

Board Workshop Agenda

Lake Travis Independent School District Board of Trustees

A meeting of the Board of Trustees of Lake Travis Independent School District will be held April 16, 2025, beginning at 6:00 PM in the Educational Development Center, Live Oak Room 607 RR 620 North Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

1. Call To Order and Quorum Determination
2. Pledge of Allegiance and Moment of Silence
3. Recognitions
 - A. 2025 Greater Austin Regional Science and Engineering Fair - Elementary Division 4
 - B. Lake Travis High School 2025 Scholastic Art and Writing Awards 6
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 - D. Lake Travis High School – Texas Color Guard Circuit State Championships, Scholastic Open Class 10
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 - G. LT High5 Award presented by High5 – Round 4 Recipients 14
 - H. 2024-2025 Aspiring Administrator Academy Participants 15
 - I. Lake Travis ISD School Board Trustee Kim Flasch 18
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5. Public Hearing
 - A. School Health Advisory Council - Human Sexuality Curriculum Materials for Consideration Public Hearing 19
6. Presentation/Discussion Items
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 - E. March 2025 Monthly Financial Report - Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018/2023/2024 Capital Projects Report 96
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6.	Local Policy Updates	149
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10.	Minutes, April 2, 2025 Budget Workshop	220
8.	Closed Session in accordance with Texas Government Code 551.001 et. seq.	

Section 551.071 - For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law, including private consultation with the Board’s attorney to provide legal advice regarding Level Three grievances pending before the Board; Cause No. C-1-PB-24-002575, Lake Travis ISD v. John Craig Hert, Probate Ct. No. 1, Travis County; and the proposed adoption of a resolution authorizing Lake Travis ISD to enter into a Local On-System Improvement Project with Texas Department of Transportation.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property, including the possible purchase of real property, including a tract of land containing 2.6633 acres out of the Joshua B. Sharpless Survey No 365, Abstract No. 2124, in Travis County, Texas (Hert Tract).

Section 551.074 - For the purpose of discussing the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or

employee, or to hear complaints or charges against a public officer or employee, including discussion of multiple Level Three grievance hearings.

9. Consideration of and Potential Action regarding a Level Three Grievance
10. Consideration of and Potential Action regarding a Level Three Grievance
11. Consideration of Other Items Arising from Closed Session
12. Information Items
 - A. 2025-2026 Board Meeting Dates
13. Adjournment

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

2025 Greater Austin Regional Science and Engineering Fair – Elementary Division

RECOMMENDED ACTION

Special Recognition

RATIONALE

Lake Travis ISD was well represented at the 2025 Greater Austin Regional Science and Engineering Fair (GARSEF) held February 22 at the Palmer Events Center. GARSEF is a STEM competition for 3rd-12th grade students from 14 Central Texas counties. The regional festival is one of the largest science fairs in Texas. Schools may participate in either the Elementary, Junior, or Senior divisions.

Lake Travis ISD congratulates the following students whose projects were recognized at GARSEF:

Lakeway Elementary School:

- **Daniel Radchenko Avondo** – “What is the structure of DNA and which materials contain DNA?” (1st Place)
- **Lilah Carroll** - “Which AI do math” (1st Place)
- **Sofia Freitas** - “Which water bottles keep water cold for 24 hours?” (1st Place)
- **Sawyer Lee** - “Does plant-based milk have the same amount of protein as dairy milk?” (1st Place)
- **Dmitrii Malik** - “Why do popcorn seeds pop in heat and some don't?” (2nd Place)
- **Nicholas Moreno** - “What model of paper airplane flies the farthest?” (1st Place)
- **Maya Mudambi** - “Does age affect the range of frequencies human can hear?” (1st Place)
- **Hayden Mueller** - “What liquid grows the largest gummy bear?” (1st Place)
- **Pablo Hernandez Arthur Nava** - “Does the temperature of a golf ball change the distance the golf ball travels?” (1st Place)
- **Brecken Nolz** - “What helps your eyes not to water when cutting onions?” (1st Place)
- **Evan Randall** - “Does the temperature of the water you give a plant affect it's growth? (1st Place)
- **Grace Scheider** - “What type of dog bowl causes dogs to eat slower?” (1st Place)
- **Jonah Smith** - “Does talking nice or mean to a plant affect the growth?” (2nd Place)
- **Charlotte Wickham** - “Which cup makes ice stay longer because the water is the coldest?” (1st Place)

Serene Hills Elementary School:

- **Wyatt Brinker** - “Siding Science” (1st Place)
- **Bodie Grant** - “The Ice Age” (2nd Place)
- **Juliette Jones** - “No Gluten, No Problem” (2nd Place)
- **Michael McGrath** - “Magnet Strength” (1st Place)



- **Emma Pennington** - “The Race to Liquid” (1st Place)
- **Jax Ramos** - “The Metal Race” (1st Place)
- **Sander Solaas** - “Flying Fins” (1st Place)
- **Gabriel Virmani** - “Materials to Save Your Head” (1st Place)
- **Aubree Wojtewicz** - “Runaway Colors” (1st Place)

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Linda Rawlings - Lakeway Elementary School, Principal

Keegan Luedecke - Serene Hills Elementary School, Principal

Marco Alvarado - Executive Director for Communications & Community Relations

ATTACHMENTS

None

MEETING DATE

April 16, 2025



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis High School 2025 Scholastic Art and Writing Awards

RECOMMENDED ACTION

Special Recognition

RATIONALE

The Lake Travis High School and Bee Cave Middle School art departments are pleased to announce that a total of 12 visual arts students have been recognized as Regional Medalists under the 2025 Scholastic Art and Writing Awards presented by the Alliance for Young Artists & Writers.

Since 1923, the Scholastic Art & Writing Awards have honored the creative talents of young artists and writers across the country. With nearly 110,000 teens submitting over 310,000 original works of art and writing this year, this honor is a testament to our students' creativity, technical skill, and unique artistic voices. Their work was carefully selected by some of the foremost leaders in the visual and literary arts.

Additionally, junior **Claire Richardson** has earned National Silver Keys for their outstanding work. Claire joins a prestigious legacy that includes notable alumni such as Amanda Gorman, Stephen King, Joyce Carol Oates, Andy Warhol, and Charles White. Claire's award-winning work will be published in Scholastic's online galleries at www.artandwriting.org. and will be featured in Yearbook 2025, a special publication highlighting National Medalists.

In all, the following students have been recognized as Regional Medalists:

Presley Blake, LTHS	Reyna Jiang, LTHS
Sarah Cohn, LTHS	Mateo Lopez, LTHS
Hailey Davis, LTHS	Elle Madison, LTHS
Gavin Fry, BCMS	Emily Mikolaycik, LTHS
Carolyn Hall, LTHS	Claire Richardson, LTHS
Brenden Holt, LTHS	Shrivasa Sreepathy, LTHS

Lake Travis High School art teachers are Brianne Gette, Kayla Koslow, Bohye Na, Jennifer Nowzaradan, Caleigh Taylor, and Diane Wrinkle; Bee Cave Middle School art teachers are Sidney Hoffman and Shawna Martin.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Shannon Gill - Director of Fine Arts

Marco Alvarado - Executive Director of Communications & Community Relations



ATTACHMENTS

None

MEETING DATE

April 16, 2025



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis High School - 2025 UIL State Solo-Ensemble Contest

RECOMMENDED ACTION

Special Recognition

RATIONALE

Solo and Ensemble events in band, choir, and orchestra are held across all UIL music regions. Students achieving a Division One Rating at the region competition on a Class 1 solo or ensemble are eligible to advance to the UIL State Solo and Ensemble Contest scheduled for May 24 and May 26 in Austin.

These students work extensively on their pieces, often with private instructors, alongside their regular musical commitments. The adjudication at the state level is rigorous, typically conducted by college professors. These students have gone above and beyond the requirements of their music programs and continue to demonstrate the highest level of musicianship and commitment to their craft.

The following students are expected to perform at the State Solo-Ensemble Contest:

Andrew Glaeser (band)	Sophia Dunkerley (orchestra)
Armaan Sahota (band)	Amelia Echels (orchestra)
Jag Taylor (band)	Audrey Huang (orchestra)
Elise Bednarz (choir)	Shashvath Iyer (orchestra)
Gabrielle Anderson (orchestra)	Sydnee Lauritzen (orchestra)
Kate Assorgi (orchestra)	Stella Potashnik (orchestra)
Maggie Rose Berryhill (orchestra)	Kathryn Schanen (orchestra)
Jayama Biagini (orchestra)	Savannah Shapley (orchestra)
Maya Bruinsslot (orchestra)	Ankush Sudhakar (orchestra)
Catherine Chang (orchestra)	Sophia Dunkerley (orchestra)

Richard Hicks, Adam Poynor, and Anna Macias direct the Lake Travis High School band, choir, and orchestra, respectively.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Shannon Gill - Director of Fine Arts

Debbie Garinger – Principal, Lake Travis High School

Marco Alvarado - Executive Director for Communications & Community Relations



ATTACHMENTS

None

MEETING DATE

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Texas Color Guard Circuit State Championships, Scholastic Open Class Winterguard, JV Regional A Class Winterguard, and Cadet Class Winterguard

RECOMMENDED ACTION

Special Recognition

RATIONALE

The Lake Travis High School Winterguard Open Class Guard earned 9th Place at the Texas Color Guard Circuit State Championships held March 29-30 at Reed Arena in College Station. The varsity Color Guard performed in the highly-competitive Scholastic Open Class. Additionally, LTHS A Guard finished in 2nd Place in the Scholastic JV Regional A championships, and the LTISD Middle School Cadet Guard came in 2nd place in the Cadet Regional A category at championships. All teams had outstanding seasons, notably, the Cadet Guard earned two, 2nd Place trophies and a 1st Place trophy in circuit contests.

The Lake Travis High School Open Guard is comprised of the following students:

Elle Barnett	Bella Miller-Ray
Evangelin Bautista	Kenedy Morris
Sabrina Campbell	Grace Pantazopoulos
Lynette Canales	Sophia Rodriguez-Cobos
Marely Canales	Kasey Swenson
Yoselin Carbajal	Mercy Tovar
Kahlan Cutton	Julianna Truden
Valeria Hernandez-Diaz	Addison Watts
Marlene Melgarejo	Sena Wolfe

The LTISD Cadet Guard is comprised of the following students:

Sonia Bakhshi	Kaylee Kidwell
Peyton Cozart	Olivia Micheo
Lana Golden	Natalie Morris
Anna Hartman	Emma Jo Scallon
Brielle Kelley	Lexi Wolledge



The LTHS JV Regional A Guard is comprised of the following students:

McKenna Beninga	Rosa Olguin
Ivanna Bonilla-Cruz	Hailie Rodgers
Camila Canales	Olivia Sanford
Emerson Canfield	Charlotte Urban
Evie Rew-Hunter	

The team’s director is Michael Fairbrother, and he is assisted by Chris Maldonado.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

- Shannon Gill - Director of Fine Arts
- Richard Hicks - Lake Travis High School Band Director
- Marco Alvarado - Executive Director for Communications & Community Relations

ATTACHMENTS

None

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis High School - 2025 UIL Swimming and Diving State Meet

RECOMMENDED ACTION

Special Recognition

RATIONALE

Two members of the Lake Travis High School Swimming and Diving team represented Lake Travis ISD at the 2025 UIL state meet held February 21-22 at University of Texas Swim Center.

State qualifiers included:

- **Ben Liang** - 200 Yard Individual Medley, 100 Yard Backstroke
- **Victor Teeters** - 500 Yard Freestyle

Holly Bowman is head coach of the Lake Travis High School Swimming and Diving team; she is assisted by Amelia Irsik.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Hank Carter - Director of Athletics

Michael Drinkwater - Assistant Director of Athletics

Marco Alvarado - Executive Director for Communications & Community Relations

ATTACHMENTS

None

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis High School – 2025 UIL Women's Soccer 6A-Division I State Runner-Up

RECOMMENDED ACTION

For recognition only.

RATIONALE

On April 12, Lake Travis High School Women’s Soccer fell short to Coppell High School 6-2 in the 2025 UIL Class 6A-Division I state final at Birkelbach Field in Georgetown.

During their impressive run, the Cavaliers won 13 of their last 14 matches and finished the season 23-2-1. Lake Travis High School Women’s Soccer is coached by Will Maloney. He is assisted by Emma Fox and Marcellus Walters.

Lake Travis High School Women’s Soccer Varsity Roster:

Adalyn Albright	Taylor Dimanlig	Hazel Papendrea
Addy Baker	Breckyn Ferrell	Banin Patterson
Bella Batchelor	Kayla Gibbons	Maya Ramirez
Ella Carr	Maddy Gordona	Aria Roldan
Sam Churchill	Mya Griffin	Shea Sander
Amelia Clark	Addie Hall	Alyssa Walden
Parker Clowe	Zoe Julius	Colette Whitsitt
Jaz Diaz	Riley McDonald	

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Hank Carter - Director of Athletics

Michael Drinkwater - Assistant Director of Athletics

Marco Alvarado - Executive Director for Communications & Community Relations

ATTACHMENTS

None

MEETING DATE

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

LT High5 Award presented by High5 – Round 4 Recipients

RECOMMENDED ACTION

Special Recognition

RATIONALE

Five times a year, three district employees will be presented with the "LT High5 Award presented by High5." The award recognizes outstanding service beyond self that positively impacts fellow colleagues, students, parents, and/or the Lake Travis community.

All Lake Travis ISD employees are eligible for this award. There is no official nomination form. At any time throughout the school year, any Lake Travis ISD employee may nominate another employee for the award by simply sending an email directly to the District's Executive Director for Communications & Community Relations. Nominees are reviewed and award recipients are selected by the Superintendent's Cabinet.

The following employees are recipients of the third round of the LT High5 Award presented by High5:

- **Marissa Bell** - Dietician/Marketing Coordinator, Food and Nutrition Services
- **Suzanne Kelbaugh** - Executive Asst. to the Superintendent, Central Office
- **Kelsey Theis** - Lead School Psychologist

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Marco Alvarado - Executive Director for Communications & Community Relations

ATTACHMENTS

None

MEETING DATE

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

2024-2025 Aspiring Administrator Academy Participants

RECOMMENDED ACTION

Special Recognition

RATIONALE

To support the development of our leadership pipeline, we invited staff interested in growing as leaders to apply for the 2025–2026 Aspiring Administrator Academy. The Academy aimed to help participants identify their leadership strengths, engage in targeted leadership development, and receive mentorship from experienced administrators. Participants had the option to shadow an administrator of their choice or pursue a passion project aligned with their leadership goals.

Additional components included collaboration with the Cabinet leadership team and professional learning in areas such as effective school leadership, communication, school culture, instructional leadership, and teacher support.

Participants also completed two book studies to strengthen their leadership skills. All participants read *Monday Morning Leadership* and selected one additional book from the following: *Dare to Lead*, *Start With Why*, or *Radical Candor*.

Please join me in congratulating the following employees for completing the 2024-2025 Aspiring Administrator Academy:

- John Maxfield, Bee Cave Elementary
- Jessica Taylor, Bee Cave Elementary
- Roland Reyes, Bee Cave Middle
- Amy Puga, Curriculum & Instruction
- Lauren Feist, Curriculum & Instruction
- Marissa Bell, FANS
- Jorgelina Marengo, Lake Travis Elementary
- Bethany Bain, Lake Travis Elementary
- Melissa Calerdeon-Rivas, Lake Travis Elementary
- Blair DaGian, Lakeway Elementary
- David Bammel, Lake Travis High
- Jessica Lani, Rough Hollow Elementary
- Laura Browning, Serene Hills Elementary

BUDGET PROVISIONS



None

RESOURCE PERSONNEL

Susan Fambrough - Assistant Superintendent of Human Resources

Marco Alvarado - Executive Director for Communications & Community Relations

ATTACHMENTS

None

MEETING DATE

April 16, 2025



**13 Aspiring
Administrators**

**4 Half-Day
Sessions**

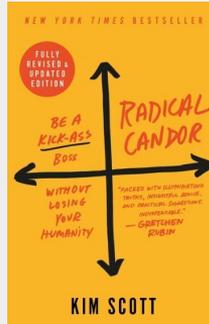
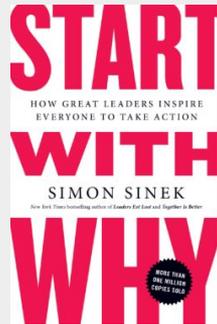
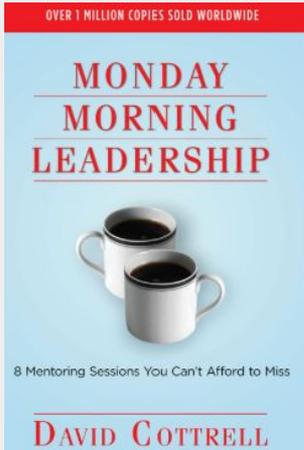
**Shadowing an
Administrator**

**Passion
Projects**



**Collaboration with
new learning**

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Book Studies



**Mentorship from Interim
Superintendent/Cabinet**



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis ISD School Board Trustee Kim Flasch

RECOMMENDED ACTION

Special Recognition

RATIONALE

Kim Flasch was elected to Place 1 on the Lake Travis Independent School District Board of Trustees in May 2013. During her tenure on the school board, Ms. Flasch has been an exemplary ambassador for the Lake Travis ISD community by supporting the administration and district staff, fostering accountability and continuous improvement, and advocating for the benefit of all students. After serving four consecutive terms, Ms. Flasch did not to seek re-election in 2025.

Serving without compensation, Ms. Flasch has witnessed the District's student enrollment almost double in size during her time on the school board. She has been at the forefront of efforts to accommodate that growth, in particular through the passage of the District's 2017, 2022, and 2023 bonds totaling more than \$1 billion for new construction and upgrades to district facilities, as well as voter-approved tax rate elections in 2017 and 2021 to generate approximately \$5 million in annual state revenue.

Ms. Flasch and her husband Robert have two children, Branagan and Caleb—both of whom are graduates at Lake Travis High School. On behalf of the Lake Travis ISD family, we thank Ms. Flasch for her 12 years of service as a school board trustee and wish her much success in her future endeavors.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Steve Flores, Ph.D. - Interim Superintendent

Marco Alvarado - Executive Director for Communications & Community Relations

ATTACHMENTS

None

MEETING DATE

April 16, 2025



AGENDA ITEM ACTION SHEET

AGENDA ITEM

School Health Advisory Council - Human Sexuality Curriculum Materials for Consideration Public Hearing

RECOMMENDED ACTION

Public Hearing

RATIONALE

Pursuant to Texas Education Code (TEC) §28.004, each school district is required to establish a local School Health Advisory Council (SHAC) to assist the district in ensuring that local community values are reflected in the district's health education instruction, including instruction relating to human sexuality. The statute further prescribes the responsibilities of the SHAC, including the review and recommendation of curriculum materials pertaining to human sexuality instruction.

In accordance with the statutory requirements, the SHAC has conducted a review of human sexuality instructional materials and is presenting its recommended materials for consideration. As required by TEC §28.004(j), prior to the adoption of any such curriculum materials, the Board of Trustees must hold a public hearing to allow for community input and public comment regarding the proposed instructional resources.

This public hearing serves to fulfill the statutory obligation to ensure transparency in the curriculum adoption process and to afford parents and stakeholders the opportunity to review and provide feedback on the instructional materials under consideration. The hearing is a critical component of the district's compliance with state law and supports the Board's role in safeguarding the educational and health interests of students in alignment with local community standards.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

School Health Advisory Council, Human Sexuality Curriculum Subcommittee Members
Jennifer Garrigan, Director of Counseling and Health Services
Tasha Barker - Assistant Superintendent of Organizational Services

ATTACHMENTS

School Health Advisory Council - Human Sexuality Curriculum Materials for Consideration Public Hearing Presentation
Appendix - Human Sexuality Curriculum Provider Checklist and Scoring Results

MEETING DATE

April 16, 2025



School Health Advisory Council
Human Sexuality Curriculum
Public Hearing
April 16, 2025



Texas Law

The Texas Education Code (TEC) is the state law that governs Texas public education.

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TEC §28.004 outlines the requirements for sexual health education instruction (called Human Sexuality Instruction specifically in the code); indicates the need for every school district to have a School Health Advisory Council (SHAC) that reviews sexual education instruction; and describes the process for curriculum adoption, parent notification, and parent consent.



Why the Review?

- Lifeguard was discontinued and replaced with Choosing the Best.
- The SHAC saw this as an opportunity to review the updates and explore other options to ensure we're using the best fit for our students.



Gathering Insights

- Reviewed 26 districts in ESC Region 13 and fast-growing areas across Texas
- Identified current human sexuality programs in use
- Explored trends and alternative resources



Timeline

Date	Agenda
08/28/24 - 12/4/24	SHAC Committee investigated and reviewed available materials
12/13/24, 1/9/25	Review/discuss final 3 providers under consideration: <i>Choosing the Best, Goodheart Wilcox, and Living Well Aware</i>
1/13/25 - 1/26/25	Email was sent to SHAC with instructions for final review and scoring of human sexuality curriculum options - deadline to complete was 1/26/25
1/15/25	Group of science teachers from all grade levels met to review and score the human sexuality curriculum options currently under consideration of the SHAC
1/29/25	SHAC committee discussed curriculum options, voted to move forward with <i>Choosing the Best</i> and <i>Living Well Aware</i>
2/19/25	Sub-committee to present recommended curriculum provider (public meeting #1)
2/28/25, 4/16/25, 5/13/25	Public Review of Materials @ Education Development Center - Mesquite Room 2/28/25 - 8:00 a.m. - 4:00 p.m. 4/16/25 - 8:00 a.m. - 5:30 p.m. 5/13/25 - 8:00 a.m. - 4:00 p.m.
3/26/25	Sub-committee to address any follow up: re provider + committee vote (public meeting #2)
4/16/25	SHAC to present Human Sexuality education curriculum recommendation to the school board + Q&A (public meeting #1)
5/21/25	SHAC to address any follow ups: re: recommended provider + board vote for adoption (public meeting #2)
2025-2026 School Year	Implementation of approved curriculum



Curriculum Cost

Curriculum Name	Program Startup Cost	Cost Per Student	Total Cost
Choosing the Best	Free	Free	Free
Goodheart Wilcox (Textbook + Online Student Access for 1 year) *Does not include cost to train teachers and develop lessons*	None	\$90.80	\$326,880 ²⁵
Goodheart Wilcox (Textbook + Online Student Access for 3 years) *Does not include cost of time to train teachers and develop lessons*	None	\$100.35	\$361,260.00
Living Well Aware Access for 1 year *Does not include cost of time to train teachers*	\$50 per teacher =\$1500	\$1695 per grade level =\$6,780	\$8,280



Teacher Training Cost

Curriculum Name	Avg. Cost of Sub Teacher	Avg. Cost of Curriculum PD	Total Cost for Teacher Training
Choosing the Best	\$0	\$0	\$0
Goodheart Wilcox	\$160 per day =\$4,800	\$30/hr for 8hr Day =\$7,200	\$12,000
Living Well Aware	\$160 per day =\$4,800	\$0	\$4,800



Instructional Planning

Curriculum Name	Instructional Time Needed
Choosing the Best	6 days needed- can be taught consecutively or once a week for 6 weeks
Goodheart Wilcox	12-14 days needed consecutively
Living Well Aware	12-14 days needed consecutively



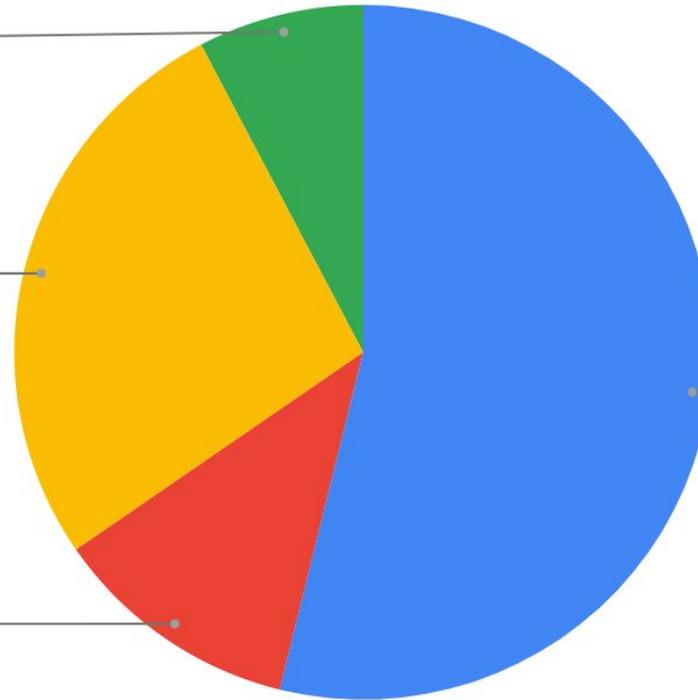
Material Review and Analysis

Count of I am a _____ (select all that apply)

Student
7.7%

Parent
26.9%

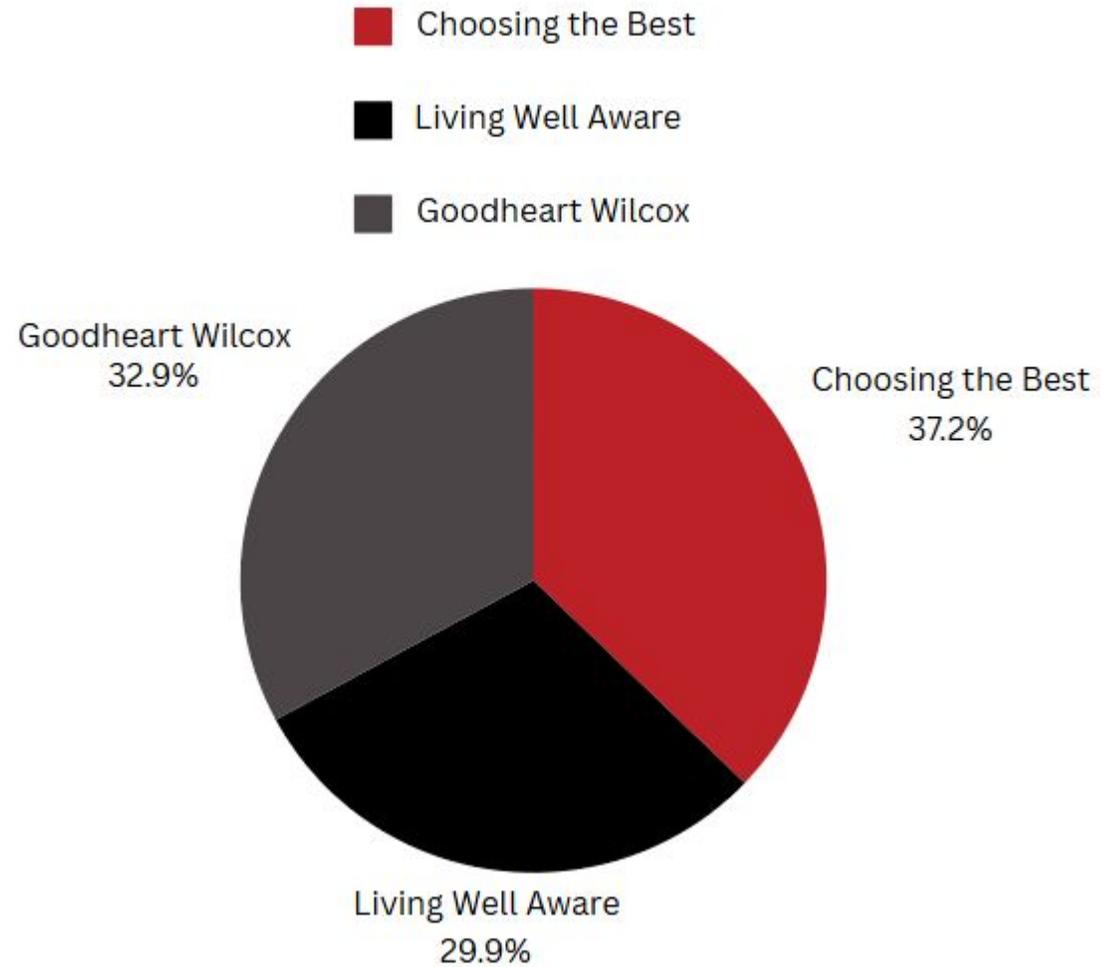
Community Member
11.5%



Staff Member
53.8%



Material Review and Analysis





Update to Curriculum Choices

01/29/25 - During the January SHAC meeting, the committee chose to vote on removing *Goodheart Wilcox* from consideration³⁰ due to the cost of curriculum. Moving forward, the two remaining curriculum options would be *Choosing the Best* and *Living Well Aware*.

Choosing the Best and *Living Well Aware* both meet the Texas Education Code Legal Compliance (§28.004).



Material Review and Analysis

The Human Sexuality Curriculum Provider Checklist and Scoring Google Form consisted of -

- 18 questions
 - Topics reviewed -
 - Alignment to the TEKS
 - Medical accuracy
 - Student age appropriateness, accessibility, adaptability, and inclusivity/sensitivity
 - Moral and ethical values
 - Lesson clarity, engagement, real-world relevance, and supplemental materials
 - Teacher training requirements and ease of delivery
 - Implementation timeline and integration flexibility
 - External presenters
 - Financial investment / cost effectiveness



Material Review and Analysis

Percentage of Survey Responses Rated 4/Excellent on the Likert Scale

- **Choosing the Best - 75%**
 - 26 Survey Respondents
 - 18 Survey Questions
 - Respondents selected “4” 351 times across the 18 questions
- **Living Well Aware - 18%**
 - 20 Survey Respondents
 - 18 Survey Questions
 - Respondents selected “4” 65 times across the 18 questions



SHAC Members Voting Results

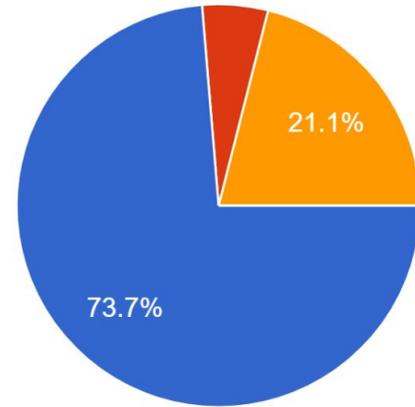
Curriculum Selected: **Choosing the Best**

Please select the human sexuality curriculum you believe should be adopted and implemented for the 2025-2026 school year.

19 responses

Voting Results:

19 SHAC members cast their votes;
14 voted in favor of Choosing the Best;
1 voted in favor of Living Well Aware,
4 voted for neither curriculum.



- Choosing the Best (formerly Lifeguard) 33
- Living Well Aware
- I do not recommend either curriculum options



Curriculum Recommendation

Based on the results of the human sexuality curriculum review form and the votes cast by the LTISD SHAC Committee, we recommend adopting and implementing the '**Choosing the Best**' curriculum for the 2025–2026 school year. The SHAC Committee offers the following rationale for its recommendation:

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- **SBOE Approved & TEKS Coverage:** Choosing the Best covers all 6th–9th grade sexual health TEKS, while Living Well Aware lacks a 9th-grade curriculum.
- **Seamless Integration:** Aligns with our current reproductive health TEKS schedule with minimal disruption.
- **Cost & Resource Efficiency:** Most cost-effective and resource-efficient option.
- **Teacher Preference:** Strong support for facilitator-led delivery.
- **Community Support:** The SHAC committee's analysis showed overwhelming support for Choosing the Best.





Appendix

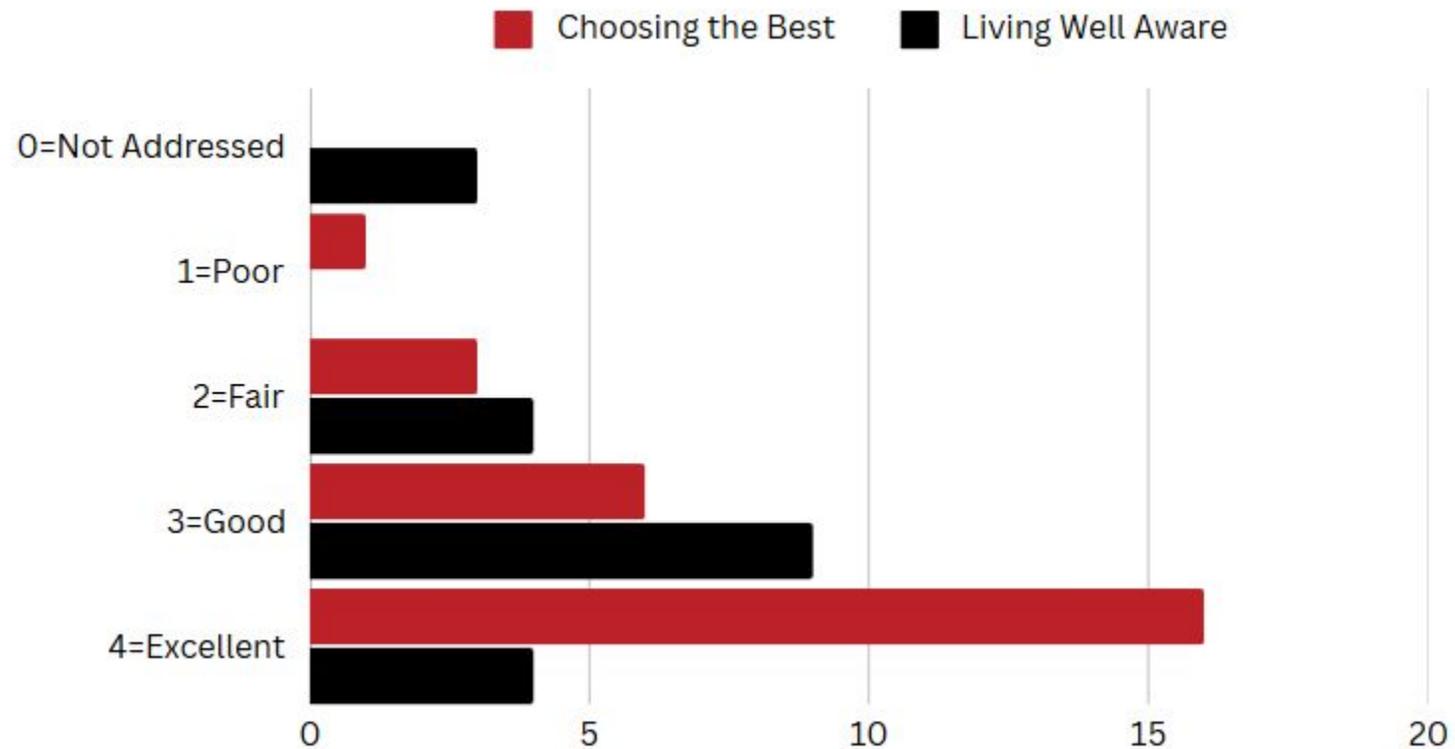
School Health Advisory Council
Human Sexuality Curriculum - Material Review and Analysis

Public Hearing
April 16, 2025



Material Review and Analysis

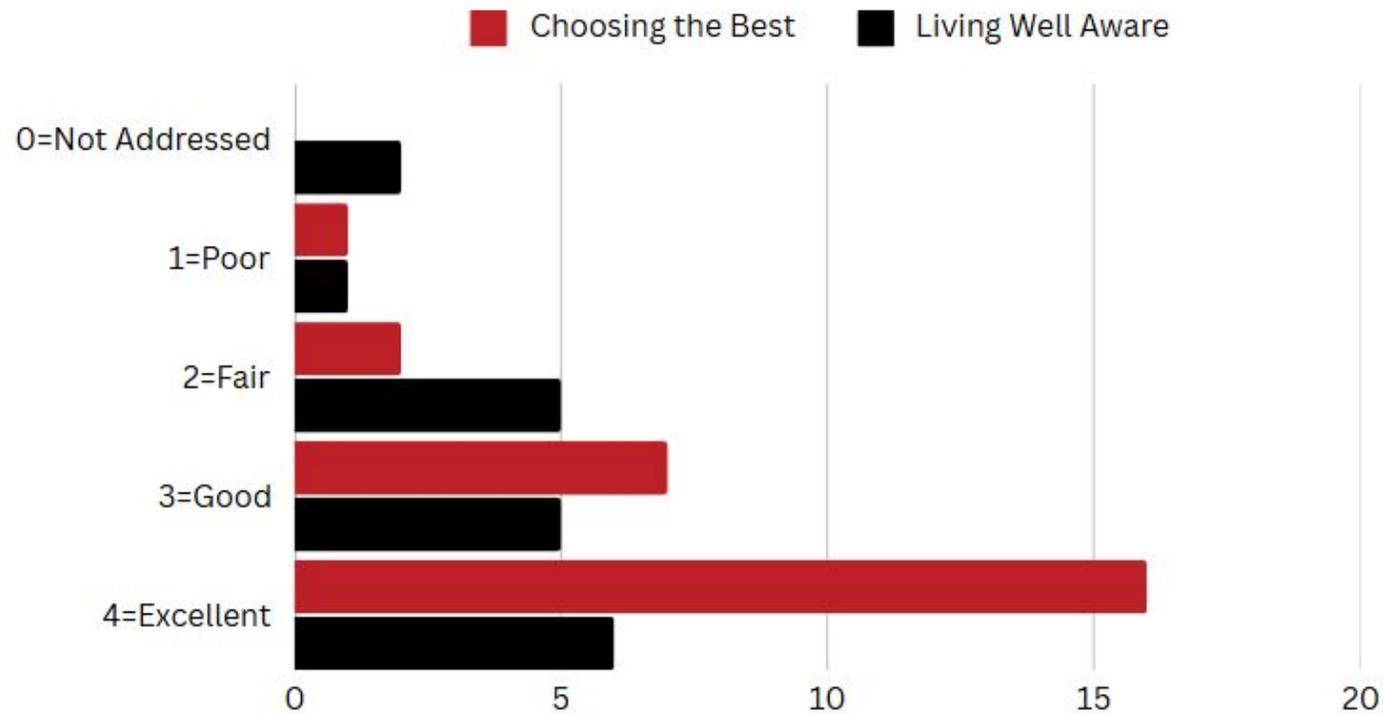
Alignment with TEKS Healthy Relationships: Covers TEKS topics about healthy relationships, boundaries, and consent.





