

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held April 27, 2021, beginning at 3:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **GENERAL FUNCTIONS-OTHER**
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Texas Pledge of Allegiance
 - D. Roll Call
 - E. CISD Vision and Mission Statements 5
 - F. Trustee Ethical Guidelines 6
2. **OPEN FORUM-OTHER**

Description: Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

 - A. Each participant will be limited to three minutes to make comments to the Board.
 - B. Any member of the community wishing to make a comment during Open Forum can send their comments to the following email address: BoardQuestions@canutillo-isd.org. Comments must be submitted prior to the meeting start time.
 - C. The Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.

Description: For further information on those policies, contact the Superintendent's Administrative Assistant.
3. **BOARD HONORS-OTHER**
 - A. Recognition of the District Elementary and Secondary Teachers of the Year and the District Auxiliary Employee of the Year.
 - B. Recognition of Trustee Armando Rodriguez for his exceptional leadership advocating for the advancement and equity in our public schools, especially for underserved students, beyond El Paso at the state and national levels.
4. **BOARD OF TRUSTEE BUSINESS**
 - A. High School Presentations
 1. Canutillo High School Presentation. 13
 2. Northwest Early College High School Presentation. 24
 - B. Discussion and possible action regarding Officer Nominees for the Far West Texas School Boards Association. 34

C.	Discussion and possible action regarding the creation of a committee to determine a bond referendum.	35
D.	Discussion and possible action regarding the appointment of a trustee, excluding the Board President, to the Safety and Security Committee for one year.	37
E.	Discussion and possible action regarding upcoming conferences/trainings.	38
	1. May 21-22, 2021. LSG. ESC 19. Face to Face.	
	2. May 11, 2021. LSG Workshop Board Team Operating Procedures and Evaluation of the Internal Auditor. Canutillo ISD Central Office. Hybrid.	
	3. June 8-10, 2021. NSBA Advocacy Institute. Virtual.	
	4. June 16-19, 2021. SLI. San Antonio. Face to Face. June 23-26, 2021. SLI. Ft. Worth. Face to Face and Virtual.	
	5. July 9, 2021. COSA Post Legislative Conference. TBD.	
	6. Sept.9-12, 2021. MASBA. SA. Face to Face.	
	7. Sept. 24-26, 2021 txEDCON TASA/TASB Annual Conference. TBD.	
F.	Discussion and possible action to address completion of TEA Corrective Action plan and LSG training to include board member participation and related reports to TEA on status.	
5.	CONSENT AGENDA-VOTING	
A.	<i>BUSINESS SERVICES</i>	
	1. Approval of the Meeting Minutes	
	a. March 4 ,2021 Special Board Meeting Minutes	42
	b. March 23, 2021 Regular Board Meeting Minutes	44
	2. Approval of the Monthly Financials	46
	Presenter: C. Pulley	
	3. Approval of the Monthly Warrant List.	47
	Presenter: C. Pulley	
	4. Approval of the Monthly Donations.	48
	Presenter: C. Pulley	
	5. Approval of the Budget Amendments.	50
	Presenter: C. Pulley	
	6. Approval of Proposal (RFP) #2021-01 Cafeteria Upgrades No. 2 to The Edu-Source Corporation in the amount not to exceed \$390,572.93.	54
	Presenter: M. Macias	
	7. Approval to Award Basic IDIQ for the installation of electrical services to new marquees signs installed at multiple campuses, in the amount not to exceed \$76,780.70.	73
	Presenter: B. Vasquez	
	8. Approval to Award Valley Fence Co., Inc. for the materials and labor to install a new chain link fence between Canutillo Elementary and the Lonestar Building, in the amount of \$67,833.00, using grant and local funds.	95
	Presenter: B. Vasquez	

9.	Approval regarding the renewal of the Lease Agreement between CISD and El Paso County for a portion of land adjacent to Canutillo Middle School.	99
	Presenter: B. Vasquez	
B.	<i>CURRICULUM</i>	
1.	Approval of Instructional Materials Adoption Cycle - Proclamation 2021 in the amount not to exceed \$61,000.00	134
	Presenter: D. Kerney	
2.	Approval of Texas Education Agency Instructional Materials TEKS Certification Requirements.	140
	Presenter: D. Kerney	
3.	Approval of Addendum of FERPA Compliance and Confidentiality Agreement to the Memorandum of Understanding (Be Well Grant) between Canutillo ISD and Project Vida Health Center.	143
	Presenter: M. Reyes	
4.	Approval of Hybrid Instruction During District-Scheduled Testing Days for K – 8th Grade Students Waiver.	146
C.	<i>HUMAN RESOURCES</i>	
1.	Approval of Policy Update 116. 2nd Reading	153
	Presenter: M. Carrasco	
2.	Approval of renewal of probationary, term, and continuing contract teachers and other certified/non-certified professionals for the 2021-2022 school year.	
	Presenter: M. Carrasco	
6.	EXECUTIVE SESSION	
	Description: The meeting is to be closed under <i>Texas Government Code</i> Sections 551.071, 551.072 and 551.074	
A.	Discussion regarding recommendation of administration to propose termination of the continuing contract of S.V., a teacher at Canutillo High School for good cause; discussion regarding recommendation of administration to propose non-renewal of the term contract of G.R., a teacher at DAEP.	
B.	Discussion with legal counsel regarding status and possible settlement of L. Arevalo v. Canutillo ISD.	
7.	NEW BUSINESS (continued): OTHER	
A.	Discussion and possible action regarding recommendation of administration to propose termination of the continuing contract of S.V., a teacher at Canutillo High School for good cause.	
B.	Discussion and possible action regarding recommendation of administration to propose non-renewal of the term contract of G.R. a teacher at DAEP.	
C.	Discussion and possible action settlement offer in the matter of L. Arevalo v. Canutillo ISD.	
8.	ADJOURNMENT	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter

551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

CANUTILLO A Premier District

VISION

Canutillo ISD is a premier district preparing tomorrow's best today with innovative, future-focused learning opportunities for every student.

MISSION

Our mission is to create rigorous, student-centered classrooms which develop future-ready students to compete in a global economy and thrive in a multicultural world.



#BeCanutillo
Preparing Tomorrow's Best Today

TRUSTEE ETHICAL GUIDELINES

CANUTILLO INDEPENDENT SCHOOL DISTRICT

1. Student-Centered Focus

- 1.1 I will be continuously guided by what is best for all students of the District.

TRUSTEE ETHICAL GUIDELINES

2. Equity in Attitude

- 2.1 I will be fair, just, and impartial in all my decisions and actions.
- 2.2 I will accord others the respect I wish for myself.
- 2.3 I will encourage expressions of different opinions and listen with an open mind to others' ideas.

3. Honor in Conduct

- 3.1 I will tell the truth.
- 3.2 I will share my views while working for consensus.
- 3.3 I will arrive at conclusions only after discussing all aspects of the issue at hand with my fellow Board members in meetings. I will respect the opinions of others and abide by the principle of majority-rule.
- 3.4 I will base my decisions on fact rather than supposition, opinion, or public favor.

4. Integrity of Character

- 4.1 I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- 4.2 I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- 4.3 I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.

5. Trustworthiness in Stewardship

- 5.1** I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- 5.2** I will strive to involve the community by ensuring that it is fully and accurately informed about our schools and will try to interpret community aspirations to the school staff.
- 5.3** I will work to ensure prudent and accountable use of District resources.
- 5.4** I will recognize that authority rests only with the whole Board assembled in meeting and will make no personal promise to take private action that may compromise my performance or my responsibilities.
- 5.5** I will refer all complaints through the proper 'chain of command' within the system and will act on such complaints at public meetings only when administrative solutions fail.

TRUSTEE ETHICAL GUIDELINES

6. Commitment to Service

- 6.1** I will focus my attention on fulfilling the Board's responsibilities of goal setting, policymaking, and evaluation.
- 6.2** I will diligently prepare for and attend Board meetings;
I will notify, in advance, either the Board President or the Superintendent when I am unable to attend a Board meeting.
- 6.3** I will avoid personal involvement in activities the Board has delegated to the Superintendent.
- 6.4** I will seek continuing education that will enhance my ability to fulfill my duties effectively.



**GRADUATION
2021**

CANUTILLO HIGH SCHOOL

CLASS OF 2021

- ❖ SENIOR COHORT or Class Size — 359 students
- ❖ 3yr GRADS – 2 students
- ❖ TOP 10% - 36 students
- ❖ PERFORMANCE ACKNOWLEDGEMENT
GRADS- 140 students

PLANS FOR SENIORS AT-RISK OF NOT GRADUATING

❖ **Number of at-risk seniors** -123 students due to either

- attendance,
- grades, or
- not passing an end of course exam thus needing to complete an individual graduation plan as required by the state.

❖ **Seniors Task Force Team**

- T. Clapsaddle
- D. Hardison
- Counseling Team (4 counselors and registrar)
- At-Risk Coordinator
- Credit Recovery Team- (Mr. De Leon, Mrs. Erler, Ms. Arellano)
- Principal's Plan Team -(Mrs. Lopez, Mr. Heredia, Mrs. Bueno)

ATTENDANCE, GRADES, AND INDIVIDUAL GRADUATION COMMITTEES (IGC)

❖ Attendance

- **Principal's Plan** for seniors who have exceeded the 90% state attendance rule.
- **74** students have principal plans

❖ Grades and Credits

- Credit averaging
- Saturday School
- Teacher Mentors

❖ Seniors eligible for Individual Graduation Committee Project – 49 students

- 33 seniors have not passed 1 end of course tests
- 8 seniors have not passed 2 end of course tests
- 4 seniors have not passed 3 end of course tests
- 4 seniors have not passed 4 end of course tests

SUPPORTS PROVIDED FOR SENIORS

- ❖ Emails and phone calls
- ❖ Mentors since January
- ❖ Home visits
- ❖ Weekly meeting to monitor progress and grades in classes and TLC
- ❖ Senior meetings held in January (55 students and parents attended)
- ❖ Another parent senior meeting end of April

SCHOLARSHIPS/FINANCIAL AID

❖ Scholarships— \$1,000,600

❖ UTEP Terry Scholar Recipient- \$98,400

❖ FAFASA Grants—\$90,215

❖ Dual Credit pending

❖ Military Awards pending

❖ **TOTAL— \$1,189,215**

CLASS OF 2021- TESTING

❖ **ACT and SAT:** Schoolwide administration

- ACT was administered in October 2019
- ACT Average score: 19
- SAT taken as Juniors in March 2020
- SAT Average score: 1028

❖ **AP Tests**

- 50+ seniors are registered to take an AP test
- Online testing (on campus) – last year due to COVID, testing could be completed at home, but College Board will not allow it this year.

COLLEGE APPLICATIONS/READINESS

- ❖ **TOTAL NUMBER OF APPLY TEXAS APPLICANTS-** 245 students have completed the application process. (Applied to UTEP, EPCC, NMSU)

- ❖ UTEP - 245 accepted
- ❖ EPCC - 168 accepted
- ❖ NMSU - 128 accepted (44 students received 2 scholarship each)

- ❖ **FAFSA COMPLETED– 140**

- ❖ **Texas Success Initiative: required to take Dual Credit classes in high school**
 - TSI– just seniors
 - Online Virtual TSI option is pending

NEW TECH NETWORK AND NAVIANCE

- ❖ New Tech Network is a partnership to aid in boosting college and career readiness for our students.
 - ❖ NTN Team: Ms. Clapsaddle, Mr. Canchola (Gateway to college), Mrs. Hernandez (AVID/Grad Coach), all 4 counselors, Ms. Hernandez (English), Ms. Morales
- ❖ Canutillo NTN team was giving a \$6000 grant to help boost college and career readiness on our campus
- ❖ Through NTN we are using Naviance, college planning and career assessment tool.
- ❖ Seniors are completing FAFSA SARs uploads and Identifying 3 or more colleges that they have applied to, if they have applied to less than three, they are then prompted to go and complete the steps the juniors are currently in.
- ❖ The link below is our high school's data for number of FAFSA uploads and Junior wish list completion
<https://datastudio.google.com/u/1/reporting/92e94af9-2aed-45f8-a764-9a72bf21b47d/page/sqL2B>

COUNSELORS' CORNER

❖ **Google Classroom for Seniors**

- Educational Materials
 - Scholarships, FAFSA, Admissions

❖ **Social Emotional Support Material:**

- Support Services for all students on call (M-F 8-4)
- Classroom presentations

❖ **Virtual Senior College & Career days**

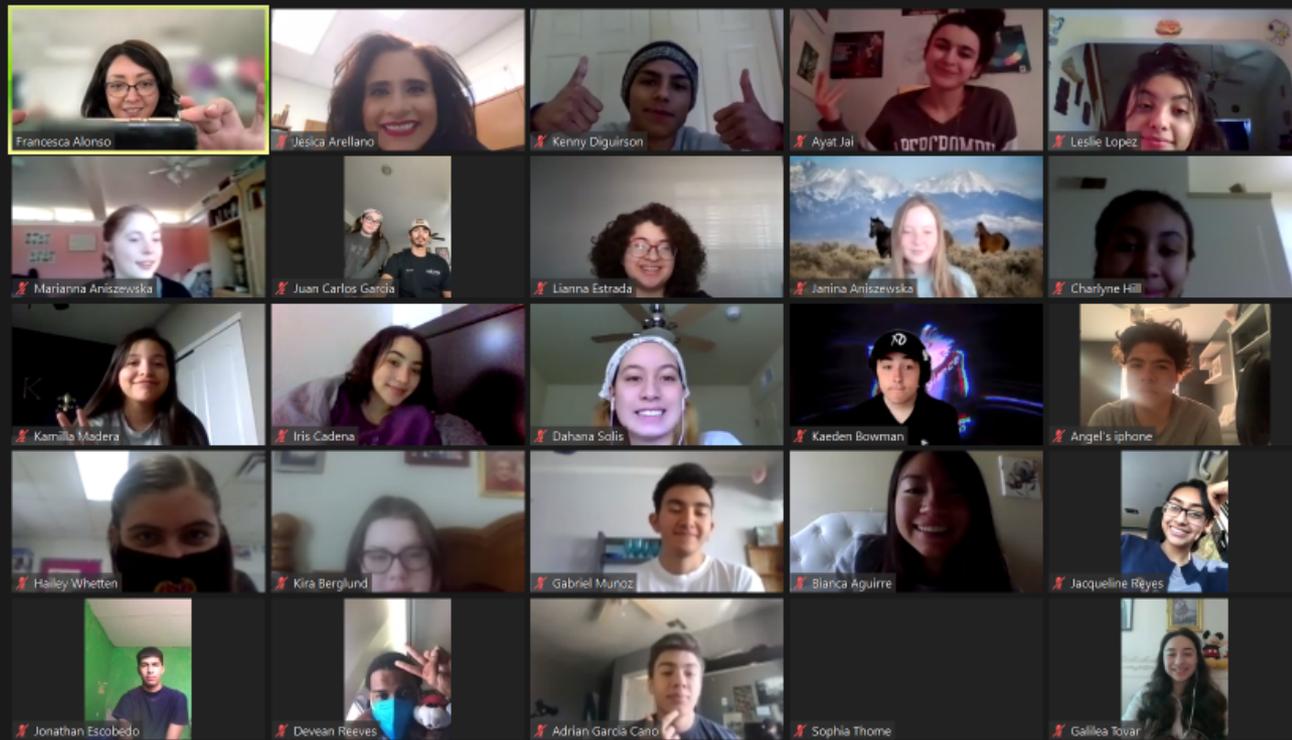
- ZOOM sessions by Alpha
- Q&A, assistance/guidance with pending college paperwork, scholarships applications,
- FAFSA –On Tuesday and Thursday support to complete

❖ **Other means of reaching out: Counselor Initiated for all students:**

- Remind APP, Facebook, Twitter,
- Emails, Texts, Phone calls, Letters²², Home visits

CONTACTLESS GRADUATION 2021

- ❖ June 9, 2021 at 8:00pm @ Sun Bowl
- ❖ CDC Guidelines will be followed for contactless graduation
- ❖ Gates open at 7pm
- ❖ 10 guests per graduate (guests must be 1 year and up)
- ❖ No Project Celebration planned for this year
- ❖ Senior Week :
 - June 3: Senior check-out- small groups all day
 - June 4: Senior Breakfast @ CHS Plaza
 - June 7: Senior Awards (3 sessions by Counselor) CHS Auditorium
 - June 8: Graduation rehearsal



NORTHWEST EARLY COLLEGE HIGH SCHOOL

2021 SENIOR UPDATE

GRIFFIN CLASS OF 2021

Total #	80
Female	48
Male	32
GT	17
At-Risk	14
Economically Disadvantaged	36
Home Language Other Than English	4
First Generation College Student	26

Hispanic	84%
White	13%
Black or African American	4%
Asian	0%
Two or More Races	0%

“The ECHS shall identify, recruit and enroll subpopulations (in addition to those who are at-risk as defined by PEIMS) that are historically underrepresented in college courses (first generation college goers, students of low socioeconomic status, African American, Hispanic).”

ACT AND PSAT PERFORMANCE

	Taken the Test	Highest Score Earned
ACT	36/80*	26
PSAT	100%	1450



**National Merit Commended:
Hailey Whetten**

* All students were registered to take an in-school ACT March 2020 and October 2020, but both tests were cancelled due to the pandemic. Most colleges/universities were test optional for the 2021-2022 admissions process.

How do we compare?

Average ACT Composite for El Paso County: 16.5

Average ACT Composite for State of Texas: 20.6

Average PSAT Score NWECHS: 1017

Average PSAT Score for District: 910

²⁶ Average PSAT Score for State of Texas: 963

UTEP EARLY ADMISSION PROGRAM

	Number of Seniors Attending UTEP's Early Admission Program
2021	41
2020	27
2019	61
2018	45
2017	34

ARE WE MEETING OUR EARLY COLLEGE GOALS?

	Class of 2021	Class of 2020	Class of 2019	Class of 2018	Class of 2017	El Paso County
HS Graduate	80	65	88	79	62	
Never taken a College Course	0	0	0	0	0	
Earned 0-15 College Credits	80 (100%)	65 (100%)	88 (100%)	79 (100%)	62 (100%)	
Earned 16-30 College Credits	80 (100%)	65 (100%)	88 (100%)	77 (97%)	59	
Earned 31-45 College Credits	80 (100%)	64 (98%)	88 (100%)	75 (94%)	60	
Earned 46-59 College Credits	72 (90%)	59 (90%)	85 (96%)	75 (94%)	56	
Earned 60 credits AA Degree	69 (86%)	59 (90%)	85 (96%)	75 (94%)	52	
Earned more than 60 credits	35 (44%)	37 (56%)	54 (61%)		34	
Projected AA Summer '21 Graduates	3		28			

SCHOLARSHIP DATA

As of April 7, 2021

Scholarship monies earned Class of 2021*	\$2,306,728
NMSU Tuition Discount for our 54 seniors who applied	\$3,667,032
Apply Texas Completion Rate	96%
FAFSA Completion Rate	77%
Seniors who applied to at least 1 college	99%
Seniors who applied to at least 1 scholarship	41%
Students with at least 20 hours community service	35%

*Scholarship monies are still being determined including the amount won by our Texas A&M Terry Scholar

WHERE OUR STUDENTS APPLIED

UTEP	79
NMSU	54
St. Mary's	14
UT Austin	10
UNM	7
Baylor	5
Will be attending the military	1

CEREMONY DETAILS

UTEP's Sun Bowl Stadium

DATE: Thursday, May 27, 2021

TIME: 7:00 p.m

- Audience members and board members will be allowed into the ceremony at 6 p.m.
- Graduates are allowed to invite ten family members each. Ticketmaster will provide tickets as it is assigned seating.
- Parking passes will be provided
- VIRTUAL CEREMONY Broadcast May 27, 2021 @ 7 p.m.

CEREMONY DETAILS CONT.

UTEP's Sun Bowl Stadium

- All participating on the field will be required to complete the UTEP Covid Screening Tool app
- All others in attendance will be required to follow the CISD Covid screening guidelines.
- No temperature checks.
- No heels will be allowed, only flats or wedges
- Clear, see through purses only (14"x14"x16")
- **NO** contact issuing of diplomas, **NO** hugging or hand shaking per CDC guidelines. Diplomas will be picked up by graduates from the table.
- Everyone in attendance must wear a mask at all times.

OTHER NWECHS EVENTS

Senior Awards Ceremony Drive By May 21st

Graduation Parade (Last Walk through feeder schools)-May 20th



Senior CheckOut: 5/24/21

Graduation Rehearsal:
May 25, 2021

EPCC Graduation: TBD



Far West Texas School Boards Association Officer Nomination Form

District	
Chair	
Vice-Chair	
Secretary/Treasurer	

Nominations for officers shall be made by members of the Association at least thirty days prior to the election of officers. The consent of each candidate must be obtained before his/her name is placed in nomination. Additional nominations may be made from the floor provided the consent of the candidate has been obtained before his/her name is placed in n o m i n a t i o n .

Just for Kids Committee

Just for Kids will meet to review presentations and information and create a report of their findings and recommendations for the Board of Trustees. The committee is expected to update the Board in July and provide a recommendation at that time on whether the Board should consider an election in November 2021 or May 2022.

Just for Kids will propose and prioritize projects based on the following criteria:

- Safety/Security/Health
- Demographics and growth
- Financial efficiency
- District vision, strategic plan, and Effective Schools Framework

Just for Kids will be comprised of three committees and focus on:

Districtwide	Growth	Capital Renewal & Replacement
<ul style="list-style-type: none">• Safety• Health• Technology• Instructional framework	<ul style="list-style-type: none">• Overcrowding• New schools• Land• Additions• Renovations	<ul style="list-style-type: none">• Facility Upgrades• Facility Infrastructure

- Monday August 16, 2021 Order the Election
- Friday October 29, 2021 Early Voting
- Tuesday November 2, 2021 Election Day



CANUTILLO A Premier District

Tomorrow's Best Today

April 20, 2021

Just for Kids Committee Members

- Ivette Muller
- Bernardo Barela
- Amber Whitley
- Julie Scott
- Adriana Villalva
- Kendra Smith
- Bernardo Barela
- Julie Scott
- Sonia Miller
- Gloria I Garcia
- Julian Mora
- Nidia Avila
- Jesus S. Ramos
- Tammy Avant
- John Joyner
- Dr. Alexis L. Rossi
- Maggie Escarcega

Street Address:

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:

P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7400
F: (915) 877-7525
canutillo-isd.org

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division:
(915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.



CANUTILLO A Premier District

Tomorrow's Best Today

4/21/2021

In accordance with the Texas School Safety Center (TxSSC) – *TEC 37.109*: the District will establish a school safety and security committee.

Safety and Security Committee Membership:

The committee, to the greatest extent practicable, must include:

1. One or more representatives of an office of emergency management of a county or city in which the district is located;
2. One or more representatives of the local police department or sheriff's office;
3. One or more representatives of the district's police department, if applicable;
4. The president of the board;
5. A member of the board other than the president;
6. The superintendent;
7. One or more designees of the superintendent, one of whom must be a classroom teacher in the district;
8. If the district partners with an open-enrollment charter school to provide instruction to students, a member of the open-enrollment charter school's governing body or a designee of the governing body; and
9. Two parents or guardians of students enrolled in the district.

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7965 Artcraft Rd.
El Paso, TX 79932

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2021 Conferences/Workshops

Month	Conference Name	Dates	Time	Location	Cost	Attendees	
Jan.	TASB New Board Member Launch	Jan. 14, 2021		Virtual Event	\$225	SC, TH, PM, AR and BT	
	Region 19 Intro to the TX Ed Code	Jan. 16, 2021		Virtual Event		TH and PM	
Feb.	NSBA Equity Symposium	Feb. 10, 2021	1 to 5 <u>EST</u>	Virtual Event	\$0.00	All (FREE)	
	Local District Orientation	Feb. 16, 2021	9 to 12 <u>MST</u>	Virtual Event	\$0.00	PM and TH (new trustees only.	
Canceled	TASA/TASB Legislative Conference	Feb. 23, 2021	9 to 1 <u>CST</u>	Virtual Event	\$0.00	SC, TH, PM, SP, AR and BT	
March	Governance Camp	Mar. 3-6, 2021		Virtual Event	\$395		
Originally on Feb. 23, 2021	TASA/TASB Legislative Conference	Mar. 12, 2021	9:30 to 12 <u>CST</u>	Virtual Event	\$0	All (FREE)	
	Region 19/Evaluating and Improving Student Outcomes (EISO)	Mar. 30, 2021	5:30 to 8:30 <u>MST</u>	Virtual Event	\$0	PM and SP	
April	NSBA Annual Conf	April 8-10, 2021	<u>EST</u>	Virtual Event	\$750 ind or \$3000 for 9	PM	
	2021 COSA Online School Law Seminar	April 13-15 and April 20-22, 2021	<u>EST</u>	Virtual Event	\$900	SC	
	TASB Spring Workshop	April 14, 2021		Virtual Event			
May	LSG Training	May 21-22, 2021	8:30-5:30 <u>MST</u> . 2 day training	In person @ESC 19		All (MANDATORY)	
June	NSBA Advocacy Institute	June 8-10, 2021	(<u>ET</u>)	Virtual Event			
	SLI	June 16-19, 2021	(<u>CT</u>)	San Antonio, TX	Face to Face	PM, SC	BT No
					Virtual		

	SLI	June 23-26, 2021	(CT)	Forth Worth, TX	Face to Face		LS?
					Virtual	SP and TH	
July	2021 COSA Post Legislative Conference	July 9, 2021		TASB Headquarters			
	NSBA Equity Symposium	July 13-14, 2021	(ET)	Virtual Event			
Aug.							
Sept.	MASBA	Sept. 9-12, 2021		San Antonio	\$200-\$250	SC, AR and PM	
	CUBE 2021 Annual Conference	Sept. 16-18, 2021	(ET)	Atlanta, GA	Face to Face		
	txEDCON TASA/TASB Annual Conference	Sept. 24-26, 2021	(CT)	Kay Bailey Hutchison, Dallas TX	TBD	SC, PM	
Oct.							
Nov.							
Dec.						4/20/2021	
Please remember to look at time zones when scheduling							

Trustee
Mr. Coronado
Mr. Payan
Mrs. Mendoza
Mr. Hernandez
Mr. Rodriguez
Mrs. Searls
Mrs. Trout

Notes

1. GENERAL FUNCTIONS

1.A. Call to Order

The meeting was called to order at **4:07 pm** by Board President Coronado.

