

Agenda

1. MEETING CALL TO ORDER
Speaker(s): Board President
 - 1.1. Reading of Public Meeting Notice
Speaker(s): Board President
 - 1.1.1. Open Meetings Act
Speaker(s): Board President
 - 1.2. Roll Call
Speaker(s): President Richters
 - 1.2.1. Action to Excuse Board Member(s) if Necessary
Speaker(s): President Richters
 - 1.3. Centennial Public School Mission Statement: Empower, Challenge, and Support Every Student, Every Day.
 - 1.4. Pledge of Allegiance
Speaker(s): President Richters
 - 1.5. Consent Agenda
Speaker(s): President Richters
 - 1.5.1. Consider Minutes of Previous Meeting and Their Approval
Speaker(s): Board President
 - 1.5.2. Consider General Fund and Activity Fund Bills and Their Approval
Speaker(s): Board President
 - 1.5.3. Consider Activity Accounts and Treasurer's Report
Speaker(s): Board President
 - 1.6. Public Forum
Speaker(s): Board President
 - 1.6.1. Public forum: This is an opportunity for members of the public to speak to items on the agenda or items of concern to the public. If you are not part of the presentation of an agenda item, you need to speak now. Thank you for your participation.
Speaker(s): Board President
2. ACTION ITEMS
Speaker(s): Board President
 - 2.1. DISCUSS, REVIEW, AND CONSIDER TAKING ACTION TO REVIEW POLICIES 3034-3043.
Speaker(s): SUPT. FORD
 - 2.2. DISCUSS, REVIEW, AND CONSIDER APPROVAL OF 2023-2024 COLT'S CORRAL AGREEMENT
Speaker(s): SUPT. FORD
3. DISCUSSION ITEMS
Speaker(s): Board President

- 3.1. FACILITY PLANNING - SEWARD COUNTY CHAMBER AND DEVELOPMENT
Speaker(s): SUPT. FORD
- 3.2. SUPERINTENDENT'S REPORT - LEGISLATIVE UPDATE, 2023-2024 BUDGET, SUMMER PROJECTS
Speaker(s): SUPT. FORD
- 3.3. REVISION GRANT UPDATE
Speaker(s): SUPT. FORD
- 3.4. STUDENT RECOGNITION
Speaker(s): SUPT. FORD
- 3.5. ELA CURRICULUM UPDATE
Speaker(s): SUPT. FORD
- 3.6. TRANSPORTATION REPORT
Speaker(s): SUPT. FORD
- 3.7. FINANCIAL LITERACY ACT REPORT
Speaker(s): ADMINISTRATORS
- 3.8. BOARD RETREAT PLANNING
Speaker(s): CHR. RICHTERS
4. ADJOURN
Speaker(s): Board President

CENTENNIAL PUBLIC SCHOOL

1301 Centennial Avenue
P.O. Box 187
Utica, NE 68456-0187
402-534-2321
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Seth Ford
Superintendent
402-534-2291

Colin Bargaen
H.S. Principal

Jenny Wagner
Asst. Prin./A.D.

Brad Luce
Elem. Principal

Cara Stoll
Special Services

Zach Waller
Counselor

Rochelle Geiger
Elem. Counselor

CENTENNIAL BOARD OF EDUCATION REGULAR MEETING May 8, 2023

Notice of meeting was published in York News Times on April 27, 2023.

Meeting was called to order at 8:00 p.m. with all board members present. Administrators present were Mr. Ford, Mr. Bargaen, Mr. Luce, Mrs. Stoll and Mrs. Wagner. Guests were Dan Tesar, Cora Payne and Kate Luebbe.

Motion made by J. Cast, seconded by D. Cast, to approve the consent agenda. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Motion made by Borchers, seconded by Tomes. to approve policies 3024-3033 as presented. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Motion made by D. Cast, seconded by Avery, to approve 4th grade Nebraska History textbook bid as presented. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Motion made by Tomes, seconded by Borchers, to approve the 2022-2023 annual report as presented. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Motion made by J. Cast, seconded by Avery, to approve 2023-2024 meal prices as presented. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Motion made by Avery, seconded by Borchers, to approve 2023-2024 admission prices as presented. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Motion made by Tomes, seconded by Avery, to approve the program capacity resolution for the 2023-2024 school year as presented. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Motion made by D. Cast, seconded by Tomes, to approve the GSA 2023 per diem rates for lodging and meals as presented. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Motion made by Borchers, seconded by J. Cast, to approve the purchase storage area network equipment for an amount not to exceed \$20,000.00. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Motion made by Avery, seconded by Borchers, to approve the Thomas Bus bid for \$118,475.00. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Motion made by Richters, seconded by D. Cast, to approve applications for out of state professional development as presented. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Heard discussion on Board retreat planning

Heard report on Budget, Legislation and Foundation updates

Motion made by D. Cast, seconded by Borchers, to adjourn meeting at 9:32 p.m. Members polled: Avery, for; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 6-0.

Bryce Borchers, Secretary
Centennial Board of Education

BB:mr

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
05 704 0003			ATHLETICS FUND BALANCE			*Previous Balance				(46,551.47)
05 704 0003			ATHLETICS FUND BALANCE							
05 1710 0003			ATHLETICS ADMISSIONS							
05/10/2023	CR	17343			BA Gate 4/25	Wagner, Jenny	0.00	76.00		
05 1790 0003			ATHLETICS							
05/15/2023	CR	17344			Gate #1 Money Back into Athl Acct	Wagner, Jenny	0.00	600.00		
05/26/2023	CR	17356			Special Olympic ck for unified bowling	Wagner, Jenny	0.00	250.00		
05/26/2023	CR	17357			District Track Entry Fees	Wagner, Jenny	0.00	800.00		
05/26/2023	CR	17358			HS Track Invite Entry Fees	Wagner, Jenny	0.00	1,080.00		
05/26/2023	CR	17359			JH Track Entry Fees	Wagner, Jenny	0.00	600.00		
05/26/2023	CR	17360			synchrony ck - Sam's club credit	Wagner, Jenny	0.00	116.47		
05/26/2023	CR	17361			WR mat - WR club ck	Wagner, Jenny	0.00	2,500.00		
05/26/2023	CR	17368			JH BBB	Wagner, Jenny	0.00	80.00		
05/26/2023	CR	17370			Athl Budget	Rhodes, Marge	0.00	10,000.00		
05/26/2023	CR	17377			CPR Cert. Training	Wagner, Jenny	0.00	108.00		
05/26/2023	CR	17377			BA hats	Wagner, Jenny	0.00	475.00		
05 1910 0003			ATHLETICS RENTALS							
05/26/2023	CR	17376			renting catching gear	Wagner, Jenny	0.00	50.00		
05 2900 340 000 0 000 0003			ATHLETICS PRO SERVICES							
05/16/2023	CD	20230516	5	44572	Sports Physicals	Sams, Tricia	1,500.00	0.00		
05 2900 610 000 0 000 0003			ATHLETICS SUPPLIES							
05/09/2023	CD	20230509	5	44541	BA helmets, knee saver	BSN SPORTS LLC	987.84	0.00		
05/09/2023	CD	20230509-0001	5	44542	Baseball Equipment Helmet/belt/jacket	BSN SPORTS LLC	260.22	0.00		
05/10/2023	CD	1MV033863	5	44567	Wrestling Mat	Resilite Sports Products, Inc.	17,014.16	0.00		
05/10/2023	CD	11609	5	44568	Baseball hats	SPECIAL TS & MORE, INC	1,007.68	0.00		
05/10/2023	CD	20230510	5	44561	Hospitality Room Food	Capital One	231.29	0.00		
05/31/2023	CD	20230531	5	44606	Athletic Banquet Awards	AWARDS UNLIMITED	166.00	0.00		
05 2900 810 000 0 000 0003			ATHLETICS DUES AND FEES							
05/10/2023	CD	20230510	5	44563	JH Track Meet	FILLMORE CENTRAL PUBLIC SCHOOL	150.00	0.00		
05/10/2023	CD	20230510	5	44564	Golf Entry Fee	Crete High School	100.00	0.00		
05/10/2023	CD	20230510	5	44565	Golf Entry Fee	Sandy Creek High School	60.00	0.00		
05/10/2023	CD	20230510	5	44560	District Golf Entry	LINCOLN LUTHERAN	125.00	0.00		
05/12/2023	CD	20230512	5	44571	JH State Track Entry Fees	Gothenburg High School	45.00	0.00		
05 2900 890 000 0 000 0003			ATHLETICS MISC EXPENSE							
05/09/2023	CD	20230509	5	44545	Golf Practice Round	Hidden Valley Golf Club	124.00	0.00		
05/17/2023	CD	20230517	5	44574	Golf Practice Round	Elks Country Club	160.00	0.00		
05/24/2023	CD	20230524	5	44579	Track Coach	Stuhr, Austin	400.00	0.00		
05/25/2023	CD	20230525	5	44599	AD Conference in Omaha	Centennial General Fund	208.00	0.00		
05/30/2023	CD	20230530	5	44600	food, tickets, hotel state track	First National Bank Omaha	2,261.42	0.00		
05/30/2023	CD	20230530	5	44600	CPR	First National Bank Omaha	144.00	0.00		
05/30/2023	CD	20230530	5	44600	Dairy Queen Cozad	First National Bank Omaha	45.75	0.00		

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description					
05/30/2023	CD	20230530	5	44600	ASPI Solutions	First National Bank Omaha	324.00	0.00		
05/31/2023	CD	20230531	5	44601	Spring Sports Help	Buss, Janice	120.00	0.00		
05 704 0003					ATHLETICS FUND BALANCE	*Current Activity				(8,698.89)
						*Ending Balance:	25,434.36	16,735.47	0.00	(55,250.36)
05 704 0050					CONCESSIONS FUND BALANCE	*Previous Balance				28,414.33
05 704 0050					CONCESSIONS FUND BALANCE					
05/25/2023	GJ				Conc to Dist Events		0.00	0.00	(3,555.75)	
05/25/2023	GJ				Conc to Baseball		0.00	0.00	(600.00)	
05/25/2023	GJ				Dist. Events to Con. to cover Cash-Wa		0.00	0.00	490.93	
05 1790 0050					CONCESSIONS					
05/10/2023	CR	17342			Conc. JH Track 4/25	Klanecky, Nikki	0.00	2,246.05		
05/17/2023	CR	17345			Dist Track Conc 5/11	Klanecky, Nikki	0.00	4,155.75		
05/26/2023	CR	17376			Centennial Elem. ck	Klanecky, Nikki	0.00	34.00		
05/30/2023	CR	17386			Conc. tip \$ 4/18 track meet	Klanecky, Nikki	0.00	14.50		
05 2900 610 000 0 000 0050					CONCESSIONS					
05/09/2023	CD	20230509	5	44550	Pop for concessions	Chesterman Company	1,224.22	0.00		
05/09/2023	CD	20230509	5	44551	hot dogs	CENTENNIAL MARKET	51.60	0.00		
05/25/2023	CD	13813262	5	44583	Concession supplies	CASH-WA DISTRIBUTING CO	302.90	0.00		
05/25/2023	CD	296	5	44593	pizza	BRONCO SPUR	702.00	0.00		
05/25/2023	CD	13797017	5	44596	Concessions Supplies	CASH-WA DISTRIBUTING CO	162.05	0.00		
05 2900 890 000 0 000 0050					CONCESSIONS MISC EXPENSE					
05/18/2023	CD	20230518	5	44575	Concessions 4/18	Centennial Post Prom	764.69	0.00		
05/18/2023	CD	20230518	5	44576	Concessions 4/21	Centennial PTO	356.73	0.00		
05/18/2023	CD	20230518-0001	5	44577	Concessions 4/25	Centennial Post Prom	774.89	0.00		
05/25/2023	CD	20230525	5	44580	Concessions 4/25	Centennial PTO	774.89	0.00		
05/31/2023	CD	20230525 Void Check	5	44580	Concessions 4/25	Centennial PTO	(774.89)	0.00		
05 704 0050					CONCESSIONS FUND BALANCE	*Current Activity				(1,553.60)
						*Ending Balance:	4,339.08	6,450.30	(3,664.82)	26,860.73
05 704 0051					CONCESSIONS MANAGER FUND BALANCE	*Previous Balance				0.00
						*Ending Balance:	0.00	0.00	0.00	0.00
05 704 0052					BRONCO STORE FUND BALANCE	*Previous Balance				2,451.96
05 704 0052					BRONCO STORE FUND BALANCE					
05 2900 610 000 0 000 0052					BRONCO STORE					
05/25/2023	CD	295	5	44592	Breakfast pizza for ACT	BRONCO SPUR	192.00	0.00		
05 704 0052					BRONCO STORE FUND BALANCE	*Current Activity				(192.00)
						*Ending Balance:	192.00	0.00	0.00	2,259.96
05 704 0053					MARKET 67 FUND BALANCE	*Previous Balance				0.00
05 704 0053					MARKET 67 FUND BALANCE					

