

# Chisholm School District School Board Meeting Agenda

Monday, June 27, 2022 at 5:00 PM  
Regular Meeting  
Chisholm School Board Room

## I. Determination of Quorum and Call to Order

### II. Public Comment:

**Description:** Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

## III. Recognition of Guests and Visitors

## IV. Approve Agenda

## V. Reports

### A. Superintendent's Report

#### 1.

- Stephanie Jensen and I had our first “launch” meeting with Scott Hutton with Smart Labs.
- Chisholm Elementary was offered up to the city for use during summer rec due to weather-related issues
- Prolific was chosen by the NLC as a software system to organize all of our MTSS work and Chisholm was the first to migrate their data and align it with Power School. We will continue to have admin training over the summer for a fall launch.

## VI. Consent Agenda

### A. Minutes of the June 13, 2022, Regular Meeting.

### Attachments:

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SMB 6-13-22	4
VII. Action Agenda	
A. Motion to accept the resignation from Don LaLonde as boys' varsity track coach, effective June 15, 2022.	7
<b>Attachments:</b>	
DL Resignation from Track	7
B. Motion to approve Adrian Norman to act as the Identified Official with Authority (IOWA) for 0695-01 to authorize, review, and rectify users for the Education Identity Access Management (EDIAM) system.	8
<b>Attachments:</b>	
2022-2023 IOWA Resolution	8
C. Motion to approve the fiscal year 2023 budget as presented.	
D. Motion to approve the fiscal year 2022 revised budget as presented.	9
<b>Attachments:</b>	
FY23 Budget Summary By Fund	9
E. Motion to approve the property, liability, auto, cyber, and workers compensation insurance as presented from July 1, 2022, to June 30, 2023.	10
<b>Attachments:</b>	
VAALER 2022-23	10
F. Motion to award the bid to INAC, Inc. for the Food Service Management Contract for the 2022-2023 school year as presented.	
G. Motion to approve food service meal prices for the 2022-2023 school year as presented.	
H. Motion to approve the 2022-2023 Membership Renewal from MREA.	15
<b>Attachments:</b>	
MREA 2022-2023 Membership	15
I. Motion to approve payment to Mosyle Corporation in the amount of \$2,809.00 for Apple/iOS management, for a (1-year) subscription length.	16
<b>Attachments:</b>	
Mosyle Corporation Subscription	16
J. First Reading of Policy #101 Legal Status of the School District	18
<b>Attachments:</b>	
Policy 101	18
Policy 101.1	21
K. First Reading of Policy #102 Equal Educational Opportunity	22

<b>Attachments:</b>	
Policy #102	22
L. First Reading of Policy #103 Complaints - Students, Employees, Parents, other Persons.	24
<b>Attachments:</b>	
Policy #103	24
VIII. Discussion	
IX. Information	
X. Adjourn	

June 13, 2022

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:00 P.M. on June 13, 2022, in the Elementary Board Room. Members present: Directors Sauter, Rice, Corradi Simon, Lappi, Casey, Chair Rahja and Superintendent Norman,

**Public Comment: None**

**Recognition of Guests and Visitors: None**

APPROVE AGENDA

Moved by Director Corradi Simon supported by Director Lappi to approve the June 13, 2022, agenda. Motion carried unanimously.

SUPERINTENDENT REPORT

Superintendent Norman updated the board regarding the following: Graduation, Summer School, and Safety Town. He wanted to recognize Kris Unhjem and the Chisholm Community Foundation for the generous donations to the schools. A thank you to an anonymous donation of \$600 for the purchase of ice cream when the truck was at the school.

APPROVE CONSENT AGENDA

Moved by Director Rice supported by Director Casey and approved unanimously to approve the Consent Agenda which consists of the Minutes from the May 23, 2022, Regular Meeting, and the following for the Month of May 2022: Accounts payable in the amount of \$337,195.45 and payrolls in the amount of \$614,199.75.

**Personnel:**

APPROVE RESOLUTION REGARDING FACILITIES & GROUNDS/OPERATIONS MANAGER

Moved by Director Corradi Simon supported by Director Lappi to approve the Resolution regarding Facilities & Grounds/Operations Manager position. Motion carried unanimously.

APPROVE FACILITIES & GROUNDS/OPERATIONS MANAGER JOB DESCRIPTION

Moved by Director Lappi, supported by Chair Rahja to approve the Facilities & Grounds/Operations Manager job description as amended. Removing positions from AFSCME Union to an At-Will position. Replace title from Coordinator to Manager. Motion carried unanimously.

