

# Chisholm School District School Board Meeting Agenda

Monday, April 11, 2022 at 5:00 PM  
Regular Meeting  
Chisholm School Board Room

## I. Determination of Quorum and Call to Order

### II. Public Comment:

**Description:** Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

## III. Recognition of Guests and Visitors

### IV. Approve Agenda

#### A. Motion to approve the agenda

### V. Reports

#### A. Superintendent's Report

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#### **Attachments:**

Superintendent Report 4\_11\_22

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### VI. Correspondence

### VII. Consent Agenda

#### A. Motion to approve the consent agenda

#### B. Minutes of the March 28, 2022 Regular Meeting

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#### **Attachments:**

SBM 3\_28\_2022

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C. Payrolls for the Month of March in the amount of 620,411.14	8
<b>Attachments:</b>	
March Payroll	8
D. Accounts Payable for the month of March in the amount of \$404,728.11	9
<b>Attachments:</b>	
March AP	9
 VIII. Action Agenda	
A. Motion to approve the hiring of Travis Vake as the Yearbook Advisor effective August 30, 2022.	15
<b>Attachments:</b>	
Hire TV Yearbook Advisor	15
B. Motion to approve the hiring of Travis Vake as a Level II Assistant Baseball Coach for the 2022 season.	16
<b>Attachments:</b>	
Hire TV Assistant BB coach	16
C. Motion to approve the hiring of Joseph Novak, Job #186, Chief Engineer/Boiler Operator, Chisholm School District, effective April 11, 2022.	17
<b>Attachments:</b>	
Recommendation to Hire Joseph Novak	17
D. Motion to approve the posting of Job #197, Facilities & Grounds/Operations Coordinator, Chisholm School District, effective April 11, 2022.	18
<b>Attachments:</b>	
Operations Coordinator Job Description	18
E. Motion to approve the addition of two weeks of Athletic Director training for Travis Vake.	
F. Motion to approve payment to Northern Fitness Solutions in the amount of \$4,000 for the purchase of Dumbbells and a Rack for the Fitness Center.	19
<b>Attachments:</b>	
Northern Fitness Solution Purchase	19
G. Motion to adopt the Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions.	21

<b>Attachments:</b>	
2022 Reduction Resolution	21
H. Motion to approve the resolution to accept donations.	22
<b>Attachments:</b>	
March 2022 Donations	22
<b>IX. Discussion</b>	
<b>X. Information</b>	
A. Enrollment numbers for April 11, 2022	
<b>XI. Adjourn</b>	

## Superintendent Report

4/11/22

- Job offer extended for our Boiler open position - tbd
- Admin team discussed potential reductions due to deficit spending - will present options at next board meeting.
- AFSCME - Facilities & Grounds Operations Coordinator position
- Asked Brian Y. @ NLC to do a study of IEP minutes and para supports to help determine the number of paras needed for next school year.
- NLC will be having interviews for their Admin opening on the 12th
- Met with Local, Regional, and State EdMN Representatives Monday, April 4th
- EdMN mtg w/board chair and I regarding Referendum assistance
- Presented at (CEDA) Chisholm Economic Development Agency

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:00 P.M. on March 28, 2022, in the Elementary Board Room. Members present: Directors Rice, Sauter, Lappi, Chair Rahja and Superintendent Norman. Absent: Director Corradi-Simon

**Public Comment:** None

**Recognition of Guests and Visitors:** None

APPROVE AGENDA

Moved by Director Sauter supported by Director Rice to approve the March 28, 2022, agenda with the following changes: Consent agenda, add Minutes of the March 23, 2022, Special Meeting, Business add, Item F and G. Motion carried unanimously.

SUPERINTENDENT REPORT

Superintendent Norman updated the board regarding the following: United Way is doing a Lunch Buddy program at the Vaughan Steffensrud. All backgrounds are done before volunteering. Update on the Taconite Tax bill and testifying before the Senate and House. The new Website and App launched for Chisholm Schools.

