

Chisholm School District School Board Meeting Agenda

Monday, June 10, 2024 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

A. Greg Akerson from APEX Systems

IV. Reports

V. Consent Agenda

A. Minutes of the May 13, 2024, Regular Meeting

Payrolls for the month of May 2024 in the amount of \$709,921.37

Accounts Payable for the month of May 2024 in the amount of \$763,536.46

Attachments:

AP May 2024	5
AP May 2024	14
May 2024 Payrolls	23

VI. Approve Agenda

VII. Action Agenda

A. Motion to approve the termination of Darlyn Hansen, Paraprofessional, Chisholm Elementary, effective May 30, 2024.

B. Motion to approve the Non-Renewal of Jennifer Rolle from the following

extracurricular activities: Fall and Spring Drama Advisor and One-Act Play Coach at the close of the 2023-2024 school year.	
C. Motion to approve the hiring of Jeremy Deedrick to Job #262 ABS Special Education Instructor, High School, effective August 26, 2024, contingent upon receiving an OFP from MN PELSB.	24
Attachments:	
Recommend to Hire J. Deedrick	24
D. Motion to approve payment in the amount of \$7,785.00 to the Committee for Children to purchase Second Step Elementary + Second Step Middle School curriculum subscriptions for the period of 11/08/2024 to 11/08/2025.	25
Attachments:	
Committee for Childrent subscription	25
E. Motion to approve Mark Morrison to act as the Identified Official with Authority (IOWA) for 0695-01 to authorize, review, and rectify users for the Education Identity Access Management (EDIAM) system.	26
Attachments:	
M.M. IOWA 2024-25	26
F. Motion to adopt Resolution 2024-2025 Membership in the Minnesota State High School League as presented.	27
Attachments:	
MSHSL resolution 2024-25	27
G. Motion to approve membership to the Minnesota School Board Association for the period of 7/1/24-6/30/25 and to authorize the payment of dues in the amount of \$7,332.00.	29
Attachments:	
MSBA Membership 24-25	29
H. Motion to approve the Contract with Arrowhead Regional Computing Consortium for Specific Services from July 1, 2024 - June 30, 2025.	30
Attachments:	
ARCC Specific Services Contract 24-25	30
I. Motion to approve the Comprehensive Arts Strategic Plan as presented.	34
Attachments:	
Comprehensive Arts Strategic Plan	34
J. Motion to approve the resolution to accept donations.	42
Attachments:	

JUNE 24, 2024 DONATIONS	42
K. Second Reading of Policy 511 Student Fundraising	43
Attachments:	
Policy 511 Student Fundraising	43
L. Second Reading of Policy 512 School-Sponsored Student Publications and Activities.	45
Attachments:	
512 School-Sponsored Student Publications and Activities	45
M. Second Reading of Policy 517 Student disability Nondiscrimination.	49
Attachments:	
517 Redline Student Disability Nondiscrimination	49
N. Second Reading of Policy 518 Do Not Resuscitate - Do Not intubate Orders.	51
Attachments:	
Policy 518 Do Not Resuscitae - Do Not Intubate Orders	51
O. Second Reading of Policy 519 Interviews of Students by Outside Agencies.	52
Attachments:	
519 Redline Interviews of Students by Outside Agencies	52
P. Second Reading of Policy 52- Student Surveys	54
Attachments:	
520 Redline Student Surveys	54
Q. Second Reading of Policy 523 Policies Incorporated by Reference	59
Attachments:	
523 Policies Incorporated by Reference	59
R. Second Reading of Policy 525 Violence Prevention [Applicable to Students and Staff]	60
Attachments:	
525 Redline Violence Prevention	60
S. Second Reading of Policy 527 Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches.	65
Attachments:	
527 Redline Student Use and Parking of Motor Vehicles; Patrols, Inspections,	65

and Searches

T. Second Reading of Policy 528 Student Parental, Family, and Marital Nondiscrimination	69
Attachments:	
528 Redline Student Parental, Family, and Marital Status Nondiscrimination	69
VIII. Discussion	
IX. Information	
A. Superintendent Evaluation	
X. Adjourn	

Summary of Payments Issued:

May Accounts Payable Checks	\$763,300.21
May Accounts Payable Wires	<u>\$236.25</u>
Total Accounts Payable	\$763,536.46

ISD 695-Chisholm

Void Payment Listing with Detail

Batch Co	Pmt No	Bank Check No	Pmt Dt	Type	Grp Code	Rcd	Vendor	Curr	Print	Recon	Void	You No	Period	Void Dt	Amount
0695	38461	10 80734	05/02/2024	Check 1	3012	ISD #0316 GREENWAY		USD	Yes	No	Yes	64907	202411	05/02/2024	100.00
												64907	202411	05/02/2024	(100.00)
							NEFF COMPANY	USD	Yes	No	Yes				0.00
0695	38529	10	05/16/2024	Check 1	06764			USD	Yes	No	Yes	65075	202411	05/16/2024	549.69
												65075	202411	05/17/2024	(549.69)
												65076	202411	05/17/2024	(53.95)
												65076	202411	05/16/2024	53.95
															0.00
0695	38546	10	05/16/2024	Check 1	2432	1099 THOMAS R HAFDAHL		USD	Yes	No	Yes	65041	202411	05/16/2024	120.00
												65041	202411	05/17/2024	(120.00)
															0.00
0695	38549	10	05/16/2024	Check 1	2466	JOHN PARENTEAU		USD	Yes	No	Yes	65080	202411	05/17/2024	(105.00)
												65080	202411	05/16/2024	105.00
												65081	202411	05/17/2024	(105.00)
												65081	202411	05/16/2024	105.00
															0.00
0695	38550	10	05/16/2024	Check 1	2471	CHARLES GLUMACK		USD	Yes	No	Yes	65039	202411	05/17/2024	(100.00)
												65039	202411	05/16/2024	100.00
															0.00
0695	38557	10 80823	05/16/2024	Check 1	3021	FORD OF HIBBING		USD	Yes	No	Yes	65037	202411	05/16/2024	62.56
															62.56
															0.00
0695	38562	10	05/16/2024	Check 1	3161	1099 JAMES HAFDAHL		USD	Yes	No	Yes	65042	202411	05/17/2024	(105.00)
												65042	202411	05/16/2024	105.00
															0.00
0695	38567	10	05/16/2024	Check 1	3837	CHRISTOPHER J LYSAKEF		USD	Yes	No	Yes	65060	202411	05/17/2024	(120.00)
												65060	202411	05/16/2024	120.00
												65061	202411	05/17/2024	(125.00)

ISD 695-Chisholm Void Payment Listing with Detail

Batch Co	Pmt No	Bank Check No	Pmt Dt	Type	Grp Code	Rcd	Vendor	Curr	Print	Recon	Void	Vou No	Period	Void Dt	Amount
0695	38567	10	05/16/2024	Check	1	3837	CHRISTOPHER J L YSAKEF	USD	Yes	No	Yes	65061	202411	05/16/2024	125.00
															0.00
							Payment Total:								
0695	38583	10	05/16/2024	Check	1	4100	JEZIRAE FLACK	USD	Yes	No	Yes	65035	202411	05/16/2024	25.00
							Payment Total:								25.00

ISD 695-Chisholm Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Amount
													Date	
10		38594			Wire	1 3881		WEX HEALTH INC		No	No	No	05/20/2024	236.25
													Bank Total:	\$236.25
													Report Total:	\$236.25

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pynt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38521	80805	Check	1	00010	A-1 REFRIGERATION SERVICE	Yes	No	No	USD	05/16/2024	13,632.00
		38634	80873	Check	1	4103	ALEXIA CHAMPA	Yes	No	No	USD	05/28/2024	50.00
		38585	80806	Check	1	4104	ALEXIS SERBUS	Yes	No	No	USD	05/16/2024	25.00
		38453	80715	Check	1	2423	AMAZON CAPITAL SERVICES	Yes	No	No	USD	05/02/2024	295.05
		38496	80778	Check	1	2423	AMAZON CAPITAL SERVICES	Yes	No	No	USD	05/03/2024	528.40
		38512	80794	Check	1	2423	AMAZON CAPITAL SERVICES	Yes	No	No	USD	05/13/2024	1,939.65
		38595	80870	Check	1	2423	AMAZON CAPITAL SERVICES	Yes	No	No	USD	05/21/2024	4,490.26
		38446	80716	Check	1	1775	ANDERSON PLUMBING & HEATING	Yes	No	No	USD	05/02/2024	1,666.44
		38537	80807	Check	1	1775	ANDERSON PLUMBING & HEATING	Yes	No	No	USD	05/16/2024	566.56
		38564	80808	Check	1	3220	ANDERSON PLUMBING & HEATING	Yes	No	No	USD	05/16/2024	1,418.20
		38619	80874	Check	1	3220	APG MEDIA OF MN	Yes	No	No	USD	05/28/2024	1,316.54
		38522	80809	Check	1	00150	APG MEDIA OF MN	Yes	No	No	USD	05/16/2024	285.03
		38598	80875	Check	1	00150	ARAMARK	Yes	No	No	USD	05/28/2024	300.02
		38500	80782	Check	1	00150	ARAMARK	Yes	No	No	USD	05/28/2024	2,220.00
		38516	80798	Check	1	2919	ARROWHEAD DRIVERS TRAINING L1	Yes	No	No	USD	05/08/2024	1,177.82
		38639	80876	Check	1	4075	ASCENDANCE TRUCKS, LLC	Yes	No	No	USD	05/13/2024	2,608.93
		38501	80783	Check	1	4121	ATHLETIC EVENT SUPPLY, LLC	Yes	No	No	USD	05/28/2024	94.14
		38544	80810	Check	1	2354	ATT MOBILITY	Yes	No	No	USD	05/10/2024	553.39
		38448	80717	Check	1	2354	ATT MOBILITY	Yes	No	No	USD	05/16/2024	138.40
		38604	80877	Check	1	1944	AVIBEN	Yes	No	No	USD	05/02/2024	138.40
		38433	80718	Check	1	1944	AVIBEN	Yes	No	No	USD	05/28/2024	149.80
		38523	80811	Check	1	00610	BARK DESIGN INC	Yes	No	No	USD	05/02/2024	120.00
		38475	80719	Check	1	3547	BARK DESIGN INC	Yes	No	No	USD	05/16/2024	197.01
		38551	80812	Check	1	2502	BIG STONE THERAPIES, INC	Yes	No	No	USD	05/02/2024	89.12
		38611	80878	Check	1	2502	BLACK BEAR BAKERY	Yes	No	No	USD	05/16/2024	89.13
		38505	80786	Check	1	2502	BLACK BEAR BAKERY	Yes	No	No	USD	05/28/2024	317.20
		38506	80787	Check	1	3387	BLUE CROSS BLUE SHIELD OF MN E	Yes	No	No	USD	05/10/2024	3,087.50
		38519	80800	Check	1	3387	BLUE CROSS BLUE SHIELD OF MN E	Yes	No	No	USD	05/10/2024	11,120.00
		38504	80788	Check	1	3387	BLUE CROSS BLUE SHIELD OF MN E	Yes	No	No	USD	05/14/2024	59,811.10
		38573	80813	Check	1	2296	BLUE CROSS/BLUE SHIELD OF MN	Yes	No	No	USD	05/10/2024	25.00
		38463	80720	Check	1	3951	BRADEN THRONSON	Yes	No	No	USD	05/16/2024	25.00
		38558	80814	Check	1	3060	BSN SPORTS	Yes	No	No	USD	05/02/2024	4,117.54
		38458	80721	Check	1	3060	BSN SPORTS	Yes	No	No	USD	05/16/2024	2,682.01
		38586	80815	Check	1	2774	BUHL WATER CO INC	Yes	No	No	USD	05/02/2024	164.00
		38432	80714	Check	1	4107	CADE SCHOW	Yes	No	No	USD	05/16/2024	25.00
		38610	80879	Check	1	2471	CHARLES GLUMACK	Yes	No	No	USD	05/02/2024	100.00
		38494	80773	Check	1	2471	CHARLES GLUMACK	Yes	No	No	USD	05/28/2024	475.00
		38588	80816	Check	1	4073	CHERRY SCHOOL	Yes	No	No	USD	05/02/2024	89.90
		38434	80722	Check	1	4110	CHEYENNE PARR	Yes	No	No	USD	05/16/2024	25.00
		38599	80880	Check	1	01600	CHISHOLM CITY OF	Yes	No	No	USD	05/02/2024	14,076.12
		38626	80881	Check	1	01600	CHISHOLM CITY OF	Yes	No	No	USD	05/28/2024	6,866.43
				Check	1	3837	CHRISTOPHER J LYSAKER	Yes	No	No	USD	05/28/2024	245.00