APPROVE THE NON-RENEWAL OF GENA SLEEN, ADAM NORI AND KATRINA HANSON

Moved by Director Corradi Simon, supported by Director Casey to approve the non-renewal of Gena Sleen, Adam Nori and Katrina Hanson, Para-Professionals, due to reductions

for the 2022 school year caused by graduation, open enrollment, lessened or reduced service minutes, enrollment decrease etc. effective June 2, 2022. Motion carried unanimously.

**Administrative Business:**

APPROVE LETTER OF AGREEMENT BETWEEN INDEPENDENT SCHOOL DISTRICT #695 AND UPC SEQUIN/INFINITEC

Moved by Director Casey, supported by Director Rice, to approve the Letter of Agreement between Independent School District #695 and UPC Sequin/Infinitec from July 2022 through June 2023. Motion carried unanimously.

APPROVE PROPOSAL FROM SMARTLAB HQ

Moved by Director Lappi, supported by Director Sauter to approve the proposal from smartlab HQ in the amount of \$206,798.00 for grades 4-6 STEM. Motion carried unanimously.

APPROVE PAYMENT TO POWERSCHOOL

Moved by Director Corradi Simon, supported by Director Sauter, to approve payment to PowerSchool in the amount of \$5,516.50 for Enrollment and Ecollect services from July 1, 2022, through June 30, 2023. Motion carried unanimously.

APPROVE GROUP HEALTH INSURANCE RENEWAL

Moved by Director Casey, supported by Director Rice to approve the group health insurance renewal with the Northeast Service Cooperative effective September 1, 2022, to August 31, 2023, as presented. Motion carried unanimously.

APPROVE PAYMENT AGREEMENT CONTRACT TO ECMECC

Moved by Director Sauter, supported by Director Corradi Simon to approve payment to GCMECC in the amount of \$1,332.00 for 120 Infosec IQ security awareness users' licenses. The equals \$3.70 per employee. Motion carried unanimously.

ADOPT RESOLUTION

Moved by Director Corradi Simon, supported by Director Lappi to approve the Resolution to accept donations. Motion carried unanimously.

FIRST READING OF POLICY 501.1 CHISHOLM SCHOOLS EXTRA CURRICULAR ACTIVITIES RULES AND REGULATIONS

Chair Rahja presented the First Reading of Policy 501.1 Extra Curricular Activities Rules and Regulations.

APPROVE PROVIDER AGREEMENT WITH RECOVER HEALTH OF MINNESOTA, INC. d/b/a AVEANNA HEALTHCARE

Moved by Director Corradi Simon, supported by Director Lappi to approve the provider agreement between Chisholm Independent School District 695 and Recover Health of

Minnesota, Inc. d/b/a AVEANNA Healthcare for healthcare services effective June 8, 2022, through June 30, 2023. Motion carried unanimously.

APPROVE PAYMENT TO JOHNSON CONTROLS

Moved by Director Corradi Simon, supported by Director Rice to approve payment to Johnson Controls in the amount of \$6,971.00 for the purchase and installation of an Air Dryer. Motion carried unanimously.

**Discussion:** Comprehensive Attendance Plan “Procedure”  
Read Well by Third Grade  
Aubrie Hoover hired by the NESC for mental health supports  
Parade

**Information:**

-Enrollment numbers

ADJOURN

Moved by Director Rice, supported by Director Corradi Simon to adjourn the meeting at 5:37 P.M. Motion carried unanimously.

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Danielle Randa Sauter, clerk

DRS/lea

6/15/22

Mr. Norman,

It is with mixed feelings that I write this letter. Effective today's date I'll be resigning my position as the Head Boys' Track Coach for Chisholm High school. It is my intention to volunteer in coming years with the team as a "jumps coach" if that is acceptable to the new coaching staff.

During the time I have been on the coaching staff of the high school track program, I have experienced some very memorable events, made life long relationships and hopefully helped some young athletes to achieve their full potential on the field of competition and in life in general.

Thank you for the opportunity to be part of a great school district and giving me the opportunity to serve our athletes and community.

Sincerely,



Don LaLonde

**Instructions for Districts and Schools:** Copy the form below onto your district or school letterhead, complete the information requested in the six spaces shown, then scan and email the completed form to: [useraccess.mde@state.mn.us](mailto:useraccess.mde@state.mn.us).

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## Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOWA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOWA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOWA. The IOWA will grant the IOWA Proxy role(s).

### Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: \_\_\_\_\_ Chisholm Public Schools \_\_\_\_\_

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): \_\_\_\_\_ 0695-01 \_\_\_\_\_

Superintendent or Exec. Director Name: \_\_\_\_\_ Adrian Norman III \_\_\_\_\_

Will act as the IOWA?  Yes  No

If no, identify below the individual who will act as the IOWA for your organization.

