

## Agenda of Regular Meeting of the Board of Trustees

Thursday, January 27, 2022

6:30 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. CALL TO ORDER - Chris Pinyan, Board President

I call this meeting of the Rio Vista Independent School District to order. Let the record show that a quorum of the Board members are present and this meeting has been duly called and the notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

2. PRAYER

3. ROLL CALL

4. PUBLIC PARTICIPATION

Persons in attendance at the meeting may request a card to be completed and submitted to the recording secretary no later than five minutes prior to the meeting. This provides the individual the opportunity to address the Board on any subject on the posted agenda except personnel. Public participation is limited to this portion of the meeting and the audience may not enter into discussion to debate matters being considered by the Board at any other time during the meeting. The Board will allot up to thirty minutes for this portion of the agenda with no presentation to exceed three minutes. Delegations of more than five people shall appoint one person to present their views to the board may speak for five minutes. Specific factual information or recitation of existing policy may be furnished in response to inquire, but the Board may not deliberate, discuss, or make any decision on any subject on the agenda.

5. READING AND APPROVAL OF THE MINUTES: 4

November 15, December 7, 13, 14, 15 and 16, January 2, 3, 4, 5, 6 and 14

1. Additions

2. Corrections

6. Student Recognition-High School 29

7. Regular Report of the Acting Superintendent Report- Tammy Witten 30

*Consent Items: Discuss and Consider*

1. Upward Bound Presentation

2. Regular Report of the Assistant Superintendent - Jeanne Cobb

1. Enrollment Report and Attendance Report 31

3. Regular Report of the Chief Financial Officer - Tammy Witten 32

1. Financial Report 33

2. Tax Office Report-November and December 2021 41

4. Campus Updates and School Board Appreciation- Cassie Lloyd, Michael Zook, Michelle Drake, Charles Mims

8. DISCUSSION

1. Discussion of delinquent tax properties.

2. FFA Overnight Trip-San Antonio Dairy Judging

3. CTE Program: possible expansion of our programs.

9. ACTION

1. Consideration to approve the sale of certain real property acquired at a delinquent tax foreclosure sale; Cause No. T201300283, Lot 52, Block 17 The Retreat Phase 1, Appraisal District Account No. 126-4262-17520 (7157 Carnoustie Drive). 42
2. Consideration to approve the sale of certain real property acquired at a delinquent tax foreclosure sale; Cause No. DC-T201700054, Lot 12, Block 19, The Retreat Phase 3, Appraisal District Account No. 126-4262-19120 (7117 Gleneagles Drive). 46
3. Consider approval of a Resolution for the Public Resale of certain property acquired at a delinquent tax foreclosure sale pursuant to Section 34.05 (a) of the Texas Property Tax Code; Cause No. T201500340, Lot 14, Block A, Fisherman Paradise, Appraisal District Account No. 126-4227-00140 (9005 Old Wagon Trail).
4. Consider and Take Action on FFA Overnight Trip to San Antonio-Dairy Judging
5. Consider and Take Action to approve the addition of Innovative CTE courses for the 2022-23 school year. 50
6. Consider and Take Action to approve the Joint Election Agreement for the City of Rio Vista and Rio Vista Independent School District.
7. Consider and Take Action to Approve the Interlocal Agreement for the SY 2022-2023 in the membership and participation of the Region 10 ESC Multi-Region Purchasing Cooperative. 51
8. Budget Amendment #2  
Consider and Take Action to approve the movement of funds to allot additional CTE funds.
9. Budget Amendment #3  
Consider and Take Action to Approve the movement of funds from general revenue for the replacement of funds used for the weight room renovation.
10. Consider and Take Action on 5 additional COVID 19 Pandemic days for the staff.
11. Consider and Take Action to approve an adjusted salary range.
12. Consider and Take Action to Hire Lone Finalist Paul Ryan as the Superintendent of Rio Vista ISD. 68
10. EXECUTIVE SESSION - The Board will now adjourn into executive session pursuant to the following sections of the Texas Open Meetings Act:

TEXAS GOVERNMENT CODE SECTION:

- 39.030 Educ. Code: Assessment Instruments
- 418.183 Homeland Security
- 551.071 Private consultation with the Board's attorney
- 551.072 Discussion purchase, exchange, leases, or value of real property.
- 551.073 Discussing negotiated contracts for prospective gifts or donations
- 551.074 Discussing personnel or to hear complaints against personnel
- 551.0785 Medical or Psychiatric Records
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.0821 Personally Identifiable Student Information
- 551.083 Consider the standards, guidelines, terms, or conditions the Board will follow, or will instruct its representatives of employee groups.
- 551.084 Excluding witness from a hearing.
- 551.087 Economic Development Negotiations

## 11. ADJOURNMENT

The Board of Trustees may convene in executive session any time between the meeting's Public Participation and Adjournment in accordance with provision allowed under Chapter 551 of the Government Sub Chapter D.

Final action decision or vote, if any with regard to any matter considered in executive (closed) session shall be made in public (open) session immediately following the executive (closed) session or at a subsequent public (open) meeting duly announced as the Board of Education shall determine.

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For the Board of Trustees  
Tammy Witten, Acting Superintendent

## Regular Meeting

Monday, November 15, 2021 6:30 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Absent  
Ronnie Crecelius: Present  
Matt Gilbert: Absent  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

1. **CALL TO ORDER - Chris Pinyan, Board President**

2. **PRAYER**

3. **ROLL CALL**

4. **PUBLIC PARTICIPATION**

5. **READING AND APPROVAL OF THE MINUTES**

**Action(s):**

I make a motion to approve the minutes of the October 18, 2021 Regular meeting and the October 28, 2021 Special meeting. This motion, made by RJ Hodges and seconded by Ronnie Crecelius, Passed.

**Voting Detail:**

Ronnie Allen: Yea  
Terry Broumley: Absent

Ronnie Crecelius: Yea  
Matt Gilbert: Absent  
Brad Greenslade: Yea

RJ Hodges: Yea  
Chris Pinyan: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

1. Additions

2. Corrections

6. **Regular Report of the Acting Superintendent - Tammy Witten**

1. Regular Report of the Assistant Superintendent - Jeanne Cobb

1. Enrollment, Transfer and Attendance Reports

2. Regular Report of the Chief Financial Officer - Tammy Witten

1. Financial Reports-Monthly Expenses

2. Tax Office Report September 1st-October 31, 2021

3. Campus Updates- Cassie Lloyd, Michael Zook, Michelle Drake, Charles Mims

1. Discussion-The progress of the Campus Improvements Plans will be shared, including the Needs Assessments and Goals.

4. Athletic Update-Kasey Black

7. **DISCUSSION**

1. Discussion-Review SHAC committee report for the 2020-21 school year.

2. Discussion-Resolution to Recognize the Profound Work and Dedication of the School District and Charter School Personnel in Region 11 from Dr. Steeleman

8. **ACTION**

1. Action-Consider the appointment of the recommended SHAC members for 2021-22.

**Action(s):**

I make a motion to approve the SHAC committee members for 2021-22, as recommended. This motion, made by Ronnie Crecelius and seconded by Ronnie Allen, Passed.

**Voting Detail:**

Ronnie Allen: Yea  
Terry Broumley: Absent

Ronnie Crecelius: Yea  
Matt Gilbert: Absent  
Brad Greenslade: Yea

RJ Hodges: Yea  
Chris Pinyan: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

2. Action-Hill County Appraisal District Official Ballot. RVISD has 4 votes to cast.

**Action(s):**

I make a motion that we cast our 4 votes for the following candidate(s)... This motion, made by RJ Hodges and seconded by Brad Greenslade, Passed.

**Voting Detail:**

Ronnie Allen: Yea  
Terry Broumley: Absent

Ronnie Crecelius: Yea  
Matt Gilbert: Absent  
Brad Greenslade: Yea

RJ Hodges: Yea  
Chris Pinyan: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

3. Action-Central Appraisal District Ballot.

RVISD has 74 votes to cast.

**Action(s):**

I make a motion that we cast our 74 votes for the following candidate(s)... This motion, made by Ronnie Crecelius and seconded by Ronnie Allen, Passed.

**Voting Detail:**

Ronnie Allen: Yea  
Terry Broumley: Absent

Ronnie Crecelius: Yea  
Matt Gilbert: Absent  
Brad Greenslade: Yea

RJ Hodges: Yea  
Chris Pinyan: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

4. Policy Update 118

**Action(s):**

I make motion that we approve the local Policy Update for 118 as recommended. This motion, made by RJ Hodges and seconded by Ronnie Allen, Passed.

**Voting Detail:**

Ronnie Allen: Yea  
Terry Broumley: Absent

Ronnie Crecelius: Yea  
Matt Gilbert: Absent  
Brad Greenslade: Yea

RJ Hodges: Yea  
Chris Pinyan: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

9. **EXECUTIVE SESSION - The Board will now adjourn into executive session pursuant to the following sections of the Texas Open Meetings Act:**

10. **ADJOURNMENT**

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Board Secretary

## Special Meeting

Tuesday, December 7, 2021 5:30 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Present  
Ronnie Crecelius: Present  
Matt Gilbert: Present  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

### 1. CALL TO ORDER - Chris Pinyan, Board President

### 2. PRAYER

### 3. ROLL CALL

**Discussion:** All board members are present.

### 4. PUBLIC PARTICIPATION

**Discussion:** There are no public participators.

### 5. DISCUSSION

### 6. Action Items

1. Discuss and consider cancellation of the Regular December Board meeting.

**Action(s):**

I make a motion to cancel the regular Board meeting for December. This motion, made by Ronnie Crecelius and seconded by Terry Broumley, Passed.

**Voting Detail:**

Ronnie Allen: Yea

Terry Broumley: Yea

Ronnie Crecelius: Yea

Matt Gilbert: Yea

Brad Greenslade: Yea

RJ Hodges: Yea

Chris Pinyan: Yea

**Voting Summary:** Yea: 7, Nay: 0

2. Resignation

**Action(s):**

I recommend that we accept the resignation, as recommended. This motion, made by Ronnie Allen and seconded by Ronnie Crecelius, Passed.

**Voting Detail:**

Ronnie Allen: Yea

Terry Broumley: Yea

Ronnie Crecelius: Yea

Matt Gilbert: Yea

Brad Greenslade: Yea

RJ Hodges: Yea

Chris Pinyan: Yea

**Voting Summary:** Yea: 7, Nay: 0

7. **EXECUTIVE SESSION - The Board will now adjourn into executive session pursuant to the following sections of the Texas Open Meetings Act:**

**Discussion:** Went into executive session at 5:37pm. Returned to open session at 6:58pm. The motion was made by Brad Greenslade and Matt Gilbert second.. All were in favor.

8. **ADJOURNMENT**

**Discussion:** Meeting adjourned at 6:58pm.

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Board Secretary

## Special Meeting

Monday, December 13, 2021 5:30 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Present  
Ronnie Crecelius: Present  
Matt Gilbert: Present  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

1. **CALL TO ORDER - Chris Pinyan, Board President**

2. **PRAYER**

3. **ROLL CALL**

4. **PUBLIC PARTICIPATION**

**Discussion:** There are no participants.

5. **EXECUTIVE SESSION -Adjournment to closed session**

**pursuant to Texas Government Code Section:**

**Pursuant to Texas Government Code Sections §551.071, to consult with the District's attorney, in person or by phone, on a matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Local Government Code**

**Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee.**

**A. Interview Candidate(s) for the Superintendent of Schools Position**

**B. Discussion and Consideration of Candidate(s) for the Position of Superintendent**

**Discussion:** Board went into executive session at 5:30pm and returned from executive session at 10:00 pm.

6. **Reconvene to Open Session**

7. **ADJOURNMENT**

**Discussion:** Adjourned at 10:00 pm

Rj Hodges - Made

Brad Gilbert - Second

All in favor.

