

# Board Workshop Agenda

## Lake Travis Independent School District Board of Trustees

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A meeting of the Board of Trustees of Lake Travis Independent School District will be held April 24, 2006, beginning at 6:00 PM in the Educational Development Center, Live Oak Room 607 RR 620 North Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

1. Call To Order
2. Adjournment
3. Quorum Determination
4. Closed Session - The Board may convene in Closed Session as permitted under Texas Government Code, Section 551.072, Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person; Texas Government Code Section 551.074, Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; and Texas Government Code Section 551.071(1)(A) - Consultation with Attorney, when the governmental body seeks the advice of its attorney about pending or contemplated litigation.
5. Pledge of Allegiance and Moment of Silence - Estimated time of 7:00 p.m.
6. Superintendent's Report
  - A. Update to Report to Board- Information from administration and legal counsel regarding policies, practices, and district data related to: 1) requests for documents under the Public Information Act; 2) requests for information not covered by the PIA; and 3) complaints filed with or against the district
7. April Students of the Month 3
8. Legislative Update
9. Audience Comments 4
10. Discussion and/or Action
  - A. Finance and Support Services
    1. Hudson Bend Middle School – Blanket Water Meter & Line Easement 5
    2. Agreement between Lake Travis ISD and the Lake Travis Church of Christ 10
  - B. Administration
11. Closed Session
  - A. Future School Sites
12. Elementary School No. 5 – Blanket Water Meter & Line Easement 15
13. Hudson Bend Middle School – Unified Development Agreement 19
14. Lakeway Elementary School Lift Station, Water, and Wastewater Easement 26
15. 2006 - 2011 Long Range Strategic Plan Presentation 34

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| 16. Consent Agenda  |     |
| A. First Reading: Proposed Changes to Local Policy EEJB (Individualized Learning: Credit by Exam Without Prior Instruction) | 100 |
| B. Second Reading: Revision to Local Policy DCB (Employment Practices: Educator Term Contracts)                             | 103 |
| C. March 2006 Financials - Statement of Revenues and Expenditures, Balance Sheet and Summary of Tax Collections             | 105 |
| 17. First Reading: Proposed Changes to Local Policy FD (Admissions: Underage Enrollment: First Grade)                       | 109 |
| 18. Agreement to Conduct Joint Elections for May 13, 2006 Election  | 113 |
| 19. Minutes - March 27, 2006, Board Meeting; April 3, 2006, Board Workshop; April 17, 2006, Team Building Session           | 127 |
| 20. Upcoming Meetings   |     |
| A. May 8, 2006, Board Workshop, 6:00 p.m., EDC  |     |
| 21. May 22, 2006, Board Meeting, 7:00 p.m., EDC   |     |
| 22. June 5, 2006, 6:00 p.m., Board Workshop, EDC  |     |
| 23. June 19, 2006, 7:00 p.m., Board Meeting, EDC  |     |

## April Students of the Month

Bee Cave Elementary School – Evan Margiotta, Kindergarten  
Parents: Rick & Chris Margiotta

Lakeway Elementary School - Jacob Schaffer, Kindergarten  
Parents: Tony & Sheila Schaffer

Lake Pointe Elementary School - Jonny Ballard, Kindergarten  
Parents: John & Lynn Ballard

Lake Travis Elementary School- Caleb Roe, Kindergarten  
Parents: Eric & Elizabeth Roe

Lake Travis Middle School - Emma DeCaro, 7<sup>th</sup> Grade  
Parents: Michael & Rose DeCaro

Hudson Bend Middle School - Jessica Fleming, 7<sup>th</sup> Grade  
Parents: Michael & Kathy Fleming

Lake Travis High School - Alex Richards, 12<sup>th</sup> Grade\*  
Parents: George & Regina Richards

*\* Alex will be unable to attend, but will be recognized at the May meeting.*

## Public Comment Registration Form

Please read the following LTISD Rules of Public Participation, which are in accordance with Board Policy BED Legal and BED Local. After signing the form below, please turn it in to the Board secretary at the appropriate time.

- Any person may address the Board at a regular Board meeting at a time prior to the conduct of action items contained in the agenda. At the discretion of the Board president, public comments relating to a specific agenda item may be postponed until that item is discussed
- A citizen must sign up on the appropriate form prior to the end of the "Superintendent's Report" on the agenda. The topic described on the form shall be complete and in sufficient detail as to determine appropriateness of the topic prior to addressing the Board.
- Citizen comments may be on items listed on the agenda or other areas of school district operations, but shall not include complaints or comments about students, employees or officials of the district.
- Questions asked by the public on topics on the posted agenda may be answered during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and later response
- Speakers will address the Board from the podium, facing the Board members.
- Each speaker will be limited to five minutes, unless the time is otherwise increased or decreased prior to the beginning of the communications portion of the agenda. Groups of five or more people wishing to speak on a single subject will be asked to appoint a spokesperson to express the views of the group.
- The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when such individual does not adhere to the established rules
- The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any person considers to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement or other officials to have the person removed from the meeting.

I have read and agree to abide by the above Rules of Public Participation.

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Name

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Address

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Subject

# Lake Travis Independent School District

3322 Ranch Road 620 South, Austin, Texas 78738  
512.533.6019 (phone) · 512.533.6003 (fax)  
www.laketravis.txed.net

## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |   |
|--------------------------------|---|
| <b>SUBJECT</b>                 | Hudson Bend Middle School – Blanket Water Meter & Line Easement   |
| <b>RECOMMENDED ACTION</b>      | Approval  |
| <b>RATIONALE</b>               | The Hudson Bend Middle School Expansion Project Phase II requires the modification of certain water lines serving the project and the installation of a new water meter. These services are being provided by Travis County Water Control and Improvement District No. 17 and they require the execution of a blanket water line / water meter easement as part of their provision of these services to this project. |
| <b>COMMITTEE CONSIDERATION</b> | None  |
| <b>BUDGET PROVISIONS</b>       | 2006 Bond Funds   |
| <b>RESOURCE PERSONNEL</b>      | Jim Ratcliff<br>533-6026  |
| <b>MEETING DATE</b>            | April 24, 2006  |



LAKE  
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DISTRICT



**PURPOSE OF EASEMENT:**

The Easement Property may be used by GRANTEE for the purposes of constructing, installing, operating, repairing, maintaining, replacing, upgrading and other activities related to existing water distribution lines and related facilities (the “Facilities”) upon, over, under and across the Easement Property together with the right of pedestrian and vehicular ingress and egress over, along and across the Easement Property.

**DURATION OF EASEMENT:**

This Easement shall be permanent and irrevocable.

**DOMINANT USE OF EASEMENT PROPERTY:**

GRANTEE agrees that GRANTOR shall have the dominant right to use of the Easement Property and GRANTEE shall make no use of the Easement Property that unreasonably interferes with GRANTOR’s use.

**ADDITIONAL CONDITIONS**

This Easement is subject to the following additional terms and conditions:

1. Prior to any construction or installation of new Facilities and prior to any relocation of existing Facilities GRANTEE shall first notify GRANTOR in writing of the proposed new or relocated Facilities, and shall obtain GRANTOR’S prior consent, which consent shall not be unreasonably withheld or delayed.
2. If at any time GRANTEE abandons or ceases to operate any existing or new surface Facilities, it shall within three months thereafter remove such Facilities and restore the site to reasonable natural condition.
3. GRANTEE shall at all times maintain the Facilities in a clean and neat condition.

**ENTIRE AGREEMENT:**

This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument will be of no force and effect.

**BINDING EFFECT:**

This agreement will bind and inure to the benefit of the parties hereto, and their respective successors and assigns. GRANTOR does hereby bind itself and its successors and assigns to WARRANT AND FOREVER DEFEND all and singular the said Easement unto GRANTEE, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof by, through or under GRANTOR.

In witness whereof, this instrument is executed this 24<sup>th</sup> day of April, 2006.

LAKE TRAVIS I.S.D.

By: \_\_\_\_\_  
Susan Tolles, President

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Fred Goff, Secretary

TRAVIS COUNTY WATER CONTROL  
AND IMPROVEMENT DISTRICT NO. 17

By: \_\_\_\_\_  
( *insert name* ), President

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
( *insert name* ), Secretary

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2006,  
by \_\_\_\_\_, \_\_\_\_\_ of Lake Travis I.S.D., a school  
district, on behalf of the said District.

\_\_\_\_\_  
Notary Public, State of Texas  
Printed Name: \_\_\_\_\_  
My Commission expires:

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2006,  
by \_\_\_\_\_, \_\_\_\_\_ of Travis County Water Control and  
Improvement District No. 17, on behalf of the said District.

\_\_\_\_\_  
Notary Public, State of Texas  
Printed Name: \_\_\_\_\_  
My Commission expires:

# Lake Travis Independent School District

3322 Ranch Road 620 South, Austin, Texas 78738  
512.533.6019 (phone) · 512.533.6003 (fax)  
www.laketravis.txed.net

## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |  |
|--------------------------------|--|
| <b>SUBJECT</b>                 | Agreement between Lake Travis ISD and the Lake Travis Church of Christ   |
| <b>RECOMMENDED ACTION</b>      | Approval   |
| <b>RATIONALE</b>               | The Lake Travis Church of Christ is planning a church building facility on the property adjacent to Lakeway Elementary School. Hurst Creek MUD has recommended that water and wastewater services for the Church facility be connected to the water line and lift station located on the Lakeway Elementary School site and operated by Hurst Creek MUD. In addition, the City of Lakeway has recommended that the adjacent parking areas of these two facilities be connected at the property line to provide better circulation between the two sites and allow for the opportunity for shared use of these parking areas. Execution of an agreement between Lake Travis ISD and The Lake Travis Church of Christ to formalize these items is recommended. |
| <b>COMMITTEE CONSIDERATION</b> | None   |
| <b>BUDGET PROVISIONS</b>       | None   |
| <b>RESOURCE PERSONNEL</b>      | Jim Ratcliff<br>533-6026   |
| <b>MEETING DATE</b>            | April 24, 2006   |



LAKE  
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SCHOOL  
DISTRICT

Agreement Between  
Lake Travis Independent School District  
and  
Lake Travis Church of Christ

Whereas the Lake Travis Independent School District (Lake Travis ISD) and the Lake Travis Church of Christ (Church) desire to formally agree on certain matters related to the Lakeway Elementary School site and the Church site immediately adjacent to each other on Lohmans Crossing Road in Lakeway, Texas, this agreement is executed by each party on the dates indicated herein. The matters forming this agreement are as set forth below:

1. The Church is in need of water and wastewater service to their site on Lohmans Crossing Road to serve the construction and operation of their future Church facility to be located on this site. Hurst Creek MUD has proposed that this water and wastewater service be provided by connection to the water service and wastewater service and lift station located on the south side of the Lakeway Elementary School site and that Lake Travis ISD dedicate an easement to allow the Church to connect to these services. The existing water service and wastewater service and lift station were constructed at Lake Travis ISD expense in 1995 and their operation and maintenance has been provided by Hurst Creek MUD since 1996. Lake Travis ISD's expenses for this construction were \$145,130 in construction costs and \$53,875 in engineering, surveying and legal fees. Lake Travis ISD agrees to provide the requested easement and will seek no reimbursement from the Church for offset of Lake Travis ISD's expenses for the original construction of these services in exchange for the following from the Church.

Should Lake Travis ISD construct a road generally upon its property along the common property line between Lakeway Elementary School and the Church in order to provide access from Lohmans Crossing Road to the rear of the Lakeway Elementary School site, and should the terminus of this road at Lohmans Crossing Road impede upon Church property at the northwest corner of the Church site at its juncture with Lohmans Crossing Road (see attached Exhibit A), the Church agrees to dedicate this impeded Church property to Lake Travis ISD for this road construction, at no land cost to Lake Travis ISD. In exchange for this land dedication by the Church, Lake Travis ISD agrees to deed to the Church a like quantity of Lake Travis ISD owned land along the common property line with the Church site (see attached Exhibit A). The deeding of this like quantity of land to the Church by Lake Travis ISD will be for the purpose of preserving the Church's impervious land cover ratio on the Church's site.

Should Lake Travis ISD proceed with construction of this road, all development costs associated with this road construction will be paid by Lake Travis ISD, including but not limited to:

- A. Preparing a final plat of the Church property to reflect the public street right-of-way and the land exchange.

- B. Relocating and restoring utilities as necessary, including water, wastewater, and access to the lift station.
  - C. Relocating and restoring dry utilities, including electrical, phone, and cable.
  - D. Restoring the interconnecting driveway and replacing parking spaces, if any, lost by the Church in the exchange.
  - E. Restoring landscaping and irrigation.
  - F. Providing an engineering report verifying that the road construction and land exchange does not change the one hundred year flood plain on the Church property.
  - G. The actual land exchange will be made with no land cost incurred by either party.
2. During periods of time when the Church is not using its parking lots and drives for its own activities, the Church agrees to allow Lake Travis ISD to utilize the Church's drives and parking areas for purposes of school parking and student drop-off and pick-up related to activities at Lakeway Elementary School. Lake Travis ISD agrees that it will seek permission on a scheduled basis from the Church for such use of its drives and parking areas. The Church agrees that such permission will not be unreasonably withheld or delayed.
3. During periods of time when Lake Travis ISD is not using its parking lots and drives at Lakeway Elementary School for its own activities, Lake Travis ISD agrees to allow the Church to use the Lakeway Elementary School parking and drives for purposes of Church parking related to activities at the Church. The Church agrees that it will seek permission on a scheduled basis from Lake Travis ISD for such use of its drives and parking areas. Lake Travis ISD agrees that such permission will not be unreasonably withheld or delayed.
4. There is not presently a driveway connection between the Church property and the Lakeway Elementary School property, and each party shall be responsible for the construction of such driveway connection upon its own property. There is no time deadline for each party to construct its driveway connection, but the parties agree that, at such time that both driveways are constructed, thereby completing the driveway connection between the Church property and the Lakeway Elementary School property, a gate will be constructed on the common property line intersecting the connecting driveway for purposes of controlling traffic between the two party's sites. The cost of construction of this gate will be shared equally between the two parties.
5. This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument will be of no force and effect.

Agreed to by Lake Travis Independent School District:

Signature

Date

Printed or Typed Name and Title

Agreed to by Lake Travis Church of Christ:

*Marion A. John*  
*Will Ed Winters*  
*Daniel C. Hardin*

*April 5, 2006*  
*April 5, 2006*  
*April 5, 2006*

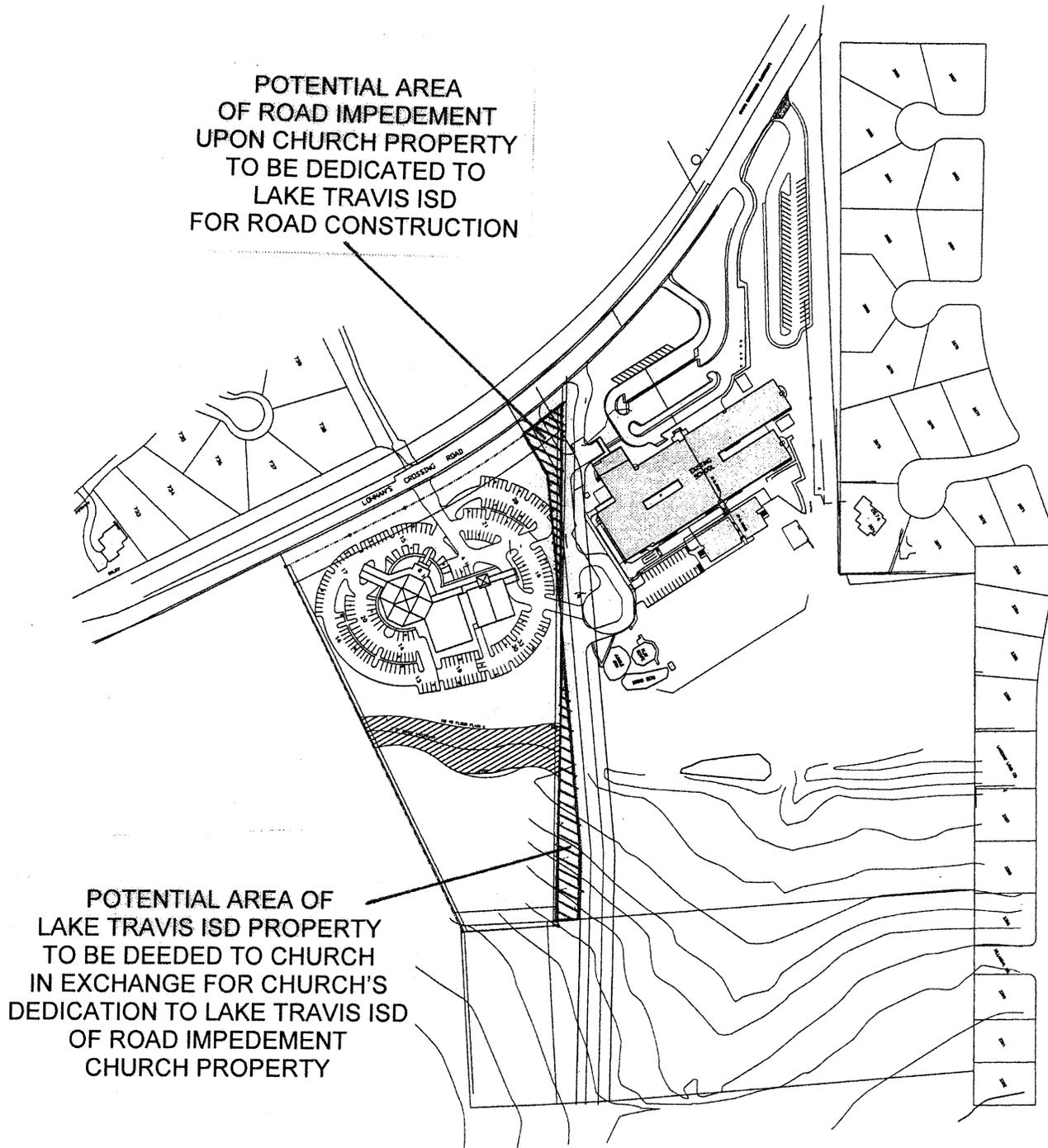
Signature

Date

*Marion A. John, Elder*  
*Will Ed Winters, Elder*  
*Daniel C. Hardin, Elder*

Printed or Typed Name and Title

**EXHIBIT A**



LAKEWAY ELEMENTARY SCHOOL

 **FIELDS & ASSOCIATES ARCHITECTS**  
1101 S. Capitol of Texas Hwy., Bldg. A, Suite 101, AUSTIN, TEXAS 78746  
tel: 512-327-8444 fax: 512-327-7998 web: www.fields-arch.com

# Lake Travis Independent School District

3322 Ranch Road 620 South, Austin, Texas 78738  
512.533.6019 (phone) · 512.533.6003 (fax)  
www.laketravis.txed.net

## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |   |
|--------------------------------|---|
| <b>SUBJECT</b>                 | Elementary School No. 5 – Blanket Water Meter & Line Easement   |
| <b>RECOMMENDED ACTION</b>      | Approval  |
| <b>RATIONALE</b>               | The Elementary School No. 5 Project requires the installation of certain water lines and a water meter to serve this project. These services are being provided by the Hurst Creek Municipal Utility District and they require the execution of a blanket water line / water meter easement as part of their provision of these services to this project. |
| <b>COMMITTEE CONSIDERATION</b> | None  |
| <b>BUDGET PROVISIONS</b>       | 2006 Bond Funds   |
| <b>RESOURCE PERSONNEL</b>      | Jim Ratcliff<br>533-6026  |
| <b>MEETING DATE</b>            | April 24, 2006  |



LAKE  
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SCHOOL  
DISTRICT



1. Prior to any construction or installation of new Facilities and prior to any relocation of existing Facilities GRANTEE shall first notify GRANTOR in writing of the proposed new or relocated Facilities, and shall obtain GRANTOR'S prior consent, which consent shall not be unreasonably withheld or delayed.

2. If at any time GRANTEE abandons or ceases to operate any existing or new surface Facilities, it shall within three months thereafter remove such Facilities and restore the site to reasonable natural condition.

3. GRANTEE shall at all times maintain the Facilities in a clean and neat condition.

**ENTIRE AGREEMENT:**

This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument will be of no force and effect.

**BINDING EFFECT:**

This agreement will bind and inure to the benefit of the parties hereto, and their respective successors and assigns. GRANTOR does hereby bind itself and its successors and assigns to WARRANT AND FOREVER DEFEND all and singular the said Easement unto GRANTEE, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof by, through or under GRANTOR.

In witness whereof, this instrument is executed this 24<sup>th</sup> day of April, 2006.

LAKE TRAVIS I.S.D.

By: \_\_\_\_\_  
Susan Tolles, President

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Fred Goff, Secretary

HURST CREEK MUNICIPAL UTILITY DISTRICT

By: \_\_\_\_\_  
( *insert name* ), President

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
( *insert name* ), Secretary

STATE OF TEXAS §

§

COUNTY OF TRAVIS §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2006,  
by \_\_\_\_\_, \_\_\_\_\_ of Lake Travis I.S.D., a school  
district, on behalf of the said District.

\_\_\_\_\_  
Notary Public, State of Texas  
Printed Name: \_\_\_\_\_  
My Commission expires:

STATE OF TEXAS §

§

COUNTY OF TRAVIS §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2006,  
by \_\_\_\_\_, \_\_\_\_\_ of Hurst Creek Municipal Utility  
District, on behalf of the said District.

\_\_\_\_\_  
Notary Public, State of Texas  
Printed Name: \_\_\_\_\_  
My Commission expires:

# Lake Travis Independent School District

3322 Ranch Road 620 South, Austin, Texas 78738  
512.533.6019 (phone) · 512.533.6003 (fax)  
www.laketravis.txed.net

## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |  |
|--------------------------------|--|
| <b>SUBJECT</b>                 | Hudson Bend Middle School – Unified Development Agreement  |
| <b>RECOMMENDED ACTION</b>      | Approval   |
| <b>RATIONALE</b>               | <p>Due to the fact that the Hudson Bend Middle School site is composed of multiple tracts of land, the City of Austin requires execution of a Restrictive Covenant Regarding Unified Development and Maintenance of Drainage Facilities document prior to issuance of the permit for construction of the Phase II Expansion Project.</p> <p>This Agreement stipulates that this multiple tract site shall be constructed as a unified development / single site, and that LTISD will maintain the drainage facilities constructed on this site in accordance with the requirements of the City of Austin and in a good and functioning condition. This Agreement further provides for a non-exclusive easement granted to the City of Austin for the inspection, monitoring, operation, maintenance, replacement, upgrade and repair, as applicable, of the drainage facilities in, upon and across this site.</p> |
| <b>COMMITTEE CONSIDERATION</b> | None   |
| <b>BUDGET PROVISIONS</b>       | 2006 Bond Funds  |
| <b>RESOURCE PERSONNEL</b>      | Jim Ratcliff<br>533-6026   |
| <b>MEETING DATE</b>            | April 24, 2006   |



LAKE  
TRAVIS  
INDEPENDENT  
SCHOOL  
DISTRICT

**RESTRICTIVE COVENANT REGARDING UNIFIED DEVELOPMENT  
AND MAINTENANCE OF DRAINAGE FACILITIES**

This Restrictive Covenant regarding unified development and maintenance of drainage facilities for **Hudson Bend Middle School**, (the “**Restrictive Covenant**”), is executed this 24th of April, 2006, by **Lake Travis Independent School District**, (“**Developer**”) and is as follows:

**RECITALS**

- A.** Developer is the owner of land, more particularly described as a 19.70 acre tract of land out of and a part of the Leonard T. Eck Survey No. 162, Abs. No. 2433 and the Tap Tyler R.R. Company Survey No. 163, Abs. No. 2181 located in Travis County Texas as recorded in Volume 13235 Page 1578 of the Real Property Records of Travis County Texas, (“**Tract-A**”)
- B.** and a 6.664 acre tract of land out of and a part of the Leonard T. Eck Survey No. 162, Abs. No. 2433 and the Tap Tyler R.R. Company Survey No. 163, Abs. No. 2181 located in Travis County Texas as recorded in Volume 13218 Page 1617 of the Real Property Records of Travis County Texas, (“**Tract-B**”)
- C.** and Lots 193 and 194 of Cardinal Hills Estates, Unit 15 as recorded in Book 52, Page 13 of the Plat Records of Travis County, Texas, as conveyed to Lake Travis Independent School District in Volume 13218 Page 1617 of the Real Property Records of Travis County, Texas, Collectively called (“**Tract-C**”)
- D.** and the remainder of Lots 93 through 99 of Cardinal Hills Estates, Unit 16 as recorded in Book 54, Page 8, of the Plat records of Travis County. Save and Except for that portion of said lots conveyed to Travis County for right-of-way of General Williamson Drive by deed recorded in Document No. 2004016715 of the Official Public Records of Travis County, Texas, that lie south of said General Williamson Drive as realigned and constructed, collectively called (“**Tract-D**”)
- E.** **Tracts A, B, C, and D** are herein referenced collectively as the “**Property**”.
- F.** Definitions:

Owner: The term “**Owner**” means, individually, and the term “**Owners**” means, collectively, Developer and all future owners of the fee interest or any portion of the Property (whether such fee interest is obtained through a purchase from Developer or through a purchase at a foreclosure sale or trustee’s sale or through a deed in lieu of foreclosure) and their successors and assigns.

