

Board of Education Regular Meeting  
Monday, January 14, 2013 8:00 PM

Boardroom  
P.O. Box 187  
Utica, NE 68456-0187

## **Agenda**

1. MEETING CALL TO ORDER
  1. Reading of Public Meeting Notice
    1. Open Meetings Act
  2. Roll Call
  3. OATH OF OFFICE
  4. BOARD REORGANIZATION
    1. ELECTION OF PRESIDENT
    2. ELECTION OF VICE PRESIDENT
    3. ELECTION OF SECRETARY
    4. ELECTION OF TREASURER
  5. Consent Agenda
    1. Additions/Deletions and Agenda Approval
    2. Consider Minutes of Previous Meeting(s) and Their Approval
    3. Consider Current Bills and Their Approval
    4. Consider Activity Accounts and Treasurer's Report
  6. Introduction of Guests; Invite Comments
2. OLD BUSINESS
3. NEW BUSINESS
  1. CONSIDER TENTATIVE BOARD OF EDUCATION ANNUAL CALENDAR OF MEETING TOPICS
  2. CONSIDER APPOINTING RICHARD ROLENC AS AHERA REPRESENTATIVE
  3. SET DRIVER EDUCATION RATES FOR STUDENTS
  4. CONSIDER ACCEPTANCE OF RESIGNATION
  5. CONSIDER APPROVAL OF A SUBSTITUTE TEACHER
  6. CONSIDER CHANGES TO POLICY #303.06 ADMINISTRATOR EVALUATION
  7. CONSIDER RECOGNIZING THE CENTENNIAL EDUCATION ASSOCIATION AS THE BARGAINING AGENT FOR THE TEACHERS FOR THE 2014-2015 SCHOOL YEAR
  8. DISCUSS ANY PENDING LEGISLATION
  9. DISCUSSION ON THE POTENTIAL CONSTRUCTION PROJECT
  10. ADMINISTRATOR'S REPORTS
4. ADJOURN

# CENTENNIAL PUBLIC SCHOOL

1301 Centennial Avenue  
P.O. Box 187  
Utica, NE 68456-0187  
402-534-2321  
FAX 402-534-2291

Tim DeWaard  
Superintendent  
402-534-2291

Colin Borgen  
Secondary Principal

Dean Davis  
Activities Director

Mark Murphy  
Elementary Principal

Bob Fish  
Counselor

Barbara Heckathorn  
Special Services

## CENTENNIAL BOARD OF EDUCATION REGULAR MEETING December 10, 2012

Notice of meeting was published in York News Times on November 20, 2012.

Meeting was called to order at 8:00 p.m. with five board members present. Administrators present were Mr. DeWaard, Mr. Murphy, Mr. Borgen. Guests were Dan Smith, Mark Avery, Dean Davis and Jodi Cast.

Motion made by Paxson, seconded by Sorensen, to approve the consent agenda with the addition of item to excuse Mike Hahn's absence. Members polled: Hahn, absent; Heine, for; Paxson, for; Sorensen, for; Tomes, for; Tonniges, for. Motion carried 5-0.

Motion made by Heine, seconded by Tonniges, to approve a resolution calling a special election in Seward County School District 0567(Centennial Public School) in the State of Nebraska. Members polled: Hahn, absent; Heine, for; Paxson, for; Sorensen, for; Tomes, for; Tonniges, for. Motion carried 5-0.

Mr. DeWaard gave a "State of the Program" report.

Mr. DeWaard spoke regarding the summer school program.

Motion made by Heine, seconded by Sorensen, to approve the resignations of Mark and Nancy Murphy with regrets and best wishes. Members polled: Hahn, absent; Heine, for; Paxson, for; Sorensen, for; Tomes, for; Tonniges, for. Motion carried 5-0

Reports on the NASB Conference were given by attendees.

Motion made by Paxson, seconded by Tonniges, to nominate Wayne Heine for NASB Region 10 Director. Members polled: Hahn, absent; Heine, for; Paxson, for; Sorensen, for; Tomes, for; Tonniges, for. Motion carried 5-0.

Motion made by Tonniges, seconded by Sorensen, to add golf as an extracurricular activity starting in the spring of 2013. Members polled: Hahn, absent; Heine, for; Paxson, for; Sorensen, for; Tomes, for; Tonniges, for. Motion carried 5-0.

