

# Board Workshop Agenda

## Lake Travis Independent School District Board of Trustees

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A meeting of the Board of Trustees of Lake Travis Independent School District will be held April 17, 2024, beginning at 6:00 PM in the Educational Development Center, Live Oak Room 607 RR 620 North Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

1. Call To Order and Quorum Determination
2. Pledge of Allegiance and Moment of Silence
3. Recognitions
  - A. 2024 Greater Austin Regional Science and Engineering Fair - Senior Division 3
  - B. Lake Travis Special Olympics 2024 State Winter Games 4
  - C. Lake Travis High School Band Wind Ensemble - 78<sup>th</sup> Annual Midwest Clinic 5
  - D. Lake Travis Color Guard – Texas Color Guard Circuit Color Guard Championship, Scholastic Open Finals 6
4. Public Comments/Citizen Participation
5. Information Items
  - A. 2024-2025 Board Meeting Dates 7
6. Presentation/Discussion Items
  - A. Discussion of Potential Workforce Housing Options in Lake Travis ISD 9
  - B. 2023 - 2024 LTISD Fine Arts Update 19
  - C. March 2024 Monthly Financial Report - Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018/2023/2024 Capital Projects Report 46
  - D. Change Fiscal Year Start Date 53
  - E. Food and Nutrition Meal Prices for 2024-2025 55
  - F. Cooperative Program Management Fees Report 57
  - G. Board Notification under Board Policy CH (LOCAL)-Lake Travis High School Fire Alarm Replacement Project 59
  - H. Update to Board Policy DEC (LOCAL): Compensation and Benefits: Leaves and Absences 60
  - I. 2023 Board Training Report 68
7. Consideration Items
  - A. Campus Capacity for High School #2 69

B.	Request for Proposals (RFP) for District-wide Wireless Infrastructure and Local Area Network (LAN) Infrastructure Upgrades	73
C.	Guaranteed Maximum Price (GMP) Phase 1 for CMR 23-15 for Secure Entry and Reception Areas at Multiple Campuses	74
D.	Consent	
	1. Minutes, March 20, 2024 Regular Board Meeting	75
	2. Minutes, April 3, 2024 Budget Workshop	87
8.	Upcoming Meetings and Events	
	A. May 15, 2024, 6:00 p.m., Monthly Board Meeting, EDC	
	B. June 5, 2024, 6:00 p.m., Budget Workshop, EDC	
	C. June 19, 2024, 6:00 p.m., Monthly Board Meeting, EDC	
9.	Closed Session - Trustees will adjourn into Closed Session as permitted by the Texas Government Code 551.001 et. seq.	
	A. Section 551.074 - Personnel Matters	
	1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)	
	B. Section 551.071 - Consultation with Attorney	
	1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).	
	C. Section 551.072 - Deliberation Regarding Real Property	
	1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)	
	D. Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student	
	1. The Board will discuss personally identifiable information about a public school student.	
	E. Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting. This chapter does not require a governmental body to conduct an open meeting to deliberate:	
	1. The deployment, or specific occasions for implementation of security personnel or devices.	
10.	Adjournment	



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

2024 Greater Austin Regional Science and Engineering Fair – Senior Division

### RECOMMENDED ACTION

**For Recognition Only.**

### RATIONALE

Lake Travis ISD was well represented at the 2024 Greater Austin Regional Science and Engineering Fair (GARSEF) held February 21-24 at the Palmer Events Center. GARSEF is a STEM competition for 3<sup>rd</sup>-12<sup>th</sup> grade students from 14 Central Texas counties. The regional festival is one of the largest science fairs in Texas. Schools may participate in either the Elementary, Junior, or Senior divisions.

Lake Travis ISD congratulates the following students whose projects were recognized at GARSEF:

#### Lake Travis High School:

- **Oliver Morabbi** – Chemistry, “Shocking Chemistry” (1<sup>st</sup> Place), also received Innovation WorkSpace Rising Innovator Scholarship, NASA Earth System Science Award, Smith and Dawson Science Award, and Superintendent Award
- **Shriya Suryakumar** – Translational Medical Sciences, “Machine Learning Model-Based Application Prototype for Keratoconjunctivitis Sicca Diagnosis” (4<sup>th</sup> Place)
- **Ella Thessen** – Animal Sciences, “Is it Really Dark or Can we Just Not See It?” (4<sup>th</sup> Place)

Lake Travis High School science teacher Lauren Taylor served as faculty sponsor and advisor.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Debbie Garinger – Principal, Lake Travis High School

Marco Alvarado - Executive Director for Communications & Community Relations

### ATTACHMENTS

None

### MEETING DATE

April 17, 2024



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Lake Travis Special Olympics 2024 State Winter Games

### RECOMMENDED ACTION

**For Recognition Only.**

### RATIONALE

Members of the Lake Travis Special Olympics Floorball team participated in the 2024 State Winter Games held February 17 at Bee Cave Middle School; results are as follows:

- **Mason Gutierrez**  
Gold - 4th grade, Bee Cave Elementary School
- **Fiona Schlegel**  
Silver - 2nd grade, Bee Cave Elementary School
- **Kylie Kowalewski**  
Gold - 6th grade, Bee Cave Middle School
- **Jack Halford**  
Silver - 18+

The team is coached by Johnny Halford.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Shelly Schuessler - Director of Special Services

Heather Amitrani - Lake Travis Head of Delegation

Marco Alvarado - Executive Director for Communications & Community Relations

### ATTACHMENTS

None

### MEETING DATE

April 17, 2024



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Lake Travis High School Band Wind Ensemble - 78<sup>th</sup> Annual Midwest Clinic

### RECOMMENDED ACTION

**For Recognition Only.**

### RATIONALE

The Lake Travis High School Wind Ensemble has been selected to perform and represent Lake Travis ISD at the 78th Annual Midwest December 18-21 in Chicago.

The Midwest Clinic is an international band, orchestra, and music conference held annually in Chicago that offers attendees an array of clinics and exhibits, as well as access to music and teaching icons. With more than 18,000 attendees from all 50 states and more than 40 countries, ensembles from across the world apply in hopes of receiving a rare invitation to this prestigious event.

Lake Travis is one of only six high school bands in the entire country invited to perform this year. This is one of the highest honors a concert ensemble can achieve. The group submitted a recording after many hours of tedious practice and was selected by an esteemed panel of the most highly qualified judges in the country.

Richard Hicks is the director and conductor of the Lake Travis High School Wind Ensemble. He is assisted by Brittany Baptista, Jordan Reddick, Taylor Trevino, and Ben Zein.

Congratulations to our band families, private lesson teachers, band directors, and Lake Travis High School Band students on this incredible achievement.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Shannon Gill - Director of Fine Arts

Debbie Garinger – Principal, Lake Travis High School

Marco Alvarado - Executive Director for Communications & Community Relations

### ATTACHMENTS

None

### MEETING DATE

April 17, 2024



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Lake Travis Color Guard – Texas Color Guard Circuit Color Guard Championship, Scholastic Open Finals

### **RECOMMENDED ACTION**

**For Recognition Only.**

### **RATIONALE**

The Lake Travis High School Color Guard participated in state-level competition at the TCGC State Championships held April 7 at Reed Arena in College Station, earning 10th place overall. This is the first appearance for Lake Travis High School as a Texas Color Guard Circuit state finalist in the Scholastic Open division. Additionally, the Cadet Guard, consisting of middle school students, was awarded the 2024 Texas Color Guard Circuit Silver Medal in its respective class.

**Michael Fairbrother** is the Director of the Lake Travis Color Guard.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Shannon Gill - Director of Fine Arts

Richard Hicks – Band Director, Lake Travis High School

Debbie Garinger – Principal, Lake Travis High School

Marco Alvarado - Executive Director for Communications & Community Relations

### **ATTACHMENTS**

None

### **MEETING DATE**

April 17, 2024



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

2024 - 2025 Board Meeting Dates

### **RECOMMENDED ACTION**

**For Information Only.**

### **RATIONALE**

To develop the Board meeting calendar for the 2024-2025 school year.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Paul Norton – Superintendent of Schools

### **ATTACHMENTS**

Draft Board Meeting Dates for 2024-2025

### **MEETING DATE**

April 17, 2024

Lake Travis Independent School District  
Board of Trustees

2024 - 2025 Board Meeting Dates

*Regular Monthly Meetings are held on the third Wednesday of each month (except as noted\*),  
6:00 p.m., at the LTISD Educational Development Center, located at 607 RR 620 North, Austin,  
78734.*

**August 2024**

Regular Monthly Meeting – August 21

**September 2024**

Regular Monthly Meeting – September 18

**October 2024**

Regular Monthly Meeting – October 16

**November 2024**

Regular Monthly Meeting – November 20

**December 2024**

Regular Monthly Meeting – December 11\*  
(2<sup>nd</sup> Wednesday due to Winter Break)

**January 2025**

Regular Monthly Meeting – January 15  
Superintendent's Summative Conference – January 22

**February 2025**

Regular Monthly Meeting – February 19

**March 2025**

Regular Monthly Meeting – March 26\*  
(4<sup>th</sup> Wednesday due to Spring Break)

**April 2025**

Budget Workshop – April 2  
Regular Monthly Meeting – April 16

**May 2025**

Regular Monthly Meeting – May 21

**June 2025**

Budget Workshop – June 4  
Regular Monthly Meeting – June 18

**July 2025**

Regular Monthly Meeting – July 16



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Discussion of Potential Workforce Housing Options in Lake Travis ISD

### **RECOMMENDED ACTION:**

**For Presentation/Discussion only; action will be requested at the May 15, 2024 Board meeting.**

### **RATIONALE**

The cost of housing in the greater Austin area and specifically within the geographic boundaries of the Lake Travis Independent School District has made it economically unaffordable for many staff to reside in our community. This leads to added lifestyle stress and commute times for employees. For over a year, the Lake Travis ISD administration has researched collaborations with area resources to secure more affordable workforce housing options for District employees. This discussion will provide information regarding workforce housing generally, and then outline possible next steps to identify and create residential options for Lake Travis ISD employees.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Paul Norton – Superintendent

Allyson Collins - General Counsel

Susan Fambrough – Assistant Superintendent of Human Resources

Pam Sanchez – Assistant Superintendent of Business Services

### **ATTACHMENTS**

Presentation

### **MEETING DATE**

April 17, 2024

# Employee Affordable Workforce Housing

April 17, 2024

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# What is a Public Facility Corporation (PFC)?

- Nonprofit corporation created by a sponsoring governmental entity, such as a city, county or school district.
- Has broad powers over public facilities, including financing, acquisition, construction, rehabilitation, renovation and repair.
- Has the authority to issue bonds on behalf of its sponsoring public entity.
- Does not have the authority to raise tax rates.

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# What is the Purpose of a (PFC)?

- Expands the District's ability to provide additional incentives for public/private partnership to facilitate and finance workforce housing by providing 100% ad valorem tax exemption – including both property and sales tax
- Owns workforce housing projects:
  - Can be special limited partner brought into public/private partnerships
- Purpose is to provide affordable housing in the State

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# How is a PFC governed?

- Permitted under Section 303 of the Texas Local Government Code (the Act).
- Board of Trustees serve as the board of directors for the PFC.
- PFC board of directors adopt an initial set of bylaws and may amend or repeal the bylaws or adopt new bylaws.
- Meetings are open to the public.
- Records are subject to the Texas Public Information Act.

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# What are the Benefits to the District?

- PFC's participation allows for an ad valorem tax exemption.
  - Helps protect long-term affordability.
- Creates mixed income and workforce housing.
- Generates housing revenue for the PFC.
- Private partner assumes all of the risk.
- PFC will not make a monetary investment.



# How Does It Work?

- PFC owns the land and improvements and leases both back to the development partner generally for 75 to 99 years.
- PFC can enter into a joint venture with the construction company to bring about a sales tax exemption for the purchase of materials.
- PFC can also issue bonds to help finance the project.
- Developer raises equity, obtains debt, and assumes all risk.

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# What is the Potential Revenue?

- Upfront developer fee
- Annual rent payments from the ground lease
- Annual share of property tax savings
- Share of sales tax savings
- Annual Compliance & Management fee per unit
- Participation in capital events, such as a sale
- Issuer fee on tax-exempt bonds



# What is the Process to form a PFC?

- Board of Trustees meets to adopt resolution authorizing creation of the Lake Travis ISD Public Facility Corporation.
- PFC Board of Directors holds initial organizational meeting of PFC to approve governing documents.
- Legal counsel delivers certified resolution, Articles of Incorporation, and application to Texas Secretary of State
- Secretary of State delivers Certificate of Incorporation approving the creation of PFC.