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

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<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
05 2900 610 000 0 000 0053			MARKET 67							
05/09/2023	CD	20230509	5	44554	Display Pieces	WAGNER, JENNY RAYE	95.50	0.00		
05 704 0053			MARKET 67 FUND BALANCE			*Current Activity			(95.50)	
						*Ending Balance:	95.50	0.00	0.00	(95.50)
05 704 0054			BRONCO CLOSET FUND BALANCE			*Previous Balance				906.90
						*Ending Balance:	0.00	0.00	0.00	906.90
05 704 0055			BRONCO COFFEE & CREATIONS FUND BALANCE			*Previous Balance				45.38
						*Ending Balance:	0.00	0.00	0.00	45.38
05 704 0056			SUMMER CAMPS FUND BALANCE			*Previous Balance				3,688.92
						*Ending Balance:	0.00	0.00	0.00	3,688.92
05 704 0057			PBIS FUND BALANCE			*Previous Balance				(245.94)
05 704 0057			PBIS FUND BALANCE							
05 2900 610 000 0 000 0057			PBIS							
05/09/2023	CD	20230509	5	44551	Brownies/ice cream	CENTENNIAL MARKET	74.20	0.00		
05/31/2023	CD	20230531	5	44607	Kona Ice	CENTENNIAL ELEMENTARY	696.00	0.00		
05 704 0057			PBIS FUND BALANCE			*Current Activity				(770.20)
						*Ending Balance:	770.20	0.00	0.00	(1,016.14)
05 704 0103			DISTRICT EVENTS FUND BALANCE			*Previous Balance				20,152.76
05 704 0103			DISTRICT EVENTS FUND BALANCE							
05/25/2023	GJ				Dist. Events to Con. to cover Cash-Wa		0.00	0.00	(490.93)	
05/25/2023	GJ				Conc to Dist Events		0.00	0.00	3,555.75	
05 1710 0103			DISTRICT EVENTS ADMISSIONS							
05/15/2023	CR	17344			Gates District Track 5/11	Wagner, Jenny	0.00	3,702.00		
05 1750 0103			DISTRICT EVENTS POP MACHINE							
05/26/2023	CR	17366			Coca-Cola ck	Wagner, Jenny	0.00	70.34		
05 1790 0103			DISTRICT EVENTS							
05/26/2023	CR	17365			cover Ford's charges to Pac N Save	Wagner, Jenny	0.00	87.48		
05 2900 352 000 0 000 0103			DISTRICT EVENTS OFFICIALS/JUDGES							
05/10/2023	CD	20230510	5	44558	Starter for District Track Meet	Borer, Steve	255.00	0.00		
05/10/2023	CD	20230510	5	44559	Referee for District Track Meet	TARR, JACK	200.00	0.00		
05 2900 610 000 0 000 0103			DISTRICT EVENTS							
05/10/2023	CD	3535136797	5	44566	Forks for Hospitality Room	STAPLES BUSINESS ADVANTAGE	49.48	0.00		
05/25/2023	CD	296	5	44593	breakfast pizza & donuts	BRONCO SPUR	140.00	0.00		
05/25/2023	CD	20230525	5	44590	District Track Hospitality Room Supplies	Capital One	216.26	0.00		
05/25/2023	CD	20230525	5	44599	Staff Bingo Prizes	Centennial General Fund	87.75	0.00		

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

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<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
05/25/2023	CD	20230525	5	44599	Teacher Appreciation Supplies	Centennial General Fund	672.29	0.00		
05/31/2023	CD	INV247980	5	44605	Hip Numbers for Dist. Track	MFAC, LLC	240.00	0.00		
05 2900 890 000 0 000 0103			DISTRICT EVENTS MISC EXPENSE							
05/03/2023	CD	20230503	5	44539	Staff Appreciation-Lemonade	Dey, Joe	150.00	0.00		
05/10/2023	CD	20230510	5	44555	Cake & coffee for Bergen Celebration	Waller, Zach	139.72	0.00		
05/31/2023	CD	20230531	5	44602	District Track	NSAA	1,089.49	0.00		
05 704 0103			DISTRICT EVENTS FUND BALANCE			*Current Activity				3,684.65
						*Ending Balance:	3,239.99	3,859.82	3,064.82	23,837.41
05 704 0104			BOYS BASKETBALL FUND BALANCE			*Previous Balance				720.68
05 704 0104			BOYS BASKETBALL FUND BALANCE							
05 1790 0104			BOYS BASKETBALL							
05/26/2023	CR	17375			camp	Scholl, Cam	0.00	495.00		
05 2900 610 000 0 000 0104			BOYS BASKETBALL							
05/09/2023	CD	20230509	5	44550	powerade 4 cases	Chesterman Company	91.80	0.00		
05 704 0104			BOYS BASKETBALL FUND BALANCE			*Current Activity				403.20
						*Ending Balance:	91.80	495.00	0.00	1,123.88
05 704 0105			CROSS COUNTRY FUND BALANCE			*Previous Balance				318.03
						*Ending Balance:	0.00	0.00	0.00	318.03
05 704 0106			FOOTBALL FUND BALANCE			*Previous Balance				3,781.07
						*Ending Balance:	0.00	0.00	0.00	3,781.07
05 704 0107			GIRLS BASKETBALL FUND BALANCE			*Previous Balance				(989.64)
05 704 0107			GIRLS BASKETBALL FUND BALANCE							
05 1790 0107			GIRLS BASKETBALL							
05/26/2023	CR	17369			Aurora ck - camp	Polk, Jake	0.00	185.00		
05 704 0107			GIRLS BASKETBALL FUND BALANCE			*Current Activity				185.00
						*Ending Balance:	0.00	185.00	0.00	(804.64)
05 704 0108			GOLF FUND BALANCE			*Previous Balance				75.76
05 704 0108			GOLF FUND BALANCE							
05 1790 0108			GOLF							
05/26/2023	CR	17374			camp	Scholl, Cam	0.00	100.00		
05 704 0108			GOLF FUND BALANCE			*Current Activity				100.00
						*Ending Balance:	0.00	100.00	0.00	175.76
05 704 0109			SOFTBALL FUND BALANCE			*Previous Balance				1,322.39
05 704 0109			SOFTBALL FUND BALANCE							
05 2900 810 000 0 000 0109			SOFTBALL DUES AND FEES							

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

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Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description					
05/25/2023	CD	20230525	5	44594	Seward Softball team camp entry fee	Seward High School	150.00	0.00		
05 704 0109					SOFTBALL FUND BALANCE	*Current Activity				(150.00)
						*Ending Balance:	150.00	0.00	0.00	1,172.39
05 704 0115					TRACK FUND BALANCE	*Previous Balance				311.11
05 704 0115					TRACK FUND BALANCE					
05 1790 0115					TRACK					
05/30/2023	CR	17380			coach's gear	Pankoke, Leah	0.00	136.00		
05 2900 610 000 0 000 0115					TRACK					
05/30/2023	CD	20230530	5	44600	Flowers	First National Bank Omaha	71.88	0.00		
05 704 0115					TRACK FUND BALANCE	*Current Activity				64.12
						*Ending Balance:	71.88	136.00	0.00	375.23
05 704 0116					VOLLEYBALL FUND BALANCE	*Previous Balance				3,275.06
05 704 0116					VOLLEYBALL FUND BALANCE					
05 1790 0116					VOLLEYBALL					
05/30/2023	CR	17379			Little Bronco Camp	Anstine, Alex	0.00	875.00		
05/30/2023	CR	17381			Camp/League	Anstine, Alex	0.00	500.00		
05 2900 610 000 0 000 0116					VOLLEYBALL					
05/25/2023	CD	20230525	5	44595	Practice Shirts	BSN SPORTS LLC	1,666.22	0.00		
05/25/2023	CD	199081	5	44588	Team Shirts	RBS ACTIVEWEAR	672.95	0.00		
05/30/2023	CD	20230530	5	44600	Tickets for VB Game	First National Bank Omaha	308.00	0.00		
05 2900 810 000 0 000 0116					VOLLEYBALL DUES AND FEES					
05/25/2023	CD	20230525	5	44584	Team Camp	Concordia Volleyball	550.00	0.00		
05/25/2023	CD	20230525	5	44585	Team Camp Entry Fee	David City Volleyball	240.00	0.00		
05/25/2023	CD	20230525	5	44586	Team Camp Entry Fee	York Volleyball	240.00	0.00		
05 704 0116					VOLLEYBALL FUND BALANCE	*Current Activity				(2,302.17)
						*Ending Balance:	3,677.17	1,375.00	0.00	972.89
05 704 0117					WRESTLING FUND BALANCE	*Previous Balance				2,768.28
05 704 0117					WRESTLING FUND BALANCE					
05 2900 610 000 0 000 0117					WRESTLING					
05/09/2023	CD	20230509	5	44541	hoodies	BSN SPORTS LLC	918.83	0.00		
05 704 0117					WRESTLING FUND BALANCE	*Current Activity				(918.83)
						*Ending Balance:	918.83	0.00	0.00	1,849.45
05 704 0118					BASEBALL FUND BALANCE	*Previous Balance				240.00
05 704 0118					BASEBALL FUND BALANCE					
05/25/2023	GJ				Conc to Baseball		0.00	0.00	600.00	
05 2900 610 000 0 000 0118					BASEBALL SUPPLIES					
05/10/2023	CD	20230510	5	44562	Flowers for Senior Night	First National Bank Omaha	32.20	0.00		
05 704 0118					BASEBALL FUND BALANCE	*Current Activity				567.80

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

Chart of Account Number		Chart of Account Description			Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description				
						32.20	0.00	600.00	807.80
05 704 0204					JH BOYS BASKETBALL FUND BALANCE				18.35
					*Previous Balance				18.35
					*Ending Balance:	0.00	0.00	0.00	18.35
05 704 0207					JH GIRLS BASKETBALL FUND BALANCE				1,588.82
					*Previous Balance				1,588.82
					*Ending Balance:	0.00	0.00	0.00	1,588.82
05 704 0215					JH TRACK FUND BALANCE				130.60
					*Previous Balance				130.60
05 704 0215					JH TRACK FUND BALANCE				
05 1790 0215					JH TRACK				
05/26/2023	CR	17373			shirt	0.00	15.00		
05 704 0215					JH TRACK FUND BALANCE				15.00
					*Current Activity				15.00
					*Ending Balance:	0.00	15.00	0.00	145.60
05 704 0301					ART FUND BALANCE				19.59
					*Previous Balance				19.59
					*Ending Balance:	0.00	0.00	0.00	19.59
05 704 0302					BAND TRIP FUND BALANCE				8,649.05
					*Previous Balance				8,649.05
					*Ending Balance:	0.00	0.00	0.00	8,649.05
05 704 0303					DANCE/CHEER FUND BALANCE				1,217.29
					*Previous Balance				1,217.29
05 704 0303					DANCE/CHEER FUND BALANCE				
05 2900 352 000 0 000 0303					DANCE/CHEER OFFICIALS/JUDGES				
05/09/2023	CD	20230509	5	44544	Dance Judge April 2023	50.00	0.00		
05 704 0303					DANCE/CHEER FUND BALANCE				(50.00)
					*Current Activity				(50.00)
					*Ending Balance:	50.00	0.00	0.00	1,167.29
05 704 0305					FBLA FUND BALANCE				3,059.20
					*Previous Balance				3,059.20
					*Ending Balance:	0.00	0.00	0.00	3,059.20
05 704 0306					FCCLA FUND BALANCE				2,334.73
					*Previous Balance				2,334.73
					*Ending Balance:	0.00	0.00	0.00	2,334.73
05 704 0307					FFA FUND BALANCE				29,587.33
					*Previous Balance				29,587.33
05 704 0307					FFA FUND BALANCE				
05 1790 0307					FFA				
05/02/2023	CR	AUTO			shopify	0.00	43.39		
05/04/2023	CR	AUTO			shopify	0.00	14.26		
05/08/2023	CR	AUTO			shopify	0.00	100.74		
05/08/2023	CR	AUTO			plant sales	0.00	1,247.93		
05/09/2023	CR	AUTO			plant sales	0.00	14.26		
05/26/2023	CR	17348			deposit - misc.	0.00	149.69		
05/26/2023	CR	17349			meat sticks	0.00	182.72		

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>				<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>	<u>Entity Name</u>				
05/26/2023	CR	17350			plant sale	Podliska, Holly	0.00	473.07		
05/26/2023	CR	17362			iron	Podliska, Holly	0.00	136.95		
05/30/2023	CR	17378			Plant Sale	Podliska, Holly	0.00	2,330.00		
05/30/2023	CR	17382			Donation & CDE fees	Podliska, Holly	0.00	464.14		
05/30/2023	CR	17383			Plant Sale	Podliska, Holly	0.00	3,960.19		
05 2900 610 000 0 000 0307					FFA					
05/09/2023	CD	20230509	5	44543	Cinnamon Rolls & frosting	Centennial Lunch Fund	46.66	0.00		
05/10/2023	CD	20230510	5	44569	Plaques for FFA Spring Banquet	Husky Laser	176.00	0.00		
05/25/2023	CD	MDS301465	5	44581	T-shirts	National FFA Organization	39.98	0.00		
05/25/2023	CD	000003	5	44582	Balloon Garland	Blow It Up Balloons	105.00	0.00		
05/25/2023	CD	20230525	5	44587	postage reimbursement	CENTENNIAL PUBLIC SCHOOL	7.14	0.00		
05/25/2023	CD	20230525	5	44598	Receipt reimbursements	PODLISKA, HOLLY ANNE	202.59	0.00		
05/30/2023	CD	20230530	5	44600	FFA jackets	First National Bank Omaha	1,341.78	0.00		
05 2900 890 000 0 000 0307					FFA MISC EXPENSE					
05/09/2023	CD	20230509	5	44546	COLT	Leadership Center, The	280.00	0.00		
05/09/2023	CD	20230509	5	44552	Boat Trailer Reg. Renewal 5/2023-5/2024	Seward County Treasurer	18.60	0.00		
05/09/2023	CD	100	5	44553	Hotel for State Officer Interviews	Fullerton Public Schools	90.26	0.00		
05/10/2023	CD	COLT2504	5	44556	COLT Registration	Nebraska FFA Association	1,080.00	0.00		
05/10/2023	CD	20230510	5	44557	District 5 Scantron	York FFA	350.62	0.00		
05/10/2023	CD	20230510	5	44557	Cornhusker Judging Sponsorship	York FFA	400.00	0.00		
05/10/2023	CD	20230510	5	44562	Hotel/Parking/Escape Rm/Food @ State	First National Bank Omaha	2,848.55	0.00		
05/25/2023	CD	20230525	5	44597	FFA Plant Sale Advertising	Lincoln Journal Star	192.92	0.00		
05/25/2023	CD	20230525	5	44591	Deposit for bus to Nat'l FFA	Windstar Lines, Inc.	1,271.60	0.00		
05 704 0307					FFA FUND BALANCE	*Current Activity				665.64
						*Ending Balance:	8,451.70	9,117.34	0.00	30,252.97
05 704 0308					MUSICAL FUND BALANCE	*Previous Balance				8,118.98
05 704 0308					MUSICAL FUND BALANCE					
05 1790 0308					MUSICAL					
05/26/2023	CR	17372			shirts	Ronne, Erin	0.00	344.66		
05 704 0308					MUSICAL FUND BALANCE	*Current Activity				344.66
						*Ending Balance:	0.00	344.66	0.00	8,463.64
05 704 0309					NHS FUND BALANCE	*Previous Balance				40.10
						*Ending Balance:	0.00	0.00	0.00	40.10
05 704 0311					ONE ACT FUND BALANCE	*Previous Balance				816.22
						*Ending Balance:	0.00	0.00	0.00	816.22
05 704 0312					QUIZ BOWL FUND BALANCE	*Previous Balance				696.02
						*Ending Balance:	0.00	0.00	0.00	696.02
05 704 0313					SHOW CHOIR FUND BALANCE	*Previous Balance				(3,033.94)

