

Chisholm School District School Board Meeting Agenda

Monday, January 6, 2025 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order	
A. Reorganization of the School Board	3
Attachments:	
2025 Reorganization Meeting Agenda	3
II. Consent Agenda	
A. Minutes of the December 30, 2024 Special Meeting	4
Payrolls for the month of December 2024 in the amount of \$763,499.63	
Accounts Payables for the month of December 2024 in the amount of \$1,604,920.21.	
Attachments:	
2024 Fiscal Audit Meeting	4
Payrolls Dec. 2024	5
Accounts Payable December 2024	6
III. Approve Agenda	
IV. Action Agenda	
A. Approve the Corporate Authorization Resolutions for school district depositories.	
1. Park State Bank	
2. MN Liquid Asset Fund	
3. PMA Financial Network, Inc.	
4. Robert W. Baird & Company	
5. National Bank of Commerce	
B. Motion to appoint the following as School District legal counsel for the 2025 calendar year: Squires, Waldspurger, & Mace, P.A., and Colosimo, Patchin, Kearney & Brunfelt, LTD	
C. Approve Policy 610 Field Trips	18
Attachments:	
Policy 610 Field Trips	18
D. Approve Policy 611 Home Schooling	21

Attachments:	
Policy 611 Home Schooling	21
E. Approve Policy 612.1 Development of Parent and Family Engagement Policies for Title I Programs	24
Attachments:	
Policy 611 Homeschooling	24
V. Discussion	
VI. Information	
A. Retiree premium payments January 2025 Enrollment Numbers	27
Attachments:	
Jan.2025 Enrollment	27
VII. Adjourn	

Reorganization Meeting
Chisholm Board of Education
January 6, 2025

5:00 PM Monday, January 6, 2025, Board Room of the Chisholm Elementary
Determination of quorum and Call to Order
Approve the Agenda

ACTION:

Board Reorganization Meeting Action Items

1. Elect Chairperson
2. Elect Clerk
3. Elect Treasurer
4. Elect Chair Pro Tem
5. Elect clerk Pro Tem
6. Elect Treasurer Pro Tem
7. Set Salaries for Chairperson/Directors
8. Approve the Mesabi Tribune as the official Newspaper of the School District
9. Set Date and Time for Regular Board Meetings
10. Approve Business Manager authorization to prepay certain claims to take advantage of discounts
11. Approve Business Manager to be authorized to make payments through electronic funds transfer
12. Appoint Board Members as Representatives
 - A. MSHSL Representative
 - B. Title I Parent Advisory Committee
 - C. Community Education Advisory Council
 - D. Health and Safety Committee
 - E. Comprehensive Achievement and Civic Readiness (CACR) formally (WBWF)
 - F. Finance Committee
 - G. Policy Committee

December 30, 2024

The Special Meeting of the School Board, Independent School District No. 695, was called to order at 8:00 A.M. on December 30, 2024, in the Elementary Board Room. Members present: Directors Randa Sauter, Rice, Corradi Simon, Lappi and Rahja.
Absent: Director Casey

APPROVE AGENDA

Moved by Director Rahja supported by Director Randa Sauter to approve the agenda. Motion carried unanimously.

APPROVE CONSENT AGENDA

Moved by Director Lappi, supported by director Rahja to approve the consent agenda which consists of the Minutes of the December 9, 2024, Regular Meeting and December 9, 2024, Truth-In-Taxation Hearing. Motion carried unanimously.

Sterle & Co. presented the fiscal year 2024 audit.

Administrative Business:

APPROVE THE FISCAL YEAR 2024 AUDIT FINANCIAL REPORT

Moved by Director Rahja, supported by Director Rice to approve the fiscal year 2024 audit financial report. Motion carried unanimously.

HIRE ALYSSA OSTRANDER

Moved by Director Lappi, supported by Director Randa Sauter to approve the hiring of Alyssa Ostrander to Job #288 Paraprofessional, Chisholm Elementary, effective January 2, 2025. Motion carried unanimously.

HIRE MACOY RUDOLPH

Moved by Director Rahja, supported by Director Lappi to approve the hiring of Macoy Rudolph to Job #283 All-Night-Grad Party Advisor, effective December 16, 2024. Motion carried unanimously.

ADJOURN

Moved by Director Rahja supported by Director Randa Sauter to adjourn the meeting at 8:56 a.m. Motion carried unanimously.