1.B. Roll Call

All Trustees were present except for Trustee Searls.

2. OPEN FORUM-OTHER

Any member of the community wishing to make a comment during Open Forum can send their comments to the following email address: BoardQuestions@canutillo-isd.org. Comments must be submitted prior to the meeting start time.

The Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.

No public comment

3. BOARD OF TRUSTEE BUSINESS-OTHER

3.A. Trustee Ethical Guidelines

The board discussed 3.3 Honor in Conduct of their Trustee Ethical Guidelines.

3.B. Facilities Master Plan (FMP)

3.B.1. Facilities Master Plan (FMP) Overview

An overview of the **Facilities Master Plan (FMP)** was given by Dr. Galaviz, Mr. Vasquez, Dr. Peterson, Dr. Rico, and Ms. Piekarski. The following sites/campuses future facility needs (remodeling, additions and new construction) were discussed: Canutillo Elementary, Bill Childress Elementary, Jose Damian Elementary, Deanna Davenport Elementary, Gonzalo and Sofia Garcia Elementary, Silvestre and Carolina Reyes Elementary, Alderete Middle School, Canutillo Middle School, Canutillo High School, Northwest Early College HS, Central Office, Facilities and Transportation and the Lone Star Building. Dr. Peterson discussed the costs associated with the suggested improvements and stated a 6% contingency was being added to all costs. Administration discussed moving forward with a \$187.5 million bond for future facility needs. Mr. Coronado suggested the Lone Star Building be completely redone. Mrs. Trout asked that the needs of the Northwest Early College High School Campus and the Special Education Department be included in any future improvement plans. Mr. Rodriguez reiterated how important community input was going to be. The board thanked Mr. Vasquez and staff for all their hard work during the Pandemic. Mr. Coronado expressed his desire for the Bond to go before the voters as quickly as possible due to increasing interest rates.

3.B.2. Next Steps

The board requested a Bond Workshop be scheduled as soon as possible.

3.C. Bond

3.C.1. Bond Capacity

Mr. Mejia informed the board that loan interest rates are increasing due to the strengthening of the US Economy. He stated the districts bonding capacity could be as high as \$300 million if the board opted to max out the INS tax rate to 0.50. Mr. Mejia stated he did not recommend doing this and instead suggested borrowing \$187 to \$190 million with a “spend down” of 7 years. To borrow this amount the district would have to increase the INS tax rate to 0.40. Mr. Mejia stated this was a very reasonable and doable amount/term. Mr. Coronado suggested moving quickly on the bond due to the increasing loan rates. Dr. Galaviz stated he would follow the directive of the board. Mrs. Trout asked about repayment terms. Mr. Mejia stated a 30-year amortizations payback schedule was being considered but noted the loan could be paid off sooner. Mr. Payan asked about Federal Infrastructure Bonds. Mr. Mejia stated subsidies might be offered by the new administration (federal) however this was all speculation.

3.D. Discussion and possible action to approve a WorkForce Agreement to host 20 individuals for training and school-based work experience at no cost to the district.

It was motioned by Mr. Rodriguez, seconded by Mrs. Trout and passed unanimously to approve the WorkForce Agreement to host 20 individuals for training and school-based work experience at no cost to the district.

4. ADJOURNMENT

The meeting adjourned at **6:02 pm** by unanimous consent.

Presented to the Board of Trustees for approval on **April 27, 2021**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

1. GENERAL FUNCTIONS-OTHER

1.A. Call to Order

The meeting was called to order at **3:07 pm** by Board Vice President Payan.

1.B. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Hernandez.

1.C. Texas Pledge of Allegiance

The Texas Pledge of Allegiance was led by Mrs. Searls.

1.D. Roll Call

All trustees except for Mr. Coronado were present.

1.E. Trustee Ethical Guidelines

The board discussed Section 5.1 Trustworthiness and Stewardship of their Trustee Ethical Guidelines.

1.F. CISD Vision and Mission Statements

The CISD Vision Statement was read by Ms. Mendoza and the CISD Mission Statement was read by Mrs. Trout.

2. OPEN FORUM-OTHER

Speaker #1:

Mr. Jesus Ramos, Community Activist, voiced his concerns regarding Item 3.A: Discussion and possible action regarding conversion of Board of Trustee election procedure from at large trustee elections to single member district elections. He stated the entire community should have the right to vote on each and every seat on the school board. He also felt the board shouldn't be allowed to pick their own voters.

3. BOARD BUSINESS

3.A. Discussion and possible action regarding conversion of Board of Trustees election procedure from at-large trustee elections to single member district elections.

This item was tabled.

4. CONSENT AGENDA-VOTING

4.A. BUSINESS SERVICES

4.A.1. Approval of the Meeting Minutes

4.A.1.a. February 2, 2021 Special Board Meeting

4.A.1.b. February 23, 2021 Regular Board Meeting

4.A.2. Approval of the Monthly Financials

4.A.3. Approval of the Monthly Warrant List.

4.A.4. Approval of the Monthly Donations.

4.A.5. Approval of the Budget Amendments.

4.A.6. Approval of Agreement between Canutillo ISD and Region 19 for School Board Member/Superintendent Continuing Education Services for 2020-2021.

4.A.7. Approval of purchase from Apple Inc., in the amount of \$130,843.00 utilizing Texas DIR contract DIR-TSO-3789.

4.A.8. Approval of Request of Proposal (RFP) 210007576 E-Rate Yr24 (2021-2022) Category 1 and 2. Purchase will be made to the awarded vendor. Total amount not to exceed \$200,000.00.

4.A.9. Approval of Region 19 Texas Student Data Systems (TSDS) Support Cooperative 2020-2021 Memorandum of Understanding with Canutillo ISD ID #071907 in the amount of \$1,000.

4.B. *HUMAN RESOURCES*

4.B.1. Approval of Policy Update 116. **1st Reading**

4.B.2. Approval for the renewal of contracts for administrators and other certified/non-certified administrators or professionals for the 2021-2022 school year.

4.C. *CURRICULUM*

4.C.1. Approval of Memorandum of Understanding (MOU) between Canutillo ISD and Grand Canyon University, College of Nursing and Health Care Professionals to allow nursing students to complete the practicum experience in our district.

Consent Agenda

It was motioned by Mrs. Trout, seconded by Mrs. Mendoza and passed unanimously to approve the Consent Agenda as presented.

5. **ADJOURNMENT**

The meeting adjourned at **3:29 pm** by unanimous consent.

Presented to the Board of Trustees for approval on **April 27, 2021**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

Board of Trustees

Meeting Date: _____

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

C Pulley
Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



Board of Trustees

Meeting Date: _____

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

C Pulley
Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Acceptance of Donations Report

Justification Statement: Presentation for your review and acceptance of the Donation Report for the month of March 2021

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction HumanResources Business Services

Staff Responsible: Cristina Pulley

Signature of Requester(s)

Signature of Presenter(s)

Cristina Pulley 04/13/2021

Business Services Approval (Initials) *Date*

Agenda Summary:

Presentation for your review and acceptance of the Donations Report for the month of March 2021

District Donations- \$2,791.32

RECOMMENDATION: Administration recommends the acceptance of Donations Report

PRIOR BOARD ACTION: Approved AWARDED: N/A AWARDED AMOUNT: N/A

AMOUNT(S) \$2,791.32

ACCOUNT NO(S) N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
N/A

REQUESTING DEPARTMENT:
Financial Services Department

CONSEQUENCES OF NON-APPROVAL:
N/A

IMPLEMENTATION TIMELINE:
N/A

ATTACHMENT(S): ✓ Donations Report



CISD Approved March 2021 Donations

Board Approval Date: April 27, 2021						
Donor Name	Address	Donation	Campus/Department	Purpose of Donation	Value	
The Braden Aboud Memorial Foundation	5024 Doniphan #2 El Paso, TX 79932	B Safe Bags for Walking Challenge Hand Sanitizer	Canutillo Elementary School	To aid in adhering to COVID-19 preventive measures	\$ 1,064.32	
Target Bassett	6001 Gateway Blvd W. El Paso, TX 79925	Cash/Checks	Canutillo Elementary School	To assist the PE department with equipment	\$ 100.00	
Western Hills United Methodist Church	524 Thunderbird Dr El Paso, TX 79912	Jump Ropes	Deanna Davenport Elementary School	To benefit the PE program by providing a jump rope for each student	\$ 106.00	
El Paso Screen Print	7392 Autumn Sage Dr. El Paso, TX 79911	T-shirts	Jose H. Damian Elementary School	Incentives for Kindergarten Students during registration	\$ 66.00	
Sixto Bonilla	612 Gold Beach Dt. Canutillo, TX 79835	Cash/Checks	Canutillo High School	To assist the Girls Basketball Program	\$ 400.00	
Spectrum Paper	27 Concord El Paso, TX 79906	Bissell Air Purifiers	Superintendent	To assist in maintaining a clean working environment	\$ 1,050.00	
Orlando Guardian	898 Reidsan Grove Unit A El Paso, TX 79835	Cash/Checks	Northwest Early College High School	To assist the Glass of 2021	\$ 5.00	
					\$ 2,791.32	

Board of Trustees

Meeting Date: _____

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

CPulley
Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):





FINANCIAL SERVICES

CANUTILLO A Premier District

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Cristina Pulley, Director of Financial Services

DATE: March 31, 2021

SUBJECT: Budget Amendments for March 2021

Budget Amendments submitted are summarized below for your review and consideration.

Admin Cost Ratio Formula:

21 Instructional Leadership + 41 General Administration

11 Instruction + 12 Instructional Resources/Media Services +
13 Curriculum/Staff Development + 31 Guidance/Counseling Services

BJE 340017 – This budget amendment will allocate funds from Debt Service Fund Balance to Function 71 – *Debt Service* to properly classify refunding debt fees on Bond Series 2020. This budget amendment will have no impact on the admin cost ratio.

BUDGET ACCOUNT NUMBER		CURRENT BUDGET	CHANGE	AMENDED BUDGET
599.00.8949.00.999.99	Debt Service	\$ 23,616,413	\$ (448,107)	\$ 23,168,306
599.00.7916.00.000.00	Premium/Discount on Issuance of Bonds	\$ 3,478,544	\$ (448,107)	\$ 3,030,437
599.00.3480.00.000.00	Restricted/Retirement Long Term Debt	\$ 0	\$ 448,107	\$ 448,107
599.71.6599.00.999.99	Other Debt Fees	\$ 3,573,618	\$ 448,107	\$ 4,021,725

Street Address:
7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:
P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7516
F: (915) 877-7524
canutillo-isd.org

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.

BJE 340046 – This budget amendment will properly allocate funds from Function 36 – *Co-Curricular/Extra Curricular Activity* to Function 11 – *Instruction* to reflect teaching assignment for PCN1286 at Canutillo High School. This budget amendment will have a positive impact on the admin cost ratio.

BUDGET ACCOUNT NUMBER		CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.36.6145.00.001.91	Unemployment Compensation	\$ 457	\$ (8)	\$ 449
199.36.6149.00.001.91	TRS Entity Contribution	\$ 2,611	\$ (109)	\$ 2,502
199.36.6119.00.001.91	Salaries	\$ 237,769	\$ (8,267)	\$ 229,502
199.36.6143.00.001.91	Workers Compensation	\$ 2,344	\$ (39)	\$ 2,305
199.36.6141.00.001.91	Medicare	\$ 7,233	\$ (120)	\$ 7,113
199.36.6146.00.001.91	Teacher Retirement	\$ 28,763	\$ (171)	\$ 28,592
199.36.6142.00.001.91	Health Insurance	\$ 22,461	\$ (936)	\$ 21,525
199.11.6149.00.001.11	Attendance Award	\$ 47,940	\$ 109	\$ 48,049
199.11.6119.00.001.11	Salaries	\$ 4,042,918	\$ 8,267	\$ 4,051,185
199.11.6141.00.001.11	Medicare	\$ 61,577	\$ 120	\$ 61,697
199.11.6146.00.001.11	Teacher Retirement	\$ 117,567	\$ 171	\$ 117,738
199.11.6143.00.001.11	Workers Compensation	\$ 19,960	\$ 39	\$ 19,999
199.11.6145.00.001.11	Unemployment Compensation	\$ 3,805	\$ 8	\$ 3,813
199.11.6142.00.001.11	Health Insurance	\$ 536,222	\$ 936	\$ 537,158

BJE 340129 – This budget amendment will properly allocate funds from Function 41 – *General Administration* to Function 21 – *Instructional Leadership*, Function 23 – *School Leadership* and Function 41 – *General Administration* for Wellness stipends. This budget amendment will have a positive impact on the admin cost ratio.

BUDGET ACCOUNT NUMBER		CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.41.6118.43.xxx.99		\$ 11,577	\$ (11,577)	\$ 0.
199.21.6118.43.xxx.99		\$ 0	\$ 965	\$ 965
199.23.6118.43.xxx.99		\$ 0	\$ 9,648	\$ 9,648
199.41.6118.43.xxx.99		\$ 0	\$ 965	\$ 965

BJE 340134– This budget amendment will allocate funds from Function 41 – *General Administration* to Function 41 – *General Administration* and Function 51 – *Plant Maintenance Operations* to cover new flooring in the Associate Superintendent’s Office. This budget amendment will have a positive impact on the admin cost ratio.

BUDGET ACCOUNT NUMBER		CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.41.6499.00.732.99	Miscellaneous Operating	\$ 15,754.	\$ (7,329)	\$ 8,425
199.51.6299.00.732.99	Miscellaneous Contracted Services	\$ 0.	\$ 7,329	\$ 7,329

BJE 340298 – This budget amendment will allocate funds from projected excess fund balance for track replacements at Canutillo High School, Canutillo Middle School and Alderete Middle School. This budget amendment will have no impact on the admin cost ratio.

BUDGET ACCOUNT NUMBER		CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.00.3600.00.000.00	Fund Balance	\$ 17,337,529	\$ (780,000)	\$ 16,557,529
199.81.6629.00.999.99	Building Purchase/ Construction/ Improvement	\$ 0	\$ 780,000.	\$ 780,000

Board of Trustees

Meeting Date: 4/27/2021

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Recommendation to Award Request for Proposal (RFP) #2021-01 Canutillo Independent School District Cafeteria Upgrades No. 2 to the Edu-Source Corporation in the amount not to exceed \$390,572.93

Justification Statement: School cafeterias around the country have been changed to a modern concept creating a new atmosphere, therefore, it will impact the dining experience for our students. In addition, the tables, trash bins, and decorations at our existing cafeterias are the original ones from when each campus first opened.

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Marco Macias
Signature of Requester: Marco Macias 3/30/2021
Signature of Presenter: Elizabeth B. Sida 4/9/2021
Business Services Approval (Initials): _____ Date: _____

Agenda Summary:

As stated in Board Policy CH (Local), any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Child Nutrition Department submitted a request for a solicitation to be issued to upgrade three of the districts campuses; Garcia Elementary School, Canutillo Middle School, and Canutillo High School. This project will involve the replacement of all cafeteria tables, with a minimum number of sitting accommodations listed in the RFP per campus. Tables and chairs will be customized for each campus listed with campus colors, design, and campus logos. Purchasing issued Request for Proposal RFP #2021-01 Canutillo Independent School District Cafeteria Upgrades and two (2) responses were received. An evaluation committee met to review the vendor's responses, and The Edu-Source Corporation was scored the highest because this vendor met the specifications and requirements written in the RFP and is offering the best value to the district.

RECOMMENDATION: Administration recommends that RFP #2021-01 Canutillo Independent School District Cafeteria Upgrades No. 2 be awarded to The Edu-Source Corporation in the amount of \$390,572.93.

PRIOR BOARD ACTION: No AWARDED: AWARDED AMOUNT:

AMOUNT(S): \$390,572.93

ACCOUNT NO(S): 101.51.6299.00.909.99 101.35.6397.00.909.99

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
Formal Solicitation - Request for Proposal

REQUESTING DEPARTMENT:
Child Nutrition

CONSEQUENCES OF NON-APPROVAL:
Some of the existing tables are in poor condition and beyond repair. Not replacing the cafeteria tables will create additional expenses in the near future for repairs. Cafeterias also need to be painted.

IMPLEMENTATION TIMELINE:
Upon Approval

ATTACHMENT(S): RFP Response Summary, Line Breakdown
 RFP Line Item details, The Edu-Source Project Specifications



Event Number 2021-01
Event Title Canutillo Independent School District
Event Description Cafeteria Upgrades No. 2
 The Canutillo Independent School District is seeking proposals from qualified vendors for cafeteria upgrades to three (3) of the districts campuses; Gonzalo Sofia Garcia Elementary, Canutillo Middle School, and Canutillo High School.
 This is a turnkey project that will involve the
Event Type RFP
Issue Date 2/13/2021 12:12:26 PM (MT)
Close Date 3/12/2021 03:00:00 PM (MT)

Organization Canutillo Independent School District
Workgroup Purchasing
Event Owner Elizabeth Sida
Email esida@canutillo-isd.org
Phone (915) 877-7426
Fax

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total	Cost Difference	Calculated Price Points
The Edu-Source Corporation	San Antonio	TX	3/11/2021 03:51:57 PM (MT)	28	\$390,572.93		25.0
Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	San Antonio	TX	3/12/2021 11:18:47 AM (MT)	28	\$551,190.47	160,617.54	17.7

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

The Child Nutrition Department requested that A Request for Proposal be issued to obtain proposals from qualified vendors to upgrade additional cafeterias. Cafeterias to be upgraded are Gonzalo Sofia Garcia Elementary School, Canutillo Middle School, and Canutillo High School. A pre-bid and walk-thru was held on February 4, 2021 and four (4) vendors attend. Responses were received from two vendors; The Edu-Source Corporation and Mission Restaurant Supply (Southwest Texas Equipment Distributers, Inc)

An evaluation was held via zoom on Wednesday, March 10, 2021 to review the proposals received. The Edu-Source Corporation provided the lowest price as well as a complete response to the RFP. The evaluation criteria average scores will show that The Edu-source Corporation received the highest points, therefore The Edu-source Corporation is the recommended vendor of award.

TOTAL SCORES = Average	The Edu-Source Corporation	Mission Restaurant Supply (Southwest Texas Equipment Distributors INC)
1 The Purchase Price	25.0	17.7
Total Points - 25		
2 The reputation of the vendor and the vendor's goods and services	10.0	9.2
Total Points - 10		
3 The Quality of the vendor's goods and services	12.8	9.8
Total Points - 15		
4 The extent to which the vendors goods and service meet the districts needs	12.8	7.4
Total Points - 15		
5 The vendor's past relationship with the district	4.8	2.0
Total Points - 5		
6 The impact on the ability of the district to comply with laws and rules related to historically utilized businesses	0.0	0.0
Total Points - 0		
7 The total long-term cost to the district to acquire the vendor's goods and services	13.6	9.4
Total Points - 15		
8 For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner - (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0.0	0.0
Total Points - 0		
9 Any other relevant factors specifically listed in the request for bids or proposals	11.0	9.4
Total Points - 15		
TOTAL POSSIBLE SCORE = 100	56	64.9

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
1	Gonzalo Sofia Elementary School Cafeteria remodeling 6550 Westside Drive, El Paso TX 79932 CAFETERIA TABLES The project involves the replacement of all cafeteria tables for 295 minimum sittings with mobile rectangle folding tables with seats attached. All tables and chairs will be custom made with the school colors and design with the school logos.			30	EA	<u>\$1,273.75</u>	\$38,212.50	\$1,681.72	\$50,451.60
2	Gonzalo Sofia ElementarySchool Cafeteria remodeling 6550 Westside Drive, El Paso TX 79932 TABLES DELIVERY AND INSTALLATION INCLUDE DELIVERY AND UNLOADING OF ITEMS PLACEMENT OF ALL PRODUCT PER PLAN SPECIFICATIONS SHALL BE INCLUDED. REMOVAL OF ALL TRASH / DEBRIS SHALL BE INCLUDED.			1	LOT	\$7,250.00	\$7,250.00	<u>\$5,720.55</u>	\$5,720.55

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
3	Gonzalo Sofia Garcia ElementarySchool Cafeteria remodeling 6550 Westside Drive, El Paso TX 79932 TRASH UNITS * CONSTRUCTED FROM HIGH DENSITY 3/4 INCH PARTICLE BOARD. * ALL SURFACES SHALL BE LAMINATED WITH HIGH PRESSURE LAMINATE INSIDE AND OUTSIDE TO PREVENT WARPING AND ENSURE MOISTURE CONTROL. * EDGES SHALL BE COVERED WITH 3MM PVC WHICH ENSURES SECURED SEATS TO THE EDGE AND PROTECTS AGAINST IMPACT. * ASSEMBLED WITH HIGH STRENGTH FASTENERS WHICH MAKES MAINTENANCE AND COMPONENT CHANGE OUT AS REQUIRED IN THE FIELD. * ALL SIDES SHALL BE SUPPLIED WITH 1/2 INCH RADIUS ON ALL OUTSIDE CORNERS. * PROVIDED WITH STEEL BASE, OPENS ON THE BOTTOM FOR EASY CLEANING AND POWDER COATED TO PREVENT RUST. * EASY MOBILITY AND EASY MAINTENANCE. * A STAINLESS STEEL SECURE ACCESS TO THE DOOR TO THE UNIT. * HIGH STRENGTH BALL CATCH SECURE THE DOOR IN A CLOSED POSITION. * ALL UNITS HAVE BRUSHED ALUMINUM PULL. NO TOUCH CHUTE. * ALL TRASH UNITS SHALL BE SUPPLIED WITH A STANDARD LOW-DENSITY TRASH LINER AND RUBBER CASTERS.			3	EA	\$1,430.58	\$4,291.74	<u>\$1,030.32</u>	\$3,090.96

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
4	Gonzalo Sofia Garcia Elementary School Cafeteria remodeling 6550 Westside Drive, El Paso TX 79932 TRASH UNITS DELIVERY AND INSTALLATION INCLUDE DELIVERY AND UNLOADING OF ITEMS PLACEMENT OF ALL PRODUCT PER PLAN SPECIFICATIONS SHALL BE INCLUDED. REMOVAL OF ALL TRASH / DEBRIS SHALL BE INCLUDED.			1	LOT	\$800.00	\$800.00	\$0.00	\$0.00
5	Gonzalo Sofia GarciaElementary School Cafeteria remodeling 6550 Westside Drive, El Paso TX 79932 PAINT * A premium eggshell commercial grade finish that attracts attention but repels scuffs and stains, water basedtwo component polyurethane-fortified coating. * Stands up to kick marks, bag marks everyday traffic. * The product will yield a lower life cycle cost than ordinary acrylic latex paint because its combined stain resistance and significantly higher ASTM scrub ratings will result in less permanent damage from wear and increased ability to clean repeatedly, ultimately reducing costs associated with re-painting. * All finishes are created with water-base coatings for low VOCs and convenient low-odor application. * In addition, a high performance primer will be applied to provide exceptional adhesion to the top premium eggshell commercial paint finish. Finish products have a Class A or Type I fire rating. 5 Year manufacturers warranty against adhesionfailure.			1	LOT	\$12,850.00	\$12,850.00	<u>\$12,309.08</u>	\$12,309.08
				59					

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
6	Gonzalo Sofia Garcia Elementary School Cafeteria remodeling 6550 Westside Drive, El Paso TX 79932 SIGNAGE AND MARKETING Direct print with UV curable ink on 6mm white lightweight closed-cell, free foam, and rigid PVC sheet: a lightweight closed-cell, free foam, rigid PVC sheet; homogeneously colored with a matte finish that is Tough that can be sawed, drilled, bent and fabricated using ordinary (plastic) tools and fasteners: Regular, fine-celled foam structure, Matte surface finish, both sides, Homogeneous coloring, Vibration and Sound-absorbent, Low Thermal conductivity, high insulation value, Low weight, Chemical resistant, Non-corroding, Weather-resistant, Low water absorption, no rotting, Bright White, Easy Work-ability, Low flammability, Excellent for printing and foiling, highly suitable for bonding, No heavy Metals, environmentally friendly. Closed-cell surface, Fire-cell foam structure, Easy to bond and weld, Easily fabricated using plastics hand tools, Digital print ready. This PVC sheet good tolerates exposure up to 140 kly/cm2/year, which is equivalent to UV radiation. Mount to wall with limited visible hardware: Hex washer head concrete anchors with advanced Thread foam for easy install and removal. Corrosion			1	LOT	<u>\$893.75</u>	\$893.75	\$41,610.90	\$41,610.90
GARCIA - SUBTOTAL							\$64,297.99		\$113,183.09

