

Board Workshop Agenda

Lake Travis Independent School District Board of Trustees

A meeting of the Board of Trustees of Lake Travis Independent School District will be held January 18, 2023, beginning at 6:00 PM in the Educational Development Center, Live Oak Room
607 RR 620 North
Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

1. Call To Order and Quorum Determination
2. Pledge of Allegiance and Moment of Silence
3. Recognitions
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 - B. Lake Travis High School Cavalette Madison Macliver – 2023 TDEA All-State Dance Team 6
 - C. School Board Recognition Month 7
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 - B. December 2022 Monthly Financial Reports - Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018 Capital Projects Report 37
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 - D. Guaranteed Maximum Price (GMP) Phase I for CMR for Elementary School #8 44
 - E. 2022 Bond Projects Update 45
 - F. Board Notification Under Board Policy CH (LOCAL)-Lake Travis High School Administrative Offices Furniture Replacement 46
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D.	Lake Travis Independent School District Legislative Priorities, 88 th Legislative Regular Session	75
E.	2022-2023 District and Campus Improvement Plan Goals and Performance Objectives	77
8.	Consent Agenda	
A.	December 14, 2022 Board Meeting Minutes	127
B.	District of Innovation and TASB Policy Update Affecting the Following Policies: EB(LOCAL): SCHOOL YEAR EEB(LOCAL): INSTRUCTIONAL ARRANGEMENTS - CLASS SIZE DNA(LOCAL): PERFORMANCE APPRAISAL - EVALUATION OF TEACHERS DK(LOCAL): ASSIGNMENT AND SCHEDULES DBA(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS – CREDENTIALS AND RECORDS DCA (LOCAL): EMPLOYMENT PRACTICES – PROBATIONARY CONTRACTS EC (LOCAL): SCHOOL DAY DEAA (LOCAL): COMPENSATION PLAN – INCENTIVES AND STIPENDS FOB (LOCAL): STUDENT DISCIPLINE – OUT OF SCHOOL SUSPENSION FOCA (LOCAL): PLACEMENT IN A DISCIPLINARY ALTERNATIVE EDUCATION SETTING – DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM OPERATIONS GKA (LOCAL): COMMUNITY RELATIONS – CONDUCT ON SCHOOL PREMISES GF (LOCAL): PUBLIC COMPLAINTS FNG (LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES – STUDENT AND PARENT COMPLAINTS/GRIEVANCES	136
9.	Upcoming Meetings and Events	
A.	January 25, 2023, 6:00 p.m. - Superintendent's Summative Conference	
B.	February 15, 2023, 6:00 p.m. - Monthly Board Meeting, EDC	
C.	March 22, 2023, 6:00 p.m. - Monthly Board Meeting, EDC	
10.	Closed Session - Trustees will adjourn into Closed Session as permitted by the Texas Government Code 551.001 et. seq.	
A.	Section 551.074 - Personnel Matters	
1.	The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)	
a.	Superintendent's Evaluation and Contract	
B.	Section 551.071 - Consultation with Attorney	

1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).
 - C. Section 551.072 - Deliberation Regarding Real Property
 1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)
 - D. Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student
 1. The Board will discuss personally identifiable information about a public school student.
 - E. Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting. This chapter does not require a governmental body to conduct an open meeting to deliberate:
 1. The deployment, or specific occasions for implementation of security personnel or devices.
11. Adjournment



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Recognition of Lake Travis High School Parent Volunteers

RECOMMENDED ACTION

Special Recognition.

RATIONALE

The Lake Travis ISD is grateful to its many parent volunteers who contribute their time, talent, and treasure to support students and staff across the District. In particular, Lake Travis ISD recognizes the selfless and consistent efforts of four individuals who have established a culture unlike any other at Lake Travis High School

Shelley McCannon began volunteering with LTISD in 2001 at Lakeway Elementary School. Ms. McCannon then moved to Serene Hills Elementary School where she served as the founding PTO President. She later volunteered at Hudson Bend Middle School and has spent the past 12 years giving her time and sharing all of her fabulous cooking with the teachers and staff at Lake Travis High School. Although her three children are graduates of Lake Travis High School, Ms. McCannon is an active volunteer at the school.

Heather Swanson moved with her family to Lake Travis in 2016. Her three sons are graduates of Lake Travis High School. Ms. Swanson joined the staff appreciation group and never left. She enjoys serving alongside Ms. McCannon and leading the staff appreciation committee. Ms. Swanson looks forward to the cooking days but prefers serving the staff and catching up with the teachers who taught her boys.

Courtney Thomas began volunteering with LTISD in 2004. She has 2 children who are both LTHS graduates. Her son has been in the District's Extended Education program that LT offers to students with special needs, and he is finishing his final year in the program. Ms. Thomas cares for him full time when he's not at school, yet she still finds time to serve our staff month after month. She volunteers, decorates, makes gift baskets and decorations, and much more. Ms. Thomas' energy and love of serving is endless, and she makes a great team with Ms. McCannon and Ms. Swanson.

Susan Whitenack is another volunteer who helps month after month. She helps cook made-from-scratch meals and enjoys serving staff during appreciation events, assisting Ms. McCannon, Ms. Swanson, and Ms. Thomas at Lake Travis High School. Ms. Whitenack's children also graduated from Lake Travis High School in 2003 and 2005.

In 2010, Ms. McCannon, Ms. Thomas and their army of volunteers took on the hospitality side of the PTO staff appreciation. Ms. Swanson joined the effort in 2018. By the end of the 2023 school year, this amazing group of volunteers will have prepared meals, decorated for the event day, and served food at more than 108 events for the staff at Hudson Bend Middle School and Lake Travis High School combined, totaling more than 23,000 meals.



During COVID, these ladies cooked Christmas meals for the entire staff at both schools to grab and take home to their families; it was a total of 685 meals that were made. They continue to volunteer for the fellowship and the wonderful friendships they have made with their other volunteers as well as the staff at each of the schools their children have attended. These ladies are also grateful for the use of the kitchen at Lake Travis United Methodist Church where all the meals are prepped and prepared.

On behalf of the Lake Travis school board, Superintendent Paul Norton, and the entire LT family, we applaud and thank these outstanding volunteers for their remarkable efforts and long-standing dedication to our Lake Travis students, staff, parents, and community.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Debbie Garinger - Lake Travis High School Principal

Marco Alvarado - Executive Director for Communications & Community Relations

Suzanne Kelbaugh - Administrative Assistant to the Superintendent

ATTACHMENTS

None

MEETING DATE

January 18, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis High School Cavalette Madison Macliver – 2023 TDEA All-State Dance Team

RECOMMENDED ACTION

Special Recognition.

RATIONALE

Over the past 43 years, dance team directors have met annually at the Texas Dance Educators Association (TDEA) Convention to share, learn, and grow school dance programs across the state. This year, there were more than 950 directors and dance educators in attendance at the convention held January 10-13 in Houston. Each participating school had the opportunity to select one student to the 2023 TDEA All-State Dance Team. Madison Macliver, a senior and Captain of the Lake Travis Cavalettes, represented Lake Travis High School among a group of 280 dancers.

During the convention, members participate in master classes, discover different dance opportunities offered in college, and learn performance combinations from prestigious choreographers. This year's choreographer was Sarah Garcia, Dance Team Director at Sam Houston State University and four-time national champion coach. Madison performed her routine during the TDEA banquet. She plans to attend Texas A&M University this fall.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Shannon Gill - Director of Fine Arts

Abigail Payne - Lake Travis High School Cavalette Director

Marco Alvarado - Executive Director for Communications & Community Relations

ATTACHMENTS

None

MEETING DATE

January 18, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

School Board Recognition Month

RECOMMENDED ACTION

Special Recognition.

RATIONALE

With the theme ‘Forward Together,’ the Lake Travis Independent School District joins the Texas Association of School Boards and other districts across the state to recognize and thank school trustees for their service throughout January 2023 as part of School Board Recognition Month.

“Our community benefits every day from the tireless work and countless hours contributed by the seven men and women who represent more than 11,400 students and their families,” said Paul Norton, LTISD Superintendent of Schools. “These local volunteers are elected by their constituents and receive no compensation for their work as public servants. They develop policies and make tough decisions on complex educational and social issues that affect our community.”

Serving on the LTISD school board are **John Aouelle**, President; **Bob Dorsett, Jr.**, Vice President; **Kim Flasch**, Secretary; and trustees **Erin Archer**, **William Beard**, **Phillip Davis, Ph.D.**, and **Lauren White**. School administrators will celebrate trustees with campus activities throughout the month.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Paul Norton – Superintendent of Schools

Marco Alvarado – Executive Director for Communications and Community Relations

ATTACHMENTS

None

MEETING DATE

January 18, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2021-2022 Texas Academic Performance Report District Annual Report

RECOMMENDED ACTION

Public Hearing

RATIONALE

This presentation fulfills the requirement of law (Texas Education Code Chapter 39) that the Board of Trustees hold a Public Hearing providing information to the community regarding the educational performance for the 2021-2022 school year.

Components:

- Texas Annual Performance Report (TAPR)
- PEIMS Financial Standard Reports
- District Accreditation Status
- Campus Performance Objectives
- Special Education Determination Status
- Report on Violent or Criminal Incidents
- Student Performance in Postsecondary Institutions

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum & Instruction
Dr. Lyndsaie Benton - Executive Director of Curriculum & Instruction
Kathy Burbank - Director of Accountability & Assessment

ATTACHMENTS

Presentation

Reports available at <http://www.ltisdschools.org/accountability>

MEETING DATE

January 18, 2023

Lake Travis ISD
District Annual Report
Texas Progress Reporting System (TPRS)
Texas Academic Performance Report (TAPR)
for the 2021-22 School Year
January 18, 2023

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As required by Texas Education Code 39.306 and LTISD Board Policy BR (Legal)

2021-2022 District Annual Report



- Texas Annual Performance Report (TAPR)
- PEIMS Financial Standard Reports
- District Accreditation Status
- Campus Performance Objectives
- Special Education Determination Status
- Report on Violent or Criminal Incidents
- Student Performance in Postsecondary Institutions

Texas Annual Performance Report (TAPR)



- Compiled by TEA for every district and campus using
 - PEIMS
 - Student Assessment Data

- TAPR is published as a PDF
 - Includes a wide range of information on the performance of students in each district and campus in the state ¹¹
 - Performance is shown disaggregated by student groups, including ethnicity and socioeconomic status
 - Provides extensive information on school and district staff, programs, and student demographics

Texas Annual Performance Report (TAPR)



■ Cover Page

- 2022 Accountability Rating
 - *A, B, C or Not Rated: Senate Bill 1365*
 - Reported for the District and for each Campus
- 2022 Special Education Determination Status
 - Only reported on the district's TAPR
- 2022 Armed Services Vocational Aptitude Battery (ASVAB) Test
 - Only reported on the district's TAPR and only reported if the district did not offer the ASVAB Test or offered an ASVAB Alternative Test
- 2022 Distinction Designations
 - Reported for the District and for each Campus

Texas Annual Performance Report (TAPR)



■ **STAAR Performance – reported for 2022 and 2021**

- All 3 performance rates
 - Approaches Grade Level or Above
 - Meets Grade Level or Above
 - Masters Grade Level
- Reported for
 - Each Assessment
 - All Grades All Subjects
 - All Grades by Subject

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■ **STAAR – Academic Growth – reported for 2022 and 2019**

- Only calculated in Reading (Grades 4-8 and English II) and Math (Grades 4-8 and Algebra I)
- Reported by Grade and Subject
- Because Academic Growth requires consecutive years of STAAR performance, it could not be calculated for 2020 or 2021 (due to the cancellation of STAAR in 2020)

Texas Annual Performance Report (TAPR)



- **Bilingual Education/English as a Second Language**
 - Includes STAAR performance (disaggregated by various program instructional models) for students identified as current Emergent Bilinguals (EBs) or English Learners (ELs) Reported for 2022 and 2021
- **STAAR Participation** Reported for 2022 and 2021
- **Attendance, Graduation, and Dropout Rates – reported for 2020-21 and 2019-20 (the most recent years for which data have been reported to TEA)**
 - Attendance Rate
 - Annual Dropout Rate (Gr. 7-8 and Gr. 9-12)
 - 4-year Longitudinal Graduation Rates (State and Federal Rates)
 - 5-year Extended Longitudinal Graduation Rates (State)
 - 6-year Extended Longitudinal Graduation Rates (State)
 - Graduation Plan Rates (Longitudinal and Annual)
- **Graduation Profile – 2020-21 Graduates**

Texas Annual Performance Report (TAPR)



■ College, Career and Military Readiness (CCMR)

- ❑ CCMR Graduates
- ❑ College Ready Graduates
- ❑ Career/Military Ready Graduates

■ CCMR-Related Indicators

- ❑ TSIA Results
- ❑ CTE Coherent Sequence
- ❑ Completed and Received Credit for College Prep Courses
- ❑ AP/IB Results
- ❑ SAT/ACT Results

■ Other Postsecondary Indicators

- ❑ Advanced Dual-Credit Course Completion
- ❑ Graduates Enrolled in Texas Institutions of Higher Education (TX IHE)
- ❑ Graduates in TX IHE Completing One Year Without Enrollment in a Developmental Education Course

The most recent data for these measures are from the 2020-21 school year. Therefore, performance on these measures is reported for the 2020-21 and 2019-20 school years.

Texas Annual Performance Report (TAPR)



■ Student Information

- Student enrollment (including enrollment by grade level, by ethnicity, by certain student identification indicators, and students with disabilities by primary eligibility category) and other student information (including graduation information, retention rates, and class size information)

■ Staff Information

- Staff information (including total staff, staff by classification, teachers by ethnicity and gender, teachers by highest degree held and years of experience, experience of campus leadership, staff salary, and teacher turnover rate information)

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■ Program Information

- Student Enrollment by Program
- Teachers by Program (population served)

Texas Annual Performance Report (TAPR)



- <https://tea.texas.gov/texas-schools/accountability/academic-accountability/performance-reporting/texas-academic-performance-reports>
- <https://rptsvr1.tea.texas.gov/perfreport/tapr/2022/glossary.pdf>
- <https://www.ltisdschools.org/accountability>

PEIMS Financial Standard Report

2020-21 Financial Actual Information



- Revenues
- Expenditures
- Disbursements
- Tax Rates
- Fund Balance
- <https://tea.texas.gov/finance-and-grants/state-funding/state-funding-reports-and-data/peims-financial-standard-reports>

District Accreditation Status



- CDN: 227913
- Name: Lake Travis ISD
- ESC: 13
- 2022 FIRST Rating: A- Superior
- 2022 Accountability Rating: B
- 2021-2022 Accreditation Status:
 - Due to the impact of COVID and the unique challenges faced by schools in the 2019-20 and 2020-21 school years, the Commissioner has decided not to assign accreditation statuses until the 2022-23 school year
 - Therefore, the district was not assigned an accreditation status for 2021-22

Campus Performance Objectives



■ Campus Improvement Plans

- Each campus has developed and is implementing a CIP, as required by TEC §11.253
- Each CIP includes **performance objectives** (approved by the Board) that are based on data analysis and needs assessments²⁰ including data reported in annual TAPR reports
- Each campus **periodically measures progress** toward its performance objectives
- CIPs for the 2021-22 school year are posted on the district's website

2021 Special Education Determination Status



■ Meets Requirements

This label represents an integrated determination status based on an evaluation of each district's Results-Driven Accountability (RDA) indicators in the special education program area; the State Performance Plan (SPP) compliance indicators 9, 10, 11, 12, and 13; data integrity; uncorrected noncompliance; and financial audit findings.

Violent and Criminal Incidents



Codes used by TEA in identifying a "Persistently Dangerous School" defined by ESSA reported in PEIMS 2021-22.

Reason Code	Description	Incident Counts
11	Used, exhibited, possessed firearm	0
12	Used, exhibited possessed illegal knife	0
13	Used, exhibited, possessed illegal club	0
14	Used, exhibited, possessed prohibited weapon	0
16	Arson	0
17	Murder, capital murder, criminal attempt to commit murder/capital murder	0
18	Indecency with a child	0 22
19	Aggravated kidnapping	0
29	Aggravated assault against school district employee/volunteer	0
30	Aggravated assault against non-employee/volunteer	0
31	Sexual assault/aggravated sexual assault against school district employee/volunteer	0
32	Sexual assault/aggravated sexual assault against non-employee/volunteer	0
36	Felony controlled substance violation	0
37	Felony alcohol violation	0
46	Aggravated robbery	0
47	Manslaughter	0
48	Criminally negligent homicide	0

PEIMS Data

https://rptsvr1.tea.texas.gov/adhocrpt/Disciplinary_Data_Products/DAG_Summaries/Download_DAG_District_Summaries.html

http://tea.texas.gov/Texas_Schools/Safe_and_Healthy_Schools/

Postsecondary Institutions Reporting Performance (Class of 2021 Fall 2021)



THECB - Texas Higher Education Coordinating Board

U. OF TEXAS AT AUSTIN (003658)	46
TEXAS A&M UNIVERSITY (003632)	44
AUSTIN COMMUNITY COLLEGE (012015)	37
TEXAS STATE UNIVERSITY (003615)	25
U. OF TEXAS AT SAN ANTONIO (010115)	24
TEXAS TECH UNIVERSITY (003644)	21
BAYLOR UNIVERSITY (003545)	16
BLINN COLLEGE DISTRICT (003549)	15
U. OF TEXAS AT DALLAS (009741)	11
UNIVERSITY OF NORTH TEXAS (003594)	10
TEXAS CHRISTIAN UNIVERSITY (003636)	8
SAM HOUSTON STATE UNIVERSITY (003606)	7
SOUTHERN METHODIST UNIVERSITY (003613)	5
Other Public 4-yr Institution (14)	24
Other Public 2-yr Institution (4)	5
Not trackable	89
Not found	427
Total high school graduates	814

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<http://www.txhighereddata.org/>

'Other' records combine records where Total Students for one institution < 5.

'Not trackable' graduates have non-standard ID numbers that will not find a match at Texas higher education institutions.

'Not found' graduates have standard ID numbers that were not found in the specified Fall term at Texas higher education institutions.

Postsecondary Institutions Reporting Performance (Class of 2019)



GPA's earned in 4-year or 2-year institutions during 1st Year in Public Higher Education in Texas FY 2020

Lake Travis High School	total	<2.0	2.0-2.49	2.5-2.99	3.0-3.49	>3.5	Unk
Four-Year Public University	234	18	24	22	66	102	2 ²⁴
Two-Year Public Colleges	136	30	10	21	31	37	7
Independent Colleges & Universities	29						
Not Trackable	38						
Not Found	252						
Total High School Graduates	689						

-
- About Us > Accountability
 - Families > Accountability
 - <https://www.ltisdschools.org/accountability>





AGENDA ITEM ACTION SHEET

AGENDA ITEM

LTE Targeted Improvement Plan (TIP) – Cycle 1 Progress Updates

RECOMMENDED ACTION

For Presentation/Discussion only.

