

Regular Meeting
Tuesday, July 21, 2026 6:30 PM

Administration Building
400 East Loop 340
Waco, TX 76705

Agenda

- I. Board Goals
Presenter: Board President
- II. Roll Call, Establishment of Quorum, and Call to Order
Presenter: Board President
- III. Opening Ceremony
Presenter: Board President
- IV. Consider Listing of Agenda Items
Presenter: Board President
- V. Recognition Items
Presenter: Board President and Dr. Sharon M. Shields
- VI. Public Participation
Presenter: Board President and Dr. Sharon M. Shields
- VII. Special Reports
Presenter: Dr. Sharon M. Shields
 - VII.A. Superintendent's Report
Presenter: Dr. Sharon M. Shields
 - VII.B. Texas Strategic Leadership End of Year Performance Report
Presenter: Dr. Sharon M. Shields
 - VII.C. La Vega Pirates Education Foundation Annual Report
Presenter: Mrs. Allison Vrana
 - VII.D. Annual Delinquent Tax Collection Report
Presenter: Mrs. Jamie White
- VIII. Consider Consent Agenda Items
Presenter: Board President
 - VIII.A. Minutes for Meetings Held
Presenter: Ms. Betty Bentura
 - VIII.B. Consider Optional Flexible School Day Attendance Application
Presenter: Mrs. Sandra Lopez
 - VIII.C. Consider Monthly Tax Collection Recap and Report
Presenter: Mrs. Jamie White
 - VIII.D. Consider Budget Amendments
Presenter: Mrs. Jamie White
 - VIII.E. Consider the Food Service Management Company Renewal (FSMC)
Presenter: Mrs. Jamie White
 - VIII.F. Consider Approval of changes to the Employee Handbook
Presenter: Dr. Shaunte' Scott
- IX. Action and Discussion Items
Presenter: Board President
 - IX.A. Consider Monthly Budget Analysis Report

Presenter: Mrs. Jamie White

IX.B. Consider Refunding Parameter Order for Debt Services

Presenter: Mrs. Jamie White

IX.C. Consider Teacher and Professional Employee Contract Recommendations

Presenter: Dr. Shaunte' Scott

X. Closed Meeting

Presenter: Board President

XI. Adjournment

Presenter: Board President

La Vega Independent School District

House Bill 3 Board Goals 2024-2029

The percentage of 3rd grade students scoring meets grade level standard or above on the STAAR math assessment will increase from 25% in June of 2024 to 58% by June 2029.

The percentage of 3rd grade students scoring meets grade level standard or above on the STAAR RLA assessment will increase from 38% in June of 2024 to 55% by June 2029.

The percentage of students that meet the criteria for CCMR will increase from 68% in August 2024 to 90% by August 2029.

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

Board of Trustees Members Absent: _____

School Personnel Present: _____

Others Present: _____

BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

APPROVE LISTING OF AGENDA ITEMS

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Dr. Sharon M. Shields and Board President

Background Information:

Board Members are asked to review the listing of agenda items.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Motion:

Second:

For:

Against

Abstain:

RECOGNITION ITEMS

Presented for:

Board action ☐ Report/Review Only ☒ Consent Agenda Item ☐

Supporting documents:

None ☒ Attached ☐ Provided Later ☐

Contact Person:

Board President

Background Information:

This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

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PUBLIC PARTICIPATION

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☒ Attached ☐ Provided Later ☐

Contact Person(s):

Board President and Dr. Sharon M. Shields

Background Information:

LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

[illegible]

SPECIAL REPORTS

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

N/A

Background Information:

This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:

N/A

Administrative Recommendation:

This report is being provided for informational purposes.

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Superintendent's Report

1. Recognition of State Mandated Dates
2. Student Enrollment Report
3. Calendar Events
4. Construction Update

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☐ Attached ☐ Provided Later ☒

Contact Person:

Dr. Sharon M. Shields

Background Information:

This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Texas Strategic Leadership End of Year Performance Report

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Dr. Sharon M. Shields

Background Information:

Review of End of Year Performance

Fiscal Implication:

N/A

Administrative Recommendation:

None

Motion:

Second:

For:

Against:

Abstain:



TEXAS
STRATEGIC
LEADERSHIP

La Vega End of Year (EOY) Performance Routine



Vision

Making Excellence a Tradition.

Mission

To provide a needs-satisfying environment where everyone can produce successfully, with the understanding that learning adds quality to life. Preparing each student to contribute to an ever-changing, interdependent society is our commitment.

Student Experience

Every day, each student will...

...**experience an environment that is physically, socially, and emotionally safe and supportive**; guided by passionate, caring, and effective educators and staff.

...**receive personalized support to help them succeed** in the classroom and beyond, including opportunities to pursue their interests and passions.

...**receive relevant and rigorous instruction to pursue quality educational experiences**, leading to graduation and preparing for post-secondary, military, and workforce opportunities.

Student Outcome Goals

- 3rd-grade students scoring “meets grade level” standard or above on STAAR math from 25% in June 2024 to 58% by June 2029.
- 3rd-grade students scoring “meets grade level” standard or above on STAAR RLA from 38% in June 2024 to 55% by June 2029.
- Students that meet the criteria for College, Career, and Military Readiness from 68% in August 2024 to 90% by August 2029.

Priorities

Integrated Student Support Systems

Initiatives

- School-wide Culture, Behavior, and Safety

Academic Experience

- Tier 1 Instructional Strategies
- Quality Tier 1 Materials Access and Use
- Monitoring for Alignment

Instructional Leadership and Capacity Building

- Yearlong Development and Coaching Plan
- Observation and Feedback



La Vega ISD exists to educate and support students

Vision

Making Excellence a Tradition

Mission

The mission of La Vega ISD is to provide a needs-satisfying environment where everyone can produce successfully, with the understanding that learning adds quality to life. Preparing each student to contribute to an ever-changing, interdependent society is our commitment.

Student Experience

Every day, each student will experience an environment that is physically, socially, and emotionally safe and supportive; guided by passionate, caring, and effective educators and staff.

Every day, each student will receive personalized support to help them succeed in the classroom and beyond, including opportunities to pursue their interests and passions.

Every day, each student will receive relevant and rigorous instruction to pursue quality educational experiences, leading to graduation and preparing for post-secondary, military, and workforce opportunities.



How will we know we are succeeding at this?

Our board adopted goals are essential to the future prosperity of our students at La Vega ISD.



THE FIRST GOAL: **THIRD GRADE MATH**

The percentage of 3rd grade students scoring meets grade level standard or above on the STAAR math assessment will increase from **25%** in June of 2024 to **58%** by June 2029.



THE SECOND GOAL: **THIRD GRADE RLA**

The percentage of 3rd grade students scoring meets grade level standard or above on the STAAR RLA assessment will increase from **38%** in June of 2024 to **55%** by June 2029.



THE THIRD GOAL: **COLLEGE, CAREER, AND MILITARY READINESS**

The percentage of students that meet the criteria for CCMR will increase from **68%** in August 2024 to **90%** by August 2029.



What strategic plan priorities and essential actions will get us there?

Strategic Priorities



Academic Experience



Instructional Leadership



Integrated Student Support Systems

Essential Actions

- Tier 1 Instructional Strategies & Supports for All Learners (4.1.2)
- Quality Tier 1 Materials Access and Use (4.2.3)
- Implementation Monitoring for Alignment to District Curriculum and Instructional Approach (4.2.5)

- Yearlong Development and Coaching Plan (5.1.3)
- Observation and Feedback (5.2.5)

- School-wide Culture, Behavior, and Safety (3.1)



Recap Action Steps from MOY

- Increase the number of walkthroughs at each campus
- Refine district system for ordering materials to being preparing for next year continued implementation of curriculum



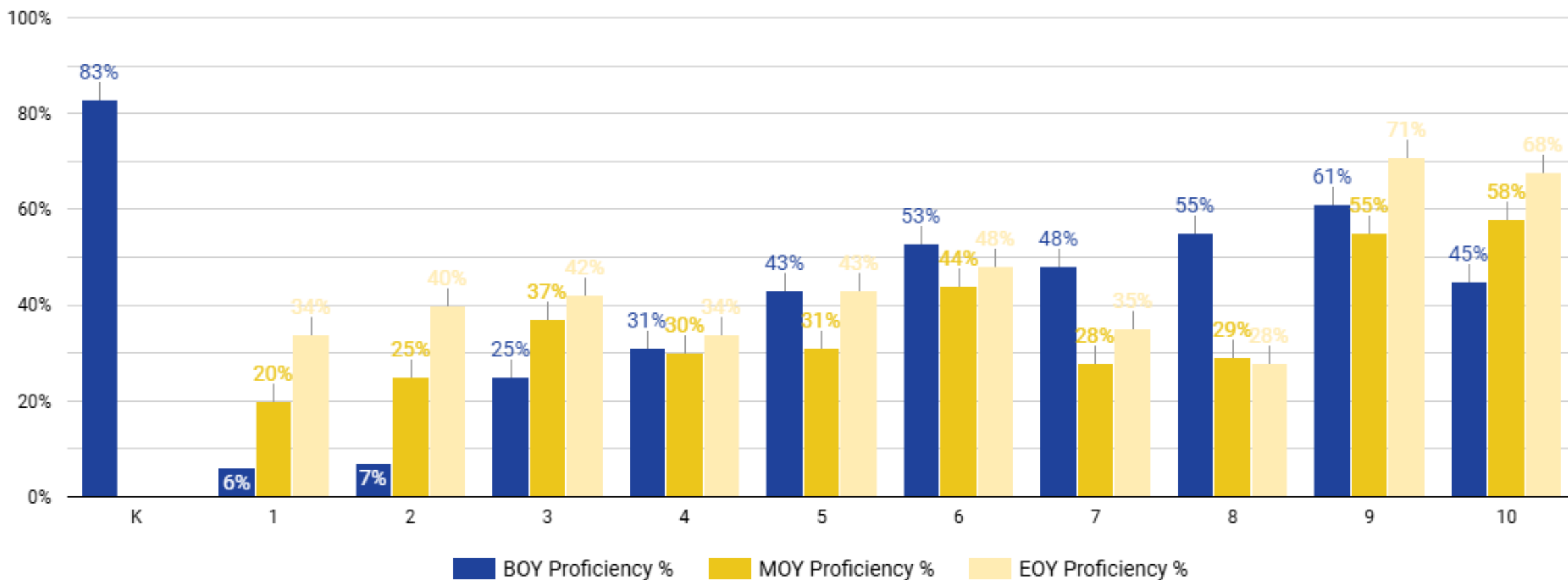
Executive Summary of EOY data

- Comfort level of HQIM has increased
- Student effort has increased
- Typical and stretch growths are strong
 - Closing the gaps is occurring
- RLA
 - Growth in grades first through third, ninth, and tenth
 - Interim assessments aligned with STAAR for ninth and tenth grades
- Math
 - Growth in K-5 and 9th grades
- Walkthroughs increased