DANIELLE RANDA SAUTER, CLERK

DRS/lea



CHISHOLM
 I.S.D. 695
 300 3rd Ave. SW
 Chisholm, MN 55719
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Mark C. Morrison
 Superintendent

Brian Hake
 7-12 Principal

Karla Winter
 Pre K-6 Principal

Jennifer Crotteau
 Counselor

Travis Vake
 Activities Director

Noah Kaczor
 Business Manager

January 13, 2025

To: Mark Morrison
 Superintendent

The following is a summary of payrolls for the month of December 2024.

September Payrolls

December 13	payroll	\$	341,816.21
December 31	payroll	\$	421,683.42
Total Payrolls		\$	763,499.63

Noah Kaczor
 Business Manager

NK:ma



Summary of Payments Issued:

December Accounts Payable Checks	\$1,604,646.46
December Accounts Payable Wires	<u>\$273.75</u>
Total Accounts Payable	\$1,604,920.21

ISD 695-Chisholm

Void Payment Listing with Detail

Batch	Co	Pmt No	Bank	Check No	Pmt Dt	Type	Grp Code	Rcd	Vendor	Curr	Print	Recon	Void	You No	Period	Void Dt	Amount
0695		39488	10	81744	11/21/2024	Check	1	3099	JK MECHANICAL CONTRAC	USD	Yes	No	Yes	66417	202506	12/10/2024	(66,957.50)
														66418	202506	12/10/2024	(140,117.40)
									Payment Total:								(207,074.90)
0695		39524	10	81778	11/26/2024	Check	1	2375	BRIAN KARICH	USD	Yes	No	Yes	66519	202506	12/03/2024	(70.00)
									Payment Total:								(70.00)
0695		39527	10	81788	11/26/2024	Check	1	2487	JEFFERY VLATKOVICH	USD	Yes	No	Yes	66521	202506	12/03/2024	(110.00)
									Payment Total:								(110.00)
0695		39613	10	81878	12/13/2024	Check	1	2485	1099 LAMPPA, DAVIS	USD	Yes	No	Yes	66624	202506	12/17/2024	(110.00)
									Payment Total:					66624	202506	12/13/2024	110.00
									Payment Total:								0.00