RATIONALE

This is a Board update following the Cycle 1 Progress Report submitted for the Lake Travis Elementary Targeted Improvement Plan (TIP). The Texas Education Agency approved the Cycle 1 Progress Report on January 10, 2023 with a rating of Proficient.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Dr. Lyndsae Benton - Executive Director of Curriculum and Instruction

Lizeth Thompson – Principal, Lake Travis Elementary

ATTACHMENTS

Presentation – LTE Targeted Improvement Plan (TIP) Update

MEETING DATE

January 18, 2023



LTE Targeted Improvement Plan (TIP) ²⁷
Update
January 18, 2023

General Updates

- **TEA Cycle 1 Progress Call - Proficient**

“It is evident that the campus is focused on ensuring that staff and students are successful.”

- **LTE Parent Coffee**

Essential Action 4.1:

Daily use of high-quality instructional materials aligned to instructional planning calendars and interim and formative assessments

Desired Annual Outcome

By the end of May 2023, 100% of teachers will include aligned objectives, activities and exit tickets in lesson plans to meet the needs of students with disabilities and Emergent Bilingual learners as evidence by campus bi-weekly walkthrough data and weekly checks of lesson plans utilizing a specific checklist.

Essential Action 4.1:

Cycle 1 Desired 90-day Outcome

At the end of 90 days, 100 % of teachers will be trained with our existing district walkthrough form on the Power Moves (high- yield instructional practices). By the end of November³⁰, data will be collected to see what further areas teachers are needing professional development. At least 120 walkthroughs will be conducted by the end of November.

Did we achieve this in Cycle 1? YES

Essential Action 5.1:

Effective classroom routines and instructional strategies

Desired Annual Outcome

By the end of the 2022-23 academic year, 100% of teachers will ensure that students are guided through the goal-setting process quarterly, which highlights individual academic and personal student goals. Teachers, once per quarter, will guide students through the process of analyzing their progress to personalize and create ownership of the learning experience. Teachers will use student data and feedback to differentiate instruction and plan for enrichment and intervention.

Essential Action 5.1:

Cycle 1 Desired 90-day Outcome

At the end of 90 days, 100 % of core teachers will have guided students to create leadership binders where they will track their own instructional goals throughout the course of the school year.

Did we achieve this in Cycle 1? Partial



2022-23 Student Data Cycle 1 Progress Report

Core Metrics	Sub Metrics	Student/Subj	Performance Level	2021 Results	2022 Results	Assessment	Cycle 1 Goal	Actual	Cycle 2 Goal	Actual	2023 Summative Goal
Student Achievement	# of Students at Approaches, Meets, and Masters	All / Reading	Approaches	68	69	Interims	70	66	72		74
		All / Reading	Meets	42	45	Interims	48	53	50		52
		All / Reading	Masters	24	24	Interims	25	13	26		28
		All / Math	Approaches	63	60	Interims	63	62	66		70
		All / Math	Meets	31	31	Interims	33	54	35		40
		All / Math	Masters	17	16	Interims	17	8	18		20
		All / Science	Approaches	58	50	Interims			65		70
		All / Science	Meets	19	29	Interims			33		35
		All / Science	Masters	9	13	Interims			17		20
Closing the Gaps	Academic Growth Status	EcoDis / Math	N/A		57	Interims			65		70 34
	Academic Growth Status	ELL / Math	N/A		54	Interims			65		70
	English Language Proficiency	ELL / TELPAS	N/A	65	35	Other			28		36
Academic Growth	ELAR	All / STAAR	Did not meet		31	STAAR			28		26
			Approaches		69	STAAR			72		74
			Meets		45	STAAR			50		52
			Masters		24	STAAR			26		28
	Math	All / STAAR	Did not meet		40	STAAR			34		30
			Approaches		60	STAAR			66		70
			Meets		31	STAAR			35		40
			Masters		16	STAAR			18		20

TIP Timeline

November 30

February 28

May 31

August 31



Cycle 1 Review

Analysis of Professional Development for Campus Administrators

Structured Support for 0 Year Teachers

Consistent Lesson Plan template aligned to district Scope and Sequence

Cycle 2 Review

MOY Interim and MAP Data Analysis

Ongoing Power Move Walkthroughs and Data Analysis

Cycle 1 Adjusted Action Plans

Cycle 3 Review

EOY MAP Data Analysis

Ongoing Power Move Walkthroughs and Data Analysis

Cycle 2 Adjusted Action Plans

Cycle 4 Review

Accountability Data Review (STAAR, TELPAS)

Year 2 Improvement Process Planning



Questions?



AGENDA ITEM ACTION SHEET

AGENDA ITEM

December 2022 Monthly Financial Reports-Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018 Capital Projects Report

RECOMMENDED ACTION

For Presentation/Discussion only.

RATIONALE

To provide a financial update to the Board and community regarding the financial position of the school district.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services
Brad Goerke – Director of Finance

ATTACHMENTS

1. Statement of Revenues and Expenditures-December 2022
2. Balance Sheet-December 2022
3. Tax Statement-December 2022
4. 2018 Capital Projects Report-December 2022

MEETING DATE

January 18, 2023

Lake Travis ISD
STATEMENT OF REVENUE AND EXPENDITURES
GENERAL FUND

12/31/2022

Current Year

Prior Year

<i>Revenues</i>		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
5711	Current Year Tax Revenue	\$ 161,825,453	\$ 74,579,717	\$ 87,245,736	46.09%	\$ 67,840,764	51.54%
5700	Other Local Revenues	2,884,000	591,157	2,292,843	20.50%	709,281	33.57%
5800	State Program Revenue	8,779,874	2,858,857	5,921,017	32.56%	3,125,630	28.79%
5900	Federal Revenue	500,000	960	499,040	0.19%	43,881	7.90%
Total Revenue		\$ 173,989,327	\$ 78,030,691	\$ 95,958,636	44.85%	\$ 71,719,556	49.41%

Expenditures

11	Instruction	\$ 62,421,022	\$ 22,838,413	\$ 39,582,609	36.59%	\$ 21,009,880	35.16%
12	Instructional Resources	1,019,890	358,599	661,291	35.16%	347,004	35.41%
13	Staff Development	1,517,909	496,249	1,021,660	32.69%	251,189	28.21%
21	Instructional Administration	2,536,242	601,906	1,934,336	23.73%	693,464	30.87%
23	School Administration	4,979,123	1,723,901	3,255,222	34.62%	1,569,631	32.15%
31	Guidance & Counseling	4,626,719	1,612,908	3,013,811	34.86%	1,580,511	32.37%
32	Social Work Services	147,920	47,157	100,763	31.88%	51,930	35.81%
33	Health Services	988,161	365,381	622,780	36.98%	326,060	36.34%
34	Transportation	5,141,946	1,631,862	3,510,084	31.74%	1,483,456	35.01%
35	Food Service	107,821	34,752	73,069	32.23%	30,000	33.33%
36	Co-Curricular Account	2,658,103	922,640	1,735,463	34.71%	938,150	36.92%
41	General Administration	3,863,546	1,372,995	2,490,551	35.54%	1,191,462	31.35%
51	Plant & Maint. Operation	12,128,868	3,893,795	8,235,073	32.10%	3,813,465	34.89%
52	Security	896,983	337,604	559,379	37.64%	290,066	34.30%
53	Non-Inst. Data Processing	3,337,694	995,263	2,342,431	29.82%	864,271	32.80%
61	Community Services	518,660	126,674	391,986	24.42%	106,677	25.30%
81	Facilities/Construction	35,940	31,584	4,356	87.88%	10,000	33.33%
91	State Transfers	69,043,111	-	69,043,111	0.00%	194,076	0.43%
92	Incremental Cost WADA	-	-	-	0.00%	-	0.00%
93	SPED TRF-Regular Day	45,000	-	45,000	0.00%	-	0.00%
95	JJAEP Transfer Payments	15,000	-	15,000	0.00%	-	0.00%
99	Travis County Appraisal	870,000	434,198	435,802	49.91%	238,674	48.76%
Total Expenditures		\$ 176,899,658	\$ 37,825,881	\$ 139,073,777	21.38%	\$ 34,989,965	23.88%

Other Resources and (Uses)

7990	Other Resources	-	-	-	0.00%	-	0.00%
8990	Other Uses	-	-	-	0.00%	-	0.00%
8911	Transfers-Out	-	-	-	0.00%	-	0.00%
Total Resources & Uses		\$ -	\$ -	\$ -	0.00%	\$ -	0.00%

Fund Balance

1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ (2,910,331)	\$ 40,204,810
3000	Beginning Fund Balance 9/1	\$ 46,144,750	
3000	Ending Fund Balance 8/31	\$ 43,234,419	
3590	Committed Fund Balance	\$ 565,513	
3600	Unassigned Fund Balance	\$ 42,668,906	

Lake Travis ISD
COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES
AS OF: December 31, 2022

<i>Assets</i>	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Internal Svc., Trust & Agency Funds	Total Funds
Current Assets:						
1101 Cash	\$ 7,504,091	\$ 838,967	\$ 1,455,185	\$ 10,466,676	\$ 6,470,786	\$ 26,735,706
1103 Temporary Investments	\$ 87,003,278		\$ 34,102,666	4,927,618	192,388	126,225,950
Total Cash and Investments	\$ 94,507,369	\$ 838,967	\$ 35,557,851	\$ 15,394,294	\$ 6,663,175	\$ 152,961,656
Receivables:						
1210 Property Taxes-Current	\$ 89,329,738	\$ -	\$ 33,071,998	\$ -	\$ -	\$ 122,401,736
1220 Property Taxes-Delinquent	\$ 2,474,444	\$ -	\$ 898,022	\$ -	\$ -	\$ 3,372,467
1230 Allowance-Uncollected Taxes	\$ (868,808)	\$ -	\$ (279,355)	\$ -	\$ -	\$ (1,148,163)
1240 Due From Federal Agencies	\$ 848,990	\$ 171,584	\$ -	\$ -	\$ -	\$ 1,020,574
1250 Sundry Receivables	\$ 8,490	\$ 1,178	\$ -	\$ -	\$ -	\$ 9,669
1260 Due From Funds	\$ 364,542	\$ 29,389	\$ -	\$ 43,820	\$ 639,273	\$ 1,077,025
1280 Due From Other Funds Warehouse Items	\$ 1,121	\$ -	\$ -	\$ -	\$ 29,841	\$ 30,963
1290 Other Receivables	\$ 647,615	\$ 2,970	\$ -	\$ -	\$ -	\$ 650,585
1300 Inventories, At Cost	\$ 90,467	\$ 424,571	\$ -	\$ -	\$ -	\$ 515,037
Total Receivables	\$ 92,896,600	\$ 629,692	\$ 33,690,665	\$ 43,820	\$ 669,114	\$ 127,929,891
1400 Other Current Assets	\$ -	\$ -	\$ -	\$ -	\$ 493,399	\$ 493,399
Total Assets	\$ 187,403,970	\$ 1,468,659	\$ 69,248,515	\$ 15,438,114	\$ 7,825,689	\$ 281,384,947
Resources						
5010 Estimated Revenue	\$ 173,989,327	\$ 10,667,327	\$ 60,300,000	\$ -	\$ 16,787,322	\$ 261,743,976
5030 Less: Realized Revenue	\$ 78,030,691	\$ 2,439,958	\$ 27,998,600	\$ 52,391	\$ 1,396,506	\$ 109,918,147
5000 Revenues to be Received	\$ 95,958,636	\$ 8,227,369	\$ 32,301,400	\$ (52,391)	\$ 15,390,816	\$ 151,825,829
Total Assets & Resources	\$ 283,362,605	\$ 9,696,028	\$ 101,549,915	\$ 15,385,723	\$ 23,216,504	\$ 433,210,776
Liabilities						
Current Liabilities:						
2110 Accounts Payable	\$ 451,540	\$ 113,652	\$ -	\$ 255,093	\$ 4,805,046	\$ 5,625,331
2160 Accrued Wages Payable	\$ 8,073,940	\$ 420,180	\$ -	\$ 25,752	\$ 116,671	\$ 8,636,543
2170 Due To Other Funds	\$ 606,805	\$ 148,186	\$ -	\$ 337,132	\$ 16,929	\$ 1,109,053
2180 Due To Other Govt's	\$ (11,293)	\$ -	\$ -	\$ -	\$ -	\$ (11,293)
2190 Due To Student Groups	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2150 Payroll Deduct & Withhold	\$ -	\$ -	\$ -	\$ -	\$ 583,026	\$ 583,026
Total Current Payables	\$ 9,120,992	\$ 682,018	\$ -	\$ 617,977	\$ 5,521,672	\$ 15,942,660
2210 Accrued Expenses	\$ -	\$ -	\$ -	\$ 340,176	\$ 698,872	\$ 1,039,048
2300 Deferred Revenue	\$ -	\$ 429,632	\$ -	\$ -	\$ -	\$ 429,632
2400 Payable From Restricted Assets	\$ -	\$ -	\$ -	\$ -	\$ 830,373	\$ 830,373
2600 Deferred Inflows	\$ 91,933,418	\$ -	\$ 33,701,114	\$ -	\$ -	\$ 125,634,532
Total Liabilities	\$ 101,054,411	\$ 1,111,650	\$ 33,701,114	\$ 958,153	\$ 7,050,917	\$ 143,876,246
Fund Equity						
6010 Appropriations	\$ 176,899,658	\$ 10,667,327	\$ 56,780,000	\$ 19,792,196	\$ 16,787,322	\$ 280,926,503
6050 Less: Expenditures	\$ (37,825,881)	\$ (4,836,760)	\$ (3,400)	\$ (5,364,626)	\$ (4,678,695)	\$ (52,709,363)
6030 Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Available Appropriations	\$ 139,073,777	\$ 5,830,567	\$ 56,776,600	\$ 14,427,569	\$ 12,108,627	\$ 228,217,140
4310 Reserve For Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3600 Unassigned Fund Balance	\$ 42,668,905	\$ 2,753,811	\$ 11,072,201	\$ -	\$ 4,056,960	\$ 60,551,877
3590 Committed Fund Balance - Accr. Leave	\$ 565,513	\$ -	\$ -	\$ -	\$ -	\$ 565,513
Total Liability & Fund Equity	\$ 283,362,605	\$ 9,696,028	\$ 101,549,915	\$ 15,385,722	\$ 23,216,504	\$ 433,210,776

SUMMARY OF TAX COLLECTIONS
AS OF DECEMBER 2022

2022-23 Original Tax Levy	\$ 226,615,817.90
Delinquent Taxes as of 8/31/2022	<u>3,841,495.74</u>
 Total Receivables for 2022-23	 \$ 230,457,313.64
Current Year Adjustments	(2,023,177.19)
Prior Year Adjustments	<u>(1,148,263.43)</u>
 Adjusted Receivables.....	 \$ 227,285,873.02
Total Net Collections To Date	<u>(101,710,970.49)</u>
 Outstanding Receivables as of 12/31/2022	 \$ <u>125,574,902.53</u>

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 161,825,453.00	\$ 74,579,716.54	\$ 87,245,736.46	46.09%
Maintenance - Prior Year Tax	600,000.00	(447,266.53)	1,047,266.53	0.00%
Maintenance - Penalties & Interest	<u>600,000.00</u>	<u>95,067.67</u>	<u>504,932.33</u>	<u>15.84%</u>
Sub-total	\$ <u>163,025,453.00</u>	\$ <u>74,227,517.68</u>	\$ <u>88,797,935.32</u>	<u>45.53%</u>
 Debt Service - Current Tax	 \$ 59,900,000.00	 \$ 27,611,188.30	 \$ 32,288,811.70	 46.10%
Debt Service - Prior Year Tax	100,000.00	(162,286.50)	262,286.50	0.00%
Debt Service - Penalties & Interest	<u>200,000.00</u>	<u>34,551.01</u>	<u>165,448.99</u>	<u>17.28%</u>
Sub-total	\$ <u>60,200,000.00</u>	\$ <u>27,483,452.81</u>	\$ <u>32,716,547.19</u>	<u>45.65%</u>
Total Collections	\$ <u>223,225,453.00</u>	\$ <u>101,710,970.49</u>	\$ <u>121,514,482.51</u>	<u>45.56%</u>

<u>Tax Collection Comparison with 2022-23: Adjusted Tax Roll</u>	<u>2022-23</u>	<u>2021-22</u>	<u>2020-21</u>
Percent of Current Year Taxes Collected	45.50%	50.63%	43.29%
Percent of Total Taxes Collected	45.23%	50.76%	43.58%
Percent of Total Taxes and P & I Collected	45.29%	50.81%	43.69%

<u>Tax Collection Comparison with 2022-23: Original Tax Roll</u>	<u>2022-23</u>	<u>2021-22</u>	<u>2020-21</u>
Percent of Current Year Taxes Collected	45.09%	50.57%	43.05%
Percent of Total Taxes Collected	44.83%	50.70%	43.35%
Percent of Total Taxes and P & I Collected	44.88%	50.76%	43.46%

**Lake Travis ISD
2018 Bond Program Summary
December 31, 2022**

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds	253,000,000.00	236,305,111.00	236,305,111.42	(0.42)
2 Interest Revenue	0.00	5,263,711.00	5,201,942.66	61,768.34
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	18,631,178.00	18,631,178.35	(0.35)
Total Resources	253,000,000.00	260,200,000.00	260,138,232.43	61,767.57

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Elementary School #7	31,511,000.00	34,596,166.00	34,596,165.46	0.54
20 Elementary School #8	3,979,000.00	7,280,747.00	5,811,270.51	1,469,476.49
30 Secondary School #2	13,802,000.00	6,807,041.00	6,169,508.93	637,532.07
40 Middle School #3	75,980,710.00	77,314,012.00	77,314,011.66	0.34
50 FCA Projects	36,610,132.00	58,409,772.00	55,421,886.47	2,987,885.53
60/70 Small Renovation Improvements	16,927,133.00	12,303,947.00	11,594,955.52	708,991.48
Construction/Renovation	178,809,975.00	196,711,685.00	190,907,798.55	5,803,886.45
81 Instructional Materials & Equipment	5,707,000.00	5,724,965.00	4,013,993.00	1,710,972.00
82 Technology	29,901,700.00	26,131,256.00	25,230,985.99	900,270.01
83 Copy Machines	750,000.00	750,000.00	534,178.15	215,821.85
84 Maintenance	600,000.00	1,060,000.00	746,555.80	313,444.20
85 Food & Nutrition Services	3,950,789.00	1,931,197.00	1,742,320.99	188,876.01
86 Transportation	13,300,000.00	10,983,059.00	8,487,069.91	2,495,989.09
87 District Furniture & Equipment	6,000,000.00	6,800,000.00	6,315,354.64	484,645.36
88 Police	0.00	400,000.00	370,437.23	29,562.77
90 Land	1,270,000.00	1,803,917.00	565,719.00	1,238,198.00
91 Bond Closing	2,000,000.00	1,918,024.00	1,918,023.77	0.23
94 Contingency	7,510,536.00	1,882,326.00	38,061.00	1,844,265.00
95 Program Administration	3,200,000.00	3,302,166.00	2,600,331.90	701,834.10
97 LTMS Wastewater Expansion	0.00	801,405.00	75,585.39	725,819.61
Other Programs	74,190,025.00	63,488,315.00	52,638,616.77	10,849,698.23
Total 2018 Bond Program	253,000,000.00	260,200,000.00	243,546,415.32	16,653,584.68



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2023-2024 Preliminary Budget Overview

RECOMMENDED ACTION

For Presentation/Discussion only; action will be requested at the August 16, 2023 Board meeting.

