

Special Meeting  
Tuesday, March 12, 2024 5:30 PM

Dr. Matthew Prophet Education Center  
501 N. Dixon St.  
Portland, OR 97227

## **Agenda**

1. 5:30 pm - Resolution to Address Unanticipated Lost Instructional Time and Use of ODE Permission and Exemption for the 2023-24 School Year (Resolution 6861) Vote - Public comment accepted



**PORTLAND PUBLIC SCHOOLS  
DIVISION OF INSTRUCTION & SCHOOL COMMUNITIES**

501 North Dixon Street / Portland, OR 97227

Telephone: (503) 916-3702

Website: <https://www.pps.net/>

**Date:** Feb 27, 2024  
**To:** School Board  
**From:** Dr. Jon Franco, Chief of Schools  
**Subject:** Instructional Hours Make Up

**Current Context**

Given our current context with the disruptions brought forward via the PAT strike followed by a loss of time due to the ice storm in January, we would like to present some potential options to make up for lost hours.

Currently, as it sits, the second column from the right shows where we stand without the addition of 14 hours via the waiver from ODE. This does not include the individual school closures that have happened throughout the year like the late start for westside schools (Lincoln, West Sylvan, Ainsworth, Skyline and Forest Park) on January 10, 2024.

The far right column shows the impact on instructional time if we request the emergency waiver (14 hours).

District Wide Inclement Weather		F 01.12.24	Tu 01.16.24	W 01.17.24	Th 01.18.24	F 01.19.24	Delta to Min	W/ Emerg. 14
Kinder	Recovered	907.75					900	900
	Closure	3	5.25	5.25	5.25	5.25		
	Remaining	904.75	899.5	894.25	889	883.75	-16.25	-2.25
Elem	Recovered	925.5					900	900
	Closure	3	5.25	5.25	5.25	5.25		
	Remaining	922.5	917.25	912	906.75	901.5	1.5	15.5
Middle	Recovered	959.5					900	900
	Closure	3	5.5	5.5	5.5	5.5		
	Remaining	956.5	951	945.5	940	934.5	34.5	48.5
9-11 A/B	Recovered	1031			FLEX	FLEX	990	990
	Closure	2.93	6.13	6.13	5.5	5.5		
	Remaining	1028.07	1021.94	1015.81	1010.31	1004.81	14.81	28.81
Senior A/B	Recovered	974.3			FLEX	FLEX	966	966
	Closure	2.93	6.13	6.13	5.5	5.5		
	Remaining	971.37	965.24	959.11	953.61	948.11	-17.89	-3.89
9-11 Fixed	Recovered	1024.7		FLEX	FLEX	ALL 8	990	990
	Closure	2.93	6.13	5.5	5.5	5.9		
	Remaining	1021.77	1015.64	1010.14	1004.64	998.74	8.74	22.74
Seniors Fixed	Recovered	968.5		FLEX	FLEX	ALL 8	966	966
	Closure	2.93	6.13	5.5	5.5	5.9		
	Remaining	965.57	959.44	953.94	948.44	942.54	-23.46	-9.46

**Summary:**

Currently, we are over the division 22 instructional time requirement for all levels with the exception of kindergartners and seniors. When we include the 14 hours via the ODE waiver we are within 10 hours of meeting the requirement for both grade levels.

## **Options**

### **High School Options**

- Given the strike AND the ice storm, the board approves the 14 hours waiver from ODE for all levels.
- Add May 31st to be an instructional day for seniors (6.13 hours for rotating A/B schools or 5.86 hours for fixed 8 schools) *\*We have made this change already.*
- Make the SAT day a full instructional day for seniors (2 hours) *\*We have made this change already.*

*Summary: Applying these three changes would get us over the division 22 requirements for seniors with the exception of Jefferson and McDaniel because they operate on a "fixed 8" schedule. They are not on a rotating A/B block schedule. We would then apply for a division 22 exception which we do every year for some schools who don't meet time based on a myriad of things (weather, power, etc).*

### **Elementary School Options**

- For Elementary School (Because it's difficult to differentiate just for kinders) the board could approve converting 15 minutes of recess to instruction (16.25 hrs). We will provide guidance to teachers to allow brain and movement breaks when they feel it is necessary.

