

Chisholm School District School Board Meeting Agenda

Monday, March 28, 2022 at 5:00 PM
Regular Meeting
Chisholm School Board Room

I. Determination of Quorum and Call to Order

II. Public Comment:

Description: Welcome to this meeting of the Board of Education Independent School District #695, Chisholm School District. We are extremely pleased that you have shown an interest in school district affairs by attending this meeting. The Board of Education allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. We will provide the audience with an opportunity to request to speak. We request that before you speak to announce your name. Each speaker will be allowed five minutes unless the time limit is waived by a majority of the board members present. At a public meeting of the board, no person shall orally initiate charges or complaints against individual employees of the district or challenge instructional materials used in the district. All such charges, if presented to the board directly, shall be referred to the Superintendent for investigation and report. We would also like to remind the public that the school board is not allowed to comment on your concerns. If there are no questions, we will open the public comment section of the board meeting.

III. Recognition of Guests and Visitors

IV. Approve Agenda

V. Reports

A. Superintendent's Report

1. 3/28/22

- VS Lunch Buddy Mentoring United Way (they do background checks)
- On 3/24 Bob, Shelly, and I presented to the House Tax Committee about our Bill that has been introduced.
- New website and app launched

VI. Consent Agenda

A. Minutes of the March 14, 2022, Regular Meeting.

3

Attachments:

SMB 3/14/2022

3

VII. Action Agenda

A. Motion to accept the resignation from Amber Toole, Para-professional, Vaughan Steffensrud, effective April 15, 2022.	5
Attachments:	
A Toole Resignation	5
B. Motion to approve the Collective Bargaining Agreement Between I.S.D. No. 695 and Joe Phillips, District Technology Director, for the Periods of July 1, 2022 - June 30, 2024, and July 1, 2024 – June 30, 2026.	6
Attachments:	
Phillips IT Director Contract 2022-2024	6
Phillips IT Director Contract 2024-2026	14
C. Motion to adopt the Resolution Relating to the Chisholm Public Schools Endorse House File 4042 and Senate File 3622, Bills to Allocate Taconite Tax Revenue For Proposed Facility Projects.	22
Attachments:	
Resolution for Taconite Tax Revenue Allocation	22
D. Motion to accept the American Indian Education AIPAC and District Compliance Documentation and Resolution of Concurrence as presented.	23
Attachments:	
American Indian Education AIPAC	23
E. Motion to approve the renewal contracts with Northeast Service Coop for Ethernet Private Line at \$2000 per month and Broadband Internet Service at \$1755 per month for a 60-month term effective July 1, 2022.	25
Attachments:	
NESC contract for Ethernet and Broadband Service	25
F. Motion to approve payment to Bobcat of Duluth, Inc. in the amount of \$6,600.00 for the purchase of an 84" SnowBlower, Hydraulic Chute and Deflector.	26
Attachments:	
Bobcat of Duluth, Inc.	26
VIII. Discussion	
IX. Information	
A. Enrollment Numbers	
X. Adjourn	

The Regular Meeting of the School Board, Independent School District No. 695, was called to order at 5:01 P.M. on March 14, 2022, in the Elementary Board Room. Members present: Directors Rice, Corradi-Simon, Sauter, Sauter, Lappi, Chair Rahja and Superintendent Norman.

Public Comment: None

Recognition of Guests and Visitors:

A. Two Highschool students addressed the board over concerns for alcohol and drug abuse and the need for another counselor experienced in this area. The board will follow up on this request.

B. Business Manager Kaczor updated the board on the current budget and the projections as we move forward with the referendum.

APPROVE AGENDA

Moved by Director Corradi Simon supported by Director Rice to approve the March 14, 2022, agenda with the following changes: Action Agenda, Personnel, add letters B, resignation from Diane Yonkovich. Motion carried unanimously.

