

LAKE DALLAS INDEPENDENT SCHOOL DISTRICT
Board of Trustees



Regular Meeting
Monday, June 22, 2026 5:30 PM

Meetings of the Board are held at 104 Swisher Rd., Lake Dallas, TX 75065

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Agenda

1. **Call to Order, Roll Call, and Establishment of Quorum**
2. **Moment of Silence and Pledges of Allegiance**
3. **Student/Staff Report/Recognitions**
 - 3.A. ***Student Success:*** LDHS UIL Academic Spelling State Results
 - 3.B. ***Student Success:*** LDHS Band Texas State Solo and Ensemble Success
 - 3.C. ***Student Success:*** Positive Athlete Award Winner
4. **Introductions**
 - 4.A. Introduction of Ronald Watkins - Assistant Principal, LDHS
5. **Executive Session**

The open session of the meeting will adjourn. The Board of Trustees will reconvene in executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code). The Board of Trustees will reconvene in open session to take any final action, decision, or vote on a matter deliberated in executive session.

- A. Private consultation with the Board's attorney (TGC 551.071)
- B. Discussing or deliberating purchase, exchange, lease or value of real property (TGC 551.072)
- C. Discussing or deliberating negotiated contract for prospective gift or donation to the school district (TGC 551.073)
- D. Discussing or deliberating appointment, employment, evaluation, reassignments, duties, discipline, or dismissal of a public officer (TGC 551.074)

- E. Discussing or deliberating the deployment, or specific occasions for implementation of security personnel or devices; or a security audit (TGC 551.076)
- F. Discussing Security Matters regarding Emergency Operations Plans, Safety, and Security Audits (TEC 37.109) including District Vulnerability Assessment
- G. Discussing or deliberating discipline of a public school child or employee complaint against another employee (TGC 551.082)
- H. Discussing or deliberating a public school child which reveals personally identifiable information (TGC 551.0821)
- I. Investigation; exclusion of witness from a hearing during examination of another witness (TGC 551.084)
- J. Discussing economic development negotiations or offer of financial or other incentive to business prospects (TGC 551.086)

6. Public Comment

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting. Individuals who wish to participate during the Open Comment portion of the meeting shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. An individual's comments to the Board shall not exceed three minutes per meeting.

7. INFORMATION ITEMS

- 7.A. *Efficient Operations*: 2026-2027 Budget Update
- 7.B. *Efficient Operations*: 2026-2027 Police Department Update

8. CONSENT AGENDA ITEMS

Consent Agenda Items are items identified as routine, procedural, informational or self-explanatory presented as a single motion to be acted on at one time.

- 8.A. **Consideration/Approval of the Minutes of the May 11, 2026, Regular Meeting**
- 8.B. **Consideration/Approval of the Minutes of the June 1, 2026, Board Workshop Meeting**
- 8.C. **Consideration/Approval of Monthly Financial Statements**
- 8.D. **Consideration/Approval of Budget Amendment #4**
- 8.E. **Consideration/Approval of Donation Requests to Lake Dallas ISD**
- 8.F. **Consideration/Approval of ESC Region 11 Contracted Services Agreement**
- 8.G. **Consideration/Approval of Renewal of Membership in Walsh Gallegos' Retainer Program**
- 8.H. **Consideration/Approval of Leon, Alcala, Morse, & Reynolds, PLLC TACS General Legal Services Agreement**
- 8.I. **Consideration/Approval of Hans Graff General Legal Services Agreement**

- 8.J. **Consideration/Approval of Escamilla & Poneck, LLP Letter of Agreement for Legislative Consulting**
- 8.K. **Consideration/Approval of VLK Bond Service Agreement**
- 8.L. **Consideration/Approval of 2026-2027 Revised Instructional Calendar**
- 8.M. **Consideration/Approval of CTE Innovative Courses**
- 8.N. **Consideration/Approval of Pre-K Partnership Waiver**
- 8.O. **Consideration/Approval of Out of District MOU between Lake Dallas ISD and Denton ISD for the 2026-2027 School Year**
- 8.P. **Consideration/Approval of Partnership Agreement between Communities in Schools of North Texas, Inc. and Lake Dallas Independent School District**
- 8.Q. **Consideration/Approval of Interlocal Cooperation Agreement for Shared Governance Communications & Dispatch Services System between Denton County and Lake Dallas ISD Police Department**
- 8.R. **Consideration/Approval of Interlocal Cooperation Agreement between Denton County and the Lake Dallas Independent School District Police Department for the Use of the Denton County Radio Communications System**
- 8.S. **Consideration/Approval of 2026-2027 Student Fees**
- 8.T. **Consideration/Approval of 2026-2027 Facilities Fees**
- 8.U. **Consideration/Approval of Meal Costs for the 2026-2027 School Year**
- 8.V. **Consideration/Approval of Board Operating Procedures**
- 8.W. **Consideration/Approval of Board Policy BQA(Local) - Planning and Decision-Making Process: District-Level**
- 8.X. **Consideration/Approval of Board Policy BQB(Local) - Planning and Decision-Making Process: Campus-Level**
- 8.Y. **Consideration/Approval of Board Policy EFB(Local) - Instructional Resources: Library Materials**
- 8.Z. **Consideration/Approval of Board Policy EHAA(Local) - Basic Instructional Program: Required Instruction (All Levels)**
- 9. **ACTION ITEMS**
 - 9.A. ***Efficient Operations:*** Consideration/Approval of School District Teaching Permit
 - 9.B. ***Efficient Operations:*** Consideration/Approval of 2026-2027 Employee Compensation Plan and Pay Increases
 - 9.C. ***Efficient Operations:*** Consideration/Approval of 2026-2027 Administrator Contract for Assistant Principal
- 10. **Calendar, Announcements & Information**
 - 10.A. **Upcoming Meetings & Events**
- 11. **Executive Session**

The open session of the meeting will adjourn. The Board of Trustees will reconvene in executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code). The Board of Trustees will reconvene in open session to take any final action, decision, or vote on a matter deliberated in executive session.

- A. Personnel Matters-(Texas Gov't Code § 551.074)
 - K. to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - L. Superintendent's Formative Evaluation.
 - M. Superintendent Contract
- 12. B. Legal Matters-(Texas Gov't Code § 551.071).
 - Private Consultation with the Board's Attorney.
- 13. **ACTION ITEMS**
- 13.A. ***Efficient Operations:*** Consideration/Approval of Personnel Items including the Superintendent's Formative Evaluation and Contract
- 14. **Adjournment**

3.A. *Student Success:* LDHS UIL Academic Spelling State Results

Presenter: Jessie Eubanks, LDHS Teacher
Event: LDISD Board of Trustees Meeting
Date: June 22, 2026



STUDENT SUCCESS



PARENT & FAMILY/
COMMUNITY SUPPORT



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EFFICIENT OPERATIONS



VICTORY AT STATE ACADEMICS

- Alaina Clemens finished 4th at the State UIL Spelling & Vocabulary contest in Conference 4A among 30 state-level competitors.
- This is, as far as either I or Mrs. Kennedy could ascertain, the first major academic UIL state win in Lake Dallas district history.



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EFFICIENT OPERATIONS



MAINTAINING THE MOMENTUM

- Recruit during Fish Camp
 - Emphasize scholarship opportunities (TILF)
 - Show how it demonstrates commitment, time management, and leadership skills
- Build teams around strong performers
- Find teachers willing to sponsor a variety of events



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EFFICIENT OPERATIONS



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EFFICIENT OPERATIONS



FALCONS
first



3.B.

Student Success:

LDHS Band Texas State Solo & Ensemble Success

Presenter: Mikaela Pyle, LDHS Band Director

Event: LDISD Board of Trustees Meeting

Date: June 22, 2026



STUDENT SUCCESS



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EFFICIENT OPERATIONS



State Send Off for Band Students



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EFFICIENT OPERATIONS



Texas State Solo and Ensemble Contest

- 20,000 students participated in the Texas State Solo and Ensemble Contest in Austin, Texas between May 23-25, 2026
- Lake Dallas High School had 33 band students who advanced to the State round on their applicable solo or ensemble



STUDENT SUCCESS



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EFFICIENT OPERATIONS



EXCELLENT RATINGS

- AJ Adcock, Ulises Quezada, Ryker Winnett - *performing a trumpet trio*
- Abril Carrillo, Zoe Gamble, Gael Perez, Jonas Thompson - *performing a clarinet quartet*



STUDENT SUCCESS



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EFFICIENT OPERATIONS



EXCELLENT RATINGS

- Liza Lee
- *performing an oboe solo*
- Gabriel Presley
- *performing a euphonium solo*
- Malik Alexander, Lalah Brewer,
Mitchell Meche
- *performing a saxophone trio*
- Jaxsen Fisher
- *performing a marimba solo*



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EFFICIENT OPERATIONS



EXCELLENT RATINGS

- Tyson Emmons, Eva Gomez, Lajaiven Nicholson, Makena Reed, Kainsley Reeves - *performing a percussion ensemble*
- Emily Skousen - *performing a marimba solo*
- Kainsley Reeves - *performing a marimba solo*
- Tyson Emmons - *performing a marimba solo*
- Makena Reed - *performing a marimba solo*
- Enzo Fernandez - *performing a french horn solo*
- Emma Hoffman, Laila Johnson, Elijah Starks, and Alyse San Miguel - *performing a clarinet quartet*



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EFFICIENT OPERATIONS



SUPERIOR RATINGS

- Ethan Glowney
 - *performing a clarinet solo*
- Mitchell Meche
 - *performing a clarinet solo*
- Ethan Glowney, Liza Lee, and Presley Sloan
 - *performing a woodwind trio*



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EFFICIENT OPERATIONS



SUPERIOR RATINGS

- Esther Kitamura
- *performing a trombone solo*
- Dani Sanders
- *performing a marimba solo*
- Peyton Boyer
- *performing a marimba solo*



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EFFICIENT OPERATIONS



SUPERIOR COMMENTS

- “Great maturity and style to this group!”
- *Dr. Roy Allen, Texas Woman's University*
- “Wow, amazing performance today - I enjoyed this!”
- *Dr. Sherry Rubins, University of Texas San Antonio*
- “It is easy to hear your love of music. As I mentioned your performance and music touched my heart ”
- *Dr. Carol Jessup, University of Texas Arlington*



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EFFICIENT OPERATIONS



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EFFICIENT OPERATIONS



FALCONS
first



3.C. *Student Success:* Positive Athlete Award Winner

Presenter: Jeremy Males, LDISD Athletic Director
Event: LDISD Board of Trustees Meeting
Date: June 22, 2026



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EFFICIENT OPERATIONS



Positive Athlete of the Year Award

- **National recognition for high-character student-athletes**
- **32 student-athletes and coaches selected across North Texas**
- **Chosen from more than 1,000 nominations representing 307 schools**
- **Recognizes excellence both on and off the field**
- **Honors athletes who exemplify Positive Athlete's O.P.E.R.A.T.E. values:**
 - Optimistic
 - Puts Team First
 - Encouraging & Respectful
 - Admits Imperfection
 - True Heart for Others
 - Embraces Service
- **Celebrates leadership, character, service, and sportsmanship**



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EFFICIENT OPERATIONS



Congratulations, Lanz Lavina!



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7.A.

Efficient Operations: 2026-2027 Budget Update

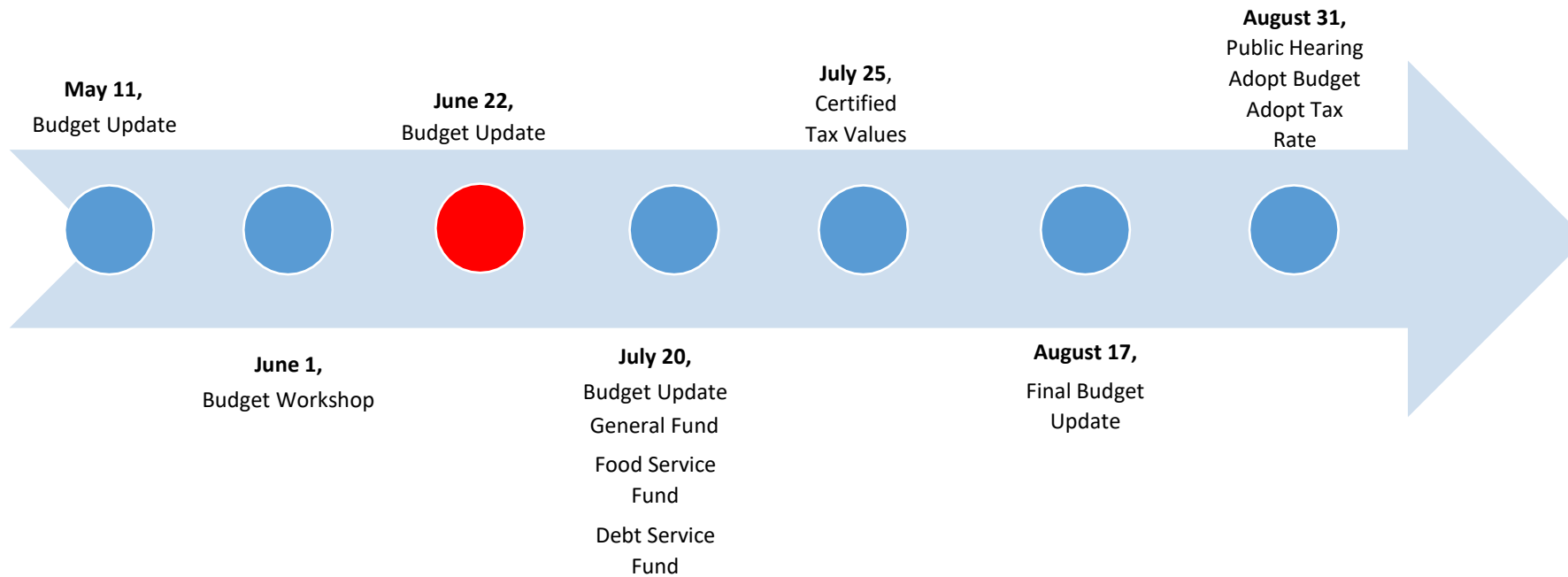
Presenter: Dr. Kristin N. Brown, Superintendent

Event: LDISD Board of Trustees Meeting

Date: June 22, 2026



Budget Calendar



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EFFICIENT OPERATIONS



2026-2027 Budget Priorities

- Balanced budget
- Maintain integrity of fund balance
- Focus resources on greatest needs
- Tools for a successful learning environment
- Offer new programs
- Provide competitive compensation plan



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EFFICIENT OPERATIONS



State Funding

Foundation School Program (FSP) establishes how much state funding school districts receive.

- Driven by attendance, not enrollment
- Basic allotment per student of \$6,215
- Basic allotment adjusted upward using weights for specific student populations
 - Special Education
 - Career and Technology
 - Compensatory Education
 - Bilingual Education



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EFFICIENT OPERATIONS



2026-2027 General Fund Revenue

	FY 26 Adopted Budget	FY 26 Projected Revenue	FY 27 Projected Revenue	Difference
Local	24,342,315	24,443,820	24,900,299	456,479
State	19,811,938	20,996,845	21,245,899	249,054
Federal	<u>560,000</u>	<u>406,408</u>	<u>455,500</u>	<u>49,092</u>
Total	\$44,714,253	\$45,847,073	\$46,601,698	\$754,625

Does not include grant funds



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EFFICIENT OPERATIONS



Campus Budgets

- Cover day to day expenses at each campus
- Allocations based on refined ADA
- Base per pupil campus allocation:
 - High School \$151.09
 - Middle School \$117.65
 - Elementary School \$112.50
- Additional allocations for special populations
 - Special Education
 - Bilingual / ESL
 - Economically Disadvantaged
 - Gifted and Talented
 - Career and Technology Education for High School and Middle School



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EFFICIENT OPERATIONS



Campus Budgets – Based on Refined ADA

Campus / Department	2025-2026	2026-2027	Change	% Change
High School	347,360	333,953	(13,407)	-3.9%
Middle School	150,946	147,919	(3,027)	2.0%
Lake Dallas Elementary	67,894	63,535	(4,359)	-6.4%
Corinth Elementary	71,912	73,409	1,497	2.1%
Shady Shores Elementary	<u>75,704</u>	<u>74,159</u>	<u>(1,545)</u>	-2.0%
Total	\$713,816	\$692,975	(\$20,841)	



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EFFICIENT OPERATIONS



Campus Expenditures Budgeted by Departments

- Salaries and Benefits - Budgeted Centrally
- Athletic Expenditures - Athletic Department
- Custodial Supplies/Maintenance Needs - Facilities
- Food Service - Child Nutrition
- Transportation Expenditures- Transportation Dept
- Computers/IT needs - Technology
- Band - Band Department
- Safety – Police Department



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EFFICIENT OPERATIONS



Non-Payroll Expenditures

	2025-26 Budget	2026-27 Budget	Increase (Decrease)	% Increase (Decrease)
Instruction	1,020,258	1,099,914	79,656	7.8%
Instruction Resources & Media Services	59,760	51,479	-8,281	-13.9%
Curriculum/Instructional Staff Development	28,440	36,080	7,640	26.9%
Instructional Leadership	36,150	41,408	5,258	14.5%
School Leadership	68,527	53,190	-15,337	-22.4%
Guidance and Counseling Services	57,313	52,825	-4,488	-7.8%
Health Services	12,325	12,325	0	0.0%
Student Transportation	406,993	406,993	0	0.0%
Co-Curricular Extracurricular Activities	356,554	354,930	-1,624	-0.5%
General Administration	435,742	458,344	22,602	5.2%
Plant Maintenance & Operations	3,912,815	3,992,525	79,710	2.0%
Security & Monitoring Services	184,500	187,850	3,350	1.8%
Data Processing Services	635,600	635,600	0	0.0%
Debt Services	760,430	764,000	3,570	0.5%
Facilities Acquisition and Construction	14,000	45,000	31,000	221.4%
Payments to Fiscal Agents	4,500	35,000	30,500	677.8%
JJAEP	2,000	0	-2,000	-100.0%
Other Intergovernmental Charges	340,400	285,000	-55,400	-16.3%
TOTAL	\$8,336,307	\$8,512,463	\$176,156	2.1%



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EFFICIENT OPERATIONS



Health/Voluntary Benefits

- Onsite enrollment support for both English and Spanish speaking employees
- Create an environment where every employee understands the benefits available to them through group meetings
- Out of 580 staff members, 279 currently take our health insurance
- Member of Region XI Benefits Coop
- An average of 10.5% increase in cost to employees
- District will continue to provide \$245 toward cost of health insurance



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EFFICIENT OPERATIONS





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EFFICIENT OPERATIONS



Breakdown by Employee Type

Admin	38
Aide	21
Counselor	5
Child Nutrition	2
Librarian	4
Maintenance/Facilities	9
Nurse	1
Spec Ed Pro	8
Teacher	183
Transportation	<u>8</u>
	279



2026-2027 Health Insurance Rates

	ActiveCare Primary				ActiveCare Primary+				ActiveCare HD			
	2025-2026	2026-2027	Increase	Percent	2025-2026	2026-2027	Increase	Percent	2025-2026	2026-2027	Increase	Percent
Employee Only	\$554	\$612	\$58	10.47%	\$650	\$720	\$70	10.77%	\$570	\$630	\$60	10.53%
Employee & Spouse	\$1,496	\$1,653	\$157	10.49%	\$1,690	\$1,872	\$182	10.77%	\$1,539	\$1,701	\$162	10.53%
Employee & Children	\$942	\$1,041	\$99	10.51%	\$1,105	\$1,224	\$119	10.77%	\$969	\$1,071	\$102	10.53%
Employee & Family	\$1,884	\$2,081	\$197	10.46%	\$2,145	\$2,376	\$231	10.77%	\$1,938	\$2,142	\$204	10.53%

Rates shown are monthly costs before the \$245 district contribution



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Any Questions?





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Independent School District





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EFFICIENT OPERATIONS



7.B.

Efficient Operations:

2026-2027 Police Department Update

Presenter: Chadd Springer, LDISD Chief of Police

Event: LDISD Board of Trustees Meeting

Date: June 22, 2026





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EFFICIENT OPERATIONS



TCOLE Audit

Texas Commission on Law Enforcement completed an audit and inspection of our department on June 16th.

- Audit - all required TCOLE personnel files
- Inspection - all required documents to sustain a police department

We had 0 finding in both the audit and inspection.



2026-27 Staffing

- L/E teacher at CTE
- Handle with Care liaison program

Sergeant stationed at the HS

Each campus will have a dedicated police officer

Goal: 100% daily coverage



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EFFICIENT OPERATIONS



Benefits

- Increased Daily Campus Coverage
- Enhancement of the Law Enforcement CTE Practicum Program
- Increased Community Engagement
- Improved Investigative Capacity
- Increased Support for Extracurricular Activities
- Student Mentorship and Intervention



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EFFICIENT OPERATIONS



Partnerships

- FBI Executive Partnership
- NTX ISD Chief's group
- NTX Police Chief's group
- Lake Cities PD/FD chief's monthly meeting



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EFFICIENT OPERATIONS



Projects

- L/E Practicum Program
- Police Explorer Program
- Emergency Action Plans for Events
- Increasing department training
- Growing our student prevention/education program



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Any Questions?





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EFFICIENT OPERATIONS

LAKE DALLAS

Independent School District



Minutes of Regular Meeting

The Board of Trustees Lake Dallas Independent School District

A Regular Meeting of the Board of Trustees of Lake Dallas Independent School District was held Monday, May 11, 2026, beginning at 5:30 PM at 104 Swisher Rd., Lake Dallas, TX 75065.

PRESENT: President Lance Stacy, Vice President Ginger Collier, Secretary Mark Tucker, Trustees Scott Baird, Bruce Smith, Aaron Appleby, Greg Bartley and Superintendent Dr. Kristin N. Brown

1. **Call to Order, Roll Call, and Establishment of Quorum – 5:30 PM**
2. **Moment of Silence and Pledges of Allegiance**
President Lance Stacy led the moment of silence. The Pledges of Allegiance were led by members of the LDHS Softball Team.
3. **Student/Staff Report/Recognitions**
 - A. **Student Success:** Falcon Friends Track Meet
John Kennedy, Adaptive P.E. Teacher, recognized the numerous volunteers who helped make this year's track meet a huge success. Several of our Lake Dallas Falcon students achieved success and had an amazing time participating in the various events.
 - B. **Student Success:** Corinth Elementary Success at Texas Elementary Art Meet
Shirley Frase, CE Art Teacher and Ashley Fay, CE Principal, highlighted their student's success at the Texas Elementary Art Meet.

Students who received Exemplary Scores:

- Maha Anani
- Amelie Corum
- Dylan Enguerra
- Darrin Evans
- Jaziel Perez
- Lukas Mitchell
- Marcella Nilan
- Raylon Guerrero
- Lainey Knuckles
- Savannah Kelso
- Easley Rios
- Sebastian Ribeiro
- Matthew Shupe
- Leandro Salas
- Samantha Wikman
- Jasmine Wright
- Shepherd Wygle

Fifth Grader, Tathsilu Perera received a perfect score and was recognized as the top 10% of all participants across the region. Tathsilu also won the yearbook cover design contest for the campus. His artwork is displayed on the cover of the 2025-2026 yearbook.

C. *Student Success:* LDMS JrVASE Medalist

Jessica Risenhoover & Janay Davis, LDMS Art Teachers, gave an overview of the JrVASE competition that was held on May 2, 2026.

35 students from LDMS competed with a total of 40 entries!

Superior “4” Medalists

- Joslyn Bowman
- Lydia Bowman
- Skylar Cedotal
- An Duan
- Danieli Enguerra
- Samantha Galvis
- Malin Garcia
- Sophia Gomez
- Giovanni Guerrero
- Krislyn Hausler
- Tariq Hartsfield
- Veda Houdek
- Colby Idar
- Joy Im
- Lillian Jackson
- Cole Johns
- Adelaide Lee
- Lynden Ludwig
- Selah Mitchell
- Gavin Mohney
- Aila Murray
- Sophia Muruaga
- Cullen Overstreet
- Howard Piller
- Zoey Pintado
- Clara Porsch
- Isla Sanders
- Cali Sasser
- Rylee Sloan
- Andreas Teague
- Olive Thompson
- Celeste Vazquez
- Olivia Ward
- Brynlee Williams
- Katherine Wohr

Platinum Honors (Artwork scoring in the top 10% for the event)

- Skylar Cedotal
- Malin Garcia
- Tariq Hartsfield
- Lynden Ludwig
- Olive Thompson
- Olivia Ward

D. *Student Success:* LDMS A+ Academics District Meet Results

Nicole Probst, LDMS Teacher, presented the results of the LDMS UIL A+ Academic Meet.

Lake Dallas Middle School joined nine other schools and competed in spelling coached by Erica Kelm and oral reading coached by Nicole Probst.

Six students advanced to finals. Two of those students competed in the final round and placed in the top three.

- Sloan Kindberg – 2nd Place
- E. High – 3rd Place

E. *Student Success:* LDHS Softball Success

Sonia Foutch, LDHS Softball Coach, gave an overview of the team and program success of this year's softball season.

Program Records

- New strikeout record -184 K's (Kylee Sloan)
- New single season batting average -.506 (Addison Galindo)
- New overall on base percentage record -.478
- New overall batting average record -.365
- New fielding percentage record -.934
- New stolen base record -57 SBs

F. *Student Success:* LDHS Baseball Success

Matthew Dean, LDHS Baseball Coach, highlighted the teams success during this year's season.

- Back-to-back playoff appearances for the first time since 2018-2019.
- 15 wins on the season (most wins since 2019)
- 7 district wins (most since 2019)
- Outscored opponents 209-153 on the season
- All 3 levels of the program finished .500 or better

G. *Student Success:* LDHS Golf Success

Jordan Davis, LDHS Coach, gave an overview of the spring success of the LDHS Golf Team.

- 1st Place Bronco Invitational at Champions Circle
- 3rd Place Districts 9-4A
- Districts 9-4A Tournament
- Griffin Humphries Regional Qualifier

H. *Student Success:* LDHS Track and Field Success

Ky Edwards and Brittany Roberson, LDHS Coaches, gave an overview of the track and field season and highlighted their Regional & State Success.

Regional Qualifiers

Mason Groover -Pole Vault
Devion Phillips-Long Jump

- Josh Moore- 200M- State Qualifier and School Record- 21.4
- 4X100 Relay-DJ Hicks, Josh Moore, Ryan Young, Isaiah Morrison, ALT. Nathan Cornist- School Record-41.95
- 4X200 RELAY-Ryan Young, Isaiah Morrison, Cy Jones, Josh Moore
- Haylie Jones -100 & 300 M Hurdles
- Sophie Nkashama -High Jump Season Best -5'0"
- Julia McDaniel -Pole Vault New School Record -11'6"
- Jailynn Williams -Long Jump New School Record -18'2.5"

State Qualifiers

- Jailynn Williams
- Josh Moore

I. **Student Success:** LDHS DECA International Career Development Conference National Qualifier Ann Hodges and Liana Karamzin, DECA Sponsors, highlighted student achievements at the DECA International Career Development Conference.

J. **Student Success:** 2026 Best Communities for Music Education (BCME) Award
Denise Kennedy, Director of Student Initiatives, recognized the district for being awarded the 2026 Best Communities for Music Education presented by National Association of Music Merchants.

This is a national award recognizing excellence in music education.

K. **Student Success:** LDHS Class of 2026 Top 10 Graduates
Dr. Colleen Grindle, LDHS Principal, recognized the Class of 2026 Top 10 Graduates.

- Esther Kitamura, Valedictorian
- Lanz Lavina, Salutatorian
- Anjali Singh
- Ava McConnell
- Zachary Zertuche
- Sophia Cone
- Bryce Benko
- Oreoluwa Ofokaire
- Teresa Carruth
- John Im

L. **Faculty & Staff Engagement:** May Teachers and Employees of the Month
Dr. Kristin N. Brown, Superintendent, recognized 14 staff members as Teachers and Employees of the Month for May and 1 staff member as Employee of the Month for April, who was unable to attend the previous recognition.

Teachers

- Sally Ashley, LDE
- Aubrey Meyers, CE
- Mandy Badya, SSE
- Candice Dunn, LDMS
- Katelyn Kutch, LDHS

Employees

- Kaitlyn Bell, SSE
- Celia Solomon, CE

- Adriana McNellie, LDE (May)
- Lamaya McColor, LDE (April)
- Nadia Sweetland, LDMS
- Loretta Manahan, LDHS
- Hector Flores, Transportation
- Donna Jackson, Child Nutrition
- Sonia Torres Martinez, Facilities
- Magda Gray, Curriculum & Instruction

A video highlighting the Teachers and Employees of the Month was shown during Executive Session.

4. INFORMATION ITEMS

- A. *Efficient Operations:*** Administer Oath of Office to Newly Elected Board Members
Melissa McCurdy, Assistant to Superintendent/Board, administered the Oath of Office to Board Members Lance Stacy, Place 5 and Mark Tucker, Place 6.

5. ACTION ITEMS

- A. *Efficient Operations:*** Consideration/Approval of Election of Board of Trustee Officers for 2026-2027
The Board of Trustees nominated and elect officers for the 2026–2027 school year.

Current Officer positions to remain the same– President Lance Stacy, Vice President Ginger Collier, and Secretary Mark Tucker

It was MOVED by Bruce Smith and SECONDED by Aaron Appleby to keep Board Officers as currently constituted.

MOTION PASSED 7-0

Lance Stacy, President – Aye
Ginger Collier, Vice President – Aye
Mark Tucker, Secretary – Aye
Trustees:
Scott Baird – Aye
Bruce Smith – Aye
Aaron Appleby – Aye
Greg Bartley – Aye

6. Executive Session

The open session of the meeting adjourned at 6:37 pm. The Board of Trustees moved to executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code).

