

Chisholm School District School Board Meeting Agenda

Monday, December 9, 2024 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

IV. Reports

V. Consent Agenda

- A. Minutes of the November 25, 2024 Regular Meeting 3
Payrolls for the month of November 2024 in the amount of \$732,252.77.
Accounts Payable for the month of November 2024 in the amount of \$2,186,537.67.

Attachments:

- November 25, 2025 Regular Meeting Minutes 3
- Payrolls for the month of November 2024 5
- November 2024 AP 6

VI. Approve Agenda

VII. Action Agenda

- A. Motion to approve the hiring of Jessica Rice to Job #205 Dimension Coordinator effective December 9, 2024.
- B. Motion to approve the hiring of Terrance Friend to Job #175 Bus Driver effective December 9, 2024, contingent upon background and 16

completion of CLP and prerequisites.

Attachments:

Recommment to hire T. Friend 16

C. Motion to nominate a school board director for a Two-Year term to the Range Association of Municipalities Board of Directors.

D. Second Reading of Policy 610 Field Trips. 17

Attachments:

Policy 610 Field Trips Redline 17

E. Second Reading of Policy 611 Home Schooling 20

Attachments:

Policy 611 Home Schooling Redline 20

F. Second Reading of Policy 612.1 Development of Parent and Family Engagement Policies for Title I Programs 23

Attachments:

Policy 612.1 Development of parent and Family Engagement Policies for Title I ProgramsRedline 23

VIII. Discussion

IX. Information

A. December 2024 Enrollment 28

Attachments:

Dec. 2024 Enrollment 28

X. Adjourn

November 25, 2024

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:00 P.M. on November 25, 2024, in the Elementary Board Room. Members present: Directors Randa Sauter, Rice, Corradi Simon, Rahja and Casey.
Absent: None

Public Comment: None

Recognition of Guests and Visitors:

Ryan Freitas presented the Senior Band Spring 2026 trip to Orlando Florida.
Principals Winter and Hake presented the World’s Best Workforce Report

APPROVE AGENDA

Moved by Director Rahja supported by Director Corradi to approve the agenda with the following addition: Administrative Business, add Item E. Motion carried unanimously.

APPROVE CONSENT AGENDA

Moved by Director Lappi supported by Director Rice to approve the Consent Agenda which consists of the Minutes from the November 12, 2024, Regular meeting. Motion carried unanimously.

Personnel:

HIRE MASON YAROSCAK

Moved by Director Randa Sauter, supported by Director Lappi to approve the hiring of Mason Yaroscak as a Volunteer Boys’ Basketball Coach for the 2024-2025 season. Motion carried unanimously.

HIRE TRACE YAROSCAK

Moved by Director Rahja, supported by Director Randa Sauter to approve the hiring of Trace Yaroscak as a Volunteer Boys’ Basketball Coach for the 2024-2025 season. Motion carried unanimously.

Administrative Business:

APPROVE THE WORLD’S BEST WORKFORCE REPORT

Moved by Director Randa Sauter, supported by Director Corradi Simon to approve the World’s Best Workforce Report as presented. Motion carried unanimously.

FIRST READING OF POLICY 610 FIELD TRIPS

Chair Casey presented the first reading of Policy 610 Field Trips

FIRST READING OF POLICY 611 HOME SCHOOLING

Chair Casey presented the first reading of Policy 611 Home Schooling

FIRST READING OF POLICY 612.1 DEVELOPMENT OF PARENT AND FAMILY ENGAGEMENT POLICIES FOR TITLE I PROGRAMS

Chair Casey presented the first reading of Policy 612.1 Development of Parent and Family Engagement Policies for Title I Programs

APPROVE THE BAND FUNDRAISING AND TRIP TO FLORIDA IN THE SPRING OF 2026

Moved by Director Rahja, supported by Director Rice to approve the band fundraising and trip to Florida in the spring of 2026 as presented. Motion carried unanimously.

Discussion: Director Casey reached out to Representative Stauber regarding additional funding. Superintendent Morrison is going to apply for the Multipurpose Facility Grant. Director Lappi commented that the play was very good and well attended.

Information: November enrollment is looking good.

Adjourn

Moved by Director Randa Sauter supported by Director Corradi Simon to adjourn the meeting at 5:48 p.m. Motion carried unanimously.