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Board Secretary

## Special Meeting

Tuesday, December 14, 2021 5:30 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Present  
Ronnie Crecelius: Present  
Matt Gilbert: Present  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

1. **CALL TO ORDER - Chris Pinyan, Board President**

2. **PRAYER**

3. **ROLL CALL**

**Discussion:** All Members are present.

4. **PUBLIC PARTICIPATION**

5. **EXECUTIVE SESSION -Adjournment to closed session**

**pursuant to Texas Government Code Section:**

**Pursuant to Texas Government Code Sections §551.071, to consult with the District's attorney, in person or by phone, on a matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Local Government Code**

**Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee.**

**A. Interview Candidate(s) for the Superintendent of Schools Position**

**B. Discussion and Consideration of Candidate(s) for the Position of Superintendent**

**Discussion:** Board went into executive session at 5:30 pm

6. **Reconvene into Open Session**

7. **ADJOURNMENT**

**Discussion:** Brad Greenslade - Made  
Matt Giblert - Second  
All in Favor

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Board Secretary

## Special Meeting

Wednesday, December 15, 2021 12:00 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Present  
Ronnie Crecelius: Present  
Matt Gilbert: Present  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

1. **CALL TO ORDER - Chris Pinyan, Board President**

2. **PRAYER**

3. **ROLL CALL**

**Discussion:** All members are present.

4. **PUBLIC PARTICIPATION**

**Discussion:** There is no public participation.

5. **EXECUTIVE SESSION - Adjournment to closed session**

**pursuant to Texas Government Code Section:**

**Pursuant to Texas Government Code Sections §551.071, to consult with the District's attorney, in person or by phone, on a matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Local Government Code**

**Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee.**

**A. Interview Candidate(s) for the Superintendent of Schools Position**

**B. Discussion and Consideration of Candidate(s) for the Position of Superintendent**

**Discussion:** Board went into executive session at 12:15p and returned at 3:45 pm.

6. **Reconvene to Open Session**

7. **ADJOURNMENT**

**Discussion:** Adjourned at 3:45p.

Brad Greenslade - Made

Matt Gilbert-Second

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Board Secretary

## Special Meeting

Thursday, December 16, 2021 5:30 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present

Terry Broumley: Present

Ronnie Crecelius: Present

Matt Gilbert: Present

Brad Greenslade: Present

RJ Hodges: Present

Chris Pinyan: Present

Rhonda Crause was also in attendance.

### 1. CALL TO ORDER - Chris Pinyan, Board President

### 2. PRAYER

### 3. ROLL CALL

**Discussion:** Rhonda Crause was also in attendance.

### 4. PUBLIC PARTICIPATION

**Discussion:** There are no public participants.

### 5. Personnel

#### Action(s):

I make a motion to approve Shandra Hughes as a teacher for the remainder of the 2021-22 school year. This motion, made by Brad Greenslade and seconded by Ronnie Crecelius, Passed.

#### Voting Detail:

Ronnie Allen: Yea

Terry Broumley: Yea

Ronnie Crecelius: Yea

Matt Gilbert: Yea

Brad Greenslade: Yea

RJ Hodges: Yea

Chris Pinyan: Yea

**Voting Summary:** Yea: 7, Nay: 0

### 6. EXECUTIVE SESSION -Adjournment to closed session

#### pursuant to Texas Government Code Section:

**Pursuant to Texas Government Code Sections §551.071, to consult with the District's attorney, in person or by phone, on a matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Local Government Code.**

**Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges**

against a public officer or employee.

- A. Discussion of the Board and the legalities of the interview process through board training.
- B. Interview Candidate(s) for the Superintendent of Schools Position.
- C. Discussion and Consideration of Candidate(s) for the Position of Superintendent.
- D. Review and Discuss Candidate's Applications for the position of Superintendent of Schools.

**Discussion:** Board went into executive session at 5:40pm and returned out of executive session at 8:30pm.

7. **Reconvene to Open Session**

8. **ADJOURNMENT**

**Discussion:** adjourned at 8:30pm.  
Brad Greenslade - Made  
RJ Hodges - Second  
All in Favor.

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Board Secretary

## Special Meeting

Sunday, January 2, 2022 5:00 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Present  
Ronnie Crecelius: Present  
Matt Gilbert: Present  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

1. **CALL TO ORDER - Chris Pinyan, Board President**

2. **PRAYER**

3. **ROLL CALL**

**Discussion:** All board members present.

4. **PUBLIC PARTICIPATION**

**Discussion:** There are no public participators.

5. **EXECUTIVE SESSION - The Board will now**

**adjourn to closed session pursuant to Texas Government Code Section:**

**Pursuant to Texas Government Code Sections §551.071, to consult with the District's attorney, in person or by phone, on a matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Local Government Code.**

**Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee.**

**A. Interview Candidate(s) for the Superintendent of Schools Position**

**B. Discussion and Consideration of Candidate(s) for the Position of Superintendent**

**Discussion:** Board went to executive session at 5:46pm and returned from executive session at 7:50pm.

6. **ADJOURNMENT**

**Discussion:** The board adjourned at 7:50pm.

Brad Greenslade - Motion

Matt Gilbert - Second

All in Favor.

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Board Secretary

## Special Meeting

Monday, January 3, 2022 5:30 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Present  
Ronnie Crecelius: Present  
Matt Gilbert: Present  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

1. **CALL TO ORDER - Chris Pinyan, Board President**

2. **PRAYER**

3. **ROLL CALL**

**Discussion:** All Board Members are present.

4. **PUBLIC PARTICIPATION**

**Discussion:** There are no public participants.

5. **EXECUTIVE SESSION - The Board will now**

**adjourn to closed session pursuant to Texas Government Code Section:**

**Pursuant to Texas Government Code Sections §551.071, to consult with the District's attorney, in person or by phone, on a matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Local Government Code.**

**Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee.**

**A. Interview Candidate(s) for the Superintendent of Schools Position**

**B. Discussion and Consideration of Candidate(s) for the Position of Superintendent**

**Discussion:** Went into executive session at 6:17pm. Reconvened at 8:54pm.

6. **ADJOURNMENT**

**Discussion:** Adjourned meeting at 8:55pm, Motion was made by Brad Greenslade and RJ Hodges second. All in favor.



## Special Meeting

Tuesday, January 4, 2022 5:30 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Present  
Ronnie Crecelius: Present  
Matt Gilbert: Present  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

1. **CALL TO ORDER - Chris Pinyan, Board President**

2. **PRAYER**

3. **ROLL CALL**

**Discussion:** All board members present.

4. **PUBLIC PARTICIPATION**

**Discussion:** There are no public participants.

5. **EXECUTIVE SESSION - The Board will now**

**adjourn to closed session pursuant to Texas Government Code Section:**

**Pursuant to Texas Government Code Sections §551.071, to consult with the District's attorney, in person or by phone, on a matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Local Government Code.**

**Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee.**

**A. Interview Candidate(s) for the Superintendent of Schools Position**

**B. Discussion and Consideration of Candidate(s) for the Position of Superintendent**

**Discussion:** Went into executive session at 6:31pm.

6. **ADJOURNMENT**

**Discussion:** Adjourned meeting at 9:24pm. Motion made by Brad Greenslade. Matt Gilbert second. All in favor.

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Board Secretary



## Special Meeting

Wednesday, January 5, 2022 12:00 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Present  
Ronnie Crecelius: Present  
Matt Gilbert: Present  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

1. **CALL TO ORDER - Chris Pinyan, Board President**

2. **PRAYER**

3. **ROLL CALL**

4. **PUBLIC PARTICIPATION**

**Discussion:** There are no public participants.

5. **EXECUTIVE SESSION - The Board will now adjourn to closed session pursuant to Texas Government Code Section: Pursuant to Texas Government Code Sections §551.071, to consult with the District's attorney, in person or by phone, on a matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Local Government Code. Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee.**

**A. Interview Candidate(s) for the Superintendent of Schools Position**

**B. Discussion and Consideration of Candidate(s) for the Position of Superintendent**

**Discussion:** Went into executive session at 12:36pm.

6. **ADJOURNMENT**

**Discussion:** Adjourned meeting at 3:52pm. Motion made by Brad Greenslade. Ronnie Crecelius second. All in favor.

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Board Secretary



## Special Meeting

Thursday, January 6, 2022 6:00 PM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Present  
Ronnie Crecelius: Present  
Matt Gilbert: Present  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

1. **CALL TO ORDER - Chris Pinyan, Board President**

2. **PRAYER**

3. **ROLL CALL**

**Discussion:** All board members present.

4. **PUBLIC PARTICIPATION**

**Discussion:** There are no public participants.

5. **EXECUTIVE SESSION - The Board will now**

**adjourn to closed session pursuant to Texas Government Code Section:**

**Pursuant to Texas Government Code Sections §551.071, to consult with the District's attorney, in person or by phone, on a matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Local Government Code.**

**Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee.**

**A. Interview Candidate(s) for the Superintendent of Schools Position**

**B. Discussion and Consideration of Candidate(s) for the Position of Superintendent**

**C. Discussion and Consideration of Candidate(s) for the Position of Superintendent and the possible Naming of Lone Finalist for the Position of Superintendent**

**D. Discussion and Consideration of Possible Delegation of Authority to Negotiate Superintendent Contract**

**E. Discussion of the Board and legalities of the interview process through board training.**

**Discussion:** Went into executive session at 6:03pm. Reconvened at 8:34pm.

6. **ACTION -**

1. Consider Naming the Lone Finalist for the Position of School Superintendent

**Action(s) :**

I make a motion that we name \_\_\_\_\_ as the Lone Finalist for the RVIDS Superintended. This motion, made by Matt Gilbert and seconded by Brad Greenslade, Passed.

**Voting Detail:**

Ronnie Allen: Yea

Terry Broumley: Yea

Ronnie  
Creceilius: Yea

Matt Gilbert: Yea

Brad Greenslade: Yea

RJ Hodges: Yea

Chris Pinyan: Yea

**Voting Summary:** Yea: 7, Nay: 0

2. Consider Delegation of Authority to Negotiate Superintendent Contract

**Action(s) :**

I make a motion that we delegate the authority to negotiate the contract for the Superintendent to Leasor-Crass. This motion, made by Matt Gilbert and seconded by Brad Greenslade, Passed.

**Voting Detail:**

Ronnie Allen: Yea

Terry Broumley: Yea

Ronnie  
Creceilius: Yea

Matt Gilbert: Yea

Brad Greenslade: Yea

RJ Hodges: Yea

Chris Pinyan: Yea

**Voting Summary:** Yea: 7, Nay: 0

7. ADJOURNMENT

**Discussion:** Adjourned meeting at 8:40pm. Motion made by Brad Greenslade. Seconded by Terry Broumley. All in favor.

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Board Secretary

## Special Meeting

Friday, January 14, 2022 9:00 AM

Rio Vista Administration Building, 100 Capps St., Rio Vista, TX 76093

Ronnie Allen: Present  
Terry Broumley: Absent  
Ronnie Crecelius: Present  
Matt Gilbert: Present  
Brad Greenslade: Present  
RJ Hodges: Present  
Chris Pinyan: Present

1. **CALL TO ORDER - Chris Pinyan, Board President**

2. **PRAYER**

3. **ROLL CALL**

4. **PUBLIC PARTICIPATION**

5. **The Board will tour the facilities.**

**Discussion:** The board will tour the facility with the lone finalist superintendent.

6. **DISCUSSION-Annual Financial Report for the Year ended August 31, 2021.**

**Discussion:** Robert discussing the audit report.

7. **Action-Consider and Take Action to Approve the Annual Financial Report for the Year ended August 31, 2021.**

**Action(s):**

I make a motion to approve the Rio Vista Independent School District Annual Financial Report for the Year ended August 31, 2021. This motion, made by Ronnie Allen and seconded by RJ Hodges, Passed.