Material Review and Analysis

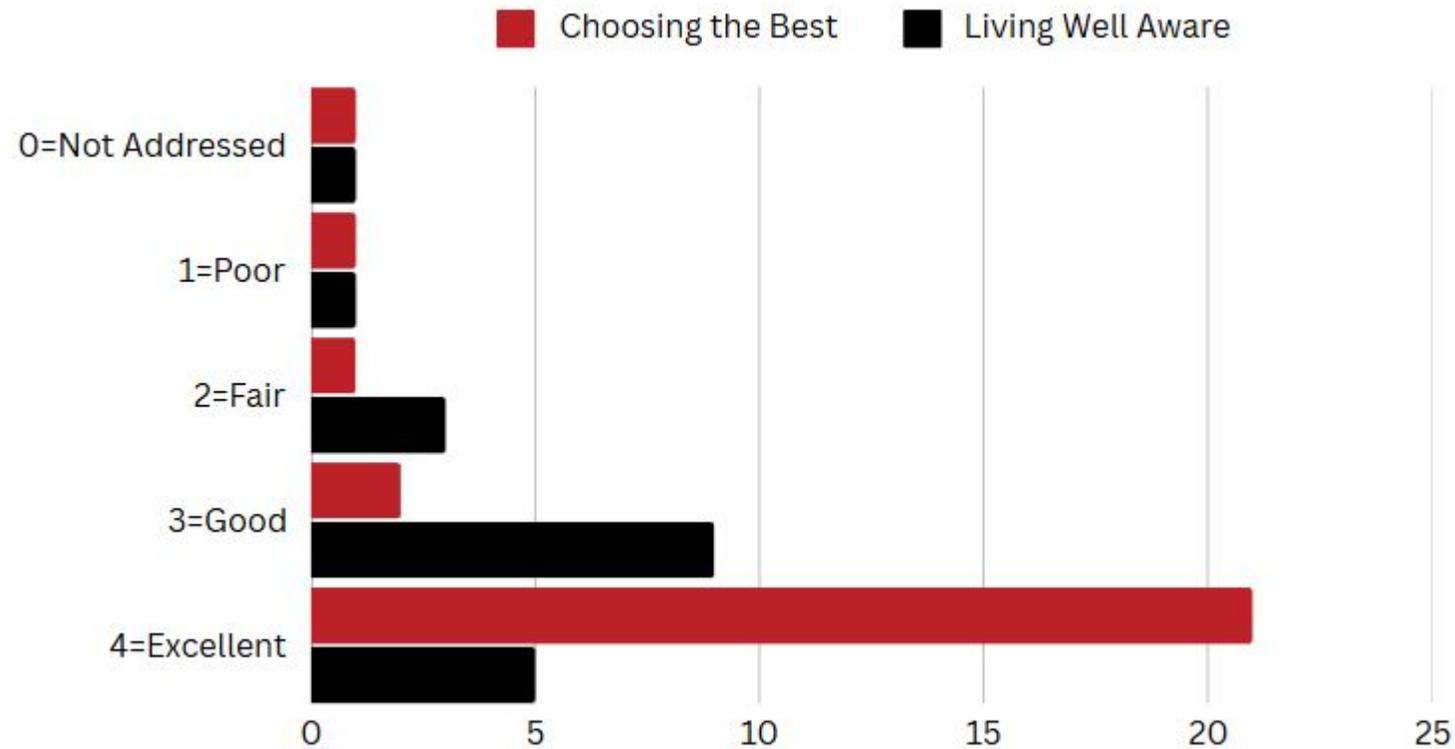
Alignment with TEKS - STIs and Contraceptive Effectiveness: Aligns with TEKS requirements to analyze the effectiveness and risks of contraception.





Material Review and Analysis

Medical Accuracy - All information presented is scientifically accurate and verified by health experts.

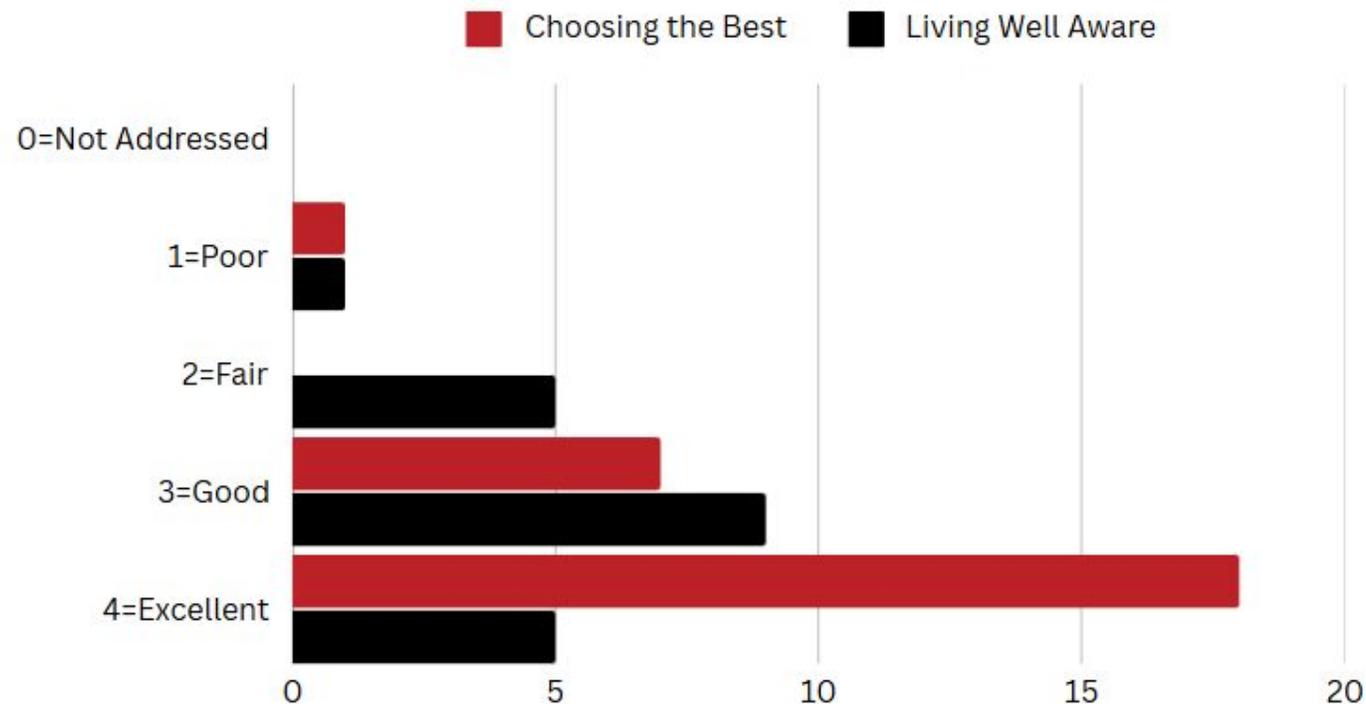




Material Review and Analysis

Age Appropriateness - The curriculum is developmentally appropriate, handles sensitive topics in a manner appropriate for each grade level, and the content is tailored to the maturity level of secondary students, avoiding unnecessary complexity or insensitivity.

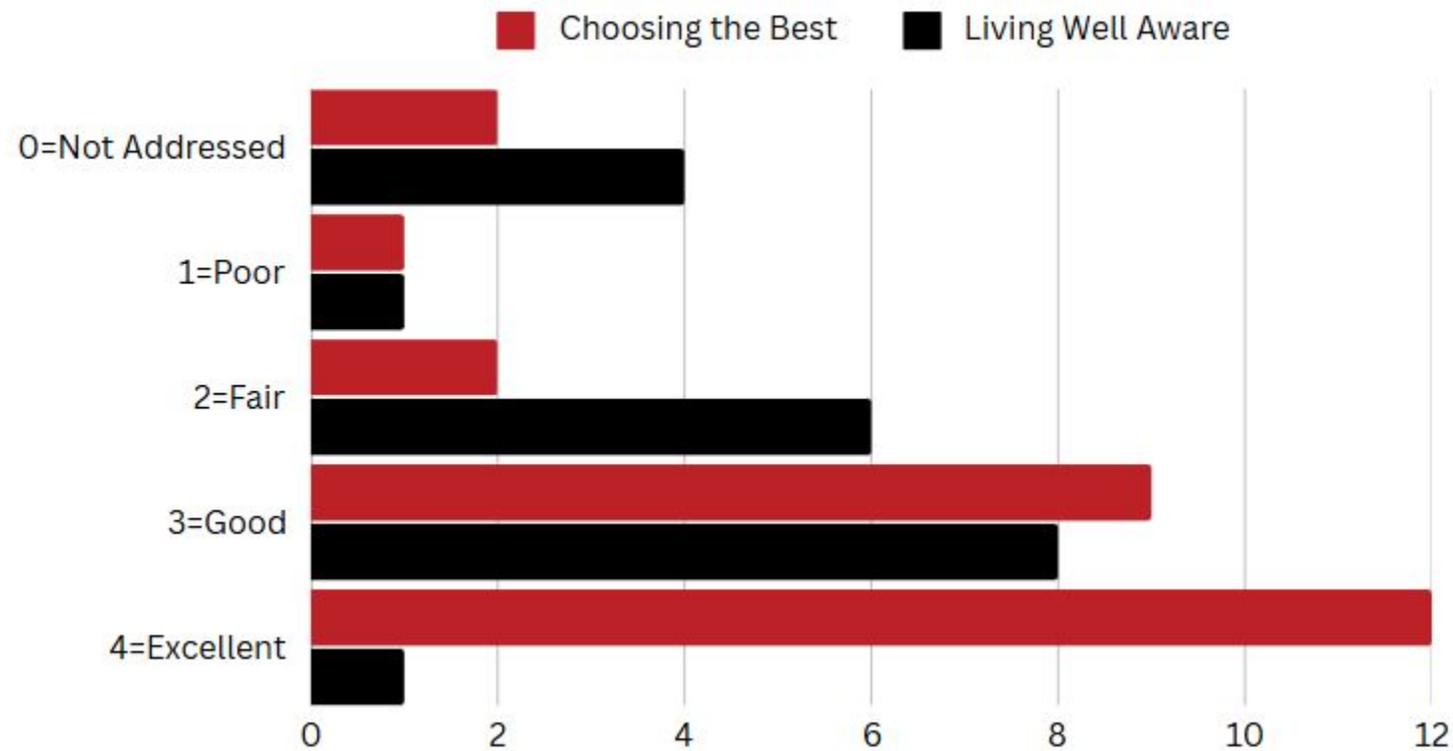
40





Material Review and Analysis

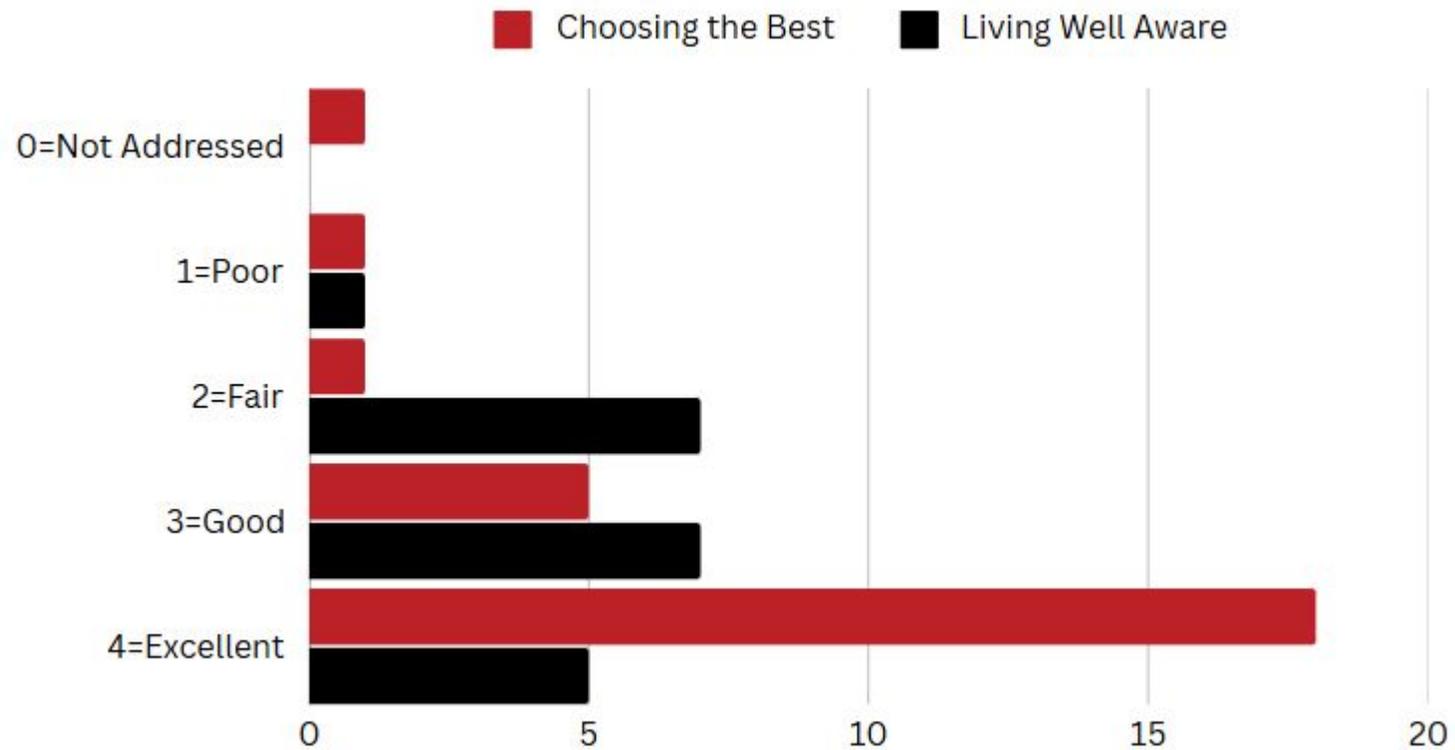
Student Accessibility and Adaptability - The curriculum is accessible and adaptable for students with diverse learning needs (e.g., special education, English learners).





Material Review and Analysis

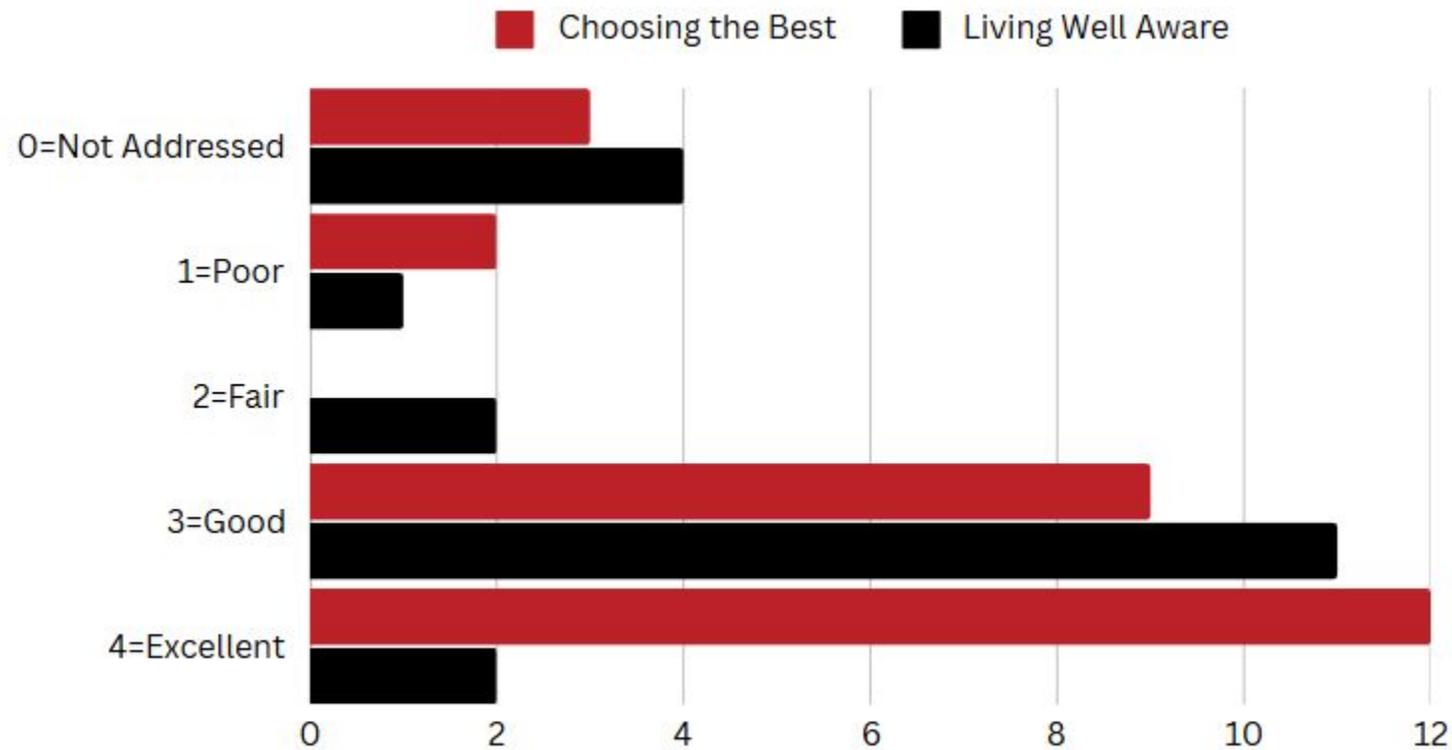
Moral and Ethical Standards- The product respects and upholds the moral and ethical values important to our community.





Material Review and Analysis

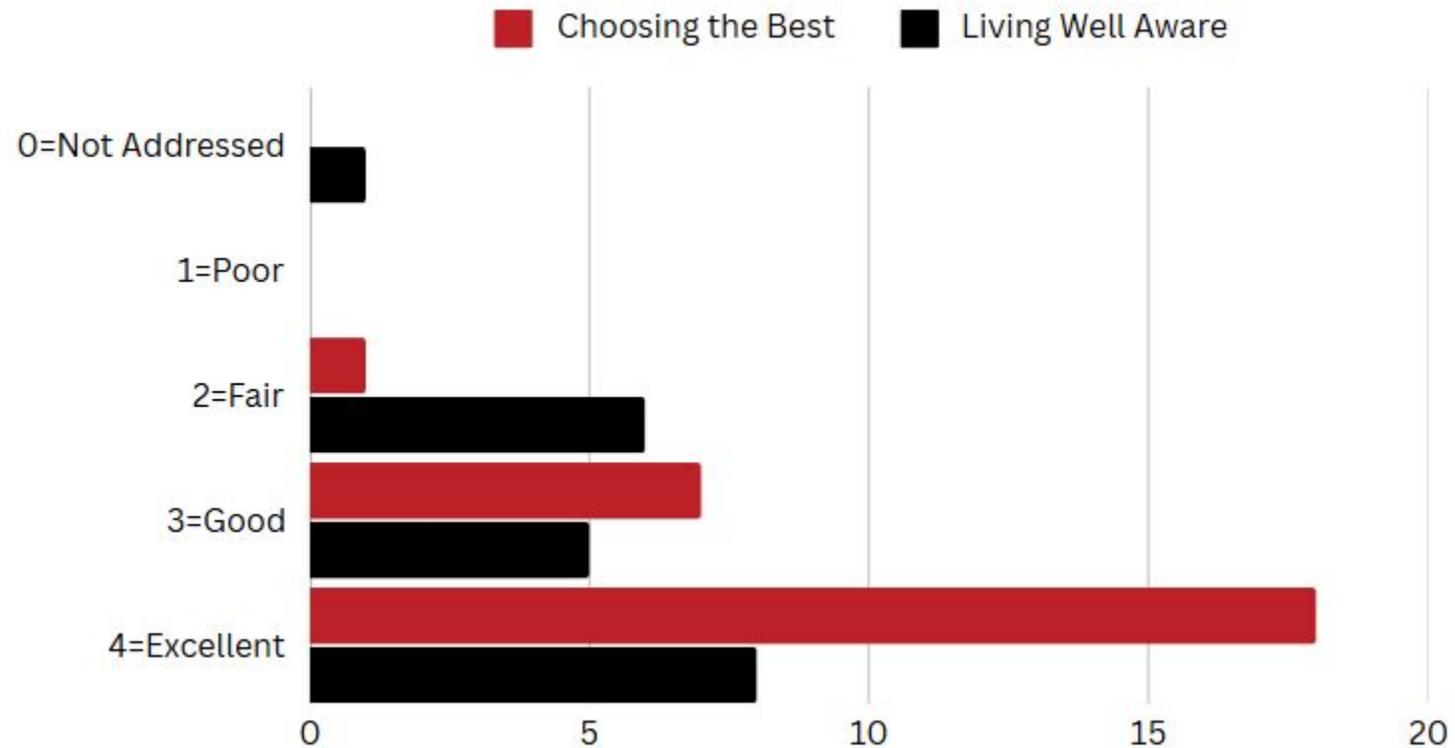
Inclusivity and Sensitivity - Cultural and Gender Sensitivity: Respects diverse cultures and genders.





Material Review and Analysis

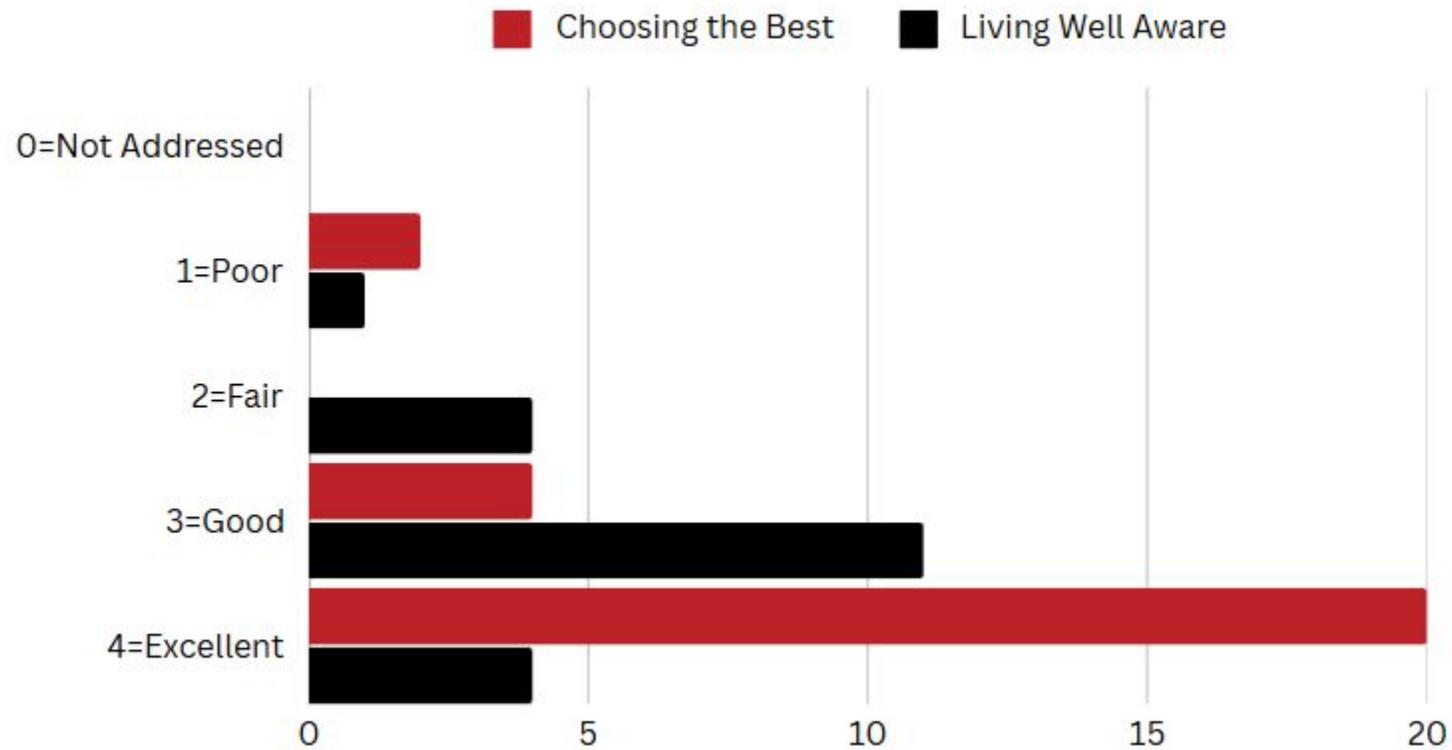
Interactive and Engaging - Includes hands-on activities, multimedia, or peer-to-peer learning opportunities.





Material Review and Analysis

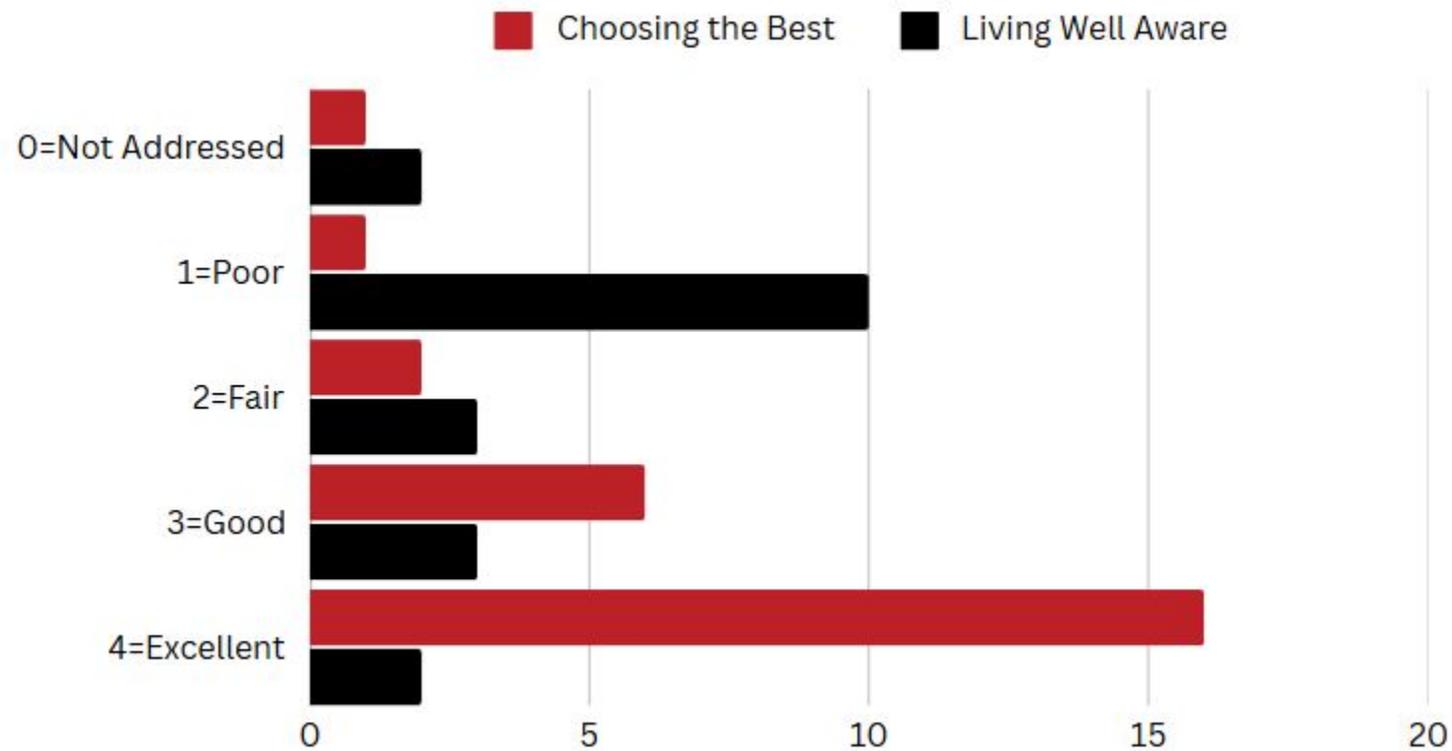
Real-World Relevance - The content connects to students' real-life experiences and challenges.





Material Review and Analysis

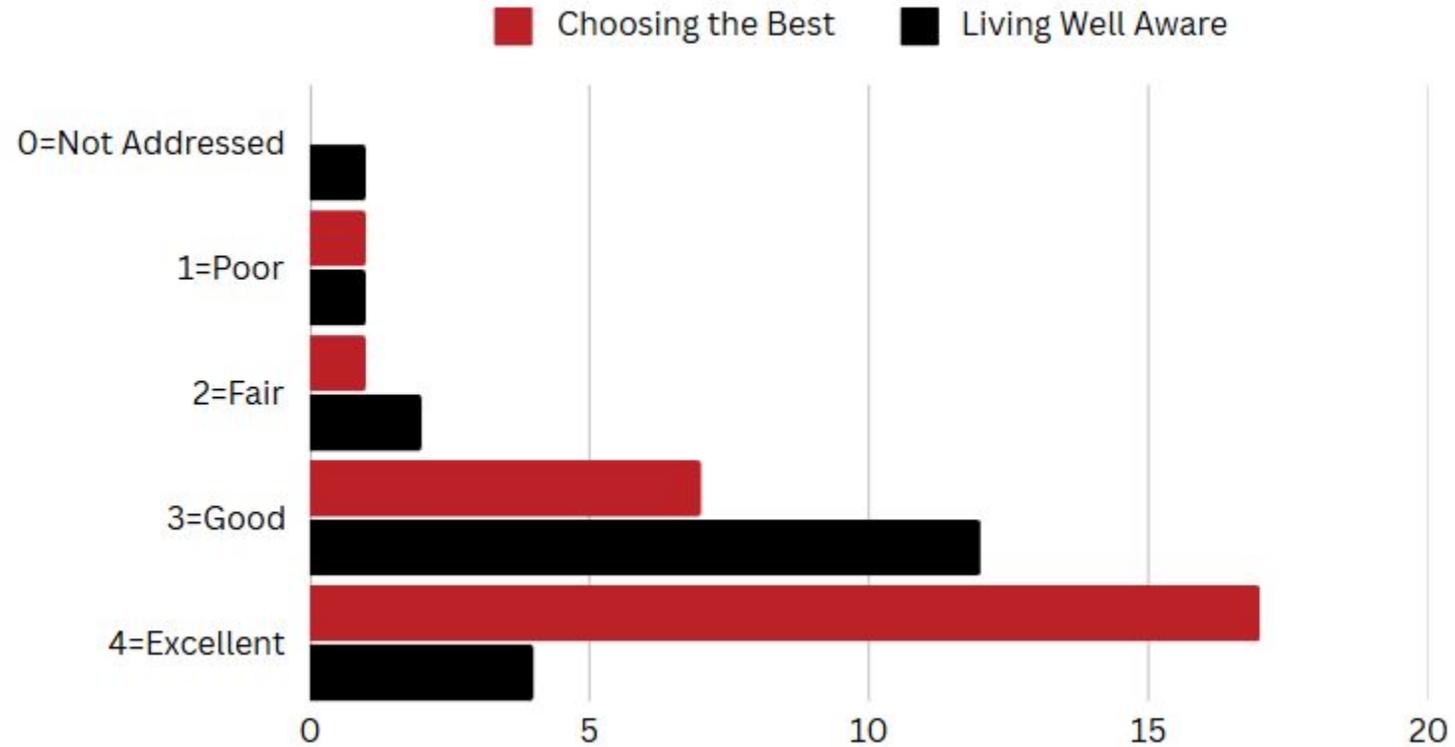
Teacher Training Requirements - The curriculum requires a manageable amount of training time (e.g., fewer than 6 hours).