DANIELLE RANDA SAUTER, CLERK

DRS/lea



CHISHOLM
 I.S.D. 695
 300 3rd Ave. SW
 Chisholm, MN 55719
 Tel: (218) 254-5726
 Fax: (218) 254-3741
 Web: chisholm.k12.mn.us

Mark C. Morrison
 Superintendent

Brian Hake
 7-12 Principal

Karla Winter
 Pre K-6 Principal

Jennifer Crotteau
 Counselor

Travis Vake
 Activities Director

Noah Kaczor
 Business Manager

December 9, 2024

To: Mark Morrison
 Superintendent

The following is a summary of payrolls for the month of November 2024.

September Payrolls

November	15	payroll	\$	350,272.54
November	29	payroll	\$	381,980.23
Total Payrolls			\$	732,252.77

Noah Kaczor
 Business Manager

NK:ma



Summary of Payments Issued:

November Accounts Payable Checks	\$1,846,944.49
November Accounts Payable Wires	<u>\$339,593.18</u>
Total Accounts Payable	\$2,186,537.67

ISD 695-Chisholm
Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0695	10	06450	E 01 005 930 000 000 281		MN UI FUND		Wire	\$94,328.81
			E 01 005 930 000 000 280		Work Comp			\$8,055.00
			E 01 005 110 000 000 896		Unemploy Comp			\$202.00
			E 01 005 110 000 000 896		Taxes Special Assess, Interest			
PO#:		66370	Invoice		Invoice No: Q22024	11/12/2024		
								Paid Amt: \$102,585.81
								Check Amount: \$102,585.81
0695	10	3881	R1		WEX HEALTH INC		Wire	
			E 01 005 930 000 000 251		Emp Sponser Hlth Reimb Arr			\$273.75
PO#:		66383	Invoice		Invoice No: 0002053445-IN	11/12/2024		
			E 01 005 930 000 000 251		Emp Sponser Hlth Reimb Arr			\$273.75
PO#:		66384	Invoice		Invoice No: 0002036074-IN	11/12/2024		
								Paid Amt: \$273.75
								Check Amount: \$273.75
0695	10	06450	E 01 005 110 000 000 896		MN UI FUND		Wire	
			E 01 005 110 000 000 896		Taxes Special Assess, Interest			\$200.00
PO#:		66385	Invoice		Invoice No: Q22024	11/14/2024		
								Paid Amt: \$200.00
								Check Amount: \$200.00
0695	00	1130	R 01 005 000 012 160 306		MN DEPT OF EDUCATION		Wire	
			R 01 005 000 012 160 306		Refund of an Overpayment State			\$236,259.87
PO#:		66465	Invoice		Invoice No: 831519	11/21/2024		
								Paid Amt: \$236,259.87
								Check Amount: \$236,259.87
							Report Total:	\$339,593.18

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	39508	81772	Check	1	4133		TNT CONSTRUCTION GROUP LLC	Yes	No	No	USD	11/21/2024	229,320.50
		39509	81773	Check	1	4161		TYLER TECHNOLOGIES, INC	Yes	No	No	USD	11/21/2024	2,625.00
		39542	81803	Check	1	4161		TYLER TECHNOLOGIES, INC	Yes	No	No	USD	11/26/2024	1,856.00
		39443	81712	Check	1	3847	R1	VC3	Yes	No	No	USD	11/12/2024	1,853.70
		39505	81774	Check	1	4112		VESTIS GROUP, INC.	Yes	No	No	USD	11/21/2024	288.18
		39540	81804	Check	1	4112		VESTIS GROUP, INC.	Yes	No	No	USD	11/26/2024	31.76
		39506	81775	Check	1	4131		WELLS CONCRETE PRODUCTS, CO.	Yes	No	No	USD	11/21/2024	681,294.96
Bank Total: 10														
Report Total:														
\$1,846,944.49														
\$1,846,944.49														

