

Chisholm School District School Board Meeting Agenda

Tuesday, May 27, 2025 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

IV. Reports

V. Approve Agenda

VI. Consent Agenda

A. Minutes of the May 12, 2025 Regular Meeting

4

Attachments:

Minutes of the April 28, 2025 Regular Meeting

4

VII. Action Agenda

A. Motion to accept the resignation request from Jenifer Zbacnik-Martin as the Speech Advisor and Senior Class Advisor, effective May 30, 2025.

6

Attachments:

J. Zbacknik Martin Advisor resignation

6

B. Motion to accept the resignation request from Lisa Aldrich, Administrative Assistant, effective June 4, 2025.

8

Attachments:

L. Aldrich resignation	8
C. Motion to approve the Contract agreement between I.S.D. No. 701 Hibbing Public Schools and I.S.D. No. 695 Chisholm Public Schools for Leadership of Community Education beginning August 21, 2025, through June 30, 2027.	9
Attachments:	
Community Ed Contract with ISD701	9
D. Motion to approve the 2025-2026 Resolution for Membership in the Minnesota State High School League as presented.	12
Attachments:	
2025-2026 MSHSL Resolution	12
E. Motion to approve the purchase from Apple Store for Education in the amount of \$63,834.00 for computers for the 2025-2026 school year as presented.	14
Attachments:	
Apple Store Purchase May 2025	14
F. Motion to approve the Food Service Management Contract with INAC, Inc. from July 1, 2025, to June 30, 2026, as presented.	17
Attachments:	
Chisholm 25-26 Food Service renewal (1)	17
G. Motion to adopt the Fiscal Year 2026 budget as presented.	27
Attachments:	
FY26 Budget Summary	27
H. Motion to approve the fundraising request from Travis Vake to sell surplus equipment, including the following: old uniforms, basketballs, football helmets, footballs, softball equipment, old trophies, and Bluestreak apparel.	32
Attachments:	
School Board Request for Sidewalk Sale	32
I. Motion to approve the resolution to accept donations.	33
Attachments:	
May 2025 Donation Resolution	33
J. Second Reading of Policy 533 Wellness	34
Attachments:	

Policy 533 Wellness Redline	34
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VIII. Discussion

IX. Information

A. May 2025 Enrollment Numbers	41
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Attachments:

May 2025 enrollment	41
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X. Adjourn

April 28, 2025

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:03 PM on April 28, 2025, in the Elementary Board Room. Members present: Directors Randa Sauter, Rice, Corradi Simon, Lappi, Rahja, and Casey

APPROVE AGENDA

Moved by Director Rahja, supported by Director Randa Sauter to approve the agenda. Motion carried unanimously.

REPORTS

AD Vake addressed the board regarding the following: Met with vendors for weight room equipment. Video board anchor sponsors are all sold. The 30 West agreement needs to be discussed before continuing.

APPROVE THE CONSENT AGENDA

Moved by Director Corradi Simon, supported by Director Lappi, to approve the consent agenda, which consists of the Minutes of the April 14, 2025, Regular Meeting. Motion carried unanimously.

Personnel - none

Administrative Business

ACCEPT THE BID PROPOSAL FROM SHELTERTECH CORP

Moved by Director Corradi Simon, supported by Director Rahja, to accept the bid proposal from Sheltertech Corp. for the removal of Asbestos at the High School in the amount of \$89,980.00. Motion carried unanimously.

APPROVE THE RESOLUTION TO ACCEPT DONATIONS

Moved by Director Corradi Simon, supported by Director Randa Sauter to approve the resolution to accept donations. Being a resolution, a roll call was taken and carried as follows:

For: Directors Randa Sauter, Rice, Corradi Simon, Lappi, Rahja, and Chair Casey

Against: None

Discussion: Superintendent Morrison asked the board to allow him to look at the Vaughan Steffensrud School building options.

Information:

-Keith T. and Carl S. presented to the 6th graders on tolerance and acceptance.

-March 2025 enrollment numbers

ADJOURN

Moved by Director Rahja, supported by Director Lappi, to adjourn the meeting at 5:33 PM.
Motion carried unanimously.

