

Chisholm School District School Board Meeting Agenda

Tuesday, October 10, 2023 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order	
II. Public Comment:	
Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.	
III. Recognition of Guests and Visitors	
A. InGensa	
IV. Approve Agenda	
V. Consent Agenda	
A. Minutes of the September 25, 2023 Regular meeting.	3
Payrolls for the month of September in the amount of \$635,723.21.	
Accounts Payable for the month of September in the amount of \$346,749.47.	
Attachments:	
Payrolls September 2023	3
2023	4
AP September 2023	7
VI. Action Agenda	
A. Motion to accept the one-year leave of absence for Ramona Helmer, Paraprofessional, effective October 3, 2023.	14
Attachments:	

R. Helmer LOA	14
B. Motion to approve the hire of Paul Boehm to Job #255, Temporary Custodian, HS, day shift, effective October 9, 2023.	15
Attachments:	
Hire P. Boehm	15
C. Motion to accept the resignation of Tara Anderson, Paraprofessional, Vaughan Steffensrud, effective October 17, 2023.	16
Attachments:	
T. Anderson Resignation	16
D. Motion to approve the MSHSL Form B grant to assist schools in providing seminars/training opportunities or support specific school functions.	17
Attachments:	
MSHSL Form B 2023/24	17
E. Motion to approve the MSHSL Form A Grant to assist schools in recognizing, promoting, and funding extracurricular participation by high school students in athletic and fine arts programs.	18
Attachments:	
MSHSL Form B Grant 2023/24	18
F. Motion to approve adding Cross Country to the approved Student Activity Accounts.	19
Attachments:	
CC Activity Account Addition	19
VII. Discussion	
VIII. Information	
A. Enrollment Numbers	22
Attachments:	
Oct 2023 Enrollment	22
IX. Adjourn	



CHISHOLM
I.S.D. 695

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Adrian Norman III
Superintendent

Mark C. Morrison
7-12 Principal

Karla Winter
Pre K-6 Principal

Jennifer Crotteau
Counselor

Travis Vake
Activities Director

Mike Fredeen
Building & Grounds
Manager

October 9, 2023

To: Mark Morrison
Superintendent

The following is a summary of payrolls for the month of September 2023.

September Payrolls

September	15 payroll	\$ 282,682.24
September	29 payroll	\$ 353,040.97

Total Payrolls	\$ 635,723.21
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Alex Kaczor
Business Manager
AK:kk

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:00 P.M. on September 25, 2023, in the Elementary Board Room. Members present: Directors Rice, Randa Sauter, Lappi, Corradi Simon, Rahja, and Chair Casey.
Members absent: None

Public Comment: none

Recognition of Guests and Visitors: none

APPROVE AGENDA

Moved by Director Corradi Simon supported by Director Lappi, to approve the agenda with the following changes: Under personnel, add item G. Motion carried unanimously.

APPROVE CONSENT AGENDA

Moved by Director Rahja supported by Director Corradi Simon and approved unanimously to approve the Consent agenda which consists of the Minutes of the September 11, 2023, Regular Meeting, and the transfer of Jake Landacre to Job #253 Utility/Carpenter Shop, effective September 18, 2023.

Reports:

Principal Winter addressed the board regarding the following: K-6 Math curriculum arrived, Russ Davidson will be assisting with MCA prep, Fastbridge is up and running to help with testing, Bus safety is complete.

Principal Hake addressed the board regarding the following: WDIO is going to do a story on the Broadcast lab, Mid-terms are 10/3/2023, MTSS date team met and discussed interventions, teachers will be teaching to the standards this year.

A/D Vake addressed the board regarding the following: Fall sports are very busy, Numbers of participants is good, Fall Drama "Adams Family", Homecoming is starting next Friday, Oct. 6th.

F/G Supervisor Mike Fredeen addressed the board regarding the following: Football announcement booth windows have been replaced, 2 new employees that have their bus endorsements, 2023 leases, buying bus 2 selling bus 1.

Personnel:

ACCEPT RESIGNATION OF RYAN LUCAS

Moved by Director Rahja, supported by Director Lappi to accept the resignation of Ryan Lucas, Carpenter Shop/Bus Driver, effective September 25, 2023. Motion carried unanimously.

