

Public Comment Period

There shall be a public comment period for each meeting with actionable items on the agenda, with the exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda. The total public comment period shall be for no more than three (3) minutes. If an individual wishes to address the Board, he/she shall sign up on the form provided before the beginning of the board meeting to request time to speak. Each speaker shall be given no more than (3) minutes. Delegations must select only one individual to speak on their behalf unless otherwise determined by the Board. *Board Policy 1.609 Appeals to and Appearances Before the Board*

The first item on the agenda will be the review of the Superintendent's Contract and Annual Evaluation.

WASHINGTON COUNTY BOARD OF EDUCATION

December 5, 2023

5:30 PM

Central Office

- I. CALL TO ORDER**
- II. REVIEW OF SUPERINTENDENT'S CONTRACT AND ANNUAL EVALUATION**
- III. PUBLIC COMMENT**
- IV. CONSIDERATION OF MEETING AGENDA**
- V. APPROVAL OF MEETING MINUTES**
 - A. November 2, 2023**
 - B. November 21, 2023 (Called Meeting)**
 - C. November 21, 2023 (Workshop)**
- VI. ANNOUNCEMENTS**
 - A. November 30, 2023; 1:00 p.m.**
County Commission HEW Committee Meeting
 - B. December 1, 2023; 9:00 a.m.**
County Commission Budget Committee Meeting
 - C. December 11, 2023; 6:00 p.m.**
County Commission Meeting
 - D. December 12, 2023; 9:00 a.m.; District Office**
Legislative Meeting
Washington County Board of Education and State Representatives

- E. **December 15, 2023; 9:00 a.m.**
Ribbon cutting at new Jonesborough Elementary School
- F. **December 15, 2023 (Abbreviated Day)**
December 18, 2023 - January 3, 2024 (Winter Break)
Students return January 4, 2024
January 2-3, 2024 (Inservice Days)
- G. **January 4, 2024; 5:30 p.m.**
Board Meeting
- H. **January 25, 2024; 5:00 p.m.**
Workshop and Board Retreat (Strategic Plan)
- VII. **SUPERINTENDENT'S REPORT**
 - A. **We Are Washington County - Austin Reed, Daniel Boone High School**
 - B. **Enrollment Update**
 - C. **Field Trips Report**
 - D. **Maintenance Report**
 - E. **Monthly Financials**
 - F. **Personnel Report**
 - G. **Grants Report**
 - H. **Other**
 - 1. **Update of Status of Capital Projects -- Lewis Group Architects**
- VIII. **CONSIDERATION OF CONSENT AGENDA**
 - A. **Approval of agree with Apptegy Content Management System (replaces Blackboard); agreement term is five years; year 1 \$42,675.00, years 2-5 \$33,475.00; Line Item 141E 72250-399**
 - B. **Approval for Assistant Girls' Wrestling Coach for Daniel Boone High(1) and David Crockett High(1); \$3,660.10; Line Item 141E 71100-116 (\$1,700 Annual Gross Pay per position)**
 - C. **Purchase Orders**
 - 1. **Purchase Order 1200; Snap-On Industrial, Crystal Lake, IL; Meter Certification Kit; David Crockett High CTE; \$11, 601.25; Funded by CTE ISM Grant; Line Item 71300-730-002**
 - 2. **Purchase Order 1201; Snap-On Industrial, Crystal Lake, IL; Meter Certification Kit; Daniel Boone High CTE; \$11,391.25; Funded by CTE ISM Grant; Line Item 71300-730-002**
 - 3. **Purchase Order 1205; Apple Store for Education Institution; 10.9 in. iPad Wi-Fi GB Silver(26); Sole Source; \$10,894.00; Funded by CTE ISM Grant; Line Item 71300-429-002**
 - 4. **Purchase Order 35247; Benchmark Education Company, New Rochelle, NY; Sole Source; Phonics Skill Bags Grades K-2 Classroom Sets; System-wide; \$36,831.38; Funded by TN All Corp Grant; Line Item 142E 71100 429 930**
- IX. **DISCUSSIONS/PRESENTATIONS**
 - A. **Consideration of the School Year (academic) Calendars 2024-2025, 2025-2026, 2026-2027**
 - B. **Consideration of awarding a bid for Security Camera Upgrades ; Funded by ESSER Line Item 142E-72130-599-937 (allotted amount to be**

determined); Line Item 141E-72620-701 (\$335,172.42); County Educational Capital Fund (\$600,000.00)

C. Policy: Approval of policies on 2nd and final reading.

- 1. Policy 4.704 Promotion and Retention (2nd Reading)**
- 2. Policy 1.701 School District Planning (2nd Reading)**
- 3. Policy 2.400 Revenues (2nd Reading)**
- 4. Policy 2.601 Fundraising Activities (2nd Reading)**
- 5. Policy 2.8051 Debit Cards, Credit Cards, & Credit Lines (2nd Reading: New Policy)**

X. ADJOURNMENT



Jerry Boyd, Director of Schools Washington County Evaluation Results

Presented to:
Mike Masters, Chairman
Annette Buchanan
Mary Beth Dellinger
Keith Ervin
Chad Fleenor
David Hammond
Gregg Huddlestone
Whitney Riddle
Vince Walters

November 2023

2023 Washington County Director of Schools Overall Evaluation Score

Performance Evaluation:

Appendix A: Board Observational Data	4.24
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Appendix B: Annual Objectives	4.31
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Overall Evaluation Score:

4.28

	2023 Washington County Director of Schools Results	
Evaluation Numbers	Appendix A - Board Observational Data	Rating Out of 5
	BOARD RELATIONSHIPS: Goal 1	
1.1	Keeps all board members informed on issues, needs and operation of the school system including employment, promotion and dismissal of personnel.	4.22
1.2	Has a harmonious relationship with the board.	4.56
1.3	Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	4.44
1.4	Maintains a high degree of understanding and respect between staff and the board.	4.56
1.5	Recommends policies to the board that comply with state law and State Board of Education and Tennessee Department of Education rules and regulations; that protect the security and integrity of the district infrastructure and the data it contains; and that protect the rights and confidentiality of staff and students.	4.33
1.6	Interprets and executes the intent of board policy through the development of administrative procedures.	4.22
1.7	Seeks and accepts constructive criticism of work from the board.	3.89
1.8	Supports board policy and actions to the public and staff.	4.33
1.9	Remains impartial toward the board, treating all board members alike.	4.22
1.10	Maintains/improves relations with the Board by consistent and appropriate interpersonal and professional interactions including but not limited to periodic joint seminars, workshops and training sessions.	4.33
1.11	Refrains from criticism of members of the board.	4.33
1.12	Uses legal counsel in governance and procedures to avoid civil and criminal liabilities.	4.33
1.13	Goes immediately and directly to the board when he/she feels an honest, objective difference of opinion exists between him/her and any or all members of the board, in an earnest effort to resolve such difference immediately.	4.11
1.14	Bases position with regard to matters discussed by the board upon principle, and is willing to maintain that position without regard for its popularity until an official position has been reached, after which time the superintendent supports the decision of the board, as long as he/she remains in its employ.	4.33
	Average	4.30

	2023 Washington County Director of Schools Results	
	COMMUNITY RELATIONSHIPS: Goal 2	
2.1	Is an effective spokesperson for the school system.	4.22
2.2	Models the highest professional standards to the community.	4.67
2.3	Builds public support for the school district.	4.33
2.4	Develops cooperative relationships with the news media..	4.44
2.5	Works effectively with public and private agencies.	4.22
2.6	Uses information about family and community concerns, expectations, and needs regularly.	4.00
2.7	Secures available community resources to help the school district solve problems and achieve goals.	4.11
2.8	Establish partnerships with area businesses, institutions of higher education, and community groups to strengthen programs and support school district goals.	3.88
2.9	Treats community stakeholders equitably.	4.22
2.10	Recognizes and values diversity.	4.00
2.11	Uses public resources and funds appropriately and wisely.	4.11
2.12	Models community collaboration for staff.	4.22
2.13	Encourages parental involvement.	4.11
	Average	4.19

	2023 Washington County Director of Schools Results	
	STAFF AND PERSONNEL RELATIONSHIPS: Goal 3	
3.1	Develops good staff morale and loyalty to the system.	4.00
3.2	Treats all personnel fairly.	4.11
3.3	Delegates authority to staff members appropriately.	3.44
3.4	Identifies and applies appropriate policies, criteria and processes for the recruitment, selection, induction, compensation and separation of personnel with attention to issues of equity and diversity.	4.00
3.5	Demonstrates use of system and staff evaluation data for personnel policies, decision-making, promotion of career growth and professional development.	4.00
3.6	Offers professional development that is focused on student learning consistent with the school districts vision and goals.	4.11
3.7	Considers diversity in developing learning experiences.	4.00
3.8	Uses technologies in teaching and learning.	4.56
3.9	Recognizes staff for their professional achievements.	4.22
3.10	Models learning for staff.	4.11
3.11	Provides shared leadership and decision-making opportunities for staff that promotes a climate of collaboration and collegiality.	3.89
	Average	4.04

	2023 Washington County Director of Schools Results	
	FACILITIES AND FINANCE: Goal 4	
4.1	Demonstrates knowledge of school facilities and develops a process that builds internal and public support for facility needs, including bond issues and capital improvement plans.	4.33
4.2	Ensures the maintenance of school property and the safety of personnel and property.	4.33
4.3	Meets and works collaboratively with the Board and appropriate staff to determine priorities for budgeting and the effective allocation of space and human resources.	4.33
4.4	Utilizes human and material resources outside the district that may support and/or enhance the achievement of goals and objectives	4.11
4.5	Provides accurate and timely reports to the board on the financial condition of the school system.	4.56
4.6	Ensures that the school plant, equipment and support systems operate safely, efficiently, and effectively.	4.33
4.7	Develops and monitors long-range plans for school and district technology and information systems and makes informed district decisions about computer hardware and software and staff developing needs while allocating resources consistent with district plan.	4.33
4.8	Acquires, allocates and manages district resources in compliance with all laws to ensure the effective and equitable support of all of the district's students, schools and programs.	4.56
4.9	Creates and maintains a safe, clean, and aesthetically pleasing environment at all schools.	4.22
4.10	Demonstrates budget management including financial forecasting, planning, cash flow management, account auditing and monitoring and oversees the district's fiduciary responsibilities.	4.33
4.11	Establishes and sustains partnerships with community agencies to provide additional resources to support the social and emotional growth and development of at-risk students.	4.11
	Average	4.32

	2023 Washington County Director of Schools Results	
	VISION: Goal 5	
5.1	Works effectively with board, staff, and community to develop long-range strategic plans.	4.44
5.2	Initiates communication and facilitates cooperation and collaboration among staff regarding the district's mission, curriculum and program initiatives.	4.44
5.3	Keeps board and community informed of progress towards long-range goals.	4.33
5.4	Clearly articulates system's vision, mission and priorities to community and media	4.44
5.5	Inspires others to achieve the vision of the school system.	4.22
5.6	Recognizes and celebrates the contributions of school community members to the realization of the vision.	4.33
5.7	Ensures that the vision shapes the educational programs, plans, and activities.	4.11
5.8	Uses assessment data related to student learning to develop the school district vision and goals.	4.44
5.9	Uses relevant demographic data pertaining to students and their families in developing the school district mission and goals.	4.22
5.10	Seeks and obtains needed resources to support the implementation of the school district mission and goals.	4.22
5.11	Monitors, evaluates and advises the vision, mission, and implementation plans regularly.	4.00
	Average	4.29

	2023 Washington County Director of Schools Results	
	STUDENT ACHIEVEMENT: Goal 6	
6.1	Develops, implements, promotes and monitors continuous improvement in student achievement by using a variety of appropriate techniques.	4.22
6.2	Applies effective methods of providing, monitoring, evaluating and reporting student achievement.	4.44
6.3	Establishes curriculum planning to anticipate occupational trends and school-to-career needs.	4.33
6.4	Uses child development and learning theories to create developmentally appropriate curriculum and instruction.	4.11
6.5	Develops the curriculum design and delivery system based on curricular and assessment standards as well as effective and innovative practices.	4.22
6.6	Provides equitable access for students and staff to technologies that facilitate productivity and enhance learning.	4.33
6.7	Involves faculty and stakeholders in enhancement and renewal of curriculum to ensure alignment of curriculum, instruction and assessment.	4.00
6.8	Reviews analyses of student academic achievement through standardized test results and other academic sources.	4.33
6.9	Applies and communicates qualitative and quantitative findings to identify strengths and weaknesses in programs and practices in order to ensure continuous improvement.	4.11
6.10	Develops, monitors and assesses district and school improvement plans, including the regular review and analysis of district's test scores by school and sub-groups.	4.22
6.11	Formulates plan to assess appropriate teaching methods and classroom management strategies for all learners.	3.89
6.12	Analyzes available instructional resources including applications of technology and assign them in cost effective and equitable manner to enhance student outcomes.	4.22
6.13	Works collaboratively with members of the staff in using student achievement data to determine relevant professional development opportunities.	4.22
6.14	Meets with principals regularly to provide feedback on goal achievement and to assess ongoing school improvement efforts.	4.44
6.15	Encourages various staffing patterns, student grouping plans, class scheduling plans, school organizational structures and facilities design processes to support various teaching strategies and desired student outcomes.	4.00
6.16	Reviews, reports and reacts appropriately to state accountability measures.	4.44
6.17	Identifies, clarifies and addresses barriers to student learning.	4.33
6.18	Recognizes and celebrates student accomplishments.	4.67
6.19	Models learning for students.	4.22
	Average	4.25

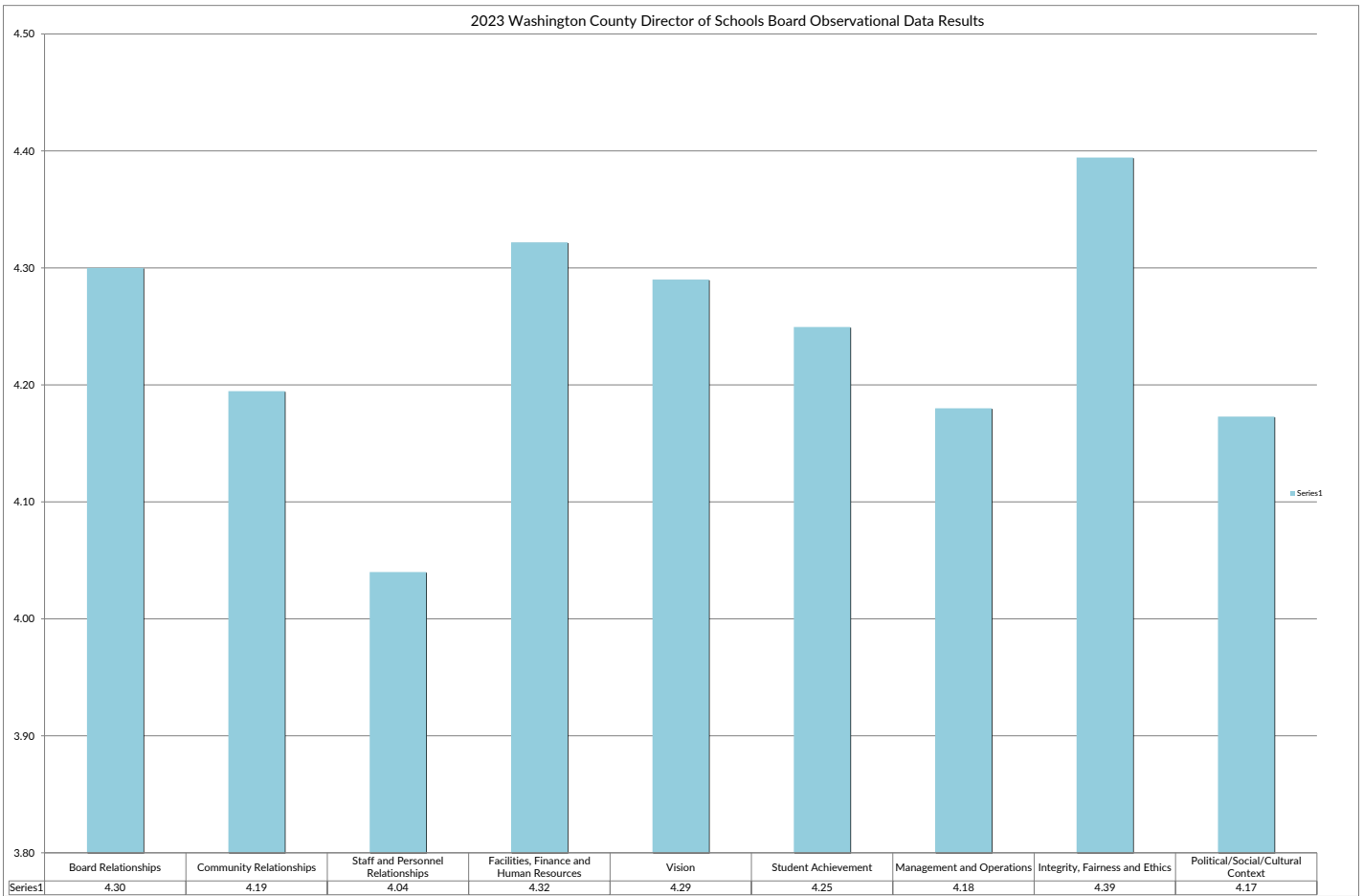
	2023 Washington County Director of Schools Results	
	MANAGEMENT AND OPERATIONS: Goal 7	
7.1	Recognizes, studies and applies emerging trends as appropriate.	4.22
7.2	Ensures that operational plans and procedures to achieve the vision and goals of the school district are in place.	4.22
7.3	Manages time to maximize attainment of organizational goals.	4.33
7.4	Identifies potential problems and opportunities..	3.78
7.5	Confronts and resolves problems in a timely manner.	4.11
7.6	Aligns financial, human, and material resources to the goals of school district.	4.11
7.7	Identifies multiple points of view for problem solving situation and involves stakeholders in decisions affecting schools	3.78
7.8	Solicits staff input to discuss issues and to promote effective problem-framing and problem-solving skills..	4.00
7.9	Demonstrates professional and effective conflict resolution skills.	4.33
7.10	Uses effective group-process and consensus building skills.	4.33
7.11	Uses effective communication skills.	4.67
7.12	Participates in professional learning that is aligned with strategic plan and enhances leadership skills.	4.33
7.13	Implements and enforces school district code of conduct and appropriate and effective disciplinary policies, procedures and programs in a timely and consistent manner.	4.22
7.14	Promotes a climate of trust and teamwork within the district.	4.11
7.15	Clearly communicates expectations regarding behavior and procedures for handling disciplinary problems to students, staff, parents and other members of the community.	3.78
7.16	Establishes procedures and practices for dealing with emergencies such as weather, threats to the school, student violence and trauma	4.56
	Average	4.18

	2023 Washington County Director of Schools Results	
	INTEGRITY, FAIRNESS AND ETHICS: Goal 8	
8.1	Examines personal and professional values to develop a personal and professional code of ethics that demonstrates personal integrity.	4.33
8.2	Demonstrates values, beliefs, and attitudes that inspire others to higher levels of performance.	4.44
8.3	Serves as a role model.	4.44
8.4	Accepts responsibility for school operations.	4.56
8.5	Considers the impact of one's administrative practices on others.	4.22
8.6	Uses the influence of the office to enhance the educational program rather than for personal gain..	4.44
8.7	Treats people fairly, equitably, and with dignity and respect	4.67
8.8	Protects the rights and confidentiality of students and staff.	4.44
8.9	Demonstrates appreciation for and sensitivity to the diversity in the school community.	4.33
8.10	Exhibits multicultural and ethnic understanding and sensitivity.	4.22
8.11	Recognizes and respects the legitimate authority of others.	4.33
8.12	Examines and considers the prevailing values of the diverse school community.	4.22
8.13	Expects and promotes that others in the school community will demonstrate integrity and exercise ethical behavior throughout the district.	4.11
8.14	Fulfills legal and contractual obligations.	4.56
8.15	Applies laws and procedures fairly, wisely, and considerately.	4.56
8.16	Maintains the physical and emotional wellness necessary to meet the responsibilities of the position.	4.44
	Average	4.39

	2023 Washington County Director of Schools Results	
	POLITICAL/SOCIAL/CULTURAL CONTEXT: Goal 9	
9.1	Ensures that the environment in which schools operate is influenced on behalf of students and their families.	4.22
9.2	Ensures that communication occurs among the school community concerning trends, issues, and potential changes in the environment in which schools operate.	4.33
9.3	Ensures that there is ongoing dialogue with representatives of diverse community groups.	4.22
9.4	Ensures that the school community works within the framework of policies, laws, and regulations enacted by local, state, and federal authorities.	4.33
9.5	Ensures that lines of communication are developed with decision-makers outside the school community.	4.11
9.6	Promotes and expects a district-based climate of tolerance, acceptance and civility.	4.11
9.7	Establishes a culture that encourages responsible risk-taking while requiring accountability for results.	3.89
	Average	4.17
	Board Observational Data Average:	4.24

2023 Washington County Director of Schools Evaluation Results - Appendix A

Appendix A - Board Observational Data	Average
Board Relationships	4.30
Community Relationships	4.19
Staff and Personnel Relationships	4.04
Facilities, Finance and Human Resources	4.32
Vision	4.29
Student Achievement	4.25
Management and Operations	4.18
Integrity, Fairness and Ethics	4.39
Political/Social/Cultural Context	4.17
AVERAGE:	4.24

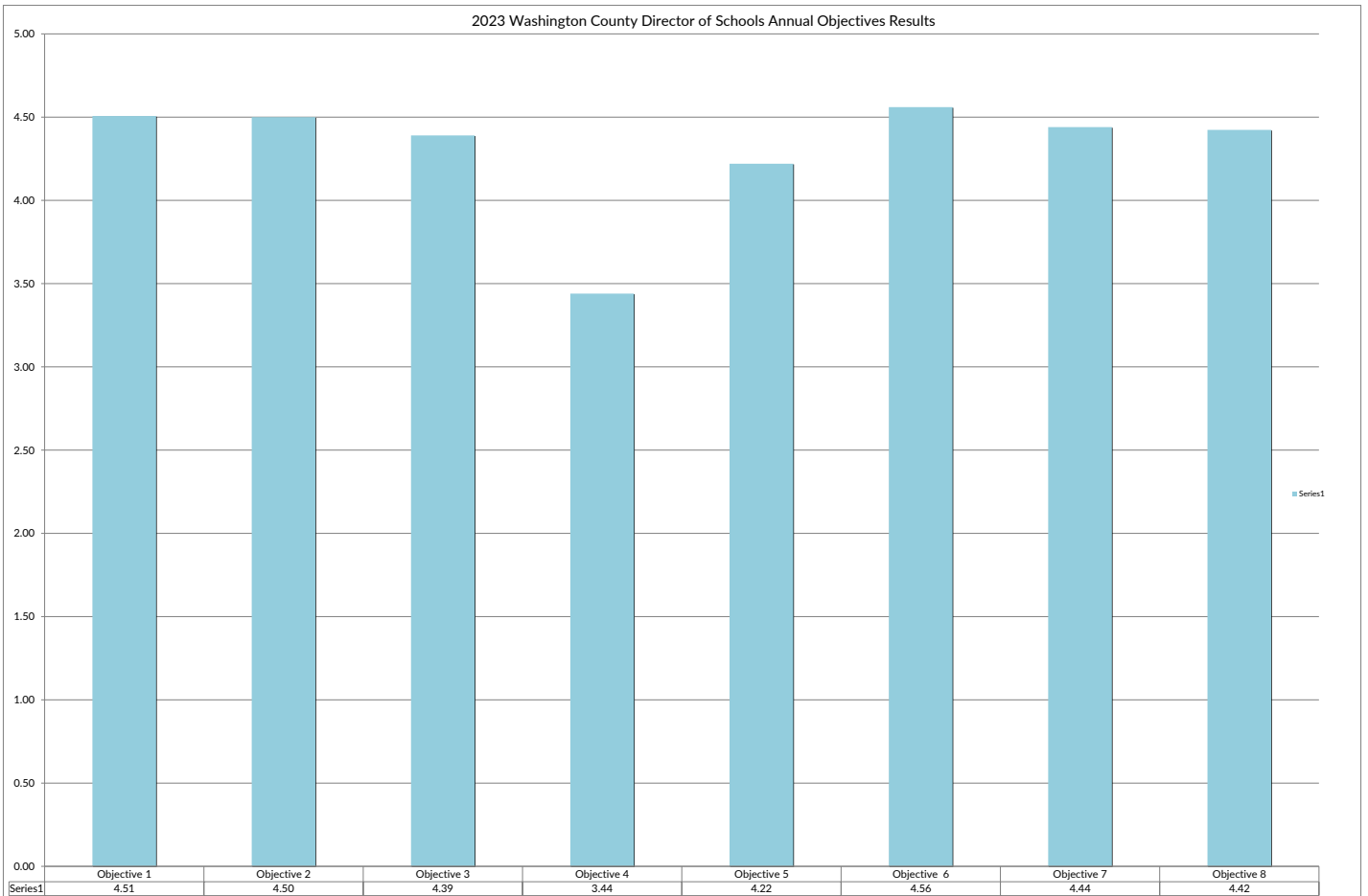


	2023 Washington County Director of Schools Evaluation Results	
Objective Numbers	Appendix B - Annual Objectives	Rating Out of 5
	Performance Objective 1: Ensure that there is a continuous improvement plan for student achievement and growth.	
1.1	Ensure the improvement plan is clear and data-based.	4.56
1.2	Examine data, set goals and stay the course or initiate change as necessary.	4.33
1.3	Resources are clearly aligned with improvement plan.	4.63
	Average	4.51
	Performance Objective 2: Develop a school district strategic plan.	
2.1	Annual and long-range goals, along with measurable objectives and strategies, have been established with input from Board, staff and community members.	4.44
2.2	A district-wide vision has been created with input from Board and staff.	4.56
	Average	4.50
	Performance Objective 3: Evaluate the organizational structure of the district and reorganize as necessary to achieve maximum effectiveness.	
3.1	The reorganization of personnel and a revised organizational chart has been developed.	4.22
3.2	If necessary, a fiscal review with budgetary recommendations.	4.56
	Average	4.39
	Performance Objective 4: Develop a comprehensive plan to promote school system and increase parent and community involvement.	
4.1	Promotional tools for the school system have been developed such as blogs, podcasts, videos and brochures.	3.44
	Average	3.44

	2023 Washington County Director of Schools Evaluation Results	
	Performance Objective 5: Work with the school board to develop and implement an annual plan for promoting school system and increasing communication and support with the county commission/city council.	
5.1	The board adopts an annual agenda for promotion, which includes activities, which the board and/or the Director will complete during the year. The plan must include activities to build support from the County Commission/City Council.	4.22
	Average	4.22
	Performance Objective 6: Develop a budget for the school board as outlined in school policies, activities in the school board annual agenda, and guidelines established by the State Department of Education.	
6.1	A budget document has been formulated using procedures required by school board policies, activities in the school board annual agenda, and guidelines established by the State Department of Education.	4.56
	Average	4.56
	Performance Objective 7: Ensure the Board's annual agenda is developed and implemented.	
7.1	Evidence that annual agenda items referencing the Director of Schools have been completed or are ongoing and nearing completion.	4.44
	Average	4.44
	Performance Objective 8: Provide and promote activities that give the school board an opportunity to review its effectiveness and improve the relationship between individual school board members, and the school board as a whole with the Director of Schools.	
8.1	Information regarding improvement activities such as workshops, clinics, conventions, board retreats, etc.	4.56
8.2	Information regarding criteria for individual school board member recognition (e.g., Boardsmanship Awards), school board recognition (e.g., Board of Distinction) and the criteria required for school board district and state recognition.	4.33
8.3	A self-evaluation instrument that reviews school board effectiveness and allows for each school board member to make recommendations and suggestions for improvement has been distributed to the Board for their review.	4.38
	Average	4.42
	Performance Objective Average:	4.31

2023 Washington County Director of Schools Evaluation Results - Appendix B

Appendix B - Annual Objectives	Average
Objective 1	4.51
Objective 2	4.50
Objective 3	4.39
Objective 4	3.44
Objective 5	4.22
Objective 6	4.56
Objective 7	4.44
Objective 8	4.42
AVERAGE:	4.31



Additional Comments:

- Jerry has brought in exactly what was needed. Someone to provide leadership and support all staff in our system.
- He responds as quickly as possible to any questions that I might ask. His statements to reporters, both television and newspaper have always been handled in a very professional manner. He is very knowledgeable about all school matters.
- Mr. Boyd does an outstanding job representing the Washington County School District. He does a great job of leading and coaching his team up to his expectations. Would like to see a little quicker change at times with personnel that are unable to rise to or be coached up to the expected levels of performance.
- He is a great leader
- Mr. Boyd continues to lead the school system in a positive direction.
- Mr. Boyd works very hard everyday to improve himself and the system. He makes a positive difference everyday with the work he performs.



Director of Schools
BOARD EVALUATION
OVERALL EFFECTIVENESS RATING
December 2023

SECTION I – QUALITATIVE (50%)

Board Observation Data 4.24 X 50 = 212

SECTION II – QUANTITATIVE (50%)

Annual Outcome Data 4.31 X 50 = 215.5

OVERALL EVALUATION RAW SCORE: 427.5

SCORE RANGE	LEVEL OF OVERALL EFFECTIVENESS (LOE) SCALE
<200	1
200 – 274.99	2
275 – 349.99	3
350 – 424.99	4
425 – 500	5

OVERALL EVALUATION LEVEL OF EFFECTIVENESS:

5

WASHINGTON COUNTY BOARD OF EDUCATION

November 2, 2023; 5:30 PM; Central Office

Those present were Chairman Mike Masters, Vice-Chair Annette Buchanan, Mary Beth Dellinger, Whitney Riddle, David Hammond, Keith Ervin, Vince Walters, Gregg Huddleston, and Superintendent Jerry Boyd. Board member Chad Fleenor was absent.

I. CALL TO ORDER

Mr. Masters called the meeting to order. Vince Walters led a prayer followed by the pledge to the flag led by student board member, Sophie Greear.

II. Gray Elementary School Students - Capturing Kids Hearts Student Leadership Team

III. Lewis Group Architects (Todd Brang, Ginger Azpurua, Paul McCall, Jake Thomas)

A. Updates

Daniel Boone High and David Crockett High stadium upgrades status: written project contract is being developed by the attorney; a demo permit will be obtained and asbestos testing will be done.

Review of the exterior damage at Lamar Elementary; a selective demo of a damaged area will be completed to determine the issue.

B. Review and consideration of bid for the security upgrades.

Mr. Brang said only one bid was received for the projects.

Mr. Ervin expressed he was in favor of rebidding and breaking down the projects.

Mr. Riddle suggested reviewing the specific information of each project (per school) and rethink how to proceed potentially using local businesses.

The Board will move the November 21st workshop to begin at 3:00 p.m. followed by a called meeting at 5:00 p.m. for possible action pertaining to the projects.

C. David Crockett High Culinary Department Project (possible consideration to release bids for the project)

The Board reviewed the project drawings. The Board will revisit the project for the FY25 budget.

IV. Public Comment

No one signed up for public comment.

V. CONSIDERATION OF MEETING AGENDA

David Hammond moved for approval of the meeting agenda; add bus bids. Gregg Huddlestone seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

VI. APPROVAL OF MEETING MINUTES

A. September 28, 2023

B. October 17, 2023 (Called Meeting and Board Retreat)

C. October 24, 2023 (Workshop)

Vince Walters moved for approval of the meeting minutes. Annette Buchanan seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

VII. ANNOUNCEMENTS

A. School Visits:

South Central Elementary; Lamar Elementary

B. November 7, 2023; 9:00 a.m.

County Commission Budget Committee

C. November 16-19, 2023

TSBA Annual Convention; Nashville, TN

D. November 21, 2023; 5:00 p.m.

Board Workshop

E. November 22-24, 2023

Thanksgiving Break

District offices close at noon November 22, closed November 23-24

F. November 27, 2023; 6:00 p.m.

County Commission Monthly Meeting

G. November 30, 2023; 1:00 p.m.

County Commission HEW Committee Meeting

H. December 1, 2023; 9:00 a.m.

County Commission Budget Committee

VIII. SUPERINTENDENT'S REPORT

A. Student Board Member Sophie Greear, David Crockett High; Highlighting Gray Elementary

B. Enrollment Update

C. Field Trips Report

D. Maintenance Report

E. Monthly Financials

F. Personnel Report

G. Grants Report

H. Other

Vince Walters moved for approval of the consent agenda. David Hammond seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

IX. CONSIDERATION OF CONSENT AGENDA

**A. Out of Country Field Trip Request; Daniel Boone High
Japan; June 2025**

Yarima Rodriquez; Grades 10-12

B. Overnight Field Trip Requests

1. Daniel Boone High

1. Fishing Club; Tournaments
October 27-28, 2023; Ft. Loudoun
November 17-18, 2023; Norris Lake
March 15-16, 2024; Cherokee Lake
April 12-13, 2024; South Holston Lake
May 10-11, 2024; Douglas Lake

2. David Crockett High

FCCLA

National FCCLA Fall Leadership Conference; Birmingham, AL
November 9-12, 2023

Student Council

Vision Conference; Albuquerque, New Mexico
June 20-24, 2024

HOSA

State Leadership Conference
March 24-27, 2024

Student Council

East TN Leadership Workshop; Soddy Daisey, TN
November 9-10, 2024

Boys' Basketball Team

Tournament; Daytona Beach, FL
December 26 - 31, 2023

C. Purchase Orders

1. Purchase Order 35283; TNTP Inc., New York, NY; ELA Curriculum Implementation Support; SY23-24; Contract #CC21090266; System-wide; \$18,200.00; Line Item 142E 72210 399 951

2. Purchase Order 9767; Frontier Health; School-Based Behavioral Health Student Assistance Counselors(carry over from FY23 Program); 10 months; \$256,363.80; Line Item 141E 71100-399

3. School Nutrition Department; Requisition Number 1430000097; Strategic Equipment(TriMark), Knoxville,TN; Dishwasher Replacement, Lamar Elementary; \$76,477.82; Line Item 143E 73100-710

4. School Nutrition Department; Requisition Number 1430000098; Strategic Equipment (TriMark), Knoxville, TN; New equipment; Sulphur Springs Elementary; \$45,829.03; Line Item 143E 73100-710

5. School Nutrition Department; Requisition Number 1430000099; Strategic Equipment(TriMark), Knoxville,TN; Serving Line/Equipment; Fall Branch Elementary;\$32,906.76; Line Item 143E 73100-710

6. Purchase Order 35360; Top Youth Speakers, Morgan Hill, CA; Professional Development Speaker; District-wide; SPED Department; Funded by Resilient Grant; \$10,998.73; Line Item 142E 72130-399-941

7. Purchase Order 9889; Soter Technologies, LLC, Ronkonkoma, NY; FlySense Software and Support (15); Continued Purchase; New Joneborough Elementary; \$13,512.50; Line Item 141E 76100-707

8. Purchase Order 9763; Gov Connection, Merrimack, NH; Graph Pyten Calculators; Daniel Boone High (326), David Crockett High (327); Sourcewell 981419; \$95, 964.88; Line Item 141E 71100-708

9. Purchase Order 1111; Transfr Inc, New York, NY; Career Exploration; System-wide K-8 schools; Funded by ISM Grant; \$60,000.00; Line Item 141E 71300-471-000-00000-002

10. Purchase Order 1110; Paxton/Peterson, Alsip, IL; Sole Source; Learning System; Ridgeview Elementary; Funded by ISM Grant; \$105,517.00; Line Item 141E 71300-471-000-00000-002

D. Sulphur Springs Gym Floor Quote; Finchum Sports Floors, Inc., Sevierville, TN;\$21, 553.00; Line Item 141E 72620-335-00013

E. New Jonesborough Elementary Audio/Visual Equipment and Installation; Beacon Technologies, \$45,221.45; Line Item 141E 76100-707

X. DISCUSSIONS/PRESENTATIONS

A. WCEA: PECCA

WCEA Representative Danielle Mitchell said she had provided the pretention that included over 15% of the required signatures from professional employees to enter into the collaborative conferencing process. As pursuant to TCA 49-5-605(b)(1). Danielle Mitchell, Regina Hensley, and Doug Harris will serve on the Special Questions Committee; Chairman Masters will select two board members in addition to himself to serve on the committee.