Facilities: The term “**Facilities**” means those drainage facilities that conveys and receives stormwater runoff from the Property and that are described on **EXHIBIT “A”**, attached hereto and incorporated by reference.

- G.** Developer has agreed to impose upon the Property these covenants and conditions for the benefit of the Property in accordance with the terms hereof.

**NOW, THEREFORE**, it is hereby declared that the Property be subject to the following covenants, conditions and restrictions which shall run with the Property and shall be binding upon all parties having right, title, or interest in or to such portion of the Property or any part, their heirs, successors, and assigns and shall inure to the benefit of each Owner. Each contract, deed or conveyance of any kind conveying all or a portion of such Property shall conclusively be held to have been executed, delivered, and accepted subject to the following covenants, conditions and restrictions, regardless of whether or not the same are set out in full or by reference in said contract, deed or conveyance.

**SPECIFIC AGREEMENTS AND RESTRICTIONS:**

1. Recitals Incorporated: The above Recitals and all terms defined therein are incorporated into this Restrictive Covenant for all purposes.
2. Unified Development: For purposes of site plan review, modification, or approval by the City of Austin, the Property shall be constructed as a unified development/single site. Any proposed modifications to the Property or any portion thereof shall be construed as a modification to a single site, requiring review of the Property in accordance with the provisions of the Land Development Code of the City of Austin. This section applies to, but is not limited to, the extent of impervious coverage, of the site area.
3. Maintenance: The Owners shall maintain the Facilities in accordance with the requirements of the City and in a good and functioning condition. The portion of the Property on which the Facilities are located may not be used for any purpose inconsistent with or detrimental to the proper operation of the Facilities. Each Owner shall be jointly and severally liable for the maintenance of the Facilities.
4. Easement to the Owners: Declarant hereby grants and conveys and by these presents does GRANT AND CONVEY unto the Owners, a non-exclusive easement for the inspection, monitoring, operation, maintenance, replacement, upgrade and repair, as applicable, of the Facilities in, upon and the Easement Tract.

**TO HAVE AND TO HOLD** the same perpetually to the Owners and its successors and assigns, together with the privilege at any and all times to enter the Easement Tracts for the purpose of operating, inspecting, monitoring, maintaining, replacing, upgrading and repairing, as applicable, the Facilities. This easement is made and accepted subject to all easements, covenants, restrictions, liens, and other encumbrances of record in Travis County, Texas affecting the Easement Tract.

5. Easement to the City of Austin: Declarant hereby grants and conveys and by these presents does GRANT AND CONVEY unto the City of Austin, whose address is Post Office Box 1088, Austin, Texas 78767-1088, Attn: Watershed Protection and Development Review Department, a non-exclusive easement for the inspection, monitoring, operation, maintenance, replacement, upgrade and repair, as applicable, of the Facilities in, upon and across the Easement Tract.

**TO HAVE AND TO HOLD** the same perpetually to the City of Austin and its successors and assigns, together with the privilege at any and all times to enter the Easement Tracts for the purpose of operating, inspecting, monitoring, maintaining, replacing, upgrading and repairing, as applicable, the Facilities. This easement is made and accepted subject to all easements, covenants, restrictions, liens, and other encumbrances of record in Travis County, Texas affecting the Easement Tract.

6. Joint Access: Joint access must be provided between Tracts “A” “B” “C” and “D” on Site Plan No. **SP-06-**\_\_\_\_\_, over an area more particularly described in **EXHIBIT “B”**, attached and incorporated by reference. The joint access must allow pedestrian and/or vehicular traffic to move freely to the adjacent public right-of-way or between Tract One and Tract Two. Any change of any aspect of Tract One or Tract Two may not interfere with this joint access. Each Owner shall be responsible and liable for maintaining the Owner’s property contained within the access area described in **EXHIBIT “B”** in such a manner as to provide the required joint access.
7. Parking: All parking for developments within Site Plan No. **SP-06-**\_\_\_\_\_ must be reciprocal. In this Restrictive Covenant, “reciprocal parking” means that the parking within Site Plan No. **SP-06-**\_\_\_\_\_ must serve the Property. Any change of any aspect of the Property may not interfere with the reciprocal parking agreement between the Tracts. Each Owner shall be responsible and liable for maintaining the Owner’s property to allow the required reciprocal parking.
8. Breach Shall Not Permit Termination: Notwithstanding anything to the contrary contained herein, no breach of this Restrictive Covenant shall entitle the Owners to cancel, rescind or otherwise terminate this Restrictive Covenant, but such limitations shall not affect in any manner any other rights or remedies which the Owners may have hereunder by reason of any breach of this Restrictive Covenant.

9. Excusable Delays: Whenever performance is required of the Owners, the Owners shall use all due diligence to perform and take all reasonable and necessary measures in good faith to perform within a reasonable time; provided, however, that if completion of performance is delayed at any time by reasons of acts of God, war, civil commotion, riots, strikes, picketing, or other labor disputes, unavailability of labor or material, damage to work in progress by reason of fire or other casualty, or any other cause beyond the reasonable control of the Owner (financial inability, imprudent management or negligence excepted), then the time for performance as herein specified will be extended by the amount of delay actually so caused.
10. Conveyance: This Restrictive Covenant does not convey interest in real property to the public or any governmental body.
11. General Provisions:
  - A. Inurement: This Restrictive Covenant and the restrictions created hereby shall inure to the benefit of and be binding upon the Owners, and their successors and assigns. If the Developer conveys all or any portion of the Property, the Developer shall thereupon be released and discharged from any and all further obligations, if any, under this Restrictive Covenant that it had in connection with the property conveyed by it from and after the date of recording of such conveyance, but no such sale shall release the Developer from any liabilities, if any, actual or contingent, existing as of the time of such conveyance.
  - B. Duration: Unless terminated in accordance with Paragraph 11(K) below, this Declaration shall remain in effect in perpetuity.
  - C. Non-Merger: This Restrictive Covenant shall not be subject to the doctrine of merger, even though the underlying fee ownership of the Property, or any parts thereof, is vested in one party or entity.
  - D. Severability: The provisions of this Restrictive Covenant shall be deemed independent and severable, and the invalidity or partial invalidity of any provision or portion hereof shall not affect the validity or enforceability of any other provision.
  - E. Entire Agreement: This Restrictive Covenant and the exhibits attached hereto contain all the representations and the entire agreement between the parties to this Restrictive Covenant with respect to the subject matter hereof. Any prior correspondence, memoranda or agreements are superseded in total by this Restrictive Covenant and the exhibits attached hereto. The provisions of this Restrictive Covenant shall be construed as a whole according to their common meaning and not strictly for or against any Owner.

- F. Captions: The captions preceding the text of each section and subsection hereof are included only for convenience of reference and shall be disregarded in the construction and interpretation of this Restrictive Covenant.
- G. Governing Law; Place of Performance: The laws of the State of Texas shall govern this Restrictive Covenant and all rights and obligations created hereby. This Restrictive Covenant is performable only in the county in Texas where the Property is located.
- H. Notices: Any Notice to the Owners or the City shall be in writing and given by delivering the same to such party in person, by expedited, private carrier services (such as Federal Express) or by sending the same by registered or certified mail, return receipt requested, with postage prepaid to the intended recipient's last known mailing address. All notices under this Restrictive Covenant shall be deemed given, received, made or communicated on the date personal delivery is affected or, if mailed, on the delivery date or attempted delivery date shown on the return receipt.
- I. Negation of Partnership: None of the terms or provisions of this Restrictive Covenant shall be deemed to create a partnership between or among the Developer, any Owner, or the City of Austin in their respective businesses or otherwise; nor shall it cause them to be considered joint ventures or members of any joint enterprise.
- J. Enforcement: If any person, persons, corporation, or entity of any other character shall violate or attempt to violate this Restrictive Covenant, it shall be lawful for the City of Austin, a municipal corporation, its successors and assigns, to prosecute proceedings at law, or in equity, against said person, or entity violating or attempting to violate such covenant and to prevent said person or entity from violating or attempting to violate such covenant. The failure at any time to enforce this Restrictive Covenant by the City of Austin, its successors and assigns, whether any violations hereof are known or not, shall not constitute a waiver or estoppel of the right to do so.
- K. Modification and Amendment: This Restrictive Covenant may only be modified, amended or terminated upon the filing of such modification, amendment or termination in the Official Records of Travis County, Texas, executed, acknowledged and approved by (a) the Director of the Watershed Protection and Development Review Department of the City of Austin; and (b) all of the Owners of the Property at the time of the modification, amendment, or termination.

Executed to be effective this 24th day of April, 2006.

**Lake Travis Independent School District**

By: \_\_\_\_\_  
Susan Tolles, President

STATE OF TEXAS                   §  
  §  
COUNTY OF TRAVIS           §

On the \_\_\_\_\_ day of \_\_\_\_\_, 2006, before me \_\_\_\_\_,  
Notary Public, personally appeared \_\_\_\_\_, personally known to me to be  
the person whose name is subscribed to the within instrument and acknowledged to me that  
she executed the same in his/her authorized capacity, and that by his/her signature on the  
instrument the person or the entity upon behalf of which the person acted, executed the  
instrument

\_\_\_\_\_  
Notary Public - State of Texas

(seal)

**ACCEPTED: CITY OF AUSTIN**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

# Lake Travis Independent School District

3322 Ranch Road 620 South, Austin, Texas 78738  
512.533.6019 (phone) · 512.533.6003 (fax)  
www.laketravis.txed.net

## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |   |
|--------------------------------|---|
| <b>SUBJECT</b>                 | Lakeway Elementary School Lift Station, Water, and Wastewater Easement  |
| <b>RECOMMENDED ACTION</b>      | Approval  |
| <b>RATIONALE</b>               | The lift station, water lines and wastewater lines at Lakeway Elementary School were installed by Lake Travis ISD in 1995 and have been maintained and operated by the Hurst Creek Municipal Utility District since 1996. In order to formalize and continue Hurst Creek MUD's maintenance and operation of these utilities, the dedication of an easement to the Hurst Creek MUD is recommended. |
| <b>COMMITTEE CONSIDERATION</b> | None  |
| <b>BUDGET PROVISIONS</b>       | None  |
| <b>RESOURCE PERSONNEL</b>      | Jim Ratcliff<br>533-6026  |
| <b>MEETING DATE</b>            | April 24, 2006  |





## **ADDITIONAL CONDITIONS**

This Easement is subject to the following additional terms and conditions:

1. Prior to any construction, maintenance, repair, replacement, upgrade, decommissioning, or removal of the lift station or water or wastewater pipelines, GRANTEE shall first notify GRANTOR in writing of the proposed work and shall obtain GRANTOR'S prior consent, which consent shall not be unreasonably withheld or delayed.
2. GRANTEE agrees that all surface improvements and features on the Easement Tract at the time this easement is granted will remain in place unless they must be removed, relocated, altered, damaged or destroyed as a result of any exercise by GRANTEE of the Easement granted hereunder, in which event GRANTEE will restore or replace such surface improvements and features to a similar or better condition than existed before GRANTEE undertook exercise of the Easement, and that all such restoration or replacement shall be solely at GRANTEE's expense.
3. If at any time GRANTEE abandons or ceases to operate any lift station or water or wastewater pipelines, it shall within three months thereafter remove them and restore or replace all surface improvements and features to a similar or better condition than existed before the abandonment or cessation of operations.
4. GRANTOR reserves the right to relocate the Easement granted hereunder and the lift station, water and/or wastewater pipelines within the Easement should it become necessary to do so due to the GRANTOR'S construction of surface improvements upon the property of the GRANTOR. Should this relocation be necessary, GRANTOR shall obtain GRANTEE'S prior consent, which consent shall not be unreasonably withheld or delayed.
5. GRANTEE agrees to not connect any additional users to the lift station or water or wastewater pipelines located within the Easement granted hereunder, with the exception of the Lake Travis Church of Christ, for which GRANTOR'S permission to connect to the lift station, water and wastewater pipelines located within the Easement granted hereunder is hereby given.

## **ENTIRE AGREEMENT:**

This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument will be of no force and effect.

**BINDING EFFECT:**

This agreement will bind and inure to the benefit of the parties hereto, and their respective successors and assigns. GRANTOR does hereby bind itself and its successors and assigns to WARRANT AND FOREVER DEFEND all and singular the said Easement unto GRANTEE, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof by, through or under GRANTOR.

In witness whereof, this instrument is executed this 24<sup>th</sup> day of April, 2006.

LAKE TRAVIS I.S.D.

By: \_\_\_\_\_  
Susan Tolles, President,  
Board of Trustees

Date: \_\_\_\_\_

HURST CREEK MUNICIPAL UTILITY  
DISTRICT

By: \_\_\_\_\_  
President, Board of Directors

Date: \_\_\_\_\_

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2006, by \_\_\_\_\_, \_\_\_\_\_ of Lake Travis I.S.D., a school district, on behalf of the said District.

\_\_\_\_\_  
Notary Public, State of Texas  
Printed Name: \_\_\_\_\_  
My Commission expires:

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2006,  
by \_\_\_\_\_, \_\_\_\_\_ of Hurst Creek Municipal Utility  
District, on behalf of the said District.

\_\_\_\_\_  
Notary Public, State of Texas  
Printed Name: \_\_\_\_\_  
My Commission expires:

**EXHIBIT A  
TO PERMANENT EASEMENT  
GRANTED TO HURST CREEK MUNICIPAL UTILITY DISTRICT**

A DESCRIPTION OF 0.236 ACRES OUT OF A 23.39 ACRE TRACT IN THE TEXAS CENTRAL RAILROAD COMPANY SURVEY NO. 195, TRAVIS COUNTY, TEXAS, DESCRIBED IN A GENERAL WARRANTY DEED TO LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT DATED DECEMBER 15, 1993 AND RECORDED IN VOLUME 12086, PAGE 1476 OF THE REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS; SAID 0.236 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

**BEGINNING** at a ½" rebar found in the existing east right-of-way line of Lohman's Crossing Road (right-of-way width varies), being also in the south line of the said 23.39 acre tract, for the southeast corner of a 0.059 acre conveyed to Travis County by deed of record in Volume 12360, Page 1486 of the Real Property Records of Travis County, Texas, and being the northwest corner of an 8.986 acre tract described in Document No. 2004090796 of the Official Public Records of Travis County, Texas;

**THENCE** with the east right-of-way line of Lohman's Crossing Road, being also the east line of the 0.059 acre tract, along a curve to the left, an arc length of 32.87 feet, a radius of 1697.00 feet and a chord which bears North 10°51'06" West, a distance of 32.87 feet to a calculated point, from which the record location of the north corner of the 0.059 acre tract bears North 14°18'18" West, a distance of 171.16 feet;

**THENCE** over and across the 23.39 acre tract, the following six (6) courses:

1. South 60°22'34" East, a distance of 100.00 feet to a calculated point;
2. South 29°37'26" West, a distance of 15.00 feet to a calculated point;
3. South 60°22'34" East, a distance of 200.88 feet to a calculated point;
4. South 80°35'13" East, a distance of 144.73 feet to a calculated point;
5. South 60°22'34" East, a distance of 21.08 feet to a calculated point;
6. South 29°37'26" West, a distance of 60.00 feet to a calculated point in the south line of the 23.39 acre tract, being also the north line of the 8.986

acre tract, from which a ½" rebar found for the southwest corner of the 23.39 acre tract bears South 60°22'34" East, a distance of 662.39 feet;

**THENCE** North 60°22'34" West, with the south line of the 23.39 acre tract and the north line of the 8.986 acre tract, a distance of 436.44 feet to the **POINT OF BEGINNING**, containing 0.236 acres of land, more or less.

Based on a survey made on the ground July 12, 2005. Bearing Basis is Grid Azimuth for the Texas Central Zone, 1983/93 HARN from the LCRA Survey control network. Attachments: Survey Drawing 390-004-WW1.



Robert C. Watts, Jr.  
Registered Professional Land Surveyor  
State of Texas No. 4995



1-20-06

SKETCH TO ACCOMPANY A DESCRIPTION OF 0.236 ACRES OUT OF A 23.39 ACRE TRACT IN THE TEXAS CENTRAL RAILROAD COMPANY SURVEY NO. 195, TRAVIS COUNTY, TEXAS, DESCRIBED IN A GENERAL WARRANTY DEED TO LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT DATED DECEMBER 15, 1993 AND RECORDED IN VOLUME 12086, PAGE 1476 OF THE REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS.

0.059 AC. R.O.W.  
(12360/1486)

23.39 ACRES  
LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT  
(12086/1476)

P.O.B.

LOHMAN'S CROSSING ROAD  
(R.O.W. WIDTH VARIES)  
(12424/1450)

EMMAUS SUBDIVISION  
(103/84)



*Handwritten:* 12-20-06

LEGEND

- REBAR FOUND (SIZE NOTED)
- 1/2" REBAR WITH CAP SET
- CALCULATED POINT

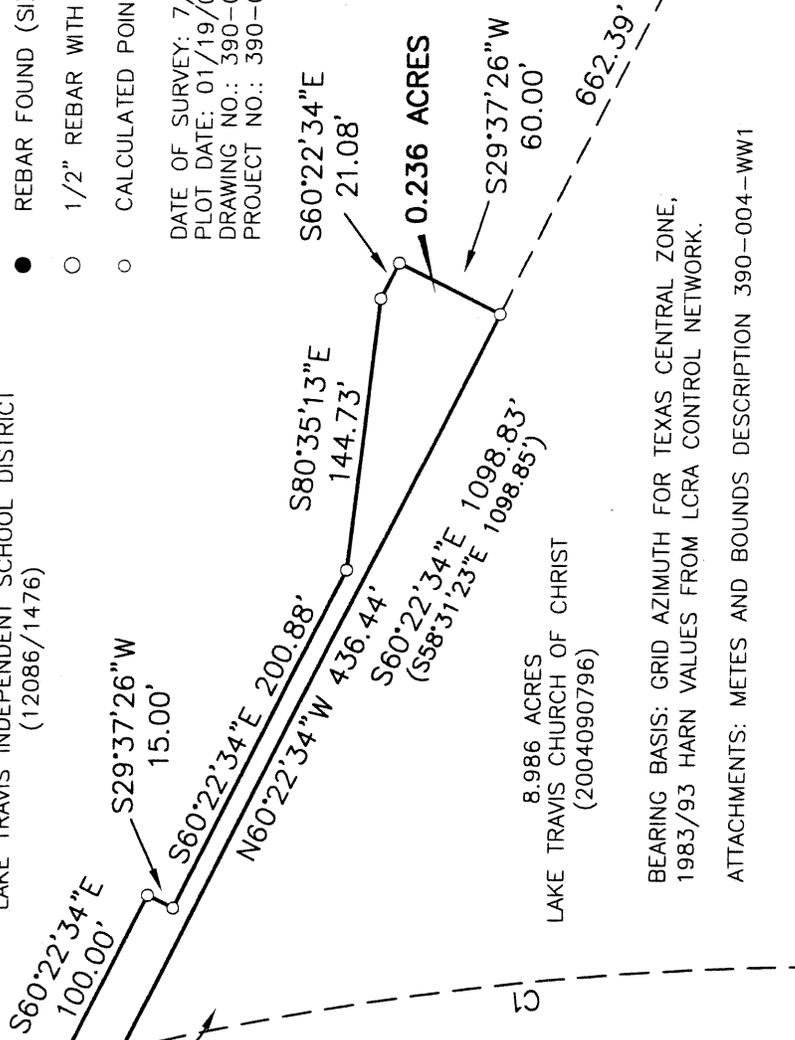
DATE OF SURVEY: 7/12/05  
PLOT DATE: 01/19/06  
DRAWING NO.: 390-004-WW1  
PROJECT NO.: 390-001

1"=100'



*Chaparral*

7.82 ACRES  
LAKE TRAVIS INDEPENDENT  
SCHOOL DISTRICT  
(12086/1476)



BEARING BASIS: GRID AZIMUTH FOR TEXAS CENTRAL ZONE,  
1983/93 HARN VALUES FROM LCRA CONTROL NETWORK.

ATTACHMENTS: METES AND BOUNDS DESCRIPTION 390-004-WW1

CURVE TABLE

| NO. | DELTA     | RADIUS   | TAN     | ARC     | CHORD   | BEARING     |
|-----|-----------|----------|---------|---------|---------|-------------|
| C1  | 13°28'01" | 1697.00' | 200.36' | 398.87' | 397.96' | S03°34'11"E |
| C2  | 1°08'24"  | 1697.00' | 16.43'  | 32.87'  | 32.87'  | N10°51'06"W |
| C3  | 5°46'53"  | 1697.00' | 85.69'  | 171.24' | 171.16' | N14°18'18"W |

# Lake Travis Independent School District

3322 Ranch Road 620 South, Austin, Texas 78738  
512.533.6019 (phone) · 512.533.6003 (fax)  
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## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |   |
|--------------------------------|---|
| <b>SUBJECT</b>                 | Long Range Strategic Planning – DRAFT Plan Presentation   |
| <b>RECOMMENDED ACTION</b>      | No action taken at this meeting   |
| <b>RATIONALE</b>               | <p>All program areas in LTISD have worked together over the past 6 months to identify goals for the next five years in support of the Core Commitments of LTISD. As a part of a collaborative process engaging community/business members, parents, staff, and ‘invited’ experts from field specific areas – the LRSP teams have prepared the recommended goals for 2006-2011.</p> <p>This meeting will present the first three areas of the plan – Curriculum and Instruction (four goal areas), Special Programs, and Technology Services. The remaining areas will be brought to the Board of Trustees at the May 8 meeting.</p> |
| <b>COMMITTEE CONSIDERATION</b> | The full DRAFT of the LRSP is being provided in powerpoint format for the Board of Trustees review. Following the May 8 presentation, the Board of Trustees will be provided the full recommendation for acceptance of the plan – allowing for the first year of implementation (and Action Plans) to serve as the 2006-07 District Improvement Plan. Board ‘acceptance’ of the plan will be solicited in the May meeting following the Board’s opportunity for full review.  |
| <b>BUDGET PROVISIONS</b>       | Any budget implications included in the plan for the 2006-07 school year are included in the budget development process. No additional costs external to that process are imbedded in the LRSP.   |
| <b>RESOURCE PERSONNEL</b>      | Cynthia Clinesmith, Assistant Superintendent  |
| <b>MEETING DATE</b>            | April 24, 2006  |

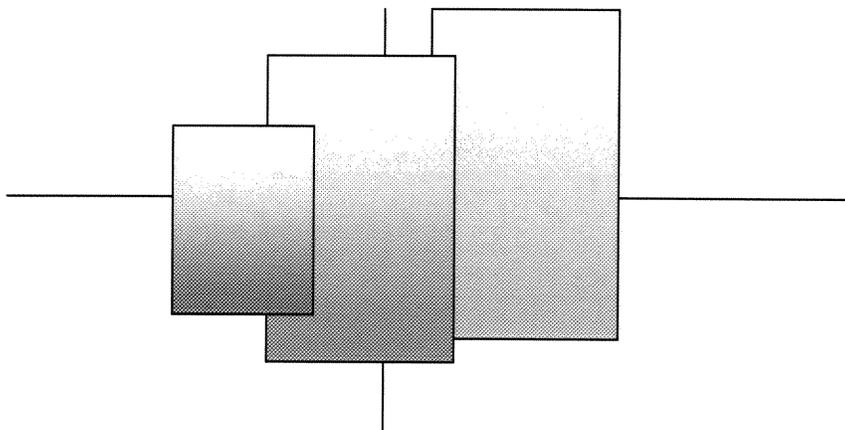


LAKE  
TRAVIS  
INDEPENDENT  
SCHOOL  
DISTRICT



LAKE  
TRAVIS  
INDEPENDENT  
SCHOOL  
DISTRICT

# Lake Travis Independent School District



## 2006 - 2011 Long-Range Strategic (LRS) Plan

---

A Comprehensive Five-Year  
Action Plan for Excellence

## Acknowledgements

The Long Range Strategic Plan has been put together by the efforts of many talented and hard working people.