APPROVE RYAN BENNETT'S LEAVE OF ABSENCE

Moved by Director Randa Sauter, supported by Chair Casey to approve the one-year leave of absence for Ryan Bennett, Paraprofessional, effective August 16, 2023. Motion carried unanimously.

HIRE JESSICA HANNINE

Moved by Director Corradi Simon, supported by Director Rahja to approve the hiring of Jessica Hannine to Job #240 Transportation Foreman, effective September 18, 2023. Motion carried unanimously.

HIRE JADEN JARMER

Moved by Director Lappi, supported by Director Rice to approve the hiring of Jaden Jarmer to Job #254 Custodian/Bus Driver, Afternoon shift, effective September 27, 2023. Motion carried unanimously.

APPROVE CONTRACT FOR KENT MICHAEL FREDEEN

Moved by Director Rice, supported by Director Rahja to approve the At-Will two-year contract for Kent Michael Fredeen, Facilities & Grounds Supervisor, effective July 1, 2023, through June 30, 2025. Motion carried unanimously.

APPROVE MOU FOR TERESA ALLEN

Moved by Director Corradi Simon, supported by Director Lappi to approve the MOU between ISD #695 and Education Minnesota, concerning the duties, responsibilities, and payment for the position of Activities Director as presented. Motion carried unanimously.

HIRE BETHANIE HERRMANN

Moved by Director Corradi Simon, supported by Director Lappi to approve the hiring of Bethanie Herrmann to Job #227, Key Club Advisor, effective September 25, 2023. Motion carried unanimously.

Administrative Business:

APPROVE QUOTE FROM TECHCHECK

Moved by Director Rahja, supported by Director Corradi Simon to approve the quote from TECHCHECK in the amount of \$16,101.40 for the purchase and installation of a new server and upgrade from windows 2012 to Windows 2022 as presented. Motion carried unanimously.

APPROVE THE 2023 PAYABLE 2024 LEVY WITH MAXIMUM AUTHORITY

Moved by Director Corradi Simon, supported by Director Rice to approve the 2023 Payable 2024 Levy with maximum authority as presented.

APPROVE GROUP MEDICARE SUPPLEMENT RATES WITH BLUE CROSS BLUE SHIELD

Moved by Director Lappi, supported by Director Corradi Simon to approve the group Medicare supplement rates with Blue Cross Blue Shield from January 1, 2024, to December 31, 2025, as presented. Motion carried unanimously.

Discussion:

Information:

- Director Randa Sauter updated the board on the Adopt a Classroom she ran.
- Enrollment numbers

ADJOURN

Moved by Director Rahja, supported by Director Corradi Simon to adjourn the meeting at 5:33 P.M. Motion carried unanimously.

DRS/lea

Danielle Randa Sauter, clerk

Summary of Payments Issued:	
SEPTEMBER Accounts Payable Checks	\$346,606.47
SEPTEMBER Accounts Payable Wires	<u>\$143.00</u>
Total Accounts Payable	\$346,749.47

ISD 695-Chisholm Void Payment Listing with Detail

Batch Co	Pmt No	Bank	Check No	Pmt Dt	Type	Grp Code	Rcd	Vendor	Curr	Print	Recon	Void	You No	Period	Void Dt	Amount
0695	37374	10	68600	09/25/2023	Check	1	2190	R1 ELITE SPORTSWEAR L.P.	USD	Yes	No	Yes	63045	202403	09/25/2023	(482.86)
													63045	202403	09/25/2023	482.86
Payment Total:																0.00

ISD 695-Chisholm Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Amount
10		37314		Wire	1 3881	R1	WEX HEALTH INC		No	No	No	09/11/2023	143.00
Bank Total:												\$143.00	
Report Total:												\$143.00	