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The Superintendent or Exec. Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOWA) for this organization:

Print Name: \_\_\_\_\_ Adrian Norman III \_\_\_\_\_

Title: \_\_\_\_\_ Superintendent of Schools \_\_\_\_\_

Board Member Signature:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Once the EDIAM Board Resolution is completed, scan and email it to: [useraccess.mde@state.mn.us](mailto:useraccess.mde@state.mn.us)

**FY23 BUDGET SUMMARY BY FUND**  
**JUNE 27, 2022 - ISD #695**

<b>FUND</b>	<b>REVENUE</b>	<b>EXPENDITURES</b>	<b>SURPLUS/DEFICIT</b>
01- General Total	\$ 8,920,334	\$ 9,284,374	\$ (364,040)
02- Food Service	\$ 302,584	\$ 301,549	\$ 1,035
03- Transportation	\$ 326,503	\$ 330,055	\$ (3,552)
04- Community Ed.	\$ 199,488	\$ 175,107	\$ 24,381
05- Capital	\$ 453,931	\$ 502,427	\$ (48,496)
06- Construction	\$ -	\$ -	\$ -
07- Debt Redemption	\$ 286,545	\$ 295,631	\$ (9,086)
09 - Trust	\$ 12,500	\$ 12,500	\$ -
11 - Extra-Curricular	\$ 14,641	\$ 14,641	\$ -
18 - Activities	\$ 6,000	\$ 6,000	\$ -
45 - OPEB Trust	\$ 150,000	\$ 281,734	\$ (131,734)
18 - OPEB Debt Service	\$ 760,218	\$ 738,509	\$ 21,709
<b>Total</b>	<b>\$ 11,432,744</b>	<b>\$ 11,942,527</b>	<b>\$ (509,783)</b>

Chisholm ISD #695

7/1/22 Renewal Premium Comparison



Coverages	7/1/21 - 7/1/22		7/1/22 - 7/1/23	
	School Program		School Program	
	Limit/Exposure	Premium	Limit/Exposure	Premium
<b>Property Insurance</b>	Liberty Mutual Ins.	\$75,896.00	Liberty Mutual Ins.	\$69,965.00
Blanket Limit - Buildings & Business Personal Property	\$66,415,737		\$77,972,427	
- See Attached Statement of Values				
-Deductible	\$5,000		\$10,000	
Replacement Cost - Special Peril	Yes		Yes	
Loss of Income (Including Loss of Rents)	\$2,000,000		\$2,000,000	
Extra Expense	\$2,000,000		\$2,000,000	
Building Ordinance or Law				
-Coverage A - Operation of Building Laws	\$1,000,000		\$1,000,000	
-Coverage B - Demolition Costs	\$1,000,000		\$1,000,000	
-Coverage C - Increased Cost of Construction	\$1,000,000		\$1,000,000	
Equipment Breakdown Coverage	Included Above		Included Above	
Property Off Premises (review r/n Property @ Exhibitions-Fairs-Trades)	\$50,000		\$50,000	
Property In Transit	\$250,000		\$250,000	
School Property Enhancement Endorsement	Included		Included	
<b>General Liability Insurance</b>	Liberty Mutual Ins.	\$13,129.00	Liberty Mutual Ins.	\$14,334.00
General Aggregate Limit	\$2,000,000		\$2,000,000	
Products-Completed Operations Aggregate Limit	\$2,000,000		\$2,000,000	
Personal & Advertising Injury Aggregate Limit	\$1,000,000		\$1,000,000	
Each Occurrence Limit	\$1,000,000		\$1,000,000	
Damages to Premises Rented to You	\$500,000		\$500,000	
Medical Expenses	\$15,000		\$15,000	
Student Medical Expense	Excluded		Excluded	
Sexual Misconduct Liability Each Loss / Aggregate Limit	\$1,000,000		\$1,000,000	
-Deductible	\$5,000		\$5,000	
Employee Benefits Liability - Claims Made	\$1,000,000		\$1,000,000	
Employee Benefits Liability Aggregate	\$3,000,000		\$3,000,000	
-Deductible	\$1,000		\$1,000	
Employee Benefit Retroactive Date	7/1/2009		7/1/2009	
Adverse/Violent Event Response Coverage - Aggregate	\$300,000		\$300,000	
Law Enforcement Liability (Separate coverage) No Innocent Defense cov	\$1,000,000		\$1,000,000	Incl above
-Deductible (Retroactive Date: 7/1/2020)	\$1,000		\$1,000	
<b>School Leaders Errors &amp; Omissions Liability</b>		\$3,563.00		\$3,881.00
School Leaders Errors & Omissions Retroactive Date	7/1/1986		7/1/1986	
Each Wrongful Act Limit / Aggregate Limit	\$1M/\$2,000,000		\$1M/\$2,000,000	
-Deductible	\$2,500		\$2,500	
Non-Monetary Defense Limit	\$100,000		\$100,000	
-Deductible	\$2,500		\$2,500	
<b>Inland Marine Insurance (Mobile Equipment)</b>	Liberty Mutual Ins.	Included above	Liberty Mutual Ins.	Included above
Buildings & Grounds Equipment	\$97,000		\$97,023	
Athletic Equipment	\$260,000		\$260,000	
Musical Instruments & Band Uniforms	\$210,000		\$210,000	
Electronic Data Processing Equipment - Included Software	\$492,000		\$492,000	
Portable Computers	\$123,000		\$123,000	
Audio Visual Equipment	\$221,240		\$221,240	
- Deductible All Equipment shown directly above	\$500		\$500	
Fine Arts-Actual Cash Value	Included Property Above		Included Property Above	
-Deductible Above	\$5,000		\$5,000	
	10			