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38582	80817	Check	1	4098		CIENNA PARR	Yes	No	No	USD	05/16/2024	50.00
		38502	80784	Check	1	2668		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	05/10/2024	973.30
		38613	80882	Check	1	2668		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	05/28/2024	1,964.73
		38482	80723	Check	1	3933		CTC	Yes	No	No	USD	05/02/2024	2,519.15
		38572	80818	Check	1	3933		CTC	Yes	No	No	USD	05/16/2024	2,519.15
		38474	80724	Check	1	3527	R1	CULINEX	Yes	No	No	USD	05/02/2024	1,246.08
		38456	80725	Check	1	2599	REMIT	DALCO ENTERPRISE	Yes	No	No	USD	05/02/2024	1,052.35
		38552	80819	Check	1	2599	REMIT	DALCO ENTERPRISE	Yes	No	No	USD	05/16/2024	455.94
		38621	80883	Check	1	3463		DAMON BENHAM	Yes	No	No	USD	05/28/2024	170.00
		38591	80803	Check	1	4030		DARRELL KINGBIRD	Yes	No	No	USD	05/17/2024	500.00
		38467	80726	Check	1	3104		DAVID ARTHUR SIMONS	Yes	No	No	USD	05/02/2024	90.00
		38616	80884	Check	1	3104		DAVID ARTHUR SIMONS	Yes	No	No	USD	05/28/2024	190.00
		38447	80727	Check	1	1797		DELL MARKETING LP	Yes	No	No	USD	05/02/2024	1,088.99
		38535	80820	Check	1	1138		DULUTH PLAYHOUSE	Yes	No	No	USD	05/16/2024	1,015.00
		38640	80885	Check	1	4122		ESKO HIGH SCHOOL	Yes	No	No	USD	05/28/2024	450.00
		38435	80728	Check	1	03018		EXCEL BUSINESS SYSTEM	Yes	No	No	USD	05/02/2024	4,562.86
		38524	80821	Check	1	03018		EXCEL BUSINESS SYSTEM	Yes	No	No	USD	05/16/2024	5,054.39
		38465	80729	Check	1	3081		FAIRVIEW HEALTH SERVICES	Yes	No	No	USD	05/02/2024	100.00
		38559	80822	Check	1	3081		FAIRVIEW HEALTH SERVICES	Yes	No	No	USD	05/16/2024	146.00
		38520	80802	Check	1	4116		FUNDRAISING MANAGER	Yes	No	No	USD	05/15/2024	4,010.40
		38637	80886	Check	1	4119		GLOBAL SIGNWORKS	Yes	No	No	USD	05/28/2024	474.98
		38492	80774	Check	1	2056		GREAT LAKES AQUARIUM	Yes	No	No	USD	05/02/2024	100.00
		38547	80824	Check	1	2434		GREGORY STAINIGER	Yes	No	No	USD	05/16/2024	95.00
		38587	80825	Check	1	4108		HAILEY R. JOHNSON	Yes	No	No	USD	05/16/2024	25.00
		38574	80826	Check	1	3957		HENNESSY TEMPLE	Yes	No	No	USD	05/16/2024	25.00
		38629	80887	Check	1	3980		HHS GOLF SCRAMBLE	Yes	No	No	USD	05/16/2024	25.00
		38509	80791	Check	1	3009		HIBBING TRACK BOOSTER CLUB	Yes	No	No	USD	05/28/2024	250.00
		38431	80713	Check	1	04212		INAC, INC	Yes	No	No	USD	05/13/2024	150.00
		38600	80888	Check	1	04212		INAC, INC	Yes	No	No	USD	05/02/2024	40,210.13
		38473	80730	Check	1	3457		INGENSA INC.	Yes	No	No	USD	05/28/2024	28,808.00
		38620	80889	Check	1	3457		INGENSA INC.	Yes	No	No	USD	05/02/2024	211,801.36
		38478	80731	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	05/28/2024	121,026.12
		38565	80827	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	05/02/2024	407.34
		38623	80890	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	05/16/2024	516.75
		38464	80732	Check	1	3074		INTERQUEST DETECTION CANINES	Yes	No	No	USD	05/28/2024	292.75
		38476	80733	Check	1	3689		IRON RANGE PLUMBING AND HEATII	Yes	No	No	USD	05/02/2024	440.00
		38534	80828	Check	1	1038		ISD #0695 CHISHOLM	Yes	No	No	USD	05/02/2024	4,855.95
		38491	80775	Check	1	04300		ISD #0701 HIBBING	Yes	No	No	USD	05/16/2024	1,066.80
		38526	80829	Check	1	04377		ISD #0712 MT IRON-BUHL	Yes	No	No	USD	05/02/2024	540.60
		38527	80830	Check	1	04395		ISD #2711 MESABI EAST SCHOOL	Yes	No	No	USD	05/16/2024	300.00
		38609	80891	Check	1	2469		JAMES ERZAR	Yes	No	No	USD	05/28/2024	405.00

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38469	80735	Check	1	3161		JAMES HAFDAHL	Yes	No	No	USD	05/02/2024	95.00
		38561	80831	Check	1	3161		JAMES HAFDAHL	Yes	No	No	USD	05/16/2024	90.00
		38617	80892	Check	1	3161	1099	JAMES HAFDAHL	Yes	No	No	USD	05/28/2024	105.00
		38622	80893	Check	1	3631		JAMESTOWN PUBLIC SCHOOL DIST	Yes	No	No	USD	05/28/2024	5,840.70
		38479	80736	Check	1	3820		JEFFERY DAVIN ANDERSON	Yes	No	No	USD	05/02/2024	3,500.00
		38499	80779	Check	1	3935		JENNIFER ROLLE	Yes	No	No	USD	05/06/2024	759.44
		38596	80871	Check	1	3329		JENNIFER ZBACNIK MARTIN	Yes	No	No	USD	05/23/2024	589.00
		38493	80776	Check	1	3969		JIM'S SPORTS BAR & GRILL	Yes	No	No	USD	05/02/2024	48.86
		38489	80737	Check	1	4113		JOE LESCARBEAU	Yes	No	No	USD	05/02/2024	60.00
		38590	80833	Check	1	4113		JOE LESCARBEAU	Yes	No	No	USD	05/16/2024	60.00
		38635	80894	Check	1	4113		JOE LESCARBEAU	Yes	No	No	USD	05/28/2024	60.00
		38608	80895	Check	1	2466		JOHN PARENTEAU	Yes	No	No	USD	05/28/2024	490.00
		38490	80738	Check	1	4114		JORDAN BALOW	Yes	No	No	USD	05/02/2024	135.00
		38636	80896	Check	1	4114		JORDAN BALOW	Yes	No	No	USD	05/28/2024	135.00
		38507	80789	Check	1	1442		JOSTENS INC	Yes	No	No	USD	05/10/2024	2,286.03
		38436	80739	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	05/02/2024	38.47
		38497	80780	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	05/06/2024	10.95
		38525	80834	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	05/16/2024	346.78
		38470	80740	Check	1	3175		JULIE SCHELDE	Yes	No	No	USD	05/02/2024	1,300.00
		38563	80835	Check	1	3175	1099	JULIE SCHELDE	Yes	No	No	USD	05/16/2024	1,123.00
		38618	80897	Check	1	3175		JULIE SCHELDE	Yes	No	No	USD	05/28/2024	1,186.00
		38625	80898	Check	1	3829		JUSTIN KOIVISTO	Yes	No	No	USD	05/28/2024	1,035.00
		38457	80741	Check	1	2711		JW PEPPER	Yes	No	No	USD	05/02/2024	31.10
		38553	80836	Check	1	2711		JW PEPPER	Yes	No	No	USD	05/16/2024	31.10
		38545	80837	Check	1	2404		KASEY S KARASTI	Yes	No	No	USD	05/16/2024	40.00
		38580	80838	Check	1	4089		KATHLEEN "KATIE" FREDDEEN	Yes	No	No	USD	05/16/2024	325.00
		38495	80777	Check	1	4091		KETTLE RIVER PIZZA, INC	Yes	No	No	USD	05/02/2024	160.00
		38472	80742	Check	1	3418		KEVIN R SCAIA	Yes	No	No	USD	05/02/2024	180.00
		38603	80899	Check	1	1734		KIDS PLUS PETTY CASH/ISD #695	Yes	No	No	USD	05/28/2024	84.00
		38437	80743	Check	1	05178		LAKES COUNTRY SERVICE CO-OP	Yes	No	No	USD	05/02/2024	140.00
		38541	80839	Check	1	2232		LOWE'S	Yes	No	No	USD	05/16/2024	92.67
		38584	80840	Check	1	4102		LUCIAN LABARGE	Yes	No	No	USD	05/16/2024	25.00
		38508	80790	Check	1	2970		LYNETTE PURDY	Yes	No	No	USD	05/10/2024	398.08
		38597	80872	Check	1	05731		MADISON NATIONAL LIFE INS CO	Yes	No	No	USD	05/28/2024	2,391.04
		38575	80841	Check	1	3961		MAGIE NELSON	Yes	No	No	USD	05/16/2024	25.00
		38593	80869	Check	1	2320		MEDICARE BLUE RX	Yes	No	No	USD	05/20/2024	17,062.50
		38577	80842	Check	1	4016		MESABI EAST HIGH SCHOOL	Yes	No	No	USD	05/16/2024	300.00
		38631	80900	Check	1	4016		MESABI EAST HIGH SCHOOL	Yes	No	No	USD	05/28/2024	150.00
		38455	80744	Check	1	2558		MESABI GLASS WINDOW DOORS IN	Yes	No	No	USD	05/02/2024	550.00
		38566	80843	Check	1	3811	R1	MESABI TRIBUNE	Yes	No	No	USD	05/16/2024	57.00
		38624	80901	Check	1	3811		MESABI TRIBUNE	Yes	No	No	USD	05/28/2024	361.80

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38614	80902	Check	1	2721		MIDWEST SPECIAL INSTRUMENTS	Yes	No	No	USD	05/28/2024	90.00
		38560	80844	Check	1	3097	REMIT	MINNEAPOLIS OXYGEN COMPANY	Yes	No	No	USD	05/16/2024	1,665.59
		38569	80845	Check	1	3849		MINNESOTA NORTH COLLEGE	Yes	No	No	USD	05/16/2024	39,000.00
		38438	80745	Check	1	06294		MN ASSOCIATION OF SEC SCHOOL I	Yes	No	No	USD	05/02/2024	2,070.00
		38430	80711	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	05/01/2024	30.00
		38503	80785	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	05/10/2024	15.00
		38515	80795	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	05/13/2024	15.00
		38514	80796	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	05/13/2024	451.36
		38606	80903	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	05/28/2024	783.32
		38439	80746	Check	1	06334		MN GRADUATE SERVICES LTD	Yes	No	No	USD	05/02/2024	767.75
		38462	80747	Check	1	3015		MN HISTORICAL SOCIETY	Yes	No	No	USD	05/02/2024	80.00
		38513	80797	Check	1	06375		MN POWER	Yes	No	No	USD	05/13/2024	14,159.50
		38528	80846	Check	1	06425		MN STATE HIGH SCHOOL LEAGUE	Yes	No	No	USD	05/16/2024	20.00
		38451	80748	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No	USD	05/02/2024	2,253.00
		38543	80847	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No	USD	05/16/2024	1,126.50
		38429	80712	Check	1	06450		MN UI FUND	Yes	No	No	USD	05/01/2024	2,444.08
		38440	80749	Check	1	06450		MN UI FUND	Yes	No	No	USD	05/02/2024	2,444.08
		38480	80750	Check	1	3860		MONTE SPEIDEL	Yes	No	No	USD	05/02/2024	125.00
		38570	80848	Check	1	3860		MONTE SPEIDEL	Yes	No	No	USD	05/16/2024	60.00
		38628	80904	Check	1	3860		MONTE SPEIDEL	Yes	No	No	USD	05/28/2024	150.00
		38483	80751	Check	1	3945		MOOSE LAKE SCHOOL	Yes	No	No	USD	05/02/2024	150.00
		38627	80905	Check	1	3846		MSHSL SUPPLY ORDER	Yes	No	No	USD	05/28/2024	25.00
		38452	80752	Check	1	2303		NAPA AUTO PARTS	Yes	No	No	USD	05/02/2024	218.96
		38477	80753	Check	1	3728		NEAL THORNBLOOM	Yes	No	No	USD	05/02/2024	319.00
		38601	80906	Check	1	06764		NEFF COMPANY	Yes	No	No	USD	05/28/2024	513.64
		38445	80754	Check	1	1375	R1	NORTH CENTRAL INTERNATIONAL L	Yes	No	No	USD	05/02/2024	1,320.00
		38530	80849	Check	1	06850		NORTHEAST SERVICE COOPERATIV	Yes	No	No	USD	05/16/2024	2,364.33
		38602	80907	Check	1	06850		NORTHEAST SERVICE COOPERATIV	Yes	No	No	USD	05/28/2024	3,768.84
		38518	80801	Check	1	06979		NORTHERN MINNESOTA DENTAL, IN	Yes	No	No	USD	05/14/2024	8,337.40
		38486	80755	Check	1	4014		OXYGEN SERVICE COMPANY	Yes	No	No	USD	05/02/2024	3,185.28
		38554	80850	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	05/16/2024	2,050.89
		38638	80908	Check	1	4120		PEGGY BATEMAN	Yes	No	No	USD	05/28/2024	380.00
		38488	80756	Check	1	4047		PEPSI BEVERAGES COMPANY	Yes	No	No	USD	05/02/2024	654.47
		38579	80851	Check	1	4047		PEPSI BEVERAGES COMPANY	Yes	No	No	USD	05/16/2024	328.41
		38632	80909	Check	1	4047		PEPSI BEVERAGES COMPANY	Yes	No	No	USD	05/28/2024	133.36
		38449	80757	Check	1	2019	R1	PITNEY BOWES INC	Yes	No	No	USD	05/02/2024	140.17
		38605	80910	Check	1	2019	R1	PITNEY BOWES INC	Yes	No	No	USD	05/28/2024	43.72
		38498	80781	Check	1	2973		PLAYSCRIPTS	Yes	No	No	USD	05/06/2024	1,157.86
		38484	80758	Check	1	3992		PREMIUM PLANT SERVICES INC	Yes	No	No	USD	05/02/2024	1,828.00
		38442	80759	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	05/02/2024	43.99
		38532	80852	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	05/16/2024	231.20