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	37353	68552	Check	1	00010		A-1 REFRIGERATION SERVICE	Yes	No	No	USD	09/25/2023	129.00
		37340	68517	Check	1	3759		AARON JOHN JAMNICK	Yes	No	No	USD	09/18/2023	100.00
		37400	68553	Check	1	3759		AARON JOHN JAMNICK	Yes	No	No	USD	09/25/2023	65.00
		37332	68518	Check	1	2588		ACADEMIC INNOVATIONS LLC	Yes	No	No	USD	09/18/2023	1,922.48
		37401	68554	Check	1	3762		ADAM LUCAS VAKE	Yes	No	No	USD	09/25/2023	60.00
		37336	68519	Check	1	3365		ADAM SCHAFFER	Yes	No	No	USD	09/18/2023	100.00
		37297	68490	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	09/05/2023	2,921.36
		37330	68520	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	09/18/2023	1,346.80
		37379	68555	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	09/25/2023	2,143.75
		37371	68556	Check	1	1775		ANDERSON PLUMBING & HEATING	Yes	No	No	USD	09/25/2023	1,795.30
		37334	68521	Check	1	3220		APG MEDIA OF MN	Yes	No	No	USD	09/18/2023	2,230.00
		37300	68491	Check	1	2791	2791	APPLE	Yes	No	No	USD	09/05/2023	1,598.00
		37311	68510	Check	1	2354		ATT MOBILITY	Yes	No	No	USD	09/09/2023	1,492.98
		37294	68492	Check	1	1944		AVIBEN	Yes	No	No	USD	09/05/2023	133.46
		37318	68522	Check	1	00610		BARK DESIGN INC	Yes	No	No	USD	09/18/2023	1,076.73
		37354	68557	Check	1	00610		BARK DESIGN INC	Yes	No	No	USD	09/25/2023	245.59
		37391	68558	Check	1	3547		BIG STONE THERAPIES, INC	Yes	No	No	USD	09/25/2023	1,045.00
		37299	68493	Check	1	2653	REMIT1	BLICK ART MATERIALS	Yes	No	No	USD	09/05/2023	954.82
		37308	68507	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN E	Yes	No	No	USD	09/07/2023	2,134.50
		37349	68547	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN E	Yes	No	No	USD	09/20/2023	11,259.00
		37287	68487	Check	1	2296		BLUE CROSS/BLUE SHIELD OF MN	Yes	No	No	USD	09/01/2023	53,000.10
		37347	68546	Check	1	2296		BLUE CROSS/BLUE SHIELD OF MN	Yes	No	No	USD	09/19/2023	54,827.30
		37338	68523	Check	1	3519		BRYAN FIDELDY	Yes	No	No	USD	09/18/2023	186.00
		37384	68559	Check	1	2774		BUHL WATER CO INC	Yes	No	No	USD	09/25/2023	169.00
		37298	68494	Check	1	2621		CENTER FOR THE COLLABORATIVE	Yes	No	No	USD	09/05/2023	243.00
		37312	68511	Check	1	2471		CHARLES GLUMACK	Yes	No	No	USD	09/09/2023	140.00
		37380	68560	Check	1	2471		CHARLES GLUMACK	Yes	No	No	USD	09/25/2023	215.00
		37319	68524	Check	1	01600		CHISHOLM CITY OF	Yes	No	No	USD	09/18/2023	4,637.53
		37386	68561	Check	1	2929		COMMITTEE FOR CHILDREN	Yes	No	No	USD	09/25/2023	6,987.00
		37381	68562	Check	1	2668		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	09/25/2023	1,939.60
		37343	68525	Check	1	3841		CREATIVE LEARNING SYSTEMS	Yes	No	No	USD	09/18/2023	11,875.00
		37344	68526	Check	1	3933		CTC	Yes	No	No	USD	09/18/2023	2,479.26
		37410	68563	Check	1	3933		CTC	Yes	No	No	USD	09/25/2023	2,546.73
		37413	68564	Check	1	4007		DANIEL JOHNSON	Yes	No	No	USD	09/25/2023	100.00
		37392	68565	Check	1	3556		DAWN SAVELA	Yes	No	No	USD	09/25/2023	130.00
		37394	68566	Check	1	3558		DEE ANN SANDBERG	Yes	No	No	USD	09/25/2023	130.00
		37293	68495	Check	1	10255		DEX MEDIA	Yes	No	No	USD	09/05/2023	141.00
		37418	68617	Check	1	3805	R1	ELITE SPORTSWEAR L.P.	Yes	No	No	USD	09/25/2023	482.86
		37320	68527	Check	1	03018		EXCEL BUSINESS SYSTEM	Yes	No	No	USD	09/18/2023	4,218.50
		37377	68567	Check	1	2302	R1	FASTENAL	Yes	No	No	USD	09/25/2023	2,395.84
		37342	68528	Check	1	3810	R1	FOLLETT CONTENT SOLUTIONS LLC	Yes	No	No	USD	09/18/2023	98.90

