

Chisholm School District School Board Meeting Agenda

Monday, March 24, 2025 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order	
II. Public Comment:	
Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.	
III. Recognition of Guests and Visitors	
IV. Approve Agenda	
V. Reports	
VI. Consent Agenda	
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Attachments:	
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VII. Action Agenda	
A. Motion to approve the Bluestreak Bus Connection Pilot Program.	
B. Motion to approve the TechCheck E-Rate proposal for the purchase of Ethernet Switches in the amount of \$43,383.60 for the High School and New Elementary Buildings.	8
Attachments:	
CDWG Bid - Chisholm Indep School District 695 - 470# 250020166	8
Eletronaca E-Rate quote	19
E-Rate Submission - 250020166 - Coquina - C113306	21

C. Second Reading of Policy 512 School-Sponsored Student Publications and Activities	26
D. Second Reading of Policy 704 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System	32
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Attachments:	
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805 Waste Reduction and Recycling	37
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901 Community Education	48
I. Second Reading of Policy 902 Use of School District Facilities and Equipment	49
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K. Second Reading Policy 905 Advertising	55
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L. Second Reading of Policy 906 Community Notification of Predatory Offenders	57
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906 Community Notification of Predatory Offenders	57
M. Second Reading of Policy 907 Rewards	61
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VIII. Discussion	
IX. Information	
A. March 2025 Student Enrollment	62
Attachments:	
March 2025 Enrollment	62
X. Adjourn	

March 10, 2025

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:00 PM on March 10, 2025, in the Elementary Board Room. Members present: Directors Corradi Simon, Lappi, Rahja, and Casey
Absent: Director Randa Sauter and Rice

APPROVE AGENDA

Moved by Director Lappi, supported by Director Corradi Simon to approve the agenda with the following additions: Personnel, Item D. Motion carried unanimously.

REPORTS

AD Vake addressed the board about spring sport numbers, Music and Student council contests, and the petition to go to 9-man football.

APPROVE THE CONSENT AGENDA

Moved by Director Rahja, supported by Director Lappi, and approved unanimously to approve the consent agenda, which consists of the minutes of the February 24, 2025, Regular Meeting and the following for the month of February 2025; Payrolls in the amount of \$736,384.87 and Accounts payable in the amount of \$2,438,020.57. Motion carried unanimously.

Personnel

ACCEPT THE RESIGNATION OF ASHLEY JARMER

Moved by Director Corradi Simon, supported by Director Rahja, to accept the resignation of Ashley Jarmer, Bus Driver, effective March 7, 2025. Motion carried unanimously.

ACCEPT THE RESIGNATION OF JOE NOVAK

Moved by Director Lappi, supported by Director Rahja to accept the resignation of Joe Novak, Chief Engineer/Boiler Operator, effective March 7, 2025. Motion carried unanimously.

ACCEPT LEAVE OF ABSENCE REQUEST FROM CAROLINE PODLOGAR

Moved by Director Corradi Simon, supported by Director Lappi to accept the leave of absence request, without pay, from Caroline Podlogar, paraprofessional, high School, effective March 3, 2025, not to exceed 6 months. Motion carried unanimously.

HIRE PEIGHTON WORLIE

Moved by Director Rahja, supported by Director Corradi Simon to approve the hiring of Peighton Worlie to Job #291 Level III Track Coach, High School, for the 2025 track season.

Administrative Business

APPROVE THE SPONSORSHIP AGREEMENT BETWEEN NATIONAL BANK OF COMMERCE AND INDEPENDENT SCHOOL DISTRICT 695 FOR SPONSORSHIP NAMING AND/OR LOGO RIGHTS ASSOCIATED WITH THE NEW GYMNASIUM AS PRESENTED

Moved by Director Randa Sauter, supported by Director Lappi, to approve the sponsorship agreement between the National Bank of Commerce and Independent School District 695 for sponsorship naming and/or logo rights associated with the new gymnasium as presented. Motion carried unanimously.

APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN CHISHOLM ISD #695 AND THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES ESTABLISHING THE TEMPORARY UTILITY SUPERVISOR/TRANSPORTATION FOREMAN POSITION, WHICH WILL DISCONTINUE ON JUNE 30, 2025.

Moved by Director Corradi Simon, supported by Director Rahja to approve the Memorandum of Understanding between Chisholm ISD #695 and the American Federation of State, County, and Municipal Employees establishing the temporary Utility Supervisor/Transportation Foreman position, which will discontinue on June 30, 2025. Motion carried unanimously.

ADD SOFTBALL TO THE APPROVED STUDENT ACTIVITY ACCOUNTS

Moved by Director Lappi, supported by Director Corradi Simon to add Softball to the approved student activity accounts. Motion carried unanimously.

APPROVE SRO AGREEMENT BETWEEN THE CITY OF CHISHOLM AND INDEPENDENT SCHOOL DISTRICT #695 FOR THE PERIOD OF JULY 1, 2024 THROUGH JUNE 30, 2025

Moved by Director Lappi, supported by Director Rahja to approve the Agreement for the School Resource Officer Services between the City of Chisholm and Independent School District #695 for the period of July 1, 2024, through June 30, 2025. Motion was carried unanimously.

APPROVE RESOLUTION FOR DONATIONS

Moved by Director Corradi Simon supported by Director Lappi to approve the resolution for donations. Being a resolution, a roll call vote was taken and carried as follows:

For: Directors Corradi Simon, Lappi, Rahja and Casey

Against: None

Absent: Directors Rice and Randa Sauter

FIRST READING OF POLICY 512 SCHOOL-SPONSORED STUDENT PUBLICATION AND ACTIVITIES

Chair Casey presented the First Reading of Policy 512 School-Sponsored Student Publication and Activities

FIRST READING OF POLICY 704 DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A FIXED ASSET ACCOUNTING SYSTEM

Chair Casey presented the First Reading of Policy 704 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

FIRST READING OF POLICY 801 EQUAL ACCESS TO SCHOOL FACILITIES

Chair Casey presented the First Reading of Policy 801 Equal Access to School Facilities

FIRST READING OF POLICY 805 WASTE REDUCTION AND RECYCLING

Chair Casey presented the First Reading of Policy 805 Waste Reduction and Recycling

FIRST READING OF POLICY 807 HEALTH AND SAFETY POLICY

Chair Casey presented the First Reading of Policy 807 Health and Safety Policy

FIRST READING OF POLICY 901 COMMUNITY EDUCATION

Chair Casey presented the First Reading of Policy 901 Community Education

FIRST READING OF POLICY 902 USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT

Chair Casey presented the First Reading of Policy 902 Use of School District Facilities and Equipment

FIRST READING OF POLICY 904 DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY NON SCHOOL PERSONS

Chair Casey presented the First Reading of Policy 904 Distribution of Materials on School District Property by Non School Persons

FIRST READING OF POLICY 905 ADVERTISING

Chair Casey presented the First Reading of Policy 905 Advertising

FIRST READING OF POLICY 906 COMMUNITY NOTIFICATION OF PREDATORY OFFENDERS

Chair Casey presented the First Reading of Policy 906 Community Notification of Predatory Offenders

FIRST READING OF POLICY 907 REWARDS

Chair Casey presented the First Reading of Policy 907 Rewards

Discussion: -Working Session is scheduled for March 24th, at 4:00 PM.

Information:

-March 2025 enrollment numbers

ADJOURN

Moved by Director Rahja supported by Director Corradi Simon, to adjourn the meeting at 5:27 PM. Motion carried unanimously.

Danielle Randa Sauter, clerk

DRS/lea

Pricing Offer and E-Rate Purchase Agreement

Upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to **mohawad@cdwg.com** and 470award@cdwg.com.

Before the Services are to be performed, CDW•G will provide a Statement of Work (SOW) detailing the exact scoping and pricing of the services to be provided, which will be executed by both parties prior to the start of services. The SOW will reflect the terms and conditions as negotiated between the parties during the bidding and contracting process.

E-RATE PURCHASE AGREEMENT

Form – E-Rate FY28 2025-2026

Contract Number: 141697

This E-Rate Customer Purchase Agreement (this “Agreement”) is entered into the date the contract is signed, and effective on April 1, 2025 (“Effective Date”) and is made by and between CDW Government LLC an Illinois limited liability corporation with an office at 230 N. Milwaukee Ave., Vernon Hills, Illinois 60061 (“Seller”), and Chisholm Indep School District 695 a non-profit school or library eligible for Universal Service funding, as defined below.

E-Rate Contract Number	141697	Spin #	143005588
E-Rate Funding Year	2025	FCC Registration #	0012123287
Customer	Chisholm Indep School District 695 300 #rd Ave SW Chisholm, MN, 55719	Seller	CDW Government LLC 230 N. Milwaukee Avenue Vernon Hills, IL 60061
Effective Date	April 1, 2025	Quoted Items (see exhibit 1)	470# 250020166

1. DEFINITIONS

As used in the Agreement, the following terms shall have the meanings set forth below:

- A. “Universal Service Administrative Co.” or “USAC” – The not for profit organization designated by the U.S. Federal Communications Commission (“FCC”) to administer and ensure compliance with the Universal Services Fund.
- B. “SLP” - The Schools and Libraries Program of the Universal Service Fund, which includes the E-Rate Program and that is administered by USAC under the direction of the FCC.
- C. “E-Rate” – The education rate funding program that is a part of SLP that provides discounts to keep students and library patrons connected to broadband and voice services and which is one of the programs that form the Universal Service Program.
- D. “Funding Commitment Decision Letter” or “FCDL” – A letter that a Customer receives from USAC which indicates the applicable discount amount for a specific funding year.
- E. “Products” – E-Rate eligible products or services that include computer related hardware but are not limited to caching servers, routers, switches, wireless access points, installation, and warranty maintenance and other items which are eligible for E-Rate discounts in accordance with the rules issued by USAC.
- F. “Funding Year” – The specific calendar period, as defined by the SLP, during which the Customer is approved for funding or discounts on Products. FY 2025 is in reference to the program year.

2. TERMS AND CONDITIONS

All orders submitted to Seller by Customer for Products under this Agreement are subject to the terms and conditions on Seller’s website at <https://www.cdwg.com/content/cdwg/en/terms-conditions/sales-and-service-projects.html> (the “Sales and Service Projects”), unless otherwise stated herein.

E-RATE PURCHASE AGREEMENT

Form – E-Rate FY28 2025-2026

Contract Number: 141697

3. PURCHASE AUTHORIZATIONS

A. E-Rate Status

- i. Customer represents and warrants that it qualifies as eligible under the SLP to receive E-Rate funding.
- ii. CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT THIS AGREEMENT, WHEN EXECUTED, CONSTITUTES A CONTRACT AS REQUIRED BY FCC.

