

In accordance with Executive Order No. 65, some Board members will attend the meeting by electronic means.

4:30 p.m. - Walk thru at Central Office

**WASHINGTON COUNTY
BOARD OF EDUCATION**

December 10, 2020

5:00 PM

Central Office

- I. CALL TO ORDER**
- II. CONSIDERATION OF CONSENT AGENDA**
 - A. Approval of Minutes - Regular Meeting - November 5, 2020 Board Retreat - November 19, 2020 Called Meeting - November 23, 2020 Workshop - December 1, 2020**
 - B. Finance**
 - C. Personnel**
- III. CONSIDERATION OF MEETING AGENDA**
- IV. DIRECTOR'S REPORT**
 - A. Recognition of Dr. Mary Beth Hopkins**
 - B. Virtual Administration Input**
 - C. Request to extend high school technical support position through end of 2020-2021 school year**
 - D. _____**
 - E. Approve the attached Federal Disposition Form to allow disposal of the listed federal programs equipment/furniture and declare Boones Creek Middle items as surplus**
 - F. Update on bleachers**
 - G. Policy adjustment**
 - H. Other**
- V. REQUESTS TO ADDRESS THE BOARD**
 - A. Neil Cox**
 - B. Nicki Salyer**
 - C. WCEA**
- VI. ACTION ITEMS**
 - A. Revision of middle school athletic event ticketing**
 - B. CTE Position for Criminal Justice course**
 - C. Gray Elementary Gymnasium Bleachers**

- D. **Guard Shacks at Daniel Boone High and David Crockett High**
 - E. **Ionization**
 - F. **Removal of Portables**
 - G. **1.800 School Calendar (First Reading)**
 - H. **1.901 Charter School Applications (First Reading)**
 - I. **4.400 Textbooks, Instructional Materials, and Take-Home Instructional Technology (First Reading)**
 - J. **4.500 Instructional Materials (Delete)**
 - K. **6.709 Student Fees and Fines (First Reading)**
- VII. **ADJOURNMENT**

The Washington County Department of Education met in a workshop session on December 1, 2020 at 4:00 PM in the Central Office. Attendance is as follows: Mike Masters, Chad Fleenor, Annette Buchanan, Mitch Meredith, David Hammond, Mary Beth Dellinger, Whitey Riddle, and Keith Ervin. Chairman Jason Day was absent.

Vice Chair Mike Masters called the meeting to order. Mrs. Dellinger led the pledge.

Mr. Masters asked that an agenda item be moved: V. CTE Criminal Justice Program- Major Sean Judy be moved as the first agenda item.

Major Judy, of the Washington County Sheriff's Department, stated that there were many opportunities for criminal justice in the community: two different police academies and nineteen agencies in the region. He asked that students be taught the fundamentals of law enforcement and new technologies.

Dr. Flanary asked what materials and supplies would be necessary for the program. Major Judy said textbooks, fingerprint ink, and simple equipment, which could be supplied through area agencies and partnership. More complex equipment could be modeled by law enforcement and guest speakers.

Mr. Fleenor asked about aptitude testing to identify students for the program. Dr. Flanary affirmed that aptitude testing was used.

Mr. Masters asked where students would start. Major Judy said that all applicants start in the jail.

Dr. Flanary asked about minimum age. Major Judy stated 21 years old.

Mrs. Dellinger asked about teacher qualifications.

Mr. Masters asked about the cost to implement a CTE program.

Dr. Flanary stated that we would have to show labor market data to Tennessee Department of Education for federal funding. The teacher would need industry experience and go back to school for the occupational licensure. It will require six months to start a new CTE program of study. Officer Judy stated that we need to influence this generation of students on what law enforcement looks like.

Mr. Masters asked if other school districts have the program in place. Major Judy said Science Hill and possibly Sullivan County offer the programs.

Mr. Meredith asked if ETSU still offered a Criminal Justice Program. Major Judy said yes.

Mr. Fleenor asked how many jobs were available at the Sheriff's Office. Major Judy stated 13 or 14 and has never been full. Mr. Fleenor said that it would be a fair assumption to state that there is a need, but with the data dashboard, it shows that there is not a need - unsupported by the data dashboard. Dr. Flanary stated that he is concerned about the minimum age requirement.

Mr. Ervin asked about ride-alongs. Major Judy said that due to Covid the ride-along program has been suspended, but with the right officer, yes.

Mr. Fleenor stated that he wanted to see the board take the next step to make this happen by August of the new school year. Mr. Fleenor requested the Criminal Justice Program be added as an action item to the December 10th agenda.

Mr. Masters turned the meeting over to Athletic Director Danny Good for an update. Mr. Good said all scoreboards have been delivered. Foster Signs will install next week. TSSAA came out to do alignments of athletic teams. He said next year will look different. Boone and Crockett may be in different conference in some sports such as wrestling. There is a revolving door of quarantines due to COVID.

Athletic Director Josh Kite said the return date is December 14 for David Crockett High girls' basketball due to quarantine, therefore a lot of games to make up. Mr. Kite shared the determination if Prince Kollie is a Tennessee 5A Mr. Football finalist will be announced on December 8th.

Mr. Masters asked when the first home game is for Daniel Boone High. Mr. Good said Friday. Mr. Kite stated Hardees' Classic held at David Crockett High was a success, and most teams were cordial based on the protocols in place because of COVID.

The Board began discussion of turf fields for the high schools. Mr. Kite referenced research about turf that he gave each board member.

Mr. Good referenced a mock schedule projected on the screen of what a schedule would or could look like if each school had turf. Mr. Good stated that right now soccer practices on the baseball field, creating wear and tear. Football and band practice off campus a couple days a week. The field could be utilized daily with turf. The middle schools could also use the turf for their games.