RATIONALE

Section 44.002 through 44.006 of the Texas Education Code establishes the legal basis for the budget development in school districts. These codes require that the District prepare a budget by the date set by the State Board of Education, currently August 20th for districts with an August 31st fiscal year-end. The budget document and the Annual Financial and Compliance Report are the primary vehicles used to present the financial plan and the results of operations of the District. The primary purposes of this budget document is to provide timely and useful information concerning the past, current and projected financial status of the District, in order to facilitate financial decisions that support the educational goals of the District. Its intention is to serve as a starting point for budget discussions rather than to serve as a final budget document.

BUDGET PROVISIONS

2023-2024 General Operating Budget

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services
Brad Goerke – Director of Finance

ATTACHMENTS

Five Year Budget Model – 1.18.23

MEETING DATE

January 18, 2023

Lake Travis ISD
Five Year Budget Model:2022-2023 thru 2026-2027
Basic Assumptions (BA=\$6,160)
January 18, 2023

	(Budget Model-Yr. 1)	(Budget Model-Yr. 2)	(Budget Model-Yr. 3)	(Budget Model-Yr. 4)	(Budget Model-Yr. 5)
	2022-23	2023-24	2024-25	2025-26	2026-27
Change in Student Enrollment	54	307	255	287	332
Student Enrollment (October PEIMS/Moderate Projection)	11,399	11,706	11,961	12,248	12,580
Percent Change in Student Enrollment	0.48%	2.69%	2.18%	2.40%	2.71%
Weighted ADA (WADA)	12,977.013	13,141.991	13,398.334	13,672.109	14,066.996
Percent Change in Taxable Property Value	23.87%	12.00%	10.00%	10.00%	10.00%
Net Freeze Unadjusted Taxable Property Value	19,097,036.950	21,388,681,384	23,527,549,522	25,880,304,475	28,468,334,922
Tax Collection Rate	98.50%	98.50%	98.50%	98.50%	98.50%
Total Tax Rate	1.2121	1.2019	1.1862	1.1708	1.1557
State Equalization Payments (Recapture)	72,352,953	85,146,438	96,382,372	107,756,833	120,286,242
Local Optional Homestead Exemption (LOHE) Value	2,578,892,216	2,785,203,593	2,980,167,845	3,188,779,594	3,411,994,166
LTISD Local Tax Relief due to 20% LOHE	31,258,753	33,475,362	35,350,751	37,334,231	39,432,417
Revenues	178,380,118	193,953,887	209,618,215	224,445,490	241,466,230
Appropriations	181,238,730	197,195,766	212,524,747	227,878,855	243,378,615
Change In Fund Balance	-2,858,612	-3,241,879	-2,906,532	-3,433,365	-1,912,386
Beginning Fund Balance	46,144,750	43,286,138	40,044,259	37,137,726	33,704,362
Ending Fund Balance	43,286,138	40,044,259	37,137,726	33,704,362	31,791,976
Minimum Fund Balance (Rating Agencies)	21,777,155	22,409,866	23,228,475	24,024,404	24,618,475
Assumptions-					
Salaries for New Postions-Growth	2,574,500	1,521,000	1,265,000	1,361,000	1,496,000
Salary Increases (2%-2021/22, 4%/7%-2022/23, 2%-2023/24)	4,400,000	1,200,000	1,200,000	1,200,000	1,200,000
Salaries & Benefits- New Campus	0	200,000	1,250,000	1,250,000	300,000
TRS On-Behalf Payments	50,000	50,000	50,000	50,000	50,000
Payroll Efficiencies in Budget	-700,000	-700,000	-700,000	-700,000	-700,000
Substitutes/Stipends/Other Adjustments	1,625,500	500,000	500,000	500,000	500,000
Estimated Change in Salaries	7,950,000	2,771,000	3,565,000	3,661,000	2,846,000
Change in Non-Payroll Operating Costs-Growth	498,653	307,551	313,047	318,647	324,351
Change in Recapture Costs	26,861,462	12,793,485	11,235,934	11,374,461	12,529,409
Change in Start-Up/Incremental Costs of New Campuses	0	85,000	215,000	0	-200,000
Total Assumptions Included in Budget Model	35,310,115	15,957,036	15,328,981	15,354,108	15,499,760
Adjusted Basic Allotment	6,160	6,160	6,160	6,160	6,160
State & Net Local Revenue per Student	9,303	9,295	9,467	9,527	9,633
Net Local Expenditure per Student	9,552	9,572	9,710	9,807	9,785



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Guaranteed Maximum Price (GMP) Phase I for CMR-23-01 for Elementary School #8

RECOMMENDED ACTION

For Presentation/Discussion only. Action will be requested at the February 15, 2023 Board Meeting.

RATIONALE

Present the estimated Guaranteed Maximum Price (GMP) for CMR-23-01, Elementary School #8, with pricing to be determined and authorize the Superintendent or his designee to negotiate and execute the GMP.

Bartlett Cocke General Contractors estimated Guaranteed Maximum Price (GMP) for CMR-23-01 is to be determined. This includes the following work items:

Elementary School #8:

- Civil site work
- Civil site utilities
- HVAC equipment
- Electrical switchgear
- Structural steel allowance
- Contingency allowance

BUDGET PROVISIONS

2023 Bond Program

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

Cristy Soares – Director of Purchasing

Matt Tiffée – General Counsel

Amber King – Outside Legal Counsel

ATTACHMENTS

None

MEETING DATE

January 18, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2022 Bond Project Update

RECOMMENDED ACTION

For Presentation/Discussion only.

RATIONALE

Update on the 2022 Bond Projects.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Paul Norton – Superintendent

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities & Construction

ATTACHMENTS

None

MEETING DATE

January 18, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH (LOCAL)-Lake Travis High School Administrative Offices Furniture Replacement

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following budgeted purchase that requires Board notification:

- Replacement of administrative offices furniture at Lake Travis High School - \$331,580

BUDGET PROVISIONS

2018 Bond Program

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

January 18, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2023-2024 Off-Campus Physical Education Providers

RECOMMENDED ACTION

For Presentation only. Action will be requested at the February 15, 2023 Board Meeting.

RATIONALE

Students may request a waiver to substitute physical education training from an outside provider for a LTISD physical education class provided the student meets the following criteria:

1. The student will be participating in a program provided through an approved physical education provider.
2. The student's participation level meets the requirements of one of the following categories:

Category 1 = Student must be participating in a program for a minimum of 15 hours per week of highly intense, professionally supervised training that leads to an Olympic level of participation and/or competition. Student may be dismissed from school one period per day.

Category 2 = Students must be participating in a program that is of high quality, well supervised by appropriately trained instructors, and consisting of a minimum of 5 hours per school week. Student can receive a P.E. credit, but may not leave campus for any portion of the day.

Each year, the board is asked to approve the list of new off campus physical education providers. The list of providers for the 2023-2024 academic year is attached.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Jennifer Lyon - Director of Health and Social Emotional Learning

ATTACHMENTS

List of off campus physical education providers for 2023-2024 academic year

MEETING DATE

January 18, 2023



**Off Campus Physical Education Providers: Requesting Local Board
Approval for 2023-2024 School Year**

Activity	Providers	Description
Dance	- Austin Dance Conservatory	Dance Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training can include ballet, tap, jazz, contemporary styles as well as workouts to build core
Miscellaneous	- CrossFit - Kula Sports	Category II only training that includes cardiovascular workouts along with strength and core training

Currently Approved Off-Campus Physical Education Providers

Activity	Providers	Description
Baseball	- Hill Country Baseball Club	Category I and II training in hitting, pitching, fielding, throwing, catching, arm care, speed and agility conditioning, as well as gameplay and strategy aspects of baseball
Dance	- Alissa' Dance Academy - Balance - Ballet Austin - Dance Inst Performance Acad - The Dance Spot - Grace Ballet - O'Hara Dance Agency - ONE Academy - PAIYH - TexArts - West Austin Dance Academy - Zach Theatre Pre-Professionals - 620 Dance Centre	Dance Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training can include ballet, tap, jazz, contemporary styles as well as workouts to build core
Equestrian	- Bee Cave Riding Center - Bel Canto Farms - Carragio Equestrian - Countyline Polo - Cooper Hill Show Jumpers - Glendaloch Farms - L&D Farms - Lazy Rockin B Riding Center - Little Green Barn - Longhorn Polo Center - Madrone Ranch Stables - Paul Cates Stables - Rio Vista Farm - Southern Way Farm - Westridge Farms - XLR8 Ranch	Equestrian Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training can include cardiovascular training to assist in more agility on the horse, as well as riding, jumping and caring for the animal



Activity	Providers	Description
Golf	<ul style="list-style-type: none"> - The Academy of Golf Dynamics - Austin Golf Institute - Falconhead Golf Course - Garry Rippey, PGA - The Hills Country Club - The Hills Golf - River Place Country Club - Spanish Oaks Golf Club - The UT Golf Club - World of Tennis (Hills) Golf 	Golf Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training can include cardiovascular training to assist in more agility as well as working on improving golf swing through muscle movement activities
Gymnastics	<ul style="list-style-type: none"> - AcroTex Gymnastics - Austin Tumbling Academy - Capital Gymnastics Cedar Park - Champions TX - Champions Westlake - Cheer Athletics Austin - Crenshaw Athletic Club - Electric Avenue Acro - Flipnastics - Gymact - Moxie - National Elite Gymnastics - Powerhouse Cheer & Fitness 	Gymnastic Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training can include cardiovascular training to assist in more agility as dance training, weight lifting and overall core training.
Ice Skating	<ul style="list-style-type: none"> - McLaughlin Elite Skating Academy 	Ice Skating training that includes 15 hours/week for Category I or 5 hours/week for Category II; cardiovascular training to assist in balance, agility and ballet, strength and conditioning, jumps, etc.
Lacrosse	<ul style="list-style-type: none"> - LT Boys Lacrosse - LT Girls Lacrosse 	Lacrosse training that includes cardiovascular workouts along with strength training
Martial Arts	<ul style="list-style-type: none"> - Lakeway Tae Kwan Do 	Martial Arts Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training
Rowing	<ul style="list-style-type: none"> - Austin Rowing Club - Austin Yacht Club - Texas Rowing Center 	Team Rowing Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training
Soccer	<ul style="list-style-type: none"> - Austin Texans Soccer Club - Dundee Juniors of Central TX - Hill Country Indoor Soccer Academy - Lonestar Soccer Club - One World Soccer 	Soccer Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training
Swimming	<ul style="list-style-type: none"> - Austin Swim Club - Lakeway Aquatic Physical Therapy - Lost Creek Aquatics - Nitro Swimming - UT Longhorn Aquatics 	Swim Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training.



Activity	Providers	Description
Tennis	<ul style="list-style-type: none"> - ATX D3 Tennis - Austin Tennis Academy - Brian McPhee, Tennis Pro - Cross Court Tennis - Grey Rock Tennis Club - The Hills Country Club - Mac 360 - UT Tennis Club - World of Tennis (the Hills) 	Tennis Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training
Volleyball	<ul style="list-style-type: none"> - Austin Juniors Volleyball - Austin Performance Volleyball - Austin Skyline Juniors - Project Serve Beach Volleyball 	Volleyball Training that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training
Miscellaneous	<ul style="list-style-type: none"> - Capital City Strength & Conditioning - Chaparral Ice: Hockey and Figure Skating - Doug Lang MX School (The Summit Bike Club) - G10 Academy - Helix Elite Performance - Hill Country Indoor Sports and Fitness Athletic Training - Lake Travis Racing Mt. Biking - LT Mountain Biking Club(s) - Round Rock Fencing Club - Xceleration Sports Performance Labs <p><u>Category II only:</u></p> <ul style="list-style-type: none"> - <i>Camp Gladiator</i> - <i>The Summit Bike Club</i> 	Various Trainings that includes 15 hours/week for Category I or 5 hours/week for Category II; training that includes cardiovascular workouts along with strength and core training



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Locally Approved Courses for UIL No Pass/No Play Exemptions

RECOMMENDED ACTION

For Presentation/Discussion Only. Action will be requested at the February 15, 2023 Board Meeting.

RATIONALE

The following courses are identified as advanced and, as such, eligible for exemption as noted in section 33.081 of the Texas Education Code:

- Any College Board Advanced Placement (AP) Course or International Baccalaureate (IB) Course and;
- Honors and high school/college concurrent enrollment classes (that are included in Part One of the “Community College General Academic Course Guide Manual”) in the subject areas of English Language Arts, Mathematics, Science, Social Studies, Economics, or language other than English.

Local districts are permitted to establish other courses that are also exempt from UIL No-Pass/No-Play regulations. The locally-determined courses must be approved by the Board of Trustees. The attached list includes the courses that the administration recommends for UIL No-Pass/No-Play exempt status.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Carl McLendon, - Director of Curriculum and Instruction, Secondary

ATTACHMENTS

List of Locally Approved Courses for UIL No Pass/No Play Exemptions

MEETING DATE

January 18, 2023



**Lake Travis ISD Pre-AP, AP, Dual Credit/Enrollment, Honors and Advanced Honors Courses
UIL No Pass/No Play Exemption policy for 2023-24**

Pre-AP/Honors Courses

- Algebra I Pre-AP
- Geometry Pre-AP
- Algebra II Honors
- Biology Pre-AP
- Chemistry Pre-AP
- English 1 Pre-AP
- English 2 Pre-AP
- World Geography Pre-AP
- Spanish Honors
- French Honors
- German Honors
- Latin III Honors
- American Sign Language Honors

AP Courses

- AP English III
- AP English IV
- AP Statistics
- AP PreCalculus
- AP Calculus AB
- AP Calculus BC
- AP Computer Science Principles
- AP Computer Science A
- AP Physics 1
- AP Physics 2
- AP Physics C
- AP Biology
- AP Chemistry
- AP Environmental Science
- AP Human Geography
- AP World History



- AP United States History
- AP United States Government
- AP Macroeconomics
- AP Microeconomics
- AP European History
- AP Psychology
- AP Seminar
- AP Research
- AP Spanish IV
- AP Spanish V
- AP Latin IV
- AP Art 2D Drawing and Painting
- AP Art 3D Art and Design
- AP Art History
- AP Music Theory

Dual Credit/Enrollment Courses

- English 1301 English Composition I (ACC Dual-Credit)
- English 1302 English Composition II (ACC Dual-Credit)
- English 2323 British Literature 18th Century to the Present (ACC Dual-Credit)
- Rhetoric and Writing RHE306 & RHE309K (University of Texas OnRamps Dual-Enrollment)
- Math 1314 College Algebra (ACC Dual-Credit)
- College Algebra A Bridge to Abstraction: A College Algebra Course Containing Algebra II (University of Texas OnRamps Dual-Enrollment)
- Math 1324 Mathematics for Business and Economics (ACC Dual-Credit)
- Math 1332 Contemporary Mathematics (ACC Dual-Credit)
- Discovery Precalculus: Preparation for Calculus (University of Texas OnRamps Dual-Enrollment)
- Elementary Statistical Methods (University of Texas OnRamps Dual-Enrollment)
- Physics I: Mechanics, Heat, and Sound + Lab (University of Texas OnRamps Dual-Enrollment)
- GEOL 1301 Natural Hazards & Disasters (ACC Dual-Credit)
- Geoscience: Earth, Wind, and Fire (University of Texas OnRamps Dual-Enrollment)
- United States History 1492-1865 and U.S. Since 1865 (University of Texas OnRamps Dual-Enrollment)
- HIST 1301 United States History (ACC Dual-Credit)
- GOVT 2305 United States Government (ACC Dual-Credit)
- GOVT 2306 Texas State and Local Government (ACC Dual-Credit)
- ANTH 2351 Cultural Anthropology (ACC Dual-Credit)



- SOCI 1301 Introduction to Sociology
- Computer Science: Thriving In Our Digital World (University of Texas OnRamps Dual-Enrollment)
- Quantum Computing (University of Texas OnRamps Dual-Enrollment)
- Foundations of Arts and Entertainment Technologies (University of Texas OnRamps Dual-Enrollment)
- MUSI 1311 Music Theory (ACC Dual-Credit)

Honors Elective Courses

- Anatomy & Physiology (Science Credit)
- Aquatic Science Honors (Science Credit)
- Cybersecurity Capstone
- Digital Electronics (Math Credit)
- Discovery (Gifted & Talented)
- English IV: Shakespeare Selected Plays Honors
- English IV: Literary Criticism 19th Century British Literature Honors
- English IV: Literary Criticism 20th Century British Literature Honors
- Medical Interventions (Science Credit)
- Pathophysiology (Science Credit)
- CTE Practicums (All Subjects)
- Robotics
- Science Research and Design for Chemistry (Science Credit)
- Science Research and Design for STEM (Science Credit)
- Principles of Engineering (Science Credit)
- Engineering Design & Development (Science Credit)

Advanced Honors Courses

- French V
- Latin V
- Multivariable Calculus
- Linear Algebra
- Introduction to C# Programming Applications



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2023-2024 Innovative Course Approval

RECOMMENDED ACTION

For Presentation/Discussion only. Action will be requested at the February 15, 2023 Board Meeting.

RATIONALE

The Texas Administrative Code, Section 74.27, Innovative Courses and Programs, allows districts to offer state-approved innovative courses to enable students to master knowledge, skills, and competencies not included in the essential knowledge and skills of the required curriculum. With the approval of the local Board of Trustees, school districts may offer any state-approved innovative course for state elective credit. No application is required for a district or school to offer one of these courses. Currently, with the approval of the Board of Trustees, students enrolled in the courses listed below would earn state elective credit which would be applied toward these graduation requirements.