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	39676	81937	Check	1	00010		A-1 REFRIGERATION SERVICE	Yes	No	No	USD	12/26/2024	306.00
		39714	81938	Check	1	3801		ADAM C ROEN	Yes	No	No	USD	12/26/2024	135.00
		39711	81939	Check	1	3709		ALEX PAULSEN	Yes	No	No	USD	12/26/2024	110.00
		39712	81940	Check	1	3709		ALEX PAULSEN	Yes	No	No	USD	12/26/2024	110.00
		39559	81807	Check	1	3211		ALL FOR KIDZ	Yes	No	No	USD	12/03/2024	2,037.00
		39553	81808	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	12/03/2024	155.38
		39591	81835	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	12/10/2024	69.98
		39651	81890	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	12/19/2024	218.11
		39686	81941	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	12/26/2024	1,886.18
		39629	81891	Check	1	00428		ARCC	Yes	No	No	USD	12/19/2024	18,159.37
		39595	81836	Check	1	2919		ARROWHEAD DRIVERS TRAINING LTD	Yes	No	No	USD	12/10/2024	1,320.00
		39602	81837	Check	1	4121		ATHLETIC EVENT SUPPLY, LLC	Yes	No	No	USD	12/10/2024	1,192.84
		39590	81838	Check	1	2354		ATT MOBILITY	Yes	No	No	USD	12/10/2024	620.66
		39552	81809	Check	1	1944		AVIBEN	Yes	No	No	USD	12/03/2024	138.40
		39674	81892	Check	1	4181		BAKER, TAVARES	Yes	No	No	USD	12/19/2024	70.00
		39630	81893	Check	1	00610		BARK DESIGN INC	Yes	No	No	USD	12/19/2024	232.00
		39677	81942	Check	1	00610		BARK DESIGN INC	Yes	No	No	USD	12/26/2024	622.40
		39620	81868	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN BLL	Yes	No	No	USD	12/13/2024	3,289.60
		39621	81869	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN BLL	Yes	No	No	USD	12/13/2024	395.65
		39622	81870	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN BLL	Yes	No	No	USD	12/13/2024	11,920.00
		39608	81871	Check	1	2296		BLUE CROSS/BLUE SHIELD OF MN	Yes	No	No	USD	12/13/2024	77,669.10
		39703	81943	Check	1	3375		BOBCAT OF DULUTH	Yes	No	No	USD	12/26/2024	671.88
		39710	81944	Check	1	3542	R1	BRAUN INTERTEC CORPORATION	Yes	No	No	USD	12/26/2024	5,590.00
		39557	81811	Check	1	3060		BSN SPORTS	Yes	No	No	USD	12/03/2024	779.68
		39558	81812	Check	1	3060	R1	BSN SPORTS	Yes	No	No	USD	12/03/2024	1,373.00
		39554	81813	Check	1	2774		BUHL WATER CO INC	Yes	No	No	USD	12/03/2024	82.50
		39654	81894	Check	1	2774		BUHL WATER CO INC	Yes	No	No	USD	12/19/2024	92.00
		39656	81895	Check	1	2870		CASEY'S	Yes	No	No	USD	12/19/2024	29.47
		39573	81839	Check	1	01600		CHISHOLM CITY OF	Yes	No	No	USD	12/10/2024	6,000.04
		39563	81814	Check	1	3723		CHROMEBOOKPARTS.COM	Yes	No	No	USD	12/03/2024	279.80
		39616	81872	Check	1	3181		CLEMENT, DAVID B	Yes	No	No	USD	12/13/2024	440.00
		39699	81945	Check	1	3181		CLEMENT, DAVID B	Yes	No	No	USD	12/26/2024	135.00
		39700	81946	Check	1	3181		CLEMENT, DAVID B	Yes	No	No	USD	12/26/2024	110.00
		39663	81896	Check	1	3933		CTC	Yes	No	No	USD	12/19/2024	2,571.82
		39632	81897	Check	1	03017		D ERVASTI SALES CO LLC	Yes	No	No	USD	12/19/2024	2,791.80
		39593	81840	Check	1	2599		DALCO ENTERPRISE	Yes	No	No	USD	12/10/2024	261.86
		39707	81947	Check	1	3463		DAMON BENHAM	Yes	No	No	USD	12/26/2024	160.00
		39657	81898	Check	1	2955		DEPARTMENT OF HUMAN SERVICES S	Yes	No	No	USD	12/19/2024	47.00
		39604	81841	Check	1	4175		DJ SOUND PRODUCTIONS & ENTERTAI	Yes	No	No	USD	12/10/2024	950.00
		39556	81806	Check	1	3045		DONAIS, AARON	Yes	No	No	USD	12/03/2024	180.00
		39631	81899	Check	1	02569		ECOLAB PEST ELIMINATION DIV	Yes	No	No	USD	12/19/2024	582.96