ISD 695-Chisholm
Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	39474	81752	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	11/21/2024	15.00
		39445	81699	Check	1	3907		MN DEPT OF HEALTH	Yes	No	No	USD	11/12/2024	180.00
		39472	81753	Check	1	2060		MN DEPT OF HEALTH	Yes	No	No	USD	11/21/2024	520.00
		39470	81754	Check	1	1807	R1	MN DEPT OF LABOR AND INDUSTRY	Yes	No	No	USD	11/21/2024	330.00
		39424	81700	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	11/12/2024	133.31
		39418	81701	Check	1	06336		MN INDUSTRIES	Yes	No	No	USD	11/12/2024	19.57
		39419	81702	Check	1	06375		MN POWER	Yes	No	No	USD	11/12/2024	12,987.79
		39426	81703	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No	USD	11/12/2024	751.00
		39427	81704	Check	1	2303		NAPA AUTO PARTS	Yes	No	No	USD	11/12/2024	383.95
		39477	81755	Check	1	2303		NAPA AUTO PARTS	Yes	No	No	USD	11/21/2024	3,134.98
		39523	81795	Check	1	2303		NAPA AUTO PARTS	Yes	No	No	USD	11/26/2024	130.55
		39513	81756	Check	1	4174		NETTE'S DINER & CATERING INC	Yes	No	No	USD	11/21/2024	546.96
		39516	81796	Check	1	06850		NORTHEAST SERVICE COOPERATIVE	Yes	No	No	USD	11/26/2024	925.00
		39461	81757	Check	1	06979		NORTHERN MINNESOTA DENTAL, INC	Yes	No	No	USD	11/21/2024	8,180.20
		39498	81758	Check	1	3804		NORTHWOODS STUDENT COUNCIL	Yes	No	No	USD	11/21/2024	105.00
		39510	81759	Check	1	4167		NOVA FIRE PROTECTION, INC	Yes	No	No	USD	11/21/2024	28,500.00
		39539	81797	Check	1	4014		OXYGEN SERVICE COMPANY	Yes	No	No	USD	11/26/2024	137.00
		39433	81705	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	11/12/2024	1,759.24
		39481	81760	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	11/21/2024	876.33
		39511	81761	Check	1	4171		PERSONALIZED LEARNING GAMES, IN	Yes	No	No	USD	11/21/2024	300.00
		39462	81762	Check	1	07730		PORTABLE JOHN	Yes	No	No	USD	11/21/2024	93.75
		39420	81706	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	11/12/2024	608.00
		39463	81763	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	11/21/2024	119.00
		39446	81707	Check	1	3985		RAPIDS RADIO	Yes	No	No	USD	11/12/2024	1,132.00
		39437	81708	Check	1	3217		RSCHOOLTODAY	Yes	No	No	USD	11/12/2024	40.00
		39475	81764	Check	1	2272		RYANS INDEPENDENT ELECTRIC	Yes	No	No	USD	11/21/2024	1,350.00
		39435	81709	Check	1	2981	R2	SANTANDER LEASING LLC	Yes	No	No	USD	11/12/2024	18,249.00
		39421	81710	Check	1	09025		SCHMITT MUSIC	Yes	No	No	USD	11/12/2024	148.48
		39521	81798	Check	1	2121	R1	SCHMITT MUSIC	Yes	No	No	USD	11/26/2024	35.00
		39464	81765	Check	1	09083		SCHOOL SPECIALTY SUPPLY LLC	Yes	No	No	USD	11/21/2024	34.24
		39490	81766	Check	1	3250		SFM	Yes	No	No	USD	11/21/2024	5,546.00
		39520	81799	Check	1	1714		STATE SUPPLY COMPANY	Yes	No	No	USD	11/26/2024	1,432.66
		39466	81767	Check	1	1254		STERLE & CO. LTD	Yes	No	No	USD	11/26/2024	9,000.00
		39465	81768	Check	1	09645		SULLIVAN SUPPLY	Yes	No	No	USD	11/21/2024	29.95
		39533	81800	Check	1	3247		TAYLOR MATTHEW SKOGLUND	Yes	No	No	USD	11/21/2024	55.00
		39489	81769	Check	1	3194	R1	TEACHER SYNERGY LLC (TEACHERS	Yes	No	No	USD	11/26/2024	176.96
		39434	81711	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	11/12/2024	12,515.67
		39484	81770	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	11/21/2024	3,330.16
		39530	81801	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	11/26/2024	5,612.03
		39482	81771	Check	1	2803		THELEN HEATING & ROOFING	Yes	No	No	USD	11/21/2024	120,000.00
		39517	81802	Check	1	10255		THRYV	Yes	No	No	USD	11/26/2024	214.00