# Questions?



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

2023 – 2024 LTISD Fine Arts Update

### RECOMMENDED ACTION (choose one)

**For Presentation/Discussion Only.**

### RATIONALE

Update on 2023-2024 Fine Arts Program at LTISD.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Shannon Gill – Director of Fine Arts

### ATTACHMENTS

None

### MEETING DATE

April 17, 2024

# **The State of the FINE ARTS in Lake Travis ISD**

Lake Travis ISD Board of Trustees Meeting

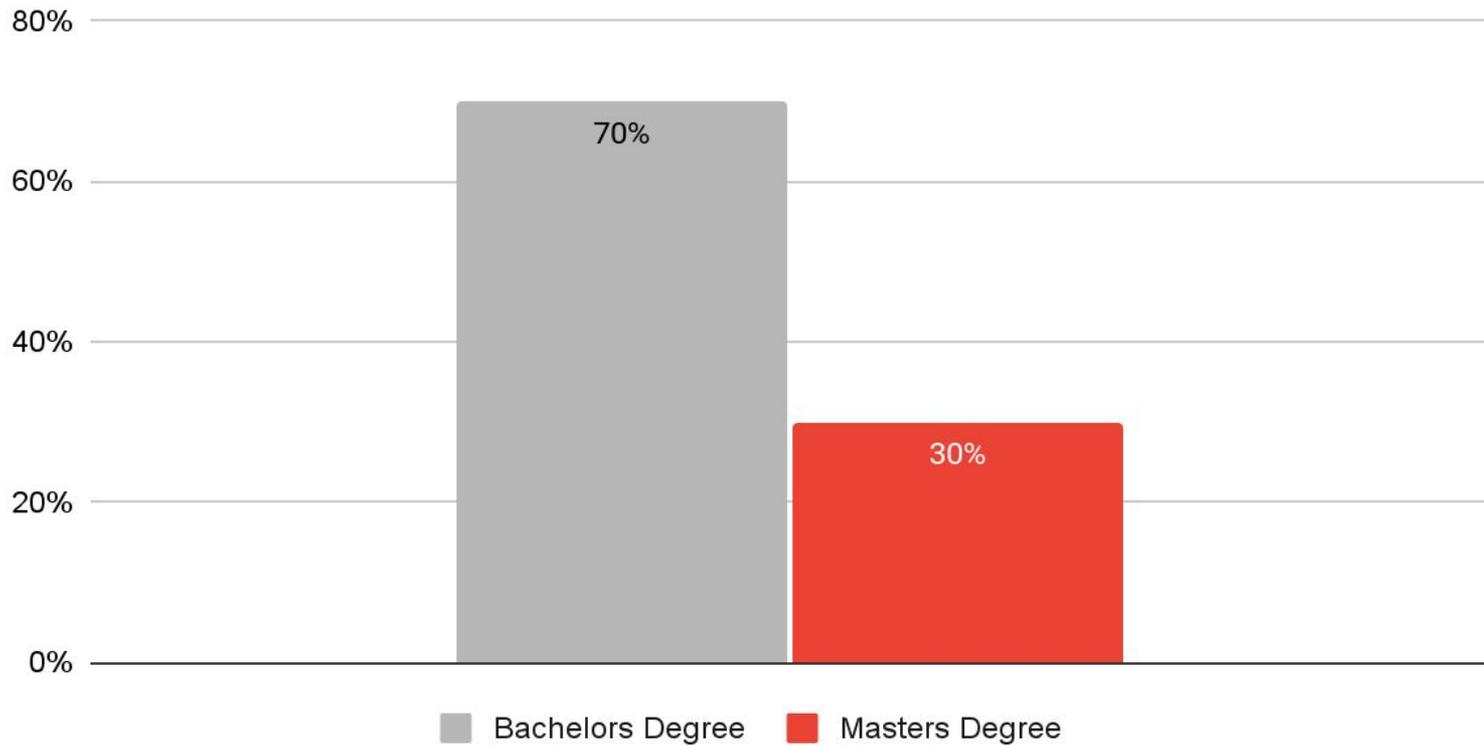
April 17, 2024

Shannon Gill, Director of Fine Arts

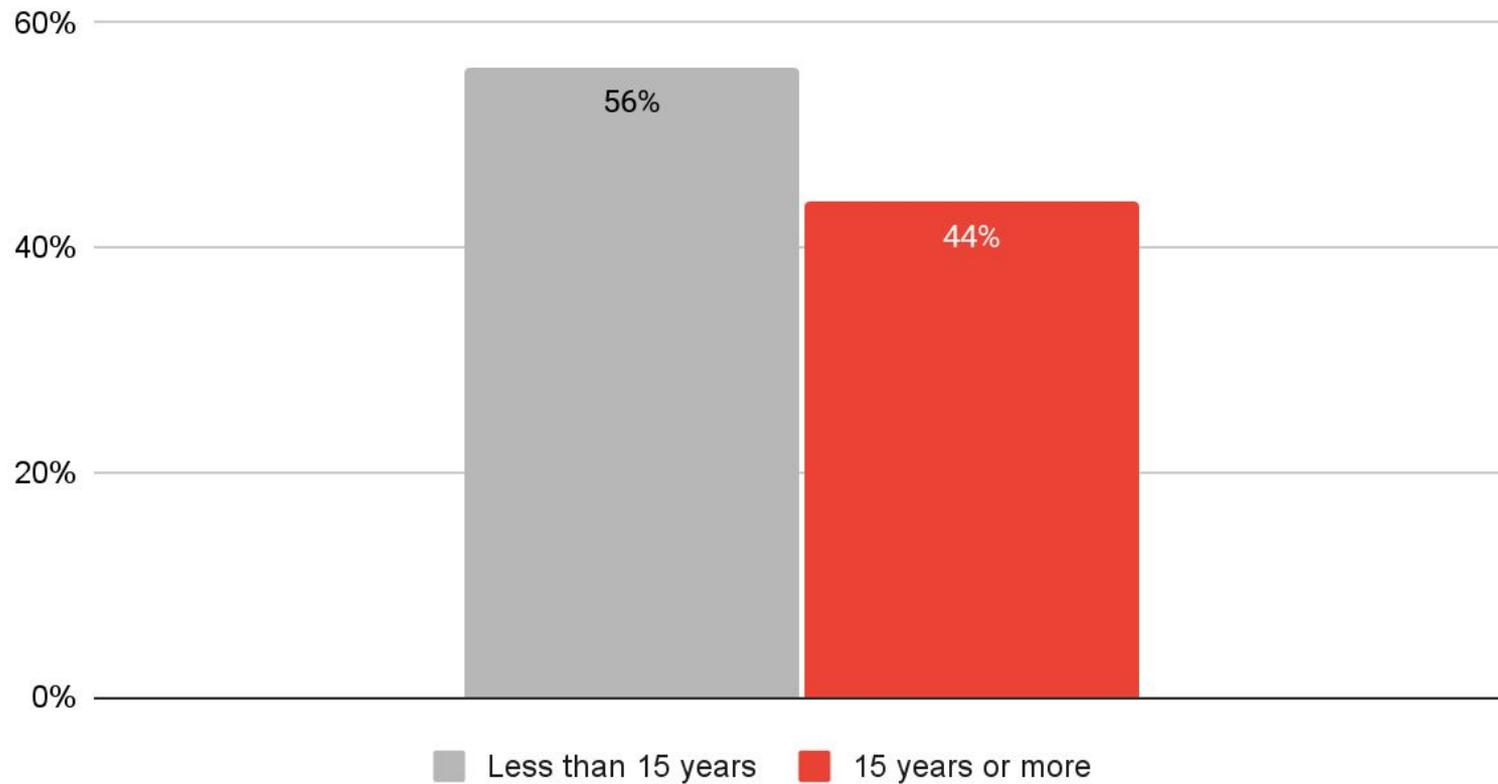


# Teachers

## Fine Arts Teachers - Degrees Held



## Fine Arts Teachers - Years of Experience





**LAKE TRAVIS**  
INDEPENDENT SCHOOL DISTRICT

**We have loyal teachers in Fine Arts!**

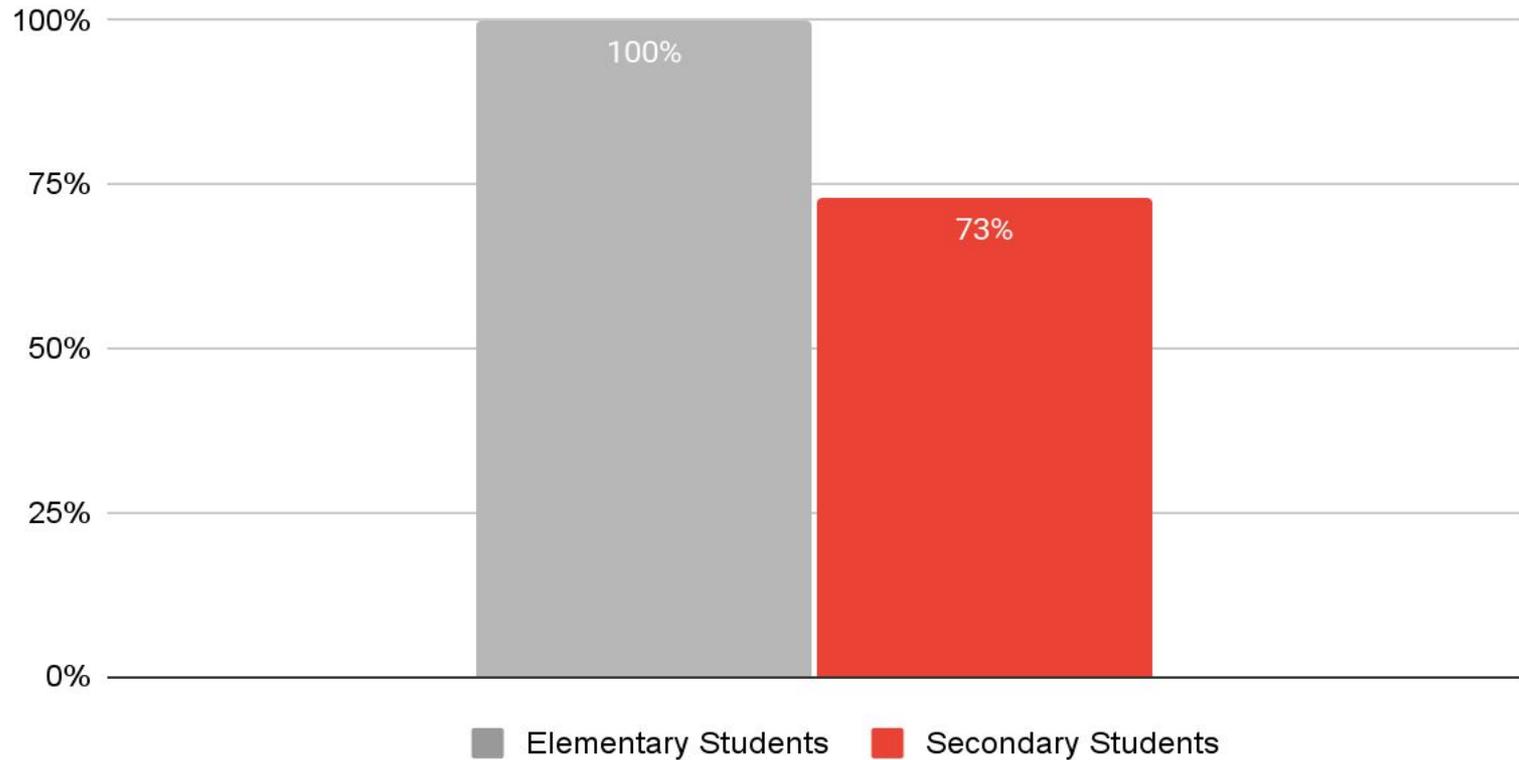
59% of LTISD Fine Arts teachers have worked in the district for 5 or more years!

46% of LTISD Fine Arts teachers have worked in the district for 10 or more years!



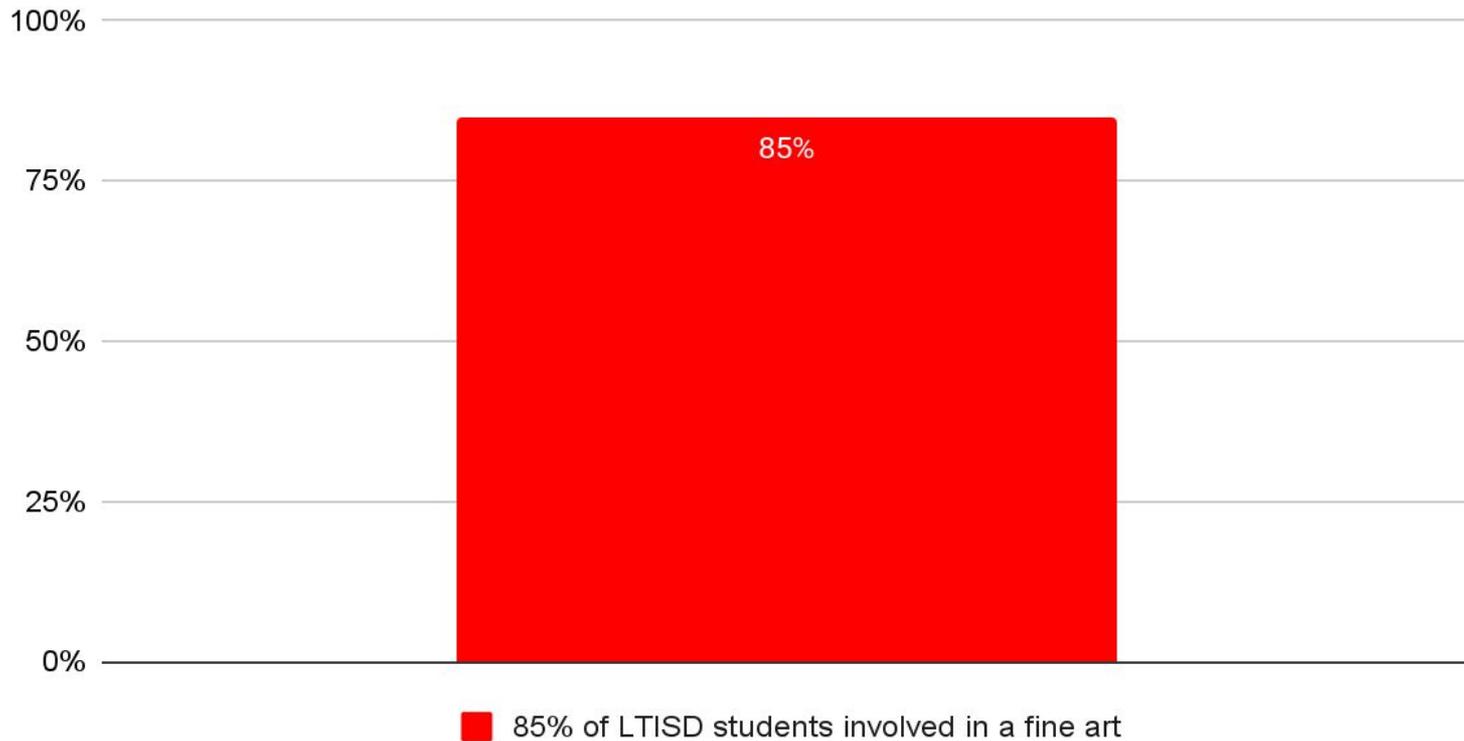
# Students

## Fine Arts Students in LTISD



# Students

On any given day...



