

Chisholm School District School Board Meeting Agenda

Monday, June 9, 2025 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

IV. Reports

V. Consent Agenda

- A. Minutes of the May 27, 2025 Regular Meeting. 4
- Payrolls for the Month of May 2025 in the amount of \$877,131,80.
- Accounts Payable for the Month of May 2025 in the amount of \$1,761,207.41.

Attachments:

- Minutes of the May 27, 2025 Regular Meeting 4
- May 2025 Payrolls 6
- May 2025 Accounts Payable 7

VI. Approve Agenda

VII. Action Agenda

- A. Motion to approve the At-Will Agreement Between Independent School District No. 695 and Pam Pioske for the period of July 1, 2026 - June 30, 2028. 14

Attachments:	
Pam Pioske Agreement	14
B. Motion to approve the hiring of Katelyn Pearson to Job #294, 5th/6th Grade Teacher, Science/STEM, effective August 26, 2025.	20
Attachments:	
Hire K. Pearson	20
C. Motion to accept the resignation request from Mark Morrison, Superintendent, effective July 1, 2025.	21
Attachments:	
M. Morrison Resignation	21
D. Motion to approve the Contract for Vended Meals with Arrowhead Economic Opportunity Agency from 9/2/2025-5/29/2026.	22
Attachments:	
2025 AEOA Vended Meals Contract	22
E. Motion to approve the Contract with Arrowhead Regional Computing Consortium for Specific Services from July 1, 2025 - June 30, 2026.	31
Attachments:	
ARCC Specific Services Contract 25-26	31
F. Motion to award the Weight Room Equipment bid to BSN Sports in the amount of \$77,589.12.	35
Attachments:	
CHS Weight Room Quotes_Bids Board Request	35
CHS Weight Room Quotes_Bids - Sheet1	36
G. Motion to approve the resolution to accept donations.	37
Attachments:	
June 2025 Donation Resolution	37
H. Approve Policy #533 Wellness Policy.	38
Attachments:	
Policy 533	38
VIII. Discussion	
IX. Information	
A. May 2025 Enrollment	43
Attachments:	
May 2025 Enrollment	43

X. Adjourn

May 27, 2025

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:00 PM on May 27, 2025, in the Elementary Board Room. Members present: Directors Randa Sauter, Rice, Lappi, Rahja, and Casey
Absent: Director Corradi Simon- arrived at 5:03 pm

PUBLIC COMMENT- Brittany Larson handed out Outdoor School for All as an opportunity for Chisholm students.

RECOGNITION OF GUESTS AND VISITORS - Tyler Voight introduced himself to the board and shared his background as a basketball coach.

REPORTS - AD Vake addressed the board regarding the upcoming fundraiser he will be hosting. Director Rice asked that they always have two people responsible for the money.

APPROVE AGENDA

Moved by Director Randa Sauter, supported by Director Lappi, to approve the agenda. Motion carried unanimously.

APPROVE THE CONSENT AGENDA

Moved by Director Corradi Simon, supported by Director Rice, to approve the consent agenda, which consists of the Minutes of the May 12, 2025, Regular Meeting. Motion carried unanimously.

Personnel

ACCEPT THE RESIGNATION OF JENNIFER ZBACNIK-MARTIN

Moved by Director Rahja, supported by Director Lappi, to accept the resignation request from Jennifer Zbacnik-Martin as the Speech Advisor and Senior Class Advisor, effective May 30, 2025.

ACCEPT THE RESIGNATION REQUEST FROM LISA ALDRICH

Moved by Director Lappi, supported by Director Corradi Simon, to accept the resignation request from Lisa Aldrich, District Administrative Assistant, effective June 3, 2025.
5/1 vote with Director Rahja against. Motion carried.

Administrative Business

APPROVE CONTRACT FOR LEADERSHIP OF COMMUNITY EDUCATION

Moved by Director Corradi Simon, supported by Director Rahja, to approve the Contract for Leadership of Community Education between District 701 Public Schools and District 695 Public Schools, effective August 21, 2025, through June 30, 2026. Motion carried unanimously.

ADOPT THE 2025-2026 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

Moved by Director Randa Sauter, supported by Director Rahja, to adopt the Resolution for Membership in the Minnesota State High School League as presented. Being a resolution, a roll call vote was taken and carried as follows:

For: Directors Randa Sauter, Rice, Corradi Simon, Lappi, Rahja, and Casey
Against: None
Abstain: None

APPROVE THE PURCHASE FROM APPLE STORE FOR EDUCATION

Moved by Director Corradi Simon, supported by Director Lappi, to approve the purchase from Apple Store for Education Institution in the amount of \$63,834.00 for computers for the 2025-2026 school year as presented. Motion carried unanimously.

APPROVE THE FOOD SERVICE MANAGEMENT CONTRACT WITH INAC

Moved by Director Corradi Simon, supported by Director Lappi, to approve the Food Service Management Contract with INAC, Inc. from July 1, 2025, to June 30, 2026, as presented. Motion carried unanimously.

ADOPT FISCAL YEAR 2026 BUDGET

Moved by Director Corradi Simon, supported by Director Rahja, to adopt the Fiscal Year 2026 budget as presented by Business Manager Kaczor. Motion carried unanimously.

APPROVE THE FUNDRAISING REQUEST FROM TRAVIS VAKE TO DECLARE AND SELL SURPLUS EQUIPMENT

Moved by Director Lappi, supported by Director Rice, to approve the fundraising request from Travis Vake to declare and sell surplus equipment identified as the following: old uniforms, basketballs, football helmets, softball equipment, old trophies, and BlueStreak apparel. Motion carried unanimously.

APPROVE THE RESOLUTION TO ACCEPT DONATIONS

Moved by Director Lappi, supported by Director Randa Sauter, to approve the resolution to accept donations. Being a resolution, a roll call vote was taken and carried as follows:

For: Directors Randa Sauter, Rice, Corradi Simon, Lappi, Rahja, and Casey

Against: None

Abstain: None

SECOND READING OF POLICY 533 WELLNESS

Chair Casey presented the Second Reading of Policy 533 Wellness

Discussion: Superintendent Morrison invited interested board members to participate in negotiations on behalf of all bargaining groups.

Director Randa Sauter addressed the board regarding hosting soccer. The consensus was not to host soccer this year.

Information:

-May 2025 enrollment numbers

ADJOURN

Moved by Director Rahja, supported by Director Corradi Simon, to adjourn the meeting at 5:55 PM. Motion carried unanimously.