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10		39414	81687	Check	1	03570		GRAINGER	Yes	No	No	USD	11/12/2024	2,569.20
			39456	81734	Check	1	03570		GRAINGER	Yes	No	No	USD	11/21/2024	1,667.90
			39514	81784	Check	1	03570		GRAINGER	Yes	No	No	USD	11/26/2024	469.05
			39538	81785	Check	1	3872	R1	GREAT MINDS PBC	Yes	No	No	USD	11/26/2024	195.00
			39504	81735	Check	1	4108		HAILEY R. JOHNSON	Yes	No	No	USD	11/21/2024	18.95
			39432	81688	Check	1	2705		HORIZON COMMERCIAL POOL SUPPL	Yes	No	No	USD	11/12/2024	3,034.98
			39457	81736	Check	1	04212		INAC, INC	Yes	No	No	USD	11/21/2024	43,007.93
			39494	81737	Check	1	3457		INGENSA INC.	Yes	No	No	USD	11/21/2024	89,797.79
			39440	81689	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LLC	Yes	No	No	USD	11/21/2024	64.64
			39497	81738	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LLC	Yes	No	No	USD	11/21/2024	22.39
			39487	81739	Check	1	3074		INTERQUEST DETECTION CANINES OF	Yes	No	No	USD	11/21/2024	440.00
			39458	81740	Check	1	04300		ISD #0701 HIBBING	Yes	No	No	USD	11/21/2024	5,713.52
			39415	81690	Check	1	04376		ISD #2142 ST LOUIS COUNTY	Yes	No	No	USD	11/12/2024	1,323.00
			39471	81741	Check	1	1842		ISD #6076 NORTHLAND LEARNING	Yes	No	No	USD	11/21/2024	32,208.47
			39541	81786	Check	1	4160		ISD #6079 - RUM RIVER EDUCATION C	Yes	No	No	USD	11/26/2024	10,631.38
			39536	81787	Check	1	3721		ISD# 2909 ROCK RIDGE PUBLIC SCHO	Yes	No	No	USD	11/26/2024	175.00
			39441	81691	Check	1	3820		JEFFERY DAVIN ANDERSON	Yes	No	No	USD	11/12/2024	1,750.00
			39527	81788	Check	1	2487		JEFFERY VLATKOVICH	Yes	No	No	USD	11/26/2024	110.00
			39534	81789	Check	1	3456		JEFFREY ZUPETZ	Yes	No	No	USD	11/26/2024	70.00
			39499	81742	Check	1	3898		JEREMIAH L JOHNSON	Yes	No	No	USD	11/21/2024	180.00
			39501	81743	Check	1	3969		JIM'S SPORTS BAR & GRILL	Yes	No	No	USD	11/21/2024	43.54
			39488	81744	Check	1	3099		JK MECHANICAL CONTRACTORS INC	Yes	No	No	USD	11/21/2024	207,074.90
			39413	81692	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	11/12/2024	96.87
			39455	81745	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	11/21/2024	188.84
			39532	81790	Check	1	3175	1099	JULIE SCHELDE	Yes	No	No	USD	11/26/2024	1,385.00
			39442	81693	Check	1	3829		JUSTIN KOIVISTO	Yes	No	No	USD	11/12/2024	1,050.00
			39529	81791	Check	1	2711		JW PEPPER	Yes	No	No	USD	11/26/2024	95.28
			39416	81694	Check	1	05206	R1	L & M FLEET SUPPLY	Yes	No	No	USD	11/12/2024	17.98
			39460	81746	Check	1	05206	R1	L & M FLEET SUPPLY	Yes	No	No	USD	11/21/2024	61.94
			39459	81747	Check	1	05178		LAKES COUNTRY SERVICE CO-OP	Yes	No	No	USD	11/21/2024	35.00
			39507	81748	Check	1	4132		LANDWEHR CONSTRUCTION	Yes	No	No	USD	11/21/2024	87,891.91
			39518	81792	Check	1	1416		LIFE SECURITY AND CONTROL	Yes	No	No	USD	11/26/2024	100.00
			39425	81695	Check	1	2232		LOWE'S	Yes	No	No	USD	11/12/2024	323.14
			39515	81793	Check	1	05731		MADISON NATIONAL LIFE INS CO	Yes	No	No	USD	11/26/2024	2,277.43
			39417	81696	Check	1	05971		MARY'S LAKE STREET FLORAL	Yes	No	No	USD	11/26/2024	91.00
			39444	81697	Check	1	3861		MASC	Yes	No	No	USD	11/12/2024	600.00
			39478	81749	Check	1	2320		MEDICARE BLUE RX	Yes	No	No	USD	11/12/2024	17,041.80
			39430	81698	Check	1	2558		MESABI GLASS WINDOW DOORS INC	Yes	No	No	USD	11/12/2024	2,451.00
			39485	81750	Check	1	2971		MINNESOTA LIFE INSURANCE	Yes	No	No	USD	11/21/2024	2,604.74
			39537	81794	Check	1	3849		MINNESOTA NORTH COLLEGE	Yes	No	No	USD	11/26/2024	38,130.14
			39473	81751	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	11/21/2024	15.00

