use the results of these evaluations to plan and improve subsequent programs for participating children and youth.
5. Assess student needs through testing and surveys and include data in needs assessment.
6. Verify that the facility has a process for identifying and serving students with special needs.
7. Ensure the Title I, D Subpart Two program is supplemental.
8. The LEA will ensure the program operated in participating facilities is comparable to the programs offered by the public schools that students would otherwise attend.
9. The LEA provides assurance that, when applicable, the facility will coordinate with other Federal, state, and local programs, such as programs under Title I of the Workforce Innovation and Opportunity Act (WIOA) and career and technical education programs serving at-risk children and youth.
10. The LEA provides assurance that, when applicable, the facility will coordinate with programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs.
11. The LEA provides assurance that if the correctional facility or delinquent facility is working with students with disabilities, the facility staff is made aware of the student's individualized education programs (IEP) and their responsibility for serving this group of students under state and federal law.
12. Submit the Annual Child Count data to the TN Department of Education.
13. Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - English Learner Requirements

* **The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that:**

- | | |
|-----|---|
| 1. | The home language survey is administered one time at initial enrollment. This survey is kept in the student's cumulative folder and will be forwarded to the receiving school when/if the student leaves the school in which s/he initially enrolled. |
| 2. | Students for whom any HLS questions are answered as a language other than English are further interviewed to determine if the screener should be administered. |
| 3. | All students who could potentially be identified as EL are screened with the correct English language proficiency screener. |
| 4. | EL parents of non-English language background students and EL students are identified and served through translation or interpretation as needed. |
| 5. | Students who are identified as EL will receive at least the minimum services outlined in TN State Board of Education Rule 0520-01-19 whether or not the district is receiving Title III funds. |
| 6. | All teachers of EL students are providing accommodations and language supports as required to make both academic and ESL standards accessible. |
| 7. | For EL students whose parents/guardians have waived ESL services through the alternative language program, the ESL services are provided through the classroom teachers who must be trained on ESL standards. |
| 8. | Students are not retained in grade-level classes if English language acquisition is a factor in the decision for retention. |
| 9. | All students are receiving culturally appropriate and culturally sensitive instruction in all classes. |
| 10. | EL students are eligible for all school and extra-curricular programs. If their rate of participation is not comparable to that of non-EL students, the LEA is taking an active role in achieving equity through a well-designed written plan. |
| 11. | All ELs are age appropriate for the grade level in which they are placed. |
| 12. | All students are provided accommodations as needed to access TNReady and other assessments. |
| 13. | Each EL student with a disability has an ESL professional on his/her IEP team if the student has an IEP. |
| 14. | All English learners are assessed annually in English Language Proficiency until exit from services. [§ 1111(b)(2)(G)]. |
| 15. | All English learners are assessed annually in 3-8, and at least once in high school, for English Language Arts and Math. [§ 1111(b)(2)(B)(v)]. |
| 16. | All English learners who are entitled to other services receive them. (20 U.S.C. §§ 1400-1419; 34 C.F.R. pt. 300) (29 U.S.C. § 794 and 34 C.F.R. pt. 104). |

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - English Learner Requirements

* **The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA will:**

1.	Comply with section 1112(e)(3)(A)&(B) prior to, and throughout, each school year as of the date of application. (3116(b)(4)(A))
	a. Inform parents of English learners who are identified for participation in language instruction programs during the school year within 30 calendar days of their identification.
2.	Not be in violation of any state law, including state constitutional law, regarding the education of English learners, consistent with sections 3125 and 3126. (3116(b)(4)(B))
3.	Consult with teachers, researchers, school administrators, parents and family members, community members, public or private entities, and institutions of higher education, in developing and implementing Title III. (3116(b)(4)(C))
4.	Coordinate activities, if applicable, and share relevant data with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers. (3116(b)(4)(D))
5.	Ensure that all teachers in any language instruction educational program for English learners that is, or will be, funded by Title III are fluent in English and any other language used for instruction, including having written and oral communication skills. (3116(c))
6.	Submit a report to the state upon request in a form prescribed by the state on the activities conducted and children served by Title III. (3121(a))
7.	Implement an effective means of outreach to parents of English learners to inform them of how they can be involved in the education of their children, be active participants in assisting their child in attaining English proficiency, achieving at high levels within a well-rounded education, and meeting the challenging state academic standards expected of all students. (1112(e)(3)(C))
8.	Provide notice and information to parents in an understandable and uniform format, to the extent practicable, in a language that the parents can understand. (1112(e)(4))
9.	Conduct a self-assessment of the English Learner program on an annual basis, use the information to make programmatic changes or improvements, and use results to inform district goals around ESL programming (20 U.S.C. §1701-1720).
10.	Use funds to provide effective professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals and other school leaders, administrators, and other school or community-based organizational personnel. (3115(c)(2))
11.	Use funds to provide and implement other effective activities and strategies that enhance or supplement language instruction educational programs for English learners which shall include parent, family, and community engagement activities. (ESEA § 3115(c)(3))
12.	Comply with all requirements mandated by Tennessee State Board of Education ESL Rule 0520-01-19.
13.	Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.