B. Student Disciplinary Decision Appeal to the Board

Whitney Riddle moved to uphold the decision of the Disciplinary Hearing Authority. Vince Walters seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*

- David Hammond: *yes*

C. Consideration to release bids to purchase/move the house located on the new property purchased by the Board of Education adjacent to Gray Elementary; bids will be opened December 1, 2023.

David Hammond moved to release bids for the purchase and removal of the house located on the new property purchased by the Board of Education adjacent to Gray Elementary with bids being opened January 2024. Mary Beth Dellinger seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

D. TISA Accountability Report

Whitney Riddle moved for approval of the TISA Accountability Report, as presented. Vince Walters seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

E. Purchase Order 1025; Inspire Business Interiors, Johnson City, TN; Furnishings for new Jonesborough Elementary; Funded by ISM Grant; \$30,174.98; Line Item 141E 71100-722-000-00000-002

Mary Beth Dellinger moved for approval of Purchase Order 1025; Inspire Business Interiors, Johnson City, TN; Furnishings for new Jonesborough Elementary; Funded by ISM Grant; \$30,174.98; Line Item 141E 71100-722-000-00000-002. Whitney Riddle seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*

- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

F. Policy

- 1. Policy 2.806 Bids and Quotation (First Reading)**
- 2. Policy 4.704 Promotion and Retention (First Reading)**
- 3. Policy 1.105 School Board Legislative Involvement (Review: no updates)**
- 4. Policy 1.701 School District Planning (First Reading)**
- 5. Policy 2.400 Revenues (First Reading)**
- 6. Policy 2.601 Fundraising Activities (First Reading)**
- 7. Policy 2.8051 Debit Cards, Credit Cards, & Credit Lines (First Reading: New Policy)**

Annette Buchanan moved to waive 1st and pass on 2nd reading, Policy 2.806 Bids and Quotation and to pass on 1st reading policies 4.704 Promotion and Retention, 1.105 School Board Legislative Involvement, 1.701 School District Planning, 2.400 Revenues, 2.601 Fundraising Activities, and 2.8051 Debit Cards, Credit Cards, & Credit Lines. Mary Beth Dellinger seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *no*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

Whitney Riddle moved to amend the motion to include to waive 1st and pass on 2nd reading policies 4.704 Promotion and Retention, 1.105 School Board Legislative Involvement, 1.701 School District Planning, 2.400 Revenues, 2.601 Fundraising Activities, and 2.8051 Debit Cards, Credit Cards, & Credit Lines. David Hammond seconded the motion which failed on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *no*
- Mike Masters: *yes*

- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *no*
- Annette Buchanan: *no*
- Mary Beth Dellinger: *no*
- David Hammond: *yes*

XI. Additional items requested to be added to the meeting agenda

A. School Nutrition Department; Requisition Number 1430000107; Strategic Equipment(TriMark),Knoxville, TN; Grandview Elementary; Hot Pass Thru;\$30,443.31; Line Item 143E 73100-710

B. School Nutrition Department: Requisition Number 1430000108;Strategic Equipment(TriMark), Knoxville,TN; West View Elementary; Serving line and cold and hot pass thru; \$81,916.28; Line Item 143E 73100-710

C. School Nutrition Department; Requisition Number 1430000110; T & T Produce Inc., Ft. Oglethorpe, GA; Produce; Local Food for Schools Cooperative Grant;\$61,149.34; Line Item 143E 73100-710

Annette Buchanan moved for approval of School Nutrition Department Requests. Gregg Huddlestone seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

D. Purchase Order 1035; Town of Jonesborough; Match funding for playground equipment at new Jonesborough Elementary; \$300,000.00; Line Item 76100790; Board of Education approval of the \$300,000.00 on February 7, 2023.

Whitney Riddle moved for approval of Purchase Order 1035; Town of Jonesborough; Match funding for playground equipment at new Jonesborough Elementary; \$300,000.00; Line Item 76100790; Board of Education approval of the \$300,000.00 on February 7, 2023. Gregg Huddlestone seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*

- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

E. Overnight trip request

David Crockett High; Madrigal Singers and Crockett Congregation

All East Honor Choir Event; Lee University, Cleveland, TN

November 16-18, 2023

Vince Walters moved for approval of David Crockett High; Madrigal Singers and Crockett Congregation All East Honor Choir Event; Lee University, Cleveland, TN November 16-18, 2023. Mary Beth Dellinger seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

F. Request to release bids for the purchase of school buses.

Vince Walters moved to release bids for the purchase of school buses. Keith Ervin seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

XII. ADJOURNMENT

WASHINGTON COUNTY BOARD OF EDUCATION

November 21, 2023; 5:00 PM; Central Office

Those present were Chairman Mike Masters. Vice-Chair Annette Buchanan, Mary Beth Dellinger, Whitney Riddle, David Hammond, Keith Ervin,

I. CALL TO ORDER

II. TDOE 2023 LEA Compliance Report

Keith Ervin moved for approval of the TDOE 2023 LEA Compliance Report. Vince Walters seconded the motion which carried on roll call vote:

- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *absent*
- David Hammond: *yes*

III. SCHOOL SECURITY UPGRADES

Whitney Riddle moved to reject the current bid received for security upgrades. Annette Buchanan seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

Vince Walters moved for approval for Lewis Group Architects to contact Burwil Construction to obtain a estimate for the Daniel Boone High and David Crockett High security upgrades projects and for Lewis Group Architects to release bids for the Sulphur Springs Elementary security upgrades project. David Hammond seconded the motion which carried on roll call vote:

- Chad Fleenor: *absent*
- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*

- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- David Hammond: *yes*

III. ADJOURNMENT

WASHINGTON COUNTY BOARD OF EDUCATION

November 21, 2023; 3:00 PM; Central Office

Those present were Chairman Mike Masters, Vice-Chair Annette Buchanan, Mary Beth Dellinger, Whitney Riddle, David Hammond, Keith Ervin, Vince Walters, Gregg Huddlestone, and Superintendent Jerry Boyd. Board member Chad Fleenor was absent.

I. Call to Order

II. Discussion of School Security Upgrades

Paul McCall and Jake Thomas of Lewis Group Architects were present. The Board viewed each upgrade design per school.

III. Academics

A. 2024-2025, 2025-2026, 2026-2027 School Year (academic) Calendar Options

IV. Business/Finance

A. Monthly Financials

B. Request for Assistant Girls' Wrestling Coach for Daniel Boone High(1) and David Crockett High(1); \$3,660.10; Line Item 141E 71100-116 (\$1,700 Annual Gross Pay per position)

C. Purchase Orders

1. Purchase Order 1200; Snap-On Industrial, Crystal Lake, IL; Meter Certification Kit; David Crockett High CTE; \$11, 601.25; Funded by CTE ISM Grant; Line Item 71300-730-002

2. Purchase Order 1201; Snap-On Industrial, Crystal Lake, IL; Meter Certification Kit; Daniel Boone High CTE; \$11,391.25; Funded by CTE ISM Grant; Line Item 71300-730-002

3. Purchase Order 1205; Apple Store for Education Institution; 10.9 in. iPad Wi-Fi GB Silver(26); Sole Source; \$10,894.00; Funded by CTE ISM Grant; Line Item 71300-429-002

4. Purchase Order 35247; Benchmark Education Company, New Rochelle, NY; Sole Source; Phonics Skill Bags Grades K-2 Classroom Sets; System-wide; \$36,831.38; Funded by TN All Corp Grant; Line Item 142E 71100 429 930

V. Operations

A. Facilities Update

B. West View Elementary Structural Floor Repair Update

No report had been received.

C. Aptegy Content Management System (replaces Blackboard); agreement term is five years; year 1 \$42,675.00, years 2-5 \$33,475.00; Line Item 141E 72250-399

D. Bids for Security Camera Upgrades (Bids to be opened November 21, 2023); Funded by ESSER Line Item 142E-72130-599-937 (allotted amount to be determined); Line Item 141E-72620-701 (\$335,172.42); County Educational Capital Fund (\$600,000.00)

VI. Policy

A. Policy 4.704 Promotion and Retention (2nd Reading)

B. Policy 1.105 School Board Legislative Involvement (Review: no updates)

C. Policy 1.701 School District Planning (2nd Reading)

D. Policy 2.400 Revenues (2nd Reading)

E. Policy 2.601 Fundraising Activities (2nd Reading)

F. Policy 2.8051 Debit Cards, Credit Cards, & Credit Lines (2nd Reading: New Policy)

VII. Student Supports

A. School Social Worker Monthly Report

VIII. Superintendent

IX. Adjournment

School	-2	-1 K		1	2	3
Boones Creek Elementary School	9	28	108	84	94	78
Daniel Boone High School						
David Crockett High School						
Fall Branch Elementary School			34	22	24	38
Gray Elementary School		20	53	51	57	48
Grandview Elementary School	6	52	65	73	51	70
Jonesborough Elementary School		12	103	88	99	110
Lamar Elementary School		20	34	56	48	33
Ridgeview Elementary School	10	16	66	91	82	85
South Central Elementary School			23	15	26	23
Sulphur Springs Elementary School			31	37	45	34
University School			20	19	20	21
West View Elementary School	1	1	27	31	31	29
Tennessee Virtual Learning Academy						
Total	26	149	564	567	577	569

4	5	6	7	8	9	10	11	12
101	80	84	70	80				
					276	288	284	293
					282	296	282	297
28	25	23	39	24				
63	54	56	55	49				
63	49	68	71	73				
87	92	97	110	114				
38	41	45	42	49				
74	87	107	83	97				
17	12	17	19	31				
53	40	38	40	46				
23	47	52	52	53	76	81	77	71
38	29	36	30	35				
				6	4	5	18	15
585	556	623	611	657	638	670	661	676

Total

816
1141
1157
257
506
641
912
406
798
183
364
612
288
48
8129

Timestamp	Email Address	Your School	Trip Date	Estimated time of departure	Return Time	Total
#####	birknerc@wcde.org	Asbury	8/25/2023	9:30:00 AM	2:30:00 AM	5 hrs
#####	birknerc@wcde.org	Asbury	8/25/2023	3:33:00 AM	3:33:00 AM	5hrs
8/28/2023 9:52:32	cox1@wcde.org	DBHS	9/29/2023	8:00:00 AM	2:30:00 AM	6.5 hrs
8/28/2023 9:55:02	fenwickb@wcde.org	DBHS	#####	7:30:00 AM	9:30:00 PM	14 hours
#####	powersm@wcde.org	DBHS	#####	4:00:00 PM	#####	6 hours
#####	littlel@wcde.org	DBHS	9/2/2023	6:00:00 AM	7:00:00 PM	13 Hours
#####	phillipsm1@wcde.org	DBHS	9/14/2023	#####	1:30:00 PM	90 minute
#####	phillipsm1@wcde.org	DBHS	9/15/2023	#####	1:30:00 PM	90 minute
#####	reynoldsc@wcde.org	DBHS	9/29/2023	8:30:00 AM	2:00:00 PM	5.5
8/30/2023 8:10:53	shumatec@wcde.org	DCHS	9/28/2023	7:45:00 AM	5:45:00 PM	10 hours
8/30/2023 8:49:16	fordj2@wcde.org	DCHS	9/26/2023	8:00:00 PM	2:30:00 PM	6.5 hours
8/30/2023 8:51:05	fordj2@wcde.org	DCHS	9/27/2023	8:00:00 AM	2:30:00 PM	6.5 hours
#####	tappw@wcde.org	WVES	9/9/2023	#####	#####	11 hours
#####	fenwickb@wcde.org	DBHS	#####	7:30:00 AM	9:30:00 AM	14 hours
#####	cox1@wcde.org	DBHS	9/29/2023	8:30:00 AM	2:30:00 PM	6 hrs
8/31/2023 7:16:35	reynoldsc@wcde.org	DBHS	9/29/2023	8:30:00 AM	2:00:00 PM	5 hours
8/31/2023 7:34:44	fenwickb@wcde.org	DBHS	#####	7:30:00 AM	9:30:00 PM	14 hours
8/31/2023 8:40:34	phillipsm1@wcde.org	DBHS	9/14/2023	#####	1:30:00 PM	90 minute
8/31/2023 8:41:58	phillipsm1@wcde.org	DBHS	9/15/2023	#####	1:30:00 PM	90 minute
9/1/2023 11:04:42	gourleyj@wcde.org	DCHS	9/21/2023	#####	#####	2.5 hours
9/1/2023 11:47:29	orrenh@wcde.org	LES	#####	8:40:00 AM	2:30:00 PM	6 hours
9/1/2023 13:33:06	powersm@wcde.org	DBHS	#####	4:00:00 PM	#####	6 hours
9/3/2023 23:53:56	delavegaa@wcde.org	RVES	#####	9:00:00 AM	1:30:00 PM	roughly 4
9/5/2023 14:29:21	klegd@wcde.org	GES	#####	9:30:00 AM	2:00:00 PM	4 hrs. 30
9/6/2023 7:50:11	hawkinsh@wcde.org	SCES	9/27/2023	8:40:00 AM	2:30:00 AM	5 hours a
9/6/2023 12:07:22	jamersonh@wcde.org	RVES	#####	8:30:00 AM	2:00:00 PM	6 Hours
9/6/2023 13:32:45	lewist@wcde.org	LES	9/25/2023	9:30:00 AM	2:30:00 PM	5 hours
9/6/2023 13:34:33	cox1@wcde.org	DBHS	#####	9:00:00 AM	2:30:00 PM	5.5 hrs
9/7/2023 9:30:45	burnetter@wcde.org	RVES	3/20/2024	#####	2:00:00 PM	3 hours
9/7/2023 12:59:34	davenportb@wcde.org	GVES	11/2/2023	#####	2:15:00 AM	4-4.5 hou
9/7/2023 13:55:05	tidwelll@wcde.org	RVES	11/1/2023	9:30:00 AM	1:00:00 PM	3.4 hours
9/7/2023 14:33:57	stoutc@wcde.org	GVES	9/27/2023	9:15:00 AM	1:15:00 AM	4 hours
9/8/2023 7:22:46	coxp@wcde.org	BCES	#####	9:00:00 AM	2:30:00 PM	5 1/2 hou

9/8/2023 8:53:19	hutsonh@wcde.org	RVES	#####	8:45:00 AM	1:15:00 PM	4.5 hrs.
9/8/2023 10:15:04	frankr@wcde.org	DCHS	9/30/2023	8:30:00 AM	#####	2 Hrs
9/8/2023 12:42:37	oglej@wcde.org	DCHS	#####	#####	#####	12+ Hour
9/8/2023 12:55:32	higginbothamr@wcde.org	RVES	#####	8:45:00 AM	1:30:00 AM	5 hours
9/9/2023 16:12:10	gourleyj@wcde.org	DCHS	9/29/2023	4:00:00 PM	9:00:00 PM	5 hours
#####	coxp@wcde.org	BCES	#####	9:00:00 AM	2:30:00 PM	5 1/2 hou
#####	jacksona2@wcde.org	RVES	12/8/2023	9:30:00 AM	2:30:00 PM	5 Hours
#####	forbess@wcde.org	GVES	9/26/2023	9:00:00 AM	#####	3.50 hour
9/12/2023 9:24:37	fleenort@wcde.org	WVES	9/29/2023	#####	2:00:00 AM	3 hours
#####	haneya@wcde.org	JES	#####	8:30:00 AM	2:00:00 PM	5.5 Hours
#####	andersont@wcde.org	DCHS	9/26/2023	7:00:00 AM	3:00:00 PM	8 hours
#####	altmanna@wcde.org	DBHS	9/28/2023	7:50:00 AM	2:30:00 PM	7 hours
#####	coxj2@wcde.org	GES	9/22/2023	8:45:00 AM	2:00:00 PM	5 hrs and
#####	lucast@wcde.org	DBHS	#####	8:00:00 AM	2:00:00 PM	6 hours
#####	obrienn@wcde.org	GES	#####	#####	2:30:00 AM	4 hours
#####	breedloves@wcde.org	RVES	#####	#####	2:20:00 PM	4 hours
9/13/2023 6:42:00	shumatec@wcde.org	DCHS	9/28/2023	8:00:00 AM	2:00:00 PM	6 Hours
#####	pharrisc@wcde.org	BCES	1/24/2024	9:00:00 AM	#####	2.5 hours
#####	perryr@wcde.org	BCES	#####	8:30:00 AM	2:30:00 PM	6 Hours
#####	reynoldsc@wcde.org	DBHS	9/29/2023	8:00:00 AM	2:30:00 AM	6.5 hours
#####	broylesk@wcde.org	GVES	#####	8:45:00 AM	2:15:00 PM	5.5 hours
9/14/2023 8:47:37	sheltonh@wcde.org	GVES	#####	8:35:00 AM	2:00:00 PM	5.5 hours
#####	shumatec@wcde.org	DCHS	#####	8:00:00 AM	2:00:00 PM	6 hours
#####	sandersk@wcde.org	RVES	11/6/2023	8:45:00 AM	2:00:00 PM	5 1/4 - 5 1
#####	shumatec@wcde.org	DCHS	#####	8:00:00 AM	2:00:00 PM	6 Hours
9/15/2023 6:29:00	sessiss@wcde.org	DBHS	9/22/2023	#####	2:00:00 PM	4 hours
9/15/2023 6:32:03	sessiss@wcde.org	DBHS	9/29/2003	9:00:00 AM	3:00:00 PM	6 hours
9/15/2023 6:33:49	sessiss@wcde.org	DBHS	10/6/2023	9:00:00 AM	#####	13 Hours
9/15/2023 6:36:22	sessiss@wcde.org	DBHS	#####	#####	6:00:00 PM	7 hours
9/15/2023 6:39:44	sessiss@wcde.org	DBHS	#####	7:00:00 AM	#####	5 Hours
9/18/2023 8:39:30	rosenbaumk@wcde.org	RVES	#####	8:30:00 AM	2:30:00 PM	6 hours
#####	hulsek@wcde.org	WVES	9/27/2023	#####	2:30:00 AM	3 hours a
#####	thomask2@wcde.org	GVES	9/18/2023	8:45:00 AM	2:00:00 PM	5.5 hours
#####	oglej@wcde.org	DCHS	9/28/2023	9:00:00 AM	#####	2 hours
9/26/2023 8:10:51	salyerd@wcde.org	DBHS	#####	6:45:00 AM	3:45:00 PM	9 hours
#####	rockc@wcde.org	RVES	#####	8:45:00 AM	1:45:00 AM	5 hours
#####	littl@wcde.org	DBHS	9/30/2023	6:00:00 AM	5:00:00 PM	11 Hours
#####	littl@wcde.org	DBHS	9/30/2023	6:00:00 AM	5:00:00 PM	11 Hours
9/20/2023 9:18:25	poteett@wcde.org	DCHS	#####	8:45:00 AM	2:30:00 AM	6 hours
9/20/2023 9:26:49	orchardk@wcde.org	DBHS	#####	8:00:00 AM	2:30:00 PM	6.5 hours
#####	brewerj@wcde.org	DBHS	#####	8:00:00 AM	2:00:00 AM	6
#####	goodm@wcde.org	DCHS	9/21/2023	8:00:00 AM	2:00:00 PM	6 hours

#####	reynoldsc@wcde.org	DBHS	#####	9:00:00 AM	2:00:00 PM	5 hours
#####	lamberth@wcde.org	RVES	#####	9:15:00 AM	2:15:00 PM	5 hours
#####	lamberth@wcde.org	RVES	3/20/2024	9:00:00 AM	#####	2.5 hours
#####	garlandd@wcde.org	BCES	#####	8:45:00 AM	1:45:00 PM	5 hours
#####	reynoldsc@wcde.org	DBHS	9/29/2023	8:30:00 AM	2:00:00 PM	5.5
#####	shipleyt@wcde.org	SCES	#####	8:30:00 AM	1:30:00 PM	5 hours
#####	gourleyj@wcde.org	DCHS	10/7/2023	#####	#####	12 Hours
#####	churchoa@wcde.org	SSES	#####	9:00:00 AM	1:30:00 PM	4.5 hrs
#####	churchoa@wcde.org	SSES	#####	8:00:00 AM	1:00:00 AM	5 hrs
9/25/2023 7:22:45	shumatec@wcde.org	DCHS	#####	9:00:00 AM	1:00:00 PM	4 hours
#####	salyerd@wcde.org	DBHS	#####	6:45:00 AM	3:45:00 PM	9 hours
#####	thomask2@wcde.org	GVES	#####	8:45:00 PM	2:00:00 PM	5.5
9/26/2023 9:26:23	pierces1@wcde.org	RVES	11/1/2023	8:40:00 AM	1:00:00 PM	4 hours 2
#####	rainess@wcde.org	DBHS	#####	9:45:00 AM	2:45:00 PM	5 hours
#####	greenel@wcde.org	SSES	#####	9:00:00 AM	1:30:00 PM	4.5 hours
#####	gourleyj@wcde.org	DCHS	#####	7:45:00 AM	2:00:00 PM	6 hours 1
#####	rodriguezy@wcde.org	DBHS	11/6/2023	6:30:00 AM	6:00:00 PM	around 12
#####	lellmanj@wcde.org	DCHS	#####	8:45:00 AM	1:15:00 PM	4.5 Hours
#####	lanek@wcde.org	RVES	11/2/2023	9:30:00 AM	1:00:00 PM	3.5 hours
#####	fleenorj@wcde.org	BCES	#####	9:00:00 AM	3:00:00 PM	Students
#####	woodzells@wcde.org	GES	#####	9:00:00 AM	2:00:00 AM	5 hours
#####	cunninghamr@wcde.org	GVES	#####	9:00:00 AM	1:30:00 PM	4 hours 3
9/29/2023 8:51:21	darnelle@wcde.org	WVES	#####	8:10:00 AM	#####	3 hours 5
#####	taylorm1@wcde.org	JES	#####	8:15:00 AM	1:00:00 PM	5:15
#####	oneald@wcde.org	SSES	#####	8:15:00 AM	9:45:00 AM	1.5 hours
#####	oneald@wcde.org	SSES	#####	9:30:00 AM	#####	1.5 hoour
#####	bakera2@wcde.org	GVES	#####	9:15:00 AM	2:30:00 PM	5 hours a
#####	duggerc@wcde.org	GVES	#####	9:15:00 AM	1:30:00 AM	4 hours a
10/6/2023 9:37:23	bevinsk@wcde.org	BCES	#####	8:30:00 AM	1:30:00 AM	5 hours
#####	lewisc2@wcde.org	GES	#####	8:30:00 AM	2:30:00 PM	6 hours
10/9/2023 8:22:46	maupind@wcde.org	DCHS	#####	8:00:00 AM	2:00:00 PM	6
10/9/2023 8:25:22	littlel@wcde.org	DBHS	#####	7:00:00 AM	7:00:00 PM	1 Instructi
#####	buxtonm@wcde.org	FBES	#####	8:30:00 AM	2:00:00 PM	5 1/2 hou
#####	blantons@wcde.org	DBHS	#####	9:00:00 AM	1:00:00 PM	4 hours o
#####	duggerc@wcde.org	GVES	#####	9:15:00 AM	1:30:00 PM	4 hours a
#####	bakera2@wcde.org	GVES	#####	9:15:00 AM	2:15:00 PM	5 hours
#####	shawc@wcde.org	WVES	11/2/2023	#####	2:00:00 PM	4 hours
#####	hughess@wcde.org	SSES	#####	#####	2:00:00 PM	2 hours
#####	petersonc@wcde.org	DCHS	#####	8:30:00 AM	2:00:00 PM	5.5 Hours
#####	armstrongt@wcde.org	GES	#####	9:15:00 AM	2:00:00 PM	5.5 hours
#####	crumleya@wcde.org	DCHS	#####	8:00:00 AM	2:30:00 PM	6.5 hours
#####	davenportk@wcde.org	DCHS	#####	8:15:00 AM	#####	3 hours

#####	honeycuttc@wcde.org	RVES	#####	9:00:00 AM	2:00:00 PM	5.5 hours
#####	barrettk@wcde.org	JES	#####	9:45:00 AM	2:00:00 PM	4 hours 1
#####	gardnera@wcde.org	DCHS	#####	7:30:00 AM	2:45:00 AM	All day
#####	shumatec@wcde.org	DCHS	12/7/2023	7:45:00 AM	#####	3 hours
#####	phillipsm1@wcde.org	DBHS	11/9/2023	8:00:00 AM	1:00:00 PM	5 hours
#####	schmidth@wcde.org	LES	#####	9:00:00 AM	2:00:00 PM	5 hours
#####	phillipsm1@wcde.org	DBHS	#####	8:15:00 AM	2:15:00 PM	6 hours
#####	mcinturffb@wcde.org	SCES	#####	8:15:00 AM	1:15:00 PM	5 hours
#####	barrettk@wcde.org	JES	11/7/2023	#####	1:30:00 PM	3 hours
#####	dayj@wcde.org	DCHS	11/1/2023	1:45:00 PM	9:00:00 PM	10 hours
#####	tomlinsonk@wcde.org	GES	#####	9:00:00 AM	2:00:00 PM	about 5 h
#####	scottd@wcde.org	BCES	#####	8:40:00 AM	#####	2 hours 3
#####	workmani@wcde.org	RVES	#####	8:45:00 AM	8:30:00 PM	12 hours
#####	tidwelll@wcde.org	RVES	#####	8:40:00 AM	1:00:00 PM	4.2
#####	poteett@wcde.org	DCHS	#####	#####	1:00:00 PM	2 hours
#####	shumatec@wcde.org	DCHS	#####	4:00:00 PM	#####	7. 5 hours
#####	shumatec@wcde.org	DCHS	12/2/2023	5:00:00 AM	7:30:00 PM	14 hours
#####	shumatec@wcde.org	DCHS	11/3/2023	8:00:00 AM	2:30:00 PM	6.5 hours
#####	coxj2@wcde.org	GES	11/3/2023	8:45:00 AM	2:00:00 AM	5 hrs and
#####	schweikerr@wcde.org	SSES	#####	#####	2:45:00 PM	3 hrs 15 r
#####	frankr@wcde.org	DCHS	11/8/2023	9:30:00 AM	1:30:00 PM	4 hrs
#####	frankr@wcde.org	DCHS	11/9/2023	9:30:00 AM	1:30:00 PM	4hours
#####	frankr@wcde.org	DCHS	#####	9:00:00 AM	1:30:00 PM	4.5 hours
#####	gourleyj@wcde.org	DCHS	#####	6:00:00 PM	#####	4 hours
#####	asburys@wcde.org	SSES	11/7/2023	8:30:00 AM	#####	3.5 hours
#####	baileya@wcde.org	DBHS	11/1/2023	8:30:00 AM	2:00:00 PM	5 and 1/2
#####	combsm@wcde.org	JES	#####	8:30:00 AM	#####	1.5 hours
#####	powersm@wcde.org	DBHS	#####	9:00:00 AM	#####	2 hours
#####	reynoldsc@wcde.org	DBHS	11/6/2023	9:30:00 AM	2:00:00 PM	5.5
#####	oglej@wcde.org	DCHS	#####	7:30:00 AM	#####	4.5 Hours
#####	foxj2@wcde.org	SSES	#####	#####	2:15:00 PM	3 hours a
#####	whitsona@wcde.org	JES	#####	8:30:00 AM	#####	3.5 hours
#####	whitsonc@wcde.org	JES	12/5/2023	8:30:00 AM	1:30:00 PM	5 hours
#####	merrimanm@wcde.org	LES	1/9/2024	8:45:00 AM	1:00:00 PM	4.5 hours
#####	merrimanm@wcde.org	LES	1/10/2024	8:45:00 AM	1:00:00 PM	4.5 hours
#####	davenportk@wcde.org	DCHS	#####	4:30:00 PM	8:00:00 PM	3.5 hours
#####	simerlym@wcde.org	JES	#####	#####	2:15:00 PM	4.15 Hour
#####	crumleya@wcde.org	DCHS	#####	#####	1:15:00 AM	1.5 hours
#####	shumatec@wcde.org	DCHS	#####	6:30:00 AM	5:30:00 PM	11 hours
#####	barkleym@wcde.org	GVES	12/4/2023	9:15:00 AM	#####	2.5 hours
#####	barkleym@wcde.org	GVES	12/5/2023	9:15:00 AM	#####	2.5 hours
#####	schmidth@wcde.org	LES	#####	9:15:00 AM	#####	3 hours

#####	lellmanj@wcde.org	DCHS	11/1/2023	8:30:00 AM	1:30:00 PM	5 Hours
11/1/2023 9:31:24	gantleyj@wcde.org	GVES	11/8/2023	9:30:00 AM	2:00:00 PM	6 hours
#####	feathersr@wcde.org	DBHS	#####	8:00:00 AM	4:30:00 PM	8 1/2 hou
#####	cruzk@wcde.org	GES	#####	9:30:00 AM	2:30:00 AM	5
#####	moorev@wcde.org	SSES	#####	#####	2:00:00 PM	2 hours
#####	davenportk@wcde.org	DCHS	11/8/2023	4:00:00 PM	9:00:00 PM	5 hours
#####	ballr@wcde.org	LES	12/6/2023	8:35:00 AM	2:00:00 PM	5 1/2
#####	murrayk@wcde.org	FBES	#####	8:30:00 AM	1:30:00 PM	5 Hours
#####	coxp@wcde.org	BCES	12/8/2023	8:45:00 AM	#####	3 1/2 hou
11/7/2023 7:22:25	shumatec@wcde.org	DCHS	#####	#####	2:00:00 PM	2.5 hours
#####	oneald@wcde.org	SSES	#####	8:45:00 AM	1:45:00 PM	5 hours
#####	gardnerm1@wcde.org	DBHS	#####	8:30:00 AM	2:30:00 PM	6 hours
11/8/2023 8:18:41	armentroutj@wcde.org	DBHS	#####	8:00:00 AM	2:00:00 PM	7
11/8/2023 8:21:03	armentroutj@wcde.org	DBHS	#####	8:00:00 AM	2:00:00 PM	7
11/8/2023 9:23:29	fordj2@wcde.org	DCHS	#####	7:45:00 AM	9:00:00 AM	1 hour
#####	workmani@wcde.org	RVES	#####	9:15:00 AM	1:30:00 PM	4 hours a
#####	johnsonj@wcde.org	BCES	1/24/2024	8:45:00 AM	#####	3 hours
#####	whitsonc@wcde.org	JES	#####	9:30:00 AM	2:00:00 PM	4.5 hours
#####	whitsonc@wcde.org	JES	#####	9:30:00 AM	2:00:00 PM	4.5 hours
#####	flanaryc@wcde.org	LES	#####	8:45:00 AM	2:15:00 AM	5.5 hours
#####	flanaryc@wcde.org	LES	12/6/2023	#####	1:30:00 PM	3 hours
#####	zuehlkej@wcde.org	WVES	#####	9:30:00 AM	#####	2 hours
#####	zuehlkej@wcde.org	WVES	#####	#####	2:00:00 PM	2 hours
#####	kirkk@wcde.org	SCES	#####	8:00:00 AM	2:30:00 PM	7.5 hours
#####	congerj@wcde.org	DCHS	#####	9:10:00 AM	#####	80 minute
#####	frankr@wcde.org	DCHS	#####	5:00:00 PM	6:30:00 PM	1.5 Hrs
#####	baileya@wcde.org	DBHS	#####	8:15:00 AM	2:00:00 PM	5 hours
#####	lewisj1@wcde.org	DCHS	#####	8:00:00 AM	3:00:00 PM	6-7 hours
#####	churcha@wcde.org	SSES	#####	9:30:00 AM	#####	3 Hrs
#####	shipleyd@wcde.org	DBHS	12/1/2023	7:30:00 AM	2:30:00 PM	Full Day
#####	breedloves@wcde.org	RVES	#####	9:15:00 AM	1:30:00 PM	4 hours
#####	haneya@wcde.org	JES	#####	8:30:00 AM	#####	3.5 Hours
#####	haneya@wcde.org	JES	#####	8:30:00 AM	#####	4 Hours
#####	taylorm1@wcde.org	JES	12/7/2023	#####	2:00:00 PM	3.25 hou
#####	brooksa@wcde.org	GVES	12/5/2023	#####	1:15:00 PM	3 hours
#####	oglej@wcde.org	LES	#####	8:35:00 AM	1:30:00 PM	5 Hours
#####	oglej@wcde.org	JES	#####	8:00:00 AM	1:30:00 PM	5 hours
#####	fleenort@wcde.org	WVES	#####	8:15:00 AM	2:00:00 PM	6 hours
#####	goodg@wcde.org	SSES	12/6/2023	8:00:00 AM	#####	2 hrs
#####	shipleyd@wcde.org	DBHS	12/7/2023	7:45:00 AM	2:30:00 AM	6 hrs 45 r
#####	shipleyd@wcde.org	DBHS	#####	7:45:00 AM	2:30:00 PM	6 hours 4
#####	coxli@wcde.org	DBHS	3/21/2024	8:00:00 AM	2:30:00 PM	6.5 hrs

##### oglej@wcde.org	GVES	#####	8:45:00 AM	1:45:00 PM	5 hours
##### oglej@wcde.org	SCES	#####	8:15:00 AM	2:00:00 PM	5-6 hours
##### oglej@wcde.org	WVES	#####	8:30:00 AM	1:45:00 PM	5-6 hours
##### bowersl@wcde.org	BCES	12/6/2023	#####	1:45:00 PM	3 hours 1
##### whitsonc@wcde.org	JES	4/11/2024	8:30:00 AM	1:30:00 PM	5 hours
##### whitsonc@wcde.org	JES	4/12/2024	8:30:00 AM	1:30:00 PM	5 hours
##### depewm@wcde.org	FBES	12/5/2023	9:00:00 AM	#####	3.5 hours
##### leonards@wcde.org	DCHS	#####	8:00:00 AM	2:30:00 AM	7ish hour:
##### gourleyj@wcde.org	DCHS	12/8/2023	7:45:00 AM	2:45:00 PM	7 hrs
##### baileya@wcde.org	DBHS	12/5/2023	9:30:00 AM	1:30:00 AM	4 hours
##### williamsk@wcde.org	WVES	12/5/2023	#####	#####	2 hours
##### mcinturffb@wcde.org	SCES	12/6/2023	#####	2:30:00 PM	4.5 hrs
##### flanneryc@wcde.org	LES	#####	9:30:00 AM	2:00:00 PM	4.5 hours
##### johnsonj@wcde.org	BCES	3/20/2024	9:30:00 AM	2:00:00 PM	4.5 hours
##### johnsonj@wcde.org	BCES	5/10/2024	8:30:00 AM	2:00:00 PM	5.5 hours
##### byrdc@wcde.org	SCES	#####	#####	2:00:00 PM	3.5 hours
##### fordj2@wcde.org	DCHS	#####	8:00:00 AM	#####	14 hours
##### fordj2@wcde.org	DCHS	#####	8:00:00 AM	3:00:00 PM	7 hours
##### storyj@wcde.org	GVES	#####	9:30:00 AM	1:00:00 PM	3.5 hours
##### shumatec@wcde.org	DCHS	1/13/2024	6:15:00 AM	5:00:00 PM	10.45 hol
##### malloyt@wcde.org	DCHS	#####	#####	2:30:00 PM	2 hours
##### hopkinse@wcde.org	DCHS	2/22/2024	8:00:00 AM	2:00:00 PM	6 hours
##### armentroutj@wcde.org	DBHS	#####	2:30:00 PM	6:30:00 PM	4 hours
##### armentroutj@wcde.org	DBHS	#####	8:00:00 AM	1:00:00 PM	5 hours
##### leonards@wcde.org	DCHS	#####	8:00:00 AM	2:30:00 PM	6 and a h
##### depewm@wcde.org	FBES	#####	9:00:00 AM	1:00:00 PM	4 hours
##### goodg@wcde.org	SSES	#####	9:15:00 AM	#####	2.5
##### grayj3@wcde.org	Asbury	12/5/2023	#####	1:00:00 PM	2 jours
12/5/2023 8:31:17 henleyh@wcde.org	SCES	1/22/2024	9:30:00 AM	1:30:00 PM	4 hours
##### bowersl@wcde.org	BCES	#####	9:30:00 AM	2:30:00 PM	5 hours