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	39605	81842	Check	1	4178		ED'S BODY SHOP INC	Yes	No	No	USD	12/10/2024	1,341.11
		39611	81875	Check	1	2469		ERZAR, JAMES	Yes	No	No	USD	12/13/2024	166.00
		39652	81900	Check	1	2469		ERZAR, JAMES	Yes	No	No	USD	12/19/2024	164.00
		39688	81948	Check	1	2469		ERZAR, JAMES	Yes	No	No	USD	12/26/2024	160.00
		39571	81815	Check	1	4176		ESCAPE FIRE PROTECTION, INC	Yes	No	No	USD	12/03/2024	1,050.00
		39633	81901	Check	1	03018		EXCEL BUSINESS SYSTEM	Yes	No	No	USD	12/19/2024	4,832.03
		39709	81949	Check	1	3519		FIDELDY, BRYAN	Yes	No	No	USD	12/26/2024	110.00
		39618	81889	Check	1	3191		FLOERSHEIM, WILLIAM	Yes	No	No	USD	12/13/2024	110.00
		39702	81950	Check	1	3191		FLOERSHEIM, WILLIAM	Yes	No	No	USD	12/26/2024	110.00
		39592	81843	Check	1	2548		FOLLET SCHOOL SOLUTIONS INC	Yes	No	No	USD	12/10/2024	2,700.69
		39612	81874	Check	1	2471		GLUMACK, CHARLES	Yes	No	No	USD	12/13/2024	260.00
		39689	81951	Check	1	2471		GLUMACK, CHARLES	Yes	No	No	USD	12/26/2024	110.00
		39690	81952	Check	1	2471		GLUMACK, CHARLES	Yes	No	No	USD	12/26/2024	110.00
		39545	81816	Check	1	03570		GRAINGER	Yes	No	No	USD	12/03/2024	2,788.32
		39575	81844	Check	1	03570		GRAINGER	Yes	No	No	USD	12/10/2024	86.75
		39635	81902	Check	1	03570		GRAINGER	Yes	No	No	USD	12/19/2024	406.46
		39653	81903	Check	1	2705		HORIZON COMMERCIAL POOL SUPPL	Yes	No	No	USD	12/19/2024	482.70
		39671	81904	Check	1	4172		IMAGINE LEARNING LLC	Yes	No	No	USD	12/19/2024	1,980.00
		39546	81817	Check	1	04212		INAC, INC	Yes	No	No	USD	12/03/2024	7,414.05
		39576	81845	Check	1	04213		INAC, INC	Yes	No	No	USD	12/10/2024	84.00
		39636	81905	Check	1	04212		INAC, INC	Yes	No	No	USD	12/19/2024	32,108.46
		39662	81906	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LLC	Yes	No	No	USD	12/19/2024	321.95
		39713	81953	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LLC	Yes	No	No	USD	12/26/2024	887.85
		39661	81907	Check	1	3714		IRON RANGE TOWING	Yes	No	No	USD	12/19/2024	1,841.28
		39637	81908	Check	1	04300		ISD #0701 HIBBING	Yes	No	No	USD	12/19/2024	5,713.52
		39564	81818	Check	1	3820		JEFFERY DAVIN ANDERSON	Yes	No	No	USD	12/03/2024	1,750.00
		39691	81954	Check	1	2487		JEFFERY VLATKOVICH	Yes	No	No	USD	12/26/2024	110.00
		39692	81955	Check	1	2487		JEFFERY VLATKOVICH	Yes	No	No	USD	12/26/2024	110.00
		39598	81846	Check	1	3456		JEFFREY ZUPETZ	Yes	No	No	USD	12/10/2024	110.00
		39597	81847	Check	1	3099		JK MECHANICAL CONTRACTORS INC	Yes	No	No	USD	12/10/2024	66,957.50
		39659	81909	Check	1	3099		JK MECHANICAL CONTRACTORS INC	Yes	No	No	USD	12/19/2024	94,905.00
		39641	81910	Check	1	1154		JOHNSON CONTROLS	Yes	No	No	USD	12/19/2024	7,310.00
		39684	81956	Check	1	1154		JOHNSON CONTROLS	Yes	No	No	USD	12/26/2024	4,232.50
		39625	81876	Check	1	3898		JOHNSON, JEREMIAH L	Yes	No	No	USD	12/13/2024	70.00
		39708	81957	Check	1	3477		JORDAN PARENTEAU	Yes	No	No	USD	12/26/2024	135.00
		39603	81848	Check	1	4148		JRK STEEL	Yes	No	No	USD	12/10/2024	140,117.40
		39669	81911	Check	1	4148		JRK STEEL	Yes	No	No	USD	12/10/2024	320,469.35
		39544	81819	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	12/19/2024	71.81
		39574	81849	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	12/03/2024	84.39
		39634	81912	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	12/10/2024	148.99
		39678	81958	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	12/19/2024	89.49