Leading Student Outcomes

Grades K-10| Reading | TPRI (K); iReady (1-8); Interim/STAAR (9-10)

RLA Percentage of Students at Proficient



Quality Tier 1 Materials Access and Use - Reading

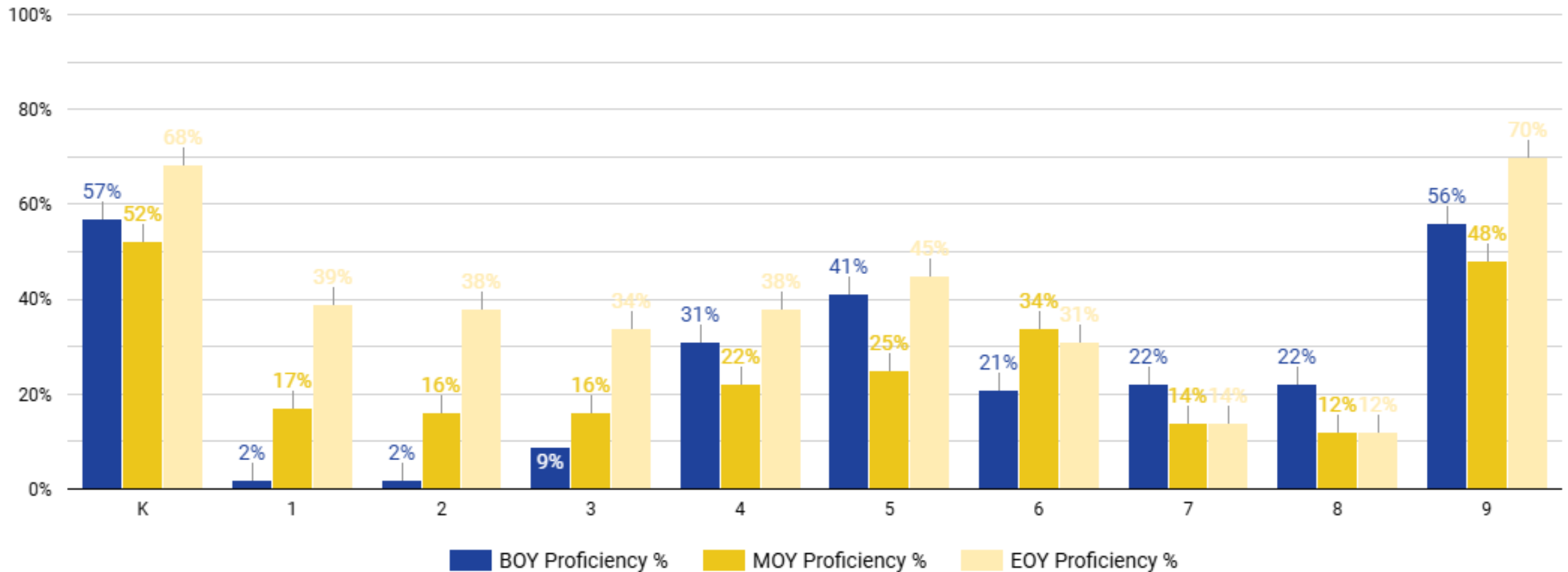
Output Data/Metrics

Metric/ Walkthrough Look Fors	BOY	MOY	EOY	Change
Amplify (K-8)/HMH (9-12) is being used for Tier 1 instruction for all students.	57%	74%	68%	-6
Are students experiencing explicit, systematic practice with foundational reading skills and/or building vocabulary from the text?	57%	68%	73%	+5
Questions and Tasks: Does the lesson employ questions and tasks, both oral and written, which integrate the standards and build students' comprehension of the text(s) and its meaning?	14%	71%	90%	+19

Leading Student Outcomes

Grades K-9| Math | TPRI (K); iReady (1-8); Interim/STAAR (9)

Math Percentage of Students at Proficient



Quality Tier 1 Materials Access and Use - Math

Output Data/Metrics

Metric/ Walkthrough Look Fors	BOY	MOY	EOY	Change
Bluebonnet Math is being used for Tier 1 instruction for all students.	62%	98%	92%	-6
Are students engaged in student-to-student discourse around various explanations, models, and/or student work?	38%	51%	68%	+17
(K-6) Students complete problems strategically selected by the teacher within a 10 minute time frame.	31%	37%	25%	-12

** New observation tool was not tailored to math specifically.*



Strategic Adjustments to Strengthen Implementation

- Adjust the Walkthrough Form
- Amplify for Grades 6th-8th
- Vertical Alignment for Writing
 - Intentional/Targeted
- Share Expertise
 - Model Classrooms
 - Effective Planning
 - Lesson Internalization
 - Data Digs



**TEXAS
STRATEGIC
LEADERSHIP**

Next Steps



TEXAS
STRATEGIC
LEADERSHIP

We will continue to engage the school board in progress toward meeting our strategic plan goals

June-July

Update the board on progress of the implementation and student performance

As part of the EOY performance routine, providing key insights to Bluebonnet implementation and student growth and achievement.

July

Present a deep dive on current accountability data and strategic actions needed to meet district goals



La Vega Pirates Education Foundation Annual Report

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Mrs. Allison Vrana

Background Information:

The Board of Trustees will receive the Pirates Education Foundation Annual Report.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

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La Vega Pirates Education
FOUNDATION

2018-2026

\$445,883.26 Education Grants

2026 - 13 grants at \$59,865.85
2025 - 12 grants at \$65,855.21
2024 - 9 grants at \$54,188.02
2023 - 11 grants at \$68,415.24
2022 - 11 grants at \$57,445.30
2021 - 13 grants at \$42,823.27
2020 - 4 grants at \$12,187.80
2019 - 13 grants at \$48,167.30
2018 - 13 grants at \$36,935.28

\$72,000 Scholarships

2026 - 9 scholarships
2025 - 4 scholarships
2024 - 14 scholarships
2023 - 8 scholarships
2022 - 7 scholarships
2021 - 6 scholarships
2020 - 3 scholarships
2019 - 2 scholarships
2018 - 2 scholarships



\$68,000 Student Academic Incentives

2026 - \$10,500
2025 - \$9,750
2024 - \$9,750
2023 - \$9,000
2022 - \$7,500
2021 - \$7,500
2020 - \$7,000
2019 - \$7,000



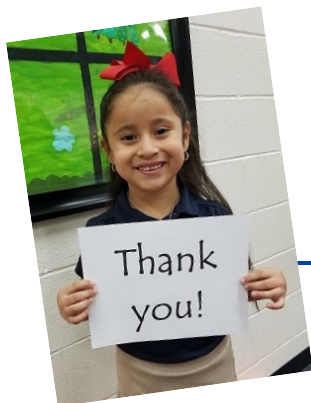
\$25,000 Teacher Appreciation

(\$1,000 per campus)
2026 - \$5,000
2025 - \$5,000
2024 - \$5,000
2023 - \$5,000
2022 - \$5,000



\$221,767.58 in District Initiatives

2019-2024 Scoreboard Anchor Sponsor
2019 Championship Banquet Sponsor
2020-2021 Campus Supply Grants
2022 LVISD Truancy Grant
2023 Diane Dietiker Memorial Library & Media Center Upgrade
2023 Championship Banquet Sponsor
2023 Pete the Pirate Makeover
2024 Championship Banquet Sponsor
2023-2024 Literacy Initiative
2023-2024 Pack of Hope Donation for La Vega ISD
2024-2025 Pack of Hope Donation for La Vega ISD
2025-2026 Pack of Hope Donation for La Vega ISD
2026 Championship Banquet Sponsor



\$1,613,699.12 in Revenue since 2012

2012 to 2018 - \$355,456.35
2018-2019 - \$131,440.49
2019-2020 - \$102,751.52
2020-2021 - \$111,369.44
2021-2022 - \$148,977.34
2022-2023 - \$188,601.84
2023-2024 - \$201,055.10
2024-2025 - \$193,570.57
2025-2026 - \$180,476.47



Annual Delinquent Tax Collections Report

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☒ Attached ☐ Provided Later ☐

Contact Person:

Jamie Whtie

Background Information:

The District contracts with local tax collection attorney McCreary, Veselka, Bragg & Allen for the purposes of pursuing delinquent property taxes. A brief report on the collection efforts for the 2025 tax year as well as what to expect for 26-27 property tax income.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A – Informational Item

Motion:

Second:

For:

Against:

Abstain:

CONSENT AGENDA ITEMS

Presented for:

Board action ☒ Report/Review Only ☒

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

N/A

Background Information:

The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Motion:

Second:

For:

Against

Abstain:

Approve Minutes for Meeting(s) Held

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Ms. **Betty Bentura**

Background Information:

The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:

None.

Administrative Recommendation:

Board review and approval.

Motion:

Second:

For:

Against:

Abstain:



La Vega Independent School District
400 East Loop 340, Waco, Texas 76705
254-299-6700 254-799-8642 FAX

Office of the Superintendent

**La Vega I.S.D. Board of Trustees
Minutes of the Regular Meeting
June 16, 2026**

BOARD MEMBERS PRESENT – Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, Brenda Rocha, and Mildred Watkins

BOARD MEMBERS ABSENT – Rev. Larry Carpenter

SCHOOL PERSONNEL PRESENT – Dr. Sharon M. Shields, Todd Gooden, Michelle Steele, Jaime Shaver, Sandra Lopez, Allison Vrana, and Chief Kerry Blakemore

OTHERS PRESENT – La Vega High School Soccer Team players and Coaching staff.