### Board of Trustees:

|                   |                |
|-------------------|----------------|
| Susan Tolles      | President      |
| Kim Eudy          | Vice President |
| Fred Goff         | Secretary      |
| Jim Cummings      | Member         |
| Mayo Davidson, JD | Member         |
| Kim Nixon         | Member         |
| Dr. Bert Vasut    | Member         |

### Administration:

|                          |  |
|--------------------------|--|
| Dr. Rocky Kirk           | Superintendent   |
| Cynthia Clinesmith       | Asst. Superintendent for Administrative Services             |
| Melanie Damron           | Asst. Superintendent for Curriculum & Instructional Services |
| Bob Hart                 | Asst. Superintendent for Finance and Support Services        |
| Tasha Barker             | Director of Instructional Enrichment and Student Services    |
| Pamela Carroll           | Director of Special Services                                 |
| Sean Casey               | Director of Technology                                       |
| Dan Gafford              | Director of Maintenance and Operations                       |
| Barbara Galaway -Patrick | Director of Food and Nutrition Services                      |
| Brad Goerke              | Director of Budget and Accounting                            |
| Karen Hughes             | Director of Community Programs                               |
| Melissa Loe              | Director of Communications                                   |
| Jack Moss                | Director of Athletics  |
| Gary Ott                 | Director of Human Resources                                  |
| Jim Ratcliff             | Director of Facility Planning and Construction               |
| Rick Walterscheid        | Director of Transportation                                   |

### Campus Principals:

|                     |                               |
|---------------------|-------------------------------|
| Charlie Little      | Lake Travis High School       |
| Elizabeth Manning   | Lake Travis Middle School     |
| Kim Cousins         | Hudson Bend Middle School     |
| Sam Hicks           | Lakeway Elementary School     |
| Janie Braxdale      | Bee Cave Elementary School    |
| Heidi Gudelman      | Lake Pointe Elementary School |
| Suzanne Villalpando | Lake Travis Elementary School |

## Long-Range Planning Standing Committee Membership

### Parents:

Robyn Allen  
Lisa Baker  
Paula Barr  
David Bentley  
Brenda Booth  
Toody Byrd  
Judy Frye  
Jan Hanz  
Keith Harvill  
Kelly Heath  
Larry Hendrix  
Steve Johnson  
Debbie Kirtland  
Kim McCarthy  
Mike McIntire  
Alecia Ormsby  
Kevin Ormsby  
Shirley Prescott  
Terry Proctor  
Rita Radford  
Todd Radford  
Marla Retano  
Robbie Robinson  
Bill Taylor  
Tom Williamson

### Business/Community

Day Cable  
David Davee  
Susan Dawson (parent)  
Sean Denton  
Jim Gentil  
Brian Gilbert (parent)  
Scott Gordon  
Alan Williams  
Darryl Zavodny

### LTISD Staff

Steve Alonzo  
Jewel Amberger  
Eric Arvelo  
Kathy Austrian  
Lora Jean Blaker  
Kay Bradford  
Gary Briley  
Sandy Brown

Jeffrey Brown  
Ken Brown  
Jose Cardenas  
Frank Contreras  
Kathleen Debord-Shaver  
Josi Eason  
LeighAnne Fischer  
Paula Freeman  
Karen Frey  
Gail Garza  
Laura Gault  
Caren Goodman  
Nora Hall  
Susan Hart  
Kathleen Hassenfratz  
Russell Henry  
Rob Herter  
Bertha Halfmann  
Cindy Hopper  
Roy Hudson  
Faye Inglis  
Caryn Jannasch  
Jean Johnson  
Kathy Johnson  
Susan Jones  
Debye Judge  
Mary Kosacz  
Russell Maedgen  
Carl McLendon  
Jean Morris  
Beverly Moyer  
Jessica Patterson  
Nicky Peden  
Tina Pena  
Josi Phan  
Nancy Pickford  
Jim Raughton  
Johnna Reynolds  
Marci Robison  
Isidro Sanchez  
Peggy Seay  
Jill Siler  
Mindy Sitton  
Kelly Smith  
Andrea Snouffer  
Kate Starkes

Darwin Thomas  
Robyn Tinney  
Willie Torres  
Michele Webb  
Juanita Worthy

### Departmental Specialists

Ruth Bibb  
Jeff Clemmons  
David Coronado  
Julie Crimmins  
John Fessenden  
Raymond Harfield  
Mary Beth Speight



## TIMELINE: Next Steps

|          |   |
|----------|---|
| March    | Budget development in conjunction with district budget development calendar   |
| April 24 | Acknowledgement of Committee Members for the Long Range Strategic Planning process<br>Goals recommendations to Board of Trustees from the LRSP Committee: Overview of Curriculum & Instruction, Special Services, and Technology                                |
| May 8    | Goals Recommendation to Board of Trustees from LRSP Committee: Overview of Communications, Business & Finance, Food & Nutrition Services, Transportation, Maintenance & Operations, Athletics, Healthy Lifestyles, Human Resources, and Alternative Programming |
| May 16   | Presentation of Draft LRSP Goals to ACE Committee via PowerPoint presentation with discussions on other district needs  |
| May 22   | Request acceptance for LRSP for LTISD 2006-2011 from Board of Trustees  |
| June     | Publication of the LRSP and the 2006-2007 Action Plans as the LTISD District Improvement Plan. Plan will be posted on websites. Hard copies will be available at campuses, community library, Chamber of Commerce, and local municipalities.                    |
| July     | Presentation of plan at Administrative Retreat  |
| August   | Full implementation of <b>2006-11 LRS Plan</b>  |

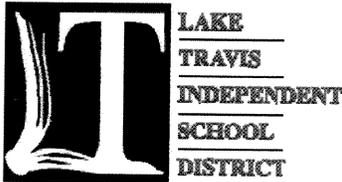
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## **II. INTRODUCTION**

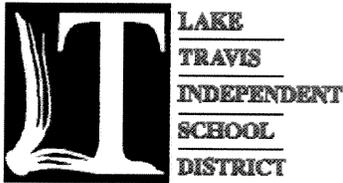


### *LTISD Mission Statement*

*The Mission of the Lake Travis Independent School District is to educate all students by teaching a comprehensive curriculum that emphasizes scholastic excellence.*

*The District will serve as a model of educational excellence by making use of the combined skills of students, teachers, support staff, involved parents, and citizens through the efficient use of resources.*

*Our graduates will have life-long problem-solving skills. They will understand that responsibilities accompany the privileges of citizenship and will have the foundation to be successful in their chosen endeavors.*



*Board of Trustees Adopted*

**CORE COMMITMENTS**

- I. Provide world-class curriculum and educational opportunities for all students.
- II. Utilize open communication and collaboration with and among staff, parents, business, and community members to ensure unity and ownership in the vision and goals of the district.
- III. Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff and parents, and one that nurtures and motivates students to pursue their full potential in academic performance and citizenship.
- IV. Integrate a technologically advanced educational environment and support system that promotes student learning and overall efficiency and effectiveness of district operations.
- V. Recruit, develop, and retain the highest quality faculty and staff.
- VI. Provide a safe and secure educational setting for students and staff.
- VII. Vigorously pursue enhancement of the district's capacity to provide conditions for quality teaching and learning within the parameters of fiscal capacity and responsibility.

# **III. STRATEGIC PLANNING PROCESS**

## Lake Travis Independent School District

*Excellence by Design*

### Strategic Planning Historic Process

Lake Travis ISD is committed to providing exemplary educational services to all students. A multi-tiered framework supports system accountability across all programs and areas of student performance.

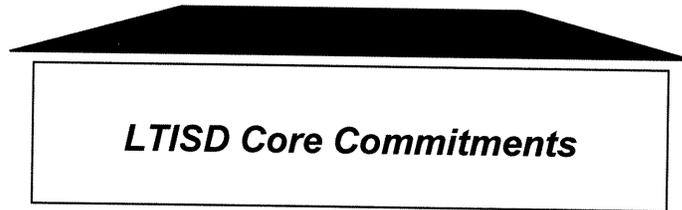
In November 2000, a broad-based committee of educators, parents, Board of Trustees members, and community partners researched areas of identified need in the district. The resulting report made recommendations regarding long-range goals for the district in areas of curriculum, facilities, student performance, professional staff, technology, and community unity. In addition, in October 2002, a Curriculum Management Audit, along with facilities and financial reviews was commissioned. The findings of this report resulted in nine key recommendations in areas of district planning, curriculum, professional development, facilities and financial management. These studies served as the springboard for the development of the LTISD 2003-2006 Strategic Plan.

#### Tier I

In June 2003, the Board of Trustees adopted board goals in the form of **Core Commitments**. These commitments reflected the philosophy and specific performance expectations for the Lake Travis ISD. They are:

- Provide world-class curriculum and educational opportunities for all students
- Utilize open communication and collaboration with and among staff, parents, business, and community members to ensure unity and ownership in the vision and goals of the district
- Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff, and parents, and one that nurtures and motivates students to pursue their full potential in academic performance and citizenship
- Integrate a technologically advanced educational environment and support system that promotes student learning and overall efficiency and effectiveness of district operations
- Recruit, develop, and retain the highest quality faculty and staff
- Provide a safe and secure educational setting for students and staff
- Vigorously pursue enhancement of the district's capacity to provide conditions for quality teaching and learning within the parameters of fiscal capacity and responsibility

These commitments serve as the guiding principals upon which the long-range goals of the district are built. All actions within the LTISD are correlated to support the full implementation of the *Core Commitments* at exemplary levels. These commitments form the overriding framework for all district actions.



## Tier II

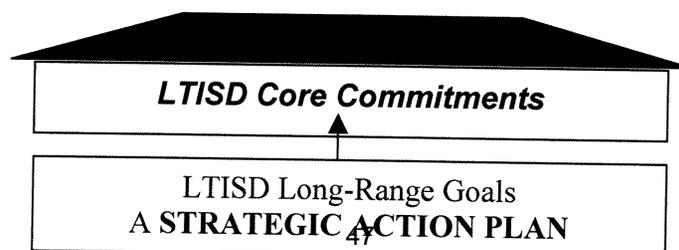
In September 2003, each department/program in LTISD conducted an in-depth self study to include:

- Program Intent
- Program Parameters (targeted service)
- Program Status (performance review)

Using this analysis, each department established three year plans with goals and specified action items designed to move their program performance to an exemplary level. The resulting document formed the comprehensive LTISD Strategic Action Plan. The resulting Strategic Plan (2003-2006) reflected goals/action in areas of:

- System Accountability
- Curriculum and Instruction (foundation and enrichment study)
- Special Programs
- Federal Programs
- Technology
- Athletics
- Community Programs
- Maintenance
- Transportation
- Food Services
- Finance
- Human Resources
- Communications

Each component of the 2003-06 Strategic Plan is fully aligned to the *Core Commitments* with the primary focus being the exemplary achievement of these goals.

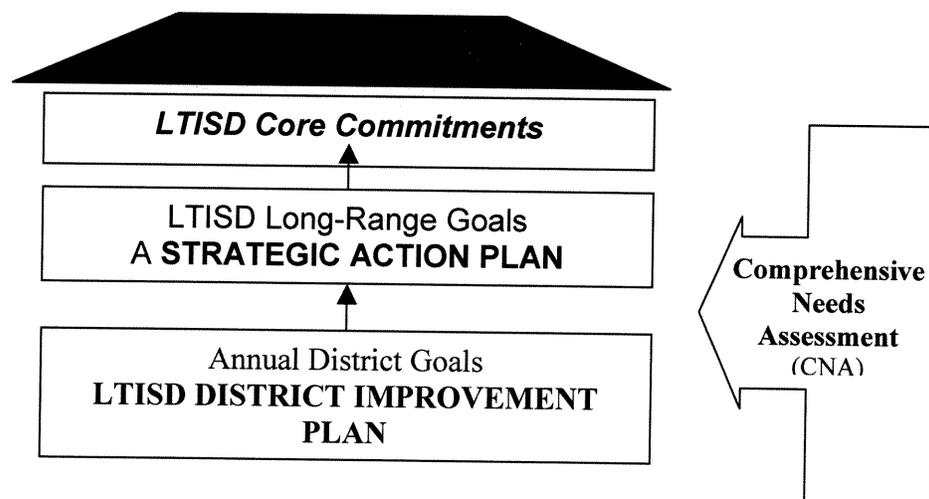


### Tier III

Each year the Advisory Committee for Education (ACE) conducts a comprehensive needs assessment (CNA) to identify priority (“targeted”) annual goals with short term emphasis on identified areas, specifically student academic performance and will include:

- A review of the Strategic Plan goals/actions for the current year, identifying those components which need specific inclusion in the full district action plan
- An in-depth analysis of objective student performance as reflected in the Academic Excellence Indicator System (AEIS)
- An annual Program Review (student performance) for those areas not addressed in the AEIS
- An Organizational Health Inventory (OHI) including input from teachers, parents, and students pertinent to student success support
- Subjective input on topical/time sensitive issues (example: unanticipated stress factors on district such as emergency closing of campus)

Annual district goals with correlating action items, in the form of an annual *District Improvement Plan (DIP)*, will be developed based upon an analysis of the CNA and will serve to outline a roadmap for annual progress toward the exemplary educational services outlined in the *Core Commitments*. The ACE membership will provide input and perspective regarding the implementation of the plan, as well as assist in the monitoring of its implementation. In addition, the ACE committee will serve in full membership for the full Long-Range Strategic Plan implementation.



### Tier IV

As with the development of the *District Improvement Plan*, each Campus Advisory Team (CAT) will conduct an annual comprehensive needs assessment parallel to the district CNA, using data specific to the campus. With full alignment to the *District Improvement Plan*, and, in turn, the long-range *LTISD Strategic Plan*, each campus will develop a Campus Improvement Plan. This plan will have as its primary goal the forward movement toward achievement of the *LTISD Core Commitments* as reflected by that campus. The membership of the CAT team on each campus will assume responsibility

for the implementation and monitoring of progress of the Campus Improvement Plan (CIP). The CIP will also include those “targeted” goals specific to the needs identified for the unique analysis of their campus. In addition, a liaison to the ACE committee from each CAT team will ensure on-going alignment and communication is maintained.

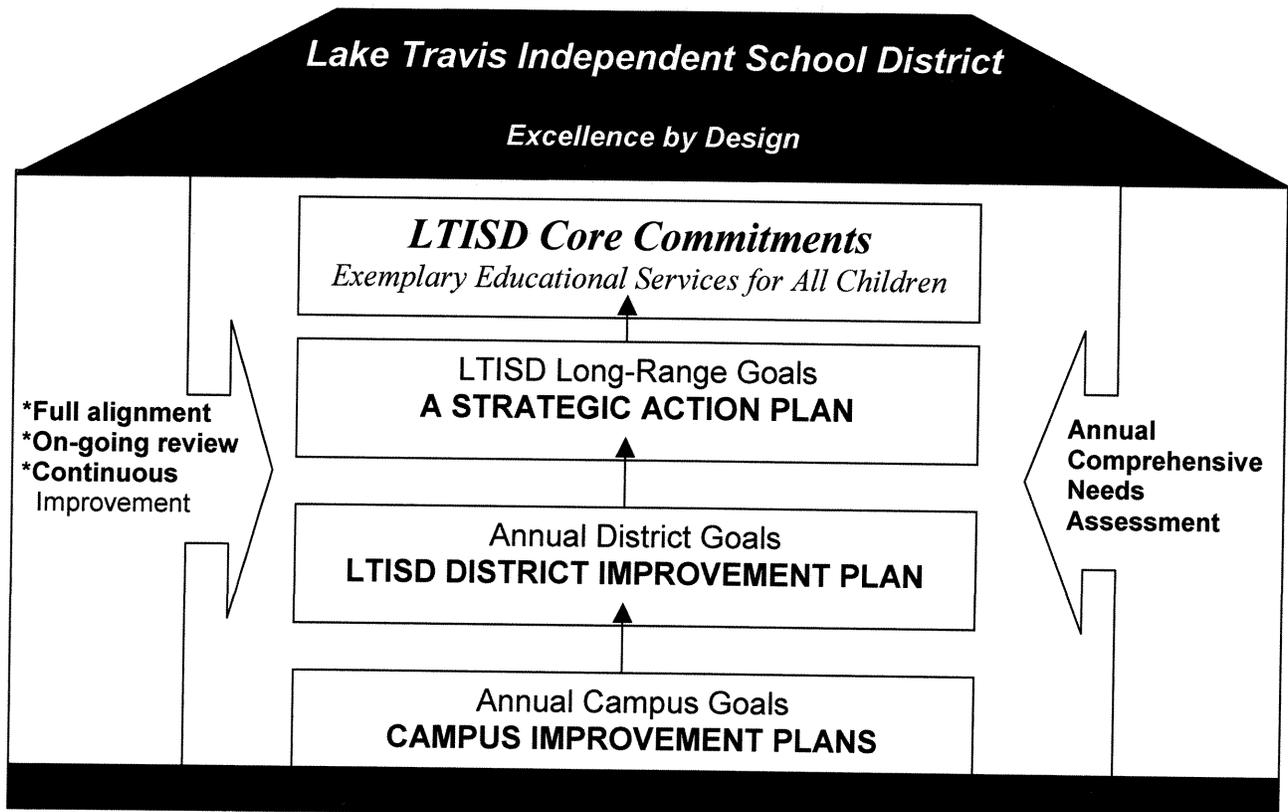


Annual Campus Goals  
**CAMPUS IMPROVEMENT PLAN**

Each year a full review of the LTISD “system” will result in:

- an updated *Strategic Plan*, with specific revisions in each program/department in a continuous improvement outline; specifically, a work plan for implementation of the current year of the *Strategic Plan*;
- a new annual *District Improvement Plan* focused on targeted short-term goals and annual student performance review;
- new annual *Campus Improvement Plans* in support of the DIP and the long-range goals of the *Strategic Plan*;
- a Board of Trustees analysis of progress toward exemplary implementation of the *LTISD Core Commitments*

This review will provide a procedural momentum driving the forward motion of the district progress. This **system accountability** will ensure all stakeholders in LTISD are informed, participant, and working collaboratively toward common goals. This collective effort will provide for the ultimate focus on – and achievement of – the *Core Commitments* of LTISD.....and exemplary services for all children.



## **Long-Range Strategic (LRS) Plan – 2006-2011**

As the district enters the final year of the 2003-06 Strategic Plan, a deep study of the current status of all programs will be reviewed to establish broad goals and specific needs for the coming years in Lake Travis ISD. To that end, the following process will begin:

- I. Collaborative teams established representing all program areas to include staff, parents, community, and business members
- II. General planning session to orient the broad purpose and process of the development of the 2006-2011 LRS Plan
- III. Examination of a Comprehensive Needs Assessment process
- IV. Sub-committee development of five-year goals in each program/department aimed at achieving exemplary implementation of the Core Commitments in 2011.
- V. Annual work plans for 2006-2007 with measurable objectives and action items for all stakeholders
- VI. Presentation and acceptance of the 2006-2011 LRS Plan by the Board of Trustees
- VII. Annual review of the LRS plan through entire LRS Committee followed by development of yearly work plans by department/program.

### Annual District Improvement Plan (DIP)

As noted in Tier III above, the ACE committee will continue to monitor the annual performance progress of all students in accordance with the TEA District Improvement and Decision-Making Process. Additionally, they will address any 'targeted' areas of concerns requiring short-term response needs. The annual DIP will work in parallel support of the broader District LRS plan toward the success of the LTISD Core Commitments. The DIP will ensure all state and federal guidelines as to documentation of fiscal and policy alignment is maintained. The DIP will be annually reviewed as a component of the LRS Plan.

### Campus Improvement Plan (CIP)

As reflected in Tier IV, the Campus Advisory Team (CAT) will annually develop an action plan for success. The focus of the plan will be to address short-term goals based upon the annual comprehensive needs assessment, to support the district improvement plan, and to serve the goals of the LTISD Core Commitments.

\* See graphic planning process attached

**2006-2011 Long Range Strategic (LRS) Plan**  
**Collaborative Team Meeting**  
Focus: *LTISD Core Commitments*

Comprehensive Needs Assessment  
Plan Development Process Review

Teams review specific dept. goals  
Teams review specific dept.  
Teams review specific dept.  
Teams review specific dept.  
Teams review specific dept.

Teams (Sub-Committees)  
Review Needs Assessment Data Specific to Department/Program

Dept/Prog 5 yr goals; annual work plan  
Dept/Prog 5 yr goals; annual work plan

**DRAFT LTISD 2006-2011 LRS Plan**  
All Program/Department 5 Year Goals Submitted  
Full Collaborative Team Review  
District-Wide Impact, Scope, and Timelines Identified

Annual work plans reviewed, budgets and resources determined, implementation schedule determined.

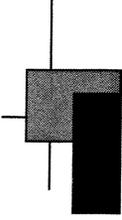
Submission to LTISD Board of Trustees for review/acceptance

**LTISD 2006-2011 LRS Plan**  
\* posted for all stakeholder communication

Annual District Improvement Plan targeting student performance goals and short-term needs

# GOALS

# COMMUNICATIONS



# LTISD Long-Range Strategic (LRS) Planning – Communications 2006-2011

**Program/Area of Focus:**

Communications

**Needs Assessment Resources:**

- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- Demographic Study (2005)
- Principal survey on communications
- Long range master plan

**Core Commitments:**

**CC II: Utilize open communication and collaboration with and among staff, parents, business, and community members to ensure unity and ownership in the vision and goals of district.**

| Broad Goal   | Action Plan Onset Date | Position Responsible                                  |
|--|------------------------|---|
| 1. Develop and implement communication standards, policies and guidelines.   | Summer 2006            | Director of Communications,<br>Director of Technology |
| 2. Develop and implement key messages to promote the mission of the district.  | Summer 2006            | Director of Communications                            |
| 3. Improve and increase the ease and variety of formats of access to information for students, parents, staff and community members. | Fall 2006              | Director of Communications,<br>Director of Technology |
| 4. Provide current and relevant information in outlets that strengthen the district's image and relationship with stakeholders.      | Fall 2006              | Director of Communications                            |
| 5. Implement staff development to strengthen campus and department-level communications.   | Spring 2007            | Director  |

# **CURRICULUM & INSTRUCTION**

# LTISD Long-Range Strategic (LRS) Planning – Foundation Courses 2006-2011

Program/Area of Focus:

Curriculum and Instructional Services – Foundation Courses, Language Arts, Math, Science, Social Studies

Needs Assessment Resources:

LTISD AEIS Report  
 LTISD Organizational Health Inventory (2005)  
 Demographic Study (2005)  
 LTISD OHI (2006)  
 International Baccalaureate Program information  
 Just for the Kids Instructional Planning

Core Commitments:

CC I: Provide world-class curriculum and educational opportunities for all students  
 CC III: Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff and parents, and one that nurtures and motivates students to pursue their full potential in academic performance and citizenship  
 CC V: Recruit, develop, and retain the highest quality faculty and staff

| Broad Goals   | Action Plan Onset Date | Position Responsible  |
|---|------------------------|---|
| 1. All LTISD students are provided the tools to be informed, involved, and productive citizens, capable of functioning successfully in a democratic society as indicated by LTISD Curriculum documents and teacher lesson plans.    | 8/15/06                | Asst. Supt. for Curriculum and Instructional Services & Director of Instructional Support |
| 2. All students fulfill state qualified standards and excel to the fullest of their ability as indicated by local, state and national standards.  | 8/15/06                | Asst. Supt. for Curriculum and Instructional Services & Director of Instructional Support |
| 3. LTISD foundation curriculum provides all needed tools to ensure that instruction is aligned, integrated, relevant, and applicable to students' lives.  | 8/15/06                | Asst. Supt. for Curriculum and Instructional Services & Director of Instructional Support |
| 4. To facilitate the delivery of world-class curriculum, instructional methods consistently support LTISD curriculum documents and address individual student needs as indicated by local, state, and national data.                | 8/15/06                | Asst. Supt. for Curriculum and Instructional Services & Director of Instructional Support |
| 5. Professional development supports and fully develops all campus administration, teaching staff, and student support staff guided by the LTISD Curriculum and Professional Profiles, and local, state, and national student data. | 8/15/06                | Asst. Supt. for Curriculum and Instructional Services & Director of Instructional Support |

# LTISD Long-Range Strategic (LRS) Planning – Enrichment Courses 2006-2011

**Program/Area of Focus:**

Curriculum and Instructional Services – Enrichment Courses, Other Languages, Fine Arts, Health/PE, Character Ed.