SUPERINTENDENT REPORT

Superintendent Norman updated the board regarding the following: Representative Lislegard took a walking tour through the facilities. He, along with Chair Rahja and Director Lappi met with Representative Marquardt of the House tax committee to discuss our proposed bill. NLC is in the process of hire a new director. Also, discussing the possibility of Early Middle College pathway options for ALC students. E-Sports launched last week and over 20 students attended the first meeting. Robotics competed for the first-time last week.

APPROVE CONSENT AGENDA

Moved by Director Lappi supported by Director Corradi Simon and approved unanimously to approve the Consent Agenda for the Month of February 2022 which consists of the Minutes from the February 28, 2022, Regular Meeting. Posting of Job #196 Part-time School Readiness Classroom Assistant, Vaughan Steffensrud, Effective Feb. 25, 2022. Payroll for the month of February in the amount of \$661,494.50. Accounts Payable for the month of February in the amount of \$1,272,756.07.

Personnel:

HIRE KATRINA SERTICH

Moved by Director Corradi Simon supported by Director Rice to approve the hiring of Katrina Sertich to Job#196, Part-time School Readiness Classroom Assistant, Vaughan Steffensrud, effective March 7, 2022. Motion carried unanimously.

ACCEPT THE RESIGNATION OF DIANE YONKOVICH

Moved by Director Lappi, supported by Director Corradi Simon to accept the resignation of Diane Yonkovich, Secretary, Elementary School, effective April 22, 2022. Motion carried unanimously.

Business:

APPROVE PAYMENT TO TECHCHECK

Moved by Director Corradi Simon, supported by Director Sauter to award the bid to TECHCHECK in the amount of \$88,418.38, for wireless service in the Chisholm School District, effective July 1, 2022. Motion carried unanimously.

APPROVE PAYMENT TO BSN SPORTS

Moved by Director Lappi, supported by Chair Rahja to payment to BSN Sports in the amount of \$5,599.98 for the purchase of a Scoring table and Possession Indicator. Motion carried unanimously.

APPROVE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN I.S.D. NO. 695 AND THE CHISHOLM PRINCIPALS

Moved by Director Corradi Simon, supported by Director Rice to approve the Collective Bargaining Agreement Between I.S.D. No. 695 and The Chisholm Principals for the Periods of July 1, 2021 - June 30, 2023, and July 1, 2023 – June 30, 2025. Motion carried unanimously.

APPROVE THE RESOLUTION TO ACCEPT DONATIONS

Moved by Director Corradi Simon, supported by Director Lappi to approve the resolution to accept donations. Motion carried unanimously.

Discussion:

- A. Director Corradi Simon asked that we follow through with support for the chemical/alcohol abuse.
- B. 12 teachers showed interest in the Lindenwood's Schoology 6 credit course at \$75.00 per credit.

Information:

- Enrollment numbers are going up.
- Facebook report card

ADJOURN

Moved by Director Corradi Simon, supported by Director Sauter to adjourn the meeting at 5:33 P.M. Motion carried unanimously.

Daniel Randa Sauter, clerk



Jeff Hancock <jhancock@chisholm.k12.mn.us>

(no subject)

1 message

Amber Toole <atoole@chisholm.k12.mn.us>
To: Jeff Hancock <jhancock@chisholm.k12.mn.us>

Sun, Mar 6, 2022 at 3:06 PM

Good Afternoon Mr. Hancock!

I hope to find you well. I wanted to speak to you in person, but understand that can't be done as of right now.

I am forever grateful for the opportunity you have given me in being part of your team at the Vaughan school and I couldn't express more how much I have loved working with you, the staff and of course the students. Unfortunately, I have had to come to the decision that I will be leaving when we go on spring break (April 15th).

It has been extremely rough for Luna these last few months and I need to put my family first. I am considering coming back in September. Is a leave of absence is possible? If not, please consider this as my resignation notice.

Again, this has been a very hard decision to make, but my family needs to be together. You and Beth are so greatly appreciated.

Kindest and warmest regards,

Amber Toole
March 6th, 2022

A handwritten signature in blue ink that reads 'Amber Toole' in a cursive script.