CALLED TO ORDER – Board President Raymond Koon established a quorum and brought the board meeting to order at 6:30 p.m.

OPENING CEREMONY – The Pledges of Allegiance to the United States Flag and the Texas Flag were led by Dr. Shaunte' Scott, Assistant Superintendent for Personnel.

APPROVED LISTING OF AGENDA ITEMS – Motioned by Mrs. Brenda Rocha and seconded by Mr. Henry Jennings, the Board unanimously approved the listing of agenda items. The board unanimously approved the items, with all members voting in favor of the motion: Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, Brenda Rocha, and Mildred Watkins

RECOGNITION ITEMS – None

PUBLIC PARTICIPATION – None

SPECIAL REPORTS – Board Members received the Superintendent's Prelim Scores Report; growth and deficits were discussed; reminder: this information is preliminary and could change. The board was also given the enrollment report and upcoming calendar events. Mr. Gooden gave construction updates district-wide. Mrs. Lopez provided a review of the 2025-2026 Optional Flexible School Day Program annual review.

APPROVED CONSENT AGENDA ITEMS – Mr. Myron Ridge moved to approve the listing of agenda items, and Mr. Henry C. Jennings seconded the motion. The board unanimously

approved the items, with all members voting in favor of the motion: Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, Brenda Rocha, and Mildred Watkins.

- State Mandated Recognition Dates
- Minutes Held
- Monthly Tax Collection Recap and Report
- Budget Amendments
- Job Descriptions

ACTION AND DISCUSSION ITEMS – The following items were considered, discussed, and/or approved by the Board of Trustees.

Approved Monthly Budget Analysis Report - Mr. Henry C. Jennings moved to approve the listing of considered, discussed, and action agenda items, and Mr. Henry C. Jennings seconded the motion. The board unanimously approved the items, with all members voting in favor of the motion: Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, Brenda Rocha, and Mildred Watkins.

Approved Teacher and Professional Employee Contract Recommendations - Mr. Henry C. Jennings moved to approve the listing of Teacher and Professional Employee Contract Recommendations, and Mr. Myron Ridge seconded the motion. The board unanimously approved the items, with all members voting in favor of the motion: Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, Brenda Rocha, and Mildred Watkins.

CLOSED MEETING – Mr. Henry C. Jennings moved to go into a closed meeting at 7:24 pm, June 16, 2026, 551.074 personnel matters; section of the Texas Government Code, Mr. Myron Ridge seconded the motion. The board unanimously approved the motion, with all members voting in favor: Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, Brenda Rocha, and Mildred Watkins.

ADJOURNMENT - Mr. Henry C. Jennings moved to adjourn at 7:40 pm, and Mr. Myron Ridge seconded the motion. The board unanimously approved in favor of the motion: Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, Brenda Rocha, and Mildred Watkins.

Date of Board Approval

President, La Vega I.S.D. Board of Trustees

Secretary, La Vega I.S.D. Board of Trustees

Optional Flexible School Day Program Application – La Vega High School Success Academy

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Sandra Gibson, Assistant Superintendent of Curriculum and Instruction

Background Information:

The goal of the program is to improve graduation rates for students who are in danger of dropping out of school, have dropped out, or are behind in core subject courses

The OFSDP is a program authorized under the Texas Education Code (TEC), §29.0822, and 19 Texas Administrative Code (TAC), §129.1027 that La Vega ISD may offer to provide flexible hours and days of attendance for students in any grade who meet one of the following criteria:

- the student is at risk of dropping out of school, as defined by the TEC, §29.081;
- the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;
- the student is attending a campus with an approved early college high school program designation;
- the student is attending a campus implementing an approved innovative campus plan; or
- the student is attending a community-based dropout recovery education program, as defined by TEC, §29.081 (e-1) or (e-2).

Annually, the Board of Trustees reviews the progress of the Success Academy and flexible attendance program and procedures to determine if continuation of the program is warranted. At the June meeting, the board heard about the 2025-26 program progress and students' progress to date for the 2025-26 school year. The board agreed that the progress was significant enough to continue offering the program.

Fiscal Implication:

None

Administrative Recommendation:

Approve LVISD application to TEA for OFSDP for the 2026-2027 school year.

Motion: _____

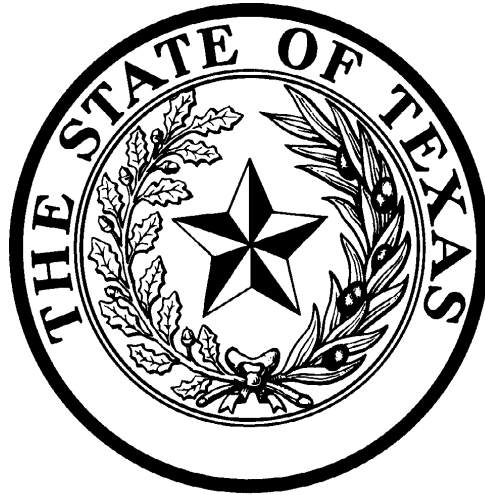
Second: _____

For: _____

Against: _____

Abstain: _____

Texas Education Agency



APPLICATION

Updated April 2022

Optional Flexible School Day Program (OFSDP)

2026-2027 School Year

ELIGIBLE APPLICANTS: The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

Definition of Program Provisions

Eligible Students

A student in any grade level is eligible to participate in an OFSDP authorized under the [TEC, §29.0822](#), if the student is:

- at risk of dropping out of school, as defined by the [TEC, §29.081](#),
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the [TEC, §29.908](#), P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#), or
- not meeting attendance requirements under the [TEC, §25.092](#), resulting in denied credit for one or more classes in which the student has been enrolled.

AND

There must be an agreement in writing to the student's participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

Assessment

The student must take the required state assessments specified under the [TEC, §39.023](#), during the regularly scheduled assessment calendar.

Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the [TEC, §29.0822](#), may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

Board Approval

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP (see Appendix Two).

Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Provisions of Agreement

Article I – Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the “TEA,” and

La Vega ISD

400 East Loop 340, Waco TX 76705
(Physical Address)

hereinafter referred to as “district.”

Article II – Period of Agreement

The period of the agreement, as detailed by participating campus in **Appendix 5**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

Article III – Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

Article IV – Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Article V – General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an “X” beside it:

- ☒ Appendix One, Assurances
- ☒ Appendix Two, Board Approval
- ☒ Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach PDF File)
- ☒ Appendix Four, Contact Sheet
- ☒ Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach Excel File)

Article VI – Application Process

- For questions or assistance regarding this application, email opfex@tea.texas.gov or call 512-463-9294.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix 5 should be at least thirty (30) days after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Email the complete application and attachments to: opfex@tea.texas.gov.
- Email subject line should indicate: OFSDP Application - District Name, County District Number

Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name	Dr. Sharon M. Shields	_____
Typed Title	Superintendent La Vega ISD	Authorized Signature

Appendix One **Assurances**

The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix One. All information requested must be included with this form.

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
 - the student is at risk of dropping out of school, as defined by the [TEC, §29.081](#); or
 - the student is attending a campus implementing an approved innovative campus plan; or
 - the student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#); or
 - the student is attending a campus with an approved early college high school program designation as defined by the [TEC, §29.908](#); or
 - the student, as a result of attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled.

and

2. there is an agreement in writing to the student’s participation
 - by the student, if the student is over 18 years of age; or
 - by the student and the student’s parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to ensure all instructional materials and facilities are comparable or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the [Student Attendance Accounting Handbook](#).

8. to comply with all reporting requirements established by the TEA;
9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

AGREED and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Henry Jennings, School Board President, 254-799-3300

Name, Title, and Telephone Number of School Board President

Signature of School Board President

Date

Dr. Sharon Shields, Superintendent-La Vega ISD, 254-299-6700

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Two **Board Approval**

The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Two. All information requested must be included with this form.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.
2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: July
Day: 20
Year: 2023
Time: 7:00pm
Location: La Vega Independent School District, Central Office Building Boardroom

Agreed and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Henry Jennings, School Board President, 254-799-3300

Name, Title, and Telephone Number of School Board President

Signature of School Board President

Date

Dr. Sharon Shields, Superintendent La Vega ISD, 254-299-6700

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Three

Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission.

1. Describe the program goals and objectives.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. **If** the OFSDP program will offer special education, career and technology education, pregnancy related services or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).
7. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. Explain the following:
 - a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
 - b. How the district will make sure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
 - c. How the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240.
 - d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
 - e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).
 - f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.

NOTE: absences and days present do not exist in the OFSDP

8. If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.
9. **If** students are attending a community-based dropout recovery education program offered online as defined by TEC, §29.081 (e-2), must include the following:
 - a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
 - b. Describe the individual learning plan or process used to monitor each student's progress.
 - c. Indicate how students will be served by an academic coach and local advocate.
 - d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
 - e. Describe the educational software utilized and explain how the software will track and certify the number of instructional minutes each student receives each day.

Appendix Four **Contact(s) Sheet**

The definition of terms of the application applies to this Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

District Contact(s) for the Application

District/Charter School Superintendent:	Dr. Sharon Shields
Mailing Address:	400 East Loop 340
City, State, Zip Code:	Waco TX 76705
Telephone Number:	254-299-6700
Email Address:	sharon.shields@lavegaisd.org

District PEIMS Coordinator:	Kara Mackey
Email Address:	kara.mackey@lavegaisd.org

OFSDP Contact Name:	Sandra Gibson
Email Address:	sandra.gibson@lavegaisd.org

OFSDP Contact Name:	
Email Address:	

NOTE: Most of the contact for the approved OFSDP is done via email. A valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.

Appendix Five

Participating Campuses, Student Eligibility, and Period of Agreement

The definition of terms of the application applies to this Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Five. All information requested must be included with this template and submitted in a separate Excel file.

Download and complete Appendix 5, which can be found on the [OFSDP webpage](#) under the *Applications and Templates* section.

Once completed, email the following to OPFLEX@tea.texas.gov:

1. The application (in PDF file format)
2. Appendix Three (in PDF file format)
3. Appendix Five (in MS Excel file format)

***All file names should include the district/charter school’s name**

1. Describe the program goals and objectives:

Success Academy (SA) is a program offered by La Vega Independent School District through La Vega High School. The program offers students who are behind in credits, overage, or otherwise at-risk to earn credits toward graduation through a non-traditional school setting.