Material Review and Analysis

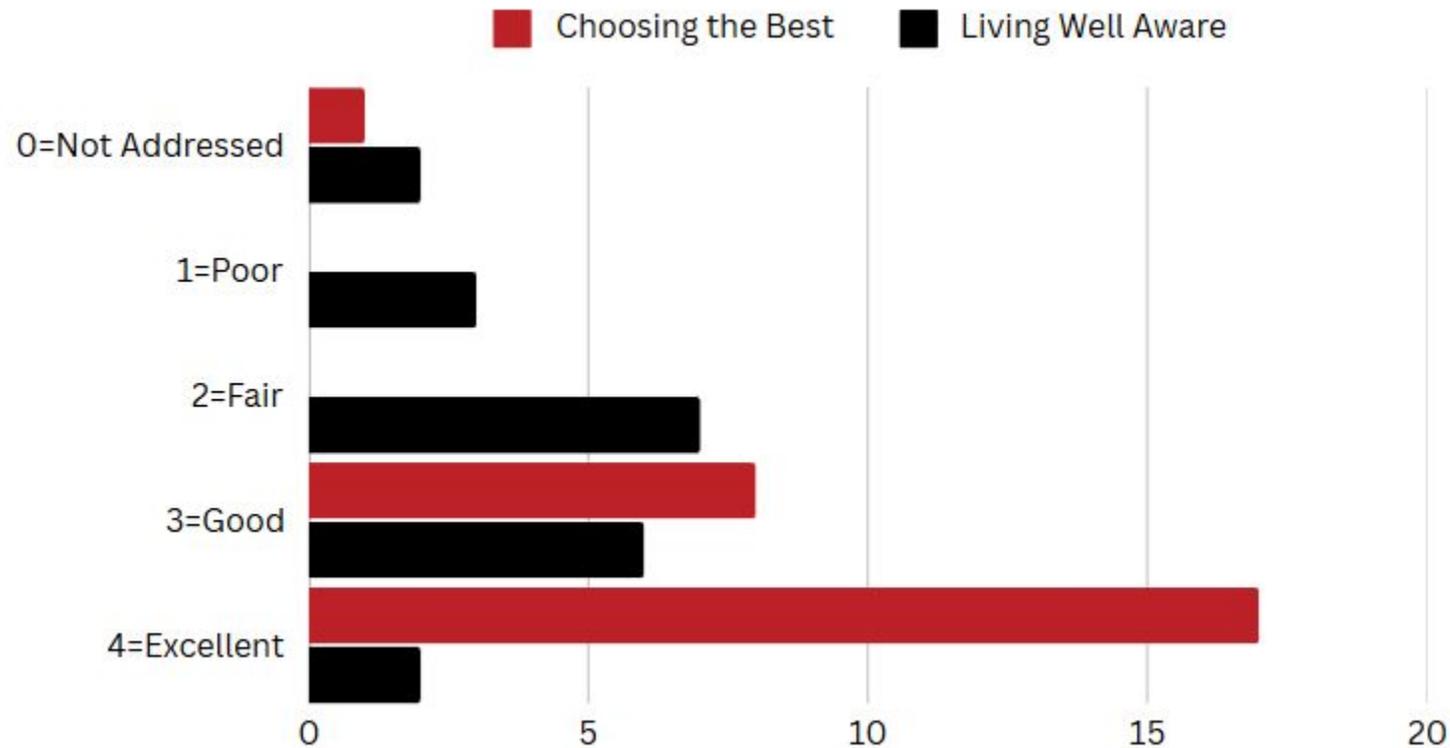
Lesson Clarity - Lesson plans and objectives are well-defined and easy to follow.





Material Review and Analysis

Ease of Delivery - The materials are clear, user-friendly, and adaptable to various teaching styles and years of experience (e.g., novice/tenure teacher).

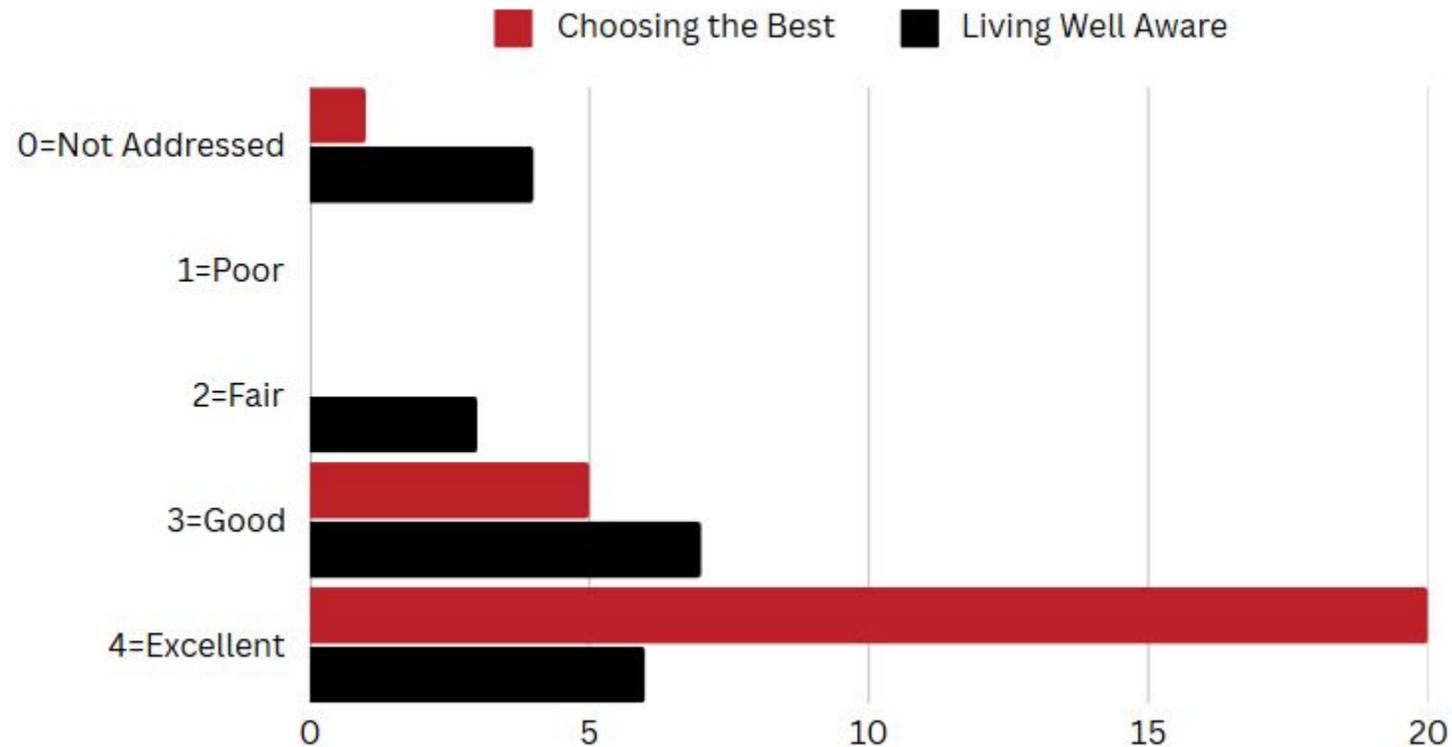




Material Review and Analysis

Supplemental Resources for Teachers - The curriculum provides adequate teaching support materials (e.g., guides, videos, handouts) for teachers to access.

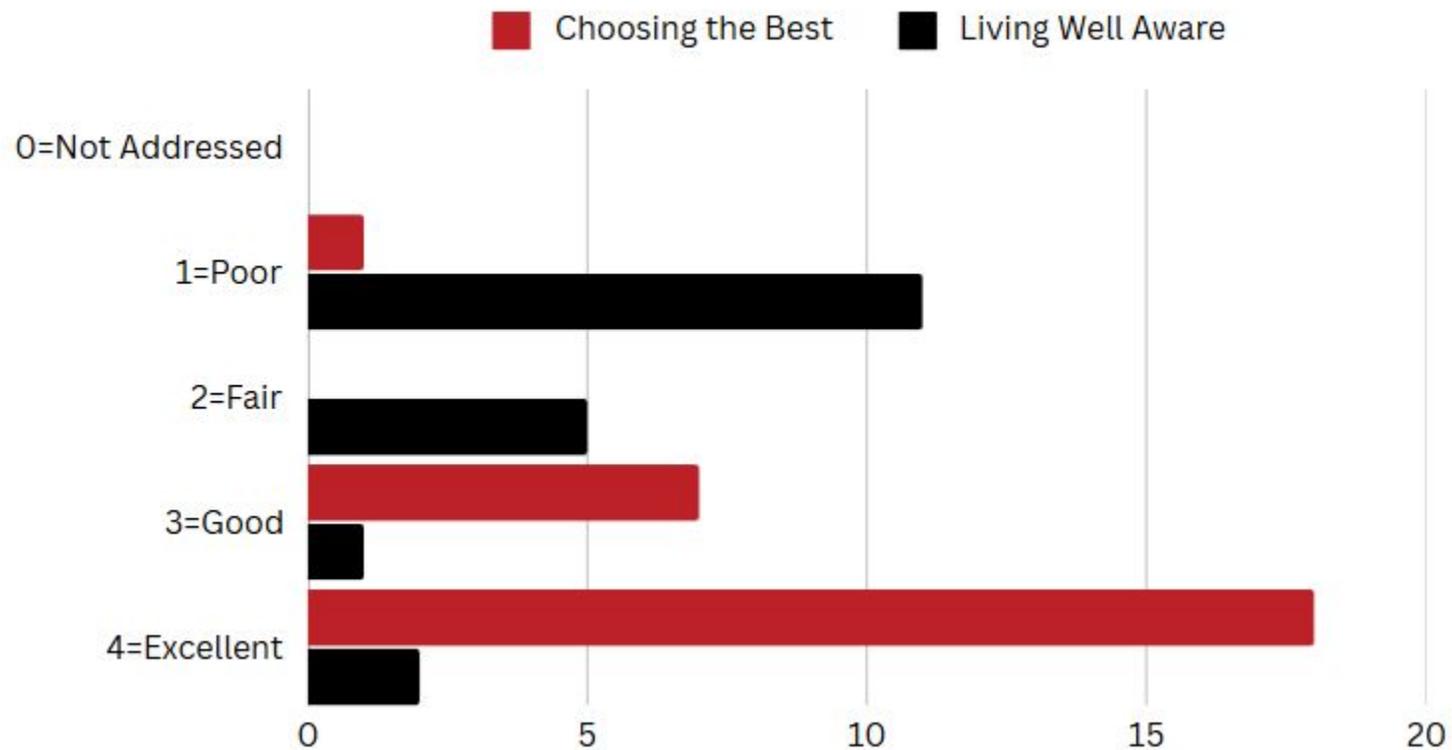
49





Material Review and Analysis

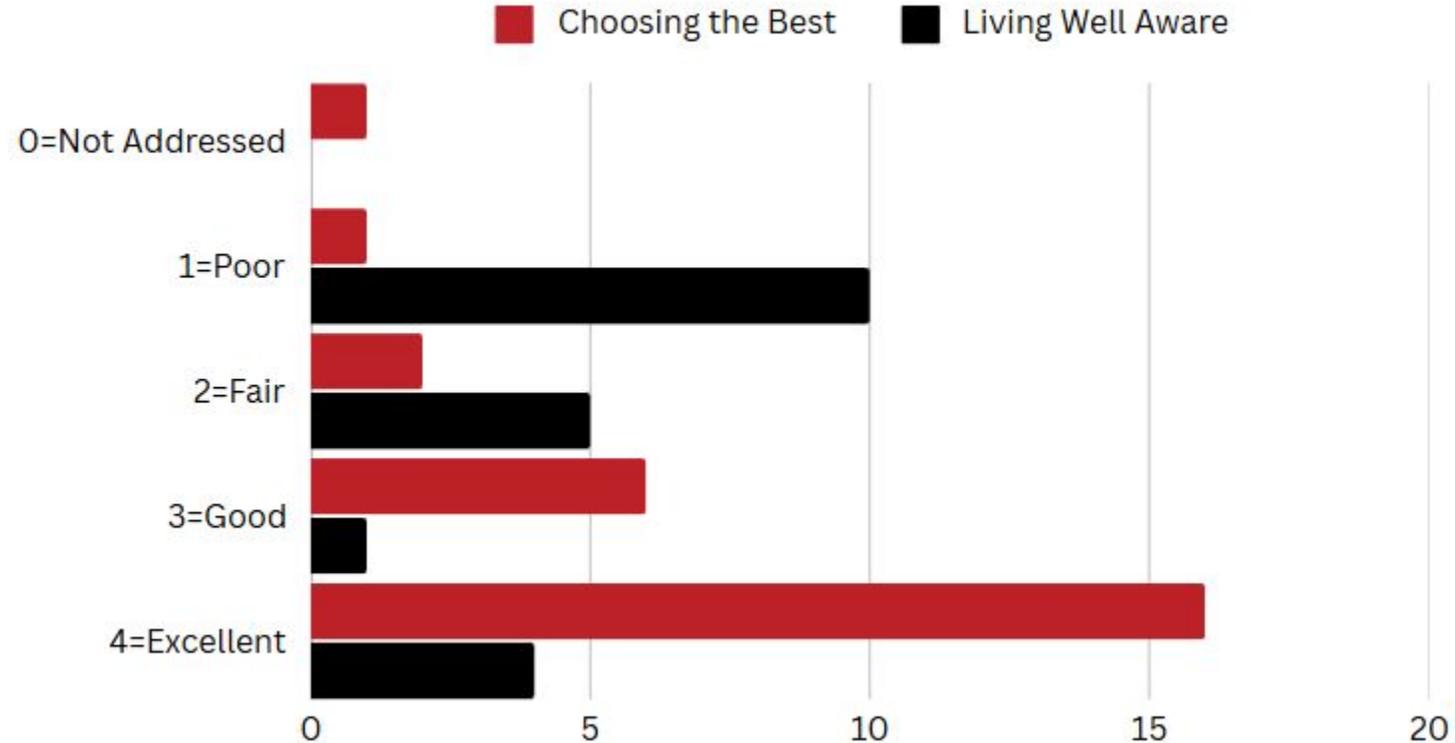
Implementation Timeline - The curriculum can be implemented/taught within a reasonable timeframe.





Material Review and Analysis

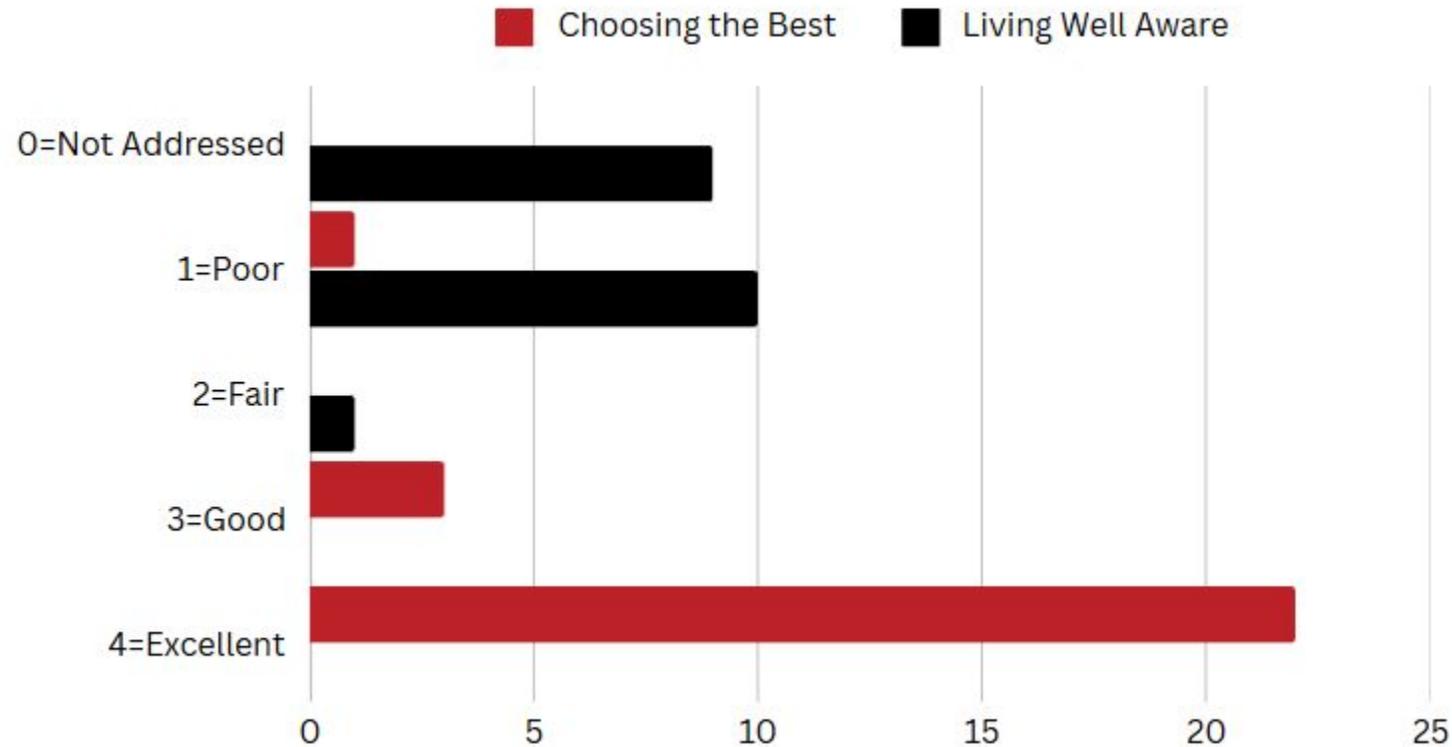
Integration Flexibility - The curriculum can be easily integrated into the current school schedule without major disruptions.





Material Review and Analysis

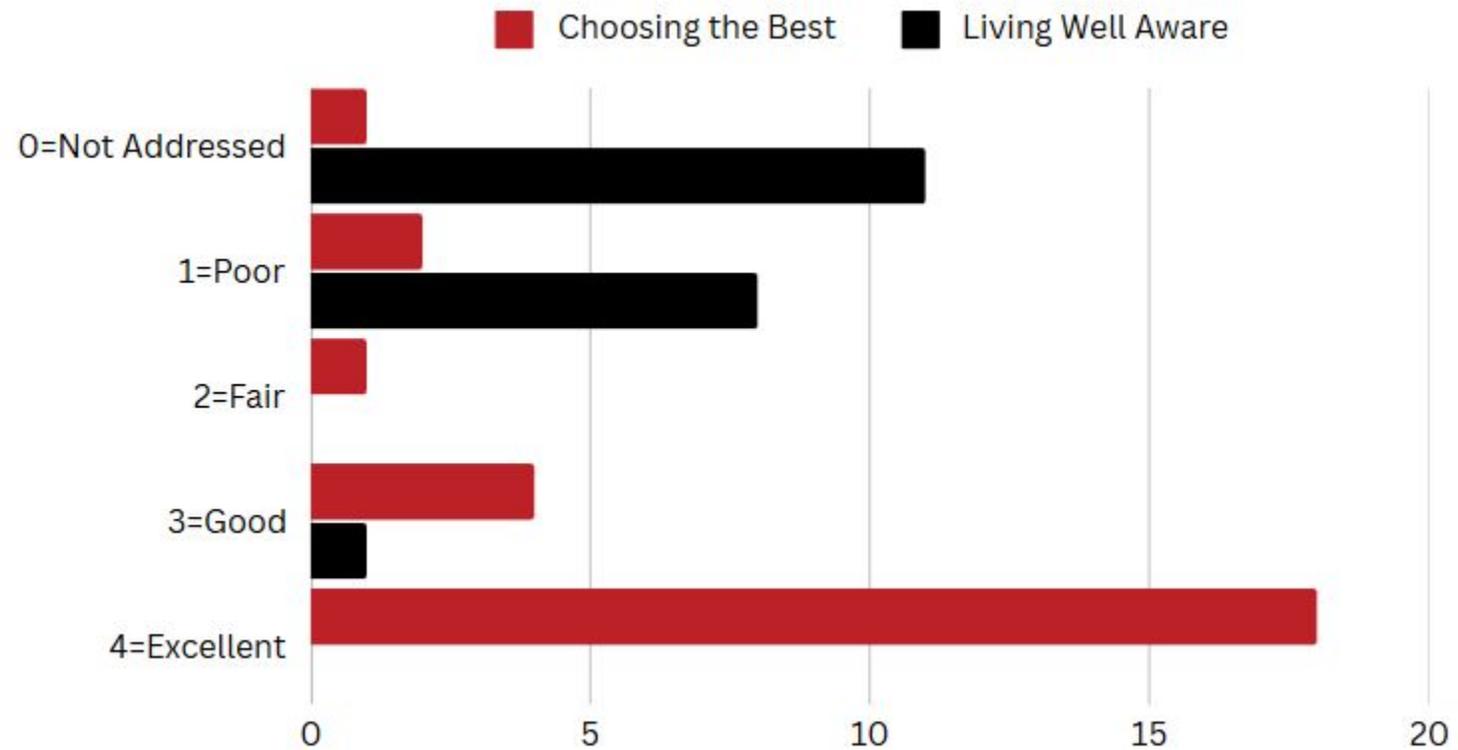
External Providers/Presenters - Outside instructors are readily available and affordable.





Material Review and Analysis

External Providers/Presenters - The effectiveness of third-party presenters (e.g., outsourced speakers or organizations) to deliver content directly to students.

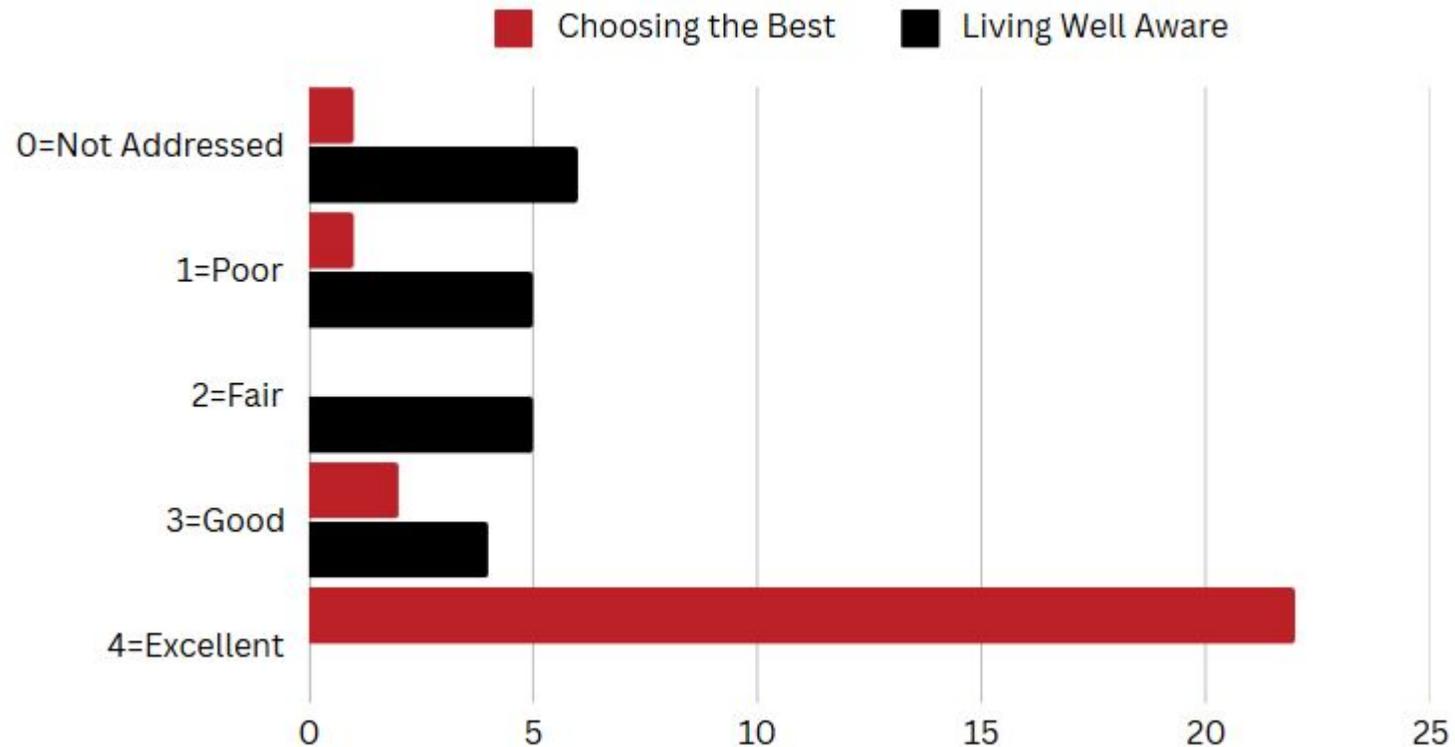




Material Review and Analysis

Financial Investment / Cost Effectiveness - Ongoing Expenses: The curriculum does not require significant recurring costs (e.g., consumable materials, annual licensing).

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AGENDA ITEM ACTION SHEET

AGENDA ITEM

Campus Presentation–West Cypress Hills Elementary

RECOMMENDED ACTION

For Presentation/Discussion only.

RATIONALE

The purpose of this presentation is to provide the Board of Trustees and the community with a snapshot of the impactful work being done by West Cypress Hills Elementary. This includes highlighting significant achievements by students, staff, and families that contribute to the overall success of the school community.

The expected outcome of this presentation is to strengthen the connection between the campus and the community and give the Board of Trustees the opportunity to engage in conversations with the campus principal that support the success of all stakeholders.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum & Instruction
Amy Russ- Principal, West Cypress Hills Elementary

ATTACHMENTS

Presentation

MEETING DATE

April 16, 2025



Lake Travis Showcase

West Cypress Hills Elementary

56

April 16, 2025

Principal: Amy Russ

All About West Cypress Hills Elementary

Year the school opened - **2014**

of students - **591 Students**

of staff - **79 Total Staff:**

Home to : **G3 program**



57

Mission Statement: At West Cypress Hills Elementary, we will cultivate a community which inspires and ignites a passion for life-long learning and positive world change.



Campus Goal for 2024-2025



58

Campus Spotlight–Focus on Students

Growing Students Socially and Emotionally

-  Each day begins with character lesson in all classrooms
-  Each week Wow Board recognition based on character traits⁵⁹
-  Each month our counselor teaches lessons highlighting
-  Each month Tiger Rallies (look up honoring others and student Recognition)

Campus Spotlight—Focus on Students

Tiger 2nd Graders in Ms. Wyatt's GT Class Reading Together



Principal Russ Working with Tiger 4th Graders on Math Problem Solving Skills



Campus Spotlight—Focus on Educators

Growing Our Educators – 1% Better Every Day

“When teachers grow, students grow.”

4 key areas professional growth:



Small Group Instruction



Tier 1 Instruction & Data-Driven Teaching



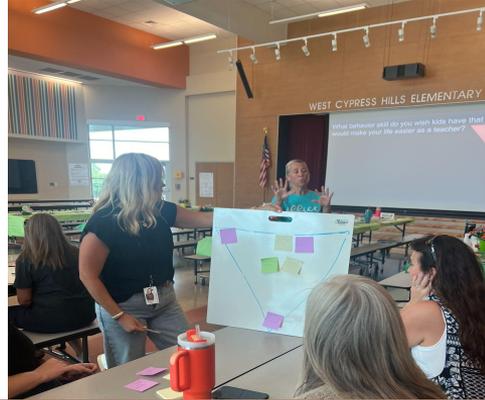
Classroom Management & Student Support (Emergent Tree Training)



Strengthening PLCs & Vertical Teams

 *This isn't about being perfect—it's about progress. Each week, each lesson, each team meeting is a step toward stronger, more effective teaching.*

Campus Spotlight—Focus on Educators



LT

Campus Spotlight—Focus on Families

Growing family Collaboration

“It takes a village to raise a child—and a community to grow 1% better every day.”

Purpose: Connect families with the school community

- **Monthly Family events:** Meet the teacher night, Kinder Play date, Tiger Rallies, WCHE PTO Spirit Nights, Learning Showcase, Curriculum night, APEX, Mother Son Night,⁶³ Daddy Daughter Dance, Holiday Parties, Reading Book Fair Nights, 1st Grade Plays, 2nd grade economic fair, Career day,
- **Tiger Dads:** student arrival, Steam Lab support, Lunch room, Specials, classroom support, and dismissal
- **Volunteers:** Mystery Readers, Literacy Partners, Library Helper, Lunch room help, neighborhood decorating throughout the school year, student mentor, support garden



Campus Spotlight—Focus on Families

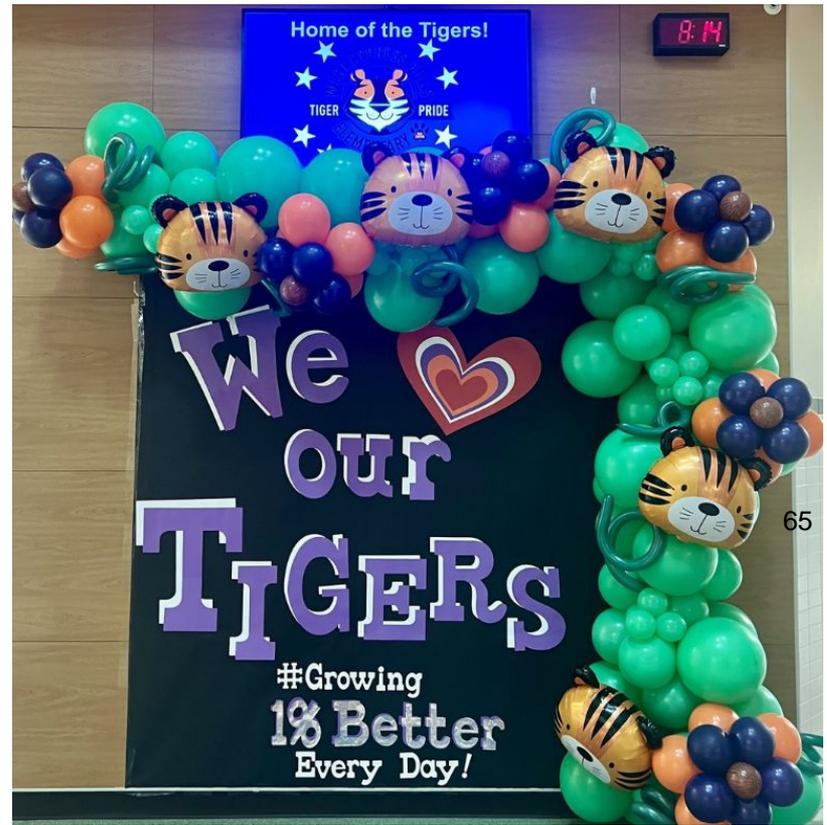
Thank you Ms. Deans & PT0 Volunteers!
We enjoyed our Day of Learning in the Garden!



Join the fun!
Volunteer to be a

**TIGER
DAD!**

LT



Questions?



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2024-2025 LTISD Fine Arts Update

RECOMMENDED ACTION (choose one)

For Presentation/Discussion Only.