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	39512	81714	Check	1	4173		A1 SERVICES, INC	Yes	No	No	USD	11/21/2024	455.00
		39450	81713	Check	1	3045		AARON DONAIS	Yes	No	No	USD	11/14/2024	115.00
		39486	81715	Check	1	3045		AARON DONAIS	Yes	No	No	USD	11/21/2024	180.00
		39535	81776	Check	1	3709		ALEX PAULSEN	Yes	No	No	USD	11/26/2024	70.00
		39429	81675	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	11/12/2024	3,742.60
		39479	81716	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	11/21/2024	1,078.18
		39525	81777	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	11/26/2024	1,151.00
		39469	81717	Check	1	1775		ANDERSON PLUMBING & HEATING	Yes	No	No	USD	11/21/2024	2,019.72
		39438	81676	Check	1	3220		APG MEDIA OF MN	Yes	No	No	USD	11/12/2024	307.80
		39452	81718	Check	1	00428		ARCC	Yes	No	No	USD	11/21/2024	155.00
		39447	81677	Check	1	4075		ASCENDANCE TRUCKS, LLC	Yes	No	No	USD	11/12/2024	82.33
		39448	81678	Check	1	4121		ATHLETIC EVENT SUPPLY, LLC	Yes	No	No	USD	11/12/2024	2,218.08
		39428	81679	Check	1	2354		ATT MOBILITY	Yes	No	No	USD	11/12/2024	1,370.09
		39423	81680	Check	1	1944		AVIBEN	Yes	No	No	USD	11/12/2024	138.40
		39411	81681	Check	1	00610		BARK DESIGN INC	Yes	No	No	USD	11/12/2024	518.99
		39431	81682	Check	1	2653		BLICK ART MATERIALS	Yes	No	No	USD	11/12/2024	378.26
		39491	81719	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN BLL	Yes	No	No	USD	11/21/2024	367.55
		39492	81720	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN BLL	Yes	No	No	USD	11/21/2024	3,087.50
		39493	81721	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN BLL	Yes	No	No	USD	11/21/2024	11,120.00
		39476	81722	Check	1	2296		BLUE CROSS/BLUE SHIELD OF MN	Yes	No	No	USD	11/21/2024	72,912.88
		39496	81723	Check	1	3542	R1	BRAUN INTERTEC CORPORATION	Yes	No	No	USD	11/21/2024	7,657.50
		39524	81778	Check	1	2375		BRIAN KARICH	Yes	No	No	USD	11/26/2024	70.00
		39436	81683	Check	1	3060	R1	BSN SPORTS	Yes	No	No	USD	11/12/2024	395.06
		39531	81779	Check	1	3060	R1	BSN SPORTS	Yes	No	No	USD	11/26/2024	165.00
		39480	81724	Check	1	2774		BUHL WATER CO INC	Yes	No	No	USD	11/21/2024	82.50
		39483	81725	Check	1	2870		CASEY'S	Yes	No	No	USD	11/21/2024	17.16
		39412	81684	Check	1	01600		CHISHOLM CITY OF	Yes	No	No	USD	11/12/2024	4,579.81
		39453	81726	Check	1	01600		CHISHOLM CITY OF	Yes	No	No	USD	11/21/2024	8,573.98
		39500	81727	Check	1	3933		CTC	Yes	No	No	USD	11/21/2024	2,571.82
		39502	81728	Check	1	4065		CUSTOM ROASTING INC	Yes	No	No	USD	11/21/2024	822.50
		39528	81780	Check	1	2599	REMIT	DALCO ENTERPRISE	Yes	No	No	USD	11/26/2024	110.58
		39467	81729	Check	1	1565		DECKER EQUIPMENT	Yes	No	No	USD	11/21/2024	95.25
		39519	81781	Check	1	1565		DECKER EQUIPMENT	Yes	No	No	USD	11/26/2024	555.45
		39422	81685	Check	1	1737		DSC COMMUNICATIONS	Yes	No	No	USD	11/12/2024	1,740.00
		39439	81686	Check	1	3420		DYNAMIC GARAGE DOOR, LLC	Yes	No	No	USD	11/12/2024	157.45
		39468	81730	Check	1	1586		EASYWAY PRODUCTS CO	Yes	No	No	USD	11/21/2024	346.00
		39454	81731	Check	1	03018		EXCEL BUSINESS SYSTEM	Yes	No	No	USD	11/21/2024	4,509.56
		39522	81782	Check	1	2302	R1	FASTENAL	Yes	No	No	USD	11/26/2024	279.90
		39495	81732	Check	1	3473		FRANK IVANCICH	Yes	No	No	USD	11/21/2024	270.00
		39503	81733	Check	1	4066		FUNDRAISER WITH TEA	Yes	No	No	USD	11/21/2024	387.00
		39526	81783	Check	1	2471		GLUMACK, CHARLES	Yes	No	No	USD	11/26/2024	157.00