The Goals and Objectives of the Success Academy of La Vega High School are:

- i. Provide a supportive, flexible learning environment for students at risk of dropping out or have previously dropped out, that meets individual academic needs in a non-traditional school setting.
- ii. Recover high school credits and attain necessary credits for high school graduation with full-time supervised highly qualified educator support.
- iii. Develop social and employability skills to prepare for entrance in the workforce or college/training school.
- iv. Provide specific, targeted programs of remediation for success on the state assessment end-of-course exams.
- v. Provide career investigation, access to resources and services and career counseling.
- vi. Assist with transition services to college, training, apprentices, and/or institutions of higher education, or the workforce.

2. Proposed schedule offered to student participating in the OFSDP, including days of the week and times.

Success Academy offers several schedules to meet student needs. The doors open and breakfast and instruction begins as early as 7:15 AM Monday through Friday and ends at 5:30 PM Monday through Friday. Students will be scheduled to attend a minimum of 45 minutes for a total of four (4) instructional hours per school day. A student could be scheduled for up to 6 hours depending on the following:

- a. If students need STAAR preparation, an additional hour will be added to the daily schedule
- b. If a student is not meeting credit expectations (.5 credit every eight (8) school days) an additional hour will be added.

Students enrolled in the Optional Flexible School Day Program (OFSDP) will have a schedule that meets his or her needs. This specific schedule for each OFSDP student is detailed in the LV Success Academy contract. OFSDP students will have a weekly total of in-person instruction with LVHS staff that totals 20 hours per week. Students that do not follow the detailed schedule will be counseled and eventual could be removed from the program and returned to a regular daily four hour schedule. Students may request the OFSDP at any time, however, it will begin or end on the start of a new grading period. Requests to be enrolled in the OFSDP can be initiated by an administrator, teacher, parent and/or truancy officer.

3. Outline of staff positions and resource personnel associated with the program. Include contact hours each staff position will be obligated to the program.

- a. Success Academy Lead Teacher
 - i. English Language Arts and Reading (7-12)
 - ii. English as a Second Language Supplemental (7-12)
 - iii. 500 minutes daily
- b. Classroom teacher 1 –
 - i. Physical Education (PK-12)
 - ii. Restorative Discipline / Behavior Specialist
 - iii. 380 minutes daily
- c. Classroom teacher 2 -
 - i. Transportation, Distribution, & Logistics, (CTE - 7-12)
 - ii. 380 minutes daily
- d. Paraprofessional / Student Assistant
 - i. 500 minutes daily
- e. Assistant Principal for Alternative Instruction
 - i. 120 minutes weekly
- f. Academic Counselor
 - i. 60 minutes weekly
- g. College / Career / Military Advisor
 - i. 60 – 240 minutes weekly depending on testing / advising
- h. Student Success Social Worker
 - i. 60 minutes weekly
- i. High School Principal
 - i. 90 minutes weekly
- j. Chief Academic Officer for Acceleration
 - i. 120 minutes weekly

4. Procedures for identifying students, confirmation and documentation of eligibility and parental consent for OFSDP participation.

A. Student Admission to Program

Students are referred to Success Academy by the high school counselor, high school administrator or truancy officer. Students or parents wishing to have their child enrolled must go through one of these channels.

- B. Student Referral and Admission to the program contains the following documents:
 - Referral – typically completed by a team consisting of high school cohort counselor, Assistant Principal for Cohort, Success Academy Lead Teacher, Adult Student or Parent if child is a minor.

- Application and Enrollment - filled out by the adult student or parent (of minor) upon initial acceptance to Success Academy. The parent and student must agree to the stipulations or they are not able to attend Success Academy.
 - An “introductory” email is sent out once a student starts at Success Academy. This is sent to campus / district personnel and parents and student. This helps make sure all parties are aware of the change.
 - OFSDP Plan Application (If applicable). Stipulations that the student must complete attendance of regular Success Academy prior to being approved for flexible attendance. The application outlines to daily attendance and weekly total for the student to be successful and remain in OFSDP. Parental consent is obtained for all minor students.
 - PEIMS clerk adds the student to the OFSDP minute documentation form and makes change in track identification for student in PEIMS records.
 - Graduation Checklist Template
 - This form is used to assign courses. Counselors create the overall courses needed to graduate. This form aids in breaking the this to the referral courses into small bitesize “doable” courses for the student to track progress toward graduation.
 - The counselor check off the credits as the student completes the course and highlights what is needed to make sure the student is enrolled in the correct courses. The counselor make sure to indicate courses where A and B sections have the potential to be averaged together.
 - Transcript
 - Opt-Out Agreement (when and if signed) electronic version released by TEA.
 - The counselor complete prior to sending the student to Success Academy. However, we are wanting more students to graduate with an endorsement. If the parent and student sign in-person, the form is scanned and sent to high school to be placed in the student's permanent record.
 - Other pertinent information (CPR certificate, SB 30 Interaction with Police, Speech requirment, etc....)
5. The estimated number of OFSDP students served per teacher ranges from 3-5 students per semester for a yearly maximum of 30 students
6. The OFSDP program will offer career and technology education and bilingual education services. Pregnancy related services are provided through district supports and personnel housed on the same campus. The program has three teachers and one support staff. Between the three teachers, two have the required certifications for CTE and ESL.
- The LEAD Teacher has the ESL Supplemental certification. Students identified as English Language Learner at the beginning or intermediate level will be placed in this classroom teacher’s classroom since the teacher is bilingual. For all other ELL students, students are placed equally in the two teacher’s classrooms and receive the accommodations and services recommended through the LPAC.
 - Any student who requires an ESOL I or ESOL II will be taught by the Lead Classroom teacher because of the two certifications (ELAR and ESL 7-12).
 - Students investigate careers in transportation, distribution, and logistics are provided support through Classroom Teacher 2. Students are supported with investigating careers in other programs of study by the

teacher and provided experiences and connections with partnering universities (Tarleton State University, Texas Tech University, and Texas State Technical College) and MOUs.

- The OFSDP is located at the facility that also houses the Student Support Specialists and the Special Education Department. Professionals that support students in need of pregnancy related services are notified and provide services and counseling support. Certified personnel from the La Vega High School (i.e., guidance counselors, instructional specialists, interventionists, and elective teachers) provide support and accelerated instruction when needed and requested.

7. Required recording of instructional minutes daily by teacher of record.

- Teachers track, record, and verify the actual number of minutes of instruction each day. Actual attendance begins when the student arrives in the classroom and begins work on coursework. Teachers note individual instructional time (hour: minute) on a daily contact register. When students depart for the day or transition to another classroom, the end time is noted by the classroom teacher on the teacher's daily contact register. (hour: minute). The form is based on the TEA recommended attendance form.
- Daily attendance sheets for every classroom teacher are collected and converted from hour: minute format to instructional minutes per student per teacher. The Success Academy Lead Teacher and the PEIMS Clerk generate a weekly student detail instructional minute report. Students with less than 45 minutes on any day are left blank on the official Daily Contact Register. At the end of day, teachers will certify the number of minutes each student was in attendance. The teacher will sign the log sheet at the conclusion of the week. Each teacher signs and dates the completed instructional minutes log for their classroom.
 - i. Each 3-week reporting period, the PEIMS Clerk and Lead Teacher along with the High School PEIMS clerk review for reasonableness, counseling needs, parent conferences needed, etc. The minutes are compared to IEP, ARD or LEP plans to ensure they align.
 - ii. Detailed student daily minute reports are stored electronically and shared with District PEIMS coordinator. The District PEIMS Coordinator, Chief Academic Officer for Acceleration, High School Principal, and Lead Teacher for Success Academy review individual student progress and attendance from multiple perspectives.
- The High School and Success Academy Credit Recovery Program tries to minimize the possibility of students generating more than one ADA but transferring students from a traditional program to the OFSDP at the beginning of a 6-week period. Parent – student conferences, ARD meetings, LPAC, 504 and Student Intervention Team meetings are conducted to review program eligibility, instructional needs, and program requirements. Attendance is reviewed and verification that students do not receive more than 10,800 minutes per course.
- Students transferring to the Success Academy from the La Vega High School as well as outside the district are placed on an alternative track in the Student Information System to further identify the program and time of attendance.

- The Student Attendance is tracked through exemplar forms provided by TEA for recording attendance. Success Academy staff must log on using their usernames and passwords. The teachers log on and record the time as indicated on the computer clock for each individual student on the class roster. The system records the date and time of each log in and type of entry (i.e., attendance, grades, ...). The system automatically times out after 5 minutes of inactivity. Teachers may make changes to attendance up to 24 hrs. after initial attendance has been entered. After that, the daily attendance sheet is removed from the teacher access and the teacher is required to submit documentation and request forms for correction to the Success Academy Lead Teacher. Any changes to attendance that are made are documented with date, time, individual log in, and specificity of changes to the attendance data made.
- f. Every 6-week period, data is reviewed by the Success Academy team, high school PEIMS and administration, and District PEIMS and administrators. Both 42400 and 42401 records are reviewed to identify any student reported simultaneously. The District and HS PEIMS staff ensure student minutes are accurate (180 – Traditional Days Present x 240).
 - iii. Data reviewed include:
 1. Beginning and ending dates of reporting period, including the year
 2. Total number of days of instruction in the reporting period
 3. Instructional track
 4. Student's original entry date and any subsequent withdrawal and reentry dates. (Both 42400 and 42401 series records are created – this ensures if status of enrollment changed from traditional to OFSDP)
 5. Student grade level code
 6. Average daily attendance
 7. Special education instructional setting code
 8. Career and technical education code
 9. ESL program type code
 10. Gifted/talented indicator code
 11. Pregnancy-related services code
 12. Absences by date and total for reporting period
 13. Total eligible days present and total eligible minutes present for OFSDP by 6-week reporting period.
 14. Total ineligible days present (less than 45 minutes of instruction) and total ineligible minutes present for the OFSDP.
 15. Attendance data total for all students, by grade
 16. Signature page signed by persons recording data (Success Academy PEIMS clerk) and approving data (Success Academy Lead Teacher).