Higher liability limits may be available. Please let us know if you would like a quote for higher limits

Coverages	7/1/21 - 7/1/22		7/1/22 - 7/1/23	
	School Program		School Program	
	Limit/Exposure	Premium	Limit/Exposure	Premium
<b>Crime Insurance Coverages</b>	Liberty Mutual Ins.	\$4,453.00	Liberty Mutual Ins.	\$4,453.00
Employee Dishonesty	\$500,000		\$500,000	
Forgery & Alteration	\$100,000		\$100,000	
Money & Securities- Inside & Outside Premises	\$50,000		\$50,000	
Computer Fraud (2021 - Funds Transfer Fraud Combined Limit)	\$200,000		\$200,000	
-Deductible	\$500		\$500	
Funds Transfer Fraud	Included above		Included above	
-Deductible (All Above Crime limits)	\$500		\$500	

<b>Auto Insurance Coverages</b>	Liberty Mutual Ins.	\$14,775.00	Liberty Mutual Ins.	\$16,296.00
Combined Liability Limit - Bodily Injury / Property Damage	\$1,000,000		\$1,000,000	
Personal Injury Protection	Statutory		Statutory	
Uninsured & Underinsured Motorist Coverage	\$1,000,000		\$1,000,000	
Hired & Non-Owned Liability Insurance	Included		Included	
Comprehensive & Collision Physical Damage Deductibles	\$500/\$500		\$500/\$500	
Glass Coverage (No Deductible if Repair otherwise Deductible applied)	\$500		\$500	
Garagekeepers Liability (Direct Primary Coverage)	\$75,000		\$75,000	
- Deductible	\$500/\$2,500. Max Limit		\$500/\$2,500 Max Limit	
Replacement Cost - Buses 10 Plus years or newer	Included		Included	

<b>Umbrella Insurance</b>	Liberty Mutual Ins.	\$4,036.00	Liberty Mutual Ins.	\$3,984.00
Per Occurrence Limit	\$3,000,000		\$3,000,000	
Aggregate Limit	\$3,000,000		\$3,000,000	
Underlying Primary Coverage included below:				
General Liability, Educators Legal Liability, Auto Liability & Employers Liability				

<b>Volunteer Accident (Limited) Medical Insurance</b>	Philadelphia Indemnity	Not applicable	Philadelphia Indemnity	Available Upon Request
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<b>Cyber Liability Insurance</b>	Lloyds of London	\$4,508.00	Lloyds of London	\$7,521.92
Cyber Liability Insurance*	\$1,000,000		\$1,000,000	
-Deductible	\$2,500		\$5,000	
*Specific Sublimits may apply				

<b>Workers Compensation Insurance</b>	SFM Mutual Ins.	\$52,318.00	SFM Mutual Ins.	\$58,237.00
Experience Modification Factor	0.67		0.77	
Employers Liability	\$500,000		\$500,000	
Payroll - 8868 - School Professional Employees	\$4,700,000		\$4,794,000	
Payroll - 9101 - School All Other Employees	\$780,000		\$795,600	
Payroll - 8385 - Garage Mechanics	\$50,000		\$51,000	
Payroll - 7382 - Bus Drivers	\$115,000		\$117,300	
Board Member payrolls not included above or in coverage				