AGREEMENT BETWEEN
INDEPENDENT SCHOOL DISTRICT NO. 695

AND

JOE PHILLIPS

DISTRICT TECHNOLOGY DIRECTOR

JULY 1, 2022 – JUNE 30, 2024~~JULY???~~

THIS AGREEMENT, ENTERED INTO BETWEEN THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 695, HEREINAFTER REFERRED TO AS THE “EMPLOYER,” AND JOE PHILLIPS, DISTRICT TECHNOLOGY DIRECTOR, HEREINAFTER REFERRED TO AS THE “EMPLOYEE.” THE EMPLOYEE IS HIRED AS AN “AT WILL” EMPLOYEE.

ARTICLE I
PURPOSE AND AGREEMENT

Section 1.

It is the intent and purpose of the parties hereto to set forth herein the basic Agreement covering rates of pay, hours of work, and selected conditions of employment to be observed by the parties hereto.

ARTICLE II
RESPONSIBILITIES OF PARTIES

Section 1.

Each of the parties of this Agreement hereby acknowledges the rights and responsibilities of the other parties and agrees to discharge its responsibilities under this Agreement.

ARTICLE III
EMPLOYMENT DATE

Section 1.

Employment date is to be determined on the basis of total length of continuous employment by the Employer. The Employee’s date of employment is ~~November 2~~July 1, 2017. July 1, 2017

ARTICLE IV
NOTICE OF TERMINATION

Section 1. Notice of Separation

The employee must provide in letterform a 90-day notice of separation from the district. The district will delay board action for 30-days before taking formal action. The employee may withdraw their notice anytime during the 30-day period. Withdrawal Notice must be in letterform and presented to the Superintendent Office.

If the Employee fails to do so, he shall forfeit all benefits including back pay for unused vacation provided by this Agreement.

Section 2. Notice of Termination

Upon termination of employment for any cause, the Employee shall be paid for any accumulated vacation credit, including pro rata payments for periods of less than one year, unless he has failed to comply with Article IV, Section 1, or was unable to do so because of serious emergency.

ARTICLE V
SICK LEAVE

Section 1.

The Employee shall earn sick leave at the rate of two (2) working days for each month of service, accumulative to ninety (90) working days.

Section 2.

Sick leave with pay shall be allowed by the Employer whenever the Employee's absence is found to have been due to his illness which prevented his attendance at school and performance of duties on that day or days.

The Employer may require the Employee to furnish a medical certificate from the school health officer or from a qualified physician as evidence of illness, indicating such absence was due to illness, in order to qualify for sick leave pay. However the final determination as to the eligibility for payment of the Employee for sick leave is reserved to the Employer. In the event that a medical certificate will be required, the Employee will be so advised.

Sick leave allowed shall be deducted from the accrued sick leave days earned by the Employee. After the Employee has used all of his accumulated sick leave, he shall be granted a leave of absence without pay not to exceed six (6) months without having name removed from payroll. After each six-month period has expired, the Employer shall review the case and agree as to whether any further leave shall be granted, not to exceed five (5) years and subject to a doctor's report for each six-month period. The Employee must request each leave of absence or extension in writing prior to eligibility.

Four (4) personal leave days shall be allowed for business that cannot be conducted at any other time. Personal days may be taken as either full days or half days. Seventy-two (72) hour prior request and approval of the superintendent is required.

Section 3.

The Employer and the Employee agree to comply with the following Workmen's Compensation regulations. It is agreed that if the Employee of Independent School District No. 695 shall receive a compensable injury and have accrued benefits under either sick leave or vacation plan, the Employer shall pay the difference between the compensation received by the Employee and his regular monthly pay rate, same to be deducted from said accrued vacation or sick leave

benefits; the School District will provide for the payments described in this section during the periods of disability. It is understood that the additional payments made to the Employee over and above that paid by Workmen's Compensation shall not exceed the amount of credits, which the Employee is entitled to from such accrued vacation or sick leave.