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38443	80760	Check	1	08310		RANGE CORNICE AND ROOFING CO	Yes	No	No	USD	05/02/2024	468.00
		38576	80853	Check	1	3965		RILEY ANN ENGLERT	Yes	No	No	USD	05/16/2024	25.00
		38466	80761	Check	1	3088		ROBERT DOUGLAS OTT	Yes	No	No	USD	05/02/2024	135.00
		38441	80762	Check	1	07726		ROBERTA POGUE	Yes	No	No	USD	05/02/2024	40.00
		38531	80854	Check	1	07726		ROBERTA POGUE	Yes	No	No	USD	05/16/2024	160.00
		38633	80911	Check	1	4064		ROBO PROMO LLC	Yes	No	No	USD	05/28/2024	65.92
		38485	80763	Check	1	3998	AD	ROCK RIDGE PUBLIC SCHOOLS	Yes	No	No	USD	05/02/2024	350.00
		38510	80792	Check	1	3998	AD	ROCK RIDGE PUBLIC SCHOOLS	Yes	No	No	USD	05/13/2024	150.00
		38511	80793	Check	1	3998	AD	ROCK RIDGE PUBLIC SCHOOLS	Yes	No	No	USD	05/13/2024	150.00
		38471	80764	Check	1	3217		RSCHOOLSTODAY	Yes	No	No	USD	05/02/2024	427.50
		38542	80855	Check	1	2272		RYANS INDEPENDENT ELECTRIC	Yes	No	No	USD	05/16/2024	814.51
		38539	80856	Check	1	2121		SCHMITT MUSIC	Yes	No	No	USD	05/16/2024	2,514.07
		38536	80857	Check	1	1456		SCHWEISS LAWN CARE	Yes	No	No	USD	05/16/2024	1,080.00
		38612	80912	Check	1	2524		SNICKERS PIZZA	Yes	No	No	USD	05/28/2024	114.74
		38630	80913	Check	1	4001		SQUIRES, WALDSPURGER & MACE,	Yes	No	No	USD	05/28/2024	1,375.00
		38444	80765	Check	1	08833		ST LOUIS COUNTY AUDITOR	Yes	No	No	USD	05/02/2024	1,939.14
		38533	80858	Check	1	08833		ST LOUIS COUNTY AUDITOR	Yes	No	No	USD	05/16/2024	554.14
		38481	80766	Check	1	3890		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	05/02/2024	1,403.83
		38538	80859	Check	1	1899		SUNRISE BAKERY	Yes	No	No	USD	05/16/2024	101.00
		38459	80767	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	05/02/2024	5,208.01
		38460	80768	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	05/02/2024	7,796.08
		38555	80860	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	05/16/2024	4,371.66
		38556	80861	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	05/16/2024	5,800.13
		38615	80914	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	05/28/2024	9,930.25
		38592	80804	Check	1	4117		TERRY GOODSKY	Yes	No	No	USD	05/17/2024	500.00
		38454	80769	Check	1	2454		THOMAS G POGUE	Yes	No	No	USD	05/02/2024	40.00
		38548	80862	Check	1	2454		THOMAS G POGUE	Yes	No	No	USD	05/16/2024	160.00
		38607	80915	Check	1	2432	1099	THOMAS R HAFDAHL	Yes	No	No	USD	05/28/2024	120.00
		38517	80799	Check	1	10255		THRYV	Yes	No	No	USD	05/14/2024	424.93
		38487	80770	Check	1	4020		TODD A. SCAIA	Yes	No	No	USD	05/02/2024	180.00
		38578	80863	Check	1	4020		TODD A. SCAIA	Yes	No	No	USD	05/16/2024	90.00
		38568	80864	Check	1	3847	R1	VC3	Yes	No	No	USD	05/16/2024	968.68
		38589	80865	Check	1	4112		VESTIS GROUP, INC.	Yes	No	No	USD	05/16/2024	545.99
		38571	80866	Check	1	3921		VICTORIA A GORNICK	Yes	No	No	USD	05/16/2024	150.00
		38450	80771	Check	1	2133	R1	VIKING COCA COLA	Yes	No	No	USD	05/02/2024	857.20
		38540	80867	Check	1	2133	R1	VIKING COCA COLA	Yes	No	No	USD	05/16/2024	76.00
		38468	80772	Check	1	3118		WILLIAM KLENNERT	Yes	No	No	USD	05/02/2024	145.00
		38581	80868	Check	1	4095		ZOE PLOMBON	Yes	No	No	USD	05/16/2024	25.00

Bank Total: 10

\$763,300.21

Report Total:

\$763,300.21

Summary of Payments Issued:

May Accounts Payable Checks	\$763,300.21
May Accounts Payable Wires	<u>\$236.25</u>
Total Accounts Payable	\$763,536.46

ISD 695-Chisholm

Void Payment Listing with Detail

Batch Co	Pmt No	Bank Check No	Pmt Dt	Type	Grp Code	Rcd	Vendor	Curr	Print	Recon	Void	You No	Period	Void Dt	Amount
0695	38461	10 80734	05/02/2024	Check 1	3012	ISD #0316	GREENWAY	USD	Yes	No	Yes	64907	202411	05/02/2024	100.00
												64907	202411	05/02/2024	(100.00)
															0.00
0695	38529	10	05/16/2024	Check 1	06764	NEFF COMPANY		USD	Yes	No	Yes	65075	202411	05/16/2024	549.69
												65075	202411	05/17/2024	(549.69)
												65076	202411	05/17/2024	(53.95)
												65076	202411	05/16/2024	53.95
															0.00
0695	38546	10	05/16/2024	Check 1	2432	1099 THOMAS R	HAFDAHL	USD	Yes	No	Yes	65041	202411	05/16/2024	120.00
												65041	202411	05/17/2024	(120.00)
															0.00
0695	38549	10	05/16/2024	Check 1	2466	JOHN PARENTEAU		USD	Yes	No	Yes	65080	202411	05/17/2024	(105.00)
												65080	202411	05/16/2024	105.00
												65081	202411	05/17/2024	(105.00)
												65081	202411	05/16/2024	105.00
															0.00
0695	38550	10	05/16/2024	Check 1	2471	CHARLES GLUMACK		USD	Yes	No	Yes	65039	202411	05/17/2024	(100.00)
												65039	202411	05/16/2024	100.00
															0.00
0695	38557	10 80823	05/16/2024	Check 1	3021	FORD OF HIBBING		USD	Yes	No	Yes	65037	202411	05/16/2024	62.56
															62.56
															0.00
0695	38562	10	05/16/2024	Check 1	3161	1099 JAMES HAFDAHL		USD	Yes	No	Yes	65042	202411	05/17/2024	(105.00)
												65042	202411	05/16/2024	105.00
															0.00
0695	38567	10	05/16/2024	Check 1	3837	CHRISTOPHER J	LYSAKEF	USD	Yes	No	Yes	65060	202411	05/17/2024	(120.00)
												65060	202411	05/16/2024	120.00
												65061	202411	05/17/2024	(125.00)

ISD 695-Chisholm Void Payment Listing with Detail

Batch Co	Pmt No	Bank Check No	Pmt Dt	Type	Grp Code	Rcd	Vendor	Curr	Print	Recon	Void	Vou No	Period	Void Dt	Amount
0695	38567	10	05/16/2024	Check	1	3837	CHRISTOPHER J L YSAKEF	USD	Yes	No	Yes	65061	202411	05/16/2024	125.00
															0.00
							Payment Total:								
0695	38583	10	05/16/2024	Check	1	4100	JEZIRAE FLACK	USD	Yes	No	Yes	65035	202411	05/16/2024	25.00
							Payment Total:								25.00

ISD 695-Chisholm Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
10		38594			Wire	1 3881		WEX HEALTH INC		No	No	No	05/20/2024	236.25
													Bank Total:	\$236.25
													Report Total:	\$236.25

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pynt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38521	80805	Check	1	00010	A-1 REFRIGERATION SERVICE	Yes	No	No	USD	05/16/2024	13,632.00
		38634	80873	Check	1	4103	ALEXIA CHAMPA	Yes	No	No	USD	05/28/2024	50.00
		38585	80806	Check	1	4104	ALEXIS SERBUS	Yes	No	No	USD	05/16/2024	25.00
		38453	80715	Check	1	2423	AMAZON CAPITAL SERVICES	Yes	No	No	USD	05/02/2024	295.05
		38496	80778	Check	1	2423	AMAZON CAPITAL SERVICES	Yes	No	No	USD	05/03/2024	528.40
		38512	80794	Check	1	2423	AMAZON CAPITAL SERVICES	Yes	No	No	USD	05/13/2024	1,939.65
		38595	80870	Check	1	2423	AMAZON CAPITAL SERVICES	Yes	No	No	USD	05/21/2024	4,490.26
		38446	80716	Check	1	1775	ANDERSON PLUMBING & HEATING	Yes	No	No	USD	05/02/2024	1,666.44
		38537	80807	Check	1	1775	ANDERSON PLUMBING & HEATING	Yes	No	No	USD	05/16/2024	566.56
		38564	80808	Check	1	3220	ANDERSON PLUMBING & HEATING	Yes	No	No	USD	05/16/2024	1,418.20
		38619	80874	Check	1	3220	APG MEDIA OF MN	Yes	No	No	USD	05/28/2024	1,316.54
		38522	80809	Check	1	00150	APG MEDIA OF MN	Yes	No	No	USD	05/16/2024	285.03
		38598	80875	Check	1	00150	ARAMARK	Yes	No	No	USD	05/28/2024	300.02
		38500	80782	Check	1	2919	ARAMARK	Yes	No	No	USD	05/28/2024	2,220.00
		38516	80798	Check	1	4075	ARROWHEAD DRIVERS TRAINING L1	Yes	No	No	USD	05/08/2024	1,177.82
		38639	80876	Check	1	4121	ASCENDANCE TRUCKS, LLC	Yes	No	No	USD	05/13/2024	2,608.93
		38501	80783	Check	1	2354	ATHLETIC EVENT SUPPLY, LLC	Yes	No	No	USD	05/28/2024	94.14
		38544	80810	Check	1	2354	ATT MOBILITY	Yes	No	No	USD	05/16/2024	553.39
		38448	80717	Check	1	1944	ATT MOBILITY	Yes	No	No	USD	05/02/2024	138.40
		38604	80877	Check	1	1944	AVIBEN	Yes	No	No	USD	05/28/2024	138.40
		38433	80718	Check	1	00610	AVIBEN	Yes	No	No	USD	05/02/2024	149.80
		38523	80811	Check	1	00610	BARK DESIGN INC	Yes	No	No	USD	05/16/2024	120.00
		38475	80719	Check	1	3547	BARK DESIGN INC	Yes	No	No	USD	05/02/2024	197.01
		38551	80812	Check	1	2502	BIG STONE THERAPIES, INC	Yes	No	No	USD	05/02/2024	89.12
		38611	80878	Check	1	2502	BLACK BEAR BAKERY	Yes	No	No	USD	05/16/2024	89.13
		38505	80786	Check	1	3387	BLACK BEAR BAKERY	Yes	No	No	USD	05/28/2024	317.20
		38506	80787	Check	1	3387	BLACK BEAR BAKERY	Yes	No	No	USD	05/10/2024	3,087.50
		38519	80800	Check	1	3387	BLUE CROSS BLUE SHIELD OF MN E	Yes	No	No	USD	05/10/2024	11,120.00
		38504	80788	Check	1	3387	BLUE CROSS BLUE SHIELD OF MN E	Yes	No	No	USD	05/14/2024	59,811.10
		38573	80813	Check	1	2296	BLUE CROSS BLUE SHIELD OF MN E	Yes	No	No	USD	05/10/2024	25.00
		38463	80720	Check	1	3951	BRADEN THRONSON	Yes	No	No	USD	05/16/2024	25.00
		38558	80814	Check	1	3060	BSN SPORTS	Yes	No	No	USD	05/02/2024	4,117.54
		38458	80721	Check	1	3060	BSN SPORTS	Yes	No	No	USD	05/16/2024	2,682.01
		38586	80815	Check	1	2774	BUHL WATER CO INC	Yes	No	No	USD	05/02/2024	164.00
		38432	80714	Check	1	4107	CADE SCHOW	Yes	No	No	USD	05/16/2024	25.00
		38610	80879	Check	1	2471	CHARLES GLUMACK	Yes	No	No	USD	05/02/2024	100.00
		38494	80773	Check	1	2471	CHARLES GLUMACK	Yes	No	No	USD	05/28/2024	475.00
		38588	80816	Check	1	4073	CHERRY SCHOOL	Yes	No	No	USD	05/02/2024	89.90
		38434	80722	Check	1	4110	CHEYENNE PARR	Yes	No	No	USD	05/16/2024	25.00
		38599	80880	Check	1	01600	CHISHOLM CITY OF	Yes	No	No	USD	05/02/2024	14,076.12
		38626	80881	Check	1	01600	CHISHOLM CITY OF	Yes	No	No	USD	05/28/2024	6,866.43
				Check	1	3837	CHRISTOPHER J LYSAKER	Yes	No	No	USD	05/28/2024	245.00