APPROVE CONSENT AGENDA

Moved by Director Lappi supported by Director Sauter and approved unanimously to approve the Consent which consists of the Minutes from the March 14, 2022, Regular Meeting and March 23, 2022, Special Meeting.

**Personnel:**

ACCEPT THE RESIGNATION OF AMBER TOOLE

Moved by Director Lappi supported by Chair Rahja to accept the resignation from Amber Toole, Para-professional, Vaughan Steffensrud, effective April 15, 2022. Motion carried unanimously.

**Business:**

APPROVE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN I.S.D 695 AND JOE PHILLIPS, DISTRICT TECHNOLOGY DIRECTOR, FOR THE PERIODS OF JULY 1, 2022 – JUNE 30, 2024, AND JULY 1, 2024 – JUNE 30, 2026

Moved by Director Sauter, supported by Director Rice to approve the Collective Bargaining Agreement Between I.S.D. No. 695 and Joe Phillips, District Technology Director, for the Periods of July 1, 2022 - June 30, 2024, and July 1, 2024 – June 30. Motion carried unanimously.

ADOPT RESOLUTION RELATING TO THE CHISHOLM PUBLIC SCHOOLS ENDORSE HOUSE FILE 4042 AND SENATE FILE 3622, BILLS TO ALLOCATE TACONITE TAX REFENUR FOR PROPOSED FACILTY PROJECTS

Moved by Director Lappi, supported by Chair Rice adopt the Resolution Relating to the Chisholm Public Schools Endorse House File 4042 and Senate File 3622, Bills to Allocate Taconite Tax Revenue for Proposed Facility. Motion carried unanimously.

ACCEPT THE AMERICAN INDIAN EDUCATION AIPAC AND DISTRICT COMPLIANCE DOCUMENTATION AND RESOLUTION OF CONCURRENCE

Moved by Director Lappi, supported by Director Rahja to accept the American Indian Education AIPAC and District Compliance Documentation and Resolution of Concurrence as presented. Motion carried unanimously.

APPROVE THE RENEWAL CONTRACT WITH NORTHEAST SERVICE COOP FOR ETHERNET PRIVATE LINE AT \$2,000 PER MONTH AND BROADBAND INTERNET SERVICE AT \$1,755 PER MONTH FOR A 60-MONTH TERM EFFECTIVE JULY 2, 2022

Moved by Director Sauter, supported by Director Lappi to approve the renewal contracts with Northeast Service Coop for Ethernet Private Line at \$2000 per month and Broadband Internet Service at \$1755 per month for a 60-month term effective July 1, 2022. Motion carried unanimously.

APPROVE PAYMENT TO BOBCAT OF DULUTH, INC. IN THE AMOUNT OF \$6,600 FOR THE PURCHASE FOR THE PURCHASE OF AN 84” SNOWBLOWER, HYDRAULIC CHUTE AND DEFLECTOR

Moved by Director Rice, supported by Director Sauter to approve payment to Bobcat of Duluth, Inc. in the amount of \$6,600.00 for the purchase of an 84" SnowBlower, Hydraulic Chute and Deflector. Motion carried unanimously.

APPROVE THE APPLICATION FOR COOPERATIVE SPONSORSHIP FOR BOYS’ AND GIRLS’ GOLF BETWEEN I.S.D. NO 701 AND CHISHOLM PUBLIC SCHOOLS EFFECTIVE WITH THE 2021-2022 SCHOOL YEAR

Moved by Director Sauter, supported by Director Lappi to approve the Application for Cooperative Sponsorship for Boys’ and Girls’ Golf between I.S.D. No. 701 and Chisholm Public Schools effective with the 2021-2022 school year. Motion carried unanimously.

ADJOURN FOR CLOSED DOOR SESSION, SUPERINTENDENT EVALUATION/CONTRACT

Moved by Director Lappi, supported by Director Rice to adjourn for closed-door session. Motion carried unanimously.

**Discussion:** Director Lappi informed the board that the Kiwanis Club will be building a community Splash Pad.

**Information:**

-Enrollment numbers

ADJOURN

Moved by Director Rice, supported by Director Sauter to adjourn the meeting at 6:45 P.M. Motion carried unanimously.