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
05 704 0317					ISTRUMENTAL MUSIC					
05 1790 0317					ISTRUMENTAL MUSIC					
05/26/2023	CR	17363			Jazz Festival Registration	Rhodes, Marge	0.00	150.00		
05/26/2023	CR	17363			York Middle School Honor Band	Rhodes, Marge	0.00	100.00		
05/26/2023	CR	17370			JH Music Festival	Rhodes, Marge	0.00	125.00		
05 704 0317					ISTRUMENTAL MUSIC	*Current Activity			375.00	
						*Ending Balance:	0.00	375.00	0.00	(3,749.53)
05 704 0318					VOCAL MUSIC FUND BALANCE	*Previous Balance				(1,630.74)
05 704 0318					VOCAL MUSIC FUND BALANCE					
05 1790 0318					VOCAL MUSIC					
05/26/2023	CR	17363			Jazz Festival Registration	Rhodes, Marge	0.00	150.00		
05 704 0318					VOCAL MUSIC FUND BALANCE	*Current Activity				150.00
						*Ending Balance:	0.00	150.00	0.00	(1,480.74)
05 704 0319					MIDDLE SCHOOL QUIZ BOWL FUND BALANCE	*Previous Balance				1,025.11
05 704 0319					MIDDLE SCHOOL QUIZ BOWL FUND BALANCE					
05 1790 0319					MIDDLE SCHOOL QUIZ BOWL					
05/26/2023	CR	17363			MS Quiz Bowl Meets	Rhodes, Marge	0.00	180.00		
05/26/2023	CR	17370			MS Quiz Bowl Meets	Rhodes, Marge	0.00	210.00		
05 704 0319					MIDDLE SCHOOL QUIZ BOWL FUND BALANCE	*Current Activity				390.00
						*Ending Balance:	0.00	390.00	0.00	1,415.11
05 704 0401					CLASS 2021 FUND BALANCE	*Previous Balance				1,385.56
						*Ending Balance:	0.00	0.00	0.00	1,385.56
05 704 0403					CLASS 2023 FUND BALANCE	*Previous Balance				209.45
						*Ending Balance:	0.00	0.00	0.00	209.45
05 704 0405					CLASS 2024 FUND BALANCE	*Previous Balance				4,391.97
05 704 0405					CLASS 2024 FUND BALANCE					
05 2900 890 000 0 000 0405					CLASS 2024 MISC EXPENSE					
05/09/2023	CD	20230509	5	44549	2023 Prom	York Country Club	2,186.92	0.00		
05 704 0405					CLASS 2024 FUND BALANCE	*Current Activity				(2,186.92)
						*Ending Balance:	2,186.92	0.00	0.00	2,205.05
05 704 0406					CLASS 2025 FUND BALANCE	*Previous Balance				1,417.07
						*Ending Balance:	0.00	0.00	0.00	1,417.07
05 704 0407					CLASS 2026 FUND BALANCE	*Previous Balance				1,012.37
						*Ending Balance:	0.00	0.00	0.00	1,012.37

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description					
05 704 0700			BOOSTER CLUB FUND BALANCE			*Previous Balance				0.00
						*Ending Balance:	0.00	0.00	0.00	0.00
05 704 0702			CHROMEBOOK ASSURANCE FUND BALANCE			*Previous Balance				4,753.45
05 704 0702			CHROMEBOOK ASSURANCE FUND BALANCE							
05 1790 0702			CHROMEBOOK ASSURANCE							
05/26/2023	CR	17355			repairs & senior chromebooks	Tesar, Dan	0.00	525.00		
05 704 0702			CHROMEBOOK ASSURANCE FUND BALANCE			*Current Activity				525.00
						*Ending Balance:	0.00	525.00	0.00	5,278.45
05 704 0704			JH YEARBOOK FUND BALANCE			*Previous Balance				(820.59)
05 704 0704			JH YEARBOOK FUND BALANCE							
05 1790 0704			JH YEARBOOK							
05/26/2023	CR	17367			JH YB - Booster Club ck	Richters, Nancy	0.00	500.00		
05 2900 610 000 0 000 0704			JH YEARBOOK							
05/25/2023	CD	20230525	5	44599	JH Yearbook	Centennial General Fund	762.49	0.00		
05 704 0704			JH YEARBOOK FUND BALANCE			*Current Activity				(262.49)
						*Ending Balance:	762.49	500.00	0.00	(1,083.08)
05 704 0705			LIBRARY FUND BALANCE			*Previous Balance				590.65
05 704 0705			LIBRARY FUND BALANCE							
05 1790 0705			LIBRARY							
05/26/2023	CR	17353			lost books	Yamber, Dana	0.00	28.45		
05 704 0705			LIBRARY FUND BALANCE			*Current Activity				28.45
						*Ending Balance:	0.00	28.45	0.00	619.10
05 704 0706			SCIENCE FUND BALANCE			*Previous Balance				890.81
						*Ending Balance:	0.00	0.00	0.00	890.81
05 704 0707			WEIGHT ROOM FUND BALANCE			*Previous Balance				8,171.69
05 704 0707			WEIGHT ROOM FUND BALANCE							
05 1790 0707			WEIGHT ROOM							
05/31/2023	CR	17388			key deposit	Dickey, Susan	0.00	400.00		
05 704 0707			WEIGHT ROOM FUND BALANCE			*Current Activity				400.00
						*Ending Balance:	0.00	400.00	0.00	8,571.69
05 704 0708			YEARBOOK FUND BALANCE			*Previous Balance				1,743.05
05 704 0708			YEARBOOK FUND BALANCE							
05 1790 0708			YEARBOOK							
05/26/2023	CR	17354			team photos, buttons, YB sales	Struckman, Amanda	0.00	354.00		
05 704 0708			YEARBOOK FUND BALANCE			*Current Activity				354.00

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

Chart of Account Number		Chart of Account Description				Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description					
05 704 0709 SHOP/TECH FUND BALANCE						*Ending Balance:	0.00	354.00	0.00	2,097.05
05 704 0709 SHOP/TECH FUND BALANCE						*Previous Balance				1,968.09
05 704 0709					SHOP/TECH FUND BALANCE					
05 1790 0709					SHOP/TECH					
05/30/2023	CR	17385			end tables	Johansen, Rob	0.00	150.00		
05 704 0709 SHOP/TECH FUND BALANCE						*Current Activity				150.00
						*Ending Balance:	0.00	150.00	0.00	2,118.09
05 704 0710 CHESS CLUB FUND BALANCE						*Previous Balance				161.09
						*Ending Balance:	0.00	0.00	0.00	161.09
05 704 0800 CENTENNIAL CHOICE FUND BALANCE						*Previous Balance				39,983.73
05 704 0800					CENTENNIAL CHOICE FUND BALANCE					
05 1790 0800					CENTENNIAL CHOICE					
05/26/2023	CR	17352			Centennial ck \$781.60 - Ehler ck \$190	Wagner, Jenny	0.00	971.60		
05 2900 890 000 0 000 0800					CENTENNIAL CHOICE MISC EXPENSE					
05/09/2023	CD	76049	5	44548	Beef Processing	HENDERSON MEAT PROCESSORS	8,959.64	0.00		
05 704 0800 CENTENNIAL CHOICE FUND BALANCE						*Current Activity				(7,988.04)
						*Ending Balance:	8,959.64	971.60	0.00	31,995.69
05 704 0801 DISTRICT REIMBURSEMENT FUND BALANCE						*Previous Balance				(1,016.34)
05 704 0801					DISTRICT REIMBURSEMENT FUND BALANCE					
05 1790 0801					DISTRICT REIMBURSEMENT					
05/26/2023	CR	17363			Facility Fee for District Music	Rhodes, Marge	0.00	100.00		
05 2900 890 000 0 000 0801					DISTRICT REIMBURSEMENT MISC EXPENSES					
05/03/2023	CD	20230503	5	44538	Math contest	Thayer Central Public School	60.00	0.00		
05/10/2023	CD	20230510	5	44562	Pins for Music & Speech	First National Bank Omaha	131.25	0.00		
05/16/2023	CD	20230525	5	44573	Newsletter	POSTMASTER	276.32	0.00		
05/31/2023	CD	20230531	5	44604	District Music Contest	SUTTON PUBLIC SCHOOLS	340.10	0.00		
05 704 0801 DISTRICT REIMBURSEMENT FUND BALANCE						*Current Activity				(707.67)
						*Ending Balance:	807.67	100.00	0.00	(1,724.01)
05 704 0900 GENERAL FUND BALANCE						*Previous Balance				11,685.55
05 704 0900					GENERAL FUND BALANCE					
05 1750 0900					GENERAL (CEA) POP MACHINE					
05/26/2023	CR	17366			Coca-Cola ck	Wagner, Jenny	0.00	74.59		
05 1790 0900					GENERAL					
05/26/2023	CR	17363			Freshmen Field Trip	Rhodes, Marge	0.00	50.00		
05/26/2023	CR	17364			key deposit	Dickey, Susan	0.00	25.00		

Activity Fund Balance Report - Detail - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
05/30/2023	CR	17384			6th Grade Field Trip	Dey, Julie	0.00	317.00		
05/31/2023	CR	17387			key deposit	Dickey, Susan	0.00	25.00		
05 2900 610 000 0 000 0900					GENERAL					
05/31/2023	CD	20230531	5	44603	Coca-Cola	Centennial Education Association	74.59	0.00		
05 2900 890 000 0 000 0900					GENERAL MISC EXPENSE					
05/25/2023	CD	20230604	5	44589	6th Grade Field Trip	EDGERTON EXPLORIT CENTER	539.00	0.00		
05 704 0900					GENERAL FUND BALANCE	*Current Activity				(122.00)
						*Ending Balance:	<hr/>	<hr/>	<hr/>	<hr/>
							613.59	491.59	0.00	11,563.55
						Fund Total: 05	<hr/>	<hr/>	<hr/>	<hr/>
							62,208.64	45,608.01	0.00	131,956.83

Register Report - Last month

5/1/2023 through 5/31/2023

6/7/2023

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Date	Account	Num	Description	Memo	Category	Tag	Tax ...	Clr	Amount	
BALANCE 4/30/2023									36,732.75	
5/1/2023	Elementary	6996	SAC Museum	Student Admission	[General]	4th grade ...			R-285.00	
5/3/2023	Elementary	6997	Wessel's Living History Farm	Admission	[General]	kindergart...			R-144.00	
5/3/2023	Elementary	6998	York Childrens Museum	Admission	[General]	kindergart...			R-35.00	
5/3/2023	Elementary	6999	Beaver Hardware	Cement for basektb...	[Polk Grant]	supplies			R-99.00	
5/4/2023	Elementary	7000	**VOID**York Childrens Mu...	Field trip	[General]	Pre-K			R0.00	
5/8/2023	Elementary	7001	York Childrens Museum	Field Trip (Group Re...	[General]	Pre-K			R-50.00	
5/8/2023	Elementary	AWD	Main Street Checks	Check Order	[General]	supplies			R-19.04	
5/12/2023	Elementary	7002	Lincoln Children's Zoo	Admisson	[General]	3rd grade ...			R-389.50	
5/12/2023	Elementary	7003	Jake Polk	Water Balloons	[General]	Track & Fi...			R-90.95	
5/12/2023	Elementary	884526	Boxtops for Education	Box Tops (April 202...	[Boxtops]	Box Tops			R21.60	
5/17/2023	Elementary	7004	Kona Ice Of Three Rivers	School wide reward	[Fundraiser]	PBIS Rew...			R-1,392.00	
5/25/2023	Elementary	884527	Centennial PTO	year book	[Pictures]	year book			R800.00	
5/25/2023	Elementary	7005	Gale's Welding	Misc. materials for pl...	[Polk Grant]	supplies			-34.44	
5/25/2023	Elementary	7006	Centennial Activity Fund- Hi...	Concession Reimbu...	[Fundraiser]	PBIS Rew...			R-34.00	
5/25/2023	Elementary	7007	Centennial public School	BB Hoop for playgro...	[Polk Grant]	PE Grant			R-2,599.99	
5/25/2023	Elementary	7008	Centennial public School	Printing	[Pictures]	year book			R-1,288.24	
5/25/2023	Elementary	7009	Crossroads Awards and gifts	Ribbons	[Boxtops]	Track & Fi...			-406.00	
5/1/2023 - 5/31/2023									-6,045.56	
BALANCE 5/31/2023									30,687.19	
									TOTAL INFLOWS	821.60
									TOTAL OUTFL...	-6,867.16
									NET TOTAL	-6,045.56