Destination	Teacher 1 Class Grade	Teacher 2 Class Grade	Teacher 3 Class Grade
This is a test of our new form	asdfasdf		
We are testing this form.	asdf		
@Northeast State University	Lisa Cox	Marty Cox	Jerry Brewer
Key Club Fall Rally - Dollywood	Key Club	Club	
Methodist Church	Music	Art	
Appalachian Fairgrounds, Gray, TN	Agriculture		
CTE Lab	Medical Therapeutics,		
CTE Lab	Medical Therapeutics,		
Bristol Motor Speedway, Bristol TN	Bristol H&T 11-12	Carder Marketing 11-1	Reynolds H&T 11-12
NC	Shumate NJROTC 9-		
Youth Ag Day	Ford - Ag - 9-12	Conger - Ag - 9-12	
Extension Youth Ag Day	Ford - Ag - 9-12	Conger - Ag - 9-12	
University of Tennessee	Cheerleading		
Key Club Fall Rally - Dollywood	Key Club	Club	
at Northeast State and lunch at the	11 and 12 grade	11 and 12 grade	Brewer/Construction
and the Pinnacle for Lunch	Bristol H&T 2 11-12	12	
Key Club Fall Rally - Dollywood	Key Club	Club	
CTE Lab	Medical Therapeutics		
CTE Lab	Medical Therapeutics		
College	FCCLA 12		
Gorge Rd. Hampton, TN 37658	Grade	Grade	
NC	Melissa Powers/music	Alise Brandenburg/art	
Barter Theater in Abingdon, VA	Grade ELA and SS	Grade ELA and SS	Grade Science and
TN	Donna Kleg- 3rd	Rachel McCurry- 3rd	Daniel Harris- 3rd
Extension Office and Farm Bureau at	grade	Ms. Cross 2nd grade	
Bays Mountain Park and Planetarium	Grade Science	Grade ELA	Grade SS
(Jonesborough)	CDC	5th-8th CDC	
King University	a Profession/11-12 gr,	Teachers of America	
center	Burnette 2nd	Blankenship 2nd	Workman 2nd
Niswonger Performing Arts Center and David Crockett Birthplace	Davenport, Music (Sponsor)	Danielle Mitchell 3rd	Katie Deakins 3rd
1241 Volunteer Parkway,	Classroom 6th-8th		
Tennessee	Carrie Taylor/2B/2nd	Rachel Verble/2A/2nd	Pam Hensley/2C/2nd
Stickley Farms, Bristol, TN	Kindergarten	Kindergarten	Kindergarten

Tipton Haynes Historic Site	3rd	3rd	3rd
Daniel Boone H.S.	N/A	N/A	N/A
(Wytheville, VA)	Band and Flag Corps/		
Timber Mill Private Drive, Bluff City,	K	Caroline Buck K	Rachel Millhorn K
International Storytelling Center	Arts/9-12		
Stickley Farms, Bristol TN	Kindergarten	Kindergarten	Kindergarten
Barter Theater + Logans Roadhouse	Jackson / 5th ELA	White / 5th Math	Bacon / 5th ELA
Bureau Farm Days	Forbes K	Jones K	
David Crockett Birthplace State Park	Tr Fleenor 7th	T Green 7th	Ta Fleenor 6th
Employee Center	Grade	Grade	Grade
Pine Oaks Golf Course	Coach		
Valleybrook Campus 122 Pickens Rd	Health Science 1st,	Health Science, 5th, 9-	
Blountville, TN McDonalds, Gray,	Grade CTE	Grade ELA	
Roan Mountain State Park	Environmental	Chapperone	Driver
Eastman	O'Brien 4th grade	Strouth 4th Grade	Weems 4th Grade
TN to attend National Chemistry	Breedlove's 4th grade	Robinette's 4th grade	Rock's 4th grade
Aviation Orientation Flights	Shumate NJROTC 9-		

Center in Kingsport, TN	grade	Grade	Nikki Arnold 3rd grade
Pinnacle for Lunch	Kelly Arnold-grade 8	8	grades 7/8
Blountville	Electrical	12	HVAC
Eastman	Grade	Grade	Fourth Grade
for CTE Day of Programs and Winged	Heather Shelton CTE	Leanne Sander 8th	8th
Municipal Airport for Aviation	Shumate		
Production of Encore!	K. Sanders 8th grade	D. Arwood 8th grade	J. Laughrun 8th grade
Airport for Aviation Orientation	Shumate NJROTC 9-		
Volunteer High School	Major Steven Sessis		
North Carolina	Major Steven Sessis		
TN	Major Steven Sessis		
North Carolina	Major Steven Sessis		
David Crockett High School	Major Steven Sessis		
Northeast State Community College	Rosenbaum/STEM/8t	Grade	Grade
Appalachian Fairgrounds in Gray, TN	Hulse- 2nd grade	Tapp-2nd Grade	
531 Timbermill Private Drive	4th Grade	Grade	4th Grade
Grandview Elementary School	Josh Ogle	Johnathan Garst	
Knoxville Convention Center	10-12		
Mellow Mushroom (Bristol, VA)	Cierra Rock 4th	Beth Cunningham 4th	Aimee Robinette 4th
Show at Ron Ramsey Agricultural	Leann Turner		
Show at Ron Ramsey Agricultural	Agriculture		
Bristol, TN 37620	Members		
Playwrights Competition awards and	Creative Writing 10-12	Arts 9-12	Lisa Cox
Mullican Flooring	Jerry Brewer		
College	12th grade		

The Heritage in Jonesborough Dr., Bluff City, 37618) S Wilcox Dr., Kingsport, 37660)	H&T Hillary Lambert Hillary Lambert Grade H&T grade	H&T Brittney Pearson Brittney Pearson Grade H&T	Marketing Courtney Bolton Courtney Bolton Grade Marketing
Stickley Farm Telling/ Tour of the town of Creek Rd, Bulls Gap, TN 37711	J. Gourley Teachers	1st Grade teachers	3rd grade teachers
Feather Ridge Jonesborough Paradise Acres	5th Grade teachers	6th Grade Teachers	7th Grade teachers
Stickley Farms	Shumate 9-12	Frank 9-12	
Johnson City	10-12		
Knoxville Convention Center 531 Timbermill Private Drive	4th grade	grade	Science/4th grade
We Rock The Spectrum Dolls project) and lunch @ JC Mall Tennessee	Shawna Pierce (sponsor)- Kindergarten	Kindergarten	Kindergarten IA
Meadowview Convention Center UT Knoxville	J. Gourley FCCLA Yearbook		
Warrior Path State Park 490 Hemlock Rd 1241 Volunteer Parkway Suite 420	Bris Lellman CDC 9-12 Kristen Lane	Logan Scott Kelly Williams	Victoria Ball Jessica Howard
Track area	Grade Levels Assistants		
Country View Farm Pumpkin Patch and Barter Theater	Summer Woodzell K Rebecca Cunningham/I	Lynn Whitaker K Sarah Ratliff/Math/7th	Jared Sanders K Alex Moore/Science/7th
ETSU Planetarium	Darnell 5th grade	Sanders 5th grade	
Holiday Lanes 117 Broyles Drive, John Daniel Boone High School Health Sci	Mrs. Misty Taylor / CDC Grace Bellamy/7th/7th	Mrs. Madison Koontz / Amanda Natale/7th/7th	Mrs. Ashley Church / C
Daniel Boone High School Health Sci	James Garst/8th/8th	Kristie Chausse/8th/8th	Diana O'Neal/CTE/STE
Myers Pumpkin Patch - Bulls Gap	Amanda Baker Pre-K		
Myers Pumpkin Patch and Greenhouse	Charlie Dugger/PreK		
Holiday Lanes Johnson City, TN	Kaitlin Jones/ CDC (3-5)	Jonna Love (Pickard) C	Margaret Kloman CDC
Holiday Lanes/Food Court at Mall at JC	Christie Lewis 7	Lynn Spangler 7	
Mullican Flooring Bristol TN	Maupin - Prin of Manuf	Gardner - Prin of Manufacturing 9-12	
Southeast Highland Cattle Show and S	Leann Turner, 9-12 Agriculture		
Paradise Acres	Payne Kindergarten	Procopio Kindergarten	
Ridgeview Elementary	S. Blanton/Band/8-12		
Myers Pumpkin Patch and Greenhouse	Charlie Dugger/Inclusion PreK		
Myers Pumpkin Patch, Bulls Gap	Amanda Baker Pre-K		
NPAC in Greeneville & lunch	Caleb Shaw - Music - 3	Tara Thompson - 3rd	Keeli Byrd - 3rd
Squibb Farms 196 Vest Road, Limesto DBHS	Sandra Hughes/ELA_S	Sarah Asbury/Math-Sci -	
Myers Farm	Chelsey Peterson		
Northeast State Career Day	Tonia Armstrong		
Grandview Elementary School	CTE - L. Britton - Health	CTE - A Gardner - Welk	CTE - M. Good, Constr
	Kelly Davenport, Madrigal Singers, 10-12		

Barter Theatre; Abingdon, VA	Pinnacle Cheryl Honeycutt/7th M	Jenny Hill/7th Math	Faith Balthazr/7th ELA
Bays Mountain	Kristine Barrett - 5th gr	Stephanie May 5th gra	Kelly Coakley 5th grade
Mulican	Planning/ Welding	Welding	Welding
Grandview School	Chief Robert frank		
Northeast State Community College	He Michelle Phillips, Medical Therapeutics, 10-12		
Hands-On Discovery Center and Golde	Schmidt/5th	Stayer/5th	
HOSA Camp with DCHS at the Appala	Michelle Phillips, HOSA	Amanda Altmann, HOS	Jesscia Walker, HOSA
Quantum Leap /117 E Kings St. Johns	Brooke McInturff		
The International Storytelling Center	Barrett - 5th	May - 5th	Tibble - 5th
University of Tennessee Lady Vols. Pr	NA	NA	NA
Barter Theater- Abington, VA	Krisi Tomlinson- 2nd gr	Lindsey Tipton-2nd gra	Tammy Jenkins-2nd gra
International Storytelling Center 116 W	Danielle Scott-Sci/SS-5	Sally Wedel-ELA-5th gr	Jessica Wilson-Math-5t
Dollywood, Pigeon Forge, TN	Isabel Workman		
Holiday Lanes 117 Broyles Dr. Johns	Laura Tidwell	Shawna Pierce	Kristen Lane
Jonesborough Methodist Church -	T. Poteet - Key Club - 11th and 12th grades		
Bristol Motor Speedway	CWO2 Clyde Shumate (will not be attending)		
Bearden High School Knoxville, TN	CWO2 Clyde Shumate	BMC Robert Frank 9-12	
David Crockett Birth Place State Park f	CWO2 Clyde Shumate	BMC (SW) Robert Frank 9-12	
Northeast State, Blountville, Tn and M	6th Grade CTE	7th Grade CTE	
KFC- 1920 North Roan Street-Johnson	Rebecca Schweiker to take 3 Cross Country Athletes		
Various local schools for Veterans Day	Chief Frank / ROTC / 9-12		
Various locations in the community for	Chief Frank / ROTC / 9-12		
Various locations in the community for	Chief Frank / ROTC / 9-12		
901 Lynn Rd Blountville, TN	J. Gourley		
International Storytelling Center 116 W	Sarah Asbury 5th grade	Sandy Hughes 5th Grade	
Holiday Lanes	Bailey- 9-12 CDC		
New School	ALL TEACHERS ALL STUDENTS		
Gray Elementary	Mrs. Powers- 5 students from Reflections		
Fusion Restaurant at Ridgefield's Coun	Cassy Bristol	Chris Brown	Ben Carder
Niswonger Children's Hospital - Scrubs	Josh Ogle Marching Ba	Steven Meisenzahl Marching Band 9-12	
Jonesborough Senior Center	Jill Fox Beta Club 6th	Emily Clark Beta Club	Gracie Good Beta Club
We Rock The Spectrum	Madison Koontz CDC	kAshley Church CDC 3-4	Misty Taylor CDC 6-8
Shoe Carnival & JC Mall	Clarinda Whitson & vari	Vicki Woodward	
Zip n Slip, 10725 US-23, Mars Hill, NC	Hope Schmidt/ 5th Gra	Kathy Stayer/ 5th Grad	Cindy McAvoy/ 6th Gra
Zip n Slip, 10725 US-23, Mars Hill, NC	Robin Sturgill/ 7th Grad	Heather Orren/ 7th Stur	Stephanie Greenwell/ 8
Downtown Jonesborough / Storytelling	Kelly Davenport	Doug Harris	Ben Davenport
Barter Theater	Arnold- 2nd Grade	Jenkins-2nd Grade	Kiernan-2nd Grade
elementary schools	Collette - Ag Business Class		
ETSU for JROTC Brain Brawl, Tour, an	CWO2 Clyde Shumate		
Johnson City Library	Melanie Barkley, 1st	Chelsea Greene, 1st	
Johnson City Library	Heather Dennis	Katie Weber	
Walmart, W Market St and Pizza Plus	Hope Schmidt	Stephanie Greenwell	

Holiday Lanes in Johnson City	Joe Lellman CDC High	Elizabeth Hicks	Logan Scott
The International Storytelling Center in Julie Gantley, Library, 5Ben Davenport, Music, Amy Thomas, Art, 5th C			
Ripley's Aquarium Gatlinburg	Rebekah Feathers/Biology/10-12		
Tn College of Applied Technology/ Lun Jason Ahrens- Guidance			
Hands On Museum	V. Moore / Student Leadership Team/ 7-8		
The Jackson Park SHED in Jonesboro	Kelly Davenport	Doug Harris	
Barter Theatre and McDonald's for lunch	Ronda Ball 2nd	Tammy Ferguson 2nd	Michelle Cradic 2nd
RCAM 305 W Main St, Kingsport, TN 3	Kirsten Murray/STEM/7	Rob Cantor/Math/7-8	MacKenzie Carrier/ELA
419 Fieldpond Dr - kingsport Inner City Penny Cox - Kindergarten	MacKenzie Garcia - Kir	Candie Wright - Kinder	
Kiwanis Club United Methodist Jonesboro	CWO2 Clyde Shumate		
Northeast State Community College	Diana O'Neal / CTE/ST	Gracie Good / School Counselor / 7th & 8th Sel	
Boones Creek, Ridgeview, Gray school	Misti Gardner Strategic	Christina Ledford, Strat	Morgan Robins Strategic
Feeder Schools to Daniel Boone High	Joshua Armentrout	Leann Turner	
DBHS feeder schools	Joshua Armentrout 9-11	Leann Turner 9-12	
Local elementary schools	Ford 9-12		
Quantum Leap in Johnson City	Cicirello	Workman	Milhorn
Toy F Reid Center at Eastman Chemical	Jennifer Johnson 4th	Ginger Rider 4th	Dana Woods 4th
Mall at Johnson City	C. Whitson	J. Washington	
Mall at Johnson City	C Whitson	J. Washington	
TCAT Elizabethton, Johnson City Mall	Chelsa Flanary / School	Stephanie Greenwell /	Jeff Sulick / 8th Grade
Shoe Carnival, Pizza Plus	Chelsa Flanary, Guidar	Ariel Flannagan, PE	
Quantum Leap	Jan Zuehlke grades 5th-8th grade		
Quantum Leap - Johnson City	Jan Zuehlke grades K-4th		
Magiquest, 2491 Parkway, Pigeon Forge	Kassie Kirk, ELA 7th/8th	McMillan, Math, 7th/8th	Phillips, SS/Science, 7th
Providence Academy	Conger		
West View	Frank / ROTC / 9-12		
Pin and Friends	Mrs. Bailey CDC 9-12		
Grandview Elementary	Jacob Lewis/ Electrical/ 12th		
Quantum Leap Johnson City	Alisha Dunn K-4	Serenna Yarber K-4	Angela Church 5-8
Northeast State Community College	Donnie Shipley CTE	Allen Bishop CTE	
Johnson City Family Skate Center	Students in grades 4-8	PTO reward	
Holiday Lanes-117 Broyles Dr, Johnson City	Amber Haney 4th Grade	Ashton Meredith 4th Gr	Jared Smith 4th Grade
Johnson City Family Skate Center 930	Amber Haney 4th	Ashton Meredith 4th	Sara Spence 4th
New School Building and Pizza Plus	Misty Taylor - CDC 5th-	Mrs. Koontz - CDC K-2	Mrs. Church - CDC 3rd-
Shoe Carnival in Johnson City and Pizza Plus	Amber Brooks- School	Joe Story- school counselor	
DCHS - Middle School Concert Rehearsal	Preston Holley (6-8)	Ogle (6-8)	Garst (6-8)
DCHS - Jr. Pioneer Concert Rehearsal	Josh Ogle (6-8)	Preston Holley	Johnathan Garst
Marquee Cinemas Pinnacle, Bristol TN	6th Tammy Fleenor	6th Kristin Corrigan	7th Trisha Fleenor
Shoe Carnival Johnson City TN	Guidance - Ms. Good		
Northeast State Community College	Donnie Shipley	Allen Bishop	
Northeast State Community College	Donnie Shipley	Allen Bishop	
Carson-Newman University/ Morristown	Lisa Cox/Teaching as a	Karin Orchard/ FTA/ 10th-12th	

DCHS for Concert Practice	Johnathan Garst	Josh Ogle	Preston Holley
DCHS for Concert Preparation	Johnathan Garst	Josh Ogle	Preston Holley
DCHS for concert preparation	Johnathan Garst	Josh Ogle	Preston Holley
Shoe Carnival/Beef O' Brady's	Lynn Webb/Students selected to receive new s	Anne Trask/Students	
Career Quest @ ETSU mini dome & Ki Howerton 7th grade	Hutson 7th grade	Taylor 7th grade	
Career quest at Etsu mini dome & Kiwæ Bradley 8th	Dulaney 8th	Musselman 8th	
Shoe Carnival; Johnson City and Barbæ Michelle Depew; School Counselor K-8			
confidence college of cosmetology, sal Sabra Leonard, cosmetology, 12th			
Downtown Jonesborough Courthouse J. Gourley			
Central Office and somewhere for lunch Ashley Bailey 9-12 CDC			
Shoe Carnival, 3211 Peoples St, Johns Katie Edens, Counselor			
Shoe Carnival / Pizza Plus	Chase Byrd		
Shop with a Cop - Johnson City Mall	Chelsa Flanary - Couns	Dustin Clawson - PE	Adina Johnson - CDC
Hands On Discovery Center	Jennifer Johnson 4th	Ginger Rider 4th	Dana Woods 4th
Doe River Gorge, Hampton TN	Jennifer Johnson 4th gr	Ginger Rider 4th grade	Amy Ivey 4th grade
Johnson City Mall	Chase Byrd		
Holiday Lanes, Walter State Communit	Ford/Ag/9-12	Conger/Ag/9-12	
District Speaking - Ron Ramsey Ag Ce	Ford/Ag/9-12	Conger/Ag/9-12	
Mall of Johnson City	Joe Story	Amber Brooks	
Daniel Boone High School	CWO2 Clyde Shumate	BMC(SW) Robert Frank 9-12	
JES and JMS Senior walkthrough	Amy Collette Senior Sp	Tiffany Malloy Student Council Advisor	
Creole for Kids and the History of Zyde Ms. Hopkins/Internatio			
Ms. Molloy/Drama Clas Mr. Cavaness/Internatic			
Walters State Community College	Joshua Armentrout	Leann Turner	
Ron Ramsey Ag Center	Joshua Armentrout	Leann Turner	
Confidence college of cosmetology, mæ Sabra Leonard/cosmetology/12th			
JC Mall	Michelle Depew		
Johnson City Mall	Ms. Good		
Shoe Carnival, 3211 Peoples St, Johns Dawn Royston 9-12		Tracy Jones - 9-12	
NPAC (212 Tusculum Blvd-Greeneville Heather Henley-5th gra Leigh Ray-6th grade			
Shop with a Cop event at The Mall at J Lynn Webb/School Counselor/Grades 4-8			

Teacher 4 Class Grade	Teacher 5 Class Grade	Teacher 6 Class Grade	Number of stu inv
			60
			60
Eric Sharpe	Cathy Reynolds	Dane Salyer	80
		Est. 30	
			15
		supervision;	
			24
			24
			40
			12
		14-20	
		14-20	
			11
		Est. 30	
12 grade	Alan Bishop/ CAD	Computer	80
Reynolds H&T3 11-12			40
		Est. 30	
			24
			24
			1
			39
			15
Grade Math			103
			48
			27
Grade Math	SPED IA		103
			17
			15
Cicirello 2nd			74
Kelly Casey 3rd	Christina Williams 3rd		apx. 75
			8
			53
Kindergarten	Kindergarten	Kindergarten	109

3rd			79
N/A	N/A	N/A	20
			55
Audrey Sanders K			65
			7
Kindergarten	Kindergarten	Kindergarten	109
Lowe / 5th Math	Waldron / Sped		88
Fleming K	Sheets K		70
Mrs. Corrigan 6th	C Richardson 8th	P Davis 8th	approximately 89
Grade	Grade		83
			9
			98
			36
			24
			63
grade			65
			30

grade 88

7/8 Rick Runion-grade 7 Jeff Crowe-grade 7 approximately 150

Lisa Cox 9-12 TAP 12 Cosmetology Construction 40

61

Sandy Keys 8th 73

30

J. Hill 8th grade Ed. J. Simpson 6-8 IA 97

30

12

12

12

12

12

Grade Grade Prince/Guidance/8th 97

32

61

49

5

4th assistant 67

Kept at School;

Kept at School;

how many turn in

25

15-25

2

			40
Rachel Richmond	Heather Streeval		87
Rachel Richmond	Streeval/Breanna		87
Jill Arnold 1st Grade			80
			40
			15
			7
4th Grade teachers			163
8th Grade teachers			163
			44
			5
			61
			9
		41 aprox	
			31
		35-40	
			7
Elizabeth Hicks	Wes Brown	Myra Dill	10
			10
		Approximately 200	
			55
1			75
			30
DC / 3rd-5th			29
			42
M/8th			43
			20
			19
(5-8)			21
			55
			25
			5
			35
			32
			19
			20
			30
-	-	-	42
			26
			20
CTE - D. Maupin, Machining			65
			23

Josh Laughrun/8th SS		80
Crystal Tibble 5th grade	about 95	
Welding	Welding	23
		7
		39
		38
students, 11-12		36
		60
Coakley - 5th		100
NA	NA	14
ade	around 56	
th grade		78
		13
		28
	5- key club officers	
		20
		25
		14
		31
		3
		6
		6
		6
	7 max	
		42
		6
		915
		5
Cathy Reynolds		40
		6
, 8th		40
		30
	15-30	
Roma Christian/ 6th Grade	around 85	
Jeff Sulick/ 8th Grade	around 85	
Belinda Lyons/ 8th Grade		
		21
Snapp-2nd Grade	Simerly-2nd Grade	95
		15
		20
		36
		37
		20

Myra Dill	Wes Brown	Victoria Ball	6
Stephanie Williams, EL	Emmy Day, Math, 5th	Kandi Fox, Social Studies	49
			40
			46
			5
			54
			43
Matthew Haren/Social Studies/7-8			60
Lindsay Thayer - Kindergarten	Jackie Loyd - Kindergarten	Heather Shropshire - Kindergarten	109
			4
Selected students			24
Don Kerley Strategic Services	Alan Bishop CTE		27
			8
			8
			2
Cooper			62
Amy Ivey 4th	Callie Thompson 4th		101
			30
			30
Donna Widner / STEM Class			48
			13
			62
			57
3rd/8th			51
			2
			7
			12
			2
James Garst 5-8			82
			approximately 25-30
			40
Sara Spence 4th Grade	Chelsey Waddell 4th Grade		Approximately 100
Jared Smith 4th	Chelsey Waddell 4th		approximately 100
-5th			33
			13
			16
			49
7th Tennille Green	8th Cheryl Richardson	8th Payton Davis	86
			13
			8-12 depending on
			No more than 6 excluded
			15-20

	25
	10
	15
shoes/Grades PreK-3	13
Coffey 7th grade	110
Phillips 8th	110
	13
	7
	7
	10
	13
	13
Chase Byrd - South Central Counselor	10
Amy Ivey 4th Callie Thompson	100
Callie Thompson 4th gr Dana Woods 4th grade	100
	2
	8
	4
	4
	25
	Est 50
onal Club + Spanish/10-11	40
	7
	4
	7
	2
	6
	13
	29
	5

Chaperone list	Bus Driver & Number	Additional Bus Driver & Number	Has the cafeteria manager been notified about lunch count?	Will chaperones (roll) that they responsible?
aasdfasdf	asdad 22		Yes	Yes
asd	22		Yes	Yes
See above	Jerry Brewer	TBD	No	Yes
Norton	Need bus driver		No	Yes
yes	2 vans		No	Yes
Amy Rollins, Leann Turner	n/a	n/a	No	Yes
Shannon Drinnon	X68		Yes	Yes
Drinnon	X68		Yes	Yes
yes	Nancy Cole		Yes	Yes
needed. CWO2 Shumate	Shumate / As		No	No
Ford, Conger	N/A	N/A	Yes	Yes
Ford, Conger	N/A		Yes	Yes
None	Jeff Shelton		No	No
Karen Norton	Need driver		No	Yes
Above listed teachers	Jerry Brewer	John Goode	No	Yes
yes	Nancy Cole		Yes	Yes
Karen Norton	Need driver		No	Yes
Shannon Drinnon	X68		Yes	Yes
Shannon Drinnon	X68		Yes	Yes
J. Gourley	School Van		No	Yes
Ward	96		Yes	Yes
Brandenburg	Kay Russell		No	Yes
Jennifer Simpson (IA), Lisa	Awaiting Confirmation	Awaiting Confirmation	Yes	Yes
Taylor	Kay- Bus 6	Ken- Bus 18	Yes	Yes
Ms. Waycaster	Linda Treadway #81		Yes	Yes
that has a child requiring	Awaiting approval	We will need 3 buses	Yes	Yes
n/a	#111	Kelly Beam Bus # 115	Yes	Yes
listed above	TBD		No	Yes
Evangelista	Dicky Street X99	Robert Waddell 53	Yes	Yes
n/a - teachers serve in this capacity.	Kathy Kruse 51	Patty Stanley 75	Yes	Yes
Gail Brocklebank	SPED Bus		Yes	Yes
Rachel Verble	Kathy Kruse 51		Yes	Yes
chaperones	Kay Russell	Doug Deakins	Yes	Yes

Jennifer Head	Kay Russell Bus 6	Nancy Cole Bus 11	Yes	Yes
Chief Frank	N/A Parents Driving		No	Yes
Tate, Brent Owens, Gina	Linda Treadway	Randy	No	Yes
Assistant, Donna Saylor K	Melissa DePriest #58	Nancy Cole #11	Yes	Yes
Me	School Van		No	Yes
Taylor White	Kay Russell	Doug Deakins	Yes	Yes
Misty Childers	TBA	TBA	No	No
Teachers and Assistant	Susie 94	Vickie 35	Yes	Yes
Corrigan, Green, Davis,	Randy Humphreys 24	Patty Stanley	Yes	Yes
D. Spurlock	Dickie Street - 25	Susie Brewer - 94	Yes	Yes
Coach	N/A		No	Yes
Phillips	Shannon Drinnon X68		Yes	Yes
Joni Cox, Jessica Knight	6	N/A	Yes	Yes
Hannah Krtausch	Number TBD after		Yes	Yes
Silvis	waiting to hear back		No	Yes
Jennifer Head?	0302	6432	Yes	Yes
no chaperone	Shumate		No	No

IA)	TBD upon approval		Yes	Yes
Lynn Webb	22, Kay Russell bus 6,		Yes	Yes
	Jerry Brewer		Yes	Yes
Classroom Teachers	Susie Brewer #94	Patty Stanley #75	Yes	Yes
Leanne Sanders	Kathy Cruze 51	Patty Stanley 75	Yes	Yes
because CWO2 Shumate	Shumate		No	No
Deana Arwood	Nancy Cole Bus 11	44	Yes	Yes
no chaperone	Shumate		No	No
Mecha Rowan	Taking Vans		No	Yes
Mecha Rowan	Taking Vans		No	Yes
Tara Glisson	Taking Vans		No	Yes
Tara Glisson	Taking Vans		No	Yes
Mecha Rowan	Taking Vans		No	Yes
Lisa Adams	Jason Bellamy Bus		Yes	Yes
Kim Hoyle, Sandi Henley,	Randy Humphrey/24		Yes	Yes
Open to parents as well	Susie Brewer 94	Patty Stanley 75	Yes	Yes
Josh Ogle	Linda Treadway	Randy	No	Yes
Kelli Hauldren	CTE Van		Yes	Yes
Beth Cunningham	Jason Bellamy 44	Nancy Cole 11	Yes	Yes
Rollins	n/a	n/a	No	Yes
Rollins	responsible for all		No	Yes
T. Poteet, A. Kincaid	Godfrey, 96	Bellamy, 3	Yes	Yes
n/a	TBD after approval		Yes	Yes
instuctor if a female student	Jerry Brewer #67		Yes	Yes
Mark Good	Mark Good van		Yes	Yes

n/a	Nancy Cole	Shannon Drinnon	Yes	Yes
Nicole Godsey	737-0302	423-335-1146	Yes	Yes
Nicole Godsey	737-0302	423-335-1146	Yes	Yes
Grade Assistant	will need one more	Sped Bus and driver.	Yes	Yes
n/a	Nancy Cole		Yes	Yes
Ashley Broyles	Jackie Arrowood 68		Yes	Yes
J. Gourley	School Van		No	Yes
Instructional Assistants	Doug Deakins 14	Christy Hubbard 34	Yes	Yes
All Instructional Assistants	Doug Deakins 14	Nancy Cole 67	Yes	Yes
none	Shumate		No	Yes
Kelli Hauldren	CTE Van		Yes	Yes
Open to parents as well	Susie Brewer 94	Patty Stanley 75	Yes	Yes
April Wilder	109 Mrs. Gail		Yes	No
TBD	TBD	TBD	Yes	Yes
14 Parents	Jason Bellamy Bus 44		Yes	Yes
Jerry Day	Jerry Day		No	Yes
Nya WiesnerIzabela Arnold	I will be driving a school van.		Yes	Yes
Parents invited	Wendell SPED Bus	2nd SPED Bus unknown	Yes	Yes
Chaperones will meet up the	unknown- either Bus 109 or Bus 104		Yes	No
Grade Level Assistants	N/A		Yes	Yes
Brianne BottsElizabeth Griffir	Bus 44 Jason Bellamy		Yes	Yes
Seventh Grade Teachers	Susie Brewer X11	Vicki 35	Yes	Yes
Julie Sanders, Emily Darnell, Randy,	bus 24		Yes	Yes
Kim HuntAmanda BoyleNikki Richard	Street Bus X99		Yes	Yes
G. BellamyA. NataleA. Dunn	Natasha Davis, Bus #82		Yes	Yes
James GarstKristie Chaussel	Natasha Davis, Bus #82		Yes	Yes
Teresa Branch	Cathy Stout		No	Yes
still looking into Chaperones	Alicia Wilson #103		Yes	Yes
Kaitlin JonesJonna LoveMarç Art Ferguson/	128	Ed/ sub bus	Yes	Yes
Christie Lewis, Lynn SpangleKay Russell	6	Ken Dent 18	Yes	Yes
Maupin, Gardner	Maupin #8		Yes	Yes
Amy Rollins	Parents will be responsible for student transport		Yes	Yes
Amber PughMichelle Depew	John Brown #70		Yes	Yes
Rachel NewellIsabella Peavy	Jason Bellamy/44		Yes	Yes
still looking into Chaperones	Alicia Wilson #103		Yes	Yes
Teresa Branch	Cathy Stout		Yes	Yes
Caleb ShawTara Thompson	TBD		Yes	Yes
-	Doug Deakins-14	-	Yes	Yes
Chelsey Peterson	Godfrey Stout 96		Yes	Yes
Delena Fitzgerald (Instructional Assistant)	Lainey Ferguson	426-1443	Yes	Yes
Britton, Gardner, Good, Maupin	Daniel Maupin	Mark Good	Yes	Yes
Kelly Davenport	Details pending.		No	Yes

Jennifer Simpson/SPED Assi	Kay Russell	Nancy Cole	Yes	Yes	
We do not have a list curren	#24 Randy Humphries	#25 Dickie Street	No	Yes	
Gardner, maupin	Maupin		Yes	Yes	
None	Chief Frank school van	none	No	No	
Shannon Drinnon	Shannon Drinnon, X68		Yes	Yes	
	0 Godfrey Stout Bus 96		Yes	Yes	
Amanda Altmann	Jessica Wa Shannon Drinnon, X68		Yes	Yes	
Brooke McInturff	Jacob Adkir #81 Linda Treadway	#44 Jason Bellamy	Yes	Yes	
not applicable currently	x99 Dickie	Jeff - x3	No	Yes	
Thomas Gouge, Mackenzie L	Vans 90 & 91		Yes	Yes	
Maria Slagle, Elizabeth Griffir	Kay, Bus 6		Yes	Yes	
Danielle Scott	Sally Wedel	Jeff Shelton-Bus 89 Kim Carver-Bus 22	Yes	Yes	
Only 1 adult since there are c	Kay Russell - bus num	Kent Dent - bus numbe	Yes	Yes	
Gail Brockelbank, Christine M	Gail Brockelbank 109	Bus 109,bus 22	Yes	Yes	
T. Poteet	T. Poteet- van #90		Yes	Yes	
Christy Marshall, President N	Roy Slagle will drive his route bus		No	Yes	
none	Godfrey Stout		No	No	
None	DCHS School Van- Chief Frank		No	No	
Jason Ahrens	Kay Russell Bus #6		Yes	Yes	
None- only three athletes	Van will be borrowed and used during that time		Yes	Yes	
Chief Frank	School Van		Yes	Yes	
Chief Frank	School Van		Yes	Yes	
Chief Frank	School Van		Yes	Yes	
Yes	School Van		No	Yes	
Sarah Asbury	Sandy Hughes	Doug Deakins 423-416-1226	Yes	Yes	
Ashley Bailey	Jessica Poarch	Dave Percell - 119	Yes	Yes	
All Teachers and IAs	Jarrod is in charge of this ... will need 12-13 bu		No	Yes	
Mrs. Powers	school van		No	Yes	
n/a	Nancy Cole		Yes	Yes	
Josh Ogle, Steven Meisenza	School Van		No	Yes	
Jill Fox	Emily Clark	Gracie Go	Jason Bellamy 44	Yes	Yes
Nikki Firestine	Kelsey Master	Richard, X99		Yes	Yes
Jessica Washington	Jeff Shelton		Yes	Yes	
Sara Leimkuhler	Godfrey Stout/ Bus 96	Amy Ward/ Bus 40	Yes	Yes	
Mark Merriman	Godfrey Stout/ Bus 96	Amy Ward/ Bus 40	Yes	Yes	
Kelly Davenport, Doug Harris	NA - Students providing own transportation.		No	Yes	
None- Just TEachers	-Have not found a bus. We will once the trip is :		No	No	
Amy Collette and Julie Rasta	school vans - 2		Yes	Yes	
none	not assigned yet		No	No	
Jenna Davis, Assistant	Kathy Kruse, 51		Yes	Yes	
Jenna Davis	Kathy Kruse, 51		Yes	Yes	
Hope Schmidt	Stephanie Gre	96 Godfrey Stout	Yes	Yes	