RATIONALE

Update on 2024-2025 Fine Arts Program at LTISD.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Shannon Gill – Director of Fine Arts

ATTACHMENTS

None

MEETING DATE

April 16, 2025



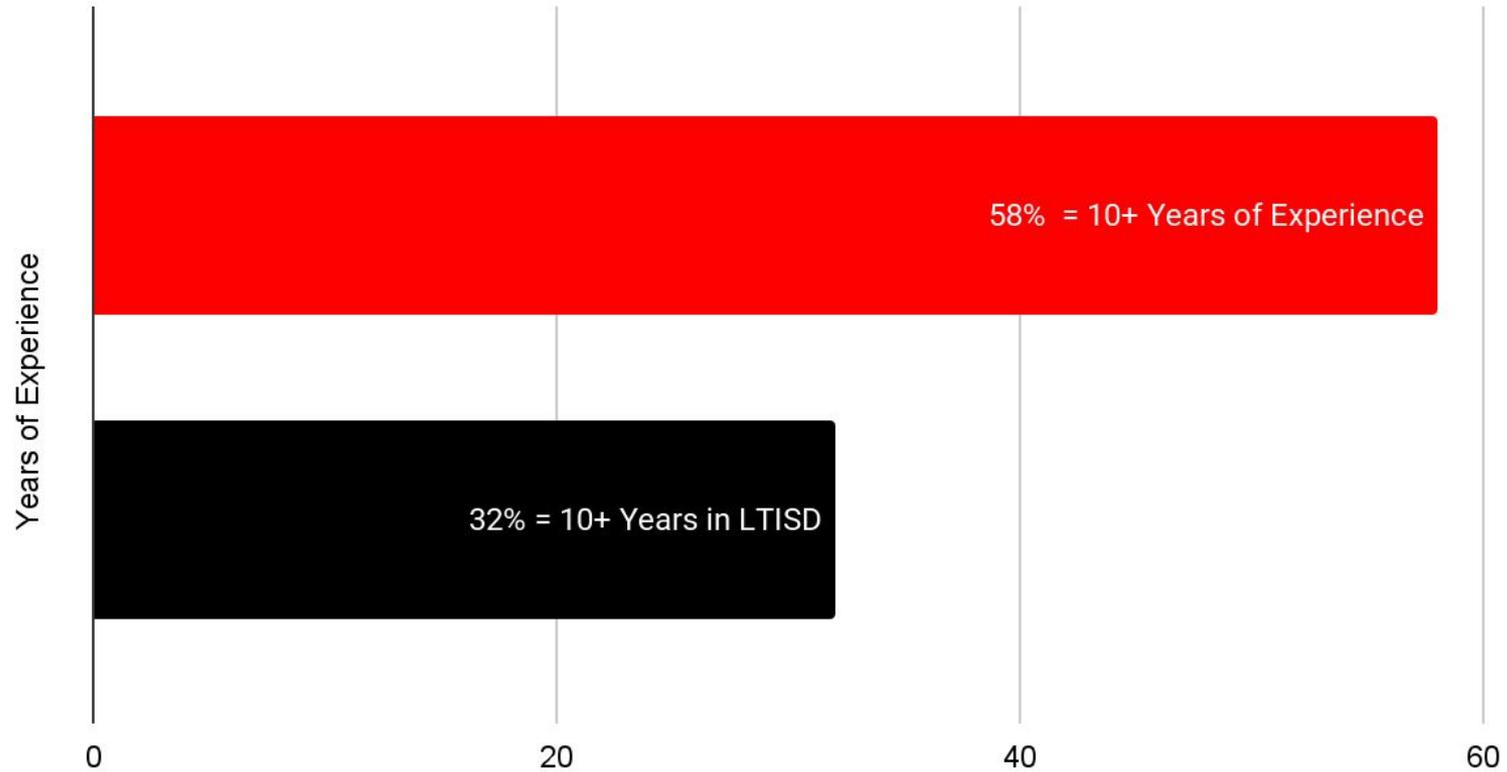
FINE Arts

67

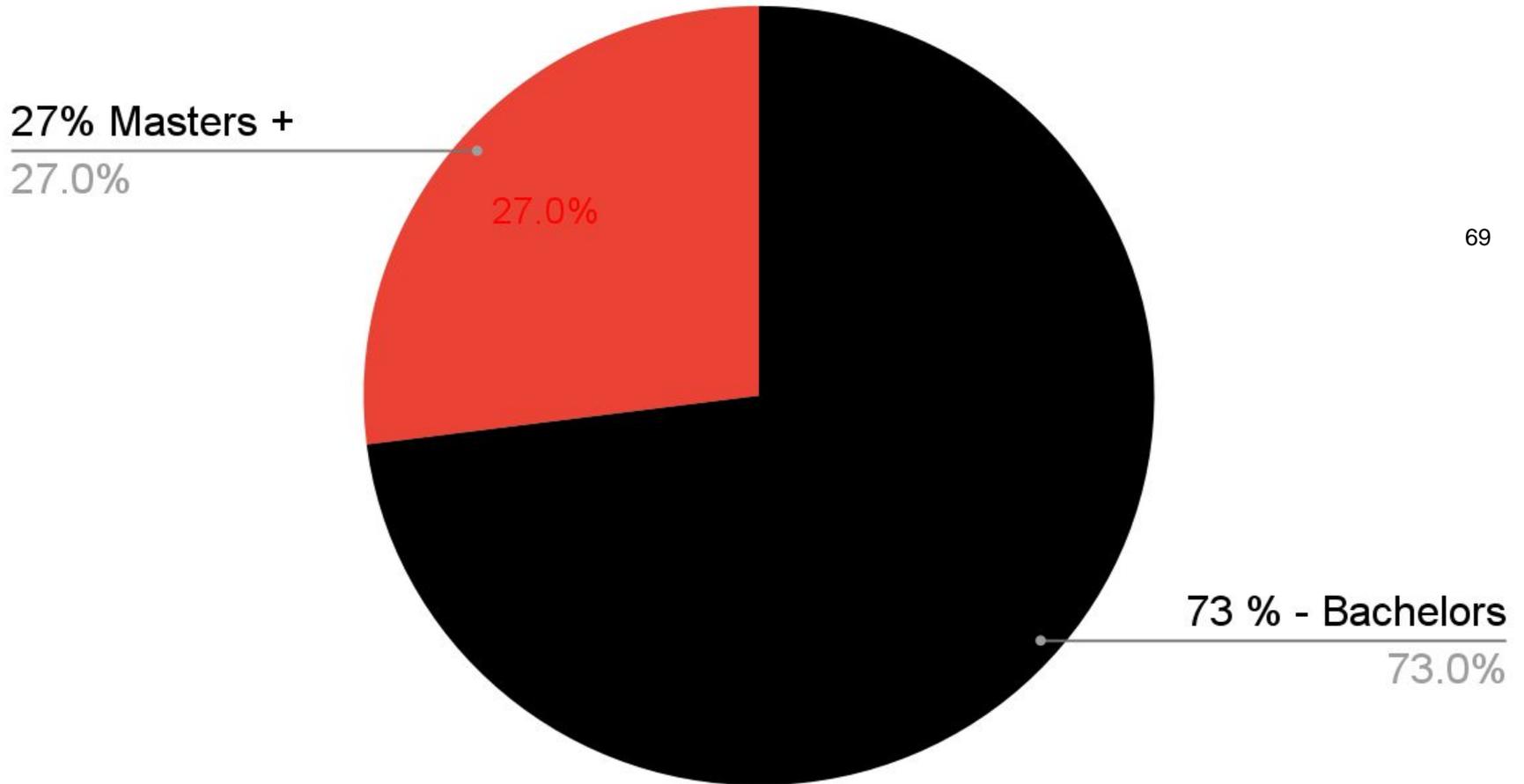
Lake Travis ISD Board of Trustees meeting
April 16, 2025

LTISD Fine Arts Teachers

Fine Arts Teacher years of experience / years in LTISD

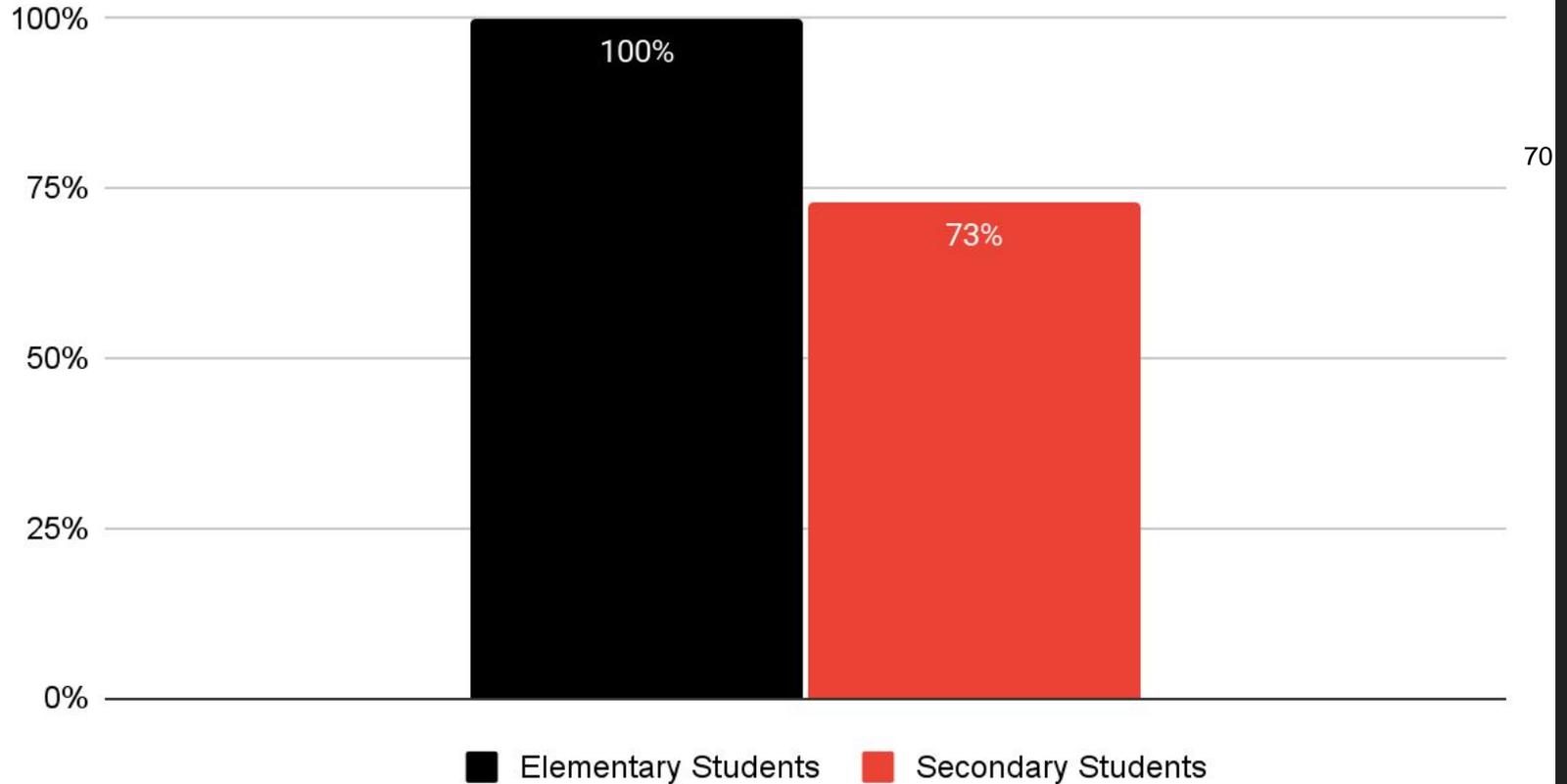


Fine Arts Teachers - Degrees Held

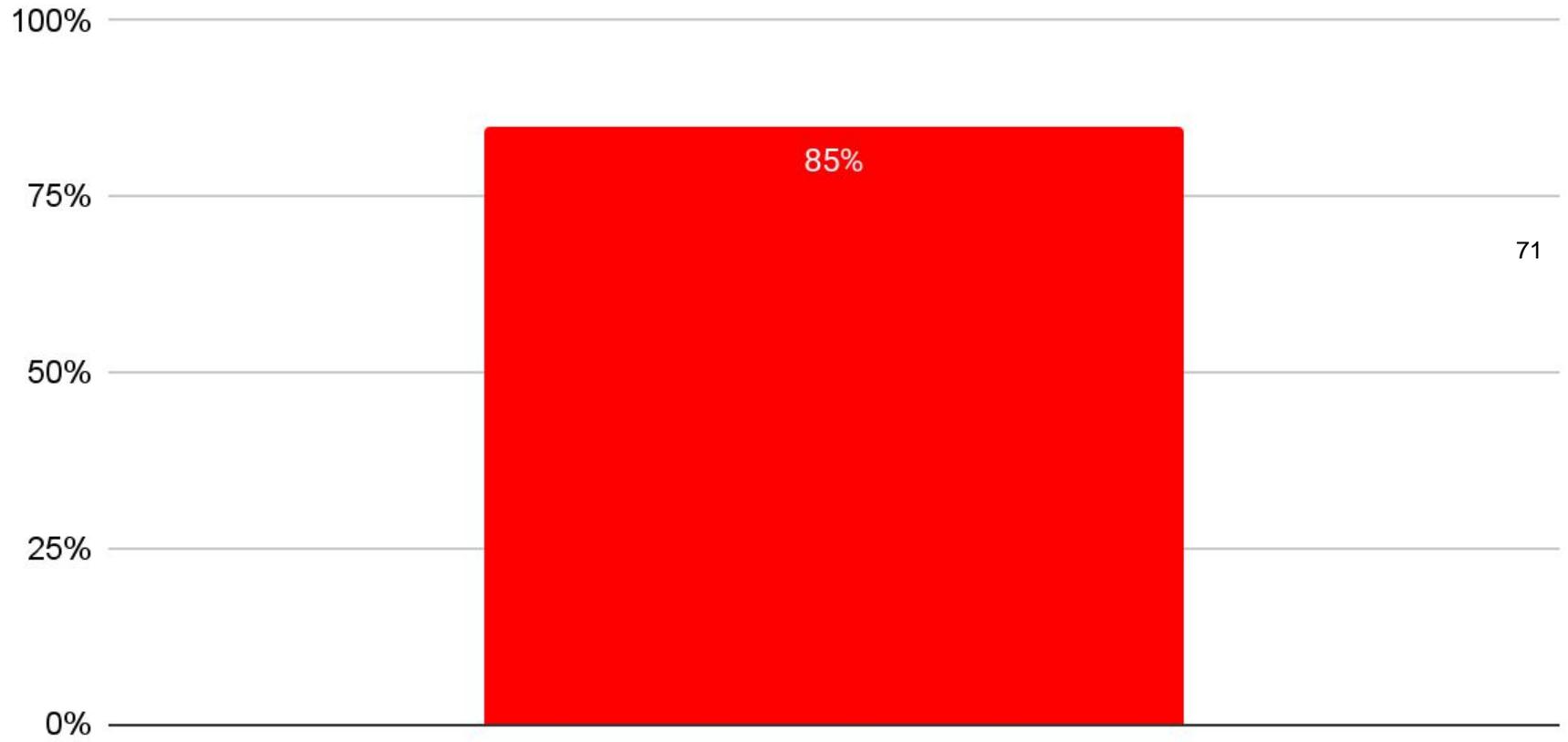


LTISD Fine Arts Students

Fine Arts Students in LTISD



On any given day...



85% of LTISD students involved in a fine art

THE BEST OF THE BEST



FINE ARTS STUDENTS

65%

Percentage of
National Merit
Scholars who
are Fine Arts
Students at
LTHS

Top 10

Fine Arts
Students are
often in the Top
10 of their class
including
Valedictorian!

100%

Students who
have college &
career ready
skills that set
them up for
success

Fine Arts Academic Programs

All based in the Texas Essential Knowledge and Skills - TEKS

- Music

- Elementary Music K-5

- Band, Choir, & Orchestra 6-12

- Visual Arts K-12

- Dance

- PE/Dance options in grades 6-8

- Dance 9-12

- Theatre

- Integrated into general class K-5

- Theatre 6-12

- Technical Theatre 9-12

73



Outstanding LTISD Fine Arts Experiences



Band

Cavalier Marching Band - 5x UIL 6A State Marching Band qualifier

LTHS Wind Ensemble selected to perform in the 78th annual Midwest Clinic International Band and Orchestra Festival in December.

BCMS & HBMS Honors Bands have been named a Commended Winner in the Mark of Excellence National Wind Band Honors Project by the The Foundation for Music Education

Outstanding LTISD Fine Arts Experiences



Orchestra

LTMS Orchestra selected to perform in the Music for All National Festival in Indiana March

LTHS Orchestra - Collaborative effort with ASO / LTHS Wind Ensemble/Orchestra. April 6th - LTHS PAC

Out locally famous LT Fiddlers! (since 2000)

Outstanding LTISD Fine Arts Experiences



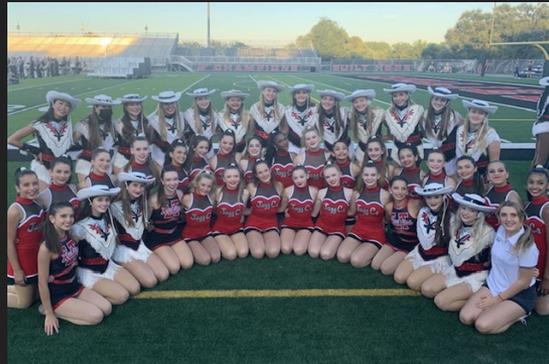
Choir

Outstanding Choral programs - LTHS Choir consistent Superior ratings at UIL evaluations, international travel, local community outreach performances

HBMS Choir has been named a Commended Winner in the Mark of Excellence National Choral Honors Project by the The Foundation for Music Education..

Multiple Elementary after school choral programs - annual campus musicals!

Outstanding LTISD Fine Arts Experiences



Dance

Award winning LTHS Cavalettes and Red Ruby Dance Teams. Top marks at area, State, and National Dance Competitions. Supportive, Positive Culture. Dance classes too!

Dance classes and Dance Teams offered at all 3 Middle Schools
Hudson Bend Middle School Pom Squad
Lake Travis Middle School Jazz Co.
Bee Cave Middle School Raider Royalty

Outstanding LTISD Fine Arts Experiences



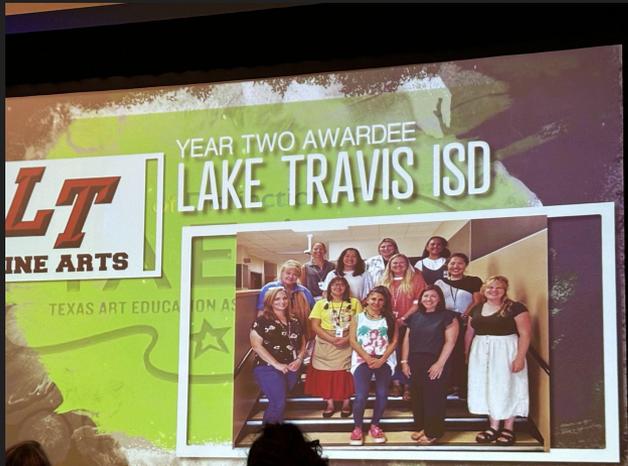
Theatre

LTIS Theatre - the LTIS Thespian Troupe #4535 came in 3rd place (of 99 competitors) in the State Improvisation Challenge at the Texas Thespians State Festival in Nov. 2024. 8 Thespians were awarded National Qualifier in Monologue, Duet, and Solo Musical performance.

Our annual LTISD Musical incorporates Choral, Theatre, and Technical Theatre students

Dynamic Theatre programs offered in all 3 Middle Schools serving students in grades 6-8.

Outstanding LTISD Fine Arts Experiences



Visual Arts

LTISD has been named a District of Distinction for the 2nd year by the Texas Art Education Association District of Distinction honor (2nd year in a row). Places LTISD Art in the top 5.5% of Texas districts.

LTHS Visual Arts: 11 LTHS art students received the Gold Key award in the Scholastic Art & Writing Regional event. 28 students qualified for State VASE.

1 BCMS art student received the Gold Key award in the Scholastic Art & Writing Regional event. 1 student from BCMS and 1 from LWE had their artwork selected by the TAEA for the Texas Youth Art Month exhibition at the Bullock Tx. State Museum in Austin (March 2025).

Students from RHE, HBMS, BCMS, LWE, and SHE - their art was chosen in the 2025 State-Wide Calendar contest curated by the Water Environment Association of Texas (WEAT). 7 of the 12 placements in the calendar were won by LTISD students!



Visit the LTISD Fine Arts Website for the Fine Arts Calendar and to purchase tickets!

The screenshot shows a calendar interface for the Lake Travis Independent School District (LTISD) Fine Arts website. The header includes the LTISD logo, the district name, and the tagline "One Community. One Purpose. All Heart." Navigation links for Leadership, Staff Directory, Families, CAREERS, and a search icon are present. The calendar grid displays the following events:

Date	Event	Time	Location
13	Art - LTISD Elementary Art Exhibition at the Hive Gallery	All Day	
14	Art - LTISD Elementary Art Exhibition at the Hive Gallery	All Day	
15	Art - LTISD Elementary Art Exhibition at the Hive Gallery	All Day	
15	Band - LTIS Percussion Concert	7:00 PM - 9:00 PM	LTIS PAC
16	Art - LTISD Elementary Art Exhibition at the Hive Gallery	All Day	
17	Art - LTISD Elementary Art Exhibition at the Hive Gallery	All Day	
18	Art - LTISD Elementary Art Exhibition at the Hive Gallery	All Day	
19	Art - LTISD Elementary Art Exhibition at the Hive Gallery	All Day	
20	Art - LTISD Elementary		
21	Art - LTISD Elementary		
22	Art - LTISD Elementary		
23	Art - LTISD Elementary		
24	Art - LTISD Elementary		
25	Art - LTISD Elementary		
26	Art - LTISD Elementary		

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The screenshot shows a ticket purchase page for the "Cavalettes & Red Rubies" performance. The header is identical to the previous screenshot. The main content area features a promotional image for the "Cavalettes & Red Rubies" performance, titled "Cavalettes Encore 2025: Timeless". Below the image, the text reads: "Come see the Lake Travis Cavalettes and Red Rubies Dance Teams wow the audiences in their annual spring dance spectacular. From high-...". The event is scheduled for "Saturday, Apr 26th 2025 - 7:00PM CDT". The ticket price is listed as "\$15 - \$20 USD". A red "BUY TICKETS" button is prominently displayed at the bottom of the promotional area.

<https://www.ltisdschools.org/finearts>



LTISD Elementary Art on display now until April 30th at the Hive Art Gallery in the Bee Cave Galleria.



FINE ARTS

Any Questions?



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Update on Special Services

RECOMMENDED ACTION

For Presentation/Discussion only.

RATIONALE

Curriculum and Instruction Services will provide an update on Special Services, which includes Special Education, Section 504, Dyslexia, and Multi-Tiered Systems of Support (MTSS).

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery – Assistant Superintendent of Curriculum & Instruction

Jennifer Freeman – Executive Director of Special Services

Siiri Marquardt – Assistant Director of Special Services

ATTACHMENTS

None

MEETING DATE

April 16, 2025

Special Services Update



Jennifer Freeman
Siri Marquardt

Special Services Team



Brook Roberts
*Coordinator, Secondary
Programming*



Angela Hrapchak
*Special Services
Coordinator, Instruction &
Transition*



Cierra Insocho
*Coordinator,
Elementary
Programs*



Krystie Griffin
*Coordinator,
Dyslexia, 504 & MTSS*



Kelsey Theis
*Lead School
Psychologist*



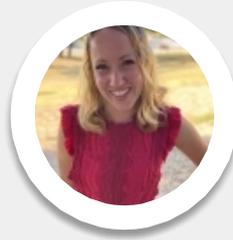
Diane Tilley
*Lead Dyslexia
Specialist*



Jane Tragesser
*Lead Speech Language
Pathologist*



Lyndsey Prosceno
Elem Special Education



Clare Birdsall
Elem Special Education



Megan Butler
Secondary Special Education

Special Services Scope



Initial Focus Areas

Program Consistency

Collaborative Teaching

K-18+ Transition

Aligning our work to Strategic Plan

**Teacher
Development**

**Streamline
Systems**

**Culture &
Communication**

Listening Sessions

Special Ed Parent
Advisory Council
(SEPAC)

Family Engagement Nights

Fall Staff Listening Outcomes



- Strong Team Dynamics
- Staffing Improvements
- Administrative Support
- Program Successes



- Workload and Time Management
- Staffing Retention
- Program Consistency
- Behavior Management
- Parent Expectations

Fall Staff Listening Outcomes

- Professional Development
 - More training for general education
- Resource Allocation
 - Stipends/bonuses for sped staff
 - More planning time
- Program Enhancements
 - Transition improvement
- Systems and Communication
 - Centralized resources
- Scheduling and Service Delivery
 - Collaborative Master Scheduling
 - Caseload Management



Mid-Year Planning 25-26

Special Services Dept Team met in December/January to create a Needs Assessment based on the following data:

- Fall Listening Session Feedback
- [Results Driven Accountability](#) (RDA) from TEA
- [TEA Self Assessment](#)
- 3-8 STAAR Data
- STAAR EOC Data

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Program Placement 25-26

- Examined current placement of programs and the home campus of students (least restrictive environment)
- Examined balance of staff and facility space
- Examined demographic outlook
- Considered input heard in listening sessions with staff and principal feedback
 - Space constraints
 - Ideal: 1 program per campus with 2 teachers



2025-26 School Year	
Campus	Program
Bee Cave	SDC
Lake Pointe	Life Skills
Lake Travis	ECSE
Lakeway	G3
Rough Hollow	Life Skills
Serene Hills	ECSE
West Cypress Hills	G3

25-26 Improvement Focus

- Professional Development
 - General Education PD
 - Spreadsheet defining PD for 25-26 (admin, gen ed, paraprofessionals, teachers, professional staff)
- Staffing and Retention
 - Offering Sped Certification Support
 - Paraprofessional “Highly Qualified” In-House Training
 - Explore stipends and promote the positive aspects of working in LTISD
- Program Support
 - Consistent program referral process
 - Expansion of Emergent Tree Behavior Supports
 - Instructional Focus by Team

25-26 Improvement Focus

- Resources
 - Inventory
 - Work with gen ed curriculum to define best practice & tiered support
 - Easy CBM for progress monitoring assistance
- Communication
 - Capitalize on our campus team leads as conduits
 - Community communication and education
 - C&I Monthly Newsletter
- Summer Work
 - Create a long term plan (3-5 years)
 - Enhance the C&I Hub for Staff
 - Enhance the public facing website for community
 - Examine TEA findings from Cyclical Desk Monitoring
 - Examine Spring Listening Session Feedback

24-25 Highlights



Visual
Interactive
Support
In
Transition





AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH (LOCAL) – IXL Digital Learning Platform

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following proposed 2025-2026 budgeted purchase through the TIP Cooperative that requires Board notification:

- **Vendor:** IXL Learning
- **Product:** IXL is a personalized digital learning platform that offers a suite of resources to support student learning through targeted skills practice, assessment & analytics. Features like real-time diagnostics, adaptive learning technology, and instructional resources help to support success for every learner. In Lake Travis ISD, IXL will be used to support learners from K-12.
- **Price:** \$221,000 (Year 1 - SY 25-26 budget); \$166,275 (Year 2); \$166,275 (Year 3)

BUDGET PROVISIONS

2025-2026 Budget - \$221,000

RESOURCE PERSONNEL

Stefani Vickery – Assistant Superintendent of Curriculum and Instruction

Kathy Burbank – Director of Accountability & Assessment

Anna Catherine Alvis – Instructional Technology Coordinator

Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

April 16, 2025



AGENDA ITEM ACTION SHEET

AGENDA ITEM

March 2025 Monthly Financial Reports-Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018/2023/2024 Capital Projects Reports

RECOMMENDED ACTION

For Presentation/Discussion only.

RATIONALE

To provide a financial update to the Board and community regarding the financial position of the school district.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez-Assistant Superintendent of Business Services
Brad Goerke-Director of Finance

ATTACHMENTS

1. Statement of Revenues and Expenditures-March 2025
2. Balance Sheet-March 2025
3. Tax Statement-March 2025
4. 2018 Capital Projects Report-March 2025
5. 2023 Capital Projects Report-March 2025
6. 2024 Capital Projects Report-March 2025

MEETING DATE

April 16, 2025

Lake Travis ISD
STATEMENT OF REVENUE AND EXPENDITURES
GENERAL FUND

3/31/2025

Current Year

Prior Year

<i>Revenues</i>		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
5711	Current Year Tax Revenue	\$ 138,800,000	\$ 136,327,929	\$ 2,472,071	98.22%	\$ 141,813,395	104.18%
5700	Other Local Revenues	7,650,000	3,326,677	4,323,323	43.49%	2,436,608	47.31%
5800	State Program Revenue	14,676,764	7,593,660	7,083,104	51.74%	6,205,392	52.32%
5900	Federal Revenue	158,500	4,411	154,089	2.78%	110,201	88.61%
Total Revenue		\$ 161,285,264	\$ 147,252,678	\$ 14,032,586	91.30%	\$ 150,565,596	98.25%

Expenditures

11	Instruction	\$ 67,561,000	\$ 44,063,513	\$ 23,497,487	65.22%	\$ 43,513,931	64.22%
12	Instructional Resources	1,071,983	682,967	389,016	63.71%	650,442	62.83%
13	Staff Development	1,400,016	803,324	596,692	57.38%	683,358	63.08%
21	Instructional Administration	2,361,963	1,454,711	907,252	61.59%	1,363,988	53.68%
23	School Administration	5,828,584	3,600,009	2,228,575	61.76%	3,477,722	60.08%
31	Guidance & Counseling	5,484,061	2,868,836	2,615,225	52.31%	3,196,158	59.10%
32	Social Work Services	475,689	287,895	187,794	60.52%	162,026	52.43%
33	Health Services	1,087,609	706,170	381,439	64.93%	641,426	68.38%
34	Transportation	4,846,547	3,447,968	1,398,579	71.14%	3,560,479	63.43%
35	Food Service	122,601	71,519	51,082	58.33%	71,517	29.40%
36	Co-Curricular Account	2,745,259	1,709,237	1,036,022	62.26%	1,673,878	61.82%
41	General Administration	4,525,194	3,021,419	1,503,775	66.77%	2,509,556	53.04%
51	Plant & Maint. Operation	12,778,467	8,178,863	4,599,604	64.01%	8,131,744	64.55%
52	Security	1,696,927	984,826	712,101	58.04%	864,448	52.79%
53	Non-Inst. Data Processing	3,136,783	1,697,440	1,439,343	54.11%	1,721,067	53.87%
61	Community Services	528,009	330,665	197,344	62.62%	280,077	58.22%
71	Debt Service	150,000	-	150,000	0.00%	-	0.00%
81	Facilities/Construction	40,867	23,842	17,025	58.34%	-	0.00%
91	State Transfers	50,611,945	-	50,611,945	0.00%	-	0.00%
92	Incremental Cost WADA	-	-	-	0.00%	-	0.00%
93	SPED TRF-Regular Day	66,760	57,809	8,951	86.59%	44,380	100.00%
95	JJAEP Transfer Payments	15,000	2,322	12,678	15.48%	-	0.00%
99	Travis County Appraisal	1,050,000	769,958	280,042	73.33%	750,401	74.63%
Total Expenditures		\$ 167,585,264	\$ 74,763,293	\$ 92,821,971	44.61%	\$ 73,296,599	45.68%

Other Resources and (Uses)

7990	Other Resources	-	-	-	-	1,159,998	50.68%
8990	Other Uses	-	-	-	-	-	-
8911	Transfers-Out	-	-	-	-	-	-
Total Resources & Uses		\$ -	\$ -	\$ -	-	\$ 1,159,998	50.68%

Fund Balance

1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ (6,300,000)	\$ 72,489,384
3000	Beginning Fund Balance 9/1	\$ 41,139,503	
3000	Ending Fund Balance 8/31	\$ 34,839,503	
3590	Committed Fund Balance	\$ 666,607	
3600	Unassigned Fund Balance	\$ 34,172,896	

Lake Travis ISD
COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES
AS OF: March 31, 2025

<i>Assets</i>	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Internal Svc., Trust & Agency Funds	Total Funds
Current Assets:						
1101 Cash	\$ 1,880,935	\$ 2,988,819	\$ 239,990	\$ 1,870,726	\$ 7,479,298	\$ 14,459,768
1103 Temporary Investments	123,734,514		28,666,457	283,712,959	209,198	436,323,128
Total Cash and Investments	\$ 125,615,449	\$ 2,988,819	\$ 28,906,447	\$ 285,583,685	\$ 7,688,496	\$ 450,782,896
Receivables:						
1210 Property Taxes-Current	\$ 4,333,135	\$ -	\$ 1,922,642	\$ -	\$ -	\$ 6,255,777
1220 Property Taxes-Delinquent	2,924,860	-	1,283,005	-	-	4,207,865
1230 Allowance-Uncollected Taxes	(1,072,058)	-	(392,241)	-	-	(1,464,299)
1240 Due From Federal Agencies	-	522,197	-	-	-	522,197
1250 Sundry Receivables	13,063	2,621	-	-	-	15,684
1260 Due From Funds	1,244,221	-	-	-	-	1,244,221
1280 Due From Other Funds Warehouse Items	-	-	-	-	(639,560)	(639,560)
1290 Other Receivables	659,302	-	-	-	-	659,302
1300 Inventories, At Cost	91,652	152,699	-	-	-	244,351
Total Receivables	\$ 8,194,175	\$ 677,518	\$ 2,813,405	\$ -	\$ (639,560)	\$ 11,045,538
1400 Other Current Assets			-	-	444,059.44	444,059.44
Total Assets	\$ 133,809,623	\$ 3,666,336	\$ 31,719,853	\$ 285,583,685	\$ 7,492,995	\$ 462,272,493
Resources						
5010 Estimated Revenue	\$ 161,285,264	\$ 9,960,770	\$ 67,200,000	\$ 444,494,997	\$ 17,713,620	\$ 700,654,651
5030 Less: Realized Revenue	147,252,678	7,352,490	63,503,241	7,805,733	8,272,825	234,186,966
5000 Revenues to be Received	14,032,586	2,608,280	3,696,759	436,689,264	9,440,795	466,467,685
Total Assets & Resources	\$ 147,842,210	\$ 6,274,617	\$ 35,416,612	\$ 722,272,949	\$ 16,933,790	\$ 928,740,178
Liabilities						
Current Liabilities:						
2110 Accounts Payable	\$ 2,960	\$ 1,553	\$ -	\$ -	\$ 1,577,621	\$ 1,582,133
2160 Accrued Wages Payable	13,501,577	714,680	-	67,770	212,200	14,496,226
2170 Due To Other Funds	(147,638)	(97,262)	-	(173,063)	1,022,624	604,661
2180 Due To Other Govt's	1,016	-	-	-	-	1,016
2190 Due To Student Groups	-	-	-	-	-	-
2150 Payroll Deduct & Withhold	-	-	-	-	137,767	137,767
Total Current Payables	\$ 13,357,915	\$ 618,971	\$ -	\$ (105,293)	\$ 2,950,211	\$ 16,821,803
2210 Accrued Expenses	-	-	-	396,272	746,786	1,143,058
2300 Deferred Revenue	-	405,368	-	-	-	405,368
2400 Payable From Restricted Assets	-	-	-	-	-	-
2600 Deferred Inflows	6,822,822	-	2,805,255	-	-	9,628,077
Total Liabilities	\$ 20,180,736	\$ 1,024,339	\$ 2,805,255	\$ 290,979	\$ 3,696,997	\$ 27,998,305
Fund Equity						
6010 Appropriations	\$ 167,585,264	\$ 10,445,273	\$ 65,730,000	\$ 728,111,179	\$ 17,712,791	\$ 989,584,507
6050 Less: Expenditures	(74,763,293)	(6,620,489)	(45,330,825)	(21,922,333)	(7,788,561)	(156,425,502)
6030 Encumbrances	-	-	-	-	-	-
Available Appropriations	\$ 92,821,971	\$ 3,824,784	\$ 20,399,175	\$ 706,188,846	\$ 9,924,230	\$ 833,159,005
4310 Reserve For Encumbrances	-	-	-	-	-	-
3600 Unassigned Fund Balance	34,172,896	1,425,495	12,212,182	15,793,124	3,312,563	66,916,260
3590 Committed Fund Balance - Accr. Leave	666,607	-	-	-	-	666,607
Total Liability & Fund Equity	\$ 147,842,210	\$ 6,274,617	\$ 35,416,612	\$ 722,272,949	\$ 16,933,790	\$ 928,740,178

SUMMARY OF TAX COLLECTIONS
AS OF MARCH 2025

2024-25 Original Tax Levy	\$ 204,465,008.78
Delinquent Taxes as of 8/31/2024	5,729,201.17
Total Receivables for 2024-25	\$ 210,194,209.95
Current Year Adjustments	(1,391,671.42)
Prior Year Adjustments	(1,561,705.00)
Adjusted Receivables.....	\$ 207,240,833.53
Total Net Collections To Date	(197,553,426.00)
Outstanding Receivables as of 3/31/2025	\$ 9,687,407.53

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 138,800,000.00	\$ 136,327,929.05	\$ 2,472,070.95	98.22%
Maintenance - Prior Year Tax	200,000.00	(28,059.92)	228,059.92	0.00%
Maintenance - Penalties & Interest	850,000.00	538,435.15	311,564.85	63.35%
Sub-total	\$ 139,850,000.00	\$ 136,838,304.28	\$ 3,011,695.72	97.85%
Debt Service - Current Tax	\$ 61,500,000.00	\$ 60,489,631.17	\$ 1,010,368.83	98.36%
Debt Service - Prior Year Tax	0.00	(12,308.61)	12,308.61	0.00%
Debt Service - Penalties & Interest	300,000.00	237,799.16	62,200.84	79.27%
Sub-total	\$ 61,800,000.00	\$ 60,715,121.72	\$ 1,084,878.28	98.24%
Total Collections	\$ 201,650,000.00	\$ 197,553,426.00	\$ 4,096,574.00	97.97%

<u>Tax Collection Comparison with 2024-25: Adjusted Tax Roll</u>	<u>2024-25</u>	<u>2023-24</u>	<u>2022-23</u>
Percent of Current Year Taxes Collected	96.92%	97.44%	97.43%
Percent of Total Taxes Collected	96.90%	96.46%	97.16%
Percent of Total Taxes and P & I Collected	97.28%	96.85%	97.45%

<u>Tax Collection Comparison with 2024-25: Original Tax Roll</u>	<u>2024-25</u>	<u>2023-24</u>	<u>2022-23</u>
Percent of Current Year Taxes Collected	96.26%	96.75%	95.90%
Percent of Total Taxes Collected	96.24%	95.77%	95.63%
Percent of Total Taxes and P & I Collected	96.62%	96.16%	95.92%

