

# Agenda of Special Meeting

## The Board of Trustees Canutillo ISD

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A Special meeting of the Board of Trustees of Canutillo ISD will be held February 20, 2007, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
  - A. Call to Order
  - B. Roll Call
2. Instruction and Student Affairs
  - A. NONE
3. Personnel 2
  - A. Reclassification of District Lead Custodian from Pay Grade 6 to Pay Grade 7
  - B. Creation of Position: Bus Driver - Manual Trades Pay Grade 4
4. Business and Finance
  - A. NONE
5. Administration
  - A. NONE
6. Adjournment

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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

## **Special Board Meeting – February 20, 2007**

### **3 A. Reclassification of Position – Backup for Agenda Item on Special Board Meeting**

**Facilities and Transportation Division:  
Lead District Custodian from Pay Grade 6 to 7**

### **3 B. Creation of Position**

**Facilities and Transportation Division:  
1 Part-time Bus Driver Position**

### **Background Information on Reclassification of District Lead Custodian from Pay Grade 6 to Pay Grade 7:**

**Facilities and Transportation Division:** • The Human Resources Division continues to have difficulty in hiring the District Lead Custodian because of the level of pay. This position is now in the Manual Trades, pay grade 6. Administration is recommending that this position be reclassified to a pay grade 7 in order to generate more interest in the position. In order to expedite the process, Mr. Arellano agreed to bypass the Personnel Committee process in order for us to post this position as a pay grade 7. It is on the Special Board Meeting agenda for discussion by the Board of Trustees and final approval for upgrading the pay grade of District Lead Custodian to pay grade 7.

### **Background Information on Creation of Bus Driver Position, Manual Trades Pay Grade 4:**

**Facilities and Transportation Division:** • Mr. Farran is recommending the addition of 1 part-time bus driver position to the Transportation Department to help alleviate the need to have mechanics drive buses. This is a Manual Trades, pay grade 4, working a 182 calendar with a minimum of \$9.98 and midpoint of \$12.47. In order to expedite the process, Mr. Arellano agreed to bypass the Personnel Committee process in order for us to post this position.

### **SUPERINTENDENT RECOMMENDATION**

Approve recommended item to the Board of Trustees.