ISD 695-Chisholm
Check Register by Bank and Check

Batch Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	37356	68568	Check	1	03570		GRAINGER	Yes	No	No	USD	09/25/2023	1,335.78
		37407	68569	Check	1	3872	R1	GREAT MINDS PBC	Yes	No	No	USD	09/25/2023	1,155.00
		37328	68529	Check	1	2341	REMIT	GREGORY SKALKO	Yes	No	No	USD	09/18/2023	500.00
		37383	68570	Check	1	2734		HEBL FLOOR SANDING	Yes	No	No	USD	09/25/2023	6,550.00
		37378	68571	Check	1	2358		HIBBING VOLLEYBALL CLUB	Yes	No	No	USD	09/25/2023	100.00
		37382	68572	Check	1	2705		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	09/25/2023	863.66
		37373	68573	Check	1	2084		HOUGHTON MIFFLIN COMPANY	Yes	No	No	USD	09/25/2023	18,720.00
		37357	68574	Check	1	04212		INAC, INC	Yes	No	No	USD	09/25/2023	5,852.38
		37305	68496	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	09/05/2023	80.16
		37341	68530	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	09/18/2023	45.49
		37402	68575	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	09/25/2023	1,322.92
		37409	68576	Check	1	3923		IRON RANGE TIRE	Yes	No	No	USD	09/25/2023	331.01
		37396	68577	Check	1	3714		IRON RANGE TOWING	Yes	No	No	USD	09/25/2023	350.00
		37301	68497	Check	1	3012		ISD #0316 GREENWAY	Yes	No	No	USD	09/05/2023	175.00
		37367	68578	Check	1	1031		ISD #0317 DEER RIVER	Yes	No	No	USD	09/25/2023	150.00
		37358	68579	Check	1	04276		ISD #0696 ELY	Yes	No	No	USD	09/25/2023	130.00
		37290	68498	Check	1	04375		ISD #0709 DULUTH	Yes	No	No	USD	09/05/2023	1,433.70
		37288	68488	Check	1	04376		ISD #2142 ST LOUIS COUNTY	Yes	No	No	USD	09/01/2023	2,249.79
		37359	68580	Check	1	04376		ISD #2142 ST LOUIS COUNTY	Yes	No	No	USD	09/25/2023	2,656.20
		37372	68581	Check	1	1842		ISD #6076 NORTHLAND LEARNING	Yes	No	No	USD	09/25/2023	19,705.46
		37304	68499	Check	1	3721		ISD# 2909 ROCK RIDGE PUBLIC SCH	Yes	No	No	USD	09/05/2023	100.00
		37339	68531	Check	1	3750		JERRY SCOTT CASEY	Yes	No	No	USD	09/18/2023	100.00
		37398	68582	Check	1	3750		JERRY SCOTT CASEY	Yes	No	No	USD	09/25/2023	100.00
		37322	68532	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	09/18/2023	41.56
		37355	68583	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	09/25/2023	75.48
		37329	68533	Check	1	2409		KURT SCHNEIDER	Yes	No	No	USD	09/18/2023	100.00
		37414	68584	Check	1	4008		KYLE L GILBERTSON	Yes	No	No	USD	09/25/2023	100.00
		37360	68585	Check	1	05206		L & M FLEET SUPPLY	Yes	No	No	USD	09/25/2023	43.96
		37368	68586	Check	1	1328		L & M SUPPLY-VIRGINIA	Yes	No	No	USD	09/25/2023	83.94
		37406	68587	Check	1	3865		LAIN SKOGLUND	Yes	No	No	USD	09/25/2023	60.00
		37370	68588	Check	1	1416		LIFE SECURITY AND CONTROL	Yes	No	No	USD	09/25/2023	1,038.00
		37408	68589	Check	1	3905		LULICH IMPLEMENT INC	Yes	No	No	USD	09/25/2023	76.32
		37335	68534	Check	1	3237	R1	MARY BECKMAN'S EZ WRITE	Yes	No	No	USD	09/18/2023	34.60
		37361	68590	Check	1	06298	R1	MASA	Yes	No	No	USD	09/25/2023	407.00
		37405	68591	Check	1	3861		MASC	Yes	No	No	USD	09/25/2023	85.00
		37415	68592	Check	1	4009		MATTHEW GILBERTSON	Yes	No	No	USD	09/25/2023	100.00
		37375	68593	Check	1	2222		MCGRW-HILL	Yes	No	No	USD	09/25/2023	15,469.11
		37315	68514	Check	1	2320		MEDICARE BLUE RX	Yes	No	No	USD	09/13/2023	16,289.00
		37393	68594	Check	1	3557		MELISSA BRISKI	Yes	No	No	USD	09/25/2023	155.00
		37385	68595	Check	1	2860		MENARDS - VIRGINIA	Yes	No	No	USD	09/25/2023	327.67
		37365	68596	Check	1	09400		MID-STATE TRUCK SERVICE, INC	Yes	No	No	USD	09/25/2023	179.08