Board Report for Newspaper

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
ACCO BRANDS USA LLC	SUPPLIES	24.96
ALL COPY PRODUCTS, INC	SUPPLIES	2,816.26
ALPHA REHABILITATION	THERAPY SERVICES	278.70
AMAZON CAPITAL SERVICES	SUPPLIES	352.22
ARNOLD MOTOR SUPPLY	AUTO PARTS	246.87
AXTELL COMMUNITY SCHOOL	ADMIN FEES	4,122.00
B & H PHOTO	A/V EQUIPMENT	485.61
BEAVER HARDWARE	FACILITY SUPPLIES	458.38
BERNIKLAU EDUCATION SOLUTIONS TEAM	SPED TUITION	20,843.76
BLACK HILLS ENERGY	NATURAL GAS	1,880.66
BLICK ART MATERIALS	SUPPLIES	2,316.05
BSN SPORTS LLC	SUPPLIES	216.55
CANNON SPORTS, INC	SUPPLIES	17.83
CAPITAL ONE	SUPPLIES	45.85
CAPITOL ONE TRADE CREDIT	FACILITY SUPPLIES	163.74
CCS PRESENTATION SYSTEMS	A/V EQUIPMENT	1,458.00
CDW GOVERNMENT, INC	TECHNOLOGY	4,795.52
CENTENNIAL ACTIVITY FUND	DISTRICT REIMBURSEMENT	1,029.67
CENTENNIAL ELEMENTARY	REIMBURSEMENT	996.50
CENTENNIAL LUNCH	TRANSFER	418.30
CENTENNIAL MARKET	FOOD/SUPPLIES	5.64
CENTRAL NEBRASKA REHABILITATION SERVICES	PHYSICAL THERAPY	7,629.77
CENTRAL VALLEY AG	FUEL	5,343.01
CORNHUSKER INT. TRUCKS INC	EQUIP/MAIN	2,940.37
CULLIGAN OF CRETE	SUPPLIES	1,484.25
DAS STATE ACCOUNTING	TELEPHONE	238.13
DETWEILER, ASHLEY	MILEAGE	238.92
DIETZE MUSIC	SHEET MUSIC/EQUIP	21.95
EASY TIME CLOCK, INC	CLOUD SOFTWARE	83.00
EDUCATIONAL SERVICE UNIT #5	CONTRACTED SERVICES	9,257.10
EDUCATIONAL SERVICE UNIT #6	CONTRACTED SERVICES/SUPPLIES	110.00
EGAN SUPPLY CO	CUSTODIAL SUPPLIES	311.82
ESU COORDINATING COUNCIL	FEES	294.50
FEHLHAFFER'S INC	PARTS/MAINTENANCE	55.00
FILEWAVE, INC	SOFTWARE	878.40
GRAINGER	FACILITY SUPPLIES	482.79
HAMILTON SALES & SERVICE	REPAIRS/MAINTENANCE	214.00
HEARTLAND COMMUNITY SCHOOLS	DUES & FEES	6,462.50
HIRERIGHT LLC	PHYSICAL/TESTING	115.65
HOME DEPOT PRO, THE	FACILITY SUPPLIES	1,966.17
HOUCHEM BINDERY LTD	TEXTBOOKS	14.25
INSIGHT PUBLIC SECTOR, INC	TECHNOLOGY	298.00
KONICA MINOLTA PREMIER FINANCE	COPIER LEASE	468.43
KOPCHOS SANITATION, INC	SERVICES	1,122.75
KSB SCHOOL LAW	LEGAL SERVICE	3,627.50

Centennial Public Schools

Board Report for Newspaper

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
LAKESHORE	SUPPLIES/TEXTBOOKS	130.92
LEE'S REFRIGERATION	EQUIPMENT REPAIRS	216.00
MATHESON TRI-GAS INC	WELDING SUPPLIES	1,244.46
MCGRAW-HILL LLC	TEXTBOOKS	62,081.39
MEMORIAL HEALTH CARE SYSTEMS	PHYSICALS	206.00
MIDWEST TECHNOLOGY PRODUCTS	SUPPLIES	628.15
NE COUNCIL OF SCHOOL ADMIN	FEES	2,519.00
NEBRASKA CENTRAL EQUIPMENT, INC	BUS PARTS/SUPPLIES	133.83
NORRIS PUBLIC POWER DISTRICT	ELECTRICTY	11,066.58
NOTABLE, INC	WEB/CLOUD	1,685.25
OVERHEAD DOOR CO. OF LINCOLN, INC	SUPPLIES	253.50
PAC N SAVE - SEWARD	SUPPLIES	80.32
PAPER 101	SUPPLIES	1,703.22
PARCO SCIENTIFIC COMPANY	EQUIPMENT	3.00
PAYFLEX	FEES	102.00
POSTMASTER	STAMPS	945.00
PRESTO-X CO	PEST CONTROL	140.12
PROVIDENCE WORKING CANINES	SERVICES	474.90
RHODES, LISA	MILEAGE	21.61
ROBBINS, LYNNSEY	MILEAGE	64.98
S & S WORLDWIDE	SUPPLIES	99.00
SAVVAS LEARNING COMPANY LLC	BOOKS & PERIODICALS	29,090.88
SCHOOL HEALTH CORPORATION	MEDICAL	379.26
SHERWIN WILLIAMS CO, THE	FACILITY SUPPLIES	1,200.26
SIEMENS INDUSTRY, INC	HVAC CONTROLS	4,413.49
SITE ONE LANDSCAPE SUPPLY	SUPPLIES	335.80
SOLIZ, DANAE	REIMBURSEMENT	36.42
STAPLES BUSINESS ADVANTAGE	SUPPLIES	191.99
SUPERIOR VAN & MOBILITY	REPAIRS/MAINTENANCE	179.70
TEACHER INNOVATION, INC	SUBSCRIPTION	612.00
UNITE PRIVATE NETWORKS, LLC	WAN FIBER	625.27
UNIVERSITY OF NEBRASKA	SERVICES	95.00
UTICA PARTS & SERVICE	AUTO REPAIRS/PARTS	3.79
VERIZON CONNECT FLEET	FLEET GPS	341.10
VILLAGE OF UTICA	WATER/SEWER	1,481.29
WENGER CORPORATION	EQUIPMENT	319.13
WINDSTREAM	TELEPHONE/INTERNET	479.25
WORTHINGTON DIRECT	FURNITURE/EQUIPMENT	3,781.56
YORK NEWS TIMES	ADV/PRINTING	125.49
ZITO BUSINESS	INTERNET SERVICE	121.69
ZORO.COM	FACILITY SUPPLIES	1,226.49

Fund Total: 215,470.42

Checking Account Total: 215,470.42

DEPRECIATION FUND

GIBBS SMITH EDUCATION	SUPPLIES	3,191.36
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Fund Total: 3,191.36

Checking Account Total: 3,191.36

Board Report for Newspaper

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
	SPECIAL BUILDING FUND	
APMS, INC	REPAIRS	68,575.00
INSIGHT PUBLIC SECTOR, INC	TECHNOLOGY	569.71
K2 CONSTRUCTION	CONSTRUCTION SERVICES	109,163.18
REW MATERIALS	SUPPLIES	8,100.00
SHERWIN WILLIAMS CO, THE	FACILITY SUPPLIES	379.10
VOSS LIGHTING	MAINTENANCE SUPPLIES	18,949.56
	Fund Total:	205,736.55
	Checking Account Total:	205,736.55

Activity Fund Balance Report - Summary - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0003	ATHLETICS FUND BALANCE	(46,551.47)	25,434.36	16,735.47	0.00	(55,250.36)
05 704 0050	CONCESSIONS FUND BALANCE	28,414.33	4,339.08	6,450.30	(3,664.82)	26,860.73
05 704 0051	CONCESSIONS MANAGER FUND BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0052	BRONCO STORE FUND BALANCE	2,451.96	192.00	0.00	0.00	2,259.96
05 704 0053	MARKET 67 FUND BALANCE	0.00	95.50	0.00	0.00	(95.50)
05 704 0054	BRONCO CLOSET FUND BALANCE	906.90	0.00	0.00	0.00	906.90
05 704 0055	BRONCO COFFEE & CREATIONS FUND BALANCE	45.38	0.00	0.00	0.00	45.38
05 704 0056	SUMMER CAMPS FUND BALANCE	3,688.92	0.00	0.00	0.00	3,688.92
05 704 0057	PBIS FUND BALANCE	(245.94)	770.20	0.00	0.00	(1,016.14)
05 704 0103	DISTRICT EVENTS FUND BALANCE	20,152.76	3,239.99	3,859.82	3,064.82	23,837.41
05 704 0104	BOYS BASKETBALL FUND BALANCE	720.68	91.80	495.00	0.00	1,123.88
05 704 0105	CROSS COUNTRY FUND BALANCE	318.03	0.00	0.00	0.00	318.03
05 704 0106	FOOTBALL FUND BALANCE	3,781.07	0.00	0.00	0.00	3,781.07
05 704 0107	GIRLS BASKETBALL FUND BALANCE	(989.64)	0.00	185.00	0.00	(804.64)
05 704 0108	GOLF FUND BALANCE	75.76	0.00	100.00	0.00	175.76
05 704 0109	SOFTBALL FUND BALANCE	1,322.39	150.00	0.00	0.00	1,172.39
05 704 0115	TRACK FUND BALANCE	311.11	71.88	136.00	0.00	375.23
05 704 0116	VOLLEYBALL FUND BALANCE	3,275.06	3,677.17	1,375.00	0.00	972.89
05 704 0117	WRESTLING FUND BALANCE	2,768.28	918.83	0.00	0.00	1,849.45
05 704 0118	BASEBALL FUND BALANCE	240.00	32.20	0.00	600.00	807.80
05 704 0204	JH BOYS BASKETBALL FUND BALANCE	18.35	0.00	0.00	0.00	18.35
05 704 0207	JH GIRLS BASKETBALL FUND BALANCE	1,588.82	0.00	0.00	0.00	1,588.82
05 704 0215	JH TRACK FUND BALANCE	130.60	0.00	15.00	0.00	145.60
05 704 0301	ART FUND BALANCE	19.59	0.00	0.00	0.00	19.59
05 704 0302	BAND TRIP FUND BALANCE	8,649.05	0.00	0.00	0.00	8,649.05
05 704 0303	DANCE/CHEER FUND BALANCE	1,217.29	50.00	0.00	0.00	1,167.29
05 704 0305	FBLA FUND BALANCE	3,059.20	0.00	0.00	0.00	3,059.20
05 704 0306	FCCLA FUND BALANCE	2,334.73	0.00	0.00	0.00	2,334.73
05 704 0307	FFA FUND BALANCE	29,587.33	8,451.70	9,117.34	0.00	30,252.97
05 704 0308	MUSICAL FUND BALANCE	8,118.98	0.00	344.66	0.00	8,463.64
05 704 0309	NHS FUND BALANCE	40.10	0.00	0.00	0.00	40.10
05 704 0311	ONE ACT FUND BALANCE	816.22	0.00	0.00	0.00	816.22
05 704 0312	QUIZ BOWL FUND BALANCE	696.02	0.00	0.00	0.00	696.02
05 704 0313	SHOW CHOIR FUND BALANCE	(3,033.94)	1,253.00	1,617.60	0.00	(2,669.34)
05 704 0314	SPEECH FUND BALANCE	415.87	0.00	337.78	0.00	753.65
05 704 0315	STUDENT COUNCIL FUND BALANCE	2,260.33	110.62	353.40	0.00	2,503.11

Activity Fund Balance Report - Summary - Exclude Encumbrances

05/2023 - 05/2023

Regular; Beginning Month 05/2023; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0316	UNIFIED ACTIVITIES FUND BALANCE	155.90	0.00	50.00	0.00	205.90
05 704 0317	ISTRUMENTAL MUSIC	(4,124.53)	0.00	375.00	0.00	(3,749.53)
05 704 0318	VOCAL MUSIC FUND BALANCE	(1,630.74)	0.00	150.00	0.00	(1,480.74)
05 704 0319	MIDDLE SCHOOL QUIZ BOWL FUND BALANCE	1,025.11	0.00	390.00	0.00	1,415.11
05 704 0401	CLASS 2021 FUND BALANCE	1,385.56	0.00	0.00	0.00	1,385.56
05 704 0403	CLASS 2023 FUND BALANCE	209.45	0.00	0.00	0.00	209.45
05 704 0405	CLASS 2024 FUND BALANCE	4,391.97	2,186.92	0.00	0.00	2,205.05
05 704 0406	CLASS 2025 FUND BALANCE	1,417.07	0.00	0.00	0.00	1,417.07
05 704 0407	CLASS 2026 FUND BALANCE	1,012.37	0.00	0.00	0.00	1,012.37
05 704 0700	BOOSTER CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0702	CHROMEBOOK ASSURANCE FUND BALANCE	4,753.45	0.00	525.00	0.00	5,278.45
05 704 0704	JH YEARBOOK FUND BALANCE	(820.59)	762.49	500.00	0.00	(1,083.08)
05 704 0705	LIBRARY FUND BALANCE	590.65	0.00	28.45	0.00	619.10
05 704 0706	SCIENCE FUND BALANCE	890.81	0.00	0.00	0.00	890.81
05 704 0707	WEIGHT ROOM FUND BALANCE	8,171.69	0.00	400.00	0.00	8,571.69
05 704 0708	YEARBOOK FUND BALANCE	1,743.05	0.00	354.00	0.00	2,097.05
05 704 0709	SHOP/TECH FUND BALANCE	1,968.09	0.00	150.00	0.00	2,118.09
05 704 0710	CHESS CLUB FUND BALANCE	161.09	0.00	0.00	0.00	161.09
05 704 0800	CENTENNIAL CHOICE FUND BALANCE	39,983.73	8,959.64	971.60	0.00	31,995.69
05 704 0801	DISTRICT REIMBURSEMENT FUND BALANCE	(1,016.34)	807.67	100.00	0.00	(1,724.01)
05 704 0900	GENERAL FUND BALANCE	11,685.55	613.59	491.59	0.00	11,563.55
Fund Total: 05		148,557.46	62,208.64	45,608.01	0.00	131,956.83

