

**The Board of Trustees  
Aledo ISD  
Agenda of Special Meeting**

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A Special Meeting of the Board of Trustees of Aledo ISD will be held August 24, 2020, beginning at 6:00 PM in the Aledo ISD Administration Board Room, 1008 Bailey Ranch Rd, Aledo, TX 76008.

**Aledo Independent School District Vision  
Growing Greatness through exceptional experiences that empower learners for life**

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the Board should be held or is required in relation to any item included on this agenda, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

I. Call to Order

Hoyt Harris, President

II. Determine a Quorum

Hoyt Harris, President

III. Update on COVID-19 Impact on District Operations and Community Needs and 2020-2021 School Year Planning 3

Susan K Bohn, Superintendent

A. Resolution Delegating Authority to the Superintendent to Act in Place of the Board of Trustees During an Emergency or Disaster Due to COVID-19

Susan K Bohn, Superintendent

IV. Public Hearing to Discuss the 2020-2021 Budget and Proposed Tax Rate 8

Earl Husfeld, Chief Financial Officer

V. Consider Approval of Adoption of the 2020-2021 Fiscal Year Budget 11

Earl Husfeld, Chief Financial Officer

VI. Consider Approval of Adoption of the Tax Rate for the 2020-2021 Fiscal Year 35

Earl Husfeld, Chief Financial Officer

VII. Consider Approval of the Final Amended Budget for 2019-2020 37

Earl Husfeld, Chief Financial Officer

VIII. Consider Approval of the Ratification of Operation Connectivity Additional Order 39

Request Addendum and Operation Connectivity Interlocal Acquisition Agreement

Earl Husfeld, Chief Financial Officer; Brooks Moore, Director of Technology

IX. Executive Session

Hoyt Harris, President

A. Personnel- Texas Government Code Section 551.074- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer of employee.

1. Superintendent Annual Evaluation

X. Adjourn

Hoyt Harris, President



## **ALEDO ISD BOARD MEETING TEMPLATE**

**MEETING DATE:** August 24, 2020

**AGENDA ITEM:** Update on COVID-19 Impact on District Operations and Community Needs and 2020-2021 School Year Planning

**PRESENTER:** Dr. Susan K. Bohn, Superintendent

### **BACKGROUND INFORMATION:**

- Officials in the state of Texas and the United States Government have declared a disaster and emergency regarding coronavirus/COVID-19 and its potential spread.
- In order to efficiently and effectively address this ever-changing emergency situation in the best interest of the health, safety, and well-being of the District's students, staff, community, and the citizenship at-large, the Administration and Board of Trustees will discuss the impact of the situation on the District operations and our community as we plan for serving our students, staff, and community during the pandemic.

### **FISCAL INFORMATION:**

Financial impact unknown at this time

### **ATTACHMENTS:**

Resolution Delegating Authority to the Superintendent to Act in Place of the Board of Trustees During an Emergency or Disaster Due to COVID-19

### **ADMINISTRATIVE RECOMMENDATION:**

Communication item only

**BOARD OF TRUSTEES: ALEDO INDEPENDENT SCHOOL DISTRICT**  
**Resolution No: 08172020-1**  
**A RESOLUTION DELEGATING AUTHORITY TO THE SUPERINTENDENT TO ACT**  
**IN PLACE OF THE BOARD OF TRUSTEES DURING AN EMERGENCY OR**  
**DISASTER DUE TO COVID-19**

**WHEREAS**, the Aledo Independent School District Board of Trustees (Board) recognizes that officials in the State of Texas and the United States Government have declared a disaster and emergency regarding coronavirus/COVID-19 (hereafter “COVID- 19”) and its potential spread;

**WHEREAS**, the territory included in the Aledo Independent School District is within the areas declared a disaster and an emergency area;

**WHEREAS**, on or about March 13, 2020, the President of the United States declared a national emergency and the Governor of the State of Texas declared a statewide disaster regarding COVID-19;

**WHEREAS**, on or about March 19, 2020, the Governor of Texas issued an Executive Order limiting gatherings to ten (10) or fewer individuals until April 3, 2020;

**WHEREAS**, the Board recognizes that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity, that the World Health Organization has declared COVID19 a pandemic, and that additional emergency declarations may follow in the coming days and weeks;

**WHEREAS**, the Board and Administration are following advice and directives from federal, state and local authorities in responding to the COVID-19 Virus;

**WHEREAS**, the Board has a substantial public interest in protecting the health and safety of its students, staff, and community and therefore desires to ensure that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19;

**WHEREAS**, the District was closed during the spring of 2020, due to the COVID-19 pandemic, and may determine a need exists to implement further suspension or modification of classes and/or District operations in response to the health needs of our families and our community;

**WHEREAS**, the District’s public purpose is served by promoting conscientious health choices, including individual quarantines as may be necessary when classes resume;

**WHEREAS**, the District's public purpose is served by working with students, families, and staff to the extent possible to support continued learning during times of school suspension and/or quarantine;

**WHEREAS**, only for the duration of the Declaration of Disaster and resulting Executive Orders of the Governor, the board of trustees determines that the delay posed by the methods provided for in Texas Education Code Section 44.031(a) would prevent or substantially impair the provision of classes or other essential school

activities; **WHEREAS**, to the extent possible, the term of contracts awarded by methods other than those required by Section 44.031(h), due to the COVID-19 emergency, shall not extend longer than reasonably necessary to respond to the Declaration of Disaster and comply with Executive Orders of the Governor;

**WHEREAS**, any contract entered into by the district pursuant to this resolution will be presented to the board of trustees for ratification at a future board meeting;

**WHEREAS**, the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large.

**WHEREAS**, the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large, recognizing that at any time during this emergency, establishing a quorum may be difficult or impossible, and in such circumstances only, delegation of these authorities to the Superintendent would be the only way to make necessary decisions to continue District operations.

**IT IS THEREFORE RESOLVED THAT** the Board of Trustees finds a substantial public purpose exists in protecting the health and safety of its students, staff, and community and therefore in ensuring that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19.

In furtherance of these public purposes, the Board of Trustees makes the

following delegations to the Superintendent and designee(s):

1. The authority to act in place of the Board under Policy DEC (Local) regarding employee leave and thus create guidelines and make decisions regarding absences, leave time, leave days, and compensation of any employee who is quarantined as a result of COVID19 and/or who tests positive for COVID-19 and who presents appropriate medical documentation regarding themselves and/or an immediate family member, in compliance with Texas and federal law;
2. The authority to seek any necessary waivers from the Texas Education Agency without further action of the Board of Trustees regarding missed instructional days, low attendance, or any matters related to the emergency closures as part of this Resolution;
3. The authority to declare a catastrophe and take all actions as appropriate in accordance with Texas Government Code, Section 552.233, regarding temporary suspension of the Texas Public Information Act;
4. Where permitted by law, the authority to act in place of the Board under Policies CH, COA and CV (Local) to negotiate, and execute contracts for goods and services that are necessary to mitigate, prevent, restore, and repair damage caused to District equipment, personal property, and facilities or to protect the safety of students and staff, related to COVID-19 and its potential spread. Such authority being necessary to prevent delays that will prevent or substantially impair the conduct of classes or other essential school functions and activities;
5. The authority to make contracts for goods and services needed to replace traditional classroom facilities and instructional equipment with alternative goods and services by methods other than those required by Section 44.031(a), including but not limited to the acquisition of resources necessary to implement remote operations and instruction in compliance with the Governor's Executive Orders; Such authority also extending to contracts for goods and services necessary to maintain the health and safety of facilities and equipment, including but not limited to, resources necessary for cleaning, disinfection, air quality measures, and testing.
6. The authority to make budgeted or unbudgeted purchases for goods or services, up to \$150,000, such authority being necessary to prevent delays that will prevent or substantially impair the conduct of classes or other essential school functions and activities due to COVID-19; after which the Superintendent will fully report to the Board of Trustees; and,
7. In the event other waivers or immediate actions are needed, the Superintendent is

authorized to take other action and to submit/apply for other waivers in accordance with guidance and instructions from the national and state authorities and/or agencies.

8. The above authority is granted only after the Superintendent discusses the necessary authority with the Board President and a good faith effort has been made to convene a quorum of the Board in a meeting that meets the requirements of the Texas Open Meetings Act, Texas Government Code Chapter 551, and the special exceptions thereto issued by the Texas Office of the Attorney General as related to the COVID-19 emergency declaration.

9. This Resolution shall be placed on the agenda of each Board meeting for consideration by the Board until it is rescinded by the Board.

**The above Resolution is passed and adopted this 17<sup>th</sup> day of August 2020 by the Board of Trustees.**

**APPROVED:**



\_\_\_\_\_  
Hoyt Harris  
President, Board of Trustees

**ATTEST:**



\_\_\_\_\_  
Forrest Collins  
Secretary, Board of Trustees



## **ALEDO ISD BOARD MEETING TEMPLATE**

**MEETING DATE:** August 24, 2020

**AGENDA ITEM:** Public Hearing to Discuss 2020-2021 Budget and Proposed Tax Rate

**PRESENTER:** Earl Husfeld, Chief Financial Officer

**BACKGROUND INFORMATION:**

- Prior to the adoption of the 2020-2021 fiscal year budget, the Board of Trustees is required to conduct a public meeting to discuss the budget and proposed tax rate during which any taxpayer of the District may be present and participate in the meeting.
- It would be appropriate for the President of the Board of Trustees to introduce this agenda item, allow Dr. Bohn and Mr. Husfeld to make some brief remarks and/or explanations about the budget, and then the President may solicit input and questions from the audience.
- A copy of the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate that was published in *The Community News* is provided for your information and review.

**FISCAL INFORMATION:**

None

**ATTACHMENTS:**

Notice of Public Meeting to Discuss Budget and Proposed Tax Rate

**ADMINISTRATIVE RECOMMENDATION:**

None – Informational Report

# NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The \_\_\_\_\_ *(name of school district)* will hold a public meeting at \_\_\_\_\_ *(time, date, year)* in \_\_\_\_\_ *(name of room, building, physical location)* \_\_\_\_\_ *(city, state)*.

**The purpose of this meeting is to discuss the school district’s budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.**

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed rate shown below unless the district publishes a revised notice containing the same information and comparisons set out below and holds another public meeting to discuss the revised notice.

**Maintenance Tax**                    \$ \_\_\_\_\_ / \$100 (Proposed rate for maintenance and operations)

**School Debt Service Tax**  
**Approved by Local Voters**    \$ \_\_\_\_\_ / \$100 (proposed rate to pay bonded indebtedness)

### Comparison of Proposed Budget with Last Year’s Budget

The applicable percentage increase or decrease (or difference) in the amount budgeted in the preceding fiscal year and the amount budgeted for the fiscal year that begins during the current tax year is indicated for each of the following expenditure categories:

Maintenance and operations	_____ % increase	or	_____ % (decrease)
Debt service	_____ % increase	or	_____ % (decrease)
Total expenditures	_____ % increase	or	_____ % (decrease)

### Total Appraised Value and Total Taxable Value (as calculated under Tax Code Section 26.04)

	Preceding Tax Year	Current Tax Year
Total appraised value* of all property	\$ _____	\$ _____
Total appraised value* of new property**	\$ _____	\$ _____
Total taxable value*** of all property	\$ _____	\$ _____
Total taxable value*** of new property**	\$ _____	\$ _____

\* "Appraised value" is the amount shown on the appraisal roll and defined by Tax Code Section 1.04(8).

\*\* "New property" is defined by Tax Code Section 26.012(17).

\*\*\* "Taxable value" is defined by Tax Code Section 1.04(10).

### Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness\* \$ \_\_\_\_\_

\* Outstanding principal.

**Comparison of Proposed Rates with Last Year's Rates**

	<b><u>Maintenance &amp; Operations</u></b>	<b><u>Interest &amp; Sinking Fund*</u></b>	<b><u>Total</u></b>	<b><u>Local Revenue Per Student</u></b>	<b><u>State Revenue Per Student</u></b>
<b>Last Year's Rate</b>	\$	\$ *	\$	\$	\$
<b>Rate to Maintain Same Level of Maintenance &amp; Operations Revenue &amp; Pay Debt Service</b>	\$	\$ *	\$	\$	\$
<b>Proposed Rate</b>	\$	\$ *	\$	\$	\$

\* The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both. The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.

**Comparison of Proposed Levy with Last Year's Levy on Average Residence**

	<b><u>Last Year</u></b>	<b><u>This Year</u></b>
Average Market Value of Residences	\$	\$
Average Taxable Value of Residences	\$	\$
Last Year's Rate Versus Proposed Rate per \$100 Value	\$	\$
Taxes Due on Average Residence	\$	\$
Increase (Decrease) in Taxes		\$

**Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in tax rate or property value.**

**Notice of Voter-Approval Rate: The highest tax rate the district can adopt before requiring voter approval at an election is \_\_\_\_\_ (school voter-approval rate) \_\_\_\_\_. This election will be automatically held if the district adopts a rate in excess of the voter-approval rate of \_\_\_\_\_ (school voter-approval rate) \_\_\_\_\_.**

**Fund Balances**

The following estimated balances will remain at the end of the current fiscal year and are not encumbered with or by a corresponding debt obligation, less estimated funds necessary for operating the district before receipt of the first state aid payment:

Maintenance and Operations Fund Balance(s)	\$
Interest & Sinking Fund Balance(s)	\$

A school district may not increase the district's maintenance and operations tax rate to create a surplus in maintenance and operations tax revenue for the purpose of paying the district's debt service.