NA	151 Wendell		Yes	Yes	
Same as sponsoring teacher:	Kathy Kruse, 51		Yes	Yes	
	Bishop		Yes	Yes	
Karen Matherly	Lindsey McCut	Kay Russell #6 Ken Dent #18	Yes	Yes	
Valerie Moore	Tasha Davis	82	Yes	Yes	
Kelly Davenport	Doug Harris	Wendell + some students providing own transp	No	Yes	
Nikki Willis	Godfrey Stout	96	Yes	Yes	
Kirsten Murray	Robert Cantor	John Brown 70 Tammy Barnes	Yes	Yes	
Diane Verble	Taylor White	Doug Deakins	Yes	Yes	
na	School Van	none	No	No	
Alicia Dunn	Nancy Cole,	Bus #11	Yes	Yes	
Misti Gardner	Christina Ledford	Allen Bishop 423-431-8279	No	Yes	
Joshua Armentrout	Josh Armentrout	CTE Van	Yes	Yes	
Joshua Armentrout	Leann Turner	CTE Van	Yes	Yes	
Ford	NA	NA	No	Yes	
Milhorn	Cicirello	WorkmanCoc	Nancy Cole, bus 11	Yes	Yes
Jennifer Johnson, Ginger Rid	Kim Carver(22)	Kay Russell (6)	Yes	Yes	
various staff based on studer	Jeff Shelton	Dickie	Yes	Yes	
various staff as chosen by stu	Jeff Shelton & Dickie		Yes	Yes	
Hannah Lewis	Linda Treadway,	Bus #81	Yes	Yes	
Hannah Lewis	Linda Treadway,	#81	Yes	Yes	
Instructional Assistants-Sand	Randy #24	Elizabeth #85	Yes	Yes	
Sandy Bolton, Sandee Marke	Randy #24	Elizabeth #85	Yes	Yes	
Kassie Kirk	Diane McMillan	Ri Linda Treadway Bus 81	Yes	Yes	
Conger	N/A - CTE van		No	Yes	
Chief Frank	N/A Parents Driving their own	Cadets	No	Yes	
Jessica Poarch	Dave Percell	J Dave Percell 119	Yes	Yes	
Jacob Lewis	Using a Van		Yes	Yes	
Alisha Dunn	James Garst	Ser Christy Hubbard #34 Doug Deakins #14	Yes	Yes	
Donnie Shipley	Allen Bishop	I will need 1 bus Bishop said he will drive and c	No	Yes	
Lambert?	Head?	7th/8th grade	Melissa DePriest Bus #58	Yes	Yes
Dagni Spurlock	Richard Street #25	Per the email from Ms.	Yes	No	
Dagni Spurlock	Missy Roberts #63	Jacklyn Arrowood	Yes	No	
Kim Hunt	Amanda Boyle	Niki F Richard Street "Dickie" Bus # X-99	Yes	Yes	
Amber Brooks	Joe Story	Patty Vickie Jaquez- 35	Yes	Yes	
Josh Ogle	John Garst	Preston Linda Treadway Randy	Yes	Yes	
Josh Ogle	Preston Holley	John Linda Treadway Randy	Yes	Yes	
Tammy Fleenor, Kristin Corri	to be determined		Yes	Yes	
Alisha Dunn	Jason Bellamy-	#44	No	Yes	
Donnie Shipley	Allen Bishop	Plan to Utilize CTE Van	Plan to Utilize CTE Van	No	Yes
Donnie Shipley	Allen Bishop	Will Utilize CTE Van if available		No	Yes
Karin Orchard and Lisa Cox	Shannon Drinnon/	Activity Bus		No	Yes

Johnathan Garst	Josh Ogle	Pr Linda Treadway	Randy Humphreys	Yes	Yes
Johnathan Garst	Josh Ogle	Pr Linda Treadway	Randy Humphreys	Yes	Yes
Preston Holley	Johnathan Ga	Linda Treadway	Randy Humphreys	Yes	Yes
ETSU Counseling Intern:	Sağ	TBD		Yes	Yes
Whitson, Blanton, and Washi	Jeff shelton		Dicky	Yes	Yes
Blanton, whitson, Washington	Shelton		Dicky	Yes	Yes
Tammy Haren		Tammy Barnes X35		Yes	Yes
Sabra Leonard		cte van		No	Yes
NA		School Van		No	Yes
Ashley Bailey	Jessica Poarch	Dave Percell and 119		Yes	Yes
Katie Edens		Randy Humphries, 24		Yes	Yes
Maggie Gallimore	Jacob Adk	will be riding bus with Lamar School / Ms. Flan		Yes	Yes
None		Bus 111 Adina Johnson		Yes	Yes
Jennifer Johnson	Ginger Ride	Kim Carver 22	Kaye Russell 6	Yes	Yes
Jennifer Johnson	Ginger Ride	Kim Carver 22	Kaye Russell 6	Yes	Yes
Chase Byrd		Lamar Counselor (Chelsa Flanary) handling tra		Yes	Yes
Ford/Conger		NA		Yes	Yes
Ford/Conger		NA		Yes	Yes
Joe Story & Amber Brooks		Vickie Jaquez- Bus 35		Yes	Yes
NA		Jerry Day		No	No
Amy Collette	Tiffany Malloy	Daniel Maupin 8		No	Yes
3 teachers above		Not known at this time. We plan to take only on		Yes	Yes
Leann Turner		CTE/ROTC Van	N/A	Yes	Yes
Joshua Armentrout		Joshua Armentrout	N/A	Yes	Yes
Sabra Leonard		cte van	cte van	No	Yes
Michelle Depew		Shop with a (Tammy Barnes; X35		Yes	Yes
Jill Fox		Tammy Barnes 35		No	Yes
Dawn Royston	Tracy Jones	Tracy Jones, TBA		No	Yes
Maggie Gallimore (Music)	Kar Jackie Arrowood,	Bus #68, 423.943.9731		Yes	Yes
Taylor Jenkins, BCE Social V		Tammy Barnes, Bus X35		Yes	Yes

As you plan the trip, will all the children be given instructions as to what they should do if they become separated (lost) from the group?	Will you have on file parental release forms signed by parents or legal guardians?	Explain the educational value of the trip.
Yes	Yes	this is a test
Yes	Yes	This is another test of our new form.
Yes	Yes	attending breakout sessions related to industry and careers, and
Yes	Yes	At Fall Rally, students will be introduced to Key Club on the district
Yes	Yes	the community. This concert is given by a professional handbell
Yes	Yes	Agricultural Experience Program in Agriculture. They will be building
Yes	Yes	CTE Lab students about careers in healthcare and leading the
Yes	Yes	the 7th and 8th grade students about careers in healthcare. They will
Yes	Yes	the banks and go to the dragway. We will then tour some suites and
Yes	Yes	This will be a sanctioned CMP Air Rifle Cup Match competition
Yes	Yes	partnership have 1,000 students each day coming in from
Yes	Yes	partnership have 1,000 students each day coming in from
Yes	Yes	to cheer with UT cheerleaders at Neyland Stadium for their UT Spirit
Yes	Yes	At Fall Rally, students will be introduced to Key Club on the district
Yes	Yes	NESC, attend breakout sessions, view vendor booths of area
Yes	Yes	banks and visit the drag strip. We will then tour some of the suites
Yes	Yes	At Fall Rally, students will be introduced to Key Club on the district
Yes	Yes	the 7th and 8th grade students about careers in healthcare. They will
Yes	Yes	the 7th and 8th grade students about careers in healthcare. They will
Yes	Yes	be recognized at their meeting.
Yes	Yes	Structural Adaptations
Yes	Yes	Waynesville, NC. This is an opportunity to see a professional level
Yes	Yes	theater, follow the elements of plot as the story unfolds, and engage
Yes	Yes	see how these adaptations help the animals survive. They will also
Yes	Yes	agriculture found in our local area, see and learn more about the
Yes	Yes	on their barge ride and identify different micro ecosystems on a
Yes	Yes	science and conservation of wildlife. Gives students a real
Yes	Yes	Members will be touring the King University Campus and visiting the
Yes	Yes	the play on this trip.
Yes	Yes	Student's will explore Earth's place in the Universe through thematically related music as they discover the planets, eclipses, and the moon.
Yes	Yes	along with others.
Yes	Yes	Agriculture in the classroom.
Yes	Yes	Represent the relationship between basic needs of plants and

Yes	Yes	gain educational experience through touring the home, learn about
Yes	Yes	Drill, Team work
Yes	Yes	competition. We will receive feedback on our performance from
Yes	Yes	see, experience, and touch all kinds of fall objects. Being able to
Yes	Yes	Jonesborough.
Yes	Yes	Represent the relationship between basic needs of plants and
Yes	Yes	Christmas play at Barter Theater.
Yes	Yes	on experiences. The opportunity will demonstrate the value of local
Yes	Yes	Nine week behavior celebration
Yes	Yes	activities planned and put on by Eastman Chemical Company.
Yes	Yes	The Big9 District Golf Tournament is being held on this date.
Yes	Yes	focus on Public Health. Students will tour the public health facility.
Yes	Yes	in CTE activities at Northeast and Tri Cities Airport.
Yes	Yes	significance they have on biodiversity, endemic species, and natural
Yes	Yes	will include activities to teach them about science topics, as well as
Yes	Yes	activities related to Science and Chemistry. Students will gain
Yes	Yes	172 aircraft with LTCOL USAF (Ret) Bill Powley, Hall of Fame pilot
Yes	Yes	accounts change overtime, recognize how past events and issues
Yes	Yes	real life experience with potential career fields in our community and
Yes	Yes	attend breakout sessions. This is hosted by our district SKILLS USA.
Yes	Yes	observe chemistry demonstrations, booths and exhibits related to
Yes	Yes	available at Northeast State. Tour the Northeast state facility viewing
Yes	Yes	aviation orientation and flight on a Cessna 172 aircraft with LTCOL
Yes	Yes	life for students that they have or will read in their ELA class. (The
Yes	Yes	on a Cessna 172 aircraft with Lt. Col (Ret) Bill Powley, Hall of Fame
Yes	Yes	Competitive Marksmanship Match
Yes	Yes	Competitive Marksmanship Match
Yes	Yes	State qualifying marksmanship match
Yes	Yes	Competitive Marksmanship Match
Yes	Yes	Competitive Marksmanship Match
Yes	Yes	technologies so that they can see and experience each area. This
Yes	Yes	community. Students will be visiting a simulated farm to hear about
Yes	Yes	including a corn maze. Critical thinking, and problem-solving skills all
Yes	Yes	Perform for K-5 students at Grandview Elementary School
Yes	Yes	provide leadership development, skill-building, and networking
Yes	Yes	Benchmark Advanced. Students would be able to experience a play
Yes	Yes	Agricultural Experience Program. They will be interacting with other
Yes	Yes	Agricultural Experience Program. They will be interacting with other
Yes	Yes	members, old members, and officers to collaborate and grow as a
Yes	Yes	Playwrights Festival at The Barter Theatre. Our students have
Yes	Yes	exploration
Yes	Yes	in the fair.

Yes	Yes	with a group of vendors to host our students. The students will be
Yes	Yes	We will be learning about fall and the life cycle of pumpkins.
Yes	Yes	will have to sit and listen to the speaker/presenter.
Yes	Yes	from Benchmark Universe. Students will see where pumpkins grow,
Yes	Yes	need by our host. We have been invited to Jonesborough Story
Yes	Yes	seeing the life cycle of a pumpkin and indian corn.
Yes	Yes	Students will be setting up and catering for a wedding.
Yes	Yes	weeks
Yes	Yes	weeks
Yes	Yes	NJROTC will march in the Veterans 120th Birthday Parade at the VA
Yes	Yes	provide leadership development, skill-building, and networking
Yes	Yes	including a corn maze. A child must think critically about how to get
Yes	Yes	about their five senses.
Yes	Yes	Niswonger Children Hospital in the making of medical dolls for their
Yes	Yes	was like during that era and be able to see some of the animals and
Yes	Yes	& Tourism.
Yes	Yes	It is a TN High School Press Association workshop with three instructi
Yes	Yes	A day out for students to experience a place in the local community th
Yes	Yes	"This gym offers an inclusive philosophy, we have found all children c
Yes	Yes	This is a reward for our fall fundraiser.
Yes	Yes	Students will learn all about farm life through visiting the patch! They v
Yes	Yes	In ELA class we are reading "A Christmas Carol." Our focus standard
Yes	Yes	Visiting the planetarium at ETSU while studying space in science.
Yes	Yes	Special Education students will participate in a bowling event with the
Yes	Yes	Career exploration of the Health Sciences programs offered at Daniel
Yes	Yes	Career exploration of the Health Sciences programs offered at Daniel
Yes	Yes	We will be learning about Fall and this will give the kids a hands-on ex
Yes	Yes	To learn about where milk comes from, and how milk makes butter. to
Yes	Yes	Community inclusion, adapted sports for students, social/emotional ar
Yes	Yes	EPIC! End of Semester Field Trip - Bowling promotes learning of math
Yes	Yes	Mullican flooring invited us to take a tour of their facility in celebration
Yes	Yes	The Southeast Highland Cattle Show and Sale is held in Gray each ye
Yes	Yes	The educational value of the trip will be to expose the students to the
Yes	Yes	Band is invited to provide patriotic music for the Veteran's Day cerem
Yes	Yes	To learn about where milk comes from, and how milk makes butter. to
Yes	Yes	We will be learning about Fall and this will give the kids a hands-on ex
Yes	Yes	Students will learn about the symphony orchestra prior to the trip, and
Yes	Yes	STEM-Connecting ELA, SS, Science, and Math to better understand r
Yes	Yes	This is for DCHS Cheerleaders to go support our CDC students as the
Yes	Yes	We are studying about Fall, Pumpkins and Farming and this will be a
Yes	Yes	Career Day at Northeast State CC
Yes	Yes	Students will participate in the annual event at Grandview to honor the

Yes	Yes	From Barter:Education– We believe in the power of theatre as a vehicle
Yes	Yes	In science class students will be learning about space. Bays mountain
Yes	Yes	To see the way plants work at mullican
Yes	Yes	Cadets will be the Honor Guard for the Grandview homecoming and tl
Yes	Yes	Students will tour the Health Professions Building and do hands-on ac
Yes	Yes	Students will discover matter, motion, and experiement with engineeri
Yes	Yes	Daniel Boone HOSA students and David Crockett HOSA students will
Yes	Yes	This field trip was earned by students who sold 2 boxes of candy for o
Yes	Yes	5th Grade Social Studies – 5.03; 5.055th Grade English Language Art
Yes	Yes	Experience the opportunity of the college experience of college athleti
Yes	Yes	Culture, critical thinking and to enrich students education by intergtatir
Yes	Yes	Students will be attending a storytelling event where they will be introc
Yes	Yes	This trip is a PTO ColorThon reward trip for students who raised \$500
Yes	Yes	Social Interaction and transition skills
Yes	Yes	This is the annual key club officer presentation for the Jonesborough I
Yes	Yes	Bristol Motor Speedway In Lights parking cars, etc. Trip Dates are: 11
Yes	Yes	Navy qualifier Drill Meet
Yes	Yes	Cadets are competing in Orienteering, PT, Academic, Drone
Yes	Yes	This is Northeast CTE, Career Education Day. This will expose and in
Yes	Yes	This is a reward to the three Cross Country athletes that thought they
Yes	Yes	Community involvement
Yes	Yes	Community Involvement
Yes	Yes	Community Involvement
Yes	Yes	Students will practice work based learning by catering a wedding.
Yes	Yes	The Kids Storytelling Institute is providing a free show about the civil r
Yes	Yes	This is for Special Olympics. Through the power of sports, people with
Yes	Yes	Visit for ribbon cutting
Yes	Yes	Students will be singing for the Veteran's Day program at Gray Eleme
Yes	Yes	Students have been invited to participate in a fine dining experience p
Yes	Yes	Community Outreach: Performing for kids in the hospital leading up to
Yes	Yes	Members of the Beta Club at Sulphur Springs Elementary will be going
Yes	Yes	We Rock the Spectrum is a sensory friendly play gym for all children.
Yes	Yes	students are provided with a new pair of shoes of their choice
Yes	Yes	This trip is in intended to correspond with our EPIC! program as an EF
Yes	Yes	This trip is in intended to correspond with our EPIC! program as an EF
Yes	Yes	Students participate in the annual Christmas Tree Lighting Ceremony
Yes	Yes	2.RL.KID.1 Ask and answer such questions as who, what, where, whe
Yes	Yes	Ag Literacy Week - visit elementary feeder school (West View, Grand
Yes	Yes	Cadets will travel to ETSU for JROTC Brain Brawl, Campus Tour, and
Yes	Yes	Students will visit a local library in our community to listen to an intera
Yes	Yes	Students will visit a local library in our community to listen to an intera
Yes	Yes	The Lamar Builders Club has raised money to buy Christmas gifts for

Yes	Yes	Special Olympics Bowling Event
Yes	Yes	Students will hear the little-known story of 85 African American students
Yes	Yes	Students will be seeing and learning about ecosystems that relate to climate
Yes	Yes	Allow students an opportunity to explore post high school opportunities
Yes	Yes	Students will collaborate with Hands-On Museum leaders to gain insight
Yes	Yes	Students were requested to perform a repeat of our fall concert for the
Yes	Yes	Students will be attending a play at the historical Barter Theatre. They
Yes	Yes	Taking 7th and 8th students to NorthEast's Regional Center for Advanced
Yes	Yes	K.01 Describe familiar people, places, things, and events within a student's
Yes	Yes	Cadet staff will speak at the Kiwanis Club meeting held at the United Methodist
Yes	Yes	Students will be exploring career fields by participating in hands on experiences
Yes	Yes	Our third period strategic class is part of the Chick Fil A Leadership Academy
Yes	Yes	Agricultural Literacy Week. FFA students will go read two books to 2nd grade
Yes	Yes	Agricultural Literacy Week. FFA students will go read two books to 2nd grade
Yes	Yes	This trip will take place during 1st period which is my planning period.
Yes	Yes	This trip is a ColorThon PTO reward trip.
Yes	Yes	We will be going to see the play Harriett Tubman and the Underground Railroad
Yes	Yes	Students are gifted with a shopping experience free of charge to their families
Yes	Yes	Students are gifted with a shopping experience free of charge to their families
Yes	Yes	This trip allows 8th grade students to see themselves in post secondary
Yes	Yes	Free shoes for kids in need
Yes	Yes	This is the trip students earned from the Candy Bar fundraising activity
Yes	Yes	Trip for chocolate candy bar sales fundraiser
Yes	Yes	Students will be practicing critical thinking skills as they solve puzzles.
Yes	Yes	This week is Ag Literacy week. I am taking 2 students during my planning
Yes	Yes	Team work, community involvement (This trip is an Honor Guard for Veterans
Yes	Yes	We have been invited to adapted bowling in Bristol with the Tennessee
Yes	Yes	Two Electrical students will be going with me to Grandview Elementary
Yes	Yes	To reward the students who were the top seller for the fundraiser.
Yes	Yes	Articulation Testing. This is the date the students can go take a test for
Yes	Yes	This is a ColorThon reward trip for various students in grades 4-8 that
Yes	Yes	Team Building/Behavior Reward for 1st semester.
Yes	Yes	Team Building/Behavior reward for the 1st nine weeks.
Yes	Yes	Transitions and/or changes are hard for a lot of our students. This will
Yes	Yes	Students will receive new shoes and be treated to lunch at Pizza Plus
Yes	Yes	Students will travel to DCHS to rehearse together as the Jr. Pioneer Band
Yes	Yes	Students will rehearse as the Jr. Pioneer Band at DCHS to perform on
Yes	Yes	9 week behavior celebration
Yes	Yes	This annual trip is providing an opportunity from coordinated school health
Yes	Yes	This trip is to take the CompTIA ITF+ Industry Certification Exam
Yes	Yes	This trip will be for students who passed the CompTIA ITF+ they will be
Yes	Yes	Students will tour Carson-Newman University with time to visit the College

Yes	Yes	Students will rehearse as the Jr. Pioneer Band at DCHS to perform on
Yes	Yes	Students will rehearse as the Jr. Pioneer Band at DCHS to perform on
Yes	Yes	Students will rehearse as the Jr. Pioneer Band at DCHS to perform on
Yes	Yes	Annual shoe trip where children have the opportunity to shop for and r
Yes	Yes	Students will get hands on experience in various CTE career fields.
Yes	Yes	Students will get hands on experience with various technical career fie
Yes	Yes	Students will get a new pair of shoes and eat lunch.
Yes	Yes	Information on school they can join after graduation, watching hair der
Yes	Yes	Students are catering for the mayor of Jonesborough and his staff.
Yes	Yes	We were asked by the special education department to come up and
Yes	Yes	This trip is to help our students in need get a new pair of shoes.
Yes	Yes	This trip for students that are in need of new shoes
Yes	Yes	Shop with a Cop provides free items to students in need.
Yes	Yes	Science Skills and Hands on Discovery of the following: Force and M
Yes	Yes	This trip offers great team building activities, which may help with the
Yes	Yes	Shop with a cop.
Yes	Yes	The students attending this trip placed 2nd in the district Conduct of C
Yes	Yes	Students will be competing in Prepared Public Speaking, Creed Speal
Yes	Yes	Shop with a cop
Yes	Yes	Daniel Boone Invitational Drill Meet
Yes	Yes	Senior walk through of their old school before it closes
Yes	Yes	Because the work of the artist is related to Zydeco culture, the student
Yes	Yes	Regional Conduct of Chapter Meeting contest. After school hours. St
Yes	Yes	District Speaking Contest Make Up Day. Contest will include job inter
Yes	Yes	Getting information about possible schooling after graduation to furthe
Yes	Yes	Students are participating in the Shop with a Cop event
Yes	Yes	Shop with A Cop. Opportunities for students that requested assistance
Yes	Yes	Coordinated School Health are provide shoe for needy students
Yes	Yes	DRUMLine Live is an international tour based on the Historically Black
Yes	Yes	Students will be shopping/receiving holiday assistance during this eve

Has the nurse been notified to check for any daily medications, emergency medications and/or medical procedures?	Do any of your students have food allergies? If so, please explain here to inform the kitchen staff.	Request #	Overall Status
		1	In progress
		2	Complete
		3	In progress
		4	In progress
		5	In progress
		6	In progress
		7	In progress
		8	In progress
		9	In progress
		10	Complete
		11	Complete
		12	Complete
		13	Complete
		14	More info requested
		15	Complete
		16	Complete
		17	Complete
		18	Complete
		19	Complete
		20	Complete
		21	Complete
		22	Complete
		23	Complete
		24	Complete
		25	Complete
		26	Complete
		27	Complete
		28	Complete
		29	Complete
		30	Complete
		31	Complete
		32	Complete
		33	Cancelled

		34	Complete	
		35	Complete	
		36	Complete	
		37	Complete	
		38	Complete	
		39	Complete	
		40	Complete	
Yes		41	Complete	
Yes		42	Complete	
Yes		43	Complete	
Yes		44	Complete	
Yes		45	Complete	
Yes		46	Complete	
Yes		47	Complete	
No		48	Complete	
Yes		49	Complete	
No		50	Cancelled	

Yes	51 Complete
Yes	52 Complete
Yes	53 Complete
Yes	54 Complete
Yes	55 Complete
No	56 Cancelled
Yes	57 Complete
No	58 Complete
No	59 Complete
No	60 Complete
No	61 Complete
No	62 Complete
No	63 Complete
Yes	64 Complete
Yes	65 Complete
Yes	66 Cancelled
Yes	67 Complete
Yes	68 Cancelled
Yes	69 Complete
Yes	70 Complete
Yes	71 Complete
Yes	72 Complete
Yes	73 Complete
Yes	74 Complete
Yes	75 Complete

Yes	76 Complete
Yes	77 Complete
Yes	78 Complete
Yes	79 Complete
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Yes	84 Complete
No	85 Complete
Yes	86 Complete
Yes	87 Complete
Yes	88 Complete
Yes	89 Complete
Yes	90 Complete
No	91 Complete
Yes	92 Complete
Yes	93 Complete
Yes	94 Complete
Yes	95 Complete
Yes	96 Complete
Yes	97 Complete
Yes	98 Complete
Yes	99 Complete
Yes	100 Complete
Yes	101 Complete
No	102 Declined
No	103 Declined
Yes	104 Complete
Yes	105 Complete
Yes	106 Complete
Yes	107 Complete
Yes	108 Complete
Yes	109 Complete
Yes	110 Complete
Yes	111 Complete
Yes	112 Complete
Yes	113 Complete
Yes	114 Complete
Yes	115 Complete
Yes	116 Complete
Yes	117 Complete

Yes		118 Complete
Yes		119 Complete
Yes		120 Complete
No		121 Complete
Yes		122 Complete
Yes		123 Complete
Yes		124 Complete
Yes		125 Complete
Yes		126 Complete
Yes		127 Complete
Yes		128 Complete
Yes		129 Complete
Yes		130 Complete
Yes		131 Complete
Yes		132 Complete
No		133 Complete
Yes		134 Complete
No		135 Complete
Yes	N/A	136 Complete
Yes	No	137 Complete
Yes	No	138 Complete
Yes	No	139 Complete
Yes	No	140 Complete
Yes		141 Complete
Yes	Peanut allergies (they v	142 Complete
Yes		143 Complete
Yes	NA	144 Complete
No	no	145 Complete
Yes		146 Complete
Yes		147 Complete
Yes	No	148 Complete
Yes	Yes, peanut allergy	149 Complete
Yes	no	150 Complete
Yes	Yes, Lucas Lopez- milk	151 Complete
Yes	Yes, Addyson Allen- Br	152 Complete
Yes	NA. This is a Saturday	153 Complete
No	Teacher will contact cat	154 Complete
Yes	No	155 Complete
No	na	156 Complete
Yes	no	157 Complete
Yes	no	158 Complete
Yes	no	159 Complete

Yes	NA	160 Complete
Yes		161 Complete
Yes	no	162 Complete
Yes		163 Complete
Yes	No	164 Complete
Yes	NA.	165 Complete
Yes		166 Complete
Yes		167 Complete
Yes	peanut allergies	168 Complete
No	no	169 Complete
Yes		170 Complete
No	None	171 Complete
Yes	No	172 In progress
Yes	No	173 Complete
Yes	No	174 Complete
Yes	not that I am aware of	175 Complete
Yes	n/a	176 Complete
Yes		177 Complete
Yes		178 Complete
Yes		179 Complete
Yes		180 Complete
Yes	N/A-Students will eat lu	181 Complete
Yes	Students will eat lunch :	182 Complete
Yes	No	183 Complete
Yes		184 Complete
Yes	No	185 Complete
Yes	No	186 Complete
Yes	No	187 Complete
Yes	No	188 Complete
No		189 Complete
Yes		190 Complete
Yes		191 Complete
Yes		192 Complete
Yes		193 In progress
Yes		194 Complete
Yes		195 Complete
Yes		196 Complete
Yes		197 More info requested
Yes	NO	198 Complete
No		199 Complete
No		200 Complete
No		201 Complete

Yes		202 Complete
Yes		203 Complete
Yes		204 Complete
Yes	None	205 Complete
Yes	No	206 Complete
Yes	No	207 Complete
Yes	No	208 Complete
Yes	na	209 In progress
Yes		210 Complete
Yes		211 In progress
Yes		212 Complete
Yes	no	213 Complete
Yes		214 Complete
Yes	yes, peanut butter	215 Complete
Yes	yes, peanut butter	216 Complete
Yes	No	217 Complete
Yes	No	218 Complete
Yes	No	219 Complete
Yes	n/a	220 Complete
No	NA	221 In progress
No	Food is not being given	222 Complete
Yes	Will be asked on the pe	223 Complete
Yes	No	224 Complete
Yes	No	225 Complete
No	n/a	226 Complete
Yes	no	227 Complete
Yes	No	228 In progress
Yes	Lunch will be provided	229 In progress
Yes	If needed: Joey Deems	230 In progress
Yes	None known	231 Complete

[illegible]

[illegible]

Timestamp	Request ID	Response	Status	Requestor	Edit Response	Recipient
Aug 24, 2023 16:11	2_AB 2	0	Complete	birknerc@wcde.org	https://docs.goc	4
Aug 28, 2023 9:52	2_AB 3	0	In progress	cox1@wcde.org	https://docs.goc	3
Aug 28, 2023 9:55	2_AB 4	0	In progress	fenwickb@wcde.org	https://docs.goc	3
Aug 28, 2023 11:29	2_AB 5	0	In progress	powersm@wcde.org	https://docs.goc	3
Aug 28, 2023 11:36	2_AB 6	0	In progress	littlel@wcde.org	https://docs.goc	3
Aug 28, 2023 12:26	2_AB 7	0	In progress	phillipsm1@wcde.org	https://docs.goc	3
Aug 28, 2023 13:34	2_AB 8	0	In progress	phillipsm1@wcde.org	https://docs.goc	3
Aug 29, 2023 15:51	2_AB 9	0	In progress	reynoldsc@wcde.org	https://docs.goc	3
Aug 30, 2023 8:10	2_AB 10	0	Complete	shumatec@wcde.org	https://docs.goc	3
Aug 30, 2023 8:49	2_AB 11	0	Complete	fordj2@wcde.org	https://docs.goc	3
Aug 30, 2023 8:51	2_AB 12	0	Complete	fordj2@wcde.org	https://docs.goc	3
Aug 30, 2023 17:36	2_AB 13	0	Complete	tappw@wcde.org	https://docs.goc	3
Aug 30, 2023 18:39	2_AB 14	0	requested	fenwickb@wcde.org	https://docs.goc	5
Aug 30, 2023 21:37	2_AB 15	0	Complete	cox1@wcde.org	https://docs.goc	5
Aug 31, 2023 7:16	2_AB 16	0	Complete	reynoldsc@wcde.org	https://docs.goc	5
Aug 31, 2023 7:34	2_AB 17	0	Complete	fenwickb@wcde.org	https://docs.goc	5
Aug 31, 2023 8:40	2_AB 18	0	Complete	phillipsm1@wcde.org	https://docs.goc	5
Aug 31, 2023 8:41	2_AB 19	0	Complete	phillipsm1@wcde.org	https://docs.goc	5
Sep 01, 2023 11:04	2_AB 20	0	Complete	gourleyj@wcde.org	https://docs.goc	5
Sep 01, 2023 11:47	2_AB 21	0	Complete	orrenh@wcde.org	https://docs.goc	5
Sep 01, 2023 13:33	2_AB 22	0	Complete	powersm@wcde.org	https://docs.goc	5
Sep 03, 2023 23:53	2_AB 23	0	Complete	delavegaa@wcde.org	https://docs.goc	5
Sep 05, 2023 14:29	2_AB 24	0	Complete	klegd@wcde.org	https://docs.goc	5
Sep 06, 2023 7:50	2_AB 25	0	Complete	hawkinsh@wcde.org	https://docs.goc	5
Sep 06, 2023 12:07	2_AB 26	0	Complete	jamersonh@wcde.org	https://docs.goc	5
Sep 06, 2023 13:32	2_AB 27	0	Complete	lewist@wcde.org	https://docs.goc	5
Sep 06, 2023 13:34	2_AB 28	0	Complete	cox1@wcde.org	https://docs.goc	5
Sep 07, 2023 9:30	2_AB 29	0	Complete	burnetter@wcde.org	https://docs.goc	5
Sep 07, 2023 12:59	2_AB 30	0	Complete	davenportb@wcde.org	https://docs.goc	5
Sep 07, 2023 13:55	2_AB 31	0	Complete	tidwelll@wcde.org	https://docs.goc	5
Sep 07, 2023 14:33	2_AB 32	0	Complete	stoutc@wcde.org	https://docs.goc	5
Sep 08, 2023 7:22	2_AB 33	0	Cancelled	coxp@wcde.org	https://docs.goc	5
Sep 08, 2023 8:53	2_AB 34	0	Complete	hutsonh@wcde.org	https://docs.goc	5
Sep 08, 2023 10:15	2_AB 35	0	Complete	frankr@wcde.org	https://docs.goc	5
Sep 08, 2023 12:42	2_AB 36	0	Complete	oglej@wcde.org	https://docs.goc	5
Sep 08, 2023 12:55	2_AB 37	0	Complete	rg	https://docs.goc	5
Sep 09, 2023 16:12	2_AB 38	0	Complete	gourleyj@wcde.org	https://docs.goc	5
Sep 11, 2023 10:38	2_AB 39	0	Complete	coxp@wcde.org	https://docs.goc	5
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lyonsl@wcde.org	Approved	#####	Sep 18, 2023 12:24
keysa@wcde.org	Approved	Sep 13, 2023 6:42	Sep 13, 2023 07:49
christiana@wcde.org	Approved	#####	Sep 13, 2023 10:43
christiana@wcde.org	Approved	#####	Sep 13, 2023 10:51
campbellt@wcde.org	Approved	#####	Sep 13, 2023 12:42
churchwellt@wcde.org	Approved	#####	Sep 13, 2023 14:53
churchwellt@wcde.org	Approved	Sep 14, 2023 8:47	Sep 16, 2023 12:50
keysa@wcde.org	Approved	#####	Sep 14, 2023 11:24
lyonsl@wcde.org	Approved	#####	Sep 18, 2023 12:21
keysa@wcde.org	Approved	#####	Sep 19, 2023 11:35
campbellt@wcde.org	Approved	Sep 15, 2023 6:29	Sep 15, 2023 07:03
campbellt@wcde.org	Approved	Sep 15, 2023 6:32	Sep 15, 2023 07:03
campbellt@wcde.org	Approved	Sep 15, 2023 6:33	Sep 15, 2023 07:02
campbellt@wcde.org	Approved	Sep 15, 2023 6:36	Sep 15, 2023 07:02
campbellt@wcde.org	Approved	Sep 15, 2023 6:39	Sep 15, 2023 07:02
lyonsl@wcde.org	Approved	Sep 18, 2023 8:39	Sep 18, 2023 09:22
streetr@wcde.org	Approved	#####	Sep 19, 2023 11:06
churchwellt@wcde.org	Current	#####	
keysa@wcde.org	Approved	#####	Sep 19, 2023 11:43
campbellt@wcde.org	Current	Sep 26, 2023 8:10	
lyonsl@wcde.org	Approved	#####	Oct 25, 2023 16:09
campbellt@wcde.org	Approved	#####	Sep 22, 2023 10:58
campbellt@wcde.org	Approved	#####	Sep 19, 2023 13:57
keysa@wcde.org	Approved	Sep 20, 2023 9:18	Sep 20, 2023 10:21
campbellt@wcde.org	Approved	Sep 20, 2023 9:26	Sep 20, 2023 09:52
campbellt@wcde.org	Approved	#####	Sep 20, 2023 12:22
keysa@wcde.org	Approved	#####	Sep 20, 2023 12:48
campbellt@wcde.org	Approved	#####	Sep 20, 2023 13:55
lyonsl@wcde.org	Approved	#####	Sep 22, 2023 12:01
lyonsl@wcde.org	Approved	#####	Sep 22, 2023 12:00
christiana@wcde.org	Approved	#####	Sep 20, 2023 16:57
campbellt@wcde.org	Approved	#####	Sep 21, 2023 20:30
mckinneyj@wcde.org	Approved	#####	Sep 22, 2023 10:52
keysa@wcde.org	Approved	#####	Sep 22, 2023 10:59
littled@wcde.org	Approved	#####	Sep 27, 2023 11:13
littled@wcde.org	Approved	#####	Sep 27, 2023 11:13