Danielle Randa Sauter, clerk

DRS/lea



CHISHOLM
 I.S.D. 695
 300 3rd Ave. SW
 Chisholm, MN 55719
 Tel: (218) 254-5726
 Fax: (218) 254-3741
 Web: chisholm.k12.mn.us

Mark C. Morrison
 Superintendent

Brian Hake
 7-12 Principal

Karla Winter
 Pre K-6 Principal

Jennifer Crotteau
 Counselor

Travis Vake
 Activities Director

Noah Kaczor
 Business Manager

June 9, 2025

To: Mark Morrison
 Superintendent

The following is a summary of payrolls for the month of May 2025.

May Payrolls

May	15	payroll	\$	397,205.50
May	30	payroll	\$	479,926.30

Total Payrolls			\$	877,131.80
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Noah Kaczor
 Business Manager

NK:ma

Summary of Payments Issued:

May Accounts Payable Checks	\$1,755,926.16
May Accounts Payable Wires	<u>\$5,281.25</u>
Total Accounts Payable	\$1,761,207.41

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-05/31/2025 Period: 0-999999999

Batch	Bank	Pymnt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void	Date	Amount
10	40342	82592	82592	Check	1	00010		A-1 REFRIGERATION SERVICE	Yes	No	No		05/06/2025	102.00
	40469	82717	82717	Check	1	00010		A-1 REFRIGERATION SERVICE	Yes	No	No		05/22/2025	102.00
	40461	82655	82655	Check	1	4215		ALL AMERICAN TITLE COMPANY LLC	Yes	No	No		05/15/2025	100.00
	40364	82593	82593	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No		05/06/2025	3,345.08
	40424	82656	82656	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No		05/15/2025	1,406.20
	40482	82718	82718	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No		05/22/2025	470.47
	40389	82594	82594	Check	1	4190		ANDERSON RANDY	Yes	No	No		05/06/2025	210.00
	40501	82719	82719	Check	1	4190		ANDERSON RANDY	Yes	No	No		05/22/2025	130.00
	40386	82595	82595	Check	1	4182		ANTHONY M DREWS	Yes	No	No		05/06/2025	258.00
	40373	82596	82596	Check	1	3220		APG MEDIA OF MN	Yes	No	No		05/06/2025	131.97
	40363	82597	82597	Check	1	2354		ATT MOBILITY	Yes	No	No		05/06/2025	618.54
	40353	82598	82598	Check	1	1944		AVIBEN	Yes	No	No		05/06/2025	141.72
	40466	82713	82713	Check	1	4114		BALOW, JORDAN	Yes	No	No		05/16/2025	160.00
	40343	82599	82599	Check	1	00610		BARK DESIGN INC	Yes	No	No		05/06/2025	4,201.10
	40470	82720	82720	Check	1	00610		BARK DESIGN INC	Yes	No	No		05/22/2025	408.50
	40375	82600	82600	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN INC	Yes	No	No		05/06/2025	3,289.60
	40376	82601	82601	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN INC	Yes	No	No		05/06/2025	402.65
	40435	82657	82657	Check	1	2296		BLUE CROSS BLUE SHIELD OF MN INC	Yes	No	No		05/15/2025	11,920.00
	40361	82602	82602	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN INC	Yes	No	No		05/06/2025	75,290.99
	40437	82658	82658	Check	1	3542	R1	BRAUN INTERTEC CORPORATION	Yes	No	No		05/15/2025	3,522.50
	40371	82603	82603	Check	1	3060	R1	BSN SPORTS	Yes	No	No		05/06/2025	857.99
	40431	82659	82659	Check	1	3060	R1	BSN SPORTS	Yes	No	No		05/15/2025	269.50
	40368	82604	82604	Check	1	2774		BUHL WATER CO INC	Yes	No	No		05/06/2025	102.50
	40484	82721	82721	Check	1	2774		BUHL WATER CO INC	Yes	No	No		05/22/2025	90.00
	40427	82660	82660	Check	1	2870		CASEY'S	Yes	No	No		05/15/2025	96.23
	40485	82722	82722	Check	1	2870		CASEY'S	Yes	No	No		05/22/2025	8.99
	40367	82605	82605	Check	1	2632	R1	CDW-G	Yes	No	No		05/06/2025	284.00
	40406	82661	82661	Check	1	01600		CHISHOLM CITY OF	Yes	No	No		05/15/2025	6,620.24
	40446	82662	82662	Check	1	3996		CHISHOLM COMMUNITY FOUNDATION	Yes	No	No		05/15/2025	317.98
	40381	82606	82606	Check	1	3942		CHISHOLM PTA	Yes	No	No		05/06/2025	250.00
	40405	82663	82663	Check	1	01525		CHISHOLM TIRE SHOP	Yes	No	No		05/15/2025	17.00
	40441	82664	82664	Check	1	3837		CHRISTOPHER J LYSAKER	Yes	No	No		05/15/2025	140.00
	40445	82665	82665	Check	1	3933		CTC	Yes	No	No		05/15/2025	2,562.66
	40478	82723	82723	Check	1	1565		DECKER EQUIPMENT	Yes	No	No		05/22/2025	101.35
	40494	82724	82724	Check	1	3420		DYNAMIC GARAGE DOOR, LLC	Yes	No	No		05/22/2025	385.50
	40498	82725	82725	Check	1	4069		EI US, LLC	Yes	No	No		05/22/2025	198.00
	40407	82666	82666	Check	1	03018		EXCEL BUSINESS SYSTEM	Yes	No	No		05/15/2025	3,717.56
	40432	82667	82667	Check	1	3081		FAIRVIEW HEALTH SERVICES	Yes	No	No		05/15/2025	538.75
	40471	82726	82726	Check	1	02400	R2	FORUM COMMUNICATIONS COMPANY	Yes	No	No		05/22/2025	262.09

ISD 695-Chisholm
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-05/31/2025 Period: 0-999999999