Recommendation to Hire

Position: Job #175 Bus Driver

Posting duration: 9/5/2024-present

Advertising Location: Frontline, MNJobs, social media

**Number of Qualified:
Licensed Applications:** 1

Number interviewed: 1

Interview committee Names:

Principal Hake, Jaden Jarmer, Ron Plante

Recommended for hire: Terrance Friend

Start Date: December 9, 2024

Location: District

Supervisor: Jaden Jarmer

610 FIELD TRIPS

Chisholm Public Schools Independent School District No. 695

Board Policy 610

Series: 600-Education Programs

Subject: 610 Field Trips

Adopted/Revised:

I. PURPOSE

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

II. GENERAL STATEMENT OF POLICY

The general expectation of the school board is that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

A. Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minnesota Statutes section 123B.37)

B. Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which usually take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minnesota Statutes section 123B.36)

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary and must be requested well in advance of the planned activity. An extended trip request form must be completed and approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g., tournament competition).

2. The school board acknowledges and supports the efforts of booster clubs and similar organizations in providing extended trip opportunities for students.

III. REGULATIONS

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.
- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle. ~~In the event a private vehicle is approved for use, a certificate of insurance must be on file in the school district office and such use must be approved in accordance with Policy 710, Extracurricular Transportation.~~
- D. An employee may use a personal vehicle to transport staff or personal property for purposes of a field trip upon prior, written approval from administration.
- E. An employee must not use a personal vehicle to transport one or more students for purposes of a field trip.
 1. If immediate transportation of a student is required due to an emergency or unforeseen circumstance, such as the illness or injury of a child, and the transportation does not constitute regular or scheduled transportation, a personal vehicle may be used. To the extent a personal vehicle is used, the vehicle must be properly registered and insured.
 2. An employee must obtain preapproval by administration of student transportation by a personal vehicle, pursuant to Section III.E.1, if practicable. If preapproval by administration of use of a personal vehicle cannot be obtained in a reasonable time given the circumstances, an employee shall report the relevant facts and circumstances justifying the need for use of a personal vehicle to administration as soon as practicable. The relevant facts and circumstances for use of a personal vehicle shall be documented by administration.

IV. SCHOOL BOARD REVIEW

The superintendent shall at least annually report to the school board upon the utilization of trips under this policy.

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 123B.49 (Extracurricular Activities);

Insurance)

[Minn. Stat. § 169.011, Subd. 71\(a\) \(Definitions\)](#)

[Minn. Stat. § 169.454, Subd. 13 \(Type III Vehicle Standards\)](#) *Sonkowsky v.*

Board of Educ. for Indep. Sch. Dist. No. 721, 327 F.3d 675 (8th Cir. 2003)

Lee v. Pine Bluff Sch. Dist., 472 F.3d 1026 (8th Cir. 2007)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)

MSBA/MASA Model Policy 423 (Employee – Student Relationships)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 707 (Transportation of Public School Students)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 710 (Extracurricular Transportation)

611 HOME SCHOOLING

Chisholm Public Schools Independent School District No. 695

Board Policy 611

Series: 600 Education Programs

Subject: 611 Home Schooling

Adopted/Revised:

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to recognize and provide guidelines in accordance with state law for parents who wish to have their children receive education in a home school that is an alternative to an accredited public or private school.