B. E-Rate Purchases

- i. Customer represents and warrants that all purchases made under this Agreement shall be for its own use and that it is eligible to receive E-Rate funding as specified by USAC.
- ii. IN ACCORDANCE WITH FCC REQUIREMENTS, THE CUSTOMER SHALL SUBMIT A COMPLETED AND SIGNED FCC FORM 486 TO USAC The Form 486 shall be approved by USAC prior to order placement with Seller. See Payment Terms for details.

4. ORDERING AND ASSISTANCE

A. Ordering

Purchase orders shall be submitted through electronic means (email, electronic data interchange (EDI), etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.

B. Other Requirements

- i. All purchase orders shall include 1) a contact name; 2) phone number; 3) purchase order number; 4) CDW Part Number and OEM Part Number; 5) Product description; 6) original and discounted Product price 7) percentage Customer owes and percentage SLP owes (if applicable) 8) ship to location; 9) bill to location; 10) BEAR or SPI Order; and 11) FCC Form 471 and Funding Request Number (FRN) number for each part number. SEPARATE PURCHASE ORDERS SHALL BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS SHALL BE SUBJECT TO ACCEPTANCE BY SELLER.
- ii. If the Customer is unable to commit the full purchase order amount, any balance remaining that was not funded or approved for payment by USAC will be the responsibility of the Customer. The Customer must add the following language to its purchase order:

E-RATE PURCHASE AGREEMENT

Form – E-Rate FY28 2025-2026

Contract Number: 141697

“The total cost of this purchase order is \$_____. The E-Rate portion is \$_____, and is committed by USAC. If there is any reduction or denial of payment with the E-Rate portion, Chisholm Indep School District 695 accepts full responsibility for the cost of this purchase, \$_____.”

- iii. Should Customer choose to add Product or make substitutions to the Products originally sought, following USAC’s funding decision, Customer agrees it will be responsible for the amounts owed for the added or substituted Products in excess of its committed funding from USAC.
- iv. Customer must complete installation of Products ordered pursuant to this Agreement within thirty (30) days of delivery. In the event Customer, or a third party hired by Customer to complete the installation, fails to install the Products within the timeframe provided herein, the Parties acknowledge and agree that Customer will begin to accrue interest on the amounts owed for such Products in an amount of one and one-half percent (1.5%) per month, or the maximum rate permitted by applicable law.

C. Assistance with Order

- i. Customer may call 1-800-328-4239 to get assistance on any purchase order. Any terms or conditions stated in or on the Customer’s purchase order which are inconsistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall not be valid, are considered null and void and shall not be applicable to or binding on Seller.
- ii. FOR PRODUCTS WHICH ARE DISCONTINUED AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BY SELLER BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO OFFER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE, IF AVAILABLE, UPON SLP’S APPROVAL OF THE PRODUCT SUBSTITUTION. ANY INCREASE IN PRICE THAT CANNOT BE ABSORBED BY THE SELLER WILL BE THE RESPONSIBILITY OF Chisholm Indep School District 695

5. PRICE AND PAYMENT TERMS

- i. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller’s opinion, Customer's financial condition, previous payment record, or the nature of Customer's relationship with Seller so warrants.
- ii. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable laws and regulations.

E-RATE PURCHASE AGREEMENT

Form – E-Rate FY28 2025-2026

Contract Number: 141697

A. Price

The Price shall be as set forth on the Customer's quote from Seller and which is in the form attached hereto as Exhibit I, and as amended from time to time. All prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer.

Payment Terms

- i. All payments, regardless of method, shall be submitted to "Accounts Receivable," please contact your account manager for payment method options.
- ii. CUSTOMER MAY EITHER WAIT TO PLACE AN ORDER PRIOR TO OR AFTER RECEIPT OF ITS FCDL. IN THE EVENT THAT CUSTOMER PLACES AN ORDER PRIOR TO RECEIPT OF THE FCDL, CUSTOMER SHALL BE RESPONSIBLE FOR PAYMENT OF THE ENTIRE PURCHASE PRICE WITHOUT REGARD TO SLP FUNDING.
- iii. Customer must choose one of the following payment methods. However, Customers that choose to order Products prior to receiving their FCDL must follow the BEAR payment method.



Form 474 Service Provider Invoice (SPI) Method

Seller will invoice the Customer for the Product price, as set forth on the Product quote, net of the FCDL amount. Customer shall be responsible for making payment within thirty (30) days from date of invoice. There must be an approved FCC Form 486 prior to placing the SPI order.



Form 472 Billed Entity Applicant Reimbursement (BEAR) Method

Seller will invoice Customer, upon Product shipment, for the total purchase price without regard to any SLP funding applied to that purchase price for the Products. Customer shall pay the invoiced amount within thirty (30) days from the date of invoice.

- iv. Seller accepts BEAR orders beginning April 1 before the beginning of the Funding Year. Seller accepts SPI orders beginning July 1 of the Funding Year when Customer has received its FCDL and completed the FCC Form 486, Seller DOES NOT accept SPI orders before July 1 of the Funding Year, or prior to the Form 486 approval by USAC.

6. NON-ASSIGNABILITY AGREEMENT

Customer shall not assign or otherwise transfer its rights or delegate its obligations under this Agreement without Seller's advance written consent. Any attempted assignment, transfer or delegation without such consent shall be void.

E-RATE PURCHASE AGREEMENT

Form – E-Rate FY28 2025-2026

Contract Number: 141697

The term of this Agreement shall commence on April 1, 2025 (“Effective Date”) and be valid through the later of the Funding Year 2025 or 9/30/2026.

- i. Seller may terminate this Agreement at any time for any reason upon thirty (30) days prior written notice to the Customer.

Customer may terminate this Agreement or withdraw an order upon written notice to Seller if: (a) funds are not appropriated to Customer under this program, or (b) Customer’s School Board rejects this Agreement (“Termination Notice”). In the event that Customer terminates this Agreement due to non-appropriation of funds, or termination for convenience, then Seller may immediately cease performance. However, the Customer shall remain liable for any Products that have shipped or services, already provided, or have been subscribed or purchased prior to Seller’s receipt of the Termination Notice. Customer shall also be responsible for any of Seller’s out-of-pocket costs arising as a result of any such termination.

- ii. In the event Customer receives an extension of funding from SLP, Customer will notify Seller in writing and the parties may agree to execute an amendment to extend this Agreement.

7. NOTICES

All notices and other communications required or permitted under this Agreement shall be served in person or sent by U.S. mail, Federal Express, or equivalent carrier to the party’s address listed above

8. GENERAL

If any term or provision herein is determined to be illegal or unenforceable, the validity or enforceability of the remainder of the terms or provisions herein will remain in full force and effect.

9. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between Seller and Customer and supersedes and replaces any and all previous and contemporaneous communications, representations or agreements between the parties, whether oral or written, regarding transactions hereunder. No provision of this Agreement may be waived or modified except by an amendment signed by an authorized representative of each party.

10. GOVERNING LAW

This Agreement will be governed by the laws of MN, without regard to conflicts of law rules. Any litigation will be brought exclusively in a federal or state court located in the state or commonwealth where Customer’s location identified above, and the parties consent to the jurisdiction of the federal and state courts located therein, submit to the jurisdiction thereof. The parties further consent to the exercise of personal jurisdiction.

11. DOCUMENT RETENTION

All documents related to this Agreement will be kept on file by both parties for a period of ten (10) years after the project completion in accordance with the rules of the SLP.

E-RATE PURCHASE AGREEMENT

Form – E-Rate FY28 2025-2026

Contract Number: 141697

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CDW Government LLC

Chisholm Indep School District 695

(Authorized Signature)

(Authorized Signature)

Printed Name

Printed Name

Title: _____

Title: _____

Date: _____

Date: _____

**** Upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to mohawad@cdwg.com and 470award@cdwg.com**

EXHIBIT I – Pricing Offer



Thank you for choosing CDW. We have received your quote.

QUOTE CONFIRMATION

JOE PHILLIPS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

This quote is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at <https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html>

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PJBH001	3/5/2025	PJBH001	4502414	\$54,164.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Extreme Networks 5420M 48-Port 802.3bt PoE Switch Mfg. Part#: 5420M-48W-4YE Contract: MARKET	11	6328561	\$2,323.00	\$25,553.00
Extreme Networks - power supply - 920 Watt Mfg. Part#: XN-ACPWR-920W Contract: MARKET	18	6313876	\$326.00	\$5,868.00
Extreme Networks - power cable - NEMA 5-15 to IEC 60320 C13 Mfg. Part#: 10061 UNSPSC: 26121604 Contract: MARKET	18	1897798	\$4.00	\$72.00
Extreme Networks 20GBase direct attach cable - 1 m Mfg. Part#: 20G-DACP-SFPDD1M Contract: MARKET	2	6818097	\$120.00	\$240.00
Extreme Networks 20GBase direct attach cable - 3 m Mfg. Part#: 20G-DACP-SFPDD3M Contract: MARKET	1	6707641	\$157.00	\$157.00
Extreme Networks 5420M 24-Port 802.3bt PoE Switch Mfg. Part#: 5420M-24W-4YE Contract: MARKET	7	6337312	\$1,462.00	\$10,234.00
16				
Extreme Networks ExtremeCloud IQ Pilot + Extreme AI Expert - Right-To-Use s Mfg. Part#: USK12-STD-B-S-C-EW-5Y	18	8135271	\$561.00	\$10,098.00

QUOTE DETAILS (CONT.)

Electronic distribution - NO MEDIA

Contract: MARKET

[Extreme Networks - SFP+ transceiver module - 10GbE](#) 2 6846374 \$971.00 \$1,942.00

Mfg. Part#: 10G-SR-SFP300M-ET8PK

Contract: MARKET

These services are considered Third Party Services, and this purchase is subject to CDW's [Third Party Cloud Services Terms and Conditions](#), unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

SUBTOTAL	\$54,164.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$54,164.00

PURCHASER BILLING INFO

Billing Address:
CHISHOLM SCHOOL DISTRICT
ACCOUNTS PAYABL
300 3RD AVE SW
CHISHOLM, MN 55719-2064
Phone: (218) 254-7526
Payment Terms: ERATE QUOTES ONLY

DELIVER TO

Shipping Address:
CHISHOLM SCHOOL DISTRICT
JOE PHILLIPS
300 3RD AVE SW
CHISHOLM, MN 55719-2064
Phone: (218) 254-7526
Shipping Method: DROP SHIP-GROUND

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Mohamed Awad | (877) 625-7685 | mohawad@cdwg.com

LEASE OPTIONS

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$54,164.00	\$1,552.34/Month	\$54,164.00	\$1,774.95/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.

- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager.

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ERATE QUOTE
03-11-2025

Electronaca Inc.