# Elementary Music and Art



# Middle School Fine Arts - Orchestra



# Middle School Fine Arts - Band



# Middle School Fine Arts - Choir



# Middle School Fine Arts - Dance



# Middle School Fine Arts - Theatre





# High School Fine Arts - Orchestra



# High School Fine Arts - Choir



# High School Fine Arts - Dance



# High School Fine Arts - Art



# High School Fine Arts - Band / Colorguard





The  
Midwest  
Clinic

International Band  
and Orchestra Conference

# LAKE TRAVIS HIGH SCHOOL

*Wind Ensemble*



**LT**<sup>TM</sup>

# High School Fine Arts - Band / Colorguard



# High School Fine Arts - Theatre / Tech Theatre



# LTISD Fine Arts



# LTISD Fine Arts Calendar

<https://www.ltisdschools.org/Page/4664>

## LTISD Fine Arts Events Calendar

**LTISD Fine Arts**

Today ◀ ▶ April 2024 ▼ Print Week Month Agenda ▼

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	Apr 1	2	3	4	5	6
		Band-LTMS 5th Gr 5pm Theatre-LTHS C	Choir-MS UIL Concert & SR Evaluation - Glenn High School	Band-LTMS 5th Gr Elem. Music - RHE 8am Elem. Music - L 4:30pm Cavalette Off	7pm Theatre-LTHS-L 8pm Colonguard-LTH	Colonguard-LTHS Band-BCMS 5th Gr Band-LTMS 5th Gr
7	8	9	10	11	12	13
Colonguard-LTHS		HS Band-UIL Concert & SR Evaluation-	Choir - HS UIL Concert & Sightreading Evaluation-Times Be	Art - Elementary Art Exhibit at the Hive - The Hive at Bee Cave Band-MS UIL Late Concert & SR. Evalu Orchestra-MS UIL	3:15pm Theatre-LTHS	
14	15	16	17	18	19	20
Art - Elementary Art Exhibit at the Hive - The Hive at Bee Cave - 12700 Hill Country Blvd, Bee Cave, TX 78738		Band-HBMS 5th Grade Instrument Testing-after school - Hu		Band-LTHS Band Spring Trip	Theatre-MS UIL O	
21	22	23	24	25	26	27
Art - Elementary Art Exhibit at the Hive - The Hive at Bee Cave - 12700 Hill Country Blvd, Bee Cave, TX 78738		Band-LTHS Band		Theatre-MS One At 4:30pm Theatre-BCM	7pm Dance-Cavalett Band-LTISD MS Ba 9am Orchestra-LTISI 2pm Dance-Cavalett	
28	29	30	May 1	2	3	4
Art - Elementary Art Exhibit at the Hive - The Hive at Bee Cave - 12700 Hill Country Blvd		7:45am LTHS Fine Ar		7pm Orchestra-LTHS	4pm Orchestra-MS C	Orchestra-Soon He

Events shown in time zone: Central Time - Chicago



# What's next?

- New Opportunities
  - School / Facilities
  - Classes at LTHS
- Continue and increase efforts towards
  - Vertical Alignment / PLC's
  - Advocacy



# What's next?

- Continue to develop partnerships that will benefit our staff, students, and community while bringing LTISD into a leadership role in the greater arts community around the state and the nation:
  - Lakeway Arts Council
  - Bee Cave Arts Foundation
  - Center for Educator Development in Fine Arts
  - Austin Symphony
  - TMEA, TDEA, TAEA, Tx.Thespian Society
  - National Association for Music Merchants





**LT**

**FINE ARTS**



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

March 2024 Monthly Financial Reports-Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018/2023/2024 Capital Projects Reports

### RECOMMENDED ACTION

**For Presentation/Discussion only.**

### RATIONALE

To provide a financial update to the Board and community regarding the financial position of the school district.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent of Business Services  
Brad Goerke - Director of Finance

### ATTACHMENTS

1. Statement of Revenues and Expenditures-March 2024
2. Balance Sheet-March 2024
3. Tax Statement-March 2024
4. 2018 Capital Projects Report-March 2024
5. 2023 Capital Projects Report-March 2024
6. 2024 Capital Projects Report-March 2024

### MEETING DATE

April 17, 2024

**Lake Travis ISD**  
**STATEMENT OF REVENUE AND EXPENDITURES**  
**GENERAL FUND**

3/31/2024

Current Year

Prior Year

<i>Revenues</i>		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
5711	Current Year Tax Revenue	\$ 137,512,332	\$ 141,813,395	\$ (4,301,063)	103.13%	\$ 158,607,171	99.33%
5700	Other Local Revenues	6,558,000	2,436,608	4,121,392	37.15%	2,837,132	43.20%
5800	State Program Revenue	10,951,868	6,205,392	4,746,476	56.66%	6,050,160	52.74%
5900	Federal Revenue	350,000	110,201	239,799	31.49%	246,095	89.25%
<b>Total Revenue</b>		<b>\$ 155,372,200</b>	<b>\$ 150,565,596</b>	<b>\$ 4,806,604</b>	<b>96.91%</b>	<b>\$ 167,740,557</b>	<b>94.24%</b>

*Expenditures*

11	Instruction	\$ 66,687,242	\$ 43,513,931	\$ 23,173,311	65.25%	\$41,748,367	65.82%
12	Instructional Resources	1,049,259	650,442	398,817	61.99%	654,896.86	65.61%
13	Staff Development	1,709,377	683,358	1,026,019	39.98%	887,692.65	58.33%
21	Instructional Administration	2,175,387	1,363,988	811,399	62.70%	1,138,382.77	51.04%
23	School Administration	5,642,865	3,477,722	2,165,143	61.63%	3,122,200.98	58.55%
31	Guidance & Counseling	5,252,853	3,196,158	2,056,695	60.85%	2,921,326.95	65.79%
32	Social Work Services	201,686	162,026	39,660	80.34%	85,995.65	56.56%
33	Health Services	1,049,511	641,426	408,085	61.12%	639,447.88	68.13%
34	Transportation	4,163,000	3,560,479	602,521	85.53%	2,789,052.35	64.78%
35	Food Service	122,601	71,517	51,084	58.33%	62,153.03	71.82%
36	Co-Curricular Account	2,760,138	1,673,878	1,086,260	60.64%	1,569,331.26	59.14%
41	General Administration	4,239,304	2,509,556	1,729,748	59.20%	2,285,376.05	55.42%
51	Plant & Maint. Operation	12,293,248	8,131,744	4,161,504	66.15%	6,956,217.91	58.81%
52	Security	1,592,018	864,448	727,570	54.30%	584,919.10	55.55%
53	Non-Inst. Data Processing	3,343,348	1,721,067	1,622,281	51.48%	1,676,458.47	59.75%
61	Community Services	548,402	280,077	268,325	51.07%	248,846.93	56.67%
71	Debt Service	300,000	-	300,000	0.00%	-	0.00%
81	Facilities/Construction	40,867	-	40,867	0.00%	40,718	166.96%
91	State Transfers	46,500,166	-	46,500,166	0.00%	-	0.00%
92	Incremental Cost WADA	-	-	-	0.00%	-	0.00%
93	SPED TRF-Regular Day	45,000	44,380	620	98.62%	-	0.00%
95	JJAEF Transfer Payments	15,000	-	15,000	0.00%	-	0.00%
99	Travis County Appraisal	1,006,000	750,401	255,599	74.59%	674,320.74	73.74%
<b>Total Expenditures</b>		<b>\$ 160,737,272</b>	<b>\$ 73,296,599</b>	<b>\$ 87,440,673</b>	<b>45.60%</b>	<b>\$68,085,704</b>	<b>38.20%</b>

*Other Resources and (Uses)*

7990	Other Resources	1,159,998	1,159,998	-	-	-	-
8990	Other Uses	820,998	-	820,998	-	-	-
8911	Transfers-Out	-	-	-	-	-	-
<b>Total Resources &amp; Uses</b>		<b>\$ 339,000</b>	<b>\$ 1,159,998</b>	<b>\$ 820,998</b>		<b>\$ -</b>	

*Fund Balance*

1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ (5,026,072)	\$ 78,428,995
3000	Beginning Fund Balance 9/1	\$ 46,036,267	
3000	Ending Fund Balance 8/31	<b>\$ 41,010,195</b>	
3590	Committed Fund Balance	<b>\$ 660,722</b>	
3600	Unassigned Fund Balance	<b>\$ 40,349,473</b>	

**Lake Travis ISD**  
**COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES**  
AS OF: March 31, 2024

<i>Assets</i>	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Internal Svc., Trust & Agency Funds	Total Funds
<b>Current Assets:</b>						
1101 Cash	\$ 4,076,367	\$ 4,599,677	\$ 2,982,623	\$ 4,641,441	\$ 7,691,526	\$ 23,991,635
1103 Temporary Investments	130,972,818	-	9,694,979	312,211,684	201,651	453,081,131
<b>Total Cash and Investments</b>	<b>\$ 135,049,186</b>	<b>\$ 4,599,677</b>	<b>\$ 12,677,601</b>	<b>\$ 316,853,125</b>	<b>\$ 7,893,177</b>	<b>\$ 477,072,766</b>
<b>Receivables:</b>						
1210 Property Taxes-Current	\$ 3,723,297	\$ -	\$ 1,378,453	\$ -	\$ -	\$ 5,101,751
1220 Property Taxes-Delinquent	2,751,192	-	998,244	-	-	3,749,437
1230 Allowance-Uncollected Taxes	(1,072,058)	-	(392,241)	-	-	(1,464,299)
1240 Due From Federal Agencies	440,581	16,372	-	-	-	456,953
1250 Sundry Receivables	13,140	2,571	-	43,539	-	59,250
1260 Due From Funds	1,022,230	96,414	-	38,351	(373,826)	783,169
1280 Due From Other Funds Warehouse Items	1,121	-	-	-	-	1,121
1290 Other Receivables	738,547	-	-	-	-	738,547
1300 Inventories, At Cost	63,576	160,914	-	-	-	224,490
<b>Total Receivables</b>	<b>\$ 7,681,627</b>	<b>\$ 276,271</b>	<b>\$ 1,984,457</b>	<b>\$ 81,889</b>	<b>\$ (373,826)</b>	<b>\$ 9,650,418</b>
1400 Other Current Assets			-	-	468,729.44	468,729.44
<b>Total Assets</b>	<b>\$ 142,730,813</b>	<b>\$ 4,875,948</b>	<b>\$ 14,662,058</b>	<b>\$ 316,935,015</b>	<b>\$ 7,988,080</b>	<b>\$ 487,191,914</b>
<b>Resources</b>						
5010 Estimated Revenue	\$ 156,532,198	\$ 14,166,665	\$ 64,300,000	\$ 322,466,805	\$ 17,326,200	\$ 574,791,868
5030 Less: Realized Revenue	151,725,594	9,685,643	54,115,448	44,763,612	7,579,695	267,869,991
5000 Revenues to be Received	4,806,604	4,481,022	10,184,552	277,703,193	9,746,505	306,921,877
<b>Total Assets &amp; Resources</b>	<b>\$ 147,537,417</b>	<b>\$ 9,356,970</b>	<b>\$ 24,846,610</b>	<b>\$ 594,638,207</b>	<b>\$ 17,734,586</b>	<b>\$ 794,113,790</b>
<b>Liabilities</b>						
<b>Current Liabilities:</b>						
2110 Accounts Payable	\$ 10,357	\$ 1,258	\$ -	\$ -	\$ 1,383,524	\$ 1,395,139
2160 Accrued Wages Payable	11,568,666	685,049	-	44,219	168,784	12,466,719
2170 Due To Other Funds	564,950	(30,332)	-	(175,547)	468,943	828,014
2180 Due To Other Govt's	953	-	21,833	-	-	22,786
2190 Due To Student Groups	-	-	-	-	-	-
2150 Payroll Deduct & Withhold	-	-	-	-	218,589	218,589
<b>Total Current Payables</b>	<b>\$ 12,144,927</b>	<b>\$ 655,975</b>	<b>\$ 21,833</b>	<b>\$ (131,329)</b>	<b>\$ 2,239,840</b>	<b>\$ 14,931,247</b>
2210 Accrued Expenses	-	-	-	1	721,355	721,356
2300 Deferred Revenue	2,062	426,198	-	-	-	428,260
2400 Payable From Restricted Assets	-	-	-	-	-	-
2600 Deferred Inflows	6,118,561	-	1,976,306	-	-	8,094,867
<b>Total Liabilities</b>	<b>\$ 18,265,550</b>	<b>\$ 1,082,173</b>	<b>\$ 1,998,139</b>	<b>\$ (131,328)</b>	<b>\$ 2,961,195</b>	<b>\$ 24,175,730</b>
<b>Fund Equity</b>						
6010 Appropriations	\$ 161,558,270	\$ 24,930,375	\$ 55,520,000	\$ 62,843,415	\$ 16,978,200	\$ 321,830,260
6050 Less: Expenditures	(73,296,599)	(9,462,494)	(51,086,889)	(23,911,741)	(8,051,705)	(165,809,428)
6030 Encumbrances	-	-	-	-	-	-
<b>Available Appropriations</b>	<b>\$ 88,261,671</b>	<b>\$ 15,467,881</b>	<b>\$ 4,433,111</b>	<b>\$ 38,931,674</b>	<b>\$ 8,926,495</b>	<b>\$ 156,020,832</b>
4310 Reserve For Encumbrances	-	-	-	-	-	-
3600 Unassigned Fund Balance	40,349,473	(7,193,084)	18,415,361	555,837,861	5,846,895	613,256,507
3590 Committed Fund Balance - Accr. Leave	660,722	-	-	-	-	660,722
<b>Total Liability &amp; Fund Equity</b>	<b>\$ 147,537,416</b>	<b>\$ 9,356,970</b>	<b>\$ 24,846,610</b>	<b>\$ 594,638,207</b>	<b>\$ 17,734,586</b>	<b>\$ 794,113,790</b>