Course Name	PEIMS #	Course Name	PEIMS #
G/T Independent Study Mentorship I-III	N1290309 N1290313 N1290317	Forensic Psychology	N1303012
Multivariable Calculus	N1110018	Sports Medicine I-III	N1150040 N1150041 N1150044
Linear Algebra	N1110021	Strategic Learning for High School Math	N1110030
Music & Media Communications I-II	N1170160 N1170161	Student Leadership	N1290010
Path College Career I-IV	N1290051 N1290052 N1290053 N1290054	Theatre & Media Communications I-II	N1170170 N1170171
Peer Assistance & Leadership I-II	N1290005 N1290006	Introduction to Engineering Design	N1303742
Entrepreneurship II	N1303423	Civil Engineering & Architecture	N1303747
Science of Nursing	N1302120	Engineering Design and Dev	N1303749
AP Seminar AP Research	N1130026 N1100014	Gateway	N1303756 N1303757 N1303758 N1303759
Practicum in Entrepreneurship	N1303425	Geographic Information Systems	N1302805
Marketing	N1303424	Raster Based GIS	N1302806
Sports & Entertainment Marketing II	N1303422	Spatial Technology & Remote Sensing	N1302807
Retail Management	N1303420	IT Troubleshooting	N1302815



Introduction to Event & Meeting Planning	N1302269	Internetworking Technologies I	N1302803
Tourism Marketing Concepts & Applications	N1302270	Internetworking Technologies II	N1302804
Practicum in Event & Meeting Planning	N1302275	Advanced Cloud Computing	N1302813
Child Development Associate Foundations	N1300500	Programmable Logic Controller I	N1303689
Communication & Technology in Education	N1300510	Programmable Logic Controller II	N1303690
General Employability Skills	N1270153	Introduction to C# Programming Applications	N1302812
Principles of Exercise & Wellness	N1303107	Computer Integrated Manufacturing	N1303748
Kinesiology I	N1302104	Principles of Biomedical Science	N1302092
Kinesiology II	N1302124	Human Body Systems	N1302093
Medical Intervention & Evaluation	N1302125	Medical Interventions	N1302094
Introduction to Imaging Technology	N1302102	Biomedical Innovation	N1302095
Imaging & Technology I	N1302123	Introduction to Renewable Energy	N1120042
Imaging & Technology II	N1302131	Environmental Sustainability	N1303746
Legal Research & Writing	N1303014	Practicum in Energy	N1303910
Advanced Legal Skills & Professions	N1303016		

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Lori Wristers - Coordinator Learning & Teaching, Secondary Career & Technical Education
 Carl McLendon - Director of Curriculum and Instruction, Secondary

ATTACHMENTS

None

MEETING DATE

January 18, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH (LOCAL)-The University of Texas at Austin OnRamps

RECOMMENDED ACTION

For Presentation/Discussion Only.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following budgeted purchase that requires Board notification:

- Fall 2021 and Spring 2022 enrollment in The University of Texas at Austin OnRamps Course - \$152,812

BUDGET PROVISIONS

2022-2023 Instructional Materials Allotment

RESOURCE PERSONNEL

Carl McLendon – Director of Curriculum and Instruction - Secondary

Pam Sanchez – Assistant Superintendent of Business Services

Cristy Soares – Director of Purchasing

ATTACHMENTS

None

MEETING DATE

January 18, 2023



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Board Notification under Board Policy CH (LOCAL) – Mowing Services/ABC Home and Commercial Services

RECOMMENDED ACTION

For Presentation/Discussion only.

RATIONALE

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law.
2. A purchase made through a cooperative purchasing program, in accordance with law.
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing;
4. A purchase for produce or fuel.

Lake Travis ISD has the following budgeted purchase that requires Board notification:

- Mowing Services/ABC Home and Commercial Services \$29,040.00 Monthly - \$348,480.00 Yearly
 - 11 campuses – each campus cut twice a month March thru October, once a month November thru February (Basic mow, edge, weed eat and blow)

BUDGET PROVISIONS

General Fund

RESOURCE PERSONNEL

Brad Bailey – Assistant Superintendent of Operations

Pam Sanchez – Assistant Superintendent of Business Services

Cristy Soares – Director of Purchasing

ATTACHMENTS

Quote for Services

MEETING DATE

January 18, 2023



Customer Service Center Information
 9476 US-290,
 Austin, Texas, 78724
 512-837-9500

License # - 2170
 Date: 12/16/2022 1:38:12 PM
 Inspector: Anthony Sanchez

Customer Service Location
 Lake Travis High School
 3324 Ranch Road 620 S,
 Austin, Texas, 78738

Account#: 10457961
 Phone#: 512-533-8012
 puryearg@llsdschools.org

Customer Billing Information
 Lake Travis ISD
 3322 Ranch Road 620 S, Portable Phone#:
 23,
 Austin, Texas, 78738

Commercial Service Purchase Order

Service Info

Ongoing Services

Lawn Mowing - Custom : Basic mow - edge, weedeat and blow.
 Each campus cut 2x per month March thru October November, December, January and February - 1 mowing per Month.
 11 campus for Lake Travis ISD.
 - First Month or First Service has Initial Serviced Added if Applicable.

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Initial Price	Maintenance Price	Service Frequency	Billing Frequency
\$29,040.00	\$29,040.00	Monthly	\$29,040.00 /Monthly
Subtotal	Subtotal		
\$29,040.00	\$29,040.00		

Final Billing Information

Initial Price		Maintenance Service Price	
Sub-total Amount:	\$29,040.00	Sub-total Amount:	\$29,040.00
Total Price:	\$29,040.00	Total Price:	\$29,040.00
Tax Amount:	\$0.00	Tax Amount:	\$0.00
Billing Amount:	\$29,040.00	Total Due Amount:	\$29,040.00
Paid Amount:	\$0.00	Maintenance Billing Price	
Payment Type:	Invoice	Subtotal Monthly	\$29,040.00
		Tax Amount:	\$0.00
		Total Amount:	\$29,040.00

Other Detail

Cristy Soares

Anthony Sanchez

Lake Travis High School
 (Customer)

Anthony Sanchez (License # - TPCL:
 2170, 582053)
 (Sales Representative)

Service Requirements

Roles and Responsibilities of the Technician

See Below

During Service	Inspect for pest pressures, activity, and conditions/deficiencies to ensure the customer's location, product, and brand is protected. Service facility appropriately at contracted frequency. Dispose of pest captures and any waste (old glueboards, wrappers, etc.) discreetly off-site at conclusion of service. Ensure product applications are consistent with Approved Materials List (if applicable).
After Service	Recap service with the POC, discuss noted pest activity, and go over any new conducive conditions. Ensure that entries are made on Pest Sighting Log, Corrective Action Tracking Report, and Material Application Log respectively (if applicable). Ensure logbook is up-to-date, and verify POC contact information. If a temporary or permanent change in service is necessary due to pest pressures, coordinate with POC, Account Manager, and Service Manager to create appropriate action plan

Service Tickets

- Be sure service comments answer the 5 W's (who, what, when, where, why).
- Accurately document pest captures/sightings/evidence in Evolve.
- Document conducive conditions observed (verify all open conditions each service and resolve/create new conditions as warranted).
- Mark areas as inspected in Evolve.
- All material applications must be documented appropriately and include Lot Numbers.
- Obtain signature from POC/appropriate on-site employee (if present)

General Terms And Conditions

TERMS OF AGREEMENT: The agreement shall be for an initial period of one year from the date of acceptance and shall renew itself from year to year unless written notice of cancellation is given by either party at least thirty (30) days prior to the anniversary date of this agreement. If ABC fails to comply with the specifications, they shall be given a thirty (30) day notice, and if the unsatisfactory conditions have not been corrected, the customer reserves the right to cancel the agreement. It is the homeowner's responsibility to make the foregoing premises available for service by ABC at the intervals agreed to in this agreement. If the homeowner or a duly authorized agent fails to provide regular access, the effectiveness of the service will be severely reduced beyond the control of ABC. Termination of credit card charge must be in writing thirty (30) days prior to next service date.

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TIME IS OF THE ESSENCE OF THIS AGREEMENT: This agreement is limited to its written terms, and no verbal statement or arrangements shall be binding on either party hereto. Necessary price adjustments may be negotiated anytime after the first year. The initial price may be adjusted if the conditions have changed and/or the bid is over one week since proposed.

TERMS OF PAYMENT: In consideration of the above service(s), the undersigned agrees to pay in a timely manner. The initial/first payment is due at time of scheduling. All services are plus tax. Monthly statements net fifteen (15) days.

MATERIALS: The materials used shall conform to Federal, State and Local ordinances. All work performed shall be in a safe manner, according to manufacturer instructions, weather, and the most modern and effective procedures.

DAMAGE CAUSED BY TERMITES, RODENTS OR INSECTS: This agreement does not provide customer any right to compensation for damage, replacement, or repairs to any time necessitated by Termites, Rodents or any other insects to the Customer's property. Should walls need to be opened to remove dead rodents or inspect for termite damage ABC is not responsible for those repairs. There will be an additional charge to open walls that will only be done with the Customer's approval.

LIMITATION FOR WASP COVERAGE: Wasp coverage under signature pest control is for visible exterior nests only. It does not include wasp/bee nests inside walls or soffit areas and also does not include removal of wasp/bee hives or nests. Wasp/bee nests in walls or soffits are bid on separate agreements.

YOUR COOPERATION: Your cooperation is important to ensure the most effective results from ABC service. In the event you have to reschedule the service, you must notify ABC at least 72 hours prior to your scheduled appointment. You also warrant full cooperation with ABC during the term of this Agreement, and agree to eliminate conditions from an structure that may contribute to Termite infestations, such as, standing water, faulty plumbing, leaks, dampness from condensation, direct wood to soil contact, landscaping above the foundation grade line, or as noted by the technician during inspection.

ACCESSIBILITY: Please make sure animals are secured and access to the property/gates are unlocked for service. If for any reason the animals are not secured and/or the gates are locked, prohibiting access/preventing service from being performed a full service amount will be charged to the customer. ABC reserves the right to void your warranty if the regular service visits are not performed as scheduled.

CLAIM PROCESSING: In the event that ABC damages Customer's property, the customer will need to contact ABC within seventy-two (72) hours of the incident to make a claim. All claims must be in writing and either mailed, faxed or e-mailed to ABC. ABC will send out a representative to determine the liability and/or if repairs are needed. Once approved by ABC, and if ABC is liable, repairs will be made by an ABC representative. If the customer and/or duly authorized agent chooses to repair damaged property without proper notification to ABC, then the customer assumes all liability and financial responsibility for the said repair.

NO ORAL PROMISES OR AGREEMENTS: It is understood that this is the entire and only agreement of the parties regarding the subject matter herein, and this Agreement supersedes and replaces all other agreements, promises or representations. Customer did not and has not relied on any oral promises, representations or assurances that are set forth in writing in this Agreement.

LIMITATION OF WARRANTIES, REMEDIES, LIABILITY AND DAMAGES: Seller warrants that all services and goods sold to Customer conform to the label description and the terms of this agreement. All other representations or warranties of any kind, express or implied, concerning this Agreement or the goods or services to be provided, including but not limited to, the implied warranty of merchantability or fitness of the goods or services for any particular purpose, hereby waived and excluded. Customer's sole and exclusive remedy against ABC for any complaint, claim or cause of action is to request that ABC provide the goods and/or services again, or at ABC's discretion, it may instead return your money. Customer must notify ABC in writing of any complaint, claim or cause of action within 30 days after the date Customer becomes aware of, or should have become aware of same, and failure to do so shall constitute an absolute and unconditional waiver and release of same. ABC's liability to Customer for any complaint, claim or cause of action shall be limited to two

liable to Customer for punitive, indirect, consequential, special, coincidental damages or expenses of any nature or kind, including but not limited to, loss of revenues, profits or income, crop or property damage, labor charges and/or freight charges.

Warranty on Bed Bug Control: The Customer must maintain the coverage for six (6) weeks from the date of purchase before the Bed Bug warranty goes into effect. Any active infestation of Bed Bugs discovered prior to expiration of the initial six (6) week period is not covered.

Warranty on Misting System: ABC Warranties the misting system for the tubing, fittings and nozzles as long as the maintenance agreement is in force against defects of normal operating conditions. The tank, pump, motor and timer have a One Year Limited Manufacturers Warranty. This agreement does not cover negligence on the Customer's part such as cut lines, motor, pumps, or timer exposed to the elements etc...

ARBITRATION AND WAIVER OF JURY: ~~The Customer and ABC agree that any claim, dispute or controversy pertaining to or arising out of, directly, or indirectly, this Agreement, the goods or services provided, any alleged representations or the relationship of the parties shall be submitted to binding arbitration to be conducted in local area in accordance with the Commercial Arbitration Rules before the American Arbitration Association with a single arbitrator. The prevailing party shall be entitled to recover all reasonable attorney's fees, expenses and costs in connection with said proceeding, including but not limited to, the costs of arbitration, the arbitrator's fees, and all costs and expenses incurred in the investigation, prosecution or defense of such claims. To the extent any Court fails to refer any lawsuit filed to arbitration, Customer agrees to waive the right to a trial by jury.~~ *LTSD Does not Agree to Arbitration CS APS*

TRANSFER PROVISION: In the event the Structure(s) is sold, this Agreement may be transferred to the buyer upon execution of a signed Transfer Agreement at no additional cost. All transfers must be in writing and either mailed, faxed or e-mailed to ABC. The transfer agreement must be executed prior to the expiration date of this agreement.

MOLD/FUNGI DISCLAIMER: This property was not inspected for the presence or absence of health-related molds or fungi. We are not qualified to and do not render an opinion concerning indoor air quality or any health issues. Questions concerning the presence or absence of health-related issues, which may be associated with this property, the presence of mold, the release of mold spores or concerning indoor air quality should be directed to a property trained Industrial Hygienist or the public health department.

Smart AC: ABC does not cover, and will not be responsible for, damage to property caused by water leaks, broken or clogged drain lines.

LICENSED AND REGULATED BY THE TEXAS DEPARTMENT OF AGRICULTURE P.O. BOX 12847, AUSTIN, TEXAS 78711-2847
PHONE: 866-918-4481 FAX: 888-232-256



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Order Calling the May 6, 2023 Board of Trustees Election

RECOMMENDED ACTION

Approve the Order Calling the May 6, 2023 Board of Trustees Election.

RATIONALE

Under the Election Code, the election must be ordered annually by the Board of Trustees. This election is to fill positions designated on the school board as Places 6 and 7 for full, three-year terms.

BUDGET PROVISIONS

School Board Elections – \$50,000

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Brad Goerke – Director of Finance

Philippa Ford – District Accountant/Elections Officer

ATTACHMENTS

1. Order of Election-English Version
2. Order of Election-Spanish Version
3. 2023 Board Election Dates to Remember

MEETING DATE

January 18, 2023

ORDER OF ELECTION
LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

An election is hereby ordered to be held on May 6, 2023, for electing to the Board of Trustees of the Lake Travis Independent School District one trustee each for the positions designated as:

Place 6 and 7 for full, three-year terms

LETTER OF INTENTION

Letter of Intention is to be filed with the Business Office, 3322 Ranch Road 620 South, no earlier than 8:00 a.m. on Wednesday, January 18, 2023, and the deadline for filing intent shall be no later than 5:00 p.m., Friday, February 17, 2023.

ELECTION DAY VOTING LOCATIONS

For the 2023 Election, registered voters living within the jurisdiction of the Lake Travis Independent School District may vote at any Travis County Voting Center. Travis County is in the process of assigning voting locations at this time. Precinct numbers and polling locations will be made available as soon as that process is complete.

EARLY VOTING LOCATIONS

Early voting by personal appearance will be conducted each day at: Travis County Airport Blvd. Offices, 5501 Airport Boulevard, Austin, Texas 78751-1410, between the hours of 7:00 a.m. and 7:00 p.m. Monday through Saturday and between noon and 6:00 p.m. Sunday beginning on Monday, April 24, 2023 and ending on Tuesday, May 2, 2023.

Additional early voting locations will be determined at a later date.

Registered voters living within the jurisdiction of the Lake Travis Independent School District may vote at any Early Voting Location in Travis County on the dates and times set forth by Travis County.

Applications for ballot by mail shall be mailed to:

Dana DeBeauvoir, Early Voting Election Clerk
Travis County Clerk Elections Division
P. O. Box 149325
Austin, Texas 78714

*Applications for ballot by mail must be received
no later than the 7:00 p.m. on Saturday, May 6, 2023.*

Issued this the 18th day of January 2023.

**John Aouelle, President
Board of Trustees**

(Seal)

**Kim Flasch, Secretary
Board of Trustees**

ORDEN DE ELECCIÓN

DISTRITO ESCOLAR INDEPENDIENTE DE LAKE TRAVIS EL CONSEJO DE ADMINISTRADORES

Una elección ha sido ordenada para el 6 de mayo del 2023, con el propósito de elegir para el Consejo de Administradores del Distrito Escolar Independiente de Lake Travis un administrador para las siguientes posiciones:

Posición 6 y 7 para términos completos de 3 años

CARTA DE INTENCIÓN

La Carta de Intención debe ser entregada a la Oficina de Negocios, 3322 Ranch Road 620 South, no antes del miércoles el 18 de enero de 2023 a las 8 A.M., y no después del viernes el 17 de febrero de 2023 a las 5:00 P.M.

LUGARES DE VOTO PARA EL DÍA DE ELECCIÓN

Para la elección del 2023, votantes registrados que viven dentro de la jurisdicción del Distrito Escolar de Lake Travis pueden votar en cualquier centro de votación del Condado de Travis. El Condado de Travis está en el proceso de asignar lugares de votación en este momento. Números de precintos y lugares de votación estarán disponibles tan pronto posible cuando el proceso esté completo.

LOCALES DE VOTACION TEMPRANA

Votación temprana en forma personal será conducido cada día en: Las Oficinas de Condado de Travis en 5501 Airport Boulevard, Austin, Texas 78751-1410, entre las horas 7 a.m. hasta las 7 p.m. lunes a sábado y desde el mediodía hasta las 6 p.m. Los domingos comenzando el lunes el 24 de abril del 2023, y terminando el martes el 2 de mayo del 2023.

Lugares adicionales de votación temprana serán determinados más adelante.

Electores registrados viviendo en la jurisdicción del Distrito Escolar de Lake Travis pueden votar en cualquier lugar de Votación Temprana durante las horas y los días declarados por el Condado de Travis.

Aplicaciones para votar por correo debe ser enviado a:

Dana DeBeauvoir, Oficial de Elecciones de Voto Temprano
Travis County Clerk Elections Division
P. O. Box 149325
Austin, Texas 78714

Aplicaciones para un boleto de votación por correo deben ser recibidas no más tarde a las 7 p.m. el sábado 6 de mayo del 2023.

Publicado el 18th de Enero, 2023.

**John Aouelle, Presidente del
Consejo de Administradores**

(SEAL)

**Kim Flasch, Secretario
Del Consejo de Administradores**



**Lake Travis Independent School District
Candidates for Board of Trustees**

IMPORTANT DATES TO REMEMBER

Wednesday, January 18, 2023	First day to apply for a place on the ballot
Friday, February 17, 2023	Deadline to file application for a place on the ballot
Friday, February 24, 2023	Last day for a candidate to withdraw
Monday, February 27, 2023	Ballot position drawing
Thursday, April 6, 2023	File Form C/OH [30th Day Before Election]
Monday, April 24, 2023	Early Voting by personal appearance begins
Friday, April 28, 2023	File Form C/OH [8th Day Before Election]
Tuesday, May 2, 2023	Last day to vote early by personal appearance
Saturday, May 6, 2023	Election Day
Wednesday, May 17, 2023	Elected candidates take Oath of Office

3322 Ranch Road 620 South, Austin, Texas 78738
Telephone 512-533-6000 Fax 512-533-6002 www.ltidschools.org



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2023-2024 Instructional Calendar

RECOMMENDED ACTION

Approve the 2023-2024 Lake Travis ISD Instructional Calendar (Pending approval of Staff Development Minutes Waiver available in Spring 2023).