**Voting Detail:**

Ronnie Allen: Yea  
Terry Broumley: Absent

Ronnie Crecelius: Yea

Matt Gilbert: Yea

Brad Greenslade: Yea

RJ Hodges: Yea

Chris Pinyan: Yea

**Voting Summary:** Yea: 6, Nay: 0, Absent: 1

8. **EXECUTIVE SESSION - The Board will now adjourn into executive session pursuant to the following sections of the Texas Open Meetings Act:**

9. **ADJOURNMENT**

**Discussion:** Meeting adjourned at 12:59pm. Made motion Brad Greenslade. Ronnie Crecelius seconded.

---

Board Secretary

## **Ag. mechanic County Show 2022**

Noah Gavin - 1st place Livestock Division

Ty Steveson - 1st place Electrical Division

Dominic Kane - 2nd place Trailer Division

Kaden Eller- 7th Place Farm, Home and Yard Convenience Division

Aaron Webber- 9th Place Farm, Home and Yard Convenience Division

Lane Leverett- 10th Place Farm, Home and Yard Convenience Division

Noah Gosdin - 11th Place Farm, Home and Yard Convenience Division

## **Culinary as well as Arts/crafts at the Johnson County show**

Grand Champion Clothing- Nevaeh Taylor

Reserve Grand Champion Clothing- Breanna Taylor

3rd place creative stitchery- Breanna Taylor

6th place art- Nevaeh Taylor

10th place art- Morgan Lain

Decorative Cake

4th place: Nevaeh Taylor

5th place: Madelynn Humphries

6th place: Breanna Taylor

9th place: Nathan Scott

10th place canned goods- Breanna Taylor

Cookies

7th place: Braeden Cross

8th Place: Nevaeh Taylor

10th place: Bryce Ryman

3rd place Edible cakes: Nathan Scott

4th Place Pies: Nathan Scott

Other students who competed:

Lee McClain

Logan Gaines

Andrew Ratliff

Lilly Hebenstreit

Hailee Ball

Cole Skipper

Ray'Shawn Combs

Jessica Carter

# Acting Superintendent Report-January 2022

## Staff Christmas Reception held in December

- Staff members received their yearly retention checks.
- Perdue Brandon Fielder Collins & Mott sponsored the reception, including giving the staff their choice of a ham, turkey or HEB gift card

## COVID-19

- We had two voluntary testing opportunities for staff and students. The nurses, athletic trainer and several staff members from the elementary worked together to take care of the testing needs.
- Cleburne ISD loaned us 40 tests, which were reimbursed when we received our additional order of 400 tests from our federal allotment.
- We used five student days January 10-14. Extra minutes were built in to the calendar. These days will not need to be made up.
- We revised/divided our Remote Conferencing students by campus, for those who tested positive or were exposed due to COVID-19 household exposure.

## Staff Changes

- Shandra Hughes replaced Shannon Null -6<sup>th</sup> grade ELAR
- Christian Hodshire replaced Jim Montgomery –maintenance
- New custodian in process to replace Janet Frizzell-waiting on fingerprints
- 8 substitutes added plus a former teacher who has signed up to sub-a few waiting on fingerprints
- Anita Wilson is leaving January 31<sup>st</sup>-position posted
- Josh Sherman leaving February 28<sup>th</sup>-position in process of being posted

## DAILY TOTALS as of 1/26/2022

| Grade  | Current Enrollment | Transfers by Grade | 21-22<br>ADA SAT<br>2300 Rept |
|--|--------------------|--------------------|-------------------------------|
| PRE-K  | 35                 | 3                  | 93.00%                        |
| KG   | 69                 | 11                 | 95.16%                        |
| 1st  | 71                 | 12                 | 94.52%                        |
| 2nd  | 64                 | 9                  | 95.81%                        |
| 3rd  | 78                 | 19                 | 96.46%                        |
| 4th  | 53                 | 8                  | 95.88%                        |
| <b>RVE TOT</b>   | <b>370</b>         | <b>62</b>          | <b>95.14%</b>                 |
| 5th  | 72                 | 11                 | 96.26%                        |
| 6th  | 56                 | 7                  | 96.62%                        |
| 7th  | 60                 | 9                  | 95.42%                        |
| 8th  | 53                 | 7                  | 94.10%                        |
| <b>RVMS TOT</b>  | <b>241</b>         | <b>34</b>          | <b>95.60%</b>                 |
| 9th  | 70                 | 18                 | 95.00%                        |
| 10th   | 38                 | 7                  | 94.42%                        |
| 11th   | 64                 | 12                 | 94.82%                        |
| 12th   | 46.5               | 8                  | 93.90%                        |
| <b>RVHS TOT</b>  | <b>218.5</b>       | <b>47</b>          | <b>94.54%</b>                 |
| <b>RVISD</b>   | <b>829.5</b>       | <b>143</b>         | <b>95.27%</b>                 |
| <i>Began 20/21 with 777 students - Ended with 756</i>  |                    |                    |                               |
| <i>Began 21/22 with 821 students - Up 8.5 Students</i> |                    |                    |                               |

# CFO Report- January 2021

## Update on Properties

There are two properties to consider the sale of and others in need of action

## Budget Items

- I met with the Principal to review their budgets in December
- I will be meeting with Principals and Directors next week to review their budgets
- Budget Process webinar-next Wednesday
- Review of Budget Processes and critical aspects- following Wednesday
- 2022-23 Budget Calendar will be presented at Feb. 21, Board meeting

## Audit

- Submitted to the state and certified
- In process to submit to TDEM, EMMA and MAC

## Tax Documents

- W-2s sent out to staff
- 1099s sent to vendors/consultants
- 1095s being processed by PSST

## Grants

- Revised and updated ESSER II and III, Title 1, School Improvement and Security
- Zoom trainings for ESSER II & III requirements for reporting over the next 3 years

## Amendments

- #2 move funds budgeted for technology lease to CTE program
- #3 move revenue from insurance proceeds to reimburse maintenance expense for weight room issue

**Indirect Cost Worksheet submitted to TEAL**



















**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE RIO VISTA INDEPENDENT SCHOOL DISTRICT,  
APPROVING THE SALE OF CERTAIN REAL PROPERTY ACQUIRED AT A  
DELINQUENT TAX FORECLOSURE SALE**

WHEREAS, Rio Vista Independent School District, for itself and the use and benefit of Johnson County and the Hill College acquired title to a certain tract of real estate, Account No. 126-4262-17520 at a Constable's sale held on the 5<sup>th</sup> day of July, 2015 in Cause No. T201300283 Rio Vista ISD vs. Cesar Calderon; and

WHEREAS, Section 34.05 (a), Texas Property Tax Code, authorizes the Rio Vista ISD, by and through its governing body, to resell the property; and

WHEREAS, it is in the best interest of Rio Vista ISD and its taxpayers to return this property to a productive use; and

WHEREAS, DOUBLE DIAMOND, INC., has made an offer to purchase the property for the sum of Nine thousand six hundred dollars and zero cents (\$9,600.00); and said offer is attached as EXHIBIT "A"

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE RIO VISTA ISD THAT:

The Board of Trustees of the Rio Vista ISD is authorized and agrees to sell, convey and transfer that certain tract of real estate acquired at the above described tax sale to Double Diamond, Inc. for the sum of \$9,600.00, as authorized by Section 34.05, Texas Property Tax Code, and that the proceeds of the sale shall be distributed as provided by section 34.06, Texas Property Tax Code.

Dated this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

# 7157 Carnoustie Drive

**Johnson CAD Account No:** 126-4262-17520

**Address:** 7157 Carnoustie Drive

**Legal Description:** Lot 52, Block 17, The Retreat Phase 1

**Appraised Value at Tax Sale:** \$29,500.00

**Cause No:** T201300283

**Date of Judgment:** 4/21/2016

**Date of Tax Sale:** 7/5/2016

**Tax Sale Minimum Bid:** \$8,846.39

**JCAD Current Appraised Value (2021):** \$22,500.00



Source: JCAD Interactive Map

## FINANCIAL IMPACT OF BID ACCEPTANCE

**Property Address** 7157 Carnoustie Dr  
**Property Account No.** 126.4262.17520  
**Proposed Bid** \$9,600.00  
**Cause No.** T201300283

| <b>Taxes Due Taxing Units at time of Tax Sale</b> |                   | <b>Ratio</b>   |
|---|-------------------|----------------|
| Rio Vista ISD/CED                                 | \$5,345.92        | 75.43%         |
| Hill College                                      | \$96.11           | 1.36%          |
| Johnson County                                    | \$1,645.03        | 23.21%         |
| <b>Total Taxes</b>                                | <b>\$7,087.06</b> | <b>100.00%</b> |

**Bid Amount:** **\$9,600.00**

|                               |  |            |
|-------------------------------|--|------------|
| <b>Costs of Suit/Tax Sale</b> | Publication fee for Resale Advertisement | (\$133.13) |
|                               | Publication fee for Original Tax Sale    | (\$114.13) |
|                               | Ad Litem Fees (Amy Lee)                  | (\$350.00) |
|                               | Court Costs due District Clerk           | (\$695.00) |
|                               | Constable's Tax Sale Fee                 | (\$400.00) |
|                               | Title Research Fee (PBFCM)               | (\$200.00) |
|                               | Deed Fee (PBFCM)                         | (\$34.00)  |

**Amount left over after costs of suit/tax sale are paid to apply to taxes:** **\$7,673.74**

### **Amount paid to Tax Office for taxes**

|                |            |
|----------------|------------|
| Rio Vista ISD  | \$5,345.92 |
| Hill College   | \$96.11    |
| Johnson County | \$1,645.03 |

**Amount left over after taxes are paid - Excess Resale Proceeds** **\$586.68**

### **Excess Resale Proceeds are distributed to Taxing Units as follows:**

|                |          |
|----------------|----------|
| Rio Vista ISD  | \$442.53 |
| Hill College   | \$7.98   |
| Johnson County | \$136.17 |

We would like to increase our bids on both of the properties as follows: 126-4262-17520, 7157 Carnoustie Dr: Minimum bid is \$8,846.39 – our bid \$9,600.00, 126-4262-19120, 7117 Gleneagles Dr: Minimum bid is \$9,927.09 – our bid \$10,400.00.

Please advise how you would like to facilitate this.

Thanks,

Felicia Sias | Senior Paralegal

**Double Diamond Companies**

5495 Beltline Rd, Suite 200

Dallas, TX 75254

(214) 706-9894 direct | [fsias@ddresorts.com](mailto:fsias@ddresorts.com)

ddresorts.com

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE RIO VISTA INDEPENDENT SCHOOL DISTRICT,  
APPROVING THE SALE OF CERTAIN REAL PROPERTY ACQUIRED AT A  
DELINQUENT TAX FORECLOSURE SALE**

WHEREAS, Rio Vista Independent School District, for itself and the use and benefit of Johnson County and the Hill College acquired title to a certain tract of real estate, Account No. 126-4262-19120 at a Constable's sale held on the 6<sup>th</sup> day of November, 2018 in Cause No. DC-T201700054, Rio Vista ISD vs. Cesar P. Calderon; and

WHEREAS, Section 34.05 (a), Texas Property Tax Code, authorizes the Rio Vista ISD, by and through its governing body, to resell the property; and

WHEREAS, it is in the best interest of Rio Vista ISD and its taxpayers to return this property to a productive use; and

WHEREAS, DOUBLE DIAMOND, INC., has made an offer to purchase the property for the sum of Ten thousand four hundred dollars and zero cents (\$10,400.00); and said offer is attached as EXHIBIT "A"

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE RIO VISTA ISD THAT:

The Board of Trustees of the Rio Vista ISD is authorized and agrees to sell, convey and transfer that certain tract of real estate acquired at the above described tax sale to Double Diamond Inc. for the sum of \$10,400.00, as authorized by Section 34.05, Texas Property Tax Code, and that the proceeds of the sale shall be distributed as provided by section 34.06, Texas Property Tax Code.

