

## **Agenda**

1. Call To Order, Roll Call
2. Notice of Open Meetings Statute
3. Recognition of Visitors
4. Consent Agenda
  - 4.1. Approval of Minutes
  - 4.2. Financial Report
  - 4.3. Reading and approval of general fund bills in the amount of \$357,835.32. Checks #33227 TO #33272
  - 4.4. Approve transfer of \$357,835.32 from MMDA checking to general fund checking. Checks #33227 TO #33272
  - 4.5. Reading and approval of building fund bills in the amount of \$112,062.50 . Checks #1700
  - 4.6. Activity Fund Report
  - 4.7. Reading and approval of the Lunch fund bills in the amount of \$18,662.62. Checks #8463 TO #8472
  - 4.8. Mow Power Lawn Care Program
5. Information Item
  - 5.1. Review Policies 1001 to 1003 and 2001 to 2007.
  - 5.2. Board Member Workshops
6. Action Item
  - 6.1. Discuss, consider and take action on the 2022-2023 School District Audit by Dana F. Cole
  - 6.2. Discuss, consider and take action on the 2024-2025 Teacher Negotiated Agreement.
  - 6.3. Discuss, consider and take action to approve the 2024-2025 ESU 16 Agreements for Special Education Services, Distance Learning Services and Title One Services
  - 6.4. Discuss, consider and take action to approve the 2024-2025 agreement with McConnell Psychological Solutions, PC
  - 6.5. Discuss, consider and take action to approve NASB Strategic Planning program as presented.
  - 6.6. Discuss, consider and take action on the Daktronic Shot Clock proposal from Crouch Recreation
  - 6.7. Excuse Absent Board Members
7. Reports:
  - 7.1. Report of the Superintendent
  - 7.2. Report of the Principal
  - 7.3. Committee Reports:
    - 7.3.1. Finance and Personnel
    - 7.3.2. Building and Grounds

7.3.3. Transportation

7.3.4. Instruction and Americanism

8. Next meeting dates and time

9. Adjournment

# Paxton Consolidated Schools

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## **PAXTON CONSOLIDATED SCHOOLS** **SPECIAL BOARD MEETING- STRATEGIC PLANNING WORKSHOP** **January 24, 2024**

The Special Board Meeting of the Paxton Board of Education was called to order by President Cory Holm at 5:10 p.m. Roll Call – Present: Cory Holm, Brittany Hardin, Michael Holzfaster, Doug Wasserman, Leah Fote, Jeremy Spurgin. Absent: None. Also present for the meeting were Superintendent Del Dack, Principal Stacy McAbee and Principal Melissa States.

President Holm notified the public of the Nebraska Open Meetings Act which was posted. Agendas are posted according to Policy #2015, The Disabilities Education Act. President Holm recognized visitors, no public comments were received.

**CONSENT AGENDA:** None

**INFORMATION ITEM:** School Board members participated in a Strategic Planning Workshop with Nebraska Association School Board (NASB).

**ACTION ITEMS:** No absences from the meeting. No action taken.

President Holm adjourned the meeting at 8:03 p.m.

Leah Fote  
Secretary

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## **PAXTON CONSOLIDATED SCHOOLS** **REGULAR MEETING** **JANUARY 15, 2024**

The regular meeting of the Paxton Consolidated Schools Board of Education was called to order by President Cory Holm at 6:06 p.m. Roll Call – Present: Cory Holm, Brittany Hardin, Michael Holzfaster, Doug Wasserman, Leah Fote, Jeremy Spurgin. Absent: None. Also present for the meeting were Superintendent Del Dack, Principal Stacy McAbee and Business Manager Olene Beck.

President Holm notified the public of the Nebraska Open Meetings Act which was posted. Agendas are posted according to Policy #2015, The Disabilities Education Act. No visitors in attendance.

### **BOARD REORGANIZATION:**

Doug Wasserman nominated Cory Holm for President. Moved by Doug Wasserman and seconded by Brittany Hardin to cease nominations and to cast a unanimous ballot. Voting: Aye – Brittany Hardin, Michael Holzfaster, Doug Wasserman, Leah Fote, Jeremy Spurgin. Nay – None. Abstain – Cory Holm. Absent – None. Motion carried.

Michael Holzfaster nominated Doug Wasserman for Vice-President. Moved by Michael Holzfaster and seconded by Jeremy Spurgin to cease nominations and to a unanimous ballot. Voting: Aye – Brittany Hardin, Michael Holzfaster, Leah Fote, Cory Holm, Jeremy Spurgin. Nay – None. Abstain – Doug Wasserman. Absent – None. Motion carried.

Brittany Hardin nominated Leah Fote for Board Secretary. Moved by Brittany Hardin and seconded by Michael Holzfaster to cease nominations and to cast a ballot. Voting: Aye – Michael Holzfaster, Doug Wasserman, Cory Holm, Jeremy Spurgin, Brittany Hardin. Nay – None. Abstain – Leah Fote. Absent – None. Motion carried.

Jeremy Spurgin nominated Michael Holzfaster for Board Treasurer. Moved by Jeremy Spurgin and seconded by Leah Fote to cease nominations and to cast a ballot. Voting: Aye – Doug Wasserman, Leah Fote, Cory Holm, Jeremy Spurgin, Brittany Hardin. Nay – None. Abstain – Michael Holzfaster. Absent – None. Motion carried.

### **APPOINTMENTS:**

President Cory Holm appointed the following to Committees: Michael Holzfaster, Leah Fote and Cory Holm were appointed to the Finance and Personnel Committee; Doug Wasserman, Jeremy Spurgin and Brittany Hardin were appointed to the Building and Grounds Committee; Jeremy Spurgin, Leah Fote and Cory Holm were appointed to the Transportation Committee; Doug Wasserman, Michael Holzfaster and Brittany Hardin were appointed to the Americanism Committee.

**CONSENT AGENDA:** Moved by Doug Wasserman and seconded by Michael Holzfaster to approve the consent of agenda as presented. Approve the December 11, 2023 Regular Board minutes. Approve General Fund checks #33179 to #33226 in the amount of \$342,438.32 and transfer this same amount from MMDA checking to General Fund checking. Approve Building Fund check #1699 in the amount of \$77,273.27. Approve Depreciation Fund checks #1130 - #1131 in the amount of \$6,849.02. Approve Activity Fund report. Approve Lunch Fund checks #8453 to #8462 in the amount of \$11,937.53.

Superintendent Del Dack was appointed as the representative to secure funds, Business Manager Olene Beck was appointed as Recording Secretary, and KSB School Law was appointed as legal counsel for Paxton Consolidated Schools. Voting: Aye - Cory Holm, Brittany Hardin, Michael Holzfaster, Doug Wasserman, Leah Fote, Jeremy Spurgin. Absent: None. Nay – none. Motion carried. Brittany Hardin and Michael Holzfaster reviewed the bills with Superintendent Dack for January.

**INFORMATION ITEMS:** Principal Mrs. McAbee shared the EduClimber program and implementation involving teacher training. Superintendent Dack reviewed the 2022-2023 Annual Report as required by Rule 10 and reviewed the 2022-2023 Audit report. Superintendent Dack also presented the 2024-2025 ESU #16 contract proposals for discussion and upcoming Board Member Workshop opportunities and discussion on the scheduled Board Member retreat for Wednesday, January 24 at 5:00 pm. Mr. Dack shared his Superintendent contract days for the 1st semester..

**ACTION ITEMS:**

Moved by Cory Holm and seconded by Doug Wasserman to go into executive session at 7:20 p.m. to discuss Superintendent Dack’s contract for the school year 2024-2025. Again, the reason for the executive session was to discuss Superintendent Dack’s contract for the school year 2024-2025. The Board resumed open session at 7:59 p.m. Voting: Aye - Brittany Hardin, Michael Holzfaster, Doug Wasserman, Leah Fote, Jeremy Spurgin, Cory Holm. Nay - none. Absent: None.

Moved by Jeremy Spurgin and seconded by Leah Fote to approve the Superintendent contract for the School Year 2024-2025. Voting: Aye - Michael Holzfaster, Doug Wasserman, Leah Fote, Jeremy Spurgin, Cory Holm, Brittany Hardin. Absent: None. Nay – none. Motion carried.

Moved by Doug Wasserman and seconded by Michael Holzfaster to approve Western Nebraska Bank as the lending agent for operational loans. Voting: Aye - Doug Wasserman, Leah Fote, Jeremy Spurgin, Cory Holm, Brittany Hardin, Michael Holzfaster. Absent: None. Nay – none. Motion carried.

No resignations at this time. No action taken.  
No absences from the meeting. No action taken.

**COMMITTEE REPORTS:** The board reviewed the Superintendent, Principals and committee reports.

**MEETINGS:** The next regular board meeting will be Monday, February 12, 2023 at 6:00 p.m. to be held at Paxton Consolidated Schools. Agendas for the meeting will be available for public inspection at the school office and published in the Keith County News three days prior to the meeting.

President Holm adjourned the meeting at 8:24 p.m.



Olene Beck  
Secretary

**PAXTON CONSOLIDATED  
SCHOOLS**



**REGULAR BOARD  
MEETING**

**FEBRUARY 12, 2024**

**PAXTON CONSOLIDATED SCHOOLS**  
**February 2024**

**FINANCIAL REPORT: CASH SUMMARY ENDING JANUARY 2024**

<b>ACTIVITY FUND (Certificate of Deposit)</b>	<b>\$15,204.52</b>
<b>ACTIVITY FUND (Checking Account)</b>	<b>\$122,407.44</b>
<b>BOND FUND</b>	<b>\$594,577.19</b>
<b>BUILDING FUND</b>	<b>\$48,111.20</b>
<b>NEBRASKA LIQUID ASSET FUND</b>	<b>\$610,201.58</b>
<b>DEPRECIATION FUND</b>	<b>\$92,991.66</b>
<b>DISTRICT #6 GENERAL FUND</b>	<b>\$333,637.52</b>
<b>HOT LUNCH FUND</b>	<b>\$10,840.14</b>
<b>POSTAGE ACCOUNT</b>	<b>\$2,246.70</b>
<b>REVOLVING BUSINESS FUND</b>	<b>\$15,741.23</b>

**ENDING BALANCE 01/31/2024:**

**\$1,845,959.18**

**FINANCIAL REPORT: FEBRUARY 2024**  
**DISTRICT #6 GENERAL FUND**

**BEGINNING BALANCE: 1/01/2024**

**\$153,858.31**

**RECEIPTS: JANUARY**

County Taxes: Keith	\$310,787.66
County Taxes: Lincoln	\$17.29
County Taxes: Perkins	\$60,490.87
State of Nebraska: Apportionment 3400	\$28,141.81
NASB Alicap - Workers Comp Adjustment 5301	\$921.00
Depreciation "R" Tires Reimbursement	\$2,301.82
Medicaid (Cost Pool 1 - MIPS JUN-AUG 23) 4708	\$1,343.45
State of Nebraska: SPED SA FFR REIMB 22-23	\$39,244.00
State of Nebraska: State Aid 3110	\$78,562.00
Western Nebraska Bank: Interest	\$407.63

**TOTAL RECEIPTS: JANUARY 2024** **\$522,217.53**

**DISBURSEMENTS: JANUARY 2024**

**-\$342,438.32**

**STATEMENT ENDING BALANCE 1/31/2024:**

**\$333,637.52**

**ESTIMATED REVENUE FEBRUARY 2024:**

Keith County Taxes	\$208,444.47
Perkins County Taxes	\$42,577.52
Lincoln County Taxes	\$0.00
State of Nebraska: SPED SA FFR REIMB 22-23	\$39,244.00
State of Nebraska: State Aid 3110	\$78,562.00

**ESTIMATED TOTAL REVENUE:** **\$368,827.99**

**ACTUAL DISBURSEMENTS FEBRUARY 2024:**

**-\$357,835.32**

**ESTIMATED BALANCE: FEBRUARY 29, 2024**

**\$344,630.19**

**PAXTON CONSOLIDATED SCHOOLS  
FINANCIAL REPORT: JANUARY 2024**

**WNB BUILDING FUND**

<b>BEGINNING BALANCE:</b>	<b>01/01/2024</b>	<b>\$28,609.96</b>
<b>RECEIPTS: JANUARY</b>		
Keith County		\$16,123.88
Lincoln County		\$0.00
Perkins County		\$3,308.95
Promontory (WNB) Interest		\$68.41
<b>TOTAL RECEIPTS: WNB Building Fund</b>		<b>\$19,501.24</b>
<b>TRANSFER OUT - FEBRUARY: NE Liquid Asset Fund (Building)</b>		<b>\$0.00</b>
<b>ENDING BALANCE:</b>	<b>1/31/2024</b>	<b>\$48,111.20</b>
<hr style="border-top: 1px dashed black;"/>		
<b>TRANSFER IN - FEBRUARY: NE Liquid Asset Fund (Building)</b>		<b>\$100,000.00</b>
<b>EXPENDITURES: FEBRUARY</b>		
First National Cap Market	<i>#1700 Lease P&amp;I - Series 2023</i>	-\$112,062.50
<b>TOTAL EXPENDITURES: WNB Building Fund</b>		<b>-\$112,062.50</b>
<b>BALANCE:</b>		<b>\$36,048.70</b>

**NEBRASKA LIQUID ASSET FUND (BUILDING)**

<b>BEGINNING BALANCE:</b>	<b>01/01/2024</b>	<b>\$607,337.01</b>
<b>RECEIPTS: JANUARY</b>		
Deposit from WNB Building Fund		\$0.00
Interest		\$2,864.57
<b>TOTAL RECEIPTS: Nebraska Liquid Asset Fund</b>		<b>\$2,864.57</b>
<b>ENDING BALANCE:</b>	<b>1/31/2024</b>	<b>\$610,201.58</b>
<hr style="border-top: 1px dashed black;"/>		
<b>TRANSFER OUT- FEBRUARY : WNB Building Fund</b>		<b>\$100,000.00</b>
<b>BALANCE:</b>		<b>\$710,201.58</b>

**BOND FUND**

<b>BEGINNING BALANCE:</b>	<b>01/01/2024</b>	<b>\$527,798.14</b>
<b>RECEIPTS: JANUARY</b>		
Keith County		\$65,930.79
Lincoln County		\$0.00
Perkins Cty. (Perkins sends to Keith County)		\$0.00
Promontory (WNB) Interest		\$848.26
<b>TOTAL RECEIPTS: Bond Fund</b>		<b>\$66,779.05</b>
<b>EXPENDITURES: FEBRUARY</b>		
None		\$0.00
<b>TOTAL EXPENDITURES: Bond Fund</b>		<b>\$0.00</b>
<b>ENDING BALANCE:</b>	<b>1/31/2024</b>	<b>\$594,577.19</b>

**PAXTON CONSOLIDATED SCHOOLS  
FINANCIAL REPORT: JANUARY 2024**

**ACTIVITY FUND**

<b>BEGINNING BALANCE:</b>	<b>01/01/2024</b>	<u><u>\$131,233.08</u></u>
<b><u>RECEIPTS: JANUARY</u></b>		
Receipts		\$23,258.60
General Fund Transfer		\$0.00
Interest		\$44.98
<b>TOTAL RECEIPTS: Activity Fund</b>		<u><u>\$23,303.58</u></u>
<b><u>EXPENDITURES: JANUARY</u></b>		
Credit Card Expenditures		-\$3,431.44
Expenditures		-\$13,493.26
<b>TOTAL EXPENDITURES: Activity Fund</b>		<u><u>-\$16,924.70</u></u>
<b>ENDING BALANCE:</b>	<b>1/31/2024</b>	<u><u>\$137,611.96</u></u>

\*\*\* Beginning and ending balance includes \$15,204.52 Certificate of Deposit \*\*\*

**DEPRECIATION FUND**

<b>BEGINNING BALANCE:</b>	<b>01/01/2024</b>	<u><u>\$92,862.91</u></u>
<b><u>RECEIPTS: JANUARY</u></b>		
Receipts - District #6		\$0.00
Interest		\$128.75
<b>TOTAL RECEIPTS: Depreciation Fund</b>		<u><u>\$128.75</u></u>
<b>ENDING BALANCE:</b>	<b>1/31/2024</b>	<u><u>\$92,991.66</u></u>

**EXPENDITURES: FEBRUARY**

NONE		\$0.00
<b>TOTAL EXPENDITURES: Depreciation Fund</b>		<u><u>\$0.00</u></u>
<b>BALANCE:</b>		<u><u>\$92,991.66</u></u>

**HOT LUNCH FUND**

<b>BEGINNING BALANCE:</b>	<b>01/01/2024</b>	<u><u>\$13,543.33</u></u>
<b><u>RECEIPTS: JANUARY</u></b>		
Daily Receipts - Reimbursable Daily		\$4,019.31
Daily Receipts - Reimbursable Daily (Rec'd from RevTrak)		\$0.00
Non-Reimbursable - Daily Receipts		\$0.00
Non-Reimbursable - Second Chance Breakfast & AlaCarte		\$0.00
RevTrak - Collection Fee		\$0.00
State of Nebraska - Breakfast/Lunch		\$5,215.03
District #6 - Hot Lunch Transfer		\$0.00
<b>TOTAL RECEIPTS: Hot Lunch Fund</b>		<u><u>\$9,234.34</u></u>
<b><u>EXPENDITURES: FEBRUARY</u></b>		
Expenditures		-\$11,880.36
RevTrak Fee		-\$57.17
<b>TOTAL EXPENDITURES: Hot Lunch Fund</b>		<u><u>-\$11,937.53</u></u>
<b>ENDING BALANCE:</b>	<b>1/31/2024</b>	<u><u>\$10,840.14</u></u>

**POSTAGE ACCOUNT**

<b>BEGINNING BALANCE:</b>	<b>01/01/2024</b>	<u><u>\$2,282.50</u></u>
RECEIPTS: JANUARY		\$0.00
EXPENDITURES: JANUARY		-\$35.80
<b>ENDING BALANCE:</b>	<b>1/31/2024</b>	<u><u>\$2,246.70</u></u>

**PAXTON CONSOLIDATED SCHOOLS  
FINANCIAL REPORT: JANUARY 2024**

**REVOLVING BUSINESS**

**BEGINNING BALANCE: 01/01/2024**

**\$14,926.22**

**RECEIPTS: JANUARY**

Unreimbursed Medical	<i>Payroll Deduction</i>	\$454.17
General Fund and Hot Lunch	<i>Retirement</i>	\$38,040.91
Reimbursement - General Fund	<i>#2477-#2487 &amp; #2489</i>	\$2,720.56
Reimbursement - Hot Lunch	<i>#2488 &amp; #2490</i>	\$42.70
Blue Cross Blue Shield	<i>Reimbursed - Wasserman</i>	\$1,483.40
ASI: Dependant Care	<i>Payroll Deduction</i>	\$350.00
457b	<i>Payroll Deduction</i>	\$150.00
403B	<i>Payroll Deduction</i>	\$1,500.00
Reeves	<i>IPad &amp; Pen replacement</i>	\$394.00
<b>TOTAL RECEIPTS: Revolving Business</b>		<u><u><b>\$45,135.74</b></u></u>

**EXPENDITURES: JANUARY**

403 B	<i>Auto</i>	-\$1,500.00
457b	<i>Auto</i>	-\$150.00
ASI Fees	<i>Auto</i>	-\$50.00
ASI Dependant Care	<i>Auto</i>	\$0.00
ASI Health Care	<i>Auto</i>	-\$904.72
NPERS	<i>Auto Retirement</i>	-\$38,040.91
Blue Cross Blue Shield	<i>#2491 Wasserman Insurance</i>	-\$1,483.40
Mari Warner	<i>#2492 CPR Training #773022</i>	-\$175.00
Ole's	<i>#2493 Staff Christmas Party</i>	-\$968.00
"R" Tires & Alignment	<i>#2494 Suburban - Tire</i>	-\$73.75
All Star Auto Glass	<i>#2495 Windshield - Mini Van</i>	-\$54.95
Matt Fox	<i>#2496 Music Risers &amp; Commons</i>	-\$920.00
<b>TOTAL EXPENDITURES: Revolving Business</b>		<u><u><b>-\$44,320.73</b></u></u>

**ENDING BALANCE: 1/31/2024**

**\$15,741.23**

**Revenue Summary Report**  
Processing Month: 01/2024  
JANUARY 2024 GENERAL FUND REVENUE

Fund: 01 GENERAL FUND						
Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1000	Beginning Balance	1,032,710.00	0.00	0.00	0.00	1,032,710.00
01 1100	Property Taxes & Allowance	2,736,000.00	358,831.16	1,090,222.86	39.85	1,645,777.14
01 1115	Carline Tax	10,000.00	0.00	2,233.97	22.34	7,766.03
01 1125	Motor Vehicle Tax	100,000.00	9,828.47	41,925.42	41.93	58,074.58
01 1140	Interest on Taxes	0.00	0.00	0.00	0.00	0.00
01 1510	Interest On Investments	15,000.00	407.63	3,454.77	23.03	11,545.23
01 1790	Other Local Receipts	0.00	0.00	0.00	0.00	0.00
01 1910	RENTAL OF SCHOOL EQUIPMENT & FACILITIES	1,500.00	0.00	0.00	0.00	1,500.00
01 1921	Local License Fees	0.00	0.00	0.00	0.00	0.00
Subtotal: 1000		3,895,210.00	369,067.26	1,137,837.02	29.21	2,757,372.98
01 2110	Fines And License Fees	22,000.00	1,227.85	21,550.80	97.96	449.20
01 2130	Other County Receipts	0.00	0.00	0.00	0.00	0.00
01 2210	ESU Receipts	1,500.00	0.00	1,903.49	126.90	(403.49)
Subtotal: 2000		23,500.00	1,227.85	23,454.29	99.81	45.71
01 3110	State Aid	785,623.00	78,562.00	392,810.00	50.00	392,813.00
01 3120	Special Ed Programs	185,000.00	39,244.00	78,374.00	42.36	106,626.00
01 3125	SPED Trans. school age	0.00	0.00	0.00	0.00	0.00
01 3130	Homestead Exemption	0.00	0.00	0.00	0.00	0.00
01 3131	Property Tax Credit	0.00	0.00	0.00	0.00	0.00
01 3132	Pers Property Tax Credit	0.00	0.00	0.00	0.00	0.00
01 3134	Public Service PP	0.00	0.00	0.00	0.00	0.00
01 3150	State Lunch Reimbursement	0.00	0.00	0.00	0.00	0.00
01 3180	Prorate Motor Vehicles	6,500.00	1,408.34	2,157.74	33.20	4,342.26
01 3400	State Apportionment	27,500.00	28,141.81	28,141.81	102.33	(641.81)
01 3512	Distance Educ Incentive Payments	0.00	0.00	16,648.00	0.00	(16,648.00)
01 3535	High Ability Learners	3,500.00	0.00	3,460.00	98.86	40.00
01 3599	Grants	36,000.00	0.00	2,521.08	7.00	33,478.92
01 3990	Other State Receipts	0.00	0.00	0.00	0.00	0.00
Subtotal: 3000		1,044,123.00	147,356.15	524,112.63	50.20	520,010.37
01 4310	REAP Grant	25,000.00	0.00	21,797.00	87.19	3,203.00
01 4418	IDEA Part B, PEak	0.00	0.00	0.00	0.00	0.00
01 4505	TITLE I, PART A NCLB	10,500.00	0.00	9,943.00	94.70	557.00
01 4516	IDEA 619	3,000.00	0.00	0.00	0.00	3,000.00
01 4518	IDEA Part B Base Allocation	20,000.00	0.00	0.00	0.00	20,000.00
01 4519	IDEA Enrollment/Poverty	0.00	0.00	0.00	0.00	0.00
01 4708	Medicaid in Public Schools	3,500.00	1,343.45	2,630.74	75.16	869.26
01 4709	Medicaid Admin Claim Reimb.	6,500.00	0.00	2,293.55	35.29	4,206.45
01 4969	Title IV - A	10,000.00	0.00	0.00	0.00	10,000.00
01 4996	ESSER 1	0.00	0.00	0.00	0.00	0.00
01 4997	ESSER 2	0.00	0.00	0.00	0.00	0.00
01 4998	ESSER 3	65,717.00	0.00	0.00	0.00	65,717.00
Subtotal: 4000		144,217.00	1,343.45	36,664.29	25.42	107,552.71
01 5300	Sale Of Property	10,000.00	0.00	0.00	0.00	10,000.00
01 5301	Insurance Adjustment	500.00	921.00	921.00	184.20	(421.00)
01 5600	Other Non-revenue Receipts	10,000.00	0.00	24,174.16	241.74	(14,174.16)
01 5600 0105	Other Non-revenue Receipts	0.00	0.00	0.00	0.00	0.00
01 5600 0109	Other Long-term Debt	0.00	0.00	0.00	0.00	0.00
Subtotal: Debt Services		20,500.00	921.00	25,095.16	122.42	(4,595.16)
01 9000	Non-Program Receipts	0.00	0.00	0.00	0.00	0.00
Subtotal: NON-PROGRAM RECEIPTS		0.00	0.00	0.00	0.00	0.00
Fund Total:		5,127,550.00	519,915.71	1,747,163.39	34.07	3,380,386.61

**Cash Receipt Listing - Summary**  
JANUARY 2024 - GENERAL FUND REVENUE

<u>Receipt Number</u>	<u>Received From ID/Name</u>	<u>Receipt Date</u>	<u>Description</u>	<u>Receipt Key</u>	<u>Amount</u>
	PERKINS Perkins County	01/15/2024	Perkins County Treasurer	2888	60,490.87
	STATEOFNEB State of Nebraska	01/20/2024	Med in Public Schools Jun-Aug 23	2889	1,343.45
	STATEOFNEB State of Nebraska	01/27/2024	State Aid	2890	78,562.00
		01/25/2024	Apportionment - State	2891	28,141.81
	LINCOLN Lincoln County	01/18/2024	Lincoln County Treasurer	2892	17.29
	STATEOFNEB State of Nebraska	01/20/2024	SPED SA FFR REIMB 22-23	2893	39,244.00
	NASB Nebraska Assoc. of School Boards	01/03/2024	WC Insurance Adjustment	2894	921.00
	KEITH Keith County	01/14/2024	Keith County Treasurer	2895	310,787.66
	WNB Western Nebraska Bank	01/30/2024	January Interest	2896	407.63
				Report Total:	<u>519,915.71</u>

Receipt Number:	Description:	Perkins County Treasurer	Received From:	PERKINS Perkins County	Receipt Date:	01/15/2024	Receipt Key:	2888	Amount:	60,490.87
	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>					
01 1125	Perkins County: MV Tax 2023		18.94	01 103						
01 1100	Perkins County: RE & PP Taxes 2023		60,966.26	01 103						
01 3180	Perkins County: MV ProRate		115.33	01 103						
01 1100	Perkins County: Commission		(609.66)	01 103						
<b>Receipt Number:</b>	<b>Description:</b>	<b>Med in Public Schools Jun-Aug 23</b>	<b>Received From:</b>	<b>STATEOFNEB State of Nebraska</b>	<b>Receipt Date:</b>	<b>01/20/2024</b>	<b>Receipt Key:</b>	<b>2889</b>	<b>Amount:</b>	<b>1,343.45</b>
	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>					
01 4708	Med in Public Schools Jun-Aug 23		1,343.45	01 103						
<b>Receipt Number:</b>	<b>Description:</b>	<b>State Aid</b>	<b>Received From:</b>	<b>STATEOFNEB State of Nebraska</b>	<b>Receipt Date:</b>	<b>01/27/2024</b>	<b>Receipt Key:</b>	<b>2890</b>	<b>Amount:</b>	<b>78,562.00</b>
	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>					
01 3110	State Aid		78,562.00	01 103						
<b>Receipt Number:</b>	<b>Description:</b>	<b>Apportionment - State</b>	<b>Received From:</b>	<b>LINCOLN Lincoln County</b>	<b>Receipt Date:</b>	<b>01/25/2024</b>	<b>Receipt Key:</b>	<b>2891</b>	<b>Amount:</b>	<b>28,141.81</b>
	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>					
01 3400	Apportionment - State		28,141.81	01 103						
<b>Receipt Number:</b>	<b>Description:</b>	<b>Lincoln County Treasurer</b>	<b>Received From:</b>	<b>STATEOFNEB State of Nebraska</b>	<b>Receipt Date:</b>	<b>01/18/2024</b>	<b>Receipt Key:</b>	<b>2892</b>	<b>Amount:</b>	<b>17.29</b>
	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>					
01 2110	Lincoln County: Fines & License		17.29	01 103						
<b>Receipt Number:</b>	<b>Description:</b>	<b>SPED SA FFR REIMB 22-23</b>	<b>Received From:</b>	<b>STATEOFNEB State of Nebraska</b>	<b>Receipt Date:</b>	<b>01/20/2024</b>	<b>Receipt Key:</b>	<b>2893</b>	<b>Amount:</b>	<b>39,244.00</b>
	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>					
01 3120	SPED SA FFR REIMB 22-23		39,244.00	01 103						
<b>Receipt Number:</b>	<b>Description:</b>	<b>WC Insurance Adjustment</b>	<b>Received From:</b>	<b>NASB Nebraska Assoc. of School Boards</b>	<b>Receipt Date:</b>	<b>01/03/2024</b>	<b>Receipt Key:</b>	<b>2894</b>	<b>Amount:</b>	<b>921.00</b>
	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>					
01 5301	WC Insurance Adjustment		921.00	01 103						
<b>Receipt Number:</b>	<b>Description:</b>	<b>Keith County Treasurer</b>	<b>Received From:</b>	<b>KEITH Keith County</b>	<b>Receipt Date:</b>	<b>01/14/2024</b>	<b>Receipt Key:</b>	<b>2895</b>	<b>Amount:</b>	<b>310,787.66</b>
	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>					
01 1100	Keith County: RE & PP Tax		8,571.78	01 103						
01 2110	Keith County: Fines & License		1,210.56	01 103						
01 1125	Keith County: Motor Vehicle Tax		9,809.53	01 103						
01 1100	Keith County: Interest RE & PP Tax		434.45	01 103						
01 1100	Keith County: Commissions		(3,014.89)	01 103						
01 1100	Keith County: RE & PP Tax		292,483.22	01 103						
01 3180	Keith County: MV ProRate		1,293.01	01 103						
<b>Receipt Number:</b>	<b>Description:</b>	<b>January Interest</b>	<b>Received From:</b>	<b>WNB Western Nebraska Bank</b>	<b>Receipt Date:</b>	<b>01/30/2024</b>	<b>Receipt Key:</b>	<b>2896</b>	<b>Amount:</b>	<b>407.63</b>

Chart of Account Number  
01 1510

Detail Description  
January Interest

Detail Amount    Cash Account Number  
407.63    01 103

Receivable Account Number

Summary Totals

Account Type  
Subtotal Revenue    519,915.71  
Subtotal Expense  
Subtotal General Ledger

Cash Accounts  
01 103

519,915.71  
519,915.71

Total:

Receivable Accounts

519,915.71

Total:

**Receipt Number:** 01 2730 610 000  
**Description:** "R" Tires - Reimbursed from Depreciation  
**Chart of Account Number:** 01 2730 610 000  
**Received From:** "R" Tires - Reimbursed from Depreciation  
**Detail Description:** "R" Tires - Reimbursed from Depreciation  
**Comment:**  
**Receipt Date:** 01/31/2024  
**Receipt Key:** 2897  
**Amount:** 2,301.82  
**Detail Amount:** 2,301.82  
**Cash Account Number:** 01 103  
**Receivable Account Number:**

Summary Totals

<u>Account Type</u>	<u>Cash Accounts</u>	<u>Receivable Accounts</u>
Subtotal Revenue	01 103	2,301.82
Subtotal Expense		2,301.82
Subtotal General Ledger		2,301.82
<b>Total:</b>		<b>2,301.82</b>

Total: 2,301.82

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FEBRUARY 2024 - GENERAL FUND EXPENDITURES

User ID: OKB

Account Number	Account Description	Budget	During Month	YTD Expenses	Budget Balance at EOM	% of Budget w/o Encumbrances
01	GENERAL FUND					
1100	REGULAR INSTRUCTIONAL PROGRAMS					
01 1100 111 001	Regular Salaries Teachers - HS	542,000.00	47,450.08	284,900.48	257,099.52	52.56
01 1100 111 002	Regular Salaries - Teachers ELE	530,000.00	40,141.72	240,850.32	289,149.68	45.44
01 1100 112 001	Regular Salaries - Paras. - HS	54,000.00	6,311.76	15,823.65	38,176.35	29.30
01 1100 112 002	Regular Salaries - Paras ELE	24,000.00	896.26	8,907.78	15,092.22	37.12
01 1100 113 001	Regular Salaries Subs- HS	35,000.00	3,058.68	16,285.89	18,714.11	46.53
01 1100 113 002	Regular Salaries -Subs ELE	30,000.00	1,291.56	7,051.10	22,948.90	23.50
01 1100 114 001	Regular Salaries Tech Staff- HS	39,000.00	3,920.00	23,128.00	15,872.00	59.30
01 1100 114 002	Regular Salaries -Tech Staff ELE	39,000.00	3,920.00	23,128.00	15,872.00	59.30
01 1100 150 001	Additional compensation - Non Instruc.	50,000.00	8,148.50	45,880.80	4,119.20	91.76
01 1100 151 001	Additional compensation - Teachers	110,000.00	7,826.23	47,795.91	62,204.09	43.45
01 1100 210 001	Health Insur - Non Instructional -HS	300.00	12.79	64.83	235.17	21.61
01 1100 211 001	Health Insurance/DIS- HS	265,000.00	21,425.64	130,064.73	134,935.27	49.08
01 1100 211 002	Health Insurance/DIS- ELE	195,000.00	14,458.64	86,768.77	108,231.23	44.50
01 1100 212 001	Para Dis.- HS	300.00	8.73	51.16	248.84	17.05
01 1100 212 002	Para Dis.- ELE	150.00	5.06	44.58	105.42	29.72
01 1100 213 001	Health Insurance- HS	0.00	0.56	0.56	(0.56)	0.00
01 1100 213 002	Health Insurance- ELE	0.00	0.00	0.00	0.00	0.00
01 1100 220 001	Social Security- Non Instructional HS	4,000.00	623.35	3,509.83	490.17	87.75
01 1100 221 001	Teacher Social Security- HS	53,000.00	4,256.91	25,608.33	27,391.67	48.32
01 1100 221 002	Teacher Social Security- ELE	43,000.00	3,084.45	18,506.72	24,493.28	43.04
01 1100 222 001	Para Social Security- HS	4,000.00	132.81	860.19	3,139.81	21.50
01 1100 222 002	Para Social Security- ELE	2,000.00	68.56	665.24	1,334.76	33.26
01 1100 223 001	Sub Teacher Social Security- HS	2,800.00	233.99	1,245.66	1,554.34	44.49
01 1100 223 002	Sub Teacher Social Security- ELE	2,500.00	98.79	539.29	1,960.71	21.57
01 1100 224 001	Tech Staff Social Security- HS	3,100.00	299.88	1,769.30	1,330.70	57.07
01 1100 224 002	Tech Social Security- ELE	3,100.00	299.88	1,769.28	1,330.72	57.07
01 1100 230 001	Retirement - Non Instructional - HS	5,000.00	158.40	1,104.92	3,895.08	22.10
01 1100 231 001	Retirement - Teachers - HS	47,000.00	4,155.44	24,976.39	22,023.61	53.14
01 1100 231 002	Retirement - Teachers - ELE	43,000.00	2,979.93	17,879.58	25,120.42	41.58
01 1100 232 001	Para Retirement - HS	5,200.00	128.86	835.00	4,365.00	16.06
01 1100 232 002	Para Retirement - ELE	2,700.00	66.53	645.86	2,054.14	23.92
01 1100 233 001	Subs Retirement - HS	500.00	15.16	130.00	370.00	26.00
01 1100 233 002	Subs Retirement - ELE	500.00	1.03	45.07	454.93	9.01
01 1100 234 001	Tech - Retirement - HS	3,900.00	291.00	1,716.92	2,183.08	44.02
01 1100 234 002	Tech - Retirement - ELE	3,900.00	291.00	1,716.89	2,183.11	44.02
01 1100 237 001	Increased Retirement Contribution Rate	15,000.00	1,498.59	9,080.88	5,919.12	60.54
01 1100 237 002	Increased Retirement Contribution Rate	14,000.00	1,103.75	6,707.31	7,292.69	47.91
01 1100 382 000	Distance Learning Charges	23,000.00	0.00	0.00	23,000.00	0.00
01 1100 610 001	Supplies & Registrations - HS	20,000.00	1,212.50	7,698.73	12,301.27	38.49
01 1100 610 002	Supplies & Registrations - ELE	20,000.00	1,486.10	5,361.36	14,638.64	26.81
01 1100 610 001 411	Facs	2,500.00	465.14	2,141.88	358.12	85.68
01 1100 610 001 412	Ind Tech	3,000.00	65.83	924.90	2,075.10	30.83
01 1100 610 001 413	Music - HS	4,000.00	47.99	1,472.21	2,527.79	36.81
01 1100 610 002 413	Music - ELE	1,500.00	0.00	565.00	935.00	37.67
01 1100 610 001 414	Science - HS	2,500.00	103.59	471.64	2,028.36	18.87
01 1100 610 001 415	Activites-HS	1,500.00	0.00	50.00	1,450.00	3.33
01 1100 610 002 415	Activites-ELE	500.00	0.00	0.00	500.00	0.00
01 1100 610 001 416	Art - HS	4,000.00	329.45	1,000.30	2,999.70	25.01
01 1100 610 002 416	Art - ELE	500.00	0.00	0.00	500.00	0.00
01 1100 610 001 417	STEM - HS	1,000.00	0.00	91.55	908.45	9.16
01 1100 610 002 417	STEM - ELE	1,000.00	65.64	167.51	832.49	16.75
01 1100 640 001	Textbooks - HS	5,000.00	0.00	765.44	4,234.56	15.31
01 1100 640 002	Textbooks - ELE	4,000.00	0.00	0.00	4,000.00	0.00
01 1100 643 001	Web Based Software - HS	35,000.00	388.76	5,042.64	29,957.36	14.41
01 1100 643 002	Web Based Software - EL	15,000.00	117.30	4,895.62	10,104.38	32.64
01 1100 733 000	Furniture & Equipment	5,000.00	0.00	310.67	4,689.33	6.21
01 1100 733 002	Furniture & Equipment - ELE	5,000.00	0.00	380.78	4,619.22	7.62
01 1100 734 001	Computer Hardware - HS	5,000.00	799.00	4,185.18	814.82	83.70
01 1100 734 002	Computer Hardware - ELE	5,000.00	0.00	955.27	4,044.73	19.11
01 1100 890 000	Misc Expense	9,974.00	175.00	1,107.45	8,866.55	11.10
01 1100 890 001	Misc. Expenses - HS	0.00	0.00	0.00	0.00	0.00
1100	REGULAR INSTRUCTIONAL PROGRAMS	2,345,924.00	183,920.82	1,087,647.35	1,258,276.65	46.36
1160	PROVERTY PROGRAMS					
01 1160 610 000	Poverty Instructional Program	35,000.00	0.00	0.00	35,000.00	0.00