7000 W Palmetto Park Rd Suite 210,
Boca Raton Florida 33433

561 571 7525
erate@electronaca.com
www.electronaca.com

APPLICANT

CHISHOLM INDEP SCHOOL DIST 695
300 3RD AVE SW
CHISHOLM MN 55719

FORM 470

250020166

SUBJECT

Funding Year 2025 - Fiscal Year 2026 C2 Switches Chisholm ISD
695

BRAND

Ruckus

SPIN NUMBER
143035753

QUOTE NUMBER
QUO251931

Item	Unit Price	Qty	Total
ICX8200-48PF2-E ICX 8200 Switch, 48 x 10/100/1000Mbps. Class 4 PoE, 740W budget. 4 x 1/10/25GbE SFP28. 1 Fan and 1 Power Supply	\$4,400.00	5.00	\$22,000.00
ICX8200-48PF RUCKUS ICX 8200 Switch, 48 x 10/100/1000Mbps. Class 4 PoE, 740W budget. 4 x 1/10/25GbE	\$4,125.00	6.00	\$24,750.00
ICX8200-24P 24 x 10/100/1000Mbps. Class 4 PoE, 370W budget. 4 x 1/10/25GbE SFP28. Power cord not included.	\$2,145.00	7.00	\$15,015.00
PCUSA2 POWER CORD, USA, NEMA5-15/C13, 13A, 125V	\$45.90	18.00	\$826.20
ICX7000-RMK Ruckus 2 Post - Rack mounting kit - for ICX 7450-24, 7450-24P, 7450-48, 7450-48F, 7450-48P; ICX 8200-48PF	\$85.00	18.00	\$1,530.00
10G-SFPP-SR 10GBASE-SR, SFP+ optic (LC), target range 300m over MMF	\$544.50	16.00	\$8,712.00
10G-SFPP-TWX-P-0101 SFP+ transceiver module - 10 GigE - with direct-attached passive copper cable (1 m)	\$96.25	2.00	\$192.50
10G-SFPP-TWX-P-0301 10GbE Direct Attach SFP+ to SFP+ Passive copper cable, 3 m	\$132.00	1.00	\$132.00
CLD-ESNT-APSW-REC5 RUCKUS ONE ESSENTIALS 5-YR SUBSCRIPTION FOR 1 NETWORK DEVICE (AP OR SWITCH) FOR REC. SWITCH RMT SUPPORT IS NOT INCLUDED AND IS REQUIRED TO BE PURCHASED SEPARATELY.	\$459.00	18.00	\$8,262.00
EPS Professional Services for Installation and Initial Configuration.	\$165.00	108.00	\$17,820.00
EPT Travel and lodging per diem.	\$250.00	4.00	\$1,000.00
Shipping Shipping and Handling.	\$175.00	1.00	\$175.00

COMMENTS: ERATE PERCENTAGE DISCOUNT HAS NOT BEEN APPLIED TO THE TOTAL OF THIS QUOTE.

Terms & Conditions:

Discounts are subject to revision if item quantities are modified. All work performed is charged in hours per person, per visit. Minimum 4 hour charge per visit. If a Site Survey work is needed, the report will be based on proposed RF path suggested by the customer, frequency sweeps and channel discovery might be performed. Electronaca Inc. will not perform any civil, mechanical or electrical work other than clarifying to the customer his/her options in the proposed area, unless otherwise specified. Towers, electrical runs, lighting protection and conduits should be prepared in advance to specs prior to installation. 50% of balance payment is expected to begin installation. Customer is responsible for City and County Permits. Prices are valid for 30 days. Customer accepts upfront charges on the selected method of payment.

Electronaca Inc.



Coquina Labs Inc.
 2 Herald Square, 10th Floor
 New York, NY 10001
 coquinatech.com

Mar 1, 2025

BY EMAIL

Joe Phillips
 Chisholm Indep School Dist 695
 300 3rd Ave SW
 Chisholm, MN 55719
 jphillips@chisholm.k12.mn.us

RE: Response to E-Rate RFQ - Form 470 Application Number: 250020166

Dear Joe,

On behalf of Coquina Labs Inc., I am pleased to submit our proposal in response to your E-Rate opportunity. Our team is deeply committed to supporting schools across the nation by delivering reliable, compliant, and cost-effective technology solutions that meet the unique needs of educational institutions.

This bid covers the supply of the following items as specified in the E-Rate documentation:

Line No.	Part No.	Description	Unit Price	Quantity	Extended Price
1	10G-SFPP-TWX-P-030 1	The 10G-SFPP-TWX-P-0301 cable, 10G passive direct attach copper 3m cable, cannot stack with the ICX7150 during cross-connections. This bulletin provides guidelines for deploying the 10GSFPP-TWX-P-0301 cable with the ICX7150 in a stack configuration	\$101.39	1	\$101.39
2	10G-SFPP-TWX-P-010 1	10GbE Direct Attach SFP+ to SFP+ Passive copper cable, 1 m	\$73.93	2	\$147.86
3	ICX8200-24P	24 x 10/100/1000Mbps. Class 4 PoE, 370W budget. 4 x 1/10/25GbE SFP28	\$1,689.73	7	\$11,828.11
4	ICX8200-48PF	48 x 10/100/1000Mbps. Class 4 PoE, 740W budget. 4 x 1/10/25GbE SFP28	\$3,249.48	6	\$19,496.88
5	ICX8200-48PF2-E2	48 x 10/100/1000Mbps. Class 4 PoE, 740W budget. 4 x 1/10/25GbE SFP28. 2 Fans and 2 Power Supplies	\$4,289.31	5	\$21,446.55

6	ICX7000-RMK	Rack Mount - FRU,RACK MOUNT KIT,2 POST,ICX7750/7450/7250	\$36.83	18	\$662.94
7	XBR-R000295	FRU,UNIVERSAL RACK MOUNT KIT,4 POST 24-32 DEPTH RCK, VDX 6740T/VDX6740T-1G, ICX 7750/7450	\$214.47	18	\$3,860.46
8	PCUSA2	POWER CORD, USA, NEMA5-15/C13, 13A, 125V - PCUSA2	\$22.10	18	\$397.80
9	CLD-ESNT-APSW-RE C5	RUCKUS ONE ESSENTIALS 5-YR SUBSCRIPTION FOR 1 NETWORK DEVICE (AP OR SWITCH) FOR REC. SWITCH RMT SUPPORT IS NOT INCLUDED AND IS REQUIRED TO BE PURCHASED SEPARATELY.	\$237.54	18	\$4,275.72
10	10G-SFPP-SR	10GBASE-SR, SFP+ optic (LC), target range 300m over MMF	\$147.33	16	\$2,357.28
Subtotal					\$64,574.99
Estimated shipping cost					\$0.00
Total cost including shipping					\$64,574.99
Estimated sales tax (if applicable - waived for exempt entities)					\$4,762.41
Total price including sales tax					\$69,337.40
Installation and configuration					<i>Available upon request</i>

Please note:

- The items in this proposal are offered individually. The buyer is welcome to select only the items that meet your needs, as needed.
- Installation and initial configuration services available upon request.
- Sales tax is an estimate and subject to recalculation. Sales tax will be waived for tax exempt entities upon receipt of the entity's sales tax exemption certificate.
- Coquina can provide SPI or BEAR billing terms based on buyer preferences.
- Coquina has completed its FCC Form 473 Service Provider Annual Certification Form for Funding Year 2025-2026.

Coquina brings extensive experience to this endeavor, including:

Proven Success with K-12 Schools: As a value-added reseller and managed service provider, Coquina provides high-quality hardware, software, and networking technology to K-12 school districts and other public sector clients. We are an awardee of multiple blanket commercial off-the-shelf technology contracts, including with the Texas Region 7 Education Service Center (ESC) and the Texas Region 19 ESC Allied States Cooperative (ASC). We've included a sample of customer references on the following page for your reference.

Broad Relationships with Leading Manufacturers: We have extensive relationships as an authorized reseller of leading E-Rate manufacturers, including the following brands:



Deep Public Sector Technology Expertise: Our advisory board comprises former K-12 technology advisors, city Chief Information Officers (CIOs), and state Chief Procurement Officers (CPOs), ensuring that our technology strategies are informed by decades of leadership experience in public-sector technology procurement.

Specialized E-Rate Team: With decades of cumulative experience, our dedicated E-Rate team is well-versed in navigating the complexities of the program, from eligibility and compliance to implementation and reporting.

Commitment to Compliance: We prioritize adherence to all regulatory standards, including federal guidelines and E-Rate requirements. We hereby certify that these proposed prices are consistent with the FCC Lowest Corresponding Price (LCP) requirements and that the equipment and services are compliant with the FCC Order (FCC 19-121), prohibiting the sale, provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other covered company deemed a national security threat.

We take pride in delivering solutions that enhance educational outcomes while respecting budgetary constraints. Coquina is committed to being a trusted partner in achieving your school district's technology goals.

We appreciate the opportunity to submit this bid and look forward to the possibility of supporting the school district with reliable technology solutions. Please feel free to reach out for any further clarifications or additional information.

Coquina SPIN ID #: 143054412

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Mumma".

Michael Mumma
Coquina Labs Inc.
2 Herald Square, 10th Floor
New York, NY 10001
sales@coquinatech.com

NOTE: We are pleased to provide you with this quote, which is not an order or offer to sell. Product, available inventory, additional fees and pricing data are updated by manufacturers from time to time and may change without notice. Until you issue a purchase order and Coquina Labs Inc. accepts it, there is no contract for sale. All prices and descriptions are subject to change prior to the issuance and acceptance of a PO. The above is not intended to be an offer, and the parties do not intend for the above terms to be a binding agreement among the parties with respect to the subject matter hereof. Coquina Labs Inc. does not make any warranties, express or implied, including but not limited to warranties of merchantability or fitness for a particular purpose, regarding the products or services described in this quote. All warranties, if any, are provided by the respective manufacturers or licensors. Coquina Labs Inc. shall not be responsible for delays or failure to deliver due to circumstances beyond its reasonable control, including but not limited to acts of God, natural disasters, labor disputes, supply chain disruptions, governmental actions, or manufacturer delays. For select high-value orders, we may request the buyer to assign the receivable to one of our financing partners. Such assignments will not affect the terms, conditions, or obligations outlined in this agreement. The terms and conditions of this quote, including payment and delivery terms, are subject to final agreement upon issuance and acceptance of a purchase order.

References

Entity	Contact Name	Contact Email	Contact Phone Number
Collegium Charter School	Erik Daniele	edaniele@ccs.us	(610) 903-1300
State of Texas - Teachers Retirement System	Trevor Goodman	Trevor.Goodman@trs.texas.gov	(512) 542-6771
Orange County Superintendent of Schools, CA	Tristan Mejias	TMejias@ocde.us	(714) 966-4081
City of Colorado Springs	Erica Rush	erica.rush@coloradosprings.gov	(719) 385-5755
Maryland Health Benefit Exchange	Tracey Gamble	tracey.gamble1@maryland.gov	(410) 547-8152

Coquina Labs Contact Information

Michael Mumma

Coquina Labs Inc.