## **ALEDO ISD BOARD MEETING TEMPLATE**

**MEETING DATE:** August 24, 2020

**AGENDA ITEM:** Consider Approval of Adoption of the 2020-2021 Fiscal Year Budget

**PRESENTER:** Earl Husfeld, Chief Financial Officer

### **BACKGROUND INFORMATION:**

- Per Section 44.002 of the Texas Education Code, “the Superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of the District for the following fiscal year.”
- The budget must be prepared according to generally accepted accounting principles, rules adopted by the State Board of Education, and adopted policies of the Board of Trustees.
- Once the budget has been prepared, the Board of Trustees must call a meeting for the purpose of adopting a budget for the succeeding fiscal year. Budgets for the General Fund, the Child Nutrition Fund, and the Debt Service Fund must be included in the official district budget and must be adopted by August 31.
- As we discussed during most of our Budget Workshops, the COVID-19 pandemic has led to considerable uncertainty in the development of the 2020-2021 proposed budget.
- This uncertainty is primarily attributable to the projected cost of COVID-19 related expenditures, the possibility of less students leading to less state revenues, and the possibility of a lower collection rate of current year property taxes.
- Please be aware the District intends to pursue any additional relief funding that may become available for necessary COVID-19 expenditures.
- The following summary of the proposed 2020-2021 budget is presented for your review and consideration.
- The proposed budget addresses the 2020-2021 budget priorities and provides for the items necessary to fund the District’s instructional programs and operational costs for the 2020-2021 fiscal year.
- The proposed budget provides for a proposed tax rate of \$1.4797. This proposed tax rate is a decrease of \$0.0136 from the 2019-2020 tax rate of \$1.4933. The proposed M&O component of the tax rate decreases from \$1.0683 to \$1.0547. The proposed I&S component of the tax rate remains at \$0.4250.

### **FISCAL INFORMATION:**

Adoption of the 2020-2021 Fiscal Year Budget

### **ATTACHMENTS:**

Summary of the Proposed 2020-2021 Fiscal Year Budget

### **ADMINISTRATIVE RECOMMENDATION:**

The Administration recommends the Board of Trustees approve and adopt the 2020-2021 fiscal year revenues and appropriations budgets for the General Fund, the Child Nutrition Fund, and the Debt Service Fund as presented.

## 2020-2021 Budget Priorities

The following budget priorities have been identified as the basis of the development of the District's 2020-2021 budget. As the Board of Trustees and Administration work through the budget development process in the coming months, these priorities may be adjusted or modified to meet identified needs of the District.

- Staffing at levels that meet student needs (using required student teacher ratios; services needed by students, such as special education, dyslexia, ESL, etc.)
- Staffing at levels that allows the District to function efficiently and effectively given functional workload.
- Maintain salaries and pay structures that are competitive in the market so we can attract and retain the best staff.
- Include funding to allow students to be able to participate in enriching learning opportunities when they arise (based on past year's expenditures for student registration, travel, etc.)
- Include funding to purchase instructional materials and professional development that align with our instructional focus for the year.
- Include funding to purchase technology to implement the District's technology plan and for new classrooms attributable to student growth that is consistent with the standard in existing classrooms.
- Include funding for classroom instructional resources for new teaching positions attributable to student growth that is consistent with the standard in existing classrooms.
- Include funding to support the District's increased safety and security measures on campuses.
- Include funding to provide for the basic operations of the District, such as utilities, maintenance services, custodial services, grounds services, insurance, etc.
- Include funding to provide for the additional operational costs that will be incurred to address the COVID-19 pandemic.

**Aledo Independent School District  
2020-2021 Budget Highlights**

- Projected student enrollment – 6,747, an increase of 310 students (4.82%) from the Fall 2019 PEIMS submission.
- Projected average daily attendance – 6,240.98 (92.5% of projected student enrollment).
- 2020 certified taxable value of all property in the District is \$4,332,304,026, an increase in value of \$153.37 million, or 3.67% from the 2019 certified values.
- Current year tax collections based on a projected 97.5% collection rate.
- The following additional staff positions approved during the March 2020 and July 2020 board meetings at a projected cost of approximately \$2,460,000:
  - 14 teachers for elementary schools
  - 5.5 teachers for intermediate and middle schools
  - 5.5 teachers for high school and ninth grade campuses
  - 5 Special Programs instructional facilitators
  - 2 Special Programs instructional aides
  - 3 early literacy specialists
  - 1 crisis counselor
  - 1 behavior specialist
  - 1 Special Programs 504 clerk
  - 2 human resources staff
  - 1 accounts payable clerk
  - 1 cyber security administrator
  - 4 bus drivers
  - 2 child nutrition staff (funded from Child Nutrition Program)
- General pay increase (GPI) of approximately \$850,000 as follows:
  - Teachers and Librarians – minimum increase of \$1,200 (adjusted 2% GPI plan)
  - 2% of pay range midpoint for other staff, plus targeted adjustments
- Additional operational costs of approximately \$837,000 to address COVID-19 pandemic (paper towels for classroom use, hand sanitizer for all facilities, gloves, masks/face coverings, face shields, CDC approved disinfectant throughout District, antibacterial soap, additional custodial staff for mid-day shift, electrostatic misting/spraying of facilities).
- \$150,000 budgeted for hotspots for student internet access due to COVID-19 pandemic.
- \$235,000 budgeted for additional cost of the District's property/casualty insurance.
- \$180,000 budgeted for renewal of annual maintenance agreements for district data center and networking equipment (originally pre-paid for 5 years with 2015 bond funds).

➤ Tax rates:	<u>Actual</u>	<u>Proposed</u>
	<u>2019-2020</u>	<u>2020-2021</u>
General Fund (M&O)	\$ 1.0683	\$ 1.0547
Debt Service Fund (I&S)	<u>0.4250</u>	<u>0.4250</u>
Total	<u>\$ 1.4933</u>	<u>\$ 1.4797</u>

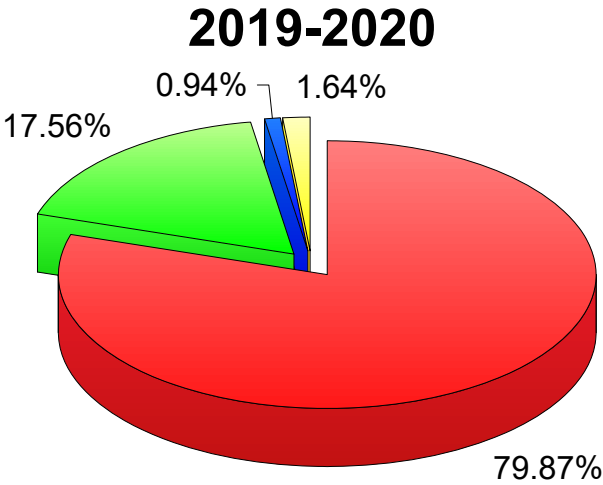
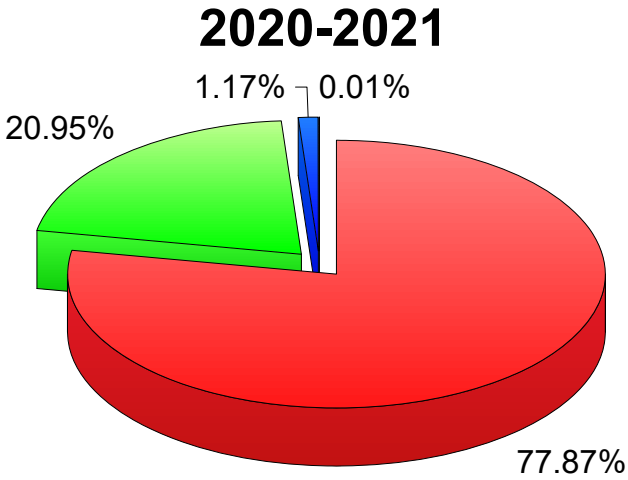
**Aledo Independent School District  
Budget Summary  
All Budgeted Funds**

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Child Nutrition Fund</u>	<u>2020-2021 Proposed Total</u>	<u>2019-2020 Budget Total</u>	<u>Yearly Difference</u>	<u>% of Change</u>
<b>Projected Fund Balance, September 1</b>	<b><u>25,431,235</u></b>	<b><u>2,888,899</u></b>	<b><u>249,120</u></b>	<b><u>28,569,254</u></b>	<b><u>27,217,493</u></b>		
<b><u>Revenues</u></b>							
Local Revenues	43,995,641	17,525,831	1,775,000	63,296,472	63,678,253	(381,781)	(0.60)
State Revenues	16,684,966	250,000	93,719	17,028,685	13,997,320	3,031,365	21.66
Federal Revenues	310,000	0	643,000	953,000	746,000	207,000	27.75
Other Resources	<u>8,000</u>	<u>0</u>	<u>0</u>	<u>8,000</u>	<u>1,303,750</u>	<u>(1,295,750)</u>	<u>(99.39)</u>
<b>Total Revenues &amp; Other Resources</b>	<b><u>60,998,607</u></b>	<b><u>17,775,831</u></b>	<b><u>2,511,719</u></b>	<b><u>81,286,157</u></b>	<b><u>79,725,323</u></b>	<b><u>1,560,834</u></b>	<b><u>1.96</u></b>
<b><u>Appropriations</u></b>							
Payroll Costs	47,691,346	0	1,295,000	48,986,346	45,627,922	3,358,424	7.36
Professional & Contracted Services	7,866,663	0	34,500	7,901,163	7,221,463	679,700	9.41
Supplies & Materials	3,121,537	0	1,381,000	4,502,537	4,038,080	464,457	11.50
Other Operating Expense	2,713,388	0	5,200	2,718,588	2,251,710	466,878	20.73
Debt Service	0	18,288,888	0	18,288,888	18,819,837	(530,949)	(2.82)
Capital Outlay	<u>115,400</u>	<u>0</u>	<u>20,050</u>	<u>135,450</u>	<u>414,550</u>	<u>(279,100)</u>	<u>(67.33)</u>
<b>Total Appropriations</b>	<b><u>61,508,334</u></b>	<b><u>18,288,888</u></b>	<b><u>2,735,750</u></b>	<b><u>82,532,972</u></b>	<b><u>78,373,562</u></b>	<b><u>4,159,410</u></b>	<b><u>5.31</u></b>
<b>Increase (Decrease) in Fund Balance</b>	<b><u>(509,727)</u></b>	<b><u>(513,057)</u></b>	<b><u>(224,031)</u></b>	<b><u>(1,246,815)</u></b>	<b><u>1,351,761</u></b>		
<b>Projected Fund Balance, August 31</b>	<b><u>24,921,508</u></b>	<b><u>2,375,842</u></b>	<b><u>25,089</u></b>	<b><u>27,322,439</u></b>	<b><u>28,569,254</u></b>		
<b>Fund Balance as a % of Appropriations</b>	<b><u>40.52</u></b>	<b><u>12.99</u></b>	<b><u>0.92</u></b>	<b><u>33.10</u></b>	<b><u>36.45</u></b>		

# Aledo ISD

## Total Revenues by Source

### All Budgeted Funds



**Aledo Independent School District  
Appropriation Summary by Function & Object  
All Budgeted Funds**

<u>Function</u>	<u>Payroll Costs</u>	<u>Professional &amp; Contracted Services</u>	<u>Supplies &amp; Materials</u>	<u>Other Operating Expenses</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>2020-2021 Proposed Total</u>	<u>% of Total</u>
Function 11 - Classroom Instruction	32,102,398	815,293	796,617	393,700	0	10,000	34,118,008	41.35
Function 12 - Instructional Resources/Media Services	635,046	29,050	53,450	3,700	0	0	721,246	0.87
Function 13 - Curriculum/Instructional Staff Development	444,953	33,550	49,200	211,845	0	0	739,548	0.90
Function 21 - Instructional Leadership	815,113	11,900	24,900	29,200	0	0	881,113	1.07
Function 23 - School Leadership	3,166,363	0	54,350	54,768	0	0	3,275,481	3.97
Function 31 - Guidance & Counseling Services	1,915,776	63,500	59,450	19,700	0	0	2,058,426	2.49
Function 33 - Health Services	569,217	1,900	15,300	710	0	0	587,127	0.71
Function 34 - Student (Pupil) Transportation	2,430,833	76,300	444,000	122,600	0	50,000	3,123,733	3.78
Function 35 - Food Services	1,295,000	34,500	1,381,000	8,200	0	20,050	2,738,750	3.32
Function 36 - Cocurricular & Extracurricular Activities	1,278,951	348,175	552,500	692,865	0	45,000	2,917,491	3.53
Function 41 - General Administration	1,931,841	421,300	36,500	273,300	0	0	2,662,941	3.23
Function 51 - Facilities Maintenance & Operations	1,062,565	4,344,100	883,170	800,700	0	10,400	7,100,935	8.60
Function 52 - Security & Monitoring Services	666,360	19,450	41,600	2,500	0	0	729,910	0.88
Function 53 - Data Processing Services	671,930	546,145	60,500	104,800	0	0	1,383,375	1.68
Function 71 - Debt Service	0	0	0	0	18,288,888	0	18,288,888	22.16
Function 81 - Facilities Acquisition & Construction	0	36,000	50,000	0	0	0	86,000	0.10
Function 91 - Chapter 41 Recapture	0	305,000	0	0	0	0	305,000	0.37
Function 99 - Other Intergovernmental Charges	<u>0</u>	<u>815,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>815,000</u>	<u>0.99</u>
<b>Total Appropriations</b>	<b>48,986,346</b>	<b>7,901,163</b>	<b>4,502,537</b>	<b>2,718,588</b>	<b>18,288,888</b>	<b>135,450</b>	<b>82,532,972</b>	<b>100.00</b>
<b>% of Total</b>	<b>59.35</b>	<b>9.57</b>	<b>5.46</b>	<b>3.29</b>	<b>22.16</b>	<b>0.16</b>	<b>100.00</b>	

