

LAKE DALLAS INDEPENDENT SCHOOL DISTRICT
Board of Trustees



Regular Meeting

Monday, December 12, 2022 5:30 PM

Meetings of the Board are held at 104 Swisher Rd., Lake Dallas, TX 75065

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Agenda

1. **Call to Order, Roll Call, and Establishment of Quorum**
2. **Moment of Silence and Pledges of Allegiance**
3. **Student/Staff Report/Recognitions**
 - 3.A. *Student Success:* LDHS TAFE
 - 3.B. *Student Success:* TAEA District of Distinction
4. **Executive Session**

The open session of the meeting will adjourn. The Board of Trustees will reconvene in executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code). The Board of Trustees will reconvene in open session to take any final action, decision, or vote on a matter deliberated in executive session.

- A. Private consultation with the Board's attorney (TCG 551.071)
- B. Discussing or deliberating purchase, exchange, lease or value of real property (TCG 551.072)
- C. Discussing or deliberating negotiated contract for prospective gift or donation to the school district (TCG 551.073)
- D. Discussing or deliberating appointment, employment, evaluation, reassignments, duties, discipline, or dismissal of a public officer (TCG 551.074)
- E. Discussing or deliberating the deployment, or specific occasions for implementation of security personnel or devices; or a security audit (TCG 551.076)

- F. Discussing or deliberating discipline of a public school child or employee complaint against another employee (TCG 551.082)
- G. Discussing or deliberating a public school child which reveals personally identifiable information (TCG 551.0821)
- H. Investigation; exclusion of witness from a hearing during examination of another witness (TCG 551.084)
- I. Discussing economic development negotiations or offer of financial or other incentive to business prospects (TCG 551.086)

5. Public Comment

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting. Individuals who wish to participate during the Open Comment portion of the meeting shall sign up with the presiding officer or designee before the meeting begins as specified in the Board’s procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. An individual’s comments to the Board shall not exceed five minutes per meeting.

6. Trustee Reports

7. Superintendent Report

8. CONSENT AGENDA ITEMS

Consent Agenda Items are items identified as routine, procedural, informational or self-explanatory presented as a single motion to be acted on at one time.

- 8.A. Consideration/Approval of the Minutes of the November 14, 2022 REGULAR Board Meeting
- 8.B. *Efficient Operations:* Consideration/Approval of Monthly Financial Statements
- 8.C. *Efficient Operations:* Review/Approve a new interlocal agreement between the District and the Region 10 Education Service Center Child Nutrition Multi Region Purchasing Cooperative Program.
- 8.D. *Student Success:* Consideration/Approval of 2023-2024 LDHS Course Guide Offerings
- 8.E. *Faculty & Staff Engagement:* Consideration/Approval of Professional New Hires

9. ACTION ITEMS

- 9.A. *Efficient Operations:* Consideration/Approval of TASB Policy Review
- 9.B. *Efficient Operations:* Review/Approve the selection of a construction procurement method for a proposed project at Lake Dallas Elementary School

10. FUTURE ITEMS

- 10.A. *Student Success:* 2023-2024 Academic Calendar
- 10.B. *Student Success:* Texas Academic Performance Report (TAPR)
- 10.C. *Efficient Operations:* Annual Comprehensive Financial Report (ACFR)
- 10.D. Superintendent Contract & Evaluation

11. INFORMATION ITEMS

- 11.A. *Efficient Operations:* Demographic Report - Zonda Demographic
- 11.B. *Efficient Operations:* Strategic Plan Update
- 11.C. Upcoming Meetings & Events
- 12. **Executive Session (if needed)**
- 13. **Adjournment**



STUDENT SUCCESS

Ready, Set, Teach! Interns at TAFE Competition



Presenter: Mollie Avelino

Event: December Regular Board Meeting

Date: December 12, 2022

Ready, Set, Teach! Interns



Ready, Set, Teach! Interns

TAFE Program Focus:

- planning
- managing
- providing education and training services and related learning support services



Ready, Set, Teach! Interns

What we learn as we prepare . . .

- organizational skills
- leadership skills
- presentation skills



Ready, Set, Teach! Interns



Ready, Set, Teach! Interns



Ms. Gina Minassian



Ready, Set, Teach! Interns





LAKE DALLAS
Independent School District



STUDENT SUCCESS

DISTRICT OF DISTINCTION

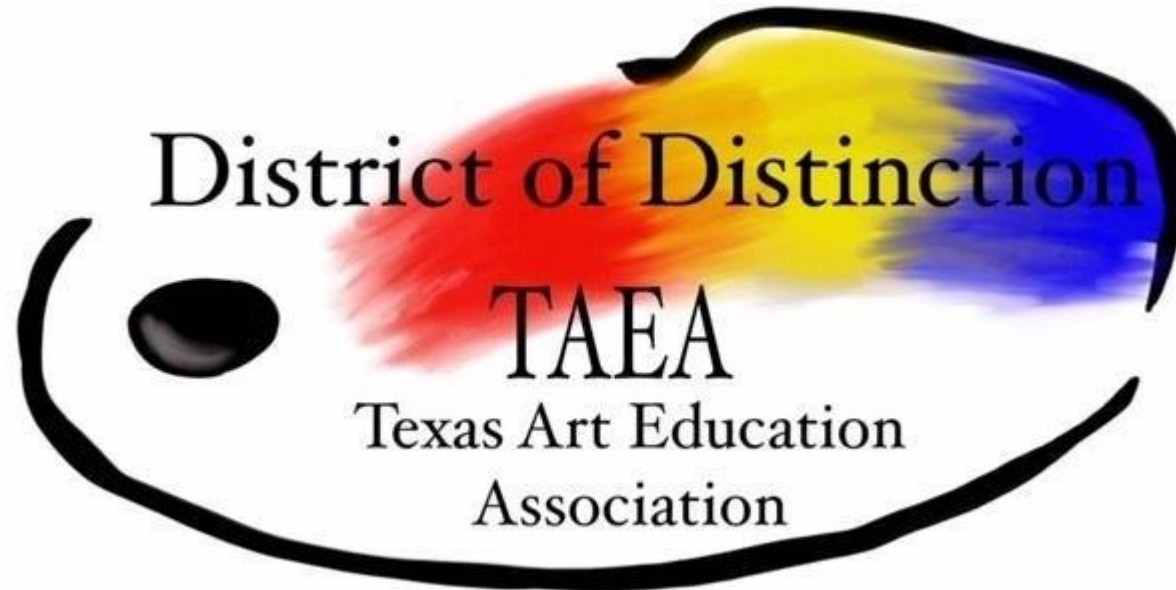


Presenter: Jeanette Murray

Event: December Board Meeting

Date: December 12, 2022

District of Distinction



District of Distinction



Jeanette Murray
LDHS



Jennifer Rios
LDHS



Janay Davis
LDMS



Jessica Risenhoover
LDMS



Jennifer Manis
LDE



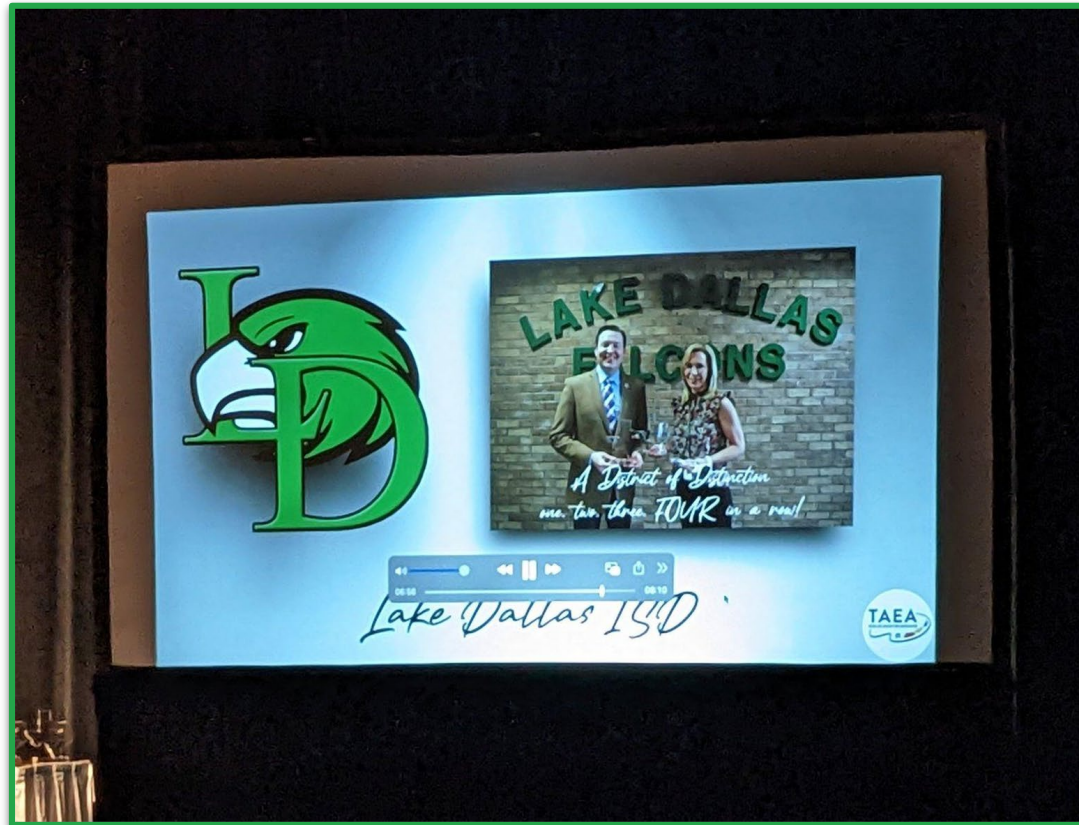
Taylor Williams
SSE



Shirley Frase
CE



District of Distinction





LAKE DALLAS
Independent School District

Minutes of Regular Board Meeting

The Board of Trustees

Lake Dallas Independent School District

A Regular Meeting of the Board of Trustees of Lake Dallas Independent School District was held Monday, November 14, 2022, beginning at 5:30 PM at 104 Swisher Rd., Lake Dallas, TX 75065.

PRESENT: President Lance Stacy, Vice President Alicia McKinley, Trustees Ginger Collier, Bruce Smith, Scott Baird, and Superintendent Dr. Mike Rockwood

ABSENT: Secretary Mark Tucker and Trustee Courtney Tankersley

1. Call to Order, Roll Call, and Establishment of Quorum – 5:30 PM

2. Moment of Silence and Pledges of Allegiance

President Lance Stacy led the moment of silence, and the pledges of allegiance were led by Lake Dallas Middle School students.

3. Student Report/Recognitions

A. *Student Success:* LDMS Student Council

Randall Caldwell, LDMS Principal introduced Lake Dallas Middle School Student Council officers:

Elizabeth Kunkle, President

Rylee Garrison, Vice President

Emma Durham, Committee Leader

Savanna Kaupp, Committee Leader

Taj Singh, Committee Leader

The officers presented on the different activities and initiatives they provide for their campus and community and recognized their advisor, Mr. John Fabro. They also presented the Board members with thank you cookies.

B. *Student Success:* State Fair of Texas Ag Competition

Mollie Avelino, LDHS Principal, introduced Jason Hardin, LDHS Ag/Science teacher and FFA advisor, who recognized sophomore Laken Chambers and 6th grader Tessa Sanders for the major awards they received at the State Fair of Texas.

C. *Student Success:* Lady Falcon Volleyball

Scott Head, Executive Athletic Director, introduced Coach Kameshia Levingston, Lady Falcon Head Volleyball coach, who recognized Maddie Hirneise and Reagan Hamm for reaching significant goals in their volleyball careers. Maddie hit 1,000 digs and Reagan reached 1,000 assists.

4. Executive Session

The open session of the meeting adjourned at 5:42 PM. The Board of Trustees moved to executive session pursuant to one or more of the sections of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code).

The Board reconvened to open session at 6:20 pm.

5. Public Comment

Persons desiring to address the Board of Trustees were given the opportunity to sign up to speak. No one signed up to speak to the Board.

6. Public Hearing

President Lance Stacy opened the public hearing at 6:21 pm. Wes Eversole, Deputy Superintendent/CFO, presented the 2022 Financial Integrity Rating System of Texas (FIRST) Report. This yearly rating is performed by the Texas Education Agency (TEA) to test school district financial performance as required by Title 19, Texas Administrative Code, Section 109. The Texas Education Agency uses District demographic, budgetary and actual financial data from the 2020-2021 school year as the data source for this rating and School Board and Superintendent expenditure information for the 2021-2122 school year.

The meeting reconvened to open session at 6:29 pm.

7. Trustee Reports

Members of the Board of Trustees were given the opportunity to share positive comments about district meetings and events.

- Trustee Ginger Collier congratulated the football team for making the playoffs. She also thanked Karla Landrum for the LCEF Gala.
- Trustee Scott Baird also congratulated the football team and thanked fellow Board member and army veteran Bruce Smith for his service to our country.
- Trustee Bruce Smith congratulated all of the fall groups for their successes –including football, band, and the fall theatre production, and stated that he is looking forward to winter concerts and all of the spring activities.
- Vice President Alicia McKinley said that she loved the fall theatre productions at both the middle school and high school as well as the basketball showcase at the high school. She also expressed her love for the artwork being displayed and highlighted at the board meetings.
- President Lance Stacy echoed his agreement with the other board members and thanked Dr. Rockwood for Team of 8 and the opportunity for team building.

8. Superintendent Reports

Dr. Rockwood shared positive comments about

- Falcon Football playoffs
- Seven student athletes that signed national letters of intent
- LCEF Gala and Karla Landrum, Executive Director for the foundation
- Elementary campuses for their student-led activities
- High School Activities Fair
- Middle School Student Superintendent Advisory Group

9. CONSENT AGENDA ITEMS

Consent Agenda Items are items identified as routine, procedural, informational or self-explanatory presented as a single motion to be acted on at one time.

It was MOVED by Scott Baird and SECONDED by Bruce Smith to approve the consent agenda.

- A. Consideration/Approval of the Minutes of the October 17, 2022 REGULAR Meeting
- B. Consideration/Approval of the Minutes of the November 5, 2022 SPECIAL Meeting
- C. ***Efficient Operations:*** Consideration/Approval of Monthly Financial Statements
- D. ***Efficient Operations:*** Review/Approve the results of a request for qualifications for a roofing consultant.

A Request for Qualifications (RFQ) was issued to engage a roofing consultant for the District. The scope of services includes analysis of the condition and performance of existing roofing systems, roofing system rehabilitation, repair or replacement design, engineered construction documents, project management, and closeout and warranty documentation.

Four RFQs were received on October 26, 2022, and are listed below.

- Armko Industries
- Amtech Solutions
- Douglas Consulting Group Inc.
- Bluefin/Mantis

Contracts for these professional services shall be made based on demonstrated competence and qualifications to perform the services and for a fair and reasonable price. (Board Policy CV (Legal) and Gov't Code 2254.002).

The District shall:

- First, select the most highly qualified provider based on demonstrated competence and qualifications, and
- Then attempt to negotiate a contract with that provider at a fair and reasonable price.

Criteria for the evaluation of responses were based on the following:

- Technical competence and qualifications of the assigned personnel, specifically the key team members' experience, training, and education.
- The ability to furnish all expertise, labor, and resources for complete design and administration services for the project, including the ability to investigate accurately, test, identify, and document existing site and environmental conditions and/or deficiencies requiring repair.
- Satisfactory performance of similar services for projects of comparable size and complexity. Specific experience in delivering the required type and scope of services shall be critical.
- The quality of references from past or current clients, including Lake Dallas ISD.
- The quality of references of the size and nature of the project described herein.

- The geographic location of the respondent's office where work will be performed in relation to the project location(s).

Based on the firm's overall suitability to provide applicable consulting services, along with the comments of the respondent's references and the additional information included in the qualification document, the District recommends Douglas Consulting Group Inc. as the top firm.

The request for qualification document, the respondent's proposal for qualification are available, and the scoring matrix are available.

MOTION PASSED 5-0.

10. FUTURE ITEMS

A. *Student Success:* High School Course Offerings

Christi Cottongame, Chief Academic Officer, presented the proposed 2023-24 high school course offerings. The LDHS Course Description Guide is a publication developed to assist students and their parents in making course decisions critical to academic success at Lake Dallas High School. Academic programs, graduation requirements, credits, course descriptions and options are included in this guidebook. It is a primary tool for student registration as well as a reference for students throughout the school year as a resource for questions concerning instructional programs and courses at Lake Dallas High School. Updates and changes are made based on state requirements, new courses available, and student needs.

11. INFORMATION ITEMS

A. *Student Success:* Emergent Bilingual Student Update

Shelly Wendt, Director of Bilingual/ESL, presented the update. Lake Dallas ISD currently serves 484 English Learners. Of those, 114 participate in a bilingual program at Lake Dallas Elementary while 370 are served in English as a Second Language (ESL) programs on all five campuses. The program is intended to help students acquire the English skills needed to succeed in the classroom and beyond.

B. *Student Success:* Tarleton University Distinguished High School Partnership

Dr. Shorr Heathcote, Chief Administrative Officer, presented the partnership. Dr. James Hurley, President of Tarleton State University, visited Lake Dallas ISD to tour the high school and invite the District to partner with the University on their Distinguished High School Program. The partnership allows automatic admission to Tarleton State University to LDHS students graduating in the top 50% of the graduating class. In addition, a President's Guaranteed Scholarship is available for students for all four years with satisfactory academic progress.

C. *Parent & Family/Community Support:* Strategic Plan Update

Dr. Shorr Heathcote, Chief Administrative Officer, presented an update on the strategic plan with a focus on the third priority, Parent & Family/Community Support.

D. TASB Policy Review

Dr. Shorr Heathcote, Chief Administrative Officer, presented the policy review. Lake Dallas ISD administration is working with the Texas Association of School Boards (TASB) on a comprehensive local policy review. The policy review focuses on auditing current district policies and ensuring

practice is aligned with the approved policies. This presentation was a brief summary of the recommended local policy changes. A printout of the policy revisions was provided to Trustees at the meeting.

E. Upcoming Meetings & Events

Adam Bennett presented a list of upcoming Board Events.

12. Executive Session

The board did not go into Executive session.

13 Adjournment

The meeting was adjourned at 7:09 pm.

Lance Stacy, Board President

Mark Tucker, Board Secretary

LAKE DALLAS ISD
 COMPARISON OF REVENUE AND EXPENDITURES
 GENERAL FUND
 OCTOBER 2022

	Prior Month YTD	Current Month YTD	Current Budget	Balance	%
REVENUE					
Local Revenue	441,785	868,145	27,051,915	26,183,770	3.2%
State Revenue	2,401,230	4,405,546	12,721,991	8,316,445	34.6%
Federal Revenue	358	670	803,075	802,405	0.1%
Total Revenue	2,843,373	5,274,361	40,576,981	35,302,620	13.0%
EXPENDITURES					
Instruction	1,934,752	3,832,498	23,580,635	19,748,137	16.3%
Inst. Res./Media Services	45,560	92,182	568,194	476,012	16.2%
Curriculum Dev. & Inst. Staff Devel	60,768	127,801	1,039,543	911,742	12.3%
Inst. Leadership	76,789	157,677	860,012	702,335	18.3%
School Leadership	178,327	351,064	2,138,546	1,787,482	16.4%
Guidance/Counseling/Evaluation	122,374	243,769	1,377,304	1,133,535	17.7%
Social Work Services	1,006	2,012	12,072	10,060	16.7%
Health Services	27,685	55,466	355,030	299,564	15.6%
Pupil Transportation	140,383	285,985	1,592,909	1,306,924	18.0%
Cocurr./Extracurr. Activities	129,269	258,746	1,209,309	950,563	21.4%
Gen Administration	137,219	265,407	1,618,396	1,352,989	16.4%
Plant Maintenance & Operations	706,638	1,067,647	5,399,834	4,332,187	19.8%
School Monitoring Services	10,889	18,744	286,695	267,951	6.5%
Data Processing Services	197,060	323,427	988,381	664,954	32.7%
Community Services	0	0	0	0	0.0%
Facilities Acq. & Construction	0	0	14,000	14,000	0.0%
Payments to JJAEP Program	0	0	4,000	4,000	0.0%
Other Intergovernmental Charges	53,234	53,234	245,000	191,766	21.7%
Total Expenditures	3,821,952	7,135,658	41,289,860	34,154,202	17.3%
Grand Revenue Totals	2,843,373	5,274,361	40,576,981		
Grand Expenditure Totals	3,821,952	7,135,658	41,289,860		
Grand Totals	(978,579)	(1,861,298)	(712,879)		

LAKE DALLAS ISD
 COMPARISON OF REVENUE AND EXPENDITURES
 FOOD SERVICE FUND
 OCTOBER 2022

	Prior Month YTD	Current Month YTD	Current Budget	Balance	%
REVENUE					
Local Revenue	106,952	193,792	725,300	531,508	26.7%
State Revenue	1,510	3,975	10,000	6,025	39.7%
Federal Revenue	153,319	270,968	1,181,440	910,472	22.9%
Total Revenue	261,780	468,734	1,916,740	1,448,006	24.5%
EXPENDITURES					
Food Service	183,479	375,998	1,915,759	1,539,761	19.6%
Total Expenditures	183,479	375,998	1,915,759	1,539,761	19.6%
Grand Revenue Totals	261,780	468,734	1,916,740		
Grand Expenditure Totals	183,479	375,998	1,915,759		
Grand Totals	78,301	92,737	981		

LAKE DALLAS ISD
 COMPARISON OF REVENUE AND EXPENDITURES
 DEBT SERVICE FUND
 OCTOBER 2022

	Prior Month YTD	Current Month YTD	Current Budget	Balance	%
REVENUE					
Local Revenue	4,255	202,013	14,239,367	14,037,354	1.4%
State Revenue	0	0	243,924	243,924	0.0%
Total Revenue	4,255	202,013	14,483,291	14,281,278	1.4%
EXPENDITURES					
Debt Services	0	0	14,452,163	14,452,163	0.0%
Total Expenditures	0	0	14,452,163	14,452,163	0.0%
Grand Revenue Totals	4,255	202,013	14,483,291		
Grand Expenditure Totals	0	0	14,452,163		
Grand Totals	4,255	202,013	31,128		

LAKE DALLAS ISD
BALANCE SHEET
GENERAL FUND, FOOD SERVICE AND DEBT SERVICE
AS OF OCTOBER 31, 2022

General Fund

Cash & Investments	18,793,256
Receivables	1,880,617
Deferred Expenses	22,582
Total Assets	20,696,455

Current Payables	(8,595,745)
Accrued Expenses	(62,392)
Deferred Revenue	(479,794)
Total Liabilities	(9,137,931)

Reserve for Encumbrances	811,620
Undesig. Fund Balance	(11,558,524)
Reserve for Encumbrances	(811,620)
Total Equity	(11,558,524)

Food Service

Cash & Investments	1,633,440
Receivables	117,649
Total Assets	1,751,089

Current Payables	(236,640)
Accrued Expenses	(28,253)
Deferred Revenue	(69,448)
Total Liabilities	(334,342)