2 Herald Square

New York, NY 10001

mike@coquinatech.com

Erate 2025 Bid Response - Application #250020166

Chisholm Public Schools

300 SW 3rd Avenue | Chisholm, MN 55719

Jake Van Halbeck | ERATE SPIN #143024168 | March 6, 2025

2385 Troop Drive, Suite 204 | Sartell, Minnesota 56377 | 320-230-2020 | www.techcheckusa.com

Solution Overview

Tech Check is pleased to present the following E-Rate proposal to Chisholm Public Schools. The proposal is based on specifications noted in E-Rate form 470, as posted on the USAC web page.

Application #250020166

Quote #17406

Ruckus ICX 8200 Series Ethernet Switches

\$43,383.60

- (5) Ruckus ICX 8200 Switch, 48×10/100/1000 Mbps PoE+ ports, 4×25 GbE SFP28 stacking/uplink-ports 740 W PoE budget (with one PSU), hot-swap power supplies and fans, one power supply and one fan included.
- (6) Ruckus ICX 8200 Switch, 48×10/100/1000 Mbps PoE+ ports, 4×25 GbE SFP28 stacking/uplink-ports, 740 W PoE budget.
- (7) Ruckus ICX 8200 Switch, 24×10/100/1000 Mbps PoE+ ports, 4×25 GbE SFP28 stacking/uplink-ports, 370W PoE budget
- (16) Ruckus 10GBASE-SR, SFP+ optic (LC), target range 300m over MMF
- (4) Ruckus 10GbE Direct Attach SFP+ to SFP+ Passive Copper Cables
- Three years of remote TAC support included with every ICX 8200 model and a limited lifetime warranty.
- Complete installation and configuration and travel expenses are included in the bid.

Product Datasheets

- Ruckus ICX 8200 Series: [Datasheet](#)

Considerations

- Tech Check's E-Rate Spin #143024168.
- All products in the proposal are E-Rate Eligible unless stated otherwise.
- Tech Check's K-12 reference document is enclosed.
- Tech Check is located approximately 180 miles from the school district.
- Tech Check understands that the project is contingent on E-Rate funding.
- Tech Check accepts payment via the SPI (Service Provider Invoice) and BEAR (Billed Entity Applicant Reimbursement) methods.
- Tech Check will honor pricing for both full and partial project acceptance.
- All hardware is OEM and is shipped directly from the manufacturer. (No gray market gear)

Timeline

- The product will be delivered directly to the school district.
- The installation is determined by product availability and the school district's requested time frame for project completion.
- Tech Check's installation pricing is based on standard hours during summer break, non-school days, and other agreed-upon days during business hours (8:00 am to 5:00 pm).
- A labor surcharge will occur if the project requires evening installations or non-standard business hours. The surcharge is not included in our bid.
- Note: Your USAC FRN award may not cover this surcharge.

School District's Responsibilities

- The school district is responsible for keeping products in a secure location and notifying Tech Check of any damaged or missing goods during the receiving process.
- The school district is responsible for recycling old equipment removed from the upgrade.

Terms and Conditions

By signing this proposal, you are requesting Tech Check, LLC to order the product and services stated in the proposal.

Additionally:

- Any onboarding fees will be invoiced NET 30 upon signature.
- For monthly service agreements, the Monthly Service Fee will be invoiced NET 30 at the beginning of each service month. Any endpoint quantity increases will be reflected in the monthly invoices.
- For annual prepaid service agreements, the Annual Prepaid Service Fee will be invoiced NET30 upon signature.
- A 3% transaction fee will be applied to all credit card orders and payments
- Stated Service Fees do not include any applicable taxes, tariffs, and/or duties, which will be billed additionally, if applicable.
- Travel and Expenses for any required on-site visits, if applicable, will be charged additionally unless specifically defined.
- A 25% restocking fee will be applied to any returned product
- Payment is due within 30 days of invoicing.

For a full listing of the Terms and Conditions, please go to <https://techcheckusa.com/terms>

Our Background

With more than 25 years of designing and implementing innovative technology solutions, Tech Check has been a trusted partner and reseller to over 200 school districts throughout Minnesota. Our knowledge, experience, and advanced skill sets have enabled school districts to introduce cutting-edge technologies into the classroom, empowering students and staff with emerging IT solutions. Tech Check continues to provide cost-effective products, installation, and managed service agreements to school districts of all sizes looking for an education-driven technology partner.

K-12 Education References

Sartell-St. Stephen ISD 748

Contact: Kyle Bretkreutz
212 3rd Avenue North
Sartell, MN 56377
(320) 656-3701

Little Falls Community Schools

Contact: Scott Orians
1001 5th Avenue South East
Little Falls, MN 56345
(320) 632-2002

Foley Public Schools

Contact: Paul Schieffert
840 Norman Avenue North
Foley, MN 56329
(320) 968-7175

Becker Public Schools

Contact: Sumre Robinson
12000 Hancock Street
Becker, MN 55308
(763) 261-6300

Sauk Centre Public Schools

Contact: Becki Marthaler
930 State Road
Sauk Centre, MN 56378
(320) 352-2284

Thief River Falls Public Schools

Contact: Oak Vichaikul
101 Knight Avenue South
Thief River Falls, MN 56701
(218) 681-8711

BID A: Ruckus ICX 8200 Series Ethernet Switches

Manufacturer Part Number	Qty	Product Description	Price	Ext. Price
Ruckus ICX 8200 Series Ethernet Switches				
Ruckus ICX 8200 Switches				
ICX8200-48PF2-E	5	Ruckus ICX 8200 Switch, 48x10/100/1000 Mbps PoE+ ports, 4x25 GbE SFP28 stacking/uplink-ports, 740 W PoE budget (with one PSU), hot swap power supplies and fans, one power supply and one fan included, three-year remote TAC support. Power cord not included	\$2,300.84	\$11,504.20
ICX8200-48PF	6	Ruckus ICX 8200 Switch, 48x10/100/1000 Mbps PoE+ ports, 4x25 GbE SFP28 stacking/uplink-ports, 740 W PoE budget, three-year remote TAC support. Power cord not included. TAA	\$2,157.04	\$12,942.24
ICX8200-24P	7	Ruckus ICX 8200 Switch, 24x10/100/1000 Mbps PoE+ ports, 4x25 GbE SFP28 stacking/uplink-ports, 370W PoE budget, three-year remote TAC support. Power cord not included. TAA	\$1,121.66	\$7,851.62
Ruckus Power Cords and Rack Mounts				
PCUSA2	18	Ruckus Power Cord, USA, NEMA5-15/C13, 13A, 125V	\$18.50	\$333.00
ICX7000-RMK	18	Ruckus Rack Mount for Network Switch	\$30.82	\$554.76
Ruckus Fiber Optics				
10G-SFPP-SR-8	2	Ruckus 10GBASE-SR, SFP+ optic (LC), target range 300m over MMF - 8 Pack	\$704.63	\$1,409.26
Ruckus Stacking Cables				
10G-SFPP-TWX-P-0101	2	Ruckus 10GbE Direct Attach SFP+ to SFP+ Passive Copper Cable, 1 Meter	\$51.17	\$102.34
10G-SFPP-TWX-P-0301	1	Ruckus 10GbE Direct Attach SFP+ to SFP+ Passive Copper Cable, 3 Meter	\$70.18	\$70.18
TCLB-001	1	Tech Check Professional Services	\$8,616.00	\$8,616.00
Installation and configuration of Ruckus network switches. Includes travel time and all associated costs.				

Subtotal: \$43,383.60

704 DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A FIXED ASSET ACCOUNTING SYSTEM

Chisholm Public Schools Independent School District No. 695

Board Policy 706

Series: 700 Non-Instructional Operations and Business Services

Subject: 704 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

Adopted/Revised:

I. PURPOSE

The purpose of this policy is to provide for the development and maintenance of an inventory of the fixed assets of the school district and the establishment and maintenance of a fixed asset accounting system.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that a fixed asset accounting system and an inventory of fixed assets be developed and maintained.

III. DEVELOPMENT OF INVENTORY AND ACCOUNTING SYSTEM

The superintendent or such other school official as designated by the superintendent or the school board shall be responsible for the development and maintenance of an inventory of the fixed assets of the school district and for the establishment and maintenance of a formal fixed asset accounting system. The accounting system shall be operated in compliance with the applicable provisions of the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS) **with a capitalization level that equals or exceeds \$5,000. Group purchases for technology, furniture, or other equipment that is purchased as a per quantity that otherwise may be below the individual item threshold, the total threshold is \$25,000.** The inventory shall specify the location of all continued abstracts showing the conveyance of the property to the school district; certificates of title showing title to the property in the school district; title insurance policies; surveys; and other property records relating to the real property of the school district.

IV. REPORT

The administration shall annually update the property records of the school district and provide an inventory of the fixed assets of the school district to the school board.

Legal References:

Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (Boards of Independent School Districts)
Minn. Stat. § 123B.51 (Schoolhouse and Sites; Uses for School and Nonschool Purposes; Closings)
GASB Implementation Guide 2021-1

Cross References:

MSBA/MASA Model Policy 702 (Accounting)

801 EQUAL ACCESS TO SCHOOL FACILITIES

Chisholm Public Schools Independent School District No. 695

Board Policy 801

Series: 800 Buildings and Sites

Subject: 801 Equal Access to School Facilities

Adopted/Revised:

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to implement the Equal Access Act by granting equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical purposes during noninstructional time.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is not to deny equal access or a fair opportunity to, or to discriminate against, any students who wish to conduct a meeting, on the basis of the religious, political, philosophical, or other content of the speech at such meetings.
- B. The school board has created a limited open forum for students enrolled in secondary schools during which noncurriculum-related student groups shall have equal access and a fair opportunity to conduct meetings during noninstructional time.
- C. Student use of facilities under this policy does not imply school district sponsorship, approval, or advocacy of the content of the expression at such meetings.
- D. The school district retains its authority to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.
- E. In adopting and implementing this equal access policy, the school district will NOT:
 - 1. influence the form or content of any prayer or other religious activity;
 - 2. require any person to participate in prayer or other religious activity;
 - 3. expend public funds beyond the incidental cost of providing the space for student-initiated meetings;
 - 4. compel any school agent or employee to attend a school meeting if the content of the speech at the meeting is contrary to the beliefs of the agent or employee;
 - 5. sanction meetings that are otherwise unlawful;
 - 6. limit the rights of groups of students based on the size of the group;
 - 7. abridge the constitutional rights of any person.

III. DEFINITIONS

- A. "Limited open forum" means that the school grants an offering to or opportunity for one or more noncurriculum related student groups to meet on school premises during

noninstructional time.

- B. "Meeting" includes activities of student groups which are permitted under a limited open forum and are not directly related to the school curriculum. Distribution of literature does not constitute a meeting protected by the Equal Access Act.
- C. "Noninstructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends, including such other periods that occur during the school day when no classroom instruction takes place.
- D. "Sponsorship" includes the act of promoting, leading, or participating in a meeting. The assignment of a school employee for custodial, observation, or maintenance of order and discipline purposes does not constitute sponsorship of the meeting.
- E. "Secondary school" means any school with enrollment of pupils ordinarily in grades 7 through 12 or any portion thereof.