The Board reconvened to open session at 7:37 pm.

7. Public Comment

Persons desiring to address the Board of Trustees were given the opportunity to sign up to speak.

No one signed up to speak to the Board

8. INFORMATION ITEMS

- A. *Efficient Operations:*** 2026-2027 Budget Report
Anne Haehn, CFO, presented the 2026-2027 Budget Report which included...
- Budget Calendar
 - 2026-2027 Budget Priorities

- General Fund-Fund Balance
- HB2 Changes for 25-27
- 2025-2026 General Fund Revenue
- Enrollment Projections
- 2026-2027 Projections for Revenue and Expenditures
- 2026-2027 Budget Development Plan

9. CONSENT AGENDA ITEM

Consent Agenda Items are items identified as routine, procedural, informational or self-explanatory presented as a single motion to be acted on at one time.

It was MOVED by Aaron Appleby and SECONDED by Mark Tucker to approve the Consent Agenda as presented.

- A. Consideration/Approval of the Minutes of the April 20, 2026, Regular Meeting**
- B. Consideration/Approval of Monthly Financial Statements**
- C. Consideration/Approval of Budget Amendment #3**
 - Contract Services Expenditures
 - Rent Revenue
- D. Consideration/Approval of District of Innovation Plan Amendments**

The District Education Improvement Committee met on April 29th, 2026, to review the amendments. The committee did not voice any concerns or revisions for the amendments.

E. Consideration/Approval of 2025-2026 Summer School Plan

LDISD 2025-26 Summer School Plan for Bilingual/ESL PreK & Kindergarten, Grades 3-8 Math & Reading (HB1416), Enrichment Programs for Bil/ESL PreK - 8th grade, Grades 9-12 Credit Recovery, Acceleration and HB1416 (STAAR EOC Retest) and Extended School Year - Special Education.

F. Consideration/Approval of Annual Student Health Advisory Council Report and Membership

The progress report served to fulfill the legislative requirement that mandates Student Health Advisory Committee's to submit a written report to the Board of Trustees at least once annually.

G. Consideration/Approval of Interlocal Agreement with ESC11 Benefits Co-op

Resolution extending our current Benefit Coop agreement with Region XII.

The Coop is responsible for bidding on all voluntary insurance products, administering our Section 125 Cafeteria plan, medical reimbursement and savings accounts, child care reimbursement accounts, and 403b employee savings plan.

Region 11 Employee Benefit Coop has existed for 19 years. The Board of Directors comprises six superintendents (or designees) and ESC 11. The Coop represents over 53 districts with almost 11,300 employees.

H. Consideration/Approval of Resolution Regarding Good Cause Exception to House Bill 3 Requirement for Armed Security on Every Campus

The 88th Texas Legislature passed House Bill 3 (HB3), which requires each public-school campus to have an armed security officer present during regular school hours beginning in the 2023–2024 school year.

The Board of Trustees of Lake Dallas Independent School District formally claims a **Good Cause Exception** from the requirements of House Bill 3 for the 2026–2027 school year on the basis of:

- Documented lack of adequate funding;
- Documented challenges in hiring and retaining qualified personnel; and
- Acknowledgment of temporary noncompliance due to training, illness, or other operational constraints.

- I. **Consider and Take Action to Adopt a Resolution to Approve an Engagement Letter with Leon, Alcalá, Morse & Reynolds, PLLC to Serve as Bond Counsel, a law firm with substantial experience serving as bond counsel; finding that such services are specialized and cannot be adequately performed by District personnel and that a contingency fee contract is in the best interest of the District because no amount will be paid unless a transaction is completed**
- J. **Consider Approving and Authorizing Agreement between the Lake Dallas Independent School District and Live Oak Public Finance, LLC for Municipal Advisory Services and all matters related thereto**

MOTION PASSED 7-0

Lance Stacy, President – Aye
Ginger Collier, Vice President – Aye
Mark Tucker, Secretary – Aye
Trustees:
Scott Baird – Aye
Bruce Smith – Aye
Aaron Appleby – Aye
Greg Bartley – Aye

10. ACTION ITEMS

- A. ***Efficient Operations:*** Consider and Take Action to Adopt an Order Authorizing the Issuance of Lake Dallas Independent School District Unlimited Tax Refunding Bonds in one or more series and for the purpose of achieving debt service savings
Dr. Kristin N. Brown, Superintendent, presented the Order Authorizing the Issuance of Lake Dallas Independent School District Unlimited Tax Refunding Bonds in one or more series and for the purpose of achieving debt service savings.

It was MOVED by Aaron Appleby and SECONDED by Scott Baird to adopt the Order Authorizing the Issuance of Lake Dallas Independent School District Unlimited Tax Refunding Bonds, as presented.

MOTION PASSED 7-0

Lance Stacy, President – Aye
Ginger Collier, Vice President – Aye
Mark Tucker, Secretary – Aye
Trustees:
Scott Baird – Aye
Bruce Smith – Aye
Aaron Appleby – Aye
Greg Bartley – Aye

- B. ***Efficient Operations:*** Consideration/Approval of Request for Purchase of Unified Communications Services/Telephone Systems
John Modica, Chief Operations Officer, presented the Request for Purchase of Unified Communications Services/Telephone Systems.

Consideration of multiple request for purchases of services for a comprehensive set of communication services for the district including voice over internet protocols (VOIP) for phones and Public Announcement (PA) systems at each campus.

It was MOVED by Scott Baird and SECONDED by Greg Bartley to approve the Request for Purchase of Unified Communications Services/Telephone Systems as presented.

MOTION PASSED 7-0

Lance Stacy, President – Aye
Ginger Collier, Vice President – Aye
Mark Tucker, Secretary – Aye
Trustees:
Scott Baird – Aye
Bruce Smith – Aye
Aaron Appleby – Aye
Greg Bartley – Aye

- C. ***Efficient Operations:*** Consideration/Approval of Memorandum of Understanding Between Lake Dallas Independent School District, Lake Dallas Police Department and Meadows Mental Health Policy Institute.
Chadd Springer, LDISD Chief of Police, presented the Memorandum of Understanding Between Lake Dallas Independent School District, Lake Dallas Police Department and Meadows Mental Health Policy Institute.

Handle with Care is a...

- National initiative linking law enforcement & schools
- Alerts schools when a child experiences trauma
- No details shared—just 'Handle With Care'
- Supports student well-being and learning

Why it Matters:

- Trauma impacts behavior, attendance, and Academics
- Early support improves outcomes
- Strengthens school safety and student success

How it Works:

- Law enforcement identifies students at scene
- Notification sent to school before next school day
- Staff implement supportive strategies
- No investigative details shared

Benefits to Student:

- Reduced disciplinary issues
- Improved attendance
- Increased emotional support
- Stronger connection to school

It was MOVED by Bruce Smith and SECONDED by Ginger Collier to approve a Memorandum of Understanding between Lake Dallas ISD, Lake Dallas Police Department, and the Meadows Mental Health Institute to initiate the Handle with Care program as presented.

MOTION PASSED 7-0

Lance Stacy, President – Aye
Ginger Collier, Vice President – Aye
Mark Tucker, Secretary – Aye
Trustees:
Scott Baird – Aye
Bruce Smith – Aye
Aaron Appleby – Aye
Greg Bartley – Aye

- D. ***Efficient Operations:*** Consideration/Approval of Option and Ground Lease Agreement with Diamond Communications
John Modica, Chief Operations Officer, presented the Option and Ground Lease Agreement with Diamond Communications.

Diamond Communications is an organization vetted by TASB. They improve communication networks within ISD's by partnering with the ISD's and building Cell Phone Tower infrastructure within the district. ISD's benefit by improving connectivity based on their cell phone provider and a portion of the proceeds the cell phone provider pays to Diamond Communications is given back to the District.

It was MOVED by Aaron Appleby and SECONDED by Bruce Smith to approve Option and Ground Lease Agreement with Diamond Communications as presented.

MOTION PASSED 7-0

Lance Stacy, President – Aye
Ginger Collier, Vice President – Aye
Mark Tucker, Secretary – Aye
Trustees:
Scott Baird – Aye
Bruce Smith – Aye
Aaron Appleby – Aye
Greg Bartley – Aye

- E. ***Efficient Operations:*** Consideration/Approval of 2026-2027 Administrator Contracts for Assistant Principal
Dr. Kristin N. Brown, Superintendent, presented the recommendation of 2026-2027 Administrator Contracts for Assistant Principal.

Consideration and possible approval of proposed administrator employment contracts for Assistant Principals for the 2026-2027 school year, as recommended by the Superintendent, in accordance with district policy and applicable provisions of the Texas Education Code.

It was MOVED by Ginger Collier and SECONDED by Scott Baird to approve the 2026-2027 Administrator Contracts for Assistant Principals as presented and recommended by the Superintendent.

MOTION PASSED 7-0

Lance Stacy, President – Aye
Ginger Collier, Vice President – Aye
Mark Tucker, Secretary – Aye
Trustees:

Scott Baird – Aye
Bruce Smith – Aye
Aaron Appleby – Aye
Greg Bartley – Aye

11. Calendar, Announcements & Information

A. Upcoming Meetings & Events

Dr. Kristin N. Brown, Superintendent, presented upcoming events occurring between board meetings.

12. Executive Session

The open session of the meeting will adjourn. The Board of Trustees will reconvene in executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code). The Board of Trustees will reconvene in open session to take any final action, decision, or vote on a matter deliberated in executive session.

The Board did not move to Executive Session.

13. Adjournment

The meeting was adjourned at 8:18 pm

Lance Stacy, Board President

Ginger Collier, Vice President

Minutes of Board Workshop Meeting

The Board of Trustees

Lake Dallas Independent School District

A Board Workshop Meeting of the Board of Trustees of Lake Dallas Independent School District was held Monday, June 1, 2026, beginning at 5:30 PM at 104 Swisher Rd., Lake Dallas, TX 75065.

PRESENT: President Lance Stacy, Vice President Ginger Collier, Trustees Scott Baird, Greg Bartley, Bruce Smith, and Superintendent Dr. Kristin N. Brown, Trustee Aaron Appleby arrived at 5:31pm

Absent: Secretary Mark Tucker

1. Call to Order, Roll Call, and Establishment of Quorum – 5:30 PM

2. Public Comment

Persons desiring to address the Board of Trustees were given the opportunity to sign up to speak.

No one signed up to speak to the Board.

3. INFORMATION ITEMS

3.A. *Efficient Operations:* Strategic Plan - Priority 4

3.A.1. VLK Bond Service Update

Ross Rivers and Jennifer Workman with VLK gave an update on steps involved with Bond planning including process of creating a committee and election requirements.

3.B. *Student Success:* Strategic Plan - Priority 1

3.B.1. Special Education Programming

Dr. Kelly O’Sullivan, Deputy Superintendent, gave an overview of the District Special Education program and changes to the Reset program for next year.

3.B.2. AI Instructional Tools

Dr. Kelly O’Sullivan, Deputy Superintendent, discussed Magic School AI while focusing on the following.

- Benefits for Students and Teachers
- Support for Special Programs
- Safety and Privacy Protection
- Considerations for Implementation

3.B.3. Additional Day School Year Programming and Calendar

Dr. Kelly O’Sullivan, Deputy Superintendent, discussed the benefits and key aspects involved with implementing Additional Day School Year Programming for the 2026-2027 school year.

3.C. *Efficient Operation:* Strategic Plan - Priority 4

3.C.1. 2025-2026 Budget Update

Anne Haehn, CFO, gave a financial update to include the following information.

- General Fund as of April 30, 2026

- 2025-2026 Estimated Revenue
- Factors Leading to the increase in Revenue

3.C.2. 2026-2027 Budget Update

Anne Haehn, CFO, gave a financial update to include the following information.

- Employee Benefits (Health/Voluntary Benefits and Insurance Rates)
- Employee Childcare (Current/Projected Enrollment, Tuition Overview, and Childcare Budget)
- Child Nutrition (Budget as of April 30, 2026, and Current/Projected Meal Prices)

3.C.3. 2026-2027 Compensation Plan

Anne Haehn, CFO, discussed....

- 2026-2027 Revenue Projections
- Past and Present utilities and Insurance Expenses
- Additional Costs for 2026-2027
- 2026-2027 Salary Increase Cost based on percentage increase options

3.C.4. TEA Facilities Report

Dr. Kristin N. Brown, Superintendent, presented information pertaining to the TEA Facilities Report.

Passed by the 89th Texas Legislature, Texas Education Code (TEC) §7.0611 requires every public school district in Texas to report annually to the Texas Education Agency (TEA) on how its buildings and spaces are being used. This reporting ensures districts meet state requirements while providing a clear, transparent view of how school facilities support students and staff. Currently, charter schools are not required to submit their facilities data.

Data collection includes the following criteria as applicable.

- Facility name, property ID, street address, number of classrooms, original year completed, year of most recent renovation, square footage, acreage, maximum instructional capacity, adjusted instructional capacity and total current enrollment.

3.C.5. 2026-2027 Facility Fees

Dr. Kristin N. Brown, Superintendent, discussed campus and department facility fees along with generated revenue from January 2025-August 2025 and September 2025 to present.

3.C.6. 2026-2027 Student Fees

Dr. Kristin N. Brown, Superintendent, discussed 2026-2027 Student fees.

The Board of Trustees may approve payments for:

- Membership Dues, personal athletic or fine arts equipment, personal apparel associated with extracurriculars, etc.
- Products for optional purchase of students: yearbooks, class rings, etc.

Types of miscellaneous fees, extracurricular fees, and device repair/replacement fees were discussed.

3.C.7. Board Policy Updates

Dr. Kristin N. Brown, Superintendent, discussed current and proposed revisions to District and Campus Committee membership terms. Revisions would be applied to...

- DEIC (District Education Improvement Committee) - BQA(Local)
- CEIC (Campus Education Improvement Committee) - BQA(Local)
- SHAC (Student Health Advisory Council) - EHAA(Local)
- SLAC (School Library Advisory Council) - EFB(Local)

3.C.8. Board Operating Procedures

Dr. Kristin N. Brown, Superintendent, opened a discussion of the current Board Operating Procedures. There were no questions or concerns presented by any of the Board members.

4. Executive Session

The open session of the meeting will adjourn. The Board of Trustees will reconvene in executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code). The Board of Trustees will reconvene in open session to take any final action, decision, or vote on a matter deliberated in executive session.

The Board did not move to Executive Session

5. The meeting was adjourned at 8:26 pm.

Lance Stacy, President

Ginger Collier, Vice President

LAKE DALLAS ISD
 COMPARISON OF REVENUE AND EXPENDITURES
 GENERAL FUND
 Apr-26

	Prior Month YTD	Current Month YTD	Current Budget	Balance	%
REVENUE					
Local Revenue	23,677,016	23,916,049	24,404,224	488,175	98.0%
State Revenue	12,011,346	13,255,179	19,811,938	6,556,759	66.9%
Federal Revenue	36,467	56,265	560,000	503,735	10.0%
Total Revenue	35,724,828	37,227,494	44,776,162	7,548,668	83.1%
EXPENDITURES					
Instruction	14,984,197	17,119,511	25,618,214	8,498,703	66.8%
Inst. Res./Media Services	29,133	38,492	476,934	438,442	8.1%
Curriculum Dev. & Inst. Staff Devel	513,220	591,720	862,680	270,960	68.6%
Inst. Leadership	405,611	461,799	691,665	229,866	66.8%
School Leadership	1,322,574	1,508,772	2,320,726	811,954	65.0%
Guidance/Counseling/Evaluation	822,474	938,877	1,336,939	398,062	70.2%
Health Services	212,659	244,093	377,771	133,678	64.6%
Pupil Transportation	1,010,706	1,135,476	1,746,222	610,746	65.0%
Cocurr./Extracurr. Activities	818,870	937,987	1,270,351	332,364	73.8%
Gen Administration	1,117,305	1,267,844	1,837,287	569,443	69.0%
Plant Maintenance & Operations	3,568,184	4,031,331	6,104,540	2,073,209	66.0%
School Monitoring Services	456,199	528,419	792,935	264,516	66.6%
Data Processing Services	679,425	773,249	1,169,558	396,309	66.1%
Debt Services	0	763,238	760,430	(2,808)	100.4%
Facilities Acq. & Construction	0	0	14,000	14,000	0.0%
Payments to Fiscal Agents	21,000	21,000	4,500	(16,500)	466.7%
Payments to JJAEP Program	0	0	2,000	2,000	0.0%
Other Intergovernmental Charges	205,562	205,562	340,400	134,838	60.4%
Total Expenditures	26,167,119	30,567,368	45,727,152	15,159,784	66.8%
Grand Revenue Totals	35,724,828	37,227,494	44,776,162		
Grand Expenditure Totals	26,167,119	30,567,368	45,727,152		
Grand Totals	9,557,709	6,660,126	(950,990)		

LAKE DALLAS ISD
 COMPARISON OF REVENUE AND EXPENDITURES
 FOOD SERVICE FUND
 Apr-26

	Prior Month YTD	Current Month YTD	Current Budget	Balance	%
REVENUE					
Local Revenue	466,930	543,854	802,403	258,549	67.8%
State Revenue	22,035	23,920	52,533	28,613	45.5%
Federal Revenue	989,787	1,155,762	1,411,658	255,896	81.9%
Total Revenue	1,478,752	1,723,537	2,266,594	543,057	76.0%
EXPENDITURES					
Food Service	1,527,011	1,750,313	2,441,484	691,171	71.7%
Total Expenditures	1,527,011	1,750,313	2,441,484	691,171	71.7%
Grand Revenue Totals	1,478,752	1,723,537	2,266,594		
Grand Expenditure Totals	1,527,011	1,750,313	2,441,484		
Grand Totals	(48,258)	(26,777)	(174,890)		

LAKE DALLAS ISD
 COMPARISON OF REVENUE AND EXPENDITURES
 DEBT SERVICE FUND
 Apr-26

	Prior Month YTD	Current Month YTD	Current Budget	Balance	%
REVENUE					
Local Revenue	15,279,756	15,427,491	15,498,058	70,567	99.5%
State Revenue	3,787,512	3,787,512	2,848,379	(939,133)	133.0%
Total Revenue	19,067,268	19,215,003	18,346,437	(868,566)	104.7%
EXPENDITURES					
Debt Services	3,263,909	3,263,909	18,345,069	15,081,160	17.8%
Total Expenditures	3,263,909	3,263,909	18,345,069	15,081,160	17.8%
Grand Revenue Totals	19,067,268	19,215,003	18,346,437		
Grand Expenditure Totals	3,263,909	3,263,909	18,345,069		
Grand Totals	15,803,358	15,951,094	1,368		

LAKE DALLAS ISD
BALANCE SHEET
GENERAL FUND, FOOD SERVICE AND DEBT SERVICE
Apr-26

General Fund

Cash & Investments	23,736,354
Receivables	4,369,534
Deferred Expenses	199,625
Total Assets	<u>28,305,513</u>
Current Payables	(7,508,255)
Accrued Expenses	(72,194)
Deferred Revenue	(376,865)
Total Liabilities	<u>(7,957,313)</u>
Reserve for Encumbrances	569,949
Undesig. Fund Balance	(20,348,200)
Reserve for Encumbrances	(569,949)
Total Equity	<u>(20,348,200)</u>

Food Service

Cash & Investments	988,029
Receivables	155,821
Total Assets	<u>1,143,849</u>
Current Payables	(191,018)
Accrued Expenses	(28,253)
Deferred Revenue	(99,311)
Total Liabilities	<u>(318,582)</u>
Reserve for Food Encumbrances	(1,141,790)
Undesig. Fund Balance	464,439
Reserve for Encumbrances	(147,916)
Total Equity	<u>(825,268)</u>

Debt Services

Cash & Investments	13,772,238
Receivables	5,216,690
Total Assets	<u>18,988,928</u>
Current Payables	0
Deferred Revenue	(208,448)
Total Liabilities	<u>(208,448)</u>
Reserve for Long Term Debt	(2,655,470)
Undesig. Fund Balance	(16,125,010)
Total Equity	<u>(18,780,480)</u>

LAKE DALLAS ISD BUDGET AMENDMENT REQUEST

Number: _____

Org.: _____

FUND	FUNC	OBJECT	SUB OBJ	ORG	YEAR	PROG CODE	LOC	DESCRIPTION	CURRENT BUDGET	INCREASE/ (DECREASE)	PROPOSED BUDGET
(USE WHOLE DOLLAR AMOUNTS ONLY.)											
199	93	6492	62	999	0	23	230	Pymts to Fiscal Agent	4,000	16,500	20,500
199	71	6522	0	999	0	99	000	Capital Lease Interest	0	2,810	2,810
199	52	6631	0	999	0	99	900	Vehicles	0	69,000	69,000
199	11	6299	73	999	0	24	555	Misc Contract Services	0	78,459	78,459
199	11	6299	00	999	0	23	230	Misc Contract Services	0	37,048	37,048

TOTAL EXPENDITURES	4,000	203,817	207,817
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REVENUES

199	0	5812	0	0	0	0	0	Foundation School Program	15,669,915	500,000	16,169,915

TOTAL REVENUES	15,669,915	500,000	16,169,915
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NET CHANGE TO FUND BALANCE 296,183

+INCREASE/(DECREASE)

EXPLANATION:

*Budget payment to fiscal agents, capital lease, police truck, prek parternships, contracted services

Processed by _____

Date: _____

(ADMINISTRATIVE OFFICE USE ONLY)

White copy to be filed in Board Book
 Yellow copy to be filed in Administration Office
 Pink copy to be retained by Supervisor

ORIGINATOR	DATE
SUPERVISOR/PRINCIPAL	DATE
CFO	DATE
SUPERINTENDENT	DATE
BOARD SECRETARY	DATE
BOARD PRESIDENT	DATE

LAKE DALLAS ISD BUDGET AMENDMENT REQUEST

Number: _____

Org.: _____

FUND	FUNC	OBJECT	SUB OBJ	ORG	YR	PROG CODE	LOC	DESCRIPTION	CURRENT BUDGET	INCREASE/ (DECREASE)	PROPOSED BUDGET
(USE WHOLE DOLLAR AMOUNTS ONLY.)											
199	12	6329	00	001	0	99	121	BKS	11200	-6500	4700
199	11	6398	00	001	0	11	001	SOFTWARE	1550	6500	8050
199	12	6329	00	001	0	99	121	BKS	11200	-2185	9015
199	11	6395	00	001	0	11	001	SUPPLIES	23890	2185	26075
199	12	6395	00	001	0	99	121	SUPPLIES	6800	-3294	3506
199	11	6395	00	001	0	11	001	SUPPLIES	23890	3294	27184
199	31	6395	00	001	0	99	001	SUPPLIES	1778	-1778	0
199	31	6411	00	001	0	99	001	TRAVEL	2006	-379	1627
199	31	6499	00	001	0	99	001	MISC FEE/DUE	200	-200	0
199	36	6219	8	001	0	99	001	PROF SERVICE	660	-660	0
199	36	6265	8	001	0	99	001	MISC RENTAL	640	-640	0
199	36	6411	42	001	0	99	001	TRAVEL CHEER	2100	-2100	0
199	36	6412	42	001	0	99	001	TRAVEL STUDENTS	1000	-1000	0
199	36	6395	42	001	0	99	001	SUPPLIES CHEER, CHOIR,	8376	6757	15133
199	23	6395	00	001	0	99	001	SUPPLIES	3000	-2257	743
199	11	6395	00	001	0	99	001	SUPPLIES	23890	2257	26147
TOTAL EXPENDITURES									122180	0	122180

NET CHANGE TO FUND BALANCE

0

+INCREASE/(DECREASE)

EXPLANATION:

Moved money to cover overages 2025-2026 school year.

Processed by _____
Date: _____

(ADMINISTRATIVE OFFICE USE ONLY)

[Signature]

ORIGINATOR

6/17/26

DATE

[Signature]

SUPERVISOR/PRINCIPAL

6/17/26

DATE

DIRECTOR OF ACCOUNTING

DATE

SUPERINTENDENT

DATE

BOARD SECRETARY

DATE

BOARD PRESIDENT

DATE

White copy to be filed in Board Book
Yellow copy to be filed in Administration Office
Pink copy to be retained by Supervisor

LAKE DALLAS ISD BUDGET AMENDMENT REQUEST

Number: _____

Org.: _____

FUND	FUNC	OBJECT	SUB OBJ	ORG	YR	PROG CODE	LOC	DESCRIPTION	CURRENT BUDGET	INCREASE/ (DECREASE)	PROPOSED BUDGET
------	------	--------	------------	-----	----	--------------	-----	-------------	-------------------	-------------------------	--------------------

EXPENDITURES

(USE WHOLE DOLLAR AMOUNTS ONLY.)

FUND	FUNC	OBJECT	SUB OBJ	ORG	YR	PROG CODE	LOC	DESCRIPTION	CURRENT BUDGET	INCREASE/ (DECREASE)	PROPOSED BUDGET
199	36	6395	01 041	0	99	148		SUPPLY	500	-58	442
199	36	6412	01 001	0	99	148		TRAVEL	1900	58	1958
199	36	6395	01 001	0	99	148		SUPPLY	1630	-60	1570
199	11	6395	01 001	0	11	148		TRAVEL	3600	60	3660
199	11	6395	01 001	0	11	148		SUPPLY	11359	-1978	9381
199	11	6395	01 041	0	11	148		SUPPLY	8500	-2909	5591
199	11	6249	01 001	0	11	148		MAINT & REPAIR	8000	4887	12887
TOTAL EXPENDITURES									35489	0	35489

NET CHANGE TO FUND BALANCE
+INCREASE/(DECREASE)

[]

EXPLANATION:

Moving money to pay for repairs on band instruments

Processed by _____
Date: _____
(ADMINISTRATIVE OFFICE USE ONLY)

[Signature]

ORIGINATOR

6/17/26

DATE

[Signature]

SUPERVISOR/PRINCIPAL

6/17/24

DATE

DIRECTOR OF ACCOUNTING

DATE

SUPERINTENDENT

DATE

BOARD SECRETARY

DATE

BOARD PRESIDENT

DATE

White copy to be filed in Board Book
Yellow copy to be filed in Administration Office
Pink copy to be retrained by Supervisor



Board Meeting Date: June 22, 2026

**Board Policy CDC (Local)
Solicited and Unsolicited Gifts**

The Board delegates to the Superintendent the authority to accept solicited or unsolicited gifts on behalf of the District. However, any gift estimated over \$1,000 and that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval.

Once accepted, a gift becomes the sole property of the District.

Criteria for Acceptance

The District shall not accept any gift that would violate or conflict with policies of or actions by the Board or with federal or state law. Before the Superintendent accepts a gift or recommends acceptance of a gift to the Board, as applicable, the Superintendent shall consider whether the gift:

1. Has a purpose consistent with the District's educational philosophy, goals, and objectives;
2. Places any restrictions on a campus or District program;
3. Would support a program that the Board may be unable or unwilling to continue when the donation of funds is exhausted;
4. Would result in ancillary or ongoing costs for the District;
5. Requires employment of additional personnel;
6. Requires or implies the endorsement of a specific business or product [see GKB for advertising opportunities];
7. Would result in inequitable funding, equipment, or resources among District schools or programs;
8. Obligates the District or a campus to engage in specific actions; or
9. Affects the physical structure of a building or would require extensive maintenance on the part of the District.

The Superintendent recommends the Board of Trustees accepts the following donations:

Campus/Dept.	Donor	Description	Value
Corinth Elementary	CTE PTA	Donation to go towards outdoor learning area (turf, tables, benches, etc.)	\$4,000.00
Lake Dallas High School Football	JMSR Enterprise LLC, Jeremy Males	Countertops for the office in the Field House	\$4,500.00
		Total	\$8,500.00



LAKE DALLAS ISD Contract Summary Report

Last Year Enrollment: 3940

<u>Contract</u>	<u>Lock Date</u>	<u>Enroll Start</u>	<u>Enroll End</u>	<u>Total</u>
Benefits Co-op	06/08/2026	09/01/2026	08/31/2027	--
Comprehensive Services Basic Contract	06/08/2026	09/01/2026	08/31/2027	\$650.00
HR Systems	06/08/2026	09/01/2026	08/31/2027	\$4,023.25
Instructional Solutions and Support	06/08/2026	09/01/2026	08/31/2027	\$39,835.10
OnDataSuite	06/08/2026	09/01/2026	08/31/2027	\$6,750.00
Superintendent & School Board Member Training	06/08/2026	09/01/2026	08/31/2027	\$1,000.00
Technology Services	06/08/2026	09/01/2026	08/31/2027	\$5,000.00
Texas Curriculum Management Program Cooperative (Formerly TEKS Resources)	06/08/2026	09/01/2026	08/31/2027	\$35,456.00
TSDS (PEIMS, TIMS, UID, Core Collections)	06/08/2026	09/01/2026	08/31/2027	\$5,351.00

Each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

Signature of Board President or Designee

Date Approved by Board of Trustees

Signature of Superintendent or Designee

Date

Designated District Contact

E-mail of District Contact

Please fax or e-mail to:
Education Service Center Region 11
Attn: Dr. Brad Schnaut
1451 S. Cherry Lane
White Settlement, Texas 76108
Fax (817) 740-7675
bschnautz@esc11.net

For additional information, contact:
Dr. Brad Schnautz
(817) 740-3630
bschnautz@esc11.net

ESC Region 11 Executive Director Sign



WALSH GALLEGOS
KYLE ROBINSON & DE LOS SANTOS P.C.