SUMMARY OF TAX COLLECTIONS  
AS OF MARCH 2024

2023-24 Original Tax Levy .....	\$ 200,848,357.39
Delinquent Taxes as of 8/31/2023 .....	<u>4,880,996.17</u>
Total Receivables for 2023-24 .....	\$ 205,729,353.56
Current Year Adjustments .....	(1,430,512.89)
Prior Year Adjustments .....	<u>(3,098,640.10)</u>
Adjusted Receivables.....	\$ 201,200,200.57
Total Net Collections To Date .....	<u>(193,133,291.56)</u>
Outstanding Receivables as of ..... 3/31/2024	<u>\$ 8,066,909.01</u>

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 137,512,332.00	\$ 141,813,395.49	\$ (4,301,063.49)	103.13%
Maintenance - Prior Year Tax	200,000.00	(1,443,637.09)	1,643,637.09	0.00%
Maintenance - Penalties & Interest	<u>750,000.00</u>	<u>573,013.04</u>	<u>176,986.96</u>	<u>76.40%</u>
Sub-total	<u>\$ 138,462,332.00</u>	<u>\$ 140,942,771.44</u>	<u>\$ (2,480,439.44)</u>	<u>101.79%</u>
Debt Service - Current Tax	\$ 63,000,000.00	\$ 52,502,698.42	\$ 10,497,301.58	83.34%
Debt Service - Prior Year Tax	100,000.00	(523,443.40)	623,443.40	0.00%
Debt Service - Penalties & Interest	<u>300,000.00</u>	<u>211,265.10</u>	<u>88,734.90</u>	<u>70.42%</u>
Sub-total	<u>\$ 63,400,000.00</u>	<u>\$ 52,190,520.12</u>	<u>\$ 11,209,479.88</u>	<u>82.32%</u>
Total Collections	<u>\$ 201,862,332.00</u>	<u>\$ 193,133,291.56</u>	<u>\$ 8,729,040.44</u>	<u>95.68%</u>

Tax Collection Comparison with 2023-24: Adjusted Tax Roll

	<u>2023-24</u>	<u>2022-23</u>	<u>2021-22</u>
Percent of Current Year Taxes Collected	97.44%	97.43%	97.71%
Percent of Total Taxes Collected	96.46%	97.16%	97.66%
Percent of Total Taxes and P & I Collected	96.85%	97.45%	97.99%

Tax Collection Comparison with 2023-24: Original Tax Roll

Percent of Current Year Taxes Collected	96.75%	95.90%	96.96%
Percent of Total Taxes Collected	95.77%	95.63%	96.92%
Percent of Total Taxes and P & I Collected	96.16%	95.92%	97.24%

**Lake Travis ISD  
2018 Bond Program Summary  
March 31, 2024**

<b>Resources</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Resources</b>	<b>Balance</b>
1 Bond Proceeds	253,000,000.00	236,305,111.00	236,305,111.42	(0.42)
2 Interest Revenue	0.00	5,377,663.00	5,345,202.22	32,460.78
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	18,631,178.00	18,631,178.35	(0.35)
<b>Total Resources</b>	<b>253,000,000.00</b>	<b>260,313,952.00</b>	<b>260,281,491.99</b>	<b>32,460.01</b>
<b>Appropriations</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Expended</b>	<b>Balance to Complete</b>
10 Elementary School #7	31,511,000.00	34,596,166.00	34,596,165.46	0.54
20 Elementary School #8	3,979,000.00	7,581,660.00	7,581,657.58	2.42
30 Secondary School #2	13,802,000.00	7,212,221.00	7,212,219.01	1.99
40 Middle School #3	75,980,710.00	77,314,012.00	77,314,011.66	0.34
50 FCA Projects	36,610,132.00	56,282,771.00	56,282,755.99	15.01
60/70 Small Renovation Improvements	16,927,133.00	11,828,950.00	11,828,947.58	2.42
<b>Construction/Renovation</b>	<b>178,809,975.00</b>	<b>194,815,780.00</b>	<b>194,815,757.28</b>	<b>22.72</b>
81 Instructional Materials & Equipment	5,707,000.00	4,169,372.00	4,169,371.01	0.99
82 Technology	29,901,700.00	25,597,970.00	25,597,969.83	0.17
83 Copy Machines	750,000.00	1,096,809.00	1,096,808.97	0.03
84 Maintenance	600,000.00	793,832.00	793,830.93	1.07
85 Food & Nutrition Services	3,950,789.00	1,948,975.00	1,948,973.36	1.64
86 Transportation	13,300,000.00	8,935,042.23	8,536,969.91	398,072.32
87 District Furniture & Equipment	6,000,000.00	6,938,972.00	6,876,356.89	62,615.11
88 Police	0.00	590,596.00	590,595.95	0.05
90 Land	1,270,000.00	576,465.00	576,464.50	0.50
91 Bond Closing	2,000,000.00	1,918,024.00	1,918,023.77	0.23
94 Contingency	7,510,536.00	8,533,733.77	4,985,502.00	3,548,231.77
95 Program Administration	3,200,000.00	3,963,381.00	3,747,696.44	215,684.56
97 LTMS Wastewater Expansion	0.00	435,000.00	138,383.55	296,616.45
<b>Other Programs</b>	<b>74,190,025.00</b>	<b>65,498,172.00</b>	<b>60,976,947.11</b>	<b>4,521,224.89</b>
<b>Total 2018 Bond Program</b>	<b>253,000,000.00</b>	<b>260,313,952.00</b>	<b>255,792,704.39</b>	<b>4,521,247.61</b>

**Lake Travis ISD  
2023 Bond Program  
March 31, 2024**

<b>Resources</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Resources</b>	<b>Balance</b>
1 Bond Proceeds -Prop A	548,410,330.00	548,410,330.00	246,715,051.13	301,695,278.87
1 Bond Proceeds -Prop B	60,790,110.00	60,790,110.00	40,639,386.23	20,150,723.77
2 Interest Revenue - Prop A	0.00	15,234,365.00	14,032,996.43	1,201,368.57
2 Interest Revenue - Prop B	0.00	2,480,013.00	2,284,441.28	195,571.72
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	14,705,427.00	14,705,427.00	0.00
<b>Total Resources</b>	<b>609,200,440.00</b>	<b>641,620,245.00</b>	<b>318,377,302.07</b>	<b>323,242,942.93</b>

<b>Appropriations</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Expended</b>	<b>Balance to Complete</b>
10 Elementary School #8	50,917,526.00	50,917,526.00	81,591.74	50,835,934.26
20 Elementary School #9	55,517,521.00	55,517,521.00	1,775,019.05	53,742,501.95
30 Secondary School #2	179,990,620.00	179,990,621.00	1,682,246.15	178,308,374.85
40 Campus/District Facilities Projects	177,393,335.00	173,718,436.00	4,585,353.21	169,133,082.79
50 FCA Projects	36,312,528.00	36,260,427.00	1,986,019.14	34,274,407.86
60 Technology Improvements	60,790,110.00	60,790,110.00	13,093,947.80	47,696,162.20
<b>Construction/Renovation</b>	<b>560,921,640.00</b>	<b>557,194,641.00</b>	<b>23,204,177.09</b>	<b>533,990,463.91</b>
81 Curriculum and Instructional Material:	1,800,000.00	5,452,003.00	330,017.84	5,121,985.16
82 Copy Machines	585,300.00	585,300.00	0.00	585,300.00
83 Maintenance	273,500.00	273,500.00	70,294.00	203,206.00
84 Transortation	9,620,000.00	9,620,000.00	286,402.89	9,333,597.11
85 District Furniture & Equipment	1,500,000.00	1,575,000.00	79,334.08	1,495,665.92
90 Land	15,000,000.00	15,100,001.00	15,090,028.88	9,972.12
91 Bond Closing	4,000,000.00	4,000,000.00	2,059,864.36	1,940,135.64
94 Contingency	12,000,000.00	44,124,800.00	0.00	44,124,800.00
95 Program Management	3,500,000.00	3,500,000.00	0.00	3,500,000.00
98 Miscellaneous	0.00	195,000.00	141,830.97	53,169.03
<b>Other Programs</b>	<b>48,278,800.00</b>	<b>84,425,604.00</b>	<b>18,057,773.02</b>	<b>66,367,830.98</b>
<b>Total 2023 Bond Program</b>	<b>609,200,440.00</b>	<b>641,620,245.00</b>	<b>41,261,950.11</b>	<b>600,358,294.89</b>

**Lake Travis ISD  
2024 Bond Program - Athletics  
March 31, 2024**

<b>Resources</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Resources</b>	<b>Balance</b>
1 Bond Proceeds -Athletics	143,093,994.00	143,093,994.00	33,440,000.00	109,653,994.00
2 Interest Revenue	0.00	3,000,000.00	201,906.84	2,798,093.16
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	1,855,303.00	1,855,303.30	(0.30)
<b>Total Resources</b>	<b>143,093,994.00</b>	<b>147,949,297.00</b>	<b>35,497,210.14</b>	<b>112,452,086.86</b>

<b>Appropriations</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Expended</b>	<b>Balance to Complete</b>
10 Lake Travis High School	35,638,190.00	35,638,190.00	0.00	35,638,190.00
20 High School No. 2	102,748,000.00	102,748,000.00	0.00	102,748,000.00
30 Lake Travis Middle School	1,200,000.00	1,200,000.00	0.00	1,200,000.00
40 Hudson Bend Middle School	2,307,804.00	2,307,804.00	0.00	2,307,804.00
50 Bee Cave Middle School	1,200,000.00	1,200,000.00	0.00	1,200,000.00
91 Bond Closing	0.00	500,000.00	295,303.30	204,696.70
94 Contingency	0.00	4,355,303.00	0.00	4,355,303.00
<b>Construction/Renovation</b>	<b>143,093,994.00</b>	<b>147,949,297.00</b>	<b>295,303.30</b>	<b>147,653,993.70</b>
<b>Total 2024 Bond Program</b>	<b>143,093,994.00</b>	<b>147,949,297.00</b>	<b>295,303.30</b>	<b>147,653,993.70</b>



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Change Fiscal Year Start Date

### RECOMMENDED ACTION

**For Presentation/Discussion only; action will be requested at the May 15, 2024 Board meeting.**

### RATIONALE

In accordance with Texas Education Code (TEC), Section 44.0011, the Board of Trustees determines whether the fiscal year of a school district begins on July 1 or September 1 of each year. The District must notify TEA through filing of the Form FIN-003, Notification of Intent to Change the Fiscal Year Start Date by June 30, one calendar year before the new fiscal year start date.

The primary reason to change the fiscal year start date to July 1 is to better align campus and department budgeted operations with the school year and federal programs. The process would happen over multiple years as outlined below:

September 1, 2024 – August 31, 2025 (12-month fiscal year)

September 1, 2025 – June 30, 2026 (10-month fiscal year)

July 1, 2026 – June 30, 2027 (12-month fiscal year)

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent of Business Services

Brad Goerke - Director of Finance

### ATTACHMENTS

Notice of Intent to Change the Fiscal Year State Date

### MEETING DATE

April 17, 2024

**Texas Education Agency**  
**Division of Financial Compliance**

**Notification of Intent to Change the Fiscal Year Start Date**

In accordance with Texas Education Code, Section 44.0011, the board of trustees of the district determines whether the fiscal year of a school district begins on July 1 or September 1 of each year.

Instructions:

- Please provide the indicated information and signatures where indicated.
- This form should be filed no later than June 30<sup>th</sup>, one year before the district's change in fiscal year start date.
- If the district decides NOT TO CHANGE (after submission of this form) or decides to CHANGE BACK to a September 1<sup>st</sup> start date, please submit a new form to the Division of Financial Compliance.
- Special Note: Charter Schools must amended their charter prior to submission of this form

**Change Start Date to (check one):**       **July 1<sup>st</sup>**       **September 1<sup>st</sup>**

**Start Date of New Fiscal Year (e.g. July 1, 2015):** July 1, 2026

**Name of District:** Lake Travis ISD

**County-District Number:** 227-913

**Regional Service Center Number:** 13

**Approved Copy Of School District Board of Trustees Minutes Approving Change In Fiscal Year Start Date (Required).**

➤ Type Name of Superintendent: Paul Norton

Signature of Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

➤ Type Name of School Board President: John Aouelle

Signature of Board President: \_\_\_\_\_ Date: \_\_\_\_\_

Please email this form and a copy of board minutes to **FiscalYearChange@tea.texas.gov**

Questions concerning this form may be forwarded to Division of Financial Compliance at (512) 463-7652.