Reserve for Food Encumbrances	(567,564)
Undesig. Fund Balance	(896,990)
Reserve for Encumbrances	47,807
Total Equity	(1,416,747)

Debt Services

Cash & Investments	1,755,624
Receivables	754,758
Total Assets	2,510,382

Current Payables	0
Deferred Revenue	(197,422)
Total Liabilities	(197,422)

Reserve for Long Term Debt	(2,086,514)
Undesig. Fund Balance	(226,446)
Total Equity	(2,312,960)

**Lake Dallas ISD
Summary Of Tax Collections Comparison
October 2022**

<u>Current Tax Collections</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Current Tax Roll Status:	\$40,209,073	\$37,169,279	\$35,179,137
+/- Supplemental Adjustments	1,427,207	847,645	0
Balance Taxes Due After Adjustments	<u>41,636,280</u>	<u>38,016,923</u>	<u>35,179,137</u>
Current Collection Activity:			
General Operating Fund	31,558	188,381	167,310
Debt Service Fund	16,734	94,162	79,649
Total Current Collections	<u>48,292</u>	<u>282,544</u>	<u>246,958</u>
Unpaid Current Taxes Due @ End of Month	41,587,988	37,734,380	34,932,179
Collection % to Current Tax Role	0.12%	0.74%	0.70%

Delinquent Tax Collections

Prior Years Delinquent Tax Roll:	696,078	741,793	530,140
+/-Supplemental Adjustments	(6,950)	(31,521)	(3,404)
Balance Taxes Due After Adjustments	<u>689,128</u>	<u>710,272</u>	<u>526,736</u>
Delinquent Collection Activity:			
Less General Operating Funds Collected	0	-18,509	-2,664
Less Debt Service Collected	0	-8,841	-1,274
Total Delinquent Collections	<u>0</u>	<u>-27,350</u>	<u>-3,938</u>
Unpaid Delinquent Taxes Due @ End of Month	689,128	737,622	530,674
Collection % to Delinquent Tax Role	0.00%	-3.85%	-0.75%

Penalties, Interest, Attorney Fees

Penalties and Interest:			
Penalty and Interest Paid On Taxes	5,807	5,807	1,463
Amount Paid to Tax Attorney	5,883	5,883	3,172
Total Penalties, Interest, Attorney Fees	<u>11,691</u>	<u>11,691</u>	<u>4,635</u>

Collection Summary

Current Taxes Collected	48,292	282,544	246,958
Delinquent Taxes Collected	0	-27,350	-3,938
Penalties, Interest, Attorney Fees	0	11,691	4,635
Total Tax Collections	<u>48,292</u>	<u>266,885</u>	<u>247,655</u>
Total Unpaid Current Taxes Due @ End of Month	41,587,988	37,734,380	34,932,179
Total Unpaid Delinquent Taxes Due @ End of Month	689,128	737,622	530,674
Total Taxes Outstanding	<u>42,277,116</u>	<u>38,472,002</u>	<u>35,462,853</u>



ACTION REQUIRED!
Due Date: February 28, 2023

November 15, 2022

Re: Membership and Participation in the Region 10 ESC Multi-Region Purchasing Cooperative, SY23-24

Dear Food Service Director Addressed:

Multi-Region Purchasing Cooperative (hereinafter "R10MRPC") requires all Interlocal Agreements (hereinafter "Agreement") to be approved by each Contracting Entity's Board of Trustees. Completed Agreements must be submitted with proof of Board approval. R10MRPC is also utilizing an annual, single-year agreement that encompasses both membership roles and responsibilities along with bid participation for the Agreement term.

This packet includes the complete Interlocal Agreement for Contracting Entities (hereinafter the "CE") participating in the School Nutrition Programs that wish to purchase foodservice products through the R10MRPC formally procured and awarded bids. If the CE does not plan to purchase from any of the awarded bids, there is no need to complete an Interlocal Agreement.

The **Interlocal Agreement** (pages 3-11) is both a "membership and participation" agreement that commences on July 1st and extends through June 30th of the following calendar year. By signing the Agreement, you are agreeing to the General Provisions of Member Roles and Responsibilities along with your bid participation selection(s) indicating your entity's purchasing commitment. Members are now required to provide estimated quantities for each product planned on each bid category selected. This is done through a specialized software created by R10MRPC called "Maestro Forecasting."

The Multi-Region Purchasing Cooperative is a fully self-funded entity through a Vendor Participation Fee. This fee is collected directly from the awarded commercial-only vendors. Fees are used to cover expenses related to the administration and operation of R10MRPC and growth in services. Studies indicate that school districts benefit through cooperative participation with a considerable cost savings. While the purchasing power of the R10MRPC is significant, the costs of goods and services continues to rise annually. Studies prove that schools participating in a child nutrition purchasing cooperative receive better pricing and higher selection of products with higher fill rates. Additional benefits of participating in the R10MRPC include reduced costs associated with advertising, paperwork, reduced time, and worry spent on the bidding process, as well as Industry-specific workshops, trainings, and technical support for child nutrition programs.

If I can be of further assistance in this matter, please contact me at 512-487-4597. I am available to talk to your school board if needed. Thank you for your consideration for participation in the SY 2023-2024 R10MRPC.

Sincerely,

Keri Warnick
Program Coordinator

Enclosures

INTERLOCAL AGREEMENT

The following Interlocal Agreement (pages 3-11) is to be completed by all contracting entities (CE) that wish to participate in Region 10 ESC Multi-Region Purchasing Cooperative (R10MRPC) and purchase from formally procured bids.

This Interlocal Agreement is a one-year agreement for school year 2023-2024 (July 1, 2023 through June 30, 2024). If completed, a fully executed copy will be returned to the CE and kept on file with R10MRPC.

Each CE wishing to purchase from any procured and awarded bid must complete and sign all required pages. Each CE is asked to seriously consider which bids best fit their needs. R10MRPC requires forecasting of each product planned for purchase prior to all bid renewals and new bids through Maestro Forecasting, the customized software program.

The fully completed and signed Interlocal Agreement must be approved by your school Board of Trustees and returned no later than February 28, 2023. Please note that Interlocal Agreements received after the due date or later after bids have been released may not be approved due to forecasting requirements and procurement regulations.

Please return the entire Agreement fully executed: pages 3-11.

LIMITATION OF AGREEMENT:

The R10MRPC reviews this Agreement each year to ensure compliance with United States Department of Agriculture (USDA) and Texas Department of Agriculture (TDA) regulations. If, following such review, the R10MRPC discovers that any provision contained herein is not in accordance with USDA and TDA regulation, R10MRPC will have 30 days to make all necessary updates and require that each CE sign a new Agreement. If R10MRPC does not amend the provision within the given timeframe, the CE may terminate this agreement on 10 days' written notice to R10MRPC. Child Nutrition Federal Funds are governed by USDA and TDA, therefore, if any conflicts between the procurement requirements set forth in EDGAR and those required by TDA/USDA exist, those required by TDA/USDA will apply to any solicitations when CN Federal Funds will be used for purchasing.

GENERAL PROVISIONS:

1. The Parties agree to comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the procurement activities and programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
2. This Agreement shall be governed by the law of the State of Texas and venue for any dispute resolution shall be in the county in which the administrative offices of Region 10 ESC are located, which is currently Dallas County, Texas.
3. The R10MRPC reserves the right, but is not obligated, to add additional members and allow participation, because adding a CE may "materially changes the existing contract(s)" and, thereby, require rebidding of said contract(s). Consequently, the CE may not be permitted to participate in those affected contracts to avoid rebidding and possibly negatively affecting the membership in place at the time of the current contract(s) award. The membership of a new CE may become effective upon any new bids, rebids being awarded, new fiscal year, or as permitted at the sole discretion of the R10MRPC.
4. This Agreement and any addenda executed by the parties contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of both Parties. Modifications may be required by law or regulation, which shall require action by the R10MRPC and the CE. Failure to act by either party, within a reasonable period, on legally required modifications shall constitute good cause to terminate this Agreement effective upon written notification to the other party.
5. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
6. Before any Party may resort to litigation, any claims, disputes, or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The selection of the mediator shall be mutually agreed upon, and the costs for such mediation borne equally between the Parties.
7. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its trustees, directors, officers, employees, and agents, because of its execution of this Agreement or the performance of the functions and obligations set forth herein.

8. All parts of this Agreement, when executed by both Parties, are binding upon the Parties, and may be changed only by written agreement executed by authorized representatives of the Parties.

9. In accordance with USDA Federal Regulations and TDA Administrator's Reference Manual (ARM) Section 17, the R10MRPC is a Child Nutrition Program (CNP) Operator-Only Cooperative that is categorized as a "for profit cooperative". Per ARM Section 17, R10MRPC is required to return "unanticipated profits" to the CE. This Agreement allows R10MRPC to deduct the cost of services from the collected vendor fees and pay any remaining amount to members on a regular basis. The R10MRPC's "profit margin", for purposes of this Agreement, shall be defined as the revenue received by the R10MRPC through the charging of the vendor fees set forth in the "Membership Fees" section below minus the expenses to the R10MRPC to operate the cooperative. The Coordinating Entity shall retain the profit margin; however, any revenue received more than the profit margin ("unanticipated profit"), if any, shall be distributed to the R10MRPC's participating members by the Fiscal Agent.

10. This Agreement and any modification(s) may be executed in separate copies; however, the Agreement must be Board of Trustee approved and physically signed by both participating parties using a "physical signature." Electronic or typed signatures will not be accepted. This Agreement may be exchanged and/or transmitted electronically via fax or scanned email. Proof of Board approval acceptable to R10MRPC must be submitted along with completed and signed Agreement.

Membership Term. This Agreement shall be for a one-year term unless sooner terminated in accordance with the provisions of this Agreement. The conditions set forth in this Agreement shall apply to this single-year term. The Agreement year for each purchasing cooperative program commences on July 1st and will extend through June 30th of the following calendar year.

Membership Fees. No membership fee shall be directly charged to participating members of the R10MRPC.

The United States Department of Agriculture does not allow federal funds received by ESC Child Nutrition components to be used to support purchasing cooperatives. Therefore, the R10MRPC is a fully self-funded entity through a "Vendor Participation Fee" on all commercial sales. This fee is collected directly from the awarded vendors in the fixed amount of .0085 for every \$1.00 of revenue. R10MRPC "does not charge" any fees to the Commodity Processors. All fees are used to cover expenses related to the administration, direct operation, and growth in services or software programs offered by the Cooperative to the members that benefit their foodservice operation. CEs, even though they may incur these fees indirectly, pay no direct fee to R10MRPC for participation.

The parties agree that the payments under this Agreement and any related exhibits and documents are amounts that fairly compensate Coordinating Entity for the services or functions to be performed under the Agreement.

Authorization to Participate. The R10MRPC and each CE represents and warrants, by the execution and delivery of the Interlocal Agreement, that they have obtained all requisite authority through governing board action to enter and perform the terms of this Agreement. Proof of Board approval acceptable to R10MRPC is required.

Cooperation and Access. Each party agrees that it will cooperate with any reasonable requests for information and/or records made by the other party. Each party reserves the right to audit the relevant records of the other party during

normal working hours. Any breach of this Article shall be considered material and shall make the Agreement subject to termination on ten (10) days written notice to the CE.

Primary and Secondary Contact. The CE agrees to appoint a primary and secondary contact who shall have express authority to represent and bind the CE, and R10MRPC will not be required to contact any other individual regarding program matters. Any notice to a primary or secondary contact shall be binding upon the CE. The CE reserves the right to change the contacts as needed by giving written notice to R10MRPC. Such notice is not effective until actual receipt by R10MRPC.

Defense and Prosecution of Claims. The CE authorizes the Fiscal Agent, only with respect to matters arising out of or contemplated by this Agreement: (1) to control the commencement, defense, intervention or participation in a judicial, administrative or other governmental proceeding; (2) to represent the R10MRPC in an arbitration, mediation, or any other form of alternative dispute resolution; (3) to represent the R10MRPC in any other appearance necessary to protect the rights of the R10MRPC relating to actions concerning any past or current CE, including any appearances and actions in litigation, claim or dispute; and (4) to engage legal counsel and appropriate experts that, in the Fiscal Agent's sole discretion, will assist with such defense or prosecution of any action or claim in matters arising out of this Agreement. The CE does hereby agree that any suit brought against R10MRPC, the Fiscal Agent, or a R10MRPC or Fiscal Agent employee or agent may be defended in the name of R10MRPC, Region 10 Education Service Center, or the CE by the counsel selected by the Fiscal Agent, in its sole discretion, or its designee, on behalf of and at the expense of the R10MRPC as necessary for the prosecution or defense of any litigation or claim. Full cooperation by the CE shall be extended to supplying any information needed or requested by the Fiscal Agent or R10MRPC in such prosecution or defense. Subject to specific revocation, the CE hereby designates the Fiscal Agent to act as a class representative on its behalf in matters arising out of this Agreement.

Governance. R10MRPC shall be governed by the Fiscal Agent's Board of Trustees (hereinafter the "Board") in accordance with applicable law and regulation. Procurement processes and procedures are governed by applicable law and regulation.

Limitations of Liability. The Fiscal Agent, its endorers and servicing contactors, do not warrant that the operation or use of R10MRPC services will be uninterrupted or error free. The Fiscal Agent, its endorers and servicing contractors, hereby disclaim any and all warranties, express or implied, regarding any information, product or service furnished under this Agreement, including without limitation, any and all implied warranties of merchantability or fitness for a particular purpose. The Parties agree that regarding all causes of action arising out of or relating to this Agreement, neither Party shall be liable to the other under any circumstances for special, incidental, consequential, or exemplary damages, even if it has been advised of the possibility of such damages.

Notice. Any written notice to the R10MRPC or the Fiscal Agent shall be made by: first class mail, postage prepaid and delivered to the Multi-Region Purchasing Cooperative, Region 10 Education Service Center, 400 E Spring Valley Rd, Richardson, TX 75081-1300; faxed to 972 348-1449, Attn: Keri Warnick (contact person); or emailed to keri.warnick@region10.org with a copy to sue.hayes@region10.org.

Acceptance of USDA Foods Sent for Further Processing. The R10MRPC, through the Fiscal Agent, is granted the right to issue a cooperative bid/proposal (RFP) for the processing of selected commodity foods donated by participating

members. The R10MRPC, through the Fiscal Agent, is further granted the right to enter into a Contract for Services with the processor(s) receiving the processing award(s) for agreed upon processed end-products, for the purpose of executing a service agreement on behalf of participating members. Participating members will have the right and responsibility to accept the processed end-product(s) for the life of the contract between R10MRPC, through the Fiscal Agent, and the processor for all commodity foods donated to, and for which processing was subsequently procured through, the R10MRPC. Excess commodities may be distributed according to USDA or TDA regulation and guidance.

Payment for Goods. Each Party, paying for any goods or services under this Agreement or related to this Agreement, must pay for such goods and services from available current revenues only.

PARTY ROLES AND RESPONSIBILITIES:

Role of the R10MRPC, through the Fiscal Agent:

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Provide procurement trainings as group or on an individual basis if requested.
4. Provide guidance and assistance or templates for the school's Procurement Procedures Manual and Code of Conduct Manual if requested.
5. The R10MRPC shall coordinate the Competitive Procurement Process for all Awarded Contracts through use of the Formal Procurement method of Requests for Proposals (RFP).
6. The R10MRPC shall follow the local, State, and Federal procurement guidelines as listed below:
 - a. United States Department (USDA) Code of Federal Regulations (2 CFR) parts 200.318-200.327 and Appendix II
 - b. Texas Department of Agriculture's (TDA) Administrator's Reference Manual (ARM) Sections 16 and 17, 17a, 17b, and 17c.
 - c. Requiring Board of Directors' approval on all R10MRPC bid award recommendations.
 - d. Texas Education Code 44.031 relating to purchasing contracts.
 - e. Education Department General Administrative Regulations (EDGAR) as the guidelines pertain to Purchasing Cooperatives' procuring on behalf of its CEs. Currently EDGAR refers and requires Child Nutrition Food Purchasing Cooperatives to adhere to 2 CFR 200.318-200.327
 - f. Form 1295 will be required to be filled out and filed with the Texas Ethics Commission by all awarded vendors and will be managed by the Fiscal Agent's Business Office.
7. Send solicitations for the Further Processing of USDA foods to all companies found on the TDA "Approved List of Vendors" without limitations.
8. Enter into a detailed agreement with distributors that provide the distribution of processed end-products containing USDA Foods that includes language to ensure proper resolution of errors such as data, pricing, product, reports, etc.
9. Do the following regarding USDA Foods:
 - a. Track and assist CEs with management of their USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements.
 - b. Assist CEs with Sales Verifications of end products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
 - c. Assist CEs with the utilization of carryover pounds to avoid swept inventory.

- d. Provide CEs with information on commodity processing, including, but not limited to, anticipated delivery dates, product recalls or production issues, discontinued products, and replacement recommendations.
 - e. Make all surveys open to the CEs as surveys are opened by TDA.
 - f. Provide the list of commodity items to CEs for purposes of obtaining quantity requests. This is done using an online software program.
 - g. Receive quantity requests from CEs for commodity processing through district entries into the online software and prepare appropriate quantity totals by item.
 - h. Provide a delivery schedule, on behalf of each CE, for all selected USDA Foods for Further Processing to each processor and distributor based on information collected from each CE.
10. The R10MRPC assumes no responsibility for failure of delivery by vendors, however, the R10MRPC will assist all CEs with service and product quality issues to ensure all vendors adhere to the terms and conditions of the awarded contract.
 11. Initiate and implement activities related to the bidding and vendor selection process. Competitive bidding procedures for Texas public schools using Child Nutrition federal funds will be strictly followed.
 12. Provide CEs with procedures for ordering, delivery, and billing.
 13. Mediate problems/concerns between vendors and CEs.
 14. Provide CEs access to all records, reports, and documents to ensure rebates, discounts and other applicable credits will accrue to the CE.
 15. Make available or provide easy access to all procurement documents created and received for each awarded RFP and vendor, as required and in compliance with State Agency Administrative and Procurement Reviews.
 16. Act ethically always and in accordance with all federal, state, and local guidelines.
 17. Create and monitor/host an Advisory Committee. The Advisory Committee is a voluntary member committee with a 2-year commitment that meets quarterly. The Committee goals are to act as liaison between R10MRPC and the membership base if needed, communicate information received from TDA to R10MRPC as necessary, and review or sample products to assist in the streamlining of offered bid awards and best products.

Role of the CE:

1. Commit to the General Provisions and Roles and Responsibilities of this Agreement by authorization of its governing body (School Board of Trustees) and by execution by an approved foodservice employee in the appropriate spaces on the attached form (physical signature copy must be provided to R10MRPC promptly following CE execution).
2. Designate a primary and secondary contact.
3. Commit to purchasing on selected bid categories on an as needed basis.
4. Provide an estimated quantity for each of the products desired through use of the online required software or as requested by the Program Coordinator during any single-year term of Participation.
5. Comply with all USDA and TDA regulations, including, but not limited to, Roles and Responsibilities for Further Processing of USDA Foods or any other Annual Agreement per USDA or TDA.
6. Prepare purchase orders issued to the appropriate vendor from the official award list provided by R10MRPC.
7. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
8. Address product warranties and product qualities with manufacturer.
9. Pay vendors net amount due within agreed upon terms after receipt of a correct monthly statement.

10. Participate in bid evaluation committees for the bid's that the CE is utilizing. Evaluation committee meetings will include, but not be limited to, face-to-face group meetings, online voting, or any other form of participation as requested by the R10MRPC.
11. Act ethically always and in accordance with all Federal, State, and local guidelines, as well as R10MRPC Member Roles. The R10MRPC shares information with participating members that at times is considered confidential and proprietary. Members may be asked to sign Non-Disclosure Agreements and agree to adhere to the terms set forth in those agreements. Future membership in the R10MRPC may be jeopardized based on unethical handling of sensitive R10MRPC and/or vendor information.
12. Attend R10MRPC meetings and training classes to stay informed of the cooperative's processes and services offered. Training classes are specific to some of the "tools" offered by R10MRPC. Attending meetings and classes helps ensure your success as a CE in the R10MRPC.
13. Participates in a Member Advisory Committee through selection or appointment. The Member Advisory Committee is a small committee of R10MRPC participating members formed every 2 years. The Advisory Committee serves as the liaison for all participating members when a conflict or concern arises regarding R10MRPC if needed, and annually reviews all procurement practices by the R10MRPC to ensure compliance in all areas, along with other tasks.
14. The following roles will apply to participating members who commit entitlement dollars for the USDA processed commodity foods:
 - a. The CE shall access the Texas Unified Nutrition Program System (TX-UNPS) Food Distribution Program (FDP) Module on a regular basis to effectively manage USDA Foods entitlement, food requests, allocations, and as applicable, storage and delivery of USDA Foods from assigned state-contracted warehouse.
 - b. The CE shall track and manage USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements, i.e., inventory levels shall not exceed a six (6) month supply at any given time; access processor tracking systems (K12 Foodservice, ProcessorLink, Lunchline Inc., or other) on a regular basis; and report inventory issues to R10MRPC.
 - c. The CE shall conduct Sales Verifications of end-products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
 - d. The CE shall maintain copies of the original Child Nutrition ("CN") Label from the product, carton; or a photograph of the CN Label as it appears on the original product carton if available.
 - e. The CE shall attend and/or access online trainings provided by TDA on the management of the USDA Foods program to obtain the latest information on the program.

BID PARTICIPATION SELECTIONS for SY 2023-2024

The following Bid Participation agreement, as an integrated part of the Agreement, is entered into by and between the District/CE, as indicated below, and Region 10 Multi-Region Purchasing Cooperative (R10MRPC) for participation in one or more of the R10MRPC awarded bids. This agreement is a single-term agreement effective July 1, 2023, through June 30, 2024.

The R10MRPC formally procures several competitive RFPs (Request for Proposals) on behalf of all participating members. Each CE member is required to complete this Bid Participation Agreement and forecast all products planned for purchase if they wish to utilize the R10MRPC awarded bids during the term of this agreement.

To help the R10MRPC represent the most accurate information to potential bidders, ***please place a check mark to the left of each bid listed below that you “plan” to use during the SY 2023-2024.*** Each RFP is explained on the next page to assist you in the best decision as to which bid(s) best fit your needs. The R10MRPC does not guarantee any vendor that any item will be purchased, however, CE members should seriously consider each selected bid as member forecasting of each product planned on each selected bid is required prior to the release of a new bid or renewal bid.