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FEBRUARY 2024 - GENERAL FUND EXPENDITURES

User ID: OKB

Account Number	Account Description	Budget	During Month	YTD Expenses	Budget Balance at EOM	% of Budget w/o Encumbrances
1160	PROVERTY PROGRAMS	35,000.00	0.00	0.00	35,000.00	0.00
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS					
01 1200 110 000	Special Ed Prog. Supv	16,000.00	1,292.50	7,755.00	8,245.00	48.47
01 1200 111 001	SPED Teacher Salary HS	42,500.00	3,399.67	20,398.02	22,101.98	48.00
01 1200 111 002	SPED Teacher Salary - ELE	58,000.00	4,891.13	29,027.18	28,972.82	50.05
01 1200 112 001	SPED Reg Salaries - Paras HS	55,000.00	8,612.69	47,857.31	7,142.69	87.01
01 1200 112 002	SPED Para Salary ELE	110,000.00	8,149.63	45,757.90	64,242.10	41.60
01 1200 113 001	Regular Salaries - Subs	6,000.00	435.00	3,298.92	2,701.08	54.98
01 1200 113 002	Regular Salaries - Subs	6,000.00	199.39	3,513.66	2,486.34	58.56
01 1200 210 000	Health Insurance Prog. Supv	4,500.00	371.38	2,228.46	2,271.54	49.52
01 1200 211 001	INSURANCE - Teachers	11,500.00	899.13	5,396.80	6,103.20	46.93
01 1200 211 002	INSURANCE - Teachers	31,000.00	2,444.47	14,667.99	16,332.01	47.32
01 1200 212 001	INSURANCE - Paras	400.00	41.47	263.68	136.32	65.92
01 1200 212 002	INSURANCE - Paras	800.00	44.33	270.52	529.48	33.82
01 1200 220 000	Social Security - Prog. Supv	1,500.00	98.30	589.80	910.20	39.32
01 1200 221 001	Soc. Security -Teachers/SPED	4,000.00	327.06	1,962.37	2,037.63	49.06
01 1200 221 002	Soc. Security -Teachers/SPED	5,000.00	360.39	2,137.89	2,862.11	42.76
01 1200 222 001	SOCIAL SECURITY -Paras	4,500.00	658.87	3,661.10	838.90	81.36
01 1200 222 002	SOCIAL SECURITY -Paras	9,000.00	618.61	3,471.18	5,528.82	38.57
01 1200 223 001	SOCIAL SECURITY -Subs	700.00	33.28	252.31	447.69	36.04
01 1200 223 002	SOCIAL SECURITY -Subs	700.00	15.24	268.78	431.22	38.40
01 1200 230 000	Retirement - Prog. Supv	1,500.00	95.95	575.70	924.30	38.38
01 1200 231 001	NPERS - Teachers	3,500.00	252.37	1,514.25	1,985.75	43.26
01 1200 231 002	NPERS - Teachers	5,000.00	363.09	2,154.83	2,845.17	43.10
01 1200 232 001	NPERS - Paras	4,500.00	639.36	3,541.93	958.07	78.71
01 1200 232 002	NPERS - Paras	8,500.00	604.98	3,372.17	5,127.83	39.67
01 1200 233 001	SPED NPERS - Subs HS	500.00	0.00	10.77	489.23	2.15
01 1200 233 002	SPED NPERS - Subs ELE	500.00	4.04	17.50	482.50	3.50
01 1200 237 000	Retirement - Prog. Supv Increase	400.00	31.72	190.32	209.68	47.58
01 1200 237 001	Increased Retirement Contribution Rate	2,260.00	294.82	1,675.18	584.82	74.12
01 1200 237 002	Increased Retirement Contribution Rate	4,000.00	321.39	1,833.10	2,166.90	45.83
01 1200 330 001	Employee training & Dev.	500.00	0.00	15.00	485.00	3.00
01 1200 330 002	SPED Employee training & Dev.	500.00	0.00	0.00	500.00	0.00
01 1200 591 001	Consultants, Program	15,000.00	1,212.57	6,961.85	8,038.15	46.41
01 1200 591 002	Consultants, Program	20,000.00	1,456.44	8,181.20	11,818.80	40.91
01 1200 610 001	SPED SUPPLIES	5,000.00	126.25	2,558.48	2,441.52	51.17
01 1200 610 002	SPED SUPPLIES	2,000.00	0.00	1,169.52	830.48	58.48
01 1200 640 000	Books & Periodicals	0.00	0.00	0.00	0.00	0.00
01 1200 643 000	Web/Cloud Based Software	0.00	0.00	0.00	0.00	0.00
01 1200 890 000	Misc. Expenses	1,000.00	101.00	271.00	729.00	27.10
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS	441,760.00	38,396.52	226,821.67	214,938.33	51.34
1291	EC NON-REIMBURSABLE					
01 1291 591 002	Consultants, Program: 3-5	1,000.00	66.50	368.12	631.88	36.81
1291	EC NON-REIMBURSABLE	1,000.00	66.50	368.12	631.88	36.81
1292	SA NON-REIMBURSABLE					
01 1292 591 002	Consultants, Program: B-2	1,000.00	52.25	225.63	774.37	22.56
1292	SA NON-REIMBURSABLE	1,000.00	52.25	225.63	774.37	22.56
2120	GUIDANCE SERVICES					
01 2120 111 001	Guidance Salary HS	51,000.00	4,002.64	24,192.64	26,807.36	47.44
01 2120 111 002	Guidance Salary EL	17,000.00	1,334.21	8,064.15	8,935.85	47.44
01 2120 211 001	Guidance Health Insurance/Dis.	8,500.00	682.34	4,091.64	4,408.36	48.14
01 2120 211 002	Guidance Health Insurance-ELE	3,000.00	227.44	1,363.86	1,636.14	45.46
01 2120 221 001	Guidance Social Security- HS	4,000.00	345.18	2,084.55	1,915.45	52.11
01 2120 221 002	Guidance Social Security- ELE	1,400.00	115.05	694.84	705.16	49.63
01 2120 231 001	Guidance Retirement-HS	3,900.00	297.14	1,795.91	2,104.09	46.05
01 2120 231 002	Guidance Retirement-ELE	1,500.00	99.04	598.66	901.34	39.91
01 2120 237 001	Increased Retirement Contribution Rate	1,200.00	98.24	593.80	606.20	49.48
01 2120 237 002	Increased Retirement Contribution Rate	500.00	32.75	197.93	302.07	39.59
01 2120 610 001	Guidance Supplies - HS	4,000.00	12.89	2,286.79	1,713.21	57.17
01 2120 610 002	Guidance Supplies -ELE	1,000.00	0.00	0.00	1,000.00	0.00
01 2120 890 001	Misc. Expenses - HS	1,500.00	0.00	151.79	1,348.21	10.12
01 2120 890 002	Misc. Expenses - ELE	1,000.00	0.00	0.00	1,000.00	0.00
2120	GUIDANCE SERVICES	99,500.00	7,246.92	46,116.56	53,383.44	46.35
2141	PSYCH SERVICES					

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FEBRUARY 2024 - GENERAL FUND EXPENDITURES

User ID: OKB

Account Number	Account Description	Budget	During Month	YTD Expenses	Budget Balance at EOM	% of Budget w/o Encumbrances
01 2141 320 001	Professional Educational Services	23,000.00	1,415.33	8,491.98	14,508.02	36.92
01 2141 320 002	Professional Educational Services	23,000.00	1,415.33	8,491.98	14,508.02	36.92
2141	PSYCH SERVICES	46,000.00	2,830.66	16,983.96	29,016.04	36.92
2151	SPEECH THERAPY					
01 2151 591 001	Consultants, Program - HS	8,000.00	904.37	4,521.85	3,478.15	56.52
01 2151 591 002	Consultants, Program - ELE	49,000.00	6,303.01	31,515.05	17,484.95	64.32
01 2151 610 000	Speech Supplies	2,500.00	0.00	0.00	2,500.00	0.00
2151	SPEECH THERAPY	59,500.00	7,207.38	36,036.90	23,463.10	60.57
2161	OT SERVICES					
01 2161 591 001	Consultants, Program - HS	6,000.00	961.65	4,808.25	1,191.75	80.14
01 2161 591 002	Consultants, Program - ELE	16,000.00	1,709.60	8,548.00	7,452.00	53.43
2161	OT SERVICES	22,000.00	2,671.25	13,356.25	8,643.75	60.71
2171	PT SERVICES					
01 2171 591 001	Consultants, Program - HS	1,900.00	316.08	1,580.40	319.60	83.18
01 2171 591 002	Consultants, Program - ELE	5,600.00	561.92	2,809.60	2,790.40	50.17
2171	PT SERVICES	7,500.00	878.00	4,390.00	3,110.00	58.53
2213	Instructional Staff Training					
01 2213 330 001	Employee training & Dev.	2,500.00	0.00	2,350.50	149.50	94.02
2213	Instructional Staff Training	2,500.00	0.00	2,350.50	149.50	94.02
2220	LIBRARY-MEDIA SERVICES					
01 2220 111 001	Librarian Salary-HS	32,500.00	2,663.33	16,262.68	16,237.32	50.04
01 2220 111 002	Librarian Salary-ELE	32,500.00	2,663.34	16,262.74	16,237.26	50.04
01 2220 211 001	Librarian Health Insurance - HS	15,000.00	1,225.34	7,353.24	7,646.76	49.02
01 2220 211 002	Librarian Health Insurance - ELE	15,000.00	1,225.34	7,353.25	7,646.75	49.02
01 2220 221 001	Librarian Social Security-HS	2,600.00	202.54	1,236.86	1,363.14	47.57
01 2220 221 002	Librarian Social Security-ELE	2,600.00	202.54	1,236.86	1,363.14	47.57
01 2220 231 001	NPERS - Teachers HS	2,600.00	197.71	1,201.86	1,398.14	46.23
01 2220 231 002	Librarian Retirement - ELE	2,600.00	197.71	1,201.88	1,398.12	46.23
01 2220 237 001	Increased Retirement Contribution Rate	1,000.00	65.37	397.37	602.63	39.74
01 2220 237 002	Increased Retirement Contribution Rate	1,000.00	65.37	397.38	602.62	39.74
01 2220 610 001	Supplies. - HS	1,000.00	0.00	136.28	863.72	13.63
01 2220 610 002	Supplies. - ELE	1,000.00	0.00	482.19	517.81	48.22
01 2220 640 001	Library Books - HS	2,500.00	0.00	181.41	2,318.59	7.26
01 2220 640 002	Library Books - ELE	2,000.00	0.00	424.38	1,575.62	21.22
01 2220 890 001	Misc. Expenses - HS	500.00	0.00	50.00	450.00	10.00
01 2220 890 002	Misc. Expenses - ELE	500.00	0.00	0.00	500.00	0.00
2220	LIBRARY-MEDIA SERVICES	114,900.00	8,708.59	54,178.38	60,721.62	47.15
2310	BOARD OF EDUCATION					
01 2310 540 000	Advertising & Printing	3,000.00	88.54	990.96	2,009.04	33.03
01 2310 580 000	Travel Exp & Mileage	5,000.00	0.00	3,378.54	1,621.46	67.57
01 2310 610 000	Supplies & Expenses	6,000.00	0.00	6,000.00	0.00	100.00
01 2310 890 000	Misc Expenses	500.00	0.00	491.68	8.32	98.34
2310	BOARD OF EDUCATION	14,500.00	88.54	10,861.18	3,638.82	74.90
2320	EXECUTIVE ADMINISTRATION					
01 2320 105 000	Salary Of Administration	155,000.00	12,500.00	75,000.00	80,000.00	48.39
01 2320 116 000	Business Mgr. Salary	56,000.00	4,581.42	26,648.36	29,351.64	47.59
01 2320 136 000	Business Mngr - OT	1,500.00	29.31	300.13	1,199.87	20.01
01 2320 215 000	Health Insurance/Dis	31,000.00	2,495.44	14,974.68	16,025.32	48.31
01 2320 216 000	Insurance - Business Mrg.	11,500.00	905.26	5,432.83	6,067.17	47.24
01 2320 225 000	Social Security- ADM	12,000.00	933.56	5,624.31	6,375.69	46.87
01 2320 226 000	Social Security - Business Mrg.	5,000.00	416.32	2,443.18	2,556.82	48.86
01 2320 235 000	Retirement- ADM.	15,500.00	927.94	5,567.64	9,932.36	35.92
01 2320 236 000	Retirement - Business Mrg.	5,000.00	342.28	2,000.53	2,999.47	40.01
01 2320 237 000	Increased Retirement Contribution Rate	5,000.00	419.95	2,502.14	2,497.86	50.04
01 2320 580 000	Travel Exp & Mileage	6,000.00	13.91	1,324.40	4,675.60	22.07
01 2320 610 000	Supplies - Expenses	5,000.00	48.02	528.61	4,471.39	10.57
01 2320 810 000	Dues & Fees	6,000.00	0.00	4,456.00	1,544.00	74.27
01 2320 890 000	Misc. Expenses	6,000.00	1,161.00	2,682.15	3,317.85	44.70
2320	EXECUTIVE ADMINISTRATION	320,500.00	24,774.41	149,484.96	171,015.04	46.64
2330	DISTRICT LEGAL SERVICES					
01 2330 317 000	Legal Services	5,000.00	0.00	3,345.00	1,655.00	66.90
2330	DISTRICT LEGAL SERVICES	5,000.00	0.00	3,345.00	1,655.00	66.90
2410	OFFICE OF PRINCIPAL					
01 2410 110 001	Secretary - HS	19,500.00	1,735.75	9,376.22	10,123.78	48.08

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Account Number	Account Description	Budget	During Month	YTD Expenses	Budget Balance at EOM	% of Budget w/o Encumbrances
01 2410 110 002	Secretary - EL	19,500.00	1,735.75	9,376.22	10,123.78	48.08
01 2410 111 001	Salary Of Principal - HS	91,000.00	7,562.50	45,375.00	45,625.00	49.86
01 2410 111 002	Salary Of Principal - ELE	88,500.00	7,324.17	43,945.02	44,554.98	49.66
01 2410 130 001	Overtime Pay - Non Instructional	250.00	0.00	37.48	212.52	14.99
01 2410 130 002	Overtime Pay - Non Instructional	250.00	0.00	37.48	212.52	14.99
01 2410 210 001	LTD Ins - Non Instructional	150.00	9.05	54.82	95.18	36.55
01 2410 210 002	LTD Ins - Non Instructional	150.00	9.06	54.79	95.21	36.53
01 2410 211 001	Health Insurance - HS	30,000.00	2,470.11	14,825.32	15,174.68	49.42
01 2410 211 002	Health Insurance - ELE	26,000.00	2,104.53	12,628.21	13,371.79	48.57
01 2410 220 001	SOCIAL SECURITY Non Instructional	1,600.00	129.65	701.42	898.58	43.84
01 2410 220 002	SOCIAL SECURITY Non Instructional	1,600.00	129.68	701.44	898.56	43.84
01 2410 221 001	Social Security - HS	7,000.00	566.09	3,396.54	3,603.46	48.52
01 2410 221 002	Social Security - ELE	7,000.00	557.01	3,342.06	3,657.94	47.74
01 2410 230 001	NPERS - Non Instructional	2,000.00	118.83	688.79	1,311.21	34.44
01 2410 230 002	NPERS - Non Instructional	2,000.00	118.83	688.81	1,311.19	34.44
01 2410 231 001	Retirement - HS	7,000.00	561.40	3,368.40	3,631.60	48.12
01 2410 231 002	Retirement - ELE	7,000.00	543.71	3,262.26	3,737.74	46.60
01 2410 237 001	Increased Retirement Contribution Rate	2,500.00	224.90	1,341.43	1,158.57	53.66
01 2410 237 002	Increased Retirement Contribution Rate	2,500.00	219.04	1,306.25	1,193.75	52.25
01 2410 580 001	Travel & Mileage - HS	7,000.00	191.62	2,426.17	4,573.83	34.66
01 2410 580 002	Travel & Mileage - ELE	1,000.00	0.00	41.48	958.52	4.15
01 2410 610 001	Supplies - HS	3,000.00	0.00	0.00	3,000.00	0.00
01 2410 610 002	Supplies - ELE	1,000.00	0.00	317.32	682.68	31.73
01 2410 810 001	Dues & Fees - HS	3,500.00	0.00	207.50	3,292.50	5.93
01 2410 810 002	Dues & Fees - ELE	2,000.00	0.00	85.00	1,915.00	4.25
01 2410 890 001	Misc Expense HS	8,000.00	57.50	2,311.64	5,688.36	28.90
01 2410 890 002	Misc Expense ELE	3,000.00	0.00	203.04	2,796.96	6.77
2410	OFFICE OF PRINCIPAL	344,000.00	26,369.18	160,100.11	183,899.89	46.54
2510	FISCAL SERVICES					
01 2510 352 000	Prof/tech Services Audit	12,600.00	2,520.00	13,165.29	(565.29)	104.49
01 2510 442 000	Copier Lease	8,000.00	552.70	3,316.20	4,683.80	41.45
01 2510 530 000	telephone	10,000.00	557.92	4,206.75	5,793.25	42.07
01 2510 531 000	Postage	4,000.00	0.00	0.00	4,000.00	0.00
01 2510 890 000	Misc Expenses	1,000.00	0.00	0.00	1,000.00	0.00
2510	FISCAL SERVICES	35,600.00	3,630.62	20,688.24	14,911.76	58.11
2610	OPERATION OF BUILDING					
01 2610 110 001	Custodians Salary - HS	60,000.00	3,195.92	23,837.04	36,162.96	39.73
01 2610 110 002	Custodians Salary - ELE	60,000.00	4,670.08	26,597.10	33,402.90	44.33
01 2610 130 001	Custodians - Overtime Pay HS	500.00	0.00	72.04	427.96	14.41
01 2610 130 002	Custodians - Overtime Pay ELE	500.00	0.00	72.02	427.98	14.40
01 2610 210 001	INSURANCE - Non-Instructional	1,000.00	19.70	153.93	846.07	15.39
01 2610 210 002	INSURANCE - Non-Instructional	1,000.00	27.55	166.37	833.63	16.64
01 2610 220 001	Social Security- HS	4,600.00	244.49	1,829.06	2,770.94	39.76
01 2610 220 002	Social Security- ELE	4,600.00	354.85	2,025.67	2,574.33	44.04
01 2610 230 001	Retirement - HS	4,600.00	237.26	1,774.92	2,825.08	38.59
01 2610 230 002	Retirement - ELE	4,600.00	346.68	1,979.77	2,620.23	43.04
01 2610 237 001	Increased Retirement Contribution Rate	1,500.00	78.44	586.81	913.19	39.12
01 2610 237 002	Increased Retirement Contribution Rate	1,500.00	114.62	654.53	845.47	43.64
01 2610 410 000	Water-sewer-trash	10,000.00	654.71	4,555.04	5,444.96	45.55
01 2610 520 000	Insurance	40,000.00	0.00	0.00	40,000.00	0.00
01 2610 610 000	Supplies - Expenses	25,000.00	1,584.72	12,917.17	12,082.83	51.67
01 2610 621 000	Electricity	80,000.00	7,238.08	39,933.08	40,066.92	49.92
01 2610 626 000	GAS	3,000.00	353.11	997.75	2,002.25	33.26
01 2610 720 000	Bldg & Grounds	40,000.00	5,988.00	17,118.95	22,881.05	42.80
01 2610 890 000	Misc. Expenses	5,000.00	0.00	786.33	4,213.67	15.73
2610	OPERATION OF BUILDING	347,400.00	25,108.21	136,057.58	211,342.42	39.16
2620	MAINTENANCE OF BUILDING					
01 2620 340 000	Repairman	15,000.00	0.00	8,680.10	6,319.90	57.87
01 2620 733 000	Furniture & Equipment Repair	5,000.00	0.00	0.00	5,000.00	0.00
01 2620 890 000	Misc Expenses	1,500.00	0.00	0.00	1,500.00	0.00
2620	MAINTENANCE OF BUILDING	21,500.00	0.00	8,680.10	12,819.90	40.37
2650	VEHICLE ACQUISITION AND MAINTENANCE					
01 2650 732 000	Vehicle Acquisition	50,000.00	0.00	46,655.64	3,344.36	93.31
2650	VEHICLE ACQUISITION AND MAINTENANCE	50,000.00	0.00	46,655.64	3,344.36	93.31

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Account Number	Account Description	Budget	During Month	YTD Expenses	Budget Balance at EOM	% of Budget w/o Encumbrances
2710	REGULAR PUPIL TRANSPORTATION					
01 2710 110 000	Bus Drivers' Salaries	60,000.00	7,780.58	37,994.86	22,005.14	63.32
01 2710 120 000	Bus Drivers' Salaries (subs)	3,000.00	0.00	360.00	2,640.00	12.00
01 2710 210 000	Bus Drivers' Ins.- LTD	1,000.00	12.74	279.89	720.11	27.99
01 2710 220 000	Social Security	5,000.00	595.12	2,930.45	2,069.55	58.61
01 2710 230 000	Bus Drivers' Retirement	5,000.00	237.72	1,261.83	3,738.17	25.24
01 2710 237 000	Increased Retirement Contribution Rate	1,500.00	78.60	417.21	1,082.79	27.81
01 2710 519 000	Student Mileage to Parents	10,000.00	215.79	1,235.07	8,764.93	12.35
01 2710 626 000	Gas & Oil	40,000.00	2,404.22	16,241.37	23,758.63	40.60
01 2710 890 000	Misc Expenses	5,000.00	80.55	1,527.70	3,472.30	30.55
2710	REGULAR PUPIL TRANSPORTATION	130,500.00	11,405.32	62,248.38	68,251.62	47.70
2712	SCHOOL AGE SPEC ED TRANSPORT					
01 2712 110 001	SPED Transportation - HS	5,000.00	0.00	0.00	5,000.00	0.00
01 2712 210 001	INSURANCE - Non-Instructional	50.00	0.00	0.00	50.00	0.00
01 2712 220 001	SPED Social Security- HS	400.00	0.00	0.00	400.00	0.00
01 2712 230 001	SPED Retirement- HS	500.00	0.00	0.00	500.00	0.00
01 2712 290 000	SPED Other Benefits	100.00	0.00	0.00	100.00	0.00
01 2712 626 000	SPED Gas & Oil	1,000.00	0.00	0.00	1,000.00	0.00
2712	SCHOOL AGE SPEC ED TRANSPORT	7,050.00	0.00	0.00	7,050.00	0.00
2730	VEHICLE SERVICES					
01 2730 610 000	Bus Maintenance/tires	30,000.00	0.00	33,714.11	(3,714.11)	112.38
2730	VEHICLE SERVICES	30,000.00	0.00	33,714.11	(3,714.11)	112.38
3300	COMMUNITY SERVICES					
01 3300 890 000	Community Services Misc	15,000.00	1,315.03	5,016.08	9,983.92	33.44
3300	COMMUNITY SERVICES	15,000.00	1,315.03	5,016.08	9,983.92	33.44
3500	STATE CATEGORICAL PROGRAMS					
01 3500 810 000	Dues/fees	0.00	0.00	0.00	0.00	0.00
3500	STATE CATEGORICAL PROGRAMS	0.00	0.00	0.00	0.00	0.00
3535	HIGH ABILITY LEARNERS					
01 3535 610 000	High Ability Learner Grant	4,000.00	5.42	525.73	3,474.27	13.14
3535	HIGH ABILITY LEARNERS	4,000.00	5.42	525.73	3,474.27	13.14
3599	GRANTS					
01 3599 610 000 153	Grants	15,000.00	2,545.53	6,366.88	8,633.12	42.45
3599	GRANTS	15,000.00	2,545.53	6,366.88	8,633.12	42.45
6200	TITLE I, PART A NCLB IMPROV THE ACADEM					
01 6200 111 002	Title I Salaries Teachers Pro. Staff EL	27,500.00	3,622.14	21,732.84	5,767.16	79.03
01 6200 211 002	TITLE I, Insurance - ELE	5,500.00	724.26	4,347.34	1,152.66	79.04
01 6200 221 002	Title I Social Security EL	2,200.00	329.00	1,974.00	226.00	89.73
01 6200 231 002	TITLE I NPERS EL	2,800.00	268.89	1,613.34	1,186.66	57.62
01 6200 237 002	Increased Retirement Contribution Rate	1,000.00	88.90	533.40	466.60	53.34
01 6200 395 000	Title I ESU16 Contract	3,000.00	0.00	2,898.80	101.20	96.63
01 6200 610 000	Title I Homeless	100.00	0.00	0.00	100.00	0.00
6200	TITLE I, PART A NCLB IMPROV THE ACADEM	42,100.00	5,033.19	33,099.72	9,000.28	78.62
6210	TITLE I NCLB IMPROVING BSC PRGRMS ACCNT					
01 6210 610 000	misc.	1,000.00	0.00	0.00	1,000.00	0.00
6210	TITLE I NCLB IMPROVING BSC PRGRMS ACCNT	1,000.00	0.00	0.00	1,000.00	0.00
6310	TITLE II, PART A NCLB TCHR QUAL GRANTS					
01 6310 220 001	Title IIA: Soc Security Training & Dev.	500.00	0.00	0.00	500.00	0.00
01 6310 220 002	Title IIA: Soc Security Training & Dev.	500.00	0.00	0.00	500.00	0.00
01 6310 230 001	Title IIA: NPERS Training & Dev	400.00	0.00	0.00	400.00	0.00
01 6310 230 002	Title IIA: NPERS Training & Dev	100.00	0.00	0.00	100.00	0.00
01 6310 237 001	Increased Retirement Contribution Rate	100.00	0.00	0.00	100.00	0.00
01 6310 237 002	Title IIA: NPERS Training & Dev	400.00	0.00	0.00	400.00	0.00
01 6310 330 001	Title IIA: Training & Dev.	1,000.00	0.00	0.00	1,000.00	0.00
01 6310 330 002	Title IIA: Training & Dev	1,000.00	0.00	0.00	1,000.00	0.00
6310	TITLE II, PART A NCLB TCHR QUAL GRANTS	4,000.00	0.00	0.00	4,000.00	0.00
6406	IDEA PRESCHOOL(619) BASE ALLOC					
01 6406 591 000	IDEA 619	1,103.00	0.00	1,103.00	0.00	100.00
6406	IDEA PRESCHOOL(619) BASE ALLOC	1,103.00	0.00	1,103.00	0.00	100.00
6408	IDEA ENROLLMENT/POVERTY					
01 6408 591 000	IDEA Enrollment/Poverty	47,665.00	4,747.64	22,635.20	25,029.80	47.49
6408	IDEA ENROLLMENT/POVERTY	47,665.00	4,747.64	22,635.20	25,029.80	47.49
6412	IDEA PART B PROPORTIONATE SHARE					

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01 6412 591 002	IDEA Part B PEaK - HS	1,393.00	0.00	0.00	1,393.00	0.00
6412	IDEA PART B PROPORTIONATE SHARE	1,393.00	0.00	0.00	1,393.00	0.00
6418	IDEA PART B PEaK					
01 6418 320 002	IDEA Part B PEaK ELE	0.00	0.00	0.00	0.00	0.00
6418	IDEA PART B PEaK	0.00	0.00	0.00	0.00	0.00
6421	IDEA Part B ARP					
01 6421 611 000	IDEA Part B ARP	0.00	0.00	0.00	0.00	0.00
6421	IDEA Part B ARP	0.00	0.00	0.00	0.00	0.00
6422	IDEA Part B ARP					
01 6422 619 000	IDEA Part B ARP	0.00	0.00	0.00	0.00	0.00
6422	IDEA Part B ARP	0.00	0.00	0.00	0.00	0.00
6969	TITLE IV-A					
01 6969 320 001	Title IV Prof Ed - HS	5,000.00	416.67	2,500.02	2,499.98	50.00
01 6969 320 002	Title IV A ELE	5,000.00	416.67	2,500.02	2,499.98	50.00
6969	TITLE IV-A	10,000.00	833.34	5,000.04	4,999.96	50.00
6992	REAP					
01 6992 610 000	Reap Grant	25,000.00	0.00	13,766.96	11,233.04	55.07
6992	REAP	25,000.00	0.00	13,766.96	11,233.04	55.07
6998	ESSERS - 3					
01 6998 111 002	Regular Salaries Teachers Ele	0.00	0.00	0.00	0.00	0.00
01 6998 211 002	INSURANCE - Teachers	0.00	0.00	0.00	0.00	0.00
01 6998 221 002	SOCIAL SECURITY -Teachers Ele	0.00	0.00	0.00	0.00	0.00
01 6998 231 002	NPERS - Teachers	0.00	0.00	0.00	0.00	0.00
01 6998 237 002	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00	0.00
01 6998 610 000	Supplies - Expenses	65,717.00	0.00	3,441.19	62,275.81	5.24
6998	ESSERS - 3	65,717.00	0.00	3,441.19	62,275.81	5.24
8000	TRANSFERS (OUTGOING)					
01 8000 912 000	Lunch	20,000.00	0.00	20,000.00	0.00	100.00
01 8000 913 000	Transfer/activity Fund	10,000.00	0.00	10,000.00	0.00	100.00
8000	TRANSFERS (OUTGOING)	30,000.00	0.00	30,000.00	0.00	100.00
01	GENERAL FUND	4,744,612.00	357,835.32	2,241,265.42	2,503,346.58	47.24

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1			
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
33217	02/12/2024				USBANK	US Bank Credit Card	4,995.20	
33227	02/12/2024				REVOLVINGB	Revolving Business Account	2,191.69	
33237	02/12/2024				BLACKHILLS	Black Hills Energy	353.11	
33238	02/12/2024				WALMART	Capital One	105.74	
33239	02/12/2024				CASHWADIST	Cash-wa Distributing, Inc.	359.29	
33240	02/12/2024				CONSOLIDA2	Consolidated, Inc.	457.20	
33241	02/12/2024				CULLIGANWA	Culligan Water Conditioning, Inc.	472.85	
33242	02/12/2024				DANAFCOLEC	Dana F. Cole & Co.	2,520.00	
33243	02/12/2024				EAKESOFFI1	Eakes Office Plus, Inc.	112.73	
33244	02/12/2024				ESU16INV	Educational Service Unit #16	16,494.03	
33245	02/12/2024				FOXDAWN	Dawn Fox	108.85	
33246	02/12/2024				FRICKANGE	Angela Fricke	106.94	
33247	02/12/2024				HERSHEYPUB	Hershey Public Schools	3,023.84	
33248	02/12/2024				HOMETOWNLE	Hometown Leasing	552.70	
33249	02/12/2024				HUMPHREYSA	Humphreys Auto Supply Inc	66.45	
33250	02/12/2024				IDEALLINEN	Ideal Linen, Inc.	260.52	
33251	02/12/2024				JORGESCOT1	Scott Jorgensen	64.32	
33252	02/12/2024				JOSTENSINC	Jostens, Inc.	48.02	
33253	02/12/2024				KEITHCOUN1	Keith County News Inc	88.54	
33254	02/12/2024				MATHESONTR	Matheson Tri-Gas Inc.	65.83	
33255	02/12/2024				MCABEESTA	Stacy McAbee	127.30	
33256	02/12/2024				MCCONNELLD	Luke McConnell	5,462.00	
33257	02/12/2024				MCMTRUCK	MCM Truck Repair Inc	1,119.89	
33258	02/12/2024				MEADLUMBER	Mead Lumber Co.	149.50	
33259	02/12/2024				MENARDS	Menards	147.97	
33260	02/12/2024				MIDWESTELE	Midwest Electric	7,238.08	
33261	02/12/2024				NESAFETYFI	Ne Safety & Fire Equipment, Inc.	5,068.00	
33262	02/12/2024				NEBRASKADE	Nebraska Dept. Of Labor	4,576.00	
33263	02/12/2024				PAXTONGROC	Paxton Grocery & Meats	200.41	
33264	02/12/2024				PRESTOX	PrestoX	86.65	
33265	02/12/2024				REDCORTSOF	Redcort Software	175.00	
33266	02/12/2024				SCOTTIESPO	Scotties Potties Inc.	260.00	
33267	02/12/2024				STUDENTACT	Student Activity	438.49	
33268	02/12/2024				VERIZON	Verizon	50.08	
33269	02/12/2024				VILLAGEOFP	Village Of Paxton, Inc.	654.71	
33270	02/12/2024				YANDASMUSI	Yanda's Music & Pro Audio	2,047.53	
33271	02/12/2024				WEX	WEX Fleet Universal	2,364.22	
33272	02/12/2024				LANGUAGETE	Language Testing International, Inc	15.00	
Checking Account ID: 1					Void Total:	0.00	Total without Voids:	62,628.68
Check Type Total:		Check			Void Total:	0.00	Total without Voids:	62,628.68
Payee Type Total:		Vendor			Void Total:	0.00	Total without Voids:	62,628.68
Grand Total:					Void Total:	0.00	Total without Voids:	62,628.68

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FEBRUARY 2024 - GENERAL FUND REVOLVING BUSINESS

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	1	Fund Number 01	GENERAL FUND	
	2495 - Repair	All Star Auto Glass	01/09/2024	54.95
01 3300 890 000		Windshield Mini Van		54.95
Total	All Star Auto Glass			54.95
	2496 - CARPET	Fox, Matt	02/15/2024	920.00
01 2610 720 000		Carpet - Music Riser		620.00
01 2610 720 000		Commons - Vinyl carpet edging		300.00
Total	Fox, Matt			920.00
	5634	Ole's	01/08/2024	968.00
01 2320 890 000		Staff Christmas Party		968.00
Total	Ole's			968.00
	2494 - TIRES	R Tire & Alignment	01/09/2024	73.74
01 3300 890 000		Tires - Suburban		73.74
Total	R Tire & Alignment			73.74
	01.08.24	Warner, Mari	02/10/2024	175.00
01 1100 890 000		CPR Refresher Hands Only		175.00
Total	Warner, Mari			175.00
Fund Number	01			2,191.69
Checking Account ID	1			2,191.69

FEBRUARY 2024 - GENERAL FUND EXPENDITURES

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID 1		Fund Number 01	GENERAL FUND	
	02.12.24-0001	Black Hills Energy	02/12/2024	353.11
01 2610 626 000		Natural Gas Expenses		353.11
Total		Black Hills Energy		353.11
	01/03/24	Capital One	02/12/2024	105.74
	INSERVICE			
01 2320 890 000		Staff Inservice - 01/03/24		105.74
Total		Capital One		105.74
	14075724-PS	Cash-wa Distributing, Inc.	02/12/2024	359.29
01 1100 610 002		Preschool Snacks		359.29
Total		Cash-wa Distributing, Inc.		359.29
	02.12.24-0001	Consolidated, Inc.	02/12/2024	457.20
01 2510 530 000		Telephone Service		457.20
Total		Consolidated, Inc.		457.20
	1363683	Culligan Water Conditioning, Inc.	01/26/2024	472.85
01 2610 610 000		(49) 50# bags of salt		472.85
Total		Culligan Water Conditioning, Inc.		472.85
	02122024	Dana F. Cole & Co.	02/12/2024	2,520.00
01 2510 352 000		Audit Services 20% Balance		2,520.00
Total		Dana F. Cole & Co.		2,520.00
	8860736-1-0001	Eakes Office Plus, Inc.	02/12/2024	49.08
01 2610 610 000		Bowl Cleaner		49.08
	8862073-0-0001	Eakes Office Plus, Inc.	02/12/2024	63.65
01 2610 610 000		Tissue		63.65
Total		Eakes Office Plus, Inc.		112.73
	SPEDJan24-0001	Educational Service Unit #16	02/12/2024	16,494.03
01 6408 591 000		EC Instruction Team B-2		677.55
01 6408 591 000		Program Supervision B-2		93.50
01 6408 591 000		Program Supervision 3-5		119.00
01 1292 591 002		ECSE Non-Reimbursable B-2		52.25
01 1291 591 002		ECSE Non-Reimbursable 3-5		66.50
01 2151 591 002		Speech Therapy ELE		6,197.73
01 2151 591 001		Speech Therapy HS		845.15
01 1200 591 002		Program Supervision ELE		218.00
01 1200 591 001		Program Supervision HS		122.63
01 2151 591 002		Audiology ELE		105.28
01 2151 591 001		Audiology HS		59.22
01 2161 591 002		Occupational Therapy ELE		1,709.60
01 2161 591 001		Occupational Therapy HS		961.65
01 2171 591 002		Physical Therapy ELE		561.92
01 2171 591 001		Physical Therapy HS		316.08
01 1200 591 002		Non-Reimbursable ELE		71.04
01 1200 591 001		Non-Reimbursable HS		39.96
01 1200 591 001		Deaf/Hard Hearing HS		150.98
01 6408 591 000		SLP Team B-2		784.63
01 6408 591 000		EC Instruction Team 3-5		862.33
01 6408 591 000		SLP Team 3-5		784.62

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FEBRUARY 2024 - GENERAL FUND EXPENDITURES