Dated this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

# 7117 Gleneagles Drive

**Johnson CAD Account No:** 126-4262-19120

**Address:** 7117 Gleneagles Drive

**Legal Description:** Lot 12, Block 19, The Retreat Phase 3

**Appraised Value at Tax Sale:** \$21,250.00

**Cause No:** DC-T201700054

**Date of Judgment:** 8/16/2018

**Date of Tax Sale:** 11/6/2018

**Tax Sale Minimum Bid:** \$9,927.09

**JCAD Current Appraised Value (2021):** \$21,250.00



Source: JCAD Interactive Map

## FINANCIAL IMPACT OF BID ACCEPTANCE

**Property Address** 7117 Gleneagles Dr  
**Property Account No.** 126.4262.19120  
**Proposed Bid** \$10,400.00  
**Cause No.** DC-T201700054

| <b>Taxes Due Taxing Units at time of Tax Sale</b> |                   | <b>Ratio</b>   |
|---|-------------------|----------------|
| Rio Vista ISD/CED                                 | \$6,380.99        | 75.39%         |
| Hill College                                      | \$118.09          | 1.40%          |
| Johnson County                                    | \$1,964.38        | 23.21%         |
| <b>Total Taxes</b>                                | <b>\$8,463.46</b> | <b>100.00%</b> |

**Bid Amount:** **\$10,400.00**

|                                       |  |            |
|---------------------------------------|--|------------|
| <b>Costs of Suit/Tax Sale</b>         |  | (\$133.13) |
| Publication fee for Original Tax Sale |  | (\$198.63) |
| Court Costs due District Clerk        |  | (\$590.00) |
| Constable's Tax Sale Fee              |  | (\$400.00) |
| Title Research Fee (PBFCM)            |  | (\$275.00) |
| Deed Fee (PBFCM)                      |  | (\$34.00)  |

**Amount left over after costs of suit/tax sale are paid to apply to taxes:** **\$8,769.24**

### **Amount paid to Tax Office for taxes**

|                |            |
|----------------|------------|
| Rio Vista ISD  | \$6,380.99 |
| Hill College   | \$118.09   |
| Johnson County | \$1,964.38 |

**Amount left over after taxes are paid - Excess Resale Proceeds** **\$305.78**

### **Excess Resale Proceeds are distributed to Taxing Units as follows:**

|                |          |
|----------------|----------|
| Rio Vista ISD  | \$230.53 |
| Hill College   | \$4.28   |
| Johnson County | \$70.97  |

We would like to increase our bids on both of the properties as follows: 126-4262-17520, 7157 Carnoustie Dr: Minimum bid is \$8,846.39 – our bid \$9,600.00, 126-4262-19120, 7117 Gleneagles Dr: Minimum bid is \$9,927.09 – our bid \$10,400.00.

Please advise how you would like to facilitate this.

Thanks,

Felicia Sias | Senior Paralegal

**Double Diamond Companies**

5495 Beltline Rd, Suite 200

Dallas, TX 75254

(214) 706-9894 direct | [fsias@ddresorts.com](mailto:fsias@ddresorts.com)

ddresorts.com

# Rio Vista High School

P.O. Box 369 • Rio Vista, TX 76093

(817) 760-0767

*Charles Mims - Principal*

January 19, 2022

To the RVIDS School Board:

The Career and Technical Education program at Rio Vista High School would like to make changes to the courses offered through the Health Science career cluster for the 2022–2023 school year. These proposed changes will allow students the opportunity to reach completer status for the Exercise Science and Wellness program of study. Please review the following innovative courses, which require board approval:

## **Principles of Exercise Science and Wellness**

TSDS PEIMS Code: N1302107 / Grade Placement: 9–10 / Credit: 1 / Prerequisites: None.

*The Principles of Exercise Science and Wellness course is designed to provide for the development of knowledge and skills in fields that assist patients with maintaining physical, mental, and emotional health.*

## **Kinesiology I**

TSDS PEIMS Code: N1302104 / Grade Placement: 9–10 / Credit: 1 / Prerequisites: None.

*This course is designed to introduce students to the basic concepts of kinesiology. Students will gain an understanding of body mechanics, physiological functions of muscles and movements, the history of kinesiology, and the psychological impact of sports and athletic performance.*

## **Kinesiology II**

TSDS PEIMS Code: N1302124 / Grade Placement: 11-12 / Credit: 1 / Prerequisite: Kinesiology I. *The Kinesiology II course is designed to provide students an advanced level of knowledge, skills, and understanding of body composition and the effect on health, nutritional needs of physically active individuals, qualitative biomechanics, application of therapeutic modalities, appropriate rehabilitation services, and aerobic training intensity programs. The course is designed to allow students to advance their understanding of professional standards, employability skills, and ethical and legal standards.*

Thank you for your consideration.



Troy Petty  
Career and Technical Education Director  
Rio Vista ISD



Dr. Charles Mims  
Campus Principal  
Rio Vista High School



**ACTION REQUIRED!**  
**Due Date: January 29, 2022**

October 29, 2021

Re: Membership and Participation in the Region 10 ESC Multi-Region Purchasing Cooperative

Dear Food Service Director Addressed:

Beginning with school year 2022-2023, Multi-Region Purchasing Cooperative (hereinafter "R10MRPC") will require all Interlocal Agreements (hereinafter "Agreement") to be approved by each Contracting Entity's Board of Trustees. Completed Agreements must be submitted with proof of Board approval. R10MRPC is also utilizing an annual, single-year agreement that encompasses both membership roles and responsibilities along with bid participation for the Agreement term.

This packet includes the complete Interlocal Agreement for Contracting Entities (hereinafter the "CE") participating in the School Nutrition Programs that wish to purchase foodservice products through the R10MRPC formally procured and awarded bids. If the CE does not plan to purchase from any of the awarded bids, there is no need to complete an Interlocal Agreement.

The **Interlocal Agreement** (pages 3-10) is both a "membership and participation" agreement that commences on July 1<sup>st</sup> and extends through June 30<sup>th</sup> of the following calendar year. By signing the Agreement, you are agreeing to the General Provisions of Member Roles and Responsibilities along with your bid participation selection(s) indicating your entity's purchasing commitment. Members are now required to provide estimated quantities for each product planned on each bid category selected. This is done through a specialized software created by R10MRPC.

The Multi-Region Purchasing Cooperative is a fully self-funded entity through a Vendor Participation Fee. This fee is collected directly from the awarded commercial-only vendors. Fees are used to cover expenses related to the administration and operation of R10MRPC. Studies indicate that school districts benefit through cooperative participation with a considerable cost savings. While the purchasing power of the R10MRPC is significant, the costs of goods and services continues to rise annually. Even while industry costs have increased approximately 15 percent over the past two years, the MRPC has experienced only a 9 percent or less increase for the same time-period. Additional benefits of participating in the R10MRPC include reduced costs associated with advertising, paperwork, reduced time, and worry spent on the bidding process, as well as Industry-specific workshops, trainings, and technical support for child nutrition programs.

If I can be of further assistance in this matter, please contact me at 512-487-4597. I am available to talk to your school board if needed. Thank you for your consideration for participation in the SY 2022-2023 R10MRPC.

Sincerely,

Keri Warnick  
Program Coordinator

Enclosures

# INTERLOCAL AGREEMENT

**The following Interlocal Agreement (pages 3-12) is to be completed by all contracting entities (CE) that wish to participate in Region 10 ESC Multi-Region Purchasing Cooperative (R10MRPC) and purchase from formally procured bids.**

**This Interlocal Agreement is a one-year agreement for school year 2022-2023, i.e., July 1, 2022, through June 30, 2023. If completed, a fully executed copy will be returned to the CE and kept on file with R10MRPC.**

**Each CE wishing to purchase from any procured and awarded bids must complete and sign all required pages. Each CE is asked to seriously consider which bids best fit their needs. R10MRPC requires forecasting of each product planned for purchase through a customized software program prior to all bid renewals or releases.**

**The fully completed and signed Interlocal Agreement must be approved by your school Board of Trustees and returned no later than January 31, 2022. Please note that Interlocal Agreements received after the due date or later after bids have been released may not be approved due to forecasting requirements and procurement regulations.**

Region 10 Education Service Center  
Multi-Region Purchasing Cooperative  
**INTERLOCAL AGREEMENT**

***This Interlocal Agreement (hereinafter the "Agreement") is entered into by and between the agencies shown below as contracting parties for a single-year term, in accordance with the section entitled "Membership Term" below. The Member Contracting Entity (CE) shall be responsible for paying any vendors invoices for goods and services purchased by CE through the effective termination date.***

**Contracting Parties**

|   |  |                               |
|---|--|-------------------------------|
| <u>Region 10 Education Service Center</u><br>Fiscal Agent/Coordinating Entity | <u>057-950</u><br>County District Number   |                               |
| <u>Rio Vista</u><br>District/Contracting Entity (CE)                          | <u>126907</u><br>CE County District Number | <u>00669</u><br>TX-UNPS CE ID |

**STATEMENT OF SERVICE'S TO BE PERFORMED**

The Region 10 Multi-Region Purchasing Cooperative (hereinafter the "R10MRPC") organizes and administers the child nutrition cooperative purchasing and commodity processing program for CEs located in the state of Texas. Authority for such service is granted by Section 8.053 of the Texas Education Code, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F, of the Texas Local Government Code. The goal of the cooperative is to obtain substantial savings on food service items through volume purchasing. The R10MRPC does not charge a membership fee.

**MEMBERSHIP:**

Membership is a single-year term in the R10MRPC. The R10MRPC procures a variety of formal, competitive requests for proposals (RFP's) to assist CEs with their fiscal budgetary needs. CEs have the option to commit to any bid(s) that best fits their needs. Members are required to select from a list of offered bids, which is seen as a commitment to purchase from the R10MRPC awarded vendor(s). Prior to the release of any formal solicitation, members are required to provide estimated quantities/forecast each product they plan to purchase on each bid selected, although R10MRPC makes no guarantees of quantities to any vendor. Currently the following formally procured bids are offered:

1. USDA Food for Further Processing (USDA Processed Commodities)
2. Full-Line Grocery Distributor (to include processed commodities)
3. Manufacturer Direct-to-District Delivery (commercial foods; approval required)
4. Small Wares
5. Kitchen Chemicals & Cleaning Products (products)
6. Sanitation System and Safety Training (services)
7. Fresh Meats and Produce
8. Fresh Bread
9. Milk-Full Service Delivery
10. Ice Cream Novelties
11. Chips and Snacks
12. Beverages (contained)
13. Dispensed Fruit Beverages

## **LIMITATION OF AGREEMENT:**

The R10MRPC reviews this Agreement each year to ensure compliance with United States Department of Agriculture (USDA) and Texas Department of Agriculture (TDA) regulations. If, following such review, the R10MRPC discovers that any provision contained herein is not in accordance with USDA and TDA regulation, R10MRPC will have 30 days to make all necessary updates and require that each CE sign a new Agreement. If R10MRPC does not amend the provision within the given timeframe, the CE may terminate this agreement on 10 days' written notice to R10MRPC. Child Nutrition Federal Funds are governed by USDA and TDA, therefore, if any conflicts between the procurement requirements set forth in EDGAR and those required by TDA/USDA exist, those required by TDA/USDA will apply to any solicitations when CN Federal Funds will be used for purchasing.

## **GENERAL PROVISIONS:**

1. The Parties agree to comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the procurement activities and programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
2. This Agreement shall be governed by the law of the State of Texas and venue for any dispute resolution shall be in the county in which the administrative offices of Region 10 ESC are located, which is currently Dallas County, Texas.
3. The R10MRPC reserves the right, but is not obligated, to add additional members and allow participation, because adding a CE may "materially changes the existing contract(s)" and, thereby, require rebidding of said contract(s). Consequently, the CE may not be permitted to participate in those affected contracts to avoid rebidding and possibly negatively affecting the membership in place at the time of the current contract(s) award. The membership of a new CE may become effective upon any new bids or rebids being awarded or as permitted at the sole discretion of the R10MRPC.
4. This Agreement and any addenda executed by the parties contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of both Parties. Modifications may be required by law or regulation, which shall require action by the R10MRPC and the CE. Failure to act by either party, within a reasonable period, on legally required modifications shall constitute good cause to terminate this Agreement effective upon written notification to the other party.
5. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
6. Before any Party may resort to litigation, any claims, disputes, or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The selection of the mediator shall be mutually agreed upon, and the costs for such mediation borne equally between the Parties.
7. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its trustees, directors, officers, employees, and agents, because of its execution of this Agreement or the performance of the functions and obligations set forth herein.