Danielle Randa Sauter, clerk

DRS/lea

Fwd: Speech

1 message

Mark Morrison <mmorrison@chisholm.k12.mn.us>
To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Wed, May 14, 2025 at 9:13 AM

----- Forwarded message -----

From: **Jennifer Zbacnik-Martin** <jzmartin@chisholm.k12.mn.us>
Date: Wed, May 14, 2025 at 8:38AM
Subject: Speech
To: Mark Morrison <mmorrison@chisholm.k12.mn.us>
Cc: Brian Hake <bhake@chisholm.k12.mn.us>

Hello,

Please consider this email my resignation as speech advisor.

Best regards,
Jennifer Zbacnik Martin--
Mark Morrison
Superintendent
Chisholm Schools

Fwd: Senior Class Advisory

1 message

Mark Morrison <mmorrison@chisholm.k12.mn.us>
To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Tue, May 13, 2025 at 2:30 PM

Could you add that to the next board agenda?

----- Forwarded message -----

From: **Jennifer Zbacnik-Martin** <jzmartin@chisholm.k12.mn.us>
Date: Tue, May 13, 2025 at 2:27 PM
Subject: Senior Class Advisory
To: Mark Morrison <mmorrison@chisholm.k12.mn.us>
Cc: Brian Hake <bhake@chisholm.k12.mn.us>

Hello,

Please consider this email a letter of resignation from Senior Class Advisory after the 2025 commencement ceremony.

Best regards,
Jennifer Zbacnik Martin

--
Mark Morrison
Superintendent
Chisholm Schools

May 22, 2025

Dear Chisholm Board of Education and Superintendent Morrison,

I am writing to formally resign from my position as District Administrative Assistant, effective two weeks from the date of this letter. My last working day will be June 4, 2025.

I am committed to ensuring a smooth transition over the next two weeks and will do everything in my power to hand over my responsibilities effectively. I want to personally thank the Board for allowing me to serve the school and community. You have all been incredibly supportive of me, and I genuinely appreciate it.

Thank you once again for the opportunity.

Sincerely,

A handwritten signature in black ink that reads "Lisa E. Aldrich". The signature is written in a cursive style with a large, sweeping initial "L".

Lisa E. Aldrich

SCHOOL DISTRICT 701

800 East 21st Street

Hibbing, MN 55746

**CONTRACT FOR LEADERSHIP OF COMMUNITY
EDUCATION**

It is hereby agreed by and between District 701 Public Schools and District 695 Public Schools as follows:

OBLIGATIONS OF SCHOOL DISTRICT 695

1. Said DISTRICT 695 shall pay DISTRICT 701 a total of \$8,500 annually for leadership services for Community Education with duties as outlined in this contract beginning August 21, ~~2023~~2025, through June 30, ~~2025~~2027.
2. Said DISTRICT 695 shall pay DISTRICT 701 for leadership services for General Community Education, Youth Services/Development, Youth Enrichment, Adult Enrichment, and Adults with Disabilities.
3. Said DISTRICT 695 shall maintain independent programming, monitoring, and staffing for the following programs and areas.
 - School Age Child Care
 - Early Childhood Family Education
 - School Readiness
 - Early Childhood Screening
 - Facility Scheduling
4. Said DISTRICT 695 shall pay DISTRICT 701 for all expenses incurred while providing the leadership services outlined in this contract (i.e.: including, but not limited to mileage, marketing, meals, motel, advisory committee expense, etc.). When possible, expenses will be coded directly to ISD 695's Community Education budget; all other expenses will be submitted for payment on a monthly basis.
5. Said DISTRICT 695 administration shall actively work with DISTRICT 701 leadership to recruit and guide DISTRICT 695 Community Education program and support staff.
6. Said DISTRICT 695 shall provide on-site clerical, program and/or support staff.
7. Said DISTRICT 695 will continue to maintain their own website, registration and facility scheduling platforms. Possibly merge these with DISTRICT 701 in the future.

8. Said DISTRICT 695 will provide access to school district facilities at no additional charge for the purpose of Community Education programming.