ISD 695-Chisholm

Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38582	80817	Check	1	4098		CIENNA PARR	Yes	No	No	USD	05/16/2024	50.00
		38502	80784	Check	1	2668		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	05/10/2024	973.30
		38613	80882	Check	1	2668		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	05/28/2024	1,964.73
		38482	80723	Check	1	3933		CTC	Yes	No	No	USD	05/02/2024	2,519.15
		38572	80818	Check	1	3933		CTC	Yes	No	No	USD	05/16/2024	2,519.15
		38474	80724	Check	1	3527	R1	CULINEX	Yes	No	No	USD	05/02/2024	1,246.08
		38456	80725	Check	1	2599	REMIT	DALCO ENTERPRISE	Yes	No	No	USD	05/02/2024	1,052.35
		38552	80819	Check	1	2599	REMIT	DALCO ENTERPRISE	Yes	No	No	USD	05/16/2024	455.94
		38621	80883	Check	1	3463		DAMON BENHAM	Yes	No	No	USD	05/28/2024	170.00
		38591	80803	Check	1	4030		DARRELL KINGBIRD	Yes	No	No	USD	05/17/2024	500.00
		38467	80726	Check	1	3104		DAVID ARTHUR SIMONS	Yes	No	No	USD	05/02/2024	90.00
		38616	80884	Check	1	3104		DAVID ARTHUR SIMONS	Yes	No	No	USD	05/28/2024	190.00
		38447	80727	Check	1	1797		DELL MARKETING LP	Yes	No	No	USD	05/02/2024	1,088.99
		38535	80820	Check	1	1138		DULUTH PLAYHOUSE	Yes	No	No	USD	05/16/2024	1,015.00
		38640	80885	Check	1	4122		ESKO HIGH SCHOOL	Yes	No	No	USD	05/28/2024	450.00
		38435	80728	Check	1	03018		EXCEL BUSINESS SYSTEM	Yes	No	No	USD	05/02/2024	4,562.86
		38524	80821	Check	1	03018		EXCEL BUSINESS SYSTEM	Yes	No	No	USD	05/16/2024	5,054.39
		38465	80729	Check	1	3081		FAIRVIEW HEALTH SERVICES	Yes	No	No	USD	05/02/2024	100.00
		38559	80822	Check	1	3081		FAIRVIEW HEALTH SERVICES	Yes	No	No	USD	05/16/2024	146.00
		38520	80802	Check	1	4116		FUNDRAISING MANAGER	Yes	No	No	USD	05/15/2024	4,010.40
		38637	80886	Check	1	4119		GLOBAL SIGNWORKS	Yes	No	No	USD	05/28/2024	474.98
		38492	80774	Check	1	2056		GREAT LAKES AQUARIUM	Yes	No	No	USD	05/02/2024	100.00
		38547	80824	Check	1	2434		GREGORY STAINIGER	Yes	No	No	USD	05/16/2024	95.00
		38587	80825	Check	1	4108		HAILEY R. JOHNSON	Yes	No	No	USD	05/16/2024	25.00
		38574	80826	Check	1	3957		HENNESSY TEMPLE	Yes	No	No	USD	05/16/2024	25.00
		38629	80887	Check	1	3980		HHS GOLF SCRAMBLE	Yes	No	No	USD	05/16/2024	250.00
		38509	80791	Check	1	3009		HIBBING TRACK BOOSTER CLUB	Yes	No	No	USD	05/28/2024	150.00
		38431	80713	Check	1	04212		INAC, INC	Yes	No	No	USD	05/13/2024	150.00
		38600	80888	Check	1	04212		INAC, INC	Yes	No	No	USD	05/02/2024	40,210.13
		38473	80730	Check	1	3457		INGENSA INC.	Yes	No	No	USD	05/28/2024	28,808.00
		38620	80889	Check	1	3457		INGENSA INC.	Yes	No	No	USD	05/02/2024	211,801.36
		38478	80731	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	05/28/2024	121,026.12
		38565	80827	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	05/02/2024	407.34
		38623	80890	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	05/16/2024	516.75
		38464	80732	Check	1	3074		INTERQUEST DETECTION CANINES	Yes	No	No	USD	05/28/2024	292.75
		38476	80733	Check	1	3689		IRON RANGE PLUMBING AND HEATII	Yes	No	No	USD	05/02/2024	440.00
		38534	80828	Check	1	1038		ISD #0695 CHISHOLM	Yes	No	No	USD	05/02/2024	4,855.95
		38491	80775	Check	1	04300		ISD #0701 HIBBING	Yes	No	No	USD	05/16/2024	1,066.80
		38526	80829	Check	1	04377		ISD #0712 MT IRON-BUHL	Yes	No	No	USD	05/02/2024	540.60
		38527	80830	Check	1	04395		ISD #2711 MESABI EAST SCHOOL	Yes	No	No	USD	05/16/2024	300.00
		38609	80891	Check	1	2469		JAMES ERZAR	Yes	No	No	USD	05/28/2024	405.00

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38469	80735	Check	1	3161		JAMES HAFDAHL	Yes	No	No	USD	05/02/2024	95.00
		38561	80831	Check	1	3161		JAMES HAFDAHL	Yes	No	No	USD	05/16/2024	90.00
		38617	80892	Check	1	3161	1099	JAMES HAFDAHL	Yes	No	No	USD	05/28/2024	105.00
		38622	80893	Check	1	3631		JAMESTOWN PUBLIC SCHOOL DIST	Yes	No	No	USD	05/28/2024	5,840.70
		38479	80736	Check	1	3820		JEFFERY DAVIN ANDERSON	Yes	No	No	USD	05/02/2024	3,500.00
		38499	80779	Check	1	3935		JENNIFER ROLLE	Yes	No	No	USD	05/06/2024	759.44
		38596	80871	Check	1	3329		JENNIFER ZBACNIK MARTIN	Yes	No	No	USD	05/23/2024	589.00
		38493	80776	Check	1	3969		JIM'S SPORTS BAR & GRILL	Yes	No	No	USD	05/02/2024	48.86
		38489	80737	Check	1	4113		JOE LESCARBEAU	Yes	No	No	USD	05/02/2024	60.00
		38590	80833	Check	1	4113		JOE LESCARBEAU	Yes	No	No	USD	05/16/2024	60.00
		38635	80894	Check	1	4113		JOE LESCARBEAU	Yes	No	No	USD	05/28/2024	60.00
		38608	80895	Check	1	2466		JOHN PARENTEAU	Yes	No	No	USD	05/28/2024	490.00
		38490	80738	Check	1	4114		JORDAN BALOW	Yes	No	No	USD	05/02/2024	135.00
		38636	80896	Check	1	4114		JORDAN BALOW	Yes	No	No	USD	05/28/2024	135.00
		38507	80789	Check	1	1442		JOSTENS INC	Yes	No	No	USD	05/10/2024	2,286.03
		38436	80739	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	05/02/2024	38.47
		38497	80780	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	05/06/2024	10.95
		38525	80834	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	05/16/2024	346.78
		38470	80740	Check	1	3175		JULIE SCHELDE	Yes	No	No	USD	05/02/2024	1,300.00
		38563	80835	Check	1	3175	1099	JULIE SCHELDE	Yes	No	No	USD	05/16/2024	1,123.00
		38618	80897	Check	1	3175		JULIE SCHELDE	Yes	No	No	USD	05/28/2024	1,186.00
		38625	80898	Check	1	3829		JUSTIN KOIVISTO	Yes	No	No	USD	05/28/2024	1,035.00
		38457	80741	Check	1	2711		JW PEPPER	Yes	No	No	USD	05/02/2024	31.10
		38553	80836	Check	1	2711		JW PEPPER	Yes	No	No	USD	05/16/2024	31.10
		38545	80837	Check	1	2404		KASEY S KARASTI	Yes	No	No	USD	05/16/2024	40.00
		38580	80838	Check	1	4089		KATHLEEN "KATIE" FREDDEEN	Yes	No	No	USD	05/16/2024	325.00
		38495	80777	Check	1	4091		KETTLE RIVER PIZZA, INC	Yes	No	No	USD	05/02/2024	160.00
		38472	80742	Check	1	3418		KEVIN R SCAIA	Yes	No	No	USD	05/02/2024	180.00
		38603	80899	Check	1	1734		KIDS PLUS PETTY CASH/ISD #695	Yes	No	No	USD	05/28/2024	84.00
		38437	80743	Check	1	05178		LAKES COUNTRY SERVICE CO-OP	Yes	No	No	USD	05/02/2024	140.00
		38541	80839	Check	1	2232		LOWE'S	Yes	No	No	USD	05/16/2024	92.67
		38584	80840	Check	1	4102		LUCIAN LABARGE	Yes	No	No	USD	05/16/2024	25.00
		38508	80790	Check	1	2970		LYNETTE PURDY	Yes	No	No	USD	05/10/2024	398.08
		38597	80872	Check	1	05731		MADISON NATIONAL LIFE INS CO	Yes	No	No	USD	05/28/2024	2,391.04
		38575	80841	Check	1	3961		MAGIE NELSON	Yes	No	No	USD	05/16/2024	25.00
		38593	80869	Check	1	2320		MEDICARE BLUE RX	Yes	No	No	USD	05/20/2024	17,062.50
		38577	80842	Check	1	4016		MESABI EAST HIGH SCHOOL	Yes	No	No	USD	05/16/2024	300.00
		38631	80900	Check	1	4016		MESABI EAST HIGH SCHOOL	Yes	No	No	USD	05/28/2024	150.00
		38455	80744	Check	1	2558		MESABI GLASS WINDOW DOORS IN	Yes	No	No	USD	05/02/2024	550.00
		38566	80843	Check	1	3811	R1	MESABI TRIBUNE	Yes	No	No	USD	05/16/2024	57.00
		38624	80901	Check	1	3811		MESABI TRIBUNE	Yes	No	No	USD	05/28/2024	361.80

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38614	80902	Check	1	2721		MIDWEST SPECIAL INSTRUMENTS	Yes	No	No	USD	05/28/2024	90.00
		38560	80844	Check	1	3097	REMIT	MINNEAPOLIS OXYGEN COMPANY	Yes	No	No	USD	05/16/2024	1,665.59
		38569	80845	Check	1	3849		MINNESOTA NORTH COLLEGE	Yes	No	No	USD	05/16/2024	39,000.00
		38438	80745	Check	1	06294		MN ASSOCIATION OF SEC SCHOOL I	Yes	No	No	USD	05/02/2024	2,070.00
		38430	80711	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	05/01/2024	30.00
		38503	80785	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	05/10/2024	15.00
		38515	80795	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	05/13/2024	15.00
		38514	80796	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	05/13/2024	451.36
		38606	80903	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	05/28/2024	783.32
		38439	80746	Check	1	06334		MN GRADUATE SERVICES LTD	Yes	No	No	USD	05/02/2024	767.75
		38462	80747	Check	1	3015		MN HISTORICAL SOCIETY	Yes	No	No	USD	05/02/2024	80.00
		38513	80797	Check	1	06375		MN POWER	Yes	No	No	USD	05/13/2024	14,159.50
		38528	80846	Check	1	06425		MN STATE HIGH SCHOOL LEAGUE	Yes	No	No	USD	05/16/2024	20.00
		38451	80748	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No	USD	05/02/2024	2,253.00
		38543	80847	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No	USD	05/16/2024	1,126.50
		38429	80712	Check	1	06450		MN UI FUND	Yes	No	No	USD	05/01/2024	2,444.08
		38440	80749	Check	1	06450		MN UI FUND	Yes	No	No	USD	05/02/2024	2,444.08
		38480	80750	Check	1	3860		MONTE SPEIDEL	Yes	No	No	USD	05/02/2024	125.00
		38570	80848	Check	1	3860		MONTE SPEIDEL	Yes	No	No	USD	05/16/2024	60.00
		38628	80904	Check	1	3860		MONTE SPEIDEL	Yes	No	No	USD	05/28/2024	150.00
		38483	80751	Check	1	3945		MOOSE LAKE SCHOOL	Yes	No	No	USD	05/02/2024	150.00
		38627	80905	Check	1	3846		MSHSL SUPPLY ORDER	Yes	No	No	USD	05/28/2024	25.00
		38452	80752	Check	1	2303		NAPA AUTO PARTS	Yes	No	No	USD	05/02/2024	218.96
		38477	80753	Check	1	3728		NEAL THORNBLOOM	Yes	No	No	USD	05/02/2024	319.00
		38601	80906	Check	1	06764		NEFF COMPANY	Yes	No	No	USD	05/28/2024	513.64
		38445	80754	Check	1	1375	R1	NORTH CENTRAL INTERNATIONAL L	Yes	No	No	USD	05/02/2024	1,320.00
		38530	80849	Check	1	06850		NORTHEAST SERVICE COOPERATIV	Yes	No	No	USD	05/16/2024	2,364.33
		38602	80907	Check	1	06850		NORTHEAST SERVICE COOPERATIV	Yes	No	No	USD	05/28/2024	3,768.84
		38518	80801	Check	1	06979		NORTHERN MINNESOTA DENTAL, IN	Yes	No	No	USD	05/14/2024	8,337.40
		38486	80755	Check	1	4014		OXYGEN SERVICE COMPANY	Yes	No	No	USD	05/02/2024	3,185.28
		38554	80850	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	05/16/2024	2,050.89
		38638	80908	Check	1	4120		PEGGY BATEMAN	Yes	No	No	USD	05/28/2024	380.00
		38488	80756	Check	1	4047		PEPSI BEVERAGES COMPANY	Yes	No	No	USD	05/02/2024	654.47
		38579	80851	Check	1	4047		PEPSI BEVERAGES COMPANY	Yes	No	No	USD	05/16/2024	328.41
		38632	80909	Check	1	4047		PEPSI BEVERAGES COMPANY	Yes	No	No	USD	05/28/2024	133.36
		38449	80757	Check	1	2019	R1	PITNEY BOWES INC	Yes	No	No	USD	05/02/2024	140.17
		38605	80910	Check	1	2019	R1	PITNEY BOWES INC	Yes	No	No	USD	05/28/2024	43.72
		38498	80781	Check	1	2973		PLAYSCRIPTS	Yes	No	No	USD	05/06/2024	1,157.86
		38484	80758	Check	1	3992		PREMIUM PLANT SERVICES INC	Yes	No	No	USD	05/02/2024	1,828.00
		38442	80759	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	05/02/2024	43.99
		38532	80852	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	05/16/2024	231.20