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
7	Canutillo Middle School Cafeteria Remodeling 7311 Bosque, Canutillo, TX 79835 ROUND MOBILE FOLDING TABLES, With Seats The project involves the replacement of all cafeteria tables for 298 minimum sitting This project consists on a mix of tables: mobile folding round tables, rectangle folding tables with seats attached, community tables, and fiberglass booth. A combination of bent plywood chairs, plastic armchairs coffee table, and eating counters. All tables and chairs will be custom made with the school colors and design with the school logos.			30	EA	<u>\$1,092.50</u>	\$32,775.00	\$1,637.56	\$49,126.80
8	Canutillo Middle School Cafeteria Remodeling 7311 Bosque, Canutillo, TX 79835 RECTANGULAR TABLES HIGH PRESSURED GRADE LAMINATES; VINYL EDGE BANDING; LOCKWALL 3000 COLD PRESS ADHESIVE SHALL BE USED TO PERMANENTLY BOND THE LAMINATE TO THE BOARD; TABLE TOP HORIZONTAL GRADE; COVERED IN ACRYLIC IMPREGNANTE BACKING SHEET FOR CLEANING AND REMOVING FOOD AND GUM; TABLE BASES EACH SPIDER BASES SHALL BE SUPPLIED WITH PLASTIC GLIDES.			10	EA	<u>\$1,273.75</u>	\$12,737.50	\$1,796.01	\$17,960.10

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
9	Canutillo Middle School Cafeteria Remodeling 7311 Bosque, Canutillo, TX 79835 COMMUNITY TABLES HIGH PRESSURED GRADE LAMINATE/CUSTOM GRAPHIC LAMINATES LOCKWELL 3000 COLD PRESS ADHESIVE SHALL BE USED TO PERMANENTLY BOND THE LAMINATE. TOP, SIDES AND LEGS ARE HORIZONTAL GRADE. 3-1/6 INCH ALUMINUM TRIM IS EMBEDDED INTO EACH LEG EDGE. ARROW SHAPED EXTRUSION THAT PREVENTS DAMAGE TO THE LAMINATE SURFACES. BASE TRIM IS ADDED TO THE BASE OF THE TABLE LEGS. A STAINLESS STEEL CORNER GUARD PROTECTS EACH OF THE BASE EDGES.			10	EA	\$2,397.50	\$23,975.00	<u>\$1,360.30</u>	\$13,603.00
10	Canutillo Middle School Cafeteria Remodeling 7311 Bosque, Canutillo, TX 79835 COFFEE TABLE FRAME IS A 14-GAUGE, 1-1/2 SQUARE TUBE STEEL CONSTRUCTION FOR OPTIMUM STABILITY AND RELIABILITY. THE FRAME IS POWDER COATED IN A 2 STEP PROCESS. EACH LEG SITS ON ADJUSTABLE LEVELING GLIDES DRUM, HIGH PRESSURED STANDARD GRADE LAMINATE SHALL BE ADHERED. OUTLET COMPONENT, FLIP UP CHARGING UNIT POWER 1/USB OUTLET PANEL.			10	EA	\$890.76	\$8,907.60	<u>\$704.10</u>	\$7,041.00

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
11	Canutillo Middle School Cafeteria Remodeling 7311 Bosque,Canutillo, TX 79835 BOOTH (Corner booth with 8 seating) DURABLE FIBERGLASS SEAT AND SEAT BACK. FIBERGLASS PROVIDES HYGIENIC, GRAFFITI-RESISTANT EASY TO CLEAN FIBERGLASS CONSTRUCTION COMPRISED OF THREE LAYERS OF MATERIAL FOR GREATER STRENGTH AND DURABILITY. FIBERGLASS COLORS TO BE DETERMINED			4	EA	<u>\$4,056.47</u>	\$16,225.88	\$4,372.05	\$17,488.20
12	Canutillo Middle School Cafeteria Remodeling 7311 Bosque,Canutillo, TX 79835 CHAIRS: LAMINATE SHELL SEAT: FORMICA, POLYPROPYLENE SEAT SHELL WITH BLACK LEGS.			80	EA	<u>\$54.76</u>	\$4,380.80	\$177.27	\$14,181.60
13	Canutillo Middle School Cafeteria Remodeling 7311 Bosque,Canutillo, TX 79835 DELIVERY AND INSTALLATION OF ALL TABLES, BOOTHS, AND CHAIRS INCLUDE DELIVERY AND UNLOADING OF ITEMS PLACEMENT OF ALL PRODUCT PER PLAN SPECIFICATIONS SHALL BE INCLUDED. REMOVAL OF ALL TRASH / DEBRIS SHALL BE INCLUDED.			1	LOT	\$16,290.00	\$16,290.00	<u>\$9,474.15</u>	\$9,474.15

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
14	Canutillo Middle School Cafeteria Remodeling 7311 Bosque,Canutillo, TX 79835 TRASH UNITS * CONSTRUCTED FROM HIGH DENSITY 3/4 INCH PARTICLE BOARD. * ALL SURFACES SHALL BE LAMINATED WITH HIGH PRESSURE LAMINATE INSIDE AND OUTSIDE TO PREVENT WARPING AND ENSURE MOISTURE CONTROL. * EDGES SHALL BE COVERED WITH 3MM PVC WHICH ENSURES SECURED SEATS TO THE EDGE AND PROTECTS AGAINST IMPACT. * ASSEMBLED WITH HIGH STRENGTH FASTENERS WHICH MAKES MAINTENANCE AND COMPONENT CHANGE OUT AS REQUIRED IN THE FIELD. * ALL SIDES SHALL BE SUPPLIED WITH 1/2 INCH RADIUS ON ALL OUTSIDE CORNERS. * PROVIDED WITH STEEL BASE, OPENS ON THE BOTTOM FOR EASY CLEANING AND POWDER COATED TO PREVENT RUST. * EASY MOBILITY AND EASY MAINTENANCE. * A STAINLESS STEEL SECURE ACCESS TO THE DOOR TO THE UNIT. * HIGH STRENGTH BALL CATCH SECURE THE DOOR IN A CLOSED POSITION. * ALL UNITS HAVE BRUSHED ALUMINUM PULL. NO TOUCH CHUTE. * ALL TRASH UNITS SHALL BE SUPPLIED WITH A STANDARD LOW-DENSITY TRASH LINER AND RUBBER CASTERS.			3	EA	\$1,430.58	\$4,291.74	<u>\$1,125.41</u>	\$3,376.23
15	Canutillo Middle School Cafeteria Remodeling 7311 Bosque,Canutillo, TX 79835 TRASH UNITS DELIVERY AND INSTALLATION INCLUDE DELIVERY AND UNLOADING OF ITEMS PLACEMENT OF ALL PRODUCT PER PLAN SPECIFICATIONS SHALL BE INCLUDED. REMOVAL OF ALL TRASH / DEBRIS SHALL BE INCLUDED.			1	LOT	\$800.00	\$800.00	\$0.00	\$0.00

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
16	Canutillo Middle School Cafeteria Remodeling 7311 Bosque, Canutillo, TX 79835 PAINT * A premium eggshell commercial grade finish that attracts attention but repels scuffs and stains, water based two component polyurethane- fortified coating. Stands up to kick marks, bag marks everyday traffic. The product will yield a lower life cycle cost than ordinary acrylic latex paint because its combined stain resistance and significantly higher ASTM scrub ratings will result in less permanent damage from wear and increased ability to clean repeatedly, ultimately reducing costs associated with re-painting. All finishes are created with water-base coatings for low VOCs and convenient low-odor application. In addition, a high performance primer will be applied to provide exceptional adhesion to the top premium eggshell commercial paint finish. Finish products have a Class A or Type I fire rating. * 5 Year manufacturers warranty against adhesion failure			1	LOT	\$14,100.00	\$14,100.00	<u>\$12,203.06</u>	\$12,203.06

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
17	Canutillo Middle School Cafeteria remodeling 7311 Bosque, Canutillo, TX 79835 SIGNAGE AND MARKETING Direct print with UV curable ink on 6mm white lightweight closed-cell, free foam, and rigid PVC sheet: a Lightweight closed- cell, free foam, rigid PVC sheet; homogeneously colored with a matte finish that is tough and can be sawed, drilled, bent and fabricated using ordinary (plastic) tools and fasteners:Regular, fine-celled foam structure, Matte surface finish, both sides, Homogeneous coloring, Vibration and Sound-absorbent, Low Thermal conductivity, high insulation value, Low weight, Chemical resistant,Non-corroding, Weather- resistant, Low water absorption, no rotting, Bright White, Easy Work ability, Low flammability, Excellent for printing and foiling, highly suitable for bonding, No heavy Metals, environmentally friendly.Closed-cell surface, Fire-cell foam structure, Easy to bond and weld,Easily fabricated using plastics hand tools, Digital print ready.This PVC sheet good tolerates exposure up to 140 kly/cm2/year, which is equivalent to UV radiation.Mount to wall with limited visible hardware: Hex washer head concrete anchors with advanced Thread foam, for easy install and removal. Corrosion resistant for indoor/outdoor use Works in all			1	LOT	<u>\$893.75</u>	\$893.75	\$39,117.36	\$39,117.36
CMS - SUBTOTAL							\$135,377.27		\$183,571.50

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
18	Canutillo High School Cafeteria Remodeling 7311 Bosque, Canutillo, TX 79835 ROUND MOBILE FOLDING TABLES, With Seats The project involves the replacement of all cafeteria tables for 550 minimum sitting This project consists on a mix of tables: mobile folding round tables, rectangle folding tables with seats attached, community tables, and fiberglass booth. A combination of bent plywood chairs, plastic armchairs coffee table, and eating counters. All tables and chairs will be custom made with the school colors and design with the school logos.			69	EA	<u>\$1,092.50</u>	\$75,382.50	\$1,365.28	\$94,204.32
19	Canutillo School Cafeteria Remodeling 6675 South Desert Blvd, El Paso, TX 79932 RECTANGULAR TABLES HIGH PRESSURED GRADE LAMINATES; VINYL EDGE BANDING; LOCKWALL 3000 COLD PRESS ADHESIVE SHALL BE USED TO PERMANENTLY BOND THE LAMINATE TO THE BOARD; TABLE TOP HORIZONTAL GRADE; COVERED IN ACRYLIC IMPREGNANTE BACKING SHEET FOR CLEANING AND REMOVING FOOD AND GUM; TABLE BASES EACH SPIDER BASES SHALL BE SUPPLIED WITH PLASTIC GLIDES.			10	EA	<u>\$1,273.75</u>	\$12,737.50	\$1,961.92	\$19,619.20

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
20	Canutillo High School Cafeteria Remodeling 6675 South Desert Blvd, El PasoTX 79932 COMMUNITY TABLES HIGH PRESSURED GRADE LAMINATE/CUSTOM GRAPHIC LAMINATES LOCKWELL 3000 COLD PRESS ADHESIVE SHALL BE USED TO PERMANENTLY BOND THE LAMINATE. TOP, SIDES AND LEGS ARE HORIZONTAL GRADE. 3-1/6 INCH ALUMINUM TRIM IS EMBEDDED INTO EACH LEG EDGE. ARROW SHAPED EXTRUSION THAT PREVENTS DAMAGE TO THE LAMINATE SURFACES. BASE TRIM IS ADDED TO THE BASE OF THE TABLE LEGS. A STAINLESS STEEL CORNER GUARD PROTECTS EACH OF THE BASE EDGES.			10	EA	\$2,397.50	\$23,975.00	<u>\$2,010.40</u>	\$20,104.00
21	Canutillo High School Cafeteria Remodeling 6675 South Desert Blvd, El Paso TX 79932 COFFEE TABLE FRAME IS A 14-GAUGE, 1-1/2 SQUARE TUBE STEEL CONSTRUCTION FOR OPTIMUM STABILITY AND RELIABILITY. THE FRAME IS POWDER COATED IN A 2 STEP PROCESS. EACH LEG SITS ON ADJUSTABLE LEVELING GLIDES DRUM, HIGH PRESSURED STANDARD GRADE LAMINATE SHALL BE ADHERED. OUTLET COMPONENT, FLIP UP CHARGING UNIT POWER 1/USB OUTLET PANEL.			10	EA	<u>\$890.76</u>	\$8,907.60	\$1,451.52	\$14,515.20

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

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						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
22	Canutillo High School Cafeteria Remodeling 6675 South Desert Blvd, El Paso TX 79932 BOOTH (Corner booth with 8 seating) DURABLE FIBERGLASS SEAT AND SEAT BACK. FIBERGLASS PROVIDES HYGIENIC, GRAFFITI-RESISTANT EASY TO CLEAN FIBERGLASS CONSTRUCTION COMPRISED OF THREE LAYERS OF MATERIAL FOR GREATER STRENGTH AND DURABILITY. FIBERGLASS COLORS TO BE DETERMINED			4	EA	<u>\$4,056.47</u>	\$16,225.88	\$4,283.30	\$17,133.20
23	Canutillo High School Cafeteria Remodeling 6675 South Desert Blvd, El Paso, TX 79932 CHAIRS: LAMINATE SHELL SEAT: FORMICA, POLYPROPYLENE SEAT SHELL WITH BLACK LEGS.			80	EA	<u>\$54.76</u>	\$4,380.80	\$255.06	\$20,404.80
24	Canutillo High School Cafeteria Remodeling 6675 South Desert Blvd, El Paso, TX 79932 DELIVERY AND INSTALLATION OF ALL TABLES, BOOTHES, AND CHAIRS INCLUDE DELIVERY AND UNLOADING OF ITEMS PLACEMENT OF ALL PRODUCT PER PLAN SPECIFICATIONS SHALL BE INCLUDED. REMOVAL OF ALL TRASH / DEBRIS SHALL BE INCLUDED.			1	LOT	\$18,750.00	\$18,750.00	<u>\$15,607.70</u>	\$15,607.70

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
25	Canutillo High School Cafeteria Remodeling 6675 South Desert Blvd, El Paso, TX 79932 TRASH UNITS * CONSTRUCTED FROM HIGH DENSITY 3/4 INCH PARTICLE BOARD. * ALL SURFACES SHALL BE LAMINATED WITH HIGH PRESSURE LAMINATE INSIDE AND OUTSIDE TO PREVENT WARPING AND ENSURE MOISTURE CONTROL. * EDGES SHALL BE COVERED WITH 3MM PVC WHICH ENSURES SECURED SEATS TO THE EDGE AND PROTECTS AGAINST IMPACT. * ASSEMBLED WITH HIGH STRENGTH FASTENERS WHICH MAKES MAINTENANCE AND COMPONENT CHANGE OUT AS REQUIRED IN THE FIELD. * ALL SIDES SHALL BE SUPPLIED WITH 1/2 INCH RADIUS ON ALL OUTSIDE CORNERS. * PROVIDED WITH STEEL BASE, OPENS ON THE BOTTOM FOR EASY CLEANING AND POWDER COATED TO PREVENT RUST. * EASY MOBILITY AND EASY MAINTENANCE. * A STAINLESS STEEL SECURE ACCESS TO THE DOOR TO THE UNIT. * HIGH STRENGTH BALL CATCH SECURE THE DOOR IN A CLOSED POSITION. * ALL UNITS HAVE BRUSHED ALUMINUM PULL. NO TOUCH CHUTE. * ALL TRASH UNITS SHALL BE SUPPLIED WITH A STANDARD LOW-DENSITY TRASH LINER AND RUBBER CASTERS.			8	EA	\$1,430.58	\$11,444.64	<u>\$1,020.22</u>	\$8,161.76
26	Canutillo High School Cafeteria Remodeling 6675 South Desert Blvd, El Paso, TX 79932 TRASH UNITS DELIVERY AND INSTALLATION INCLUDE DELIVERY AND UNLOADING OF ITEMS PLACEMENT OF ALL PRODUCT PER PLAN SPECIFICATIONS SHALL BE INCLUDED. REMOVAL OF ALL TRASH / DEBRIS SHALL BE INCLUDED.			1	LOT	\$1,300.00	\$1,300.00	\$0.00	\$0.00
				70					

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

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						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
27	Canutillo High School Cafeteria Remodeling 6675 South Desert Blvd, El Paso, TX 79932 PAINT * A premium eggshell commercial grade finish that attracts attention but repels scuffs and stains, water based two component polyurethane-fortified coating. Stands up to kick marks, bag marks everyday traffic. The product will yield a lower life cycle cost than ordinary acrylic latex paint because its combined stain resistance and significantly higher ASTM scrub ratings will result in less permanent damage from wear and increased ability to clean repeatedly, ultimately reducing costs associated with re-painting. All finishes are created with water-base coatings for low VOCs and convenient low-odor application. In addition, a high performance primer will be applied to provide exceptional adhesion to the top premium eggshell commercial paint finish. Finish products have a Class A or Type I fire rating. * 5 Year manufacturers warranty against adhesion failure			1	LOT	\$16,900.00	\$16,900.00	<u>\$13,257.17</u>	\$13,257.17

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL RFP # 2021-01
CAFETERIA UPGRADES No. 2**

RFP Line Item Breakdown

						The Edu-Source Corporation		Mission Restaurant Supply (Southwest Texas Equipment Distributers INC)	
						Total Price	\$390,572.93	Total Price	\$551,190.47
Line #	Description	Mfgr	Mfgno	QTY	UOM	Unit	Extended	Unit	Extended
28	Canutillo High School Cafeteria Remodeling 6675 South Desert Blvd, El Paso, TX 79932 SIGNAGE AND MARKETING Direct print with UV curable ink on 6mm white lightweight closed-cell, free foam, and rigid PVC sheet: a lightweight closed-cell, free foam, rigid PVC sheet; homogeneously colored with a matte finish that is Tough that can be sawed, drilled, bent and fabricated using ordinary (plastic) tools and fasteners: Regular, fine-celled foam structure, Matte surface finish, both sides, Homogeneous coloring, Vibration and Sound-absorbent, Low Thermal conductivity, high insulation value, Low weight, Chemical resistant, Non-corroding, Weather-resistant, Low water absorption, no rotting, Bright White, Easy Work-ability, Low flammability, Excellent for printing and foiling, highly suitable for bonding, No heavy Metals, environmentally friendly. Closed-cell surface, Fire-cell foam structure, Easy to bond and weld, Easily fabricated using plastics hand tools, Digital print ready. This PVC sheet good tolerates exposure up to 140 kly/cm ² /year, which is equivalent to UV radiation. Mount to wall with limited visible hardware: Hex washer head concrete anchors with advanced Thread foam, for easy install and removal. Corrosion resistant			1	LOT	<u>\$893.75</u>	\$893.75	\$31,428.53	\$31,428.53
CHS - SUBTOTAL							\$190,897.67		\$254,435.88
GRAND TOTAL							\$390,572.93		\$551,190.47

Board of Trustees

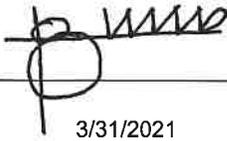
Executive Summary of Board Agenda Item

Meeting Date: 04/27/2021

Subject/Title for Agenda Posting: Approval to Award Basic IDIQ for the Installation of electrical services to new marquees signs installed at multiple campuses, in the amount not to exceed of \$76,780.70

Justification Statement: Per CH (Local) any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Bruno Vasquez
Signature of Requester(s)  3/31/2021
Signature of Presenter(s)
Elizabeth B. Sida  4/2/2021
Business Services Approval (Initials) *Date*

Agenda Summary:

As stated in Board Policy CH (Local), any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Facilities Department requested quotes from contractors to run electrical service to the new marquees we purchased for BCES, CES, DDES, GES, and JDES.

Quotes are attached herein.

RECOMMENDATION: Administration recommends approval of the proposal provided by Basic IDIQ for the installation of electrical service for the new marquees at BCES, CES, DDES, GES, and JDES in the amount of \$76,780.70, using local funds.

PRIOR BOARD ACTION: None AWARDED: N/A AWARDED AMOUNT: N/A

AMOUNT(S): \$76,780.70

ACCOUNT NO(S):
199.51.6299.00.915.99

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
3 Quotes

REQUESTING DEPARTMENT:
Facilities & Transportation

CONSEQUENCES OF NON-APPROVAL:
The marquees are already fabricated, without electrical service they will not work as intended.

IMPLEMENTATION TIMELINE:
Upon approval

ATTACHMENT(S): ✓ Cost analysis form, proposals from contractors.



COST ANALYSIS FORM		
Description: Electrical Services for Elementary School Marquee		
Vendor A	Vendor B	Vendor C
Basic IDIQ	B&M Machinery	YEE Electrical & Mechanical
\$ 76,780.70	\$ 170,264.00	\$ 140,091.00
Comments:	Comments:	Comments:

Vendor A



March 30, 2021

Canutillo Independent School District
7311 Bosque Rd,
Canutillo, TX 79835

Attention: Bruno Vasquez

Reference: Canutillo ISD Marquee power outlets installation (5 Schools)

Subject: Price Proposal

Dear Mr. Vasquez,

Basic IDIQ Inc. is pleased for the opportunity to submit this proposal for the noted work and will be looking forward to hearing from you in the near future. Please contact me directly at any time if any clarifications or if further information is needed. Basic IDIQ Inc. is prepared to start work 14 days from the notice to proceed.

Please find the attached Scope of work, and cost summary.

Respectfully,

Isidoro Esparza
Project Manager
Basic IDIQ Inc.
915.309.6682
IEsparza@BasicIDIQ.com

Attachments:

- A. Scope of Work
- B. Cost Summary



SCOPE OF WORK

CISD

Marquee power outlets
installation (5 Schools)

03/30/2021

GENERAL:

This project provides for the Installation of power outlets for 5 New Marquee Signs. Work includes the Excavation and installation of 120/240 volts power to the new marquee location in 5 different schools location. This project will be phased as required to accommodate the school business and traffic.

1.0 SCOPE OF WORK:

In accordance with this scope of work all labor, materials, supervision, equipment, insurances, taxes, overhead, and all other things or services necessary to install components and systems to provide for the renovation of the affected areas as indicated herein.

Work includes but is not limited to the following:

This project includes the following schools:

**Jose H Damian Elementary School
Deanna Davenport Elementary School
Canutillo Elementary School
Gonzalo & Sofia Garcia Elementary School
Bill Childress Elementary School**

1.1 Demolition:

Trenching a 12” width and 30” deep as required on:

- 1) landscape area**
- 2) concrete sidewalks**
- 3) concrete driveways**
- 4) concrete curbs**
- 5) asphalt driveways**

1.2 Installation:

- 1) Run underground conduit to closest light pole and tap into power source**
- 2) Install a weatherproof disconnect, transformer and a 120/240 volt small load center in all schools**
- 3) Run power to closest power source and tap into the pole lights (wire gauge as required)**
- 4) If needed electrician shall install photocell sensor in pole light to maintain always a hot conductor**
- 5) All work shall be done up to code and to owners specifications**
- 6) Patch, Repair any wall penetration made by electrician**
- 7) Back fill all trench and repair to match previous material**

NOTE: Marquee signs and installation of the marquee by owner

2.0 DRAWINGS AND SPECIFICATIONS:

None Provided

2.1 DRAWING AND SKETCHES:

Sketch Provided by Canutillo ISD

2.2 SPECIFICATIONS:

Work shall be performed per the requirements of the latest edition of the applicable local, state and federal codes and standards. Details provided by Canutillo ISD personnel but no exact equipment specifications were provided

3.0 SUBMITTALS:

Subcontractor shall submit the indicated number of copies of each required submittal. Submittals shall be submitted and approved prior to incorporating that material or activity into the project. Submittals required by specification and/or drawings shall be made regardless of whether or not they are listed on this schedule.

3.1 SUBMITTAL TYPE AND DESCRIPTION OUTLINE:

Type	Description	Type	Description
A	Shop Drawings	<u>G</u>	Application Instructions
B	Manufacturer's Catalog Cuts/Data	<u>H</u>	Operations & Maintenance (O&M) Manuals
C	Certificate/Certification	<u>I</u>	Color Samples
D	Performance Test Reports	<u>J</u>	Red Line Drawings
E	Sample of Testing		
F	Notification of Sample Availability		

3.2 PROJECT SUBMITTAL REQUIREMENTS:

Required Submittal	Quantity	Due Date	Type

4.0 SPECIAL CONSIDERATIONS:

Special considerations are applicable to this project as outlined in the following:

- 4.1** BASIC IDIQ, Inc. will contact the client project manager for equipment outages as required. Basic will provide a minimum of two (2) working day notice for proper outage coordination.
- 4.2** Normal working hours for this project is 7:30am to 6:30pm. Working outside of standard hours or on weekends and holidays will be coordinated and approved by the owner/client. Proposed numbers do include some premium time hours.
- 4.3** All work performed shall be in accordance with the applicable requirements of the latest edition of the Occupational Safety and Health Act (OSHA), Basic IDIQ Safety Manual and Client procedures as applicable.
- 4.4** Work areas will be maintained in a clean and orderly manner with materials, tools, and equipment properly stored and utilized to prevent hazards for worker and incidental personnel in the area. Provide barricades, signs, and other devices as necessary to ensure facility occupants are notified and shielded from dangers that work areas may pose
- 4.8** Work activities and installations are subject to in process inspections and completion inspections by the Client personnel. No "hold points" are imposed on this project; however, items/materials installed which are not accessible after installation may be subject to rework if verification of acceptable installation is not possible
- 4.9** Owner property will be properly protected from damage by construction activities.
- 4.1.2** Please note that this proposal is good for **30 days** unless extension is agreed by Basic IDIQ.