<input type="checkbox"/>	Full-Line Grocery, NOI/FFS Distributor
<input type="checkbox"/>	USDA Foods For Further Processing
<input type="checkbox"/>	Milk: Full-Service Delivery
<input type="checkbox"/>	Fresh Bread
<input type="checkbox"/>	Ice Cream Novelties
<input type="checkbox"/>	Beverages (container)
<input type="checkbox"/>	Manufacturer Direct-to-District (commercial foods) – requires MRPC approval

<input type="checkbox"/>	Dispensed Fruit Beverages
<input type="checkbox"/>	Chips & Snacks
<input type="checkbox"/>	Fresh Meats and Produce
<input type="checkbox"/>	Small Wares
<input type="checkbox"/>	Kitchen Chemicals & Cleaning Supplies
<input type="checkbox"/>	Sanitation Systems & Safety Training
<input type="checkbox"/>	Coffee Bar Products

Please provide us with your district main address as listed on your website or in directory:

District Name	Campus/Bldg. Name				
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Street Number & Name</td> <td style="width: 20%;">City</td> <td style="width: 10%;">State</td> <td style="width: 20%;">Zip Code</td> </tr> </table>		Street Number & Name	City	State	Zip Code
Street Number & Name	City	State	Zip Code		

**Interlocal Agreement for SY 2023-2024
Signature and Authorization Form**

By signing this page, the CE confirms entering into agreement with Region 10 Education Service Center, as the Fiscal Agent and Coordinating Entity for the R10MRPC, in accordance with all Agreement terms, Membership Roles and Responsibilities, and Bid Participation selection(s) as stated on pages 3-10 and indicated on page 11.

As of July 1, 2023, _____ and the Region 10 Education Service Center/Fiscal District Name/Contracting Entity (CE)

As the authorized Agent for the Board of Trustees of CE, I do hereby execute and enter into this Interlocal Agreement, including Bid Participation, on behalf of CE and intend CE to be bound by the provisions set forth herein for a single-year term, unless otherwise terminated by either party in accordance with the terms set forth in the Agreement. Physical signatures are required, typed or digital signatures will not be accepted.

District/CE Name	ESC Region	2022-2023 Enrollment
# Of Participating Campuses	County/Countries in Which Campuses are Located	
Printed Name: Primary Foodservice Contact	X Signature: Primary Foodservice Contact	Date Signed
Email: Primary Contact	Phone: Primary Contact	
Printed Name: Secondary Foodservice Contact	Email: Secondary Foodservice Contact	
Phone: Secondary Foodservice Contact		

Board of Director Approval: Signature or Attached Meeting Minutes are acceptable.

Printed Name: Authorized Board Director	
X Signature: Authorized Board Director	Date Signed



R10MRPC Authorized Signature	Keri Warnick	Date Signed
Program Coordinator	972-348-1448	
Title of Contact Person	Office Phone	

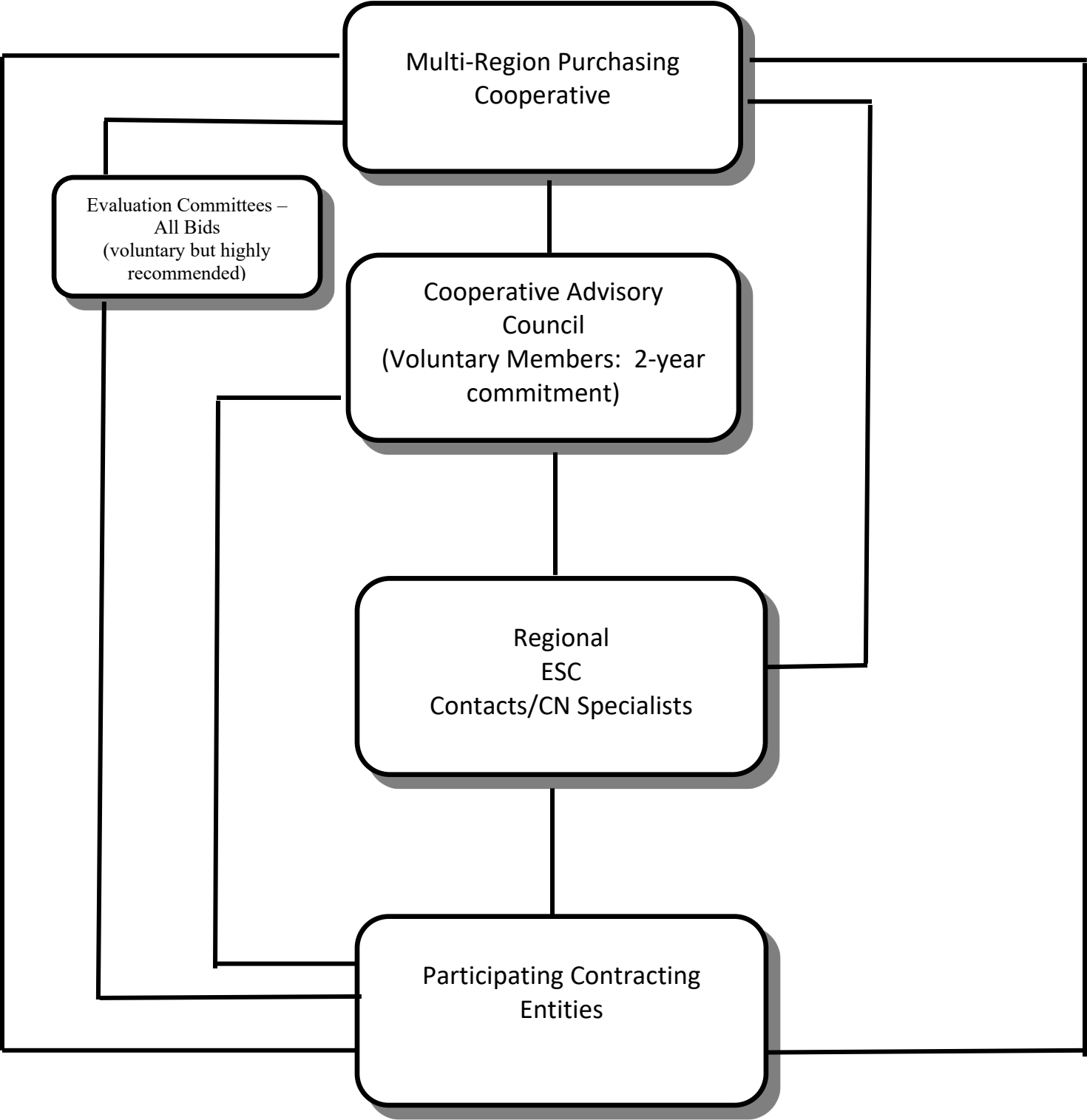
Bids Overview

Each year awarded bids are either renewed, if options are available, or released as new based on factors such as no remaining renewal options, material change in contract value, growth in cooperative membership participation, too many discontinuations or new items to consider, or restructuring of the areas to be serviced in the cooperative. The following is the list of RFP's that will be offered in SY23-24 and information if they will be new or renewed.

Bid Category	Bid Description	SY22-23 RFP #	Will This Bid Be Renewed?	Vendors To Be Renewed	Contract Year in SY23-24
Beverages - Container	Drinks in containers such as Coke, Dr Pepper, Gatorade, Water, etc....that meet Smart Snack and/or used for before or after school events if managed by foodservice	2022-01-12'	Yes	Coca Cola; Dr Pepper; Master's Distribution	2 of 5
Chips & Snacks	Smart Snack approved chips and snacks for a' la carte sales	2022-02-13'	Yes	Master's Distribution	2 of 5
Coffee Bar	Cold contained coffees, coffee beans or grounds, syrups, etc.... for Coffee Bars. Smart Snack compliant	2022-10	No	New Bid	1 of 5
Dispensed Fruit Beverages	100% dispensed fruit slush beverages, awarded company provides dispensing machine and product.	2021-11	Yes	Trident Beverage	3 of 5
Fresh Bread	Direct delivery from bread vendor to campuses. Fresh bread products	2021-04	No	New Bid	1 of 5
Fresh Produce & Raw Meats	Fresh produce and raw meats; produce held to weekly market price	2021-06	Yes	Brother's Food Service; Farmers Market Ft Worth; R Craig Stephens; Walnut Creek Farms	3 of 5
Full-Line Grocery, NOI & FFS	Main-line distributor of commercial foods, processed commodity foods, fresh produce, and non-food foodservice items.	2021-02	Yes	Labatt	3 of 5

Bid Category	Bid Description	SY22-23 RFP #	Will This Bid Be Renewed?	Vendors To Be Renewed	Contract Year in SY23-24
Ice Cream	Frozen Ice Cream novelties, delivered directly from vendor, smart snack compliant	2021-05	Yes	Blue Bonnet, Klement Distribution, Yumi Ice Cream	3 of 5
Kitchen Chemicals & Cleaning Supplies	Kitchen and cafeteria cleaning supplies such as chemicals, mops, gloves, as well as testing kits, etc....	2022-08	Yes	Complete Supply, Eco Lab, Kirby	2 of 5
Manufacturer Direct-to-District	Direct delivery in large quantities to approved CEs of commercial foods only. Must have a loading dock and ability to unload the truck and store large minimum drops of food product.	2021-08	No	New Bid	1 of 5
Milk - Full Service Delivery	Milk delivery, rotate and restock of needed products, milk boxes supplied if needed by some vendors	2021-03	No	New Bid	1 of 5
Sanitation Systems & Safety Training	Sanitation System, monthly visit from rep to restock needed sanitation products; staff training and safety training classes available	2021-15	Yes	SFS PortionPac; Sanitech	3 of 5
Small Wares	All types of small wares for foodservice needs	2022-09	Yes	Ace Mart, Pasco, Sam Tell & Son, Strategic Equipment	2 of 5
USDA Foods for Further Processing	Processed USDA foods to be received through direct delivery, distributor or contracted warehouse	2021-22	Yes	Multiple processors approved by TDA	1 of 5

Region 10 Education Service Center
Multi-Region Purchasing Cooperative



LDHS New Course Additions and Closures for 2023-24

Course Additions

(CTE) Career Prep: (change from virtual to face-to-face)

This course is recommended for students in grade 12, with no prerequisites.

Career Preparation provides opportunities for students to participate in a work-based learning experience that combines classroom instruction with business and industry employment experiences. The goal is to prepare students with a variety of skills for a changing workplace. Students must be actively earning work experience, paid or unpaid.

(CTE) Practicum of Agriculture, Food, and Natural Resources:

This course is recommended for students in grade 12, with a prerequisite of 3 or more credits in the AFNR pathway.

Practicum in Agriculture, Food, and Natural Resources is designed to give students supervised practical application of knowledge and skills. Practicum experiences can occur in a variety of locations appropriate to the nature and level of experiences such as employment, independent study, internships, assistantships, mentorships, or laboratories. To prepare for careers in agriculture, food and natural resources, students must attain academic skills and knowledge, acquire technical knowledge and skills related to the workplace, and develop knowledge and skills regarding career opportunities, entry requirements, and industry expectations. To prepare for success, students need opportunities to learn, reinforce, apply, and transfer their knowledge and skills and technologies in a variety of settings.

Innovative Courses - Other Electives

***Making Connections I (.5 Credit)**

Prerequisite: None / Sequenced grade 9-12

**Participation determined by student's ARD Committee*

The *Making Connections* course sequence serves students who have an autism spectrum disorder or a related disorder which causes them to have difficulty with social skills. This course assists the students in developing an understanding of autism and other related disorders.

***Making Connections II (.5 Credit)**

Prerequisite: Making Connections I / Sequenced grade 9-12

**Participation determined by student's ARD Committee*

The *Making Connections* course sequence serves students who have an autism spectrum disorder or a related disorder such as social (pragmatic) communication disorder which causes them to have difficulty with social skills. The courses also assist students with developing and generalizing appropriate and beneficial social skills and in turn increases the student's postsecondary outcomes.

***Making Connections III (.5 Credit)**

Prerequisite: Making Connections I & II / Sequenced grade 10-12

**Participation determined by student's ARD Committee*

The *Making Connections* course sequence serves students who have an autism spectrum disorder or a related disorder such as social (pragmatic) communication disorder which causes them to have difficulty with social skills. The courses also assist students with developing and generalizing appropriate and beneficial social skills and in turn increases the student's postsecondary outcomes.

Making Connections III assists students in understanding how their specific disability impacts their learning style. Students learn to employ the proper accommodations and modifications to be more successful. Additionally, they develop the skill to effectively self-advocate for the accommodations and modifications they require.

***Making Connections IV (.5 Credit)**

Prerequisite: Making Connections I - III / Sequenced grade 10-12

**Participation determined by student's ARD Committee*

The *Making Connections* course sequence serves students who have an autism spectrum disorder or a related disorder such as social (pragmatic) communication disorder which causes them to have difficulty with social skills. The courses also assist students with developing and generalizing appropriate and beneficial social skills and in turn increases the student's postsecondary outcomes.

Making Connections IV assists students with developing skills to employ collaborative problem solving.

***Methodology for Academic and Personal Success (MAPS) (1 Credit)**

Prerequisite: None / Grades 9-12

**Participation determined by student's ARD Committee*

The course focuses on the skills and strategies necessary for students to make a successful transition into high school and an academic career. Students explore the options available in high school, higher education, and the professional world in order to establish both immediate and long-range personal goals. After identifying their individual learning styles and abilities, students will build on these abilities by developing critical time-management, organization, and study skills. The course focuses on self-understanding, decision-making, resiliency, attitude, character education, and leadership to help students maximize personal achievement. Students will develop the specific strategies necessary to achieve their personal and professional goals. The course emphasizes proactive problem-solving, selfdetermination, and independent thinking and learning skills. In addition, students will explore and experience collaboration as a tool for creative problem solving. As part of goal setting and leadership activities, students may complete an outside community service-learning experience in addition to class assignments.

***Peer Assistance for Students with Disabilities I (.5 Credit)**

Prerequisite: None / Grades 9-12

Peer Assistance for Students with Disabilities is designed to promote meaningful social inclusion and create accepting school environments. Students with disabilities are given a space to develop confidence, foster independence, and improve their social skills through their interactions with their non-disabled peers. Peer assistants obtain initial training in confidentiality, cueing, prompting, and positive reinforcement to be used with the students with special needs that they will be working with. With the guidance of their peer assistants, disabled students can discover new strengths and abilities that help them find joy and fulfillment. Likewise, peer assistants experience growth in their understanding and empathy that carries outside the classroom. In this inclusive environment, students will create a relationship among age-appropriate peers of different abilities, both socially and academically, that will last long beyond the classroom time.

***Peer Assistance for Students with Disabilities II (.5 Credit)**

Prerequisite: Peer Assistance for Students with Disabilities I / Grades 9-12

Peer Assistance for Students with Disabilities is designed to promote meaningful social inclusion and create accepting school environments. Students with disabilities are given a space to develop confidence, foster independence, and improve their social skills through their interactions with their non-disabled peers. Peer assistants obtain initial training in confidentiality, cueing, prompting, and positive reinforcement to be used with the students with special needs that they will be working with. With the guidance of their peer assistants, disabled students can discover new strengths and abilities that help them find joy and fulfillment. Likewise, peer assistants experience growth in their understanding and empathy that carries outside the classroom. In this inclusive environment, students will create a relationship among age-appropriate peers of different abilities, both socially and academically, that will last long beyond the classroom time.

Course Closures

Equine Science and Small Animal Management: These courses will close in order to more clearly articulate the Animal Science Pathway.

Intro to Welding and Welding 1: These courses will close as we continue to roll up Ag Mechanics and Ag Power Systems.

Professional New Hires for 2022-2023

Name	Position	Campus	University	Degree	Experience	Certification/License
Milton, Sean	Teacher	LDHS	Western Governors University TX	BA	1	7-12 Mathematics
Davis, Jessica	Teacher	CE	UNT	BS	0	EC-6 Core ESL Supplemental W/STR
Allen, Natalie	Teacher	LDMS	TWU	BS	3	4-8 Core W/STR EC-12 Special Education
Blevins, Addison	Teacher	LDMS	LCU	BS	0	EC-6 Core W/STR-pending
Bell, Douglas	Associate Band Director	LDHS	OSU	BM	0	All Level Music

Policy	Recommended Action	Overview
AE(LOCAL)	ADD	New local policy. Adds the mission and vision to policy.
AF(LOCAL)	ADD	New local policy. Adds a link for the District of Innovation Plan.
BBB(LOCAL)	REVISE	Addresses Board Member elections; removes old dates and adds new dates.
BBD(LOCAL)	REVISE	Changes the public information officer from the Superintendent to the Chief Administrative Officer.
BDAA(LOCAL)	REVISE	Revises how Board Officers are determined in the event of a vacancy; removes the authorized signatures language.
BE(LOCAL)	REVISE	Revises when the deadline is for submitting agenda items.
BF(LOCAL)	REVISE	Revises how local policy is adopted. Allows for local policy to be adopted in one meeting instead of two.
BQA(LOCAL)	REVISE	Revises language to align expectations and membership within the District Educational Improvement Committee.
BQB(LOCAL)	REVISE	Revises language to align expectations and membership within the campus-level committees.
CCA(LOCAL)	DELETE	This policy is no longer required.
CFB(LOCAL)	ADD	New local policy. Classifies capital assets at \$5,000.
CH (LOCAL)	REVISE	Changes purchasing authority from \$50,000 or more to \$75,000 or more for Board approval.
CN(LOCAL)	DELETE	This policy is no longer required.
COA(LOCAL)	REVISE	Removes Superintendent and adds Deputy Superintendent to oversee the use of federal child nutrition funds and geographic preference for procuring items.
CV(LOCAL)	REVISE	Revises language on construction contracts. Removes "Board delegates to the Superintendent..." and adds, "...the Superintendent shall recommend..."

DBA(LOCAL)	REVISE	Adds language from the District of Innovation Plan on State Teacher Certification.
DCA(LOCAL)	ADD	New local policy. Adds language from the District of Innovation Plan in regards to Maximum Probationary Contract Period.
DCB(LOCAL)	REVISE	Removes "No Certification Required" section.
DED(LOCAL)	REVISE	Adds language on paid holidays.
DFE(LOCAL)	REVISE	Adds Executive Director of Human Resources to accept resignations.
DHE(LOCAL)	REVISE	Revises Transportation Employee Standards of Conduct. Adds: Federally Required DOT Testing Program, Drug-Related Violations, Alcohol Results, Reasonable Suspicion DOT Testing, and District-Imposed Consequences.
DK(LOCAL)	REVISE	Adds District of Innovation Plan language on SBEC exemptions.
DNA(LOCAL)	REVISE	Adds language from the District of Innovation plan regarding state-mandated assessment scores being used as an evaluative measure on TTESS.
EB(LOCAL)	REVISE	Adds language from the District of Innovation Plan regarding the school start date.
EEB(LOCAL)	ADD	Adds a link to the District of Innovation Plan, but does not change the content of the local policy in regards to class size.
EHBAF(LOCAL)	REVISE	Adds appropriate personnel that can review special education video recordings.
EI(LOCAL)	REVISE	Changes policy to reflect current practice; certificates of coursework completion are not issued to students who fail to meet all state and local requirements.
FDA(LOCAL)	REVISE	Adds a link to the District of Innovation Plan; revises language for transfer agreements.
FDB(LOCAL)	REVISE	Adds language that states the District will transport K-5th grade students enrolled in the bilingual program.
FEC(LOCAL)	REVISE	Adds a link to the District of Innovation Plan and language from the plan in regards to student attendance.
FEE(LOCAL)	DELETE	This information belongs in the student handbook and not

		policy.
FEF(LOCAL)	DELETE	This policy is no longer required.
FFA(LOCAL)	REVISE	Removes requirements for after hours food guidelines, reduces language on physical activity, reduces language on school-based activities, and changes District SHAC Coordinator to Chief Administrative Officer for the person overseeing implementation of the policy.
FFAC(LOCAL)	REVISE	Adds language on Medication Provided by the District which includes non-prescription medication through the athletic program and information on epinephrine.
FL(LOCAL)	REVISE	Changes Director of Special Education to Direct or Special Programs; revises directory information for school-sponsored purposes.
FMD(LOCAL)	DELETE	This policy is no longer required.
FO(LOCAL)	REVISE	Removes corporal punishment from policy; adds language from the District of Innovation Plan regarding the campus behavior coordinator.
GNC(LOCAL)	DELETE	This policy is no longer required.

ADD POLICY

- Mission Statement** In Lake Dallas ISD, we inspire, educate, and empower our students.
- Vision Statement** Small School Atmosphere, Big School Opportunities

ADD POLICY

In accordance with state law, the District has completed all requirements for designation as an innovation district, and the Board has adopted an [innovation plan](#).¹

¹ Innovation Plan: <https://www.ldisd.net/>

PROPOSED REVISIONS

Membership	The Board shall consist of seven members.
Method of Election	Election of Board members shall be by place.
Election Date	General election of Board members shall be on the May uniform election date.
Terms and Election Schedule	Board members shall be elected for three-year terms, with elections conducted annually, as follows:
Places 1 and 2	The election for places 1 and 2 shall be held in 2018, 2021 , 2024, 2027, 2030 , and in three-year intervals thereafter.
Places 3, 4, and 7	The election for places 3, 4, and 7 shall be held in 2019, 2022 , 2025, 2028, 2031 , and in three-year intervals thereafter.
Places 5 and 6	The election for places 5 and 6 shall be held in 2020 , 2023, 2026, 2029 , and in three-year intervals thereafter.
Method of Voting	To be elected, a candidate must receive more votes than any other candidate for the place.
Plurality	

PROPOSED REVISIONS

**Public Information
Coordinator**

The ~~Superintendent~~ chief administrative officer shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

**Reporting
Continuing
Education Credit**

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.

PROPOSED REVISIONS

Board Officers	The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by majority vote of the members present and voting.
Vacancy	A vacancy among officers of the Board, other than the President, shall be filled by majority action of the Board.
Term and Duties	Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.
President	In addition to the duties required by law, the President of the Board shall: <ol style="list-style-type: none">1. Preside at all Board meetings unless unable to attend.2. Have the right to discuss, make motions and resolutions, and vote on all matters coming before the Board.
Vice President	The Vice President of the Board shall: <ol style="list-style-type: none">1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.2. Automatically become Become President of only upon being elected to the Board if a vacancy in that office occurs position.
Secretary	The Secretary of the Board shall: <ol style="list-style-type: none">1. Ensure that an accurate record is kept of the proceedings of each Board meeting.2. Ensure that notices of Board meetings are posted and sent as required by law.3. In the absence of the President and Vice President, call the meeting to order and act as presiding officer.4. Sign Sign or countersign documents as directed by action of the Board.
Authorized Signatures	Vouchers and legal documents drawn on the District shall be signed by any two of the three elected officers of the Board; President, Vice President, or Secretary.

PROPOSED REVISIONS

Meeting Place and Time	The notice for a Board meeting shall reflect the date, time, and location of the meeting.
Regular Meetings	Regular meetings of the Board shall normally be held on the third Monday of each month at 5:30 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.
Special or Emergency Meetings	<p>The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.</p> <p>The Board President shall call an emergency meeting when it is determined by the Board President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.</p>
Agenda	The deadline for submitting items for inclusion on the agenda is the fifth third calendar day before regular meetings and the third calendar day before special meetings.
Deadline	
Preparation	<p>In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. On the written request of at least two Board members for a subject to be included on the agenda of a meeting, the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by Board members.</p> <p>Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board or at least two Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by at least two Board members without the specific authorization of the Board members.</p>
Notice to Members	Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least one hour prior to the time of an emergency meeting.
Closed Meeting	Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

Order of Business

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.