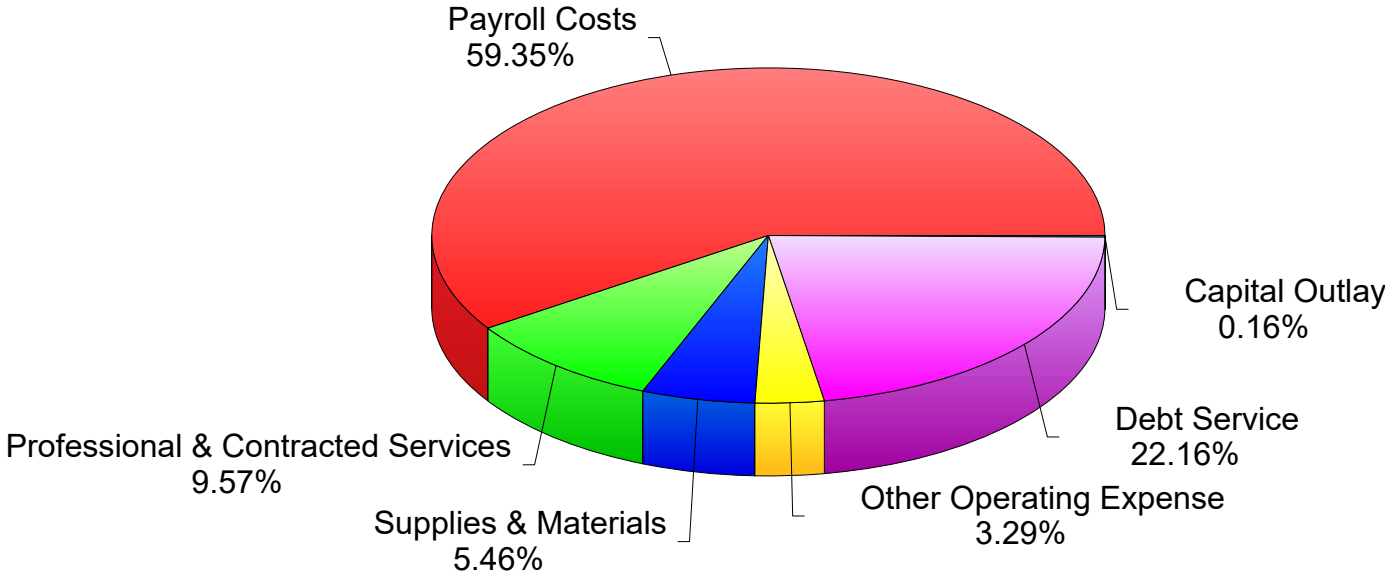
**Summary**

Instruction & Related (10's)	33,182,397	877,893	899,267	609,245	0	10,000	35,578,802	43.11
Instruction/Campus Leadership (20's)	3,981,476	11,900	79,250	83,968	0	0	4,156,594	5.04
Student Support Services (30's)	7,489,777	524,375	2,452,250	844,075	0	115,050	11,425,527	13.84
General Administration (40's)	1,931,841	421,300	36,500	273,300	0	0	2,662,941	3.23
Support Services (50's)	2,400,855	4,909,695	985,270	908,000	0	10,400	9,214,220	11.16
Debt Service (70's)	0	0	0	0	18,288,888	0	18,288,888	22.16
Intergovernmental Charges (80's & 90's)	<u>0</u>	<u>1,156,000</u>	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,206,000</u>	<u>1.46</u>
<b>Total Appropriations</b>	<b>48,986,346</b>	<b>7,901,163</b>	<b>4,502,537</b>	<b>2,718,588</b>	<b>18,288,888</b>	<b>135,450</b>	<b>82,532,972</b>	<b>100.00</b>

# Aledo ISD

## Total Appropriations by Object

### All Budgeted Funds

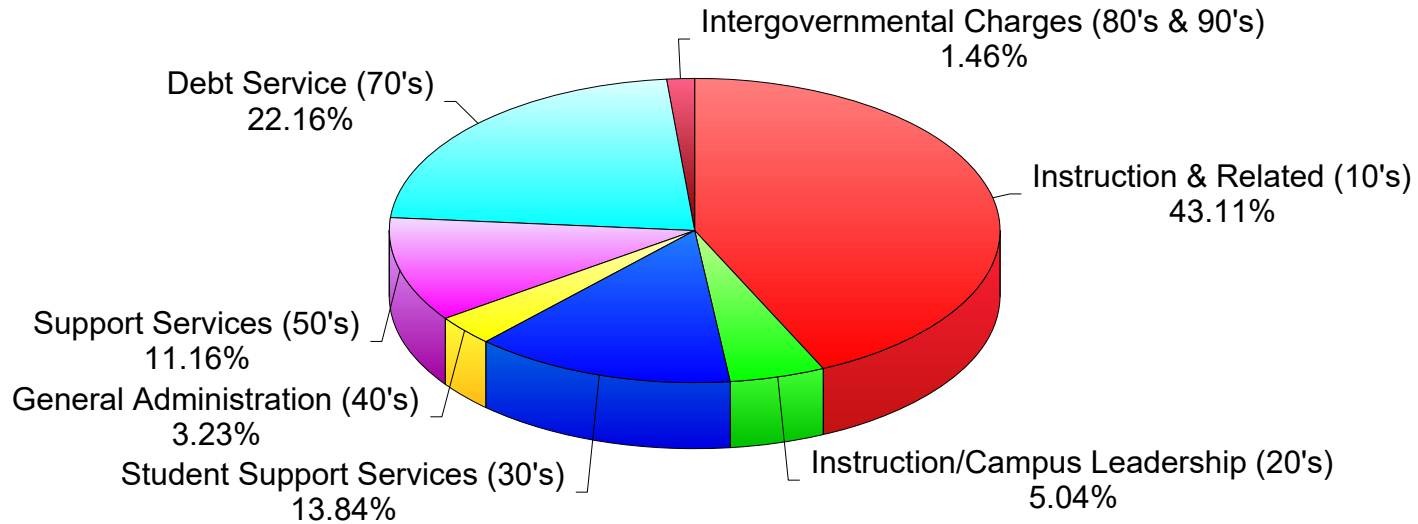


**2020-2021**

# Aledo ISD

## Total Appropriations by Function

### All Budgeted Funds



**2020-2021**

**Aledo Independent School District  
Revenue Summary by Source  
General Fund**

	<b><u>2019-2020 Budget</u></b>	<b><u>2020-2021 Proposed</u></b>	<b><u>Difference</u></b>	<b><u>% of Change</u></b>
<b><u>Local Revenues</u></b>				
Local Taxes - Current Year	42,889,566	43,092,141	202,575	0.47
Local Taxes - Prior Years	360,000	325,000	(35,000)	(9.72)
Penalties & Interest	175,000	175,000	0	0.00
Interest from Investments - Bank	35,000	2,000	(33,000)	(94.29)
Interest from Investments - TexPool	475,000	150,000	(325,000)	(68.42)
Facility Use/Rent	40,000	20,000	(20,000)	(50.00)
Facility Use/Rent, Athletic Fees, & Parking	57,500	400	(57,100)	(99.30)
Miscellaneous Revenue, Gifts/Donations, & Fees	192,100	230,000	37,900	19.73
Athletic Receipts & Concessions - Stadium	<u>405,000</u>	<u>1,100</u>	<u>(403,900)</u>	<u>(99.73)</u>
<b>Total Local Revenues</b>	<b><u>44,629,166</u></b>	<b><u>43,995,641</u></b>	<b><u>(633,525)</u></b>	<b><u>(1.42)</u></b>
<b><u>State Revenues</u></b>				
Per Capita & Foundation School Program	11,066,325	13,866,773	2,800,448	25.31
TRS On-Behalf Benefit	<u>2,596,059</u>	<u>2,818,193</u>	<u>222,134</u>	<u>8.56</u>
<b>Total State Revenues</b>	<b><u>13,662,384</u></b>	<b><u>16,684,966</u></b>	<b><u>3,022,582</u></b>	<b><u>22.12</u></b>

**Aledo Independent School District  
Revenue Summary by Source  
General Fund**

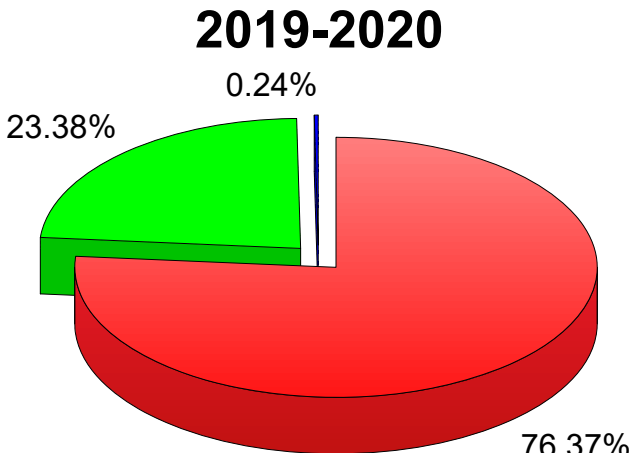
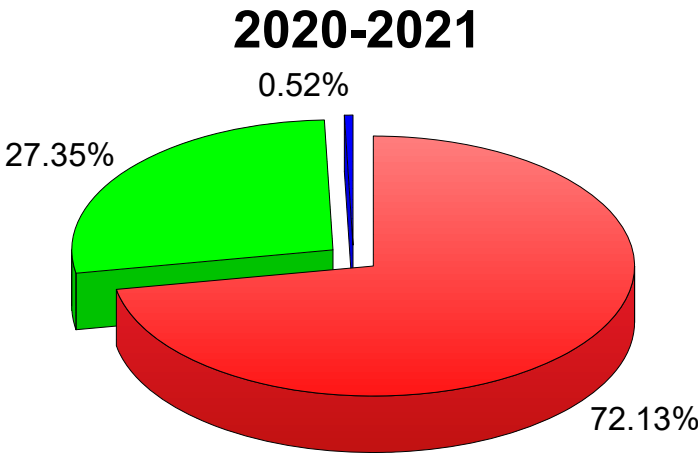
	<b><u>2019-2020 Budget</u></b>	<b><u>2020-2021 Proposed</u></b>	<b><u>Difference</u></b>	<b><u>% of Change</u></b>
<b><u>Federal Revenues &amp; Other Resources</u></b>				
School Health/SHARS Funding	135,000	310,000	175,000	129.63
Sale of Personal Property	500	500	0	0.00
Gas Lease & Land Lease Receipts	<u>7,500</u>	<u>7,500</u>	<u>0</u>	<u>0.00</u>
<b>Total Federal Revenues &amp; Other Resources</b>	<b><u>143,000</u></b>	<b><u>318,000</u></b>	<b><u>175,000</u></b>	<b><u>122.38</u></b>
<b>Total Revenues &amp; Other Resources</b>	<b><u>58,434,550</u></b>	<b><u>60,998,607</u></b>	<b><u>2,564,057</u></b>	<b><u>4.39</u></b>

	<b><u>2019-2020 Budget</u></b>	<b><u>% of Total</u></b>	<b><u>2020-2021 Proposed</u></b>	<b><u>% of Total</u></b>
<b><u>Summary</u></b>				
Local Revenues	44,629,166	76.37	43,995,641	72.13
State Revenues	13,662,384	23.38	16,684,966	27.35
Federal Revenues & Other Resources	<u>143,000</u>	<u>0.24</u>	<u>318,000</u>	<u>0.52</u>
<b>Total Revenues &amp; Other Resources</b>	<b><u>58,434,550</u></b>	<b><u>100.00</u></b>	<b><u>60,998,607</u></b>	<b><u>100.00</u></b>

# Aledo ISD

## Total Revenues by Source

### General Fund



**Aledo Independent School District  
Appropriation Summary by Function & Object  
General Fund**

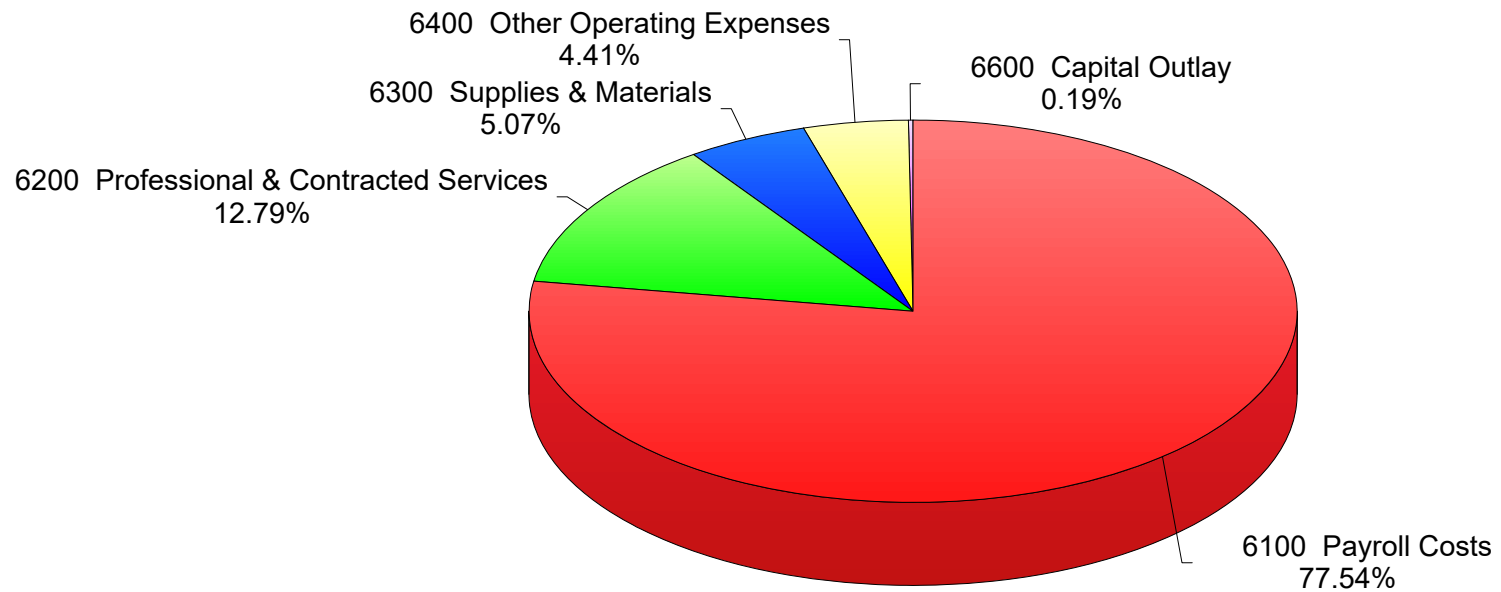
	<b><u>2019-2020</u></b>	<b><u>% of</u></b>	<b><u>2020-2021</u></b>	<b><u>% of</u></b>
	<b><u>Budget</u></b>	<b><u>Total</u></b>	<b><u>Proposed</u></b>	<b><u>Total</u></b>
<b><u>Summary by Function</u></b>				
Function 11 - Classroom Instruction	31,602,190	55.58	34,118,008	55.47
Function 12 - Instructional Resources & Media Services	716,122	1.26	721,246	1.17
Function 13 - Curriculum/Instructional Staff Development	594,969	1.05	739,548	1.20
Function 21 - Instructional Leadership	762,050	1.34	881,113	1.43
Function 23 - School Leadership	3,130,537	5.51	3,275,481	5.33
Function 31 - Guidance & Counseling Services	1,914,118	3.37	2,058,426	3.35
Function 33 - Health Services	563,382	0.99	587,127	0.95
Function 34 - Student (Pupil) Transportation	3,056,614	5.38	3,123,733	5.08
Function 35 - Food Services	3,000	0.01	3,000	0.00
Function 36 - Cocurricular & Extracurricular Activities	2,895,754	5.09	2,917,491	4.74
Function 41 - General Administration	2,354,947	4.14	2,662,941	4.33
Function 51 - Facilities Maintenance & Operations	6,097,558	10.72	7,100,935	11.54
Function 52 - Security & Monitoring Services	745,934	1.31	729,910	1.19
Function 53 - Data Processing Services	1,095,450	1.93	1,383,375	2.25
Function 81 - Facilities Acquisition & Construction	236,000	0.42	86,000	0.14
Function 91 - Chapter 41 Recapture	305,000	0.54	305,000	0.50
Function 99 - Other Intergovernmental Charges	<u>785,000</u>	<u>1.38</u>	<u>815,000</u>	<u>1.33</u>
<b>Total Appropriations</b>	<b><u>56,858,625</u></b>	<b><u>100.00</u></b>	<b><u>61,508,334</u></b>	<b><u>100.00</u></b>