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Food and Nutrition Meal Prices for 2024-2025

### **RECOMMENDED ACTION**

**For Presentation/Discussion only; Action will be requested at the May 15, 2024 Board meeting**

### **RATIONALE**

To provide an informational update to the Board and community regarding the student meal prices for next school year. The district has not adjusted breakfast meal prices in six years and has not adjusted lunch meal prices in four years since the school year 2021-2022. Although the SY2024-2025 USDA paid lunch equity tool has not been released, we know that the 2023-2024 USDA paid lunch equity meal price was \$3.48 and the district's current average lunch meal price is \$3.22. Therefore, the district will need to increase lunch meal prices for the 2024-2025 school year.

### **BUDGET PROVISIONS**

2024-2025 Food Service Fund

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services

Lianka Soliz – Senior Director of Food and Nutrition Services & Transportation

### **ATTACHMENTS**

Student Meal Prices for 2024-2025

### **MEETING DATE**

April 17, 2024

**Lake Travis ISD  
Food & Nutrition Department  
2024-2025**

<b><u>Breakfast</u></b>	<b><u>2023-2024</u></b>	<b><u>2024-2025</u></b>	<b><u>Change</u></b>
Elementary Schools	\$1.75	\$1.85	\$0.10
Middle Schools	\$1.85	\$1.95	\$0.10
High School	\$1.95	\$2.05	\$0.10

<b><u>Lunch</u></b>	<b><u>2023-2024</u></b>	<b><u>2024-2025</u></b>	<b><u>Change</u></b>
Elementary Schools	\$3.15	\$3.25	\$0.10
Middle Schools	\$3.30	\$3.40	\$0.10
High School	\$3.95	\$4.05	\$0.10



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Cooperative Program Management Fees Report

### RECOMMENDED ACTION

**For Presentation/Discussion Only.**

### RATIONALE

A law added by Acts 2007, 80th Legislature, requires that school districts disclose the amounts spent on purchasing cooperative fees on an annual basis. Specifically, it states:

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS.

- (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.
- (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.
- (c) The commissioner may audit the written report described by Subsection (b).

The fees paid by Lake Travis ISD for cooperative purchasing contracts in FY 2022-2023 are reported on the attachment.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Pam Sanchez - Assistant Superintendent of Business Services

Cristy Soares - Director of Purchasing

### ATTACHMENTS

Cooperative Program Management Fees Report

### MEETING DATE

April 17, 2024

## Cooperative Program Management Fees Report - 2022-2023

Organization	Fee	Reason for Fee	Rebates	Agreement
1 GPA	\$0.00	N/A	N/A	Yes
Allied States Coop - Region 19	\$0.00	N/A	N/A	Yes
Buy Board - TASB	\$0.00	N/A	\$ 7,654.04	Yes
Choice Partners - Harris County Dept of Education (HCDE)	\$0.00	N/A	N/A	Yes
CTPA	\$150.00	Annual Membership Fee	N/A	Yes
Department of Information Resources (DIR)	\$0.00	N/A	N/A	No
E & I Cooperative Services	\$0.00	N/A	\$ 648.58	No
Educational Purchasing Interlocal Cooperative - Region 6	\$0.00	N/A	N/A	Yes
Equalis Group Purchasing Cooperative	\$0.00	N/A	N/A	Yes
National Cooperative Purchasing Alliance (NCPA)	\$0.00	N/A	N/A	Yes
Omnia Partners (US Communities)	\$0.00	N/A	N/A	Yes
PACE - Region 20	\$0.00	N/A	N/A	Yes
PSA - Purchasing Solutions Alliance	\$0.00	N/A	N/A	Yes
Sourcewell formerly NJPA	\$0.00	N/A	N/A	Yes
Texas 20	\$0.00	N/A	N/A	Yes
TIPS-USA - Region 8	\$0.00	N/A	N/A	Yes



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Board Notification under Board Policy CH (LOCAL) – Lake Travis High School Fire Alarm Replacement Project

### RECOMMENDED ACTION

**For Presentation/Discussion Only.**

### RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following budgeted purchase that requires Board notification:

- Western States Fire Protection Co. device replacement on Node 1 and wire replacement at Lake Travis High School - \$301,985

### BUDGET PROVISIONS

2023 Bond Program - \$301,985

### RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

### ATTACHMENTS

None

### MEETING DATE

April 17, 2024



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Update to Board Policy DEC (LOCAL): Compensation and Benefits: Leaves and Absences

### RECOMMENDED ACTION:

**For presentation/discussion only; action will be requested at the May 15, 2024 Board meeting.**

### RATIONALE

Several revisions to Board Policy DEC (LOCAL): Compensation and Benefits: Leaves and Absences are presented for First Reading and the Board’s consideration.

For several years, the District has used a neutral absence control policy to regulate employee absenteeism. A neutral absence policy is one applied to employees across the board, regardless of their personal circumstances. Districts that adopt and consistently apply neutral absence control policies can terminate an employee who exhausts all leave providing they can demonstrate that the decision wasn’t made for a prohibited reason. The key to implementing this type of policy is that the district must treat everyone the same, including the employee who has no accumulated leave, has exhausted medical and temporary disability leave, or the long-term employee who is unable to return to work because of a terminal illness. In other words, the district must routinely terminate every employee who has exhausted all leave, including contract employees. After COVID, the District’s neutral absence control policy was changed to allow employee a ten-day “grace period” before termination.

Administration is recommending that the neutral absence control policy provisions remain in place until June 30, 2024. Effective July 1, 2024, an employee’s leave allowances, use of leave and employment status shall be guided by all relevant Board policies, rather than with immediate termination.

Several other revisions are recommended for the policy, including the removal of the requirement that local leave must be used under the same rules as state personal leave. With this proposed change, employees are allowed more flexible used of local leave at one time and cumulative in a year.

This policy will be considered for Second Reading and Adoption at the May 15, 2024 Board Meeting.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Allyson Collins - General Counsel

Susan Fambrough – Assistant Superintendent of Human Resources

Pam Sanchez – Assistant Superintendent of Business Services

### ATTACHMENTS

Draft Board Policy DEC (LOCAL)



**MEETING DATE**  
April 17, 2024

**Leave Administration**

The Superintendent shall develop administrative regulations addressing employee leaves and absences to implement the provisions of this policy.

**Definitions**

The term "immediate family" is defined as:

Immediate Family

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee's household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).

Family Emergency

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

Leave Day

A "leave day" for purposes of earning, using, or recording leave shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

School Year

A "school year" for purposes of earning, using, or recording leave, except the sick leave bank, shall mean the term of the employee's annual employment as set by the District, whether full-time or part-time.

For purposes of the sick leave bank, the term "school year" shall mean September 1 through August 31.

Catastrophic Illness or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or recovery or are expected to result in disability or death. Conditions related to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

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**Note:** For District contribution to employee insurance during leave, see CRD(LOCAL).

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**Availability**

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year.

**Earning Local Leave**

Each employee shall earn paid leave days in accordance with administrative regulations.

An employee shall not earn any local leave when he or she is in unpaid status. An employee using full or proportionate paid leave shall be considered to be in paid status.

Local leave shall accumulate without limit. Upon resignation, all unused and nonreimbursable sick leave shall be lost.

~~An employee shall not earn any local leave when he or she is in unpaid status. An employee using full or proportionate paid leave shall be considered to be in paid status.~~

**State and Local Leave Proration**

If an employee separates from employment with the District before his or her last duty day of the school year or begins employment after the first duty day of the school year, leave shall be prorated based on the actual time employed.

If an employee uses more leave than he or she earned and remains employed with the District through his or her last duty day, the District shall deduct the cost of the excess leave days from the employee's pay in accordance with administrative regulations.

**Medical Certification**

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than five consecutive workdays because of personal illness or illness in the immediate family;
2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent; or
3. The employee requests FMLA leave for the employee's serious health condition; a serious health condition of the employee's spouse, parent, or child; or for military caregiver leave.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

**State Personal Leave**

The Board requires employees to differentiate the manner in which state personal leave is used.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

Nondiscretionary  
Use

Nondiscretionary use of state personal leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.

Discretionary Use

Discretionary use of state personal leave is at the individual employee's discretion, subject to limitations set out below.

*Request for  
Leave*

In deciding whether to approve or deny a request for discretionary use of state personal leave, the supervisor shall not seek or consider the reasons for which an employee requests to use leave. The supervisor shall, however, consider the duration of the requested absence in conjunction with the effect of the employee's absence on the educational program and District operations, as well as the availability of substitutes.

Discretionary use of state personal leave shall not exceed three consecutive workdays and a total of six days in a school year, except in extenuating circumstances in accordance with administrative regulations.

~~Local Leave~~

~~Each employee shall earn paid leave days in accordance with administrative regulations.~~

~~Local leave shall accumulate without limit. Upon resignation, all unused and nonreimbursable sick leave shall be lost.~~

~~Local leave shall be used according to the terms and conditions of state personal leave. [See State Personal Leave, above]~~

**Catastrophic Sick  
Leave Bank**

The District shall establish a catastrophic sick leave bank that employees may join through contribution of local or state personal leave.

Leave contributed to the bank shall be solely for the use of participating employees. An employee who is a member of the bank may request leave from the bank if the employee experiences a catastrophic illness or injury and the employee has exhausted all paid leave.

The Superintendent or designee shall develop regulations for the operation of the catastrophic sick leave bank that address the following:

1. Membership in the catastrophic sick leave bank, including the number of days an employee must contribute to become a member;

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

2. Procedures to request leave from the catastrophic sick leave bank;
3. The maximum number of days per school year a member employee may receive from the catastrophic sick leave bank;
4. The committee or administrator authorized to consider requests for leave from the catastrophic sick leave bank and criteria for granting requests; and
5. Other procedures deemed necessary for the operation of the catastrophic sick leave bank.

Appeal

An employee may appeal a decision regarding the sick leave bank in accordance with DGBA(LOCAL).

**Peace Officers**

Mental Health  
Leave

A District peace officer who experiences a traumatic event in the scope of employment shall be granted a maximum of three days of mental health leave per traumatic event, with a maximum of two extensions under certain circumstances. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding mental health leave that address the following:

1. Circumstances or reasons under which a peace officer may use mental health leave and be eligible for an extension;
2. Procedures for requesting mental health leave and maintaining the anonymity of the requestor;
3. The administrator authorized to approve requests for mental health leave; and
4. Other procedures deemed necessary for administering this provision.

Communicable  
Disease Leave

A District peace officer shall be granted quarantine leave when ordered by the local health authority or the peace officer's supervisor to quarantine or isolate due to possible or known exposure to a communicable disease while on duty. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding quarantine leave that address the following:

1. Continuation of all employment benefits and compensation for the duration of the leave;

2. Reimbursement for reasonable costs related to the quarantine; and
3. Other procedures deemed necessary for administering this provision.

**Family and Medical Leave**

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable.

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**Note:** See DECA(LEGAL) for provisions addressing FMLA.

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Twelve-Month Period

For purposes of an employee's entitlement to FMLA leave, the 12-month period shall be measured forward from the date an individual employee's first FMLA leave begins.

Combined Leave for Spouses

When both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks.

Intermittent or Reduced Schedule Leave

The District shall permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.

Certification of Leave

When an employee requests leave, the employee shall provide certification, in accordance with FMLA regulations, of the need for leave.

Fitness-for-Duty Certification

In accordance with administrative regulations, when an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.

Leave at the End of Semester

When a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester.

**Temporary Disability Leave**

Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]

An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent as a request for temporary disability leave.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently with FMLA leave, except that an employee receiving workers' compensation income benefits may choose to receive those benefits in lieu of using paid leave.

**Workers'  
Compensation**

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**Note:** Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance.

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Paid Leave Offset

An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

The District shall permit the option for paid leave offset in conjunction with workers' compensation income benefits. [See CRE]

**Court Appearances**

Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.

Absences for court appearances related to an employee's personal business shall be deducted from the employee's personal leave or shall be taken by the employee as leave without pay.

**Moonlighting or  
Other Work While on  
Leave**

Taking another job or working at another job during normal District work hours while on FMLA leave or any other paid or unpaid leave pursuant to District policy is prohibited and shall be grounds for disciplinary action, up to and including termination in accordance with applicable policy.

**Neutral Absence  
Control**

Until June 30, 2024, tThe District may allow for up to ten days of unpaid leave as a grace period after an employee has exhausted all paid or official unpaid leave. If an employee does not return to work after exhausting all paid leave, official unpaid leave if available (FMLA or temporary disability leave), and the grace period, the District shall automatically pursue termination of the employee, regardless of the reason for the absence [see DF series]. The employee's eligibility for reasonable accommodations, as required by the Americans with Disabilities Act [see DAA(LEGAL)], shall be considered before termination. If terminated, the employee may apply for reemployment with the District.

Effective July 1, 2024, the Neutral Absence Control provisions above will no longer be effective. After that date, an employee's leave allowances, use of leave and employment status shall be guided by all relevant Board policies.