IV. FAIR OPPORTUNITY CRITERIA

Schools in this school district shall uniformly provide that:

- A. A meeting held pursuant to this policy is voluntary and student-initiated;
- B. There is no sponsorship of the meeting by the school or its agents or employees;
- C. Employees or agents of the school are present at religious meetings only in a nonparticipatory capacity;
- D. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
- E. Nonschool persons may not direct, control, or regularly attend activities of student groups.

V. PROCEDURES

- A. Any student who wishes to initiate a meeting under this policy shall apply to the principal of the building at least 48 hours in advance of the time of the activity or meeting. The student must agree to the following:
 - 1. All activities or meetings must comply with existing policies, regulations, and procedures that govern operation of school-sponsored activities.
 - 2. The activities or meetings are voluntary and student-initiated. The principal may require assurances of this fact.
- B. Student groups meeting under this policy must comply with the following rules:
 - 1. Those attending must not engage in any activity that is illegal, dangerous, or which materially and substantially interferes with the orderly conduct of the educational activities of the school. Such activities shall be grounds for discipline of an individual student and grounds for a particular group to be denied access.
 - 2. The groups may not use the school name, school mascot name, school emblems,

the school district name, or any name that might imply school or district sponsorship or affiliation in any activity, including fundraising and community involvement.

3. The groups must comply with school policies, regulations and procedures governing school-sponsored activities.
- C. Students applying for use of school facilities under this policy must provide the following information to the principal: time and date of meeting, estimated number of students in attendance, and special equipment needs.
- D. The building principal has responsibility to:
1. Keep a log of application information.
 2. Find and assign a suitable room for the meeting or activity. The number of students in attendance will be limited to the safe capacity of the meeting space.
 3. Note the condition of the facilities and equipment before and after use.
 4. Assure proper supervision. Assignment of staff to be present in a supervisory capacity does not constitute school district sponsorship of the meeting or activity.
 5. Assure that the meeting or activity does not interfere with the school's regular instructional activities.
- E. The school district shall not expend public funds for the benefit of students meeting pursuant to this policy beyond the incidental cost of providing space. The school district will provide no additional or special transportation.
- F. Nonschool persons may not direct, conduct, control, or regularly attend meetings and activities held pursuant to this policy.
- G. School district employees or agents may not promote, lead, participate in, or otherwise sponsor meetings or activities held pursuant to this policy.
- H. A copy of this policy and procedures shall be made available to each student who initiates a request to use school facilities.

Legal References: 20 U.S.C. §§ 4071-74 (Equal Access Act)
20 U.S.C. § 7905 (Boy Scouts of America Equal Access Act)
Board of Educ. of Westside Community Schools v. Mergens, 496 U.S. 226 (1990)
Good News Club v. Milford Central School, 533 U.S. 98 (2001)
Child Evangelism Fellowship of Minnesota v. Special Sch. Dist. 1, 690 F.3d 996 (8th Cir. 2012)
Child Evangelism Fellowship of Minnesota v. Elk River Area School Dist. 728, 599 F.Supp. 2d 1136 (D. Minn. 2009)

Cross References: MSBA/MASA Model Policy 902 (Use of School District Facilities and Equipment)

The Purpose, General Statement of Policy, Definitions, and Fair Opportunity Criteria sections reflect the language and requirements of the Equal Access Act and so should be adopted as written. School Boards have discretion to adopt reasonable procedures to implement the Act, however. We have provided a section on Procedures as a model.

805 WASTE REDUCTION AND RECYCLING

Chisholm Public Schools Independent School District No 695

Board Policy 805

Series: 800-Buildings and Sites

Subject: 805 Waste Reduction and Recycling

Adopted/Revised:

[Note: The obligations stated in this policy are substantial and virtually all are governed by statute. A school district may choose to add obligations by policy.]

I. PURPOSE

The purpose of this policy is to establish a resource recovery program to promote the reduction of waste, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, the disposition of waste materials and surplus property, and the establishment of a program of education to develop an awareness of environmentally sound waste management.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to comply with all state laws relating to waste management and to make resource conservation an integral part of the physical operations and curriculum of the school district.

III. DEFINITIONS

- A. "Lamp recycling facility" means a facility operated to remove, recover, and recycle for reuse mercury or other hazardous materials from fluorescent or high intensity discharge lamps
- B. "Mixed municipal solid waste" means garbage, refuse, and other solid waste that is aggregated for collection but does not include auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams.
- C. "Packaging" means a container and any appurtenant material that provide a means of transporting, marketing, protecting, or handling a product and includes pallets and packing such as blocking, bracing, cushioning, weatherproofing, strapping, coatings, closures, inks, dyes, pigments, and labels.
- D. "Postconsumer materials" means a finished material that would normally be discarded as a solid waste having completed its life cycle as a consumer item.
- E. "Rechargeable battery" means a sealed nickel-cadmium battery, a sealed lead acid battery, or any other rechargeable battery, except certain dry cell batteries or a battery exempted by the Commissioner of the Minnesota Pollution Control Agency (PCA) (Commissioner).
- F. "Recyclable commodities" means materials, pieces of equipment, and parts which are not reusable but which contain recoverable resources.

- G. "Recyclable materials" means materials that are separated from mixed municipal solid waste for the purpose of recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, source-separated compostable materials, and sole source food waste streams that are managed through biodegradative processes. Refuse-derived fuel or other material that is destroyed by incineration is not a recyclable material.
- H. "Recycling" means the process of collecting and preparing recyclable materials and reusing the materials in their original form that do not cause the destruction of recyclable materials in a manner that precludes further use.
- I. "Resource conservation" means the reduction in the use of water, energy, and raw materials.
- J. "Reusable commodities" means materials, pieces of equipment, parts, and used supplies which can be reused for their original purpose in their existing condition.
- K. "Source-separated compostable materials" means materials that:
 - 1. are separated at the source by waste generators for the purpose of preparing them for use as compost;
 - 2. are collected separately from mixed municipal solid waste and are governed by state licensing provisions;
 - 3. are comprised of food wastes, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable because the Commissioner has determined that no other person is willing to accept the paper for recycling;
 - 4. are delivered to a facility to undergo controlled microbial degradation to yield a humus-like product meeting the PCA's class I or class II, or equivalent, compost standards and where process rejects do not exceed 15 percent by weight of the total material delivered to the facility; and
 - 5. may be delivered to a transfer station, mixed municipal solid waste processing facility, or recycling facility only for the purposes of composting or transfer to a composting facility, unless the Commissioner determines that no other person is willing to accept the materials.
- L. "Waste reduction" or "source reduction" means an activity that prevents generation of waste or the inclusion of toxic materials in waste, including:
 - 1. reusing the product in its original form;
 - 2. increasing the life span of a product;
 - 3. reducing material or the toxicity of material used in production or packaging; or
 - 4. changing procurement, consumption, or waste generation habits to result in smaller quantities or lower toxicity of waste generated.

IV. WASTE DISPOSAL

- A. The school district will attempt to decrease the amount of waste consumable materials by:
1. reduction of the consumption of consumable materials whenever practicable;
 2. full utilization of materials prior to disposal;
 3. minimization of the use of non-biodegradable products whenever practicable.
- B. Each school district facility shall also collect at least three recyclable materials, such as, but not limited to, the following: paper, glass, plastic, and metal.
- C. The school district will transfer all recyclable materials collected to a recycler and, to the extent practicable, cooperate with, and participate in, recycling efforts being made by the city and/or county where the school district is located.
- D. Prior to entering into a contract for the management of mixed municipal solid waste, the school district will determine whether the disposal method provided for in the contract is equal to or better than the waste management practices currently employed in the county or district plan in the county where the school district is located and whether the contract is consistent with the solid waste plan. If the waste management method provided for in the contract is ranked lower than the waste management practices employed by the county or district, the school district will:
1. determine the potential liability to the school district and its taxpayers for managing waste in this manner;
 2. develop and implement a plan for managing the potential liability; and
 3. submit the information in (1) and (2) above to the PCA.
- If the contract is inconsistent with the county plan or if the school district's waste management activities are inconsistent with the county plan, the school district should obtain the consent of the county prior to entering into a binding contract or developing or implementing inconsistent solid waste management activities.
- E. The school district may not knowingly place motor oil, brake fluid, power steering fluid, transmission fluid, motor oil filters, or motor vehicle antifreeze (other than small amounts of antifreeze contained in water used to flush the cooling system of a vehicle after the antifreeze has been drained and does not include de-icer that has been used on the exterior of a vehicle) in or on:
1. solid waste or solid waste management facilities other than a recycling facility or household hazardous waste collection facility;
 2. the land unless approved by the PCA; or
 3. the waters of the state, an individual sewage treatment system, or in a storm water or waste water collection or treatment system unless:
 - a. permitted to do so by the operator of the system and the PCA;

- b. the school district generates an annual average of less than 50 gallons of waste motor vehicle antifreeze per month; and
 - c. the school district keeps records of the amount of waste antifreeze generated, maintains these records on site and makes the records available for inspection for a minimum of three years following generation of the waste antifreeze.

- F. The school district may not place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:
 - 1. in solid waste; or
 - 2. in a wastewater disposal system.

- G. The school district may not knowingly place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:
 - 1. in a solid waste processing facility; or
 - 2. in a solid waste disposal facility.

- H. The school district will recycle a fluorescent or high-intensity discharge lamp by delivery of the lamp to a lamp recycling facility or to a facility that collects and stores lamps for the purpose of delivering them to a lamp recycling facility, including, but not limited to, a household hazardous waste collection or recycling facility, retailer take-back and utility provider program sites, or other sites designated by an electric utility under Minnesota Statutes section 216B.241, subdivision. 2.

- I. The school district may not place a lead acid battery in mixed municipal solid waste or dispose of a lead acid battery. The school district also may not place in mixed municipal solid waste a dry cell battery containing mercuric oxide electrode, silver oxide electrode, nickel-cadmium, or sealed lead-acid that was purchased for use or used by the school district. The school district also may not place in mixed municipal solid waste a rechargeable battery, a rechargeable battery pack, a product with a nonremovable rechargeable battery, or a product powered by rechargeable batteries or rechargeable battery pack, from which all batteries or battery packs have not been removed.

- J. The school district may not place yard waste:
 - 1. in mixed municipal solid waste;
 - 2. in a disposal facility;
 - 3. in a resource recovery facility, except for the purposes of reuse, composting, or cocomposting; or
 - 4. in a plastic bag unless exempt as specified in Minnesota Statutes section 115A.931(c), (d), or (e).