**Summary by Object**

6100 Payroll Costs	44,426,572	78.14	47,691,346	77.54
6200 Professional & Contracted Services	7,186,963	12.64	7,866,663	12.79
6300 Supplies & Materials	2,607,680	4.59	3,121,537	5.07
6400 Other Operating Expenses	2,242,910	3.94	2,713,388	4.41
6600 Capital Outlay	<u>394,500</u>	<u>0.69</u>	<u>115,400</u>	<u>0.19</u>
<b>Total Appropriations</b>	<b><u>56,858,625</u></b>	<b><u>100.00</u></b>	<b><u>61,508,334</u></b>	<b><u>100.00</u></b>

# Aledo ISD

## Total Appropriations by Object General Fund



**2020-2021**

**Aledo Independent School District  
Budget Summary  
Child Nutrition Fund**

	<b><u>2019-2020 Budget</u></b>	<b><u>2020-2021 Proposed</u></b>	<b><u>Difference</u></b>	<b><u>% of Change</u></b>
<b><u>Local Revenues</u></b>				
Food Service Sales	<b><u>1,775,000</u></b>	<b><u>1,775,000</u></b>	<b><u>0</u></b>	<b><u>0.00</u></b>
<b><u>State Revenues</u></b>				
Food Service State Matching/TRS On-Behalf Benefit	<b><u>84,936</u></b>	<b><u>93,719</u></b>	<b><u>8,783</u></b>	<b><u>10.34</u></b>
<b><u>Federal Revenues &amp; Other Resources</u></b>				
Child Nutrition Programs	500,000	505,000	5,000	1.00
USDA Donated Commodities	<u>111,000</u>	<u>138,000</u>	<u>27,000</u>	<u>24.32</u>
<b>Total Federal Revenues &amp; Other Resources</b>	<b><u>611,000</u></b>	<b><u>643,000</u></b>	<b><u>32,000</u></b>	<b><u>5.24</u></b>
<b>Total Revenues &amp; Other Resources</b>	<b><u>2,470,936</u></b>	<b><u>2,511,719</u></b>	<b><u>40,783</u></b>	<b><u>1.65</u></b>
<b><u>Function 35 - Food Services</u></b>				
6100 Payroll Costs	1,201,350	1,295,000	93,650	7.80
6200 Professional & Contracted Services	34,500	34,500	0	0.00
6300 Supplies & Materials	1,430,400	1,381,000	(49,400)	(3.45)
6400 Other Operating Expenses	8,800	5,200	(3,600)	(40.91)
6600 Capital Outlay	<u>20,050</u>	<u>20,050</u>	<u>0</u>	<u>0.00</u>
<b>Total Appropriations</b>	<b><u>2,695,100</u></b>	<b><u>2,735,750</u></b>	<b><u>40,650</u></b>	<b><u>1.51</u></b>

**Aledo Independent School District  
Budget Summary  
Debt Service Fund**

	<b><u>2019-2020 Budget</u></b>	<b><u>2020-2021 Proposed</u></b>	<b><u>Difference</u></b>	<b><u>% of Change</u></b>
<b><u>Local Revenues</u></b>				
Local Taxes - Current Year	17,059,087	17,364,331	305,244	1.79
Local Taxes - Prior Years	85,000	70,000	(15,000)	(17.65)
Penalties & Interest	50,000	60,000	10,000	20.00
Interest from Investments - Bank	5,000	1,500	(3,500)	(70.00)
Interest from Investments - TexPool	<u>75,000</u>	<u>30,000</u>	<u>(45,000)</u>	<u>(60.00)</u>
<b>Total Local Revenues</b>	<b><u>17,274,087</u></b>	<b><u>17,525,831</u></b>	<b><u>251,744</u></b>	<b><u>1.46</u></b>
<b><u>Other Resources</u></b>				
Premium on Bonds Sold/Capitalized Interest	<u>1,295,750</u>	<u>0</u>	<u>(1,295,750)</u>	<u>(100.00)</u>
<b><u>State Revenues</u></b>				
Existing Debt Allotment	<b><u>250,000</u></b>	<b><u>250,000</u></b>	<b><u>0</u></b>	<b><u>0.00</u></b>
<b>Total Revenues &amp; Other Resources</b>	<b><u>18,819,837</u></b>	<b><u>17,775,831</u></b>	<b><u>(1,044,006)</u></b>	<b><u>(5.55)</u></b>
<b><u>Function 71 - Debt Service</u></b>				
6500 Bond Principal	10,126,594	6,233,986	(3,892,608)	(38.44)
6500 Bond Interest	8,678,243	12,039,902	3,361,659	38.74
6500 Paying Agent Fees	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>0.00</u>
<b>Total Function 71</b>	<b><u>18,819,837</u></b>	<b><u>18,288,888</u></b>	<b><u>(530,949)</u></b>	<b><u>(2.82)</u></b>
<b>Total Appropriations</b>	<sup>25</sup> <b><u>18,819,837</u></b>	<b><u>18,288,888</u></b>	<b><u>(530,949)</u></b>	<b><u>(2.82)</u></b>

**Aledo Independent School District  
Teachers and Librarians  
2020-2021 New Hire Guide**

Completed Years of Experience	New Hire Salary
0	\$56,000
1	\$56,300
2	\$56,600
3	\$56,900
4	\$57,300
5	\$57,800
6	\$58,200
7	\$58,600
8	\$58,900
9	\$59,200
10	\$59,600
11	\$60,000
12	\$60,400
13	\$60,700
14	\$61,000
15	\$61,400
16	\$61,700
17	\$62,000
18	\$62,300
19	\$62,600
20	\$62,900
21	\$63,200
22	\$63,500
23	\$63,800
24	\$64,100
25	\$64,400
26	\$64,765
27	\$65,585
28	\$66,405
29	\$67,225
30	\$67,825

**\$1,000 General Master's Degree Stipend**

**At least \$1,200 increase for continuing Teachers and Librarians**

The salaries listed above are based on 10-month employment for the 2020-2021 school year. Salary plans are determined on an annual basis and salary advancement is not guaranteed. Pay increases are based on the annual pay raise budget approved by the Board of Trustees.

**Aledo Independent School District  
Clerical/Paraprofessional Pay Plan  
2020-2021**

Pay Grade	Job Title	Duty Days	Minimum	Midpoint	Maximum	
<b>1</b>			<b>Hourly Rate</b>	<b>\$11.71</b>	<b>\$13.94</b>	<b>\$16.17</b>
	Aide, Physical Education	177	177 Days	\$16,581	\$19,739	\$22,897
	Aide, Teacher's	177				
<b>2</b>			<b>Hourly Rate</b>	<b>\$12.89</b>	<b>\$15.34</b>	<b>\$17.79</b>
	Aide, ISS	177	171 Days	\$17,634	\$20,985	\$24,337
	Aide, Library	192	177 Days	\$18,252	\$21,721	\$25,191
	Aide, Special Education	177	192 Days	\$19,799	\$23,562	\$27,325
	Choral Accompanist	171	195 Days	\$20,108	\$23,930	\$27,752
	Receptionist, High School	220	220 Days	\$22,686	\$26,998	\$31,310
	Receptionist, Intermediate School	195				
	Receptionist, Middle School	195				
<b>3</b>			<b>Hourly Rate</b>	<b>\$14.82</b>	<b>\$17.64</b>	<b>\$20.46</b>
	Aide, Special Education , Special Needs	177	177 Days	\$20,985	\$24,978	\$28,971
	Attendance Clerk, High School/Middle School	177	195 Days	\$23,119	\$27,518	\$31,918
	Distance Learning Aide, High School	195	205 Days	\$24,305	\$28,930	\$33,554
	Registrar/PEIMS Clerk, Elementary School	220	220 Days	\$26,083	\$31,046	\$36,010
	Registrar/PEIMS Clerk, Intermediate School	220				
	Registrar/PEIMS Clerk, Middle School	220				
	Registrar/PEIMS Clerk, Ninth Grade Campus	220				
	Secretary, Counselor, High School	205				
	Special Programs 504 Clerk	220				
<b>4</b>			<b>Hourly Rate</b>	<b>\$17.04</b>	<b>\$20.29</b>	<b>\$23.54</b>
	Aide, Behavior Interventionist	177	177 Days	\$24,129	\$28,731	\$33,333
	Receptionist/Bearcat Store Manager, Administration Building	236	195 Days	\$26,582	\$31,652	\$36,722
	Registrar/PEIMS Clerk, High School	220	220 Days	\$29,990	\$35,710	\$41,430
	Secretary, Alternative School Principal	195	236 Days	\$32,172	\$38,308	\$44,444
	Secretary, Elementary School Principal	220				
	Secretary, Intermediate School Principal	220				
	Secretary, Middle School Principal	220				
	Secretary, Ninth Grade Principal	220				

**Aledo Independent School District  
Clerical/Paraprofessional Pay Plan  
2020-2021**

Pay Grade	Job Title	Duty Days	Minimum	Midpoint	Maximum	
<b>5</b>						
	Accounts Payable Clerk	236	187 Days	\$29,322	\$34,902	\$40,482
	Assistant, Human Resources	236	205 Days	\$32,144	\$38,261	\$44,378
	Licensed Vocational Nurse (LVN)	187	220 Days	\$34,496	\$41,061	\$47,626
	Secretary, Athletic Director	236	236 Days	\$37,005	\$44,047	\$51,089
	Secretary, Child Nutrition	205				
	Secretary, High School Principal	220				
	Secretary, Maintenance	236				
	Secretary, Police/Technology	236				
	Secretary, Special Programs	236				
	Secretary, Transportation	236				
	Site Supervisor, Child Nutrition	205				
<b>6</b>						
	Color Guard Instructor	187	187 Days	\$34,124	\$40,138	\$46,152
	Help Desk Technician	236	236 Days	\$43,065	\$50,655	\$58,245
	Secretary, Assistant Superintendent C & I	236				
	Secretary, Business Office	236				
	Secretary, Deputy Superintendent/Communications	236				
	Secretary, Human Resources	236				
	Secretary, Student Services/Assessment & Accountability	236				
	Specialist, Certification	236				
<b>7</b>						
	Executive Assistant, Superintendent	236	236 Days	\$57,263	\$67,364	\$77,465

**Aledo Independent School District  
Auxiliary Pay Plan  
2020-2021**

Pay Grade	Job Title	Duty Days	Minimum	Midpoint	Maximum	
<b>1</b>			<b>Hourly Rate</b>	<b>\$12.08</b>	<b>\$14.38</b>	<b>\$16.68</b>
	Bus Monitor	174	174 Days	\$12,612	\$15,013	\$17,414
	Bus Monitor/White Fleet	174	174* Days	\$13,662	\$16,264	\$18,865
	Child Nutrition Specialist	174*	174** Days	\$14,713	\$17,515	\$20,316
	Child Nutrition Specialist, High School	174**	174*** Days	\$15,764	\$18,766	\$21,767
	Child Nutrition Asst Manager, High School	174***				
<b>2</b>			<b>Hourly Rate</b>	<b>\$14.49</b>	<b>\$17.25</b>	<b>\$20.01</b>
	Child Nutrition Manager, Elementary School	180	180 Days	\$20,866	\$24,840	\$28,814
	Child Nutrition Manager, Intermediate School	180	261 Days	\$30,255	\$36,018	\$41,781
	Warehouse Worker, Shipping & Receiving	261				
<b>3</b>			<b>Hourly Rate</b>	<b>\$17.10</b>	<b>\$20.36</b>	<b>\$23.62</b>
	Bus Driver	174	174 Days	\$17,852	\$21,256	\$24,659
	Child Nutrition Manager, High School	180	180 Days	\$24,624	\$29,318	\$34,013
	Child Nutrition Manager, Middle School	180	236 Days	\$32,285	\$38,440	\$44,595
	Child Nutrition Manager, Ninth Grade Campus	180	261 Days	\$35,705	\$42,512	\$49,319
	General Maintenance Worker	261				
	Safety Specialist, Transportation	236				
<b>4</b>			<b>Hourly Rate</b>	<b>\$19.84</b>	<b>\$23.62</b>	<b>\$27.40</b>
	Carpenter/Locksmith	261	236 Days	\$37,458	\$44,595	\$51,731
	Route Coordinator-Dispatcher	236	261 Days	\$41,426	\$49,319	\$57,211
	Mechanic	236				
<b>5</b>			<b>Hourly Rate</b>	<b>\$23.61</b>	<b>\$28.11</b>	<b>\$32.61</b>
	Electrician	261	195 Days	\$36,832	\$43,852	\$50,872
	HVAC Technician	261	220 Days	\$41,554	\$49,474	\$57,394
	Locksmith/IPM/Non-Comm Applicator	261	236 Days	\$44,576	\$53,072	\$61,568
	Mechanic Supervisor	236	261 Days	\$49,298	\$58,694	\$68,090
	Plumber	261				
	Police Officer	195				
	Police Officer, Lieutenant	220				
<b>6</b>			<b>Hourly Rate</b>	<b>\$27.43</b>	<b>\$33.45</b>	<b>\$39.47</b>
	General Foreman	261	261 Days	\$57,274	\$69,844	\$82,413
<b>LRM</b>			<b>Hourly Rate</b>	<b>\$10.00</b>	<b>\$10.00</b>	<b>\$10.00</b>
	Lunch Room Monitor	171	171 Days	\$5,985	\$5,985	\$5,985