May 6, 2026

Dr. Kristin N. Brown
Superintendent
Lake Dallas ISD
104 Swisher Road
Lake Dallas, Texas 75065

RE: Renewal of Membership in Walsh Gallegos' Retainer Program

Dear Dr. Brown:

It is our privilege to serve Lake Dallas Independent School District through the Walsh Gallegos Retainer Program. The District's membership is up for renewal on June 1, 2026, and so enclosed you will find our Legal Services Retainer Agreement. If the District chooses to continue its membership, please sign and return the agreement. The invoice for the renewal will be sent on or around 6/1/2026 with your regular monthly statement so there is no need to send a check with the signed agreement. This program includes the following valuable benefits for just \$1,000.00 per year:

- No-charge telephone consultation on day-to-day general and special education matters with attorneys in any of our offices,
- Reduced rates for legal work,
- Reduced fees for inservices,
- Reduced rates for practical Walsh Gallegos products such as the web-based Student Code of Conduct, The Legal Guide to DAEP & Expulsion and the Extracurricular Code of Conduct,
- A free subscription to our bi-monthly general education newsletter "*Time Out with Walsh Gallegos,*"
- A free subscription to our monthly special education newsletter "*This Just In,*" and
- Email updates about the latest developments in education law.

More information about these services and other advantages of the retainer program are included in the attached description. Also enclosed is information about our EFT/ACH payment program that provides a convenient, efficient, secure, and less costly method of payment than paper checks.

It is an honor to be of service to Lake Dallas Independent School District. Many districts have adopted the Texas Association of School Boards' policy BDD (Local), which requires approval of the agreement by the Board of Trustees; check your policy to see who is authorized to approve and sign the Agreement. Additionally, please note that in accordance with the requirements of HB 1295 we have filed Form 1295 with the Texas Ethics Commission and are enclosing a certification of filing of Form 1295 for your records.

We look forward to receiving your signed contract. In the meantime, please remember that you can call any of our offices and speak with the attorney of your choice to get the guidance you need, when you need it. I am pleased to be your shareholder contact regarding the retainer program. Should you have any questions about the Retainer Agreement or wish to reach me directly, please contact me at (800) 231-4207.

Sincerely,



Elisabeth D. Nelson

EDN/glo
Enclosures

cc: Mr. Lance Stacy, Board President
Dr. Jay Weidenbach, Executive Director of Special Programs



WALSH GALLEGOS
KYLE ROBINSON & DE LOS SANTOS P.C.

**LEGAL SERVICES RETAINER AGREEMENT
FOR LAKE DALLAS INDEPENDENT SCHOOL DISTRICT**

The Lake Dallas Independent School District (hereinafter "District"), acting by and through the authorized Trustee or Employee whose signature appears below, hereby retains the law firm of Walsh Gallegos Kyle Robinson & De Los Santos P.C. (hereinafter "Law Firm"), to provide the services to the District set forth below.

1. Telephone Consultation: The Law Firm shall provide telephone consultation at no charge to the District's Board President, Superintendent, Special Education Director, or designee pertaining to questions arising out of the general operation of the District. The District shall have access to a statewide toll-free telephone number for calls to the Law Firm.
2. Additional Legal Work: The District shall be entitled to reduced hourly rates for additional legal work over and above general telephone consultation. Examples of such additional legal work are research, opinion letters, and legal advice or representation in adversarial matters. Expenses incurred by the Law Firm in providing such additional legal work shall be charged.
3. Publications: The Law Firm shall provide at no charge the monthly publication This Just In, dealing with special education law issues, and the bi-monthly general school law publication Time Out with Walsh Gallegos, both published by the Law Firm.
4. E-mail Updates: The Law Firm shall send periodic e-mail updates to designated District personnel and trustees relating to developments in school law. The content and publication schedule of such updates shall be determined solely by the Law Firm.
5. Retainer Term and Cost: There shall be a fee of \$1,000.00 for this Retainer Agreement due upon execution and annually thereafter on the anniversary of the execution date below. This Retainer Agreement shall remain in effect until notice of cancellation is received.
6. Compliance with Texas Government Code Chapter 2271: Pursuant to Texas Government Code Chapter 2271, as amended, the Law Firm verifies that it does not boycott Israel and will not boycott Israel during the term of this Agreement.

7. Compliance with Texas Government Code Chapter 2252: Pursuant to Texas Government Code Chapter 2252, as amended, the Law Firm verifies that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152.
8. Compliance with Texas Government Code Chapter 2274 and 809: Pursuant to Texas Government Code Chapters 2274 and 809, as amended, the Law Firm verifies that it does not boycott energy companies and will not boycott energy companies during the term of this Agreement.
9. Compliance with Texas Government Code Chapter 2274: Pursuant to Texas Government Code Chapter 2274, as amended, the Law Firm verifies that it does not discriminate against firearm entities or firearm trade associations and will not discriminate against firearm entities or firearm trade associations during the term of this Agreement.
10. Scope of Attorney-Client Relationship: This Retainer Agreement establishes a limited attorney-client relationship only between the Law Firm and the District. All communications between the parties shall be deemed privileged, and all work product shall be protected from disclosure. The relationship exists only as to the consultations and additional legal work that are initiated by the District and accepted by the Law Firm pursuant to this Agreement. The Retainer Agreement does not impose any duty upon the Law Firm to provide advice or work to the District regarding legal matters absent a request by the District's Board President, Superintendent, Special Education Director, or designee for such advice or work on a matter. The Law Firm and the District acknowledge and represent that this Agreement does not establish an attorney-client relationship between the Law Firm and any individual Trustees or Employees of the District. If a lawsuit or other adversarial matter is brought against the District and/or any Trustee or Employee of the District, the Law Firm may require the execution of one or more separate Letters of Engagement prior to undertaking an attorney-client relationship in the matter.
11. Confidential Relationship: All information furnished by the District to Law Firm hereunder, including their respective agents, and employees, shall be treated as confidential ("Confidential Information") and shall not be disclosed to third parties except as required by law or authorized in writing. Any Confidential Information of the District may be used by Law Firm only in connection with the Services. Law Firm agrees to protect the confidentiality of any Confidential Information in the same manner that it protects the confidentiality of its own proprietary and confidential information. Access to the Confidential Information shall be restricted to those of Law Firm's personnel engaged under this Agreement. All Confidential Information made available hereunder, including copies thereof, shall be returned in accordance with Law Firm's File Retention Policy or request by the District, whichever occurs first. The restrictions set forth in this section shall not apply to information that is or becomes in the public domain through no fault of Law Firm, is

independently developed by Law Firm, is provided to Law Firm by a third party who is not subject to a duty of confidentiality, or is required to be disclosed pursuant to law or legal process.

12. Texas Lawyer's Creed: Under rules of the Texas Supreme Court and the State Bar of Texas, we advise our clients of the contents of the Texas Lawyer's Creed, a copy of which is enclosed. In addition, we advise clients that the State Bar of Texas investigates and prosecutes complaints of professional misconduct against attorneys licensed in Texas. A brochure entitled Attorney Complaint Information is available at all of our offices and is likewise available upon request. A client that has any questions about the State Bar's disciplinary process should call the Office of the General Counsel of the State Bar of Texas at 1-800-932-1900 (toll free).

13. Generative AI: While representing District, Law Firm may use generative AI tools and technology like Westlaw to assist in legal research, document drafting and other legal tasks. This technology enables us to provide more efficient and cost-effective legal services. However, it is important to note that while generative AI can enhance Law Firm's work, it is not a substitute for the expertise and judgment of Law Firm's attorneys. Law Firm will exercise professional judgment in using AI-generated content and ensure its accuracy and appropriateness in your specific matters. By entering into this agreement, District understands and agrees to Law Firm's use of AI-assisted applications, including Law Firm's limited, supervised use of those tools to process certain confidential information under Law Firm's continuing monitoring to reasonably protect the confidentiality of all information.

LAKE DALLAS INDEPENDENT SCHOOL DISTRICT

By: _____
(Signature)

(Print Name)

(Title)

(Date)

WALSH GALLEGOS KYLE ROBINSON & DE LOS SANTOS P.C.



By: _____

Joe A. De Los Santos
Managing Shareholder

5/1/2026

(Date)

THE TEXAS LAWYER'S CREED -- A MANDATE FOR PROFESSIONALISM

The Texas Supreme Court and the Texas Court of Criminal Appeals adopted this Creed, with the requirement that lawyers advise their clients of its contents when undertaking representation.

I am a lawyer. I am entrusted by the People of Texas to preserve and improve our legal system. I am licensed by the Supreme Court of Texas. I must therefore abide by the Texas Disciplinary Rules of Professional Conduct, but I know that professionalism requires more than merely avoiding the violation of laws and rules. I am committed to this creed for no other reason than it is right.

I. OUR LEGAL SYSTEM

A lawyer owes to the administration of justice personal dignity, integrity, and independence. A lawyer should always adhere to the highest principles of professionalism. I am passionately proud of my profession. Therefore, "My word is my bond." I am responsible to assure that all persons have access to competent representation regardless of wealth or position in life. I commit myself to an adequate and effective pro bono program. I am obligated to educate my clients, the public, and other lawyers regarding the spirit and letter of this Creed. I will always be conscious of my duty to the judicial system.

II. LAWYER TO CLIENT

A lawyer owes to a client allegiance, learning, skill, and industry. A lawyer shall employ all appropriate means to protect and advance the client's legitimate rights, claims, and objectives. A lawyer shall not be deterred by any real or imagined fear of judicial disfavor or public unpopularity, nor be influenced by mere self-interest. I will advise my client of the contents of this creed when undertaking representation. I will endeavor to achieve my client's lawful objectives in legal transactions and in litigation as quickly and economically as possible. I will be loyal and committed to my client's lawful objectives, but I will not permit that loyalty and commitment to interfere with my duty to provide objective and independent advice. I will advise my client that civility and courtesy are expected and are not a sign of weakness. I will advise my client of proper and expected behavior. I will treat adverse parties and witnesses with fairness and due consideration. A client has no right to demand that I abuse anyone or indulge in any offensive conduct. I will advise my client that we will not pursue conduct which is intended primarily to harass or drain the financial resources of the opposing party. I will advise my client that we will not pursue tactics which are intended primarily for delay. I will advise my client that we will not pursue any course of action which is without merit. I will advise my client that I reserve the right to determine whether to grant accommodations to opposing counsel in

all matters that do not adversely affect my client's lawful objectives. A client has no right to instruct me to refuse reasonable requests made by other counsel. I will advise my client regarding the availability of mediation, arbitration, and other alternative methods of resolving and settling disputes.

III. LAWYER TO LAWYER

A lawyer owes to opposing counsel, in the conduct of legal transactions and the pursuit of litigation, courtesy, candor, cooperation, and scrupulous observance of all agreements and mutual understandings. Ill feelings between clients shall not influence a lawyer's conduct, attitude, or demeanor toward opposing counsel. A lawyer shall not engage in unprofessional conduct in retaliation against other unprofessional conduct. I will be courteous, civil, and prompt in oral and written communications. I will not quarrel over matters of form or style, but I will concentrate on matters of substance. I will identify for other counsel or parties all changes I have made in documents submitted for review. I will attempt to prepare documents which correctly reflect the agreement of the parties. I will not include provisions which have not been agreed upon or omit provisions which are necessary to reflect the agreement of the parties. I will notify opposing counsel, and, if appropriate, the Court or other persons, as soon as practicable, when hearings, depositions, meetings, conferences, or closings are cancelled. I will agree to reasonable requests for extensions of time and for waiver of procedural formalities, provided legitimate objectives of my client will not be adversely affected. I will not serve motions or pleadings in any manner that unfairly limits another party's opportunity to respond. I will attempt to resolve by agreement my objections to matters contained in pleadings and discovery requests and responses. I can disagree without being disagreeable. I recognize that effective representation does not require antagonistic or obnoxious behavior. I will neither encourage nor knowingly permit my client or anyone under my control to do anything which would be unethical or improper if done by me. I will not, without good cause, attribute bad motives or unethical conduct to opposing counsel nor bring the profession into disrepute by unfounded accusations of impropriety. I will avoid disparaging personal remarks or acrimony towards opposing counsel, parties, and witnesses. I will not be influenced by any ill feeling between clients. I will abstain from any allusion to personal peculiarities or idiosyncrasies of opposing counsel. I will not take advantage, by causing any default or dismissal to be rendered, when I know the identity of an opposing counsel, without first inquiring about that counsel's intention to proceed. I will promptly submit orders to the Court. I will deliver copies to opposing counsel before or contemporaneously with submission to the Court. I will promptly approve the form of orders which accurately reflect the substance of the rulings of the Court. I will not attempt to gain an unfair advantage by sending the Court or its staff correspondence or copies of correspondence. I will not arbitrarily schedule a deposition, court appearance, or hearing until a good faith effort has been made to schedule it by agreement. I will readily stipulate

to undisputed facts in order to avoid needless costs or inconvenience for any party. I will refrain from excessive and abusive discovery. I will comply with all reasonable discovery requests. I will not resist discovery requests which are not objectionable. I will not make objections nor give instructions to a witness for the purpose of delaying or obstructing the discovery process. I will encourage witnesses to respond to all deposition questions which are reasonably understandable. I will neither encourage nor permit my witness to quibble about words where their meaning is reasonably clear. I will not seek Court intervention to obtain discovery which is clearly improper and not discoverable. I will not seek sanctions or disqualification unless it is necessary for protection of my client's lawful objectives or is fully justified by the circumstances.

IV. LAWYER AND JUDGE

Lawyers and judges owe each other respect, diligence, candor, punctuality, and protection against unjust and improper criticism and attack. Lawyers and judges are equally responsible to protect the dignity and independence of the Court and the profession. I will always recognize that the position of judge is the symbol of both the judicial system and administration of justice. I will refrain from conduct that degrades this symbol. I will conduct myself in Court in a professional manner and demonstrate my respect for the Court and the law. I will treat counsel, opposing parties, the Court, and members of the Court staff with courtesy and civility. I will be punctual. I will not engage in any conduct which offends the dignity and decorum of proceedings. I will not knowingly misrepresent, mischaracterize, misquote or miscite facts or authorities to gain an advantage. I will respect the rulings of the Court. I will give the issues in controversy deliberate, impartial and studied analysis and consideration. I will be considerate of the time constraints and pressures imposed upon the Court, Court staff and counsel in efforts to administer justice and resolve disputes.



WALSH GALLEGOS
KYLE ROBINSON & DE LOS SANTOS P.C.

Program for EFT/ACH Payments

Walsh Gallegos Kyle Robinson & De Los Santos P.C. is working to improve our services to you and assist you in saving time and money. To that end, we now offer our clients the option to pay their invoices electronically by either Electronic Funds Transfer (EFT) or Automated Clearing House (ACH) payment--instead of the traditional paper, check-by-mail method.

An EFT/ACH payment authorizes the client's bank to move funds from its bank account to the bank account of the authorized merchant (Walsh, Gallegos). This movement of funds is done between banks electronically—thus the term Electronic Funds Transfer (EFT) or Automated Clearing House (ACH). This electronic movement of funds between banks is more convenient, efficient, secure, and far less costly than the handling of paper checks.

If your district is interested in participating in our EFT/ACH payment program, please e-mail a request to WA-EFT@wabsa.com or call Karla Alvarado at (800) 252-3405 to receive our bank account information for EFT/ACH payments.

We are excited to be able to extend this opportunity to our clients. Please feel free to contact us if you have any questions.



WALSH GALLEGOS
KYLE ROBINSON & DE LOS SANTOS P.C.

File Retention Policy

At the conclusion of a matter, the file is closed and all documents related to the file are gathered in a centralized location and properly labeled. This includes both paper and electronic documents. Because the nature of our work means that many matters may become active again, we have established a policy of maintaining our closed files for a period of 10 years. If a file is reopened, the 10 year period will start again after the file is closed again.

At the end of 10 years, we will notify clients that we will be destroying all files that have been closed for more than 10 years.* Clients will have 30 days from the date of the letter to let us know if they would prefer that the files be returned to them instead of being destroyed. Clients can also request a list of the files we plan on destroying and request to inspect the files before making a decision about whether or not to allow them to be destroyed. We will provide an estimate cost for delivering the files to clients if they choose to have the files returned to them instead of being destroyed. Any files that are destroyed will be done so at our expense.

For more information about our File Retention Policy please contact Vicki Limon at vlimon@wabsa.com or by calling 512.454.6864.

*Note that there are certain types of files that our attorneys may flag to hold for longer than 10 years before being destroyed. Clients can request a list of all of the closed matters that we have for them at any time by contacting Vicki Limon at vlimon@wabsa.com.



WALSH GALLEGOS
KYLE ROBINSON & DE LOS SANTOS P.C.

**FEE SCHEDULE AS OF JULY 16, 2025
LEGAL SERVICES RETAINER AGREEMENT**

For Retainer Program Clients

Annual retainer fee is \$1,000 billed each year on the anniversary of the client joining the program.

Telephone consultation with school officials in this program regarding general routine legal matters is free of charge. The firm has toll-free telephone numbers that are made available to these clients.

An hourly rate of \$265/hour for associates licensed less than one year, \$290/hour for associates licensed one to two years, \$340/hour for associates licensed over two years, or \$360/hour for shareholders is charged for time spent on research, opinion letters, office visits, board meetings, and other work of a general nature.

For matters requiring more in-depth work, such as document review, negotiation of a contract, grievance, nonrenewal, review of constructions documents, litigation, administrative appeals, and the like, all time, including telephone calls, is charged at the current hourly retainer rates shown above, plus expenses. A new file is set up so that the billings show legal fees attributable to that particular matter.

For Non-retainer Program Clients

An hourly rate of \$265/hour for associates licensed less than one year, \$290/hour for associates licensed one to two years, \$360/hour for associates licensed over two years, or \$380/hour for shareholders is charged for time spent on any work, including all telephone calls, office visits, litigation, research, opinion letters, hearings, and the like.

The above rates are subject to change at any time.



WALSH GALLEGOS
KYLE ROBINSON & DE LOS SANTOS P.C.

BENEFITS OF THE RETAINER PROGRAM

1. **FREE TELEPHONE CONSULTATION:** The law firm provides telephone consultation at no charge to the District's Board President, Superintendent, Special Education Director or any designee pertaining to questions arising out of the general operation of the District. Last year, our member clients received an average of 10.27 free hours of telephone consultation. That is a \$3,047.00 value in telephone calls alone!

As a retainer client, the District has exclusive access to the statewide toll-free telephone numbers for calls to the law firm. Before making decisions with legal consequences, use our exclusive toll-free number to reach any Walsh Gallegos attorney:

- Austin (800) 252-3405
- San Antonio (800) 232-9169
- Irving (800) 231-4207
- Houston (888) 565-6864
- Rio Grande Valley (866) 770-6864
- Amarillo (800) 622-6864
- Albuquerque (800) 771-6864

2. **REDUCED RATES FOR ADDITIONAL LEGAL WORK:** The District receives reduced hourly rates for additional works that goes beyond the initial general telephone consultations, such as analyzing documents, writing opinion letters, attending school board meetings, or follow up phone consultations. Though the hourly rates are reduced for retainer clients, any actual expenses (copy costs or mileage, for example) incurred by the law firm in providing such additional work are charged.
3. **FREE SUBSCRIPTIONS TO FIRM PUBLICATIONS:** Membership in the Walsh Gallegos Retainer Program also entitles the District to receive free subscriptions to both of the firm's newsletters:
 - (1) the informative bi-monthly newsletter "*Time Out with Walsh Gallegos*" that provides timely reminders and practical suggestions about general education law issues arising throughout the school year, and
 - (2) the monthly publication "*This Just In*" which addresses legal issues specific to the special needs of students with disabilities

4. **E-MAIL UPDATES:** As another benefit of the Retainer Program, Walsh Gallegos sends periodic e-mail updates to you (and to any other District personnel or trustees you designate) to help keep the District abreast of the latest developments in school law. These updates, averaging more than one per month, address a broad range of timely topics and are designed to keep you informed and better prepared in your work for the District. Examples of the topics of our updates include:

- EEOC Releases New Regulations for Pregnant Workers Fairness Act
- Attorney General Rule Updating Title II of the ADA Ensuring that Web Content and Mobile Apps are Accessible
- U.S. Department of Labor Increases Salary Threshold for Exempt Employees
- Final Title IX Regulations Released
- Supreme Court Clarifies Limits on Public Officials' Social Media Conduct
- Next Steps in Medicaid Review Process
- HB 3033 Crucial NEW Deadlines for Responding to PIA Requests
- New I-9 Form for Employment Eligibility Verification
- HB 114 Creates a New Mandatory DAEP Offense

Don't let your District personnel miss our next update!

5. **REDUCED RATES ON ALL WALSH GALLEGOS INSERVICES:** Our Retainer Program members also receive reduced rates on all inservices presented at the District. Our up-to-date training programs are presented by attorneys with firsthand experience and knowledge about the current legal issues confronting Texas school districts. Our retainer clients also receive priority scheduling for inservice training.

6. **REDUCED RATES ON ALL WALSH GALLEGOS PRODUCTS:** To assist clients in their day-to-day operations, we have developed several practical products to save you time and head off potential problems during the school year. These products are easy to navigate, written in plain language, and are full of useful suggestions. As a member of the Retainer Program, clients receive reduced rates on these helpful tools, including:

- Interactive Student Code of Conduct
- Discipline Guide for DAEP & Expulsion
- Administrator's Anti-Bullying Toolkit
- Sexual Harassment Investigation Guide
- Operating Guidelines for Cameras in Special Education Settings

7. **ONE FREE ON-DEMAND WEBINAR:** Our retainer clients are also eligible for one free On-Demand webinar of the District's choice, to be selected from our published webinar schedule. Our On-Demand webinars provide excellent training for school administrators without having to leave the district.



WALSH GALLEGOS
KYLE ROBINSON & DE LOS SANTOS P.C.

LAKE DALLAS ISD E-MAIL UPDATE FORM

The Walsh Gallegos E-mail Update program is designed to keep our clients informed of the latest developments in school law. These updates address a broad range of topics related to legal issues confronting school districts. In addition, e-mail update recipients will also be notified of upcoming audio/video conferences and specialty publications produced by Walsh Gallegos.

Below is the list of personnel and/or Board of Trustees that are currently in our system. Please review carefully and make any necessary changes or additions. Also note that there may be some names without an e-mail address or position. Please provide a current e-mail address, indicate whether the individual should remain one of our e-mail update recipients, and provide the named position of the individual. If you are having difficulty receiving our e-mail updates, please ask your technology department to add mypinpointe.com to the list of accepted domains.

Name	Title	E-mail Address
Dr. Kristin N. Brown	Superintendent	knbrown@ldisd.net
Mr. Lance Stacy	Board President	lstacy@ldisd.net
Dr. Jay Weidenbach	Executive Director of Special Programs	jweidenbach@ldisd.net
Ms. Mollie Avelino	Executive Director of Human Resources	mavelino@ldisd.net
Ms. Anne Haehn	Chief Financial Officer	ahaehn@ldisd.net
Mr. John Modica	Chief Operations Officer	jmodica@ldisd.net
Dr. Kelly O'Sullivan	Deputy Superintendent	kosullivan@ldisd.net

Attach additional sheets if necessary. Please return this form to Client Services. If you have any questions or need additional information, please contact Client Services at (800) 252-3405.

VIA FAX
(512) 467-9318

VIA MAIL
Client Services
Walsh Gallegos
P.O. Box 2156
Austin, TX 78768

VIA E-MAIL
info@wabsa.com

CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

Certificate Number:
 2026-1450080

Date Filed:
 04/20/2026

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Walsh Gallegos Kyle Robinson & De Los Santos P.C.
 Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Lake Dallas Independent School District

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 15175
 Legal services Retainer Agreement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Walsh, Jim	Austin, TX United States	X	
	Gallegos, Elena	Austin, TX United States	X	
	Kyle, Paige	Austin, TX United States	X	
	Robinson , Bridget	Austin, TX United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Joe De Los Santos, and my date of birth is 10/3/1971.

My address is 505 E. Huntland Drive, Suite 600, Austin, TX, 78752, USA.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Travis County, State of Texas, on the 20th day of April, 2026.
(month) (year)


 Joe De Los Santos, Managing Shareholder
 Signature of authorized agent of contracting business entity
 (Declarant)



May 2, 2026

Via Electronic Mail: knbrown@ldisd.net

Dr. Kristin Brown
Superintendent of Schools
Texas Association of Community Schools Member District
P.O. Box 548
Lake Dallas, Texas 75065

Re: Leon, Alcalá, Morse & Reynolds, PLLC TACS General Legal Services Agreement

Dear Dr. Brown,

You are receiving this agreement for no retainer legal services as a benefit of your Texas Association of Community Schools (“TACS”) membership. Thank you for being a TACS member and your interest in engaging Leon, Alcalá, Morse & Reynolds, PLLC (the “Firm”). We are delighted to represent you on an as-needed basis in connection with general counsel legal services without an annual retainer fee. The purpose of this letter is to set forth the agreement between the District (the “Client”) and the Firm with respect to the terms of this engagement agreement (the “Agreement”).

This Agreement relates to general legal services that the District has or may have in the future and will continue from year to year until terminated by either party.

The Client hereby retains the Firm to provide general legal counsel and representation in matters requiring legal services, as requested by the Client. *While this letter engages our Firm for general legal services only, please note that the Firm also regularly performs bond counsel services (bond elections and bond issues) and transactional work in connection with annual reports required by former Texas Tax Code Chapter 313 Agreements as well as legal services and school finance projections for JETI applications. See below for more information if you should need any of those services.*

NO FEE: QUESTION CALL SERVICES

As a Client, your administration and Board will have access to the Firm’s attorneys to respond to unlimited routine Question Calls at **no fee to the Client**. “Question Calls” are calls to attorneys that are routine calls and do not require any legal research or written work product. In other words, the attorney can give you a quick answer or recommendation. Question Calls are unlimited and can also be used for a second opinion. The Firm maintains a 24-hour answering service and will respond in a timely manner to all Question Calls.

NO RETAINER: GENERAL LEGAL SERVICES

General legal services provided by the Firm include, but are not limited to: employment law, student issues, civil rights issues, procurement, special education and Section 504 matters, real estate, investigations, construction contracts, elections, administrative hearings and appeals, litigation, open government, Public Information Act requests, and intellectual property.

As a Client, ***you will not be charged an annual retainer fee*** for general legal services. Rather, in the event that substantive legal work is requested, general counsel services will be provided at the hourly rates set forth further below. Firm attorneys will confirm with the Client that the Client would like the Firm to conduct more extensive representation before billing the Client.

Firm attorneys maintain daily time records in 1/10-hour increments. Monthly invoices identify the legal professional performing the work, describe the legal work performed, and record the time expended on each task. Invoices will provide separate totals for “no charge” Question Call services and billable legal services and expenses followed by a combined total of services and costs. Fees and expenses are due and payable within thirty days of the date of billing.

BOND COUNSEL, CHAPTER 313 AGREEMENTS, AND JETI APPLICATION SERVICES AVAILABLE UNDER SEPARATE ENGAGEMENT

As noted above, our Firm routinely provides bond counsel services for bond elections and bond issues, handles reporting matters for Chapter 313 Agreements, and provides legal services and school finance projections required for evaluation of proposed agreements under Chapter 403 of the Texas Government Code, the Jobs, Energy, Technology and Innovation Act (the “JETI Act”).¹ Transactional services related to these matters are provided on a per transaction fee basis under a separate engagement agreement. Please contact the Firm if you require legal services in connection with a bond election, bond transaction, Chapter 313 Agreement or a JETI application.

We also note that we represent many bond issuers, investment banking firms, commercial banks, and other parties to bond/public finance transactions from time to time in connection with issuance of bonds or in non-bond-related matters, which may include your financial advisor and possible purchasers of your bonds and other obligations. To the extent that you engage another law firm to serve as your bond counsel in connection with your bond/public finance transactions, we may represent the underwriter(s) or other purchasers of such bonds. It is our professional judgment that such relationships with the others described in this section do not adversely affect our ability to represent the Client in this matter. Your acceptance of these terms of engagement represents your consent to our representation of those persons now and in the future on the terms outlined in this section and a waiver of any potential conflict of interest in such representation.

NO FEE TO TACS MEMBERS: THREE HOURS OF LEGAL TRAINING

The Client will have access to one board or administrator legal training session—in person or virtually—at **no fee** for up to three hours each year. For school district clients that are members of TACS in good standing, there will be no fee for this training; we will only bill the incurred cost of travel. Additional training sessions will be provided per Client request at the regular hourly rate for legal services. Please see the Firm’s website at www.leonalcala.com/training/ for sample training topics and agendas. The Firm will also customize trainings to meet the Client’s specified needs upon request.

¹ Chapter 403 of the Texas Government Code, the Jobs, Energy, Technology and Innovation Act, allows qualified applicants to seek a value limitation agreement for school district maintenance and operations taxes. If requested by the District, we will provide comprehensive legal services and school finance projections required for the District’s evaluation of the proposed agreement.

SCHEDULE OF BILLABLE FEES AND EXPENSES

For hourly work, the Firm has a sliding fee scale for attorneys based upon the experience of the attorney. The Firm reserves the right to increase its hourly rate during the term of this Agreement, particularly in the event of unanticipated increases in the costs of doing business, but only after first providing the Client with notice of the proposed change in rates and permitting the Client the opportunity to terminate the Agreement.

The Firm bills attorney and paralegal time on the following fee scale:

Partner / Senior Attorney / of Counsel	\$360.00 per hour
Senior Associate	\$335.00 per hour
Associate	\$285.00 per hour
Paralegal	\$140.00 per hour
Legal Assistant	\$100.00 per hour
Travel Time	<i>½ the Attorney's hourly rate</i>

The Firm charges only for expenses that represent direct costs of the delivery of legal services.