**Needs Assessment Resources:**

- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- Demographic Study (2005)
- LTISD OHI (2006)
- International Baccalaureate Program information Just for the Kids Instructional Planning

**Core Commitments:**

- CC I: Provide world-class curriculum and educational opportunities for all students
- CC III: Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff and parents, and one that nurtures and motivates students to pursue their full potential in academic performance and citizenship
- CC V: Recruit, develop, and retain the highest quality faculty and staff

| <b>Broad Goals</b>  |  | <b>Action Plan Onset Date</b> | <b>Position Responsible</b>                           |
|---|--|-------------------------------|---|
| 1. All LTISD students, K-7, are exposed to the Spanish language through listening, speaking, reading, and/or writing as indicated by class schedules and teacher lesson plans.  |  | 8/15/06                       | Asst. Supt. for Curriculum and Instructional Services |
| 2. All students who complete two years of formal instruction in “Other Languages” courses function effectively using that other language as indicated by LTISD Curriculum documents, local student data, and teacher lesson plans.  |  | 8/15/06                       | Asst. Supt. for Curriculum and Instructional Services |
| 3. All students experience a variety of exposure to fine arts every week through integration of fine arts themes and topics into LTISD core curriculum lessons.   |  | 8/15/06                       | Director of Instructional Support                     |
| 4. Expand the capacity of LTISD fine arts programs to reasonable accommodate student choice as indicated by increased program offerings while also enhancing the quality of these programs as indicated by increased participation and success in available competitions. |  | 8/15/06                       | Director of Instructional Support                     |
| 5. LTISD students, staff, and community consistently articulate effective character skills, as indicated by effective integration of character development into LTISD curriculum documents, and teacher lesson plans.   |  | 8/15/06                       | Asst. Supt. for Curriculum and Instructional Services |

# LTISD Long-Range Strategic (LRS) Planning – Instructional Programs 2006-2011

**Program/Area of Focus:**

Curriculum and Instructional Services –Educational Programs – Bilingual/ESL, Advanced Academics, Career and Technology, Counseling, and Library and Media Services

**Needs Assessment Resources:**

- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- Demographic Study (2005)
- LTISD OHI (2006)
- International Baccalaureate Program information Just for the Kids Instructional Planning

**Core Commitments:**

- CC I: Provide world-class curriculum and educational opportunities for all students
- CC III: Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff and parents, and one that nurtures and motivates students to pursue their full potential in academic performance and citizenship

| Broad Goals   | Action Plan Onset Date | Position Responsible                                  |
|---|------------------------|---|
| 1. Create a K-5 dual language program which unites English speakers and Spanish speakers in the bilingual classroom where participating LTISD students become bilingual and biliterate by the end of 5th grade.   | 8/15/06                | Director of Instructional Support                     |
| 2. The LTISD Advanced Academic program including regular classroom instruction, Gifted and Talented program, Advanced Placement, Distinguished Achievement Program, and LTISD Scholars expands to ensure the participation and performance of all student groups in advanced academics in proportionate percentages as their district populations, as indicated by number of staff GT trained, local, state, and national data. | 8/15/06                | Asst. Supt. for Curriculum and Instructional Services |
| 3. The gifted and talented program includes a creativity, academic, and leadership and social development component, K-12, and reflects the most current research on best practices indicated by LTISD Curriculum documents, and state rating standards in order to effectively meet all GT students' needs.  | 8/15/06                | Asst. Supt. for Curriculum and Instructional Services |
| 4. The LTHS Institutes of Study provide articulated, coherent sequences of courses that provide students a rigorous course of study in a real-world environment leading to post-secondary, professional licensures and college credit as indicated by local and state data, district curriculum, and teacher lesson plans.  | 8/15/06                | Asst. Supt. for Curriculum and Instructional Services |

| <b>Broad Goals</b>   | <b>Action Plan Onset Date</b> | <b>Position Responsible</b>   |
|--|-------------------------------|---|
| 4. The LTISD Counseling Program is aligned, coherent, articulated, and staffed so that it consistently provides guidance curriculum, responsive services, individual planning, and system support demonstrated by local data.                        | 8/15/06                       | Asst. Supt. for Curriculum and Instructional Services                                     |
| 5. The LTISD Library Program is aligned, coherent, articulated and staffed so that it consistently provides appropriate guidance and lessons to students in the effective use and functions of all library/media services demonstrated by local data | 8/15/06                       | Asst. Supt. for Curriculum and Instructional Services & Director of Instructional Support |

# **SPECIAL SERVICES**

# LTISD Long-Range Strategic (LRS) Planning – School Health Care 2006-2011

**Program/Area of Focus:**

Special Services - School Health Care Services

**Needs Assessment Resources:**

- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- Demographic Study (2005)
- Staff Surveys

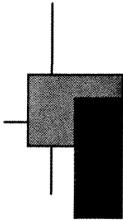
**Long Range Goal:**

Advance the delivery of professional School Health Care Services to promote the optimal health and learning of all students.

**Core Commitments:**

- CC I: Provide world-class curriculum and educational opportunities for all students.
- CC V: Recruit, develop, and retain the highest quality faculty and staff.
- CCVI: Provide a safe and secure educational setting for students and staff.

| Broad Goal  | Action Plan<br>Onset Date | Position<br>Responsible |
|---|---------------------------|-------------------------|
| 1. Develop a comprehensive updated School Health Care Services Manual for LTISD.  | Fall 2006                 | Dir. SS/Nurses          |
| 2. Implement a computerized health charting standards throughout LTISD  | Fall 2006                 | Dir. SS/Nurses          |
| 3. Recruit and retain Registered Nurses to provide health care on each campus in order to comply with federal guidelines of highly qualified individuals.                 | 2006-2011<br>On-going     | Principals              |
| 4. Provide Bloodborn Pathogen training to campus staff at the onset of each school year.  | Fall 2006                 | Nurses                  |
| 5. Develop a comprehensive and coordinated health education curriculum appropriate for each grade level.  | Fall 2006                 | Dir. SS/Nurses          |
| 6. Add additional contract days to nurses schedule in order to participate in planning and staff development at the beginning of the school year with other campus staff. | Fall 2006                 | Dir. SS/Senior Admin.   |
| 7. Provide School Health Care Service professionals with training in the four phases of crisis management: mitigation/prevention, preparedness, response, and recovery.   | Fall 2007                 | Dir. SS/Nurses          |
| 8. Secure Health Dept. training and preparation for Disaster Plan implementation as needed for campus or community disasters.   | Spring 2007               | Dir. SS/Nurses          |
| 9. Build awareness within the school community of the 7 roles of School Health Care Service providers   | Fall 2007                 | Dir. SS/Nurses          |



# LTISD Long-Range Strategic (LRS) Planning – Early Childhood Education 2006-2011

**Program/Area of Focus:** Special Services-Early Childhood Education

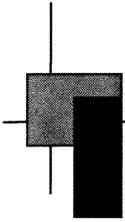
**Needs Assessment Resources:** LTISD Organizational Health Inventory (2005)  
Staff Surveys

**Core Commitments:**

- CC I :Provide world-class curriculum and educational opportunities for all students.**
- CC II: Utilize communication and collaboration with and among staff, parents, business, and community members to ensure unity and ownership in the vision and goals of the district.**

2

| Broad Goal   | Action Plan Onset Date | Position Responsible         |
|--|------------------------|------------------------------|
| 1. Increase services available across the district to 4 year old children who are English Language Learners.   | 2007-2008              | Director of Special Services |
| 2. Provide service models for 3 & 4 year olds regardless of label, ethnicity, or program model that allow students to transition in and out of the classrooms and other natural learning environments.                       | Fall 2007              | Director of Special Services |
| 3. Develop a screening and identification process for 3 & 4 year old English language Learners in need of services.  | Fall 2007              | Director of Special Services |
| 4. Collaborate with community resources to strengthen Early Childhood services to children and their families  | Fall 2006              | Dir. SS/ Counselors          |
| 5. Establish quality standards for Early Childhood services in LTISD that ensure programs address the inequities in early life experience so that all children have access to the opportunities that promote school success. | Spring 2007            | Dir. SS/ECI Teachers         |
| 6. Provide systematic and ongoing parent training to include parenting skills, language development and overall child development.   | Spring 2007            | Dir.SS/ Rel. Serv. Staff     |



# LTISD Long-Range Strategic (LRS) Planning – Special Education 2006-2011

**Program/Area of Focus:**

Special Services-Special Education

**Needs Assessment Resources:**

- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- PEIMS Data
- Parent Input
- Special Education Staff Surveys

**Long Range Goal:**

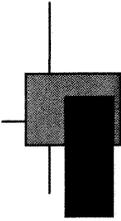
Align Special Education services with progressive accountability efforts included in state and federal regulations.

**Core Commitments:**

- CC I:** Provide world-class curriculum and educational opportunities for all students.
- CC II:** Utilize open communication and collaboration with and among staff, parents, business, and community members to ensure unity and ownership in the vision and goals of the district.
- CC IV:** Integrate a technologically advanced educational environment and support system that promotes student learning and overall efficiency and effectiveness of district operations.
- CC V:** Recruit, develop, and retain the highest quality faculty and staff.

| Broad Goal  | Action Plan Onset Date | Position Responsible      |
|---|------------------------|---------------------------|
| 1. Ensure appropriate representation of minority students in Special Education  | Fall 2006              | Campus GIST Teams/Dir. SS |
| 2. Implement a model of prevention and results that incorporates research-based identification and intervention strategies. | Summer 2006            | Campus Admin/Dir. SS      |
| 3. Provide training for staff and parents that is comprehensive, research-based, data-driven and reflects best practices.   | Fall 2006 Ongoing      | Director Special Services |

| <b>Broad Goal</b>  | <b>Action Plan Onset Date</b> | <b>Position Responsible</b>             |
|--|-------------------------------|---|
| 4. Increase the number of students participating on grade level in state accountability testing.   | Summer 2006                   | Dir. SS                                 |
| 5. Conduct an outside evaluation of all Special Education services within LTISD  | 2006-2007                     | Dir. SS                                 |
| 6. Strive to reduce the incidence of IEP disagreements by ensuring that administrators and key special education staff are trained in conflict/dispute resolution and negotiation.   | 2007-2008                     | Director of Special Services            |
| 7. Review all related services and speech therapy services to ensure practices and service models are collaborative and align with student goals.  | 2007-2008                     | Related Service Staff/Dir. SS/Coord. SS |
| 8. Purchase software and hardware necessary to manage and maintain all Special Education operating systems electronically (i.e. Special Ed Manager)  | Summer 2006                   | Dir. SS/Coord. SS/Dir. Tech.            |
| 9. Decrease the number of Special Education student referrals to DAEP by implementing research-based behavior support systems that promote engaging interactive teaching through modeling and reinforcing appropriate student behaviors. | Fall 2007                     | Sp. Ed. Counselor/Behavior Sp./ Dir. SS |



# LTISD Long-Range Strategic (LRS) Planning – Special Education 2006-2011

**Program/Area of Focus:**

Special Services - Special Education

**Needs Assessment Resources:**

- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- PEIMS Data
- Parent Input
- Special Education Staff Surveys

**Long Range Goal III:**

Serve children with disabilities as general education children first.

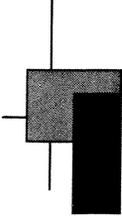
85

**Core Commitments:**

- I. Utilize open communication and collaboration with and among staff, parent, business, and community members to ensure unity and ownership in the vision and goals of the district.
- II. Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff, and parents, and one that nurtures and motivates students to pursue their full potential in academic performance and citizenship.
- III. Integrate a technologically advanced educational environment and support system that promotes student learning and overall efficiency and effectiveness of district operations.
- IV. Recruit, develop, and retain the highest quality faculty and staff.
- IV. Vigorously pursue enhancement of the district's capacity to provide conditions for quality teaching and learning within the parameters of fiscal capacity and responsibility.

| Broad Goal  | Action Plan Onset Date | Position Responsible              |
|---|------------------------|-----------------------------------|
| 1. Design a teacher training system that is rigorous and includes required, recommended and preferred training components over a 3-year period and promotes a career-long continuum of development. | 2007 – 2010            | Director SS / Assess. Supt. Staff |

| <b>Broad Goal</b>   | <b>Action Plan Onset Date</b> | <b>Position Responsible</b> |
|---|-------------------------------|-----------------------------|
| 2. Provide coaching for administrators and staff to promote awareness and change dialogue focusing on student strengths and student results in order to ensure a collaborative and shared responsibility for meeting the needs of students with disabilities. | 2007-2008                     | Director Special Services   |
| 3. Promote a campus culture of shared responsibility for children with special needs among all teachers.  | 2006-2007 Ongoing             | Dir. SS/Campus Principals   |
| 4. Develop administrator training that focuses on implementation of organizational and instructional support systems for educating all students within the general education setting.   | Summer 2006                   | Dir. SS                     |
| 5. Increase the number of children with special needs served in inclusive settings with their age appropriate peers.  | 2006-2007 Ongoing             | ARD Teams/Dir. SS           |
| 6. Increase the number of children with special needs receiving core instruction in a typical classroom setting.  | 2006-2007 Ongoing             | ARD Teams/Dir. SS           |
| 7. Ensure that all students are served on their home campus.  | 2008-2009                     | Dir. SS/Senior Admin.       |
| 8. Sustain long-term academic improvements for children with disabilities.  | 2007-2008                     | Dir. SS                     |
| 9. Utilize daily instructional strategies that are rigorous and yield measurable growth.  | 2007-2008                     | Sp. Ed . Teachers           |
| 10. Maintain all student eligibility folders on the home campus.  | 2006-2007                     | Dir. SS/Campus Admin.       |
| 11. Increase availability of Assistive Technology across instructional settings district-wide.  | 2007-2008                     | Dir. SS                     |
| 12. Develop an approved list of educational software for special education students across the district.  | 2006-2007                     | Coord. SS                   |
| 13. Foster partnerships with parents of children with special needs at the district, campus and classroom levels.   | 2006-2007 Ongoing             | Dir. SS/Coord. SS           |
| 14. Increase the percentage of LTISD teachers dually certified in general and special education.  | 2007-2008                     | Dir. HR/ Dir. SS            |



# LTISD Long-Range Strategic (LRS) Planning – Special Education 2006-2011

**Program/Area of Focus:**

Special Services - Special Education

**Needs Assessment Resources:**

- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- PEIMS Data
- Parent Input
- Special Education Staff Surveys

**Long Range Goal IV:**

Exercise sound stewardship of special education fiscal and human resources by identifying areas of greatest need and align with best practice.

**Core Commitments:**

- II. Utilize open communication and collaboration with and among staff, parents, business, and community members to ensure unity and ownership in the vision and goals of the district.
- II. Integrate a technologically advanced educational environment and support system that promotes student learning and overall efficiency and effectiveness of district operations.
- III. Recruit, develop, and retain the highest quality faculty and staff.
- VII. Vigorously pursue enhancement of the district's capacity to provide conditions for quality teaching and learning within the parameters of fiscal capacity and responsibility.

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| Broad Goals   | Action Plan Onset Date | Position Responsible            |
|---|------------------------|---------------------------------|
| 1. Conduct time and effort study of all Special Education staff in order to utilize Special Education staff more efficiently. | 2007 – 2008            | Special Ed. Staff / Director SS |
| 2. Create a transparent system for determining Special Education staffing patterns at the campus level.                       | 2006-2007              | Director SS                     |
| 3. Research the effectiveness of hiring district-wide ARD facilitators.   | 2007-2008              | Director SS                     |

| <b>Broad Goals</b>  | <b>Action Plan Onset Date</b> | <b>Position Responsible</b>  |
|---|-------------------------------|------------------------------|
| 4. Explore the assistive technology grants to increase revenues available for assistive technology devices.           | 2007-2008                     | Director SS                  |
| 5. Explore alternatives to traditional work week for teachers and staff such as job sharing and compressed work week. | Fall 2006                     | Director SS /<br>Director HR |

# LTISD Long-Range Strategic (LRS) Planning – Goals 2006-2011

**Program/Area of Focus:**

Special Services - Homeless

**Needs Assessment Resources:**

Staff Surveys  
PEIMS Data

**Long Range Goal V:**

Provide children who are homeless with child-centered services within the parameters of federal and state guidelines.

**Core Commitments:**

- I. Provide world-class curriculum and educational opportunities for all students.
- II. Utilize open communication and collaboration with and among staff, parents, business, and community members to ensure unity and ownership in the vision and goals of the district.
- IV. Integrate a technologically advanced educational environment and support system that promotes student learning and overall efficiency and effectiveness of district operations.

| Broad Goal  | Action Plan<br>Onset Date | Position<br>Responsible   |
|---|---------------------------|---|
| 1. Develop procedures for identification and tracking of students who are homeless.                 | 2006 – 2007               | Director SS /<br>Coordinator SS /<br>Dir. Nutrition<br>Services |
| 2. Distribute information and guidelines to each campus prior to the beginning of each school year. | 2006 – 2007<br>ongoing    | Director SS /<br>Coordinator SS /<br>Dir. Nutrition<br>Services |
| 3. Train campus support staff on procedures.  | 2006 – 2007               | Director SS /<br>Coordinator SS                                 |

# LTISD Long-Range Strategic (LRS) Planning – Goals 2006-2011

**Program/Area of Focus:** Special Services – 504 Services

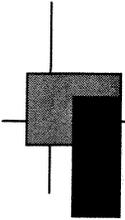
**Needs Assessment Resources:** Staff Surveys  
PEIMS Data

**Long Range Goal VI:** Provide 504 Services that are comprehensive and enhance student achievement.

- Core Commitments:**
- I. Provide world-class curriculum and educational opportunities for all students.
  - II. Utilize open communication and collaboration with and among staff, parents, business, and community members to ensure unity and ownership in the vision and goals of the district.

| Broad Goal   | Action Plan Onset Date | Position Responsible |
|--|------------------------|----------------------|
| 1. Develop procedures manual that aligns with 504 forms.   | Fall 2006              | Director SS          |
| 2. Provide yearly training to campus staff in procedures to promote consistency between campuses | Fall 2006              | Director SS          |
| 3. Create a community of scholars made up of one representative per campus.                      | Fall 2006              | Director SS          |
| 4. Provide training to parents, community, and staff regarding eligibility standards for 504.    | Fall 2006              | Director SS          |

# TECHNOLOGY



# LTISD Long-Range Strategic (LRS) Planning – Technology 2006-2011

**Program/Area of Focus:** TECHNOLOGY

**Needs Assessment Resources:**

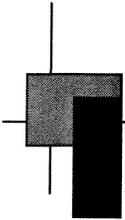
- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- Demographic Study (2005)
- Teacher STaR chart (2005-06)
- Campus STaR chart (2004-05)

**Core Commitments:**

**CC IV: Integrate a technologically advanced educational environment and support system that promotes student learning and overall efficiency and effectiveness of district operations.**

| Broad Goal  | Action Plan Onset Date | Position Responsible                             |
|---|------------------------|--|
| 1. Educator Preparation & Development - Provide a clear vision for the role of technology in staff development along with quality standards-based staff development offerings to support all faculty and staff members as they optimize their teaching, learning, and working through the ongoing infusion of technology. | 2006                   | Director of Tech. District Technology Trainer    |
| 2. Teaching & Learning - Effectively utilize technology to facilitate student academic achievement in all areas of teaching and learning.   | 2006                   | ASCI Director of Tech.                           |
| 3. Administration and Support Services - Ensure the transparent use of technology in the areas of curriculum, instruction, assessment, and administration through adequate and equitable staffing levels.   | 2006                   | Director of Tech. Program Directors              |
| 4. Infrastructure for Technology - Ensure that a robust, stable infrastructure exists to provide a foundation for technology-based learning, and that a vision exists to foster and integrate innovative technologies into the culture of Lake Travis ISD's programs and operations.                                      | 2006                   | Director of Technology                           |
| 5. Community Relations - Use technology to engage Lake Travis ISD students, parents, teachers, and staff in the development of a strong learning community with a viable system of communication and access through technology  | 2006                   | Director of Technology Director of Communication |

# **BUSINESS & FINANCE**



# LTISD Long-Range Strategic (LRS) Planning – Business & Finance 2006-2011

**Program/Area of Focus:** Finance

**Needs Assessment Resources:**

- Demographics Study – 2005
- LTISD Long-range Facilities Plan – 2005
- Organizational Health Inventory – 2005/06
- FIRST (Texas Education Agency Budget/Finance accountability)
- Subjective feedback (clients, service providers, internal review)
- Inter-departmental reviews

**Core Commitments:**

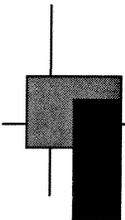
**CC VII: Vigorously pursue enhancement of the district’s capacity to provide conditions for quality teaching and learning within the parameters of fiscal capacity and responsibility.**

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| Broad Goals   | Action Plan Onset Date | Position Responsible                         |
|---|------------------------|--|
| 1. Provide an efficient <u>centralized model</u> for <u>purchasing procedures</u> , which will promote fiscal responsibility while obtaining quality resources for the district.          | Fall 2006              | ASFS<br>Director of Finance                  |
| 2. Provide an effective <u>centralized warehouse facility</u> for the purpose of receiving, storage and distribution.   | Spring 2008            | ASFS<br>Director of Maintenance & Operations |
| 3. Develop efficient <u>centralized transportation system</u> of all school district assets including students, copies, mail, and supplies, if feasible.                                  | Spring 2008            | ASFS<br>Director of Transportation           |
| 4. <u>Provide consistent training</u> , both for business office personnel as well as appropriate staff within the district, <u>for business office procedures and internal controls.</u> | Summer 2006            | ASFS<br>Director of Finance                  |

| Broad Goals   | Action Plan Onset Date | Position Responsible        |
|---|------------------------|-----------------------------|
| 5. Conduct a <u>comprehensive review</u> and evaluation of business office responsibilities, resulting in expanded responsibilities alignment for efficiency and effectiveness in a growing district. | Summer 2007            | ASFS<br>Director of Finance |
| 6. Provide an <u>effective copy center</u> for the purpose of <u>consolidating copying services</u> and the efficient and timely completion of copy requests from all campuses.                       | Fall 2008              | ASFS<br>Director of Finance |
| 7. Improve the financial position of the district.  | Fall 2010              | ASFS                        |

# **FOOD & NUTRITION SERVICES**



# LTISD Long-Range Strategic (LRS) Planning –Food & Nutrition Services 2006-2011

**Program/Area of Focus:**

Food and Nutrition Services (FANS)

**Needs Assessment Resources:**

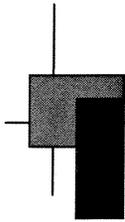
- LTISD Organizational Health Inventory (2005)
- Demographic Study (2005)
- Texas Public School Nutrition Policy
- FANS Capital Needs Summary 2005-14
- Texas Department of Agriculture (TDA) On-Site School Review
- FANS 2005-06 Department Budget
- National School Lunch and Breakfast Programs Overview
- Daily Records Range Summary Report
- Labor Hours Computation Pattern