Program Assurances

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

* The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for Title IV, Part A, including those outlined below.

Title IV Assurances

(1)	Prioritize the distribution of funds to schools served by the LEA based on one or more of the following criteria-
(a)	Are among the schools with the greatest needs;
(b)	Have the highest percentages or numbers of children counted under section 1124(c) (i.e., children counted for purposes of basic grants to LEAs under Title I, Part A of the ESEA);
(c)	Are identified for comprehensive support and improvement under section 1111(c)(4)(D)(i) (i.e., are among the lowest-achieving schools);
(d)	Are implementing targeted support and improvement plans as described in section 1111(d)(2) (i.e., have consistently underperforming student subgroups); or
(e)	Are identified as a persistently dangerous public elementary
(2)	For an LEA or consortium that receives \$30,000 or more, we will use:
(a)	Not less than 20 percent of funds to support one or more of the activities authorized under section 4107 pertaining to well-rounded educational opportunities;
(b)	Not less than 20 percent of funds to support one or more activities authorized under section 4108 pertaining to safe and healthy students; and
(c)	A portion of funds to support one or more activities authorized under section 4109(a) pertaining to the effective use of technology, including an assurance that it will not use more than 15 percent of the remaining portion for purchasing technology infrastructure as described in section 4109(b).12
(3)	An LEA who receives \$30,000 or more in Title IV, Part A funds must meet the required minimums for each focus area (20% for Well-Rounded Educational Opportunities, 20% for Safe and Healthy Students, and a portion [1% or greater] of funds for the Effective Use of Technology) based on the allocation for that fiscal year. When funds are carried over, the LEA assures that there is a process and internal controls in place to track unspent required minimum funds from the prior fiscal year, in addition to the current year's required minimums.
(4)	Stakeholder engagements must include, but are not limited to: parents; teachers; principals; students; school leaders; charter school teachers, principals, and other school leaders, when applicable; Indian tribes or tribal organizations, when applicable; specialized instructional support personnel; local government representatives; community-based organizations; and others with relevant and demonstrated expertise. (ESEA section 4106(c)(1))
(5)	Annually report data to the SEA regarding the use of Title IV funds and progress toward meeting identified goals within the district plan. (ESEA section 4106(e)(1)(E).
(6)	Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.
(7)	The LEA shall obtain prior written, informed consent from the parent of each child who is under 18 years of age to participate in any mental-health assessment or service that is funded under this title and conducted in connection with an elementary school or secondary school under this title. [ESSA § 4001(a)(1)(A)]

(8)	No funds under this title will be used for medical services or drug treatment or rehabilitation, except for integrated student supports, specialized instructional support services, or referral to treatment for impacted students, which may include students who are victims of, or witnesses to, crime or who illegally use drugs. [ESSA § 4001(b)]
(9)	No child will be required to obtain a prescription for a controlled substance, as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802) as a condition of-receiving an evaluation or other service described under this title; or attending a school receiving assistance under this title. [ESSA § 4001(c)]
(10)	Comply with ESSA § 8526 regarding the prohibited use of funds.
(11)	Comply with TN SBE Policy 4.202 - Unsafe School Choice Policy (ESSA §8532), T.C.A. § 39-17-1309 regarding carrying weapons on school property (ESSA § 8561), and T.C.A. § 39-17-1604 regarding places where smoking and use of vapor products is prohibited (ESSA §8573).

Assurances

Washington County (900) Public District - FY 2026 - Consolidated - Rev 0 - Equitable Services for Private Schools

The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable to the assurances outlined below:

The LEA has engaged in timely and meaningful consultation, as required by ESEA § 1117(b)(1), and maintains all required documentation to support such consultation.

The LEA will ensure that services to Title I private school students are provided in a timely fashion, in accordance with agreements made as a result of meaningful consultation with private school representatives.

The LEA will obligate all private school funds during the fiscal year in which allocated and in support of services agreed upon as a result of required consultation.

The LEA will engage in ongoing consultation with participating private school representatives as necessary to ensure fidelity of implementation of agreed-upon services and to monitor the effectiveness of services.