**Aledo Independent School District  
Administrative/Professional Pay Plan  
2020-2021**

Pay Grade	Job Title	Duty Months	Minimum	Midpoint	Maximum	
<b>1</b>			<b>Monthly</b>	<b>\$5,026</b>	<b>\$6,131</b>	<b>\$7,235</b>
	Accountant (degreed)	12	10 Months	\$50,260	\$61,310	\$72,350
	Business Manager	12	12 Months	\$60,312	\$73,572	\$86,820
	Coordinator, District PEIMS	12				
	Coordinator, Human Resources	12				
	Coordinator, Payroll and Benefits	12				
	Manager, Transportation	12				
	Nurse, RN	10				
<b>2</b>			<b>Monthly</b>	<b>\$5,530</b>	<b>\$6,744</b>	<b>\$7,957</b>
	Assistant Principal, Elementary	11	10 Months	\$55,300	\$67,440	\$79,570
	Assistant Principal, Intermediate	11	10.5 Months	\$58,065	\$70,812	\$83,549
	Certified Behavior Analyst	10	11 Months	\$60,830	\$74,184	\$87,527
	Counselor, Alternative School	10.5	12 Months	\$66,360	\$80,928	\$95,484
	Counselor, Elementary School	10.5				
	Counselor, High School	11				
	Counselor, Intermediate School	10.5				
	Counselor, District Intervention	11				
	Counselor, Ninth Grade Campus	11				
	Counselor, Middle School	10.5				
	Counselor, Special Education	10				
	Diagnostician	10				
	Instructional Facilitator, Special Education	10				
	Instructional Specialist	11				
	Police Chief	12				
	Specialist, Behavior Intervention	10				
	Specialist, Lead Campus Testing	11				
	Speech Therapist, Special Education	10				
<b>3</b>			<b>Monthly</b>	<b>\$6,027</b>	<b>\$7,351</b>	<b>\$8,674</b>
	Assistant Principal, Middle School	11	10 Months	\$60,270	\$73,510	\$86,740
	Assistant Principal, Ninth Grade Campus	11	11 Months	\$66,297	\$80,861	\$95,414
	Cyber Security Administrator	12	11.5 Months	\$69,311	\$84,537	\$99,751
	Database Administrator	12	12 Months	\$72,324	\$88,212	\$104,088
	Director, Band	11.5				
	Instructional Specialist, English Language Arts	12				
	Instructional Specialist, Instructional Technology	12				
	Instructional Specialist, Math	12				
	Instructional Specialist, Science	12				
	Instructional Specialist, Social Studies	12				
	Network Administrator	12				
	Occupational Therapist	10				
		30				

**Aledo Independent School District  
Administrative/Professional Pay Plan  
2020-2021**

Pay Grade	Job Title	Duty Months	Minimum	Midpoint	Maximum	
<b>4</b>			<b>Monthly</b>	<b>\$6,931</b>	<b>\$8,453</b>	<b>\$9,975</b>
	Assistant Principal, High School	11	11 Months	\$76,241	\$92,983	\$109,725
	Coordinator, Special Programs	12	11.5 Months	\$79,707	\$97,210	\$114,713
	Director, Career Technology Education	12	12 Months	\$83,172	\$101,436	\$119,700
	Director, Child Nutrition	11.5				
	Director, Maintenance	12				
	Director, Transportation	12				
	Head Football Coach, High School	12				
	Principal, Alternative School	11.5				
	Principal, Elementary School	11.5				
	Principal, Intermediate School	11.5				
<b>5</b>			<b>Monthly</b>	<b>\$8,166</b>	<b>\$9,721</b>	<b>\$11,276</b>
	Director, Assessment & Accountability	12	11.5 Months	\$93,909	\$111,792	\$129,674
	Director, Athletics	12	12 Months	\$97,992	\$116,652	\$135,312
	Director, Communications	12				
	Director, Construction & Facilities	12				
	Director, Special Programs	12				
	Director, Technology	12				
	Principal, Middle School	11.5				
	Principal, Ninth Grade Campus	11.5				
<b>6</b>			<b>Monthly</b>	<b>\$8,819</b>	<b>\$10,499</b>	<b>\$12,178</b>
	Executive Director, Human Resources	12	11.5 Months	\$101,419	\$120,739	\$140,047
	Executive Director, Student Services	12	12 Months	\$105,828	\$125,988	\$146,136
	Principal, High School	11.5				
<b>7</b>			<b>Monthly</b>	<b>\$9,965</b>	<b>\$11,864</b>	<b>\$13,762</b>
	Assistant Superintendent, Curriculum & Instruction	12	12 Months	\$119,580	\$142,368	\$165,144
	Chief Financial Officer	12				
	Deputy Superintendent	12				

**Aledo Independent School District  
Extra Duty Stipends  
2020-2021**

<b>Academics:</b>	
<b>Activity/Assignment</b>	<b>Amount</b>
Debate, High School	\$2,000
Department Chair, High School	\$1,200
Department Chair, Middle School	\$1,000
Department Chair, Ninth Grade Campus	\$1,000
Dyslexia Coordinator	\$2,500
Future Business Leaders of America	\$500
Future Farmers of America/Vocational Agriculture	\$11,000
Gifted & Talented Specialist, Middle School	\$500
Health Occupations Students of America (HOSA)	\$500
Law Enforcement, High School	\$500
Lead Counselor, High School	\$1,000
Lead Diagnostician	\$2,000
Lead Nurse	\$3,000
Lead Occupational Therapist	\$2,000
Lead Speech Language Pathologist	\$2,000
Learning Management System (LMS) Super User	\$500
Masters Degree, General	\$1,000
National Honor Society	\$1,500
National Junior Honor Society	\$1,500
New Teacher Mentor	\$500
Newspaper, High School	\$1,500
Newspaper, Middle School	\$750
On Ramps, High School	\$1,500
Project Lead the Way, High School	\$1,500
Project Lead the Way, Middle School	\$500
Remote Learning Teacher Leader, Elementary School	\$1,000
Robotics, High School, Lead	\$1,500
Robotics, High School, Co-Sponsor	\$1,000
Robotics, Middle School	\$500
Senior Class, High School	\$1,000
Spelling Bee, Middle School	\$500
Student Council, High School	\$2,000
Student Council, Middle School	\$1,500
Student Council, Ninth Grade Campus	\$1,000
UIL Coordinator, High School	\$1,700
UIL Coordinator, Middle School	\$1,200
Web Page	\$500
Yearbook, Elementary School	\$1,000
Yearbook, High School	\$2,000
Yearbook, Intermediate School	\$1,000
Yearbook, Middle School	\$1,850

**Aledo Independent School District  
Extra Duty Stipends  
2020-2021**

<b>Performing Arts:</b>	
<b>Activity/Assignment</b>	<b>Amount</b>
Band, High School, Assistant	\$9,000
Band, Middle School	\$8,000
Cheerleader, High School (Varsity)	\$6,000
Cheerleader, High School, Assistant (Jr. Varsity)	\$3,000
Cheerleader, Middle School	\$3,000
Cheerleader, Ninth Grade Campus	\$3,000
Choir, High School	\$6,000
Dance, High School/Middle School	\$6,000
One Act Play/Musical, High School	\$4,500
Theater Arts, High School, Assistant	\$3,000
Theater Arts/One Act Play/Musical, Middle School	\$3,000

**Aledo Independent School District  
Extra Duty Stipends  
2020-2021**

<b>Athletics:</b>	
<b>Sport/Assignment</b>	<b>Amount</b>
Baseball, Assistant	\$5,000
Baseball, Head	\$9,000
Basketball, Assistant	\$5,000
Basketball, Head	\$9,000
Basketball, Middle School	\$3,000
Coordinator, High School	\$5,000
Coordinator, Middle School	\$3,000
Cross Country, Assistant	\$4,500
Cross Country, Head	\$8,000
Cross Country, Middle School	\$3,000
Football, Assistant, Freshman	\$6,500
Football, Assistant, Head Coach	\$1,000
Football, Assistant, Jr. Varsity	\$7,000
Football, Assistant, Varsity	\$7,500
Football, Coordinator	\$1,500
Football, Co-Coordinator	\$500
Football, Equipment Manager	\$1,000
Football, Middle School	\$5,500
Golf, Assistant	\$4,500
Golf, Head	\$8,000
Powerlifting, Assistant	\$4,500
Powerlifting, Head	\$8,000
Soccer, Assistant	\$5,000
Soccer, Head	\$9,000
Soccer, Middle School	\$1,500
Softball, Assistant	\$5,000
Softball, Head	\$9,000
Swimming, Head	\$8,000
Tennis, Assistant	\$4,500
Tennis, Head	\$8,000
Tennis, Middle School	\$3,000
Track, Assistant	\$5,000
Track, Head	\$9,000
Track, Middle School	\$3,000
Trainer, Assistant	\$15,000
Trainer, Head	\$16,500
Volleyball, Assistant	\$5,000
Volleyball, Head	\$9,000
Volleyball, Middle School	\$4,500



## **ALEDO ISD BOARD MEETING TEMPLATE**

**MEETING DATE:** August 24, 2020

**AGENDA ITEM:** Consider Approval of Adoption of Tax Rate for the 2020-2021 Fiscal Year

**PRESENTER:** Earl Husfeld, Chief Financial Officer

### **BACKGROUND INFORMATION:**

- After adoption of the fiscal year budget, the Board of Trustees must adopt a tax rate through the adoption of an ordinance, resolution, or order.
- The tax rate consists of two components, Maintenance and Operations (M&O) and Interest and Sinking (I&S).
- The following ordinance provides for the levying and assessing of ad valorem taxes for the Aledo Independent School District for tax year 2020.
- The ordinance establishes a total tax rate of \$1.4797 per one hundred dollars of value, with \$1.0547 being allocated to the General Fund (M&O) and \$0.4250 allocated to the Debt Service Fund (I&S).
- The proposed total tax rate of \$1.4797 is the tax rate needed to fund the 2020-2021 fiscal year budget approved by the Board of Trustees during the meeting this evening.
- The proposed tax rate of \$1.4797 is a decrease of \$0.0136 from the 2019 tax rate of \$1.4933.

### **FISCAL INFORMATION:**

The proposed tax rate is the tax rate needed to fund the 2020-2021 fiscal year budget.

### **ATTACHMENTS:**

An Ordinance Levying and Assessing Ad Valorem Taxes for the Aledo Independent School District for the 2020 Tax Year

### **ADMINISTRATIVE RECOMMENDATION:**

The Administration recommends the Board of Trustees adopt the following ordinance levying and assessing ad valorem taxes for the Aledo Independent School District for the 2020 tax year. This ordinance sets the 2020 total tax rate at \$1.4797 per one hundred dollars of valuation, of which \$1.0547 is allocated to the General Fund and \$0.4250 is allocated to the Debt Service Fund.

**AN ORDINANCE LEVYING AND  
ASSESSING AD VALOREM TAXES FOR THE  
ALEDO INDEPENDENT SCHOOL DISTRICT  
FOR THE 2020 TAX YEAR**

**Whereas**, the Board of Trustees of the Aledo Independent School District hereby levies and adopts a tax rate on each one hundred dollars (\$100.00) of assessed valuation on all property, real and personal, situated in the Aledo Independent School District for tax year 2020, except such property as may be exempt from taxation by the Constitution and Statues of the State of Texas, and policies of the Aledo Independent School District; and,

**Whereas**, the Board of Trustees of the Aledo Independent School District has adopted the 2020-2021 fiscal year budget for the General Fund; and,

**Whereas**, the Board of Trustees of the Aledo Independent School District has also adopted the 2020-2021 fiscal year budget for the Debt Service Fund, which provides for the repayment of principal, interest, and fees on bonded indebtedness of the District; and,

**Whereas**, the total tax rate proposed to fund these budgets is less than the voter-approval rate for the 2020-2021 fiscal year; and,

**Whereas**, all required notices and advertisements relating to the adoption of the tax rates have been posted and printed; and,

**Whereas**, this meeting has been duly posted for more than 72 hours; therefore,

**BE IT RESOLVED AND ORDAINED**, the Board of Trustees of the Aledo Independent School District does hereby adopt the tax rates for the local taxes to fund the General Fund budget and the Debt Service Fund budget as follows:

Maintenance and Operations Tax Rate	\$ 1.0547
Interest and Sinking Tax Rate	\$ <u>0.4250</u>
Total Tax Rate	\$ <u>1.4797</u>

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

This vote being taken on the 24<sup>th</sup> day of August 2020, received a recorded vote of \_\_\_\_\_ AYES and \_\_\_\_\_ NAYS.

APPROVED:

ATTEST:

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees



## **ALEDO ISD BOARD MEETING TEMPLATE**

**MEETING DATE:** August 24, 2020

**AGENDA ITEM:** Consider Approval of Final Amended Budget for 2019-2020

**PRESENTER:** Earl Husfeld, Chief Financial Officer

### **BACKGROUND INFORMATION:**

- Sections 44.002 through 44.006 of the Texas Education Code establish the legal basis for budget development in school districts.
- The Texas Education Agency has established the additional requirement that the General Fund, the Child Nutrition Fund, and the Debt Service Fund must be included in the official district budget. These budgets must be prepared, approved, and amended at the fund and function level.
- The District's 2019-2020 Final Amended Budget for the General Fund is presented for your review and consideration.
- The final functional expenditure amendments within the General Fund are primarily attributable to end-of-year accounting adjustments for salary accruals, TRS on-behalf payments, and the TRS Medicare Part D payment. The increase to State Revenues is primarily attributable to increased TRS on-behalf and TRS Medicare Part D revenues and components of House Bill 3 state revenue calculations that were not known/available at the time the 2019-2020 budget was adopted.
- No final budget amendments are needed for the Debt Service Fund and the Child Nutrition Fund.