OBLIGATIONS OF SCHOOL DISTRICT 701

1. Said DISTRICT 701 shall provide administration for the following Community Education program components for said DISTRICT 695:
 - General Community Education
 - Youth Service/Development
 - Youth Enrichment
 - Adult Enrichment
 - Adults with Disabilities

Administration will include monitoring data collection, preparation of program evaluation summaries and annual reports as required by the advisory council, District, and Minnesota Department of Education.

2. Local program staff will be responsible to collect annual participation data in preparation for annual reporting.
3. Said DISTRICT 701 Leadership staff shall attend and be a member of DISTRICT 695's Community Education Advisory Council and ensure compliance with Community Education Law.
4. Said DISTRICT 701 shall support and guide DISTRICT 695's clerical, program and/or support staff as they design, implement, and monitor day, evening, and non- school day educational activities to be consistent with DISTRICT 695's mission and the changing community needs as directed by the advisory council.
5. Said DISTRICT 701 shall direct the marketing, outreach, and promotion of Community Education sponsored activities for the communities in the DISTRICT 695 service area.
6. Said DISTRICT 701 shall build partnerships and promote organizational collaboratives within the DISTRICT 695 service area.
7. Said DISTRICT 701 shall actively participate, representing DISTRICT 695, in regional and state Community Education meetings and networks.
8. Said DISTRICT 701 shall support DISTRICT 695 program staff as they recruit and evaluate qualified community/professional staff as instructors for Community Education classes.
9. Said DISTRICT 701 shall recruit and guide Community Education program staff in conjunction with DISTRICT 695 administration.

10. Said DISTRICT 701 shall monitor all 04 fund budget categories related to the services they are contracted to provide and to maintain a balanced budget utilizing the UFARS system of reporting.
11. Said DISTRICT 701 shall coordinate, consolidate and insure that all State reports are completed and submitted in a timely fashion for the services they are contracted to provide.

THIS CONTRACT MAY BE TERMINATED PRIOR TO THE ENDING DATE LISTED ABOVE IN THE EVENT OF:

1. Mutual agreement by the contracting parties, with a minimum of a 60-day notice.
2. Unsatisfactory performance by either of the parties.

District 701 Superintendent

District 695 Superintendent

Date

Date



**2025-2026 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2025. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of _____ (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and to participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

(Designated School Representative – please print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys Sports – please print)

(Girls Sports – please print)

(Speech – please print)

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member—please print)

(Student—please print)

(Parent—please print)

(Faculty Member—please print)

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: _____
(Clerk/Secretary - Local Governing Board)

Print Name: _____
(Superintendent or Head of School)

Signed: **Signature required**

(Clerk/Secretary - Local Governing Board)

electronically through DocuSign

Date: _____

Signed: **Signature required**

(Superintendent or Head of School)

electronically through DocuSign

Date: _____

Apple computer updates for staff

1 message

Joe Phillips <jphillips@chisholm.k12.mn.us>

Mon, May 19, 2025 at 12:48 PM

To: Mark Morrison <mmorrison@chisholm.k12.mn.us>, Lisa Aldrich <laldrich@chisholm.k12.mn.us>, Noah Kaczor <nkaczor@chisholm.k12.mn.us>

Please see attached. This is a quote for replacing the 55 staff macbook Pros and 3 secretary Mac minis and 5 iMacs (2 nurse, 2 speech, 1 secretary). The redundant nurse and speech computers would be repurposed for the library areas on each floor when we move to the new school.

We would also need to purchase two Windows laptops for the industrial tech teachers. These would be about \$1600 (\$800/each)

Joe Phillips
IT Director
Chisholm School District - ISD 695
Office: 218-254-5726 ext. 2102
Cell: 218-966-2087
jphillips@chisholm.k12.mn.us

 **Apple Store for Education Institution _ Your Cart.pdf**
419K

Your Cart

Update

Checkout




Proposal Reference Number: 2112116339

Cancel > | C

Part Number

Add

! Bundled product information might have changed. Please review the bundled product in your cart.