Expenses are to be billed as follows:

In-house photocopies:	No cost
Electronic Library Charges:	No cost
Outside photocopy services:	At cost as billed by provider
Postage:	At cost
Litigation expenses (consultants, expert witness, court reporter, graphic exhibits):	At cost
Mileage:	Current IRS rate (.725/mile)
Travel/Lodging:	At cost
Courier Services:	At cost

TERMINATION

This Agreement may be terminated by either party at any time. Additionally, the Firm's rules of professional conduct require us to terminate this agreement if:

- (a) Either the Client or Firm requests termination;
- (b) The Client insists on presenting a claim or defense that is not warranted under existing law and cannot be supported by good-faith argument for an extension, modification, or reversal of existing law; or
- (c) The Client insists that the Firm pursue a course of conduct that is illegal or that is prohibited under the disciplinary rules or disregards an agreement or obligation to the Firm as to expenses or fees for services rendered.

In the event the Client and the Firm terminate this engagement, the Firm will take reasonable steps to avoid foreseeable prejudice to the rights of the Client, including giving due notice to the Client, allowing time for employment of other counsel, delivering to the Client all papers and property to which the Client is entitled, and complying with the applicable laws and rules.

LEGISLATIVE CONTRACTING REQUIREMENTS

Pursuant to Section 2271.002 of the Texas Government Code, the Firm certifies that either: (1) it meets an exemption criteria under Section 2271.002, or (2) it does not boycott Israel and will not boycott Israel during the term hereof. If circumstances relevant to this provision change during the course of this Agreement, the Firm shall promptly notify the Client.

The Firm verifies pursuant to Section 2274.002 of the Texas Government Code that it: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If circumstances relevant to this provision change during the course of this Agreement, the Firm shall promptly notify the Client.

The Firm verifies that: (1) it does not, and will not for the duration hereof, boycott energy companies, or (2) the verification required by Section 2276.002 of the Texas Government Code does not apply hereto. If circumstances relevant to this provision change during the course of this Agreement, the Firm shall promptly notify the Client.

FIRM COMMUNICATIONS

Our clients are protected by law and by the disciplinary rules to which attorneys are subject. No attorney is permitted to, nor can we be compelled to reveal anything a client says to the attorney, except in instances where a person's life may be endangered, or as prescribed by Section 261.101 of the Texas Family Code regarding child abuse, or where the client communication is made in the presence of others who are not represented by the attorney. The reason for this protection is that the interests of the Client are best served when the Client's attorneys are fully informed of all the facts well in advance of any possible contest.

The Firm pledges to timely keep the Client advised on how any legal matter is progressing, based on information received from the court, opposing party, and the Client. The Firm will routinely send the Client copies of all pleadings, discovery, and correspondence for the Client's information.

Day-to-day communication between the Client and the Firm is typically between the Superintendent (and appropriate administrative staff) and the Firm. However, unless a separate engagement is entered, the Firm represents your school district, acting through its duly elected officers. The Client may also identify specific staff members who are authorized to access the services of the Firm. In accordance with this written Agreement and any relevant Board operating procedures, individual Trustees shall channel legal inquiries through the Superintendent or Board designee, as appropriate, when advice or information from legal counsel is sought. A report of legal advice received shall be presented to the Board when deemed appropriate by the administration or upon request of the Board.

The Client's records management officer is responsible for ensuring compliance with the applicable minimum retention schedules. The Firm shall return any original instruments to the Client. However, **unless notified to the contrary, in writing, the Firm reserves the right and privilege to destroy files five (5) years from the date a file matter is closed.** If the Client fails to request, in writing, the return of any items, the Client consents that said items may be destroyed after the passage of five (5) years from the date the file or matter is closed.


The Texas Supreme Court and Courts of Appeals have adopted the Texas Lawyer's Creed as a mandate to the legal profession in Texas. The Creed requires Texas attorneys to advise clients of the contents of the Creed when undertaking to represent a client. A copy of the Texas Lawyer's Creed can be accessed by using the QR code that may be scanned on the following page. The Client understands that the Firm may not violate this Creed.

The State Bar of Texas investigates and prosecutes professional misconduct committed by Texas attorneys. Although not every complaint against or dispute with a lawyer involves professional misconduct, the State Bar Office of General Counsel will provide you with information about how to file a complaint. For more information, please call 1-800-932-1900. This is a toll-free call.

If the terms of this Agreement are acceptable, please execute in the space provided below and return to the firm at info@leoncalca.com.

Sincerely

LEON, ALCALA, MORSE & REYNOLDS, PLLC

By: 
Michelle Alcala, Partner

AGREED BY:

NAME (PRINT)

SIGNATURE

NAME OF SCHOOL DISTRICT

COPY OF LAWYER'S CREED:



FIRM WEBSITE:





LAW OFFICES OF
HANS. P. GRAFF, PLLC
ATTORNEY AT LAW

HANS P. GRAFF
hgraff@hpglegal.com
(713) 465-3570

REPRESENTING PUBLIC
SCHOOL DISTRICTS
SINCE 1994

May 5, 2026

Via Electronic Mail:knbrown@ldisd.net

Dr. Kristin N. Brown
Superintendent of Schools
Lake Dallas Independent School District
104 Swisher Road
Lake Dallas, Texas 75065

Re: Law Offices of Hans P. Graff, PLLC | General Legal Services Agreement

Dear Dr. Brown,

Thank you for choosing the Law Offices of Hans P. Graff, PLLC for your general legal needs. I am delighted to represent you on an as-needed basis in connection with general counsel legal services without an annual retainer fee. The purpose of this letter is to set forth the agreement between you, the “Client,” and the law firm with respect to the terms of the engagement.

The Client hereby retains the Law Offices of Hans P. Graff, PLLC (the “Firm”) to provide general legal counsel and representation in matters requiring legal services, as requested by the Client.

NO RETAINER: GENERAL LEGAL SERVICES

General legal services provided by the Firm include, but are not limited to: employment law, student issues, civil rights issues, procurement, Special Education and Section 504 matters, real estate, contracts, elections, administrative hearings and appeals, litigation, open government, Public Information Act requests, and intellectual property.

As a Client, ***you will not be charged an annual retainer fee*** for general legal services. Rather, in the event substantive legal work is requested, general counsel services will be provided at the hourly rates set forth further below. Firm attorneys will confirm with the Client that the Client would like the Firm to conduct more extensive representation before billing the Client.

Firm attorneys maintain daily time records, in 1/10 hour increments. Monthly invoices identify the legal professional performing the work, describe the legal work performed, and record the time expended on each task. Invoices will provide separate totals for “no charge” Question Call services and billable legal services and expenses followed by a combined total of services and costs. Fees and expenses are due and payable within thirty days of the date of billing.

SCHEDULE OF BILLABLE FEES AND EXPENSES

For hourly work, the Firm has a sliding fee scale for attorneys based upon the experience of the attorney. The Firm reserves the right to increase its hourly rate during the term of this Agreement, particularly in the event of unanticipated increases in the costs of doing business, but only after first providing Client with notice of the proposed change in rates and permitting Client the opportunity to terminate the Agreement.

The Firm bills attorney and paralegal time on the following fee scale:

Partner / Senior Attorney / of Counsel	\$350.00 per hour
Legal Assistant	\$90.00 per hour
Travel Time	<i>½ the Attorney's hourly rate</i>

The Firm charges only for expenses that represent direct costs of the delivery of legal services. Expenses are to be billed as follows:

In-house photocopies:	No Charge
Electronic Library Charges:	No additional charge
Outside photocopy services:	At cost as billed by provider
Postage:	At cost
Litigation expenses (consultants, expert witness, court reporter, graphic exhibits):	At cost
Mileage:	Current IRS rate (.725/mile)
Travel/Lodging:	At cost
Courier Services:	At cost

TERMINATION

This Agreement may be terminated by either party at any time. Additionally, the Firm's rules of professional conduct require us to terminate this agreement if:

- a) Either the Client or Firm requests termination;
- b) The Client insists on presenting a claim or defense that is not warranted under existing law and cannot be supported by good-faith argument for an extension, modification, or reversal of existing law; or
- c) The Client insists that the Firm pursue a course of conduct that is illegal or that is prohibited under the disciplinary rules or disregards an agreement or obligation to the Firm as to expenses or fees for services rendered.

In the event the Client and the Firm terminate this engagement, the Firm will take reasonable steps to avoid foreseeable prejudice to the rights of the Client, including giving due notice to the Client, allowing time for employment of other counsel, delivering to the Client all papers and property to which the Client is entitled, and complying with the applicable laws and rules.

LEGISLATIVE CONTRACTING REQUIREMENTS

Pursuant to Section 2271.002 of the Texas Government Code, the Firm certifies that either (i) it meets an exemption criteria under Section 2271.002; or (ii) it does not boycott Israel and will not boycott Israel during the term hereof. If circumstances relevant to this provision change during the course of this Agreement, the Firm shall promptly notify the Client.

The Firm verifies pursuant to Section 2274.002 of the Texas Government Code that it (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If circumstances relevant to this provision change during this Agreement, the Firm shall promptly notify the Client.

The Firm verifies that: (1) it does not, and will not for the duration hereof, boycott energy companies or (2) the verification required by Section 2276.002 of the Texas Government Code does not apply hereto. If circumstances relevant to this provision change during the course of this Agreement, the Firm shall promptly notify the Client.

FIRM COMMUNICATIONS

Our Clients are protected by law and by the disciplinary rules to which attorneys are subject. No attorney is permitted to, nor can we be compelled to reveal anything a Client says to the attorney, except in instances where a person's life may be endangered, or as prescribed by section 261.101 of the Texas Family Code regarding child abuse, or where the Client communication is made in the presence of others who are not represented by the attorney. The reason for this protection is that the interests of the Client are best served when the Client's attorneys are fully informed of all the facts well in advance of any possible contest.

The Firm pledges to timely keep the Client advised on how any legal matter is progressing, based on information received from the court, opposing party, and the Client. The Firm will routinely send the Client copies of all pleadings, discovery, and correspondence for the Client's information.

Day-to-day communication between Client and the Firm is typically between the Superintendent (and appropriate administrative staff) and the Firm. However, unless a separate engagement is entered, the Firm represents the District, acting through its duly elected officers. The Client may also identify specific staff members who are authorized to access the services of the Firm. In accordance with this written Agreement and any relevant Board operating procedures, individual Trustees shall channel legal inquiries through the Superintendent or Board designee, as appropriate, when advice or information from legal counsel is sought. A report of legal advice received shall be presented to the Board when deemed appropriate by the administration or upon request of the Board.

The Client's records management officer is responsible for ensuring compliance with the applicable minimum retention schedules. The Firm shall return any original instruments to the Client. However, **unless notified to the contrary, in writing, the Firm reserves the right and privilege to destroy files five (5) years from the date a file matter is closed.** If Client fails to request, in writing, the return of any items, Client consents that said items may be destroyed after the passage of five (5) years from the date the file or matter is closed.

The Texas Supreme Court and Courts of Appeals have adopted the Texas Lawyer's Creed as a mandate to the legal profession in Texas. The Creed requires Texas attorneys to advise clients of the contents of the Creed when undertaking to represent a client. A copy of the Texas Lawyer's Creed can be accessed by

using the QR code that may be scanned below. The Client understands that the Firm may not violate this Creed.

The State Bar of Texas investigates and prosecutes professional misconduct committed by Texas attorneys. Although not every complaint against or dispute with a lawyer involves professional misconduct, the State Bar Office of General Counsel will provide you with information about how to file a complaint. For more information, please call 1-800-932-1900. This is a toll-free call.

If the terms of this engagement agreement are acceptable, please execute in the space provided below and return to me at hgraff@hpglegal.com.

Sincerely,



Hans P. Graff

AGREED BY:

PRINTED NAME

SIGNATURE

Lake Dallas Independent School District
NAME OF DISTRICT

COPY OF LAWYER'S CREED:





ESCAMILLA & PONECK, LLP ATTORNEYS AND COUNSELORS

Phone (210) 225-0001 • Fax (210) 225-0041 • escamillaponeck.com

LETTER OF AGREEMENT

This agreement is entered into by Lake Dallas ISD (“LDISD”) and Escamilla & Poneck LLP (“E&P”), working through Marty De Leon and MJ Nicchio as legislative consultants on behalf of LDISD.

STATEMENT OF SERVICES

E&P agrees to provide LDISD legislative consulting and the following deliverables:


- Meet with the Superintendent and staff to discuss and develop its legislative goals for the 90th Legislative Session;
- Engage state lawmakers to discuss issues and concerns with recent education reforms impacting LDISD ahead of the next session;
- Share with policymakers the implications of new mandates and requirements from the 89th Legislative Session;
- Prepare talking points and questions for LDISD Superintendent and staff for aforementioned conversations with lawmakers;
- Review current budget riders in the state appropriations bill to target for improved funding next session;
- Discuss ways to update certain areas in accountability and assessments that align with community expectations;
- Identify statewide panels or commissions seeking to appoint school leaders with fresh perspectives in public education; and
- Attend Capitol hearings and meetings related to advancing LDISD’s legislative goals.

Lake Dallas ISD agrees to pay Escamilla & Poneck LLP the sum of \$833.00 on the first day of each month beginning **July 1, 2026**. Lake Dallas ISD will send a check to Escamilla & Poneck LLP, 700 N. St. Mary’s, Suite 850, San Antonio, Texas 78205.

TERMS OF THE CONTRACT

The effective date for this agreement shall be **July 1, 2026** and shall remain in effect until terminated by either party given 30 days notice.

Dr. Kristin N. Brown, Superintendent
Lake Dallas ISD



Douglas A. Poneck, Partner
Escamilla & Poneck, LLP

Date: _____

Date: 5/26/2026



Dr. Brown
Superintendent
Lake Dallas Independent School District
104 Swisher Road
Lake Dallas, TX 75065

Reference: Lake Dallas Independent School District
Architectural Services | Bond Planning Services

Dear Dr. Brown:

We are pleased to submit this proposal for Architectural and Bond Planning Services for the Lake Dallas Independent School District.

PROJECT SCOPE

In addition to providing standard architectural and engineering design services, VLK Architects will work alongside Lake Dallas ISD to develop a bond plan for potential recommendation to the Lake Dallas ISD Board of Trustees with the purpose of calling a bond election for May 2027 (the "Election"). Services will include:

- Planning assistance and consultation for a potential May 2027 Bond Election
- VLK | CURATION®
- Facilitation of Bond Planning Committee for a potential May 2027 election
- Review and evaluation of current facilities and building systems, capacity analysis, educational visioning, LDISD project goals, available bonding capacity, and demographics for alignment and recommendations associated with potential bond projects
- Provide messaging, and communications consulting for bond information materials
- Provide creative and graphic design for bond information collateral
- Provide architectural and design services for all successful bond projects
- VLK | EDGE®
- VLK | LAUNCH®
- VLK | LINK
- PIXEL

PROFESSIONAL SERVICES

The professional services provided as part of the scope of work described are considered basic services unless noted otherwise as “Supplemental Service” or “By Owner”.

DISCIPLINE

INCLUSION

Geotechnical Engineering	By Owner
Surveying Services	By Owner
Construction Materials Testing Services	By Owner
HVAC Testing / Balancing	By Owner
Storm Shelter Peer Review	By Owner
Civil Engineering / Landscape Design	Supplemental Service
Structural Engineering	Basic Service
Mechanical Engineering	Basic Service
Electrical Engineering	Basic Service
Plumbing Engineering	Basic Service
Security System Design	Supplemental Service
Technology and Voice Systems Design	Supplemental Service
Foodservice Design	Supplemental Service
Audio/Visual and Acoustical Systems Design	Supplemental Service

COMPENSATION

Compensation paid to VLK under the terms of this proposal will be for “Basic Services” and are composed as:

Bond Planning Services

Fee: Not to exceed \$45,000

**In addition to the fees provided above, the District will pay VLK for its actual and necessary expenses incurred in connection with the services, provided, however, that any expenses must be approved by the District in writing prior to such expenses being incurred. If not so approved, the District shall have no liability for the same.*

Architectural and Design Services

To be included in a formal agreement following voter approval of the issuance of bonds at the Election.

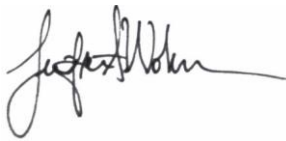
STATEMENT of JURISDICTION

Pursuant to Texas Law:

“The Texas Board of Architectural Examiners, P. O. Box 12337, Austin, Texas 78711-2337 or 333 Guadalupe, Suite 2-350 Austin, Texas 78701-3942, (512) 305-9000, has jurisdiction over individuals licensed under the Architects’ Registration Law, Texas Civil Statutes, Article 249a.”

We appreciate this opportunity and look forward to continuing our collaboration with Lake Dallas ISD. Please do not hesitate to contact me directly to discuss any questions you may have about the proposal. Should this proposal meet your approval, please sign below, and return at your earliest convenience. Upon receipt, VLK Architects will then coordinate with Leon, Alcalá, Morse & Reynolds, PLLC to prepare a formal contract for review and final execution. Unless and until the parties execute a formal contract, this proposal shall be terminable at any time by either party and following such termination neither party shall have any liability to the other. The parties intend to use a short form agreement for design services for the initial planning scope (AIA Form B105). Following voter approval of the issuance of bonds at the Election, the parties intend to execute a more detailed Owner-Architect agreement (AIA Form B101) for later design services.

Sincerely,



Jennifer Workman, AIA
Principal

Approved by: _____

Signature

Printed Name

Title

Date



2026
2027

STUDENT CALENDAR

- FIRST DAY OF SCHOOL
- NO SCHOOL
- BAD WEATHER MAKE UP DAY
- EARLY RELEASE
- [] BEGINNING/END OF GRADING PERIOD
- * ADSY DISCOVERY LEARNING AND CAREER EXPLORATION DAYS K-8
- SUMMER SCHOOL ADSY DAYS

AUGUST

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SEPTEMBER

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NOVEMBER

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29	30					

DECEMBER

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JANUARY

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31						

FEBRUARY

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28						

MARCH

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APRIL

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MAY

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30	31					

JUNE

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27	28	29	30			



Lake Dallas ISD CTE Innovative Courses 2026-2027 School Year

Innovative courses allow districts to offer state-approved courses to enable students to master knowledge, skills, and competencies not included in the essential knowledge and skills of the required curriculum (Texas Administrative Code [TAC] Section 74.27). With the approval of the local board of trustees, school districts and open-enrollment charters may offer any state-approved innovative course for state elective credit only.

CTE Innovative Courses:

Allied Health Therapeutic Services

Applied Nutrition and Dietetics

Advanced Video Game Programming

Emergency Medical Technician - Basic

General Employability

Kinesiology I

Kinesiology II

Physical Therapy I

Physical Therapy II

Principles of Allied Health

Principles of Community Services

Principles of Exercise Science and Wellness

Social and Community Service

Sports and Entertainment Marketing

Sports and Entertainment Marketing II

Student To Industry Connection

Pre-K Partnership Pass-through Funding Requirements Under HB 2

HB 2 requires that a partnership between a school district or charter school and a private prekindergarten provider must provide that at least 85% of funds are passed to the private prekindergarten provider. TEC, §29.153(i) as established in the 89th Legislative Session is included here for reference:

(i) A partnership entered into between a school district or open-enrollment charter school and a private provider for a prekindergarten class under this section must provide for the provider to receive funding for each district or school student enrolled in the class in an amount that is not less than 85 percent of the amount of funding that the district or school receives for the student. Notwithstanding Section 7.056(e)(3)(I), the commissioner may waive the requirement under this subsection on request by a school district or open-enrollment charter school in accordance with Section 7.056.

This provision §29.153(i), as enacted by HB 2, began to apply to school districts with the 2025-26 school year.

What Constitutes 85% of Funding?

TEC, §29.153(i), requires that a provider receive not less than 85% of the funding the district or school receives for the student. The funding a district or school receives for the student should be a good faith estimate of the total amount of funding a district receives for the student. This include funds from regular program funding, the early education allotment, state compensatory education funding, special education funding, bilingual funding, tier two funding, other direct (e.g. small and mid-sized allotment, allotment for basic costs, school safety, etc.), and other indirect (e.g. proportionate share of teacher retention allotment) funding, but does not need to include I&S funding. School systems should use local state aid templates to estimate the total funding per student.

TEA Approach to Supporting and Monitoring this Requirement:

TEA is required to ensure that all Pre-K Partnerships meet legal requirements and pass 85% of all funding that the school system receives for the student as soon as possible to comply with the law, while accommodating the realities of implementation.

The following is the approach TEA will take to monitor and support the implementation of this requirement:

1. **School Year 2025-2026:** TEA encourages school systems to comply with the 85% pass-through requirement for the current school year. School Systems may apply for a waiver (below) if they are not in compliance, given there may have been inadequate time for negotiation between school systems and their partners to allow for implementation.
2. **School Year 2026-2027:** Waivers will also be available for school systems actively working in good faith with their Pre-K partners to ensure their agreements meet the 85% pass-through rate. Additionally, TEA will provide targeted support to facilitate partnerships through Pre-K Intermediaries established under HB 2. The application process for Pre-K Intermediaries will be conducted in summer 2026 and intermediaries will be named in fall 2026.
3. **School Year 2027-2028 and beyond:** TEA does not currently expect broadly available waivers to be offered.

School systems may apply for a waiver using this link: [Pre-K Partnership Pass-Through Waiver](#) . Waiver applications must be submitted by August 31, 2026. Waivers may be approved for School Year 2025-2026, School Year 2026-2027, or both.

TEA will engage in rulemaking to clarify expectations for pass-through rates and Pre-K Partnership agreement expectations. The Agency expects these rules to be in effect in summer 2027.

Additional details on rules, intermediaries, and available supports will be released in a To The Administrator Addressed (TAA) letter in early fall 2026.

Share Your Questions Now

To ensure the future communications are as helpful as possible, we are collecting pass-through funding, partnership, and intermediary questions. Please submit your questions to the Pre-K Partnership Questions & Input Form linked. TEA will update and post to the TEA Pre-K Partnership website an FAQ document later this year. We appreciate your continued partnership and commitment to early childhood education.

Sincerely,
Chris DeWitt
Director, System Support Division
Texas Education Agency

Career & Technical Education Denton ISD

Out-of-District Memorandum of Understanding

Lake Dallas Independent School District
&
Denton Independent School District
2026-2027

Statement of Intent:

The purpose of this Career & Technical agreement is to facilitate the opportunity for other school district students to be enrolled and attend Career & Technical Education programs in the **Denton Independent School District**.

Denton Independent School District Equal Opportunity Policy Statement

Denton I.S.D. does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education or providing access to benefits of education services, activities and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Section 504 of Rehabilitation Act of 1973, as amended; and the Title II of the Americans with Disabilities Act. For inquiries regarding non-discrimination policies please contact Denton ISD at 940-369-0000.

Memorandum of Understanding

DENTON ISD

Out of District Enrollment for Lake Dallas Independent School District

The Denton Independent School District (Denton I.S.D.) and all other school districts which have students seeking enrollment in Career and Technical Education (CTE) programs presented by Denton ISD enter into this Memorandum of Understanding to facilitate the opportunities for Out of District (OoD) students.

Within this Memorandum of Understanding the following words and phrases shall be defined as:

1. Home District: the independent school districts in which the Out-of-District student is enrolled, not including the Denton Independent School District; and
2. Out-of-District Student: a student enrolled in the Career & Technical Education programs whose home district is not Denton Independent School District.

I. Enrollment

- a. Denton I.S.D. will:
 - i. provide partnering school districts with yearly updated Out of District Procedure Manual to include application information, testing, and deadlines;
 - ii. provide information concerning enrollment opportunities and enrollment packets to Home District counselors;
 - iii. allow enrollment and participation in its CTE courses for Out-of-District students as space is available.; and
 - iv. will coordinate OoD student interviews and testing schedules with Home District counselors.
- b. Home District will:
 - i. Notify their students regarding their selection status; and
 - ii. Complete an enrollment packet for each of their students selected for the CTE program.

II. Attendance

- a. The Denton I.S.D. will provide attendance reports on a weekly basis to the OoD school district and enrollment verification at the beginning of each semester.
- b. The Denton I.S.D. will provide the Home District of an OoD student with the student's grade report at the end of grading periods per school year and at the end of each semester based upon the Denton ISD grading period calendar.
- c. The Home District will handle all attendance documentation and truancy related issues concerning students.
- d. The Denton I.S.D. shall provide appropriate academic, grade and/or instructional records for students who are released from the facility.

III. Billing

- a. Denton ISD will bill Home Districts each semester, no later than the end of October for first semester and end of March for second semester. The Home District shall remit payment to Denton I.S.D. within forty-five (45) days from the date of invoice.
- b. The Denton I.S.D. will bill Home Districts per semester based on annual TEA/ADA formula for your district.
- c. The Home District will be charged for an OoD student's attendance from the date of enrollment to the last day of each semester or until the Home District provides official withdrawal notification to Denton ISD. Billings for students that have withdrawn are prorated based on student's withdrawal date within the semester.

IV. Teacher of Record

- a. The Denton I.S.D. will provide the Home District with report information for "Teacher of Record" per requirements documented in the Student Attendance Accounting Handbook for each OD student enrolled. The Denton I.S.D. shall award credits when the student has complied with the provisions of the Texas Administrative Code and according to local Denton I.S.D. policy for awarding of credits and/or grade level goals.
- b. Denton I.S.D. instructional personal shall hold the appropriate certification or permits as required by the Texas Education Agency. Official copies of certification shall be filed with the Denton I.S.D. and CTE Director. Denton I.S.D. Human Resources shall provide documentation that all district instructional personnel assigned to the CTE Programs have successfully passed background checks and fingerprint checks to be kept on file at human resources. The documentation should include appropriate certifications and "highly qualified" statements.

V. Student Records

- a. Student records, including the enrollment packet completed by the Home District and attendance records and grade records, pertaining to their enrollment in CTE programs shall be maintained by the registrar in accordance with the Denton I.S.D. records retention policy.
- b. To the extent allowed by Federal and State law, including but not limited to the Individuals with Disabilities Education Improvement Act ("IDEA"), the Family Educational Rights and Privacy Act ("FERPA"), and the Health Insurance Portability and Accountability Act ("HIPAA"), the Denton I.S.D. administrators and professional employees shall have access to medical and juvenile information and records to the extent that it applies to the performance of the terms of the Agreement. Each Denton I.S.D. employee involved in this program shall follow all Denton I.S.D. policies and procedures relating to the confidentiality of student information. No student information shall be released to anyone outside of the Denton I.S.D. for any purpose without appropriate legal authorization.
- c. The Denton I.S.D. shall shred all student records, except for grade and attendance records, at the end of each school year.

VI. Students with Disabilities

- a. Students identified by their Home District as being eligible for receiving Special Education services and enrolling in the CTE programs, will be required to have an ARD meeting attended by a member of the staff/Administration.
- b. Upon enrollment, Home District shall provide Denton I.S.D. documentation for all Special Education and 504 students within the first six weeks of school.
- c. Home District will be responsible for any additional costs associated with Denton I.S.D. complying with the requirements of personnel, teacher training, modifications and/or equipment necessary to accommodate students eligible for receiving Special Education services.
- d. Student special education eligibility folders containing documents for audit under Texas Administrative Code shall be maintained by the Home District. On request from Denton I.S.D. the Home District will make such information available for examination by the auditors from the Texas Education Agency and staff or other eligible persons as defined by the Family Education Rights and Privacy Act of 1972 (Buckley Amendment).

VII. Duties of OoD Students

- a. The Denton I.S.D. Student Code of Conduct is available for all students and parents on line at <http://www.dentonisd.org/Domain/5589>, and a printed copy will be provided upon request. Each OoD student is expected to thoroughly review and will be held responsible for knowledge of the Student Code of Conduct.
- b. OoD Students must provide their own transportation to the campus for attendance of their classes.
- c. OoD Students enrolled in Denton I.S.D. CTE program will adhere to the Denton I.S.D. calendar and attendance will be taken pursuant to the Denton I.S.D. calendar.
- d. OoD Students will be required to have a health card on file with Denton ISD.
- e. OoD Students will be held responsible to the same extent as Denton I.S.D. students for all costs associated with the repair or replacement of damaged property resulting from the action of the student. Damage which equals or exceeds fifty dollars (\$50.00) may result in criminal charges against the student, and other disciplinary actions.
- f. OoD Students are expected to meet all application and testing deadlines.
- g. OoD Students that lose credit due to excessive absences must complete the credit recovery process through a campus credit recovery program before the end of April.

VIII. Student Discipline

- a. The Denton I.S.D. policies, guidelines, student handbook and student code of conduct prevail at all times.
- b. Students who are verbally or physically aggressive, who damage property, or who do not come under instructional control may be dismissed from class immediately. The teacher or Administration may initiate the dismissal.
- c. Denton I.S.D. Student Code of Conduct Violations that result in the student being placed in In School Suspension Class (ISSC), Disciplinary Alternative Education Program (ADEP), or Juvenile Justice Alternative Education Program (JJAEP) shall be deemed to be sufficient cause for removal from the CTE programs, with the Home District being responsible for

any further disciplinary actions deemed necessary by the Home District. The date of the student's removal will be considered the date of official withdrawal from the CTE program.