8. Eligible OFSDP students can participate in credit recovery programs offered during the summer months.



400 East Loop 340
Waco, Texas 76705

Phone 254 299-6700 • Fax 254 799-8642
www.lavegaisd.org

- Summer school operates for 3 weeks from June 1 – June 24. Students are assigned coursework necessary to prepare for EOC testing and/or course completion for graduation in August. Each OFSDP student participating in Summer Credit Recovery course will have the sum of earned ADA and traditional AA earned calculated. The formula used OFSDP minutes eligible = (calendar days – traditional ays present) x 240 will determine the number of days and minutes the student may attend.
- Summer school is operated by two teachers. Each teach is assigned no more than 20 students. Both teachers track, record, and verify the actual number of minutes of instruction each day for each student. Each OFSDP student with maximum minutes eligible will be provided to each teacher.
- Teachers note individual instructional time (hour: minute) on a daily contact register.
- The High School and Success Academy Credit Recovery Program reviews weekly logs and course completion to check that attendance and maximum number of minutes each student is eligible to generate turning in only those eligible minutes per student so not to exceed the 10,800 maximum. .

Optional Flexible School Day Program (OFSDP) - Appendix 5

161906

LA VEGA ISD

School Year 2024-2025

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus Dropout Recovery 7 = TEC §29.081(e-2) Online Dropout Recovery								School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.			
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day
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Optional Flexible School Day Program (OFSDP) - Appendix 5

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Optional Flexible School Day Program (OFSDP) - Appendix 5

161906

LA VEGA ISD

School Year 2024-2025

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus Dropout Recovery 7 = TEC §29.081(e-2) Online Dropout Recovery							School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.					
		Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWTHFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWTHFS
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Optional Flexible School Day Program (OFSDP) - Appendix 5

161906

LA VEGA ISD

School Year 2024-2025

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus Dropout Recovery 7 = TEC §29.081(e-2) Online Dropout Recovery							School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.							
		Nine Digit District and Campus Number		Campus Name		1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWTHFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWTHFS
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Optional Flexible School Day Program (OFSDP) - Appendix 5

161906

LA VEGA ISD

School Year 2024-2025

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus Dropout Recovery 7 = TEC §29.081(e-2) Online Dropout Recovery							School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.				
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day
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Optional Flexible School Day Program (OFSDP) - Appendix 5

161906

LA VEGA ISD

School Year 2024-2025

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus Dropout Recovery 7 = TEC §29.081(e-2) Online Dropout Recovery							School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.							
		Nine Digit District and Campus Number		Campus Name		1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWTHFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWTHFS
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Optional Flexible School Day Program (OFSPD)

Step-by-Step Guide to Appendix 5

Step 1: Enter the 6-digit District Number. If entered correctly, the district name will automatically populate in the cell directly to the right of the number entered.

Step 2: Enter the school year. (Example: 2021-2022)

Step 3: Enter the 9-digit District and Campus Number without hyphens or additional characters. If entered correctly, the campus name will automatically populate in the cell directly to the right of the number entered.

Step 4: Choose all student eligibility designations that apply to students participating in OFSPD.

- 1 At-Risk Students – The student is at risk of dropping out of school, as defined by the [Texas Education Code \(TEC\), §29.081](#).
- 2 Minimum Attendance – Students that do not meet the attendance requirements under the [TEC §25.092](#), will be denied credit for one or more classes in which the student has been enrolled without retaking the class. Funding for attendance is limited to that which is necessary for the student to recover class credit.
- 3 Early College High School – The student is attending a campus that has been designated by the Texas Education Agency (TEA) as an Early College High School (ECHS), as defined by the [TEC, §29.908](#), Pathways in Technology Early College High School (P-TECH), as defined by the [TEC, §29.553](#), or Industry Cluster Innovative Academy (ICIA).
- 4 Campus Turnaround Plan – The student is attending a campus implementing an approved innovative campus plan, as defined by [TEC, §39A.107](#).
- 5 Credit Recovery – Credit recovery classes may be offer during the summer recess for students who have not earned a full ADA during the regular school year. For an eligible OFSPD student attending summer OFSPD classes for credit recovery, funding for attendance is limited to that which is necessary for the student to recover class credit. The Summer Period of Agreement (Credit Recovery) section should only include dates after the regular school year, should not exceed 30 days, and may not extend past July 31st. A student cannot earn more than the equivalent of one ADA in a year.
- 6 Campus Dropout Recovery – The student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081 \(e-1\)](#), in which courses are offered on-camp 100% of the time. To be eligible for this designation, the campus will be designated by TEA as a Alternative Education Campus (AEC) of Choice - Dropout Recovery School. More information can be found on the [Performance Reporting Division website](#).

- 7 Online Dropout Recovery – The student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081 \(e-2\)](#). A dropout recovery program can be offered for students to work 100% in a remote setting, only if the campus is designated by TEA as an Alternative Education Campus (AEC) of Choice - Dropout Recovery School and meets the requirements of [TEC, §29.081 \(e-2\)](#). More information can be found on the [Performance Reporting Division website](#).

Step 5: Enter the estimated number of students that will participate in OFSDP.

Step 6: Enter the School Year Period of Agreement information.

- Enter the program start date. This should be at least 30 days after application submission to allow for application review by TEA.
- Enter the program end date. This should not exceed the last school day on the district calendar.
- Enter the days of the week OFSDP will be offered to students.
- Enter the number of minutes per day that will be offered to OFSDP students. If the campus is an AEC of Choice – Dropout Recovery School, at least 240 minutes per day must be offered.

Step 7: If the district plans to offer OFSDP to give students an opportunity to recover credit lost on courses that were not successfully completed during the regular school year, then enter information in the Summer Period of Agreement section.

- Enter the summer program start date. This should be after the last day of school on the district calendar.
- Enter the summer program end date. This should not extend past July 31st and should not exceed 30 days.
- Enter the days of the week OFSDP will be offered to students.
- Enter the number of minutes per day that will be offered to OFSDP students. If your campus is an AEC of Choice – Dropout Recovery School, at least 240 minutes per day must be offered.

Step 8: This area is used to indicate possible errors that could impact application approval. After entering all campus information, possible errors will appear in these cells. If this area is blank after entering all information, then Appendix 5 has most likely been completed correctly.

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Optional Flexible School Day Program Agreement

This document must be fully completed and signed by the school system's Board President and Superintendent. The signed document must be uploaded into the OFSDP Smartsheet application. This document is a required component of the OFSDP application submission.

La Vega Independent School District

Legal Name of School District or Open-Enrollment Charter School

400 East Loop 340, Waco TX 76705

Physical Address

Board Agreement

All information requested must be included with this form. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.
2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: July
Day: 21
Year: 2026
Time: 6:30 PM
Location: 400 East Loop 340, Waco TX 76705

The board reviewed the OFSDP program and application and approved the submission on behalf of the school district or open-enrollment charter school by authorized representatives.

Mr. Raymond Koon, Board President 254-299-6700

Name, Title, and Telephone Number of School Board President

6/21/2026

Signature of School Board President

Date

Authorized School System Official

On behalf of the school district or charter school, I hereby certify that the district/charter will implement and operate the OFSDP in accordance with Texas Education Code (TEC) §29.0822, 19 Texas Administrative Code (TAC) §129.1027, the Student Attendance Accounting Handbook, and all applicable guidance, forms, and instructions issued by the Texas Education Agency (TEA) for the applicable school year.

I certify that the information submitted in connection with this application is true and correct and the district/charter will fully comply with all application assurances, applicable laws, rules, and TEA guidance governing the Optional Flexible School Day Program.

Dr. Sharon M. Shields, Superintendent LVISD

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

6/21/2026

Signature of Person Authorized to Bind the District or Charter School

Date

Monthly Tax Collection Recap and Report

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Ms. Jamie Shaver

Background Information:

The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:

N/A

Administrative Recommendation:

It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion:

Second:

For:

Against:

Abstain:

La Vega ISD

Tax Collection Report

Current Year M&O Taxes	For Month of	Year to Date
	June-26	June-26
Original Current Roll		\$ 19,317,205
Adjustments	\$ (115,245)	\$ (985,949)
Total Adjusted Roll		\$ 18,331,256
Current M&O Taxes Collected	\$ 2,549,481	\$ 10,751,654
Current P & I Collected	\$ -	\$ -
Current Taxes Collected Adjustments		\$ -
Total Current Taxes Collected	\$ 2,549,481	\$ 10,751,654
% of Current Taxes Collected		58.6520%
Current Year I&S Taxes	For Month of	Year to Date
Current I&S Taxes Collected	\$ 1,687,710	\$ 7,116,498
Current P & I Collected	\$ -	\$ -
Current Taxes Collected Adjustments	\$ -	\$ -
Total Current Taxes Collected	\$ 1,687,710	\$ 7,116,498
% of Current Taxes Collected		38.8217%
Total Collections Current	\$ 4,237,191	\$ 17,868,152
		97.47%
Delinquent M&O Taxes	This Month	Year to Date
Delinquent Taxes Outstanding		\$ 846,432
Adjustments	\$ (11,371)	\$ (122,003)
Total Adjusted Delinquent Roll		\$ 724,429
Delinquent M&O Taxes Collected	\$ 23,669	\$ 68,453
Delinquent P & I Collected	\$ 12,685	\$ 77,072
Attorney Fees Collected		\$ 0
Delinquent Taxes Collected Adjustment		
Total Delinquent Balance Collected	\$ 36,353	\$ 145,526
% of of Delinquents Collected		20.0883%
Delinquent I&S Taxes	This Month	Year to Date
Delinquent I&S Taxes Collected	\$ 12,625	\$ 40,102
Delinquent P & I Collected	\$ 7,160	\$ 42,551
Attorney Fees Collected	\$ -	\$ -
Delinquent Taxes Collected Adjustment	\$ -	\$ -
Total Delinquent Balance Collected	\$ 19,784	\$ 82,653
% of of Delinquents Collected		11.4095%
Total Collections Delinquent	\$ 56,137	\$ 228,179
Grand Total Collections	\$ 4,293,328	\$ 18,096,331
Paid YTD		\$ 17,976,708
Balance Remaining		\$ 1,078,978
		5.66%

Consider Budget Amendments

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☐ Provide Later ☐

Contact Person:

Ms. Jamie Shaver

Background Information:

Section 2.10.6 of the Financial Accountability System Resource Guide, version 14.0, dated January 2010, states that budget amendments are mandated by the state for budgeted funds reallocated from one function level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and must be amended in the budget for legal compliance.