Mr. Kite stated that their objective is to minimize the damage to the field. With the amount of foot traffic each school currently has, it is very difficult to maintain the condition of the field.

Mr. Masters recognized that one or both schools have gone to the playoffs every year for the past ten years. He stated that it is past due for our students.

Dr. Flanary stated that the estimated amount per field is approximately \$700,000. That would not be end-to-end turf. Specialized equipment would need to be purchased, but the work load would be less. Ten years from now it would need to be replaced. Hauling off the old turf would cost approximately \$80,000-\$100,000.

Mr. Kite said that tournaments could generate money to help offset the cost.

Mr. Masters asked Mr. Hale his thoughts from a budget perspective with installing turf one school per year. Mr. Hale said that it would need to be budgeted during budget season.

Mr. Masters asked that this item be placed on the agenda for the budget workshop for next fiscal year to move forward.

Mr. Kite said that TSSAA is getting ready to introduce Lacrosse and in order to handle the foot traffic, turf would be needed. Current fields could not handle that.

Mr. Meredith asked about the guidelines for basketball games and total number permitted in the gym at Daniel Boone High. Mr. Good stated that 575 is the ticket number and no additional tickets will be sold. He continued the capacity is 625, which leaves the space necessary for student athletes and coaches. Mr. Good stated that the 625 number is 1/3 capacity. Mr. Kite stated that no families had trouble attending during the Hardee's Classic.

Mr. Meredith asked if a cost to replace the bleachers in the gyms at both high schools had been received. Mr. Patrick said that he has attempted contact with the dealer three times and has not heard back. He stated that he does have a plan with the athletic directors on what they would like to do, which includes the Gray Elementary bleachers.

Mr. Fleenor asked the cost to replace the Gray Elementary bleachers. Mr. Patrick said \$105,500. Mr. Fleenor asked about additional bids. Mr. Patrick said did not have additional bids. Mr. Fleenor requested additional bids.

Mr. Masters asked Mr. Patrick to bring the information to the December 10th meeting if received from the high school vendor.

Mr. Fleenor asked about increasing tickets for middle school athletic events in larger gyms . Mr. Fleenor suggested two people per student athlete or up to one-third capacity. Mr. Masters asked the athletic directors for their thoughts. Mr. Good said that he has offered Daniel Boone High gym, but no one has asked to use the gym. He agreed with one-third capacity.

Mr. Fleenor requested the middle school ticketing protocol added to the December 10th meeting agenda.

Mrs. Buchanan shared concern that some families could not afford the athletic pass and had a difficult time coming up with money to attend games. Mr. Patterson shared that families were eligible for a payment plan. Mrs. Buchanan asked if that was implemented consistently across the district. Mr. Patterson said that all principals adopted the procedure during a principals'

meeting.

Mr. Masters asked about an issue at Ridgeview Elementary with adults not bringing their passes for admittance. Mrs. Buchanan asked if there was a roster for passes. Mr. Patterson stated that rosters are maintained. Mr. Kite said that the pass issue is happening across multiple schools, not just Ridgeview. Mr. Good explained how tickets were sold above the use of passes. He stated that administrators would determine how many tickets could be sold above the passes.

Mrs. Buchanan stated that since the principals made this decision together, we should honor what they decided. It should be consistent. Mr. Fleenor said that it is not consistent. Mr. Masters said that he wants to be sure that parents could watch their kids. Mr. Ervin stated that is why he said four passes per athlete. Mrs. Buchanan said that the principals made the decision, and we should back them.

Mrs. Dellinger asked that Gray Elementary bleachers be an action item for the December 10th meeting.

Mr. Masters adjourned the athletics portion of the workshop.

Mr. Masters called the meeting to order for facilities.

First item for discussion, was constructing new guard shacks at Daniel Boone High and David Crockett High. Mr. Riddle asked the cost for restrooms to be installed in the shacks.

Mr. Patrick said \$24,000 each with restrooms. The challenge is getting water to it and waste away from it is the biggest problem. He stated the cost for pre-fabricated without restrooms was \$7,314 per unit.

Mr. Masters asked about port-a-potty. Mr. Riddle said roughly \$100 per month each.

Mr. Masters requested implementing new guard shacks for both schools be placed as an action item on the December 10th meeting agenda.

Discussion began regarding sanitizing the schools.

Dr. Flanary said the cost would be \$30,000 based on square foot of schools. All of our schools now have spray equipment for sanitizing - one device at each school in use on a regular schedule. He continued the chemical is safe and is the same as Lysol. Mr. Patrick described the device as a backpack that is used once a week for deep cleaning or if needed because of contract tracing.

Mr. Masters asked if grants were available to help fund the sanitation service. Dr. Flanary said Cares Act grants if more money is made available in the future. Mrs. Dellinger asked if Cares Act money could be used to hire temporary staff. Dr. Flanary said it could if more money is made available.

Mr. Riddle asked for an update on ionizing units. Dr. Flanary said that the price tag is about \$500,000 to \$600,000 according to discussions with Energy Savings Group. Mr. Patrick clarified that this amount includes large capacity areas such as cafeterias, libraries, gyms.

Mrs. Buchanan asked how long it would take to install? Mr. Patrick said they could start immediately with board action. There are about 800 units to install.

Mrs. Dellinger asked if other school systems have the units in place. Dr. Flanary answered yes, Bristol, VA School System.

Mr. Patrick stated that this item is incorporated with Energy Systems Group's energy savings contract. Dr. Flanary said no bid was needed.

Mr. Masters asked Mr. Hale about how it would impact finances. Mr. Hale said it would come from the fund balance, or we would need to cut from the current budget.

Mr. Ervin asked for a final cost to make a decision about using funds from the fund balance or approaching the county commission.