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

2023 Board Training Report

### **RECOMMENDED ACTION**

**For Presentation only. Board President John Aouelle will ask that the minutes reflect the Board of Trustees Training Report.**

### **RATIONALE**

Annually, each local Board of Trustees shall announce the name of each Board member who has completed the required continuing education, who has exceeded the required hours of continuing training and who is deficient in the required continuing education as of the date of the meeting.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Mr. Paul Norton - Superintendent of Schools

### **ATTACHMENTS**

None

### **MEETING DATE**

April 17, 2024



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Campus Capacity for High School #2

### RECOMMENDED ACTION

**Authorize District staff and consultants to design and build High School #2 in phases, with Phase One accommodating approximately 1,500 students, and, if or when needed, Phase Two accommodating an additional approximately 500 students.**

### RATIONALE

During the March 20, 2024 school board meeting, a representative from school demographer Population And Survey Analysts (PASA) provided trustees with an update to the 2023-2024 Demographic Study. The presentation highlighted potential changes to the campus capacity of the voter-approved High School #2. The update comes as a result of Travis County's pending purchase of two significant parcels of land within LTISD boundaries. These two parcels include more than 2,100 acres for conservation purposes. Therefore, the planned development of more than 2,400 homes in these locations will not occur as PASA initially projected. Our demographer now projects that LTISD will have approximately 5,000 high school students when the District reaches build out as opposed to the 5,500 originally projected.

Following our demographer's presentation on March 20, 2024, a representative with VLK Architects provided an update on the design phase of the High School #2 campus. Taking into consideration the county's pending purchase, it was discussed potentially building High School #2 in two separate phases. Phase One would be built to accommodate 1,500 students. If and when needed, Phase Two would be built to accommodate an additional 500 students.

This Action Item would finalize the campus capacity for High School #2 as discussed on March 20, 2024.

### BUDGET PROVISIONS

2023 Bond Program

### RESOURCE PERSONNEL

Paul Norton – Superintendent  
Pam Sanchez – Assistant Superintendent of Business Services  
Robert Winovitch – Director of Facilities and Construction  
Allyson Collins - General Counsel

### ATTACHMENTS

None

### MEETING DATE

April 17, 2024

# Lake Travis High School #2

## Determining Capacity

# Lake Travis High School

Utilized Existing Master Schedule

Determined student count at 3600

Mathematically compared course requests with required number of sections and classrooms provided

Of note, the Lake Travis High School functions as 4,140 students with an average participation rate of 1.15

## Outcome: Lake Travis HS #2

2000 Students = 2300 @ 1.15

49 standard rooms & 14 Science Labs

English	Course Requests	Sections	# Classrooms	Requests per Section	Room Utilization	Student Participation
LTHS	4418	141	25	32	70.5%	1.23
LTHS #2	2454	78	14			
<b>Classrooms Needed</b>			<b>14</b>			

Math	Course Requests	Sections	# Classrooms	Requests per Section	Room Utilization	Student Participation
LTHS	3912	125	22	32	71.0%	1.09
LTHS #2	2173	69	13			
<b>Classrooms Needed</b>			<b>13</b>			

Science	Course Requests	Sections	# Classrooms	Requests per Section	Room Utilization	Student Participation
LTHS	4032	132	21	31	78.6%	1.12
LTHS #2	2240	73	14			
<b>Classrooms Needed</b>			<b>14</b>			

S.Studies	Course Requests	Sections	# Classrooms	Requests per Section	Room Utilization	Student Participation
LTHS	4999	138	25	37	69.0%	1.39
LTHS #2	2777	77	14			
<b>Classrooms Needed</b>			<b>14</b>			

LOTE	Course Requests	Sections	# Classrooms	Requests per Section	Room Utilization	Student Participation
LTHS	2036	75	13	28	72.1%	0.57
LTHS #2	1131	42	8			
<b>Classrooms Needed</b>			<b>8</b>			

CTE	Course Requests	Sections	# Classrooms	Requests per Section	Room Utilization	Student Participation
LTHS #1	5390	195	34	28	71.7%	1.50
LTHS #2	2994	108	19			
<b>Classrooms Needed</b>			<b>19</b>			

SPED	Course Requests	Sections	# Classrooms	Requests per Section	Room Utilization	Student Participation
		160	28		71.4%	
		89	16			
<b>Classrooms Needed</b>			<b>N/A</b>			

FA	Course Requests	Sections	# Classrooms	Requests per Section	Room Utilization	Student Participation
	2386	109	18	22	75.7%	0.66
	1326	61	10			
<b>Classrooms Needed</b>			<b>N/A</b>			

PE/A	Course Requests	Sections	# Classrooms	Requests per Section	Room Utilization	Student Participation
	2227					0.62
<b>PE Athletics</b>	1237		<b>N/A</b>			

LTHS#1	3600
LTHS#2	2000
Percent Delta	55.6%

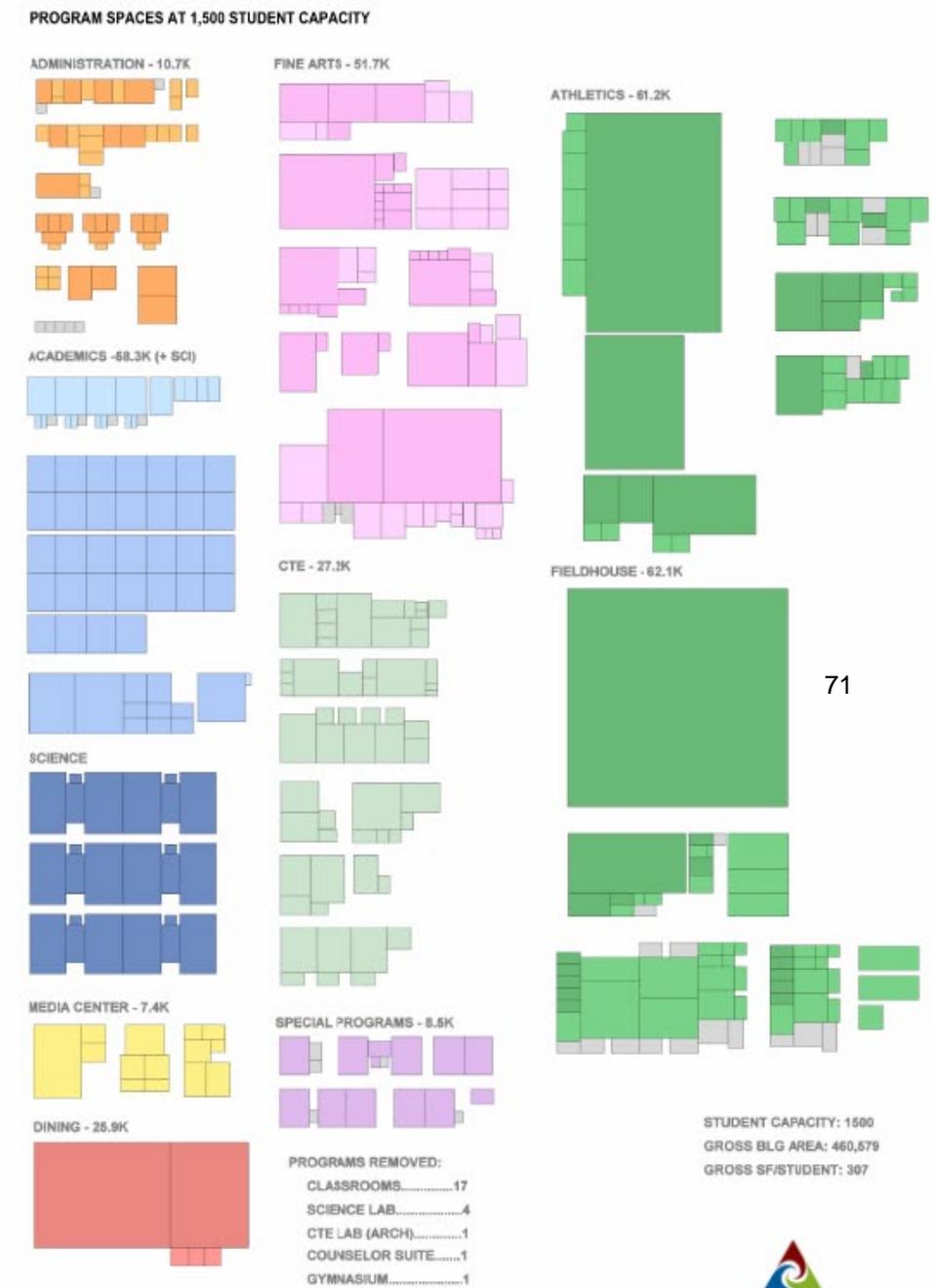
Core Classrooms Needed  
(not including science or electives) **49**

1.15	Average Participation (not including SPED, FA or PE)
72.2%	Average Room Utilization (not including SPED, FA or PE)
31	Average Requests per Section (not including SPED, FA or PE)
<b>4132</b>	<b>Lake Travis High School #1 - Population based on Requests</b>
<b>2296</b>	<b>Lake Travis High School #2 - Population based on Requests</b>



# LTHS #2 @1500

- PROGRAMS REMOVED:**
- CLASSROOMS.....17
  - SCIENCE LAB.....4
  - CTE LAB (ARCH).....1
  - COUNSELOR SUITE.....1
  - GYMNASIUM.....1



71



**SCHEMATIC DESIGN**  
**Lake Travis High School #2**  
**LAKE TRAVIS ISD**



# Summary of Program Reduction

## Lake Travis High School #2

### Capacity for 2000 students

- Current program for 2000 students is 499,753 square feet. (Includes full core capacity)
- Current Budget \$221m
- Current Estimated cost for program as defined at \$475 psf. , \$237.3m

### Capacity for 1500 students

- Current program for 1500 students is 460,579 square feet. (Includes full core capacity )
  - Reduction of approximately 40,000 square feet.
  - Equals 8% of the total program for 2000 students.
  - Includes 28,775 SF for the Performing Arts Center.

### Cost

#### Classroom and Aux. Gym

- 40,000 sf at \$450 per foot, for a total cost reduction of \$18m.

### Impact of Inflation

- Assume an inflation rate of 6% annually,
- Should include an increase of 2.5% for increased difficulty.

Total inflation factor of 8.5%

### Classroom and Auxiliary Gym (\$18,000,000)

3 years = \$22,991,204 or an increase of roughly \$5.0m

4 years = \$24,945,456 or an increase of roughly \$7.0m

5 years = \$27,065,819 or an increase of roughly \$9.0m



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Request for Proposals (RFP) for District-wide Wireless Infrastructure and Local Area Network (LAN) Infrastructure Upgrades

### RECOMMENDED ACTION

**Authorize the Superintendent or his designee to execute a contract with Netsync Network Solutions for the turnkey replacement of our Wi-Fi infrastructure and Local area network (LAN) infrastructure equipment in the total contract pre-discounted amount of \$4,231,811.30**

### RATIONALE

The 2023 Bond Program provided funding for purchasing technology items, such as classroom educational and instructional equipment and infrastructure and operational equipment. Decisions about educational technology and infrastructure equipment have been discussed, planned, and vetted with the district stakeholders and the District's Long Range Facilities Planning Committee.

Competitive sealed proposals for a district-wide upgrade of wireless networking and local area network switching equipment were received on March 13, 2024.

- This procurement, eligible for E-Rate Category II discounts, is influenced by the district's Rural/Urban status and the percentage of the National School Lunch Program. Lake Travis ISD is eligible for a 40% discount on these Category II purchases.

On March 13, 2024, three competitive sealed proposals were received to upgrade the Wi-Fi to the 6E standard for enhanced performance and future-proof capabilities, and four competitive sealed proposals were received to upgrade the Local Area Network (LAN) infrastructure.

The proposals submitted were evaluated based on pricing, long-term costs to the district, reputation of vendor and products, overall project experience/qualifications, and the completeness of the response. The proposals submitted by Netsync Network Solutions were determined to provide the best value to Lake Travis ISD for the Wi-Fi and network projects based on the evaluation process.

### BUDGET PROVISIONS

2023 Bond Funds

### RESOURCE PERSONNEL

Chris Woehl - Executive Director for Technology

### ATTACHMENTS

None

### MEETING DATE

April 17, 2024



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Guaranteed Maximum Price (GMP) Phase 1 for CMR 23-15 for Secure Entry and Reception Areas at Multiple Campuses

### **RECOMMENDED ACTION**

**Approve the Phase 1 Guaranteed Maximum Price (GMP) of \$ 737,500 for the CMR 23-15 project with Balfour Beatty Construction as the Construction Manager and authorize the Superintendent authority to negotiate and execute the GMP Contract and Amendment.**

### **RATIONALE**

Present the Guaranteed Maximum Price (GMP) Phase 1 for CMR 23-15, Secure Entry and Reception Areas, for \$ 737,500 and authorize the Superintendent or his designee to negotiate and execute the GMP.

Balfour Beatty Construction, GMP Phase 1 of CMR-23-15 is \$ 737,500. This includes the following work items:

- Multiple locations, secure Entry and Reception Areas

### **BUDGET PROVISIONS**

2023 Bond Program

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

Allyson Collins – General Counsel

### **ATTACHMENTS**

Secure Entry and Reception Areas, GMP Phase 1

### **MEETING DATE**

April 17, 2024



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

March 20, 2024 Board Meeting Minutes and April 3, 2024 Budget Workshop Minutes

### **RECOMMENDED ACTION**

**For approval with Consent Agenda.**

### **RATIONALE**

Minutes for each Board meeting shall be approved and on file in the Superintendent's office.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Suzanne Kelbaugh - Executive Assistant to the Superintendent of Schools

### **ATTACHMENTS**

March 20, 2024 Board Meeting Minutes  
April 3, 2024 Budget Workshop Minutes

### **MEETING DATE**

April 17, 2024

## **Minutes of Board Meeting**

### **The Board of Trustees**

#### **Lake Travis Independent School District**

A meeting of the Board of Trustees of Lake Travis Independent School District was held on March 20, 2024, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

#### **Call to Order**

President John Aouelle called the meeting to order at 6:06 p.m.