- K. The school district may not place a telephone directory:
 - 1. in solid waste;
 - 2. in a disposal facility; or
 - 3. in a resource recovery facility, except a recycling facility.
- L. The school district may not:
 - 1. place major appliances in mixed municipal solid waste; or
 - 2. dispose of major appliances in or on the land or in a solid waste processing or disposal facility.
- M. The school district may not place in mixed municipal solid waste an electronic product containing a cathode-ray tube.
- N. The school district, on its own or in cooperation with others, may implement a program to collect, process, or dispose of household batteries. The school district may provide financial incentives to any person, including public or private civic groups, to collect the batteries.

V. PROCUREMENT OF RECYCLED COMMODITIES AND MATERIALS

- A. When practicable and when the price of recycled materials does not exceed the price of nonrecycled materials by more than 10 percent, the school district may purchase recycled materials. In order to maximize the quantity and quality of recycled materials purchased, the school district may also use other appropriate procedures to acquire recycled materials at the most economical cost to the school district.
- B. When purchasing commodities and services, the school district will apply and promote waste management practices with special emphasis on the reduction of the quantity and toxicity of materials in waste.
- C. Whenever practicable, the school district will:
 - 1. purchase uncoated copy paper, office paper, and printing paper unless the coated paper is made with at least 50 percent postconsumer material;
 - 2. purchase recycled content copy paper with at least 30 percent postconsumer material by weight and purchase office and printing paper with at least 10 percent postconsumer material by weight;
 - 3. purchase paper which has not been dyed with colors, excluding pastel colors;
 - 4. purchase recycled content copy, office, and printing paper that is manufactured using little or no chlorine bleach or chlorine derivatives;
 - 5. use reusable binding materials or staples and bind documents by methods that do not use glue;

6. use soy-based inks;
 7. purchase printer or duplication cartridges that:
 - a. have 10 percent post-consumer material; or
 - b. are purchased as remanufactured; or
 - c. are backed by a vendor-offered program that will take back the printer cartridges after their useful life, ensure that the cartridges are recycled, and comply with the definition of recycling in Minnesota Statutes section 115A.03, subdivision 25b;
 8. produce reports, publications, and periodicals that are readily recyclable;
 9. purchase paper which has been made on a paper machine located in Minnesota; and
 10. print documents on both sides of the paper where commonly accepted publishing practices allow.
- D. The school district may not use a specified product included on the prohibited products list published in the State Register.
- E. In developing bid specifications, the school district will consider the extent to which a commodity or product is durable, reusable or recyclable, and marketable through applicable local or regional recycling programs and the extent to which the commodity or product contains postconsumer material.
- F. When a project involves the replacement of carpeting, the school district may require all persons who wish to bid on the project to designate a carpet recycling company in their bids.

VI. OTHER

The policy of the school district is to actively advocate, where appropriate, for resource conservation practices to be adopted at the local, regional, and state levels.

- Legal References:**
- Minn. Stat. § 16C.073 (Purchase and Use of Paper Stock; Printing)
 - Minn. Stat. § 115A.03 (Definitions)
 - Minn. Stat. § 115A.15 (State Government Resource Recovery)
 - Minn. Stat. § 115A.151 (Recycling Requirements; Public Entities; Commercial Buildings; Sports Facilities)
 - Minn. Stat. § 115A.46 (Regional and Local Solid Waste Management Plan; Requirements)
 - Minn. Stat. § 115A.471 (Public Entities; Managing Solid Waste)
 - Minn. Stat. § 115A.915 (Lead Acid Batteries; Land Disposal Prohibited)
 - Minn. Stat. § 115A.9155 (Disposing of Certain Dry Cell Batteries)
 - Minn. Stat. § 115A.9157 (Rechargeable Batteries and Products)
 - Minn. Stat. § 115A.916 (Motor Vehicle Fluids and Filters; Prohibitions)
 - Minn. Stat. § 115A.931 (Yard Waste; Prohibition)
 - Minn. Stat. § 115A.932 (Mercury Prohibition)
 - Minn. Stat. § 115A.951 (Telephone Directories)
 - Minn. Stat. § 115A.9561 (Major Appliances)
 - Minn. Stat. § 115A.9565 (Cathode-Ray Tube Prohibition)

Minn. Stat. § 115A.961, Subd. 3 (Household Batteries; Collection, Processing, and Disposal)
Minn. Stat. § 115A.9651 (Listed Metals in Specified Products; Enforcement)
Minn. Stat. § 116.93, Subd. 1 (Lamp Recycling Facilities)
Minn. Stat. § 216B.241, Subd. 2 (Public Utilities; Energy Conservation and Optimization)
Minn. Stat. § 458D.07 (Sewage Collection and Disposal)
National Solid Waste Management Ass'n v. Williams, et al., 966 F.Supp. 844 (D. Minn. 1997)

Cross References: None

807 HEALTH AND SAFETY POLICY

Chisholm Public Schools Independent School District No. 695

Board Policy 807

Series: 800 Buildings and Sites

Subject: 807 Health and Safety Policy

Adopted/Revised:

[Note: To receive health and safety revenue for any fiscal year, school districts must submit an application to the Minnesota Commissioner of Education, along with a health and safety budget adopted and confirmed by the school board as being consistent with the school district's health and safety policy. This policy has been approved by the Minnesota Department of Education.]

The subdivisions of Minnesota Statutes Section 123B.57 that relate to a school district's ability to apply for health and safety revenue have been repealed effective fiscal year 2017. The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state, and local health and safety laws and regulations.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to implement a health and safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter school district buildings and grounds. The objective of the health and safety program will be to provide a safe and healthy learning environment; to increase safety awareness; to help prevent accidents, illnesses, and injuries; to reduce liability; to assign duties and responsibilities to school district staff to implement and maintain the health and safety program; to establish written procedures for the identification and management of hazards or potential hazards; to train school district staff on safe work practices; and to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.
- B. All school district employees have a responsibility for maintaining a safe and healthy environment within the school district and are expected to be involved in the health and safety program to the extent practicable. For the purpose of implementing this policy, the school district may form a health and safety advisory committee to be appointed by the superintendent. The health and safety advisory committee will be composed of employees and other individuals with specific knowledge of related issues. The advisory committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training school district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules. Each recommendation shall include estimates of annual costs of implementing and maintaining that proposed recommendation. The superintendent may request that the safety committee established under Minnesota Statutes section 182.676 carry out all or part of the duties of the advisory committee or the advisory committee may consider recommendations from a separate safety committee established under Minnesota Statutes section 182.676.

III. PROCEDURES

- A. Based upon recommendations from the health and safety advisory committee and

subject to the budget adopted by the school board to implement or maintain these recommendations, the administration will adopt and implement written plans and procedures for identification and management of hazards or potential hazards existing within the school district in accordance with federal, state, and local laws, rules, and regulations. Written plans and procedures will be maintained, updated, and reviewed by the school board on an annual basis and shall be an addendum to this policy. The administration shall identify in writing a contact person to oversee compliance with each specific plan or procedure.

- B. To the extent that federal, state, and local laws, rules, and regulations do not exist for identification and management of hazards or potential hazards, the health and safety advisory committee shall evaluate other available resources and generally accepted best practice recommendations. Best practices are techniques or actions which, through experience or research, have consistently proven to lead to specific positive outcomes.
- C. The school district shall monitor and make good faith efforts to comply with any new or amended laws, rules, or regulations to control potential hazards.

IV. PROGRAM AND PLANS

- A. For the purpose of implementing this policy, the administration will, within the budgetary limitations adopted by the school board, implement a health and safety program that includes specific plan requirements in various areas as identified by the health and safety advisory committee. Areas that may be considered include, but are not limited to, the following:

- 1. Asbestos
- 2. Fire and Life Safety
- 3. Employee Right to Know
- 4. Emergency Action Planning
- 5. Combustible and Hazardous Materials Storage
- 6. Indoor Air Quality
- 7. Mechanical Ventilation
- 8. Mold Cleanup and Abatement
- 9. Accident and Injury Reduction Program: Model AWAIR Program for Minnesota Schools
- 10. Infectious Waste/Bloodborne Pathogens
- 11. Community Right to Know
- 12. Compressed Gas Safety
- 13. Confined Space Standard
- 14. Electrical Safety
- 15. First Aid/CPR/AED
- 16. Food Safety Inspection
- 17. Forklift Safety
- 18. Hazardous Waste
- 19. Hearing Conservation
- 20. Hoist/Lift/Elevator Safety
- 21. Integrated Pest Management
- 22. Laboratory Safety Standard/Chemical Hygiene Plan
- 23. Lead
- 24. Control of Hazardous Energy Sources (Lockout/Tagout)
- 25. Machine Guarding
- 26. Safety Committee
- 27. Personal Protection Equipment (PPE)
- 28. Playground Safety
- 29. Radon
- 30. Respiratory Protection
- 31. Underground and Above Ground Storage Tanks
- 32. Welding/Cutting/Brazing
- 33. Fall Protection
- 34. National Emission Standards for Hazardous Air Pollutants for School Generators

- established by the United States E.P.A.
35. Other areas determined to be appropriate by the health and safety advisory committee.

If a risk is not present in the school district, the preparation of a plan or procedure for that risk will not be necessary.

- B. The administration shall establish procedures to ensure, to the extent practicable, that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.
- C. The administration shall conduct or arrange safety inspections and drills. Any identified hazards, unsafe conditions, or unsafe practices will be documented and corrective action **will be** taken to the extent practicable to control that hazard, unsafe condition, or unsafe practice.
- D. Communication from employees regarding hazards, unsafe or potentially unsafe working conditions, and unsafe or potentially unsafe practices is encouraged in either written or oral form. No employee will be retaliated against for reporting hazards or unsafe or potentially unsafe working conditions or practices.
- E. The administration shall conduct periodic workplace inspections to identify potential hazards and safety concerns.
- F. In the event of an accident or a near miss, the school district shall promptly cause an accident investigation to be conducted in order to determine the cause of the incident and to take action to prevent a similar incident. All accidents and near misses must be reported to an immediate supervisor as soon as possible.

V. BUDGET

The superintendent shall be responsible to provide for periodic school board review and approval of the various plan requirements of the health and safety program, including current plan requirements and related written plans and procedures and recommendations for additional plan requirements proposed to be adopted. The superintendent, or such other school official as designated by the superintendent, each year shall prepare preliminary revenue and expenditure budgets for the school district's health and safety program. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for this program and make such adjustments within the expenditure budget to carry out the current program and to implement new recommendations within the revenues projected and appropriated for this purpose. No funds may be expended for the health and safety program in any school year prior to the adoption of the budget document authorizing that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year. The health and safety program shall be implemented, conducted, and administered within the fiscal restraints of the budget so adopted.

VI. ENFORCEMENT

Enforcement of this policy is necessary for the goals of the school district's health and safety program to be achieved. Within applicable budget limitations, school district employees will be trained and receive periodic reviews of safety practices and procedures, focusing on areas that directly affect the employees' job duties. Employees shall participate in practice drills. Willful violations of safe work practices may result in disciplinary action in accordance with applicable school district policies.