Mrs. Buchanan stated that this item is a priority. Mr. Riddle stated that this is important in order to get students back in school. Mr. Masters asked Mr. Patrick to bring final cost to the December 10th meeting and for ionization implementation to be placed on the agenda as an action item.

Mr. Meredith asked Dr. Flanary if this is an investment to keep students in the classroom. Dr. Flanary said that this is the single best thing we can do to keep everyone safe.

Mrs. Buchanan asked Mrs. Wagner if barriers would be beneficial in K-3. Mrs. Wagner said a barrier is always beneficial, but it would not lower the quarantine numbers.

Mrs. Hayes said that we cannot forget that we need an action plan if the current situation continues throughout the year. We need a plan to support parents, students, and teachers to increase engagement of online learning of our students if quarantines continue throughout the school year.

Dr. Flanary said that he contacted Johnny Deakins, Washington County Highway Department, at the board's direction regarding the road project to the athletic facility at David Crockett High. Mr. Deakins can complete the road project for \$3,000.

Dr. Flanary wanted to notify that board that there are some new capital needs. He also shared the chairperson of the County Commission Health, Education, and Welfare Committee has a new procedure for presenting requests/needs.

Mr. Riddle asked about the ionization units in regards to making a request to the HEW

Committee. Dr. Flanary said that they prefer to view items a year in advance, but he could make a strong case for it. Mr. Riddle asked Dr. Flanary to present the need it to HEW.

Dr. Flanary has spoken to the principals about their portable buildings. Gray Elementary would like to keep portables. The other principals said that they can be removed. Mr. Patrick stated that these portables are a liability.

The Board placed removal of portables as an action item on the December 10th meeting agenda.

Dr. Flanary presented a request for renovations in the school nutrition and office spaces that house technology staff and secondary education staff in the central office. He continued that nothing has been done in the areas since the 80s. He provided an estimate of \$60,000. He stated it is already on state contract and requires no bid.

The board viewed pictures of the current rooms. The board scheduled a walkthrough at 4:30 before the December 10th meeting.

Dr. Flanary said a list will be available for the December 10th meeting of the remaining items at the old Boones Creek Middle to be declared as surplus. Mr. Riddle asked about the process. Dr. Flanary stated that the auditors like to see it listed for auction on Gov Deals before disposing of the equipment.

Mrs. Buchanan asked if the soundboard at Lamar Elementary to be replaced was covered by insurance. Dr. Flanary said that he would talk to Dr. Adams to determine coverage.

Mr. Fleenor asked the status of the moisture issue at Boones Creek Elementary. Mr. Patrick said that the levels were going down from what he could tell, but he was in communication concerning the warranty. Mr. Riddle stated that legal action may need to be taken.

Mr. Fleenor asked if there was more information on the installation of the Boones Creek Elementary playground equipment. Mr. Riddle stated that the estimate was over \$100,000. Mr. Patrick said that we can find contractors, but we would need specifications to put it out for bid. Mr. Fleenor asked Mr. Patrick to get a quote on cost to install the playground equipment by next month.

Mr. Riddle adjourned the facilities section of the agenda.

Mr. Meredith opened the finance session and turned the session over to Chief Financial Officer, Brad Hale.

Mr. Hale presented the revenue analysis report. Mr. Meredith noted that revenue is higher than this time last year.

Mr. Hale presented the sales tax analysis and key expenses.

Mr. Hale asked for questions on the payables report. Since there were no questions, Mr. Hale concluded the general fund portion of the meeting.

Mr. Hale presented the federal fund report and asked for questions. Since there were no questions, Mr. Hale moved to the last document: Dietary Overview Graph. Mr. Hale asked for questions. Mr. Meredith asked about meals and reimbursement. Dr. Flanary affirmed 100% reimbursement. Mr. Meredith asked if this line would continue to increase. Dr. Flanary stated that he believed so.

Mr. Meredith asked for questions. Seeing none, Mr. Meredith said that action would be taken at the regularly scheduled board meeting on the General Fund, Federal Fund, and Dietary Fund Statements.

The Board began Policy review of the following policies and determined actions items as noted for the December 10th board meeting.

Dr. Ashley Keys asked the board to make a language change in line 10 to match the MOU - "Eleven (11) paid vacation days..." in Policy 1.800- School Calendar

Action Item: Policy 1.800 School Calendar - Staff is requesting that the board waive first reading and pass on second reading.

Action Item: Policy 1.901 Charter School Applications - Mr. Fleenor recommended waiving first reading and passing on second reading.

Policy 2.805 - no action needed upon review.

Action Item: Policy 4.400 Textbooks, Instructional Materials & Take Home Instructional Technology - Mr. Fleenor asked to waive first and pass on second reading.

The Board reviewed Policy 4.4061 Social Media - Mr. Fleenor asked Dr. Flanary and Dr. Keys to send this policy to Attorney Scott Bennett for review.

Action Item: Policy 4.500 Instructional Materials. This policy needs to be deleted if 4.400 passes on second reading.

The Board continued review and discussion as requested at the November 5 Board meeting of Policy 5.6101 Supplemental Pay Schedule. Mr. Fleenor asked how the JROTC payment started. Mr. Hale said that we think it originated with a cost-of-living adjustment. JROTC is only paid at 50% by WCBE. The payment has been in place for at least 23 years.

Mr. Fleenor stated that he did not want to cut their pay, but with new positions, we should go back to the original method due to the complexity of the payment calculation.

Mr. Hale said that the board's motion at the November 5th meeting took care of this fiscal year.

Mr. Meredith stated that the policy could be reviewed during budget season, and the language could be simplified.

Mr. Fleenor asked Mr. Hale to reach out to other Chief Financial Officers to see how other school systems pay the JROTC instructors.

The Board reviewed Policy 6.206 Transfers within the system. No recommended action was taken.

Action Item: Policy 6.709 Student Fees & Fines - policy will be considered on first reading for the December board meeting.