5.0 Exclusions:

All exclusions are applicable to this project as outlined in the following:

- 1) Asbestos or Lead abatement
- 2) City Permits
- 3) Any Exterior work out of scope of work
- 4) Repair for any existing damage



**Canutillo ISD
Marquee Power Outlets (5 Schools)
Revised Cost Summary**

Based Pricing \$74,908.00

Subtotal \$ 74,908.00

Non Pre-Priced Items:

\$ -
\$ -
\$ -
\$ -
\$ -

Subtotal - Non Pre-priced

Subtotal \$ 74,908.00

Subtotal \$ 74,908.00

Total \$ 74,908.00

Payment and Performance Bonds 2.50% \$ 1,872.70

Final Total \$ 76,780.70

JOSE H. DAMIAN ELEMENTARY SCHOOL

6300 STRAHAN ROAD
EL PASO, TX 79932

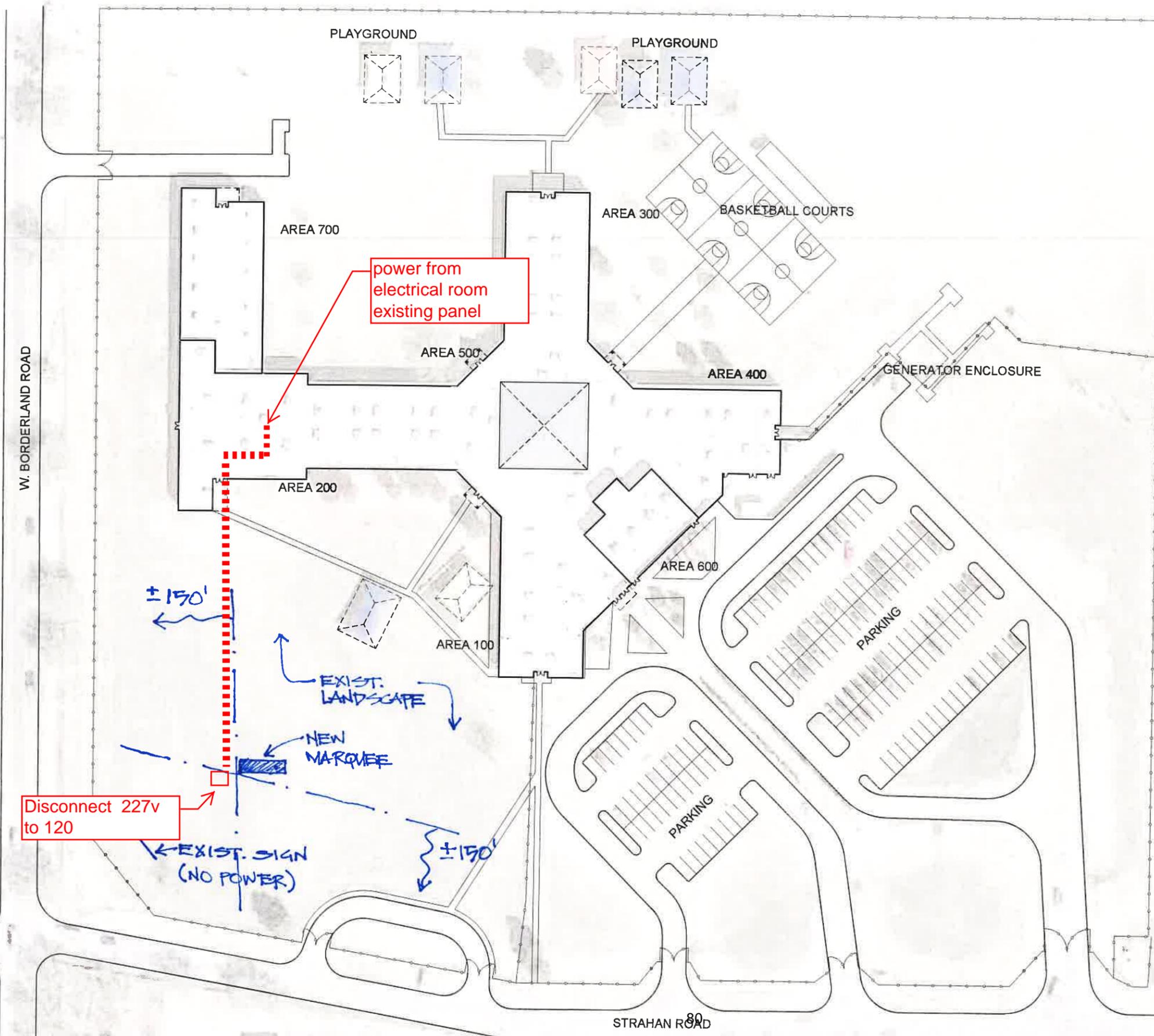
FACILITY AND SITE
ASSESSMENT

CANUTILLO INDEPENDENT
SCHOOL DISTRICT
7965 ARTCRAFT
EL PASO, TX 79835



adm group, inc.
2100 west 15th street
tempe, arizona 85281-8942
tel: 480 285 3800
fax: 480 285 3801

06-15-2020
7061-100



JDES-SP-1

SITE PLAN

DEANNA DAVENPORT ELEMENTARY SCHOOL

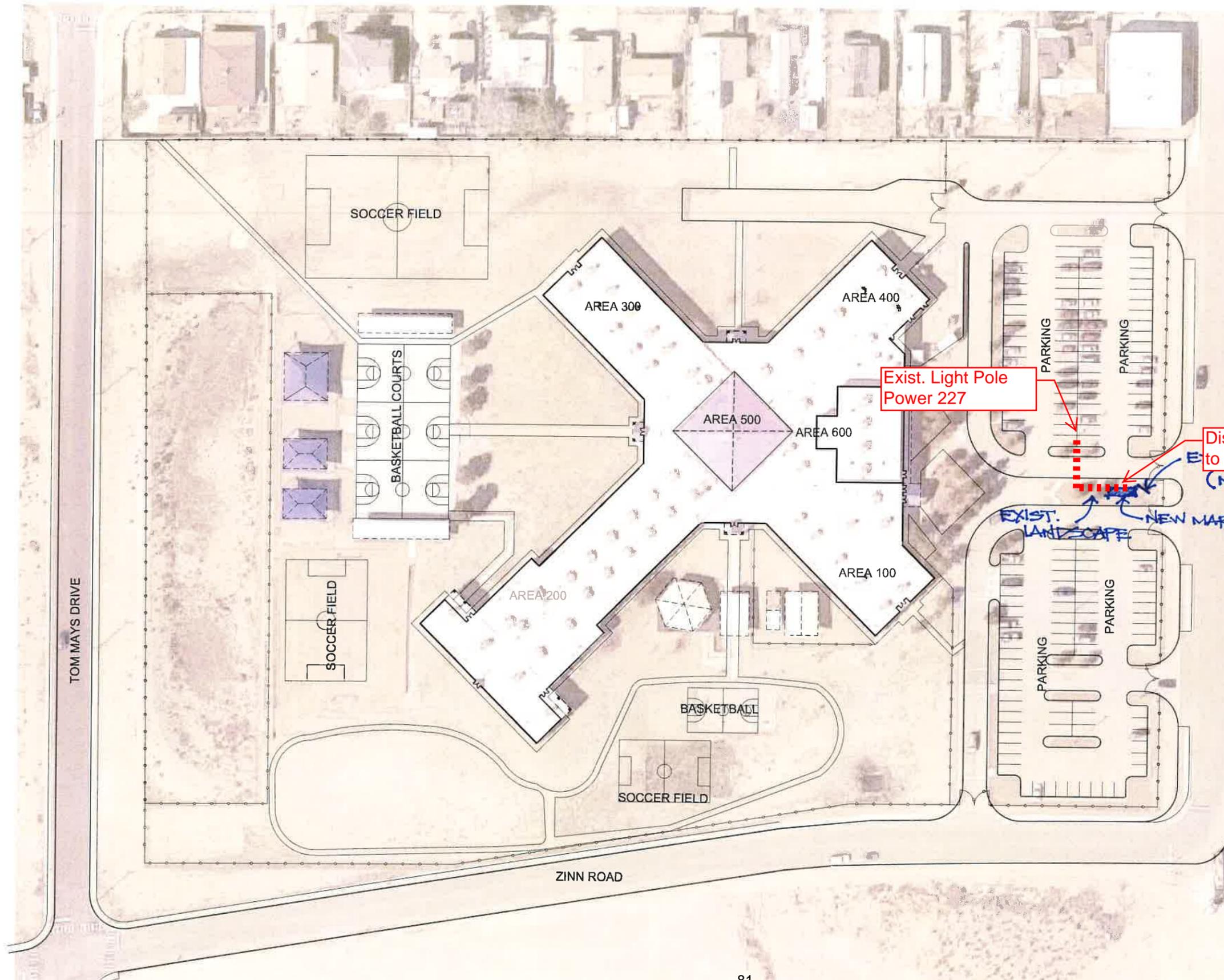
8401 REMINGTON DRIVE
CANUTILLO, TX 79835

FACILITY AND SITE
ASSESSMENT

CANUTILLO INDEPENDENT
SCHOOL DISTRICT
7965 ARTCRAFT
EL PASO, TX 79835

admgroup
adm group, inc.
2100 west 15th street
tempe, arizona 85281-6942
tel: 480.285.3800
fax: 480.285.3801

06-15-2020
7061-100



TOM MAYS DRIVE

ZINN ROAD



0 | 20' | 40' | 80' | 120'
1" = 40'-0"

DES-SP-1

SITE PLAN

CANUTILLO ELEMENTARY SCHOOL

651 CANUTILLO AVENUE
CANUTILLO, TX 79835

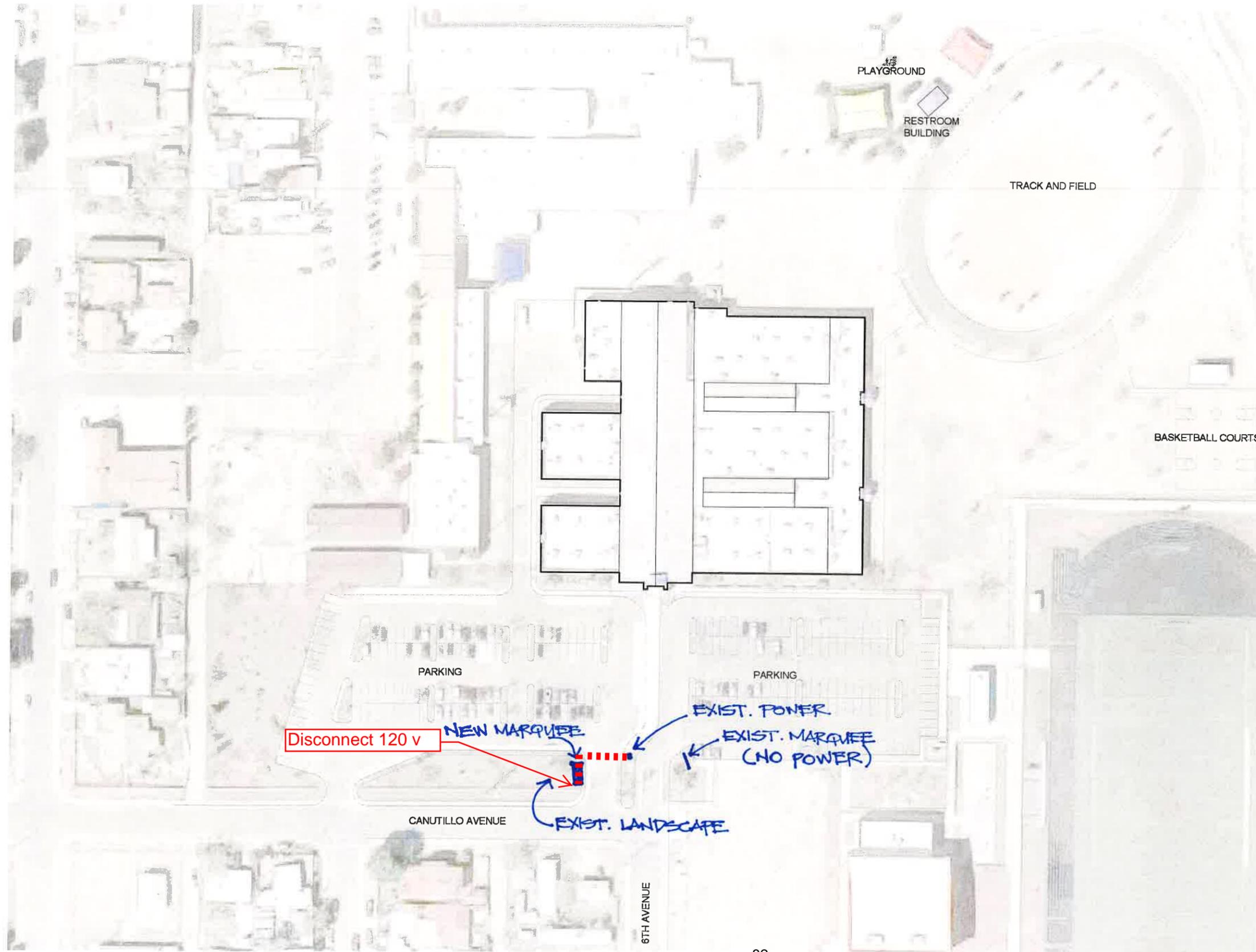
FACILITY AND SITE
ASSESSMENT

CANUTILLO INDEPENDENT
SCHOOL DISTRICT
7965 ARTCRAFT
EL PASO, TX 79835



adm group, inc.
2100 west 15th street
tempe, arizona 85281-6942
tel: 480.285.3800
fax: 480.285.3801

06-15-2020
7061-100



0 25 50 75 100
1" = 50'-0"

CES-SP-1

SITE PLAN

**GONZALO & SOFIA
GARCIA ELEMENTARY
SCHOOL**

6550 WESTSIDE DRIVE
EL PASO, TX 79932

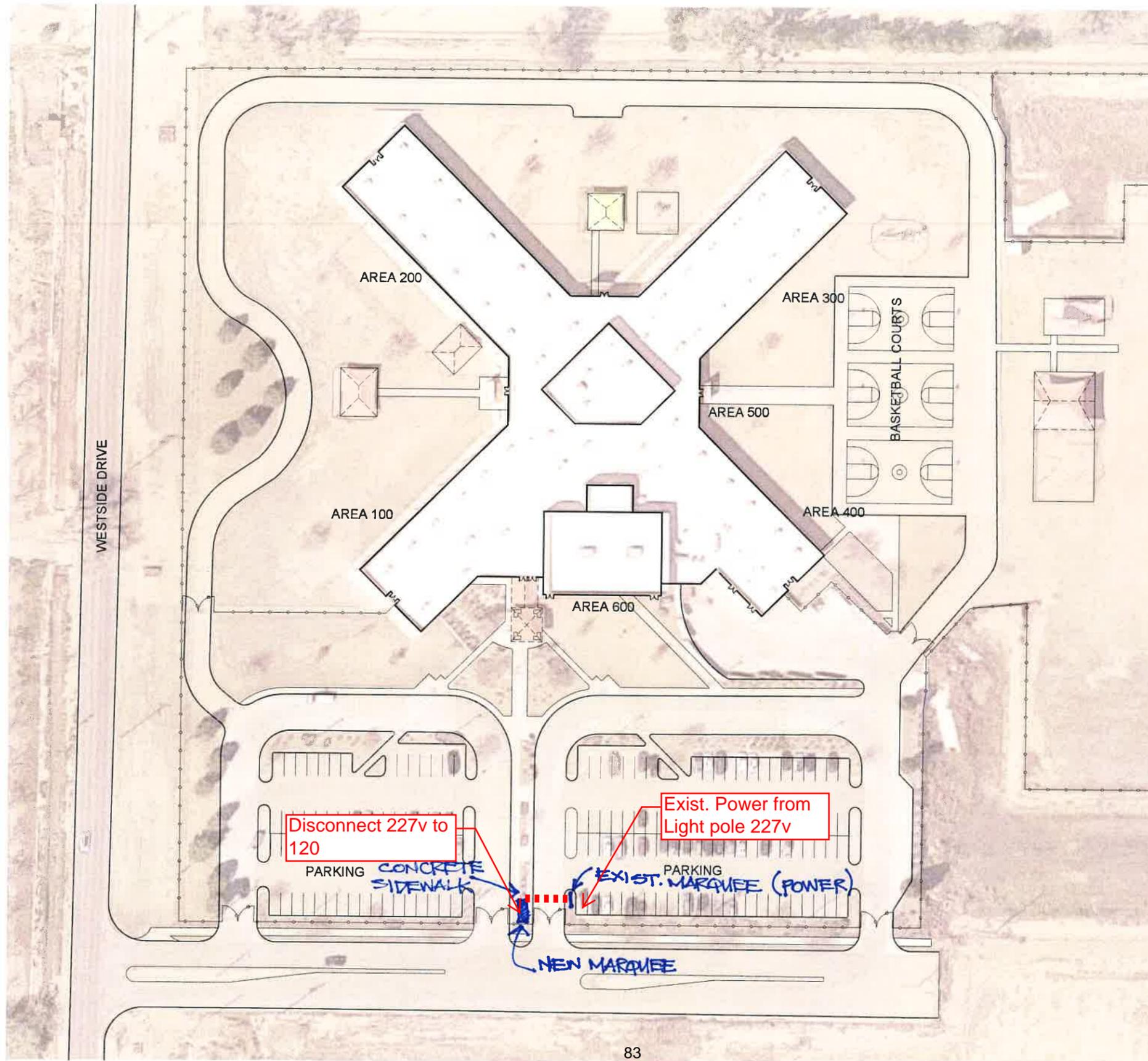
FACILITY AND SITE
ASSESSMENT

CANUTILLO INDEPENDENT
SCHOOL DISTRICT
7965 ARTCRAFT
EL PASO, TX 79835



adm group, inc.
2100 west 15th street
tempe, arizona 85281-6942
tel: 480.285.3800
fax: 480.285.3801

06-15-2020
7061-100



0 | 20' | 40' | 80' | 120'
1" = 40'-0"

GES-SP-1

SITE PLAN

BILL CHILDRESS ELEMENTARY SCHOOL

7700 CAP CARTER ROAD
VINTON, TX 79821

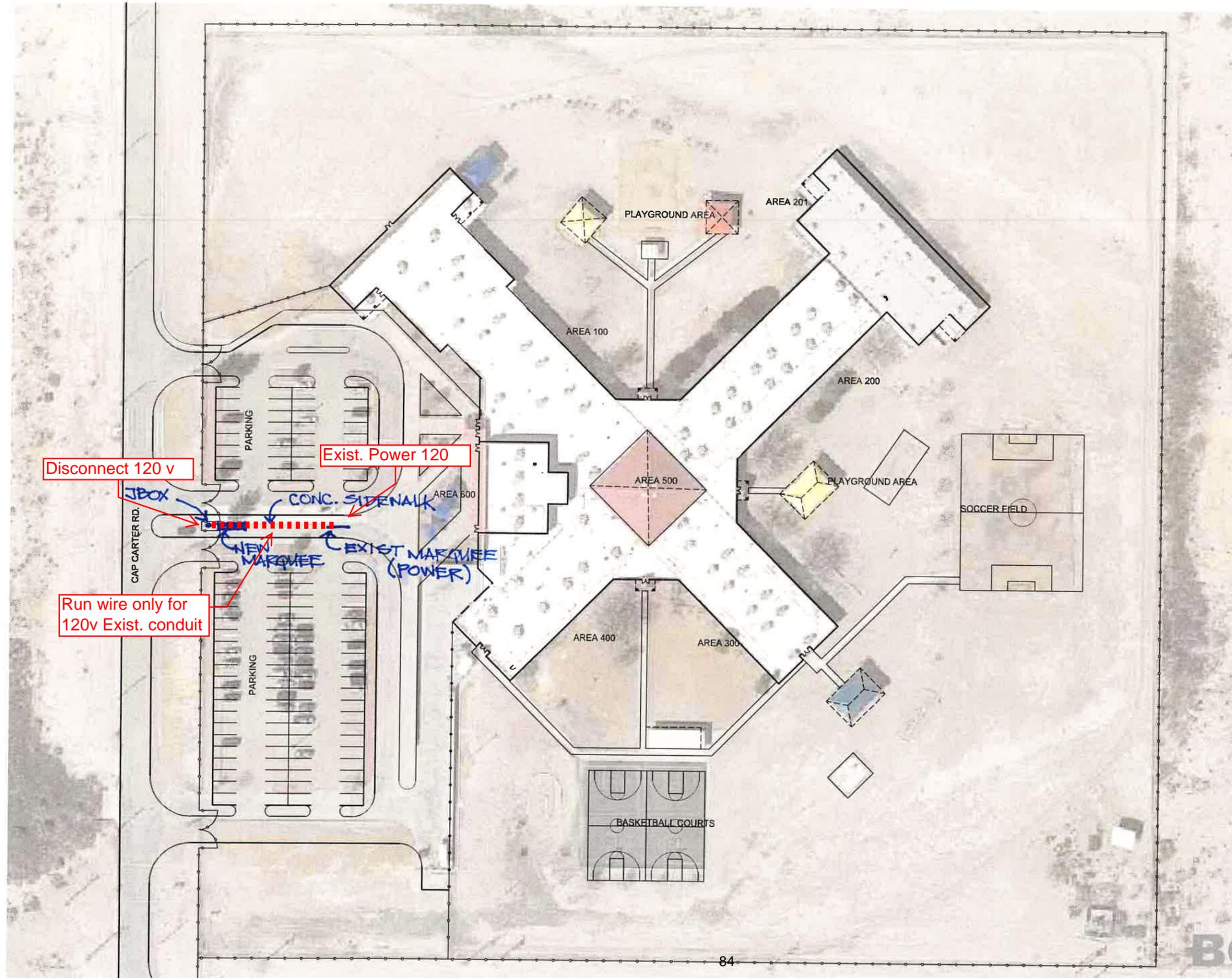
FACILITY AND SITE
ASSESSMENT

CANUTILLO INDEPENDENT
SCHOOL DISTRICT
7965 ARTCRAFT
EL PASO, TX 79835



adm group, inc.
2100 west 15th street
tempe, arizona 85281-6942
tel: 480.285.3800
fax: 480.285.3801

06-15-2020
7061-100



BCES-SP-1

SITE PLAN



B&M Machinery
 7170 Copperqueen Drive
 El Paso, TX 79915
 UNITED STATES
 (915)-772-9007

QUOTE NO 00601268
QUOTE DATE 2/23/2021
PAGE 1/1

S 104035
O CANUTILLO INDEPENDENT SCHOOL
L PO BOX 440
D CANUTILLO, TX 79835

S CANUTILLO ELEMANTARY SCHOOL
H 851 CANUTILLO AVE
I CANUTILLO, TX 79835
P

T
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CUSTOMER PO #	DEPARTMENT	PO RELEASE #	MISC NUMBER
	ELP40-1		

NAMEPLATE DATA

ATTN:ANGEL AVILA ; FROM:YOCMIN YEE

SPECIAL INSTRUCTIONS

No special instructions

LABOR CODE / ITEM ID	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION
	POWER FOR SIGN @ CANUTILLO ELEMENTARY SCHOOL. PROVIDE LABOR TO INSTALL 350 FT TO GIVE POWER TO A SIGN FRAME INSIDE PANEL. PROVIDE LABOR TO DIG A TRENCH 300 FT LONG. ALL MATERIALS AND LABOR INCLUDED IN THIS QUOTE. DIG & INSTALL CONDUIT, TERMINATIONS TO GIVE POWER 120 VOLTS, 40AMP SINGLE PHASE FOR NEW SIGN.	DAY	10.00	1,408.00	14,080.00
LABOR ST TWO CREWS		EA	1.00	13,063.00	13,063.00
CONCRETE		EA	1.00	8,917.00	8,917.00
MATERIALS					
				TOTAL	36,060.00

Quotation

Valid for 30 calendar days from the above date

Based upon our Standard Terms and Conditions

Approved By: _____

Date: _____

JOB QUOTE



B&M Machinery
 7170 Copperqueen Drive
 El Paso, TX 79915
 UNITED STATES
 (915)-772-9007

QUOTE NO 00601269
QUOTE DATE 2/23/2021
PAGE 1/1

S 104035
O CANUTILLO INDEPENDENT SCHOOL
L PO BOX 440
D CANUTILLO, TX 79835

S BILL CHILDRESS ELEMENTARY
H 7700 CAP CARTER ROAD
I VINTON, TX 79821
P

T
O

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O

CUSTOMER PO #	DEPARTMENT	PO RELEASE #	MISC NUMBER
	ELP40-1		

NAMEPLATE DATA

ATTN:ANGEL AVILA; FROM:YOCMIN YEE

SPECIAL INSTRUCTIONS

No special instructions

LABOR CODE / ITEM ID	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION
	POWER FOR SIGN @BILL CHILDRESS ELEMENTARY. PROVIDE LABOR TO INSTALL 420 FT TO GIVE POWER TO EMC SIGN FRAME INSIDE PANEL. PROVIDE LABOR TO DIG A TRENCH 100 FT LONG. ALL MATERIALS AND LABOR INCLUDED IN THIS QUOTE. DIG & INSTALL CONDUIT, TERMINATIONS TO GIVE POWER 120 VOLTS, 40AMP SINGLE PHASE FOR NEW EMC SIGN.				
	LABOR ST 2 CREWS	DAY	10.00	1,408.00	14,080.00
	CONCRETE	EA	1.00	13,125.00	13,125.00
	MATERIALS	EA	1.00	9,929.00	9,929.00
				TOTAL	37,134.00