Account Balances - As of 6/7/2023

Account	6/7/2023 Balance
Bank Accounts	
Elementary	31,433.19
Reading Classic	0.00
Savings	2,990.65
TOTAL Bank Accounts	34,423.84
Liability Accounts	
BACKPACK	-20,334.23
Books	-203.84
Boxtops	-1,832.64
Fundraiser	-6,967.00
General	-958.04
Girls on the Run	-363.94
Pictures	-973.43
Polk Grant	-1,162.57
Supplies Grant	-330.40
TOTAL Liability Accounts	-33,126.09
OVERALL TOTAL	1,297.75

June 2023
 May 2023 Bank Statement

CENTENNIAL PUBLIC SCHOOL INVESTMENTS

FUND	BANK	TYPE OF INVESTMENT	INT. RATE	AMOUNT	INT.REC
Lunch Fund	First Bank of Utica	Checking 180000		<u>\$63,675.96</u>	
			Total	\$63,675.96	
Depreciation Fund	Farmers & Merchants	MMA 436 949		<u>\$11,578.93</u>	\$3.14
			Total	\$11,578.93	
Unemployment Ins.	Cornerstone Bank	CD# 90917		\$58,485.81	\$0.00
	Cornerstone Bank	MMA 81190		<u>\$10,072.07</u>	<u>\$7.72</u>
			Total	\$68,557.88	\$7.72
Building Fund	First Bank of Utica	Checking 18 064 6		\$639,501.98	\$905.06
		Bond Fund 180034		<u>\$722,353.58</u>	<u>\$223.40</u>
			Total	\$1,361,855.56	\$1,128.46
General Account	York State, Gresham	CD 5204		\$185,672.35	\$0.00
	First Bank of Utica	PayFlex Acct		<u>\$31,483.08</u>	
			Total	\$217,155.43	\$0.00
	First Bank of Utica	Checking 180505		<u>\$2,575,371.78</u>	\$809.07
		General Fund Total		\$2,792,527.21	
		Total Invested All Accounts Combined		<u>\$4,298,195.54</u>	

Total amount invested at Farmers & Merchants \$11,578.93
 Total amount invested at First Bank of Utica \$4,032,386.38
 Total amount invested at Cornerstone Bank, Waco \$68,557.88
 Total amount invested at York State, Gresham \$185,672.35
 Total Invested \$4,298,195.54

KAREN A. HAASE
STEVE WILLIAMS
BOBBY TRUHE



COADY H. PRUETT
JORDAN JOHNSON
SHARI RUSSELL, Paralegal

M E M O R A N D U M

We have attached the 3000 series policies that deal with Business Operations.

Policy 3001. Budgets. This policy deals specifically with creating budget and related requirements. It notes that the Superintendent is responsible for developing the budget.

Policy 3002. Deposits. This policy sets out general guidelines for how to handle money collected by the district. Note that the procedures outlined in this policy apply to anyone acting on behalf of the district, which includes employees, students and volunteers. Your board should determine the amount of cash that it is comfortable in keeping in the building overnight.

Policy 3003. Bidding for Construction, Remodeling, Repair, or Site Improvements. This policy sets out the process that the board will follow when it is going to solicit bids for construction and related projects.

The second section sets out the process that the District will follow when it is undertaking a construction project that has an anticipated cost of less than \$100,000. Under state law, school districts are only required to engage in the formal solicitation of bids when they are undertaking construction with a cost of more than \$100,000, but most districts want to follow some structured process for obtaining quotes or estimates before they begin smaller projects. This section also includes the ability for the district to use the ESUCC Coop for these non-bid projects.

The third section sets out the formal requirements of Nebraska's bidding statutes.

Policy 3003.1. Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds. This policy sets out the requirements that you must follow when you use federal funds for construction. Please note that this policy will apply to any construction financed with federal funds, regardless of how much the anticipated project

will cost. If the construction project has an anticipated cost of more than \$100,000, then you will have to comply with both policy 3003 and 3003.1.

Policy 3004. General Purchasing and Procurement. This policy sets out general guidelines for purchasing equipment and supplies which are not purchased with federal funds. Please review it carefully to be sure that it accurately describes your process in a general way. Note that there is a provision in this policy which states that use of statewide cooperative purchasing programs for school districts, such as ESUCC's Coop Purchasing, satisfies any requirement under this policy or state law to the extent such a bid or quote is not otherwise independently required by law.

The board must make a decision about two parts of the fourth section of this policy. You must tell staff how many days prior to a board meeting they have to submit receipts for reimbursement. You must also set the amount at which you will require staff to secure written quotes and/or estimates. Due to the way the federal regulations work, we strongly urge you to set that limit at **\$10,000**. As you will see, the EDGAR regulations have one set of rules for purchases under \$10,000, another set of rules for purchases between \$10,000 and \$250,000, and a third set of rules for purchase over \$250,000. We think it will be confusing for the district to adopt a fourth set of rules for purchases below \$10,000 but above some other limit set by the board. Having said all that, the board is certainly entitled to adopt a lower threshold than \$10,000 in this policy because it applies to purchases not made with federal funds.

Policy 3004.1: Fiscal Management for Purchasing and Procurement Using Federal Funds. This policy sets out all of the elements that are required by the Education Department General Administrative Regulations (EDGAR). These regulations apply to all federal grants that are made by the US Department of Education to local school districts directly and to all funds that pass from the federal government through state departments of education to local schools. That means you will need to follow this policy for purchases for your food program, special education, Title I and any other federal program. The first section recites that this policy will only apply to purchases made with federal dollars. This keeps your staff from having to jump through the hoops in this policy if they are spending state or local funds. All of your staff who work in areas where federal funds are spent (cooks, special ed and Title I paraeducators, etc.) should be trained on this policy.

Policy 3005. School Activities Fund. This policy governs school activity funds and it provides that funds remaining after graduation may be transferred to any district account. Notice that this policy attempts to address

the problem of unspent senior class funds by permitting the funds to be transferred at the board's discretion or kept in that class's fund. If your board follows a different practice, contact us or your regular school attorney to be sure that your practice is lawful.

Policy 3006. [Intentionally Left Blank]

Policy 3007. Review of Bills. This policy provides a good set of checks and balances which is always a subject of focus for the State Auditor.

Policy 3008. Grants, Gifts and Bequests. Although it is generally a good thing when people want to give the school district donations, boards need to have control over what is donated and how it is used. This policy allows the superintendent to accept the donation of personal items (like coats for a winter closet drive) and of cash donations up to a limit set by your board. All other donations must be approved by the board.

Policy 3009. Audits. This policy states that you will obtain an annual audit as required by law. It also states that the district does not use generally accepted accounting principles. Most schools do not have the staff or other resources to comply with GAAP and state statute specifically provides that schools do not have to follow GAAP. Nonetheless, the state auditor will frequently criticize schools for not following GAAP. This policy will help schools defend against that sort of criticism.

Policy 3010. Insurance. This policy addresses insurance as it relates to protecting the school district, the board as a corporate body, individual board members, appointed officers, employees, and volunteers from financial loss arising from any claim, demand, suit or judgment. The school district's insurance should be reviewed annually or as the need arises.

Policy 3011. Transportation. This policy addresses transportation. Please review it to make sure it is consistent with your transportation plan. If you have adopted a different plan, substitute yours for our form plan. If you would like us to review it, please e-mail it to us.

Policy 3012. School Meal Program. This policy addresses the provision of a meal program for students and the meal charge policy. The Meal Program section outlines the district's responsibilities to create a program, set costs, and/or contract with a private company to manage the program. It also states that the district will notify families of the costs and the procedure for signing up for free or reduced-price meals. The Meal Charge Policy outlines the district's duty under federal regulations to establish procedures and provide notice for how the school will handle student meals

when a student's meal account is delinquent. We have provided four options for boards to choose from.

Policy 3013. Emergency Closings. This policy on emergency closing states that school will be held on each day of the school calendar unless the superintendent determines that school should not be in session. Note that the policy uses the "impossible or impracticable" wording from the mandatory attendance statute, which should support the district if a parent ever claims bad weather as a defense to a truancy charge.

Policy 3014. Use of School Property. Over the last several years, schools and ESUs in Nebraska have seen an increase in the variety and frequency of groups wanting to utilize district facilities. Districts in Nebraska and throughout the country have been involved in significant litigation regarding facility use, and many others have been forced to resolve facility use questions with entities like the ACLU. In response, our policy takes a comprehensive look at these issues. We will highlight the main provisions for your board to focus on, below:

Accounting for "Regular Uses." Many districts permit patrons to use facilities such as the weight room and track on a regular basis. Some districts have designated hours, and others permit patrons to keep keys or fobs to access the facilities. Most districts use some sort of application and agreement for these uses separate from their general facility use application. The first section of the policy is an attempt to capture these regular, individual uses and permit them with only one application. We have also included an Application, Release, Waiver, and Agreement document. Rather than requiring patrons to apply for a facility use permission every time, we hope this one-time application process protects the district to the maximum extent possible and eases the administrative burden when patrons use the facilities regularly.

Prohibiting Commercial Use. This is a very tricky area for many districts. Most districts do not want to turn the school and school activities into shopping malls. However, most schools do want to permit booster clubs and student groups to raise funds which support school students and activities. From a purely legal perspective, the district is almost always better off prohibiting others from profiting by using district facilities. One recent example is an athletic trainer who wanted to host a workout class in the school weight room and charge money for patrons to attend. The trainer sought to take advantage of the facility being open to

community use and planned to use the district's equipment and facilities rent-free to host the class. As a result of requests like this, we have written the policy to prohibit commercial uses which result in personal financial gain. If your district has a practice of permitting commercial uses, such as fitness classes, for-profit craft fairs, and other such events, you should contact us directly to assist you in preparing a policy provision which best protects the district.

Redefined Groupings. The policy breaks out groups using facilities into four separate categories: curriculum-related student groups, extracurricular student groups, non-curriculum related student groups, and non-student groups. This grouping system closely tracks the Supreme Court cases and assists in drawing clearer lines for requirements of various groups depending upon their alignment with district curriculum and activity offerings. For example, the policy says that all student groups are given priority over other outside groups.

Charging Fees for Admission. The last section of the policy prohibits groups which use school facilities from charging admissions fees. This is a *major* question in many districts, and our provision may not be consistent with your district's practices and preferences for supporting your community groups. **Please read this section carefully and be sure to discuss it fully with your entire board.**

The Political Subdivision Tort Claims Act exempts schools from liability when their facilities are used for "recreational" purposes, but only if the group using facilities does not charge a fee to participate in or spectate the event. Likewise, if the district maintains control over the event/facilities, such as providing supervision or custodial services, the protection from liability may not apply.

These protections came about as a result of court cases where political subdivisions were sued because someone attending an event held in public facilities was injured. In one case, for example, a patron suffered an ankle injury stepping in an animal burrow on a courthouse lawn during a town celebration. The public policy behind these protections says that schools should be encouraged to permit others to use their facilities. As an incentive to permit the recreational use of district facilities, school districts should not be held liable for damages suffered

when patrons are participating or spectating “recreational” activities on school grounds. The definitions in the statutes are quite broad, providing protection to schools in many cases.

However, in order to maintain the protections of this law, schools cannot permit outside groups to charge a fee to attend the facility and cannot maintain control over the facility. If someone has to pay a fee to attend an activity, and if the district maintains control over the facility, then the patron(s) has a greater expectation of protection from possible dangers. But if the school does not maintain control and the entity using the facility does not charge an admission fee, the district is only liable for its “gross negligence” rather than standard negligence.

As you can see, this is one of the more complex policies in our service. Please feel free to call us and work through these issues one-by-one whenever it is convenient for you.

Policy 3015. Time Away From School Activities. This policy states that school activities will not be held on Wednesday nights or Sundays. This policy intentionally considers these days “time away from activities” and specifically and intentionally does not contemplate the types of activities in which students may be engaged on those days. **If you have other days designated for time away from school activities, modify the policy accordingly.**

Policy 3016. Smoking. Many districts are struggling with effective policy solutions to electronic cigarettes, vapor pens, and similar technology. In 2014 the Unicameral made it a criminal violation for any minor under the age of 18 to use “vapor products or alternative nicotine products.” Accordingly, we recommend that your general tobacco use policy to include an option which prohibits the use of vape pens, electronic cigarettes, and the like. While this policy applies to all students and staff, it applies generally to all district patrons and visitors. This policy has 3 options. You should select one or a combination of these policies.

Policy 3017 Press Releases. This policy requires administrative approval of press releases regarding school-related activities and events.

Policy 3018. Denial of Access to School Premises. This policy provides a method for denying access to school activities or school premises. It permits an administrator to limit or deny access to certain school activities or school premises for various reasons.

Policy 3019. Sale or Disposal of School Property. This policy states that the sale of school property must be made with the best interests of the school and taxpayers in mind. It sets forth the statutory requirement that the sale of school property be approved by a two-thirds vote of the board of education at a regular board meeting.