**Lake Travis ISD
2018 Bond Program Summary
March 31, 2025**

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds	253,000,000.00	236,305,111.00	236,305,111.42	(0.42)
2 Interest Revenue	0.00	5,389,663.00	5,388,806.07	856.93
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	18,631,178.00	18,631,178.35	(0.35)
Total Resources	253,000,000.00	260,325,952.00	260,325,095.84	856.16

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Elementary School #7	31,511,000.00	34,600,445.00	34,600,444.21	0.79
20 Elementary School (Bee Creek Rd)	3,979,000.00	7,594,145.00	7,594,144.33	0.67
30 Secondary School #2	13,802,000.00	7,225,995.00	7,225,994.01	0.99
40 Middle School #3	75,980,710.00	77,314,012.00	77,314,011.66	0.34
50 FCA Projects	36,610,132.00	60,382,651.00	60,046,590.92	336,060.08
60/70 Small Renovation Improvements	16,927,133.00	11,828,948.00	11,828,947.58	0.42
Construction/Renovation	178,809,975.00	198,946,196.00	198,610,132.71	336,063.29
81 Instructional Materials & Equipment	5,707,000.00	4,169,372.00	4,169,371.01	0.99
82 Technology	29,901,700.00	25,608,118.00	25,608,117.83	0.17
83 Copy Machines	750,000.00	1,093,944.00	1,093,943.97	0.03
84 Maintenance	600,000.00	793,831.00	793,830.93	0.07
85 Food & Nutrition Services	3,950,789.00	1,948,974.00	1,948,973.36	0.64
86 Transportation	13,300,000.00	8,939,816.00	8,939,815.11	0.89
87 District Furniture & Equipment	6,000,000.00	6,959,895.00	6,959,894.41	0.59
88 Police	0.00	590,596.00	590,595.95	0.05
90 Land	1,270,000.00	576,465.00	576,464.50	0.50
91 Bond Closing	2,000,000.00	1,918,024.00	1,918,023.77	0.23
94 Contingency	7,510,536.00	4,400,116.00	4,400,116.00	0.00
95 Program Administration	3,200,000.00	3,918,027.00	3,918,026.83	0.17
97 LTMS Wastewater Expansion	0.00	462,578.00	423,894.48	38,683.52
Other Programs	74,190,025.00	61,379,756.00	61,341,068.15	38,687.85
Total 2018 Bond Program	253,000,000.00	260,325,952.00	259,951,200.86	374,751.14

**Lake Travis ISD
2023 Bond Program
March 31, 2025**

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds -Prop A	548,410,330.00	548,410,330.00	246,715,051.13	301,695,278.87
1 Bond Proceeds -Prop B	60,790,110.00	60,790,110.00	40,639,386.23	20,150,723.77
2 Interest Revenue - Prop A	0.00	28,134,365.00	25,129,094.28	3,005,270.72
2 Interest Revenue - Prop B	0.00	4,580,013.00	4,090,782.79	489,230.21
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	14,705,427.00	14,705,427.00	0.00
Total Resources	609,200,440.00	656,620,245.00	331,279,741.43	325,340,503.57

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Elementary School (Bee Creek Rd)	50,917,526.00	50,917,526.00	172,706.74	50,744,819.26
20 Elementary School #8 (HPR)	55,517,521.00	55,517,521.00	5,504,304.57	50,013,216.43
30 Secondary School #2	179,990,620.00	179,990,621.00	7,425,090.64	172,565,530.36
40 Campus/District Facilities Projects	177,393,335.00	173,718,436.00	13,968,003.40	159,750,432.60
50 FCA Projects	36,312,528.00	36,260,427.00	5,263,073.12	30,997,353.88
60 Technology Improvements	60,790,110.00	60,796,667.00	23,620,700.76	37,175,966.24
Construction/Renovation	560,921,640.00	557,201,198.00	55,953,879.23	501,247,318.77

81 Curriculum and Instructional Materials	1,800,000.00	5,452,003.00	1,364,898.05	4,087,104.95
82 Copy Machines	585,300.00	585,300.00	193,412.28	391,887.72
83 Maintenance	273,500.00	298,500.00	249,746.90	48,753.10
84 Transportation	9,620,000.00	9,620,000.00	614,691.54	9,005,308.46
85 District Furniture & Equipment	1,500,000.00	1,550,000.00	227,616.01	1,322,383.99
86 FANS Equipment	0.00	3,879,972.00	261,812.08	3,618,159.92
90 Land	15,000,000.00	15,125,001.00	16,187,284.51	(1,062,283.51)
91 Bond Closing	4,000,000.00	4,000,000.00	2,059,864.36	1,940,135.64
94 Contingency	12,000,000.00	55,093,271.00	0.00	55,093,271.00
95 Program Management	3,500,000.00	3,500,000.00	392,506.04	3,107,493.96
98 Miscellaneous	0.00	315,000.00	379,638.41	(64,638.41)

Other Programs	48,278,800.00	99,419,047.00	21,931,470.18	77,487,576.82
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Total 2023 Bond Program	609,200,440.00	656,620,245.00	77,885,349.41	578,734,895.59
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**Lake Travis ISD
2024 Bond Program - Athletics
March 31, 2025**

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds -Athletics	143,093,994.00	143,093,994.00	33,440,000.00	109,653,994.00
2 Interest Revenue	0.00	3,000,000.00	1,791,135.86	1,208,864.14
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	1,855,303.00	1,855,303.30	(0.30)
Total Resources	143,093,994.00	147,949,297.00	37,086,439.16	110,862,857.84

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Lake Travis High School	35,638,190.00	35,638,190.00	4,889,394.30	30,748,795.70
20 High School No. 2	102,748,000.00	102,748,000.00	0.00	102,748,000.00
30 Lake Travis Middle School	1,200,000.00	1,200,000.00	0.00	1,200,000.00
40 Hudson Bend Middle School	2,307,804.00	2,307,804.00	130,080.00	2,177,724.00
50 Bee Cave Middle School	1,200,000.00	1,200,000.00	0.00	1,200,000.00
91 Bond Closing	0.00	500,000.00	295,303.30	204,696.70
94 Contingency	0.00	4,355,303.00	0.00	4,355,303.00
Construction/Renovation	143,093,994.00	147,949,297.00	5,314,777.60	142,634,519.40
Total 2024 Bond Program	143,093,994.00	147,949,297.00	5,314,777.60	142,634,519.40



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Food and Nutrition Meal Prices for 2025-2026

RECOMMENDED ACTION

For Presentation/Discussion only; action will be requested at the May 21, 2025 Board meeting.

RATIONALE

To provide an informational update to the Board and community regarding the student meal prices for next school year. The district increased breakfast and lunch meal prices by \$0.10 each for the 2024-2025 school year. Since then, food costs continue to rise, and this trend is expected to continue into the 2025-2026 school year. Prior to the current school year's price increase, the district had not adjusted breakfast meal prices in six years and had not adjusted lunch meal prices in four years. Although the school year 2025-2026 USDA paid lunch equity tool has not been released, we know that the USDA paid lunch equity meal price is \$3.84, and the district's current average lunch meal price is \$3.56. Therefore, it is recommended that the district increase both breakfast and lunch meal prices for the 2025-2026 school year by \$0.10 each.

BUDGET PROVISIONS

2025-2026 Food Service Fund

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Lianka Soliz – Senior Director of Food and Nutrition Services & Transportation

ATTACHMENTS

Student Meal Prices for 2025-2026

MEETING DATE

April 16, 2025

**Lake Travis ISD
Food & Nutrition Department
2025-2026**

<u>Breakfast</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>Change</u>
Elementary Schools	\$1.85	\$1.95	\$0.10
Middle Schools	\$1.95	\$2.05	\$0.10
High School	\$2.05	\$2.15	\$0.10

<u>Lunch</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>Change</u>
Elementary Schools	\$3.25	\$3.35	\$0.10
Middle Schools	\$3.40	\$3.50	\$0.10
High School	\$4.05	\$4.15	\$0.10



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Cooperative Program Management Fees Report

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

A law added by Acts 2007, 80th Legislature, requires that school districts disclose the amounts spent on purchasing cooperative fees on an annual basis. Specifically, it states:

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS.

- (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.
- (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.
- (c) The commissioner may audit the written report described by Subsection (b).

The fees paid by Lake Travis ISD for cooperative purchasing contracts in FY 2022-2023 are reported on the attachment.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent of Business Services

Cristy Soares - Director of Purchasing

ATTACHMENTS

Cooperative Program Management Fees Report

MEETING DATE

April 17, 2024

Cooperative Program Management Fees Report - 2022-2023

Organization	Fee	Reason for Fee	Rebates	Agreement
1 GPA	\$0.00	N/A	N/A	Yes
Allied States Coop - Region 19	\$0.00	N/A	N/A	Yes
Buy Board - TASB	\$0.00	N/A	\$ 7,654.04	Yes
Choice Partners - Harris County Dept of Education (HCDE)	\$0.00	N/A	N/A	Yes
CTPA	\$150.00	Annual Membership Fee	N/A	Yes
Department of Information Resources (DIR)	\$0.00	N/A	N/A	No
E & I Cooperative Services	\$0.00	N/A	\$ 648.58	No
Educational Purchasing Interlocal Cooperative - Region 6	\$0.00	N/A	N/A	Yes
Equalis Group Purchasing Cooperative	\$0.00	N/A	N/A	Yes
National Cooperative Purchasing Alliance (NCPA)	\$0.00	N/A	N/A	Yes
Omnia Partners (US Communities)	\$0.00	N/A	N/A	Yes
PACE - Region 20	\$0.00	N/A	N/A	Yes
PSA - Purchasing Solutions Alliance	\$0.00	N/A	N/A	Yes
Sourcewell formerly NJPA	\$0.00	N/A	N/A	Yes
Texas 20	\$0.00	N/A	N/A	Yes
TIPS-USA - Region 8	\$0.00	N/A	N/A	Yes



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2024 Board Training Report

RECOMMENDED ACTION

For Presentation only. Board President Erin Archer will ask that the minutes reflect the Board of Trustees Training Report.

RATIONALE

Annually, each local Board of Trustees shall announce the name of each Board member who has completed the required continuing education, who has exceeded the required hours of continuing training and who is deficient in the required continuing education as of the date of the meeting.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Dr. Steve Flores – Interim Superintendent of Schools

ATTACHMENTS

None

MEETING DATE

April 16, 2025



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Interlocal Agreement with The University of Texas at Austin, The Meadows Center for Preventing Educational Risk as an Authorized Provider for the Texas Reading Academies

RECOMMENDED ACTION

Approval of an Interlocal Cooperation Contract with the University of Texas at Austin and authorize the Director of Purchasing, in her absence, the Superintendent or other designee, to execute all related documents.

RATIONALE

House Bill 3, passed by the 86th Texas Legislature in 2019 and updated by the 87th Texas Legislature in 2021, requires all kindergarten through third grade teachers and principals to complete the Texas Reading Academies by the end of their second school year employed by a school district in this capacity. The Texas Education Agency has designated Authorized Providers to grant districts and educators access to the Reading Academies. Lake Travis ISD has chosen to continue with The Meadows Center at UT Austin as its Authorized Provider for the 2025-26 school year.

BUDGET PROVISIONS

\$12,000 for the Local Implementation Comprehensive Model for LTISD Cohort Leaders

RESOURCE PERSONNEL

Amanda Prehn - Director of Elementary Curriculum and Instruction
Dr. Lyndsa Benton - Executive Director of Curriculum and Instruction
Stefani Vickery – Assistant Superintendent of Curriculum and Instruction

ATTACHMENTS

Interlocal Agreement

MEETING DATE

April 16, 2025

INTERLOCAL COOPERATION CONTRACT

This **Interlocal Cooperation Contract (Contract)** is entered into effective **May 14th, 2025 (Effective Date)**, by and between Contracting Parties pursuant to authority granted in and in compliance with [Chapter 791, Government Code](#).

CONTRACTING PARTIES:

Receiving Party: Lake Travis Independent School District (LTISD), a State of Texas independent school district.

Contact: Cristy Soares
Director of Purchasing
3322 Ranch Road 620 South
Austin, Texas 78738
512-533-6028

Performing Party: The University of Texas at Austin (“UT”), an institution of higher education and agency of the State of Texas.

Contact: Jennifer B. Schnakenberg, Ph.D.
Chief Operating Officer
The Meadows Center for Preventing Educational Risk
1912 Speedway D4900
College of Education SZB 5.146
Austin, Texas 78712
512-475-6560

PURPOSE:

The purpose of this Contract is to obtain the services of Performing Party as the Authorized Provider for the Texas Reading Academies (**Project**). This Contract will increase the efficiency and effectiveness of Contracting Parties.

STATEMENT OF SERVICES TO BE PERFORMED:

Performing Party will perform the following services (**services**):

1. Serve as the TEA-approved Authorized Provider supporting the LTISD Cohort Leader within the Local Implementation Comprehensive Model with delivery of the Texas Reading Academies.
2. Ensure the LTISD Cohort Leader meets qualifications as determined by TEA.
3. Follow and implement the Texas Reading Academies content as designed by TEA.
4. Provide registration assistance, logistical support, and regional technical assistance.
5. Conduct program evaluation as determined by TEA.

WARRANTIES:

Receiving Party warrants (1) the services are necessary and authorized for activities properly within its statutory functions and programs; (2) it has authority to contract for the services under authority granted in Section 21.4552, *Texas Education Code*, and Chapter 791, *Texas Government Code*; (3) it has all necessary power and has received all necessary approvals to execute and deliver this Contract.

Performing Party warrants (1) it has authority to perform the services under authority granted in Section 21.4552, *Texas Education Code*, and Chapter 791, *Texas Government Code*; (2) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (3) the representative signing this Contract on Performing Party's behalf is authorized by its governing body to do so.

CONTRACT AMOUNT:

The total amount of this Year 5 Contract includes the TEA-determined \$12,000 per participant costs for the Local Implementation Comprehensive Model for one (1) LTISD Cohort Leader equaling **\$12,000**.

PAYMENT:

Performing Party will issue one invoice equaling \$12,000 to the Lake Travis Independent School District on June 1st, 2025.

Receiving Party will remit payments to Performing Party for services satisfactorily performed in accordance with [Chapter 2251, Government Code](#) (Texas Prompt Payment Act).

Payments made under this Contract (1) are based on cost recovery (2) will fairly compensate Performing Party for the services performed, and (3) will be made from current revenues available to Receiving Party.

[Section 51.012, Education Code](#), authorizes Receiving Party to make payments through electronic funds transfer methods. Performing Party agrees to accept payments from Receiving Party through those methods, including the automated clearing house system (ACH). Performing Party agrees to provide its banking information to Receiving Party in writing on Performing Party letterhead signed by an authorized representative of Performing Party. Prior to the first payment, Receiving Party will confirm Performing Party's banking information. Changes to Performing Party's bank information must be communicated to Receiving Party in writing at least thirty (30) days before the effective date of the change and must include an IRS Form W-9 signed by an authorized representative of Performing Party.

TERM:

The term of this Contract begins on the Effective Date and expires on **May 31st, 2026**.

TERMINATION:

In the event of material failure by a Contracting Party to perform its duties and obligations in accordance this Contract, the other party may terminate this Contract upon sixty (60) days' advance written notice of termination setting forth the nature of the material failure; provided that, the

material failure is through no fault of the terminating party. The termination will not be effective if the material failure is fully cured prior to the end of the sixty-day period.

OTHER PROVISIONS:

Access by Individuals with Disabilities. Performing Party represents and warrants (EIR Accessibility Warranty) the electronic and information resources and all associated information, documentation, and support Performing Party provides to Receiving Party under this Contract (EIRs) comply with applicable requirements set forth in [1 TAC Chapter 213](#) and [1 TAC Section 206.70](#) (ref. [Subchapter M, Chapter 2054, Texas Government Code](#)). To the extent Performing Party becomes aware the EIRs, or any portion thereof, do not comply with the EIR Accessibility Warranty, then Performing Party represents and warrants it will, at no cost to Receiving Party, either (1) perform all necessary remediation to make the EIRs satisfy the EIR Accessibility Warranty or (2) replace the EIRs with new EIRs that satisfy the EIR Accessibility Warranty. If Performing Party is unable to do so, Receiving Party may terminate this Contract and, within thirty (30) days after termination, Performing Party will refund to Receiving Party all amounts Receiving Party paid under this Contract.

Performing Party will provide all assistance and cooperation necessary for the performance of accessibility testing conducted by Receiving Party or Receiving Party's third party testing resources as required by [1 TAC Section 213.38\(g\)](#).

Payment of Debt or Delinquency to the State. Pursuant to Sections [2107.008](#) and [2252.903](#), *Government Code*, any payments owing to Performing Party under this Contract may be applied directly toward any debt or delinquency Performing Party owes the State of Texas or any agency of the State of Texas, regardless of when it arises, until paid in full.

Venue; Governing Law. Travis County Texas will be the proper place of venue for suit on or in respect of this Agreement. This Agreement, all terms and conditions, all rights and obligations of the parties, and all claims arising out of or relating to this Agreement, will be construed, interpreted and applied in accordance with, governed by and enforced under, the laws of the State of Texas.

Entire Agreement; Modifications. This Contract supersedes all prior agreements, written or oral, between Performing Party and Receiving Party and will constitute the entire agreement and understanding between the parties with respect to its subject matter. This Contract and each of its provisions will be binding on the parties, and may not be waived, modified, amended, or altered, except by a writing signed by Receiving Party and Performing Party.

Loss of Funding. Performance by a Contracting Party of its duties and obligations under this Contract may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (**Legislature**) and/or allocation of funds by that Contracting Party's governing board. If Legislature fails to appropriate or allot necessary funds, or a Contracting Party's governing board fails to allocate necessary funds, then Contracting Party that loses funding may terminate this Contract without further duty or obligation. Contracting Parties agree acknowledge that appropriation, allotment, and allocation of funds are beyond the Contracting Parties' control.

State Auditor's Office. Contracting Parties understand acceptance of funds under this Contract constitutes acceptance of authority of the Texas State Auditor's Office or any successor agency (**Auditor**), to conduct an audit or investigation in connection with those funds (ref. [Sections 51.9335\(c\)](#), [73.115\(c\)](#) and [74.008\(c\)](#), *Education Code*). Contracting Parties agree to cooperate

with Auditor in the conduct of the audit or investigation, including providing all records requested. Contracting Parties will include this provision in all contracts with permitted subcontractors.

Assignment. This Contract is not transferable or assignable except upon written approval by Contracting Parties.

Severability. If any one or more of the provisions of this Contract will for any reason be held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability will not affect any other provision, and this Contract will be construed as if the invalid, illegal, or unenforceable provisions had never been included.

Public Records. It will be the independent responsibility of Receiving Party and Performing Party to comply with [Chapter 552, Government Code \(Public Information Act\)](#), as it applies to the Contracting Parties' respective information. Receiving Party is not authorized to receive public information requests or take any action under the Public Information Act on behalf of Performing Party. Likewise, Performing Party is not authorized to receive public information requests or take any other action under the Public Information Act on behalf of Receiving Party.

Executed effective on the Effective Date by the following duly authorized representatives of Contracting Parties:

RECEIVING PARTY:
Lake Travis Independent School District

PERFORMING PARTY:
The University of Texas at Austin

Name: Cristy Soares

Name: Linda Shaunessy

Title: Director of Purchasing

Title: Business Contracts Administrator

Signature: _____

DocuSigned by:
Signature: Linda Shaunessy
D9E4716847F042B...

Date: _____

Date: 2025-03-03 | 11:22:35 PST



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Depository Contract Extension for 2025-2027

RECOMMENDED ACTION

Approve the Board Resolution Extending the Depository Contract for an additional two-year term from September 1, 2025 through August 31, 2027.

RATIONALE

Under Texas Education Code Section 45.205(b), a school district and the district's depository bank may agree to extend a depository contract for three additional two-year terms. This extension constitutes the parties' second two-year term. Prosperity Bank has provided these services to Lake Travis Independent School District for the past 15 years. They have provided a high level of service to the district, competitive interest rates on deposits and will continue to waive all related bank fees.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez-Assistant Superintendent of Business Services
Brad Goerke-Director of Finance

ATTACHMENTS

Resolution Extending Depository Contract

MEETING DATE

April 16, 2025

**Board Resolution Extending Depository Contract for Funds
Of Independent School Districts Under Texas Education Code,
Chapter 45, Subchapter G, School District Depositories**

Resolved by the Lake Travis Independent School District **that:**

Board of Trustees

Prosperity Bank located at Travis
(Name of Depository Bank) *(Name of County)*

County, State of Texas, being a bank as defined in section 45.201 of the Texas Education Code, and Lake Travis ISD (CDN: 227-913) agree to extend this depository
(Name of District)

contract pursuant to Texas Education Code Section 45.205, for an additional two-year term from 9-1-2025, through 8-31-2027. Under Texas Education Code Section 45.205(b), a school district and the district's depository bank may agree to extend a depository contract for three additional two-year terms. The extension constitutes the parties' second two-year term.
(first, second, third)

Furthermore, under Texas Education Code Section 45.205(c), the contract term and any extension must coincide with the school district's fiscal year.

AGREED AND ACCEPTED on behalf of Lake Travis Independent School District
Name of District

this the 16th day of April, 2025.

Signature of President of School Board

AGREED AND ACCEPTED on behalf of Depository this the _____ day of _____, _____.

Typed Name of Depository

Signature of Authorized Bank Officer

Title of Authorized Bank Officer

Acknowledgement

Acknowledged before me in _____ County, Texas, on _____, 20____, by

_____, bank officer of the Depository named in the preceding document, for the Depository.

Signature of Notary

(SEAL)

Notary Public in and for _____
County, Texas



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Selection of American Constructors as Contractor for JOC #23-130 for Lake Travis Elementary School Fire Alarm Panel Replacement

RECOMMENDED ACTION

Approve the selection of American Constructors as Contractor for JOC #23-130 for Lake Travis Elementary School fire alarm panel replacement.

RATIONALE

The District administration is recommending American Constructors as the General Contractor for the Lake Travis Elementary School fire alarm panel replacement project. It is expected that the contract with American Constructors for this project will exceed \$100,000. According to Board Policy CV (LOCAL), the Board must approve construction contracts valued at or above \$100,000.

The Cost of Work for JOC #23-130 includes the following campuses:

- Installation of new fire alarm control panels and voice audio/visual devices
- Replacement of emergency lighting ballast and fixtures

BUDGET PROVISIONS

2023 Bond Program - \$291,103

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services
Robert Winovitch – Director of Facilities and Construction
Cristy Soares – Director of Purchasing

ATTACHMENTS

American Constructors Pricing LTE Fire Alarm Panel

MEETING DATE

April 16, 2025



PROPOSAL

Date: 03/25/25

Owner: Lake Travis ISD
16101 Hwy 71, Bldg. B
Austin, TX 78738

Contractor: American Constructors
11900 West Parmer Lane
Cedar Park, Texas 78613

Project: Lake Travis Elementary Fire Alarm System

Scope of Work Includes:

1. Installation of Silent Knight 6820EVS.
2. Remove all Gamewell FCI Devices with Silent Knight SK Protocol.
3. Install Voice EVAC Audio/visual devices per NFPA 72.
4. Install new addressable duct detectors.
5. Perform 100% testing of all devices per requirements with AHJ.
6. Replace emergency ballast and emergency light fixtures as required.
7. Patch walls and replace ceiling tiles at old fire alarm devices.
8. Permitting with LTFR included.

Exclusions / Clarifications

1. Excludes testing, removal or abatement of existing hazardous materials
2. Excludes material testing
3. Excludes moving of existing furniture, fixtures and equipment.
4. Contractor is not responsible for any FF&E left in the work area
5. All work during normal business hours

Total Amount of Proposal

\$291,103

Proposal is valid for 30 days from the date listed. Proposal assumes all areas will be available so work can proceed, uninterrupted to completion. All work to be done during normal hours unless otherwise noted in the proposal.

Accepted by:

Signature

Date

Printed name

Title

Budgetary Proposal

Dec 06, 2024



1801 Central Commerce Ct, Bldg 1
Round Rock, TX 78664 United States
512-832-8069
<https://www.wsfp.com/>

4298 -0012901

Lake Travis Elementary Voice Evac Upgrade

1503 Kollmeyer Drive
Austin, Tx 78738

CUSTOMER INFORMATION

American Constructors
1503 Kollmeyer Drive
Austin, Tx 78738

Scope Of Work

Western States Fire Protection is pleased to submit our proposal for the installation of a Silent Knight 6820EVS per NFPA. Pricing includes equipment installation and permit per Local AHJ. One fire department test and one-year system warranty.

Scope of work:

- Pricing includes installation of Silent Knight 6820EVS.
- Remove all Gamewell FCI Devices with Silent Knight SK Protocol.
- Install Voice EVAC Audio/visual devices per NFPA 72.
- Pricing includes new addressable duct detectors.
- Includes 100% testing of all devices per requirements with AHJ.

WESTERN STATES FIRE PROTECTION (WSFP) RESPONSIBILITIES:

1. Pricing includes demo of existing devices as needed.
2. Pricing includes the relocation/ installation of fire alarm devices per the new layout
3. Pricing excludes provision or installation of HVAC duct smoke detectors.
4. Pricing excludes installation of EMT conduits.
5. Program and optimize the System.
6. Testing and documentation of final system configuration.
7. Additional equipment adds, moves, and changes will be delivered only after authorization from the customer's representative.
8. Warranty all equipment and labor provided by WSFP to be free from defects for a period of one year. This warranty shall commence on the date of system acceptance or beneficial use whichever is sooner. All warranty services will take place during normal working hours.
9. Fire watch, if required, will be provided by owner.

CUSTOMER RESPONSIBILITIES:

1. Designate a representative to act as project manager. This individual will coordinate the activities of internal customer departments and services required for successful completion of the project.
2. Provide WSFP personnel with prompt and unrestricted access to work areas for the duration of the project.
3. Provide adequate and secure space for storage of equipment, cable, hardware, and tools during the installation. This space will be as close as possible to the work area.
4. Provide conditioned 120 VAC power as necessary to operate equipment to be installed. If permanent power is not available at time of installation, temporary service will be supplied.
5. Provide any and all access hatches, patching and or painting as required.
6. All existing conduits, back boxes, duct banks, cable trays and cable shall be in good working condition and reused in its entirety. Any repair or replacement of these existing materials shall be extra.
7. WSFP is not responsible for the operation, non-operation and/or erroneous operation of the customers' existing equipment. Any repair, replacement or diagnostics for or on the customer's existing equipment to be negotiated with the owner and billed as an extra.
8. Base Bid pricing excludes conduit or back box installation.
9. Base bid pricing excludes any 120-volt electrical connections.

PROJECT CONDITIONS:

1. The materials detailed comprise complete and operating systems based on information WSFP obtained from project drawings and specifications to date.
2. Any changes in the project scope, completion dates, system functions, cable routing, documentation, and/or training requirements may require an increase in project cost.
3. Electronic ACAD files shall be provided to WSFP for use in creating submittal drawings at no additional cost.

4. WSFP will provide an adequate quantity of personnel to complete our portion of this project efficiently, during normal working hours (8:00 am - 5:00 pm, M-F), and per a mutually agreed upon schedule (to be determined).
5. Delays, cancellations, and/or errors of contributing parties can impact the project timeline. Should WSFP be required to expend additional and/or overtime labor to offset another parties' delay, WSFP will bill the customer for the additional labor. (Overtime at 1 1/2 times standard rate).
6. MATERIAL ESCALATION - DUE TO THE CURRENT ECONOMIC ISSUES, A CHANGE IN THE PRICE OF AN ITEM OF MATERIAL OF MORE THAN 5 PERCENT BETWEEN THE DATE OF THIS BID PROPOSAL AND THE DATE OF INSTALLATION SHALL WARRANT AN EQUITABLE ADJUSTMENT IN THE CONTRACT PRICE.
7. This proposal is based on monthly invoices.

EXCLUSIONS:

1. Painting or patching of any surface, ceiling removal or repairs and/or cosmetic work excluded.
2. Conduit, boxes, and raceways (provided and installed by others).
3. Changes/additions made by the AHJ.
4. Any requirements more stringent than IFC, NFPA.
5. Access panels.
6. No work outside the building(s) footprint.
7. Underground work.

Pricing Summary

System	Price
Fire Alarm System Voice EVAC Upgrade	\$198,915.99
Total:	\$198,915.99

Client accepts this Proposal inclusive of its Scope of Work, Pricing and Payment Terms. Contractor agrees to furnish the equipment and materials listed and perform the work in an expedient, workmanlike and professional manner.

American Constructors

WESTERN STATES FIRE PROTECTION

Chase Clements

Dec 06, 2024

Accepted by

Date

WESTERN STATES FIRE PROTECTION

Date

TERMS AND CONDITIONS

The Proposal, together with these Terms and Conditions, constitute the entire agreement (“Agreement”) of the parties.

1. REVIEW OF AGREEMENT: The Customer specifically acknowledges that it has read and reviewed these Terms and Conditions in its entirety, understands it and agrees to its contents before signing it. Further, the person executing these Terms and Conditions represents that they have the full authority of the Customer to bind the Customer to these Terms and Conditions. Customer further agrees that the following Terms and Conditions shall apply not only to the work authorized by this Proposal but to all other work requested by Customer in the future of a similar nature.
 2. If Customer wants API Group Life Safety USA LLC d/b/a WESTERN STATES FIRE PROTECTION COMPANY, MAINLINE FIRE PROTECTION, NATIONAL FIRE SUPPRESSION, STATEWIDE FIRE PROTECTION, API SYSTEM INTEGRATORS, OMLID & SWINNEY FIRE PROTECTION & SECURITY, SIGNAL ONE FIRE AND COMMUNICATION, BRANSON SECURITY & FIRE, HARMONY FIRE PROTECTION, ARMOR FIRE PROTECTION (hereafter “Company”), to make any additional repairs, alterations or replacements as a result of the work performed, the Company will do so for additional compensation to be agreed upon in writing by the parties. Company is responsible for the new work and new equipment only.
 3. The signing of this Proposal constitutes Customer’s notice to proceed with design, ordering materials, and installation.
 4. **The Company will be permitted, at all reasonable times, to enter the Property to conduct the work as outlined in this Agreement. Company warrants all material furnished hereunder to be free from defects in workmanship and materials for a period of twelve (12) months (“Warranty Period”), unless otherwise noted in the Proposal. This warranty shall commence at the time of installation. The obligation of Company under the warranty is limited at its option to either repair on site or at a Company service center or factory or replace any part or complete product which upon examination by Company is found to be defective in material or workmanship. Such repair or replacement shall be performed without charge but shall not extend the Warranty Period either on the original product or on the repaired or replaced product beyond the balance of the Warranty Period or 90 days from the date of such repair or replacement, whichever is greater.** This warranty shall not apply to products or parts thereof that have not been installed according to the recommendations made by Company or its authorized representatives, or to products or to parts which have not been adequately protected from dust, dirt, extremes of temperature of humidity, or have been mishandled or improperly stored or misused or which have been modified, repaired, serviced or altered in any way with the written consent of Company. The foregoing obligations are in lieu of all other obligations and liabilities including all warranties of quality, merchantability or fitness for use or otherwise, expressed or implied in fact or by law, and state our entire and exclusive liability and purchaser’s exclusive remedy for any claim or damages in connection with the sale or furnishing of goods or parts, design of system or parts, suitability for use, quality, installation or operations.
 5. **TO THE FULLEST EXTENT PERMITTED BY LAW, CUSTOMER AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS COMPANY AND ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANY, SUBSIDIARIES AND AFFILIATES, (HEREINUNDER REFERRED TO AS “INDEMNIFIED PARTIES”) FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY’S FEES, (HEREINUNDER REFERRED TO AS “DAMAGES”) ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE OR FAULT OF CUSTOMER.**
 6. **IT IS UNDERSTOOD AND AGREED BY CUSTOMER THAT COMPANY IS NOT AN INSURER, THAT CUSTOMER SHALL OBTAIN THE TYPE AND AMOUNT OF INSURANCE COVERAGE WHICH IT DETERMINES NECESSARY, AND THAT THE AMOUNTS PAYABLE TO THE COMPANY HEREUNDER ARE BASED UPON THE VALUE OF SERVICES RENDERED AND ARE UNRELATED TO THE VALUE OF CUSTOMER’S PROPERTY, THE PROPERTY OF OTHERS LOCATED ON CUSTOMER’S PREMISES, OR ANY POTENTIAL LIABILITY OR DAMAGE TO CUSTOMER ARISING OUT OF THE WORK PERFORMED BY COMPANY. CUSTOMER ACCORDINGLY AGREES THAT THE SOLE AND EXCLUSIVE LIABILITY OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, PARENT COMPANIES, SUBSIDIARIES, AFFILIATES AND AGENTS ARISING OUT OF OR IN ANY WAY RELATING TO OR CONNECTED WITH THE WORK PERFORMED BY THE COMPANY SHALL BE LIMITED TO THE LESSER OF \$10,000 OR THE PRICE OF THE WORK PERFORMED BY THE COMPANY. THIS LIMITATION OF LIABILITY SHALL APPLY TO ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY’S FEES, (HEREINUNDER REFERRED TO AS “DAMAGES”), SUSTAINED BY CUSTOMER OR ANY OTHER PARTY CLAIMING BY OR THROUGH CUSTOMER, AND SHALL APPLY REGARDLESS OF WHETHER SUCH “DAMAGES” ARE ACTUALLY OR ALLEGEDLY CAUSED BY NEGLIGENCE (BUT NOT GROSS NEGLIGENCE OR INTENTIONAL ACTS), PRODUCT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, BREACH OR VIOLATION OF A STATUTE, ORDINANCE, GOVERNMENTAL REGULATION STANDARD OR RULE OR OTHER FAULT OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANIES, SUBSIDIARIES AND AFFILIATES.**
 7. **CUSTOMER AGREES TO REQUIRE ITS INSURANCE POLICIES TO BE ENDORSED SO AS TO WAIVE ALL RIGHTS OF SUBROGATION AGAINST COMPANY.**
 8. This Agreement may not be assigned by Customer without the written consent of the Company.
 9. Neither party shall be liable to the other for indirect, incidental, consequential or punitive damages arising out of the work.
 10. If payment for work provided in this Agreement is not received by the Company within 30 days from the Customer’s receipt of an invoice for the work, Customer shall pay an interest at the rate of 1-1/2% per month on all past due sums, together with all costs of collection, including attorney’s fees.
 11. If any provision hereof shall be invalid, the remaining provisions shall survive and be enforceable against the parties. The law of the state where the work is performed will govern. This Agreement supersedes all prior agreements. This Agreement may be modified only by a written instrument signed by both parties.
 12. COVID-19: Due to the existing pandemic involving COVID-19 and the constantly evolving situation, which includes shut downs of definite and indefinite durations by the federal, state, and local governments, quarantines, business shut downs, transportation interruptions, disruptions in the supply chain of certain materials, supplies, or equipment, disruptions to public services, temporary suspensions of work on site, or the unavailability or reduced availability of manpower, the parties agree that if Subcontractor (WSFP) is hindered, prevented or delayed at any time in the commencement or progress of the work for a cause arising from or related to COVID-19, including but not limited to any of the examples above, Subcontractor shall be entitled to an extension of the Contract time. Furthermore, Subcontractor shall be entitled to additional compensation for increased costs associated with the high demand for specified materials, for increased costs associated with any proposed substitute approved by Contractor or Owner, or any other similar cost increase outside the control of Subcontractor.
- THE ABOVE PROPOSAL AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED.