**Core Commitments:**

- CC I:** Provide world-class curriculum and educational opportunities for all students.
- CC II:** Utilize open communication and collaboration with and among staff, parents, business, and community members to ensure unity and ownership in the vision and the goals of the district
- CC III:** Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff and parents, and one that nurtures and motivates students to pursue their full potential in academic performance and citizenship.
- CC V:** Recruit, develop, and retain the highest quality faculty and staff.
- CC VI:** Provide a safe and secure educational setting for students and staff.

| <b>Broad Goal</b>  | <b>Action Plan Onset Date</b> | <b>Position Responsible</b>   |
|--|-------------------------------|---|
| <ol style="list-style-type: none"> <li>1. Establish system for ongoing review of nutrition standards, which will include:               <ol style="list-style-type: none"> <li>a. Continued compliance with all state and federal guidelines.</li> <li>b. Ongoing research of new practices, processes, and trends.</li> <li>c. Methods to increase student consumption of nutrient-rich foods, including fresh fruits and vegetables, and whole grains.</li> <li>d. Create tools for periodic satisfaction surveys of students, staff, and parents, regarding nutrition standards.</li> </ol> </li> </ol>   | Spring 2006                   | Director of Food and Nutrition Services<br>FANS Managers<br>Internal Department<br>Committees                                   |
| <ol style="list-style-type: none"> <li>2. Develop a plan to advance nutrition education by partnering with teachers, nurses, parents and through cafe marketing.</li> </ol>  | Fall 2006                     | Director of FANS<br>Director of Instructional Enrichment<br>Nurses<br>Teacher Representative<br>Parent Representatives          |
| <ol style="list-style-type: none"> <li>3. Establish standards to advance the professional growth of FANS staff by:               <ol style="list-style-type: none"> <li>a. Creating written training programs, including nutrition education, cooking techniques, and safety and security measures.</li> <li>b. Continuing process for training profile goals of 2003-2006.</li> <li>c. Adopting routine food safety audits.</li> <li>d. Adding staff position(s) for effective monitoring and training.</li> <li>e. Developing a Café Quality Monitoring (CMQ) process to ensure food quality.</li> </ol> </li> </ol>                                   | Fall 2006                     | Director of FANS<br>FANS Managers<br>Catering/Training Manager<br>Internal Department<br>Committee                              |
| <ol style="list-style-type: none"> <li>4. Increase department revenues by 30%, which will include:               <ol style="list-style-type: none"> <li>a. Increasing the level of student participation to 65% district-wide of those purchasing federally reimbursable meals.</li> <li>b. Exploring options and feasibility of selling more vendor-prepared "ready" foods.</li> <li>c. Continuing monthly analysis of labor hours &amp; per plate cost per campus, making adjustments as indicated.</li> <li>d. Researching 'best practices' of other school districts.</li> <li>e. Increasing catering income by 10% annually.</li> </ol> </li> </ol> | Summer 2007                   | Director of Food and Nutrition Services<br>FANS Managers<br>FANS Cashiers   |
| <ol style="list-style-type: none"> <li>5. Review facilities annually, including considerations for:               <ol style="list-style-type: none"> <li>a. Adequate equipment for potential growth</li> <li>b. Conditions of major equipment; repair history</li> <li>c. Adequate Security of facilities.</li> </ol> </li> </ol>  | Fall 2006                     | Director of Food and Nutrition Services<br>Director of Facility Planning & Construction<br>Director of Maintenance & Operations |

# **TRANSPORTATION**



# LTISD Long-Range Strategic (LRS) Planning –Transportation 2006-2011

**Program/Area of Focus:**

Transportation Services

**Needs Assessment Resources:**

- LTISD Academic Excellence Indicator System (AEIS) Report (2005)
- Demographics Study – 2005
- Organizational Health Inventory – 2005/06
- Management Review Action Plan
- Department Strategic Plan 2003-2005
- Budget Review

**Core Commitments:**

- CCV: Recruit, develop, and retain the highest quality faculty and staff
- CCVI: Provide a safe and secure educational setting for students and staff

| Broad Goal  | Action Plan Onset Date | Position Responsible              |
|---|------------------------|-----------------------------------|
| <p>1. Extend and enrich current practices through the creation of a detailed action plan in order that exemplary transportation services for <b>an expanding school district population</b> and increased service area will be in place to ensure educational safety and access to both students and children for the coming decade, including:</p> <ul style="list-style-type: none"> <li><b>routing</b> that maximizes efficiency, utilizing technology resources</li> <li>routing plans that <b>maximize safety for drivers and student access</b></li> <li><b>purchasing plan</b> to maintain adequate fleet to meet needs of general and extra-curricular transport service</li> </ul> | <p>Summer 2006</p>     | <p>Director of Transportation</p> |

| Broad Goal   | Action Plan Onset Date | Position Responsible   |
|--|------------------------|------------------------|
| <p>2. Ensure a consistent process is established for hiring standards and professional growth profiles to employ the <b>highest quality employees</b> available and prepare existing employees to support exemplary transportation practices with district owned vehicles, including:<br/> exemplary performance on <b>driving assessments</b><br/> standards monitoring for all <b>fleet maintenance skills</b><br/> <b>rigorous safety examination</b> for all vehicle operation and maintenance</p> | Fall 2006              | Dir. Of Transportation |
| <p>3. Continuously monitor best practices so as to <b>adhere to and follow guidelines in order to realize fiduciary responsibility</b> to tax payers, including:<br/> strict purchasing guidelines<br/> replacement schedules designed for safety, fuel efficiency, and market costs<br/> routing procedures leading to efficiency of fuel consumption, man-power, and vehicle usage</p>   | Fall 2006              | Dir. Of Transportation |
| <p>4. Develop a <b>continuum of options to provide for expanded educational field trips.</b></p>   | Fall 2006              | Dir. Of Transportation |
| <p>5. <b>Construct a transportation facility</b> designed to accommodate the needs of a 5A school district, complete with efficient fleet maintenance and operations resources, safe special operations, and ease of effective storage and mobility.</p>   | Fall 2008              | Dir. Of Transportation |

# **MAINTENANCE & OPERATIONS**

# LTISD Long-Range Strategic (LRS) Planning – Maintenance & Operations 2006 - 2011

**Program/Area of Focus:** Maintenance & Operations

**Needs Assessment Resources:**

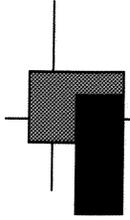
- Lake Travis Academic Excellence Indicator System (AEIS) database for 2002-2005
  - Performance Based Management System (PBMAS)
  - Demographics Study – 2005
  - LTISD Long-range Facilities Plan – 2005
  - Organizational Health Inventory – 2005/06
  - Management Review Action Plan
  - Department Strategic Plan 2003-2005
  - CMMS Work Order Data
  - Planning Guide for Maintaining School Facilities
  - Budget
  - Custodial Facilities Audit
- Analysis was done through site visit, staff interview and observation.

**Core Commitments:** CC VI: Provide a safe and secure educational setting for students and staff.

| Broad Goal  | Action Plan Onset Date | Position Responsible                  |
|---|------------------------|---------------------------------------|
| 1. Maintenance and Operations support staffing will achieve <b>exemplary compliance with staffing standards</b> reflecting current trends in support in the interest of health and safety for all students and staff and improving the useful life of building components.              | Fall 2006              | Director of M & O                     |
| 2. Maintenance and Operations will <b>develop and adopt a maintenance standards for ensuring the safety</b> of al users, including:<br>*external playground equipment, fall zone structure and play field areas<br>*exemplary compliance with <u>Hazardous Materials</u> accountability | Fall 2007              | Director of M & O<br>Elem. Principals |

| Broad Goal  | Action Plan Onset Date | Position Responsible                     |
|---|------------------------|--|
| 3. Maintenance and Operations will develop processes and procedures, which may encourage cooperative maintenance of facilities when in the best interest of the district.   | Fall 2007              | Director of M & O                        |
| 4. Maintenance and Operations will establish processes, procedures and costs for supporting extra curricular events and outside use of facilities.  | Fall 2007              | Director of M & O                        |
| 5. Maintenance and Operations will develop a life cycle schedule for: reflecting industrial and stakeholder building component standards.   | Fall 2008              | Director of M & O                        |
| 6. Maintenance and Operations will maintain and expand the capabilities of the work resource tracking system; optimizing the proactive preventative maintenance program initiated in the 2003-2006 LRSP and developing the most efficient/effective work schedules to support the district needs. | Fall 2008              | Director of M & O                        |
| 7. Maintenance and Operations will develop and maintain a system to inventory tools, equipment, and supplies by site and category and procedures for sharing capitol equipment.   | Fall 2007              | Director of M & O                        |
| 8. Maintenance and Operations will develop a department emergency and crisis response plan that is coordinated with district plans.   | Fall 2006              | Director of M & O<br>LTHS Administration |
| 9. Maintenance and Operations will develop concise, on-going evaluation processes for the effort for the department and the individual staff members.   | Fall 2006              | Director of M & O                        |

# **COMMUNITY PROGRAMS**



# LTISD Long-Range Strategic (LRS) Planning – Community Programs 2006-2011

**Program/Area of Focus:** Community Programs

**Needs Assessment Resources:**

- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- Demographic Study (2005)
- Long Range Master Plan (2005)
- Extended Care Parent Survey (2004)
- Principal Survey on Community Programs (2004)

**Core Commitments:**

- CC III: Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff and parents, and one that nurtures and motivates students to pursue their full potential in academic performance and citizenship.
- CC V: Vigorously pursue enhancement of the district’s capacity to provide conditions for quality teaching and learning within the parameters of fiscal capacity and responsibility.

| Broad Goal  | Action Plan Onset Date | Position Responsible   |
|---|------------------------|--|
| 1. Provide after school and summer programs for students that enrich and enhance the educational process while meeting the childcare needs of the community parallel to the growth of the community/district with a positive fiscal impact on the district. | Fall 2006              | Director of Community Programs   |
| 2. Provide a safe and secure environment for after school and summer programs, maximizing technology and security resources.  | Fall 2006              | Director of Community Programs<br>Director of Technology<br>Director of Facility Planning and Construction |
| 3. Develop a method for registration that is convenient for participants and maintains accurate historical financial data and maximizes technology resources.   | Summer 2006            | Director of Community Programs<br>Director of Technology   |

| <b>Broad Goal</b>   | <b>Action Plan Onset Date</b> | <b>Position Responsible</b>                                  |
|---|-------------------------------|--|
| 4. Provide educational opportunities for the community <b>from preschool age to senior adults.</b>  | Spring 2006                   | Director of Community Programs                               |
| 5. Increase community involvement <b>and volunteer interface</b> in the schools to enhance and support the quality education for students.  | Fall 2006                     | Director of Community Programs                               |
| 6. Enhance <b>the partnership program to include community businesses</b> and organizations to support the educational process and make a positive fiscal impact on the district. | Spring 2007                   | Director of Community Programs<br>Director of Communications |

# **ATHLETICS**

# LTISD Long-Range Strategic (LRS) Planning – Athletics 2006-2011

**Program/Area of Focus:**

Department of Athletics

**Needs Assessment Resources:**

- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- Demographic Study (2005)
- NCAA Scholarship Requirements; Scholarship Clearing House; Recommended Staffing
- State Survey of Athletic Programs Conducted by New Braunfels ISD 2004/05
- LTISD Bond Committee Athletic Needs Assessment 2005
- LTISD Athletic Summary 2005/06
- UIL - Stated benefits of participation; Calendar; Practice/game regulations; Employment Standards for Coaches

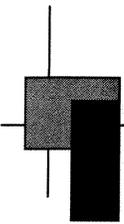
**Core Commitments:**

- CC II:** Utilize open communication and collaboration with and among staff, parents, business, and community members to ensure unity and ownership in the vision and goals of the district.
- CCIII:** Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff and parents, and one that nurtures and motivates students to pursue their full potential in academic performance and citizenship.
- CC V:** Recruit and retain the highest quality faculty and staff.

| Broad Goal  | Action Plan Onset Date | Position Responsible                                 |
|---|------------------------|--|
| 1. Develop, implement and improve a continuing process to recruit, develop, evaluate and retain high quality teacher/coaches, athletic trainers, athletic administrators, and event personnel.          |                        | Director of Athletics<br>Director of Human Resources |
| 2. Identify, reinforce, communicate and model the positive character traits and behaviors necessary for students, staff, families and community to abide by the Extra-curricular Standards of Behavior. | Fall 2006              | Director of Athletics                                |

| <b>Broad Goal</b>   | <b>Action Plan Onset Date</b> | <b>Position Responsible</b>   |
|---|-------------------------------|---|
| 3. Develop, implement and improve our policy/procedures that assure appropriate medical and administrative supervision are present at all district athletic practices and competitions.   | Fall 2006                     | Director of Athletics   |
| 4. Develop and implement standards to increase participation and pursue competitive excellence and program detail as LTISD transitions into 5A classification and the addition of the second high school.   | Fall 2006                     | Director of Athletics   |
| 5. Develop and implement a continuing process that coordinates the efforts of and communication among students, teachers, coaches, counselors, administrators and parents to maximize academic achievement.   | Fall 2006                     | Director of Athletics<br>Director of Communications                     |
| 6. Develop and implement a standard that assures planning and development/construction of high school/middle school athletic facilities, program needs, and resource needs consistently and appropriate for an athletic program for a multi-campus district and 5A competition. | Fall 2006                     | Director of Athletics<br>Director of Facility Planning and Construction |

# HEALTHY LIFESTYLES



# LTISD Long-Range Strategic (LRS) Planning – Healthy Lifestyles 2006-2011

## Program/Area of Focus:

### Healthy Lifestyles

## Needs Assessment Resources:

LTISD Academic Excellence Indicator System (AEIS) Report (2005)  
LTISD Organizational Health Inventory (2005)  
Demographic Study (2005)  
PEIMS Report (violence and drug use)  
School Lunch program data  
Child Nutrition & WIC Reauthorization  
TEC §28.004 School Health Advisory Committee Requirements and Goals  
LTISD FFA (LEGAL)(LOCAL)  
ESC XIII Local Wellness Policy Checklist  
TEC §38.014 Comprehensive Health Plan Guidelines  
Center for Disease Control (CDC) School Health Index  
Region XIII: Local Wellness Policy Checklist

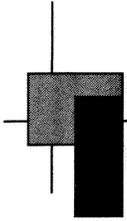
## Core Commitments:

- CC II:** Utilize open communication and collaboration with and among staff, parents, business community members to ensure unity and ownership in the vision and goals of the district.
- CCIII:** Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff and parents, and one that nurtures and motivates students to pursue their full potential in academic performance and citizenship.
- CC VI:** Provide a safe and secure educational setting for students and staff.

| Broad Goal   | Action Plan Onset Date   | Position Responsible  |
|--|--|---|
| <p>1. Use district-wide self-assessment to establish an action plan to accomplish all the components of the <i>CDC School Health Index</i> for full “healthy choices” integrated program to include:</p> <ul style="list-style-type: none"> <li>a. <b>K-5 Health curriculum fully integrated</b> into foundation coursework; <b>Physical Education</b> program fully reflective of ‘fitness’ guidelines AND all Health curriculum appropriate to PE course of study, including a minimum of 150 minutes of physical activity/instruction;</li> <li>b. A comprehensive <b>Counseling Curriculum</b> to focus on: <ul style="list-style-type: none"> <li>• self confidence</li> <li>• motivation to achieve</li> <li>• decision-making/goal-setting/problem-solving</li> <li>• interpersonal effectiveness</li> <li>• communication skills</li> <li>• cross-cultural effectiveness</li> <li>• responsible behavior</li> </ul> </li> <li>c. A comprehensive <b>Nursing Curriculum</b> to focus on topic specific instruction delivery on a continuum K-5</li> <li>d. All <b>extra-curricular programs aligned</b> to support and emphasize the Health curriculum components</li> <li>e. Coordination with <b>Food and Nutrition Services (FANS)</b> to support policy of healthy food choices, instructional programs for students and parents, and consistent staff support of modeled healthy lifestyles</li> <li>f. <b>Health curriculum program for 6-12 w/personal health plans</b> and lifestyle management components completed for all students.</li> </ul> | <p>Onset:<br/>Spring 2006<br/><br/>Fall 2006<br/><br/>Fall 2006<br/><br/>Spring 2007<br/><br/>Summer 2006<br/><br/>Fall 2006</p> | <p>ASCI<br/>ASAS<br/>Director of Athletics<br/>Director of Food and Nutrition Services<br/>Secondary Administrators<br/>Counselors<br/>Nurses</p> |

| Broad Goal   | Action Plan Onset Date | Position Responsible                   |
|--|------------------------|--|
| 2. Publish <b>Comprehensive Health Plan (CHP)</b> in compliance with TEC §38.014 (SB19) with access by students, staff, parents and community members. <ul style="list-style-type: none"> <li>• Ensure all 8 components are fully represented and connected to core curriculum</li> <li>• Provide in varied print and electronic versions to staff, parents, community</li> </ul>  | March 2006             | HAC                                    |
| 3. Explore <b>partnerships with area businesses to support Comprehensive Health Plan (CHP)</b> and integrate into a community-wide healthy choices focus.  | April 2006             | Community Programs                     |
| 4. Establish on-going <b>communications network</b> to inform parents and community members of the LTISD practices, share current trends in health education, and provide for feed back /input into the CHP.   | Summer 2006            | Administrative Services/Communications |
| 5. Utilize <b>School Health Advisory Committee (SHAC)</b> effectively as an advisory and visionary group through quarterly workshops to: <ol style="list-style-type: none"> <li>a. Review and upgrade needs/progress</li> <li>b. Consider any major revisions (particularly relevant to education programs regarding sex, substance abuse, violence)</li> <li>c. Maintain collaborative input forum for parents, community membership</li> <li>d. Research trends in “Healthy Community” lifestyles</li> </ol>   | Quarterly              | ASAS<br>SHAC leadership                |
| 6. Continue commitment to <b>ComPASS</b> as the guiding foundation for the full “Healthy Lifestyles” program in LTISD; including: <ol style="list-style-type: none"> <li>a. Partnership with LTEF for underwriting position</li> <li>b. LTISD partnership for supplies/operational budget; facilities; benefits</li> <li>c. Campus coordination w/counselors, administration, parent organizations, nurses, coaches, and community leadership</li> <li>d. Community-wide embrace and visible implementation of the components of the “Building Blocks” (developmental assets)</li> </ol> | Annually<br>April 2006 | LTEF<br>ASFS<br>ASAS<br>ASCI<br>ELT    |

# **HUMAN RESOURCES**



## LTISD Long-Range Strategic (LRS) Planning – Human Resources 2006-2011

- Program/Area of Focus:**                    Human Resources
- Needs Assessment Resources:**        LTISD AEIS Report  
 LTISD Organizational Health Inventory (Fall 2005)  
 Demographic Study (2005)  
 Custom Comparison Survey Report for Area School Districts (December 2005)
- Core Commitments:**                    CC V: Recruit, develop, and retain the highest quality faculty and staff.

| Broad Goal   | Action Plan Onset Date | Position Responsible      |
|--|------------------------|---------------------------|
| A. Deliver efficient and streamlined methods of <i>Integrated Data Collection and Management</i> for all program staff membership  | Fall 2006              | Director of HR            |
| B. Recruit and maintain quality staff to reflect demographics of community, as well as support the Professional Profiles associated with knowledge and skill expectations of LTISD | Fall 2006              | Director of HR<br>ASCI    |
| C. Develop efficient and effective <i>Staffing and Program Guidelines</i> for district growth  | Fall 2006              | Director of HR            |
| D. Recruit, train, and maintain <i>Support and Auxiliary Systems</i> in alignment with projected needs and LTISD developed standards   | Fall 2006              | Director of HR            |
| E. Develop a <i>Support and Recognition</i> infrastructure   | Fall 2006              | Director of HR            |
| F. Work with administrative team and District Advisory Council for Education (ACE) to explore potential Master Teacher evaluation systems  | Fall 2007              | Director of HR<br>Cabinet |

# **ALTERNATIVE PROGRAMMING**

# LTISD Long-Range Strategic (LRS) Planning – GoEd 2006-2011

**Program/Area of Focus:**

Graduation (for all) - Optional Education (GoEd) Programs

**Needs Assessment Resources:**

- LTISD AEIS Report
- LTISD Organizational Health Inventory (2005)
- Demographic Study (2005)
- PEIMS Report (violence and drug use)
- Home School Withdrawals
- AEP Enrollment Data (residuals)
- Community Coalition Recommendations/Report – 2005
- Regional Optional Education Programs
- Optional HS Programs (virtual schools, American Youth Works, Altern. Campuses)
- Academic success records of AEP placed students (post placement)

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**Core Commitment:**

- CC III: Establish an educational environment defined by high expectations that promote responsibility and accountability of students, staff and parents, and one that nurtures and motivates students to pursue full potential in academic performance and citizenship.
- CC XI: Provide a safe and secure educational setting for students and staff.

| Broad Goal/s   | Action Plan Onset Date | Position Responsible          |
|--|------------------------|-------------------------------|
| 1. Coordinate with the <i>Comprehensive Health Plan</i> to include <b>Personal Plans</b> for all students (health choices, nutrition choices, academic choices, fitness choices, etc) regarding Goal Setting as they exit 5 <sup>th</sup> grade. | Fall 2006              | ComPASS<br>Counselors<br>SHAC |
| 2. Ensure every identified 'at risk' student in grade 7-12 has a specific <b>Personal Graduation Plan</b> (PGP) in place with detailed recommendations for individual needs as an expansion to the Personal Plans for all students               | Fall 2006              | Campus Admin<br>Counseling    |

| Broad Goal   | Action Plan Onset Date  | Position Responsible  |
|--|---|---|
| <p>3. Explore <i>Optional High School Programs</i> with a goal of recommending options for non-tradition study as a component of the PGP for 'at risk' or varied learners in a defined setting or programmatic delivery system.</p> <p>4. Review/<u>restructure the current AEP</u> and make recommendations for:</p> <ol style="list-style-type: none"> <li>1) Facilities needs</li> <li>2) Curriculum coordination w/campus coursework</li> <li>3) Extended curriculum for enrichment/remediation needs</li> <li>4) Social skills curriculum</li> <li>5) Personal Goal setting plans</li> <li>6) Support services</li> <li>7) Creation of effective transition programs into AEP and back to campus setting</li> <li>8) Established monitoring/feedback opportunity</li> <li>9) A review of 'recidivism', returns to AEP, and determine factors (in-district, personal)</li> <li>10) Procedures for staff interface with students from home campus</li> <li>11) Parental participation in behavior redirection/training options</li> </ol> <p>5. Explore potential for <b>move of DAEP</b> to Inter-County SSA in West Austin and restructure transition program (return to local district).</p> <p>6. Develop <b>Community Education Partnerships</b> to support needs of identified 'at risk' students (grades 7-12) to include:</p> <ol style="list-style-type: none"> <li>1) Mentorships</li> <li>2) Business Internships</li> <li>3) Social Services (individual and family)</li> </ol> <p>7. Develop <b>Parent Program</b> to assist in partnership for 'whole child' support and services; consider "Advisory Panel" or group workshops (i.e., <i>Parent University</i>)</p> <p>8. Establish on-going <b>communications network</b> to inform parents and community members of the LTISD practices, including:</p> <ol style="list-style-type: none"> <li>a. Pamphlet with information on each aspect of the Comprehensive Health Plan with specific target of GOALS options.</li> <li>b. Web-based current events site of trends in healthy choices w/feedback tool for interactive communication</li> </ol> | <p>Spring 2007</p> <p>Spring 2006</p> <p>Summer 2006</p> <p>Fall 2006</p> <p>Spring 2007</p> <p>Summer 2006</p> | <p>LRS – GOALS<br/>Campus/ (ASAS)</p> <p>LRS – GOALS<br/>AEP Staff<br/>Assistant Principals<br/>ASCI<br/>Counselors<br/>Campus Admin<br/>AEP staff</p> <p>ASAS</p> <p>Director of Community Programs<br/>CompASS</p> <p>Dir Com.Prog.<br/>CompASS</p> <p>Director of Communications</p> |

# Lake Travis Independent School District

3322 Ranch Road 620 South, Austin, Texas 78738  
512.533.6019 (phone) · 512.533.6003 (fax)  
www.laketraavis.txed.net

## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |  |
|--------------------------------|--|
| <b>SUBJECT</b>                 | Local Policy: EEJB Changes   |
| <b>RECOMMENDED ACTION</b>      | <b>First Reading:</b> Proposed changes to Local Policy: EEJB (Individualized Learning: Credit by Exam without Prior Instruction)   |
| <b>RATIONALE</b>               | <p>The administration recommends that the standards for full grade acceleration be changed to allow students who score 90% or higher in Language Arts and Mathematics but score 85% to 89% in science and social studies be considered for acceleration by a committee of educators and a parent or guardian to ensure that the best interests of the student are served.</p> <p>Further, the administration recommends removing the Procedures for Kindergarten Acceleration from Local Policy: EEJB and placing them in the LTISD Administrative Handbook.</p> |
| <b>COMMITTEE CONSIDERATION</b> | <ol style="list-style-type: none"><li>1. District Committee consisting of principals, counselors, teacher and Assistant Superintendent</li><li>2. Superintendent's Cabinet</li></ol>   |
| <b>BUDGET PROVISIONS</b>       | None. Costs of testing are part of campus budgets.   |
| <b>RESOURCE PERSONNEL</b>      | Melanie Damron, Assistant Superintendent for Curriculum and Instructional Services   |
| <b>MEETING DATE</b>            | April 24, 2006   |



LAKE  
TRAVIS  
INDEPENDENT  
SCHOOL  
DISTRICT

**TEST SELECTION** The Superintendent or designee shall be responsible for development and/or selection of tests for students without prior instruction. Tests will be purchased by the District from a State Board-approved university or other appropriate source. Each examination shall thoroughly test the essential knowledge and skills in the applicable grade level or subject area.