Legal References: Minn. Stat. § 123B.56 (Health, Safety, and Environmental Management)

Minn. Stat. § 123B.57 (Health and Safety Projects)
Minn. Stat. § 182.676 (Safety Committees)
Minn. Rules Part 5208.0010 (Accident and Injury Reduction Program;
Applicability)
Minn. Rules Part 5208.0070 (Accident and Injury Reduction Program;
Alternative Forms of Committee)

Cross References: MSBA/MASA Model Policy 407 (Employee Right to Know - Exposure to
Hazardous Substances)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District
Budget)
MSBA/MASA Model Policy 806 (Crisis Management Policy)

901 COMMUNITY EDUCATION

Chisholm Public Schools Independent School District No. 695

Board Policy 901

Series: 900 Community Relations

Subject: 901 Community Education

Adopted/Revised:

I. PURPOSE

The purpose of this policy is to convey to employees and to the general public the important role of community education within the school district.

II. GENERAL STATEMENT OF POLICY

The school board affirms a strong commitment to the community education program. The school board welcomes, and strongly encourages use of school buildings and activity areas by the community when not used for regularly scheduled elementary and secondary programs. The school administration should strive to accomplish the following objectives:

- A. Maximum use should be made of public school facilities within the school district service area.
- B. Educational needs and interest of area residents should be determined periodically.
- C. Community resources and expertise of residents should be utilized to develop a vibrant, well-rounded community education program.
- D. Area residents should be encouraged to actively participate in program opportunities.

III. COMMUNITY EDUCATION ADVISORY COUNCIL

- A. The council shall assist in promoting the goals and objectives of the program.
- B. The membership of the community education advisory will consist of members who represent: various service organizations; churches; public and nonpublic schools; local government including elected officials; public and private nonprofit agencies serving youth and families; parents; youth; park, recreation or forestry services of municipal or local government units located in whole or in part within the boundaries of the school district; and any other groups participating in the community education program in the school district.
- C. Bylaws of the community education advisory council shall provide the framework for the organization including criteria pertaining to membership, officers' duties, frequency and structure of meetings and such other matters as deemed necessary and appropriate.
- D. The council will adopt a policy to reduce and eliminate program duplication within the school district.

Legal References: Minn. Stat. § 123B.51 (Schoolhouses and Sites; Uses for School and Nonschool Purposes; Closings)
Minn. Stat. § 124D.19, Subd. 1 (Community Education Programs; Advisory Council)
Minn. Stat. § 124D.20, Subd. 1 (Community Education Revenue)

Cross References: MSBA/MASA Model Policy ~~902~~ (Use of School District Facilities and Equipment)

902 USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT

Chisholm Public Schools Independent School District No 695

Board Policy 902

Series: 900 School District – Community Relations

Subject: 902 Use of School District Facilities and Equipment

Adopted/Revised:

I. PURPOSE

The purpose of this policy is to provide guidelines for community use of school facilities and equipment.

II. GENERAL STATEMENT OF POLICY

The school board encourages maximum use of school facilities and equipment for community purposes if, in its judgment, that use will not interfere with use for school purposes.

III. SCHEDULED COMMUNITY EDUCATION CLASSES AND ACTIVITIES

- A. The school district administration shall be charged with the process of scheduling rooms and special areas for community education classes and activities planned to be offered during each session.
- B. Procedures for providing publicity, registration, and collection of fees shall be the responsibility of the school district administration.
- C. Registration fees may be structured to include a pro-rata portion of costs for custodial services that may be needed.

IV. GENERAL COMMUNITY USE OF SCHOOL FACILITIES

- A. The school board may authorize the use of school facilities by community groups or individuals. It may impose reasonable regulations and conditions upon the use of school facilities as it deems appropriate.
- B. Requests for use of school facilities by community groups or individuals shall be made through the school district administrative office. The administration will present recommended procedures for the processing and review of requests to the school board. Upon approval by the school board, such procedures shall be an addendum to this policy.
- C. The school board may require a rental fee for the use of school facilities. Such fee may include the cost of custodial and supervisory service if deemed necessary. It may also require a deposit or surety bond for the proper use and repair of damage to school facilities. A rental fee schedule, deposit or surety bond schedule, and payment procedure shall be presented for review and approval by the school board.
- D. When emergencies or unusual circumstances arise that necessitate rescheduling the use of school facilities, every effort will be made to find acceptable alternative meeting space.

V. USE OF SCHOOL EQUIPMENT

The administration will present a procedure to the school board for review and approval regarding the type of equipment that is available for community use, the extent to which it may be utilized, and the manner by which it may be scheduled for use and any charges to be made relating thereto. Upon approval of the school board, such procedure shall be an addendum to this policy.

VI. RULES FOR USE OF FACILITIES AND EQUIPMENT

The school board expects members of the community who use facilities and equipment to do so with respect for school district property and an understanding of proper use. Individuals and groups shall be responsible for damage to facilities and equipment. A certificate of insurance may be required by the school district to ensure payment for these damages and any liability for injuries.

Legal References: Minn. Stat. § 123B.51 (Schoolhouses and Sites; Uses For School and Nonschool Purposes; Closings)

Cross References: MSBA/MASA Model Policy 801 (Equal Access to School Facilities)
MSBA/MASA Model Policy 901 (Community Education)

904 DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY NONSCHOOL PERSONS

Chisholm Public Schools Independent School District No. 695

Board Policy 904

Series: 900 Community Relations

Subject: 904 Distribution of Materials on School District Property by Nonschool Persons

Adopted/Revised:

I. PURPOSE

The purpose of this policy is to provide for distribution of materials appropriate to the school setting by nonstaff and nonstudents on school district property in a reasonable time, place, and manner which does not disrupt the educational program nor interfere with the educational objectives of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district intends to provide a method for nonschool persons and organizations to distribute materials appropriate to the school setting within the limitations and provisions of this policy.
- B. To provide for orderly and nondisruptive distribution of materials, the school board adopts the following regulations and procedures.

III. DEFINITIONS

[NOTE: MSBA rearranged these definitions to place them in alphabetical order in 2024.]

- A. "Distribution" means circulation or dissemination of materials by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying materials, or placing materials in internal staff or student mailboxes.
- B. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him or her in the esteem of the community.
- C. "Material and substantial disruption" of a normal school activity means:
 - 1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
 - 2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, specific facts must exist upon which

the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- D. "Materials" includes all materials and objects intended by nonschool persons or nonschool organizations for distribution. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, underground newspapers whether written by students, employees or others, and tangible objects.
- E. "Minor" means any person under the age of eighteen (18).
- F. "Nonschool person" means any person who is not currently enrolled as a student in or employed by the school district.
- G. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
 - 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- H. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, other theatrical productions, and in-school lunch periods.

IV. GUIDELINES

- A. Nonschool persons and organizations may, within the provisions of this policy, be granted permission to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, materials and objects which are appropriate to the school setting.
- B. Requests for distribution of materials will be reviewed by the administration on a case-by-case basis. However, distribution of the following materials is always prohibited. Material is prohibited that:
 - 1. is obscene to minors;
 - 2. is libelous;
 - 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 - 4. advertises any product or service not permitted to minors by law;

5. advocates violence or other illegal conduct;
 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion, or ethnic origin);
 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Permission for nonschool persons to distribute materials on school district property is a privilege and not a right. In making decisions regarding permission for such distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
 4. the quantity or size of materials to be distributed;
 5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
 6. whether distribution would require that nonschool persons be present on the school grounds;
 7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

If permission is granted pursuant to this policy for the distribution of any materials, the time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any nonschool person wishing to distribute materials must first submit for approval a copy of the materials to the administration at least five days in advance of desired distribution time, together with the following information:
1. Name and phone number of the person submitting the request.
 2. Date(s) and time(s) of day of requested distribution.
 3. If material is intended for students, the grade(s) of students to whom the distribution is intended.

4. The proposed method of distribution.
- B. The administration will review the request and render a decision. The administration will assign a location and method of distribution and will inform the persons submitting the request whether nonschool persons may be present to distribute the materials. In the event that permission to distribute the materials is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
 - C. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.
 - D. In the event that permission to distribute materials is denied, the nonschool person or organization may request reconsideration of the decision by the superintendent. The request for reconsideration must be in writing and must set forth the reasons why distribution is desirable and in the interest of the school community.

VII. VIOLATION OF POLICY

Any party violating this policy or distributing materials without permission will be directed to leave the school property immediately and, if necessary, the police will be called.

VIII. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

[NOTE: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)
Doe v. South Iron R-1 School District, 498 F.3d 878 (8th Cir. 2007)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Cornelius v. NAACP Legal Defense and Educational Fund, Inc., 473 U.S. 788 (1985)
Perry Education Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37 (1983)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036 (2011)

Cross References: MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
 MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)

905 ADVERTISING

Chisholm Public Schools Independent School District No. 695

Board Policy 905

Series: 900 Community Relations

Subject: 905 Advertising

Adopted/Revised:

[NOTE: School districts should carefully consider whether they wish to allow advertising in school district facilities or publications. Once advertisements are accepted, First Amendment rights may limit the school district's ability to reject specific advertisements or to regulate the content of advertisements.]

I. PURPOSE

The purpose of this policy is to provide guidelines for the advertising or promoting of products or services to students and parents in the schools.

II. GENERAL STATEMENT OF POLICY

The school district's policy is that the name, facilities, staff, students, or any part of the school district shall not be used for advertising or promoting the interests of a commercial or nonprofit agency or organization except as set forth below.

III. ADVERTISING GUIDELINES

- A. School publications, including publications such as programs and calendars, may accept and publish paid advertising provided they receive advance approval from the appropriate administrator. In no instance shall publications accept advertising or advertising images for alcohol, tobacco, drugs, drug paraphernalia, weapons, or obscene, pornographic, or illegal materials. Advertisements may be rejected by the school district if determined to be inconsistent with the educational objectives of the school district or inappropriate for inclusion in the publication. For example, advertisements may be rejected if determined to be false, misleading, or deceptive, or if they relate to an illegal activity or antisocial behavior. The faculty advisor is responsible for screening all such advertising for appropriateness, including compliance with the school district policy prohibiting sexual, racial, and religious harassment.
- B. The school board may approve advertising in school district facilities or on school district property. Any approval will state precisely where such advertising may be placed. The restrictions listed in Section A. above will apply. Advertising will not be allowed outside the specific area approved by the school board. Specific advertising must be approved by the superintendent or designee. In no instance will an advertising device be erected or maintained within 100 feet of a school that is visible to and primarily intended to advertise and inform or to attract or which does attract the attention of operators and occupants of motor vehicles.
- C. Donations which include or carry advertisements must be approved by the school board.
- D. The school district or a school may acknowledge a donation it has received from an organization by displaying a "donated by," "sponsored in part by," or a similar by-line with the organization's name and/or symbol on the item. Examples include activity programs or yearbooks.