Section 4.

The Employer agrees to pay for the employee's pre-employment physical examination, as required by the Employer.

Section 5.

The Employee, if working during Christmas Break, will be allowed to come to work at 8:00 and work until noon on both Christmas and New Year Eve. These two half days are not to be considered as extra holiday, vacation time or be used for the purpose of achieving overtime. This is at the discretion of the superintendent.

ARTICLE VI
DEATH OR SERIOUS ILLNESS IN A FAMILY

Section 1.

In case of serious illness or death in the immediate family, three (3) days per occurrence will be allowed. According to the necessity and the distance traveled, extra time may be granted at the discretion of the Superintendent. Immediate family shall be defined as brother, sister, daughter, son, daughter-in-law, son-in-law, father, mother, wife or husband, grandchildren, grandparents, brother-in-law and sister-in-law of either the Employee or his spouse. One day will be allowed for funerals of other close relatives - aunts, uncles, nieces, nephews and first cousins of the employee or employee's spouse. All days used will be deducted from sick leave accumulation.

ARTICLE VII
HOLIDAYS

Section 1.

The Employee shall receive the following paid holidays:

New Year's Day	Easter Monday	Labor Day
President's Day	Memorial Day	Thanksgiving Day
Good Friday	Independence Day	Christmas Day

The Employee will be given the Friday after Thanksgiving. At such a time when Veteran's Day might become a school holiday in Chisholm, the Friday after Thanksgiving would no longer be given as a paid holiday.

Section 2.

The Employee when required to work on any of the above-mentioned holidays shall be allowed to exchange the day for another with the permission of the superintendent.

Section 3.

When a paid holiday falls on the Employee's scheduled day off or during his vacation period, he shall receive an additional day's paid vacation.

Section 4.

To qualify for holiday pay for a holiday not worked, it is required that the Employee shall have worked his last scheduled work day or shift, prior to, and the first scheduled work day following the holiday, unless the Employee is absent before or after a holiday for such reasons as scheduled vacation, sick leave, jury duty or death in the immediate family.

ARTICLE VIII
VACATIONS

Section 1.

The Employee shall receive fifteen (15) days of vacation annually. For the year one only, 5 days will be available after 3 months of employment, 5 days after 6 months and 5 days after 9 months of employment. Vacation time must be taken in half or full days. All vacation time must be submitted 5 days in advance and approved by the Superintendent.

Starting July 1, 2019, the Employee shall receive eighteen (18) days of vacation annually.

ARTICLE IX
HOURS OF WORK

Section 1.

This is a salary position. The workday will vary based on the specific needs of the district. A typical duty day is a basic eight (8) hour day exclusive of a 30-minute lunch break.

Section 2.

The Technology Director will be expected to attend meetings and/or conferences outside of the typical day. All requests to attend said meetings must be submitted to the superintendent for approval.

Section 3.

In the event of the death of an employee, all severance pay and unused vacation shall be paid to his beneficiary or to the estate of the employee.

ARTICLE XI
INSURANCE BENEFITS

CONSUMER HEALTH DIRECTIVE PLAN (VEBA #831)

Effective September 1, ~~2015-2016~~ the District shall pay ~~\$631.50~~742.50 toward single premiums and ~~\$1292.42~~1565.17 toward family premiums of the Consumer Health Directive Plan (CHDP) #831 ~~BEBA~~VEBA. Also, effective September 1, ~~2014-2016~~ the district will contribute ~~7065%~~ 7065% (\$~~1295~~1295) of the single deductible and ~~7065%~~ 7065% (\$2590) of family deductible for the ~~2015-15~~2016-2017 SY. Future contributions are to be negotiated with each new contract. The District shall make two (2) bi-annual contributions into the employee's VEBA account. The District shall make the first 50% contribution by-on September 1st of each year and the second 50% contribution by-on February 1st of each year. In order for the employee to be eligible for the VEBA deductible contribution the employee must be a participating member in the health plan. Effective on September 1, 2017, the rates will change based on a 10% increase in medical premiums.