**TEST DATES** The Superintendent or designee shall establish a schedule of dates when examinations for acceleration shall be administered and shall ensure that such dates are published in the student handbook and in other District publications, as appropriate.

**REGISTRATION** A student planning to take an examination for acceleration shall be required to register with the principal or designee no later than 30 days prior to the scheduled testing date on which the student wishes to take the test.

**FEES** Fees will be paid by the District only during the designated testing dates.

**CREDIT  
APPROVAL**

For courses in grades 6-12, approval of credit or advancement on the basis of an examination for acceleration shall be by the Superintendent or designee, in accordance with State Board rules, whereby a student must score 90 percent on a criterion-referenced test for the applicable course. Grades earned through credit by examination shall not be included in the student's GPA.

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The District SHALL accelerate a student in grades 1-5 one grade level if the student meets the requirements of EEJB Legal.

The District MAY accelerate a student in grades 1-5 one grade level if the student meets the following requirements:

1. The student scores 90 percent or above on a criterion-referenced test for the grade level to be skipped in language arts and mathematics
2. The student scores 85% to 89% on a criterion-referenced test for the grade level to be skipped for science and/or social studies
3. A committee consisting of principal, counselor, sending teacher, receiving team leader or teacher and parent recommend acceleration.
4. The student's parent or guardian gives written approval.

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PROCEDURES  
FOR  
KINDERGARTEN  
ACCELERATION

The Board approved procedure for determining placement shall be followed as published in the LTISD Administrative Handbook.

DATE ISSUED: 01/18/1999  
LDU-03-99  
EEJB(LOCAL)-X

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~~To accelerate to first grade without having completed kindergarten, a student under age six on September 1 must initially be placed in kindergarten and assessed by a school team. A parent who requests that a child "skip" kindergarten shall make that request in writing to the building principal. ¶ The following process shall be used to determine appropriate placement: ¶~~  
<#>The principal shall set up a conference within the first ten days of school enrollment. Included in the conference shall be the parent(s) or guardian, the principal, and the student's kindergarten teacher. This conference will be used to gather background information about the student, to share kindergarten and first grade curricula with parents, and to determine whether additional steps are necessary. ¶  
<#>The parent(s) or guardian will be given the opportunity to present evidence that suggests the student is likely to meet success in first grade, such as former teacher reports, student work, and the like. ¶  
A decision to keep the student in kindergarten may be made at the time of the conference, or if there is evidence that suggests the student may be successful in first grade, additional information will be collected. ¶  
<#>The student will be observed in the kindergarten classroom over the two-week period immediately following the parent conference. Observers may include the student's kindergarten teacher and/or an additional kindergarten teacher, a first grade teacher, a gifted/talented teacher, the counselor, and the principal. During the observation period, the student will be evaluated and must demonstrate 90 percent mastery of kindergarten skills as documented on the kindergarten report card for advanced placement to occur in math, reading, language development, and writing. ¶  
<#>A conference to report the data findings and to make a placement decision will be called by the principal no later than four weeks after the original written parent request for acceleration. The parent or guardian and all school personnel who provided assessment data will be invited to attend. ¶  
<#>A plan of action for accommodating the student in the recommended placement will be presented to the parent or guardian. ¶  
Appeals of the decision shall be handled in accordance with policy FNG (LOCAL).

# Lake Travis Independent School District

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## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |   |
|--------------------------------|---|
| <b>SUBJECT</b>                 | Secon Reading: Revision to Local Policy DCB (Employment Practices: Educator Term Contracts)   |
| <b>RECOMMENDED ACTION</b>      | The recommendation is to approve the first reading of the revision to Local Policy DCB. <i>See attached Local DCB with revisions highlighted in red.</i> First Reading was approved at the March 27 <sup>th</sup> Board Meeting.  |
| <b>RATIONALE</b>               | <p>The current wording of Local DCB under “No Certification Requirement” is not according to current district practice. The policy states that non-certified professional employees (those in positions that require degrees, but who do not hold educator certificates) are hired under “educator term contracts”. Local DCB defines an “educator term contract” as one that is governed by Chapter 21 of the Education Code.</p> <p>The District has always hired non-certified professionals under contracts not governed by Chapter 21 of the Education Code. Chapter 21 rights are those established for Texas Educators who are certified by the Texas State Board for Educator Certification to hold certain Texas Public School positions. Term contracts governed by this code extend valuable statutory rights to an employee, including the right to renewal of the contract if the Board does not terminate the employee’s employment by following the procedures described in Legal DFB series and to appeals beyond the Local Board level to the State Education Commissioner level.</p> <p>The current wording under “No Certification Requirement” of Local DCB could lend one to argue that non-certified professionals are entitled to these rights; however, current contracts issued to these employees state that, “This Contract is not governed by the renewal and nonrenewal provisions of Texas Education Code Chapter 21. This Contract does not give the Employee any rights to the procedures required by Education Code Chapter 21 or to any property rights in employment beyond the contract term.”</p> <p>In order to clarify the District practice in employing non-certified professionals, administration is recommending that the wording found under “No Certification Requirement” of Local DCB be revised as indicated in red in the attachment.</p> |
| <b>COMMITTEE CONSIDERATION</b> | Superintendent’s Cabinet  |
| <b>BUDGET PROVISIONS</b>       | None  |
| <b>RESOURCE PERSONNEL</b>      | Assistant Superintendent Cynthia Clinesmith   |
| <b>MEETING DATE</b>            | Monday, April 24, 2006  |



LAKE  
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SCHOOL  
DISTRICT

EMPLOYMENT PRACTICES:  
EDUCATOR TERM CONTRACTS

DCB  
(LOCAL)

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CERTIFICATION REQUIRED BY SBEC Term contracts governed by Chapter 21 of the Education Code (educator term contracts) shall be provided to:

1. SBEC-certified employees serving full-time as principals, assistant principals, teachers, counselors, diagnosticians, librarians, and director of athletics; and
2. Full-time nurses.

CERTIFICATION REQUIRED BY THE DISTRICT Educator term contracts shall be provided also to persons in the following positions for which the District requires current SBEC certification: assistant superintendent for administrative services, director of human resources, director of instructional enrichment and student services, director of special services, special education coordinator, athletic coordinators, associate principals, special education coordinator; athletic coordinators, associate principals, District technology trainers, and campus technology specialists.

NO CERTIFICATION REQUIREMENT ~~Noncertified contracts (contracts not governed by Chapter 21 of the Education Code)~~ shall be provided for the following positions for which neither SBEC nor the District requires current SBEC certification: assistant superintendent for administrative services, assistant superintendent for curriculum and instructional services, director of human resources, director of instructional enrichment and student services; director of special services teachers with District permits; athletic trainers, occupational therapists; physical therapists; school psychologists; and speech-language therapists/pathologists.

**Deleted:** In addition, educator term

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DATE ISSUED: 12/19/2005  
LDU-51-05  
DCB(LOCAL)-X

# Lake Travis Independent School District

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512.533.6019 (phone) · 512.533.6003 (fax)  
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## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |   |
|--------------------------------|---|
| <b>SUBJECT</b>                 | Approve financials for March 2006   |
| <b>RECOMMENDED ACTION</b>      | Approval  |
| <b>RATIONALE</b>               | To provide financial updates to the board and community reflecting the current financial position of the school district. |
| <b>COMMITTEE CONSIDERATION</b> | None  |
| <b>BUDGET PROVISIONS</b>       | None  |
| <b>RESOURCE PERSONNEL</b>      | Bob Hart<br>533-6016  |
| <b>MEETING DATE</b>            | April 24, 2006  |



LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT  
STATEMENT OF REVENUES AND EXPENDITURES  
GENERAL FUND

| 03/31/06                   |   | CURRENT YEAR   |               |               | PRIOR YEAR        |                   |                        |
|----------------------------|---|----------------|---------------|---------------|-------------------|-------------------|------------------------|
| REVENUES                   |   | BUDGET         | ACTUAL        | BALANCE       | PERCENT OF BUDGET | CUMULATIVE ACTUAL | PERCENT OF ACTUAL TOT. |
| 5711                       | CURRENT YEAR TAX REV.                                   | \$ 49,495,453  | \$ 49,158,350 | \$ 337,103    | 99.32%            | \$ 45,230,278     | 94.68%                 |
| 57XX                       | OTHER LOC. REVENUES                                     | 3,405,350      | 2,374,649     | 1,030,701     | 69.73%            | 1,826,159         | 101.79%                |
| 5800                       | STATE PROG. REVENUE                                     | 3,628,000      | 2,108,352     | 1,519,648     | 58.11%            | 2,118,370         | 58.63%                 |
| 5900                       | FEDERAL REVENUE   | 11,000         | 15,224        | (4,224)       | 138.40%           | 2,684             | 12.15%                 |
|                            | TOTAL REVENUE   | \$ 56,539,803  | \$ 53,656,575 | \$ 2,883,228  | 94.90%            | \$ 49,177,491     | 92.44%                 |
| <br>                       |   |                |               |               |                   |                   |                        |
| EXPENDITURES               |   |                |               |               |                   |                   |                        |
| 11                         | INSTRUCTION   | \$ 19,754,132  | \$ 11,438,037 | \$ 8,316,095  | 57.90%            | \$ 10,556,631     | 57.76%                 |
| 12                         | INSTR'L RESOURCES                                       | 490,171        | 291,127       | 199,044       | 59.39%            | 251,184           | 60.64%                 |
| 13                         | STAFF DEVELOPMENT                                       | 278,699        | 155,696       | 123,003       | 55.87%            | 35,265            | 21.83%                 |
| 21                         | INSTRUCTIONAL ADM.                                      | 409,117        | 228,236       | 180,881       | 55.79%            | 264,208           | 68.14%                 |
| 23                         | SCHOOL ADMIN.   | 1,929,025      | 1,113,725     | 815,300       | 57.74%            | 964,796           | 59.12%                 |
| 31                         | GUID. & COUNSELING                                      | 862,444        | 491,642       | 370,802       | 57.01%            | 415,550           | 52.04%                 |
| 33                         | HEALTH SERVICE  | 309,004        | 189,983       | 119,021       | 61.48%            | 149,670           | 59.40%                 |
| 34                         | TRANSPORTATION  | 1,552,559      | 830,795       | 721,764       | 53.51%            | 780,128           | 61.06%                 |
| 35                         | FOOD SERVICE  | 35,000         | 16,149        | 18,851        | 46.14%            | 15,984            | 63.48%                 |
| 36                         | CO-CURRICULAR ACT.                                      | 1,147,062      | 634,163       | 512,899       | 55.29%            | 568,744           | 56.96%                 |
| 41                         | GENERAL ADMIN.  | 1,657,496      | 1,070,167     | 587,329       | 64.57%            | 871,436           | 58.78%                 |
| 51                         | PLANT & MAINT OPER.                                     | 4,231,920      | 2,407,308     | 1,824,612     | 56.88%            | 2,059,613         | 61.13%                 |
| 52                         | SECURITY  | 191,246        | 99,942        | 91,304        | 52.26%            | 87,463            | 63.89%                 |
| 53                         | NON-INSTR'L D.P.  | 508,181        | 328,738       | 179,443       | 64.69%            | 313,319           | 71.48%                 |
| 61                         | COMMUNITY SERVICES                                      | 604,452        | 347,965       | 256,487       | 57.57%            | 287,146           | 51.21%                 |
| 71                         | DEBT SERVICE  | 15,000         | 0             | 15,000        | 0.00%             | 381               | 24.77%                 |
| 81                         | FACILITIES/CONSTRUCTION                                 | 5,000          | 52,007        | (47,007)      | 1040.14%          | 18,674            | 4.08%                  |
| 91                         | STATE TRANSFERS   | 24,469,000     | 2,891,434     | 21,577,566    | 11.82%            | 1,369,000         | 6.26%                  |
| 92                         | INCREMENTAL COST WADA                                   | 140,000        | 74,111        | 65,889        | 52.94%            | 57,438            | 36.82%                 |
| 93                         | SPEC. ED TRF-REG. DAY                                   | 15,000         | 0             | 15,000        | 0.00%             | 0                 | 0.00%                  |
| 95                         | JJAP TRANSFER PYMTS                                     | 15,000         | 0             | 15,000        | 0.00%             | 0                 | 0.00%                  |
|                            | TOTAL EXPENDITURES                                      | \$ 58,619,508  | \$ 22,661,225 | \$ 35,958,283 | 38.66%            | \$ 19,066,629     | 36.18%                 |
| <br>                       |   |                |               |               |                   |                   |                        |
| OTHER RESOURCES AND (USES) |   |                |               |               |                   |                   |                        |
| 7990                       | OTHER RESOURCES   | \$ 580,000     | \$ 1,500      | \$ 578,500    | 0.00%             | \$ 599,263        | 0.00%                  |
| 8990                       | OTHER USES  | 0              | 0             | 0             | 0.00%             | 0                 | 0.00%                  |
| 8911                       | TRANSFERS-OUT   | 292,200        | 0             | 292,200       | 0.00%             | 0                 | 703.67%                |
|                            | TOTAL RESOURCES & USES                                  | \$ 287,800     | \$ 1,500      | \$ 870,700    | 0.52%             | \$ 599,263        | 0.00%                  |
| <br>                       |   |                |               |               |                   |                   |                        |
| 1200                       | EXCESS (DEFICIENCY)<br>OF REVENUES OVER<br>EXPENDITURES | \$ (1,791,905) | \$ 30,996,850 |               |                   | \$ 30,710,125     |                        |
| 3000                       | BEG. FUND BAL. 9/01/05                                  | 12,060,680     |               |               |                   |                   |                        |
| 3000                       | END. FUND BAL, 8/31/06                                  | \$ 10,268,775  |               |               |                   |                   |                        |
| <br>                       |   |                |               |               |                   |                   |                        |
| 3111                       | RESERVED FUND BALANCE                                   | 226,550        |               |               |                   |                   |                        |
| 3251                       | UNRESERVED FUND BALANCE                                 | 10,042,225     |               |               |                   |                   |                        |

LAKE TRAVIS ISD  
 COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES  
 AS OF: MARCH 31, 2006

|                    |                             | GENERAL<br>FUND | SPECIAL<br>REVENUE<br>FUNDS | DEBT<br>SERVICE<br>FUND | CAPITAL<br>PROJECTS<br>FUNDS | INTERNAL SVC<br>TRUST & AGENCY<br>FUNDS | TOTAL<br>FUNDS |
|--------------------|-----------------------------|-----------------|-----------------------------|-------------------------|------------------------------|---|----------------|
| <b>ASSETS</b>      |                             |                 |                             |                         |                              |   |                |
| 1101-02            | Cash                        | \$ 467,649      | \$ 17,125                   | \$ 3,176                | \$ 641,743                   | \$ 440,320                              | \$ 1,570,013   |
| 1103-20            | Temporary Investments       | 42,969,213      |                             | 3,304,431               | 1,989,217                    | 329,936                                 | 48,592,797     |
|                    | Total Cash & Investments    | \$ 43,436,862   | \$ 17,125                   | \$ 3,307,607            | \$ 2,630,960                 | \$ 770,256                              | \$ 50,162,810  |
| 1210               | Property Taxes-Current      | 1,764,235       |                             | 353,440                 |                              |   | 2,117,675      |
| 1220               | Property Taxes-Delinquent   | 1,046,294       |                             | 206,753                 |                              |   | 1,253,047      |
| 1230               | Allowance-Uncollected Taxes | (273,301)       |                             | (71,395)                |                              |   | (344,696)      |
| 1240               | Due From Federal Agencies   | 120,738         | 15,573                      |                         |                              |   | 136,311        |
| 1250               | Sundry Receivables          | 858             | (37)                        |                         |                              | 507                                     | 1,328          |
| 1260               | Due From Funds              | 1,596,758       | 32,926                      |                         |                              | 3,530                                   | 1,633,214      |
| 1280               | Due From Other Funds        |                 |                             |                         |                              | 5,379                                   | 5,379          |
| 1290               | Other Receivables           |                 | 1,800                       |                         |                              |   | 1,800          |
|                    | Total Receivables           | \$ 4,255,582    | \$ 50,262                   | \$ 488,798              | \$ -                         | \$ 9,416                                | \$ 4,804,058   |
| 1400               | Other Current Assets        | (191,828)       | (25,432)                    |                         |                              |   | (217,260)      |
|                    | TOTAL ASSETS                | \$ 47,500,616   | \$ 41,955                   | \$ 3,796,405            | \$ 2,630,960                 | \$ 779,672                              | \$ 54,749,608  |
| <b>RESOURCES</b>   |                             |                 |                             |                         |                              |   |                |
| 5010               | Estimated Revenue           | \$ 57,119,803   | \$ 4,355,529                | \$ 10,223,161           | \$ 258,535                   | \$ 374,820                              | \$ 72,331,848  |
| 5030               | Less: Realized Revenue      | (53,658,075)    | (1,526,411)                 | (10,109,378)            | (607,538)                    | (8,752)                                 | (65,910,154)   |
| 5000               | Revenues to be Received     | \$ 3,461,728    | \$ 2,829,118                | \$ 113,783              | \$ (349,003)                 | \$ 366,068                              | \$ 6,421,694   |
|                    | TOTAL ASSETS & RESOURCES    | \$ 50,962,344   | \$ 2,871,073                | \$ 3,910,188            | \$ 2,281,957                 | \$ 1,145,740                            | \$ 61,171,302  |
| <b>LIABILITIES</b> |                             |                 |                             |                         |                              |   |                |
| 2110               | Accounts Payable            | \$ 17,208       | \$ 4,706                    | \$ -                    | \$ -                         | \$ 11,907                               | \$ 33,821      |
| 2120               | Loans and Leases Payable    |                 |                             |                         |                              |   | -              |
| 2160               | Accrued Wages Payable       | 1,809,198       | 59,276                      |                         |                              |   | 1,868,474      |
| 2170               | Due To Other Funds          | 43,858          | 3,765                       |                         | 1,516,710                    | 80,153                                  | 1,644,486      |
| 2180               | Due To Other Govt's         | 35,598          | (2,713)                     |                         |                              |   | 32,885         |
| 2140               | Interest Payables           |                 |                             |                         |                              |   | -              |
| 2150               | Payroll Deduct & Withhold   |                 |                             |                         |                              | 339,893                                 | 339,893        |
|                    | Total Current Payables      | \$ 1,905,862    | \$ 65,034                   | \$ -                    | \$ 1,516,710                 | \$ 431,953                              | \$ 3,919,559   |
| 2210               | Accrued Expenses            |                 |                             |                         |                              | 148,539                                 | 148,539        |
| 2300               | Deferred Revenue            | 2,537,228       |                             | 488,798                 |                              |   | 3,026,026      |
|                    | TOTAL LIABILITIES           | \$ 4,443,090    | \$ 65,034                   | \$ 488,798              | \$ 1,516,710                 | \$ 580,492                              | \$ 7,094,124   |
| <b>FUND EQUITY</b> |                             |                 |                             |                         |                              |   |                |
| 6010               | Appropriations              | \$ 58,911,707   | \$ 4,653,590                | \$ 10,223,161           | \$ 5,028,170                 | \$ 374,820                              | \$ 79,191,448  |
| 6050               | Less: Expenditures          | (22,661,228)    | (2,224,438)                 | (8,421,517)             | (4,496,701)                  | (99,916)                                | (37,903,800)   |
| 6030               | Encumbrances                | (128,635)       | (61,367)                    |                         | (18,847)                     |   | (208,849)      |
|                    | Available Appropriations    | \$ 36,121,844   | \$ 2,367,785                | \$ 1,801,644            | \$ 512,622                   | \$ 274,904                              | \$ 41,078,799  |
| 4310               | Reserve For Encumbrance     | 128,635         | 61,367                      |                         | 18,847                       |   | 208,849        |
| 3600               | Unreserved Fund Balance     | 10,042,225      | 376,887                     | 1,619,746               | 233,778                      | 290,344                                 | 12,562,980     |
| 3590               | Reserved Fund Balance       | 226,550         |                             |                         |                              |   | 226,550        |
|                    | TOTAL LIAB. & FUND EQUITY   | \$ 50,962,344   | \$ 2,871,073                | \$ 3,910,188            | \$ 2,281,957                 | \$ 1,145,740                            | \$ 61,171,302  |

SUMMARY OF TAX COLLECTIONS  
AS OF MARCH 31, 2006

|   |                            |
|---|----------------------------|
| 2005-06 Original Tax Levy .....         | \$ 61,536,505.30           |
| Delinquent Taxes as of 8/31/05 .....    | <u>2,118,708.05</u>        |
| <br>Total Receivables for 2005-06 ..... | <br>\$ 63,655,213.35       |
| Current Year Adjustments .....          | (412,423.76)               |
| Prior Year Adjustments .....            | <u>(31,572.02)</u>         |
| <br>Adjusted Receivables.....           | <br>\$ 63,211,217.57       |
| Total Net Collections To Date .....     | <u>(59,840,495.33)</u>     |
| <br>Outstanding Receivables as of ..... | <br>\$ <u>3,370,722.24</u> |

| <u>SUMMARY OF BUDGETED COLLECTIONS</u> | <u>BUDGETED</u>             | <u>NET COLLECTED</u>        | <u>BUDGETED DIFFERENCE</u> | <u>% OF BUDGET COLLECTED</u> |
|--|-----------------------------|-----------------------------|----------------------------|------------------------------|
| Maintenance - Current Tax              | \$ 49,495,353.00            | \$ 49,158,350.39            | \$ 337,002.61              | 99.32%                       |
| Maintenance - Prior Year Tax           | 850,000.00                  | 689,912.95                  | 160,087.05                 | 81.17%                       |
| Maintenance - Penalties & Interest     | <u>525,000.00</u>           | <u>276,137.63</u>           | <u>248,862.37</u>          | <u>52.60%</u>                |
| Sub-total                              | \$ <u>50,870,353.00</u>     | \$ <u>50,124,400.97</u>     | \$ <u>745,952.03</u>       | <u>98.53%</u>                |
| <br>Debt Service - Current Tax         | <br>\$ 9,915,161.00         | <br>\$ 9,848,056.18         | <br>\$ 67,104.82           | <br>99.32%                   |
| Debt Service - Prior Year Tax          | 150,000.00                  | 144,175.81                  | 5,824.19                   | 96.12%                       |
| Debt Service - Penalties & Interest    | <u>100,000.00</u>           | <u>59,621.05</u>            | <u>40,378.95</u>           | <u>59.62%</u>                |
| Sub-total                              | \$ <u>10,165,161.00</u>     | \$ <u>10,051,853.04</u>     | \$ <u>113,307.96</u>       | <u>98.89%</u>                |
| <br>Total Collections                  | <br>\$ <u>61,035,514.00</u> | <br>\$ <u>60,176,254.01</u> | <br>\$ <u>859,259.99</u>   | <br><u>98.59%</u>            |

| <u>Tax Collection Comparison with 2004-05 (adjusted tax roll)</u> | <u>2005-06</u> | <u>2004-05</u> |
|---|----------------|----------------|
| Percent of Current Year Taxes Collected                           | 96.54%         | 94.10%         |
| Percent of Total Taxes Collected                                  | 97.90%         | 95.30%         |
| Percent of Total Taxes and P & I Collected                        | 98.45%         | 95.72%         |

| <u>Comparison based on original tax roll</u> | <u>2005-06</u> | <u>2004-05</u> |
|--|----------------|----------------|
| Percent of Current Year Taxes Collected      | 95.89%         | 93.56%         |
| Percent of Total Taxes Collected             | 97.24%         | 94.75%         |
| Percent of Total Taxes and P & I Collected   | 97.79%         | 95.16%         |

# Lake Travis Independent School District

3322 Ranch Road 620 South, Austin, Texas 78738  
512.533.6019 (phone) · 512.533.6003 (fax)  
www.laketravis.txed.net

## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |  |
|--------------------------------|--|
| <b>SUBJECT</b>                 | Local Policy: FD Changes   |
| <b>RECOMMENDED ACTION</b>      | <b>First Reading:</b> Proposed changes to Local Policy: FD (Admissions: Underage Enrollment: First Grade)  |
| <b>RATIONALE</b>               | The administration recommends removing from the section, Admissions: Underage Enrollment: First Grade, the procedure for determining placement of underage students from Board Policy and placing it in the LTISD Administrative Handbook. |
| <b>COMMITTEE CONSIDERATION</b> | <ol style="list-style-type: none"><li>1. District Committee consisting of principals, counselors, teacher and Assistant Superintendent</li><li>2. Superintendent's Cabinet</li></ol>   |
| <b>BUDGET PROVISIONS</b>       | None needed.   |
| <b>RESOURCE PERSONNEL</b>      | Melanie Damron, Assistant Superintendent for Curriculum and Instructional Services   |
| <b>MEETING DATE</b>            | April 24, 2006   |



LAKE  
TRAVIS  
INDEPENDENT  
SCHOOL  
DISTRICT

**REGISTRATION FORMS**      Appropriate registration forms shall be completed annually and signed by the student's parent, legal guardian, or other person having lawful control. Students who have reached age 18 shall be permitted to complete and sign these forms themselves.