II. GENERAL STATEMENT OF POLICY

The Compulsory Attendance Law (Minnesota Statutes section 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship.

III. CONDITIONS FOR HOME SCHOOLING

The person in charge of a home school and the school district must provide instruction and meet the requirements specified in Minnesota Statutes section 120A.22.

IV. IMMUNIZATION

The parent or guardian of a home-schooled child shall submit statements as required by Minnesota Statutes section 121A.15, Subds. 1, 2, 3, 4, and 12, on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of the first year of home schooling in Minnesota and the grade 7 year.

V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS

Upon formal request, as required by law, the school district will provide textbooks (including a teacher's edition, guide, or other materials that accompany a textbook when the edition, guide, or materials are packaged physically or electronically with textbooks for student use), individualized instructional or cooperative learning materials (including teacher materials that accompany pupil materials), software or other educational technology, and standardized tests and loan or provide them for use by a home-schooled child as provided under state law. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to state law for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the student or the student's parent or guardian, make the electronic component accessible to a resident student provided that the school district does not incur more than an incidental cost as a result of providing access electronically.

VI. PUPIL SUPPORT SERVICES

Upon formal request, as required by law, the school district will provide pupil support services in the form of health services and counseling and guidance services to a home-schooled child as provided under state law. The school district is not required to expend an amount for any of

these purposes that exceeds the amount it receives pursuant to state law.

VII. EXTRACURRICULAR ACTIVITIES

Resident pupils who receive instruction in a home school (in which five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students.

VIII. SHARED TIME PROGRAMS

Enrollment in class offerings of the school district.

- A. A home-schooled child who is a resident of the school district may enroll in classes in the school district as a shared time pupil on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any pupils on a shared-time basis.
- B. The school district may limit enrollment of shared-time pupils in such classes based on the capacity of a program, class, grade level, or school building. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared time pupils to classes.

[Note: The provisions of Article VIII. - Shared Time Programs do not determine whether Shared Time Programs should be offered to any pupil. However, home-schooled children are required to be treated the same as all other nonpublic school children.]

IX. OPTIONAL COOPERATIVE ARRANGEMENTS

A. Activities

1. Minnesota State High School League-sponsored activities (in which six or more students receive instruction in the home school or the home school students are not residents of the school district).

A home school that is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League bylaws. The approval of such an arrangement shall be at the discretion of the school board.

- a. The home school must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota State High School League.
 - b. The home school is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
 - c. The home school is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.
2. Non-Minnesota State High School League activities in which six or more students receive instruction in the home school.

A home-schooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the school board to participate in the activity and the payment of any activity fees associated with the activity. However, home school students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the school board.

B. Transportation Services

1. The school district may provide nonpublic nonregular transportation services to a home-schooled child.
2. The school board of the school district retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

Legal References:

Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.41 (Definitions)
Minn. Stat. § 123B.42 (Textbooks; Individual Instruction or Cooperative Learning Material; Standard Tests)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)
Minn. Stat. § 123B.86 (Equal Treatment - Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Rules Ch. 3540 (Nonpublic Schools)

Cross References:

MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 510 (School Activities)

612.1 DEVELOPMENT OF PARENT AND FAMILY ENGAGEMENT POLICIES FOR TITLE I PROGRAMS

Chisholm Public Schools Independent School District No. 695

Board Policy 612.1

Series: 600-Education Program

Subject: 612.1 Development of Parent and Family Engagement Policies for Title I Programs

Adopted/Revised:

[Note: This policy reflects recent federal statutory changes made by the Every Student Succeeds Act (ESSA) which require school districts and schools to meet with parents and jointly develop parent and family engagement policies at both a district wide and school building level. This policy lists the required components of the parent and family engagement policies described herein and serves as a framework for their development. The policies and these components are mandatory in order for the school district to receive federal funds under this program.]

I. PURPOSE

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed, and timely parental involvement in relation to decisions about the Title I services within the school district. The involvement of parents by the school district shall be directed toward both public and private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to plan and implement, with meaningful consultation with parents of participating children, programs, activities, and procedures for the engagement of parents and families in its Title I programs.
- B. The policy of the school district is to fully comply with 20 United States Code section 6318 which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parent and family engagement policies.