keysa@wcde.org	Approved	Sep 25, 2023 7:22	Oct 11, 2023 13:05
campbellt@wcde.org	Approved	#####	Sep 25, 2023 12:57
churchwellt@wcde.org	Approved	#####	Sep 26, 2023 09:26
lyonsl@wcde.org	Approved	Sep 26, 2023 9:26	Oct 22, 2023 16:03
campbellt@wcde.org	Approved	#####	Sep 26, 2023 12:50
littled@wcde.org	Approved	#####	Sep 27, 2023 11:14
keysa@wcde.org	Approved	#####	Sep 26, 2023 17:29
campbellt@wcde.org	Approved	#####	Sep 27, 2023 07:21
keysa@wcde.org	Approved	#####	Sep 27, 2023 10:57
lyonsl@wcde.org	Approved	#####	Oct 25, 2023 08:55
christiana@wcde.org	Approved	#####	Sep 27, 2023 12:56
lawsona@wcde.org	Approved	#####	Sep 27, 2023 13:27
churchwellt@wcde.org	Approved	#####	Oct 03, 2023 13:40
streetr@wcde.org	Approved	Sep 29, 2023 8:51	Sep 29, 2023 08:53
combsm@wcde.org	Approved	#####	Sep 28, 2023 14:10
littled@wcde.org	Approved	#####	Sep 29, 2023 07:05
littled@wcde.org	Approved	#####	Sep 29, 2023 07:09
churchwellt@wcde.org	Declined	#####	Sep 30, 2023 13:41
churchwellt@wcde.org	Declined	#####	Sep 30, 2023 13:40
christiana@wcde.org	Approved	Oct 06, 2023 9:37	Oct 11, 2023 12:17
lawsona@wcde.org	Approved	#####	Oct 08, 2023 17:32
keysa@wcde.org	Approved	Oct 09, 2023 8:22	Oct 09, 2023 08:27
campbellt@wcde.org	Approved	Oct 09, 2023 8:25	Oct 09, 2023 09:05
wernkej@wcde.org	Approved	#####	Oct 09, 2023 13:38
campbellt@wcde.org	Approved	#####	Oct 09, 2023 15:51
churchwellt@wcde.org	Approved	#####	Oct 09, 2023 21:47
churchwellt@wcde.org	Approved	#####	Oct 09, 2023 21:40
streetr@wcde.org	Approved	#####	Oct 11, 2023 09:03
littled@wcde.org	Approved	#####	Oct 11, 2023 10:58 that students are visiting
keysa@wcde.org	Approved	#####	Oct 10, 2023 15:41
lawsona@wcde.org	Approved	#####	Oct 19, 2023 15:39
keysa@wcde.org	Approved	#####	Oct 10, 2023 14:23
keysa@wcde.org	Approved	#####	Oct 10, 2023 16:03
lyonsl@wcde.org	Approved	Oct 11, 2023 7:58	Oct 22, 2023 16:01
combsm@wcde.org	Approved	#####	Oct 11, 2023 12:43 ahead and notify the
keysa@wcde.org	Approved	#####	Oct 12, 2023 09:01
keysa@wcde.org	Approved	Oct 12, 2023 7:48	Oct 12, 2023 08:49
campbellt@wcde.org	Approved	Oct 12, 2023 8:38	Oct 30, 2023 15:58
merrimanm@wcde.org	Approved	#####	Oct 12, 2023 20:36
campbellt@wcde.org	Approved	#####	Oct 12, 2023 12:53
mckinneyj@wcde.org	Approved	#####	Oct 13, 2023 08:11
combsm@wcde.org	Approved	#####	Oct 17, 2023 13:20

keysa@wcde.org	Approved	#####	Oct 14, 2023 13:49
lawsona@wcde.org	Approved	#####	Oct 16, 2023 13:02
christiana@wcde.org	Approved	#####	Oct 16, 2023 12:17
lyonsl@wcde.org	Approved	#####	Oct 22, 2023 16:08
lyonsl@wcde.org	Approved	#####	Oct 22, 2023 16:05
keysa@wcde.org	Approved	#####	Oct 22, 2023 20:25
keysa@wcde.org	Approved	#####	Nov 01, 2023 13:09
keysa@wcde.org	Approved	#####	Oct 19, 2023 11:59
keysa@wcde.org	Approved	Oct 20, 2023 9:02	Oct 20, 2023 11:11
lawsona@wcde.org	Approved	#####	Oct 25, 2023 16:11
littled@wcde.org	Approved	#####	Oct 24, 2023 10:31
keysa@wcde.org	Approved	#####	Oct 24, 2023 13:18
keysa@wcde.org	Approved	#####	Oct 24, 2023 13:18
keysa@wcde.org	Approved	#####	Oct 24, 2023 13:26
keysa@wcde.org	Approved	#####	Oct 24, 2023 20:49
littled@wcde.org	Approved	Oct 25, 2023 8:41	Oct 25, 2023 08:47
campbellt@wcde.org	Approved	Oct 26, 2023 8:16	Oct 26, 2023 08:22
combsm@wcde.org	Approved	#####	Oct 26, 2023 12:40
campbellt@wcde.org	Approved	#####	Nov 01, 2023 13:25
campbellt@wcde.org	Approved	Oct 27, 2023 7:40	Oct 27, 2023 07:52
keysa@wcde.org	Approved	Oct 27, 2023 9:38	Oct 27, 2023 10:36
littled@wcde.org	Approved	Oct 27, 2023 9:44	Oct 27, 2023 10:51
combsm@wcde.org	Approved	#####	Oct 27, 2023 11:32
combsm@wcde.org	Approved	#####	Oct 27, 2023 12:40
merrimanm@wcde.org	Approved	#####	Oct 27, 2023 15:12
merrimanm@wcde.org	Approved	#####	Oct 27, 2023 15:48
keysa@wcde.org	Approved	#####	Oct 27, 2023 22:52
combsm@wcde.org	Approved	#####	Nov 01, 2023 13:24
keysa@wcde.org	Approved	Oct 30, 2023 9:44	Oct 30, 2023 11:46
keysa@wcde.org	Approved	#####	Oct 30, 2023 13:12
churchwellt@wcde.org	Approved	#####	Oct 31, 2023 13:02
churchwellt@wcde.org	Approved	#####	Oct 31, 2023 13:11
merrimanm@wcde.org	Approved	Oct 31, 2023 8:18	Oct 31, 2023 08:36
keysa@wcde.org	Approved	Oct 31, 2023 8:25	Oct 31, 2023 09:26
churchwellt@wcde.org	Approved	Nov 01, 2023 9:31	Nov 02, 2023 08:28
campbellt@wcde.org	Approved	#####	Nov 01, 2023 13:05
lawsona@wcde.org	Approved	#####	Nov 02, 2023 07:47
littled@wcde.org	Approved	#####	Nov 01, 2023 15:03
keysa@wcde.org	Approved	#####	Nov 02, 2023 14:41
merrimanm@wcde.org	Approved	#####	Nov 03, 2023 12:41
wernkej@wcde.org	Approved	#####	Nov 06, 2023 12:35
christiana@wcde.org	Approved	#####	Nov 06, 2023 19:40

keysa@wcde.org	Approved	Nov 07, 2023 7:22	Nov 07, 2023 07:55
littled@wcde.org	Approved	#####	Nov 07, 2023 13:26
campbellt@wcde.org	Approved	#####	Nov 08, 2023 06:51
campbellt@wcde.org	Approved	Nov 08, 2023 8:18	Nov 08, 2023 08:32
campbellt@wcde.org	Approved	Nov 08, 2023 8:21	Nov 08, 2023 08:32
keysa@wcde.org	Approved	Nov 08, 2023 9:23	Nov 08, 2023 09:34
lyonsl@wcde.org	Approved	#####	Nov 14, 2023 09:26
christiana@wcde.org	Approved	#####	Nov 21, 2023 12:30
combsm@wcde.org	Approved	#####	Nov 09, 2023 14:14
combsm@wcde.org	Approved	#####	Nov 09, 2023 14:15
merrimanm@wcde.org	Approved	#####	Nov 10, 2023 14:51 need for Mrs. H. Lewis to
merrimanm@wcde.org	Approved	#####	Nov 17, 2023 10:06
streetr@wcde.org	Approved	#####	Nov 12, 2023 16:15
streetr@wcde.org	Approved	#####	Nov 12, 2023 16:15
mckinneyj@wcde.org	Approved	Nov 13, 2023 9:00	Nov 13, 2023 10:57
keysa@wcde.org	Approved	Nov 13, 2023 9:42	Nov 13, 2023 10:33
keysa@wcde.org	Approved	#####	Nov 13, 2023 13:42
campbellt@wcde.org	Approved	#####	Nov 13, 2023 14:01
keysa@wcde.org	Approved	#####	Nov 15, 2023 11:02
littled@wcde.org	Approved	Nov 15, 2023 7:49	Nov 15, 2023 08:09
campbellt@wcde.org	Approved	Nov 15, 2023 9:51	Nov 15, 2023 09:57
lyonsl@wcde.org	Approved	#####	Nov 22, 2023 11:08
combsm@wcde.org	Approved	#####	Nov 16, 2023 15:44
combsm@wcde.org	Approved	#####	Nov 21, 2023 14:03
combsm@wcde.org	Current	#####	
churchwellt@wcde.org	Approved	Nov 20, 2023 9:48	Nov 22, 2023 10:35
merrimanm@wcde.org	Approved	#####	Nov 20, 2023 13:18
combsm@wcde.org	Approved	#####	Nov 20, 2023 13:26
streetr@wcde.org	requested	#####	Nov 20, 2023 14:18 seeing?
littled@wcde.org	Approved	#####	Nov 20, 2023 15:51
campbellt@wcde.org	Approved	Nov 21, 2023 8:11	Nov 21, 2023 08:59
campbellt@wcde.org	Approved	Nov 21, 2023 8:21	Nov 21, 2023 08:59
campbellt@wcde.org	Approved	Nov 21, 2023 8:49	Nov 21, 2023 09:01
churchwellt@wcde.org	Approved	#####	Nov 22, 2023 10:22
mckinneyj@wcde.org	Approved	#####	Nov 21, 2023 12:11
streetr@wcde.org	Approved	#####	Nov 21, 2023 15:33
christiana@wcde.org	Approved	#####	Nov 21, 2023 12:20
combsm@wcde.org	Approved	#####	Nov 21, 2023 16:39
combsm@wcde.org	Approved	#####	Nov 21, 2023 17:07
wernkej@wcde.org	Approved	#####	Nov 27, 2023 12:40
keysa@wcde.org	Current	#####	
keysa@wcde.org	Approved	#####	Nov 27, 2023 14:33

campbellt@wcde.org	Approved	#####	Nov 27, 2023 15:36
streetr@wcde.org	Approved	Nov 28, 2023 8:28	Nov 28, 2023 12:47
mckinneyj@wcde.org	Approved	Nov 28, 2023 9:59	Nov 28, 2023 10:38
merrimanm@wcde.org	Approved	#####	Nov 28, 2023 15:56
christiana@wcde.org	Approved	#####	Nov 29, 2023 01:29
christiana@wcde.org	Approved	#####	Nov 29, 2023 01:28
mckinneyj@wcde.org	Approved	Nov 29, 2023 9:28	Nov 29, 2023 12:17
keysa@wcde.org	Approved	Nov 29, 2023 9:30	Nov 29, 2023 13:47
keysa@wcde.org	Approved	Nov 29, 2023 9:32	Nov 29, 2023 13:46
churchwellt@wcde.org	Approved	#####	Nov 30, 2023 12:48
keysa@wcde.org	Approved	Nov 30, 2023 8:54	Nov 30, 2023 08:58
keysa@wcde.org	Approved	#####	Nov 30, 2023 14:11
keysa@wcde.org	Approved	#####	Nov 30, 2023 21:49
campbellt@wcde.org	Approved	#####	Dec 01, 2023 11:08
campbellt@wcde.org	Approved	#####	Dec 01, 2023 11:07
keysa@wcde.org	Approved	#####	Dec 01, 2023 12:23
wernkej@wcde.org	Approved	#####	Dec 01, 2023 13:11
littled@wcde.org	Approved	#####	Dec 04, 2023 13:17
grayj3@wcde.org	Current	#####	
mckinneyj@wcde.org	Current	Dec 05, 2023 8:31	
christiana@wcde.org	Approved	#####	Dec 05, 2023 10:51

Recipient 2	2 Status	Date	Response Date	Recipient 2 Comment
baileyh@wcde.org	Approved	Aug 24, 2023 16:11	Aug 24, 2023 16:18	
boydj@wcde.org	Approved	Aug 28, 2023 9:52	Aug 28, 2023 10:59	the workflow for
boydj@wcde.org	Approved	Aug 28, 2023 9:55	Aug 28, 2023 10:39	
boydj@wcde.org	Approved	Aug 28, 2023 11:29	Aug 28, 2023 14:59	
boydj@wcde.org	Approved	Aug 28, 2023 11:36	Aug 28, 2023 14:51	
boydj@wcde.org	Waiting			
boydj@wcde.org	Waiting			
boydj@wcde.org	Waiting			
boydj@wcde.org	Approved	Aug 30, 2023 19:18	Aug 31, 2023 08:41	
boydj@wcde.org	Approved	Aug 30, 2023 19:19	Aug 31, 2023 08:42	
boydj@wcde.org	Approved	Aug 30, 2023 19:19	Aug 31, 2023 08:43	
boydj@wcde.org	Approved	Aug 30, 2023 17:42	Aug 31, 2023 08:40	
boydj@wcde.org	Waiting			
boydj@wcde.org	Approved	Aug 31, 2023 06:51	Aug 31, 2023 08:43	
boydj@wcde.org	Approved	Aug 31, 2023 10:32	Aug 31, 2023 11:31	
boydj@wcde.org	Approved	Aug 31, 2023 10:32	Sep 19, 2023 07:41	
boydj@wcde.org	Approved	Sep 11, 2023 15:49	Sep 11, 2023 15:49	
boydj@wcde.org	Approved	Sep 11, 2023 15:49	Sep 11, 2023 15:50	
boydj@wcde.org	Approved	Sep 01, 2023 11:12	Sep 01, 2023 12:11	
boydj@wcde.org	Approved	Sep 11, 2023 16:13	Sep 11, 2023 16:14	
boydj@wcde.org	Approved	Sep 01, 2023 13:40	Sep 19, 2023 13:00	
boydj@wcde.org	Approved	Sep 05, 2023 07:51	Sep 05, 2023 08:28	
boydj@wcde.org	Approved	Sep 05, 2023 15:46	Sep 05, 2023 15:47	
boydj@wcde.org	Approved	Sep 06, 2023 14:31	Sep 13, 2023 12:43	
boydj@wcde.org	Approved	Sep 12, 2023 17:56	Sep 12, 2023 17:56	
boydj@wcde.org	Approved	Sep 11, 2023 16:12	Sep 11, 2023 16:14	
boydj@wcde.org	Approved	Sep 06, 2023 13:38	Sep 13, 2023 12:42	
boydj@wcde.org	Approved	Sep 07, 2023 09:39	Sep 07, 2023 10:00	
boydj@wcde.org	Approved	Sep 08, 2023 22:07	Sep 09, 2023 05:46	
boydj@wcde.org	Approved	Sep 12, 2023 17:53	Sep 12, 2023 17:56	
boydj@wcde.org	Approved	Sep 08, 2023 22:03	Sep 09, 2023 05:47	
boydj@wcde.org	Waiting			
boydj@wcde.org	Approved	Sep 08, 2023 14:42	Sep 19, 2023 13:00	
boydj@wcde.org	Approved	Sep 12, 2023 12:23	Sep 12, 2023 12:24	
boydj@wcde.org	Approved	Sep 08, 2023 12:46	Sep 08, 2023 12:48	
boydj@wcde.org	Approved	Sep 08, 2023 15:21	Sep 08, 2023 15:22	
boydj@wcde.org	Approved	Sep 09, 2023 17:41	Sep 10, 2023 10:26	
boydj@wcde.org	Approved	Sep 11, 2023 10:40	Sep 11, 2023 10:44	
boydj@wcde.org	Approved	Sep 12, 2023 17:51	Sep 12, 2023 17:55	
boydj@wcde.org	Approved	Sep 11, 2023 19:20	Sep 11, 2023 19:40	
boydj@wcde.org	Approved	Sep 12, 2023 10:58	Sep 12, 2023 11:12	

boydj@wcde.org	Approved	Sep 12, 2023 10:42	Sep 12, 2023 11:09
boydj@wcde.org	Approved	Sep 12, 2023 11:05	Sep 12, 2023 11:10
boydj@wcde.org	Approved	Sep 12, 2023 13:47	Sep 12, 2023 16:17
boydj@wcde.org	Approved	Sep 13, 2023 07:37	Sep 13, 2023 07:39
boydj@wcde.org	Approved	Sep 12, 2023 15:31	Sep 12, 2023 15:35
boydj@wcde.org	Approved	Sep 13, 2023 07:36	Sep 13, 2023 07:39
boydj@wcde.org	Approved	Sep 18, 2023 12:24	Sep 18, 2023 12:43
boydj@wcde.org	Approved	Sep 13, 2023 07:49	Sep 13, 2023 08:19
boydj@wcde.org	Approved	Sep 13, 2023 10:43	Sep 13, 2023 10:47
boydj@wcde.org	Approved	Sep 13, 2023 10:51	Sep 13, 2023 11:14
boydj@wcde.org	Approved	Sep 13, 2023 12:42	Sep 13, 2023 12:43
boydj@wcde.org	Approved	Sep 13, 2023 14:53	Sep 13, 2023 14:56
boydj@wcde.org	Approved	Sep 16, 2023 12:50	Sep 16, 2023 17:35
boydj@wcde.org	Current	Sep 14, 2023 11:24	
boydj@wcde.org	Approved	Sep 18, 2023 12:21	Sep 18, 2023 12:42
boydj@wcde.org	Approved	Sep 19, 2023 11:35	Sep 19, 2023 13:01
boydj@wcde.org	Approved	Sep 15, 2023 07:03	Sep 15, 2023 09:04
boydj@wcde.org	Approved	Sep 15, 2023 07:03	Sep 15, 2023 09:04
boydj@wcde.org	Approved	Sep 15, 2023 07:02	Sep 15, 2023 09:03
boydj@wcde.org	Approved	Sep 15, 2023 07:02	Sep 15, 2023 09:02
boydj@wcde.org	Approved	Sep 15, 2023 07:02	Sep 15, 2023 09:02
boydj@wcde.org	Approved	Sep 18, 2023 09:22	Sep 18, 2023 10:19
boydj@wcde.org	Approved	Sep 19, 2023 11:06	Sep 19, 2023 13:01
boydj@wcde.org	Waiting		
boydj@wcde.org	Approved	Sep 19, 2023 11:43	Sep 19, 2023 13:08
boydj@wcde.org	Waiting		
boydj@wcde.org	Approved	Oct 25, 2023 16:09	Oct 26, 2023 09:02
boydj@wcde.org	Approved	Sep 22, 2023 10:58	Sep 25, 2023 08:29
boydj@wcde.org	Approved	Sep 19, 2023 13:57	Sep 19, 2023 14:09
boydj@wcde.org	Approved	Sep 20, 2023 10:21	Sep 20, 2023 10:38
boydj@wcde.org	Approved	Sep 20, 2023 09:52	Sep 20, 2023 10:38
boydj@wcde.org	Approved	Sep 20, 2023 12:22	Sep 20, 2023 14:56
boydj@wcde.org	Approved	Sep 20, 2023 12:48	Sep 20, 2023 12:52
boydj@wcde.org	Approved	Sep 20, 2023 13:55	Sep 20, 2023 14:01
boydj@wcde.org	Approved	Sep 22, 2023 12:01	Sep 22, 2023 12:36
boydj@wcde.org	Approved	Sep 22, 2023 12:00	Sep 22, 2023 12:36
boydj@wcde.org	Approved	Sep 20, 2023 16:57	Sep 20, 2023 17:49
boydj@wcde.org	Approved	Sep 21, 2023 20:30	Sep 22, 2023 05:50
boydj@wcde.org	Approved	Sep 22, 2023 10:52	Sep 25, 2023 08:28
boydj@wcde.org	Approved	Sep 22, 2023 10:59	Sep 25, 2023 08:29
boydj@wcde.org	Approved	Sep 27, 2023 11:13	Sep 27, 2023 11:36
boydj@wcde.org	Approved	Sep 27, 2023 11:13	Oct 11, 2023 15:02

boydj@wcde.org	Approved	Oct 11, 2023 13:05	Oct 11, 2023 14:25
boydj@wcde.org	Approved	Sep 25, 2023 12:57	Sep 25, 2023 13:07
boydj@wcde.org	Approved	Sep 26, 2023 09:26	Sep 26, 2023 11:10
boydj@wcde.org	Approved	Oct 22, 2023 16:03	Oct 23, 2023 08:26
boydj@wcde.org	Approved	Sep 26, 2023 12:50	Sep 26, 2023 15:17
boydj@wcde.org	Approved	Sep 27, 2023 11:14	Sep 27, 2023 11:36
boydj@wcde.org	Approved	Sep 26, 2023 17:29	Sep 26, 2023 19:39
boydj@wcde.org	Approved	Sep 27, 2023 07:21	Oct 11, 2023 15:02
boydj@wcde.org	Approved	Sep 27, 2023 10:57	Sep 27, 2023 11:26
boydj@wcde.org	Approved	Oct 25, 2023 08:55	Oct 25, 2023 15:26
boydj@wcde.org	Approved	Sep 27, 2023 12:56	Oct 09, 2023 08:43
boydj@wcde.org	Approved	Sep 27, 2023 13:27	Sep 27, 2023 13:28
boydj@wcde.org	Approved	Oct 03, 2023 13:40	Oct 03, 2023 14:36
boydj@wcde.org	Approved	Sep 29, 2023 08:53	Oct 11, 2023 15:02
boydj@wcde.org	Approved	Sep 28, 2023 14:10	Sep 28, 2023 15:50
boydj@wcde.org	Approved	Sep 29, 2023 07:05	Sep 29, 2023 07:06
boydj@wcde.org	Approved	Sep 29, 2023 07:09	Sep 29, 2023 07:41
boydj@wcde.org	Waiting		
boydj@wcde.org	Waiting		
boydj@wcde.org	Approved	Oct 11, 2023 12:17	Oct 11, 2023 15:00
boydj@wcde.org	Approved	Oct 08, 2023 17:32	Oct 09, 2023 08:41
boydj@wcde.org	Approved	Oct 09, 2023 08:27	Oct 09, 2023 08:29
boydj@wcde.org	Approved	Oct 09, 2023 09:05	Oct 09, 2023 09:18
boydj@wcde.org	Approved	Oct 09, 2023 13:38	Oct 11, 2023 15:30
boydj@wcde.org	Approved	Oct 09, 2023 15:51	Oct 10, 2023 07:32
boydj@wcde.org	Approved	Oct 09, 2023 21:47	Oct 10, 2023 01:07
boydj@wcde.org	Approved	Oct 09, 2023 21:40	Oct 10, 2023 01:06
boydj@wcde.org	Approved	Oct 11, 2023 09:03	Oct 11, 2023 09:58
boydj@wcde.org	Approved	Oct 11, 2023 10:58	Oct 11, 2023 11:09
boydj@wcde.org	Approved	Oct 10, 2023 15:41	Oct 20, 2023 10:07
boydj@wcde.org	Approved	Oct 19, 2023 15:39	Oct 19, 2023 16:02
boydj@wcde.org	Approved	Oct 10, 2023 14:23	Oct 11, 2023 15:07
boydj@wcde.org	Approved	Oct 10, 2023 16:03	Oct 11, 2023 15:30
boydj@wcde.org	Approved	Oct 22, 2023 16:01	Oct 23, 2023 08:25
boydj@wcde.org	Approved	Oct 11, 2023 12:43	Oct 11, 2023 12:43
boydj@wcde.org	Approved	Oct 12, 2023 09:01	Oct 12, 2023 09:21
boydj@wcde.org	Approved	Oct 12, 2023 08:49	Oct 12, 2023 08:49
boydj@wcde.org	Approved	Oct 30, 2023 15:58	Oct 30, 2023 16:16
boydj@wcde.org	Approved	Oct 12, 2023 20:36	Oct 13, 2023 05:55
boydj@wcde.org	Approved	Oct 12, 2023 12:53	Oct 12, 2023 13:55
boydj@wcde.org	Approved	Oct 13, 2023 08:11	Oct 13, 2023 08:14
boydj@wcde.org	Approved	Oct 17, 2023 13:20	Oct 17, 2023 14:33

The following statement fi

boydj@wcde.org	Approved	Oct 14, 2023 13:49	Oct 15, 2023 16:36
boydj@wcde.org	Approved	Oct 16, 2023 13:02	Oct 16, 2023 14:12
boydj@wcde.org	Approved	Oct 16, 2023 12:17	Oct 16, 2023 14:11
boydj@wcde.org	Approved	Oct 22, 2023 16:08	Oct 23, 2023 08:27
boydj@wcde.org	Approved	Oct 22, 2023 16:05	Oct 23, 2023 08:26
boydj@wcde.org	Approved	Oct 22, 2023 20:25	Oct 23, 2023 08:27
boydj@wcde.org	Approved	Nov 01, 2023 13:09	Nov 01, 2023 13:40
boydj@wcde.org	Approved	Oct 19, 2023 11:59	Oct 19, 2023 15:47
boydj@wcde.org	Approved	Oct 20, 2023 11:11	Oct 20, 2023 15:56
boydj@wcde.org	Approved	Oct 25, 2023 16:11	Oct 26, 2023 09:14
boydj@wcde.org	Approved	Oct 24, 2023 10:31	Oct 24, 2023 10:36
boydj@wcde.org	Approved	Oct 24, 2023 13:18	Oct 24, 2023 14:09
boydj@wcde.org	Approved	Oct 24, 2023 13:18	Oct 24, 2023 14:10
boydj@wcde.org	Approved	Oct 24, 2023 13:26	Nov 01, 2023 13:39
boydj@wcde.org	Approved	Oct 24, 2023 20:49	Oct 25, 2023 00:28
boydj@wcde.org	Approved	Oct 25, 2023 08:47	Oct 25, 2023 15:26
boydj@wcde.org	Approved	Oct 26, 2023 08:22	Oct 26, 2023 09:02
boydj@wcde.org	Approved	Oct 26, 2023 12:40	Oct 26, 2023 16:00
boydj@wcde.org	Approved	Nov 01, 2023 13:25	Nov 01, 2023 13:41
boydj@wcde.org	Approved	Oct 27, 2023 07:52	Nov 01, 2023 13:38
boydj@wcde.org	Approved	Oct 27, 2023 10:36	Oct 27, 2023 10:56
boydj@wcde.org	Approved	Oct 27, 2023 10:51	Nov 01, 2023 13:39
boydj@wcde.org	Approved	Oct 27, 2023 11:32	Oct 27, 2023 11:46
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boydj@wcde.org	Approved	Oct 27, 2023 15:12	Oct 27, 2023 15:23
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boydj@wcde.org	Approved	Nov 01, 2023 13:24	Nov 01, 2023 13:41
boydj@wcde.org	Approved	Oct 30, 2023 11:46	Oct 30, 2023 12:55
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boydj@wcde.org	Approved	Oct 31, 2023 13:11	Oct 31, 2023 13:12
boydj@wcde.org	Approved	Oct 31, 2023 08:36	Oct 31, 2023 08:45
boydj@wcde.org	Approved	Oct 31, 2023 09:26	Oct 31, 2023 09:30
boydj@wcde.org	Approved	Nov 02, 2023 08:28	Nov 02, 2023 08:31
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boydj@wcde.org	Approved	Nov 02, 2023 14:41	Nov 02, 2023 15:01
boydj@wcde.org	Approved	Nov 03, 2023 12:41	Nov 03, 2023 13:00
boydj@wcde.org	Approved	Nov 06, 2023 12:35	Nov 06, 2023 12:38
boydj@wcde.org	Approved	Nov 06, 2023 19:40	Nov 07, 2023 08:05

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boydj@wcde.org	Approved	Nov 07, 2023 13:26	Nov 07, 2023 14:15
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boydj@wcde.org	Approved	Nov 21, 2023 12:30	Nov 21, 2023 17:17
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boydj@wcde.org	Approved	Nov 09, 2023 14:15	Nov 09, 2023 15:41
boydj@wcde.org	Approved	Nov 10, 2023 14:51	Nov 10, 2023 15:39
boydj@wcde.org	Approved	Nov 17, 2023 10:06	Nov 18, 2023 13:49
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boydj@wcde.org	Approved	Nov 13, 2023 10:57	Nov 13, 2023 13:49
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boydj@wcde.org	Waiting		
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boydj@wcde.org	Approved	Nov 21, 2023 09:01	Nov 21, 2023 09:20
boydj@wcde.org	Approved	Nov 22, 2023 10:22	Nov 22, 2023 10:23
boydj@wcde.org	Approved	Nov 21, 2023 12:11	Nov 21, 2023 17:17
boydj@wcde.org	Approved	Nov 21, 2023 15:33	Nov 21, 2023 16:08
boydj@wcde.org	Approved	Nov 21, 2023 12:20	Nov 21, 2023 17:17
boydj@wcde.org	Approved	Nov 21, 2023 16:39	Nov 21, 2023 17:14
boydj@wcde.org	Approved	Nov 21, 2023 17:07	Nov 21, 2023 17:12
boydj@wcde.org	Approved	Nov 27, 2023 12:40	Nov 27, 2023 13:36
boydj@wcde.org	Waiting		
boydj@wcde.org	Approved	Nov 27, 2023 14:33	Nov 27, 2023 14:35

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boydj@wcde.org	Approved	Nov 29, 2023 01:29	Nov 29, 2023 09:45
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boydj@wcde.org	Approved	Nov 30, 2023 12:48	Nov 30, 2023 12:50
boydj@wcde.org	Current	Nov 30, 2023 08:58	
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boydj@wcde.org	Approved	Nov 30, 2023 21:49	Dec 01, 2023 05:35
boydj@wcde.org	Approved	Dec 01, 2023 11:08	Dec 01, 2023 14:50
boydj@wcde.org	Approved	Dec 01, 2023 11:07	Dec 01, 2023 14:50
boydj@wcde.org	Approved	Dec 01, 2023 12:23	Dec 01, 2023 14:50
boydj@wcde.org	Approved	Dec 01, 2023 13:11	Dec 01, 2023 14:50
boydj@wcde.org	Current	Dec 04, 2023 13:17	
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boydj@wcde.org	Waiting		
boydj@wcde.org	Approved	Dec 05, 2023 10:51	Dec 05, 2023 11:38

Recipient 3	3 Status	Date	Response	Comment	Recipient 4
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carverj@wcde.org	Copy Sent	Aug 28, 2023 9:55			
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carverj@wcde.org	Waiting				
hollandc@wcde.org	Copy Sent	#####			
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hollandc@wcde.org	Copy Sent	#####			
williamsa1@wcde.org	Copy Sent	#####			
carverj@wcde.org	Waiting				.org
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Status	Issue Date	Response	Comment	Recipient 5	Status	Issue Date
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Recipient 7	Status	Issue Date	Response	Comment	Recipient 8	Status
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Issue Date	Response	Comment	Recipient 9	Status	Issue Date	Response
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Comment	Recipient 10	Status	Issue Date	Response	Comment
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School	Principals	Kitchen Managers	Nurses
Asbury	grayj3@wcde.org	hensleyl@wcde.org	wagnerk@wcde.org
BCES	christiana@wcde.org	cicirellob@wcde.org	millerj2@wcde.org
DBHS	campbellt@wcde.org	carverj@wcde.org	hobbsr@wcde.org
DCHS	keysa@wcde.org	hollandc@wcde.org	houstons@wcde.org
FBES	wernkej@wcde.org	brumleys@wcde.org	jonesa@wcde.org
GVES	churchwellt@wcde.org	deadrickl@wcde.org	waddlen@wcde.org
GES	lawsona@wcde.org	messerf@wcde.org	bevinsa@wcde.org
JES	combsm@wcde.org	hensleyl@wcde.org	whitec1@wcde.org
LES	merrimanm@wcde.org	maukd@wcde.org	woodyk@wcde.org
RVES	lyonsl@wcde.org	owensr@wcde.org	wilsons@wcde.org
SCES	mckinneyj@wcde.org	swatzells@wcde.org	lashbrookc@wcde.org
SSES	littled@wcde.org	carvera@wcde.org	dunnj@wcde.org
WVES	streetr@wcde.org	buchananl1@wcde.org	hartleyj@wcde.org

Bookkeepers**2023**mcglameryl@wcde.orgfleenorj@wcde.orgjarrettl@wcde.orggeskel@wcde.orgbuxtonm@wcde.orgbryantc2@wcde.orgcruzk@wcde.orgclawsonh@wcde.orgayerst@wcde.orghackettb@wcde.orgmcinturffb@wcde.orgchurcha@wcde.orgkiliank@wcde.org

Monthly Facility Tracker reports

All Locations -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=af78549c-6e53-41e9-afec-dd4d8bfa815d>

WVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=7061e70d-ee81-4bbe-a0a9-333ee6630ce4>

SSES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=82641ccd-b40b-406e-9593-f1f5d6d454ea>

SCES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=f4112e8b-ace7-42c8-83ce-ce7cca700d0a>

RVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=abece4e4-3aaf-4e20-afb9-e7a4b253e7ea>

LES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=03c462a1-53fd-429c-8d8a-862353a095d4>

JMS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=047f5116-d265-4220-bca1-d51fd1f24df6>

JES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=3c2e5fd0-4dc5-4a44-b1a8-7ff0bc15c27e>

GES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=ef3d7048-0b99-4548-9f31-04632f0fae84>

GVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=e2b27430-f9cb-4618-8958-f37a78a60a75>

FBES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=b9027fb8-5461-4cad-a2ca-4cd8a33ecfbe>

DCHS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=88424530-f628-46ae-8852-1a2d40bc9785>

DBHS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=1f5402fa-95ef-4b85-bc13-1b2a390eadd8>

BCES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=475154ae-7197-4f43-8ec4-6b9764458b84>

Midway -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=ec7f00ea-3b78-41db-9542-060401a411e6>

Bus Garage -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=13f0ab1b-e7e9-4a01-bbeb-9b2d5181fb5f>

Warehouse -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=7da489ac-1553-4a46-a0ac-27646726a003>

Central Office -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=fbf02e24-8b01-46d9-98d1-a5e123581838>

Facilities Update

November 2023

- Steve Wilson an engineer has evaluated the floor issues at West View. Report is pending.
- Upgrades of controls for HVAC system wide is progressing well. Lamar school and some units at the high schools are all that remain.
- Gym floor at West View is complete. A purchase order has been issued for the Sulphur Springs gym floor.
- Abandoned footings at Sulphur Springs have been removed in preparation for installation of new playground.
- We will be planning to install a new septic tank at South Central. This will take place during spring break or the summer.
- Maintenance has begun moving teaching materials to the new Jonesborough Elementary. These are materials the teachers do not need at this time.
- We are planning to remove and replace the floor covering in the kitchen at West View this summer.
- Car Rider Pro has been installed at the schools. Training should be underway.
- A sign is being made for the sale of the house at Gray school. We will install as soon as ready.