Batch	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void	Date	Amount
10		40390	82607	Check	1	4202		GEORGE RAJKOVICH	Yes	No	No		05/06/2025	2,400.00
		40457	82668	Check	1	4202		GEORGE RAJKOVICH	Yes	No	No		05/15/2025	2,400.00
		40366	82608	Check	1	2471		GLUMACK, CHARLES	Yes	No	No		05/06/2025	185.00
		40393	82642	Check	1	2471		GLUMACK, CHARLES	Yes	No	No		05/08/2025	220.00
		40398	82647	Check	1	2471		GLUMACK, CHARLES	Yes	No	No		05/09/2025	185.00
		40403	82653	Check	1	2471		GLUMACK, CHARLES	Yes	No	No		05/13/2025	110.00
		40483	82727	Check	1	2471		GLUMACK, CHARLES	Yes	No	No		05/22/2025	320.00
		40421	82669	Check	1	2056		GREAT LAKES AQUARIUM	Yes	No	No		05/15/2025	280.00
		40365	82609	Check	1	2434		GREGORY STAINIGER	Yes	No	No		05/06/2025	175.00
		40394	82643	Check	1	3161	1099	HAFD AHL JAMES	Yes	No	No		05/08/2025	225.00
		40488	82728	Check	1	3009		HIBBING TRACK BOOSTER CLUB	Yes	No	No		05/22/2025	700.00
		40409	82670	Check	1	04212		INAC, INC	Yes	No	No		05/15/2025	35,515.84
		40454	82671	Check	1	4186		INBYLT, LLC	Yes	No	No		05/15/2025	90,676.49
		40436	82672	Check	1	3457		INGENSA INC.	Yes	No	No		05/15/2025	129,946.07
		40429	82673	Check	1	2965		ISD #0099 ESKO	Yes	No	No		05/15/2025	400.00
		40430	82674	Check	1	3012		ISD #0316 GREENWAY	Yes	No	No		05/15/2025	200.00
		40489	82729	Check	1	3012		ISD #0316 GREENWAY	Yes	No	No		05/22/2025	400.00
		40410	82675	Check	1	04300		ISD #0701 HIBBING	Yes	No	No		05/15/2025	5,713.52
		40411	82676	Check	1	04300		ISD #0701 HIBBING	Yes	No	No		05/15/2025	768.00
		40412	82677	Check	1	04395		ISD #2711 MESABI EAST SCHOOL	Yes	No	No		05/15/2025	300.00
		40439	82678	Check	1	3721		ISD# 2909 ROCK RIDGE PUBLIC SCHO	Yes	No	No		05/15/2025	150.00
		40354	82610	Check	1	1956	1956	JAMAR COMPANY	Yes	No	No		05/06/2025	2,824.30
		40380	82611	Check	1	3820		JEFFERY DAVIN ANDERSON	Yes	No	No		05/06/2025	1,750.00
		40433	82679	Check	1	3099		JK MECHANICAL CONTRACTORS INC	Yes	No	No		05/15/2025	165,688.35
		40392	82644	Check	1	2466		JOHN PARENTEAU	Yes	No	No		05/08/2025	200.00
		40476	82730	Check	1	1154		JOHNSON CONTROLS	Yes	No	No		05/22/2025	1,156.25
		40352	82612	Check	1	1442		JOSTENS INC	Yes	No	No		05/06/2025	1,704.28
		40408	82680	Check	1	03553		JUBILEE FOODS	Yes	No	No		05/15/2025	246.19
		40472	82731	Check	1	03553		JUBILEE FOODS	Yes	No	No		05/22/2025	49.31
		40372	82613	Check	1	3175	1099	JULIE SCHELDE	Yes	No	No		05/06/2025	1,265.00
		40434	82681	Check	1	3175	1099	JULIE SCHELDE	Yes	No	No		05/15/2025	686.00
		40440	82682	Check	1	3829		JUSTIN KOIVISTO	Yes	No	No		05/15/2025	1,200.00
		40397	82648	Check	1	2375		KARICH, BRIAN	Yes	No	No		05/09/2025	110.00
		40444	82683	Check	1	3853		KEITH TURNER	Yes	No	No		05/15/2025	600.00
		40377	82614	Check	1	3407		KENS A-1 AUTO SERVICE	Yes	No	No		05/06/2025	425.00
		40499	82732	Check	1	4091		KETTLE RIVER PIZZA, INC	Yes	No	No		05/22/2025	3,349.00
		40404	82654	Check	1	3418	1099	KEVIN R SCAIA	Yes	No	No		05/13/2025	100.00
		40419	82684	Check	1	1734		KIDS PLUS PETTY CASH/ISD #695	Yes	No	No		05/15/2025	60.00
		40459	82685	Check	1	4213		KOENIG JOSHUA	Yes	No	No		05/15/2025	365.00

ISD 695-Chisholm
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-05/31/2025 Period: 0-999999999

Batch	Bank	Pymnt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void	Date	Amount
10		40467	82714	Check	1	4213		KOENIG JOSHUA	Yes	No	No		05/16/2025	190.00
		40344	82615	Check	1	05206	R1	L & M FLEET SUPPLY	Yes	No	No		05/06/2025	32.97
		40413	82686	Check	1	05206	R1	L & M FLEET SUPPLY	Yes	No	No		05/15/2025	30.00
		40473	82733	Check	1	05206	R1	L & M FLEET SUPPLY	Yes	No	No		05/22/2025	77.94
		40402	82649	Check	1	4113		LESCARBEAU, JOE	Yes	No	No		05/09/2025	110.00
		40477	82734	Check	1	1416		LIFE SECURITY AND CONTROL	Yes	No	No		05/22/2025	77.00
		40423	82687	Check	1	2232		LOWE'S	Yes	No	No		05/15/2025	232.65
		40345	82616	Check	1	05731		MADISON NATIONAL LIFE INS CO	Yes	No	No		05/06/2025	2,545.70
		40458	82688	Check	1	4205		MCI INC	Yes	No	No		05/15/2025	120,915.17
		40362	82617	Check	1	2320		MEDICARE BLUE RX	Yes	No	No		05/06/2025	17,677.70
		40464	82715	Check	1	2320		MEDICARE BLUE RX	Yes	No	No		05/16/2025	17,288.70
		40379	82618	Check	1	3811	R1	MESABI TRIBUNE	Yes	No	No		05/06/2025	533.40
		40492	82735	Check	1	3345		MINNESOTA DISCOVERY CENTER	Yes	No	No		05/22/2025	1,055.91
		40493	82736	Check	1	3345		MINNESOTA DISCOVERY CENTER	Yes	No	No		05/22/2025	20.00
		40370	82619	Check	1	2971		MINNESOTA LIFE INSURANCE	Yes	No	No		05/06/2025	2,319.74
		40465	82716	Check	1	2971		MINNESOTA LIFE INSURANCE	Yes	No	No		05/16/2025	2,319.74
		40443	82689	Check	1	3849		MINNESOTA NORTH COLLEGE	Yes	No	No		05/15/2025	48,043.44
		40495	82737	Check	1	3849		MINNESOTA NORTH COLLEGE	Yes	No	No		05/22/2025	21,000.00
		40357	82620	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No		05/06/2025	15.00
		40358	82621	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No		05/06/2025	15.00
		40359	82622	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No		05/06/2025	15.00
		40355	82623	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No		05/06/2025	15,834.10
		40346	82624	Check	1	06375		MN POWER	Yes	No	No		05/06/2025	15,403.62
		40360	82625	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No		05/06/2025	751.00
		40456	82690	Check	1	4196		MULCAHY NICKOLAUS LLC	Yes	No	No		05/15/2025	54,070.83
		40395	82645	Check	1	3728		NEAL THORNBLoom	Yes	No	No		05/08/2025	150.00
		40420	82691	Check	1	1753		NHS-NORTHSTAR SPECIALIZED SERV	Yes	No	No		05/15/2025	2,573.51
		40347	82626	Check	1	06979		NORTHERN MINNESOTA DENTAL, INC	Yes	No	No		05/06/2025	8,419.80
		40451	82692	Check	1	4167		NOVA FIRE PROTECTION, INC	Yes	No	No		05/15/2025	1,900.00
		40490	82738	Check	1	3088		OTT, ROBERT	Yes	No	No		05/22/2025	300.00
		40382	82627	Check	1	4014		OXYGEN SERVICE COMPANY	Yes	No	No		05/06/2025	9,143.06
		40448	82693	Check	1	4014		OXYGEN SERVICE COMPANY	Yes	No	No		05/15/2025	682.00
		40497	82739	Check	1	4014		OXYGEN SERVICE COMPANY	Yes	No	No		05/22/2025	4,235.53
		40417	82694	Check	1	1131		PEPSI-COLA COMPANY	Yes	No	No		05/15/2025	242.70
		40418	82695	Check	1	1455		PERA	Yes	No	No		05/15/2025	3,928.67
		40348	82628	Check	1	07730		PORTABLE JOHN	Yes	No	No		05/06/2025	1,007.56
		40415	82696	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No		05/15/2025	1,022.00
		40422	82697	Check	1	2170		RADOTICH INC	Yes	No	No		05/15/2025	72,381.93
		40452	82698	Check	1	4169		RAINVILLE CARLSON INC	Yes	No	No		05/15/2025	347,195.55