ISD 695-Chisholm Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	37389	68597	Check	1	3097	REMIT	MINNEAPOLIS OXYGEN COMPANY	Yes	No	No	USD	09/25/2023	26.60
		37309	68509	Check	1	2971		MINNESOTA LIFE INSURANCE	Yes	No	No	USD	09/08/2023	2,052.91
		37310	68512	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	09/09/2023	15.00
		37316	68515	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	09/14/2023	15.00
		37348	68548	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	09/20/2023	30.00
		37419	68618	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	09/29/2023	135.00
		37420	68619	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	09/29/2023	15.00
		37295	68500	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	09/05/2023	473.89
		37325	68535	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	09/18/2023	231.08
		37302	68501	Check	1	3015		MN HISTORICAL SOCIETY	Yes	No	No	USD	09/05/2023	241.51
		37291	68502	Check	1	06375		MN POWER	Yes	No	No	USD	09/05/2023	9,914.33
		37292	68503	Check	1	06425		MN STATE HIGH SCHOOL LEAGUE	Yes	No	No	USD	09/05/2023	2,125.00
		37326	68536	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No	USD	09/18/2023	1,126.50
		37399	68598	Check	1	3753		MOBYMAX EDUCATION LLC	Yes	No	No	USD	09/25/2023	1,759.00
		37317	68516	Check	1	3741		MREA	Yes	No	No	USD	09/15/2023	1,824.00
		37327	68537	Check	1	2303		NAPA AUTO PARTS	Yes	No	No	USD	09/18/2023	164.32
		37307	68508	Check	1	06979		NORTHERN MINNESOTA DENTAL, IN	Yes	No	No	USD	09/07/2023	7,982.20
		37388	68599	Check	1	3003	R1	NORTHERN STAR FOOD EQUIPMENT	Yes	No	No	USD	09/25/2023	311.75
		37362	68601	Check	1	07250		OVERHEAD DOOR CO OF HIBBING	Yes	No	No	USD	09/25/2023	279.50
		37350	68549	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	09/20/2023	1,314.43
		37351	68550	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	09/20/2023	280.09
		37352	68551	Check	1	2795		PARK STATE BANK	Yes	No	No	USD	09/20/2023	30.67
		37333	68538	Check	1	3167		PERRIN MOBILE MEDICAL	Yes	No	No	USD	09/18/2023	180.00
		37323	68539	Check	1	07675		PITNEY BOWES GLOBAL FINANCIAL	Yes	No	No	USD	09/18/2023	434.52
		37296	68504	Check	1	2252	R1	POWERSCHOOL GROUP LLC	Yes	No	No	USD	09/05/2023	11,461.02
		37363	68602	Check	1	08215		RADKO IRON & SUPPLY	Yes	No	No	USD	09/25/2023	57.99
		37313	68513	Check	1	3985		RAPIDS RADIO	Yes	No	No	USD	09/09/2023	510.00
		37321	68540	Check	1	03061	R1	REALLY GOOD STUFF, LLC	Yes	No	No	USD	09/18/2023	105.78
		37411	68603	Check	1	3998		ROCK RIDGE PUBLIC SCHOOLS	Yes	No	No	USD	09/25/2023	315.00
		37303	68505	Check	1	3217		RSCHOOLSTODAY	Yes	No	No	USD	09/05/2023	1,563.00
		37376	68604	Check	1	2272		RYANS INDEPENDENT ELECTRIC	Yes	No	No	USD	09/25/2023	1,142.38
		37324	68541	Check	1	09083		SCHOOL SPECIALTY SUPPLY LLC	Yes	No	No	USD	09/18/2023	1,047.06
		37364	68605	Check	1	09083		SCHOOL SPECIALTY SUPPLY LLC	Yes	No	No	USD	09/25/2023	288.48
		37289	68489	Check	1	3250		SFM	Yes	No	No	USD	09/01/2023	4,683.00
		37390	68606	Check	1	3250		SFM	Yes	No	No	USD	09/25/2023	4,683.00
		37306	68506	Check	1	4001		SQUIRES, WALDSPURGER & MACE,	Yes	No	No	USD	09/05/2023	106.00
		37412	68607	Check	1	4001		SQUIRES, WALDSPURGER & MACE,	Yes	No	No	USD	09/25/2023	132.50
		37416	68608	Check	1	4010		STEVE LINDBERG	Yes	No	No	USD	09/25/2023	193.00
		37404	68609	Check	1	3855		STEVEN W TRACY	Yes	No	No	USD	09/25/2023	216.00
		37395	68610	Check	1	3628		SWANK MOTION PICTURES INC	Yes	No	No	USD	09/25/2023	830.00
		37366	68611	Check	1	09865		TARAMELLI MASONRY	Yes	No	No	USD	09/25/2023	2,217.00