Dr. Flanary stated that staff was developing plans for K-4 in-person instruction. Mrs. Dellinger addressed concerns about a higher enrollment in 4th grade. She stated that some 4th grade classes have 28 students. Dr. Flanary stated that 4th grade enrollment is only 16 students higher than 3rd grade in the county.

Mrs. Buchanan asked Dr. Keys to find out if NearPod was purchased only for high school, and if so, how much would it cost for 6-8.

Mr. Riddle moved to enforce the Governor's Executive Order 65 to allow Board members to attend meetings by electronic means. Mrs. Dellinger seconded the motion.

Mr. Meredith asked about people who would like to address the board. Mrs. Buchanan asked if those individuals could address the board virtually. The Board agreed individuals requesting to address the Board may do so electronically.

Mr. Masters stated that Director Search interviews needed to be tentatively changed to February 22nd & 23rd due to TSBA Legislative Conference on February 15th and 16th.

Mr. Masters stated December 10th meeting will start at 5:00 p.m. with a walkthrough at 4:30 PM of the proposed Central Office renovations.

The meeting was adjourned.

**Washington County
Department of Education
MEMORANDUM
DIRECTOR'S OFFICE**

DATE: December 1, 2020
TO: All Board Members
FROM: Finance Committee
SUBJECT: Finance Committee Meeting-October 2020 Financials

The Finance Committee met on Tuesday December, 2020 at 4:00 p.m. at the WCDE Central Office. Those present for the meeting were acting Finance Committee Chairman Mitch Meredith, committee members Chad Fleenor, Annette Buchanan, David Hammond, Director of Schools Dr. Bill Flanary, Chief Financial Officer Brad Hale, Federal Projects Director Jerry Whitaker, Finance personnel - Angelia Guinn, and Paul Masters. Other board members present were Whitney Riddle, Mary Beth Dellinger, Keith Ervin, and Mike Masters.

CFO Brad Hale presented the October 2020 Sales Tax collection schedule noting that sales tax is \$21,081.86 better than last year. No action taken.

CFO Brad Hale presented the October 2020 General Fund financial statements, Federal Fund financial statements, and the Dietary Fund financials. A motion was made by Dr. Flanary and seconded by Chad Fleenor to accept the (General, Federal, and Dietary Fund) financial statements. The motion passed without objection.

Other Items Discussed:

Respectfully Submitted:



Mitch Meredith, Finance Committee Chair



W. Brad Hale CFO, Washington County Department of Education



Dr. William R. Flanary
Director of Schools

405 W. College St.
Jonesborough, TN 37659
Phone (423) 753-1100

December 4, 2020

Dear Board Members:

Several pieces of equipment purchased with Federal Programs funds are obsolete or have been deemed beyond repair. In accordance with federal guidelines, this equipment must be deleted from federal inventories. These items are listed on an attached form (see Washington County Department of Education Federal Disposition Report) for approval at the December 10, 2020 board meeting. This procedure is to provide assurance that all items being written off federal inventories are disposed of in compliance with Education Department General Admistrative Regulations (EDGAR) and other rules and regulations.

I am presenting these inventory items to the Board for disposition.