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 6408 591 000		OT B-2		534.94
01 6408 591 000		OT 3-5		534.94
01 6408 591 000		PT B-2		356.13
01 6408 591 000		PT 3-5		0.00
01 1200 591 002		Deaf/Hard Hearing ELE		268.40
01 1200 890 000		Special Services Department		0.00
Total Educational Service Unit #16				16,494.03
	02122024-0001	Fox, Dawn	02/11/2024	108.85
01 2710 519 000		114 miles (19 days) @ \$.9548		114.58
01 2710 519 000		Snow day 01/15/2024		(5.73)
Total Fox, Dawn				108.85
	02122024-0001	Fricke, Angela	02/12/2024	106.94
01 2710 519 000		133 miles (19 days) @ \$.9548		126.99
01 2710 519 000		Snow day 01/15/24		(6.68)
01 2710 519 000		Sick 01/22 & 01/23		(13.37)
Total Fricke, Angela				106.94
	02.12.24-0001	Hershey Public Schools	02/12/2024	3,023.84
01 1100 111 001		DL Spanish - Salary		2,208.25
01 1100 221 001		DL Spanish - FICA		168.93
01 1100 231 001		DL Spanish - Retirement		215.97
01 1100 211 001		DL Spanish - Insurance		430.69
Total Hershey Public Schools				3,023.84
	02.12.24-0001	Hometown Leasing	02/12/2024	552.70
01 2510 442 000		Copier Lease		552.70
Total Hometown Leasing				552.70
	414283	Humphreys Auto Supply Inc	02/12/2024	66.45
01 3300 890 000		Heater Hose & Anti-Freeze		66.45
Total Humphreys Auto Supply Inc				66.45
	22144436-0001	Ideal Linen, Inc.	02/12/2024	260.52
01 2610 610 000		Mat cleaning service		260.52
Total Ideal Linen, Inc.				260.52
	02.12.2024	Jorgensen, Scott	02/12/2024	64.32
01 2410 580 001		RPAC BBB 96 miles @ \$.67		64.32
Total Jorgensen, Scott				64.32
	777378	Jostens, Inc.	02/29/2024	48.02
01 2320 610 000		(1) Val & (1) Sal Medals		48.02
Total Jostens, Inc.				48.02
	02.12.24-0001	Keith County News Inc	02/12/2024	88.54
01 2310 540 000		Advertising		88.54
Total Keith County News Inc				88.54
	L79890	Language Testing International, Inc	02/12/2024	15.00
01 1100 610 001		Spanish Testing		15.00
Total Language Testing International, Inc				15.00

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FEBRUARY 2024 - GENERAL FUND EXPENDITURES

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		
	0052299464-0001	Matheson Tri-Gas Inc.	02/12/2024	65.83
01 1100 610 001 412		Industrial Tech - Monthly		65.83
Total	Matheson Tri-Gas Inc.			65.83
	01.10.24-0001	McAbee, Stacy	02/12/2024	83.08
01 2410 580 001		JH BB game @ Creek Valley 124 @ \$.67		83.08
	01.17.24-0001	McAbee, Stacy	02/12/2024	44.22
01 2410 580 001		Principal Cadre & JH BB 66 @ \$.67		44.22
Total	McAbee, Stacy			127.30
	02.12.24-0001	McConnell, Luke	02/12/2024	5,462.00
01 1200 591 001		Contract Services: Chessmore		899.00
01 1200 591 002		Contract Services: Chessmore		899.00
01 2141 320 001		Contract Services: McConnell		1,415.33
01 2141 320 002		Contract Services: McConnell		1,415.33
01 6969 320 001		Contract Services: McConnell		416.67
01 6969 320 002		Contract Services: McConnell		416.67
Total	McConnell, Luke			5,462.00
	40871	MCM Truck Repair Inc	02/12/2024	182.00
01 3300 890 000		Bluebird Brake Line		182.00
	41245	MCM Truck Repair Inc	02/12/2024	342.78
01 3300 890 000		Water Leak 2014 Thomas		342.78
	41255	MCM Truck Repair Inc	02/12/2024	595.11
01 3300 890 000		2011 Thomas Wipes and service		595.11
Total	MCM Truck Repair Inc			1,119.89
	51002090	Mead Lumber Co.	02/09/2024	149.50
01 2610 610 000		Ice Melt		149.50
Total	Mead Lumber Co.			149.50
	89978	Menards	02/12/2024	53.07
01 2610 610 000		Maintenance supplies		53.07
	90121	Menards	02/12/2024	94.90
01 2610 610 000		Maintenance supplies		94.90
Total	Menards			147.97
	02.12.24-0001	Midwest Electric	02/12/2024	7,238.08
01 2610 621 000		Electricity		7,111.15
01 2610 621 000		Electricity		126.93
Total	Midwest Electric			7,238.08
	1851	Ne Safety & Fire Equipment, Inc.	01/23/2024	2,973.00
01 2610 720 000		Kitchen: Sprinkler & Cylinder replaced		2,973.00
	1871	Ne Safety & Fire Equipment, Inc.	02/23/2024	2,095.00
01 2610 720 000		Kitchen: Sprinkler & Cylinder Music Room		2,095.00
Total	Ne Safety & Fire Equipment, Inc.			5,068.00
	2023 - Cassell	Nebraska Dept. Of Labor	02/12/2024	4,576.00
01 1100 112 001		Unemployment - 4th Quarter		4,576.00
Total	Nebraska Dept. Of Labor			4,576.00
	1905	Paxton Grocery & Meats	02/13/2024	8.58

FEBRUARY 2024 - GENERAL FUND EXPENDITURES

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1100 610 001 414		Julian: Science Supplies		8.58
	1922	Paxton Grocery & Meats	02/13/2024	3.29
01 1100 610 001 414		Julian: Science Supplies		3.29
	2838	Paxton Grocery & Meats	02/12/2024	12.52
01 1200 610 001		SPED - Lifeskills		12.52
	3548	Paxton Grocery & Meats	02/13/2024	30.61
01 1100 610 001 411		FACS Supplies		30.61
	3721	Paxton Grocery & Meats	02/12/2024	17.05
01 1200 610 001		SPED - Lifeskills		17.05
	4078	Paxton Grocery & Meats	02/13/2024	7.88
01 1100 610 001 414		Julian: Science Supplies		7.88
	4328	Paxton Grocery & Meats	02/12/2024	19.84
01 1200 610 001		SPED - Lifeskills		19.84
	5270	Paxton Grocery & Meats	02/13/2024	100.64
01 1100 610 001 411		FACS Supplies		100.64
Total Paxton Grocery & Meats				200.41
	56194325-0001	PrestoX	02/15/2024	86.65
01 2610 610 000		Monthly Pest Services		86.65
Total PrestoX				86.65
	20240112070	Redcort Software	02/13/2024	175.00
01 1100 643 001		Timeclock software		87.50
01 1100 643 002		Timeclock software		87.50
Total Redcort Software				175.00
	02.12.24-0001	Scotties Potties Inc.	02/12/2024	260.00
01 2610 610 000		Pottie Rental Track & Bus		260.00
Total Scotties Potties Inc.				260.00
	012424	Student Activity	02/12/2024	20.00
01 2320 890 000		Board Retreat - 8 pops		20.00
	02.12.2024-1	Student Activity	02/15/2024	18.50
01 2410 890 001		Honor roll and Attendance 01/18/24		18.50
	02/12/2024	Student Activity	02/15/2024	39.00
01 2410 890 001		Honor roll and Attendance 01/12/24		39.00
	GRANT - FENDER	Student Activity	02/15/2024	360.99
01 3599 610 000 153		Bass music		360.99
Total Student Activity				438.49
	02.15.24-0001	Verizon	02/12/2024	50.08
01 2510 530 000		Telephone Expense		50.08
Total Verizon				50.08
	02.12.24-0001	Village Of Paxton, Inc.	02/12/2024	654.71
01 2610 410 000		Water - Sewer - Trash		42.57
01 2610 410 000		Water - Sewer - Trash		612.14
Total Village Of Paxton, Inc.				654.71
	02.12.2024	WEX Fleet Universal	02/12/2024	2,364.22
01 2710 626 000		Fuel and Oil		2,364.22
Total WEX Fleet Universal				2,364.22
	683249	Yanda's Music & Pro Audio	02/12/2024	859.80

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FEBRUARY 2024 - GENERAL FUND EXPENDITURES

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 3599 610 000 153		Grant - Ukulele		859.80
	683617	Yanda's Music & Pro Audio	02/12/2024	889.89
01 3599 610 000 153		Grant - Horns & Book		889.89
	683618	Yanda's Music & Pro Audio	02/12/2024	47.99
01 1100 610 001 413		Reeds		47.99
	683809	Yanda's Music & Pro Audio	02/12/2024	249.85
01 3599 610 000 153		Grant - Instrumental books		249.85
Total	Yanda's Music & Pro Audio			<u>2,047.53</u>
Fund Number	01			<u>55,441.79</u>
Checking Account ID	1			<u>55,441.79</u>

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FEBRUARY 2024 - GENERAL FUND CREDIT CARD

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	1	Fund Number 01	GENERAL FUND	
	FEB 24: 6812	Amazon.com	02/13/2024	94.50
01 2610 610 000		Ice Maker - Filters		94.50
	FEB 24: 6812 1	Amazon.com	02/05/2024	22.89
01 1100 610 002		Window #10 envelopes		22.89
	FEB 24: 6812 2	Amazon.com	02/05/2024	81.47
01 1100 610 001		Tax Envelopes & Display stands		81.47
	FEB 24: 6812 3	Amazon.com	02/12/2024	1,858.93
01 1100 610 001		Copy Paper - Pallet (20 cases)		929.46
01 1100 610 002		Copy Paper - Pallet (20 cases)		929.47
	FEB 24: 6812 5	Amazon.com	02/05/2024	17.01
01 1100 610 001		#10 Blank envelopes		17.01
	FEB 24: 6812 MS	Amazon.com	02/05/2024	99.90
01 1100 610 001		The Help Book		99.90
	FEB 24: JULIAN	Amazon.com	02/11/2024	44.76
01 1100 610 001		Sheet Protectors - Classroom		44.76
	FEB 24: SPENCER	Amazon.com	02/09/2024	12.89
01 2120 610 001		Monthly Subscription		12.89
	FEB 24: STATES	Amazon.com	02/09/2024	33.30
01 1200 610 001		SPED - Student		33.30
	FEB 24: STATES 1	Amazon.com	02/09/2024	8.59
01 1200 610 001		SPED - Student		8.59
	FEB 24: STATES 2	Amazon.com	02/09/2024	154.47
01 1100 610 002		Read Across America		154.47
Total Amazon.com				<u>2,428.71</u>
	FEB 24: LJORGENSEN	American Coach	02/13/2024	10.50
01 1100 610 001		Health - Classroom		10.50
Total American Coach				<u>10.50</u>
	FEB 24: SCHUTZ	Apple Inc.	02/11/2024	799.00
01 1100 734 001		13" MacBook		799.00
	FEB 24: SCHUTZ 1	Apple Inc.	02/11/2024	29.80
01 1100 643 002		Software App: Coda Game		29.80
Total Apple Inc.				<u>828.80</u>
	FEB 24: SCHUTZ	Assets & Inventory	02/13/2024	110.00
01 1100 643 001		Ventipix - Inventory tracker		110.00
Total Assets & Inventory				<u>110.00</u>
	FEB 24: WHITE	Blick Art Materials, Inc.	02/15/2024	329.45
01 1100 610 001 416		Art Supplies		329.45
Total Blick Art Materials, Inc.				<u>329.45</u>
	FEB 24: STORER	Bomgaars	02/15/2024	44.91
01 1100 610 002 417		STEM: Maker Space		44.91
	FEB 24: STORER 1	Bomgaars	02/15/2024	10.73
01 1100 610 002 417		STEM: Maker Space		10.73
Total Bomgaars				<u>55.64</u>
	FEB 24:	Capital One	02/16/2024	214.37

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FEBRUARY 2024 - GENERAL FUND CREDIT CARD

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	DICKMANDER			
01 1100 610 001 411		FACS Supplies		214.37
	FEB 24: DICKMANDER1	Capital One	02/16/2024	167.92
01 1100 610 001 411		FACS Supplies		84.08
01 1100 610 001 414		Science Supplies		83.84
	FEB 24: GLEASON	Capital One	02/12/2024	5.42
01 3535 610 000		HAL - Sphero		5.42
	FEB 24: McAbee	Capital One	02/12/2024	9.88
01 2320 890 000		Board Retreat - Chips		9.88
	FEB 24: THOMAS	Capital One	02/05/2024	14.40
01 1100 610 001		Pens - Classroom		14.40
Total Capital One				411.99
	FEB 24: STEVENSON	Davis Instruments	02/12/2024	376.26
01 1100 643 001		Weatherlink - Grant 1/2		191.26
01 3599 610 000 153		Weatherlink - Grant 1/2		185.00
Total Davis Instruments				376.26
	FEB 24: DACK	JC Autowash	02/15/2024	80.55
01 2710 890 000		2020 Mini Van Maintenance		80.55
Total JC Autowash				80.55
	FEB 24: ESSINK	Numotion	02/12/2024	101.00
01 1200 890 000		Wheelchair repairs		101.00
Total Numotion				101.00
	FEB 24: DACK	Pizza Hut	02/12/2024	13.91
01 2320 580 000		RPAC Meeting		13.91
Total Pizza Hut				13.91
	FEB 24: MORLAND	Pronto Pit Stop	02/15/2024	40.00
01 2710 626 000		Fuel		40.00
Total Pronto Pit Stop				40.00
	FEB 24: DICKMANDER	Safeway	02/16/2024	35.44
01 1100 610 001 411		FACS Supplies		35.44
Total Safeway				35.44
	FEB 24: 6812	Subway	02/12/2024	57.38
01 2320 890 000		Board Retreat - Wraps & Cookies		57.38
Total Subway				57.38
	FEB 24 : SCHAEFFER 1	Teacher Pay Teacher	02/15/2024	7.50
01 1100 610 002		Classroom - Snowman		7.50
	FEB 24 : SCHAEFFER 2	Teacher Pay Teacher	02/15/2024	4.99
01 1100 610 002		Classroom - Dalmation Day		4.99
	FEB 24: ESSINK	Teacher Pay Teacher	02/15/2024	34.95
01 1200 610 001		SPED - Holes, ACT, King Jr.		34.95

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FEBRUARY 2024 - GENERAL FUND CREDIT CARD

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1100 610 002	FEB 24: JAY	Teacher Pay Teacher Fractions - Classroom	02/13/2024	3.99
01 1100 610 002	FEB 24: JAY 1	Teacher Pay Teacher Light Bulbs - Classroom	02/12/2024	3.50
01 1100 610 002 417	FEB 24: Merrill	Teacher Pay Teacher STEM: Activities	02/15/2024	10.00
Total	Teacher Pay Teacher			64.93
	FEB 24 : TELEPHONE	Verizon	02/15/2024	50.64
01 2510 530 000		Telephone Expense		50.64
Total	Verizon			50.64
Fund Number	01			4,995.20
Checking Account ID	1			4,995.20

**Revenue Summary Report**  
Processing Month: 01/2024  
JANUARY 2024 - HOT LUNCH REVENUE

Fund: 06 LUNCH FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1000	Beginning Balance	11,189.00	0.00	0.00	0.00	11,189.00
06 1611	Daily Sales - Reimbursable	38,000.00	2,113.45	13,990.65	36.82	24,009.35
06 1620	Daily sales - Non reimbursable	0.00	1,873.30	9,567.65	0.00	(9,567.65)
	Subtotal: 1000	49,189.00	3,986.75	23,558.30	47.89	25,630.70
06 3150	State Reimbursement	0.00	0.00	0.00	0.00	0.00
	Subtotal: 3000	0.00	0.00	0.00	0.00	0.00
06 4210	Federal Reimbursement	89,000.00	5,215.03	30,033.83	33.75	58,966.17
	Subtotal: 4000	89,000.00	5,215.03	30,033.83	33.75	58,966.17
06 5200	Transfer	20,000.00	0.00	20,000.00	100.00	0.00
06 5690	Other Non-Revenue Receipts	100,000.00	32.56	437.52	0.44	99,562.48
	Subtotal: Debt Services	120,000.00	32.56	20,437.52	17.03	99,562.48
	Fund Total:	258,189.00	9,234.34	74,029.65	28.67	184,159.35

**Cash Receipt Listing - Summary**  
JANUARY 2024 - HOT LUNCH REVENUE

<u>Receipt Number</u>	<u>Received From ID/Name</u>	<u>Receipt Date</u>	<u>Description</u>	<u>Receipt Key</u>	<u>Amount</u>
	STATEOFNEB State of Nebraska	01/30/2024	Breakfast / Lunch Reimbursement	2843	5,215.03
	REVTRAK RevTrak	01/01/2024	Daily Sales	2844	208.74
	PERLINGERC Perlinger Cher	01/03/2024	Daily Sales	2845	325.00
	PERLINGERC Perlinger Cher	01/08/2024	Daily Sales	2846	800.00
	PERLINGERC Perlinger Cher	01/11/2024	Daily Sales	2847	550.00
	PERLINGERC Perlinger Cher	01/16/2024	Daily Sales	2848	505.00
	REVTRAK RevTrak	01/12/2024	Daily Sales	2849	114.81
	PERLINGERC Perlinger Cher	01/16/2024	Daily Sales	2850	314.00
	REVTRAK RevTrak	01/22/2024	Daily Sales	2851	417.48
	REVTRAK RevTrak	01/24/2024	Daily Sales	2852	36.53
	PERLINGERC Perlinger Cher	01/24/2024	Daily Sales	2853	435.75
	PERLINGERC Perlinger Cher	01/26/2024	Daily Sales	2854	275.00
	PERLINGERC Perlinger Cher	01/05/2024	Second Chance Breakfast	2855	0.00
	PERLINGERC Perlinger Cher	01/19/2024	Second Chance Breakfast	2856	13.00
	PERLINGERC Perlinger Cher	01/26/2024	Second Chance Breakfast	2857	24.00
	PERLINGERC Perlinger Cher	01/26/2024	Second Chance Breakfast	2858	0.00
	PERLINGERC Perlinger Cher	01/30/2024	AlaCarte sales	2859	0.00
				Report Total:	<u>9,234.34</u>

Receipt Number:	Description:	Chart of Account Number	Received From:	Detail Amount	Cash Account Number	Receipt Date:	Receipt Key:	Amount:
	Description: Breakfast / Lunch Reimbursement		Comment:					
	<u>Chart of Account Number</u>	<u>Detail Description</u>						
06 4210	LUNCH-SECT 4 6CENT FY2024	06 101		691.60	06 101			
06 4210	LUNCH-SECT 4 6CENT FY2024	06 101		138.32	06 101			
06 4210	LUNCH-SECTION 11 FY 2024	06 101		3,055.50	06 101			
06 4210	BREAKFAST FY 2024	06 101		1,329.61	06 101			
<b>Receipt Number:</b>	<b>Description: Daily Sales</b>		<b>Received From: REVTRAK RevTrak</b>			<b>Receipt Date: 01/01/2024</b>	<b>Receipt Key: 2844</b>	<b>Amount: 208.74</b>
	Comment:							
	<u>Chart of Account Number</u>	<u>Detail Description</u>						
06 1611	Daily Sales - Reimbursable	06 101		200.00	06 101			
06 5690	4.37% Service Charge	06 101		8.74	06 101			
<b>Receipt Number:</b>	<b>Description: Daily Sales</b>		<b>Received From: PERLINGERC Perlinger Cher</b>			<b>Receipt Date: 01/03/2024</b>	<b>Receipt Key: 2845</b>	<b>Amount: 325.00</b>
	Comment:							
	<u>Chart of Account Number</u>	<u>Detail Description</u>						
06 1611	Daily Sales - Reimbursable	06 101		325.00	06 101			
<b>Receipt Number:</b>	<b>Description: Daily Sales</b>		<b>Received From: PERLINGERC Perlinger Cher</b>			<b>Receipt Date: 01/08/2024</b>	<b>Receipt Key: 2846</b>	<b>Amount: 800.00</b>
	Comment:							
	<u>Chart of Account Number</u>	<u>Detail Description</u>						
06 1611	Daily Sales - Reimbursable	06 101		700.00	06 101			
06 1620	Daily Sales - Non Reimbursable	06 101		100.00	06 101			
<b>Receipt Number:</b>	<b>Description: Daily Sales</b>		<b>Received From: PERLINGERC Perlinger Cher</b>			<b>Receipt Date: 01/11/2024</b>	<b>Receipt Key: 2847</b>	<b>Amount: 550.00</b>
	Comment:							
	<u>Chart of Account Number</u>	<u>Detail Description</u>						
06 1611	Daily Sales - Non Reimbursable	06 101		550.00	06 101			
<b>Receipt Number:</b>	<b>Description: Daily Sales</b>		<b>Received From: PERLINGERC Perlinger Cher</b>			<b>Receipt Date: 01/16/2024</b>	<b>Receipt Key: 2848</b>	<b>Amount: 505.00</b>
	Comment:							
	<u>Chart of Account Number</u>	<u>Detail Description</u>						
06 1620	Daily Sales - Non Reimbursable	06 101		170.00	06 101			
06 1611	Daily Sales - Daily Sales - Reimbursable	06 101		335.00	06 101			
<b>Receipt Number:</b>	<b>Description: Daily Sales</b>		<b>Received From: REVTRAK RevTrak</b>			<b>Receipt Date: 01/12/2024</b>	<b>Receipt Key: 2849</b>	<b>Amount: 114.81</b>
	Comment:							
	<u>Chart of Account Number</u>	<u>Detail Description</u>						
06 1611	Daily Sales - Reimbursable	06 101		110.00	06 101			
06 5690	4.37% Service Charge	06 101		4.81	06 101			
<b>Receipt Number:</b>	<b>Description: Daily Sales</b>		<b>Received From: PERLINGERC Perlinger Cher</b>			<b>Receipt Date: 01/16/2024</b>	<b>Receipt Key: 2850</b>	<b>Amount: 314.00</b>
	Comment:							
	<u>Chart of Account Number</u>	<u>Detail Description</u>						
06 1611	Daily Sales - Reimbursable	06 101		314.00	06 101			
<b>Receipt Number:</b>	<b>Description: Daily Sales</b>		<b>Received From: REVTRAK RevTrak</b>			<b>Receipt Date: 01/22/2024</b>	<b>Receipt Key: 2851</b>	<b>Amount: 417.48</b>
	Comment:							
	<u>Chart of Account Number</u>	<u>Detail Description</u>						
06 5690	4.37% RevTrak Fee	06 101		17.48	06 101			



Monthly Account Summary

FEBRUARY 2024 - HOT LUNCH EXPENDITURES

Account Number	Account Description	Budget	During Month	YTD Expenses	Budget Balance at EOM	% of Budget w/o Encumbrances
06	LUNCH FUND					
3100	Food Service Operations					
06 3100 110 000	Lunch Fund Salaries	81,000.00	8,038.23	46,849.99	34,150.01	57.84
06 3100 130 000	Lunch Fund OT Pay	1,000.00	0.00	163.19	836.81	16.32
06 3100 210 000	Lunch Fund Dist Health	500.00	35.24	199.93	300.07	39.99
06 3100 220 000	Lunch Fund Dist Fica	6,300.00	597.02	3,486.13	2,813.87	55.34
06 3100 230 000	Lunch Fund District Ret	6,300.00	596.72	3,458.63	2,841.37	54.90
06 3100 237 000	Increased Retirement Contribution Rate	2,000.00	197.29	1,143.45	856.55	57.17
06 3100 630 000	Hot Lunch Supplies	58,089.00	9,083.60	45,991.89	12,097.11	79.17
06 3100 695 000	Lunch Other Misc Expenses	101,500.00	114.52	761.57	100,738.43	0.75
06 3100 890 000	Hot Lunch Travel & Conference	1,500.00	0.00	0.00	1,500.00	0.00
3100	Food Service Operations	<u>258,189.00</u>	<u>18,662.62</u>	<u>102,054.78</u>	<u>156,134.22</u>	<u>39.53</u>
06	LUNCH FUND	<u>258,189.00</u>	<u>18,662.62</u>	<u>102,054.78</u>	<u>156,134.22</u>	<u>39.53</u>

**Payee Type: Vendor**                      **Check Type: Automatic Payment**                      **Checking Account ID: 6**

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
292120115	02/12/2024				REVTRAK	RevTrak	56.02
Checking Account ID: 6					Void Total:	0.00	Total without Voids: 56.02
Check Type Total: Automatic Payment					Void Total:	0.00	Total without Voids: 56.02

**Payee Type: Vendor**                      **Check Type: Check**                      **Checking Account ID: 6**

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
8463	02/12/2024				USBANK	US Bank Credit Card	133.43
8468	02/12/2024				CASHWADIST	Cash-wa Distributing, Inc.	1,725.60
8469	02/12/2024				HILANDDAIR	Hiland Dairy	1,117.22
8470	02/12/2024				PAXTONGROC	Paxton Grocery & Meats	136.35
8471	02/12/2024				SCHOOLNUTR	School Nutrition Assoc.	58.50
8472	02/12/2024				USFOODS	US Foods	5,971.00
Checking Account ID: 6					Void Total:	0.00	Total without Voids: 9,142.10
Check Type Total: Check					Void Total:	0.00	Total without Voids: 9,142.10
Payee Type Total: Vendor					Void Total:	0.00	Total without Voids: 9,198.12
Grand Total:					Void Total:	0.00	Total without Voids: 9,198.12

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	6	Fund Number 06	LUNCH FUND	
	14061327	Cash-wa Distributing, Inc.	02/12/2024	858.72
06 3100 630 000		Hot Lunch Supplies		858.72
	14075724	Cash-wa Distributing, Inc.	02/12/2024	866.88
06 3100 630 000		Hot Lunch Supplies		866.88
Total	Cash-wa Distributing, Inc.			<u>1,725.60</u>
	1814761	Hiland Dairy	02/12/2024	176.90
06 3100 630 000		Hot Lunch Supplies		176.90
	1814853	Hiland Dairy	02/12/2024	292.39
06 3100 630 000		Hot Lunch Supplies		292.39
	1814961	Hiland Dairy	02/12/2024	87.60
06 3100 630 000		Hot Lunch Supplies		87.60
	1815042	Hiland Dairy	02/12/2024	173.21
06 3100 630 000		Hot Lunch Supplies		173.21
	1815147	Hiland Dairy	02/12/2024	110.08
06 3100 630 000		Hot Lunch Supplies		110.08
	1815231	Hiland Dairy	02/12/2024	193.70
06 3100 630 000		Hot Lunch Supplies		193.70
	1815232	Hiland Dairy	02/12/2024	(26.73)
06 3100 630 000		Hot Lunch Supplies		(26.73)
	1815314	Hiland Dairy	02/12/2024	110.07
06 3100 630 000		Hot Lunch Supplies		110.07
Total	Hiland Dairy			<u>1,117.22</u>
	2404	Paxton Grocery & Meats	02/12/2024	38.04
06 3100 630 000		Hot Lunch Supplies		38.04
	4065	Paxton Grocery & Meats	02/12/2024	39.95
06 3100 630 000		Hot Lunch Supplies		39.95
	4238	Paxton Grocery & Meats	02/12/2024	8.17
06 3100 630 000		Hot Lunch Supplies		8.17
	4445	Paxton Grocery & Meats	02/12/2024	46.00
06 3100 630 000		Hot Lunch Supplies		46.00
	5159	Paxton Grocery & Meats	02/12/2024	4.19
06 3100 630 000		Hot Lunch Supplies		4.19
Total	Paxton Grocery & Meats			<u>136.35</u>
	PETERSON FEB 2024	School Nutrition Assoc.	02/12/2024	58.50
06 3100 695 000		SNA Membership		58.50
Total	School Nutrition Assoc.			<u>58.50</u>
	4253359	US Foods	02/12/2024	570.84
06 3100 630 000		Hot Lunch Supplies		570.84
	4253360	US Foods	02/12/2024	1,551.63
06 3100 630 000		Hot Lunch Supplies		1,551.63
	4253361	US Foods	02/12/2024	1,085.97
06 3100 630 000		Hot Lunch Supplies		1,085.97
	4764963	US Foods	02/12/2024	1,832.24
06 3100 630 000		Hot Lunch Supplies		1,832.24
	4764964	US Foods	02/12/2024	179.34
06 3100 630 000		Hot Lunch Supplies		179.34
	4938484	US Foods	02/12/2024	843.27
06 3100 630 000		Hot Lunch Supplies		843.27
	5923353	US Foods	02/12/2024	(14.23)

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
06 3100 630 000		Hot Lunch Supplies		(14.23)
	5994037	US Foods	02/12/2024	(39.03)
06 3100 630 000		Hot Lunch Supplies		(39.03)
	59941037	US Foods	02/12/2024	(39.03)
06 3100 630 000		Hot Lunch Supplies		(39.03)
Total US Foods				<u>5,971.00</u>
Fund Number 06				<u>9,008.67</u>
Checking Account ID 6				<u>9,008.67</u>

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FEBRUARY 2024 - HOT LUNCH REVTRAK

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID 6		Fund Number 06 LUNCH FUND		
	02.2024-0001	RevTrak	02/12/2024	56.02
06 3100 695 000		Monthly Lunch Fee		19.95
06 3100 695 000		4.37% Service Fee collected		36.07
Total RevTrak				56.02
Fund Number 06				56.02
Checking Account ID 6				56.02

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FEBRUARY 2024 - HOT LUNCH CREDIT CARD

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID 6		Fund Number 06 LUNCH FUND		
	FEB 24: KITCHEN	Capital One	02/12/2024	85.94
06 3100 630 000		Hot Lunch Supplies		85.94
	FEB 24: KITCHEN	Capital One	02/12/2024	6.72
	1			
06 3100 630 000		Hot Lunch Supplies		6.72
	FEB 24: KITCHEN	Capital One	02/12/2024	40.77
	2			
06 3100 630 000		Hot Lunch Supplies		40.77
Total Capital One				<u>133.43</u>
Fund Number 06				<u>133.43</u>
Checking Account ID 6				<u>133.43</u>

JANUARY 2024 - STUDENT ACTIVITY FINANCIALS

Fund: 05 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0100	Activities	7,546.45	5,208.62	4,196.98	0.00	6,534.81
05 704 0101	Girls BB`	1,429.12	0.00	650.00	0.00	2,079.12
05 704 0102	Boys BB	2,453.75	0.00	0.00	0.00	2,453.75
05 704 0103	Volleyball	5,492.14	0.00	500.00	0.00	5,992.14
05 704 0104	Football	2,260.51	0.00	0.00	0.00	2,260.51
05 704 0105	Track	236.65	0.00	0.00	0.00	236.65
05 704 0113	Elementary	2,230.55	0.00	0.00	0.00	2,230.55
05 704 0114	Student Council	1,999.49	0.00	0.00	0.00	1,999.49
05 704 0115	National Honor Society	3,039.43	0.00	210.00	0.00	3,249.43
05 704 0116	FBLA	0.00	0.00	0.00	0.00	0.00
05 704 0117	FPS	83.36	0.00	0.00	0.00	83.36
05 704 0118	Letterclub	1,196.03	0.00	0.00	0.00	1,196.03
05 704 0119	Yearbook	2,085.00	0.00	0.00	0.00	2,085.00
05 704 0120	Music	1,074.83	0.00	0.00	0.00	1,074.83
05 704 0121	Band	(18.47)	0.00	0.00	0.00	(18.47)
05 704 0122	science	14.75	0.00	0.00	0.00	14.75
05 704 0123	FACS	945.94	0.00	0.00	0.00	945.94
05 704 0124	Quiz Bowl	2,800.03	0.00	0.00	0.00	2,800.03
05 704 0125	Dramal/One Act	2,243.41	61.61	0.00	0.00	2,181.80
05 704 0128	Library	1,484.23	29.97	0.00	0.00	1,454.26
05 704 0129	Courtesy Fund	987.07	50.00	0.00	0.00	937.07
05 704 0130	Student Activity Fees	10.02	0.00	0.00	0.00	10.02
05 704 0131	Misc.	907.04	0.00	0.00	0.00	907.04
05 704 0132	Shop	786.40	0.00	0.00	0.00	786.40
05 704 0133	Concessions	9,981.61	4,326.24	8,254.60	0.00	13,909.97
05 704 0136	X-Country	808.81	0.00	0.00	0.00	808.81
05 704 0140	FFA	23,385.92	727.57	3,000.00	0.00	25,658.35
05 704 0142	Student Misc.	399.72	0.00	0.00	0.00	399.72
05 704 0143	Class of 2019	70.00	0.00	0.00	0.00	70.00
05 704 0144	Cheerleading & Dance Team	1,834.38	53.88	0.00	0.00	1,780.50
05 704 0145	Hanich Trust	30,077.16	4,219.55	0.00	0.00	25,857.61
05 704 0146	Science Olympiad	2,351.72	0.00	0.00	0.00	2,351.72
05 704 0147	Tiger Apparel	7.53	0.00	0.00	0.00	7.53
05 704 0149	Golf	503.51	0.00	0.00	0.00	503.51
05 704 0152	Circle of Friends	631.09	0.00	0.00	0.00	631.09
05 704 0153	Wrestling	659.30	0.00	0.00	0.00	659.30
05 704 0154	Activities Vending Machine	288.37	0.00	162.00	0.00	450.37

Fund: 05 ACTIVITY FUND

JANUARY 2024 - STUDENT ACTIVITY FINANCIALS

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0155	Tiger I (LifeSkills)	0.03	0.00	0.00	0.00	0.03
05 704 0156	Memorial Fund	1,745.00	0.00	0.00	0.00	1,745.00
05 704 0157	Class of 2023	0.00	0.00	0.00	0.00	0.00
05 704 0158	Class of 2024	2,529.71	1,131.10	0.00	0.00	1,398.61
05 704 0159	Speech	521.00	75.00	0.00	0.00	446.00
05 704 0160	Class of 2025	5,346.12	0.00	3,117.00	0.00	8,463.12
05 704 0161	Class of 2026	5,990.00	0.00	0.00	0.00	5,990.00
05 704 0166	Tiger Fabrication	2,814.37	1,041.16	3,213.00	0.00	4,986.21
Fund Total: 05		131,233.08	16,924.70	23,303.58	0.00	137,611.96

**Cash Receipt Listing - Summary**  
JANUARY 2024 - STUDENT ACTIVITY REVENUE

<u>Receipt Number</u>	<u>Received From ID/Name</u>	<u>Receipt Date</u>	<u>Description</u>	<u>Receipt Key</u>	<u>Amount</u>
		01/02/2024	Gate BB Cambridge	2860	1,331.00
		01/02/2024	Concessions BB Cambridge	2861	1,520.55
		01/05/2024	Concessions BB Leyton	2862	1,571.30
		01/05/2024	Gate BB Leyton	2863	937.00
		01/08/2024	Junior Class Fundraiser - Coke	2864	1,070.00
		01/08/2024	Junior Class Fundraiser - Coke	2865	505.00
		01/08/2024	Junior Class Fundraiser - Coke	2866	1,542.00
		01/09/2024	GBB Reimbursement	2867	200.00
		01/09/2024	12/19/23 33 worker meals @ \$6.00/ea	2868	198.00
		01/09/2024	NHS Caring Rose Week	2869	210.00
		01/10/2024	HS Volleyball Donation Girls Youth VB	2870	500.00
		01/11/2024	Reimburse One Act Room - Gartner	2871	129.00
		01/11/2024	Girls BB Reimbursement	2872	250.00
		01/16/2024	Concessions from Vouchers	2873	87.50
		01/18/2024	Tiger Fabrication Revenue	2874	3,193.00
		01/17/2024	Concessions - BB Wallace	2875	2,092.25
		01/17/2024	Gate - BB Wallace	2876	1,568.00
		01/19/2024	Girls BB Hoodies	2877	200.00
		01/19/2024	Gate BB WaPa	2878	1,124.00
		01/19/2024	Concessions BB WaPa	2879	1,848.00
		01/25/2024	Vending machine	2880	162.00
		01/31/2024	Interest	2881	44.98
		01/30/2024	FFA Donation - Double Dog Ranch	2886	3,000.00
		01/30/2024	Tiger Fabrication	2887	20.00
				Report Total:	<u>23,303.58</u>

Receipt Number:	Description:	Received From:	Detail Description	Chart of Account Number	Detail Amount	Receipt Date:	Receipt Key:	Amount:
05 1710 0100	Gate BB Cambridge	Received From:	Gate BB Cambridge	05 101	1,331.00	01/02/2024	2860	1,331.00
05 1710 0133	Concessions BB Cambridge	Received From:	Concessions BB Cambridge	05 101	1,520.55	01/05/2024	2861	1,520.55
05 1710 0133	Concessions BB Leyton	Received From:	Concessions BB Leyton	05 101	1,571.30	01/05/2024	2862	1,571.30
05 1710 0133	Gate BB Leyton	Received From:	Concessions BB Leyton	05 101	937.00	01/05/2024	2863	937.00
05 1710 0160	Junior Class Fundraiser - Coke	Received From:	Junior Class Fundraiser - Coke	05 101	1,070.00	01/08/2024	2864	1,070.00
05 1710 0160	Junior Class Fundraiser - Coke	Received From:	Junior Class Fundraiser - Coke	05 101	505.00	01/08/2024	2865	505.00
05 1710 0160	Junior Class Fundraiser - Coke	Received From:	Junior Class Fundraiser - Coke	05 101	1,542.00	01/08/2024	2866	1,542.00
05 1710 0133	GBB Reimbursement	Received From:	GBB Reimbursement	05 101	200.00	01/09/2024	2867	200.00
05 1710 0133	12/19/23 33 worker meals @ \$6.00/ea	Received From:	12/19/23 33 worker meals @ \$6.00/ea	05 101	198.00	01/09/2024	2868	198.00
05 1710 0115	NHS Caring Rose Week	Received From:	NHS Caring Rose Week	05 101	210.00	01/09/2024	2869	210.00
05 1710 0115	HS Volleyball Donation Girls Youth VB	Received From:	HS Volleyball Donation Girls Youth VB	05 101	500.00	01/10/2024	2870	500.00