<b>TOTAL ANNUAL PREMIUM</b>		<b>\$172,678.00</b>		<b>\$178,671.92</b>
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<b>Optional Quotes</b>
Umbrella Limit - Higher Limits available upon request
Cyber Liability Limit - \$2,000,000- Additional Premium of \$2,946.94
Violent Event Response - Limit to \$500,000- Additional Premium \$750 Estimate.; Increase limit to \$1,000,000- Additional Premium \$1,050. Estimate
Group Volunteer Accident - Limited Medical; Estimated premium: \$300.; Subject to completed Application and review by Company.
<b>Required to Bind:</b>
Re-Signed Cyber Application within 30 days of binding (DONE)
CFC (Lloyds of London) Cyber Mobile App must be downloaded and registered within 30 days of the policy effective date. (DONE)
Terrorism Forms (If Declined coverage 4 Separate forms: Liberty Mutual) and (1- Lloyds of London Cyber)
Copy of Current Contract with City of Chisholm (Use of Sports Complex-Leased locker room space)

## DISCLAIMER

### **GENERAL OUTLINE—NOT AN INSURANCE POLICY**

This document is NOT a policy of insurance. You must refer to the actual policies for any specific terms, conditions, limitations, and exclusions that will govern in the event of a loss. If there are any conflicts between this document and the insurance policy, the provisions contained in the policy will govern.

The contents of this document reflect a general outline of coverage proposed by Vaaler Insurance; it is not a legal contract. All coverage is subject to the terms, conditions, exclusions, and limitations in the policies themselves. Not all exclusions are shown. It is necessary to refer to your policies for a full understanding of all terms, conditions, coverages, and exclusions. Specimen copies of these policies are available for your view prior to the binding of coverage—Please request any policy form you are interested in reviewing prior to binding.

*Remember: To bind coverage, you must speak directly to a licensed employee of Vaaler Insurance.*

### **EXPOSURE EVALUATION**

In evaluating your exposures to loss as well as the rates included, we have depended upon information provided by you. If there are other areas that need to be evaluated prior to binding coverage, please bring these to our attention. Should any of your exposures change after your coverage is bound, such as new operations, hiring employees in additional states, buying more property, etc., please let us know so proper coverage can be discussed.

### **HIGHER LIMITS & VALUATION**

Higher limits may be available upon request—please let us know if you would like a quote for higher limits. Let us know if you would like assistance with your determination of values you decide to insure. However, it is ultimately your responsibility to decide on your limits of insurance and the values we use are provided by you—you should carefully review the values used and/or obtain appraisals to ensure they are adequate.

### **LEASE & CONTRACT REVIEWS**

In the course of your business you may sign leases, contracts, and other agreements which transfer financial obligations to you. If you have provided our agency with a contract, lease, or other agreement, we can review and comment on only the insurance-related portions. It is suggested that you have an attorney review these so that you can let us know what changes are necessary in your insurance program in order to properly treat these exposures.

### **CLAIMS**

Claims or potential claims need to be reported to Vaaler Insurance by the next business day. Failure to report claims in a timely manner may, in some cases, jeopardize coverage.

If you experience a claim after business hours, please call or text 218.779.2542 or email [nsporbert@vaaler.com](mailto:nsporbert@vaaler.com).

## AM Best Rating

<b>COVERAGE</b>	<b>CARRIER</b>	<b>AM BEST RATING</b>
Package - Auto - School Leaders E&O - Law Enforcement - Crime - Umbrella	Liberty Mutual Insurance Co.	A (Excellent)
Workers Compensation	SFM Select	A (Excellent)
Cyber Liability	CFC - Lloyds of London	Not AM Best Rated

(A Best's Financial Strength Rating (FSR) is an independent opinion of the insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations)

# GUIDE TO AM BEST'S FINANCIAL STRENGTH RATINGS – (FSR)

A Best's Financial Strength Rating (FSR) is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. An FSR is not assigned to the specific insurance policies or contracts and does not address any other risk, including, but not limited to, an insurer's claims-payment policies or procedures; the ability of the insurer to dispute or deny claims payment on grounds of misrepresentation or fraud; or any specific liability contractually borne by the policy or contract holder. An FSR is not a recommendation to purchase, hold, or terminate any insurance policy, contract, or any other financial obligation issued by an insurer, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. In addition, an FSR may be displayed with a rating identifier, modifier, or affiliation code that denotes a unique aspect of the opinion.