PROPOSAL

American Constructors

01/28/2025

Attn. Mr. Brain Plagens

Re: Lake Travis Elementary Emergency Lighting

Dear Mr. Plagens,

We are pleased to submit pricing of \$38,139.81 for the replacement or repairs to the existing emergency lighting at the above referenced location. Scope is as follows.

Replacement of up to 93 PS-1400 T-8 emergency ballast
Replacement of up to 5 recessed can light emergency ballast
Replacement of up to 7 emergency bug-eye style light fixtures

This price includes all labor, material, and is based on working during normal business hours. Please call with any questions.

Regards,


Darren Page
512 263 7990



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Resolution to Approve the Agreement for a Local On-System Improvement Project Between Texas Department of Transportation and Lake Travis ISD for the Private Driveway Intersection

RECOMMENDED ACTION

Consent Agenda

Approve Resolution No. 041625-01 authorizing the Interim Superintendent or designee to negotiate, execute, and amend, as necessary, the Agreement for a Local On-System Improvement Project Between Texas Department of Transportation and Lake Travis ISD for the Private Driveway Intersection Road project.

RATIONALE

The District has a roadway improvement project that extends a driveway from the 242 acre High School #2 site on Reimers Peacock Road to SH 71 W. As a part of the project, the District and Texas Department of Transportation are currently in discussions related to the construction of a new intersection at SH 71 W and Bob Wire Road, including a left turn lane and right turn lane on SH 71 W and intersection traffic signals. The current terms of the Improvement Project Agreement provide that the District will be responsible for the engineering (design, environmental, utilities, right of way), plans, specifications and estimates from construction bids. The Agreement indicates the District will begin construction on the intersection project within 12 months after the execution of the Agreement. The Agreement states the District will complete construction and receive the State's acceptance of the project within 36 months after the date the State authorizes the District to commence construction, or unless otherwise terminated in accordance with the agreement.

BUDGET PROVISIONS

2023 Bond Program

RESOURCE PERSONNEL

Pam Sanchez-Assistant Superintendent of Business Services
Robert Winovitch-Director of Facilities & Construction
Chad Crowson-General Counsel

ATTACHMENTS

1. Resolution No. 041625-01
2. Agreement for a Local On-System Improvement Project

MEETING DATE

April 16, 2025

RESOLUTION NO. 041625-01

RESOLUTION TO APPROVE AN AGREEMENT FOR A LOCAL ON-SYSTEM IMPROVEMENT PROJECT BETWEEN TEXAS DEPARTMENT OF TRANSPORTATION AND LAKE TRAVIS ISD

WHEREAS, the Texas Transportation Code Section 201.103 establishes that the State shall design, construct, and operate a system of highways in cooperation with local governments; and

WHEREAS, the Texas Transportation Code Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision; and

WHEREAS, as a part of the larger project to extend a driveway from a proposed 242 acre educational facilities campus (“LTISD Driveway”), the Lake Travis ISD is willing to fund modifications to the intersection at SH 71W and Bob Wire Road, including a left turn lane and a right turn lane on SH 71W for the LTISD Driveway and intersection traffic signals (“Intersection Improvements Project”);

WHEREAS, funding of the Intersection Improvements Project comes from the November 8, 2022 bond

WHEREAS, the Board of Trustees of the Lake Travis Independent School District desires to affirm its financial support and be responsible for 100% of project costs overruns required for the Project referenced in this resolution; and

WHEREAS, the Texas Department of Transportation identifies the Intersection Improvements Project as follows:

CSJ #	0700-03-152
District #	14
Code Chart 64 #	61595
Project Name	SH71 from Reimers Peacock Rd to Bob Wire

WHEREAS, in order to conduct the work necessary for the Intersection Improvements Project in conjunction with the Texas Department of Transportation, the parties must enter into a Local On- System Improvement Project Agreement.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Lake Travis Independent School District that, (1) the Superintendent, acting through his staff and other authorized designee(s), is hereby authorized to (i) negotiate and execute as necessary the Local On- System Improvement Project Agreement for Intersection Improvements

Project; and (ii) to take all actions necessary to obtain Texas Department of Transportation approval and execution of the Local On- System Improvement Project Agreement for Intersection Improvements Project including the execution of such other documents as deemed by the Superintendent or designee

SIGNED this day of _____, 2025.

By: _____
Erin Archer,
President, Board of Trustees

ATTEST:

Secretary, Board of Trustees



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Grant Waterway Setback Protective Easement to Travis County on Lake Travis ISD High School #2 (Phase 1) Site

RECOMMENDED ACTION

Consent Agenda

Approve the granting of a waterway setback protective easement to Travis County on the Lake Travis ISD High School #2 (Phase 1) site and authorize execution of the easement by the Board President or Interim Superintendent

RATIONALE

As a condition to the approval of Travis County Development Permit, Travis County requires the District to grant a non-exclusive waterway setback protective easement on the High School #2 (Phase 1) site on for the purpose of inspection and monitoring for waterway setback compliance, as applicable. This Protective Easement establishes a permanently managed area for the purpose of a waterway setback. The Protective Easement must remain free of additional construction, development and/or alterations except when specifically approved in a Travis County Development Permit.

BUDGET PROVISIONS

2023 Bond Program

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Chad Crowson – General Counsel

Robert Winovitch – Director of Facilities and Construction

ATTACHMENTS

1. Waterway Setback Protective Easement
2. Waterway Setbacks Exhibit

MEETING DATE

April 16, 2025

NOTICE OF CONFIDENTIALITY RIGHTS: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.

WATERWAY SETBACK PROTECTIVE EASEMENT

Date: _____

Project Name: Lake Travis ISD High School No. 2, Phase 1

Address: 21103 W SH 71 Spicewood, Travis County, TX 78738

Legal Description: THE CALLED 2.69 ACRES OF LAND SUBJECT TO AND DESCRIBED IN THE POSSESSION AND USE AGREEMENT RECORDED IN DOCUMENT NO. 2025019630, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

Grantor: **THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT**, a Texas public independent school district and political subdivision of the State of Texas acting pursuant to the Possession and Use Agreement recorded in Document No. 2025019630, Official Public Records of Travis County, Texas.

County: **TRAVIS COUNTY, TEXAS**, a political subdivision of the State of Texas.

County's Address: P.O. Box 1748
Austin, Travis County, Texas 78767

Easement Tract: All that parcel of land situated in Travis County, Texas, described by metes and bounds in **Exhibit A** attached hereto and incorporated herein.

Easement Duration: Perpetual, unless amended by Travis County.

Easement Purpose: To GRANT AND CONVEY unto Travis County, a non-exclusive

easement for inspection and monitoring for waterway setback compliance, as applicable, of the Facilities in, upon and across portions of the Property as more particularly described in **Exhibit A** (metes and bounds) attached hereto and incorporated by reference (the “*Easement Tract*”).

Facilities: Waterway setbacks with all associated features that are more particularly described on **Exhibit B** (survey drawing) attached and incorporated by reference.

Permitted Encumbrances: Any easements, liens, encumbrances, and other matters not subordinated to the Easement Tract and of record in the Official Public Records of the Texas County, Texas that are valid, existing, and affect the Easement Tract as of the Date

Grantor, for **TEN AND NO/100 DOLLARS (\$10.00)** and other good and valuable consideration paid to Grantor, the receipt and sufficiency of which is acknowledged by Grantor, **GRANTS, SELLS, AND CONVEYS** to the County a non-exclusive easement in, over, under, on, and across the Easement Tract for the Easement Purpose as may be necessary or desirable subject to the Permitted Encumbrances, together with (i) the right of ingress and egress at all times over, on, and across the Easement Tract for use of the Easement Tract for the Easement Purpose, (ii) the right to require the elimination of any encroachments in the Easement Tract, and (iii) any and all rights and appurtenances pertaining to use of the Easement Tract (collectively, the "**Easement**").

TO HAVE AND TO HOLD the Easement to the County, and County’s successors and assigns for the Easement Duration and Easement Purpose together with the privilege to enter the Easement Tract for the purpose of inspecting and monitoring the Facilities for waterway setback compliance. This easement is made and accepted subject to all easements, covenants, restrictions, liens, and other encumbrances of record in Travis County, Texas affecting the Easement Tract.

LIMITATIONS OF ACTIVITIES WITHIN A WATERWAY SETBACK is as follows:

1. Setbacks shall remain free of construction, development, and other alterations except for approved utility and roadway crossings.
2. Wastewater collection lines and lift stations are prohibited from running within the setback zone parallel or sub-parallel to the waterway.
3. No golf courses, on-site wastewater systems or wastewater irrigation shall be located in a waterway setback.
4. Before reaching a setback area, drainage patterns from a development shall be designed to prevent erosion, maintain infiltration and recharge of local seeps and springs, attenuate the harm of contaminants collected and transported by storm water, and dispersed into a sheet flow pattern. Whenever possible, the natural drainage features and patterns must be maintained.

5. No part of a residential lot with a lot size of 5,750 square feet or less may be located within a waterway setback.

This Protective Easement establishes a permanently managed area for the purpose of a waterway setback. The Protective Easement must remain free of additional construction, development and/or alterations except when specifically approved in a Travis County Development Permit.

Grantor binds Grantor and Grantor’s heirs, successors, and assigns to **WARRANT AND FOREVER DEFEND** the title to the Easement, subject to the Permitted Encumbrances, to the County against every person whomsoever lawfully claiming or to claim the Easement Tract or any part of the Easement Tract when the claim is by, through, or under Grantor, but not otherwise.

Grantor or primary operator/owner shall maintain all permanent water quality controls in a proper manner that is consistent with County and other applicable standards.

Except where the context otherwise requires, *Grantor* includes *Grantor's, successors, and assigns* and *County* includes *County's employees, agents, consultants, contractors, successors, and assigns*; and where the context requires, singular nouns and pronouns include the plural.

Executed to be effective the Date first stated above.

GRANTOR:

Trustees and their successors in office, of the Lake Travis Independent School District, a Texas public independent school district and political subdivision of the State of Texas

By: _____
Name: Erin Archer
Title: President, Board of Trustees

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

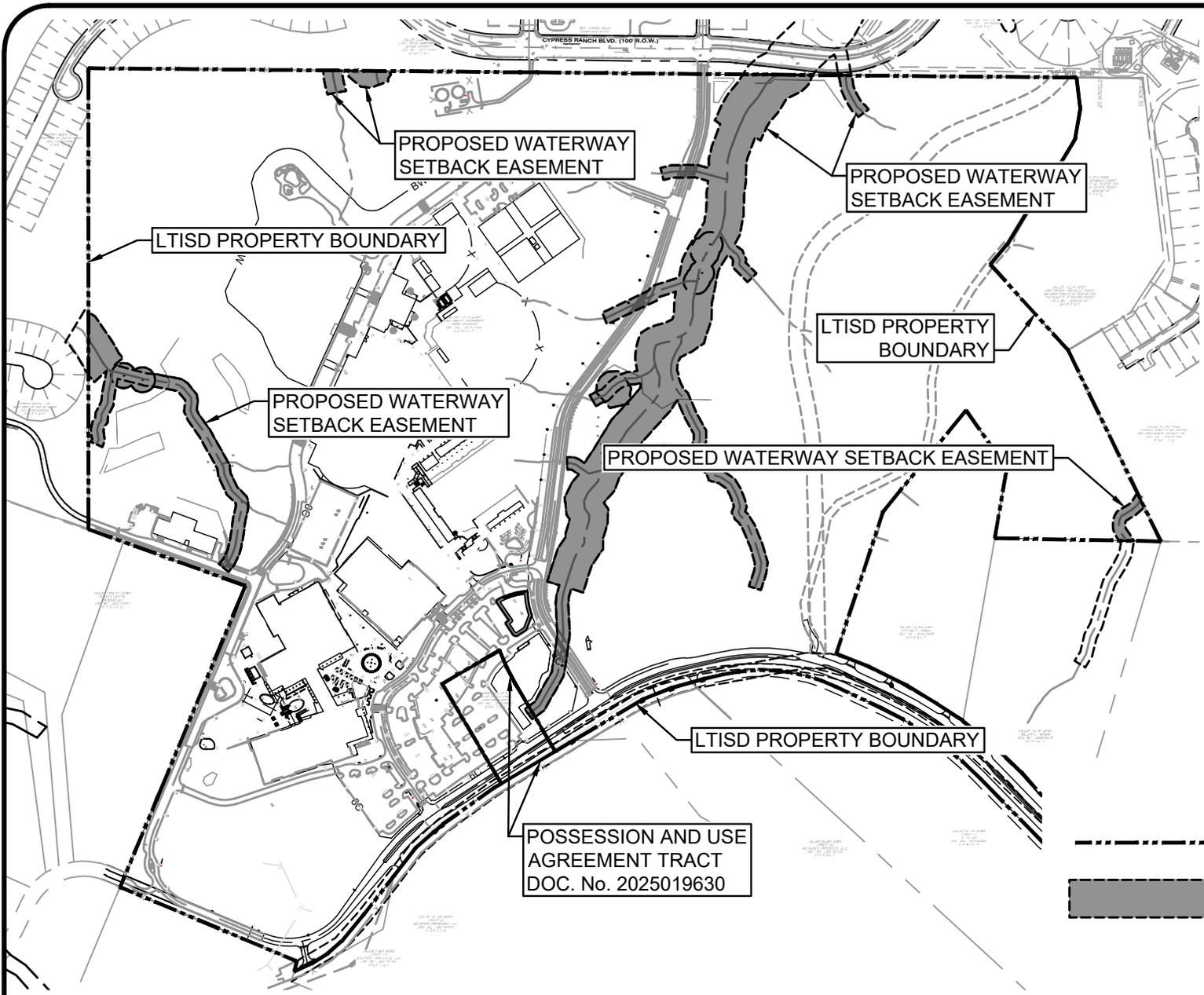
This instrument was acknowledged before me on this the ____ day of _____, 2025, by, Erin Archer, President, Board of Trustees of the Lake Travis Independent School District, on behalf of the trustees and their successors in office of said school district.

Notary Public, State of Texas

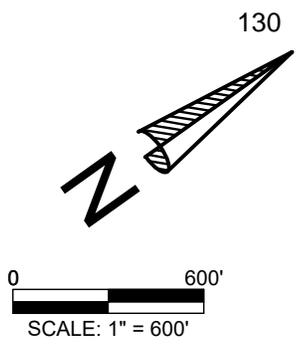
AFTER RECORDING, PLEASE RETURN TO:

David Kemp, CESSWI
Environmental Supervisor
Travis County TNR-EQ
P.O. Box 1748
Austin, Texas 78767

FILED: OVERALL PROJECTS/HIGH SCHOOL 2 MASTER FOLDER/PROJECTS/03-087-A18 LTISD HIGH SCHOOL 2/DRAWINGS/EXHIBITS/WATERWAY SETBACKS.DWG. 4/8/2025. LANDON MCCLELLAN



NOTE: PROPOSED WATERWAY SETBACK LIMITS SUBJECT TO FINAL TRAVIS COUNTY AND LCRA APPROVAL



LEGEND

-  PROPERTY BOUNDARY
-  PROPOSED WATERWAY SETBACK EASEMENT

**LAKE TRAVIS ISD
HIGH SCHOOL 2
PROPOSED WATERWAY SETBACK EASEMENT EXHIBIT**



CIVIL ENGINEERING ★ DEVELOPMENT CONSULTING ★ PROJECT MANAGEMENT

5113 Southwest Pkwy, Suite 260
Austin, Texas 78735
Phone: (512) 899-0601
Firm Registration No. F-786



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Grant Waterway Setback Protective Easement to Travis County on Lake Travis ISD High School #2 (Phase 1) Site

RECOMMENDED ACTION

Consent Agenda

Approve the granting of a waterway setback protective easement to Travis County on the Lake Travis ISD High School #2 (Phase 1) site and authorize execution of the easement by the Board President or Interim Superintendent

RATIONALE

As a condition to the approval of Travis County Development Permit, Travis County requires the District to grant a non-exclusive waterway setback protective easement on the High School #2 (Phase 1) site on for the purpose of inspection and monitoring for waterway setback compliance, as applicable. This Protective Easement establishes a permanently managed area for the purpose of a waterway setback. The Protective Easement must remain free of additional construction, development and/or alterations except when specifically approved in a Travis County Development Permit.

BUDGET PROVISIONS

2023 Bond Program

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Chad Crowson – General Counsel

Robert Winovitch – Director of Facilities and Construction

ATTACHMENTS

1. Waterway Setback Protective Easement
2. Waterway Setbacks Exhibit

MEETING DATE

April 16, 2025

NOTICE OF CONFIDENTIALITY RIGHTS: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.

WATERWAY SETBACK PROTECTIVE EASEMENT

Date: _____

Project Name: Lake Travis ISD High School No. 2, Phase 1

Address: 21103 W SH 71 Spicewood, Travis County, TX 78738

Legal Description: THE CALLED 2.69 ACRES OF LAND SUBJECT TO AND DESCRIBED IN THE POSSESSION AND USE AGREEMENT RECORDED IN DOCUMENT NO. 2025019630, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

Grantor: **THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT**, a Texas public independent school district and political subdivision of the State of Texas acting pursuant to the Possession and Use Agreement recorded in Document No. 2025019630, Official Public Records of Travis County, Texas.

County: **TRAVIS COUNTY, TEXAS**, a political subdivision of the State of Texas.

County's Address: P.O. Box 1748
Austin, Travis County, Texas 78767

Easement Tract: All that parcel of land situated in Travis County, Texas, described by metes and bounds in **Exhibit A** attached hereto and incorporated herein.

Easement Duration: Perpetual, unless amended by Travis County.

Easement Purpose: To GRANT AND CONVEY unto Travis County, a non-exclusive

easement for inspection and monitoring for waterway setback compliance, as applicable, of the Facilities in, upon and across portions of the Property as more particularly described in **Exhibit A** (metes and bounds) attached hereto and incorporated by reference (the “*Easement Tract*”).

Facilities: Waterway setbacks with all associated features that are more particularly described on **Exhibit B** (survey drawing) attached and incorporated by reference.

Permitted Encumbrances: Any easements, liens, encumbrances, and other matters not subordinated to the Easement Tract and of record in the Official Public Records of the Texas County, Texas that are valid, existing, and affect the Easement Tract as of the Date

Grantor, for **TEN AND NO/100 DOLLARS (\$10.00)** and other good and valuable consideration paid to Grantor, the receipt and sufficiency of which is acknowledged by Grantor, **GRANTS, SELLS, AND CONVEYS** to the County a non-exclusive easement in, over, under, on, and across the Easement Tract for the Easement Purpose as may be necessary or desirable subject to the Permitted Encumbrances, together with (i) the right of ingress and egress at all times over, on, and across the Easement Tract for use of the Easement Tract for the Easement Purpose, (ii) the right to require the elimination of any encroachments in the Easement Tract, and (iii) any and all rights and appurtenances pertaining to use of the Easement Tract (collectively, the "**Easement**").

TO HAVE AND TO HOLD the Easement to the County, and County’s successors and assigns for the Easement Duration and Easement Purpose together with the privilege to enter the Easement Tract for the purpose of inspecting and monitoring the Facilities for waterway setback compliance. This easement is made and accepted subject to all easements, covenants, restrictions, liens, and other encumbrances of record in Travis County, Texas affecting the Easement Tract.

LIMITATIONS OF ACTIVITIES WITHIN A WATERWAY SETBACK is as follows:

1. Setbacks shall remain free of construction, development, and other alterations except for approved utility and roadway crossings.
2. Wastewater collection lines and lift stations are prohibited from running within the setback zone parallel or sub-parallel to the waterway.
3. No golf courses, on-site wastewater systems or wastewater irrigation shall be located in a waterway setback.
4. Before reaching a setback area, drainage patterns from a development shall be designed to prevent erosion, maintain infiltration and recharge of local seeps and springs, attenuate the harm of contaminants collected and transported by storm water, and dispersed into a sheet flow pattern. Whenever possible, the natural drainage features and patterns must be maintained.

5. No part of a residential lot with a lot size of 5,750 square feet or less may be located within a waterway setback.

This Protective Easement establishes a permanently managed area for the purpose of a waterway setback. The Protective Easement must remain free of additional construction, development and/or alterations except when specifically approved in a Travis County Development Permit.

Grantor binds Grantor and Grantor’s heirs, successors, and assigns to **WARRANT AND FOREVER DEFEND** the title to the Easement, subject to the Permitted Encumbrances, to the County against every person whomsoever lawfully claiming or to claim the Easement Tract or any part of the Easement Tract when the claim is by, through, or under Grantor, but not otherwise.

Grantor or primary operator/owner shall maintain all permanent water quality controls in a proper manner that is consistent with County and other applicable standards.

Except where the context otherwise requires, *Grantor* includes *Grantor's, successors, and assigns* and *County* includes *County's employees, agents, consultants, contractors, successors, and assigns*; and where the context requires, singular nouns and pronouns include the plural.

Executed to be effective the Date first stated above.

GRANTOR:

Trustees and their successors in office, of the Lake Travis Independent School District, a Texas public independent school district and political subdivision of the State of Texas

By: _____
Name: Erin Archer
Title: President, Board of Trustees

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

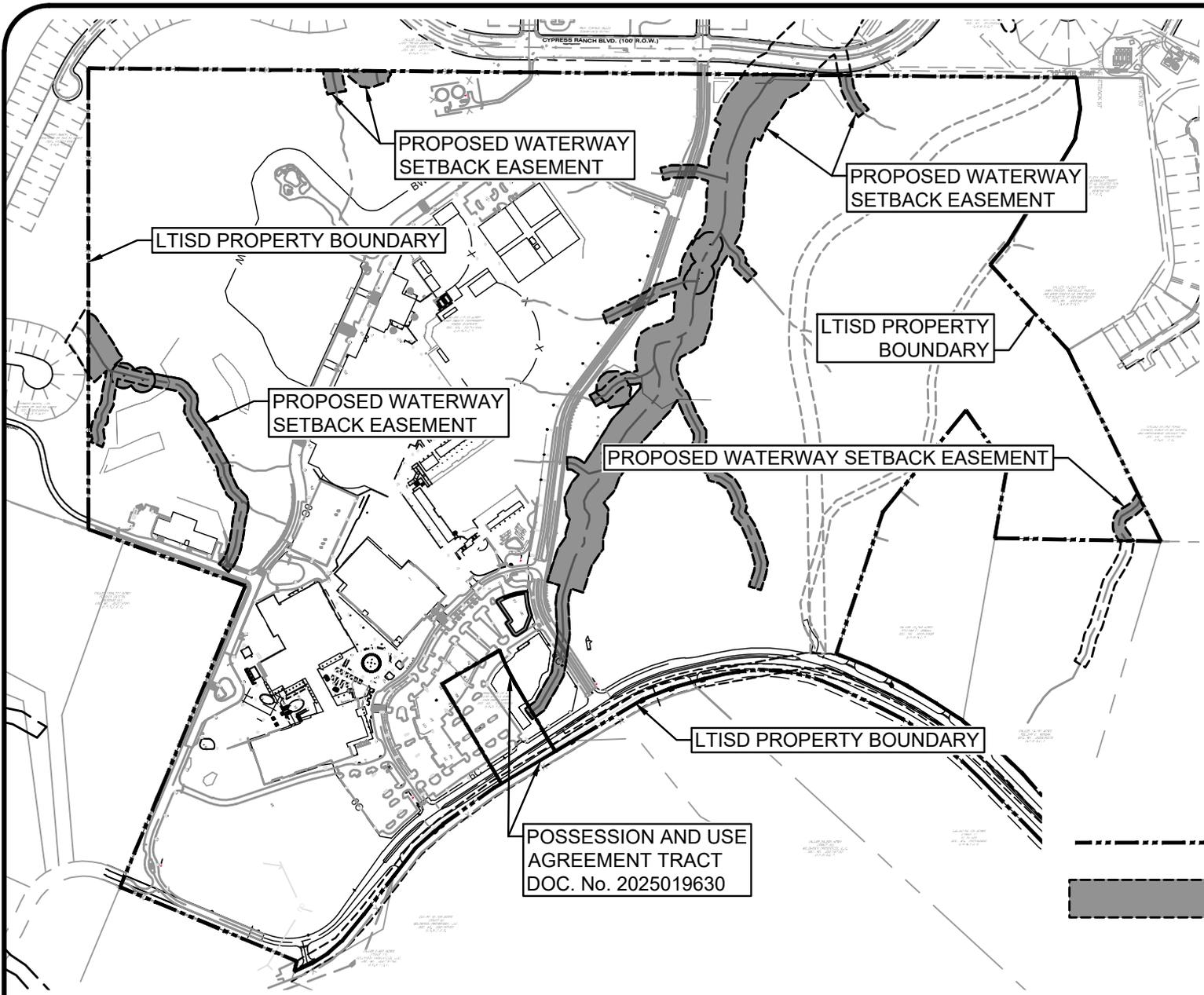
This instrument was acknowledged before me on this the ____ day of _____, 2025, by, Erin Archer, President, Board of Trustees of the Lake Travis Independent School District, on behalf of the trustees and their successors in office of said school district.

Notary Public, State of Texas

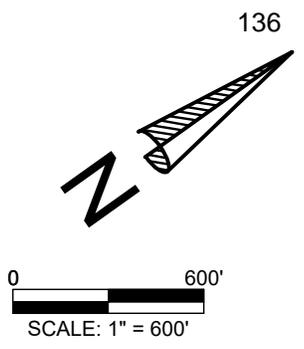
AFTER RECORDING, PLEASE RETURN TO:

David Kemp, CESSWI
Environmental Supervisor
Travis County TNR-EQ
P.O. Box 1748
Austin, Texas 78767

FILED: OVERALL PROJECTS/HIGH SCHOOL 2 MASTER FOLDER/PROJECTS/32-087-A18.LTISD EXHIBIT 2/DRAWINGS/EXHIBIT 2/WATERWAY SETBACKS.DWG. 4/8/2025. LANDON MCCLELLAN



NOTE: PROPOSED WATERWAY SETBACK LIMITS SUBJECT TO FINAL TRAVIS COUNTY AND LCRA APPROVAL



136

LEGEND

-  PROPERTY BOUNDARY
-  PROPOSED WATERWAY SETBACK EASEMENT

**LAKE TRAVIS ISD
HIGH SCHOOL 2
PROPOSED WATERWAY SETBACK EASEMENT EXHIBIT**



CIVIL ENGINEERING ★ DEVELOPMENT CONSULTING ★ PROJECT MANAGEMENT

5113 Southwest Pkwy, Suite 260
Austin, Texas 78735
Phone: (512) 899-0601
Firm Registration No. F-786



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Grant Permanent Water Quality Controls Protective Easement to Travis County on Lake Travis ISD Private Driveway (Phase 1) Site

RECOMMENDED ACTION

Consent Agenda

Approve the granting of a permanent water quality control protective easement to Travis County on the Lake Travis ISD Private Drive (Phase 1) site and authorize execution of the easement by the Board President or Interim Superintendent

RATIONALE

As a condition to the approval of Travis County Development Permit, Travis County requires the District to grant a non-exclusive water quality controls protective easement on the Private Driveway (Phase 1) site on Reimers Road for the purpose of inspecting and monitoring for water quality compliance. The Easement establishes a permanently managed area for the purpose of water quality treatment. The Easement must remain free of additional construction, development, and/or alterations except when specifically approved in a Travis County Development Permit.

BUDGET PROVISIONS

2023 Bond Program

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Chad Crowson – General Counsel

Robert Winovitch – Director of Facilities and Construction

ATTACHMENTS

1. Permanent Water Quality Controls Protective Easement
2. PWQC Easement Exhibit

MEETING DATE

April 16, 2025

NOTICE OF CONFIDENTIALITY RIGHTS: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.

**PERMANENT WATER QUALITY CONTROLS
PROTECTIVE EASEMENT**

Date: _____

Project Name: Lake Travis ISD High School #2, Phase 1

Address: 21103 W SH 71 Spicewood, Travis County, TX 78738

Legal Description: BEING ALL OF THE CALLED 190.05 ACRES OF LAND CONVEYED TO LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT BY THE DEED RECORDED IN DOCUMENT NO. 2017111944; ALSO, BEING ALL OF THE 43.286 ACRES OF LAND CONVEYED TO LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT BY THE DEED RECORDED IN DOCUMENT NO. 2007228271. ALSO BEING ALL OF THE CALLED 1.10 ACRES AND 0.74 ACRES OF LAND CONVEYED TO LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT BY THE DEED RECORDED IN DOCUMENT NUMBER 2018078098. ALSO BEING ALL OF THE CALLED 1.49 ACRES AND 4.02 ACRES OF LAND CONVEYED TO LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT BY THE DEED RECORDED IN DOCUMENT NUMBER 2022191103. ALSO BEING ALL OF THE CALLED 0.28 ACRES AND 1.42 ACRES OF LAND CONVEYED TO LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT BY THE DEED RECORDED IN DOCUMENT NUMBER 2024009615. ALSO BEING ALL OF THE CALLED 2.69 ACRES OF LAND SUBJECT TO AND DESCRIBED IN THE POSSESSION AND USE AGREEMENT RECORDED IN DOCUMENT NO. 2025019630. ALL DOCUMENTS ARE RECORDED IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

Grantor: THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT, a Texas public independent school district and political subdivision of the State of Texas

County: TRAVIS COUNTY, TEXAS, a political subdivision of the State of Texas

County's Address: P.O. Box 1748
Austin, Travis County, Texas 78767

Easement Tract: All that parcel of land situated in Travis County, Texas, described by metes and bounds in **Exhibit A** attached hereto and incorporated herein.

Easement Duration: Perpetual, unless amended by Grantor and County.

Easement Purpose: To GRANT AND CONVEY unto County, a non-exclusive easement for inspecting and monitoring for water quality compliance of the Facilities in, upon, and across the "Easement Tract."

Facilities: Water quality controls, with all associated features, that receive and filter storm water runoff and that are more particularly described in **Exhibit B** (survey drawing), attached hereto and incorporated herein.

Permitted Encumbrances: Any easements, liens, encumbrances, and other matters not subordinated to the Easement Tract and of record in the Official Public Records of the Texas County; or visually apparent encumbrances that do not interfere with the Facilities; that are valid, existing, and affect the Easement Tract as of the Effective Date.

Grantor, for **TEN AND NO/100 DOLLARS (\$10.00)** and other good and valuable consideration paid to Grantor, the receipt and sufficiency of which is acknowledged by Grantor, GRANTS, SELLS, AND CONVEYS to the County a non-exclusive easement in, over, under, on, and across the Easement Tract solely for the Easement Purpose subject to the Permitted Encumbrances, together with (i) the right of ingress and egress at all times over, on, and across the Easement Tract for use of the Easement Tract for the Easement Purpose; (ii) the right to require the elimination of any encroachments in the Easement Tract that interfere with the Facilities; and (iii) any and all rights and appurtenances pertaining to use of the Easement Tract solely for the Easement Purpose (collectively, the "Easement").

TO HAVE AND TO HOLD the Easement to the County, and County's successors and assigns for the Easement Duration and Easement Purpose together with the privilege to enter the Easement Tract according to County Code and Section 16.014 of the Texas Water Code for the purpose of inspecting and monitoring the Facilities for water quality

compliance. This Easement is made and accepted subject to all easements, covenants, restrictions, liens, and other encumbrances of record in Travis County, Texas affecting the Easement Tract.

This Easement establishes a permanently managed area for the purpose of water quality treatment. The Easement must remain free of additional construction, development, and/or alterations except when specifically approved in a Travis County Development Permit.

Grantor binds Grantor and Grantor's successors and assigns to **WARRANT AND FOREVER DEFEND** the title to the Easement, subject to the Permitted Encumbrances, to the County against every person whomsoever lawfully claiming or to claim the Easement Tract or any part of the Easement Tract when the claim is by, through, or under Grantor, but not otherwise.

Grantor or primary operator/owner shall maintain all permanent water quality controls in a proper manner that is consistent with County, state, and other applicable standards.

Except where the context otherwise requires, *Grantor* includes *Grantor's successors and assigns* and *County* includes *County's employees, agents, consultants, contractors, successors, and assigns*; and where the context requires, singular nouns and pronouns include the plural.

*--- The remainder of this page is intentionally blank --
---Signature page follows*

GRANTOR:

Trustees and their successors in office, of the Lake Travis Independent School District, a Texas public independent school district and political subdivision of the State of Texas

By: _____

Name: Erin Archer

Title: President, Board of Trustees

STATE OF TEXAS §

§

COUNTY OF TRAVIS §

This instrument was acknowledged before me on this the _____ day of _____, 2025, by, Erin Archer, President, Board of Trustees of the Lake Travis Independent School District, on behalf of the trustees and their successors in office of said school district.