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	38443	80760	Check	1	08310		RANGE CORNICE AND ROOFING CO	Yes	No	No	USD	05/02/2024	468.00
		38576	80853	Check	1	3965		RILEY ANN ENGLERT	Yes	No	No	USD	05/16/2024	25.00
		38466	80761	Check	1	3088		ROBERT DOUGLAS OTT	Yes	No	No	USD	05/02/2024	135.00
		38441	80762	Check	1	07726		ROBERTA POGUE	Yes	No	No	USD	05/02/2024	40.00
		38531	80854	Check	1	07726		ROBERTA POGUE	Yes	No	No	USD	05/16/2024	160.00
		38633	80911	Check	1	4064		ROBO PROMO LLC	Yes	No	No	USD	05/28/2024	65.92
		38485	80763	Check	1	3998	AD	ROCK RIDGE PUBLIC SCHOOLS	Yes	No	No	USD	05/02/2024	350.00
		38510	80792	Check	1	3998	AD	ROCK RIDGE PUBLIC SCHOOLS	Yes	No	No	USD	05/13/2024	150.00
		38511	80793	Check	1	3998	AD	ROCK RIDGE PUBLIC SCHOOLS	Yes	No	No	USD	05/13/2024	150.00
		38471	80764	Check	1	3217		RSCHOOLSTODAY	Yes	No	No	USD	05/02/2024	427.50
		38542	80855	Check	1	2272		RYANS INDEPENDENT ELECTRIC	Yes	No	No	USD	05/16/2024	814.51
		38539	80856	Check	1	2121		SCHMITT MUSIC	Yes	No	No	USD	05/16/2024	2,514.07
		38536	80857	Check	1	1456		SCHWEISS LAWN CARE	Yes	No	No	USD	05/16/2024	1,080.00
		38612	80912	Check	1	2524		SNICKERS PIZZA	Yes	No	No	USD	05/28/2024	114.74
		38630	80913	Check	1	4001		SQUIRES, WALDSPURGER & MACE,	Yes	No	No	USD	05/28/2024	1,375.00
		38444	80765	Check	1	08833		ST LOUIS COUNTY AUDITOR	Yes	No	No	USD	05/02/2024	1,939.14
		38533	80858	Check	1	08833		ST LOUIS COUNTY AUDITOR	Yes	No	No	USD	05/16/2024	554.14
		38481	80766	Check	1	3890		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	05/02/2024	1,403.83
		38538	80859	Check	1	1899		SUNRISE BAKERY	Yes	No	No	USD	05/16/2024	101.00
		38459	80767	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	05/02/2024	5,208.01
		38460	80768	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	05/02/2024	7,796.08
		38555	80860	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	05/16/2024	4,371.66
		38556	80861	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	05/16/2024	5,800.13
		38615	80914	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	05/28/2024	9,930.25
		38592	80804	Check	1	4117		TERRY GOODSKY	Yes	No	No	USD	05/17/2024	500.00
		38454	80769	Check	1	2454		THOMAS G POGUE	Yes	No	No	USD	05/02/2024	40.00
		38548	80862	Check	1	2454		THOMAS G POGUE	Yes	No	No	USD	05/16/2024	160.00
		38607	80915	Check	1	2432	1099	THOMAS R HAFDAHL	Yes	No	No	USD	05/28/2024	120.00
		38517	80799	Check	1	10255		THRYV	Yes	No	No	USD	05/14/2024	424.93
		38487	80770	Check	1	4020		TODD A. SCAIA	Yes	No	No	USD	05/02/2024	180.00
		38578	80863	Check	1	4020		TODD A. SCAIA	Yes	No	No	USD	05/16/2024	90.00
		38568	80864	Check	1	3847	R1	VC3	Yes	No	No	USD	05/16/2024	968.68
		38589	80865	Check	1	4112		VESTIS GROUP, INC.	Yes	No	No	USD	05/16/2024	545.99
		38571	80866	Check	1	3921		VICTORIA A GORNICK	Yes	No	No	USD	05/16/2024	150.00
		38450	80771	Check	1	2133	R1	VIKING COCA COLA	Yes	No	No	USD	05/02/2024	857.20
		38540	80867	Check	1	2133	R1	VIKING COCA COLA	Yes	No	No	USD	05/16/2024	76.00
		38468	80772	Check	1	3118		WILLIAM KLENNERT	Yes	No	No	USD	05/02/2024	145.00
		38581	80868	Check	1	4095		ZOE PLOMBON	Yes	No	No	USD	05/16/2024	25.00

Bank Total: 10

\$763,300.21

Report Total:

\$763,300.21



CHISHOLM
I.S.D. 695

300 3rd Ave. SW
Chisholm, MN 55719
Tel: (218) 254-5726
Fax: (218) 254-3741
Web: chisholm.k12.mn.us

Mark C. Morrison
Superintendent

Brian Hake
7-12 Principal

Karla Winter
Pre K-6 Principal

Jennifer Crotteau
Counselor

Travis Vake
Activities Director

Mike Fredeen
Building & Grounds
Supervisor

June 10, 2024

To: Mark Morrison
Superintendent

The following is a summary of payrolls for the month of May.

May Payrolls

May 15 payroll	\$ 339,389.13
May 31 payroll	\$ 370,532.24

Total Payrolls	\$ 709,921.37
----------------	---------------

Alex Kaczor
Business Manager
AK:kk

Recommendation to Hire

Position: Job #262, ABS Special Ed Instructor HS

Posting duration: 05/07/2024-05/27/2024

Advertising Location: EdPost, Frontline, Newspaper

Number of Qualified: 4

Licensed Applications: 1

Number interviewed: 4

Interview committee Names:

Principal Hake, Lynette Purdy, Shawn Lewis

Recommended for hire: **Jeremy Deedrick**

Start Date: **August 26, 2024**

Location: High School

Supervisor: Principal Hake



2815 Second Avenue, Suite 400
 Seattle, WA 98121-3207 USA
 800-634-4449 FAX: 206-343-1445
orders@cfchildren.org

Quote	
Quote #	5053225
Date	5/23/2024
Customer ID	10130730

Bill To	Ship To
---------	---------

Chisholm Ind School Dist 695
 300 3rd Ave Sw
 Chisholm MN 55719-2064
 United States

Robbi Albert
 Chisholm Ind School Dist 695
 300 3rd Ave Sw
 Chisholm MN 55719-2064
 United States

Requested By	Ship To	Setup Admin	Entered By
Robbi Albert	Robbi Albert	Name: Teresa Allen Email: tallen@chisholm.k12.mn.us	Seth Zeldenrust

Item	Description	Months	Start Date	End Date	QTY	Rate	Amount
904101	Second Step Elementary + Second Step Middle School, Multi-Site Pricing, 1-Year Licenses		11/8/2024	11/8/2025	3	\$2,595.00	\$7,785.00

Renewing Subscription ID: 80029484

Subtotal	\$7,785.00
Discount	
Shipping & Handling	\$0.00
Sales Tax* (%)	\$0.00
TOTAL	\$7,785.00

Please remit in US Funds.

Make check payable to: Committee for Children

*Sales tax rates are based on the ship to address. All rates are estimates until shipped. If tax was included in this quote and your organization is state sales tax exempt, email your state sales tax exemption ID and certificate to orders@cfchildren.org.

Shipping Method: UPS Ground (UPS)

Your Second Step program License purchase is governed by the applicable License Agreement at: <https://secondstep.org/license-agreements>

Prices valid for 30 days from quote date.

Please Include quote ID:5053225 on your order to guarantee pricing.

Instructions for Districts and Schools: Copy the form below onto your district or school letterhead, complete the information requested in the six spaces shown, then scan and email the completed form to: useraccess.mde@state.mn.us.

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOWA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOWA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOWA. The IOWA will grant the IOWA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: Chisholm Public Schools

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): 0695-01

Superintendent or Exec. Director Name: Mark Morrison

Will act as the IOWA? Yes No

If no, identify below the individual who will act as the IOWA for your organization.

The Superintendent or Exec. Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOWA) for this organization:

Print Name: Mark Morrison

Title: Superintendent of Schools

Board Member Signature:

Name: _____

Date: _____

Once the EDIAM Board Resolution is completed, scan and email it to: useraccess.mde@state.mn.us



**2024-2025 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2024. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of Chisholm High School (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and to participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives
At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives
At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee
Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, ~~to~~ advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Chisholm High School

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Bob Rahja
(Designated School Board Member -- please print)

Mark Casey
(Designated School Representative -- please print)

brahja@chisholm.k12.ma.us
Email Address

mcasey@chisholm.k12.ma.us
Email Address

208.02 ACTIVITY REPRESENTATIVES

TRAVIS VAKE
(Boys Sports -- please print)

TRAVIS VAKE
(Girls Sports -- please print)

TRAVIS VAKE
(Speech -- please print)

TRAVIS VAKE
(Music -- please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Bob Rahja
(Board Member--please print)

Lawrence Oberg
(Student--please print)

Shannon Kishel-Roche
(Parent--please print)

Travis Vake
(Faculty Member--please print)

Travis Vake
(Mailing Representative--please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: _____
(Clerk/Secretary - Local Governing Board)

Print Name: _____
(Superintendent or Head of School)

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____



Minnesota School Boards Association
1900 West Jefferson Avenue
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

Invoice	INV-10690-L7G7M9
Date	7/1/2024
Amount Due	\$7,332.00
Date Due	8/15/2024

Chisholm
 300 3rd Ave SW
 Chisholm, MN 55719-2064

Customer Name	Purchase Order No.		
Chisholm			
Description	Quantity	Unit Price	Ext. Price
Policy Services Subscription - Chisholm	1	\$750.00	\$750.00
ISD Membership - Chisholm	1	\$3,882.00	\$3,882.00
BoardBook Subscription - Chisholm	1	\$2,700.00	\$2,700.00

COPY

Dues for your district are based on "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2023, as provided by the Minnesota Department of Education.

Subtotal	\$7,332.00
Total	\$7,332.00

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2024-2025 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.



SPECIFIC SERVICES CONTRACT 2024-2025

This contract, between the Arrowhead Regional Computing Consortium (hereinafter ARCC) and Independent School District No. 0695 – CHISHOLM (hereinafter MEMBER), outlines that:

WHEREAS, ARCC, pursuant to Minnesota Statutes 1974, Section 471.59, is empowered to exercise all functions common to its members and as such is authorized to enter into contracts for service, and,

WHEREAS, MEMBER, has formally resolved to participate in specific services, and,

WHEREAS, ARCC is capable and responsible in providing such services,

THEREFORE, BE IT RESOLVED that the parties to this contract agree to the following provisions:

1. ARCC will take actions necessary and appropriate to accomplish the tasks as defined by the Joint Powers Agreement and its By-Laws to service the MEMBER needs.
 - a. Employ staff necessary to provide training*, development, implementation, reporting and operational support of the services available, including:
 - Statewide Finance System (SMART Finance) software, development, training and support
 - Training, editing, reporting and submission of UFARS data to the Minnesota Department of Education
 - School finance procedures particular to the state of Minnesota
 - Statewide Personnel/Payroll System (SMART HR) software, development, training and support
 - Training, editing, reporting and submission of STAR data to the Minnesota Department of Education
 - Assistance with the Affordable Care Act: tracking, compliance and reporting and assistance in providing employee wage theft statement to district employees
 - Training, editing, reporting and submission of MARSS and EdFi data from Infinite Campus, PowerSchool and other student information systems to the Minnesota Department of Education

- Training and support on submission of MCCC, Early Education, and other required student data from the Infinite Campus and PowerSchool student information system to the Minnesota Department of Education
- Downloading of statewide student test results from the Minnesota Department of Education and importing that data to the Infinite Campus Student Information System, third party integration
- Federal E-Rate support, Minnesota Telecom Equity Aid support

*Training will include time appropriate meals and refreshments at no additional charge.

- b. Maintain appropriate records and procedures for backup of Member's data that is housed on ARCC's servers.
 - c. Provide consultation and advice to MEMBER for conversion and implementation of selected services.
 - d. Use all means available and appropriate to provide MEMBER with services and supplies at the least cost.
 - e. Maintain all systems and services.
 - f. Maintain confidentiality of MEMBER's data.
 - g. Employ safeguards to defend the security of data stored in said computer systems against unauthorized access and will respect the privacy of the MEMBER.
2. MEMBER agrees to follow guidelines for data input and control, turnaround time and other, as may be established by the ARCC Governance Board.
 3. MEMBER will make payments for services and supplies invoiced, on the appropriate due dates.
 - a. Selected services are:

X	Finance/Accounting - Support and Training
X	Payroll/HR – Support and Training
	Infinite Campus – Support, Training, MARSS, Ed Fi & Other Mandated Reporting
	Power School – Support, Training, MARSS, EdFi & Other Mandated Reporting
X	MARSS/EdFi Support Only – No other Student Information System Support

- b. Invoices for the above selected services will be due and payable on:
July 1, 2024 and January 1, 2025.

c. Additional invoices, if any, during the year will contain detail sufficient to support the invoiced amounts of project services received and forms costs.

4. The ARCC Governance board has set 2024-2025 service rates, as follows:

Membership Fee	\$3,500.00 plus \$4.75 per Adjusted Pupil Unit (APU), final prior year count
Finance/Accounting	\$15.75 per APU, final prior year count
Personnel/Payroll	Based on prior February 1 through January 31 usage \$55.00 per payroll processed, plus \$.40 per Check, ESS or Direct Deposit processed, plus \$11.75 per APU, final prior year count
Student Records	Infinite Campus: \$10.75 per APU, final prior year count, including \$5,550.00 minimum, plus \$.80 per APU Campus Learning (required) PowerSchool. \$5,550 for the first 500 students. \$8.00 per each additional student. Other Systems: \$2,450.00 MARSS editing/reporting
Bank Reconciliation	\$100 per hour
Project Services	\$125.00 per hour, upon request from MEMBER (example: report writing, data conversion, short and long term business manager and payroll services, Audit preparation/coordination etc.)

5. The ARCC Governance Board retains the right to alter the established rates for computer services on or before June 30 of any year.

6. MEMBER understands that ARCC will assist them in filing for their federal discounts on telecommunication costs through the Universal Service Administrative Company (E-rates). Due to timing of the E-rate cycle, application for 2025-2026 discounts will be made in 2024-2025.

7. This contract shall be in effect on July 1, 2024, and shall remain in effect through June 30, 2025. Services selected in this contract allow for processing and reporting of 2024-2025 activity, as well as processing and reporting of 2023-2024 activity during the contract period.

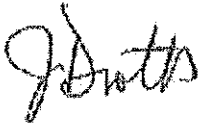
8. A 180 day notice is required to terminate this contract.
9. MEMBER shall neither assign nor transfer services received under this contract without prior written approval of ARCC.
10. MEMBER agrees to indemnify and save and hold ARCC harmless from any and all claims or causes of action arising out of the performance of this contract by ARCC or ARCC staff or agents. This shall not be construed to bar any legal remedies MEMBER may have for ARCC's failure to fulfill its obligation pursuant to this contract.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed, intending to be bound thereby:

ARCC:

Meeting Date Approved: May 16, 2024

By: Jennifer Drotts, Clerk/Treasurer of Board



MEMBER:

Meeting Date Approved: _____, 2024

By: _____ [Printed Name & Title of Signer]

_____ [Signature]

Strategic Directions Overview-

SD #1- Curriculum/Standards and Pedagogy

Focus Area A: Unpacking Standards

Action Steps: Creating Curriculum

1. K-12 Arts Specialists meeting across grade level. (Once per month PLC)Paid meeting/creating time provided by Administration. Date TBD
2. Create and Implement Chisholm Community Ed, Kinder- 12 and district wide summer programming.
3. Integrate the arts across subject areas.

Focus Area B: Curriculum Writing

Action Steps: Lesson plan/Assessment

1. Visible Standards: Classroom, online, etc
2. Project Based learning builds upon prior knowledge.
3. Summative/Formative Assessments

SD #2- Community Involvement/Engagement

Focus Area A: Community Programming

Action Steps: Community Ed Programming

1. New classes and opportunities for community education.
2. Cooperation/connections with the local community (pop up events).
3. Organizing local teachers of Arts/Culture/Languages.
4. Sending letters looking for support/teachers.