8. All parts of this Agreement, when executed by both Parties, are binding upon the Parties, and may be changed only by written agreement executed by authorized representatives of the Parties.

9. In accordance with USDA Federal Regulations and TDA Administrator's Reference Manual (ARM) Section 17, the R10MRPC is a Child Nutrition Program (CNP) Operator-Only Cooperative that is categorized as a "for profit cooperative". Per ARM Section 17, R10MRPC is required to return "unanticipated profits" to the CE. This Agreement allows R10MRPC to deduct the cost of services from the collected vendor fees and pay any remaining amount to members on a regular basis. The R10MRPC's "profit margin", for purposes of this Agreement, shall be defined as the revenue received by the R10MRPC through the charging of the vendor fees set forth in the "Membership Fees" section below minus the expenses to the R10MRPC to operate the cooperative. The Coordinating Entity shall retain the profit margin; however, any revenue received more than the profit margin ("unanticipated profit"), if any, shall be distributed to the R10MRPC's participating members by the Fiscal Agent.

10. This Agreement and any modification(s) may be executed in separate copies; however, the Agreement must be Board of Trustee approved and physically signed by both participating parties using a "physical signature." Electronic or typed signatures will not be accepted. This Agreement may be exchanged and/or transmitted electronically via fax or scanned email. Proof of Board approval acceptable to R10MRPC must be submitted along with completed and signed Agreement.

**Membership Term.** This Agreement shall be for a one-year term unless sooner terminated in accordance with the provisions of this Agreement. The conditions set forth in this Agreement shall apply to this single-year term. The Agreement year for each purchasing cooperative program commences on July 1<sup>st</sup> and will extend through June 30<sup>th</sup> of the following calendar year.

**Membership Fees.** No membership fee shall be directly charged to participating members of the R10MRPC.

The United States Department of Agriculture does not allow federal funds received by ESC Child Nutrition components to be used to support purchasing cooperatives. Therefore, the R10MRPC is a fully self-funded entity through a "Vendor Participation Fee" on all commercial sales. This fee is collected directly from the awarded vendors in the fixed amount of .0085 for every \$1.00 of revenue. R10MRPC "does not charge" any fees to the Commodity Processors. All fees are used to cover expenses related to the administration and direct operation of the Cooperative. CEs, even though they may incur these fees indirectly, pay no direct fee to R10MRPC for participation.

The parties agree that the payments under this Agreement and any related exhibits and documents are amounts that fairly compensate Coordinating Entity for the services or functions to be performed under the Agreement.

**Authorization to Participate.** The R10MRPC and each CE represents and warrants, by the execution and delivery of the Interlocal Agreement, that they have obtained all requisite authority through governing board action to enter and perform the terms of this Agreement. Proof of Board approval acceptable to R10MRPC is required.

**Cooperation and Access.** Each party agrees that it will cooperate with any reasonable requests for information and/or records made by the other party. Each party reserves the right to audit the relevant records of the other party during

normal working hours. Any breach of this Article shall be considered material and shall make the Agreement subject to termination on ten (10) days written notice to the CE.

**Primary and Secondary Contact.** The CE agrees to appoint a primary and secondary contact who shall have express authority to represent and bind the CE, and R10MRPC will not be required to contact any other individual regarding program matters. Any notice to a primary or secondary contact shall be binding upon the CE. The CE reserves the right to change the contacts as needed by giving written notice to R10MRPC. Such notice is not effective until actual receipt by R10MRPC.

**Defense and Prosecution of Claims.** The CE authorizes the Fiscal Agent, only with respect to matters arising out of or contemplated by this Agreement: (1) to control the commencement, defense, intervention or participation in a judicial, administrative or other governmental proceeding; (2) to represent the R10MRPC in an arbitration, mediation, or any other form of alternative dispute resolution; (3) to represent the R10MRPC in any other appearance necessary to protect the rights of the R10MRPC relating to actions concerning any past or current CE, including any appearances and actions in litigation, claim or dispute; and (4) to engage legal counsel and appropriate experts that, in the Fiscal Agent's sole discretion, will assist with such defense or prosecution of any action or claim in matters arising out of this Agreement. The CE does hereby agree that any suit brought against R10MRPC, the Fiscal Agent, or a R10MRPC or Fiscal Agent employee or agent may be defended in the name of R10MRPC, Region 10 Education Service Center, or the CE by the counsel selected by the Fiscal Agent, in its sole discretion, or its designee, on behalf of and at the expense of the R10MRPC as necessary for the prosecution or defense of any litigation or claim. Full cooperation by the CE shall be extended to supplying any information needed or requested by the Fiscal Agent or R10MRPC in such prosecution or defense. Subject to specific revocation, the CE hereby designates the Fiscal Agent to act as a class representative on its behalf in matters arising out of this Agreement.

**Governance.** R10MRPC shall be governed by the Fiscal Agent's Board of Trustees (hereinafter the "Board") in accordance with applicable law and regulation. Procurement processes and procedures are governed by applicable law and regulation.

**Limitations of Liability.** The Fiscal Agent, its endorsers and servicing contactors, do not warrant that the operation or use of R10MRPC services will be uninterrupted or error free. The Fiscal Agent, its endorsers and servicing contractors, hereby disclaim any and all warranties, express or implied, regarding any information, product or service furnished under this Agreement, including without limitation, any and all implied warranties of merchantability or fitness for a particular purpose. The Parties agree that regarding all causes of action arising out of or relating to this Agreement, neither Party shall be liable to the other under any circumstances for special, incidental, consequential, or exemplary damages, even if it has been advised of the possibility of such damages.

**Notice.** Any written notice to the R10MRPC or the Fiscal Agent shall be made by: first class mail, postage prepaid and delivered to the Multi-Region Purchasing Cooperative, Region 10 Education Service Center, 400 E Spring Valley Rd, Richardson, TX 75081-1300; faxed to 972 348-1449, Attn: Keri Warnick (contact person); or emailed to [keri.warnick@region10.org](mailto:keri.warnick@region10.org) with a copy to [sue.hayes@region10.org](mailto:sue.hayes@region10.org).

**Acceptance of USDA Foods Sent for Further Processing.** The R10MRPC, through the Fiscal Agent, is granted the right to issue a cooperative bid/proposal for the processing of selected commodity foods donated by participating members.

The R10MRPC, through the Fiscal Agent, is further granted the right to enter into a Contract for Services with the processor(s) receiving the processing award(s) for agreed upon processed end-products, for the purpose of executing a service agreement on behalf of participating members. Participating members will have the right and responsibility to accept the processed end-product(s) for the life of the contract between R10MRPC, through the Fiscal Agent, and the processor for all commodity foods donated to, and for which processing was subsequently procured through, the R10MRPC. Excess commodities may be distributed according to USDA or TDA regulation and guidance.

***Certificate of Authority/FND-101 Form.*** The Texas Department of Agriculture (TDA) now requires each participating Contracting Entity (CE)/School District that plans to commit entitlement to the USDA processed commodity program, to submit an FND-101 form to allow their purchasing co-op access to view and enter commodity pounds into the participating member's TX-UNPS Food Distribution Program (FDP) account. An FND-101 form must be signed by the Superintendent or Authorized Person of the CE for each employee of the co-op. An FND-101 form needed for each R10MRPC/Fiscal Agent employee will be included with the Interlocal Bid Participation Agreement. Previously signed FND-101 forms signed and currently held at TDA are still active until the R10MRPC employee is no longer employed. At that time, R10MRPC will send a form to remove that employee from the CE's TX-UNPS file.

***Payment for Goods.*** Each Party, paying for any goods or services under this Agreement or related to this Agreement, must pay for such goods and services from available current revenues only.

## **PARTY ROLES AND RESPONSIBILITIES:**

### ***Role of the R10MRPC, through the Fiscal Agent:***

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Provide procurement trainings as group or on an individual basis if requested.
4. Provide guidance and assistance or templates for the school's Procurement Procedures Manual and Code of Conduct Manual if requested.
5. The R10MRPC shall coordinate the Competitive Procurement Process for all Awarded Contracts through use of the Formal Procurement method of Requests For Proposals (RFP).
6. The R10MRPC shall follow the local, State, and Federal procurement guidelines as listed below:
  - a. United States Department (USDA) Code of Federal Regulations (2 CFR) parts 200.318-200.327 and Appendix II
  - b. Texas Department of Agriculture's (TDA) Administrator's Reference Manual (ARM) Sections 16 and 17, 17a, 17b, and 17c
  - c. Requiring Board of Directors' approval on all R10MRPC bid award recommendations.
  - d. Texas Education Code 44.031 relating to purchasing contracts.
  - e. Education Department General Administrative Regulations (EDGAR) as the guidelines pertain to Purchasing Cooperatives' procuring on behalf of its CEs. Currently EDGAR refers and requires Child Nutrition Food Purchasing Cooperatives to adhere to 2 CFR 200.318-200.327
  - f. Form 1295 will be required to be filled out and filed with the Texas Ethics Commission by all awarded vendors and will be managed by the Fiscal Agent's Business Office.
7. Send solicitations for the Further Processing of USDA foods to all companies found on the TDA "Approved List of Vendors" without limitations.
8. Enter into a detailed agreement with distributors that provide the distribution of processed end-products containing USDA Foods that includes language to ensure proper resolution of errors such as data, pricing, product, reports, etc.
9. Do the following regarding USDA Foods:
  - a. Track and assist CEs with management of their USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements.
  - b. Assist CEs with Sales Verifications of end products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
  - c. Assist CEs with the utilization of carryover pounds to avoid swept inventory.
  - d. Provide CEs with information on commodity processing, including, but not limited to, anticipated delivery dates, product recalls or production issues, discontinued products, and replacement recommendations.
  - e. Make all surveys open to the CEs as surveys are opened by TDA.
  - f. Provide the list of commodity items to CEs for purposes of obtaining quantity requests. This is done using an online software program.
  - g. Receive quantity requests from CEs for commodity processing through district entries into the online software and prepare appropriate quantity totals by item.
  - h. Provide a delivery schedule, on behalf of each CE, for all selected USDA Foods for Further Processing to each processor and distributor based on information collected from each CE.

10. The R10MRPC assumes no responsibility for failure of delivery by vendors, however, the R10MRPC will assist all CEs with service and product quality issues to ensure all vendors adhere to the terms and conditions of the awarded contract.
11. Initiate and implement activities related to the bidding and vendor selection process. Competitive bidding procedures for Texas public schools using Child Nutrition federal funds will be strictly followed.
12. Provide CEs with procedures for ordering, delivery, and billing.
13. Mediate problems/concerns between vendors and CEs.
14. Provide CEs access to all records, reports, and documents to ensure rebates, discounts and other applicable credits will accrue to the CE.
15. Make available or provide easy access to all procurement documents created and received for each awarded RFP and vendor, as required and in compliance with State Agency Administrative and Procurement Reviews.
16. Act ethically always and in accordance with all federal, state, and local guidelines.