Motion made by Heine, seconded by Tonniges, to roll over Mr. DeWaard's contract for 2014-2015 school year. Members polled: Hahn, absent; Heine, for; Paxson, for; Sorensen, for; Tomes, for; Tonniges, for. Motion carried 5-0.

Heard Administrator's reports from Mr. Murphy, Mr. Borgen and Mr. DeWaard.

Discussion held on Superintendent's evaluation.

Meeting adjourned at 10:12 p.m.

Julie Sorensen, Acting Secretary  
Centennial Board of Education

JS:mr

**Board Report for Newspaper**

JANUARY 2013

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
AMAZON.COM	TEXTBOOKS	309.61
AWARDS UNLIMITED	SUPPLIES	59.85
BARGEN, COLIN	REIMBURSEMENT	30.95
BEAVER HARDWARE	PARTS	28.95
BOLLWITT, SUSAN	REBURSEMENT	94.09
BRONCO SPUR	SUPPLIES	32.50
BUTLER COUNTY CLERK	ELECTION FEES	50.00
CENTENNIAL ACTIVITY FUND	DISTRICT REIMBURSEMENT	14,944.90
CENTENNIAL ELEMENTARY	REIMBURSEMENT	206.58
CENTRAL NEBRASKA REHABILITATION SERVICES	PHYSICAL THERAPY	13,531.69
CORNHUSKER INT. TRUCKS INC	EQUIP/MAIN	3,847.93
CROSS DILLON TIRE	EQUIPMENT	547.20
CULLIGAN OF CRETE	SUPPLIES	109.40
DAVID CITY PUBLIC SCHOOLS	PSYCH SERVICES	4,103.68
DIETZE MUSIC HOUSE	SHEET MUSIC/EQUIP	29.16
ELECTRICAL ENGINEERING & EQUIPMENT	SUPPLIES	563.30
ESU #6	CONTRACTED SERVICES/SUPPLIES	3,880.02
ESU COORDINATING COUNCIL	FEES	875.00
FALCON HEATING & AIR	MAINTENANCE	7,979.00
FEHLHAFFER'S INC	PARTS/MAINTENANCE	484.74
GOVCONNECTION, INC	COMPUTER EQUIPMENT	355.19
GRAINGER	SUPPLIES	83.11
HARDING & SHULTZ, P.C.	LEGAL SERVICE	899.00
HENRY, SHANNON	CONTRACTED SERVICES	4,904.13
HSBC BUSINESS SOLUTIONS	SUPPLIES	187.43
KINER SUPPLY CO	SUPPLIES	36.12
KONICA MINOLTA	SERVICES	706.71
MARK ORTMEIER	REIMBURSEMENT	46.34
MATHESON TRI-GAS INC	SUPPLIES	531.38
MEININGER FIRE PROTECTION, INC	REPAIRS	1,185.25
MHCS	PHYSICALS	185.00
MIDWEST BUS PARTS INC	PARTS	22.65
MURPHY, MARK	REIMBURSEMENT	58.81
NABER'S LOCKSMITH SERV	REPAIRS/SUPPLIES	672.00
NASB	FEES	160.00
NCS PEARSON INC	SUPPLIES	368.43
NE COUNCIL OF SCHOOL ADMIN	FEES	350.00
NEBRASKA CENTRAL EQUIPMENT, INC	SUPPLIES	139.12
NECO	EQUIP MAIN	623.70
O'REILLY AUTOMOTIVE INC	PARTS	206.15
ODVODY MS, LMHP, JESSICA	CONTRACTED SERVICES	90.31
PAC N SAVE	SUPPLIES	200.88
PAYFLEX	FEES	316.80
PRESTO-X CO	EXT FEE	94.99
PROMED PRODUCTS XPRESS	FURN/EQUIP	665.00

