

Work Session
Monday, March 4, 2024 5:45 PM

Dr. Matthew Prophet Education Center -
Windows Cafeteria / Conference Room (Floor
2)
501 N. Dixon St.
Portland, OR 97227

Agenda

1. Calendaring of Dates
2. Agreements Around Publicity of Finalists
3. Advertising Agreements
4. Determining Communications Lead
5. Determination of the plan to establish Superintendent's salary/compensation
6. Determination of Working Group on Establishing Events for the Second Round Interviews
7. Residency Expectation
8. Languages for the Online Survey/Translation plan
9. Reminders
 - *Effective Feb 21, Board has agreed not to engage in conversations with prospects and candidates or lobbying calls. Board should refer all calls to HCE.*
 - Other



Portland Public Schools Superintendent Search 2024 Proposed Timeline

Updated February 29, 2024

Activity	Date(s)
Planning Meeting #1	Wednesday, February 21
Engagement Planning Meeting	Tuesday, February 27
Planning Meeting #2 <ul style="list-style-type: none">• Design of Process• Calendaring of Dates• Agreements around Publicity• Advertising• Background Checks	Tuesday, March 5
Board 1:1s	February 28, 29, March 1,4
Focus Groups and 1:1s with Key Staff	March 11-22
Agreements/Planning around 2 nd Round Interview Process	TBD, mid-March
Vacancy Window Opens	March 15
Online Survey Window	March 18-22
Board Reviews “Next Superintendent Criteria”	April 2-9
Special Board Meeting: Adopt Next Superintendent Criteria Discuss Salary Range	April 9
Vacancy Window Closes	April 19
Preliminary Interview with Consultants Preliminary Reference Calls	April 24-26
Board Accesses Applications	April 27
Slate Meeting in Executive Session	May 1
First Round Interview with Board in Executive Session	May 6
Second Round Interviews with Board in Executive Session	May 21/22/23
Board Deliberation	May 24
Special Board Meeting: Public Announcement of Selection	End of May