ISD 695-Chisholm
 Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-05/31/2025 Period: 0-999999999

Batch	Bank	Pymnt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void	Date	Amount
10		40349	82629	Check	1	08275		RANGE CENTER INC	Yes	No	No		05/06/2025	180.00
		40350	82630	Check	1	08310		RANGE CORNICE AND ROOFING CO	Yes	No	No		05/06/2025	488.00
		40416	82699	Check	1	08310		RANGE CORNICE AND ROOFING CO	Yes	No	No		05/15/2025	59,483.46
		40474	82740	Check	1	08310		RANGE CORNICE AND ROOFING CO	Yes	No	No		05/22/2025	590.00
		40391	82631	Check	1	4207		ROBERTA TODD	Yes	No	No		05/06/2025	1,820.00
		40414	82700	Check	1	07726		ROBERTA POGUE	Yes	No	No		05/15/2025	40.00
		40447	82701	Check	1	4001		RUPP ANDERSON SQUIRES & WALDSF	Yes	No	No		05/15/2025	8,293.25
		40401	82650	Check	1	4020		SCALA, TODD A.	Yes	No	No		05/09/2025	175.00
		40480	82741	Check	1	2121		SCHMITT MUSIC	Yes	No	No		05/22/2025	919.70
		40491	82742	Check	1	3104		SIMONS, DAVID	Yes	No	No		05/22/2025	100.00
		40385	82632	Check	1	4134		SISU INVESTMENTS, LLC	Yes	No	No		05/06/2025	69.00
		40396	82646	Check	1	3860		SPEIDEL, MONTE	Yes	No	No		05/08/2025	80.00
		40400	82651	Check	1	3860		SPEIDEL, MONTE	Yes	No	No		05/09/2025	80.00
		40496	82743	Check	1	3860		SPEIDEL, MONTE	Yes	No	No		05/22/2025	80.00
		40462	82702	Check	1	4216		SS&G HERMANTOWN	Yes	No	No		05/15/2025	283.92
		40479	82744	Check	1	1714		STATE SUPPLY COMPANY	Yes	No	No		05/22/2025	87.38
		40388	82633	Check	1	4187		SUNBELT RENTALS, INC.	Yes	No	No		05/06/2025	10,750.60
		40455	82703	Check	1	4187	RMT	SUNBELT RENTALS, INC.	Yes	No	No		05/15/2025	675.50
		40399	82652	Check	1	3164	1099	TAUS, DAVID	Yes	No	No		05/09/2025	275.00
		40369	82634	Check	1	2963		TEACHERS ON CALL	Yes	No	No		05/06/2025	6,288.18
		40428	82704	Check	1	2963		TEACHERS ON CALL	Yes	No	No		05/15/2025	6,350.54
		40487	82745	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No		05/22/2025	7,734.31
		40486	82746	Check	1	2918	remit	TEACHING STRATEGIES	Yes	No	No		05/22/2025	412.20
		40442	82705	Check	1	3840		TECH CHECK	Yes	No	No		05/15/2025	600.00
		40426	82706	Check	1	2803		THELEN HEATING & ROOFING	Yes	No	No		05/15/2025	65,250.00
		40425	82707	Check	1	2454		THOMAS G POGUE	Yes	No	No		05/15/2025	40.00
		40450	82708	Check	1	4133		TNT CONSTRUCTION GROUP LLC	Yes	No	No		05/15/2025	223,507.69
		40460	82709	Check	1	4214		TOWN & COUNTRY ELECTRIC, LLC	Yes	No	No		05/15/2025	2,861.68
		40378	82635	Check	1	3416		TROPIES PLUS, INC	Yes	No	No		05/06/2025	357.72
		40351	82636	Check	1	10275		VAALER INSURANCE INC	Yes	No	No		05/06/2025	675.00
		40475	82747	Check	1	10279		VALENTINI'S SUPPER CLUB	Yes	No	No		05/22/2025	712.61
		40384	82637	Check	1	4112	RMT	VESTIS GROUP, INC.	Yes	No	No		05/06/2025	902.61
		40449	82710	Check	1	4112	RMT	VESTIS GROUP, INC.	Yes	No	No		05/15/2025	32.63
		40500	82748	Check	1	4112	RMT	VESTIS GROUP, INC.	Yes	No	No		05/22/2025	321.78
		40356	82638	Check	1	2133	R1	VIKING COCA COLA	Yes	No	No		05/06/2025	97.20
		40481	82749	Check	1	2133	R1	VIKING COCA COLA	Yes	No	No		05/22/2025	40.70
		40387	82639	Check	1	4183		VISA	Yes	No	No		05/06/2025	295.20
		40453	82711	Check	1	4183		VISA	Yes	No	No		05/15/2025	1,334.82
		40383	82640	Check	1	4084		VIVILLC	Yes	No	No		05/06/2025	1,790.00

District # 0695

ISD 695-Chisholm

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-05/31/2025 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void	Date	Amount
10	40438	82712	40374	Check	1	3614	R1	WORLD'S FINEST CHOCOLATE, INC.	Yes	No	No		05/15/2025	1,560.00
		82641		Check	1	3329		ZBACNIK MARTIN, JENNIFER	Yes	No	No		05/06/2025	453.30
														Bank Total: 10
														Report Total:
														\$1,755,926.16
														\$1,755,926.16