All budget amendments are required to be adopted by the last day of the fiscal year. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes.

Fiscal Implication:

Budget amendments are moving from one function to another.

Administrative Recommendation:

Approve the budget amendments as presented.

Motion:

Second:

For:

Against:

Abstain:

Amend Nbr	JV Nbr	Fnd-Fnc-Obj.So-Org-Prog	Description	Increase	Decrease	Reason
260275	261135	199-51-6299.00-850-699000	MISC CONTRACT SERVICES	.00	500.00	B260275 BUDGET CHANGE
260275	261135	199-51-6399.00-850-699000	GENERAL SUPPLIES	500.00	.00	B260275 BUDGET CHANGE
Amendment 260275 Totals				500.00	500.00	
260283	261136	199-11-6499.00-003-624000	GRADUATION SUPPLIES	452.00	.00	B260283 over expanded
260283	261136	199-23-6269.00-003-699000	ADMIN PRINTER	.00	300.00	B260283 over expanded
260283	261136	199-23-6499.99-003-624000	MISCELLANEOUS OPERATING-	.00	152.00	B260283 over expanded
Amendment 260283 Totals				452.00	452.00	
260290	261137	199-11-6499.99-106-611000	STAFF MEALS	.00	1,436.80	B260290
260290	261137	199-13-6411.00-106-699000	STAFF PROFESSIONAL DEV	756.54	.00	B260290
260290	261137	199-31-6411.00-106-699000	COUNSELOR TRAVEL	680.26	.00	B260290
Amendment 260290 Totals				1,436.80	1,436.80	
Grand Totals				2,388.80	2,388.80	

JV Nbr	Fnd-Fnc-Obj.So-Org-Prog	Description	Debits	Credits
261136	199-11-6499.00-003-624000	B260283 over expanded account	.00	-452.00
261137	199-11-6499.99-106-611000	B260290	1,436.80	.00
261137	199-13-6411.00-106-699000	B260290	.00	-756.54
261136	199-23-6269.00-003-699000	B260283 over expanded account	300.00	.00
261136	199-23-6499.99-003-624000	B260283 over expanded account	152.00	.00
261137	199-31-6411.00-106-699000	B260290	.00	-680.26
261135	199-51-6299.00-850-699000	B260275 BUDGET CHANGE	500.00	.00
261135	199-51-6399.00-850-699000	B260275 BUDGET CHANGE	.00	-500.00
		Fund 199/6 Totals	2,388.80	-2,388.80
		Grand Totals	2,388.80	-2,388.80

End of Report

Consider the Food Service Management Company Renewal (FSMC)

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Jamie Shaver

Background Information:

The Texas Department of Agriculture (TDA) has received and reviewed the Food Service Management Company (FSMC) contract renewal documents for the 2026-2027 school year.

Fiscal Implication:

N/A

Administrative Recommendation:

It is recommended that the Board approve the Food Service Management Company (FSMC) contract renewal for the 2026-2027 school year.

Motion:

Second:

For:

Against:

Abstain:



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

03/12/26

VIA EMAIL TO: Sharon.Shields@lavegaisd.org, Jamie.Shaver@lavegaisd.org

Dr. Sharon Shields

LA VEGA INDEPENDENT SCHOOL DISTRICT

RE: Food Service Management Company (FSMC) Renewal Approval for 2026-2027.

Name of Approved Vendor: Aramark Educational Services, LLC

Dear Dr. Sharon Shields,

The Texas Department of Agriculture (TDA) has received and reviewed the FSMC contract renewal documents for the 2026-2027 school year. The contract renewal, as submitted, is approved for execution. Approval does not mean clearance from compliance requirements within the submitted documents. Those will continue to be reviewed and assessed in future administrative and procurement reviews.

Changes to the contract are not permitted unless written approval from TDA is obtained before the contract is executed. Contracts that are altered or amended in any way may result in unallowed costs that require reimbursement from non-federal funds or a rebid of the contract.

Submit a copy of the complete contract, signed by all parties to SFA's Smartsheet dynamic view no later than June 18, 2026.

Contracts and supporting documentation including all procurement documents must be retained and are subject to review by the United States Department of Agriculture and other federal and state agencies. It is the School Food Authority's responsibility to ensure the Food Service operation is in compliance with regulations.

If you have any questions, please contact FSMC@texasagriculture.gov or your Education Service Center (ESC).

Sincerely,

Stephanie Robinson

Stephanie Robinson, MBA
Administrator, Business Management
Food and Nutrition Division
Texas Department of Agriculture
cc:TDA's FSMC mailbox



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

03/12/26

VIA EMAIL TO: Sharon.Shields@lavegaisd.org, Jamie.Shaver@lavegaisd.org

Dr. Sharon Shields

LA VEGA INDEPENDENT SCHOOL DISTRICT

RE: Food Service Management Company (FSMC) Renewal Approval for 2026-2027.

Name of Approved Vendor: Aramark Educational Services, LLC

Dear Dr. Sharon Shields,

The Texas Department of Agriculture (TDA) has received and reviewed the FSMC contract renewal documents for the 2026-2027 school year. The contract renewal, as submitted, is approved for execution. Approval does not mean clearance from compliance requirements within the submitted documents. Those will continue to be reviewed and assessed in future administrative and procurement reviews.

Changes to the contract are not permitted unless written approval from TDA is obtained before the contract is executed. Contracts that are altered or amended in any way may result in unallowed costs that require reimbursement from non-federal funds or a rebid of the contract.

Submit a copy of the complete contract, signed by all parties to SFA's Smartsheet dynamic view no later than June 18, 2026.

Contracts and supporting documentation including all procurement documents must be retained and are subject to review by the United States Department of Agriculture and other federal and state agencies. It is the School Food Authority's responsibility to ensure the Food Service operation is in compliance with regulations.

If you have any questions, please contact FSMC@texasagriculture.gov or your Education Service Center (ESC).

Sincerely,

Stephanie Robinson

Stephanie Robinson, MBA
Administrator, Business Management
Food and Nutrition Division
Texas Department of Agriculture
cc:TDA's FSMC mailbox



Renewal Contract Amendment NO. 4th

School Nutrition Programs Food Service Management Company Contract School Year 2026-2027

This amendment (“Amendment”) by and between the parties shown below shall be effective as of the date this Amendment is fully executed.

FOOD SERVICE MANAGEMENT COMPANY CONTRACT	
School Food Authority (SFA):	La Vega ISD
Food Service Management Company (FSMC):	Aramark Education Program Management Office
Contract No.:	22-CND-1
Original Contract Effective Date:	July 1, 2022
Renewal Contract Term:	July 1, 2026 through June 30, 2027
Renewal Contract Amendment No.:	4

Whereas, the Food Service Management Company Contract defined above (“Contract”) has an initial contract term commencing July 1, 2022, and ending June 30, 2023;

Whereas, SFA and FSMC wish to renew the Contract for an additional one-year term; and

Whereas, FSMC warrants it has complied with all requirements of the Contract during the Current Contract Term;

Now, therefore, in consideration of the foregoing, the undersigned parties agree as follows:

1. **Renewal of Contract.** The Contract is hereby renewed for a period of one year commencing July 1, 2026, and ending June 30, 2027, unless terminated in accordance with the terms of the Contract.
2. **Price Adjustments.** Meal rates for the renewed contract year may be adjusted (increased or decreased) in an amount not to exceed the annual percent change of the United States Department of Labor, Bureau of Labor Statistics Consumer Price Index for All Urban Consumers, Food Away from Home series. SFA and FSMC have mutually agreed to the prices or fees for the renewed contract year as set forth in the Fixed Price Meal Rates attached to this Amendment (Attachment 1) and fully incorporated herein.
3. The projected budget for the renewed contract year is shown in the Food Service Budget sheet attached to this Amendment (Attachment 2) and fully incorporated herein.
4. **Meal Equivalents Rate or Meal Equivalency Factor.** The meal equivalents rate or meal equivalency factor is determined based on the previous year's Federal free rate of reimbursement + State match

reimbursement rate + the value of USDA Foods.

5. Additional Non-Material Scope and Contract Modifications. Modifications effective in the renewed contract year which do not create a material change are described in the Additional Contract Modifications form attached to this Amendment (Attachment 3) and fully incorporated herein.
6. Revised Program Requirements. FSMC agrees to meet all School Nutrition Program requirements including requirements that become effective during the renewed contract year.
7. Entire Agreement. Except as set forth in this Amendment, the provisions and conditions of the Contract and all amendments thereto are unaffected and shall continue in full force and effect. This Amendment and the Contract (including any previous written amendments thereto), collectively, are the complete agreement of the parties and supersede any prior agreements or representations, whether oral or written, with respect thereto. If there is conflict between this Amendment and the Contract or any earlier amendment, the terms of this Amendment shall prevail.
8. Signature Warranties. Each person signing below represents and warrants that he or she is authorized to execute and bind their respective party to this Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their duly authorized representative.

SCHOOL FOOD AUTHORITY

La Vega ISD

Name of SFA

Jamie Shaver

Signature of Authorized Representative

3-31-26

Date

Jamie Shaver

Printed/Typed Name of Authorized Representative

Assistant Superintendent of Finance

Title

FOOD SERVICE MANAGEMENT COMPANY

Aramark Educational Services, LLC

Name of FSMC

Derek Jones

Signature of Authorized Representative

3/26/26

Date

Derek Jones

Printed/Typed Name of Authorized Representative

Regional Vice President

Title

Employee Handbook for 2026-2027

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Dr. Shaunte' Scott

Background Information:

Submitted for review and approval are the revisions to the updated 2026-2027 Employee Handbook. For comparison and review of the changes, the 25-26 Handbook is on our District website.

Fiscal Implication:

N/A

Administrative Recommendation:

It is the Administration's recommendation to approve the 2026-2027 Employee Handbook.