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Daniel Randa Sauter, clerk

DRS/lea

Adrian Norman III  
Superintendent  
Ext. 2900

Jennifer Crotteau  
Counselor  
Ext. 3904

Community Education  
Ext. 3132



Mark C. Morrison  
Sr. High Principal  
Ext. 3900

Jeffrey S. Hancock  
Pre K-6 Principal  
Ext. 1900; Pre K-3

Jamie Steinberg  
Activities Director  
Ext. 3902

April 11, 2022

To: Adrian Norman  
Superintendent

The following is a summary of payrolls for the month of March 2022.

March Payrolls

March	15 payroll	\$ 289,534.38
March	31 payroll	\$ 330,876.76

Total Payrolls \$ 620,411.14

Alex Kaczor  
Business Manager  
AK:kk

Summary of Payments Issued:

March Accounts Payable Checks	\$350,935.61
March Accounts Payable Wires	<u>\$53,792.50</u>
Total Accounts Payable	\$404,728.11

**ISD 695-Chisholm**  
**Void Payment Listing with Detail**

<u>Batch</u>	<u>Co</u>	<u>Pmt No</u>	<u>Bank Check No</u>	<u>Pmt Dt</u>	<u>Type</u>	<u>Grp Code</u>	<u>Rcd</u>	<u>Vendor</u>	<u>Curr Print Recon</u>	<u>Void Vou No</u>	<u>Period</u>	<u>Void Dt</u>	<u>Amount</u>
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## ISD 695-Chisholm Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
10		35100		Wire	1 06857		NORTHEAST SERVICE COOP - INSURA		No	No	No	03/03/2022	53,655.00
10		35190		Wire	1 3046		FURTHER		No	No	No	03/24/2022	137.50
												Bank Total:	\$53,792.50
												Report Total:	\$53,792.50