Item Picture	Description	Quantity	Total Quantity
	Description 13-inch MacBook Air: Apple M4 chip with 10-core CPU and 8-core GPU, 16GB, 256GB - Starlight with 3YR AppleCare+ for Schools (No Service Fee) (Packaged in a 5-pack) ↗ BB9Z3LL/A Remove Item x Estimated Shipping: 4-5 weeks	<input type="text" value="Quantity"/> <input type="text" value="11"/>	Total Quantity 11
	Description 13-inch MacBook Air: Apple M4 chip with 10-core CPU and 8-core GPU, 16GB, 256GB SSD - Starlight (Packaged in a 5-pack) ↗ MW193LL/A Specifications >		Total Quantity55
	Description 3-Year AppleCare+ for Schools 13-inch MacBook Air (M3/M4) (no service fees) ↗	15	Total Quantity55

Item Picture	Description	Quantity	Total Quantity	Unit Price	Total Price
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Description
Mac mini: Apple M4 chip with 10-core CPU and 10-core GPU, 16GB, 256GB SSD ↗

Quantity
1

x 1

Total Quantity
1

Unit Price:
499.00 USD

Total Price:
499.00 USD

MUED3LL/A | [Configure >](#)

[Remove Item](#) x

[Specifications >](#)

Estimated Shipping: 3-5 business days

Select the AppleCare plan to include

3-Year AppleCare+ for Schods - Mac mini ↗

57730LL/A | Unit Price:
78.00 USD

4-Year AppleCare+ for Schods - Mac mini ↗

57736LL/A | Unit Price:
129.00 USD

Applicable terms and conditions can be viewed by clicking each AppleCare product link



Description
24-inch iMac with Retina 4.5K display: Apple M4 chip with 8-core CPU and 8-core GPU, 16GB, 256GB SSD - Blue ↗

Quantity
5

x 1

Total Quantity
5

Unit Price:
1,249.00 USD

Total Price:
6,245.00 USD

MWUF3LL/A | [Configure >](#)

[Remove Item](#) x

[Specifications >](#)

Estimated Shipping: 3-5 business days

Select the AppleCare plan to include

3-Year AppleCare+ for Schods - iMac ↗

57729LL/A | Unit Price:
119.00 USD

4-Year AppleCare+ for Schods - iMac ↗

57735LL/A | Unit Price:
169.00 USD

Applicable terms and conditions can be viewed by clicking each AppleCare product link

Subtotal: 63,834.00 USD
Estimated Tax: 0.00 USD

Total: 63,834.00 USD
 or as low as
22,115.68 USD
 for 3 years

School Nutrition Programs

Renewal of Food Service Management Contract

School Year 2025–26

Food service management contracts that started in 2021–2022 or later may be renewed for the 2025–26 contract year if both parties have mutually agreed to renew.

Federal regulations for the National School Lunch Program (NSLP), at 7 Code of Federal Regulations section 210.16 and Minnesota Statutes 2023, section 123B.52, allow a food service management contract to be renewed for a term not to exceed one year for up to four renewals (a total of five years including the original contract).

This renewal document must be used to meet NSLP requirements and for contract payments to be allowable costs to the nonprofit school food service. No changes may be made to this renewal document without preapproval by the Minnesota Department of Education (MDE), except for the information required to be inserted by the school food authority.

1. Definitions

“SFA” is the school food authority (school district, nonpublic school or residential childcare organization) contracting for food service management.

SFA: _____

Cyber-Linked Interactive Child Nutrition Systems (CLiCS) Identification Number: _____

“Vendor” is the Vendor providing food service management to School.

Vendor: _____

“Original contract” is the first year of the food service management contract, which was competitively procured and specified the terms for contract renewals.

The original contract was for school year _____.

2. Renewal of Contract

SFA and Vendor mutually agree to renew the original contract for the term indicated below, not to exceed one year. **(Use 2, 3, 4, or 5 to specify year of contract).**

This is the _____ year of the contract, counting the original year of the contract and renewals.

Start Date for Renewed Contract: _____ End Date for Renewed Contract: _____

3. Adjusted Meal Prices

SFA and Vendor have mutually agreed to 2025–26 prices or fees as shown below. The maximum amount 2025–26 prices or fees may be increased is **3.1** percent (Consumer Price Index (CPI-U), Food Away from Home, Midwest Region, for the twelve months ending December 2024).