**ISD 695-Chisholm
Check Register by Bank and Check**

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695	10	37387	68612	Check	1	2963	REMIT	TEACHERS ON CALL	Yes	No	No	USD	09/25/2023	3,015.15
		37346	68542	Check	1	4005		TESSA YAROSCAK	Yes	No	No	USD	09/18/2023	200.00
		37331	68543	Check	1	2432	1099	THOMAS R HAFDAHL	Yes	No	No	USD	09/18/2023	132.00
		37345	68544	Check	1	4004		TINA BONESTELL	Yes	No	No	USD	09/18/2023	130.00
		37337	68545	Check	1	3509	1099	TYLER PLATT	Yes	No	No	USD	09/18/2023	100.00
		37369	68613	Check	1	1340		ULINE	Yes	No	No	USD	09/25/2023	1,873.79
		37403	68614	Check	1	3847	R1	VC3	Yes	No	No	USD	09/25/2023	926.85
		37417	68615	Check	1	4012		WILLIAM TAFS	Yes	No	No	USD	09/25/2023	100.00
		37397	68616	Check	1	3744		YODER BUILDING SUPPLIES INC	Yes	No	No	USD	09/25/2023	1,246.51
Bank Total: 10														
Report Total:														
\$346,606.47														
\$346,606.47														

Leave of Absence

1 message

Ramona Helmer <rhelmer@chisholm.k12.mn.us>
To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Tue, Oct 3, 2023 at 10:54 AM

I am writing to ask for an extension in my leave of absence for one more year. I will be on with Check and Connect as of now until the end of this school year. Thank you.

Ramona Helmer
Check & Connect Student Mentor
Chisholm Public Schools, ISD #695



Recommendation to Hire

Position: Job #255 Custodian

Posting duration: Posted-9/22/2023-9/29/2023

Advertising Location: Website, word of mouth

Number of Qualified: 2

Licensed Applications: NA

Interview committee Names: Mike Fredeen, Ron Plante

Recommended for hire: Paul Boehm

Supervisor: Mike Fredeen

To Whom It May Concern,

Thank you for the opportunity to be a part of ISD #695 District. I have decided to go another direction. This is my resignation; my last day will be October Seventeenth.

Thank You,

Tara Anderson

Tara Anderson

10-3-24

FORM B

RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING FORM B APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Chisholm High School recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools to provide seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Chisholm High School supports the school's application to the Minnesota State High School League Foundation for a **FORM B** grant.

Mark Casey
Date

Board Chair/Head of School

Danielle Randa – Sauter
Date

Board Clerk - Treasurer

A RESOLUTION submitted by an Activity Conference or Region Committee must adhere to the same form and context of the School Board Resolution above.