### **FISCAL INFORMATION:**

No financial impact for approval of this item.

### **ATTACHMENTS:**

2019-2020 Cross-Function Budget Amendments for the General Fund

### **ADMINISTRATIVE RECOMMENDATION:**

The Administration recommends the Board of Trustees approve the 2019-2020 Final Amended Budget as presented.

**ALEDO INDEPENDENT SCHOOL DISTRICT  
GENERAL FUND  
2019-2020 CROSS-FUNCTION BUDGET AMENDMENTS  
As of August 31, 2020**

**REVENUES**

<u>Function/Description</u>	<u>Original Budget</u>	<u>Amended Budget June 8, 2020</u>	<u>Amendments</u>	<u>Amended Budget August 31, 2020</u>
57 Local Revenues	\$ 44,629,166	\$ 44,629,166	\$ -	\$ 44,629,166
58 State Revenues	13,662,384	13,662,384	815,000	14,477,384
59 Federal Revenues	135,000	135,000	-	135,000
79 Other Resources	8,000	8,000	-	8,000
<b>Total Revenues</b>	<b>\$ 58,434,550</b>	<b>\$ 58,434,550</b>	<b>\$ 815,000</b>	<b>\$ 59,249,550</b>

**APPROPRIATIONS**

<u>Function/Description</u>	<u>Original Budget</u>	<u>Amended Budget June 8, 2020</u>	<u>Amendments</u>	<u>Amended Budget August 31, 2020</u>
11 Classroom Instruction	\$ 31,602,190	\$ 31,602,190	\$ 435,000	\$ 32,037,190
12 Instructional Resources & Media Services	716,122	716,122	-	716,122
13 Curriculum/Instructional Staff Development	594,969	594,969	(50,000)	544,969
21 Instructional Leadership	762,050	762,050	50,000	812,050
23 School Leadership	3,130,537	3,130,537	-	3,130,537
31 Guidance, Counseling, & Evaluation Services	1,914,118	1,914,118	45,000	1,959,118
33 Health Services	563,382	563,382	25,000	588,382
34 Student (Pupil) Transportation	3,056,614	3,056,614	-	3,056,614
35 Food Services	3,000	3,000	-	3,000
36 Cocurricular/Extracurricular Activities	2,895,754	2,895,754	-	2,895,754
41 General Administration	2,354,947	2,354,947	415,000	2,769,947
51 Facilities Maintenance & Operations	6,097,558	6,097,558	(155,000)	5,942,558
52 Security & Monitoring Services	745,934	745,934	-	745,934
53 Data Processing Services	1,095,450	1,095,450	50,000	1,145,450
81 Facilities Acquisition & Construction	236,000	236,000	-	236,000
91 Chapter 41 Recapture Payment to State	305,000	305,000	-	305,000
99 Other Intergovernmental Charges	785,000	785,000	-	785,000
00 Other Uses	-	249,000	-	249,000
<b>Total Expenditures</b>	<b>\$ 56,858,625</b>	<b>\$ 57,107,625</b>	<b>\$ 815,000</b>	<b>\$ 57,922,625</b>



## ALEDO ISD BOARD MEETING TEMPLATE

**MEETING DATE:** August 24, 2020

**AGENDA ITEM:** Consider Approval of the Ratification of Operation Connectivity Additional Order Request Addendum and Operation Connectivity Interlocal Acquisition Agreement

**PRESENTER:** Earl Husfeld, Chief Financial Officer and Brooks Moore, Director of Technology

### **BACKGROUND INFORMATION:**

- The Texas Education Agency (TEA) was awarded targeted eLearning funding of \$200 million in CARES Act Coronavirus Relief Funds (CRF) to enable remote learning during the COVID-19 pandemic for Texas students that lack connectivity or devices. Subsequent to this award, TEA launched Operation Connectivity, a statewide initiative to deliver internet connectivity and device solutions for school districts, families, and students in Texas.
- The majority of the \$200 million in funding is being allocated to Local Education Agencies (LEAs) through matching funds for purchases of hotspots (with data plans) and devices through a statewide bulk-purchasing event.
- LEAs are eligible for fund matching of 50% of the expenditures incurred through the statewide bulk-purchasing event. The level of LEA fund matching for this event is contingent on the number of economically disadvantaged students in the LEA.
- HP Chromebooks were the devices the District was approved to receive and are very similar to the Dell Chromebooks we currently have in inventory. Google licensing and a one-year warranty is included in the cost.
- Given the favorable per unit rates that had been negotiated by Region 4 Education Service Center (Region 4) for its member school districts, the time sensitive nature of this procurement, and that Region 4 could accept matching payments from LEAs, TEA provided Region 4 authority to act on its behalf to administer the statewide bulk order.
- As we shared with the Board of Trustees during the August 17 board meeting, the District requested the opportunity to purchase an additional 2,550 Chromebooks through the Operation Connectivity Program. The District's request was approved, which results in TEA providing matching funding for an additional 583 devices.
- As with participation in the first round of this program, an interlocal agreement and request addendum between the District and Region 4 had to be completed, signed, and submitted within three (3) business days of notification of award on Tuesday, August 18. Additionally, Region 4 will require payment from all LEAs prior to placing the bulk order and within three (3) business days of invoice date.



## ALEDO ISD BOARD MEETING TEMPLATE

### **FISCAL INFORMATION:**

Cost through Operation Connectivity Interlocal Acquisition Agreement: 883 Chromebooks minus 300 Chromebooks previously matched = 583 Chromebooks @ \$237/unit = \$138,171.00 minus \$69,085.50 TEA match (583 Chromebooks @ \$118.50/unit) = \$69,085.50

Cost through Operation Connectivity Additional Order Request Addendum: 2,550 Chromebooks minus 583 Chromebooks matched = 1,967 Chromebooks @ \$237/unit = \$466,179.00

Total cost of \$535,264.50 will be paid from the 2019-2020 General Fund budget.

### **ATTACHMENTS:**

Operation Connectivity Additional Order Request Addendum and Operation Connectivity Interlocal Acquisition Agreement

### **ADMINISTRATIVE RECOMMENDATION:**

The Administration recommends the Board of Trustees approve the ratification of the Operation Connectivity Additional Order Request Addendum and Operation Connectivity Interlocal Acquisition Agreement with Region 4 Education Service Center as presented.

## Operation Connectivity Additional Order Request Addendum

*Entered between Region 4 Education Service Center ("Region 4") and Local Education Agency ("LEA")  
pursuant to Tex. Gov't Code, Chapter 791.*

**Local education agency name:** ALEDO ISD, (184907)  
**County district number:** 184907  
**Point of contact:** Brooks Moore  
**Date:** July 29th, 2020

### Form Overview:

This Additional Quantity Request Addendum provides your LEA the opportunity to request additional quantities (above the allocated quantity your LEA was awarded through our matching program) for inclusion in the state's bulk order.

Due the urgency required to maintain our position within our vendors' supply chain, **please sign and return this document through DocuSign by COB Tuesday, August 4, 2020.** Should your LEA not be able to submit this form by this date, your LEA will not be considered for the bulk purchase of any additional quantities.

### Additional Hotspot / Device Volume Request:

You will find below a breakdown of your LEA's *initial quantity request* (as based on your LEA's initial bulk order survey response), your LEA's *quantity allocation* (as determined by our state's matching funds allocation methodology), as well as the *remaining quantity needed* to reach your LEA's initial quantity request (*initial quantity request – LEA quantity allocation = remaining quantity needed*).

While the state is unable to provide matching funds for any quantities above your allocated quantity, your LEA still has the option to purchase quantities up to your *remaining quantity needed* at our negotiated bulk purchase rates.

**Any changes to the quantities listed below must be requested by emailing [customerservice@teabulkorder.com](mailto:customerservice@teabulkorder.com) with your revisions.** We will then send you an updated Additional Quantity Request Addendum. Please note that allocated quantities can only be decreased. Any proposed revisions to increase quantities for any provider / OEM or model will be rejected.

**Please consider any quantities you list below as a commitment to purchase that additional amount with no state matching of funds.**

### Mobile broadband hotspots:

Vendor	AT&T	T-Mobile	Verizon
Data limit	Unlimited	Unlimited	Unlimited
Hotspot type	Category 4	Category 4	Category 4
Contract length	1 year	1 year	1 year
Warranty length	1 year	1 year	1 year

## Operation Connectivity Additional Order Request Addendum

*Entered between Region 4 Education Service Center ("Region 4") and Local Education Agency ("LEA")  
pursuant to Tex. Gov't Code, Chapter 791.*

Device costs/unit	\$60	\$0	\$60
Monthly rate/unit	\$15	\$15	\$10
Asset tagging cost/unit	\$0	\$0	\$5
Custom CIPA filtering enablement monthly rate/unit	\$0	\$0	\$2
Total 1-year hotspot costs/unit	\$240	\$180	\$209
Original LEA quantity request (through bulk order survey)	0	0	0
Allocated quantity (matched)	0	0	0
Remaining quantity needed	0	0	0
Total additional hotspot order costs, LEA to pay in full	\$0	\$0	\$0

### Learning devices:

	Middle & elementary laptops			High school laptops		Chromebooks		iPad
Vendor	Dell	HP	Lenovo	Dell	HP	Dell	HP	Apple
Model number	3190	9ru44ut	100e	3410	PB11x360	3100 Chrome	1A764UT	iPad 7 <sup>th</sup> Generation
CPU processor	Celeron 4120	Celeron 4020	Celeron	I3	Pentium 5030	N/A	N/A	N/A
RAM	4 GB	4 GB	4 GB	4 GB	8 GB	4 GB	4 GB	N/A
Hard drive size	64 GB	64 GB	64 GB	500 GB	128 GB	16 GB	32 GB	32 GB
Screen size	11.6"	11.6"	11.6"	14"	11.6"	11.6"	11.6"	10.2"
Wi-Fi protocol	Standard	Standard	Standard	Standard	Standard	Standard	Standard	Standard
Touch Screen	No	Yes	No	No	Yes	No	Yes	Yes
Convert to tablet	No	Yes	No	No	Yes	No	No	Yes
External keyboard (Y/N)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Y
Warranty	1 year on-site	1 year mail in	1 year mail in	1 year on-site	1 year mail in	1 year on-site	1 year mail in	N/A
Additional features	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Google license, custom tagging	Google license, custom tagging	iPadOS, custom engraving
Price	\$237	\$266	\$205	\$323	\$369	\$228	\$237	\$386
Original LEA quantity request	0	0	0	0	0	0	2550	0

## Operation Connectivity Additional Order Request Addendum

*Entered between Region 4 Education Service Center ("Region 4") and Local Education Agency ("LEA")  
pursuant to Tex. Gov't Code, Chapter 791.*

(through bulk order survey)								
Allocated quantity (matched)	0	0	0	0	0	0	583	0
Remaining quantity needed	0	0	0	0	0	0	1967	0
Total additional device order cost, LEA to pay in full	\$0	\$0	\$0	\$0	\$0	\$0	\$466,179	0

Total costs:

LEA additional hotspot order costs	\$0
LEA additional device order costs	\$466,179
<b>LEA additional order costs (hotspots and devices)</b>	<b>\$466,179</b>

Payment terms:

Payment for your LEA's order costs will be due immediately upon receipt of the order invoice that your LEA will be receiving via email. Please note that payment is required before hotspots / devices will be asset tagged and shipped to your LEA. Specific payment instructions will be provided with your issued invoice.

LEA orders will be tagged and shipped in the order in which invoice payment is received. Delay in payment will result in a delay of devices to your LEAs. Any LEA whose payment has not been received by Region 4 within 3 business days from the invoice date will have their order cancelled, resulting in an automatic termination of this Agreement. LEAs must provide a completed LEA Order Logistics Confirmation by Friday, August 7, 2020. Failure to complete and provide this confirmation timely may result in the delay or cancellation of your order and termination of this Agreement.

**Signature:**

This completed form, upon execution by both parties, constitutes an amendment to the Project Connectivity Interlocal Agreement. Each party warrants that it has authority to enter into this amendment. By execution of this Additional Quantity Request Form, the LEA gives Region 4 permission to move forward with purchasing the additional quantity of hotspots and devices on the LEA's behalf.

**Operation Connectivity  
Additional Order Request Addendum**

*Entered between Region 4 Education Service Center ("Region 4") and Local Education Agency ("LEA")  
pursuant to Tex. Gov't Code, Chapter 791.*

**For LEA**

<u>Brooks Moore</u>	<u>Director of Technology</u>
(Printed name/title)	(Title)
<small>DocuSigned by:</small> <u>Brooks Moore</u>	<u>8/18/2020</u>
<small>D013517FE12B471...</small>	
(Signature)	(Date)

**For Region 4 Education Service Center**

<u>Dr. Pamela Wells, Executive Director</u>	
<small>DocuSigned by:</small> <u>Pamela Wells</u>	<u>8/19/2020</u>
<small>18066C774B3E427...</small>	
(Signature)	(Date)

## OPERATION CONNECTIVITY INTERLOCAL ACQUISITION AGREEMENT

*Entered between Region 4 Education Service Center ("Region 4") and Local Education Agency ("LEA")  
pursuant to Tex. Gov't Code, Chapter 791.*

**Local education agency name:** ALEDO ISD, (184907)

**County district number:** 184907

**Point of contact:** Brooks Moore

**Date:** July 29th, 2020

This Operation Connectivity Interlocal Acquisition Agreement ("Agreement") contains key information and terms regarding your LEA's participation in the Operation Connectivity bulk purchase process. The following addendums are incorporated into this Agreement:

1. State Funding Allocation Methodology Addendum (*attached*)
2. EDGAR Certification Addendum (*attached - to be executed by Region 4*)
3. Grant Program Guidelines (*attached*)
4. LEA Order Logistics Confirmation (*separate document*)
5. Additional Quantity Request (*separate document*)

Due the urgency required to maintain our position within our vendors' supply chain, **please submit the completed and signed copy of this Agreement [as well as your Additional Quantity Request Addendum] through DocuSign by COB Tuesday, August 4, 2020.** Should your LEA not be able to provide signed approval of this Agreement by this date, your order will unfortunately have to be cancelled, and this Agreement will automatically terminate without further action by the parties.