### ***Role of the CE:***

1. Commit to the General Provisions and Roles and Responsibilities of this Agreement by authorization of its governing body (School Board of Trustees) and by execution by an approved foodservice employee in the appropriate spaces on the attached form (physical signature copy must be provided to R10MRPC promptly following CE execution).
2. Designate a primary and secondary contact.
3. Commit to purchasing on selected bid categories on an as needed basis.
4. Provide an estimated quantity for each of the products desired through use of the online required software or as requested by the Program Coordinator during any single-year term of Participation.
5. Comply with all USDA and TDA regulations, including, but not limited to, Roles and Responsibilities for Further Processing of USDA Foods or any other Annual Agreement per USDA or TDA.
6. Prepare purchase orders issued to the appropriate vendor from the official award list provided by R10MRPC.
7. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
8. Address product warranties and product qualities with manufacturer.
9. Pay vendors net amount due within agreed upon terms after receipt of a correct monthly statement.
10. Participate in bid evaluation committees for the bid's that the CE is utilizing. Evaluation committee meetings will include, but not be limited to, face-to-face group meetings, online voting, or any other form of participation as requested by the R10MRPC.
11. Act ethically always and in accordance with all Federal, State, and local guidelines, as well as R10MRPC Member Roles. The R10MRPC shares information with participating members that at times is considered confidential and proprietary. Members may be asked to sign Non-Disclosure Agreements and agree to adhere to the terms set forth in those agreements. Future membership in the R10MRPC may be jeopardized based on unethical handling of sensitive R10MRPC and/or vendor information.
12. Attend R10MRPC meetings and training classes to stay informed of the cooperative's processes and services offered. Training classes are specific to some of the "tools" offered by R10MRPC. Attending meetings and classes helps ensure your success as a CE in the R10MRPC.
13. Participates in a Member Advisory Committee through selection or appointment. The Member Advisory Committee is a small committee of R10MRPC participating members formed every 2 years. The Advisory Committee serves as the liaison for all participating members when a conflict or concern arises regarding R10MRPC, and annually reviews all procurement practices by the R10MRPC to ensure compliance in all areas.
14. The following roles will apply to participating members who commit entitlement dollars for the USDA processed commodity foods:
  - a. The CE shall access the Texas Unified Nutrition Program System (TX-UNPS) Food Distribution Program (FDP) Module on a regular basis to effectively manage USDA Foods entitlement, food requests, allocations, and as applicable, storage and delivery of USDA Foods from assigned state-contracted warehouse.
  - b. The CE shall track and manage USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements, i.e., inventory levels shall not exceed a six (6) month supply at any given time; access processor tracking systems (K12, ProcessorLink, Lunchline Inc., or other) on a regular basis; and report inventory issues to R10MRPC.
  - c. The CE shall conduct Sales Verifications of end-products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.

- d. The CE shall maintain copies of the original Child Nutrition ("CN") Label from the product, carton; or a photograph of the CN Label as it appears on the original product carton if available.
- e. The CE shall attend and/or access online trainings provided by TDA on the management of the USDA Foods program to obtain the latest information on the program.

**BID PARTICIPATION SELECTIONS for SY 2022-2023**

The following Bid Participation agreement, as an integrated part of the Agreement, is entered into by and between the District/CE, as indicated below, and Region 10 Multi-Region Purchasing Cooperative (R10MRPC) for participation in one or more of the R10MRPC awarded bids. This agreement is a single-term agreement effective July 1, 2022, through June 30, 2023.

The R10MRPC formally procures several competitive RFPs (Request For Proposal) on behalf of all participating members. Each CE member is required to complete this Bid Participation Agreement and forecast all planned products if they wish to purchase from any MRPC awarded bid during the term of this agreement.

To help the R10MRPC represent the most accurate information to potential bidders, ***please place a check mark to the left of each bid listed below that you "plan" to use during the SY 2022-2023.*** Each RFP is explained on the next page to assist you in the best decision as to which bid(s) best fit your needs. The R10MRPC does not guarantee any vendor that any item will be purchased, however, CE members should seriously consider each selected bid as member forecasting of each product planned is required prior to each bid release.

|   |   |
|---|---|
| ✓ | Full-Line Grocery, NOI/FFS Distributor                                      |
|   | USDA Foods For Further Processing   |
| ✓ | Milk: Full-Service Delivery   |
|   | Fresh Bread   |
| ✓ | Ice Cream Novelties   |
|   | Beverages - Contained   |
|   | Manufacturer Direct-to-District (commercial foods) – requires MRPC approval |

|   |                                       |
|---|---------------------------------------|
|   | Dispensed Fruit Beverages             |
|   | Chips & Snacks                        |
| ✓ | Fresh Meats and Produce               |
|   | Small Wares                           |
|   | Kitchen Chemicals & Cleaning Supplies |
|   | Sanitation Systems & Safety Training  |

Please attach a complete list of all campus sites that will receive delivery:

1. Campus name
2. Campus Address
3. Campus Phone Number
4. Campus County

**Rio Vista Elementary**  
**501 S. Cleburne- Whitney Rd.**  
**Rio Vista, Texas 76093**  
**(817) 760-0762**  
**Johnson County**

**Rio Vista Middle School**  
**309 S. Cleburne-Whitney Rd.**  
**Rio Vista, Texas 76093**  
**(817) 760-0766**  
**Johnson County**

**Rio Vista High School**  
**100 Eagle Dr.**  
**Rio Vista, Texas 76093**  
**(817) 760-0767**  
**Johnson County**

**Interlocal Agreement for SY 2022-2023  
Signature and Authorization Form**

By signing this page, the CE confirms entering into agreement with Region 10 Education Service Center, as the Fiscal Agent and Coordinating Entity for the R10MRPC, in accordance with all Agreement terms, Membership Roles and Responsibilities, and Bid Participation selection(s) as stated on pages 3-10 and indicated on page 11.

As of July 1, 2022, Rio Vista and the Region 10 Education Service Center/Fiscal  
District Name/Contracting Entity (CE)

As the authorized Agent for the Board of Trustees of CE, I do hereby execute and enter into this Interlocal Agreement, including Bid Participation, on behalf of CE and intend CE to be bound by the provisions set forth herein for a single-year term, unless otherwise terminated by either party in accordance with the terms set forth in the Agreement. Physical signatures are required, typed or digital signatures will not be accepted.

|  |   |   |
|--|---|---|
| <u>Rio Vista</u><br>District/CE Name                                   | <u>11</u><br>ESC Region   | <u>758</u><br>2021-2022 Enrollment                        |
| <u>3</u><br># Of Participating Campuses                                | <u>Johnson</u><br>County/Countries in Which Campuses are Located  |   |
| <u>Sherry Cochran</u><br>Printed Name: Primary Foodservice Contact     | <u>x Sherry Cochran</u><br>Signature: Primary Foodservice Contact | <u></u><br>Date Signed                                    |
| <u>scochran@rvisd.net</u><br>Email: Primary Contact                    |   | <u>(817) 760-0111 ext. 4260</u><br>Phone: Primary Contact |
| <u>Karen Gill</u><br>Printed Name: Secondary Foodservice Contact       | <u>kgill@rvisd.net</u><br>Email: Secondary Foodservice Contact    |   |
| <u>(817) 760-0111 ext 5254</u><br>Phone: Secondary Foodservice Contact |   |   |

**Board of Director Approval: Signature or Attached Meeting Minutes are acceptable.**

|  |                        |
|--|------------------------|
| <u></u><br>Printed Name: Authorized Board Director | <u></u><br>Date Signed |
| <u>X</u><br>Signature: Authorized Board Director   |                        |

**Below Area: For Region 10 MRPC Use Only**

|   |   |                        |
|---|---|------------------------|
| <u></u><br>R10MRPC Authorized Signature               | <u>Keri Warnick</u><br>R10MRPC Contact Person | <u></u><br>Date Signed |
| <u>Program Coordinator</u><br>Title of Contact Person | <u>972-348-1448</u><br>Office Phone           |                        |

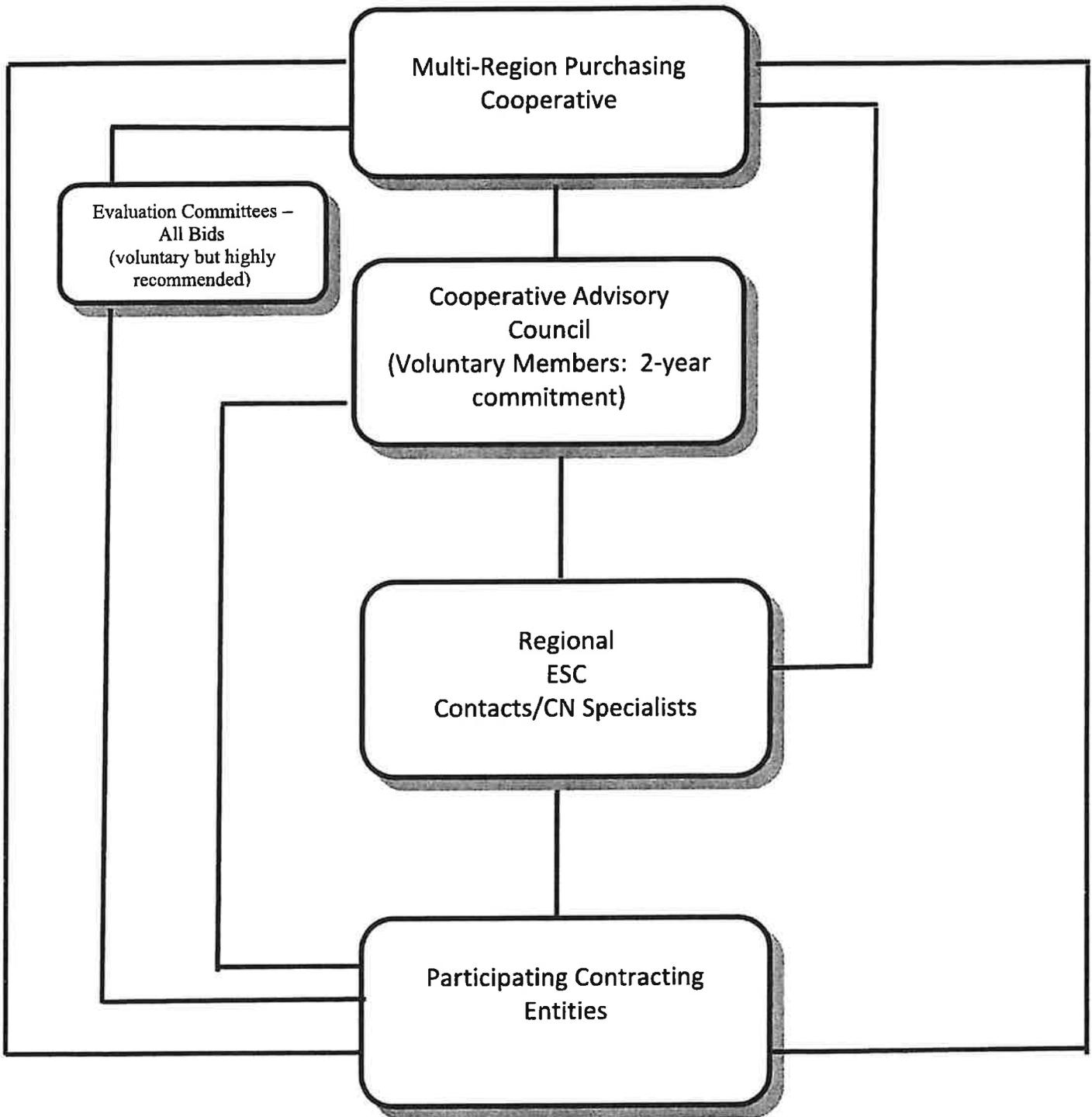
**Currently Awarded RFP's: Overview**

Each year awarded bids are either renewed, if options are available, or released as new based on factors such as no remaining renewal options, material change in contract value, growth in cooperative membership participation, too many discontinuations or new items to consider, or restructuring of the areas to be serviced in the cooperative. The following is a current list of offered and awarded bids along with the description and plans for SY 2022-2023.