SD #3- Cultural Experiences

Focus Area A: Exhibiting Art in Public Spaces

Action Steps:Communicating w/Community leaders

1. Reaching out to community leaders for support in displaying/performing Art exhibits/events.
2. Organize local teachers of Arts/Culture/Languages.
3. Collaborate with local language teachers.

Focus Area B: Integrate Cross-Curricular connections enhancing Cultural experiences throughout academic disciplines.

Action Steps: Teachers Spend time Collaborating on cross cultural connections within their curriculum.

1. Creating a shared drive/calendar framework for curriculum.
2. Creating materials across departments.

Strategic Direction #1-Curriculum/Standards and Pedagogy

Aligned to CAPP Outcome #1: All students K-12 have access and opportunity to participate in a comprehensive, standards-based, student-centered arts curriculum.

Aligned to ISD 695 Academic Strategic Plan Goal #3: Create Protocol and implementation of curriculum review. Allow teachers to have a district-wide conversation to help drive the updating of curriculum.

Focus Area	Action Steps	Arts Area	Budget	Evaluation Outcomes	Responsible Party	Year
A. Unpacking Standards: Develop instructional models and curriculum that support the development and persistence of arts programming K -12.	1. Establish a working group to align K - 12 grade music and arts standards.	Performing and Visual Arts	Paid PD days for arts teams And focused PLC work	1. K - 12th grade teachers in the Arts will meet (for one full duty day at least once per year or two half days on rotation for proper sub coverage) to align curriculum vertically and horizontally with the MN State Arts Standards.	K - 12th grade Performing Arts Teachers	Workshop: Fall 2023 Beginning: Spring 2024 & Fall 2024
	2. Create and implement arts curriculum at Chisholm Community Ed and Kinder - 12, and district-wide summer programming.	Musical, Cultural, Performing, Visual and Crafts.	Collaborate on Community on Pricing.	With guidance of District Arts Specialists, we will create and implement curriculum alignment and K-12 scaffolding.	Early Childhood and Art teachers Community Ed Teachers Summer Programming teachers (Summer School Principals) Support from Peprich	2024-25
	3. Integrate the arts within and across subject areas.	Visual and Performing	N/A	By the Spring of 2025, every class will include at least one unit that integrates performing or visual arts. To be accomplished through PLC collaborations and paid curriculum writing (determined by admin).	Arts teachers ALL teachers	2024-25

Strategic Direction #1-Curriculum/Standards and Pedagogy Continued...

<p>B. Curriculum Writing: Lesson plans/ Assessments</p>	<p>1) Visible standards in the classroom and online. 2) Project based learning which builds upon prior knowledge. 3) Summative/Formative assessments are present in the classroom.</p>	<p>Visual Arts, Musical Arts, and basic classes.</p>	<p>N/A</p>	<p>Throughout the 3 year plan we will implement visible standards, project based learning, and summative/formative assessment practices within the Local School District 695.</p>	<p>ALL Teachers</p>	<p>2024-27</p>
--	--	--	------------	---	---------------------	----------------

Strategic Direction #2-Community Involvement/Engagement

Aligned to CAPP Outcome # 4: The CAPP committee establishes and maintains collaborations and communications between district arts programming and the community.

Aligned to ISD 695 Academic Strategic Plan Goal #1: Build Community awareness and relationships through district-wide events (multi-student age/multi-teacher discipline/multi- community members).

Focus Area	Action Steps	Arts Area	Budget Implications	Evaluation Outcomes (phrased in SMART goals)	Responsible Party	Year
A. Community Programming Create/collaborate with other arts programming across the area.	1. New classes and opportunities for community education.	Musical, Cultural, Performing, Visual and Crafts.	Paid PD days for arts teams And focused PLC work	1.K-12th grade teachers in the Arts will meet with community education leaders and summer school principals for elementary and secondary to spend one meeting per school year during spring to create opportunities for summer and afterschool programming.	K - 12th grade Arts Teachers Summer school principals. Director of Community Education	Beginning: Summer 2024
	2.Cooperation/connections with the local community (pop up events).	Musical, Cultural, Performing, Visual and Crafts.	Collaborate on Community on Pricing.	Using specialists and the guidance of the arts educators within the district the CAPP Committee will align curriculum with current events and local community experience within the next two years.	Early Childhood and Art teachers Community Ed Teachers Summer Programming teachers Support from Peprich	2024-25
	3. Sending letters looking for support/teachers.	Visual and Performing	N/A	By the Spring of 2025, every course will include at least one unit that integrates performing or visual arts with another subject area.	Arts teachers ALL teachers	2024-25

Strategic Direction #3: Cultural Experiences

Aligned to CAPP Outcome # 6: The CAPP committee evaluates its impact within its own education community and involvement within the CAPP state program.

Aligned to ISD 695 Academic Strategic Plan Goal #2: Create an umbrella for community connections: service projects, education to careers, internships with local business, business council, local business coming to our schools.

Focus Area	Action Steps	Arts Area	Budget Implication	Evaluation Outcomes (phrased in SMART goals)	Responsible Party	Year
A. Exhibiting Art in Public Spaces Find local artists and performers to exhibit Artistic enterprises around Chisholm.	1. Reaching out to community leaders for support in displaying/performing Art exhibits/events.	Musical, Cultural, Performing, Visual and Crafts.	Paid PD days for arts teams And focused PLC work	Integrate Cross-Curricular connections enhancing Cultural experiences throughout academic disciplines. Teachers Spend time Collaborating on cross cultural connections within their curriculum.	K - 12th grade Arts Teachers Director of Community Education	Beginning: Summer 2024
	2. Organize local teachers of Arts/Culture/Languages.	Musical, Cultural, Performing, Visual and Crafts.	Collaborate on Community on Pricing.	Throughout the three-year period, the CAPP Committee will work with local professionals to create workshops for professional artists in the area.	CAPP Committee	2024-25
	3. Collaborate with local language teachers	Musical, Cultural, Performing, Visual and Crafts.	N/A	By the Spring of 2025, every course will include at least one unit that integrates performing or visual arts with another subject area.	Arts teachers ALL teachers	2024-25

Acknowledgements

- The following members were able to make the commitment to being part of our team for the duration of this partnership with Perpich Center for the Arts.
 - Brian Hake, Principal Chisholm High School
 - Jennifer Rolle, Drama Club and Theatre advisor
 - Ellora Grise, local artist and former student, student representative
 - Larry Baker, K-12 Music
 - Ryan Frietas, CHS Band Director
 - Sarah Peitso, K-12 Visual Arts
 - Denny Borich, Artist and former Visual arts teacher
 - Shannon Kishel-Roche, Executive Director of the Chisholm Chamber of Commerce
 - Brady Boehm, Co-chair and minutes notary
 - Betsy Carroll, Co-chair

Thanks to the Perpich Center for Arts Education for continued support of school districts through the Comprehensive Arts Planning Program. We would like to extend our thanks to: The members of the CAPP Committee for their commitment to bringing their expertise and vision to the table each month and for their collaboration: Jennifer Rolle, Drama Club and Theatre advisor, Ellora Grise, local artist and former student Larry Baker, K-12 Music, Ryan Frietas, CHS Band Director, Sarah Peitso, K-12 Visual Arts, Denny Borich, Artist and former ISD 695 visual arts teacher, Shannon Kishel-Roche, Executive Director of the Chisholm Chamber of Commerce, Yadhith Williams, Spanish. Chisholm School Board Members, Mr. Mark Morrison- Superintendent, Mr. Brian Hake-Chisholm High School Principal, Mrs. Karla Winter- Elementary Principal, Teresa Allen- H.S. Curriculum Coordinator, Robbi Albert- Elementary Curriculum Coordinator, Secretary Lisa Aldrich, and MaryJo Pavlovich. We want to express our gratitude for Kristi Johnson whose support and guidance helped us along the way.

CAPP Outcomes



CAPP Outcome #1- All students K-12 have access and/or an opportunity to participate in a comprehensive, standards-arts based arts curriculum that produces measurable results.

CAPP Outcome #2- The CAPP committee creates a needs assessment to determine the strengths and shortcomings which will inform the three-year strategic plan.

CAPP Outcome #3- The CAPP committee develops a workable, sustainable CAPP strategic plan specific to the district and the community.



CAPP Outcome #4- The CAPP committee establishes and maintains collaborations and communications between district arts programming and the community.

CAPP Outcome #5- The CAPP committee establishes and maintains sustainable arts education leadership within the school district and the community.



CAPP Outcome #6- The CAPP committee evaluates its impact within its own education community and involvement within the CAPP state program.

At the Independent School District No. 695 Board meeting held on June 10, 2024 in the Chisholm Public Schools Board Room, Director _____ offered the following Resolution and moved its adoption;

RESOLUTION NO. 24-06-10

RESOLUTION ACCEPTING \$50 DONATION FROM MARY’S LAKE STREET FLORAL TO SUPPORT WENDY GREER’S CLASSROOM.

RESOLUTION ACCEPTING \$100 FROM HIBBING-CHISHOLM BREAKFAST ROTARY TO SUPPORT THE ALL NIGHT GRAD PARTY.

RESOLUTION ACCEPTING \$1000 FROM THE EVELETH ELKS LDOGE 1161 TO SUPPORT THE ALL NIGHT GRAD PARTY.

Independent School District No. 695 must accept donations by way of a Resolution.

IT IS HEREBY RESOLVED by Independent School District No. 695 to accept the above list of donations.

The motion to adopt the foregoing Resolution was duly supported by Director _____, and upon being put to a vote, carried as follows:

FOR ADOPTION: Director
 Director
 Director
 Director
 Director
 Director

ABSTAINING:

AGAINST ADOPTION:

ABSENT:

Passed and adopted this 10th day of June 2024.

BY ORDER OF THE SCHOOL BOARD

School District Clerk

511 STUDENT FUNDRAISING

Chisholm Public Schools Independent School District No. 695

Board Policy 511

Series: 500 Students

Subject: 511 Student Fundraising

Adopted/Revised:

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.

III. RESPONSIBILITY

- A. The building administrators shall be responsible for developing recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents, and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved, in advance, by the administration. Participation in nonapproved activities shall be considered a violation of school district policy.
- C. The superintendent shall be responsible for providing coordination of student fundraising throughout the school district as deemed appropriate.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization, and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.

IV. ANNUAL REPORT

The superintendent shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

Legal References: Minn. Stat. § 120A.20 (Admission to Public School)
Minn. Stat. § 123B.09, Subd. 8 (Boards of Independent School Districts)
Minn. Stat. § 123B.36 (Authorized Fees)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)

512 SCHOOL-SPONSORED STUDENT PUBLICATIONS AND ACTIVITIES

Chisholm Public Schools Independent School District No. 695

Board Policy 512

Series: 500 Students

Subject: 512 School-Sponsored Student Publications and Activities

Adopted/Revised:

I. PURPOSE

The purpose of this policy is to protect students' rights to free speech in production of official school publications and activities while at the same time balancing the school district's role in supervising student publications and the operation of public schools.

II. GENERAL STATEMENT OF POLICY

[Note: A school district generally will wish to reserve a forum it sponsors for its intended purpose in light of the special characteristics of the school environment. By doing so, the school district will have more authority/editorial control over student expression in such a forum. Sponsorship alone may not be enough, however. If the exercise of control is challenged, courts will examine factors such as whether the school district's purpose in creating the forum was educational, whether school officials supervised the publication or activity and exercised editorial control over the contents, whether the materials were produced as part of the curriculum, and whether students received grades and academic credit for the publication or activity. If a forum is reserved, regulation of student expression as in Section IV.B. of this policy will be permissible. If a forum is not reserved, but rather is opened for public communication by tradition or designation, then only the limited regulation of speech as described in Section IV.A. of this policy will be permissible.]

- A. The school district may exercise editorial control over the style and content of student expression in school-sponsored publications and activities.
- B. Expressions and representations made by students in school-sponsored publications and activities are not expressions of official school district policy. Faculty advisors shall supervise student writers to ensure compliance with the law and school district policies.
- C. Students who believe their right to free expression has been unreasonably restricted in an official student publication or activity may seek review of the decision by the building principal. The principal shall issue a decision no later than three (3) school days after review is requested.
 - 1. Students producing official school publications and activities shall be under the supervision of a faculty advisor and the school principal. Official publications and activities shall be subject to the guidelines set forth below.
 - 2. Official school publications may be distributed at reasonable times and locations.

III. DEFINITIONS

- A. "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing materials in internal staff or student mailboxes.
- B. "Official school publications" means school newspapers, yearbooks, or material produced in communications, journalism, or other writing classes as a part of the curriculum.
- C. "Obscene to minors" means:
1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. "Minor" means any person under the age of eighteen (18).
- E. "Material and substantial disruption" of a normal school activity means:
1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
 2. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
- In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
- F. "School activities" means any activity of students sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.
- G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

- A. Expression in an official school publication or school-sponsored activity is prohibited when the material:
1. is obscene to minors;
 2. is libelous or slanderous;
 3. advertises or promotes any product or service not permitted for minors by law;
 4. encourages students to commit illegal acts or violate school regulations or substantially disrupts the orderly operation of school or school activities;
 5. expresses or advocates sexual, racial, or religious harassment or violence or prejudice;
 6. is distributed or displayed in violation of time, place, and manner regulations.
- B. Expression in an official school publication or school-sponsored activity is subject to editorial control by the school district over the style and content so long as the school district's actions are reasonably related to legitimate pedagogical concerns. These may include, but are not limited to, the following:
1. assuring that participants learn whatever lessons the activity is designed to teach;
 2. assuring that readers or listeners are not exposed to material that may be inappropriate for their level of maturity;
 3. assuring that the views of the individual speaker are not erroneously attributed to the school;
 4. assuring that the school is not associated with any position other than neutrality on matters of political controversy;
 5. assuring that the sponsored student speech cannot reasonably be perceived to advocate conduct otherwise inconsistent with the shared values of a civilized social order;
 6. assuring that the school is not associated with expression that is, for example, ungrammatical, poorly written, inadequately researched, biased or prejudiced, vulgar or profane, or unsuitable for immature audiences.
- C. Time, Place, and Manner of Distribution
- Students shall be permitted to distribute written materials at school as follows:
1. Time
Distribution shall be limited to the hours before the school day begins, during lunch hour and after school is dismissed.
 2. Place

Written materials may be distributed in locations so as not to interfere with the normal flow of traffic within the school hallways, walkways, entry ways, and parking lots. Distribution shall not impede entrance to or exit from school premises in any way.