District # 0695

ISD 695-Chisholm

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 05/01/2025-05/31/2025 Period: 202501-202512 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
10	3881	R1	E	WEX HEALTH INC		Wire
			01	005 930 000 000 251	Emp Sponsor Hlth Reimb Arr	\$281.25
PO#:	Voucher #:	67841	Invoice	Invoice No: 00021575744N	5/15/2025	Paid Amt: \$281.25
						Check Amount: \$281.25
10	3925		E	MSRS		Wire
			01	005 020 000 000 251	Emp Sponsor Hlth Reimb Arr	\$5,000.00
PO#:	Voucher #:	67848	Invoice	Invoice No: 05.16.25LA	5/16/2025	Paid Amt: \$5,000.00
						Check Amount: \$5,000.00
Report Total:						\$5,281.25

AGREEMENT BETWEEN INDEPENDENT SCHOOL

DISTRICT NO. 695

AND PAM PIOSKE

CONFIDENTIAL SUPERINTENDENT'S ADMINISTRATIVE

ASSISTANT

JULY 1, 2025 – JUNE 30, 2028

THIS AGREEMENT, entered into between the Board of Education of Independent School District No. 695, hereinafter referred to as the "Employer," and Pam Pioske, Confidential Superintendent's Secretary, hereinafter referred to as the "Employee." The Employee is hired as an "at will" employee.

ARTICLE I PURPOSE AND AGREEMENT

Section 1. It is the intent and purpose of the parties hereto to set forth herein the basic Agreement covering rates of pay, hours of work, and selected conditions of employment to be observed by the parties hereto.

ARTICLE II RESPONSIBILITIES OF PARTIES

Section 1. Each of the parties of this Agreement hereby acknowledges the rights and responsibilities of the other parties and agrees to discharge its responsibilities under this Agreement.

ARTICLE III EMPLOYMENT DATE

Section 1. Employment date is to be determined based on total years of employment with the school district.

ARTICLE IV NOTICE OF TERMINATION

Section 1. Two weeks' written notice to terminate employment shall be given to the Superintendent of Schools by the Employee. If the Employee fails to do so, she shall forfeit all benefits including backpay for unused vacation and sick leave provided by this agreement.

The Employer, in the event of school district reorganization, shall endeavor to keep Employee in the equivalent position within the new school district organization.

Section 2. Notice of Termination. Upon termination of employment for any cause, the Employee shall be paid for any accumulated vacation credit, including pro rata payments for periods of less than one year, unless she has failed to comply with IV, Section 1, or was unable to do so because of serious emergency.

ARTICLE V SICK LEAVE

Section 1. The Employee shall earn sick leave at the rate of two (2) working days for each month of service, accumulative to one hundred eighty (180) working days.

Section 2. Sick leave with pay shall be allowed by the Employer whenever the Employee's absence is found to have been due to her illness which prevented her attendance at school and performance of duties on that day or days.

The Employer may require the Employee to furnish a medical certificate from a qualified physician as evidence of illness, indicating such absence was due to illness, to qualify for sick leave pay. However, the final determination as to the eligibility for payment of the Employee for sick leave is reserved to the Employer. If a medical certificate is required, the Employee will be so advised.

Section 3. Emergency and other leaves may be granted upon approval of the Superintendent of Schools or School District.

Section 4. The School District agrees to pay \$90 per day for sick leave accumulated to 180 days as severance pay upon termination of employment from the School District, provided the Employee has at least fifteen (15) consecutive years of service anywhere in the district.

Section 5. The district will follow all Family Medical Leave Act (FMLA) requirements.

Section 6. The Employer and the Employee agree to comply with the following Workmen's Compensation regulations. It is agreed that if the Employee of Independent School District No. 695 shall receive a compensable injury and have accrued benefits under either sick leave or vacation plan, the Employer shall pay the difference between the compensation received by the Employee and her regular monthly pay rate, same to be deducted from said accrued vacation or sick leave benefits. The School District will provide for the payments described in this section during the periods of disability. It is understood that the additional payments made to the Employee over and above that paid by Workmen's Compensation shall not exceed the number of credits which the Employee is entitled to from such accrued vacation or sick leave.

Section 7. Four (4) personal leave days shall be allowed per year. One personal day shall be allowed to carry over to the next year with a maximum of five (5) in one year. Unused personal days in any given year will be paid to the Employee at the daily rate of pay. Personal days may be taken as either full days or half days.

ARTICLE VI DEATH OR SERIOUS ILLNESS IN A FAMILY

Section 1. The Employee shall be granted 5 days bereavement leave for a death within the Employee's immediate family or for family emergencies due to illness. The time utilized shall be

in a reasonable amount and shall be determined after conferring with the Superintendent. Days utilized will not be deducted from sick leave.

ARTICLE VII HOLIDAYS

Section 1. The Employee shall receive the following paid holidays: Two days at New Year's, President's Day, Good Friday, Easter Monday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, two days at Christmas, Juneteenth.

The Employee will be given the Friday after Thanksgiving. If Veteran's Day becomes a school holiday, the Friday after Thanksgiving will no longer be a paid holiday.

Section 2. The Employee when required to work on any of the above-mentioned holidays shall be compensated at time and one-half pay for her work that day in addition to her regular holiday pay.

Section 3. When a paid holiday falls on the Employee's scheduled day off or during her vacation period, she shall receive an additional day's paid vacation.

Section 4. To qualify for holiday pay for a holiday not worked, it is required that the Employee shall have worked her last scheduled workday or shift, prior to, and the first scheduled workday following the holiday, unless the Employee is absent before or after a holiday for such reasons as scheduled vacation, sick leave, jury duty, or death in the immediate family.

Section 5. The Employee, if working during Christmas Break, will be allowed to come to work at 6:00 a.m. and have both Christmas Eve and New Year's Eve Day off.

ARTICLE VIII VACATIONS

Section 1. The Employee shall receive three-weeks (15 working days) of annual paid vacation each contract year. Unused vacation days may accumulate to a maximum of 30 days or will be paid out at the daily rate of pay if chosen by the Employee.

Section 2. Upon termination of employment for any cause, the Employee shall be paid for any accumulated vacation credit to a maximum of 30 days to be paid out at the daily rate of pay, including pro rata payments for periods of less than one year. Unless she has failed to comply with Article IV, Section 1, or was unable to do so because of serious emergency.

ARTICLE IX HOURS OF WORK

Section 1. The duty day is a basic eight (8) hour day, which may vary between the hours of 6:00 a.m. and 5:00 p.m.

Section 2. Any overtime approved by the Superintendent will be cash pay in accordance with this Agreement except where the Employee wishes compensatory time in lieu of pay, subject to

prior approval by the Employer. Compensatory time can only be banked during the same work week and must be used within that week. It will not be carried over or paid out.