IX. Default and Termination

- a. If either party shall default in the performance of any of the terms or conditions of this Agreement, that party shall have ten (10) days after delivery of written notice of such default within which to cure such default. If the defaulting party fails to cure its default in such period of time, then the non-defaulting party shall have the right without further notice to terminate this Agreement.
- b. This Agreement may be terminated by either party, at its sole decision, with or without cause, and without prejudice to any other remedy to which it may be entitled at law or in equity, by giving written notice no later than April 1 of the prior school year, to the other party of its intention to terminate.

X. Notification

All notices, requests, and other communications under the MOU shall be in writing and mailed to the proper addresses as follows:

DENTON I.S.D.:

Dr. Susannah O'Bara
Superintendent
1307 North Locust Street
Denton, Texas 76201

CTE Department
Geise Support Building
1303 North Elm St
Denton, Texas 76201
Telephone: 940-369-0452

HOME DISTRICT: Lake Dallas Independent School District

XI. Terms of Agreement

- a. This Memorandum Of Understanding will be reviewed annually by the signatory districts. This Memorandum Of Understanding may be revised, modified or amended at any time upon mutual agreement between the Home District and Denton Independent School District.
- b. No revision, modification, or amendment of this Memorandum Of Understanding shall be valid unless in writing and duly executed by the Superintendents of the Denton I.S.D. and Home District.
- c. The failure of the Parties to enforce, or insist upon, compliance with any of the terms or conditions of this Agreement shall not constitute a general waiver or relinquishment of any such terms or conditions, but the same shall be and remain at all times in full force and effect.
- d. Each of the individual affixing their signature below represents to the other party that they are a duly-authorized official of their school district with the power to encumber their district with the obligations set forth herein.

WITNESS our signatures as evidence of our agreement to this Memorandum of Understanding and willingness to abide by its stated obligations.

DENTON INDEPENDENT SCHOOL DISTRICT

Lake Dallas Independent School District

Jamie Wilson, Ed.D., Superintendent

_____, Superintendent
Printed Name

Date: _____

Date: _____

**PARTNERSHIP AGREEMENT BETWEEN
COMMUNITIES IN SCHOOLS OF NORTH TEXAS, Inc.
AND
LAKE DALLAS INDEPENDENT SCHOOL DISTRICT**

This Partnership Agreement, by and between the Lake Dallas Independent School District (hereinafter referred to as LDISD), and Communities In Schools of North Texas, Inc., (hereinafter referred to as CISNT), sets out to establish the relationships and responsibilities of both parties in the implementation of a CISNT school based, school day, case management dropout prevention program on the campuses of:

Lake Dallas Elementary School, Lake Dallas Middle School, Corinth Elementary School, and Shady Shores Elementary School.

Dr. Kristen Brown, Superintendent of LDISD, and Mrs. Tasha Moore, Chief Executive Officer of CISNT, ratify and affirm the provisions, relationships, and responsibilities set out herein by their execution of this Agreement.

WHEREAS it is the intent of all parties hereto to bring CISNT resources onto campus settings to facilitate the academic and personal success of students who may be experiencing the effects of at-risk environments by providing CIS's evidence-based model of Integrated Student Supports and services to those students; and

WHEREAS it is the intent of all parties hereto to maintain a cooperative, interactive and supportive relationship among and between the parties for the benefit of students served;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the receipt and sufficiency of which is hereby acknowledged, the parties to this Service Delivery Agreement agree to the following:

- A. All parties hereto mutually agree as follows:
1. The term of this Service Delivery Agreement shall be from September 1, 2026 through August 31, 2027, and, upon annual evaluation and recommendation by both parties, extended for one additional calendar year beginning the first day of September 2025. Either party, for any reason, may also cancel this Service Delivery Agreement thirty days after written notification is provided to the other party. The decision to continue or terminate this Service Delivery Agreement will be made on or before August 1st, of each year of this contract.

2. CISNT will follow national, State and local CIS policies and ethical standards for service provision under applicable Federal, State, and local laws and will, in cases where written LDISD or campus policies concerning service delivery are more restrictive than CISNT policies, follow the written LDISD or campus policy concerning student service delivery, except as otherwise herein noted or mutually agreed in writing.
 3. CISNT maintains and retains case management files on all assigned LDISD students. These files contain all relevant data requisite to the case and to program criteria. All LDISD policies and procedures addressing student confidentiality will be strictly adhered to by CISNT staff. Case management files and/or information contained within such files will be exchanged among LDISD and CISNT professional staff on an “as needed” basis.
 4. The CISNT management and staff, and the school principals shall proceed in a joint collaboration to ensure the successful operation of the CISNT program. Communication among these entities will be ongoing, including scheduled meetings to address case management and other programmatic issues.
 5. CISNT, in consultation with the principals at each campus site, will develop a Campus Plan for each school year, which will be referenced in the campus improvement plan for respective LDISD campus site. The CISNT Campus Plan will provide all parties with an outline of activities to be undertaken during the upcoming year. LDISD agrees to include CISNT in the campus improvement plan.
- B. CISNT agrees to undertake the following:
1. CISNT will provide staff and resources to each mutually agreed upon school campus site, for the benefit of students. CISNT staff members and any volunteers or part-time staff of CISNT will constitute a multi-disciplinary team in the provision of all CISNT services.
 2. CISNT under its Accreditation Business Standards and this Agreement, will provide to identified students a program of services which includes: a) Mental and Behavioral Health; b) Academic Support; c) Parental and Family Engagement; d) Health and Human Service; e) College and Career Readiness; f) Enrichment; and g) Attendance and Engagement Support. CISNT staff should not be engaged in other duties (administrative, clerical, or otherwise) that would normally be assigned to LDISD employees, without the approval of the CISNT Chief Executive Officer. The minimum annual caseload for each Site Coordinator will be 100 intensively case-managed students. In addition, general services

will be made available to at least 75% of the entire school population.

3. All CISNT Site Coordinators will be hired by CISNT with the approval of the Campus Principal. All CISNT personnel assigned to school campus sites remain employees of CISNT and will receive direct supervision from the CISNT Program Director, who is responsible for their performance and demeanor. However, all CISNT personnel are subject to the rules, regulations, and policies of the school site to which they are assigned. All grievances and disciplinary actions involving CISNT employees will be processed in accordance with policies set forth in the CISNT Board-approved Personnel Policy manual and in compliance with LDISD policies and procedures.
 4. CISNT will provide management, administrative, logistical, and technical support to each Campus as warranted, ensuring the success of service delivery initiatives. The CISNT Site Coordinator, under the direction of the CISNT Program Director, Chief Program Officer, Chief Executive Officer, and the Board of Directors, is responsible for oversight of CISNT Project activities.
 5. CISNT will refer to the school Principal and to appropriate legal authorities, cases presented to its staff which involve the following issues: a) Violation of LDISD's Student Code of Conduct; b) Suicide threats; c) Violent behavior; d) Child abuse; e) Sexual abuse or harassment. CISNT will assist in the resolution of any such case is requested to do so by the Principal. CISNT will immediately notify the appropriate School Counselor of any student in crisis.
 6. CISNT agrees to reserve a position on the CISNT Board of Directors for the Superintendent of LDISD or their designee. This position may be advisory or participatory at the discretion of the Superintendent.
 7. CISNT agrees to indemnify and hold harmless LDISD, its Board of Trustees, and representatives of and from any and all claims, damages, and causes of action of any type whatsoever, including attorneys' fees, arising out of, or in any way connected to this contract. The parties agree that LDISD will be entitled to recover attorneys' fees, pursuant to Local Government Code § 271.159.
- C. LDISD agrees to undertake the following:
1. LDISD will assume primary responsibility for all student cases involving violation of LDISD's Student Code of Conduct, suicide threats, violent behavior, child abuse, and sexual harassment. The CISNT staff will adhere to LDISD's policy in addressing the above cases and will work in tandem with the school staff to address problems of the students.

2. In accordance with established policies of LDISD and the Texas Education Agency, CISNT, serving as an agent of LDISD, will have access to relevant student data, campus-wide, including but not limited to free and reduced lunch lists and TEA at-risk lists, attendance lists, as well as discipline and behavior information, which may impact or demonstrate the effectiveness of CISNT service delivery. Such information is necessary only to determine CIS eligibility and document funding requirements. This information will remain confidential for all purposes.
3. LDISD will inform the CISNT Chief Executive Officer of all policy changes or developments that may affect the provisions of this Agreement and/or the effectiveness of CISNT service delivery.
4. LDISD agrees to provide on each CISNT-served school campus, Site Coordinator office space and access to a phone, to copy and fax machines, sufficient to facilitate the efficient delivery of services to students. In addition, LDISD agrees to pay CISNT \$40,000 for services to be rendered at the following school campuses between September 1, 2026, and August 31, 2027: Corinth Elementary, Lake Dallas Elementary School, Shady Shores Elementary, and Lake Dallas Middle School, for a total payment of \$160,000. LDISD agrees to provide payment to CISNT on or before October 1, 2026.

This Service Delivery Agreement constitutes the full and total understanding and agreement of said parties, and any modifications, amendments, or alterations hereof must be agreed in writing by all parties hereto.

Executed this _____ day of _____, 2026.



Dr. Kristin N. Brown, Superintendent
Lake Dallas Independent School District

Tasha Moore, Chief Executive Officer
Communities In Schools of North Texas

**PARTNERSHIP AGREEMENT BETWEEN
COMMUNITIES IN SCHOOLS OF NORTH TEXAS, Inc.
AND
LAKE DALLAS INDEPENDENT SCHOOL DISTRICT**

This Partnership Agreement, by and between the Lake Dallas Independent School District (hereinafter referred to as LDISD), and Communities In Schools of North Texas, Inc., (hereinafter referred to as CISNT), sets out to establish the relationships and responsibilities of both parties in the implementation of a CISNT school based, school day, case management dropout prevention program on the campus of:

Lake Dallas High School.

Dr. Kristen Brown, Superintendent of LDISD, and Mrs. Tasha Moore, Chief Executive Officer of CISNT, ratify and affirm the provisions, relationships and responsibilities set out herein by their execution of this Agreement.

WHEREAS it is the intent of all parties hereto to bring CISNT resources onto campus settings to facilitate the academic and personal success of students who may be experiencing the effects of at-risk environments by providing CIS's evidence-based model of Integrated Student Supports and services to those students; and

WHEREAS it is the intent of all parties hereto to maintain a cooperative, interactive, and supportive relationship among and between the parties for the benefit of students served;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the receipt and sufficiency of which is hereby acknowledged, the parties to this Service Delivery Agreement agree to the following:

- A. All parties hereto mutually agree as follows:
1. The term of this Service Delivery Agreement shall be from September 1, 2026 through August 31, 2027 and, upon annual evaluation and recommendation by both parties, extended for one additional calendar year beginning the first day of September 2026. Either party, for any reason, may also cancel this Service Delivery Agreement thirty days after written notification is provided to the other party. The decision to continue or terminate this Service Delivery Agreement will be made on or before August 1st, of each year of this contract.

2. CISNT will follow national, State and local CIS policies and ethical standards for service provision under applicable Federal, State, and local laws and will, in cases where written LDISD or campus policies concerning service delivery are more restrictive than CISNT policies, follow the written LDISD or campus policy concerning student service delivery, except as otherwise herein noted or mutually agreed in writing.
 3. CISNT maintains and retains case management files on all assigned LDISD students. These files contain all relevant data requisite to the case and to program criteria. All LDISD policies and procedures addressing student confidentiality will be strictly adhered to by CISNT staff. Case management files and/or information contained within such files will be exchanged among LDISD and CISNT professional staff on an "as needed" basis.
 4. The CISNT management and staff, and the school principals shall proceed in a joint collaboration to ensure the successful operation of the CISNT program. Communication among these entities will be ongoing, including scheduled meetings to address case management and other programmatic issues.
 5. CISNT, in consultation with the principals at each campus site, will develop a Campus Plan for each school year, which will be referenced in the campus improvement plan for respective LDISD campus site. The CISNT Campus Plan will provide all parties with an outline of activities to be undertaken during the upcoming year. LDISD agrees to include CISNT in the campus improvement plan.
- B. CISNT agrees to undertake the following:
1. CISNT will provide staff and resources to each mutually agreed upon school campus site, for the benefit of students. CISNT staff members and any volunteers or part-time staff of CISNT will constitute a multi-disciplinary team in the provision of all CISNT services.
 2. CISNT under its Accreditation Business Standards and this Agreement, will provide to identified students a program of services which includes: a) Mental and Behavioral Health; b) Academic Support; c) Parental and Family Engagement; d) Health and Human Service; e) College and Career Readiness; f) Enrichment; and g) Attendance and Engagement Support. CISNT staff should not be engaged in other duties (administrative, clerical, or otherwise) that would normally be assigned to LDISD employees, without the approval of the CISNT Chief Executive Officer. The minimum caseload for the Site Coordinator will be 80 intensively case-managed students. In addition, general services will be made available to at least 75% of the entire school population.

3. All CISNT Site Coordinators will be hired by CISNT with the approval of the Campus Principal. All CISNT personnel assigned to school campus sites remain employees of CISNT and will receive direct supervision from the CISNT Program Director, who is responsible for their performance and demeanor. However, all CISNT personnel are subject to the rules, regulations, and policies of the school site to which they are assigned. All grievances and disciplinary actions involving CISNT employees will be processed in accordance with policies set forth in the CISNT Board-approved Personnel Policy manual and in compliance with LDISD policies and procedures.
4. CISNT will provide management, administrative, logistical, and technical support to each Campus as warranted, ensuring the success of service delivery initiatives. The CISNT Site Coordinator, under the direction of the CISNT Program Director, Chief Program Officer, Chief Executive Officer, and the Board of Directors, is responsible for oversight of CISNT Project activities.
5. CISNT will refer to the school Principal and to appropriate legal authorities, cases presented to its staff which involve the following issues: a) Violation of LDISD's Student Code of Conduct; b) Suicide threats; c) Violent behavior; d) Child abuse; e) Sexual abuse or harassment. CISNT will assist in the resolution of any such case is requested to do so by the Principal. CISNT will immediately notify the appropriate School Counselor of any student in crisis.
6. CISNT agrees to reserve a position on the CISNT Board of Directors for the Superintendent of LDISD or their designee. This position may be advisory or participatory at the discretion of the Superintendent.
7. CISNT agrees to indemnify and hold harmless LDISD, its Board of Trustees, and representatives of and from any and all claims, damages, and causes of action of any type whatsoever, including attorneys' fees, arising out of, or in any way connected to this contract. The parties agree that LDISD will be entitled to recover attorneys fees, pursuant to Local Government Code § 271.159.

C. LDISD agrees to undertake the following:

1. LDISD will assume primary responsibility for all student cases involving violation of LDISD's Student Code of Conduct, suicide threats, violent behavior, child abuse, and sexual harassment. The CISNT staff will adhere to LDISD's policy in addressing the above cases and will work in tandem with the school staff to address problems of the students.

2. In accordance with established policies of LDISD and the Texas Education Agency, CISNT, serving as an agent of LDISD, will have access to relevant student data, campus-wide, including but not limited to free and reduced lunch lists and TEA at-risk lists, attendance lists, as well as discipline and behavior information, which may impact or demonstrate the effectiveness of CISNT service delivery. Such information is necessary only to determine CIS eligibility and document funding requirements. This information will remain confidential for all purposes.
3. LDISD will inform the CISNT Chief Executive Officer of all policy changes or developments that may affect the provisions of this Agreement and/or the effectiveness of CISNT service delivery.
4. LDISD agrees to provide on each CISNT-served school campus, Site Coordinator office space and access to a phone, to copy and fax machines, sufficient to facilitate the efficient delivery of services to students. In addition, LDISD agrees to pay CISNT \$40,000 for services to be rendered at Lake Dallas High School between September 1, 2026 and August 31, 2027. LDISD agrees to provide payment to CISNT on or before October 1, 2026.

This Service Delivery Agreement constitutes the full and total understanding and agreement of said parties, and any modifications, amendments, or alterations hereof must be agreed in writing by all parties hereto.

Executed this _____ day of _____, 2026.



Dr. Kristin N. Brown, Superintendent
Lake Dallas Independent School District

Tasha Moore, Chief Executive Officer
Communities In Schools of North Texas

STATE OF TEXAS §
 §
COUNTY OF DENTON §

**INTERLOCAL COOPERATION AGREEMENT FOR
SHARED GOVERNANCE COMMUNICATIONS & DISPATCH SERVICES SYSTEM**

This Interlocal Cooperation Agreement for Shared Governance Communications and Dispatch Services System, hereinafter referred to as "Agreement", is made by and between Denton County, a political subdivision of the State of Texas, hereinafter referred to as the "County", and

Name of Agency: Lake Dallas ISD Police Department
--

hereinafter referred to as "Agency".

WHEREAS, the County is a duly organized political subdivision of the State of Texas engaged in the administration of county government and related services for the benefit of the citizens of Denton County, Texas; and

WHEREAS, the Agency is duly organized and operating under the laws of the State of Texas engaged in the provision of municipal government and/or related services for the benefit of the citizens of Agency; and

WHEREAS, parties agree that the utilization of combined communications and dispatch services system will be in the best interests of both the County and the Agency,

WHEREAS, the County and the Agency mutually desire to be subject to the provisions of the Interlocal Cooperation Act of the V.T.C.A. Government Code, Chapter 791; and

NOW THEREFORE, the County and the Agency, for the mutual consideration hereinafter stated, agree and understand as follows:

1. **PURPOSE.** The Denton County Sheriff ("Sheriff") has the facilities to provide emergency telecommunications and dispatch services throughout Denton County. The Agency wishes to utilize the Sheriff's available telecommunications and dispatch services ("Services") during the term of this agreement.

2. **ADVISORY BOARD.** The Denton County Sheriff's Office will establish an Advisory Board for the Shared Governance Communication and Dispatch System "Advisory Board". The membership of the board shall be the Chief of each Agency, or designee. The Advisory Board may advise and make recommendations to the Sheriff and the Sheriff's Office on matters relating to the Communications Center, as well as the recommendations for the Annual Agency Workload and Cost Statistics, within the limitations set forth in paragraph 6.1, herein.

3. **TERM OF AGREEMENT.** The initial term of this Agreement shall be for a period beginning **October 1, 2026**, and ending on **September 30, 2027**. The Agreement term is subject to the Agency receiving approval from TCOLE and a valid TCOLE number.

4. **TERMINATION OF AGREEMENT.** Either party may terminate this agreement, with

or without cause, after providing ninety (90) days written notice to the other party. 5.

ANNUAL SERVICE FEE. Each Agency shall pay to the County a fee for services based on the workload generated by the Agency.

- 5.1. Agency shall pay to County the Total Amount on *Exhibit "A"*.
- 5.2. The Agency shall complete *Exhibit "A"*, Agency Payment Worksheet, to identify the payment terms preferred by Agency. Agency is responsible for sending payments to County
- 5.3. The fee for service will be based on the pro rata share of the workload generated by the Agency.
- 5.4. County agrees to provide Agency a proposed service fees for the next budget/fiscal year as agreed by the parties.
- 5.5. If this Agreement is terminated prior to the expiration of the term of the Agreement, payment shall be pro-rated by written agreement between the parties.
- 5.6. Dispatch costs for the upcoming fiscal year are calculated utilizing 50% of the approved Communications Budget for the current fiscal year and agency workload statistics from the previous fiscal year.

Agency workload percentages are calculated by:

- 5.6.1. Determining the agency's percentage of total Calls For Service (CFS)
- 5.6.2. Determining the agency's percentage of total Officer Initiated Activity (OIA)
- 5.6.3. Averaging the values from # 5.6.1 & # 5.6.2
- 5.6.4. Determining the percentage of OIA that is Mobile Data Computer (MDC) activity
- 5.6.5. Determining agency OIA that is not MDC Activity
- 5.6.6. Determining adjusted percentage of OIA that is MDC activity by dividing value of # 5.6.5 by total OIA
- 5.6.7. Determining agency CFS that are public requests by subtracting agency assists or mutual aid calls from the agency's CFS
- 5.6.8. Determining adjusted percentage of total CFS that are public requests by dividing value of # 5.6.7 by total CFS
- 5.6.9. Determining agency workload percentage by calculating average of # 5.6.6 and # 5.6.8
- 5.6.10. Determining agency final cost by workload by multiplying value of # 5.6.9 against 50% of the approved Communications budget

6. **COUNTY SERVICES AND RESPONSIBILITIES.** The County agrees to provide the following services and responsibilities:

6.1 The Sheriff shall have the sole discretion as to the method of providing the Services including, but not limited to the order of response to calls, and shall be the sole judge as to the most expeditious and effective manner of handling and responding to calls for service or the rendering thereof. The Sheriff shall have the sole discretion as to the method and final decision regarding the annual workload and cost statistics. The Sheriff will devote sufficient time to insure the performance of all duties and obligations set forth herein.

6.2 County shall furnish full-time communications services including a twenty-four (24) hours a day, seven (7) days a week public safety answering point, radio services, dispatching services,

or law enforcement transmission originating from AGENCY requesting law enforcement and fire protection services and access to local, regional, state, and national data bases and telecommunications systems.

- 6.3 The services provided by County include the following:
 - 6.3.1 twenty-four (24) hours a day, seven (7) days a week public safety answering point;
 - 6.3.2 receiving emergency and routine calls for law enforcement, fire, and medical services;
 - 6.3.3 directing a response to said calls by dispatching the appropriate law enforcement, fire, and medical services;
 - 6.3.4 providing on-going communication support to the emergency personnel in the field; and
 - 6.3.5 updating, maintaining, and managing the County owned radio communications system, computer systems, support files, and resource materials necessary to accomplish the above.

6.4 County may add new Agencies not currently served by Denton County at the discretion of Denton County and the Denton County Sheriff's Office.

7. **AGENCY RESPONSIBILITIES.** The Agency agrees to the following responsibilities:

- 7.1 Providing accurate current GIS data of the corporate limits and extraterritorial jurisdiction of the Agency.
- 7.2 Furnish County with a current list of all Officers and Reserves authorized by Agency to use the communications system.
- 7.3 Agency is responsible for the costs and upgrades associated with maintaining Agency's communication equipment.
- 7.4 Agency agrees to abide by all laws of the United States and the State of Texas and all present or hereafter approved rules, policies and procedures of TLETS, NLETS, TCIC, NCIC and any other system now or in the future associated with TLETS concerning the collection, storage, processing, retrieval, dissemination and exchange of information for criminal justice purposes
- 7.5 Adherence to all Sheriff's Office communications rules and regulations.
- 7.6 Agency agrees to provide all necessary and required TLETS paperwork. See ***Exhibit "B"***.
- 7.7 Appoint representative and agree to participate in the Advisory Board.
- 7.8 Agency is responsible for sending payments to County as more fully described in ***Exhibit "A"*** to this Agreement.

8. **AGREEMENT.** The parties acknowledge they have read and understand and intend to be bound by the terms and conditions of this Agreement. This Agreement contains the entire understanding between the parties concerning the subject matter hereof. No prior understandings, whether verbal or written, between the parties or their agents are enforceable unless included in writing in this agreement. This Agreement may be amended only by written instrument signed by both parties.

9. **AGREEMENT LIASONS.** Each party to this agreement shall designate a Liaison to insure the performance of all duties and obligations of the parties. The Liaison for each party shall devote sufficient time and attention to the execution of said duties on behalf of the Party to ensure full compliance with the terms and conditions of this Agreement.

10. **ASSIGNMENT.** Neither party shall assign, transfer, or sub-contract any of its rights, burdens, duties, or obligations under this Agreement without the prior written permission of the other party to this Agreement.

11. **AGENCY LIABILITY.** The Agency understands and agrees that the Agency, its employees, servants, agents, and representatives shall at no time represent themselves to be employees, servants, agents, and/or representatives of the County. The Agency shall not be required to indemnify nor defend County for any liability arising out of the wrongful acts of employees or agents of County to the extent allowed by Texas law.

12. **COUNTY LIABILITY.** The County understands and agrees that the County, its employees, servants, agents, and representatives shall at no time represent themselves to be employees, servants, agents, and/or representatives of the Agency. The County shall not be required to indemnify nor defend Agency for any liability arising out of the wrongful acts of employees or agents of Agency to the extent allowed by Texas law.

13. **DISPUTES/RECOURSE.** County and Agency agree that any disputes or disagreements that may arise which are not resolved at the staff level by the parties should be referred to the Appointed Liaisons for each entity. Any further disputes arising from the failure of either Agency or County to perform and/or agree on proportionate reduction in fees shall be submitted to mediation, with the parties splitting the mediation fees equally. It is further agreed and understood that the scope of matters to be submitted to dispute mediation as referenced above is limited to disputes concerning sufficiency of performance and duty to pay or entitlement, if any, to any reduced fee or compensation. Any other disputes or conflicts involving damages or claimed remedies outside the scope of sufficiency of performance and compensation adjustment shall be referred to a court of competent jurisdiction in Denton County, Texas.

14. **EXHIBITS.** Attached hereto, and referred to elsewhere in this Agreement are the following Exhibits, which are hereby incorporated by reference.

Exhibit A	Agency Payment Worksheet
Exhibit B	TEXAS LAW ENFORCEMENT TELECOMMUNICATION SYSTEM (TLETS) NON - TWENTY-FOUR HOUR TERMINAL AGENCY AGREEMENT

15. **MULTIPLE ORIGINALS.** It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

16. NOTICES. All notices, demands or other writings may be delivered by either party by U.S. First Class Mail or by other reliable courier to the parties at the following addresses:

County:	1	Denton County Judge Denton County Commissioners Court 1 Courthouse Drive, Ste 3100 Denton, Texas 76208
	2	Denton County Sheriff Denton County Sheriff's Office 127 N. Woodrow Lane Denton, Texas 76205
	3	Assistant District Attorney Counsel to the Sheriff 127 N. Woodrow Lane Denton, Texas 76205

Name of Agency:	Lake Dallas ISD Police Department
Contact Person	Chadd Springer, Chief of Police
Address	104 Swisher Road
City, State, Zip	Lake Dallas, TX 75065
Telephone	940-497-4039
Email:	cspringer@ldisd.net

17. SEVERABILITY. The validity of this Agreement and/or any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas. Further, this Agreement shall be performed and all compensation payable in Denton County, Texas. In the event that any portion of this Agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

18. THIRD PARTY. This Agreement is made for the express purpose of providing communications and dispatch services, which both parties recognize to be a governmental function. Except as provided in this Agreement, neither party assumes any liability beyond that provided by law. This Agreement is not intended to create any liability for the benefit of third parties.

19. VENUE. This agreement will be governed and construed according to the laws of the State of Texas. This agreement shall be performed in Denton County, Texas.

20. WAIVER. The failure of County or Agency to insist upon the performance of any term or provision of this Agreement or to exercise or enforce any right herein conferred, or the waiver of a breach of any provision of this Agreement by either party, shall not be construed as a waiver or relinquishment to any extent of either party's right to assert or rely upon any such term or right, or future breach of such provision, on any future occasion.

21. AUTHORIZED OFFICIALS. Each party has the full power and authority to enter into and perform this Agreement. The persons executing this Agreement represent they have been properly authorized to sign on behalf of their governmental entity.

22. CURRENT FUNDS. All payments made by Agency to County pursuant to this Agreement shall be from current revenues available to Agency.

23. DISPATCH & COMMUNICATION RECORDS. The parties acknowledge that the Denton County Sheriff's Office may release dispatch and communication records of Agency pursuant to the Texas Public Information Act until such a time that the parties agree to transfer such responsibility to Agency.

DENTON COUNTY, TEXAS

AGENCY

Andy Eads, County Judge
Denton County Commissioners Court
1 Courthouse Drive, Ste 3100
Denton, Texas 76208
(940)349-2820

Kristen Brown, Superintendent
Lake Dallas Independent School District
104 Swisher Road
Lake Dallas, TX 75065
(940)497-8401

EXECUTED duplicate originals on this

EXECUTED duplicate originals on this

Date: _____

Date: _____

Approved as to content:

Approved as to content:

Denton County Sheriff's Office

Chadd Springer, Chief of Police

Approved as to form:

Approved as to form:

Assistant District Attorney
Counsel to the Sheriff

Attorney for Agency

Exhibit A

2026-27 Budget Year
Denton County Sheriff's Office
911 Dispatch Agreement
Agency Payment Worksheet / Invoice

Agency: Lake Dallas ISD Police Department
Payment Contact Person(s): Chadd Springer and/or Heather Vonnahme
Phone Number: 940-497-4039
Email: cspringer@ldisd.net
hvonnahmn@ldisd.net
Address: 104 Swisher Road
City, State, Zip: Lake Dallas, TX 75065

AGENCY TOTAL AMOUNT DUE	\$0.00 PD
	\$0.00

Agency should include a copy of this invoice with payment

Makes checks payable to: Denton County

Send payments to: 1 Courthouse Drive Suite 1400
Denton, TX 76208

For questions regarding payment: (940) 349-3150
treasurer@dentoncounty.gov

Payment Plan Options	One Annual Payment (100%)	<input type="checkbox"/>
	Two Payments (50%)	<input type="checkbox"/>
	Four Payments (25%)	<input type="checkbox"/>
	Tweleve Monthly Payments	<input type="checkbox"/>

Agency MUST select one payment option

Exhibit B

TEXAS LAW ENFORCEMENT TELECOMMUNICATION SYSTEM (TLETS)
NON-TWENTY-FOUR HOUR TERMINAL AGENCY AGREEMENT 2026-2027

Twenty-Four Hour Terminal Agency	DENTON COUNTY SHERIFF'S OFFICE
Non-Twenty-Four-Hour Terminal Agency	Lake Dallas ISD Police Department

This document constitutes an agreement between the following parties:

The Twenty-Four-Hour Terminal Agency agrees to make entries into the Texas Crime Information Center (TCIC) and the National Crime Information Center (NCIC) computers for the Non-Twenty-Four-Hour Terminal Agency.