Quotation

Valid for 30 calendar days from the above date

Based upon our Standard Terms and Conditions

Approved By: _____

Date: _____

JOB QUOTE



B&M Machinery
 7170 Copperqueen Drive
 El Paso, TX 79915
 UNITED STATES
 (915)-772-9007

QUOTE NO 00601270
QUOTE DATE 2/23/2021
PAGE 1/1

S 104035
O CANUTILLO INDEPENDENT SCHOOL
L PO BOX 440
D CANUTILLO, TX 79835

S JOSE H. DAMIAN ELEMENTARY SCHO
H 6300 STRAHAN RD
I EL PASO, TX 79932
P

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CUSTOMER PO #	DEPARTMENT	PO RELEASE #	MISC NUMBER
	ELP40-1		

NAMEPLATE DATA

ATTN:ANGEL AVILA ; FROM:YOCMIN YEE

SPECIAL INSTRUCTIONS

No special instructions

LABOR CODE / ITEM ID	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION
	POWER FOR SIGN @ JOSE H. DAMIAN ELEMENTARY. PROVIDE LABOR TO INSTALL 600 FT TO GIVE POWER TO EMC SIGN FRAME INSIDE PANEL. PROVIDE LABOR TO DIG A TRENCH 300 FT LONG. ALL MATERIALS AND LABOR INCLUDED IN THIS QUOTE. DIG & INSTALL CONDUIT, TERMINATIONS TO GIVE POWER 120 VOLTS, 40AMP SINGLE PHASE FOR NEW EMC SIGN.				
	LABOR ST 2 CREWS	DAY	10.00	1,408.00	14,080.00
	CONCRETE	EA	1.00	5,250.00	5,250.00
	MATERIALS	EA	1.00	12,549.00	12,549.00
				TOTAL	31,879.00

Quotation

Valid for 30 calendar days from the above date

Based upon our Standard Terms and Conditions

Approved By: _____

Date: _____

JOB QUOTE



B&M Machinery
 7170 Copperqueen Drive
 El Paso, TX 79915
 UNITED STATES
 (915)-772-9007

QUOTE NO 00601271
QUOTE DATE 2/23/2021
PAGE 1/1

S 104035
O CANUTILLO INDEPENDENT SCHOOL
L PO BOX 440
D CANUTILLO, TX 79835

S DEANNA DAVENPORT ELEMENTARY
H 8401 REMINGTON DRIVE
I CANUTILLO, TX 79835
P

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CUSTOMER PO #	DEPARTMENT	PO RELEASE #	MISC NUMBER
	ELP40-1		

NAMEPLATE DATA

ATTN:AMGEL AVILA ; FROM:YOCMIN YEE

SPECIAL INSTRUCTIONS

No special instructions

LABOR CODE / ITEM ID	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION
	POWER FOR SIGN @ DEANNA DAVENPORT ELEMENTARY. PROVIDE LABOR TO INSTALL 420 FT TO GIVE POWER TO EMC SIGN FRAME INSIDE PANEL. PROVIDE LABOR TO DIG A TRENCH 300 FT LONG. ALL MATERIALS AND LABOR INCLUDED IN THIS QUOTE. DIG & INSTALL CONDUIT, TERMINATIONS TO GIVE POWER 120 VOLTS, 40AMP SINGLE PHASE FOR NEW EMC SIGN.				
	LABOR ST 2 CREWS	DAY	10.00	1,408.00	14,080.00
	CONCRETE	EA	1.00	7,625.00	7,625.00
	MATERIALS	EA	1.00	10,647.00	10,647.00
				TOTAL	32,352.00

Quotation

Valid for 30 calendar days from the above date

Based upon our Standard Terms and Conditions

Approved By: _____

Date: _____

JOB QUOTE



B&M Machinery
 7170 Copperqueen Drive
 El Paso, TX 79915
 UNITED STATES
 (915)-772-9007

QUOTE NO 00601272
QUOTE DATE 2/23/2021
PAGE 1/1

S 104035
O CANUTILLO INDEPENDENT SCHOOL
L PO BOX 440
D CANUTILLO, TX 79835

S GONZALO & SOFIA GARCIA ELEMENT
H 6550 WESTSIDE RD
I EL PASO, TX 79932
P

T
O

T
O

CUSTOMER PO #	DEPARTMENT	PO RELEASE #	MISC NUMBER
	ELP40-1		

NAMEPLATE DATA

ATTN:ANGEL AVILA ; FROM:YOCMIN YEE

SPECIAL INSTRUCTIONS

No special instructions

LABOR CODE / ITEM ID	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION
POWER FOR SIGN @ GONZALO & SOFIA GARCIA ELEMENTARY. PROVIDE LABOR TO INSTALL 600 FT TO GIVE POWER TO EMC SIGN FRAME INSIDE PANEL. PROVIDE LABOR TO DIG A TRENCH 300 FT LONG. ALL MATERIALS AND LABOR INCLUDED IN THIS QUOTE. DIG & INSTALL CONDUIT, TERMINATIONS TO GIVE POWER 120 VOLTS, 40AMP SINGLE PHASE FOR NEW EMC SIGN.					
	LABOR ST 2 CREWS	DAY	10.00	1,408.00	14,080.00
	CONCRETE	EA	1.00	6,800.00	6,800.00
	MATERIALS	EA	1.00	11,959.00	11,959.00
TOTAL					32,839.00

Quotation

Valid for 30 calendar days from the above date

Based upon our Standard Terms and Conditions

Approved By: _____

Date: _____



QUOTATION

YEE ELECTRICAL AND MECHANICAL MILLRIGHT CONTRACTORS

6253 Airport Road
El Paso, TX, 79925

Ph: (915) 867-5074 AND (915) 373-7956

TO: Bill Childress Elementary		No. OS-22301-3	Please indicate this no. when ordering
7700 Cap Carter Road Vinton Tx 79821		date 2/23/2021	Terms Net 30 days
ATTN: Angel Avila		Your Inquiry No.	F.O.B Point
aavila@canutillo-isd.org		Manager Omar Sanchez & Yocmin Yee	yocmin@yeeelectricalcontractor.com osanchez.yeeelectric@houtlook.com
Item #	Description	Unit Price	Amount
	This quote covers: Installation of new power for electronic sign.		
1	Provide Labor to install new power for electronic sign 420 feet from inside panel to sign location.		
2	Provide labor to dig a trench 100 feet long		
3	All materials and labor included.		
	Labor	\$ 84.00	\$ 9,408.00
	concrete and trench		\$ 9,500.00
	Materials		\$ 9,929.00
	TOTAL LABOR AND MATERIALS TAX AND FREIGHT NOT INCLUDED		\$ 28,837.00
	Notes:		
	1) This quote is based on straight time which is an 8 hour day		
	2) Price Of copper & steel in effect @ time of delivery		

This quote valid for 30 Days

BY: Yocmin Yee



QUOTATION

YEE ELECTRICAL AND MECHANICAL MILLRIGHT CONTRACTORS

6253 Airport Road
El Paso, TX, 79925

Ph: (915) 867-5074 AND (915) 373-7956

TO:	Canutillo Elementary School		No. OS-22301-2	Please indicate this no. when ordering
	851 canutillo ave Canutillo Tx, 79835	date 2/23/2021	Terms Net 30 days	
ATTN:	Angel Avila	Your Inquiry No.	F.O.B Point	
	aavila@canutillo-isd.org	Manager Omar Sanchez & Yocmin Yee	yocmin@yeeelectricalcontractor.com osanchez.yeeelectric@houtlook.com	
Item #	Description	Unit Price	Amount	
	<i>This quote covers: Installation of new power for electronic sign</i>			
1	<i>Provide labor to install 350 feet to give power for a sign from inside panel.</i>			
2	<i>Provide labor to dig a trench 300 feet long</i>			
3	<i>All materials and labor included.</i>			
	<i>Labor</i>	\$ 84.00	\$	9,408.00
	<i>concrete and trench</i>		\$	11,450.00
	<i>Materials</i>		\$	8,917.00
	TOTAL LABOR AND MATERIALS TAX AND FREIGHT NOT INCLUDED		\$	29,775.00
	Notes:			
	1) <i>This quote is based on straight time which is an 8 hour day</i>			
	2) <i>Price Of copper & steel in effect @ time of delivery</i>			

This quote valid for 30 Days

BY: Yocmin Yee



QUOTATION

YEE ELECTRICAL AND MECHANICAL MILLRIGHT CONTRACTORS

6253 Airport Road
El Paso, TX, 79925

Ph: (915) 867-5074 AND (915) 373-7956

TO: Jose H. Damian Elementary		No. OS-22301-5	Please indicate this no. when ordering
6300 Strahan Rd El Paso Tx, 79932		date 2/23/2021	Terms Net 30 days
ATTN: Angel Avila		Your Inquiry No.	F.O.B Point
aavila@canutillo-isd.org		Manager Omar Sanchez & Yocmin Yee	yocmin@yeeelectricalcontractor.com osanchez.yeeelectric@houtlook.com
Item #	Description	Unit Price	Amount
	<i>This quote covers: Installation of new power for electronic sign.</i>		
1	<i>Provide Labor to install new power for electronic sign 600 feet from inside panel to sign location.</i>		
2	<i>Provide labor to dig a trench 300 feet long</i>		
3	<i>All materials and labor included.</i>		
	<i>Labor</i>	\$ 84.00	\$ 9,408.00
	<i>concrete and trench</i>		\$ 4,800.00
	<i>Materials</i>		\$ 12,549.00
	TOTAL LABOR AND MATERIALS TAX AND FREIGHT NOT INCLUDED		\$ 26,757.00
	Notes:		
	1) <i>This quote is based on straight time which is an 8 hour day</i>		
	2) <i>Price Of copper & steel in effect @ time of delivery</i>		

This quote valid for 30 Days

BY: Yocmin Yee



QUOTATION

YEE ELECTRICAL AND MECHANICAL MILLRIGHT CONTRACTORS

6253 Airport Road
El Paso, TX, 79925

Ph: (915) 867-5074 AND (915) 373-7956

TO: Deanna Davenport Elementary		No. OS-22301-4	Please indicate this no. when ordering
8401 Remington Drive Canutillo Tx, 79835		date 2/23/2021	Terms Net 30 days
ATTN: Angel Avila		Your Inquiry No.	F.O.B Point
aavila@canutillo-isd.org		Manager Omar Sanchez & Yocmin Yee	yocmin@yeeelectricalcontractor.com osanchez.yeeelectric@houtlook.com
Item #	Description	Unit Price	Amount
	<i>This quote covers: Installation of new power for electronic sign.</i>		
1	<i>Provide Labor to install new power for electronic sign 420 feet from inside panel to sign location.</i>		
2	<i>Provide labor to dig a trench 300 feet long</i>		
3	<i>All materials and labor included.</i>		
	<i>Labor</i>	\$ 84.00	\$ 9,408.00
	<i>concrete and trench</i>		\$ 7,100.00
	<i>Materials</i>		\$ 10,647.00
	TOTAL LABOR AND MATERIALS TAX AND FREIGHT NOT INCLUDED		\$ 27,155.00
	Notes:		
	1) <i>This quote is based on straight time which is an 8 hour day</i>		
	2) <i>Price Of copper & steel in effect @ time of delivery</i>		

This quote valid for 30 Days

BY: Yocmin Yee



QUOTATION

YEE ELECTRICAL AND MECHANICAL MILLRIGHT CONTRACTORS

6253 Airport Road
El Paso, TX, 79925

Ph: (915) 867-5074 AND (915) 373-7956

TO:	Gonzalo & Sofia Garcia Elementary		No. OS-22301-6	Please indicate this no. when ordering
	6550 West Side Rd El Paso Tx, 79932	date 2/23/2021	Terms Net 30 days	
ATTN:	Angel Avila	Your Inquiry No.	F.O.B Point	
	aavila@canutillo-isd.org	Manager Omar Sanchez & Yocmin Yee	yocmin@yeeelectricalcontractor.com	osanchez.yeeelectric@houtlook.com
Item #	Description	Unit Price	Amount	
	<i>This quote covers: Installation of new power for electronic sign.</i>			
1	<i>Provide Labor to install new power for electronic sign from inside panel to sign location.</i>			
2	<i>Provide labor to dig a trench 300 feet long</i>			
3	<i>All materials and labor included.</i>			
	<i>Labor</i>	\$ 84.00	\$	9,408.00
	<i>concrete and trench</i>		\$	6,200.00
	<i>Materials</i>		\$	11,959.00
	TOTAL LABOR AND MATERIALS TAX AND FREIGHT NOT INCLUDED		\$	27,567.00
	Notes:			
	1) <i>This quote is based on straight time which is an 8 hour day</i>			
	2) <i>Price Of copper & steel in effect @ time of delivery</i>			

This quote valid for 30 Days

BY: Yocmin Yee

Board of Trustees

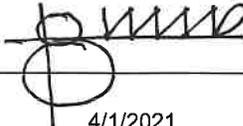
Executive Summary of Board Agenda Item

Meeting Date: 04/27/2021

Subject/Title for Agenda Posting: Approval to Award Valley Fence Co., Inc. for the materials and labor to install new chain link fence between Canutillo Elementary and the Lonestar Building, in the amount of \$67,833.00, using grant and local funds.

Justification Statement: Per CH (Local) any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Bruno Vasquez
Signature of Requester(s) 
Bruno Vasquez 4/1/2021
Signature of Presenter(s)
Elizabeth B. Sida  4/9/2021
Business Services Approval (Initials) *Date*

Agenda Summary:

CISD received a School Safety and Security Grant through the Texas Education Agency totaling \$101,066.00. The Facilities Department will complete two projects with a portion of this money: 1. Wrought Iron Fence at AMS' Science Building; 2. Chain Link Fence between CES and Lonestar.

CISD applied for the grant in January 2020; at the time, Facilities requested preliminary estimates for both projects, and CISD used this information to allocate funding to other projects. Since then, the company that assisted with a preliminary estimate went out of business; also, due to the Covid pandemic, labor and material costs have risen significantly, forcing us to use local funds to fund the project.

Administration requested new quotes for this work and recommends accepting the proposal from Valley Fence Co, attached herein.

RECOMMENDATION: Administration recommends accepting Valley Fence Co., Inc. for the materials and labor to install new chain link fence between Canutillo Elementary and the Lonestar Building, in the amount of \$67,833.00, using grant and local funds.

PRIOR BOARD ACTION: None **AWARDED:** N/A **AWARDED AMOUNT:** N/A

AMOUNT(S): \$67,833.00

ACCOUNT NO(S):
429.51.6299.32.915.99 199.51.6299.00.915.99

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
3 Quotes

REQUESTING DEPARTMENT:
Facilities & Transportation

CONSEQUENCES OF NON-APPROVAL:
Lost grant funding from TEA, Safety and Security risks remain unresolved.

IMPLEMENTATION TIMELINE:
Upon approval

ATTACHMENT(S): ✓ Cost Analysis Form, Vendor quotes, Vendor responses



COST ANALYSIS FORM

Description: Chain link fence between CES and Lonestar			
Vendor A	Vendor B	Vendor C	Vendor D
Valley Fence Co., Inc.	Rio Valley Fence Inc.	A&C Fence	Yucca Construction
\$ 67,833.00	\$ 75,065.00	\$ -	\$ -
Comments:	Comments:	Comments: Refused to provide a new quote	Comments: Refused to provide a quote

VALLEY FENCE CO., INC.

6684 DONIPHAN DRIVE
CANUTILLO, TEXAS 79835
(915) 877-3115
FAX # (915) 877-3655

PROPOSAL SPECIFICATIONS

NAME: CISD DATE: 3/30/21
ATTN: BRUNO VACQUEZ TELEPHONE: (915) 222-0400
ADDRESS: 651 CANUTILLO AVE. ALT. TELEPHONE: _____
FAX: _____

HEIGHT: 6' LINE POST: 1 7/8 SS20
MESH: TYPE & GAUGE: 1 1/2 TOP RAIL: 1 5/8 18G
TERMINAL POST: 2 7/8 SS20 TIE WIRE & HOG RINGS: _____

GATES: SINGLE DOUBLE DRIVE ROLLING GATE
W 3 W _____ W _____ W _____
H 4 H _____ H 6 H _____ H _____ H _____

SKETCH

Scope of Work

furnish and erect new chain link
fence (on multi surfaces)

Material Description

11-1/2ga. chain link fabric;
2-7/8" SS20 terminals;
1-7/8" SS20 line posts;
1-5/8" 18 ga. top rail;

Coverage / Dimensions

800 Lf.; 6' H

Additional work included -

fabricate & install:
(6) 3' x 6' pedestrian, single drive
gates;
(3) 12' x 6' double drive gates;

Approximate work duration

30 days

*Price: \$67,833.00

tax: \$

Total: \$67,833.00

*quote valid for 3 business days

SALESMAN SIGNATURE: _____ CUSTOMER APPROVAL: _____

RIO VALLEY FENCE INC

P.O. BOX 1848
ANTHONY, NM 88021
(915) 877-3474
FAX: (915) 877-3655
New Mexico License
Contractor License. #025158

PROPOSAL SPECIFICATIONS

NAME: CISD DATE: 2/26/2021
ATTN: Bruno Vasquez TELEPHONE NO.: (915)222-0400
ADDRESS: 651 Canutillo Ave./ 7000 5th St. ALT PHONE NO.: _____
FAX/EMAIL: _____

Proposal: Provide new divisor / perimeter chain link fence

Scope of Work Description:

1. Install - ~790' x 6' 9ga. Chain link fence; 2-7/8" SS40 terminal posts; 1-7/8" SS40 line posts
1-5/8" SS40 top rail;
2. Fabricate & Install (3) 12' x 6' double drive gates; (6) 3' x 6' pedestrian gates;
3. Installation to take place on asphalt, cement and soil;

***Price for materials, installation and fabrication only, (tax exempt): \$75,065.00**

SALESMAN SIGNATURE _____ CUSTOMER APPROVAL _____

*Quote valid for 3 business days

Board of Trustees

Meeting Date: 04/27/2021

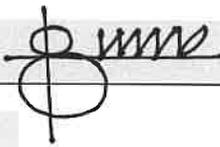
Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Discussion and recommendation regarding the renewal of the lease agreement between CISD and El Paso County for a portion of land adjacent to CMS.

Justification Statement: CDB (Legal) Other Revenues, Sale, Lease, or Exchange of School-Owned Property.

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible:


Signature of Requester(s) Bruno Vasquez 03/31/2021
Signature of Presenter(s) Bruno Vasquez 3/31/2021
Elizabeth B. Sida 
Business Services Approval (Initials) Date 4/2/2021

Agenda Summary:

Canutillo ISD leases a portion of the CMS campus to El Paso County, where the Gallegos Park Pool and one Soccer Field are located (see attachment "A"). This lease expired on August 18, 2017. Administration submitted an Agenda Item on June 12, 2017 (see attachment "B") but the issue was not heard and approved by the Board until December 12, 2017 (see attachment "C").

Administration recently learned that the lease agreement approved on December, 2017 was never signed by CISD's BoT or by EP County (see attachment "D").

RECOMMENDATION: Administration recommends completing the execution of this agreement.

PRIOR BOARD ACTION: AWARDED: 12/12/17 AWARDED AMOUNT: N/A
Approval of Lease Agreement AMOUNT(S): N/A

ACCOUNT NO(S): N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
N/A

REQUESTING DEPARTMENT:
Facilities & Transportation

CONSEQUENCES OF NON-APPROVAL:
Breach of Contract

IMPLEMENTATION TIMELINE:
Upon approval

ATTACHMENT(S): "A": Aerial Photograph; "B": Executive Summary; "C": Meeting Minutes;
"D": Proposed Agreement





Board of Trustees

Meeting Date: June 12, 2017

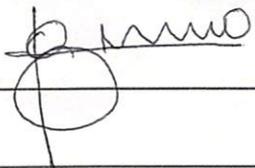
Executive Summary of Board Agenda Item

Attachment "B"

Subject/Title for Agenda Posting: Discussion and recommendation regarding the renewal of the lease agreement between CISD and El Paso County for a portion of land adjacent to CMS.

Justification Statement: CDB (Legal) Other Revenues
Sale, Lease, or Exchange of School-Owned Property

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Bruno Vasquez 5/30/2017
Signature of Requester(s) 
Signature of Presenter(s) _____
Business Services Approval (Initials) _____ *Date* _____

Agenda Summary:
The lease agreement between Canutillo ISD and the County of El Paso will expire on August 18, 2017 after 40 years. The County has expressed interest in renewing this lease.

RECOMMENDATION: Administration recommends discussing the lease renewal with El Paso County.

PRIOR BOARD ACTION: AWARDED:09/18/1989 AWARDED AMOUNT: N/A
Second Amendment to Lease

AMOUNT(S): N/A

ACCOUNT NO(S): N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
N/A

REQUESTING DEPARTMENT:
F&T

CONSEQUENCES OF NON-APPROVAL: N/A

IMPLEMENTATION TIMELINE: N/A

ATTACHMENT(S): Attachment "A" – Lease and Second Amendment to Lease

31658

412175

STATE OF TEXAS,
COUNTY OF EL PASO,

L. P. S. E.

Whereas, CANUTILLO INDEPENDENT SCHOOL DISTRICT, has acquired certain property in El Paso County, Texas and is the owner of same, and

Whereas, the CANUTILLO INDEPENDENT SCHOOL DISTRICT has found that the public interest and needs of the students of the CANUTILLO INDEPENDENT SCHOOL DISTRICT and citizens of El Paso County can be best served by the development of said property for Park and Recreation facilities and utilization by the CANUTILLO INDEPENDENT SCHOOLS for school functions and

Whereas, the County Commissioners of El Paso County, Texas, have found a need for recreation and park facilities for use and benefit of the citizens of El Paso County, Texas, in the Canutillo area, and

Whereas, the County Commissioners of El Paso County, Texas, have found that the property so owned by the Canutillo Independent School District is suitable and convenient for providing the necessary park and recreation facilities and

Whereas, the Public Interest may best be served by the cooperation and support by both the Canutillo Independent School District and the County Commissioners of El Paso County, Texas, in developing said property for such public purpose and by such cooperation said public needs may be fulfilled at an optimum savings to the citizens of El Paso County, Texas, and the citizens of the Canutillo Independent School District, IT IS THEREFORE AGREED:

That the CANUTILLO INDEPENDENT SCHOOL DISTRICT hereinafter referred to as Lessor, does hereby lease to EL PASO COUNTY, TEXAS, hereinafter referred to as Lessee, that parcel of Land situated in El Paso County, Texas, and more particularly described in Exhibit "A" attached hereto and incorporated herein for all purposes, and said LEASE being on the following terms and conditions:

I.

Said property so leased shall be used for park and recreation purposes and facilities and for school functions of the Canutillo Independent

595 1362

EX "A"

2107-1886

School District and for no other purpose unless mutually agreed upon in writing between Lessor and Lessee.

II.

The term of said Lease shall be for twenty (20) years commencing on the first day of _____, 1975, and terminating on the 30th day of _____, 1995, unless sooner terminated as hereinafter provided.

III.

Lessee shall pay Lessor as rent therefore during said term the sum of Twenty (\$20.00) Dollars payable in equal annual installments of One (\$1.00) Dollar in advance with the first payment to be due and payable on the first day of _____, 1975, and a like payment on the first day of said month of each year thereafter.

IV.

As further consideration for said Lease and to serve the public interest at large and for the mutual benefits of the citizens of the Carutillo Independent School District and the citizens of El Paso County, Texas, the Lessee, El Paso County, Texas, covenants and agrees as follows:

- a. Lessee shall develop said property for park and recreation purposes by erecting structures and park facilities on said property.
- b. Lessee shall pay the cost of any improvements, extension of utilities, and installation of utilities.
- c. Lessee agrees to provide police protection and all maintenance and up keep for the Park and Recreation facilities shall be paid by the Lessee.
- d. Lessee shall pay for all water, gas, electricity, telephone service and all other services applied to said premises.

It is further agreed that Lessor shall have the exclusive and complete control of the land, facilities, and improvements during regular

585 1383

2107-1887

school hours to be used for school purposes and that at other times, after regular school hours for school functions, by making advance arrangements with the Lessee so as not to conflict with activities scheduled by the general public.

Lessor retains the privilege of erecting improvements and facilities on said property. Plans for improvements built by Lessor shall be submitted to Lessee for review in order to maintain functional uniformity in the development of said property.

That upon termination of this Lease, any and all improvements or facilities constructed on said property shall revert to Lessor and shall become the property and possession of said Lessor.

This Lease may be terminated or amended by agreement in writing between Lessor and Lessee. This Lease may be terminated upon default of any of the provisions or covenants herein by Lessee if same are not cured and corrected within thirty (30) days after notice of such default by Lessor.

This Lease may not be assigned, pledged or the property sub-let without the prior written consent of Lessor.

Executed this 21st day of April, 1975.