Section 3. The Confidential Superintendent's Secretary's job description and salary includes school board meetings and election duties outside of the basic 8-hour day. Any hours worked beyond the scheduled 8-hour day will be considered overtime and paid to the Employee accordingly. Compensatory time provided for these tasks is to be approved on an hour per hour basis and must also be used within the same week.

Section 4. In the event of the death of an employee, all severance pay, unused vacation, sick leave and accumulated compensatory time not paid to the Employee shall be paid to his/her beneficiary or to the estate of the Employee.

ARTICLE X LONGEVITY

The Employee shall be entitled to longevity on the following basis: 3.5% of the Employee's annual salary will be paid after 15 years of service with the district, 4.5% of annual salary after 20 years of service with the district, and 5.5% of annual salary after 25 years of service with the district. Annual salary does not include overtime work.

ARTICLE XI INSURANCE BENEFITS

Section 1. Hospital and Medical Insurance: If chosen by the Employee, in lieu of the district contribution to health insurance, single or family, the District will contribute \$5,000 per year towards a Health Savings Account.

Section 2. Life Insurance: The Employer will provide and pay for the premiums for a Life Insurance Program for the Employee as follows: Basic Insurance per Employee: \$100,000.00

Active Employees retain the option to purchase more life insurance at her own expense as per the policy of the insurance carrier. The Employer shall provide a \$10,000 paid-up life insurance at retirement.

Section 3. Retired and Disabled Employee Coverage: See Appendix "A"

Section 4. Long-Term Disability Policy: 100% paid by the School District.

ARTICLE XII DURATION OF AGREEMENT

Except as otherwise provided, this Agreement shall continue in full force and effect until June 30, 2028. If a successor agreement is not reached by the termination of this Agreement, then this agreement is to remain in effect until a new agreement has been reached.

In witness whereof I have subscribed my signature this _____ day of _____, **20**.

Pam Pioske Confidential Superintendent's Administrative Assistant

In witness whereof we have subscribed our signatures this ____ day of _____, **20**.

Chairman, Board of Education

Clerk, Board of Education

APPENDIX "B" SALARY SCHEDULE

School Year	Annual Salary
2025-2026	\$58,600.00
2026-2027	\$59,772.00
2027-2028	\$60,967.00

The district will contribute \$3,000 match with a cap of \$12,000 towards a tax deferred annuity of the Employee's choice beginning July 1, 2025.

Recommendation to Hire

Position: Job #294 5th/6th Grade Teacher Science/STEM
Focus

Posting duration: 5/13/2025 - 5/23/2025

Advertising Location: Frontline, MNJobs, EdPost

Number of Qualified: 5

Licensed Applications: All 5

Number interviewed: 5

Interview Committee Names:
Superintendent Morrison, Robbi Albert, Amy Rossini

Recommended for hire: Katelyn Pearson

Location: Chisholm Elementary

Supervisor: Principal



CHISHOLM
I.S.D. 695

300 3rd Ave. SW
Chisholm, MN 55719
Tel: (218) 254-5726
Fax: (218) 254-3741
Web: chisholm.k12.mn.us

Mark C. Morrison
Superintendent

Brian Hake
7-12 Principal

Karla Winter
Pre K-6 Principal

Jennifer Crotteau
Counselor

Travis Vake
Activities Director

Noah Kaczor
Business Manager

Mark Morrison
Superintendent
Chisholm Public Schools
June 5, 2025

To the Chisholm Public Schools Board of Education,

I respectfully request that the School Board approve a mutual agreement to separate from my position as Superintendent, to be effective July 1, 2025, or on a date that is mutually agreeable to both myself and the board. This also includes my leave of absence from my previous role as principal within the district which I hereby resign.

After twelve years of service to the students, staff, and community of Chisholm, I have made the decision to step away to take on the same role at another district. I am incredibly grateful for the opportunities I've had and the trust that's been placed in me over the years. From my time as principal to my role as superintendent, I have always sought to serve the district with integrity and a student-centered focus.

I leave with countless fond memories of the students whose lives I've had the privilege to be part of, and I will always value the friendships and professional relationships that have made these years meaningful. Chisholm will always hold a special place in my heart.

Thank you again for the honor of serving this remarkable district.

Sincerely,

Mark Morrison

Child and Adult Care Food Program Renewal of Contract for Vended Meals 2025

Upon mutual agreement of the Child and Adult Care Food Program (CACFP) Institution and the Vendor, a CACFP Contract for Vended Meals may be renewed for subsequent one-year terms after the original contract. A contract may be renewed up to four times (total of five years) unless state or local requirements allow fewer contract renewals. A contract may not provide for automatic renewals.

This template must be used for contract renewal, without change or removal of any provisions except for inserting required information. No material changes may be made to the original contract.

The sponsoring organization or site that enters into the contract will be referred to as the *Institution*. The supplier who enters into the contract with the Institution will be referred to as the *Vendor*.

1. Identify the Institution and Vendor

Institution:

Cyber-Linked Interactive Child Nutrition System (CLICS) Identification Number:

Vendor:

2. Renewal of Contract

The Institution and Vendor mutually agree to renew the original contract for the term indicated below, **not to exceed one year**, without change except for adjustments specified in this renewal document. A contract may be renewed up to four times (total of five years) unless state or local requirements allow fewer contract renewals.

“Original contract” refers to the first year of the initial contract, which started on

This is the year of the contract, counting the original year of the contract and all renewals.

Start Date for this Renewed Contract:

End Date for this Renewed Contract:

3. Adjustments to Contract

The Institution and Vendor agree to the terms of the original Contract for Vended Meals, as adjusted here, for the term of the renewed contract.

a. Financial Terms

The Institution will pay the fixed meal prices specified in the original contract, as adjusted here. The fixed meal prices should include any fees for delivery, serving, etc. built into the per meal cost. The vendor will not charge any additional fees or request reimbursement of costs, over or in addition to the adjusted fixed meal prices.

For each meal service, the table shows the 2024 meal price, the mutually agreed percentage increase, and the 2025 meal price (rounded to the nearest cent). **The percentage increase may not exceed 3.1 percent** (the increase in cost of Food Away from Home from the Consumer Price Index [CPI-U], Midwest Region, for the 12 months ending December 2024).

Meal Services	2024 Price	Percent Increase	2025 Price
LUNCH	\$4.00	5 %	\$4.20
ADULT LUNCH	\$5.00	%	\$
	\$	%	\$

b. Non-Financial Terms

- Minor adjustments to non-financial terms of the original contract may be made. Major changes to contractual responsibilities may **not** be made without rebidding.

Describe any adjustments to non-financial terms here:

4. Termination

The Institution or Vendor may terminate this contract for cause as allowed in the original contract. The contract may be terminated for convenience (no cause) if the parties mutually agree to terminate for convenience.

5. Vendor Certification Statements

Total estimated payments during the renewal year are: \$.