Intent to Apply/Research	Grants Writer/Manager's Report		December 2023						
Assisting with Coordinated School Health	Researching grant funding for physical education program and mental health support								
Assisting schools with foundation opportunities	Classroom resources vrom the American theatre Wings's Andrew Lloyd Webber Initiative			waiting on announcement					
Assisting Operations Department	Researching grants for signal boosters to be placed where deadzones exist within the schools - connection with safety								
BJA Grant	research and writing preparation for school safety and mental health								
COPS	research and writing preparation for school safety								
Grants Awarded									
TVA Classroom STEM grant	TVA STEM Classroom grant - provide guidance on how to write a grant, this grantor prefers it to be teacher written			appx. \$5,000					
Grants Managed									
ISM grant monitoring	Due end of December, 2023								
Mandatory Threat Assessment Team Reporting	Assist Operations Department	Due December 15, 2023							
ESSERF Data Collection	Due April 17, 2024	Require reporting periods cover the previous state fiscal year (July 1,2022- June 30,2023) only if the SEA reimbursed to the LEA during this window.							
Resilient Grant roll-over funds	Will provide professional development to various teachers, administrators, counselors, social workers in connection with social and emotional/mental health.			tenatively March 5th, 2024					
ETSU SLICE - SL Partnership STEM LITERACY COMPUTATION IN EDUCATION WITH SCHOOL LEADERS	ETSU federal government grant we have partnered	I am the Co-PI-LEA CONTACT for Washington County	Financial reimbursements invoices and execution of purchases with schools' classroom minigrants that will be provided at the end of year 2 grant term and any other needs that may occur.						
ESSER 2.0 and ESSER 3.0 Level 2 monitoring	Due October 13, 2023 -Done								
Public School Security Grant	\$335,172.42	Systemwide Security Camera System project	Operations department						
LEAPS PROGRAM	STARTED AUGUST, 2023	UPDATED EPLAN BUDGET \$75,000	Provide all necessary documentation into Department of Human Services Child Care Provider Portal to renew the SCES LEAPS site for continuing service		Assist new director with ELAP (attendance and data entry program) - done		purchasing and personnel funding		
ISM Grant	Application Submitted, Teachers hired, equipment being purchased.		Assist CTE Director when needed						
Fulfill Federal requirement of LEAs receiving ESSER 3.0 funds	Addenda must be updated every six months	DONE	Provide Safe Return to In-Person Instruction and Continuity of Services (i.e., Health and Safety Plan and Public Plan for Remaining Funds, and collect public input.			next is ESSERF reporting due April 17,2024			
BEST FOR ALL GRANT	expenditures for roll over by September 30, 2023			Schools					

ARP 2.0 Homeless Grant	one more year with this grant FY24, ePlan management	In collaboration with Director of Attendance and Chief Students Supports Officer.	Providing purchasing and documentation support.	HELP WITH REPORTING			
Math Implementation Support Grant	Last year for Math Implementation Grant		NIET will assist with math standards and textbook adoption		Academics Department		
TN All Corps	Academics Department		assist if needed				
Equipment Grant	Awarded \$60,000	Dishwasher at Gray elementary	awarded 4-3-2023	will do the reporting when requested from State Department	Food Service to send document of purchasing of equipment for reimbursement		
RDE4HT ETCleanFuels	Rebate for 5 propane buses	\$78,000 Revised award	For one new propane school bus and three new diesel buses		Buses are expecting to arrive September-October		this project is still open due to waiting time
School Uplift Program. Funds awarded May 1, 2023.	Winners for the School Uplift Program: Gray Elementary \$25,000, Lamar \$10,000, SSES \$10,000, West View \$10,000, RVES \$10,000, GVES \$10,000, FBES \$10,000, SCES \$10,000, BCE \$10,000, DBHS \$10,000, DCHS \$10,000			Working with Operations department	Reporting for reimbursements, extensions granted for schools not finished with projects		DONE

Projects Update

Project Number

LGA# 22043 + 22052

Client / Project Title

**Washington County Schools
Athletics Upgrades + Security Upgrades**

Meeting Date

Tuesday, December 05, 2023

Purpose

Update the WC Board of Education RE: Status of Projects

Athletics Upgrades (Daniel Boone HS + David Crockett HS)

1. Notice to Proceed – December 04, 2023
2. Milestone Dates for Construction:
 - a. Demolition: 12/11/2023 (waiting on demolition permit after asbestos testing)
 - b. Grandstand fabrication start: 12/18/2023
 - c. Rough grading start: 12/27/2023
 - d. Site utilities start: 1/10/2024
 - e. Concrete slabs start: 3/6/2024
 - f. Restrooms/ Concessions Bldgs start: 3/20/2024
 - g. Grandstand installation start: 7/10/2024
 - h. Substantial Completion: 8/27/2024
3. Schedule of Values – see attached (Green highlight is General Conditions/ items pertaining to both schools, Red highlight is Boone, and Yellow highlight is Crockett)
4. Submittals/ Shop Drawings – Long lead items below have been submitted, and have been reviewed (or are currently being reviewed) for approval:
 - a. Electrical
 - b. Masonry
 - c. Bleachers

Security Upgrades

1. D Boone and D Crockett security cost estimates:
 - a. BurWil Construction has agreed to do a detailed cost estimate based on the completed Construction Documents
 - b. Todd Morris of BurWil Construction has targeted December 19, 2023 for the completion of the estimate.
2. Sulphur Springs Elementary School
 - a. LGA + the BoE agreed to hard-bid Sulphur Springs ES
 - b. Plan is to advertise for bid after the first of the year and bid in mid-January 2024

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 01

APPLICATION DATE: 01-Jan-24

PERIOD TO: 31-Dec-23

ARCHITECT'S PROJECT NO: 352-203-05

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 5%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
01-00	GENERAL REQUIREMENTS								
01-01	General Conditions	535,000				0		535,000	
01-02	Building Permit	8,000				0		8,000	
01-03	Payment & Performance Bond	56,650				0		56,650	
01-04	Daniel Boone Testing Allowance	10,000				0		10,000	
01-05	David Crockett Testing Allowance	10,000				0		10,000	
01-06	Daniel Boone Contingency	214,350				0		214,350	
01-07	David Crockett Contingency	200,000				0		200,000	
02-00	DANIEL BOONE								
02-01	DB Selective Demolition	62,000				0		62,000	
02-02	DB Site Grading / Site Utilities	60,000				0		60,000	
02-03	DB Paving, Stripe & Parking Signage	41,000				0		41,000	
02-04	DB Concrete Sidewalks / Steps	210,000				0		210,000	
02-05	DB Fencing	34,000				0		34,000	
02-06	DB Concrete	251,000				0		251,000	
02-07	DB Masonry	405,000				0		405,000	
02-08	DB Misc Steel	80,000				0		80,000	
02-09	DB Steel Allowance	10,000				0		10,000	
02-10	DB Rough Carpentry	13,000				0		13,000	
02-11	DB Millwork	21,000				0		21,000	
02-12	DB Roofing	38,000				0		38,000	
02-13	DB Sealants & Caulking	8,000				0		8,000	
02-14	DB Doors, Frames, & Hardware	43,000				0		43,000	
02-15	DB Coiling Counter Doors	10,000				0		10,000	
02-16	DB Metal Studs / Drywall	100,000				0		100,000	
02-17	DB Flooring	4,000				0		4,000	
02-18	DB Painting	19,000				0		19,000	
02-19	DB Toilet Partitions, Accs & Fire Ext	42,000				0		42,000	
02-20	DB Signage	46,000				0		46,000	
02-21	DB Grandstands	1,200,000				0		1,200,000	
02-22	DB Plumbing	240,000				0		240,000	
02-23	DB HVAC	105,000				0		105,000	
02-24	DB Electrical	680,000				0		680,000	
03-00	DAVID CROCKETT								
03-01	DC Selective Demolition	50,000				0		50,000	
03-02	DC Site Grading / Site Utilities	80,000				0		80,000	
03-03	DC Paving, Stripe & Parking Signage	66,000				0		66,000	

03-04	DC Concrete Sidewalks / Steps	160,000				0		160,000	
03-05	DC Fencing	48,000				0		48,000	
03-06	DC Concrete	150,000				0		150,000	
03-07	DC Masonry	385,000				0		385,000	
03-08	DC Misc Steel	30,000				0		30,000	
03-09	DC Steel Allowance	10,000				0		10,000	
03-10	DC Rough Carpentry	13,000				0		13,000	
03-11	DC Millwork	21,000				0		21,000	
03-12	DC Roofing	40,000				0		40,000	
03-13	DC Sealants & Caulking	8,000				0		8,000	
03-14	DC Doors, Frames, & Hardware	43,000				0		43,000	
03-15	DC Coiling Counter Doors	10,000				0		10,000	
03-16	DC Metal Studs / Drywall	104,000				0		104,000	
03-17	DC Flooring	4,000				0		4,000	
03-18	DC Painting	19,000				0		19,000	
03-19	DC Toilet Partitions, Accs & Fire Ext	42,000				0		42,000	
03-20	DC Signage	43,000				0		43,000	
03-21	DC Grandstands	1,200,000				0		1,200,000	
03-22	DC Plumbing	250,000				0		250,000	
03-23	DC HVAC	105,000				0		105,000	
03-24	DC Electrical	650,000				0		650,000	
	GRAND TOTALS	\$ 8,287,000	\$ -	\$ -	\$ -	\$ -	0%	\$ 8,287,000	\$ 0

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Powering Your School's Identity

Apptegy started in 2014 with the goal of enabling schools to build a strong brand and communicate more effectively with their audiences. In 2015, we worked with our first three beta clients. Today, in 2023 we've partnered with more than 3,700 clients in all 50 states to build their website, custom mobile app, and the mass notification system.

What Makes Us Different

1 Thrillshare's Ease of Use

With our publishing platform, Thrillshare, **you don't need any programming knowledge** to update your district's website, app, or mass notification system. Now, you can promote your success stories across all communication channels right from your smartphone.

2 The User Experience for Your Community

Wherever your community engages with you online, **they'll be able to do so with ease.** No more pinching and pulling to view your website on a smartphone or being redirected somewhere else within your mobile app.

3 Your Experience Working With Us

From the beginning, Apptegy set out to be more than a software provider. We strive to be a true partner and resource for our districts. That commitment and our personal, fast, and easy support has earned Apptegy an unheard of **99% client retention rate.**

“

I have to tell you, this platform is GREAT. Thrillshare simplifies the process of posting things to various school online resources to the point where I can see where we will be sharing so much with parents, especially on the app.

...

All of you at Apptegy have been absolutely wonderful to work with. We have received great feedback on our new website and app, and one of our most recent posts reached more people than we ever have! That would never have happened without Thrillshare!

”



Scope & Deliverables

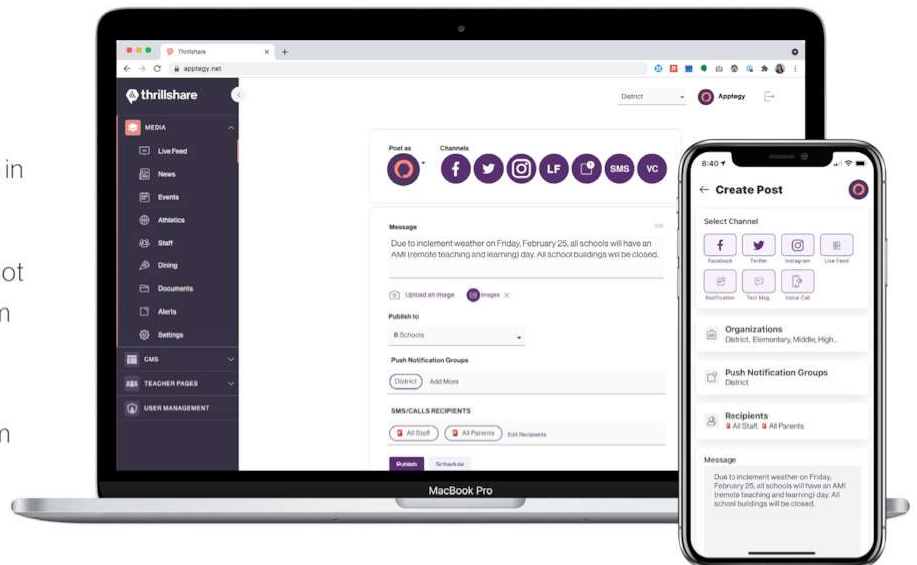
At Apptegy, we've developed the first publishing platform for school districts, so your team manages all of your communication channels from a single place. This means you'll share more stories with your community without creating more work for your staff.

By eliminating the technological barrier required to communicate, Thrillshare makes it easy to assign roles and privileges to your team to update what they care most about. With this level of customization and control, you can be confident about consistent messaging being shared with your community.

Publishing Platform

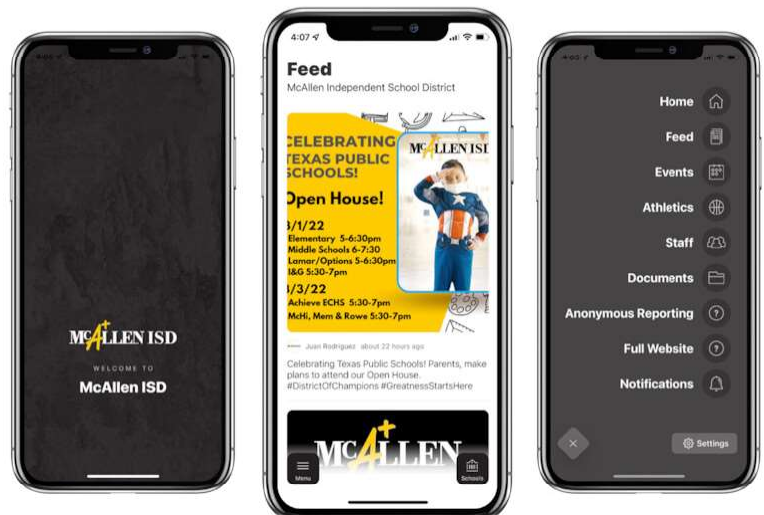
From the beginning, Thrillshare was designed to contain all your district communication channels in one place.

Built specifically for school districts, Thrillshare not only manages your website, but also your custom mobile app, all of your social media channels, and your alerts and notification system. Keeping information up-to-date is **as easy as it gets**, from the lunch menu to your calendar and news.



Mobile Apps

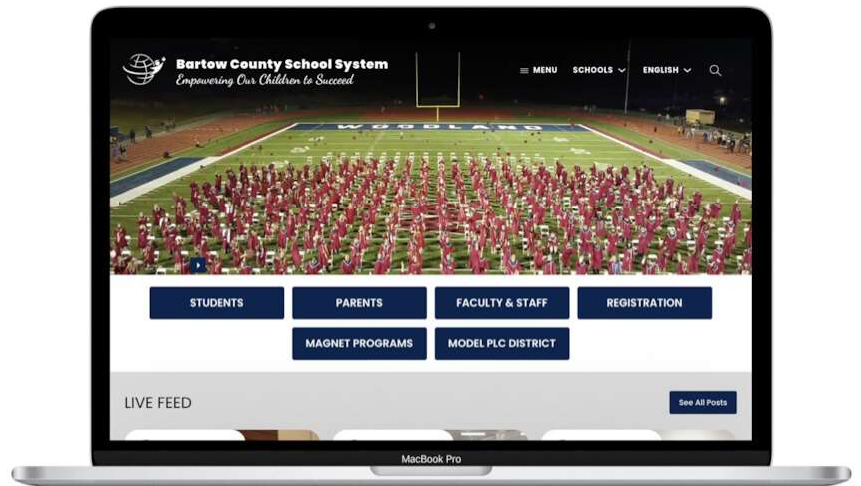
We build beautiful mobile apps for **Android** and **iPhone** that focus on what really matters: the user experience. A user experience that delights parents and community members means they will continue to come back to the app for meaningful information.





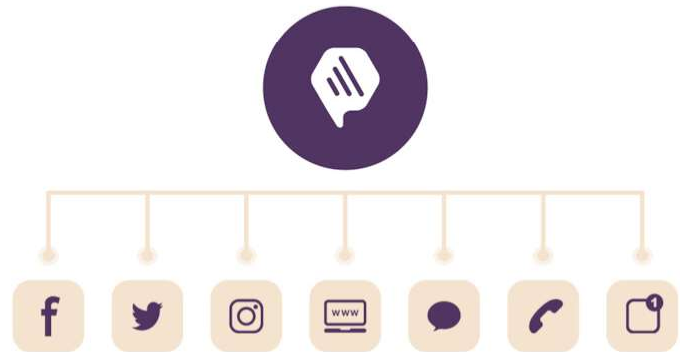
Websites

We will work with you to understand how you want your district brand to come across by creating a new website. Within your common branding, each school webpage can be customized, using the school's specific colors, mascots, logos, etc. We want your website to stay fresh and never grow stale, so we **include a free re-design** with each year of our partnership.



Alerts

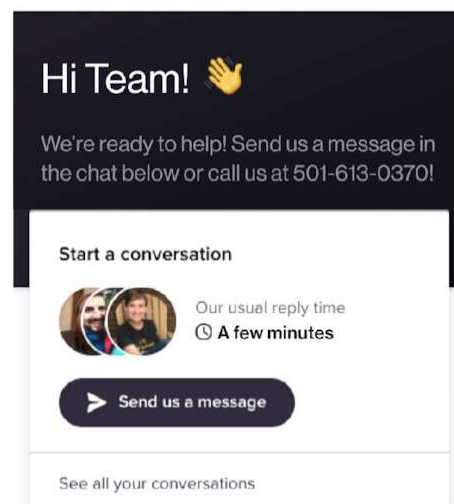
In order to save you time, we can automatically **sync with your Student Information System** so you can send out text, phone and email notifications. Easily send and schedule recurring alerts like attendance calls. Plus, with state-of-the-art technology, your text, email and voice calls can be automatically translated.



Transition & Support

We handle all of the heavy lifting including design, development, static content migration, training and ongoing support. Your own dedicated contacts at Apptegy during implementation and after launch make it an easy transition for the district.

With **unlimited training and prompt support**, every Thrillshare user will always have someone to assist with any questions that arise.



I. Estimated Transition Timeline

Kick-off

Week 1

We get our partnership started with a meeting to introduce stakeholders on your side and ours. In this meeting, we will cover our detailed roadmap, initial designs, and the overall structure of the planned implementation.

Design

Weeks 2-3

We create a mockup as a first draft and iterate from there. Since we've already established a good understanding of what you're looking for in the kick-off call, this process is typically quite fast.

Development & Content Migration

Weeks 4-6

Once we're done with the development, we migrate your static content for you. After our team has gone through your entire website and app and confirmed that everything is working, we will ask you to approve the content and functionality as well.

Training Sessions

Weeks 7-8

An ideal training schedule will include a setup call with your project lead, in-depth sessions for all of your power users, and introduction sessions for casual users.

Launch Campaign

Weeks 9-10

Flipping the switch is all it takes: we just point your domain to our servers and the change to the new website will be instant.

Of course we don't want the switch to go unnoticed by your community. That's why we design an entire launch campaign around the app and website with you. You'll get a custom marketing playbook, including graphics, videos, and a launch plan.

Support

Ongoing

Now that you are live, we work together to drive adoption of your new website and mobile app. You will be working closely with your Client Success Manager on marketing strategies and our Support Team on any questions your users have after the switch.



II. Order Form

Client Name: Washington County Schools, TN			
Address: 405 W College St, Jonesborough		Email: fullbrightc@wcde.org	
Tennessee 37659		Phone: 423-753-1100	
Description	Price	Qty	Subtotal
Mobile App Development (one-time) One-time app development for iOS and Android apps for the District + 14 campuses *Billed one-time	\$16,500	1	\$16,500
App Development Discount (one-time) Discounting app development for agreement signed by November 30, 2023	-\$5,000	1	-\$5,000
Multi-Year Development Discount (one-time) Discounting app development for multi-year agreement	-\$2,300	1	-\$2,300
Thrillshare (annual) Thrillshare Publishing Platform (desktop and mobile) for ~8300 students *Billed and payable in full annually *For Clients that elect automatic renewal, pricing subject to 5% annual increases after last year of initial purchased term(see Terms for more info)	\$33,475	5	\$167,375
Website design and hosting Up to 1 re-design per contract year Included in Thrillshare cost	\$0	1	\$0
Alerts Unlimited text, voice, and email alerts Included in Thrillshare cost *Subject to Carrier restrictions (see Terms for more info), including, but not limited to, character limits per SMS message [currently 320 characters per SMS message]	\$0	1	\$0
Support, service, and training Included in Thrillshare cost	\$0	1	\$0
Static content migration Included in Thrillshare cost	\$0	1	\$0



III. Payment Schedule

Payment Schedule: Payable subject to the terms of Agreement	Amount
Total of the above, collectively, the "Services"	\$176,575.00
Billed after signature	\$21,337.50 (50% of year 1 total)
60 Days from signature ("Client Start Date")	\$21,337.50 (50% of year 1 total)
One year from Client Start Date	\$33,475.00
Two years from Client Start Date	\$33,475.00
Three years from Client Start Date	\$33,475.00
Four years from Client Start Date	\$33,475.00
Five years from Client Start Date	\$33,475.00 (annual, if renewed) *Subject to 5% increase for renewal

This Order Form and Master Services Agreement (collectively, the "**Agreement**") between Apptegy, Inc. ("**Apptegy**"), and the client listed above ("**Client**") is effective as of the date of Client's signature below. This Agreement includes and incorporates the above Order Form, as well as the attached Master Services Agreement ("**MSA**"). By signing below, Client acknowledges receipt of this Agreement, including the Order Form and the MSA, and hereby accepts and agrees to be bound by this Agreement.

Client

By:  SIGNATURE
Curtis Fullbright

Name: Curtis Fullbright

Title: Director of Technology

Date:

Apptegy, Inc.

By: 
2023-11-09 18:30:05 (AST)

Name: Joseph Wren

Title: Sales Representative



Master Services Agreement

The following terms and conditions are a binding part of the Order Form and Master Services Agreement of Apptegy, Inc. (together with its affiliates, agents, and assigns, "**Apptegy**") between Apptegy and the Client that is set out in the Order Form. References to the "**Agreement**" below collectively include the Order Form (including and incorporating the terms and conditions set out in the "**Estimated Transition Timeline**" and the "**Payment Schedule**" that is provided with this Agreement) and the following terms and conditions. This Agreement provides the terms and conditions for Client to purchase and use Apptegy's Services (as defined below). Capitalized terms used but not otherwise defined in the following terms and conditions will have the meanings given to them in the Order Form.

1. Integration with Other Documents. This Agreement is the entire agreement between Apptegy and Client with respect to the Services, except as expressly set out below. No separate written or online agreements or terms and conditions will be incorporated in this Agreement or otherwise bind the parties unless expressly set out in this Agreement or in a Client Addendum (as defined below). The Client Addendum will control and govern with respect to all matters expressly set out in the Client Addendum, and this Agreement will control and govern in all circumstances. To be enforceable on the parties, any amendment, modification, or additions to the terms and conditions of this Agreement must be set out in a separate written addendum to this Agreement confirming such amendments, modifications, and/or additions in writing (a "**Client Addendum**").

2. Services; License. During the License Term, Apptegy will provide, and Client and the individuals allowed to access the Services by or on behalf of Client ("**User(s)**") may access and use, the products and services set out in the Order Form (collectively, "**Services**"). Client hereby grants Apptegy a limited, nonexclusive, revocable, worldwide, fully-paid, royalty-free license to use, copy, and modify Client's information, material, data, photographs, videos, intellectual property (including without limitation all copyrights, trademarks, service marks, and similar rights), and other content (collectively, "**Client Content**") for providing and improving the Services. Client's right to access and use the Services, and Apptegy's license to Client Content, will automatically terminate upon termination or expiration of this Agreement.

3. Fees. Client will pay to Apptegy all fees set out in the Order Form. Apptegy will submit invoice(s) to Client for all fees due upon execution of the Agreement and/or on the Client Start Date(s) (as defined below) as set out in the Order Form. Apptegy will invoice all subsequent-year fees on or about the anniversary of the applicable Client Start Date(s). Client agrees to pay all invoices in full within 30 days of the date of the invoice. Client agrees that (i) development and implementation fees are due as set out in the Order Form, (ii) fees for use of the Services are payable in annual portions for each year of the License Term as set out in the Order Form, (iii) fees for use of the Services are subject to Five Percent (5%) annual increases, starting the first renewal year after the last year of the term initially purchased by Client and continuing each year thereafter, as set out in the Order Form, and (iv) discounts for purchases of bundled Services will automatically expire if Client cancels any of the bundled Services and Client will thereafter be invoiced for the full price of the continuing Services. Client acknowledges that fees for Services do not include taxes, duties, and other government charges, including sales, use, consumption, VAT, GST, and other withholding, as applicable, and Client is solely responsible for any such obligations.

4. License Term. The term of Client's license to use the Services (the "**License Term**") will start on the date(s) set out on the Order Form (the "**Client Start Date(s)**"). Clients that purchase multiple Apptegy products may have different license start dates for different products. If no license start date is set out on the Order Form, the Thrillshare Media Client Start Date will be the date that is 60 days after Apptegy receives an executed agreement from Client and the Thrillshare Rooms Client Start Date will be the date that is 90 days after Apptegy receives an executed agreement from Client. The License Term will terminate on the anniversary of the applicable Client Start Date(s) that is after the number of license years initially purchased by Client, as set out in the Order Form, plus any renewal periods. This Agreement will renew for successive, additional periods of one (1) year from the anniversary of the Client Start Date(s), unless Client provides Apptegy with written notice of non-renewal before the end of the then-current License Term. Subject only to applicable procurement and appropriations law, Client agrees that it may not terminate this Agreement before the expiration of any then-current License Term without cause, unless Client pays Apptegy all fees in full for all license years of the then-current License Term, as set out in the Order Form, plus payment of any previously discounted amounts for the Services during the Term. All fees paid to Apptegy are non-refundable, subject only to applicable procurement and appropriations law.

5. Performance Terms. In addition to this Agreement, the rights and obligations of the Client and Apptegy with respect to the providing, accessing, and using the Services will also be subject to and governed by the Apptegy Terms of Use ("**Terms of Use**") and Privacy Policy ("**Privacy Policy**"), available at the following links: <https://www.apptegy.com/terms-and-conditions/> and <https://www.apptegy.com/privacy-policy/>. The Terms of Use and Privacy Policy, as each may be amended, are incorporated into this Agreement in their entirety, as applicable to Client. Without limiting the generality of the foregoing, the Terms of Use and Privacy Policy set out and govern the terms and conditions for Services availability, User eligibility and acceptable use, data privacy and security, regulatory notices and information, warranties, disclaimers, and liability limitations, and other related terms. The applicability of the Terms of Use and Privacy Policy is limited to the order of priority set out below.

6. Carrier Restrictions. Apptegy provides unlimited text, voice, and email messaging to Client subject to restrictions placed on Apptegy by mobile and wireless carriers and network operators (collectively, "**Carriers**"). For example, Carriers have (i) placed limits on the number of characters that may be included in messages sent via the Services and (ii) placed restrictions on the type of messaging content that may be sent through the Services. Carrier restrictions are not within the control of Apptegy and are subject to change without notice. When a Carrier places new or modified restrictions on Apptegy, certain features and functions of the Services may change as a result without notice to you. Client agrees that Apptegy will not be responsible or liable for any change in Services that arise from or in connection with Carrier restrictions.

7. TCPA/CTIA Compliance. Client is exclusively responsible for complying with applicable laws and regulations governing communications sent via the Services by Client and Users under Client's account, including, but not limited to, the Telephone Consumer Protection Act of 1991, as it may be amended ("**TCPA**"), and the requirements and policies of CTIA – The Wireless Association ("**CTIA**"). Client is encouraged to establish and implement methods and procedures to ensure compliance with applicable laws and regulations, including the TCPA and the CTIA, and to inform and train each of its employees, contractors, and representatives who use the Services on the methods and procedures. Apptegy may provide Client with materials and information about such laws and regulations, including the TCPA and the CTIA;

Client acknowledges that all such materials and information is provided for general education purposes only. No such act by or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client's compliance with the laws and regulations governing the communications sent via the Services by Client and Users under Client's account, including the TCPA and/or the CTIA.

8. COPPA Notice and Compliance. Apptegy prohibits use of the Services by children under the age of thirteen (13), unless and only to the extent the child is a User invited or added to the Services by Client. When children are invited or added to the Services as Users under Client's account, Apptegy provides the Services with respect to the children solely in the educational context authorized by Client under this Agreement and solely for the benefit of Client and its Users. Client consents, as agent for and on behalf of such children (and their parents and guardians), to Apptegy's collection, use, disclosure, and storage of personal information about or from the children in accordance with this Agreement. Client acknowledges that Apptegy is relying on Client's consent in the previous sentence for the purposes of complying with the Children's Online Privacy Protection Act, as it may be amended ("**COPPA**"), and that Apptegy is authorized to presume that Client has obtained and will maintain all required parent and guardian consent for Apptegy's collection, use, disclosure, and storage of information for any children under the age of thirteen (13) that are invited or added to the Services under Client's account.

Please note that Client is responsible for complying with COPPA with respect to Users under Client's account if Client invites or adds children under the age of thirteen (13) to the Services. Client is encouraged to establish and implement methods and procedures to ensure compliance with COPPA, and to inform and train each of its employees, contractors, representatives, and Users who use the Services on the methods and procedures. Apptegy may provide Client with materials and information about complying with COPPA; Client acknowledges that all such materials and information is provided for general education purposes only. No such act by or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client's compliance with COPPA.

The Terms of Use and Privacy Policy, accessible as set out above, confirm that Apptegy may collect information about children as a necessary part of providing the Services to Client (for example, as applicable: contact information for communications sent via the Services;

posts made on messaging tools in the Services; information included in assignments and other class content submitted via the Services) and provide notice regarding Apptegy's collection, use, disclosure, and storage of personal information from children. Please note that some or all of this information may not be private as to the individual child, parent, or guardian. For example, for Users of Rooms, information shared by a User via the messaging features of Rooms will be visible to Client, as the party providing access to the Services to its Users. In some circumstances, information provided by or about a child may be available or visible to other individual Users. For example, for Users of Rooms, information about a child that is posted in the group messaging tool in a Child's Room may be visible to other individual Users that are also authorized users for the same Room. Apptegy will collect, use, and disclose such information in accordance with COPPA and the Privacy Policy.

9. Accessibility Compliance. Client is exclusively responsible for complying with all applicable laws and regulations governing accessibility of the parts of the Services under the control of Client (for example: Client's website and/or mobile applications), including, but not limited to, the Americans with Disabilities Act, as it may be amended ("**ADA**"), and the requirements and policies of Web Content Accessibility Guidelines ("**WCAG**"). Client is encouraged to establish and implement methods and procedures to ensure compliance with applicable laws and regulations, including the ADA and the WCAG, and to inform and train each of its employees, contractors, and representatives who use the Services on the methods and procedures. The Services include tools to assist Client with accessibility compliance, and Apptegy may provide Client with materials and information about such laws and regulations, including the ADA and the WCAG; Client acknowledges that all such tools, materials, and information are provided to assist Client with its compliance obligations and for general education purposes only. No such functionality, act by, or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client's compliance with the laws and regulations governing accessibility of the parts of the Services under the control of Client (for example: Client's website and/or mobile applications), including the ADA and/or the WCAG.

10. Third Party Functions. Apptegy relies on third-party providers and partners for parts of the Services (for example: posting a message or communication on Facebook or Twitter account; hosting Client websites). APPTEGY IS NOT RESPONSIBLE FOR ANY CONSEQUENCE, LOSS, OR DAMAGE (DIRECT OR INDIRECT) ARISING FROM OR RELATING TO THE PARTS OF THE SERVICES MANAGED OR MADE AVAILABLE BY OR VIA THIRD-PARTY PROVIDERS AND PARTNERS. Please see the Terms of Use and Privacy Policy for more information.

11. Disclaimers; Limited Liability. Apptegy provides the Services subject to certain disclaimers and limitations of liability. Please see the Terms of Use and Privacy Policy for more information.

12. Intellectual Property. Nothing in this Agreement or the performance of this Agreement will convey, license, or otherwise transfer any right, title, or interest in any intellectual property or other proprietary rights held by either party, except as expressly set out in the Agreement. Apptegy retains all right, title, and interest in all intellectual property rights, including patent, trademark, trade secret, and copyright (whether registered or unregistered), in and to the Services and the underlying software and technologies, all related technical documentation, and all derivative works, improvements, and modifications to any of the foregoing. Client agrees the foregoing is necessary to Apptegy providing the Services.

13. Compliance with Laws. The parties agree to comply with all laws applicable to the use of the Services and performance of this Agreement.

14. Miscellaneous. The Order Form and Master Services Agreement, together with (i) the Terms of Use and Privacy Policy, and (ii) the Client Addendum, if applicable, is the entire agreement between the parties with respect to the subject matter, and supersedes all prior agreements and understandings, whether written or oral. If any conflict or ambiguity exists with respect to any term or condition of any of the foregoing, the following priority will govern and control: (1) if applicable, the Client Addendum for all matters expressly addressed in the Client Addendum; then (2) this Order Form and Master Services Agreement for all other matters; then (3) the Terms of Use and Privacy Policy. Apptegy is not subject to any obligations that are not expressly identified in this Agreement, a Client Addendum, or the Terms of Use and Privacy Policy.

This Agreement is governed by the laws of the state in which Client is located, without regard to conflict of law principles. The parties irrevocably submit to the exclusive jurisdiction and venue of the federal courts having jurisdiction where Client is located for any dispute that relates to the Services or this Agreement. Except as set out in this Agreement, this Agreement may not be amended or modified without the prior written consent of both parties.

Neither party may assign this Agreement without the prior written consent of the other party, except in connection with a merger, acquisition, or sale of all or substantially all of a party's assets or voting securities. If any provision(s) of this Agreement is held invalid or unenforceable, such invalidity or unenforceability will not invalidate or render the Agreement unenforceable, but rather the Agreement will be construed as if not containing the unenforceable provision(s), and the rights and obligations of the parties will be construed and enforced to honor the parties' original intent to the maximum extent permitted under applicable law. This Agreement will inure to the benefit of the successors and assigns of the parties. The Agreement may be executed in multiple counterparts and executed by original, facsimile, or electronic signature (including PDF, Proposify, HelloSign, and similar methods), each of which when delivered will be deemed an original, and all of which together will constitute one agreement.

In the event that the Washington County School Board does not approve funding for this contract, then this agreement shall be null and void and all obligations of either party shall cease upon the time any existing program funds have been exhausted. Client, within 30 days of their School Committee's non-approval of funds, must send notice via email that includes documentation of the lack of approval of funds for this contract.



Brad Hale

From: JOSH KITE <kitej@wcde.org> on behalf of JOSH KITE
Sent: Friday, November 10, 2023 10:28 AM
To: Brad Hale
Cc: ASHLEY Davis
Subject: Girl's Wrestling Assistant Coach

Mr. Hale,

I am writing to formally request approval for a girls wrestling assistant coach position within our school's athletics program.

As you are aware, we currently have a boys wrestling coach assistant, but there has not been an assistant for our girls' team. In the past, we have been unable to have a full roster for the girls' team, which led to the absence of an assistant coach. However, I am pleased to inform you that this year, we have successfully formed a complete roster with 11 girls in our program.

This addition would not only provide essential support to our athletes but also enhance the overall coaching staff, contributing significantly to the development of our female wrestlers. I kindly request your approval to create a paid assistant coach position for our girls' wrestling program.

Thank you for considering this request. I am willing to discuss this proposal further or provide any additional information if needed.