## ISD 695-Chisholm Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695		10	35209	66429	Check	1	2896		321 ART STUDIO	Yes	No	No	USD	03/28/2022	40.00
			35104	66341	Check	1	00010		A-1 REFRIGERATION SERVICE	Yes	No	No	USD	03/07/2022	99.00
			35125	66342	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	03/07/2022	783.43
			35168	66391	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	03/15/2022	643.38
			35207	66430	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	03/28/2022	2,083.23
			35220	66456	Check	1	2423		AMAZON CAPITAL SERVICES	Yes	No	No	USD	03/29/2022	1,051.26
			35203	66431	Check	1	1775		ANDERSON PLUMBING & HEATING	Yes	No	No	USD	03/28/2022	287.30
			35175	66392	Check	1	3220		APG MEDIA OF MN	Yes	No	No	USD	03/15/2022	101.80
			35193	66432	Check	1	00150	R1	ARAMARK	Yes	No	No	USD	03/28/2022	1,136.14
			35167	66393	Check	1	2354		ATT MOBILITY	Yes	No	No	USD	03/15/2022	547.52
			35119	66343	Check	1	1944		AVIBEN	Yes	No	No	USD	03/07/2022	123.35
			35184	66421	Check	1	00610		BARK DESIGN INC	Yes	No	No	USD	03/24/2022	96.45
			35132	66344	Check	1	3061		BARTOVICH, ANTHONY E	Yes	No	No	USD	03/07/2022	145.00
			35116	66345	Check	1	1514		BISS LOCK INC	Yes	No	No	USD	03/07/2022	185.00
			35150	66385	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN B	Yes	No	No	USD	03/10/2022	312.55
			35151	66386	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN B	Yes	No	No	USD	03/10/2022	2,794.00
			35153	66390	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN B	Yes	No	No	USD	03/15/2022	10,920.00
			35188	66422	Check	1	3387		BLUE CROSS BLUE SHIELD OF MN B	Yes	No	No	USD	03/24/2022	17,054.60
			35129	66346	Check	1	2774		BUHL WATER CO INC	Yes	No	No	USD	03/07/2022	80.00
			35208	66433	Check	1	2774		BUHL WATER CO INC	Yes	No	No	USD	03/28/2022	75.00
			35182	66394	Check	1	3821		CEDAR ISLAND COMMUNICATIONS	Yes	No	No	USD	03/15/2022	106.25
			35215	66434	Check	1	3821		CEDAR ISLAND COMMUNICATIONS	Yes	No	No	USD	03/28/2022	170.00
			35154	66395	Check	1	01600		CHISHOLM CITY OF	Yes	No	No	USD	03/15/2022	5,387.93
			35189	66423	Check	1	3578		CLOSE UP FOUNDATION	Yes	No	No	USD	03/24/2022	19,831.00
			35206	66435	Check	1	2241		COLOSIMO PATCHIN KEARNEY ET AL	Yes	No	No	USD	03/28/2022	175.50
			35170	66396	Check	1	2668		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	03/15/2022	1,062.28
			35128	66347	Check	1	2614		CW TECHNOLOGY	Yes	No	No	USD	03/07/2022	887.00
			35114	66348	Check	1	10255		DEX MEDIA	Yes	No	No	USD	03/07/2022	134.00
			35202	66436	Check	1	10255		DEX MEDIA	Yes	No	No	USD	03/28/2022	134.00
			35118	66349	Check	1	1737		DSC COMMUNICATIONS	Yes	No	No	USD	03/07/2022	5,635.42
			35155	66397	Check	1	02569		ECOLAB PEST ELIMINATION DIV	Yes	No	No	USD	03/15/2022	534.71
			35213	66437	Check	1	3359		ESGI	Yes	No	No	USD	03/28/2022	97.92
			35156	66398	Check	1	03018		EXCEL BUSINESS SYSTEM	Yes	No	No	USD	03/15/2022	5,236.22
			35105	66350	Check	1	00668		FLEMING, JENNIFER	Yes	No	No	USD	03/07/2022	800.00
			35140	66351	Check	1	3671		GENERATION GENIUS	Yes	No	No	USD	03/07/2022	33.00
			35141	66352	Check	1	3739		GOOGLE VOICE INC	Yes	No	No	USD	03/07/2022	52.99
			35115	66353	Check	1	1375		HOGLUND BUS CO INC	Yes	No	No	USD	03/07/2022	1,009.51
			35194	66438	Check	1	04212		INAC, INC 12	Yes	No	No	USD	03/28/2022	33,836.32
			35142	66354	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LLC	Yes	No	No	USD	03/07/2022	114.55
			35179	66399	Check	1	3785	R1	INNOVATIVE OFFICE SOLUTIONS LLC	Yes	No	No	USD	03/15/2022	115.72
			35124	66355	Check	1	2402		ISD #0361 INTERNATIONAL FALLS	Yes	No	No	USD	03/07/2022	100.00