**MINOR LIVING APART**

**PERSON STANDING IN PARENTAL RELATION**      A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a Power of Attorney assigning responsibility for the student in all school-related matters to an adult resident of the District.

**MISCONDUCT**      Any such student who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school. [See FD(LEGAL)]

**EXCEPTIONS**      Based on the individual student's circumstance, the Superintendent shall have authority to grant exceptions to the Power of Attorney requirement and to the exclusion for misconduct.

**RESIDENCY REVIEW**      The Superintendent or designee shall determine whether a minor student is residing in the District separate and apart from a parent, guardian, or other person having lawful control under order of a court, and if a minor student is so residing, that he or she is not present in the District for the primary purpose of participating in extracurricular activities.

**NONRESIDENT STUDENT IN GRANDPARENT'S AFTER-SCHOOL CARE**      For purposes of a student's admission to the District based on the grandparent's residency, "substantial amount of after-school care" for the student by the grandparent shall be more than 50 percent of the school year.

For a student to be admitted to the District under the grandparent residency provision, the parent must:

1. File a letter indicating that the grandparent provides substantial after-school care as

defined by the District;

2. Complete the District transfer request form;
3. Demonstrate grandparent residency; and
4. Present a signed verification of transfer reasons with regard to varsity sports participation in accordance with any regulations developed by the UIL.

Students shall be assigned to schools in the attendance zones in which the grandparent resides, in accordance with specifications established in FDB(LOCAL).

REPORT

The Superintendent shall promptly report in writing to the Board all determinations of residency made under this policy, as well as determinations made by the Superintendent under policies FDA (LOCAL) and FDB (LOCAL).

UNDERAGE ENROLLMENT: FIRST GRADE

Underage children (those not six years of age as of September 1 of the beginning of the current school year) who have completed a nonpublic school kindergarten program shall initially be placed in kindergarten, after which the parent(s) or guardian may request placement in first grade. The Board approved procedure for determining placement shall be followed as published in the LTISD Administrative Handbook.

PLACEMENT

ACCREDITED SCHOOLS

Students entering a District school from accredited public, private, or parochial schools after grade 1 shall provide evidence of prior schooling outside the District. They shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

For the purposes of this policy, "accredited" shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the Commissioner of Education.

NONACCREDITED SCHOOLS

Students entering a District school from nonaccredited public, private, or parochial schools, including homeschools, shall be placed initially at the

**Deleted:** The procedure for determining placement shall be as follows: ¶  
<#>The principal shall set up a conference within the first ten days of school enrollment. Included in the conference shall be the parent(s) or guardian, the principal, and the student's kindergarten teacher. This conference shall be used to gather background information about the student, to share kindergarten and first grade curricula with parents, and to determine whether additional steps are necessary. ¶  
<#>The parent(s) or guardian shall be given the opportunity to present evidence that suggests the student is likely to meet success in first grade, such as former teacher reports, student work, and the like. ¶  
A decision to keep the student in kindergarten may be made at the time of the conference, or if there is evidence that suggests the student may be successful in first grade, additional information will be collected. ¶  
<#>The student shall be observed over a two-week period in the kindergarten classroom. Observers may include the student's kindergarten teacher and/or an additional kindergarten teacher, a first grade teacher, a gifted/talented teacher, the counselor, and the principal. During the observation period, the student shall be evaluated and must demonstrate 90 percent mastery on an evaluation of kindergartners for advanced placement in math, reading, language development, and writing. ¶  
<#>At the end of the observation period, the principal shall hold a follow-up conference with the school personnel involved in the observations for the purpose of sharing the data collected and reaching a school recommendation. ¶  
<#>A final conference, including the parent(s) or guardian and the school personnel, shall be held to share the information leading to the recommendation. ¶  
A plan of action for accommodating the student in first grade or kindergarten shall be presented to the parent(s) or guardian. The final decision shall be made by the principal.

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discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

**TRANSFER  
CREDIT**

The District shall validate high school credit for courses of transfer students from nonaccredited public, private, or parochial schools by testing or by other evidence that the courses meet State Board requirements and standards.

**WITHDRAWAL**

Minor students may withdraw from school by presenting a request signed by the student's parent or guardian and stating the reason for the withdrawal. Students 18 or older may request withdrawal without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL)]

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DATE ISSUED: 10/17/2005  
LDU-42-05  
FD(LOCAL)-X

# Lake Travis Independent School District

3322 Ranch Road 620 South, Austin, Texas 78738  
512.533.6019 (phone) · 512.533.6003 (fax)  
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## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |  |
|--------------------------------|--|
| <b>SUBJECT</b>                 | Agreement to Conduct Joint Elections for May 13, 2006 Election   |
| <b>RECOMMENDED ACTION</b>      | Approval   |
| <b>RATIONALE</b>               | This agreement is necessary for a joint election between the county and all governmental entities participating in the May 13 election. The agreement specifies responsibilities of each of the parties for early voting and election day voting, and associated each entity's responsibility for costs. |
| <b>COMMITTEE CONSIDERATION</b> | None   |
| <b>BUDGET PROVISIONS</b>       | None   |
| <b>RESOURCE PERSONNEL</b>      | Bob Hart<br>533-6016   |
| <b>MEETING DATE</b>            | April 24, 2006   |



**AGREEMENT TO CONDUCT JOINT ELECTIONS  
FOR May 13, 2006 ELECTIONS**

**WHEREAS**, pursuant to an order adopted by the Travis County Commissioners Court, Travis County (“County”) will hold an election on May 13, 2006 in certain portions of the County for voters within those portions of the County to determine whether or not to create a new emergency services district;

**WHEREAS**, the participating entities listed in Exhibit A, which exhibit is attached hereto and incorporated herein for all purposes, require elections to be held on May 13, 2006 in those portions of Travis County, Bastrop County, and Hays County, as shown on the maps and metes and bounds descriptions in Exhibit B, which exhibit is attached hereto and incorporated herein for all purposes; and,

**WHEREAS**, pursuant to Section 271.002, Texas Election Code, political subdivisions of the State of Texas are authorized to hold elections jointly in voting precincts that can be served by common polling places if elections are ordered by the authorities of two or more political subdivisions to be held on the same day in all or part of the same territory; and

**WHEREAS**, Texas Government Code, Chapter 791, authorizes local governments to contract with one another and with agencies of the state for various governmental functions including those in which the contracting parties are mutually interested; and

**WHEREAS**, it would be to the benefit of the County and participating entities listed in Exhibit A (collectively referred to hereinafter as the “Entities” or “Participating Entities”), and the citizens and voters thereof, to hold the elections jointly in the election precincts that can be served by common polling places insofar as possible.

**NOW, THEREFORE**, pursuant to Chapter 31, and Sections 271.002, and 271.003, Texas Election Code, and Chapter 791 of the Texas Government Code, the Joint Election Agreement set forth below is entered into by and between the County, a political subdivision of the State of Texas acting by and through its Commissioners Court, and the Entities acting by and through their respective governing bodies, agree as follows,:

**I. Scope of Joint Election Agreement**

This Joint Election Agreement covers the conduct of the Travis County election on whether or not to create a new Emergency Services District No. 13 and the elections of the Participating Entities listed in Exhibit A and the elections to be held by the Participating Entities on May 13, 2006. The County and the Entities will hold these elections on May 13, 2006 (“Election Day”), jointly for the voters in those portions of Travis County as identified on the maps and descriptions attached as Exhibit B and incorporated by reference as if fully set out herein.

**II. Election Officer**

The Entities hereby appoint the Honorable Dana DeBeauvoir, Travis County Clerk and Election Officer for Travis County, as the Election Officer to perform or supervise the performance of the duties and responsibilities of Travis County involved in conducting the Joint Election covered by this Agreement.

### **III. Early Voting**

Each of the Entities agrees to conduct its early voting jointly. Each of the Entities hereby appoints Dana DeBeauvoir, Early Voting Clerk for Travis County, as the Early Voting Clerk for the Joint Election. Early voting for the Entities shall be conducted at the dates, times, and locations to be mutually agreed upon by the Election Officer and authorized and ordered by the governing body of each Participating Entity.

#### **A. County Responsibilities**

1. The County shall provide a list for presentation to the governing body of each Participating Entity, containing a list of places, times, and dates of early voting suitable for consideration and adoption by the governing body in accordance with Texas Election Code Chapter 85.

2. The Regular Early Voting Clerk for the County, The Honorable Dana DeBeauvoir, shall also serve as the Joint Early Voting Clerk for the election. The Joint Early Voting Clerk will be responsible for the conduct of early voting by mail and by personal appearance for all Travis County voters voting in the Joint Election. The Joint Early Voting Clerk shall receive from each Participating Entity's Regular Early Voting Clerk applications for early voting ballots to be voted by mail in accordance with Title 7 of the Texas Election Code. The Joint Early Voting Clerk shall send early voting ballots by mail and receive early voting ballots for early voting by mail. The Joint Early Voting Clerk shall have authority to appoint such deputy early voting clerks as may be necessary to assist the Joint Early Voting Clerk with voting to take place at the early voting locations

3. The County will determine the number of election workers to hire to conduct early voting in the Joint Election. The Joint Election Officer will arrange or contract for training for all election workers and will assign all election workers employed for early voting in the Joint Election. The training of said election workers is mandatory; these individuals will be compensated for their time in training. The County will provide a training facility where election schools will be conducted to train election workers employed in the conduct of early voting, including the mobile early voting program, early voting by personal appearance at main and temporary branch early voting polling places, early voting by mail, and other aspects of the early voting program for the Joint Election. The County will name early voting deputies and clerks employed in the conduct of early voting.

4. The County will provide and deliver all supplies and equipment necessary to conduct early voting for the Joint Election, including but not limited to ballots, election forms, any necessary ramps, utility hook-ups, signs, registration lists and ballot boxes, to early voting polling places. The County will designate and confirm all early voting polling place locations.

5. The County will be responsible for the preparation and transportation of the electronic voting equipment necessary to conduct early voting. The County shall perform all tests of voting equipment as required, including but not limited to posting notice of equipment testing.

6. Pursuant to Sections 66.058 and 271.010 of the Election Code, the Entities appoint Dana DeBeauvoir, Travis County Clerk, as the Joint Custodian of Records (“Joint Custodian”) for the sole purpose of preserving all voted ballots securely in a locked room in the locked ballot boxes for the period for preservation required by the Election Code.

7. The County will receive ballot language in both English and Spanish from each Participating Entity and format the ballots as needed to include said language. The County will provide each Participating Entity with a final proof of ballot language for approval prior to printing ballots. Upon final proof approval, ballots shall be printed in an expedited timeframe so as to allow ballot allocations for the Early Voting by Personal Appearance Program, and the ballot mail outs for the Early Voting by Mail Program.

8. A single joint voter sign-in process consisting of a common list of registered voters, and common signature rosters shall be used for early voting. A single, combined ballot and single ballot box will be used. The County shall use an electronic voting system, as defined and described in Title 8 of the Texas Election Code and agrees to use ballots that are compatible with such equipment.

9. The County will be responsible for the conduct of the Early Voting Ballot Board. The County shall designate a person to serve in the capacity of the Presiding Judge for the Early Voting Ballot Board and shall provide that information to the governing body of each Participating Entity for entry of an order by that authority appointing this official. The Presiding Judge for the Early Voting Ballot Board is eligible to serve in this capacity. The Presiding Judge for the Early Voting Ballot Board shall appoint two or more election clerks, and such Judge and clerks shall constitute the early voting ballot board and shall count and return early voting ballots, and perform other duties set for such board in accordance with the Election Code.

**B. Responsibilities of Participating Entities**

1. Each Participating Entity shall appoint a qualified person to serve as the Regular Early Voting Clerk (“Regular Early Voting Clerk”) for the Entity. The Regular Early Voting Clerk for each respective Entity shall receive requests for applications for early voting ballots to be voted by mail and shall forward in a timely manner as prescribed by law any and all applications for early voting ballots to be voted by mail received in the Entity’s office to the Joint Early Voting Clerk. The Joint Early Voting Clerk is responsible for the remaining procedures for conducting each of the Entities’ early voting by mail as stated in III. A. 2.

2. Each Participating Entity shall appoint a qualified person to act as Custodian of Records for the Entity to perform the duties imposed by the Election Code on the custodian of records for its respective entity.

3. Each Participating Entity will provide ballot language for the respective portion of the official ballot to the County in both English and Spanish. Any additions, modifications, deletions, or other changes to such ballot contents or language must be made by the Entity prior to final proof approval by the Entity. The County will provide the Participating Entity with a final proof of ballot language, as it is to appear on the ballot for final proof approval. Upon final proof approval, the ballot shall be programmed for the voting equipment in an expedited timeframe so as to allow ballot allocations for the Early Voting by Personal Appearance Program, and the printed ballot mail outs for the Early Voting by Mail Program.

#### **IV. Election Day**

##### **A. County Responsibilities**

1. The County shall designate and confirm all Election Day polling place locations for the Joint Election, and shall forward such information to the Participating Entities in a timely fashion to allow the governing body of the respective Participating Entities to enter orders designating such polling places and for the Entities to submit to the U.S. Department of Justice for review prior to Election Day.

2. The County shall designate the Presiding Election Judge and the Alternate Presiding Election Judge to administer the election in the precinct in which a common polling place is to be used and shall forward such information to the Participating Entities to allow the governing bodies of the respective Participating Entities to enter appropriate orders designating such officials prior to the election. The Presiding Election Judge and Alternate Presiding Election Judge shall be qualified voters of the Travis County Election Precinct in which the joint election is held. The Presiding Election Judge for the precinct in which a common polling place is used may appoint election clerks as necessary to assist the judge in the conduct of the election at the precinct polling place. The Alternate Presiding Election Judge may be appointed as a clerk. The Alternate Presiding Election Judge may serve as the Presiding Election Judge for the precinct in the absence of the Presiding Election Judge. Election Judges and clerks shall be compensated at the rate established hereafter by the County. Compensable hours shall be determined in accordance with provisions of the Texas Election Code and other applicable laws.

3. One set of election officials shall preside over the election in the precinct in which a common polling place is used. A single joint voter sign-in process consisting of a common list of registered voters, and common signature rosters shall be used in the precinct in which a common polling place is used. A single, combined ballot and single ballot box will be used. The officer designated by law to be the custodian of the voted ballots for the County shall be custodian of all materials used in common in the precinct where a common polling place is used. The County shall use an electronic voting system, as defined and described in Title 8 of the Texas Election Code and agrees to use ballots that are compatible with such equipment.

4. The County will arrange for training and will provide the instructors, manuals and other training materials deemed necessary for training all judges and clerks. Training for Election Judges and Alternate Judges is mandatory, and these individuals will be compensated for their time in training.

5. The County will arrange for Election Day voter registration precinct lists for the Joint Election. The County will determine the quantities of election supplies needed for Election Day voting.

6. The County, by and through the County Clerk's Elections Division, and Administrative Operations, will be responsible for the preparation and transportation of voting equipment and Election Day supplies for use on Election Day.

7. The County, by and through the County Voter Registrar, will provide the list of registered voters as needed in the overlapping jurisdictions identified in the attached Exhibits, with designation of registered voters in each Participating Entity, for use at the Joint Election Day polling place on Election Day.

8. The common polling place is designated as the polling place used by the County. At the common polling place, a single ballot box shall be used for the deposit of all ballots cast in the Joint Election. At said polling place, one voter registration list and one combination poll list/signature roster form will be kept for the Joint Election. The final returns for each Participating Entity and the County shall be canvassed separately by each respective Entity. The Custodian of Records for the County, the Honorable Dana DeBeauvoir, shall maintain a return center on Election Day for the purpose of receiving returns from the County. Ms. DeBeauvoir will provide unofficial election results to the qualified individual appointed by each Participating Entity.

9. On Election Day, the Joint Election Officer and/or the Elections Division of her Office will field all questions from election judges.

10. The County shall make available to the voters having the need of an individual capable of acting as a translator and speaking both English and Spanish languages who will assist Spanish speaking voters in understanding and participating in the election process in the Territory covered by this Agreement.

**B. Participating Entities Responsibilities**

1. Prior to Election Day, each Participating Entity will answer questions from the public with respect to the Entity's Election during regular office hours.

2. The Custodian of Records for each Participating Entity shall receive returns from Dana DeBeauvoir on Election Day.

**V. Election Night**

**A. County Responsibilities**

1. The County holds responsibility for all activities on election night including, but not limited to, setting up a central counting station, coordinating and supervising the tabulation of results, coordination and supervision of the physical layout of the support stations that are

receiving substations for the Joint Election, and coordination and management of media coverage of the election.

2. The County will arrange for the transportation of voted ballot boxes to the central counting station.

3. The County will appoint the Presiding Judge and Alternate Presiding Judge of the Central Counting Station to maintain order at the Central Counting Station, to administer oaths as necessary, to receive sealed ballot boxes, and to perform such other duties required by the Texas Election Code, and shall forward such information to each Participating Entity in a timely fashion to allow the governing body of each Entity to enter appropriate orders designating such election officials prior to the election. These individuals shall be those hereafter appointed by the County to serve as Presiding and Alternate Judge of the Central Counting Station. The Presiding Judge of the Central Counting Station may appoint clerks to serve at the Central Counting Station. In addition, the County shall appoint a Tabulation Supervisor to be in charge of the operation of the automatic tabulating equipment at the Central Counting Station, an individual to serve as Central Counting Station Manager, and an Assistant Counting Station Manager to be in charge of the overall administration of the Central Counting Station and the general supervision of the personnel working at the Central Counting Station, and shall forward such information to each Participating Entity in a timely fashion to allow the governing body of each Participating Entity to enter appropriate orders designating such election officials prior to the election. These individuals shall be those hereafter appointed by the County to serve as Tabulation Supervisor, Central Counting Station Manager, and Assistant Counting Station Manager.

4. The County shall provide the Participating Entities with reasonable space in a public area adjacent to the Central Counting Station at which each Participating Entity may have representatives or other interested persons present during the counting process.

#### B. Participating Entity Responsibilities

1. Other than receiving returns from the Joint Election Officer, the Participating Entities have no role or responsibility on the night of the election.

### **VI. County Resources**

1. The County shall provide the Elections Division permanent staff and offices to administer the Joint Election, under the direction of the Travis County Clerk, Dana DeBeauvoir.

2. For early voting, the County will provide a locked and secure area in which voted ballot boxes will be stored until the Early Voting Ballot Board convenes. The County, by and through Administrative Operations, will provide transportation of such ballot boxes to the Central Counting Station for the Early Voting Ballot Board.

3. The County will be responsible for providing and maintaining voting equipment and testing any voting equipment as required by the Texas Election Code.

4. The County will process the payroll for all temporary staff hired to conduct the Joint Election. The payroll processing includes statutory reporting and providing W-2 forms where applicable.
5. The County will conduct early voting as indicated in this Agreement.

## **VII. Joint Election Costs; Payment**

1. Transmitted with this Agreement is a check, payable to Travis County, from each Participating Entity, in the amount equal to the deposit identified for each Entity in the Cost Estimate attached as Exhibit C. This deposit represents approximately 75% of the costs of each Entity's share of the estimated costs of the election. The County shall submit an invoice to each Participating Entity for the balance of the Entity's actual Joint Election expenses upon completion of the election. Joint Election expenses include, but are not limited to, expenses for facilities, personnel, supplies, and training actually incurred by the County for establishing and operating all early voting and Election Day activities at the polling place in the joint election territory as well as activities related to the tabulation of votes all as reflected on the Cost Estimate. Upon receipt of an invoice from the County for the election expenses, each Participating Entity shall pay the total amount of its invoice within thirty (30) days of receipt of said invoice.
2. In the event of a recount, the expense of the recount shall be borne by the Entity(ies) involved in such recount on a pro-rata basis.
3. In the event any of the Participating Entities cancels their respective election because of unopposed candidates under Subchapter C of Title I of the Texas Election Code, such Entity shall be responsible for its respective share of election expenses incurred through the date that the election is canceled as allocated to that Entity based on the formula reflected by the Cost Estimate adjusted for the actual expenses incurred by the County through the date of the cancellation. Upon the cancellation of an election by a Participating Entity, the County shall recalculate the allocation percentages among the remaining Entities according to the formula used in the Cost Estimate.
4. In the event expenses associated with processing of any ballots arising from the filing of a declaration of a write-in candidate, such expenses shall be borne by the Entity which received such declaration of write-in candidate.
5. The expenses of any early voting polling places that are established at the request of any Entity other than those which are mutually agreed upon by all Entities shall be borne by the requesting Entity. The Cost Estimate for each individual Participating Entity shall include additional polling locations for each Entity, as set forth in Exhibit C.

## **VIII. General Provisions**

### **A. Legal Notices**

Each of the Entities shall be individually responsible for the preparation of election orders, resolutions, notices, and other pertinent documents for adoption or execution by its own respective governing board and all expenses related thereto. Each of the Entities shall be individually responsible for obtaining appropriate preclearance, if necessary, from the United States Department of Justice. The Honorable Dana DeBeauvoir, the Joint Election Officer, will provide the Participating Entities information on changes affecting the Participating Entities election, such as polling place changes and changes in voting equipment, when such changes are confirmed, verified, or otherwise become known to her or her office. Each of the Entities shall be individually responsible for posting or publication of election notices and all expenses related thereto. Each of the Entities further shall be individually responsible for election expenses incurred in relation to any polling place that is not a common polling place as designated in this Agreement.