Sincerely,

Jerry Whitaker
Director of Federal Programs

Board of Directors

Annette Buchanan
Jason Day
Mary Beth Dellinger

Keith Ervin
Chad Fleenor
David Hammond

Mike Masters
Mitch Meredith
Whitney Riddle

Washington County Department of Education Federal Disposition Report

Description of Property	Serial # or Other Identification Number	Cost	Acquisition Date (proj.yr.)	School	Location of Property	Insurance removal	Ready for Disposition	Reason	Type of Inventory
SMART RESPONSE 32-UNIT SYSTEM (16 SMARTBOARD	03-00098-20-A QCI03-00098-20 4302A-00098	\$ 1,666.00	2010.01	GV	131-Simons	Yes	Yes	Obsolete	Title I
SMARTBOARD	SB680-R2-498538	\$ 1,225.00	2008.01	JES	144-Knight	Yes	Yes	Beyond Repair	Title I
SMARTBOARD	SB680-R2-864104	\$ 1,224.00	2008.01	Asbury	Room 2-Wright	Yes	Yes	Obsolete	Title VI
SMARTBOARD	SB 680-R2-498526	\$ 1,224.00	2008.01	Asbury	Room 9-Virtual School	Yes	Yes	Obsolete	Title VI
TS 21ST COMP/HD	*FXH6V71	\$ 788.00	2006.01	SC	100-Title I Lab	Yes	Yes	Obsolete	Title I
TS 21ST COMP/HD	*D72X81	\$ 788.00	2007.01	SC	107-J.Adkins	Yes	Yes	Obsolete	Title I
TS 21ST MM MONITOR	*8068625	\$ 697.00	1998.01	LAMAR	167-Cox	Yes	Yes	Obsolete	Title I
TS 21ST MM MONITOR	*MD71200124	\$ 697.00	1998.01	LAMAR	159-Haga	Yes	Yes	Obsolete	Title I
SMARTBOARD PROJECTOR	KM3F83C635L	\$ 696.00	2008.01	Asbury	Room 2-Wright	Yes	Yes	Obsolete	Title VI
21ST COMPUTER	55MQG1	\$ 692.00	2010.01	ARRA	DCHS	Yes	Yes	Beyond Repair	Title I ARRA
21ST MONITOR	CN0TP2227373185JDFHU	\$ 692.00	2010.01	ARRA	DCHS	Yes	Yes	Beyond Repair	Title I ARRA
TS 21ST TECH TEACHER CART	*TTS-12	\$ 624.00	1994.01	FB	111-Vacant Room	Yes	Yes	Obsolete	Title I
Greenhouse	S2993JW3 83856	\$ 595.00	3/25/2011	SteppenStone A	Yard by Gym	Yes	Yes	Beyond Repair	Title I-TACF
SMART RESPONSE RECEIVER	022933	\$ 585.00	2010.01	GV	131-Simons	Yes	Yes	Obsolete	Title I
TS 21ST MM MONITOR	*8276334	\$ 555.00	2003.01	SC	100-Title I Lab	Yes	Yes	Beyond Repair	Title I
SS 21ST COMP/HD	2WJ CZ51	\$ 525.00	Title II	LAMAR	159-HAGA	Yes	Yes	Beyond Repair	Title II
SS 21ST COMP/HD	HQZCZ51	\$ 525.00	Title II	LAMAR	159-HAGA	Yes	Yes	Beyond Repair	Title II
SS 21ST COMP/HD	H80J351	\$ 525.00	Title II	LAMAR	159-HAGA	Yes	Yes	Beyond Repair	Title II
SS 21ST COMP/HD	C10DZ51	\$ 525.00	Title II	LAMAR	159-HAGA	Yes	Yes	Beyond Repair	Title II
Rosetta Stone Japanese Level 1 CD, Level 1	30702	\$ 521.10	2011	ESL Program	Central Office	Yes	Yes	Obsolete	Title III
Rosetta Stone English Level 1, 2, 3, 4, & 5 CD	[ISBN #978-1-60829-977-5	\$ 449.00	2012	ESL Program	Central Office	Yes	Yes	Obsolete	Title III
Rosetta Stone Spanish Level 1CD, Level 2 CD	31703	\$ 404.10	2011	ESL Program	Central Office	No	Yes	Obsolete	Title III
Rosetta Stone Spanish Level 1 CD, Level 2 CD	30902	\$ 399.00	2011	ESL Program	Central Office	No	Yes	Obsolete	Title III
Iquest device (set)	6071603A	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device (set)	4071604A	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device (set)	4071504	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device w/case (set)	4071504A	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device w/case (set)	4071504	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device w/case (set)	4071504	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device w/case (set)	4071504	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device w/case (set)	4071504	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device w/case (set)	4071504A	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device w/case (set)	4071504A	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device w/case (set)	4071504	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
Iquest device w/case (set)	4071504	\$ 390.00	2005	ESL Program	Asbury Filing Cabinet	No	Yes	Obsolete	Title III
DUKANE DOCUMENT CAMERA 105	79950609159	\$ 369.99	2009.01	GV	131-Simons	No	Yes	Obsolete	Title I
Dell Laptop	98RYDS1	\$ 349.00	9/28/2015	Asbury-DCHS	Room 2-Wright	No	Yes	Obsolete	Title I
Dell Laptop	BDMOFS1	\$ 349.00	9/28/2015	Asbury-DCHS	Room 2-Wright	No	Yes	Obsolete	Title I
Dell Laptop	BVCYDS1	\$ 349.00	9/28/2015	Asbury-DCHS	Room 2-Wright	No	Yes	Obsolete	Title I
Dell Laptop	92RYDS1	\$ 349.00	9/28/2015	Asbury-DCHS	Room 2-Wright	No	Yes	Obsolete	Title I
Dell Laptop	4180FS1	\$ 349.00	9/28/2015	Asbury-DCHS	Room 2	No	Yes	Obsolete	Title I
Lenova ThinkCentre desktop	MJLZRHK	\$ 349.00	2013.01	CO	CO Room 9-E.Holcombe	No	Yes	Obsolete	Con. Admin.
Eyewitness Science through Humanities Set		\$ 342.92	2006	ESL Program	Myra Travis-Asbury	No	Yes	Obsolete	Title III
Curse of Raven Lake		\$ 287.00	2009	ESL Program	Myra Travis-Asbury	No	Yes	Obsolete	Title III
Off Lease Dell Otiplex 790 W/Win 7	GB5D8V1	\$ 284.00	2009	ESL Program	Library Conference Room-GV	No	Yes	Obsolete	Title III
Off Lease Dell Otiplex 960 W/Win 7	DQ66WR1	\$ 284.00	2016	ESL Program	211-JMS	No	Yes	Obsolete	Title III
Off Lease Dell Otiplex 960 W/Win 7	DLW1VR1	\$ 284.00	2016	ESL Program	Office in Library-Lamar	No	Yes	Obsolete	Title III
Off Lease Dell Otiplex 960 W/Win 7	9T64WR1	\$ 284.00	2016	ESL Program	111-JES	No	Yes	Obsolete	Title III
Off Lease Dell Otiplex 960 W/Win 7	DR82WR1	\$ 284.00	2016	ESL Program	Inner Circle in G Pod-DCHS	No	Yes	Obsolete	Title III
Off Lease Dell Otiplex 960 W/Win 7	6ZB2ZQ1	\$ 284.00	2016	ESL Program	139-Gray	No	Yes	Obsolete	Title III
Off Lease Dell Otiplex 960 W/Win 7	GF7XVR1	\$ 284.00	2016	ESL Program	J.May Office-DBHS	No	Yes	Obsolete	Title III
Off Lease Dell Otiplex 960 W/Win 7	BHCMVR1	\$ 284.00	2016	ESL Program	218-SS	No	Yes	Obsolete	Title III
Off Lease Dell Otiplex 960 W/Win 7	9S85WR1	\$ 284.00	2016	ESL Program	SACC Room 185-WV	No	Yes	Obsolete	Title III
Off Lease Dell Otiplex 960 W/Win 7	2HX3LK1	\$ 284.00	2016	ESL Program	147-RV	No	Yes	Obsolete	Title III
LEXMARK E360dn LASER PRINTER	72M2KRN	\$ 254.98	2009.01	GV	131-Simons	No	Yes	Beyond Repair	Title I
C/O 21ST PRINTER E340	*6202YMR	\$ 234.00	2007.01	CO	CO Room 9-K.Morelock	No	Yes	Beyond Repair	Con. Admin.
Acer Chromebook C740/ACAD Edu Lic	NXEF2AA0027082E41D7600	\$ 225.60	10/20/2017	DCHS	F4-Phebus	No	Yes	Beyond Repair	Title I
Acer Chromebook C740/ACAD Edu Lic	NXEF2AA0027082E2D27600	\$ 225.60	10/20/2017	DCHS	F4-Phebus	No	Yes	Beyond Repair	Title I
Quickreads Little Readers		\$ 220.00	2007	ESL Program	Asbury	No	Yes	Obsolete	Title III
QuickReads Resource Guide		\$ 220.00	2007	ESL Program	Asbury	No	Yes	Obsolete	Title III
MONITOR/WIDE SCREEN P2311H WIDE SCREEN	CN-OWKFYR-74261-052-1M2L Monitor	\$ 217.89	2010.01	CO	CO Room 9-M.Burleson	No	Yes	Beyond Repair	Con. Admin.
HP Office Jet Printer 8500	MY9B4410S1 Model CB022AB1G	\$ 206.98	7/23/2010	SteppenStone A	Classroom	No	Yes	Beyond Repair	Title I-TACF
CD/CASSETTE PLAYER	080925	\$ 189.00	2010.01	ARRA	GV	131-Simons	No	Yes	Obsolete
SS 21ST MONITOR	**CN-OF5035-64180-59T-2DPS	\$ 186.00	2006.01	JES	151-Haney	No	Yes	Beyond Repair	Title I
SS 21ST MONITOR	**CN-OY4413-72872-55H-68NY	\$ 186.00	2006.01	SC	100-Title I Lab	No	Yes	Obsolete	Title I
Indiana Jones Golden Fleece Vol. 1		\$ 179.40	2009	ESL Program	Myra Travis-Asbury	No	Yes	Obsolete	Title III
SS 21ST PRINTER	**MY5463B172	\$ 160.00	2006.01	SC	102-K.Johnson	No	Yes	Beyond Repair	Title I
SS 21ST MONITOR	CN-0Y4413-72201-49F-0G9L	\$ 150.00	Title II	LAMAR	159-HAGA	No	Yes	Beyond Repair	Title II
SS 21ST MONITOR	CN-0Y4413-72201-49A-01GY	\$ 150.00	Title II	LAMAR	159-HAGA	No	Yes	Beyond Repair	Title II
OVERHEAD CART	*420HT30	\$ 139.99	2006.01	WV	176-Shapiro	No	Yes	Obsolete	Title I
Unsolved Mysteries Set 11 and Teacher Guide		\$ 129.00	2009	ESL Program	Myra Travis-Asbury	No	Yes	Obsolete	Title III
Iron Man		\$ 119.60	2009	ESL Program	Myra Travis-Asbury	No	Yes	Obsolete	Title III
107-L MISCROSCOPE 1 QTY (mobile 'scier	578636-1	\$ 116.97	2011.01	SC	207-teacher workstation	No	Yes	Obsolete	Title I
107-L MISCROSCOPE 1 QTY	578636-2	\$ 116.97	2011.01	SC	207-Science Lab	No	Yes	Obsolete	Title I
SHELF	*SH-22	\$ 106.00	1993.01	SC	310-Art Room	No	Yes	Beyond Repair	Title I