- E. Nonprofit entities and organizations may be allowed to use the school district name, students, or facilities for purposes of advertising or promotion if the purpose is determined to be educationally related and prior approval is obtained from the school board. Advertising will be limited to the specific event or purpose approved by the school board.
- F. Contracts for computers or related equipment or services that require advertising to be disseminated to students will not be entered into or permitted unless done pursuant to and in accordance with state law.
- G. The inclusion of advertisements in school district publications, in school district facilities, or on school district property does not constitute approval and/or endorsement of any product, service, organization, or activity. Approved advertisements will not imply or declare such approval or endorsement.

IV. ACCOUNTING

Advertising revenues must be accounted for and reported in compliance with UFARS. A periodic report shall be made to the school board by the superintendent regarding the scope and amount of such revenues.

Legal References: Minn. Stat. § 123B.93 (Advertising on School Buses)
Minn. Stat. § 125B.022 (Contracts for Computers or Related Equipment or Service)
Minn. Stat. § 173.08 (Excluded Road Advertising Devices)

Cross References: MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)
MSBA/MASA Model Policy 702 (Accounting)

906 COMMUNITY NOTIFICATION OF PREDATORY OFFENDERS

Chisholm Public Schools Independent School District No. 695

Board Policy 906

Series: 900 Community Relations

Subject: 906 Community Notification of Predatory Offenders

Adopted/Revised:

[NOTE: School board adoption of a policy regarding a predatory offender notification is discretionary. Minnesota Statutes, section 244.052 imposes duties on law enforcement agencies but does not impose mandatory notification duties on school districts except as set forth in Paragraph IV.B.6., below.]

I. PURPOSE

The purpose of this policy is to assist school administrators and staff members in responding to a notification by a law enforcement agency that a convicted predatory offender is moving into the school district so that they may better protect individuals in the school's care while they are on or near the school district premises or under the control of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide information to staff regarding known predatory offenders that are moving into the school district so that they may monitor school premises for the safety of the school, its students, and employees. Staff will be notified as appropriate and have access to Offender Fact Sheets.
- B. The superintendent, in cooperation with appropriate school transportation officials, will evaluate bus routes and bus stops. Bus drivers will have access to Offender Fact Sheets. If necessary, bus stops may be moved if they place children in close proximity to a predatory offender who has been convicted of crimes against children of similar ages.
- C. The superintendent, in conjunction with the building principal or designee, shall prepare or provide safety information for distribution to students regarding protecting themselves from abuse, abduction, or exploitation. The school district will prepare a list of available resources. Staff will provide safety information to students on how to protect themselves against abuse, abduction, or exploitation. School officials may ask their police liaison officer or local law enforcement officials for assistance in providing instruction to staff and students.
- D. Minnesota Statutes, section 244.052, as amended, allows law enforcement agencies to disclose information about certain predatory offenders when they are released into the community. The information disclosed and to whom it is disclosed will depend upon their assessment of the level of risk posed by the predatory offender.

[NOTE: Paragraph D had appeared in the Definitions article below.]

III. DEFINITIONS

[NOTE: MSBA rearranged the definitions to place them in alphabetical order. The definitions themselves were not altered.]

- A. "Criminal history conviction data" is public data on a convicted criminal which is compiled by the State Bureau of Criminal Apprehension (BCA).

- B. "Law enforcement agency" means the law enforcement agency having primary jurisdiction over the location where the offender expects to reside upon release.
- C. "Notification or Disclosure by Law Enforcement Agency"
 - 1. Risk Level I – The local law enforcement agency may disclose certain information to other law enforcement agencies and to any victims of or witnesses to the offense committed by the offender. There will be no disclosure to school districts.
 - 2. Risk Level II – In addition to those notified in Level I, a law enforcement agency may notify agencies and groups the offender is likely to encounter that the offender is about to move into the community and provide to those agencies and groups an Offender Fact Sheet on the offender. School districts, private schools, day care centers, and other institutions serving those likely to be victimized by the predatory offender are included in a Level II notification.
 - 3. Risk Level III – In most cases, the local law enforcement agencies will hold a community meeting and distribute an Offender Fact Sheet with information concerning and a photograph of the soon-to-be-released Level III offender.
- D. "Offender Fact Sheet" is a data sheet compiled by the Department of Corrections or local law enforcement agency. The Offender Fact Sheet contains both public and private data including a photograph and physical description of the predatory offender, as well as the general location of the offender's residence.
 - 1. A local law enforcement agency will generally provide Offender Fact Sheets for Level II predatory offenders directly to the school district.
 - 2. Level III Offender Fact Sheets will be distributed at a community meeting conducted by the local law enforcement agency.
- E. "Risk Level Assessment" is the level of danger to the community as established by the Minnesota Department of Corrections following a review by a committee of experts. The level of risk assigned to a soon-to-be-released offender determines the scope of notification.
- F. "Risk Levels"
 - 1. "Level I" – Risk Level I is assigned to a predatory offender whose risk assessment score indicates a low risk of reoffense.
 - 2. "Level II" – Risk Level II is assigned to a predatory offender whose risk assessment score indicates a moderate risk of reoffense.
 - 3. "Level III" – Risk Level III is assigned to a predatory offender whose risk assessment score indicates a high risk of reoffense.

IV. PROCEDURES

A. Level II Notification

In keeping with the statutorily designated purpose that Offender Fact Sheets are to be used by staff members to secure the school and protect individuals in the school district's

care while they are on or near the school district's premises or under the control of the school district, the school district will take the following steps:

1. The superintendent shall notify the law enforcement agencies within the school district that all appropriate Level II and Level III notifications are to be provided at least to the superintendent of schools.
2. Upon notification of the release of a Level II predatory offender, the superintendent shall forward the Offender Fact Sheet to all building principals and central office administrators. This would include transportation, food service and buildings and grounds supervisors.
3. Principals of schools in close proximity to the Level II predatory offender's residence shall meet with staff and show the Offender Fact Sheet to persons within the buildings who supervise students or who would be in a position to observe if the Level II offender was in or around the school. This includes, but is not limited to, administrators, teachers, coaches, paraprofessionals, custodians, clerical and office workers, food service workers, volunteers, and transportation providers.
4. The school district shall request criminal history conviction data on the Level II predatory offender from its local law enforcement agency. On a case-by-case basis, the superintendent may determine whether to send a letter to parents with general information regarding release of the Level II offender and a copy of the criminal history conviction data that the school district obtained from its local law enforcement agency. The offender fact sheet contains data classified as private or not public under Minnesota law and may only be distributed to parents, students, or others outside the school district if it determines the release is for the purpose of securing the schools and protecting individuals under the school district's care while they are on or near school premises.
5. The building administrator shall cause the Offender Fact Sheet to be posted in each building in an area accessible to staff and employees but not the general public unless a determination has been made that public posting will help secure the school or protect students.
6. The school district shall not distribute or provide access to Level II Offender Fact Sheets to parents, students, or others outside the school district unless a determination has been made that dissemination of the data will help secure the school or protect students.

[NOTE: The Minnesota Department of Administration issued an opinion confirming that the Predatory Offender Fact Sheet contains private data or not public data. However, it is the department's opinion that a school district may release any information contained in the notification to anyone, including staff, students, parents, and guardians, if it determines that the release of data will help secure the school or protect students.]

B. Level III Notification

1. The superintendent shall notify the law enforcement agencies within the school district that all Level III notifications of community meetings are to be provided to the superintendent of schools.

2. When a Level III predatory offender is released into a community, generally the local law enforcement agency will notify the school district of the time and location of the community meeting at which the Level III Offender Fact Sheet will be distributed to the community.
3. When the school district receives this information, the superintendent shall determine on a case-by-case basis whether the school district will notify parents and students of the time, date, and location of the community meeting.
4. When notified of a Level III predatory offender community meeting the superintendent or another school district administrator designated by the superintendent shall attend the community notification meeting.
5. When the school district receives information that a Level III predatory offender is moving into the school district, in addition to following the procedures specified above, the school district shall follow the procedures outlined for a Level II notification.
6. If the predatory offender is participating in programs offered by the school district that require or allow the person to interact with children other than the person's children, the superintendent shall notify parents of children in the school district of the contents of the Offender Fact Sheet.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 244.052 (Predatory Offenders; Notice)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 U.S.C. 20901 *et seq.* (Jacob Wetterling, Megan Nicole Kanka, and Pam Lychner Sex Offender Registration and Notification Program)
Dept. of Admin. Advisory Op. No. 98-004

Cross References: MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

907 REWARDS

Chisholm Public Schools Independent School District No. 695

Board Policy 907

Series: 900-Community Relations

Subject: 907 Rewards

Adopted/Revised:

[Note: A school board must formally adopt a policy authorizing rewards for information leading to the conviction of the person committing or conspiring to commit the specified crimes before a reward may be offered.]

I. PURPOSE

The purpose of this policy is to authorize the school board to offer rewards to persons who provide accurate and reliable information leading to the conviction of a person who has committed or conspired to commit a crime against students or school employees, volunteers, or school board members as a result of their affiliation with the school district, or against school district property.

II. GENERAL STATEMENT OF POLICY

The school board believes that, in certain circumstances, the offering of a reward may lead to the receipt of information that would solve or prevent a crime against students, school employees, volunteers, school board members, or school district property. The school board also believes that the fact that the school board may offer a reward may have a deterrent effect on the commission of such crimes.

III. APPROVAL OF OFFERING OF REWARDS

The school board shall approve the offering of any rewards by the school district. The approval shall specify the amount of the reward and the crime to which it is applicable. The approval may relate to a specific incident or to a continuing category of crime, i.e., assault of a teacher, damage to school property, etc.

IV. ESTABLISHMENT OF PROCEDURES

The superintendent shall develop directives and procedures to address the timing and method of payment of any reward earned by an information provider. The information provided must have led to the conviction of the person who committed or conspired to commit the crime for which the reward was offered.

Legal References: Minn. Stat. § 123B.02, Subd. 22 (General Powers of Independent School Districts)

Cross References: None

2024-2025 School Enrollment

Grade	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
VPK	19	19	19	19	19	19	19		
KG	47	47	51	50	51	50	50		
1st	48	47	46	47	47	47	48		
2nd	43	42	43	42	42	42	42		
3rd	48	48	49	49	49	50	50		
4th	48	48	48	48	48	48	48		
5th	43	44	45	43	43	43	44		
6th	51	52	53	54	54	54	53		
7th	42	42	42	41	41	41	41		
8th	48	47	46	46	44	44	43		
9th	48	48	47	46	46	45	43		
10th	67	66	65	65	63	64	65		
11th	45	43	42	42	42	42	42		
12th	45	45	45	45	45	45	45		
Total	642	638	640	636	633	633	632		