Below you will find your LEA's allocated quantities per provider / OEM ("Vendor") and model. These quantities are based on two inputs: 1) your LEA's requested quantities as included in your LEA's bulk order survey / form, 2) the total dollar value for which the state funding program is able to cover 50% of your LEA hotspot / device costs, as based on the state's allocation methodology (see State Funding Allocation Methodology Addendum).

**Any change to the quantities allocated below must be requested by emailing [customerservice@teabulkorder.com](mailto:customerservice@teabulkorder.com) with your revisions.** We will then review requested revisions and send you an updated Agreement. Please note that allocated quantities can only be decreased. Any proposed revisions to increase quantities for any Vendor or model will be rejected.

For quantity needs above what the state has allocated your LEA [capped at your LEA's *remaining quantity* as listed in your Additional Quantity Request Addendum], please include this in your LEA's Additional Quantity Request Addendum. If your submitted Additional Quantity Request Addendum is accepted, it will become a binding part of the Agreement. Your Additional Quantity Request Form must be submitted by Tuesday, August 4, 2020. Failure to submit by the deadline will result in your Additional Quantity Request Addendum being rejected.

### Mobile broadband hotspots:

Vendor	AT&T	T-Mobile	Verizon
Data limit	Unlimited	Unlimited	Unlimited
Hotspot type	Category 4	Category 4	Category 4
Contract length	1 year	1 year	1 year
Warranty length	1 year	1 year	1 year

Device costs/unit	\$60	\$0	\$60
Monthly rate/unit	\$15	\$15	\$10
Asset tagging cost/unit	\$0	\$0	\$5
Custom CIPA filtering enablement monthly rate/unit	\$0	\$0	\$2
Total 1-year hotspot costs/unit	\$240	\$180	\$209
Original LEA quantity request (through bulk order survey)	0	0	0
<b>Allocated quantity</b>	0	0	0
<b>Total hotspot order costs</b>	0	\$0	\$0
<b>LEA portion of hotspot order costs</b>	0	\$0	\$0

Learning devices:

	Middle & elementary laptops			High school laptops		Chromebooks		iPad
Vendor	Dell	HP	Lenovo	Dell	HP	Dell	HP	Apple
Model number	3190	9ru44ut	100e	3410	PB11x360	3100 Chrome	1A764UT	iPad 7 <sup>th</sup> Generation
CPU processor	Celeron 4120	Celeron 4020	Celeron	I3	Pentium 5030	N/A	N/A	N/A
RAM	4 GB	4 GB	4 GB	4 GB	8 GB	4 GB	4 GB	N/A
Hard drive size	64 GB	64 GB	64 GB	500 GB	128 GB	16 GB	32 GB	32 GB
Screen size	11.6"	11.6"	11.6"	14"	11.6"	11.6"	11.6"	10.2"
Wi-Fi protocol	Standard	Standard	Standard	Standard	Standard	Standard	Standard	Standard
Touch Screen	No	Yes	No	No	Yes	No	Yes	Yes
Convert to tablet	No	Yes	No	No	Yes	No	No	Yes
External keyboard (Y/N)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Y
Warranty	1 year on-site	1 year mail in	1 year mail in	1 year on-site	1 year mail in	1 year on-site	1 year mail in	N/A
Additional features	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Google license, custom tagging	Google license, custom tagging	iPadOS, custom engraving
Price	\$237	\$266	\$205	\$323	\$369	\$228	\$237	\$386
Original LEA quantity request (through bulk order survey)	0	0	0	0	0	0	2550	0
<b>Allocated quantity</b>	0	0	0	0	0	0	583	0
<b>Total device order costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$138,171	\$0
<b>LEA portion of device order costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$69,085.50	\$0

Total costs:

Total hotspot order costs	0
Total device order costs	\$138,171
LEA portion of hotspot order costs	0
LEA portion of device order costs	\$69,085.50
<b>Total order costs (hotspots and devices)</b>	<b>\$138,171</b>
<b>Total LEA portion of order costs (hotspots and devices)</b>	<b>\$69,085.50</b>

Payment terms:

Payment for your LEA's portion of the order costs will be due immediately upon receipt of the order invoice that your LEA will be receiving via email. Please note that payment is required before hotspots / devices will be asset tagged and shipped to your LEA. Specific payment instructions will be provided with your issued invoice.

LEA orders will be tagged and shipped in the order in which invoice payment is received. Delay in payment will result in a delay of devices to your LEAs. Any LEA whose payment has not been received by Region 4 within 3 business days from the invoice date will have their order cancelled, resulting in an automatic termination of this Agreement. LEAs must provide a completed LEA Order Logistics Confirmation by Friday, August 7, 2020. Failure to complete and provide this confirmation timely may result in the delay or cancellation of your order and termination of this Agreement.

**Matching Funds Allocation:**Funding allocation:

You will find below your LEA's state matching award. This allocation is based on two inputs, 1) your LEA's requested quantities as included in your LEA's bulk order survey/form, 2) the state's allocation methodology (see State Funding Allocation Methodology Addendum).

<b>Total state matching (hotspots and devices)</b>	<b>\$69,085.50</b>
--	--------------------

Please note that this amount includes only the 1:1 matching of the funds that are expected to be contributed by your LEA. By executing this Agreement, your LEA is committing to pay the amounts set forth herein.

**Incorporation of Vendor Warranties and Terms/Disclaimer and Release of Region 4 Liability:**

**LEA ACKNOWLEDGES AND AGREES THAT ANY PRODUCTS OR SERVICES ACQUIRED THROUGH THIS AGREEMENT ARE SUBJECT TO ANY VENDORS' TERMS AND CONDITIONS ("VENDOR TERMS") PROVIDED SEPARATELY BY VENDOR TO LEA. THIS AGREEMENT SHALL CONTROL IN THE EVENT OF ANY CONFLICT WITH VENDOR TERMS. THE PROVISIONS OF ANY MANUFACTURER OR OTHER VENDOR WARRANTIES AND OBLIGATIONS UNDER THE VENDOR TERMS ARE HEREBY EXTENDED TO LEA. THE LEA'S EXCLUSIVE REMEDY FOR BREACH OF ANY SUCH WARRANTY OR OTHER VENDOR OBLIGATIONS RELATED TO THE PRODUCTS OR SERVICES WILL BE THE ENFORCEMENT OF ANY RIGHTS UNDER THE VENDOR TERMS, AND REGION 4 SHALL HAVE NO LIABILITY TO LEA RELATED TO SAME. THE LEA ACKNOWLEDGES AND AGREES AS A STRICT TERM OF THIS AGREEMENT THAT REGION 4 DOES NOT ASSUME BUT, RATHER, EXPRESSLY DISCLAIMS ALL WARRANTIES OR OTHER OBLIGATIONS SET FORTH IN THE VENDOR TERMS, AND REGION 4 DOES NOT MAKE AND EXPRESSLY DISCLAIMS ANY ADDITIONAL WARRANTIES, OBLIGATIONS OR LIABILITY IN CONNECTION WITH THE**

**PRODUCTS AND SERVICES. LEA HEREBY RELEASES REGION 4 FROM ALL LIABILITY RELATED TO THE VENDOR PRODUCTS AND SERVICES. LEA IS RESPONSIBLE FOR ENSURING COMPLIANCE WITH ALL APPLICABLE LAWS AND REGULATIONS, INCLUDING THOSE RELATED TO PROCUREMENT.**

**Acknowledgement of Federal Funding:**

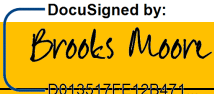
The source of all matching funds pursuant to this Agreement are federal funds made available through the 2020-2021 Remote Learning Operation Connectivity-CV19 grant (“Grant”) awarded to Region 4. All fund matches and other obligations under this Agreement for the acquisition of products or services are subject to appropriation of funds to Region 4. As such, if Region 4 does not receive sufficient Grant funding, Region 4 may immediately terminate this Agreement without penalty or further obligation to LEA upon written notice. This Agreement is further subject to and incorporates all terms of Region 4’s Grant agreement with the TEA, including the Grant Program Guidelines issued by TEA related to the Grant, and LEA is subject to and agrees to follow any relevant terms set forth in the Grant Program Guidelines. The parties acknowledge and agree to follow all applicable federal, state and local laws, rules, ordinances and regulations related to the expenditure of the Grant funds (“Applicable Laws”). Region 4 specifically acknowledges and agrees to all applicable terms contained in the EDGAR Certification Addendum. All participating Vendors will be required to follow Applicable Laws, the applicable conditions in the Grant Program Guidelines and similarly will agree to applicable EDGAR certifications.

**Execution:**

This Agreement and the listed addendums and Vendor Terms constitute the entire agreement between the parties, and no part of the Agreement may be modified unless expressed in writing and signed by both parties. Neither party waives or relinquishes any immunity or defense that either party is entitled to by law. All payments made pursuant to this Agreement will be made from current revenues. Each party warrants that it has authority to enter into this Agreement and perform its obligations. The signatory below shall have authority to act on all matters related to this Agreement.

By signing below, the parties are binding themselves to the terms of this Agreement, subject only to any necessary approvals and actions by the parties’ governing boards. By execution of this Agreement, the LEA gives Region 4 permission to move forward with purchasing the above quantity of hotspots and devices on the LEA’s behalf.

**For LEA**

Brooks Moore	Director of Technology
(Printed name/title)	(Title)
	8/19/2020
(Signature)	(Date)

**For Region 4 Education Service Center**

Dr. Pamela Wells, Executive Director

DocuSigned by:

*Pamela Wells*

18066C774B3E427...

(Signature)

8/19/2020

(Date)

## **ADDENDA**

1. State Matching Allocation Methodology
2. EDGAR Certifications
3. Program Guidelines

## ADDENDUM ONE

### State Matching Allocation Methodology

#### Overview

On July 17, 2020, Governor Abbott, Lt. Governor Patrick, Speaker Bonnen, Senate Finance, and House Appropriations Committee Chairs announced eLearning funding For Texas students. The State of Texas will allocate \$200 million in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to the Texas Education Agency (TEA) for the purchase of eLearning devices and home internet solutions to enable remote learning during the COVID-19 pandemic for Texas students that lack connectivity.

The majority of the \$200 million in CARES Act funding will be allocated to LEAs through matching funds for purchases of hotspots (with data plans) and devices through a statewide bulk purchasing event. This document provides the methodology for the allocation of these CARES Act funds. Additional state dollars may be available through a reimbursement program. More details will be released as this is designed. The TEA is the passthrough agency for this grant. Region 4 Education Service Center shall serve as the grant recipient and shall conduct the bulk purchases on behalf of LEAs.

#### Funding Allocation – Bulk Purchase Matching Funds

LEAs will be eligible for fund matching of 50% of the expenditures incurred through the statewide bulk purchasing event. However, the level of LEA fund matching for purchases made through the statewide bulk purchasing event will be contingent on the number of economically disadvantaged students in the LEA.<sup>1</sup> The amount of fund matching will not exceed 50% of LEA expenditures to purchase device and/or hotspots for the number of economically disadvantaged students in the LEA. The costs associated with device and hotspot purchase volume that exceeds the number of economically disadvantaged students in an LEA will not be eligible for fund matching.<sup>2</sup>

If an LEA is purchasing a quantity of devices and/or hotspots less than the number of economically disadvantaged students, the LEA will still receive the full 50% fund matching for those expenditures.

---

<sup>1</sup> The number of economically disadvantaged students in an LEA are calculated as the PEIMS ages 3-21 low income students (eligible for free lunch, reduced price lunch, or federal aid programs), from the October 2019 fall collection, released for 2020-2021 ESSA funding formulas.

<sup>2</sup> If an LEA orders more devices and/or hotspots than they have economically disadvantaged students, the LEA will still have the opportunity to order at the bulk purchase order's discounted rates, but those expenditures will not be eligible for fund matching.

**For example (figures illustrative):**

**District A orders device volume equal to economically disadvantaged (eco dis.) enrollment**

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District A is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **500** devices x \$200 cost per device = **\$100,000 LEA spend**
- LEA spend eligible for fund matching: up to **500** students x \$200 cost per device = up to **\$100,000**
- TEA fund matching: up to **\$50,000**
- LEA responsibility: \$50,000

**District B orders device volume greater than economically disadvantaged enrollment**

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District B is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **750** devices x \$200 cost per device = **\$150,000 LEA spend**
- LEA spend eligible for fund matching: up to **500** students x \$200 cost per device = up to **\$100,000**
- TEA fund matching: up to **\$50,000**
- LEA responsibility: \$100,000

**District C orders device volume less than economically disadvantaged enrollment**

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District C is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **250** devices x \$200 cost per device = **\$50,000 LEA spend**
- LEA spend eligible for fund matching: up to **250** students x \$200 cost per device = up to **\$50,000**
- TEA fund matching: up to **\$25,000**
- LEA responsibility: \$25,000

## ADDENDUM TWO

### EDGAR CERTIFICATIONS (TO BE EXECUTED BY REGION 4)

The following certifications and provisions are required and apply when the Local Education Agency ("LEA") expends federal funds for any contract. **Accordingly, the parties agree that the following terms and conditions apply, as applicable, in all situations where Region 4 has been paid or will be paid with federal funds:**

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#### REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS APPENDIX II TO 2 CFR PART 200

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**(A) Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.**

Pursuant to Federal Rule (A) above, when LEA expends federal funds, LEA reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

**(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)**

Pursuant to Federal Rule (B) above, when LEA expends federal funds, LEA reserves the right to immediately terminate any agreement in excess of \$10,000 in the event of a breach or default of the agreement by Region 4 in the event Region 4 fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract. LEA also reserves the right to terminate the contract immediately, with written notice to Region 4, for convenience, if LEA believes, in its sole discretion that it is in the best interest of LEA to do so. Region 4 will be compensated for work performed and accepted and goods accepted by LEA as of the termination date if the contract is terminated for convenience of LEA. The Contract is not exclusive and LEA reserves the right to purchase goods and services from other vendors when it is in LEA's best interest.

**(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."**

Pursuant to Federal Rule (C) above, when LEA expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

**(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or**

**subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.**

Pursuant to Federal Rule (D) above, when LEA expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Region 4 will be in compliance with all applicable Davis-Bacon Act provisions.