Rules of Order

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.

Voting

Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]

Consent Agenda

When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Minutes

Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.

The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.

Discussions and Limitation

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board President

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BOARD MEETINGS

BE
(LOCAL)

shall not interfere with debate so long as members wish to address themselves to an item under consideration.

PROPOSED REVISIONS

Within the context of current law, the District shall be guided by Board-adopted written policies that are given appropriate distribution and are accessible to staff members, parents, students, and community residents.

Organization

Legally referenced policies contain provisions from federal and state statutes and regulations, case law, and other legal authority that together form the framework for local decision making and implementation. These policies are binding on the District until the cited provisions are repealed, revised, or superseded by legislative, regulatory, or judicial action.

Legally referenced policies are not adopted by the Board.

At each policy code the legally referenced policy and the Board-adopted local policy must be read together to further a full understanding of a topic.

Terms

The terms "Trustee" and "Board member" are used interchangeably in the local policy manual. Both terms are intended to reflect all the duties and obligations of the office.

[See AB for District name terminology.]

Harmony with Law

Newly enacted law is applicable when effective. No policy or regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable law.

Severability

If any portion of a policy or its application to any person or circumstance is found to be invalid, that invalidity shall not affect other provisions or applications of policy that can be given effect without the invalid provision or application; and to this end the provisions of this policy manual are declared to be severable.

Policy Development

Policies and policy amendments may be initiated by the Superintendent, Board members, school personnel, or community citizens, but generally shall be recommended for the Board's consideration by the Superintendent.

Official Policy Manual

The Board shall designate one copy of the local policy manual as the official policy manual of the District. The official copy shall be kept in the central administration office, and the Superintendent shall be responsible for its accuracy and integrity and shall maintain a historical record of the District's policy manual.

Adoption and Amendment

~~Proposed local~~Local policies **may be adopted** or ~~amendments introduced and recommended to~~**amended by a majority of the** Board at ~~one-any regular or special~~ meeting ~~shall not be adopted~~

~~until a subsequent~~, provided that Board members have had advance written notice of the proposed change and that it has been placed on the agenda for such meeting. ~~Emergency adoption, however, may occur in one meeting if special circumstances demand an immediate response.~~

Local policies become effective upon Board adoption or at a future date designated by the Board at the time of adoption.

TASB Localized
Updates

After Board review of legally referenced policies and adoption of local policies, the new material shall be incorporated into the official policy manual and into other localized policy manuals maintained by the District. If discrepancies occur between different copies of the manual, the version contained in the official policy manual shall be regarded as authoritative.

PROPOSED REVISIONS

District-Level Committee	<p>In compliance with law, the District shall establish a District-level committee to advise the Board or its designee in establishing and reviewing the District improvement plan [see BQ], as well as the District's educational goals, performance objectives, and major District-wide classroom instructional programs.</p> <p>The Superintendent shall serve as the Board's designee and shall regularly consult with the committee.</p>
Meetings	<p>The chairperson of the committee shall set its agenda and shall schedule at least two meetings per year, including the public meeting required by law.</p>
Communications	<p>The Superintendent shall ensure that the District-level committee establishes communication strategies to periodically obtain broad-based community, parent, and staff input and provide information to those persons regarding the recommendations of the committee.</p>
Composition	<p>The committee shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. When practicable, professional staff representation shall include a representative with the primary responsibility for educating students with disabilities. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.</p> <p>Parent, community member, and business representatives shall be selected in accordance with this policy and administrative regulations.</p>
<i>Parents</i>	<p>The committee shall include at least two parents of students currently enrolled in the District. The Superintendent shall, through various channels, inform all parents of District students about the committee's duties and composition and shall solicit volunteers.</p>
<i>Community Members</i>	<p>The committee shall include at least two community members selected by a process that provides for adequate representation of the community's diversity. The Superintendent shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.</p>
<i>Business Representatives</i>	<p>The committee shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity. The Superintendent shall use several</p>

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

methods of communication to ensure that area businesses are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.

**Professional Staff
Elections**

Professional staff representatives shall be nominated and elected in accordance with this policy and administrative regulations.

Classroom teacher representatives shall comprise at least two-thirds of the total professional staff representation on the committee and shall be nominated and elected by classroom teachers assigned to each respective campus.

At least one campus-based nonteaching professional representative shall be nominated and elected by the campus-based nonteaching professional staff.

At least one District-level professional representative, other than the Superintendent, shall be nominated and elected by the District-level professional staff.

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the committee. [See DGA]

A nominee must consent before the person's name may appear on a ballot. Election of the committee shall be held at a time determined by the Board or its designee.

Terms

All representatives shall serve one-year terms and shall not be limited as to the number of consecutive terms they may serve on the committee.

Vacancy

A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.

PROPOSED REVISIONS

**Campus-Level
Committees**

In compliance with law, each campus shall establish a campus-level committee to ensure that effective planning and site-based decision-making occur to direct and support the improvement of student performance for all students. The committees shall assist the principal, as the Board's designee, in establishing and reviewing the goals, performance objectives, and major classroom instructional programs of each campus.

Each committee shall assist with the development, evaluation, and revision of the respective campus improvement plan and shall approve campus staff development needs identified in the campus improvement plan [see BQ and DMA].

Meetings

The principal shall be responsible for the agenda and shall schedule at least two meetings per year, including the public meeting required by law.

Communications

Each principal or designee shall ensure that the campus-level committee establishes communication strategies to periodically obtain broad-based community, parent, and staff input and provide information to those persons regarding the recommendations of the committee.

Composition

The committee shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. When practicable, professional staff representation shall include a representative with the primary responsibility for educating students with disabilities. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.

Parent, community member, and business representatives shall be selected in accordance with this policy and administrative regulations.

Parents

The committee shall include at least two parents of students currently enrolled in the District. The principal shall, through various channels, inform all parents of campus students about the committee's duties and composition and shall solicit volunteers.

*Community
Members*

The committee shall include at least two community members selected by a process that provides for adequate representation of the community's diversity. The principal shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.

PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LOCAL)

<i>Business Representatives</i>	<p>The committee shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity. The principal shall use several methods of communication to ensure that area businesses are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.</p>
Professional Staff Elections	<p>Professional staff representatives shall be nominated and elected in accordance with this policy and administrative regulations.</p> <p>Classroom teacher representatives shall comprise at least two-thirds of the professional staff representation on the committee and shall be nominated and elected by classroom teachers assigned to the campus.</p> <p>At least one campus-based nonteaching professional representative shall be nominated and elected by nonteaching professional staff assigned to the campus.</p> <p>At least one District-level professional representative shall be nominated and elected by District-level professional staff.</p> <p>An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the committee. [See DGA]</p> <p>A nominee must consent before the person's name may appear on the ballot. Election of the committee shall be held at a time determined by the Board or its designee.</p>
Terms	<p>All representatives shall serve one-year terms and shall not be limited as to the number of consecutive terms they may serve on the committee.</p>
Vacancy	<p>A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.</p>

DELETE POLICY

Purpose	The Superintendent or designee shall develop administrative regulations to address the District's debt management. The regulations shall establish well-defined guidelines for the issuance and management of debt that is payable from the interest and sinking fund.
Objective	Debt management procedures shall incorporate prudent debt management practices that: <ol style="list-style-type: none">1. Maintain the District's financial stability;2. Provide debt management flexibility;3. Preserve public trust;4. Minimize costs to taxpayers;5. Minimize borrowing costs;6. Preserve access to capital markets; and7. Demonstrate administrative oversight of debt programs to credit rating agencies and taxpayers.
Guidelines	0. Debt management procedures shall include guidelines for the use, management, and issuance of debt obligations, including but not limited to: <ol style="list-style-type: none">1. Allowable purposes for the issuance of debt;2. Repayment of debt obligations;3. Composition of debt portfolio and debt strategies;4. Refunding debt obligations;5. Methods of sale the District may use;6. Credit ratings and use of credit enhancement;7. Selection of consultants, underwriters and remarketing agents;8. Investment of debt proceeds;9. Compliance with federal arbitrage rebate regulations; and10. Compliance with continuing disclosure requirements.
Compliance with Law and Sound Management Requirements	The District shall structure and manage its debt in compliance with all federal, state and local requirements and manage its debt in compliance with governmental and industry recommended debt management practices.

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ACCOUNTING
INVENTORIES

CFB
(LOCAL)

ADD POLICY

**Capitalization
Threshold**

The capitalization threshold for purposes of classifying capital as-
sets shall be \$5,000.

PROPOSED REVISIONS

Purchasing Authority	<p>The Board delegates to the Superintendent the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,00075,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.</p>
Exception for Emergency Contracts	<p>In the event of a catastrophe, emergency, or natural disaster affecting the District, the Board delegates to the Superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in accordance with law, if emergency replacement, construction, or repair is necessary for the health and safety of District students and staff. The Superintendent shall report to the Board at the next regular meeting any contract made under this authority. [See Disaster Exception, CH(LEGAL)]</p> <p>The delegation regarding emergency contracts does not waive competitive purchasing requirements under Education Code Chapter 44. Only the Board is authorized to waive competitive purchasing requirements under limited circumstances in accordance with Education Code 44.031(h). [See Emergency Damage or Destruction, CH(LEGAL)]</p>
Purchasing Procedures	<p>The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]</p>
Purchasing Method	<p>The Board delegates to the Superintendent the authority to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.</p>
<i>Competitive Bidding</i>	<p>If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations, and the submission of any electronic bids shall also be in accordance with Board-adopted rules. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.</p> <p>The District may reject any and all bids in accordance with state or federal law, as applicable.</p>
<i>Competitive Sealed Proposals</i>	<p>If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations, and the submission of any electronic proposals shall also be in accordance with Board-adopted rules. Proposals received after the specified time</p>

PURCHASING AND ACQUISITION

CH
(LOCAL)

shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The District may reject any and all proposals in accordance with state or federal law, as applicable.

Electronic Bids or Proposals

Bids or proposals that the District has chosen to accept through electronic transmission shall be administered in accordance with Board-adopted rules. Such rules shall safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

Responsibility for Debts

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. Persons making unauthorized purchases shall assume full responsibility for all such debts.

Purchase Commitments

All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.

Personal Purchases

District employees shall not be permitted to make purchases for personal use through the District's business office.

DELETE POLICY

The transportation system of the District shall be under the general supervision of the Superintendent. In administering the operation of the transportation system, the Superintendent may delegate certain responsibilities to others. The transportation system shall be carefully planned and efficiently administered. The Superintendent shall develop more detailed procedures giving direction to the transportation operation in the following areas:

1. School bus needs on a long-range basis.
2. Finance plan.
3. Personnel management.
4. The bus route system.
5. Conduct of students on buses.
6. Extracurricular use of buses.
7. School bus operations.
8. School bus care and maintenance.

0. Periodic reports shall be made to the Board concerning the operation of the transportation services in the District.

PROPOSED REVISIONS

Procurement

The ~~Superintendent~~ **deputy superintendent** shall oversee the use of federal child nutrition funds to procure appropriate goods and services necessary for providing food service to students and shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to comply with all state and federal requirements for use of these funds.

[See CO(LEGAL) and COA(LEGAL)]

Geographic Preference

The Board delegates to the ~~Superintendent~~ **deputy superintendent** the authority to determine whether the District will apply a geographic preference when procuring unprocessed, locally grown or locally raised agricultural products and to:

1. Specify the types of products for which any geographic preference will be applied; and
2. Define the geographic area to be preferred for each applicable product.

PROPOSED REVISIONS

Compliance with Law

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

Construction Contracts

~~The Board delegates to the Superintendent the authority to determine, prior~~ Prior to advertising, **the Board shall determine** the project delivery/contract award method to be used for each construction contract valued at or above \$50,000. **To assist the Board, the Superintendent shall recommend the project delivery/contract award method that he or she determines provides the best value to the District. [See CV series generally and CBB(LLEGAL) for requirements if federal funds are involved.]**

For construction contracts valued at or above ~~\$50,000~~**75,000**, the Superintendent shall submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH and CBB(LLEGAL)]

Note: For provisions regarding delegation of authority for construction contracts in the event of a catastrophe, emergency, or natural disaster affecting the District, see CH(LOCAL).

Change Orders

Change orders permitted by law shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.

Project Administration

All construction projects shall be administered by the Superintendent or designee.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

Final Payment

The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Board has accepted the work.

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

- Updating Credentials** All employees who have earned certificates, endorsements, or degrees of higher rank since the previous school year shall file with the District:0)
1. An official college transcript showing the highest degree earned and date conferred.
 2. Proof of the certificate or endorsement.
- Contract Personnel** The Superintendent or designee shall ensure that contract personnel possess valid credentials before issuing contracts.
- State Teacher Certification** **In accordance with the District's innovation plan, the District shall be exempt from the state law that generally requires school districts to hire teachers who are certified by the State Board for Educator Certification. State certification shall not be required for teachers of career and technical education (CTE) courses, languages other than English courses, dual credit courses, science, technology, engineering, arts, and mathematics (STEAM) courses, and hard to fill courses. All other teaching assignments shall require certification in accordance with state law. [See DK]**
- Social Security Number** The District shall not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the District shall keep an employee's social security number confidential.

¹ Innovation Plan: <https://www.ldisd.net/>

ADD POLICY

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

**Maximum
Probationary
Contract Period**

In accordance with the District's innovation plan, the District shall be exempt from state law regarding the maximum length of time an experienced teacher may be employed on a probationary contract. At the recommendation of the Superintendent, a probationary contract may be renewed additional one-year period for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment by the District.

¹ Innovation Plan: <https://www.ldisd.net/>

PROPOSED REVISIONS

Contracts Required by Law

After any applicable probationary contract period required by the District, term contracts governed by Chapter 21 of the Education Code (educator term contracts) shall be provided to:

1. Any employee in positions required by statute to receive such contracts, including SBEC-certified employees serving full-time as principals, assistant principals, teachers, school counselors, diagnosticians, librarians, and athletic directors;
2. Full-time professional employees in other positions for which the District requires current SBEC certifications; and
3. Full-time nurses.

No Certification Required

~~Educator term contracts shall also be provided for the following positions for which neither SBEC nor the District requires current SBEC certification: deputy superintendent, chief financial officer, assistant director of transportation, and directors of accounting, communications, special education, technology, facilities, and food services.~~

PROPOSED REVISIONS

Vacation Days

Eligible employees in positions normally requiring 12 months **and/or 260 days** of service annually shall receive paid vacation days in accordance with administrative regulations that address the following:0)

1. Eligibility criteria;
2. Accrual rates and availability;
3. Request and approval processes;
4. Accumulation and carryover limits; and
5. Treatment of vacation days upon separation from service.

Holidays

Eligible employees in positions normally requiring at least 260 days of service annually shall receive paid holidays in accordance with the employee's duty schedule and administrative regulations.

[See DEAB for overtime pay provisions.]

PROPOSED REVISIONS

**General
Requirements**

All resignations shall be submitted in writing to the Superintendent or other person designated by Board action in accordance with this policy. The employee shall give reasonable notice and shall include in the letter a statement of the reasons for resigning. A prepaid certified or registered letter of resignation shall be considered submitted upon mailing.

At-Will Employees

The Superintendent shall be authorized to accept the resignation of an at-will employee at any time. The Superintendent may delegate to other administrators the authority to accept a resignation of an at-will employee.

Contract Employees

The Superintendent, **executive director of human resources**, or other person designated by Board action shall be authorized to receive a contract employee's resignation effective at the end of the school year or submitted after the last day of the school year and before the penalty-free resignation date. If an employee provides a resignation to a supervisor who has not been designated by the Board to accept resignations, the supervisor shall instruct the employee to submit the resignation to the Superintendent **executive director of human resources**, or other person designated by Board action. The resignation requires no further action by the District and is accepted upon receipt by the Superintendent, **executive director of human resources**, or other person designated by Board action.

The Superintendent, the executive director of human resources, or other person designated by Board action shall be authorized to accept a contract employee's resignation submitted or effective at any other time. If an employee provides a resignation to a supervisor who has not been designated by the Board to accept resignations, the supervisor shall instruct the employee to submit the resignation to the Superintendent, **executive director of human resources**, or other person designated by Board action. The Superintendent, **executive director of human resources**, or other person designated by Board action shall either accept the resignation or submit the matter to the Board in order to pursue sanctions allowed by law.

**Withdrawal of
Resignation**

Once submitted and accepted, the resignation of a contract employee may not be withdrawn without consent of the Board.

PROPOSED REVISIONS

**Reasonable
Suspicion Searches**

The District reserves the right to conduct searches when the District has reasonable suspicion to believe that a search will uncover evidence of work-related misconduct. The District may search the employee, the employee's personal items, work areas, lockers, and private vehicles parked on District premises or worksites or used in District business. Searches that reveal a violation of the District's standards of conduct may result in disciplinary action. [See DH]

**Reasonable
Suspicion Testing**

The District may remove an employee from duty and require testing if there is reasonable suspicion that the employee is under the influence of alcohol or drugs used in violation of District policy. The determination of reasonable suspicion may be based on specific observations of the appearance, behavior, speech, or body odors of the employee whose motor ability, emotional equilibrium, or mental acuity seems to be impaired while on duty or other relevant information. Any employee who is asked to submit to drug or alcohol screening shall be given the opportunity to provide relevant information about prescription or nonprescription medications that may affect the screening.

A District employee who refuses to comply with a directive to submit to testing based upon reasonable suspicion shall be subject to disciplinary action, up to and including termination.

A District employee confirmed to have violated the District's policy pertaining to alcohol or drugs may be subject to disciplinary action. [See DF series and DH]

Note: The following provisions apply to employees who are covered by the federal Department of Transportation (DOT) rules.

**Federally Required
DOT Testing
Program**

In accordance with DOT rules, the District shall establish an alcohol and controlled substances testing program to help prevent accidents and injuries resulting from the misuse of alcohol and controlled substances by the drivers of commercial motor vehicles, including school buses. The primary purpose of the testing program is to prevent impaired employees from performing safety-sensitive functions.

The Superintendent shall designate a District official who shall be responsible for ensuring that information is disseminated to employees covered under this testing program regarding prohibited driver conduct, alcohol and controlled substances tests, and the consequences that follow positive test results.

**Drug-Related
Violations**

The following constitute drug-related violations under the DOT rules:0)

1. Refusing to submit to a required test for alcohol or controlled substances.
2. Providing an adulterated, diluted, or a substituted specimen on an alcohol or controlled substances test.
3. Testing positive for alcohol, at a concentration of 0.04 or above, in a post-accident test.
4. Testing positive for controlled substances in a post-accident test.
5. Testing positive for alcohol, at a concentration of 0.04 or above, in a random test.
6. Testing positive for controlled substances in a random test.
7. Testing positive for alcohol, at a concentration of 0.04 or above, in a reasonable suspicion test.
8. Testing positive for controlled substances in a reasonable suspicion test.

An employee who operates a commercial motor vehicle, including a bus, and commits a drug-related DOT violation as defined above shall not be eligible for reinstatement as a driver.

**Alcohol Results
Between 0.02 and
0.04**

In accordance with DOT rules, a driver tested under this policy and found to have an alcohol concentration of 0.02 or greater, but less than 0.04, shall be suspended from driving duties for at least 24 hours.

[In the event of a subsequent positive test result for alcohol of 0.02 or greater but less than 0.04, see the disciplinary consequences at District-Imposed Consequences, below.]

**Reasonable
Suspicion DOT
Testing**

Only supervisors specifically trained in accordance with federal regulations may, based upon reasonable suspicion, remove a driver from a safety-sensitive position and require testing for alcohol and/or controlled substances. The determination of reasonable suspicion shall be based on specific observations of the appearance, behavior, speech, or body odors of the driver whose motor ability, emotional equilibrium, or mental acuity seems to be impaired. Such observations must take place just preceding, during, or just after the period of the workday that the driver is on duty.

The observations may include indication of the chronic and withdrawal effects of controlled substances. Within 24 hours of the observed behavior, the supervisor shall provide a signed, written record documenting the observations leading to a controlled substance reasonable suspicion test.

**District-Imposed
Consequences**

In addition to the consequences established by federal law, a District employee confirmed to have violated the District's policy pertaining to alcohol or controlled substances, including a second or subsequent positive test result for alcohol of 0.02 or greater but less than 0.04, shall be subject to District-imposed discipline, as determined by his or her supervisor and the Superintendent. Such discipline may include any appropriate action from suspension without pay during the period of removal from safety-sensitive functions, up to and including termination of employment. [See DF series]

In cases where a driver is also employed in a nondriving capacity by the District, disciplinary action imposed for violation of alcohol and controlled substances policies shall apply to the employee's functions and duties that involve driving. Additionally, upon recommendation of the employee's supervisor, disciplinary measures up to and including termination of employment with the District may be considered.

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Superintendent's Authority

All personnel are employed subject to assignment and reassignment by the Superintendent or designee when the Superintendent determines that the assignment or reassignment is in the best interest of the District. Reassignment shall be defined as a transfer to another position, department, or facility that does not necessitate a change in the employment contract of a contract employee. Any change in an employee's contract shall be in accordance with policy DC.

Any employee may request reassignment within the District to another position for which he or she is qualified.

Campus Assignments

The principal's criteria for approval of campus assignments and reassignments shall be consistent with District policy regarding equal opportunity employment, and with staffing patterns approved in the District and campus plans. [See BQ series] In exercising their authority to approve assignments and reassignments, principals shall work cooperatively with the central office staff to ensure the efficient operation of the District as a whole.

In accordance with the District's local innovation plan exemption regarding SBEC certification [see DBA], the Superintendent shall have the authority to approve a request by the principal for a qualified individual with experience in a career and technical education (CTE) field to teach a CTE course. A qualified individual may also teach languages of than English (LOTE), dual credit, science, technology, engineering, arts, and mathematics (STEAM) courses, and hard to fill courses. All other teaching assignments shall require certification in accordance with state law. [See DBA]

Supplemental Duties

Noncontractual supplemental duties for which supplemental pay is received may be discontinued by either party at any time. An employee who wishes to relinquish a paid supplemental duty may do so by notifying the Superintendent or designee in writing. Paid supplemental duties are not part of the District's contractual obligation to the employee, and an employee shall hold no expectation of continuing assignment to any paid supplemental duty.

Work Calendars and Schedules

Subject to the Board-adopted budget and compensation plan and in harmony with employment contracts, the Superintendent shall determine required work calendars for all employees. [See DC, EB]

Daily time schedules for all employees shall be determined by the Superintendent or designee and principals.

¹ Innovation Plan: <https://www.ldisd.net/>

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

T-TESS

The District shall appraise teachers using the Texas Teacher Evaluation and Support System (T-TESS) in accordance with law and administrative regulations.

The Board shall approve a list of certified appraisers who can appraise a teacher in place of the teacher's supervisor.