Cash Receipt Listing - Detail  
JANUARY 2024 - STUDENT ACTIVITY REVENUE

<u>Chart of Account Number</u> 05 1710 0103	<u>Detail Description</u> HS Volleyball Donation Girls Youth VB	<u>Detail Amount</u> 500.00	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/11/2024	<u>Receipt Key:</u> 2871	<u>Amount:</u> 129.00
<u>Receipt Number:</u>	<u>Description:</u> Reimburse One Act Room - Gartner					
<u>Chart of Account Number</u> 05 1710 0100	<u>Detail Description</u> Reimburse One Act Room - Gartner	<u>Detail Amount</u> 129.00	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/11/2024	<u>Receipt Key:</u> 2872	<u>Amount:</u> 250.00
<u>Receipt Number:</u>	<u>Description:</u> Girls BB Reimbursement					
<u>Chart of Account Number</u> 05 1710 0101	<u>Detail Description</u> Girls BB Reimbursement	<u>Detail Amount</u> 250.00	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/16/2024	<u>Receipt Key:</u> 2873	<u>Amount:</u> 87.50
<u>Receipt Number:</u>	<u>Description:</u> Concessions from Vouchers					
<u>Chart of Account Number</u> 05 1710 0133	<u>Detail Description</u> Concessions from Vouchers	<u>Detail Amount</u> 87.50	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/18/2024	<u>Receipt Key:</u> 2874	<u>Amount:</u> 3,193.00
<u>Receipt Number:</u>	<u>Description:</u> Tiger Fabrication Revenue					
<u>Chart of Account Number</u> 05 1710 0166	<u>Detail Description</u> Tiger Fabrication Revenue	<u>Detail Amount</u> 3,193.00	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/17/2024	<u>Receipt Key:</u> 2875	<u>Amount:</u> 2,092.25
<u>Receipt Number:</u>	<u>Description:</u> Concessions - BB Wallace					
<u>Chart of Account Number</u> 05 1710 0133	<u>Detail Description</u> Concessions - BB Wallace	<u>Detail Amount</u> 2,092.25	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/17/2024	<u>Receipt Key:</u> 2876	<u>Amount:</u> 1,568.00
<u>Receipt Number:</u>	<u>Description:</u> Gate - BB Wallace					
<u>Chart of Account Number</u> 05 1710 0100	<u>Detail Description</u> Gate - BB Wallace	<u>Detail Amount</u> 1,568.00	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/19/2024	<u>Receipt Key:</u> 2877	<u>Amount:</u> 200.00
<u>Receipt Number:</u>	<u>Description:</u> Girls BB Hoodies					
<u>Chart of Account Number</u> 05 1710 0101	<u>Detail Description</u> Girls BB Hoodies	<u>Detail Amount</u> 200.00	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/19/2024	<u>Receipt Key:</u> 2878	<u>Amount:</u> 1,124.00
<u>Receipt Number:</u>	<u>Description:</u> Gate BB WaPa					
<u>Chart of Account Number</u> 05 1710 0100	<u>Detail Description</u> Gate BB WaPa	<u>Detail Amount</u> 1,124.00	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/19/2024	<u>Receipt Key:</u> 2879	<u>Amount:</u> 1,848.00
<u>Receipt Number:</u>	<u>Description:</u> Concessions BB WaPa					
<u>Chart of Account Number</u> 05 1710 0133	<u>Detail Description</u> Concessions BB WaPa	<u>Detail Amount</u> 1,848.00	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/25/2024	<u>Receipt Key:</u> 2880	<u>Amount:</u> 162.00
<u>Receipt Number:</u>	<u>Description:</u> Vending machine					
<u>Chart of Account Number</u> 05 1710 0154	<u>Detail Description</u> Vending machine	<u>Detail Amount</u> 162.00	<u>Cash Account Number</u> 05 101	<u>Receipt Date:</u> 01/31/2024	<u>Receipt Key:</u> 2881	<u>Amount:</u> 44.98
<u>Receipt Number:</u>	<u>Description:</u>					

<u>Description:</u> Interest	<u>Detail Description</u>	<u>Comment:</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>	
<u>Chart of Account Number</u>	Interest		44.98	05 101		
<b>Receipt Number:</b> 05 1710 0100	<b>Received From:</b> Double Dog Ranch				<b>Receipt Key: 2886</b>	<b>Amount: 3,000.00</b>
<u>Description:</u> FFA Donation - Double Dog Ranch	<u>Detail Description</u>	<u>Comment:</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>	
<u>Chart of Account Number</u>	FFA Donation - Double Dog Ranch		3,000.00	05 101		
<b>Receipt Number:</b> 05 1710 0140	<b>Received From:</b> Tiger Fabrication				<b>Receipt Key: 2887</b>	<b>Amount: 20.00</b>
<u>Description:</u> Tiger Fabrication	<u>Detail Description</u>	<u>Comment:</u>	<u>Detail Amount</u>	<u>Cash Account Number</u>	<u>Receivable Account Number</u>	
<u>Chart of Account Number</u>	Tiger Fabrication		20.00	05 101		

Summary Totals

<u>Account Type</u>	<u>Cash Accounts</u>	<u>Receivable Accounts</u>
Subtotal Revenue	05 101	
Subtotal Expense		
Subtotal General Ledger		
Total:	23,303.58	23,303.58
		<u>23,303.58</u>
	Total:	
		<u>23,303.58</u>

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
4726	01/01/2024	X			USBANK	US Bank Credit Card	3,431.44	
4730	01/04/2024				SIDNEYHS	Sidney High School	75.00	
4731	01/04/2024	X			OCONNERCAM	Cam O'Conner	40.00	
4732	01/04/2024				GRAVESMATT	Matt Graves	165.00	
4733	01/04/2024	X			JOBMANDAV	David Jobman	165.00	
4734	01/04/2024	X			MITCHELLLI	Lisa Mitchell	40.00	
4735	01/04/2024	X			SWEDBERTGC	Collin Swedberg	165.00	
4736	01/04/2024	X			WESTERNNEB	Western Nebraska Bank	500.00	
4737	01/04/2024	X			WESTERNNEB	Western Nebraska Bank	500.00	
4738	01/05/2024				GARDENCTYS	Garden County Schools	45.00	
4739	01/08/2024	X			DETWILERTH	Thomas Detwiler	50.00	
4740	01/08/2024	X			PERKINSCSC	Perkins County Schools	50.00	
4741	01/08/2024	X			VOID	Voided Check	0.00	
4742	01/09/2024	X			UNK	University of Nebraska Kearney	120.00	
4743	01/09/2024	X			COKE	Coca-Cola	2,404.50	
4744	01/09/2024	X			NORFOLKLOD	Norfolk Lodge & Suites	2,451.00	
4745	01/08/2024	X			VOID	Voided Check	0.00	
4746	01/09/2024	X			STUDENTACT	Student Activity	198.00	
4747	01/09/2024	X			POTTSNICOL	Nicole Potts	40.00	
4748	01/09/2024				PAXTONPOST	Paxton Post-Prom	280.00	
4749	01/30/2024	X			STATESTREN	Trent States	35.29	
4750	01/15/2024	X			WALMART	Capital One	31.38	
4751	01/15/2024	X			YANDASMUSI	Yanda's Music & Pro Audio	360.99	
4752	01/08/2024	X			VOID	Voided Check	0.00	
4753	01/08/2024	X			VOID	Voided Check	0.00	
4754	01/08/2024	X			VOID	Voided Check	0.00	
4755	01/11/2024	X			WESTERNNEB	Western Nebraska Bank	500.00	
4756	01/11/2024	X			WESTERNNEB	Western Nebraska Bank	500.00	
4757	01/12/2024	X			CHASECOSCH	Chase County Schools	100.00	
4758	01/12/2024	X			GRUNIGKEIT	Keith Grunig	175.00	
4759	01/12/2024				NAMUTHMIKE	Mike Namuth	175.00	
4760	01/12/2024	X			VAUGHNNELS	Nelson Vaughn	175.00	
4761	01/12/2024	X			OCONNERCAM	Cam O'Conner	50.00	
4762	01/12/2024	X			OCONNRHETT	Rhett O'Connor	40.00	
4763	01/18/2024	X			WESTERNNEB	Western Nebraska Bank	225.00	
4764	01/18/2024	X			WESTERNNEB	Western Nebraska Bank	500.00	
4765	01/11/2024	X			WESTERNNEB	Western Nebraska Bank	500.00	
4766	01/18/2024	X			JOSTENSINC	Jostens, Inc.	881.10	
4767	01/18/2024	X			OCONNERCAM	Cam O'Conner	40.00	
4768	01/18/2024	X			OCONNRHETT	Rhett O'Connor	40.00	
4769	01/18/2024	X			JOBMANDAV	David Jobman	175.00	
4770	01/18/2024				SULLIVANJA	Jared Sullivan	175.00	
4771	01/18/2024	X			SWEDBERTGC	Collin Swedberg	175.00	
4772	01/09/2024	X			STUDENTACT	Student Activity	90.00	
4773	01/23/2024				SPECKBAILE	Bailee Speck	250.00	
4774	01/25/2024	X			MEDICINEVA	Medicine Valley Public Schools	100.00	
4775	01/26/2024	X			WESTERNNEB	Western Nebraska Bank	100.00	
4776	01/30/2024				OGALLALAPU	Ogallala Public Schools	25.00	
4777	01/31/2024				PERKINSCSC	Perkins County Schools	369.00	
4778	01/31/2024				LAQUINTA	LaQuinta	417.00	
Checking Account ID: 5					Void Total:	0.00	Total without Voids:	16,924.70
Check Type Total:			Check	Void Total:	0.00	Total without Voids:	16,924.70	
Payee Type Total:			Vendor	Void Total:	0.00	Total without Voids:	16,924.70	
Grand Total:					Void Total:	0.00	Total without Voids:	16,924.70

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JANUARY 2024 STUDENT ACTIVITY CREDIT CARD

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	5	Fund Number 05	ACTIVITY FUND	
	JAN 24: 6812	Amazon.com	01/15/2024	54.00
05 2900 890 000 100		Athletic Tape		54.00
	JAN 24: McAbee	Amazon.com	01/15/2024	39.75
05 2900 890 000 100		Popcorn machine cleaner		39.75
Total	Amazon.com			93.75
	JAN 24: 6812	Brooklyn Publishing	01/15/2024	75.00
05 2900 890 000 159		Speech Supplies		75.00
Total	Brooklyn Publishing			75.00
	JAN 24: 6667	Capital One	01/15/2024	53.88
05 2900 890 000 144		Cheer - PopShoot		53.88
	JAN 24: 6812	Capital One	01/15/2024	7.74
05 2900 890 000 166		Tiger Fabrication		7.74
	JAN 24: 6812 1	Capital One	01/15/2024	10.69
05 2900 890 000 166		Tiger Fabrication		10.69
	JAN 24: 6812 2	Capital One	01/15/2024	5.86
05 2900 890 000 166		Tiger Fabrication		5.86
Total	Capital One			78.17
	JAN 24: DACK	Cash-wa Distributing, Inc.	01/15/2024	106.45
05 2900 890 000 133		Concession Supplies		106.45
Total	Cash-wa Distributing, Inc.			106.45
	JAN 24: Turner	Custom Ink	01/15/2024	502.57
05 2900 890 000 140		FFA Shirts		502.57
Total	Custom Ink			502.57
	JAN 24: White	Glowforge	01/15/2024	316.06
05 2900 890 000 166		Tiger Fab		316.06
Total	Glowforge			316.06
	JAN 24: 6812 1	Hobby Lobby	01/15/2024	45.76
05 2900 890 000 166		Tiger Fabrication		45.76
	JAN 24: 6812 10	Hobby Lobby	01/15/2024	13.52
05 2900 890 000 166		Tiger Fabrication		13.52
	JAN 24: 6812 2	Hobby Lobby	01/15/2024	15.95
05 2900 890 000 166		Tiger Fabrication		15.95
	JAN 24: 6812 3	Hobby Lobby	01/15/2024	10.13
05 2900 890 000 166		Tiger Fabrication		10.13
	JAN 24: 6812 4	Hobby Lobby	01/15/2024	11.59
05 2900 890 000 166		Tiger Fabrication		11.59
	JAN 24: 6812 5	Hobby Lobby	01/15/2024	27.96
05 2900 890 000 166		Tiger Fabrication		27.96
	JAN 24: 6812 6	Hobby Lobby	01/15/2024	31.87
05 2900 890 000 166		Tiger Fabrication		31.87
	JAN 24: 6812 7	Hobby Lobby	01/15/2024	24.13
05 2900 890 000 166		Tiger Fabrication		24.13
	JAN 24: 6812 8	Hobby Lobby	01/15/2024	30.16
05 2900 890 000 166		Tiger Fabrication		30.16
	JAN 24: 6812 9	Hobby Lobby	01/15/2024	7.73
05 2900 890 000 166		Tiger Fabrication		7.73
Total	Hobby Lobby			218.80

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JANUARY 2024 STUDENT ACTIVITY CREDIT CARD

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		
	JAN 24: 6812	Hydra Fitness	01/15/2024	280.23
05 2900 890 000 100		Cables or weight room		280.23
	JAN 24: 6812 1	Hydra Fitness	01/15/2024	(5.24)
05 2900 890 000 100		Cables or weight room - Sales Tax		(5.24)
Total Hydra Fitness				<u>274.99</u>
	JAN 24: 7042	Hype Socks	01/15/2024	61.61
05 2900 890 000 125		One Act - Fundraiser		61.61
Total Hype Socks				<u>61.61</u>
	JAN 24: 6812	MF Athletic	01/15/2024	446.50
05 2900 890 000 100		Hex Bars		446.50
Total MF Athletic				<u>446.50</u>
	JAN 24: States	OYC Brands	01/15/2024	32.63
05 2900 890 000 145		Tiger Tag Awards		32.63
Total OYC Brands				<u>32.63</u>
	JAN 24: McAbee	Ozzies	01/15/2024	29.97
05 2900 890 000 128		Pizza for Library		29.97
Total Ozzies				<u>29.97</u>
	JAN 24: 7042	Pizza Ranch	01/15/2024	611.00
05 2900 890 000 145		Hanich One Act State		611.00
Total Pizza Ranch				<u>611.00</u>
	JAN 24: White	Postmaster	01/15/2024	12.60
05 2900 890 000 166		Tiger Fab - Postage		12.60
	JAN 24: White 1	Postmaster	01/15/2024	12.20
05 2900 890 000 166		Tiger Fab - Postage		12.20
Total Postmaster				<u>24.80</u>
	JAN 24: White	Ranger Ink	01/15/2024	25.21
05 2900 890 000 166		Tiger Fabrication		25.21
Total Ranger Ink				<u>25.21</u>
	JAN 24: Peters	Rhythm Band Instrument	01/15/2024	101.93
05 2900 890 000 145		Chromatic Bell Set		101.93
Total Rhythm Band Instrument				<u>101.93</u>
	JAN 24: White	Springfield Leather	01/15/2024	432.00
05 2900 890 000 166		Tiger Fab - Leather		432.00
Total Springfield Leather				<u>432.00</u>
Fund Number 05				<u>3,431.44</u>
Checking Account ID 5				<u>3,431.44</u>

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JANUARY 2024 - STUDENT ACTIVITY EXPENDITURES

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	5	Fund Number 05	ACTIVITY FUND	
	4750 - SA	Capital One	01/15/2024	31.38
05 2900 890 000 100		Coffee & filters - Hospitality room		31.38
Total	Capital One			31.38
	4757 - Wrestling	Chase County Schools	01/12/2024	100.00
05 2900 890 000 100		Wrestling Entry Fee		100.00
Total	Chase County Schools			100.00
	4743 - Concessions	Coca-Cola	01/09/2024	2,404.50
05 2900 890 000 133		Concessions		2,404.50
Total	Coca-Cola			2,404.50
	4739 - Courtesy	Detwiler, Thomas	01/08/2024	50.00
05 2900 890 000 129		Courtesy Fund - Father-in-law: Dack		50.00
Total	Detwiler, Thomas			50.00
	4738 - Wrestling	Garden County Schools	01/05/2024	45.00
05 2900 890 000 100		Wrestling Entry Fee		45.00
Total	Garden County Schools			45.00
	4732 - Official	Graves, Matt	01/04/2024	165.00
05 2900 890 000 100		BB Official		165.00
Total	Graves, Matt			165.00
	4758 - Official	Grunig, Keith	01/12/2024	175.00
05 2900 890 000 100		BB Official		175.00
Total	Grunig, Keith			175.00
	4733 - Official	Jobman, David	01/04/2024	165.00
05 2900 890 000 100		BB Official		165.00
	4769 - Official	Jobman, David	01/18/2024	175.00
05 2900 890 000 100		BB Official		175.00
Total	Jobman, David			340.00
	4766 - Sr. Class	Jostens, Inc.	01/18/2024	881.10
05 2900 890 000 158		Senior Class - Caps & Gowns		881.10
Total	Jostens, Inc.			881.10
	4778 - HonorBand	LaQuinta	01/31/2024	417.00
05 2900 890 000 145		Hanich: UNK Honor Choir (3 rooms)		417.00
Total	LaQuinta			417.00
	4774 - Wrestling	Medicine Valley Public Schools	01/25/2024	100.00
05 2900 890 000 100		Wrestling Entry Fee		100.00
Total	Medicine Valley Public Schools			100.00
	4734 - Official	Mitchell, Lisa	01/04/2024	40.00
05 2900 890 000 100		BB Official		40.00
Total	Mitchell, Lisa			40.00
	4759 - Official	Namuth, Mike	01/12/2024	175.00

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JANUARY 2024 - STUDENT ACTIVITY EXPENDITURES

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
05 2900 890 000 100		BB Official		175.00
Total	Namuth, Mike			175.00
	4744 - HANICH	Norfolk Lodge & Suites	01/09/2024	2,451.00
05 2900 890 000 145		Hanich - State One Act Hotel		2,451.00
Total	Norfolk Lodge & Suites			2,451.00
	4731 - Official	O'Conner, Cam	01/04/2024	40.00
05 2900 890 000 100		BB Official		40.00
	4761 - Official	O'Conner, Cam	01/12/2024	50.00
05 2900 890 000 100		BB Official		50.00
	4767 - Official	O'Conner, Cam	01/18/2024	40.00
05 2900 890 000 100		BB Official		40.00
Total	O'Conner, Cam			130.00
	4762 - Official	O'Connor, Rhett	01/12/2024	40.00
05 2900 890 000 100		BB Official		40.00
	4768 - Official	O'Connor, Rhett	01/18/2024	40.00
05 2900 890 000 100		BB Official		40.00
Total	O'Connor, Rhett			80.00
	4776 - Hanich	Ogallala Public Schools	01/30/2024	25.00
05 2900 890 000 145		Quiz Bowl - Hanich		25.00
Total	Ogallala Public Schools			25.00
	4748 - Concessions	Paxton Post-Prom	01/09/2024	280.00
05 2900 890 000 133		35 meal Tickets (See #4745)		280.00
Total	Paxton Post-Prom			280.00
	4740 - Wrestling	Perkins County Schools	01/08/2024	50.00
05 2900 890 000 100		Wrestling Entry Fee		50.00
	4777 - Speech	Perkins County Schools	01/31/2024	369.00
05 2900 890 000 100		Speech - Entry		369.00
Total	Perkins County Schools			419.00
	4747 - Meals	Potts, Nicole	01/09/2024	40.00
05 2900 890 000 100		Wrestling meals		40.00
Total	Potts, Nicole			40.00
	4730 - Wrestling	Sidney High School	01/04/2024	75.00
05 2900 890 000 100		Wrestling Entry Fee		75.00
Total	Sidney High School			75.00
	4773 - Sr Class	Speck, Bailee	01/23/2024	250.00
05 2900 890 000 158		Senior Class Photo		250.00
Total	Speck, Bailee			250.00
	4749 - Concessions	States, Trent	01/09/2024	35.29
05 2900 890 000 133		Popcorn for Concessions		35.29
Total	States, Trent			35.29

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JANUARY 2024 - STUDENT ACTIVITY EXPENDITURES

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	4746 - MEAL	Student Activity	01/09/2024	198.00
05 2900 890 000 100		33 Meals for workers		198.00
	4772 - MEAL	Student Activity	01/09/2024	90.00
05 2900 890 000 100		Wrestling meals		90.00
Total Student Activity				288.00
	4770 - Official	Sullivan, Jared	01/18/2024	175.00
05 2900 890 000 100		BB Official		175.00
Total Sullivan, Jared				175.00
	4735 - Official	Swedberg, Collin	01/04/2024	165.00
05 2900 890 000 100		BB Official		165.00
	4771 - Official	Swedberg, Collin	01/18/2024	175.00
05 2900 890 000 100		BB Official		175.00
Total Swedberg, Collin				340.00
	4742 - Hanich	University of Nebraska Kearney	01/09/2024	120.00
05 2900 890 000 145		UNK Honor Band - Hanich		120.00
Total University of Nebraska Kearney				120.00
	4760 - Official	Vaughn, Nelson	01/12/2024	175.00
05 2900 890 000 100		BB Official		175.00
Total Vaughn, Nelson				175.00
	4741 - Void	Voided Check	01/08/2024	0.00
05 2900 890 000 100		Void		0.00
	4745 - Void	Voided Check	01/08/2024	0.00
05 2900 890 000 100		Void		0.00
	4752 - Void	Voided Check	01/08/2024	0.00
05 2900 890 000 100		Void		0.00
	4753 - Void	Voided Check	01/08/2024	0.00
05 2900 890 000 100		Void		0.00
	4754 - Void	Voided Check	01/08/2024	0.00
05 2900 890 000 100		Void		0.00
Total Voided Check				0.00
	4736 - Gate	Western Nebraska Bank	01/04/2024	500.00
05 2900 890 000 100		Gate - Startup		500.00
	4737 - Concessions	Western Nebraska Bank	01/04/2024	500.00
05 2900 890 000 133		Concessions - Startup		500.00
	4755 - Concessions	Western Nebraska Bank	01/11/2024	500.00
05 2900 890 000 133		Concessions - Startup		500.00
	4756 - Gate	Western Nebraska Bank	01/11/2024	500.00
05 2900 890 000 100		Gate - Startup		500.00
	4763 - FFA	Western Nebraska Bank	01/18/2024	225.00
05 2900 890 000 140		FFA - Denver Meals		225.00
	4764 - Concessions	Western Nebraska Bank	01/18/2024	500.00
05 2900 890 000 133		Concessions - Startup		500.00
	4765 - Gate	Western Nebraska Bank	01/18/2024	500.00
05 2900 890 000 100		Gate - Startup		500.00
	4775 - Hanich	Western Nebraska Bank	01/26/2024	100.00
05 2900 890 000 145		Hanich - Honor Choir Meals		100.00

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JANUARY 2024 - STUDENT ACTIVITY EXPENDITURES

User ID: OKB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Total	Western Nebraska Bank			3,325.00
	4751 - HANICH	Yanda's Music & Pro Audio	01/15/2024	360.99
05 2900 890 000 145		Bass music		360.99
Total	Yanda's Music & Pro Audio			360.99
Fund Number	05			13,493.26
Checking Account ID	5			13,493.26

## Dear Customer

It is the time of year to sign up for Mow Power's 4 step lawn program. To continue your patronage with our company, just fill in your information on the card and return as usual. You can take advantage of the early discount if you prepay. We look forward to keeping your lawn green and in great shape for this 2024 season.

Kendon will be leaving the business this year to go on a 2 year church mission term and Joel is taking over the lawn spraying. We are still the same family run business and will continue the same high quality lawn program. Joel already has 2 years spraying experience from working with Kendon. Please update your contact info in your phones. Be sure to reach out to Joel with any questions about your lawn. Joel's number is 308-289-4067 or you can continue to email us at: [mowpower1@gmail.com](mailto:mowpower1@gmail.com).

Thank-you from the team at Mow Power

# Estimate

Mow Power, L.L.C.  
 651 Paxton Elsie Road  
 Paxton, NE 69155-2937

Date	Estimate #
1/20/2024	3359

Name / Address
Paxton Consolidated Schools 308 North Elm Street Paxton NE 69155

Project

Description	Qty	Cost	Total
Prepaid Commercial 4 Step Gold Program includes all fertilizer, chemical, labor for 2024 year	144	30.20	4,348.80
Nebraska Sales Tax		5.50%	0.00
Thank you for your business.		<b>Total</b>	\$4,348.80

Customer Signature \_\_\_\_\_

# Estimate

Mow Power, L.L.C.  
 651 Paxton Elsie Road  
 Paxton, NE 69155-2937

Date	Estimate #
1/20/2024	3459

<b>Name / Address</b>
Paxton Consolidated Schools 308 North Elm Street Paxton NE 69155

Project

Description	Qty	Cost	Total
Esplanade 200 SC @ .22oz/1000, Method 240sl @ .37oz/1000, Hydrate Plus @ 1oz/1000, HiLight Blue @ .33oz/1000	42	12.25	514.50
All bare ground sterilant includes chemical and application fee	2	100.00	200.00
Spring bare ground sterilant at bus barn area, same as last year. Nebraska Sales Tax		5.50%	0.00
Thank you, we appreciate you as a customer!		<b>Total</b>	\$714.50

Customer Signature \_\_\_\_\_

## **1000 Series Policies**

### **INDEX**

- 1001      General Policy Statement
- 1002      Creation and Amendment of Board of Education Policies
- 1003      Mission Statement

## **1001 General Policy Statement**

The organization, management, and control of this school district is vested in its board of education ("board"). To guide the board and school district operations, and to assist it and its designees in carrying out duties, the board will establish, maintain, and amend a set of policies.

Written board policies serve the following purposes:

1. Formally articulating the board's goals and long-term objectives.
2. Providing district administrators and staff with guidance in making decisions that affect students, employees and patrons of the district.
3. Informing the public of the manner that the board and district will conduct its business and its relationships with staff, pupils, parents and patrons.

To avoid unnecessary rigidity, these policies are stated in general terms. With the exception of statutory requirements or instances when the specific application of a policy is essential to the long-term welfare of the district, these policies are intended to provide administrators with the flexibility to apply them to a wide range of situations.

The policies are not the only guidelines for district operations. Specific regulations, procedures, and practices also help guide and govern actions and decisions. They must be consistent with policies, but serve a different purpose.

### **Exceptional Circumstances**

The board cannot foresee every situation that may arise, and circumstances will occur when these policies provide inadequate guidance. In such circumstances, the superintendent should use his or her best judgment, and communicate with the board about the situation as soon as is convenient.

## **Validity of Policies**

Each policy and its provision should be interpreted so that it is valid under applicable law. If a court determines that a provision of a policy is invalid, such invalidity shall not affect the remaining provisions of that policy.

Adopted on: June 14, 2021

**1002**  
**Creation, Amendment, and Distribution of Board of Education Policies**

Each of these policies shall become the official policy of the school district when the board has approved it by majority vote of the members present at any lawfully convened meeting of the board.

It shall generally be the practice of the board to adopt or amend any policy after a single reading at any regular or special board meeting. However, the board may, in its discretion, review policies at multiple meetings prior to taking action.

Each policy shall bear the date when it was adopted, revised or reviewed.

The superintendent shall distribute copies of these policies to all members of the board, maintain a master copy in the central office, and see to it that the policies are maintained on the school district's web site.

**Annual Review**

The board shall review all policies at least once every three years. Nebraska statutes require an annual review and/or hearing to solicit public comment on these specific policies:

Parental Involvement Policy

Title I Parental Involvement Policy

(NOTE: These first two are distinct parental involvement policies, and both must be reviewed annually.)

Student Fees Policy

Bullying

Multicultural Education

Student Assessment

Teacher Evaluation

Student Academic Performance

## Safety and Security Committee

### Attendance and Excessive Absenteeism

The board may update or add policies as needed. The board shall determine the number of copies of policies to be made and their distribution. The superintendent shall maintain an up-to-date master copy of the policies in the main administrative office. Unless otherwise directed by the board, the master copy shall be considered the official district policy manual.

Adopted on: June 14, 2021

**1003**  
**Mission Statement**

The Mission of Paxton Consolidated Schools is to Empower and Foster a Community of Lifelong Learners.

Adopted on: June 14, 2021

## **2000 Series Policies**

### **INDEX**

2001	Role of the Board of Education
2002	Organization of Board, Board Officers, Committees and Check Signing
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2006	Complaint Procedure
2007	Reimbursement and Miscellaneous Expenditures
2008	Meetings
2009	Public Participation at Board Meetings
2010	Preparation for Regularly Scheduled Board Meetings
2011	Membership in Organizations
2012	Board Code of Ethics
2013	Violation of Board Ethics
2014	Relationship with District Legal Counsel
2015	Student Member of School Board
2016	Participation in Insurance Program by Board Member
2017	Indemnification and Liability Insurance



## **2001 Role of the Board of Education**

The board of education (board) is charged by the Legislature with the duty of providing public elementary and secondary education to the citizens of the district. The Legislature has also created the State Board of Education and the State Department of Education, and has delegated certain regulatory and advisory functions to them. The board is responsible to these agencies as specified by law.

The board's primary duties are: (1) to establish a mission, goals, and policies; (2) to establish and maintain school facilities; (3) to select a superintendent; (4) to adopt a fiscally responsible budget; and (5) to evaluate programs.

### **1. Establishment of Mission, Goals and Policies**

The board shall concern itself with broad questions of mission, goals and policy, rather than administrative details. The application of policies is an administrative task to be performed by the superintendent of schools and his or her administrative staff, who shall be held responsible for the effective administration and supervision of the entire school district.

### **2. Establishment and Maintenance of School Facilities and Other Resources**

The board is the legal agency through which the community works to provide the physical facilities, curriculum, instructional supplies and staff to enable the district's mission and objectives to be carried out. The board will establish and maintain school facilities necessary to educate the students of the district.

### **3. Selection of the Superintendent of Schools**

The board will employ a superintendent of schools as the chief executive to whom it will delegate the administration of the school program. As the chief administrator for the board, the superintendent will implement board policies and supervise the day-to-day operation of the school system. The superintendent will keep the board informed of the implementation of the plans and policies, and will recommend changes to policies as necessary. The superintendent will furnish educational leadership to the board, the school staff, and the community.

#### 4. Fiscally Responsible Budget

The board will annually adopt a fiscally responsible budget that will permit the district to accomplish its goals and objectives. The management of the financial program and the development of the proposed budget for the district is delegated to the superintendent.

The board will work for adequate and dependable financial support of the public schools, promotion of effective and efficient organization, and administration of the district.

#### 5. Evaluation of Program

The board will evaluate, or cause to be evaluated, the progress and results of the educational program on a continuous basis. In making these evaluations, the board will seek and give appropriate weight to the superintendent's analysis and recommendations.

Adopted on: June 14, 2021

**2002**  
**Organization of the Board, Board Officers, Check Signing, and**  
**Committees**

1. Membership, Term and Election

- a. The Board of Education shall be comprised of six members who will be elected at large.
- b. Those who wish to serve on the board shall file, be elected, and serve terms of office on the board according to law.

2. Internal Organization and Officers

a. President

- i. At the regular January meeting, the board shall elect from among its members a president who shall serve in that capacity for one year.
- ii. The president shall preside at all board meetings, and shall perform such other duties as may be prescribed by law or by action of the board.

b. Vice President

- i. At the regular January meeting, the board shall elect from among its members a vice president who shall serve in that capacity for one year.
- ii. The vice president shall preside in the absence of the president, and shall perform such other duties as are assigned by the board.

c. Secretary

- i. At the regular January meeting, the board shall elect a secretary who need not be a member of the board. The secretary shall serve in that capacity for one year. If the secretary is a member of the board, an assistant secretary may be named and his or her duties and compensation set by the board.

- ii. The secretary shall see that an accurate record of the proceedings of the board is kept, that a copy of the proceedings is provided to each board member and to the superintendent, and that a concise summary of each month's meeting is published along with a list of all approved claims. The secretary shall perform such other duties as are prescribed by law and assigned by the board.

d. Treasurer

- i. At the regular January meeting, the board shall elect, employ, or appoint a treasurer who need not be a member of the board if permitted by law. The treasurer shall serve in that capacity for one year, unless the board designates a longer term for the treasurer.
- ii. The treasurer may be designated to sign checks and certain other documents. The treasurer is the custodian of the monies of the district.
- iii. The treasurer shall give bond or equivalent insurance coverage payable to the district as prescribed by law with the cost of the bond being paid by the district.
- iv. The treasurer shall issue no warrant of payment of claim against the district until such claim has been duly authorized.

3. Signing and Authorizing Checks, Warrants, and other Instruments.

- a. Unless otherwise delegated by the board, the president and secretary of the board shall sign checks, warrants, and other instruments of the district.
- b. The board may delegate another person to sign and validate any checks, warrants, and other instruments. Facsimile signatures of board members may be used.

- c. The board delegates that the vice president or treasurer may sign any warrant in the absence of either the president or the secretary.

#### 4. Board Officer Voting and Tie Breakers

- a. The vote to elect board officers may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.
- b. In the event any officer cannot be elected by a majority after 10 votes; no votes occur after ten motions fail for lack of a "second,"; or no member volunteers to serve as an officer for a particular position, the tie will be broken by the applicable method:
  - i. If the board is split between two members, the officer will be determined by coin flip. The winning member will be the officer for the upcoming year unless the position changes by action of the board.
  - ii. If the board is split between more than two members who wish to serve as the officer, any member wanting to serve as the officer will put his or her name into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.
  - iii. If no member is willing to serve as an officer for a position which is required to be a member of the board, all non-officers' names will be put into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

#### 5. Committees

- a. The board shall authorize such special committees as it deems necessary. The board president shall appoint members to the committee, and designate its function, tasks it is to perform, and a completion date for its work.

- b. On or before the beginning of each calendar year, the board shall appoint three members to form a Committee on American Civics. The committee's duties shall be those prescribed by Nebraska statutes, which include:
- i. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
  - ii. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
  - iii. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted pursuant to section 79-760.01 and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
  - iv. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education as set forth in sections 79-719 to 79-723 in order to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
  - v. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
  - vi. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted pursuant to section 79-760.01;
  - vii. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
    1. Administration of a written test that is identical to the entire civics portion of the naturalization test used by United States Citizenship and Immigration

Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or

2. Attendance or participation between the commencement of eighth grade and completion of twelfth grade in a meeting of a public body as defined by section 84-1409 followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to such attendance or participation; or

3. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by a holiday listed in section 79-724(6) or on a topic related to such person or persons or event;

viii. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

## 6. Vacancies

a. A vacancy on the board of education shall exist when any one of the following occurs:

i. A member submits his or her formal resignation from the board.

ii. A member removes himself or herself from the district or is absent from the district for a continuous period of sixty days.

iii. A member misses more than two consecutive regular board meetings unless excused by a majority of the remaining members.

- iv. Such other reasons as are set forth in Nebraska statutes.
- b. The board shall make note the vacancy in its minutes and shall give notice of the date the vacancy occurred, the office vacated, and the length of the unexpired term to (1) the election commissioner or county clerk, and (2) the public by published notice in a newspaper of general circulation in the district.
- c. Vacancies shall be filled in the manner set forth in Nebraska statutes.

Adopted on: June 14, 2021

**2003**  
**Development and Education of Board Members**

1. New Board Member Orientation

- a. All new board members are strongly encouraged to attend new board member training and workshops.
- b. Sitting board members and the superintendent will assist each new member-elect to understand the board's functions, policies, and procedures before he or she takes office.

2. Ongoing Development and Education

- a. Board members provide the most effective service to the district when they are continuously updated on educational and legal issues. Attendance at meetings directly or indirectly related to education or school matters is encouraged for the value they have to the school system and the professional growth of board members.
- b. Board members are encouraged to engage in continuing education such as:
  - i. Participation in local, regional and state conferences and workshops such as meetings of the Nebraska Association of School Boards, the Nebraska Rural Community Schools Association, and the Nebraska Council of School Administrators.
  - ii. Participation in legislative sessions and related activities.
  - iii. Participation in national conventions such as the National School Boards Association and/or the American Association of School Administrators on a rotating basis among the members.
  - iv. Examination of other school facilities and their programs.

The superintendent shall notify board members of all relevant conferences and workshops, other local and regional meetings, and/or in-service activities.

Board members should refer to Policy 2007 for information on reimbursement for attendance at continuing education and training.

Adopted on: June 14, 2021

**2004  
Oath of Office**

No board member is required to take an oath of office pursuant to Nebraska law. However, new board members may voluntarily take the following oath before entering into their official duties:

I, ....., do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservation or for purpose of evasion; and that I will faithfully and impartially perform the duties of the office of member of the board of education, according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God.

Board members may affirm the oath orally or in writing. Copies of written oaths will be retained as official records of the school district in the main administrative office and such other places as may be required by law. Board members who give the oath orally will be noted in the minutes.

Adopted on: June 14, 2021

**2005**  
**Conflict of Interest**

Any member of the board of education who meets the conditions set forth in this policy shall be deemed to have a business or financial conflict of interest.

1. Definitions. For purposes of this policy:

a. Business with which a board member is associated shall include the following:

(1) A business in which the board member or a member of his or her immediate family is a partner, a limited liability company, or serves as a director or an officer.

(2) A business in which the board member or a member of his or her immediate family is a stockholder in a closed corporation with stock worth one thousand dollars or more, or the board member or his or her immediate family owns more than a five percent equity interest or is a stockholder of publicly traded stock worth more than ten thousand dollars or more at fair market value, or which represents more than ten percent equity interest. This shall not apply to publicly traded stock under a trading account if the board member reports the name and address of the company and stockbroker.

b. A business association shall be defined to include an individual as a partner, limited liability company member, director or officer, or a business in which the individual or member of the immediate family is a stockholder.

c. Immediate family member or member of the immediate family shall mean a child residing in an individual's household, a spouse of an individual, or an individual claimed by that individual or that individual's spouse as a dependent for federal income tax purposes.

2. Contracts with the School District.

a. No board member or member of his or her immediate family shall enter into a contract valued at two thousand dollars or more, in any one year, with this school district unless the contract is awarded through an open and public process that (1) includes prior public

notice and (2) allows the public to inspect during the school district's regular office hours the proposals considered and the contract awarded. Board members who enter into employment contracts with the school district must also comply with the board's policy on the employment of board members.

- b. The existence of any conflict of interest in any contract in which the board member has an interest and in which the school district is a party, or the failure to make public the board member's interest known, may render a contract null and void.
- c. The prohibition of a conflict of interest or requirement for the board member to make public notice shall apply when the board member, or his or her parent, spouse, or child has a business association with the business involved in the contract or will receive a payment, fee, or commission as a result of the contract.
- d. The prohibition in this section does not apply if the contract is an agenda item approved at a board meeting and the board member:
  - (1) Makes a declaration on the record to the school board regarding the nature and extent of his or her interest prior to official consideration of the contract;
  - (2) Does not vote on the matters of granting the contract, making payments pursuant to the contract, or accepting performance of work under the contract, or similar matters relating to the contract, except that if the number of members of the school board declaring an interest in the contract would prevent the board with all members present from securing a quorum on the issue, then all members may vote on the matters; and
  - (3) Does not act for the school board as to inspection or performance under the contract in which he or she has an interest.

### 3. Contracts with Board Member's Immediate Family.

a. If a person in a board member's immediate family is an employee of this school district, the board member may vote on all issues of a contract which are generally applicable to:

(1) All district employees.

(2) All employees within a specific classification but which does not single out the member of his or her immediate family.

#### 4. Employing Members of the Immediate Family.

a. A board member may recommend for employment or supervise the employment of an immediate family member if:

(1) The board member does not abuse his or her position.

(2) Abuse of official position shall include, but not be limited to, employing an immediate family member:

(i) who is not qualified for and able to perform the duties of the position;

(ii) for any unreasonably high salary;

(iii) who is not required to perform the duties of the position.

(3) The board makes a reasonable solicitation and consideration of applications for employment.

(4) The board member makes a full disclosure on the record to the governing body of the school district and to the secretary of the board. If the secretary of the board of education would be the individual filing the disclosure statement, the statement shall be filed with the president of the board of education.