*Summary: If we start this at the beginning of the 4th quarter we will have made up more than the time needed. With the 14 hour waiver, we only need to make up 2 hours for elementary. We also will only need to do this for one month if we decide that.*

### **If we don't add the 14 hours per ODE:**

#### High Schools (Seniors)

- Add May 31st to be an instructional day for seniors (6.13 hours for rotating A/B schools or 5.86 hours for fixed 8 schools) *\*We have made this change already.*
- Make the SAT day a full instructional day for seniors (2 hours) *\*We have made this change already.*

#### Additional Options:

- Convert Memorial Day to a school day and add three days at the end of the year OR
- Add four days to the calendar at the end of the year (June 17-18, 20-21st) OR
- Add 15 minutes to the high school day so as not to interfere with after school athletics and activities.

#### Cons:

*Seniors last day would be June 6th. We would need to move graduations back a week. We would eat the cost of Providence Park (\$100,000), graduations would need to be at school sites. And families are already planning on the original dates. This is a huge logistical problem.*

*We would have significant attendance issues on Memorial Day and if we added these days at the end of the year both for students and teachers similar to winter break. Memorial Day conversion would require negotiations with all of our labor partners as it is non-work day.*

*We would need to work out logistics with transportation knowing that there would be an added cost and logistical challenges if we add 15 minutes on the front end to the high school schedule.*



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*Adding days to the calendar and/or adding time to the high school day would require negotiations with PAT.*

**Elementary Schools**

*If we stick to our recess proposal of converting 15 minutes of recess per day we would need 65 days to make the time without the 14 hours. This means we would need to start this plan next week.*

**Additional Options:**

- Add three days at the end of the year (June 17-18, 20th) OR
- Convert Memorial Day and add two days to the calendar.

**Cons:**

- *We would have significant attendance issues on Memorial Day and if we added these days at the end of the year both for students and teachers similar to winter break. For Memorial Day we'd also need to work with the other unions to make this day work.*

*Adding days to the calendar and/or converting existing time to instructional would require negotiations with PAT.*

## **RESOLUTION No. 6861**

### Resolution to Address Unanticipated Lost Instructional Time and Use of ODE Permission and Exemption for the 2023-24 School Year

#### **RECITALS**

- A. OAR 581-022-2320 Required Instructional Time requires all school districts to ensure that at least 92% of all students in the district and at least 80% of all students at each school operated by the district are scheduled to receive annually the minimum hours of instructional time:
  - a. Grade 12 - 966 hours;
  - b. Grades 9-11 - 990 hours; and
  - c. Grades K-8 - 900 hours.
- B. Schools across the District were closed due to inclement weather for three hours on Friday, January 12, 2024. In addition, all schools were closed Tuesday, January 16, through Friday January 19, 2024, for severe inclement weather. As a result of these closures, all students in Kindergarten will not meet the 900 hours and will be short 17 hours. Seniors across the District will be short up to 24 hours.
- C. In addition, all students at Jefferson, including seniors, could not attend school on November 27, 2023, due to a water main break and had to leave the area on February 7, 2024, because of poor air quality from a fire at a nearby building, resulting in a total of a loss of seven additional hours of instructional time. Both Jefferson and McDaniel have a fixed eight-period schedule, which also slightly reduces instructional time over the course of the school year.
- D. To recover instructional hours for our elementary students, the District will convert 15 minutes of recess to instructional time for 20 days in April. This will provide five hours of additional instructional time.
- E. To recover instructional hours for high school senior students, the District will increase the instructional time for seniors by making the SAT day a full instructional day, which will add two hours; and the District will add one day to the senior calendar on May 31, which will provide at least five and a half hours of instructional time. Even with the add back of the SAT day and May 31, most high schools will be short ten hours, McDaniel will be short 16 hours, and Jefferson will be short 23 hours from the required 966.