CANTILLO INDEPENDENT SCHOOL DISTRICT, Lessor

Rafael Reyes

[Signature]

[Signature]

EL PASO COUNTY, TEXAS, Lessee

J. Edell Moore

595 1384

2107-1888

"Exhibit A"

Legal Description - 10 acres

Being the description of a parcel of land lying in and being a portion of Tract 2A, Block 17, Upper Valley Surveys, El Paso County, Texas, and being more particularly described by notes and bounds as follows:

From a point which is the intersection of the north line of Canutillo Grant with the west right of way line of Bosque Road, said road being 40 feet wide, thence north $8^{\circ} 20'$ west a distance of 60.64 feet to a point being the southeastern corner of the Canutillo High School property, thence north $8^{\circ} 20'$ west a distance of 27.76 feet to a point, thence north $28^{\circ} 17'$ west a distance of 1,578.73 feet to the point of beginning of this description;

Thence north $28^{\circ} 17'$ west, a distance of 468.35 feet to a corner point;

Thence south $61^{\circ} 43'$ west, a distance of 891.73 feet to a point;

Thence south $18^{\circ} 59' 48''$ East, a distance of 474.57 feet to a point;

Thence north $61^{\circ} 43'$ east, a distance of 968.31 feet to the point of beginning.

Said parcel of land contains 9.999 acres, more or less.

4/1/75

595 1385

2107-1889

Return to Sergio

31658

typewriter rag

Sea

Comutillo Independent School District

to

El Paso County

STATE OF TEXAS
COUNTY OF EL PASO
I hereby certify that the within and foregoing is a true and correct copy of the original as the same appears on file in the office of the County Clerk, El Paso County, Texas, this

MAY 9 1975



William R. Chason
COUNTY CLERK, El Paso County, Texas

595 1368

2107-1890

68690

STATE OF TEXAS,)
COUNTY OF EL PASO.)

AMENDMENT TO LEASE

2

WHEREAS, the CANUTILLO INDEPENDENT SCHOOL DISTRICT, on April 21, 1975, did Lease to El Paso County, Texas, a 10-Acre parcel of land for park and recreation purposes and facilities and for school functions of the CANUTILLO INDEPENDENT SCHOOL DISTRICT, hereinafter referred to as Lessor, and El Paso County, Texas, hereinafter referred to as Lessee.

WHEREAS, said Lease is officially recorded in Volume 595, Page 1382, of the County Deed Records of El Paso County, Texas, and

WHEREAS, in accordance with the provisions of said Lease, it is the mutual desire of Lessor and Lessee to amend Lease Provision No. II, as follows:

The term of said Lease shall be for forty (40) years commencing on the 18th day of August, 1977, and terminating on the 18th day of August, 2017, unless sooner terminated as herein provided.

If construction of an Olympic size swimming pool is not commenced on the demised premises within twelve (12) months from August 18, 1977, this amendment shall be of no force and effect and the term set forth in said Original Lease shall prevail.

EXECUTED this 26th day of August, 1977.

CANUTILLO INDEPENDENT SCHOOL DISTRICT,
Lessor,

By: [Signature]
President

EL PASO COUNTY, TEXAS, Lessee,

By: [Signature]
F. Uddell Hooper, County Judge

EX "B"

817 352

2107-1891

ACKNOWLEDGMENTS

STATE OF TEXAS)
COUNTY OF EL PASO)

Before me, the undersigned authority, personally appeared, JACK L. BREWSTER, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was the act of the said Canutillo Independent School District, a political subdivision of the State of Texas, and that he executed the same as the act of such political subdivision for the purposes and consideration therein expressed and in the capacity therein stated.



Under my hand and seal of office, this 26 day of October, 1977.

S. F. Watkins
Notary Public in and for the County
of El Paso, State of Texas
My commission expires 12/31/78

S. F. WATKINS, Notary Public
in and for El Paso County, Texas
My commission expires 12/31/78

STATE OF TEXAS)
COUNTY OF EL PASO)

Before me, the undersigned authority, personally appeared, T. Udell Moore, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was the act of the said El Paso County, Texas, a political subdivision of the State of Texas, and that he executed the same as the act of such political subdivision for the purposes and consideration therein expressed, and in the capacity therein stated.



Under my hand and seal of office, this 26th day of October, 1977.

Mary Du Lujan
Notary Public in and for the County
of El Paso, State of Texas
My commission expires 11/1/78

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IN
OFFICE

77 APR 30 PM 1:31

[Handwritten Signature]
E. J. ...
CLERK

STATE OF TEXAS
COUNTY OF EL PASO
I hereby certify that the foregoing was filed
with me and that the same was filed
with the Public Records of the County of El Paso,
Texas, on the 30th day of April, 1977, at El Paso,
Texas.



APR 30 1977

Alfred P. ...
COUNTY CLERK, EL PASO COUNTY, TEXAS

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2107-1893

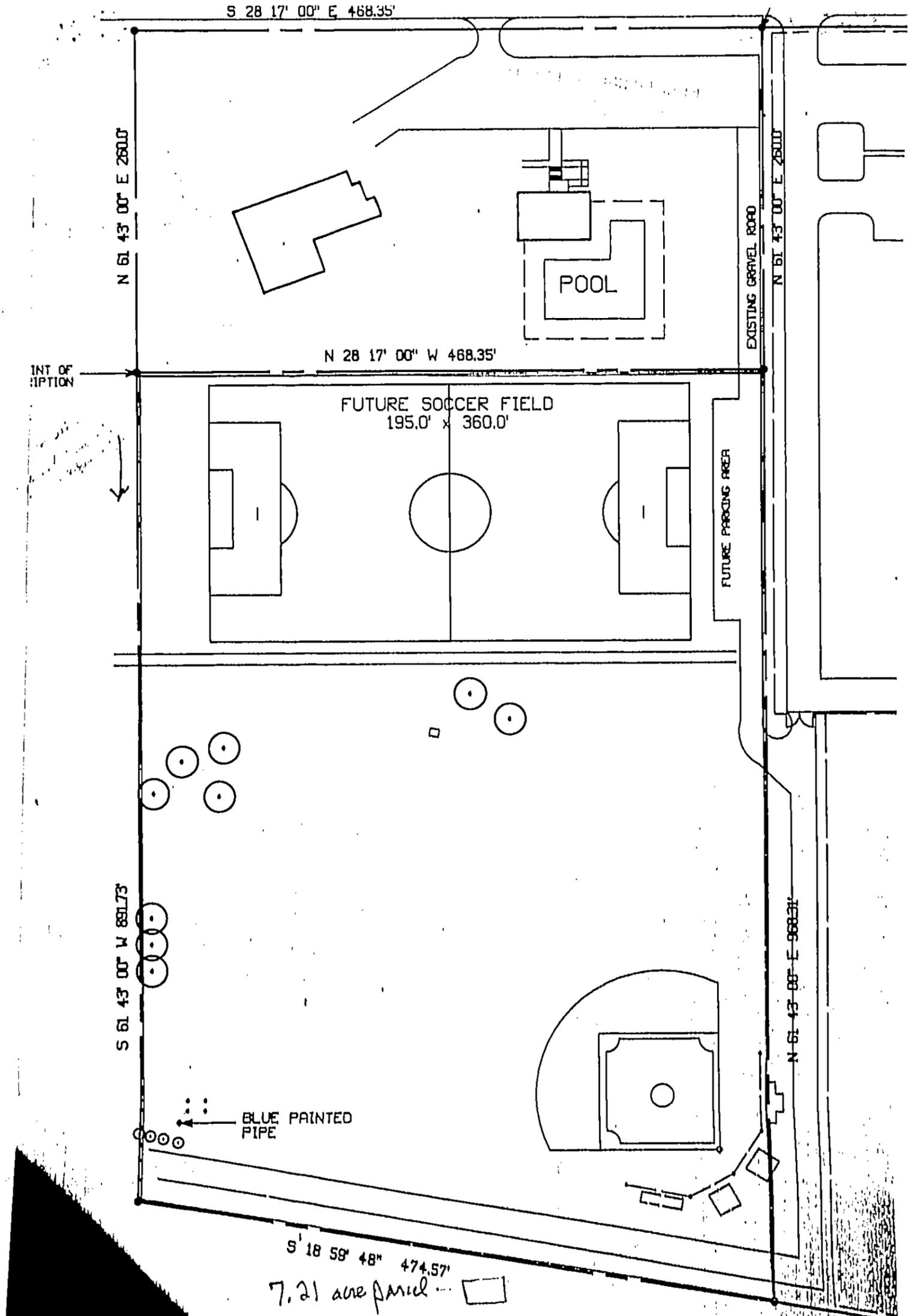


EXHIBIT C
116

2107-1894

010993

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CLERK'S OFFICE

89 OCT 13 P4:17

CLERK'S OFFICE
EL PASO, TEXAS
Conrado

ANY PROVISION HEREIN WHICH RESTRICTS
THE SALE, RENTAL OR USE OF THE
DESCRIBED REAL PROPERTY BECAUSE OF
COLOR OR RACE IS INVALID AND UNEN-
FORCEABLE UNDER FEDERAL LAW

AFTER FILING RETURN TO:
DIAMOND, RASH, LESLIE & SMITH
726 FIRST CITY NAT'L BK. BLDG.
EL PASO, TEXAS 79901

COUNTY OF EL PASO
I hereby certify that this instrument was filed on the
date and time stamped hereon by me and was duly
recorded in the volume and page of the Official Public
Records of Real Property, El Paso County, Texas.

OCT 13 1989

[Signature]



CLERK, El Paso County, Texas

2107-1895

Ok 2294-25⁰⁰

030993

SECOND AMENDMENT TO LEASE

This Second Amendment to Lease is made between the Canutillo Independent School District ("Lessor") and the County of El Paso, Texas ("Lessee") as of this 18 day of September, 1989.

1. **Recitals.** Whereas, Lessor leased to Lessee approximately 9.999 acres of land out of Tract 2A, Block 17, Upper Valley Surveys to El Paso County, Texas (the "Property") by written Lease dated April 21, 1975 (the "Lease"), which Lease is filed of record in Volume 595, Page 1382, Deed Records of El Paso County, Texas, a copy of which Lease is attached hereto as Exhibit A; and

Whereas, Lessor and Lessee entered into an Amendment of Lease dated August 26, 1977, of record in Volume 817, Page 352, Deed Records of El Paso County, Texas, which Amendment to Lease is attached hereto as Exhibit B; and

Whereas, Lessor and Lessee desire to release a certain parcel of land from the terms of the Lease to allow Lessor the use of this land as part of the expansion of its high school campus;

NOW, THEREFORE, for and in consideration of the recitals, agreements and covenants set forth herein, the parties hereby agree as follows:

2. **Property Released.** Lessee hereby relinquishes and releases the Property described below from the terms of the Lease and agrees that the released Property shall be returned to the Lessor to be used for school district purposes, to-wit:

An approximate 7.21 acre parcel of land out of Tract 2A, Block 17, Upper Valley Surveys to El Paso County, Texas and being more fully shown and described on Exhibit C attached and incorporated herein for all purposes.

3. **Use of Released Property by Lessee.** Lessee shall have the right to use the released Property during summer months for park and recreation purposes to the extent the released Property is not necessary for school district use. Lessor shall cooperate to make the released Property available to Lessee during the summer months.

4. **Binding Effect.** Except as expressly amended and modified herein, the Lease and Amendment to Lease remain in full force and effect.

SIGNED in El Paso County, Texas effective as of the date first shown above.

LESSOR:

CANUTILLO INDEPENDENT SCHOOL DISTRICT

BY: Leo Cardenas
ITS: PRESIDENT

ATTEST:

José H. Damain

LESSEE:

COUNTY OF EL PASO

BY: Arthur J. Gray
ITS: County Judge

ATTEST:

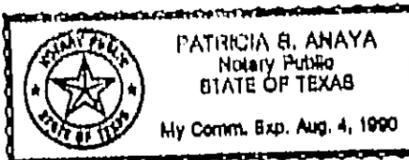
Waldo Clayton
COUNTY CLERK Chief Deputy

THE STATE OF TEXAS)
COUNTY OF EL PASO)

This instrument was acknowledged before me on the 10th day of October, 1989 by Leo Cardenas Board President of the CANUTILLO INDEPENDENT SCHOOL DISTRICT, on behalf of said School District.

My commission expires: 8-4-90

Patricia E. Anaya
Notary Public, State of Texas



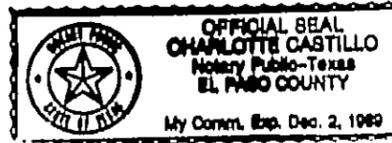
2107-1884

THE STATE OF TEXAS)
COUNTY OF EL PASO)

This instrument was acknowledged before me on the 18th day
of September, 1989 by Luther Jones,
County Judge of the County of El Paso, Texas on behalf of
said county.

My commission expires:
12-2-89

Charlotte Castillo
Notary Public, State of Texas



AFTER FILING RETURN TO:
DIAMOND, RASH, LESLIE & SMITH
726 FIRST CITY NAT'L. BK. BLDG.
EL PASO, TEXAS 79901

CIHiso\AmdtLea.C180

Minutes of Regular Board Meeting

The Board of Trustees Canutillo ISD

A Regular Board Meeting of the Board of Trustees of Canutillo ISD was held Tuesday, December 12, 2017, beginning at 6:00 PM in the 7965 Artcraft, El Paso, Texas 79932.

1. GENERAL FUNCTIONS

A. Call to Order

Meeting was called to order at **6:00 pm** by Board President Quintana.

B. Pledge of Allegiance

The Pledge was led by CISD students.

C. Texas Pledge of Allegiance

The Texas Pledge was led by CISD students.

D. Roll Call

All trustees were present.

E. CISD Mission and Vision Statements

The Mission Statement was read by Mr. Rodriguez and the Vision Statement was read by Ms. Searls.

2. BOARD HONORS

Presenter: L. Rodriguez

A. Recognition of the "Girls going the distance" pilot program at Congressman Silvestre and Carolina Reyes Elementary.

B. Recognition of the Canutillo ISD Transportation Department for their safe and dedicated service to the students of our community.

C. Recognition of CHS math team who placed 1st in calculator applications at the Texas Tech Fall Fandango competition.

3. OPEN FORUM

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

1. Each participant will be limited to three minutes to make comments to the Board.

2. Any group of five or more persons must appoint one person to present the group's views to the Board.

3. The Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.
For further information on those policies, contact the Superintendent's Administrative Assistant.

Speaker #1 Mr. Tony Flores addressed the Board to thank them for the opportunity to work with CISD.

4. **BOARD OF TRUSTEE BUSINESS**

A. Discussion and possible action regarding the Order Authorizing the Issuance of Canutillo Independent School District Tax Refunding Bonds, Series 2018.

Presenter: M. Piekarski/R. Mejia from Estrada Hinojosa

Mr. Rudy Mejia gave a detailed review and recommendation regarding the Order Authorizing the Issuance of CISD Tax Refunding Bonds.

It was moved by Ms. Searls, seconded by Ms. Trout and passed unanimously to approve the Order Authorizing the Issuance of Canutillo Independent School District Tax Refunding Bonds, Series 2018.

B. Discussion and possible action regarding the **Deferred Action for Childhood Arrivals (DACA) Resolution.**

Presenter: S. Fietze

After a lengthy discussion and debate on wording of the resolution the following motion was made by Mr. Rodriguez, seconded by Ms. Fietze.

1st Motion

Vote:

Ms. Brigham – no, Ms. Fietze – yes, Ms. Quintana – no, Mr. Rodriguez – yes, Ms. Searls – no, Ms. Trout – no, Ms. Yglesias – yes.

The motion failed.

2nd Motion

After further discussion and rewording of the last paragraph a 2nd motion was made by Ms. Brigham and seconded by Ms. Searls

Vote: Ms. Brigham – yes, Ms. Fietze – no, Ms. Quintana – abstained,

Mr. Rodriguez – no, Ms. Searls – yes, Ms. Trout – yes, Ms. Yglesias – abstained.

Motion passed.

C. Discussion and possible action regarding the request made by the County of El Paso about the Gallegos Park Improvement Project.

Presenter: A. Rodriguez

Mr. Rodriguez urged the board to partner with the county regarding this project. A brief history was given by the County regarding this project and the correspondence between the County and Canutillo ISD. Ms. Brigham and Mrs. Searls voiced their concerns regarding this project. They both wanted to ensure Canutillo students would not be adversely affected by this partnership. After a lengthy discussion the board decided to move forward with this project.

It was moved by Mr. Rodriguez, seconded by Ms. Fietze and passed unanimously

to approve the request made by the County of El Paso regarding the Gallegos Park Improvement Project.

5. PUBLIC HEARING

- A. A Public Hearing will be held on Dec. 12, 2017 regarding the **Texas Academic Performance Report (TAPR)**. The Public will be invited for public comment.

Presenter: A. Galaviz

A Public Hearing was held regarding the Texas Academic Performance Report (TAPR). The report is required by the state and includes the following information: performance, information regarding staff and programs. The TAPR consists of 3 assessments. All campuses met standard. Mr. Rodriguez and Ms. Brigham thanked Dr. Galaviz and staff for all their hard work.

Mrs. L Maldonado congratulated the district on their success. She also wanted to thank Dr. Galaviz for his leadership skills.

Please note Mr. Rodriguez left the meeting at 7:41 pm and returned at 7:42 pm.

6. CONSENT AGENDA

A. *BOARD OF TRUSTEE BUSINESS*

1. Approval of BBG (Local) (**2nd Reading**).

Presenter: A. Brigham

2. Approval of the 2018 Board Meeting Calendar.

Presenter: S. Fietze

3. Approval of the Board Member Continuing Education Credits for the 2017 calendar year per BBD and BR Legal.

Presenter: R. Quintana

- a. Continuing Education Hours

B. *BUSINESS SERVICES*

1. Approval of the Board Meeting Minutes.

- a. Oct. 11, 2017 Agenda Review

- b. Oct. 24, 2017 Regular Board Meeting

- c. Nov. 6, 2017 Board Training

- d. Nov. 7, 2017 Special Board Meeting

- e. Nov. 7, 2017 Agenda Review

2. Approval of the Monthly Financials.

Presenter: C. Pulley

3. Approval of the Monthly Warrant List.

Presenter: C. Pulley

4. Approval of the Budget Amendments.

Presenter: C. Pulley

5. Approval of the Monthly Donation Report.

Presenter: C. Pulley

6. Approval of the agreement with El Paso County Water Improvement District No. 1 for utility and Access Easements; Amount is: \$5,475.00

Presenter: B. Vasquez

7. Approval of the Right-of-Entry Contract for Construction requested by El Paso Electric.

Presenter: B. Vasquez

8. Approval of the lease agreement between Canutillo ISD and the El Paso county for a portion of land adjacent to Canutillo Middle School.

Presenter: B. Vasquez

C. *CURRICULUM AND INSTRUCTION*

1. Approval of Senate Bill 1566 Parent Notification Letter on Head Lice.

Presenter: M. Reyes

2. Approval of a Memorandum of Understanding (MOU) between Canutillo ISD and the United Way of El Paso County Americorps Parents as Teachers Program (PAT). Amount not to exceed \$3,000.00.

Presenter: M. Reyes

D. *HUMAN RESOURCES*

1. Approval of Policy 109. **1st Reading**

Presenter: M. Carrasco

E. *INTERNAL AUDIT*

1. Approval of the Internal Audit Plan 17-18 proposed revisions.

Presenter: H. Rodriguez

2. Approval of the Internal Audit Charter proposed revisions.

Presenter: H. Rodriguez

3. Approval of the Internal Audit Policies and Procedures Manual proposed revisions.

Presenter: H. Rodriguez

Approval of the Consent Agenda

It was moved by Mrs. Searls, seconded by Mrs. Trout and passed unanimously to approve the Consent Agenda excluding items 6.A.1, 6.A.2 and 6.B.1.E.

Item 6.A.1: Approval of BBG (Local) 2nd Reading

Mrs. Trout stated the policy was incorrect. The paragraph regarding travel expenses was omitted. Administration stated they made an error and that would be corrected.

It was moved by Mrs. Trout, seconded by Ms. Brigham and passed unanimously to approve BBG Local 2nd reading with the paragraph added back in.

6.A.2 Approval of the 2018 Board Meeting Calendar.

Mr. Rodriguez urged the board to adhere to policy when scheduling regular

board meetings. After a lengthy discussion the board approved the 2018 Board Meeting Calendar.

It was moved by Mr. Rodriguez, seconded by Ms. Fietze and passed unanimously to approve the 2018 Board Meeting Calendar.

6.B.1.E Nov. 7, 2017 Agenda Review

Mrs. Searls wanted to confirm the meeting minutes had the correct date. Per Ms. Gomez the dates were correct.

It was moved by Mrs. Searls, seconded by Ms. Brigham to approve the Nov. 7, 2017 Agenda Review Meeting minutes.

7. EXECUTIVE SESSION

The meeting was closed at **8:15 pm** under *Texas Government Code Sections 551.071, 551.072 and 551.074*

- A. Discussion regarding the status of sale of Artcraft Property.
- B. Discussion regarding the Canutillo ISD Police Department update on Nov 30, 2017 regarding student aggressive behavior.
- C. Discussion regarding parent complaint and process for resolution.

8. NEW BUSINESS (continued)

The meeting reconvened in to Open Session at **9:10 pm.**

- A. Discussion and possible action regarding the options of the sale of the Artcraft Property.
No action.

9. ADJOURNMENT

The meeting adjourned at **9:11 pm.**

Presented to the Board of Trustees for approval on January 23, 2018.

The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

LEASE AGREEMENT

This Lease Agreement is entered to be effective as of January , 2018, between Canutillo Independent School District ("Landlord"), a Texas independent school district, whose address is 7965 Artcraft, El Paso, TX 79932 and El Paso County, Texas ("Tenant"), a Texas local government entity whose address is 500 E. San Antonio El Paso, Texas 79901.

RECITALS

- A. Landlord owns certain real property in El Paso County, Texas.
- B. Landlord has found that the public interest and needs of the students of the Canutillo Independent School District ("District") and citizens of El Paso County can be best served by the development of such property for park and recreation facilities and utilization by the District's schools for school functions.
- C. The County Commissioners of El Paso County, Texas, ("Commissioners") have found a need for recreation and park facilities for the use and benefit of the citizens of El Paso County, Texas, in the Canutillo area.
- D. The Commissioners have found that the property so owned by the District is suitable and convenient for providing the necessary park and recreation facilities.
- E. The public interest may best be served by the cooperation and support by both the District and Commissioners in developing such property for such public purpose and by such cooperation the public needs may be fulfilled at an optimum savings to the citizens of El Paso County, Texas, and the citizens of the District.
- F. The District and Commissioners previously entered into a certain Lease covering the subject property dated April 21, 1975, which was amended by a certain Amendment of Lease dated August 26, 1977, and further amended by a certain Second Amendment to Lease dated September 18, 1989 (collectively, the "Prior Lease").
- G. Pursuant to the Prior Lease, Tenant constructed and maintained certain improvements on the property consisting of a swimming pool and related facilities and other permanent structures, which improvements are part of the real estate and belong to Landlord in fee simple.
- G. The District, as landlord, and Tenant desire to enter into this lease in furtherance of the above recitals and to supersede, replace in its entirety, and terminate, the Prior Lease.

ARTICLE 1. TERMINATION OF PRIOR LEASE AND DEMISE OF LEASED PREMISES

In consideration of the mutual covenants and agreements of this lease, and other good and valuable consideration, Landlord and Tenant hereby terminate the Prior Lease, and Landlord demises and leases to Tenant, and Tenant leases from Landlord, the premises consisting of approximately 2.9 acres of land out of Tract 2A 1 Block 171 Upper Valley Surveys situated at _____, El Paso County, Texas, more particularly described on Exhibit A attached to this lease, and made a part of this lease for all purposes (collectively referred to as "Premises").

The Premises are improved by a certain swimming pool and related facilities and other permanent structures. Landlord and Tenant hereby acknowledge that the improvements constructed at the Premises by Tenant in accordance with the Prior Lease are part of the estate of the Premises and therefore agree all such improvements belong to Landlord in fee simple.

Subject to the terms and conditions herein, Tenant is to have and to hold the Premises, together with all rights, privileges, easements, appurtenances, and immunities belonging to or in any way appertaining to them, including but not limited to any easements, rights, title, and privileges of Landlord, existing now or at any time during the lease term, in, to, or under adjacent streets, sidewalks, alleys, party walls, and property contiguous to the Premises and reversions that may later accrue to Landlord as owner of the Premises by reason of the closing of any street, sidewalk, or alley.

ARTICLE 2. LEASE TERM

2.01. **Fixed Beginning and Termination Date.** The term of this lease is 40 years, beginning on January 1, 2018, and ending on December 31, 2057, unless terminating sooner as provided in this lease.

2.02. **Right to Extend.** Tenant may extend this lease for 20 additional years by giving Landlord written notice of Tenant's intention to do so within the last two years before the lease term expires but no later than six months before it expires, under all the terms of this lease.

2.03. **Termination.** This lease will terminate without further notice when the term specified in § 2.01 expires, and any holding over by Tenant after that term expires, other than as provided in § 2.02, will not constitute a renewal of the lease or give Tenant any rights under the lease in or to the Premises.

2.04. **Holdover.** If Tenant holds over and continues in possession of the Premises after the lease term (or any extension) expires, other than as provided in § 2.02, Tenant will be considered to be occupying the Premises on a month-to-month tenancy, subject to all the terms of this lease.

ARTICLE 3. RENT

3.01. **Minimum Yearly Rent.** Tenant will pay Landlord **\$20.00 per year**, as annual rent for using and occupying the Premises. This amount is the "minimum yearly rent."

