

Regular
Tuesday, August 26, 2014 7:00 PM

Administration Building
400 East Loop 340
Waco, TX 76705

Agenda

- I. Roll Call, Establishment of Quorum, and Call to Order
Presenter: Board President
- II. Opening Ceremony
Presenter: Board President
- III. Consider Listing of Agenda Items
Presenter: Board President
- IV. Public Hearing to Discuss the 2014-2015 Fiscal Year Budget and Proposed Tax Rate
Presenter: Ms. Diane Roepke
- V. Recognition Items
Presenter: Board President and Dr. Sharon M. Shields
 - V.A. Rachel Stolle, Ginny Ellis, Matt Menefee, Scott Brucksch, Nick Urmston, Keri Coker –Teachers Who Were Recognized by ESC Region12 for Their Participation in the Texas Regional Collaborative for Excellence in Science and Mathematics Teaching (TRC)
Presenter: Board President and Dr. Sharon M. Shields
- VI. Public Participation
Presenter: Board President
- VII. Special Reports
Presenter: Board President
 - VII.A. Superintendent's Report
Presenter: Dr. Sharon M. Shields
 - VII.A.1. La Vega Pirates Education Foundation Update
Presenter: Dr. Sharon M. Shields
 - VII.A.2. Student Enrollment Update
Presenter: Dr. Sharon M. Shields
 - VII.A.3. Calendar of Events
Presenter: Dr. Sharon M. Shields
 - VII.A.4. Leadership Team Times
Presenter: Dr. Sharon M. Shields
 - VII.A.5. Snugg Harbor Update
Presenter: Dr. Sharon M. Shields
 - VII.A.6. Countywide Election Day Polling Places – Vote Centers
Presenter: Dr. Sharon M. Shields
 - VII.B. Updates on Texas English Language Proficiency Assessment System (TELPAS), Iowa Test of Basic Skills (ITBS) Results for La Vega Elementary School, and Texas Primary Reading Inventory (TPRI) Results for La Vega Primary and La Vega Elementary Schools
Presenter: Ms. Peggy Johnson

- VII.C. Instructional Materials Status for 2014-2015
Presenter: Ms. Peggy Johnson
- VIII. Consider Consent Agenda Items
Presenter: Board President
 - VIII.A. Minutes for Meetings Held
Presenter: Ms. Lori Mynarcik
 - VIII.B. Monthly Tax Collection Report
Presenter: Ms. Diane Roepke
 - VIII.C. Budget Amendments
Presenter: Ms. Diane Roepke
 - VIII.D. Personnel Items
Presenter: Dr. Valerie Baxter
 - VIII.D.1. Contract Recommendations / Renewals, Resignations, Job Descriptions(s) or Revisions to Job Description(s), and Revisions to Paygrade Chart
Presenter: Dr. Valerie Baxter
 - VIII.E. Resolution Authorizing Extracurricular Status for the McLennan County 4-H Organization and Approving McLennan County Extension Agents as Adjunct Staff Members
Presenter: Dr. Sharon M. Shields
 - VIII.F. Tax Resale Deed for Properties Located at 717 East Park Street and 623 Johnson Street
Presenter: Ms. Diane Roepke
 - VIII.G. LVHS NJROTC Overnight Lock-In Request for September 16, 2014
Presenter: Dr. Sharon M. Shields
 - VIII.H. Quarterly Investment Report
Presenter: Ms. Diane Roepke
 - VIII.I. Consider Texas Association of School Boards (TASB) Policy Manual Update 100 Affecting Local Policies
Presenter: Dr. Valerie Baxter
 - VIII.I.1. CKE (LOCAL) Safety Program / Risk Management: Security Personnel
Presenter: Dr. Valerie Baxter
 - VIII.I.2. CPC (LOCAL) Office Management: Records Management
Presenter: Dr. Valerie Baxter
 - VIII.I.3. CRD (LOCAL) Insurance and Annuities Management: Health and Life Insurance
Presenter: Dr. Valerie Baxter
 - VIII.I.4. DCB (LOCAL) Employment Practices: Term Contracts
Presenter: Dr. Valerie Baxter
 - VIII.I.5. DCD (LOCAL) Employment Practices: At-Will Employment
Presenter: Dr. Valerie Baxter
 - VIII.I.6. DCE (LOCAL) Employment Practices: Other Types of Contracts
Presenter: Dr. Valerie Baxter
 - VIII.I.7. FDA (LOCAL) Admissions: Interdistrict Transfers
Presenter: Dr. Valerie Baxter