RATIONALE

The first day of school with students is Wednesday, August 16, 2023 (DOI) and the last day of school with students is May 24, 2024 prior to Memorial Day.

Bad Weather Minutes have been “banked” in this proposed calendar.

The Texas Education Agency will be posting the application for the Staff Development Minutes Waiver in the Spring. The minutes requested are January 5, 2023; February 15th and 16th, 2024 and Early Release on September 27, 2023; November 8, 2023, February 28, 2024 and March 15, 2024.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum & Instruction

Dr. Lyndsa Benton - Executive Director of Curriculum & Instruction

Kathy Burbank - Director of Accountability & Assessment

ATTACHMENTS

LTISD Proposed 2023-2024 Proposed Calendar

MEETING DATE

January 18, 2023

Proposed 2023-2024 Lake Travis ISD Calendar

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
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27	28	29	30	31		

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9
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24	25	26	27	28	29	30

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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29	30	31				

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28	29	30		

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
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19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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23	24	25	26	27	28	29
30						

Holidays 2023/24

Jul 4, 2023	Independence Day	Nov 23, 2023	Thanksgiving Day	Feb 19, 2024	Presidents' Day
Sep 4, 2023	Labor Day	Dec 25, 2023	Christmas Day	Mar 29, 2024	Good Friday
Oct 9, 2023	Indigenous Peoples' Day	Jan 1, 2024	New Year's Day	Mar 18-22	Spring Break
Nov 11, 2023	Veterans Day	Jan 15, 2024	Martin L. King Day	May 27, 2024	Memorial Day

172 Student Days 187 Teacher Days *Required 187 for Teachers 2 BW days Banked 2100 Minutes PD Waiver

First Day of School	Holiday Students/Staff	Student Holiday/Staff Day	Green outline - start grading
STAAR Window	Early Release 200 Minutes	PD Waiver Day	Red outline - end grading
Last Day (ER)		PD Waiver Early Release	



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Resolution No. 011823-01 Authorizing the Sale of Land to the Texas Department of Transportation Located Along Hwy 620 at Aria/Cavalier Drive

RECOMMENDED ACTION

Approve Resolution No. 011823-01 ordering the sale of 0.5985 acres of land, located at 3328 Ranch Road 620 S., and authorizing the Superintendent or his designee to take all actions necessary or advisable to effectuate the conveyance of the Property to TxDot, including without limitation, finalizing negotiation of and executing a purchase contract and any other documents, instruments, or agreements involved or necessary for the closing of the transaction; and authorizing the President of the Board of Trustees to execute the deed conveying the Property.

RATIONALE

In November 2021, the District received a proposal from TxDot, pursuant to its power to exercise eminent domain, for the acquisition of approximately 0.6 acres of District property located along Hwy 620 at Aria/Cavalier Drive for purposes of TxDot's RM620 construction improvement project. The District disagreed with the offered value of the land, as it did not believe it represented fair market value, nor did it properly account for the cost of the repair and redesign to the remainder of the District's land that would be required after the acquisition by TxDot. The District sought its own appraisal of the property, which valued the land and repair/redesign at \$1,160,000. In November 2022, the Board authorized the Superintendent or designee with authority to negotiate with TxDot and make a counteroffer for sale. In December 2022, the District made a counteroffer of the total appraised value, which was accepted by TxDot. The administration now seeks approval by the Board for the sale of the property at the appraised value, less the value of improvements LTISD will retain, for a total purchase price of \$1,159,998. Section 272.001 of the Texas Local Government Code provides for the sale of property by the District, without the public notice and bidding requirements, when the sale of the property is to a governmental entity with the power of eminent domain. The administration recommends approval of the resolution.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services
Robert Winovitch – Director of Facilities and Construction
Matthew Tiffie – General Counsel

ATTACHMENTS

None

MEETING DATE

January 18, 2023

Lake Travis ISD Resolution No. 011823-01

RESOLUTION AND ORDER OF SALE OF LAND

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

WHEREAS, Section 11.151 of the Texas Education Code provides that the trustees of an independent school district may acquire and sell real property;

WHEREAS, the Lake Travis Independent School District (“District”) Board of Trustees is the governing body of the District, a political subdivision of the State of Texas;

WHEREAS, the Lake Travis Independent School District owns a parcel of real property containing 0.5985 acres, located at 3328 Ranch Road 620 S., Austin, TX 78738, referred to as Parcel ID Nos. 48/ P00054021, RCSJ# 0683-02-083 by TxDot, and as more particularly described in the attached Exhibit A (the “Property”);

WHEREAS, pursuant to Chapter 21 of the Texas Property Code (“Eminent Domain Law”), the Lake Travis Independent School District has received an offer from the Texas Department of Transportation (“TxDot”) for the acquisition of the Property;

WHEREAS, Section 272.001 of the Local Government Code (“Act”) provides for the sale or exchange of property owned by a political subdivision and Section 272.001(b) provides an exception to the requirement for publication and bids when the sale of the property is to a governmental entity with the power of eminent domain;

WHEREAS, in accordance with the Eminent Domain Law and the Act, the District received an appraisal of the Property from Sayers Real Estate Advisors, which valued the Property at One Million, One Hundred Sixty Thousand and No Cents (\$1,160,000.00). In negotiations with

TxDot, the parties have determined that this Appraised Value represents conclusive evidence of the fair market value of the Property;

WHEREAS, the District seeks to retain certain improvements (“Retained Improvements”) with a total value of Two Dollars (\$2.00), which will be deducted from the Appraised Value of the Property; and

WHEREAS, the District administration and TxDot have been in negotiations for TxDot to purchase the Property at its Appraised Value; are in negotiations on the material terms of the purchase and sale contract (“Contract”), which includes sale of the Property to the TxDot and are in the process of finalizing the Contract; and

WHEREAS, the District administration recommends acceptance of the Appraised Value and sale of the Property to TxDot pursuant to a deed, the form of which will be negotiated and finalized between TxDot and the District.

THEREFORE, BE IT RESOLVED AND ORDERED BY LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES THAT:

1. all of the above paragraphs are incorporated into and made part of this Resolution and Order;
2. the Property is to be sold to TxDot for the Appraised Value, less the cost of the Retained Improvements, for a total purchase price of One Million, One Hundred Fifty-Nine Thousand, Nine Hundred Ninety-Eight Dollars and No Cents (\$1,159,998.00); and
3. the President of the Board of Trustees, is hereby authorized and directed to execute the deed conveying the Property, and that the Superintendent or his designee is authorized to take all additional actions necessary or advisable to effectuate the conveyance of the Property to TxDot,

including without limitation, finalizing negotiation of and executing the Contract and any other documents, instruments, or agreements involved or necessary for the closing of the transaction.

PASSED, APPROVED and ADOPTED by the Board of Trustees of the Lake Travis Independent School District this _____ day of _____, 2023.

John Aouelle
President, Board of Trustees

Attest: _____

Kim Flasch
Secretary, Board of Trustees

Exhibit A

[Attached Legal Description of the Property]



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Lake Travis Independent School District Legislative Priorities, 88th Legislative Regular Session

RECOMMENDED ACTION

Approve the Lake Travis Independent School District Legislative Priorities for the 88th Legislative Regular Session.

RATIONALE

The Administration has prepared a legislative priorities document for the 88th Regular Session of the Texas Legislature. The document is designed to be the basis for the District's legislative work during the legislative session that will begin January 10, 2023

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Paul Norton - Superintendent

ATTACHMENTS

Legislative Priorities

MEETING DATE

January 18, 2023



LAKE TRAVIS ISD LEGISLATIVE PRIORITIES

Texas 88th Regular Session, 2023

The Lake Travis Independent School District supports legislation that seeks to improve public school education in an impactful and innovative way. LTISD advocates for the following Legislative Priorities:

SUPPORT INCREASED FUNDING

- Increase the basic allotment which has not been adjusted since 2019. The Consumer Price Index has increased 12% since 2019.
- Restore full funding of the Instructional Materials and Technology Allotment (IMA).
- Increase capacity of the Fast Growth Allotment to address the growing statewide need and reduce proration.
- Protect the New Instructional Facility Allotment (NIFA) allocation for its intended use rather than diverting the funding to other programs.
- Eliminate penalties on school districts that provide local property tax relief to homeowners.
- Fund schools based on total enrollment instead of average daily attendance (ADA); enrollment is an indicator of true educational cost.
- Protect district fund balances from being utilized to balance the state budget.
- Provide funding for unfunded mandates.

SUPPORT OUR STAFF

- Prioritize funding and incentives for teacher and staff recruitment and retention that offers flexibility for districts to address local staffing needs.
- Provide sufficient resources to help attract and retain staff including affordable healthcare and benefits.
- Incentivize individuals to pursue to a career in education by providing financial incentives.
- Fully fund the Teacher Retirement System with adjustments for inflation.

SUPPORT OUR STUDENTS

- Advocate for a comprehensive accountability system consisting of meaningful and varied assessments that add value for students, parents and teachers, as well as flexible measures that local communities value.
- Base accountability on the growth of the whole child, not just one segment of a growth measure.
- Support increased funding for special education students based on needs and services provided as opposed to the amount of time spent in special education settings.
- Continue to focus on addressing learning loss due to absenteeism from the pandemic without tying the hands of districts and educators.
- Provide a new allotment for mental health and wellness for students.

SUPPORT LOCAL CONTROL

- Maintain the ability of local governments to hold elections on the two uniform election dates in May and November.
- Ensure all bond and tax rate election ballot language is clear, transparent, and understandable. Revise language that misleads voters.
- Reduce recapture payments for property wealthy school districts to allow for local control to address the needs of students and staff.
- Maintain the District of Innovation designation and expand flexibilities to best support local needs.
- Increase the School Safety Allotment with maintained flexibility to spend the funds to fit the needs of local school districts including mental health and wellness.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2022-2023 District and Campus Improvement Plan Goals and Performance Objectives

RECOMMENDED ACTION

Approve of 2022-2023 District and Campus Improvement Plan Goals and Performance Objectives.

RATIONALE

School Board Policies BQ (LEGAL) and BQ (LOCAL) establish that the district will create a District Improvement Plan with the district's vision, mission, and goals to improve student performance. The board shall approve the process under which the educational goals are developed and shall ensure that input is gathered from the district-level committee.

Using the new strategic plan as a guide, district and campus leadership created priorities in the form of performance objectives for each of the goals created in the strategic plan. These goals and performance objectives are consistent in the district improvement plan and every campus improvement plan.

According to School Board Policy BQA (LOCAL), the district shall establish an Advisory Committee for Education (ACE) to review the District Improvement Plan. The ACE met and added suggestions and edits to the District Improvement Plan. Campus Advisory Teams (CAT) review Campus Improvement Plan.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Stefani Vickery - Assistant Superintendent of Curriculum & Instruction

ATTACHMENTS

2022-2023 District and Campus Improvement Plan

MEETING DATE

January 18, 2023

Lake Travis Independent School District
District Improvement Plan
2022-2023 Goals/Performance Objectives

Accountability Rating: B



Mission Statement

The mission of the Lake Travis ISD is to educate all students by teaching a comprehensive curriculum which emphasizes scholastic excellence. The District will serve as a model of educational excellence by making use of the combined skills of students, teachers, support staff, involved parents and citizens through the efficient use of resources. Our graduates will have lifelong problem-solving skills. They will understand that responsibilities accompany the privileges of citizenship and will have the foundation to be successful in their chosen endeavors.

Learn Together, Lead Together

Learner-Centric Model

Pillar 1: Learning is Social #LearningTogether

Learning engages community.

Outcome:

Learners intentionally develop meaningful, healthy relationships and partnerships with the larger learning community by connecting, collaborating, and communicating. Lake Travis learners sometimes

Essential Conditions:

LTISD creates and continuously improves structures supporting reciprocal partnerships among school, family, and community. Educators provide real-world opportunities through school experiences.

Pillar 2: Learning is Inspiring #DesignThinking

Learning sparks authentic solutions.

Outcome:

Learners embrace a positive outlook toward learning, view challenges and failures as opportunities to improve, and share their love of learning. Lake Travis learners engage in the continued exploration

Essential Conditions:

LTISD provides personal connections and challenges for all learners to apply a deeper understanding of relevant and authentic problems. Learning is deepened and reinforced through collaborative

Pillar 3: Learning is Dynamic #Twenty4Seven

Learning continues anytime and anywhere.

Outcome: Learners strategically manipulate time, space and resources to optimize learning.

Essential Conditions:

LTISD supports the design of flexible learning resources for personalized learning through leveraging time, space, and instructional strategies that are flexible based on the needs of the learner. Educators

Pillar 4: Learning is Empowering #LifeReady

Learning fosters a growth mindset and socio-emotional independence.

Outcome:

Learners capitalize on multiple opportunities, choosing both how they learn and how they demonstrate mastery. Lake Travis learners are self-aware, self-directed, and respectful of themselves and others

Essential Conditions:

LTISD equips all learners to view challenges as opportunities and mistakes as learning. Learners develop habits of persistence, resilience, and grit as they take risks to make connections in real life

District Improvement Plan Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: We will bring the community together. So that the community is closely connected and proud of its schools, teachers, and staff. LTISD intentionally plans ways to come together.

Performance Objective 2: We will tell positive stories. So that all families are valued, supported, and engaged with opportunities to respectfully provide input and contribute.

Performance Objective 3: We will bring students together. So that a welcoming neighborhood feel is maintained throughout fast growth, embracing and celebrating diversity and different perspectives.

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Performance Objective 4: We will engage underrepresented groups. So that communication is transparent, consistent, two-way, and multilingual.

Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: We will foster a welcoming and inclusive environment where staff and students are encouraged to think critically and listen to diverse perspectives, so that staff and students feel respected, understood and appreciated. So that we create a more inclusive environment where students are taught about various cultures and perspectives.

Performance Objective 2: We will connect the community and celebrate success across the district so that all students feel a sense of belonging to their school environment. So that all students feel a sense of connectedness to another community member and their campus.

Performance Objective 3: We will provide students with equitable opportunities and resources to discover their interests and express themselves so that students of all ages have equitable opportunities to create and maintain positive relationships by exploring and discovering their interests through curricular and extracurricular activities. So that we increase enrichment opportunities for all students.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: Students are prepared for life, equipped to be critical thinkers and global citizens.

Performance Objective 2: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that all learning needs are quickly identified, supported, and included.

Performance Objective 3: Students have the skills they need to succeed in the post-secondary path that they choose.

Performance Objective 4: High-quality educators are recruited, cared for, and retained.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

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Performance Objective 1: We will maximize our instructional staff to be the best they can be for our students and each other. So that there is a constant drive to build off success, innovate, and continuously improve for the benefit of all learners.

Performance Objective 2: We will involve all stakeholders to identify, address, and improve facility needs in order to get closer to our district community's programming/course offering goals (wants) regarding our existing facilities and investments in future facilities. So that facilities planning supports growth by prioritizing stakeholder wishes, hopes, and dreams.

Performance Objective 3: We will use data to make decisions, evaluate our progress, and continuously improve across the district. So that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Performance Objective 4: We will establish an equitable 1:1 technology K-12 model to ensure our staff and students maintain access to electronic devices and an educational instructional model that is sustainable and innovative in any learning landscape. So that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

Performance Objective 1: We will train and support staff to support the emotional and wellness needs of students. So that staff members use trauma-

informed practices and social emotional tools to support the wellness and mental health needs of all students.

Performance Objective 2: We will make school a safe and welcoming environment for all students and staff. So that the social, emotional, and physical well-being of students and staff members are recognized and prioritized.

Performance Objective 3: We will promote counseling services and resources available for families. So that the Lake Travis ISD community health and wellness needs will be supported with resources and educational opportunities.

Lake Travis Independent School District

Lake Travis High School

2022-2023



Mission Statement

LTHS provides an opportunity for all students to:

Lead

Transform

Commit

Aspire to Excellence

Volunteer

Succeed

Lead. Transform. Commit. Aspire. Volunteer. Succeed. **LT CAVS!**

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Vision

Lake Travis High School commits to creating a safe, supportive, and diverse learning environment where students are provided opportunities to become contributing members of the community.

Lake Travis High School Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: We will bring the community together, so that the community is closely connected and proud of its schools, teachers, and staff. LTHS intentionally plans ways to come together.

Performance Objective 2: We will engage all stakeholders with communication that is transparent, consistent, and two-way.

Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: We will foster a welcoming and inclusive environment where staff and students are encouraged to think critically and listen to diverse perspectives, so that staff and students feel respected, understood and appreciated.

Performance Objective 2: We will provide students with equitable opportunities and resources to discover their interests and express themselves so that students of all ages have equitable opportunities to create and maintain positive relationships by exploring and discovering their interests through curricular and extracurricular activities.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: We will demonstrate a commitment to all students so that all learning needs are quickly identified, supported, and included.

Performance Objective 2: We will demonstrate a commitment to all students so that students have the skills they need to succeed in the post-secondary path that they choose.

Performance Objective 3: Staff development activities will result in a learning community where high-quality educators are recruited, cared for, and retained.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will support our instructional staff to be the best they can be for our students and each other through innovative programming/instruction.

Performance Objective 2: We will use data to make decisions, evaluate our progress, and continuously improve to support both educational needs and innovations.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

Performance Objective 1: Staff members will use social emotional tools to support the wellness and mental health needs of all students.

Performance Objective 2: We will make school a safe and welcoming environment for all, so that the social, emotional, and physical well-being of⁸⁶ students and staff members are recognized and prioritized.

Performance Objective 3: We will promote counseling services and available community resources for families.

Lake Travis Independent School District

Lake Travis Middle School

2022-2023



Mission Statement

LTMS...Ensuring students thrive by challenging minds and connecting hearts!

Vision

LTMS...Igniting compassion, confidence and creativity in every learner!

Value Statement

The mission of the Lake Travis Independent School District is to educate all students by teaching a comprehensive curriculum that emphasizes scholastic excellence.

The District will serve as a model of educational excellence by making use of the combined skills of students, teachers, support staff, involved parents, and citizens through the efficient use of resources.⁸⁸

Our graduates will have life-long problem-solving skills. They will understand that responsibilities accompany the privileges of citizenship and will have the foundation to be successful in their chosen endeavors.

Lake Travis Middle School Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: We will bring the community together. So that the community is closely connected and proud of its schools, teachers, and staff. LTISD intentionally plans ways to come together.

Performance Objective 2: We will tell positive stories. So that all families are valued, supported, and engaged with opportunities to respectfully provide input and contribute.

Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: We will connect the community and celebrate success across the district so that all students feel a sense of belonging to their school environment. So that all students feel a sense of connectedness to another community member and their campus. ⁸⁹

Performance Objective 2: We will provide students with equitable opportunities and resources to discover their interests and express themselves so that students of all ages have equitable opportunities to create and maintain positive relationships by exploring and discovering their interests through curricular and extracurricular activities. So that we increase enrichment opportunities for all students.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that all learning needs are quickly identified, supported, and included.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will maximize our instructional staff to be the best they can be for our students and each other. So that there is a constant drive to build off success, innovate, and continuously improve for the benefit of all learners.

Performance Objective 2: We will use data to make decisions, evaluate our progress, and continuously improve across the district. So that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

Performance Objective 1: We will train and support staff to support the emotional and wellness needs of students. So that staff members use trauma-informed practices and social emotional tools to support the wellness and mental health needs of all students.

Performance Objective 2: We will make school a safe and welcoming environment for all students and staff. So that the social, emotional, and physical well-being of students and staff members are recognized and prioritized.

Lake Travis Independent School District

Hudson Bend Middle School

2022-2023



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Mission Statement

Hudson Bend Middle School is a school community where all learners are known by name and need.

Hudson Bend Middle School Goals 2022-2023

Goal 1: Are One Community

We will bring our community together, so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: We will bring the community together, so that the community is closely connected and proud of its schools, teachers, and staff. LTISD intentionally plans ways to come together.

Performance Objective 2: We will tell positive stories, so that all families are valued, supported, and engaged with opportunities to respectfully provide input and contribute.

Goal 2: Each Belong

We will include all community members and help students discover their interests, so that we all feel a sense of connectedness.

Performance Objective 1: We will connect the community and celebrate success across the district so that all students feel a sense of belonging to their school environment, and all students feel a sense of connectedness to another community member and their campus. ⁹³

Performance Objective 2: We will provide students with equitable opportunities and resources to discover their interests and express themselves, so that students of all ages have equitable opportunities to create and maintain positive relationships by exploring and discovering their interests through curricular and extracurricular activities, and we increase enrichment opportunities for all students.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that all learning needs are quickly identified, supported, and included.

Performance Objective 2: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that high-quality educators are recruited, cared for, and retained.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will involve all stakeholders to identify, address, and improve facility needs in order to get closer to our district community's programming/course offering goals (wants) regarding our existing facilities and investments in future facilities. So that facilities planning supports growth by prioritizing stakeholder wishes, hopes, and dreams.

Performance Objective 2: We will use data to make decisions, evaluate our progress, and continuously improve across the district, so that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

Performance Objective 1: We will make school a safe and welcoming environment for all students and staff. So that the social, emotional, and physical well-being of students and staff members are recognized and prioritized.

Performance Objective 2: We will promote counseling services and resources available for families. So that the Lake Travis ISD community health and wellness needs will be supported with resources and educational opportunities.

Lake Travis Independent School District

Bee Cave Middle School

2022-2023



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Mission Statement

The goal of Bee Cave Middle School (BCMS) is to develop a community of lifelong learners by providing a safe, educationally rich environment that promotes academic excellence, personal growth and service to our community.

Bee Cave Middle School Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: We will bring the community together. So that the community is closely connected and proud of its schools, teachers, and staff. LTISD intentionally plans ways to come together.

Performance Objective 2: We will tell positive stories. So that all families are valued, supported, and engaged with opportunities to respectfully provide input and contribute.

Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: We will connect the community and celebrate success across the district so that all students feel a sense of belonging to their school environment. So that all students feel a sense of connectedness to another community member and their campus. ^{97.}

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that all learning needs are quickly identified, supported, and included.

Performance Objective 2: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that high-quality educators are recruited, cared for, and retained.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will use data to make decisions, evaluate our progress, and continuously improve across the district. So that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

Performance Objective 1: We will promote counseling services and resources available for families. So that the Lake Travis ISD community health and wellness needs will be supported with resources and educational opportunities.

Performance Objective 2: We will make school a safe and welcoming environment for all students and staff. So that the social, emotional, and physical well being of students and staff members are recognized and prioritized.

Lake Travis Independent School District

Lake Travis Elementary

2022-2023



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Mission Statement

At Lake Travis Elementary we support and nurture the personal and academic success of each and every learner by valuing high standards, valuing diversity, and valuing community.

Lake Travis Elementary Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: Lake Travis Elementary will bring the community together so that the community is closely connected and proud of its school, teachers, and staff. Lake Travis Elementary will intentionally plan ways for the community to come together.

Performance Objective 2: We will tell positive stories so that all families are valued, supported, and engaged with opportunities to respectfully provide input and contribute.

Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: We will foster a welcoming and inclusive environment where staff and students are encouraged to think critically and listen to diverse perspectives, so that staff and students feel respected, understood and appreciated. Lake Travis Elementary will create a more inclusive environment where students are taught about various cultures and perspectives.

Performance Objective 2: Lake Travis Elementary will connect the community and celebrate success across the district so that all students feel a sense of belonging to their school environment. So that all students feel a sense of connectedness to another community member and their campus.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that students are prepared for life, equipped to be critical thinkers and global citizens.

Performance Objective 2: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that all learning needs are quickly identified, supported, and included.

Performance Objective 3: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that students have the skills they need to succeed in the post-secondary path that they choose.

Performance Objective 4: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that high-quality educators are recruited, cared for, and retained.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will maximize our instructional staff to be the best they can be for our students and each other so that there is a constant drive to build off success, innovate, and continuously improve for the benefit of all learners.

Performance Objective 2: We will use data to make decisions, evaluate our progress, and continuously improve across the district. So that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Performance Objective 3: We will establish an equitable 1:1 technology K-12 model to ensure our staff and students maintain access to electronic devices and an educational instructional model that is sustainable and innovative in any learning landscape. So that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

Performance Objective 1: We will train and support staff to support the emotional and wellness needs of students so that staff members use trauma-informed practices and social emotional tools to support the wellness and mental health needs of all students.

Performance Objective 2: We will make school a safe and welcoming environment for all students and staff. So that the social, emotional, and physical well-being of students and staff members are recognized and prioritized.

Performance Objective 3: We will promote counseling services and resources available for families. So that the Lake Travis ISD community health and wellness needs will be supported with resources and educational opportunities.

Lake Travis Independent School District

Lakeway Elementary

2022-2023

LAKEWAY ELEMENTARY



MUSTANG COUNTRY

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Mission Statement

Mustang Pride is a byproduct of the Lakeway Way. At Lakeway, we assume that the best of us is all of us. We are dedicated to elite academic performance and the acceptance of all. Education transcends what we are now and is the foundation of our future.

- Lakeway Elementary students will be challenged to think critically and creatively, read and write complex text, and collaborate with others to analyze and solve problems.
- Lakeway Elementary will foster technological literacy for students to be able to compete in the global 21st century.
- Lakeway Elementary will provide a safe and orderly learning environment.
- Lakeway Elementary will bring to light creativity and technical skills in Art and Music in order to achieve community and state recognition
- Lakeway Elementary staff will utilize data and research-based strategies to improve instructional practices leading to increased student achievement.
- Lakeway Elementary will foster parent and community engagement and collaboration to support student achievement.

Vision

Lakeway will provide every child with an exceptional education.

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Value Statement

LWE Mustang Code

Every Mustang is welcomed.

Every Mustang is respected.

Every Mustang is valued.

Every Mustang is motivated.

Lakeway Elementary Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: We will bring the community together. So that the community is closely connected and proud of its schools, teachers, and staff. LTISD intentionally plans ways to come together.

Performance Objective 2: We will tell positive stories. So that all families are valued, supported, and engaged with opportunities to respectfully provide input and contribute.

Performance Objective 3: We will bring students together. So that a welcoming neighborhood feel is maintained throughout fast growth, embracing and celebrating diversity and different perspectives.

Performance Objective 4: We will engage underrepresented groups. So that communication is transparent, consistent, two-way, and multilingual. 105

Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: We will connect the community and celebrate success across the campus so that all students feel a sense of belonging to their school environment. So that all students feel a sense of connectedness to another community member and their campus.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that students are prepared for life, equipped to be critical thinkers and global citizens.

Performance Objective 2: We will demonstrate a commitment to all students so that each child is prepared for life and success in the path they choose. So that students have the skills they need to succeed in the secondary path that they choose.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will maximize our instructional staff to be the best they can be for our students and each other. So that there is a constant drive to build off success, innovate, and continuously improve for the benefit of all learners.

Performance Objective 2: We will use data to make decisions, evaluate our progress, and continuously improve across the campus. So that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Performance Objective 3: We will provide teachers with one Fall and one Spring planning day by hiring substitutes to cover their classrooms.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

Performance Objective 1: We will train and support staff to support the emotional and wellness needs of students. So that staff members use trauma¹⁰⁶ informed practices and social emotional tools to support the wellness and mental health needs of all students.

Performance Objective 2: We will make school a safe and welcoming environment for all students and staff. So that the social, emotional, and physical well-being of students and staff members are recognized and prioritized.

Performance Objective 3: We will promote counseling services and resources available for families. So that the Lakeway community health and wellness needs will be supported with resources and educational opportunities.

Lake Travis Independent School District

Bee Cave Elementary

2022-2023



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Mission Statement

Bee Cave Elementary is a school where everyone is loved, honored, and challenged. All individuals are encouraged to be creative, productive, compassionate, and successful lifelong learners.

Bee Cave Elementary Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that all families feel connected, valued, and engaged.

Performance Objective 1: We will bring the community together so that the community is closely connected and proud of its schools, teachers, and staff. BCE intentionally plans ways to bring the community together.

Performance Objective 2: We will tell positive stories to ensure that all families are valued, supported, and engaged by providing opportunities for input and contribute.

Performance Objective 3: We will bring students together so that a welcoming neighborhood feel is maintained throughout fast growth, embracing and celebrating diversity and different perspectives.

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Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: We will foster a welcoming and inclusive environment where staff and students are encouraged to think critically and listen to diverse perspectives, so that staff and students feel respected, understood and appreciated. We will create a more inclusive environment where students are taught about various cultures and perspectives.

Performance Objective 2: We will connect the community and celebrate success across the district so that all students feel a sense of belonging to their school environment. In return all students feel a sense of connectedness to another community member and their campus.

Performance Objective 3: We will provide students with equitable opportunities and resources to discover their interests and express themselves so that students of all ages have equitable opportunities to create and maintain positive relationships by exploring and discovering their interests through curricular and extracurricular activities. We increase enrichment opportunities for all students.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose,

so that all learning needs are quickly identified, supported, and included.

Performance Objective 2: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that high-quality educators are recruited, cared for, and retained.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will use data to make decisions, evaluate our progress, and continuously improve across the district. So that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Performance Objective 2: We will continue to provide an equitable 1:1 technology K-5 model to ensure our staff and students maintain access to electronic devices and an educational instructional model that is sustainable and innovative in any learning landscape. So that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

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Goal 5: Prioritize Wellness

We will make BCE a great place to be so that the social, emotional, and physical well-being of our students is supported.

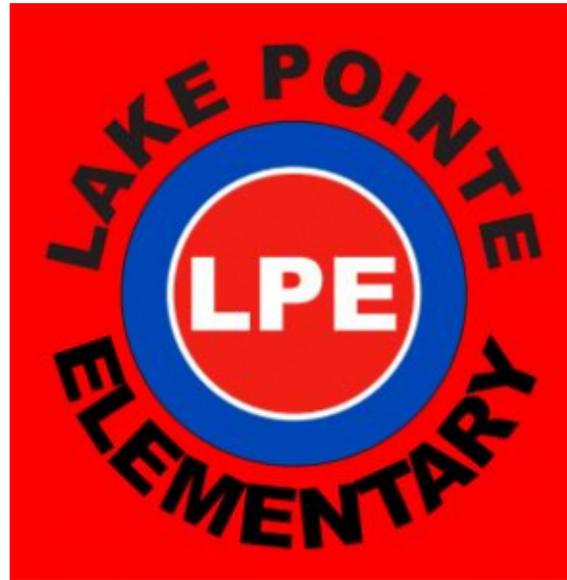
Performance Objective 1: We will make school a safe and welcoming environment for all students and staff. So that the social, emotional, and physical well-being of students and staff members are recognized and prioritized.

Performance Objective 2: We will promote counseling services and resources available for families. So that the Lake Travis ISD community health and wellness needs will be supported with resources and educational opportunities.

Lake Travis Independent School District

Lake Pointe Elementary

2022-2023



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Mission Statement

Lake Pointe Elementary is a learning community where everyone is nurtured, respected, and challenged. All individuals are encouraged to be compassionate towards each other, to be creative, to be productive, and to be successful, lifelong learners.

The mission of the Lake Travis Independent School District is to educate all students by teaching a comprehensive curriculum that emphasizes scholastic excellence.

The District will serve as a model of educational excellence by making use of the combined skills of students, teachers, support staff, involved parents, and citizens through the efficient use of resources.

Our graduates will have lifelong problem-solving skills. They will understand that responsibilities accompany the privileges of citizenship and will have the foundation to be successful in their chosen endeavors.

Value Statement

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The partnership we have with our parents and volunteers creates an environment of collaboration and support. Please give some of your time to participate in our learning environment. There are many ways to volunteer here that benefit our student learners. We welcome your time and talents. Contact your child's teacher, our PTO or the LPE office staff. We welcome you!

Thanks for supporting us in accomplishing our mission here at LPE.

Lake Pointe Elementary Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: We will bring the community together. So that the community is closely connected and proud of the school, teachers, and staff. LPE intentionally plans ways to come together.

Performance Objective 2: We will tell positive stories. So that all families are valued, supported, and engaged with opportunities to respectfully provide input and contribute.

Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: LPE will foster a welcoming and inclusive environment where staff and students are encouraged to think critically and listen to diverse perspectives, so that staff and students feel respected, understood and appreciated. So that we create a more inclusive environment where students are taught about various cultures and perspectives. ¹¹³

Performance Objective 2: We will connect students the LPE community and celebrate success across the campus so that all students feel a sense of belonging to their school environment. So that all students feel a sense of connectedness to the campus.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that students are prepared for life, equipped to be critical thinkers and global citizens.

Performance Objective 2: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that high-quality educators are recruited, cared for, and retained.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will maximize our instructional staff to be the best they can be for our students and each other. So that there is a constant drive to build off success, innovate, and continuously improve for the benefit of all learners.

Performance Objective 2: We will use data to make decisions, evaluate our progress, and continuously improve across the LPE campus, in order to support both educational needs and innovations with the support of our community.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Pointe Elementary community is supported.

Performance Objective 1: We will train and support staff to support the emotional and wellness needs of students. So that staff members use trauma-informed practices and social emotional tools to support the wellness and mental health needs of all students.

Performance Objective 2: We will promote counseling services and resources available for families. So that the Lake Pointe Elementary community health and wellness needs will be supported with resources and educational opportunities.

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Lake Travis Independent School District

Serene Hills Elementary

2022-2023

Accountability Rating: A



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Mission Statement

The Serene Hills Elementary community commits to engaging every student in innovative, collaborative learning focused on growth and to igniting a passion for learning in which everyone is valued.

Vision

Serene Hills Elementary is committed to inspiring a love of learning while providing a safe and welcoming space to encourage all to take risks, build meaningful relationships, and embrace resiliency.

Serene Hills Elementary Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: We will bring the community together. So that the community is closely connected and proud of our school, teachers, and staff. SHE intentionally plans ways to come together.

Performance Objective 2: We will engage our school community, so that communication is transparent, consistent, & two-way.

Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: SHE will foster a welcoming and inclusive environment where staff and students are encouraged to think critically and listen to diverse perspectives, so that staff and students feel respected, understood and appreciated, so that we create a more inclusive environment where students are taught about various cultures and perspectives.

Performance Objective 2: SHE will provide students with equitable opportunities and resources, during two 7-8 week windows through the year, to discover their interests and express themselves so that students of all ages have equitable opportunities to create and maintain positive relationships by exploring and discovering their interests through curricular and extracurricular activities. So that we increase enrichment opportunities for all students.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose, so that students are prepared for life, equipped to be critical thinkers and global citizens.

Performance Objective 2: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose, so that all learning needs are quickly identified, supported, and included.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will maximize our instructional staff to be the best they can be for our students and each other, so that there is a constant drive to build off success, innovate, and continuously improve for the benefit of all learners.

Performance Objective 2: We will use data to make decisions, evaluate our progress, and continuously improve across the district, so that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

Performance Objective 1: We will train and support staff to support the emotional and wellness needs of students, so that staff members use trauma-informed practices and social emotional tools to support the wellness and mental health needs of all students.

Performance Objective 2: We will make school a safe and welcoming environment for all students and staff, so that the social, emotional, and physical well-being of students and staff members are recognized and prioritized.

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Lake Travis Independent School District

West Cypress Hills Elementary

2022-2023



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Mission Statement



We will cultivate a community which inspires and ignites a passion for life-long learning and positive world change.

West Cypress Hills Elementary Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: We will bring our WCHE community together. So that the WCHE community is closely connected and proud of its school, teachers, and staff. West Cypress Hills Elementary will intentionally plan ways to come together.

Performance Objective 2: We will tell positive stories. So that all families are valued, supported, and engaged with opportunities to respectfully provide input and contribute.

Performance Objective 3: We will bring students together. So that a welcoming neighborhood feel is maintained throughout fast growth, embracing and celebrating diversity and different perspectives.

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Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: We will connect the community and celebrate success across the campus so that all students feel a sense of belonging to their school environment. So that all students feel a sense of connectedness to another community member and their campus.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose. So that all learning needs are quickly identified, supported, and included.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will use data to make decisions, evaluate our progress, and continuously improve across the campus. So that finances and resources are managed in order to support both educational needs and innovations with the support of our community.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

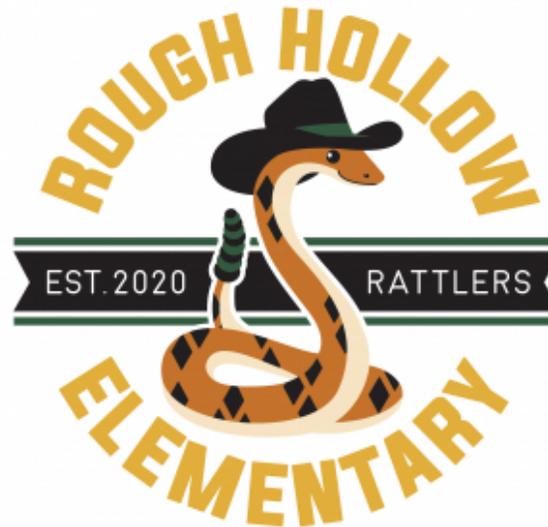
Performance Objective 1: We will make school a safe and welcoming environment for all students and staff. So that the social, emotional, and physical well-being of students and staff members are recognized and prioritized.