Thank you,

Josh Kite
David Crockett High School

High School Coaching Supplements-Wrestling

WRESTLING

Head Coach (\$2,500.00)_____

Asst. Coach (\$1,700.00)_____

Head Girls Coach (\$2,500.00)_____

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

PURCHASE ORDER

Purchase Order No 1200

Date Issued 10/27/2023

Appropriation No. 1300-730-002

Dept. CTE

School DCHS

NOTICE TO VENDOR

1. Purchase order MUST bear two signatures in order to be valid.
2. Purchase order number MUST appear on all invoices submitted for payment.
3. Mail TWO copies of your invoice promptly to:

Washington County Board of Education
405 West College Street
Jonesborough, TN 37659
Telephone (423) 753-1105

TO Snap-on
3011 IL RTE 174, Door 1
Crystal Lake, IL 60014

Deliver to David Crockett High School

Address 684 Old State Route 34

Via Jonesborough, TN 37659

Articles on this order must be charged to account of

"BOE"

ARTICLES OR SERVICES (Unless otherwise stated all prices F.O.B. Destination)	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
Meter cert kit with EEDM604		1		\$11,391.25
* Shipping				\$210.00
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				\$11,601.25

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S
COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent



Quote

Submit to Snap-on Industrial
3011 IL RTE 176, Door 1
Crystal Lake, IL 60014
877-740-1900

Quote Number IMP-001176604
Quote Date 9/5/2023
Quote Expiration Date 11/4/2023
Customer Name DAVID CROCKETT HIGH SCH.
Customer BP 200229130
Contact Information:
Name -
E-mail -
Phone Number -
Sales Rep WILSON, CHARLES (BART)
Mobile # 423/579-0820
E-mail Address Bart.B.Wilson@snapon.com

Ship Via 1 - UPS GROUND
Payment Terms P30 - NET 30 DAYS
Ship to 200229130
DAVID CROCKETT HIGH SCH.
684 OLD STATE RT 34
JONESBORO TN 37659
Bill to 200109785
DAVID CROCKETT HIGH SCH.
WASHINGTON COUNTY BOE A/P
405 COLLEGE ST 405 COLLEGE ST
JONESBORO TN 37659

Line Number	Part Number	OEM SKU	Description	Quantity	Unit Net Price	Line Total
1	604METERKIT		METER CERT KIT WITH EEDM604	1	\$11,391.25	\$11,391.25
				Total Weight	384.00 lbs	
				Sub Total	\$11,391.25	
				Shipping	\$210.00	
				Tax	\$0.00	
				Grand Total	\$11,601.25	

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customer's account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

*Please provide vendor and pricing information to customer service on this part number.



August 16, 2023

To Whom It May Concern:

Thank you for your interest in the Snap-on Certification Program.

This is to inform you that the following Certifications designed and developed by Snap-on Industrial and are exclusively distributed by Snap-on:

SNAP-ON CERTIFICATION KITS

- ADAS Tru-Point
- Advanced Measuring Instruments
- Air Conditioning Service
- Automotive Scanner Diagnostics
- Battery, Starting and Charging Systems
- Building Performance Instruments
- Diesel Scanner Diagnostics
- Electricity Introduction, Measurement, and Circuits
- Hand Tool Identification and Safety
- Horticulture Certifications
- Multimeter Certifications
- Precision Electrical Termination
- Precision and Advanced Measurement
- Rotor Matching (Pro-Cut) Master Technician
- Structural Sheet Metal Assembly
- Tire Pressure Monitor System (TPMS)
- Tools @ Height Certifications
- Torque Certifications
- Wheel Service and Alignment

Best Regards

A handwritten signature in black ink, reading 'Ryne J. Montemurro', followed by a horizontal line.

Ryne Montemurro

Product Manager - Snap-on Industrial

Snap-on Certification Kit Details

ADAS Tru-Point

This course is designed to acquaint learners with the four-step process of servicing an ADAS equipped vehicle.

- CHECK Tru-Point™ uses highly accurate advanced camera technology to create a three-dimensional model of the vehicle and the area around it to provide you with a complete analysis of the vehicle alignment condition in just under a minute. This step will confirm that the vehicle is within OEM specification before an ADAS recalibration occurs.
- PLACE Tru-Point™ streamlines the process to quickly help the learner place the targets in the precise OEM-required location(s) without lasers and tape measures or the need for a level floor; without worrying about any reference value, guidebook, or manual inputs.
- CALIBRATE Designed to grant the learner total freedom, Tru-Point™ allows the learner to use any ADAS-capable scan tool to complete the calibration process. For this class the learner will be utilizing a Solus Legend™ to complete the calibration process. Additionally, the system's support of remote assistance diagnostic tools allows for further expansion of a school's calibration capabilities, especially when working on newer model vehicles.
- PROVE An easy-to-read report provides proof that the learner executed all steps required for a perfect calibration. Tru-Point™ validates the alignment of the vehicle, placement of the targets, and compliance with OEM specifications. By using a Snap-on® scan tool, you can also confirm the completion of the calibration process.

Advance Measuring Instruments

The instruments in this certification are utilized in precision manufacturing labs globally. Those that acquire these certifications will display competency through hands-on application and successful completion of an online exam.

The attendee can acquire six certifications:

- Primary Standards
- Flexible Measuring Instruments
- Support and Layout
- Surface Finish and Hardness
- Data Acquisition
- Optical Comparator

Air Conditioning Service

This course is designed to acquaint learners with the safety, component identification, setup, application, and maintenance of a Polartek® Dual AC Machine. Course content includes: Environmental Protection Agency Guidelines Safety Component Identification Setup Principles of Operation Application Maintenance

Automotive Scanner Diagnostics

This course is designed to create Power Users, individuals who can efficiently and effectively utilize 90%+ of all available features, found on the various platforms of Snap-on diagnostic equipment. This includes diagnostic research and repair information **utilizing ShopKey Pro**, and Scanner navigation with the Apollo and Zeus. The Zeus scanner then continues with Lab Scope operation and component testing. Details from basic navigation through effective use of the Fast-Track Troubleshooter, Component Test Meter, PID Triggers, and glitch capture techniques are thoroughly explained while each participant demonstrates these techniques using his/her individual diagnostic tool supplied during the training. Individual hands-on attention is a cornerstone to this certification.

Battery, Starting, and Charging

The successful completion of the Snap-on Battery, Starting, and Charging Certification enables graduates to demonstrate a solid understanding of battery, starting, and charging diagnostics, jump-starting tools and service equipment. The skills acquired during this comprehensive training are valuable **TOOLS FOR LIFE** that can lead to rewarding careers in a vast array of industries in the global marketplace.

COURSE CONTENT INCLUDES:

- Identification and safe operation of starting and charging equipment
- Obtaining and interpreting accurate battery system data
- Tool and equipment care and maintenance
- Types and classifications of batteries
- Battery construction and operation
- Battery maintenance
- Battery, Starting, and Charging System Diagnostics
-

Building Performance Instruments

The equipment certifications are designed to train the residential HVAC learner on the technology to successfully test building performance and retrofit. The certifications will prepare the learner to operate specialized tools to test for indoor air quality, carbon monoxide, HVAC air distribution, pressure and vacuum testing, temperature, fluid integrity, motor RPM and vibration, and combustible gasses. Schools participating in the programs receive the curricula, practicals/labs, and

online testing access at no charge. The curriculum is written so that it will not add hours to a course, as the instructor can break it into modules that fit into existing course material. Students who successfully complete the course will acquire third-party certificates from a globally recognized brand.

The Building Performance Certification will consist of six separate certifications based on the technology of the equipment in each of the six listed areas:

- Basic Equipment Installation and Diagnostics
- Flue Gas Analysis
- Leak Detection and Vacuum
- Indoor Air Quality
- Fluid Integrity
- RPM and Vibration Testing

Diesel Scanner Diagnostics

This course is designed to create Power Users, individuals who can efficiently and effectively utilize 90%+ of all available features, found on the Pro-Link Edge scanner. This includes scanner navigation of all available heavy-duty application menus, and Repair-Connect PLUS to access troubleshooting information related to faults found during scanning; a subscription to Repair-Connect PLUS is required. Details from basic navigation through effective use of code structure techniques, vehicle applications, bi-direction testing are thoroughly explained while each attendee demonstrates these techniques using his/her individual diagnostic tool supplied during the training. This class also includes delivery techniques and recommendation for integration into existing diesel courses. Individual hands-on attention is a cornerstone to this program.

Electricity Introduction, Measurement, and Circuits

This course is designed to acquaint learners with the theory of electricity, circuit knowledge, and how to properly measure direct current (DC) circuits. This certification has a primary focus and application within the transportation industries.

Course content includes:

- INTRODUCTION TO ELECTRICITY
- CIRCUITS
- CIRCUIT COMPONENTS AND SYMBOLS
- ELECTRICAL SYMBOLS
- ELECTRICAL MEASUREMENT
- METER FUNDAMENTALS
- METER PREFIXES
- CONVERTING PREFIXES

- METER BASE NUMBERING
- METER MEASUREMENTS
- OHMS LAW
- ELECTRICAL CIRCUIT ATTRIBUTES: VOLTAGE, CURRENT, RESISTANCE, AND POWER VOLTAGE, VOLTAGE DROP, RESISTANCE, CURRENT, AND POWER SERIES CIRCUITS, PARALLEL CIRCUITS, AND SERIES-PARALLEL CIRCUIT MEASUREMENT

Hand Tool Identification and Safety

This course is designed to introduce the learner to hand tools used in industry today. The curriculum consists of the identification, safety, and usage of common hand tools.

The certification consists of five (5) modules: The proper use of hand tools is a requisite skill for any repair.

- Screwdrivers
- Wrenches
- Cutters and Pliers
- Hammers, Punches, and Chisels
- Ratchets, Sockets, and Extensions

Horticulture

The Bahco pruning and lopper certification is a specialized course consisting of curriculum and lab activities that address areas critical to a learner's successful introduction to professional horticulture tools. Those who successfully complete the course will have a working knowledge of the proper use and maintenance of horticulture hand tools in use today. Participants will cover areas such as safety, design, application, and maintenance of the professional series horticulture tools used in industry. Participants will have a hands-on experience of the latest equipment used in the industry, and the chance to interact with experts and peers.

Multimeter Certifications

Multimeter certification is an excellent entry certification for secondary and post-secondary programs. The certification is about the technology capabilities of the digital multimeter; taking attendees from being a 20% user to a 90+% capable user. The course is designed to guide the learner thru all levels of meter specific electrical measurement. The certification is designed so that the equipment and student ratio is 1:1.

Different model numbers of multimeters include.

- 504FMETERKIT, 525FMETERKIT, 575METERKIT, 596FMETERKIT, 604METERKIT, 650METERKIT

Precision Electrical Termination

The successful completion of the Daniels Manufacturing Precision Electrical Termination Certification enables graduates to demonstrate solid understanding of the fundamentals of working with precision electrical termination tools. The skills acquired during this comprehensive training are valuable TOOLS FOR LIFE that can lead to rewarding careers in the global marketplace.

Crimping is the cornerstone of electrical termination in high-reliability applications in aerospace, land-based and maritime transportation, space exploration, and military defense systems. When properly performed, crimping results in a reliable connection between a contact and conductor that incorporates dependable electrical and mechanical characteristics.

Snap-on, Daniels Manufacturing, and NC3 have combined their industrial experience and expertise to develop a certification that includes hands-on training on tools that are vital to a broad spectrum of critical industries. Those who earn this certification will be proficient in the methodology of crimping; identification of essential component parts such as mil-spec connectors and contacts; and the proper use of a variety of electrical wiring tools.

COURSE CONTENT INCLUDES:

- History of connectors and wire termination tooling
- Connector, contact, and terminal identification
- Crimping methodology
- Tool identification, assembly, and operation
- Installing and removal of mil-spec contacts
- Equipment maintenance, calibration, and verification

Precision Measuring Instruments

The contents of this certification are designed to meet the expectations of Starrett, Snap-on, and NC3. Upon successful completion of each module the learner is allowed the opportunity to complete an online exam and acquire a stackable credential from a globally recognized company; the certification is endorsed and delivered by NC3.

The attendee can acquire six certifications:

- Tape and Rule Measurement
- Slide Caliper Measurement
- Gauge Measurement
- Angle Measurement
- Micrometer Measurement
- Dial Gauge Measurement

Rotor Matching (Pro-Cut) Master Technician Certification

Students who earn the Snap-on/Pro-Cut Rotor Matching Master Technician Certification will acquire skills in the diagnosis and repair of brake related problems encountered on today's precisely engineered vehicles. Attendees will acquire skills necessary to accurately identify performance and safety related brake system malfunctions, as well as how to correct them. Attendees are trained to diagnose and repair the complex challenges of rotor matching that are regularly seen in brake repair facilities.

Structural Sheetmetal Assembly

The successful completion of the Structural Sheetmetal Assembly Certification will allow students or the incumbent workforce, who successfully complete the program, to demonstrate a solid understanding of the tools and equipment used in sheetmetal assembly and repair. The ability to properly layout, prepare and fasten sheetmetal assemblies are a fundamental part of the aviation industry.

This certification allows students to be exposed to a variety of drilling, fastening and verification methods that are needed by employers in industry today.

Snap-on, Sioux, ATI, and Starrett, all leaders in aviation tooling, have come together to create a series of best practices utilizing the best tools available.

COURSE CONTENT INCLUDES:

- Safety
- Layout
- Drilling
- Fastener installation
- Fastener removal
- Precision drilling
- Countersinking
- Inspection

Tire Pressure Monitoring Systems (TPMS)

This certification is designed to create Power Users, individuals who can efficiently and effectively utilize 90%+ of all available features, found on the TPMS4 or TPMS5 diagnostic equipment. The TPMS certification includes training on the problem-solving capabilities and programming of tire pressure monitoring sensors. Training covers the description, diagnostics, servicing, and programming of TPMS systems.

A unique design of the class allows students the ability to pressurize and activate sensors within a classroom environment without a wheel and tire assembly. This

certification provides a widely recognized endorsement of technical expertise and demonstrated achievement. When students successfully complete this Snap-on certification, they obtain one of the most requested skills in the industry today. Individual hands-on attention is a cornerstone to this certification.

Tools at Height

This certification is designed to develop strong safety habits when working at height and develop a strong familiarity in utilizing Snap-on's tethering, and other solutions designed and engineered for such situations.

During this hands-on course attendees will:

- Develop an understanding and awareness of the hazards of dropped objects and make a commitment to a "Zero Drop" philosophy
- Understand the differences between engineered solutions and modified solutions
- Develop an understanding and proper usage of Snap-on's engineered solutions for securing wrenches, screwdrivers, sockets, and other common work items
- Develop an understanding in selecting lanyards and using properly to secure to multiple types of tie-off situations
- Develop an understanding with universal attachment systems (tapes and quick spins) for properly retrofitting existing tools where necessary
- Develop proper practices for carrying, securing, and unloading tools at height along with a strong sense of situational awareness

Mechanical and Electronic Torque Instruments

This course has two key objectives. Attendees will learn the complexities behind the proper tightening of fasteners and will be trained, tested, and certified on various instruments ensuring proper tool set-up and technique. This course begins on the relationship between tightening torque versus clamping pressure and how various external factors can greatly affect this relationship, and thus cause a fastened joint to fail prematurely. This concept is discovered through lab activities and demonstrations illustrating factors that affect torque and clamping pressure.

Attendees will demonstrate proficiency on a number of mechanical and electronic torque instruments and will receive instant "actual torque applied" feedback while using each tool on a digital torque testers to hone their technique and become accurate and precise in the use of each tool.

Wheel Service and Alignment

This course is designed to create Power Users, individuals who can efficiently and effectively utilize 90%+ of all available features, found on the B2000P Wheel Balancer, 7800 Tire Changer, and ProX Alignment Software. Details from basic navigation through effective use of the diagnostic software, calibration menus and use of all accessories are thoroughly explained while each student demonstrates these techniques using each piece of equipment during the training.

The three (3) certifications also include prerequisite curriculum; Wheel Alignment Fundamentals, Wheel Balancing Fundamentals, and Wheel Service Fundamentals. The certifications are designed as for integration into existing under car courses. Individual hands-on attention is a cornerstone to this program.

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

Purchase Order **No 1201**

Date Issued **10/27/23**

Appropriation No. **71300-730-002**

Dept. **ISM-High school**

School **DBHS**

PURCHASE ORDER

TO Snap-On Industrial
 3011 IL Rte. 176, Door 1
 Crystal Lake, IL 60014
 877-740-1900
Deliver to Daniel Boone High School
Address 1440 Suncrest Dr
 Gray, TN 37015
Via Eric Sharpe
 Articles on this order must be charged to account of

NOTICE TO VENDOR

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education
 405 West College Street
 Jonesborough, TN 37659
 Telephone (423) 753-1105

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
Meter cert. kit with EEDM604		1	\$11,391.25	\$11,391.25
shipping				\$210.00
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				\$11,601.25

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent



Quote

Submit to Snap-on Industrial
3011 IL RTE 176, Door 1
Crystal Lake, IL 60014
877-740-1900

Quote Number IMP-001180789
Quote Date 9/13/2023
Quote Expiration Date 11/12/2023
Customer Name WASHINGTON COUNTY
SCHOOLS
Customer BP 201508792
Contact Information:
Name -
E-mail -
Phone Number -
Sales Rep WILSON, CHARLES
(BART)
Mobile # 423/579-0820
E-mail Address Bart.B.Wilson@snapon.com

Ship Via 1 - UPS GROUND
Payment Terms P30 - NET 30 DAYS
Ship to 201508792
DANIEL BOONE HIGH SCHOOL
1440 SUNCREST DR
JOHNSON CITY TN 37615
Bill to 201508791
WASHINGTON COUNTY SCHOOLS
405 W COLLEGE ST
JONESBORO TN 37659

Line Number	Part Number	Description	Quantity	List Price	Unit Net Price	Line Total
1	604METERKIT	METER CERT KIT WITH EEDM604	1	\$19,984.65	\$11,391.25	\$11,391.25
				Total Weight	384.00 lbs	
				Sub Total	\$11,391.25	
				Shipping	\$210.00	
				Tax	\$0.00	
				Grand Total	\$11,601.25	

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customer's account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms, which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

*Please provide vendor and pricing information to customer service on this part number.



August 16, 2023

To Whom It May Concern:

Thank you for your interest in the Snap-on Certification Program.

This is to inform you that the following Certifications designed and developed by Snap-on Industrial and are exclusively distributed by Snap-on:

SNAP-ON CERTIFICATION KITS

- ADAS Tru-Point
- Advanced Measuring Instruments
- Air Conditioning Service
- Automotive Scanner Diagnostics
- Battery, Starting and Charging Systems
- Building Performance Instruments
- Diesel Scanner Diagnostics
- Electricity Introduction, Measurement, and Circuits
- Hand Tool Identification and Safety
- Horticulture Certifications
- Multimeter Certifications
- Precision Electrical Termination
- Precision and Advanced Measurement
- Rotor Matching (Pro-Cut) Master Technician
- Structural Sheet Metal Assembly
- Tire Pressure Monitor System (TPMS)
- Tools @ Height Certifications
- Torque Certifications
- Wheel Service and Alignment

Best Regards

A handwritten signature in black ink, reading "Ryne J. Montemurro", followed by a horizontal line.

Ryne Montemurro

Product Manager - Snap-on Industrial

Snap-on Certification Kit Details

ADAS Tru-Point

This course is designed to acquaint learners with the four-step process of servicing an ADAS equipped vehicle.

- **CHECK** Tru-Point™ uses highly accurate advanced camera technology to create a three-dimensional model of the vehicle and the area around it to provide you with a complete analysis of the vehicle alignment condition in just under a minute. This step will confirm that the vehicle is within OEM specification before an ADAS recalibration occurs.
- **PLACE** Tru-Point™ streamlines the process to quickly help the learner place the targets in the precise OEM-required location(s) without lasers and tape measures or the need for a level floor; without worrying about any reference value, guidebook, or manual inputs.
- **CALIBRATE** Designed to grant the learner total freedom, Tru-Point™ allows the learner to use any ADAS-capable scan tool to complete the calibration process. For this class the learner will be utilizing a Solus Legend™ to complete the calibration process. Additionally, the system's support of remote assistance diagnostic tools allows for further expansion of a school's calibration capabilities, especially when working on newer model vehicles.
- **PROVE** An easy-to-read report provides proof that the learner executed all steps required for a perfect calibration. Tru-Point™ validates the alignment of the vehicle, placement of the targets, and compliance with OEM specifications. By using a Snap-on® scan tool, you can also confirm the completion of the calibration process.

Advance Measuring Instruments

The instruments in this certification are utilized in precision manufacturing labs globally. Those that acquire these certifications will display competency through hands-on application and successful completion of an online exam.

The attendee can acquire six certifications:

- Primary Standards
- Flexible Measuring Instruments
- Support and Layout
- Surface Finish and Hardness
- Data Acquisition
- Optical Comparator

Air Conditioning Service

This course is designed to acquaint learners with the safety, component identification, setup, application, and maintenance of a Polartek® Dual AC Machine. Course content includes: Environmental Protection Agency Guidelines Safety Component Identification Setup Principles of Operation Application Maintenance

Automotive Scanner Diagnostics

This course is designed to create Power Users, individuals who can efficiently and effectively utilize 90%+ of all available features, found on the various platforms of Snap-on diagnostic equipment. This includes diagnostic research and repair information **utilizing ShopKey Pro**, and Scanner navigation with the Apollo and Zeus. The Zeus scanner then continues with Lab Scope operation and component testing. Details from basic navigation through effective use of the Fast-Track Troubleshooter, Component Test Meter, PID Triggers, and glitch capture techniques are thoroughly explained while each participant demonstrates these techniques using his/her individual diagnostic tool supplied during the training. Individual hands-on attention is a cornerstone to this certification.

Battery, Starting, and Charging

The successful completion of the Snap-on Battery, Starting, and Charging Certification enables graduates to demonstrate a solid understanding of battery, starting, and charging diagnostics, jump-starting tools and service equipment. The skills acquired during this comprehensive training are valuable **TOOLS FOR LIFE** that can lead to rewarding careers in a vast array of industries in the global marketplace.

COURSE CONTENT INCLUDES:

- Identification and safe operation of starting and charging equipment
- Obtaining and interpreting accurate battery system data
- Tool and equipment care and maintenance
- Types and classifications of batteries
- Battery construction and operation
- Battery maintenance
- Battery, Starting, and Charging System Diagnostics
-

Building Performance Instruments

The equipment certifications are designed to train the residential HVAC learner on the technology to successfully test building performance and retrofit. The certifications will prepare the learner to operate specialized tools to test for indoor air quality, carbon monoxide, HVAC air distribution, pressure and vacuum testing, temperature, fluid integrity, motor RPM and vibration, and combustible gasses. Schools participating in the programs receive the curricula, practicals/labs, and

online testing access at no charge. The curriculum is written so that it will not add hours to a course, as the instructor can break it into modules that fit into existing course material. Students who successfully complete the course will acquire third-party certificates from a globally recognized brand.

The Building Performance Certification will consist of six separate certifications based on the technology of the equipment in each of the six listed areas:

- Basic Equipment Installation and Diagnostics
- Flue Gas Analysis
- Leak Detection and Vacuum
- Indoor Air Quality
- Fluid Integrity
- RPM and Vibration Testing

Diesel Scanner Diagnostics

This course is designed to create Power Users, individuals who can efficiently and effectively utilize 90%+ of all available features, found on the Pro-Link Edge scanner. This includes scanner navigation of all available heavy-duty application menus, and Repair-Connect PLUS to access troubleshooting information related to faults found during scanning; a subscription to Repair-Connect PLUS is required. Details from basic navigation through effective use of code structure techniques, vehicle applications, bi-direction testing are thoroughly explained while each attendee demonstrates these techniques using his/her individual diagnostic tool supplied during the training. This class also includes delivery techniques and recommendation for integration into existing diesel courses. Individual hands-on attention is a cornerstone to this program.

Electricity Introduction, Measurement, and Circuits

This course is designed to acquaint learners with the theory of electricity, circuit knowledge, and how to properly measure direct current (DC) circuits. This certification has a primary focus and application within the transportation industries.

Course content includes:

- INTRODUCTION TO ELECTRICITY
- CIRCUITS
- CIRCUIT COMPONENTS AND SYMBOLS
- ELECTRICAL SYMBOLS
- ELECTRICAL MEASUREMENT
- METER FUNDAMENTALS
- METER PREFIXES
- CONVERTING PREFIXES

- METER BASE NUMBERING
- METER MEASUREMENTS
- OHMS LAW
- ELECTRICAL CIRCUIT ATTRIBUTES: VOLTAGE, CURRENT, RESISTANCE, AND POWER VOLTAGE, VOLTAGE DROP, RESISTANCE, CURRENT, AND POWER SERIES CIRCUITS, PARALLEL CIRCUITS, AND SERIES-PARALLEL CIRCUIT MEASUREMENT

Hand Tool Identification and Safety

This course is designed to introduce the learner to hand tools used in industry today. The curriculum consists of the identification, safety, and usage of common hand tools.

The certification consists of five (5) modules: The proper use of hand tools is a requisite skill for any repair.

- Screwdrivers
- Wrenches
- Cutters and Pliers
- Hammers, Punches, and Chisels
- Ratchets, Sockets, and Extensions

Horticulture

The Bahco pruning and lopper certification is a specialized course consisting of curriculum and lab activities that address areas critical to a learner's successful introduction to professional horticulture tools. Those who successfully complete the course will have a working knowledge of the proper use and maintenance of horticulture hand tools in use today. Participants will cover areas such as safety, design, application, and maintenance of the professional series horticulture tools used in industry. Participants will have a hands-on experience of the latest equipment used in the industry, and the chance to interact with experts and peers.

Multimeter Certifications

Multimeter certification is an excellent entry certification for secondary and post-secondary programs. The certification is about the technology capabilities of the digital multimeter; taking attendees from being a 20% user to a 90+% capable user. The course is designed to guide the learner thru all levels of meter specific electrical measurement. The certification is designed so that the equipment and student ratio is 1:1.

Different model numbers of multimeters include.

- 504FMETERKIT, 525FMETERKIT, 575METERKIT, 596FMETERKIT, 604METERKIT, 650METERKIT

Precision Electrical Termination

The successful completion of the Daniels Manufacturing Precision Electrical Termination Certification enables graduates to demonstrate solid understanding of the fundamentals of working with precision electrical termination tools. The skills acquired during this comprehensive training are valuable TOOLS FOR LIFE that can lead to rewarding careers in the global marketplace.

Crimping is the cornerstone of electrical termination in high-reliability applications in aerospace, land-based and maritime transportation, space exploration, and military defense systems. When properly performed, crimping results in a reliable connection between a contact and conductor that incorporates dependable electrical and mechanical characteristics.

Snap-on, Daniels Manufacturing, and NC3 have combined their industrial experience and expertise to develop a certification that includes hands-on training on tools that are vital to a broad spectrum of critical industries. Those who earn this certification will be proficient in the methodology of crimping; identification of essential component parts such as mil-spec connectors and contacts; and the proper use of a variety of electrical wiring tools.

COURSE CONTENT INCLUDES:

- History of connectors and wire termination tooling
- Connector, contact, and terminal identification
- Crimping methodology
- Tool identification, assembly, and operation
- Installing and removal of mil-spec contacts
- Equipment maintenance, calibration, and verification

Precision Measuring Instruments

The contents of this certification are designed to meet the expectations of Starrett, Snap-on, and NC3. Upon successful completion of each module the learner is allowed the opportunity to complete an online exam and acquire a stackable credential from a globally recognized company; the certification is endorsed and delivered by NC3.

The attendee can acquire six certifications:

- Tape and Rule Measurement
- Slide Caliper Measurement
- Gauge Measurement
- Angle Measurement
- Micrometer Measurement
- Dial Gauge Measurement

Rotor Matching (Pro-Cut) Master Technician Certification

Students who earn the Snap-on/Pro-Cut Rotor Matching Master Technician Certification will acquire skills in the diagnosis and repair of brake related problems encountered on today's precisely engineered vehicles. Attendees will acquire skills necessary to accurately identify performance and safety related brake system malfunctions, as well as how to correct them. Attendees are trained to diagnose and repair the complex challenges of rotor matching that are regularly seen in brake repair facilities.

Structural Sheetmetal Assembly

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This certification allows students to be exposed to a variety of drilling, fastening and verification methods that are needed by employers in industry today.

Snap-on, Sioux, ATI, and Starrett, all leaders in aviation tooling, have come together to create a series of best practices utilizing the best tools available.

COURSE CONTENT INCLUDES:

- Safety
- Layout
- Drilling
- Fastener installation
- Fastener removal
- Precision drilling
- Countersinking
- Inspection

Tire Pressure Monitoring Systems (TPMS)

This certification is designed to create Power Users, individuals who can efficiently and effectively utilize 90%+ of all available features, found on the TPMS4 or TPMS5 diagnostic equipment. The TPMS certification includes training on the problem-solving capabilities and programming of tire pressure monitoring sensors. Training covers the description, diagnostics, servicing, and programming of TPMS systems.

A unique design of the class allows students the ability to pressurize and activate sensors within a classroom environment without a wheel and tire assembly. This

certification provides a widely recognized endorsement of technical expertise and demonstrated achievement. When students successfully complete this Snap-on certification, they obtain one of the most requested skills in the industry today. Individual hands-on attention is a cornerstone to this certification.

Tools at Height

This certification is designed to develop strong safety habits when working at height and develop a strong familiarity in utilizing Snap-on's tethering, and other solutions designed and engineered for such situations.

During this hands-on course attendees will:

- Develop an understanding and awareness of the hazards of dropped objects and make a commitment to a "Zero Drop" philosophy
- Understand the differences between engineered solutions and modified solutions
- Develop an understanding and proper usage of Snap-on's engineered solutions for securing wrenches, screwdrivers, sockets, and other common work items
- Develop an understanding in selecting lanyards and using properly to secure to multiple types of tie-off situations
- Develop an understanding with universal attachment systems (tapes and quick spins) for properly retrofitting existing tools where necessary
- Develop proper practices for carrying, securing, and unloading tools at height along with a strong sense of situational awareness

Mechanical and Electronic Torque Instruments

This course has two key objectives. Attendees will learn the complexities behind the proper tightening of fasteners and will be trained, tested, and certified on various instruments ensuring proper tool set-up and technique. This course begins on the relationship between tightening torque versus clamping pressure and how various external factors can greatly affect this relationship, and thus cause a fastened joint to fail prematurely. This concept is discovered through lab activities and demonstrations illustrating factors that affect torque and clamping pressure.

Attendees will demonstrate proficiency on a number of mechanical and electronic torque instruments and will receive instant "actual torque applied" feedback while using each tool on a digital torque testers to hone their technique and become accurate and precise in the use of each tool.

Wheel Service and Alignment

This course is designed to create Power Users, individuals who can efficiently and effectively utilize 90%+ of all available features, found on the B2000P Wheel Balancer, 7800 Tire Changer, and ProX Alignment Software. Details from basic navigation through effective use of the diagnostic software, calibration menus and use of all accessories are thoroughly explained while each student demonstrates these techniques using each piece of equipment during the training.

The three (3) certifications also include prerequisite curriculum; Wheel Alignment Fundamentals, Wheel Balancing Fundamentals, and Wheel Service Fundamentals. The certifications are designed as for integration into existing under car courses. Individual hands-on attention is a cornerstone to this program.

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

PURCHASE ORDER

Purchase Order No 1205

Date Issued 11/2/23

Appropriation No. 71300-429-002

Dept. ISM-middle

School West View Elementary

TO Apple

Deliver to Washington county schools
Address 405 W. College St.
Jonesborough, TN 37615
Via Kelli Hauldren

Articles on this order must be charged to account of

NOTICE TO VENDOR

1. Purchase order MUST bear two signatures in order to be valid.
2. Purchase order number MUST appear on all invoices submitted for payment.
3. Mail TWO copies of your invoice promptly to:

Washington County Board of Education
405 West College Street
Jonesborough, TN 37659
Telephone (423) 753-1105

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
10.9-inch iPad Wi-Fi 64GB-silver		26	\$419.00	\$10,894.00
* Quote & Sole Source letter Att. #				
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				\$10,894.00

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S
COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent



Proposal

Proposal Number

2111420637

Account Number/Name

39126

WASHINGTON CTY BRD OF EDU

Created On

10/31/2023

Created By

Jeana Money

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2111420637.

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	MPQ03LL/A 10.9-inch iPad Wi-Fi 64GB – Silver	26	419.00	10,894.00 USD
Subtotal				10,894.00 USD
Estimated Tax				0.00 USD
Total				10,894.00 USD

Please note that your order subtotal does not include sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed. Your order total may include estimated sales tax that is subject to change at the time your order is processed.

How to Order

If you would like to convert this Proposal to an order, log into your [Apple Store for Education Institution](#) and select 'Proposal' from the pull-down menu. Search for this Proposal by entering the Proposal Number referenced above.

Note: A Purchaser login is required to order. Visit your [Apple Store for Education Institution](#) to login or create your Purchaser Apple ID.

The prices and specifications above correspond to those valid at the time the Proposal was created and are subject to change. Purchases are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

Copyright © 2023 Apple Inc. All rights reserved.



APPLE CONFIDENTIAL

July 19, 2021

RE: Apple Sole Source Letter

Washington County School District
Brad Hale, CFO
405 W. College Street
Jonesborough, TN 37659

Dear Brad:

The purpose of this Apple Sole Source Letter is to inform you and your organization that Apple Inc. ("Apple") is the sole source provider of Apple Products for private and public K-12 education institutions in the United States with a few limited exceptions.

"Apple Products" refers to Services, CTO Products, hardware and software products manufactured, distributed, or licensed under an Apple-owned or licensed brand name that an Apple customer has paid to acquire or has properly licensed from Apple for its own use, but excluding any third-party software and all other third party products. "Services" means collectively, the standard, price-listed services, support, and/or training products sold under the Apple brand name. "Configure-To-Order Products" or "CTO Products" means Products that Apple modifies from its standard configurations and that are available to an Apple customer only by special order.

The only source of Apple Products for private or public K-12 education institutions is Apple with a few limited exceptions. Only a handful of strategic resellers, such as AT&T, Sprint, T-Mobile, and Verizon, are authorized to sell Apple Products to private and public K-12 education institutions in the United States.

Apple will continue to have a direct sales and purchasing relationship with K-12 education institutions and, aside from a very small number of exceptions, will continue to be the sole source for all of the Apple Products sold to K-12 education institutions.

Apple may change or update this letter in its sole discretion.

Sincerely,

A handwritten signature in black ink that reads "Vanessa Boenig".

Vanessa Boenig
Apple Inc.
U.S. Bids and Sales Contracts Management

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

FEDERAL PROJECTS FUND
 PURCHASE ORDER

Purchase Order **35247**

Date Issued

Appropriation No. **142E-71100-429-930**

Dept. **TNALLCORP**

School **DISTRICT**

TO **Benchmark Education Co**
145 Huguenot Street, 8th Floor
New Rochelle, NY 10801
 Deliver to **Angie Templeton atempleton@benchmarkeducation.com**
 Address
 Via

NOTICE TO VENDOR

1. Purchase order number **MUST** appear on all invoices submitted for payment.

2. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education

405 West College Street

Jonesborough, Tennessee 37659

Telephone (423) 753-1105

on or before

Articles on this order must be charged to account of

ITEM NO.	ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
	(Unless otherwise stated all prices F.O.B. Destination)				
	Phonics Skill Bags Complete Classroom Set Quote: 51699 See Attached approved e plan <i>[Signature]</i>	XY10252D	(5)	\$1,795	\$38,975.
	Less Discount				- 3,897.50
		5/H			1,753.88
	GRAND TOTAL - INCLUDING ALL ATTACHED PAGES	Total			\$36,831.38

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. No changes in or cancellations of this purchase order shall be recognized by the Vendor unless authorized by special form issued by the Purchasing Agent.
5. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
6. The county is not liable for Federal excise tax or state sales tax.
7. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

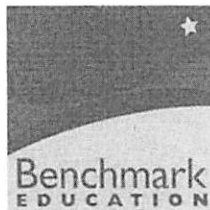
VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent



BENCHMARK
EDUCATION
COMPANY
145 Huguenot Street, 8th Floor
New Rochelle, New York 10801

Contact representative
Angie Templeton
Email: atempleton@benchmarkeducation.com
Office Phone:
Phone: 615-679-8020

QUOTE: 51699

Customer:

Attn: Melinda Carr, Supervisor of Instruction
Washington County School 63194
405 W College St
Jonesborough TN 37659
United States

Ship To:

Attn: Melinda Carr, Supervisor of Instruction
Washington County School Warehouse
145 1/2 Forest Drive
Jonesborough TN 37659

Product Code	Title	Price Level	Unit Price	Qty	Total Price
XY10252D	Phonics Skill Bags 2 Gr. K-2 Complete Classroom Set Print and Digital 1-Year	Current	\$7,795.00	5	\$38,975.00

Subtotal	Discount Total	Sales Tax	Shipping Cost	Total
\$38,975.00	(\$3,897.50)	\$0.00	\$1,753.88	\$36,831.38 USD

Memo

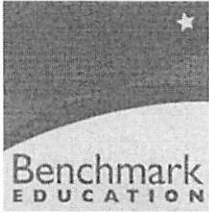
* BTSSave10: Exclude Core, BW, BL, BA, BT, Benchmark Adelante, Listos y adelante, Ready to Advance, Individual Reycraft books, individual trade books, individual PD Essentials Books, or custom orders. * One Time Special Offer - 5% Reduced S&H.