**Board Report for Newspaper**

JANUARY 2013

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>	
QUILL CORPORATION	SUPPLIES/EQUIP	72.60	
ROLENC, RICHARD	REIMBURSEMENT	21.38	
SCHOOL SPECIALTY	SUPPLIES	47.76	
SEWARD COUNTY PPD	ELECTRICITY	6,223.86	
SOURCEGAS	FUEL	7,265.29	
STATE OF NEBRASKA	TELEPHONE	444.30	
STUHR MUSEUM EDUCATION DEPT	FEES	91.00	
UNITE PRIVATE NETWORKS, LLC	LEASE	3,743.26	
UNITED FARMERS COOPERATIVE	FUEL	7,259.35	
UTICA PARTS & SERVICE	REPAIRS	179.10	
VALUE PRINT	REFILL CARTRIDGES	364.80	
VERIZON WIRELESS	CELL PHONE	231.91	
VILLAGE OF UTICA	WATER/SEWER	1,008.64	
WALMART COMMUNITY	SUPPLIES	252.10	
WENT, JORDAN	REIMBURSEMENT	141.05	
WINDSTREAM	TELEPHONE	184.62	
WINGATE INN	RESERVATIONS	154.00	
YORK GENERAL HOSPITAL	CPR CARDS	44.00	
YORK NEWS TIMES	ADV/PRINTING	83.31	
YORK PUBLIC SCHOOLS	TUITION	24,157.66	
			<b>Fund Total: 116,767.04</b>
			<b>Checking Account Total: 116,767.04</b>

BUILDING FUND

BVH Architects                      \$1,551.12

**CENTENNIAL ELEMENTARY ACTIVITY ACCOUNT**

Dec-12

<b>ACCOUNT</b>	<b>Nov-12 BALANCE</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>Dec-12 BALANCE</b>
<b>BOOKS</b>	<b>\$194.60</b>	<b>\$221.80</b>	<b>\$221.80</b>	<b>\$194.60</b>
<b>BOXTOPS</b>	<b>\$3,872.84</b>		<b>\$5.98</b>	<b>\$3,866.86</b>
<b>PICTURES</b>	<b>\$1,461.67</b>			<b>\$1,461.67</b>
<b>GENERAL</b>	<b>\$3,435.32</b>	<b>\$602.10</b>	<b>\$297.39</b>	<b>\$3,740.03</b>
<b>READING CLASSIC</b>				
<b>TOTAL</b>	<b>\$8,964.43</b>	<b>\$823.90</b>	<b>\$525.17</b>	<b>\$9,263.16</b>

**Elementary Activity Bank Balance: \$9,392.06**

**Outstanding Checks: \$128.90**

**Balance: \$9,263.16**

**Elementary Activity Savings Account \$2,938.83**

**Interest on Activity Savings Account \$1.85**

**Other**

**Total in Savings: \$2,940.68**

December 31, 2012

	Dec. 1 Balance	Received	Expenditures	Jan. 1 Balance
ART	\$139.09			\$139.09
ATHLETICS	-\$497.21	\$5,049.00	\$2,016.04	\$2,535.75
BAND TRIP	\$10,045.85	\$80.00		\$10,125.85
BOYS BASKETBALL	\$4,842.86	\$710.00	\$3,236.49	\$2,316.37
BRONCO STORE	\$232.85	\$414.00	\$766.00	-\$119.15
C CLUB	\$419.02			\$419.02
CLASS '14	\$3,479.84			\$3,479.84
CLASS '15	\$4,277.53			\$4,277.53
CLASS '12	\$81.40			\$81.40
CLASS '13	\$1,067.00			\$1,067.00
CLASS '16	\$143.71			\$143.71
CONCESSIONS	\$26,145.78	\$4,045.95	\$2,680.02	\$27,511.71
CONC. MAN	\$937.64	\$335.14		\$1,272.78
CROSS COUNTRY	\$50.30			\$50.30
DANCE TEAM	\$388.64	\$1,097.00	\$630.80	\$854.84
DIST. EVENTS	\$4,176.86		\$402.50	\$3,774.36
DRAMA	\$6,704.26			\$6,704.26
FBLA	\$52.74			\$52.74
FCA	-\$39.95			-\$39.95
FCCLA	\$1,388.75		\$582.00	\$806.75
FOOTBALL	\$1,570.87			\$1,570.87
FFA	\$14,976.60	\$1,235.59	\$770.04	\$15,442.15
GENERAL	\$8,014.14	\$66,369.57	\$65,366.24	\$9,017.47
GIRLS BASKETBALL	\$251.62	\$1,502.49	\$1,008.96	\$745.15
INSTR.	-\$133.91	\$371.50	\$101.48	\$136.11
JH YEARBOOK	\$615.20			\$615.20
LIBRARY	\$234.40		\$30.00	\$204.40
MAT GIRL	\$985.08	\$708.10		\$1,693.18
NAT. HONOR	\$40.10			\$40.10
ONE ACT	-\$25.54			-\$25.54
SCIENCE	\$390.81			\$390.81
SHOP/TECH	\$1,636.68			\$1,636.68
SHOW CHOIR	\$1,625.27			\$1,625.27
SOFTBALL	\$1,360.26	\$1,135.40	\$2,641.37	-\$145.71
SPANISH CLUB	\$2,652.04	\$750.41		\$3,402.45
SPEECH	-\$29.47			-\$29.47
ST. COUN.	\$2,120.98	\$209.00	\$602.49	\$1,727.49
STUDENT FEES	\$0.00			\$0.00
TRACK	\$279.09			\$279.09
VOCAL	-\$5,908.87	\$224.00	\$100.00	-\$5,784.87
VOLLEYBALL	\$108.86			\$108.86
WRESTLING	\$304.75	\$518.00	\$507.25	\$315.50
WT. ROOM	\$92.66			\$92.66
YEARBOOK	-\$7,953.12	\$770.00		-\$7,183.12
	\$87,245.46	\$85,525.15	\$81,441.68	\$91,328.93
CENTENNIAL BANK BALANCE				\$93,154.88
OUTSTANDING CHECKS				\$1,825.95
OUTSTANDING DEPOSITS				
Total				\$91,328.93