VIII.I.8. FL (LOCAL) Student Records

Presenter: Dr. Valerie Baxter

VIII.I.9. GBAA (LOCAL) Information Access: Requests for Information

Presenter: Dr. Valerie Baxter

VIII.I.10. GKB (LOCAL) Community Relations: Advertising and Fund Raising in the Schools

Presenter: Dr. Valerie Baxter

IX. Action and Discussion Items

Presenter: Board President

IX.A. Consider Monthly Budget Analysis Report

Presenter: Ms. Diane Roepke

IX.B. Consider Official Budget for 2014-2015

Presenter: Ms. Diane Roepke

IX.C. Consider Tax Rate Ordinance for 2014-2015

Presenter: Ms. Diane Roepke

IX.D. Consider Resolution Regarding Fund Balance Designations

Presenter: Ms. Diane Roepke

IX.E. Consider Change of Title for Assistant Superintendent of Finance to Deputy Superintendent of Finance

Presenter: Dr. Sharon M. Shields

X. Closed Meeting

Presenter: Board President

XI. Adjournment

Presenter: Board President

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

Board of Trustees Members Absent: _____

School Personnel Present: _____

Others Present: _____

BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

CONSIDER LISTING OF AGENDA ITEMS

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Dr. Sharon M. Shields and Board President

Background Information:

Board Members are asked to review the listing of agenda items.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Motion:

Second:

For:

Against

Abstain:

CONSENT AGENDA ITEMS

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

N/A

Background Information:

The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Motion:

Second:

For:

Against

Abstain:

Minutes for Meeting(s) Held

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:

The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:

None.

Administrative Recommendation:

Board review and approval.

Motion:

Second:

For:

Against:

Abstain:

Consider Budget Amendments

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Ms. Diane Roepke

Background Information:

Section 2.10.6 of the Financial Accountability System Resource Guide, version 14.0, dated January 2010, states that budget amendments are mandated by the state for budgeted funds reallocated from one function level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and must be amended in the budget for legal compliance.

All budget amendments are required to be adopted by the last day of the fiscal year. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes.

Fiscal Implication:

Some of the budget amendments proposed are moving from function to function which causes no bottom line impact to the budget.

Administrative Recommendation:

It is recommended that the Board approve the attached Budget Amendments as presented.

Motion:

Second:

For:

Against:

Abstain:

Personnel Resignations, Contract Renewals, Contract Recommendations, Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Dr. Valerie Baxter

Background Information:

Board Members approve the resignations of all professional personnel.

The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years.

The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

The Board of Trustees must approve revisions to the LVISD Job Description Manual.

Fiscal Implication:

Personnel salaries are a budgeted item.

Administrative Recommendation:

Board approval of the resignations, contract renewals, contract recommendations, job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Monthly Budget Analysis Report

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Ms. Diane Roepke

Background Information:

The District compiles and reports budget and expenditure data to the Board on a monthly basis. The report is organized by major fund category (General, Special Revenue, Debt Service, and Capital Projects) and function category within fund category.

Fiscal Implication:

The budget report reflects all transactions through the end of the month preceding the Regular Board meeting. Reports are cumulative throughout the fiscal year, which begins September 1.

Administrative Recommendation:

It is recommended that the Board approve the Monthly Budget Analysis Report as submitted.

Motion:

Second:

For:

Against:

Abstain:

CLOSED MEETING

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Dr. Sharon M. Shields and Board President

Background Information:

The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

A closed meeting was declared at _____ .m. on _____, 2014 to

discuss: _____

The closed meeting ended at _____ .m. on _____, 2014.

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____