In accordance with the District's innovation plan, the District shall be exempt from the provisions in state law requiring the use of state-mandated assessment scores as one of the evaluation measures for teachers.

Annual Appraisal

District teachers shall be appraised annually.

Exception

Teachers who are eligible for less frequent evaluations in accordance with law [see DNA(LEGAL)] and the local criteria established in this policy shall be appraised in accordance with the provisions below.

Less-Than-Annual *Eligibility*

In addition to meeting the eligibility requirements in state rules, to be eligible for less-than-annual evaluations under the T-TESS, a teacher shall:

1. Be employed on an educator term contract;
2. Hold SBEC certification;
3. Be assigned in his or her certification area;
4. Have been employed by the District for at least three years;
5. Have served in the current teaching assignment for at least two years;
6. Have served at the current campus for at least two years; and
7. Have been supervised by the current principal for at least two years.

Frequency

Eligible teachers shall be appraised every two years.

During any school year when a complete appraisal is not scheduled for an eligible teacher, either the teacher or the principal may require that an appraisal be conducted by providing written notice to the other party.

A teacher's supervisor shall have the authority to return a teacher to the traditional appraisal cycle as a result of performance deficiencies documented in accordance with state rule.

*Annual Review
Process*

In the years in which a T-TESS appraisal is not scheduled for an eligible teacher, the teacher shall participate in an annual review process that includes the elements listed in state rule.

The annual review process shall produce a written document to be presented to the teacher, signed by the teacher and supervisor, and maintained in the personnel file.

¹ Innovation Plan: <https://www.ldisd.net/>

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

School Start Date

In accordance with the District's innovation plan, the District shall be exempt from the state law that generally prohibits instruction for students from beginning before the fourth Monday in August.

School Calendar

The Superintendent shall be authorized to approve variations from the Board-adopted school calendar, as necessary.

School Closure

The Board delegates to the Superintendent the authority to close schools for reasons of public health and safety.

¹ Innovation Plan: <https://www.ldisd.net/>

ADD POLICY

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Class Size Ratio

In accordance with the District's innovation plan, the District is exempt from the state law that requires a district not to enroll more than 22 students in a prekindergarten–grade 4 class.

When enrollment reaches 24 students in a prekindergarten–grade 4 class, the Board shall be notified.

¹ Innovation Plan: <https://www.ldisd.net/>

PROPOSED REVISIONS

Note: Unless otherwise noted, the terms “video recording,” “video surveillance,” and “video monitoring” shall also include any associated audio recordings. In addition, the term “classroom” shall also include other special education settings subject to video and audio recording required by law.

To promote student safety, the District shall comply with requests for video and audio monitoring of certain self-contained special education classrooms as required by law. Regular or continual monitoring of video recordings shall be prohibited. Video recordings shall not be used for teacher evaluation or monitoring or for any purpose other than the promotion of student safety.

The Superintendent is responsible for coordinating the provision of equipment to campuses in compliance with the law.

The Superintendent shall ensure that administrative regulations are developed to implement this policy.

Requests

For Following Year

A parent of a student receiving special education services and whose placement for the following school year will be in a self-contained classroom eligible for video surveillance may request in writing that a video camera be placed in the classroom by the end of the current school year or by the tenth business day after the student’s admission, review, and dismissal (ARD) committee determines the student’s placement, whichever is later. If such a request is made, the campus shall begin operation of the camera by the deadlines in law.

For Current Year

Written requests from a parent, assistant principal, principal, staff member, or the Board shall be submitted and processed in accordance with the procedures in law.

Response

As required by law, the District shall provide a response to the requester not later than the seventh business day after receipt of the request.

Notice

Before a camera is activated, the principal shall provide advance written notice to staff on the campus and to parents of the students assigned to or engaging in school activities in the classroom that video and audio surveillance will be conducted in the classroom.

Installation and Operation

The classroom subject to the request shall begin operation of video surveillance not later than the time frames required in law, except when the District is granted an extension of time.

When the District has installed video cameras in a classroom as required by law, the District shall operate the cameras during the instructional day at all times when one or more students are in the classroom. For purposes of this policy, the instructional day shall be defined as the portion of a school day during which instruction is taking place in the classroom.

For the school year in which a campus receives a request for video and audio surveillance, the campus shall continue to operate and maintain any video cameras placed in the classroom for as long as the classroom continues to satisfy the requirements in Education Code 29.022(a). However, the campus may discontinue operation of the video camera during the year if the requester withdraws the request in writing and no request is submitted to continue the surveillance. Before a camera is deactivated, the principal shall provide advance written notice to staff on the campus and to parents of the students assigned to or engaging in school activities in the classroom that video and audio surveillance will be discontinued in the classroom and of the opportunity to request continued video and audio surveillance.

Video cameras must be capable of recording video and audio of all areas of the classroom, including a room attached to the classroom used for time out as defined by law. No visual monitoring, other than incidental coverage, shall be conducted of the inside of a bathroom or other area used for changing a student's clothes.

The District shall post notice at the entrance to a classroom in which video cameras are placed stating that video and audio surveillance is conducted in that classroom.

Retention of Recordings

Video recordings shall be retained for at least three months after the date of the recording but may be retained for a longer period in accordance with the District's records management program, or as required by law. [See CPC]

Confidentiality of Recordings

Video recordings made in accordance with this policy shall be confidential and shall only be released or viewed by the individuals and in the limited circumstances permitted by law. The following individuals shall have authority to view video recordings to the extent permitted by the Family Educational Rights and Privacy Act (FERPA):0)

1. A District employee or a parent of a student who is involved in an alleged incident documented by a recording and reported to the District;
2. Appropriate Department of Family and Protective Services (DFPS) personnel as part of an investigation of alleged abuse or neglect of a child;

3. A peace officer, school nurse, District administrator trained in de-escalation and restraint techniques, or human resource staff member in response to a report of an alleged incident or an investigation of an employee or a report of alleged abuse committed by a student; and
4. Appropriate Texas Education Agency or State Board for Educator Certification personnel or their agents as part of an investigation.

For purposes of this policy, the term “human resource staff member” shall include the Superintendent, **director of technology**, a principal, an assistant principal or other campus administrator, **and** any supervisory position within the District’s human resources office, **and any supervisory position within the District’s special education department**. If an individual listed in items 2–4, above, believes that a recording shows a violation of District policy or campus procedures, the individual may allow access to the recording by appropriate legal and human resources personnel designated by the District for the purpose of determining whether a policy or procedure has been violated.

Any person who suspects that child abuse or neglect has occurred shall report this suspicion as required by law and District policy.
[See FFG]

Reporting an Incident

A person alleging that an incident, as defined by law, has occurred in a classroom in which video surveillance is conducted shall file a report on the form provided by the District with the principal as soon as possible after the person suspects the alleged incident. If possible, an incident report form shall be filed within 48 hours of the facts giving rise to the allegation. The principal shall promptly view, or direct an authorized individual to view, the video surveillance footage to identify the relevant portion of the recording. No later than ten District business days after the report is filed, the principal or designee shall respond by notifying the person whether the alleged incident was recorded in the District’s video surveillance footage and shall initiate other steps as required by law, District policy, or local procedures.

Complaints

Complaints related to video and audio recordings under this policy shall be filed in accordance with DGBA, FNG, or GF, as applicable. A complainant who is dissatisfied with the outcome of the District’s complaint process may appeal in writing to the commissioner of education in accordance with Education Code 7.057 and 19 Administrative Code 103.1303. A parent, staff member, or District administrator may request an expedited review in accordance with 19 Administrative Code 103.1303.

PROPOSED REVISIONS

**Certificate of
Coursework
Completion**

The District shall **not** issue a certificate of coursework completion to a student who ~~has successfully completed~~ **fails to meet all** state and local **credit** requirements for graduation ~~but has failed to meet all applicable state testing requirements~~. [See EIF, FMH]

Partial Credit

When a student earns a passing grade in only half of a course and the combined grade for both halves is lower than 70, the District shall award the student credit for the half with the passing grade.

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Authority

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

Resident Who Becomes a Nonresident

A resident student who becomes a nonresident during the course of a grading period shall be permitted to continue for the remainder of that six-week grading period, provided there are no discipline, attendance, or transportation problems.

When the student becomes a nonresident, the parent may submit an open enrollment transfer form. If the student meets the criteria established in administrative guidelines, the student may remain at the current campus until the end of the school year.

Open Enrollment

Annually, the Superintendent may designate an open enrollment period that may be extended or reopened.

Transfer Request

During this period each school year, a nonresident student, including the child of a nonresident District employee, may file an application for transfer with the Superintendent or designee. ~~Transfers shall be granted for one regular school year at a time.~~

An open enrollment transfer shall be approved by the campus principal and the Superintendent or designee. A transfer shall not be approved that would limit the educational opportunities of resident students.

Factors

In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history, attendance records, and academic records.

Transfer Conference

The accepting campus may require a conference with the parents and may request written acknowledgment of the criteria for admission as a transfer.

Children of District Employees

Children of nonresident District employees who are otherwise eligible for transfer under this policy shall have their applications considered first.

Transfer Agreements

~~A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.~~

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District.

In accordance with the District's innovation plan, the District shall be exempt from state law requiring transfers to be for a one-year period. Therefore, violation of the terms of the agreement may result in revocation of the agreement during the school year or may result in a transfer request not being approved the following year.

Tuition	If the District charges tuition, the amount shall be set by the Board, within statutory limits.
Waivers	The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]
Nonpayment	The District may initiate withdrawal of students whose tuition payments are delinquent.
Appeals	Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

¹ Innovation Plan: <https://www.ldisd.net/>

PROPOSED REVISIONS

A student shall be assigned to a school in the attendance area in which he or she resides.

Transfer Request

A student who wishes to attend a school other than as assigned shall complete an intradistrict (resident) student transfer form to obtain prior approval from the Superintendent or designee.

Time Lines

An intradistrict transfer request shall be made prior to the spring deadline established by the Superintendent. After this date, an intradistrict transfer request shall be granted only under extenuating circumstances as approved by the Superintendent or designee.

Criteria

The Superintendent shall promulgate an administrative regulation for intradistrict transfer request criteria consistent with Section 25.032 of the Texas Education Code.

Class Size Limits

A transfer student is subject to campus reassignment if the enrollment of neighborhood zoned students exceeds class size limits.

Transportation

The District shall not provide transportation for intradistrict transfer students **except for students in kindergarten–grade 5 enrolled in the District’s bilingual program.**

Class Changes

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

Special Education

A student’s ARD committee shall review a transfer request to determine availability of services.

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Absences Considered

This policy shall apply to a student who has not been in attendance for 90 percent of the days the class is offered.

Except as otherwise provided by law, all absences incurred while enrolled in the District shall be considered in determining whether a student has attended the required percentage of days under this policy.

Exception

In accordance with the District's innovation plan, the District shall be exempt from portions of the state law regarding student minimum attendance to earn credit or a final grade. Absences related to participation in extracurricular activities, co-curricular activities, academic activities, and other local level extenuating circumstances shall not be considered in determining whether a student has attended the required percentage of days under this policy.

Attendance Committees

The Board shall establish an attendance committee or as many committees as necessary for efficient implementation of Education Code 25.092.

The Superintendent shall make the specific appointments in accordance with legal requirements.

Parental Notice of Excessive Absences

A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered.

Methods for Regaining Credit or Awarding a Final Grade

When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.

If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.

Petitions for credit or a final grade may be filed at any time the student receives notice but, in any event, no later than the last day of classes.

The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. The attendance committee may also, whether a petition is filed or not, review the records of all students whose attendance drops below 90 percent of the days the class is offered.

A student who has lost credit or has not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee.

Personal Illness

The principal or attendance committee may require verification from a health-care provider in accordance with administrative regulations as a condition of classifying an absence for personal illness as one for which there are extenuating circumstances.

Best Interest Standard

In reaching consensus regarding a student's absences and how the student can be awarded credit or a final grade, the attendance committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent shall develop administrative regulations to document the attendance committee's decision.

Guidelines on Extenuating Circumstances

The attendance committee shall consider whether a student has mastered the essential knowledge and skills and maintained passing grades in the course or subject.

When makeup work is completed satisfactorily, the attendance committee shall consider extracurricular absences and other excused absences as days of attendance for award of credit or a final grade. [See FEA]

The attendance committee shall consider whether the reasons for the absences were out of the parent's or student's control and whether documentation for the absence is acceptable.

The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.

Imposing Conditions for Awarding Credit or a Final Grade

The attendance committee shall consider the student's unique circumstances and, if necessary, shall impose conditions for awarding credit or a final grade that permit the student to meet the instructional requirements of the class rather than assigning a student to attend a specified program for an amount of time equivalent to the student's absences. Conditions may include:0)

1. Maintaining attendance standards for the rest of the semester.

2. Completing additional assignments, as specified by the committee or teacher.
3. Attending tutorial sessions as scheduled.
4. Completing other instructional programs, as specified by the committee.
5. Taking an examination to earn credit. [See EHDB]

In all cases, the student must earn a passing grade in order to receive credit.

Appeal Process

A parent or student may appeal the decision of the attendance committee in accordance with FNG(LOCAL).

¹ Innovation Plan: <https://www.ldisd.net/>

Lake Dallas ISD
061912

ATTENDANCE
OPEN/CLOSED CAMPUS

FEE
(LOCAL)

DELETE POLICY

**Leaving Campus
During Lunch Time**

No student shall be permitted to leave campus during lunch except as approved by the principal, on a case-by-case basis in response to a parent's written request.

All Students

Students who leave campus during lunch or at any other time without administrative approval shall be subject to disciplinary action in accordance with the Student Code of Conduct.

DELETE POLICY

Students shall not be released from school at times other than regular dismissal hours except with the permission of the principal of the school. The teacher shall determine that such permission has been granted before allowing the student to leave.

Private Lessons

Students shall not be excused during school hours for private lessons without prior approval being given by the campus principal.

Employment

Upon request of the parent or student (if 18 or older), the principal may approve released time for employment, other than vocational cooperative programs for junior or senior students, not to exceed one hour per day.

PROPOSED REVISIONS

The District shall support the general wellness of all students by implementing measureable goals to promote sound nutrition and student health and to reduce childhood obesity.

[See EHAA for information regarding the District's coordinated school health program.]

Development, Implementation, and Review of Guidelines and Goals

The local school health advisory council (SHAC), on behalf of the District, shall review and consider evidence-based strategies and techniques and shall develop nutrition guidelines and wellness goals as required by law. In the development, implementation, and review of these guidelines and goals, the SHAC shall permit participation by parents, students, representatives of the District's food service provider, physical education teachers, school health professionals, members of the Board, school administrators, and members of the public.

[See BDF for required membership of the SHAC.]

Wellness Plan

The SHAC shall develop a wellness plan to implement the District's nutrition guidelines and wellness goals. The wellness plan shall, at a minimum, address:

1. Strategies for soliciting involvement by and input from persons interested in the wellness plan and policy;
2. Objectives, benchmarks, and activities for implementing the wellness goals;
3. Methods for measuring implementation of the wellness goals;
4. The District's standards for foods and beverages provided, but not sold, to students during the school day on a school campus; and
5. The manner of communicating to the public applicable information about the District's wellness policy and plan.

The SHAC shall review and revise the plan on a regular basis and recommend revisions to the wellness policy when necessary.

Nutrition Guidelines

Foods and Beverages Sold

The District's nutrition guidelines for reimbursable school meals and all other foods and beverages sold or marketed to students during the school day shall be designed to promote student health and reduce childhood obesity and shall be at least as restrictive as federal regulations and guidance, except when the District allows an exemption for fundraising activities as authorized by state and federal rules. [See CO and FJ]

Foods and Beverages Provided	The District shall establish standards for all foods and beverages provided, but not sold, to students during the school day. These standards shall be addressed in the District's wellness plan.
Wellness Goals	
Nutrition Promotion and Education	The District shall implement, in accordance with law, a coordinated school health program with a nutrition education component. [See EHAA] The District's nutrition promotion activities shall encourage participation in the National School Lunch Program, the School Breakfast Program, and any other supplemental food and nutrition programs offered by the District. The District establishes the following goals for nutrition promotion: 0. 1. The District's food service staff, teachers, and other District personnel shall consistently promote healthy nutrition messages in cafeterias, classrooms, and other appropriate settings. 2. The District shall ensure that food and beverage advertisements accessible to students outside of school hours on District property contain only products that meet the federal guidelines for competitive foods. The District establishes the following goals for nutrition education: 0. 1. The District shall deliver nutrition education that fosters the adoption and maintenance of healthy eating behaviors. 2. The District shall make nutrition education a District-wide priority and shall integrate nutrition education into other areas of the curriculum, as appropriate.
Physical Activity	The District shall implement, in accordance with law, a coordinated health program with physical education and physical activity components and shall offer at least the required amount of physical activity for all grades. [See BDF, EHAA, EHAB, and EHAC] The District establishes the following goals for physical activity: 0. 1. The District shall provide an environment that fosters safe, enjoyable, and developmentally appropriate fitness activities for all students, including those who are not participating in physical education classes or competitive sports. 2. The District shall provide appropriate staff development and encourage teachers to integrate physical activity into the academic curriculum where appropriate.

- ~~3. The District shall make appropriate before school and after school physical activity programs available and shall encourage students to participate.~~
- ~~4. The District shall make appropriate training and other activities available to District employees in order to promote enjoyable, lifelong physical activity for District employees and students.~~
- ~~5. The District shall encourage parents to support their children's participation, to be active role models, and to include physical activity in family events.~~

**School-Based
Activities**

The District establishes the following goals to create an environment conducive to healthful eating and physical activity and to promote and express a consistent wellness message through other school-based activities:~~0.~~

- ~~1. The District shall allow sufficient time for students to eat meals in cafeteria facilities that are clean, safe, and comfortable.~~
- ~~2. The District shall promote wellness for students and their families at suitable District and campus activities.~~
- ~~3. The District shall promote employee wellness activities and involvement at suitable District and campus activities.~~

Implementation

The ~~District SHAC coordinator~~ **chief administrative officer** shall oversee the implementation of this policy and the development and implementation of the wellness plan and appropriate administrative procedures.

Evaluation

The District shall comply with federal requirements for evaluating this policy and the wellness plan.

Public Notification

The District shall annually inform and update the public about the content and implementation of the wellness policy, including posting on its website copies of the wellness policy, the wellness plan, and the required implementation assessment.

Records Retention

The District shall retain all the required records associated with the wellness policy, in accordance with law and the District's records management program. [See CPC and FFA(LEGAL)]

PROPOSED REVISIONS

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

Medication Provided by Parent

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:0)

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

~~No Medication Provided by District~~

~~The District shall not purchase medication to administer to a student.~~

Medication Provided by District

Except as provided by this policy, the District shall not purchase medication to administer to a student.

Athletic Program

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:0.

1. The District has prior written consent for medication to be administered [see Medical Treatment, below]; and
- ~~4.~~2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

Epinephrine

The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.

<i>On Campus</i>	Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.
	The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.
<i>Maintenance, Availability, and Training</i>	The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus.
<i>Notice to Parents</i>	In accordance with law, the District shall provide notice to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.
Psychotropics	Except as permitted by law, an employee shall not: <ol style="list-style-type: none"><li data-bbox="553 1142 1357 1209">1. Recommend to a student or a parent that the student use a psychotropic drug;<li data-bbox="553 1230 1044 1264">2. Suggest a particular diagnosis; or<li data-bbox="553 1285 1390 1381">3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.
Medical Treatment	A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form. The District shall seek appropriate emergency care for a student as required or deemed necessary.

PROPOSED REVISIONS

Comprehensive System

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

Cumulative Record

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

Custodian of Records

The principal is custodian of all records for currently enrolled students. The principal is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

Types of Education Records

The record custodian shall be responsible for the education records of the District. These records may include:0)

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by an accelerated learning committee convened for the student.
5. Health services record, including:
 - a. The results of any tuberculin tests required by the District.

STUDENT RECORDS

FL
(LOCAL)

- b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]
- c. Immunization records. [See FFAB]
- 6. Attendance records.
- 7. Student questionnaires.
- 8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
- 9. Verified reports of serious or recurrent behavior patterns.
- 10. Copies of correspondence with parents and others concerned with the student.
- 11. Records transferred from other districts in which the student was enrolled.
- 12. Records pertaining to participation in extracurricular activities.
- 13. Information relating to student participation in special programs.
- 14. Records of fees assessed and paid.
- 15. Records pertaining to student and parent complaints.
- 16. Other records that may contribute to an understanding of the student.

Access by Parents

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents

may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

**Access by School
Officials**

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;

4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

**Transcripts and
Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records
Responsibility for
Students in Special
Education**

The ~~District's director of special education~~ **District's director of special programs** shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at the District administrative offices, ~~104 Swisher Road, Lake Dallas, TX 75065.~~

**Procedure to Amend
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ten District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ten District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory
Information**

Directory information for District students has been classified into two separate categories:

1. Items for use only for school-sponsored purposes; and
2. Items for all other purposes.

**School-Sponsored
Purposes**

For the following school-sponsored purposes—all District publications and announcements—directory information shall include ~~student name, address, telephone listing, photograph, date and place of birth, honors and awards received, dates of attendance, grade level, most recent school previously attended, participation in officially recognized activities and sports, weight and height of members of athletic teams, and enrollment status.~~

student name; address; telephone listing; e-mail address; photograph; date and place of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade-level; most recent school previously attended; enrollment status; participation in officially recognized activities and sports; weight and height of members of athletic teams; and student identification numbers or identifiers that cannot be used alone to gain access to electronic education record.

All Other Purposes

For all other purposes, directory information shall include student name, **photograph**, honors and awards received, ~~dates of attendance~~, grade level, ~~most recent school previously attended~~, participation in officially recognized activities and sports, **and** weight and height of members of athletic teams, ~~and enrollment status~~.

DELETE POLICY

School activities shall conform to the purposes of the instructional program. Any social or other activity that is not part of the instructional program under the direction of District personnel shall be planned for, and limited to, nonschool hours.

District social activities shall be controlled by the following guidelines:

1. All activities shall have prior approval of the principal and shall be placed on the school calendar.
2. All school-sponsored social events shall have faculty supervision.
3. Rules of conduct applicable to regular school hours shall be applicable to all school-sponsored social activities.

0.Regulations concerning supervision, parental participation, refreshments, curfew, visitor participation, and other matters essential to the proper handling of such events shall be developed and implemented by principals, who shall work in conjunction with parents and student leaders in their formulation.

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Campus Behavior Coordinator

In accordance with the District's innovation plan, the District is exempt from the state law requiring that a single person at each campus be designated to serve as the campus behavior coordinator (CBC). Each CBC shall comply with the duties and responsibilities of a CBC defined in state law and District policy.