(5) The board approves the employment or supervisory position.

b. The board has not terminated the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.

#### 5. Gifts, Loans, Contributions, Rewards, or Promises of Future Employment

- a. No board member shall offer or give to the following persons anything of value, including a gift, loan, contribution, reward, or promise of future employment, based upon an agreement that a vote, official action, or judgment would be influenced thereby:
  - (1) a public official, public employee, or candidate.
  - (2) a member of the immediate family of an individual listed in Subparagraph 'a' above.
  - (3) a business with which an individual listed in Subparagraph (1) or (2) above is associated.
- b. No board member shall solicit or accept anything of value, including a gift, loan, contribution, reward, or promise of future employment based on an agreement that the vote, official action, or judgment of the board member would thereby be influenced.
- c. A board member shall not use or authorize the use of his or her public office or any confidential information received through the holding of a public office to obtain financial gain, other than compensation provided by law, for himself or herself, a member of his or her immediate family, or a business with which he or she is associated.
- d. A board member shall not use personnel, resources, property, or funds under his or her official care and control other than in accordance with prescribed constitutional, statutory, and regulatory procedures or use such items, other than compensation provided by law, for personal financial gain.

## 6. Conflict of Interest Relating to Campaigning or Political Issues

- a. Except as provided below, the board shall not authorize the use of personnel, property, resources, or funds under its jurisdiction for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
- b. This does not prohibit the board from making school district facilities available to a person for campaign purposes if the identity of the candidate or the support for or opposition to the ballot question is not a factor in making the facilities available or a factor in determining the cost or conditions for use.

- c. This does not prohibit the board from discussing and voting upon a resolution supporting or opposing a ballot question.
- d. This does not prohibit the board, while legally seated as a body, from responding to specific inquiries by the press or the public as to the board's opinion regarding a ballot question or from providing information in response to a request for information.
  - (1) The board may designate one or more members of its body, or one or more of its school administrators, to speak on behalf of the board on specific occasions such as public meetings or legislative hearings.
  - (2) Any member of the board may present his or her personal opinion regarding a ballot question or respond to a request for information related to a ballot question; but in so doing, the person should clearly state that the information being presented is his or her personal opinion and is not to be considered as the official position or opinion of the board. However, this shall not be done during a time that the individual is engaged in his or her official duties.

## 7. Conflict of Interest Statement

- a. Any board member who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:
  - (1) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;
  - (2) Deliver a copy of the statement to the school board secretary who shall enter the statement onto the school district's public records; and

(3) Abstain from participating or voting on the matter in which he or she has a conflict of interest.

b. If the board member would like a formal opinion from the NADC as to whether there is an actual conflict of interest, he/she shall deliver a copy of the statement to the NADC.

#### 8. Recordkeeping

a. The board secretary shall maintain a separate record of the following information for every contract entered into by the school board in which a board member has an interest and for which disclosure was made pursuant to section 2d of this policy:

(1) The names of the contracting parties.

(2) The nature of the interest of the board member in question.

(3) The date that the contract was approved.

(4) The amount of the contract.

(5) The basic terms of the contract.

b. The information supplied relative to the contract shall be provided no later than ten (10) days after the contract has been signed by both parties. The ledger kept by the board secretary shall be available for public inspection during normal working hours of the office in which it is kept.

9. Conflict. To the extent that there is a conflict between this policy and the Nebraska Political Accountability and Disclosure Act ("Act"), the Act shall control.

Adopted on: June 14, 2021

## **2006 Complaint Procedure**

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to board members, patrons, students and school staff, unless the staff member is subject to a different grievance procedure pursuant to policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems. When such efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth below. Students and employees who believe they have been subjected to sex harassment in violation of Title IX should refer to the board's policy titled "Title IX."

A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.

### **Complaint and Appeal Process.**

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant believes speaking directly to the person would subject complainant to discrimination or harassment.
2. The second step is for the complainant to speak to the building principal, Title IX/504 coordinator, superintendent of schools, or president of the board of education, as set forth below.
  - a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.
  - b) Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.
  - c) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.

- d) Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age may also be submitted, at any time during the complaint procedure to the School District's Title IX/504 coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov); by telephone at (816) 268-0550; or by fax at (816) 268-0599.
3. When a complainant submits a complaint to an administrator or to the Title IX/504 coordinator, the administrator or Title IX/504 coordinator shall promptly and thoroughly investigate the complaint, and shall:
- a) Determine whether the complainant has discussed the matter with the staff member involved.
    - 1) If the complainant has not, the administrator or Title IX/504 coordinator will urge the complainant to discuss the matter directly with that staff member, if appropriate.
    - 2) If the complainant refuses to discuss the matter with the staff member, the administrator or Title IX/504 coordinator shall, in his or her sole discretion, determine whether the complaint should be pursued further.
  - b) Strongly encourage the complainant to reduce his or her concerns to writing.
  - c) Interview the complainant to determine:
    - 1) All relevant details of the complaint;
    - 2) All witnesses and documents which the complainant believes support the complaint;
    - 3) The action or solution which the complainant seeks.
  - d) Respond to the complainant. If the complaint involved discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or Title IX/504 coordinator received the complaint.

4. If either the complainant or the accused party is not satisfied with the administrator's or the Title IX/504 coordinator's decision regarding a complaint he or she may appeal the decision to the superintendent.
  - a) This appeal must be in writing.
  - b) This appeal must be received by the superintendent no later than ten (10) calendar days from the date the administrator or Title IX/504 coordinator communicated his/her decision to the complainant.
  - c) The superintendent will investigate as he or she deems appropriate. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.
  - d) Upon completion of this investigation, the superintendent will inform the complainant in writing of his or her decision. If the complaint involved discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the superintendent received complainant's written appeal.
  
5. If either the complainant or the accused party is not satisfied with the superintendent's decision regarding a complaint he or she may appeal the decision to the board.
  - a) This appeal must be in writing.
  - b) This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated his/her decision to the complainant.
  - c) This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.
  - d) The board will notify the complainant in writing of its decision. If the complaint involved discrimination or harassment, the board shall submit its decision within 180 calendar days after it received complainant's written appeal.
  - e) There is no appeal from a decision of the board.

6. When a formal complaint about the superintendent of schools has been filed with the president of the board, the president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:
  - a) Determine whether the complainant has discussed the matter with the superintendent.
    - 1) If the complainant has not, the board president or designee will urge the complainant to discuss the matter directly with the superintendent, if appropriate.
    - 2) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should be pursued further.
  - b) Strongly encourage the complainant to reduce his or her concerns to writing.
  - c) Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting.
  - d) Respond to the complainant. If the complaint involved discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.

**No Retaliation.** The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

**Special Rules Regarding Educational Services and Related Services to Students with Disabilities.** Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a disability or will provide prior written notice of the district's refusal to do so.

**Bad Faith or Serial Filings.** The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (c) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

Adopted on: June 14, 2021



**2007**  
**Reimbursement and Miscellaneous Expenditures**

1. Board members, employees, and volunteers of the school district are expected to maintain and enhance their effectiveness by being well-informed on issues affecting education. They are encouraged to attend education workshops, conferences, training programs, official functions, hearings, and meetings sponsored by the school district or state and national educational organizations which are helpful to them in performing their duties or which are in the best interests of the school district.
  
2. This board hereby gives prior approval for board members to attend meetings described in the preceding paragraph. Upon approval by the board president, or the superintendent or designee when the board president is unavailable, such board members may attend authorized meetings without further action or approval by the board, and shall be paid or reimbursed for registration costs, tuition costs, fees or charges, travel expenses, and costs of meals and lodging as permitted by law.
  - a. The superintendent or the superintendent's designee may authorize employees and volunteers to attend meetings described in the first paragraph and may authorize the payment of such registration costs, tuition costs, fees, charges, travel expenses, costs of meals, and/or costs of lodging as he or she deems appropriate and as permitted by law.
  
  - b. Expenses for attendance at any of the above activities shall be paid by the school district as allowed by law. The Board shall pay or reimburse attendees for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that such reimbursement is permitted by law.
  
  - c. The board authorizes the expenditure of funds for non-alcoholic beverages for individuals attending public meetings of the board and non-alcoholic beverages and meals for individuals while performing or immediately after performing relief, assistance, or support activities in emergency situations, and for any volunteers during or immediately following their participation in any activity approved by the board.

- d. It is in the best interest of this school district to recognize service by board members, employees, and volunteers. The board authorizes the president, superintendent or the superintendent's designee to determine when and to whom plaques, certificates of achievement, flowers or other items of value should be granted, provided that no such plaque, certificate, flowers or other item of value shall cost more than \$200.00.
  
- e. Funds may be spent for one recognition dinner each year for elected and appointed officials, employees or volunteers of the school district. The maximum cost per person for such a dinner shall not exceed \$50.00.

Adopted on: June 14, 2021

## PREAMBLE

THIS AGREEMENT IS MADE AND ENTERED INTO THIS \_\_\_ DAY OF \_\_\_\_\_ by and between the Board of Education of the School District of Paxton in the County of Keith, State of Nebraska (hereinafter referred to as the “Board”) and the Paxton Education Association (hereinafter referred to as the “Association”).

## GENERAL PURPOSE

The Board and the Association recognize that the development of a quality education program for the children attending the public schools of Paxton is a joint responsibility, which can best be achieved by the agreement that all parties work toward common goals. The Board and the Association enter into this agreement with mutual dedication, recognizing that the experience, creativity, and judgment of all parties are necessary to reach the educational needs of the community. It is understood that this agreement does not include all teacher responsibilities and duties. These additional items are either outlined in the Board policies or are management prerogatives.

## ASSOCIATION RECOGNITION

The Board recognizes the Association as the exclusive and sole collective bargaining representative for certificated teachers and certificated counselors who serve in non-supervisory and non-administrative capacities.

## NONDISCRIMINATION

The Board and Association shall not discriminate against any employee or applicant who is to be employed for performance of this Agreement with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his or her race, color, religion, sex, disability, or national origin.

## MANAGEMENT RIGHTS

Except as expressly modified or restricted by a specific provision of this Agreement, all statutory and inherent managerial rights, prerogatives, and functions are retained and vested exclusively in the District, including, but not limited to, the rights, in accordance with its sole and exclusive judgment and discretion: to reprimand, suspend, discharge, or otherwise discipline employees; to determine the number of employees to be employed; to hire employees, determine their qualifications and assign and direct their work; to promote, demote, transfer, lay off, recall to work, and retire employees; to set the standards of productivity and the services to be rendered; to determine the amount and forms of compensation for employees; to maintain the efficiency of operations; to determine the personnel, methods, means, and facilities by which operations are conducted; to set the starting and quitting time and the number of hours and shifts to be worked; to use independent contractors to perform work or services; to subcontract, contract out, close down, or relocate the District’s operations or any part thereof; to expand, reduce, alter, combine, transfer, assign, or cease any job, department, operation, or service; to control and regulate the use of machinery, facilities, equipment, and other property of the District; to introduce new or improved research, production, service, distribution, and maintenance methods, materials, machinery and equipment; to determine the number, location and operation of departments,

divisions, and all other units of the District; to issue, amend and revise policies, rules, regulations, and practices; and to take whatever action is either necessary or advisable to determine, manage, and fulfill the mission of the District and to direct the District's employees. The District's failure to exercise any right, prerogative, or function hereby reserved to it, or the District's exercise of any such right, prerogative, or function in a particular way, shall not be considered a waiver of the District's right to exercise such right, prerogative, or function or preclude it from exercising the same in some other way not in conflict with the express provisions of this Agreement.

#### SAFETY COMMITTEE

The Superintendent may appoint members of the staff to serve on the safety committee as appropriate and as required by law.

#### WAIVER OF BARGAINING RIGHTS AND AMENDMENT TO AGREEMENT

During the negotiations resulting in this Agreement, the District and the Association each had the unlimited right and opportunity to make demands and proposals with respect to any subject matter as to which any state or federal law imposes an obligation to bargain, including but not necessarily limited to, the Industrial Relations Act (NEB. REV. STAT. §§ 48-801 through 48-839). Except as specifically set forth elsewhere in this Agreement, the District expressly waives its right to require the Association to negotiate, and the Association expressly waives its right to require the District to negotiate over all matter as to which state or federal law imposes an obligation to bargain, whether or not: (a) such matters are specifically referred to in this Agreement; (b) such matters were discussed between the District and the Association during the negotiations which resulted in this Agreement; or (c) such matters were within the contemplation or knowledge of the District or the Association at the time this Agreement was negotiated and executed. This Agreement contains the entire understanding, undertaking, and agreement of the District and the Association, after the exercise of the right and opportunity referred to in the first sentence of this section, and finally determines all matters of collective bargaining for its terms. Changes to this Agreement, whether by addition, waiver, deletion, amendment, or modification, must be reduced to writing and executed by both the District and the Association.

#### ASSOCIATION USE OF DISTRICT PROPERTY & COMMUNICATION SYSTEMS

The Association's use of the school district's equipment and communication system including teacher's mailboxes, voice mail boxes, electronic mail boxes, intercom, teacher bulletins, etc. must be consistent with the teacher's contractual obligations to attend to school business conscientiously during school hours and shall not interrupt the regular educational program of the school district. The Association shall provide the board with an accounting of its use of all district property as the board may request during the school year. The board may assess a reasonable fee for expendable supplies consumed and charge for the use of district equipment according to a schedule of costs. The Association's use of school district property shall comply with all state and federal laws, including the Nebraska Political Accountability and Disclosure Act.

## STAFF INDEX AND TEACHER PLACEMENT FOR CONTRACT YEAR

The School District and each teacher have a mutual responsibility to monitor the administration of the provisions of this agreement so that the teacher covered by its terms receives appropriate compensation and benefits.

Annually, by September 1st, the School District shall provide the Association a report showing the placement of each teacher on the salary schedule, extra duty assignments made and insurance fringe benefits provided.

If the Association believes that any member of the bargaining unit is not being appropriately compensated in accordance with this agreement, it shall notify the School District of the claimed deviation within thirty days following receipt of the report.

## SALARIES

### Salary Schedule

The salary of each teacher covered by this Agreement for the 2024-2025 contract year is set forth in Appendix "A", which is attached hereto and made a part hereof..

## VERTICAL MOVEMENT

Teachers who have completed a full year of service according to the teaching contract, shall move vertically one step on the salary schedule.

## HORIZONTAL (LATERAL) MOVEMENT

Teachers who qualify for horizontal movement on the salary schedule pursuant to the terms and conditions of the next paragraph (entitled "SALARY SCHEDULE PLACEMENT") shall be entitled to move each year.

## SALARY SCHEDULE PLACEMENT

Teachers entering the system shall be placed on the schedule according to the following guidelines:

The Board will grant ~~up to 10 years of~~ previous teaching experience for initial placement on the salary schedule in the column, which accurately reflects the teacher's educational achievement. If the Board experiences difficulty in receiving suitable applicants for particular teaching positions, the Board is authorized at its sole discretion to offer incentive pay to attract suitable applicants or to lure a particular suitable applicant. Such incentive pay, to be offered one time only, shall not exceed 30% of the base salary per applicant, and shall be payable after the next regular monthly Board meeting following the time the applicant's contract of employment with the District is approved by the Board or may be spread evenly among the pay periods during the first contract year. If, within three years of receiving such incentive pay, a teacher terminates his or her employment with the District for any reason other than termination of the teacher's contract due to reduction in force, the teacher shall at once become liable to reimburse the

District for such incentive pay as follows:

- (a) If the teacher completes less than one full year of the three year obligation, the teacher shall fully reimburse the District for all incentive monies paid to the teacher.
- (b) If the teacher completes one full year but less than two full years of the three year obligation, the teacher shall fully reimburse the District in an amount equal to two-thirds of the incentive monies paid to the teacher.
- (c) If the teacher completes two full years, but less than three full years of the three year obligation, the teacher shall reimburse the District in an amount equal to one-third of the incentive monies paid to the teacher.

College credits beyond the BA or master's degree level for salary schedule advancement will only be allowed if such college credits are earned (1) in subject areas in which the teacher is presently teaching, OR (2) in subject areas for which the teacher holds a subject-matter endorsement AND in which the Superintendent has expressly indicated the teacher is likely to be teaching. Whether proposed college credits meet these criteria will be determined solely by the Superintendent *prior to* teacher's enrollment in the college courses associated with such credits, which determination will not be unreasonably delayed.

Staff members hired after September 1985 may not advance to the MA+18 column if the 18 hours were earned more than five years prior to the first employment, provided however that the Board shall have the authority to deviate from said five-year limit.

Verification of work completed must be in the Superintendent's office once annually at the beginning of each school year before the teacher will be placed on the proper step.

Telecourse hours earned by faculty members will be accepted by the Paxton School if previous permission has been received. (These courses should be of benefit to both the teacher and the school.)

#### HEALTH CARE COVERAGE

Health, dental, and disability insurance programs will be negotiated as a part of the overall compensation package and will be in effect for the duration of the agreement unless that particular coverage is discontinued by the carrier or coverage of any kind can no longer be attained by said carrier prior to the end of the agreement in which case the Board and the Association will have to meet and mutually agree on comparable coverage that fits within the bounds of the previously agreed upon compensation package. Spouses employed by the District will be covered either by one being on the other's insurance plan or both being on a single plan. In the situation of one having the insurance plan, the other is not entitled to cash-in-lieu of insurance as they are deemed to be covered and receiving the benefit of the District's insurance plan.

As of the beginning of the agreement, the school district will pay 1/12 of the annual cost per month for employee, spouse and children, employee and spouse, employee and children or employee health care coverage and 1/12 of the annual cost per month for single dental PPO-80%

A & B with 50% C Coverage. Provisions for the health care insurance program shall be detailed in master policies and contracts. (Identified in Appendix B)

An employee may request family dental insurance in addition to his/her individual dental coverage. A monthly payroll deduction will be made to cover any additional premiums.

Employees have the option of taking the \$3,800 deductible Health Savings Account (HSA) eligible plan also. Employees taking the \$3,800 HSA plan will receive the difference between the monthly premium for the \$650 deductible plan and the \$3,800 HSA, and will need to open a Health Savings Account. Annual contributions to the HSA may be subject to certain limitations as specified by law.

Monthly deposits into each HSA account will begin once the employee become active on or about 1-1-25 for the 2024-25 school year. Health Savings Accounts will need to be opened by January 1, 2025. According to BC/BS, employees have the option of switching back to the other deductible plan offered after one year if the HSA deductible plan does not work for them. The District is required to offer the dual option HSA plan for three years.

The Board of Education shall offer a flexible benefits plan as defined in Section 125 of the Internal Revenue Code. The employer-funded portion of the plan shall require teachers to choose among (1) accepting employer-provided health insurance, on the terms described above; (2) accepting cash in the amount equal to the single health insurance premium cost for the \$650 deductible plan (except as limited by the spousal coverage restrictions found in the first paragraph of this section entitled "Health Care Coverage"). Employees who elect to receive the cash benefit shall receive payments on a pro-rated paid monthly basis, and these payments shall be taxable income but shall not be counted toward teacher retirement. [Neb. Rev. Stat. 79-902(39) (a)]

The cash benefit option shall not apply to any other benefits offered by the District.

No teacher shall be allowed to decline Employee (self-only) tier group health and dental coverage for purposes of receiving a cash payment under this Article unless said teacher has filed with the superintendent's office reasonable evidence that the teacher and all other individuals for whom the teacher reasonably expects to claim a personal exemption deduction for the taxable years covered by this Agreement have or will have minimum essential coverage during the term of this Agreement, other than coverage in the individual market whether or not obtained through the Health Insurance Marketplace.

The teacher must file an individual disclaimer which certifies that said teacher is covered by an alternate health insurance plan which aligns with the requirements of the preceding paragraph and which absolves both the School District and the Association of responsibility for any future financial ramifications encountered by said teacher as a result of that teacher's decision to decline participation in the District's health plan. Unless all of the foregoing conditions are satisfied *no earlier than* July 1, 2024, the School District will not honor requests for cash payment under this Article.

## FLEXIBLE BENEFITS PLAN (Section 125)

In addition to the employer-funded portion of the Section 125 flexible benefits plan referred to above and as an alternative to the HSA plan outlined above, the District will offer an employee-funded flexible spending account option. The flexible spending accounts will allow employees, through a salary-reduction agreement, to direct a part of their salary, on a pre-tax basis, into special accounts that can be used throughout the year to reimburse employees for qualifying out-of-pocket medical expenses and/or dependent day care expenses. There are two separate flexible spending accounts: a Health Flexible Spending Account (Health FSA) and a Dependent Day Care Account. The Board will pay half the participation fee for the operation of the employee-funded portion of the 125 plan.

## ANNUITIES, LIFE INSURANCE, AND DENTAL INSURANCE

The Board shall deduct from the participant's salary the premiums for policies sponsored by the school dealing with annuities, life insurance, and dental insurance as requested by each employee. (Identified in Appendix C)

## LONG TERM DISABILITY (LTD)

The district will offer a LTD plan to all eligible employees. Participation in the LTD plan will be mandatory and the premiums for such participation shall be paid by the plan member with after tax dollars. The dollar equivalent of the annual premium for the LTD plan will be added to the base salary of all participants in the LTD plan.

## 403(b) and 457(b) TAX DEFERRED INVESTMENT PLAN

The Board shall adopt a plan allowing employees who so choose to participate in tax deferred investments pursuant to section 403(b) and 457(b) of the U.S. Tax Code. The terms of the plan shall be determined in the sole discretion of the Board and be in compliance with applicable law.

## EMPLOYMENT AND PAY PERIODS

Employees' duties and pay periods will adhere to the following schedule unless proper fulfillment of duties requires earlier employment.

A. For a teacher employed on a nine month basis employment will begin according to the school calendar, which the board will adopt by April 15 of each year.

B. Teachers employed on an extended contract basis will complete the contracted days during the two weeks prior to the opening of school and the two weeks after the closing of school.

C. Payment for Certain Professional Services Performed During the Summer Break

Teachers participating superintendent approved in professional development over the summer will receive stipend pay equivalent to the current rate set by Educational Service Unit 16.

Teachers participating in professional services (i.e. teaching students) authorized by the superintendent for the district will be paid at the teacher's regular contracted per diem rate which shall be calculated by dividing the teacher's placement on the salary schedule by the number of duty days contained in the immediately preceding school year.

## EXTRA DUTY

One of the essential conditions of employment by the district is a willingness on the part of each employee to perform the duties and tasks usually expected by the district. The Extra Duty Schedule is included as a part of Appendix D.

### Extra Duty Experience Pay

Extra duty experience pay will be granted at a rate of 5% of the extra duty pay, per year of District experience, not to exceed ten years or 50% to the coaches/instructors of the following Extra Duty positions: athletics, music, speech & drama, FPS and Quiz Bowl.

Individuals, who have earned previous years of experience in the District, will be placed according to those years of experience, starting with the 2008-2009 contract year, and will advance each year until they reach the maximum of ten years.

The Board will grant up to 5 years of previous Head Coaching/Sponsor experience at the Varsity Level, for initial placement on the Extra-Duty Salary Schedule in the Experience column, which accurately reflects the Coach/Sponsor prior experience in another District in the following Extra Duty positions: athletics, music, speech & drama, FPS and Quiz Bowl.

Certificated staff members may be assigned extra duties such as coaching a sport, sponsoring a student club, or directing other extracurricular activities. Extra duty assignments shall be assigned at the discretion of the administration.

Full time certificated staff who are anticipated to work more than 1100 hours each school year are expected to work additional hours each month of the contract year in fulfillment of their extra duty assignments. Part-time certificated staff who are anticipated to spend fewer than 1100 hours in their regular teaching assignments each school year must track the hours they spend on extra duty assignments and submit those hours to the district bookkeeper monthly.

Certificated staff covered by the collective bargaining agreement between the board and the local education association will be paid the salary amounts set in that contract for performance of their extra duties.

Subject to the other provisions of this policy, certificated employees assigned to extra duty assignments shall be paid in 12 equal installments beginning with the first regular pay period of the contract year in which the services will be rendered. The payment for exempt employees assigned extra duty sponsorship duties after the beginning of their contract for a given school year shall be distributed evenly across the remaining pay periods for the school year beginning with the first pay period following the assignment.

Certificated employees who are assigned extra duties will be informed of that assignment in an assignment letter.

In addition to their regular teaching duties, teachers with extra duty will render service hours toward the performance of each of their extra duty assignments throughout the entirety of the contract year. This time should include tasks such as: continuously reviewing best practices for coaching/sponsoring your extra duty; determining any off-season professional development or meetings which you should attend; determining any pre-season or pre-event camps or activities which students should attend; supervising selected pre-season camps or activities; creating records and completing paperwork related to the extra duty; communicating with selected media outlets about the extra duty; training and preparing students prior to the beginning of the competition/activity/event schedule; reviewing or planning the competition/event schedule; studying film, selecting music or scripts, designing sets and costumes, arranging choreography and otherwise preparing for the competition or season; scheduling student meetings and events; actively supervising participating students before, during and after the season/event; study of best practices in sportsmanship and student character growth; and any other identified duties.

In the event a certificated staff member is assigned an extra duty assignment after the beginning of the school year in which the activity occurs, the district will report the extra duty pay and hours to the Nebraska State Retirement System beginning in the month when the teacher undertakes his/her assignment.

In the event a certificated staff member's overall employment and/or extra duty assignment is terminated prior to the end of the school year, he/she will not be paid any remaining amounts for extra duty service and those hours will not be reported to the Nebraska State Retirement System.

#### ASSIGNMENTS TO DUTIES AND RESPONSIBILITIES

These positions are assigned exclusively at the discretion of the Administration and the Board.

#### SUBSTITUTE SALARY

If a classroom teacher is requested to supervise another teacher's class during free or preparation period, the compensation will be 1/8 of daily substitute pay per period. "OR" A teacher substituting for another teacher may use the substitution to accumulate sick leave or up to one additional day of PTO leave. ~~personal leave.~~ If a teacher substitutes for another teacher during the school day an additional period, 1/8 of a day will be added to the substituting teacher's PTO leave. ~~sick leave or personal leave.~~ Financial payment and/or PTO leave ~~sick leave or personal leave credit~~ will be processed at the end of the year.

#### SCHOOL DAY HOURS

The workday schedule is management prerogative and will not be negotiated. However, the normal workday will be 7:45 a.m. to 3:45 p.m. on in-service days and days when school is in operation. At times teachers may be asked to arrive early, or stay late for the purpose of teachers' meetings. On Fridays teachers may leave as soon as school is dismissed, if no extra duty has been assigned, if no teacher meeting has been called by the Administration, if no teacher is requested by a parent for a meeting, and if no IEPs have been scheduled. At least one week's notice must be given in advance of Friday after school teacher's meetings, except in case of an emergency.

#### LEAVES OF ABSENCE

As of the beginning of this agreement year, teachers shall be entitled to the following leaves of absence:

## EMERGENCY OR SPECIAL SITUATIONS

In emergency or special situations when school is closed for a portion of a day faculty will be considered absent for fractional periods of the school day based on an eight period day. For example: A teacher absent for two periods (2/8) would be absent one-fourth (1/4) day. A teacher absent for four periods (4/8) would be absent one-half day (etc.). Days missed will be recorded using this fractional definition and sick leave, emergency leave, and professional leave days will be calculated following this procedure.

## NOTIFICATION

In case it is necessary for a teacher to be absent, notification shall be given to the principal in sufficient time for him/her to secure the services of a substitute teacher.

### **A. Paid Time Off (PTO)**

Personal leave, sick leave, the sick leave bank, and any other type of non-professional leave are being transitioned to PTO and a personal sick leave bank beginning with the 2024-25 school year. Any existing sick days accumulated by an employee will be moved and maintained in the employee's personal sick leave bank. Employees who have accumulated more than 40 sick days prior to the 2024-25 school year will be allowed to maintain that number of sick days in their personal sick leave bank but will not be allowed to accumulate any additional sick leave days until their bank drops below 40 days. Except for the initial transition exception, at no time will an employee's personal sick leave bank exceed 40 days.

- 1. Amount of Leave.** Each full-time (1.0 FTE) employee will be credited with up to 13 days (104 periods) of PTO per year without loss of pay at the beginning of each school year. Employees employed on less than a 1.0 FTE basis shall receive the PTO on a pro-rata basis.
- 2. Use of Leave.** PTO may be used for any purpose. PTO is discouraged immediately preceding or following any holiday; spring, fall, winter, or summer break; or any similar school break. PTO may not be used during parent/teacher conferences or in-service days, **except for emergency reasons**. PTO is limited to 5 consecutive days of use except in the case of emergency, illness or bereavement leave. The principal or superintendent may limit the number of staff members who may take PTO on the same day based upon availability of substitute teachers and will be determined on a first-come, first-served basis.
- 3. Reporting.** Except in the case of emergency, illness, or bereavement leave, employees must submit PTO requests to the building principal at least 7 calendar

days in advance of the first date upon which such proposed leave will begin. PTO requests are contingent on the school district's ability to retain a substitute teacher and must be submitted in person.

**4. Increments.** Employees may use PTO personal leave in 1 period increments.

**5. Unused PTO.** Any unused PTO leave at the end of the school year will be placed in the employee's personal sick leave bank up to a maximum of 40 sick leave days. Any unused PTO days that cannot be contributed to the sick leave bank at the end of the school year due to the 40-day limit will be paid out at the current daily substitute rate.

## **B. Sick Leave**

**1. Amount of Leave.** Each full-time (1.0 FTE) employee will be allowed to accumulate up to 40 days of unused PTO as sick leave.

**2. Use of Leave.** Employees may only use sick leave if they have exhausted all of their PTO. Sick leave may be used for illness, injury, or disability when the employee is too ill to work or when the employee's family member is too ill to remain alone. Sick leave may also be used for medical, dental, and eye doctor appointments of the employee or family member. Family member means spouse or domestic partner and your or your spouse's or domestic partner's child, step-child, or foster child; parent or step-parent, grandparent, grandchild, or a "qualifying child" or "qualifying relative" as those terms are defined by the Internal Revenue Service. "Domestic partner" means a person of the same or opposite sex who: has shared the same regular and permanent residence with the employee for at least 3 months and has the current intent of doing so indefinitely; is at least 19 years of age; is not married to another person; is not related by blood closer than would bar marriage in Nebraska; and is financially interdependent or jointly responsible for basic living expenses.

**3. Reporting.** Absence due to sick leave must be reported as soon as practicable by the employee to the building principal. In the event that the building principal cannot be reached, the employee will report the absence to the superintendent. Absences must be reported through telephone call or text.

**4. Increments.** Employees may use PTO sick leave in 1 period increments.

**5. Certification.** The school district administration may require medical certification for any sick leave that exceeds 2 consecutive days or 16 consecutive hours.

**6. Payment for Unused Sick Leave.** Employees will not be paid for unused sick leave.

### C. Additional Unpaid Leave

Employees covered by this agreement are entitled to up to 5 "dock days" of additional leave in excess of the leave provided herein, so long as their leave is otherwise qualifying under another leave provision in this agreement and they have complied with all of the requirements of that provision for taking the leave. Dock day leave will be taken at a reduction of 1/183rd of the employee's total salary and benefit cost per day. This provision shall not apply, and the employee is not allowed to take dock day leave, if the employee is eligible for any other type of leave, including but not limited to leaves such as those provided in this agreement, the FMLA, and/or short- or long-term disability. Employees who desire additional unpaid leave beyond those provided in this paragraph or this agreement may submit a request to the school board for a leave of absence as provided in NEB. REV. STAT. § 79-838.

#### ~~SICK LEAVE~~

~~Sick leave shall be granted at the rate of one sick day per month, up to a total of ten sick days per school year. No more than 40 days may be accumulated. However, compensation of the daily substitute rate per day shall be granted for unused sick leave beyond the 40 days. Sick days may be used for bereavement.~~

~~Up to twenty days of accumulated sick leave days may be used for sickness in the immediate family. Immediate family shall mean spouse or children, mother or father, siblings. Up to two of these twenty days may be used for grandparents, grandchildren or in-laws.~~

#### ~~PERSONAL LEAVE~~

~~Five days of personal leave shall be available for teachers. The first three days will be granted at full pay and the remaining two days the teacher shall be docked at the daily rate of a substitute teacher. Beyond five days, teachers will be docked at 1/ the number of days of their contract of total salary and benefits per day missed. Prior approval is to be obtained from the superintendent.~~

~~Three days notice prior to use of these days is necessary. Consideration regarding emergencies will be taken into account in meeting this notification requirement.~~

~~Personal leave days will be discouraged during the first two weeks of school, or during the last two weeks of school. Should an emergency situation exist that necessitates deviation from this guideline, exceptions could be made.~~

~~If at the end of the school year a teacher has not used all of his/her three personal leave days the unused portion remaining may be added to the teachers accumulated days of sick leave up to 35.~~

~~School employees who cannot make it to school because of poor weather conditions may take personal leave to receive pay (if they wish and have leave coming).~~

#### ~~SHORT TERM DISABILITY LEAVE~~

Staff members who suffer a short-term disability may use **PTO** paid personal leave and/or sick leave during the period in which the employee is unable to teach. Staff members who are temporarily disabled and who do not have any accrued personal or sick leave may take up to 30 days of unpaid leave during the period in which the employee is unable to teach.

#### PROFESSIONAL LEAVE

Two days of professional leave for professional development related to classroom teaching duties via attendance at a conference, program, event, seminar, class, course, and/or training will be granted teachers. Whether a specific conference, program, event, seminar, class, course, and/or training qualifies as valid professional development related to classroom teaching duties sufficient to entitle a teacher to such professional leave will be determined solely by the Superintendent.

Head coaches, assistant coaches, and directors will be allowed one day per sport coached to attend either a state sponsored activity or conference finals in their respective sport or activity with said day to be counted as professional leave.

#### FAMILY AND MEDICAL LEAVE

Use of the Family and Medical Leave Act will be governed by Federal rules and regulations in place at that time.

#### ~~ADDITIONAL UNPAID LEAVE~~

~~Employees covered by this agreement are entitled to up to five (5) "dock days" of additional leave in excess of the leave provided herein, so long as their leave is otherwise qualifying under another leave provision in this agreement and they have complied with all of the requirements of that provision for taking the leave. Dock day leave will be taken at a reduction of 1/(the number of days of their contract) multiplied by the employee's total salary and benefit cost per dock day taken. This provision shall not apply, and the employee is not allowed to take dock day leave, if the employee is eligible for any other type of leave, including but not limited to leaves such as those provided in this agreement, the FMLA, and/or short or long term disability. Employees who desire additional unpaid leave beyond those provided in this paragraph or this agreement may submit a request to the school board as provided in NEB. REV. STAT. § 79-838.~~

#### GRIEVANCE PROCEDURE-CERTIFIED STAFF

Faculty of this district who believes he or she has been discriminated against, denied a benefit, or excluded from participation, in any district education program or activity, in violation of this negotiated agreement may file a written complaint with the Superintendent of Schools within 90 calendar days of the alleged occurrence, provided that both parties acknowledge awareness of the occurrence of the alleged grievance. The Superintendent will review this written complaint and respond within six working days.

The Superintendent's response shall be provided to the grievant. If the complainant is not satisfied with such response, the grievant may submit a written appeal to the Board within ten

working days. The appeal will indicate with particularity the nature of the disagreement with the response and the grievant's reason underlying such disagreement. A grievant shall have the right to have Association representatives present to represent the grievant at each level of the grievance procedure. The board shall also have the right to have representatives available at each level of the grievance procedure.

The Board shall consider the appeal at its next regularly scheduled board meeting or at a special board meeting following receipt of the response. The Board shall permit the grievant to address the Board in public or closed session, when such closed session is allowed by law, concerning the complaint and shall provide the grievant with its written decision in the matter within five working days from the date of completion of the hearing.

#### DURATION OF AGREEMENT

This contract shall be effective as of August 1, 2024, and shall continue through July 31, 2025. If a new and substitute contract has not been duly entered into prior to August 1, 2025, the terms of this contract shall continue in full force and effect until such substitute contract is adopted, which shall then be fully retroactive to August 1, 2025. New contracts of employment will be offered to teachers as recommended by the Administration and approved by the Board for each year of this agreement.

#### DOCUMENT AUTHORIZATION

The Parties to this Agreement mutually agree and covenant that each provision of the Negotiated Agreement was reviewed, analyzed and negotiated in good faith between the Parties and that each term, condition and provision of this Agreement when taken together constitute the essential elements of the Agreement between Paxton Public Schools and the Paxton Education Association. The Parties agree to be bound by all of the terms and conditions of this agreement. In witness whereof the Parties hereto caused this contract to be signed by their respective presidents, attested by their respective chief negotiators, and their signatures to be placed hereon, all on the day and year first above written.

Paxton Education Association

Paxton School District #6

By \_\_\_\_\_  
Its President

By \_\_\_\_\_  
Its President

By \_\_\_\_\_  
Chief Negotiator

By \_\_\_\_\_  
Chief Negotiator

## PREAMBLE

THIS AGREEMENT IS MADE AND ENTERED INTO THIS 12th DAY OF February, 2024 by and between the Board of Education of the School District of Paxton in the County of Keith, State of Nebraska (hereinafter referred to as the “Board”) and the Paxton Education Association (hereinafter referred to as the “Association”).

## GENERAL PURPOSE

The Board and the Association recognize that the development of a quality education program for the children attending the public schools of Paxton is a joint responsibility, which can best be achieved by the agreement that all parties work toward common goals. The Board and the Association enter into this agreement with mutual dedication, recognizing that the experience, creativity, and judgment of all parties are necessary to reach the educational needs of the community. It is understood that this agreement does not include all teacher responsibilities and duties. These additional items are either outlined in the Board policies or are management prerogatives.

## ASSOCIATION RECOGNITION

The Board recognizes the Association as the exclusive and sole collective bargaining representative for certificated teachers and certificated counselors who serve in non-supervisory and non-administrative capacities.

## NONDISCRIMINATION

The Board and Association shall not discriminate against any employee or applicant who is to be employed for performance of this Agreement with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his or her race, color, religion, sex, disability, or national origin.