Motion:

Second:

For:

Against:

Abstain:

Summary of Employee Handbook Changes for 2026-2027

Topic	Page Number	Description of Change
Title Page	0	Changed logo to official LV logo
Table of Contents	2-5	Changed page numbers and added new information. Added new topics of prohibition on diversity, equity, and inclusion and prohibited classroom instruction.
Administrative Staff & Board Member Offices	10	Updated names and positions of employees and Board Members.
Support Services	11	Updated names and positions of employees.
Campus Directory	12	Updated positions of employees.
Health and Safety Training	17	Updated requirements to reflect safety training requirements for certain positions and the requirement to submit documentation to the district.
T-TESS Appraisers & Calendar	17-19	Updated dates and appraisers
Notification to Parents Regarding Qualifications	20	Updated the language to reflect the positions that require parent notification including substitutes. Removed the language regarding DOI exemptions since this is not allowable under the new law.
Performance Evaluation	20	Added policy reference
Payroll Deduction Statement	32	Added "No payroll deduction" statement for Planet Fitness
Leaves and Absences	34	Added policy reference
Standards of Conduct	57	Added policy reference Updated language to reflect policy for reports to SBEC by the superintendent
Educator Code of Ethics	60	Renumbered factors under 3.9 to reflect policy
Reporting Suspected Child Abuse	66-67	Updated and emphasized the 24-hour reporting timeline for child abuse. Updated that abuse must be reported to DFPS even when made to law enforcement. Updated local considerations with proper code and the requirements under law.
Reports to TEA	67-68	Added reporting timeline of 48 hours to report to TEA Added reporting timeline of seven days for a certified employee for certain misconduct
Sexual Abuse and Maltreatment of Children	68	Updated policy reference

Summary of Employee Handbook Changes for 2026-2027

Technology Resources	39	Added policy reference
Personal Use of Electronic Communication	69-70	Changed policy reference DH to DHA Changed (EXHIBIT) to DHA (LEGAL)
Electronic Communications between Employees, Students, and Parents	71-73	Changed licensed therapist to school psychologist to reflect updated title change
Tobacco and Nicotine Products and E-Cigarette Use	75-76	Updated language and local considerations to align with the law Added definition of “e-cigarette” defined in policy and health and safety code
Resignations	83	Changed SBEC to TEA for required reporting by the superintendent for noncertified employees
Dismissal or Nonrenewal of Contract Employees	84	Added new policy reference
Dismissal of Noncontract Employees	84	Added policy reference
Prohibition on Diversity, Equity, and Inclusion	85	Added new topic of the prohibition of engaging in diversity, equity, and inclusion activities for employees with policy reference and local considerations
Prohibited Classroom Instruction	85	Added new topic of prohibited classroom instruction for employees with policy references

ACTION / DISCUSSION ITEMS

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

N/A

Background Information:

The following items are included for board discussion and possible action.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

[illegible]

Monthly Budget Analysis Report

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Ms. Jamie Shaver

Background Information:

The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year. Monthly budget analysis reports are presented for the General Operating Fund; Child Nutrition Fund; and, Debt Service Fund. The August reports are unaudited and preliminary. There are entries that will need to be made that will adjust these numbers, ie. receivables, payables.

Fiscal Implication:

N/A

Administrative Recommendation:

It is recommended that the Board approve the Monthly Budget Analysis Reports as submitted.

Motion:

Second:

For:

Against:

Abstain:

La Vega Independent School District
Statement of **Unaudited** Revenues and Expenditures - Budget vs. Actual

For the Period Ended **6/30/2026**
6

		GENERAL FUND - 199									
		(1)	(2)	(3)		(4)		(5)	(6)	(7)	(8)
DATA				MONTHLY		YEAR-TO-DATE		DIFFERENCE	CY YTD	PY YTD	% OF YEAR
CONTROL		2025-2026	2025-2026	CURRENT	PRIOR YR	CURRENT	PRIOR YR	AMEND BUD	AS % OF	AS % OF	ELAPSED AS OF
CODES	REVENUES	ORIGINAL BUD	AMEND BUD	6/30/2026	6/29/2025	6/30/2026	6/29/2025	TO YTD CURR	BUDGET	BUDGET	6/30/2026
5700	LOCAL	12,162,800	12,162,800	183,254	1,545,433	11,651,873	13,089,097	510,927	95.80%	105.66%	83.33%
5800	STATE	27,895,296	27,895,296	2,513,862	3,103,239	22,623,601	17,805,019	5,271,695	81.10%	76.99%	83.33%
5900	FEDERAL	380,000	380,000	206,240	-	193,819	284,172	186,181	51.01%	81.19%	83.33%
7900	OTHER	-	-	-	-	-	891,170	-	0%	#DIV/0!	83.33%
5020 TOTAL REVENUES		\$ 40,438,096	\$ 40,438,096	\$ 2,903,357	\$ 4,648,672	\$ 34,469,293	\$ 32,069,458	\$ 5,968,803	85.24%	89.42%	83.33%
EXPENDITURES											
0011	Instruction	21,754,833	21,782,734	1,742,236	438,635	16,572,417	17,288,550	5,210,317	76.08%	82.15%	83.33%
0012	Instr Resources/Media Services	323,269	319,251	22,705	7,195	231,679	222,600	87,572	72.57%	73.65%	83.33%
0013	Curriculum & Staff Development	353,739	356,739	12,196	55,996	128,795	234,554	227,944	36.10%	63.88%	83.33%
0021	Instructional Leadership	1,148,748	1,132,845	84,921	60,068	934,819	917,485	198,026	82.52%	81.58%	83.33%
0023	School Leadership	3,121,506	3,129,388	264,813	176,844	2,570,389	2,607,850	558,999	82.14%	82.80%	83.33%
0031	Guidance, Counseling & Evaluation	937,330	926,580	84,278	75,854	765,714	699,981	160,866	82.64%	74.33%	83.33%
0032	Attendance & Social Services	271,579	177,579	10,032	-	115,319	219,904	62,260	64.94%	90.45%	83.33%
0033	Health Services	342,623	339,323	23,392	6,191	261,792	251,261	77,531	77.15%	75.52%	83.33%
0034	Student Transportation	2,331,500	2,331,500	214,096	168,063	1,959,270	2,006,709	372,230	84.03%	95.51%	83.33%
0035	Food Services	-	-	-	-	-	-	-	#DIV/0!	0.00%	83.33%
0036	Extracurricular Activities	1,850,024	1,891,374	94,194	143,662	1,673,486	1,518,240	217,888	88.48%	78.66%	83.33%
0041	General Administration	1,761,850	1,786,437	135,127	101,119	1,598,065	1,502,555	188,372	89.46%	84.20%	83.33%
0051	Plant Maintenance & Operations	4,261,422	4,262,522	325,872	1,531,339	3,608,899	3,475,328	653,623	84.67%	76.89%	83.33%
0052	Security & Monitoring Services	1,114,988	1,089,988	87,903	29,344	936,026	901,130	153,962	85.87%	80.76%	83.33%
0053	Data Processing Services	1,305,580	1,301,580	149,106	252,656	1,121,962	1,204,653	179,618	86.20%	88.41%	83.33%
0061	Community Services	-	-	-	-	-	-	-	0.00%	0.00%	83.33%
0071	Debt Service	84,278	84,278	-	-	83,830	147,585	448	99.47%	81.54%	83.33%
0081	Facility Acquisition & Construction	-	-	17,450	113,855	-	703,877	-	#DIV/0!	93.51%	83.33%
0095	Payment to JJAEP	37,500	52,500	-	5,174	20,174	34,848	32,326	38.43%	81.67%	83.33%
0099	Other Intergovernmental Charges	185,000	221,150	15,000	-	169,611	148,434	51,539	76.70%	77.31%	83.33%
6030 TOTAL EXPENDITURES		\$ 41,185,769	\$ 41,185,769	\$ 3,283,321	\$ 3,165,995	\$ 32,752,247	\$ 34,085,546	\$ 8,433,522	79.52%	82.15%	83.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (747,673)	\$ (747,673)	\$ (379,964)	\$ 1,482,678	\$ 1,717,046	\$ (2,016,088)				
OTHER FINANCING SOURCES (USES)		(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)	\$ -	\$ -	\$ -		\$ -	\$ -				
TOTAL OTHER FINANCING SOURCES (USES)											
1200	Net Change in Fund Balance (11)	\$ (747,673)	\$ (747,673)		(11)	\$ 1,717,046					
100	Fund Balance - Sept. 1 (12)	\$ 16,409,473	\$ 16,409,473		(12)	\$ 16,409,473					
3000	Fund Balance - Aug 31 (projected and unadited) (13)	\$ 15,661,800	\$ 15,661,800		(14)	\$ 18,126,519					

- (1) **2025-2026 Approved Budget** - The original budget approved by the Board for the 2025-2026 Fiscal Year
- (2) **2025-2026 Amended Budget** - The original budget approved by the Board plus or minus any Budget Change Requests posted to the budget as of the date of the report
- (3) **Monthly Current Year vs. Prior Year Revenues and Expenditures** - Cash received(revenues)/disbursed(expenditures) for the current month compared with the same period last year
- (4) **Year To Date Current Year vs. Prior Year Revenues and Expenditures** - Cash received(revenues)/disbursed(expenditures) for the current year compared with the same period last year
- (5) **Difference Between Amended Budget and Current Year To Date** - Figures in Column 2 less figures in Column 4 (Current Column) equals balance left to receive(revenues)/disburse(expenditures) for the remainder of the Fiscal Year
- (6) **Current Year To Date as A Percent of The 2025-2026 Amended Budget** - The percent of Current Year To Date revenues/expenditures to the 2025-2026 Amended Budget
- (7) **Prior Year To Date as A Percent of The 2025-2026 Budget** - The percent of Prior Year To Date revenues/expenditures from the 2025-2026 Budget
- (8) **Percent of Fiscal Year Elapsed as of The Date of The Report** - The percent of the Fiscal Year which has elapsed for the as of date of the report
- (9) **Excess of Revenues Over Expenditures** - The excess (deficiency) of Revenues over (under) expenditures for the Original Budget, Amended Budget and Current Year To Date column
- (10) **Transfers In/Out** - The amount of any transfers made to the Approved Budget, Amended Budget or Current Year To Date Columns
- (11) **Net Change In Fund Balance** - The excess or deficiency of revenues over expenditures which would add to or take away from the beginning fund balance
- (12) **Fund Balance - September 1** - The District's audited General Fund Balance as of September 1 of the current fiscal year
- (13) **Fund Balance - August 31** - The projected and unaudited General Fund Balance the District would have if revenue and expenditures are equal to the 2025-2026 Approved/Amended Budget
- (14) **Fund Balance - August 31** - The projected and unaudited General Fund Balance the District would have if the fiscal year ended on the last day of the month on the report