## AM Best's Financial Strength Rating (FSR) Scale

Rating Categories	Rating Symbols	Rating Notches*	Category Definitions
Superior	A+	A++	Assigned to insurance companies that have, in AM Best's opinion, a superior ability to meet their ongoing insurance obligations.
Excellent	A	A-	Assigned to insurance companies that have, in AM Best's opinion, an excellent ability to meet their ongoing insurance obligations.
Good	B+	B++	Assigned to insurance companies that have, in AM Best's opinion, a good ability to meet their ongoing insurance obligations.
Fair	B	B-	Assigned to insurance companies that have, in AM Best's opinion, a fair ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Marginal	C+	C++	Assigned to insurance companies that have, in AM Best's opinion, a marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Weak	C	C-	Assigned to insurance companies that have, in AM Best's opinion, a weak ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Poor	D	-	Assigned to insurance companies that have, in AM Best's opinion, a poor ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.

\* Each Best's Financial Strength Rating Category from "A+" to "C" includes a Rating Notch to reflect a gradation of financial strength within the category. A Rating Notch is expressed with either a second plus "+" or a minus "-".

## Financial Strength Non-Rating Designations

Designation Symbols	Designation Definitions
E	Status assigned to insurers that are publicly placed via court order into conservation or rehabilitation, or the international equivalent, or in the absence of a court order, clear regulatory action has been taken to delay or otherwise limit policyholder payments.
F	Status assigned to insurers that are publicly placed via court order into liquidation after a finding of insolvency, or the international equivalent.
S	Status assigned to rated insurance companies to suspend the outstanding FSR when sudden and significant events impact operations and rating implications cannot be evaluated due to a lack of timely or adequate information; or in cases where continued maintenance of the previously published rating opinion is in violation of evolving regulatory requirements.
NR	Status assigned to insurance companies that are not rated; may include previously rated insurance companies or insurance companies that have never been rated by AM Best.

## Rating Disclosure – Use & Limitations

A Best's Credit Rating (BCR) is a forward-looking independent and objective opinion regarding an insurer's, issuer's, or financial obligation's relative creditworthiness. The opinion represents a comprehensive analysis consisting of a quantitative and qualitative evaluation of balance sheet strength, operating performance, business profile, and enterprise risk management or, where appropriate, the specific nature and details of a security. Because a BCR is a forward-looking opinion as of the date it is released, it cannot be considered as a fact or guarantee of future credit quality and therefore cannot be described as accurate or inaccurate. A BCR is a relative measure of risk that implies credit quality and is assigned using a scale with a defined population of categories and notches. Entities or obligations assigned the same BCR symbol developed using the same scale, should not be viewed as completely identical in terms of credit quality. Alternatively, they are alike in category (or notches within a category), but given there is a prescribed progression of categories (and notches) used in assigning the ratings of a much larger population of entities or obligations, the categories (notches) cannot mirror the precise subtleties of risk that are inherent within similarly rated entities or obligations. While a BCR reflects the opinion of AM Best Rating Services, Inc. (AM Best) of relative creditworthiness, it is not an indicator or predictor of defined impairment or default probability with respect to any specific insurer, issuer, or financial obligation. A BCR is not investment advice, nor should it be construed as a consulting or advisory service, as such; it is not intended to be utilized as a recommendation to purchase, hold, or terminate any insurance policy, contract, security, or any other financial obligation, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. Users of a BCR should not rely on it in making any investment decision; however, if used, the BCR must be considered as only one factor. Users must make their own evaluation of each investment decision. A BCR opinion is provided on an "as is" basis without any expressed or implied warranty. In addition, the BCR may be changed, suspended, or withdrawn at any time for any reason at the sole discretion of AM Best.

For the most current version, visit Guide to Best's Credit Ratings. BCRs are distributed via the AM Best website at [www.ambest.com](http://www.ambest.com). For additional information regarding the development of a BCR and other rating-related information and definitions, including outlooks, modifiers, identifiers and affiliation codes, please refer to the report titled "Guide to Best's Credit Ratings" available at no charge on the AM Best website. BCRs are proprietary to AM Best Company, Inc. and may not be reproduced without permission.

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**Fwd: MREA Membership Renewal Due Soon**

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Adrian Norman &lt;anorman@chisholm.k12.mn.us&gt;

Thu, Jun 23, 2022 at 7:00 AM

To: Alex Kaczor &lt;alex.kaczor@isd701.org&gt;, Lisa Aldrich &lt;laldrich@chisholm.k12.mn.us&gt;

----- Forwarded message -----

From: **Diane Vosen, Administrative Coordinator** <info@mreavoice.org>

Date: Thu, Jun 23, 2022, 3:49 AM

Subject: MREA Membership Renewal Due Soon

To: Chisholm Public Schools &lt;anorman@chisholm.k12.mn.us&gt;

Cc: &lt;diane@mreavoice.org&gt;

If you're having trouble viewing this email, you may [see it online](#)

Adrian Norman

Chisholm Public Schools

Dear Adrian,

Thanks for your membership in Minnesota Rural Education Association. This is a friendly reminder that your membership is due soon for renewal. Please ensure your renewal payment is in processing, so our advocacy and communications can continue uninterrupted.