All records must be entered with the Twenty-Four-Hour Agency's ORI, and all case reports and original warrants must be held at the Twenty-Four-Hour Agency for hit confirmation purposes.

The Non-Twenty-Four-Hour Agency agrees to abide by all laws of the United States and the State of Texas and all present or hereafter approved rules, policies and procedures of TLETS, NLETS, TCIC, NCIC and any other system now or in the future associated with TLETS concerning the collection, storage, processing, retrieval, dissemination and exchange of information for criminal justice purposes.

The Twenty-Four-Hour Agency reserves the right to suspend service to the Non-Twenty-Four-Hour Agency, which may include cancelling records entered for the Non-Twenty-Four-Hour Agency when applicable policies are violated. The Twenty-Four-Hour Agency may reinstate service following such instances upon receipt of satisfactory assurance that such violations have been corrected.

In order to comply with NCIC policies established by the NCIC Advisory Policy Board, the Non Twenty-Four-Hour Agency agrees to maintain accurate records of all TCIC/NCIC entries made through the Twenty-Four-Hour Agency and to immediately notify the Twenty-Four-Hour Agency of any changes in the status of those reports to include the need for cancellation, addition, deletion or modification of information. The Twenty-Four-Hour Agency agrees to enter, update and remove all records for the Non-Twenty-Four-Hour Agency on a timely basis, as defined by NCIC.

In order to comply with NCIC Validation requirements, the Non-Twenty-Four-Hour Agency agrees to perform all validation procedures as required by NCIC on all records entered through the Twenty-Four-Hour Agency.

Either the Twenty-Four-Hour Agency or the Non-Twenty-Four-Hour Agency may, upon thirty days' written notice, discontinue this agreement.

To the extent allowed by the laws of the State of Texas, the Non-Twenty-Four-Hour Agency agrees to indemnify and save harmless the Twenty-Four-Hour Agency as well as the DPS, its Director and employees from and against all claims, demands, actions and suits, including but not limited to any liability for damages by reason of or arising out of any false arrests or imprisonment or any cause of the Non-Twenty-Four Hour Agency or its employees in the exercise of the enjoyment of this Agreement.

In witness whereof, the parties hereto caused this agreement to be executed by the proper officers and officials.

DENTON COUNTY SHERIFF'S OFFICE

AGENCY

Signature: _____

Signature: _____

By: Tracy Murphree

By: Chadd Springer

Title: Denton County Sheriff

Title: Chief of Police

Date: _____

Date: _____

INTER-LOCAL COOPERATION AGREEMENT BETWEEN DENTON COUNTY AND THE LAKE DALLAS INDEPENDENT SCHOOL DISTRICT POLICE DEPARTMENT FOR THE USE OF THE DENTON COUNTY RADIO COMMUNICATIONS SYSTEM

This Inter-Local Agreement (“Agreement”) is entered into by and between the County of Denton, Texas (“the County”) and the Lake Dallas Independent School District Police Department, Texas, both entities being located in Denton County, Texas (collectively, the “Parties” or separately as a “Party”). The Parties execute this agreement as hereinafter provided, pursuant to the Texas Governmental Code, Chapter 791, known as the Inter-Local Cooperation Act:

WHEREAS, Denton County is a political subdivision within the State of Texas, each of which engages in the provision of governmental services for the benefit of its citizens; and

WHEREAS, the Agency is duly organized and operating under the laws of the State of Texas engaged in the provision of municipal government and/or related services for the benefit of the citizens of Agency; and

WHEREAS, the Inter-Local Cooperation Act, Texas Government Code, Chapter 791, as amended “the Act” provides authority for local governments of the State of Texas to enter into Inter-local agreements with each other for the purpose of performing governmental functions and services as set forth in the Act; and

WHEREAS, the County owns, operates, and maintains the radio-communications system, exclusive of the radios owned individually by each User Agency (“System”) for the purpose of providing radio communications in support of its governmental operations; and

WHEREAS, Lake Dallas ISD PD wishes to use certain portions of the System for its governmental operations; and

WHEREAS, the use of the System in the provision of governmental services benefits the public health and welfare, promotes efficiency and effectiveness of local governments, and is of mutual concern to the contracting Parties; and

WHEREAS, Lake Dallas ISD PD and the County have current funds available to satisfy any fees and costs required pursuant to this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreement herein contained, the sufficiency of which are hereby acknowledged, and upon and subject to the terms and conditions hereinafter set forth, the Parties agree as follows:

I.

DEFINITIONS

“*Assignee*” means the Agency employee assigned to a specific Subscriber Unit.

“*Communications System*” or “*System*” means a wide area, multi-agency digital trunked radio system compliant with P-25 interoperability standards to be used jointly by the City of Lewisville, the City of Denton, Denton County, and other Infrastructure Members, if any, primarily for providing public safety dispatch and communications for fire, emergency medical and police services and such other governmental services as may be agreed from time to time by the Parties.

“*Coordinating Committee*” means the committee that is responsible for making recommendations to the Infrastructure Management Committee on the administration and operation of the Communications System.

“*Infrastructure Management Committee*” means the committee that is responsible for the administration and operation of the Communications System.

“*Subscriber Units*” means mobile radios, portable radios or any similar devices used for communicating over the Communications System.

“*Talk Group*” means a specific group of Subscriber Units allowed to communicate privately within that group over shared infrastructure resources.

“*Technical Committee*” means the committee that advises the Coordinating Committee on technical issues related to the operation of the Communications System.

“*User*” means any entity with which the City of Denton, the City of Lewisville, Denton County, or other Infrastructure Member has entered into a contractual agreement for the provision of radio communication services through the Consolidated Communications System.

II.

TERM

2.1 This Agreement is for a period of a one (1) year term, beginning on the 1st day of October, 2026, and ending on the 30th day of September, 2027. unless terminated earlier pursuant to Section 7.1.

2.2 It is the intention of the Parties for this to be a long term enterprise which will be renewed with a new ILA each year subject to approval by each Party’s governing body.

III.

OBLIGATIONS OF LAKE DALLAS INDEPENDENT SCHOOL DISTRICT

3.1 Lake Dallas ISD PD shall use the System in accordance with this Agreement to provide integration of communications by Lake Dallas ISD PD between its Users on the System for governmental operations.

3.2 When using the System, Lake Dallas ISD PD shall abide by all applicable Federal and State laws and regulations, including any regulations of the Denton County Radio System. When Lake Dallas ISD PD uses the System for interoperability with Talk Groups (hereinafter defined) other than those provided by this Agreement, Lake Dallas ISD PD will also abide by the User rules of those Talk Groups.

3.3 Lake Dallas ISD PD must provide a written request to the Denton County Radio System Manager (“System Manager”) or his designee, to activate radios (“Subscriber Units”) on the System. Such request must include the model and serial number of the Subscriber Unit, the name of the Assignee, and identifying Talk Groups required in the Subscriber Unit.

3.4 Lake Dallas ISD PD is responsible for furnishing its own Subscriber Units, which must be compatible with the APCO P-25 Phase 2 TDMA Digital System, and for maintenance of the Subscriber Units. Lake Dallas ISD PD is responsible for all programming of Agency-owned Subscriber Units.

3.5 Lake Dallas ISD PD shall be solely responsible for obtaining a technical services support contract and a maintenance contract for all Agency-owned dispatch infrastructure equipment, either from the manufacturer of the equipment or from a manufacturer-authorized service provider. The County shall not be responsible for maintenance of any Agency-owned equipment.

3.6 Depending on the equipment that will be purchased and installed by Lake Dallas ISD PD, the Agency shall be solely responsible for entering into such Software Update Agreements and/or Software Maintenance Agreements from the manufacturer as necessary to ensure that the equipment owned by the Agency will be maintained and upgraded to meet the requirements of the System when the County performs System upgrades.

3.7 Lake Dallas ISD PD shall be solely responsible for having periodic maintenance (PM) performed on its Subscriber Units at least every two years which shall include tuning and alignment of the Subscriber Units and updating the Subscriber Units with the latest firmware available.

3.8 The County shall not be liable to the Agency for the lack of interoperability between the Subscriber Units and the System if the Agency fails to perform the required PM and/or obtain the software and/or firmware upgrades recommended by the County and/or the manufacturer of the Subscriber Units necessary to communicate through the System as set forth in Sections 3.5, 3.6, and 3.7 above.

IV.

OBLIGATIONS OF THE COUNTY

4.1 The County will allow Lake Dallas ISD PD to use County provided Talk Groups, which are a primary level of communication for Users on the System (“Talk Group”), comparable to a channel on a conventional radio system, for the exclusive use of Lake Dallas ISD PD. Talk Groups will be established for the Agency by the County.

4.2 The System Manager will not activate radios on the Lake Dallas ISD PD Talk Groups nor make changes to the Lake Dallas ISD PD radios without first receiving authorization from the designated representative of the Agency, unless, in the opinion of the County, such action is necessary to eliminate harmful interference.

4.3 The County is solely responsible for:

- (1) Coordinating Talk Groups among System Users;
- (2) Grouping of Talk Groups to allow transmitting and receiving on all associated Talk Groups as required by the Agency; and
- (3) The operation, maintenance, and control of the System

V.

FEES

5.1 The fees payable for the term of this Agreement are set out in **Exhibit A** which is attached and incorporated for all purposes.

5.2 The County may increase the fees each October 1st, the beginning of each County fiscal year, by an amount not to exceed five percent (5%) of the previous year’s fees. The County will provide ninety (90) days’ notice to Lake Dallas ISD PD before increasing the fees.

5.3 Based on the fees described above, the County will calculate the annual fee due based upon the total number of Subscriber Units and submit an invoice to the Agency on or before October 1st of each year. This amount is subject to change when the Agency adds or deletes the number of Subscriber Units in service. The Agency must notify the System Manager in writing of any addition or deletion of Subscriber Units.

5.4 Fees for Additions - The amount owed for annual fees for additions of Subscriber Units will be prorated for the year added, invoiced immediately, and amounts will be due within thirty (30) days of receipt of the invoice for the addition(s).

5.5 Deletions - No refunds for deletions will be made for the Agencies deletion of Subscriber Units during the period of the Agreement. The fees for the upcoming fiscal year will be calculated based on the number of Subscriber Units in service on the radio system as of May 1st of the current contract year.

5.6 In the event a new Inter-Local Agreement is not executed prior to the expiration of this Agreement, and the Sheriff's Office continues to provide access to the Radio Communications System, the Agency shall reimburse and compensate the County for access to the Denton County Radio Communications System at the rate set by the Denton County Sheriff and approved by the Denton County Commissioners Court for the next fiscal year.

VI.

PAYMENT DUE

6.1 The Agency agrees to pay the County the annual fees specified under Article V within thirty (30) days of the receipt of the invoice. Should the Agency add Subscriber Units or Talk Groups to the Service within a Term, the Agency agrees to pay the additional fee(s) due within thirty (30) days of invoice. All payments for expenses incurred as a result of the performance of the Agreement shall be made only from current revenues legally available to each respective Party.

VII.

TERMINATION

7.1 Either Party may terminate this Agreement at any time by giving ninety (90) days advance written notice. The Agency shall pay for all fees incurred through the effective date of termination. If the County permanently discontinues the operation of its System, this Agreement shall terminate on the date of discontinuance without further notice, and the County will reimburse the Agency the pro-rated amount of the fees previously paid by the Agency for the use of the System for the then current fiscal year.

VIII.

RELEASE AND HOLD HARMLESS

TO THE EXTENT PERMITTED BY LAW, EACH PARTY AGREES TO WAIVE ALL CLAIMS AGAINST, TO RELEASE, AND TO HOLD HARMLESS THE OTHER PARTY AND ITS RESPECTIVE OFFICIALS, OFFICERS, AGENTS, EMPLOYEES, IN BOTH THEIR PUBLIC AND PRIVATE CAPACITIES, FROM ANY AND ALL

LIABILITY, CLAIMS, SUITS, DEMANDS, LOSSES, DAMAGES, ATTORNEYS, FEES, INCLUDING ALL EXPENSES OF LITIGATION OR SETTLEMENT, OR CAUSES OF ACTION WHICH MAY ARISE BY REASON OR INJURY TO OR DEATH OF ANY PERSON OR FOR LOSS OF, DAMAGE TO, OR LOSS OF USE OF ANY PROPERTY ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT. IN THE EVENT THAT A CLAIM IS FILED, EACH PARTY SHALL BE RESPONSIBLE FOR ITS PROPORTIONATE SHARE OF LIABILITY.

IX.

IMMUNITY

In the execution of this Agreement, neither of the Parties waives, nor shall be deemed hereby to have waived any immunity or any legal or equitable defense otherwise available against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement does not create any rights in parties who are not signatories to this Agreement.

X.

ASSIGNMENT

The Agency agrees to retain control and to give full attention to the fulfillment of this Agreement. The Agency cannot assign or sublet this Agreement without the prior written consent of the County. Further, the Agency cannot sublet any part or feature of the work to anyone objectionable to Denton County. The Lake Dallas ISD PD also agrees that the subletting of any portion or feature of the work, or materials required in the performance of this Agreement, does not relieve the Agency from its full obligations to the County as provided by this Agreement.

XI.

ENTIRE AGREEMENT

This Agreement represents the entire and integrated agreement between Denton County and Lake Dallas ISD PD and supersedes all prior negotiations, representations and/or agreements, either written or oral, between Denton County and Lake Dallas ISD PD. This Agreement may be amended only by written instrument signed by Denton County and Lake Dallas ISD PD.

XII.

NOTICES

Unless notified otherwise in writing, all notices are required to be given to either Party in writing and delivered in person or sent via certified mail to the other Party at the following respective addresses:

County:	1	Denton County Judge Denton County Commissioners Court 1 Courthouse Drive, Ste 3100 Denton, Texas 76201
	2	Denton County Sheriff Denton County Sheriff's Office 127 N. Woodrow Lane Denton, Texas 76205
	3	Assistant District Attorney Counsel to the Sheriff 127 N. Woodrow Lane Denton, Texas 76205

Name of Agency:	Lake Dallas ISD Police Department
Contact Person	Chadd Springer, Chief of Police
Address	14 Swisher Road
City, State, Zip	Lake Dallas, TX 75065
Telephone	940-497-4039
Email	cspringer@ldisd.net

XIII.

AUTHORITY TO SIGN

The undersigned officers and/or agents of the Parties hereto are the properly authorized officials or representatives and have the necessary authority to execute this Agreement on behalf of the Parties.

XIV.

SEVERABILITY

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be contrary to the law or contrary to any rule or regulation having the force and effect of the law, such decisions shall not affect the remaining portions of the Agreement. However, upon the occurrence of such event, either Party may terminate this Agreement by giving the other Party thirty (30) days written notice.

XV.

VENUE

This Agreement and any of its terms or provisions, as well as the rights and duties of the Parties hereto, shall be governed by the laws of the State of Texas. The Parties agree that this Agreement shall be enforceable in Denton County, Texas, and if legal and necessary, exclusive venue shall lie in Denton County, Texas.

XVI.

INTERPRETATION OF AGREEMENT

Although this Agreement is drafted by the County, this is a negotiated document. Should any part of this Agreement be in dispute, the Parties agree that the Agreement shall not be construed more favorably for either Party.

XVII.

REMEDIES

No right or remedy granted herein or reserved to the Parties is exclusive of any right or remedy granted by law or equity; but each shall be cumulative of every right or remedy given hereunder. No covenant or condition of this Agreement may be waived without the express written consent of the Parties. It is further agreed that one (1) or more instances of forbearance by either Party in the exercise of its respective rights under this Agreement shall in no way constitute a waiver thereof.

XVIII.

SUCCESSORS AND ASSIGNS

The Parties each bind themselves, their respective successors, executors, administrators, and assigns to the other Party to this contract. Neither Party will assign, sublet, subcontract or transfer any interest in this Agreement without the prior written consent of the other Party. No assignment, delegation of duties or subcontract under this Agreement will be effective without the written consent of all Parties.

EXECUTED duplicate originals on the dates indicated below:

SIGNED AND AGREED BY THE LAKE DALLAS INDEPENDENT SCHOOL DISTRICT, TEXAS:

BY:

_____ Date: _____

Kristen Brown, Superintendent
Lake Dallas Independent School District
104 Swisher Road
Lake Dallas, TX 75065
940-497-8401

Approved as to content:

Chadd Springer, Chief of Police

Approved as to form:

Attorney for Agency

APPROVED BY THE DENTON COUNTY COMMISSIONERS COURT OF DENTON COUNTY, TEXAS:

BY:

_____ Date: _____
Andy Eads, County Judge
Denton County Commissioners Court
1 Courthouse Drive, Ste 3100
Denton, Texas 76201
(940)349-2820

Approved as to content:

Denton County Sheriff's Office

Approved as to form:

Assistant District Attorney
Counsel to the Sheriff

Exhibit A

Denton County Sheriff's Office Consolidated Radio Communications System Agreement FY26-27 Agency Payment Invoice

Agency: Lake Dallas ISD Police Department
Payment Contact Person(s): Chief Chadd Springer and/or Heather Vonnahme
Phone Number: 940-479-4039
Email(s): cspringer@ldisd.net
hvonnahmn@ldisd.net
Address: 104 Swisher Road
City, State, Zip: Lake Dallas, TX 75065

AGENCY SHOULD INCLUDE A COPY OF THIS INVOICE WITH PAYMENT REMITTED

Make checks payable to:	Denton County
Mail Payments to:	1 Courthouse Drive Suite 1400 Denton, TX 76208
PLEASE NOTE THE ADDRESS CHANGE FROM PREVIOUS INVOICES	
For questions regarding payment:	(940) 349-3150 treasurer@dentoncounty.gov

<u>Tier 1</u>			
Radio User <i>ONLY</i> - \$5 each per month			

Department / Radio Number / Cost			
Police	13	\$	-
Total Amt Per Year =			\$0.00

<u>Tier 3</u>			
Includes Tier 1 User + add on of Subscriber Services (program once per year and PM radios every two years) - \$7 each per month			

Department / Radio Number / Cost			
Police	13	\$	-
Total Amt Per Year =			\$0.00

Please make your tier selection and sign/date below.

Circle One: **Tier 1 / Tier 3**

Signature of Agency Representative

Title

Date

Miscellaneous Fees

Item	Student Fee
Parking	No Fee Required
Seat Time	No Fee Required
Summer School	\$100 flat fee, no matter how many courses taken
College Entrance Exams	At cost for each individual exam
Clubs/Organizations	Aligned to state/national organizations and approved by the campus principal
Optional Items	Yearbooks, class rings, graduation announcements, etc.

Extracurricular Fees

Sport	Membership Fee
Band	\$410 for returning members, \$500 for new members
Cheer	\$1400 for returning members, \$1700 for new members
Highsteppers	\$300 for returning members, \$1020 for new members
Football, Volleyball, Baseball, Softball, Girls and Boys Soccer, Girls and Boys Basketball	\$50 fee for each student per sport (\$100 maximum per student) plus personal items
All other sports	No Fee May require personal items

*Coaches, Directors and Sponsors may require the purchase of specialized personal items. (i.e. shirts, hats, water jugs, etc.)

Device Repair/Replacement Fees

Accidental damage from handling resulting from an unexpected and unintentional external event (such as, drops and damage caused by liquid contact)	First Occurrence	No Fee
Accidental damage from handling resulting from an unexpected and unintentional external event (such as, drops and damage caused by liquid contact)	Second Occurrence	No Fee
Accidental damage from handling resulting from an unexpected and unintentional external event (such as, drops and damage caused by liquid contact)	Third or more Occurrences	Full cost to repair/replace the device
Intentional damage from a direct action from the student resulting damage.	First Occurrence	50% of the cost to repair/replace the device
Intentional damage from a direct action from the student resulting damage.	Second or more Occurrences	Full cost to repair/replace the device

High School Facilities

Location	Rental Fee Per Hour
Main Competitive Gym	\$150
Old Main Gym	\$125
Auxiliary Gym (Echo Gym)	\$100
Baseball Field	\$150
Softball Field	\$150
Tennis Courts	\$30
Football Stadium & Track	\$300
Indoor Facility	\$400
Soccer Field Next to Indoor Facility	\$100
Auditorium	\$300
Cafeteria	\$100

Middle School & Elementary Facilities

Location	Rental Fee Per Hour
Main Gym	\$125
Auxiliary Gym	\$100
Cafeteria	\$100
MS Track and Field	\$100

Lake Dallas Event Center

Location	Rental Fee Per Hour
Main Area	\$100

2026-2027 MEAL PRICES				
Meal Type	Breakfast	Reduced Breakfast	Lunch	Reduced Lunch
Elementary Meals	\$0.00	\$0.00	\$0.00	\$0.00
Secondary Meals	\$2.00	\$0.00	\$3.40	\$0.00
Adult/Visitor Meals	\$3.40	NA	\$5.15	NA

Lake Dallas ISD Board Operating Procedures

Adopted xxxxxx xxx, 2026

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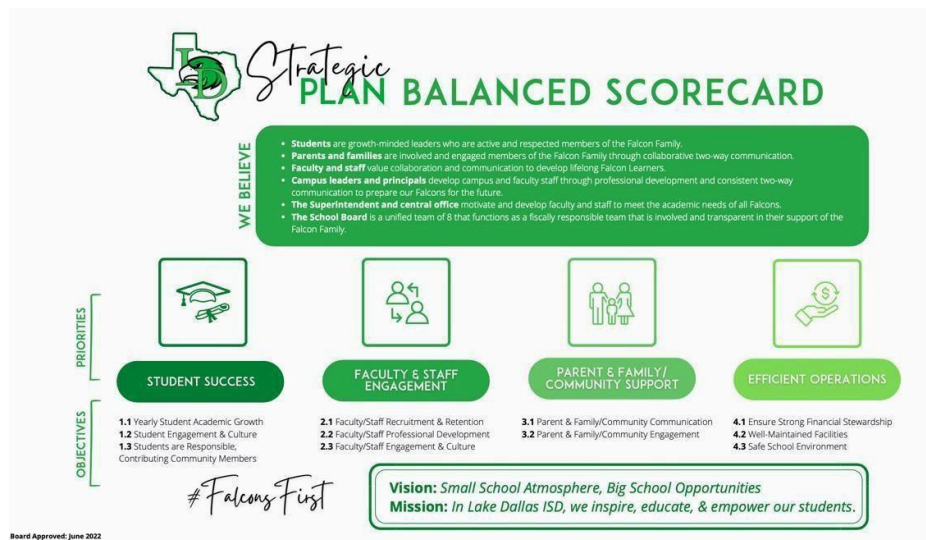
I. Mission, Vision, Beliefs, Strategic Plan

Mission: In Lake Dallas ISD, we inspire, educate, & empower our students.

Vision: Small School Atmosphere, Big School Opportunities

Beliefs:

- Students are growth-minded leaders who are active and respected members of the Falcon Family.
- Parents and families are involved and engaged members of the Falcon Family through collaborative two-way communication.
- Faculty and staff value collaboration and communication to develop lifelong Falcon Learners.
- Campus leaders and principals develop campus and faculty staff through professional development and consistent two-way communication to prepare our Falcons for the future.
- The Superintendent and central office motivate and develop faculty and staff to meet the academic needs of all Falcons.
- The School Board is a unified team of 8 that functions as a fiscally responsible team that is involved and transparent in their support of the Falcon Family.



II. Code of Ethics (BBF (LOCAL))

As a member of the Board, I shall promote the best interests of the students and the District as a whole, and to that end, shall adhere to the following ethical standards:

1. Fair, just and impartial decisions and actions.
2. Accord others the respect I wish for myself.
3. Encourage expressions of different opinions and listen with an open mind to others' ideas.
4. Accountability to the public by representing District policies, programs, priorities, and progress accurately.
5. Responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
6. Ensure prudent and accountable use of District resources.
7. Recognize that decisions must be made by the Board as a whole and make no personal promise or take private action that may compromise performance or responsibilities.
8. Tell the truth.
9. Express opinions and views during the discussion of motions but following the vote shall respect the majority decision as the decision of the Board.
10. Should not discuss any information or express opinions in public when the district is involved with third party negotiations.
11. Make decisions in terms of the educational welfare of all children in the District and in fact rather than supposition, opinion, or public favor.
12. Refuse to surrender judgment to any individual or group at the expense of the District as a whole.
13. Consistently uphold all applicable laws, rules, policies, and governance procedures.
14. Hold confidential all matters and information that is privileged under applicable laws or will needlessly harm employees, individuals or the District if disclosed.
15. Focus attention on fulfilling the Board's responsibilities of goal setting, policymaking and evaluation.
16. Diligently prepare for and attend Board meetings by studying the material in the Board packet and when possible, presenting or resolving questions beforehand by contacting the Superintendent or administrative staff.
17. Refrain from individual involvement in activities the Board has delegated to the Superintendent.
18. Seek continuing education that will meet legal requirements and enhance my ability to fulfill my duties effectively.
19. Use of social media, texting or other forms of electronic communication are

subject to open records requests and therefore are prohibited during board meetings.

III. Board Agendas

Meeting Dates

- The superintendent will develop an annual board calendar that will include regular and special meeting dates of the Board of Trustees.
- The calendar will include those items that are cyclical and/or recurring for consideration at board meetings.
- The calendar will be reviewed monthly for updates and revisions.

Conducting Board Meetings

Quorum

Any time four or more trustees are gathered to discuss school district business, it is considered a meeting and must be posted as such according to board legal policy. If less than four trustees are present, school district business cannot be conducted. Social functions, conventions, ceremonial events, forums, and similar functions are not considered meetings so long as formal action is not taken.

Opening Meeting

The Board President will announce a moment of silence for all to observe. The board will open each regular meeting by reciting the Pledge of Allegiance to the U.S. and Texas flags. The pledges may be led by a trustee, staff or guests invited for this purpose.

Placing Items on Agenda

Items may be placed on the agenda per Policy BE (Local). The deadline for submitting items for inclusion on the agenda is the third calendar day before regular meetings and the third calendar day before special meetings.

Preparation of Agenda

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. On the written request of at least two Board members for a subject to be included on the agenda of a meeting, the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by Board members.

Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval.

In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board or at least two Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in

the near future. The Board President shall not have authority to remove from the agenda a subject requested by at least two Board members without the specific authorization of the Board members.

Board members will make every effort to discuss their proposed action items and policy changes with the Superintendent prior to submitting. The Superintendent will provide all Board members with information on the item, administration position, and recommendations prior to the board meeting. Any requested agenda item will appear on the next regular board meeting agenda, if the legally required notice is provided.

A Board member shall not ask the Superintendent during a board meeting to put an item on the next agenda, if the item is not posted on the current board agenda for such action is not a posted item.

Agenda items will not be posted in vague language. Specific language will be required to ensure community understanding of the agenda item.

In accordance with state requirements, no member may place an item on the agenda less than 3 business days in advance of a meeting, except in an emergency involving public health or safety as per Texas Government Code and Policy BE (Legal).

Board members must provide pertinent and relevant backup material for their agenda items. Items posted on the agenda may be postponed if adequate information is not provided or is not available for the next board meeting.

District Administrative Staff and/or District legal counsel will prepare "Recommended Motions for Agenda Items" as necessary, to be used at the discretion of the Board.

Repeated Agenda Items

An agenda item acted on by the Board shall not be returned more than once in a board year (June – May) either by the Board or the Administration. The reason for returning the item must be included.

Student and Employee Recognition

The Recognitions, geared towards students, and Introductions, will be planned and distributed throughout the calendar year so that they are timely to the issue, but not so numerous as to take more than 30 minutes of Board

Meeting time, unless approved by the Board President.

Board Reports

Board members may not make Reports to the Board during regular board meetings unless otherwise listed on the agenda. All board member comments must be relevant to posted board agenda items.

Agenda Posting

All agendas will be posted in the front of the building, published for the community electronically and provided electronically to board members through Board Book. Board members who prefer paper copies of board agendas must notify the Superintendent at least 24 hours in advance of the scheduled board meeting.

Personnel Issues

All personnel issues must be conducted in an executive session unless specifically required by the Texas Open Meetings Act, to be conducted in an open meeting. All discussions involving personnel are considered confidential.

Questions about Agenda Items

Board agenda questions prior to the Board meeting and after the Board receives their Board Books, must be addressed by the Superintendent prior to the board meeting.

- All questions, information requested, or information provided regarding a specific board agenda item will be shared with all members writing via email regarding board agenda items with the name of the board member submitting the question or requesting the information.
- All questions or requests should be directed to the Superintendent.

Purchases over \$75,000

Agenda items for new proposals, programs, projects over \$75,000 or of significant impact on the educational process will be placed on the consent agenda for approval unless the purchase is related to approval of construction projects (See Board Policy).

Action Agenda Items

All Action items will be individual and not be listed as compounded votes. Any item such as facility changes or Bond items, shall be included as an Action Item.

Consent Agenda Items – Board Policy BE (Local)

The Consent Agenda items will be all items except for major items. The items will address District business, which is recurring or routine in nature. The consent agenda will group together and acted upon by one vote without separate discussion. Voting results for all consent agenda items will be specified in the minutes.

Consent agenda items may include business reports, personnel approvals, purchases over \$75,000, donations to the district, annual approvals or any items discussed during previous workshops or board meetings.

Background materials for each agenda item will be furnished to the board in the meeting's supporting documents.

A trustee may request that an item be withdrawn for individual consideration. The best effort should be made to notify the Superintendent in advance of any interest to pull a Consent Agenda Item for discussion during a Board Meeting. This will allow the Superintendent to prepare additional information for review during the public meeting.