#### **RESOLVED**

- 1. The Board of Education hereby approves the adding of additional instructional time for elementary and high school students as recited above.
- 2. To the extent needed to make up hours at PPS schools to meet the minimum required by the Oregon Department of Education (ODE) under OAR 581-022-2320, the Board authorizes the District to apply for permission to count 14 hours of missed instructional time due to emergency school closure from ODE pursuant to OAR 581-002-0035(4).
- 3. For Jefferson High School and McDaniel High School seniors to meet minimum instructional hours, the Board further approves use of OAR-581-022-2320 Required Instructional Time Exemption (6) for staff professional development to be counted towards the minimum hours, which are expected to be nine and two hours, respectively.

# Addressing Unanticipated Lost Instructional Time

Board of Education  
Special Meeting



PORTLAND  

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Public Schools

March 12, 2024

# Adjustments Made to the 2023 -24 School Year

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## Across the District before Severe Weather

### Instructional Days Added to The Calendar:

- December 18-22 (5 days)
- January 26 (1 day)
- February 19 (1 day)
- April 8 (1 day)
- June 12-14 (3 days)

**TOTAL: 11 days**

### Additional Adjustments:

- Four nights of evening conferences, three hours each
- In High School reduce Flex Days second semester 22→16
- Full day for seniors on May 30

# Total Instructional Hours 2023 -24

<b>Grade Level</b>	<b>Recovered</b>	<b>Jan. Weather</b>	<b>Impact</b>
Kindergarten	907.75	-24	883.75
Elementary	925.5	-24	901.5
Middle	959.5	-25	934.5
9-11 A/B	1031	-26.19	1004.81
Senior A/B	974.3	-26.19	948.11
9-11 Fixed	1024.7	-25.96	998.74
Senior Fixed	968.5	-25.96	942.54

# Adjustments Made to the 2023 -24 School Year

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## Across the District After Severe Weather

### Elementary:

- Convert 15 minutes of recess to instruction for 20 days in April
- **Total = 5 hours**

### High School Seniors:

- Full day on SAT testing day (2 hours)
- Add 1 Day May 31 (at least 5.5 hours)
- **TOTAL = 7.5 hours**

## Total Instructional Hours 2023 -24

<b>Grade Level</b>	<b>Recovered</b>	<b>Jan. Weather</b>	<b>Impact</b>	<b>W /Adds</b>
Kindergarten	907.75	-24	883.75	888.75
Elementary	925.5	-24	901.5	906.5
Middle	959.5	-25	934.5	934.5
9-11 A/B	1031	-26.19	1004.81	1004.81
Senior A/B	974.3	-26.19	948.11	955.61
9-11 Fixed	1024.7	-25.96	998.74	998.74
Senior Fixed	968.5	-25.96	942.54	950.04

# Total Instructional Hours 2023 -24

<b>Grade Level</b>	<b>Impact</b>	<b>W/Add</b>	<b>Emergency Hours</b>	<b>Exemption Staff PD</b>
Kindergarten	883.75	888.75	902.75	
Senior A/B	948.11	955.61	969.61	
Senior Fixed	942.54	950.04	964.04	+ 2 McDaniel + 9 Jefferson

# Division 22 Standards

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OAR 581-022-2320 Required Instructional Time requires all school districts to ensure that at least 92% of all students in the district and at least 80% of all students at each school operated by the district are scheduled to receive annually the minimum hours of instructional time:

- a. Grade 12 - 966 hours;
- b. Grades 9-11 - 990 hours; and
- c. Grades K-8 - 900 hours.

# Potential Summer Learning Opportunities

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PPS plans to offer **K5 Summer Acceleration Academy** to support students with academic learning gaps.

- Student Dates: July 1st to August 1st
- Where: 8-11 sites at PPS schools\*
- Additional Information on the [Summer Acceleration Academy Website](#)

\*All program plans are subject to funding availability.

Draft - Pending Final Budget

# Next Steps

If the Board votes to approve these additions:

- We have to seek permission from ODE to count the emergency hours towards instruction (application due by May 1)
- We have to note the hours we have counted from professional learning as part of Division 22 report in the fall