FORM A

RESOLUTION OF GOVERNING BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Independent School District 695 recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Independent School District 695 supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Mark Casey

Date

Board Chair/Head of School

Danielle Randa-Sauter

Date

Board Clerk – Treasurer/ Finance Director

Appendix B – Forms

Activity Purpose Summary

Student Activity Purpose Summary

Exhibit 1

District Name and Number

Date: 10-4-23 Name of Activity: Cross Country

Purpose of Activity:

Cross Country Running

Grade of Students who will benefit from Activity: 7-12 or 6-12

Student Activity Guidance

Student activities are in nature by the students and for the students. The Advisor role is limited to advising only. The students should be making the decisions regarding the allocation of funds.

Student activities are not permitted to pay staff or contracted staff related costs. The student activity cannot donate funds to the district that will then be used to pay for staff-related costs.

All expenditures must benefit the students participating in the student activity who are currently enrolled. *(Districts should customize this list based on local policies and procedures, if more restrictive)*

Appropriate expenditures for student activity accounts include, but are not limited to, the following:

- Admission and participation fees for the entire group, not specific individuals within the group
- Entertainment for specific student activity events, including contracted services (i.e., Disc Jockey for prom)
- Food
- Lodging
- Supplies and materials
- Clothing for students participating in the student activity
- Transportation
- Travel expenditures

Inappropriate expenditures for student activity accounts include, but are not limited to, the following:

- Assemblies not representative of the student activity purpose
- Employee compensation, gifts or awards
- Faculty meetings or events
- Labor or service payments (staff salaries or independent contractors acting as staff)
- Library books
- Office supplies
- Office or school furniture (for instructional use)
- Textbooks
- Gift cards
- Gift certificates
- Field trips which are curricular in nature
- Personal items for coaches, advisors or other staff members
- Scholarships

Appropriate donations should meet the mission and vision of the student activity as determined by the students and may include, but are not limited to, the following:

- Donations that the student activity determines after the students have realized a surplus fund balance should be recorded in the General Fund 01 with Finance Code 301.
- Donations that the students have pre-determined to raise funds for a non-profit organization (i.e., culinary club does a Second Harvest food drive or the Spanish club does a fundraiser for Puerto Rico Hurricane Relief) should be recorded in the Custodial Fund 18.

Inappropriate donations from the student activity accounts include, but are not limited to, the following:

- Donations to individuals
- Donations for religious activities
- Donations to booster clubs
- Donations to parent teachers organizations
- Donations to staff related accounts
- Donations to school foundations
- Donations to scholarship fund

I, Chelsy Schmitz (advisor) have read and understand the attached rules and policies. I acknowledge my responsibilities for assuring proper procedures are followed.

Chelsy Schmitz
Advisor's Name (printed)

Chelsy Schmitz
Advisor's Signature

10-4-23
Date of Submission

Brian Hake
Building Principal's name (printed)

B Hake
Principal's Signature

10-6-23
Date of Approval

Upon termination of the above named activity, any unobligated funds that remain in the account will be transferred to:

AD Account

Travis Dake
Advisor's Name (printed)

T Dake
Advisor's Signature

10/4/23
Date of Submission

Activity Student Representative Name (printed)

Principal's Signature

Date of Approval

Business Office Use Only

Restricted Fund Balance Code: _____

Course Code Assigned (if used): _____

Appendix B – Forms

List of Officers

{District Name and Number}		<i>Exhibit 2</i>
{School Name} Student Activity Fund List of Officers School Year		
Date:	<u>10-4-23</u>	Name of Activity: <u>Cross Country</u>
Adviser	<u>Chelsy Schmitz</u> Print Name:	<u>Chelsy Schmitz</u> Signature:
		Grade:
President	<u>Ben Thompson</u>	<u>Benjamin Thompson</u> 12
Vice-President	<u>Isaac Fleming</u>	<u>Isaac Fleming</u> 10
Treasurer	<u>Pace Yukich</u>	<u>Pace Yukich</u> 11
Secretary	<u>Destiny Schmitz</u>	<u>Destiny Schmitz</u> 9
Other	_____	_____
Other	_____	_____

2023-2024 Enrollment

Grade	May-23	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
VPK	14	18	18							
KG	45	51	51							
1st	45	45	44							
2nd	50	46	45							
3rd	42	50	50							
4th	53	40	39							
5th	38	51	51							
6th	47	38	38							
7th	45	47	47							
8th	73	42	41							
9th	55	74	73							
10th	53	56	55							
11th	51	52	50							
12th	40	52	52							
Total	651	662	654							