## MANAGEMENT RIGHTS

Except as expressly modified or restricted by a specific provision of this Agreement, all statutory and inherent managerial rights, prerogatives, and functions are retained and vested exclusively in the District, including, but not limited to, the rights, in accordance with its sole and exclusive judgment and discretion: to reprimand, suspend, discharge, or otherwise discipline employees; to determine the number of employees to be employed; to hire employees, determine their qualifications and assign and direct their work; to promote, demote, transfer, lay off, recall to work, and retire employees; to set the standards of productivity and the services to be rendered; to determine the amount and forms of compensation for employees; to maintain the efficiency of operations; to determine the personnel, methods, means, and facilities by which operations are conducted; to set the starting and quitting time and the number of hours and shifts to be worked; to use independent contractors to perform work or services; to subcontract, contract out, close down, or relocate the District’s operations or any part thereof; to expand, reduce, alter, combine, transfer, assign, or cease any job, department, operation, or service; to control and regulate the use of machinery, facilities, equipment, and other property of the District; to introduce new or improved research, production, service, distribution, and maintenance methods, materials, machinery and equipment; to determine the number, location and operation of departments,

divisions, and all other units of the District; to issue, amend and revise policies, rules, regulations, and practices; and to take whatever action is either necessary or advisable to determine, manage, and fulfill the mission of the District and to direct the District's employees. The District's failure to exercise any right, prerogative, or function hereby reserved to it, or the District's exercise of any such right, prerogative, or function in a particular way, shall not be considered a waiver of the District's right to exercise such right, prerogative, or function or preclude it from exercising the same in some other way not in conflict with the express provisions of this Agreement.

#### SAFETY COMMITTEE

The Superintendent may appoint members of the staff to serve on the safety committee as appropriate and as required by law.

#### WAIVER OF BARGAINING RIGHTS AND AMENDMENT TO AGREEMENT

During the negotiations resulting in this Agreement, the District and the Association each had the unlimited right and opportunity to make demands and proposals with respect to any subject matter as to which any state or federal law imposes an obligation to bargain, including but not necessarily limited to, the Industrial Relations Act (NEB. REV. STAT. §§ 48-801 through 48-839). Except as specifically set forth elsewhere in this Agreement, the District expressly waives its right to require the Association to negotiate, and the Association expressly waives its right to require the District to negotiate over all matter as to which state or federal law imposes an obligation to bargain, whether or not: (a) such matters are specifically referred to in this Agreement; (b) such matters were discussed between the District and the Association during the negotiations which resulted in this Agreement; or (c) such matters were within the contemplation or knowledge of the District or the Association at the time this Agreement was negotiated and executed. This Agreement contains the entire understanding, undertaking, and agreement of the District and the Association, after the exercise of the right and opportunity referred to in the first sentence of this section, and finally determines all matters of collective bargaining for its terms. Changes to this Agreement, whether by addition, waiver, deletion, amendment, or modification, must be reduced to writing and executed by both the District and the Association.

#### ASSOCIATION USE OF DISTRICT PROPERTY & COMMUNICATION SYSTEMS

The Association's use of the school district's equipment and communication system including teacher's mailboxes, voice mail boxes, electronic mail boxes, intercom, teacher bulletins, etc. must be consistent with the teacher's contractual obligations to attend to school business conscientiously during school hours and shall not interrupt the regular educational program of the school district. The Association shall provide the board with an accounting of its use of all district property as the board may request during the school year. The board may assess a reasonable fee for expendable supplies consumed and charge for the use of district equipment according to a schedule of costs. The Association's use of school district property shall comply with all state and federal laws, including the Nebraska Political Accountability and Disclosure Act.

## STAFF INDEX AND TEACHER PLACEMENT FOR CONTRACT YEAR

The School District and each teacher have a mutual responsibility to monitor the administration of the provisions of this agreement so that the teacher covered by its terms receives appropriate compensation and benefits.

Annually, by September 1st, the School District shall provide the Association a report showing the placement of each teacher on the salary schedule, extra duty assignments made and insurance fringe benefits provided.

If the Association believes that any member of the bargaining unit is not being appropriately compensated in accordance with this agreement, it shall notify the School District of the claimed deviation within thirty days following receipt of the report.

## SALARIES

### Salary Schedule

The salary of each teacher covered by this Agreement for the 2024-2025 contract year is set forth in Appendix "A", which is attached hereto and made a part hereof..

## VERTICAL MOVEMENT

Teachers who have completed a full year of service according to the teaching contract, shall move vertically one step on the salary schedule.

## HORIZONTAL (LATERAL) MOVEMENT

Teachers who qualify for horizontal movement on the salary schedule pursuant to the terms and conditions of the next paragraph (entitled "SALARY SCHEDULE PLACEMENT") shall be entitled to move each year.

## SALARY SCHEDULE PLACEMENT

Teachers entering the system shall be placed on the schedule according to the following guidelines:

The Board will grant previous teaching experience for initial placement on the salary schedule in the column, which accurately reflects the teacher's educational achievement. If the Board experiences difficulty in receiving suitable applicants for particular teaching positions, the Board is authorized at its sole discretion to offer incentive pay to attract suitable applicants or to lure a particular suitable applicant. Such incentive pay, to be offered one time only, shall not exceed 30% of the base salary per applicant, and shall be payable after the next regular monthly Board meeting following the time the applicant's contract of employment with the District is approved by the Board or may be spread evenly among the pay periods during the first contract year. If, within three years of receiving such incentive pay, a teacher terminates his or her employment with the District for any reason other than termination of the teacher's contract due to reduction in force, the teacher shall at once become liable to reimburse the District for such incentive pay

as follows:

- (a) If the teacher completes less than one full year of the three year obligation, the teacher shall fully reimburse the District for all incentive monies paid to the teacher.
- (b) If the teacher completes one full year but less than two full years of the three year obligation, the teacher shall fully reimburse the District in an amount equal to two-thirds of the incentive monies paid to the teacher.
- (c) If the teacher completes two full years, but less than three full years of the three year obligation, the teacher shall reimburse the District in an amount equal to one-third of the incentive monies paid to the teacher.

College credits beyond the BA or master's degree level for salary schedule advancement will only be allowed if such college credits are earned (1) in subject areas in which the teacher is presently teaching, OR (2) in subject areas for which the teacher holds a subject-matter endorsement AND in which the Superintendent has expressly indicated the teacher is likely to be teaching. Whether proposed college credits meet these criteria will be determined solely by the Superintendent *prior to* teacher's enrollment in the college courses associated with such credits, which determination will not be unreasonably delayed.

Staff members hired after September 1985 may not advance to the MA+18 column if the 18 hours were earned more than five years prior to the first employment, provided however that the Board shall have the authority to deviate from said five-year limit.

Verification of work completed must be in the Superintendent's office once annually at the beginning of each school year before the teacher will be placed on the proper step.

Telecourse hours earned by faculty members will be accepted by the Paxton School if previous permission has been received. (These courses should be of benefit to both the teacher and the school.)

#### HEALTH CARE COVERAGE

Health, dental, and disability insurance programs will be negotiated as a part of the overall compensation package and will be in effect for the duration of the agreement unless that particular coverage is discontinued by the carrier or coverage of any kind can no longer be attained by said carrier prior to the end of the agreement in which case the Board and the Association will have to meet and mutually agree on comparable coverage that fits within the bounds of the previously agreed upon compensation package. Spouses employed by the District will be covered either by one being on the other's insurance plan or both being on a single plan. In the situation of one having the insurance plan, the other is not entitled to cash-in-lieu of insurance as they are deemed to be covered and receiving the benefit of the District's insurance plan.

As of the beginning of the agreement, the school district will pay 1/12 of the annual cost per month for employee, spouse and children, employee and spouse, employee and children or employee health care coverage and 1/12 of the annual cost per month for single dental PPO-80%

A & B with 50% C Coverage. Provisions for the health care insurance program shall be detailed in master policies and contracts. (Identified in Appendix B)

An employee may request family dental insurance in addition to his/her individual dental coverage. A monthly payroll deduction will be made to cover any additional premiums.

Employees have the option of taking the \$3,800 deductible Health Savings Account (HSA) eligible plan also. Employees taking the \$3,800 HSA plan will receive the difference between the monthly premium for the \$650 deductible plan and the \$3,800 HSA, and will need to open a Health Savings Account. Annual contributions to the HSA may be subject to certain limitations as specified by law.

Monthly deposits into each HSA account will begin once the employee become active on or about 1-1-25 for the 2024-25 school year. Health Savings Accounts will need to be opened by January 1, 2025. According to BC/BS, employees have the option of switching back to the other deductible plan offered after one year if the HSA deductible plan does not work for them. The District is required to offer the dual option HSA plan for three years.

The Board of Education shall offer a flexible benefits plan as defined in Section 125 of the Internal Revenue Code. The employer-funded portion of the plan shall require teachers to choose among (1) accepting employer-provided health insurance, on the terms described above; (2) accepting cash in the amount equal to the single health insurance premium cost for the \$650 deductible plan (except as limited by the spousal coverage restrictions found in the first paragraph of this section entitled "Health Care Coverage"). Employees who elect to receive the cash benefit shall receive payments on a pro-rated paid monthly basis, and these payments shall be taxable income but shall not be counted toward teacher retirement. [Neb. Rev. Stat. 79-902(39) (a)]

The cash benefit option shall not apply to any other benefits offered by the District.

No teacher shall be allowed to decline Employee (self-only) tier group health and dental coverage for purposes of receiving a cash payment under this Article unless said teacher has filed with the superintendent's office reasonable evidence that the teacher and all other individuals for whom the teacher reasonably expects to claim a personal exemption deduction for the taxable years covered by this Agreement have or will have minimum essential coverage during the term of this Agreement, other than coverage in the individual market whether or not obtained through the Health Insurance Marketplace.

The teacher must file an individual disclaimer which certifies that said teacher is covered by an alternate health insurance plan which aligns with the requirements of the preceding paragraph and which absolves both the School District and the Association of responsibility for any future financial ramifications encountered by said teacher as a result of that teacher's decision to decline participation in the District's health plan. Unless all of the foregoing conditions are satisfied *no earlier than* July 1, 2024, the School District will not honor requests for cash payment under this Article.

## FLEXIBLE BENEFITS PLAN (Section 125)

In addition to the employer-funded portion of the Section 125 flexible benefits plan referred to above and as an alternative to the HSA plan outlined above, the District will offer an employee-funded flexible spending account option. The flexible spending accounts will allow employees, through a salary-reduction agreement, to direct a part of their salary, on a pre-tax basis, into special accounts that can be used throughout the year to reimburse employees for qualifying out-of-pocket medical expenses and/or dependent day care expenses. There are two separate flexible spending accounts: a Health Flexible Spending Account (Health FSA) and a Dependent Day Care Account. The Board will pay half the participation fee for the operation of the employee-funded portion of the 125 plan.

## ANNUITIES, LIFE INSURANCE, AND DENTAL INSURANCE

The Board shall deduct from the participant's salary the premiums for policies sponsored by the school dealing with annuities, life insurance, and dental insurance as requested by each employee. (Identified in Appendix C)

## LONG TERM DISABILITY (LTD)

The district will offer a LTD plan to all eligible employees. Participation in the LTD plan will be mandatory and the premiums for such participation shall be paid by the plan member with after tax dollars. The dollar equivalent of the annual premium for the LTD plan will be added to the base salary of all participants in the LTD plan.

## 403(b) and 457(b) TAX DEFERRED INVESTMENT PLAN

The Board shall adopt a plan allowing employees who so choose to participate in tax deferred investments pursuant to section 403(b) and 457(b) of the U.S. Tax Code. The terms of the plan shall be determined in the sole discretion of the Board and be in compliance with applicable law.

## EMPLOYMENT AND PAY PERIODS

Employees' duties and pay periods will adhere to the following schedule unless proper fulfillment of duties requires earlier employment.

A. For a teacher employed on a nine month basis employment will begin according to the school calendar, which the board will adopt by April 15 of each year.

B. Teachers employed on an extended contract basis will complete the contracted days during the two weeks prior to the opening of school and the two weeks after the closing of school.

C. Payment for Certain Professional Services Performed During the Summer Break

Teachers participating superintendent approved in professional development over the summer will receive stipend pay equivalent to the current rate set by Educational Service Unit 16.

Teachers participating in professional services (i.e. teaching students) authorized by the superintendent for the district will be paid at the teacher's regular contracted per diem rate which shall be calculated by dividing the teacher's placement on the salary schedule by the number of duty days contained in the immediately preceding school year.

## EXTRA DUTY

One of the essential conditions of employment by the district is a willingness on the part of each employee to perform the duties and tasks usually expected by the district. The Extra Duty Schedule is included as a part of Appendix D.

### Extra Duty Experience Pay

Extra duty experience pay will be granted at a rate of 5% of the extra duty pay, per year of District experience, not to exceed ten years or 50% to the coaches/instructors of the following Extra Duty positions: athletics, music, speech & drama, FPS and Quiz Bowl.

Individuals, who have earned previous years of experience in the District, will be placed according to those years of experience, starting with the 2008-2009 contract year, and will advance each year until they reach the maximum of ten years.

The Board will grant up to 5 years of previous Head Coaching/Sponsor experience at the Varsity Level, for initial placement on the Extra-Duty Salary Schedule in the Experience column, which accurately reflects the Coach/Sponsor prior experience in another District in the following Extra Duty positions: athletics, music, speech & drama, FPS and Quiz Bowl.

Certificated staff members may be assigned extra duties such as coaching a sport, sponsoring a student club, or directing other extracurricular activities. Extra duty assignments shall be assigned at the discretion of the administration.

Full time certificated staff who are anticipated to work more than 1100 hours each school year are expected to work additional hours each month of the contract year in fulfillment of their extra duty assignments. Part-time certificated staff who are anticipated to spend fewer than 1100 hours in their regular teaching assignments each school year must track the hours they spend on extra duty assignments and submit those hours to the district bookkeeper monthly.

Certificated staff covered by the collective bargaining agreement between the board and the local education association will be paid the salary amounts set in that contract for performance of their extra duties.

Subject to the other provisions of this policy, certificated employees assigned to extra duty assignments shall be paid in 12 equal installments beginning with the first regular pay period of the contract year in which the services will be rendered. The payment for exempt employees assigned extra duty sponsorship duties after the beginning of their contract for a given school year shall be distributed evenly across the remaining pay periods for the school year beginning with the first pay period following the assignment.

Certificated employees who are assigned extra duties will be informed of that assignment in an assignment letter.

In addition to their regular teaching duties, teachers with extra duty will render service hours toward the performance of each of their extra duty assignments throughout the entirety of the contract year. This time should include tasks such as: continuously reviewing best practices for coaching/sponsoring your extra duty; determining any off-season professional development or meetings which you should attend; determining any pre-season or pre-event camps or activities which students should attend; supervising selected pre-season camps or activities; creating records and completing paperwork related to the extra duty; communicating with selected media outlets about the extra duty; training and preparing students prior to the beginning of the competition/activity/event schedule; reviewing or planning the competition/event schedule; studying film, selecting music or scripts, designing sets and costumes, arranging choreography and otherwise preparing for the competition or season; scheduling student meetings and events; actively supervising participating students before, during and after the season/event; study of best practices in sportsmanship and student character growth; and any other identified duties.

In the event a certificated staff member is assigned an extra duty assignment after the beginning of the school year in which the activity occurs, the district will report the extra duty pay and hours to the Nebraska State Retirement System beginning in the month when the teacher undertakes his/her assignment.

In the event a certificated staff member's overall employment and/or extra duty assignment is terminated prior to the end of the school year, he/she will not be paid any remaining amounts for extra duty service and those hours will not be reported to the Nebraska State Retirement System.

#### ASSIGNMENTS TO DUTIES AND RESPONSIBILITIES

These positions are assigned exclusively at the discretion of the Administration and the Board.

#### SUBSTITUTE SALARY

If a classroom teacher is requested to supervise another teacher's class during free or preparation period, the compensation will be 1/8 of daily substitute pay per period. "OR" A teacher substituting for another teacher may use the substitution to accumulate additional day of PTO leave.. If a teacher substitutes for another teacher during the school day an additional period, 1/8 of a day will be added to the substituting teacher's PTO leave. Financial payment and/or PTO leave credit will be processed at the end of the year.

#### SCHOOL DAY HOURS

The workday schedule is management prerogative and will not be negotiated. However, the normal workday will be 7:45 a.m. to 3:45 p.m. on in-service days and days when school is in operation. At times teachers may be asked to arrive early, or stay late for the purpose of teachers' meetings. On Fridays teachers may leave as soon as school is dismissed, if no extra duty has been assigned, if no teacher meeting has been called by the Administration, if no teacher is requested by a parent for a meeting, and if no IEPs have been scheduled. At least one week's notice must be given in advance of Friday after school teacher's meetings, except in case of an emergency.

## LEAVES OF ABSENCE

As of the beginning of this agreement year, teachers shall be entitled to the following leaves of absence:

### EMERGENCY OR SPECIAL SITUATIONS

In emergency or special situations when school is closed for a portion of a day faculty will be considered absent for fractional periods of the school day based on an eight period day. For example: A teacher absent for two periods (2/8) would be absent one-fourth (1/4) day. A teacher absent for four periods (4/8) would be absent one-half day (etc.). Days missed will be recorded using this fractional definition and sick leave, emergency leave, and professional leave days will be calculated following this procedure.

### NOTIFICATION

In case it is necessary for a teacher to be absent, notification shall be given to the principal in sufficient time for him/her to secure the services of a substitute teacher.

#### A. Paid Time Off (PTO)

Personal leave, sick leave, the sick leave bank, and any other type of non-professional leave are being transitioned to PTO and a personal sick leave bank beginning with the 2024-25 school year. Any existing sick days accumulated by an employee will be moved and maintained in the employee's personal sick leave bank. Employees who have accumulated more than 40 sick days prior to the 2024-25 school year will be allowed to maintain that number of sick days in their personal sick leave bank but will not be allowed to accumulate any additional sick leave days until their bank drops below 40 days. Except for the initial transition exception, at no time will an employee's personal sick leave bank exceed 40 days.

1. Amount of Leave. Each full-time (1.0 FTE) employee will be credited with up to 13 days (104 periods) of PTO per year without loss of pay at the beginning of each school year. Employees employed on less than a 1.0 FTE basis shall receive the PTO on a pro-rata basis.
2. Use of Leave. PTO may be used for any purpose. PTO is discouraged immediately preceding or following any holiday; spring, fall, winter, or summer break; or any similar school break. PTO may not be used during parent/teacher conferences or in-service days, except for emergency reasons. PTO is limited to 5 consecutive days of use except in the case of emergency, illness or bereavement leave. The principal or superintendent may limit the number of staff members who may take PTO on the same day based upon availability of substitute teachers and will be determined on a first-come, first-served basis.

3. Reporting. Except in the case of emergency, illness, or bereavement leave, employees must submit PTO requests to the building principal at least 7 calendar days in advance of the first date upon which such proposed leave will begin. PTO requests are contingent on the school district's ability to retain a substitute teacher and must be submitted in person.
4. Increments. Employees may use PTO personal leave in 1 period increments.
5. Unused PTO. Any unused PTO leave at the end of the school year will be placed in the employee's personal sick leave bank up to a maximum of 40 sick leave days. Any unused PTO days that cannot be contributed to the sick leave bank at the end of the school year due to the 40-day limit will be paid out at the current daily substitute rate.

B. Sick Leave

1. Amount of Leave. Each full-time (1.0 FTE) employee will be allowed to accumulate up to 40 days of unused PTO as sick leave.
2. Use of Leave. Employees may only use sick leave if they have exhausted all of their PTO. Sick leave may be used for illness, injury, or disability when the employee is too ill to work or when the employee's family member is too ill to remain alone. Sick leave may also be used for medical, dental, and eye doctor appointments of the employee or family member. Family member means spouse or domestic partner and your or your spouse's or domestic partner's child, step-child, or foster child; parent or step-parent, grandparent, grandchild, or a "qualifying child" or "qualifying relative" as those terms are defined by the Internal Revenue Service. "Domestic partner" means a person of the same or opposite sex who: has shared the same regular and permanent residence with the employee for at least 3 months and has the current intent of doing so indefinitely; is at least 19 years of age; is not married to another person; is not related by blood closer than would bar marriage in Nebraska; and is financially interdependent or jointly responsible for basic living expenses.
3. Reporting. Absence due to sick leave must be reported as soon as practicable by the employee to the building principal. In the event that the building principal cannot be reached, the employee will report the absence to the superintendent. Absences must be reported through telephone call or text.
4. Increments. Employees may use PTO sick leave in 1 period increments.
5. Certification. The school district administration may require medical certification for any sick leave that exceeds 2 consecutive days or 16 consecutive hours.
6. Payment for Unused Sick Leave. Employees will not be paid for unused sick leave.

### C. Additional Unpaid Leave

Employees covered by this agreement are entitled to up to 5 "dock days" of additional leave in excess of the leave provided herein, so long as their leave is otherwise qualifying under another leave provision in this agreement and they have complied with all of the requirements of that provision for taking the leave. Dock day leave will be taken at a reduction of 1/183rd of the employee's total salary and benefit cost per day. This provision shall not apply, and the employee is not allowed to take dock day leave, if the employee is eligible for any other type of leave, including but not limited to leaves such as those provided in this agreement, the FMLA, and/or short- or long-term disability. Employees who desire additional unpaid leave beyond those provided in this paragraph or this agreement may submit a request to the school board for a leave of absence as provided in NEB. REV. STAT. § 79-838.

### SHORT TERM DISABILITY LEAVE

Staff members who suffer a short-term disability may use PTO leave during the period in which the employee is unable to teach. Staff members who are temporarily disabled and who do not have any accrued leave may take up to 30 days of unpaid leave during the period in which the employee is unable to teach.

### PROFESSIONAL LEAVE

Two days of professional leave for professional development related to classroom teaching duties via attendance at a conference, program, event, seminar, class, course, and/or training will be granted teachers. Whether a specific conference, program, event, seminar, class, course, and/or training qualifies as valid professional development related to classroom teaching duties sufficient to entitle a teacher to such professional leave will be determined solely by the Superintendent.

Head coaches, assistant coaches, and directors will be allowed one day per sport coached to attend either a state sponsored activity or conference finals in their respective sport or activity with said day to be counted as professional leave.

### FAMILY AND MEDICAL LEAVE

Use of the Family and Medical Leave Act will be governed by Federal rules and regulations in place at that time.

### GRIEVANCE PROCEDURE-CERTIFIED STAFF

Faculty of this district who believes he or she has been discriminated against, denied a benefit, or excluded from participation, in any district education program or activity, in violation of this negotiated agreement may file a written complaint with the Superintendent of Schools within 90 calendar days of the alleged occurrence, provided that both parties acknowledge awareness of the occurrence of the alleged grievance. The Superintendent will review this written complaint and respond within six working days.

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The Board shall consider the appeal at its next regularly scheduled board meeting or at a special board meeting following receipt of the response. The Board shall permit the grievant to address the Board in public or closed session, when such closed session is allowed by law, concerning the complaint and shall provide the grievant with its written decision in the matter within five working days from the date of completion of the hearing.

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Paxton Education Association

Paxton School District #6

By \_\_\_\_\_  
Its President

By \_\_\_\_\_  
Its President

By \_\_\_\_\_  
Chief Negotiator

By \_\_\_\_\_  
Chief Negotiator

SCOTT JONES  
*Network Operations Director*

ALISON SMITH  
*Teaching & Learning Director*

KRIS ELM SHAEUSER  
*Director of Special Services*



JAMES MCGOWN  
*Administrator*

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North Platte, NE 69101

Phone: (308) 534-2416  
Fax: (308) 534-5870

DATE: January 3, 2024  
TO: School Districts with Special Services Contracts with ESU 16  
FROM: Kris Elmshaeuser, ESU 16 Director of Special Services  
James McGown, Administrator  
SUBJECT: Special Services Contracts for the 2024-2025 School Year

**NOTE: PLEASE RETURN BY MARCH 1, 2024**

Enclosed is the Special Services contract for your school district for the 2024-2025 school year. The contract blanks have been filled in showing contract costs for the school year beginning September 1, 2024. The contracts are being extended based on December 1st enrollment in programs being contracted from ESU 16 during the 2023-2024 school year. This contract is also reflective of the verbal conversation that your superintendent had with Kris Elmshaeuser regarding services.

Please return the enclosed contract by March 1, 2024 to Educational Service Unit 16 signed by the Board or officer of the school district designated by the Board. The contract format requires the administrative representative to sign in **two** locations. The administrative representative will need to sign the **main contract** and **exhibit A**. A copy of the signed contract will then be signed by the ESU 16 Board or designated representative and returned to your district. *Note: No notary is required.*

**Exhibits are for your file.** The Educational Service Unit 16 Board needs this information to determine staff requirements for the contracted programs for school districts requesting the appropriate Special Services programs.

Each school district approves all purchases for instructional material and equipment. All material approved will become and remain the property of the school district, except for the \$400.00 allocated to regional purchase. In-service training is included in the contract, but will only be invoiced when district staff attend training.

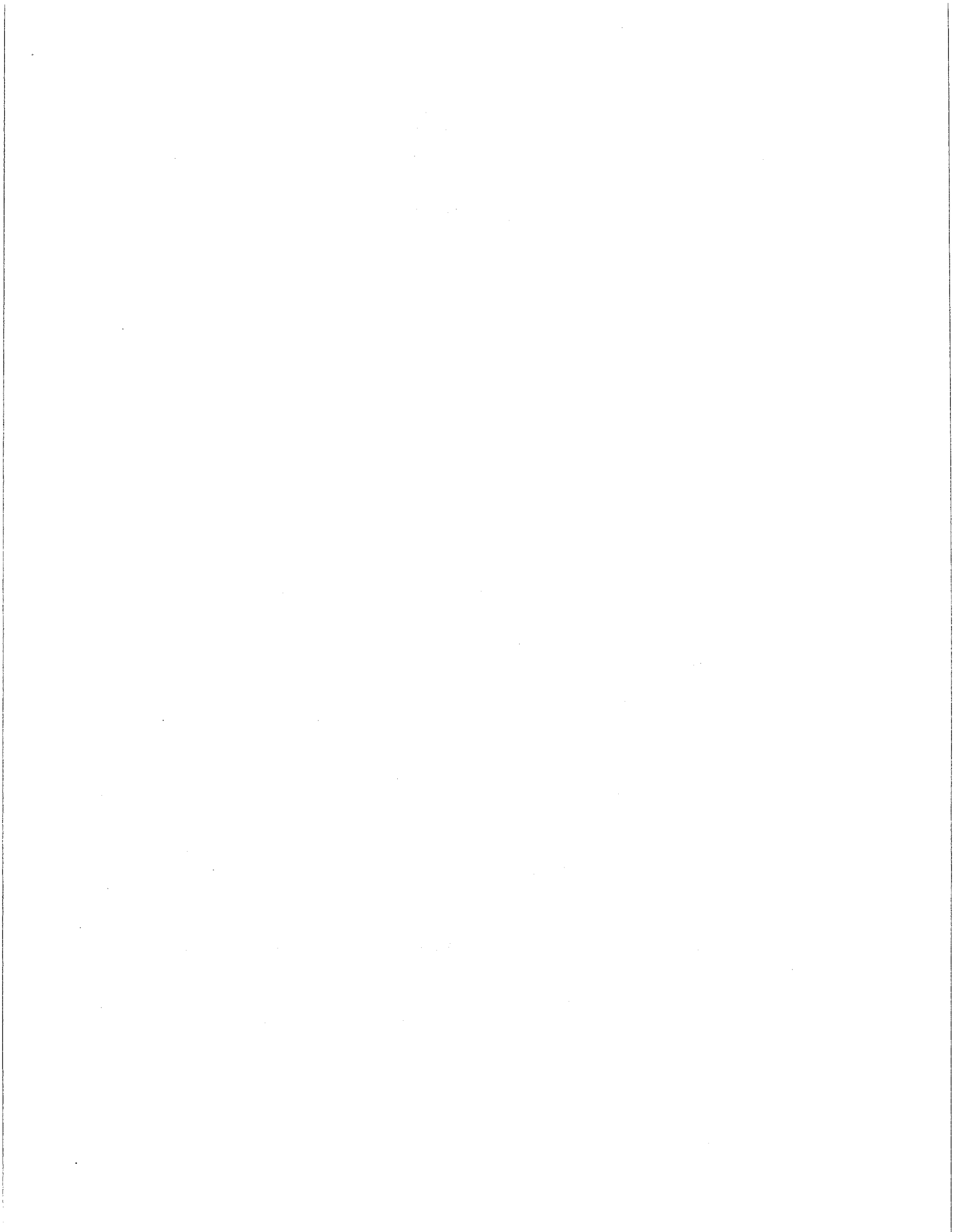
**Please remember that school districts receive state reimbursement for special education expenditures at a rate of approximately \$.80 to every dollar spent on special education for school age, as per LB583 .** This reimbursement is claimed through completion of the SPEDFRS financial report in October of every year. If you have any questions concerning your special services contract with ESU 16 or would like a representative to speak to your school board, please call Kris Elmshaeuser at (308) 534-2416 ext 3209 or James McGown at (308) 284-8481. Thank you.

**BOARD OF DIRECTORS BY DISTRICT:**

# 1 Julie Boettcher, Hershey  
# 2 Rodney Rayburn, Brady  
# 3 Bill McGahan, North Platte  
# 4 Robert Jones, Stapleton

# 5 Cheryl Bales, North Platte  
# 6 Grant Creager, North Platte  
# 7 Barb Petersen, North Platte  
# 8 Margaret "Sooky" Marks, Mullen

# 9 Judy Seger, Wallace  
# 10 Bill Eakins, Paxton  
# 11 John Frates, Brule  
# 12 Eileen Ohm, Arthur



**2024-2025 SPECIAL EDUCATION SERVICE AGREEMENT  
EDUCATIONAL SERVICE UNIT NO. 16**

THIS AGREEMENT is entered into by and between Educational Service Unit No. 16 ("ESU"), and Paxton Consolidated Schools ("District").

In consideration of mutual covenants, the parties agree as follows:

1. **Term.** This Agreement is effective for the 2024-2025 school year which begins on or about August 15, 2024 and shall continue until 12:00 midnight (CST) on or about May 30, 2025, unless terminated earlier as provided by this Agreement or by law.
2. **Payment Terms/Payment Schedule.** The District shall pay for services that the District elects to be made available by the ESU and for services rendered, including those on the terms and payment schedule as set forth in **Exhibit A** which is attached hereto and incorporated herein by this reference. **The parties shall sign Exhibit A.**
3. **Scope of the Contract.** The ESU shall provide and make available to the District the special education services as defined and specified in the exhibits which are attached hereto and incorporated herein.
4. **Acknowledgment.** The parties acknowledge that although state law authorizes the District to contract with the ESU to provide special education programs and support services, state law also indicates that **the District ultimately remains responsible for compliance with state and federal laws and regulations for programs for children with disabilities.**
5. **Termination.**
  - A. Each party may terminate this Agreement on 60 days' notice if the other party breaches or is in default of any material obligation hereunder which default is incapable of cure, or which, being capable of cure, has not been cured within 30 days after receipt of written notice of such default or such additional cure period as the non defaulting party may authorize in writing. Upon the termination of this Agreement, each party shall promptly return to the other party all papers, materials and other property of the other party then in its possession, including but not limited to all work in progress as is appropriate in its then existing form to the other party.

- B. If the ESU is unable to render the services contracted for because it is unable to employ personnel who meet the criteria for employment of the ESU and/or the certification requirements of the State of Nebraska, or for other reasons which are determined by the ESU to be valid, the ESU may terminate this contract by providing notice to the District no later than September 1<sup>st</sup> of the contracted school year. The ESU will not assume liability for those services contracted for but not provided.
6. **Indemnification.** The parties agree to indemnify, defend, and hold each other harmless from any and all costs and liabilities arising from a breach or noncompliance of their obligations under this Agreement. The foregoing indemnification obligation shall continue notwithstanding the expiration or termination of this Agreement.
7. **Public Records.** The parties acknowledge that both parties must comply with NEB. REV. STAT. § 84-712 through § 84-713 and release public records as defined law upon request, which may include this Agreement and all records created and maintained in relation to this Agreement.
8. **Nondiscrimination.** The parties and all subcontractors, if any, shall not discriminate against any employee or applicant who is to be employed for performance of this Agreement with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.
9. **Employment Eligibility Verification.** The parties shall use a federal immigration verification system to determine the work eligibility status of employees hired on or after October 1, 2009 and who are physically performing services within the State of Nebraska. If the parties employ or contract with any subcontractor in connection with this Agreement, the contracting party shall include a provision in the contract requiring the subcontractor to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.
10. **Notice.** Each party giving any Notice ("Notice") under this Agreement must give written Notice by personal delivery, registered or certified Mail (in each case, return receipt requested and postage prepaid), or nationally recognized overnight courier (with all fees prepaid.) Notice shall be sent to the following addressees at the following addresses:

ESU: ESU 16  
Attn: Administrator  
314 West 1st Street  
Ogallala, NE 69153

District: Paxton Consolidated Schools  
Attn: Superintendent - Del Dack  
PO Box 368  
Paxton, NE 69155

Notice is effective only if the party giving the Notice has complied with this section.

11. **Governing Law.** This Agreement is governed by and construed in accordance with the laws of the State of Nebraska.
12. **Entire Agreement.** The Agreement is the complete and exclusive expression of the parties' agreement on the matters contained in this Agreement. All prior and contemporaneous negotiations and agreements between the parties on the matters contained in this Agreement are expressly merged into and superseded by this Agreement.
13. **Amendments and Modifications.** The parties may amend or modify this Agreement only by a signed, written agreement by both parties that identifies itself as an amendment or modification to this Agreement. No other alternations in the terms of this agreement shall be valid or binding.
14. **Third Party Beneficiaries.** This Agreement does not and is not intended to confer any rights or remedies upon any person other than the signatories.
15. **Authority to Execute Agreement.** The individuals signing below represent and warrant that they are duly authorized to execute and deliver this Agreement on behalf of their respective entity and that this Agreement is binding upon their entity in accordance with its terms.
16. **Miscellaneous.**
  - A. All special education and related services provided under the terms of this Agreement shall be by staff who are licensed and endorsed to provide such services in accordance with Nebraska state law, rules and regulations, or who are otherwise qualified, trained, or authorized by law to provide such services.

- B. A student's special education program shall not be changed or terminated by the ESU without a meeting of the student's IEP/IFSP Team which results in changes to or termination of the student's IEP/IFSP.
- C. The ESU and the District agree to abide by the mandated procedures for identification, verification, placement, development of the individualized program, inspection and review of student records, and other requirements as specified in 92 NAC 51, 92 NAC 52, Regulations and Standards for Special Education Programs Nebraska State Department of Education, Federal Regulations 20 U.S.C. 1401 *et seq.* (Individuals with Disabilities Education Act, (IDEA)).
- D. Special education programs or services which extend beyond the regular school year will be provided by the ESU upon request by the District. Said costs of such extended programs are not included in the cost schedule identified in item two of this contract. Extended programs shall be covered by separate contract.

IN WITNESS WHEREOF the parties have executed this Agreement on the last date written below.

**ESU 16**

**DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: James McGown

Name: \_\_\_\_\_

Title: Administrator

Title: Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## SPED EXHIBIT A

### 1. Payments/Payment Schedule

A. The District will pay for the services that the District elects to be made available by the ESU to the District and for services rendered as follows:

(1) The estimated total cost of the services that the ESU will provide to the district is \$126,874. The District shall pay one-eighth of this amount (or \$15,859.25) to be invoiced on the 25th of each month, beginning September 25, 2024 through April 25, 2025.

(2) By March 1, 2024, the District shall notify the ESU of the services that the District desires to be made available to the District by the ESU. If the District elects to have services made available, then the ESU shall notify the District of the District's anticipated proportionate expense, and the District shall pay over seven months its proportionate share of such services.

(3) The District shall also pay for the actual cost of services rendered under this Agreement. Therefore, on the final bill, invoiced on April 25th, the ESU shall make any necessary adjustments caused by prior overpayment or underpayment and issue a final billing statement accordingly.

(4) The final billing statement to the District shall serve as a final reconciliation of the amounts due from the District to the ESU.

B. The District agrees to pay the ESU for all amounts due within thirty (30) days of receipt of invoice.

C. The procedure for billing and payment for services products and deliverable shall be as specified in this exhibit.

## 2. Service Rates

### EARLY CHILDHOOD SERVICES

<u>SERVICE</u>	<u>SERVICE CODE</u>	<u>AMOUNT</u>
Early Childhood Special Educator	4011	\$0
Early Childhood Speech Therapy	4001	\$32967
Occupational Therapy	4006	\$3395
Physical Therapy	4005	\$4618
	<i>CONTRACT TOTAL:</i>	<i>\$40,980</i>

### LEVEL I SERVICES

<u>SERVICE</u>	<u>SERVICE CODE</u>	<u>AMOUNT</u>
Speech Therapy	4001	\$48684
Speech Therapy Supplies	N/A	\$1000
Speech Therapy Equipment		\$1000
School Psychologist	1002	\$0
Teacher Consultant	2001	\$0
Audiology	1003	\$870
Deaf Education Consultant	2014	\$0
Occupational Therapy	4006	\$19237
Physical Therapy	4005	\$13855
Mental Health Counselor	4071	\$0
Inservice	7001	\$500
Indirect Costs	N/A	\$259
Program Supervision	0001	\$0
Student Record System (SRS)	7003	\$489
	<i>CONTRACT TOTAL:</i>	<i>\$85,894</i>

**CONTRACT GRAND TOTAL: \$126,874**

\_\_\_\_\_  
District Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ESU Administrator Signature

\_\_\_\_\_  
Date



## EXHIBIT B

### EARLY CHILDHOOD SPECIAL EDUCATION (ECSE) PROGRAM

1. The ESU shall employ and provide an ECSE teacher, speech pathologist, occupational therapist, physical therapist, and school psychologist to provide services to the District's qualified children as required by each child's Individualized Family Service Plan (IFSP)/Individual Education Program (IEP), applicable laws and regulations, the Agreement, and this Exhibit. These are special education programs and related services designed to serve children below age five with verified disabilities, including: preschool classroom instruction, home instruction, instruction in hospitals and institutions and in other settings by the Early Childhood Special Education Team and evaluation, assessment, identification, and verification by the team.
2. Services that are ***not included*** in the ECSE Program but that are available under an additional contract include audiology services, vision and deaf education. Other special education services or other services required by or listed in Rule 51 or Rule 52 that are not listed in this Exhibit or any other Exhibit are not part of the Agreement.
3. The District shall pay its proportionate share for the costs incurred by the ESU to provide and make available the ECSE teams instructional services, which shall include salary, all applicable taxes, retirement, mileage, fringe benefits, and professional development. The amount of services contracted will be based on the number of children receiving services at the approved rate for early childhood instruction, speech, occupational therapy and/or physical therapy at the average cost of services per child for the District. Preparation time will be the same as that of the District's teaching staff. The special education services provided under the ECSE Program shall be billed at NDE's approved rate or, if none, as provided in Exhibit A.
4. Instructional materials and equipment will be purchased by the ESU for use by the ESU employees providing services under this Agreement. All instructional materials and equipment will be purchased for use on a regional basis with all school districts receiving ECSE services from the ESU.
5. The ESU shall assist with the development and submission of reports, budget documents, and payment applications to NDE as requested by the District.