ISD 695-Chisholm
Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	39698	81959	Check	1	3175	1099	JULIE SCHELDE	Yes	No	No	USD	12/26/2024	1,320.00
		39704	81960	Check	1	3418		KEVIN R SCAIA	Yes	No	No	USD	12/26/2024	110.00
		39705	81961	Check	1	3418		KEVIN R SCAIA	Yes	No	No	USD	12/26/2024	110.00
		39694	81962	Check	1	3093		KEVIN WHITE	Yes	No	No	USD	12/26/2024	160.00
		39644	81913	Check	1	1734		KIDS PLUS PETTY CASH/ISD #695	Yes	No	No	USD	12/19/2024	128.00
		39548	81820	Check	1	05206	R1	L & M FLEET SUPPLY	Yes	No	No	USD	12/03/2024	354.90
		39577	81850	Check	1	05206	R1	L & M FLEET SUPPLY	Yes	No	No	USD	12/10/2024	367.47
		39679	81963	Check	1	05206	R1	L & M FLEET SUPPLY	Yes	No	No	USD	12/26/2024	199.90
		39547	81821	Check	1	05178		LAKES COUNTRY SERVICE CO-OP	Yes	No	No	USD	12/03/2024	330.00
		39562	81810	Check	1	3596		LAMPPA, BRIAN	Yes	No	No	USD	12/03/2024	255.00
		39666	81914	Check	1	4132		LANDWEHR CONSTRUCTION	Yes	No	No	USD	12/19/2024	17,527.50
		39581	81852	Check	1	1936		LCS COACHES INC	Yes	No	No	USD	12/10/2024	1,687.36
		39580	81853	Check	1	1416		LIFE SECURITY AND CONTROL	Yes	No	No	USD	12/10/2024	192.00
		39642	81915	Check	1	1416		LIFE SECURITY AND CONTROL	Yes	No	No	USD	12/19/2024	100.00
		39569	81822	Check	1	4097		LILLY FRANCKE	Yes	No	No	USD	12/19/2024	50.00
		39567	81832	Check	1	3896		LOEFFLER, WAYNE	Yes	No	No	USD	12/03/2024	180.00
		39627	81879	Check	1	4036		LOU PARENTEAU	Yes	No	No	USD	12/13/2024	250.00
		39585	81854	Check	1	2232		LOWE'S	Yes	No	No	USD	12/10/2024	225.01
		39578	81855	Check	1	05971		MARY'S LAKE STREET FLORAL	Yes	No	No	USD	12/10/2024	22.50
		39643	81916	Check	1	1584		MID-AMERICAN RESEARCH CHEMICAL	Yes	No	No	USD	12/19/2024	747.73
		39647	81917	Check	1	1895	R1	MIDWEST BUS PARTS INC	Yes	No	No	USD	12/19/2024	1,113.98
		39584	81856	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	12/10/2024	15.00
		39645	81918	Check	1	1807	R1	MN DEPT OF LABOR AND INDUSTRY	Yes	No	No	USD	12/19/2024	110.00
		39582	81857	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	12/10/2024	2,266.28
		39638	81919	Check	1	06336		MN INDUSTRIES	Yes	No	No	USD	12/19/2024	45.73
		39549	81823	Check	1	06375		MN POWER	Yes	No	No	USD	12/03/2024	14,211.58
		39639	81920	Check	1	06425		MN STATE HIGH SCHOOL LEAGUE	Yes	No	No	USD	12/19/2024	100.00
		39588	81858	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No	USD	12/10/2024	751.00
		39589	81859	Check	1	2303		NAPA AUTO PARTS	Yes	No	No	USD	12/10/2024	12.29
		39685	81964	Check	1	2303		NAPA AUTO PARTS	Yes	No	No	USD	12/26/2024	334.40
		39668	81921	Check	1	4142		NATIONAL CHEERLEADERS ASSOCIAT	Yes	No	No	USD	12/19/2024	378.00
		39680	81965	Check	1	06850		NORTHEAST SERVICE COOPERATIVE	Yes	No	No	USD	12/26/2024	2,230.00
		39601	81860	Check	1	4052		NORTHERN CONSULTING ACTUARIES,	Yes	No	No	USD	12/10/2024	2,700.00
		39607	81880	Check	1	06979		NORTHERN MINNESOTA DENTAL, INC	Yes	No	No	USD	12/13/2024	8,272.40
		39600	81851	Check	1	3959		OBBERG, LAWRENCE	Yes	No	No	USD	12/10/2024	55.00
		39626	81881	Check	1	3959		OBBERG, LAWRENCE	Yes	No	No	USD	12/13/2024	100.00
		39614	81882	Check	1	3088		OTT, ROBERT	Yes	No	No	USD	12/13/2024	255.00
		39594	81861	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	12/10/2024	179.29
		39655	81922	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	12/19/2024	3,997.20
		39568	81824	Check	1	4047		PEPSI BEVERAGES COMPANY	Yes	No	No	USD	12/03/2024	616.43
		39660	81923	Check	1	3167		PERRIN MOBILE MEDICAL	Yes	No	No	USD	12/19/2024	180.00