Check one:

- The contract amount is expected to be less than \$100,000. The following certifications are attached to this contract: (1) Independent Price Determination (signed by Vendor and Institution), (2) Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion (signed by Vendor), and (3) Assurance of Civil Rights Compliance (signed by Vendor).
- The contract amount is expected to be \$100,000 or more. **In addition to the certifications listed above**, a Certification Regarding Lobbying (signed by Vendor) and, if applicable, a Disclosure of Lobbying Activities (signed by Vendor) are attached to this contract.

Signatures

Institution Name: ARROWHEAD ECONOMIC OPPORTUNITY AGENCY

Name of Authorized Representative: SCOTT ZAHORIK

Title: EXECUTIVE DIRECTOR

Signature of Authorized Institution Representative: _____

Date: _____

Institution Contact – Name: SCOTT ZAHORIK

Phone: (218) 748-7331

Email: scott.zahorik@aeoa.org

Vendor Name: INAC ISD # 695

Authorized Representative: MARK MORRISON

Title: SUPERINTENDENT

Signature of Authorized Vendor Representative: _____

Date: _____

Vendor Contact – Name: TONJA CUNNINGHAM

Phone: (218) 208-0854

Email: tonja.cunningham@isd#701.org

Independent Price Determination Certificate

Both the Vendor (Offeror) and the Institution shall execute this Independent Price Determination Certificate.

INAC

Name of Vendor

ISD # 695

Name of Institution

By submission of this offer, the Offeror certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this offer have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other Offeror or with any competitor.
2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed to the Offeror and will not knowingly be disclosed by the Offeror prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other Offeror for the purpose of restricting competition.
3. No attempt has been made or will be made by the Offeror to induce any person or firm to submit or not submit an offer for the purpose of restricting competition.

Each person signing this offer on behalf of the Offeror certifies that:

1. He/she/they is the person in Offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to 1 through 3 above; or
2. He/she/they is not the person in Offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to 1 through 3 above, and as their agent does hereby certify; and he or she has not participated, and will not participate, in any action contrary to 1 through 3 above.

To the best of my knowledge, this Offeror, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any government agency and have not in the last three years been convicted of or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

Signature of Vendor's Authorized Representative

FOOD SVC DIRECTOR

Title

Date

In accepting this offer, the Institution certifies that no representative of the Institution has taken any action that may have jeopardized the independence of the offer referred above.

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT FORM

The Certification Regarding Debarment form on the following page must be signed by Vendor if the contract is for \$25,000 or more. The "prospective lower-tier participant" referred to below is the Vendor.

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the certification form in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower-tier covered transaction," "participant," "person," "primary-covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted to obtain a copy of those regulations.
5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower-tier Covered Transactions," without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Excluded Parties List System (EPLS).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies as appropriate, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension, Ineligibility and
Voluntary Exclusion - Lower-Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Executive Order 12689, and 31 U.S.C. 6101; Debarment and Suspension, 2 CFR Part 417, Subpart C, Responsibilities of Participants Regarding Transactions Doing Business with Other Persons.

Read instructions on previous page before completing certification.

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.
2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Vendor Name:

Award Number or Project Name: Child and Adult Care Food Program

Name and Title of Authorized Vendor Representative:

Signature: _____

Date:

Assurance of Civil Rights Compliance

The vendor hereby agrees that it will comply with:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.);
- ii. Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.);
- iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
- iv. Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.);
- v. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- vi. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." (August 11, 2000);
- vii. All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
- viii. Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);
- ix. Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex (including gender identity and sexual orientation), age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.
- x. The USDA non-discrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and Institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

By accepting this assurance, the vendor agrees to compile data, maintain records, and submit records and reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review and copy such records, books, and accounts, access such

facilities and interview such personnel as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the vendor, its successors, transferees and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the vendor.

Vendor Name:

Award Number or Project Name: Child and Adult Care Food Program

Name and Title of Authorized Representative:

Signature: _____ Date:

Certification Regarding Lobbying

This certification must be signed by Vendor if the contract is for \$100,000 or more.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of any federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment or modification of a federal contract, grant, loan or cooperative agreement;
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Vendor Name:

Award Number or Project Name:

Name and Title of Authorized Vendor Representative:

Signature: _____

Date:



SPECIFIC SERVICES CONTRACT 2025-2026

This contract, between the Arrowhead Regional Computing Consortium (hereinafter ARCC) and Independent School District No. 0695 – Chisholm (hereinafter MEMBER), outlines that:

WHEREAS, ARCC, pursuant to Minnesota Statutes 1974, Section 471.59, is empowered to exercise all functions common to its MEMBERS and as such is authorized to enter into contracts for service, and,

WHEREAS, MEMBER, has formally resolved to participate in specific services, and,

WHEREAS, ARCC is capable and responsible in providing such services,

THEREFORE, BE IT RESOLVED that the parties to this contract agree to the following provisions:

1. ARCC will take actions necessary and appropriate to accomplish the tasks as defined by the Joint Powers Agreement and its By-Laws to service the MEMBER'S needs.
 - a. Employ staff necessary to provide training*, development, implementation, reporting and operational support of the services available, including:
 - Statewide Finance System (SMART Finance) software, development, training and support
 - Training, editing, reporting and submission of UFARS data to the Minnesota Department of Education
 - School finance procedures particular to the state of Minnesota
 - Statewide Personnel/Payroll System (SMART HR) software, development, training and support
 - Training, editing, reporting and submission of STAR data to the Minnesota Professional Educator Licensing and Standards Board
 - Assistance with the Affordable Care Act: tracking, compliance and reporting and assistance in providing employee wage theft statement to district employees
 - Training, editing, reporting and submission of MARSS and EdFi data from Infinite Campus, PowerSchool and other student information systems to the Minnesota Department of Education

- Training and support on submission of MCCC, Early Education, and other required student data from the Infinite Campus and PowerSchool student information system to the Minnesota Department of Education
- Downloading of statewide student test results from the Minnesota Department of Education and importing that data to the Infinite Campus Student Information System, third party integration
- Federal E-Rate support, Minnesota Telecom Equity Aid support

*Training will include time appropriate meals and refreshments at no additional charge.