Performance Objective 2: We will promote counseling services and resources available for families. So that the Lake Travis ISD community health and wellness needs will be supported with resources and educational opportunities.

Lake Travis Independent School District

Rough Hollow Elementary

2022-2023



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Mission Statement

Lead, Empower, Achieve and Dream

Rough Hollow Elementary Goals 2022-2023

Goal 1: Are One Community

We will bring our community together so that a welcoming neighborhood feel ensures all families feel connected, valued, and engaged.

Performance Objective 1: Regular opportunities will be offered for our students, staff, families, and community to offer input and contribute to the learning community.

Performance Objective 2: We will tell positive stories. So that all families are valued, supported, and engaged with opportunities to respectfully provide input and contribute.

Performance Objective 3: We will bring students together. So that a welcoming neighborhood feel is maintained throughout fast growth, embracing and celebrating diversity and different perspectives.

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Goal 2: Each Belong

We will include all community members and help students discover their interests so that we all feel a sense of connectedness.

Performance Objective 1: We will foster a welcoming and inclusive environment where staff and students are encouraged to think critically and listen to diverse perspectives, so that staff and students feel respected, understood and appreciated. So that we create a more inclusive environment where students are taught about various cultures, heritages, and perspectives.

Performance Objective 2: We will provide students with equitable opportunities and resources to discover their interests and express themselves so that students of all ages have equitable opportunities to create and maintain positive relationships by exploring and discovering their interests through curricular and extracurricular activities. So that we increase enrichment opportunities for all students.

Goal 3: Provide Best In Class Education

We will demonstrate a commitment to all students so that each child is prepared for life and successful in the path they choose.

Performance Objective 1: Regular assessments of students will indicate that all learning needs are quickly identified, supported, and included to maximize graduation rates and minimize dropouts.

Performance Objective 2: Teachers will use data to identify specific areas of need, target support and monitor progress towards that goal.

Goal 4: Grow & Innovate Together

We will support our instructional staff, use data-based decision-making, and partner with stakeholders to build off success and continuously improve.

Performance Objective 1: We will maximize our instructional staff to be the best they can be for our students and each other. So that there is a constant drive to build off success, innovate, and continuously improve for the benefit of all learners.

Performance Objective 2: We will use our collaborative learning spaces in the neighborhood to teach science and math across grade levels.

Goal 5: Prioritize Wellness

We will make school a great place to be so that the social, emotional, and physical well-being of our Lake Travis ISD community is supported.

Performance Objective 1: We will make school a safe and welcoming environment for all students and staff. So that the social, emotional, and physical well-being of students and staff members are recognized and prioritized.

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Performance Objective 2: Fine arts department will create opportunities for students to perform within the fine arts program.



AGENDA ITEM ACTION SHEET

AGENDA ITEM

December 14, 2022 Board Meeting Minutes

RECOMMENDED ACTION

For approval with Consent Agenda.

RATIONALE

Minutes for each Board meeting shall be approved and on file in the Superintendent's office.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Suzanne Kelbaugh - Administrative Assistant to the Superintendent of Schools

ATTACHMENTS

December 14, 2022 Board Meeting Minutes

MEETING DATE

January 18, 2023

Minutes of Board Meeting

The Board of Trustees

Lake Travis Independent School District

A meeting of the Board of Trustees of Lake Travis Independent School District was held on December 14, 2022, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

Call to Order

President John Aouelle called the meeting to order at 6:06 p.m.

Quorum Determination

Trustees in attendance were John Aouelle, Erin Archer, Lauren White, Kim Flasch, William Beard and Phillip Davis. Trustee Absent Bob Dorsett.

Pledge of Allegiance and Moment of Silence

Chris Woehl, led the Pledge of Allegiance. A moment of silence was then observed.

Recognition

- **Lake Travis High School – South East Interscholastic Sailing Association 2022 Texas Fall Sailing Championship**

Marco Alvarado, Executive Director of Communications & Community Relations, presented that the Lake Travis High School Sailing Team won the 2022 Texas Fall State Championship Regatta held November 5-6 on Lake Travis. This is the team's fifth consecutive state championship.

Lake Travis High School Sailing Team:

James Brock	Ryder Getson	Luca Nealon
Laura Covington	Lucas Gonzalez	Katelyn Presley
Olivia DeCaprio	Kalea Grant	Brady Reid
Parker Devine	Vivian Heitkoetter	Zachary Romberg
Sofia Dunkerley	Hayden Linyard	Hayley Sweat
Braden Eiser	Indiana McKenna	Luka Vukmirica
Julia Fouilloud-Hofmann	Taya McKenna	Abel Williams
Luca Fouilloud-Hofmann	Jake Mitro	Cy Williams
Keilani Fujii	Zachary Mueller	Lillian Wind

Dianne Bartlett is the faculty sponsor of the Lake Travis High School Sailing Club. Constanze Heitkoetter serves as parent lead. Jeff Brock and Emily Verдона serve as team coaches in association with the Austin Yacht Club.

Special Recognition

- **Lake Travis High School - 2022 Texas Thespians State Festival**

Marco Alvarado, presented that the LTHS Theatre group was recognized for their work in regards to their production of "Rough Magic" by Roberto Aguirre-Sacasa, Lake Travis High School Theatre Arts students received several awards at the Texas Thespians State Festival held November 17-19 in Grapevine.

- Best Makeup - Jessi Barrero, Lance Najera, and Camila Racusin
- Best Supporting Performer - Jacob "Duckie" Nels

- Superior Performer - Alana Yost
- Excellent Performer - Tyler Tramonte

The following students also earned the status of National Qualifier in the following events:

- Duet Musical - Jaelyn Knoll and Claire Tudor
- Duet Acting - Chloe De Leon and Kinsey Jacobsen
- Solo Musical - Kyra Lowrance
- Solo Musical - Ella Swinford
- Group Musical - Adam Ellett, Sofie Standish, Jill Wetter, and Zoe Zaman

Additionally, Jacob “Duckie” Nels was selected to the All-Star Improv Team.

Jason Bradshaw is the Director of Theatre at Lake Travis High School.

Special Recognition

Public Comments/Citizen Participation

1. Corina Semph – DEI
2. Jennifer Fleck – Education
3. Fred Dupuy – Education
4. Jessica Howard - Education

Information Items

- **November 2022 Monthly Financial Reports – Statement of Revenues and Expenditures, Balance Sheet, Tax Statement, 2018 Capital Projects Report and Quarterly Investment Report**

Pam Sanchez, Assistant Superintendent of Business Services, presented the following documents:

1. Statement of Revenues and Expenditures – November 2022
2. Balance Sheet – November 2022
3. Tax Statement – November 2022
4. 2018 Capital Projects Report – November 2022
5. Quarterly Investment Report

This item was for information only; no action was requested.

- **2023-2024 Budget Calendar**

Pam Sanchez, Assistant Superintendent of Business Services, presented the 2023-2024 Budget Calendar in order to provide the Board with a timeline of events concerning the budget process for 2023 – 2024 school year.

This item was for information only; no action was requested.

Consideration Items

- **Lake Travis Independent School District’s Annual Financial Report for the Fiscal Year Ended August 31, 2022**

The District’s external audit firm, Pattillo, Brown & Hill, LLP, has completed their annual audit of the school district for the 2021-2022 fiscal year. Paula Lowe, Audit Partner and Allyson Baker, Audit Manager, will be present to provide an overview of the audit report to the Board of Trustees.

A **MOTION** was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to approve the Annual Financial Report for the Fiscal Year Ended August 31, 2022.

The motion passed by a vote of 6 - 0.

Presentation / Discussion Items

- **STAAR Redesign and Interims Data Results**

The C&I Department presented that the STAAR redesign is a result of House Bill (HB) 3906 passed by the 86th Texas Legislature in 2019. There are four main components: online testing, new question types, cross-curricular passages, and evidence-based writing.

TEA offers Interim Assessments that are optional and online aligned to the TEKS that helps educators monitor student progress and predict the probability of student performance on STAAR. They have blueprints similar to STAAR and use the same testing platform. LTISD administered the first round November 7th-11th with makeups November 14th-18th. The results of this assessment will be shared

This item was for presentation/discussion only; no action was requested.

- **2023 – 2023 Instructional Calendar**

Kathy Burbank, Director of Accountability & Assessment, presented the proposed 2023 – 2024 calendar options were developed in coordination with the District’s Advisory Committee on Education (ACE), Executive Leadership Team (ELT) and campus staff input.

Key considerations on the development of the options are included in the Parameters document attached.

Challenges this year are the dates that Christmas, New Years and Memorial Day fall on. The goal is always to provide the best options that support instruction and academic achievement. First day with students’ options are prior to the 4th Monday in August (DOI) with 2 options being 8/16 and one 8/15. The last day of school with students is May 24th, 2024 prior to Memorial Day for all three options. Students attend for 173 days at 440 minutes and staff attend for 187 days. Bad Weather days were not able to be banked.

The Texas Education Agency will be posting the application for professional development waivers in the Spring.

This item was for presentation only; action will be requested at the January 18, 2023 Board Meeting.

****Consideration Items (taken out of order from the agenda)**

- **Selection of Bartlett Cocke for Construction Manager at-Risk (CMAR) for Elementary School #8**

Robert Winovitch, Director of Facilities and Construction, presented per Board Policy CV (Local), the project delivery method to be used for each construction contract valued at or above \$100,000, shall be the competitive sealed proposal, as determined and approved by the Board as the best value. The Business Office, Purchasing, Facilities & Construction and Legal Departments have been working to ensure that all bond projects have been competitively procured and meet all legal and local purchasing policies and guidelines.

Lake Travis ISD issued a RFP for Construction Manager At-Risk (CMR) for Elementary School #8 on September 28, 2022 with a closing date of October 27, 2022 and an anticipated award date of December 14, 2022, pending Board approval. The District received three proposals. The evaluation team was comprised of three district employees, two employees from Facilities & Construction and one employee from the Business Office.

General Contractor, Bartlett Cocke, is in line for award by scoring the highest percentage value of 100%. Based on the evaluation criteria, the District recommends the selection of Bartlett Cocke for CMR for Elementary School #8.

A MOTION was made by Trustee Kim Flasch and seconded by Trustee Erin Archer to approve award of Construction Manager At-Risk Services to Bartlett Cocke General Contractors for Elementary #8 and authorize the Superintendent or designee to negotiate, execute and amend, as necessary, the contract.

This motion passed by a vote of 6-0.

- **Consideration and Possible Action Approving an Order Authorizing the Issuance of One or More Series of Unlimited Tax School Building Bonds; Levying an Annual Ad Valorem Tax for the Payment Thereof; Delegating the Authority to District Staff to Approve Certain Matters Relating Thereto; and Other Matters in Connection Therewith**

Lake Travis ISD has the opportunity to efficiently manage its November 8, 2022 bond authorization by breaking down its bond capacity into multiple bond issuances. The district's administration requests the above mentioned parameter's resolution authorizing the issuance of an amount not to exceed \$315 million of fixed rate, unlimited tax school building bonds. The bond proceeds will be used to pay for the construction of two elementary schools, design of high school #2, district safety and security upgrades, transportation vehicles, technology upgrades and replacement projects. The district's financial advisor, Mr. Dusty Traylor with RBC Capital Markets, will present the current market conditions and the financial impact of this issuance.

A MOTION was made by Trustee Phillip Davis and seconded by Trustee Kim Flasch to adopt an order authorizing the issuance of Lake Travis Independent School District Unlimited Tax School Building Bonds in one or more series by delegated sale.

This motion passed by a vote of 6 – 0.

Presentation / Discussion Items (meeting following agenda as posted)

- **Review of the 2022-2023 District and Campus Improvement Plan Goals and Performance Objectives**

Stefani Vickery, Assistant Superintendent of Curriculum and Instruction, presented that the School Board Policies BQ (LEGAL) and BQ (LOCAL) establish that the district will create a District Improvement Plan with the district's vision, mission, and goals to improve student performance. The board shall approve the process under which the educational goals are developed and shall ensure that input is gathered from the district-level committee.

Using the new strategic plan as a guide, district and campus leadership created priorities in the form of performance objectives for each of the goals created in the strategic plan. These goals and performance objectives are consistent in the district improvement plan and every campus improvement plan.

According to School Board Policy BQA (LOCAL), the district shall establish an Advisory Committee for Education (ACE) to review the District Improvement Plan (DOI). The ACE met and added suggestions and edits to the District Improvement Plan. Campus Advisory Teams (CAT) review Campus Improvement Plan.

This item was for presentation only; action will be requested at the January 18, 2023 Board Meeting.

Recess called by John Aouelle at 8:15 p.m. and Meeting Resumed at 8:25 p.m. and called back into session.

- **Lake Travis Independent School District Legislative Priorities, 88th Legislative Regular Session**

The LTISD Administration Team presented a DRAFT of the legislative priorities document for the 88th Regular Session of the Texas Legislature. This document is designed to be the basis for the District's legislative work during the legislative session that will begin January 10, 2023.

This item was for presentation only; action will be requested at the January 18, 2023 Board Meeting.

- **2022 Bond Project Update**

Paul Norton, Pam Sanchez and Robert Winovitch provided the Trustees with an update on the 2022 Bond Projects.

This item was for presentation/discussion only; no action was requested.

- **LTISD Strategic Plan Implementation Timeframe**

Paul Norton, Superintendent, presented the Strategic Plan Implementation Timeline to the Board.

This item was for presentation/discussion only; no action was requested.

- **Policy Updates District of Innovation and TASB Policy Update Affecting the Following Policies:**

EB(LOCAL): SCHOOL YEAR

EEB(LOCAL): INSTRUCTIONAL ARRANGEMENTS - CLASS SIZE

DNA(LOCAL): PERFORMANCE APPRAISAL - EVALUATION OF TEACHERS

DK(LOCAL): ASSIGNMENT AND SCHEDULES

DBA(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS – CREDENTIALS AND RECORDS

DCA (LOCAL): EMPLOYMENT PRACTICES – PROBATIONARY CONTRACTS

EC (LOCAL): SCHOOL DAY

DEAA (LOCAL): COMPENSATION PLAN – INCENTIVES AND STIPENDS

FOB (LOCAL): STUDENT DISCIPLINE – OUT OF SCHOOL SUSPENSION

FOCA (LOCAL): PLACEMENT IN A DISCIPLINARY ALTERNATIVE EDUCATION SETTING – DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM OPERATIONS

GKA (LOCAL): COMMUNITY RELATIONS – CONDUCT ON SCHOOL PREMISES

GF (LOCAL): PUBLIC COMPLAINTS

FNG (LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES – STUDENT AND PARENT COMPLAINTS/GRIEVANCES

Matthew A. Tiffie, presented that the previously passed District of Innovation (DOI) plan necessitates the amendment of certain policies to conform with the plan. TASB has also

recommended certain non-substantive changes to policies improving on the verbiage without materially changing their meaning. These policies should be passed in order to align district policy with our DOI plan and other model TASB policies.

This item was for presentation only; action will be requested at the January 18, 2023 Board Meeting.

Consideration Items

- **Affidavit Affirming the Authority of Travis Central Appraisal District and the Chief Appraiser to Act as Agent Representing Lake Travis ISD for the 2020 Property Value Protest**

The affidavit presented affirms the district under 34 Texas Administrative Code § 9.4302 to designate the Chief Appraiser and other employees of the appraisal district to act as its agent for the school district in the protest of the Texas Comptroller's Office 2020 Property Value Study. The Comptroller has declared the district's local property values, as certified by the Travis Central Appraisal District (TCAD), invalid for tax year 2020. On March 23, 2021, the district signed Form 50-210-a designating the TCAD Chief Appraiser to act as agent representing the district in a protest of the 2020 Property Value Study Findings. On September 7, 2022, the district issued a letter reiterating the authority of the TCAD Chief Appraiser to represent the district as its agent in the protest. The Comptroller's has challenged this authority and the administration recommends the Board of Trustees to affirm the authority previously granted.

A MOTION was made by Trustee William Beard and seconded by Trustee Phillip Davis to approve the affidavit affirming the authority of Travis Central Appraisal District and the Chief Appraiser to act as agent representing the district for the 2020 property value protest.

The motion passed by a vote of 6- 0.

- **Request for Qualifications (RFQ) Architect and Engineering Services**

Cristy Soares, Director of Purchasing, presented that the Lake Travis Independent School District wishes to establish a pool of professional service providers to support requirements for various professional services necessary for renovations, additions, alterations and new construction projects for a period of five (5) years beginning on or about December 14, 2022.

It is the policy of the District that the selection of firms to provide professional services in connection with the District's construction and major maintenance projects be based on demonstrated competence and the professional qualifications necessary for the satisfactory performance of the services required at a fair and reasonable price.

Lake Travis ISD issued a RFQ for Architect and Engineering Services on November 11, 2022, with a closing date of December 2, 2022 and an anticipated award date of December 14, 2022, with Board approval.

A MOTION was made by Trustee William Beard and seconded by Trustee Phillip Davis to approve the attached list of Construction Professionals (A/E Pool) for the 2023 Bond Program.

The motion passed by a vote of 6- 0.

- **Resolution to Approve Purchasing Solutions Alliance Cooperative**

Cristy Soares, Director of Purchasing, presented per Board Policy CH (Local) and CH (Legal) allows the district to purchase through a cooperative purchasing program. A “purchasing cooperative” means a group purchasing organization that governmental entities join as members and the managing entity of which receives fees from members or vendors. By participating in this purchasing cooperative, the district is able to take advantage of “economies of scale.” In addition to saving the district time and money, purchasing cooperatives can also help a district to identify quality vendors with proven track records.

Lake Travis Independent School District administration recommends the approval of the resolution to participate in the purchasing cooperative Purchasing Solutions Alliance (PSA). In joining this cooperative, the District gains access to more qualified, bid approved vendors. There are no fees associated with this purchasing cooperative.

A **MOTION** was made by Trustee William Beard and seconded by Trustee Phillip Davis to approve the resolution to participate in the Purchasing Solutions Alliance Cooperative.

The motion passed by a vote of 6 - 0.

- **Compensation – One-Time Payment**

Evalene Murphy, Assistant Superintendent of Employee and Community Relations, presented that the LTISD staff requests the approval of a one-time payment of \$1,000 for all regular employees working full-time based on an eight-hour work day. Employees who work less than eight hours will receive a prorated amount. The one-time payment would be paid using ESSER Supplemental Funds which allows for payment of activities to maintain the operation and continuity of services and continuing to employ existing staff. The estimated total cost of this one-time payment is \$1.4 million.

- Staff must be actively employed on December 16, 2022 to receive payment
- Staff employed from the start of their 2022-2023 work calendar will receive the full amount
- Staff hired after the start date of their 2022-2023 work calendar will receive a pro-rated amount based on their start date

A **MOTION** was made by Trustee Phillip Davis and seconded by Trustee Kim Flasch to approve the recommended one-time payment.

The motion passed by a vote of 6 -0.