## ISD 695-Chisholm Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695		10	35146	66383	Check	1	04300		ISD #0701 HIBBING	Yes	No	No	USD	03/08/2022	125.00
			35195	66439	Check	1	04300		ISD #0701 HIBBING	Yes	No	No	USD	03/28/2022	8,340.51
			35196	66440	Check	1	04376		ISD #2142 ST LOUIS COUNTY	Yes	No	No	USD	03/28/2022	2,297.20
			35120	66356	Check	1	1956		JAMAR COMPANY	Yes	No	No	USD	03/07/2022	469.00
			35181	66400	Check	1	3820		JEFFERY DAVIN ANDERSON	Yes	No	No	USD	03/15/2022	2,500.00
			35133	66357	Check	1	3064		JOHNSON, JAMES L	Yes	No	No	USD	03/07/2022	290.00
			35183	66420	Check	1	3770		JOSEPH J SCHINGEN	Yes	No	No	USD	03/23/2022	1,200.00
			35106	66358	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	03/07/2022	617.89
			35157	66401	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	03/15/2022	21.19
			35185	66424	Check	1	03553		JUBILEE FOODS	Yes	No	No	USD	03/24/2022	328.06
			35139	66359	Check	1	3618		KAJEET, INC.	Yes	No	No	USD	03/07/2022	4,741.20
			35180	66402	Check	1	3803		KRIS MOORE	Yes	No	No	USD	03/15/2022	322.13
			35123	66360	Check	1	2301		KRISS PREMIUM PRODUCTS INC	Yes	No	No	USD	03/07/2022	1,199.40
			35178	66403	Check	1	3700		KUBOTA	Yes	No	No	USD	03/15/2022	14,568.18
			35107	66361	Check	1	05206	R1	L & M SUPPLY FLEET SUPPLY	Yes	No	No	USD	03/07/2022	199.72
			35197	66441	Check	1	05206	R1	L & M SUPPLY FLEET SUPPLY	Yes	No	No	USD	03/28/2022	279.67
			35158	66404	Check	1	05178		LAKES COUNTRY SERVICE CO-OP	Yes	No	No	USD	03/15/2022	220.50
			35143	66362	Check	1	3812		LAKEVIEW BOOKS	Yes	No	No	USD	03/07/2022	49.98
			35127	66363	Check	1	2485		LAMPPA, DAVIS	Yes	No	No	USD	03/07/2022	145.00
			35131	66364	Check	1	3041		LAMPPA, KYLE D	Yes	No	No	USD	03/07/2022	172.00
			35135	66365	Check	1	3268	R1	LAWSON PRODUCTS	Yes	No	No	USD	03/07/2022	167.22
			35162	66405	Check	1	1416		LIFE SECURITY AND CONTROL	Yes	No	No	USD	03/15/2022	138.00
			35137	66366	Check	1	3517		MACKIN EDUCATIONAL RESOURCES	Yes	No	No	USD	03/07/2022	176.05
			35192	66428	Check	1	05731		MADISON NATIONAL LIFE INS CO	Yes	No	No	USD	03/25/2022	2,362.61
			35144	66367	Check	1	3813		MEDICALSHOP INC	Yes	No	No	USD	03/07/2022	80.16
			35161	66406	Check	1	09400		MID-STATE TRUCK SERVICE, INC	Yes	No	No	USD	03/15/2022	725.61
			35211	66442	Check	1	3097	REMIT	MINNEAPOLIS OXYGEN COMPANY	Yes	No	No	USD	03/28/2022	24.02
			35149	66387	Check	1	2971		MINNESOTA LIFE INSURANCE	Yes	No	No	USD	03/10/2022	2,024.75
			35099	66337	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	03/02/2022	15.00
			35152	66389	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	03/14/2022	15.00
			35165	66407	Check	1	2161		MN BUREAU CRIM APPREHENSION	Yes	No	No	USD	03/15/2022	15.00
			35163	66408	Check	1	1807		MN DEPT OF LABOR AND INDUSTRY	Yes	No	No	USD	03/15/2022	100.00
			35098	66338	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	03/02/2022	14,105.84
			35164	66409	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	03/15/2022	44,105.42
			35205	66443	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	03/28/2022	54.70
			35219	66454	Check	1	2101		MN ENERGY RESOURCES CORP	Yes	No	No	USD	03/29/2022	8,744.40
			35108	66368	Check	1	06336		MN INDUSTRIES	Yes	No	No	USD	03/07/2022	1,906.37
			35159	66410	Check	1	06336		MN INDUSTRIES	Yes	No	No	USD	03/15/2022	27.03
			35198	66444	Check	1	06336		MN INDUSTRIES	Yes	No	No	USD	03/28/2022	1,713.60
			35102	66339	Check	1	06375		MN POWER	Yes	No	No	USD	03/04/2022	16,726.00
			35218	66455	Check	1	06375		MN POWER	Yes	No	No	USD	03/29/2022	16,120.56