Order of Business – Board Policy BE (Local)

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.

Rules of Order – Board Policy BE (Local)

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.

Voting – Board Policy BE (Local)

Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]

A record vote will occur when required by law. All votes will be recorded individually as required for documentation in Board Meeting Minutes.

Special Meetings – Board Policy BE (Local)

The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.

Any request for a Special meeting must be in writing to the Superintendent and the Board President with a statement specifically requesting a Special board meeting, including the agenda item(s) to be discussed. Special Meetings called by two or more board members must be requested at least five days prior to the requested meeting. This will allow the Superintendent 48 hours to develop the agenda, seek approval of the agenda and post within the required 3 business days in advance of a meeting. The posting of the agenda and agenda review will follow the same process as a regular board meeting.

Executive Session – Board Policy BE (Local)

Agenda items for Executive Session must follow the legal requirements. Exceptions will not be permitted. The posted agenda will ordinarily list the topics to be discussed in executive session. Tex. Gov't Code 551.041

During Executive Session, the Superintendent will present information outlined on the board agenda. All information discussed in Executive Session is confidential and may not be discussed outside of the set time.

Entering Executive Session. The Board may enter into executive session after the following requirements have been met:

- The Board has first been convened in open meeting for which notice has been given.
- The presiding officer has publicly announced in open meeting that an executive session will be held.
- The presiding officer has identified the sections of Chapter 551, Tex.

Gov't Code, which authorizes the holding of such executive session.

- The presiding officer has publicly announced that no final action, decision, or vote will be taken by the Board while in executive session. 551.101

Matters Under Discussion. Executive sessions are authorized for the following purposes:

- For a private consultation with the Board's attorney with respect to pending or contemplated litigation, settlement offers, and matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Act (to be identified as Legal Matters in the notice). 551.071
- To discuss the purchase, exchange, lease, or value of real property and negotiated contracts for prospective gifts or donations (to be identified as Real Estate/Donations in the notice). 551.072
- To consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee, unless such officer or employee requests a public hearing (to be identified as Personnel in the notice). Atty.Gen.Op. H-496 (1975), 551.074
- To consider discipline of a public-school child or children unless an open hearing is requested in writing by a parent or guardian of the child (to be identified as Hearings in the notice). 551.082
- To consider the deployment or specific occasions for implementation of security personnel or devices. 551.076
- To deliberate regarding the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives, to follow, in consultation with representatives of employee groups, under consultation agreements formerly provided for by Section 13.901 of the Texas Education Code. 551.083
- To discuss any other item authorized by law to be considered in executive session.

Actions, Decisions or Votes. No final action, decision, or vote shall be taken while the Board is in closed or executive session. The Board shall reconvene the open meeting after an executive session, prior to adjourning the meeting. 551.102

Record of Items Discussed in Executive Session. The Certified Agenda is kept in the Superintendent's Office. These records are not subject to open records and may only be opened upon direction of a judge's order.

No Board Member shall publicly discuss matters that were discussed in an executive session.

The superintendent shall attend and participate in all executive session meetings except when the board is considering the superintendent's contract, evaluation or performance or is resolving conflicts between individual trustees.

All final votes, actions, or decisions regarding the closed meeting items will be taken in open meeting.

In the event of the superintendent's illness or board president approved absence, the superintendent's designee shall attend executive session with permission from the board president.

The board president may invite individuals to address a topic during closed Meeting.

Only topics related to the cited section of the Texas Open Meetings Act prior to convening in closed meeting may be discussed in closed meeting.

Given the legal and sensitive nature of closed meetings, trustees understand that all such meetings are strictly confidential.

Public Participation – Board Policy BED (Local)

At all meetings of the board, the president shall allot time to hear persons who desire to make comments to the board.

The procedures for public comment will be printed on the agenda and/or the Board President may announce the rules for public participation.

Any person may address the board at a board meeting during Open Forums on the agenda. A citizen must register to speak using the appropriate forms and policies prior to the opening of the board meeting. At the direction of the president, public comments relating to a specific agenda item may be postponed until that item is discussed.

The president, upon reviewing the requests to speak and determining that several persons wish to speak on the same topic, may direct those persons to combine their points and appoint one person to represent their concerns on that topic.

Speakers will be called on a first-come, first-serve basis except for current students who will always be allowed to speak first.

Individual time limits are a maximum of three (3) minutes. This time may be adjusted to accommodate a high number of speakers.

No action may take place in response, but the Board may consider future action.

Any complaints against employees must be made in closed session in accordance with Policy GF (Local).

Citizens who wish to file a complaint about specific employees will be directed to the district's grievance policy and made aware that public discussion of complaints against district employees may unduly prejudice the board if employees seek recourse through the formal grievance process.

Questions asked by the public on topics posted on the agenda may be answered during the discussion of that agenda item.

Comments or questions on topics not on the posted agenda may be referred to the superintendent for consideration and later response. The superintendent may designate an administrator to resolve concerns brought forth in public comment.

The board vests in its president or presiding officer authority to terminate the remarks of any individual when such individual does not adhere to the established rules.

Response to Citizens Addressing the Board

- Trustees will listen attentively to comments.
- If a speaker brings a complaint about an individual district staff person, the president will stop the speaker, and the speaker will be reminded of

the formal grievance process available to them as outlined in policy.

Board Member Conduct

- All board members are expected to adhere to the Code of Ethics and be guided by Robert's Rules of Order and the Board Operating Procedures.
- Discussion should go through the President [(see Policy BE (LOCAL)], with questions to staff going through the Superintendent. The Superintendent will identify staff to answer questions on behalf of the Administration.
- If during a meeting, a Board member violates Robert's Rules of Order or the Board Operating Procedures, the following disciplinary procedures will be enforced:
- President or any member will ask for a recess and the President and Vice- President will talk privately with the offending board member. If an officer is the offender, the other officers will speak to the offending Board Member.
- If the offending member continues to be in violation, a public warning will be issued in open session, by the President.
- If the offending Board member continues to be in violation, any member of the Board may call for removal of the offending Board member from that meeting, requiring a 2/3 vote according to Robert's Rules of Order for disruption of a Public Meeting, and/or public censure at a future meeting properly noticed under the Open Meetings Act.

Board Member Voting

- All members, including the Board President, will vote on all action items, making their vote clear to the public [see Policy BE (LOCAL)].
- As provided in Ed. Code 11.051 and Policy BE (Legal), at a Board Meeting, the Board must provide the Superintendent with an opportunity to present an oral or written recommendation to the Board on any item that is voted on by the Board at the meeting before the vote is called.
- A member will not abstain from voting except by legal right which must be stated by the Board Member who wishes to abstain at that time.

Inappropriate Audience Participation

- When a member or members of the public are disruptive, they will receive a verbal warning from the Presiding Officer.

- When a member or members of the public continue with a second infraction, the Presiding Officer will ask for the person or persons to be escorted out of the room and/or off the premises and he/she/they may not return during that meeting.
- Trustees will not respond to or enter discussion with the audience during the meeting since items on the agenda will be discussed as appropriate and scheduled. Items not on the agenda are not allowed in discussion.
- The board designates the president as its spokesperson if a response to the speaker is required. The president will limit responses to those allowed by law:
 - Statements of fact, and
 - References to board policy.

Agenda item discussion by Board members

- Every Board Member will have the opportunity to discuss an item at least once before the item may be tabled or postponed.
- The Board President will read the agenda items and either call for a motion or call on the Board Member placing an item on the agenda to open discussion and explain their reasons for placing an item on the agenda.
- The Presiding Officer or any Board Member will limit their discussion to the pros and cons of the item under discussion.

IV. Board Workshops

District workshops may be scheduled through the Board President. Workshops are intended to focus on additional information or in-depth review of specific topics related to finance, instruction and programming.

All Board Workshops are subject to the same legal and procedural requirements as regular board meetings.

V. Board Members

Authority of Board Members Board Policy BBE (Legal and Local)

Unless authorized by the board, a member of the board may not, individually, act on behalf of the board. The Board has final authority to determine and interpret the policies that govern the schools and, subject to the mandates and limits imposed by state and federal authorities, has complete and full control of the District. Board action shall be taken only in meetings that comply with the Open Meetings Act.

Requesting Information

A Board Member may request existing information and/or reports only through the Superintendent. The Board will be notified about all requests for information and all reports requested through the Superintendent.

All Board Inquiries will be submitted through the Superintendent's Office in by email requested, rationale of request or comments. Administration will acknowledge receipt of requests by the end of the second workday.

Consultation with the Attorney

In most cases, the Board will request the Superintendent to consult with the School District attorney on behalf of the Board. The Superintendent does not need prior permission to seek counsel on behalf of the School District. The Board President may consult with the attorney as necessary.

Visiting Campuses/Departments as a Board Member

A Board member shall adhere to any posted requirements for visitors to first report to the main office of a District facility, including a school campus. Visits during the school or business day shall not be permitted if their duration or frequency interferes with the delivery of instruction or District operations.

Board Members may attend special events on campuses to represent the Board in support of activities, PTA meetings, open houses, community functions, public meetings, and other events where the school community or general public is invited.

A Board Member who is at a campus or at any school function shall be

expected to model exemplary behavior. Under no circumstances shall the Board Member attempt to undertake a management role, usurp the authority of any District employees, or attempt to direct District employees in the conduct of their activities.

Board Members will call the Superintendent's office prior to visiting campuses or departments, if the Board Member is not acting as a parent or grandparent. Board Members shall comply with all posted requirements, while on school campuses.

Individual classroom visits will be made by invitation only, and campus administrators will be notified in advance. Trustees shall not visit a campus in an attempt to evaluate personnel on that campus.

Visiting Campuses/Departments as an Individual

A Board member who is a parent, guardian or grandparent of a child at a campus may attend parent/teacher conferences and other scheduled meetings at a campus on the same basis as other parents, guardians, and grandparents.

Campus staff members may have difficulty viewing trustees as parents, rather than as trustees. Therefore, when visiting a campus or classroom as parents, trustees shall:

- Make it clear that they are acting as parents,
- Follow the same rules and guidelines for all parents regarding campus visits,
- Never request nor accept extraordinary consideration for their children.

Visiting Campus/Department During Elections

Trustees running for re-election shall not request or accept support from district employees during work time or make campus visits in conjunction with campaigning for a board position.

Board Member Participation in Another Entity's Function or Meeting

If a quorum of the Board attends another entity's function or meeting, no member may answer questions, provide information or engage in a discussion of school business.

VI. Board Authority

Trustees as individuals shall not exercise authority over the district, its property, or its employees.

Trustees will avoid personal involvement in activities the board has delegated to the superintendent.

Representing the Board of Trustees

Except for appropriate duties and functions of the president, an individual member may not act on behalf of the Board without the express authorization of the board. Without such authorization, no individual member may commit the board on any issue.

A Board Member may, with approval of the Board, represent the Board at events, meetings or convenings outside of the Boardroom. (i.e. Chamber of Commerce, Rotary, etc.) Board members attending events on behalf of the board must provide regular updates through the Superintendent's office. The Superintendent will provide the update to all board members through weekly correspondence.

The Board of Trustees will hand students their diplomas during commencement. The graduation list will be split proportionately amongst the board members in attendance. The order of distribution will be the President, Vice President, Secretary and then by tenure of the remaining serving Board Members. Board Members may distribute a diploma to a family member not on their designated sheet according to the Nepotism Chart from the Texas Association of School Boards (TASB) for a student that meets the guidelines up to a third degree family member by blood relation or a second degree family member by marriage.

Board Members who do not run for re-election may participate in graduation ceremonies for the purpose of distributing diplomas to a family member (graduating son, daughter, grandson, granddaughter) if the family member is a graduating Senior in the May of such election year. For example, a board member opts to not run for school board in May of 2030, however, if their designated family member is graduating, they will be permitted to distribute the family members diploma at the 2030 graduation ceremony.

VII. Board Officers

Role and Authority of Board Member and/or Board Officer

As set out in the Education Code §11.151 and Policy BAA (Legal), the Trustees, as a body corporate, have the exclusive power and duty to govern and oversee the management of the public schools of a district. (See Policy BAA (Legal) for duties.

No Board Member or officer has authority outside of a Board meeting. Board members cannot direct employees about performance of duties.

The Board President shall:

- Preside at all Board meetings and provide every Board Member an opportunity to speak on all issues.
- Appoint committees if needed.
- Call special meetings.
- Meetings may be called by the Board President or by two Board Members.
- Sign all legal documents required by law after it has been reviewed by legal counsel.
- As a signer of all District checks, the President shall complete required documentation for the District's banking firm.
- The president is responsible for the new trustee orientation attendance and completion.
- The president is responsible for required annual Team of Eight training.
- The president may officiate at district events.

The Vice-President shall:

- Act in the capacity of President in the absence of the President.
- Sign or countersign warrants or other documents as necessary.

The Secretary shall:

- Keep, or cause to be kept, an accurate record of the proceedings of Board Meetings.
- Send, or cause to be sent, all notices of Board meetings.
- Act in the role of President in the absence of the President and Vice-President.

- Sign or countersign warrants and other documents as necessary.
- Along with the president, the secretary signs all required minutes, contracts, etc.
- The secretary is responsible for signing a certified agenda of all closed meetings.

Selection of Officers

At the first meeting after the election and certification of newly elected Board Members, the members of the Board shall organize by electing the following officers:

- A president, who shall have been a member of the Board for at least one year prior to election.
- A vice-president, who shall be a member of the Board.
- A secretary, who shall be a member of the Board.

A vacancy in the office of the president will be filled by the vice president. The board will elect an officer to any vacancy other than president.

VIII. Training

New Board Member Training

- All newly elected trustees are required to receive orientation.
- The superintendent's office is responsible for arranging this orientation.
- Suggested orientation topics include but are not limited to:
 - Board Operating Procedures,
 - Board Policy Manual,
 - District organizational chart and staff responsibilities,
 - Parliamentary Procedures, and
 - Regional, state, and national affiliations and activities.
- A newly elected or appointed trustee, having served less than 12 months, is required to complete training on a variety of topics, including, but not limited to:
 - o Local orientation,
 - o Introduction to the Texas Education Code (TEC),
 - o Texas Open Meetings Act,

- o Cybersecurity,
- o Child Abuse Prevention,
- o Evaluating and Improving Student Outcomes (EISO),
- o Team Building, and
- o An additional 10 hours of continuing education in topics of choice.

Continuing Education Requirements for Board Members

Trustees are required to complete training as specified in the Texas Education Code: training requirements may be adjusted by the Texas Legislature, by the State Board of Education, or by the Texas Education Agency.

An experienced trustee, serving more than one year, is required to receive the following training, including but not limited to:

- Update to the TEC following a legislative session,
- Cybersecurity,
- Child Abuse Prevention,
- EISO training,
- Team Building, and
- An additional 5 hours of continuing education in topics of choice.

To the extent possible, the entire board shall participate in continuing education programs together.

Annually, as prescribed by law, each trustee's training hours will be read into the minutes, announcing the name of each trustee who has completed the required continuing education, who has exceeded the required hours, and who is deficient in the required hours.

Trustees may share information from continuing education programs/conferences during allotted time at board meetings or by written report, as appropriate.

Board Travel

The Board should also be held to the same requirements for travel as District employees. Board travel will be planned and budgeted for annually. Anything outside that plan will be taken to the Board for prior approval.

In compliance with Board policy and administrative regulations, Board Member travel must be approved and processed by submitting the appropriate paperwork through the Superintendent's Office.

Travel arrangements will be handled through the Superintendent. All arrangements must be finalized at least two weeks prior to travel, unless extenuating circumstances exist.

- Travel to the Regional School Board Conference/Meetings will be selected by individual board meetings.
- TASB Winter Governance, TASB SLI, TASB Delegate Assembly, Tx EDCON and any other TASB associated event will be offered to all Board Members annually. Any Board member selected for Leadership TASB will be permitted to travel at the district's expense.
- All Board Members will be invited to attend at least one legislative conference, advocacy training or capital visit annually. The Board will utilize the Board adopted advocacy plan and/or Board adopted legislative priorities.
- The Board will travel to at least one national conference per year.
- The Board may travel to support students in extracurricular activities at the area level and above.
- Additional travel will be placed on the Board agenda for discussion.
- The Superintendent will oversee all arrangements for travel. The Superintendent will be required to attend all regional board training, state board training, Legislative/advocacy sessions, TASB, Liaison trainings/events and National Conferences, unless otherwise approved by the Board President. At the Superintendent's discretion, additional administrators may attend applicable trainings, with the Board.

- Advance for travel-related expenses will be paid for hotel, parking, flight/mileage and per diem. Additional expenses such as taxi, luggage fees and/or shuttle services will be reimbursed only with approved receipts. Please note that taxi/shuttle services are only permitted to and from the hotel and airport. Other expenses incurred during the conference will not be reimbursed. All expenses will be arranged to minimize travel costs. In-state travel methods will be determined by individual board members (mileage or flight). Out-of-state travel will be scheduled using an airline. If a board member opts to drive to an out of state event, mileage will be limited to the cost of the airline price paid for other board members.
- Based on the information provided, the Superintendent's Office staff will make transportation arrangements using the District's approved vendor(s) for travel and the Board's budget code for travel.
- Hotel reservations and conference registration will also be made by the Superintendent's staff using a corporate card issued in the name of the Superintendent or CFO. Use of personal credit cards is not permitted and will not be reimbursed. Each Board Member will be responsible for incidental fees while traveling. School District credit cards will not be used for incidentals.
- In the event that any other reasonable and allowable travel-related expenses are incurred by a Board Member requiring his or her use of personal funds, a written request for reimbursement must be submitted with itemized, signed receipts for review, approval and processing by the Superintendent. The request and receipts must be submitted within seven (7) business days of the Board Member's return from travel to the Superintendent's Office. At the time of submission, the Superintendent will review the request and receipts, in order to ensure all necessary information has been submitted. Requests not approved by the Superintendent within seven (7) business days of receiving the request and supporting documentation may be submitted to the Board President for consideration and approval at a called board meeting.

Late registration will be allowed for any trustee whose professional schedule may be unpredictable.

Cancellation of conference registration, hotel and travel accommodations, etc. must be completed within the allowable "cancellation" timeline

established by the vendor or sponsoring entity. Every attempt must be made by the trustee to notify the Executive Assistant to the Superintendent of such cancellation plans as soon as plans need to be changed. For cancellations not completed within the designated timeline, the loss of reimbursement eligibility and/or monetary commitment of the district shall be borne by the individual trustee responsible for the cancellation, unless the cancellation is the result of personal illness, family emergency, or a professional emergency.

Trustees shall submit a statement of all authorized expenses incurred, including receipts to the extent feasible, documenting actual expenses and in accordance with procedures applicable to trustee expense reimbursement.

Trustee Vacancy

Trustee vacancies will be filled within the guidelines of state law.

Team of Eight Training

The Superintendent will coordinate an annual Team of Eight Training through the direction of the Board President. The training is required for all board members.

IX. Evaluation of the Superintendent

Evaluations will be conducted in closed meetings two times annually, approximately January and June.

Formative Evaluation

The formative evaluation process (June) will consist of the board meeting in closed session to review current district progress toward goals and objectives set forth in the previous superintendent evaluation.

The board will then discuss with the superintendent areas of accomplishment as well as areas in need of additional focus. The board may develop a document summarizing results of the formative evaluation.

The document will be signed by the president and provided to

the superintendent in a timely manner.

The board may discuss the superintendent's contract at the formative evaluation; any modifications to the superintendent's contract require action of the board in open meeting.

Summative Evaluation

A summative evaluation will be conducted in closed meetings annually in January and must include discussion of the superintendent's contract.

The superintendent will prepare a State of the District report for board review and possible action.

During the summative evaluation meeting, the board may

- determine any modifications to the superintendent's contract,
- including, but not limited to, contract term extensions, salary increases, and changes in benefits.

Modifications to the superintendent's contract require action of the Board in open meeting.

Specific details of the superintendent's evaluation are to be kept confidential and are not subject to the Texas Freedom of Information Act.

The board shall strive to accomplish the following during the summative evaluation:

- Clarify to the superintendent his or her role, as seen by the board.
- Clarify to trustees the superintendent's role, as expressed in the superintendent's job description and the district's goals and objectives.
- Foster an early understanding among new trustees of the evaluation process and the superintendent's current performance objectives and priorities.
- Develop and sustain a harmonious working relationship between the board and the superintendent.
- Identify accomplishments and areas of improvement, as applicable.

The Superintendent evaluation shall be completed no later than January 30th of each year.

The Superintendent will be provided a copy of the Board evaluation instrument at least 90 days prior to the evaluation.

Each Board Member will have the opportunity to individually complete an evaluation instrument prior to the board meeting for the evaluation of the Superintendent.

The final evaluation of the Superintendent will be based on consensus of the Board.

X. Evaluation of the Board

Board Evaluation/Team Building

- The board is required to participate in a minimum of three contact hours of Board Team Building annually.
- Board Team Building may be used to review and modify board priorities that will be used to establish district goals and objectives that guide planning and budgeting.
- The board may also use this time to conduct a board self-evaluation. To the extent that the meeting does not violate the Texas Open Meetings Act, the evaluation may include:
 - Board operating procedures,
 - Trustee training,
 - Conflict resolution,
 - Working relationships with the superintendent,
 - Conduct of board meetings,
 - Long-range planning and goal setting,
 - Relationship with the community, and
 - The board's role in achieving district goals and objectives.

Evaluation of the Board - Board Policy BG (LOCAL)

The Board will evaluate itself annually to measure effectiveness.

Evaluation of the Board will be conducted in a workshop session by the end of the fiscal year, as per BBD (EXHIBIT).

XI. Communication

It is important for each Board Member to be accessible to their constituents and the District Administration via phone, email and mail as means of communication. The District will communicate with the Board members via email, phone calls, Remind and/or Board Book.

Information sent to any Board Member will be distributed to all Board members.

Board members will keep the Superintendent informed of issues important to the District.

Individual Board members cannot speak in an official capacity outside the Board Room or call or attend meetings as a representative of the Board without prior authorization of the Board.

The Board of Trustees encourages input; however, anonymous calls or letters will not receive Board attention, discussion, or response and will not result in directives to the Administration (except for Hot Line Reports).

The Board, individually and collectively, shall not discuss public business or public policy over which the Board has control with employees of the District other than the Superintendent. Furthermore, the Board, individually and collectively, shall not have discussions with anyone regarding an employee's employment, assignment, reassignment, salary and benefits, evaluation, or other terms and conditions of employment with any employee other than the Superintendent.

The Board agrees to address and resolve all disputes, disagreements, and complaints with the Superintendent in a professional, timely, and legal manner.

Individual Board members shall not meet with or discuss District business with vendors, current or prospective, unless discussed as part of the board agenda in open session unless otherwise permitted by law.

Communication with Other Trustees

Communication with other trustees (in any forum other than a meeting duly posted, in which a quorum is present) regarding district issues/items should be avoided to ensure compliance with the Texas Open Meetings Act.

Board electronic and written communications regarding district issues should be routed through the superintendent's office so that information can be disseminated and/or questions can be addressed in this manner, rather than among and between trustees. All questions and information will be reported to all board members through written weekly reports and with the name of the board members submitting the question or requesting information.

Trustees shall be cognizant of The Texas Open Meetings Act responsibilities to avoid walking quorums.

Response to Signed Letters of Complaint

The Lake Dallas ISD Board of Trustees encourages input. A signed letter will be forwarded to the Superintendent for a response, with a copy sent to all the Board members.

Communication with the public

- Trustees are encouraged to participate in community activities as liaisons between the public and the district. When doing so, trustees are expected to:
- Relay information about district goals,
- Clarify a trustee's limitations, obligations, and responsibilities as an individual member of the board,
- Support Board of Trustees decisions,
- Interact in a positive manner,
- Listen politely and respectfully to comments,
- Make no commitment on behalf of the board or district,
- Avoid criticizing district personnel, and
- Refer questions about specific district activities to the appropriate staff person who can best answer the questions.

Response to anonymous letters of complaint

The Board and Superintendent shall not respond to or investigate anonymous complaints.

Communicating with the Media

- The president or, in his or her absence, the vice president will serve as the board spokesperson to the media on issues regarding board actions.
- The superintendent or, in his or her absence, a specified designee shall be the official district spokesperson to the media on district issues.
- Trustees asked for individual comments or opinions by the media/press are to qualify those statements as being the opinion of the individual trustee and not representative of the board as a whole or of the district.
- Trustees should notify the Superintendent any time a request for comment or interview is made by members of the media in order for interviews to be coordinated and scheduled.

Communication from vendors

Members of the Board of Trustees shall not knowingly accept or engage in communication, which is initiated by vendors, proposers or potential proposers or their respective agents (“Vendors”).

If approached by a Vendor regarding any issue related to an ongoing solicitation the Board Member shall take the following action, upon determining the prohibited nature of the communication:

- Immediately terminate the communication.
- Refer the individual to the Superintendent, as appropriate, for any information requested.
- Notify the Superintendent of the improper contact.

If the communication involves a Public Complaint, the Vendor should be referred to the Superintendent.

Contact with potential District vendors even when not involved in an ongoing solicitation should be minimized by Board Members to the extent possible to avoid the appearance of impropriety. If approached by a vendor regarding doing business with the District, a Board Member shall refer the individual to the Superintendent or information regarding doing business with the District.

If competitive procurement is required by law, or policy, Board Members shall not recommend or comment on the desirability of any particular vendor, proposer or potential proposer. The Board is permitted to reject

the recommendation of the selection committee or Administration and select a different vendor from among the proposers. The Board's re-evaluation shall be based solely upon the criteria published in the RFP or solicitation and not based upon their personal views.

Under the Professional Services Procurement Act, a provider of professional services may not be selected on the basis of competitive bids. The selection and award for such services must be based on demonstrated competence and qualifications to perform the services, for a fair and reasonable price. Accordingly, the qualifications of and award to professionals responding to a request for qualifications may be discussed and considered by the Board. See Board Policy CH (Legal).

The Superintendent will present recommendations regarding purchases to the Board through meeting agendas. All discussions regarding purchasing will be shared with all Board Members.

XII. Requesting Information - Board Policy BBE (Local)

No individual Board member shall direct or require District employees to prepare reports derived from an analysis of information in existing District records or to create a new record compiled from information in existing District records. Directives to the Superintendent or other custodian of records regarding the preparation of reports shall be by Board action. Any requests for information to the Superintendent will be included in the weekly report with the name of the board member requesting the information.

Access to Information

An individual trustee, acting in his or her official capacity, shall have the right to see information pertaining to district fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code.

- Individual trustees shall not have access to confidential student records unless there is a legitimate educational interest in the records in accordance with board policies.
- All requests by a trustee for compilation of data, other than copies of existing records, shall be directed to the superintendent. The superintendent will prepare requested reports and distribute them to the entire board. If the preparation of the requested report is expected to consume excessive staff time and resources, the superintendent will

confer with the president to determine whether the requested report should be placed on an upcoming agenda for possible action.

- In general, requests for information made by one trustee that require compilation of a written report shall be shared by the superintendent with all trustees.
- A family member (related by consanguinity “blood” within the third degree or by affinity “marriage” within the second degree) of a trustee should not serve on district committees. Appointment of a family member diminishes the perception of transparency as well as trustee access to information which should be equal and timely for all trustees.
- Trustee participation in organizations as a representative of the Board of Trustees should be the President or the President’s designee. If a trustee cannot regularly attend, a new trustee should be designated.

Information from these meetings is reported to the board by sending all notes/summaries to the Superintendent to distribute in weekly updates.

Communication with attorneys. Board Policy BDD (Local) Individual Board members shall channel legal inquiries through the Superintendent, Board President, or Board's designee, as appropriate, when seeking advice or information from the District's legal counsel.

Advice from legal counsel shall be reported to the Board upon request of the Board or when deemed necessary by the Superintendent, Board President, or Board's designee.

XIII. Complaints

Complaints or Concerns to Trustees

If employees, parents, students, or other members of the public bring concerns or complaints to an individual Board member, he or she shall refer them to the Superintendent or another appropriate administrator, who shall proceed according to the applicable complaint policy.

When the concern or complaint directly pertains to the Board's own actions or policy, for which there is no administrative remedy, the Board member may request that the issue be placed on the agenda.

- Listen briefly and respectfully. Remind the complainant of the board’s responsibility to remain impartial and noncommittal because

complaints may ultimately be brought to the board on appeal.

- Determine if the complainant wishes to express dissatisfaction or desires some action be taken to resolve an issue.
- Complainants who desire some action to be taken should be directed or referred to the appropriate policy outlining grievance procedures and informed that the steps listed in policy are necessary to protect everyone's rights while following an orderly process.
- Employees, students, parents, or other members of the public who bring concerns or complaints to an individual trustee shall be directed by that trustee to the district's chain of command process to insure active, effective communication.
- The complainant should first discuss the problem with the person in authority closest to the problem.
- As Trustees, we want to help, but by becoming involved early in the process, we risk endangering our responsibility of serving in a Level III Grievance should the issue progress. If not satisfied with the resolution of the problem, the complainant should go to the administrative supervisor of the person.
- The administrative supervisor will help the complainant initiate any correspondence or forms required by policy and attempt to resolve the complaint.
- If still not satisfied, the complainant may appeal to the superintendent or a designee for resolution.
- If the superintendent is unable to resolve the issue or the complainant is still not satisfied, the formal complaint is brought to the board following local policy.
- Trustees should notify the superintendent of the complaint, as necessary. If an administrative response is required, the superintendent or designee will reply to the email with a copy of that reply being sent to each trustee for information.
- As necessary, the superintendent or designee shall guide the complainant to the appropriate staff member as outlined in the board policy complaint process.
- When the concern or complaint directly pertains to the board's own actions or policy, for which there is an administrative remedy, the trustee may request that the issue be placed on the board meeting agenda.
- Anonymous calls or letters will not receive the board's attention, discussion, or response and will not be referred to the administration for action.
- When a complaint regarding the superintendent is received by a

trustee, the trustee may forward the complaint to the president. If the receiving trustee and/or president deem the complaint worthy of further consideration by the board as a whole, the complaint should be discussed at the next board meeting if urgent or during the superintendent's next evaluation.