| <b>Bid Category</b>                   | <b>SY 21-22 RFP #</b> | <b>Bid Description</b>  | <b>SY 21-22 Awarded Vendor(s)</b>   | <b>Will this bid be renewed for SY 22-23</b> | <b>In which Contract Year will this RFP be in SY22-23</b> |
|---------------------------------------|-----------------------|---|---|--|---|
| Beverages - Container                 | 2018-01               | Drinks in containers such as Coke, Dr Pepper, Gatorade, Water, etc....that meet Smart Snack and/or used for before or after school events if managed by foodservice | Coca Cola; Dr Pepper; Master's Distribution   | No   | 1 of 5  |
| Chips & Snacks                        | 2018-04               | Smart Snack approved chips and snacks for a' la carte sales   | Master's Distribution   | No   | 1 of 5  |
| Small Wares                           | 2018-06               | All types of small wares for foodservice needs  | Kirby; Pasco  | No   | 1 of 5  |
| Kitchen Chemicals & Cleaning Supplies | 2019-02               | Kitchen and cafeteria cleaning supplies such as chemicals, mops, gloves, as well as testing kits, etc....   | EcoLab; Kirby   | No   | 1 of 5  |
| Full-Line Grocery, NOI & FFS          | 2021-02               | Main-line distributor of commercial foods, processed commodity foods, fresh produce, and non-food foodservice items.  | Labatt  | Yes  | 2 of 5  |
| Milk - Full Service Delivery          | 2021-03               | Milk delivery, rotate and restock of needed products, milk boxes supplied if needed   | Borden Dairy; Oak Farms   | No   | 1 of 5  |
| Fresh Produce & Raw Meats             | 2021-06               | Fresh produce and raw meats; produce held to weekly market price  | Brother's Food Service; Farmers Market Ft Worth; R Craig Stephens; Walnut Creek Farms | Yes  | 2 of 5  |

| <b>Bid Category</b>                  | <b>SY 21-22 RFP #</b> | <b>Bid Description</b>  | <b>SY 21-22 Awarded Vendor(s)</b> | <b>Will this bid be renewed for SY 22-23</b> | <b>In which Contract Year will this RFP be in SY22-23</b> |
|--------------------------------------|-----------------------|---|-----------------------------------|--|---|
| Manufacturer Direct-to-District      | 2021-08               | Direct delivery in large quantities to approved CEs of commercial foods only. Must have a loading dock and ability to unload the truck and store large minimum drops of food product. |                                   | Yes  | 2 of 5  |
| Dispensed Fruit Beverages            | 2021-11               | 100% dispensed fruit slush beverages, awarded company provides dispensing machine and product.  | Trident Beverage                  | Yes  | 2 of 5  |
| Sanitation Systems & Safety Training | 2021-15               | Sanitation System, monthly visit from rep to restock needed sanitation products; staff training and safety training classes available   | SFS PortionPac; Sanitech          | Yes  | 2 of 5  |

Region 10 Education Service Center  
Multi-Region Purchasing Cooperative



RIO VISTA INDEPENDENT SCHOOL DISTRICT  
SUPERINTENDENT EMPLOYMENT CONTRACT

This Superintendent Employment Contract ("Contract") is made and entered into by and between the Board of Trustees (the "Board") of the RIO VISTA INDEPENDENT SCHOOL DISTRICT (the "District") and PAUL RYAN (the "Superintendent").

NOW, THEREFORE, the Board and the Superintendent, for and in consideration of the terms hereinafter established and pursuant to Sections 11.201(b) and Chapter 21, Subchapter E of the Texas Education Code, do hereby agree as follows:

**I. Term.**

**1.1** The Board, by and on behalf of the District, does hereby employ the Superintendent, and the Superintendent does hereby accept employment as Superintendent of Schools for the District on a twelve-month basis per school year for a term of three (3) years, five (5) months commencing on February 7, 2022, and ending on June 30, 2025. The District may, by action of the Board, and with the consent and approval of the Superintendent, extend the term of this Contract as permitted by state law.

**1.2** The Board has not adopted any policy, rule, regulation, law, or practice for tenure. No right of tenure is created by this Contract. No property interest, express or implied, is created in continued employment beyond the term of this Contract.

**II. Employment.**

**2.1 Duties.** The Superintendent is the chief administrator and executive officer of the District and shall faithfully perform the duties of the Superintendent of Schools for the District, as prescribed in the job description and as may be lawfully assigned by the Board, and shall administer the District in accordance with all lawful Board directives, policies, rules, and regulations and state and federal law, as they exist or may hereinafter be amended or adopted. As such, the Superintendent shall assign the administrative and supervisory staff in the manner that, in his judgment, best serves the public schools of the District. The responsibility for selection and/or promotion of personnel shall be vested in the Superintendent and his staff, consistent with Board policies. Specifically, it shall be the duty of the Superintendent to recommend for employment all professional employees of the District subject to the Board's approval. It shall be the further duty of the Superintendent to employ all other personnel consistent with the Board's policies. It shall be the further duty of the Superintendent to direct, assign, reassign, and evaluate all of the employees of the District consistent with Board policies and federal and state law. It shall be the further duty of the Superintendent to organize, reorganize, and arrange the staff of the District, and to develop and establish administrative regulations, rules, and procedures which the Superintendent deems necessary for the efficient and effective operation of the District consistent with the Board's lawful directives, the Board's policies, and state and federal law. It shall be the further duty of the Superintendent to accept all resignations of employees of the District consistent with the Board's policies, except the Superintendent's resignation, which must be accepted by the Board. Except as provided in this Contract, the Superintendent agrees to devote his full time and energy to the performance of these duties in a faithful, diligent, conscientious and efficient manner. The Superintendent shall perform the duties of the Superintendent of Schools for the District with reasonable care, skill and

expertise and in a thorough, prompt and efficient manner. All duties assigned to the Superintendent by the Board shall be appropriate to and consistent with the professional role and responsibility of the Superintendent.

**2.2 Professional Certification and Records.** The Superintendent shall at all times during the term of this Contract, and any renewal thereof, hold and maintain a valid certificate required of a superintendent by the State of Texas and issued by the Texas Education Agency and any other certificates required by law. The Superintendent also shall provide evidence of educational attainment, degrees earned, previous professional experience and other records required for the personnel files of the District. If the Superintendent's certification expires, is canceled, or is revoked, this Contract is void.

**2.3 Reassignment.** The Superintendent is employed specifically and solely to perform the duties of Superintendent of Schools for the District and may not be reassigned from the position of superintendent to another position in the District except by mutual written agreement of the parties.

**2.4 Board Meetings.** The Superintendent shall attend and shall be permitted to attend all meetings of the Board, both public and closed, with the exception of those closed meetings devoted to the consideration of any action or lack of action on the Superintendent's Contract, or the Superintendent's salary and benefits as set forth in this Contract, or the Superintendent's performance and/or evaluation, or when the Board is acting in its capacity as a tribunal, or to consider interpersonal relationships between individual Board members.

**2.5 Criticisms, Complaints, and Suggestions.** The Board, individually and collectively, shall refer all substantive complaints from staff and/or third parties to the Superintendent for review and appropriate action. The Superintendent will refer such matter(s) to the appropriate District employee for investigation or investigate such matter(s) and inform the entire Board of the results of such action or, refer such matter(s) to the appropriate complaint resolution procedure as established by District Board policies. Substantive complaints include, without limitation, allegations of possible wrongdoing by staff and/or students, complaints of possible criminal behavior by staff and/or students, and complaints about personnel that, if true, would require action by the Superintendent and/or administration. Provided, however, nothing herein shall be construed to prevent the right of a District employee to communicate directly with a Board member pursuant to Board policy. The Board retains the right to investigate complaints about the Superintendent. The Superintendent shall refer all substantive complaints from staff and/or third parties regarding a Board member to the Board President for review and action. If the complaint is about the Board President, then the Superintendent shall refer the complaint to the next most senior non-implicated Board officer or, if necessary, Board member.

**2.6 Outside Consultant Activities.** The Superintendent may serve as a consultant or undertake speaking engagements, writing, teaching or other professional duties and obligations outside the District (referred to collectively herein as "Consulting Services") that do not conflict or interfere with the Superintendent's professional responsibilities to the District. The Superintendent may accept a reimbursement of expenses for such Consulting Services at no expense to the District. Consulting Services provided by the Superintendent under the terms and conditions of this paragraph must be consistent with state and federal law. During the term of this Contract, the Superintendent will not provide any Consulting Services for a financial benefit, engage in any consulting activities for a fee, or engage in

any outside employment for any business entity that conducts or solicits business with the District. Any financial benefit received by the Superintendent for performing Consulting Services for any other entity must receive prior Board approval, on a case-by-case basis, in an open meeting. The Superintendent will comply with all federal and state laws and regulations and District policies, rules and regulations regarding conflict of interest and fraud as they exist or may hereafter be amended or adopted during the term of this Contract. Any such Consulting Services shall not conflict or interfere with the Superintendent's professional responsibilities to the District and shall be performed during the work days only to the extent that the Superintendent has available vacation or personal leave days to cover his absences. The Board has sole authority to determine whether the Consulting Services conflict with the Superintendent's duties to the District.

**2.7 Residence.** While the Superintendent is employed as Superintendent of Schools of the District, he will reside within the boundaries of the District. The Board will grant the Superintendent until September 1, 2022 in which to obtain residency within the District.

**III. Representations.** The Superintendent makes the following representations:

**3.1 Beginning of Contract.** At the beginning of this Contract, and at any time during this Contract, the Superintendent specifically agrees to submit to a review of his national criminal history record information (NCHRI) if required by the District, TEA, or SBEC. The Superintendent understands that a criminal history record acceptable to the Board, at its sole discretion, is a condition precedent to this Contract.

**3.2 During Contract.** The Superintendent also agrees that, during the term of this Contract, the Superintendent will notify the Board in writing of any arrest or of any indictment, conviction, no contest or guilty plea, or other adjudication of the Superintendent for any class B misdemeanor or greater. The Superintendent agrees to provide such notification in writing within seven (7) calendar days of the event or any shorter period specified in Board policy.

**3.3 False Statements and Misrepresentations.** The Superintendent represents that any records or information provided in connection with his employment application are true and correct. Any false statements, misrepresentations, omissions of requested information, or fraud by the Superintendent in or concerning any required records or in the employment application may be grounds for termination or nonrenewal, as applicable.

**IV. Compensation and Benefits.**

**4.1 Salary.** The District shall provide the Superintendent with an annual salary, the amount of which shall be approved in the annual budget. This annual salary shall be paid to the Superintendent in equal installments consistent with the Board's policies. This Contract begins before the adoption of the next budget and the annual base salary shall be in the sum of One Hundred Forty-Five Thousand and No/00 Dollars (\$145,000.00).

**4.1.1 Automatic Salary Adjustments.** On July 1, 2023, the Board will increase the salary of the Superintendent by Two Thousand Five Hundred and No/100 (\$2,500.00) for a salary beginning on July 1, 2023 to One Hundred Forty-Seven Thousand, Five Hundred Dollars and No/100 (\$147,500).

**4.1.2 Automatic Salary Adjustments.** On July 1, 2024, the Board will increase the salary of the Superintendent by Two Thousand Five Hundred and No/100 (\$2,500.00) for a salary beginning on July 1, 2024 to One Hundred Fifty Thousand Dollars and No/100 (\$150,000.00).

**4.1.3 Salary Adjustments.** At any time during the term of this Contract, the Board may, in its discretion, review and adjust the salary of the Superintendent, but in no event shall the Superintendent be paid less than the salary set forth in Section 4.1 of this Contract.

**4.2 Benefits.** The District shall provide benefits to the Superintendent in addition to the benefits expressly set forth herein as provided by state law and Board policies. The Board reserves the right to amend its policies at any time during the term of this Contract to reduce or increase the additional benefits, at the Board's sole discretion. Any modifications to the benefits expressly set forth herein must be by written agreement of the undersigned parties.

**4.3 Expense Benefits for Travel Outside of District.** The District shall pay or reimburse the Superintendent for reasonable expenses incurred by the Superintendent in the continuing performance of the Superintendent's duties under this Contract. The District agrees to pay reasonable actual and incidental costs necessarily incurred by the Superintendent in the continuing performance of the Superintendent's duties under this Contract; such costs may include, but are not limited to gasoline, hotels and accommodations, meals, rental car, and other expenses incurred in the performance of the business of the District. The Superintendent shall comply with all procedures and documentation requirements in accordance with Board and District policies.

**4.4 Insurance Benefits.** The District shall pay the premiums for health, hospitalization, and dental insurance for the Superintendent pursuant to the group health plan provided by the District for its employees.