Student Code of Conduct

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

Revisions

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

Extracurricular Standards of Behavior

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

“Parent” Defined

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

General Discipline Guidelines

A District employee shall adhere to the following general guidelines when imposing discipline: **0.**

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
 - a. The seriousness of the offense;
 - b. The student’s age;
 - c. The frequency of misconduct;
 - d. The student’s attitude;
 - e. The potential effect of the misconduct on the school environment;
 - f. Requirements of Chapter 37 of the Education Code; and
 - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Corporal Punishment

~~Corporal punishment may be used~~**The Board prohibits the use of corporal punishment in the District. Students shall not be spanked, paddled, or subjected to other physical force as a means of discipline management technique in accordance with this policy and for violations of** the Student Code of Conduct.

~~Corporal punishment shall not be administered to a student whose parent has submitted to the principal a signed statement for the current school year prohibiting the use of corporal punishment with his or her child. The parent may reinstate permission to use corporal punishment at any time during the school year by submitting a signed statement to the principal.~~

Guidelines

~~Corporal punishment shall be limited to spanking or paddling the student and shall be administered in accordance with the following guidelines:-~~

- ~~1. The student shall be told the reason corporal punishment is being administered.~~
- ~~2. Corporal punishment shall be administered only by the principal or designee.~~
- ~~3. Corporal punishment shall be administered only by an employee who is the same sex as the student.~~
- ~~4. The instrument to be used in administering corporal punishment shall be approved by the principal.~~
- ~~5. Corporal punishment shall be administered in the presence of one other District professional employee and in a designated place out of view of other students.~~

Disciplinary Records

~~The disciplinary record reflecting the use of corporal punishment shall include any related disciplinary actions, the corporal punishment administered, the name of the person administering the punishment, the name of the witness present, and the date and time of punishment.~~

Physical Restraint

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to ~~:-0.~~

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.
4. Control an irrational student.
5. Protect property from serious damage.

A District employee may restrain a student with a disability who receives special education services only in accordance with law.
[See FOF(LEGAL)]

¹ Innovation Plan: <https://www.ldisd.net/>

DELETE POLICY

Student Teachers

All student teachers must be interviewed personally by the principal. Placement of all student teachers shall be approved by the Superintendent or designee and the principal of the school to which the student teacher is to be assigned.

Student teachers who fail to abide by District policies, rules, and administrative regulations may be dismissed by the Superintendent at any time during the course of the teacher education program.

The person in charge of the teacher education program shall coordinate this program with institutions of higher learning and shall be responsible, in a joint effort with such institutions, for professional development programs for the student teachers. All contracts for such programs must be signed by the Superintendent.

Texas Association of School Boards (TASB) Policy Review



Presenter: Dr. Shorr Heathcote

Event: December 2022 Board Meeting

Date: December 12, 2022

LEGAL & LOCAL POLICY

- Legal Policy
 - State law
- Local Policy
 - LDISD Board of Trustees Reviews and Adopts changes to Local Policy



POLICY REVIEW

- Comprehensive review of the district's local policies
- Thorough review and audit of current policies
- Recommended every 5-7 years
- Ensure practice is aligned with policy



5 PROPOSED NEW POLICIES

- 5 new policies:
 - AE (LOCAL)
 - AF (LOCAL)
 - CFB (LOCAL)
 - DCA (LOCAL)
 - EEB (LOCAL)



6 PROPOSED POLICIES TO REMOVE

- 6 proposed policies to remove:
 - CCA (LOCAL)
 - CN (LOCAL)
 - FEE (LOCAL)
 - FEF (LOCAL)
 - FMD (LOCAL)
 - GNC (LOCAL)



PROPOSED POLICY REVISIONS

- BBB (LOCAL)
- BBD (LOCAL)
- BDAA (LOCAL)
- BE (LOCAL)
- BF (LOCAL)
- BQA (LOCAL)
- BQB (LOCAL)
- ~~CB (LOCAL)~~
- CH (LOCAL)
- COA (LOCAL)
- CV (LOCAL)
- DBA(LOCAL)
- DCB (LOCAL)
- DED (LOCAL)
- DFE (LOCAL)
- DHE (LOCAL)
- DK (LOCAL)
- DNA (LOCAL)
- EB (LOCAL)
- EHBAF (LOCAL)
- EI (LOCAL)
- FDA (LOCAL)
- FDB (LOCAL)
- FEC (LOCAL)
- FFA (LOCAL)
- FFAC(LOCAL)
- FL (LOCAL)
- FO (LOCAL)





Any Questions?



LAKE DALLAS
Independent School District

2023-2024 Academic Calendar



Presenter: Dr. Shorr Heathcote

Event: December Regular Board Meeting

Date: December 12, 2022



Strategic

PLAN BALANCED SCORECARD

WE BELIEVE

- **Students** are growth-minded leaders who are active and respected members of the Falcon Family.
- **Parents and families** are involved and engaged members of the Falcon Family through collaborative two-way communication.
- **Faculty and staff** value collaboration and communication to develop lifelong Falcon Learners.
- **Campus leaders and principals** develop campus and faculty staff through professional development and consistent two-way communication to prepare our Falcons for the future.
- **The Superintendent and central office** motivate and develop faculty and staff to meet the academic needs of all Falcons.
- **The School Board** is a unified team of 8 that functions as a fiscally responsible team that is involved and transparent in their support of the Falcon Family.



STUDENT SUCCESS

- 1.1** Yearly Student Academic Growth
1.2 Student Engagement & Culture
1.3 Students are Responsible, Contributing Community Members



FACULTY & STAFF ENGAGEMENT

- 2.1** Faculty/Staff Recruitment & Retention
2.2 Faculty/Staff Professional Development
2.3 Faculty/Staff Engagement & Culture



PARENT & FAMILY/ COMMUNITY SUPPORT

- 3.1** Parent & Family/Community Communication
3.2 Parent & Family/Community Engagement



EFFICIENT OPERATIONS

- 4.1** Ensure Strong Financial Stewardship
4.2 Well-Maintained Facilities
4.3 Safe School Environment

PRIORITIES

OBJECTIVES

#FalconsFirst

Vision: *Small School Atmosphere, Big School Opportunities*

Mission: *In Lake Dallas ISD, we inspire, educate, & empower our students.*

ACADEMIC CALENDAR PROCESS

- Review the 2022-2023 Calendar
- Consider the 2023-2024 Academic Calendar Needs
- Discuss the process, needs, and timelines with the District Educational Improvement Committee (DEIC)
- Create Two Options: All Principals and District Departments review the options



ACADEMIC CALENDAR PROCESS

- December: Present options and timeline to the Board
- Survey: LDISD Staff makes calendar recommendation
- January: DEIC reviews calendar and makes recommendation
- January/February: Calendar Recommendation for Board Consideration



ACADEMIC CALENDAR CONSIDERATIONS

- 187 staff contract days
- 75,600 student minutes
- Possible fall break
- Full week off at Thanksgiving for Students & Staff
- Additional breaks throughout the year for students & staff
- Professional Development prior to the start of school
- Built-in time for planning & PLCs
- Spring break to match NCTC
- Include 2 make-up days in the calendar



2023-2024 ACADEMIC CALENDAR - DRAFT A

2023-2024

Draft A - Fall Break/Early Start

July '23						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August '23						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September '23						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October '23						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November '23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December '23						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January '24						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February '24						
S	M	T	W	T	F	S
					1	2
					3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March '24						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April '24						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May '24						
S	M	T	W	T	F	S
				1	2	3
				4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June '24						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- August 9th start date
- Fall break for students & staff
- PLC/Data Days built-in throughout the year
- Fall semester ends on 12/21

▪ **Spring Break is subject to change based on NCTC final calendar.*



2023-2024 ACADEMIC CALENDAR - DRAFT B

2023-2024

Draft B - Mid-August Start

July '23						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August '23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
8/7-11: Prof Dev. 8/14: Tch Wk Day						
8/15: First Day of School						

September '23						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
9/4: Holiday						

October '23						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
10/16: PLC/Data Day						
10/17: Conference Day						

November '23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
11/20-24: Holiday						
11/27: PLC/Data Day						

December '23						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
12/21-22: Early Release						
12/25-29: Holiday						

January '24						
S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
1/5: Holiday 1/8: PLC/Data Day 1/9: Tch Wk						
1/10: First Day of School 1/15: Holiday						

February '24						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	
2/19: PLC/Data Day						

March '24						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
3/11-15: Holiday (tentative)						
3/18: PLC/Data Day 3/29: Holiday						

April '24						
S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
4/19 & 4/22: Make Up Days						

May '24						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
5/23-24: Early Release						
5/27: Holiday 5/28-29: Tch Wk Day						

June '24						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- Mid-August start for students
- Mini-fall break for students
- PLC/Data Days built-in throughout the year

*Spring Break is subject to change based on NCTC final calendar.



NEXT STEPS

- Staff survey will open this evening - Friday, December 16th at 4:30pm
- Results of staff survey will be shared with the District Educational Improvement Committee (DEIC)
- DEIC will consider staff recommendation and make a recommendation to the Board of Trustees

POSSIBLE ADJUSTMENTS:

- Spring break will match NCTC
- Possible adjustment to early release days once graduation 2024 date and time is confirmed





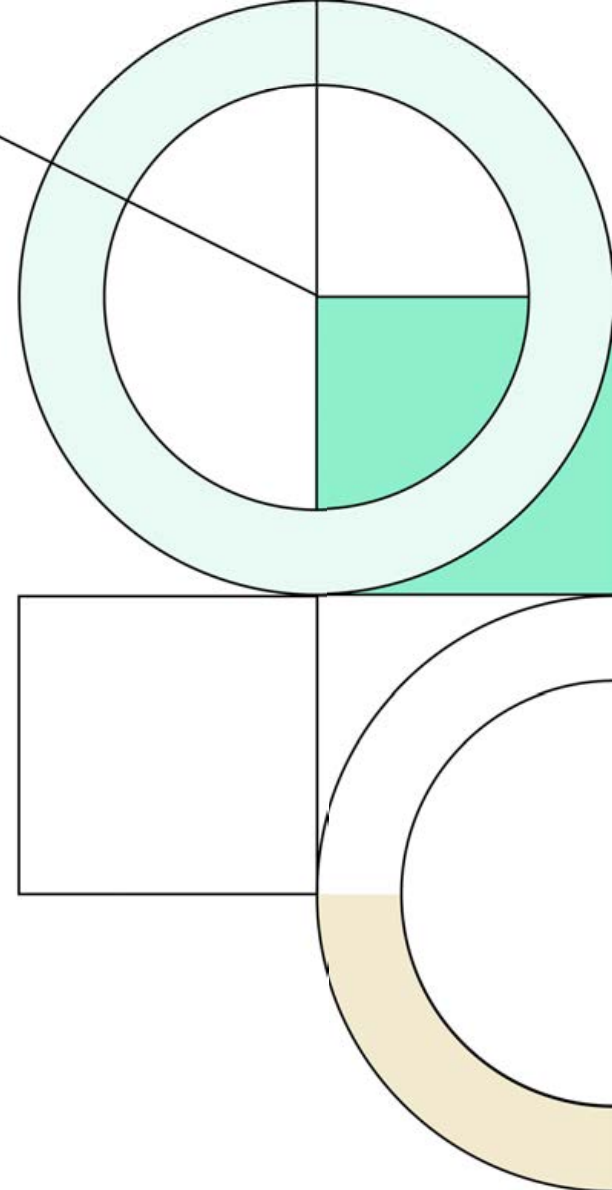
Any Questions?



**Lake Dallas
Independent
School District**

Fall 2022/23

Demographic Report





District New Home Starts and Closings by Quarter



Starts	2016	2017	2018	2019	2020	2021	2022
1Q	13	24	29	11	39	100	26
2Q	71	23	39	21	57	56	68
3Q	27	21	30	22	29	18	46
4Q	32	38	20	38	56	35	
Total	143	106	118	92	181	209	140




Closings	2016	2017	2018	2019	2020	2021	2022
1Q	28	32	27	14	17	46	12
2Q	17	45	59	20	33	91	13
3Q	19	13	29	29	64	67	24
4Q	41	23	26	15	42	23	
Total	105	113	141	78	156	227	49

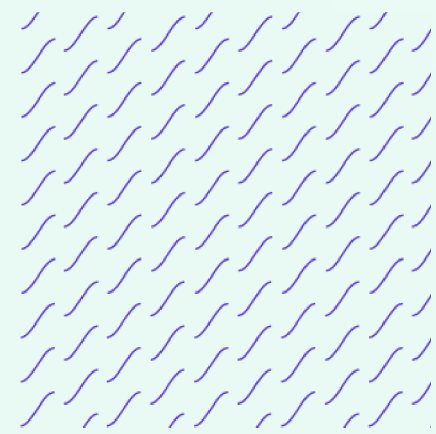


District Housing Overview by Elementary Zone



Elementary Zone	Annual Starts	Quarter Starts	Annual Closings	Quarter Closings	Under Construction	Inventory	Vacant Dev. Lots	Future Lots
CORINTH	91	25	49	17	90	93	223	1015
LAKE DALLAS	19	2	23	7	13	13	11	66
SHADY SHORES	65	19	0	0	63	65	51	160
Grand Total	175	46	72	24	166	171	285	1241

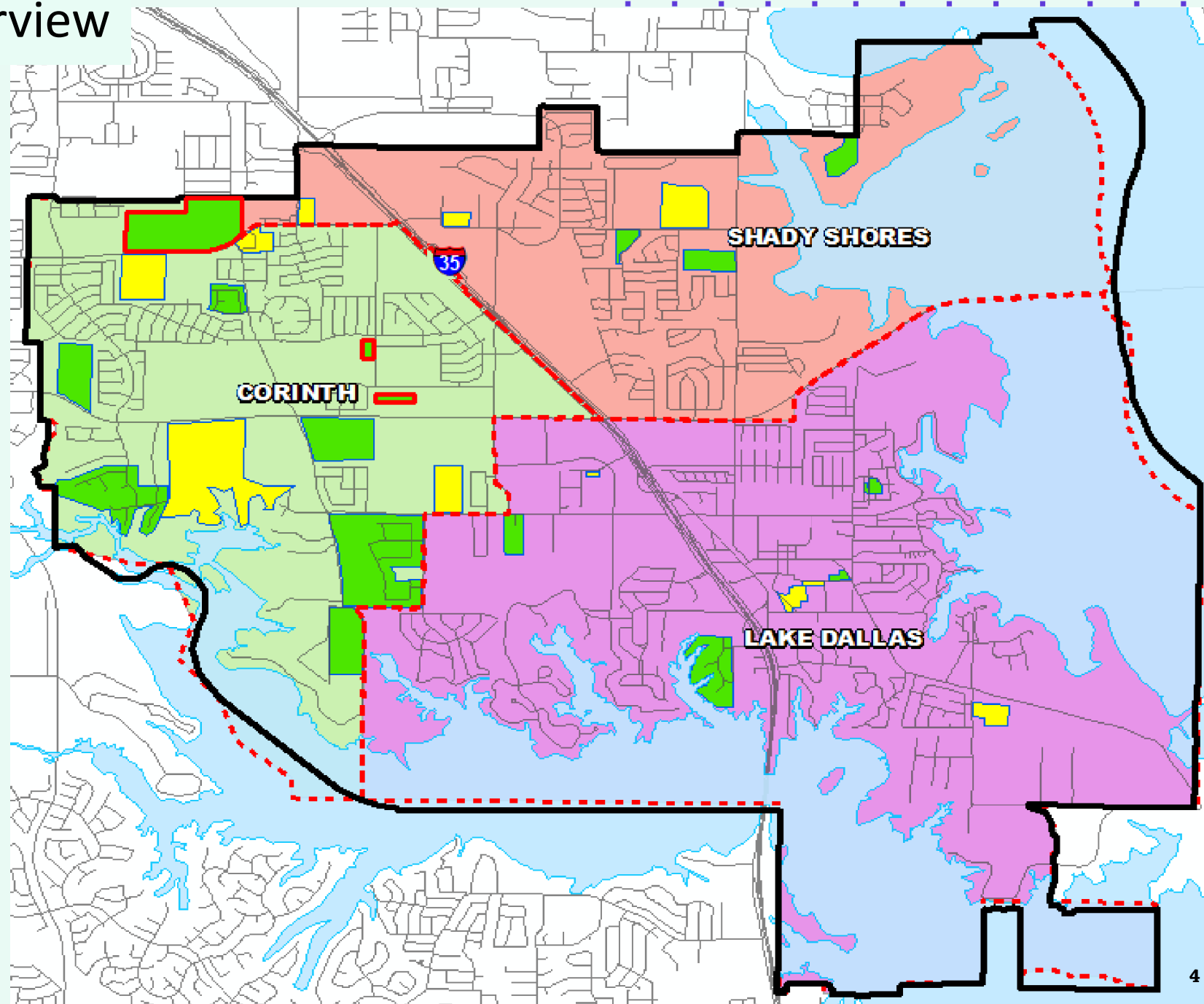
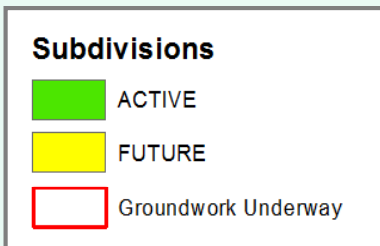
-  Highest activity in the category
-  Second highest activity in the category
-  Third highest activity in the category





District Housing Overview

- The district has 20 actively building subdivisions
- Within LDISD there are 11 future subdivisions in the planning stages
- Ground-work is underway on approx. 490 lots within four subdivisions

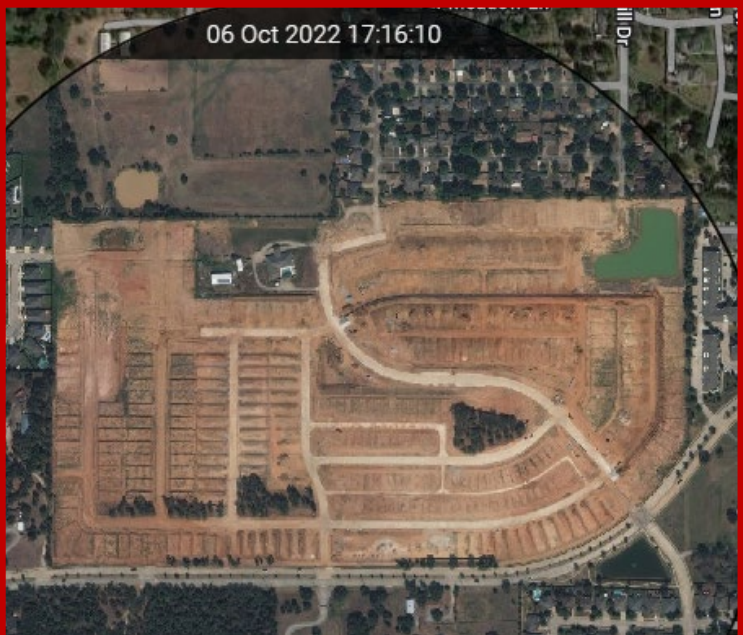
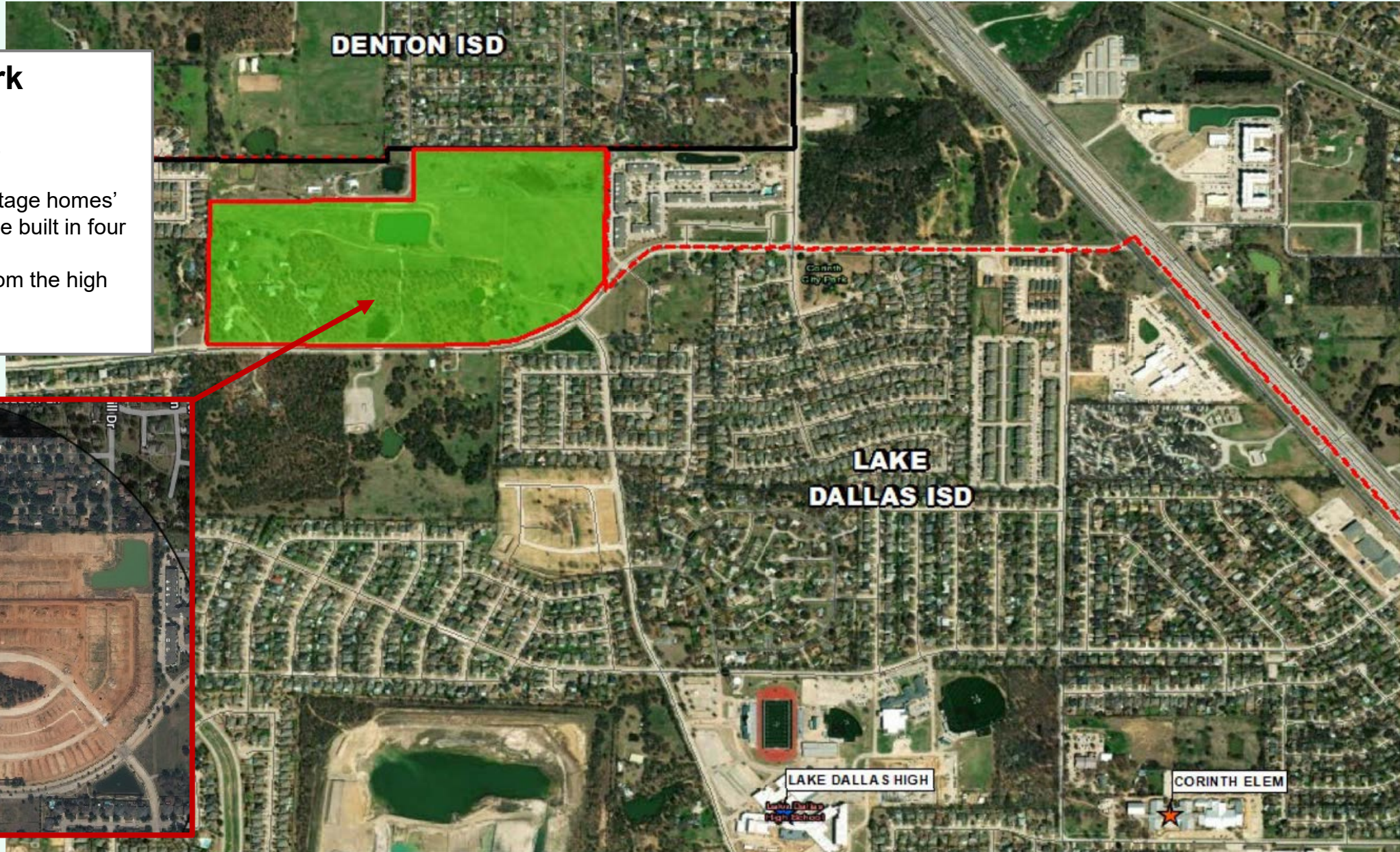




Residential Activity

Ashford Park

- 455 total lots
- 100+ vacant developed lots
- 300+ future lots
- Combination of smaller 'cottage homes' along with patio homes to be built in four phases
- Meritage Homes - priced from the high \$200's
- Corinth Elem zone