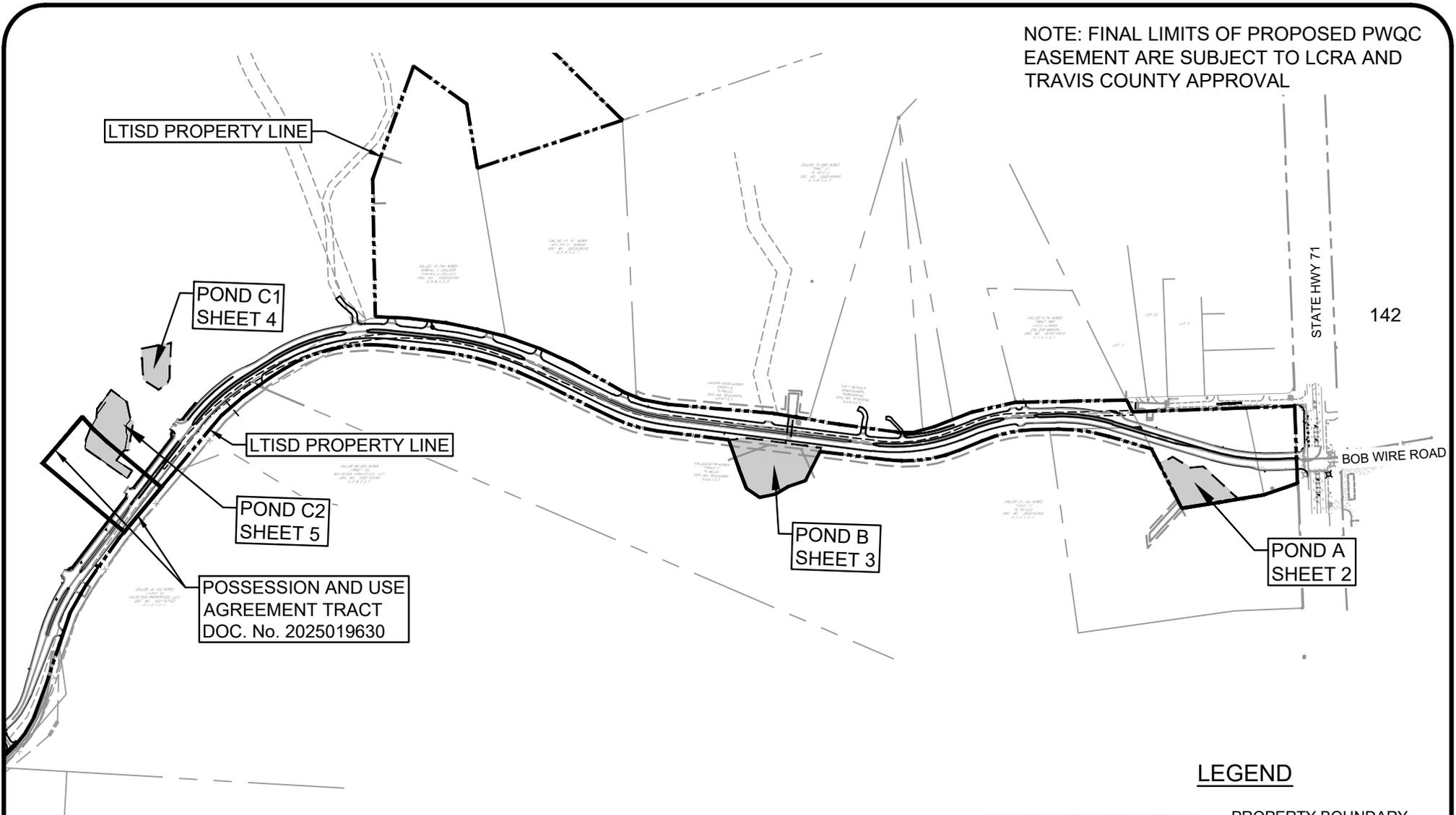
Notary Public, State of Texas

AFTER RECORDING, PLEASE RETURN TO:

David Kemp, CESSWI
Environmental
Supervisor Travis
County TNR-EQ
P.O. Box 1748
Austin, Texas 78767

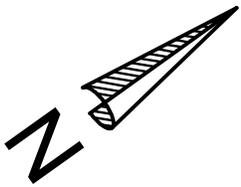
LTISD OVERALL PROJECTS/HIGH SCHOOL 2 MASTER FOLDER/PROJECTS/32-005-ANS LTISD REIMERS PEACOCK ROAD/DRAWINGS/EXHIBITS/PWQC EASEMENT EXHIBIT.DWG - 4/8/2025, LONDON MCCLELLAN

NOTE: FINAL LIMITS OF PROPOSED PWQC EASEMENT ARE SUBJECT TO LCRA AND TRAVIS COUNTY APPROVAL



LEGEND

- PROPERTY BOUNDARY
- █ PROP. PWQC EASEMENT



0 600'
SCALE: 1" = 600'

LTISD EDUCATIONAL FACILITIES - PHASE 1
PROPOSED PWQC EASEMENTS EXHIBIT
PRIVATE DRIVE



CIVIL ENGINEERING ★ DEVELOPMENT CONSULTING ★ PROJECT MANAGEMENT

5113 Southwest Pkwy, Suite 260
Austin, Texas 78735
Phone: (512) 899-0601
Firm Registration No. F-786



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Grant Permanent Water Quality Controls Protective Easement to Travis County on Lake Travis ISD High School #2 (Phase 1) Site

RECOMMENDED ACTION

Consent Agenda

Approve the granting of a permanent water quality control protective easement to Travis County on the Lake Travis ISD High School #2 (Phase 1) site and authorize execution of the easement by the Board President or Interim Superintendent

RATIONALE

As a condition to the approval of Travis County Development Permit, Travis County requires the District to grant a non-exclusive water quality controls protective easement on the High School #2 (Phase 1) site on for the purpose of inspecting and monitoring for water quality compliance. The Easement establishes a permanently managed area for the purpose of water quality treatment. The Easement must remain free of additional construction, development, and/or alterations except when specifically approved in a Travis County Development Permit.

BUDGET PROVISIONS

2023 Bond Program

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Chad Crowson – General Counsel

Robert Winovitch – Director of Facilities and Construction

ATTACHMENTS

1. Permanent Water Quality Controls Protective Easement
2. PWQC Easement Exhibit

MEETING DATE

April 16, 2025

NOTICE OF CONFIDENTIALITY RIGHTS: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.

**PERMANENT WATER QUALITY CONTROLS
PROTECTIVE EASEMENT**

Date: _____

Project Name: Lake Travis ISD High School #2, Phase 1

Address: 21103 W SH 71 Spicewood, Travis County, TX 78738

Legal Description: BEING ALL OF THE CALLED 2.69 ACRES OF LAND SUBJECT TO AND DESCRIBED IN THE POSSESSION AND USE AGREEMENT RECORDED IN DOCUMENT NO. 2025019630. ALL DOCUMENTS ARE RECORDED IN THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

Grantor: THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT, a Texas public independent school district and political subdivision of the State of Texas acting pursuant to the Possession and Use Agreement recorded in Document No. 2025019630, Official Public Records of Travis County, Texas.

County: **TRAVIS COUNTY, TEXAS**, a political subdivision of the State of Texas

County's Address: P.O. Box 1748
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Easement Purpose: To GRANT AND CONVEY unto County, a non-exclusive

easement for inspecting and monitoring for water quality compliance of the Facilities in, upon, and across the "Easement Tract."

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Grantor, for **TEN AND NO/100 DOLLARS (\$10.00)** and other good and valuable consideration paid to Grantor, the receipt and sufficiency of which is acknowledged by Grantor, **GRANTS, SELLS, AND CONVEYS** to the County a non-exclusive easement in, over, under, on, and across the Easement Tract solely for the Easement Purpose subject to the Permitted Encumbrances, together with (i) the right of ingress and egress at all times over, on, and across the Easement Tract for use of the Easement Tract for the Easement Purpose; (ii) the right to require the elimination of any encroachments in the Easement Tract that interfere with the Facilities; and (iii) any and all rights and appurtenances pertaining to use of the Easement Tract solely for the Easement Purpose (collectively, the "Easement").

TO HAVE AND TO HOLD the Easement to the County, and County's successors and assigns for the Easement Duration and Easement Purpose together with the privilege to enter the Easement Tract according to County Code and Section 16.014 of the Texas Water Code for the purpose of inspecting and monitoring the Facilities for water quality compliance. This Easement is made and accepted subject to all easements, covenants, restrictions, liens, and other encumbrances of record in Travis County, Texas affecting the Easement Tract.

This Easement establishes a permanently managed area for the purpose of water quality treatment. The Easement must remain free of additional construction, development, and/or alterations except when specifically approved in a Travis County Development Permit.

Grantor binds Grantor and Grantor's successors and assigns to **WARRANT AND FOREVER DEFEND** the title to the Easement, subject to the Permitted Encumbrances, to the County against every person whomsoever lawfully claiming or to claim the Easement Tract or any part of the Easement Tract when the claim is by, through, or under Grantor, but not otherwise.

Grantor or primary operator/owner shall maintain all permanent water quality controls in a proper manner that is consistent with County, state, and other applicable standards.

Except where the context otherwise requires, *Grantor* includes *Grantor's successors and assigns* and *County* includes *County's employees, agents, consultants, contractors, successors, and assigns*; and where the context requires, singular nouns and pronouns

include the plural.

*--- The remainder of this page is intentionally blank –
---Signature page follows*

GRANTOR:

Trustees and their successors in office, of the Lake Travis Independent School District, a Texas public independent school district and political subdivision of the State of Texas

By: _____
Name: Erin Archer
Title: President, Board of Trustees

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

This instrument was acknowledged before me on this the _____ day of _____, 2025, by, Erin Archer, President, Board of Trustees of the Lake Travis Independent School District, on behalf of the trustees and their successors in office of said school district.

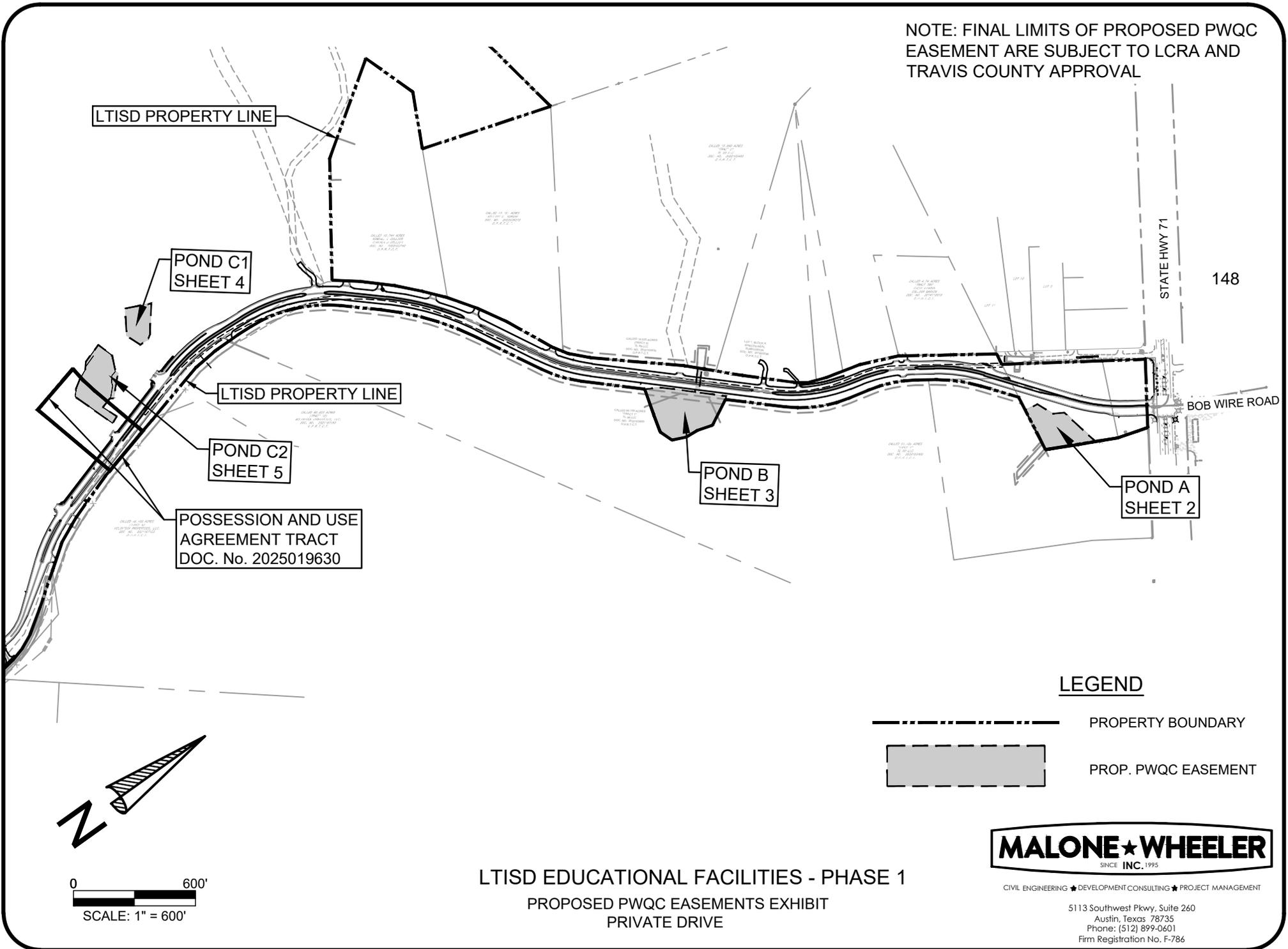
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Austin, Texas 78767

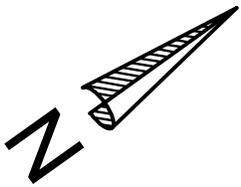
LTISD OVERALL PROJECTS/HIGH SCHOOL 2 MASTER FOLDER/PROJECTS/32-005-ANS LTISD REIMERS PEACOCK ROAD/DRAWINGS/EXHIBITS/PWQC EASEMENT EXHIBIT.DWG - 4/8/2025, LONDON MCCLELLAN

NOTE: FINAL LIMITS OF PROPOSED PWQC EASEMENT ARE SUBJECT TO LCRA AND TRAVIS COUNTY APPROVAL



LEGEND

- PROPERTY BOUNDARY
- PROP. PWQC EASEMENT



0 600' SCALE: 1" = 600'

LTISD EDUCATIONAL FACILITIES - PHASE 1 PROPOSED PWQC EASEMENTS EXHIBIT PRIVATE DRIVE



CIVIL ENGINEERING • DEVELOPMENT CONSULTING • PROJECT MANAGEMENT

5113 Southwest Pkwy, Suite 260 Austin, Texas 78735 Phone: (512) 899-0601 Firm Registration No. F-786



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Local Policy Updates

RECOMMENDED ACTION

For approval with the Consent Agenda.

RATIONALE

LTISD Administration recommends adjustments to the following LOCAL policies in accordance with guidance received from TASB in Numbered Policy Update 124. Additionally, there is a recommendation to update Policy CE(LOCAL) in order to adjust the district's fiscal year.

CAA(LOCAL) FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

CDA(LOCAL) OTHER REVENUES: INVESTMENTS

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have membership in the Securities Investor Protection Corporation, and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

CE(LOCAL) ANNUAL OPERATING BUDGET

The Business Services Office recommends an adjustment of the district's fiscal year to July 1 through June 30. The current policy states that the district shall operate on a fiscal year beginning September 1 and ending July 31. There are no other changes recommended to this policy.

CY(LOCAL) INTELLECTUAL PROPERTY

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.



EHB(LOCAL) CURRICULUM DESIGN: SPECIAL PROGRAMS

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the Dyslexia Handbook and admission, review, and dismissal (ARD) committee decisions.

EHBB(LOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

FFG(LOCAL) STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

GKA(LOCAL) COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

BUDGET PROVISIONS

Minimal TASB Processing Fee

RESOURCE PERSONNEL

Chad Crowson - General Counsel

ATTACHMENTS

1. Proposed Policies Redlined Language

MEETING DATE

April 16, 2025

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members— BBF
 - for employees— DH
- Financial conflicts of interest:
 - for public officials— BBFA
 - for all employees— DBD
 - for vendors— CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

Fraud and Financial Impropriety

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

Financial Controls and Oversight

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent ~~or designee~~ shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent ~~or designee~~, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure

may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

Protection from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

Fraud Investigations

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent ~~or designee~~ shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards Disclosure

~~The~~ In connection with federal awards, the District shall promptly disclose, ~~in a timely manner~~ in writing ~~to the federal awarding agency or pass-through entity, all violations~~ whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations ~~potentially affecting~~ found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal ~~grant~~ award. [See CBB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent ~~or designee~~ shall ensure that

appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>

Internal Controls

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

ANNUAL OPERATING BUDGET

CE
(LOCAL)

- Fiscal Year** The District shall operate on a fiscal year beginning ~~September 1 and ending August 31~~ July 1 and ending June 30.
- Budget Planning** Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the budget planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered, as well as input from the District- and campus-level planning and decision-making committees. Budget planning and evaluation are continuous processes and shall be a part of each month's activities.
- Budget Meeting** The annual public meeting to discuss the proposed budget and tax rate shall be conducted as follows:
1. The Board President shall request at the beginning of the meeting that all persons who desire to speak on the proposed budget and/or tax rate sign up on the sheet provided.
 2. Prior to the beginning of the meeting, the Board may establish time limits for speakers.
 3. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget and/or the tax rate.
 4. No officer or employee of the District shall be required to respond to questions from speakers at the meeting.
- Authorized Expenditures** The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Superintendent or designee who shall ensure that funds are expended in accordance with the adopted budget.
- Budget Amendments** The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources.

Intellectual Property	All copyrights, trademarks, and other intellectual property rights be- longing to the District shall remain with the District at all times. Ex- cept as provided by law, policy, or written authorization from the Superintendent, the use of District intellectual property shall be lim- ited to District-related purposes.
Students	A student shall retain all rights to their own work created as part of instruction or using District technology resources.
Employees <i>District Ownership</i>	As an agent of the District, an employee, including a student em- ployee, shall not have rights to work he or she creates created on District time or using District technology resources. The District shall own any work or work product created by a District employee in the course and scope of his or her District employment, including the right to obtain patents or copyrights.
<i>Employee Ownership</i>	If the employee obtains a patent for such work, the employee shall grant a non-exclusive, non-transferable, perpetual, royalty-free, Districtwide license to the District for use of the patented work. A District employee shall own any work or work product produced on his or her own personal time, away from his or her job and with personal equipment and materials, including the right to obtain pa- tents or copyrights.
<i>Permission A District employee may apply to the</i> Exception	The Superintendent or designee shall have the authority to permit use of District materials and equipment in his or her creative devel- oping the employee's own projects, provided the employee agrees either in writing to grant to the District a non-exclusive, non-transfer- able nonexclusive, nontransferable, perpetual, royalty-free, District- wide license to use the work, or permits the District to be listed as co-author or co-inventor if the District contribution to the work is substantial. District materials do not include student work, all rights to which are retained by the student.
Works Made for Hire Independent Contractors	The District may hire an independent contractor for specially com- missioned work(s) works under a written works-made-for-hire agreement that provides that the District shall own the work prod- uct created under the agreement, as permitted by copyright law. In- dependent contractors shall comply with copyright law in all works commissioned.
Return of Intellectual Property	Upon the termination of any person's association with the District, all permission to possess, receive, or modify the District's intellec- tual property shall also immediately terminate. All such persons shall return to the District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person.

Copyright

Unless the proposed use of a copyrighted work is an exception under the “fair use” guidelines maintained by the Superintendent ~~or designee~~, the District shall require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder’s work for instructional, curricular, or extracurricular purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

Technology Use

~~All persons are prohibited from using~~ Use of District technology in violation of any law, including copyright law, ~~is prohibited~~. Only appropriately licensed ~~images, applications, programs, or other software~~ may be used with District technology resources. ~~No person shall use the~~ The District’s technology resources shall not be used to post, publicize, or duplicate information in violation of copyright law. The ~~Board shall direct the Superintendent or designee to~~ shall employ all reasonable measures to prevent the use of District technology resources in violation of the law. ~~All persons~~ Any person using District technology resources in violation of law shall lose user privileges in addition to other sanctions. [See BBI and CQ]

~~Electronic Media~~

~~Unless a license or permission is obtained, electronic media in the classroom~~ Performances and Displays

The display and performance of copyrighted material, including motion pictures ~~and other audiovisual~~, dramatic works, ~~must be used in~~ musical performances, or other audio and visual works, may only occur as part of instructional activities and in accordance with the following:

- As a regular part of teaching and directly related to the ~~course of~~ curriculum;
- During face-to-face teaching activities ~~as defined by law~~;
- When viewed in a classroom or designated place of instruction; and
- With a lawfully made copy or through authorized access.

Designated Agent

The District shall designate an agent to receive notification of alleged online copyright infringement and shall notify the U.S. Copyright Office of the designated agent’s identity. The District shall include on its ~~Web site~~ website information on how to contact the District’s designated agent and a copy of the District’s copyright policy. Upon notification, the District’s designated agent shall take all actions necessary to remedy any violation. The District shall provide the designated agent appropriate training and resources necessary to protect the District.

If a content owner reasonably believes that the District’s technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

Trademark

The District protects all District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

School-Related Use

The District grants permission to students, student organizations, parent organizations and other District-affiliated school-support or booster organizations to use, without charge, District and campus trademarks to promote a group of students, an activity or event, a campus, or the District, if the use is in furtherance of a school-related business or activity. The Superintendent ~~or designee~~ shall determine what constitutes use in furtherance of a school-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative regulations.

Public Use

Members of the ~~general~~ public, outside organizations, vendors, commercial manufacturers, wholesalers, and retailers shall not use District trademarks without ~~the written permission of~~ authorization from the Superintendent ~~or designee~~. Any production of merchandise with District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses District ~~or campus~~ trademarks without appropriate authorization ~~shall~~ may be subject to legal action.

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action. ~~[See CKE]~~ [see the CKE series];
2. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent ~~or~~ designee.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Safety Requirements Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

Tobacco and Nicotine Products and E-Cigarettes ~~An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]~~

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

Alcohol and Drugs / Notice of Drug-Free Workplace As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee’s job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,
Convictions, and
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for

any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity;
4. Crimes involving drugs or alcohol; or
5. Crimes involving moral turpitude, which include, but are not limited to:
 - Dishonesty, fraud, deceit, theft, or misrepresentation;
 - Deliberate violence;
 - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor; or
 - Acts constituting abuse or neglect under the Texas Family Code.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

Dyslexia and Related Disorders

The District shall comply with all applicable state rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test regarding students with dyslexia and related disorders, including the “Dyslexia Handbook” and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student’s admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

Referral	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the assessment identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
Identification Criteria	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
Assessments	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
Selection	A selection placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
Notification	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment	If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.
Transfer Students	When a student identified as gifted by a previous school district enrolls in the District, the selection placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.
Interdistrict	[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]
Intradistrict	A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.
Furloughs	The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student. In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.
Exit Provisions	The District shall monitor student performance in response to gifted and talented program services. If at any time the selection placement committee or a parent determines it is in the best interest of the student to exit the program is not meeting the student's educational needs , the committee shall meet with the parent and student before finalizing an exit decision.
Appeals	A parent, student, or educator may appeal any final decision of the selection placement committee regarding selection for or exit from services in the gifted and talented program. Appeals shall be made first to the selection placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.
Program Evaluation	The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus im-

provement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The ~~District's~~ Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program ~~shall address effective use of funds for programs~~ are spent providing and ~~services consistent with the standards in the state plan~~ enhancing the District's program and that a method accounting for expenditures related to the gifted and talented ~~students~~ program is established and aligns with the Texas Education Agency's financial compliance guidance.

Community Awareness

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

**Program to Address
Child Sexual Abuse,
Trafficking, and
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~ at (800)-252-5400 or the [Texas Abuse Hotline Website](#)¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers.

[See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

Confidentiality

~~In accordance with state law, the~~The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

Failing to Report Suspected Child Abuse or Neglect

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

Responsibilities Regarding Investigations

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

Lake Travis ISD
227913

STUDENT WELFARE
CHILD ABUSE AND NEGLECT

FFG
(LOCAL)

¹ Texas Abuse Hotline ~~Website~~website: <http://www.txabusehotline.org>

DATE ISSUED: ~~11/4/2021~~1/29/2025
UPDATE ~~118~~124
FFG(LOCAL)-A

~~ADOPTED:~~Adopted:
175

4 of 4

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Access to District Property

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

Ejection or Exclusion under Education Code 37.105 from District Property

In accordance with the District's innovation plan, ~~after providing a verbal warning, at~~ the District is exempt from the state law regarding refusal of entry to or ejection from District property. A District official shall ~~have authority to refuse entry or eject~~ not be required to provide a person ~~refused entry to or ejected~~ from property under the District's control ~~without any other warnings~~ prior verbal warning or written ~~notice~~ information explaining the right to appeal such refusal of entry or ejection.

A person ~~appealing this decision shall do so~~ may appeal refusal of entry to or ejection from District property in accordance with the ~~standard~~ District's grievance ~~procedures~~ process. [See FNG and GF]

Off-Campus Activities

~~Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.~~

Prohibitions

Tobacco and E-Cigarettes

The District prohibits smoking and the use of tobacco products ~~and~~, e-~~cigarettes~~, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

¹ Innovation Plan: <https://www.ltidschools.org/>



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Off Campus Physical Education (OCPE) Provider

RECOMMENDED ACTION

For approval with the Consent Agenda.

RATIONALE

The Off-Campus Physical Education (OCPE) program offered by Lake Travis Independent School District (LTISD) is designed to accommodate students in grades 6-12 who are making a dedicated effort to develop high-level athletic skills. This program provides students with the opportunity to participate in rigorous, off-campus physical training programs that exceed what is available through the district's physical education curriculum.

Participation in the OCPE program allows students to earn physical education credits that fulfill both district and state requirements. To ensure the quality and safety of these programs, LTISD has established a structured approval process for agencies seeking to provide OCPE credit. This approval process includes:

1. Submission of a **completed LTISD OCPE Agency Application form** to confirm compliance with district requirements.
2. Providing a **copy of background checks** for all instructors and coaches working with LTISD students to ensure student safety.
3. Submission of **program goals** that outline the objectives and intended outcomes of the training program.
4. Verification of **certifications for all instructors**, ensuring they are qualified in their respective areas of instruction.
5. Submission of an **outline detailing a typical training session or year-round training program** to confirm the program's structure and alignment with district standards.

The approval process ensures that students receive high-quality instruction in a safe and structured environment while maintaining accountability for agencies providing OCPE credit. Approval of the OCPE program aligns with LTISD's commitment to offering flexible, high-quality educational opportunities that support students in achieving their academic and athletic goals.

Approval of this action will allow LTISD to continue offering OCPE opportunities to eligible students while maintaining program integrity, safety, and compliance with district and state regulations.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Tasha Barker - Assistant Superintendent of Organizational Services



ATTACHMENTS

Off Campus Physical Education (OCPE) Provider List

MEETING DATE

April 16, 2025



Lake Travis ISD
Off Campus PE New or Renewal Provider List

Name of Provider
Academy of Golf
Austin Rowing Club
Bee Cave Riding
Lonestar Soccer Club
Redwood Farm



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Instructional Materials Allotment – 2025-2026 TEKS Certification

RECOMMENDED ACTION

For approval with the Consent Agenda.

RATIONALE

Each year, the district superintendent, along with the president and secretary of the local board of trustees must certify the following:

1. That this district's instructional materials allotment is used only for expenses allowed by the Texas Education Code (TEC), §31.0211.
2. That for the current school year, this district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in the TEC, §28.002, other than physical education, for each subject and grade level (TEC §31.004).
3. That, upon request, this district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's IMA (TEC §31.101).

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum and Instruction

Dr. Lyndsaie Benton - Executive Director of Curriculum and Instruction

Amanda Prehn - Director of Curriculum and Instruction

ATTACHMENTS

Instructional Materials Allotment – 2025-26 TEKS Certification Form

MEETING DATE

April 16, 2025

Certification of Provision of Instructional Materials Survey 2025–26

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Survey Pre-Work

2025–26 Certification of Provision of Instructional Materials

In accordance with [Texas Education Code 31.1011](#), local educational agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under (i) the Children's Internet Protection Act (Pub. L. No. 106-554); (ii) Section [28.0022](#); (iii) Section [43.22](#), Penal Code; and (iv) any other law or regulation that protects students from obscene or harmful content. The TEKS Certification 2025–26 Survey includes a section to allow LEAs to certify they meet this requirement.

Like last year's process, the agency will utilize the following tools:

Certification 2025–26 Form:

Printable, hard copy of the survey to be completed offline and presented to the board of trustees or governing body for ratification and signatures.

Certification 2025–26 Survey:

Web-based application where LEAs will submit their responses collected on the TEKS Certification 2025–26 Form, and where LEAs will upload the signature page of the Form.

This year's Certification Process requires:

- The completion of the Certification 2025–26 Form;
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the Certification 2025–26 Survey and upload of the ratified Certification 2025–26 Form.

TEA recommends that LEAs complete these steps by **May 1, 2025**. The Certification 2025–26 Form can be accessed at the following link on the [Certification of Provision of Instructional Materials webpage](#).

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 28, 2025, and is scheduled to reopen on May 15, 2025. **Completion of the Certification Process is required to regain access to allotment funds when EMAT reopens in May of 2025.**

Certification 2025–26 Survey submissions received after May 15, 2025, will typically be processed within five business days, then access to EMAT provided.

Instructions to Complete the Certification Process for 2025–26

1. **Review the Certification 2025–26 Form:** Print the fillable TEKS Certification 2025–26 Form found on the [Certification of Provision of Instructional Materials webpage](#).
2. **Gather information:** The form may require consultation with content area leads or other LEA staff.
3. **Complete Certification 2025–26 Form:** Complete the TEKS Certification 2025–26 Form by hand or digitally.
4. **Obtain needed signatures:** Ratify the **Certification 2025–26 Form** by the LEA's board of trustees or governing body in an upcoming, open board meeting.
5. **Submit Certification 2025–26 Survey:** Complete the online Certification 2025–26 Survey by answering the questions. Inside the survey you will upload the signed Allotment and Certification 2025–26 Form from Step 4. The survey will be open for submissions beginning Monday, March 17, 2025, and will be located on the [Certification of Provision of Instructional Materials webpage](#).

Additional Supports

- TEA will be hosting a webinar to review the Certification 2025–26 Process on *Monday, March 24th, at 2:00 p.m. CDT*. [Registration](#) is required.
- TEA will host office hours to support LEAs with the Certification of Provision of Instructional Materials process; registration is required.
 - Monday, March 31st at 11:00 a.m. CDT | [Register on Zoom](#)
 - Thursday, April 3rd, at 11:00 a.m. CDT. | [Register on Zoom](#)
- To facilitate completion of this year's submission, LEAs may request a copy of their previous year's submission by submitting a [Help Desk Ticket](#).
- For questions about the Certification 2025–26 Form, Survey, or Process, please submit a [Help Desk Ticket](#).

Review Terminology

Additional Supports

- **Scope and Sequence:** A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.
- **Full-subject materials** (often referred to as Tier 1 or core materials): instructional material designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
- **Supplemental materials** (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional material designed to assist in the instruction of one or more of the essential knowledge and skills
- **SBOE-Approved Instructional Materials:** SBOE-approved instructional materials are any materials that go through the IMRA process and receive approval by the SBOE. In Texas, SBOE-approved instructional materials are considered HQIM and qualify for the SBOE-Approved Instructional Materials Entitlement as outlined in Section 48.307.
- **State-Adopted Instructional Materials:** state-adopted instructional materials were reviewed and adopted in the preceding Proclamation process. These materials have not been reviewed in the IMRA process, are not considered HQIM (per the Texas definition), and are not eligible for additional HB 1605 funding entitlements.

About the Qualtrics Survey

Within the Qualtrics survey you will be given a list of commonly known publishers and products. Should your LEA use a LEA-developed product, or the product is not listed, you will be asked to write in the name of the publisher and product.

You can find a list instructional materials on the [Certification of Provision of Instructional Materials webpage](#).

Certification 2025–26 Survey

Background Information

QUESTION 1.0: Name of person completing this form

Amanda Prehn

QUESTION 1.1: Your email address

prehna@ltisdschools.org

QUESTION 1.2: Select the role that best describes your position at your district or charter: [Single Select]

- Instructional Materials Coordinator
- Curriculum Director
- Principal
- Administrative Assistant
- Superintendent
- Other

LEA Information

QUESTION 2.0: Region #

Region 13

QUESTION 2.1: LEA name and number

Lake Travis ISD - 227913

QUESTION 2.2: Superintendent's name

Dr. Steve Flores

QUESTION 2.3: Superintendent's email address

floress@ltisdschools.org

QUESTION 2.4: School board president's or governing body's name

Erin Archer

QUESTION 2.5: School board president's or governing body's email address

archere@ltisdschools.org

QUESTION 2.6: Date of the school board meeting at which the Certification Form was presented and approved?

March, 19, 2025 - First Reading
April 16, 2025 - Request for Approval

Reading Language Arts Certification

Scope and Sequence - All Grade Levels RLA

QUESTION 3.0:

Are instructional materials for English RLA and phonics managed at the LEA level and generally consistent across classrooms?

- Yes
 No

English Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 4.0:

For school year 2025-26, will your LEA provide materials to cover 100% of the **English RLA TEKS grades K-5?** (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

- Yes
 No

English Reading Language Arts K-5 Instructional Materials

QUESTION 5.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district will use regularly (once a week or more, on average) for **English RLA and/ or Phonics grades K-5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA and/ or Phonics grades K-5 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:

**Houghton Mifflin Harcourt (HMH); Into Reading Texas
Houghton Mifflin Harcourt (HMH); Structured Literacy**

Supplementary:

**Learning Without Tears (LWT); Handwriting Without Tears
Amplify Education Inc; Boost Reading Texas
BrainPOP; BrainPOP Jr (K-3), BrainPOP (3-5)
Flocabulary; Flocabulary Language Arts and Vocabulary
Lexia; Core5 Reading
Literacy Resources LLC; Heggerty Phonemic Awareness Curriculum
Learning A-Z RAZ-Plus; RAZ-Plus Literacy Program
mCLASS Intervention (Texas Tutoring)
IXL Learning
Discovery Education, Inc.; DiscoveryEd Experience**

QUESTION 5.1:

(If above answer includes SBOE-Approved Bluebonnet Learning instructional materials):

What is the estimated number of students in your LEA that are using *Bluebonnet Learning Reading Language Arts, Edition 1* (grades K-5) in their classroom on a regular basis?

Not Applicable for LTISD

QUESTION 5.2:

(If above answer includes SBOE-Approved Bluebonnet Learning instructional materials):

What is the estimated number of students in your LEA that are using *Bluebonnet Learning Foundational Skills, Edition 1* (grades K-3) in their classroom on a regular basis?

Not Applicable for LTISD

Spanish Reading Language Arts K–5 TEKS Coverage Certification

QUESTION 6.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **Spanish RLA TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

- Yes
 No

Spanish Reading Language Arts K–5 Instructional Materials

QUESTION 7.0:

Share the **full subject and/or supplemental** publisher(s)/product(s) that teachers in your district will use regularly (once a week or more, on average) for **Spanish RLA and/or Phonics grades K–5** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): Instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Spanish RLA and/or Phonics grades K–5 full-subject and/or supplemental publisher(s)/product(s) used:

Full Subject:

Houghton Mifflin Harcourt (HMH); ¡Arriba la Lectura!

Supplemental:

**Estrellita; K–1 Reading Program
Flocabulary; Flocabulary Language Arts and Vocabulary
Summit K-12; Accelerated Literacy & Language Development
Imagination Station Inc; Istation Reading en Espanol
Amplify Education Inc; mCLASS Lectura
BrainPOP; BrainPOP Jr (K-3), BrainPOP (3-5), BrainPOP ELL
Flocabulary; Flocabulary Language Arts and Vocabulary
Learning A-Z RAZ-Plus; RAZ-Plus Espanol Literacy Program
IXL Learning**

QUESTION 7.1:

(If above answer includes *Aprendizaje Bluebonnet* pilot instructional materials instructional materials):

What is the estimated number of students in your LEA that are using *Aprendizaje Bluebonnet artes del lenguaje y lectura, piloto* (grados K–5) in their classroom on a regular basis?