La Vega Independent School District
Statement of **Unaudited** Revenues and Expenditures - Budget vs. Actual

For the Period Ended 6/30/2026

6

		CHILD NUTRITION FUND - 240									
		(1)	(2)	(3)		(4)		(5)	(6)	(7)	(8)
DATA	CONTROL			MONTHLY		YEAR-TO-DATE		DIFFERENCE	CY YTD	PY YTD	% OF YEAR
CODES	REVENUES	2025-2026 ORIGINAL BUD	2025-2026 AMEND BUD	CURRENT 6/30/2026	PRIOR YR 6/29/2025	CURRENT 6/30/2026	PRIOR YR 6/29/2025	AMEND BUD TO YTD CURR	AS % OF BUDGET	AS % OF BUDGET	ELAPSED AS OF 6/30/2026
5700	LOCAL	83,000	83,000	10,020	5,526	62,370	96,205	20,630	75.14%	95.22%	83.33%
5800	STATE	56,403	56,403	5,524	3,526	64,851	36,959	(8,448)	114.98%	361.21%	83.33%
5900	FEDERAL	2,345,000	2,345,000	226,627	-	2,308,145	2,428,810	36,855	98.43%	100.84%	83.33%
7900	OTHER	-	-	-	-	-	-	-	-	-	83.33%
5020	TOTAL REVENUES	\$ 2,484,403	\$ 2,484,403	\$ 242,170	\$ 9,051	\$ 2,435,366	\$ 2,561,975	\$ 49,037	98.03%	101.67%	83.33%
	EXPENDITURES										
0011	Instruction			-	-	-	-	-	#DIV/0!		83.33%
0012	Instr Resources/Media Services			-	-	-	-	-	#DIV/0!		83.33%
0013	Curriculum & Staff Development			-	-	-	-	-	#DIV/0!		83.33%
0021	Instructional Leadership			-	-	-	-	-	#DIV/0!		83.33%
0023	School Leadership			-	-	-	-	-	#DIV/0!		83.33%
0031	Guidance, Counseling & Evaluation			-	-	-	-	-	#DIV/0!		83.33%
0032	Attendance & Social Services			-	-	-	-	-	#DIV/0!		83.33%
0033	Health Services			-	-	-	-	-	#DIV/0!		83.33%
0034	Student Transportation			-	-	-	-	-	#DIV/0!		83.33%
0035	Food Services	2,656,460	2,691,460	244,956	170,389	2,175,881	1,752,264	515,579	80.84%	65.48%	83.33%
0036	Extracurricular Activities			-	-	-	-	-	#DIV/0!		83.33%
0041	General Administration			-	-	-	-	-	#DIV/0!		83.33%
0051	Plant Maintenance & Operations	23,000	23,000	2,761	2,234	17,890	13,404	5,110	77.78%	30.46%	83.33%
0052	Security & Monitoring Services			-	-	-	-	-	#DIV/0!		83.33%
0053	Data Processing Services			-	-	-	-	-	#DIV/0!		83.33%
0061	Community Services			-	-	-	-	-	0.00%		83.33%
0071	Debt Service			-	-	-	-	-	#DIV/0!		83.33%
0081	Facility Acquisition & Construction			-	-	-	-	-	#DIV/0!		83.33%
0095	Payment to JJAEP			-	-	-	-	-	#DIV/0!		83.33%
0099	Other Intergovernmental Charges			-	-	-	-	-	#DIV/0!		83.33%
6030	TOTAL EXPENDITURES	\$ 2,679,460	\$ 2,714,460	\$ 247,717	\$ 172,623	\$ 2,193,770	\$ 1,765,668	\$ 520,690	80.82%	64.92%	83.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (195,057)	\$ (230,057)	\$ (5,546)	\$ (163,571)	\$ 241,596	\$ 796,307				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In					\$ -					
8910	Transfers Out				\$ -	\$ -	\$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance	\$ (195,057)	\$ (230,057)		(11)	\$ 241,596					
100	Fund Balance - Sept. 1	\$ 1,609,116	\$ 1,609,116		(12)	\$ 1,609,116					
3000	Fund Balance - Aug 31 (projected and unadited)	\$ 1,414,059	\$ 1,379,059		(14)	\$ 1,850,712					

La Vega Independent School District
Statement of **Unaudited** Revenues and Expenditures - Budget vs. Actual

For the Period Ended

6/30/2026

6

DEBT SERVICE FUND - 511

DATA CONTROL CODES	REVENUES	(1)	(2)	(3)		(4)		(5)	(6)	(7)	(8)
		2025-2026 ORIGINAL BUD	2025-2026 AMEND BUD	MONTHLY		YEAR-TO-DATE		DIFFERENCE AMEND BUD TO YTD CURR	CY YTD AS % OF BUDGET	PY YTD AS % OF BUDGET	% OF YEAR ELAPSED AS OF 6/30/2026
				CURRENT 6/30/2026	PRIOR YR 6/29/2025	CURRENT 6/30/2026	PRIOR YR 6/29/2025				
5700	LOCAL	7,150,000	7,150,000	50,490	30,145	7,373,434	7,719,185	(223,434)	103.12%	104.53%	83.33%
5800	STATE	250,000	250,000	6,939	-	253,424	257,081	(3,424)	101.37%	#DIV/0!	83.33%
5900	FEDERAL	-	-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
7900	OTHER	-	-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
5020	TOTAL REVENUES	\$ 7,400,000	\$ 7,400,000	\$ 57,429	\$ 30,145	\$ 7,626,858	\$ 7,976,266	\$ (226,858)	103.07%	108.02%	83.33%
	EXPENDITURES										
0011	Instruction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0012	Instr Resources/Media Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0013	Curriculum & Staff Development		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0021	Instructional Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0023	School Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0031	Guidance, Counseling & Evaluation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0032	Attendance & Social Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0033	Health Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0034	Student Transportation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0035	Food Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0036	Extracurricular Activities		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0041	General Administration		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0051	Plant Maintenance & Operations		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0052	Security & Monitoring Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0053	Data Processing Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0061	Community Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0071	Debt Service	7,204,727	7,204,727	-	1,989	4,854,830	4,772,581	2,349,897	67.38%	63.51%	83.33%
0081	Facility Acquisition & Construction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0095	Payment to JJAEP		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
0099	Other Intergovernmental Charges		-	-	-	-	-	-	#DIV/0!	#DIV/0!	83.33%
6030	TOTAL EXPENDITURES	\$ 7,204,727	\$ 7,204,727	\$ -	\$ 1,989	\$ 4,854,830	\$ 4,772,581	\$ 2,349,897.00	67.38%	63.51%	83.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 195,273	\$ 195,273	\$ 57,429	\$ 28,156	\$ 2,772,028	\$ 3,203,685				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In		\$ -	\$ -	\$ -	\$ -	\$ -				
8910	Transfers Out		\$ -	\$ -	\$ -	\$ -	\$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance	\$ 195,273	\$ 195,273		(11)	\$ 2,772,028					
100	Fund Balance - Sept. 1	\$ 8,430,608	\$ 8,430,608		(12)	\$ 8,430,608					
100	Less: Committed Fund Balance - Sept. 1					\$ -					
3000	Fund Balance - Aug 31 (projected and unaudited)	\$ 8,625,881	\$ 8,625,881		(14)	\$ 11,202,636					

Board Item Agenda: Refunding Parameter Order for Debt Services

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☐ Provided Later ☐

Contact Person: Jamie White

Background Information: In consultation with the District's financial advisor and bond counsel, has identified an opportunity to refund outstanding bonds to take advantage of favorable market conditions and potentially reduce the District's debt service costs. Approval of this item authorizes the issuance and sale of the La Vega Independent School District Unlimited Tax Refunding Bonds, Series 2026, adopts the bond order, establishes the parameters for the sale and issuance of the bonds, and delegates certain pricing and execution authority to designated District officials in accordance with Texas law. The refunding will proceed only if the established parameters for achieving economic savings are met at the time of pricing.

Fiscal Implication: Potential long-term debt service savings through the refinancing of existing debt. Debt will be repaid from the increase in tax collections in I&S Fund. No impact to the General Fund.

Administrative Recommendation: **Consider all matters incident and related to the issuance and sale of "La Vega Independent School District Unlimited Tax Refunding Bonds, Series 2026", including the adoption of an order authorizing the issuance of such bonds, establishing parameters for the sale and issuance of such bonds and delegating certain matters to authorized District officials.**

Motion:

Second:

For:

Against:

Abstain:

Consider Teacher and Professional Employee Contract Recommendations

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Dr. Shaunte' Scott

Background Information:

The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:

Personnel salaries are a budgeted item.

Administrative Recommendation:

Board approval of the contract recommendations as presented.

Motion:

Second:

For:

Against:

Abstain:

LV Personnel Recommendations for employees

The following employees are recommended for employment with La Vega ISD.

Name	Assignment
Arash Abnoussi	Emergent Bilingual Services Coordinator Replacing: James Villa
Devina Derrick	Counselor/LVHS Replacing: Courtney Copas (transferred)
Dion Foster	8 th Grade Science/ LVJH Replacing: Katherine Gaisbauer
Sha'Tavion London	4 th Grade Teacher Replacing: Liz Newton
Patricia Maler	CTE Nursing Instructor/ LVHS New Position
Sara Massey	Asst Principal/LVHS Replacing: Mari Keller
Rebecca Mitcham	8 th Grade Science Replacing: George Stonikinis
Arelene Nixon	Assistant Principal/LVHS Replacing: Julie Rush
Alexia Perry	4 th grade teacher Replacing: Christy Kinser
Randy Woolf, Jr	Social Studies Teacher-Coach/LVJH Replacing Johs Hollingsworth (transferred)

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

President, La Vega ISD Board of Trustees
July 21, 2026

LV Personnel Recommendations for employees

The following employees are recommended for employment with La Vega ISD.

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

President, La Vega ISD Board of Trustees
July 21, 2026

CLOSED MEETING

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☒ Attached ☐ Provided Later ☒

Contact Person:

Board President

Background Information:

The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____