Consent Agenda

- **November 16, 2022 Board Meeting Minutes**
- **Board Operating Procedures**

A **MOTION** was made by Trustee William Beard and seconded by Trustee Phillip Davis to approve the consent agenda items as presented.

The motion passed by a vote of 6 - 0.

Closed Session

Trustees adjourned into Closed Session at 9:15 p.m. on December 14, 2022, as permitted by Texas Government Code 551.001 et seq.

Section 551.071 - Consultation with Attorney

1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).

Section 551.074 - Personnel Matters

1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)

Section 551.072 - Deliberation Regarding Real Property

1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)

Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student

1. The Board will discuss personally identifiable information about a public-school student.

Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.

This chapter does not require a governmental body to conduct an open meeting to deliberate:

1. The deployment, or specific occasions for implementation of security personnel or devices.

Upcoming Meetings and Events

Board President John Aouelle announced the following upcoming meetings and events:

- January 18, 2023 – 6:00 p.m. – Monthly Board Meeting, EDC
- January 25, 2023 – 6:00 p.m. – Superintendent Summative Conference
- February 15, 2023 – 6:00 p.m. – Monthly Board Meeting, EDC

Open Session

Trustees returned from closed session at 10:18 p.m. There was no action after closed session.

Adjournment

There being no further action, the December 14, 2022 Board of Trustees’ meeting adjourned at 10:18 p.m.

John Aouelle, President

Kim Flasch, Secretary



AGENDA ITEM ACTION SHEET

AGENDA ITEM

District of Innovation and TASB Policy Update Affecting the Following Policies:

EB(LOCAL): SCHOOL YEAR

EEB(LOCAL): INSTRUCTIONAL ARRANGEMENTS - CLASS SIZE

DNA(LOCAL): PERFORMANCE APPRAISAL - EVALUATION OF TEACHERS

DK(LOCAL): ASSIGNMENT AND SCHEDULES

DBA(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS – CREDENTIALS AND RECORDS

DCA (LOCAL): EMPLOYMENT PRACTICES – PROBATIONARY CONTRACTS

EC (LOCAL): SCHOOL DAY

DEAA (LOCAL): COMPENSATION PLAN – INCENTIVES AND STIPENDS

FOB (LOCAL): STUDENT DISCIPLINE – OUT OF SCHOOL SUSPENSION

FOCA (LOCAL): PLACEMENT IN A DISCIPLINARY ALTERNATIVE EDUCATION SETTING – DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM OPERATIONS

GKA (LOCAL): COMMUNITY RELATIONS – CONDUCT ON SCHOOL PREMISES

GF (LOCAL): PUBLIC COMPLAINTS

FNG (LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES – STUDENT AND PARENT COMPLAINTS/GRIEVANCES

RECOMMENDED ACTION

For approval with Consent Agenda.

RATIONALE

The previously passed District of Innovation (DOI) plan necessitates the amendment of certain policies to conform with the plan. TASB has also recommended certain non-substantive changes to policies improving on the verbiage without materially changing their meaning. These policies should be passed in order to align district policy with our DOI plan and other model TASB policies.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Matthew Tiffée – General Counsel

ATTACHMENTS

Redline copies of policy amendments

MEETING DATE

January 18, 2023

PROPOSED REVISIONS: 6.9.2021

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Updating Credentials	All employees who have earned certificates, endorsements, or degrees of higher rank since the previous school year shall file with the District: <ol style="list-style-type: none">1. An official college transcript showing the highest degree earned and date conferred.2. Proof of the certificate or endorsement.
Contract Personnel	The Superintendent or designee shall ensure that contract personnel possess valid credentials before issuing contracts.
Teacher Certification	In accordance with the District's innovation plan and administrative regulations, an individual with an out-of-state certification, an out-of-country certification, or with relevant professional or vocational experience in a hard-to-fill area may be allowed to teach a grade level, course, or subject in accordance with the District's innovation plan and administrative regulations . A certified individual may also be approved to teach a grade, course, or subject outside of the individual's certification in accordance with the District's innovation plan and administrative regulation. All other teaching assignments shall require certification in accordance with state law. [See DK]
Social Security Number	The District shall not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the District shall keep an employee's social security number confidential.

¹ Innovation Plan: <https://www.ltisdschools.org/domain/862>

PROPOSED REVISIONS: 6.9.2021

Note: This local policy has been revised in accordance with the District's innovation plan.¹

**Probationary
Contracts**

In accordance with the District's innovation plan, the District shall be exempt from state law regarding the maximum length of time an experienced teacher may be employed on a probationary contract. The District is exempt from provisions in state law requiring a district to place a teacher after one school year on a term contract who has been employed as a teacher in public education for at least five of the eight years preceding employment by the District. At the recommendation of the Superintendent, a probationary contract may be renewed for up to two additional one-year periods for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment by the District.

~~Beginning in the 2017–18 school year, a teacher hired by the District shall be issued a one-year probationary contract for a total of three years, and may be issued a fourth-year probationary contract.~~

¹ Innovation Plan: <https://www.ltidschools.org/domain/862>

PROPOSED REVISIONS: 6.8.2021

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Stipend

The Superintendent shall recommend a stipend pay schedule as part of the annual compensation plan of the District. [See DEA]

Supplemental
Duties

The Superintendent or designee may assign noncontractual supplemental duties to personnel exempt under the Fair Labor Standards Act (FLSA), as needed. [See DK(LOCAL)] The employee shall be compensated for these assignments according to the compensation plan of the District.

**Incentive and
Innovation Programs**

The Superintendent shall have authority to submit plans and grant applications for incentive and innovation programs to TEA or other granting organizations on behalf of the Board. Incentive plans shall address teacher eligibility, including any exclusions.

Locally developed incentive programs, if any, shall be addressed in the compensation plan of the District.

Mentor Teachers

In accordance with the District's innovation plan, the District is exempt from the state law regarding qualifications to serve as a teacher mentor. The District shall design and implement a locally-designed mentor program based of the needs and interest of its administrators and teachers.

¹ Innovation Plan: [\[innovation plan URL\]](#)

PROPOSED REVISIONS: 6.9.2021

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Superintendent's Authority

All personnel are employed subject to assignment and reassignment by the Superintendent or designee when the Superintendent determines that the assignment or reassignment is in the best interest of the District. Reassignment shall be defined as a transfer to another position, department, or facility that does not necessitate a change in the employment contract of a contract employee. Any change in an employee's contract shall be in accordance with policy DC.

Any employee may request reassignment within the District to another position for which he or she is qualified.

Campus Assignments

The principal's criteria for approval of campus assignments and reassignments shall be consistent with District policy regarding equal opportunity employment, and with staffing patterns approved in the District and campus plans. [See BQ series] In exercising their authority to approve assignments and reassignments, principals shall work cooperatively with the central office staff to ensure the efficient operation of the District as a whole.

When a new campus is opened that duplicates the same grades taught on another campus, the existing faculty and staff shall be assigned at the discretion of the Superintendent and campus administration.

Administrative assignment shall be at the discretion of the Superintendent.

In accordance with the District's innovation plan and administrative regulations, ~~The the Superintendent shall have the authority, in accordance with the District's innovation plan and administrative regulations,~~ to approve a written request from a campus principal to assign an individual with an out-of-state certification, **out-of-country certification,** or an individual with **relevant** professional or vocational experience in a hard-to-fill area to teach a grade level or subject/course, or to assign a certified individual to teach a grade, course, or subject outside of the individual's certification. The principal's request must state the reason for the requested assignment. [See DBA]

Relation to Supervisor

No person shall be employed for a position in the District that would result in the employee being directly supervised by a person

related by blood (consanguinity) within the third degree, or by marriage (affinity) within the second degree.

Supplemental Duties

Noncontractual supplemental duties for which supplemental pay is received may be discontinued by either party at any time. An employee who wishes to relinquish a paid supplemental duty may do so by notifying the Superintendent or designee in writing. Paid supplemental duties are not part of the District's contractual obligation to the employee, and an employee shall hold no expectation of continuing assignment to any paid supplemental duty.

Work Calendars and Schedules

Subject to the Board-adopted budget and compensation plan and in harmony with employment contracts, the Superintendent shall determine required work calendars for all employees. [See DC, EB]

Daily time schedules for all employees shall be determined by the Superintendent or designee.

¹ Innovation Plan: <https://www.ltisdschools.org/domain/862>

PROPOSED REVISIONS: 6.9.2021

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

The District shall appraise teachers annually using the Texas Teacher Evaluation and Support System (T-TESS) in accordance with law, the District's innovation plan, the policy below, and administrative regulations.~~The District shall be exempt from state laws regarding teacher appraisal. The District shall appraise teachers using a local appraisal process for less than annual evaluations and T-TESS for annual evaluation with criteria developed in accordance with the District's innovation plan and the policy below.~~

**Appraisal System
T-TESS**

The District shall appraise teachers using the Texas Teacher Evaluation and Support System (T-TESS) in accordance with state law and administrative regulations.

The Board shall approve a list of certified appraisers who can appraise a teacher in place of the teacher's supervisor.

**Annual Appraisal
Exception**

District teachers shall be appraised annually.

Teachers who are eligible for less frequent evaluations in accordance with the District's district of innovation plan, administrative regulations, and the locally established criteria in regulations shall be appraised in accordance with the provisions below.

During any school year when a complete appraisal is not scheduled for an eligible teacher, either the teacher or the principal may require that an appraisal be conducted by providing written notice to the other party.

A teacher's principal or assistant principal shall have the authority to return a teacher to the traditional appraisal cycle as a result of performance deficiencies documented or at the principal or assistant principal's discretion.

**Annual Review
Process**

In the years in which a full T-TESS appraisal is not scheduled for an eligible teacher, the teacher shall participate in an annual review process in accordance with the process detailed in administrative regulations.

The alternative annual review process shall produce a written document to be presented to the teacher, signed by the teacher and supervisor, and maintained in the personnel file.

¹ Innovation Plan: <https://www.ltidschools.org/domain/862>

PROPOSED REVISIONS: 6.8.2021

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

School Start Date ~~The District shall be exempt from state law that generally prohibits a school year from beginning prior to the fourth Monday in August.~~ **In accordance with the District's innovation plan, the District is exempt from the state law that generally prohibits instruction for students from beginning before the fourth Monday in August.** Instruction for students shall begin no earlier than the second Monday in August.

School Calendar The Superintendent shall be authorized to approve variations from the Board-adopted school calendar, as necessary.

School Closure The Board delegates to the Superintendent the authority to close schools for reasons of public health and safety.

¹ Innovation Plan: <https://www.ltisdschools.org/domain/862>

PROPOSED POLICY: 6.9.2021

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Loss of Class Time

In accordance with the District's innovation plan, the District shall be exempt from state law that requires a District to not remove a student from a regularly scheduled class for tutoring or test preparation for more than ten percent of the school days on which the class is offered without the parent's written consent.

~~The District shall not remove a student from a regularly scheduled class for tutoring or test preparation for more than ten percent of the school days on which the class is offered without a parent's written consent.~~

Interruptions

In accordance with the District's innovation plan, The District shall be exempt from state law that limits the number of times that announcements may be made over the public address system during the school day for announcements of nonacademic activities.

~~The District shall limit nonacademic activities that interrupt and distract from the academic process and shall enforce the following restrictions:~~

- ~~1. Announcements, other than emergency announcements, shall be made over the public address system only once during the school day.~~
- ~~2. Selling or solicitation shall not be permitted during class time. [For fundraising activities, see FJ]~~

¹ Innovation Plan: [\[S innovation plan URL\]](#)

PROPOSED REVISIONS: 6.8.2021

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Class Size Ratio

In accordance with the District's innovation plan, the District is exempt from state law requiring a district not to enroll more than 22 students in a kindergarten–grade 4 class. ~~The District is exempt from provisions in state law requiring a district not to enroll more than 22 students in a class, kindergarten–grade 4.~~ The District shall establish a local ratio and exceptions through administrative regulations.

The Superintendent shall notify the Board in the event that a class size exceeds locally established ratios in a class, kindergarten–grade 4.

¹ Innovation Plan: <https://www.ltidschools.org/domain/862>

PROPOSED REVISIONS: 6.9.2021

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint
Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with FFH.
2. Complaints concerning dating violence shall be submitted in accordance with FFH.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with FFH.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints concerning identification, evaluation, or educational placement of a student with a disability within the scope of Section 504 shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability within the scope of the Individuals with Disabilities Education Act shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

10. Complaints concerning instructional resources shall be submitted in accordance with EF.
11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with CKE.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.

~~Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]~~

Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall retaliate against any student or parent for bringing a concern or complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the parent or student fails to appear at a scheduled conference, the District may dismiss the complaint. If the complaint is dismissed, it may be refiled, but only within the original time period for filing a complaint.

Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. A representative may not represent the student or parent without the complainant present unless the complainant has designated the representative through written notice to the District. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

events that have been or could have been addressed in a previous complaint. If the District determines a complaint has been or could have been addressed in a previous complaint, the complaint shall be dismissed by written notice to the student or parent.

When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents at the time of filing, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent, unless the student or parent did not know the documents existed before the Level One conference, or unless requested by the administrator hearing the complaint.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiled is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within ten days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

All complaints shall be filed at Level One. Upon review, the Superintendent or designee, at his or her sole discretion, shall assign the appropriate administrator to hear the complaint,

and shall determine whether the complaint can be more appropriately addressed at Level Two based on the information submitted and relief sought.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may, at the Superintendent or designee's discretion, begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired and an extension due to extenuating circumstances has not been agreed upon, the employee may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing to the Superintendent or designee, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received and no extension was agreed upon, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.

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2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Level Two administrator shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Level Two administrator may set reasonable time limits for the conference. The Level Two administrator shall not be required to consider documentation not submitted or issues not presented at Level One.

The Level Two administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Level Two administrator may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Level Two administrator believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired and an extension due to extenuating circumstances has not been agreed upon, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provide by the District, within ten days of the date of the written response, or, if no response was received and no extension was agreed upon, within ten days of the Level Two response deadline.

The Level Two administrator shall prepare and forward to the Superintendent or designee the record of the Level Two appeal. The Superintendent or designee shall provide a copy of the Level Two appeal to the Board. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.

3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing. The Board shall not be required to consider documentation not previously submitted or issues not previously presented.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

At the Board's discretion, the Board may hear the complaint based on an oral presentation or upon written submission. If the complaint is heard on oral presentation, the presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation if the complaint is heard on oral presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

If the complaint is heard on oral presentation, the Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

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(LOCAL)

If the complaint is heard on written submission, the Board shall consider the complaint based on written submission at a scheduled Board meeting. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting after the Board considers the complaint. The written submission shall serve as the record of the Level Three proceeding before the Board, except that the Board is not required to consider documentation not previously submitted or issues not previously addressed.

¹ Innovation Plan: [\[innovation plan URL\]](#)

ADD POLICY

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Students Below Grade 3

In accordance with the District's innovation plan, a student who is enrolled in a grade level below grade 3 may be placed in out-of-school suspension in accordance with the District's established protocol to facilitate appropriate student behavior.

¹ Innovation Plan: [\[innovation plan URL\]](#)

ADD POLICY

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

In accordance with the District's innovation plan and administrative regulations, the District shall be exempt from provisions requiring that a student assigned to a disciplinary alternative education program (DAEP) receive instruction in a setting other than the student's regular classroom when the student's physical presence and attendance in that setting is required in order for the student to earn credit for the course.

¹ Innovation Plan: [\[innovation plan URL\]](#)

PROPOSED REVISIONS: 6.9.2021

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:

1. Complaints concerning instructional resources shall be filed in accordance with EF.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be filed in accordance with CKE.

~~Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]~~

Guiding Principles

Informal Process

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

An individual may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the individual fails to appear at a scheduled conference, the District may dismiss the complaint. If the complaint is dismissed, it may be refiled, but only within the original time period for filing a complaint.

Response

At Levels One and Two, "response" shall mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the individual's email address of record, or sent by U.S. Mail to the individual's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by an individual to represent the individual in the complaint process.

The individual may designate a representative through written notice to the District at any level of this process. If the individual designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. A representative shall not represent the complainant/grievant without the complainant present unless the complainant has designated the representative through written notice to the District. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint. If the District determines a complaint has been or could have been addressed in a previous complaint, the complaint shall be dismissed by written notice to the individual.

When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and
Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the individual does not have copies of these documents at the time of filing, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted, unless the individual did not know the documents existed before the Level One conference, or unless requested by the administrator hearing the complaint.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within ten days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

All complaints shall be filed at Level One. Upon review, the Superintendent or designee, at his or her sole discretion, shall assign an administrator to hear the complaint, and shall determine whether the complaint can be more appropriately addressed at Level Two based on the information submitted and relief sought.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may, at the Superintendent or designee's discretion, begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the individual within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the individual did not receive the relief requested at Level One or if the time for a response has expired and an extension due to extenuating circumstances has not been agreed upon, the individual may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing with the Superintendent or designee, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received and no extension was agreed upon, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The individual may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the individual at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Level Two administrator shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the individual may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Level Two administrator may set reasonable time limits for the conference. The Level Two administrator shall not be required to consider documentation not submitted or issues not presented at Level One.

The Level Two administrator shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Level Two administrator may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the administrator or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the individual did not receive the relief requested at Level Two or if the time for a response has expired and an extension due to extenuating circumstances has not been agreed upon, the individual may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written response, or, if no response was received and no extension was agreed upon, within ten days of the Level Two response deadline.

The Level Two administrator shall prepare and forward to the Superintendent or designee the record of the Level Two appeal. The Superintendent or designee shall provide a copy of the Level Two appeal to the Board. The individual may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.

2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The Superintendent or designee shall inform the individual of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual notice of the nature of the evidence at least three days before the hearing. The Board shall not be required to consider documentation not previously submitted or issues not previously presented.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The Board may, at its discretion, hear the complaint on an oral presentation or upon written submission. If the complaint is heard on oral presentation, the presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the individual and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation if the complaint is heard on oral presentation. The Level Three presentation, including the presentation by the individual or his or her representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

If the complaint is heard on oral presentation, the Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

If the complaint is heard on written submission, the Board shall consider the complaint based on written submission at a scheduled Board meeting. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting after the Board considers the complaint. The written submission shall serve as the record of the Level Three proceeding before the Board, except that the Board is not required to consider documentation not previously submitted or issues not previously addressed.

¹ Innovation Plan: [\[innovation plan URL\]](#)

PROPOSED REVISIONS: 6.9.2021

Access to District Property

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

Ejection or Exclusion under Education Code 37.105

~~In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.~~

~~A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]~~

In accordance with the District's innovation plan, after providing a verbal warning, a District official shall have authority to refuse entry or eject a person from property under the District's control without any other warnings or written notice. ~~without a warning or written notice.~~ A person appealing this decision shall do so in accordance with the standard grievance procedures. [See FNG and GF]

Off-Campus Activities

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and E-Cigarettes

The District prohibits smoking and the use of tobacco products and e-cigarettes on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or

2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]