Check one:

Fixed Meal Price Contract – Prices are adjusted as shown below.

Cost-Reimbursable Contract – Fees are adjusted as shown below.

The meal price is for one full reimbursable meal and cannot separate out any one component of the reimbursable meal (i.e., price of milk *must* be included in total fixed meal price). The fixed price(s), or fixed administrative fee(s), and the calculation of the revised price(s) or fee(s) are shown below:

Meal Service	2024–25 Price or Fee	Percent Increase (Maximum 3.1%)	2025–26 Price or Fee
	\$	%	\$
	\$	%	\$
	\$	%	\$
	\$	%	\$
	\$	%	\$
	\$	%	\$
	\$	%	\$
	\$	%	\$

Charges outside the scope of this contract must be procured and invoiced separately.

4. Chargeback

SFA has chargeback rights as described here. If a charge is an unallowable charge not listed in the agreed upon terms and conditions in the contract, SFA may deny the charge. SFA may chargeback by withholding the unallowable amount from payment of the invoice with unallowable charges, recouping from, or offsetting against payments to the Vendor’s account. SFA will notify Vendor of the short payment to the invoice with unallowable charges or obligation to pay which Vendor must do promptly and fully; or reverse the charge(s). Failure to demand payment does not waive SFA’s chargeback rights.

5. Meal Equivalency Factor

The meal equivalency factor for school year 2025–2026, used to determine the number of lunches that the a la carte food service revenue is equivalent to for billing purposes, is \$5.00.

6. Value of U.S. Department of Agriculture (USDA) Foods

Contract prices do not consider the value of USDA Foods that Vendor will receive during the contract year. The Vendor will continue to credit SFA for USDA Foods received for the renewed contract year.

At the time that this contract renewal is sent to MDE, the SFA must include a completed Reconciliation of Credits for USDA Foods form to show the USDA Foods have been fully credited during the 2023–24 contract year. Contract may not be approved without evidence of proper crediting.

7. Non-Financial Adjustments

No material changes have been made since the original contract.

Minor non-financial adjustments for renewal, if any, are described here:

8. Revised Program Requirements

Vendor agrees to meet all SNP requirements including requirements that become effective during the renewed contract year.

9. Termination

Either party may terminate the contract for cause as allowed in the original contract. The contract may be terminated for (no cause) if the partners mutually agree to terminate for convenience.

Signatures

School Food Authority: _____

Address: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

School Food Authority Contact: _____

Title: _____

Phone: _____

Email: _____

Vendor:

Address: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

Vendor Contact:

Title: _____

Phone: _____

Email: _____

Independent Price Determination Certificate

Both the SFA and the Food Service Management Company (FSMC) shall execute this Independent Price Determination Certificate.

Name of FSMC

Name of SFA

By submission of this offer, the FSMC certifies, and—in the case of a joint offer—each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this offer have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other FSMC or with any competitor.
2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed to the FSMC and will not knowingly be disclosed by the FSMC prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other FSMC for the purpose of restricting competition.
3. No attempt has been made or will be made by the FSMC to induce any person or firm to submit or not submit an offer for the purpose of restricting competition.

Each person signing this offer on behalf of the FSMC certifies that:

1. He or she is the person in FSMC's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to one through three above; or
2. He or she is not the person in FSMC's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to one through three above, and as their agent does hereby certify; and he or she has not participated, and will not participate, in any action contrary to one through three above.

To the best of my knowledge, this FSMC, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any government agency and have not in the last three years been convicted of or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

Signature of FSMC's Authorized Representative

Title

Date

In accepting this offer, the SFA certifies that no representative of the school food authority has taken any action that may have jeopardized the independence of the offer referred above.

Signature of SFA Authorized Representative

Title

Date

Instructions for Debarment Certification Form

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower-tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower-tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted to obtain a copy of those regulations.
5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion — Lower Tier Covered Transactions," without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, search the records on the System for Award Management (SAM). [View the SAM website.](#)
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph five of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction—in addition to other remedies available to the federal government—the department or agency with which this transaction originated may pursue available remedies as appropriate, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

Lower-Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Executive Order 12689, and 31 U.S.C. 6101; Debarment and Suspension, 2 CFR Part 417, Subpart C, Responsibilities of Participants Regarding Transactions Doing Business with Other Persons.