Policy 3020. Copyright Compliance. This policy addresses copyright compliance and discusses the steps district administrators must take or may take when an infringement occurs. It states that teachers and students may not use any media in a manner that is in violation of applicable copyright laws. If staff or students subject the district to payment for copyright violations, the district may require the offending student or staff member to make the district whole. **Please note: even if there is a technical infraction which occurs because of a staff member or student, one protection for educational institutions against copyright liability is to distribute materials and provide training to staff and students about the importance of copyright compliance. This policy requires you to distribute materials to students and staff for the purpose of preserving that defense.**

Policy 3021. Operation of School Business Office This policy describes the days and hours that the business office will be open. Some boards prefer that the district's business office be open during regular business hours. **You should revise the policy to describe the district's practice.**

Policy 3022. Volunteers. This policy addresses the use of volunteers. We recommend having most volunteers sign a volunteer services agreement, though we recognize that in some instances the volunteer's involvement will be insubstantial. The policy also prohibits people from volunteering if they refuse to comply with a requested background check. If you need assistance in creating or updating your volunteer services agreement, we would be happy to help

Policy 3023. Record Management and Retention. School districts must comply with two sets of laws governing the retention and deletion of records. The Federal Rules of Civil Procedure require government entities to retain some electronic records with metadata intact and to state with specificity when they will delete electronic records. Nebraska's Records Management Act and the record retention schedules adopted by the Nebraska Secretary of State's Record Management Division outline when schools may delete both physical and digital records. The schedules which apply to school districts are Schedule 10 and Schedule 24. This policy outlines how the school district will comply with all of these various laws and regulations.

This policy has several options for you to adopt, depending on whether you use a cloud-based productivity suite and, if so, which suite you use. If you use a cloud-based service such as Google Apps for Education or Office 365, you will need to select the retention level you have selected from your service provider. If you still use internal servers to host your e-mail, you will need to consult with your technology coordinator to determine how long the district stores e-mail and other electronic data. There is no obligation to retain all of your e-mail in their original format, but you must identify your retention schedule for these records.

Under Schedule 24, "short term communications" must be maintained for at least 6 months, which is why we have included that retention period for school-affiliated social media posts. Please note that all this means is that staff using school-affiliated social media posts cannot delete their posts for at least 6 months. If you use Twitter, for example, to announce sports scores, you just cannot go back and delete old Tweets at the end of the school year. You do not have to print these posts -- leaving them on the social media application counts as "maintaining" under the schedules.

Your retention obligations for security video is covered by Schedule 24. After consulting with the Secretary of State's office, we have categorized security video as "working papers" which can be destroyed as soon as the school determined that there is no need to keep it. Schools will have to complete an annual disposition report regarding this footage. The Secretary of State's Office was gracious enough to provide us with a sample disposition report on security video footage, which we have included as an example with the forms for the 3000 series.

Policy 3024. Booster Clubs and Parent Teacher Organizations.

This policy addresses booster clubs and parent-teacher organizations. There are two variations that can be used. In both cases, we suggest that the district: (1) take complete control over the organization's finances or (2) keep the school's finances and the organization's finances completely separate. Regardless of which approach is used, the key is to make the relationship clear in the policy. We have attached policies which address both situations.

Policy 3025. Returned and Outstanding Checks. This policy deals with insufficient fund checks. It states that a person who wrote a bad check must pay the school the amount of the check in cash plus an additional \$30 (the board should choose the amount) to cover costs to the district. It also gives the district the authority to refuse to accept checks from people whose checks are repeatedly returned for insufficient funds. The policy also addresses checks which are outstanding and authorizes the superintendent to review them and resolve any issues related to outstanding checks, including

stopping payment and reissuing the checks. **These terms are not statutorily required and the board may set its own standards.**

Policy 3026. Handbooks. This policy covers handbooks. It states that handbooks are intended to convey information and explain school regulations and procedures. It points out that the handbooks are not contracts and that the administration has the authority to change handbook provisions during the year so long as the changes are consistent with board policy. It also makes clear that the handbooks are trumped, when inconsistent, by board policy and state law.

Policy 3027. Resolution of Conflicts Between Parents Over School Issues. This policy addresses the resolution of conflicts between parents over school issues. It explains that the school will not become involved in disputes between parents regarding such issues as court orders, student records, and picking up children at school.

Policy 3028. Sex Offenders. This policy deals with sex offenders and emphasizes the importance of students' safety at school. It states that the school will notify staff members, parents, and students (1) of any registered sex offenders residing in the school district and (2) of the availability of information about sex offenders on the State Patrol's web page. If your district does not distribute this list to staff, parents, and students, you should.

Policy 3029. Distribution of Flyers Advertising Non-School Issues. This policy addresses the distribution of flyers advertising activities of non-school organizations. The first numbered paragraph sets forth prohibitions against flyers with statements that are inappropriate for a school setting. The remaining paragraphs set forth procedures and requirements for flyers.

Policy 3030. Automatic External Defibrillator Program. This policy deals with automatic external defibrillators (AED). Some organizations offer to donate both the AED and the cost of its upkeep. The attached policy is designed to limit the school district's potential liability while incorporating the policy elements recommended by the American Medical Association and the American Heart Association. You will have to identify a medical advisor and should be sure that the person designated as the AED Program Coordinator understands his/her obligations under the policy and is willing to fulfill those responsibilities. **Note that you will have to identify a Program Coordinator and Medical Advisor.**

Policy 3031. Students Electing to Attend School in Adjoining State. This policy addresses requests for students to attend schools in an

adjoining state. It restricts approval of out-of-state enrollment except when (1) the student will suffer extreme and unusual harm if not allowed to attend school in an adjoining state; or (2) the district's financial circumstances will be unaffected by the out-of-state transfer.

Policy 3032. Copyrighting Fees for School District Records. addresses the copying fees for School District Records should they be requested. You will have to identify what amount you will charge for each request.

Policy 3033. Lending Textbooks to Children Enrolled in Private Schools. This policy complies with Rule 4 of the Nebraska Department of Education. It addresses lending textbooks to children enrolled in private schools and the process for individuals to fill out an application for the textbooks. The procedures and timelines laid out in the policy are required by NDE.

Rule 4 has a very broad definition of the term "textbook." Although we do not recite that definition in the policy itself, administrators and boards should understand that "textbook" includes digital resources and subscriptions:

Textbook shall mean any instructional material that is designated for use by individual students in classroom instruction as the principal source of study material, in any of grades kindergarten through grade 12 in the public school(s) of each school district. The following, if designated for use by individual students as the principal source of study material, are likewise to be considered textbooks for purposes of this chapter: multiple texts; electronic and digital subscriptions; and hard-copy, write-in work texts if accessible by students pursuant to a multi-year subscription entered into by the school district. Instructional material that is in a non-tangible, electronic or digital format, e.g. web-based (on-line) material, accessible by students through a subscription or license agreement entered into by the school district, is a textbook if the individual student's access ceases within the timeframe described in Section 003.01 of this chapter. The following are not to be considered textbooks: library books, teacher's editions, hard-copy supplemental workbooks and any book or material designated for classroom, and not individual use (e.g. "Big Books" and the like).

For many years, when homeschool parents have asked to borrow textbooks from the school district, it has merely been a matter of loaning out an extra book, which did not impose any additional cost on the school. With this much

broader definition of “textbook” homeschool and private school parents could seek to access digital textbooks or other electronic resources. If the school pays a per-user subscription for these resources, the district is not required to pay that cost for the homeschool or private school student. Instead, the district requests funds from NDE to pay for the requested resource. You may also add up to 5% of the cost to defray administrative expense. Then the department will respond to the request by informing the schools whether there are sufficient funds to pay for the requested resource. Schools are only obligated to purchase and lend textbooks only to the extent that the Legislature appropriates funds to the Nebraska Department of Education to be distributed for this purpose.

Policy 3034. [Intentionally Left Blank]

Policy 3035. Chain of Command. This policy was created in response to requests from several of our school district clients to provide more effective and efficient assistance to patrons and employees with questions or concerns. You should review this carefully to be sure it accurately describes how your district's chain of command operates.

Policy 3036. Purchasing (Credit) Card Program. Many school districts in Nebraska use credit cards to purchase goods and services for school purposes. However, many schools are unaware that, though state law authorizes the use of such credit cards, it also imposes certain obligations upon the district. In addition, the Nebraska Auditor of Public Accounts has chastised some schools in their audits because school personnel failed to maintain adequate supporting documentation for credit card expenses in violation of state law and school district policy. This policy includes everything required by state law and incorporates recommendations made by the State Auditor in previous school district audits. It also tracks changes to federal purchasing and procurement and allows continuity of your purchasing system. After you adopt the policy, we strongly encourage you to provide a copy of it to all employees and require them to acknowledge that they have received and read it.

Policy 3037. Petty Cash. The Nebraska State Auditor expressed concern during a recent audit that a school district maintained a petty cash fund without adopting any policy or procedures governing its use. The auditor was particularly concerned about the lack of monitoring and oversight of the fund. If you do not use petty cash, you do not need a policy. However, if you do utilize such a fund, we strongly encourage you to adopt a policy that spells out its amount, who controls it, when it may be used, monitoring procedures, etc. You should review this policy with the administration and the board to make sure that it conforms to your actual practice.

Policy 3038. [Intentionally Left Blank]

Policy 3039. Threat Assessment and Response. Schools are required to have a “threat assessment” procedure which they are supposed to use any time someone reports a threat made by a student, staff member, or patron. The idea is that the school can use a data-driven approach to determine what to do in response to such a threat rather than a knee-jerk reaction. There are three options in this policy - one in which a “threat assessment team” investigates and responds to threats; one in which the superintendent performs these tasks alone; and one in which a school district law enforcement unit conducts the investigation. You should select the option that best reflects your district’s practices. However, you cannot use the “law enforcement unit” option unless you have adopted Policy 5054, designating a “law enforcement unit” for your district.

Policy 3040. School Safety and Security. We have designed this policy so that it complies with the Safety and Security Protocols. The first section states that the board wants to meet the minimum safety requirements. If your board wants to go beyond the minimum to meet the “exceeds” or “outstanding” level of the rubric, please let us know and we will revise these policies accordingly.

In the next two sections of this policy, we have tried to separate out the obligations for safety and security measures between the superintendent, principals, and the crisis team. You may revise **who** must perform each of the duties identified, but you may not **eliminate** any of these duties and still comply with the Safety and Security Protocols.

Your board should carefully review the section of the policy dealing with memorials and select which option will best fit your district’s needs. We have made two changes to the policy. When a school community experiences the death of a student or a similar tragedy, there is often the very human tendency to want to do something in memory of the deceased student. These memorials can range from spontaneous tributes piled at lockers or parking spaces to more permanent, lasting tributes like placing plaques in halls or planting trees or gardens in the student’s name. There may also be ceremonies or assemblies that bring together members of the school community to share memories and grieve together. While this is a very understandable impulse, the most current psychological research indicates that these sorts of memorials are not good for kids and they create tremendous potential legal issues. The best legal and psychological agrees that it is best practice to disallow student memorials. While we defer to the research, we also know that there can be tremendous political pressure to allow a memorial. So, we

have included two options for memorials. The first is to flatly prohibit them. The second option sets up a process whereby the school's crisis team can consider a request for a memorial and make a recommendation to the board. It is important that you discuss this issue as a board **now** before a crisis event has occurred.

Policy 3041. Crisis Team Duties. This policy places the majority of the responsibility for complying with the Safety and Security Protocols on the crisis team. Note that the superintendent names people to serve on the crisis team using the considerations set out in policy 3040 above. The way this is set up, it will be the crisis team that conducts the self-assessment required by NDE. All of you currently have an All-Hazard School Security Plan. It is likely that the Safety and Security Protocols will require substantial revisions to that plan, and this policy places the responsibility for those revisions on the crisis team. Again, we have not included anything in this policy which is not required for minimum compliance with the Safety and Security Protocols.

Policy 3042. Construction Management at Risk Contracts and Policy 3043. Design-Build Contracts. The Political Subdivisions Construction Alternatives Act requires a school to have policies in place before it can use the construction management at risk and design-build methods of construction. These policies comply with the requirements of the Act.

Policy 3044. Incidental or De Minimis Use of Public Resources. The general rule is that personal uses of "public resources" are not permitted. However, the Nebraska Political Accountability and Disclosure Act allows boards or public entities, such as schools and ESUs, to pass a policy which authorizes board members and employees to use public resources for personal purposes when those uses are "incidental or de minimis." As long as the personal use is accounted for on the board member's or employee's personal taxes, as required by law, the board can authorize these uses to avoid complaints and allegations of misuse. This policy is designed to account for the most common uses we come across, and your board is free to remove or add additional uses consistent with your practices.

Policy 3045. Use of Sniffer Dogs. Many schools have decided to use trained drug dogs to conduct "sniff searches" of vehicles on school grounds, school lockers used by students, and other items or areas at the school. Schools have the authority to use drug dogs to conduct "sniff searches" in many, if not most, circumstances. One exception is the use of a dog to sniff a student or staff member. **We strongly discourage school districts from allowing dogs to sniff people.** The tougher questions are whether the school ***should*** implement use drug sniffing dogs and, if so, how

the program should be implemented. This policy includes our recommended procedures in the event that school decides to use drug dogs.

Policy 3046. Animals at School. This policy addresses animals on school grounds from all relevant legal perspectives: class pets, therapy animals, and service dogs. The requirements for each are different, with the key being the disability-related considerations for therapy animals (which can include nearly any animal) to service dogs (which include only specially trained dogs and miniature horses). The policy also requires that requests for service animals and requests for therapy animals (where you allow them) that are made by or on behalf of a student with an IEP or a 504 plan be referred to the respective IEP or 504 Team for consideration. There are two options for therapy animals, and you will need to pick one.

Policy 3047. Data Breach Response. School districts that are required to provide reasonable security to personal information handled by the district. This policy states the district will implement the appropriate security, and if the district experiences a data breach it will investigate the breach, provide notice to those affected, and notice to the Attorney General. We have also included a section that provides for data governance protocols to be put in place to map the flow of data between software, hardware, and personnel in order to maintain good data hygiene and make sure data breach responses will run smoothly and efficiently.