3.02. **Time and Manner of Payment.** Tenant will pay all rent due under this article on an annual basis. Such annual rent is due and payable in advance, on the first calendar day of each June during the term. Payments must be in lawful money of the United States to Landlord. If

Tenant is on a hold over month-to-month tenancy, monthly rent shall be \$100.00 due and payable in advance on the first calendar day of each month.

3.03. **Interest on Delinquent Payment.** Rent installments unpaid for 30 days will bear interest at the rate of five (5%) percent annually, beginning on the day after each such installment was due and continuing until the installment is paid as provided in § 3.02, above.

ARTICLE 4. TAXES

[intentionally deleted]

ARTICLE 5. UTILITIES

Tenant will pay or cause to be paid all charges for water, heat, gas, electricity, sewers, and all other utilities used on the Premises throughout the lease term, including any connection fees.

ARTICLE 6. USE OF PREMISES

6.01. Permitted and Prohibited Use of Premises.

a. Tenant may use the Premises for the purpose of developing, constructing, and operating recreational facilities for the use and enjoyment of the citizens of El Paso County, Texas, and the District, and for no other purpose without the written consent of Landlord.

b. Tenant may use the Premises for the purpose of operating a swimming pool and maintaining it as a first-class facility for the competitive and recreational use by, and enjoyment of, the citizens of El Paso County, Texas, and the District, and for no other purpose without the written consent of Landlord.

c. Tenant's use of the Premises shall at all times be subject to, and limited by, any uses by Landlord that may be inconsistent or conflict with Tenant's use, including without limitation, Landlord's use of the Premises during the District's school calendar year when classes are in session. Landlord shall have sole, but reasonable, discretion in determining whether and to what extent Landlord's use of the Premises is inconsistent with, and when such use is superior to the rights of Tenant in, the Premises, including without limitation, Tenant's use of the Premises during the District's school calendar summer vacation when classes are not in session.

d. Under no circumstances during the term of this lease will Tenant use or cause to be used at Premises any unauthorized hazardous or toxic substances or materials, or store or dispose of any such substances or materials on the Premises.

e. At all times (including day, night, weekdays, weekends and holidays), and at its sole cost, Tenant shall be responsible for providing all security and policing of the Premises.

f. At all times, Landlord and Tenant shall in good faith use their best efforts to coordinate their respective use of the Premises.

6.02. **Illegal Use Not Permitted.** Tenant may not use all or any part of the Premises or any building situated on them for any use or purpose that violates any valid and applicable law, regulation, or ordinance of the United States, the State of Texas, the County of El Paso, or other lawful authority with jurisdiction over the Premises. Tenant is not considered to have violated this provision unless:

- a. Landlord has notified Tenant in a writing specifying the alleged violation;
- b. There has been a final adjudication by a court of competent jurisdiction that the specified use violates the law, regulation, or ordinance specified in the notice;
- c. The specified law, regulation, or ordinance is valid and applies to the Premises;
and
- d. Tenant has had a reasonable time after the final adjudication to cure the specified violation.

ARTICLE 7. CONSTRUCTION BY TENANT

7.01. **General Conditions.** Tenant may, at any time and from time to time during the lease term, erect, maintain, alter, remodel, reconstruct, rebuild, replace, and remove buildings and other improvements on the Premises, and correct and change the contour of the Premises, subject to the following:

- a. Tenant bears the cost of any such work.
- b. The Premises must at all times be kept free of mechanics' and materialmen's liens.
- c. Landlord must be notified of the time for beginning and the general nature of any such work, other than routine maintenance of existing buildings or improvements, at the time the work begins.
- d. The conditions of § 7.03 concerning Landlord's approving plans must be followed.
- e. Tenant will furnish or cause to be furnished such performance and labor and material payment bonds with corporate sureties satisfactory to Landlord, as Landlord in its absolute discretion may request. Landlord shall either be a co-obligee under such bonds or such bonds shall be assigned to, or made for the benefit of, Landlord as shall be satisfactory to Landlord.
- f. Notwithstanding anything in this Section 7.01 to the contrary, Tenant may not alter, remodel, reconstruct, rebuild, replace, or remove buildings and other improvements on the Premises or such other improvements constructed or maintained by Landlord without Landlord's advance written consent which consent may be withheld or conditioned in Landlord's sole discretion.

7.02. **Construction of Improvements.** Subject to 7.01 and 7.03, upon Tenant's commencement of construction of any improvements on the Premises, Tenant shall complete such construction on or before 18 months thereafter.

7.03. **Landlord's Approval of Plans.** The following rules govern Landlord's approving construction, additions, and alterations of buildings or other improvements on the Premises:

a. **Written Approval Required.** No building or other improvement may be constructed on the Premises unless the plans, specifications, and proposed location of the building or other improvement has received Landlord's written approval and the building or other improvement complies with the approved plans, specifications, and proposed location. No material addition to or alteration of any building or structure erected on the Premises may be begun until plans and specifications covering the exterior of the proposed addition or alteration have been first submitted to and approved by Landlord.

b. **Submission of Plans.** Tenant must, at its own expense, engage a licensed architect or engineer to prepare plans and specifications for constructing a veterans memorial or for constructing any other buildings or improvements or additions or alterations to any buildings or improvements that require Landlord's approval under subparagraph a above. Tenant must submit five (5) copies of detailed working drawings, plans, and specifications for constructing any improvements on the Premises for Landlord's written approval within 120 days prior to commencement of construction.

c. **Landlord's Approval.** Landlord will promptly review and approve all plans submitted under subparagraph b above or note in writing any required changes or corrections that must be made to the plans. Any required changes or corrections must be made, and the plans resubmitted to Landlord, within 90 days after the corrections or changes have been noted. Landlord's failure to object to the resubmitted plans and specifications within 90 days constitutes its disapproval of the changes. Minor changes in work or materials not affecting the general character of the building project may be made at any time without Landlord's approval, but a copy of the altered plans and specifications must be furnished to Landlord.

d. **Exception to Landlord's Approval.** The following items do not require submission to, and approval by, Landlord:

i. Minor repairs and alterations necessary to maintain existing structures and improvements in a useful state of repair and operation.

ii. Changes and alterations required by an authorized public official with authority or jurisdiction over the buildings or improvements, to comply with legal requirements.

e. **Effect of Approval.** Landlord's approval of any plans and specifications applies only to the conformity of the plans and specifications to the general architectural plan for the Premises, and Landlord may not unreasonably withhold approval. Landlord's approval does not constitute approval of the architectural or engineering design, and Landlord, by approving the plans and specifications, assumes no liability or responsibility for the architectural or engineering design or for any defect in any building or improvement constructed from the plans or specifications.

f. No Need for Tenant's Approval. Landlord may make any improvements or repairs at any time to the Premises without Tenant's approval. Landlord shall in good faith reasonably coordinate with Tenant the design, construction and/or repairs of any improvements at the Premises.

7.04. Ownership of Buildings, Improvements, and Fixtures. Any buildings, improvements, additions, alterations, and fixtures (except furniture and trade fixtures) constructed, placed, or maintained on any part of the Premises during the lease term are considered part of the real property of the Premises and must remain on the Premises and become Landlord's property when the lease terminates.

7.05. Right to Remove Improvements. Upon Landlord's advance written consent which consent may be withheld in Landlord's sole discretion, Tenant may, at any time while it occupies the Premises, or within a reasonable time thereafter, remove any furniture, machinery, equipment, or other trade fixtures owned or placed by Tenant, its subtenants or licensees, in, under, or on the Premises, or acquired by Tenant, whether before or during the lease term. Before the lease terminates, Tenant must repair any damage to any buildings or improvements on the Premises resulting from the removal. Any such items not removed by the lease termination date will become Landlord's property on that date.

ARTICLE 8. ENCUMBRANCE OF LEASEHOLD ESTATE

Tenant may not, at any time, encumber the leasehold interest.

ARTICLE 9. REPAIRS, MAINTENANCE, AND RESTORATION

9.01. Tenant's Duty to Maintain and Repair. At all times during the lease term, Tenant will keep and maintain, or cause to be kept and maintained, all buildings and improvements erected on the Premises in a good state of appearance and repair (except for reasonable wear and tear) at Tenant's own expense.

9.02. Damage or Destruction. If any building or improvement constructed on the Premises is damaged or destroyed by fire or any other casualty, regardless of the extent of the damage or destruction, Tenant must, within six (6) months from the date of the damage or destruction, begin to repair, reconstruct, or replace the damaged or destroyed building or improvement and pursue the repair, reconstruction, or replacement with reasonable diligence so as to restore the building to substantially the condition it was in before the casualty. But if beginning or completing this restoration is prevented or delayed by war, civil commotion, acts of God, strikes, governmental restrictions or regulations, or interferences, fire or other casualty, or any other reason beyond Tenant's control, whether similar to any of those enumerated or not, the time for beginning or completing the restoration (or both) will automatically be extended for the period of each such delay.

ARTICLE 10. MECHANICS' LIENS

Tenant will not cause or permit any mechanics' liens or other liens to be filed against the fee of the Premises or against Tenant's leasehold interest in the land or any buildings or improvements on the Premises by reason of any work, labor, services, or materials supplied or claimed to have

been supplied to Tenant or anyone holding the Premises or any part of them through or under Tenant. If such a mechanic's lien or materialman's lien is recorded against the Premises or any buildings or improvements on them, Tenant must either cause it to be removed or, if Tenant in good faith wishes to contest the lien, take timely action to do so, at Tenant's sole expense. If Tenant contests the lien, Tenant will indemnify Landlord and hold it harmless from all liability for damages occasioned by the lien or the lien contest and will, in the event of a judgment of foreclosure on the lien, cause the lien to be discharged and removed before the judgment is executed.

ARTICLE 11. CONDEMNATION

11.01. **Parties' Interests.** If the Premises or any part of them are taken for public or quasi-public purposes by condemnation as a result of any action or proceeding in eminent domain, or are transferred in lieu of condemnation to any authority entitled to exercise the power of eminent domain, this article governs Landlord's and Tenant's interests in the award or consideration for the transfer and the effect of the taking or transfer on this lease.

11.02. **Total Taking—Termination.** If the entire Premises are taken or so transferred as described in § 11.01, this lease and all of the rights, titles, and interests under it will cease on the date that title to the Premises or part of them vests in the condemning authority, and the proceeds of the condemnation will be the property of Landlord.

11.03. **Partial Taking—Termination.** If only part of the Premises is taken or transferred as described in § 11.01, this lease will terminate if, in Tenant's opinion, the remainder of the Premises is in such a location, or is in such form, shape, or reduced size, that Tenant's use of the Premises cannot be effectively and practicably operated on the remaining Premises. In that event, this lease and all rights, title, and interest under it will cease on the date that title to the portion of the Premises taken or transferred vests in the condemning authority. The proceeds of the condemnation will be divided one third to Landlord and two thirds to Tenant.

11.04. **Partial Taking—Continuation With Rent Abatement.** If part of the Premises is taken or transferred as described in § 11.01 and, in Tenant's opinion, the remainder of the Premises is in such a location and in such form, shape, or size that Tenant's use of the Premises can be effectively and practicably operated on the remaining Premises, this lease will terminate with respect to the portion of the Premises taken or transferred as of the date title to such portion vests in the condemning authority but will continue in full force with respect to the portion of the Premises not taken or transferred. As of that date, the rental Tenant must pay Landlord will be reduced during the unexpired portion of this lease to that proportion of the annual rent that the value of the part of the Premises not taken bears to the value of the total of the Premises. Such values are to be determined as of the date immediately before any actual taking. The proceeds of the condemnation will be divided one third to Landlord and two thirds to Tenant.

11.05. **Voluntary Conveyance.** Nothing in this article prohibits Landlord from voluntarily conveying all or part of the Premises to a public utility, agency, or authority under threat of a taking under the power of eminent domain. Any such voluntary conveyance will be treated as a taking within the meaning of this article.

ARTICLE 12. INSURANCE AND INDEMNIFICATION

12.01. **Insurance on Buildings and Improvements.** At all times during the lease term, Tenant will keep all buildings and other improvements located or being constructed on the Premises insured against loss or damage by fire, with extended-coverage endorsement or its equivalent. This insurance is to be carried by insurance companies authorized or admitted to transact business in Texas with a Best's Insurance Rating of A/A- or better, selected by Tenant and approved by Landlord. The insurance must be paid for by Tenant and will be in amounts not less than 80 percent of the full insurable value of the buildings and other improvements. The insurance policy or policies must name both Landlord and Tenant as named insureds and must provide that any loss of \$100,000 or less will be payable solely to Tenant; Tenant will use that sum for repair and restoration purposes. Any loss over \$100,000 will be made payable jointly to Landlord and Tenant.

12.02. **Liability Insurance.** At all times during the lease term, Tenant will provide and keep in force liability insurance covering Landlord and Tenant for liability for property damage and personal injury. This insurance is to be carried by one or more insurance companies duly authorized or admitted to transact business in Texas with a Best's Insurance Rating of A/A- or better, selected by Tenant and approved by Landlord, and will be paid for by Tenant. The insurance provided under this section must be in the amount of not less than \$2,000,000 for property damage and not less than \$1,000,000 for one person and \$2,000,000 for one accident for personal injury. This insurance will protect Landlord and Tenant against liability to any employees or servants of Tenant and to any other person or persons whose property damage or personal injury arises out of or in connection with the occupation, use, or condition of the Premises.

12.03. **Construction Liability Insurance.** Tenant will obtain and maintain (to the extent reasonably procurable) construction liability insurance at all times when demolition, excavation, or construction work is in progress on the Premises. This insurance must be carried by insurance companies authorized or admitted to transact business in Texas with a Best's Insurance Rating of A/A- or better, selected by Tenant and approved by Landlord, and must be paid for by Tenant. The insurance will have limits of not less than \$2,000,000 for property damage and \$1,000,000 for one person and \$2,000,000 for one accident for personal injury and must protect Landlord and Tenant, as well as any other person or persons Tenant may designate, against all liability for injury or damage to any person or property in any way arising out of demolition, excavation, or construction work on the Premises.

12.04. **Insurance Certificates.** Tenant must furnish Landlord with certificates of all insurance required by this article. If Tenant does not keep this insurance in full force, Landlord may notify Tenant of this failure, and if Tenant does not deliver to Landlord certificates showing all such insurance to be in full force within 10 days after this notice, Landlord may, at its option, take out or pay the premiums on the insurance needed to fulfill Tenant's obligations under this article. On Landlord's demand, Tenant must reimburse Landlord the full amount of any insurance premiums paid by Landlord under this section, with interest at the rate of six (6%) percent annually from the date of Landlord's demand until reimbursement by Tenant.

12.05. INDEMNIFICATION OF LANDLORD. TO THE GREATEST EXTENT ALLOWABLE UNDER LAW, LANDLORD IS NOT LIABLE FOR, AND TENANT SHALL INDEMNIFY AND HOLD LANDLORD HARMLESS FROM, ANY LOSS, DAMAGE, OR INJURY OF ANY KIND TO ANY PERSON OR PROPERTY ARISING FROM ANY USE OF THE PREMISES (OR ANY PART OF THEM), OR CAUSED BY ANY DEFECT IN ANY BUILDING, STRUCTURE, IMPROVEMENT, EQUIPMENT, OR FACILITY ON THE PREMISES OR CAUSED BY OR ARISING FROM ANY ACT OR OMISSION OF TENANT, OR OF ANY OF ITS AGENTS, EMPLOYEES, LICENSEES, OR INVITEES, OR BY OR FROM ANY ACCIDENT, FIRE, OR OTHER CASUALTY ON THE LAND, OR BROUGHT ABOUT BY TENANT'S FAILURE TO MAINTAIN THE PREMISES IN SAFE CONDITION.

ARTICLE 13. ASSIGNMENT AND SUBLEASE

Tenant may not sell or assign its leasehold estate or sublet the Premises at any time.

ARTICLE 14. DEFAULT AND REMEDIES

14.01. Termination on Default. If Tenant defaults in performing any covenant or term of this lease and does not correct the default within 10 days after receipt of written notice from Landlord to Tenant, Landlord may declare this lease, and all rights and interest created by it, terminated. If Landlord elects to terminate, this lease will cease as if the day of Landlord's election were the day originally fixed in the lease for its expiration. Landlord or its agent or attorney may resume possession of the Premises and relet them for the remainder of the term at the best rent obtainable for the account of Tenant, who must make good any deficiency.

14.02. Other Remedies. Any termination of this lease as provided in this article will not relieve Tenant from paying any sum or sums due and payable to Landlord under the lease at the time of termination, or any claim for damages then or previously accruing against Tenant under this lease. Any such termination will not prevent Landlord from enforcing the payment of any such sum or sums or claim for damages by any remedy provided for by law, or from recovering damages from Tenant for any default under the lease. All Landlord's rights, options, and remedies under this lease will be construed to be cumulative, and no one of them is exclusive of the other. To the extent allowable by law, Landlord may pursue any or all such remedies or any other remedy or relief provided by law, whether or not stated in this lease. No waiver by Landlord of a breach of any of the covenants or conditions of this lease may be construed a waiver of any succeeding or preceding breach of the same or any other covenant or condition of this lease.

14.03. Subleases Not Affected. Landlord's exercising any remedy does not affect the existence of subleases that were entered into with Tenant according to this lease and that cover any portion of the Premises.

ARTICLE 15. LANDLORD'S WARRANTIES AND COVENANTS

15.01. Warranty of Title. Landlord warrants that it is the owner in fee simple absolute of the Premises, subject to all covenants, conditions, easements, and other matters of record.

15.02. **Warranty of Quiet Enjoyment.** Landlord covenants that as long as Tenant pays the rent and other charges under this lease and observes the covenants and terms of this lease, Tenant will lawfully and quietly hold, occupy, and enjoy the Premises during the lease term without being disturbed by Landlord or any person claiming under Landlord, except for any portion of the Premises that is taken under the power of eminent domain.

ARTICLE 16. GENERAL PROTECTIVE PROVISIONS

16.01. **Right of Entry and Inspection.** Tenant must permit Landlord or its agents, representatives, or employees to enter the Premises for the purposes of inspection; determining whether Tenant is complying with this lease; maintaining, repairing, or altering the Premises; or showing the Premises to prospective tenants, purchasers, mortgagees, or beneficiaries under trust deeds.

16.02. **No Partnership or Joint Venture.** The relationship between Landlord and Tenant is at all times solely that of landlord and tenant and may not be deemed a partnership or a joint venture.

16.03. **Force Majeure.** If constructing the building as provided in § 7.03 or curing any default (other than failure to pay rent, insurance premiums, or ad valorem taxes) or performing any other covenant or term is delayed by reason of war, civil commotion, act of God, governmental restrictions, regulations, or interference, fire or other casualty, or any other circumstances beyond Tenant's control or that of the party obligated or permitted under this lease to do or perform the term or covenant, regardless of whether the circumstance is similar to any of those enumerated or not, each party so delayed is excused from performance during the delay period.

16.04. **No Termination on Bankruptcy.** Bankruptcy, insolvency, assignment for the benefit of creditors, or the appointment of a receiver will not affect this lease as long as Tenant and Landlord or their respective successors or legal representatives continue to perform all covenants of this lease.

16.05. **No Waiver.** No waiver by either party of any default or breach of any covenant or term of this lease may be treated as a waiver of any subsequent default or breach of the same or any other covenant or term of this lease.

16.06. **Release of Landlord.** If Landlord sells or transfers all or part of the Premises and as a part of the transaction assigns its interest as Landlord in this lease, then as of the effective date of the sale, assignment, or transfer, Landlord will have no further liability under this lease to Tenant, except with respect to liability matters that have accrued and are unsatisfied as of that date. Underlying this release is the parties' intent that Landlord's covenants and obligations under this lease will bind Landlord and its successors and assigns only during and in respect of their respective successive periods of ownership of the fee.

16.07. **Joint and Several Liability.** If this lease names more than one Tenant or Landlord, the obligation of all such Tenants or Landlords is joint and several.

ARTICLE 17. MISCELLANEOUS

17.01. **Delivery of Rents and Notices.** All rents or other sums, notices, demands, or requests from one party to another may be personally delivered or sent by mail, certified or registered, postage prepaid, to the addresses stated in the introductory paragraph of this lease and are considered to have been given at the time of personal delivery or of mailing.

All payments, notices, demands, or requests from Tenant to Landlord should be mailed to Landlord at the address noted in the introductory paragraph of this lease, or at such other address as Landlord requests in writing.

All payments, notices, demands, or requests from Landlord to Tenant should be mailed to Tenant at the address noted in the introductory paragraph of this lease, or at such other address as Tenant requests in writing.

17.02. **Multiple Parties.** If this lease names more than one Landlord or Tenant, service of any notice on any one Tenant or Landlord is considered service on all Tenants or Landlords, respectively.

17.03. **Parties Bound.** This agreement binds, and inures to the benefit of, the parties to the lease and their respective heirs, executors, administrators, legal representatives, successors, and assigns.

17.04. **Texas Law to Apply.** This agreement is to be construed under Texas law, and all obligations of the parties created by this lease are performable in El Paso County, Texas.

17.05. **Legal Construction.** If any one or more of the provisions contained in this agreement are for any reason held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability will not affect any other provision of the lease, which will be construed as if it had not included the invalid, illegal, or unenforceable provision.

17.06. **Prior Agreements Superseded.** This agreement constitutes the parties' sole agreement and supersedes any prior understandings or written or oral agreements between the parties with respect to the subject matter.

17.07. **Amendment.** No amendment, modification, or alteration of this lease is binding unless in writing, dated subsequent to the date of this lease, and duly executed by the parties.

17.08. **Rights and Remedies Cumulative.** The rights and remedies provided by this lease agreement are cumulative, and either party's using any right or remedy will not preclude or waive its right to use any other remedy. The rights and remedies are given in addition to any other rights the parties may have by law, statute, ordinance, or otherwise.

17.09. **Attorney's Fees and Costs.** If, as a result of either party's breaching this agreement, the other party employs an attorney to enforce its rights under this lease, then the breaching or defaulting party will pay the other party the reasonable attorney's fees and costs incurred to enforce the lease.

17.10. **Time of Essence.** Time is of the essence of this agreement.

17.11. **Further Documents.** Landlord will from time to time and at any reasonable time execute and deliver to Tenant, when Tenant reasonably requests, other instruments and assurances approving, ratifying, and confirming this lease and the leasehold estate created by it and certifying that the lease is in full force and that no default under the lease on Tenant's part exists. But if any default on Tenant's part does exist, Landlord must specify in any such instrument each such default.

THIS LEASE has been executed by the parties on the date and year first above written.

[signature page follows]

LANDLORD

CANUTILLO INDEPENDENT SCHOOL DISTRICT
a Texas independent school district

By: _____
~~Rachel M. Quintana~~ Sergio Coronado
President
Board of Trustees

TENANT

EL PASO COUNTY, TEXAS
a Texas local government

By: _____
~~Ruben John Vogt~~ Ricardo A. Samaniego
County Judge

Approved as to form:

Steven J. Blanco
Counsel for Landlord

Name: _____
Counsel for Tenant

Exhibit A
Description of Lease Premises
(see attached)

Board of Trustees

Meeting Date: 4/27/2021

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Approval of Instructional Materials Adoption Cycle- Proclamation 2021 in the amount not to exceed \$61,000.00.

Justification Statement: The State Board of Education (SBOE) issued Proclamation 2021 which calls for the adoption of Instructional Materials for Prekindergarten.

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Dr. Debra Kerney
Signature of Requester(s)
Dr. Debra Kerney  3/24/2021
Signature of Presenter(s)
Elizabeth Sida  4/9/2021
Business Services Approval (Initials) *Date*

Agenda Summary:

As stated in Board Policy CH (Local), any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The State Board of Education (SBOE) issued Proclamation 2021 which calls for the adoption of Instructional Materials. The Adoption of Instructional materials for Prekindergarten under Proclamation 2021 is scheduled to begin in the August 2021-2022 school year. In the fall of 2020, trustees approved the selection of the Instructional Adoption Teams (IMAT) made up of teachers to represent individual district campuses during the adoption review process.

RECOMMENDATION: It is recommended that the Board approve the selection of these Instructional Materials in the amount not to exceed of \$61,000.00

PRIOR BOARD ACTION: N/A AWARDED: AWARDED AMOUNT:

AMOUNT(S): \$61,000.00

ACCOUNT NO(S): 410.11.6321.00.999.11

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
State Instruction Material Adoption Process

REQUESTING DEPARTMENT:
Curriculum and Instruction

CONSEQUENCES OF NON-APPROVAL:
If not approved, students will not have 100% newly adopted state curriculum for 21-22 (Texas Prekindergarten Guidelines)

IMPLEMENTATION TIMELINE:
Upon time of program approval

ATTACHMENT(S): Memorandum to Board of Trustees
 IMA Adoption Price List





Canutillo Independent School District Warehouse Services

Excellence Through Integrity and Innovation

MEMORANDUM

TO: Members of the Board of Trustees
Dr. Pedro Galaviz, Superintendent of Schools

THROUGH: Martha Piekarski, Chief Financial Officer
Marina E. Rocha, Associate Superintendent

FROM: Alex Aguilar, Warehouse/Instructional Materials Coordinator

DATE: April 1, 2021

SUBJECT: Instructional Materials Adoption Cycle – Proclamation 2021

The State Board of Education (SBOE) issued Proclamation 2021 which calls for the adoption of Instructional Materials for the following subject areas:

- Pre-Kindergarten Systems

The adoption of instructional materials under Proclamation 2021 is scheduled to begin in August 2021- 2022 school year. In the fall of 2020, trustees approved the selection of the Instructional Materials Adoption Teams (IMAT) made up of teachers and instructional coaches to represent individual district campuses during the adoption review process.