(Please read instructions on next page before completing Certification).

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.
2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Vendor Name: _____

Project Name: National School Lunch Program

Name/Title of Authorized Representative: _____

Signature: _____

Date: _____

Certification Regarding Lobbying

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of any federal grant, the making of a federal loan, the entering into a cooperative agreement and the extension, continuation, renewal, amendment or modification of a federal contract, grant, loan or cooperative agreement;
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Vendor Name: _____

Project Name: National School Lunch Program

Name/Title of Authorized Representative: _____

Signature: _____

Date: _____

Assurance of Civil Rights Compliance Certification

The vendor hereby agrees that it will comply with:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.);
- Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
- Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.);
- Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." (August 11, 2000);
- All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
- Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);
- Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex (including gender identity and sexual orientation), age or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.
- The USDA non-discrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices and employees, and Institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement or other contract that has as one of its purposes the provision of cash assistance for the purchase of food and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

By accepting this assurance, the vendor agrees to compile data, maintain records and submit records and reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review and copy such records, books and accounts, access such facilities and interview such personnel as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the vendor, its successors, transferees and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the vendor.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and teletypewriter (TTY)) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

This institution is an equal opportunity provider.

Vendor Name: _____

Award Number or Project Name: School Nutrition Program (NSLP, SBP)

Name and Title of Authorized Representative: _____

Signature: _____

Date: _____

FY26 Budget Summary

Fund	Description	Revenues	Expenditures	Surplus (Defecit)
01	General	\$ 10,368,035	\$ 10,354,383	\$ 13,652
02	Food Service	\$ 450,500	\$ 450,325	\$ 175
03	Transportation	\$ 352,934	\$ 527,219	\$ (174,285)
04	Community Services	\$ 243,534	\$ 246,519	\$ (2,985)
05	Capital	\$ 147,479	\$ 546,161	\$ (398,682)
06	Building Construction	\$ 20,000,000	\$ 20,000,000	\$ -
07	Debt Redemption	\$ 2,932,144	\$ 2,790,943	\$ 141,201
09	Scholarships	\$ 13,200	\$ 13,200	\$ -
11	Student Activity	\$ 54,500	\$ 54,500	\$ -
18	Custodial	\$ 20,100	\$ 20,100	\$ -
45	OPEB Irrevocable Trust	\$ 150,000	\$ 291,561	\$ (141,561)
47	OPEB Debt Service	\$ -	\$ -	\$ -

ALL	TOTALS	\$ 34,732,426	\$ 35,294,911	\$ (562,485)
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Fund 01 - General						
Revenue	FY23	FY24	FY25 YTD April	FY25 Budget	FY26 Budget	Net Budget Change
Totals	\$ 10,892,121	\$ 9,563,065	\$ 9,579,025	\$ 9,711,195	\$ 10,368,035	\$ 656,840
Expense	FY23	FY24	FY25 YTD April	FY25 Budget	FY26 Budget	Net Budget Change
Salary	\$ 5,377,829	\$ 5,911,107	\$ 4,508,722	\$ 5,814,946	\$ 6,266,529	\$ (451,583)
Benefits	\$ 1,456,776	\$ 1,664,008	\$ 1,702,268	\$ 1,937,185	\$ 1,723,175	\$ 214,010
Other	\$ 2,450,787	\$ 2,445,412	\$ 1,954,455	\$ 2,335,913	\$ 2,364,679	\$ (28,766)
Totals	\$ 9,285,392	\$ 10,020,527	\$ 8,165,445	\$ 10,088,044	\$ 10,354,383	\$ (266,339)
NET TOTAL	\$ 1,606,729	\$ (457,462)	\$ 1,413,580	\$ (376,849)	\$ 13,652	\$ 390,501