Citizen Request/Complaint to Individual Board Member

When a citizen complains to a Board Member, the Board Member should:

- Remind the citizen of due process and that the Board Member must remain impartial in case the situation goes before the Board.
- Refer citizens to the Superintendent's Office.
- Board Members shall inform the Office of the Superintendent but should not discuss the complaint with any other District personnel.
- When appropriate, the Superintendent or designee shall communicate with the citizen in a timely manner and follow-up with the Board member.
- The Board, individually or collectively, shall promptly refer all significant criticisms, complaints, and suggestions, regardless of the source, called to its attention to the Superintendent for study and appropriate action or recommendation. The Superintendent shall promptly investigate such matters and shall inform the Board of the results or status of such matters.
- Any anonymous complaints will not be investigated by the Board or the Superintendent.

Responding to Employee Complaints

- Employees may not contact Board Members for School-based issues.
- When an employee contacts a Board Member about a grievance, the Board Member should:
 - Remind employees of chain-of-command.
 - Remind employees of the due process procedure and remain impartial.
 - Board Members should discuss the incident with the Superintendent in a confidential fashion but should not discuss the incident with any other district personnel.

XIV. Conflicts of Interest

Chapter 176 of the Texas Local Government Code requires a records administrator of a school district to file a conflicts disclosure statement if:

- o the school district has contracted with a person or is potentially conducting business with the person, and the superintendent, trustee or a family member of any of these is either an employee or has a business relationship with the person, and receives taxable income or has been given by a person one or more gifts that have an aggregate value of \$250.00 in a year preceding the date the local government official became aware of the facts that trigger the filing requirement. The statement must be filed with the records administrator no later than 5:00 p.m. on the 7th day after the date the officer becomes aware of the facts that

XV. Participation in District Commencement Exercises or as a Board Representative at District Activities

Sitting trustees are encouraged to participate in district commencement exercises. Trustees retiring from board service at the end of their term may be allowed to participate in commencement exercises if desired in a commencement occurring within 30 days of their retirement.

XVI. Board Operating Procedures

Review Board Operating Procedures

- Standard Board Operating Procedures will be reviewed and updated annually as a part of Board training and orientation.
- The Board will review and/or adopt the Board Procedures and Board Code of Conduct annually, at a regular monthly meeting.
- These Board Procedures are intended to guide and assist the Board of Trustees in the conduct of its business. They are not intended to confer legal rights on any other person.
- These Board Procedures are not intended to take precedence over Board Policy. If there is a conflict or inconsistency between these Procedures and Local Board Policy, every effort will be made to revise Board Procedures to reflect Board Policy or state or federal law.

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

District-Level Committee	In compliance with law, the District shall establish a District-level committee to advise the Board or its designee in establishing and reviewing the District improvement plan [see BQ], as well as the District's educational goals, performance objectives, and major District-wide classroom instructional programs.
Board's Designee	The Superintendent shall serve as the Board's designee and shall regularly consult with the committee.
Meetings	The chairperson of the committee shall set its agenda and shall schedule at least two meetings per year, including the public meeting required by law.
Communications	The Superintendent shall ensure that the District-level committee establishes communication strategies to periodically obtain broad-based community, parent, and staff input and provide information to those persons regarding the recommendations of the committee.
Composition	The committee shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. When practicable, professional staff representation shall include a representative with the primary responsibility for educating students with disabilities. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.
Selected Representatives	Parent, community member, and business representatives shall be selected in accordance with this policy and administrative regulations.
<i>Parents</i>	The committee shall include at least two parents of students currently enrolled in the District. The Superintendent shall, through various channels, inform all parents of District students about the committee's duties and composition and shall solicit volunteers.
<i>Community Members</i>	The committee shall include at least two community members selected by a process that provides for adequate representation of the community's diversity. The Superintendent shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.
<i>Business Representatives</i>	The committee shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity. The Superintendent shall use several methods of communication to ensure that area businesses are in-

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

formed of the committee and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.

**Professional Staff
Elections**

Professional staff representatives shall be nominated and elected in accordance with this policy and administrative regulations.

Classroom teacher representatives shall comprise at least two-thirds of the total professional staff representation on the committee and shall be nominated and elected by classroom teachers assigned to each respective campus.

At least one campus-based nonteaching professional representative shall be nominated and elected by the campus-based nonteaching professional staff.

At least one District-level professional representative, other than the Superintendent, shall be nominated and elected by the District-level professional staff.

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the committee. [See DGA]

A nominee must consent before the person's name may appear on a ballot. Election of the committee shall be held at a time determined by the Board or its designee.

Terms

All representatives shall serve one-year terms and shall not be limited as to the number of consecutive terms they may serve on the committee.

Vacancy

A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

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Communications	The Superintendent shall ensure that the District-level committee establishes communication strategies to periodically obtain broad-based community, parent, and staff input and provide information to those persons regarding the recommendations of the committee.
Composition	The committee shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. When practicable, professional staff representation shall include a representative with the primary responsibility for educating students with disabilities. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.
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<i>Community Members</i>	The committee shall include at least two community members selected by a process that provides for adequate representation of the community's diversity. The Superintendent shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.
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PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

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Elections**

Professional staff representatives shall be nominated and elected in accordance with this policy and administrative regulations.

Classroom teacher representatives shall comprise at least two-thirds of the total professional staff representation on the committee and shall be nominated and elected by classroom teachers assigned to each respective campus.

At least one campus-based nonteaching professional representative shall be nominated and elected by the campus-based nonteaching professional staff.

At least one District-level professional representative, other than the Superintendent, shall be nominated and elected by the District-level professional staff.

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the committee. [See DGA]

A nominee must consent before the person's name may appear on a ballot. Election of the committee shall be held at a time determined by the Board or its designee.

Terms

All representatives shall serve two year terms and are not eligible to serve consecutive terms. Campuses/Departments shall alternate representatives' terms to ensure continuity of representation, with one returning representative and one newly selected representative serving each year.

Vacancy

A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.

**Campus-Level
Committees**

In compliance with law, each campus shall establish a campus-level committee to ensure that effective planning and site-based decision-making occur to direct and support the improvement of student performance for all students. The committees shall assist the principal, as the Board's designee, in establishing and reviewing the goals, performance objectives, and major classroom instructional programs of each campus.

Each committee shall assist with the development, evaluation, and revision of the respective campus improvement plan and shall approve campus staff development needs identified in the campus improvement plan [see BQ and DMA].

Meetings

The principal shall be responsible for the agenda and shall schedule at least two meetings per year, including the public meeting required by law.

Communications

Each principal or designee shall ensure that the campus-level committee establishes communication strategies to periodically obtain broad-based community, parent, and staff input and provide information to those persons regarding the recommendations of the committee.

Composition

The committee shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. When practicable, professional staff representation shall include a representative with the primary responsibility for educating students with disabilities. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.

*Selected
Representatives*

Parent, community member, and business representatives shall be selected in accordance with this policy and administrative regulations.

Parents

The committee shall include at least two parents of students currently enrolled in the District. The principal shall, through various channels, inform all parents of campus students about the committee's duties and composition and shall solicit volunteers.

*Community
Members*

The committee shall include at least two community members selected by a process that provides for adequate representation of the community's diversity. The principal shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.

PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LOCAL)

<i>Business Representatives</i>	<p>The committee shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity. The principal shall use several methods of communication to ensure that area businesses are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.</p>
Professional Staff Elections	<p>Professional staff representatives shall be nominated and elected in accordance with this policy and administrative regulations.</p> <p>Classroom teacher representatives shall comprise at least two-thirds of the professional staff representation on the committee and shall be nominated and elected by classroom teachers assigned to the campus.</p> <p>At least one campus-based nonteaching professional representative shall be nominated and elected by nonteaching professional staff assigned to the campus.</p> <p>At least one District-level professional representative shall be nominated and elected by District-level professional staff.</p> <p>An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the committee. [See DGA]</p> <p>A nominee must consent before the person's name may appear on the ballot. Election of the committee shall be held at a time determined by the Board or its designee.</p>
Terms	<p>All representatives shall serve one-year terms and shall not be limited as to the number of consecutive terms they may serve on the committee.</p>
Vacancy	<p>A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.</p>

**Campus-Level
Committees**

In compliance with law, each campus shall establish a campus-level committee to ensure that effective planning and site-based decision-making occur to direct and support the improvement of student performance for all students. The committees shall assist the principal, as the Board's designee, in establishing and reviewing the goals, performance objectives, and major classroom instructional programs of each campus.

Each committee shall assist with the development, evaluation, and revision of the respective campus improvement plan and shall approve campus staff development needs identified in the campus improvement plan [see BQ and DMA].

Meetings

The principal shall be responsible for the agenda and shall schedule at least two meetings per year, including the public meeting required by law.

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Each principal or designee shall ensure that the campus-level committee establishes communication strategies to periodically obtain broad-based community, parent, and staff input and provide information to those persons regarding the recommendations of the committee.

Composition

The committee shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. When practicable, professional staff representation shall include a representative with the primary responsibility for educating students with disabilities. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.

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The committee shall include at least two parents of students currently enrolled in the District. The principal shall, through various channels, inform all parents of campus students about the committee's duties and composition and shall solicit volunteers.

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PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LOCAL)

<i>Business Representatives</i>	<p>The committee shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity. The principal shall use several methods of communication to ensure that area businesses are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.</p>
Professional Staff Elections	<p>Professional staff representatives shall be nominated and elected in accordance with this policy and administrative regulations.</p> <p>Classroom teacher representatives shall comprise at least two-thirds of the professional staff representation on the committee and shall be nominated and elected by classroom teachers assigned to the campus.</p> <p>At least one campus-based nonteaching professional representative shall be nominated and elected by nonteaching professional staff assigned to the campus.</p> <p>At least one District-level professional representative shall be nominated and elected by District-level professional staff.</p> <p>An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the committee. [See DGA]</p> <p>A nominee must consent before the person's name may appear on the ballot. Election of the committee shall be held at a time determined by the Board or its designee.</p>
Terms	<p>All representatives shall serve two year terms and are not eligible to serve consecutive terms. Campuses/Departments shall alternate representatives' terms to ensure continuity of representation, with one returning representative and one newly selected representative serving each year.</p>
Vacancy	<p>A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.</p>

Note: For information related to the selection of instructional materials, see EFA.

The purpose of this policy is to ensure that the District provides a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view. This policy also provides standards for collection development and the selection and evaluation of library materials.

**School Library
Advisory Council**

The Board has established a school library advisory council (SLAC). At the first meeting of the SLAC, the members shall select a chair.

The SLAC shall meet at least two times each year but may hold additional meetings in order to consider recommendations from District staff and fulfill its statutory duties.

**Collection
Development Policy**

In this policy, "library materials" is defined by law and may include printed and electronic library acquisitions, including online catalogs, and other ancillary or supplementary materials maintained in a campus library. [See EFB(LEGAL)]

The library collection development standards shall apply to all library materials available for use or display, including material contained in school libraries, classroom libraries, online catalogs, library mobile applications used in the District, and any other library catalog a student may access.

In developing library collections, the District shall consider the age groups, grade levels, and access to library material by all students on a campus.

Responsibility

The District shall ensure the members of the SLAC, librarians, professional library staff, and other designated professional staff are trained or receive information on the proper collection development standards.

The Superintendent shall develop administrative procedures to ensure that library collections comply with applicable law, library standards, and the District's collection development purpose and goals.

**Collection
Development Goals**

In addition to the requirements in state law and rules, the District's library collections shall:

1. Present multiple viewpoints related to controversial issues [see EMB regarding instruction about controversial issues].

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2. Provide a wide range of background information that will enable students to make intelligent decisions in their daily lives.
3. Include accurate and authentic factual content from authoritative sources.
4. Have a high degree of potential user appeal and interest.
5. Offer a global perspective that promotes equity of access, including print and nonprint materials such as electronic and multimedia, to meet the needs of individual learners.
6. Represent diverse viewpoints and cultural groups of the state and their contributions to the state, the nation, and the world, to ensure the collection embodies the background of all students.

Recommendation
and Procurement of
Materials

Library materials shall be recommended and procured in accordance with guidelines adopted by the Texas State Library and Archives Commission and the District standards and priorities expressed in this policy.

Librarians and other professional staff shall assist the SLAC in developing the list of library material recommendations to be presented to the Board. The librarians and other professional staff shall ensure that the materials:

1. Enrich and support the TEKS and the state and local curriculum, taking into consideration students' varied interests, maturity levels, abilities, and learning styles.
2. Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards.
3. Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis.
4. Represent ethnic, religious, and cultural groups of the state and their contributions to the state, the nation, and the world.

The Superintendent shall ensure that administrative procedures regarding the development of recommendations of library materials consider at least two of the following factors:

1. Recommendations from students, parents or guardians, teachers, and District residents.
2. Consultation with District teachers and library staff.
3. Consultation with library staff from other districts.
4. Extensive review of the library material.

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5. Context of the library material, including overall fit within the existing collection and support of District curriculum.
6. Reviews of the library material from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and state award recognition lists, library science field experts, and highly acclaimed author and literacy expert recommendations.
7. Coverage of topics, authors, series, or genres that fill gaps in the school library collection.

The SLAC shall recommend to the Board a list of library materials for procurement.

The Board shall consider the SLAC's recommended list of library materials that have been donated or proposed by the SLAC for procurement. Each Board member may propose changes before the Board takes action on the list of donated or proposed library materials.

The Board shall either approve or reject the library materials that have been donated or proposed for procurement.

Donated and
Proposed
Procurement List

At least 30 days prior to the Board's vote to accept donated library materials or approve procurement of library materials, the Superintendent shall make accessible to the public the list of library materials in accordance with law.

Access Plan

The District shall allow efficient parental access to the District's library and any available online catalogs.

Online catalogs shall be publicly available. The District shall publish information about library material titles, including how and where material can be accessed.

Each campus shall communicate the following to parents and guardians:

- Access to policies relating to school libraries and library materials;
- Consistent access to library materials and resources; and
- Opportunities for students, parents and guardians, educators, and community members to provide feedback on library materials and services.

Parental
Involvement

Parents and guardians are the primary decision-makers regarding their child's access to library material. In general, a student is afforded the opportunity to self-select library materials as part of literacy development and the library program. District staff may assist a

student in selecting library material; however, the ultimate determination of appropriateness remains with the student and parent or guardian. Parents and guardians are encouraged to communicate with the campus librarian and their child's teacher about special considerations regarding library materials self-selected by their child.

In accordance with state law and administrative procedures, parents or guardians may submit to the principal or a staff member designated by the principal a list of library materials that the parent's or guardian's child shall not be allowed to check out or access for use outside of the school library. The Superintendent shall develop procedures that permit a parent or guardian to submit the request in at least one of the methods permitted by law.

The parent or guardian may select alternative library materials for their child. [For information on parental rights regarding instructional materials and other instructional resources, see EFA(LEGAL).]

The District shall focus on maximizing transparency with parents while meeting student needs and providing enrichment opportunities with library materials. Parental involvement in library acquisition, maintenance, and campus activities is encouraged.

*Access
Procedures*

School Library

A parent or guardian who wishes to access a school's library shall first submit a request to the principal. The principal or a staff member designated by the principal shall work with the parent or guardian to determine a time to access the library that will not interfere with the delivery of instruction or disrupt student use of library services.

Library Catalog

A parent or guardian who wishes to access the catalog of library materials for any school in the District shall submit a written request to the school's principal. The principal or a staff member designated by the principal shall respond to the request in accordance with administrative procedures.

Protection from
Inappropriate
Material

In accordance with law and guidance from the Texas State Library and Archives Commission, library materials shall not include "harmful material"; any library material that is pervasively vulgar or educationally unsuitable; any library material containing indecent or profane content; any library material that refers a person to a website, including by use of a link or QR code, containing content legally prohibited under law; or any other material legally prohibited from inclusion in a public school library. [See EFB(LEGAL)]

Obscene material is not protected by the First Amendment to the United States Constitution.

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Library materials shall comply with the Children's Internet Protection Act (CIPA), including technology protection measures. [See CQ]

Challenge of Library Material

A District employee, a parent or guardian of a District student, or a District resident may challenge library material maintained in the District's library program.

The SLAC shall recommend to the Board for adoption the procedures for challenging library materials.

Guiding Principles

The following principles shall guide the review of a challenge of library material:

1. An individual may challenge library material used in the District's library program, despite the fact that the professional staff, SLAC, and the Board followed the proper procedure and adhered to the objectives and criteria for recommending and procuring library materials set out in this policy.
2. Access to challenged material shall be restricted during the challenge process.

In addition to compliance with state law and this policy, a criterion for the final decision on challenged library materials is the appropriateness of the material for its intended use. No challenged library material shall be removed solely because of the ideas expressed in the library material or the personal background of the library material's author or the personal background of the characters in the material.

Formal Challenge

The District shall make the Texas Education Agency form to challenge library material available on the District's website.

If a District employee, a parent or guardian of a District student, or a District resident wishes to challenge library material, they shall follow the procedures to complete and submit the challenge form.

In addition to copies of the completed form being provided to the members of the SLAC in accordance with law, copies shall also be provided to the Board, the Superintendent, the school librarian, and any other staff designated in administrative procedures.

SLAC Recommendation

The SLAC shall consider the challenge in accordance with Board-adopted procedures and in accordance with law and shall make a recommendation to the Board.

Any meeting of the SLAC or a review committee, if any, must comply with the meeting requirements under Education Code 33.025(g) and (h), including required notices, meeting minutes, audio or

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LIBRARY MATERIALS

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video recordings, and submission of minutes and audio or video recordings of the meeting to the District.

The Superintendent, the school librarian, the individual submitting the challenge, and any other appropriate staff shall receive a copy of the SLAC's recommendation.

Appeal

An individual who submitted a challenge may appeal the decision of the SLAC to the Board in accordance with the challenge procedures.

When considering the appeal, the Board shall consider the factors in Education Code 33.027(f). The Board shall consider appeals in accordance with timelines set out in law.

Frequency of Review

After a library material has been challenged and the Board determines not to remove the library material from a school library catalog, it may not be challenged again before the second anniversary of the Board's final decision not to remove the material.

Removal of Library Materials

If a challenge to a library material results in the removal of the library material from the school library catalog, each teacher assigned as the classroom teacher at the grade level for which the library material was removed shall be notified and instructed to remove any copy of the library material from the teacher's classroom library, if applicable.

Maintenance of Library Materials

In accordance with state guidelines and District administrative procedures, collections shall be evaluated and updated regularly based on the collections' age, relevance, diversity, and variety. The Superintendent shall ensure administrative procedures are established for regular maintenance of the library collection on each campus. Standard maintenance procedures for any library collection include repair, replacement, and removal of materials as necessary. Regular maintenance shall also include scheduled inventories of the collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See C]

Gifts and Donations

The Board shall accept gifts and donations of library materials with the understanding that the use and disposition of the materials and monies will be in accordance with District policy and the selection criteria noted above. [See CDC]

Policy Review

This policy shall be reviewed at least every three years and revised as necessary.

Note: For information related to the selection of instructional materials, see EFA.

The purpose of this policy is to ensure that the District provides a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view. This policy also provides standards for collection development and the selection and evaluation of library materials.

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LIBRARY MATERIALS

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LIBRARY MATERIALS

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4. Extensive review of the library material.
5. Context of the library material, including overall fit within the existing collection and support of District curriculum.
6. Reviews of the library material from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and state award recognition lists, library science field experts, and highly acclaimed author and literacy expert recommendations.
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LIBRARY MATERIALS

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*Access
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INSTRUCTIONAL RESOURCES
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(LOCAL)

SLAC
Recommendation

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Any meeting of the SLAC or a review committee, if any, must comply with the meeting requirements under Education Code 33.025(g) and (h), including required notices, meeting minutes, audio or video recordings, and submission of minutes and audio or video recordings of the meeting to the District.

The Superintendent, the school librarian, the individual submitting the challenge, and any other appropriate staff shall receive a copy of the SLAC's recommendation.

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If a challenge to a library material results in the removal of the library material from the school library catalog, each teacher assigned as the classroom teacher at the grade level for which the library material was removed shall be notified and instructed to remove any copy of the library material from the teacher's classroom library, if applicable.

**Maintenance of
Library Materials**

In accordance with state guidelines and District administrative procedures, collections shall be evaluated and updated regularly based on the collections' age, relevance, diversity, and variety. The Superintendent shall ensure administrative procedures are established for regular maintenance of the library collection on each campus. Standard maintenance procedures for any library collection include repair, replacement, and removal of materials as necessary. Regular maintenance shall also include scheduled inventories of the collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See CI]

Gifts and Donations

The Board shall accept gifts and donations of library materials with the understanding that the use and disposition of the materials and monies will be in accordance with District policy and the selection criteria noted above. [See CDC]

Policy Review

This policy shall be reviewed at least every three years and revised as necessary.

**Human Sexuality
Instruction**

The following process shall apply regarding the adoption of curriculum materials for the District's human sexuality instruction:

1. The Board shall adopt a resolution convening the District's school health advisory council (SHAC) to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended, and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.
5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

**Instruction on
Prevention of Child
Abuse, Family
Violence, Dating
Violence, and Sex
Trafficking**

The following process shall apply regarding the adoption of curriculum materials for the District's instruction relating to the prevention of child abuse, family violence, dating violence, and sex trafficking:

1. The Board shall adopt a resolution convening the District's SHAC to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended, and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.
5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

**Human Sexuality
Instruction**

**3. Instruction on Prevention of Child Abuse, Family Violence,
Dating Violence, and Sex Trafficking**

The following process shall apply regarding the adoption of curriculum materials for the District's human sexuality instruction:

1. The Board shall adopt a resolution convening the District's school health advisory council (SHAC) to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended, and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.
5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

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4. The SHAC shall present its recommendations to the Board at a public meeting.
6. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

**Student Health
Advisory Council**

Terms

All representatives shall serve two year terms and are not eligible to serve consecutive terms. Campuses/Departments shall alternate representatives' terms to ensure continuity of representation, with one returning representative and one newly selected representative serving each year.

9.A. *Efficient Operations:* Consideration/Approval of School District Teaching Permits

Presenter: Mollie Avelino, Chief of Staff

Event: LDISD Board of Trustees Meeting

Date: June 22, 2026



STUDENT SUCCESS



PARENT & FAMILY/
COMMUNITY SUPPORT



FACULTY & STAFF
ENGAGEMENT



EFFICIENT OPERATIONS



SCHOOL DISTRICT TEACHING PERMITS

- Governed under Texas Education Code §21.055
- Allows a district to employ individuals the district deems qualified to serve as a teacher, but who does not hold an SBEC teaching certificate.
- A school district teaching permit (SDTP) is only valid in the district where it is issued.
- Valid for teaching assignments **ONLY**
- New employees must complete 20 hours of classroom management training



STUDENT SUCCESS



PARENT & FAMILY/
COMMUNITY SUPPORT



FACULTY & STAFF
ENGAGEMENT



EFFICIENT OPERATIONS



NON-CORE ACADEMIC CTE

- Issued by the local ISD school board
- Any CTE course, not offered as a core class for graduation requirements
- Does not require the employee to hold a bachelor's degree
- Qualifies the educator based on work experience, industry certification, or combination



STUDENT SUCCESS



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FACULTY & STAFF
ENGAGEMENT



EFFICIENT OPERATIONS





STUDENT SUCCESS



PARENT & FAMILY/
COMMUNITY SUPPORT



FACULTY & STAFF
ENGAGEMENT



EFFICIENT OPERATIONS

Any Questions?



LAKE DALLAS

Independent School District



STUDENT SUCCESS



PARENT & FAMILY/
COMMUNITY SUPPORT



FACULTY & STAFF
ENGAGEMENT



EFFICIENT OPERATIONS





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COMMUNITY SUPPORT



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ENGAGEMENT



EFFICIENT OPERATIONS



9.B.

Efficient Operations:

Consideration/Approval of 2026-2027 Employee Compensation Plan and Pay Increases

Presenter: Dr. Kristin N. Brown, Superintendent

Event: LDISD Board of Trustees Meeting

Date: June 22, 2026



Considerations

1%	All	\$277,548.00
2%	All	\$555,096.00
2% (Admin/Teachers)	3%(Auxiliary/Para/Clerical)	\$617,596.00



STUDENT SUCCESS



PARENT & FAMILY/
COMMUNITY SUPPORT



FACULTY & STAFF
ENGAGEMENT



EFFICIENT OPERATIONS



Recommendation

- A 2% pay increase for teachers based on the average market median salary
- A 2% midpoint pay increase for all staff on the administrative/professional pay grade
- A 3% midpoint pay increase for all staff on the clerical/para pay grade and the auxiliary pay grade



STUDENT SUCCESS



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EFFICIENT OPERATIONS





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Any Questions?





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EFFICIENT OPERATIONS

LAKE DALLAS

Independent School District





June			
LDISD Board of Trustee Meeting	22	5:30 PM	Central Services
Adopt a Teacher – Lake Cities Chamber Coffee	24	8:00 AM	Central Services
Rising 6th Grade Summer Social	25	4:00 PM	LDMS

July			
LDISD Board of Trustees Meeting	20	5:30 PM	Central Services

Superintendent Formative Evaluation Individual Response Form

Superintendent: Dr. Kristin N. Brown

Date of Review: June 22, 2026

Board Member: _____

Performance Period: Formative

General Job Performance Responsibilities

Rating Scale:	E	Exceptional	Progress exceeds expectations
	P	Proficient	Progress meets expectations
	N	Needs Improvement	Progress does not meet expectations

Educational Leadership: The superintendent provides leadership and direction for the development of an educational system that is based on the needs of students, on standards of excellence and equity, and on community goals.

___	A.	Instructional Management <ol style="list-style-type: none">1. Establishes effective mechanisms for communication to and from staff in instructional evaluation, planning, and decision making.2. Oversees annual planning for increased student learning and conducts periodic assessments of the effectiveness of the planning process.3. Ensures that goals and objectives form the basis of curricular decision making and instruction and communicates expectations for high achievement.4. Ensures that appropriate data are used in developing recommendations and making decisions regarding the instructional program and resources.5. Oversees a system for regular evaluation of instructional programs to meet student instructional needs and to attain desired student achievement.
___	B.	Student Services Management <ol style="list-style-type: none">1. Oversees student services, including but not limited to health and safety services and counseling services and monitors for effectiveness.2. Oversees a discipline management program and monitors for equity and effectiveness.3. Encourages, oversees, and participates in activities for recognition of student efforts and accomplishments.
___	C.	Staff Development and Professional Growth <ol style="list-style-type: none">1. Oversees a performance appraisal process for instructional staff that reinforces standards of excellence and assesses deficiencies; ensures that results are used in planning for improvement.2. Ensures that appropriate staff development is available and monitors staff development for effectiveness.3. Stays abreast of developments in educational leadership and administration.

District Management: The superintendent demonstrates effective planning and management of district administration, finances, operations, and personnel.

___A. Administration Management

1. Ensures that key planning activities within the district are coordinated and are consistent with board policy and applicable law, and that goals and results are communicated to staff, students, and public as appropriate.
2. Organizes the central office in a manner consistent with district priorities and resources and monitors administrative organization at all levels for effectiveness and efficiency.
3. Oversees procedures to ensure effective and timely compliance with all legal obligations, reporting requirements, and policies.

___B. Fiscal, Facilities, and Operations Management

1. Oversees a budget development process that results in recommendations based on district priorities and available resources.
2. Oversees budget implementation in a way that ensures appropriate expenditure of budgeted funds and provides for clear and timely budget reports.
3. Ensures that district investment strategies, risk management activities, and purchasing practices are sound, cost-effective, and consistent with district policy and law.
4. Implements and oversees a planning process that results in goals, targets, or priorities for all major areas of district operations, including but not limited to facilities maintenance, transportation, and food services.
5. Monitors effectiveness of district operations against appropriate benchmarks.
6. Implements and oversees appropriate administrative procedures and practices to reduce the risk of fraud.

___C. Personnel Management

1. Ensures that the system for recruiting and selection results in personnel recommendations based on defined needs, goals, and priorities.
2. Oversees a performance appraisal process for noninstructional staff that reinforces a standard of excellence and assesses deficiencies; ensures that results are used in planning for improvement.
3. Administers a compensation and benefits plan for employees based on clearly defined goals and priorities.
4. Encourages, oversees, and participates in staff recognition activities.

School Board Relations: The superintendent maintains positive and productive working relationships with the board of trustees.

 A.

Board Relations

1. Keeps the board informed of significant issues as they arise, using agreed-upon criteria and procedures for information dissemination.
2. Responds in a timely and complete manner to board requests for information that are consistent with board policy and established procedures.
3. Provides recommendations and appropriate supporting materials to the board on policy issues and matters for board decision.
4. Interprets and supports board policy and decisions to staff and community.
5. Maintains a positive and professional working relationship with the board.

 B.

School-Community Relations

1. Directs a proactive program of internal and external communication at all levels designed to improve staff and community understanding and support of the district.
2. Establishes mechanisms for community and business involvement in the schools and encourages participation.
3. Works with other governmental entities and community organizations to meet the needs of students and the community in a coordinated way.