#### **Quorum Determination**

Trustees in attendance were John Aouelle, Erin Archer, Lauren White, Kim Flasch, Phillip Davis and Keely Cano. Trustee Aird was absent.

#### **Pledge of Allegiance and Moment of Silence**

Marco Alvarado, led the Pledge of Allegiance. A moment of silence was then observed.

#### **Recognition**

- **2024 Greater Austin Regional Science and Engineering Fair**

Marco Alvarado, Executive Director for Communications and Community Programs, presented Lake Travis ISD was well represented at the 2024 Greater Austin Regional Science and Engineering Fair (GARSEF) held February 21-24 at the Palmer Events Center. GARSEF is a STEM competition for 3<sup>rd</sup>-12<sup>th</sup> grade students from 14 Central Texas counties. The regional festival is one of the largest science fairs in Texas. Schools may participate in either the Elementary, Junior, or Senior divisions.

Lake Travis ISD congratulates the following students whose projects were recognized at GARSEF:

##### Lakeway Elementary School:

- **Liam Askwith** – “Does the Temperature or Type of Water Affect the Ph Level of the Water?” (1<sup>st</sup> Place)
- **Brooks Bloomquist** – “Does Exercise Affect your Memory?” (1<sup>st</sup> Place)
- **Bear Bromley** – “How Does Light Affect the Growth of Basil Seeds?” (1<sup>st</sup> Place)
- **Owen Dale** – “Does Color Affect Memory?” (1<sup>st</sup> Place)
- **Eleanora Goldapp** – “The Greatest Conductor” (1<sup>st</sup> Place)
- **Avni Goyal** – “Which Ball Floats the Highest in an Air Stream? A Study of Drag Force vs. Gravitational Pull” (1<sup>st</sup> Place)
- **Hannah Herries** – “What are the Effects of Different Antacids on Stomach Acid?” (1<sup>st</sup> Place)
- **Leighton Hill** – “Testing the Waters” (1<sup>st</sup> Place)
- **Jackson McCann** – “Rock On: Growing Crystals” (1<sup>st</sup> Place)
- **Kaitlyn McWhorter** – “Can You Turn Milk into Plastic?” (1<sup>st</sup> Place)
- **Andrew Mitchell** – “What Substance Melts Ice the Fastest?” (1<sup>st</sup> Place)
- **Nate Samson** – “The Effects of Drinks on our Teeth” (1<sup>st</sup> Place)
- **Max Schweiger** – “What Substance Melts Ice the Fastest?” (1<sup>st</sup> Place)
- **Zachary St. Pierre** – “Do Golf Balls That Bounce Higher Hit Farther?” (1<sup>st</sup> Place)

##### Serene Hills Elementary School:

- **Jackson Abrams** – “Measuring Water Quality Using a TDS Meter” (1<sup>st</sup> Place)
- **Nyla Ansari** – “Pricey Polish” (1<sup>st</sup> Place)
- **Carter Brough** – “Star Light Star Bright” (1<sup>st</sup> Place)
- **Logan Derby** – “Bottle Battle” (1<sup>st</sup> Place)
- **Charles Endendyk** – “Ice Ice Baby” (2<sup>nd</sup> Place)

- **Riley Hahn** – “Hair Tie Showdown” (2<sup>nd</sup> Place)
- **Isabella Hession** – “Temperature Toss” (1<sup>st</sup> Place)
- **Reagan King** – “Which Bat Bunts Best?” (1<sup>st</sup> Place)
- **Minna Lampinen** – “Rolling Down” (2<sup>nd</sup> Place)
- **Kieran MacDougall** – “Balls Away” (1<sup>st</sup> Place)
- **Aughtry Shelton** – “Let’s Kick It!” (1<sup>st</sup> Place)
- **Leila Tabarrok** – “Cake Bake” (1<sup>st</sup> Place)
- **Hera Tilium** – “Rolling Away” (1<sup>st</sup> Place)
- **Jackson Welch** – “Gentleman, Start Your Engines!” (1<sup>st</sup> Place)
- **Carleigh Williams** – “Tumble, Jump, Flip Science” (1<sup>st</sup> Place)
- **Mackenzie Wood** – “High Rising Cakes” (2<sup>nd</sup> Place)

### Special Recognition

- **Lake Travis High School 2024 Texas Music Educators Association All-State Musicians**  
Mr. Alvarado, presented that The musical talents of five Lake Travis High School students have earned each of them a place on the 2024 All State Band and Orchestra as determined by the Texas Music Educators Association (TMEA).

According to TMEA, All State is the highest honor a Texas music student can receive. Approximately 1,875 students were selected through a process that began in the fall of 2023 with over 70,000 students from around the state vying for the honor to perform in one of 18 ensembles (band, choir, and orchestra). Only the top 2.6% of students who initially audition become All-State musicians.

The following students from Lake Travis High School were selected as All-State musicians:

- **Luc Birla (senior) – clarinet, 2-time qualifier**
- **Ciara Burns (senior) – horn**
- **Jake Fagan (senior) – tuba, 3-time qualifier**
- **Audrey Huang (sophomore) – violin**
- **Alana Tempest (junior) – clarinet**

Students performed with other Texas All-State musicians on February 10 at the Henry B. González Convention Center in San Antonio as part of the 2024 Texas Music Educators Association Clinic/Convention. Richard Hicks and Anna Macias direct the Lake Travis High School band and orchestra programs, respectively.

### Special Recognition

- **Lake Travis High School – 2024 UIL State Instrumental Chamber Music Competition**  
The Lake Travis High School Astraea Quartet has been selected to perform at the 2024 UIL State Instrumental Chamber Music Competition to be held March 23 at the Wilhelm Center for the Performing Arts in Bastrop. The Astraea Quartet is comprised of the following saxophone students from the Lake Travis High School Band:

- **Paige Chirempes** - junior
- **Quinlan Collins** - senior
- **Jacob Ittycheria** - junior
- **Eli Ward** - junior

These students were selected to perform through recorded auditions. The competition will feature the top 16 ensembles in the state.

Additionally, the quartet performed at the 11th Annual Coltman Competition held March 2 at the University of Texas Butler School of Music. The ensemble placed second in the Junior Division Mixed Instrumental Category earning a cash prize of \$1000. Richard Hicks is the Band Director at Lake Travis High School.

#### Special Recognition

- **Lake Travis High School Cavalette Emery Domecq – 2024 TDEA All-State Dance Team**  
Marco Alvarado presented that over the past 40 years, dance team directors have met annually at the Texas Dance Educators Association (TDEA) Convention to share, learn, and grow school dance programs across the state. This year, there were more than 1,000 directors and dance educators in attendance at the convention held January 10-13 in Houston. Each participating school had the opportunity to select one student to the 2024 TDEA All-State Dance Team. Emery Domecq, a senior and Captain of the Lake Travis Cavalettes, represented Lake Travis High School among a group of 280 dancers.

During the convention, members participate in master classes, discover different dance opportunities offered in college, and learn performance combinations from prestigious choreographers. Emery performed her routine during the TDEA banquet. She will attend Clemson University this fall and will be a member of the Rally Cats dance team.

#### Special Recognition

- **Lake Travis High School – Texas State Thespians Convention & Festival Improv Competition – Tabled until next month – students could not attend , due to a performance on 3.21.24**
- **Lake Travis High School - 2024 UIL Swimming and Diving State Meet**  
Three members of the Lake Travis High School Swimming and Diving team represented Lake Travis ISD at the 2024 UIL State Meet held February 23rd at University of Texas Swim Center.

State qualifiers included:

- **Ruby Teeters** - 100 Back
- **Victor Teeters** - 500 Free
- **Ben Liang** - 100 Back, 100 Fly

Holly Bowman is head coach of the Lake Travis High School Swimming and Diving team; she is assisted by Amelia Irsik.

#### Special Recognition

- **Lake Travis High School - 2024 UIL Wrestling State Tournament**  
The Lake Travis High School Wrestling team earned 10<sup>th</sup> Place at the UIL 6A Wrestling State Tournament held February 16-17 at the Berry Center of Northwest Houston.

Sophomores Jonah Arellano (120) and Will Deutschlander (150) finished as state finalists and earned silver medals for their performances.

In all, Lake Travis Wrestling sent a school-record eight athletes to compete at the state tournament;

- Kaiden Antonacci
- Jonah Arellano
- Braiden Bartlett
- Brayden Bollman
- Laird Borbón
- Brett Burgess
- Will Deutschlander
- Colin Vasquez

Lake Travis Independent School District officials added wrestling as an official extracurricular program under University Interscholastic League rules in 2013. Adam Sandoval is head coach of the Lake Travis High School Wrestling program. He is assisted by Robert Rayos and Don Heald.

#### Special Recognition

- **Lake Travis High School 2024 National Merit Scholarship Program Finalists**

Lake Travis High School is pleased to announce that the following seniors have been recognized as Finalists by the 2024 National Merit Scholarship Program:

- **Karen Bui** – parents, Tan and Minh Pham Bui
- **Daniel Magana Carmargo** – parents, Raul Magana and Veronica Camargo
- **Crichton McEwen** – parents, Drew and Melisa McEwen
- **Evan Olson** – parents, Chris Olson and Michelle Truong
- **Rishika Sikka** – parents, Rajeev and Reema Sikka
- **Lance Thompson** – parents, Kris Thompson and Cindy Kosarek
- **Brandon Woledge** – parents, Steve and Vicki Woledge

These students entered the program by taking the Preliminary SAT/National Merit Scholarship Qualifying Test (NMSQT) as high school juniors in 2022. They were chosen from more than 1.6 million program entrants and represent less than one percent of each state's high school seniors. According to the National Merit Scholarship Program, these students are the top scorers from each state and show exceptional academic ability and potential for success in rigorous college studies. In all, 69 seniors from the Lake Travis High School Class of 2024 are National Merit Scholarship Program Qualifying Students. National Merit Scholarship Program Finalist is the highest distinction a student can earn. Beginning in March and continuing through mid-June, the National Merit Scholarship Corporation will notify approximately 7,500 Finalists that they have been selected to receive one of three Merit Scholarship® awards: a National Merit® Scholarship, a Corporate-Sponsored Merit Scholarship, or a College-Sponsored Merit Scholarship.

#### Special Recognition

- **Lake Travis High School 2023-2024 Top Ten Academic Scholars**

Lake Travis High School is pleased to recognize the following seniors as Top Ten Academic Scholars for the 2023-2024 school year:

- **Ravi Guntuku** (Valedictorian) – parents, Ravikumar Guntuku and Indiabala Palisetti
- **Karen Bui** (Salutatorian) - parents, Tan and Minh Pham Bui
- **Samuel Seder** - parents, Scott and Ellen Seder
- **Catherine Haley** - parents, Kevin and Susan Haley
- **Evan Olson** - parents, Chris Olson and Michelle Truong
- **Rachel Yang** - parents, Arthur Troilo and Faye Wu
- **Joey Zhang** - parents, Chunhui Zhang and Xiaolin Bian
- **Daniel Magana Camargo** - parents, Raul Magana and Veronica Camargo
- **Dhilan Shah** - parents, Rakesh and Trupti Shah
- **Shannon Lin** - parents, Jiang Lin and Xiaofei Fang

### Special Recognition

Trustee Aouelle called recess at 6:44 p.m. and the board meeting was reconvened at 6:50 p.m.

### Public Comments/Citizen Participation

1. Rishika Sikka – Books
2. Ptashanti Kovvuri – Books
3. Ed Page – Book bans
4. Theresa Boisseau – Book Bans
5. Amy Beckstead – Review of the Haters
6. Aathira Nair – Book Banning
7. Shane Cordova – LT Football
8. Karina Roano-Aguilera – Book Banning
9. Kiran Baburajendran – Me and Earl and the Dying Girl, The Haters
10. Daniel Magana Camargo – Book Banning
11. Eshnavi Kovvuri – Book Banning
12. Ameleia Allred – Book Banning
13. Jennifer Fleck – Book Banning
14. Fred Dupuy – Books
15. Legend Cabello – Peanut Allergy
16. ~~Judy Donohue – Book Issue~~ did not want to speak
17. Bethany Bakshi – Book Bans
18. Anna Lindsey – Book Review Process
19. Donna Baburajendrau – Books
20. Jimmie Thomas – Football – peanuts
21. Adrian-Izic Orotokhai – peanut Allergy
22. Lori Mayfield – Books & Locker Room Culture
23. Jason Rew – Hunter – Books
24. Carter Davis – Books
25. Lana Neseim – Book Bans
26. Trey Lauren – Book Removal
27. Annie Vilven – Inappropriate Books
28. Chris Vilven – Trust
29. Corina Semph – Books and LWE

30. Lindsey Lane – Book Bans
31. Ahmad Brooks – Character Witness
32. Susan Harbin – Books and Furrries
33. Cindy Najera – Earl Books

**Presentation / Discussion Items**

- **Population and Survey Analysts (PASA) 2024 Demographer Update**

Stacy Tempura, PASA representatives will be present to provide the Board of Trustees an update to the 2023-2024 Demographic Study.

Tom O, VLK Architects presented what Lake Travis HS#2 will look like with new capacity estimate.

This item was for presentation/discussion only.

- **E-Rate RFP for wireless and network switching infrastructure upgrades**

Stefani Vickery, Assistant Superintendent of Curriculum and Instruction presented that the 2023 Bond Program provided funding for purchasing technology items, such as classroom educational and instructional equipment and infrastructure and operational equipment. Decisions about educational technology and infrastructure equipment have been discussed, planned, and vetted with the district stakeholders and the District’s Long Range Facilities Planning Committee.