Policy 3048. Communicable Diseases. This policy sets forth steps to take if it is determined that a staff member or student has a high risk communicable disease. Because we get this question all the time, we did want to highlight that, yes, Hepatitis "E" is a real thing included in the DHHS regulations.

Policy 3049. Drones and Unmanned Aircraft. With the increasing use of drones and other unmanned aircraft by schools and by private individuals, this policy contemplates some general use restrictions while also factoring in differences for district uses versus personal or private use on school grounds. The policy generally defers to the superintendent or his or her designee to provide permission, designate authorized areas, and impose other restrictions on the use of drones on school property.

Policy 3050. Technology in the Classroom. This policy addresses the use of electronic devices and software applications in the classroom that are not selected or purchased by the district. If a teacher brings in a Google Home, Amazon Echo, or similar device; or wants to use a specific application; this policy requires that the teacher notify the administration of the device or application's use, and provides guidance on how the device should be setup.

The policy also restricts the use of assistive technology to prohibit the recording and transmitting of the classroom activities of other students.

Policy 3051. Opioid Overdose Prevention and Response. Naloxone, also known by its brand name Narcan, has been used by emergency responders and health care professionals for many years as an opioid antagonist to reduce deaths and negative consequences of individuals experiencing opioid overdose. Although Nebraska has a naloxone statute allowing for dispensing naloxone without a prescription, the Department of Health and Human Services, Division of Public Health, has also issued a standing order to facilitate the availability of naloxone. This policy allows the district to take advantage of those laws and have naloxone available to administer by appropriately trained staff. Much like the policy on AED's, it is permissive and you should consult with your school nurse and local authorities if you want to have a naloxone program.

Policy 3052. Leasing Personal Property. This policy provides the authority for authorized personnel to lease personal property (e.g., equipment, goods, etc.) from vendors for school district use. A decision will need to be made as to the total lease amount above which written quotes/estimates will be required to be obtained from multiple vendors.

This policy also provides the authority for the Superintendent to lease out district-owned personal property that is not needed for school purposes. Decisions will have to be made concerning (1) the threshold (dollar amount) of the fair market value of the personal property in question under which the Superintendent may lease out such property without board authorization, and (2) the maximum number of days that the Superintendent can agree to lease out district-owned personal property.

Policy 3053. Nondiscrimination. This policy satisfies the requirement that a school district have a policy which forbids discrimination for unlawful reasons.

School districts with 50 or more employees are required to appoint a responsible person to coordinate the administrative requirements of ADA compliance and to respond to complaints filed by the public. In this policy, the 504 coordinator is the same person as the ADA coordinator. If you do not want your 504 coordinator to serve as your ADA coordinator let us know and we can work with you to customize this policy.

Policy 3054. Law Enforcement Unit. This policy allows the board to designate a law enforcement unit for the district. The district is permitted to designate any individual or group as it's law enforcement unit. The disclosure

of records created and maintained by a law enforcement unit for a law enforcement purpose is not restricted by state and federal student record laws, so this policy further outlines how law enforcement unit records should be maintained and how they may be disclosed. Designating a law enforcement unit implicates complex legal and privacy considerations, and we encourage you to reach out for advice on these issues before adopting this policy.

Policy 3055. School Resource Officers. On and after January 1, 2021, school must have a memorandum of understanding in effect with any law enforcement agency that provides school resource officers and any security agency which provides security guards to schools in a school district. Each MOU must include policies that address six specific issues. We have developed this policy to ensure that every policy provision required by the new SRO statutes exists and can be incorporated into any MOU.

Policy 3056. Guest Speakers. Some schools have invited guest speakers into school with little to no knowledge of the guest speaker's message, experience, or intent. Not surprisingly, not all guest speaker appearances went as smoothly as one would hope when there is little research done about the guest speaker. This policy includes a process and procedure to research guest speakers so that everyone involved has a clear understanding of the guest speaker's purpose and message. This will help the school determine if the proposed message complies with school district policies and its fundamental values and to avoid unwanted surprises for everyone involved.

Policy 3057. Title IX. This policy went into effect on August 14, 2020. It is required by federal regulations, including all of the components of the "formal grievance process" laid out in those regulations. The policy includes the applicable definitions, procedures, and obligations, such as mandatory training. This policy must also be included in full in all handbooks to provide notice to all students, parents, and staff, and a copy must also be provided to your local education association. The policy along with other information must be posted in a conspicuous location on your website. Any time the policy is updated or amended, you must update your handbooks, provide copies to required parties, and update your website.

Policy 3058. Naming School District Facilities and Property. This policy is optional, and you are not required to adopt the policy unless you believe you will undertake a project or receive a request for naming rights. If you have already sold or given naming rights away, you should ensure this policy does not impact any existing agreements or obligations. We have included this policy within our service at the request of several subscribing schools. There are multiple ways to create such a policy. Our model policy

attempts to provide as much flexibility to boards as possible while also being mindful of legal complications that can arise when schools permit outside individuals or entities to have control over naming rights within schools, such as on building facades or within certain rooms or areas of school buildings.

Board Policy 3000's Discussion - 3034-3043
5-26-2023

~~3034 – Disbursements~~

- ~~1. Signatures of board members may be used to sign checks of approved purchases.~~

POLICY 2002 covers this subject matter, and KSB does not believe that 3034 is needed.

3035 – Chain of Command

1. Lays out where issues should be addressed. Example: Student discipline complaints should start with the classroom teacher, if no resolution then move to AP or Principal, after this step if there is no resolution it should progress to the superintendent.
2. This does not preclude individuals from bringing issues to school board members. School board members should then refer the issue to the proper level in the chain of command.

3036 – Credit Card Purchasing Program

1. Board approval to use credit cards purchase goods and services on behalf of the district.
2. Purchases will be reviewed Monthly by the board.
3. NEEDS UPDATES:
4. Right now it caps spending at \$1000 per day. Need to list additional card holders (Makes it easier to track spending)

3037 – Petty Cash

1. Establishes a petty cash fund of up to \$500 to make needed purchases. Documentation and receipts of all purchases need to be accounted for.
2. School Credit Cards make this policy somewhat obsolete.

3039 – Threat Assessment and Response

1. Policy establishes threat assessment teams and investigation protocols they will follow.
2. See attached document for updated definitions and procedures.

3040 – School Safety and Security

1. Access to school facilities-facility may not be used for a funeral or memorial service during a school day. Drills, visitor protocol, safety audits, etc.
2. When possible in a crisis normal operations and activities will proceed when possible.
3. Memorials have stipulations and a process to be approved, this is not to discourage memorials.
4. Appointment of a crisis team is included in this policy.

3041 – Crisis Team Duties

1. Positions on the team- Chair, members appointed. Meet twice annually. Assess the safety of the facility.
2. Establish and be knowledgeable about Standard Response Protocol (SRP)

3. Implement safety training for staff members, assist with community communication, and communication with the board.

3042 – Construction Management at Risk Contracts

1. Updated in August 2021
2. Procedures for using a construction management company for projects.

3043 – Design Build Contracts

1. Updated in August 2021
2. Procedures for using design build contracts for projects.

**AGREEMENT BETWEEN
CENTENNIAL PUBLIC SCHOOLS AND COLT’S CORRAL LLC**

THIS AGREEMENT is made and entered into by and between the Board of Education of Centennial Public Schools, legally known as Seward County School District No. 80-0567, (referred to respectively herein as the “Board of Education” and the “School District”) and The Colt’s Corral, LLC (“Colt’s Corral”), referred to herein collectively as “Party” or “Parties.”

WHEREAS, the Board of Education considers it to a benefit to the communities, School District, staff, and students to have a before and after school program (“Program”) available to them; and

WHEREAS, the Board of Education believes that the presence of the Program and the availability of its services provided by Colt’s Corral will make the School District more attractive to parents, will enhance the enrollment of the School District, and will improve the viability of the School District;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is agreed by the parties hereto as follows:

1. **Leased Premises.** The School District leases the following described property (the “Leased Premises”) to Colt’s Corral to operate the Program: a gymnasium, known as the “small gym”; the cafeteria and kitchen areas; the parking lot for use of parent parking; the playground facilities of the School District outside of the regular school day; and any other School District facilities agreed to in writing by the Superintendent as requested by Colt’s Corral.
2. **Use of Leased Premises.** Colt’s Corral shall use the Leased Premises for the operation of the Program. The Program provides, but is not limited to, the following activities: Adult supervised, out-of-school time, discovery center for Kindergarten through 6th Grade. Colt’s Corral shall not use the Leased Premises for any other purpose other than those of the Program without the prior consent of the Superintendent and, if required by Nebraska law,

the Board of Education. Colt's Corral understands and agrees that it will not exercise the rights granted to it by the School District in such a way as to interfere with or adversely affect (1) any other property of the School District or (2) the operation and control of any of the curriculum or other programs of the School District. Colt's Corral will not permit the Leased Premises to be used in any manner contrary to the educational interests of the School District. Based on this Agreement, the School District will not require Colt's Corral to complete its general facility use agreement.

3. **Priority for School District Personnel.** In consideration of obtaining the Leased Premises, Colt's Corral shall give priority of enrollment in the Program to students already attending the School District.
4. **Priority in the Event of Conflicts.** If there is a conflict in the scheduling or use of the Leased Premises or other School District facilities being used by Colt's Corral, the School District shall have priority regarding their use. The School District Superintendent or Superintendent's designee will give as much advance notice as possible to Colt's Corral in the event of a conflict, but the School District is under no obligation to provide notice prior to taking control of the Leased Premises or any other property of the School District. The School District agrees that in the event of a conflict, the Superintendent will provide alternative space for Colt's Corral to operate the Program to the extent it is available and can be used safely and consistently with the other obligations provided for in this Agreement; however, the School District is under no obligation to provide such a backup facility if none is available.
5. **Control and Supervision.** Colt's Corral shall be solely responsible for the supervision and safety of the children whom it serves, its employees, its volunteers, and the parents and other persons who visit or in any way participate in the Program. Colt's Corral shall exercise that degree of control and supervision as is necessary for the effective management and use of the Leased Premises. Such control and supervision may include the

enforcement of rules and regulations for the safety of persons who visit or use the Leased Premises.

6. **Furniture, Equipment and Supplies.** Colt's Corral shall provide all supplies necessary for its operation of the Program. Colt's Corral may ask the Superintendent, in writing, for use of School District property other than the Leased Premises, such as equipment and furniture. Upon the written approval of the Superintendent or Superintendent's designee, Colt's Corral may use such property pursuant to the terms governing use of the Leased Premises and any other obligations under this Agreement, including any other rules, regulations, or restrictions put in place by the Superintendent, as amended from time to time without prior notice to Colt's Corral.
7. **Use of Leased Premises by Other Persons or Organizations.** Colt's Corral may not allow other parties not subject to this Agreement to use the Leased Premises. Colt's Corral will abide by school policies and resolutions in operating the Program, and will require all persons using the Leased Premises for the benefit of the Program to comply with such policies or resolutions. These policies and resolutions may be amended from time to time, without notice, by the Board of Education or the School District's administration, and it is the responsibility of Colt's Corral to adhere to them.
8. **Maintenance and Repair.** Colt's Corral shall be responsible for the general upkeep and cleaning of the Leased Premises during and after their use for the Program. Colt's Corral shall at all times maintain the Leased Premises in good condition subject to such reasonable standards and directives as the Board of Education or the School District administration may adopt from time to time. Colt's Corral will comply with such standards of maintenance and cleaning and will always return the Leased Premises and any other property of the School District back to the School District in the condition it was provided to Colt's Corral.
9. **Licensure.** Colt's Corral will be solely responsible for applying for, obtaining,

and maintaining all necessary licenses, accreditations, and approval for operating the Program, including compliance with all applicable federal and state applications, requirements, laws, and regulations, including rules and regulations of enforcement agencies. Colt's Corral will provide the School District with proof of licensure and ability to operate the Program within 30 days of the first date of this Lease Term. If Colt's Corral fails to provide proof of licensure and operability, the School District may cancel this Agreement immediately upon written notice to the Director.

10. **Utilities.** The School District shall provide and pay for the electricity, heat, water, and sewer, for the Leased Premises.
11. **Access to Leased Premises.** The School District grants to Colt's Corral the right of access across its property for purposes of access to the Leased Premises at any times necessary to conduct the Program agreed to herein, and will also permit such access to all other persons who are authorized by Colt's Corral to use the Leased Premises for purposes of the Program. Colt's Corral's responsibilities applying to the Leased Premises under this Agreement apply to all other property which is accessed pursuant to this provision.
12. **Term.** This Agreement shall remain in full force and effect from August 1, 2023 to July 31, 2024 ("Lease Term"), unless sooner terminated or modified by mutual agreement of the parties. The Lease Term may be extended for any further term or terms as the parties may from time to time mutually agree. Upon termination of this Agreement, the rights of Colt's Corral shall terminate and all rights granted to Colt's Corral hereunder shall revert to the School District.
13. **Cost of the Lease.** In consideration of the benefits to the School District, the cost for the Lease Term shall be one dollar (\$1.00). The cost for future terms, if any, will be negotiated by the Board of Education and the Program.

