

Chisholm School District School Board Meeting Agenda

Monday, April 24, 2023 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

IV. Approve Agenda

V. Reports

VI. Consent Agenda

A. Minutes of the April 11, 2023 Regular Meeting

VII. Action Agenda

A. Motion to approve the hiring of Travis Vake to Job #224 Pep Club Advisor, effective August 30, 2023. 3

Attachments:

Recommendation to Hire T. Vake Pep Club Advisor 3

B. Motion to accept the resignation of Lori Waselk, Paraprofessional, Chisholm Elementary, effective June 1, 2023. 4

Attachments:

L. Waselk Resignation 4

C. Motion to accept the resignation for the purpose of retirement of David 5

Pallin, Custodian/Bus Driver, HS, effective June 2, 2023.	
Attachments:	
D. Pallin Resignation	5
D. Motion to accept the resignation of Jennifer Zbacnik Martin from Pep Club Co-Advisor effective June 2, 2023.	6
Attachments:	
ZM Resignation Pep Club	6
E. Motion to accept the resignation from Jesse Hancock, Special Education Teacher, HS, effective June 2, 2023.	7
Attachments:	
J. Hancock resignation 4/2023	7
F. Motion to approve payment to Renaissance in the amount of \$16,505.40 for the purchase FastBridge, Renaissance Accelerated Reader and Renaissance Star 360 for the period of 11/01/2023 to 10/31/2024.	8
Attachments:	
Fastbridge_Renaissance Quote 4_11_23	8
VIII. Discussion	
IX. Information	
A. Enrollment numbers	13
Attachments:	
2022-23 School Enrollment	13
X. Adjourn	

Recommendation to Hire

Position: Job #224 Pep Club Advisor

Posting duration: 3/21/2023-4/5/2023

Advertising Location: Website

Number of Qualified: 1

Licensed Applications: NA

Interview committee Names: Mark Morrison

Recommended for hire: Travis Vake

Supervisor: Mark Morrison

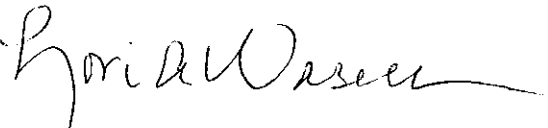
April 11, 2023

Mr. Adrian Norman
Superintendent
Chisholm Public School District
Chisholm, MN

Adrian,

I am writing to inform you that I am resigning from my position as a Paraprofessional at Chisholm Elementary School, with June 1, 2023 being my last day of employment. Thank you for the opportunity to work within Chisholm Public Schools.

Sincerely,

A handwritten signature in black ink, appearing to read "Lori A. Waselk", with a long horizontal flourish extending to the right.

Lori A. Waselk

April 17, 2023

Superintendent Norman,

Please accept this letter as my formal resignation for the purpose of retirement from my Custodian/Bus Driver position effective June 2, 2023.

Thank you,

A handwritten signature in black ink, appearing to read "David Pallin". The signature is written in a cursive style with a large initial "D" and "P".

David Pallin

March 21, 2023

Good morning,

Please take this email as a letter of my resignation as pep club advisor.

Best regards,

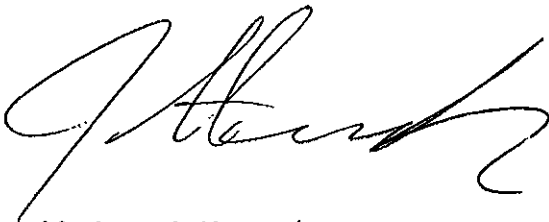
Jennifer Zbacnik Martin

To Administrative Members of the CHS School District,

I am exceedingly grateful for all the support and guidance I have received since I started here two years ago. When I first started this job, many told me this could be a “school you can retire from.” This sentiment continues to ring true as clearly as it did the first time. This district is a teacher’s dream: a small, tight-knit community of supportive educators that push students to excel. I have felt nothing but acceptance and understanding since I started. I will always speak highly and fondly of my time here at Chisholm. When I first interviewed for this position, I made it clear that my long-term intention was to move to Bemidji to be closer to my significant other and my godchildren. The trajectory of my life and career has run parallel to the interests of Chisholm High School. It is now time that my trajectory to change and take me into new opportunities.

I would like to formally resign from my Special Education teaching position at the end of the 22-23 school year. I am making this decision based on what I feel is best for me at this time. I will always be grateful to Chisholm, and I sincerely hope that our paths cross again in the future.

Best Wishes,

A handwritten signature in black ink, appearing to read 'J. Hancock', written in a cursive style.