* The above pricing cannot be combined with any other offers.

* Price firm for 45 days from quote date. Price quote must be attached to school purchase orders to receive the quoted price.

* All digital subscriptions will end on July 31st the last year of the term purchased.

* Any changes, including cancellations to the originally agreed upon PD trainings, must be made at least 10 business days prior to the delivery of the PD trainings. Customized PD changes must be submitted at least 15 business days prior to agreed delivery date and must go through the customized request process. Benchmark Education will do its best to accommodate the requested changes; however, it reserves the right to render services according to the initial agreement. Please note that any changes requested may incur an additional charge or reduction of number of PD training days rendered. Please note that no changes can be requested on site and all requests must go through the Company approval process.



BENCHMARK
EDUCATION
COMPANY
145 Huguenot Street, 8th Floor
New Rochelle, New York 10801

Contact representative

Angie Templeton

Email: atempleton@benchmarkeducation.com

Office Phone:

Phone: 615-679-8020

QUOTE: 51699

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER ALONG WITH THE FOLLOWING INFORMATION

- Billing Contact Name
- Billing Contact Email
- Billing Contact Phone

PLEASE INCLUDE THE FOLLOWING INFORMATION FOR ALL DIGITAL SUBSCRIPTIONS

- Name of School(s) That Will Use the Subscription(s)
Attach separate document if necessary

- Onboarding Tech Contact Name
- Onboarding Tech Contact E-Mail

- REQUIRED

SEND ORDER TO: Benchmark Education Company
6295 Commerce Center Drive, Suite B| Groveport, OH 43125-1160
Email: neworders@benchmarkeducation.com
Phone: 877-236-2465| Fax: 877-732-8273

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January 1, 2023

To Whom It May Concern:

This letter is to confirm that Benchmark Education Company is the sole source of all of the products and programs, excluding trade books and PD Essentials, offered in Benchmark Education sales literature and 2023 catalog. Benchmark Education Company is also the original creator of all materials and holds all copyrights, other than the fiction titles offered in the Reading Explorers programs and the Classroom Connections Skill Bags.

Benchmark Education Company is also the sole source provider of BEC Professional Development services, as described in the sales literature.

Benchmark Education and its sales representatives are the exclusive source for all Products listed on the quote attached.

Sincerely,



Tom Reycraft
President

TR:dt



WASHINGTON COUNTY SCHOOLS

INSPIRE ★ STRIVE ★ THRIVE

Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

2024-2025 School Year Calendar Option A

Day	Date	Event
Monday	July 29	Administrative Day
Tues-Fri	July 30-Aug 2	Teacher Inservice
Monday	August 5	Students First Day- 1/2 Day
Monday	September 2	Labor Day- School Closed
Thursday	October 3	End of the 1st Nine Weeks
Friday	October 4	Teacher Inservice- School Closed
Mon-Fri	October 7-11	Fall Break- School Closed
Mon-Wed	October 14-16	Teacher Inservice- School Closed
Tuesday	November 5	Election Day- School Closed
Wed-Fri	November 27-29	Thanksgiving Holiday- School Closed
Friday	December 20	End of the 2nd Nine Weeks
		Last Day of Semester- 1/2 Day
Mon-Fri	Dec 23-Jan 3	Winter Break
Friday	January 3	Administrative Day- School Closed
Monday	January 6	Teacher Inservice- School Closed
Tuesday	January 7	Begin 2nd Semester-Full Day
Monday	January 20	MLK Holiday- School Closed
Monday	February 17	Presidents' Day- School Closed
Friday	March 14	End of the 3rd Nine Weeks
Mon-Fri	March 17-21	Spring Break- School Closed
Fri-Mon	April 18, 21	Easter Holiday- School Closed
Friday	May 9	Teacher Inservice- School Closed
Friday	May 23	End of the 4th Nine Weeks
		Last Day of Semester- 1/2 Day
Tuesday	May 27	Administrative Day

TCA 49-6-3004(e) and Washington County Schools Board Policy 1.800 requires WCS to maintain a calendar of no less than 200 days that consist of:

- 180 instructional classroom days
- A minimum of five days in-service education for all certificated personnel
- One (1) day for parent-teacher conferences
- Ten (10) days paid vacation for all certified personnel
- Four (4) discretionary days

Board of Directors

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2024-2025 School Year Calendar Option B

Day	Date	Event
Monday	July 29	Administrative Day
Tues-Fri	July 30-Aug 2	Teacher Inservice
Monday	August 5	Students First Day- 1/2 Day
Monday	September 2	Labor Day- School Closed
Thursday	October 3	End of the 1st Nine Weeks
Friday	October 4	Teacher Inservice- School Closed
Mon-Fri	October 7-11	Fall Break- School Closed
Mon-Wed	October 14-16	Teacher Inservice- School Closed
Tuesday	November 5	Election Day- School Closed
Wed-Fri	November 27-29	Thanksgiving Holiday- School Closed
Friday	December 20	End of the 2nd Nine Weeks
		Last Day of Semester- 1/2 Day
Mon-Fri	Dec 23-Jan 3	Winter Break
Friday	January 3	Administrative Day- School Closed
Monday	January 6	Teacher Inservice- School Closed
Tuesday	January 7	Begin 2nd Semester-Full Day
Monday	January 20	MLK Holiday- School Closed
Monday	February 17	Presidents' Day- School Closed
Friday	March 14	End of the 3rd Nine Weeks
Mon-Fri	March 24-28	Spring Break- School Closed
Fri-Mon	April 18, 21	Easter Holiday- School Closed
Friday	May 9	Teacher Inservice- School Closed
Friday	May 23	End of the 4th Nine Weeks
		Last Day of Semester- 1/2 Day
Tuesday	May 27	Administrative Day

***The difference between Option A and Option B is the week of Spring Break.**

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2025-2026 School Year Calendar Option A

Day	Date	Event
Monday	July 28	Administrative Day
Tues-Fri	July 29-Aug 1	Teacher Inservice
Monday	August 4	Students First Day- 1/2 Day
Monday	September 1	Labor Day- School Closed
Thursday	October 2	End of the 1st Nine Weeks
Friday	October 3	Teacher Inservice- School Closed
Mon-Fri	October 6-10	Fall Break- School Closed
Mon-Tues	October 13-14	Teacher Inservice- School Closed
Monday	October 20	Regional Inservice Day- School Closed
Wed-Fri	November 26-28	Thanksgiving Holiday- School Closed
Friday	December 19	End of the 2nd Nine Weeks
		Last Day of Semester- 1/2 Day
Mon-Fri	Dec 22-Jan 2	Winter Break
Monday	January 5	Teacher Inservice- School Closed
Tuesday	January 6	Begin 2nd Semester-Full Day
Monday	January 19	MLK Holiday- School Closed
Monday	February 16	Presidents' Day- School Closed
Tuesday	March 3	Teacher Inservice- School Closed
Friday	March 6	End of the 3rd Nine Weeks
Mon-Fri	March 9-13	Spring Break- School Closed
Fri-Mon	April 3,6	Easter Holiday- School Closed
Friday	May 8	Teacher Inservice- School Closed
Friday	May 22	End of the 4th Nine Weeks
		Last Day of Semester- 1/2 Day
Monday	May 25	Memorial Day Holiday
Tues-Wed	May 26-27	Administrative Days

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2025-2026 School Year Calendar Option B

Day	Date	Event
Monday	July 28	Administrative Day
Tues-Fri	July 29-Aug 1	Teacher Inservice
Monday	August 4	Students First Day- 1/2 Day
Monday	September 1	Labor Day- School Closed
Thursday	October 2	End of the 1st Nine Weeks
Friday	October 3	Teacher Inservice- School Closed
Mon-Fri	October 6-10	Fall Break- School Closed
Mon-Tues	October 13-14	Teacher Inservice- School Closed
Monday	October 20	Regional Inservice Day- School Closed
Wed-Fri	November 26-28	Thanksgiving Holiday- School Closed
Friday	December 19	End of the 2nd Nine Weeks
		Last Day of Semester- 1/2 Day
Mon-Thur	Dec 22-Jan 1	Winter Break
Fri	January 2	Administrative Day- School Closed
Monday	January 5	Teacher Inservice- School Closed
Tuesday	January 6	Begin 2nd Semester-Full Day
Monday	January 19	MLK Holiday- School Closed
Monday	February 16	Presidents' Day- School Closed
Tuesday	March 3	Teacher Inservice- School Closed
Friday	March 6	End of the 3rd Nine Weeks
Mon-Fri	March 16-20	Spring Break- School Closed
Fri-Mon	April 3,6	Easter Holiday- School Closed
Friday	May 8	Teacher Inservice- School Closed
Friday	May 22	End of the 4th Nine Weeks
		Last Day of Semester- 1/2 Day
Monday	May 25	Memorial Day Holiday
Tuesday	May 26	Administrative Day-School Closed

***The difference between Option A and Option B is the week of Spring Break and Administrative Days listed for January 2, 2026, and May 27, 2026.**

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2026-2027 School Year Calendar Option A

Day	Date	Event
Monday	July 27	Administrative Day
Tues-Fri	July 28-31	Teacher Inservice
Monday	August 3	Students First Day- 1/2 Day
Monday	September 7	Labor Day- School Closed
Thursday	October 1	End of the 1st Nine Weeks
Friday	October 2	Teacher Inservice- School Closed
Mon-Fri	October 5-9	Fall Break- School Closed
Mon-Wed	October 12-14	Teacher Inservice- School Closed
Tuesday	November 3	Election Day- School Closed
Wed-Fri	November 25-27	Thanksgiving Holiday- School Closed
Friday	December 18	End of the 2nd Nine Weeks
		Last Day of Semester- 1/2 Day
Mon-Fri	Dec 21-Jan 1	Winter Break
Monday	January 4	Teacher Inservice- School Closed
Tuesday	January 5	Begin 2nd Semester-Full Day
Monday	January 18	MLK Holiday- School Closed
Monday	February 15	Presidents' Day- School Closed
Friday	March 5	End of the 3rd Nine Weeks
Mon-Fri	March 8-12	Spring Break- School Closed
Fri-Mon	March 26, 29	Easter Holiday- School Closed
Friday	May 7	Teacher Inservice- School Closed
Friday	May 21	End of the 4th Nine Weeks
		Last Day of Semester- 1/2 Day
Mon-Wed	May 24-26	Administrative Days

TCA 49-6-3004(e) and Washington County Schools Board Policy 1.800 requires WCS to maintain a calendar of no less than 200 days that consist of:

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2026-2027 School Year Calendar Option B

Day	Date	Event
Monday	July 27	Administrative Day
Tues-Fri	July 28-31	Teacher Inservice
Monday	August 3	Students First Day- 1/2 Day
Monday	September 7	Labor Day- School Closed
Thursday	October 1	End of the 1st Nine Weeks
Friday	October 2	Teacher Inservice- School Closed
Mon-Fri	October 5-9	Fall Break- School Closed
Mon-Wed	October 12-14	Teacher Inservice- School Closed
Tuesday	November 3	Election Day- School Closed
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Friday	March 5	End of the 3rd Nine Weeks
Mon-Fri	March 15-19	Spring Break- School Closed
Fri-Mon	March 26, 29	Easter Holiday- School Closed
Friday	May 7	Teacher Inservice- School Closed
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Mon-Wed	May 24-26	Administrative Days

***The difference between Option A and Option B is the week of Spring Break.**

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Calendar Committee-Final Recommendation 2023-2024

The results of the Calendar Committee's summary of work below is for your review and consideration for the academic years 2024-2025, 2025-2026, and 2026-2027.

A point of emphasis- Option 1 is aligned to the Johnson City Schools Calendar which was one of the major recommendations from our initial feedback ThoughtExchange. If we choose Option B, our breaks will not be aligned to the Johnson City School Calendar.

Initial ThoughtExchange to All Stakeholders

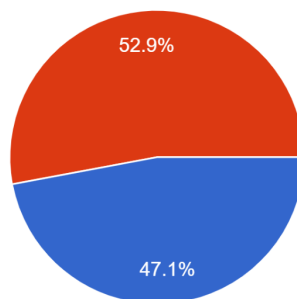


The responses to the asked question suggest that there is a need for a school calendar that maximizes time off, provides safety for students, and prepares them for life after high school. Suggestions include starting school after Labor Day, adopting a year-round schedule, having longer summer vacations, and taking shorter breaks more frequently. Other ideas include having more teachers, providing more physical activity programs, coordinating with surrounding counties and/or schools, and having the same days off as Johnson City Schools. Additionally, there were suggestions to prioritize reading and math skills, have more people moving to Jonesborough, and assist with transportation. Finally, there were requests for more time for students to eat lunch, fall, Christmas, and spring breaks, and a cohesive planning of days when the students aren't in school.

Survey 1: All Stakeholders

Please select either Option A or Option B to indicate your preference for the district calendar for the next three year cycle beginning with the 2024-2025 ...n the image for each Option to view the calendars.

1,885 responses



- Option A - <https://drive.google.com/drive/folders/1PDtl2r702eESUsNnPOtA43BlxKHwh...>
- Option B - https://drive.google.com/drive/folders/1CrjsDJasa9dtbyrkkLZtfb_4--sNP2_9?usp=sharing

Board of Directors

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WASHINGTON COUNTY SCHOOLS

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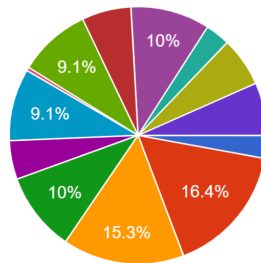
Mr. Jerry S. Boyd
Superintendent

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

Survey 2: Washington County Faculty, Staff, and Administrators

Please select your school:

452 responses

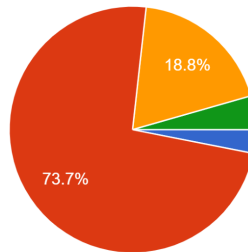


- Asbury Optional High School
- Boones Creek
- Daniel Boone High School
- David Crockett High School
- Fall Branch
- Grandview
- Gray
- Jonesborough

▲ 1/2 ▼

Please select your role:

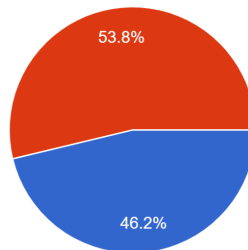
452 responses



- Administrator
- Teacher
- Support Staff
- Other

Please select either Option A or Option B to indicate your preference for the district calendar for the next three year cycle beginning with the 2024-2025 ...n the image for each Option to view the calendars.

452 responses



- Option A - <https://drive.google.com/drive/folders/1PDtI2r702eESUsNnPOtA43BlxKHwh...>
- Option B - https://drive.google.com/drive/folders/1CrjsDJasa9dtbyrkLZtfb_4--sNP2_9?usp=sharing

H

Board of Directors

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WASHINGTON
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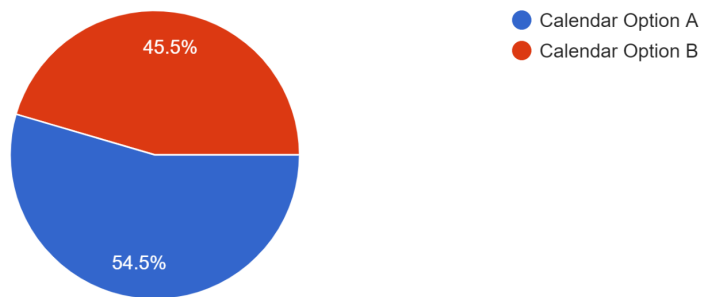
Mr. Jerry S. Boyd
Superintendent

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Survey 3: Washington County Calendar Committee Final Recommendations

Select the Calendar Option below as your recommendation to the Washington County Board of Education.

11 responses



Board of Directors

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Mary Beth Dellinger
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Chad Fleeonor
David Hammond
Gregg Huddlestone

Mike Masters
Whitney Riddle
Vince Walters

Washington County Board of Education

Monitoring:
Review: Annually

Descriptor Term:

Promotion and Retention

Descriptor Code:
4.704

Issued Date:
02/04/20

Rescinds:
4.704

Issued:
08/13/19

PROMOTION¹

The Director of Schools/designee shall promote students to the next grade level based on the successful completion of required academic work and satisfactory progress in each of the relevant academic areas. However, no student enrolled in the third grade shall be promoted unless the student has shown a basic understanding of curriculum and the ability to perform the skills required in the subject of reading as demonstrated by the student's grades or standardized test results. This requirement shall not apply to students who are participating in a board-approved, research-based intervention prior to the beginning of the next school year or to students who have an individualized education program (IEP).²

Students who have difficulty in achieving the requirements for promotion **may be considered** for retention. Schools shall identify these students by February 1st. Factors used to identify students for retention shall include:¹

1. Ability to perform at the current grade level;
2. Results of local assessments, screening, or monitoring tools;
3. State assessments, as applicable;
4. Overall academic achievement of the student;
5. Likelihood of success with more difficult material if promoted to the next grade;
6. Attendance record; and
7. Social and emotional maturity.

Students may be identified for retention after the February 1st deadline if the delay in identifying a student is due to:

1. Date of enrollment;
2. Additional information acquired after results of local assessment, screening, or monitoring are released; or
3. Other academic, social, or emotional factors.

PROMOTION PLANS⁵

When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school counselor, or other appropriate school personnel.

Promotion plans shall incorporate evidence-based strategies, including expectations and measurements that will verify whether a student has made sufficient progress to be promoted to the next grade level, and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade will include additional requirements for promoting students in these grades. A copy of the plan will be provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the promotion plan.

A student who demonstrates sufficient academic progress according to his/her promotion plan shall be promoted to the next grade level unless retention is required per additional requirements for students in third and fourth grade.⁶

If a student has not demonstrated sufficient academic progress according to his/her promotion plan by the end of the school year, the student shall be eligible to enroll in a summer reading or learning program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10) calendar days prior to the start of the next school year if the student was enrolled in a summer program. However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school year.⁷

When a student is considered for retention, the student's parent(s)/guardian(s) shall be notified within fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student avoid retention. The plan shall be developed in coordination with the student's teachers and may also include input from the student's parent(s)/guardian(s), school counselor, or other appropriate school personnel. A copy of the plan will be provided to the student's parent(s)/guardian(s).

The Director of Schools shall develop procedures governing how decisions on retention will be made after the student begins work on his/her individualized promotion plan.

K – 3 Reading Notification

If it is determined through a student's overall performance or a state or local assessment that a student in grades kindergarten through three (K-3) is not meeting grade-level standards in reading, the student's parent(s)/guardian(s) shall be notified within fifteen (15) calendar days of such determination.

1 RETENTION¹

2 A student may be retained when such retention is in the best interests of the student or when retention
3 is required per additional requirements for students in third and fourth grade.

4 A student may be retained when, in the judgment of the student's teacher and/or the student's IEP
5 team, such retention is in the best interest of the student. However, a student shall not be retained more
6 than once in any grade.

7 *Decision of Retention – General*⁸

8 If a student is retained, the Director of Schools/designee shall develop an individualized academic
9 remediation plan prior to the start of the next school year. A copy of the plan shall be provided to the
10 student's parent(s)/guardian(s) within ten (10) calendar days of its development. This plan shall
11 include at least one of the following strategies:

- 12 1. Adjustment to the current instructional strategies or materials;
- 13
- 14 2. Additional instructional time;
- 15
- 16 3. Individual tutoring outside of school hours;
- 17
- 18 4. Modification to the student's classroom assignment to ensure the student receives
19 instruction from a teacher with a level of overall effectiveness of above expectations (level
20 4) or significantly above expectations (level 5); or
- 21
- 22 5. Attendance or truancy interventions.

23 The Director of Schools shall develop procedures to ensure appropriate record keeping of students who
24 are retained.

25 For the purpose of determining the effectiveness of retention toward improving student achievement,
26 the progress of retained students shall be closely monitored and reported to parent(s)/guardian(s) at
27 least three (3) times during the school year in which the student is retained.

28 *Decision of Retention – Third Grade*⁹

29 Third grade students shall not be promoted to the next grade unless they are determined to be
30 proficient (i.e., receive a performance level rating of "on track" or "mastered") in English language arts
31 (ELA) based on the student's most recent TCAP test.

32 Students who are not proficient in ELA may still be promoted if the following conditions are met:

- 33 1. A student in third grade receiving a performance level rating of "approaching" on the ELA
34 portion of the student's most recent TCAP test may be promoted if:
 - 35
 - 36 a. The student is an English language learner and has received less than two (2) full years
37 of ELA instruction;

- b. The student was previously retained in grades K-3;
- c. The student is retested before the next school year and scores proficient in ELA;
- d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-test at the end of the camp; or
- e. The student receives tutoring for the entirety of the next school year in accordance with state law.

2. A student in third grade receiving a performance level rating of “below” on the ELA portion of the student’s most recent TCAP test may be promoted if:

- a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
- b. The student was previously retained in grades K-3;
- c. The student is retested before the next school year and scores proficient in ELA; or
- d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next school year in accordance with state law.

Decision of Retention – Fourth Grade⁹

Students in the following categories shall show adequate growth in the following ways before being promoted to the fifth grade:

1. A student who is promoted to the fourth grade due to receiving tutoring for the entirety of the next school year in accordance with state law or because of attending a learning loss bridge camp must maintain a ninety percent (90%) attendance rate; and
2. A student receiving tutoring for the entirety of the next school year in accordance with state law shall be required to show adequate growth on the fourth grade ELA portion of TCAP before the student may be promoted to fifth grade.

A student shall not be retained more than once in fourth grade.

Decision of Retention – Students with Disabilities¹⁰

Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the student’s IEP and/or 504 team to determine whether the student’s performance on the ELA portion of TCAP was due to the student’s disability. The school district shall not retain a student with a disability or a suspected disability that impacts their ability to read.

APPEALS^{7,11}

When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision to retain the student and provided with information on the right to appeal the decision. Appeals shall be made to a committee appointed by the principal within ten (10) business days. The student and his/her parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given the opportunity to address the committee. The committee shall conduct a hearing within ten (10) business

- 1 days to determine if the student will be promoted and issue such decision within five (5) business days.
2 Upon notification of the committee decision, the principal shall send written notification to the Director
3 of Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of
4 their right to appeal such action within ten (10) business days to the Director of Schools/designee.
- 5 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A
6 decision shall be issued within five (5) business days.
- 7 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's
8 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
9 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
10 The action of the Board shall be final.
- 11 For students where retention is required per the additional requirements for students in third and fourth
12 grade, parent(s)/guardian(s) may appeal this decision directly to the Department of Education in
13 accordance with state law.¹²

Legal References

1. 20 USCA § 1400 *et seq.*; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. TRR/MS 0520-01-03-.16(6)
6. TRR/MS 0520-01-03-.16(6)(f)
7. TRR/MS 0520-01-03-.16(6)(e)
8. TRR/MS 0520-01-03-.16(6)(g)
9. TRR/MS 0520-01-03-.16(7)
10. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 *et seq.*; TRR/MS 0520-01-03-.16(7)(e)
11. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
12. TRR/MS 0520-01-03-.16(7)(f)

Cross References

Credit Recovery 4.210
Grading System 4.600
Reporting Student Progress 4.601
Attendance 6.200
Student Assignments 6.205
Homeless Students 6.503
Student Records 6.600

First Reading

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: School District Planning	Descriptor Code: 1.701	Issued Date: 09/05/19
		Rescinds: 1.701	Issued: 01/23/18

1 General

2 The Board shall develop and implement a written five (5) year strategic plan that addresses identified
3 priority needs and provides for continuous student growth and improvement. The plan shall be updated
4 every two (2) years and shall align with requirements of the State Board of Education.¹

5 The Director of Schools shall develop any necessary measures to implement this policy.

6 BOARD IMPROVEMENT PLAN FOR THE DISTRICT¹

7 The Board shall develop annual plans with specific goals for improving student performance and that
8 operationalize the district's five (5) year strategic plan. **This will be incorporated into the TISA**
9 **accountability report that must be approved by the Board and filed with the Department of Education**
10 **each November 1st.²**

11

12 The Board shall plan an annual retreat with the Director of Schools and appropriate staff. The purpose
13 of the retreat shall be to:

- 14 1. Review progress on the implementation of priorities, initiatives, and long-range plans;
- 15
- 16 2. Determine which goals have been achieved and whether any new efforts are needed;
- 17
- 18 3. Review major issues that may affect the school system in the future; and
- 19
- 20 4. Create an annual plan for district improvement.

21 SCHOOL IMPROVEMENT PLAN¹

22 The principal of each school shall work with the Director of Schools to develop and implement a
23 school improvement plan that is student focused and in support of the board improvement plan. The
24 plan shall be updated annually and address the long-range strategic plan of the school district.¹

Legal References

1. TRR/MS 0520-01-03-.03(14); State Board of Education Policy 2.101; TCA 49-1-613

Cross References

Role of the Board of Education 1.101

2. [TCA 49-3-112](#)

Qualifications and Duties of the Director of Schools
5.802

First Reading

Washington County Board of Education			
Monitoring: Review: Annually	Descriptor Term: Revenues	Descriptor Code: 2.400	Issued Date: 04/11/19
		Rescinds: 2.400	Issued: 05/04/18

1 General

2 Any money collected by any school shall be documented by a written receipt.

3 The schools may receive funds collected from activities and for events held at or in connection with the
4 school, including contracts with other schools for interschool events. To be included in this accounting
5 are all monies collected from lunch rooms, athletics, entertainments, school clubs, fees, concessions, and
6 all fundraising activities. **The CFO will work with each principal** shall determine the reconciliation
7 method to be used for all events which require a ticket.¹

8 The purchase of items intended for resale for profit through the schools shall be subject to sales tax based
9 on the purchase price to the vendor providing the service or item. Resale items not intended to generate
10 a profit will follow the same approval process as fundraisers.²

11 FEES

12 School fees are to be kept to a minimum and may be expended only for the purposes for which they were
13 collected. The school shall not require any student to pay a fee to the school for any purpose, except as
14 authorized by the board. No fees shall be required of any student as a condition to attend the school or
15 use its equipment.³ School fees shall be waived for students who receive free or reduced-price lunches.⁴
16 No student will be penalized for nonpayment of any school fee.

17 EXTENDED SCHOOL PROGRAM

18 Extended school funds shall be collected at the individual schools and receipted and deposited in the
19 school bank account. The principal shall report the collections and pay the board by school check.⁵

20 FINES

21 A student will be held responsible for the cost of replacing any materials or property which the student
22 loses or damages,⁶ including textbooks, library books, equipment, and buildings. All money collected as
23 fines shall be placed in the system-wide school fund.

24 TUITION INCOME

25 Tuition collected from nonresident students shall be placed in the system-wide school fund.

1 **RENTAL INCOME**

2 The principal will collect and remit to the central office all money received for use of a particular school
3 facility or other school property.

4 **GRANTS**

5 Grants for educational purposes made available by the state and/or federal government may be sought
6 by the school system but only when the conditions of their availability are in harmony with the
7 purposes and policies of the board and the laws of the state and county. Principals may apply for and
8 receive grants, but funds must be recorded in a separate restricted fund account.⁷

9 **COLLECTION OF FUNDS THROUGH ONLINE PAYMENT⁶**

10 Approved district staff may utilize prior approved vendors for electronic transactions. The Director of
11 Schools/designee shall determine when this type of transaction may be utilized on a case-by-case basis.
12 At the individual school level, the principal shall oversee the collection of funds and submit a plan that
13 includes the following:

- 14 1. Adequate supporting documentation for the electronic collection method including a plan to
15 provide a total daily receipt summary;
16
17 2. Methods of providing receipts to payers;
18
19 3. Information on maintaining and inspecting any voided receipts; and
20
21 4. How daily electronic collections shall be reconciled with the total daily receipt summary and
22 who will be assigned to complete this task.

23 Processing fees for these transactions may be charged.

24 The Director of School/designee shall establish adequate internal controls to ensure compliance with
25 the *Tennessee Internal School Funds Manual*.

26
27

Legal References

1. TCA 49-2-110(a)
2. TCA 67-6-102 (77)-(79).
3. TCA 49-6-3001(a); TCA 49-2-110(c)
4. TCA 49-2-114
5. Tennessee Internal School Uniform

Cross References

Fundraising Activities 2.601
Student Activity Funds Management 2.900+
Compensation Guides & Contracts 5.110
Attendance of Non-Resident Students 6.204
Student Fees and Fines 6.709

- Accounting Policy Manual; Section 4-40
6. *Tennessee Internal School Uniform
Accounting Policy Manual, Section 5-8*
 7. TCA 37-10-101, 102
 8. Tennessee Internal School Uniform
Accounting Policy Manual; Section 4-39

First Reading

Washington County Board of Education			
Monitoring: Review: Annually	Descriptor Term: Fundraising Activities	Descriptor Code: 2.601	Issued Date: 10/27/20
		Rescinds: 2.601	Issued: 08/13/19

1 General

2 The following guidelines shall be followed:¹

- 3 1. Fundraising activities shall be authorized by the Board and shall be for the purpose of
4 supplementing funds for established school programs and not for replacing funds which are the
5 responsibility of the Board.
- 6 2. Fundraising companies and other salespersons shall obtain permission in writing from the
7 Director of Schools' office in order to visit the schools.
- 8 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
9 or paid into the activity fund of the school for use by the school. No school employee shall
10 personally benefit from any fundraising activity.
- 11 4. The principal shall obtain written approval from the Director of Schools/designee for all
12 fundraising activities, including online fundraising activities that involve the participation of the
13 general student population in the marketing process of the fundraising effort. All other
14 fundraising activities, including online fundraising activities, shall have written approval from
15 the principal and comply with all administrative procedures issued by the Director of Schools.
16 The authorization request shall contain the following information:²
 - 17 a. A list of the proposed fundraising activities;
 - 18 b. Purpose of the fundraising activity;
 - 19 c. Proposed uses of funds raised;
 - 20 d. Present balance of affected fund and/or accounts;
 - 21 e. Expected student involvement in fundraising activity (school-wide, individual class, or
22 club); and
 - 23 f. Margin of profit and how it is to be paid to the school.
- 24 5. The Director of Schools shall determine whether or not the activity will benefit the school,
25 contribute to the welfare of the student body, and supplement, not replace, funds necessary to
26 fulfill the Board's required contributions.

6. Students shall not be excused from a regular class to participate in a fundraising activity. No grade in a subject or course shall be affected by a student's participation in a fundraising activity.

7. No quotas shall be imposed on students involved, and their efforts shall be voluntary. Students who do not participate in fundraising activities shall not be punished or discriminated against in any way.

This policy shall not be construed as preventing a teacher from using instructional or informational materials even though the materials might include reference to a brand, a product, or a service.

LOTTERIES

No fundraising activity shall be conducted which distributes prizes or makes awards to winners from among purchasers of chances by means of tickets through a random selection process.³

ONLINE FUNDRAISING

Individual schools may establish school-wide online fundraising accounts. The accounts shall meet all fundraising requirements established by the Board and the *Tennessee Internal School Uniform Accounting Policy Manual*. The principal/designee of each school shall have access to the established fundraising account to ensure all funds are properly accounted for, and the information is recorded in the school's accounting records by the designated personnel. Online fundraising shall not be used on behalf and for the benefit of an outside party.

An employee shall not engage in online fundraising for educational purposes in his/her official capacity as a district employee or make any reference to non-school sponsored fundraisers, online or otherwise, that would lead another to believe such activity is an approved school fundraiser.

FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴

On approval of the Director of School or his/her designee, an employee may be authorized to raise and use funds for the following noneducational purposes for the benefit of the faculty and staff:

1. Bereavement support;
2. Award recognition;
3. Employee morale;
4. Banquets; or
5. Other situations at the principal's discretion.

These funds shall be derived from faculty lounge vending machine revenue, donations, or other funding sources subject to the approval of the Director of Schools.

The Director of Schools shall develop administrative procedures regarding the receipt, disbursement, accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the procedures are consistent with board policy and state law and disseminate them to all employees.

RECORDKEEPING¹

The Director of Schools/designee shall ensure that the appropriate records are maintained for each fundraising activity and shall be responsible for collecting and maintaining the appropriate documents that show the approving, tracking, and monitoring of each fundraising activity from beginning to end.

Legal References

1. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-28
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. TCA 49-2-134

Cross References

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605

Washington County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Debit Cards, Credit Cards, & Credit Lines	Descriptor Code: 2.8051	Issued Date: Click here to enter a date.
		Rescinds: NEW	Issued:

1 *General*

2 District debit and credit cards shall be maintained by the Director of Schools/designee through
3 procedures developed and maintained in the district office for the purchase of appropriate goods and
4 services for district or school related purposes only.¹ The debit and credit cards will be kept in a secure
5 location, and account numbers will remain confidential. Principals with the approval of the CFO shall
6 be the only employees authorized to apply for a credit card on a school's behalf.

7 The Director of Schools/designee shall review and approve card transactions. Purchases which are not
8 authorized by the Director of Schools or the Chief Financial Officer will be reimbursed to the district
9 within ten (10) days of notification.

10 **AUTHORIZED USE**

11 Debit cards, if allowed, shall be limited to small incidental purchases and may not be used for normal
12 operating expenditures.

13 Credit cards may be used for transactions in which the use of a standard purchase order is either
14 impossible or would result in a delay of the delivery of goods or services during an emergency. Credit
15 cards may also be used to facilitate out-of-town travel for official school business.

16 Card users shall be held accountable for appropriate use of debit and credit cards. Unauthorized use of
17 a debit card, credit card, or credit line shall be grounds for disciplinary action, including termination of
18 employment. Cash advances using district credit cards are prohibited.

19 Any school employee that purchases items with the debit card, credit card, or any approved credit line
20 shall follow the guidelines outlined below:

- 21 1. Original receipts for each purchase shall be turned into the bookkeeper within three (3) working
22 days of purchase;
- 23 2. If the credit card is used to pay for a conference or training, a copy of the registration form shall
24 be turned in;
- 25 3. The bookkeeper or a separate employee shall check off on purchases and the physical inventory
26 that is purchased;
- 27
- 28
- 29

- 1 4. All purchases shall be district or school related purchases;
- 2
- 3 5. If there is any incurred finance or late charges, the responsibility will belong to the person or
- 4 program associated with said charges; and
- 5
- 6 6. Under no circumstances will the debit card, credit card, or credit line be used to make personal
- 7 purchases.

Legal References

1. *Tennessee Internal School Uniform Accounting Procedure Manual*, Section 4-8; Section 4-11 through 4-13

Cross References

Executive Committee 1.301
Purchasing 2.805
Purchase Orders and Contracts 2.808