- Maintain appropriate records and procedures for backup of MEMBER’s data that is housed on secure servers at our regional partner cmERDC in Sauk Rapids, MN.
 - Provide consultation and advice to MEMBER for conversion and implementation of selected services.
 - Use all means available and appropriate to provide MEMBER with services and supplies at the least cost.
 - Maintain systems and services.
 - Maintain confidentiality of MEMBER’s data.
 - Employ safeguards to defend the security of data stored in said computer systems against unauthorized access and will respect the privacy of the MEMBER.
- MEMBER agrees to follow guidelines for data input and control, turnaround time and other, as may be established by the ARCC Governance Board.
 - MEMBER will make payments for services and supplies invoiced, on the appropriate due dates.
 - Selected services are:

X	Finance/Accounting - Support and Training
X	Payroll/HR – Support and Training
	Infinite Campus – Support, Training, MARSS, Ed Fi & Other Mandated Reporting
	Power School – Support, Training, MARSS, EdFi & Other Mandated Reporting
X	MARSS/EdFi Support Only – No other Student Information System Support

- Invoices for the above selected services will be due and payable on: July 1, 2025 and January 1, 2026.

c. Additional invoices, if any, during the year will contain detail sufficient to support the invoiced amounts of project services received and forms costs.

4. The ARCC Governance board has set 2025-2026 service rates, as follows:

Membership Fee	\$3,600.00 plus \$5.00 per Adjusted Pupil Unit (APU), final prior year count
Finance/Accounting	\$16.00 per APU, final prior year count
Personnel/Payroll	Based on prior February 1 through January 31 usage \$55.00 per payroll processed, plus \$12.00 per APU, final prior year count
Student Records	Infinite Campus: \$11.50 per ADM Served, final prior year count, including \$5,550.00 minimum, plus \$1.30 per APU Campus Learning (required) Other Systems: \$2,450.00 MARSS editing/reporting
Bank Reconciliation	\$100 per hour
Project Services	\$125.00 per hour, upon request from MEMBER (example: report writing, data conversion, short and long term business manager and payroll services, Audit preparation/coordination etc.)

5. The ARCC Governance Board retains the right to alter the established rates for computer services on or before June 30 of any year.

6. MEMBER understands that ARCC will assist them in filing for their federal discounts on telecommunication costs through the Universal Service Administrative Company (E-rates). Due to timing of the E-rate cycle, application for 2026-2027 discounts will be made in 2025-2026. A separate Letter of Agency details ARCC and MEMBER responsibility.

7. This contract shall be in effect on July 1, 2025, and shall remain in effect through June 30, 2026. Services selected in this contract allow for processing and reporting of 2024-2025 activity, as well as processing and reporting of 2024-2025 activity during the contract period.

8. A 180 day notice is required to terminate this contract.
9. MEMBER shall neither assign nor transfer services received under this contract without prior written approval of ARCC.
10. MEMBER agrees to indemnify and save and hold ARCC harmless from any and all claims or causes of action arising out of the performance of this contract by ARCC or ARCC staff or agents. This shall not be construed to bar any legal remedies MEMBER may have for ARCC's failure to fulfill its obligation pursuant to this contract.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed, intending to be bound thereby:

ARCC:

Meeting Date Approved: May 15, 2025

By: Eric Ankrum, Clerk/Treasurer of Board



MEMBER:

Meeting Date Approved: _____, 2025

By: _____ [Printed Name & Title of Signer]

_____ [Signature]

CHS Weight Room Quotes/Bids Board Request

Dear ISD 695 School Board Members,

After a long process, the new weight room equipment bids are here for you to take a look at. I appreciated working and chatting with all of the companies who quoted/bid for us. They are all excellent in their own ways and the decision is a difficult one.

After discussion and weighing pros and cons, Superintendent Morrison and I are recommending that the Board approve the weight room equipment project to:

BSN Sports in the amount of \$77, 589.12

BSN has agreed to me in writing through an email that they will not increase the price due to tariffs or anything else. The only price change would come from ISD 695 adding additional equipment to the order.

Thank you for your time,

Travis Vake
Activities Director

CHS Weight Room Quotes/Bids							
COMPANY	BID AMOUNT	ADDITIONAL ITEMS					
BSN	\$77,589.12	\$4,000 REBATE, \$5,000 FREE BRANDING, FREE TREADMILL					
JOHNSON FITNESS	\$83,017.28						
PUSH-PEDAL-PULL	\$81,925.10						
HAMMER STRENGTH	\$101,276.14						
ELEVATE FITNESS	\$66,098.29						
Recommendation is BSN Sports							

At the Independent School District No. 695 Board meeting held on June 9, 2025 in the Chisholm Public Schools Board Room, Director _____ offered the following Resolution and moved its adoption;

RESOLUTION NO. 25-06-09

RESOLUTION ACCEPTING DONATION OF \$5,000 FROM CENTRAL MESABI MEDICAL FOUNDATION TO SUPPORT CHISHOLM HIGH SCHOOL CNA CLASS.

Independent School District No. 695 must accept donations by way of a Resolution.

IT IS HEREBY RESOLVED by Independent School District No. 695 to accept the above list of donations.

The motion to adopt the foregoing Resolution was duly supported by Director _____, and upon being put to a vote, carried as follows:

FOR ADOPTION: Director
 Director
 Director
 Director
 Director
 Director

ABSTAINING:

AGAINST ADOPTION:

ABSENT:

Passed and adopted this 9th day of June 2025.

BY ORDER OF THE SCHOOL BOARD

School District Clerk

533 WELLNESS

Chisholm Public Schools Independent School District No. 695

Board Policy 533

Series: 500-Students

Subject: 533 Wellness

Adopted/Revised: June 9, 2025

I. PURPOSE

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS

- A. Nutrition Promotion and Education
 - 1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and

- c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
 - 2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores.
- B. Physical Activity
 - 1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television;
 - 2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
 - 3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.
- C. Communications with Parents
 - 1. The school district recognizes that parents and guardians have a primary role in promoting their children’s health and well-being.
 - 2. The school district will support parents’ efforts to provide a healthy diet and daily physical activity for their children.
 - 3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
 - 4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents’ efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

- A. School Meals
 - 1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
 - 2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
 - 3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
 - 4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
 - 5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and

local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.

6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
8. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.

b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.

2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.

3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.

2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.

2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.

2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the school board, the wellness policy will be implemented throughout the school district.

2. The school district will post its wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy; Website)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

2024-2025 School Enrollment

Grade	Sept 19	Oct 19	Nov 19	Dec 19	Jan 19	Feb 19	March 19	April 19	May 19
VPK									
KG	47	47	51	50	51	50	50	50	48
1st	48	47	46	47	47	47	48	48	48
2nd	43	42	43	42	42	42	42	42	42
3rd	48	48	49	49	49	50	50	49	48
4th	48	48	48	48	48	48	48	47	47
5th	43	44	45	43	43	43	44	44	44
6th	51	52	53	54	54	54	53	53	54
7th	42	42	42	41	41	41	41	41	41
8th	48	47	46	46	44	44	43	42	42
9th	48	48	47	46	46	45	43	42	42
10th	67	66	65	65	63	64	65	64	64
11th	45	43	42	42	42	42	42	41	41
12th	45	45	45	45	45	45	45	45	45
Total	642	638	641	637	634	634	633	627	625