**B. Communications**

Throughout the term of this Agreement, the Participating Entities and the County will engage in ongoing communications concerning the conduct of the Joint Election; and, when necessary, the County Clerk, elections division staff members, and other election workers shall meet with the designated representative of each Entity to discuss and resolve any problems which might arise regarding the Joint Election.

**C. Custodian**

The Honorable Dana DeBeauvoir, Travis County Election Officer, shall serve as the custodian of the keys to the ballot boxes for voted ballots in the Joint Election.

**D. Effective Date**

This Agreement takes effect upon the complete execution of this Agreement by all Participating Entities and the County. This Agreement shall continue as to a Participating Entity until the Entity pays the County its shares of the costs of the Joint Election. The obligation of each Participating Entity to the County under this Agreement shall not end until such sum is paid.

**IX. Miscellaneous Provisions**

**A. Amendment/Modification of Exhibits A, B, and C**

1. The Entities acknowledge and agree that Exhibits A, B, and C may be amended to reflect the participation of additional entities or the nonparticipation of certain entities. The Entities hereby agree to future amendments of Exhibits A, B, and C and authorize the County to enter into such amendments without the necessity of the Entities having to sign the future amendments. The County agrees to notify all Entities of any amendments to Exhibits A, B, and C.

2. Except as otherwise provided herein, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of the County has

any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the Commissioners Court of Travis County, Texas. No official, representative, agent, or employee of any Participating Entity has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the respective Participating Entity. Dana DeBeauvoir, Travis County Clerk, may propose necessary amendments or modifications to this Agreement in writing in order to conduct the Joint Election smoothly and efficiently, except that any such proposals must be approved by the Commissioners Court of the County and the governing body of the respective Participating Entity.

B. Notice

Any notice to be given hereunder by any party to the other shall be in writing and may be effected by personal delivery in writing or certified mail, return receipt requested, when mailed to the proper party, at the addresses listed in Exhibit A.

Each party may change the address for notice to it by giving notice of such change in accordance with the provisions of this Section.

C. Force Majeure

In the event that the performance by the County of any of its obligations or undertakings hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party or in privity thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

D. Venue and Choice of Law

The Entities agree that venue for any dispute arising under this Agreement will lie in the appropriate courts of Austin, Travis County, Texas. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the United States of America.

E. Entire Agreement

This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior agreements, including prior election services contracts relating to each Entity's May 13, 2006 election. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.

F. Severability

If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement; and, parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.

G. Breach

In the event that any Participating Entity or County breaches any of its obligations under this Agreement, the non-breaching party shall be entitled to pursue any and all rights and remedies allowed by law.

H. Payments from Current Revenues

Payments made by the Participating Entities in meeting their obligations under this Agreement shall be made from current revenue funds available to the governing body of the respective Participating Entity. Payments made by the County in meeting its obligations under this Agreement shall be made from current revenue funds available to the County.

I. Other Instruments

The Entities agree that they will execute other and further instruments or any documents as may become necessary or convenient to effectuate and carry out the purposes of this Agreement.

J. Third Party Beneficiaries

Except as otherwise provided herein, nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto, any benefits, rights or remedies under or by reason of this Agreement.

K. Other Joint Election Agreements

The County and the Participating Entities expressly understand and acknowledge that each may enter into other Joint Election Agreements with other political subdivisions, to be held on Election Day and at common polling places covered by this Agreement, and that the addition of other political subdivisions as parties to this Agreement shall require the amendment of Exhibits A, B, and C to this Agreement.

L. Mediation

When mediation is acceptable to both parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.023 of

the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term “confidential” as used in this Agreement has the same meanings as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

M. Counterparts

This Agreement may be executed in multiple counterparts, all of which shall be deemed originals and with the same effect as if all parties hereto had signed the same document. All of such counterparts shall be construed together and shall constitute one and the same Agreement.

IN TESTIMONY WHEREOF, the parties hereto have executed this Agreement in multiple copies, each of equal dignity, on this \_\_\_\_ day of \_\_\_\_\_, 2006.

**TRAVIS COUNTY**

BY: \_\_\_\_\_  
Samuel T. Biscoe  
County Judge

BY: \_\_\_\_\_  
Dana DeBeauvoir  
County Clerk

**EXHIBIT A**

**PARTICIPATING ENTITIES**

Name of Participating Entity : Lake Travis Independent School District  
Address 3322 Ranch Road 620 South  
Austin, Texas 78738

Name of Authorized Signatory: Susan Tolles

Signature \_\_\_\_\_  
Date signed April 24, 2006

**EXHIBIT B**

**MAPS AND DESCRIPTIONS**

# Lake Travis Independent School District

3322 Ranch Road 620 South, Austin, Texas 78738  
512.533.6019 (phone) · 512.533.6003 (fax)  
www.laketravis.txed.net

## SCHOOL BOARD AGENDA ITEM SUMMARY

|                                |  |
|--------------------------------|--|
| <b>SUBJECT</b>                 | Minutes  |
| <b>RECOMMENDED ACTION</b>      | Approval   |
| <b>RATIONALE</b>               | <p>The minutes of each official Board meeting are reviewed by the Board for accuracy, then approved by the Board prior to becoming public record.</p> <p>Attached are minutes from the following Board meetings:<br/>March 27, 2006 - Board Meeting<br/>April 3, 2006 – Board Workshop<br/>April 17, 2006 – Board/Superintendent Team Building Session</p> |
| <b>COMMITTEE CONSIDERATION</b> | None   |
| <b>BUDGET PROVISIONS</b>       | None   |
| <b>RESOURCE PERSONNEL</b>      | Dr. Rocky Kirk, Melissa Loe, Linnea Bennett  |
| <b>MEETING DATE</b>            | April 24, 2006   |



LAKE  
TRAVIS  
INDEPENDENT  
SCHOOL  
DISTRICT

# **Minutes of Regular Meeting**

## **The Board of Trustees Lake Travis Independent School District**

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A meeting of the Board of Trustees of the Lake Travis Independent School District was held March 27, 2006, at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78738.

Items below do not necessary reflect the order they were addressed at the meeting, but are listed in the order of the official agenda.

### **Call To Order**

President Susan Tolles called the meeting to order at 5:30 p.m.

### **Quorum Determination**

Trustees Susan Tolles, Kim Eudy, Fred Goff, Mayo Davidson, Kim Nixon, Jim Cummings, and Bert Vasut were present.

### **Closed Session**

Trustees adjourned into Closed Session at 5:30 p.m., as permitted under Texas Government Code §551.071, Consultation with Attorney. Closed session adjourned 6:05 p.m.

Trustee Tolles called the Board meeting back into regular session at 6:06 p.m.

### **Level III Parent Complaint**

LTISD parent David Lovelace brought a Level III parent complaint to the Board for consideration. At the conclusion of the presentation afforded the complainant and the administration, President Tolles asked the Board if they had any questions regarding the complaint. There being none, Trustees took a short break at 6:36 p.m.

Following the break, President Tolles affirmed that a quorum was present and called the Board back into regular session at 7:00 p.m.

### **Pledge of Allegiance and Moment of Silence**

Trustee Vasut led the Pledge of Allegiance. A moment of silence was observed.

### **Superintendent's Report**

**2006 Bond Financial Update** –Bob Hart, Assistant Superintendent of Finance and Support Services, stated that on March 23, the district sold \$73,830,000 of the \$126,830,000 in bonds authorized by the voters last September. The district also refunded \$17,015,000 from outstanding 1998 and 2001 bond series for an interest savings of \$790,000. Mr. Hart added that the overall weighted yield on this combined transaction was 4.61%. Based on constraints of matching maturities with useful life of assets and the impact of the 50 cent debt service limit, the district was expecting to use a large amount of zero coupon bonds in this issue. As a result of using fewer zero coupon bonds, the

district was additionally able to reduce interest costs. The projected weighted yield on this issue was 6.80%.

**March Students of the Month** – The following students were introduced as the March Students of the Month:

Scotty Kingsley– *Bee Cave Elementary School*  
 Hunter Hundley – *Lakeway Elementary School*  
 Alice Loughran – *Lake Pointe Elementary School*  
 Dylan Miller - *Lake Travis Elementary School*  
 Kelsey Tinoco – *Lake Travis Middle School*  
 Lyndy Watkins – *Hudson Bend Middle School*  
 Krista Kilberg – *Lake Travis High School*

**Report to Board** – Dr. Kirk and Ann Greenberg, attorney with Walsh, Anderson, Brown, Schulze, and Aldridge, P.C., presented information to the Board based on questions submitted by Board members regarding “Complaints and Citizens Requests for Information”. The report presented included information from three categories of interest to the Board: 1) policy and statutory requirements and related district procedures for complying with requests for information and/or complaints and recommendations for streamlining and maximizing efficiency of operations in responding to them; 2) volume and types of requests for information and complaints and the district resources utilized to adequately and appropriately respond to such requests and complaints; and 3) implications and effects of requests for information and complaints on the district’s ability to fully support the Core Commitments adopted by the Board of Trustees.

### Audience Comments

The following individual requested to address Trustees:

Mike Doherty – *report to the Board (Complaints and Citizens Requests for Information) and the Level III Parent Complaint*  
 Bob Weest – *open records request article published in Lake Travis View*  
 Dr. Dean Appling – *support for Board and administration and comments regarding the report to Board (Complaints and Citizen Requests for Information)*

### Discussion and/or Action

#### *Administration*

**Level III Parent Complaint** - President Tolles asked Trustees if they had any comments or questions regarding the information provided during the Level III Parent Complaint Hearing. There being none, President Tolles asked if there was a desire by the Board to deliberate. Being none, the following action was taken:

A MOTION was made by Trustee Vasut, seconded by Trustee Eudy, to deny the grievance and all requested remedies sought in the Level III parent complaint.

MOTION WAS UNANIMOUS

[7-0]

**Follow-Up to Board Report (Supt. Report)** – Based on comments and discussion by Board members and in accordance with the Board’s commitment to providing a world-class education for every student while managing district resources wisely , the following action was taken:

A MOTION was made by Trustee Davidson, seconded by Trustee Eudy to adopt a resolution that directs the administration to work with legal counsel to explore ways that the Board can deal with PIA requests, informal inquiries, and Level I, II, and III complaints. Recommendations should include methods for internally streamlining the processes and a plan for educating the public about the issue. Additionally, the Board President will work with Administration to explore all legal remedies that the Board can pursue with its attorney on behalf of the district.

MOTION WAS UNANIMOUS  
[7-0]

President Tolles asked that recommendations be presented and discussed at the April 24, 2006, Board meeting.

**Notices of Terminations of Probationary Contracts** – This item was not addressed, as there were no notices of terminations of probationary contracts to consider.

*Finance and Support Services*

**2006 Bond Budget** – Bob Hart presented the original 2006 bond program budget as recommended by the Bond Advisory Team, approved by the Board of Trustees and presented to the community. Mr. Hart stated that also included are proposed amendments and justifications for those amendments. Mr. Hart added that some of the proposed amendments are based on a reclassification of appropriations based on packaging the work to be bid or based on staff responsibilities and accounting classifications, while others are based on actual economic changes.

A MOTION was made by Trustee Nixon, seconded by Trustee Eudy, to approve the 2006 Bond Budget, as presented by administration.

MOTION WAS UNANIMOUS  
[7-0]

**2001 and 2004 Bond Budget Amendments** – Mr. Hart stated that the 2001 bond program is positioned for closure. To close-out the 2001 bond program, all remaining funds are recommended to be used for costs related to the renovation of the EDC. This results in an adjustment between the 2001 and 2004 bond programs that closes the 2001 bond program and decreasing appropriations for the 2004 bond program for the EDC in the amount of \$ 97,275. Mr. Hart added that district staff is working with American Constructors to close out the remaining work related to the 2004 bond program.

A MOTION was made by Trustee Cummings, seconded by Trustee Vasut, to approve the 2001 and 2004 bond budget amendments, as presented.

MOTION WAS UNANIMOUS

[7-0]

**Consent Agenda**

The following items were presented for approval on the consent agenda:

1. First Reading: Revision to Local Policy DCB (Employment Practices: Educator Term Contracts)
2. Second Reading: Approval of Local Policies as Presented in Local Policy Manual Update 77
3. Second Reading: Local Policy FFA (Student Welfare: Wellness and Health Services)
4. Resolution Adopting Multi-Hazard Emergency Operations Plan
5. Resolution Declaring July 19, 2006, as “Take Our Daughters and Sons to Work Day”
6. Class Size Waiver – Lake Pointe Elementary
7. LTHS Proposed Innovative Courses
8. February 2006 Financials - Statement of Revenues and Expenditures, Balance Sheet, Summary of Tax Collections, and Quarterly Investment Report
9. Minutes - February 20, 2006, Board Meeting; March 6, 2006, Board Workshop; March 21, 2006, Board/Superintendent Conference; March 23, 2006, Special Called Meeting

Trustee Goff requested item number 6 (Class Size Waiver – Lake Pointe Elementary) be removed for discussion.

A MOTION was made by Trustee Cummings, seconded by Trustee Eudy, to approve the consent agenda, with the exception the of item number six.

MOTION WAS UNANIMOUS

[7-0]

Cynthia Clinesmith provided clarification of consent agenda item number 6 (Class Size Waiver – Lake Pointe Elementary).

A MOTION was made by Trustee Goff, seconded by Trustee Vasut to approve consent agenda item number six, “Class Size Waiver – Lake Pointe Elementary”.

MOTION WAS UNANIMOUS

[7-0]

**Upcoming Meetings**

Trustee Tolles announced the following future meetings of the LTISD Board of Trustees:

- April 3, 2006, Board Workshop, 6:00 p.m., EDC
- April 17, 2006, Board and Superintendent Team Building Session, 6:00 p.m., EDC
- April 24, 2006, Board Meeting, 7:00 p.m., EDC
- May 8, 2006, Board Workshop, 6:00 p.m., EDC
- May 22, 2006, Board Meeting, 7:00 p.m., EDC

**Closed Session**

Trustees adjourned into Closed Session at 9:16 p.m., as permitted under Texas Government Code, Section 551.072, Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person; Texas Government Code Section 551.074, Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; and Texas Government Code Section 551.071 - Consultation with Attorney, when the governmental body seeks the advice of its attorney about pending or contemplated litigation or to receive confidential legal advice.

Closed session adjourned at 10:20 p.m. and the open session immediately resumed. There was no action taken as a result of discussion occurring in closed session.

There being no further discussion and/or action, the March 27, 2006, Board meeting adjourned at 10:21 p.m.

\_\_\_\_\_  
Susan Tolles, President

\_\_\_\_\_  
Fred Goff, Secretary

## **Minutes of Board Workshop**

### **The Board of Trustees Lake Travis Independent School District**

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A workshop of the Board of Trustees of Lake Travis Independent School District was held beginning at 5:30 p.m. on April 3, 2006, in the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

#### **Call To Order**

President Susan Tolles called the meeting to order at 5:30 p.m.

#### **Quorum Determination**

Trustees Susan Tolles, Kim Eudy, Fred Goff, Jim Cummings, Mayo Davidson, Kim Nixon, and Bert Vasut were present.

#### **Closed Session**

Trustees adjourned into Closed Session at 5:30 p.m., as permitted under the Texas Government Code, § Section 551.071 for the purpose of receiving legal advice regarding the petition for detachment of Paleface Ranch Subdivision from Marble Falls Independent School District and annexation to Lake Travis Independent School District.

Closed Session recessed at 5:58 p.m. and the open session resumed at 6:00 p.m.

#### **Petition for Detachment of Paleface Ranch Subdivision from Marble Falls Independent School District and Annexation to Lake Travis Independent School District**

President Tolles stated that the Board would consider the agenda item related to the "Petition for detachment of Paleface Ranch Subdivision from Marble Falls Independent School District and annexation to Lake Travis Independent School District". President Tolles shared her suggestion that the Board consider the major categories of Findings of Fact and take action on each, individually.

#### **Preamble**

A MOTION was made by Trustee Davidson, seconded by Trustee Eudy, to approve the preamble.

MOTION WAS UNANIMOUS  
[7-0]

#### **Compliance with Statutory Requirements - Texas Education Code, '13.051**

A MOTION was made by Trustee Davidson, seconded by Trustee Eudy, to approve the findings of the category titled "Compliance with Statutory Requirements – Texas Education Code, '13.051".

MOTION WAS UNANIMOUS  
[7-0]

**Student Information**

A MOTION was made by Trustee Davidson, seconded by Trustee Nixon, to approve the findings in the category titled "Student Information" with an amendment to the second sentence in that category to read, "Should the property be detached from MFISD and annexed to LTISD, MFISD does not provide transportation services to those students who seek to attend MFISD schools as transfer students".

MOTION WAS UNANIMOUS  
[7-0]

**Future Students**

A MOTION was made by Trustee Davidson, seconded by Trustee Eudy, to approve the findings in the category titled "Future Students".

MOTION WAS UNANIMOUS  
[7-0]

**Transportation Information**

A MOTION was made by Trustee Davidson, seconded by Trustee Goff, to approve the findings of the category titled "Transportation Information".

Discussion ensued which resulted in the following:

A MOTION was made by Trustee Davidson, seconded by Trustee Goff, to amend the previous motion to state: 1) approve the findings of the category titled "Transportation Information" with the exception of item number 4 of this category; and 2) include in those findings the additional sentence in item number 3, "It is possible that these route times could change in the future."

MOTION WAS UNANIMOUS  
[7-0]

**Social Impact**

A MOTION was made by Trustee Vasut, seconded by Trustee Nixon, to approve the findings of the category titled "Social Impact".

MOTION CARRIED  
[5-2]

For  
Tolles  
Eudy  
Cummings  
Nixon  
Vasut

Against  
Davidson  
Goff

**Educational Impact**

A MOTION was made by Trustee Davidson, seconded by Trustee Cummings, to approve the findings of the category titled "Educational Impact", with a revision to item number 1 that results in the following sentence: "MFISD and LTISD are both 4A districts under the ranking system established by the University Interscholastic League and there is equality with regard to the competition options for UIL activities."

MOTION WAS UNANIMOUS  
[7-0]

A MOTION was made by Trustee Davidson, seconded by Trustee Goff, to add a statement to be identified as item number 5 with the category titled "Educational Impact" that would state, "Educational opportunities in LTISD are superior to those in MFISD."

MOTION FAILED  
[2-5]

For  
Davidson  
Goff

Against  
Tolles  
Eudy  
Cummings  
Nixon  
Vasut

**Financial Impact**

A MOTION was made by Trustee Vasut, seconded by Trustee Cummings, to approve the findings of the category titled "Financial Impact".

MOTION CARRIED  
[6-1]

For  
Tolles  
Eudy  
Goff  
Cummings  
Nixon  
Vasut

Against  
Davidson

**Federal Civil Order 5281**

A MOTION was made by Trustee Davidson, seconded by Trustee Goff, to approve the findings of the category titled "Federal Civil Order 5281".

MOTION WAS UNANIMOUS  
[7-0]

Regarding the overall proposal for detachment and annexation, the following action was taken:

A MOTION was made by Trustee Vasut, seconded by Trustee Davidson, to approve the petition seeking detachment of Paleface Ranch from MFISD and annexation by LTISD.

MOTION CARRIED

[4-3]

For  
Goff  
Cummings  
Davidson  
Vasut

Against  
Tolles  
Eudy  
Nixon

Trustees adjourned into closed session at 7:01 p.m., as permitted under the Texas Government Code, Section 551.071 (1)(A) when the governmental body seeks the advice of its attorney about pending or contemplated litigation; Texas Government Code Section 551.071 to consult with its legal counsel regarding the following pending litigation: Lake Travis Independent School District v. M. L. b/n/f D.L. and M.L., civil action number A-06-CA-046-FF; and Texas Education Agency due process Docket No. 128-SE-0206, M.L., v. Lake Travis ISD; and Texas Government Code Section 551.072, Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property.

Closed Session recessed at 8:25 p.m. and the open session immediately resumed. Trustee Vasut excused himself from the meeting. No action resulted from the discussion in closed session.

**Follow-Up to Public Information Act requests, requests for information not covered by PIA, complaints filed with or against the district and the previous report by the superintendent to the Board on such matters**

President Tolles informed the audience of the letter that was sent to various media outlets and the QuickNews distribution list.

**Finance and Support Services**

Jim Ratcliff, Director of Facilities and Construction Planning, presented on the GMP - Lake Travis High School/Middle School Expansion - Phase 2.

A MOTION was made by Trustee Cummings, seconded by Trustee Eudy, to approve the total GMP for the Base Proposal with the Donor Alternate of \$6,824,619.

MOTION WAS UNANIMOUS

[6-0]

Mr. Ratcliff presented the GMP for Hudson Bend Middle School Expansion - Phase 2.

A MOTION was made by Trustee Eudy, seconded by Trustee Goff, to approve Thomas S. Byrne, Ltd's proposed Guaranteed Maximum Price (GMP) for Phase 2 of the Hudson Bend Middle School Expansion of \$2,770,225.

MOTION WAS UNANIMOUS  
[6-0]

Bobby Kincaid with Pfluger Architects presented the Lake Travis Middle School Schematic Design Presentation.

A MOTION was made by Trustee Davidson, seconded by Trustee Eudy, to approve the Lake Travis Middle School Expansion – Schematic Design Presentation.

MOTION WAS UNANIMOUS  
[6-0]

Mr. Ratcliff presented an update on the bond program.

Bob Hart, Assistant Superintendent of Finance and Support Services, presented the Bond Program Financials and Budget Amendments.

A MOTION was made by Trustee Davidson, seconded by Trustee Cummings, to approve the updated 2006 financial status of the bond programs and the proposed amendments.

MOTION WAS UNANIMOUS  
[6-0]

A MOTION was made by Trustee Davidson, seconded by Trustee Goff, to approve the updated 2004 financial status of the bond programs and the proposed amendments.

MOTION WAS UNANIMOUS  
[6-0]

Mr. Hart presented the resolution "Finding the Public Necessity to Locate Real Property to Construct Educational Facilities and Related Infrastructure".

A MOTION was made by Trustee Goff, seconded by Trustee Eudy, to approve the Resolution "Finding the Public Necessity to Locate Real Property to Construct Educational Facilities and Related Infrastructure" that authorizes staff to negotiate for the purchase of a future site.

MOTION WAS UNANIMOUS  
[6-0]

**Upcoming Meetings**

President Tolles announced the following upcoming Board of Trustees' workshops and meetings:

- April 17, 2006, 6:00 p.m. - Board/Superintendent Team Building Session
- April 24, 2006, 7:00 p.m. - Board Meeting
- May 8, 2006, 6:00 p.m. - Board Workshop
- May 22, 2006, 7:00 p.m. - Board Meeting

There being no further action, the April 3, 2006, meeting of the LTISD Board of Trustees adjourned at 9:49 p.m.

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Susan Tolles, President

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Fred Goff, Secretary

**Lake Travis Independent School District  
Board Of Trustees/Superintendent Team Building  
Minutes of April 17, 2006**

President Susan Tolles called the meeting of the Lake Travis Independent School District (hereafter referred to as the "LTISD") Trustees to order at 6:00 p.m. on April 17, 2006, in the Live Oak Room 3 of the Educational Development Center.

**Board Members Present:**

Susan Tolles, Kim Eudy, Fred Goff, Jim Cummings, Mayo Davidson, Kim Nixon, Bert Vasut

**Administrators Present:**

Dr. Rocky Kirk

**Closed Session**

At 6:00 p.m., LTISD Board of Trustees convened in Closed Session, in accordance with Government Code Section 551.074 – Personnel Matters, *to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.*

Closed Session recessed at 6:30 p.m. and the Open Session of the meeting immediately resumed. No action was taken based on discussion occurring in Closed Session.

**Board of Trustees/Superintendent Team Building Session**

President Tolles stated that the annual team building session is a continuing education requirement.

Dr. Kirk introduced guest speakers Rick Berry, Superintendent of Schools – Katy ISD, and Rick Bailey – former Spring ISD Board of Trustees member.

The team building session concluded at 9:32 p.m. and no action was taken.

With no other business, the Board adjourned the April 17, 2006, meeting at 9:32 p.m.

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Susan Tolles, President

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Fred Goff, Secretary