

Chisholm School District School Board Meeting Agenda

Monday, November 28, 2022 at 5:00 PM
Addendum to the Regular Meeting
Chisholm School Board Room

I. Action Agenda

A. Motion to approve the underwriting engagement letter with Robert W. Baird & Co. Incorporated for the issuance of General Obligation School Building Bonds. 2

Attachments:

Robert W. Baird & Co. Inc. Building Bonds 2

B. Motion to approve the Service Order Agreement with CTC as presented. 3

Attachments:

CTC Service Order Agreement 3



November 22, 2022

Independent School District No. 695, Chisholm Public Schools, Minnesota
Attention: Adrian Norman, Superintendent
300 Third Avenue SW
Chisholm, MN 55719

Re. Underwriting Engagement Letter

Mr. Norman:

On behalf of Robert W. Baird & Co. Incorporated (“we” or “Baird”), we wish to thank you for the opportunity to serve as sole or senior bookrunning managing underwriter for Independent School District No. 695, Chisholm Public Schools, Minnesota (“you” or “the “Issuer”) on its proposed offering and issuance of approximately \$32,000,000 General Obligation School Building Bonds, Series 2023A (the “Securities”). This letter will confirm the terms of our engagement; however, it is anticipated that this letter will be replaced and superseded by a bond purchase agreement to be entered into by the parties (the “Purchase Agreement”) if and when the Securities are priced following successful completion of the offering process. The Purchase Agreement will set forth the terms and conditions on which Baird will purchase the Securities.

1. Services to be Provided by Baird. Baird is hereby engaged to serve as managing underwriter, and not as municipal advisor, of the proposed offering and issuance of the Securities, and in such underwriter capacity Baird agrees to provide the following services:

- Review and evaluate the proposed terms of the offering and the Securities
- Develop a marketing plan for the offering, including identification of potential purchasers of the Securities
- Assist in the preparation of the preliminary official statement and final official statement and other offering documents
- Contact potential purchasers of the Securities and provide them with copies of the offering materials and related information
- Respond to inquiries from potential purchasers and, if requested, coordinate their due diligence calls and meetings
- If the Securities are to be rated, assist in the preparation of information and materials to be provided to securities rating agencies and in the development of strategies for meetings with the rating agencies
- Consult with counsel and other service providers about the offering and the terms of the Securities
- Inform the Issuer of the marketing and offering process
- Negotiate the pricing, including the interest rate, and other terms of the Securities
- Obtain CUSIP number(s) for the Securities and arrange for their DTC book-entry eligibility

New - Fiber Plow Needed

Customer Name: Chisholm Public Schools
 Billing Address: 301 4th St.
 City, State, Zip: Chisholm, MN 55719
 Business Telephone: 218-254-5726
 Customer contact: Joe Phillips

Sales Rep: Connor Perry
 SOA Date: 11/23/2022
 Install Date:
 Tax ID:

Service Order Agreement



CTC Local Services and Features

CTC Phone Services	Unit Price	Quantity	Monthly Total	Monthly Total	Non-Recurring Charges
Polycom 411	\$ 8.00	90	\$ 720.00	\$ -	
Premium Extension	\$ 6.00	90	\$ 540.00	\$ 720.00	
Platinum Extension	\$ 10.00	5	\$ 50.00	\$ 540.00	
HPBX Trunks	\$ 23.12	12	\$ 277.44	\$ 50.00	
HPBX Trunks	\$ -	8	\$ -	\$ 277.44	
Analog Phone Line	\$ 24.95	10	\$ 249.50	\$ -	
Managed Switch & Router	\$ 60.00	1	\$ 60.00	\$ 249.50	
Long Distance	\$ 50.00	1	\$ 50.00	\$ 60.00	
SLC	\$ 5.00	30	\$ 150.00	\$ 50.00	
E911/TAM/TAP	\$ 1.07	30	\$ 32.10	\$ 150.00	
Install & Training	\$ 90.00	50	\$ 4,500.00	\$ 32.10	
Subtotal Charges			\$ 2,129.04	\$ 2,129.04	\$ 4,500.00

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Surcharges and taxes required by local, state and federal agencies and content providers will be passed through to the customer and are not included in this quote.

Directory Listing

PLEASE REVIEW AND CORRECT IF NEEDED

MAIN SERVICE ADDRESS
 CITY
 PHONE #
 Additional Line (extra chg)
 Additional Line (extra chg)

Tax Exempt Contract Term **5 Year** X
 Contact Email Address:
 After-Hours Contact Number
 Address:
 City, State, Zip:

L/D Provider CTC
 Outbound LD Rate \$0.05c
 Inbound 800 LD Rate N/A
 800 Number N/A

International Calling L/D Disclosure BLOCKED

IT Provider

IT Provider Contact #:

HPBX Members Initial to Accept Long Distance Fees *

Initial to Accept Master Service Terms *

The following person(s) are authorized to make changes to my service or personal information:

Name	Title/Position	Contact Number

Authorized Account Representatives

Physical Address, if different than Billing address

*

Customer Signature/Title (Officer)

Date

CTC Signature

Date

11/23/2022

This Agreement, along with the Master Agreement, constitutes a binding agreement between Consolidated Telecommunications Co. and Customer. Customer acknowledges that the service term begins upon installation of respective services indicated in this Agreement. *Surcharges and taxes required by local, state and federal agencies and content providers will be passed through to the customer and are not included in this quote.*