At the September 1, ~~2015-2016~~ renewal any premium savings or increases will be applied 50/50 to the district and employee share.

The District shall also allow for hardship requests from the employee who may incur a medical/prescription bill that exceeds the balance in an individual's VEBA account. The employee will have to provide evidence of charges by submitting the EOB (explanation of benefit) statement receipt from the medical provider or pharmacy. Upon receipt of such proof, the District will take action to deposit an amount to cover the shortage or the balance of the annual contribution whichever is less. In no instance will the District contribute more than the prescribed annual allowance as stated in this section.

The District shall pay the monthly fee to administer VEBA accounts.

Section 2. Dental Insurance:

The District will provide and pay 90% of the premiums and the employee 10% of premium for the single or family dental health care program.

Section 3. Life Insurance:

The Employer will provide and pay for the premiums for a Life Insurance Program for the Employee as follows:

Basic Insurance per employee \$50,000.00

Active Employees retain the option to purchase more life insurance at his own expense as per the policy of the insurance carrier.

Section 4. Long-Term Disability Policy: 100% paid by the School District. Copy of this policy is on file in the Business Office in the Sr. High.

Section 5. Health Care Savings Plan Contribution: The district agrees to contribute to the MN State Retirement System's Health Care Savings Plan outlined under the following formula:

Continuous Yrs. Of Service	Contribution	Sick Leave Usage	Prorated on Annual
0-3 yrs.	\$0	0-8 sick days	100%
4-9 yrs.	\$500	9-13 sick days	75%
10-14 yrs.	\$1000	14-18 sick days	50%
15-19 yrs.	\$1500	19-23 sick days	25%
20-24 yrs.	\$2000	24+ days	0%
25+ yrs.	\$2500		

Sick Day exclusions: Maternity Leave, Parental Leave and Workmen's Compensation Claims. The maximum district contribution is capped at \$35,000.

The district reserves the right to determine the payment schedule.

ARTICLE XII
DURATION OF AGREEMENT

Except as otherwise provided, this Agreement shall continue in full force and effect until ~~June 30, 2017.~~ **June 30, 2024.** If a successor agreement is not reached by the termination of this Agreement, then this agreement is to remain in effect until a new agreement has been reached.

In witness where of I have subscribed by signature this ____ day of _____, 20__.

District Technology Director

In witness where of we have subscribed our signatures this ____ day of _____, 20__.

Chairman, Board of Education

Clerk, Board of Education

APPENDIX "B"

SALARY SCHEDULES

<u>Annual Salary</u>	2022-2023	\$66,855.70
	2023-2024	\$68,192.81

**AGREEMENT BETWEEN
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AND

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JULY 1, 2024 – JUNE 30, 2026^{JULY???}

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District Technology Director

In witness where of we have subscribed our signatures this ____ day of _____, 20__.

Chairman, Board of Education

Clerk, Board of Education

APPENDIX "B"

SALARY SCHEDULES

<u>Annual Salary</u>	2024-2025	\$69,556.67
	2025-2026	\$71,295.58

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE CHISHOLM PUBLIC SCHOOLS ENDORSE
HOUSE FILE 4042 AND SENATE FILE 3622, BILLS TO ALLOCATE TACONITE TAX
REVENUE FOR PROPOSED FACILITY PROJECTS.**

BE IT RESOLVED BY THE SCHOOL BOARD of Independent School District No. 695, State of Minnesota, as follows:

Whereas, The Chisholm public schools are dedicated to providing the best educational opportunities for our students; and,

Whereas, The Chisholm public schools understands that continued investments in technology, learning materials, classrooms, and our infrastructure will allow our schools to advance our educational mission; and provide opportunities for students into the future; and,