Item	Location	Number	photo																																						
tables	<table border="1"> <thead> <tr> <th>Room</th> <th># tables</th> </tr> </thead> <tbody> <tr><td>Library</td><td>9</td></tr> <tr><td>103</td><td>1</td></tr> <tr><td>104</td><td>6</td></tr> <tr><td>106</td><td>4</td></tr> <tr><td>107</td><td>7</td></tr> <tr><td>200</td><td>6</td></tr> <tr><td>201</td><td>3</td></tr> <tr><td>204</td><td>6</td></tr> <tr><td>206</td><td>15</td></tr> <tr><td>207</td><td>6</td></tr> <tr><td>208</td><td>2</td></tr> <tr><td>210</td><td>3</td></tr> <tr><td>211</td><td>3</td></tr> <tr><td>213</td><td>1</td></tr> <tr><td>300</td><td>8</td></tr> <tr><td>301</td><td>9</td></tr> <tr><td>302</td><td>9</td></tr> <tr><td>303</td><td>1</td></tr> </tbody> </table>	Room	# tables	Library	9	103	1	104	6	106	4	107	7	200	6	201	3	204	6	206	15	207	6	208	2	210	3	211	3	213	1	300	8	301	9	302	9	303	1	99	
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302	1																																								
303	3																																								
floor cleaner	outside cafeteria	1																																							

Page 2 of 4
old BCM Surplus list
December 2020

Item	Location	Number	photo
laptop carts	outside cafeteria	2	
dishwasher	kitchen	1	
convection ovens	kitchen	2	
sink	kitchen	1	

Page 3 of 4
old BCM Surplus list
December 2020

Item	Location	Number	photo
warmer	kitchen	1	
serving cart	cafeteria	1	
serving cart	cafeteria	1	
Library Tables	Library	4	

Computer Tables	Library	10	
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4

5



MasterCraft

DANIEL BOONE HIGH SCHOOL

LK3074R1

Washington County Schools
Attn: Mr Danny Good
405 W College Street
Jonesborough, TN 37659

Date: 12/3/2020
Estimated By: Lee Keisler
Phone: 423-426-3164
Fax:

For Delivery/Completion: 2nd Quarter 2021

Payment Terms: 90% Within 15 days of material delivery

10% Upon Completion (Within 15 days of completion; 1.5% penalty every month thereafter)