Year To Date

	Sept. 1, 2012 Balance	Received	Expenditures	YTD Balance
ART	\$139.09	\$0.00	\$0.00	\$139.09
ATHLETICS	-\$18,366.80	\$47,470.05	\$26,567.50	\$2,535.75
BAND TRIP	\$9,845.85	\$720.00	\$440.00	\$10,125.85
BOYS BASKETBALL	\$438.10	\$5,638.00	\$3,759.73	\$2,316.37
BRONCO STORE	-\$938.75	\$2,955.51	\$2,135.91	-\$119.15
C CLUB	\$419.02	\$0.00	\$0.00	\$419.02
CLASS '14	\$3,024.70	\$695.14	\$240.00	\$3,479.84
CLASS '15	\$0.00	\$4,277.53	\$0.00	\$4,277.53
CLASS '12	\$81.40	\$0.00	\$0.00	\$81.40
CLASS '13	\$1,087.30	\$0.00	\$20.30	\$1,067.00
CLASS '16	\$143.71			\$143.71
CONCESSIONS	\$20,401.70	\$20,896.17	\$13,786.16	\$27,511.71
CONC. MAN,	\$44.14	\$1,228.64	\$0.00	\$1,272.78
CROSS COUNTRY	\$30.40	\$363.50	\$343.60	\$50.30
DANCE TEAM	\$714.66	\$1,621.85	\$1,481.67	\$854.84
DIST. EVENTS	\$5,030.17	\$5,858.00	\$7,113.81	\$3,774.36
DRAMA	\$7,993.76	\$0.00	\$1,289.50	\$6,704.26
FBLA	-\$689.39	\$1,851.65	\$1,109.52	\$52.74
FCA	-\$39.95	\$0.00	\$0.00	-\$39.95
FCCLA	\$397.81	\$1,299.35	\$890.41	\$806.75
FOOTBALL	\$6,295.93	\$1,411.00	\$6,136.06	\$1,570.87
FFA	\$106.42	\$21,815.31	\$6,479.58	\$15,442.15
GENERAL	\$56,406.97	\$270,820.77	\$318,210.27	\$9,017.47
GIRLS BASKETBALL	\$102.20	\$2,456.49	\$1,813.54	\$745.15
INSTR.	\$369.96	\$1,369.25	\$1,603.10	\$136.11
JH YEARBOOK	\$170.41	\$444.79	\$0.00	\$615.20
LIBRARY	\$250.39	\$0.00	\$45.99	\$204.40
MAT GIRL	\$138.47	\$1,554.71	\$0.00	\$1,693.18
NAT. HONOR	\$40.10	\$0.00	\$0.00	\$40.10
ONE ACT	-\$25.54	\$0.00	\$0.00	-\$25.54
SCIENCE	\$390.81	\$0.00	\$0.00	\$390.81
SHOP/TECH	\$1,614.68	\$22.00	\$0.00	\$1,636.68
SHOW CHOIR	\$1,667.64	\$362.55	\$404.92	\$1,625.27
SOFTBALL	\$1,438.26	\$2,831.40	\$4,415.37	-\$145.71
SPANISH CLUB	\$2,718.44	\$2,736.22	\$2,052.21	\$3,402.45
SPEECH	-\$29.47	\$0.00	\$0.00	-\$29.47
ST. COUN.	\$2,926.54	\$2,529.90	\$3,728.95	\$1,727.49
STUDENT FEES	\$0.00	\$0.00	\$0.00	\$0.00
TRACK	\$279.09	\$0.00	\$0.00	\$279.09
VOCAL	-\$4,435.33	\$1,327.34	\$2,676.88	-\$5,784.87
VOLLEYBALL	\$41.30	\$1,071.90	\$1,004.34	\$108.86
WRESTLING	\$467.46	\$518.00	\$669.96	\$315.50
WT. ROOM	\$92.66	\$0.00	\$0.00	\$92.66
YEARBOOK	-\$9,342.76	\$2,369.25	\$209.61	-\$7,183.12
	\$91,441.55	\$408,516.27	\$408,628.89	\$91,328.93
			Total	\$91,328.93