**4.5 Vacation, Holidays, and Leave Benefits.** The Superintendent is hereby granted the same sick, non-duty and personal leave benefits as authorized by Board policies for administrative employees on twelve-month contracts.

**4.6 Professional Growth Benefits.** The Superintendent shall devote the Superintendent's time, attention, and energy to the direction, administration, and supervision of the District. The Board, however, encourages the continued professional growth of the Superintendent through the Superintendent's active attendance and participation in appropriate professional meetings at the local, regional, state, and national levels. The Board shall encourage the use of data and information sources and shall encourage the participation of the Superintendent in pertinent education seminars and courses offered by public or private institutions or by educational associations, as well as the participation in informational meetings with those individuals whose particular skills, expertise, or backgrounds would serve to improve the capacity of the Superintendent to perform the Superintendent's professional responsibilities for the District. In its encouragement of the Superintendent to grow professionally, the Board shall permit a reasonable amount of release time for the Superintendent, as the Superintendent and Board deem appropriate, to attend such seminars, course(s), or meetings. The District shall pay the Superintendent's membership dues to the Texas Association of School Administrators, and one other

professional organization as well as other memberships approved by the Board necessary to maintain and improve the Superintendent's professional skills. The District shall bear the reasonable costs and expenses for such attendance or membership.

**4.7 Compensation.** Prior to accepting his duties as Superintendent on February 7, 2022, should the District require or request the presence of Superintendent at the District to consult, the District will pay the Superintendent's daily rate and travel expenses to and from his current residence to the District. Daily rate shall be calculated by dividing the salary in Section 4.1 by 226 days.

**V. Superintendent Evaluation, Board Meetings, Complaints, Indemnification, Outside Employment and Residence.**

**5.1 Superintendent Evaluation.**

**5.1.1 Development of Goals.** The Superintendent shall submit to the Board a preliminary list of goals for the District each year for the Board's consideration and adoption. The Superintendent and the Board shall then meet, and the Board shall approve or revise the list of goals. The Superintendent shall submit to the Board for its approval a plan to implement the goals. The Superintendent and the Board shall meet biannually to assess the goals and may adjust or revise the goals either by action of the Board or upon recommendation of the Superintendent and approval of the Board. The goals approved by the Board shall at all times be reduced to writing ("District Goals") and shall be among the criteria on which the Superintendent's performance is reviewed and evaluated. The Board agrees to work with and support the Superintendent in achieving the District Goals.

**5.1.2 Time and Basis of Evaluation.** The Board shall evaluate and assess in writing the performance of the Superintendent at least once each contract year during the term of this Contract. The evaluation and assessment shall be reasonably related to the duties of the Superintendent, as outlined in the Superintendent's job description and shall be based on the District's progress towards accomplishing the District Goals.

**5.1.3 Confidentiality.** Except as otherwise provided by law, the evaluation of the Superintendent shall at all times be conducted in executive session of the Board and shall be considered confidential. Nothing herein shall prohibit the Board or the Superintendent from sharing the content of the Superintendent's evaluation with their respective legal counsel.

**5.1.4 Evaluation Format and Procedure.** The evaluation format and procedure shall be in accordance with the Board's policies and state and federal law. In the event that the Board determines that the performance of the Superintendent is unsatisfactory in any respect, it shall describe in writing, in reasonable detail, specific instances of unsatisfactory performance. The evaluation shall include recommendations as to areas of improvement in all instances where the Board deems performance to be unsatisfactory. A copy of the written evaluation shall be delivered to the Superintendent. The Board shall devote a portion of, or all of, one executive session annually to a discussion of the working relationship between the Superintendent and the Board. In the event the Board deems that the evaluation instrument, format, and/or procedure is to be modified by the Board and such modifications would require new

or different performance expectations, the Superintendent shall be provided a reasonable period of time to demonstrate such expected performance before being evaluated.

**5.2 Indemnification.** The District shall indemnify, defend, and hold the Superintendent harmless regarding any claims, demands, duties, actions or other legal proceedings against the Superintendent, or damages incurred by the Superintendent, including court costs and reasonable attorney's fees, in his individual or official capacity for any act or failure to act involving the exercise of judgment and discretion within the normal course and scope of his duties as Superintendent of the District, to the extent and to the limits permitted by law. This paragraph does not apply if the Superintendent is found by a court of competent jurisdiction to have materially breached this Contract, to have acted with gross negligence or with intent to violate a person's clearly established legal rights, or to have engaged in official misconduct or criminal conduct, nor does it apply to criminal investigations. The District may, at its discretion, fulfill its obligation under this paragraph by purchasing appropriate insurance coverage for the benefit of the Superintendent or by including the Superintendent as a covered party under any contract providing errors and omissions insurance coverage purchased for the protection of the Board and the professional employees of the District. The Board may retain attorneys to represent the Superintendent in any proceeding for which he could seek indemnification under this paragraph, to the extent that damages are recoverable or a defense is provided, under any such contract of insurance. The selection of Superintendent's legal counsel shall be with the mutual agreement of Superintendent and the District if such legal counsel is not also District's legal counsel. No individual member of the Board shall be personally liable for indemnifying and defending the Superintendent under this paragraph. The District's obligation under this paragraph shall survive termination of this Contract for qualifying acts or failures to act occurring during the term of this Contract or any extension thereof.

**5.2.1** The Board shall not be required to pay any costs of any legal proceedings in the event the Board and Superintendent are adverse parties to each other in any proceedings.

**5.2.2** During the Term of this Contract, the Superintendent shall fully cooperate with the District in the Defense of any and all demands, claims, suits, actions and legal proceedings brought against the District.

**5.2.3** After termination of this Contract, the Superintendent agrees to provide assistance to and cooperate with the District, its Trustees, agents, and attorneys in response to, or in defense of, any demand, claim, complaint, suit, action or legal proceeding brought against the District, its Trustees, or agents, arising from any acts or events alleged to have occurred during the term of the Superintendent's employment with the District, at no additional expense to the District other than reimbursement for his documented reasonable and necessary out-of-pocket expenses, plus reimbursement of any salary lost by the Superintendent by virtue of his taking time off from his then current employment to assist the District at its request. If the Superintendent is not employed at that time, the District will compensate him at his daily rate, as defined in Section 4.1. Requests for assistance from the Superintendent with respect to such matters shall be made through the Board of Trustees' President, any successor superintendent, and/or legal counsel for the District, and the amount to be reimbursed to the Superintendent shall be mutually agreed upon in advance.

## **VI. Termination, Nonrenewal, Suspension, Resignation of Contract.**

**6.1 Non-Renewal.** The Board may non-renew this Contract in conformance with the terms of Subchapter E, §21.201, et seq., Texas Education Code. In the event the Board does not renew this Contract, the Superintendent shall be afforded all the rights set forth in the Board's policies and state and federal law.

**6.2 Suspension.** In accordance with Texas Education Code Chapter 21, the Board may suspend the Superintendent without pay during the term of this Contract for good cause, as defined in Section 6.5 and determined by the Board.

**6.3 Termination by Mutual Agreement.** This Contract may be terminated by the mutual agreement of the Superintendent and the Board in writing, upon such terms and conditions as may be mutually agreed upon.

**6.4 Termination by Retirement or Death.** This Contract shall be terminated upon the retirement or death of the Superintendent.

**6.5 Dismissal for Good Cause.** The Board may dismiss the Superintendent during the term of this Contract for good cause as that term is applied under Texas law, provided that the Superintendent shall be provided all procedural and substantive rights as set forth in the Board's Policies and applicable state and federal law. If the Superintendent chooses to engage the services of legal counsel to represent him in any such manner, he shall pay the costs thereof. The term "good cause" is defined as follows:

**6.5.1** Failure to fulfill duties or responsibilities as set forth under the terms and conditions of this Contract;

**6.5.2** Incompetence or inefficiency in the performance of required or assigned duties as documented by evaluations, supplemental memoranda, or other written communication; provided, however, the terms and conditions of this paragraph shall not justify good cause unless the Board has provided the Superintendent a reasonable opportunity to remediate any incompetency or inefficiency, unless such issue is not capable of remediation;

**6.5.3** Insubordination or failure to comply with lawful written Board directives;

**6.5.4** Failure to comply with the Board's policies or the District's administrative regulations;

**6.5.5** Neglect of duties;

**6.5.6** Drunkenness or current excessive use of alcoholic beverages;

**6.5.7** Illegal use of drugs, hallucinogens, or other substances regulated by the Texas Controlled Substances Act;

**6.5.8** Conviction of a felony or crime involving moral turpitude;

**6.5.9** Failure to meet the District's standards of professional conduct;

**6.5.10** Failure to comply with reasonable District professional development requirements regarding advanced course work or professional development;

**6.5.11** Disability, not otherwise protected by law, that impairs performance of the required duties of the Superintendent;

**6.5.12** Immorality, which is conduct the Board determines, is not in conformity with the accepted moral standards of the community encompassed by the District. Immorality is not confined to sexual matters, but includes conduct inconsistent with rectitude or indicative of corruption, indecency, or depravity;

**6.5.13** Assault on a Board member, employee, or student;

**6.5.14** Knowingly falsifying records or documents related to the District's activities;

**6.5.15** Misrepresentation of material facts to the Board or other District officials in the conduct of the District's business;

**6.5.16** Failure to maintain or fulfill requirements for Superintendent certification;

**6.5.17** Failure to fulfill the requirements of a deficiency plan under an Emergency Permit; or

**6.5.18** Any other reason constituting "good cause" under Texas Law.

## **VII. Miscellaneous.**

**7.1 Controlling Law.** This Contract shall be governed by the laws of the State of Texas and shall be performable in Johnson County, Texas, unless otherwise provided by law.

**7.2 Complete Contract.** This Contract embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the parties, except as expressly provided herein. All existing agreements and contracts, both verbal and written, between the parties hereto regarding the employment of the Superintendent have been superseded by this Contract, and this Contract constitutes the entire agreement between the parties, unless amended pursuant to the terms of this Contract.

**7.3 Notice.** Any notice required or permitted to be delivered hereunder shall be deemed to be delivered, whether or not actually received, when deposited in the United States Mail, postage pre-paid, certified mail, return receipt requested, addressed to either party, as the case may be, at the addresses contained herein.

**7.4 Conflicts.** In the event of any conflict between the terms, conditions, and provisions of this Contract and the provisions of the Board's policies, or any permissive state

or federal law, then, unless otherwise prohibited by law, the terms of this Contract shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the Contract.

**7.5 Legal Representation.** Both Parties have been represented by legal counsel of their choice, or have had the opportunity to consult with legal counsel, in the negotiation and execution of this Contract.

**7.6 Savings Clause.** In the event any one or more of the provisions contained in this Contract shall, for any reason, be held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

**7.7 Multiple Originals.** This Contract is executed in two (2) originals, one for the Board and one for the Superintendent, each of which shall constitute but one and the same instrument.

**7.8 Notices.**

**To Superintendent:** The Superintendent agrees to keep a current address on file with the District's Human Resources office and the Board President. The Superintendent agrees that the Board may meet any legal obligation it has to give the Superintendent written notice regarding this Contract or the Superintendent's employment by hand-delivery, or by certified mail, regular mail, and/or express delivery service to the Superintendent's address of record.

**To Board:** The Board agrees that the Superintendent may meet any legal obligation to give the Board written notice regarding this Contract or the Superintendent's employment by providing one copy of the notice to the President of the Board and one copy to the Vice President of the Board. The Superintendent may provide such notices by hand delivery, or by certified mail, regular mail, and/or express delivery service, to the Board President and Vice President's addresses of record, as provided to the District.

{Signature page to follow}

**RIO VISTA INDEPENDENT SCHOOL DISTRICT**

BY: \_\_\_\_\_

Chris Pinyan  
President, Board of Trustees

Date: \_\_\_\_\_

ATTEST:

BY: \_\_\_\_\_

Matt Gilbert  
Secretary, Board of Trustees

Date: \_\_\_\_\_

**SUPERINTENDENT**

BY: \_\_\_\_\_

Paul Ryan  
Superintendent

Date: \_\_\_\_\_