Competitive sealed proposals for a district-wide upgrade of wireless networking and local area network switching equipment were accepted until the deadline for proposal submission on March 13, 2024.

- This procurement, eligible for E-Rate Category II discounts, is influenced by the district’s Rural/Urban status and the percentage of the National School Lunch Program. Lake Travis ISD is eligible for a 40% discount on these Category II purchases.

The Request for Proposal (RFP) aims to upgrade the Wi-Fi to the 6E standard for enhanced performance and future-proof capabilities. The Local Area Network (LAN) infrastructure will also be upgraded to support the new Wi-Fi 6E standard, which requires additional bandwidth and future-proofing of the equipment.

Proposals will be evaluated based on pricing, long-term costs to the district, reputation of vendor and products, overall project experience/qualifications, and the completeness of the response. The contract will be awarded to the company that offers the best value for the district. The decision will be announced at the board meeting scheduled for April 17, 2024.

This item was for presentation/discussion only; action will be requested at the April 17<sup>th</sup> Board Meeting.

- **Technology Bond Expenditure Report**

Stefani Vickery presented that the 2023 Bond Program provided funding for purchasing technology items, such as classroom educational and instructional equipment and infrastructure and operational equipment. Decisions about educational technology and infrastructure equipment have been discussed, planned, and vetted with the district stakeholders and the District’s Long Range Facilities Planning Committee. Per Board Policy CH (Local), the following purchases were made via a cooperative purchasing program of \$100,000 or more, are required to be presented to the Board for notification:

Dell Data Center hardware will be purchased to replace obsolete servers, storage, and data center networking. Turnkey installation, licensing, and startup services will be included via Dell's federal account partner, Sterling Computer Corp. This purchase leveraged the Texas DIR contract and volume purchase pricing, reflecting an additional 58% discount from standard retail pricing for a total purchase of \$3,328,666.58.

This item was for presentation/discussion only.

- **Learning Together Checkpoints**

Dr. Lyndsae Benton and Kathy Burbank presented an update on the implementation of the Learning Together Checkpoints.

This item was for presentation/discussion only.

- **Interim Assessment Data**

Kathy Burbank presented that TEA offers Interim Assessments that are optional and online aligned to the TEKS that help educators monitor student progress and predict the probability of student performance on STAAR. The blueprints are based STAAR and use the same testing platform. LTISD teachers administered them during the window from February 6 to March 8. The results of this assessment will be shared.

This item was for presentation/discussion only.

- **February 2024 Monthly Financial Reports - Statement of Revenues and Expenditures, Balance Sheet, Tax Statement, 2018/2023/2024 Capital Projects Reports and Quarterly Investment Report**

Pam Sanchez, Assistant Superintendent of Business Services, provided a financial update to the Board and community regarding the financial position of the school district.

- Statement of Revenues and Expenditures-February 2024
- Balance Sheet-February 2024
- Tax Statement-February 2024
- 2018 Capital Projects Report-February 2024
- 2023 Capital Projects Report-February 2024
- 2024 Capital Projects Report-February 2024
- Quarterly Investment Report-February 2024

This item was for presentation/discussion only.

- **Election of Place 4, Region 13 Board of Directors**

Review ballots for the ESC Region 13 election, Place 4.

This item was for presentation/discussion only.

### **Consideration Items**

- **Resolution No. 032024-01 of the Board Regarding Wage Payments During Emergency School Closure**

The District will close on Monday, April 8, 2024 due to the total solar eclipse event occurring in North America, affecting the Lake Travis ISD area from approximately 12:00pm until 1:40pm.

During the closure, most District employees ~~are~~ instructed not to report to work in order to ensure

their safety during anticipated significant traffic congestion and prolonged internet/cell phone service disruptions impacting communications with emergency responders and/or a student's family. As a result, employees risk loss of pay during this time unless the Board determines a need exists to pay employees for the day the District will be closed. The Board is authorized in accordance with the Texas Education Code to expend funds of the District for purposes necessary in the conduct of the public school and that serve a public purpose. The administration believes that paying all employees their regular wage for this day and paying additional premium pay to those non-salaried employees who were called to work during the closure serves the public purposes of maintaining morale, providing equity between employees, and recognizing the services of essential staff.

**A MOTION** was made by Trustee Kim Flasch and seconded by Trustee Phil Davis to approve Resolution No. 032024-01 authorizing wage payments for all employees during the emergency school closure on April 8, 2024.

The motion passed by a vote of 6- 0.

- **Proclamation – 2024 Instructional Materials Selection**

The SBOE solicits bids for new instructional materials by issuing a proclamation. The proclamation identifies the subject areas scheduled for review and contains the content requirements (Texas Essential Knowledge and Skills, or TEKS). Proclamations are named for the year in which the materials are intended to be made available in the classroom. The adopted materials will be available for use beginning in the 2024-2025 school year.

Proclamation 2024 calls for instructional materials for the following subject areas:

- Science, Grades K-8 & Science (Spanish), Grades K-6
- Grades 9-12 Science Courses:
  - Aquatic Science
  - Astronomy
  - Biology
  - Chemistry
  - Earth Systems Science
  - Environmental Science
  - Integrated Physics and Chemistry
  - Physics
- Personal Finance Literacy and Economics, Grade 12
- Technology Applications, Grades K-8
- Career and Technical Education (CTE), Grades 11-12
  - Anatomy and Physiology

Local authorities for each school district set their own policy for selecting the most appropriate instructional materials for their students. Upon making their decisions, school districts place their orders with the TEA. Adopted instructional materials are purchased with funds from the Instructional Materials Allotment.

The LTISD Instructional Materials Adoption Committees met and reached a consensus on recommendations for instructional materials. The recommendations are listed in the attachment

“LTISD Science, CTE, Finance/Economics and Technology Applications Proclamation 2024 Instructional Materials Selection”.

A **MOTION** was made by Trustee Phillip Davis and seconded by Trustee Kim Flasch to approve the Proclamation for the 2024 Instructional Materials as presented.

The motion passed by a vote of 6 - 0.

- **Guaranteed Maximum Price (GMP) Phase I (Early Release) for CMR 23-09 for Lake Travis High School Parking and Related Detention Pond Work**

Present the Guaranteed Maximum Price (GMP) for CMR-23-09, Lake Travis High School Parking, for \$5,827,238 and authorize the Superintendent or his designee to negotiate and execute the GMP.

Zapalac/Reed Construction Company GMP Phase 1 of CMR-23-09 is \$5,827,238. This includes the following work items:

Lake Travis High School:

- Civil site work
- Civil site utilities
- Detention and Water Quality Pond work
- Paving and curb/gutter

A **MOTION** was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to authorize the Superintendent or designee to negotiate and execute the A201 General Conditions and A133 Agreement between Zapalac Reed and Lake Travis ISD for the CMR-23-09 Project.

The motion passed by a vote of 6– 0.

A **MOTION** was made by Trustee Keely Cano and seconded by Trustee Lauren White to approve the Phase 1 Guaranteed Maximum Price (GMP) of \$5,827,238 for the CMR-23-09 project with Zapalac Reed as the Construction Manager and authorize the Superintendent authority to negotiate and execute the GMP Amendment.

The motion passed by a vote of 6 - 0.

- **\*\*\*This Agenda Item will be Tabled until next month – Access Easement Agreement between Lake Travis ISD and Peacock Capital Partners LLC for Lake Travis ISD’s Land Located on Reimers-Peacock Road**

- **Project Approval of a Contract between Lake Travis ISD and Claycomb Associates, Architects for the Lake Travis High School Cavalier Stadium Renovations and Women’s Field House Renovations and Additions Projects**

In November 2023, the Board selected Claycomb Architects for the design of the LTHS Cavalier Stadium renovations and Women’s Field House renovation and addition for the 2024 Bond Program. Claycomb Architects was selected based on their experience in similar K-12 projects and for the professionals serving on the project team. The administration is seeking approval to execute a contract with Claycomb Architects

A **MOTION** was made by Trustee Erin Archer and seconded by Trustee Phillip Davis to approve the contract between Lake Travis ISD and Claycomb Associates, Architects for the Lake Travis High School Cavalier Stadium Renovations and Women's Field House Renovations and Additions Projects, and authorize the Superintendent or designee with the authority to execute the contract.

The motion passed by a vote of 6 - 0.

### **Consent Agenda**

- **Foreign Exchange Student Waiver**
- **February 21, 2024 Board Meeting Minutes**
- **TEA Expedited Waiver Request for Staff Development Minutes Waiver**

A **MOTION** was made by Trustee Phillip Davis and seconded by Trustee Kim Flasch to approve the consent agenda items as presented.

The motion passed by a vote of 6 - 0.

### **Level Three Appeal of Parent/Student Grievance**

**Regarding the following Library Books – "The Haters" and "Me and Earl and the Dying Girl" written by Jesse Andrews**

Pursuant to Board Policy FNG, the Board may hear the Level III grievance through either oral presentation to the Board or upon written submission (which means based on the written record of the Trustees have been provided). We will now convene in closed session pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) for the purpose of discussing how the Board will hear the grievance.

After the closed session, we will return to open session to vote on how the Board will hear the grievance. If the Board decides to hear the grievance through an oral presentation, we will hear the grievance at that time.

Trustees adjourned into Closed Session at 9:46 p.m.

### **Closed Session**

Time Convened 9:52 p.m.

### **Open Session**

- John Aouelle The Board will return to the board room and rule on whether the grievance will be heard based on oral presentation or upon written submission.

A **MOTION** was made by Trustee Kim Flasch and Seconded by Trustee Keely Cano to hear the Level Three grievance appeal by oral presentation.

The motion was passed by a vote of 6 - 0.

### **Closed Session**

- Trustees adjourned into a closed session at 10:24 p.m. to discuss the grievance in closed session, under Texas Government Code 551.071, consultation with attorney.

### **Open Session**

- Time Convened 10:52 p.m.

A **MOTION** was made by Trustee Keely Cano and Seconded by Trustee John Aouelle that the Board **GRANT** the Level Three grievance appeal for “Me and Earl and the Dying Girl” by Jesse Andrews and reverse the Level Two decision and remove the book from the LTHS Library.

The motion was **denied** by a vote of 2- 4.

A **MOTION** was made by Trustee Kim Flasch and Seconded by Trustee Keely Cano that the Board **GRANT** the Level Three grievance appeal for “The Haters” by Jesse Andrews and reverse the Level Two decision and remove the book from the LTHS Library.

The motion was **passed** by a vote of 4- 2.

### **Closed Session**

Trustees adjourned into Closed Session at 11:16 p.m. on March 20, 2024, as permitted by Texas Government Code 551.001 et seq.

### **Section 551.071 - Consultation with Attorney**

1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).

### **Section 551.074 - Personnel Matters**

1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)

### **Section 551.072 - Deliberation Regarding Real Property**

1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)

### **Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student**

1. The Board will discuss personally identifiable information about a public-school student.

### **Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.**

This chapter does not require a governmental body to conduct an open meeting to deliberate:

1. The deployment, or specific occasions for implementation of security personnel or devices.

### **Upcoming Meetings and Events**

Board President John Aouelle announced the following upcoming meetings and events:

- April 3, 2024 – 6:00 p.m. – Budget Workshop, EDC
- April 17, 2024 – 6:00 p.m. – Monthly Board Meeting, EDC
- May 15, 2024 – 6:00 p.m. – Monthly Board Meeting, EDC

### **Open Session**

Trustees returned from closed session at 11:58 p.m. There was no action after closed session.

### **Adjournment**

There being no further action, the March 20, 2024 Board of Trustees’ meeting adjourned at 11:58 p.m.

**Minutes of Board Workshop  
The Board of Trustees  
Lake Travis Independent School District**

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A workshop of the Board of Trustees of the Lake Travis Independent School District was held April 3, 2024 at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

**Call To Order**

President John Aouelle called the meeting to order at 6:04 p.m.

**Quorum Determination**

Trustees Lauren White, Phillip Davis, John Aouelle, Rob Aird, Keely Cano and Erin Archer were in attendance. Trustee Phillip Davis arrived at 6:17 pm. Trustee Kim Flasch was absent.

**Pledge of Allegiance and Moment of Silence**

Chris Woehl, led us in the Pledge of Allegiance and Moment of Silence.

**Public Comments/Citizen Participation**

No public comment.

**Presentation/Discussion Items**

- **2024-2025 Preliminary Budget Overview**  
Ms. Pam Sanchez, Assistant Superintendent of Business Services, presented to the board the Lake Travis ISD 2024-2025 Preliminary Budget Overview.

This item was for discussion only; action will be requested at the August 2024 Board Meeting

**Closed Session**

Trustees adjourned into Closed Session at 7:48 p.m., as permitted by Texas Government Code 551.001 et seq.

**Section 551.074 - Personnel Matters**

1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)

**Section 551.072 - Deliberation Regarding Real Property**

1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)

**Section 551.0821 - School Board: Personally Identifiable Information About a Public-School Student**

1. The Board will discuss personally identifiable information about a public-school student.

**Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.**

This chapter does not require a governmental body to conduct an open meeting to deliberate:

1. The deployment, or specific occasions for implementation of security personnel or devices.

**Open Session**

Trustees returned from Closed Session at 8:48 p.m. on April 3, 2024. There was no action after closed session.

**Adjournment**

There being no further action, the April 3, 2024 Board of Trustees' meeting adjourned at 8:48 p.m.

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**John Aouelle, President**

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**Erin Archer, Secretary**