

Regular
Tuesday, December 15, 2015 7:00 PM

Administration Building
400 East Loop 340
Waco, TX 76705

Agenda

- I. Roll Call, Establishment of Quorum, and Call to Order
Presenter: Board President
- II. Opening Ceremony
Presenter: Board President
- III. Consider Listing of Agenda Items
Presenter: Board President
- IV. Recognition Items
Presenter: Board President and Dr. Sharon M. Shields
- V. Public Participation
Presenter: Board President
- VI. Special Reports
Presenter: Board President
 - VI.A. Superintendent's Report
Presenter: Dr. Sharon M. Shields
 - VI.A.1. La Vega Pirates Education Foundation Update
Presenter: Dr. Sharon M. Shields
 - VI.A.2. Early College High School Update
Presenter: Dr. Sharon M. Shields
 - VI.A.3. Student Enrollment Update
Presenter: Dr. Sharon M. Shields
 - VI.A.4. Calendar of Events
Presenter: Dr. Sharon M. Shields
 - VI.A.5. Leadership Team Times
Presenter: Dr. Sharon M. Shields
 - VI.A.6. Board Goals Update
Presenter: Dr. Sharon M. Shields
 - VI.A.7. Update on the McLennan County Appraisal District Board of Directors Election
Presenter: Dr. Sharon M. Shields
- VII. Consider Consent Agenda Items
Presenter: Board President
 - VII.A. Minutes for Meetings Held
Presenter: Ms. Lori Mynarcik
 - VII.B. Monthly Tax Collection Recap and Report
Presenter: Ms. Diane Roepke
 - VII.C. Budget Amendments
Presenter: Ms. Diane Roepke
 - VII.D. Personnel Items
Presenter: Dr. Valerie Baxter

- VII.D.1. Personnel Resignations, Contract Renewals, Contract Recommendations, Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart
Presenter: Dr. Valerie Baxter
- VII.E. School Calendar Guidelines for 2016-2017
Presenter: Dr. Valerie Baxter
- VII.F. LVHS Course Catalog for 2016-2017
Presenter: Dr. Charla Rudd
- VIII. Action and Discussion Items
Presenter: Board President
 - VIII.A. Consider 2014-2015 Fiscal Year Financial Audit Report
Presenter: Ms. Diane Roepke
 - VIII.B. Consider Monthly Budget Analysis Report
Presenter: Ms. Diane Roepke
 - VIII.C. Report on Board Member Continuing Education and Training
Presenter: Board President
- IX. Closed Meeting
Presenter: Board President
- X. Adjournment
Presenter: Board President

Approve Minutes for Meeting(s) Held

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:

The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:

None.

Administrative Recommendation:

Board review and approval.

Motion:

Second:

For:

Against:

Abstain:

Budget Amendments

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Ms. Diane Roepke

Background Information:

Section 2.10.6 of the Financial Accountability System Resource Guide, version 14.0, dated January 2010, states that budget amendments are mandated by the state for budgeted funds reallocated from one function level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and must be amended in the budget for legal compliance.

All budget amendments are required to be adopted by the last day of the fiscal year. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes.

Fiscal Implication:

The budget amendments include an increase in the function 13 budget to cover professional development and travel expense related to the 1:1 Technology integration.

Administrative Recommendation:

It is recommended that the Board approve the attached Budget Amendments as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Personnel Resignations, Contract Renewals, Contract Recommendations, Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Note: A complete listing of personnel items will be presented at the board meeting.

Contact Person:

Dr. Valerie Baxter

Background Information:

Board Members approve the resignations of all professional personnel. The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District. The Board of Trustees must approve revisions to the LVISD Job Description Manual.

Fiscal Implication:

Personnel salaries are a budgeted item.

Administrative Recommendation:

Board approval of the resignations, contract renewals, contract recommendations, job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Monthly Budget Analysis Report

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Ms. Diane Roepke

Background Information:

The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year. Monthly budget analysis reports are presented for the General Operating Fund; Child Nutrition Fund; and, Debt Service Fund.

Fiscal Implication:

N/A

Administrative Recommendation:

It is recommended that the Board approve the Monthly Budget Analysis Reports as submitted.

Motion:

Second:

For:

Against:

Abstain:

CLOSED MEETING

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Board President

Background Information:

The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____