3. Manner

No one shall induce or coerce a student or staff member to accept a student publication.

Legal References:

U. S. Const., amend. I
Morse v. Frederick, 551 U.S. 393 (2007)
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)
Bystrom v. Fridley High School, I.S.D. No. 14, 822 F. 2d 747 (8th Cir. 1987)

Cross References:

MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

517 STUDENT DISABILITY NONDISCRIMINATION

Chisholm Public Schools Independent School District No. 695

Board Policy 517

Series: 500 Students

Subject: 517 Student Disability Nondiscrimination

Adopted/Revised:

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

II. GENERAL STATEMENT OF POLICY

- A. Students with disabilities who meet the criteria of Paragraph C. below are protected from discrimination on the basis of a disability.
- B. The responsibility of the school district is to identify and evaluate learners who, within the intent of Section 504, need services, accommodations, or programs in order that such learners may receive a free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
 - 1. has a physical or mental impairment that substantially limits one or more of such person's major life activities; or
 - 2. has a record of such an impairment; or
 - 3. is regarded as having such an impairment.
- D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

III. COORDINATOR

Persons who have questions or comments should contact _____ (title, name, office address, and telephone number). This person is the school district's Americans with Disabilities Act/Section 504 coordinator. Persons who wish to make a complaint regarding a disability discrimination matter may use the accompanying Student Disability Discrimination Grievance Report Form. The form should be given to the ADA/Section 504 coordinator.

Legal References:

42 U.S.C. Ch. 126 (Equal Opportunity for Individuals with Disabilities)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)

34 C.F.R. Part 104 (Section 504 Implementing Regulations)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)

518 DO NOT RESUSCITATE – DO NOT INTUBATE ORDERS

Chisholm Public Schools Independent School District No. 695

Board Policy 518

Series: 500 Students

Subject: 518 Do Not Resuscitate – Do Not Intubate Orders

Adopted/Revised:

I. PURPOSE

The school district recognizes that it is serving students with complex health needs. The school district also recognizes that school district staff may be confronted with requests to withhold emergency care of a student in the event of a life threatening situation at school or school activities or be presented with Do Not Resuscitate/Do Not Intubate (DNR-DNI) orders. The purpose of this policy is to provide guidance to school district staff and parents or guardians in these situations.

II. GENERAL STATEMENT OF POLICY

- A. The primary mission of the school district is education. DNR-DNI orders are medical documents. School district staff will not accept or honor requests to withhold emergency care or DNR-DNI orders. The school district will not convey such orders to emergency medical personnel.
- B. School district staff will provide reasonable emergency care and assistance when a student is undergoing a medical emergency during school or school activities.
- C. School district staff will activate emergency medical services (911) as soon as possible when a student is undergoing a medical emergency during school or school activities.
- D. The parent/guardian will be notified of the emergency as soon as possible.
- E. Notwithstanding this school district policy, IEP and Section 504 teams must develop individualized medical emergency care plans for students when appropriate in accordance with state and federal law.
- F. Parents/guardians who request that emergency care be withheld for their child or who present DNR-DNI orders, shall be advised of and shall be given a copy of this policy.

Legal References: 29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
42 U.S.C. §§ 12101-12213 (Americans with Disabilities Act)

Cross References: None

519 INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

Chisholm Public Schools Independent School District No. 695

Board Policy 519

Series: 500 Students

Subject: 519 Interviews of Students by Outside Agencies

Adopted/Revised:

I. PURPOSE

There are occasions in which persons other than school district officials and employees find it necessary to speak with a student during the school day. Student safety and disruption of the educational program is of concern to the school district. The purpose of this policy is to establish the procedures for access to students by authorized individuals during the school day.

II. GENERAL STATEMENT OF POLICY

- A. Generally, students may not be interviewed during the school day by persons other than a student's parents, school district officials, employees and/or agents, except as otherwise provided by law and/or this policy.
- B. Requests from law enforcement officers and those other than a student's parents, school district officials, employees and/or agents to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. Prior to granting a request, the principal shall attempt to contact the student's parents to inform them of the request, except where otherwise prohibited by law.

III. INTERVIEWS CONDUCTED UNDER THE MALTREATMENT OF MINORS ACT

- A. In the case of an investigation pursuant to the Reporting of Maltreatment of Minors Act, Minnesota Statutes Chapter 260E, a local welfare agency, the agency responsible for investigating the report, and a local law enforcement agency may interview, without parental consent, an alleged victim and any minors who currently reside with or who have resided with the alleged perpetrator. The interview may take place at school and during school hours. School district officials will work with the local welfare agency, the agency responsible for investigating the report, or law enforcement agency to select a place appropriate for the interview. The interview may take place outside the presence of the perpetrator or parent, legal custodian, guardian, or school district official.
- B. If the interview took place or is to take place on school district property, an order of the juvenile court pursuant to Minnesota Statutes Chapter 260E may specify that school district officials may not disclose to the parent, legal custodian, or guardian the contents of the notification of intent to interview the child on school district property and/or any other related information regarding the interview that may be a part of the child's record. The school district official must receive a copy of the order from the local welfare or law enforcement agency.
- C. When the local welfare agency, local law enforcement agency, or agency responsible for assessing or investigating a report of maltreatment determines that an interview should take place on school district property, school district officials must receive written notification of intent to interview the child on school district property prior to the interview. The notification shall include the name of the child to be interviewed, the

purpose of the interview, and a reference to the statutory authority to conduct an interview on school district property. Where the interviews are conducted by the local welfare agency, the notification must be signed by the chair of the local social services agency or the chair's designee. The notification is private educational data on the student. School district officials may not disclose to the parent, legal custodian or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded, unless a school employee or agent is alleged to have maltreated the child. Until school district officials receive said notification, all inquiries regarding the nature of the investigation or assessment should be directed to the local welfare or law enforcement agency or the agency responsible for assessing or investigating a report of maltreatment shall be solely responsible for any disclosure regarding the nature of the assessment or investigation.

- D. School district officials shall have discretion to reasonably schedule the time, place, and manner of an interview by a local welfare or local law enforcement agency on school district premises. However, where the alleged perpetrator is believed to be a school district official or employee, the local welfare or local law enforcement agency will have discretion to determine where the interview will be held. The interview must be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school district officials and the local welfare or law enforcement agency. However, school district officials must yield to the discretion of the local welfare or law enforcement agency concerning other persons in attendance at the interview. School district officials will make every effort to reduce the disruption to the educational program of the child, other students, or school staff when an interview is conducted on school district premises.
- E. Students shall not be taken from school district property without the consent of the principal and without proper warrant.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)

Cross References: MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

520 STUDENT SURVEYS

Chisholm Public Schools Independent School District No. 695

Board Policy 520

Series: 520

Subject: 520 Student Surveys

Adopted/Revised:

[Note: School districts are required by statute to have a policy addressing student surveys.]

I. PURPOSE

Occasionally, the school district utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of information that may be sought in student surveys.

II. GENERAL STATEMENT OF POLICY

Student surveys may be conducted as determined necessary by the school district. Surveys, analyses, and evaluations conducted as part of any program funded through the U.S. Department of Education must comply with 20 United States Code section 1232h.

III. STUDENT SURVEYS IN GENERAL

- A. Student surveys will be conducted anonymously and in an indiscernible fashion. No mechanism will be used for identifying the participating student in any way. No attempt will be made in any way to identify a student survey participant. No requirement that the student return the survey shall exist, and no record of the student's returning a survey will be maintained.
- B. The superintendent may choose not to approve any survey that seeks probing personal and/or sensitive information that could result in identifying the survey participant, or is discriminatory in nature based on age, race, color, sex, disability, religion, or national origin.
- C. Surveys containing questions pertaining to the student's or the student's parent(s) or guardian(s) personal beliefs or practices in sex, family life, morality, and religion will not be administered to any student unless the parent or guardian of the student is notified in writing that such survey is to be administered and the parent or guardian of the student gives written permission for the student to participate or has the opportunity to opt out of the survey depending upon how the survey is funded. Any and all documents containing the written permission of a parent for a student to participate in a survey will be maintained by the school district in a file separate from the survey responses.
- D. Although the survey is conducted anonymously, potential exists for personally identifiable information to be provided in response thereto. To the extent that personally identifiable information of a student is contained in his or her responses to a survey, the school district will take appropriate steps to ensure the data is protected in accordance with Minnesota Statutes chapter 13 (Minnesota Government Data Practices Act), 20 United States Code section 1232g (Family Educational Rights and Privacy Act) and 34 Code of Federal Regulations Part 99.

- E. The school district must not impose an academic or other penalty on a student who opts out of participating in a student survey.

IV. STUDENT SURVEYS CONDUCTED AS PART OF DEPARTMENT OF EDUCATION PROGRAM

- A. All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any program funded in whole or in part by the U.S. Department of Education, shall be available for inspection by the parents or guardians of the students.

- B. No student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education, without the prior consent of the student (if the student is an adult or emancipated minor), or, in the case of an unemancipated minor, without the prior written consent of the parent, to submit to a survey that reveals information concerning:

- 1. political affiliations or beliefs of the student or the student's parent;
- 2. mental and psychological problems of the student or the student's family;
- 3. sex behavior or attitudes;
- 4. illegal, antisocial, self-incriminating, or demeaning behavior;
- 5. critical appraisals of other individuals with whom respondents have close family relationships;
- 6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- 7. religious practices, affiliations, or beliefs of the student or the student's parent; or
- 8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

- C. A school district that receives funds under any program funded by the U.S. Department of Education shall develop local policies consistent with Sections IV.A. and IV.B., above, concerning student privacy, parental access to information, and administration of certain physical examinations to minors.

- 1. The following policies are to be adopted in consultation with parents:
 - a. The right of a parent to inspect, on request, a survey, including an evaluation, created by a third party before the survey is administered or distributed by a school to a student, including procedures for granting a parent's request for reasonable access to such survey within a reasonable period of time after the request is received.

"Parent" means a legal guardian or other person acting *in loco parentis* (in place of a parent), such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child.

- b. Arrangements to protect student privacy in the event of the administration or distribution of a survey, including an evaluation, to a student which contains one or more of the items listed in Section IV.B., above, including the right of a parent of a student to inspect, on request, any such survey.
- c. The right of a parent of a student to inspect, on request, any instructional material used as part of the educational curriculum for the student and procedures for granting a request by a parent for such access within a reasonable period of time after the request is received.

“Instructional material” means instructional content that is provided to a student, regardless of format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (i.e., materials accessible through the Internet). The term does not include academic tests or academic assessments.

- d. The administration of physical examinations or screenings that the school district may administer to a student. This provision does not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (20 United States Code section 1400, *et seq.*).
- e. The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing the information to others for that purpose), including arrangements to protect student privacy that are provided by the school district in the event of such collection, disclosure, or use.

(1) “Personal information” means individually identifiable information including a student or parent’s first and last name; a home or other physical address (including street name and the name of the city or town); a telephone number; or a Social Security identification number.

(2) This provision does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as:

- (a) college or other post-secondary education recruitment or military;
- (b) book clubs, magazines, and programs providing access to low cost literary products;
- (c) curriculum and instructional materials used by elementary and secondary schools;
- (d) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement

information about students, or to generate other statistically useful data for the purpose of securing such tests and assessments and the subsequent analysis and public release of the aggregate data from such tests and assessments;

(e) the sale by students of products or services to raise funds for school-related or education-related activities; and

(f) student recognition programs.

(3) The right of a parent to inspect, on request, any instrument used in the collection of information, as described in Section IV.C.1., Subparagraph e., above, before the instrument is administered or distributed to a student and procedures for granting a request by a parent for reasonable access to such an instrument within a reasonable period of time after the request is received.

2. The policies adopted under Section IV.C., Subparagraph 1., above, shall provide for reasonable notice of the adoption or continued use of such policies directly to parents of students enrolled in or served by the school district.

a. The notice will be provided at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in a policy.

b. The notice will provide parents with an opportunity to opt out of participation in the following activities:

(1) Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, or otherwise providing that information to others for that purpose.

(2) The administration of any third-party survey (non-Department of Education funded) containing one or more of the items contained in Section IV.B., above.

(3) Any nonemergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or other students.

“Invasive physical examination” means any medical examination that involves the exposure of private body parts, or act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

c. The notice will advise students of the specific or approximate dates during the school year when the activities in Section IV.C.2., Subparagraph b., above, are scheduled, or expected to be scheduled.

- d. The notice provisions shall not be construed to preempt applicable provisions of state law that require parental notification and do not apply to any physical examination or screening that is permitted or required by applicable state law, including physical examinations or screenings that are permitted without parental notification.