14. **Alterations.** Colt's Corral shall not remodel, alter, or change the Leased Premises without the prior written consent of the Superintendent. Prior to making any alteration, permanent or temporary, requiring the School District's consent, Colt's Corral shall submit plans for such alteration to the School District for the School District's review and approval. Costs relating to any alteration to the Leased Premises by Colt's Corral with the consent of the School District shall be paid by Colt's Corral unless the School District and the Program otherwise agree in writing.
15. **Signs.** Colt's Corral must obtain the School District's prior written consent before installing any sign on the school building or the Leased Premises. All signs shall comply with all applicable local, state, and federal laws and ordinances and the requirements and directives of the Board of Education and School District administration.
16. **Ownership.** The Leased Premises and all improvements relating thereto, including any replacement thereof, shall at all times be and remain the sole and exclusive property of the School District. Colt's Corral shall have no right, title, or interest therein or thereto; provided, however, the personal property belonging to Colt's Corral or its employees or volunteers located on the Leased Premises shall remain the property of Colt's Corral or the individual owner.
17. **School District's Personal Property.** Any personal property of the School District which is used by Colt's Corral shall remain the property of the School District.
18. **Termination and Events of Default.** Either Party will be in default under this Agreement, entitling the non-defaulting Party to terminate this Agreement, (1) if either Party breaches or otherwise fails to perform or satisfy any agreement, obligation, term, covenant, condition or provision set forth herein or arising hereunder ("Event of Default") and the Event of Default is not cured within thirty (30) days after receiving written notice from the

non-defaulting Party, or (2) if such Event of Default cannot reasonably be cured within such thirty (30) day period, the defaulting Party fails to commence to cure within thirty (30) days after receiving written notice and does not fully cure within a reasonable time after commencing.

- a. Upon the occurrence of an Event of Default, either Party may, in addition to any other remedy or right given by law, terminate this Agreement by delivery of written notice of such termination to the other Party, which delivery shall cease the Agreement immediately. If the School District elects to terminate the Agreement as provided in this paragraph, Colt's Corral shall forfeit all rights relating to the Leased Premises.
- b. No remedy herein conferred upon or reserved to the Parties is intended to be exclusive of any other remedy herein or any remedy provided or permitted by law; but each shall be cumulative, shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute, and may be exercised concurrently, independently or successively.

19. **Assignment.** Colt's Corral shall not assign any rights in this Agreement without the express written consent of the Board of Education.

20. **Insurance.** Colt's Corral shall maintain, at its sole cost and expense, liability insurance to protect against liability incident to the use of or resulting from any accident occurring in, on, or about the Leased Premises. The minimum coverage under such insurance shall be \$2,000,000. Colt's Corral agrees to cause the School District to be named as an additional insured on the policy described in this paragraph, and shall take any other action which is necessary and effective to obtain a waiver of subrogation from the insurer such that neither Colt's Corral nor the School District shall be liable to the insurer for negligence.

21. **Program's Use of Parking Lot.** Colt's Corral shall have the use of the parking lot which adjoins the Leased Premises. Colt's Corral may permit those

persons using the Leased Premises for purposes of the Program to use the School District's parking lot at such times as the lot, or some portion thereof, is not required for school functions or activities, subject to the conditions that the School District shall retain priority with respect to the use of the lot, and the School District may prescribe reasonable rules pertaining to use of the lot by Colt's Corral and its invitees.

22. Entirety of Agreement and Amendments. Both Parties have read the entirety of this Agreement, fully understand its terms and conditions, and agree that this Agreement constitutes the entire agreement, and that no representations, promises, agreements or undertakings, written or oral, not herein contained shall be of any force or effect. This Agreement may only be amended by mutual written agreement of the School District and Colt's Corral.

23. Yearly Review. The School District and Colt's Corral shall review the terms of this Agreement on or before May 15, 2024 and any other time as they may choose.

THE COLT'S CORRAL, LLC CENTENNIAL PUBLIC SCHOOLS

By: _____ By: _____

Authorized Representative President, Board of Education

Dated _____, 2023. Dated _____, 2023.

	2022-2023 Disbursements					
Month	Total Expenditures	Cumulative Spent	% of Budget	Average % of Budget	Cum. % of Budget Spent	Average % Spent
September	\$864,530	\$864,530	8.86%	8.43%	8.86%	8.43%
October	\$742,506	\$1,609,820	7.61%	8.44%	16.50%	16.87%
November	\$751,972	\$2,362,867	7.71%	8.73%	24.23%	25.60%
December	\$713,708	\$3,080,740	7.32%	7.90%	31.59%	33.49%
January	\$707,638	\$3,789,319	7.26%	7.87%	38.85%	41.36%
February	\$765,691	\$4,560,578	7.85%	8.07%	46.76%	49.42%
March	\$741,726	\$5,309,158	7.60%	7.72%	54.43%	57.15%
April	\$803,312	\$6,112,470	8.24%	8.16%	62.67%	65.30%
May	\$721,619	\$6,834,090	7.40%	8.20%	70.07%	73.51%
June	\$810,580	\$7,644,669	8.31%	7.99%	78.38%	81.50%
July		\$7,644,669	0.00%	8.48%	78.38%	89.98%
August				10.02%		100.00%
2021 Budgeted Disbursements	\$9,753,686					
	Cumulative:					
	September	October	November	December	January	February
Projected Expenses	\$822,082	\$1,645,378	\$2,496,495	\$3,266,813	\$4,034,062	\$4,820,756
Actual Expenses	\$864,530	\$1,607,036	\$2,359,008	\$3,080,740	\$3,789,319	\$4,560,578
Difference	-\$42,448	\$38,342	\$137,487	\$186,073	\$244,743	\$260,178
	March	April	May	June	July	August
Projected Expenses	\$5,574,006	\$6,369,624	\$7,169,463	\$7,948,930	\$8,776,078	\$9,753,686
Actual Expenses	\$5,309,158	\$6,112,470	\$6,834,090	\$7,644,669	\$7,644,669	
Difference	\$264,848	\$257,153	\$335,374	\$304,261	\$1,131,408	\$9,753,686

6/9/2023 13:35:21

													Predicted miles at replacement
													As of last August
GPS	Vehicle #	Year	Year/Model	Type	Fuel	Passenger	Use	Funding	Age	"Current Mileage"	Replace Year	Plans	(12,000/yr)
	00A	2000	Bluebird	Bus	Diesel	59	Old School/CC		23	164,364		Sell	
	02A	2002	International	Bus	Diesel	59	Old School/CC		21	155,373			
	03A	2003	International	Bus	Diesel	59	Spare		20	223,909			
x	04A	2005	International	Bus	Diesel	59	Spare		18	272,788			
x	05A	2006	International	Bus	Diesel	59	Route		17	230,967	2023	Scrap	230,967
x	06A	2007	Bluebird	Bus	Diesel	59	Route		16	220,502	2023	Spare	220,502
x	07A	2008	Thomas	Bus	Diesel	59	Spare		15	158,507			
x	08A	2009	Bluebird	Bus	Diesel	59	Route		14	169,116	2024		181,116
x	09A	2010	Bluebird	Bus	Diesel	59	Route		13	171,591	2026		207,591
x	11A	2012	Bluebird	Bus	Diesel	59	Route		11	152,828	2027		200,828
x	12A	2013	Bluebird	Bus	Diesel	59	Route		10	129,359	2028		189,359
x	13A	2014	International	Bus	Diesel	59	Route		9	94,830	2029		166,830
x	17A	2017	International	Bus	Diesel	59	Route		6	81,717	2032		189,717
x	20A	2020	International	Bus	Propane	59	Route	VOLKS	3	18,236			
x	21A	2021	Bluebird	Bus	Propane	65	Activity	DERA	2	19,490		Move to route	
x	22A	2021	Bluebird	Bus	Propane	65	Route	DERA	2	28,534			
x	23A	2024	Thomas	Bus	Diesel	65	Activity	DERA	-1	4,301			
x	24A	2024	Thomas	Bus	Diesel	65	Activity	ESSER III	-1				
x	MB1	2022	Microbird	Minibus	Gasoline	12/1, 6/3	Pre/SPED	ESSER II	1	6,816			
	SB 1	2010	Chevrolet Suburban	Suburban	Gasoline	7	Staff/Activity		13	68,488			
	CA 1	2013	Chevrolet Impala	Car	Gasoline	4	Staff		10	56,744			
	CA 9	2019	Chevrolet Impala	Car	Gasoline	4	Staff		4	50,556			
	CA 15	2007	Chevrolet Impala	Car	Gasoline	4	Staff		16	117,969			
	P13	2010	Chevrolet Silverado	Truck	Gasoline	2	Maint/Act/FFA		13	20,217	2023	Upgrade to 3/4 ton	
x	MV 23	2023	Chrysler Pacifica	Minivan	Gasoline	7	Pre/SPED/Staff		0	2,603	2022 ESSER III		
	MV 8	2003	Dodge Grand Caravan	Minivan	Gasoline	6	Pre/SPED/Staff		20	203,540		Sell	
x	MV 11	2005	Dodge Grand Caravan	Minivan	Gasoline	6	Pre/SPED/Staff		18	196,926	2025		
x	MV 18 SPED	2010	Dodge Caravan	Handivan	Gasoline	4/1	SPED Route		13	86,245			
x	HV 1 SPED	2014	Dodge Pro Master	Handivan	Gasoline	2/2	SPED Route		9	96,030	2025		
	VA 4	2010	Chevrolet Express Van	11-pass van	Gasoline	11	Activity		13	77,454			
	VA 5	2011	Chevrolet Express Van	11-pass van	Gasoline	11	Activity		12	53,775			
	VA 7	2001	Dodge Equipment Van	Cargo van	Gasoline	2	Activity		22	100,119	DNR 2022	Do not replace	

2023 - Transportation Report

Vehicle #	Year/Model	Type	August 2022 Odo.	June 2023 Odo.	Total 22-23 Miles	Use	
00A	2000 Bluebird	Bus	164,271	164,364	93	Old School/CC	
02A	2002 International	Bus	154,907	155,373	466	Spare	
03A	2003 International	Bus	220,181	223,909	3,728	Spare	
04A	2005 International	Bus	266,911	272,788	5,877	Spare	
05A	2006 International	Bus	223,904	230,967	7,063	Route	Out of service 4/14/23
06A	2007 Bluebird	Bus	203,372	220,502	17,130	Route	
07A	2008 Thomas	Bus	158,226	158,507	281	Route	
08A	2009 Bluebird	Bus	157,852	169,116	11,264	Route	
09A	2010 Bluebird	Bus	157,411	171,591	14,180	Route	
11A	2012 Bluebird	Bus	142,467	152,828	10,361	Route	
12A	2013 Bluebird	Bus	116,007	129,359	13,352	Route	
13A	2014 International	Bus	84,977	94,830	9,853	Route	
17A	2017 International	Bus	68,581	81,717	13,136	Route	
20A	2020 International	Bus (propane)	14,092	18,236	4,144	Route/Activity	3582/525
21A	2021 Bluebird	Bus (propane)	13,929	19,490	5,561	Activity	
22A	2021 Bluebird	Bus (propane)	19,400	28,534	9,134	Activity	
23A	2023 Thomas	Bus		4,301	4,301	Activity	
MB 1	2022 Microbird	Mini Bus (gas)	3,411	6,816	3,405	Route/Activity	1714/97
SB 1	2010 Chevrolet Suburban		60,469	68,488	8,019	Staff/Activity	
CA 1	2013 Chevrolet Impala		49,870	56,744	6,874	Staff	
CA 9	2019 Chevrolet Impala		40,569	50,556	9,987	Staff	
CA 15	2007 Chevrolet Impala		113,302	117,969	4,667	Staff	
P13	2010 Chevrolet Silverado		16,638	20,217	3,579	Maint/Act/FFA	
MV 8	2003 Dodge Grand Caravan		196,689	203,540	6,851	Pre/SPED/Staff	
MV 11	2005 Dodge Grand Caravan		156,748	196,926	40,178	Pre/SPED/Staff	
MV 18 SPED	2010 Dodge Caravan		85,227	86,245	1,018	SPED Route	
MV 23	2023 Chrysler			2,603	2,603		
HV 1 SPED	2014 Dodge Pro Master		89,921	96,030	6,109	SPED Route	11583/1000
VA 4	2010 Chevrolet Express Van		68,830	77,454	8,624	Activity	
VA 5	2011 Chevrolet Express Van		50,516	53,775	3,259	Activity	
VA 7	2001 Dodge Equipment Van		99,666	100,119	453	Activity	
					Total:	235,550	



Financial Literacy Report

June 12, 2023



PERSONAL FINANCE (1 semester)

Unit 1 - Saving & Investing

- How & Why People Save
- Saving vs. Investing
- Power of Time - Compounding Returns
- Rates of Return & Risks of Different Investments
- Investigating Different Retirement Plans & the Retirement Planning Process



Unit 2 - Budgeting, Advertising & Comparison Shopping, Buying a House, & Buying/Leasing a Car

- Developing a Budget
- Loans & Length of Loans
- Consumer Decision Making Process
- Advertising
- Comparison Shopping
- Buying a House &/or Car
- Buying vs. Leasing



Unit 3 - Taxes

- Gross Pay vs. Net Pay
- Payroll Taxes
- Basic Tax Planning & Filing
- Tax Costs vs. Benefits
- 1040 Form, 1099 Form, W2, & W4



Unit 4 - Credit, Credit Cards, & Loans

- The 3 C's of Credit (Capital, Capacity, & Character)
- Advantages & Disadvantages of Credit
- Credit Cards & the Fine Print
- Credit Scores
- Applying for Loans



Unit 5 - Insurance

- Risk Management Strategies
- Cost of Insurance & How to Reduce
- Car, Life, Health, & Property Insurance



ECONOMICS (1 semester)

Unit 1 - Basic Economics & Scarcity

- Scarcity
- Factors of Production
- Opportunity Cost/PPC



Unit 2 - Economic Systems & American Economy

- 3 Economic Systems
- 3 Basic Questions
- Pillars of American Economy
- Circular Flow Model



Unit 3 - Supply & Demand

- Supply & Demand
- Determinants of Demand/Supply
- Equilibrium
- Shortage/Surplus



Unit 4 - Gross Domestic Product, Inflation, & Unemployment

- GDP
- Inflation
- Unemployment
- Business Cycle
- Aggregate Demand/Supply



Unit 5 - Business Organizations & Market Structures

- Business Organization Forms
- Market Structures
- Competition



Unit 6 - Financing & Marketing

- Types of Financing
- Marketing/Advertising
- Cost-Benefit Analysis
- Utility