## EXHIBIT C

### SPEECH THERAPY

1. The ESU will employ and provide a speech language pathologist (SLP) and additional qualified individuals to provide speech therapy services to the District's qualified students as required by each student's Individualized Family Service Plan (IFSP)/Individual Education Program (IEP), applicable laws and regulations, the Agreement, and this Exhibit. The SLP will provide assistance to the District to develop, review, and revise IEPs and IFSPs. This includes attendance at all required IEP/IFSP meetings by the SLP as required by Rules 51/52 or as reasonably requested by the District.
2. The District will provide the necessary space for the ESU employee to provide the services to identified students. The District shall draft a schedule for the ESU employee which shall be subject to ESU approval.
3. The District shall pay its proportionate share for the costs incurred by the ESU to provide and make available the SLP's instructional services, which shall include salary, all applicable taxes, retirement, mileage, fringe benefits, and professional development. The amount of services contracted will be based on the days per week the speech pathologist has provided services to the district in the previous school year. Preparation time will be the same as that of the District's teaching staff. The special education services provided under the SLP Program shall be billed at NDE's approved rate or, if none, as provided in Exhibit A.
4. The ESU will provide a list of students served and lessons taught to the District upon request.
5. School districts shall be responsible for providing, arranging, and/or paying for any student transportation if speech therapy services are provided at non-District locations.
6. A collaborative service delivery model will be provided upon the District's request. If the collaborative model is implemented, the District will provide the necessary release time to assure success of the program.
7. Speech-language pathologists will be subject to the direction of the District administrators while providing services to the District under the Agreement or this Exhibit.

## EXHIBIT C

8. As part of the Agreement cost/charge, the ESU will budget and bill up to \$50.00 per enrolled student for instructional materials and up to \$50.00 per enrolled pupil for equipment. An additional \$400.00 will be included for regional purchase of materials and equipment. The District shall be responsible for the purchase and/or cost of any materials or equipment that are required to provide speech therapy to its students. The ESU will make purchases on behalf of the District upon request and upon submission of a requisition sheet. Monthly billings from the ESU will reflect instructional materials and equipment purchased for the District along with other contract costs. The district may increase or decrease the budgeted amounts, and this increase or decrease will be reflected in the charge to the District. Only District-approved amounts will be purchased with your projected budget for instructional materials and equipment. Only instructional materials or equipment that are not included in the regional buy become and remain the property of your school district. Consumable materials necessary for instruction including, but not necessarily limited to, paper and writing utensils, will be made available by the schools requiring the materials.

## EXHIBIT F

### AUDIOLOGY

1. The ESU will provide assistance to the District with students who might have hearing concerns. The Audiologist is responsible for providing a comprehensive diagnostic evaluation.
2. The District, with assistance from the ESU, shall obtain informed consent from the parent of the child as required by Rule 51/52 before any comprehensive diagnostic testing is done in a soundproof booth.
3. All testing instruments and materials necessary for evaluation, assessment, identification, and verification shall be provided by the ESU without any additional cost or charge to the District.
4. The District shall pay its proportionate share for the costs incurred by the ESU to provide and make available the Audiology services, which shall include salary, all applicable taxes, retirement, mileage, fringe benefits, and professional development. The formula distribution is based on the District's October 1 membership, and includes a weighted student formula. The special education services provided under the Audiology Program shall be billed at NDE's approved rate or, if none, as provided in Exhibit A.



## EXHIBIT H

### OCCUPATIONAL THERAPIST/PHYSICAL THERAPIST

1. The ESU will contract and provide an Occupational Therapist & Physical Therapist and additional qualified individuals to provide evaluation and services to the District's qualified students in the area of fine and gross motor movement, birth through age 21 as required by each student's Individualized Family Service Plan (IFSP)/Individual Education Program (IEP), applicable laws and regulations, the Agreement, and this Exhibit. The OT/PT will provide assistance to the District to develop, review, and revise IEPs and IFSPs. This includes attendance at all required IEP/IFSP meetings by the OT/PT as required by Rules 51/52 or as reasonably requested by the District.
2. The District will provide the necessary space for the ESU employee to provide the services to identified students.
3. The ESU will provide a list of students served and service provided to the District upon request.
4. School districts shall be responsible for providing, arranging, and/or paying for any student transportation if OT/PT services are provided at non-District locations.
5. Services will be provided in a direct and indirect model. Collaboration is done with regular classroom teachers and resource teachers, parents, and paraeducators.
6. OT/PT will be subject to the direction of the District administrators while providing services to the District under the Agreement or this Exhibit.
7. The District shall pay its proportionate share for the costs incurred by the ESU to provide and make available the OT/PT services. The OT/PT services are contracted through the ESU from an outside agency. The formula distribution is based on the time per month the OT/PT has spent in providing services to the district on a monthly basis from the previous school year. The amount of time is split between early childhood and school age based on the percentage of students in the program for early childhood or school age. The special education services provided under the OT/PT Program shall be billed at NDE's approved rate or, if none, as provided in Exhibit A.



## EXHIBIT I

### IN-SERVICE TRAINING

1. The ESU shall employ, retain, and/or provide a qualified individual or individuals to train District employees regarding the requirements of 92 NAC 51, 92 NAC 52, the Special Education Act (NEB. REV. STAT. § 79-1110 through 79-1167), the Individuals with Disabilities Education Act (IDEA - 20 U.S.C. 1401 *et seq.*), and corresponding regulations.
2. The District will coordinate the release time necessary for ESU and District personnel to attend and participate in In-Service Training.
3. The District administration will assist the ESU to arrange specific onsite in-service activities for District personnel.
4. The ESU will prepare any additional contracts necessary to provide In-Service Training to District employees.
5. The ESU will make payments to workshop presenters, including mileage, meal allowance, presenter fees, and necessary workshop materials. The actual cost of the workshop will be reflected in the registration fee that is billed by the ESU to the District.
6. The ESU will provide In-Service Training only to a District that has children who have been identified and verified and are receiving special education.
7. The ESU's suggested budget of \$500.00 per school will entitle the District to about ten hours of special education In-Service Training. The district may increase or decrease the budgeted amounts, and this increase or decrease will be reflected in the charge to the District. Inservice training will only be billed to districts when staff attend a training session.
8. An additional amount for the technology cost for the Student Record System (SRS) will be charged, based on the number of students in your District. The SRS fee is billed to the ESU through the Educational Service Unit Coordinating Council (ESUCC), and that fee is then charged to each district.



## EXHIBIT J

### INDIRECT COSTS

1. The District will share in the costs of special education services that are non-reimbursable through the Department of Education. Examples of non-reimbursable costs include, but are not limited to, building rentals and office equipment used for administrative purposes.
2. The Nebraska Department of Education outlines the allowable and reimbursable costs for Special Education services in Rule 51. The allowable and reimbursable costs for special education services are restricted to the following items (as may be amended or modified by NDE), which shall be documented and are subject to audit:
  - A. Salaries of special education personnel as per 92 NAC 51-010 and clerical personnel directly associated with special education services;
  - B. School district or approved cooperative share of fringe benefits for the special education staff:
    - a. Fringe benefits shall be limited to social security, retirement programs, workers' compensation, health, life, long term disability and unemployment insurance.
  - C. Inservice costs directly related to the special education programs provided that:
    - a. Allowable inservice expenditures are costs directly related to special education programs. Allowable activities must be designed to contribute to the professional growth and competence of staff serving children with a disability and their parents through workshops, demonstrations, and school visits. Tuition and expenses of attending special education courses for college credit are not allowed.
    - b. Allowable costs include: presenter fees and expenses; mileage; board and room of staff to attend inservice programs; costs of substitutes for staff attending inservice programs; cost of inservice programs which directly assist special and regular educators in providing appropriate programs for children with a verified disability in their classrooms; and costs of special education workshop attendance.
    - c. Costs of attending meetings conducted by organizations where only organizational business is conducted is not an allowable reimbursable expense.
  - D. Travel costs incurred by the ESU's special education staff in delivering the special education program and services.

## EXHIBIT J

E. Instructional equipment including assistive technology devices and equipment, supplies and publications necessary to aid the child in accomplishing the goals and objectives of the individual education program (IEP)/IFSP are allowable reimbursable costs under this Chapter. The equipment, supplies and publications shall be used by the child in association with the implementation of the child's IEP or evaluation. This shall also include equipment, supplies and publications used by staff when instructing a child with a verified disability; when evaluating a child who is suspected of having a disability; or when reevaluating a child with a verified disability. Allowable and reimbursable costs shall include printing, publication and postage costs that are necessary to carry out the provisions of this Chapter. This shall not include equipment, supplies and publications used by staff for administrative purposes. This shall not include personal equipment and supplies or life support equipment. When equipment is used for purposes other than for special education, the school district or approved cooperative shall only claim the applicable prorated portion for special education payment.

## EXHIBIT K

### SPECIAL EDUCATION DIRECTOR FOR PROGRAM SUPERVISION

1. The ESU will employ, retain, and/or provide a qualified individual or individuals to serve as the District's Special Education Director and to provide the District with Program Supervision regarding the District's special education programs established and maintained under 92 NAC 51, 92 NAC 52, the Special Education Act (NEB. REV. STAT. § 79-1110 through 79-1167), the Individuals with Disabilities Education Act (IDEA - 20 U.S.C. 1401 *et seq.*), and corresponding regulations.
2. The Special Education Director will provide the following services:
  - A. Special assistance and information in completion of necessary forms for final financial reimbursement and budgets, IDEA Consolidated Grant, Maintenance of Effort (MOE) reports, SRS/ADVISER upload, etc. for each school year, as required by NDE.
  - B. Coordinates all special education services available through the ESU such as assistance on referrals, placement, student progress and transportation.
  - C. Arrange appropriate staffing in each of the Special Education programs provided by the ESU.
  - D. Assist District special education teachers with concerns that arise from student IEPs, curriculum planning, caseload size, SATs, transition requirements, Rule 51 compliance, SRS, etc.
  - E. Supervision and evaluation of all ESU personnel involved in the delivery of special education services. (this cost is included within each contracted program at 8%)
  - F. Additional services required by Rule 51, Rule 52, IDEA, or the Nebraska Special Education Act or otherwise reasonably requested by the District.
3. The ESU will provide the District with a more detailed description of the program and services offered under this Exhibit upon District request.
4. The District shall pay its proportionate share for the costs incurred by the ESU to provide and make available the Program Supervision services, which shall include salary, all applicable taxes, retirement, mileage, fringe benefits, and professional development. The formula distribution is based on the time per month the Special Education Director has spent in providing services either in district or office time for the district on a monthly basis from the previous school year. The special education services provided under the Special Education Director Program shall be billed at NDE's approved rate or, if none, as provided in Exhibit A.

## EXHIBIT K

5. Districts with their own Director of Special Education will pay for services outlined in paragraph 2.E. only. The cost of this service is built into each of the contracted programs at 8% of the cost of the program.

SCOTT JONES  
*Network Operations Director*

ALISON SMITH  
*Teaching & Learning Director*

KRIS ELM SHAEUSER  
*Director of Special Services*



JAMES MCGOWN  
*Administrator*

314 West 1<sup>st</sup>  
Ogallala, NE 69153

Phone: 308-284-8481  
Fax: 308-284-8483

1221 West 17<sup>th</sup> Street  
North Platte, NE 69101

Phone: 308-534-2416  
Fax: 308-534-5870

RE: 2024-25 Contract for Distance Educational Services with Southwest Nebraska  
Distance Education Network.

Enclosed is a contract for Distance Educational Services with ESU 16.

ESU 16 will continue to contract for the Distance Educational Services offered by the Southwest Nebraska Distance Education Network. Contract pricing will remain at the same rate as the 2023-24 contracting.

We look forward to any input you have in regard to the network and would like to thank you in advance for your continued involvement with SNDEN.

Thank you,

A handwritten signature in black ink, appearing to read 'Scott Jones', is written over a white background.

Scott Jones  
SNDEN Director

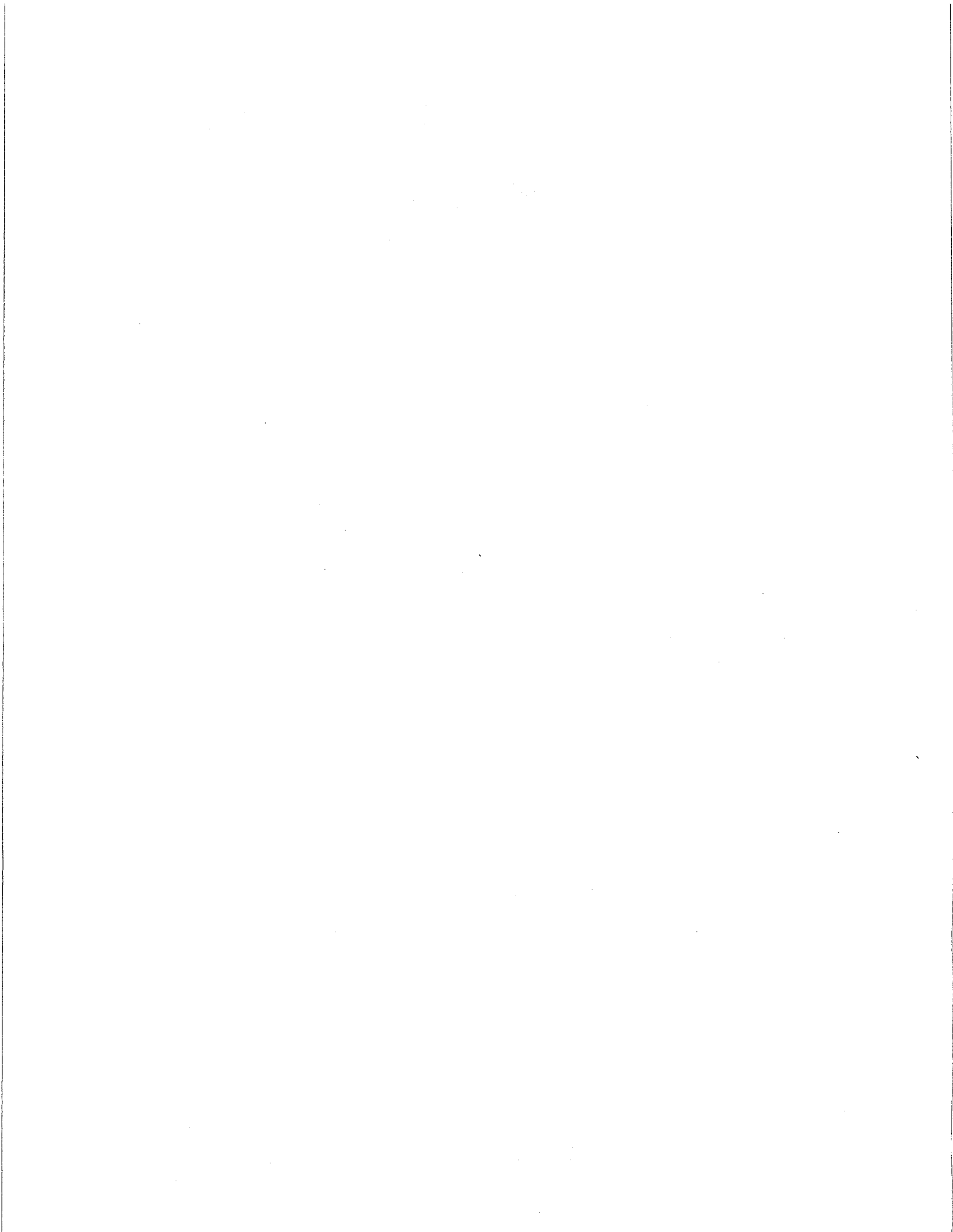
Enclosures (1) Contract for Distance Educational Services

BOARD OF DIRECTORS BY DISTRICT:

# 1 Julie Boettcher, Hershey  
# 2 Rodney Rayburn, Brady  
# 3 Bill McGahan, North Platte  
# 4 Robert Jones, Stapleton

# 5 Cheryl Bales, North Platte  
# 6 Grant Creager, North Platte  
# 7 Barb Petersen, North Platte  
# 8 Margaret "Sooky" Marks, Mullen

# 9 Judy Seger, Wallace  
# 10 Bill Eakins Paxton  
# 11 John Frates, Brule  
# 12 Eileen Ohm, Arthur



## EDUCATIONAL SERVICE UNIT NO. 16

### Telecommunications/Distance Education Contract

#### ESU 16- (Southwest Nebraska Distance Education Network)

THIS AGREEMENT is entered into by and between Educational Service Unit No. 16 ("ESU 16"), and Paxton Consolidated Schools ("District").

In consideration of the mutual covenants, the parties agree as follows:

**1. Scope of the Contract.** ESU 16 ESU 16 shall provide to the District "Distance Educational Services" which may include, but are not limited to, the following:

- *Maintaining and supporting the transport of audio and video on the IP network.*
- *Maintaining and supporting IP codec.*
- *Maintaining and supporting distance education classroom equipment including all other related hardware.*
- *Maintaining and supporting the scheduling and clearinghouse software in the distance learning classroom.*
- *Providing network and program coordination.*
- *Providing network scheduling of classes and events.*
- *Providing instructor training for teachers, administrators, other staff, and community members using the distance learning classroom.*
- *Providing troubleshooting expertise on IP video network.*

**2. Payment Terms/Payment Schedule.** The District shall pay ESU 16 for the 2024-25 school year TWENTY-THREE THOUSAND DOLLARS (\$23,000.00) per distance learning site used by the District no later than September 15, 2024. The District has one distance learning site(s), and thus, the District shall pay ESU 16 a total of \$23,000.00 for the 2024-25 school year ("Yearly Payment"). Upon mutual written agreement, the parties may adjust the Yearly Payment before such payment is due to reflect the prospective costs ESU 16 may incur in providing Distance Learning Services to the District during the next coming year. **[Note: The Yearly Payments are**

in consideration for only the Distance Educational Services provided by ESU 16 as set forth in section 1 of this Agreement. ESU 16 may, to the extent allowed by law, pass through to the District the non-discount charges billed to ESU 16 by other service providers for telecommunications and Internet access services rendered to the District pursuant to the District's participation in the ESU 16 Distance Learning E-rate Agreement, as authorized by the District in a Letter of Agency.]

**3. Reconciliation.** If, at the end of the term, the total amount paid by the District pursuant to this Agreement exceeds the costs incurred by ESU 16 in providing Distance Learning Services to the District during the entire term, then ESU 16 shall transfer said funds into the depreciation account for the amount in which the District's payments exceed ESU 16's costs. If, at the end of the term, the costs incurred by ESU 16 in providing Distance Learning Services to the District during the entire term exceed the amount paid by the District pursuant to this Agreement, then upon request by ESU 16, the District shall pay ESU 16 the amount in which such costs exceed the District's payments.

**4. Term.** This Agreement is effective beginning

July 1, 2024, and shall continue until 12:00 midnight (CST) on June 30, 2025, unless terminated earlier as provided by this Agreement or by law.

**5. Termination.**

A. Each party may terminate this Agreement if the other party breaches or is in default of any material obligation hereunder which default is incapable of cure, or which, being capable of cure, has not been cured within 30 days after receipt of written notice of such default or such additional cure period as the non-defaulting party may authorize in writing. Upon the termination of this Agreement, each party shall promptly return to the other party all papers, materials and other property of the other

party then in its possession, including but not limited to all work in progress as is appropriate in its then existing form to the other party.

B. ESU 16 may terminate this Agreement without cause and cease offering Distance Learning Services at any time by providing thirty (30) days written notice to the District. Upon termination under this subparagraph, ESU 16 shall reimburse the District in an amount equal to the difference between (1) the total amount the District has paid to ESU 16 pursuant to the Agreement, minus (2) the total costs incurred by ESU 16 for the Distance Learning Services provided to the District. ESU 16 shall not otherwise be liable to District.

C. The District may terminate this Agreement without cause at any time by providing thirty (30) days written notice to ESU 16. In the event the District terminates this Agreement under this paragraph 8, the District shall immediately pay ESU 16 an amount equal to the difference between (1) the sum of (a) all Yearly Payments that have become due, plus (b) all Yearly Payments that would become due if this Agreement had not been terminated hereunder, minus (2) the total amount the District has paid to ESU 16 pursuant to the Agreement.

**6. Indemnification.** The parties agree to indemnify, defend, and hold each other harmless from any and all costs and liabilities arising from a breach or noncompliance of their obligations under this Agreement. The foregoing indemnification obligation shall continue notwithstanding the expiration or termination of this Agreement.

**7. Public Records.** The parties acknowledge that both parties must comply with Neb. Rev. Stat. § 84-712 through § 84-713 and release public records as defined law upon request, which may include this Agreement and all records created and maintained in relation to this Agreement.

**8. Nondiscrimination.** The parties and all subcontractors, if any, shall not discriminate against any employee or applicant who is to be employed for performance of this Agreement with respect to his or her hire, tenure, terms,

conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.

**9. Employment Eligibility Verification.** The parties shall use a federal immigration verification system to determine the work eligibility status of employees hired on or after October 1, 2009 and who are physically performing services within the State of Nebraska. If the parties employ or contract with any subcontractor in connection with this Agreement, the contracting party shall include a provision in the contract requiring the subcontractor to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

**10. Notice.** Each party giving any Notice ("Notice") under this Agreement must give written Notice by personal delivery, registered or certified Mail (in each case, return receipt requested and postage prepaid), or nationally recognized overnight courier (with all fees prepaid.) Notice shall be sent to the following addressees at the following addresses:

ESU:           ESU No. 16  
                  Attn: Administrator  
                  314 W. First Street  
                  Ogallala, NE 69153

District:       Paxton Consolidated Schools  
                  Attn: Superintendent  
                  P.O. Box 368  
                  Paxton, NE 69155

Notice is effective only if the party giving the Notice has complied with this section.

**11. Governing Law.** This Agreement is governed by and construed in accordance with the laws of the State of Nebraska.

**12. Entire Agreement.** The Agreement is the complete and exclusive expression of the parties' agreement on the matters contained in this Agreement. All prior and contemporaneous negotiations and agreements between the parties on the matters contained in this Agreement are expressly merged into and superseded by this Agreement.

**13. Amendments and Modifications.** The parties may amend or modify this Agreement only by a signed, written agreement by both parties that identifies itself as an amendment or modification to this Agreement. No other alternations in the terms of this agreement shall be valid or binding.

**14. Third Party Beneficiaries.** This Agreement does not and is not intended to confer any rights or remedies upon any person other than the signatories.

**15. Authority to Execute Agreement.** The individuals signing below represent and warrant that they are duly authorized to execute and deliver this Agreement on behalf of their respective entity and that this Agreement is binding upon their entity in accordance with its terms.

IN WITNESS WHEREOF the parties have executed this Agreement on the last date written below.

**[FOLLOWING PAGE IS SIGNATURE PAGE]**

**ESU**

**DISTRICT**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: James McGown

Name: Del Dack

Title: Administrator

Title: Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ESU 16-(Southwest Nebraska Distance Education Network)

SCOTT JONES  
*Network Operations Director*

ALISON SMITH  
*Teaching & Learning Director*

KRIS ELM SHAEUSER  
*Director of Special Services*



JAMES MCGOWN  
*Administrator*

314 West 1st Street  
Ogallala, NE 69153

Phone: (308) 284-8481  
Fax: (308) 284-8483

1221 West 17th Street  
North Platte, NE 69101

Phone: (308) 534-2416  
Fax: (308) 534-5870

January 3, 2024

For the past three years, ESU 16 and interested school districts have entered into a contractual arrangement to provide support for the application/implementation of Title I programming. This move from a cooperative to a contractual agreement is in response to changes in the interpretation and enforcement of certain federal funds (ESSA). Our intention has been that you would not "notice/experience" any difference in the level and/or kinds of support that has historically been part of the coop agreement. We are pleased to report that for the past three years all participating districts have expended AND received full and timely reimbursement of their Title I eligible expenditures.

The ESU support particulars have been articulated in the MOU. In general we will continue to:

- a. Assist the District with development of School Wide and/or Targeted Assist Title I Planning as appropriate to the District;
- b. Assist District with development of annual grant application, submission and timely reimbursement requests;
- c. Assist the District with collecting, maintaining and reporting Time and Effort logs, Needs Assessments, on-site Title I monitoring visits, and the like;
- d. Provide appropriate ESU staff members to assist the District with monitoring and reporting;
- e. Facilitate trainings for District staff to understand monitoring, reporting and other program requirements;
- f. Make ESU staff available for any monitoring visits that occur at the District;
- g. Coordinate timely communications and updates from the Nebraska Department of Education; and
- h. Other services or supports as agreed to by both Parties.

Next Steps should you wish to proceed with the ESU 16 MOU for Title IA support would include:

1. You will be receiving 2 hard copies of the MOU. Please sign and return both. Upon receipt, I will sign and return one copy to you for your district records. Deadline to return the contract is April 30. NDE is looking for a May 15 notification from us regarding who is contracting for Title I assistance. Those districts that may decide not to contract will be able to access NDE Federal Grants staff for assistance with Title I.
2. In May, Amber Lutz, Business Manager will be emailing budget and enrollment paperwork (fillable pdfs). We do these each year. These forms are the first steps in writing each district's Title I application and creating your district budget.

BOARD OF DIRECTORS BY DISTRICT:

# 1 Julie Boettcher, Hershey  
# 2 Rodney Rayburn, Brady  
# 3 Bill McGahan, North Platte  
# 4 Robert Jones, Stapleton

# 5 Cheryl Bales, North Platte  
# 6 Judy Thompson, North Platte  
# 7 Barb Petersen, North Platte  
# 8 Margaret "Sooky" Marks, Mullen

# 9 Judy Seger, Wallace  
# 10 Bill Eakins, Paxton  
# 11 John Frates, Brule  
# 12 Eileen Ohm, Arthur

ESU will assess an administrative fee of 8% of your district allocation for contracted services provided. Please reach out if you have any questions or just need some clarification. We look forward to continuing our Title I collaboration.

James McGown

## 2024-25 TITLE IA MEMORANDUM OF UNDERSTANDING

Educational Service Unit Number 16 (the "ESU") and Paxton Consolidated Schools (the "District") (collectively, the "Parties") hereby enter into this MOU for the benefit of both Parties and to comply with applicable laws and regulations regarding Title IA and other federal funds.

**1. ESU's Support to the District.** Due to changes in the interpretation and enforcement of certain federal funds, the ESU will no longer facilitate a Title IA Cooperative for school districts within the ESU's service area. Instead, the ESU and District intend to contract for the ESU to assist the District with its obligations related to its Title IA and other federal funds. As such, the ESU will continue to provide the same supports and assistance to the District as the ESU has historically provided, including the following:

- a. Assist the District with development of School Wide and/or Targeted Assist Title I Planning as appropriate to the District;
- b. Assist District with development of annual grant application, submission and timely reimbursement requests;
- c. Assist the District with collecting, maintaining and reporting Time and Effort logs, Needs Assessments, on-site Title I monitoring visits, and the like;
- d. Provide appropriate ESU staff members to assist the District with monitoring and reporting;
- e. Facilitate trainings for District staff to understand monitoring, reporting and other program requirements;
- f. Make ESU staff available for any monitoring visits that occur at the District;
- g. Coordinate timely communications and updates from the Nebraska Department of Education; and
- h. Other services or supports as agreed to by both Parties.

**2. District's Payment to the ESU.** In exchange for the ESU's supports, services and staff time, the District will pay to the ESU an administrative fee of 8% of the district's Title IA allocation. Such payment shall be made to the ESU by October 25, 2024. If the District fails to make such payment, then the ESU may, with or without notice, decline to provide the services and supports identified in this MOU.

**3. Other Services.** The Parties agree that this MOU is intended to be a guiding document, and not a detailed or itemized list of every service and support that the ESU will provide to the District. As such, the Parties agree to work together to identify what additional services and supports the ESU will provide to the District, and whether any such additional services and supports will necessitate an increased administrative fee to be paid by the District to the ESU. Both Parties agree that all such discussions will be conducted in good faith and in the best interests of both Parties.

**4. Risk and Liability.** Since the ESU will not operate the Title IA Cooperative any longer, the District hereby expressly acknowledges and agrees that it will indemnify and hold

harmless the ESU from any fine, penalty or other sanction related to the District's receipt, use, monitoring, or reporting of Title IA or other federal funds. To the extent that the ESU incurs or has been advised that the ESU must pay any fine, penalty or other sanction related to the District's receipt, use, monitoring, or reporting of Title IA or other federal funds, then the District agrees to reimburse the ESU in the amount of such fine, penalty or sanction within 30 days of the ESU's payment of such fine, penalty or other sanction.

**5. Termination.** Either Party may immediately terminate this MOU upon written notice to the other Party.

**6. Lawful Provisions.** In the event that any provision of this MOU is deemed unlawful or contrary to any statute, regulation, or guidance by any applicable state or federal agency, such provision shall automatically be null and void but the remainder of this MOU shall remain in full force and effect.

**EDUCATIONAL SERVICE UNIT 16**

**PAXTON CONSOLIDATED SCHOOLS**

By: \_\_\_\_\_  
Name: James McGown  
Title: Administrator  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## 2024-25 TITLE IA MEMORANDUM OF UNDERSTANDING

Educational Service Unit Number 16 (the "ESU") and Paxton Consolidated Schools (the "District") (collectively, the "Parties") hereby enter into this MOU for the benefit of both Parties and to comply with applicable laws and regulations regarding Title IA and other federal funds.

**1. ESU's Support to the District.** Due to changes in the interpretation and enforcement of certain federal funds, the ESU will no longer facilitate a Title IA Cooperative for school districts within the ESU's service area. Instead, the ESU and District intend to contract for the ESU to assist the District with its obligations related to its Title IA and other federal funds. As such, the ESU will continue to provide the same supports and assistance to the District as the ESU has historically provided, including the following:

- a. Assist the District with development of School Wide and/or Targeted Assist Title I Planning as appropriate to the District;
- b. Assist District with development of annual grant application, submission and timely reimbursement requests;
- c. Assist the District with collecting, maintaining and reporting Time and Effort logs, Needs Assessments, on-site Title I monitoring visits, and the like;
- d. Provide appropriate ESU staff members to assist the District with monitoring and reporting;
- e. Facilitate trainings for District staff to understand monitoring, reporting and other program requirements;
- f. Make ESU staff available for any monitoring visits that occur at the District;
- g. Coordinate timely communications and updates from the Nebraska Department of Education; and
- h. Other services or supports as agreed to by both Parties.

**2. District's Payment to the ESU.** In exchange for the ESU's supports, services and staff time, the District will pay to the ESU an administrative fee of 8% of the district's Title IA allocation. Such payment shall be made to the ESU by October 25, 2024. If the District fails to make such payment, then the ESU may, with or without notice, decline to provide the services and supports identified in this MOU.

**3. Other Services.** The Parties agree that this MOU is intended to be a guiding document, and not a detailed or itemized list of every service and support that the ESU will provide to the District. As such, the Parties agree to work together to identify what additional services and supports the ESU will provide to the District, and whether any such additional services and supports will necessitate an increased administrative fee to be paid by the District to the ESU. Both Parties agree that all such discussions will be conducted in good faith and in the best interests of both Parties.

**4. Risk and Liability.** Since the ESU will not operate the Title IA Cooperative any longer, the District hereby expressly acknowledges and agrees that it will indemnify and hold

harmless the ESU from any fine, penalty or other sanction related to the District's receipt, use, monitoring, or reporting of Title IA or other federal funds. To the extent that the ESU incurs or has been advised that the ESU must pay any fine, penalty or other sanction related to the District's receipt, use, monitoring, or reporting of Title IA or other federal funds, then the District agrees to reimburse the ESU in the amount of such fine, penalty or sanction within 30 days of the ESU's payment of such fine, penalty or other sanction.

**5. Termination.** Either Party may immediately terminate this MOU upon written notice to the other Party.

**6. Lawful Provisions.** In the event that any provision of this MOU is deemed unlawful or contrary to any statute, regulation, or guidance by any applicable state or federal agency, such provision shall automatically be null and void but the remainder of this MOU shall remain in full force and effect.

**EDUCATIONAL SERVICE UNIT 16**

**PAXTON CONSOLIDATED SCHOOLS**

By: \_\_\_\_\_  
Name: James McGown  
Title: Administrator  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## 2024-25 SPECIAL EDUCATION AND TRAINING SERVICE AGREEMENT

THIS AGREEMENT is entered into by and between McConnell Psychological Solutions, PC; and Paxton Consolidate Schools ("District").

In consideration of mutual covenants, the parties agree as follows:

1. **Term.** This agreement is effective for the 2024-25 school year which begins on or about August 15, 2024 and shall continue until on or about August 14, 2025, unless terminated earlier as provided by the Agreement or by law.
2. **Payment Terms/Payment Schedule.**  
See Exhibit A
3. **Scope of the Contract.** McConnell Psychological Solutions shall provide to the District the special education services and training services as defined and specified in this contract. Exhibits B, C, D, E, and F.
4. **Acknowledgement.** The parties acknowledge that although state law authorizes the District to contract with outside providers to provide special education programs and support services, state law also indicates that the District ultimately remains responsible for compliance with state and federal laws and regulations for programs for children with disabilities.
5. **Termination.** Each party may terminate this Agreement if the other party breaches or in default of any material obligation hereunder which default is incapable of cure, or which, being capable of cure, has not been cured within 30 days after receipt of written notice of such default or such additional cure period as the non-defaulting party may authorize in writing. Upon the termination of this Agreement, each party shall promptly return to the other party all papers, materials and other property of the other party then in its possession, including but not limited to all work in progress as is appropriate in its then existing form to the other party.
6. **Indemnification.** To the extent permitted by applicable law, but without waiving any rights under any applicable state governmental immunity act, the parties agree to indemnify, defend, and hold each other harmless from any and all costs and liabilities arising from a breach or noncompliance of their obligations under this Agreement. Where both Parties, including their respective employees or agents, participated in the liability causing event, each Party shall contribute to the common liability a pro rata share based upon its relative degree of fault. The foregoing indemnification obligation shall continue notwithstanding the expiration or termination of this Agreement.
7. **Public Records.** The parties acknowledge that both parties must comply with Neb. Rev. Stat. § 84-712 through § 84-713 and release public records as defined law upon request, which may include this Agreement and all records created and maintained in relation to this Agreement.
8. **Nondiscrimination.** The parties and all subcontractors, if any, shall not discriminate against any employee or applicant who is to be employed for performance of this Agreement with respect to his or her hire, tenure, terms, conditions, or privileges or employment, because of his race, color, religion, sex, disability, or national origin.
9. **Employment Eligibility Verification.** The parties shall use a federal immigration verification system to determine the work eligibility status of employees hire on or after October 1, 2009 and who are physically performing services within the State of Nebraska. If the parties employ or contract with any subcontractor in connection with this Agreement, the contracting party shall include a provision in the contract requiring the subcontractor to use a federal immigration

verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

- 10. Confidential Information and Releases.** Student records of the District are subject to the federal Family Educational Rights and Privacy Act (FERPA). The District shall be responsible to obtain releases under FERPA as needed to refer and coordinate services with McConnell Psychological Solutions and to disclose or permit McConnell Psychological Solutions staff to access protected records. Records of McConnell Psychological Solutions are generally subject to the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). McConnell Psychological Solutions shall be responsible to obtain authorizations under HIPAA as needed to disclose or permit his staff to access protected health information.
- 11. Assignment.** This Agreement binds the parties and their respective successors and assignees. McConnell Psychological Solutions shall not assign or otherwise dispose of this Agreement or any duty, right, or responsibility contemplated in this Agreement to any other person without the previous written consent of the District.
- 12. Drug/Alcohol/Tobacco/Weapons Free Workplace.** McConnell Psychological Solutions and its subcontractors, if any, shall not manufacture, sell, distribute, dispense, possess or use controlled substances or marijuana, as defined by Nebraska law, during the performance of this Agreement while on District premises or at District related functions. McConnell Psychological Solutions and all subcontractors, if any, shall not possess any weapon, as defined by Nebraska law and the federal "Drug-Free Schools Act," on District property or at District related functions. McConnell Psychological Solutions and all subcontractors, if any, also shall adhere to all District's policies and regulations that prohibit the possession, distribution, sale, dispensation, or use of any alcohol or tobacco products while on District premises or at District related functions.
- 13. Insurance.** McConnell Psychological Solutions shall secure and keep in force during the term of this Agreement the following insurance coverages from insurance companies or government self-insurance pools authorized to do business in Nebraska: **employer's liability and professional liability/malpractice** a minimum of one million dollars per incident and three million in aggregate liability coverage and **workers compensation (if applicable)** meeting all statutory requirements. McConnell Psychological Solutions shall furnish a certificate of insurance to the undersigned District representative prior to commencement of this Agreement. Failure to provide and maintain insurance as required in this agreement is a material breach of contract entitling the District to terminate this Agreement immediately.
- 14. Compliance with Laws and Regulations.** McConnell Psychological Solutions agrees that it shall perform the work called for herein in full compliance with any and all applicable laws, rules and regulations adopted or promulgated by any governmental agency or regulatory body, including the laws of any state or administrative body which may have jurisdiction over Dr. McConnell and McConnell Psychological Solutions employees and agents. McConnell Psychological Solutions assumes full responsibility for the payment of all contributions, taxes or assessments, which may be required by any state or nation as to all employees engaged in the performance of work hereunder. McConnell Psychological Solutions covenants to save the District harmless from any and all liability for state or federal taxes, workers' compensation contributions, and or any other tax liability or assessment now or subsequently imposed on the School District by reason of this Agreement and the services hereunder.

**15. Notice.** Each party giving any notice ("Notice") under this Agreement must give written Notice by personal delivery, registered or certified Mail. Notice shall be sent to the following addressees at the following addresses:

McConnell Psychological Solutions  
Dr. Luke McConnell, PHD  
9286 N. North River Rd  
Hershey, NE 69143

District: Del Dack  
Attn: Superintendent  
308 North Elm Street  
Paxton, NE 69155

Notice is effective only if the party giving the Notice has complied with this section.

**16. Governing Law.** This Agreement is governed by and construed in accordance with the laws of the State of Nebraska.

**17. Entire Agreement.** The Agreement is the complete and exclusive expression of the parties' agreement on the matters contained in this Agreement. All prior and contemporaneous negotiations and agreements between the parties on the matters contained in this Agreement are expressly merged into and superseded by the Agreement.