Not Applicable for LTISD

QUESTION 7.2:

What is the estimated number of students in your LEA that are using *Aprendizaje Bluebonnet destrezas fundamentales, piloto* (grados K–2) in their classroom on a regular basis?

Not Applicable for LTISD

English Reading Language Arts (RLA) 6–8 TEKS Coverage Certification

QUESTION 8.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

- Yes
 No

English Reading Language Arts (RLA) 6–8 Instructional Materials

QUESTION 9.0:

Share the **full subject and/or supplemental** publisher(s)/product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:
College Board; Springboard Texas Edition

Supplemental:
**BrainPOP; BrainPOP, BrainPOP ELL
Flocabulary; Flocabulary Language Arts and Vocabulary**

NoRedInk Corp; NoRedInk
IXL Learning
Discovery Education, Inc.; DiscoveryEd Experience

English Reading Language Arts (RLA) 9–12 TEKS Coverage Certification

QUESTION 10.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- Yes
 No

English Reading Language Arts (RLA) 9–12 Instructional Materials

QUESTION 11.0:

Are the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:
College Board; Springboard Texas Edition

Supplemental:
College Board; AP Central Provided Assessments and Resources
College Board; PreAP Central
BrainPOP; BrainPOP
NoRedInk Corp; NoRedInk
Edgenuity Inc; Imagine Learning
Vista Higher Learning; Get Ready!
IXL Learning
Discovery Education, Inc.; DiscoveryEd Experience

Mathematics Certification

Scope and Sequence - All Grade Levels Mathematics

QUESTION 12.0:

Are instructional materials for mathematics managed at the LEA level and generally consistent across classrooms? ?

- Yes
- No

Mathematics K–5 TEKS Coverage Certification

QUESTION 13.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **mathematics TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

- Yes
- No

Mathematics K–5 Instructional Materials

QUESTION 14.0:

Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **mathematics grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:
Accelerate Learning Inc; STEMscopes Math

Supplemental:
**BrainPOP; BrainPOP Jr. and BrainPOP
DreamBox Learning, Inc; DreamBox Math
ExploreLearning; Reflex
IXL Learning
Discovery Education, Inc.; DiscoveryEd Experience
Flocabulary; Math**

QUESTION 14.1:

(If above answers include *Bluebonnet Learning* instructional materials instructional materials):

What is the estimated number of students in your LEA that are using Bluebonnet Learning, Edition 1 (grades K–5) in their classroom on a regular basis?

Not Applicable for LTISD

Mathematics 6–8 TEKS Coverage Certification

QUESTION 15.0

For school year 2025–26, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials). [Single Select]

- Yes
- No

Mathematics 6–8 Instructional Materials

QUESTION 16.0:

Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:

**Big Ideas Learning; Big Ideas Learning Math Alg 1
Maneuvering the Middle; Maneuvering the Middle Math Concepts Resources**

Supplemental:

**BrainPOP; BrainPOP Jr. and BrainPOP Math Resources
Flocabulary; Flocabulary Math**

IXL Learning
Explore Learning; Gizmos
Discovery Education, Inc.; DiscoveryEd Experience

QUESTION 16.0B:

(If above answers include Bluebonnet Learning instructional materials instructional materials):

What is the estimated number of students in your LEA that are using Bluebonnet Learning Secondary Mathematics, Edition 1 (grades 6–8, Algebra I) in their classroom on a regular basis?

Not Applicable for LTISD

Mathematics 9–12 TEKS Coverage Certification

QUESTION 17.0:

For School Year 2025–26, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

- Yes
 No

Mathematics 9–12 Instructional Materials

QUESTION 18.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:
Big Ideas Learning; Big Ideas Learning Math Algebra 1, Algebra 2, Geometry
Maneuvering the Middle; Maneuvering the Middle Math Concepts Resources
Pearson MyMathLab Math and Models

Supplemental:

College Board; AP Central Provided Assessments and Resources
College Board; PreAP Central
BrainPOP; BrainPOP Jr. and BrainPOP Math Resources
Imagine Learning; Imagine Edgenuity
IXL Learning
Explore Learning; Gizmos
Discovery Education, Inc.; DiscoveryEd Experience
Pre Calculus: Locally Created Materials

Social Studies Certification

Scope and Sequence - All Grade Levels Social Studies

QUESTION 19.0:

Are instructional materials for social studies managed at the LEA level and generally consistent across classrooms?

- Yes
 No

Social Studies K–5 TEKS Coverage Certification

QUESTION 20.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **social studies TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

- Yes
 No

Social Studies K–5 Instructional Materials

QUESTION 21.0:

Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades K-5 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:

Studies Weekly Inc; Texas Studies Weekly

Supplemental:

Savvas Learning Company LLC formerly Pearson K12 Learning TX; myWorld Social Studies

BrainPOP Jr; BrainPOP Jr Social Studies, BrainPOP Social Studies

Capstone; PebbleGo

Discovery Education, Inc.; DiscoveryEd Experience

Flocabulary; Flocabulary Social Studies

Social Studies 6-8 TEKS Coverage Certification

QUESTION 22.0:

For school year 2025-26, will your LEA provide materials to cover 100% of the **social studies TEKS grades 6-8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

Social Studies 6-8 Instructional Materials

QUESTION 23.0:

Select **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 6-8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades 6-8 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:

Houghton Mifflin Harcourt (HMH); Texas History

Houghton Mifflin Harcourt (HMH); World Cultures

Houghton Mifflin Harcourt (HMH); United States History: Early Colonial Period Through Reconstruction

Supplemental:

Discovery Education, Inc.; DiscoveryEd Experience

Brain POP; BrainPOP Social Studies

Flocabulary; Flocabulary Social Studies

IXL Learning

Edpuzzle Inc; Edpuzzle & Edpuzzle Originals Social Studies

Social Studies 9–12 TEKS Coverage Certification

QUESTION 24.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **social studies TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials)

- Yes
 No

Social Studies 9–12 Instructional Materials

QUESTION 25.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:

**Savvas Learning Company LLC formerly Pearson K12 Learning; Texas World History
McGraw Hill Education; World Geography
Openstax; US History
Openstax; World History
Openstax; Government
Openstax; Economics
McGraw Hill; AP Macroeconomics
BFW Publishing; Krugman’s Economics for the AP Course (AP Microeconomics)**

Supplemental:

**Discovery Education, Inc.; DiscoveryEd Experience
Brain POP; BrainPOP Social Studies
College Board; AP Central Provided Assessments and Resources
College Board; PreAP Central
Imagine Learning; Imagine Edgenuity
Rice University; OpenStax
IXL Learning
Edpuzzle Inc; Edpuzzle & Edpuzzle Originals Social Studies
US History, Economics, Government: Locally Created Materials**

Science Certification

Scope and Sequence - All Grade Levels Science

QUESTION 26.0:

Are instructional materials for science managed at the LEA level and generally consistent across classrooms?

- Yes
 No

Science K-5 TEKS Coverage Certification

QUESTION 27.0:

For school year 2025-26, will your LEA provide materials to cover 100% of the **science TEKS grades K-5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

- Yes
 No

Science K-5 Instructional Materials

QUESTION 28.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades K-5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades K-5 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:
Savvas Learning Company LLC formerly Pearson K12 Learning; Texas Experience Science

Supplemental:
Discovery Education Inc; Discovery Education Science Techbook

**BrainPOP; BrainPOPJr. and BrainPOP
Capstone; PebbleGo
Flocabulary; Flocabulary Science
IXL Learning
Edpuzzle Inc; Edpuzzle & Edpuzzle Originals Science**

Science 6–8 TEKS Coverage Certification

QUESTION 29.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **science TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

- Yes
 No

Science 6–8 Instructional Materials

QUESTION 30.0:

Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

**Full Subject:
McGraw-Hill School Division; McGraw Hill Texas Science**

**Supplemental:
Discovery Education Inc; Discovery Education Science Techbook
BrainPOP; BrainPOP
Flocabulary; Flocabulary Science
ExploreLearning; Explore Learning Gizmos
IXL Learning
Edpuzzle Inc; Edpuzzle & Edpuzzle Originals Science**

Science 9–12 TEKS Coverage Certification

QUESTION 31.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **science TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

- Yes
 No

Science 9–12 Instructional Materials

QUESTION 32.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district or charter will regularly use (once a week or more, on average) for **science grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject:

Accelerate Learning Inc; STEMscopes Science TX - Biology
Cengage Learning Inc; Earth Systems, Texas Edition
Cengage Learning Inc; Environmental Science: Sustaining Your World, Texas Edition
eDynamic Holdings LP; Astronomy 1a/1b
McGraw Hill School Division; McGraw Hill Texas Chemistry
Summit K12 Holdings, Inc; Dynamic Integrated Physics and Chemistry
Summit K12 Holdings, Inc; Dynamic Physics
Cengage; AP Environmental Science
Pearson; AP Biology
Cengage; AP Chemistry
TPS Publishing; Steam into Aquatic Science

Supplemental:

College Board; AP Central Provided Assessments and Resources
College Board; PreAP Central
Imagine Learning; Imagine Edgenuity
ExploreLearning; Gizmos
Labster; Labster Virtual Lab Simulations and Resources
Discovery Education Inc; Discovery Education Experience
IXL Learning
Edpuzzle Inc; Edpuzzle & Edpuzzle Originals Science

Children's Internet Protection Act

The Children's Internet Protection Act

The Children's internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C, Section [28.0022](#), [Section 43.22](#), Penal Code, and any other law or regulation that protects students from obscene or harmful content.

QUESTION 33.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C), Section 28.0022, Penal Code, and any other law or regulation that protects students from obscene or harmful content?

- Yes
- No

Additional Informational Questions (Optional)*

QUESTION 35.0:

Has your LEA used, or do you plan to use, Instructional Materials Review and Approval (IMRA) Cycle 2024 reports to inform local decisions related to instructional materials adoption?

(Note: IMRA replaced the State Board of Education's Proclamation process and the Texas Resource Review (TRR))

- Yes
- No

QUESTION 35.1:

If "Yes" is selected: In which subject area(s) have you used the TRR to obtain information about the quality of products? *

- English Reading Language Arts
- Spanish Reading Language Arts
- English Phonics
- Spanish Phonics
- Mathematics

QUESTION 35.2:

On a scale from 0 to 10, how effectively do you believe the IMRA reports support LEA adoption of high-quality instructional materials? 0 (Not at all) to 10 (Extremely effectively)*

- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

QUESTION 36.0:

Assessment Platform: Select the assessment platform (if any) your LEA leverages for unit/module, diagnostic, or interim, and for which type of assessments.

Product	Interim	Diagnostic	Unit/Module Formatives
Eduphoria	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DMCA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Texas Formative Assessment Resource	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STAAR Interim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: CLI Engage Circle (PreK)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: ESGI (Kindergarten)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: IXL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Formative	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: mCLASS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Certification 2025–26 Survey Ratification [Printed and uploaded PDF]

In accordance with [Texas Education Code §31.1011](#), school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).

Other Certified Subject Areas

QUESTION 40.0:

Please select each subject in the required curriculum below for which your district provides each student with instructional materials that cover all elements of the essential knowledge and skills:
[multiple select]

- Career & Technical Education
- Fine Arts
- Health
- Technology Applications
- English Language Proficiency Standards
- Languages Other Than English
- None

District County Number (6-digit ID):

227913

District Name:

Lake Travis ISD

Date of Ratification by Local School Board of Trustees or Governing Body:

Signature of the Board President and Secretary or Governing Board Officer

Board President

Date

Board Secretary

After ratification, please scan the last page of this form and submit to TEA through the electronic Certification of Provision of Instructional Materials Survey.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

March 26, 2025 Regular Board Meeting Minutes and April 2, 2025 Budget Workshop Minutes

RECOMMENDED ACTION

For approval with the Consent Agenda.

RATIONALE

Minutes for each Board meeting shall be approved and on file in the Superintendent's office.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Suzanne Kelbaugh - Executive Assistant to the Superintendent of Schools

ATTACHMENTS

March 26, 2025 Regular Board Meeting Minutes

April 2, 2025 Budget Workshop Minutes

MEETING DATE

April 16, 2025

Minutes of Board Meeting

The Board of Trustees

Lake Travis Independent School District

A meeting of the Board of Trustees of Lake Travis Independent School District was held on March 26, 2025, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

Call to Order

President Erin Archer called the meeting to order at 6:03 p.m.

Quorum Determination

Trustees in attendance were John Aouelle, Erin Archer, Lauren White, Kim Flasch, Robert Aird and Keely Cano. Trustee Phillip Davis was absent.

Pledge of Allegiance and Moment of Silence

Chris Woehl, led the Pledge of Allegiance. A moment of silence was then observed.

Recognition Items

- **Lake Travis Special Olympics 2025 Texas Winter Games – Floorball Skills Competition**
Lake Travis Special Olympics athletes shined brightly at the 2025 Texas Winter Games – Floorball Skills Competition held February 15 at Lake Travis Middle School. Our incredible team earned top honors and displayed amazing skill and determination. The results are as follows:

Gold Medal

- Gavin Ahiers – 5th Grade, Lakeway Elementary School
- Kylie Kowalewski – 7th Grade, Bee Cave Middle School

Silver Medal

- Mason Gutierrez – 5th Grade, Bee Cave Elementary School
- Fiona Schlegel – 3rd Grade, Bee Cave Elementary School

Bronze Medal

- Jack Halford – senior, Lake Travis High School
- John Kirchenwitz – 6th Grade, Lake Travis Middle School

4th Place

- Jason Walden – senior, Lake Travis High School

The team is coached by John Halford.

Recognition only.

- **Lake Travis High School Honors Performance Series Musician**
Lake Travis High School is honored to recognize junior cellist, Anabella Laudicina, on her selection as a 2024-2025 High School Honors Performance Series musician. After a highly competitive audition process, Anabella earned the prestigious opportunity to perform with the Honors Performance Series Orchestra on February 8 at the legendary Carnegie Hall in New York City.

Anna Macias is the Orchestra Director at Lake Travis High School.

Recognition only.

- **Lake Travis High School – State Runner Up, 2025 RECF-VEX Robotics Pilot Championship**

The Lake Travis High School Robotics program earned State Runner Up at the 2025 RECF-VEX Robotics Pilot Championship held January 30-February 1 at Clear Creek ISD.

Introducing students to hands-on STEM learning at an early age is a powerful way to spark curiosity, build critical thinking skills, and pave the way for long-term success in college and their future careers. Robotics programs offer an exciting, competitive environment where students can tackle real-world challenges through problem-solving and innovation.

UIL Robotics launched as a pilot program during the 2015-2016 school year, giving students a platform to showcase their skills in a dynamic, team-driven setting. After three years of success, Robotics became an official UIL contest starting with the 2018-2019 school year, solidifying its place as a premier opportunity for students to engage in STEM at the highest level.

Engineering teacher Eric Fogel is the sponsor of the Lake Travis High School Robotics program.

Recognition only.

- **Hudson Bend Middle School - Best in Texas Awards, Texas Association of Journalism Educators**

The 2023-2024 edition of the Hudson Bend Middle School Yearbook has earned an incredible 19 Best of Texas awards from the Texas Association of Journalism Educators. Competing against top middle and high school yearbooks across the state, HBMS stood out in categories like concept, writing, design, and photography/artwork. The awards were headlined by these outstanding individual and group honors:

Superior Rating

- Hank Ethridge – Academic Photo
- Staff – Theme Development

Excellent Rating

- Joycee Allen – Sports Action Photo
- Hank Ethridge – Student Life Photo
- Rex Parker – Infographic

Honorable Mention

- Ruthie Crofford – Divider & Multitopic Spread
- Kingston Dalhauser – People Spread
- Alondra Davila – Opening/Closing Design & Title Page Design
- Brooklin English – Student Life Spread & Side Bar Presentation
- Audrey Fletcher – Academics Spread
- Tatum Hill – Student: Life Story
- Rex Parker – Sports Spread & Alternative Copy
- Farrah Robert – Sports Spread
- Staff – Sports Spread & Multitopic Spread

Staff Contributing – Noah Duffy, Bria Gibbs, Sofia Gonzalez, Emma Jodeit, Grace Miller, Sophie Noeding, Parmida Roohoamini, Jay Smith, and Bennett Turner

With a record 1,281 entries submitted; Hudson Bend Middle School’s yearbook team placed among the top 19% in the state. Tiffanie Roberts is the Broadcast, Video Production and Yearbook Advisor at Hudson Bend Middle School.

Recognition only.

- **Lake Travis High School - 2025 UIL Wrestling State Tournament**

Lake Travis High School made a powerful statement at the UIL 6A Wrestling State Tournament on February 14-15 at the Berry Center in Northwest Houston, proudly showcasing the talent, dedication, and competitive spirit of our Cavalier athletes.

Braiden Bartlett (113) secured a 6th-place finish, becoming the 16th student-athlete in school history to earn a spot at state. Brett Burgess (150) finished in the top 8 and Jonah Arellano (120) placed in the top 12. In all, Lake Travis Wrestling sent the following six student-athletes to compete at the state tournament:

- Jonah Arellano (120) – Junior
- Braiden Bartlett (113) – Sophomore
- Brett Burgess (150) – Senior
- Odin Hensley (285) – Sophomore
- Megan Walsh (145) - Senior

Lake Travis Independent School District officials added wrestling as an official extracurricular program under University Interscholastic League rules in 2013. Adam Sandoval is head coach of the Lake Travis High School Wrestling program. He is assisted by Liam Monahan and Robert Rayos.

Recognition only.

- **Lake Travis High School 2024-2025 Top Ten Academic Scholars**

Lake Travis High School is pleased to recognize the following seniors as Top Ten Academic Scholars for the 2024-2025 school year:

- **Thomas Joseph Grisamore (Valedictorian)**
- **Shreyas Durga (Salutatorian)**
- **Hanny Ngochan Ngo**
- **Joy Audrey Zhou**
- **Grant Alexander Matherne**
- **Judi Rami Elsayed Aly**
- **Haedon William Cunningham**
- **Nitika Mohnot**
- **Alexander Forster Raich**
- **Hadley Rose Forman**

Recognition only.

Public Comments/Citizen Participation

1. Stephanie Hartmann – Teacher planning time and retention
2. Alyssa Goldwin – Possible schedule change next year at HS
3. Jennifer Fleck – DOGE
4. Micheli Merriman – Special Education
5. Ed Neuhaus – SPED
6. Dianna Guterrez – Special Education

Presentation / Discussion Items

- **Campus Presentation – Bee Cave Elementary School**

The purpose of this presentation is to provide the Board of Trustees and the community with a snapshot of the impactful work being done by Bee Cave Elementary School. This includes highlighting significant achievements by students, staff, and families that contribute to the overall success of the school community.

The expected outcome of this presentation is to strengthen the connection between the campus and the community and give the Board of Trustees the opportunity to engage in conversations with the campus principal that support the success of all stakeholders.

This item was for presentation/discussion only; no action was requested.

- **Teacher Trailblazers–Mentoring and Coaching Teachers**

Stefani Vickery, Assistant Superintendent of Curriculum and Instruction, introduced the instructional coaches that are involved in the Teacher Trailblazers program. Teacher Trailblazers is a mentoring initiative that:

- Supports both new teachers and those with 2 years or less experience,
- Provides opportunities for classroom walkthroughs and professional development with instructional coaches,
- Offers mentorship from experienced teachers,
- Promotes leadership skills and develops experienced teachers as mentors,
- Applies learning through coaching cycles based on goal setting and action plans,
- Directly impacts teacher retention.

Presented by –
Wendy Gorfain – Instructional Coach
Lauren Feist – Instructional Coach
Tara Banton – Instructional Coach

This item was for presentation/discussion only; no action was requested.

- **Presentation by JG Consulting regarding Executive Search for Superintendent of Schools**

JG Consulting presented the comprehensive candidate profile for the next LTISD Superintendent of Schools. This profile is the culmination of weeks of community feedback sessions, both in person and online, with multiple stakeholder groups. The survey results and discussions have been carefully analyzed to capture the priorities and perspectives of the LTISD community. The Board has been provided these findings as part of the decision-making process in selecting the District's next Superintendent.

This item was for presentation/discussion only; no action was requested.

****Trustee Erin Archer called a recess at 8:53 p.m. – Meeting called back into session at 9:03 p.m.**

- **Interim Assessment Data**

Kathy Burbank, Director of Assessment and Accountability, presented that TEA offers Interim Assessments that are optional and online aligned to the TEKS that help educators monitor student progress and predict the probability of student performance on STAAR. The blueprints are based STAAR and use the same testing platform. The results of this assessment will be shared.

This item was for presentation/discussion only; no action was requested.

- **Instructional Materials Allotment – 2025-2026 TEKS Certification**

Amanda Prehn, Director of Curriculum and Instruction, presented that each year, the district superintendent, along with the president and secretary of the local board of trustees must certify the following:

1. That this district's instructional materials allotment is used only for expenses allowed by the Texas Education Code (TEC), §31.0211.
2. That for the current school year, this district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in the TEC, §28.002, other than physical education, for each subject and grade level (TEC §31.004).
3. That, upon request, this district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's IMA (TEC §31.101).

This item was for presentation/discussion only; action will be requested at the April 16, 2025 Board Meeting.

- **February 2025 Monthly Financial Reports – Statement of Revenues and Expenditures, Balance Sheet, Tax Statement, 2018/2023/2024 Capital Projects Report and Quarterly Investment Report**

Pam Sanchez, Assistant Superintendent of Business Services, presented the following documents:

1. Statement of Revenues and Expenditures – February 2025
2. Balance Sheet – February 2025
3. Tax Statement – February 2025
4. 2018/2023/2024 Capital Projects Report – February 2025
5. Quarterly Investment Report – February 2025

This item was for presentation/discussion only; no action was requested.

- **Technology Bond Expenditure Report**

Chris Woehl, Executive Director of Technology and Information Systems, presented the 2023 Bond Program provided funding for purchasing technology items, such as classroom educational and instructional equipment and infrastructure and operational equipment. Decisions about educational technology and infrastructure equipment have been discussed, planned, and vetted with the district stakeholders and the District's Long Range Facilities Planning Committee. Per

Board Policy CH (Local), the following purchases were made via a cooperative purchasing program of \$100,000 or more, are required to be presented to the Board for notification:

Dell All-in-One Desktops were purchased to replace obsolete desktop machines across multiple locations. This purchase was made from Dell via the Texas DIR contract and volume purchase pricing for the total amount of \$477,932.00

Dell Chromebooks were purchased for incoming 6th graders to replace obsolete Chromebooks at various elementary schools. This purchase was made from Dell via the Texas DIR contract and volume purchase pricing for the total amount of \$1,892,000.00

In addition, installation services for the above purchase; receiving, unboxing, warehousing; enrollment of Chromebooks; dynamic etching of serial numbers, asset tagging, and lost information; date/time specific deliveries to LTISD facilities; onsite deployment, configuration, and support of those devices were also purchased via GTS Technology Solutions, Inc. This purchase leverages the Texas DIR contract and volume purchase pricing that reflect a total purchase price of \$702,995.00

This item was for presentation/discussion only; no action was requested.

- **Local Policy Updates - First Reading**
 1. **CAA(LOCAL): Fiscal Management Goals and Objectives - Financial Ethics**
 2. **CDA(LOCAL): Other Revenues - Investments**
 3. **CE(LOCAL): Annual Operating Budget**
 4. **CY(LOCAL): Intellectual Property**
 5. **DH(LOCAL): Employee Standards of Conduct**
 6. **EHB(LOCAL): Curriculum Design - Special Programs**
 7. **EHBB(LOCAL): Special Programs - Gifted and Talented Students**
 8. **FFG(LOCAL): Student Welfare - Child Abuse and Neglect**
 9. **GKA(LOCAL): Community Relations - Conduct on School Premises**

LTISD Administration recommended adjustments to the following LOCAL policies in accordance with guidance received from TASB in Numbered Policy Update 124. Additionally, there is a recommendation to update Policy CE(LOCAL) in order to adjust the district's fiscal year.

CAA(LOCAL) FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS
Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

CDA(LOCAL) OTHER REVENUES: INVESTMENTS

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have

membership in the Securities Investor Protection Corporation and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

CE(LOCAL) ANNUAL OPERATING BUDGET

The Business Services Office recommended an adjustment of the district's fiscal year to July 1 through June 30. The current policy states that the district shall operate on a fiscal year beginning September 1 and ending July 31. There are no other changes recommended to this policy.

CY(LOCAL) INTELLECTUAL PROPERTY

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.

EHB(LOCAL) CURRICULUM DESIGN: SPECIAL PROGRAMS

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the Dyslexia Handbook and admission, review, and dismissal (ARD) committee decisions.

EHBB(LOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

FFG(LOCAL) STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

GKA(LOCAL) COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

This item was for presentation/discussion only; action will be requested at the April 16, 2025 Board Meeting.

Consideration Items

- **Request for Proposals for AV Replacement for Hudson Bend Middle School**

The 2023 Bond Program provided funding for purchasing technology items, such as classroom educational and instructional equipment and infrastructure and operational equipment. Decisions about educational technology and infrastructure equipment have been discussed, planned, and vetted with the district stakeholders and the District’s Long-Range Facilities Planning Committee.

One Competitive sealed proposal was received on March 10, 2025, to upgrade AV systems at Hudson Bend Middle School. The proposals submitted were evaluated based on their price, overall project experience/qualifications, and the completeness of the response. The proposal submitted by Technology for Education (TFE) was determined to provide the best value to Lake Travis ISD for this project based on the evaluation process.

It is recommended that the Board of Trustees authorize the Superintendent or his designee to execute a contract with Technology For Education (TFE) for a total contract of \$442,419.00.

A MOTION was made by Trustee Keely Cano and seconded by Trustee Kim Flasch to authorize the Superintendent or his designee to execute a contract with Technology For Education (TFE) for a turnkey replacement of AV systems at Hudson Bend Middle School in the total contract amount of \$442,419.00.

The motion passed by a vote of 6 - 0.

- **Competitive Sealed Proposal (CSP) - Reimer’s Road Private Drive Project**

Per Board Policy CV (Local), the project delivery method to be used for each construction contract valued at or above \$100,000, shall be the recommended award method that provides and is approved by the Board as the best value. The Business Office, Purchasing, Facilities & Construction and Legal Departments have been working to ensure that all bond projects have been competitively procured and meet all legal and local purchasing policies and guidelines.

Lake Travis ISD issued a competitive sealed proposal for general contractor for the Reimer’s Road Private Drive Project on January 3, 2025, with a closing date of February 4, 2025, and an anticipated award date of March 26, 2025, with Board approval. The District received four responses. The evaluation team was comprised of five people, two district employees from the Facilities and Construction Department, one district employee from the Purchasing Department and two representatives from the engineering firm Malone Wheeler. The District is recommending awarding the project to Liberty Civil Construction based on total points scored.

A MOTION was made by Trustee Lauren White and seconded by Trustee Keely Cano to award for general contractor to Liberty Civil Construction for \$11,881,138.30 and authorize the Superintendent or designee with the authority to negotiate and execute a contract.

The motion passed by a vote of 6 - 0.

- **Construction Agreements with Lake Travis ISD and American Constructors for High School #2**

In January 2024, the Board approved American Constructors as the Construction Manager at Risk for the construction of the new High School #2 project. The administration is seeking approval to execute the agreements with American Constructors.

The parties are continuing to work to develop a Guaranteed Maximum Price for project. The administration will bring the GMP back to the Board for approval once finalized.

A MOTION was made by Trustee John Aouelle and seconded by Trustee Rob Aird to approve the construction agreements between Lake Travis ISD and American Constructors for the High School #2 project and authorize the Interim Superintendent or designee to execute the agreements.

The motion passed by a vote of 6 - 0.

- **Construction Agreements between Lake Travis ISD and American Constructors, and Guaranteed Maximum Price (GMP) for Lake Travis High School Competition Gym and Fine Arts Addition Project**

In December 2023, the Board approved American Constructors as General Contractor for the construction of the new Lake Travis High School competition gym and Fine Arts addition. The administration is seeking approval to execute the agreements with American Constructors.

Additionally, the parties have worked to develop a Guaranteed Maximum Price for project. The administration recommends approval of the GMP amount identified in the GMP attachment to this action sheet.

A MOTION was made by Trustee Rob Aird and seconded by Trustee Kim Flasch to approve the construction agreements between Lake Travis ISD and American Constructors and approve the Guaranteed Maximum Price for the Lake Travis High School competition gym and Fine Arts addition project and authorize the Interim Superintendent or designee to execute the agreements and GMP amendment in the amount of \$66,464,056.

The motion passed by a vote of 6 - 0.

- **Construction Agreements between Lake Travis ISD and Braun & Butler Construction, and Guaranteed Maximum Price (GMP) for Lake Travis High School Science Wing Addition Project**

In December 2023, the Board approved Braun & Butler Construction as Construction Manager at Risk for the construction of the new science wing addition at Lake Travis High School. The administration is seeking approval to execute the agreements with Braun & Butler Construction. The project consists of a new two-story classroom addition to the existing LTHS on the North side of the school along Spillman Loop.

Additionally, the parties have worked to develop a Guaranteed Maximum Price for project. The administration recommends approval of the GMP amount identified in the GMP pricing summary attached to this action sheet.

A MOTION was made by Trustee Lauren White and seconded by Trustee Keely Cano to approve the construction agreements between Lake Travis ISD and Braun & Butler Construction and approve the Guaranteed Maximum Price for the Lake Travis High School science wing project and authorize the Interim Superintendent or designee to execute the agreements and GMP amendment in the amount of \$16,568,385.

The motion passed by a vote of 6 - 0.

Consent Agenda

- **Off Campus Physical Education (OCPE) Provider**
- **TEA Expedited Waiver Request for Staff Development Minutes Waiver**
- **Minutes of February 19, 2025 Board Meeting, February 26, 2025 and March 11, 2025 Special Called Meeting**

A **MOTION** was made by Trustee Kim Flasch and seconded by Trustee John Aouelle to approve the consent agenda items as presented.

The motion passed by a vote of 6 - 0.

Level Three Appeal of Parent/Student Grievance

Regarding the following

Pursuant to Board Policy FNG, the Board may hear the Level III grievance through either oral presentation to the Board or upon written submission (which means based on the written record of the Trustees have been provided). The board convened in closed session pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) for the purpose of discussing how the Board will hear the grievance.

Trustees recessed into Closed Session at 10:56 p.m.

Closed Session

Time Convened 11:02 p.m.

Open Session

- Erin Archer and the Board returned to the board room to rule on whether the grievance will be heard based on oral presentation or upon written submission.

A **MOTION** was made by Trustee Keely Cano and Seconded by Trustee Lauren White, given that all of the grievances before the Board tonight were brought by one complainant, and our counsel has confirmed that she is not present tonight despite multiple communications I move to hear each of the four Level Three complaints through written submission.

The motion was passed by a vote of 6 - 0.

Closed Session

- Trustees recessed into a closed session at 11:04 p.m. to discuss the grievance in closed session, under Texas Government Code 551.071, consultation with attorney, and 551.074 personnel matters.

Open Session

- Time Convened 11:56 p.m.
- The Board has heard a Level Three appeal filed by Jessica Howard on **10.22.24** which was conducted in closed session pursuant to Section 551.074 of the Texas Government Code. In accordance with Chapter 551 of the Texas Government Code, any action regarding this matter must be taken in open session.

A MOTION was made by Trustee Keely Cano and Seconded by Trustee John Aouelle that the Board deny the Level Three Appeal submitted on 10.22.24, thereby upholding the administration's decision.

The motion was passed by a vote of 6- 0.

- The Board has heard a Level Three appeal filed by Jessica Howard from a grievance originally submitted on **1.22.25**. This hearing was conducted in closed session pursuant to Section 551.074 of the Texas Government Code. In accordance with Chapter 551 of the Texas Government Code, any action regarding this matter must be taken in open session.

A MOTION was made by Trustee Keely Cano Seconded by Trustee John Aouelle that the Board deny the Level Three Appeal submitted on 1.22.25, thereby upholding the administration's decision.

The motion was passed by a vote of 6 - 0.

Trustee John Aouelle requested to abstain from voting on the following Level Three Grievance submitted on 1.27.25 by Jessica Howard.

- The Board has heard a Level Three appeal filed by Jessica Howard from a grievance originally submitted on **1.27.25** This hearing was conducted in closed session pursuant to Section 551.074 of the Texas Government Code. In accordance with Chapter 551 of the Texas Government Code, any action regarding this matter must be taken in open session.

A MOTION was made by Trustee Lauren White and Seconded by Trustee Kim Flasch that the Board deny the Level Three Appeal submitted on 1.27.25, thereby upholding the administration's decision.

The motion was passed by a vote of 5 - 0. (John Aouelle abstained from voting)

- The Board has heard a Level Three appeal filed by Jessica Howard from a grievance originally submitted on **2.5.25**. This hearing was conducted in closed session pursuant to Section 551.074 of the Texas Government Code. In accordance with Chapter 551 of the Texas Government Code, any action regarding this matter must be taken in open session.

A MOTION was made by Trustee Keely Cano and Seconded by Trustee Kim Flasch that the Board deny the Level Three Appeal submitted on 2.5.25, thereby upholding the administration's decision.

The motion was passed by a vote of 6 - 0.

Adjournment

There being no further action, the March 26, 2025 Board of Trustees' meeting adjourned on March 27, 2025 at 12:02 a.m.

Erin Archer, President

Keely Cano, Secretary

**Minutes of Board Workshop
The Board of Trustees
Lake Travis Independent School District**

A workshop of the Board of Trustees of the Lake Travis Independent School District was held April 2, 2025 at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

Call To Order

President Erin Archer called the meeting to order at 6:04 p.m.

Quorum Determination

Trustees Lauren White, Phillip Davis, John Aouelle, Kim Flasch and Erin Archer were in attendance. Trustee Rob Aird arrived at 6:23 p.m. Trustee Keely Cano was absent.

Pledge of Allegiance and Moment of Silence

Chris Woehl, led us in the Pledge of Allegiance and Moment of Silence.

Public Comments/Citizen Participation

No public comment.

Presentation/Discussion Items

- **2025-2026 Preliminary Budget Overview**
Ms. Pam Sanchez, Assistant Superintendent of Business Services, presented to the board the Lake Travis ISD 2025-2026 Preliminary Budget Overview. Susan Fambrough, Assistant Superintendent of Human Resources, presented the 2024-25 Staffing Review and Compensation Study.

This item was for discussion only; action will be requested at the August 2025 Board Meeting

Adjournment

There being no further action, the April 2, 2025 Board of Trustees' meeting adjourned at 8:55 p.m.

Erin Archer, President

Keely Cano, Secretary



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2025 - 2026 Board Meeting Dates

RECOMMENDED ACTION

For Information Only.

RATIONALE

To develop the Board meeting calendar for the 2025-2026 school year.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Steve Flores – Interim Superintendent of Schools

ATTACHMENTS

Draft Board Meeting Dates for 2025-2026

MEETING DATE

April 16, 2025