Mr. Jesse A. Hancock

Dated: 04/18/2023

PO Box 8036, Wisconsin Rapids, WI 54495-8036
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Chisholm Indep School Dist 695 - 161238

Reference ID: 617542

300 3rd Ave SW

Chisholm, MN 55719-2064

Contact: Adrian Norman - (218) 254-5726

Email: anorman@chisholm.k12.mn.us

Quote Summary

School Count: 3

Renaissance Products & Services Total	\$16,505.40
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	USD \$16,505.40

This quote includes: FastBridge, Renaissance Accelerated Reader and Renaissance Star 360.

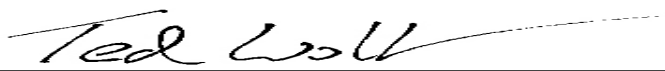
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- agrees that this Quote, any other quotes issued to Customer during the Subscription Period and Customer and its Authorized Users access to and use of the Products and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R62416.pdf> which are incorporated herein by reference;
- acknowledges receipt of the Notice of Renaissance's Practices Relating to Children's Online Privacy <https://docs.renaissance.com/R63870> directed to you as the school official responsible for authorizing the use of the Renaissance Products and Services in the educational context; and,
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Renaissance will issue an invoice for this Quote on the earlier of (a) the date You specify below or (b) the day before Your Subscription Period starts (Invoice Date). If You require a purchase order, You agree to provide one to Renaissance at least 15 days before the Invoice Date. You also agree to pay the invoice within 30 days of the Invoice Date.

Please check here if your organization requires a purchase order prior to invoicing: []

Renaissance Learning, Inc.	Chisholm Indep School Dist 695 - 161238
	By:
Name: Ted Wolf	Name:
Title: VP - Corporate Controller	Title:
Date: 4/11/2023	Date:
	Invoice Date:

Email: electronicorders@renaissance.com

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Bill To:

If changes are necessary, or additional information is required, please contact your account executive Rachel Bertagnoli at (952)746-0958, Thank You.

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Quote
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All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ("TPT"). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves – only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom – transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

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Quote Details

Chisholm Indep School Dist 695 - 161238

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Onboarding, FastBridge Tier 1	08/01/2023 - 10/31/2024	1	\$0.00	\$0.00	\$0.00
FastBridge Subscription	08/01/2023 - 10/31/2023	423	\$2.08	\$0.00	\$879.84
FastBridge Subscription	11/01/2023 - 10/31/2024	423	\$8.32	\$0.00	\$3,519.36
Professional Services					
Knowledge Transfer Workshop, FastBridge		1	\$500.00	\$0.00	\$500.00
System Management Workshop, FastBridge <500 Students		1	\$500.00	\$0.00	\$500.00
Virtual Initial Intensive Training, FastBridge		1	\$3,000.00	\$0.00	\$3,000.00
90-minute Remote Session		1	\$450.00	\$0.00	\$450.00
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Chisholm Indep School Dist 695 Total				\$0.00	\$8,849.20

Chisholm Elementary School - 161241

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription	11/01/2023 - 10/31/2024	100	\$7.70	\$0.00	\$770.00
Platform Services					
Annual All Product Renaissance Platform	11/01/2023 - 10/31/2024	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Chisholm Elementary School Total				\$0.00	\$1,520.00

Chisholm High School - 372071

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Star 360 Subscription	11/01/2023 - 10/31/2024	240	\$14.89	\$0.00	\$3,573.60
Platform Services					
Annual All Product Renaissance Platform	11/01/2023 - 10/31/2024	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00

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Chisholm High School Total	\$0.00	\$4,323.60
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Vaughan Steffensrud School - 161235					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
Accelerated Reader Subscription	11/01/2023 - 10/31/2024	138	\$7.70	\$0.00	\$1,062.60
Platform Services					
Annual All Product Renaissance Platform	11/01/2023 - 10/31/2024	1	\$750.00	\$0.00	\$750.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Vaughan Steffensrud School Total				\$0.00	\$1,812.60

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2022-2023 Enrollment

Grade	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
VPK	13	13	13	13	14	14	16	14	
KG	47	47	47	48	47	45	46	45	
1st	48	46	46	48	46	44	45	45	
2nd	48	48	49	47	49	50	50	50	
3rd	44	43	42	44	41	42	42	42	
4th	52	52	52	51	52	52	53	53	
5th	39	39	38	39	38	38	38	38	
6th	46	46	46	46	47	46	47	47	
7th	46	45	45	46	45	46	46	44	
8th	76	75	75	76	74	74	74	73	
9th	60	59	58	60	57	55	55	55	
10th	57	58	58	57	58	54	54	53	
11th	52	53	53	52	52	52	52	51	
12th	43	41	40	43	40	40	40	40	

Total	671	665	662	670	660	650	658	650	