## ISD 695-Chisholm Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0695		10	35160	66411	Check	1	06400		MN SCHOOL BOARDS ASSOC	Yes	No	No	USD	03/15/2022	230.00
			35166	66412	Check	1	2278		MN TELECOMMUNICATIONS	Yes	No	No	USD	03/15/2022	1,199.39
			35147	66384	Check	1	3783		NANCY KAY ERICKSON	Yes	No	No	USD	03/08/2022	2,500.00
			35214	66445	Check	1	3742	R1	NAVIGATE360	Yes	No	No	USD	03/28/2022	4,750.00
			35199	66446	Check	1	06850		NORTHEAST SERVICE COOPERATIV	Yes	No	No	USD	03/28/2022	4,736.48
			35191	66427	Check	1	3825		NORTHERN FITNESS SOLUTIONS	Yes	No	No	USD	03/24/2022	2,100.00
			35103	66340	Check	1	3809		NORTHERN LITES GLASS CO LLC	Yes	No	No	USD	03/04/2022	945.20
			35148	66388	Check	1	06979		NORTHERN MINNESOTA DENTAL, IN	Yes	No	No	USD	03/10/2022	8,390.30
			35109	66369	Check	1	07230		OSI ENVIRONMENTAL	Yes	No	No	USD	03/07/2022	2,296.00
			35138	66370	Check	1	3587		PELLINEN, MATTHEW	Yes	No	No	USD	03/07/2022	219.00
			35134	66371	Check	1	3167		PERRIN MOBILE MEDICAL	Yes	No	No	USD	03/07/2022	355.25
			35145	66372	Check	1	3819		PETER CIELUCH	Yes	No	No	USD	03/07/2022	362.00
			35110	66373	Check	1	07675		PITNEY BOWES GLOBAL FINANCIAL	Yes	No	No	USD	03/07/2022	434.52
			35173	66413	Check	1	2985	REMIT	RECOVER HEALTH SERVICES	Yes	No	No	USD	03/15/2022	8,880.00
			35136	66374	Check	1	3313		REGION 7A	Yes	No	No	USD	03/07/2022	835.00
			35176	66414	Check	1	3354	R1	REHABMART,LLC	Yes	No	No	USD	03/15/2022	2,725.60
			35212	66447	Check	1	3217		RSCHOOLTODAY	Yes	No	No	USD	03/28/2022	370.69
			35122	66375	Check	1	2272		RYANS INDEPENDENT ELECTRIC	Yes	No	No	USD	03/07/2022	10,595.93
			35121	66376	Check	1	2121	R1	SCHMITT MUSIC	Yes	No	No	USD	03/07/2022	273.35
			35171	66415	Check	1	2935		SCHOLASTIC, INC	Yes	No	No	USD	03/15/2022	365.08
			35111	66377	Check	1	09083		SCHOOL SPECIALTY SUPPLY LLC	Yes	No	No	USD	03/07/2022	1,377.42
			35186	66425	Check	1	09350		SHUBAT TRANSPORTATION	Yes	No	No	USD	03/24/2022	650.00
			35117	66378	Check	1	1685		SMART APPLE MEDIA	Yes	No	No	USD	03/07/2022	217.50
			35200	66448	Check	1	08833		ST LOUIS COUNTY AUDITOR	Yes	No	No	USD	03/28/2022	800.00
			35112	66379	Check	1	09645		SULLIVAN SUPPLY	Yes	No	No	USD	03/07/2022	659.16
			35187	66426	Check	1	09645		SULLIVAN SUPPLY	Yes	No	No	USD	03/24/2022	28.26
			35201	66449	Check	1	09645		SULLIVAN SUPPLY	Yes	No	No	USD	03/28/2022	42.59
			35130	66380	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	03/07/2022	6,510.22
			35172	66416	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	03/15/2022	5,347.88
			35210	66450	Check	1	2963		TEACHERS ON CALL	Yes	No	No	USD	03/28/2022	10,213.82
			35177	66417	Check	1	3692		THIEF RIVER FALLS SCHOOL DISTRI	Yes	No	No	USD	03/15/2022	30.00
			35217	66451	Check	1	3824		TONY MICHAEL ERJAVEC	Yes	No	No	USD	03/28/2022	400.00
			35174	66418	Check	1	3176		TRESEMER, ANGELA	Yes	No	No	USD	03/15/2022	1,347.00
			35204	66452	Check	1	1931		TRIMARK INDUSTRIAL	Yes	No	No	USD	03/28/2022	198.57
			35216	66453	Check	1	3823	R1	TRIMARK MARLINN LLC	Yes	No	No	USD	03/28/2022	1,875.00
			35113	66381	Check	1	10137		UNITED TRUCK BODY CO INC	Yes	No	No	USD	03/07/2022	6,883.10
			35126	66382	Check	1	2439		WETZEL, JAY	Yes	No	No	USD	03/07/2022	145.00
			35169	66419	Check	1	2602		Z TECH	Yes	No	No	USD	03/15/2022	199.00