Ref. #	Description	Proposal Price
<u>LK3075A</u>	<p><u>Deliver and Install New Sheridan Bleachers:</u> Manufactured by Sheridan Gymnasium Equipment, Ltd.;</p> <p>Bleacher Bank A: Length: 78' – 0" Rows: (5) Bleacher Bank B: Length: 78' – 0" Rows: (5) Gross Seating: 520. Row spacing: 24". Row Rise: 10". Operation: Manual. Seats: Molded Contoured Plastic Modules (from Standard Color Selection). ADA: As required by governing codes. Recoverable Wheelchair Cutouts. Foot Level Aisles as required by governing codes. Self storing Safety End Rails (as required). Maintenance Free Aisle Rails.</p> <p>NOTE: Price does not include demolition and removal of existing bleachers.</p> <p>Sheridan also provides a TWENTY year limited warranty on the understructure as opposed to the industry standard five year warranty.</p>	\$50,457.00
<u>LK3075B</u>	<p><u>Demolition and Removal of the Existing Bleachers:</u></p> <p>Scope of Work: Furnish all labor, materials, equipment and waste receptacles to dismantle bleachers and remove all materials and debris from the premises.</p> <p>1. All work to be completed in a workmanship like manner in accordance</p>	\$8,892.00

Initials: _____



MasterCraft

Continued

	<p>with all local, state and federal regulations. Work is also to be completed in accordance with standard practices.</p> <ol style="list-style-type: none"> 2. Where required, necessary precautions are to be taken to protect the gym flooring. 3. Upon completion the gym is to be left broom clean. 4. Work does not include nor is it limited to the following: patching of any kind, preparation of areas for new surfaces/finishes, cutting/capping/re-routing of utilities, temporary barricades, asbestos survey, removal of asbestos containing materials, or air monitoring. 	
<u>LK3075C</u>	<p><u>ADD 208v three phase Electric Friction Drive System.</u></p> <p>NOTE: Price does not include electrical rough-in. This is to be done by the owner prior to our arrival.</p>	\$3,557.00
<u>LK3075D</u>	<p><u>Add 50 Plastic Seat Back (rows 1 & 2) with a 28" row spacing on those 2 rows only</u></p>	\$2,495.00

PLEASE USE REFERENCE #'s WHEN PLACING AN ORDER

	<u>Accepted</u>	<u>Declined</u>	
<u>LK3075A</u>	<input type="checkbox"/>	<input type="checkbox"/>	\$50,457.00
<u>LK3075B</u>	<input type="checkbox"/>	<input type="checkbox"/>	\$8,892.00
<u>LK3075C</u>			\$3,557.00
<u>LK3075D</u>			\$2,495.00

NOTE:

CREDIT CARD: If paying by credit card there will be a 3% surcharge to the total amount of the contract.

Accepted By: _____ **Date:** _____

Purchase Order #: _____

(Initial and return all pages via mail to address above or fax to 803-749-9489)

Billing Address (if different than above):

Attn: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Initials: _____



MasterCraft

Continued

This proposal, when signed, will be used as your acceptance and authorization for purchase of the product/service listed above at the above price. Any alteration or deviation from specifications involving extra costs will be executed only upon a written change order and will become an additional charge over and above the above stated prices.

Washington County Schools requires that a written purchase order be issued to execute this proposal.

Yes: _____ No: _____

Important: Terms of This Proposal

ABOVE Prices Include Materials, Labor, Transportation and Sales Tax Unless Otherwise Noted. The prices shown above are applicable only to this particular proposal and are not to be considered valid for additional orders, except by prior written agreement from MasterCraft Renovation Systems, LLC. Prices do not include performance and payment bonds, permits and/or licenses, **ENGINEERED DRAWINGS, STATE APPROVAL PROCESS, LOCAL CODE COMPLIANCE, OR ANY OTHER EXTRANEIOUS FEES.** All work to be completed in a workmanlike manner according to standard practices. Labor rates are based on MRS, LLC payroll and not prevailing wages. Unless otherwise specified herein, the price is based upon normal working hours of 7:00 a.m. to 6:00 p.m. Monday through Thursday, if we are required to work other hours or under other conditions; such work will be subject to price increases.

This Proposal is Valid for 30 Days. An Escalation May Occur after this period.

The information herein is intended exclusively for use by the receiver and shall not be disclosed to any employee, consultant, or third party without the express written consent of MasterCraft Renovation Systems, LLC. In consideration for the submittal of this proposal, the receiver agrees that the information disclosed herein is proprietary and in the event of any breach MasterCraft Renovation Systems, LLC shall be entitled to injunctive relief as a cumulative and not necessarily successive or exclusive remedy to claim for monetary damages.

Initials: _____



MasterCraft

**DAVID CROCKETT HIGH
SCHOOL**

LK3075R1

Washington County Schools
Attn: Mr Danny Good
405 W College Street
Jonesborough, TN 37659

Date: 12/3/2020
Estimated By: Lee Keisler
Phone: 423-426-3164
Fax:

For Delivery/Completion: 2nd Quarter 2021

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<u>LK3075B</u>	<p><u>Demolition and Removal of the Existing Bleachers:</u></p> <p>Scope of Work: Furnish all labor, materials, equipment and waste receptacles to dismantle bleachers and remove all materials and debris from the premises.</p> <p>1. All work to be completed in a workmanship like manner in accordance</p>	\$8,892.00

Initials: _____



MasterCraft

Continued

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PLEASE USE REFERENCE #'s WHEN PLACING AN ORDER

	<u>Accepted</u>	<u>Declined</u>	
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<u>LK3075B</u>	<input type="checkbox"/>	<input type="checkbox"/>	\$8,892.00
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<u>LK3075D</u>			\$2,495.00