**18. Amendments and Modifications.** The parties may amend or modify this Agreement only by a signed, written agreement by both parties that identifies itself as an amendment or modification to this Agreement. No other alternations in the terms of this agreement shall be valid or binding.

**19. Third Party Beneficiaries.** This Agreement does not and is not intended to confer any rights or remedies upon any person other than the signatories.

**20. Authority to Execute Agreement.** The individuals signing below represent and warrant that they are duly authorized to execute and deliver this Agreement on behalf of their respective entity and that this Agreement is binding upon their entity in accordance with its terms.

**21. Miscellaneous.**

- a. All special education and related services provided under the terms of this Agreement shall be by staff who are licensed and endorsed to provide such services in accordance with Nebraska state law, rules and regulations, or who are otherwise qualified, trained, or authorized by law to provide such services.
- b. A student's special education program shall not be changed or terminated without a meeting of the student's IEP/IFSP Team which results in changes to or termination of the student's IEP/IFSP.
- c. McConnell Psychological Solutions and the District agree to abide by the mandated procedures for identification, verification, placement, development of the individualized program, inspection and review of student records, and other requirements as specified in 92 NAC 51, 92 NAC 52, Regulations and Standards for Special Education Programs Nebraska State Department of Education, Federal Regulations 20 U.S.C. 1401 et seq. (Individuals with Disabilities Education Act, (IDEA)).
- d. Special education programs or services which extend beyond the regular school year will be provided by McConnell Psychological Solutions upon request by the District. Said

costs of such extended programs are not included in cost schedule identified in item two of this contract. Extended programs shall be covered by separate contract.

**[NEXT PAGE IS SIGNATURE PAGE]**

IN WITNESS WHEREOF the parties have executed this Agreement on the date last date written below.

**22. Dr. Luke McConnell**

**23. By:** \_\_\_\_\_

**24. Name:** \_\_\_\_\_

**25. Title:** \_\_\_\_\_

**26. Date:** \_\_\_\_\_

**DISTRICT:**

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **EXHIBIT A**

1. Payment Schedule
  - a. The District will pay for services identified in Exhibit A and provided by McConnell Psychological Solutions under this Agreement as follows:
  - b. The District will pay \$44,857 for services identified in Exhibit B, C, D and E
  - c. The District will pay \$17,917 for services identified in Exhibit F
  - d. The District will pay \$4,080 for services identified in Exhibit G
  - e. The District will make monthly payments of \$5,571 starting on September 15, 2024 through August 15, 2025.

## **EXHIBIT B SCHOOL PSYCHOLOGY**

1. McConnell Psychological Solutions will provide assistance to the District with the identification of children with disabilities, multidisciplinary teams and reporting of diagnostic data for ages five through 21 by a school psychologist. These services include initial evaluation and assessment, reevaluation as allowed by Rules 51/52, verification/eligibility determination, and multidisciplinary evaluation team (MDT) requirements.
2. The District, with assistance from McConnell Psychological Solutions, shall obtain informed consent from the parent of the child as required by Rule 51/52 before any evaluation is conducted.
3. McConnell Psychological Solutions will assist the District in conducting Manifestation Determinations and Functional Behavioral Assessments in the context of Disciplinary Removals of Children with Disabilities.
4. All Testing instruments and materials necessary for evaluation, assessment, identification, and verification shall be provided by McConnell Psychological Solutions without any additional cost or charge to the District.
5. McConnell Psychological Solutions will prorate the charges under the Agreement or this Exhibit for time actual programs or services were delivered to the children in the District if program or service requirements change during the year.

## **EXHIBIT C TEACHER CONSULTANT AGREEMENT PROGRAMS**

1. McConnell Psychological Solutions will provide Behavior Consultant services to District Staff in meeting the unique needs of students, for program planning and compliance with students with low-incidence disabilities IEP and applicable laws and regulations.
2. These services can include but are not necessarily limited to, the following:
  - Assist paraprofessionals and classroom teachers in program planning, in-service training, observation, consultation and collaboration, modify curriculum and provide resources for checkout and evaluation the effectiveness.
  - Assist with students having behavioral and/or emotional difficulty in the school system, developing behavioral intervention plans for IEPs and promotes modification and adaptation of regular classrooms.

- Provide assistance to the District to develop, review and revise IEPs and IFSPs. This includes attendance to all required IEP/IFSP meetings as deemed appropriate and as required by Rule 51/52 or as reasonably requested by the District.
3. Consultation services will be coordinated with the Administrator for each district.
  4. McConnell Psychological Solutions will provide the District with a detailed description of the program and services offered and the number of students receiving such service upon District request.
  5. The formula distribution is based on the District's average daily membership and includes a weighted student fee.

#### **Exhibit D**

##### **School Counselor Training and Clinical Consultation**

McConnell Psychological Solutions will provide 4, ½ day in-services to school counselors and direct clinical consultation each month to address building capacity to assist students with mental health needs.

#### **Exhibit E**

Provide additional Clinical Psychological Services as needed to include the following for staff and students:

- Substance Abuse Evaluations
- Risk/Threat Assessments
- Anger Management
- Safety Plans

#### **Exhibit F**

##### **Special Education Director for Program Supervision**

1. McConnell Psychological Solutions, P.C., will employ, retain, and/or provide a qualified individual or individuals to serve as the District's Special Education Director and to provide the District with Program Supervision regarding the District's special education programs established and maintained under 92 NAC 51, 92 NAC 52, and the Special Education Act (NEB. REV. STAT. 79-1110 through 79-1167), the Individuals with Disabilities Education Act (IDEA – 20 U.S.C. 1401 **et seq.**), and corresponding regulations.
2. The Special Education Director will provide the following services:
  - a. Special assistance and information in completion of necessary forms for final financial reimbursement and budgets, IDEA Consolidated Grant, SRS/ADVISER upload, etc. for each school year, as required by NDE.
  - b. Coordinates all special education services available through the District and ESU such as assistance on referrals, placement, student progress and transportation.
  - c. Arrange appropriate staffing and Multidisciplinary Team conferences.

- d. Assist District special education teachers with concerns that arise from student IEPs, curriculum planning, caseload size, SATs, transition requirements, Rule 51 compliance, SRS, etc.
- e. Assist the District with supervision of personnel involved in delivery of special education services.
- f. Additional services required by Rule 51, Rule 52, IDEA, or the Nebraska Special Education Act or otherwise reasonably requested by the District.

### **Exhibit G**

#### **Early Childhood (Birth to 5) Psychological/Behavioral Services and Program Supervision**

1. McConnell Psychological Solutions will provide psychological/behavioral services to the District to assist with the identification of children with disabilities, multidisciplinary teams and reporting of diagnostic data for ages birth to five by a school psychologist. These services include initial evaluation and assessment, reevaluation as allowed by Rules 51/52, verification/eligibility determination, multidisciplinary evaluation team (MDT) requirements, and behavioral consultation.
2. McConnell Psychological Solutions, P.C., will employ, retain, and/or provide a qualified individual or individuals to provide program supervision for the District's Early Childhood program.



## NASB STRATEGIC PLANNING SERVICE AGREEMENT

---

This Strategic Planning Service Agreement (the "Agreement") is made this 4th day of February 2024 (the "Effective Date"), by and between the Nebraska Association of School Boards ("NASB"), a non-profit corporation organized and existing under the laws of Nebraska, and **Paxton Consolidated Schools** (the "Client"), a Nebraska Political Subdivision.

WHEREAS, NASB, provides services to Nebraska school boards to strengthen public education and offers a Strategic Planning Service in which to engage internal and external stakeholders in the development of the district's mission, vision, and goals to support student learning; and

WHEREAS, the Client desires that NASB provide this Strategic Planning Service to the Client; and

WHEREAS, NASB desires to provide such service to the Client under the terms and conditions of this Agreement;

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions contained in this Agreement, the parties agree as follows:

1. Services. Subject to the terms and conditions of this Agreement, the Client hereby retains NASB to provide Strategic Planning Services (the "Service"), and NASB agrees, subject to the terms and conditions of this Agreement, to render such Services during the term of this Agreement. Such Services shall be limited to those described in Exhibit A, as amended, by mutual agreement, in writing from time to time. NASB shall render Services hereunder at such times and places as shall be mutually agreed upon by Client and NASB.

2. Fees.

- a. In consideration of the Services to be provided by NASB, subject to the terms and conditions of this Agreement, the Client shall, within 30 days of NASB's invoice, pay to NASB the applicable Service Fees for the Services as described in Exhibit A, in addition to reasonable travel and other expenses NASB incurs in connection with performing the Services.
- b. All fees are exclusive of any applicable taxes. Client shall be responsible for payment of such taxes of any kind.

- c. To obtain payment, NASB shall submit to the Client, an invoice describing services rendered and expenses incurred under this Agreement. The Client shall pay to NASB invoiced amounts within thirty (30) days after the date of invoice.

3. Term. This Agreement shall commence on the Effective Date above, and shall continue for a period of one year, unless extended by agreement of the parties.

4. Cancellation Policy. If the Client cancels any of the Services described in Exhibit A less than 36 hours before the start of the scheduled Services, the Client will be billed for any travel or other expenses actually incurred by NASB in connection with this Agreement, which may include the purchase of nonrefundable airline tickets. If the Client cancels any of the Services described in Exhibit A within 36 hours of the start of the scheduled Services, the Client will be charged a Cancellation Fee equal to the total cost of the applicable Service Fee(s), as described in Exhibit A and Paragraph 2 above, plus any actual travel or other expenses actually incurred by NASB in connect with this Agreement. If the Client reschedules the Services, within two weeks of cancellation, for a later time mutually agreed upon and available by both parties, the Client will be charged the Service Fees as described in Paragraph 2 above, minus half of the Cancellation Fee charged to the Client in accordance with this Paragraph.

5. Termination. NASB may terminate this Agreement if Client is in default of any of the terms and conditions of this Agreement and fails to correct such default within ten (10) days after written notice from NASB. Any provision of this Agreement, which imposes an obligation after termination, or expiration of this Agreement shall survive the termination, cancellation, or expiration of this Agreement.

6. Intellectual Property. Except as described below, the work products, which are first produced or created for Client by NASB, under this Agreement, shall be the property of the Client and shall be considered works made for hire under this Agreement. Notwithstanding the foregoing, any developed technology, including patentable and unpatentable ideas, know-how, trade secrets, confidential information, technical data, or techniques, and all intellectual property rights appurtenant thereto which may be developed by NASB under this Agreement or in the delivery of any services hereunder that derive from, improve, enhance, or modify NASB's product(s) and services, or pre-existing intellectual property will be the property of NASB.

7. Confidential Information Defined. For the purposes of this Agreement "Confidential Information" shall mean all nonpublic information relating to or in any way connected with the business, operational, technical and/or financial affairs of NASB, its members, the results of its or their operations and/or any and all nonpublic information relating to the Services provided or performed by NASB pursuant to this Agreement including, without limitation, all policies, practices, research, protocols, specifications,

characteristics, means, methods, processes, routines, trade secrets, and know-how used or developed by NASB. Anything herein to the contrary notwithstanding, Confidential Information does not include information that Client can prove through written or electronic records or other physical evidence: (a) to have been or become generally known to the public through no fault of Client or its agents or representatives; (b) to have been already in the possession of Client at the time of the disclosure and was obtained from NASB; or (c) to have been later obtained by Client from a third party not under any obligation of confidentiality to NASB.

Client agrees that it shall not use for any purpose or disclose to any third party any of NASB's Confidential Information without NASB's prior express written consent. Client agrees to safeguard the Confidential Information against use or disclosure other than as authorized by or pursuant to this Agreement through measures, and exercising a degree of care, which are at least as protective as Client exercises in safeguarding the confidentiality of its own Confidential Information, but no less than a reasonable degree of care under the circumstances.

Client shall not use the name, logos, trademarks, or depictions of NASB, or any officer, director, employee, appointee, or any adaptation thereof, in any promotional, advertising, or marketing literature, or in any other way without the prior express written consent of NASB.

8. Data. As part of Service provided by the NASB, surveys will be conducted with Stakeholder groups that may include, but not be limited to; the Board of Education, School Administration, Certified Staff, Classified Staff, Students, Parents, Community Members, and Business Leaders. The NASB shall be the custodian of all raw data collected from these surveys and shall be responsible for housing and maintaining all data. The raw data collected will not be accessible by the Client without the permission of the NASB.

The NASB will make available to Client a thematic report, which is a summarized report of the data. This thematic report shall be provided to the Client in the Needs Analysis.

9. Limited Warranties and Limited Liabilities. NASB warrants that the Services provided hereunder will be performed in a professional manner consistent with the quality of NASB's performance of services for similarly situated customers and in accordance with generally accepted industry standards. NASB makes no guarantees or assurances that the Services will achieve Client's specific goals or provide additional functionality to Client.

NASB EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES EXPRESS OR IMPLIED INCLUDING ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT. EXCEPT FOR DAMAGES OR LOSSES ARISING FROM A PARTY'S

INDEMNIFICATION OBLIGATIONS OR INFRINGEMENT OR MISAPPROPRIATION OF A PARTY'S INTELLECTUAL PROPERTY, IN NO EVENT SHALL NASB BE LIABLE FOR ANY SPECIAL, CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE OR EXEMPLARY DAMAGES, HOWEVER CAUSED, WHETHER FOR BREACH OF WARRANTY, CONTRACT, TORT NEGLIGENCE, STRICT LIABILITY, LOSS OF DATA, LOSS OF USE, OR OTHERWISE, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NASB'S MAXIMUM LIABILITY FOR ANY BREACH OF WARRANTY HEREUNDER SHALL BE A REFUND OF THE SERVICES FEES PAID UNDER THIS AGREEMENT.

10. Indemnification. Notwithstanding any other term of this Agreement, Client shall indemnify, defend and hold harmless NASB, its corporate affiliates, current or future directors, trustees, officers, employees, and agents and their respective successors, heirs and assigns against any claim, liability, cost, damage, deficiency, loss, expense or obligation of any kind or nature (including without limitation reasonable attorneys' fees and other costs and expenses of litigation) incurred by or imposed upon any one of them in connection with any claims, suits, actions, demands or judgments arising out of this Agreement (including, but not limited to, actions in the form of tort, warranty, or strict liability).

11. Governing Law. This Agreement shall be governed and interpreted by the laws of the State of Nebraska. Any action under or concerning this Agreement shall be brought exclusively in the District Court of Lancaster County, Nebraska. Both parties hereby consent to such personal and exclusive jurisdiction.

12. Severability. In the event any provision of this Agreement is determined to be illegal, void, or unenforceable, the remainder of this Agreement shall remain in full force and effect.

13. No Partnership or Agency. No agency, partnership, joint venture, or employment relationship is created by this Agreement and neither party shall have the authority to act in the name or on behalf of or otherwise bind the other in any way.

14. Force Majeure. NASB will not be held responsible for any delay or failure in performance of any part of this Agreement to the extent that such delay is caused by events or circumstances beyond NASB's reasonable control, including but not limited to fire, flood, storm, act of God, war, malicious damage, failure of a utility service or transport or telecommunications network.

15. Waiver. No delay or omission by a party in exercising any right under this Agreement shall operate as a waiver of that or any other right. A waiver or consent given by a party on any one occasion shall be effective only in that instance and shall not be construed as a bar or waiver of any right on any other occasion.

16. Entire Agreement. This Agreement sets forth the entire understandings between the parties with respect to the Services, and merges and supersedes all prior or contemporaneous understandings or agreements whether written or oral. No amendment or modification of this Agreement will be binding unless reduced to a writing signed by duly authorized representatives of the parties and such writing makes specific reference to this Agreement and its intention as an amendment hereto.

#### Exhibit A

The following is a description of Services to be provided by NASB:

##### **Phase I: Organize and Plan the Process**

NASB will engage the Client in stakeholder engagement and Strategic Overview Committee meetings as needed and mutually agreed upon, to be conducted by the NASB Board Leadership Team members.

- Create a timeline
- Identify and engage internal stakeholders
- Distribute the communications packet
- Research and compile extant data
- Provide administrative support and leadership

##### **Phase II: District Needs Assessment, Analyze and Code Data, and Develop the District Needs Analysis**

NASB will:

- Distribute the Comprehensive Needs Index
- Facilitate the Strategic Overview Committee (SOC) Meetings
- Conduct the Needs Assessment
- Compile the data
- Analyze and Code the data
- Prepare the Needs Analysis

##### **Phase III: Define and Build the Strategic Plan**

NASB will draft the plan by creating the Guiding Principles, Objectives, Strategies, and Performance Indicators.

##### **Phase IV: Adopt, Implement, and Monitor**

NASB will assist the Client in developing an effective assessment process to ensure the success of the Strategic Plan. Complete Strategy Prioritization Ranking (\*\*Urgency and Impact Graphing-Specific

Stakeholder Group Graphing). Base Fee of \$500 covers five administrators, additional fee of \$300 will be assessed for each additional group of five individuals participating in the process.

**Phase V: Support and Evaluation**

NASB will provide guidelines to support the Strategic Implementation Team (SIT) and ongoing analysis of the strategic plan progress and success.

**Years One, Two, and Three Progress Analysis**

- Administer Progress Analysis of all Strategies to Administrators
- Modify superintendent evaluation to include strategic plan component
- Advocate for board to complete Board Self-Assessment
- Provide Progress Analysis Report end of year one, two, and three

Total Estimated Cost: **\$4,500 - \$6,200** (Not including reasonable travel expenses. Final price will be determined by the district's ability to complete the process according to the identified timeline.)

Sixty percent (60%) of the fee is due at the onset of the Strategic Planning process. The remaining forty percent (40%), plus applicable travel expenses, will be due once the Strategic Planning process is complete.

**Optional components:**

- Option 1: Align strategies to AQuESTT Tenets and NE Framework/COGNIA Standards and School Improvement Goals Fee: \$500
- Option 2: SPARQ Meeting Integration and Training Fee: \$250
- **The district declines the Alignment to AQuESTT, Accreditation Standards, and School Improvement Plan, and SPARQ Integration.**

The above provisions are agreed to be effective as of the date written above.

**Before signing, please make sure that you have selected one of the three optional components above.**

Paxton Consolidated Schools

Nebraska Association of School Boards

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date \_\_\_\_\_

**Crouch Recreation, Inc.**  
 1309 S 204th Street #330  
 Elkhorn, NE 68022  
 nicole@crouchrec.com  
 www.crouchrec.com

# Quote



ADDRESS
Paxton Public Schools 308 North Elm Street Paxton, Ne 69155

SHIP TO
Paxton Public Schools 308 North Elm Street Paxton, Ne 69155

QUOTE #	DATE	EXPIRATION DATE
3404	02/06/2024	04/05/2024

### TERMS

50% Deposit W/Order

### SALES REP

Ryan Wilke

ACTIVITY	QTY	RATE	AMOUNT
<b>Daktronics</b> Please Reference 840226-1-1 BB-2115-AR-PV Tuff Sport® PanaView® Game Clock / Shot Timer; 2 Displays; Scoreboard Color: Black (8800) Semi-Gloss Finish; Daktronics does not supply mounting brackets - contact backstop manufacturer. Digit Type: PANAVIEW Max Power: 300 watts/display Weight: 30 lbs	1	3,655.00	3,655.00
<b>Daktronics</b> All Sport® 5010 Control Console Kit Indoor Scoreboard Radio Communication (Transmitter) - Frequency of 2.4 GHz Radio Receiver Frequency of 2.4 GHz	1	2,295.00	2,295.00
<b>Daktronics</b> BB-2114-R-PV Tuff Sport® PanaView® Shot Timer; 2 Displays; Scoreboard Color: Semi-Gloss Black; Daktronics does not supply mounting brackets - contact backstop manufacturer. Cabinet Dimensions: 1' 7" H X 1' 10" W X 0' 6" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: RED Max Power: 40 watts/display Weight: 15 lbs Radio Receiver - Frequency of 2.4 GHz	1	3,500.00	3,500.00
<b>Daktronics</b> Radio Receiver Frequency of 2.4 GHz	2	475.00	950.00

ACTIVITY	QTY	RATE	AMOUNT
W-2913 HARNESS; RADIO ADAPTOR, 5P MNL M TO 6P MINI M <b>Daktronics</b> Backboard Lighting Kit - 42 inch Universal Digit Color: RED Weight: 8 lbs	2	1,024.00	2,048.00
<b>Freight</b>	1	200.00	200.00

Items needed to place the order:

\*Tax Exempt Forms (If Applicable)

\*Signed Quote

\*If payment terms requires a deposit, we will need that in hand to place the order.

SUBTOTAL	12,648.00
TAX	0.00
<b>TOTAL</b>	<b>\$12,648.00</b>

1.5% Late Fee will be added to any invoices past 14 days late of the due date. Please see payment terms above.

3% Fee will be added to any payments made by credit card.

Thank you for the opportunity!

Accepted By

Accepted Date

## Superintendent Report - February 2024

Happy Valentines Week!

What a busy time of year. We are winding down our winter sports seasons and staying busy with Speech, Quiz Bowl, FFA and Science Olympiad. With the amount of upcoming activities, I would like to give a shout out to Punxsutawney Phil for only six more weeks of winter? :)

Congratulations Colton Fote on qualifying for the State Wrestling Tournament in Omaha this coming week. Colton placed 3rd at Districts this past weekend in a bracket with 17 wrestlers earning his way to state. Three wrestlers competed at Districts and ALL three competed and represented our school well. Go Tigers!!

I have not forgotten about scheduling committee meetings it has just been a little busy attending activities the last few weeks. The Americanism committee needs to meet so I will be sending out emails with possible meeting days. Maybe we can discuss possible days at the meeting Monday.

Western Nebraska Bank gave the school a check for \$500 for using the Paxton Tiger Debit Card. Paxton continues to have more people using this card than any of their other banks in the area. Go Tigers!!!

We were able to collect enough tax receipts this month to keep from requesting funds from Western Nebraska Bank. However, I did sign the paperwork with them, so that in the event we need help with funds to get to May tax receipts we would be set. There was document fees of \$225 associated with this note.

Updates on the Multi Purpose Room have not changed since my last update. A lot of compliments from fans on having the additional bathrooms. I will send you updates as things change.

I will close for now and save the rest for Monday.  
Del

February 2024  
Elementary Principal Report  
Submitted By: Melissa States

**Enrollment:** Elementary enrollment is holding steady at 71 students in grades Preschool-5th Grade.

### **Teacher Evaluation**

I am in the process of completing summative teacher evaluations for 2 of the probationary teachers on our staff. Evaluations will be completed by the end of March. Additionally, I reviewed the elementary teachers' Professional Development Plans with them during the month of January to determine how they will use our Family Night in March to continue to work towards our goals for this year of teaching parents more about the formative and summative assessments we use, the content area standards at each grade level and stressing regular daily attendance.

### **Professional Development**

I have a few professional learning opportunities during February. On February 16, I will be attending the 2nd session for the early childhood MTSS Pyramid Model training, with Mrs. Kuenning, Miss Schaeffer, Mrs. Merrill and Miss Kim. On February 20, I will be attending a zoom session with Nebraska MTSS to learn more about using the "Check-In/Check-Out" intervention with students.

### **NSCAS Growth Mid-Year Data**

Mrs. McAbee and I are working on a data project that involves doing an item error analysis on our students' mid-year NSCAS growth assessments. We have been able to identify the standards most missed by each grade level, and across grade levels, and will now use that data to help inform instruction as we approach the end-of-year NSCAS Testing window.

### **MTSS Update/School Improvement**

Lane Swedeberg and Alison Smith, from ESU16 will be in our building on Monday, February 12 to conduct walk-through observations with Mrs. McAbee and myself. The purpose of these walk-throughs will be to collect data on student engagement, reaching and inspiring reluctant learners, and recognizing adherence/lack of adherence to rules and expectations. These are the areas that our teachers identified as areas that they wanted professional development and training. We will use the data collected to help determine our next steps for school improvement and future professional development.

Our admin. team will meet with teachers and paras during our Regional PLC day, on February 19, to review our exit report from our external visit last year, and discuss next steps for developing new school improvement goals and possibly a new mission statement.

### **Monthly Recognition Assembly**

We held our elementary recognition assembly for January on Friday, February 2. Teachers recognized their students of the month, and I recognized those students with perfect attendance for the month of January.

Students Of The Month: K- Hezekiah Flaming, 1st- Colton White, 2nd- Hadley Turner,  
3rd- Brenlee Sylvester, 4th- Sofia Connor, 5th- Harper McMahon

### **Tiger Branch Bank**

Our 5th Grade tellers are doing a great job of teaching the younger elementary students about saving money and banking. Deposit days occur on Fridays at 9:00am. Our partnership with Western Nebraska Bank has been a great one!

### **Elementary Events**

February 26- K-5 Parent/Teacher Conferences 1:00-7:00 p.m.  
March 14- K-5 Family Night  
May 2- PK-5 Spring Concert



Mrs. McAbee  
Principal Report  
Feb. 10, 2024

### **Activities:**

**Speech:** Perkins Co. Speech Meet - Jan. : Miles and Audrey placed 5th in duet, Eden and Miah placed 10th in duet, Madilynn placed 9th in POI, and Ruby placed 8th in POI.

Sutherland Speech Meet Results: Ruby placed 3rd in POI, Kepler placed 2nd in Poetry, Madilynn placed 3rd in Poetry, Miah placed 3rd in Entertainment, Eden placed 2nd in Informative, Thomas placed 6th in Informative, Rileigh placed 6th in Persuasive, Audrey and Miles placed 3rd in Duet, Miah and Eden placed 4th in Duet and the OID team (Audrey, Miles, Miah, Ruby and John) placed 3rd. Paxton team was the Champion team at the Sutherland meet! Way to go Tigers!!

North Platte Blue and Gold Meet - Feb. 10th: Miah placed 3rd in Honors Entertainment, Ruby placed 4th in Honors POI, Rileigh placed 4th in Novice Extemporaneous and 2nd in Novice Informative, and Natalie placed 6th in Novice Informative. All the students performed well at this large meet with students from Class A, B, C, & D schools. Congratulations Mrs. Fox and speech kids!

Upcoming Events: RPAC Speech Meet @ Southwest on Feb. 14th, Ogallala Speech Meet on Feb. 17th, and Maxwell Speech Meet on Feb. 24th. Districts will be March 13th in South Platte and State will be March 22nd in Kearney.

**Quiz Bowl:** The Quiz Bowl team has competed in two events: Jan. 10th (RPAC in Maywood) and Jan. 30th (Ogallala). Upcoming dates include March 5th at Hershey, March 19th at Stapleton, and March 25th at Paxton.

**Art Show:** The RPAC art is currently on display in the front hallway. Congratulations to Paxton students who medaled at the art contest: Mercy was awarded the Medal winner and 1st Honorable Mention and Eden received 2nd and 3rd Honorable Mention. To top these awards, Mercy also received Best of Show for RPAC Conference. Congratulations Mercy! Congratulations Mr. White and students! The art work is currently on display in Paxton through Feb. 16th.

### **Music:**

Mrs. Peters along with several 4th, 5th, & 6th grade students rehearsed and performed songs at Sing Around Nebraska in North Platte on Jan. 20th.

On Jan. 29th, Mrs. Peters and four students traveled to Kearney for the UNK Honor Choir. Congratulations to John, Miles, Kathleen, and John for auditioning and being selected to participate!

Mrs. Peters and the high school choir traveled to Maywood on Monday, February 5th for the RPAC vocal clinic. The students worked that afternoon as a mass choir on musical selections. During the concert that evening, the students performed those pieces and each school also performed one song.

Mercy attended the High Plains Honor Choir in Chadron on Feb. 5th and 6th. The concert on Feb. 6th was held at Memorial Hall at 5:00. Congratulations to Mercy for trying out for this honor and being accepted.

Upcoming Music dates: RPAC Band @ Wallace, Mar. 18th

**Student Council** - Thank you to the Student Council group for hosting Spirit Week Jan. 22-26th. They also sponsored the Snowball Dance on Jan. 27th.

**FFA** - 8th Grade members along with some officers traveled to Denver to attend the Livestock Show on Jan. 18th.

The FFA State Degree Interview for Ainsley McConnell occurred on Jan. 24th. The process is still under review and will be announced soon.

The FFA chapter traveled to North Platte on Jan. 31st to compete in their first CDE (Career Development Event) competition. At this event the Veterinary Science team of Ainsley, Haley, Madison, Jaleigh, Skylar, and Eva competed. Congratulations to Ainsley, Haley, and Skylar for receiving white ribbons.

The FFA chapter also hosted their Green Hand ceremony on February 5th. Members receiving this recognition include Hadleigh, Reece, Landon, Eva, and Maddex.

Upcoming FFA events: CDE #2 @ North Platte on Feb. 21st and FFA week Feb. 19-23

**NHS** - National Honor Society will be hosting a blood drive on Monday, Feb. 26th in the Old Gym.

**Boys and Girls State Interviews** - The boys and girls state interviews will be held on Tuesday, Feb. 13th. We have 7 boys and 4 girls that will be interviewing this year.

### **School Improvement:**

Collaboration with Alison and Lane from ESU has started to assist with parts of our School Improvement process. The new team members have also been established and we plan to meet with teachers during the PLC Teacher Inservice day on Feb. 19th in Sutherland.

### Professional Development:

Principal Cadre on Jan. 17th at the ESU in North Platte. Discussion focused on:

- MTSS for K-12 districts (elementary and secondary) and we identified the next right step for our district.
- Collaborative discussion for interventions in Math and English Language Arts (ELA) and how to support the Core Tier 1 High-Quality Instructional Materials (HQIM)

NSCAS Growth Zoom on Jan. 25th at ESU in North Platte with ESU 11 and NWEA representatives. Discussion included:

- Use NSCAS Growth data to inform students, staff, and stakeholders.
- Analyze NSCAS Growth data from various instructional reports using the 5 planning keys.
- Identify responsive action steps
- Collaboration with Maxwell Schools with various reports within NWEA site and Educlimber

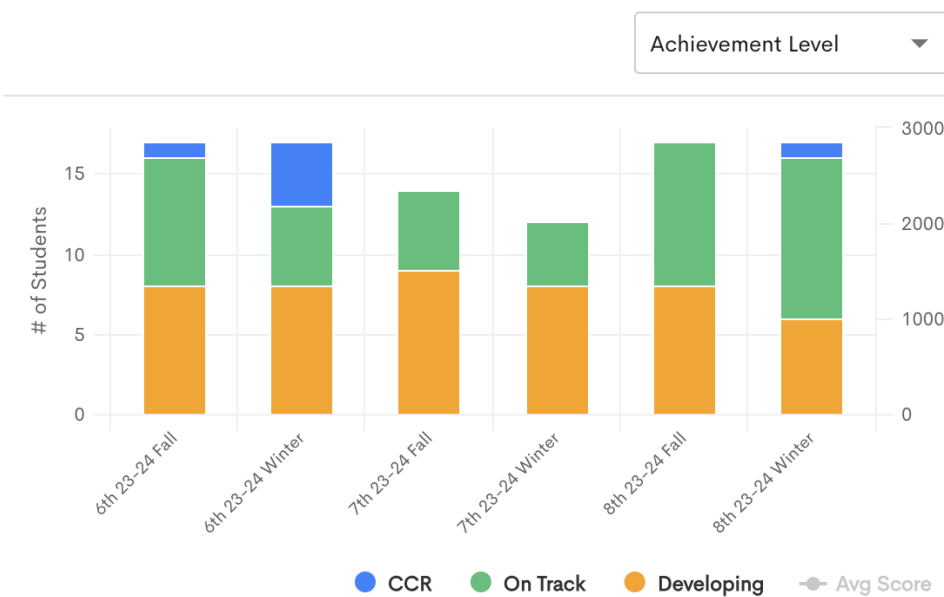
Math teachers Mr. Uden and Mrs. Thomas attended the Math HQIM Cohort Jan. 31st in Brady. The Reveal math curriculum was evaluated and informative discussions were held on how to improve math instruction. The Math Cohort will be in Paxton on Feb. 28th.

### Student Data:

Senior students completed the NAEP test on Feb. 7th.

Students in Grades 6-8 were accessed in the NSCAS Growth tests on Jan. 23rd in ELA and Math. We are excited to share these results and the continued growth our students are achieving.

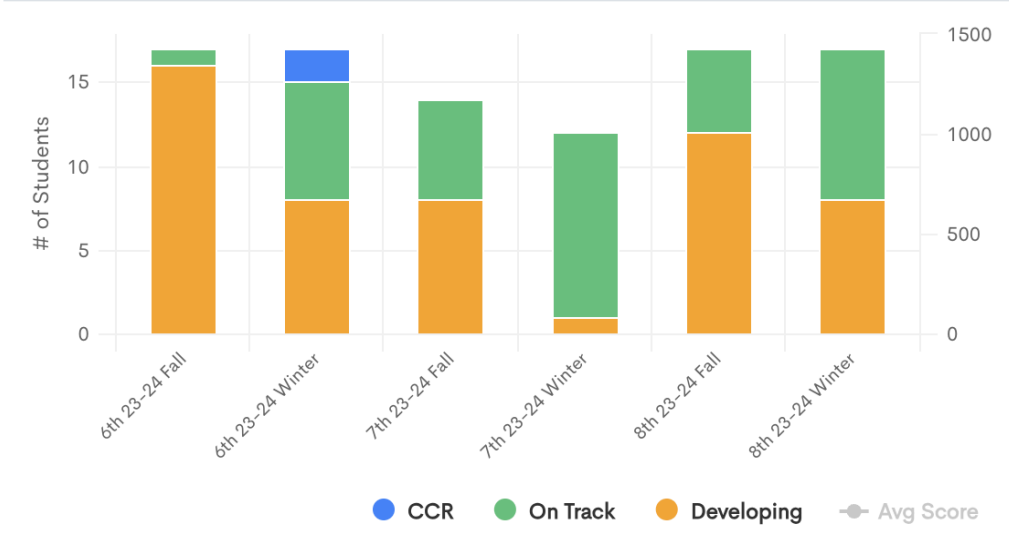
NSCAS Growth - ELA By Grade



NSCAS Growth - Math By Grade



Achievement Level ▾



Athletic Director's Report  
February 2024

Administrative

We have been doing a great job of keeping our uniforms up to date with our current rotation. However, the issue that is arising is that we are now accumulating a good quantity of uniforms that are in storage. I would like the Board's opinion on what to do with these uniforms that are no longer in use. I would like to keep a few sets of these uniforms for historical purposes, along with if our student section at games would like to do a "Throwback" night. Again, this will only require a few of the many uniforms we have. I have visited with other schools to see what they have done, which include having a public sale of the uniforms or even auctioning them off. Mr. Dack and I have visited about this, and it was mentioned that we do have a public auction coming up, so these uniforms could be part of this as well.

District host assignments for spring sports should be announced by the NSAA this week. Spring sports will begin their practices on February 26th.

We are hosting the Girls D2-10 Sub-District this week.

Football schedules for the 2024 and 2025 seasons were released by the NSAA on February 7th. Our non-District schedule includes Hay Springs, South Platte, and Minatare. Our District schedule includes Southwest, Medicine Valley, Wallace, Wauneta-Palisade, and Sumner-Eddyville-Miller.

Wrestling

Our wrestling regular season has come to a close and after the District meet, Colton Fote has advanced to the State Tournament in Omaha. For our lone female wrestler, Skylar Johnson, unfortunately she experienced a season ending injury. At the RPAC Tournament, hosted by Dundy Co. on January 19th, the Tigers placed 10th with Colton Fote finishing in 3rd place and Kenyon Florom placing 4th. The following week at the Medicine Valley Invite on January 26th, Colton Fote once again led the way for the Tigers with a 4th place finish. Wrapping up the regular season was the Southwest Invite held on February 2nd. Due to illnesses on the team, Kenyon Florom was our lone participant and did not place. The D-4 District meet was hosted by Bayard on February 9th and 10th. The team finished in 4th place with, as mentioned above, Colton Fote placing 3rd and qualifying for the State Tournament on February 15th-17th.

Junior High Basketball

The junior high Tiger basketball teams wrapped up their seasons. The girls team finished with a record of 4-2 and the boys basketball team finished with a record of 3-3. On January 17th, the teams traveled to Sutherland where the girls team was defeated by the Sailors while the boys were victorious. On January 31st the Tigers traveled to Brady where the girls defeated the Eagles and the boys were defeated. To wrap up their regular season, the Tigers hosted Wallace where the girls defeated the Wildcats and the boys were defeated.

### High School Basketball

The high school basketball teams are entering the final stretch of their seasons. Currently, the girls varsity has a record of 13-9, girls JV finished their season with a record of 8-4, boys varsity have a record of 13-8, and the boys JV are currently sitting at 9-4. Since the February Board meeting, the RPAC Tournament was held at various locations around the conference. The girls opened up by defeating Wallace and Hitchcock Co., but were defeated by Maywood-Hayes Center in the West Division final, then were defeated by Alma in the RPAC Consolation game. Of note, this was the first time that our Lady Tigers had played on the RPAC Championship Saturday. The boys opened up by defeating Maxwell, then were defeated by Dundy Co. Straton and Hitchcock Co. to wrap up their tournament. After the tournament, the girls continued their busy schedule by playing at North Platte St. Pat's on January 30th, where the JV team was defeated and the varsity team defeated the Irish. On February 2nd, the teams traveled to South Platte where the boys varsity, boys JV, and girls JV teams defeated the Blue Knights while the girls varsity team was defeated. The following night, the Tigers returned home to face Sandhills Valley where the boys JV, boys varsity, and girls varsity teams defeated the Mavericks (no girls JV was played due to low numbers for Sandhills Valley). The following week, the Tiger teams traveled to Hershey on February 6th where the Panthers swept the Tigers in all four games. On February 8th, the final regular season games were hosted by the Tigers as Sutherland came to town, and all four teams defeated the Sailors.

The boys team will wrap up their regular season at North Platte St. Pat's on February 16th, then their Sub-District (more than likely will be played at Hyannis) will be played on February 19th, 20th, and 22nd. The boys District finals could be played on February 26th, 27th, or 28th. Wrapping up the boys season will be the State Tournament in Lincoln on March 6th-8th.

The girls earned the opportunity to host their Sub-District Tournament on February 12th, 13th, and 15th. The girls will open up by playing the winner of Garden Co. and Creek Valley (game played on February 12th) on February 13th. Should the girls advance out of Sub-Districts, the District final will be played on February 23rd. The girls season will wrap up with the State Tournament on February 28th - March 2nd.