January 2013  
December 2012 Statement

**CENTENNIAL PUBLIC SCHOOL INVESTMENTS**

FUND	BANK	TYPE OF INVESTMENT	INT. RATE	AMOUNT	INT.REC
Lunch Fund	First Bank of Utica	Checking 180000		<u>\$4,020.94</u>	
			Total	\$4,020.94	
Depreciation Fund	Farmers & Merchants	MMA 436 949		<u>\$118,334.17</u>	
			Total	\$118,334.17	
Unemployment Ins.	Cornerstone Bank	Certificate 66245		\$52,556.35	
	Cornerstone Bank	MMA 81190		<u>\$21,375.83</u>	\$2.11
			Total	\$73,932.18	
Building Fund	First Bank of Utica	Checking 18 064 6		\$318,676.78	
		Qualified Cap Bond 180554		\$12,939.39	
			Total	\$331,616.17	
General Fund	Farmers & Merchants	MMA 436 436		\$92,303.59	\$14.31
	Farmers & Merchants	CD 71455 24mo		\$118,195.61	
	Farmers & Merchants	CD 79277 11/02/2011		\$118,393.39	\$18.36
	First Bank of Utica	MMA 18 065 3 General Acct		\$102,764.20	\$39.26
	First Bank of Utica	CD16282		\$120,646.08	
	Cornerstone Bank	MMA 300079871		\$56,078.73	\$5.53
	Cornerstone Bank	CD 16634 24mo		\$126,622.98	
	Cornerstone Bank	CD 20074 48 mo 12-01-13		\$127,071.07	
	York State, Gresham	MMA 1027291		\$55,336.22	\$9.61
	York State, Gresham	CD 5204		\$186,775.39	\$414.91
	York State, Gresham	CD 5215		\$127,246.11	\$254.24
	First Bank of Utica	PayFlex Acct		\$14,821.32	
			Total	\$1,246,254.69	\$756.22
	First Bank of Utica	Checking 180505		<u>\$565,579.28</u>	\$142.76
				\$565,579.28	
		Total Invested All Accounts Combined		<u>\$2,339,737.43</u>	

Total amount invested at Farmers & Merchants . . . . .	\$447,226.76
Total amount invested at First Bank of Utica . . . . .	\$1,139,447.99
Total amount invested at Cornerstone Bank, Waco . . . . .	\$383,704.96
Total amount invested at York State, Gresham . . . . .	<u>\$369,357.72</u>
Total Invested	<u>\$2,339,737.43</u>