**Your membership type:** Introductory ISD**Your membership term:** 1 YEAR**Your membership expiration date:** 06/30/2022

We will send an email when your renewal payment is processed. Contact me at the MREA Office with any questions.

We appreciate the opportunity to be your Voice for Greater Minnesota Education!

Sincerely,

Diane Vosen

Administrative Coordinator



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## Agenda item for the next board meeting

1 message

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**Joe Phillips** <jphillips@chisholm.k12.mn.us>  
To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>  
Cc: Adrian Norman <anorman@chisholm.k12.mn.us>

Tue, Jun 14, 2022 at 11:05 AM

Please add the approval of this quote from Moylse. Here is a brief explanation of what this is:

We plan on switching our Apple/iOS management from Jamf to Moysle. This will save us around \$700/year, give us more management features/options and also take us from a locally hosted server to a cloud hosted server, reducing maintenance time/resources.

---

Joe Phillips  
IT Director  
Chisholm School District - ISD 695  
Office: 218-254-5726 ext. 2102  
Cell: 218-966-2087  
[jphillips@chisholm.k12.mn.us](mailto:jphillips@chisholm.k12.mn.us)

# Chisholm Public Schools

Date of Quote: 06/14/2022

Quotations are valid for 1 month from the date above

Subscription Length (1-year)

DESCRIPTION	PRICE	QUANTITY	TOTAL
1-year Premium Subscription Mosyle Manager MDM	US\$ 5.50	450	US\$ 2,475.00
1-year Mosyle Auth Subscription	US\$ 2.00	167	US\$ 334.00
	<b>Total</b>		<b>US\$ 2,809.00</b>

**If you need anything else, please do not hesitate to contact us. Thank you for your interest in Mosyle Manager!**

## Vendor Info

### Mosyle Corporation

For vendor information, contact:  
hello@manager.mosyle.com

## Prepared for

### Joe Phillips

jphillips@chisholm.k12.mn.us  
Chisholm Public Schools

2022 Mosyle Corporation | Check out our Terms of Service and Privacy Policy: [manager.mosyle.com/legal](https://manager.mosyle.com/legal)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 101

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2022

## **101 LEGAL STATUS OF THE SCHOOL DISTRICT**

### **I. PURPOSE**

A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.
- B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.
- C. The school district has only the powers conferred on it by the legislature; however, the school board's authority to govern, manage, and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

### **III. RELATIONSHIP TO OTHER ENTITIES**

- A. The school district is a separate legal entity.
- B. The school district is coordinate with and not subordinate to the county(ies) in which it is situated.
- C. The school district is not subservient to municipalities within its territory.

### **IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT**

#### **A. Funds**

- 1. The school district, through its school board, has authority to raise funds for the operation and maintenance of its schools and authority to manage and expend such funds, subject to applicable law.
- 2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.
- 3. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.

#### **B. Raising Funds**

- 1. The school district shall, within the limitations specified by law, provide by levy

of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.

2. The school district may issue bonds in accordance with the provisions of Minn. Stat. Ch. 475, or other applicable law.
3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

1. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.
2. The school district shall manage its property in a manner consistent with the educational functions of the district.
3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.
4. School district officials hold school property as trustees for the use and benefit of students, taxpayers, and the community.

D. Contracts

1. The school district is empowered to enter into contracts in the manner provided by law.
2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minn. Stat. § 465.71 or other applicable law.
3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials, or other property, including real property.
4. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.

E. Textbooks, Educational Materials, and Studies

1. The school district, through its school board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.
2. The school district shall establish and apply the school curriculum.

F. Actions and Suits

The school district has authority to sue and to be sued.