**(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708).** Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when LEA expends federal funds, Region 4 certifies that Region 4 will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by LEA.

**(F) Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (F) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA resulting from this procurement process, Region 4 agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

**(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—**Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (G) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA resulting from this procurement process, Region 4 agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

**(H) Debarment and Suspension (Executive Orders 12549 and 12689)—**A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA, Region 4 certifies that neither it nor its principals is presently debarred, suspended,

proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

**(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.**

Pursuant to Federal Rule (I) above, when federal funds are expended by LEA, Region 4 certifies that during the term and after the awarded term of an award for all contracts by LEA, Region 4 certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

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#### **RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS**

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When federal funds are expended by LEA for any contract, Region 4 certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. Region 4 further certifies that it will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

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#### **CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT**

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When LEA expends federal funds for any contract, Region 4 certifies that it will comply, as applicable, with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

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#### **CERTIFICATION OF EQUAL EMPLOYMENT STATEMENT**

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It is the policy of LEA not to discriminate on the basis of race, color, national origin, gender, limited English proficiency or handicapping conditions in its programs. Region 4 agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Contract, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Region 4 further agrees that every subcontract entered into for the performance of this Contract shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Contract.



ADDENDUM THREE

REQUEST FOR APPLICATION

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Program Guidelines

2020-2021 Remote Learning  
Operation Connectivity-CV19

Authorized by Coronavirus Aid, Relief, and Economic Security  
(CARES) Act, Section 5001, Coronavirus Relief Fund (CRF)

Application Closing Date—5:00 p.m., Central Time  
Application due date July 23, 2020

**PROGRAM GUIDELINES**

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TEXAS EDUCATION AGENCY

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**Office of Information Technology Services  
1701 North Congress Avenue  
Austin, Texas 78701**

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# Introduction to the Program Guidelines

TEA, as the pass-through entity<sup>1</sup>, is the grantee<sup>2</sup> from the U.S. Department of Education (USDE) and TEA awards subgrants to non-federal entities<sup>3</sup> such as local educational agencies (LEAs), including school districts, charter schools, and education service centers, and to a lesser degree institutions of higher education (IHEs), and nonprofit organizations (NPOs) who are the agency's subgrantees<sup>4</sup>. These guidelines apply to all subgrantees of TEA, regardless of whether referenced herein as subgrantee or grantee. For purposes of this document, TEA may use the terms grantee and subgrantee synonymously for its subrecipients.

This part of the request for application (RFA), Program Guidelines, is to be used in conjunction with the [General and Fiscal Guidelines](#) and any application instructions. The Standard Application System (SAS) consists of Application Part 1 (PDF – narrative schedules) and Application Part 2 (Excel - budget schedules) to be completed in order for the applicant to be eligible for funding.

For applicants selected for funding, all guidelines and instructions will be incorporated by reference into the Notice of Grant Award (NOGA).

## Reference to the General and Fiscal Guidelines

The Program Guidelines provide information specifically relevant to this grant program. The [General and Fiscal Guidelines](#) provide information relevant to all TEA grant programs. Throughout the Program Guidelines, cross-references are given to applicable sections of the [General and Fiscal Guidelines](#). It is critical that you review all referenced sections of the [General and Fiscal Guidelines](#) when preparing your application.

---

<sup>1</sup> Pass-through entity is defined as a non-Federal entity that provides a subaward to a subrecipient to carry out part of a federal program. (2 CFR 200.74)

<sup>2</sup> Grantee is defined as the legal entity to which a grant is awarded and that is accountable to the federal government for the use of the funds provided. The term “grantee” does not include any secondary recipients, such as subgrantees and contractors that may receive funds from a grantee. (34 CFR 77)

<sup>3</sup> Non-federal entity is defined as a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient. (2 CFR 200.69)

<sup>4</sup> Subgrantee is defined by TEA to be the same as a subrecipient which is defined as a non-federal entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. (2 CFR 200.93) Subgrantee is defined in 34 CFR 77 as the legal entity to which a subgrant is awarded and that is accountable to the grantee for the use of the funds provided.

**PROGRAM GUIDELINES**

# Contact for Clarifying Information

## Program Contact

Julia Schacherl, Director  
Office of Information Technology Services [julia.schacherl@tea.texas.gov](mailto:julia.schacherl@tea.texas.gov)  
Phone: (512) 463-9745

## Funding Contact

Sarah Averill, Grant Manager, Grants Administration Division  
[sarah.averill@tea.texas.gov](mailto:sarah.averill@tea.texas.gov) Phone: (512) 463-8525

# US Department of Education and/or State Appropriations

The following is provided in compliance with the US Department of Education Appropriations Act:

Category	Amount
Total funds available for this project	\$200,000,000
Percentage to be financed with federal funds	100%
Amount of federal funds	\$200,000,000
Percentage to be financed from nonfederal sources	0%
Amount of nonfederal funds	\$0

## Grant Timeline

For all dates related to the grant, including reporting dates, see the [TEA Grant Opportunities](#) page. If a report due date falls on a weekend or holiday, the report will be due the following business day. All dates except the grant ending date may vary slightly as conditions require.

# Grant at a Glance

This section provides detailed information about the grant program.

## Program Purpose, Goals, and Objectives

The purpose of the Remote Learning Operation Connectivity-CV19 grant is to support Texas LEA purchases of eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic. Bulk purchases will require a local match, either from LEA funds or from local Coronavirus Relief Funds (CRF), as defined by TEA. This local match requirement may be waived by TEA in cases of significant hardship.

## Eligible Applicants

See the [General and Fiscal Guidelines](#), Eligibility Requirements.

Region 4 Education Service Center is the only eligible applicant for this grant.

## Shared Services Arrangement

See the [General and Fiscal Guidelines](#), Shared Services Arrangements.

Shared services arrangements (SSAs) are not allowed.

## Cost Share or Matching Requirement

See the [General and Fiscal Guidelines](#), Cost Share/Match Requirement.

There is no cost share or matching requirement imposed on Region 4 Education Service Center for this grant program. Per the Program Purpose, Goals, and Objectives stated above, LEAs who benefit from bulk purchases may be required to match, either from LEA funds or from local CRF funds.

## Supplement, Not Supplant

For supplement, not supplant guidance, see the Supplement, Not Supplant Handbook on the Grants Administration Division's [Administering a Grant](#) page.

The supplement, not supplant provision does apply to this grant program.

## Limitation of Administrative Funds

See the [General and Fiscal Guidelines](#), Administrative Costs.

NOTE: Administrative funds include **both** direct administrative costs **and** allowable indirect costs.

TEA limits the amount of funds that may be budgeted to administer this grant, including direct administrative costs and indirect costs, to no more than \$1,000,000 of the total grant awarded.

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To calculate the maximum indirect costs that can be claimed for a grant, complete the [Maximum Indirect Costs Worksheet](#), posted on the Administering a Grant page, under the Handbooks and Other Guidance section.

## Pre-Award Costs

See the [General and Fiscal Guidelines](#), Pre-Award Costs.

Pre-award costs are permitted, if requested, from May 21, 2020, to stamp-in date.

## Application Requirements and Assurances

This section identifies the two types of requirements in which applicants must comply to be eligible for funding:

- ▲ Statutory requirements (requirements defined in the authorizing statute)
- ▲ TEA program requirements (requirements defined by TEA program staff)

### Statutory Requirements

See the [General and Fiscal Guidelines](#), Statutory Requirements.

Per Section 22.0834 of the Texas Education Code (TEC), any person offered employment by any entity that contracts with TEA or receives grant funds administered by TEA (i.e., a grantee or subgrantee) is subject to the fingerprinting requirement. TEA is prohibited from awarding grant funds to any entity, including nonprofit organizations, that fails to comply with this requirement. For details, refer to the [General and Fiscal Guidelines](#), Fingerprinting Requirement.

The following requirements are defined in the statute that authorizes this program. The applicant must comply with each of these requirements in the application to be considered for funding:

1. Necessary expenditures must have been incurred due to COVID-19 pandemic, defined as actions taken to respond to the public health emergency which may include expenditures to respond directly to the emergency, or to second-order effects of the emergency.
2. Allowable costs cannot have been accounted for in the most recently approved budget as of March 27, 2020, defined as (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation; without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency.
3. Allowable costs must be incurred May 21, 2020, through December 30, 2020, defined as when the entity has expended funds to cover the allowable cost.

### TEA Program Requirements

See the [General and Fiscal Guidelines](#), TEA Program Requirements.

In addition to the statutory requirements, TEA has established the following program requirements. The applicant must comply with each of these requirements in the application to be considered for funding:

**PROGRAM GUIDELINES**

1. Grant expenses will be to facilitate and administer the statewide bulk purchase program whereby providing a unique service to Texas LEAs to purchase eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic as described in the federal CRF guidance document as facilitating distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
2. Any grant funds not used in the bulk purchase program or administrative costs will be returned to TEA in a time and manner requested by TEA.
3. Grant administrative costs will be reasonable and necessary, not to exceed \$1,000,000, including indirect costs.
4. Grantee, with assistance from consultants, will negotiate the bulk procurement prices and order for the LEAs, provide shipping information to the vendors, and provide LEAs with appropriate guidance for asset tagging and inventorying of purchased equipment so that the LEA retains proper ownership and maintains documentation of the purchase.
5. TEA will make all determinations regarding apportionment of matching funds to LEAs and LEA orders, including vendors, product and service specifications and LEA financial participation. All order information will be provided by Region 4 and approved by TEA to be placed with vendors. TEA shall provide approval to Region 4 specifying any amendments to orders, including any changes to LEA recipients or LEA financial participation. Region 4 may rely on all TEA direction and approvals.
6. On behalf of TEA, Region 4 may, if needed on a temporary basis, enter into purchase agreements with vendors to procure and take title, if and as needed, of all ordered products and services. Region 4 may enter into sale, transfer or other agreements as appropriate with LEAs to transfer or assign any ownership or warranties of products and services.
7. Initial bulk orders shall be made by Region 4 to vendors as specified by TEA, and orders shall be modified as additional data is collected by TEA and Region 4 from LEAs. TEA shall provide funds to Region 4 sufficient to cover the full amount of any order placed that is not covered by funds actually received by Region 4 from LEAs not to exceed the initial total grant award of \$200,000,000. Except for the initial bulk orders, no orders shall be placed or modified by Region 4 until sufficient funds have been received from TEA and LEAs.
8. Region 4 shall not take any permanent ownership of products or services subject to this grant. Region 4 shall not be responsible for issuing asset tags on any devices. Region 4 shall not be responsible for warranting devices and shall have no liability to LEAs for any products or services procured under this grant. LEAs shall be required as a condition of participation to waive any liability against Region 4.
9. Grantee must keep records sufficient to demonstrate the amount of funds expended is in accordance with statute and these grant rules and guidelines.
10. Grantee must provide data and reporting information as required by TEA or the federal government in a time and manner requested by TEA.
11. Any grant funds requested as advanced payment must be placed in an interest-bearing account and must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses herein.
12. Grantee must collaborate and communicate with TEA in the time and manner requested by TEA.
13. Grantee may utilize noncompetitive procurement with these federal funds as authorized by TEA.

**PROGRAM GUIDELINES****Program-Specific Assurances**

See the [General and Fiscal Guidelines](#), Provisions and Assurances.

The program-specific assurances for this grant program are listed in the Application Part 1.

**Allowable Activities and Use of Funds**

See the [Administering a Grant](#) page for general guidance on allowable activities and use of funds.

Allowable activities and use of funds for this grant may include but are not limited to the following:

**General Allowable Activities and Use of Funds**

- Payroll costs
- Professional and contracted services
- Supplies and materials
- Other operating costs that do not require specific approval
- Capital outlay
- Reasonable and necessary administrative costs, including any consulting, legal, and temporary staff expenses.
- Other costs necessary to facilitate and administer the Remote Learning Operation Connectivity-CV19 program, whereby providing a unique service to Texas LEAs to purchase eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic, at reduced prices for LEAs.

**Unallowable Activities and Use of Funds**

In general, refer to the Budgeting Cost Guidance Handbook on the [Administering a Grant](#) page for unallowable costs.

In addition, unallowable activities and use of funds for this grant may include but are not limited to the following:

- Debt service (lease-purchase)
- Student field trips
- Advisory councils
- Cost of membership in any civic or community organization
- Hosting or sponsoring of conferences
- Out-of-state travel
- Travel costs for officials such as Executive Director, Superintendent, or Board Members
- Expenses for the State share of Medicaid.
- Damages covered by insurance

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- ✦ Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency (general ESC/LEA employees)
- ✦ Expenses that have been or will be reimbursed under any federal program are not eligible uses of CRF funds
- ✦ Reimbursement to donors for donated items or services
- ✦ Workforce bonuses other than hazard pay or overtime
- ✦ Severance pay
- ✦ Legal settlements
- ✦ Revenue replacement

## Performance Measures

The applicant agrees to collect data and report on the following mandatory performance measures:

1. Number of devices, by type, ordered on behalf of and delivered directly to LEAs.
2. Average number of days for LEAs to respond and complete agreements.
3. Average number of days for LEAs to pay Region 4 for their match on the bulk order.

## Federal Grant Requirements

### Equitable Access and Participation

See the [General and Fiscal Guidelines](#), Equitable Access and Participation.

This requirement does apply to this federally funded grant program.

### Private Nonprofit School Participation

See the [General and Fiscal Guidelines](#), Private Nonprofit School Participation.

This requirement does not apply to this federally funded grant program.

### Maintenance of Effort

See the [General and Fiscal Guidelines](#), Maintenance of Effort.

This requirement does not apply to this federally funded grant program.

# Attachments

See the following sections of the [General and Fiscal Guidelines](#):

- ✦ Required Fiscal-Related Attachments
- ✦ Required Program-Related Attachments

This section describes the two types of attachments that may be required to be submitted with the application: fiscal-related attachments and program-related attachments.

### **Required Fiscal-Related Attachments**

See the [General and Fiscal Guidelines](#), Required Fiscal-Related Attachments, for a general description of fiscal-related documents that can be required as attachments to the application.

### **Required Program-Related Attachments**

See the [General and Fiscal Guidelines](#), Required Program-Related Attachments, for a general description of program-related documents that can be required as attachments to the application.

No program-related attachments are required for this grant program.