III. DEVELOPMENT OF DISTRICT LEVEL POLICY

The school board will direct the administration to develop jointly with, agree upon with, and distribute to parents and family members of participating children a written parent and family engagement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for meaningful parent and family involvement and describe how the school district will:

- A. Involve parents and family members in the joint development of the school district's Title I plan and the development of support and improvement plans;
- B. Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the school district in planning and implementing effective parent and family involvement activities to improve

student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;

- C. Coordinate and integrate parent and family engagement strategies with similar strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs;
- D. Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents in parental involvement activities (with particular attention to, parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or who are of a racial or ethnic minority background); the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions;
- E. Use the findings of such evaluations to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the district-level and school-level and family engagement policies; and
- F. Involve parents in the activities of the schools, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the school district to adequately represent the needs of the population served by the school district for the purposes of developing, revising, and reviewing the parent and family engagement policy.

IV. DEVELOPMENT OF SCHOOL LEVEL POLICY

The school board will direct the administration of each school to develop (or amend an existing parental involvement policy) jointly with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents and families, that shall describe the means for carrying out the federal requirements of parent and family engagement. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

- A. The policy will describe the means by which each school with a Title I program will:
 - 1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I programs, and to explain to parents of participating children the program, its requirements, and their right to be involved;
 - 2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds transportation, child care, or home visits, as such services relate to parental involvement;
 - 3. Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of the parental involvement programs, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan, except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children;

4. Provide parents of participating children with: timely information about Title I programs; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards; if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and to respond to any such suggestions as soon as practicably possible; and
 5. If the school-wide program plan is not satisfactory to the parents of participating children, submit any parent's comments on the plan when it is submitted to the school district.
- B. As a component of this policy, each school shall jointly develop with parents a school/parent compact which outlines how parents, staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compact shall:
1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards;
 2. Describe the ways each parent will be responsible for supporting his or her child's learning by volunteering in his or her child's classroom and participating, as appropriate, in decisions relating to his or her child's education and use of extracurricular time.
 3. Address the importance of communication between teachers and parents on an on-going basis through the use of:
 - a. Annual parent-teacher conferences to discuss the compact and the child's achievement;
 - b. Frequent progress reports to the parents; and
 - c. Reasonable access to staff, opportunities to volunteer, participate in the child's class, and observe in the child's classroom.
 - d. Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- C. To ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, the policy will describe how each school and the school district will:
1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 2. Provide materials and training to assist parents in working with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
 3. Educate school staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school;

4. Coordinate and integrate parental involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children to the extent feasible and appropriate;
 5. Ensure, to the extent practicable, that information about school and parent meetings, programs, and activities is sent home to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; and
 6. Provide such other reasonable support for parental involvement activities as requested by parents.
- D. The policy will also describe the process to be taken if the school district and school choose to:
1. Involve parents in the development of training for school staff to improve the effectiveness of such training;
 2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
 3. Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
 4. Train parents to enhance the involvement of other parents;
 5. Arrange meetings at a variety of times or have conduct in-home conferences between teachers or other educators, who work directly with participating children, and parents who are unable to attend such conferences at school in order to maximize parental ~~opportunities for~~ involvement and participation in school-related activities;
 6. Adopt and implement model approaches to improving parental involvement;
 7. Develop appropriate roles for community-based organizations and business in parental involvement activities; and
 8. Establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I programs.
- E. To carry out the requirements of parent and family engagement, the school district and schools, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language that is understandable by the parents.
- F. The school district and each school shall inform parents and parent organizations of the existence of family engagement in education programs.

The policies will be updated periodically to meet the changing needs of parents and the school.

Legal References: 20 U.S.C. § 6318 (Parent and Family Engagement)

Cross References: None

2024-2025 School Enrollment

Grade	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
VPK	19	19	19	19					
KG	47	47	51	50					
1st	48	47	46	47					
2nd	43	42	43	42					
3rd	48	48	49	49					
4th	48	48	48	48					
5th	43	44	45	45					
6th	51	52	53	54					
7th	42	42	42	41					
8th	48	47	46	46					
9th	48	48	47	46					
10th	67	66	65	65					
11th	45	43	42	42					
12th	45	45	45	45					
Total	642	638	640	638					