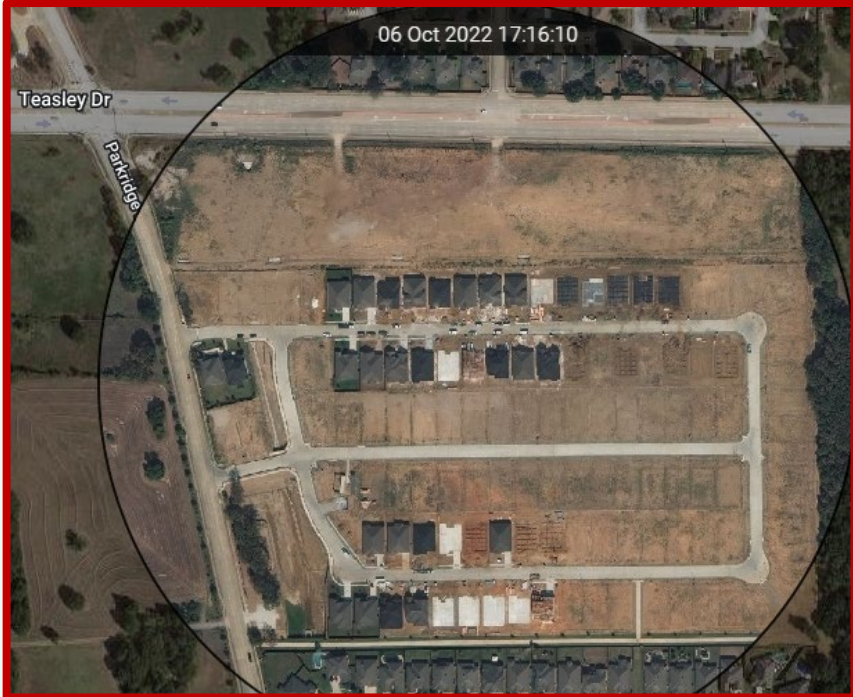




Residential Activity

Lennon Creek

- 119 total lots
- 25 homes under construction
- 94 vacant developed lots
- Tripointe Homes – priced from the mid- \$400s
- Corinth Elem zone



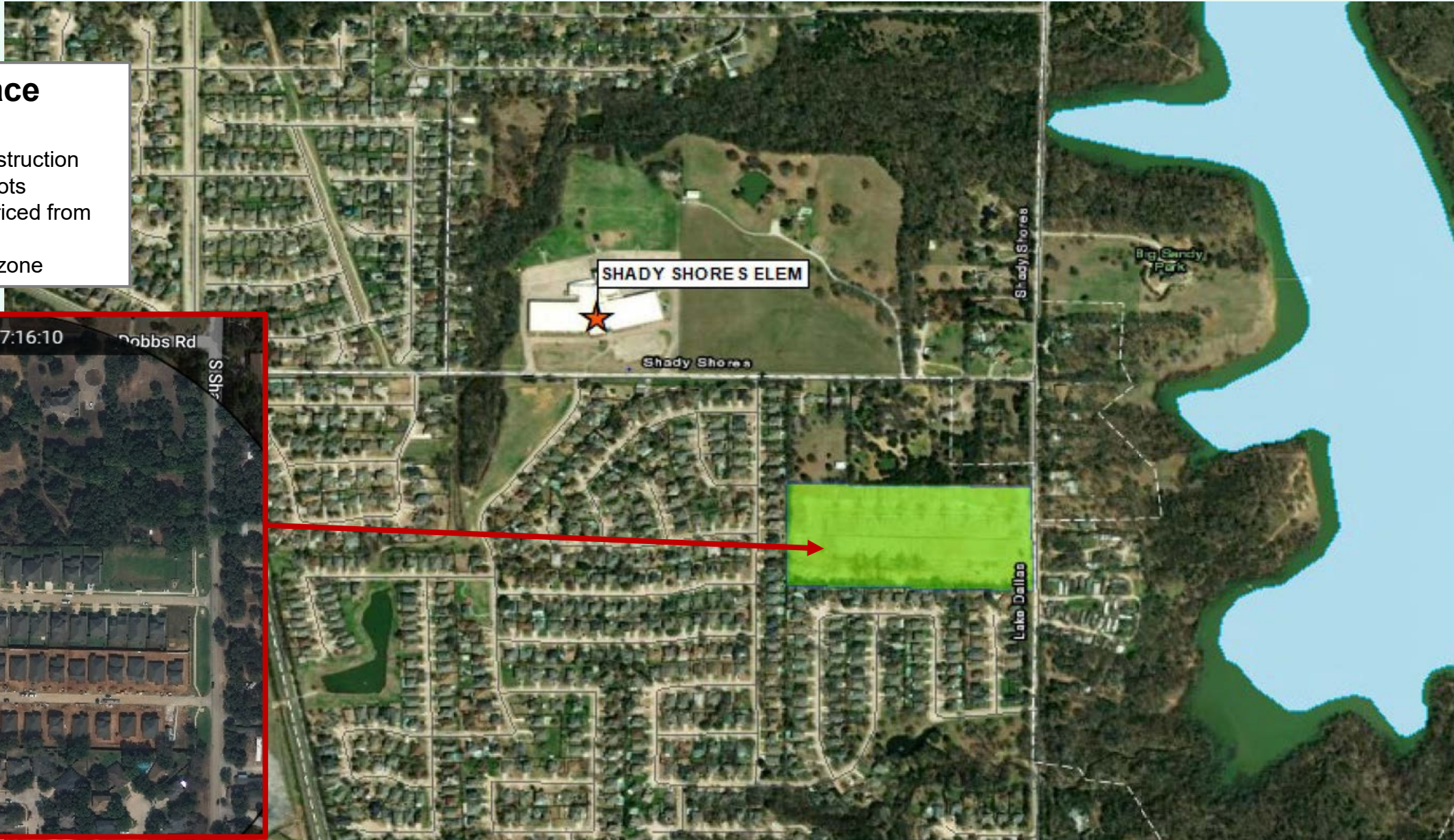


Residential Activity



Falcon Place

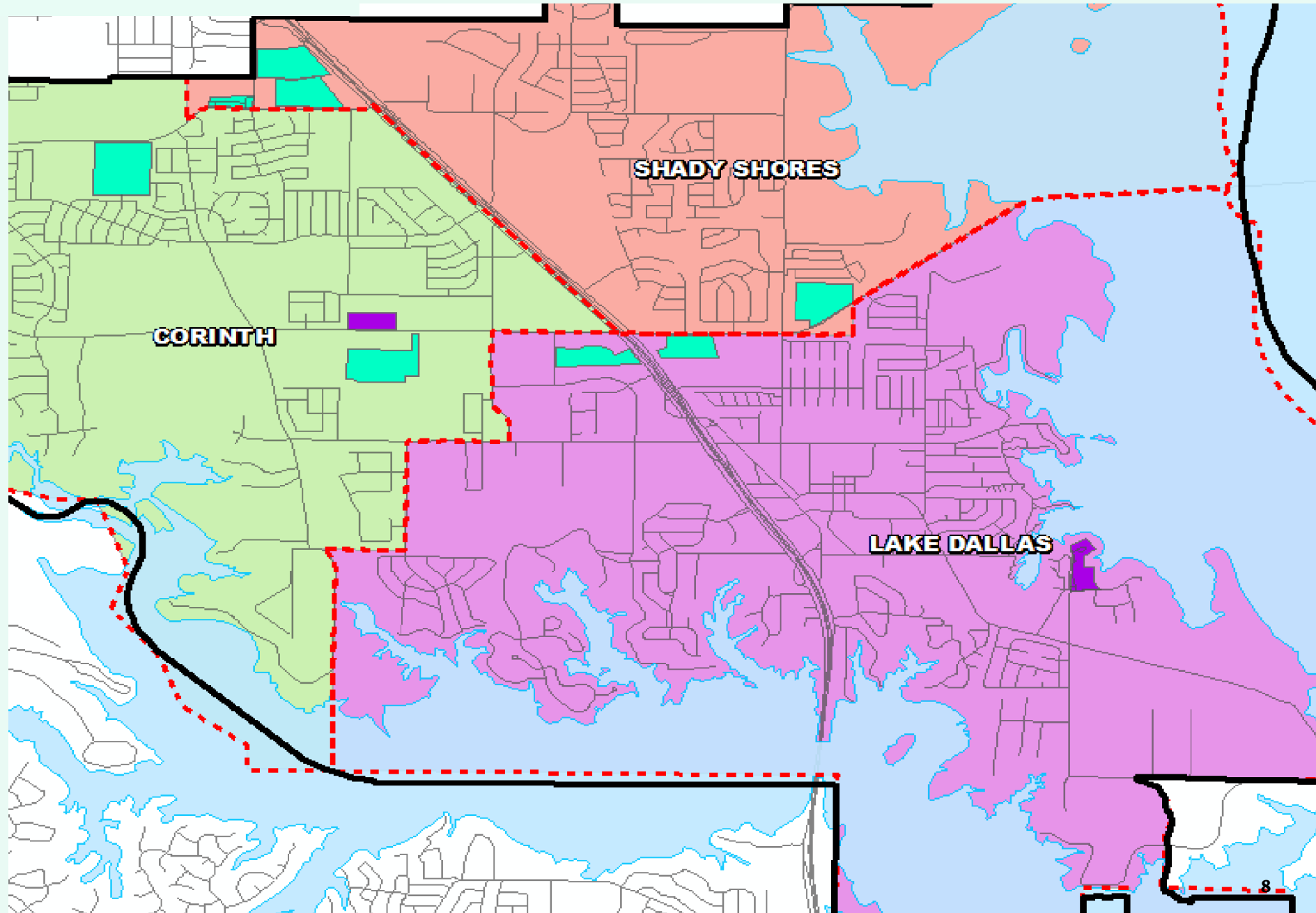
- 73 total lots
- 68 homes under construction
- 5 vacant developed lots
- Meritage Homes – priced from \$375K
- Shady Shores Elem zone







District Multi-Family Overview

- Approximately 400 units are currently under construction within Lake Dallas ISD including Landmark at Tower Ridge (266 units) and Water's Edge (137 units and leasing underway)
- More than 2,800 future multi-family units are currently planned in the District in 8 separate projects



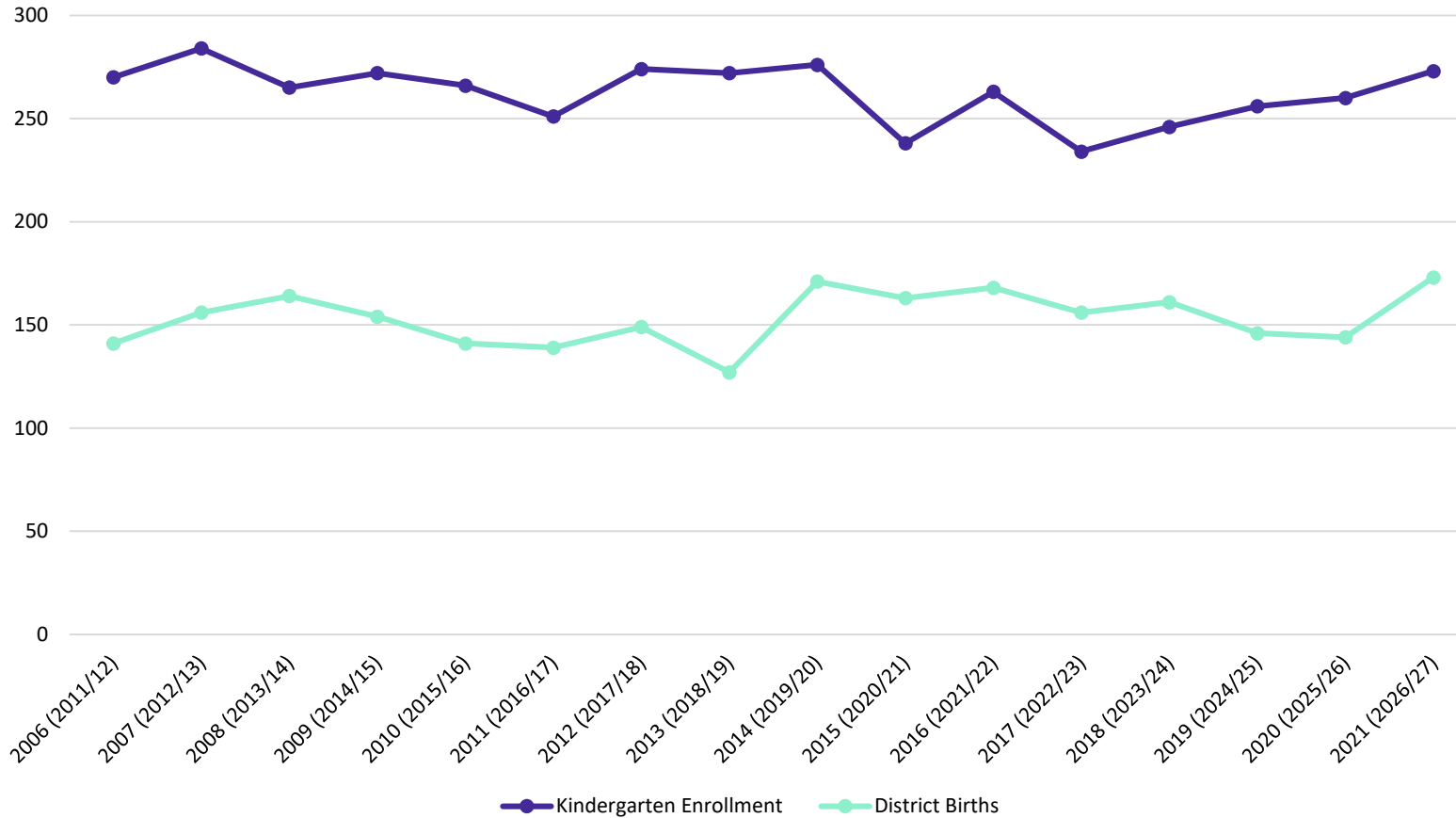
Multi-Family Developments

-  Under Construction
-  Future Development



Birth Rate Analysis

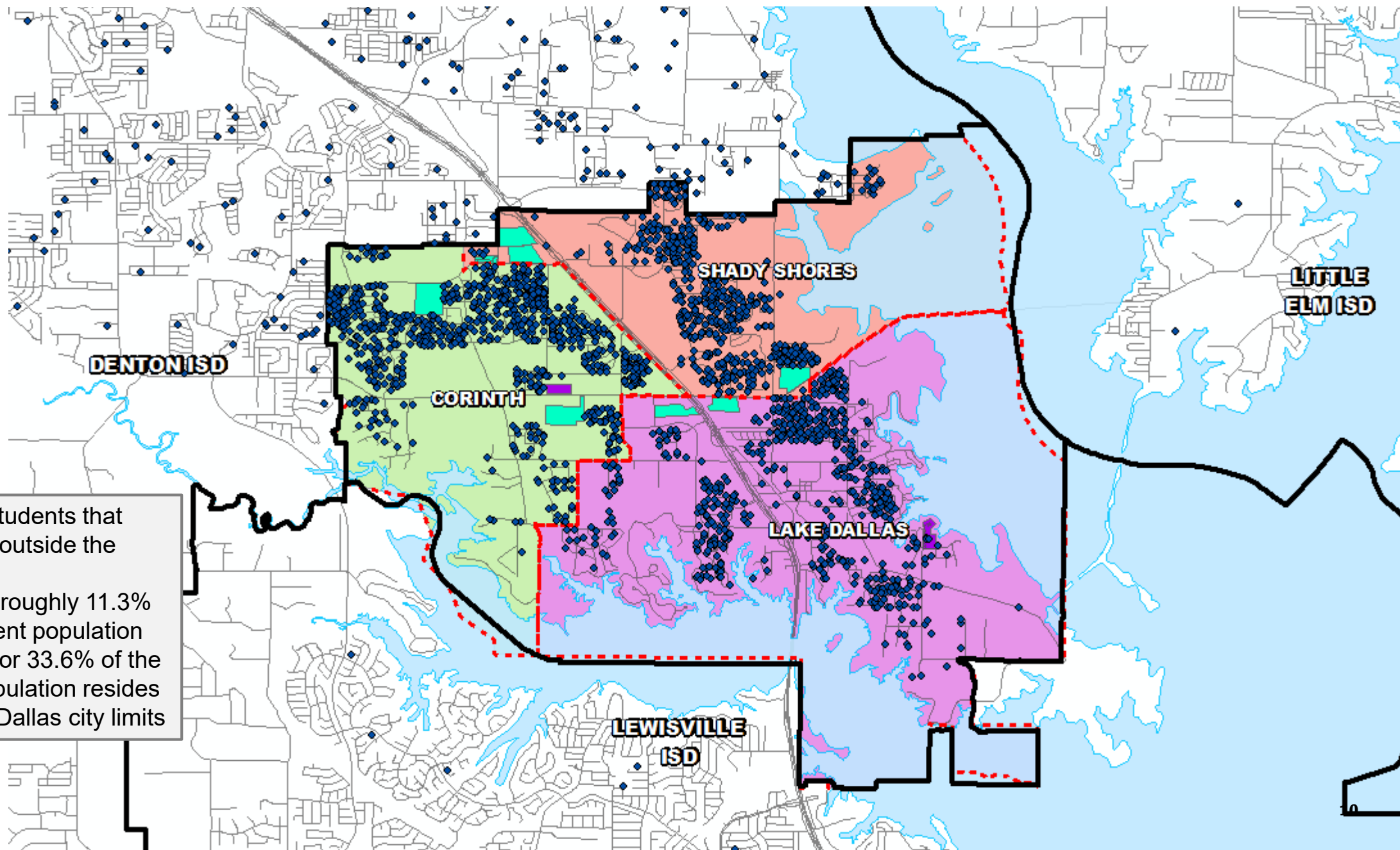
Lake Dallas ISD KG Enrollment v. District Births



	District Births	Kindergarten Enrollment	Ratio
2006 (2011/12)	141	270	1.915
2007 (2012/13)	156	284	1.821
2008 (2013/14)	164	265	1.616
2009 (2014/15)	154	272	1.766
2010 (2015/16)	141	266	1.887
2011 (2016/17)	139	251	1.806
2012 (2017/18)	149	274	1.839
2013 (2018/19)	127	272	2.142
2014 (2019/20)	171	276	1.614
2015 (2020/21)	163	238	1.460
2016 (2021/22)	168	263	1.565
2017 (2022/23)	156	234	1.500
2018 (2023/24)	161	246	1.528
2019 (2024/25)	146	256	1.753
2020 (2025/26)	144	260	1.806
2021 (2026/27)	173	273	1.578



Student Distribution Analysis



- There are 440 students that currently reside outside the district
- This represents roughly 11.3% of the total student population
- 1,303 students, or 33.6% of the total student population resides within the Lake Dallas city limits



Student Yield by Housing Type



Single Family Yield
0.416

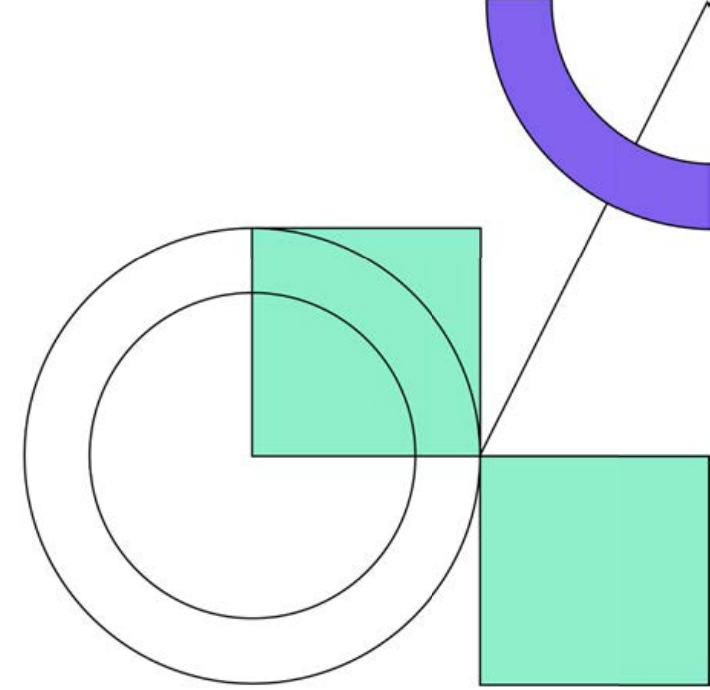
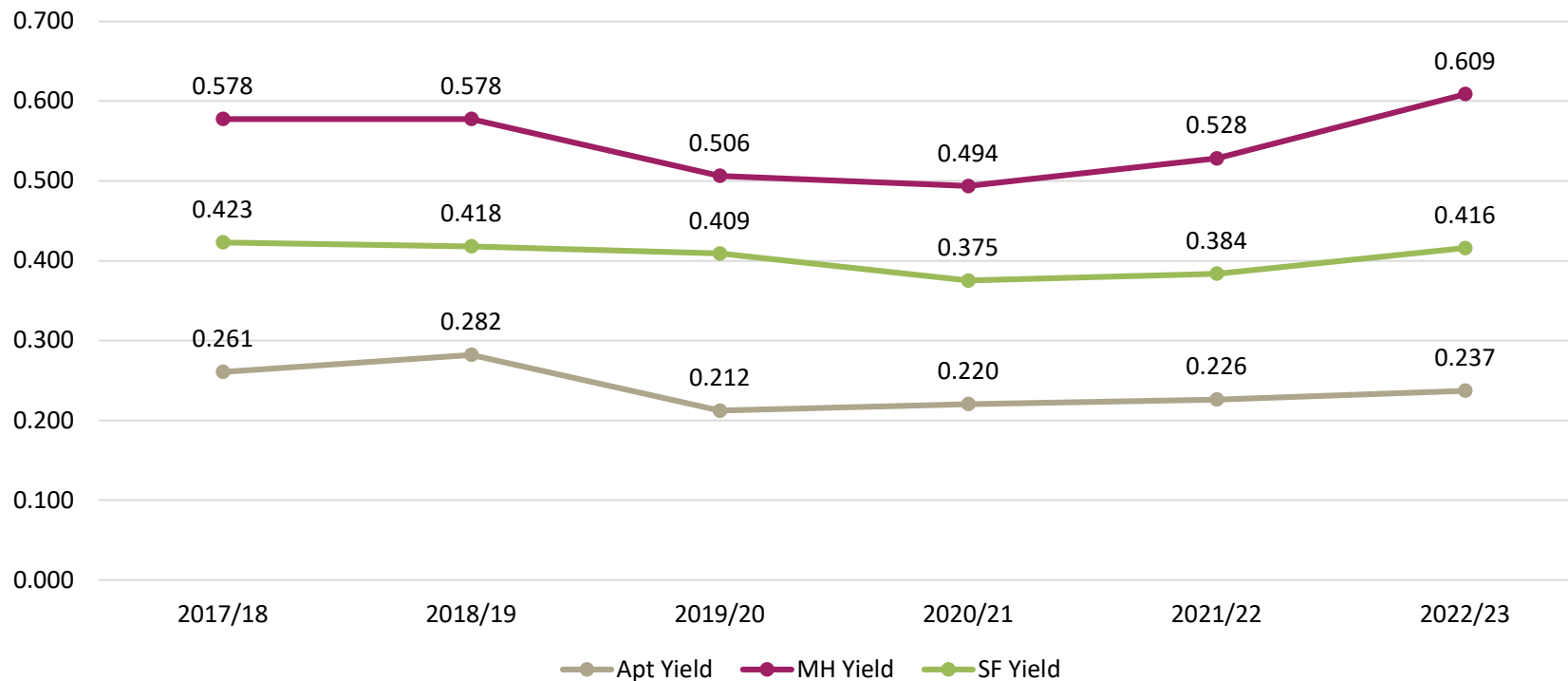