Fund 03 - Transportation						
Revenue	FY23	FY24	FY25 YTD April	FY25 Budget	FY26 Budget	Net Budget Change
Totals	\$ 333,772	\$ 340,222	\$ -	\$ 351,507	\$ 352,934	\$ 1,427
Expense	FY23	FY24	FY25 YTD April	FY25 Budget	FY26 Budget	Net Budget Change
Salary	\$ 222,643	\$ 215,680	\$ 240,615	\$ 221,898	\$ 296,170	\$ (74,272)
Benefits	\$ 37,543	\$ 40,406	\$ 48,500	\$ 49,992	\$ 58,549	\$ (8,557)
Other	\$ 134,011	\$ 183,794	\$ 263,402	\$ 174,250	\$ 172,500	\$ 1,750
Totals	\$ 394,197	\$ 439,880	\$ 552,517	\$ 446,140	\$ 527,219	\$ (81,079)
NET TOTAL	\$ (60,425)	\$ (99,657)	\$ (552,517)	\$ (94,633)	\$ (174,285)	\$ (79,652)

Fund 05 - Capital						
Revenue	FY23	FY24	FY25 YTD April	FY25 Budget	FY26 Budget	Net Budget Change
Totals	\$ 402,656.62	\$ 482,217.57	\$ 631,945.00	\$ 331,376.00	\$ 147,479.00	\$ (183,897.00)

Expense	FY23	FY24	FY25 YTD April	FY25 Budget	FY26 Budget	Net Budget Change
Salary	\$ 298,438.57	\$ 106,781.01	\$ 75,976.13	\$ -	\$ 96,710.00	\$ (96,710.00)
Benefits	\$ 55,360.02	\$ 25,567.64	\$ 19,019.97	\$ -	\$ 24,317.00	\$ (24,317.00)
Other	\$ 591,854.97	\$ 598,380.31	\$ 366,645.66	\$ 512,427.00	\$ 425,134.00	\$ 87,293.00
Totals	\$ 945,653.56	\$ 730,728.96	\$ 461,641.76	\$ 512,427.00	\$ 546,161.00	\$ (33,734.00)

NET TOTAL	\$ (542,996.94)	\$ (248,511.39)	\$ 170,303.24	\$ (181,051.00)	\$ (398,682.00)	\$ (217,631.00)
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FY26 Debt Service Payments			
Bond	Principal	Interest	Total
2018A	\$ 110,000.00	\$ 83,181.26	\$ 193,181.26
2018B	\$ 670,304.60	\$ 164,695.40	\$ 835,000.00
2023A	\$ 653,000.00	\$ 954,850.00	\$ 1,607,850.00
2024A	\$ 75,000.00	\$ 79,911.11	\$ 154,911.11
TOTALS	\$ 1,508,304.60	\$ 1,282,637.77	\$ 2,790,942.37

School Board Request for Sidewalk Sale

Hello School Board Members -

Please consider my fundraising request for a Bluestreak Sidewalk Sale in early August when our school is no longer a construction zone. The idea behind this is that we are going to be moving into new spaces and a new gym/weight room/ etc and it is time to clean the closets/storage rooms and get rid of all of our old stuff and make room for the new stuff.

Items to be sold include old uniforms, old basketballs, football helmets, footballs, softball equipment, old trophies, and Bluestreak apparel.

Thank you for your consideration,

Travis Vake, AD

At the Independent School District No. 695 Board meeting held on May 27, 2025 in the Chisholm Public Schools Board Room, Director _____ offered the following Resolution and moved its adoption;

RESOLUTION NO. 25-05-27

RESOLUTION ACCEPTING DONATION OF \$8,500 FROM OWENS FAMILY CHARITABLE FOUNDATION TO SUPPORT CHISHOLM SCHOOL STUDENTS.

Independent School District No. 695 must accept donations by way of a Resolution.

IT IS HEREBY RESOLVED by Independent School District No. 695 to accept the above list of donations.

The motion to adopt the foregoing Resolution was duly supported by Director _____, and upon being put to a vote, carried as follows:

FOR ADOPTION: Director
 Director
 Director
 Director
 Director
 Director

ABSTAINING:

AGAINST ADOPTION:

ABSENT:

Passed and adopted this 27th day of May 2025.