# CENTENNIAL PUBLIC SCHOOL BOARD OF EDUCATION ANNUAL CALENDAR OF MEETING TOPICS

2013

- January
1. Install New Members; Elect Officers
  2. Discuss Pending Legislation
  3. Transportation Needs
  4. Board Tentative Annual Calendar of Meeting Topics
  5. Approve Board Goals
  6. Set Summer Driver Education Rates for Students
  7. Assign/designate Person for AHERA
- February
1. Discuss Pending Legislation
  2. Consider Summer School
  3. Make Committee Assignments; NASB Voting Delegate/LRN Rep
  4. Review Curriculum and Graduation Requirements
  5. Consider Rates for Out of District Transportation
  6. Consider School Calendar for Following Year
  7. Begin Work on Budget for Following Year
  8. Appoint Superintendent as Centennial's Federal & State Programs Representative
  9. Review Enrollments
- March
1. Discuss Pending Legislation
  2. Negotiations
  3. Take Reduction in Force Action if Necessary; Staffing Recommendations
  4. Approve Foundation Board of Director Memberships
- April
1. Consider Textbook Requests
  2. Discuss Legislation
- May
1. Review Drug Education Prevention Policies and Curriculum (even years)
  2. Consider Major Equipment and Furniture Requests
  3. Approve Extra Duty Assignments
  4. Review Legislation
  5. Consider Prices for Admission to School Events; Set Hot Lunch Prices
  6. Set Rates for Mileage, Lodging, Meals - Trips
- June
1. Budget Review
  2. More Involvement With or Input From Patrons and Staff
  3. Review and Implement Evaluation Procedures for Board of Education, Supt. of Schools and Teachers
  4. Consider Athletic Department Budget
  5. Consider Handbook Revisions
  6. Gifted Program Evaluation
  7. Establish Option Enrollment Class Sizes for Following Year
  8. Consider Insurance Bids (As needed)
- July
1. Budget Review
  2. Consider Audit Bids (As needed)
  3. Student Fees Hearing
  4. Hold Parent Involvement Hearing - Policy #1005.03
  5. Consider Appointment of School Attorney
  6. Consider Bids for Vehicle Fuel & Milk
- August
1. Hold Budget Hearing/Adopt Budget/Related (This may be a September agenda item)
  2. Announce Upcoming NASB District Meetings
  3. Approve Teaching Assignments
  4. Review Transportation Annual Report
- September
1. Consider Substitute Teacher List
  2. Review Enrollment
  3. Consider Negotiations Request
- October
1. Consideration of Past Board Members Meeting (January of even years)
- November
1. Consider Acceptance of Audit Report
  2. Discuss NASB/NASA Convention Plans
  3. Board Workshop/Boardsmanship - Schedule a Meeting
  4. Multicultural Education Annual Status Report
  5. Delegate Assembly/NASB LRN Board Input
  6. Board of Education Self-Evaluation
- December
1. Convention Reports
  2. Consider Superintendent Contract
  3. Consider Curriculum Changes for Next School Year/SPED Evaluation
  4. Special Education Update
  5. One to Three Year Revised Plan for Facilities/Major Maintenance Projects
  6. Superintendent Evaluation

## Jordan Went

P.O. Box 313 | Utica, NE 68456 | Phone: 402-920-1872 | jordan.went@centennialbroncos.org

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January, 10 2012

Mr. Tim DeWaard  
Superintendent  
Centennial Public School  
1301 Centennial Avenue  
Utica, NE 68456

Dear Mr. DeWaard,

Please accept this letter as notice of my resignation from my position as Family and Consumer Sciences teacher at Centennial Public School. I regret to inform you that I will not be returning to teach FCS this fall.

Due to my upcoming marriage this fall, and after careful consideration, I realize that I will be unable to commute from Fullerton, NE to Utica each day to teach.

It has been a rewarding experience teaching at Centennial for the past year and one half. I have felt at ease since the first day I walked into these doors and will forever be grateful that Centennial was my first "home"; the first school that gave me the opportunity to share my love and passion for working with youth and teaching FCS. The faculty, staff, students and their families have welcomed me with open arms and I appreciate everything they have done to make Centennial a positive place to teach and learn.

I would like to help with the transition of my replacement after my departure in any way that I can. I am available to assist in any way that you feel necessary.

Mr. DeWaard, thank you again for the opportunity to work at Centennial Public School. I am thankful to have had the opportunity to work with a school district that always has their students' best interest in mind and does whatever it takes to make their educational experience a positive and meaningful one.

Sincerely,



Jordan Went

## ADMINISTRATOR EVALUATION

The Board of Education shall evaluate the superintendent twice during the first year of employment and at least once each year after. The evaluation instrument shall be established by the Board of Education.

The superintendent shall conduct an ongoing process of evaluating the administrators on their skills, abilities, and competence. At a minimum, probationary administrators shall be evaluated once each semester and tenured administrators will be evaluated annually. The goal of the formal evaluation process is to ensure that the educational program for the students is carried out, promote growth in effective administrative leadership for the school district, clarify the administrator's role as defined by the board and the superintendent, determine areas in need of improvement, clarify the immediate priorities of the responsibilities listed in the job description, and develop a working relationship between the superintendent and the administrator.

If the administrator's performance does not meet district standards of performance, the final evaluation will list the deficiencies in the administrator's performance, suggestions and plans for improvement to assist the administrator in overcoming such deficiencies, and follow-up evaluations as appropriate in order to correct performance below district standards.