ISD 695-Chisholm
Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	39517	81873	Check	1	3190		PERSONS, DANIEL	Yes	No	No	USD	12/13/2024	180.00
		39701	81966	Check	1	3190		PERSONS, DANIEL	Yes	No	No	USD	12/26/2024	110.00
		39628	81883	Check	1	4179		PERVENANZE, LAWRENCE	Yes	No	No	USD	12/13/2024	130.00
		39672	81924	Check	1	4179		PERVENANZE, LAWRENCE	Yes	No	No	USD	12/19/2024	55.00
		39673	81925	Check	1	4180		PETRICH, MIKE	Yes	No	No	USD	12/19/2024	220.00
		39716	81967	Check	1	4180		PETRICH, MIKE	Yes	No	No	USD	12/26/2024	160.00
		39706	81968	Check	1	3459		PHILLIP JOHNSON	Yes	No	No	USD	12/26/2024	160.00
		39579	81862	Check	1	07675		PITNEY BOWES GLOBAL FINANCIAL S	Yes	No	No	USD	12/10/2024	434.52
		39586	81863	Check	1	2252	R1	POWERSCHOOL GROUP LLC	Yes	No	No	USD	12/10/2024	1,312.00
		39550	81825	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	12/03/2024	150.00
		39640	81926	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	12/19/2024	211.76
		39681	81969	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	12/26/2024	226.89
		39649	81927	Check	1	2170		RADOTICH INC	Yes	No	No	USD	12/19/2024	9,595.00
		39717	81978	Check	1	2170		RADOTICH INC	Yes	No	No	USD	12/27/2024	86,355.00
		39587	81864	Check	1	2272		RYANS INDEPENDENT ELECTRIC	Yes	No	No	USD	12/10/2024	405.00
		39650	81928	Check	1	2272		RYANS INDEPENDENT ELECTRIC	Yes	No	No	USD	12/19/2024	217.50
		39543	81805	Check	1	3556		SAVELA, DAWN	Yes	No	No	USD	12/02/2024	70.00
		39623	81884	Check	1	3556		SAVELA, DAWN	Yes	No	No	USD	12/13/2024	80.00
		39648	81929	Check	1	2121	R1	SCHMITT MUSIC	Yes	No	No	USD	12/19/2024	154.32
		39609	81877	Check	1	2409		SCHNEIDER, KURT	Yes	No	No	USD	12/13/2024	300.00
		39560	81828	Check	1	3247		SKOGLUND, TAYLOR MATTHEW	Yes	No	No	USD	12/03/2024	55.00
		39619	81887	Check	1	3247		SKOGLUND, TAYLOR MATTHEW	Yes	No	No	USD	12/13/2024	130.00
		39566	81826	Check	1	3860		SPEIDEL, MONTE	Yes	No	No	USD	12/03/2024	110.00
		39624	81885	Check	1	3860		SPEIDEL, MONTE	Yes	No	No	USD	12/13/2024	110.00
		39646	81930	Check	1	1808		ST LOUIS CTY AUDITOR	Yes	No	No	USD	12/19/2024	635.81
		39715	81970	Check	1	3890		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	12/26/2024	1,833.73
		39551	81827	Check	1	09645		SULLIVAN SUPPLY	Yes	No	No	USD	12/03/2024	369.25
		39572	81834	Check	1	3164	1099	TAUS, DAVID	Yes	No	No	USD	12/04/2024	75.00
		39615	81886	Check	1	3164	1099	TAUS, DAVID	Yes	No	No	USD	12/13/2024	250.00
		39695	81971	Check	1	3164		TAUS, DAVID	Yes	No	No	USD	12/26/2024	110.00
		39696	81972	Check	1	3164		TAUS, DAVID	Yes	No	No	USD	12/26/2024	110.00
		39697	81973	Check	1	3164		TAUS, DAVID	Yes	No	No	USD	12/26/2024	110.00
		39555	81829	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	12/03/2024	3,959.93
		39596	81865	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	12/10/2024	2,416.59
		39658	81931	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	12/19/2024	4,409.25
		39693	81974	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	12/26/2024	10,410.60
		39565	81830	Check	1	3840		TECH CHECK	Yes	No	No	USD	12/03/2024	600.00
		39683	81975	Check	1	10255		THRYV	Yes	No	No	USD	12/26/2024	134.13
		39667	81932	Check	1	4133		TNT CONSTRUCTION GROUP LLC	Yes	No	No	USD	12/19/2024	23,750.00
		39670	81933	Check	1	4161		TYLER TECHNOLOGIES, INC	Yes	No	No	USD	12/19/2024	410.00
		39682	81976	Check	1	10137		UNITED TRUCK BODY CO INC	Yes	No	No	USD	12/26/2024	130.00