BY ORDER OF THE SCHOOL BOARD

School District Clerk

Chisholm Public Schools Independent School District No. 695

Board Policy 533

Series: 500-Students

Subject: 533 Wellness

Adopted/Revised:

_____ *Orig. 2005*
Revised: _____ *Rev. 202216*

533 — WELLNESS

[Note: All school districts that participate in the National School Lunch and School Breakfast Programs are required by the Healthy, Hunger-Free Kids Act of 2010 (Act) to have a wellness policy that includes standards and nutrition guidelines for foods and beverages made available to students on campus during the school day, as well as specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. The Act requires the involvement of parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the public in the development, implementation, and periodic review and update of the wellness policy. The Act also requires a plan for measuring implementation of the policy and reporting wellness policy content and implementation issues to the public, as well as the designation of at least one person charged with responsibility for the implementation and oversight of the wellness policy to ensure the school district is in compliance with the policy.]

I. PURPOSE

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.

- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS

[Note: The Act requires that wellness policies include goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness.]

A. Nutrition Promotion and Education

- 1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
- 2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores.

B. Physical Activity

- 1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television;
- 2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
- 3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.

C. Communications with Parents

- 1. The school district recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
- 2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.

3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

[Note: The Act requires that school districts have standards, selected by the school district, for all foods available on the school campus during the school day with the objective of promoting student health and reducing childhood obesity. For foods and beverages sold to students during the school day on school campus, the Act requires that school districts also have nutrition guidelines.]

A. School Meals

[Note: The Act specifically requires that the wellness policy contain standards and nutrition guidelines for all foods and beverages sold to students during the school day that are consistent with the meal requirements for lunches and after-school snacks set forth in 7 [Code of Federal Regulations section C.F.R. § 210.10](#) and the meal requirements for breakfasts set forth in [Code of Federal Regulations section 7 C.F.R. § 220.8](#).]

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
8. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.

10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.

[Note: Healthy party ideas are available from the USDA.]
 - b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.
3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.

2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

[Note: The Act requires that local school wellness policies identify the position of the local education agency or school official(s) responsible for the implementation and oversight of the local school wellness policy.]

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

[Note: The Act requires a description of the manner in which parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public are provided an opportunity to participate in the development, implementation, and periodic review and update of the local school wellness policy.]

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

[Note: The Act requires a description of the plan for measuring the implementation of the local school wellness policy.]

1. After approval by the school board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website, to the extent it maintains a website.

[Note: Per Minnesota Statutes section ~~Stat. § 121A.215~~, when available, a school district must post its current local school wellness policy on its website.]

B. Annual Reporting

[Note: The Act requires that school districts inform the public about the content and implementation of the local wellness policy and make the policy and any updates to the policy available to the public on an annual basis.]

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

[Note: The Act requires a triennial assessment of schools' compliance with the wellness policy. The Act also requires school districts to inform the public about progress toward meeting the goals of the wellness policy by making the triennial assessment available to the public in an accessible and easily understood manner.]

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

[Note: The Act requires school districts to retain records to document compliance with the requirements of 7 [Code of Federal Regulations section C.F.R. § 210.30](#).]

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy; [Website](#))
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)

42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources:

Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

2024-2025 School Enrollment

Grade	Sept 19	Oct 19	Nov 19	Dec 19	Jan 19	Feb 19	March 19	April 19	May 19
VPK	19	19	19	19	19	19	19	19	19
KG	47	47	51	50	51	50	50	50	49
1st	48	47	46	47	47	47	48	48	48
2nd	43	42	43	42	42	42	42	42	42
3rd	48	48	49	49	49	50	50	49	49
4th	48	48	48	48	48	48	48	47	47
5th	43	44	45	43	43	43	44	44	44
6th	51	52	53	54	54	54	53	53	54
7th	42	42	42	41	41	41	41	41	41
8th	48	47	46	46	44	44	43	42	42
9th	48	48	47	46	46	45	43	42	42
10th	67	66	65	65	63	64	65	64	64
11th	45	43	42	42	42	42	42	41	41
12th	45	45	45	45	45	45	45	45	45
Total	642	638	641	637	634	634	633	627	627