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MasterCraft

Continued

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Initials: _____



Southern Facility Sales & Service LLC
976 Hartford Turnpike
Waterford, CT 06385
(770) 485-8792 fax (770) 485-8932

Budget Figure Quote Date: 9/09/20

Project: Gray Elem School
Gray, TN 37615

Quote to: Phillip, Director of Facilities
Washington County School District

Project Details: Bleacher Replacement - Budget Figures (also removal of existing Bleachers)

Quoting: Hussey Seating (BUDGET FIGURES)

Two banks 76.6 ' length, 8 rows, 22" spacing, 9 5/8" rise, 3 phase power with pendant switch operation. Seats 10" deep x 18" wide. Color choice for seats based on manufacturers standard colors. ADA recoverable. Manufacturers warranty standard 5 years, 10 years on the understructure

Total Budget Figure Delivered and Installed: 49,500.00 per bank x 2 =
(new bleachers) \$ 99,000.00

Removal of existing bleachers including a dumpster: \$ 6,500.00
(Budget Figure)

Total BUDGET FIGURE for New Bleachers and Removal
of Existing. \$ 105,500.00

Thank you,

A handwritten signature in blue ink that reads "Rick Turner".

Rick Turner

Southern Facility Sales and Service
505 Freda Villa
Madison, TN 37115

rickt@southernfss.com
Ph: 615-406-8076
Fax: 615-865-1755



December 4, 2020

RE: Indoor Air Quality / Ionization Air Cleaning Proposal

Dear BOE Members, Dr. Flanary and Mr. Patrick,

Per your email request for a specific proposal and timeline for ESG's recommendation to install ionization air purification devices district wide, we are pleased to provide the following proposal.

Based on ESG's previous engineering and analysis work on all district facilities and in partnership with the WCDE Facilities Department, we identified 850 HVAC units that represent the most critical areas in each of the district's facilities. Most of these HVAC units serve a single classroom or office space and a smaller number of HVAC units serve larger areas such as cafeterias, libraries, gyms, etc.

The air cleaning technology that ESG is proposing is manufactured by Global Plasma Solutions and is a highly patented approach to producing millions of positive and negative ions. When distributed by your existing HVAC unit blower, the ions attach themselves to particles in the air and on surfaces and kill a very high percent of any viruses, mold or bacteria by breaking down hydrogen bonds in the cell structure of these materials. The certified lab testing on the specific COVID 19 virus has shown the kill rate to be over 99%. In addition to killing the virus, the ions also work to "clump" particles in the air to allow standard air filters to function at a higher level of effectiveness at trapping harmful materials.

The other major benefit of installing this technology is energy savings. The devices add to the energy efficiency of your facilities in two ways, the first is by keeping the heat exchange surfaces of DX, hot water and chilled water coils clean. The second is by allowing per American Society of Heating Refrigeration Air Conditioning Engineers (ASHRAE) code standards, the amount of outside air exchange to be reduced based on the ability of this technology to clean the air and thus reduce the need to dilute indoor pollutants with outside air exchange. During the worst of the heating and cooling months, by reducing the amount of outside air being heated or cooled, significant energy savings can be achieved.

ESG proposed scope of work is provided in the attached Exhibit A. The total project cost is \$498,773. We have installed this technology on many school districts across Tennessee and are very confident in our team's ability to make sure it is done correctly to gain the maximum benefit for health and safety as well as energy savings.

Our expected timeline of installation is to be complete with all facilities by the end of February. It will be our goal to improve on this expectation which will depend on two key factors; when we are released to order materials and the timing of receiving the materials. These devices are in extremely high demand right now and with the second wave of COVID cases, demand is increasing.



268 Christian Church Road, Suite 1
Johnson City, TN 37615

It is our expectation to work closely with district representatives to prioritize the most important facilities and areas of facilities to begin work in to provide the most immediate benefit to school operations.

We greatly appreciate the opportunity to serve WCSD in this very important partnership to improve the safety, efficiency and quality of the learning environment. Upon approval by the BOE at the upcoming meeting, we will do everything possible to beginning work immediately to begin enhancing the safety of the students and staff during this very challenging and unprecedented pandemic.

Sincerely,

Russ Nelson

Russ Nelson, CEM
Business Development Manager
423-534-8242

EXHIBIT A SCOPE OF WORK

General Provisions

1. Energy Systems Group (ESG) will provide all labor and materials to install the following work for complete and useable systems to the extent specifically listed in the following scope of work. Items that are not specifically listed in neither the general scope nor the detailed scopes, are not included in the project.
2. All equipment to be supplied as part of this Exhibit will be provided to the Owner in formal submittals for review and approval prior to the Contractor ordering equipment.
3. The Contractor will be responsible to secure all permits.
4. Consistent with the parties' Agreement, a one year warranty will be provided on all improvements with any extended warranties from manufactures provided to the Owner.
5. ESG will produce maintenance and operating manuals for all work listed in this exhibit. These manuals will document all equipment installed, provide manufacturer's operating and maintenance details, and define manufacturers' warranty provisions and instructions. ESG will provide the O&M manuals in electronic format.

Indoor Air Quality Upgrades

1. GLOBAL PLASMA SOLUTIONS NEEDLE POINT BIPOLAR IONIZATION (GPS-NBPI)

Contractor will furnish and install GPS-NBPI as follows:

- Provide and install (850) GPS-NPBI devices
- GPS-NPBI devices shall be FC-24 models (700) for classrooms and smaller areas such as offices. Larger HVAC units serving common areas will receive FC-48 models (150).
- A final determination will be made with the Owner's representative to define the exact location and model to be installed in each building and the specific HVAC units.
- Provide all necessary electric accessories including transformers necessary for equipment function.
- Provide the necessary sheet metal modification, mounting plate or bracket needed for mounting the devices.
- Functional check of GPS-NPBI operation
- Jobsite clean-up and documentation of installation