Bank Total: 10

\$350,935.61

Report Total:

\$350,935.61

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**(no subject)**

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**Mark Morrison** <mmorrison@chisholm.k12.mn.us>  
To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Tue, Mar 29, 2022 at 11:41 AM

Next Board agenda  
Hire Travis Vake as yearbook advisor.

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Mark Morrison  
Principal, 7-12  
Chisholm Schools

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## Assistant Baseball Coach

1 message

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Tim Provinzino <tprovinz@chisholm.k12.mn.us>

Tue, Apr 5, 2022 at 2:08 PM

To: Adrian Norman <anorman@chisholm.k12.mn.us>, Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Please put on agenda for the next board meeting: Hire Travis Vake for Assistant Baseball coach for the 2022 season.

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Tim Provinzino  
Chisholm High School  
Industrial Tech Teacher  
Baseball Coach  
Chisholm President, Local 1276

## Recommendation to Hire

**Position:** Job #186, Chief Engineer/Boiler Operator

**Posting duration:** 90 days

**Advertising Location:** Website, Frontline K12 Job Spot

**Number of Qualified:** 4

**Licensed Applications:** 4

**Interview committee Names:** Adrian Norman, Mark Morrison, Ron Plante, Phil Bishop

**Recommended for hire:** Joseph Novak

**Location:** District Wide

  

**Supervisor:** Superintendent Norman

## **Facilities & Grounds / Operations Coordinator**

*Reports to the Superintendent of Schools*

*52 Week Contract AFSCME*

### Qualifications:

Background and knowledge of construction, maintenance, safety, security, facilities and grounds.

Minimum of three years experience in planning, maintaining, coordinating, and management of facilities and grounds.

Chief Boiler License preferred

Written and verbal communication skills

### Responsibilities:

Managing district wide work orders, assignments, and follow through.

Assist in the development of maintenance, transportation, building and grounds budgets as well as overtime coordination.

Develop and train on healthy and safe best practices for schools, preventive maintenance, new staff training, and assist in return to work practices helping manage Workman's Comp program.

Develop long term facilities maintenance budgets and facilities budgets.

Assist in energy use monitoring, supplies, and maintenance of systems.

District wide health and safety management compliance.

Schedule summer cleaning and maintenance.

Implement and train on building security systems.

Oversee and manage the transportation department leases, maintenance, budgets, and assist in training.

Coordinates building use facilities permits.

Assist in the Health and Safety Committee for the school district.

Compliance checks for OSHA, EPA, MDE, and MDH.

Coordinate district wide compliance with annual safety, maintenance, and certifications.

Responsible for development and implementation of all building and grounds management systems district wide.

Assist in the investigation and reporting of any facility, school or buildings related injuries and make recommendations for safety improvements.

Cost savings grants management.

Work with the Superintendent on employee retention, improvement plans, and any disciplinary actions.

Other duties as assigned.



Adrian Norman &lt;anorman@chisholm.k12.mn.us&gt;

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## Proposal

1 message

**Brian Carl** <brian@northernfitnesssolutions.com>  
 To: "Anorman@chisholm.k12.mn.us" <Anorman@chisholm.k12.mn.us>

Wed, Apr 6, 2022 at 7:24 PM

Adrian,

Thank you for letting my Service Manager, Jon, and myself inspect the exercise equipment at Chisholm High School the other week. As noted, the cast steel hex dumbbells you currently have are deteriorated and pose a safety risk from the loose handles and the "chunking" of the cast steel.