V. NOTICE

- A. The school district must give parents and students notice of this policy at the beginning of each school year and after making substantive changes to this policy.
- B. The school district must inform parents at the beginning of the school year if the district or school has identified specific or approximate dates for administering surveys and give parents reasonable notice of planned surveys scheduled after the start of the school year. The school district must give parents direct, timely notice when their students are scheduled to participate in a student survey by United States mail, e-mail, or another direct form of communication.
- C. The school district must give parents the opportunity to review the survey and to opt their students out of participating in the survey.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.065 (District Surveys to Collect Student Information; Parent Notice and Opportunity for Opting Out)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. § 1232h (Protection of Pupil Rights)
34 C.F.R. § 99 (Family Educational Rights and Privacy Act Regulations)
Gonzaga University v. Doe, 536 U.S. 273 (2002)
C.N. v. Ridgewood Bd. of Educ., 430 F.3d. 159 (3rd Cir. 2005)
Fields v. Palmdale School Dist., 427 F.3d. 1197 (9th Cir. 2005)

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination, Grievance Procedure and Process)

523 POLICIES INCORPORATED BY REFERENCE

Chisholm Public Schools Independent School District No. 695

Board Policy 523

Series: 500 Students

Subject: 523 Policies Incorporated by Reference

Adopted/Revised:

PURPOSE

Certain policies as contained in the school district's policies are applicable to students as well as to employees. To avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies that also apply to students:

Model Policy 413	Harassment and Violence
Model Policy 417	Chemical Use and Abuse
Model Policy 418	Drug-Free Workplace/Drug-Free School
Model Policy 419	Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices
Model Policy 420	Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions

Students are charged with notice that the above cited policies are also applicable to students; however, students are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References: None

Cross References: None

525 VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF]

Chisholm Public Schools Independent School District No. 695

Board Policy 525

Series: 500 Students

Subject: 525 Violence Prevention

Adopted/Revised:

I. PURPOSE

The purpose of this policy is to recognize that violence has increased and to identify measures that the school district will take in an attempt to maintain a learning and working environment that is free from violent and disruptive behavior.

The school board is committed to promoting healthy human relationships and learning environments that are physically and psychologically safe for all members of the school community. It further believes that students are the first priority and they should be protected from physical or emotional harm during school activities and on school grounds, buses, or field trips while under school district supervision.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to strictly enforce its weapons policy (Policy 501).
- B. The policy of the school district is to act promptly in investigating all acts, or formal or informal complaints, of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.
- C. The administration will periodically review discipline policies and procedures, prepare revisions if necessary, and submit them to the school board for review and adoption.
- D. The school district will implement approved violence prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

III. IMPLEMENTATION OF POLICY

- A. The school board will review and approve policies to prevent and address violence in our schools. The superintendent or designee will develop procedures to effectively implement the school weapons and violence prevention policies. It shall be incumbent on all students and staff to observe all policies and report violations to the school administration.
- B. The school board and administration will inform staff and students annually of policies and procedures related to violence prevention and weapons.
- C. The school district will act promptly to investigate all acts and formal and informal complaints of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.
- D. The consequences set forth in the school weapons policy (Policy 501) will be imposed upon any student or nonstudent who possesses, uses or distributes a weapon when in a school location.

- E. The consequences set forth in the school hazing policy (Policy 526) will be imposed upon any student or staff member who commits an act against a student or staff member; or coerces a student or staff member into committing an act, that creates a substantial risk of harm to a person in order for the student or staff member to be initiated into or affiliated with an organization, or for any other purpose.
- F. Students who engage in assault or violent behavior will be removed from the classroom immediately and for a period of time deemed appropriate by the principal, in consultation with the teacher, pursuant to the student discipline policy (Policy 506).
- G. Students with disabilities may be expelled for behavior unrelated to their disabilities, subject to the procedural safeguards required by the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, and the Pupil Fair Dismissal Act.
- H. Procedures will be developed for the referral of any person in violation of this policy or the weapons policy to the local law enforcement agency in accordance with Minnesota Statutes section 121A.05.
- I. Students who wear objectionable emblems, signs, words, objects, or pictures on clothing communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership or that approves, advances, or provokes any form of religious, racial, or sexual harassment or violence against other individuals as defined in the harassment and violence policy (Policy 413) will be subject to the procedures set forth in the student dress and appearance policy (Policy 504). "Gang" as used in this policy means any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. A "pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.
- J. This policy is not intended to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, denote gang affiliation, advocate harassment or violence against others, are likely to disrupt the education process, or cause others to react in a violent or illegal manner (Policy 504).

IV. PREVENTION STRATEGIES

The school district has adopted and will implement the following prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

[Note: The school board can adopt any of the prevention strategies that it intends to implement in its schools, including some or all of the following sample strategies.]

- A. Adopt a district crisis management policy to address potential violent crisis situations in the district.
- B. Provide training in recognition, prevention, and safe responses to violence and development of a positive school climate.
- C. Coordinate a local school security review committee or task force comprised of school officials, law enforcement, parents, students, and other youth service providers to advise on policy implementation.

- D. In-service training for personnel in aspects of reporting, visibility, and supervision as deterrents to violence.
- E. In-service training for personnel and school board members by experts familiar with sexual abuse, domestic violence, and personal safety issues on the following: helping students identify violence in the family and the community so that students may learn to resolve conflicts in effective, nonviolent ways; responding to a disclosure of child sexual abuse in a supportive, appropriate manner; and/or complying with mandatory reporting requirements under the Maltreatment of Minors Reporting Act.
- F. Promote student safety responsibility by encouraging the reporting of suspicious individuals and unusual activities on school grounds.
- G. Establish a curriculum committee that explores ways of teaching students violence prevention strategies, law-related education, and character/values education (universal values, e.g., honesty, personal responsibility, self-discipline, cooperation, and respect for others).
- H. Establish clear school rules that prevent and deter violence.
- I. Develop cross-cultural awareness programs to unify students of all cultures and backgrounds, to develop mutual respect and understanding of shared experiences and values among students, and to promote the message of inclusion.
- J. Establish conflict resolution training, conflict management, or peer mediation programs for staff and students to teach conservative approaches to settling disputes.
- K. Develop curriculum that teaches social skills such as maintaining self-control, building communications skills, forming friendships, resisting peer pressure, being appropriately assertive, forming positive relationships with adults, and resolving conflict in nonviolent ways.
- L. Develop curriculum that teaches critical viewing and listening skills in analyzing mass media to recognize stereotypes, distinguish fact from fantasy, and identify differences in behavior and values that conflict with their own.
- M. Develop student safety forums that both inform and elicit students' ideas about particular safety problems in the building.
- N. Develop a student photo or name identification system for quick identification of the student in case of emergency.
- O. Develop a staff photo or name identification system using identification badges for quick identification of unauthorized people on campus.
- P. Require all visitors to check-in the main office upon their arrival and state their business at the school. A visitor badge may be issued for easy identification that the visitor is authorized to be present in the school building.
- Q. Develop curriculum on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.
- R. Develop curriculum on child sexual abuse prevention for students, including age-appropriate instruction on recognizing sexual abuse and assault, boundary violations, and ways offenders groom or desensitize victims, as well as strategies to promote disclosure, reduce self-blame, and mobilize bystanders. The curriculum may be created in consultation with federal, state, and local agencies and community-based organizations, including the Child Welfare Information Gateway website maintained by

the United States Department of Health and Human Services, to identify research-based tools, curricula, and programs to prevent child sexual abuse.

- S. Provide training to all school personnel on recognizing and preventing sexual abuse and sexual violence which may include training on mandatory reporting requirements provided on the Department of Education's website and reviewing the Code of Ethics for Minnesota Teachers.

V. STUDENT SUPPORT

- A. Students will have access to school-based student service professionals, when available, including counselors, nurses, social workers, and psychologists who are knowledgeable in methods to assist students with violence prevention and intervention.
- B. Students will be apprised of school board policies designed to protect their personal safety.
- C. Students will be provided with information as to school district and building rules regarding weapons and violence.
- D. Students will be informed of resources for violence prevention and proper reporting.

VI. PERSONNEL

- A. School district personnel shall comply with the school weapons policy (Policy 501) and the school hazing policy (Policy 526).
- B. School district personnel shall be knowledgeable of violence prevention policies and report any violation to school administration immediately. School district personnel will be informed annually as to school district and building rules regarding weapons and violence prevention.
- C. School district personnel or agents of the school district shall not engage in emotionally abusive acts including malicious shouting, ridicule, and/or threats or other forms of corporal punishment (Policy 507).

Legal References: Minn. Stat. § 13.43, Subd. 16 (Personnel Data)
Minn. Stat. § 120B.22 (Violence Prevention Education)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.035 (Crisis Management Policy)
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.64 (Notification)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. § 181.967, Subd. 5 (School District Disclosure of Violence or Inappropriate Sexual Contact)

18 U.S.C. § 921 (Definition of Firearm)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
McIntire v. Bethel School, 804 F.Supp. 1415, 78 Educ. L.Rep. 828 (W.D. Okla. 1992)
Olesen v. Board of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, 44 Educ. L.Rep. 205 (N.D. Ill. 1987)

Cross References:

MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 504 (Student Dress and Appearance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)

527 STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS, AND SEARCHES

Chisholm Public Schools Independent School District No. 695

Board Policy 527

Series: 500 Students

Subject: 527 Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches

Adopted/Revised:

I. PURPOSE

The purpose of this policy is to provide guidelines for use and parking of motor vehicles by students in school district locations, to maintain order and discipline in the schools, and to protect the health, safety, and welfare of students and school personnel.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to allow the limited use and parking of motor vehicles by students in school district locations. The position of the school district is that a fair and equitable district-wide student motor vehicle policy will contribute to the quality of the student's educational experience, will maintain order and discipline in the schools, and will protect the health, safety, and welfare of students and school personnel. This policy applies to all students in the school district.

III. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.
- B. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent, or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- C. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm, or destruction of evidence), and the age of the student.
- D. "School district location" means property that is owned, rented, leased, or borrowed by the school district for school purposes, as well as property immediately adjacent to such property that may be used for parking or gaining access to such property. A school district location also shall include off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event,

where students are under the jurisdiction of the school district.

IV. STUDENT USE OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

Students generally are not permitted to use motor vehicles during the school day in any school district location. Students may use motor vehicles on the high school campus[es] during the school day only if there is an emergency and permission has been granted to the student by (designated school official) to use a motor vehicle. Students are permitted to use motor vehicles in school district locations outside of the school day only on the high school campus[es].

***[Note: This portion of the policy may need to be modified depending upon the designation of the high school campus as open or closed. For example, the school district may choose to adopt language for an open campus in the second sentence such as "Students may use motor vehicles on the high school campus[es] during the school day only during the student's designated lunch period or if there is an emergency and permission has been granted to the student by (designated school official) to use a motor vehicle during the school day."*]**

V. STUDENT PARKING OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

- A. Students are permitted to park in a school district location as a matter of privilege, not of right. Students driving a motor vehicle to a high school campus may park the motor vehicle in the parking lot designated for student parking only. Students will not park vehicles in driveways, on private property, or in [**other designated areas, e.g., parking lots designated for use only by staff or by the general public**].
- B. When there are unauthorized vehicles parked on school district property, school officials may:
 - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
 - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school district property.

VI. PATROLS, INSPECTIONS, AND SEARCHES

School officials may conduct routine patrols of school district locations and routine inspections of the exteriors of the motor vehicles of students. In addition, the interiors of motor vehicles of students in school district locations may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule.

A. Patrols and Inspections

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

B. Search of Interior of Student Motor Vehicle

The interiors of motor vehicles of students in school district locations, including glove or trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a school official.

C. Prohibition of Contraband and Interference with Patrols, Inspections, Searches, and/or Seizures

A violation of this policy occurs when students store or carry contraband in motor vehicles in a school district location or interfere with patrols, inspections, searches, and/or seizures as provided by this policy.

D. Seizure of Contraband

If a search yields contraband, school officials will seize the item and may turn it over to legal officials for ultimate disposition when appropriate.

E. Dissemination of Policy

A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate.

VII. DIRECTIVES AND GUIDELINES

The superintendent is granted authority to develop and present for school board review and approval reasonable directives and guidelines which address specific needs of the school district related to student use and parking of motor vehicles in school district locations, such as a permit system and parking regulations. Approved directives and guidelines shall be attached as an addendum to this policy.

[Note: Some school districts may choose to allow students to park their cars in school district locations, such as designated student parking lots, by permit only. Such a permit system can be used to assist in the dissemination and enforcement of the motor vehicle policy. For example, school districts instituting a permit system can advise students who apply for a permit that the motor vehicle policy exists and that their motor vehicles are subject to inspection and search by school officials. An acknowledgment form, such as the sample attached to this policy, can then be utilized to document the notice given and the student's receipt of the policy.]

[Note: If a school district institutes a permit system and intends to charge students a fee for parking permits, the procedures in Minnesota Statutes section 123B.38 must be followed before the fees are implemented.]

VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to withdrawal of parking privileges and/or to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion. In addition, the student may be referred to legal officials when appropriate.

Legal References: U. S. Const., amend. IV
Minn. Const., art. I, §10
Minn. Stat. § 123B.02, Subds. 1 and 5 (General Powers of Independent School Districts)
Minn. Stat. § 123B.38 (Hearing)
New Jersey v. T.L.O., 469 U.S. 325 (1985)

Cross References: MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

528 STUDENT PARENTAL, FAMILY, AND MARITAL STATUS NONDISCRIMINATION

Chisholm Public Schools Independent School District No. 695

Board Policy 528

Series: 500

Subject: 528 Student Parental, Family, and Marital Status Nondiscrimination

Adopted/Revised:

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

Students are protected from discrimination on the basis of sex and marital status pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. This includes discrimination on the basis of pregnancy. The purpose of this school district policy is to provide equal educational opportunity for all students and to prohibit discrimination on the grounds of sex, parental, family, or marital status.

II. GENERAL STATEMENT OF POLICY

- A. The school district provides equal educational opportunity for all students, and will not apply any rule concerning a student's actual or potential parental, family, or marital status which treats students differently on the basis of sex.
- B. The school district will not discriminate against any student, or exclude any student from its education program or activity, including any class or extracurricular activity, on the basis of such students' pregnancy, childbirth, false pregnancy, termination of pregnancy or recovery therefrom, unless the student requests voluntarily to participate in a separate portion of the program or activity of the recipient.
- C. The school district may require such a student to obtain the certification of a physician that the student is physically and emotionally able to continue participation in the normal education program or activity so long as such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.
- D. The school district will ensure that any separate and voluntary instructional program is comparable to that offered to non-pregnant students.
- E. It is the responsibility of every school district employee to comply with this policy.
- F. The school board has designated Mark Morrison, Superintendent of Schools, 300 SW 3rd Avenue, Chisholm, MN 55719, 218-254-5726 as its Title IX coordinator. This employee coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX.
- G. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the superintendent or the school district human rights officer.
- H. Any reports of unlawful discrimination under this policy will be handled, investigated, and acted upon in the manner specified in Policy 522.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing Regulations of Title IX)

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process))