Whereas, an investment is needed to bring advanced vocational and technical education to an important portion of our students along with robotic and information Technology (IT) programs for Chisholm-an investment is needed to consolidate our buildings on one campus, modernizing our important Elementary facilities, and improving safety and HVAC systems; and, providing safe and secure school district; and,

Whereas, our schools have received the enthusiastic support of key legislators to advance these goals; Therefore,

Be It Resolved, that the Chisholm Public Schools endorse House File 4042 and Senate File 3622, bills to allocate taconite tax revenue to match a portion of the costs for these initiatives, and thereby lowering the property tax import on our communities; and,

Be it Further Resolved, that our schools applaud the efforts of the authors of these bills. Representatives Dave Lislegard and rob Ecklund along with Senators David Tomassoni and Thomas Bakk and thank them for supporting public education on the Iron Range.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon on the following voted in favor thereof:

and the following voted against the same:

Absent:

whereupon said resolution was declared duly passed and adopted this _____ day of March 2022.

Robert Rahja

Rochelle Lappi

Danielle Randa Sauter

Jaclyn Corradi Simon

Cynthia Rice

The American Indian Parent Advisory Committee Resolution

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

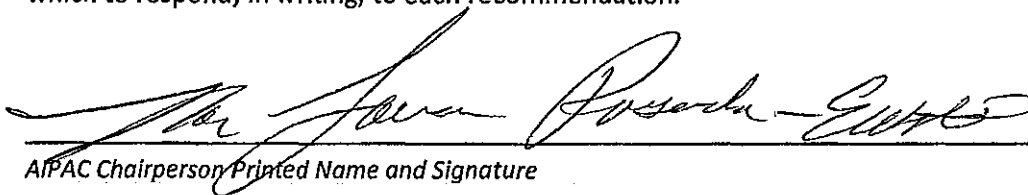
WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

We, the American Indian Parent Advisory Committee, issue a **Vote of Concurrence**. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; or,

We, the American Indian Parent Advisory Committee, issue a **Vote of Nonconcurrence**. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.

 3-15-2022
AIPAC Chairperson Printed Name and Signature

Date

For next board meeting

1 message

Joe Phillips <jphillips@chisholm.k12.mn.us>
To: Lisa Aldrich <laldrich@chisholm.k12.mn.us>

Tue, Mar 15, 2022 at 12:05 PM

Approve renewal contracts with Northeast Service Coop for Ethernet Private Line at \$2000/month and Broadband Internet Service at \$1755/month for a 60 month term.

Prices are eRate eligible.

Joe Phillips
IT Director
Chisholm School District - ISD 695
Office: 218-254-5726 ext. 2102
Cell: 218-966-2087
jphillips@chisholm.k12.mn.us



Bobcat[®] of Duluth, Inc.

4610 W Arrowhead Rd
 Duluth, MN 55811
 (218)727-7377
 (218)727-8889 FAX

Customer: Chisholm School District	Ron	Date: 3/10/2022
Address: rplante@chisholm.k12.mn.us		Tel: 218-208-9620
City: Chisholm	State: MN	Zip Code:
		Fax:

Stock/SN	Make	Model	Description	Quantity	Price
1	LandPride	SB2584	84" SnowBlower	1	\$ 6,600.00
			Hydraulic Chute and Deflector		
				Total	\$ 6,600.00

Trade In Equipment		
Stock/ SN	Description	Allowance
Less: Amount Owed to:		
Net Trade In Allowance:		0

Manufacturers Warranty	Taxable Sub Total	\$ 6,600.00
Years	Sales Tax 8.875%	
Hours	Loan Filing Fees \$175	
(Whichever Occurs First)	Kubota Insurance	
	Extended Warranty	
Financing / Rebates	Delivery	
Interest Rate	Cash Rebate	Net \$ 6,600.00
Length of Term		Cash Down \$ -
Monthly Payment		Balance to Pay or Finance \$ 6,600.00

Acceptance of Order		
Buyers Signature:	Sellers Name:	Bobcat of Duluth
Title:	Sales Rep:	Lance Raatsi
Date:	Date:	