ISD 695-Chisholm
Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	39570	81831	Check	1	4112		VESTIS GROUP, INC.	Yes	No	No	USD	12/03/2024	303.20
		39664	81934	Check	1	4112		VESTIS GROUP, INC.	Yes	No	No	USD	12/19/2024	611.55
		39583	81866	Check	1	2133	R1	VIKING COCA COLA	Yes	No	No	USD	12/10/2024	92.60
		39675	81935	Check	1	4183		VISA	Yes	No	No	USD	12/19/2024	1,618.15
		39665	81936	Check	1	4131		WELLS CONCRETE PRODUCTS, CO.	Yes	No	No	USD	12/19/2024	539,638.12
		39610	81888	Check	1	2439		WETZEL, JAY	Yes	No	No	USD	12/13/2024	180.00
		39687	81977	Check	1	2439		WETZEL, JAY	Yes	No	No	USD	12/26/2024	110.00
		39561	81833	Check	1	3329		ZBACNIK MARTIN, JENNIFER	Yes	No	No	USD	12/03/2024	209.53
		39599	81867	Check	1	3679	R1	ZOOM VIDEO COMMUNICATIONS INC.	Yes	No	No	USD	12/10/2024	3,199.00
Bank Total: 10														
Report Total:														
\$1,604,646.46														
\$1,604,646.46														

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Paid Amt:	Check Amount:	
0695	10	3881	R1	E	WEX HEALTH INC		Wire	\$273.75	\$273.75	
			E 01		Emp Sponser Hlth Reimb Arr	12/10/2024				
		PO#:	Voucher #:	66600	Invoice	Invoice No:		0002070648-IN		
									Report Total:	\$273.75

610 FIELD TRIPS

Chisholm Public Schools Independent School District No. 695

Board Policy 610

Series: 600-Education Programs

Subject: 610 Field Trips

Adopted/Revised: January 6, 2025

I. PURPOSE

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

II. GENERAL STATEMENT OF POLICY

The general expectation of the school board is that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

A. Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minnesota Statutes section 123B.37)

B. Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which usually take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minnesota Statutes section 123B.36)

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary and must be requested well in advance of the planned activity. An extended trip request form must be completed and approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g., tournament competition).

2. The school board acknowledges and supports the efforts of booster clubs and similar organizations in providing extended trip opportunities for students.

III. REGULATIONS

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.
- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle.
- D. An employee may use a personal vehicle to transport staff or personal property for purposes of a field trip upon prior, written approval from administration.
- E. An employee must not use a personal vehicle to transport one or more students for purposes of a field trip.
 1. If immediate transportation of a student is required due to an emergency or unforeseen circumstance, such as the illness or injury of a child, and the transportation does not constitute regular or scheduled transportation, a personal vehicle may be used. To the extent a personal vehicle is used, the vehicle must be properly registered and insured.
 2. An employee must obtain preapproval by administration of student transportation by a personal vehicle, pursuant to Section III.E.1, if practicable. If preapproval by administration of use of a personal vehicle cannot be obtained in a reasonable time given the circumstances, an employee shall report the relevant facts and circumstances justifying the need for use of a personal vehicle to administration as soon as practicable. The relevant facts and circumstances for use of a personal vehicle shall be documented by administration.

IV. SCHOOL BOARD REVIEW

The superintendent shall at least annually report to the school board upon the utilization of trips under this policy.

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 123B.49 (Extracurricular Activities);

Insurance)

Minn. Stat. § 169.011, Subd. 71(a) (Definitions)

Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards) *Sonkowsky v.*

Board of Educ. for Indep. Sch. Dist. No. 721, 327 F.3d 675 (8th Cir. 2003)

Lee v. Pine Bluff Sch. Dist., 472 F.3d 1026 (8th Cir. 2007)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)

MSBA/MASA Model Policy 423 (Employee – Student Relationships)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 707 (Transportation of Public School Students)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 710 (Extracurricular Transportation)

611 HOME SCHOOLING

Chisholm Public Schools Independent School District No. 695

Board Policy 611

Series: 600 Education Programs

Subject: 611 Home Schooling

Adopted/Revised: January 6, 2025

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to recognize and provide guidelines in accordance with state law for parents who wish to have their children receive education in a home school that is an alternative to an accredited public or private school.