**Legal References:** Minn. Const. art. 13, § 1  
Minn. Stat. Ch. 123B (School Districts, Powers and Duties)  
Minn. Stat. Ch. 179A (Public Employment Labor Relations)  
Minn. Stat. § 465.035 (Conveyance or Lease of Land)  
Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties of Political Subdivisions)  
*Minnesota Association of Public Schools v. Hanson*, 287 Minn. 415, 178 N.W.2d 846 (1970)  
*Independent School District No. 581 v. Mattheis*, 275 Minn. 383, 147 N.W.2d 374 (1966)  
*Village of Blaine v. Independent School District No. 12*, 272 Minn. 343, 138 N.W.2d 32 (1965)  
*Huffman v. School Board*, 230 Minn. 289, 41 N.W.2d 455 (1950)  
*State v. Lakeside Land Co.*, 71 Minn. 283, 73 N.W.970 (1898)

**Cross References:** MSBA/MASA Model Policy 201 (Legal Status of School Board)  
MSBA/MASA Model Policy 603 (Curriculum Development)  
MSBA/MASA Model Policy 604 (Instructional Curriculum)  
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)  
MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)  
MSBA/MASA Model Policy 705 (Investments)  
MSBA/MASA Model Policy 706 (Acceptance of Gifts)  
MSBA/MASA Model Policy 801 (Equal Access to School Facilities)  
MSBA School Law Bulletin "F" (School District Contract and Bidding Procedures)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 101.1

Orig. 1998

Revised: \_\_\_\_\_

Rev. 1999

## **101.1 NAME OF THE SCHOOL DISTRICT**

### **I. PURPOSE**

The purpose of this policy is to clarify the name of the school district.

### **II. GENERAL STATEMENT OF POLICY**

Pursuant to statute, the official name of the school district is **Independent School District No. 695**. However, the school district is often referred to by other informal names. In order to avoid confusion and to encourage consistency in school district letterheads, signage, publications and other materials, the school board intends to establish a uniform name for the school district.

### **III. UNIFORM NAME**

- A. The name of the school district shall be Chisholm Public School District.
- B. The name specified above may be used to refer to the school district and may be shown on school district letterheads, signage, publications and other materials.
- C. In official communications and on school district ballots, the school district shall be referred to as **Independent School District No. 695 (Chisholm Public Schools)**, but inadvertent failure to use the correct name shall not invalidate any legal proceeding or matter or affect the validity of any document.

**Legal References:** Minn. Stat. § 123A.55 (Classes, Number)

**Cross References:**

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 102

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2021

## 102 EQUAL EDUCATIONAL OPPORTUNITY

*[Note: School districts are required by statute to have a policy addressing these issues.]*

### I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

### II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide equal educational opportunity for all students. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, including gender identity and expression, or age. The school district also makes reasonable accommodations for students with disabilities.
- B. The school district prohibits harassment and discrimination of any individual based on any of the protected classifications listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to the school district's policy on harassment and violence (Policy 413).
- C. The school district prohibits discrimination of students with a disability, within the intent of Section 504 of the Rehabilitation Act of 1973 ("Section 504"), who need services, accommodations, or programs in order to receive a free appropriate public education. For information as to protections that may apply pursuant to Section 504 and the school district's corresponding procedures for addressing disability discrimination complaints, refer to the school district's policy on student disability nondiscrimination (Policy 521).
- D. The school district prohibits sexual harassment discrimination of any individual on the basis of sex in its education programs or activities. For information as to the protections that apply pursuant to Title IX and school district's corresponding procedures and processes for addressing sexual harassment and discrimination, refer to the school district's policy on Title IX sex nondiscrimination (Policy 522).
- E. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.

- F. Every school district employee shall be responsible for complying with this policy.
- G. Any student, parent, or guardian having a question regarding this policy should discuss it with the appropriate school district official as provided by policy. In the absence of a specific designee, an inquiry or a complaint should be referred to the superintendent.

**Legal References:** Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)  
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)  
20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)  
42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)  
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

**Cross References:**  
MSBA/MASA Model Policy 413 (Harassment and Violence)  
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)  
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 103

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2022

## **103 COMPLAINTS – STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS**

### **I. PURPOSE**

The school district takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

### **II. GENERAL STATEMENT OF POLICY**

- A. Students, parents, employees, or other persons may report concerns or complaints to the school district. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the superintendent. A person may file a complaint at any level of the school district; i.e., principal, superintendent or school board. However, persons are encouraged to file a complaint at the building level when appropriate.
- B. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the superintendent, who shall determine whether an internal or external investigation should be conducted. In either case, the superintendent shall determine the nature and scope of the investigation and designate the person responsible for investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.
- C. The appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation or follow up, including any appropriate action or corrective measure that was taken. The superintendent shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) or other law.

***Legal References:*** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

***Cross References:*** MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)  
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 413 (Harassment and Violence)  
MSBA/MASA Model Policy 514 (Bullying Prohibition)  
MSBA School Law Bulletin "I" (School Records – Privacy – Access to Data)