Attached is a proposal for a new set of Rubber Hex-Style Dumbbells and a used Dumbbell Rack that is designed for these type of dumbbells. With proper care, the longevity of the rubber hex dumbbells should last longer than the cast steel dumbbells due to the lack of breaking apart. Plus the design of the rubber hex dumbbells are safer over the cast dumbbells.

As listed on the proposal...with the full purchase of this proposal, Northern Fitness Solutions will donate a used 8ft by 8ft Lifting Platform (\$3,500.00 Value). This item was on the "wish list" of one of your coaches/staff member when we were there.

After review, please let me know if you have any questions.

### Brian R. Carl

Midwest Territory Manager

**Northern Fitness Solutions**

P.O. Box 16081 | Duluth, MN 55816



phone: 218.727.2929 | fax: 218.727.2982

toll-free: 877.811.2929 | cell: 218.391.7967

web: [www.northernfitnesssolutions.com](http://www.northernfitnesssolutions.com)

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Chisholm HS 4-6-22.pdf  
269K



**Chisholm High School**  
*Fitness Equipment Proposal*

<u>Description</u>	<u>Price</u>
Dumbbells; Rubber Hex; 5-100lb (1 set)	4,200.00
Dumbbell Rack; 3-Tier; Tray Style – Used	1,500.00
 <b><u>TRADE-IN</u></b>	
• Used Cast Iron Dumbbells & Rack	- 1,000.00
Subtotal	\$ 4,700.00
Delivery, Set-up and Training	250.00
Freight	300.00
Package Discount	- 1,250.00
<b>TOTAL</b>	<b>\$ 4,000.00 **</b>

*\*\* With the purchase of the above...Northern Fitness Solutions will also donate to the Chisholm Fitness Room one used 8ft x 8ft Pro-Elite Lifting Platform (Value – \$3,500 Retail).*

- The above pricing is only good as a package deal.
- Pricing does not include applicable sales tax.
- Pricing is good up to and including 5-1-22.
- Terms: Paid in Full with Order (Discounts Applied)

Northern Fitness Solutions guarantees 24-48 hour service on all equipment sold to the original owner.

If you have any questions feel free to contact me at (218) 727-2929 or on my cell at (218) 391-7967.

Regards,

Brian R. Carl  
Midwest Territory Manager

RESOLUTION

DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFOR

**Director** \_\_\_\_\_ offered the following Resolution and moved its adoption:

**WHEREAS**, the financial condition of the school district dictates that the school board must reduce expenditures, and

**WHEREAS**, there is a projected reduction in student enrollment, and

**WHEREAS**, this reduction in expenditures and decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and

**WHEREAS**, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions.

**BE IT RESOLVED**, by the School Board of Independent School District No. 695, as follows:

That the School Board hereby directs the Superintendent of Schools and Administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, discontinuance of positions or curtailment of positions.

The motion to adopt the foregoing Resolution was duly supported by **Director** \_\_\_\_\_ and upon being put to a vote carried as follows:

**FOR ADOPTION:**

**AGAINST ADOPTION:**

**ABSENT: Director**

At the Independent School District No. 695 Board meeting held on April 11, 2022, in the Chisholm Public Schools Board Room, Director \_\_\_\_\_ offered the following Resolution and moved its adoption;

**RESOLUTION NO. 22-04-11**

RESOLUTION ACCEPTING \$35.00 DONATION JIM AND JILL VARICHAK IN MEMORY OF FLORENCE MARTURANO.

Independent School District No. 695 must accept donations by way of a Resolution.

IT IS HEREBY RESOLVED by Independent School District No. 695 to accept the above list of donations.

The motion to adopt the foregoing Resolution was duly supported by Director \_\_\_\_\_, and upon being put to a vote, carried as follows:

FOR ADOPTION:            Director  
                                 Director  
                                 Director  
                                 Director  
                                 Director  
                                 Director

ABSTAINING:

AGAINST ADOPTION:

ABSENT:

Passed and adopted this 11<sup>th</sup> day of April 2022.

BY ORDER OF THE SCHOOL BOARD

\_\_\_\_\_  
School District Clerk