II. GENERAL STATEMENT OF POLICY

The Compulsory Attendance Law (Minnesota Statutes section 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship.

III. CONDITIONS FOR HOME SCHOOLING

The person in charge of a home school and the school district must provide instruction and meet the requirements specified in Minnesota Statutes section 120A.22.

IV. IMMUNIZATION

The parent or guardian of a home-schooled child shall submit statements as required by Minnesota Statutes section 121A.15, Subds. 1, 2, 3, 4, and 12, on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of the first year of home schooling in Minnesota and the grade 7 year.

V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS

Upon formal request, as required by law, the school district will provide textbooks (including a teacher's edition, guide, or other materials that accompany a textbook when the edition, guide, or materials are packaged physically or electronically with textbooks for student use), individualized instructional or cooperative learning materials (including teacher materials that accompany pupil materials), software or other educational technology, and standardized tests and loan or provide them for use by a home-schooled child as provided under state law. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to state law for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the student or the student's parent or guardian, make the electronic component accessible to a resident student provided that the school district does not incur more than an incidental cost as a result of providing access electronically.

VI. PUPIL SUPPORT SERVICES

Upon formal request, as required by law, the school district will provide pupil support services in the form of health services and counseling and guidance services to a home-schooled child as provided under state law. The school district is not required to expend an amount for any of

these purposes that exceeds the amount it receives pursuant to state law.

VII. EXTRACURRICULAR ACTIVITIES

Resident pupils who receive instruction in a home school (in which five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students.

VIII. SHARED TIME PROGRAMS

Enrollment in class offerings of the school district.

- A. A home-schooled child who is a resident of the school district may enroll in classes in the school district as a shared time pupil on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any pupils on a shared-time basis.
- B. The school district may limit enrollment of shared-time pupils in such classes based on the capacity of a program, class, grade level, or school building. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared time pupils to classes.

IX. OPTIONAL COOPERATIVE ARRANGEMENTS

A. Activities

- 1. Minnesota State High School League-sponsored activities (in which six or more students receive instruction in the home school or the home school students are not residents of the school district).

A home school that is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League bylaws. The approval of such an arrangement shall be at the discretion of the school board.

- a. The home school must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota State High School League.
 - b. The home school is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
 - c. The home school is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.
- 2. Non-Minnesota State High School League activities in which six or more students receive instruction in the home school.

A home-schooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the school board to participate in the activity and the payment of any

activity fees associated with the activity. However, home school students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the school board.

B. Transportation Services

1. The school district may provide nonpublic nonregular transportation services to a home-schooled child.
2. The school board of the school district retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.41 (Definitions)
Minn. Stat. § 123B.42 (Textbooks; Individual Instruction or Cooperative Learning Material; Standard Tests)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)
Minn. Stat. § 123B.86 (Equal Treatment - Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Rules Ch. 3540 (Nonpublic Schools)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 510 (School Activities)

611 HOME SCHOOLING

Chisholm Public Schools Independent School District No. 695

Board Policy 611

Series: 600 Education Programs

Subject: 611 Home Schooling

Adopted/Revised: January 6, 2025

[Note: The provisions of this policy substantially reflect statutory requirements.]

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Minn. Stat. § 123B.41 (Definitions)
Minn. Stat. § 123B.42 (Textbooks; Individual Instruction or Cooperative Learning Material; Standard Tests)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)
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Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 510 (School Activities)

2024-2025 School Enrollment

Grade	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
VPK	19	19	19	19	19				
KG	47	47	51	50	50				
1st	48	47	46	47	47				
2nd	43	42	43	42	42				
3rd	48	48	49	49	49				
4th	48	48	48	48	48				
5th	43	44	45	43	43				
6th	51	52	53	54	54				
7th	42	42	42	41	41				
8th	48	47	46	46	46				
9th	48	48	47	46	46				
10th	67	66	65	65	65				
11th	45	43	42	42	42				
12th	45	45	45	45	45				
Total	642	638	640	636	636				