The results are as follows:

Elementary Campuses selected Scholastic Education – Pre-K “On My Way Texas”

The District is request that the Board approve the selection of these materials in the amount not to exceed \$61,000 dollars (see attached report). The funds are from the Instructional Materials Allotment Account issued by the State.



Street Address: 7965 Artcraft Rd. • El Paso, TX 79932 | Mailing Address: P.O. Box 100 • Canutillo, TX 79835
Phone (915) 877-7496 • Fax (915) 877-7467 • www.canutillo-isd.org

Quote Number

BILL TO:
Canutillo ISD

Mail or fax PO to: **Scholastic Inc.**
P.O. Box 7502
Jefferson City, MO 65102
FAX: 800-560-6815
email: davidmartinez@scholastic.com

SHIP TO:
Canutillo ISD

YOUR PO#	
TOTAL FROM BELOW	\$ 61,000.00

CONTACT INFORMATION:

David Martinez
Account Executive, NM & West TX
davidmartinez@scholastic.com
505-208-2505 (cell)

YOUR PRICE expires: August 31, 2021

Items listed are subject to availability.

DESCRIPTION	ITEM #	QTY	LIST PRICE	YOUR PRICE	AMOUNT
Classroom Kits					
PreK On My Way Texas English	704117	8	\$2,900.00	\$2,900.00	\$ 23,200.00
PreK On My Way Texas Bilingual	700929	9	\$4,200.00	\$4,200.00	\$ 37,800.00
Professional Learning included with price: 13+ Classrooms includes Half-Day In Person Professional Learning (limit of 30 educators) 6-12 Classrooms includes Half-Day Virtual Professional Learning Less than 6 Classrooms includes pre-recorded webinar					

*State law requires sales tax be added to your order unless we have sales tax exemption certificate on file.	Subtotal	\$ 61,000.00
Tax on this quote may be your estimated tax, actual tax will be charged at the time of shipping . Scholastic terms are FOB shipping point unless otherwise noted on the purchase order. If tax has been added to your order and you are exempt from sales tax, please fax your "sales tax exemption certificate" to 1-800-560-6815 or mail to Scholastic Inc., 2931 E. McCarty Street, Jefferson City, MO., 65101.	FREE S&H	\$ -
	*Tax ___%	
THANK YOU FOR YOUR BUSINESS!	TOTAL	\$ 61,000.00

Customer Service: 1-800-724-6527 Option 3

Most deliveries in the US can be expected in approximately 2 weeks after your order/PO is received.	<i>Expedited orders are subject to approval and will require a 14% upcharge on all products.</i>	F.O.B. POINT Jefferson City, MO	NEED BY DATE:	TERMS Net 30
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Prices subject to change - prices based on total purchase - all delivery, training or consulting services to be billed at published rates for each activity involved.



Allotment Report

CANUTILLO ISD

Current Biennium includes SY 2019-2020 & SY 2020-2021

District / Charter: 071907
School Year : 2020-2021

Transaction Type	Date	Transaction ID	Description	Amount
Allotment	05/06/2020	0000184847	Current Biennial Allotment	\$1,195,692.12
Carryover Funds	05/06/2020	0000184669	Prior Biennial Carryover	\$1,111,328.91
Prior Expenditure	05/06/2020	0000185347	School Year 2019-2020 Expenditure	(\$1,141,534.08)
Adjustment	06/08/2020	0000189239	Special Allotment	\$130.46
Total Allotment				\$1,165,617.41
Allotment Disbursement	06/22/2020	D000190895	Technology Services	(\$9,200.00)
Allotment Disbursement	10/06/2020	D000196455	Instructional Materials	(\$13,192.50)
Allotment Disbursement	10/06/2020	D000196465	Instructional Materials	(\$11,499.00)
Allotment Disbursement	10/09/2020	D000196433	Instructional Materials	(\$7,875.00)
Allotment Disbursement	10/09/2020	D000196379	Instructional Materials	(\$56,000.00)
Allotment Disbursement	10/09/2020	D000196369	Instructional Materials	(\$20,000.00)
Allotment Disbursement	02/05/2021	D000196356	Instructional Materials	(\$8,198.40)
Allotment Disbursement	02/05/2021	D000196751	Instructional Materials	(\$222,868.26)
Allotment Disbursement	02/08/2021	D000201027	Technology Services	(\$2,800.00)
Total Allotment Disbursements				(\$351,633.16)
Allotment Requisition	06/22/2020	0000165498	Allotment-Program Requisition	(\$33,120.00)
Allotment Requisition	07/10/2020	0000165814	Allotment-Program Requisition	(\$5,438.70)
Allotment Requisition	08/03/2020	0000166187	Allotment-Component Requisition	(\$4,594.20)
Allotment Requisition	08/03/2020	0000166190	Allotment-Program Requisition	(\$5,950.00)
Allotment Requisition	08/17/2020	0000166837	Allotment-Program Requisition	(\$16,798.96)
Allotment Requisition	09/29/2020	0000167890	Allotment-Component Requisition	(\$3,795.72)
Allotment Requisition	09/29/2020	0000167891	Allotment-Program Requisition	(\$803.95)

Requisition Summary

Total Allotment Requisitions

09/09/2020	D000196443	Instructional Materials	(\$21,602.00)
09/09/2020	D000196466	Instructional Materials	(\$8,326.45)
03/01/2021	D000201652	Instructional Materials	(\$15,028.75)

Total Pending Disbursements

(\$44,957.20)

Remaining Allotment

\$698,525.52

PreK Teachers - Numbers by Campus

Campus	# of Monolingual PreK Teachers	# of Dual Language PreK Teachers	# of ECSE- PreK monolingual teachers
Bill Childress Elementary	1	1	
Canutillo Elementary	1	2	
Davenport Elementary	1	1	
Garcia Elementary	1	1	
Jose Damian Elementary	1	2	2
Reyes Elementary	1	1	
Note: Possibility of opening up another section of PreK (dual language) at Bill Childress 2021-2022			

Board of Trustees

Meeting Date: 4/27/2021

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

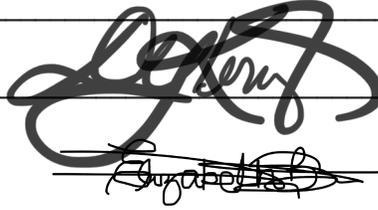
Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)



Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



NOTE: This template is for planning purposes only, and will not be submitted to the Texas Education Agency. Please submit your responses using this form: <https://app.smartsheet.com/b/form/bf5755712b724621a1ae5c78c80e2f4c>

First and Last Name: Deborah Kerney
 E-mail: dkerney@canutillo-isd.org
 District Name: Canutillo ISD
 County District Number: 71907

Certification of Math Instructional Materials				
	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for math?	What implementation approach does your district take for math materials?	Notes
Grades K-5	enVisionMATH Texas 2.0 (Savvas Learning Company LLC formerly Pearson K12 Learning)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	
	enVisionMATH Texas 2.0 en español (Savvas Learning Company LLC formerly Pearson K12 Learning)			
Grades 6-8	HMH Texas Go Math (Houghton Mifflin Harcourt Depository)			
	SpringBoard Mathematics (The College Board)- Course 1			
	SpringBoard Mathematics (The College Board)- Course 2			
Grades 9-12	SpringBoard Mathematics (The College Board)- Algebra 1			
	Texas Algebra 1 (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
	TEXAS Algebra 2 (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
	Geometry (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
	SpringBoard® Mathematics, Algebra 1 (The College Board)			
SpringBoard® Mathematics, Algebra 2 (The College Board)				
SpringBoard® Mathematics, Geometry (The College Board)				
SpringBoard® Mathematics, Precalculus (The College Board)				

Certification of RLA Instructional Materials				
	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for RLA?	What implementation approach does your district take for RLA materials?	Notes
Grades K-2	Wonders (McGraw-Hill School Division(Contract Vendor))	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	Early College adopted unique publisher
Grades 3-5	Wonders (McGraw-Hill School Division(Contract Vendor))			
Grades K-2	Maravillas (McGraw-Hill School Division(Contract Vendor))			
Grades 3-5	Maravillas (McGraw-Hill School Division(Contract Vendor))			
Grades 6-8	myPerspectives Texas English Language Arts (Savvas Learning Company LLC formerly Pearson K12 Learning)			
	SpringBoard, English Language Arts (The College Board)			

Grades 9-12 CHS	myPerspectives Texas English Language Arts (Savvas Learning Company LLC formerly Pearson K12 Learning)			
	SpringBoard, English Language Arts (The College Board)			
Grade 9-12 Northwest	HMH Into Literature Texas			
Certification of Science Instructional Materials				
	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for science?	What implementation approach does your district take for science materials?	Notes
Grades K-5	HMH ScienceFusion Texas (Houghton Mifflin Harcourt Depository)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	
	HMH ScienceFusion Texas Spanish (Houghton Mifflin Harcourt Depository)			
Grades 6-8	HMH ScienceFusion Texas (Houghton Mifflin Harcourt Depository)			
Grade 9-12	HMH Texas Biology			
	Houghton Mifflin Harcourt Texas Physics			
	Integrated Physics & Chemistry Texas (McGraw-Hill School Division (Contract Vendor))			
	Pearson Chemistry, Texas Edition (Savvas Learning Company LLC formerly Pearson K12 Learning)			

Certification of Social Studies Instructional Materials				
	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for social studies?	What implementation approach does your district take for social studies materials?	Notes
Grades K-5	TX myWorld SS We Are Texas (Savvas Learning Company LLC formerly Pearson K12 Learning)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	
	TX myWorld SS We Are Texas en español (Savvas Learning Company LLC formerly Pearson K12 Learning)			
Grades 6-8	TX World Cul & Geo (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
	TX History (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
	TX US Hist to1877 (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	TX US Hist: 1877-Present (Savvas Learning Company LLC formerly Pearson K12 Learning)			
	Texas Economics (School Education Group, a division of The McGraw-Hill Companies, Inc.)			

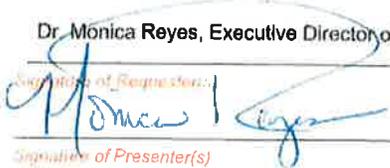
Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Addendum of FERPA Compliance and Confidentiality Agreement to the Memorandum of Understanding (Be Well Grant) between Canutillo ISD and Project Vida Health Center

Justification Statement: This addendum to the existing MOU outlines the FERPA compliance and confidentiality agreement to provide access to CISD managed data utilized for the integrated health care and counseling services provided by Project Vida Health Center. This addendum defines the role of each entity for data sharing.

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Dr. Monica Reyes, Executive Director of Student Support Services 3/31/2021

Signature of Requester:  3/31/2021

Signature of Presenter(s):  4/12/2021

Elizabeth B. Sida *Business Services Approval (Initials)* *Date*

Agenda Summary:

Student Support Services requests that the Board of Trustees approve and sign the proposed addendum to the existing MOU (Be Well Grant) outlining the FERPA compliance and confidentiality agreement between Canutillo ISD and Project Vida Health Center. This agreement provides access to CISD managed data utilized only for the integrated health care and counseling services provided by Project Vida Health Center.

RECOMMENDATION: Approval of Addendum of FERPA Compliance and Confidentiality Agreement

PRIOR BOARD ACTION: No **AWARDED:** N/A **AWARDED AMOUNT:** \$00.00

AMOUNT(S): \$00.00

ACCOUNT NO(S): N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
Addendum Agreement to MOU (Be Well Grant)

REQUESTING DEPARTMENT:
Student Support Services

CONSEQUENCES OF NON-APPROVAL:

CISD students will not receive information and strategies in the areas of health and mental health. CISD students and their parents will not have the opportunity to be empowered to use the tools they could learn from this initiative.

IMPLEMENTATION TIMELINE:

School year 2020-2021 to school year 2022-2023 - in conjunction with the Be Well Grant MOU

ATTACHMENT(S): ✓ Addendum Agreement of FERPA Compliance and Confidentiality Agreement



**ADDENDUM TO BE WELL GRANT MOU BETWEEN CANUTILLO ISD AND
PROJECT VIDA HEALTH CENTER**

FERPA COMPLIANCE AND CONFIDENTIALITY AGREEMENT

This agreement shall serve as an addendum to the Memorandum of Understanding between Canutillo ISD and Project Vida Health Center to link Canutillo ISD students and their families to integrated health care and counseling services provided by Project Vida Health Center. This addendum and the Memorandum of Understanding shall be binding and apply to Project Vida Health Center and their assigned employees, and Canutillo ISD.

The Parties acknowledge and agree that in order for Project Vida Health Center staff to perform their assigned tasks and complete the contracted scope of work, the following agreements and conditions shall apply:

1. All tasks and work performed by Project Vida Health Center shall be subject to this agreement. In performing its duties under the scope of work for the contract, Project Vida Health Center staff are designated as an authorized representative, as defined in 34 CFR § 99.3, of a local educational authority, 20 USC § 7801(26)(A), to access FERPA Data in connection with an audit or evaluation of a Federal or State supported education program, as permitted by FERPA federal regulations 34 CFR § 99.35.
2. Canutillo ISD, a local educational authority, hereby designates Project Vida Health Center, as an authorized representative under FERPA.
3. Project Vida Health Center staff, as authorized representatives of Canutillo ISD, shall have access to the student education records of Canutillo ISD pursuant to the policies and restrictions identified in the "FERPA Compliance" provision within this addendum.
4. This agreement also serves as a written agreement articulating Project Vida Health Center staff's role as a school official for the Canutillo ISD, as permitted by FERPA federal regulations 34 CFR 99.31(a)(1).

FERPA Compliance

5. The Parties agree and understand that this agreement is to be strictly construed to comply with FERPA, particularly the Audit and Evaluation and the School Officials exceptions, at all times. At a minimum, the following terms and conditions will apply to all FERPA Data disclosed by Canutillo ISD to Project Vida Health Center:
 - For data disclosed to Project Vida health Center, data will be collected and managed through a team managed by Dr. Monica Reyes on behalf of Canutillo ISD.

- Data to be collected will include, but not necessarily be limited to: Student demographics, student contact information, student attendance, student schedules and reports related to class rosters and class schedules.
- By disclosing PII from education records to Project Vida Health Center, Canutillo ISD in no way assigns ownership of this data to Project Vida Health Center, or any other person or entity.
- For data disclosed to Project Vida Health Center, Project Vida Health Center shall ensure that FERPA Data is accessed by or disclosed only for the purposes of conducting the scope of work under which it was contracted and/or for effectuating necessary services related to the performance of the agreement. Project Vida Health Center shall ensure FERPA Data is not accessed, disclosed, or otherwise used by anyone other than Canutillo ISD officers and employees, with legitimate educational interests.
- Project Vida Health Center shall promptly notify Canutillo ISD of any security breach that results in unauthorized access to any FERPA Data disclosed under this agreement.
- Project Vida Health Center shall securely destroy all FERPA Data disclosed to them and all copies of FERPA Data in any format in their possession once the FERPA Data is no longer needed for the scope of work for which the data was obtained.

6. Project Vida Health Center staff shall be provided a temporary Canutillo ISD email account that shall be used solely for the purpose of the scope of work made the subject of this agreement. The email shall at all times remain the property of Canutillo ISD and is subject to review and monitoring by the District.

Signed this _____ day of _____, 2021.

Canutillo ISD

By: _____

Printed Name: _____

Its: _____

Project Vida Health Center

By: _____

Printed Name: _____

Its: _____



INFORMATION TECHNOLOGY SERVICES

CANUTILLO A Premier District

To: Canutillo Board of Trustees

From: Dr. Oscar Rico-Technology Services

Through: Martha Piekarski-Chief Business Officer

RE: Waiver to move state testing days

For students in 3rd through grade 8th, Canutillo ISD may require students who are not scheduled to take an assessment to learn remotely on district-scheduled testing days in order to reduce the number of individuals on a campus at any one time and increase the number of remote students that come on campus to take the assessment. We are looking to ask for such waiver in order to provide for a safe testing environment.

The waiver attached lists all elementary schools, the secondary waiver is generated automatically by the state. This will allow all schools to have such flexibility.

Street Address:

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:

P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7460
F: (915) 877-7520
canutillo-isd.org

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division:
(915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.



Hybrid Instruction During District-Scheduled Testing Days for K – 8th Grade Students Waiver

SECTION I: Requirements

For students in Kindergarten through grade 8, districts may require students who are not scheduled to take an assessment to learn remotely on district-scheduled testing days in order to reduce the number of individuals on a campus at any one time and increase the number of remote students that come on campus to take the assessment.

This waiver applies for district-scheduled testing days of STAAR, TELPAS online assessments, PSAT-8, and ACT Aspire, and should be limited to a maximum of five days per administration. Districts should use other flexibility (e.g., extended windows) to ensure that this impacts the minimum number of students possible. Districts should have a communication plan in place to encourage as many remote students as possible to participate in the assessment.

All waivers will be conditionally approved upon receipt but may be subject to further review by TEA. In the event one of these testing days has already occurred, waivers can be submitted now and approvals can be granted retroactively.

SECTION II: Request

LEA Name & CDN: Canutillo ISD 071907

How many students are learning on campus (by campus name and CDCN)?

- 222 students Bill Childress ES 071907104
- 244 students Canutillo ES 071907101
- 159 students Deanna Davenport ES 071907102
- 241 students Gonzalo and Sofia Garcia ES 071907105
- 272 students Jose Damian ES 071907103
- 432 students Congressman Silvestre and Carolina Reyes ES 071907106

STAAR



I certify that one or more campuses cannot assess all students during the district-scheduled assessment days and comply with local health protocols.

List the campus(es) (with CDCN) that this applies to and how many students will be testing at each campus.

222 students	Bill Childress ES	071907104
227 students	Canutillo ES	071907101
112 students	Deanna Davenport ES	071907102
257 students	Gonzalo and Sofia Garcia ES	071907105
258 students	Jose Damian ES	071907103
282 students	Congressman Silvestre and Carolina Reyes ES	071907106

List the specific dates that this will apply.

May 12th

Please explain why you cannot assess all students during the district-scheduled assessment days and comply with local health protocols. Include relevant details such as number of staff available.

Canutillo ISD will be testing Grades 3 Reading and Grades 4-8 Math. All students will be testing on their own district issued Macbook. The extra teachers providing asynchronous instruction could possibly help us keep the student to proctor ratio low per testing room. In addition, we ha This would assure our parents that we are doing everything possible to spread out the students and not use up so many instructional days for testing.

11 proctors	Bill Childress ES	071907104
12 proctors	Canutillo ES	071907101
11 proctors	Deanna Davenport ES	071907102
8 proctors	Gonzalo and Sofia Garcia ES	071907105
15 proctors	Jose Damian ES	071907103
14 proctors	Congressman Silvestre and Carolina Reyes ES	071907106

Please describe the district's communications plan to encourage as many students who are remote as possible to participate in the assessment.

Canutillo ISD communicated with parents through letters, social media (videos), parent/teachers conferences, and phone calls. Participation data was gathered using a survey (electronic and paper). Campus leadership worked with parents to submit these in a timely manner and address any additional questions they may have. Parents were reminded of all safety measures and precautions that the district will take against Covid-19 exposure. These measures include: online testing (personal district issued devices), 3-6 ft apart, and small group testing of about 12 students per room. Larger testing areas, such as gyms, computer labs and libraries may accommodate more students.

TELPAS Online Assessments

I certify that one or more campuses cannot assess all students during the district-scheduled assessment days and comply with local health protocols.

List the campus(es) (with CDCN) that this applies to and how many students will be testing at each campus.

List the specific dates that this will apply.

Please explain why you cannot assess all students during the district-scheduled assessment days and comply with local health protocols. Include relevant details such as number of staff available.

Please describe the district's communications plan to encourage as many students who are remote as possible to participate in the assessment.

PSAT-8

I certify that one or more campuses cannot assess all students during the district-scheduled assessment days and comply with local health protocols.

List the campus(es) (with CDCN) that this applies to and how many students will be testing at each campus.

List the specific dates that this will apply.

Please explain why you cannot assess all students during the district-scheduled assessment days and comply with local health protocols. Include relevant details such as number of staff available.

Please describe the district's communications plan to encourage as many students who are remote as possible to participate in the assessment.

ACT Aspire

I certify that one or more campuses cannot assess all students during the district-scheduled assessment days and comply with local health protocols.

List the campus(es) (with CDCN) that this applies to and how many students will be testing at each campus.

List the specific dates that this will apply.

Please explain why you cannot assess all students during the district-scheduled assessment days and comply with local health protocols. Include relevant details such as number of staff available.

Please describe the district's communications plan to encourage as many students who are remote as possible to participate in the assessment.

SECTION III: Signature

LEA Name	Board Approval Date
Canutillo ISD	

Board President Name	Superintendent Signature

Submit completed request forms to: waivers@tea.texas.gov

DUE NO LATER THAN JUNE 30, 2021

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Discussion and recommendation of TASB Policy Update 116

Justification Statement:

To update legal and local policies online through Update 116

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Martha Carrasco
Signature of Requester(s)

Chief Human Resources Officer

Martha Carrasco
Signature of Presenter(s)

Chief Human Resources Officer

Business Services Approval (initials)

Date

Agenda Summary:

Update 116 includes policy revisions in response to revised state rules and provisions from the 86th Legislative Session that were effective January 1, 2021.

Local Policies affected **CQB, DCD, DCE, FFAC, GKA.**

RECOMMENDATION:

That Update 116 goes through 1st reading and 2nd reading, respectively.

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

N/A

ACCOUNT NO(S):

N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

N/A

REQUESTING DEPARTMENT:

Human Resources Division

CONSEQUENCES OF NON-APPROVAL:

Online Policy will not be current

IMPLEMENTATION TIMELINE:

2021-2022 School Year; 1st and 2nd readings required.

ATTACHMENT(S):

- **Vantage points & Policy Comparison Packet.**





(LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; omitted in Word)

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

Plan The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency (TEA) in cybersecurity matters and as required by law report to TEA breaches of system security.

Training The Board delegates to the Superintendent the authority to:

1. Determine ~~Each District employee and Board member shall annually complete~~ the cybersecurity training program to be annually completed ~~designated~~ by each employee and Board member; and
2. Verify ~~the District. The District shall verify~~ and report compliance with staff training requirements in accordance with guidance from ~~to~~ the Technology Department.

~~The~~ ~~Additionally, the~~ District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications Upon discovering or receiving notification of a breach of system security, the District shall disclose the breach to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District's cybersecurity coordinator shall disclose a breach involving sensitive, protected, or confidential student information to TEA and parents in accordance with law.

EMPLOYMENT PRACTICES
AT-WILL EMPLOYMENT

DCD
(LOCAL)

Personnel not hired under a contract shall be employed on an at-will basis.

[For information regarding contractual employment, see DCA, DCB, DCC, and DCE, as appropriate]

Dismissal

At-will employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the District. At-will employees who are dismissed shall receive pay through the end of the last day worked.

Appeal of
Employment
Actions to Board

A dismissed employee may ~~request to be heard by the dismissal~~ ~~Board~~ appeal in accordance with DGBA(LOCAL).

EMPLOYMENT PRACTICES
OTHER TYPES OF CONTRACTS

DCE
(LOCAL)

**Non-Chapter 21
Contracts**

The Board shall employ on non-Chapter 21 contracts, not to be governed by Chapter 21 of the Education Code, the following positions: ~~the internal auditor, the executive director of human resources, the chief financial officer, and the director of facilities and transportation.~~ the Internal Auditor, the Chief Human Resources Officer, the Chief Business Officer, and the Executive Director of Facilities and Transportation.

**Appeal of
Employment Actions**

An employee may appeal discharge during the contract period in accordance with DCE(LEGAL).

An employee whose contract is not reissued at the end of the contract period may appeal ~~to the Board~~ in accordance with DGBA(LOCAL).

Student Illness	Procedures shall be established by the administration to ensure that proper attention is given to any student who becomes ill during the course of a school day.
Accidents Involving Students	Emergency procedures shall be established by the administration to ensure proper attention for any student injured at school. Records shall be maintained on all accidents that require the attention of a medical doctor.
Emergency Treatment Forms	Each year, students and parents shall complete and sign a form that provides emergency information and authorizes school officials to obtain emergency medical treatment, as provided by law.
Purchasing Medication	The District shall not purchase nonprescription medication to administer to a student.
Administering Medication	No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy provided below .
Medication Provided by Parent	The Employees authorized by the Superintendent shall designate the employees who are authorized to or designee may administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations to students: <ol style="list-style-type: none">1. Prescription medication in accordance with legal requirements. {See FFAC(LEGAL)}2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.
No Medication Provided by District	The District shall not purchase medication to administer to a student.
Psychotropics	Except as permitted by law Education Code 38.016 , an employee shall not: <ol style="list-style-type: none">1. Recommend to a student or a parent that the student use a psychotropic drug;2. Suggest a particular diagnosis; or1. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

3. The District shall seek appropriate emergency care for a student as required or deemed necessary.

**Access to District
Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or
Exclusion under
Education Code
37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 **calendar** days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus
Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and
E-Cigarettes

The District prohibits smoking and the use of tobacco products and e-cigarettes on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]