The superintendent is responsible for designing an administrator evaluation instrument. The formal evaluation shall include written criteria related to the job description. The superintendent, after receiving input from the administrators, shall present the formal evaluation instrument to the board for approval.


The formal evaluation shall also include an opportunity for the administrator and the superintendent to discuss the written criteria, the past year's performance and the future areas of growth. The evaluation shall be completed by the superintendent, signed by the administrator and filed in the administrator's personnel file.

It shall be the responsibility of the superintendent to complete the formal evaluations of all administrators prior to April 15.

This policy supports and does not preclude the ongoing informal evaluation of the administrator's skills, abilities and competence.

Approved \_\_\_\_\_ Reviewed \_\_\_1-12-09\_\_\_ Revised \_\_\_\_\_

The Centennial Education Association requests that the school board of the Centennial Public Schools take action to recognize the Centennial Education Association as exclusive bargaining agent for the district's non-supervisory certificated staff for the 2014-15 contract year.



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Liz Crabtree, CEA President

**Secondary Principal's Report  
January 14, 2013**

- 1. 2<sup>nd</sup> Semester Is Underway and it began with Teacher In-Service on January 4th...**
- 2. I will be meeting with seniors soon to discuss their progress towards graduation...**
- 3. Ms. Went & FCCLA headed up a non-perishable food drive and challenged the Columbus Lakeview FBLA....**
- 4. 22 pints of blood were collected last Wednesday when the mobile blood unit came to Centennial which could potentially save 66 lives...\$110 more in scholarship money...**

## SUPERINTENDENT'S REPORT

January 14, 2013

1. The Education Forum formerly the Labor Relations Conference will be held in Kearney on February 4<sup>th</sup> and 5<sup>th</sup>. On the 4<sup>th</sup>, there are two pre-conferences from 12:30 to 5:00 p.m. with information on both below. Please let me know if you are interested in attending.

NCSA and NASB are proud to announce the formation of a professional development opportunity that will be available for all NCSA members. The date of the "Education Forum" is set for February 4 and 5 in Kearney at the Younes Conference Center. We have planned a great conference to include the following Preconferences on February 4<sup>th</sup> and various breakout sessions and keynote on February 5<sup>th</sup>. We hope you will consider attending. To register, [click here](#) or download the registration form attached. We hope you will consider attending.

Preconference #1 - 12:30 pm to 5:00 pm

Health Care Reform - Planning for 2014 and Beyond

Health care reform has been, and will remain, a hot topic for employers. This workshop is designed to provide basic information on those provisions of the Patient Protection and Affordability Act (PPACA) that take effect in 2014 and beyond, as well as an understanding of the law's impact on employers and individuals. Presentations will include a historical overview of PPACA, provisions taking effect in 2014, an overview of public health insurance exchanges, an analysis of the true cost of PPACA, employer mandates and responsibilities, risk corridors, and future (post-2014) PPACA requirements. Participation is encouraged for School Board Members, School Administrators, Chief Negotiators, and Association Presidents. Registration will be available on a team basis.

Preconference #2 - 12:30 pm to 5:00 pm

Creating A Culture for Success & Accountability for All - Harding and Shultz

Working with administrators and teachers to improve their performance, their management of students, or even their compliance with directives is a critical skill for administrators and boards of education. Kelley Baker, Karen Haase, Steve Williams and Bobby Truhe will discuss evaluation techniques, effective communication skills, the essentials of good improvement plans, ways to create a good record of your efforts, and working with administrators, the school attorneys and the NSEA. This session will focus on principals' evaluation of teachers, superintendents' evaluation of principals, and the boards' evaluation of superintendents. Kelley, Karen, Steve and Bobby will illustrate the ways that good work pays off (and poor work doesn't) with vignettes from due process hearings.

2. Congratulations to Wayne for being appointed as the NASB Region 10 Board Member. Wayne is replacing Mike Tomes and will hold this seat for a year until the next election.
3. NRCSA will be hosting a Legislative Forum on Wednesday, February 20<sup>th</sup> at the Cornhusker in Lincoln. This workshop allows the opportunity to have lunch with Senator Adams. The forum begins at 8:15 a.m. and finishes around 3:15 p.m.
4. The NRCSA Spring Conference will be held on March 21<sup>st</sup> and 22<sup>nd</sup> in Kearney. This is generally one of the best conferences of the year. Please try to attend if possible.