Apartment Yield
0.237



Manufactured Home Yield
0.609

LDISD Student Yields by Housing Types





Annual Enrollment Change

Year (Oct.)	EE	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total	Total Growth	% Growth
2018/19	10	77	272	272	249	302	313	303	309	306	304	351	308	343	312	4,031		
2019/20	11	90	276	280	270	242	312	308	279	321	293	331	336	296	341	3,986	-45	-1.12%
2020/21	6	76	238	280	274	271	249	312	303	294	318	305	345	318	282	3,871	-115	-2.89%
2021/22	13	97	263	263	289	275	270	267	322	318	310	382	300	321	314	4,004	133	3.44%
2022/23	10	107	234	266	248	285	268	274	275	303	317	345	351	281	318	3,882	-122	-3.04%

*Yellow Box = largest grade per year
Green Box = second largest grade per year

Historical Cohort Analysis

	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	ELEM	MS	HS	TOTAL
3-year Avg	0.952	1.044	0.985	0.998	1.000	1.029	1.015	1.015	1.014	1.118	0.982	0.938	0.977	1.001	1.015	1.004	1.005
2019/20	1.015	1.029	0.993	0.972	1.033	0.984	0.921	1.039	0.958	1.089	0.956	0.961	0.994	1.004	0.972	1.000	0.996
2020/21	0.862	1.014	0.979	1.004	1.029	1.000	0.984	1.054	0.991	1.041	1.042	0.946	0.953	0.981	1.009	0.995	0.992
2021/22	1.105	1.105	1.032	1.004	0.996	1.072	1.032	1.050	1.054	1.201	0.984	0.930	0.987	1.052	1.045	1.026	1.043
2022/23	0.890	1.011	0.943	0.986	0.975	1.015	1.030	0.941	0.997	1.113	0.920	0.937	0.991	0.970	0.989	0.990	0.981



Ten Year Forecast by Grade Level

Year (Oct.)	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total	Total Growth	% Growth
2018/19	272	272	249	302	313	303	309	306	304	351	308	343	312	4,031		
2019/20	276	280	270	242	312	308	279	321	293	331	336	296	341	3,986	-45	-1.12%
2020/21	238	280	274	271	249	312	303	294	318	305	345	318	282	3,871	-115	-2.89%
2021/22	263	263	289	275	270	267	322	318	310	382	300	321	314	4,004	133	3.44%
2022/23	234	266	248	285	268	274	275	303	317	345	351	281	318	3,882	-122	-3.04%
2023/24	246	245	274	257	295	276	277	288	306	352	335	330	275	3,860	-22	-0.57%
2024/25	256	258	255	281	268	305	283	281	294	334	345	313	325	3,911	51	1.31%
2025/26	260	267	265	265	289	276	312	283	283	325	319	323	308	3,894	-17	-0.43%
2026/27	273	271	274	271	275	294	281	318	287	312	315	299	318	3,908	14	0.36%
2027/28	270	280	277	281	281	277	300	284	322	315	302	295	295	3,898	-10	-0.25%
2028/29	279	274	282	283	290	286	283	303	287	355	304	283	291	3,923	25	0.65%
2029/30	282	286	275	291	292	297	292	287	307	316	343	285	279	3,955	32	0.82%
2030/31	285	289	287	279	301	293	303	296	291	338	306	321	281	3,995	39	0.99%
2031/32	282	291	293	296	288	306	299	307	300	320	327	287	316	4,035	41	1.02%
2032/33	279	288	291	297	306	292	312	303	311	330	309	306	283	4,029	-6	-0.15%

*Yellow box = largest grade per year
Green box = second largest grade per year*



Ten Year Forecast by Campus

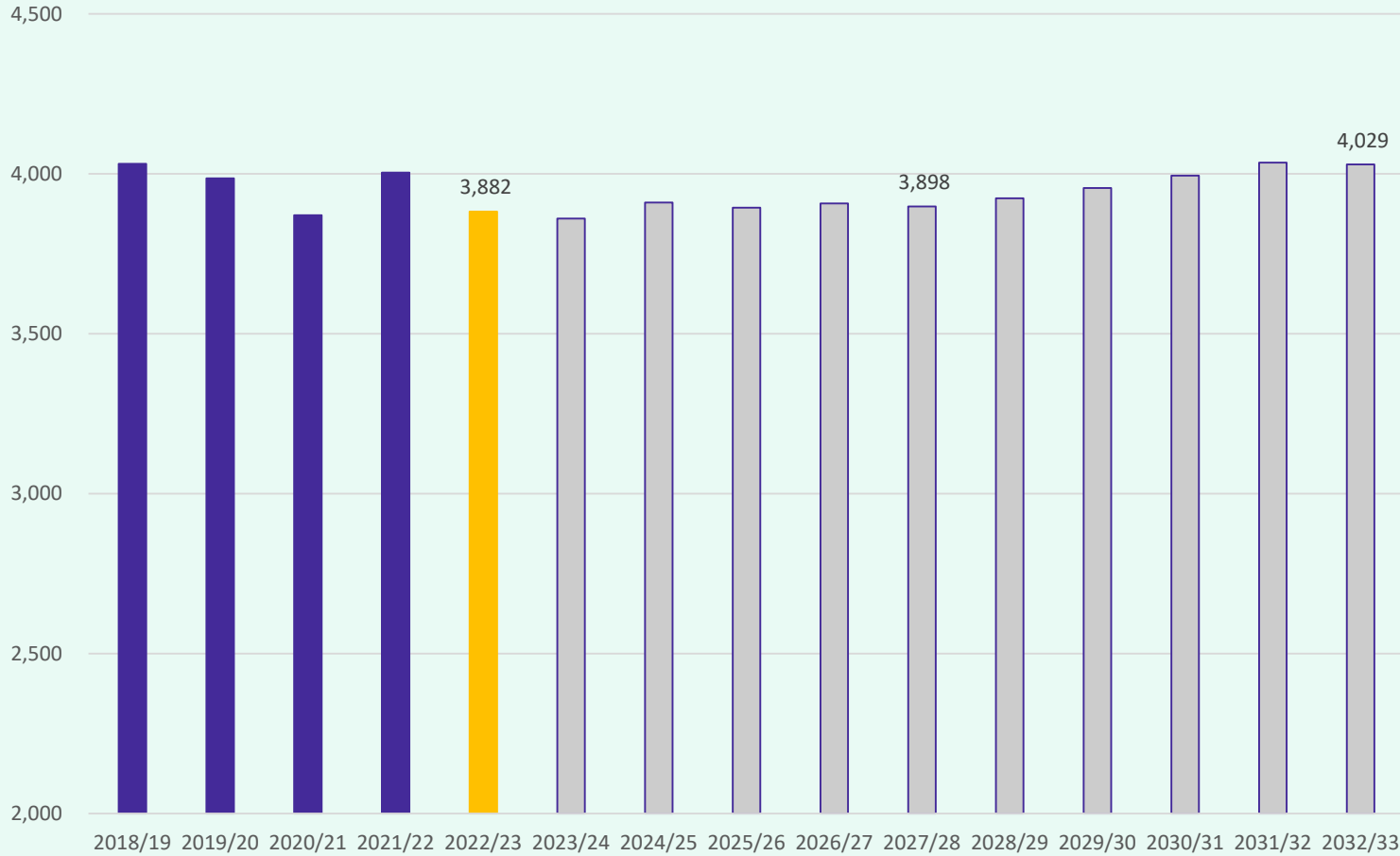
Campus	Capacity	2021/22	Fall 2022/23	ENROLLMENT PROJECTIONS									
				2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
CORINTH ELEM	700	560	575	591	605	613	628	624	635	648	660	669	675
LAKE DALLAS ELEMENTARY	725	577	527	510	516	505	518	527	548	570	574	574	564
SHADY SHORES ELEMENTARY	725	600	590	597	615	623	632	635	634	628	624	635	636
ELEMENTARY SCHOOL TOTALS	2,150	1,737	1,692	1,697	1,735	1,741	1,778	1,785	1,817	1,846	1,858	1,879	1,875
Elementary Absolute Change		31	-45	5	39	5	37	7	32	29	12	21	-4
Elementary Percent Change		1.82%	-2.59%	0.29%	2.27%	0.30%	2.13%	0.41%	1.80%	1.60%	0.65%	1.13%	-0.23%
LAKE DALLAS MIDDLE SCHOOL	1,150	950	895	871	858	878	886	906	873	886	890	906	926
MIDDLE SCHOOL TOTALS	1,150	950	895	871	858	878	886	906	873	886	890	906	926
Middle School Absolute Change		35	-55	-24	-13	20	8	20	-33	13	4	16	20
Middle School Percent Change		3.83%	-5.79%	-2.68%	-1.49%	2.33%	0.91%	2.26%	-3.64%	1.49%	0.45%	1.80%	2.21%
LAKE DALLAS HIGH SCHOOL	1,300	1,317	1,295	1,292	1,317	1,275	1,244	1,207	1,233	1,223	1,246	1,250	1,228
HIGH SCHOOL TOTALS	1,300	1,317	1,295	1,292	1,317	1,275	1,244	1,207	1,233	1,223	1,246	1,250	1,228
High School Absolute Change		67	-22	-3	25	-42	-31	-37	26	-10	23	4	-22
High School Percent Change		5.36%	-1.67%	-0.23%	1.93%	-3.19%	-2.43%	-2.97%	2.15%	-0.81%	1.88%	0.32%	-1.76%
DISTRICT TOTALS	4,600	4,004	3,882	3,860	3,911	3,894	3,908	3,898	3,923	3,956	3,995	4,035	4,029
District Absolute Change		133	-122	-22	51	-17	14	-10	25	32	39	41	-6
District Percent Change		3.4%	-3.0%	-0.6%	1.3%	-0.4%	0.4%	-0.2%	0.6%	0.8%	1.0%	1.0%	-0.2%

Yellow box = over capacity
Green box = within 10% of capacity



Key Takeaways

Enrollment Forecast



- Lake Dallas ISD enrollment dropped under 4,000 following a COVID bounce back for the 2021/22 school year
- Builders will work thru inventory over the next 3-6 months
- Elementary and middle school grades show modest enrollment increases
- Groundwork is underway on approx. 490 lots across the district
- The district is forecasted to add 100+ new homes annually for the next 2-3 years
- The district is forecasted to remain relatively flat over the term of this forecast as larger class sizes exiting mitigate some of the growth from new housing

Strategic Plan- Efficient Operations



Presenter: Dr. Shorr Heathcote/Wes Eversole

Event: December Regular Board Meeting

Date: December 12, 2022

STRATEGIC PLAN PROCESS

- Strategic Plan Involvement & Feedback
 - Spring 2022
 - Community Committee
 - Senior Leadership
 - Campus Listening & Learning Tour
 - Community/Stakeholder Survey
 - Over 2,000 responses



BALANCED SCORECARD

- Belief Statements
 - 8 belief statements
 - Students, Parents/Families, Faculty/Staff, Campus Leadership, District Leadership, & the School Board
- Mission, Vision & Slogan
 - Created a new mission statement
 - In Lake Dallas ISD, we inspire, educate, & empower our students.
 - Reaffirmed the Vision & Slogan
 - Small School Atmosphere, Big School Opportunities
 - Falcons First
- 4 Priorities
 - Student Success, Faculty & Staff Engagement, Parent & Family/Community Support, & Efficient Operations
- Objectives
 - Objectives were established for each of the 4 priorities



STRATEGIC PLAN BOARD UPDATES

Strategic Plan Board Updates	Presentation Priorities & Objectives
September 2022	Student Success
October 2022	Faculty & Staff Engagement
November 2022	Parent & Family/Community Support
December 2022	Efficient Operations
January 2023	Student Success
February 2023	Faculty & Staff Engagement
March 2023	Parent & Family/Community Support
April 2023	Efficient Operations





Strategic

PLAN BALANCED SCORECARD

WE BELIEVE

- **Students** are growth-minded leaders who are active and respected members of the Falcon Family.
- **Parents and families** are involved and engaged members of the Falcon Family through collaborative two-way communication.
- **Faculty and staff** value collaboration and communication to develop lifelong Falcon Learners.
- **Campus leaders and principals** develop campus and faculty staff through professional development and consistent two-way communication to prepare our Falcons for the future.
- **The Superintendent and central office** motivate and develop faculty and staff to meet the academic needs of all Falcons.
- **The School Board** is a unified team of 8 that functions as a fiscally responsible team that is involved and transparent in their support of the Falcon Family.



STUDENT SUCCESS

- 1.1** Yearly Student Academic Growth
1.2 Student Engagement & Culture
1.3 Students are Responsible, Contributing Community Members



FACULTY & STAFF ENGAGEMENT

- 2.1** Faculty/Staff Recruitment & Retention
2.2 Faculty/Staff Professional Development
2.3 Faculty/Staff Engagement & Culture



PARENT & FAMILY/ COMMUNITY SUPPORT

- 3.1** Parent & Family/Community Communication
3.2 Parent & Family/Community Engagement



EFFICIENT OPERATIONS

- 4.1** Ensure Strong Financial Stewardship
4.2 Well-Maintained Facilities
4.3 Safe School Environment

PRIORITIES

OBJECTIVES

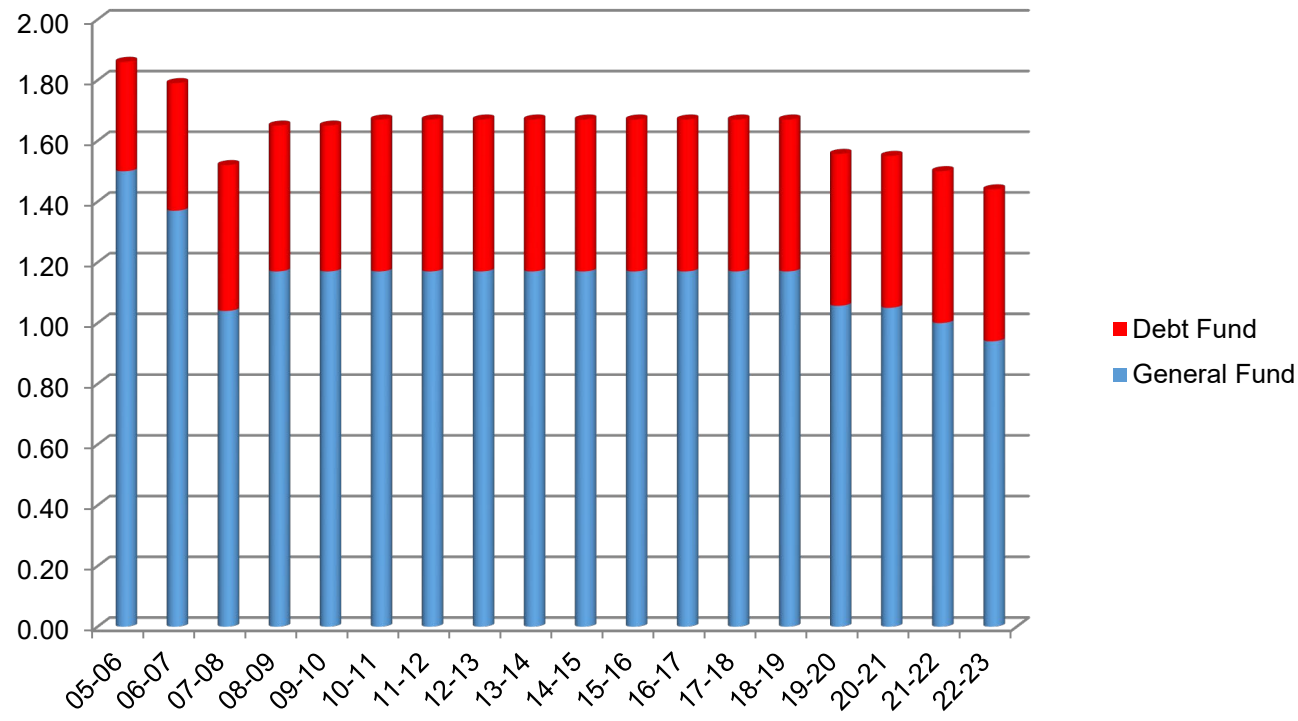
#FalconsFirst

Vision: *Small School Atmosphere, Big School Opportunities*

Mission: *In Lake Dallas ISD, we inspire, educate, & empower our students.*

4.1 Ensure Strong Financial Stewardship

Tax Rate History



Reduced Tax Rate from \$1.86 (05-06) to \$1.44 (22-23)

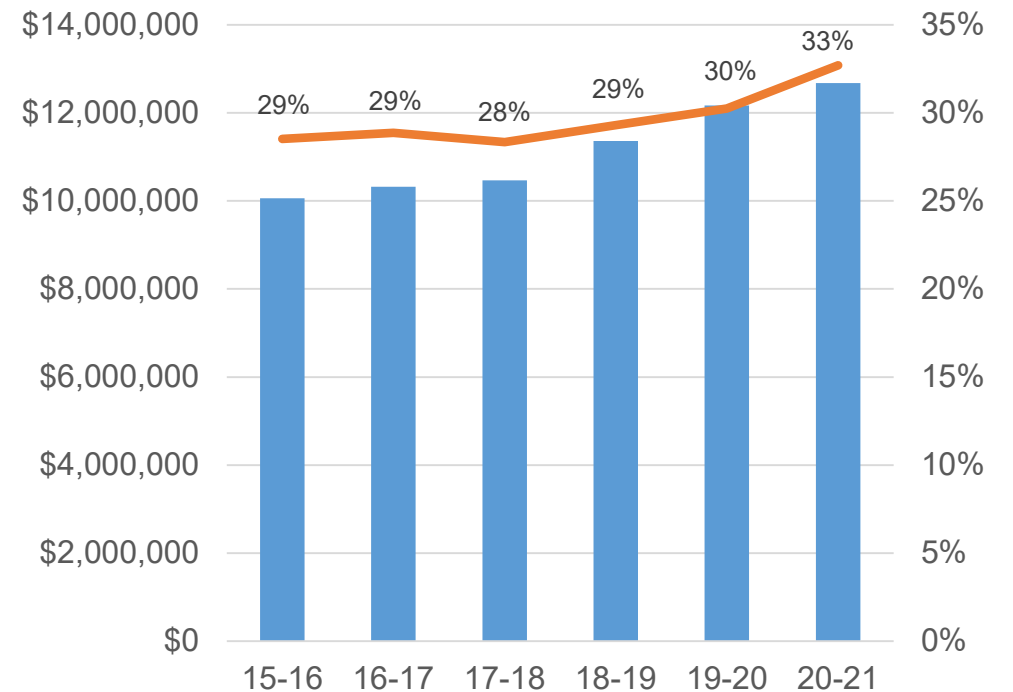
■ Debt Fund
■ General Fund



4.1 Ensure Strong Financial Stewardship

General Fund - Fund Balance

- Cash management
- Ongoing support for educational programs
- One time/unanticipated expenditures
- Improves bond ratings
- TEA recommendation -
 - At least 25% of annual expenditures



4.1 Ensure Strong Financial Stewardship

Investment Revenue

District is taking advantage of the current interest rate environment by laddering out State and Local receipts to generate additional interest earnings



4.2 Well-Maintained Facilities

- Completed the high school addition and renovation
- Finished construction of the Multipurpose Indoor Practice Facility
- Completed Corinth Elementary renovation
- Completed the middle school field house addition
- Completed the high school library renovation
- Installed over 34,000 sf of new “no wax” flooring to reduce the time and cost of maintaining hallway floors
- Replaced carpet in 26 classrooms (approximately 18,000 sf)
- Replaced over 18,900 sf of ceiling tiles
- Repainted walls and offices (over 70,000 sf)
- Installed approximately 160 new LED light fixtures that replaced older fixtures



4.2 Well-Maintained Facilities



4.3 Safe School Environment

- All campuses now have secured vestibules
- Enhanced exterior site lighting utilizing LED lamps/fixtures
- Installed non-slip entry point flooring at main entrances
- Monitored and repaired/replaced exterior door hardware systems
- Installed numbering on all exterior doors for all campuses and facilities
- Replaced fire alarm systems
- Installed burglar alarm systems
- Added additional interior and exterior security cameras throughout the District
- Installed new PA systems
- Enhanced electronic lock systems



4.3 Safe School Environment



NEXT STEPS

Strategic Plan Board Updates	Presentation Priorities & Objectives
September 2022	Student Success
October 2022	Faculty & Staff Engagement
November 2022	Parent & Family/Community Support
December 2022	Efficient Operations
January 2023	Student Success
February 2023	Faculty & Staff Engagement
March 2023	Parent & Family/Community Support
April 2023	Efficient Operations





Any Questions?



LAKE DALLAS
Independent School District



UPCOMING EVENTS

Lake Dallas Independent School District

EVENT	DATE	TIME	LOCATION
Early Release Days	December 14-15		All Campuses
(F) Basketball @ Richland	20	11:15 AM	Richland HS
(M) Basketball @ Richland	20	12:30 PM	Richland HS
(F) Basketball @ Caprock Classic	29-31		Lubbock
(M) Basketball	29-31		The Colony HS
Winter Break	19 - Jan. 2		CLOSED
Teacher Work Day	Jan. 3		No School for Students
PLC / Data Day	4		No School for Students
Students Return	5		All Campuses
(F) Basketball vs. Grapevine	3	11:15 AM	LDHS Gym
(M) Basketball vs. Grapevine	3	12:30 PM	LDHS Gym
(F) Soccer vs. Wichita Falls	3	4 PM	LDHS Falcon Stadium
(M) Soccer vs. Wichita Falls	3	6 PM	LDHS Falcon Stadium
(M) Soccer @ Tournament	5-7		Saginaw HS
(F) Soccer @ Frisco Tournament	5-7		Frisco ISD
(F) Basketball @ Colleyville	6	5:45 PM	Colleyville Heritage HS
(M) Basketball @ Colleyville	6	7 PM	Colleyville Heritage HS
(F) Basketball vs. Denton	10	5:45 PM	LDHS Gym
(M) Basketball vs. Denton	10	7 PM	LDHS Gym
(M) Soccer @ RL Turner	10	7:15 PM	Cox Field
(F) Soccer @ Denison Tournament	12-14		Denison
(M) Soccer @ Tournament	12-14		Celina HS
(F) Basketball @ Birdville	13	5:45 PM	Birdville HS
(M) Basketball @ Birdville	13	7 PM	Birdville HS

MLK Day	16		CLOSED
Falcon Baseball Parent Meeting	17	5 PM	LDHS
LDE Literacy Night	19	6 PM	LDE
Board of Trustees Meeting	23	5:30 PM	Central Services